

# **GREAT PLAINS**

Technology Center

**School District No. 9  
Regular Board Meeting  
Building 100, Auditorium, 4500 SW Lee Blvd, Lawton, Oklahoma 73505  
Tuesday, September 3, 2024 at 6:00 PM**

**1. Prayer - Blake Thomas**

**2. Call to order**

**3. Introduction of guests**

**4. Consent Agenda:**

- a. Minutes of August 6, 2024 board meeting
- b. Encumbrances for August 2024: Gen 540-912, Bldg 99-139; Gen Payroll 50191-50210, Bldg Payroll 50029-50030. Change Orders for August 2024: Gen \$296,542.95, Bldg \$19,168.98.
- c. Activity Fund Overview for August 2024.
- d. Transfer activity funds for August 2024.
- e. Approve Purchase Order 879 to Lawton Communications in the sum of \$119.00 and Change Order on Purchase Order 77 in the sum of -\$204.00.

**5. Public Comment**

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Great Plains Technology Center. As elected representatives of the voters and patrons of the Center, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board fifteen (15) minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than three (3) minutes per speaker. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

**6. Administration Team Report - Lindsey Billen: Director of Finance**

**7. Director of Finance report - Lindsey Billen**

- a. Discussion and possible board action on closing the Networking Activity Fund (924) and transferring the funds.

b. Discussion and possible board action on 2024-2025 Estimate of Needs and Financial Statement of Fiscal Year 2023-2024.

**8. Treasurer's report - Stacy Pifer**

**9. Director of Marketing and Communications report - Teresa Abram**

**10. Executive Director of Instructional Development (Fred) report - Ken McKee**

a. Discussion and possible board action to purchase equipment and power tools for the Construction program at the Frederick campus.

**11. Director of Human Resources report - Valerie Anderson**

a. Discussion and possible board action to pay a one-time stipend to William Matthey for additional duties and responsibilities serving as the Interim Director of Information Technology upon the resignation of the previous Director of Information Technology.

b. Discussion and possible board action to approve an updated FY2025 Part-Time Pay Scale.

c. Discussion and possible board action to approve changes to the Great Plains Technology Center Policy and Procedure Manual for 2024-2025.

**12. Director of Economic Development report - Keith Bridges**

a. Discussion and possible action on repairing hail damaged vehicles.

**13. Director of Instructional Services report - Brandon Mayer**

a. Information Only: Update on Student Certification/Licensing Fees Scholarships.

b. Discussion and possible board action on updates to the Surgical Technologist and Radiologic Technologist Cost Sheets for FY25.

c. Discussion and possible board action to purchase site-wide Certiport student certification exams and licenses for FY25.

**14. Director of Instruction - Bill Matthey**

a. Discussion and possible board action to purchase laptops for the Cosmetology program.

b. Discussion and possible board action to purchase annual software license for Microsoft Campus Agreement.

c. Discussion and possible board action to purchase annual software license renewal for Veeam Backup Software.

**15. Superintendent's report - Clarence Fortney**

a. Discussion and possible board action on OATC annual dues for FY25.

b. Next regular board meeting is in Frederick on October 1, 2024.

**16. New Business:** New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25, Sec. 311(A)(9).

**17. Proposed executive session to discuss:**

- a. Discussion on resignation of Jenna Alston, Activities Coordinator, effective August 30, 2024.
  - b. Discussion on resignation of Debbie Gladden, Medical Secretary, effective December 31, 2024.
  - c. Discussion on resignation of Keith Gladden, Testing Center Proctor, effective December 31, 2024.
  - d. Discussion on employment of candidate as Activities Coordinator for FY25.
  - e. Discussion on employment of candidate as Clinical Faculty - Grant Funded Practical Nurse Instructor for FY25.
  - f. Discussion on employment of candidate as Director of Information Technology for FY25.
  - g. Possible employment of part-time personnel, part-time ACD and BIS personnel for FY25 as listed on agenda item so the board can return to open session to vote on employment matters discussed.
- Executive session authority: 25 Okla. Stat. Sec. 307(B)(1) and (7).

**18. Vote to convene in executive session**

**19. Acknowledge board's return to open session**

**20. Statement of executive session minutes**

**21. Action Items**

- a. Discussion and possible board action on the resignation of Jenna Alston, Activities Coordinator, effective August 30, 2024.
- b. Discussion and possible board action on the resignation of Deborah Gladden, Medical Secretary, effective December 31, 2024.
- c. Discussion and possible board action on the resignation of Keith Gladden, Testing Center Proctor, effective December 31, 2024.
- d. Discussion and possible board action on the employment of candidate as Activities Coordinator for FY25.
- e. Discussion and possible board action on the employment of candidate as Clinical Faculty - Grant Funded Practical Nurse Instructor for FY25.
- f. Discussion and possible board action on the employment of candidate as Director of Information Technology for FY25.
- g. Discussion and possible board action on employment of part-time personnel, part-time ACD and BIS personnel for FY25.

**22. Vote to adjourn**

The agenda was posted in the front entry way of Building 100 of the Lawton campus and in the front entry way of the Frederick campus on September 30, 2024 before 4:00 PM by the Minutes Clerk of the Board of Education.

Stacy Pifer, Minutes Clerk