

GREAT PLAINS

Technology Center

School District No. 9
Regular Board Meeting
Building 100, Auditorium, 4500 SW Lee Blvd, Lawton, Oklahoma 73505
Tuesday, June 4, 2024 at 6:00 PM

1. Prayer - Clarence Fortney

2. Call to order

3. Introduction of guests

4. Consent Agenda:

a. Minutes of May 7, 2024 board meeting.

b. Encumbrances for May 2024: Gen 2724-2936, Bldg 359-419; Gen Payroll 50352-50359.
Change Orders for May 2024: Gen \$82,807.15, Bldg -\$7,361.00.

c. Activity Fund Overview for May 2024.

d. Transfer activity funds for May 2024.

e. Approve Purchase Orders 364 & 414 to Lawton Communications in the sum of \$170.00 and
Change Orders for Purchase Orders 312 & 362 to Lawton Communications in the sum of -
\$1,421.00.

5. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Great Plains Technology Center. As elected representatives of the voters and patrons of the Center, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

6. Administration Team Report - Justin McNeil: Executive Director of Instructional Development (Lawton) report

7. Treasurer's report- Stacy Pifer

- a. Discussion and possible board action on GPTC Investment Policy for FY25.

8. Director of Finance report - Lindsey Billen

- a. Discussion and possible board action on implementing a Financial Responsibility Agreement for adult students.
- b. Discussion and possible board action on renewal of school insurances.

9. Director of Marketing and Communications Report - Teresa Abram

- a. Discussion and possible board action to renew the annual Maintenance Contract with Active Internet Technologies, dba Finalsite.
- b. Discussion and possible board action to consider annual billboard advertising contract for two billboards with Link Media Outdoor, as well as printing and installation of artwork.
- c. Discussion and possible board action on an annual digital advertising campaign with Gray Media, dba KSWO.
- d. Discussion and possible board action to consider an annual expenditure for advertising with the Lawton Constitution for newspaper advertising and for digital advertising through their subsidiary SNI Digital Agency.

10. Executive Director of Instructional Development (Fred) report - Ken McKee

(Teresa Abram reporting)

11. Director of Human Resources report - Valerie Anderson

- a. Discussion and possible board action to pay a one-time stipend of \$4,200.00 for FY23 and \$3,500.00 for partial FY24 salary correction and \$350.00 per month in additional salary correction for the remainder of FY24 to Carla Rivera.
- b. Discussion and possible board action on an update to the FY2024 Part-Time Pay Scale.
- c. Discussion and possible board action to approve the FY2025 Part-Time Pay Scale.
- d. Discussion and possible board action on legal services with Rosenstein, Fist & Ringold Law for FY25.
- e. Discussion and possible board action to approve changes to the Great Plains Technology Center Policy and Procedure Manual for 2024-2025.

12. Director of Instructional Services report - Brandon Mayer

- a. Discussion and possible board action on an update to the Residential HVAC Technician program Cost Sheet for FY25.
- b. Discussion and possible board action on the MOU for ODCTE Certifications Exams.
- c. Discussion and possible board action on the Carl Perkins 2024-2025 Secondary and Post-Secondary Grant Applications.

13. Health Science Services and STEM Education report - Bill Matthey

- a. Discussion and possible board action regarding the payment of participation fees to Project Lead the Way for Pre-engineering and Biomedical program curriculum licenses on the Lawton Campus.

14. Director of Business and Industry Services and Adult Career Development report - Morgan Gould

- a. Discussion and possible board action on a Contract Training Vendor for CompTIA/PMP.

15. Director of S.C.O.R.E. report - Blake Thomas

- a. Discussion and possible board action on the Odysseyware Online Academics Site License Renewal.
- b. Discussion and possible board action on purchasing Amatrol equipment for the Industrial Automation class using Carl Perkins funds.

16. Director of Information and Technology report - Lance Alston

- a. Discussion and possible board action to purchase physical access control software and hardware for campus security on the Lawton campus.
- b. Discussion and possible board action to renew copier service contract with High Tech Office Systems.
- c. Discussion and possible board action on Sonis renewal for FY25.
- d. Discussion and possible board action to purchase computers.

17. Director of Maintenance and Purchasing report - Justin Neeley

- a. Discussion and possible board action on a contract for dumpster services.
- b. Discussion and possible board action on a contract for uniform services.
- c. Discussion and possible board action for cleaning services on HVAC units.
- d. Discussion and possible board action to replace the transmission for the John Deere 6410 tractor.
- e. Discussion and possible board action to purchase and install a storage building for motorcycles.
- f. Discussion and possible board action to purchase a concrete pad for the motorcycle storage building.
- g. Discussion and possible board action to purchase the electric installation for the Cosmetology remodel.
- h. Discussion and possible board action to purchase new classroom furniture and cabinets for the Cosmetology program in Building 100.
- i. Discussion and possible board action to purchase a pro color center for the Cosmetology program in Building 100.

j. Discussion and possible board action to purchase furniture for the Student Resource Center in Building 100.

18. Deputy Superintendent's report - Joelle Jolly

a. Discussion and possible board action on the Contract for Services with the Oklahoma Department of Rehabilitation Services (DRS).

19. Superintendent's report - Clarence Fortney

- a. Information Only: Annual GPTC Organizational Memberships
- b. Next regular board meetings are June 28, 2024 and July 2, 2024.

20. New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25, Sec. 311(A)(9).

21. Proposed executive session to discuss:

- a. Discussion on the resignation of Bryan Smith, Construction Technology Instructor, effective May 31, 2024.
- b. Discussion on employment of personnel listed on Appendix A for FY25.
- c. Discussion on employment of candidate as Trade and Industry Teaching Assistant for FY24 and FY25.
- d. Discussion on employment of candidate as Testing Proctor for FY24 and FY25.
- e. Discussion on employment of candidate as School Nurse/Medical Librarian for FY24 and FY25.
- f. Discussion on employment of candidate as Student Resource Center Secretary for FY24 and FY25.
- g. Possible employment of part-time personnel, part-time ACD and BIS personnel for FY24 and FY25 as listed on agenda item so the board can return to open session to vote on employment matters discussed.

Executive session authority: 25 Okla. Stat. Sec. 307(B)(1) and (7).

22. Vote to convene in executive session

23. Acknowledge board's return to open session

24. Statement of executive session minutes

25. Action Items

- a. Discussion and possible board action on the resignation of Bryan Smith, Construction Technology Instructor, effective May 31, 2024.
- b. Discussion and possible board action on the employment of personnel listed on Appendix A for FY25.
- c. Discussion and possible board action on the employment of candidate as Trade and Industry Teaching Assistant for FY24 & FY25.

d. Discussion and possible board action on the employment of candidate as Testing Proctor for FY24 & FY25.

e. Discussion and possible board action on the employment of candidate as School Nurse/Medical Librarian for FY24 & FY25.

f. Discussion and possible board action on the employment of candidate as Student Resource Center Secretary for FY24 & FY25.

g. Discussion and possible board action on employment of part-time personnel, part-time ACD and BIS personnel for FY24 and FY25.

26. Vote to adjourn

The agenda was posted in the front entry way of Building 100 of the Lawton campus and in the front entry way of the Frederick campus on September 30, 2024 before 4:00 PM by the Minutes Clerk of the Board of Education.

Stacy Pifer, Minutes Clerk