

Cheyenne County School District #17-0003  
Leyton Public Schools Board of Education  
Regular Meeting - April 13, 2023  
All times mountain

1. Call to Order
  - 1.1. Announcement of Open Meetings Act Posting
  - 1.2. Roll Call
  - 1.3. Communications; Pledge of Allegiance
  - 1.4. Approval of Agenda
2. Hearings and Persons to Address the Board
3. Special Presentations to the Board
  - 3.1. Presentation by Chris Lind
  - 3.2. Presentation by Senior Class regarding Senior Trip
4. Reports
  - 4.1. Student Board Member's Report
  - 4.2. Board Reports
  - 4.3. Principal's Report
  - 4.4. Superintendent's Report
    - 4.4.1. Athletic Director
5. Regular Agenda
  - 5.1. Excusing a Board Member(s);
  - 5.2. Special Recognition;
  - 5.3. Review, consider, and take action regarding the minutes of the Regular Board meeting from March 16, 2023
  - 5.4. Review, consider, and take action regarding claims warrants and transfers
  - 5.5. Review, consider, and take action regarding review of policies 5052-5067
  - 5.6. Review Consider and take action on Policy Number 6005: Academic Credits and Graduation: To include middle school students receiving credit for High School Classes.
  - 5.7. Review, consider, and take action regarding review Return to Safe Instruction and Learning Continuity Plan
  - 5.8. Review, consider, and take action regarding contracting with First National Capital Contract for services
  - 5.9. Review, consider, and take action regarding the resignation of Mackenzie Ivie from the High School English position.
  - 5.10. Review Consider and take action on hiring certified staff for Jessica Hanks as High School English teacher.
  - 5.11. Review, consider, and take action regarding hiring Certified Staff, Melissa Fesmire for the 5th-grade position.
  - 5.12. Review, consider, and take action regarding hiring Certified Staff, Vali McDaniel as the 6-8 ELA teacher.
  - 5.13. Review, consider, and take action regarding the hiring of Certified Staff member Natasha Haupt as the High School Business Teacher.
  - 5.14. Review, consider and take action on Special Duties assignments for the 23/24 school year.

- 5.15. Review, consider, and take action regarding the transfer of \$90,000 from the General Fund to the Nutrition Fund
- 5.16. Review, consider, and take action regarding a quote to paint the high school gym
- 5.17. Review, consider, and take action regarding leave request from Mr. McLaughlin for summer dates and planned vacation
- 5.18. Review consider and take action on purchasing a special education curriculum in the amount of \$8,070.55
- 5.19. Review, Consider and take action on the purchase of a new Student information platform in the amount of \$26,514.00
- 5.20. Review, consider and take action on the resignation of Chris Morgan as Boy's Basketball Coach
- 5.21. Discuss, review, consider and take action on a quote to replace carpet and flooring at both attendance sites for a total of \$45,267.49
6. Informational Items
  - 6.1. Next Regular Meeting;
7. Adjournment

Should anyone be present and wish to address the Board, the Board Chairman will read the following guidelines:

- 1) Leyton Board of Education recognizes the importance of citizen participation in school district matters;
- 2) Only those speakers recognized by the Board President shall be allowed to speak;
- 3) A time limit of five minutes per speaker is allowed and no more than twenty minutes will be divided among those who wish to address the Board;
- 4) Defamatory or abusive remarks are out of order and a speaker will lose his/her privilege of address if such conduct or remarks occur;
- 5) A speaker at a Board meeting shall NOT orally initiate charges or complaints against District employees OR challenge instructional materials used in the District but shall use the appropriate Board policy to process such complaints;
- 6) The Superintendent and Board are not subject to questioning by the speaker(s);
- 7) To speak to an agenda item an individual must:
  - a. Stand and be recognized by the Board President;
  - b. State your name and address;
  - c. State the agenda item to which you wish to speak;
  - d. Your name will be placed under that agenda item and you will be called upon to speak when that topic is up for discussion;
- 8) If the speaker has written or printed materials to be circulated during a board meeting, he/she must have submitted this information to the Superintendent not later than the Friday immediately preceding the Monday Board meeting. Written materials not submitted by the deadline will not be reviewed or considered by the board at the meeting.

Key Points to Remember:

- 1) The Board takes no action on items brought up during this time;
- 2) Board members or the Superintendent may question a speaker or make comments in response to a speaker. However, the Board and Superintendent are not subject to questioning by speakers.

# School Board Report

Date: 4/13/23

## Time and Location of meeting:

- 7 pm, Leyton Multi-purpose room

## Review of current events

Thank you for having us. I'm Cort Rummel, President of the Student Council. We are in the planning phase of future projects and Warrior period competitions.

## Current events

- We have held 2 meetings since the last report.
- In conjunction with Ms. Primm, Student Council has been planning Warrior Period competitions to increase school spirit.
  - The Warrior Period Lip Sync Contest will take place Wednesday, April 19th.
  - The Warrior Period Scavenger Hunt will take place the first week in May.
- We have also been coordinating event details for the Cornhole Tournament on May 6th.

## Treasurer's Report

As of 3/31/2023

- StuCo checking account balance: \$3866.51
- No expenses coming out

**Fundraising:** Community Calendars - we are collecting the few remaining calendar ad payments. Calendars are available for purchase and pickup. They are \$5 each. Please contact Mrs. Ivie to order or stop by the office.

Student Council will hold a Corn Hole Tournament fundraiser on May 6th. Check in is at 9am and the tournament starts at 10am. It is \$50 per team to register. 1st place will win \$150 and 2nd place will receive \$50. We will be raffling off a custom set of Leyton cornhole boards. We will also be barbecuing hotdogs and hamburgers. All players will receive free lunch with their entry.

## Open issues

- There are no open issues at this time.

## Communications

- Ask the board for questions or communications to take back to the StuCo

## Ask to be excused

- May we be excused from the meeting?



Proceedings of the  
Leyton Public Schools  
Cheyenne County School District #03  
Board of Education Meeting  
March 16, 2023 – 5:30 p.m.  
High School Multi-Purpose Room in Dalton, NE

CALL TO ORDER:

President Ryan Borges called the regular school board meeting to order at 5:30 p.m. The public was informed of the Open Meetings Act posted on the wall of the multi-purpose room. Publicized notice of the meeting was posted in the Sidney Sun-Telegraph, Leyton High School, Leyton Elementary/JH, at various businesses in the community, and on the [www.leytonwarriors.org](http://www.leytonwarriors.org) website on or before Thursday, March 9, 2023.

Members present: Shad Benish, Ryan Borges, Suzy Ernest, Rol Rushman, Sam Schumacher and Dave Wiedeman. Members absent: None. Also present were Superintendent Matt McLaughlin and HS Principal Kevin Thomas. In addition, there were five visitors.

The Pledge of Allegiance was recited. Communication was received from Anna Faye Van Anne.

Moved by Ernest, seconded by Wiedeman to approve the agenda as presented. Roll call vote: Yes: Benish, Borges, Ernest, Rushman, Schumacher, and Wiedeman. No: None. Motion carried 6-0.

REPORTS:

There were no public comments.

Claire Watchorn, STUCO Vice-President, presented the STUCO report.

Mr. McLaughlin presented the Budget and Negotiations Committee Report.

Mr. McLaughlin also presented the Building and Grounds Committee Report. Mr. Schumacher and Mr. Benish discussed areas of concern from their tour of the facilities.

Mr. Thomas presented the Secondary Principal's report.

Mr. McLaughlin presented the Superintendent's Report.

REGULAR AGENDA:

Moved by Ernest, seconded by Benish to recognize the 3<sup>rd</sup> Quarter HS Academic "A" Honor Roll students (Macey Roelle, Carlyn Thomas, Alec Watchorn, Zaili Benish, Shawnee Gamble, Ella Haley, Jaiden Schilreff, Jaxson Benish, Kaleb Borges, Trenton Rushman, Claire Watchorn, and Axi Benish); the 3<sup>rd</sup> Quarter HS Academic "A/B" Honor Roll students (Rolin Baca, Faith Lee, Kaydence Haupt, Ayden Hurt, Ciena McKenzie, Jonathan Kruse, Alex Slaughter, Chance Carter, Justin Ernest, Dawson Juelfs, Jakob Kruse, Cort Rummel, Damyn Russ, and Morgan Shaw); 3<sup>rd</sup> Quarter Perfect Attendance (Jaxson Benish); 3<sup>rd</sup> Quarter 95% or Better Attendance (Kaleb Borges, Kaitlyn Craig, Sydney Fortune, Shawnee Gamble, Jerry Hajek, Ella Haley, Hope Lee, Isaac Lipska, Kaleb Miller, Macey Roelle, Holden Syverson, Carlyn Thomas, Alec Watchorn, and Claire Watchorn); to the Boys Basketball team for a great season ending at District Finals; to the Girls Basketball team for winning the District title and earning a trip to the state basketball tournament; to the State Speech Qualifiers (Holden Syverson-Informative, Lila McLaughlin-Poetry, and Shawnee Gamble, Michael Kepler, and Cort Rummel-OID); to the FFA District participants (Trenton Rushman-14<sup>th</sup> in Livestock Judging; Mercedes Heidemann-9<sup>th</sup> and Carlyn Thomas-13<sup>th</sup> in Nursery & Landscaping); to the HS Quiz Bowl team for placing 7<sup>th</sup> at Bayard (Individual placers: Dawson Juelfs-5<sup>th</sup> and Chance Carter-7<sup>th</sup>); to the Regional Science Fair winners who qualified for State (Jonathan Kruse & Trenton Rushman-1<sup>st</sup>, Damyn Russ-3<sup>rd</sup>, and Kaleb Borges-4<sup>th</sup>); to Mrs. Rathman and Mrs. Blomenkamp on reviewing special education curriculum; to Chris Lind for her hard work on our recent Lunch Review Audit; and Mrs. Haley for her work on continuing our fantastic website. Roll Call Vote: Yes: Borges, Ernest, Rushman, Schumacher, Wiedeman, and Benish. No: None. Motion carried 6-0.

Moved by Rushman, seconded by Benish to approve the minutes of the regular Board Meeting on February 13, 2023. Roll call vote: Yes: Ernest, Rushman, Schumacher, Wiedeman, Benish, and Borges. No: None. Motion carried 6-0.

Moved by Schumacher, seconded by Benish to approve bills and financial reports from all funds as presented. Roll call vote: Yes: Rushman, Schumacher, Wiedeman, Benish, Borges, and Ernest. No: None. Motion carried 6-0.

Motion by Wiedeman, seconded by Ernest to accept, with regret, the resignation of Jamie Thompson, Elementary Teacher, and thank her for her service to the District. Roll call vote: Yes: Schumacher, Wiedeman, Benish, Borges, Ernest, and Rushman. No: None. Motion carried 6-0.

The Board reviewed Policies #5035-5050. No action was necessary.


INFORMATIONAL ITEMS:

1. Next Regular Meeting: Thursday, April 13, 2023 at 7:00 p.m. in the High School Library


ADJOURNMENT:

Moved by Schumacher, seconded by Ernest to adjourn the meeting at 6:34 p.m. Roll call vote: Yes: Wiedeman, Benish, Borges, Ernest, Rushman, and Schumacher. No: None. Motion carried 6-0.

Approved by,

  
Suzy Ernest, Secretary  
Leyton Board of Education

Respectfully submitted,

  
Janella Kruse,  
Recording Secretary

# Payable Journal

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number						Encumber	

**Journal Number: 249      Early April Payable      Posted: 04/05/2023**

<b>MELTON2</b>	Tim Melton							
04052023		03/31/2023		04/05/2023		Stage Lights		
1	01-2-02620-431-001					Repairs & Maintenance - Building Ma	0.00	4,454.09

**Total Invoice:**      0.00      4,454.09

**Total Vendor:**      0.00      4,454.09

0.00      4,454.09

**Journal Total:**      **0.00**      **4,454.09**

Fund Summary  
01 - General Fund

0.00      4,454.09

Payroll Summary

Accrued Fund Summary

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number					Description	Encumber	
<b>Journal Number: 281</b>			<b>April Vendor Payables</b>			<b>Posted: 04/11/2023</b>		
<b>BOMGAARS Bomgaars</b>								
56708381		03/14/2023		03/15/2023		Supplies		
1	01-2-02620-610-001					Supplies - Building Operations	0.00	167.60
<b>Total Invoice:</b>							0.00	167.60
56711460		03/29/2023		04/05/2023		Maintenance Supplies		
1	01-2-02620-610-001					Supplies - Building Operations	0.00	118.58
<b>Total Invoice:</b>							0.00	118.58
04052023		04/05/2023		04/05/2023		Maintenance Supplies		
1	01-2-02620-610-001					Supplies - Building Operations	0.00	349.99
<b>Total Invoice:</b>							0.00	349.99
56713587		04/07/2023		04/11/2023		Supplies		
1	01-2-02630-610-001					Supplies - Grounds Care/Upkeep	0.00	57.48
2	01-2-02630-610-003					Supplies - Grounds Care/Upkeep	0.00	57.47
<b>Total Invoice:</b>							0.00	114.95
<b>Total Vendor:</b>							0.00	751.12
<b>DALTPHON Dalton Telephone c/o</b>								
04082023		04/08/2023		04/08/2023		Telephone		
1	01-2-02410-530-001					Communications - School Administrat	0.00	328.52
<b>Total Invoice:</b>							0.00	328.52
<b>Total Vendor:</b>							0.00	328.52
<b>FINNEYS Finneys</b>								
325851		03/27/2023		04/05/2023		Maintenance Supplies		
1	01-2-02620-610-001					Supplies - Building Operations	0.00	47.42
<b>Total Invoice:</b>							0.00	47.42
<b>Total Vendor:</b>							0.00	47.42
<b>GURLDIES Gurley Diesel / Auto</b>								
9149		03/28/2023		03/31/2023		Grey Van Service		
1	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	73.50
2	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	79.78
3	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	4.41
<b>Total Invoice:</b>							0.00	157.69
9151		03/30/2023		03/31/2023		Grey Van Shocks		
1	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	367.50
2	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	448.93
3	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	22.05

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number						Encumber	
<b>Total Invoice:</b>							0.00	838.48
9169			04/06/2023		04/08/2023	Tractor Repairs & Service		
1	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	2,096.00
2	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	1,135.26
3	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	120.00
<b>Total Invoice:</b>							0.00	3,351.26
<b>Total Vendor:</b>							0.00	4,347.43
<b>JWPEPPER</b>		<b>J W Pepper &amp; Son Inc.</b>						
	365071406		02/10/2023		03/28/2023	Music Supplies		
1	01-2-01100-610-001					Supplies - Regular Instruction	0.00	18.00
<b>Total Invoice:</b>							0.00	18.00
	365043180		02/03/2023		03/28/2023	Music Supplies		
1	01-2-01100-610-001					Supplies - Regular Instruction	0.00	47.93
<b>Total Invoice:</b>							0.00	47.93
	365177319		03/10/2023		03/28/2023	Music Supplies		
1	01-2-01100-610-003					Supplies - Regular Instruction	0.00	45.00
<b>Total Invoice:</b>							0.00	45.00
	365169151		03/08/2023		03/28/2023	Music Supplies		
1	01-2-01100-610-003					Supplies - Regular Instruction	0.00	145.99
<b>Total Invoice:</b>							0.00	145.99
	365168616		03/08/2023		03/28/2023	Music Supplies		
1	01-2-01100-610-003					Supplies - Regular Instruction	0.00	59.99
<b>Total Invoice:</b>							0.00	59.99
<b>Total Vendor:</b>							0.00	316.91
<b>SIDNGLAS</b>		<b>Kurt &amp; Judy Adden</b>						
	53617		03/08/2023		04/03/2023	Windshield Repairs		
1	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	150.00
<b>Total Invoice:</b>							0.00	150.00
<b>Total Vendor:</b>							0.00	150.00
<b>SIDSUN</b>		<b>Sidney Sun-Telegraph</b>						
	157764		03/23/2023		03/28/2023	Legal Notice - Minutes		
1	01-2-02310-540-000					Advertising - Board of Education	0.00	84.30
<b>Total Invoice:</b>							0.00	84.30
	157765		03/23/2023		03/28/2023	Legal Notice - Payables		
1	01-2-02310-540-000					Advertising - Board of Education	0.00	34.36

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number						Encumber	
<b>Total Invoice:</b>							0.00	34.36
157843			04/06/2023		04/11/2023	Legal Notice - Meeting Notice		
1	01-2-02310-340-000					Other Prof Services - Board	0.00	8.71
<b>Total Invoice:</b>							0.00	8.71
157842			04/06/2023		04/11/2023	Legal Notice - Meeting Notice		
1	01-2-02310-540-000					Advertising - Board of Education	0.00	10.54
<b>Total Invoice:</b>							0.00	10.54
<b>Total Vendor:</b>							0.00	137.91
<b>YOUNGSP</b>	<b>Young's Plumbing And</b>							
4121			03/28/2023		04/08/2023	Install Rheem Comm Booster		
1	01-2-02620-431-001					Repairs & Maintenance - Building Ma	0.00	5,661.00
<b>Total Invoice:</b>							0.00	5,661.00
<b>Total Vendor:</b>							0.00	5,661.00
<b>Total Vendor:</b>							0.00	11,740.31
<b>BLACK</b>	<b>Black Hills Energy</b>							
04082023			04/08/2023		04/08/2023	Utilities		
1	01-2-02610-621-001					Utility Energy Services - Bldg Op	0.00	2,370.82
2	01-2-02610-621-003					Utility Energy Services - Bldg Op	0.00	2,312.66
<b>Total Invoice:</b>							0.00	4,683.48
<b>Total Vendor:</b>							0.00	4,683.48
<b>BOMGAARS</b>	<b>Bomgaars</b>							
6706927			03/07/2023		03/15/2023	Maintenance Supplies		
1	01-2-02620-610-001					Supplies - Building Operations	0.00	190.37
<b>Total Invoice:</b>							0.00	190.37
<b>Total Vendor:</b>							0.00	190.37
<b>BROADREAC</b>	<b>Broad Reach</b>							
ARU0352819			04/04/2023		04/05/2023	Library Books		
1	01-2-02220-640-003					Books and Periodicals - Library/Med	0.00	291.41
<b>Total Invoice:</b>							0.00	291.41
<b>Total Vendor:</b>							0.00	291.41
<b>CAPITAL</b>	<b>Capital Business</b>							
33714089			03/27/2023		04/06/2023	Copiers		
1	01-2-02410-442-001					Rental Equipment - Copiers - School	0.00	1,064.34
2	01-2-02410-442-003					Rental Equipment - Copiers - School	0.00	1,064.04

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name				Accrued	
Inv Number	Inv Date	PO Number	PO Date	Description	Encumber	Payable
Line	Account Number		Description			
<b>Total Invoice:</b>					0.00	2,128.38
<b>Total Vendor:</b>					0.00	2,128.38
<b>CHEYCOSHE Cheyenne County</b>						
04112023	04/11/2023		04/11/2023	SRO Services		
1	01-2-02660-340-001			Security - Other Prof Services	0.00	375.00
2	01-2-02660-340-003			Security - Other Prof Services	0.00	375.00
<b>Total Invoice:</b>					0.00	750.00
<b>Total Vendor:</b>					0.00	750.00
<b>DALTPHON Dalton Telephone c/o</b>						
04062023	04/06/2023		04/06/2023	Telephone		
1	01-2-02410-530-003			Communications - School Administrat	0.00	193.09
<b>Total Invoice:</b>					0.00	193.09
<b>Total Vendor:</b>					0.00	193.09
<b>DASSTATE DAS State Accounting -</b>						
1360318	03/10/2023		03/20/2023	Network Service		
1	01-2-02230-382-001			Distance Education & Telecommunicat	0.00	238.13
<b>Total Invoice:</b>					0.00	238.13
<b>Total Vendor:</b>					0.00	238.13
<b>DEMCO Demco</b>						
7276243	03/14/2023		03/23/2023	Supplies		
1	01-2-02220-610-001			Supplies - Library/Media	0.00	291.50
<b>Total Invoice:</b>					0.00	291.50
<b>Total Vendor:</b>					0.00	291.50
<b>DPELECT DP Electronics LLC</b>						
10142270	04/07/2023		04/08/2023	Service		
1	01-2-02620-431-001			Repairs & Maintenance - Building Ma	0.00	20.00
<b>Total Invoice:</b>					0.00	20.00
<b>Total Vendor:</b>					0.00	20.00
<b>ESU13 E S U 13</b>						
04052023	04/05/2023		04/05/2023	Services		
1	01-2-01100-591-001			ESU Service - VALTS Learning	0.00	80.00
2	01-2-02190-591-001			Support Services - ESU	0.00	209.00
3	01-2-02190-591-003			Support Services - ESU	0.00	209.00
4	01-2-02190-591-003			Support Services - ESU	0.00	35.00
5	01-2-02224-382-001			Educational TV Services - Distance	0.00	770.00

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number					Description	Encumber	Payable
		6	01-2-02224-382-001			Educational TV Services - Distance	0.00	350.00
		7	01-2-02224-382-001			Educational TV Services - Distance	0.00	708.33
		8	01-2-02152-591-003			SPED Speech Services-ESU-Age 3-5	0.00	272.60
		9	01-2-01200-330-001			Training & Development - SPED	0.00	48.30
		10	01-2-01200-591-003			SPED Profess Services-ESU	0.00	402.15
		11	01-2-01200-591-001			SPED Profess Services-ESU	0.00	650.00
		12	01-2-01200-591-003			SPED Profess Services-ESU	0.00	650.00
		13	01-2-01200-591-003			SPED Profess Services-ESU	0.00	647.50
		14	01-2-01200-591-003			SPED Profess Services-ESU	0.00	51.80
		15	01-2-01200-591-003			SPED Profess Services-ESU	0.00	9.72
		16	01-2-01291-591-003			SPED Instruction (3-5); ESU	0.00	21.81
		17	01-2-02151-591-003			SPED Speech Services-ESU-School	0.00	2,998.63
		18	01-2-02141-591-001			SPED Psych Services-ESU-School	0.00	73.33
		19	01-2-02141-591-003			SPED Psych Services-ESU-School	0.00	1,906.67
		20	01-2-02181-591-003			SPED Vision Services-ESU-School	0.00	121.50
						<b>Total Invoice:</b>	0.00	10,215.34
						<b>Total Vendor:</b>	0.00	10,215.34
<b>FINNEYS</b>	<b>Finneys</b>							
		325624	03/20/2023		03/20/2023	Supplies		
		1	01-2-02630-610-001			Supplies - Grounds Care/Upkeep	0.00	269.96
		2	01-2-02630-610-003			Supplies - Grounds Care/Upkeep	0.00	269.95
						<b>Total Invoice:</b>	0.00	539.91
						<b>Total Vendor:</b>	0.00	539.91
<b>FRENCHVAL</b>	<b>Frenchman Valley Coop</b>							
		04052023	04/05/2023		04/05/2023	Fuel		
		1	01-2-02710-626-000			Fuel - Student Transportation	0.00	3,344.25
						<b>Total Invoice:</b>	0.00	3,344.25
						<b>Total Vendor:</b>	0.00	3,344.25
<b>GURLDIES</b>	<b>Gurley Diesel / Auto</b>							
		9138	03/22/2023		03/23/2023	White Van Service		
		1	01-2-02730-431-000			Repairs & Maintenance - Student Tra	0.00	73.50
		2	01-2-02730-431-000			Repairs & Maintenance - Student Tra	0.00	89.52
		3	01-2-02730-431-000			Repairs & Maintenance - Student Tra	0.00	4.41
						<b>Total Invoice:</b>	0.00	167.43
						<b>Total Vendor:</b>	0.00	167.43
<b>IVIEMAC</b>	<b>Mackenzie Ivie</b>							
		03202023	03/20/2023		03/20/2023	Tuition Credit		
		1	01-2-01100-251-001			Tuition Reimbursement - Teachers	0.00	2,100.00

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number						Encumber	
<b>Total Invoice:</b>							0.00	2,100.00
<b>Total Vendor:</b>							0.00	2,100.00
<b>JWPEPPER J W Pepper &amp; Son Inc.</b>								
	365182549		03/13/2023		03/28/2023	Music Supplies		
1	01-2-01100-610-001					Supplies - Regular Instruction	0.00	19.73
<b>Total Invoice:</b>							0.00	19.73
<b>Total Vendor:</b>							0.00	19.73
<b>KESSLER Lindsey Kessler</b>								
	04082023		04/08/2023		04/08/2023	Supplies		
1	01-2-01100-610-003					Supplies - Regular Instruction	0.00	18.10
<b>Total Invoice:</b>							0.00	18.10
<b>Total Vendor:</b>							0.00	18.10
<b>MARC Mid American Research</b>								
	0786649-IN		03/24/2023		04/03/2023	Supplies		
1	01-2-02620-610-001					Supplies - Building Operations	0.00	288.00
<b>Total Invoice:</b>							0.00	288.00
<b>Total Vendor:</b>							0.00	288.00
<b>MARICKS Marick's Waste Disposal,</b>								
	04032023		04/03/2023		04/03/2023	Trash Service		
1	01-2-02610-410-003					Utility Services - Building Operat	0.00	137.00
<b>Total Invoice:</b>							0.00	137.00
<b>Total Vendor:</b>							0.00	137.00
<b>MATHESON Matheson Tri-Gas, Inc</b>								
	0052150172		03/31/2023		04/03/2023	Shop Supplies		
1	01-2-01100-610-001					Supplies - Regular Instruction	0.00	72.93
<b>Total Invoice:</b>							0.00	72.93
<b>Total Vendor:</b>							0.00	72.93
<b>NELANDTIR Nebraskaland Tire</b>								
	22680		03/24/2023		03/28/2023	Tire Repair		
1	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	5.00
2	01-2-02730-431-000					Repairs & Maintenance - Student Tra	0.00	20.00
<b>Total Invoice:</b>							0.00	25.00
<b>Total Vendor:</b>							0.00	25.00

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	Payable
Line	Account Number					Description	Encumber	
<b>NESAFETY</b>		<b>Nebraska Safety &amp; Fire</b>						
112207		04/10/2023		04/11/2023		Inspection		
1	01-2-02620-431-001					Repairs & Maintenance - Building Ma	0.00	359.00
						<b>Total Invoice:</b>	0.00	359.00
						<b>Total Vendor:</b>	0.00	359.00
<b>NIBC</b>		<b>LinPepCo</b>						
9500000732		04/06/2023		04/08/2023		Equipment Rental		
1	01-2-02610-442-001					Rental Equipment - Building Operati	0.00	100.00
						<b>Total Invoice:</b>	0.00	100.00
						<b>Total Vendor:</b>	0.00	100.00
<b>NYFF</b>		<b>David H Nyffeler</b>						
04082023		04/08/2023		04/08/2023		Car Wash		
1	01-2-02710-890-000					Misc. Expenses - Student Transporta	0.00	10.00
						<b>Total Invoice:</b>	0.00	10.00
						<b>Total Vendor:</b>	0.00	10.00
<b>REGIONAL</b>		<b>Regional Care, Inc.</b>						
0000067202		04/01/2023		03/28/2023		Service		
1	01-2-01100-292-001					Other Employee Benefits - Employee	0.00	17.50
2	01-2-01100-292-003					Other Employee Benefits - Employee	0.00	17.50
						<b>Total Invoice:</b>	0.00	35.00
						<b>Total Vendor:</b>	0.00	35.00
<b>SIDNGLAS</b>		<b>Kurt &amp; Judy Adden</b>						
53606		03/02/2023		04/03/2023		Windows		
1	01-2-02620-431-003					Repairs & Maintenance - Building Ma	0.00	235.84
						<b>Total Invoice:</b>	0.00	235.84
						<b>Total Vendor:</b>	0.00	235.84
<b>SIDREGMED2</b>		<b>Cheyenne County</b>						
333-23		03/31/2023		04/08/2023		OT Service		
1	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	395.00
2	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	118.50
3	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	79.00
4	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	79.00
5	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	434.50
6	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	79.00
7	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	79.00
8	01-2-02161-340-003					Occupational Therapy - SPED - Schoo	0.00	36.68

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name				Accrued	
Inv Number	Inv Date	PO Number	PO Date	Description	Encumber	Payable
Line	Account Number		Description			
<b>Total Invoice:</b>					0.00	1,300.68
<b>Total Vendor:</b>					0.00	1,300.68
<b>SIDSUN</b>	<b>Sidney Sun-Telegraph</b>					
03202023	03/20/2023		03/20/2023	Subscription		
1	01-2-02220-640-003			Books and Periodicals - Library/Med	0.00	50.00
<b>Total Invoice:</b>					0.00	50.00
<b>Total Vendor:</b>					0.00	50.00
<b>STUDENT</b>	<b>Student Assurance</b>					
04032023	04/03/2023		04/03/2023	Catastrophic Insurance		
1	01-2-02310-890-000			Misc. Expenses - Board of Education	0.00	500.00
<b>Total Invoice:</b>					0.00	500.00
<b>Total Vendor:</b>					0.00	500.00
<b>USBANK</b>	<b>US Bank</b>					
04082023	04/08/2023		04/08/2023	Miscellaneous		
1	01-2-02710-890-000			Misc. Expenses - Student Transporta	0.00	8.49
2	01-2-02710-890-000			Misc. Expenses - Student Transporta	0.00	6.75
3	01-2-02710-890-000			Misc. Expenses - Student Transporta	0.00	16.35
4	01-2-02710-626-000			Fuel - Student Transportation	0.00	61.71
5	01-2-02710-626-000			Fuel - Student Transportation	0.00	64.91
6	01-2-02620-610-003			Supplies - Building Operations	0.00	22.99
7	01-2-02710-626-000			Fuel - Student Transportation	0.00	60.70
8	01-2-02710-626-000			Fuel - Student Transportation	0.00	84.44
9	01-2-02710-626-000			Fuel - Student Transportation	0.00	68.03
10	01-2-02410-890-001			Misc. Expenses - School Administrat	0.00	104.99
11	01-2-02410-890-001			Misc. Expenses - School Administrat	0.00	767.05
12	01-2-02710-890-000			Misc. Expenses - Student Transporta	0.00	12.50
13	01-2-02410-610-001			Supplies - School Administration	0.00	576.45
14	01-2-02410-610-001			Supplies - School Administration	0.00	22.99
15	01-2-02230-610-003			Supplies - Technology	0.00	8.99
16	01-2-02230-610-003			Supplies - Technology	0.00	9.49
17	01-2-02230-890-001			Misc. Expenses - Technology	0.00	34.95
18	01-2-02410-610-001			Supplies - School Administration	0.00	39.58
19	01-2-02410-610-001			Supplies - School Administration	0.00	45.96
20	01-2-02410-610-001			Supplies - School Administration	0.00	8.95
21	01-2-02320-610-000			Supplies - Superintendent	0.00	33.58
22	01-2-01100-640-001			Books & Periodicals - Regular Instr	0.00	92.88
23	01-2-01100-610-001			Supplies - Regular Instruction	0.00	91.96
24	01-2-02230-610-001			Supplies - Technology	0.00	22.29
25	01-2-02230-610-003			Supplies - Technology	0.00	22.29

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name	Inv Number	Inv Date	PO Number	PO Date	Description	Accrued	
		Line	Account Number			Description	Encumber	Payable
		26	01-2-02320-610-000			Supplies - Superintendent	0.00	13.86
		27	01-2-02620-610-001			Supplies - Building Operations	0.00	484.32
		28	01-2-06200-610-003			Supplies - Title 1 Part A - Federal	0.00	98.95
		29	01-2-02230-432-001			Technology-Related Repairs & Mainte	0.00	378.72
		30	01-2-02230-432-003			Technology-Related Repairs & Mainte	0.00	378.72
						<b>Total Invoice:</b>	0.00	3,643.84
						<b>Total Vendor:</b>	0.00	3,643.84
<b>VILLDALT</b>	<b>Village Of Dalton</b>							
		03282023	03/28/2023		03/28/2023	Utilities		
		1	01-2-02610-410-001			Utility Services - Building Operat	0.00	34.00
		2	01-2-02610-410-001			Utility Services - Building Operat	0.00	34.00
		3	01-2-02610-410-001			Utility Services - Building Operat	0.00	417.62
						<b>Total Invoice:</b>	0.00	485.62
						<b>Total Vendor:</b>	0.00	485.62
<b>VILLGURL</b>	<b>Village Of Gurley</b>							
		04062023	04/06/2023		04/06/2023	Utilities		
		1	01-2-02610-410-003			Utility Services - Building Operat	0.00	689.13
						<b>Total Invoice:</b>	0.00	689.13
						<b>Total Vendor:</b>	0.00	689.13
<b>WHEAPUBL</b>	<b>Wheat Belt PPD</b>							
		04112023	04/11/2023		04/11/2023	Utilities		
		1	01-2-02610-621-001			Utility Energy Services - Bldg Op	0.00	335.67
		2	01-2-02610-621-001			Utility Energy Services - Bldg Op	0.00	1,839.73
		3	01-2-02610-621-001			Utility Energy Services - Bldg Op	0.00	246.22
		4	01-2-02610-621-003			Utility Energy Services - Bldg Op	0.00	55.03
		5	01-2-02610-621-003			Utility Energy Services - Bldg Op	0.00	1,551.05
						<b>Total Invoice:</b>	0.00	4,027.70
						<b>Total Vendor:</b>	0.00	4,027.70
<b>YOUNGSP</b>	<b>Young's Plumbing And</b>							
		4112	03/16/2023		03/23/2023	Water Main Leak		
		1	01-2-02620-431-003			Repairs & Maintenance - Building Ma	0.00	110.00
						<b>Total Invoice:</b>	0.00	110.00
						<b>Total Vendor:</b>	0.00	110.00
							0.00	37,260.86
						<b>Journal Total:</b>	<b>0.00</b>	<b>49,001.17</b>

# Payable Journal ( Reprint )

Fiscal Year: 2023

Vendor ID	Vendor Name						
Inv Number	Inv Date	PO Number	PO Date	Description		Accrued	
Line	Account Number		Description			Encumber	Payable
Fund Summary							
01 - General Fund						0.00	49,001.17
Payroll Summary							
Accrued Fund Summary							

TREASURER'S REPORT

April 13, 2023

Beginning Bank Statement Balance (3-1-2023) \$ 1,356,266.48

Receipts:

Cheyenne Co. taxes . . . . .	\$	222,324.78	
Morrill Co. taxes	\$	10,572.86	
SPED SA FFR Reimb 21-22	\$	14,809.00	
Receipts	\$	150.00	
State Aid	\$	17,994.00	
NOW Interest on Checking	\$	1,389.63	
	\$	<u>267,240.27</u>	\$ 1,623,506.75

Expenses: Debits Clearing the Bank in March \$ 308,547.34

Ending Bank Statement Balance (3-31-2023) \$ 1,314,959.41

Outstanding Checks \$ 1,323.66

Reconciliation Book Balance \$ 1,313,635.75

Outstanding Expenses:

April Payroll	\$	128,145.99
April Payroll Withholding	\$	125,320.48
April Vendor Payable Journal	\$	53,455.26
	\$	<u>306,921.73</u>

Book Balance:

\$ 1,006,714.02

DEPRECIATION FUND: (CHECKING)

Beginning bank balance . . . . .	\$	170,227.13
Interest Earned	\$	108.43
Closing Bank Balance	\$	<u>170,335.56</u>

TIME CERTIFICATES:

General Fund CD

Beginning Bank Balance	\$	118,688.03
Interest Earned	\$	-
Closing Bank Balance	\$	<u>118,688.03</u>

BUILDING FUND: (CHECKING)

Beginning bank balance	\$	310,758.64
Cheyenne County	\$	4,010.07
Morrill County	\$	210.17
Interest earned	\$	331.69
Closing Bank Balance	\$	<u>315,310.57</u>

through March

# Monthly Receipt for Board

Account	Description	22-23 Budgeted	Monthly Receipts	YTD Receipts	Remaining budget	% Spent YTD	% Remaining budget
01-1100	Property Tax	3,775,090.00	219,769.46	2,218,759.57	1,556,330.43	58.77	41.23
01-1115	Carline Tax	15,000.00	0.00	1,940.63	13,059.37	12.94	87.06
01-1125	Motor Vehicle Tax	110,000.00	12,015.66	70,208.14	39,791.86	63.83	36.17
01-1510	Interest	1,500.00	1,389.63	5,888.07	-4,388.07	392.54	-292.54
01-1990	Other Local Receipts	200.00	150.00	16,692.45	-16,492.45	8,346.23	-8,246.23
01-2110	Fines and License Fees	10,000.00	902.35	7,714.26	2,285.74	77.14	22.86
01-2130	Other County Sources	500.00	0.00	0.00	500.00	0.00	100.00
01-3110	State Aid	179,947.00	17,994.00	125,962.00	53,985.00	70.00	30.00
01-3120	SPED Programs	75,000.00	14,809.00	49,231.00	25,769.00	65.64	34.36
01-3125	SPED Transportation	7,000.00	0.00	0.00	7,000.00	0.00	100.00
01-3180	Pro Rate Motor Vehicle	8,000.00	0.00	2,291.81	5,708.19	28.65	71.35
01-3400	State Apportionment	10,000.00	0.00	20,325.31	-10,325.31	203.25	-103.25
01-3500	State Categorical	8,000.00	0.00	8,614.80	-614.80	107.69	-7.69
01-3535	High Ability Learners	3,000.00	0.00	3,371.00	-371.00	112.37	-12.37
01-4500	Title 1	40,000.00	0.00	0.00	40,000.00	0.00	100.00
01-4512	IDEA Programs	30,500.00	0.00	39,045.00	-8,545.00	128.02	-28.02
01-4530	Other Federal Receipts	46,000.00	0.00	96,178.00	-50,178.00	209.08	-109.08
01-4708	Medicaid in Public	5,000.00	0.00	5,130.94	-130.94	102.62	-2.62
01-4709	Medicaid Administrative	6,000.00	0.00	3,176.03	2,823.97	52.93	47.07
		4,330,737.00	267,030.10	2,674,529.01	1,656,207.99	61.75	38.24

through March

# Monthly Expense for Board

Account	Description	22-23 Budgeted	Month Expenses	YTD Expenses	Remaining Budget	% Spent YTD	% Remaining Budget
01-1000	All Instruction Programs	2,400,000.00	147,940.51	1,003,303.14	1,396,696.86	41.80	58.20
01-1200	SPED Instructional	250,000.00	14,170.41	114,836.80	135,163.20	45.93	54.07
01-2100	Supp Services - Pupils	230,000.00	21,511.18	158,247.36	71,752.64	68.80	31.20
01-2140	SPED Services	50,000.00	8,969.43	49,012.25	987.75	98.02	1.98
01-2200	Supp Services - Staff	250,000.00	16,250.22	111,907.50	138,092.50	44.76	55.24
01-2310	Board of Education	25,000.00	1,734.91	18,826.87	6,173.13	75.31	24.69
01-2320	Executive Administration	230,000.00	7,827.64	67,839.64	162,160.36	29.50	70.50
01-2330	District Legal Services	50,000.00	320.00	3,435.00	46,565.00	6.87	93.13
01-2410	Office of the Principal	400,000.00	30,116.37	184,093.46	215,906.54	46.02	53.98
01-2500	Gen Admin - Business	137,000.00	9,525.52	88,618.82	48,381.18	64.69	35.31
01-2600	Bldg Maint/Operation	450,000.00	28,312.58	188,881.86	261,118.14	41.97	58.03
01-2710	Pupil Transportation	250,000.00	20,365.53	148,953.73	101,046.27	59.58	40.42
01-2712	SPED Pupil Trans	40,000.00	1,650.60	1,650.60	38,349.40	4.13	95.87
01-2900	Activity Supplies	1,000.00	0.00	0.00	1,000.00	0.00	100.00
01-3535	High Ability Learners	5,000.00	720.00	720.00	4,280.00	14.40	85.60
01-4300	Architect/Engineering	125,000.00	0.00	0.00	125,000.00	0.00	100.00
01-6000	Federal Programs	210,000.00	0.00	105,591.10	104,408.90	50.28	49.72
01-8000	Transfers	50,000.00	0.00	0.00	50,000.00	0.00	100.00
01-9000	Budget Authority	180,682.00	0.00	0.00	180,682.00	0.00	100.00
		5,333,682.00	309,414.90	2,245,918.13	3,087,763.87	42.10	57.89

Through April

# Monthly Expense for Board

Account	Description	22-23 Budgeted	Month Expenses	YTD Expenses	Remaining Budget	% Spent YTD	% Remaining Budget
01-1000	All Instruction Programs	2,400,000.00	142,603.03	1,145,906.17	1,254,093.83	47.75	52.25
01-1200	SPED Instructional	250,000.00	14,266.96	129,103.76	120,896.24	51.64	48.36
01-2100	Supp Services - Pupils	230,000.00	21,125.79	179,373.15	50,626.85	77.99	22.01
01-2140	SPED Services	50,000.00	6,673.41	55,685.66	-5,685.66	111.37	-11.37
01-2200	Supp Services - Staff	250,000.00	17,082.36	128,989.86	121,010.14	51.60	48.40
01-2310	Board of Education	25,000.00	637.91	19,464.78	5,535.22	77.86	22.14
01-2320	Executive Administration	230,000.00	7,646.99	75,486.63	154,513.37	32.82	67.18
01-2330	District Legal Services	50,000.00	0.00	3,435.00	46,565.00	6.87	93.13
01-2410	Office of the Principal	400,000.00	27,665.85	211,759.31	188,240.69	52.94	47.06
01-2500	Gen Admin - Business	137,000.00	8,670.07	97,288.89	39,711.11	71.01	28.99
01-2600	Bldg Maint/Operation	450,000.00	38,646.76	227,528.62	222,471.38	50.56	49.44
01-2710	Pupil Transportation	250,000.00	21,803.65	170,757.38	79,242.62	68.30	31.70
01-2712	SPED Pupil Trans	40,000.00	0.00	1,650.60	38,349.40	4.13	95.87
01-2900	Activity Supplies	1,000.00	0.00	0.00	1,000.00	0.00	100.00
01-3535	High Ability Learners	5,000.00	0.00	720.00	4,280.00	14.40	85.60
01-4300	Architect/Engineering	125,000.00	0.00	0.00	125,000.00	0.00	100.00
01-6000	Federal Programs	210,000.00	98.95	105,690.05	104,309.95	50.33	49.67
01-8000	Transfers	50,000.00	0.00	0.00	50,000.00	0.00	100.00
01-9000	Budget Authority	180,682.00	0.00	0.00	180,682.00	0.00	100.00
		5,333,682.00	306,921.73	2,552,639.86	2,780,842.14	47.86	52.13

# Current Unencumbered Summary Report

SELECTED Data

Date Range: 03/01/2023 thru 03/31/2023

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Balance	Current Receipts	Current Disbursements	Current Adjustments	P/Os	Unencumbered Balance
<b>H High School</b>						
101 Extra Curri	15,788.29	881.93	7,405.06	0.00	0.00	9,265.16
102 Girls Volleyball	833.51	0.00	0.00	0.00	0.00	833.51
104 Wrestling	5,201.02	0.00	0.00	0.00	0.00	5,201.02
105 Football	1,305.82	80.00	0.00	0.00	0.00	1,385.82
106 Boys Basketball	805.81	0.00	0.00	0.00	0.00	805.81
107 Girls Basketball	1,003.74	0.00	0.00	0.00	0.00	1,003.74
108 Golf	1,186.23	0.00	0.00	0.00	0.00	1,186.23
109 Track	394.97	0.00	89.97	0.00	0.00	305.00
201 L Club	131.38	0.00	0.00	0.00	0.00	131.38
202 HS Cheerleaders	26.21	0.00	0.00	0.00	0.00	26.21
203 STUCO	6,237.01	98.00	2,632.50	164.00	0.00	3,866.51
205 Band/Choir	2,595.16	0.00	0.00	0.00	0.00	2,595.16
206 NHS	8,166.21	0.00	58.98	-164.00	0.00	7,943.23
209 Speech	1,501.86	0.00	96.21	0.00	0.00	1,405.65
210 One-Acts	1,490.62	0.00	0.00	0.00	0.00	1,490.62
322 2022	0.00	0.00	0.00	0.00	0.00	0.00
323 2023	4,695.72	0.00	576.00	0.00	0.00	4,119.72
324 2024	4,449.38	0.00	907.01	0.00	0.00	3,542.37
325 2025	2,827.66	0.00	0.00	0.00	0.00	2,827.66
326 2026	646.84	0.00	0.00	0.00	0.00	646.84
401 Yearbook	1,374.28	285.00	0.00	0.00	0.00	1,659.28
403 FFA	46,029.75	15,118.00	1,294.98	0.00	0.00	59,852.77
404 Doors	1,373.46	0.00	0.00	0.00	0.00	1,373.46
408 Shop	219.99	0.00	0.00	0.00	0.00	219.99
409 1:1 Purchase	10,076.01	0.00	0.00	0.00	0.00	10,076.01
410 Entrepreneurship	2,525.04	0.00	0.00	0.00	0.00	2,525.04
411 Fine Arts Club	1,757.26	0.00	321.60	0.00	0.00	1,435.66
<b>H High School Totals:</b>	<b>122,643.23</b>	<b>16,462.93</b>	<b>13,382.31</b>	<b>0.00</b>	<b>0.00</b>	<b>125,723.85</b>
<b>J Jr High / Elem</b>						
601 JH/Elem Activities	716.72	0.00	50.00	0.00	0.00	666.72
602 JH STUCO	902.25	0.00	0.00	0.00	0.00	902.25
603 Music/band	1,802.20	0.00	0.00	0.00	0.00	1,802.20
604 Yell Club	984.21	0.00	15.75	0.00	0.00	968.46
609 Needy Students	1,802.49	0.00	0.00	0.00	0.00	1,802.49
611 Book Fair	727.08	0.00	62.19	0.00	0.00	664.89
612 Quiz Bowl	790.79	0.00	0.00	0.00	0.00	790.79
<b>J Jr High / Elem Totals:</b>	<b>7,725.74</b>	<b>0.00</b>	<b>127.94</b>	<b>0.00</b>	<b>0.00</b>	<b>7,597.80</b>
<b>Report Totals:</b>	<b>130,368.97</b>	<b>16,462.93</b>	<b>13,510.25</b>	<b>0.00</b>	<b>0.00</b>	<b>133,321.65</b>

BEGINNING BANK BALANCE	\$ 130,368.97
March Receipts	\$ 16,462.93
March Expenses	\$ 13,540.25
Void Ck#17659	\$ 30.00
ENDING BANK BALANCE	<u>\$ 133,321.65</u>

# Receipt Journal

Receipt Number Line	Receipt Date Activity	Description Name	Received From	Total Amount	Sales Tax	Amount Less Tax
<b>Journal Number: 281</b>			<b>March Revenue</b>		<b>Posted: 04/08/2023 12:08:58 PM</b>	
000000	03/07/2023	Sub District Streaming	Banner County			
1	101	Extra Curril		50.00	0.00	50.00
			<b>Receipt Totals:</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
000000	03/15/2023	Sub District Streaming	Hemingford			
1	101	Extra Curril		50.00	0.00	50.00
			<b>Receipt Totals:</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
000000	03/20/2023	District Finals	Lexington			
1	101	Extra Curril		51.93	0.00	51.93
			<b>Receipt Totals:</b>	<b>51.93</b>	<b>0.00</b>	<b>51.93</b>
000000	03/21/2023	Strawberry Fundraiser	STUCO			
1	203	STUCO		68.00	0.00	68.00
			<b>Receipt Totals:</b>	<b>68.00</b>	<b>0.00</b>	<b>68.00</b>
000000	03/23/2023	Donations	Businesses			
1	403	FFA		100.00	0.00	100.00
2	403	FFA		250.00	0.00	250.00
			<b>Receipt Totals:</b>	<b>350.00</b>	<b>0.00</b>	<b>350.00</b>
000000	03/23/2023	Receipts	Receipts			
1	101	Extra Curril		-15.00	0.00	-15.00
2	105	Football		80.00	0.00	80.00
3	401	Yearbook		285.00	0.00	285.00
4	403	FFA		30.00	0.00	30.00
5	203	STUCO		10.00	0.00	10.00
			<b>Receipt Totals:</b>	<b>390.00</b>	<b>0.00</b>	<b>390.00</b>
000000	03/27/2023	Auction	FFA			
1	403	FFA		14518.00	0.00	14518.00
			<b>Receipt Totals:</b>	<b>14518.00</b>	<b>0.00</b>	<b>14518.00</b>
000000	03/28/2023	Donation	Businesses			
1	403	FFA		200.00	0.00	200.00
			<b>Receipt Totals:</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>
000000	03/28/2023	Strawberry Sales	STUCO			
1	203	STUCO		20.00	0.00	20.00
			<b>Receipt Totals:</b>	<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
000000	03/31/2023	Cyber Auctions	FFA			
1	403	FFA		20.00	0.00	20.00
			<b>Receipt Totals:</b>	<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
000000	03/31/2023	Holding Account	Online CC payments			
1	101	Extra Curril		150.00	0.00	150.00
2	101	Extra Curril		200.00	0.00	200.00
3	101	Extra Curril		35.00	0.00	35.00

# Receipt Journal

Receipt Number	Receipt Date	Description	Received From	Total	Sales Tax	Amount Less Tax
Line	Activity	Name		Amount		
4		101 Extra Curril		300.00	0.00	300.00
5		101 Extra Curril		20.00	0.00	20.00
6		101 Extra Curril		40.00	0.00	40.00
<b>Receipt Totals:</b>				<b>745.00</b>	<b>0.00</b>	<b>745.00</b>
<b>Journal Totals:</b>				<b>16462.93</b>	<b>0.00</b>	<b>16462.93</b>

# Check Journal

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total
Journal Number: 319		March Expenses			Posted: 04/08/2023 11:37:17 AM	

017848	03/01/2023	Kimball Public Schools		FFA		71.50
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Invoice Line	Activity	Name		Amount
1	403	FFA		71.50

017849	03/06/2023	Bayard Public Schools		Quiz Bowl and Meals		55.00
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Invoice Line	Activity	Name		Amount
1	101	Extra Curril		30.00
2	101	Extra Curril		25.00
Total Distribution:				55.00

017850	03/06/2023	Kim Sonnie		FFA Auction Items		387.71
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Invoice Line	Activity	Name		Amount
1	403	FFA		387.71

017851	03/06/2023	4 Seasons Fundraising		Strawberries		2632.50
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Invoice Line	Activity	Name		Amount
100519	1	203	STUCO	2632.50
60				

017852	03/07/2023	KSID-FM		Advertising		400.00
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Invoice Line	Activity	Name		Amount
1	403	FFA		400.00

017853	03/13/2023	South Platte Public		District Speech		263.56
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Invoice Line	Activity	Name		Amount
1	101	Extra Curril		263.56

017854	03/13/2023	Scholastic Books		Book Fair CC		62.19
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Invoice Line	Activity	Name		Amount
1	611	Book Fair		62.19

017855	03/13/2023	Bayard Public Schools		Quiz Bowl and Lunch		65.00
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Invoice Line	Activity	Name		Amount
1	101	Extra Curril		65.00

017856	03/13/2023	Nicole Hughes		Reissue Lost		30.00
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Invoice Line	Activity	Name		Amount
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# Check Journal

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total																								
1		403 FFA				30.00																								
017857	03/15/2023	Points West Community		Speech Meet Meals		144.00																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>101</td> <td>Extra Curril</td> <td>144.00</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	1	101	Extra Curril	144.00																
Invoice Line	Activity	Name	Amount																											
1	101	Extra Curril	144.00																											
017858	03/16/2023	Speech Wire		Speech Meet		75.00																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>101</td> <td>Extra Curril</td> <td>75.00</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	1	101	Extra Curril	75.00																
Invoice Line	Activity	Name	Amount																											
1	101	Extra Curril	75.00																											
017859	03/16/2023	Donald Davis		Prom DJ		500.00																								
<table border="1"> <thead> <tr> <th>invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>324</td> <td>2024</td> <td>500.00</td> </tr> </tbody> </table>							invoice Line	Activity	Name	Amount	1	324	2024	500.00																
invoice Line	Activity	Name	Amount																											
1	324	2024	500.00																											
017860	03/16/2023	Jostens		Caps/Gowns		576.00																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>300351 12(-)CM</td> <td>1</td> <td>323 2023</td> <td>576.00</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	300351 12(-)CM	1	323 2023	576.00																
Invoice Line	Activity	Name	Amount																											
300351 12(-)CM	1	323 2023	576.00																											
017861	03/16/2023	Pepsi-Cola of Alliance		Purchases		15.75																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>510010 4953</td> <td>1</td> <td>604 Yell Club</td> <td>15.75</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	510010 4953	1	604 Yell Club	15.75																
Invoice Line	Activity	Name	Amount																											
510010 4953	1	604 Yell Club	15.75																											
017862	03/16/2023	Jostens		2nd Deposit		2800.00																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>101</td> <td>Extra Curril</td> <td>2800.00</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	1	101	Extra Curril	2800.00																
Invoice Line	Activity	Name	Amount																											
1	101	Extra Curril	2800.00																											
017863	03/16/2023	Booster Club		Concessions		321.60																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>411</td> <td>Fine Arts Club</td> <td>321.60</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	1	411	Fine Arts Club	321.60																
Invoice Line	Activity	Name	Amount																											
1	411	Fine Arts Club	321.60																											
017864	03/17/2023	US Bank		Miscellaneous		1201.28																								
<table border="1"> <thead> <tr> <th>Invoice Line</th> <th>Activity</th> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>403</td> <td>FFA</td> <td>128.28</td> </tr> <tr> <td>2</td> <td>109</td> <td>Track</td> <td>89.97</td> </tr> <tr> <td>3</td> <td>209</td> <td>Speech</td> <td>96.21</td> </tr> <tr> <td>4</td> <td>206</td> <td>NHS</td> <td>58.98</td> </tr> <tr> <td>5</td> <td>324</td> <td>2024</td> <td>109.34</td> </tr> </tbody> </table>							Invoice Line	Activity	Name	Amount	1	403	FFA	128.28	2	109	Track	89.97	3	209	Speech	96.21	4	206	NHS	58.98	5	324	2024	109.34
Invoice Line	Activity	Name	Amount																											
1	403	FFA	128.28																											
2	109	Track	89.97																											
3	209	Speech	96.21																											
4	206	NHS	58.98																											
5	324	2024	109.34																											

# Check Journal

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total
6		101 Extra Curril				718.50
				Total Distribution:		1201.28
017865	03/20/2023	Nicole Hughes		Helium Tank		52.65
Invoice Line	Activity	Name			Amount	
1	403	FFA			52.65	
017866	03/20/2023	Mackenzie Ivie		Prom Supplies		187.60
Invoice Line	Activity	Name			Amount	
1	324	2024			187.60	
017867	03/21/2023	Bridgeport Public		Quiz Bowl & Lunch		81.00
Invoice Line	Activity	Name			Amount	
1	101	Extra Curril			81.00	
017868	03/22/2023	NSAA District VI		Dues		350.00
Invoice Line	Activity	Name			Amount	
1	101	Extra Curril			350.00	
017869	03/22/2023	Morrill Public Schools		Track Fee		150.00
Invoice Line	Activity	Name			Amount	
1	101	Extra Curril			150.00	
017870	03/27/2023	H&L Meats		Gift Certificates		60.00
Invoice Line	Activity	Name			Amount	
1	403	FFA			60.00	
017871	03/27/2023	Tim & Laurie		Husker Tickets		120.00
Invoice Line	Activity	Name			Amount	
1	403	FFA			120.00	
017872	03/27/2023	Jesse Henderson		Prom Supplies		110.07
Invoice Line	Activity	Name			Amount	
1	324	2024			110.07	
017873	03/28/2023	Hampton Inn - Kearney		State Speech Rooms		766.00
Invoice Line	Activity	Name			Amount	
1	101	Extra Curril			766.00	

# Check Journal

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total
017874	03/28/2023	Banner County Public		JH Quiz Bowl		50.00
Invoice Line	Activity	Name				Amount
1	601	JH/Elem Activities				50.00
017875	03/28/2023	Michelle Benish		Auction Supplies		74.84
Invoice Line	Activity	Name				Amount
1	403	FFA				74.84
017876	03/31/2023	Garretson's Sport Center		Gym Banners		75.00
Invoice Line	Activity	Name				Amount
9137	1	101 Extra Curri				75.00
017877	03/31/2023	LNK Lodging LLC		Girls State BB		1862.00
Invoice Line	Activity	Name				Amount
1	101	Extra Curri				1862.00
<b>Journal Total:</b>						<b>13540.25</b>

**EMPLOYEE BENEFITS  
SCHOOL: LEYTON PUBLIC SCHOOLS**

For the Period: March 1, 2023 – March 31, 2023

Dated: April 13, 2023

ACTIVITY	BALANCE LAST REPORT	RECEIPTS	EXPENSES	BALANCE ON HAND
Beginning Bank Balance	\$ 19,315.81			
Receipts				
Section 125		\$ 939.00		
Interest		\$ 2.20		
Miscellaneous		\$ 0		
Transfer		\$ 0		
Expenses:				
Section 125		\$	\$ 3,432.59	
Other			\$	
			\$	
<b>TOTALS</b>	<b>\$ 19,315.81</b>	<b>\$ 941.20</b>	<b>\$ 3,432.59</b>	<b>\$ 16,824.42</b>

**SUMMARY OF ALL ACTIVITY ACCOUNTS**

Bank Balance	\$ 19,315.81		
Receipts	\$ 941.20		
Minus Checks Paid	\$ 3,432.59		
Balance	\$ 16,824.42		

Signed Mat Mizer  
 Title Supt





# Expenditure Journal

Fiscal Year: 2023

Entry Line	Date Account	Vnd/Emp/Cst	P/O Description	Check	Invoice	Accrue Encumber	Description Payable	Disbursed
<b>Journal: 247      03/31/2023      March GFR Expenses</b>								
<b>Entry 71210 03/14/2023      Kathy Surber      5486      Supplies</b>								
1	01-2-02410-890-003		Misc. Expenses - School			0.00	0.00	71.88
<b>Entry 71211 03/15/2023      Bridgeport Public      5487      ACT Prep \$30 x 24 Students</b>								
1	01-2-03535-810-001		HAL - Dues & Fees			0.00	0.00	720.00
<b>Entry 71212 03/15/2023      U S Post Office      5488      Stamps &amp; Account</b>								
1	01-2-02410-531-001		Postage - School Administration			0.00	0.00	100.00
2	01-2-02410-531-003		Postage - School Administration			0.00	0.00	100.00
<b>Totals for Entry 71212</b>						<b>0.00</b>	<b>0.00</b>	<b>200.00</b>
<b>Entry 71213 03/21/2023      Popkorn Theatres      5490      Passes - Honor Roll Incentives</b>								
1	01-2-02410-890-001		Misc. Expenses - School			0.00	0.00	200.00
<b>Entry 71214 03/31/2023      U S Post Office      5491      Newsletter</b>								
1	01-2-02410-531-001		Postage - School Administration			0.00	0.00	42.26
2	01-2-02410-531-003		Postage - School Administration			0.00	0.00	42.25
<b>Totals for Entry 71214</b>						<b>0.00</b>	<b>0.00</b>	<b>84.51</b>
<b>Totals for Journal 247</b>						<b>0.00</b>	<b>0.00</b>	<b>1,276.39</b>
<b>*** Report Totals ***</b>						<b>0.00</b>	<b>0.00</b>	<b>1,276.39</b>
<b>Fund Summary</b>						<b>Encumber</b>	<b>Payable</b>	<b>Disbursed</b>
01	General Fund					0.00	0.00	1,276.39

US Treasury  
already keyed  
in FA2

5489

11-84

1288.23  
*2/2/23*



# Leyton Public Schools

Return to Safe Instruction and Learning Continuity Plan

Approved by the Leyton Board of Education

Revision Date: September 16, 2021

Reviewed: July 11, 2022

**Mission of Leyton Public Schools:** To Cultivate Life-Long Learners as they successfully transition into our diverse world.

**Vision of Leyton Public Schools:** Unprecedented Success, Unparalleled Joy

**Rationale:** Leyton Public Schools is committed to student and staff safety. We believe that in-person learning is the best way to nurture student growth and development. Our plan will remain flexible and fluid as the situation surrounding the COVID-19 pandemic changes. This plan will serve as a guide for decision making and communicating with our stakeholders.

**Personal Responsibility:** Leyton Public Schools expects students and families to accept responsibility for their own health decisions to protect themselves and those around them. Each person has an individual responsibility to take actions to reduce the risk of exposure to disease. Coordination with your medical provider is recommended when making decisions regarding the personal protective equipment, social distancing strategies, hygiene, and other behavioral factors that are implemented.

**Masking:** In accordance with [CDC guidance](#), masking is recommended for all students, staff, and visitors at Leyton Public Schools. In the event that an outbreak of COVID-19 occurs in the school, masking may become temporarily mandatory to protect the safety of students and staff.

**Facility Modification:** Social distancing will be practiced to the greatest extent possible, with a goal of maintaining at least three feet between students. Non-essential furniture will be removed to allow for greater spacing in classrooms. Physical (plexi-glass) dividers are available for use as an additional protective barrier, if necessary. Non-essential visitors and volunteers may be limited in the case of a COVID outbreak at our school.

**Handwashing and Respiratory Etiquette:** Proper hand-washing, cough and sneeze etiquette, will be taught, reinforced, and monitored. Additional opportunities for hygiene will be provided throughout the school day. Hand sanitizer will be provided to all students, staff, and visitors at all times.

**Cleaning and maintaining Healthy Facilities:** Leyton Public Schools has deployed a disinfectant UV light at both sites which are used to supplement regular sanitization practices. High touch surfaces will be cleaned frequently (at least daily and between uses). Air filtration will be closely monitored and filters replaced at not less than once per semester.

**Contact Tracing and Cooperation with our Local Health Department:** Leyton Public Schools will cooperate fully with Panhandle Public Health District (PPHD) in the identification of close contacts of persons identified as COVID positive. Research, quarantine, and isolation orders will be directed from PPHD. Student absences that are documented as COVID-related will be considered excused. DHHS guidance regarding monitoring and isolation can be found [here](#). Notification of positive cases will be made on a district-wide level on the school's website; [www.leytonwarriors.org](http://www.leytonwarriors.org)

**Diagnostic & Screening Testing:** Students and staff who exhibit symptoms of COVID-19 will be encouraged to stay home and get tested.

**Efforts to Provide Vaccinations to School Community:** Leyton Public Schools will coordinate with PPHD and local medical providers to share and disseminate information on vaccinations to students, staff, and the community. The school will make available space in our buildings to facilitate vaccination clinics when feasible.

**Appropriate Accommodations for Children with Disabilities with respect to Health and Safety Policies:** Individual Education Plans (IEPs) and Section 504 accommodations will be followed carefully, especially with respect to the unique needs related to the health and safety of students with disabilities. Students with disabilities will have the opportunity to request participation in alternative learning modes as determined by the 504 team with appropriate medical documentation.

**Coordination with State and Local Health Officials:** The Leyton Public Schools Superintendent maintains open, direct communication with PPHD via phone and email. Regular PPHD meetings include updates for area superintendents. We will continue to meet with PPHD to monitor case levels, updated guidance, and the implementation or revision of our mitigation strategies as necessary. This plan will be reviewed at least once every six (6) months as required by the ARP.

**Ensuring Continuity of Services:** Leyton Public Schools will continue the in-person model of instruction for the 2022-2023 school year to meet all students' academic, social, emotional, and mental health needs. We will utilize a traditional school calendar and schedule that follows normal curriculum, instruction, assessment, and professional learning. In the event that COVID related school closures occur, we will transition to providing educational experiences virtually. Special Education services will continue in accordance with IEP's. Food service will continue to be provided if in-person attendance is interrupted.

**Public Comment:** The original COVID Return to School Plan was developed in cooperation with PPHD. A local committee which included parents, teachers, board members, school administration, and community members provided input and suggestions on the contents of our plan. A survey was available on the school district website to receive public comment on the plan. Invitations to comment on our plan were distributed to the local education association and other community groups who represent students in our district. The Leyton School Board received input on the plan at both their July and August 2021 board meetings. Final comment on the proposed revised “Return to Safe Instruction” plan was received at the September 2021 Regular Board meeting. A public hearing was held on July 11, 2022 to receive public comment. This plan will be reviewed not less than every six months. Significant changes to CDC guidance will also be considered when reviewing this plan.

**Understandable and Uniform Format:** This plan was developed to ensure simplicity and transparency. Currently, there are no families with Limited English Proficient in our district. In the event that non-English speaking family move’s to our district, a written translation of this plan will be provided. In addition, any request by a parent who is an individual with a disability as defined by the ADA, will be honored with an alternative format accessible to that parent.

**Questions:** Questions regarding this plan may be directed to:

Matt McLaughlin, Superintendent  
Leyton Public School  
504 Main Street  
Dalton, NE 69131  
[matt.mclaughlin@leytonwarriors.org](mailto:matt.mclaughlin@leytonwarriors.org)

Mackenzie Ivie  
10141 Rd. 22  
Sidney, NE 69162

March 31, 2023

Kevin Thomas  
Principal  
Leyton High School  
504 Main St.  
Dalton, NE 69141

Dear Mr. Thomas,

Please accept this as the official notice of resignation from my position as the English Language Arts Teacher at Leyton High School. My last day will be May 25, 2023.

The students have been a joy to work with and the administration has been supportive during my time with the school district. I am very appreciative of the personal and professional growth you have helped me achieve.

At this time, I have decided to seek employment closer to my home so that I can spend more time with my family.

Please let me know if I can be of any assistance in finding my replacement.

Sincerely,

A handwritten signature in cursive script that reads "Mackenzie Ivie". The signature is written in dark ink and is positioned above the typed name and contact information.

Mackenzie Ivie  
503-329-0275  
[mackenzieivie@hotmail.com](mailto:mackenzieivie@hotmail.com)

Last Name	First Name	Middle Name	NDE Staff ID	Details
FESMIRE	MELISA	MARIE	5681237227	<a href="#">Details</a>

**Certificate/Permit Holder Information**

Applications in Process :	
Last Name :	FESMIRE
First Name :	MELISA
Middle Name :	MARIE
Public/Non-Public :	Public
Human Relations Training Status :	Approved

**Certificate Details**

Certificate/Permit ID	Certificate/Permit Type	Original Issue Date	Issue Date	Expiration Date	Certificate/Permit Status
20200003315	TEACHING	05/21/2020	05/21/2020	08/31/2030	Active
2017005896	TEACHING	05/25/2017	05/25/2017	08/31/2022	Expired
2008000589	TEACHING	01/29/2008	01/29/2008	08/31/2013	Expired

**Certificate/Permit Ranks**

Certificate/Permit Rank	Status	Original Issue Date	Effective Date	Expiration Date
PROFESSIONAL	Active	05/21/2020	05/21/2020	08/31/2030

**Endorsements Attached to this Certificate/Permit**

Endorsement Code	Endorsement Description	Grade(s)	Expiration Date
1801	ELEMENTARY	K-6	
1801	ELEMENTARY	K-6	

**Certificate/Permit Deficiencies**

No Deficiencies Associated with this Certificate/Permit

**Certificate/Permit Limitations**

Last Name	First Name	Middle Name	NDE Staff ID	Details
MCDANIEL	VALI		1508521285	<a href="#">Details</a>

#### Certificate/Permit Holder Information

Applications in Process :	
Last Name :	MCDANIEL
First Name :	VALI
Middle Name :	
Public/Non-Public :	Public
Human Relations Training Status :	Approved

#### Certificate Details

Certificate/Permit ID	Certificate/Permit Type	Original Issue Date	Issue Date	Expiration Date	Certificate/Permit Status
20210005546	TEACHING	06/17/2021	06/17/2021	08/31/2026	Active
20200005500	TEACHING	07/23/2020	07/23/2020	08/31/2023	Active

#### Certificate/Permit Ranks

Certificate/Permit Rank	Status	Original Issue Date	Effective Date	Expiration Date
LOCAL SUBSTITUTE	Active	07/23/2020	07/23/2020	08/31/2023
INITIAL	Active	06/17/2021	06/17/2021	08/31/2026

#### Endorsements Attached to this Certificate/Permit

Endorsement Code	Endorsement Description	Grade(s)	Expiration Date
1801	ELEMENTARY	K-8	

#### Certificate/Permit Deficiencies

No Deficiencies Associated with this Certificate/Permit

#### Certificate/Permit Limitations

Last Name	First Name	Middle Name	NDE Staff ID	Details
HAUPT	NATASHA	R	5459058463	<a href="#">Details</a>

**Certificate/Permit Holder Information**

Applications in Process :	
Last Name :	HAUPT
First Name :	NATASHA
Middle Name :	R
Public/Non-Public :	Public
Human Relations Training Status :	Approved

**Certificate Details**

Certificate/Permit ID	Certificate/Permit Type	Original Issue Date	Issue Date	Expiration Date	Certificate/Permit Status
20230004590	TEACHING	03/17/2023	03/17/2023	08/31/2026	Active
20220000231	TEACHING	01/05/2022	01/05/2022	08/31/2025	Active
20210009835	SPECIAL SERVICES	09/15/2021	09/15/2021	08/31/2026	Active

**Certificate/Permit Ranks**

Certificate/Permit Rank	Status	Original Issue Date	Effective Date	Expiration Date
COACHING	Active	09/15/2021	09/15/2021	08/31/2026
LOCAL SUBSTITUTE	Active	01/05/2022	01/05/2022	08/31/2025
CAREER EDUCATION	Active	03/17/2023	03/17/2023	08/31/2026

**Endorsements Attached to this Certificate/Permit**

Endorsement Code	Endorsement Description	Grade(s)	Expiration Date
2002	SPECIAL SERVICES COACHING	7-12	
2904	CTE: BUSINESS MANAGEMENT AND ADMIN.	7-12	

# **Rick's Painting & Design LLC**

**4/1/2023**

**Painting Bid**

**Leyton High School**

**504 Main Street**

**Dalton, NE 69131**

## **Interior Gym**

Paint all cinder block walls, paint brick along bottom section of gym walls, cabinets under stage front, doors,

door trim(one side) and wood panel walls by locker rooms and area that leads to ticket room.

Sand and refinish clear coat on wood bleachers.

Fill all holes and caulk where needed.

Labor: \$10,654.00

Paint, primer and materials: \$2,700.00

**Total: \$13,354.00**

Payment of \$8,027.00 for paint, materials and half of labor cost before start of the job.

Payment of \$5,327.00 for remaining labor due upon completion of the job.

**With over 35 years of experience, we have many satisfied clients.**

**We always use good quality products while paying attention to detail.**

**It would be a great opportunity to do business with you.**

**Rick's Painting is insured and we have references available upon request.**

**Rick's Painting & Design LLC**

**1345 12<sup>th</sup> Avenue**

**Sidney, NE 69162**

**308.254.6155**

## **Rick's Painting & Design LLC**

**4/1/2023**

**Painting Bid**

**Leyton Junior High School**

**521 Rose Street**

**Gurley, NE 69141**

**Interior Gym**

Paint all cinder block walls only.

Include all patching and caulking.

Labor: \$6,864.00

Paint, primer and materials: \$2,020.00

**Total: \$8,884.00**

Payment of \$5,452.00 for paint, materials and half of labor cost before start of the job.

Payment of \$3,432.00 for remaining labor due upon completion of the job.

**With over 35 years of experience, we have many satisfied clients.**

**We always use good quality products while paying attention to detail.**

**It would be a great opportunity to do business with you.**

**Rick's Painting is insured and we have references available upon request.**

**Rick's Painting & Design LLC**

**1345 12<sup>th</sup> Avenue**

**Sidney, NE 69162**

**308.254.6155**

McGUIRE Custom PAINT  
PO Box 221  
DALTON, NE 69131  
308 250 1682

Contractors Invoice

WORK PERFORMED AT:

LEYTON H.S.

564 MAIN

DALTON, NE 69131

TO:

MATT McLaughlin

DATE

YOUR WORK ORDER NO.

OUR BID NO.

DESCRIPTION OF WORK PERFORMED

PAINT GYMNASIUM -

1. EAST WALL - DOORS (5) SAND, PRIME, (2) FINISH COATS  
CABINETS UNDER STAGE (2) COATS / WOOD FRAME  
AROUND STAGE / CINDER BLOCK (2) COATS / BRICK -  
SAND, OIL PRIME, (2) FINISH COATS

2. NORTH WALL - BRICK - SAND, OIL PRIME, (2) FINISH COATS  
CINDER BLOCK (2) COATS / WOOD BASKET BOARD  
FRAME MOUNTS (2) PRIME & PAINT  
WILL NOT PAINT PENNANT BOXES OR LEYTON STRIPES

3. SOUTH WALL - SAME AS NORTH WALL BUT  
WILL PAINT LEYTON STRIPES.

4. WEST WALL - ENTRANCES TO LOCKER ROOMS (2)  
AND MAIN ENTRANCE TO GYM - PRIME CAULK  
PUTTY (2) FINISH COATS / WALL ABOVE BLEACHERS  
(2) COATS / BENCHES (6) HANDRAILS (6) SAND,  
STAIN (2) CLEAR COATS.

\* MATERIALS INCLUDED

*me mcl*

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the

above work and was completed in a substantial workmanlike manner for the agreed sum of 7,800

1/3 - 2/3 PAYMENT SCHEDULE Dollars (\$ 7,800).

This is a  Partial  Full invoice due and payable by: \_\_\_\_\_  
Month Day Year

in accordance with our  Agreement  Proposal No. \_\_\_\_\_ Dated \_\_\_\_\_  
Month Day Year





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**QUOTE PREPARED FOR:**

Leyton School District 3  
504 MAIN ST  
DALTON, NE 69131  
ACCOUNT NUMBER: 322472

**SUBSCRIPTION/DIGITAL CONTACT:**

Megan Rathman  
megan.rathman@leytonwarriors.org  
308-884-2247

**CONTACT:**

Megan Rathman  
megan.rathman@leytonwarriors.org  
308-884-2247

**SALES REP INFORMATION:**

Cindy Stricker  
cindy.stricker@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
<a href="#">Reading Mastery Signature</a>	\$8,414.61	(\$738.27)	\$7,676.34
<b>PRODUCT TOTAL*</b>	\$8,414.61	(\$738.27)	\$7,676.34
ESTIMATED S&H**			\$394.21
ESTIMATED TAX**			\$0.00
<b>GRAND TOTAL*</b>			<b>\$8,070.55</b>

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 03/21/2023

ACCOUNT NAME: Leyton School District 3

EXPIRATION DATE: 05/05/2023

QUOTE NUMBER: CJOBE-03212023052246-001

ACCOUNT #: 322472

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>Reading Mastery Signature</b>					
READING MASTERY SIGNATURE EDITION - TEACHER PACKAGE GRADE K	978-0-07-612191-5	1	\$910.74	\$0.00	\$910.74
READING MASTERY STORYBOOK GRADE K	978-0-07-612215-8	3	\$46.20	\$0.00	\$138.60
READING MASTERY READING WORKBOOK A GRADE K	978-0-07-612208-0	3	\$15.69	\$47.07	*Free Materials
READING MASTERY READING WORKBOOK B GRADE K	978-0-07-612210-3	3	\$15.69	\$47.07	*Free Materials
READING MASTERY READING WORKBOOK C GRADE K	978-0-07-612211-0	3	\$15.69	\$47.07	*Free Materials
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR K	978-0-07-612226-4	3	\$83.43	\$0.00	\$250.29
READING MASTERY READING TEACHER MATERIALS GRADE 1	978-0-07-612447-3	1	\$910.74	\$0.00	\$910.74
READING MASTERY READING STORYBOOK 1 GRADE 1	978-0-07-612458-9	3	\$53.13	\$0.00	\$159.39
READING MASTERY READING STORYBOOK 2 GRADE 1	978-0-07-612459-6	3	\$53.13	\$0.00	\$159.39
READING MASTERY READING WORKBOOK A GRADE 1	978-0-07-612461-9	3	\$15.69	\$47.07	*Free Materials
READING MASTERY READING WORKBOOK B GRADE 1	978-0-07-612462-6	3	\$15.69	\$47.07	*Free Materials
READING MASTERY READING WORKBOOK C GRADE 1	978-0-07-612463-3	3	\$15.69	\$47.07	*Free Materials
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR 1	978-0-07-612470-1	1	\$83.43	\$0.00	\$83.43
READING MASTERY READING TEACHER MATERIALS GRADE 2	978-0-07-612531-9	1	\$611.46	\$0.00	\$611.46
READING MASTERY READING TEXTBOOK A GRADE 2	978-0-07-612541-8	3	\$57.48	\$0.00	\$172.44
READING MASTERY READING TEXTBOOK B GRADE 2	978-0-07-612542-5	3	\$57.48	\$0.00	\$172.44
READING MASTERY READING TEXTBOOK C GRADE 2	978-0-07-612543-2	3	\$57.48	\$0.00	\$172.44
READING MASTERY LITERATURE ANTHOLOGY GRADE 2	978-0-07-612544-9	3	\$62.31	\$0.00	\$186.93
READING MASTERY READING WORKBOOK A GRADE 2	978-0-07-612545-6	3	\$15.69	\$47.07	*Free Materials
READING MASTERY READING WORKBOOK B GRADE 2	978-0-07-612546-3	3	\$15.69	\$47.07	*Free Materials
READING MASTERY READING WORKBOOK C GRADE 2	978-0-07-612547-0	3	\$15.69	\$47.07	*Free Materials
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR 2	978-0-07-612553-1	1	\$83.43	\$0.00	\$83.43
READING MASTERY READING TEACHER MATERIALS GRADE 3	978-0-07-612573-9	1	\$584.16	\$0.00	\$584.16
READING MASTERY READING TEXTBOOK A GRADE 3	978-0-07-612581-4	3	\$65.76	\$0.00	\$197.28
READING MASTERY READING TEXTBOOK B GRADE 3	978-0-07-612582-1	3	\$65.76	\$0.00	\$197.28
READING MASTERY LITERATURE ANTHOLOGY GRADE 3	978-0-07-612583-8	3	\$62.31	\$0.00	\$186.93
READING MASTERY READING WORKBOOK A GRADE 3	978-0-07-612584-5	3	\$17.25	\$51.75	*Free Materials
READING MASTERY READING WORKBOOK B GRADE 3	978-0-07-612585-2	3	\$17.25	\$51.75	*Free Materials
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR 3	978-0-07-612591-3	1	\$83.43	\$0.00	\$83.43
READING MASTERY READING TEACHER MATERIALS GRADE 4	978-0-07-612614-9	1	\$584.16	\$0.00	\$584.16
READING MASTERY READING TEXTBOOK A GRADE 4	978-0-07-612622-4	3	\$65.76	\$0.00	\$197.28
READING MASTERY READING TEXTBOOK B GRADE 4	978-0-07-612623-1	3	\$65.76	\$0.00	\$197.28

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
 Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 03/21/2023

ACCOUNT NAME: Leyton School District 3

EXPIRATION DATE: 05/05/2023

QUOTE NUMBER: CJOBE-03212023052246-001

ACCOUNT #: 322472

PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
READING MASTERY LITERATURE ANTHOLOGY GRADE 4	978-0-07-612624-8	3	\$62.31	\$0.00	\$186.93
READING MASTERY READING WORKBOOK GRADE 4	978-0-07-612625-5	3	\$21.39	\$64.17	*Free Materials
READING MASTERY CURRICULUM BASED ASSESSMENT SE READING STRAND 15 PK GRADE 4	978-0-07-612631-6	1	\$84.24	\$0.00	\$84.24
READING MASTERY READING TEACHER MATERIALS GRADE 5	978-0-07-612648-4	1	\$584.16	\$0.00	\$584.16
READING MASTERY READING TEXTBOOK A GRADE 5	978-0-07-612656-9	3	\$65.76	\$0.00	\$197.28
READING MASTERY READING TEXTBOOK B GRADE 5	978-0-07-612657-6	3	\$65.76	\$0.00	\$197.28
READING MASTERY LITERATURE ANTHOLOGY GRADE 5	978-0-07-612658-3	3	\$62.31	\$0.00	\$186.93
READING MASTERY READING WORKBOOK GRADE 5	978-0-07-612659-0	3	\$21.18	\$63.54	*Free Materials
READING MASTERY CURRICULUM BASED ASSESSMENT SE READING STRAND 15PK GRADE 5	978-0-07-612665-1	1	\$83.43	\$83.43	*Free Materials
<b>Reading Mastery Signature Subtotal:</b>				<b>\$738.27</b>	<b>\$7,676.34</b>

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

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QUOTE NUMBER: CJOBE-03212023052246-001

ACCOUNT #: 322472

PAGE #: 3



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**QUOTE PREPARED FOR:**

Leyton School District 3  
504 MAIN ST  
DALTON, NE 69131  
ACCOUNT NUMBER: 322472

**CONTACT:**

Megan Rathman  
megan.rathman@leytonwarriors.org  
308-884-2247

VALUE OF ALL MATERIALS	\$8,414.61
FREE MATERIALS	(\$738.27)
<b>PRODUCT TOTAL*</b>	<b>\$7,676.34</b>
ESTIMATED SHIPPING & HANDLING**	\$394.21
ESTIMATED TAX**	\$0.00
<b>GRAND TOTAL</b>	<b>\$8,070.55</b>

**SUBSCRIPTION/DIGITAL CONTACT:**

Megan Rathman  
megan.rathman@leytonwarriors.org  
308-884-2247

Comments:

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting [www.mheducation.com](http://www.mheducation.com) (or [www.mhecoast2coast.com](http://www.mhecoast2coast.com)).

School Purchase Order Number:

SPE02023MR

\_\_\_\_\_  
Name of School Official (Please Print)

\_\_\_\_\_  
Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 03/21/2023

ACCOUNT NAME: Leyton School District 3

EXPIRATION DATE: 05/05/2023

QUOTE NUMBER: CJOBE-03212023052246-001

ACCOUNT #: 322472

PAGE #: 4



PowerSchool Group LLC  
 150 Parkshore Dr., Folsom, CA 95630  
 Quote #: Q-771527 - 3  
 Quote Expiration Date: 21-APR-2023

Sales Quote - This Is Not An Invoice

Prepared By:	Lucy Carter	Customer Contact:	Matt McLaughlin
Customer Name:	Leyton Public Schools	Title:	Superintendent
Enrollment:	150	Address:	504 Main Street
Contract Term:	36 Months	City:	Dalton
Start Date:	24-APR-2023	State/Province:	Nebraska
End Date:	23-APR-2026	Zip Code:	69131
		Country:	United States
		Phone #:	(308) 377-2301

Product Description	Quantity	Unit	Extended Price
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Initial Term 24-APR-2023 - 23-APR-2024  
 License and Subscription Fees

PowerSchool Enrollment Express	150.00	Students	USD 3,500.00
Enrollment Express One Time Discount	1.00	Each	USD -700.00
PowerSchool Ecollect Forms	150.00	Students	USD 1,500.00
Ecollect One Time Discount	1.00	Each	USD -300.00
PowerSchool SIS Hosted Subscription	150.00	Students	USD 3,500.00
PowerSchool SIS Hosting SSL Certificate	1.00	Each	USD 400.00
PowerSchool SIS One Time Discount	1.00	Each	USD -1,517.00
PD+ Subscription	150.00	Students	USD 1,685.00
PowerPack Subscription SIS SaaS	150.00	Students	USD 2,000.00
Universal Rostering LMS Lite Integration	150.00	Students	USD 150.00
License and Subscription Totals:			<b>USD 10,218.00</b>

Professional Services and Setup Fees

PowerSchool Enrollment Express Guided Implementation	1.00	Each	USD 6,080.00
PowerSchool Ecollect Basic Implementation	1.00	Each	USD 0.00
Enrollment Consultation Remote	4.00	Hours	USD 768.00
PowerSchool SIS Deployment - Basic	1.00	Each	USD 5,608.00
PowerSchool PowerPack App Implementation Basic	1.00	Each	USD 800.00
Professional Services and Setup Fee Totals:			<b>USD 13,256.00</b>

Training Services

Enrollment Express Per Person Per Day Training Remote	1.00	Each	USD 304.00
Ecollect Per Person Per Day Training Remote	1.00	Each	USD 0.00

SIS Per Person Per Day Training/Certification Remote 9.00 Each USD 2,736.00

Training Services Total: **USD 3,040.00**

**Subscription Period Total**

<b>Total Discount</b>	<b>USD 11,731.00</b>
<b>Initial Term</b>	<b>24-APR-2023 - 23-APR-2024</b>
<b>Amount To Be Invoiced</b>	<b>USD 26,514.00</b>

**Annual Ongoing Fees as of 24-APR-2024 - Fees subject to an annual uplift, which will be reflected on renewal quote**

PowerSchool Enrollment Express	150.00	Students	USD 3,500.00
PowerSchool Ecollect Forms	150.00	Students	USD 1,500.00
PowerSchool SIS Hosted Subscription	150.00	Students	USD 3,500.00
PowerSchool SIS Hosting SSL Certificate	1.00	Each	USD 400.00
PD+ Subscription	150.00	Students	USD 1,685.00
PowerPack Subscription SIS SaaS	150.00	Students	USD 2,000.00
Universal Rostering LMS Lite Integration	150.00	Students	USD 150.00

Annual Ongoing Fees Total: **USD 12,735.00**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:

[https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/)

# Statement of Work

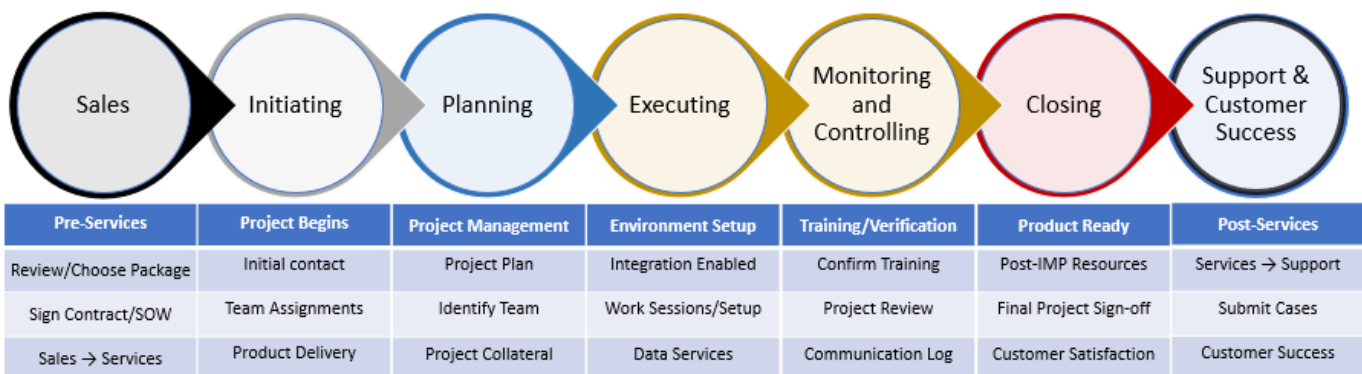
## Purpose of Document

The purpose of this Statement of Work (“SOW”) between PowerSchool Group LLC (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



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## General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. “Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee’s request.”
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the “Customer Responsibilities” included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer’s behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

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# Deliverables Acceptance Procedure

## Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

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# Project Change Control and Escalation Procedure

## Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

## Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the project

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – [pmleadership@powerschool.com](mailto:pmleadership@powerschool.com)
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

# Enrollment Express Guided Statement of Work

## Initiating

### PowerSchool Responsibilities

- Send welcome email
- Request Maintenance Access to PowerSchool SIS
- Request Enablement of Custom Web Page Management and Customizations (Custom Web Page Management and Customizations must remain enabled to use Enrollment Express)
- Conduct provisioning and permission steps which includes installing and enabling product, automatically upon purchase, in the PS SIS (signature on this document constitutes Client agreement)
- Identify PowerSchool Project Team
  - Project Manager
  - Application Specialist
- Create supporting project collateral

### Customer Responsibilities

- Complete intake survey
- Grant PowerSchool Maintenance Access (signature on this document constitutes Client agreement)
- Enable Custom Web Page Management and Customizations (Custom Web Page Management and Customizations must remain enabled to use Enrollment Express)
- Conduct script run, if self-hosted
- Identify Customer Project Team
  - Project Manager
  - Subject Matter Expert(s)
- Review Statement of Work

### Completion Criteria

This activity will be considered complete when:

- Project Teams established and solution provisioned and permissioned
- Custom Web Page Management and Customizations enabled (Custom Web Page Management and Customizations must remain enabled to use Enrollment Express)

# Enrollment Express Guided Statement of Work

## Planning

### PowerSchool Responsibilities

- Schedule and conduct a Kickoff Meeting
  - The Guided Model is fifty (50) calendar days from the date of the kick-off meeting
- Provide an overview of the implementation process
- Schedule implementation milestones and define project timeline
- Update Project Planner to include implementation timing and resources
- Schedule necessary project sessions as dictated in project plan

### Customer Responsibilities

- Attend Kickoff Meeting and all necessary project sessions as dictated in project plan
- Confirm access to the online Project Planner
- Review and confirm configuration information pertinent to implementation within five (5) business days of completion of the Kickoff Meeting
- Manage customer business process change throughout the project
- Review training materials and training scheduling process
- Set up Vanco (payment) account (if applicable) \*

### Completion Criteria

This activity will be considered complete when:

- The Kickoff Meeting is completed
- The Project Planner is updated based on discussed timelines
- Customer provides forms to Project Manager and Application Specialist within five (5) business days of completion of the Kickoff Meeting
- Customer completes Vanco (payment) account setup (if applicable)

# Enrollment Express Guided Statement of Work

## Executing

### PowerSchool Responsibilities

- Provide Cloud Pre-Registration Portal survey to Customer (if PowerSchool SIS version is not 21.4.5+)
- Conduct an initial analysis of any pertinent existing solution materials to determine architecture of solution(s)
- Schedule and conduct Solution Deliverables Meeting
- Capture details to further build solution(s) to meet specifications
- Complete Pre-Registration setup
- Create one (1) test record within the PowerSchool SIS to ensure proper setup of solution
- Complete build of final solution materials
- Conduct Product Overview specific to product solution
- If Consulting is purchased, then this will be delivered accordingly.
- Provide overview and guidance on mapping of solution
- Enable Payment in PS SIS (for Vanco, if applicable) \*

***Enrollment Express Guided includes up to 10 hours of form configuration. Localization services are not included in this SOW. The integration of translated text provided by clients (localization) requires the purchase of Remote Consulting hours.***

### Customer Responsibilities

- Attend Solution Deliverables Meeting
- Coordinate with Project Manager and Application Specialist to communicate details to further build solution(s) to meet specifications.
- Failure of the client to complete client responsibilities within prescribed project timeline will result in PowerSchool proceeding with the deployment of a viable “best practices” solution to adhere to project timelines.
- Grant permission to create one (1) test record within the PowerSchool SIS (signature on this document constitutes Client agreement)
- Complete Pre-Registration Portal Survey (if PowerSchool SIS version is not 21.4.5+)
- Complete data mapping (Please note, every PowerSchool SIS instance is unique and requires deliberate mapping to ensure accurate data delivery)
- Confirm completion of solution build
- Determine a launch plan

### Completion Criteria

This activity will be considered complete when:

- Solution build is confirmed completed
- The Solution Deliverables Meeting is completed
- Solution build is confirmed completed

## Enrollment Express Guided Statement of Work

\*PS completes basic components of Payment Setup: it is the customer's responsibility to complete Vanco account setup and provide PS additional setup information. This can occur during or post-implementation (via Support).

### Monitoring & Controlling

#### PowerSchool Responsibilities

- Ensure solution is functional and adheres to best practices by performing standard quality assurance and testing procedures.

*Enrollment Express Guided includes up to 1 hour of end-to-end testing*

#### Customer Responsibilities

- Perform user acceptance testing on solution to ensure all elements are in place and ready for launch:
  - Form Content
  - Form and Field Structure
  - Form Field Requirements
  - Form Logic
  - Record Approval Process
  - Record Delivery to PowerSchool SIS fields
  - Successful Payment Submission through VANCO (if applicable)

#### Completion Criteria

This activity will be considered complete when:

- Requisite testing has been completed by PowerSchool
- The Customer has completed end-to-end user acceptance testing within five (5) business days of notification of readiness for testing

# Enrollment Express Guided Statement of Work

## Closing

### PowerSchool Responsibilities

- Review and finalize any remaining project deliverables
- Introduce Customer to support contact methods
- Send final project sign off to Customer
- Provide Technical Contacts for Customer Confirmation

### Customer Responsibilities

- Review completed project deliverables.
- Understand support contact methods
- Complete final project signoff
- Confirm/Provide Additional Technical Contacts
- Complete Customer Satisfaction Survey

### Completion Criteria

This activity will be considered complete when:

- Customer provides final project signoff. The Implementation team will provide (3) attempts for project signoff. If no response is received after the third attempt, the project will be closed and transitioned to Support.
- Confirmation of Technical Contacts

# Ecollect Forms Basic Statement of Work

## Initiating & Planning

### PowerSchool Responsibilities

- Send welcome email and intake survey
- Request Maintenance Access to PowerSchool SIS
- Request Enablement of Custom Web Page Management and Customizations (Custom Web Page Management and Customizations must remain enabled to use Ecollect Forms)
- Conduct provisioning and permission steps, which include installing and enabling products automatically upon purchase in the PS SIS (signature on this document constitutes Client agreement)
- Inform customer of provisioning completion
- Identify PowerSchool Project Team (Application Specialist)
- Schedule and conduct a Kickoff Meeting
- Provide an overview of the implementation process
- Schedule necessary project sessions
- Complete setup of additional Technical Contacts

### Customer Responsibilities

- Complete intake survey
- Grant PowerSchool Maintenance Access (signature on this document constitutes Client agreement)
- Grant permission to create one (1) test record within the PowerSchool SIS (signature on this document constitutes Client agreement)
- Enable Custom Web Page Management and Customizations (Custom Web Page Management and Customizations must remain enabled to use Ecollect Forms)
- Conduct script run, if self-hosted
- Attend Kickoff Meeting and all necessary project sessions
- Review and confirm configuration information (i.e., current forms) pertinent to implementation within three (3) business days of completion of the Kickoff Meeting
  - Failure of the client to complete client responsibilities within prescribed project timeline will result in PowerSchool proceeding with the deployment of a viable “best practices” solution to adhere to project timelines.
- Review training materials and training scheduling process
- Set up Vanco (payment) account (if applicable) \*

### Completion Criteria

This activity will be considered complete when:

- Project Teams established
- Solution provisioned and permissioned
- Kickoff Meeting is completed
- Customer provides forms to Application Specialists within three (3) business days of completion of Kickoff Meeting
- Custom Web Page Management and Customizations enabled (Custom Web Page Management and Customizations must remain enabled to use Ecollect Forms)
- Customer completes Vanco (payment) account setup (if applicable)\*

# Ecollect Forms Basic Statement of Work

## Executing

### PowerSchool Responsibilities

- Conduct an initial analysis of any pertinent existing solution materials to determine architecture of solution(s)
- Create one (1) test record within the PowerSchool SIS to ensure proper setup of solution
- Provide instructions for form template syncing and editing
- Schedule and conduct Solution Deliverables, Product Overview, and Testing Meeting
- Enable Payment in PS SIS (for Vanco, if applicable) \*

*Ecollect Basic includes up to 2 hours of form configuration*

### Customer Responsibilities

- Access and view training documentation and collateral
- Attend Solution Deliverables, Product Overview, and Testing Meeting
- Conduct syncing steps
- Conduct form editing steps, as needed
- Complete data mapping (Please note, every PowerSchool SIS instance is unique and requires deliberate mapping to ensure accurate data delivery)
- Register for Remote Training

### Completion Criteria

This activity will be considered complete when:

- Solution configuration completed
- Solution Deliverables, Product Overview, and Testing Meeting completed

## Monitoring & Controlling

### PowerSchool Responsibilities

- Ensure solution is functional and adheres to best practices by performing standard quality assurance and testing procedures

### Customer Responsibilities

- Perform user acceptance testing on solution to ensure all elements are in place and ready for launch:
  - Form Content
  - Form and Field structure
  - Form Field Requirements
  - Form Logic
  - Record Approval Process
  - Record Delivery to PowerSchool SIS fields
  - Success Payment Submission through Vanco (if applicable)\*
- Conduct end-to-end testing within (4) days of solution delivery

## Ecollect Forms Basic Statement of Work

### Completion Criteria

This activity will be considered complete when:

- Requisite testing has been completed by PowerSchool
- Customer has completed end-to-end acceptance testing within (4) days of solution delivery

## Closing

### PowerSchool Responsibilities

- Schedule and conduct final Check-in and Closure call
- Introduce customer to support contact methods
- Send final project sign off
- If Consulting is purchased, then this will be delivered accordingly.
- The Basic Deployment is estimated to last twenty-one (21) calendar days from the date of assignment of a specialist.

### Customer Responsibilities

- Attend final Check-in and Closure call
- Complete final project signoff
- Complete customer satisfaction survey

### Completion Criteria

This activity will be considered complete when:

- Following the completion of PowerSchool's deployment responsibilities, confirmation communication will be sent to the customer. Customer will be equipped with tools to conduct syncing and form editing steps; PowerSchool Community and Support will be available to the customer for ongoing needs upon the completion of this deployment.
- Customer provides final project signoff. The Implementation team will provide (3) attempts for project signoff. If no response is received after the third attempt, the project will be closed and transitioned to Support.

\*PS can complete basic components of Payment Setup: it is the customer's responsibility to complete Vanco account setup and provide PS additional setup information. This can occur during or post-implementation (via Support).

# PowerPack – Basic Implementation

## Statement of Work

### Initiating (Pre-requisites before Planning)

#### PowerSchool Responsibilities

- Deploy Document Cloud site
- Provide Login Credentials
- Send Welcome Email
- Enable access to PowerPack Service Manager
- Enable access to PowerPack Plugins via Service Manager
- Enable access to any applicable PowerPack database scripts
- Identify PowerSchool Project Team
  - Project Manager
  - Application Specialist(s)

#### Customer Responsibilities

- Identify Customer Project Team
  - Project Manager
  - Subject Matter Expert(s)
- Self-Hosted SIS Customers responsible for:
  - Installing PowerPack Service Manager
  - Installing PowerPack Plugins
  - Installing/Executing PowerPack database scripts (instructions provided by PowerSchool)
- Review Statement of Work

#### Completion Criteria

This activity will be considered complete when:

- Customer signs the Statement of Work

### Planning

#### PowerSchool Responsibilities

- Schedule and conduct a kick-off meeting
- Provide introduction to the Support site
- Review the deliverables in the SOW and explain the implementation process
- Schedule the PowerSchool implementation resources based on project timeline
- Discuss the role and responsibilities of a technical resource during the project (when applicable)
- Update the Project Plan to include implementation timing and resources
- Schedule regular Status Calls as needed

## Customer Responsibilities

- Attend kick-off meeting and all subsequent meetings required
- Utilize the online Project Plan and trainings throughout the project to stay up to date

## Completion Criteria

This activity will be considered complete when:

- The kick-off meeting is completed
- The Project Plan is updated based on discussed timelines

## Executing

### PowerSchool Responsibilities

- Provide system configuration overview on the PowerPack Service Manager
- Share PowerPack Resources
- Configure PowerPack-related site SSO with SIS using SAML (if applicable)

### Customer Responsibilities

- Provide PowerSchool with full access to their PowerSchool server(s) for the purpose of troubleshooting and resolving issues with the deliverables outlined herein.
- System Configuration
  - Review and verify configuration, complete signoff
- Identify and enable the PowerSchool SIS Identity Provider (IDP) for setting up of SSO
- Test the setup of Authentication services

### Completion Criteria

This activity will be considered complete when:

- The platform has been enabled
- Customer completes System Configuration Signoff
- Customer signs the final checklist that Authentication Services are complete

# Closing

## PowerSchool Responsibilities

- Review and finalize any remaining project deliverables
- Introduce customer to support contact methods and accessing Community
- Submit Services to Support Survey
- Provide final project sign off to customer

## Customer Responsibilities

- Complete Deliverable checklist
- Understand that support will become primary contact for customer
- Complete final project signoff
- Complete Customer Satisfaction Survey

## Completion Criteria

This activity will be considered complete when:

- Customer completes final project signoff

# Student Information System Basic Statement of Work

## Initiating (Pre-requisites before Planning)

### PowerSchool Responsibilities

- Send Welcome Email with Statement of Work
- Identify PowerSchool Project Team
  - Project Manager
  - Implementation Specialist(s)
- Send Customer access to the following:
  - Project Plan

### Completion Criteria

This activity will be considered complete when:

- Customer reviews Statement of Work

## Planning

### PowerSchool Responsibilities

- Schedule and conduct a kick-off meeting
  - Basic Model is forty-five (45) calendar days from the date of the kick-off meeting
- Provide introduction to the Support site
- Explain the implementation process
- Schedule the PowerSchool implementation and training resources based on project timeline
- Update the Project Plan to include implementation timing and resources
- Schedule regular Status Calls as needed

### Customer Responsibilities

- Attend kick-off meeting and all subsequent meetings and training required
- Utilize the online Project Plan and Training Plan throughout the project to stay up to date
- Complete the PowerSchool Intake Survey based on information gathered from key stakeholders, and delivery the following:
  - Supporting documents as required (i.e. location, staff and student count, district info, etc.)
  - Extract and convert required data from Customer legacy system to PowerSchool provided templates and format (Data conversion services are available for additional purchase)
- Plan for training and ensure users attend required training sessions
- Update the Project Plan to indicate client tasks completed
- Manage customer business process change throughout the project
- Notify designated PS point of contact when the Intake Survey is complete.

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## Student Information System Basic Statement of Work

### Completion Criteria

This activity will be considered complete when:

- The kick-off meeting is completed
- The Project Plan is updated based on discussed timelines

### Authentication Services

As part of these services, PowerSchool will assist the customer to configure Single Sign On (SSO) for the PowerSchool product(s) undergoing implementation under the scope of this statement of work. Additionally, PowerSchool will assist with the enablement of the PowerSchool AppSwitcher for any other live PowerSchool product(s) (i.e. already implemented) where AppSwitcher is supported. This will be a one-time setup for which the PowerSchool implementation team will assist with the setup and configuration of the authentication services for live product(s), and the currently implemented product(s).

### PowerSchool Responsibilities

- Update user accounts to ensure matching between systems
- Configure SSO
- Configure AppSwitcher with current and new PowerSchool products

### Customer Responsibilities

- Identify and enable the Identity Provider (IDP) for setting up of SSO
- Test the setup of Authentication services and AppSwitcher

### Completion Criteria

- Customer signs the final checklist that Authentication Services are complete

## Executing

### Configuration Collection: Customer Critical Responsibilities

- Consult with customer stakeholders and provide answers to follow-up questions regarding configuration elements.
- Extract data from legacy system into PowerSchool provided templates
- Complete IPT Training
- Complete PD+ SIS implementation learning paths

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# Student Information System Basic Statement of Work

## Completion Criteria

This activity will be considered complete when:

- Configuration collection, associated documentation and data templates are complete and provided to PowerSchool.

## System Settings

### PowerSchool Configures System Settings:

System-Level Settings		
	Basic	Comment/Resources
Email Setup (video available)	Best Practice	<p>Hosted Customer: The system will be set up to enable the automatic sending of system-generated emails. The customer will be responsible for setting up the specific From and Reply-to email addresses on the Email Setup screen.</p> <p>Non-Hosted Customers: The customer will be responsible for setting up their email service on the Email Setup screen.  <a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/system-settings/email-setup">https://docs.powerschool.com/PSHSA/20.4/system-admin/system-settings/email-setup</a></p>
Password Rules Management	Best Practice	<p>By default, PowerSchool best practices will be set up. The customer can edit these rules on the Password Rules Management screen.</p> <p><b>Best Practice:</b></p> <ul style="list-style-type: none"> <li>- 8 characters minimum</li> <li>- Passwords must contain at least 1 uppercase letter, 1 lowercase letter, 1 special character, and 1 numeric character</li> <li>- Passwords expire every 60 days</li> <li>- Passwords can be reused every 5 cycles</li> <li>- Accounts will be locked after 5 incorrect attempts</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/security/password-rules-management">https://docs.powerschool.com/PSHSA/20.4/security/password-rules-management</a></p>

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# Student Information System Basic Statement of Work

## District Configuration

### PowerSchool Configures District Settings

District-Level Settings		
	Basic	Comment/Resources
District Info	Best Practice	<p>The district name, address, and ID will be set up for each school based on the information provided by the customer.</p> <p>Additional settings can be configured by the customer on the District Info screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/school-and-district/district-information">https://docs.powerschool.com/PSHSA/20.4/system-admin/school-and-district/district-information</a></p>
Districts of Residence	State or System Defaults Only	<p>If districts of residences are defined by state reporting, they will be set up by default, otherwise they will be left blank, per best practice.</p> <p>Additional entries can be made by the customer on the Districts of Residence screen if they choose to use this feature.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/school-and-district/districts-of-residence">https://docs.powerschool.com/PSHSA/20.4/system-admin/school-and-district/districts-of-residence</a></p>
Years & Terms	Best Practice (Online Guide)	<p>As best practice, the current school year will be set up using default start and end dates</p> <p><b>Default Year:</b> 20XX-20XX (7/1/20XX - 6/31/20XX)</p> <p>The dates can be adjusted by the customer and additional years can be added on the Years &amp; Terms screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/years-and-terms">https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/years-and-terms</a></p>
Calendar Membership Types	State or System Defaults Only	<p>If required for state compliance, the required values will be entered by default. If not required, default values will be set up and can be adjusted by the customer on the Calendar Membership Types screen.</p> <p><b>Default Values:</b></p> <ul style="list-style-type: none"> <li>- Holiday</li> <li>- In Session</li> <li>- Teacher in Services / Professional Development</li> <li>- Vacation</li> <li>- Weather</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/calendar-membership-types">https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/calendar-membership-types</a></p>
Entry Codes (from state guidelines or config survey)	Best Practice Or	<p>If required for state compliance, the required values will be entered by default. If not required, default values will be set up and can be adjusted</p>

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## Student Information System Basic Statement of Work

	State Defaults Only	<p>by the customer on the Entry Codes screen.</p> <p><b>Default Values:</b></p> <ul style="list-style-type: none"> <li>- OE   Original Entry</li> <li>- P   Promoted</li> <li>- R   Retained</li> <li>- RT   Returning Student</li> <li>- G   Graduated</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/student-and-staff/entry-codes">https://docs.powerschool.com/PSHSA/20.4/system-admin/student-and-staff/entry-codes</a></p>
Exit Codes (from state guidelines or config survey)	State or System Defaults Only	<p>If required for state compliance, the required values will be entered by default. If not required, default values will be set up and can be adjusted by the customer on the Exit Codes screen.</p> <p><b>Default Values:</b></p> <ul style="list-style-type: none"> <li>- EX   Expulsion</li> <li>- EG   Early Graduate</li> <li>- TD   Transfer in District</li> <li>- TO   Transfer Out of State</li> <li>- TS   Transfer in State</li> <li>- GR   Graduated</li> <li>- PR   Promoted</li> <li>- RE   Retained</li> <li>- DE   Death</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/student-and-staff/exit-codes">https://docs.powerschool.com/PSHSA/20.4/system-admin/student-and-staff/exit-codes</a></p>
Scheduling/Reporting Ethnicity Codes or Federal Ethnicity and Race Settings	State or System Defaults Only	<p>If required for state compliance, the required values will be entered by default. If not required, default values will be set up and can be adjusted by the customer on the Scheduling/Reporting Ethnicity Codes screen.</p> <p><b>Default Values:</b></p> <ul style="list-style-type: none"> <li>- A   Asian</li> <li>- B   African-American</li> <li>- C   Caucasian</li> <li>- H   Hispanic</li> <li>- I   American Indian</li> <li>- O   Other</li> <li>- P   Pacific Islander</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/federal-ethnicity-and-race-management/federal-ethnicity-and-race-management-setup/scheduling-reporting-ethnicity-codes">https://docs.powerschool.com/PSHSA/20.4/federal-ethnicity-and-race-management/federal-ethnicity-and-race-management-setup/scheduling-reporting-ethnicity-codes</a></p>

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## Student Information System Basic Statement of Work

State Special Programs (core module only)	State or System Defaults Only	<p>If required for state compliance, the required values will be entered by default. If not required, the customer can set up their own programs on the Special Programs screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/special-programs/special-program-setup">https://docs.powerschool.com/PSHSA/20.4/special-programs/special-program-setup</a></p>
Grade Scales	Best Practice	<p>The system will be configured with several grade scales to choose from. Customers can edit the default grade scales or create their own on the Grade Scales screen.</p> <p><b>Default Grade Scales:</b></p> <ul style="list-style-type: none"> <li>- 100 Point Scale</li> <li>- A, B, C, D, F</li> <li>- Default (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F)</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/grade-scales">https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/grade-scales</a></p>
GPA Calculations (system defaults)	Best Practice	<p>The system will be configured with several GPA Calculations to choose from. Customers can edit the default calculations or create their own on the GPA Calculations screen.</p> <p><b>Default GPA Calculations:</b></p> <ul style="list-style-type: none"> <li>- Added Value</li> <li>- Simple</li> <li>- Simple Percent</li> <li>- Weighted</li> <li>- Weighted Percent</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/gpa-calculations">https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/gpa-calculations</a></p>
Schools/School Info (config survey)	Best Practice	<p>School names, school numbers (ID's), and addresses will be set up based on the information provided during the sales process. School numbers (ID's) cannot be changed, so it is very important that these are correct prior to beginning the implementation process.</p> <p>Additional information (principal names, phone numbers, state-required fields, etc.) can be entered by the customer on the Schools/School Info screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/school-and-district/school-information">https://docs.powerschool.com/PSHSA/20.4/system-admin/school-and-district/school-information</a></p>
Log Types/SubTypes (state codes only)	State or System Defaults Only	<p>If required by state compliance, the required log types will be set up. Otherwise, default log types will be set up and can be adjusted by the customer on the Log Types screen.</p>

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## Student Information System Basic Statement of Work

		<p><b>Default Log Types:</b></p> <ul style="list-style-type: none"> <li>- Discipline</li> <li>- Health</li> <li>- Counselor</li> <li>- Attendance</li> <li>- Parent Contact</li> <li>- Grade Change</li> </ul> <p><a href="https://docs.powerschool.com/PSHSA/20.4/log-entries/log-entries-setup/log-types">https://docs.powerschool.com/PSHSA/20.4/log-entries/log-entries-setup/log-types</a></p>
Log Entry Fields	State or System Defaults Only	<p>If required by state compliance, the required fields will be set up. Otherwise, log entry fields and codes can be adjusted by the customer on the Log Entry Fields screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/log-entries/log-entries-setup/log-entry-fields">https://docs.powerschool.com/PSHSA/20.4/log-entries/log-entries-setup/log-entry-fields</a></p>
Test Scores (ACT, SAT, PSAT defaults only)	Best Practice	<p>The following tests and subscores will be set up by default. These tests can be deleted by the customer if they do not apply and additional tests and subscores can be configured by the customer on the Tests screen.</p> <p><b>Default Tests:</b></p> <p>ACT (Subscores: Composite, Math, Reading, Science, Social Studies, Writing)</p> <p>SAT (Subscores: Total, EBRW, Math)</p> <p>PSAT (Subscores: Total, Math, Reading, Writing)</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/tests">https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/tests</a></p>
Standards Configuration	N/A	<p>Advanced Tier Only: The process for creating and configuring standards will be reviewed during a configuration session. After the session, the customer will be required to enter and configure their standards.</p>
Graduation Planner	N/A	<p>Advanced Tier Only: The process for configuration the graduation planner tool will be reviewed during a configuration session. After the session, the customer will be required to complete the set up based on their specific graduation requirements.</p>
Immunizations (state immunizations/vaccines only)	State Defaults Only	<p>If required by state compliance, the required state immunizations will be set up by default.</p> <p>All other immunizations can be configured by the customer on the Health -&gt; Immunizations screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/health-management/health-setup/vaccines">https://docs.powerschool.com/PSHSA/20.4/health-management/health-setup/vaccines</a></p>
Incident Management (only if required by state)	State Defaults Only	<p>Incident Management is only included if the module is required for state compliance, in which case, the state defaults will be set up.</p>

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## Student Information System Basic Statement of Work

reporting)		<p>If not required by state compliance, the customer can configure this module post-implementation, but it is not considered in-scope for basic or standard tiered implementations.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/incident-management">https://docs.powerschool.com/PSHSA/20.4/incident-management</a></p>
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## School Configuration

### PowerSchool Configures School Settings Years and Terms

<b>School-Level Settings</b> <b>Must be setup after server is installed</b>		
	Basic	Comment/Resources
Years & Terms (from config template)	Best Practice (Online Guide)	<p>The current school year will be set up by default using default start and end dates</p> <p><b>Default Year:</b> 20XX-20XX (8/1/20XX - 6/31/20XX)</p> <p>The dates can be adjusted by the customer and additional years can be added on the Years &amp; Terms screen. The customer is also responsible for configuring additional scheduling terms (examples: semesters, quarters, trimesters) on the Years and Terms screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/years-and-terms">https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/years-and-terms</a></p>
Days (from config template)	Best Practice (Online Guide)	<p>By default, 1 cycle day will be set up for each school (Day A).</p> <p><b>Default Day:</b> Day A (A)</p> <p>If additional cycle days are required, the customer can add additional days on the Years and Terms screen and configure/name the days on the Days screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/scheduling/scheduling-setup/school-parameters#id-.SchoolParametersv19.0.0-EditDays">https://docs.powerschool.com/PSHSA/20.4/scheduling/scheduling-setup/school-parameters#id-.SchoolParametersv19.0.0-EditDays</a></p>
Periods (from config template)	Best Practice (Online Guide)	<p>By default, the following periods will be set up for each school. The customer can rename, delete, and add additional periods using the Periods screen.</p> <p><b>Default Periods:</b> ATT (Attendance)</p>

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		<p>E (Elementary)  P1 (Period 1)  P2 (Period 2)  P3 (Period 3)  P4 (Period 4)  P5 (Period 5)  P6 (Period 6)  P7 (Period 7)</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/scheduling/scheduling-setup/periods">https://docs.powerschool.com/PSHSA/20.4/scheduling/scheduling-setup/periods</a></p>
<p>Final Grade Setup (from config template)</p>	<p>Best Practice (Online Guide)</p>	<p>By default, the following grading terms will be set up for each school. The customer can then adjust the terms and dates using the Final Grade/Reporting Terms screen.</p> <p><b>Default Terms:</b>  Y1 (8/1/20XX - 6/31/20XX)  S1 (8/1/20XX - 12/31/20XX)  S2 (1/1/20XX - 6/31/20XX)  Q1 (8/1/20XX - 9/30/20XX)  Q2 (10/1/20XX - 12/31/20XX)  Q3 (1/1/20XX - 3/31/20XX)  Q4 (4/1/20XX - 6/31/20XX)</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/summer-school-setup/summer-school-setup/final-grade-reporting-term-setup">https://docs.powerschool.com/PSHSA/20.4/summer-school-setup/summer-school-setup/final-grade-reporting-term-setup</a></p>
<p>Attendance Conversion (video available)</p>	<p>Best Practice (Online Guide)</p>	<p>By default, the following attendance conversions will be set up for each school. If a different conversion is required, the customer can adjust these on the Attendance Conversions screen.</p> <p><b>Default Attendance Conversions:</b>  Elementary Schools = Code-to-Day conversion  - Day Value of 0 for the codes: UA, EA, OSS  - Day Value of 1 for the codes: Present, UT, ET, ISS, FT</p> <p>Middle/High Schools = Period-to-Day conversion (change to percent-to-time)  - 0% -&gt; 0  - 25% -&gt; .25  - 50% -&gt; .5  - 75% -&gt; 1</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-conversions">https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-conversions</a></p>

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## Student Information System Basic Statement of Work

Bell Schedules (from config template)	Best Practice (Online Guide)	<p>By default, the following bell schedule will be created for each school. The customer can then adjust the periods and start/end times to match their operations. The customer can also create additional bell schedules, as needed (ex. late start, early dismissal, etc.).</p> <p><b>Default Bell Schedule:</b>  Name: Regular Day  ATT: 7:45 AM - 8:00 AM  E: 8:00 AM - 3:00 PM  P1: 8:00 AM - 9:00 AM  P2: 9:00 AM - 10:00 AM  P3: 10:00 AM - 11:00 AM  P4: 11:00 AM - 12:00 PM  P5: 12:00 PM - 1:00 PM  P6: 1:00 PM - 2:00 PM  P7: 2:00 PM - 3:00 PM</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/calendar#id-.Calendarv19.0.0-SetupBellSchedules">https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/calendar#id-.Calendarv19.0.0-SetupBellSchedules</a></p>
Calendar Setup (customer sets holidays, etc.)	Best Practice (Online Guide)	<p>By default, the calendar for each school will be set so Monday-Friday are in-session. The customer will be responsible for adjusting the calendars for holidays, in-service days, etc.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/calendar">https://docs.powerschool.com/PSHSA/20.4/system-admin/scheduling/calendar</a></p>
Current Grade Display (first term from final grade setup)	Best Practice (Online Guide)	<p>By default, the Q1 (quarter 1) term will be set. The customer can change this setting on the Current Grade Display screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/current-grade-display">https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/current-grade-display</a></p>
Attendance Preferences	Best Practice (Online Guide)	<p>By default, Meeting Attendance will be enabled for each school (eg. period attendance - allowing teachers to take attendance). Daily attendance and other attendance settings can be configured by the customer on the Preferences screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-preferences">https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-preferences</a></p>
Attendance Code Categories (Unexcused, Excused, Tardy)	Best Practice (Online Guide)	<p>By default, the following attendance code categories will be set up for each school. These are required for system reports to function, but the customer can add additional categories using the Attendance Code Categories screen.</p> <p><b>Default Attendance Code Categories:</b>  Unexcused  Excused  Tardy</p>

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## Student Information System Basic Statement of Work

		<a href="https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-code-categories">https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-code-categories</a>
Attendance Codes (from config template)	Best Practice (Online Guide)	<p>By default, the following attendance codes will be set up for each school. These codes can be adjusted by the customer and additional codes can be added (with the exception of Present (Blank), which is required for the system to function).</p> <p><b>Default Attendance Codes:</b></p> <p><u>Code   Name</u>            Blank   Present            UA   Unexcused Absent            EA   Excused Absent            UT   Unexcused Tardy            ET   Excused Tardy            FT   Field Trip            OSS   Out of School Suspension            ISS   In School Suspension</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-codes">https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/attendance-codes</a></p>
Full-Time Equivalencies (FTE) (video for editing default)	Best Practice (Online Guide)	<p>By default, the following FTE will be set up for all schools. The customer can edit this FTE or add additional FTE's as needed (ex. Part Time) on the Full-Time Equivalencies screen.</p> <p><b>Default FTE:</b>            FTE Name: Full Time            Conversion Method: Code-to-Day (for elementary schools)            Conversion Method: Percent Time-to-Day (for middle/high/combination schools)</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/full-time-equivalencies">https://docs.powerschool.com/PSHSA/20.4/attendance/attendance-setup/full-time-equivalencies</a></p>
Sub Sign-In Settings (implementation setup page)	Best Practice (Online Guide)	<p>By default, the Sub Sign-in Password for all schools will be set to: subattendance (with current date enabled)</p> <p><b>Default Sub Sign-In Password:</b>            ##subattendance            (Example password for a sub signing in on October 11 to take attendance: 11subattendance)</p> <p>The customer can then edit this setting on the Sub Sign-In screen.</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/security/security-setup/substitute-sign-in-settings">https://docs.powerschool.com/PSHSA/20.4/security/security-setup/substitute-sign-in-settings</a></p>

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## Student Information System Basic Statement of Work

Class Rank (implementation setup page)	N/A	Advanced Tier Only: The set up of Class Rank will be reviewed during a configuration session. After the session, the customer will be responsible for completing the set up based on their requirements.
Honor Roll (implementation setup page)	N/A	Advanced Tier Only: The set up of Honor Roll will be reviewed during a configuration session. After the session, the customer will be responsible for completing the set up based on their requirements.
GPA Student Screens (implementation setup page)	N/A	<p>Advanced Tier Only: Defaults will be set up for each school based on PowerSchool best practices. Then, during a configuration session, the set up of GPA Student Screens will be reviewed. After the session, the customer will be responsible for completing the set up based on their requirements.</p> <p><b>Default:</b>            Weighted GPA            Simple GPA            Total Credit Hours Earned</p> <p><a href="https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/gpa-student-screens">https://docs.powerschool.com/PSHSA/20.4/grading/grading-setup/gpa-student-screens</a></p>

This activity will be considered complete when:

- The standard PowerSchool configuration elements have been configured and reviewed for system, district, and school setup.
- Customer sign off on configuration phase.

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# Student Information System Basic Statement of Work

## Data Migration

### PowerSchool Reviews and Consults Customer How to Import Files

During PowerSchool implementation, PowerSchool will work with the customer on the following initial data items:

Data Imports		
Templates and instructions will be provided to customers. They will own the process of collecting, importing, and validating their data.		
	Basic	Comment/Resources
		<p>During the import template overview, an implementation specialist will review the import templates with the customer and demonstrate how to perform the imports using Quick Import (core data) and Data Import Manager (contact data).</p> <p>After the session, it is the customer's responsibility to generate import files with their data, to the exact specifications outlined in the import templates, import the data into PowerSchool, and resolve any errors they encounter due to the condition of their data. Additional import support can be purchased in the form of KTO hours.</p> <p>Import Templates: <a href="https://support.powerschool.com/dir/8625">https://support.powerschool.com/dir/8625</a></p>
Student Demographics (active students only)	Demonstration Session	Import/Export Guide: <a href="https://support.powerschool.com/article/74793">https://support.powerschool.com/article/74793</a>
Student Compliance Tables	Documentation Only	
Staff (active staff/teachers)	Demonstration Session	
Staff Compliance Tables	Documentation Only	
Courses (active courses)	Demonstration Session	
Course Compliance Tables	Documentation Only	
Rooms	Documentation Only	
Sections (active school year only)	Demonstration Session	

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## Student Information System Basic Statement of Work

Section Compliance Tables	Documentation Only	
Section Enrollments (active school year only)	Demonstration Session	
Section Enrollment Compliance Tables	Documentation Only	
Historical Grades (up to five years for active students)	Demonstration Session	
Historical Grades Compliance Tables	Documentation Only	
Re-enrollments (active students)	Demonstration Session	
Re-enrollments Compliance Tables	Documentation Only	
Additional Compliance Tables	Documentation Only	
Test Scores (ACT/SAT/PSAT only)	Documentation Only	
District Learning Standards/Outcomes	Documentation Only	
Historical Logs (up to five log types)	Documentation Only	
Comment Bank	Documentation Only	
Incidents (active students) (only if required by state compliance)	Documentation Only	
Immunization (active students) (only if required by state compliance)	Documentation Only	
Student Contacts	Demonstration Session	See import templates for a list of required and recommended fields: <a href="https://help.powerschool.com/t5/PowerSchool-SIS-Administrator/Student-Contacts-Import-Template-v12-1-1/ta-p/83916">https://help.powerschool.com/t5/PowerSchool-SIS-Administrator/Student-Contacts-Import-Template-v12-1-1/ta-p/83916</a>

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## Customer Critical Responsibilities

- Extract and convert required data from customer legacy system to PowerSchool provided templates and format (*Data conversion services are available for additional purchase.*)
- Customer imports data into PowerSchool using PowerSchool import tools
- **Data Validation** - Once data is imported into PowerSchool, the PowerSchool implementation specialist will provide documentation and best practice for validating data in PowerSchool using reporting and visual methods. The customer will have final responsibility for the validation, confirmation of accuracy of their data and importing of data into PowerSchool SIS.
- Validate data in PowerSchool and obtain concurrence from key school stakeholders.

## Completion Criteria

This activity will be considered complete upon:

- Customer validated and has imported all provided data.
- Customer validates new data in PowerSchool.
- Customer signs off on data phase.

## Monitoring

### Security Setup: PowerSchool Implementation Responsibilities

- Conduct a security functionality and review meeting
- Make best practice recommendations on common security group usage
- Provide an overview of page permission functionality
- Review how to manage User Access and Co-Teaching roles
- Review field level security
- Review Data Validation Rule Status

### Customer Responsibilities

- Attend knowledge transfer meeting of security functionality.
- Review security user guides and training.
- Evaluate the hierarchy and functional roles for administrative staff.
  - Align administrative staff to the correct security group and role utilizing best practice recommendations and security documentation.

## Completion Criteria

This activity will be considered complete when:

- The security functionality and options review meeting are complete.

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# Closing

## PowerSchool Implementation Responsibilities:

Customer Session		
	Basic	Comment/Resources
Pre-Configuration Consultation	1	
Gap Analysis (Business Process Review – BPR)	Not Included	
System & District Configuration Consultation	1	
School-Level Configuration Consultation - Elementary (template schools)	1	
School-Level Configuration Consultation - Middle School (template schools)	1	
School-Level Configuration Consultation - High School	Not Included	
Graduation Planner Consultation	Not Included	
School-Level Configuration Copy (copy to other schools & how to adjust configuration exceptions)	Not Included	
Security Configuration Consultation	1	
Import Template Consultation	1	
Import Session #1 (review quick import tool & validation)	1	
Import Session #2 (review data import manager & validation)	1	
Reports Consultation (review existing report templates available)	Not Included	
Additional Consultation Hours (can be purchased)	Not Included	Can be used for additional consultation on district-level or school-level configuration or data import verification and validation.

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## **PowerSchool Implementation Responsibilities**

- Review and track project deliverables.
- Introduce customer to support contact methods.
- Provide final project sign off to customer.

## **Customer Responsibilities**

- Review completed project deliverables prior to implementation completion.
- Understand that support will become primary contact for customer.

## **Completion Criteria**

This activity will be considered complete when PowerSchool:

- Delivers documented final PowerSchool project deliverables.
- Delivery of final deliverable signoff documentation.

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Matt McLaughlin &lt;matt.mclaughlin@leytonwarriors.org&gt;

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## Morgan Resignation

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**Chris Morgan** <chris.morgan@leytonwarriors.org>

Tue, Mar 14, 2023 at 9:54 PM

To: Matt McLaughlin &lt;matt.mclaughlin@leytonwarriors.org&gt;, Kevin Thomas &lt;kevin.thomas@leytonwarriors.org&gt;, Cody Gamble &lt;cody.gamble@leytonwarriors.org&gt;

I'm writing to let you know that I have decided not to return as the boys' basketball coach. I have enjoyed my time at Leyton watching the kids develop into amazing athletes and respectable young men.

When Cody and I had the discussion about me taking over the basketball program, his only request was that I stay for three years. This season was my fourth.

My boys all live on the east coast, and it was difficult to answer where my priorities are when I was returning home from Christmas vacation three days earlier than Dana. I only get to see them once or twice a year, and I feel that I need to put family first.

I will still gladly help with any track meets or other events where you need me this year. I have committed to coaching the MAC vs MNAC All Star game on June 16th. It should be an exciting and competitive matchup, and I will be taking Dillon, Cort, and Justin.

Finally, it was very satisfying to dominate the conference and win the MAC tournament this year. However, the last two years we have failed to get to Lincoln out of the district final. Both years we have had the talent to advance, but have come up short. I must take responsibility for that. So it is probably time for a new coach with new energy, ideas, and a fundamental emphasis on defense. We never became the defensively dominant team that is required to compete at the state level.

Leyton will always be special to me as an '86 graduate and most recently as volunteer and coach!

Someone once said "The only thing constant in life is change". It is now time for a change of the boys' basketball coach.

I wish you all and the school the best!

Cheers,  
Chris



THE FLOORING GARAGE  
flooring and design

## The Flooring Garage

308-254-4142  
1403 Illinois Street  
Sidney, NE 69162

## Proposal

### BILL TO

Leyton Public Schools  
Attn: Jacob  
504 Main St  
Dalton, NE 69131

### SHIP TO

SKU#/ITEM NO.	DESCRIPTION	QTY UNIT	PRICE	AMOUNT
	Carpet Removal and Disposal	203.00 SY	\$2.50	\$507.50
	Carpet Tile Allowance - Includes 10% waste	2,016.00 SF	\$4.00	\$8,064.00
	Mohawk Enpress Pressure Sensitive Adhesive - Carpet Tile	2 EA	\$175.00	\$350.00
	Carpet Tile Installation	1,827.00 SF	\$1.25	\$2,283.75
	Legacy Silver Rustic Oak Glue Down LVP	1,876.00 SF	\$3.75	\$7,035.00
	LVP Installation	1,706.00 SF	\$2.75	\$4,691.50
	LVP Adhesive M99 - 4 gallon containers	3 EA	\$175.00	\$525.00
	Stair Nose - Band Room	13 Piece	\$25.00	\$325.00
	Baseboard Installation	167.05 LF	\$1.25	\$208.81
	Baseboard and Baseboard Adhesive	167.05 LF	\$1.50	\$250.58
			Material	\$18,833.33
			Labor	\$5,407.81
			Tax 0.0%	\$0.00
			Total	\$24,241.14

### INSTRUCTION

High School

### CUSTOMER ACCEPTANCE AND APPROVAL

**Print Name**

**Signature**

**Date**

4/3/2023 5:06 PM



## The Flooring Garage

308-254-4142  
1403 Illinois Street  
Sidney, NE 69162

## Proposal

### BILL TO

Leyton Public Schools  
Attn: Jacob  
504 Main St  
Dalton, NE 69131

### SHIP TO

SKU#/ITEM NO.	DESCRIPTION	QTY UNIT	PRICE	AMOUNT
	Carpet Removal and Disposal	149.33 SY	\$3.50	\$522.66
	Carpet Tile Allowance	1,344.00 SF	\$4.00	\$5,376.00
	Carpet Tile Installation	1.00 SF	\$1.25	\$1.25
	Legacy Vision Silver Rustic Oak Commercial Grade Glue Down LVP	2,036.99 SF	\$3.75	\$7,638.71
	AAT 420 Premium Vinyl Tile Adhesive - 4 gallon	3 EA	\$145.00	\$435.00
	LVP Specialty Installation	1,851.00 SF	\$2.75	\$5,090.25
	4" Vinyl Cove Base and Adhesive - Tudor Grey	479.16 LF	\$1.75	\$838.53
	Mohawk M95 LVP Adhesive - 4 Gallon	3 EA	\$175.00	\$525.00
	Baseboard Installation	479.16 LF	\$1.25	\$598.95
			Material	\$20,503.69
			Labor	\$522.66
			Total	\$21,026.35

### INSTRUCTION

Gurley School

### CUSTOMER ACCEPTANCE AND APPROVAL

**Print Name**

**Signature**

**Date**

4/3/2023 5:23 PM