

# **GREAT PLAINS**

Technology Center

**School District No. 9  
Regular Board Meeting  
Building 100, Auditorium, 4500 SW Lee Blvd, Lawton, Oklahoma 73505  
Tuesday, July 2, 2024 at 6:00 PM**

**1. Prayer - James Bishop**

**2. Call to order**

**3. Introduction of guests**

**4. Consent Agenda:**

- a. Minutes of June 4th, 2024; June 14th, 2024; and June 28th, 2024 board meetings.
- b. Encumbrances for July 2024: Gen 34-229, Bldg 1-59. Change Orders for June 2024: Gen - \$292,735.60, Bldg -\$736,182.82.
- c. Activity Fund Overview for June 2024.
- d. Transfer activity funds for June 2024.
- e. Approve Purchase Order 94 to Lawton Communications in the amount of \$1,416.00.

**5. Public Comment**

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Great Plains Technology Center. As elected representatives of the voters and patrons of the Center, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

**6. Administration Team Report - Ken McKee: Executive Director of Instructional Development (Frederick) report**

**7. Treasurer's report- Stacy Pifer**

**8. Director of Finance report - Lindsey Billen**

- a. Discussion and possible board action on issuing a one-time longevity stipend.
- b. Discussion and possible board action on payment of various county visual inspection fees for FY25.

**9. Director of Marketing and Communications Report - Teresa Abram**

- a. Discussion and possible board action on the FY25 Emergency Communications Response Plan.
- b. Discussion and possible board action on the FY25 Great Plains Technology Center Marketing and Communications Plan and Brand Style Guide.

**10. Executive Director of Instructional Development (Fred) report - Ken McKee**

- a. Discussion and possible board action on the Frederick campus Emergency Management Plan for FY25.

**11. Executive Director of Instructional Development (Lawton) report - Justin McNeil  
(presented by Bill Matthey)**

- a. Discussion and possible board action on the 2024-2025 Emergency Management plan.
- b. Discussion and possible board action on the 2024-2025 Exposure Control Plan.
- c. Discussion and possible board action on the 2024-2025 student handbook.
- d. Discussion and possible board action on the 2024-2025 program and/or clinical handbooks.

**12. Director of Instructional Services report - Brandon Mayer**

- a. Discussion and possible board action on the Comprehensive Local Education Plan (CLEP) for FY25.
- b. Discussion and possible board action on the Professional Development Committee Annual Plan for FY25.
- c. Discussion and possible board action on the annual updates to the Great Plains Technology Center Strategic Plan 2024-2029.

**13. Director of Instruction report - James Bishop**

- a. Discussion and possible board action on the purchase of test preparation curriculum for LPN students.
- b. Discussion and possible board action on the purchase of Nursing Central reference material from Unbound Medicine.
- c. Discussion and possible board action on a Memorandum of Understanding between Comanche County Memorial Hospital and Great Plains Technology Center for the Health Resources and Services Administration Grant Simulator Faculty positions.

**14. Director of Instruction report - Blake Thomas**

- a. Discussion and possible board action to purchase curriculum, supplies for the salon, and practical work for the Cosmetology program.

**15. Director of Business and Industry Services and Adult Career Development report - Morgan Gould**

- a. Discussion and possible board action on the Goodyear Internship Handbook for FY25.
- b. Discussion and possible board action on the updated Goodyear Maintenance Technician Handbook for FY25.
- c. Discussion and possible board action on the updated Business Development Center Handbook for FY25.
- d. Discussion and possible board action on the updated Business Development Center Lease Agreement.

**16. Director of Information Technology report - Lance Alston**

- a. Discussion and possible board action on VMWare Software support.

**17. Director of Purchasing and Maintenance report - Justin Neeley**

- a. Discussion and possible board action to purchase and install compressors for the chiller system at the Fredrick Campus.

**18. Superintendent's report - Clarence Fortney**

- a. Next regular board meeting is Tuesday, August 6, 2024.

**19. New Business:** New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25, Sec. 311(A)(9).

**20. Proposed executive session to discuss:**

- a. Discussion on resignation of Rebekah Crespo, Medical Building Office Manager, effective July 17, 2024.
  - b. Discussion on resignation of Lance Alston, Director of Information Technology, effective August 9, 2024.
  - c. Discussion on employment of candidate as Evening Custodian for FY25.
  - d. Possible employment of part-time personnel, part-time ACD and BIS personnel for FY25 as listed on agenda item so the board can return to open session to vote on employment matters discussed.
- Executive session authority: 25 Okla. Stat. Sec. 307(B)(1) and (7).

**21. Vote to convene in executive session**

**22. Acknowledge board's return to open session**

**23. Statement of executive session minutes**

**24. Action Items**

- a. Discussion and possible board action on the resignation of Rebekah Crespo, Medical Building Office Manager, effective July 17, 2024.
- b. Discussion and possible board action on the resignation of Lance Alston, Director of Information Technology, effective August 9, 2024.

c. Discussion and possible board action on the employment of candidate as Evening Custodian for FY25.

d. Discussion and possible board action on employment of part-time personnel, part-time ACD and BIS personnel for FY25.

**25. Vote to adjourn**

The agenda was posted in the front entry way of Building 100 of the Lawton campus on August 30, 2024 before 4:00 PM by the Minutes Clerk of the Board of Education.

Stacy Pifer, Minutes Clerk