

Cheyenne County School District #17-0003  
Leyton Public Schools Board of Education  
Regular Meeting - July 14, 2025  
6:00 PM

1. Call to Order
  - 1.1. Announcement of Open Meetings Act Posting:

CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.
  - 1.2. Roll Call
  - 1.3. Communications; Pledge of Allegiance
  - 1.4. Approval of Agenda
2. Appoint and swear in a new member of the school board to replace Ryan Borges and complete that term ending January 2027.
3. Reorganization of the Board of Education
  - 3.1. Nominate and Elect President of the Board of Education
  - 3.2. Nominate and Elect the Vice President of the Board of Education
  - 3.3. Nominate and Elect the Secretary of the Board of Education
  - 3.4. Nominate and Elect the Treasurer of the Board of Education
  - 3.5. Committee Appointments
4. Hearings and Persons to Address the Board General Public Comment
  - 4.1. Public Hearing for Policy 5054 Student Bullying
  - 4.2. Public Hearing for Policy 5018 Parent Involvement in Education Practices
  - 4.3. Public Hearing for Policy 5045 Student Fees
  - 4.4. General Public Comment
5. Special Presentations to the Board
6. Reports
  - 6.1. Board Reports: Budget and Negotiations Committee.
  - 6.2. Superintendent's Report
7. Regular Agenda
  - 7.1. Excusing a Board Member(s);
  - 7.2. Special Recognition;
  - 7.3. Review, consider, and take action regarding the minutes of the June 9, 2025, regular board meeting.
  - 7.4. Review, consider, and take action regarding claims, warrants, and transfers.
  - 7.5. Review, consider, and take action regarding policy 3057 Title IX.
  - 7.6. Review, consider, and take action regarding policy 6025 Cell Phones and other Electronic devices.
  - 7.7. Review, consider, and take action on required annual policy reviews. Policy 5018: Parental Involvement Policy, Policy 5057: Title One Parental Involvement Policy, Policy 5045: Student Fees, Policy 5054: Bullying, Policy 4031: Teacher Evaluation, Policy 3040: Safety and Security Committee, Policy 5001: Attendance and Excessive Absenteeism, and Policy 6005: Academic Credits and Graduation.

- 7.8. Review consider and take action on supplemental policy updates from KSB. 2008: Meetings, Policy 5002: Admission of Students, Policy 5003: Admission of part time students, Policy 5031: Student appearance.
- 7.9. Review, consider and take action on the Student, Staff and Activities Handbooks.
- 7.10. Review, consider and take action on the classified staff pay schedule.
- 7.11. Review, consider, and take action regarding purchasing the Leader in Me curriculum
- 7.12. Review, consider, and take action regarding purchasing IXL curriculum.
- 7.13. Review, consider, and take action on the Asbestos removal bids
- 7.14. Review, Consider and take action on the playground Bids.
- 7.15. Review, consider, and take action on installing a soft water system to the high school.
- 7.16. Review, consider and take action on technology disposal.
- 7.17. Review, consider, and take action regarding transferring \$200,000 from the General Fund into the Depreciation Fund.
- 7.18. Review, consider, and take action regarding transferring \$40,000 from the General Fund to the Activities Fund.
- 7.19. Review, consider, and take action regarding transferring \$25,000 from the General Fund into the Nutrition Fund.
8. Informational Items
  - 8.1. Next Regular Meeting: August 11, 2025 at 6:00PM in the High School Library. Budget Workshop September 3, 2025 at 6:00PM in the High School Library.  
Regular Board Meeting September 15, 2025 at 6:00PM in the High School Library.
9. Adjournment

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #2004**

**Oath of Office**

No board member is required to take an oath of office pursuant to Nebraska law. However, new board members may voluntarily take the following oath before entering into their official duties:

I, ....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of member of the board of education, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Board members may affirm the oath orally or in writing. Copies of written oaths will be retained as official records of the school district in the main administrative office and such other places as may be required by law. Board members who give the oath orally will be noted in the minutes.

Adopted on: March 14, 2005  
Revised on: September 11, 2017 – to DELETE  
Revised on: January 14, 2019 – to REINSTATE  
Reviewed on: October 14, 2019  
Reviewed on: March 8, 2021  
Reviewed on: February 12, 2024

## **2025 Leyton School Board & Information**

	Mrs. Suzy Ernest 5655 Road 139 Lodgepole, NE 69149 <a href="mailto:suzy.ernest@leytonwarriors.org">suzy.ernest@leytonwarriors.org</a> (308)249-5687
Mitch Ernest	Mr. Sam Schumacher PO Box 206 Dalton, NE 69131 <a href="mailto:sam.schumacher@leytonwarriors.org">sam.schumacher@leytonwarriors.org</a> (308)249-6711
Mr. Dave Wiedeman PO Box 123 Dalton, NE 69131 <a href="mailto:dave.wiedeman@leytonwarriors.org">dave.wiedeman@leytonwarriors.org</a> (308)250-2753	Mr. Shad Benish PO Box 261 Dalton, NE 69131 <a href="mailto:shad.benish@leytonwarriors.org">shad.benish@leytonwarriors.org</a> (308)249-1951

### **Committees Assigned:**

1. Budget Negotiations: Shad, Dave, Suzy
2. Building and Grounds: Sam, Shad,
3. Curriculum and American Civics: Suzy, Dave
4. Safety:
5. Security/Crisis: Sam,
6. School Improvement: Dave
7. Transportation: Ryan, Sam
8. Technology:
9. Wellness: Shad, Suzy

### **Officers**

President: Ryan Borges

Vice President: Sam Schumacher

Secretary: Suzy Ernest

Treasurer: Shad Benish



Should anyone be present and wish to address the Board, the Board Chairman will read the following guidelines:

- 1) Leyton Board of Education recognizes the importance of citizen participation in school district matters;
- 2) Only those speakers recognized by the Board President shall be allowed to speak;
- 3) A time limit of five minutes per speaker is allowed and no more than twenty minutes will be divided among those who wish to address the Board;
- 4) Defamatory or abusive remarks are out of order and a speaker will lose his/her privilege of address if such conduct or remarks occur;
- 5) A speaker at a Board meeting shall NOT orally initiate charges or complaints against District employees OR challenge instructional materials used in the District but shall use the appropriate Board policy to process such complaints;
- 6) The Superintendent and Board are not subject to questioning by the speaker(s);
- 7) To speak to an agenda item an individual must:
  - a. Stand and be recognized by the Board President;
  - b. State your name and address;
  - c. State the agenda item to which you wish to speak;
  - d. Your name will be placed under that agenda item and you will be called upon to speak when that topic is up for discussion;
- 8) If the speaker has written or printed materials to be circulated during a board meeting, he/she must have submitted this information to the Superintendent not later than the Friday immediately preceding the Monday Board meeting. Written materials not submitted by the deadline will not be reviewed or considered by the board at the meeting.

Key Points to Remember:

- 1) The Board takes no action on items brought up during this time;
- 2) Board members or the Superintendent may question a speaker or make comments in response to a speaker. However, the Board and Superintendent are not subject to questioning by speakers.

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #5054**

**Student Bullying**

**Definition of Bullying.** Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” The school district’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions include both in-person and cyberbullying behaviors.

**Bullying Prohibited.** Students are prohibited from engaging in any form of bullying behavior.

**Reporting Bullying.** Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district’s anonymous platform “Safe Schools Tip Reporting”, which is located on the homepage of the district website, to make this report. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

**Bullying Investigations.** School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

**Disciplinary Consequences.** The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district's day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

**Bullying Based on Protected Class Status.** Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's antidiscrimination policies.

**Support for Students Who Have Experienced Bullying.** Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

**Bullying Prevention and Education.** Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

**Policy Review.** The school district shall review this policy annually.

Adopted on: August 11, 2008  
Revised on: July 10, 2017  
Reviewed on: June 11, 2018  
Reviewed on: July 8, 2019  
Reviewed on: January 13, 2020  
Revised on: July 13, 2020  
Reviewed on: July 12, 2021  
Reviewed on: July 11, 2022  
Reviewed on: April 13, 2023  
Reviewed on: July 10, 2023

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #5018**

**Parent Involvement in Education Practices**

For purposes of this policy, “parent” includes a parent, guardian, or educational decisionmaker (a person designated or ordered by a court to make educational decisions on behalf of a student).

The school district recognizes the importance of parental involvement in the education of their children. To the extent practicable, the school district will make a reasonable effort to make any learning materials, including original materials, available for inspection by a parent upon request.

The school district will take the following steps to ensure that the rights of parents to participate in the education of their children are preserved.

1. Parents will be provided access to textbooks, tests, activities information; digital materials; websites or applications used for learning; training materials for teachers, administrators, and staff; procedures for the review and approval of training materials, learning materials, and activities; and other curriculum materials (“curricular materials”) as follows:
  - a. A parental request to review specific curricular materials (written, visual, or audio) should be made to the principal of the building where the curricular materials are used.
  - b. The building principal will assess the request and determine the allowable volume and time frame of the review to prevent disruption to the efficient operations of the district.
  - c. The purpose of this provision is to allow reasonable access to the extent practicable. Individuals who make requests (a) for the purpose of adding staff burden; (b) at an unreasonable frequency or volume; or (c) for purposes inconsistent with the efficient operations of the district may be denied access to materials.
  - d. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In

the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.

2. Parents will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
  - a. Parents are invited to make appointments with the building principal to visit classes, assemblies, and other instructional activities. The principal shall give permission after determining that parental observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.
  - b. Parents may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents may request that their children be excused from testing (except as provided below), classroom instruction, learning materials, activities, guest speaker events, and other school experiences ("school events") that parents find objectionable.
  - a. Parents must submit this request in writing to the building principal for consideration.
  - b. Building principals may excuse a student from any school events at the parent's written request if, in the principal's professional judgment, excusal from the activity would not result in diminution of the student's educational experience.
  - c. When the building principal determines it appropriate, alternative experiences may be provided for the student by the school.
4. Parents will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
5. Parents will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.

6. Parents will be informed of the circumstances under which they may opt-out of state and federal assessments.

a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot “approve” the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents of eligible students with reasonable notice prior to the exam being administered. Parents wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents will be notified of their right to remove their children from surveys prior to district participation in surveys.

- a. The principal must approve all surveys intended to gather information from students before they are administered to students.
- b. Students' participation in surveys is voluntary. Parents may restrict their child from participating in any survey.
- c. If the school administers (1) a survey requesting that students provide sexual information, mental health information, medical information, information on health-risk behaviors, religious information, information of political affiliation, or any other information that the school board deems to be sensitive in nature or (2) a non-anonymous survey requesting students provide information relating to drug, vape, alcohol, or tobacco use, the school district shall, at least fifteen days prior to the administration of the survey, notify parents, guardians, and educational decisionmakers of students that are to receive such survey. The notice will be made through the school's electronic notification system or by physical mail to the address on file for the student. The notice will describe the nature and types of questions included in the survey, the purposes and age-appropriateness of the survey, how information collected by the survey will be used, who will have access to such information, the steps that will be taken to protect student privacy, and whether and how any findings or results of such survey will be disclosed.
- d. Parents have the right to: (1) request that a copy of the survey be sent through the school's electronic notification system or physical mail to the address on file for the student, (2) review the survey in person at the school, and (3) exempt their child from participating in the survey.
- e. Unless required by federal or state law or regulation, school personnel administering any survey shall not disclose personally identifiable information of a child.
- f. No survey requesting sexual information of a student shall be administered to any student in kindergarten through grade six.
- g. The district will also comply with any survey requirements found in the district's policy on Protection of Pupil Rights.

8. The district will make this policy accessible by a prominently displayed link on its public website. Any amended policy will be made accessible within a reasonable time of its amendment.

Adopted on: January 15, 2009  
Revised on: July 10, 2017  
Reviewed on: July 9, 2018  
Reviewed on: July 8, 2019  
Reviewed on: January 13, 2020  
Reviewed on: July 13, 2020  
Revised on: October 12, 2020  
Reviewed on: July 12, 2021  
Reviewed on: February 13, 2023  
Reviewed on: July 10, 2023  
Reviewed on: July 2, 2024  
Revised on: June 9, 2025

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #5045**

**Student Fees**

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

**A. Definitions.**

1. "Students" means students, their parents, guardians or other legal representatives.
2. "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
3. "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

**B. Listing of Fees Charged by this District.**

**1. Guidelines for Clothing Required for Specified Courses and Activities.**

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

## **2. Safety Equipment and Attire.**

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

## **3. Personal or Consumable Items.**

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

## **4. Materials Required for Course Projects.**

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

## **5. Technological Devices**

The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$50.00.

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may, but are not required, to purchase insurance coverage for the devices. The maximum dollar amount of this insurance coverage facilitated by the district will be \$100.00. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it

is not needed to cover the costs of any damage to the device. The maximum dollar amount of this damage deposit will be \$250.00.

Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

## **6. Extracurricular Activities.**

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Student Activity Card (K-8<sup>th</sup> grade): \$20.00
  - Covers admission to all athletic events
- Cheerleading
  - Students may be required to purchase uniforms and shoes selected by the sponsor and/or student group.
- Football:
  - Students must provide their own football shoes and undergarments.
- Golf:
  - Students must provide their own golf shoes, pants, undergarments, and clubs. The district will provide golf shirts.
- Track, Volleyball, Basketball and Wrestling:
  - Students must provide their own shoes and undergarments
- Future Farmers of America:
  - Students must purchase their own jackets and pay dues

## **7. Post-Secondary Education Costs.**

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students

receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

**8. Transportation Costs.**

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$100.00.

**9. Copies of Student Files or Records.**

The district will not charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

**10. Participation in Before-and-After-School or Pre-Kindergarten Services.**

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$350.00 per month (full pay) or \$175.00 per month (reduced).

**11. Charges for Food Consumed by Students.**

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-8
  - Regular Price \$1.50
  - Reduced Price \$0.30
- Breakfast Program – Grades 9-12
  - Regular Price \$1.75
  - Reduced Price \$0.30
- Lunch Program – Grades K-5
  - Regular Price \$2.75
  - Reduced Price \$0.40
- Lunch Program – Grades 6-8
  - Regular Price \$3.00
  - Reduced Price \$0.40
- Lunch Program – Grades 9-12
  - Regular Price \$3.10
  - Reduced Price \$0.40

## **12. Charges for Musical Extracurricular Activities.**

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list is for equipment or attire required for participation in musical extracurricular activities:

- Band:
  - Students must provide their own instruments, pants, and shoes. Students may be assessed a uniform rental fee for dry cleaning.
- Swing Choir:
  - Students must purchase outfits and shoes selected by the sponsor and/or student group.

## **12. Class Dues for High School Students.**

Students may be assessed class dues to cover the cost of class activities such as prom and graduation. Class meetings will be held at the beginning of the school year to determine the amount of class dues. Class dues will be placed on a student's charge account at the beginning of each semester.

## **C. Waiver Policy.**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music

courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

**D. Distribution of Policy.**

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

**E. Voluntary Contributions to Defray Costs.**

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

**F. Fund-Raising Activities.**

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

**G. Student Fee Fund.**

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: January 15, 2009  
Revised on: July 10, 2017  
Revised on: July 9, 2018  
Revised on: July 8, 2019

Reviewed on: January 13, 2020  
Reviewed on: July 13, 2020  
Revised on: July 12, 2021  
Reviewed on: July 11, 2022  
Reviewed on: March 16, 2023  
Revised on: July 10, 2023  
Revised on: July 2, 2024

**Presented to the  
Board of Education at Leyton Public Schools  
July 14, 2025**

**Vision, Culture, and Instructional Leadership**

*The superintendent leads the district by promoting the success of all students, articulating a vision of learning, developing a positive school climate, and demonstrating best practices in instructional programs and staff professional development.*

- Preschool enrollment is pretty strong, we had 12 last year at this point and we think we should have at least 16 for PreK to start this year.
- We have our extra duties in a good spot.
- Summer projects have been moving along pretty well the preschool instructional materials from our grant came in, so along with room upgrades our program should have addressed all areas for the Environmental Assessment that we needed to in order to meet a lot of the areas of need from last year.
- The strategic plan areas of focus this year will continue to be Communication, Teacher Effectiveness and then we will select two additional areas next month at report week.
- The beginning of school work days are being planned now and we should get the year started off very strong.

**Operations, Resources, and Personnel Management**

*The superintendent demonstrates the knowledge, skills, and ability to effectively manage operations that promote a safe and effective environment for students and staff, ensure the fiscal health of the district, and implement sound personnel practices.*

- Jacob, Mark and Ryan are working very hard on our buildings and keep making progress on getting the buildings ready for students. Some key areas of work that were done to address needs were: Football Field (Dalton), Bus Barn, Preschool room flooring, and a lot of outdoor work with tree removals in Gurley and the outside of the building in Gurley. We really want our outsides to match our insides.
- We have our buildings fully staffed, something that most schools continue to struggle with.
- Asbestos walkthrough happened last month and they are requiring some abatement in our boiler room.
- School funding: Property taxes are coming in at different times this year. I'll attach a document showing the reason for those changes that we can review. Basically, all districts will most likely be operating with more cash on hand to start the year, but that isn't saying we have more money; we basically have what we anticipated, but at different times. March and April are still areas of concern with

cash on hand for our buildings so we need to know this as we work on our budget.

- The track was looked at by our expert witness last month and a report will follow.
- We will be looking to fill a groundskeeper position with activities driving as part of that work.
- We need to add soft water to the high school to help maintain our hot water system that we put in.

### **Board Governance and Policy**

*The superintendent works effectively with the board of education, exhibits a shared understanding of board and superintendent roles, leads and manages the district consistent with board policies, and demonstrates the skills to work effectively with the board.*

- Thank you for your work in helping us get our policies and handbooks aligned.
- Policy updates will be presented this month, and we need to be sure to carefully monitor and address the major updates, like dress code and cell phones.
- Our board is in a unique position with 2 new board members in the last couple of months. I will begin discussing a board retreat with NASB so that we are on the same page as a board moving forward.

### **Communication & Community Relations**

*The superintendent establishes effective communication with students, parents, staff and community and has the knowledge and awareness of different cultures among all community members to effectively engage and respond to diverse interests and needs that support the success of all students.*

Leave Log

2024/2025: March: 11 April: 2, 4 May: 9, 13, 23

### School Tax Credit

- Replaces the income tax credit individuals received on taxes paid to school districts
- Instead of receiving half of the 2024 tax request in September of 2025 the State paid the credit portion in two payments
  - On or before Jan 1<sup>st</sup>
  - On or before April 1<sup>st</sup>
- Impacts
  - Higher cash balances now and likely at year end (8/31/25)
  - Lower September/October tax draws
  - One year (2024/25) fiscal revenue increase due to the timing of the new payments

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### School Tax Credit Example

- Taxpayer owes \$100,000 in property taxes
  - Prior to 24/25
    - Made two payments in April and August - \$50,000 each
    - August payment was received in September (following fiscal year)
  - Beginning in 24/25
    - Taxpayer owes \$60,000 – Makes two payments in April and August - \$30,000 each
    - State owes \$40,000 (School tax Credit) - Makes two payments of \$20,000 – On or before Jan 31<sup>st</sup> and on or before April 30<sup>th</sup>
  - Impact – One Year Issue
    - \$20,000 will be shown as revenue in 24/25 that would have been received in 25/26 under the system in place prior to 24/25.

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### Annual Financial Report

- 2024/25 USER's Manual now available
- Final Master Code List is available
- Test your upload file in the test upload site NOW....
- Identifies codes that are not available

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Proceedings of Leyton Public Schools Board of Education  
Cheyenne County School District #17-0003  
High School Library  
Regular Board Meeting - June 9, 2025  
6:00 PM

**Call to Order:**

The regular board meeting of Leyton Public School District Board of Education was called to order on June 9, 2025, at 6:00 PM, in the Library of Leyton High School, Dalton, NE 69131. The Open Meetings Act was posted on the wall of the Library. Publicized notice of the meeting was posted in the Sidney Sun-Telegraph, Leyton High School, Leyton Elementary/JH, at various businesses in the community, and on the school website ([www.leytonwarriors.org](http://www.leytonwarriors.org)) on or before June 5, 2025.

Attendance taken at 6:00 PM.

Benish: Present  
M. Ernest: Present  
S. Ernest: Present  
Schumacher: Present  
Wiedeman: Present

Also present were Mr. McLaughlin, Mrs. Haley, Mrs. Kruse, Mrs. Rathman, Mr. Henderson, and four community members. The Pledge of Allegiance was recited. There was no communication with the board.

Moved by Benish, seconded by S. Ernest, to approve the agenda. Roll Call vote: M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea, Benish: Yea. Motion Carried Yea: 5, Nay: 0.

Mercedes Heidemann commented on her application to graduate in December.

The School Board interviewed two candidates to replace Mr. Borges. The two candidates were Randy Bunner and Nicki Tuzicka. The board will consider these applicants, as well as the two who were not selected for Mr. Rushman's seat and make a formal selection at the July meeting.

Mr. McLaughlin gave the Superintendent's report, and the board reviewed Mr. Jones' report.

Moved by Benish, seconded by Schumacher to recognize the following individuals: State Track Meet individuals (Alec Watchorn 7th place in the 110 Hurdles, Shawnee Gamble 7th place in 100 Meters, 6th place in the 200 Meter, Zaili Benish 7th place in the 400, 8th place in the 100 Hurdles, 3rd place in the 300 Hurdles and set a new school record. The 4x400 Meter Relay of Riley Jones, Shawnee Gamble, Macey Roelle, and Zaili Benish placed 6th and set a new school record.) "A" Honor Roll students: Aubri Borges, Auvi Cranmore, Isabella Fischer, Madalynn Stout, Riley Benish, Zaili Benish, Shawnee Gamble, Ella Haley, Riley Jones, Lila McLaughlin, and Matthew Schwaderer. "A-B" Honor Roll students: Colt Van Anne, Max Wiggins, Brody Turman, Marlee Wiggins, Mercedes Heidemann, Macey Roelle, Alec Watchorn, Sydney Fortune, and Kaydence Haupt. "A" Honor Roll for 5-8 students: Kasen Miller, Regan Moore, Brooks Frerichs, Madilynn Mitchell, Adyleigh Rushman, Ainsley Mertz-Cleveland, Cooper Benish, Paige Frerichs, Hadlee Guggenmos, Kinley McDaniel, Henry McLaughlin, Jaylyn Noel, and Kennedy Roelle. "A-B" Honor Roll for 5-8: Wade Ascherl, Victor Lopez, Grayson McDaniel, Levi Roelle, Esme Bunner, Breckyr Cranmore, Hayden Eslick, Sarah Dunn, Lucas Eddy, Chase Moore, Connor Rieken, and Dillon Schmidt. Panhandle Prep All-Star Basketball: Coach Jed Benish, Zaili Benish, Shawnee Gamble, Sydney Fortune. MAC vs. MNAC All-Star Basketball: Coaches Jed Benish (Girls), James Rushman (Boys), Zaili Benish, Shawnee Gamble, Sydney Fortune, Kaydence Haupt. West Nebraska All-Star Volleyball: Coach Natasha Haupt, Shawnee Gamble, Kaydence Haupt. NCPA Academic All-State Awards: Music: Ella Haley and Macey Roelle, Boys Track: Riley Benish and Alec Watchorn, Girls Track: Zaili Benish and Shawnee

Gamble. Roll Call vote: S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea, Benish: Yea, M. Ernest, Yea. Motion Carried Yea: 5, Nay: 0.

Moved by S. Ernest, seconded by Wiedeman, to approve the meeting minutes of the Regular board meeting on May 12th and the Special Board Meeting on June 2nd. Roll Call vote: Schumacher: Yea, Wiedeman: Yea, Benish: Yea, M. Ernest: Yea, S. Ernest: Yea. Motion Carried Yea: 5, Nay: 0.

Moved by Benish, seconded by M. Ernest, to approve the claims, warrants, and transfers. Roll Call vote: Wiedeman: Yea, Benish: Yea, M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea. Motion Carried Yea: 5, Nay: 0.

Moved by S. Ernest, seconded by M. Ernest, to approve Mercedes Heidemann's request to graduate early. Roll Call vote: Benish: Yea, M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea. Motion Carried Yea: 5, Nay: 0.

The Board considered three playground bids with a Motion by S. Ernest to approve the bid from King Swings. The motion died for lack of a second.

Moved by M. Ernest, seconded by Wiedeman, to accept the bid from Havenger Concrete LLC for \$33,408 for installing a concrete floor in the bus barn. Roll Call vote: M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea, Benish: Nay. Motion Carried Yea: 4, Nay: 1.

Moved by Benish, seconded by S. Ernest to accept the bid from Rocket Alumni Solutions for the 55" TV and a one-year subscription to their interactive display board service for \$6,861. Roll Call vote: S. Ernest: Yea, Schumacher: Yea, Wiedeman: Nay, Benish: Yea, M. Ernest: Nay. Motion Carried Yea: 3, Nay: 2.

Moved by Schumacher, seconded by Wiedeman, to accept the interlocal agreement with ESU 13 Valts program. Roll Call vote: Schumacher: Yea, Wiedeman: Yea, Benish: Yea, M. Ernest: Yea, S. Ernest: Yea. Motion Carried Yea: 5, Nay: 0.

Moved by Benish, seconded by Schumacher, to accept the Rule 10 review as presented. Roll Call vote: Wiedeman: Yea, Benish: Yea, M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea, Motion Carried Yea: 5, Nay: 0.

Moved by S. Ernest, seconded by Wiedeman, to accept the revisions of policy #3040, School Safety and Security. Roll Call vote: Benish: Yea, M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea. Motion Carried Yea: 5, Nay: 0.

Moved by Benish, seconded by Wiedeman, to approve all presented policies as updated by KSB Policy Service, except policies 6025 (Student Cell Phones and Electronic Devices) and 3057 (Title IX) for review in July. Roll Call vote: M. Ernest: Yea, S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea, Benish: Yea. Motion Carried Yea: 5, Nay: 0.

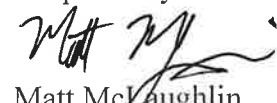
ADJOURN

Moved by Benish, seconded by S. Ernest, to adjourn the meeting at 9:08 PM. Roll Call vote: S. Ernest: Yea, Schumacher: Yea, Wiedeman: Yea, Benish: Yea, M. Ernest: Yea. Motion Carried Yea: 5, Nay: 0.

Approved by,

Respectfully Submitted,

  
Suzy Ernest, Secretary  
Leyton Board of Education

  
Matt McLaughlin,  
Recording Secretary

Check Register by Type

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1			
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
35957	07/14/2025				BLACK	Black Hills Energy	508.97	
35958	07/14/2025				BLICK	Blick Art Materials	19.43	
35959	07/14/2025				BOMGAARS	Bomgaars	464.86	
35960	07/14/2025				BORGMANN	Angela Borgmann	35.00	
35961	07/14/2025				CRANCC	C&C Fire Protection, LLC	313.00	
35962	07/14/2025				CAPITAL	Capital Business Systems Inc.	967.48	
35963	07/14/2025				CITYOFSIDN	City of Sidney	432.00	
35964	07/14/2025				DASSTATE	DAS State Accounting - Central Office	292.87	
35965	07/14/2025				ESU13	E S U 13	10,283.49	
35966	07/14/2025				FINNEYS	Finneys	1,096.23	
35967	07/14/2025				FOLLETT	Follett School Solutions, Inc.	948.60	
35968	07/14/2025				FESSOCS	Foundation for Educational Services	2,470.00	
35969	07/14/2025				FRENCHVAL	Frenchman Valley Coop	481.53	
35970	07/14/2025				HAVENGAR	Havengar Concrete LLC	33,408.00	
35971	07/14/2025				HIGHLINE	Highline	315.52	
35972	07/14/2025				HOMETOWN	Hometown Leasing	405.12	
35973	07/14/2025				MARICKS	Marick's Waste Disposal, Inc	151.00	
35974	07/14/2025				MATHESON	Matheson Tri-Gas, Inc	149.95	
35975	07/14/2025				MCGRHILL	McGraw-Hill Education, Inc.	5,180.85	
35976	07/14/2025				MELCHOIR	Melchoir Contracting LLC	4,950.00	
35977	07/14/2025				MOBIUSCOM	Mobius Communications Company	90.00	
35978	07/14/2025				NECOUNC2	NE Council of School Administrators	435.00	
35979	07/14/2025				NRCSA	Nebraska Rural Community Schools Association	850.00	
35980	07/14/2025				NIBC	NIBC - LinPepCo	100.00	
35981	07/14/2025				ONESOURCE	One Source The Background Check Company	29.00	
35982	07/14/2025				PYRAMID	Pyramid School Products	22.00	
35983	07/14/2025				QUICK2	Quick Care Medical Services	125.00	
35984	07/14/2025				RAPIDFIRE	Rapid Fire Protection	34,179.00	
35985	07/14/2025				REGIONAL	Regional Care, Inc.	35.00	
35986	07/14/2025				RENAISS	Renaissance	2,342.16	
35987	07/14/2025				ROCKET	Rocket Alumni Solutions	3,588.00	
35988	07/14/2025				SCHOSPEC	School Specialty LLC	234.31	
35989	07/14/2025				SIDREGMED2	Sidney Regional Medical Center - Hospital	403.80	
35990	07/14/2025				SIDSUN	Sidney Sun-Telegraph	222.40	
35991	07/14/2025				SIMMONS	Simmons Olsen Law Firm	82.50	
35992	07/14/2025				SOAR	Soar Pediatric Therapy	1,172.25	
35993	07/14/2025				SOFTUNLIM	Software Unlimited	7,250.00	
35994	07/14/2025				STAPLES	Staples Business Advantage	561.02	
35995	07/14/2025				UPTOWN	Uptown Image	40.00	
35996	07/14/2025				VILLDALT	Village of Dalton	549.39	
35997	07/14/2025				VILLGURL	Village Of Gurley	796.45	
35998	07/14/2025				VIRCO	Virco, Inc.	792.82	
35999	07/14/2025				WHEAPUBL	Wheat Belt PPD	4,101.73	
36000	07/14/2025				WIESER	Debra Wieser	306.60	
Checking Account ID: 1					Void Total:	0.00	Total without Voids:	121,182.33
Check Type Total:			Check	Void Total:	0.00	Total without Voids:	121,182.33	
Payee Type Total:			Vendor	Void Total:	0.00	Total without Voids:	121,182.33	
Grand Total:					Void Total:	0.00	Total without Voids:	121,182.33

Board Report - Detail after checks are printed

Account Number	Invoice Number	Check Number	Amount
Detail Description			
Checking Account ID 1	Fund Number 01	GENERAL FUND	
Black Hills Energy	20250701	35957	508.97
01 2610 621 001	Utility Energy Services - Bldg Op		193.35
01 2610 621 003	Utility Energy Services - Bldg Op		315.62
Total Black Hills Energy			<u>508.97</u>
Blick Art Materials	5569146	35958	19.43
01 1100 610 003	Supplies - Regular Instruction		19.43
Total Blick Art Materials			<u>19.43</u>
Bomgaars	56914968	35959	185.96
01 2630 610 001	Supplies - Grounds Care/upkeep		92.98
01 2630 610 003	Supplies - Grounds Care/upkeep		92.98
Bomgaars	56917987	35959	174.83
01 2620 610 001	Supplies - Building Operations		27.42
01 2620 610 003	Supplies - Building Operations		27.42
01 2630 610 001	Supplies - Grounds Care/upkeep		59.99
01 2630 610 003	Supplies - Grounds Care/upkeep		60.00
Bomgaars	56918579	35959	69.65
01 2620 610 001	Supplies - Building Operations		69.65
Bomgaars	56920217	35959	34.42
01 2630 610 001	Supplies - Grounds Care/upkeep		17.21
01 2630 610 003	Supplies - Grounds Care/upkeep		17.21
Total Bomgaars			<u>464.86</u>
Borgmann, Angela	20250625	35960	35.00
01 1291 333 003	SPED (Ages 3-5) Mileage to Staff		35.00
Total Borgmann, Angela			<u>35.00</u>
C&C Fire Protection, LLC	9638	35961	313.00
01 2630 431 003	Repairs & Maintenance - Grounds Car		313.00
Total C&C Fire Protection, LLC			<u>313.00</u>
Capital Business Systems Inc.	39554804	35962	967.48
01 2410 443 001	Rentals Of Computers/other Equipmen		483.74
01 2410 443 003	Rentals Of Computers/other Equipmen		483.74
Total Capital Business Systems Inc.			<u>967.48</u>
City of Sidney	20250709	35963	432.00
01 2620 431 001	Repairs & Maintenance - Building Ma		432.00
Total City of Sidney			<u>432.00</u>
DAS State Accounting - Central Office	1481913	35964	292.87
01 2230 382 001	Distance Education & Telecommunicat		292.87
Total DAS State Accounting - Central Office			<u>292.87</u>
E S U 13	20250708	35965	10,283.49
01 2190 591 001	Support Services - ESU		209.00
01 2190 591 003	Support Services - ESU		209.00
01 1100 591 001	ESU Service - High School		1,560.00
01 1100 591 001	ESU Service - High School		2,000.00
01 2224 382 001	Educational TV Services - Distance		856.00
01 2224 382 001	Educational TV Services - Distance		300.00

Vendor Name	Invoice Number	Check Number	Amount
Account Number	Detail Description		Amount
01 1200 591 001	SPED Profess Services - ESU		650.00
01 1200 591 003	SPED Profess Services - ESU		650.00
01 1200 591 001	SPED Profess Services - ESU		392.36
01 1200 591 003	SPED Profess Services - ESU		392.35
01 1291 591 003	SPED Instruction (3-5) - ESU		4.34
01 2141 591 003	SPED Psych Services - ESU		1,980.00
01 2224 382 001	Educational TV Services - Distance		708.33
01 1292 591 003	SPED Instruction (0-2) - ESU		8.62
01 2153 591 003	SPED Speech Services - ESU (0-2)		107.73
01 2152 591 003	SPED Speech Services - ESU (3-5)		54.27
01 1200 330 001	Training & Development - SPED		39.90
01 1200 591 003	SPED Profess Services - ESU		161.59
<b>Total E S U 13</b>			<b>10,283.49</b>
<b>Finneys</b>	<b>348472</b>	<b>35966</b>	<b>23.99</b>
01 2620 610 003	Supplies - Building Operations		23.99
<b>Finneys</b>	<b>348623</b>	<b>35966</b>	<b>135.98</b>
01 2630 610 001	Supplies - Grounds Care/upkeep		67.99
01 2630 610 003	Supplies - Grounds Care/upkeep		67.99
<b>Finneys</b>	<b>348683</b>	<b>35966</b>	<b>44.41</b>
01 2620 610 003	Supplies - Building Operations		44.41
<b>Finneys</b>	<b>348825</b>	<b>35966</b>	<b>290.95</b>
01 2620 610 001	Supplies - Building Operations		290.95
<b>Finneys</b>	<b>349028</b>	<b>35966</b>	<b>132.93</b>
01 2620 610 001	Supplies - Building Operations		132.93
<b>Finneys</b>	<b>349136</b>	<b>35966</b>	<b>467.97</b>
01 2630 610 001	Supplies - Grounds Care/upkeep		233.99
01 2630 610 003	Supplies - Grounds Care/upkeep		233.98
<b>Total Finneys</b>			<b>1,096.23</b>
<b>Follett School Solutions, Inc.</b>	<b>1577676</b>	<b>35967</b>	<b>948.60</b>
01 2220 650 001	Supplies - Tech Related - Library		948.60
<b>Total Follett School Solutions, Inc.</b>			<b>948.60</b>
<b>Foundation for Educational Services</b>	<b>INV003835</b>	<b>35968</b>	<b>2,470.00</b>
01 1100 643 001	Web/cloud Based Software - Instruct		1,235.00
01 1100 643 003	Web/cloud Based Software - Instruct		1,235.00
<b>Total Foundation for Educational Services</b>			<b>2,470.00</b>
<b>Frenchman Valley Coop</b>	<b>20250709</b>	<b>35969</b>	<b>481.53</b>
01 2710 626 000	Fuel - Student Transportation		481.53
<b>Total Frenchman Valley Coop</b>			<b>481.53</b>
<b>Havengar Concrete LLC</b>	<b>001687</b>	<b>35970</b>	<b>33,408.00</b>
01 4700 450 001	Bldg Improvements - Construction		33,408.00
<b>Total Havengar Concrete LLC</b>			<b>33,408.00</b>
<b>Highline</b>	<b>10889772</b>	<b>35971</b>	<b>292.01</b>
01 2410 530 001	Communications - School Administrat		292.01
<b>Highline</b>	<b>10889922</b>	<b>35971</b>	<b>23.51</b>
01 2410 530 003	Communications - School Administrat		23.51
<b>Total Highline</b>			<b>315.52</b>

Vendor Name	Invoice Number	Check Number	Amount
Account Number	Detail Description		Amount
Hometown Leasing	18	35972	405.12
01 2610 440 001	Rentals - Other		202.56
01 2610 440 003	Rentals - Other		202.56
Total Hometown Leasing			405.12
Marick's Waste Disposal, Inc	20250709	35973	151.00
01 2610 420 003	Trash Disposal		151.00
Total Marick's Waste Disposal, Inc			151.00
Matheson Tri-Gas, Inc	0052527703	35974	149.95
01 1100 610 001	Supplies - Regular Instruction		149.95
Total Matheson Tri-Gas, Inc			149.95
McGraw-Hill Education, Inc.	137192770001	35975	4,761.00
01 1100 643 001	Web/cloud Based Software - Instruct		1,216.20
01 1100 643 003	Web/cloud Based Software - Instruct		3,544.80
McGraw-Hill Education, Inc.	137194038001	35975	419.85
01 1100 643 001	Web/cloud Based Software - Instruct		102.60
01 1100 643 003	Web/cloud Based Software - Instruct		317.25
Total McGraw-Hill Education, Inc.			5,180.85
Melchoir Contracting LLC	20250708	35976	4,950.00
01 2620 431 001	Repairs & Maintenance - Building Ma		2,475.00
01 2620 431 003	Repairs & Maintenance - Building Ma		2,475.00
Total Melchoir Contracting LLC			4,950.00
Mobius Communications Company	14-135-34993-35	35977	90.00
01 2620 431 001	Repairs & Maintenance - Building Ma		45.00
01 2620 431 003	Repairs & Maintenance - Building Ma		45.00
Total Mobius Communications Company			90.00
NE Council of School Administrators	20250702	35978	435.00
01 2410 735 001	Technology Software - School Admini		217.50
01 2410 735 003	Technology Software - School Admini		217.50
Total NE Council of School Administrators			435.00
Nebraska Rural Community Schools Association	1118	35979	850.00
01 2310 810 000	Dues And Fees - Board Of Education		850.00
Total Nebraska Rural Community Schools Association			850.00
NIBC - LinPepCo	9500003436	35980	100.00
01 2610 440 001	Rentals - Other		100.00
Total NIBC - LinPepCo			100.00
One Source The Background Check Company	2022182895	35981	29.00
01 2310 890 000	Misc. Expenses - Board Of Education		29.00
Total One Source The Background Check Company			29.00
Pyramid School Products	S1487671.002	35982	22.00
01 1100 610 001	Supplies - Regular Instruction		22.00
Total Pyramid School Products			22.00

Account Number	Invoice Number	Check Number	Amount
Quick Care Medical Services	4027101	35983	125.00
01 2710 890 000	Misc. Expenses - Student Transporta		125.00
<b>Total Quick Care Medical Services</b>			<b>125.00</b>
Rapid Fire Protection	97217	35984	34,179.00
01 2620 431 003	Repairs & Maintenance - Building Ma		34,179.00
<b>Total Rapid Fire Protection</b>			<b>34,179.00</b>
Regional Care, Inc.	88942	35985	35.00
01 1100 292 001	Other Employee Benefits - Employee		17.50
01 1100 292 003	Other Employee Benefits - Employee		17.50
<b>Total Regional Care, Inc.</b>			<b>35.00</b>
Renaissance	INV5543761	35986	2,342.16
01 1100 643 003	Web/cloud Based Software - Instruct		563.00
01 1100 643 003	Web/cloud Based Software - Instruct		817.00
01 1100 643 003	Web/cloud Based Software - Instruct		750.00
01 1100 610 003	Supplies - Regular Instruction		212.16
<b>Total Renaissance</b>			<b>2,342.16</b>
Rocket Alumni Solutions	138222	35987	3,588.00
01 1100 643 001	Web/cloud Based Software - Instruct		3,588.00
<b>Total Rocket Alumni Solutions</b>			<b>3,588.00</b>
School Specialty LLC	208135777451	35988	48.68
01 1100 610 003	Supplies - Regular Instruction		48.68
School Specialty LLC	308104705650	35988	185.63
01 1100 610 001	Supplies - Regular Instruction		185.63
<b>Total School Specialty LLC</b>			<b>234.31</b>
Sidney Regional Medical Center - Hospital	822	35989	403.80
01 2162 340 003	SPED - Occupational Therapy (3-5)		40.50
01 2162 340 003	SPED - Occupational Therapy (3-5)		81.00
01 2162 340 003	SPED - Occupational Therapy (3-5)		182.25
01 2162 340 003	SPED - Occupational Therapy (3-5)		20.25
01 2162 340 003	SPED - Occupational Therapy (3-5)		79.80
<b>Total Sidney Regional Medical Center - Hospital</b>			<b>403.80</b>
Sidney Sun-Telegraph	165988	35990	8.59
01 2310 540 000	Advertising - Board Of Education		8.59
Sidney Sun-Telegraph	166059	35990	53.45
01 2310 540 000	Advertising - Board Of Education		53.45
Sidney Sun-Telegraph	166124	35990	112.63
01 2310 540 000	Advertising - Board Of Education		112.63
Sidney Sun-Telegraph	166125	35990	34.84
01 2310 540 000	Advertising - Board Of Education		34.84
Sidney Sun-Telegraph	166259	35990	12.89
01 2310 540 000	Advertising - Board Of Education		12.89
<b>Total Sidney Sun-Telegraph</b>			<b>222.40</b>
Simmons Olsen Law Firm	8154543	35991	27.50
01 2330 317 000	District Legal Services		27.50
Simmons Olsen Law Firm	8154996	35991	55.00

Board Report - Detail after checks are printed

Account Number	Invoice Number	Check Number	Amount
01 2330 317 000	Detail Description		Amount
	District Legal Services		55.00
Total Simmons Olsen Law Firm			82.50
Soar Pediatric Therapy	2392	35992	1,172.25
01 2173 340 003	SPED Physical Therapy (0-2)		330.75
01 2171 340 003	SPED Physical Therapy		715.50
01 2173 340 003	SPED Physical Therapy (0-2)		42.00
01 2171 340 003	SPED Physical Therapy		84.00
Total Soar Pediatric Therapy			1,172.25
Software Unlimited	1639	35993	7,250.00
01 2510 351 000	Data Processing - Bookkeeper - Fisc		7,250.00
Total Software Unlimited			7,250.00
Staples Business Advantage	6034081934	35994	232.64
01 1100 610 001	Supplies - Regular Instruction		232.64
Staples Business Advantage	6034309920	35994	328.38
01 1100 610 003	Supplies - Regular Instruction		328.38
Total Staples Business Advantage			561.02
Uptown Image	20250613	35995	40.00
01 2310 890 000	Misc. Expenses - Board Of Education		40.00
Total Uptown Image			40.00
Village of Dalton	20250626	35996	549.39
01 2610 410 001	Utility Services - Building Operat		96.00
01 2610 410 001	Utility Services - Building Operat		38.00
01 2610 410 001	Utility Services - Building Operat		415.39
Total Village of Dalton			549.39
Village Of Gurley	20250709	35997	796.45
01 2610 410 003	Utility Services - Building Operat		796.45
Total Village Of Gurley			796.45
Virco, Inc.	92081500	35998	792.82
01 1200 733 001	Furniture & Fixtures - SPED		792.82
Total Virco, Inc.			792.82
Wheat Belt PPD	20250708	35999	4,101.73
01 2610 621 001	Utility Energy Services - Bldg Op		2,019.00
01 2610 621 001	Utility Energy Services - Bldg Op		326.44
01 2610 621 001	Utility Energy Services - Bldg Op		85.59
01 2610 621 003	Utility Energy Services - Bldg Op		1,617.11
01 2610 621 003	Utility Energy Services - Bldg Op		53.59
Total Wheat Belt PPD			4,101.73
Wieser, Debra	20250708	36000	306.60
01 2410 333 001	Mileage Paid To Staff - School Admi		306.60
Total Wieser, Debra			306.60
Fund Number 01			121,182.33

Expenditure Report by Function/Object - Summary

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User ID: JLK

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
01 GENERAL FUND								
1100 REGULAR INSTRUCTIONAL PROGRAMS	2,278,100.00	152,921.06	1,609,719.44	70.66	668,380.56	0.00	0.00	668,380.56
1160 PROVERTY PROGRAMS	111,400.00	8,107.80	90,159.68	80.93	21,240.32	0.00	0.00	21,240.32
1200 SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	472,400.00	15,598.97	251,511.00	53.24	220,889.00	0.00	0.00	220,889.00
1291 SPED AGES 3-5	2,000.00	304.06	29,598.90	1,479.95	(27,598.90)	0.00	0.00	(27,598.90)
1292 SPED AGES 0-2	8,000.00	273.34	2,840.25	35.50	5,159.75	0.00	0.00	5,159.75
2110 ATTENDANCE AND SOCIAL WORK SERVICES	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
2120 GUIDANCE SERVICES	137,800.00	9,259.02	105,611.85	76.64	32,188.15	0.00	0.00	32,188.15
2130 HEALTH SERVICES	59,700.00	1,684.28	27,049.30	45.31	32,650.70	0.00	0.00	32,650.70
2141 PSYCHOLOGICAL SERVICES SPED SCHOOL AGE	25,000.00	1,980.00	27,965.93	111.86	(2,965.93)	0.00	0.00	(2,965.93)
2142 PSYCHOLOGICAL SERVICES SPED AGE 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2143 PSYCHOLOGICAL SERVICES SPED AGE 0-2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2150 SPEECH & AUDIOLOGY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2151 SPEECH & AUDIOLOGY SERV SPED SCHOOL AGE	38,000.00	0.00	29,554.73	77.78	8,445.27	0.00	0.00	8,445.27
2152 SPEECH & AUDIOLOGY SERV SPED AGE 3-5	0.00	54.27	54.27	0.00	(54.27)	0.00	0.00	(54.27)
2153 SPEECH & AUDIOLOGY SERV SPED AGE 0-2	5,000.00	107.73	107.73	2.15	4,892.27	0.00	0.00	4,892.27
2161 OT SERVICES SPED SCHOOL AGE	20,000.00	0.00	9,411.13	47.06	10,588.87	0.00	0.00	10,588.87
2162 OT SERVICES SPED AGE 3-5	0.00	403.80	403.80	0.00	(403.80)	0.00	0.00	(403.80)
2163 OT SERVICES SPED AGE 0-2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2171 PT SERVICES SPED SCHOOL AGE	16,500.00	799.50	10,271.45	62.25	6,228.55	0.00	0.00	6,228.55
2172 PT SERVICES SPED AGE 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2173 PT SERVICES SPED AGE 0-2	15,000.00	372.75	372.75	2.49	14,627.25	0.00	0.00	14,627.25
2181 VISION SERVICES SPED SCHOOL AGE	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00
2182 VISION SERVICES SPED AGE 3-5	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
2183 VISION SERVICES SPED AGE 0-2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2190 OTHER PUPIL SUPPORT SERVICES	14,000.00	418.00	4,500.00	32.14	9,500.00	0.00	0.00	9,500.00
2211 SCHOOL IMPROVEMENT	9,100.00	0.00	4,200.00	46.15	4,900.00	0.00	0.00	4,900.00
2213 INST STAFF TRAINING	2,000.00	0.00	400.00	20.00	1,600.00	0.00	0.00	1,600.00
2220 LIBRARY/MEDIA SERVICES	161,900.00	7,069.64	109,226.14	67.47	52,673.86	0.00	0.00	52,673.86
2224 EDUCATIONAL TELEVISION SERVICES	22,000.00	1,864.33	20,098.30	91.36	1,901.70	0.00	0.00	1,901.70
2230 INSTRUCTION-RELATED TECHNOLOGY	122,500.00	7,800.28	110,986.15	90.60	11,513.85	0.00	0.00	11,513.85
2310 BOARD OF EDUCATION	46,500.00	1,141.40	23,727.90	51.03	22,772.10	0.00	0.00	22,772.10
2320 EXECUTIVE ADMINISTRATION	201,600.00	15,505.92	177,468.90	88.03	24,131.10	0.00	0.00	24,131.10
2330 DISTRICT LEGAL SERVICES	50,000.00	82.50	23,762.00	47.52	26,238.00	0.00	0.00	26,238.00
2410 OFFICE OF PRINCIPAL	358,300.00	22,102.18	269,344.08	75.17	88,955.92	0.00	0.00	88,955.92
2490 SCHOOL OF ADMIN - OTHER	7,400.00	0.00	0.00	0.00	7,400.00	0.00	0.00	7,400.00
2510 GENERAL ADMIN-BUSINESS SERVICE	165,800.00	17,913.67	148,609.82	89.63	17,190.18	0.00	0.00	17,190.18
2570 PERSONNEL SERVICES	0.00	0.00	1,405.00	0.00	(1,405.00)	0.00	0.00	(1,405.00)
2580 ADMIN TECH SERVICES	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
2610 SUPPORT SERVICES OPERATION OF BUILDING	111,200.00	6,612.66	94,836.34	85.28	16,363.66	0.00	0.00	16,363.66
2620 SUPPORT SERVICES-MAINT OF BUILDING	348,500.00	54,103.84	265,785.81	76.27	82,714.19	0.00	0.00	82,714.19
2630 SECURITY	99,200.00	7,883.12	56,803.86	57.26	42,396.14	0.00	0.00	42,396.14
2660 VEHICLE OPP & PURCH REG ED	4,000.00	0.00	0.00	0.00	4,000.00	0.00	0.00	4,000.00
2710 VEHICLE OPP & PURCH SCHOOL AGE SPED	322,600.00	2,107.06	265,700.45	82.36	56,899.55	0.00	0.00	56,899.55
2712 VEHICLE OPP & PURCH AGE 0-5 SPED	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
2713 VEHICLE SERV & MAINT REG ED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2715 VEHICLE SERV & MAINT REG ED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2730 OTHER SUPPORT SERVICES	43,000.00	0.00	26,206.88	60.95	16,793.12	0.00	0.00	16,793.12
2900 FOOD SERVICE OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3100 DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	270.81	270.81	0.00	(270.81)	0.00	0.00	(270.81)
3512 HIGH ABILITY LEARNERS	14,000.00	0.00	0.00	0.00	11,658.00	0.00	0.00	11,658.00
3535 STATE EARLY CHILDHOOD	0.00	4,824.28	119,293.21	0.00	(119,293.21)	0.00	0.00	(119,293.21)
3540 CAREER EDUCATION	0.00	0.00	5,647.72	0.00	(5,647.72)	0.00	0.00	(5,647.72)

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Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4300 ARCHITECTURE & ENGINEERING	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00	40,000.00
4600 SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700 BUILDING IMPROVEMENTS	0.00	33,408.00	33,408.00	0.00	(33,408.00)	0.00	0.00	(33,408.00)
5000 DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200 TITLE I, PART A ESSA IMP BASIC BY LOCAL	40,700.00	0.00	30,458.00	74.84	10,242.00	0.00	0.00	10,242.00
6404 IDEA PART B(611) BASE ALLOC BIRTH TO 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6406 IDEA PRESCHOOL(619) BASE ALLOC	0.00	0.00	583.00	0.00	(583.00)	0.00	0.00	(583.00)
6408 6408	0.00	0.00	19,314.41	0.00	(19,314.41)	0.00	0.00	(19,314.41)
6410 IDEA ENROLLMENT/POVERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6418 IDEA PART B PEAK PROJECT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
6421 6421	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6422 6422	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6700 FED VOC & APP TECH ED (CARL PERKINS)	9,500.00	0.00	0.00	0.00	9,500.00	0.00	0.00	9,500.00
6992 REAP	18,000.00	0.00	15,591.00	86.62	2,409.00	0.00	0.00	2,409.00
6998 6998	0.00	0.00	201.16	0.00	(201.16)	0.00	0.00	(201.16)
8000 TRANSFERS (OUTGOING)	190,000.00	0.00	100,000.00	52.63	90,000.00	0.00	0.00	90,000.00
9000 NON-PROGRAM EXPENDITURES	411,693.00	0.00	0.00	0.00	411,693.00	0.00	0.00	411,693.00
01 GENERAL FUND	6,028,893.00	374,974.27	4,124,803.15	68.42	1,904,089.85	0.00	0.00	1,904,089.85

TREASURER'S REPORT

July 14, 2025

Beginning Bank Statement Balance (6-1-25)		\$	2,923,056.36
Receipts:			
Cheyenne Co. taxes . . . . .	\$	175,891.89	
Morrill Co. taxes	\$	98,972.40	
Receipts	\$	80.00	
SPED SA FFR 23-24	\$	34,736.00	
SPED SA FFR 23-24	\$	39,372.00	
Early Childhood Grant	\$	40,317.49	
Journey to Inclusion - ESU	\$	288.00	
Leyton Foundation - Weight Room Donation	\$	1,000.00	
REAP	\$	15,591.00	
PreK Tuition - Head Start	\$	1,944.00	
Lunch Expenses Reimbursement	\$	36,957.21	
State Aid	\$	31,431.00	
NOW Interest on Checking	\$	3,538.70	
	\$	<u>480,119.69</u>	\$ 3,403,176.05
Expenses: Debits Clearing the Bank in June			\$ <u>384,353.96</u>
Ending Bank Statement Balance (6-31-2025)			\$ <u>3,018,822.09</u>
Outstanding Checks			\$ <u>22,508.12</u>
Reconciliation Book Balance			\$ <u><u>2,996,313.97</u></u>

Outstanding Expenses:			
July Payroll		\$	121,037.07
July Payroll Withholding		\$	132,754.87
July Vendor Payable Journal		\$	121,182.33
		\$	<u><u>374,974.27</u></u>
Book Balance:			\$ <u><u>2,621,339.70</u></u>

<u>DEPRECIATION FUND:</u> (CHECKING)		
Beginning bank balance . . . . .	\$	261,489.95
Interest Earned	\$	266.50
Closing Bank Balance	\$	<u><u>261,756.45</u></u>

<u>TIME CERTIFICATES:</u>		
<u>General Fund CD</u>		
Beginning Bank Balance	\$	126,611.20
Interest Earned	\$	-
Closing Bank Balance	\$	<u><u>126,611.20</u></u>

<u>BUILDING FUND:</u> (CHECKING)		
Beginning bank balance	\$	451,470.63
Cheyenne County	\$	26.36
Morrill County	\$	40.15
Interest earned	\$	556.03
Closing Bank Balance	\$	<u><u>452,093.17</u></u>

# SCHOOL LUNCH PROGRAM REPORT

## LEYTON PUBLIC SCHOOLS

For the period: June 1, 2025 – June 30, 2025

July 14, 2025

ACCOUNT	BALANCE LAST REPORT	RECEIPTS	EXPENDITURES	BALANCE ON HAND
BALANCE	\$ 41,770.09			
RECEIPTS:				
Federal		\$ 7,293.04		
State		\$		
Adult		\$	\$	
Student		\$ 220.60	\$	
Transfer		\$		
Other		\$		
EXPENDITURES:				
Food/Supplies		\$ 14.95	\$ 4,671.00	
Wages Sept-Mar			\$ 36,957.21	
Prof. Dev.			\$	
<b>TOTALS</b>	<b>\$ 41,770.09</b>	<b>\$ 7,528.59</b>	<b>\$ 41,628.21</b>	<b>\$ 7,670.47</b>
Bank Balance	\$ 41,770.09			
Deposits	\$ 7,528.59			
Minus checks paid	\$ 41,628.21			
Balance	\$ 7,670.47			

Signed   
 Title Supt

**EMPLOYEE BENEFITS  
SCHOOL: LEYTON PUBLIC SCHOOLS**

For the Period: June 1, 2025 – June 30, 2025

Dated: July 14, 2025

ACTIVITY	BALANCE LAST REPORT	RECEIPTS	EXPENSES	BALANCE ON HAND
Beginning Bank Balance	\$ 16,450.70			
Receipts				
Section 125		\$ 1,313.33		
Interest		\$ 2.09		
Miscellaneous		\$ 0		
Transfer		\$ 0		
Expenses:				
Section 125		\$ 272.28	\$ 1,766.43	
Other			\$	
			\$	
<b>TOTALS</b>	<b>\$ 16,450.70</b>	<b>\$ 1,587.70</b>	<b>\$ 1,766.43</b>	<b>\$ 16,271.97</b>

**SUMMARY OF ALL ACTIVITY ACCOUNTS**

Bank Balance	\$ 16,450.70		
Receipts	\$ 1,587.70		
Minus Checks Paid	\$ 1,766.43		
Balance	\$ 16,271.97		

Signed \_\_\_\_\_

Title \_\_\_\_\_



The signature is a cursive scribble, and the title is also a cursive scribble, both written in black ink over the signature and title lines.

**GENERAL FUND REIMBURSABLE  
SCHOOL: LEYTON PUBLIC SCHOOL**

For the Period: June 1, 2025 – June 30, 2025

Dated: July 14, 2025

ACTIVITY	BALANCE LAST REPORT	RECEIPTS	EXPENDITURES	BALANCE ON HAND
General fund reimbursement	\$ 5,000.00	\$ 434.75	\$ 434.75	\$ 5,000.00
TOTALS	\$ 5,000.00	\$ 434.75	\$ 434.75	\$ 5,000.00

**SUMMARY OF ALL ACTIVITY ACCOUNTS**

Bank Balance	\$ 5,000.00		
Deposits	\$ 434.75		
Minus Checks Paid	\$ 434.75		
Balance	\$ 5,000.00		

Signed   
 Title 

Manual Journal Entries Listing - Detail

Chart of Account Number	Entry Date	Reference Number	Transaction Description	Entity ID	Invoice Number	PO Number	Cost Center ID	Asset Tag	Debit Amount	Credit Amount
<b>Batch Description: June 2025 GFR Expenses</b>										
01 2410 531 001	06/10/2025	5669	Postage	USPOST					182.50	0.00
01 2410 531 003	06/10/2025	5669	Postage	USPOST					182.50	0.00
01 1100 292 001	06/11/2025	5670	Blanket General Notice for COBRA	OMNIFY					34.88	0.00
01 1100 292 003	06/11/2025	5670	Blanket General Notice for COBRA	OMNIFY					34.87	0.00
01 101	06/30/2025		GFR Transfer						0.00	434.75
<b>Total:</b>									<b>434.75</b>	<b>434.75</b>

Fund Totals:

Fund	Debit Amount	Credit Amount
01 GENERAL FUND	434.75	434.75
<b>Grand Totals:</b>	<b>434.75</b>	<b>434.75</b>

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
05 704 0101	Extra Curri	40,607.12	1,632.25	4,503.17	0.00	0.00	0.00	43,478.04
05 704 0102	Girls Volleyball	611.00	0.00	235.00	0.00	0.00	0.00	846.00
05 704 0104	Wrestling	3,236.02	0.00	0.00	0.00	0.00	0.00	3,236.02
05 704 0105	Football	2,501.34	2,070.00	50.00	0.00	0.00	0.00	481.34
05 704 0106	Boys Basketball	1,194.05	300.00	0.00	0.00	0.00	0.00	894.05
05 704 0107	Girls Basketball	790.67	0.00	0.00	0.00	0.00	0.00	790.67
05 704 0108	Golf	9.22	0.00	0.00	0.00	0.00	0.00	9.22
05 704 0109	Track	123.96	0.00	0.00	0.00	0.00	0.00	123.96
05 704 0201	L Club	131.38	0.00	0.00	0.00	0.00	0.00	131.38
05 704 0202	Hs Cheerleaders	87.88	204.55	0.00	0.00	0.00	0.00	(116.67)
05 704 0203	Stucco	4,047.15	0.00	0.00	0.00	0.00	0.00	4,047.15
05 704 0205	Band/choir	2,565.16	0.00	0.00	0.00	0.00	0.00	2,565.16
05 704 0206	Nhs	6,917.72	0.00	0.00	0.00	0.00	0.00	6,917.72
05 704 0209	Speech	1,213.33	0.00	0.00	0.00	0.00	0.00	1,213.33
05 704 0210	One-acts	1,912.62	103.05	0.00	0.00	0.00	0.00	1,809.57
05 704 0325	2025	35.21	292.00	0.00	0.00	0.00	0.00	(256.79)
05 704 0326	2026	3,548.83	0.00	25.00	0.00	0.00	0.00	3,573.83
05 704 0327	2027	5,565.72	103.05	20.00	0.00	0.00	0.00	5,482.67
05 704 0328	CLASS OF 2028	2,591.03	0.00	0.00	0.00	0.00	0.00	2,591.03
05 704 0401	Yearbook	2,561.20	0.00	20.00	0.00	0.00	0.00	2,581.20
05 704 0403	Ffa	64,820.24	122.00	0.00	0.00	0.00	0.00	64,698.24
05 704 0404	Doors	1,387.31	0.00	0.00	0.00	0.00	0.00	1,387.31
05 704 0408	Shop	259.99	0.00	0.00	0.00	0.00	0.00	259.99
05 704 0409	1:1 Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05 704 0410	Entrepreneurship	3,883.21	0.00	0.00	0.00	0.00	0.00	3,883.21
05 704 0411	Fine Arts Club	1,732.97	0.00	0.00	0.00	0.00	0.00	1,732.97
05 704 0413	Concession - School Staff	45.83	0.00	0.00	0.00	0.00	0.00	45.83
05 704 0601	Jr/leam Activities	(1,253.05)	0.00	0.00	0.00	0.00	0.00	(1,253.05)
05 704 0602	Jh Stucco	157.85	0.00	0.00	0.00	0.00	0.00	157.85
05 704 0603	Musicband	1,411.70	0.00	0.00	0.00	0.00	0.00	1,411.70
05 704 0604	Yell Club	1,130.90	0.00	0.00	0.00	0.00	0.00	1,130.90
05 704 0609	Needy Students	4,665.77	0.00	0.00	0.00	0.00	0.00	4,665.77
05 704 0611	Book Fair	1,790.45	0.00	0.00	0.00	0.00	0.00	1,790.45
05 704 0612	Quiz Bowl	790.79	0.00	0.00	0.00	0.00	0.00	790.79
Fund Total: 05		161,074.58	4,826.90	4,853.17	0.00	0.00	0.00	161,100.85



Fund: 05 ACTIVITY FUND

Chart of Account Number		Chart of Account Description		Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
05 704 0201					L Club	0.00	0.00	0.00	0.00	131.38
*Previous Balance										131.38
*Ending Balance:										131.38
*Previous Balance										87.88
05 704 0202					Hs Cheerleaders					
05 704 0202					Hs Cheerleaders					
05 2900 610 000 0202					Hs Cheerleaders					
06/30/2025	CD	20250708	18649		Hs Cheerleaders	204.55	0.00	0.00	0.00	
05 704 0202					US Bank					
*Current Activity										(204.55)
*Ending Balance:										(116.67)
*Previous Balance										4,047.15
*Ending Balance:										4,047.15
*Previous Balance										2,565.16
*Ending Balance:										2,565.16
*Previous Balance										6,917.72
*Ending Balance:										6,917.72
*Previous Balance										1,213.33
*Ending Balance:										1,213.33
*Previous Balance										1,912.62
*Ending Balance:										1,912.62
05 704 0210					One-acts					
05 704 0210					One-acts					
05 2900 610 000 0210					One-acts					
06/30/2025	CD	20250708	18649		One-acts	103.05	0.00	0.00	0.00	
05 704 0210					US Bank					
*Current Activity										(103.05)
*Ending Balance:										1,809.57
*Previous Balance										35.21
05 704 0325					2025					
05 704 0325					2025					
05 2900 610 000 0325					2025					
06/03/2025	CD	1115	18642		2025	292.00	0.00	0.00	0.00	
05 704 0325					Flower Haven & Gifts					
*Current Activity										(292.00)
*Ending Balance:										(256.79)
*Previous Balance										3,548.83
05 704 0326					2026					
05 704 0326					2026					
05 1710 0326					2026					
06/30/2025	CR				2026	0.00	25.00	0.00	0.00	
05 704 0326					US Bank					
*Current Activity										25.00
*Ending Balance:										3,573.83
*Previous Balance										5,565.72
05 704 0327					2027					
05 704 0327					2027					
05 1710 0327					2027					
06/30/2025	CR				2027	0.00	20.00	0.00	0.00	

Fund: 05 ACTIVITY FUND

Chart of Account Number		Chart of Account Description		Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
05 2900 610 000 0327	CD	20250708	18649	2027	US Bank	103.05	0.00	0.00	0.00	(83.05)
06/30/2025				5	*Current Activity					
05 704 0327				2027	*Ending Balance:	103.05	0.00	0.00	0.00	5,482.67
05 704 0328					*Previous Balance					2,591.03
05 704 0401					*Ending Balance:	0.00	0.00	0.00	0.00	2,591.03
05 704 0401					*Previous Balance					2,561.20
05 1710 0401										
06/30/2025	CR				*Current Activity	0.00	20.00	0.00	0.00	20.00
05 704 0401					*Ending Balance:	0.00	20.00	0.00	0.00	20.00
05 704 0403					*Previous Balance					64,820.24
05 2900 610 000 0403	CD	20250708	18647	5	University of Nebraska	122.00	0.00	0.00	0.00	
06/10/2025					*Current Activity					
05 704 0403					*Ending Balance:	122.00	0.00	0.00	0.00	64,698.24
05 704 0404					*Previous Balance					1,387.31
05 704 0408					*Ending Balance:	0.00	0.00	0.00	0.00	1,387.31
05 704 0409					*Previous Balance					259.99
05 704 0410					*Ending Balance:	0.00	0.00	0.00	0.00	259.99
05 704 0411					*Previous Balance					0.00
05 704 0413					*Ending Balance:	0.00	0.00	0.00	0.00	0.00
05 704 0601					*Previous Balance					3,883.21
05 704 0602					*Ending Balance:	0.00	0.00	0.00	0.00	3,883.21
05 704 0603					*Previous Balance					1,732.97
05 704 0604					*Ending Balance:	0.00	0.00	0.00	0.00	1,732.97
					*Previous Balance					45.83
					*Ending Balance:	0.00	0.00	0.00	0.00	45.83
					*Previous Balance					(1,253.05)
					*Ending Balance:	0.00	0.00	0.00	0.00	(1,253.05)
					*Previous Balance					157.85
					*Ending Balance:	0.00	0.00	0.00	0.00	157.85
					*Previous Balance					1,411.70
					*Ending Balance:	0.00	0.00	0.00	0.00	1,411.70
					*Previous Balance					1,130.90
					*Ending Balance:	0.00	0.00	0.00	0.00	1,130.90

Fund: 05 ACTIVITY FUND

Chart of Account Number      Chart of Account Description  
Entry Date   JR   Reference #   Check Acct   Check #   Description

	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0609	0.00	0.00	0.00	0.00	0.00	1,130.90
						4,665.77
<b>*Ending Balance:</b>						
<b>*Previous Balance</b>						
05 704 0611	0.00	0.00	0.00	0.00	0.00	4,665.77
						1,790.45
<b>*Ending Balance:</b>						
<b>*Previous Balance</b>						
05 704 0612	0.00	0.00	0.00	0.00	0.00	1,790.45
						790.79
<b>*Ending Balance:</b>						
<b>*Previous Balance</b>						
	4,826.90	4,853.17	0.00	0.00	0.00	790.79
<b>Fund Total: 05</b>						
						161,100.85

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #3057**

**Title IX Policy**

As required by Title IX of the Education Amendments of 1972, it is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities, or in regards to admission or employment. Any person may report sex discrimination, including sexual harassment. This report may be made by any means to the district's Title IX Coordinator, who can be contacted at Mr. Charles Jones, Leyton Public Schools, PO Box 297, 504 Main Street, Dalton, NE 69131, [charles.jones@leytonwarriors.org](mailto:charles.jones@leytonwarriors.org), 308-377-2301. Any other inquiries regarding the application of this policy should be referred to the Title IX Coordinator.

**Definitions.** As used in this policy, the following terms are defined as follows:

- **Complainant** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.
- **Formal complaint** means a document or electronic submission filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting that the district investigate the allegation of sexual harassment. At the time of filing a formal complaint with the district, a complainant must be participating in or attempting to participate in the district's education program or activity.
- **Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
- **Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. District officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.
- **Sexual harassment** means conduct on the basis of sex where (1) An employee of the district conditions the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct; (2) An individual experiences unwelcome conduct

determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies the person equal access to the district's education program or activity; (3) An individual experiences a sexual assault, dating violence, domestic violence, or stalking as further defined below. Any report of conduct not meeting these definitions will not require the grievance procedure described in this policy.

- **Sexual assault**, as defined in 20 U.S.C. § 1092(f)(6)(A)(v), which means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:
  - **Sex Offenses, Forcible**—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.
    - **Rape**—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
    - **Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity
    - **Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity
    - **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

- **Sex Offenses, Non-forcible**—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.
  - **Incest**—Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
  - **Statutory Rape**—Non-Forcible sexual intercourse with a person who is under the statutory age of consent
- **Dating violence**, as defined in 34 U.S.C. § 12291(a)(10), which means violence committed by a person—
  - who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  - where the existence of such a relationship shall be determined based on a consideration of the following factors:
    - The length of the relationship.
    - The type of relationship.
    - The frequency of interaction between the persons involved in the relationship.
- **Domestic violence**, as defined in 34 U.S.C. § 12291(a)(8), which includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.
- **Stalking**, as defined in 34 U.S.C. § 12291(a)(30), which means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
  - fear for his or her safety or the safety of others; or
  - suffer substantial emotional distress.
- **Supportive measures** are non-disciplinary, non-punitive individualized services offered without fee that do not unreasonably burden the parties. Supportive measures may include counseling,

extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

**Reporting Sexual Harassment.** Any person who witnesses an act of unlawful sexual harassment is encouraged to report it to the district's Title IX Coordinator. district personnel will not retaliate against any individual based on any report of suspected sexual harassment. Any district employee who receives a report of sexual harassment or has actual knowledge of sexual harassment must convey that information to the Title IX Coordinator as soon as reasonably practicable, but in no case later than the end of the following school day.

### **Response to Sexual Harassment**

**General Obligations.** When the district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, the district will respond promptly in a manner that is not deliberately indifferent. For the purposes of this policy "education program or activity" includes locations, events, or circumstances over which the district exercised substantial control over both the respondent and the context in which the sexual harassment occurs. The district's ability to impose discipline for off-campus misconduct does not necessarily constitute "substantial control" over the respondent and the context. The district's response to an allegation of sex harassment will treat complainants and respondents equitably.

**Limitations on Discipline.** No respondent will have disciplinary sanctions imposed upon him/her until the conclusion of the formal grievance process described below.

**Emergency Removal.** Disciplinary sanctions do not include removal on an emergency basis where the respondent is an immediate threat to the health or safety of another as a result of allegations of sexual harassment. The district also may place any employee on administrative leave during the pendency of the grievance process below.

### **Grievance Process for Formal Complaints of Sexual Harassment**

**General Obligations.** All Title IX team members and individuals carrying out district obligations will comply with the regulatory requirements of objective evaluations, avoiding conflict of interest or bias, training, and protection of legally privileged information.

**Presumption.** It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

## **Grievance Procedure**

**Time Frames.** The district will resolve grievances in a time frame that is reasonably prompt. Good cause for delay may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

**Range of Possible Sanctions and Remedies.** At the conclusion of the grievance process, the district may impose disciplinary sanctions and remedies in conformance with this and the district's student discipline policy, and other state and federal laws. Depending upon the circumstances, these policies provide for disciplinary sanctions and remedies up to and including expulsion and/or immediate discharge from employment.

**Separation of Roles.** The decision-maker cannot be the same person as the Title IX Coordinator or the investigator(s).

**Notice of Allegations.** Upon receipt of a formal complaint, the district will provide notice of this policy and the allegations to all parties. The notice will include sufficient details known by the district at that time to provide sufficient time to prepare a response before any initial interview. Sufficient details, if known by the district, include the identities of the parties involved in the incident, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident. The district will provide notice of additional allegations revealed during an investigation to the parties.

**Dismissal of Formal Complaint.** The district **must** dismiss a formal complaint if the conduct alleged in the formal complaint, would not constitute sexual harassment even if proven; did not occur in the district's education program or activity; or if the conduct alleged did not occur against a person in the United States.

The district **may** dismiss the formal complaint if, at any time during the investigation or hearing, the complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein; the respondent is no longer enrolled in or employed by the district; or specific circumstances prevent the district from gathering evidence sufficient to reach a determination as to the formal complaint or

allegations therein.

Upon a dismissal, the district will promptly send written notice of the dismissal and an explanation of that action simultaneously to the parties.

Dismissal of a formal complaint under this policy does not preclude the district from taking action under another provision of the district's code of conduct or pursuant to another district policy.

**Investigation of Formal Complaint.** When investigating a formal complaint and throughout the grievance process, the district will designate and authorize one or more persons (which need not be district employees) as investigator(s) to conduct the district's investigation of a formal complaint. The district may consolidate formal complaints where the allegations of sexual harassment arise out of the same facts or circumstances.

The district will bear the burden of gathering evidence sufficient to reach a determination regarding responsibility. All parties will have an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The district may not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.

All parties will have the same opportunity to be accompanied by the advisor of their choice in any meeting or grievance proceeding. This policy does not relieve the advisor of choice of any other applicable legal obligations or limitations. The district may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.

The district will provide written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate.

All parties will have an equal opportunity to inspect and review evidence obtained as part of the investigation if that evidence is directly related to the allegations raised in a formal complaint. The parties will have no less than 10 calendar days to review the evidence and submit a response. The investigative report will fairly summarize the relevant evidence and the investigator will send the finalized report to all parties and their advisors.

**Determination Regarding Responsibility.** Before the district reaches a determination regarding responsibility, each party may submit written, relevant questions of any party or witness. The decision-maker will provide

each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition are never relevant. Questions about the complainant's prior sexual behavior are only relevant if those questions and evidence are offered (1) to prove that someone other than the respondent committed the conduct alleged by the complainant, or (2) are offered to prove consent and concern specific incidents of the complainant's prior sexual behavior with respect to the respondent. If the decision-maker decides to exclude a question because it is not relevant, he/she will explain the basis for that decision.

The decision-maker will issue a written determination regarding responsibility no sooner than ten days after the parties receive the final investigative report. The decision-maker will apply the preponderance of the evidence standard. The written determination will include:

- Identification of the allegations potentially constituting sexual harassment;
- A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
- Findings of fact supporting the determination;
- Conclusions regarding the application of the district's code of conduct to the facts;
- A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's education program or activity will be provided by the district to the complainant; and
- The district's procedures and permissible bases for the complainant and respondent to appeal.

The district will provide the written determination to the parties simultaneously. If neither party timely appeals, the determination becomes final. If a party appeals, the determination will become final on the date that the district provides the parties with the written determination of the result of the appeal.

**Appeals.** The district will offer both parties the opportunity to appeal from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, on the grounds identified below.

**Time for Appeal.** Appeals may only be initiated by submitting a written Notice of Appeal to the Office of the Superintendent of Schools no later than 5:00 pm on the fifth calendar day after the written determination is issued. The Notice of Appeal must include (a) the name of the party or parties making the appeal, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal.

**Grounds for Appeal.** Appeals are limited to the following grounds:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination or dismissal was made that could affect the outcome of the matter; and
- The Title IX Coordinator, investigator(s), or decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The district will notify other parties in writing when an appeal is filed; implement appeal procedures equally for all parties; and ensure that the decision-maker for the appeal is not the same person as the decision-maker, the investigator(s), or the Title IX Coordinator.

The district will give both parties a reasonable, equal opportunity to submit a written statement that supports or challenges the outcome; issue a written decision describing the result of the appeal and the rationale for the result; and provide the written decision simultaneously to both parties.

**Informal Resolution.** The district may informally resolve allegations without completing the grievance procedure with the written consent of all parties. The process may not be used when allegations involve an employee harassing a student. As part of this process, the district will provide to the parties in writing a notice stating:

- the allegations;

- the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;
- that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and
- any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

**Recordkeeping.** The district will maintain the following records for a period of seven years:

- Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed, and any remedies provided;
- Any appeal and its result;
- Any informal resolution and its result; and
- All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The district will make these training materials publicly available on its website, or if the district does not maintain a website, then the district will make these materials available upon request for inspection by members of the public.

The district will also create records documenting any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the district will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the district's education program or activity. If the district does not provide a complainant with supportive measures, then the district will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the district in the future from providing additional explanations or detailing additional measures taken. The district will maintain these records for a period of seven years.

**Retaliation Prohibited.** Neither the district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, 34 C.F.R. part 106, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. The district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. § 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to shall be addressed pursuant to Board Policy 2006 (Complaint Procedure).

The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this section. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under this section, provided that a determination regarding responsibility alone is not sufficient to conclude that any party made a materially false statement in bad faith.

**Notification of Policy.** The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the existence of this policy. The requirement to not discriminate, as stated in Title IX and 34 C.F.R. part 106, in the district's education program(s) or activities extends to admission and employment, and inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

**Publication of Policy.** The district will prominently display on its website, if any, and in each handbook that it makes available to applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator(s).

**Application Outside the United States.** The requirements of this policy apply only to sex discrimination occurring against a person in the United States.

**Scope of Policy.** Nothing herein shall be construed to be more demanding or more constraining upon the district than the requirements of Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106. To the extent that the district is in compliance with Title IX and 34 C.F.R. part 106, then all of the district's obligations under this policy shall be deemed to be fulfilled and discharged.

Adopted on: August 10, 2020  
Reviewed on: March 14, 2022  
Revised on: July 11, 2022  
Revised on: June 12, 2024  
Reviewed on: March 10, 2025  
Revised on: July 14, 2025

## Proposed Cell Phone Policy for Community Feedback.

Students are prohibited from using cellular phones, smart watches or other electronic devices while at school except as provided in this policy. In this policy cell phones refers to cellular phones, smart watches or other electronic communication devices.

Cellular phones for junior high and high school students are to be powered off, kept in lockers or in the student's vehicle during school hours. Elementary grade school students who have phones or electronic devices must be powered off and turned into the teacher at the beginning of the day, and they will be returned to them when class is over.

Students may use cell phones or other electronic devices on school sidewalks and in the common areas of the school before and after school so long as they do not create a distraction or a disruption and comply with all other policies and handbook provisions. Students may not bring their cellular phones or other electronic devices out of their lockers or otherwise use them during the lunch break. No student is allowed to go to their locker or vehicle during class to use a cellular phone or other electronic device.

By bringing their cell phones and other electronic communication devices to school, students consent to the search of said devices by school staff when the staff determines that such a search is reasonable or necessary.

Students may not have cell phones or electronic devices while they are in locker rooms, classrooms, restrooms or other areas in which others have a reasonable expectation of privacy.

Students are strictly prohibited from sending, sharing, viewing, or possessing pictures, text messages, emails or other material of a sexual nature in electronic or any other form on a computer, cell phone, or other electronic device while at school. Students who possess prohibited material on their cell phone or other electronic device while at school shall be subject to disciplinary consequences as articulated by the student handbook.

Students may not use cell phones or electronic communication devices while riding in school vehicles, including listening to music, unless they have permission to do so from the driver or other adult responsible for their supervision.

Exceptions to this policy will be made as required by state or federal law or to comply with a student's education plan (e.g. an Individualized Education Program or Section 504 Plan).

Students shall be personally and solely responsible for the security of their cell phones, smart watches or other electronic devices. The district is not responsible for theft, loss, or damage of a cell phone or any calls made on a cell phone.

Students who violate this policy or other school rules will have their cell phones or electronic devices confiscated immediately. The administration will return confiscated devices to the parent or guardian of the offending student, after discussing the rule violation with the student and parent or guardian. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #5045**

**Student Fees**

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

**A. Definitions.**

1. "Students" means students, their parents, guardians or other legal representatives.
2. "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
3. "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

**B. Listing of Fees Charged by this District.**

**1. Guidelines for Clothing Required for Specified Courses and Activities.**

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

## **2. Safety Equipment and Attire.**

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

## **3. Personal or Consumable Items.**

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

## **4. Materials Required for Course Projects.**

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

## **5. Technological Devices**

The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$50.00.

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may, but are not required, to purchase insurance coverage for the devices. The maximum dollar amount of this insurance coverage facilitated by the district will be \$100.00. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it

is not needed to cover the costs of any damage to the device. The maximum dollar amount of this damage deposit will be \$250.00.

Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

## **6. Extracurricular Activities.**

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Student Activity Card (K-8<sup>th</sup> grade): \$20.00
  - Covers admission to all athletic events
- Cheerleading
  - Students may be required to purchase uniforms and shoes selected by the sponsor and/or student group.
- Football:
  - Students must provide their own football shoes and undergarments.
- Golf:
  - Students must provide their own golf shoes, pants, undergarments, and clubs. The district will provide golf shirts.
- Track, Volleyball, Basketball and Wrestling:
  - Students must provide their own shoes and undergarments
- Future Farmers of America:
  - Students must purchase their own jackets and pay dues

## **7. Post-Secondary Education Costs.**

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students

receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

**8. Transportation Costs.**

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$100.00.

**9. Copies of Student Files or Records.**

The district will not charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

**10. Participation in Before-and-After-School or Pre-Kindergarten Services.**

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$350.00 per month (full pay) or \$175.00 per month (reduced).

**11. Charges for Food Consumed by Students.**

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-8
  - Regular Price      \$1.75
  - Reduced Price      \$0.30
- Breakfast Program – Grades 9-12
  - Regular Price      \$1.85
  - Reduced Price      \$0.30
- Lunch Program – Grades K-5
  - Regular Price      \$2.85
  - Reduced Price      \$0.40
- Lunch Program – Grades 6-8
  - Regular Price      \$3.10
  - Reduced Price      \$0.40
- Lunch Program – Grades 9-12
  - Regular Price      \$3.20
  - Reduced Price      \$0.40

### **12. Charges for Musical Extracurricular Activities.**

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list is for equipment or attire required for participation in musical extracurricular activities:

- Band:
  - Students must provide their own instruments, pants, and shoes. Students may be assessed a uniform rental fee for dry cleaning.
- Swing Choir:
  - Students must purchase outfits and shoes selected by the sponsor and/or student group.

### **12. Class Dues for High School Students.**

Students may be assessed class dues to cover the cost of class activities such as prom and graduation. Class meetings will be held at the beginning of the school year to determine the amount of class dues. Class dues will be placed on a student's charge account at the beginning of each semester.

### **C. Waiver Policy.**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music

courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

**D. Distribution of Policy.**

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

**E. Voluntary Contributions to Defray Costs.**

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

**F. Fund-Raising Activities.**

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

**G. Student Fee Fund.**

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: January 15, 2009  
Revised on: July 10, 2017  
Revised on: July 9, 2018  
Revised on: July 8, 2019

Reviewed on: January 13, 2020  
Reviewed on: July 13, 2020  
Revised on: July 12, 2021  
Reviewed on: July 11, 2022  
Reviewed on: March 16, 2023  
Revised on: July 10, 2023  
Revised on: July 2, 2024  
Revised on: July 14, 2025

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #6005**

**Academic Credits and Graduation**

Credits are earned by passing courses. Each year-long course is worth 10 credits, and each semester-long course is worth 5 credits. The total credits required for graduation must be earned by the day before Graduation, or the student cannot participate in the graduation ceremony. The following graduation requirements begin with the Class of 2028.

**Class Credit Requirements:**

Sophomore	65 Credits
Junior	130 Credits
Senior	195 Credits
Graduate	270 Credits

**Graduation Requirements:**

- 40 Credits of English
- 30 Credits of Mathematics
  - ten of which are Algebra I, and;
  - ten of which are Geometry
- 30 Credits of Social Science
  - ten of which are American History, and;
  - ten of which are American Government
- 30 Credits of Science
  - ten of which are Physical Science, and;
  - ten of which are Biology
- 10 Credits of Physical Education/Health
- 10 Credits of Fine Arts
- 5 Credits of Computer Science
- **5 Credits of Speech**
- 35 Credits of Vocational or CTE (career tech education) courses
  - five of which are Personal Finance
- **75 Elective Credits**

The administration may allow high school credit to be awarded to students enrolled in a middle grades course, if the course content and requirements are equivalent to a course offered in the high school. (Cross reference NDE Rule 10, part 003.05B)

Adopted on: February 9, 2009  
Revised on: February 12, 2018  
Reviewed on: February 10, 2020  
Revised on: June 8, 2020  
Revised on: December 12, 2022  
Revised on: April 13, 2023  
Reviewed on: May 8, 2023  
**Revised on: July 14, 2025**

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SARA ROGERS <sup>360.000.0007</sup>  
AMANDA DAINES <sup>360.000.0008</sup>  
STARR RUSSELL, Paralegal

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## MEMORANDUM

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**To:** KSB Policy Subscribers  
**FROM:** KSB School Law  
**DATE:** June 24, 2025  
**Re:** Supplemental Policy Updates for 2025

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As promised, below are explanations for the second round of policy updates for the 2025 update cycle. We've also posted a short recording of our explanations under the 2025 Policy Update Supplement tab. If after you watch the video you have any questions, please let us know!

### Policy Changes

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#### **REVISION OF POLICY 2008: MEETINGS**

LB 521 added additional flexibility for public meeting notices and was signed by the governor after our initial round of policy updates. The section of the bill that amended the Open Meetings Act is subject to an emergency clause and is operative as of May 30, 2025. For once, that's good news.

In short, there is now greater flexibility for publishing notices of meetings at times when publication in the newspaper is not possible or in the case of refusal, neglect, or inability of the newspaper to publish the notice. The explicit requirement that these types of notices also be published to a "statewide website" is now phrased as "if available."

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*ATTORNEYS AT LAW AND NOTARIES PUBLIC*

Additionally, if the newspaper refuses, neglects, or is unable to publish your notice, you may provide notice of your meeting by posting the notice on your website, "requesting" that the newspaper submit it to the statewide website, and posting a physical copy of the notice in a "conspicuous public place" in the school district. Under this exception, the only interaction with the newspaper is "requesting" they put the notice onto the statewide website. If they don't, you can still meet.

While publication in the physical print newspaper is still the default rule whenever possible, these exceptions will certainly help public bodies that need to meet outside of the normal print schedules or the newspaper refuses, neglects, or is unable to publish notice in print.

**This change is required.**

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### **REVISION OF POLICY 5002: ADMISSION OF STUDENTS**

We simplified this policy. Rather than listing some of the legal bases for a student to enroll, we simply say a student may enroll if required to be enrolled or permitted to be enrolled when it is optional for the district.

**This change is required.**

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### **REVISION OF POLICY 5003: ADMISSION OF PART TIME STUDENTS**

LB 306 added a new enrollment requirement to section 79-215. Section 79-215 has always been Nebraska's general enrollment statute that governs enrollment in a variety of usual and unique contexts: residence, out-of-state, wards, foster students, etc. The new section added by LB 306 is *intended* to allow some non-public school students to part-time enroll in a public school district that is NOT the student's resident district for purposes of participating in extracurricular activities.

Resident students have always been permitted to part-time enroll, and a few years back, the Unicameral also permitted exempt school students to participate in extracurriculars as long as they were enrolled in at least 5 credit hours. However, that was limited to resident exempt school students, with no mention of private school students or non-resident exempt school students. For example, if I was a homeschool student in York, I could participate in extracurriculars as long as I was enrolled in 5 credit hours from York Public Schools (and was otherwise eligible). However, I could not "part-time option" into McCool Junction to participate in extracurriculars

there, for any reason. You all remember that change... LB 306 attempts to address that by giving some non-public school students opportunities to participate at non-resident public schools.

**Enrollment Choices.** The first policy change area to highlight is the Eligibility and Application section. Within it are the new requirements from LB 306 that allow a private, denominational, parochial, or exempt school student to enroll in a different public school that is not the student's resident public school on a part-time basis to participate in extracurriculars. There are 2 new circumstances where this could happen.

First, if a non-public school student's resident school district does not offer the sport or activity the student wants to participate in, they can enroll in the "closest" school district that offers that sport or activity. If Timmy attends a smaller school with no swim team, Timmy can part-time enroll in the next closest school district that has a swim team. That may be a neighboring school or several districts over.

Second, even if a student's resident school district offers everything they may want to do, they can enroll in a different public school to participate, so long as the school building they would attend at the new school district is closer to the student's residence than the attendance center is or would be at the resident school district. If Sally is a homeschool student and lives at the southern edge of the Milford district, Sally can enroll in Crete on a part-time basis to participate in extracurriculars even if Milford offers all the activities Sally wants. If Sally lives next door to the school she would be attending in Milford, Sally can't attend a neighboring district because no school building would be closer to her residence.

You will see a handful of other tweaks to terminology throughout the policy until you get to the next major change in the Extracurricular Sports and Activities section. This is where it gets wonky.

**Extracurricular Participation.** The Unicameral amended section 79-215 to be very broad and deferential to the preferences of non-public school students, whether attending a private or exempt school. However, they did not make the same broad changes to the part-time enrollment statute, section 79-2,136. Sections 2 and 3 of that statute cover part-time students participating in extracurriculars, but they only require the school's policy to permit participation to exempt school students. They did not add in "private, denominational, or parochial" students to the list of non-public school students a public school must allow to part-time enroll AND to participate in extracurriculars.

While the enrollment statute applies to part-time private and exempt school students alike, the specific extracurricular participation statute only applies to exempt school students. Whatever the Unicameral intended (intentional or omission), this presents some options and choices for each district. Therefore, we have divided the extracurricular eligibility criteria into separate sections for private school and exempt school students.

*Private School Students.* The first paragraph addresses students attending private, denominational, and parochial schools, and it has two options. While students from accredited private schools may now be permitted to enroll on a part-time basis, technically, you can say they cannot participate in extracurricular activities. Regardless of what the Unicameral intended--and there are arguments on both sides--it is what they wrote.

If you prefer that students from a local private school not participate at your school, even if they enroll on a part-time basis, you'd go with Option 1. If you want to allow those students to part-time enroll and participate, go with Option 2.

If you go with Option 2, LB 306 differentiates between extracurriculars that are "regulated by an athletics or activities association in which the school is a member" and those that are not regulated by any such governing body. We all think about the NSAA, but there could be other activities you sponsor that are regulated by another organization (e-sports, cheer, dance, etc.).

For any "regulated" activities, the student must enroll in a minimum of 5 credit hours from your school each semester they want to participate. For non-regulated activities, like clubs, the statutes have no minimum or maximum enrollment requirements. This leaves you with 2 choices. Choice A says a student can participate in non-regulated extracurriculars *even without enrolling in classes*. We know this will not be everyone's preference, but some schools may want more flexibility and numbers in those programs. Choice B allows you to set a minimum number of hours students must enroll in to participate in non-regulated extracurriculars. That could be 5 credit hours, to parallel regulated extracurriculars, or it could be more, even up to a requirement for half- or even full-time enrollment to participate in non-regulated extracurriculars. The higher the number, the more you risk a challenge to the "spirit" of the law, but it says what it says. For example, you could say that a student who wants to participate in NSAA-regulated activities must enroll in 5 credit hours, but to be in the chess club, you must enroll in somewhere between 0 and 20 hours.

*Exempt School Students.* Students who attend a school that “elects not to meet accreditation or approval status under 79-1601” must be allowed to participate in all extracurriculars offered by the district. These are typically homeschool students, but not always. The main difference now is that the law allows exempt school students to participate at their resident school or a different public school that fits the new enrollment choices described above.

Within this subset of students, the same Choice A and Choice B exist for those non-regulated extracurricular activities you offer. For regulated extracurriculars, the student must be enrolled in at least 5 credit hours.

**Other Areas to Note.** Our policy continues to emphasize that the ability to enroll and participate is still subject to all school, NSAA, and other applicable rules. For example, assume you have a rule that prohibits students from participating during the second semester if they have an incomplete in a course from the first semester. You can enforce that same rule against an exempt school student who attends 1 class in order to play football and then stops showing up in November and December. That is a concern we’ve heard frequently, especially when transportation obligations are on the family in most cases. Similarly, if you use an up/down list, those same criteria can apply to a part-time student for the class(es) they take. We think this presents a good opportunity to review your current local eligibility rules and decide if they are working for you and will work under the new laws. Generally, you have to apply the same set of rules to full-time students and part-time students you enroll.

Finally, we state plainly that if you want to participate in our school district extracurriculars, you cannot participate in extracurriculars at another school district. If you enact this rule, it would prohibit an exempt school student from playing junior high football in Ansley and running junior high track that same year in Broken Bow. Note that these are *your* school rules. The NSAA rules on things like domicile, transfer, and eligibility would still apply to varsity contest eligibility.

**This change is required.**

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### **ALTERNATIVE POLICY 5031: STUDENT APPEARANCE**

Let us be clear. We already sent out an updated dress code policy in May with our 2025 policy updates. As you know—and as we have discussed—the new law requires the school board to adopt a dress code policy that is “consistent with” NDE’s model policy. The policy update that we already sent out meets that obligation; the content in NDE’s model policy is reflected in

that version. If you have already adopted our revised policy 5031 and discussed your plan for 25-26 and beyond with your board, you can keep it in place.

Shortly after we sent out our original version of the updated dress code policy, we also heard from many of you that your boards are more inclined to maintain a dress code that is similar to what you have used in the past. These folks were interested in a policy option that followed the explicit provisions stated in the statutes, but maybe didn't include each and every provision, word-for-word, from NDE's model policy. That is why we have prepared this updated policy ALTERNATIVE.

We heard you, we promise. This revised version is not because of any mistake or necessary change. Instead, this version may help defend you in court or in a Rule 10 review because it owns the fact that the statute and model policy have differences (i.e., NDE included provisions in its model policy that were not required by the statute). If you adopt this version, it will provide defenses that your dress code does not discriminate against students based on race, religion, sex, disability, or national origin; and that you don't prohibit students from wearing religious attire, natural and protective hairstyles, or tribal regalia. But if you are simply applying a dress code provision that doesn't trigger those types of requirements, this policy version streamlines the process that you are required to follow when asking students to change their appearance.

**This change is optional.**

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## **Form Changes**

### **Part-Time Enrollment Form**

We've updated the part-time enrollment form/application to align with the changes from LB 306 discussed above. Now, the form should have enough information for you to assess enrollment and extracurricular eligibility in line with the policy choices you select. This form does not need to be approved by the board, but you should use it or something like it to gather information needed to implement your policy based on the LB 306 changes.

## **Other Issues To Consider**

### **Services to Students “Aging Out” of Special Education**

NDE Rule 51 provides that a student remains eligible for IDEA services through the school year in which the student turns 21 years old. In other states, parents and students have challenged similar age cutoffs when the state provides “adult education” to non-special education students past the state cutoff for special education services. That issue has now reached Nebraska. The logic is simple: if the state offers adult education to non-disabled individuals but cuts off services to individuals with disabilities sooner, it amounts to discrimination.

An NDE hearing officer recently found in favor of a family on this exact issue in a Rule 55 due process proceeding. The hearing officer noted that the provision of Rule 51 that cuts off services to special education students at the end of the school year when they turn 21 is unlawful. Instead the hearing officer held that special education students are entitled to services through the day before they turn 22. If a student has a late August birthday, that may only be a few more days of services; but if a student has an early May birthday, that could be another school year of services.

NDE has not indicated that they plan to change Rule 51. If you are currently or will be serving any students between age 21 and 22 who will likely age out without obtaining a diploma or equivalent, you should get some legal advice on what services you may owe.

### **KSB Superintendent Evaluation Platform**

We’ve had a lot of great questions about the new KSB Superintendent Evaluation Platform, which is now fully live and available for use. Built to reflect Nebraska law and best practices, the platform gives boards a simple, legally sound, and customizable way to conduct superintendent evaluations right from the KSB portal. We’ve also embedded short videos that satisfy the Rule 10 obligation to provide training to any evaluators who evaluate certificated staff.

If your board would like to see how it works, we’re happy to set up a demo account so you can explore the features before diving in. You can also check out a short video and summary of the platform [here](#).

The Nebraska Department of Education has already approved the platform as a compliant evaluation tool. However, each board still needs to formally adopt it and submit the required documentation to NDE, as required by Rule

10. That window is approaching quickly—boards planning to use the platform for evaluations this fall (October or November) should begin that process soon to stay on track.

### **CONCLUSION**

It is all too easy to adopt policies that look good but that do not actually reflect how the school operates or assist the school in accomplishing its goals. Every year, we stress that it is very important to us to give you a working, useful set of policies and a continuing ***policy service***. For our Complete Service subscribers, there is no additional charge for revisions to our policies or consultation about them. Please don't hesitate to contact any of us with questions about the updates or other policies. Our group e-mail address is [ksb@ksbschoollaw.com](mailto:ksb@ksbschoollaw.com).

# Change is Required

## 2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

### 1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

### 2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.

**Publication Procedure if the Newspaper Will Be Finalized for Printing Prior to the Time and Date of the Meeting.** Notice of regular and special meetings shall be (1) published in a newspaper of general circulation within the district that is finalized for printing prior to the time and date of the meeting, (2) posting on the newspaper's website, if available, and (3) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers.

**Publication Procedure if the Newspaper Will Not Be Finalized for Printing Prior to the Time and Date of the Meeting.** Notice of regular and special meetings shall be (1) posting on the newspaper's website, if available, and (2) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the school district's jurisdiction is to be finalized for printing prior to the time and date of the meeting.

Newspapers of general circulation in the district include the Sun-Telegraph. Such notice shall contain a statement that the agenda Star-Herald

shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, (2) request the newspaper submit a post on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting and the written request to the newspaper.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

### 3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

### 4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session,

and the record shall state how each member voted, or if the member was absent or not voting.

- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: March 14, 2005  
Revised on: July 10, 2017  
Reviewed on: July 9, 2018  
Revised on: January 14, 2019  
Reviewed on: July 8, 2019  
Reviewed on: October 14, 2019  
Reviewed on: July 13, 2020  
Revised on: October 12, 2020  
Revised on: April 12, 2021  
Revised on: July 11, 2022  
Reviewed on: February 12, 2024  
Revised on: June 12, 2024  
Revised on: June 9, 2025

# Required Change

## 5002 Admission of Students

Students shall be admitted to the school district who are required by law to be enrolled or are permitted to enroll by law or board policy:

- ~~• legal residents of the school district or otherwise entitled by Nebraska law to attend the schools of the district tuition free;~~
- ~~• approved for option enrollment pursuant to policy;~~
- ~~• approved as foreign exchange students pursuant to policy;~~
- ~~• legal residents of a district that has contracted with this district for their educational services;~~
- ~~• statutorily entitled to attend the schools of the district on a part-time basis pursuant to policy; or~~
- ~~• out of state students who have been enrolled pursuant to policy.~~

Students who have been placed in a foster home within the school district are not residents of the district and will not be permitted to enroll unless the district has received a written determination from the Nebraska Department of Health and Human Services that it is in the best interests of the student not to attend his or her district of residence.

Prior to enrolling any student who is a ward of the state of Nebraska or a ward of any court, the district will ask to review a completed copy of the "Education Court Report Form" promulgated by the Nebraska Supreme Court's Commission on Children and Families in the Courts – Education Sub-Committee. If there is no such completed form, district staff will offer assistance to the appropriate responsible individual in securing the information necessary to complete the form as part of the district's enrollment process.

Except in adult education classes or when otherwise required by law, no student who is of 21 years of age or older, or who has earned a high school diploma or its equivalent will be allowed to be enrolled in or continue to attend school in the district.

Students who seek to enroll in the district must comply with each board policy, state statute and regulation that applies to their situation. Grade level placement will be determined in accordance with district policy.

Adopted on: Jan. 15, 2009

Revised on: October 9, 2017

Reviewed on: July 8, 2019

Revised Jan 13, 2020

Reviewed Jan 9, 2023

Required Changes  
Select an option under Extracurriculars

**5003  
Admission of Part-Time Students**

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a part-time primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who ~~resides in the school district but~~ attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

**Eligibility and Application for Enrollment.** ~~The parent or guardian of an exempt school student who is~~ A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;
2. is a resident of ~~the this school district or a resident of another school district attending a private, denominational, parochial, or exempt school. For residents of another school district, the student is only eligible to part-time enroll if~~
  - a. ~~this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity, or~~
  - b. ~~the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;~~
3. has not graduated from high school; and
4. has not received a graduate equivalency diploma.

~~The parent or guardian~~ must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by May 1st ~~of prior to~~ the year of enrollment. For second semester high school courses, the application must be filed by                     . For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian ~~of an exempt school student~~ must apply for enrollment each school year.

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→ the December Board meeting

**Limitations Based on Resources.** The part-time enrollment of ~~exempt school~~ students is subject to limitations ~~established by the district~~ for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

**Placement of Students.** ~~Exempt school students~~ Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

**Grades and Academic Honors.** ~~Exempt school students~~ Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements ~~for such~~ including earning a sufficient number of credit hours and semesters of attendance.

**Applicability of School Rules.** ~~Exempt school students~~ Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and ~~teaching personnel~~ staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, ~~or course-related activity, or an extracurricular activity or sport,~~ unless ~~the course or course activity requires their presence or~~ the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

**Extracurricular Sports and Activities.** [OPTION 1: accredited private school students can't participate] Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the public school district.

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[OPTION 2: accredited private school students can participate]. Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the school district if they participate in extracurricular sports and activities ~~offered by~~ that any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district

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is a member must be enrolled in 5 credit hours in this school district to participate. [Choice A: let them participate non-regulated activities without enrolling in classes] Students seeking to participate in extracurricular sports and activities not regulated by such an entity may participate without enrolling in any classes at the school district but must still fill out the application form. [Choice B: require some number of credit hours from the district to participate in non-regulated activities]. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only participate if they enroll in at least [insert your number here] credit hours on a part-time basis.

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Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 credit hours per semester and enrolled in the number of credit hours at this school district set out below, with at least 5 credit hours of enrollment in the public school district. Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or activity sponsored by any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member must be enrolled in 5 credit hours in this school district to participate. [Choice A: let them participate non-regulated activities without enrolling in classes] Students seeking to participate in extracurricular sports and activities not regulated by such an entity may participate without enrolling in any classes at the school district but must still fill out the application form. [Choice B: require some number of credit hours from the district to participate in non-regulated activities]. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only participate if they enroll in at least [insert your number here] credit hours on a part-time basis.

All part-time students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

**Transportation.** Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are

entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

**Option Enrollment.** Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: Jan 15, 2009  
Revised on: Oct 9, 2017  
Reviewed on: Jan 13, 2020  
                  Jan 9, 2023  
                  July 10, 2023

Optional to what we revised in June

## 5031 Student Appearance

The board directs the Administration to develop and maintain a dress code that governs student appearance and that shall be included within the student handbook(s). The Administration may elect to adopt different versions of the dress code for different schools, buildings, or grades (e.g., elementary dress code, high school dress code, etc.).

**General Regulations.** Dress codes adopted in conformance with this policy may prohibit student attire or appearance that:

- Causes or is reasonably likely to cause a material and substantial disruption to the District's programs and activities.
- Invades the rights of others.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, lewd speech, indecent speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

Students may be required to adhere to uniform standards and/or wear district-approved or issued uniforms in order to participate in activities.

**Specific Limitations on Dress Codes.** Except as provided in the *Health and Safety Standard* below, the specific dress codes enacted pursuant to this policy may not:

- Target, disproportionately impact, discriminate, or be applied in a discriminatory manner against any students on the basis of race, religion, sex, disability, or national origin;
- Prohibit a student from wearing attire associated with race, national origin, or religion (including religious attire, natural and protective hairstyles, adornments or other such characteristics); or
- Require a student's hair be permanently or temporarily altered.

**Health and Safety Standard.** Notwithstanding these *Specific Limitations on Dress Codes*, this policy allows for dress codes to regulate characteristics associated with race, national origin, or religion under the following circumstances:

- In the absence of regulating the student's appearance or attire, it is reasonably certain that the health and safety of the student or another individual will be impaired;
- Regulating the student's appearance or attire is for nondiscriminatory reasons;
- Regulation of the student appearance or attire is applied equally;
- The administrator (or his or her designee) engages in a good-faith effort to reasonably accommodate the student and notifies the student's parent or guardian, in a language that such parent or guardian understands, of the school district's attempt to accommodate the student's appearance or attire; and
- The school district uses a process to obtain written or oral consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire.

**Record Retention.** When the *Health and Safety Standard* is used, the school must keep records on each effort to reasonably accommodate a student's appearance or attire, hairstyle, adornment, or other characteristics associated with race, national origin, or religion occurring at school, on school grounds, or at a school-sponsored event and ensure that such records allow for analysis of related data and delineate:

- The reason for such student's referral relating to the dress code; and
- Federally identified demographic characteristics of such student.

**Dress Code Enforcement.** School personnel are authorized to request immediate changes in the appearance or attire of student so as to remedy any dress code violations. Enforcement of dress code violations must be done in a manner that is consistent with a school's overall discipline plan and in a consistent manner. A student's violation of the dress code shall not subject the student to long-term suspension, expulsion, or mandatory reassignment as provided in NEB. REV. STAT. § 79-267. A violation of the dress code may not require the student to miss substantial classroom time, instruction time, or school activities.

Under no circumstances is any administrator, teacher, other member of the school district's staff, or any school district contractor allowed to permanently or temporarily alter or cut a student's hair.

No student shall be disproportionately affected by dress code enforcement because of the student's gender, race, color, religion, disability, or national origin.

Adopted on: January 15, 2009

Revised on: Jan 8, 2018

Reviewed on: Jan 13, 2020

Feb 13, 2023

Jun 9, 2025

What we Approved  
@ June Meeting

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #5031**

**Student Appearance**

**General Regulations.** The District prohibits student attire or appearance that:

- Causes or is likely to cause a material and substantial disruption to the District's programs and activities.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities.

Altering a student's appearance or removing or altering a student's attire without consent from their parent/guardian/caregiver is not allowed. Additionally, students' hair should not be permanently or temporarily altered by school personnel.

**Cultural and Religious Attire.** Students are allowed to wear religious attire, adornments, and other attire associated with race, national origin or religion, or tribal regalia. Additionally, students are permitted to wear natural and protective hairstyles including but are not limited to braids, locks, twists, tight coils or curls, cornrows, Bantu knots, afros, weaves, wigs, or head wraps.

Any person who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any public or private location where the person is otherwise authorized to be on school grounds or at any school function.

**Health and Safety Considerations.** Students may be required to wear protective clothing or equipment or otherwise modify their attire or secure their hair to ensure the safety of themselves and others. In

such cases, a good faith effort to reasonably accommodate students will be made to ensure safety without compromising religious beliefs, grooming practices, or requiring students to permanently alter their appearance. The least restrictive means appropriate to address the identified health or safety concern shall be used.

**Health and Safety Accommodation Process.** If a health and safety standard accommodation is necessary, the District will:

1. Engage in a good-faith effort to reasonably accommodate the student and
2. Notify the student's parent or guardian of such an attempt to accommodate the student's appearance or any attire, tribal regalia, hairstyles, adornment, or other characteristic associated with race, national origin, or religion
3. Attempt to obtain consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire, tribal regalia, hairstyle, adornment, or other characteristic associated with race, national origin, or religion.

**Recordkeeping.** The District will record efforts made to accommodate a student's appearance, attire, hairstyle, adornment, or other characteristics associated with race, religion, sex, disability, or national origin. Each record must include: the student's name; federally identified demographic characteristics; date of the occurrence; the health and safety standard relating to the accommodation; the nature of the accommodation requested; staff involved; communication with parents/guardians/caregivers, and; the outcome of the effort.

**Enforcement.** Violations of this policy shall be addressed in a manner consistent with the board's policies regarding student discipline.

Adopted on: January 15, 2009  
Revised on: January 8, 2018  
Reviewed on: January 13, 2020  
Reviewed on: February 13, 2023  
Revised on: June 9, 2025

# Classified Staff Salary Schedule

Employee Name: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

	Base Salary	\$15.00	per hour		
	Step 1	Step 2	Step 3	Step 4	Step 5
Year 0	\$15.00	\$16.50	\$18.50	\$21.50	\$28.00
Year 1	\$15.50	\$17.00	\$19.00	\$22.00	\$28.80
Year 2	\$16.00	\$17.50	\$19.50	\$22.50	\$29.60
Year 3	\$16.50	\$18.00	\$20.00	\$23.00	\$30.40
Year 4	\$17.00	\$18.50	\$20.50	\$23.50	\$31.20
Year 5	\$17.50	\$19.00	\$21.00	\$24.00	\$32.00
Year 6	\$18.00	\$19.50	\$21.50	\$24.50	\$32.80
Year 7	\$18.50	\$20.00	\$22.00	\$25.00	\$33.60
Year 8	\$19.00	\$20.50	\$22.50	\$25.50	\$34.40
Year 9	\$19.50	\$21.00	\$23.00	\$26.00	\$35.20
Year 10	\$20.00	\$21.50	\$23.50	\$26.50	\$36.00
Year 11	\$20.50	\$22.00	\$24.00	\$27.00	\$36.80
Year 12	\$21.00	\$22.50	\$24.50	\$27.50	\$37.60
Year 13	\$21.50	\$23.00	\$25.00	\$28.00	\$38.40
Year 14	\$22.00	\$23.50	\$25.50	\$28.50	\$39.20
Year 15	\$22.50	\$24.00	\$26.00	\$29.00	\$40.00
Year 16	\$23.00	\$24.50	\$26.50	\$29.50	\$40.80
Year 17	\$23.50	\$25.00	\$27.00	\$30.00	\$41.60
Year 18	\$24.00	\$25.50	\$27.50	\$30.50	\$42.40
Year 19	\$24.50	\$26.00	\$28.00	\$31.00	\$43.20
Year 20	\$25.00	\$26.50	\$28.50	\$31.50	\$44.00
20+ Years	%1 Increase	%1 Increase	%1 Increase	%1 Increase	%1 Increase

## Employee Groups

Step 1	Step 2	Step 3	Step 4	Step 5
Classroom Para	Groundskeeper	SPED Para	Health Office	Certified Nurse
Kitchen Aide	Secretary	Tech Coordinator	Route Bus Driver	Office Manager
Custodian	HEAD Cook	Food Service Director		
Activity Bus Driver		Transport Director		
Any Classified Substitute				
Library Para				



# Solutions Overview

## Prepared For:

Leyton Public Schools  
Created on June 6, 2025  
Proposal is valid for the next 30 days

**FranklinCovey**  
Education

**Sam Stecher**  
Client Partner  
+1 (308) 627-1969  
[sam.stecher@franklincovey.com](mailto:sam.stecher@franklincovey.com)

# Proposal

Leyton Public Schools  
Created on June 6, 2025  
Proposal is valid for the next 30 days

## Investment Summary

Total Cost

\$6,994.55

## Investment Detail

Year	Subscription	Professional Development	Materials	Total
2025-2026 Contract Year 1	\$2,996.25	\$3,600.00	\$398.30	\$6,994.55

# Proposal

Leyton Public Schools  
Created on June 6, 2025  
Proposal is valid for the next 30 days

## Investment Summary

Total Cost

\$6,994.55

## Investment Detail

### Leyton Public Schools

<b>2025-2026 (Contract Year 1)</b>			<b>\$1,500.00</b>
Subscription			\$1,500.00
Description	List Price	Quantity	Total Cost
Mini District Partnership (1-500 Students)	\$1,500.00	1	\$1,500.00

# Proposal

Leyton Public Schools  
Created on June 6, 2025  
Proposal is valid for the next 30 days

## Leyton Elementary/Junior High

<b>2025-2026 (Contract Year 1)</b>			<b>\$5,494.55</b>
<b>Subscription</b>			<b>\$1,496.25</b>
Description	List Price	Quantity	Total Cost
Membership per Student	\$11.25	133	\$1,496.25
<b>Professional Development</b>			<b>\$3,600.00</b>
Description	List Price	Quantity	Total Cost
Launch Leader in Me Course (Early Learning/Elementary)	\$3,600.00	1	\$3,600.00
<b>Materials</b>			<b>\$398.30</b>
Description	List Price	Quantity	Total Cost
Leader in Me: Book (Paperback)	\$9.00	10	\$90.00
Leader in Me: Book Study (Paperback)	\$5.09	10	\$50.90
Shipping and Handling Estimate (Actual Invoiced)	\$257.40	1	\$257.40



IXL Learning  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

# QUOTE

QUOTE # 1420041-1  
DATE: MAY 28, 2025

**TO:**

Charles Jones  
Leyton Public School District  
PO BOX 297  
DALTON, NE 69131

**COMMENTS OR SPECIAL INSTRUCTIONS**

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Kyle Stern		July 1, 2025 - July 1, 2026	June 27, 2025

SUBSCRIPTIONS	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL site license, including:			
Grades K-8 Subjects: Math and ELA	125	\$18.75	\$2,343.75
Grades 9-12 Subject: ELA	50	\$13.25	\$662.50
		Total Price	\$3,006.25

SERVICES	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL Foundations I	1	\$695.00	\$695.00
		Total Price	\$695.00

TOTALS	
Total Subscriptions List Price	\$3,006.25
Total Services List Price	\$695.00
Grand Total	\$3,701.25

**Ordering instructions**

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <https://www.ixl.com/po-upload> and enter quote # 1420041-1. For international accounts, we can accept wire transfers for an additional fee.



**SALES CONTRACT**  
CONTRACT #1420041-1  
May 28, 2025

IXL Learning  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

**CUSTOMER**

Charles Jones  
Leyton Public School District  
PO BOX 297  
DALTON, NE 69131

**SUBSCRIPTION INFO**

Salesperson	Quote #	Subscription duration
Kyle Stern	1420041-1	July 1, 2025 - July 1, 2026

**PAYMENT PLAN**

Amount	Invoice date
\$3,701.25	July 15, 2025
<b>TOTAL</b>	<b>\$3,701.25</b>

*Price valid until June 27, 2025*

**ACCEPTANCE OF SALES CONTRACT**

This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

**AUTHORIZED SIGNATURE**

**DATE**

\_\_\_\_\_



## TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

All checks should be mailed to:

IXL Learning  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

Credit card payments may be made by phone at (855) 255-8800.

Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.
6. **DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
  - a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.
  - b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY,

SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (v) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.

c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.

d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

**Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.**

7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.
11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

Please contact IXL Learning with any questions regarding this sales contract:  
Toll-free (855) 255-8800 | Direct (650) 372-4300 | E-mail [orders@ixl.com](mailto:orders@ixl.com)  
Completed sales contracts should be emailed to your sales consultant.



## HORSLEY SPECIALTIES, INC.

Asbestos and Lead Abatement, Dust Containment, Flooring Removal,  
Concrete Grinding & Polishing

Phone: 605-342-5634 / Fax: 605-342-9546

Please remit to: Horsley Specialties, Inc.  
P.O. Box 1277  
Rapid City, SD 57709-1277

### Proposal

<b>To:</b>	Leyton Public Schools Dalton NE Matt McLaughlin	<b>Date:</b>	7/7/2025
		<b>Phone:</b>	
		<b>Cell:</b>	
		<b>Email:</b>	<a href="mailto:matt.mclaughlin@leytonwarriors.org">matt.mclaughlin@leytonwarriors.org</a>
		<b>Project:</b>	Boiler Tank Leyton Public School

Remove and dispose of tank pipe insulation, Horsley will use full containment, hand tools and wet methods for removal. All waste will be disposed of at an EPA approved landfill.

Mob/Demob:	\$1,500.00
Air Monitoring:	\$2,250.00
Waste and Work:	<u>\$17,400.00</u>
<b>TOTAL:</b>	<b>\$21,150.00</b>

- \*Owner to provide power and water.
- \*Horsley not responsible for moving anything or putback.
- \*Horsley will run OSHA samples and have 3rd party run clearances.

WE HEREBY PROPOSE to furnish materials and labor in accordance with the above specifications for the sum(s) stated above.

Proposal Includes: Notification to all local, state, and federal agencies as required, required preliminary and final submittals, proof of disposal at an EPA approved landfill and \$1,000,000.00/9,000,000.00 Pollution Control Insurance.

Payment to be made as follows:

#### Upon Completion


#### MasterCard/Electronic Funds Transfer Payments Accepted

\*When paying invoices with a credit card, please add 3%\*

\*Any invoices over 90 days may be assessed a finance fee of 18% annually and may be turned over for collections with additional collections fees.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Horsley Specialties has ten million in asbestos and mold specific insurance as well as ACAC certified personnel.

Authorized Signature:

  
Name: Bryce Tieman Title: Branch Manager

May be withdrawn if not accepted within 7 days.

ACCEPTANCE OF ESTIMATE: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



Matt McLaughlin <matt.mclaughlin@leytonwarriors.org>

## Re: Model Quote

2 messages

Chloe Kutilek <chloe@creativesitesllc.com>  
To: Matt McLaughlin <matt.mclaughlin@leytonwarriors.org>

Thu, Apr 10, 2025 at 10:27 AM

We will give you a final quote once items are chosen. Below are some budgetary numbers:

- #1 →
1. Commercial Playground Set with Tube Slides \$105,430 + \$21,086 install= \$126,616
  2. Nucleus NU-3607 \$129,902 + \$25,981 install=\$155,883 (Sale Structure- it's pretty sweet!)
  3. Commercial Playground Set w/ Rope Tunnel \$117,667+ \$23,534 install= 141,201
  4. Wall Clinger for Outdoor Fitness Obstacle Course \$29,985+ \$5,997 install=\$35,982
  5. Curved Playground Step Balance Beam Challenge \$1,860+\$372 install=\$2,232

Site Preparation/Dirt-work approx. \$4-5k, no hauling.

Please let me know if you have any questions!

Thank you!



Chloe Kutilek  
Territory Sales Representative  
(c) 402.614.4606 | (o) 800.266.1250  
[creativesitesllc.com](http://creativesitesllc.com)

**From:** Matt McLaughlin <matt.mclaughlin@leytonwarriors.org>  
**Sent:** Wednesday, April 9, 2025 5:10 PM  
**To:** Chloe Kutilek <chloe@creativesitesllc.com>  
**Subject:** Model quote

Can you quote me nu3437 and something that is comparable up and down? Also the warped wall from outdoor fitness?

Matt McLaughlin  
Superintendent  
Leyton Public Schools

Matt McLaughlin <matt.mclaughlin@leytonwarriors.org>

Thu, Apr 10, 2025 at 11:58 AM

To: Becky Murray <becky.murray@leytonwarriors.org>, Jourdan Schumacher <jourdan.schumacher@leytonwarriors.org>, Heidi Rushman <heidi.rushman@leytonwarriors.org>

[Quoted text hidden]

HOME : PRODUCTS : PLAYGROUND EQUIPMENT : SCHOOL AGED PLAY : NUCLEUS NU-3437

# Nucleus NU-3437



IMAGES • 3D TOUR • TOP VIEW

DOWNLOADS • COLOR GUIDE



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Customize

Reject All

Accept All



Quote Number	00001195	Issued Date	05/19/2025
Quote Name	Leyton School Playground 5-12	Expiration Date	06/18/2025
Account Name	Leyton Public Schools 504 Main Street Dalton, NE 69131	Name	Matt McLaughlin matt.mclaughlin@leytonwarriors.org
Payment Terms	50% Down, Remainder Upon Receipt	Sales Rep	Mike Dobbs mike@crouchrec.com +1 4023104733

#	PRODUCT/SERVICE	DESCRIPTION	COLOR	QTY	UNIT PRICE	TOTAL PRICE
1	Kompan	PCM410332-CUSTOM (20371740) PCM410332 CUSTOM VARIANT FOUR TOWER WITH BRIDGES	See rendering	1	\$60,640.00	\$60,640.00
2	Kompan	BLX410302-3717 BLOQX 3 - Grey/Lime Green/Dark Blue In-ground 90cm	Grey/Lime Green/Blue	1	\$19,200.00	\$19,200.00
3	Kompan	ELE400024-3717BL Spinner Bowl - Blue In-ground 90cm	Blue	2	\$1,260.00	\$2,520.00
4	Kompan	M12871-01P Daisy - Greenline In-ground 40cm	Greenline	1	\$1,450.00	\$1,450.00
5	Kompan	KSW92009-0910 Swing, 8 ft H, 1 Shell Seat - Anthracite Legs In-ground 90cm Includes: (2) Regular Seats (1) Birds Nest	See rendering	1	\$6,760.00	\$6,760.00
6	Kompan	Freight		1	\$8,454.00	\$8,454.00
7	Barcel Landscape Products	(206) Cubic Yards Engineered Wood Fiber		1	\$6,566.00	\$6,566.00
8	Barcel Landscape Products	Freight		1	\$4,563.00	\$4,563.00
9	Action Play Systems	#79696 12" Playground Timber with Spike	Black	67	\$28.00	\$1,876.00
10	Action Play Systems	ADA Ramp	Black	1	\$500.00	\$500.00
11	Action Play Systems	Freight		1	\$710.00	\$710.00
12	Versasport	EQUIPMENT INSTALLATION Supplied Kompan Equipment 206 cy of provided EWF installed - Drainage - Geotextile Fabric Border Installation TRASH - Removal & Haul Off MOBILIZATION - Equipment Installation		1	\$29,520.00	\$29,520.00

**Subtotal**      \$142,759.00



1309 S 204<sup>th</sup> Street #330  
 Elkhorn, NE 68022  
 (402) 496-2669

<b>Discount</b>	\$18,114.00
<b>Total Price</b>	\$124,645.00
<b>Tax</b>	Exempt
<b>Grand Total</b>	\$124,645.00
<b>Deposit Amount</b>	\$62,322.50

**NOTES**

**PROJECT DETAILS**

Bill to Address	Ship to Address	Project Address
Matt McLaughlin matt.mclaughlin@leytonwarriors.org 308-377-2301 504 Main Street Dalton, NE 69131	Matt McLaughlin matt.mclaughlin@leytonwarriors.org 308-377-2301 504 Main Street Dalton, NE 69131	504 Main St. Dalton, NE 69131

**CONDITIONS**

**Agreement and Acceptance** Upon acceptance, Crouch Recreation will perform the services described in the agreement. Any additional services requested that are not disclosed or specifically written in the agreement will incur additional costs.

**Payment Terms** All invoices for services described are payable per the payment terms listed on the Agreement. Electronic Payment (QuickBooks), Check and Credit Card (3% Fee) are all acceptable payment methods. Deposit is nonrefundable.

**Taxes** The owner is responsible for payment of all applicable federal, state, and local taxes and assessments (including sales, use and similar taxes) levied on the transaction. No tax exemption will be recognized unless a valid exemption certificate is provided at time of acceptance.

**Late charge** Any invoice unpaid after the due date will begin to accrue interest after the due date until the invoice is paid at the lesser of one and a half (1.5%) per annum or the highest lawful rate.

**Schedule** The schedule will be determined at the time of acceptance of the agreement.

**Deliveries** Production lead times vary depending on the complexity of the project and current workload. The delivery dates provided are estimates and not guaranteed. The Seller shall not be liable for delays due to factors beyond its control, including but not limited to acts of nature, material shortages, or transportation delays.

**Installation** The Customer shall provide access to the installation site and ensure it is prepared according to specifications. Crouch Recreation shall not be responsible for unanticipated site conditions, including but not limited to underground utilities, hidden obstacles, or structural deficiencies, unless such conditions were reasonably discoverable through routine inspections. The Customer shall be responsible for identifying and marking the location of any underground private utilities prior to installation. Crouch Recreation shall not be liable for damage to underground private utilities, property or irrigation systems resulting from the installation process.

**Custom Design & Approval** Crouch Recreation will provide the Customer with design proof for approval before production begins. Once approved, changes to the design may result in additional charges and delays in production and installation.

**SIGNATURE**

Signature	Name	Date



**Strasburg Lawn Structures, LLC dba  
Kings Swings**

3270 Lower Valley Rd  
Parkesburg, PA 19365-1633 USA  
+17176878210  
www.kingswingsets.com



**Estimate**

ADDRESS	SHIP TO	ESTIMATE	4345
Estimates	69131, NE	DATE	05/29/2025
3270 Lower Valley Road			
Parkesburg, PA 19365			

SALES REP  
KLF

DESCRIPTION	QTY	RATE	AMOUNT
THE RANGER - COMMERCIAL FLEX Standard Features: - 6' x 12' Double Deck w/5' & 7' Deck Heights (2) - Commercial Grade Roof (2) - 6' x 4' Solid Bridge - 6' Tunnel - 7' Turbo Tube Slide - 5' Avalanche Slide (2) - 5' Staircase w/Poly Railing - 5' Rock Wall - 7' Rock Wall - 5' ADA Staircase - Ships Wheel (2) - 3-Rope Tire Swing	1	30,269.00	30,269.00
Delivery & Installation	30,269	0.25	7,567.25
SUBTOTAL			37,836.25
TAX			0.00
TOTAL			<b>\$37,836.25</b>

Accepted By

Accepted Date





June 23, 2025

Leyton High School  
410 Main Street  
Dalton, NE 69131

To Whom This May Concern,

Thank you for allowing us to quote the update to the above listed property. Per your request, we have prepared a quote with options regarding the update. We appreciate your confidence in our business. Upon acceptance of this proposal, please initial which option and then sign a copy of the proposal and return it to our office as soon as possible so that we can schedule for install.

**Option #1: Labor and material to install a new Duplex water softener system on the hot & cold water.**

- 1 Clack WS-2-EE Professional Series 128,000 grain metered duplex water softener system  
5 yr. mineral tank, 5 yr. brine tank, 5 yr. valve body ( excluding consumable parts) and  
labor 1 yr. warranty
- \* Need Forms 13 & 17 to be tax exempt

**Cash price: \$21,478.00**

**Note: Licensed electrician will have to install an outlet into the storage room by the water softeners.  
Questions call shop 308-632-4185 and ask for Scott**

**All work is to be accomplished during regular business hours. If service is requested outside of that time, it will incur additional cost. A 50% down payment is required before any material is ordered.**

\*\* This proposal may be withdrawn by us                      Authorized  
if not accepted within 25 days.                                      Signature

*Scott Lane*

Acceptance of proposal: By signing below, you are giving us authorization to do the work as specified with the above prices and conditions stated.

Date of acceptance \_\_\_\_\_ Signature \_\_\_\_\_

Thank you for your business. We do expect payment within 21 days on any outstanding balance, so please process this invoice within that time. There will be a 1.5% interest charge per month on late invoices.





Day & Night Plumbing and Heating, LLC  
 1400 Jackson Street  
 Sidney, NE 69162  
 254-1008



### Customer Bid Proposal

**Client:** Leyton Schools

**Date:** 7-10-25

**Location:** Dalton

**We hereby submit the following bid for your consideration:**

Quote for installing new commercial water softener  
 Water softener is a Water Right C43 series  
 This includes new piping to locate in closet next to water heaters  
 This includes all materials and labor to make job complete

**Total Bid: \$13,850.00**

Note: This proposal may be withdrawn by Day & Night Plumbing & Heating, LLC if not accepted and signed by customer within 30 days.

**Customer Acceptance**

The above prices, specifications and conditions are satisfactory and are hereby accepted. Day & Night Plumbing and Heating, LLC is authorized to do the work as specified. Payment must be made as outlined below.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Payment by customer to be made as follows**

50% down to begin job                      Cash                      Credit Card                      Check

50% due at time of signing bid, remaining balance due upon completion of job

All materials used are guaranteed as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications which involves extra costs will be executed only written order and will become an extra charge over and above the estimate. All agreements are contingent upon accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Day & Night Authorized Signature: \_\_\_\_\_

50% due at time of signing bid, remaining balance due upon completion of job

## July 2025 Technology Disposal

- 5 Mimio Classroom Projectors - irrelevant
- 2 VHS player
- 5 laptops - broken
- 1 back up battery - broken