

# **GREAT PLAINS**

Technology Center

**School District No. 9  
Regular Board Meeting  
Building 300, Room 301, 4500 SW Lee Blvd, Lawton, Oklahoma 73505  
Tuesday, December 7, 2021 at 6:00 PM**

**1. Prayer - George Bridges**

**2. Call to order**

**3. Introduction of guests**

**4. Consent Agenda:**

- a. Minutes of November 2, 2021 regular board meeting and November 15, 2021 special board meeting.
- b. Encumbrances for November 2021 Gen 21843-22070; Gen Payroll 70267-70269 - Bldg 28328-28383 - Change Orders \$-43,834.10.
- c. Transfer activity funds for November 2021.

**5. Public Comment**

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Great Plains Technology Center. As elected representatives of the voters and patrons of the Center, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

**6. Program update - Surgical Technologist program**

**7. Treasurer's report- Leah Fultz**

- a. Discussion and possible board action on Board Meeting dates for calendar year 2022.

**8. Director of Marketing and Communications Report - Susan Hardy-Brooks**

**9. Tillman/Kiowa County Campus Director's Report - Ken McKee**

- a. Discussion and possible board action to purchase pedicure chairs for the Cosmetology program.

**10. Director of Human Resources - Valerie Anderson**

- a. Discussion and possible board action to approve implementation of an Employee Assistance Plan for Great Plains Technology Center employees effective February 1, 2022.
- b. Discussion and possible board action to approve changes to the Great Plains Technology Center Policy and Procedure Manual for 2021-2022.

**11. Director of Finance report - Lindsey Billen**

- a. Discussion and possible board action on renewal of workers' compensation insurance.
- b. Discussion and possible board action to identify Great Plains Technology Center's Purchasing Agent, Receiving Agent, Treasurer, Deputy Treasurer, Encumbrance Clerk, and Deputy Encumbrance Clerk
- c. Update on Auditor's visit.

**12. Director of Instructional Services report - Bill Matthey**

- a. Discussion and possible board action on 2022 Model Schools Conference in Orlando, Florida.

**13. Director of Information Technology report - Lance Alston**

- a. Discussion and possible board action to replace existing fiber and install new single mode fiber on the Lawton campus.

**14. Director of Maintenance and Purchasing report - Justin Neeley**

- a. Discussion and possible board action to purchase one Cummins Generator and two Transfer Switches for the Frederick Campus.

**15. Superintendent's report - Clarence Fortney**

- a. Discussion and possible board action on second request of donated sick leave.
- b. Next regular board meeting is January 4, 2022.

**16. New Business:** New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25, Sec. 311(A)(9).

**17. Proposed executive session to discuss:**

- a. Discussion on retirement of Karen Bailey, Deputy Superintendent, effective July 1, 2022.
- b. Discussion on employment of candidate as Marketing Assistant for FY22.
- c. Discussion on employment of candidate as Desktop Technician for FY22.
- d. Discussion possible employment of part-time personnel, part-time ACD and BIS personnel for FY22 so the board can return to open session to vote on employment matters discussed.

Executive session authority: 25 Okla. Stat. Sec. 307(B)(1) and (7).

**18. Vote to convene in executive session**

**19. Acknowledge board's return to open session**

**20. Statement of executive session minutes**

**21. Action Items**

- a. Discussion and possible board action on retirement of Karen Bailey, Deputy Superintendent, effective July 1, 2022.
- b. Discussion and possible board action on employment of candidate as Marketing Assistant for FY22.
- c. Discussion and possible board action on employment of Desktop Assistant for FY22.
- d. Discussion and possible board action on employment of part-time personnel, part-time ACD and BIS personnel for FY22.

**22. Vote to adjourn**

The agenda was posted in the front entry way of Building 100 of the Lawton campus on March 30, 2022 by 8:00 AM by the Minutes Clerk of the Board of Education.

Leah Fultz, Minute Clerk