



Saline County Board of Commissioners

Meeting Agenda

AGENDA

SALINE COUNTY BOARD OF COMMISSIONERS

SALINE COUNTY COURTHOUSE

Wilber, NE

9:30 AM

DATE: October 26, 2021

This agenda is kept on a daily basis and may change from day to day as requests come in to the County Clerk's office. Requests to be on the agenda must be in the County Clerk's office 24 hours prior to the start of the meeting as stated above. This agenda is considered current on the day of the meeting and cannot be changed or altered except for an emergency.

The Board reserves the right to go into executive session if such session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

CITIZENS FORUM

CORRESPONDENCE

REPORT OF OFFICIALS

BUSINESS FOR ACTION

9:45 a.m. - Discuss/Action - Alan Zumpfe - Disputing the Farmers Coop, Dorchester location change of address

Discuss historical markers at the County's abandoned cemeteries

Discuss/Approve a cell phone for Anita Stougard, Juvenile Services

Discuss/Approve Subaward agreement entered into by and between the City of Lincoln and Saline County which provides funding tied to the Aging Partners Areawide Plan

Discuss/Approve - Addendum with Unite Private Network to correct phone allocations

Discuss/Approve Maximus Cost Allocation Plan for the Fiscal Year ending June 30, 2022

RESOLUTIONS TO TRANSFER FUNDS

Approve Resolution #2021-074, transferring \$250,000.00 from the Inheritance Fund to the General Fund

Approve Resolution #2021-075, transferring \$3,100.00 from the Inheritance Fund to the Juvenile Services Aid Program, to be reimbursed when funds become available

HIGHWAY SUPERINTENDENT - ROAD AND BRIDGE MATTERS

11:30 COUNTY GENERAL ASSISTANCE AND CLOSED SESSION MATTERS

Personnel issue

CLAIMS APPROVAL

ADJOURNMENT

SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, October 12, 2021 by Chairperson Russ Karpisek. Present were Karpisek, Phil Hardenburger, Marvin A. Kohout, Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels. County Attorney Tad Eickman was present between court commitments. Commissioner Janet J. Henning was absent.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers on October 6, 2021, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Karpisek advised those present of the open meetings act posted at the back of the room.

Krivohlavek moved to approve the agenda as presented, seconded by Kohout. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Hardenburger moved to approve the minutes of the September 28, 2021 meeting, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Under correspondence, Bartels reported receiving a quote from Soarin Group for the Setup and Configuration of Audio-Visual Equipment in the Commissioners Room.

Hardenburger reported receiving a letter from Jerry Wilcox of Crete, requesting Saline County send the same to LOMC Clearinghouse, regarding the Special Flood Hazard Area and/or Base Flood Elevations.

Kohout stated he has requested the Highway Superintendent, Bruce Filipi conduct a study of the intersection at County Road 1800 & H, to determine if the stop signs should be moved or additional stop signs placed at this intersection.

Karpisek reported receiving questions as to when the 5% wind farm revenue would begin. It was noted, taxes are a year in arrears, so this revenue would be received in 2022.

At 9:40 a.m. Lori Moldenhauer, Director of Aging Services gave an update of the services and projects Aging Services is currently providing, along with their goals of offering additional services in the future. Moldenhauer thanked the Board for their continued support.

Discussion was held on the historical markers for the County's abandoned cemeteries. Jeanne Stokebrand addressed the Board regarding the South Fork Cemetery. This cemetery is deeded to the M.E. Methodist Church. It was noted Saline County, by State Statute is required to mow once a year, before Memorial Day. Any other maintenance and support MAY be offered by the County. Suggestions for assisting with the funding of the desired signage, would be to apply for Tourism Grant monies, contacting a local Boys Scout Troup to see if an Eagle Scout would be interested in taking on this project and to visit the History.Nebraska.gov website. It was decided to place this discussion on the October 26th meeting agenda for further discussion.

Hardenburger moved to approve the September 2021 Clerk of the District Court fees, \$23,104.26, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

Hardenburger moved to approve the September 2021 County Clerk fees, \$26,297.25, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

Hardenburger moved to approve the September 2021 Sheriff fees, \$2,690.70, seconded by Kohout. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Under Report of Officials, Hardenburger reported upcoming meeting with NACO and NIRMA:

Kohout reported attending the AED/CPR employee training and he has upcoming meetings with the NACO Board, Legislative Conference, SE Nebraska District Meeting; Mutual Aid meeting and the NIRMA Self-Defense Conference.

Krivohlavek reported a Saline County Aging Services meeting on October 25th.

At 10:48 a.m. Karpisek announced the Board would take a short recess;

At 10:51 a.m. Karpisek announced the Board would reconvene;

Highway Superintendent Bruce Filipi gave the Board an update on bridge/culvert replacement and various ongoing road projects.

Filipi discussed with the Board six motor graders need replacing. He would purchase these through the State purchasing programs, over a period of a time.

Filipi presented for Board approval, a Request to Occupy Right of Way for Norris Public Power District, at County Road W between Section 22 & 27, Township 5 North, Range 2 East. Krivohlavek moved to approve, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Filipi presented for Board approval, a Request to Occupy Right of Way for Windstream WO#71501006600040; PR-3655, east of the intersection of County Roads W and 2100 to replace a cable. Krivohlavek moved to approve, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

Kohout moved to approve the claims as presented, seconded by Hardenburger. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

GENERAL FUND

General Fund Payroll	Salaries	120,985.12
Rebecca Anderson	Attorney Fees	4,007.93
Awards Unlimited	Office Supplies	36.78
Barnas	Supplies	473.57
Matt Baumann	Reimburse	109.05
Berggren Architects	Contract	1,548.84
Black Hills	Utilities	1,155.82
Blobaum & Busboom	Contract	6,560.00
Capital Business Systems	Contract	133.00
City of Wilber	Utilities	11,122.79
Crete Ace Hardware	Supplies	659.94
CAMC	Contract	874.21
Culligan	Contract	246.50
Wendy Cutting	Contract	650.50
Eakes	Office Supplies	854.50
Office Solutions	Office Supplies	696.96
Farmers Coop	Fuel	1,238.35
First Concord	Benefits	1,530.12
First Concord	Benefits	553.00
Food Mesto	Supplies	8.99
Friend Community Healthcare System	Contract	630.00
Goodwin Tucker	Building Repair	3,388.28
Lou Hajek	Mileage	12.32
Helena Agri-Enterprises	Supplies	144.00
Jennifer Hermsmeier	Mileage	78.40
Holiday Inn - Kearney	Training	114.95
Jefferson County Emergency Mgmt	Salaries	3,980.00
Sharon Jelinek	Reimburse	29.27
James Jirovec	Contract	294.00
K & G Body Shop	Equipment Repair	167.00
Kalkwarf & Smith	Attorney Fees	1,197.00
Matthew Kosmicki	Attorney Fees	3,112.21
L-Tron Corp	Office Equipment	745.49
Mallory Safety and Supply	Uniform	485.98
Microfilm Imaging Systems	Contract	150.00
Mid-Continental Restoration	Building Repair	90,504.49
MIPS	Contract	2,341.31
Nathan Mueller	Mileage	514.08
Amber Mulbery	Mileage	14.56
Joseph Murray	Attorney Fees	974.00
NACO	Training	30.00
Nebraska County Attorneys Assn	Dues	1,513.00

Nebraska Law Enforcement Training	Training	360.00
Nebraska Notary Division	Renewal	30.00
Nebraska Weed Control Association	Dues	120.00
Nebraska.Gov	Contract	25.00
Norris Public Power	Utilities	451.00
NSA/POAN Conference	Dues	420.00
Officenet	Office Supplies	186.07
Platte County District Court	Court Fees	8.50
Professional Choice Recovery	Garnishment	132.39
Quill	Office Supplies	6.98
Region V Systems	Contract	8,680.50
Sack Lumber	Supplies	270.79
Saline County Attorney	Reimburse	50.00
Saline County Court	Reimburse	293.00
Saline County District Court	Reimburse	242.00
Saline County Sheriff	Reimburse	463.39
Sapp Bros	Fuel	5,860.87
Seward County Independent	Print & Publish	932.22
Shredding Solutions	Contract	160.95
Sid Dillon	Equipment Repair	57.64
Siemens Industry Inc	Contract	1,214.37
Soarin Group	Contract	2,564.50
Stanard Appraisal	Contract	1,770.00
Eric Stehlik	Reimburse	254.86
Summit	Supplies	8,860.91
Extension Saline Co	Reimburse	1,396.20
Verizon	Communications	230.70
Visa	Supplies	177.04
Visa	Supplies	1,424.84
Walker	Contract	33.08
Walker	Contract	71.21
Wilber Plumbing	Building Repair	837.55
Jury Duty-District Court	Jury Duty	5,959.52
41 Auto	Supplies	6.99
41 Auto	Supplies	281.48

ROAD FUND

Road Fund Payroll	Salaries	22,992.17
AKRS Equipment	Equip/Supplies	248.67
Beatrice Concrete	Gravel	45,313.54
Black Hills	Utilities	211.22
Blue Valley Door	Building Repair	11,038.00
City of Crete	Utilities	217.02
City of Friend	Utilities	378.79
City of Wilber	Utilities	63.42
Crete Ace Hardware	Supplies	54.96
Crete Auto Supply	Supplies	9.25
Farmers Coop	Fuel	24,309.37
Farmers Union Coop	Supplies	376.84
Filtercare	Supplies	86.60
Interstate Power Systems	Supplies	425.00
Johnson Sand & Gravel	Gravel	14,665.52
KT's Market	Supplies	14.53
Logan Contractors	Supplies	86.28
MHC Kenworth	Equipment Repair	2,173.91
Midwest Service & Sales	Supplies	1,820.00
NMC Exchange	Supplies	894.30
Norris Public Power	Utilities	229.74

Powerplan	Equipment Repair	11,531.70
Praxair	Supplies	80.89
Precision Diesel	Supplies	164.16
Sapp Bros	Fuel	3,157.43
Seward County Independent	Print & Publish	148.82
Productivity Plus	Supplies	70.50
Village of Dewitt	Utilities	62.78
Village of Dorchester	Utilities	92.98
Village of Swanton	Utilities	63.94
Village of Tobias	Utilities	56.80
Village of Western	Utilities	82.50
Waste Connections	Utilities	115.80
Young's Welding & Repair	Supplies	109.03
41 Auto	Supplies	1,852.39
BAILIFF FUND		
Bailiff Fund Payroll	Salaries	1,198.25
VISITOR'S PROMOTION FUND		
Crete Volunteer Fire & Rescue	Reimburse	1,231.82
AGING SERVICES FUND		
Samantha Cosaert	Program	228.00
Eakes	Office Supplies	126.46
Food Mesto	Program	53.16
Lori Moldenhauer	Mileage	80.64
Visa	Postage	110.00
EMERGENCY PREPAREDNESS FUND		
Penguin Management	Equipment	3,355.00
JUVENILE DIVERSION GRANT FUND		
Anita Stougard	Contract	1,030.20
COMMISSARY FUND		
Barnas	Supplies	603.30
Eakes Office Solutions	Supplies	402.39
Summit	Supplies	4,115.20
Visa	Contract	104.73
ALL FUNDS		
First State Bank	Fed Tax	15,257.25
NE Dept of Rev	State Tax	7,083.80
First State Bank	Soc Sec	29,949.10
Ameritas Life	Retire	23,826.59
Delta Dental	Dental Ins	2,262.67
Madison Nat'l Life	Life Ins	51.51
AFLAC	Ins	1,255.56
VSP	Eye Ins	510.94
MassMutal	Def Comp	2,278.00
First Concord	Café	2,024.36
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	174.25
Teamsters	Dues	252.00
New York Life	Ins	95.64
Globe Life	Ins	248.84
AZ Child Support	Garnish	86.06
Professional Choice Recovery	Garnish	143.26
General Collection Co	Garnish	200.83

At 11:04 a.m. Krivohlavek made a motion to enter closed session to discuss a personnel issue, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

At 11:41 a.m. Hardenburger moved to exit closed session, seconded by Kohout. Voting aye were Hardenburger, Krivohlavek, Kohout and Karpisek, nays none, motion carried.

Karpisek announced during closed session the Board discussed a personnel matter with no action taken.

There being no further business to come before the Board, the meeting was adjourned at 11:42 a.m. The next regular meeting will be on October 26, 2021 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on September 28, 2021 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

SUBAWARD

BETWEEN

THE CITY OF LINCOLN, NEBRASKA AND SALINE COUNTY NEBRASKA

This Subaward agreement, including any addenda and attachments, (collectively, "Subaward") is entered into by and between the City of Lincoln, Nebraska, and Saline County, Nebraska (hereinafter "County").

1. **PURPOSE:** The purpose of this Subaward is to support older Nebraskans to remain independent in their own homes and communities with supportive services that meet all the requirements of the Older Americans Act and Title 15 Services Regulations.

This Subaward supports the Interlocal Agreement dated July 1, 2020, for the mutual benefit of the County and the City of Lincoln to provide services in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities. (Attachment 1)

This Subaward provides funding tied to the Aging Partners Areawide Plan as approved by the State Unit on Aging.

2. **FUNDING:** This Subaward is solely funded with state funds according to Nebraska Revised Statutes § 81-229 through § 81-2235 and Nebraska Regulation Title 15, Chapter 1.
3. **TERM:** This Subaward is in effect from July 1, 2021, through June 30, 2022.
4. **TERMINATION:** This Subaward may be terminated at any time upon mutual written consent, or by either party for any reason upon submission of written notice of the other party at least thirty (30) days prior to the effective date of termination. In the event of termination under this section, the County shall be entitled to payment, determined on a pro rata basis, for products or services satisfactorily performed or provided as approved by the City of Lincoln. The City of Lincoln may also terminate the Subaward to the extent otherwise provided herein.

In the event of any breach or default hereunder by the County during the term of this Subaward in performing the terms and conditions required hereunder, then and upon the happening of such event the City of Lincoln shall give written notice of such breach or default within thirty days of the date of the breach or default and the County shall immediately surrender to the authorized agent(s) of the City of Lincoln any grant funds advanced or collected and not yet approved or expended on the date of the breach or default.

Termination of the Subaward will also lead to termination of the Interlocal Agreement.

5. **TOTAL SUBAWARD:** City of Lincoln shall pay the County a total amount not to exceed \$71,797.00 for the activities described in the Project Description below.
6. **PAYMENT STRUCTURE:**
 - a. Payment shall be structured as follows: City of Lincoln agrees to pay the County actual, reasonable, and necessary expenses, consistent with County's Budget (Attachment 2) and all applicable law. Advanced payments may be made no more than quarterly and are to be used by the County only to cover cost of services in the term of this contract. Advanced payments may be withheld by City of Lincoln if determined that their use is not needed over the next quarter.
 - b. The County will submit financial reports on a quarterly basis that reconcile the advanced payments with actual costs.
7. **BUDGET CHANGES:** County will have the discretion to transfer funds between Individual cost categories, provided the cumulative result of such transfers during the term of this Subaward does not exceed ten percent (10%) of the budget. Any transfers that would cumulatively result in the County exceeding this cap must have prior written approval from the City of Lincoln.
8. **PROJECT DESCRIPTION:**
 - a. The County has agreed to do the following activities: Proactively carry out, under the leadership and direction of the State agency, a wide range of functions related to advocacy, planning, coordination, inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community-based systems in, or serving, each community in the planning and service area. These systems shall be designed to assist older persons in leading independent lives in their own homes and communities. All services must be provided consistent with Attachment 3.
 - b. County agrees to use granted funds only for programs that meet the requirements of the Older Americans Act, State of Nebraska regulations and statutes, and the approved Agency Area Plan.
9. **PROGRAM REQUIREMENTS:** The County agrees to do the following:
 - a. Train program staff or contractors related to preparing and reviewing program budgets and maintaining fiscal accountability related to expending state and federal funds.
 - b. Institute and maintain effective internal fiscal controls that comply with guidance issued by the Comptroller General of the United States or the Committee of Sponsoring Organizations.
 - c. Prepare all financial statements in accordance with Generally Accepted Accounting Principles (GAAP).
 - d. The County shall immediately notify City of Lincoln, in writing, if it is not in compliance with the above requirements. During any period of noncompliance, City of Lincoln may withhold 10% from all payments due until the noncompliance is corrected.

10. INDEPENDENT CONTRACTOR:

- a. The City of Lincoln is interested only in the results produced by this Subaward. County shall perform as an independent contractor and it is expressly understood that the County and County's employees are not an employee of the City of Lincoln and are not entitled to any City employee benefits including, but not limited to, overtime, retirement benefits, worker's compensation, sick leave, or injury leave.
- b. County covenants that it has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Subaward. County further covenants that in the performance of the Subaward no person having any such interest shall be employed or retained by it under this Subaward.

11. INDEMNIFICATION:

- a. To the fullest extent permitted by law the County shall indemnify, defend, and hold harmless the City of Lincoln, its elected officials, officers, employees, agents, consultants, and employees or any of them from and against claims, damages, losses, and expenses, including but not limited to attorney fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributed to bodily injury, sickness, disease or death, or to injury to or destruction of tangible or intangible property, including the Work itself, but only to the extent caused by the negligent, wrongful, or intentional acts or omissions of the County, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by the negligence of a party indemnified hereunder. Nothing herein shall be construed to be a waiver of sovereign immunity by the City of Lincoln.
- b. The County shall, prior to beginning work, provide proof of insurance coverage in a form satisfactory to the City of Lincoln, which shall not withhold approval unreasonably. The coverages and minimum levels required by this Subaward are set forth below and shall be in effect for all times that work is being done pursuant to this Subaward. No work pursuant to this Subaward shall begin until all insurance obligations herein are met to the satisfaction of the City of Lincoln, which shall not unreasonably withhold approval. Self-insurance shall not be permitted unless consent is given by the City of Lincoln prior to execution of the Subaward and may require submission of financial information for analysis. Deductible levels shall be provided in writing from the County's insurer and will be no more than \$25,000 per occurrence or as may be approved by the City of Lincoln as appropriate. Said insurance shall be written on an OCCURRENCE basis, and shall be PRIMARY, with any insurance coverage maintained by City of Lincoln being secondary or excess.
- c. The City of Lincoln shall not be obligated to nor be liable to any party other than the County under this Subaward.

12. CERTIFICATES:

- a. The County shall provide certificates of insurance and such other proof, such as endorsements, as may be acceptable to the City of Lincoln evidencing compliance

with these requirements. The County shall provide a Certificate of Insurance demonstrating the coverage required herein and the necessary endorsements or the proof and waivers described herein and below before being permitted to begin the work or project pursuant to this Subaward.

13. COMMERCIAL GENERAL LIABILITY:

- a. The County shall provide proof of Commercial General Liability Insurance with a minimum limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate. These minimum limits can be met by primary and umbrella liability policies. Coverage shall include: Premises-Operations, Product/Completed Operations, Contractual, Broad Form Property Damage, and Personal Injury. Such coverage shall be endorsed for the general aggregate to be on a PER PROJECT basis, and the County shall provide an additional insured endorsement acceptable to the City of Lincoln. The required insurance must include coverage for all approval of the City of Lincoln, which approval shall not be unreasonably withheld.

14. ADDITIONAL INSURED (REQUIRES AN ENDORSEMENT FORM):

- a. All Contractors shall provide and Additional Insured Endorsement form or other proof showing the City of Lincoln as additional insured for commercial general liability, auto liability and such other coverages as may be required by the City of Lincoln, the form or other proof shall be as is acceptable to the City of Lincoln Attorney.

15. AUTOMOBILE LIABILITY:

- a. The County shall provide proof of Automobile Liability coverage, which include: Owned, Hired and Non-Owed, Bodily Injury and Property Damage Combined Single Limit shall be at least \$1,000,000 Per Accident.

16. WORKERS' COMPENSATION; EMPLOYERS' LIABILITY:

- a. The County shall provide proof of workers compensation insurance of not less than minimum statutory requirements under the laws of the State of Nebraska and any other applicable state. Employer's Liability coverage with limits of not less than \$500,000 each accident or injury shall be included. The County shall provide the City of Lincoln with an endorsement for waiver of subrogation or other proof of such waiver as may be acceptable to the City of Lincoln. The County shall also be responsible for ensuring that all subcontractors have workers' compensation insurance for their employees before and during the time any work is done pursuant to this Subaward.

17. RESERVATION OF RIGHTS:

- a. The City of Lincoln reserves the right to require a higher limit of insurance or additional coverages when the City of Lincoln determines that a higher limit or additional coverage is required to protect the City of Lincoln or the interests of the public. Such changes in limits or coverages shall be eligible for a change order or amendment.

18. **FAIR LABOR STANDARDS:** County shall maintain Fair Labor Standards in the performance of this Subaward, as required by Chapter 73, Nebraska Reissue Revised Statutes of 1996.
19. **FAIR EMPLOYMENT PRACTICES:** County shall not discriminate against any employee (or applicant for employment) with respect to compensation, terms, advancement potential, conditions, or privileges of employment, because of such person's race, color, religion, sex, disability, national origin, ancestry, age, or marital status pursuant to the requirements of Lincoln Municipal Code Chapter 11.08 and Section §48-1122, Nebraska Reissue Revised Statutes of 1998.
20. **ACCESS TO RECORDS:**
- a. County shall provide access for the City of Lincoln, DHHS, or its authorized representative, to any documents, papers, or other records pertinent to this Subaward, in order to make audits, examinations, excerpts, and transcripts. The County shall provide the same access to the Auditor of Public Accounts, or any of its authorized representatives. These rights also include timely and reasonable access to County's personnel for the purpose of interview and discussion related to such documents, papers, or other records. These rights are not limited to the retention periods included herein but continue as long as the records are retained by County.
 - b. Unless a longer period is set forth in this Subaward, County shall maintain all financial records, supporting documents, statistical records, and all other records pertinent to Subaward, for five (5) years from the date of submission of the financial expenditure report or invoice, whichever is later.
 - c. In addition to the foregoing retention periods, all records must be retained if any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audits involving the records have been resolved and final action taken.
 - d. As required by law, records that fall under the provisions of the Health Insurance Portion and Accountability Act (HIPPA) and all associated rules and regulations, including but not limited to the policies and procedures identified in 45 CFR § 164.316, shall be maintained for six (6) years from the date of their creation or date when the policy or procedures were last in effect.
21. **AMENDMENT:** The Subaward may be modified only by written amendment executed by both parties. No alteration or variation of the terms of Subaward shall be valid unless made in writing and signed by both parties.
22. **ASSIGNMENT:** The County shall not assign or transfer any interest, rights, or duties under this Subaward to any person, firm, or corporation without prior written consent of the City of Lincoln. In the absence of such written consent, any assignment or attempt to assign shall constitute material noncompliance with this Subaward.
23. **CLOSEOUT AND POST-CLOSEOUT:**
- a. *Closeout.* The following closeout procedures apply to this Subaward at the end of the Subaward term:

- i. County shall follow all invoicing and liquidation requirements contained in the Subaward.
 - ii. County shall immediately return to the City of Lincoln any unobligated balance of cash advanced or shall manage such balance in accordance with City of Lincoln instructions.
- b. *Post-Closeout Adjustments and Continuing Responsibilities.* The closeout of the Subaward does not affect any of the following:
 - i. The right of the City of Lincoln to disallow costs and recover funds on the basis of a later audit or other review. The City of Lincoln shall make any cost disallowance determination and notify County within the record retention period.
 - ii. The obligation of County to return any funds due as a result of later refunds, corrections, or other transactions, including final indirect cost rate adjustments.
 - iii. Records retention as required Section 1 of this Addendum.

24. COMPLIANCE WITH CIVIL RIGHTS AND EQUAL OPPORTUNITY EMPLOYMENT

LAWS:

- a. The County shall comply with all applicable local, state and federal laws regarding civil rights, including but not limited to: Title VI of the Civil Rights Act of 1964, 42 U.S.C § 2000(d) et seq.; the Rehabilitation Act of 1973, 29 U.S.C. § 794 et seq.; the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.; the Age Discrimination in Employment Act, 29 U.S.C. § 621 et seq.; the Age Discrimination Act of 1975, 42 U.S.C. § 6101 et seq.; and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. § 48-1101 to 48-1125.
- b. Violation of the above statutes and regulations will constitute material non-compliance with the terms of this Subaward and may result in any of the Remedies for Noncompliance listed herein, or any other remedy available under law.
- c. To comply with law, including but not limited to Neb. Rev. Stat. § 48-1122, County shall insert a similar provision to the above, into Subawards and contracts under this Subaward.

25. CONFIDENTIALITY:

- a. Any and all confidential or proprietary information gathered in the performance of the Subaward, either independently or through the City of Lincoln; provided, however, that contrary provisions set forth herein shall be deemed to be authorized exceptions to this general confidentiality provision.
- b. For the purpose of this section, “confidential or proprietary information” means any information subject to any legal requirements governing its use or disclosure. This may include, but not limited to, protected health information as defined by HIPAA.

- 26. CONFLICTS OF INTEREST:** In the performance of this Subaward, County shall avoid all conflicts of interest and all appearances of conflicts of interest. County shall not acquire an interest either directly or indirectly that will conflict in any manner or degree with performance and shall immediately notify the City of Lincoln in writing of any such instances encountered.

27. **COSTS:**

- a. The County shall only pay for costs that are actual and allowable. A cost is “actual” if it is finalized and spent during the term of this Subaward. A cost is “allowable” if the cost is “necessary”, “reasonable” and “allocable” to the Subaward’s objectives. For the purpose of this Subaward:
 - i. A cost is necessary if the goods or services are needed to carry out activities of this subaward; and
 - ii. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost; and
 - iii. A cost is allocable if the goods or services involved are chargeable or assignable to the purpose and objectives of the Subaward and statute or appropriation, in accordance with relative benefits received. This is met if the cost is incurred specifically for the Subaward; if it benefits the Subaward and the other work of the County and is assignable in part to the Subaward in accordance with the terms set forth herein.
- b. Prohibited costs include, but are not limited to any lobbying costs, such costs are defined as unallowable in 2 CFR § 200.450; all costs of outside legal counsel or outside legal representation; fund raising and investment management costs, as defined in 2 CFR § 200.442; or any cost incurred for interest on: borrowed capital, temporary use of endowment funds, or the use of the County’s own funds. Failure to mention a particular item of cost is not intended to imply that it is either allowable or unallowable; rather, costs should be determined to be allowable as set forth in this section.
- c. All Capital Expenditures exceeding \$5,000 must be pre-approved by the City of Lincoln, in writing, before they are incurred. “Capital Expenditures” shall be defined as set forth in 2 CFR § 200.13. “Capital Assets,” as used in 2 CFR § 200.13, shall be defined as set forth in 2 CFR § 200.12.

28. **FUNDING OF THE SUBAWARD COSTS:**

- a. The City of Lincoln shall advance to the County a quarterly distribution of the Subaward amount.
- b. The County will submit to the City of Lincoln documentation that the funds were used for actual and allowable costs, as described in section 27.a.i, ii, and iii and in conformance with the approved Areawide Plan.
- c. The City of Lincoln must be notified by May 31, 2022, of funds not expected to be spent by year-end.

29. **DEBARMENT, SUSPENSION OR DECLARED INELIGIBLE:** The County certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency.

30. **DOCUMENTS INCORPORATED BY REFERENCE:** All references in this Subaward to laws, rules, regulations, guidelines, directives, addenda, and attachments, which set forth standards and procedures to be followed by County in discharging its obligations under Subaward, shall be deemed incorporated by reference and made a part of Subaward with the same force and effect as if set forth in full text herein.

31. **DRUG-FREE WORKPLACE**: County certifies that it maintains a drug-free workplace environment to ensure worker safety and workplace integrity. County shall provide a copy of its drug-free workplace policy at any time upon request by the City of Lincoln.
32. **FORCE MAJEURE**: Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under Subaward due to a natural disaster, or other similar event outside the control and not the fault of the affected party ("Force Majeure Event"). A Force Majeure Event shall not constitute noncompliance with Subaward. The party so affected shall immediately give notice to the other party of the Force Majeure Event. Upon such notice, all obligations of the affected party under Subaward which are reasonably related to the Force Majeure Event shall be suspended, and the affected party shall do everything reasonably necessary to resume the Scope of Work as soon as possible. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend Scope of Work requirements under Subaward.
33. **FUNDING AVAILABILITY**: The City of Lincoln may terminate the Subaward, in whole or in part, in the event funding is no longer available. Should funds not be appropriated, the City of Lincoln may terminate the Subaward with respect to those payments for the fiscal years for which such funds are not appropriated. The City of Lincoln shall give County written notice thirty (30) day prior to the effective date of any termination. The County shall be entitled to receive just and equitable compensation for any authorized work that has been satisfactorily completed as of the termination date.
34. **GOVERNING LAW**:
- a. The parties shall comply with all applicable federal, state, and local laws in the performance of this Subaward.
35. **REMEDIES FOR NON-COMPLIANCE**:
- a. THE CITY OF LINCOLN may, if County fails to comply with state or federal statutes, regulations, or the terms of the Subaward:
 - i. Require additional or more detailed reporting;
 - ii. Conduct additional project monitoring;
 - iii. Require the County to obtain technical or management assistance;
 - iv. Establish additional prior approvals;
 - v. Temporarily withhold any payments pending the correction of the deficiency by County
 - vi. Disallow all or part of the cost of the activity or action not in compliance;
 - vii. Wholly or partly suspend or terminate the Subaward (see also Termination); and
 - viii. Take any other remedy that may be legally available.
 - b. If the City of Lincoln imposes items 35.a.vi, 35.a.vii, or 35.a.viii above, the City of Lincoln may withhold future payments or seek repayment to recoup costs paid by the City of Lincoln.

- c. County shall be liable for audit exceptions and shall return to the City of Lincoln all payments made under Subaward for which an exception has been taken or that has been disallowed because of such an exception, upon demand from the City of Lincoln.
- d. Nothing in this provision shall preclude the pursuit of other remedies as allowed by law.

36. **SUBAWARDEES OR CONTRACTORS UNDER THIS SUBAWARD:**

- a. County shall not subaward or contract any portion of this Subaward without written notice to the City of Lincoln (a budget attached to this Subaward or approved, in writing, by the City shall be considered written notice for this section). The City of Lincoln reserves the right to reject a subawardee or contractor, but such rejection shall not be arbitrary or capricious.
- b. County shall maintain copies of all Subaward agreements, procurement contracts and documentation of its compliance with provisions cited above.
- c. County shall ensure that all contractors and subawardees comply with all requirements of this Subaward and applicable federal, state, county and municipal laws, ordinances, rules, and regulations.

37. **SURVIVAL:** All provisions hereof that by their nature are to be performed or complied with following the expiration or termination of Subaward, including but not limited to those clauses that specifically state survival, survive the expiration or termination of this Subaward.

38. **NOTICES:** Notices shall be in writing and shall be effective upon mailing, unless otherwise specified herein, all notices, reporting requirements, and other communications concerning this Subaward shall be sent to the following individuals and addresses.

FOR THE COUNTY:

Anita Bartels
Saline County Clerk
PO Box 865
Wilber, NE 68651
402-821-2374
clerk@salinecountyne.us

FOR THE CITY OF LINCOLN:

Randall Jones
City of Lincoln dba Aging Partners
1005 O St
Lincoln, NE 68508
402-441-7070
rsjones@lincoln.ne.gov

Either party may change the individual to be noticed under this section via letter to the other party sent by U.S Mail or email.

County Signature Page

**AGREEMENT
City of Lincoln
Saline County**

EXECUTION BY SALINE COUNTY, NEBRASKA

ATTEST:

SALINE COUNTY

County Clerk

Board of Commissioners Chair

Dated

City of Lincoln Signature Page

**AGREEMENT
City of Lincoln
Saline County**

EXECUTION BY THE CITY OF LINCOLN, NEBRASKA

ATTEST:

CITY OF LINCOLN, NEBRASKA

City Clerk

Mayor, City of Lincoln

Dated

**SALINE COUNTY AGING SERVICES
INTERLOCAL AGREEMENT BETWEEN
CITY OF LINCOLN, NE AND SALINE COUNTY, NEBRASKA**

This Interlocal Cooperation Agreement is made and entered into on this July 1, 2020, by and between the City of Lincoln, Nebraska, a municipal corporation, hereinafter referred to as the "City," and County of SALINE, Nebraska. County of SALINE is a political subdivision, hereinafter referred to as the "County."

WHEREAS, all parties are authorized by the statutes of the State of Nebraska, including the Interlocal Cooperation Act, eb. Rev. Stat. §13-801, et. seq., as amended, to enter into cooperative agreements for the mutual benefit of the parties and to provide services in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the purpose of this Agreement is to define the mutual and separate responsibilities of each in the operation, management, support, monitoring, and evaluation of the SALINE COUNTY AGING SERVICES, hereinafter called 'Program' as specified in the SALINE SERVICES PLAN AS INCORPORATED IN THE AGING PARTNERS AREAWIDE PLAN, hereinafter called 'Plan.' approved by the State of Nebraska and published on the State Unit on Aging webpage.

WHEREAS, the Nebraska State Unit on Aging has designated the City as the official Area Agency as the Lincoln Area Agency on Aging (aba Aging Partners), hereafter referred to as "Agency" for eight Nebraska counties, including SALINE County, for the planning, coordination, monitoring, and evaluation of community aging service programs; and

WHEREAS, the County, is one of the eight Nebraska counties in the officially designated area, making it eligible for Agency support and assistance; and

WHEREAS, the City has Federal and State funds designated in its State approved Areawide Plan for the partial support of the County Program;

NOW THEREFORE, it is jointly agreed by the parties to this Agreement as follows:

SECTION 1. The County shall perform the following:

- A. Proactively carry out, a wide range of functions related to advocacy, planning, coordination, Inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community-based systems in, or serving, each community in the County. These systems shall be designed to assist older persons in leading independent lives in their own homes and communities.
- B. Submit quarterly documentation which clearly ties sub-award funding to actual expenses that support the programs that meet the requirements of the Older Americans Act, State of Nebraska regulations and statutes, and the approved Agency Area Plan.

- C. Provide, through its SALINE COUNTY AGING SERVICES ADVISORY BOARD (By-Laws, Attachment A), on-going planning, monitoring, and evaluation of the Program according to the approved Plan (Attachment B);
- D. Provide supervision and financial support to SALINE COUNTY AGING SERVICES as specified and approved annually by County Board of Commissioners;
- E. Provide financial support to the City for support to the program. The amount of this financial support is determined by the City based on the anticipated costs to support the multi-county functions of the 7 counties outside of Lancaster County. Annually, a request will be made by the City to the SALINE COUNTY BOARD OF COMMISSIONERS, with the amount requested

Arrange for the provision of an appropriate, safe, and accessible office for the SALINE COUNTY AGING SERVICES staff and/or its programming. Provide broadband internet connection with a minimum of 30M Download and 10 Upload; Secure location for City of Lincoln Firewall Network Hardware; Wiring infrastructure into offices in the secure location; Phones and Fax Lines.

- F. Provide appropriate and sufficient liability insurance to cover the County's office, staff, and Program activities as approved by the City.
- G. Implement and operate the Program for the period of this Agreement (July 1, 2020 through June 30, 2023) pursuant to the Plan and the following:
 - 1. Act as the fiscal agent for all public and private funds through grants, appropriations, subsidies, contributions, fees and donations provided and/or designated in support of the Program;
 - 2. Employ and supervise the professional and technical personnel necessary to carry out the activities and services as mutually agreed upon in the Plan; or with the approval of the City, engage a contractor or sub-awardee to provide services;
 - 3. Administer the Plan with input from the SALINE COUNTY AGING SERVICES ADVISORY BOARD, provided that the input received does not conflict with local or state law, nor conflicts with any laws governing the City;
 - 4. Accurately and promptly report to the City the Program's services/activity output, financial expenditures, and revenues;
 - 5. Monitor the activities and services under contract with regards to these services and report such to Aging Partners. Quarterly reports are due on or before October 30, January 31, April 30, and July 31 for the three months preceding the month or as otherwise determined by the City. Written notice will be sent to the County for any changes in reporting dates.

SECTION 2. The City shall provide:

- A. Technical assistance with the planning, monitoring and evaluation of the Program and with other matters concerning older citizens living in SALINE County;
- B. Support to SALINE County Aging Services by way of funds from Federal and State sources allocated or designated by those sources and for the support of the Program. The amounts of

such support shall be determined within the laws, regulations, policies and procedures of the funding sources. Any support available for the Program and approved by the City shall be paid through the City to the Program's designated fiscal agent; Financial commitments from the City must have a signed sub-award or contract.

- C. Technical assistance-in the fiscal management of the Program, its activities and services;
- D. Technical assistance in the implementation and operation of the Program;
- E. Orientation, training, monitoring and evaluation of Program staff and/or subawardees as requested by the County;
- F. Assistance with the orientation of the SALINE COUNTY AGING SERVICES ADVISORY BOARD.
- G. Technical assistance and support in the development of community aging services throughout SALINE County;
- H. Assistance to the County in monitoring the activities of contractors under this agreement.for financial and program compliance with state and federal program requirements.
- I. Support and assistance in coordinating other programs or services with those activities and services of the Program.
- J. Endpoint hardware: Laptop or PC with monitor, keyboard and mouse; City of Lincoln domain access: File sharing/storage, security, shared printing/scanning, Printer/Scanner hardware (MFP)

SECTION 3. Program Funds. Program funds are all public grants, allotment, subsidy funds, private contributions, fees, and other donations received by and for the purpose of the Program for services, sale of Program products, contribution or donation. Program funds shall be considered public and subject to accounting; review and inspection except that individual services or activity contributions shall not be open to general public inspection as per the confidentiality requirements of the Older Americans Act, as amended.

The County will manage all funds and financial transactions related to Aging Services in conformance with 2 CFR 200 and the Older Americans Act.

SECTION 4. Audit and Inspection. The County shall maintain all records for three years from the date of final payment except records that fall under the provisions of the Health Insurance Portability and Accountability Act (HIPAA) which shall be kept for six years from the date of final payment. All records shall be maintained until all issues related to an audit, litigation or other action are resolved to the satisfaction of the City. The County shall allow the City or its authorized representative, any authorized representative of the Federal grantor agency, the State of Nebraska, or any authorized representative of the Comptroller General of the United States to inspect all relevant data and records; and allow any of the above to audit the books, records, and accounts of the Program pertaining to this Agreement upon request, except any which might violate privacy of clients.

The County shall conduct an annual audit of the Program. The audit shall determine if the County has complied with the provisions of this Agreement and applicable Federal and State regulations governing the expenditure of grant funds. The audit report shall identify any questionable costs or other items of non-compliance. The County shall forward a copy of the audit to the City within 30 days of receipt of the written report by the County.

The County shall immediately commence follow-up action on findings arising from audits or other forms of review. Follow-up action includes responding to those conducting such examinations with clear, complete views concerning the accuracy and appropriateness of the findings. If the finding is accepted, corrective action, such as repaying disallowed costs, making financial adjustments, or taking other actions should proceed and be completed as rapidly as possible as requested by the City, Aging Partners, State Unit on Aging, or Federal grantor agency. If the subrecipient disagrees, it should provide an explanation and specific reasons that demonstrate that the finding is not valid.

SECTION 5. Independent Contractor. The City is interested only in the results produced by this Agreement. County shall perform as an independent contractor and it is expressly understood that the County and County's employees are not an employee of the City and are not entitled to any City employee benefits including, but not limited to, overtime, retirement benefits, worker's compensation, sick leave, or injury leave.

County covenants that it has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. County further covenants that in the performance of this Agreement no person having any such interest shall be employed or retained by it under this Agreement.

SECTION 6. Indemnification and Sovereign Immunity:

- A. Indemnification agreement can be found in the Sub-Award.
- B. Sovereign Immunity:

Nothing contained in this clause or other clauses of this Interlocal Agreement shall be construed to waive the Sovereign Immunity of the City.

SECTION 7. Termination.

- A. This Agreement shall continue in full force and effect from July 1, 2020 until and unless one or both parties terminates the Agreement for any reason including convenience by sending written notice to the other party indicating such intention to terminate and such notice is given at least 90 days before the proposed date of termination. The fiscal year for the Program and for this Agreement begins July 1 and ends June 30, each year.
- B. In the event of any breach or default hereunder by the County during the term of this Agreement in performing the terms and conditions required hereunder, then and upon the happening of such event the City shall give written notice of such breach or default within thirty days of the date of breach or default and the County shall immediately surrender to the authorized agent(s) of the City any grant funds advanced or collected and not yet approved or expended on the date of the breach or default.

- C. The City may terminate this Agreement in whole or in part when funding is not lawfully available for expenditure or when sources of funding are terminated, suspended, reduced, released, or otherwise not forthcoming through no fault of the City. In the event of unavailability of funds to pay any amount due under this Agreement, the City shall immediately notify the County and this Agreement shall terminate without penalty or expense to the City.
- D. Upon the termination of this Agreement the City shall pay for any approved and documented services completed up to the date of termination. Any other city funds that the County has received to pay for services pursuant to this Agreement that has not been expended shall be repaid back to the City within thirty days of written demand by the City. The County hereby waives any and all claims for damages or compensation arising under this Agreement.

Upon termination of this Agreement, all property purchased by the County with Federal, State or City sourced funds pursuant to this Agreement shall be the property of the City, provided all Federal and State requirements have first been met. Disposition of program assets, including funds, will follow guidance found in 2 CFR 200.

SECTION 8. Fair Labor Standards. County shall maintain Fair Labor Standards in the performance of this Agreement, as required by Chapter 73, Nebraska Reissue Revised Statutes of 1996.

SECTION 9. Fair Employment Practices. County shall not discriminate against' any employee (or applicant for employment) with respect to compensation, terms, advancement potential, conditions, or privileges of employment, because of such person's race, color, religion, sex, disability, national origin, ancestry, age, or marital status pursuant to the requirements of Lincoln Municipal Code Chapter 11.08 and Section §48-1122, Nebraska Reissue Revised Statutes of 1998.

SECTION 10. Nebraska Law. This Agreement shall be governed and interpreted by the Laws of the State of Nebraska without reference to the principles of conflicts of law.

SECTION 11. Integration, Amendments, Assignment. This Agreement represents the entire agreement between the parties and all prior negotiations and representations are hereby expressly excluded from this Agreement. This Agreement may be amended only by written agreement of both parties. This Agreement may not be assigned without the prior written consent of the other party.

SECTION 12. Severability & Savings Clause. Each section and each subdivision of a section of this Agreement is hereby declared to be independent of every other section or subdivision of a section so far as inducement for the acceptance of this Agreement and invalidity of any section or subdivision of a section of this Agreement shall not invalidate any other section or subdivision of a section thereof.

SECTION 13. Capacity. The undersigned person representing County does hereby agree and represent that he or she is legally capable to sign this Agreement and to lawfully bind County to this Agreement.

EXECUTED THIS 7th day of July 2020 by:

ATTEST:

Mami A. Hobart

Andre K Bartels

SALINE County Clerk

Chair SALINE County Board of Commissions



EXECUTED THIS 24th day of Aug. 2020 by:

ATTEST:

Leirion Gaylor Baird
City Clerk



Mayor, City of Lincoln
Leirion Gaylor Baird

Leirion Gaylor Baird

BYLAWS of the SALINE COUNTY AGING SERVICES BOARD

ARTICLE I: NAME

The name of the body herein created and defined by the Saline County Commissioners shall be the Saline County Aging Services Board, herein referred to as Aging Services Board.

ARTICLE II: PURPOSE

The Purpose of the Aging Services Board shall be to advise the Saline County Board of Commissioners on matters of concern to older residents of Saline County, such advice and duties to include, but not limited to the following:

- to act as a communication link between older citizens and the Board of Commissioners;
- to collect and study information on issues and topics relevant to aging persons of Saline County;
- to propose and/or coordinate community aging services which support the continued independence and self-sufficiency of older persons;
- to monitor and evaluate the effectiveness of community aging services in the county, regional and state bodies affecting aging services and matters;
- to perform other appropriate functions as the Board of Commissioners deems necessary.

The following items will be addressed by the Aging Services Board or the Executive Committee:

- to recommend personnel actions to the Board of Commissioners for the position of Director of Saline County Aging Services and other full or part-time positions;
- to complete an annual performance appraisal and recommend salary adjustments to the Board of commissioners for the position of Director;
- to review other annual appraisals that the Director has completed and recommend salary adjustments as necessary to the Board of Commissioners;
- to coordinate and prepare with the Director an annual budget outlining accomplishments and goals, and assure adequate funding is available. This budget will list income and expenses as required by Aging Partners.
- to recommend approval of completed budget to the Board of Commissioners.

ARTICLE III: MEMBERS

Section 1: Number. The Aging Services Board shall have a maximum of twenty-five members, two (2) from each town (a total of 16) and nine (9) at large. Other individuals, i.e. healthcare professionals, business leaders, clergy, etc., may be included as associate members.

Section 2: Qualifications. At least 1/3 of the members shall be fifty-five (55) years of age or older and all shall reside in or work in Saline County. The members shall be selected either for their interest, for their leadership in working for the improvement of life for older persons, or for their specialized knowledge or experience in community aging services.

Section 3: Voting. Each member shall have one (1) vote. Associate members have no voting rights.

Section 4: Appointment. The Aging Services Board shall submit to the County Board of Commissioners each year, or as needed, a slate of nominations for that year's vacancies. After review the Board of Commissioners shall notify the Aging Services' Board of its appointees for the up-coming year.

Section 5: Term. The term of the members shall be two (2) years with the goal of half of the members selected one year and the other half selected the other year. Board members will not have limits on the number of terms served.

Section 6: Attendance. No member shall have more than three unexcused absences during a year's period. Should a member's absences exceed this, the chairperson may declare the position vacant.

ARTICLE IV: ORGANIZATION

Section 1: The Aging Services Board shall be organized into officers and committees for performing functions of the Board.

Section 2: Officers. The Board shall have two (2) officers: a Chairperson and Chairperson-Elect. Their election, a term of office and duties shall be as follows:

Chairperson: The duties of the Chairperson shall be to preside over all meetings of the Board, maintain order, explain and decide all questions of order, announce business, give signature where necessary, appoint the committee chairpersons and assign duties to members as necessary to carry out the purposes of the Board. The Chairperson-Elect shall assume the duties of the Chairperson at the annual meeting after the election of the other new officers. The Chairperson shall serve one year.

Chairperson-Elect: The Board shall, by written ballot, elect a Chairperson-Elect each year at its annual meeting. The current Chairperson-Elect shall assume the duties of the Chairperson immediately after the election of the new Chairperson-Elect. The duties of the Chairperson-Elect shall be to act as Chairperson in the absence of the Chairperson and perform such duties as necessary for and as requested by the Chairperson.

In the event the chair-elect is unable to take office, an election will be held to fill the chairperson and chair-elect positions.

Section 3: Committees. The Board may establish Standing or Ad Hoc Committees as is necessary for carrying out its functions and responsibilities using persons who reside in or work in Saline County, as well as its own members, so long as the purpose, specific duties and responsibilities, and time of reporting are clearly designated in the motion and/or minutes of the meeting establishing such. Ad Hoc committees may be designated for fact-finding, advisory, coordinating, or other purposes deemed necessary by the Chairperson, Board, or County Board. The purposes or duties, appointment, and composition of standing committees must be established in writing as a sub-part of this section of these Bylaws. No committee, Ad Hoc or Standing, shall act or present itself in any way without the express approval of the Aging Services Board.

3A. The Executive Committee shall consist of the Chairperson, Chairperson-Elect, Past Chair, a County Commissioner, and one other board member. (FOUR member committee)

3B. The Budget Committee shall consist of the Chairperson, Chairperson- elect, a County Commissioner, SCAS Director, and no less than two or more than four additional members from the Saline County Aging Services Advisory Board. (5-7 member committee)

Section 4: Recording Secretary

4A. Recording Secretary: Duties shall be performed as directed by the Director. Said duties shall include keep and maintain the minutes of all meetings of the Board, take roll, read minutes of previous meetings, read important correspondence, record the proceedings, notify members of meetings, and to take care of all documents of the Board.

ARTICLE V: MEETINGS

Section 1: Frequency. The Aging Services Board shall conduct regular meetings as necessary, but no less frequently than quarterly, at a time and place of the members' choosing except in the case of the annual meeting, which shall normally be held in the month of June of each year, but after the appointments for the up-coming year have been received from the Board of Commissioners.

Section 2: How Called. Regular meetings, dates, times and locations may be established for an annual period or at the prior regular meeting. The Chairperson, with the Executive Committee's approval, may call a special meeting for the purpose of conducting only special or emergency business for which the meeting was called.

Section 3: Quorum. A quorum for business shall be 55% of the voting members. (A minimum of 9-14 members for 16-25 members)

Section 4: Voting. A simple majority of those present shall carry the business. In the case of a tie, the vote of the Chairperson shall determine the issue.

ARTICLE VI: OTHER

Section 1: Annual Report. The Saline County Aging Services Director shall prepare and submit to the County Board of Commissioners a written annual report of the Aging Services Board's activities and accomplishments during the prior fiscal year. Such report shall be submitted to the Commissioners on or before June 30 of each year.

Section 2: Conflicts of Interest: Whenever the director or board member has a financial or personal interest in any matter coming before the board of directors, the board shall ensure that:

- The interest of such board member; officer; or the director is fully disclosed to the board of directors.
- No interested board member; officer; or the director may vote or lobby on the matter or be counted in determining the existence of a quorum at the meeting of the board of directors at which such matter is voted upon.

- Any transaction in which a board member, officer, or the director has a financial or personal interest shall be duly approved by members of the board not so interested or connected as being in the best interests of the organization.
- Payments to the interested board member, officer, or the director shall be reasonable and shall not exceed fair market value.
- The minutes of meetings at which such votes are taken shall record such disclosure, abstention, and rationale for approval.

Section 3: Rules of Order. Robert's Rules of Order shall govern the meetings of the Board and its committees where appropriate and specifically when questions of procedure and order are raised.

Section 4: Public Meeting. Meetings of the board are open to the public.

ARTICLE VII: AMENDMENTS

Section 1: Proposing Amendments: A proposal to amend these By-Laws in whole or in part may be made at any regular meeting of the Saline County Advisory Board, provided public notice requirements are met and proposed amendment(s) are made available to the public as required and are personally provided to all members of the commission not less than 5 days prior to such meeting.

Section 2: Approval. Upon approval of two-thirds of the members present and voting, such amendment(s) shall be submitted to the Saline County Board of Commissioners for final action.

Approved on this the 16th day of May, 2017, by the Saline County Commissioners.

Manni A. Hunt

Commissioner

May 16, 2017

Date

Attachment B

Saline County Services Taxonomy Service Category	Description	Required Data Collection
Home Delivered Meals (OAA)	A meal provided to an OAA qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and all applicable laws.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Home Delivered Meals (Non-OAA)	A meal provided to qualified individual in his/her place of residence.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Congregate Meals (OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/Local laws.	Nutrition Risk, AP Intake
Congregate Meals (Non-OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting.	Nutrition Risk, AP Intake
Counseling	Services that assist older adults to address issues, concerns, or make decisions. This can include counseling on specific topics like financial issues, SHIP (Senior Health Insurance Information Program, managed through a federal grant to the Nebraska Department of Insurance), housing, health insurance, taxes, etc. Does not include Nutrition Counseling, Caregiver Counseling, Options Counseling, or Transitional Options Counseling.	
Nutrition Education	A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with the current Dietary Guidelines for Americans and instruction to participants, caregivers, or participants and caregivers, overseen by a dietitian or individual of comparable expertise.	Program Topic, estimated audience size
Information & Assistance	A service that: <ul style="list-style-type: none"> provides the individuals with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; assesses the problems and capacities of the individuals; links the individuals to the opportunities and services that are available; and to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures 	
Health Promotion- Non-Evidence Based	Health promotion and disease prevention activities that do not meet ACL/AoA definition for an evidence-based program as defined at ACL's website. Activities may include those defined in the OAA (Section 102(14)).	AP Intake
Senior Center Hours	The hours of multipurpose senior centers are open to older individuals. Sites that only offer meals (also known as Nutrition Sites) should not be included.	
Social Activities	Provision of activities which foster the social well-being of individuals through social interaction and the satisfying use of leisure time. Activities, such as performing arts, games, and crafts, either as an observer or as a participant, facilitated by a provider.	
Outreach	This service covers activities at the provider's location (i.e. senior center) or should be organized/planned by the provider (senior center).	Estimated audience size
Information Services	A media activity that conveys information about available services, aging, or the aging network. It is a one way mode of communication. Examples include: Facebook posts, TV Ads/PSAs, radio ads/PSAs, website hits, brochures, newspaper ads, press releases. When counting brochures and other print media as Information Services, it should be counted when the cost is incurred (when the brochures are printed, when the newspaper ad is billed)	Program Topic, estimated audience size
Caregiver Information & Assistance	A service that: <ul style="list-style-type: none"> provides the caregiver with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; assesses the problems and capacities of the individuals; links the individuals to the opportunities and services that are available; and to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures 	
Caregiver Outreach	An interactive activity that conveys information to caregivers about available services, aging, or the aging network. It includes in-person interactive presentations, booth/exhibit at a fair, conference, or other public events. This service includes Public Education and Presentations.	Program Topic, estimated audience size
Health Promo Evidence Based	Activities related to the prevention and mitigation of the effects of chronic disease (including osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition). Activities must meet ACL/AoA definition for an evidence-based program, as presented on ACL's website.	AP Intake
Material Distribution	The provision of goods to an older individual at no cost or at a reduced cost which will directly support the health and independence of the individual with an assessed need.	AP Intake
Transportation	Services or activities that provide or arrange for the travel, including travel costs, of individuals from one location to another. Does not include any other activity.	

AGING PARTNERS
FY 2021 - 2022 BUDGET
Saline County

EXPENSE CATEGORIES		TOTAL
1	Personnel	149,831
2	Travel	6,367
3	Printing & Supplies	6,950
4	Equipment	0
5	Building Space	0
6	Communication & Utilities	10,500
7	Other	69,337
8a.	Raw Food	44,682
8b.	Contractual Services	0
9	GROSS COST	287,667
REVENUE CATEGORIES		TOTAL
101	Client Contributions	23,032
102	User Fees	16,046
103	Medicaid	0
104	Title XX	3,894
105	USDA	2,675
106	Donations/Fundraising	3,200
107	Misc. Grants	1,160
108	Foundations	650
109	Other Revenue	900
110	State Other	0
111	Federal Other	0
112	City/Towns	22,095
113	Counties	142,218
114	Title III-B	0
115	Title III-C(1)	0
116	Title III-C(2)	0
117	Title III-D	0
118	Title III-E	0
119	CASA	71,797
120	CASA ADRC	0
121	SUA Match on OAA Funds	0
122	MAC Return	0
123	Federal Carryover - FY19	0
124	Federal Carryover - FY20	0
125	Federal Carryover - FY21	0
126	VAC5	0
127	ARPA	0
128	CARES Act	0
129	Held for future use	0
TOTAL REVENUES:		287,667

Saline County Services	Description	Required Data Collection
Taxonomy Service Category		
Home Delivered Meals (OAA)	A meal provided to an OAA qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and all applicable laws.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Home Delivered Meals (Non-OAA)	A meal provided to qualified individual in his/her place of residence.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Congregate Meals (OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/Local laws.	Nutrition Risk, AP Intake
Congregate Meals (Non-OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting.	Nutrition Risk, AP Intake
Counseling	Services that assist older adults to address issues, concerns, or make decisions. This can include counseling on specific topics like financial issues, SHIP (Senior Health Insurance Information Program, managed through a federal grant to the Nebraska Department of Insurance), housing, health insurance, taxes, etc. Does not include Nutrition Counseling, Caregiver Counseling, Options Counseling, or Transitional Options Counseling.	
Nutrition Education	A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with the current Dietary Guidelines for Americans and instruction to participants, caregivers, or participants and caregivers, overseen by a dietitian or individual of comparable expertise.	Program Topic, estimated audience size
Information & Assistance	A service that: <ul style="list-style-type: none"> • provides the individuals with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; • assesses the problems and capacities of the individuals; • links the individuals to the opportunities and services that are available; and • to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures 	
Health Promotion- Non-Evidence Based	Health promotion and disease prevention activities that do not meet ACL/AoA definition for an evidence-based program as defined at ACL's website. Activities may include those defined in the OAA (Section 102(14)).	AP Intake
Senior Center Hours	The hours of multipurpose senior centers are open to older individuals. Sites that only offer meals (also known as Nutrition Sites) should not be included.	
Social Activities	Provision of activities which foster the social well-being of individuals through social interaction and the satisfying use of leisure time. Activities, such as performing arts, games, and crafts, either as an observer or as a participant, facilitated by a provider.	
Outreach	This service covers activities at the provider's location (i.e. senior center) or should be organized/planned by the provider (senior center).	Estimated audience size
Information Services	A media activity that conveys information about available services, aging, or the aging network. It is a one way mode of communication. Examples include: Facebook posts, TV Ads/PSAs, radio ads/PSAs, website hits, brochures, newspaper ads, press releases. When counting brochures and other print media as Information Services, it should be counted when the cost is incurred (when the brochures are printed, when the newspaper ad is billed)	Program Topic, estimated audience size
Caregiver Information & Assistance	A service that: <ul style="list-style-type: none"> • provides the caregiver with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; • assesses the problems and capacities of the individuals; • links the individuals to the opportunities and services that are available; and • to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures 	
Caregiver Outreach	An interactive activity that conveys information to caregivers about available services, aging, or the aging network. It includes in-person interactive presentations, booth/exhibit at a fair, conference, or other public events. This service includes Public Education and Presentations.	Program Topic, estimated audience size
Health Promo Evidence Based	Activities related to the prevention and mitigation of the effects of chronic disease (including osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition). Activities must meet ACL/AoA definition for an evidence-based program, as presented on ACL's website.	AP Intake
Material Distribution	The provision of goods to an older individual at no cost or at a reduced cost which will directly support the health and independence of the individual with an assessed need.	AP Intake
Transportation	Services or activities that provide or arrange for the travel, including travel costs, of individuals from one location to another. Does not include any other activity.	

Nancy K. Niemann

From: Pelan, Larry <larry@nirma.info>
Sent: Friday, July 16, 2021 2:28 PM
To: Nancy K. Niemann
Cc: amy.nelson@fillmorecountyne.gov; Lammers, Shawna
Subject: RE: Certificate of Insurance Endorsement Form
Attachments: Page 34 of 51.pdf

Nancy,

NIRMA has written its Liability Package Coverage Agreement to include an Additional Insured Interests/Certificates of Insurance condition that is found in the Common Coverage Agreement Condition of the Liability Package Coverage Agreement. It states in part **“in the event and additional insured is so named, this coverage agreement shall be deemed to be endorsed accordingly”**. See the attached. We do not issue additional insured endorsements. Per the COI that was provided to the City of Lincoln – Aging Partners, it as the Certificate Holder is an additional insured per its agreement with Fillmore County. The same is true for any other NIRMA member county you may have a relationship with. All members are provided the same Coverage Agreement.

Larry G. Pelan, CPCU
Underwriting & Risk Manager
NIRMA/II
8040 Eiger Drive
P.O. Box 85210
Lincoln, NE 68501-5210
402-742-9220
larry@nirma.info



The information transmitted in this email may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please permanently delete the original message and any attachments from your computer/other system without copying it and notify the sender so that this error can be corrected.

COMMON COVERAGE AGREEMENT CONDITIONS

Some conditions are common throughout the coverage document and are referenced here. Other conditions that are specific to certain coverage parts are addressed within the applicable coverage part and will supersede any condition addressed in this part of the coverage that might conflict with the specific coverage part.

Additional Insured Interests/Certificates of Insurance. Although NIRMA is not an insurance company and this is not an insurance policy, we may issue standard Certificates of Insurance commonly used by the insurance industry. Any Certificate of Insurance form issued in connection with this coverage agreement shall be issued solely as a matter of convenience or information for the addressee or holder of said Certificate of Insurance, except where an additional insured is named pursuant to the Special Provisions of said Certificate of Insurance. In the event an additional insured is so named, this coverage agreement shall be deemed to have been endorsed accordingly, subject to all other terms, conditions and exclusions stated herein. However, the coverage afforded to such additional insured only applies to the extent permitted by law and will not be broader than that which **you** are required by contract or agreement to provide for such additional insured. A party's status as an additional insured ends when **your** operations and obligations under the contract or agreement are completed or the contract or agreement terminates.

Adjudication. **We** will be entitled to recover fees, costs and settlements spent in defending **occurrences** and **wrongful acts** if:

1. An adjudication shows **you** willfully broke laws or ordinances; or
2. Adjudication shows that laws or ordinances were broken, with **your** knowledge, or that **you** acted dishonestly or with actual intent to deceive or defraud.

After the final adjudication, **we** may immediately stop payment for defending the **occurrence** or **wrongful act**.

Allocation. If a **claim** or **suit** includes both **damages** that are covered under this coverage agreement and **damages** that are not covered under this coverage agreement either because the **claim** or **suit** is made against both the **Person** and others, or the **claim** or **suit** includes both covered allegations and allegations that are not covered, **you** and **we** shall allocate such amount between the covered **loss** (except for defense cost) and **loss** that is not covered based upon the relative legal and financial exposures and the relative benefits obtain by the parties. **We** shall not be liable under this policy for the portion of such amount allocated to non-covered **loss**. **You** will reimburse **us** for **damages** paid on **your** behalf relating to a **claim** or **suit** later determined to be not covered by this coverage agreement.

Arbitration.

1. If **we** and **you** disagree on whether **you** are legally entitled to recover damages from the owner or driver of an uninsured motor vehicle or an underinsured motor vehicle or do not agree as to the amount of damages that are recoverable by that **Covered Person**, then the matter may be arbitrated. However, disputes concerning coverage under this coverage part may not be arbitrated. Either party may make a request for arbitration. If both parties so agree, each party will select an arbitrator. The two arbitrators will select a third. If they cannot agree within 30 days, either may request that selection be made by a judge of a court having jurisdiction. Each party will pay the expenses it incurs and bear the expense of the third arbitrator equally.
2. Unless both parties agree otherwise, arbitration will take place in the county in which the **Covered Person** lives. Local rules of law as to arbitration procedures and evidence will apply. A decision agreed to by two of the arbitrators will be binding.

IPv4 Address Addendum

This IPv4 Address Addendum ("Addendum") is related to Lit Service Order 14140 executed by and between Saline County and Unite Private Networks, LLC on June 25th, 2021 ("Service Order"). This Addendum shall be effective as of the final signature hereto ("Addendum Effective Date").

- 1. Addendum. Customer and UPN agree to add the following IPv4 Addresses to the Service Order for the additional monthly recurring charge ("MRC") listed below:

/29 block IPv4 Addresses (8 with 6 usable): **\$80.00 MRC**

The IPv4 Addresses memorialized in this Addendum shall replace the IPv4 Addresses provided to Customer in the Service Order.

- 2. Miscellaneous.
 - (a) The MRC listed herein shall be in addition to the total MRC listed in the Service Order.
 - (b) Customer understands that one (1) of the useable IPv4 Addresses in each IPv4 block may need to be reserved for the UPN IP Gateway, leaving one (1) fewer useable IPv4 Address for Customer.
 - (c) Except as specifically set forth in this Addendum, the Service Order remains in full force and effect. In the event the conditions listed in Section 1 of this Addendum have not been met, Customer shall receive the IPv4 Addresses listed in the Service Order. Capitalized words and terms not defined in this Addendum shall have the meaning ascribed to them in the Service Order. In the event of a conflict between this Addendum and the Service Order, this Addendum shall control.

Unite Private Networks, LLC:

Saline County:

Signature

Signature

Name

Russ Karpisek

Name

Title

Board of Commissioners Chairperson

Title

Date

October 26, 2021

Date



FiberVoice Services Order

This FiberVoice Services Order ("FiberVoice Order") is made between Saline County ("Customer") with principal offices at 304 S. High St., Wilbur, NE and Unite Private Networks, LLC ("UPN"), a Delaware limited liability company with principal offices at 1511 Baltimore Ave., 2nd Floor, Kansas City, MO 64108. This FiberVoice Order shall be effective as of the date of the last signature hereto. Customer and UPN both may hereinafter be referred to individually as a "Party" or jointly as the "Parties."

Customer shall lease the following services ("FiberVoice Services") from UPN for the monthly recurring charges ("MRC") and non-recurring charges ("NRC") listed herein. The MRC and NRC are exclusive of applicable taxes and fees.

SUBSCRIPTIONS

DESCRIPTION	PRICE	QTY	MRC
Location 1: SC Courthouse – 204 S. High Street	\$ 17.20	65	\$ 1,118.00
Premium VOIP Bundle with Poly VVX-450: 12-Line, 4.3" Color Display, 2xGigEthernet, 2xUSB - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features			
Premium VOIP Bundle with Poly VVX-450 & Expansion Module for Receptionist/Operator - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features	\$ 38.70	2	\$ 77.40
Premium VOIP Bundle with Poly Sound Station 6000 (Medium Conference Phone) - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Feature	\$ 43.00	3	\$ 129.00
Premium VOIP Bundle with Poly VVX-D230: Cordless Handset with Base : 2" LCD Display - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & All Standard Features	\$ 13.76	3	\$ 41.28
Analog Line - (1) One analog line with unlimited domestic minutes. Also included at no additional cost: Auto Reroute.	\$ 12.47	4	\$ 49.88
Direct Inward Dialing (DID) Numbers - Telephone Number and/or DID numbers with caller ID name	\$ 1.00	51	\$ 51.00
Location 2: Law Enforcement – 911 S Main Street			
Premium VOIP Bundle with Poly VVX-450: 12-Line, 4.3" Color Display, 2xGigEthernet, 2xUSB - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features	\$ 17.20	34	\$ 584.80
Premium VOIP Bundle with Poly VVX-450 & Expansion Module for Receptionist/Operator - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features	\$ 38.70	3	\$ 116.10
Mobile App (as additional device)	\$ 5.00	3	\$ 15.00
Premium VOIP Bundle with Poly Sound Station 6000 (Medium Conference Phone) - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features	\$ 43.00	1	\$ 43.00
Toll Free Telephone Number - Toll Free telephone number with Caller ID name. Inbound toll calls are billed at .049 cents per minute.	\$ 5.00	1	\$ 5.00
Location 3: Extension Office – 306 W 3rd Street			
Premium VOIP Bundle with Poly VVX-450: 12-Line, 4.3" Color Display, 2xGigEthernet, 2xUSB - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features	\$ 17.20	7	\$ 120.40
Location 4: Aging Services – 109 W 3rd Street			
Premium VOIP Bundle with Poly VVX-450: 12-Line, 4.3" Color Display, 2xGigEthernet, 2xUSB - Includes: (1) Device License; (1) Call Path; (1) Telephone Number & Both Standard & Premium Features	\$ 17.20	6	\$ 103.20
Toll Free Telephone Number - Toll Free telephone number with Caller ID name. Inbound toll calls are billed at .049 cents per minute.	\$ 5.00	1	\$ 5.00
Total Subscriptions MRC			\$ 2,459.05

LABOR

DESCRIPTION	PRICE	QTY	NRC
Location 1: SC Courthouse – 204 S. High Street			
Directing Listing - 1st listing	\$ 20.00	1	\$ 20.00
Porting Fee (100+ Numbers)	\$ 3.00	128	\$ 384.00



FiberVoice Services Order

Hosted Voice Account Setup per Seat	\$ 0.00	73	\$ 0.00
Location 2: Law Enforcement – 911 S Main Street			
Directing Listing - 1st listing	\$ 20.00	1	\$ 20.00
Porting Fee (100+ Numbers)	\$ 3.00	39	\$ 117.00
Hosted Voice Account Setup per Seat	\$ 0.00	38	\$ 0.00
Location 3: Extension Office – 306 W 3rd Street			
Directing Listing - 1st listing	\$ 20.00	1	\$ 20.00
Porting Fee (100+ Numbers)	\$ 3.00	7	\$ 21.00
Hosted Voice Account Setup per Seat	\$ 0.00	7	\$ 0.00
Location 4: Aging Services – 109 W 3rd Street			
Directing Listing - 1st listing	\$ 20.00	1	\$ 20.00
Porting Fee (100+ Numbers)	\$ 3.00	7	\$ 21.00
Hosted Voice Account Setup per Seat	\$ 0.00	6	\$ 0.00

Total Labor NRC			\$ 623.00
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Total MRC:	\$ 2,459.05
Total NRC:	\$ 623.00

SERVICE ADDRESS FOR VOICE SERVICES

BUILDING NAME	STREET ADDRESS	CITY	STATE	ZIP
Location 1: SC Courthouse	204 S High Street	Wilber	NE	68465
Location 2: Law Enforcement	911 S Main Street	Wilber	NE	68465
Location 3: Extension Office	306 W 3rd Street	Wilber	NE	48465
Location 4: Aging Services	109 W 3rd Street	Wilber	NE	48465

Term of FiberVoice Services: The term of this FiberVoice Order shall commence upon installation of the FiberVoice Services and continue in effect for sixty (60) months (the "Initial FiberVoice Term"). Thereafter, this FiberVoice Order shall automatically renew for successive one (1) year periods (each such period, an "Additional FiberVoice Term") unless and until terminated by either Party upon thirty (30) days' written notice to the other Party prior to the end of the Initial FiberVoice Term or Additional FiberVoice Term, as applicable.

Replacement of FiberVoice Order #14140: This FiberVoice Order codifies a CO to Fiber Voice Order #14140 executed by and between Customer and UPN on June 25, 2021. This FiberVoice Order shall replace Fiber Voice Order #14140 in its entirety.

FiberVoice Services Installation Date: Anticipated installation of the FiberVoice Services shall occur approximately thirty-to-ninety days after the full execution of this FiberVoice Order and UPN's acquisition of all permits, rights, materials, equipment, and facilities necessary to provide to the FiberVoice Services.

Governing Terms and Conditions: The UPN FiberVoice Terms and Conditions attached hereto shall be the sole governing terms and conditions related to the FiberVoice Services and other products provided under this FiberVoice Order.

The Parties have caused this FiberVoice Order to be executed by their duly authorized officers or representatives.

Unite Private Networks, LLC:

Saline County:

By: _____
 Name: _____
 Title: _____
 Date: _____

By: _____
 Name: Russ Karpisek
 Title: Board of Commissioners Chairperson
 Date: October 26, 2021

SALINE COUNTY, NEBRASKA
COUNTY ATTORNEY - IV-D CHILD SUPPORT
COMPUTATION OF INDIRECT COST RATE
FOR THE FISCAL YEAR ENDING JUNE 30, 2022 (1)

I. Countywide Central Service Allocations:		
Total Indirect Costs	\$ 29,742	
II. Roll Forward Adjustment (2)	<u>\$1,260</u>	
III. Indirect Costs Plus Roll Forward	<u>\$ 31,002</u>	(A)
IV. FY 2020 Direct IV-D Salaries and Wages (per CSE 43 reports)	\$ 52,946	(B)
V. FY 2022 Fixed Indirect Cost Rate (A/B)	<u><u>58.55%</u></u>	

(1) Based on Actual FY 2020 costs.

(2) FY 2020 Indirect Cost Rate	79.25%
FY 2020 Actual IV-D Salaries and Wages	<u>\$ 52,946</u>
Total FY 2020 Fixed Recovery	\$ 41,960
Reverse Roll-forward in Fixed Rate	<u>\$ (13,478)</u>
Adjusted FY 2020 Fixed Recovery	\$ 28,482
Actual FY 2020 Indirect Costs	<u>\$ 29,742</u>
Under Recovery	<u><u>\$1,260</u></u>

SALINE COUNTY, NEBRASKA
 CLERK OF THE DISTRICT COURT - IV-D CHILD SUPPORT
 COMPUTATION OF INDIRECT COST RATE
 FOR THE FISCAL YEAR ENDING JUNE 30, 2022 (1)

I. Countywide Central Service Allocations:		
Total Indirect Costs No - State Approved Methodology	\$ 15,382	
II. Roll Forward Adjustment (2)	<u>(\$3,101)</u>	
III. Indirect Costs Plus Roll Forward	<u>\$ 12,281 (A)</u>	
IV. FY 2020 Direct IV-D Salaries and Wages (per CSE 74 Reports)	\$ 34,572 (B)	
V. FY 2022 Fixed Indirect Cost Rate (A/B)	<u><u>35.52%</u></u>	

(1) Based on Actual FY 2020 costs.

(2) FY 2020 Indirect Cost Rate	76.89%
FY 2020 Actual IV-D Salaries and Wages	\$ <u>34,572</u>
Total FY 2020 Fixed Recovery	\$ 26,582
Reverse Roll-forward in Fixed Rate	\$ <u>(8,099)</u>
Adjusted FY 2020 Fixed Recovery	\$ 18,483
Actual FY 2020 Indirect Costs	\$ <u>15,382</u>
Over Recovery	<u><u>\$3,101</u></u>

**TITLE 2 OF THE CFR, PART 200
CERTIFICATE OF COST ALLOCATION PLAN**

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

1. All costs included in this proposal dated April 27, 2021 to establish cost allocations or billings for the fiscal year ended June 30, 2020 are allowable in accordance with the requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

2. All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Saline County, Nebraska
Governmental Unit

Signature

Russ Karpisek
Name of Official

Chairperson, Board of Commissioners
Title

October 26, 2021
Date of Execution

NOTE: THE ABOVE CERTIFICATION IS A REQUIREMENT OF 2 CFR 200. WE WILL NOT BE ABLE TO PROCESS YOUR INDIRECT COST PROPOSAL WITHOUT THIS CERTIFICATION.

E-mail certificate along with your indirect cost proposal to your assigned Regional Cost Allocation Services office.

RESOLUTION #2021-074

BE IT HEREBY RESOLVED, by the Board of Commissioners of Saline County, NE,
that the sum of \$250,000.00 be transferred from the Inheritance Tax Fund #2700 to the
General Fund #0100.

Motion made by Commissioner _____, seconded by Commissioner
_____, to adopt the foregoing Resolution. All members present
voting as follows:

Yeas: _____

Nays: _____

Abstentions: _____

Absent: _____

Chairman

SUBSCRIBED AND SWORN TO before me this 26th day of October 2021

SEAL

Saline County Clerk

RESOLUTION #2021-075

BE IT HEREBY RESOLVED, by the Board of Commissioners of Saline County, NE,
that the sum of \$3,100.00 be transferred from the Inheritance Fund #2700 to the Juvenile
Services Aid Program Fund #2516, to be reimbursed when funds are available.

Motion made by Commissioner _____, seconded by Commissioner
_____, to adopt the foregoing Resolution. All members present
voting as follows:

Yeas: _____

Nays: _____

Abstentions: _____

Absent: _____

Chairman

SUBSCRIBED AND SWORN TO before me this 26th day of October, 2021

SEAL

Saline County Clerk

APS7040
10/21/21
10:56:22

SALINE
BOARD PREAPPROVAL REPORT
GENERAL
FROM 11/05/2021 TO 11/05/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
601-00 BOARD					
00-2-1801	DUES, SUB, REG, & TRAINING	10.00	NACO	22KOH00466	21110031

	601-00 BOARD	10.00			

602-00 CLERK					
00-2-0100	POSTAL SERVICES	5.50	VISA	ACCT 8013	21110048
00-2-1700	TRAVEL EXPENSES	10.09	VISA	ACCT 8013	21110048
00-2-1704	MILEAGE ALLOWANCE	127.51	JENNIFER HERMSMEIER	MILEAGE MILEAGE	21110019
00-3-0101	OFFICE SUPPLIES	233.09	VISA	ACCT 8013	21110048

	602-00 CLERK	376.19			

603-00 TREASURER					
00-2-2000	PRINTING AND PUBLISHING	114.68	FARMERS & MERCHANTS BANK	10/1/21	21110010
00-2-2000	PRINTING AND PUBLISHING	420.42	PIP	INV 117035	21110034
00-3-0101	OFFICE SUPPLIES	36.42	VISA	ACCT 6613	21110053

	603-00 TREASURER	571.52			

605-00 ASSESSOR					
00-2-1801	DUES, SUB, REG, & TRAINING	225.00	INT'L ASSOC OF ASSESSING	INV22-10153121	21110021
00-3-0101	OFFICE SUPPLIES	21.02	EAKES OFFICE PLUS	INV 8348611-0	INV 8348644- 21110008
00-5-0500	OFFICE EQUIPMENT	349.99	EAKES OFFICE PLUS	INV 8348611-0	INV 8348644- 21110008

	605-00 ASSESSOR	596.01			

607-00 ELECTION					
00-2-1700	TRAVEL	199.90	COMFORT INN	INV 60017007	21110003
00-2-1700	TRAVEL	15.22	DEE DRAKE	MILEAGE REIMBURSE	21110007
00-2-1704	MILEAGE ALLOWANCE	153.44	DEE DRAKE	MILEAGE REIMBURSE	21110007

	607-00 ELECTION	368.56			

608-00 PLANNING-ZONING COMMISSION					
00-2-9900	MISCELLANEOUS	22.88	VISA	ACCT 4030	21110054
00-5-0500	OFFICE EQUIPMENT	.99	VISA	ACCT 4030	21110054

	608-00 PLANNING-ZONING COMMISSION	23.87			

SALINE
BOARD PREAPPROVAL REPORT
GENERAL
FROM 11/05/2021 TO 11/05/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
610-00	DATA PROCESSING				
00-4-0201	DATA PROCESSING-RENTAL	147.60	STATE OF NE-DEPT OF ADMIN	INV 1288489	21110042
00-4-0201	DATA PROCESSING-RENTAL	57.15	VISA	ACCT 4724	21110050

610-00 DATA PROCESSING		204.75			

621-00	CLERK OF DIST. COURT				
00-2-1704	MILEAGE ALLOWANCE	40.32	AMBER MULBERRY	MILEAGE	21110030
00-2-1801	DUES, SUB, REG, & TRAINING	157.04	VISA	ACCT 4666	21110049
00-3-0101	OFFICE SUPPLIES	11.97	VISA	ACCT 4666	21110049

621-00 CLERK OF DIST. COURT		209.33			

622-00	COUNTY COURT SYSTEM-JUDGE				
00-2-0100	POSTAL SERVICES	728.81	VISA	ACCT 6942	21110051

622-00 COUNTY COURT SYSTEM-JUDGE		728.81			

631-00	CLERK OF DIST. COURT CHILD SUPPORT				
00-2-2909	CHILD SUPPORT SURVEY	1,300.00	MAXIMUS INC	INV 01	21110027

631-00 CLERK OF DIST. COURT CHILD SUPPORT		1,300.00			

641-00	BUILDING & GROUNDS (COURT HOUSE)				
00-2-0200	COMMUNICATIONS SERVICES	1,500.78	VERIZON WIRELESS	INV 9890353545	21110047
00-2-0200	COMMUNICATIONS SERVICES	6,848.76	WINDSTREAM	A#090935389111	21110058
00-2-0200	COMMUNICATIONS SERVICES	113.00	ZITO MEDIA	A# 329154-178	21110059
00-2-0503	HEATING/FUELS	86.00	BLACK HILLS ENERGY	9947 0482 76	21110002
00-2-1704	MILEAGE ALLOWANCE	268.80	DAN JOHNSON	MILEAGE REIMBURSE	21110023
00-2-9900	MISCELLANEOUS	35.88	DAN JOHNSON	MILEAGE REIMBURSE	21110023
00-2-9900	MISCELLANEOUS	64.99	VISA	ACCT 4666	21110049
00-2-9900	MISCELLANEOUS	33.08	WALKER UNIFORM RENTAL	INV 1166552	21110056
00-3-0103	JANITORIAL SUPPLIES	32.50	DOLLAR GENERAL CHARGE SAL	ACCT 899593338	21110006
00-3-0209	FUEL	22.91	SHOP QWIK	SEPTEMBER 2021	21110040
00-5-0230	BUILDING IMPROVEMENTS	331.77	TK ELEVATOR CORPORATION	INV 1000380455	21110046

641-00 BUILDING & GROUNDS (COURT HOUSE)		9,338.47			

651-00	SHERIFF				
00-2-9900	MISCELLANEOUS	137.04	SANTA CRUZ GUNLOCKS LLC	INV 47635	21110037

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BOARD PREAPPROVAL REPORT
GENERAL
FROM 11/05/2021 TO 11/05/2021

Account # 1099	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-9900	MISCELLANEOUS	19.65	SCHUERMAN WELDING INC	INV 18127	21110038
00-3-0209	FUEL	15.00	TYSON OSBORN	INV 448753	21110033
00-3-0212	EQUIPMENT REPAIRS-COMMERCIAL	125.00	SID DILLON	INV 8FCB800150	21110041
651-00 SHERIFF		***** 296.69 *****			
652-00 ATTORNEY					
00-3-0101	OFFICE SUPPLIES	81.47	EAKES OFFICE PLUS	INV 8348611-0 INV 8348644-	21110008
652-00 ATTORNEY		***** 81.47 *****			
662-00 ATTORNEY-CHILD SUPPORT					
00-2-1801	DUES, SUB, REG, & TRAINING	94.97	TALX CORPORATION	INV 1003153818	21110044
00-2-1801	DUES, SUB, REG, & TRAINING	151.04	THOMSON REUTERS	INV 845084069	21110045
00-2-2909	CHILD SUPPORT SURVEY	1,300.00	MAXIMUS INC	INV 01	21110027
662-00 ATTORNEY-CHILD SUPPORT		***** 1,546.01 *****			
671-00 JAIL					
00-1-1100	UNIFORM ALLOWANCE	75.83	KRISTINA DEWEY	INV 106097	21110005
00-1-1100	UNIFORM ALLOWANCE	188.99	FORT WESTERN	INV 00547463	21110013
00-1-1100	UNIFORM ALLOWANCE	344.84	HEATH SPORTS AND TEES	INV E21547 INV E21550 INV E	21110018
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	883.74	HORWATH LAUNDRY EQUIPMENT	INV I90023	21110020
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	4,796.00	MECHANICAL SALES INC	INV 53077	21110028
00-2-1701	MEALS REIMBURSEMENT-STAFF	13.74	ANTHONY D LYTLE	INV 604960 INV36451015009	21110025
00-2-1801	DUES, SUB, REG, & TRAINING	30.55	LANGUAGE LINE SERVICES IN	INV 10338719	21110024
00-2-1900	BOARD OF PRISONERS-MEALS	9,090.22	SUMMIT FOOD SERVICE LLC	INV 2000124740 INV 20001253	21110043
00-2-3000	MEDICAL SERVICES	378.71	CRETE AREA MEDICAL CENTER	MRN 009008174 531777700 52	21110004
00-2-3000	MEDICAL SERVICES	165.00	FRIEND COMMUNITY HEALTHCA	DOS 10/7/21	21110014
00-2-9900	MISCELLANEOUS	170.00	CRETE AREA MEDICAL CENTER	MRN 009008174 531777700 52	21110004
00-2-9900	MISCELLANEOUS	3,350.00	MALY CONSTRUCTION	INV 192	21110026
00-3-0100	SUPPLIES & MATERIALS-LINENS ET	428.93	ECOLAB	INV 6263919585	21110009
00-3-0103	JANITORIAL SUPPLIES	56.08	WALKER UNIFORM RENTAL	INV 1168957	21110057
00-3-0119	BUILDING SUPPLIES	55.80	VOSS LIGHTING	INV10207407-00	21110055
00-3-0134	LAUNDRY SUPPLIES	413.95	ECOLAB	INV 6263919585	21110009
671-00 JAIL		***** 20,442.38 *****			
693-00 EMERGENCY MANAGEMENT (CIVIL DEF)					
00-3-0209	FUEL	103.62	VISA	ACCT 6723	21110052
693-00 EMERGENCY MANAGEMENT (CIVIL DEF)		***** 103.62 *****			

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BOARD PREAPPROVAL REPORT
GENERAL
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Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

733-00	WEED CONTROL				
00-2-9900	MISCELLANEOUS	33.75	VISA	ACCT 4030	21110054
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	21.36	VISA	ACCT 4030	21110054
00-5-0500	OFFICE EQUIPMENT	32.09	VISA	ACCT 4030	21110054

	733-00 WEED CONTROL	87.20			

970-00	MISCELLANEOUS & MISC. COURTS				
00-1-0800	INSURANCE (DEDUCTIBLES)	6,592.33	FIRST CONCORD BENEFITS GR	10/4 TO 10/11	21110012
00-2-2301	DIST COURT JURY FEES	156.72	VISA	ACCT 4666	21110049
00-2-2414	JUVENILE ATTORNEY	665.00	REBECCA ANDERSON	JV 20 28	21110001
00-2-2515	CONTRACTUAL SERVICES (PUBLIC D	444.80	GROPP LAW AND MEDIATION L	INV 489	21110015
00-2-2515	CONTRACTUAL SERVICES (PUBLIC D	6,666.67	SCOTT RYAN GROPP, ATTORNE	NOVEMBER 2021	21110016
00-2-2601	DISTRICT COURT COSTS	108.75	MIDWEST COURT REPORTING I	INV 1304	21110029
00-2-2601	DISTRICT COURT COSTS	19.77	SALINE COUNTY ATTORNEY PE	REIMBURSE	21110036
00-2-2602	COUNTY COURT COSTS	309.00	CRETE AREA MEDICAL CENTER	MRN 009008174 531777700 52	21110004
00-2-2602	COUNTY COURT COSTS	2.00	HALL COUNTY COURT	INV 1074	21110017
00-2-2602	COUNTY COURT COSTS	315.00	NEBRASKA PUBLIC HEALTH EN	INV 544440	21110032
00-2-2602	COUNTY COURT COSTS	20.00	SECRETARY OF STATE RULES	177 NAC 1 OCT	21110039
00-2-4421	MENTAL HEALTH SERVICES ACT-REG	6,319.00	REGION V SERVICES	INV 500	21110035
00-2-9900	MISCELLANEOUS	746.72	INTERNAL REVENUE SERVICE	NOT# CP160	21110022
00-3-0150	MISC. VEHICLE SUPPLIES (CAR EX	1,122.96	FARMERS COOPERATIVE	ACCT 649785	21110011
00-3-0150	MISC. VEHICLE SUPPLIES (CAR EX	72.53	SHOP QWIK	SEPTEMBER 2021	21110040

	970-00 MISCELLANEOUS & MISC. COURTS	23,561.25			

	0100 GENERAL FUND	59,846.13			

705-00	BRIDGE/ROAD MAINTENANCE				
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	3,629.84	INLAND TRUCK PARTS & SERV	INV IN-0981131	21110064
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	1,259.66	INTERSTATE POWER SYSTEMS	I#C02300821201	21110065
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	91.20	TUTTLE INC	INV TS16913	21110074
00-2-1500	ROAD EQUIPMENT REPAIR-LABOR	3,700.00	INLAND TRUCK PARTS & SERV	INV IN-0981131	21110064
00-2-1500	ROAD EQUIPMENT REPAIR-LABOR	541.90	POMP'S TIRE SERVICE INC	INV 1430052188	21110070
00-2-1800	OPERATING EXPENSES	120.00	COSTCO MEMBERSHIP	M#111876586207	21110061
00-2-1800	OPERATING EXPENSES	23.00	VISA	ACCT 3352	21110076
00-3-0106	SHOP SUPPLIES	4.99	SCHERBARTH ACE	INV 648622	21110072
00-3-0108	ELECTRICAL SUPPLIES	66.58	SCHERBARTH ACE	INV 648622	21110072
00-3-0202	GRAVEL AND BORROW	31,453.03	BEATRICE CONCRETE CO INC	INV S1 167286 INV P1 16728	21110060
00-3-0202	GRAVEL AND BORROW	11,165.14	JOHNSON SAND & GRAVEL CO	INV 10705A	21110066
00-3-0202	GRAVEL AND BORROW	4,779.45	ROCK ON INC	INV 1722	21110071
00-3-0205	CONCRETE, ETC.	86.28	VISA	ACCT 3352	21110076
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	111.92	VISA	ACCT 3352	21110076

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 BOARD PREAPPROVAL REPORT
 ROAD & BRIDGE
 FROM 11/05/2021 TO 11/05/2021

Account # 1099	Description	Account Amt	Vendor	Invoice Description	Claim #
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	13.00	WESTERN OIL COMPANY	INV 150259	21110077
00-3-0211	MACHINERY & EQUIPMENT TIRES-RE	97.11	NKC TIRE	INV 5588 INV 5340	21110069
00-3-0400	MISCELLANEOUS	69.88	EAKES OFFICE PLUS	INV 8344724-0	21110063
00-3-0400	MISCELLANEOUS	31.16	SCHERBARTH ACE	INV 648622	21110072
00-5-1207	STRUCTURES, PIPES, BX, CULVERT	18,420.00	METAL CULVERTS INC	INV M-51215	21110068
00-5-1207	STRUCTURES, PIPES, BX, CULVERT	171,637.12	VAN KIRK BROTHERS CONTRAC	C-76(791)	21110075
00-5-1302	ENGINEERING FEES	11,295.95	SPEECE-LEWIS ENGINEERS	INV 11345 INV 11367	21110073
00-5-1306	DRUG TESTING FEES & SUPPLIES	168.00	CRETE AREA MEDICAL CENTER	ACCT 5275299	21110062
00-5-1306	DRUG TESTING FEES & SUPPLIES	140.00	MEDICAL ENTERPRISES INC	INV 170727	21110067
705-00 BRIDGE/ROAD MAINTENANCE		258,905.21	*****		
0300 ROAD & BRIDGE FUND		258,905.21	*****		
630-00 DISTRICT COURT-BAILIFF	MILEAGE	47.04	KATHY HOMOLKA	MILEAGE	21110078
630-00 DISTRICT COURT-BAILIFF		47.04	*****		
0900 DISTRICT COURT-BAILIFF FUND		47.04	*****		
879-00 VISITORS PROMOTION	VISITOR PROMOTION	1,250.00	VILLAGE OF DEWITT	REIMBURSE	21110079
879-00 VISITORS PROMOTION		1,250.00	*****		
0990 VISITORS PROMOTION FUND		1,250.00	*****		
612-00 EMPLOYEE WELLNESS	DUES, SUB, REG, & TRAINING	325.51	VISA	ACCT 4987	21110083
00-2-1801	CONSULTING/EDUCATION SERVICE	75.00	MADONNA REHAB HOSP-FIT FO	INV FFW8558	21110081
00-3-0101	SUPPLIES-OFFICE	51.40	EAKES OFFICE PLUS	INV 8294286-2	21110080
00-3-0124	AWARDS/INCENTIVES	45.00	VISA	ACCT 4987	21110083
00-3-0137	VENDING PRODUCTS	18.86	VISA	ACCT 4987	21110083
00-5-0500	VENDING MACHINE	50.00	VISA	ACCT 3352	21110082

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BOARD PREAPPROVAL REPORT
EMPLOYEE WELLNESS
FROM 11/05/2021 TO 11/05/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

612-00	EMPLOYEE WELLNESS	565.77			

1502	EMPLOYEE WELLNESS FUND	565.77			

837-00	AGING SERVICES				
00-1-1400	PROGRAM EXPENSE	228.00	SAMANTHA COSAERT	PROGRAM	21110084
00-1-1400	PROGRAM EXPENSE	127.50	MARCIA EMAL	PROGRAM OCT	21110085
00-1-1400	PROGRAM EXPENSE	97.50	DARLENE PRIBYL	PROGRAM OCT	21110088
00-1-1400	PROGRAM EXPENSE	136.10	VISA	ACCT 3108	21110090
00-1-1400	PROGRAM EXPENSE	21.05	VISA	ACCT 6532	21110091
00-1-1400	PROGRAM EXPENSE	437.52	VISA	ACCT 8975	21110092
00-2-1704	MILEAGE ALLOWANCE	48.16	LAURA A MACKEPRANG	MILEAGE	21110086
00-2-1704	MILEAGE ALLOWANCE	48.16	DONNA ZLAB-KOVAR	MILEAGE	21110094
00-2-2000	PRINTING & PUBLISHING	234.65	MILLER MAILING SERVICE	INV 1901431	21110087
00-3-0400	USDA RAW FOODS	751.25	PURFOODS, LLC DBA MOM'S M	INV MM092021	21110089
00-3-0400	USDA RAW FOODS	1,373.26	WILBER CARE CENTER	SEPTEMBER 2021	21110093

837-00	AGING SERVICES	3,503.15			

2250	AGING SERVICES FUND	3,503.15			

672-00	DRUG COURT				
00-2-0200	TELEPHONE SERVICES	120.03	VERIZON WIRELESS	INV 9889165446	21110096
00-2-2515	CONTRACTED SERVICES	1,200.00	KALKWARF & SMITH LAW OFFI	NOVEMBER 2021	21110095

672-00	DRUG COURT	1,320.03			

2390	DRUG COURT FUND	1,320.03			

666-00	JUVENILE SERVICES AID PROGRAM GRANT				
00-1-0200	SALARIES	1,030.20	ANITA STOUGARD	PROGRAM REIMBURSE	21110098
00-1-0201	MENTAL HEALTH COUNSELING	1,933.75	FAMILY SERVICE ASSOC OF L	SEPTEMBER 2021	21110097
00-2-9900	MISCELLANEOUS	133.08	ANITA STOUGARD	PROGRAM REIMBURSE	21110098

666-00	JUVENILE SERVICES AID PROGRAM GRANT	3,097.03			

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BOARD PREAPPROVAL REPORT
JUVENILE SERVICES AID PROGRAM GRA
FROM 11/05/2021 TO 11/05/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

2516	JUVENILE SERVICES AID PROGRAM GRANT FUND	3,097.03			

600-00 911	EMERGENCY MANAGEMENT FUND				
00-2-0200	TELEPHONE EXP (SURCHARGE)	159.92	WINDSTREAM	A#090935389111	21110099

600-00 911	EMERGENCY MANAGEMENT FUND	159.92			

2910 911	EMERGENCY MANAGEMENT FUND FUND	159.92			

600-00 911	WIRELESS SERVICE FUND				
00-5-1217	911 WIRELESS SERVICE FUND	1,261.68	WINDSTREAM	A#090935389111	21110100

600-00 911	WIRELESS SERVICE FUND	1,261.68			

2913 911	WIRELESS SERVICE FUND	1,261.68			

665-00 LAW	ENFORCEMENT COMMISSARY				
00-2-1900	FOOD	3,886.10	SUMMIT FOOD SERVICE LLC	INV 2000124883 INV 20001248	21110102
00-2-1904	CLOTHING	30.44	BOB BARKER COMPANY INC	INV 1673886 INV 1675546 INV	21110101
00-2-9900	MISCELLANEOUS	201.95	BOB BARKER COMPANY INC	INV 1673886 INV 1675546 INV	21110101
00-2-9900	MISCELLANEOUS	763.72	SUMMIT FOOD SERVICE LLC	INV 2000124883 INV 20001248	21110102

665-00 LAW	ENFORCEMENT COMMISSARY	4,882.21			

2965 LAW	ENFORCEMENT COMMISSARY FUND	4,882.21			

GRAND		334,838.17			
