

**\*Proposed agenda items received 24 hours before the scheduled meeting will be added to the agenda at the meeting.**

**TENTATIVE  
REGULAR MEETING  
BOARD AGENDA**

**October 11, 2021  
7:30 PM**

1. Call Meeting to Order
2. Information and Proposals
  - 2.A. Receiving of Visitors
  - 2.B. Reports and Information from Administration
    - 2.B.1. Superintendent's Report
    - 2.B.2. Principal Report
    - 2.B.3. Building and Grounds Report
3. Action Items (Discuss, Consider, May take action on the following)
  - 3.A. Routine Business - Consent Agenda
    - 3.A.1. Excuse Absent Board Members (as necessary)
    - 3.A.2. Minutes
    - 3.A.3. Treasurers Report
    - 3.A.4. Claims
  - 3.B. Approve Board Policy Series 1000: 1001, 1002, and 1003.
4. Advance Planning
  - 4.A. Future Meeting Dates
5. Adjournment



# LYONS-DECATUR NORTHEAST

400 SOUTH 5<sup>TH</sup> PO BOX 526  
LYONS, NEBRASKA 68038-0526  
PHONE NUMBER: 402-687-2363  
FAX NUMBER: 402-687-2472

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## Superintendent Board Report October 11, 2021

1. Negotiations – It is that time of year to start discussing certified staff negotiations. The committee is Lisa, Jolene, Evan, and Jaime.
2. High School Football Numbers –
  - a. Fall 2022 – Total 20  

9 <sup>th</sup> Grade – 3	10 <sup>th</sup> Grade – 9	11 <sup>th</sup> Grade – 3	12 <sup>th</sup> Grade – 5
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  - Fall 2023 – Total 20  

9 <sup>th</sup> Grade – 5	10 <sup>th</sup> Grade – 3	11 <sup>th</sup> Grade – 9	12 <sup>th</sup> Grade – 3
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3. Junior High Football Numbers  
Fall 2022 – Total 10  
Fall 2023 – Total 12
4. Softball Cooperative - Tekamah-Herman and West Point Beemer are potential options. We will have 1 or 2 freshmen and 1 or 2 juniors next year; a couple current players are considering switching to volleyball.
5. NASB State Conference is being held November 17<sup>th</sup> – 19<sup>th</sup> in Omaha. Please let me know by Friday, October 15<sup>th</sup> if you plan to attend so I can register and get rooms reserved. There are options for the pre-conference on Wednesday, breakfast/lunch on Thursday, and breakfast/lunch on Friday. I will just need to know exactly what you would like with your registration.

*April is scheduled to review the bills for November and Evan is scheduled for December.*

# Principal Report - October 2021

## **A. Calendar - Upcoming Events**

Staff Flu Shots-----Monday, October 11  
PAWS Field Trip to Harvest Moon-----Wednesday, October 13  
EHC VB tourney-----Thursday, October 14  
Bruce Arant Assembly in Elementary-----Monday, October 18  
Senior Spotlight Presentations @ 5:30-----Wednesday, October 20.  
1:00 Dismissal, Parent-Teacher Conferences-----Thursday, October 21  
No School, Fall Break-----Friday, October 22  
VB Sub Districts-----Monday/Tue October 25, 26th  
National FFA-----Wednesday- October 27th-30th


## **A. Professional Development**

- September 29th: Whole staff inservice - Classroom
- September 30th: Mrs. Tottern attended Leadership Learning Walks Workshop @ ESU2 in Fremont to begin determining this year's problems of practice. - Grant Opportunity
- September 30th: Mr. Swanson hosted Leadership Learning Walks in Lyons
- Melissa Smith and Shannon Dmoski signed up for and are attending regular sessions on Integrating the Arts into the classrooms
- October 6th - Julie Brehmer attended the Adviser Workshop @ ESU 1 in Wakefield
- October 8th and October 9th: Weston Swanson, Brenda Totten, Rachel Dolezal, Jill Anderson, Kendra Boden, Carrie Andersen, Melissa Brokaw and Joni Hegge attended the NDE Virtual MTSS Conference - met at the Lyons Public Library
- October 11, 2021: Melissa Wakeley and Alexis Beavers are attending a workshop at ESU2 on higher functioning autism and proactive behavior management skills

## **B. Elementary Activities**

- PK-6th grade participated in Fire Prevention Week. The afternoon preschool and 3rd grade went to the Decatur Fire hall. All other classrooms walked to the Lyons Fire Station.
- Nebraska Children's Book Author and Illustrator Bruce Arant will be visiting the Elementary on October 18th. He will be in the building all day working with large and small groups presenting an illustration workshop with 4th-6th grades, a picture book presentation with K-3, and writers workshops and storyboard workshops with classroom(s). Bruce Arant's first book was a Golden Sower nominee and won Nebraska Book Awards in 2014 and 2016.

- PK and Kindergarten went on a field trip to Harvest Moon Pumpkin Patch on October 7th.
- First Northeast Bank of Nebraska has been working with us to open the Cougar Branch of First Northeast Bank of Nebraska. The In School Savings Program was developed by the UNL School of Business. They work with financial institutions and schools to develop and meet economic financial literacy standards and give students real-world experiences. Through a partnership with First Northeast Bank of Nebraska and UNL, we have worked to develop the following timeline to begin the program here at Lyons-Decatur Northeast:

 Cougar Branch of First Northeast Bank of Nebraska

- Monthly MTSS meetings for each classroom

#### C. Secondary-

- East Husker Conference XC Results
- Senior Spotlight Presentations October 20th @ 5:30pm. Meet at the Center for Rurals.
- Juniors took the ASVAB on October 7th.
- National FFA- 27th-30th
- A/B honor roll students will be taking a trip to the pumpkin patch.
- MTSS meetings-

The Board of Education of the Lyons-Decatur School District No. 20 met in regular session on Monday, September 13, 2021, in the Secondary Library. Notice of the meeting was given in advance thereof by publishing notice in the Lyons Mirror-Sun designated method for giving notice. Meeting notices were also posted at the Superintendent's office and on the school website. Notice of the meeting was given in advance to all members and agenda was communicated in the notice to the board of this meeting. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public. The open meeting laws are posted on the library wall.

Posted Locations: Lyons-Mirror Sun, lyonsdecaturschools.org, front door of the school.  
Posted Date: September 9, 2021

Lisa Christiansen opened the meeting at 7:33 p.m.

Superintendent Report: LDNE will provide reimbursement for college and dual credit courses for students who pass the semester classes through the ACE Grant, Cultural Connections Grant, and HAL funds. We are exploring school website upgrades/changes, as well as looking at creating and designing a LDNE App. We have submitted our ESSER III Grant and have budgeted to hire an additional school counselor, update curriculum, and continue to improve technology.

Principal Report: We have completed our district-wide fall assessments for students in grades K-11; students were assessed in Fastbridge and MAPS, we will use that data to create individual learning plans for students. We have professional development planned for September 15<sup>th</sup> and 29<sup>th</sup> this month; we will be working on MTSS, data review, curriculum review, technology training, and safety/security. The afterschool program began on Monday, August 16<sup>th</sup>. We have 63 students enrolled in the program. Mr. Bellar presented on the Spring 2021 ACT scores for our Juniors. The district average composite was 21.4, compared to the states average at 18.8.

It was moved by Jolene Troutman, seconded by Evan Myers, to approve the consent agenda. Roll Call. Archer: Aye, Bacon: Aye, Brehmer: Aye, Christiansen: Aye, Miller: Aye, Myers: Aye, Petersen: Aye, Troutman: Aye, Vlach: Aye  
Aye: 9, Nay: 0

It was moved by Corey Petersen, seconded by Jolene Troutman, to approve the 2021-2022 school district budget, as presented. Roll Call. Archer: Aye, Bacon: Aye, Brehmer: Aye, Christiansen: Aye, Miller: Aye, Myers: Aye, Petersen: Aye, Troutman: Aye, Vlach: Aye  
Aye: 9, Nay: 0

It was moved by Jaime Bacon, seconded by Jolene Troutman, to approve the tax request resolution (attached). Roll Call. Archer: Aye, Bacon: Aye, Brehmer: Aye, Christiansen: Aye, Miller: Aye, Myers: Aye, Petersen: Aye, Troutman: Aye, Vlach: Aye  
Aye: 9, Nay: 0

The next regularly scheduled board meeting will be Monday, October 11th at 7:30 p.m. in the secondary library.

This meeting was closed at 8:12 p.m.

I the undersigned, secretary of the School District of Lyons-Decatur Northeast, in the County of Burt, in the State of Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for inspection at the office of the secretary, located in the main office of the school, Lyons Center, except those items of an emergency nature added at the meeting by motion and roll call vote, that such subjects were contained in said agenda for at least 24 hours prior to said meeting that said minutes of the Board of Education of the School District of Lyons-Decatur Northeast in the County of Burt, State of Nebraska were in written form and available for inspection by the public within 24 hours and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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Secretary, Board of Education

ATTEST:

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President, Board of Education

**2021/2022 TAX REQUEST RESOLUTION  
FOR  
BURT COUNTY SCHOOL DISTRICT 11-0020**

WHEREAS, public was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2021/2022 school fiscal year for the General Fund of Burt County School District 11-0020; and,

WHEREAS, such Special Public Hearing was held before the Board of Education (hereinafter "the Board") of Burt School District 11-0020 (hereinafter "the District") at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication of which is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the total assessed value of the property differs from last year's total assessed value by 1%; the tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be \$0.821836 per \$100 of assessed value; the Lyons-Decatur Northeast School District proposes to adopt a property tax request that will cause its tax rate to be \$0.871958 per \$100 of assessed value.

WHEREAS, based on the proposed property tax request and changes in other revenue, the total operating budget of Lyons-Decatur Northeast School District will exceed last year's by 14 percent.

WHEREAS, the Board, after having reviewed the District's Tax Requests for each said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2021/2022 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General Fund should be, and hereby is set at \$4,000,000.00 with the total tax request set at \$4,252,525.00.

It is so moved by Bacon and seconded by Trentwood this 13<sup>th</sup> day of September 2021.

Roll Call vote as follows:

April Archer	<u>YES</u>	NO
Jaime Bacon	<u>YES</u>	NO
Chad Brehmer	<u>YES</u>	NO
Lisa Christiansen	<u>YES</u>	NO
Leah Miller	<u>YES</u>	NO
Evan Myers	<u>YES</u>	NO
Corey Petersen	<u>YES</u>	NO
Jolene Troutman	<u>YES</u>	NO
James Vlach	<u>YES</u>	NO

The undersigned herewith certifies, as Secretary of the Board of Education of Burt School District 11-0020, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said Board.

Jim Vlach, Secretary

# NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Lyons-Decatur Northeast (11-0020) in Burt County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13th day of September, 2021 at 7:30 o'clock, PM, at LDNE Secondary Library, 400 S. 5th Street, Lyons, NE 68038 for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours. For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: <https://nep.education.ne.gov>

FUNDS	Actual Disbursements & Transfers		Actual/Estimated Disbursements & Transfers		Budgeted Disbursements & Transfers		Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2019-2020 (1)	2020-2021 (2)	2020-2021 (2)	2021-2022 (3)					
General	\$ 4,883,923.00	\$ 5,395,310.00	\$ 5,395,310.00	\$ 6,597,821.00	\$ 6,597,821.00	\$ 60,000.00	\$ 2,697,821.00	\$ 4,000,000.00	
Depreciation	\$ 93,110.00	\$ 5,000.00	\$ 5,000.00	\$ 200,000.00	\$ 200,000.00	-	\$ 200,000.00	-	
Employee Benefit	\$ -	\$ -	\$ -	\$ 21,488.00	\$ 21,488.00	-	\$ 21,488.00	-	
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	
Activities	\$ 63,568.00	\$ 68,000.00	\$ 68,000.00	\$ 140,000.00	\$ 140,000.00	-	\$ 140,000.00	-	
School Nutrition	\$ 189,542.00	\$ 196,000.00	\$ 196,000.00	\$ 260,000.00	\$ 260,000.00	-	\$ 260,000.00	-	
Bond	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	
Special Building	\$ 37,494.00	\$ -	\$ -	\$ 1,480,140.00	\$ 1,480,140.00	-	\$ 1,230,140.00	\$ 252,525.00	
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	
Cooperative	\$ 70,271.00	\$ 150,000.00	\$ 150,000.00	\$ 150,182.00	\$ 150,182.00	-	\$ 150,182.00	-	
Student Fee	\$ 3,032.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-	\$ 5,000.00	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	
<b>TOTALS</b>	<b>\$ 5,340,940.00</b>	<b>\$ 5,819,310.00</b>	<b>\$ 5,819,310.00</b>	<b>\$ 8,854,631.00</b>	<b>\$ 8,854,631.00</b>	<b>\$ 60,000.00</b>	<b>\$ 4,704,631.00</b>	<b>\$ 4,252,525.00</b>	

# Notice of Special Hearing To Set Final Tax Request

Lyons-Decatur Northeast (11-0020) in Burt County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 13th day of, September 2021 following the budget hearing, at LDNE Secondary Library, 400 S. 5th Street, Lyons, NE 68038 for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2020-2021	2021-2022	Change
Property Valuations	483,039,710	487,698,525	1%

## 2020/21 Budget Information

## 2021/22 Budget Information

Fund	2020-2021 Operating Budget	2020-2021 Property Tax Request	2020 Tax Rate	Property Tax Rate Request (2020-2021 Divided By 2021 Valuation)	2021-2022 Operating Budget	2021-2022 Proposed Property Tax Request	Proposed 2021 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	5,849,000.00	4,008,081.00	0.829762	0.821836	6,597,821.00	4,000,000.00	0.820179	-1%	13%
Bond Fund(s) K - 12						-			
Special Building Fund	1,254,000.00	-	0.000000	0.000000	1,480,140.00	252,525.00	0.051779	0%	18%
Qualified Capital Purpose Undertaking Fund K - 12									
<b>Total</b>	<b>7,103,000.00</b>	<b>4,008,081.00</b>	<b>0.829762</b>	<b>0.821836</b>	<b>8,077,961.00</b>	<b>4,252,525.00</b>	<b>0.871958</b>	<b>5%</b>	<b>14%</b>

The Board of Education of the Lyons-Decatur School District No. 20 met in a special session, 2021-2022 tax request resolution hearing, on Monday, September 13, 2021, in the secondary library. Notice of the meeting was given in advance thereof by publishing notice in the Lyons Mirror-Sun designated method for giving notice. Meeting notices were also posted at the Superintendent's office and on the school website. Notice of the meeting was given in advance to all members and agenda was communicated in the notice to the board of this meeting. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public. The open meeting laws are posted on the library wall.

Posted Locations: Lyons-Mirror Sun, lyonsdecaturschools.org, front door of the school  
Posted Date: 09/09/2021

Christiansen opened the duly publicized 2021-2022 tax request hearing at 7:32 p.m.

The hearing was called for the purpose of hearing support, opposition, criticism, suggestions, or observations of taxpayers relating to setting the final tax request for the 2021-2022 school year.

No action was taken, and President Christiansen closed the Tax Request Hearing at 7:33 p.m.

I the undersigned, secretary of the School District of Lyons-Decatur Northeast, in the County of Burt, in the State of Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for inspection at the office of the secretary, located in the main office of the school, Lyons Center, except those items of an emergency nature added at the meeting by motion and roll call vote, that such subjects were contained in said agenda for at least 24 hours prior to said meeting that said minutes of the Board of Education of the School District of Lyons-Decatur Northeast in the County of Burt, State of Nebraska were in written form and available for inspection by the public within 24 hours and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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Secretary, Board of Education

ATTEST:

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President, Board of Education

The Board of Education of the Lyons-Decatur School District No. 20 met in a Special Budget Hearing on Monday, September 13, 2021, in the secondary library. Notice of the meeting was given in advance thereof by publishing notice in the Lyons Mirror-Sun designated method for giving notice. Meeting notices were also posted at the Superintendent's office and on the school website. Notice of the meeting was given in advance to all members and agenda was communicated in the notice to the board of this meeting. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public. The open meeting laws are posted on the library wall.

Posted Locations: Lyons-Mirror Sun, lyonsdecaturschools.org, front door of the school  
Posted Date: 09/09/2021

Christiansen opened the duly publicized 2021-2022 budget hearing at 7:30 p.m.

The hearing was called for the purpose of hearing support, opposition, criticism, suggestions, or observations of taxpayers relating to the 2021-2022 School Budget.

No action was taken, and President Christiansen closed the Special Building Hearing at 7:31 p.m.

I the undersigned, secretary of the School District of Lyons-Decatur Northeast, in the County of Burt, in the State of Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for inspection at the office of the secretary, located in the main office of the school, Lyons Center, except those items of an emergency nature added at the meeting by motion and roll call vote, that such subjects were contained in said agenda for at least 24 hours prior to said meeting that said minutes of the Board of Education of the School District of Lyons-Decatur Northeast in the County of Burt, State of Nebraska were in written form and available for inspection by the public within 24 hours and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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Secretary, Board of Education

ATTEST:

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President, Board of Education

## Treasurer's Report

At the close of business September 30, 2021

Cash Balance on August, 2021 \$ (55,042.88)

### Receipts for September 2021

Burt County	\$ 789,226.28
Other County	\$ 47,041.66
ESU #2 - Title I	\$ 30,430.00
St of NE - ESSRS II	\$ 74,367.00
State Aid	\$ 3,165.00
Misc	\$ 10.00
Interest	\$ 0.04

Total Receipts	\$ 944,239.98
Account Transfers	\$ (476,000.00)
Disbursements	\$ 417,375.27

Cash Balance as of September 30, 2021 \$ (4,178.17)

Outstanding Checks/deposits \$ 5,724.05

Ending Bank Balance as of September 30, 2021 \$ 1,545.88

SAVINGS BALANCE      Beginning: \$1,202,487.30      ENDIING BALANCE      \$1,678,922.96

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Treasurer

**COMBINED ACCOUNT BALANCES**  
**Depreciation, Employee Benefit Fund, Special Building, and Student Fee Fund**  
**As of September 30, 2021**

**DEPRECIATION FUND**

Balance \$112,851.18

**EMPLOYEE BENEFIT FUND**

Balance \$19,529.50

**SPECIAL BUILDING FUND**

Balance \$1,112,691.30

**STUDENT FEE FUND**

Balance \$0

TOTAL OF COMBINED ACCOUNTS \$1,245,071.98

**GENERAL REIMBURSEMENT FUND**

Checking account \$6,212.84

**ACTIVITY FUND**

Balance \$83,835.56

**COOPERATIVE FUND**

Balance \$415.00

**Treasurer's Report**  
**LUNCH FUND**

**At the close of Business September 30, 2021**

Cash Balance August 31, 2021	\$50,864.26
Receipts for September	\$ 4,580.66
Disbursements for September	\$26,929.47
Cash Balance September 30, 2021	\$28,515.45
Ending Bank Balance September 30, 2021	\$28,515.45

**Expenditures for October**

Payroll	\$12,740.45
Accounts Payable	\$17,858.14
Total	\$30,598.59

Check #	Vendor Name	Invoice	Description	Amount
Checking	1			
Checking	1 Fund: 01	GENERAL FUND		
25717	ADVANCED WATER COMPANY, INC	3073	BOILER TREATMENT	687.50
			Vendor Total:	687.50
25718	AMAZON	439867938944	TRASH CANS/CART	417.88
25718	AMAZON	445573897976	LITERATURE BOOK-KM	32.76
25718	AMAZON	454363398977	LITERATURE BOOK	53.30
25718	AMAZON	457667486645	SCREEN PROTECTORS	16.98
25718	AMAZON	463878868695	RECEPTACLE LINERS	23.77
25718	AMAZON	473744788397	LITERATURE BOOK-KM	7.74
25718	AMAZON	489863888458	CARPET SQUARES	29.47
25718	AMAZON	534447958356	EXAM GLOVES	118.74
25718	AMAZON	593653948485	UPS BATTERY BACKUP	59.15
25718	AMAZON	656639687689	HP LAPTOP	549.00
25718	AMAZON	744855368873	LITERATURE BOOK-KM	7.73
25718	AMAZON	766939676966	WALL STORAGE RACK	94.97
25718	AMAZON	783553668568	LIGHT FILTERS	30.38
25718	AMAZON	787985485747	SANITIZER DISPENSER	195.93
25718	AMAZON	853677388674	STORAGE RACK - PT	35.48
25718	AMAZON	867348596749	CHEMISTRY BOOK	61.89
25718	AMAZON	868475387455	STORAGE/STEP STOOL	68.46
25718	AMAZON	879676949458	HEADPHONES-1ST GR	71.96
25718	AMAZON	883587397638	FILE DRAWERS	220.44
25719	AMAZON	956985959746	CHEMISTRY BOOK	49.76
25719	AMAZON	973647578549	EXAM GLOVES	43.96
			Vendor Total:	2,189.75
25720	AMERICAN BROADBAND CABLE	20211001AMB	PHONE CHARGES	253.85
			Vendor Total:	253.85
25721	APPEARA	0683086	SUPPLIES	155.25
			Vendor Total:	155.25
25722	BEAUDETTE, LINDSEY	20210901BEAU	MILEAGE/TRAVEL EXP	491.40
25722	BEAUDETTE, LINDSEY	20210930BEAU	MILEAGE	100.80
			Vendor Total:	592.20
25723	CAROLINA BIOLOGICAL SUPPLY CO.	51526832RI	SCIENCE SUPPLIES-PT	151.39
			Vendor Total:	151.39
25724	CHRISTENSEN ELECTRIC LLC	4542	SERVICE CALL	127.60
25724	CHRISTENSEN ELECTRIC LLC	4557	TEACHERS LOUNGE PLUGS	90.00
			Vendor Total:	217.60
25725	CLASSIC SPORTSWEAR & AWARDS	63062	AWARD BANNERS	474.83
			Vendor Total:	474.83
25726	CNA AUTO SERVICES	63520	GRAY VAN SERVICE	56.23
25726	CNA AUTO SERVICES	63557	BUS #15 EXHAUST FLUID	24.58
25726	CNA AUTO SERVICES	63574	WHITE MINI SERVICE	55.20
25726	CNA AUTO SERVICES	63673	BUS #20-CHK A/C	71.05
25726	CNA AUTO SERVICES	63678	BUS #20 - DIESEL FLUID	24.58
25726	CNA AUTO SERVICES	63683	VAN #5 TIRE REPAIR	15.23
25726	CNA AUTO SERVICES	63693	GRAY VAN SERVICE	56.23
			Vendor Total:	303.10
25727	COMFORT INN	20210909	NASB MEETING-ROOMS	489.80
			Vendor Total:	489.80
25728	DECATUR ROCK	5005-2	ROCK ON NEW LOT	592.00
			Vendor Total:	592.00
25729	DECKER EQUIPMENT	397423A	TAPE MEASURE	290.19
			Vendor Total:	290.19
25730	DIGITAL DOT SYSTEMS, INC.	31421	COMPUTER REPAIR	505.00
25730	DIGITAL DOT SYSTEMS, INC.	31422	COMPUTER REPAIR	505.00

Check #	Vendor Name	Invoice	Description	Amount
25730	DIGITAL DOT SYSTEMS, INC.	31464	COMPUTER REPAIR	505.00
25730	DIGITAL DOT SYSTEMS, INC.	31465	REPAIR COMPUTER	59.00
			Vendor Total:	1,574.00
25731	EDUCATIONAL SERVICE UNIT #2	ADM92021-6	21-22 PRODUCTS/SERVICES	9,977.00
25731	EDUCATIONAL SERVICE UNIT #2	SPED 2021-1	SPED SERVICES	43,735.62
25731	EDUCATIONAL SERVICE UNIT #2	SPED810212	PARA TRAINING	130.00
25731	EDUCATIONAL SERVICE UNIT #2	SPED92215	TRANSITION PLANNING	10.00
25731	EDUCATIONAL SERVICE UNIT #2	SUBHUB 2021- OCT0002	SUBHUB	140.00
			Vendor Total:	53,992.62
25732	EDUCATIONAL SERVICE UNIT #2	INDY 2021-1	INDY BILLINGS	39,854.26
			Vendor Total:	39,854.26
25733	FBG SERVICE CORPORATION	907793	FINAL BILLING	1,467.25
			Vendor Total:	1,467.25
25734	FIRST NATIONAL BANK OMAHA	20210930FNBO	GOOGLE VOICE	4.76
			Vendor Total:	4.76
25735	FOLLETT SCHOOL SOLUTIONS INC.	344218	LIBRARY BOOKS	1,437.62
25735	FOLLETT SCHOOL SOLUTIONS INC.	354606	SECONDARY LIBRARY BOOKS	1,074.60
			Vendor Total:	2,512.22
25736	FRANCISCAN HEALTHCARE	20210831FRAN	PT SERVICES	1,036.34
25736	FRANCISCAN HEALTHCARE	20210930STFR AN	PT SERVICES	1,457.68
			Vendor Total:	2,494.02
25737	GENERAL REIMBURSEMENT FUND	20210903GEN	MOCK TRIAL FEE	50.00
			Vendor Total:	50.00
25738	HARVEST MOON PUMPKIN PATCH	20211013PAWS	ADMISSION	350.00
			Vendor Total:	350.00
25739	HIRERIGHT LLC	P1060677	DRUG SCREENS-LA	31.40
			Vendor Total:	31.40
25740	HOME DEPOT PRO, THE	639060581	LAUNDRY SUPPLIES	75.44
25740	HOME DEPOT PRO, THE	641094081	CREDIT FOR MOPS	(22.90)
25740	HOME DEPOT PRO, THE	641932231	TRASH LINERS	222.00
25740	HOME DEPOT PRO, THE	941932223	BOWL CLEANER/GLOVES	183.58
			Vendor Total:	458.12
25741	JENSEN PLUMBING & HEATING	20210914JENS E	CK LEAK, CLEAN DRAIN	174.68
25741	JENSEN PLUMBING & HEATING	20210924JEN	REPLACE PTAC IN 308	1,159.63
25741	JENSEN PLUMBING & HEATING	20210929JEN	STOOL FLAPPER	10.44
			Vendor Total:	1,344.75
25742	KB'S MINI MART, INC.	20211001KBS	GAS/FUEL	4,554.81
			Vendor Total:	4,554.81
25743	KEY CONCEPTS, LLC	20210801KEYC ON	CONSULTING	1,985.00
25743	KEY CONCEPTS, LLC	20211001KEY	CONSULTING	665.04
			Vendor Total:	2,650.04
25744	KNAAK, BRUCE	20210831KNA K	MILEAGE	105.28
25744	KNAAK, BRUCE	20210930BK	MILEAGE	300.16
			Vendor Total:	405.44
25745	KSB SCHOOL LAW	10707	LEGAL SERVICES	192.00
			Vendor Total:	192.00
25746	LYONS MIRROR SUN	199230	NOTICES	13.05
25746	LYONS MIRROR SUN	199896	NOTICES	53.66
25746	LYONS MIRROR SUN	200412	NOTICES	36.45
25746	LYONS MIRROR SUN	248.77	NOTICES	248.77
			Vendor Total:	351.93
25747	LYONS SAVEMORE MARKET	20211001SAVE	SUPPLIES	29.58
			Vendor Total:	29.58

Check #	Vendor Name	Invoice	Description	Amount
25748	MATHESON TRI-GAS, INC	51857102	SUPPLIES	396.25
			Vendor Total:	396.25
25749	MCGRAW-HILL SCHOOL EDUCATION LLC	119395007001	MUSIC APPREC TEXTBOOKS	117.65
			Vendor Total:	117.65
25750	MEL'S SMALL ENGINES	775-294	SHARPEN BLADES	80.01
			Vendor Total:	80.01
25751	MERCYONE MERCY MEDICAL SERVICES	20210901BUS	BUS DRUG SCREENS, LA, WP	57.50
			Vendor Total:	57.50
25752	MOSYLE MANAGER	2131908	LICENSE FEE	1,573.00
			Vendor Total:	1,573.00
25753	N A S B	INV-08670-C6N7B2	FACILITIES & CONSTRUCT-CP	95.00
25753	N A S B	INV-08761-F6K7V3	WORKSHOP-JV	75.00
			Vendor Total:	170.00
25754	NATIONAL, SCRIPP'S	5K32-372322	SPELLING BEE	182.50
			Vendor Total:	182.50
25755	NEBRASKA.GOV	6512430	ANNUAL SUBSCRIPTION FEE	100.00
			Vendor Total:	100.00
25756	NEFF COMPANY	N0029448941	ACADEMIC LETTERS	418.69
			Vendor Total:	418.69
25757	NSAA DISTRICT 2	20211102KNAAK	AD MEETING	25.00
			Vendor Total:	25.00
25758	NSIAAA	20210922KNA	AD MEMBERSHIP FEE	250.00
			Vendor Total:	250.00
25759	OFFICE NET	963171-0	LAMINATING FILM	171.47
25759	OFFICE NET	IN84262	PRINCIPALS COPIER	163.07
25759	OFFICE NET	IN84263	WORKROOM COPIES	1,284.58
			Vendor Total:	1,619.12
25760	ONE SOURCE	PLUS1726-20210930	BACKGROUND CHECKS	132.00
			Vendor Total:	132.00
25761	OPC DIRECT.	1064249	TOILET TISSUE	514.65
			Vendor Total:	514.65
25762	PENDER COMMUNITY HOSPITAL	20210828ALITZ	DRIVERS PHYSICAL	175.00
			Vendor Total:	175.00
25763	PITNEY BOWES INC	20211001PIT	POSTAGE	300.00
			Vendor Total:	300.00
25764	PLUNKETT'S PEST CONTROL	7268874	PEST CONTROL	51.88
			Vendor Total:	51.88
25765	PRIORITY COMMUNICATIONS & SOLUTIONS, INC	4237	FIX PAGING, ADD PAGING TO SPED	181.25
25765	PRIORITY COMMUNICATIONS & SOLUTIONS, INC	4298	UPGRADE FIRMWARE, LIFESKILLS BELLS	1,256.25
			Vendor Total:	1,437.50
25766	QUILL CORPORATION	19279786	CLIPBOARDS	24.87
25766	QUILL CORPORATION	19565217	CALCULATOR-AG	79.99
			Vendor Total:	104.86
25767	RAY'S MIDBELL MUSIC	10590835	CLARINET REPAIR	75.93
			Vendor Total:	75.93
25768	REALLY GOOD STUFF	7775058	WORD GAME-RDOLEZAL	10.49
			Vendor Total:	10.49
25769	RIECKEN, LORI	20210930RIE	REIMBURSE FOR SUPPLIES	101.90
			Vendor Total:	101.90
25770	RUFF HOUSE, FEC	20210715	PAWS FIELD TRIP 11/3	450.00
			Vendor Total:	450.00

Check #	Vendor Name	Invoice	Description	Amount
25771	SCOTT'S HARDWARE	226256	AG SUPPLIES	5.69
				Vendor Total: 5.69
25772	SOFTWARE UNLIMITED INC	20210531-371	WEB LINK ANNUAL FEE	1,150.00
				Vendor Total: 1,150.00
25773	STAN HOUSTON EQUIP. CO. INC.	682747	SILOXANE SEALER	105.00
				Vendor Total: 105.00
25774	STEINY'S GENERAL STORE	20211001STEI N	SUPPLIES	305.03
				Vendor Total: 305.03
25775	SWANSON, WESTON	20210930SWAN	MILEAGE	87.40
				Vendor Total: 87.40
25776	TCI	IINV83835	SOCIAL STUDIES-3RD GR	262.50
				Vendor Total: 262.50
25777	UNIVERSITY OF NEBRASKA-LINCOLN	MTSS19	MTSS	200.00
				Vendor Total: 200.00
25778	US BANK EQUIPMENT FINANCE	453990160	COPIER LEASE	415.79
				Vendor Total: 415.79
25779	VETICK, PAT	681	INSTALL TWO LIGHTPOLE FOUNDATIONS	2,310.50
				Vendor Total: 2,310.50
25780	WASTE CONNECTIONS OF NE, INC.	6065173	TRASH	481.00
				Vendor Total: 481.00
25781	WINNELSON	366034 01	PARTS	48.58
25781	WINNELSON	366266 01	LAV KIT	14.22
				Vendor Total: 62.80
				Fund Total: 132,444.30
				Checking Account Total: 132,444.30

Checking 2

Checking	Fund: 08	SPECIAL BUILDING FUND		
1160	CHRISTENSEN ELECTRIC LLC	4520	PARKING LOT LIGHTS	2,824.16
				Vendor Total: 2,824.16
				Fund Total: 2,824.16
				Checking Account Total: 2,824.16

Checking 6

Checking	Fund: 06	SCHOOL LUNCH FUND		
9415	AMAZON	463694496536	SUPPLIES	91.95
9415	AMAZON	884943933694	SUPPLIES	110.06
9415	AMAZON	935948764748	SUPPLIES	78.25
				Vendor Total: 280.26
9416	CASH-WA DISTRIBUTING	13070394	FOOD	259.16
9416	CASH-WA DISTRIBUTING	13079625	FOOD	173.30
9416	CASH-WA DISTRIBUTING	13089815	FOOD	643.18
				Vendor Total: 1,075.64
9417	CUSTER, SETH	2403	REFUND	21.51
				Vendor Total: 21.51
9418	HILAND DAIRY FOODS COMPANY LLC	0443224	FOOD	375.94
9418	HILAND DAIRY FOODS COMPANY LLC	0443276	FOOD	266.05
9418	HILAND DAIRY FOODS COMPANY LLC	442970	FOOD	328.23
9418	HILAND DAIRY FOODS COMPANY LLC	443003	FOOD	269.96
9418	HILAND DAIRY FOODS COMPANY LLC	443039	FOOD	285.95
9418	HILAND DAIRY FOODS COMPANY LLC	443075	FOOD	364.09
9418	HILAND DAIRY FOODS COMPANY LLC	443110	FOOD	281.38
9418	HILAND DAIRY FOODS COMPANY LLC	443148	FOOD	403.55
9418	HILAND DAIRY FOODS COMPANY LLC	443183	FOOD	320.72
				Vendor Total: 2,895.87
9419	LYONS SAVEMORE MARKET	10012021	HLF FOOD	935.62

<u>Check #</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
			Vendor Total:	935.62
9420	SYSCO FOOD SERVICES	361878443	FOOD	1,398.33
9420	SYSCO FOOD SERVICES	361889401	FOOD	1,950.88
9420	SYSCO FOOD SERVICES	361900747	FOOD	2,243.62
9420	SYSCO FOOD SERVICES	361911576	FOOD	1,372.88
			Vendor Total:	6,965.71
9421	VIRCO, INC.	91958563	SUPPLIES	5,683.53
			Vendor Total:	5,683.53
			Fund Total:	17,858.14
			Checking Account Total:	17,858.14

Net Payroll	\$179,770.97
Employee Deductions	81,766.82
District SS/Medicare	19,594.74
District Health/Life/HSA	58,623.12
District Retirement	<u>24,262.52</u>
PAYROLL	\$364,018.17
ACCOUNTS PAYABLE	<u>\$132,444.30</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$496,462.47</b>
SPECIAL BUILDING EXPENSES	\$ 2,824.16
LUNCH FUND	\$ 30,598.59

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Secretary, Board of Education

ATTEST:

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President, Board of Education

## **1000 Series Policies**

### **INDEX**

- 1001      General Policy Statement
- 1002      Creation and Amendment of Board of Education Policies
- 1003      Mission Statement



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## M E M O R A N D U M

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The following is a description of the policies in the 1000 series regarding policy overview and the school district's mission statement. Many of the policies will apply without modification, but please review each one carefully to make sure that it conforms to your district's practices.

**Policy 1001. General Policy Statements.** Policy 1001 contains general statements that explain the purpose of board policies.

**Policy 1002. Creation, Amendment and Distribution of Policies.** Policy 1002 describes the method of adopting and amending policies. It permits the board to adopt and amend policies at a single meeting if the proposed policy or amendment has been distributed to the board members in writing prior to the meeting at which it is to be considered. In an emergency, the board may waive the requirement of prior distribution. This is in contrast to the policies of many Nebraska school districts which require boards to consider the adoption or amendment of policies at two board meetings, a requirement which boards frequently find cumbersome. It also addresses the Department of Education's requirement that boards review policies at least once every three years, the distribution of policies, and the maintenance of an official district policy manual.

**Policy 1003. Mission Statement.** Most school districts have adopted their own school mission statements. We have not drafted a mission statement, because this is a highly individualized process. We do, however, want to offer specific guidelines for adopting a mission statement. Rule 10 requires school districts to review and update their mission statement at least every five years.

A mission statement should be a brief paragraph that is free of education jargon and "terms of art." Mission statements that articulate an idealized vision for what the school will accomplish can lead to litigation, and we recommend against using them. The following mission statement from a California school district illustrates this danger:

**The mission of the School District, simply stated, is to meet the needs of all students.**

Specifically, the District must:

Recognize children's differences, their potential and infinite value; offer appropriate educational opportunities for all students; provide students an opportunity to develop character and integrity and achieve excellence; provide a safe, supportive, trusting environment of mutual support and respect and promote self-esteem, self-respect and respect for others which will carry over into appropriate social skills, values and morals.

This mission statement articulates lofty ideals, but it also creates potential legal problems for the district. Unhappy parents could claim that the district failed to comply with its mission statement because it failed to meet the needs of their children. This is a particularly troublesome issue in the field of special education litigation.

We think the two mission statements below are much better examples of workable school mission statements:

This school district is a student-focused community that develops responsible, life-long learners through a progressive, quality education.

This school district, in cooperation with family and community, will provide a flexible and varied educational program committed to excellence. Students will be empowered to become productive and contributing members of a global community.

We will be pleased to review your school's mission statement, if you would like us to examine it for possible legal difficulties.

## **1001 General Policy Statement**

The organization, management, and control of this school district is vested in its board of education ("board"). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board's goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies, but serve a different purpose.

### **Exceptional Circumstances**

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

## **Validity of Policies**

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: July 11, 2022

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**1002**  
**Creation, Amendment, and Distribution of Board of Education Policies**

Each of these policies shall become the official policy of the school district when the board has approved it by majority vote of the members present at any lawfully convened meeting of the board.

It shall generally be the practice of the board to adopt or amend any policy after a single reading at any regular or special board meeting. However, the board may, in its discretion, review policies at multiple meetings prior to taking action.

Each policy shall bear the date when it was adopted, revised or reviewed.

The superintendent shall distribute copies of these policies to all members of the board, maintain a master copy in the central office, and see to it that the policies are maintained on the school district's web site.

**Annual Review**

The board shall review all policies at least once every three years. Nebraska statutes require an annual review and/or hearing to solicit public comment on these specific policies:

Parental Involvement Policy

Title I Parental Involvement Policy

(NOTE: These first two are distinct parental involvement policies, and both must be reviewed annually.)

Student Fees Policy

Bullying

Multicultural Education

Student Assessment

Teacher Evaluation

Student Academic Performance

## Safety and Security Committee

### Attendance and Excessive Absenteeism

The board may update or add policies as needed. The board shall determine the number of copies of policies to be made and their distribution. The superintendent shall maintain an up-to-date master copy of the policies in the main administrative office. Unless otherwise directed by the board, the master copy shall be considered the official district policy manual.

Adopted on: July 11, 2022

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**1003**  
**Mission Statement**

The school district strives to *Empower All Students to Achieve.*

Adopted on: July 11, 2022

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_