

MALCOLM PUBLIC SCHOOLS, DISTRICT #148
BOARD OF EDUCATION REGULAR MEETING AGENDA
Monday, January 16, 2023 7:00 PM
SCHOOL DISTRICT BOARD ROOM

{{Name: Agenda Item Name}}

1. **Call Regular Board Meeting to Order - Roll Call**
 - 1.1. Discuss, Consider and Take All Necessary Action in Amending Policy 8130-- Annual Organizational Meeting.
 - 1.2. Board Reorganization/Election of Officers
 - 1.3. Committee Appointments
 - 1.4. Board Member Code of Conduct
2. **Consent Agenda**
3. **Communication From the Public: Communications in general or about a specific agenda item.**
4. **Member Swotek: Update on the Governor's School Finance Reform Committee**
5. **Unfinished Business**
6. **New Business**
 - 6.1. Take All Necessary Action in Moving the Dormant Qualified Capital Purpose Undertaking Fund (QCPUF) Money Over to the General Fund
 - 6.2. Discuss, Consider and Take Any Necessary Action on Strategic Planning Reporting and Progress Monitoring
 - 6.3. Discuss, Consider and Take All Necessary Action in Accepting the Resignation of Angie Kopecky.
 - 6.4. Discuss, Consider and Take All Necessary Action Pertaining to the Official Designation for Legal Publication
 - 6.5. Discuss, Consider and Take All Necessary Action Pertaining to the Official Designation for Legal Counsel.
 - 6.6. Consider and Take all Necessary Action Pertaining to the Official Designation for Bank Depository
 - 6.7. Consider and Take All Necessary Action to Permit Malcolm Coaches Use of School Vehicles, Building and Grounds for 2023 Summer Athletic Activities.
7. **Reports and Discussion Topics**
 - 7.1. Administration Reports and Discussion Topics
 - 7.1.A. Principals
 - 7.1.B. Superintendent
 - 7.1.B.1. We need to take a picture of the new board for the website.
8. **Enter into Executive Session if needed**

(This item will be on the monthly agenda in case something comes up that we need to discuss in an executive session)

9. **Adjournment**

NOTICES:

COPY OF OPEN MEETINGS ACT: The Board of Education makes available at least one

current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the Bulletin Board on the North wall of the meeting room.

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: The Board of Education will receive public comment on individual agenda items or communication from any district patron on any issue. When it is your turn to speak during the “Communications from the Public” portion of the agenda, please come forward to the table situated immediately in front of the Board, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak one time, but please limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you may make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board of Education meeting.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

SCHOOLS

BY: MALCOLM PUBLIC

BOARD OF EDUCATION

According to Policy, the **Business Manager** will serve as the temporary chairman until the Office of President is filled. Voting for individual offices will be done by written ballot, unless there is only one candidate for the office. The position will be declared filled with a candidate receiving a simple majority of all votes cast. The meeting shall be turned over to the newly elected President who shall seek nominations for the remaining three offices. We will fill the offices as follows:

- 1) Nominations are now in order for the office of President:

Nomination #1	
Nomination #2	

- 2) Are there other nominations?

- a. If there are multiple nominations, the members will vote by written ballot
- b. If there is one nominee, then the Business Manager will proceed to item #3

- 3) Hearing or seeing none, I declare that nominations are closed.

- 4) If there is only one nomination, the Business Manager will say, "If there is no objection, I will declare

electd by acclimation.

England	YES	NO	Nutter	YES	NO
Heidtbrink	YES	NO	Spellman	YES	NO
Mitchell	YES	NO	Swotek	YES	NO

***Once a President is elected, they will take control and preside over the remainder of the meeting**

- 5) Nominations are now in order for the office of Vice President:

Nomination #1	
Nomination #2	

- 6) Are there other nominations?

- a. If there are multiple nominations, the members will vote by written ballot
- b. If there is one nominee, then the President will proceed to item #7

- 7) Hearing or seeing none, I declare that nominations are closed.

- 8) If there is only one nomination, the President will say, "If there is no objection, I will declare

electd by acclimation.

England	YES	NO	Nutter	YES	NO
Heidtbrink	YES	NO	Spellman	YES	NO
Mitchell	YES	NO	Swotek	YES	NO

9) Nominations are now in order for the office of Secretary:

Nomination #1	
Nomination #2	

10) Are there other nominations?

c. If there are multiple nominations, the members will vote by written ballot

d. If there is one nominee, then the President will proceed to item #11

11) Hearing or seeing none, I declare that nominations are closed.

12) If there is only one nomination, the President will say, "If there is no objection, I will declare

elected by acclamation.

England	YES	NO	Nutter	YES	NO
Heidtbrink	YES	NO	Spellman	YES	NO
Mitchell	YES	NO	Swotek	YES	NO

13) Nominations are now in order for the office of Treasurer:

Nomination #1	
Nomination #2	

14) Are there other nominations?

e. If there are multiple nominations, the members will vote by written ballot

f. If there is one nominee, then the President will proceed to item #15

15) Hearing or seeing none, I declare that nominations are closed.

16) If there is only one nomination, the President will say, "If there is no objection, I will declare

elected by acclamation.

England	YES	NO	Nutter	YES	NO
Heidtbrink	YES	NO	Spellman	YES	NO
Mitchell	YES	NO	Swotek	YES	NO

Malcolm Public Schools 2023 Officers:

President	
Vice-President	
Secretary	
Treasurer	

Following the election of officers, the President will ask for volunteers for committees. The President will then make committee appointments and assign each a Committee Chairperson-- listed in #1 position in the table.

Negotiations:

1)	
2)	
3)	

Committee on American Civics:

1)	
2)	
3)	

Building and Grounds:

1)	
2)	
3)	

Finance:

1)	
2)	
3)	

Malcolm Public Schools
Board Member
Code of Conduct

BOARD MEMBER CODE OF CONDUCT

Malcolm Public Schools advocates that each board adopt and adhere to the Code of Conduct. This aids in the board's responsibility to carry out the important education decision-making role while maintaining effective relationships with school administrators, staff, and community members. Given the complexity of the education governance structure, nothing is more important than clarifying appropriate roles and responsibilities for the school board, superintendent, and principal(s).

A school board member has no legal powers unless participating at a meeting that complies with the Nebraska Open Meetings Law, or acting on behalf of the school board after the board formally grants authority to do so. Thus, it is essential that every school board member work as a member of the broader leadership team to perform board duties and act in a manner consistent with the Code.

Note: Board members can demonstrate personal commitment to the Code by signing this document signifying agreement to uphold the principles of the Code, both, in letter and spirit.

Malcolm Public Schools will post a copy of the signed Code. This public display of school leadership team commitment sends a powerful message and sets the tone for how the business of education will be conducted in the schools and community.

As citizens of the United States, board members have certain Constitutional rights, including freedom of speech that cannot be taken away, whether or not you choose to sign this document. The only sections of this Code that require legal compliance are the "*conflict of interest*" and "*act only as a member of the board.*" All other sections represent best practice.

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to the responsibility of duty.

Each board member shall follow the code of conduct:

As a Board Member

- I will listen.
- I will respect the opinion of others.
- I will recognize the integrity of my predecessors and the merit of their work.
- I will be motivated only by an earnest desire to serve the school district and the students in the best possible way.
- I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
- I will vote for a closed session of the board if the situation requires it, but I will consider "secret" sessions of board members unethical.

- I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
- I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
- I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
- I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
- I will express my honest and most thoughtful opinions in board meetings in an effort to have decisions made for the best interest of the students and the education program.
- I will abide by majority decisions of the board.
- I will carefully consider petitions, resolutions, and complaints and will act in the best interest of the school district.
- I will not discuss the confidential business of the board.
- I will endeavor to keep informed on local, state, and national educational developments of significance.

Board Governance

- Attend all regularly scheduled board meetings, insofar as possible, and review advance materials provided.
- Respect the confidentiality of privileged information and make no individual decisions or commitments that would compromise the board or administration.
- Work with other board members to establish effective board policies and to delegate authority for the administration of the schools to the superintendent.
- Maintain a priority board focus on policymaking, goal setting, planning process, and evaluation. Most importantly increasing student learning and achievement and ensuring efficient use of education resources.
- Comply with Board policy, all applicable local, state and federal laws and regulations and guidance from the superintendent, when making board decisions.
- Encourage individual board member expression of opinion and establish an open, two-way communication process between the board and students, staff, and all elements of the community.
- Remain current with changing needs and requirements pertaining to educational issues through individual study and by participating in board learning opportunities such as those sponsored by the Nebraska and National School Boards Associations, the Nebraska

Department of Education, and other education organizations.

- Recognize that a board member's responsibility, together with fellow board members, is to ensure the school district provides a quality education for all students.
- In consultation with the superintendent and district administrators, set education goals for the school(s).
- Maintain confidentiality of information and discussion conducted in closed session.
- Review essential facts, consider others' ideas, and then present personal opinions during board deliberations but, once the board vote has been taken, support board decisions regardless of how individuals voted.
- Act only as a member of the board and do not assume any individual authority when the board is not in session, unless otherwise directed by the board.
- Rely on school policies that are continually updated and aligned with Nebraska and federal education laws, and guidance from the superintendent, when making board decisions.
- Request recommendations from the superintendent and seek legal counsel, when required for full and informed board consideration of issues requiring legal expertise.
- Expect an equitable amount of board meeting time be spent both learning about educational programs and conducting the business of the board.
- Maintain a priority board focus on increasing student learning and ensuring efficient use of education resources.
- Retain independent judgment and refuse to surrender that judgment to individuals or special interest groups.
- Voice opinions respectfully and maintain good relations with other board members, administrators, school staff, and members of the public.
- Be informed about educational issues through individual study and by participating in board development opportunities such as those sponsored by the Nebraska and National School Boards Associations, the Nebraska Department of Education, and other education organizations.
- Support new school board members by sharing your experience and knowledge.
- Ensure that adequate board orientation and team building opportunities are available for board members and administrators.
- Associate with board members from other school districts to discuss school problems and collaborate on school improvement initiatives.

Board – Superintendent Relations

- Respect that the superintendent of schools and his or her staff are responsible and accountable for the delivery of the educational programs and the conduct of school operations.
- Ensure strong management of the school system by hiring, setting goals with and evaluating the Superintendent.
- Provide policy support for school administrators in the performance of their duties and delegate authority commensurate with those responsibilities.
- Expect the superintendent to keep the board adequately informed through regular written and oral communications.
- Refer complaints, requests, and concerns to the superintendent.
- Avoid making commitments that may compromise the decision-making ability of the board or administrators.
- Maintain open and candid communication with the superintendent.
- Hold the superintendent accountable by jointly creating job performance standards and at least annually performing a comprehensive evaluation process based on the job description, contract, and identified performance standards.
- Recognize that a board member's responsibility is to see that schools are well run, but not to run them.

Personnel Relations

- Seek to employ the most qualified school staff and insist on regular, impartial employee evaluations.
- Hire no superintendent, principal, or teacher already under contract with another school district unless the person has formally been released from his or her contract.
- Individual board members shall not give directives to any school administrator or employee, publicly or privately.

Community Relations

- Perform a liaison communications role by respecting the needs of both the community and the school.
- Consider the needs of the entire community and vote for what is best for students.
- Encourage collaboration between the school and community.
- Request that periodic surveys be conducted with the community to assess the quality of education services and use the data to establish and monitor goals.

Conflict of Interest

- Do not solicit or receive directly or indirectly any gift or compensation in return for making a recommendation or casting a vote.
- Do not receive anything of value by contract or otherwise, from the school district you serve unless it is received:
 - as a result of a contract accepted after a public bid.
 - in public recognition of service or achievement.
 - as expenses allowed by law for official duties performed as a member of such board.
- Follow the school board conflict of interest policy regarding the appearance of conflict of interest.

(Optional Signature)

I agree to abide by the principles outlined in the Board of Education Code of Conduct and will do everything in my power to work as a productive member of the leadership team.

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Date

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY22-23"; Created On: 1/13/2023 4:29:35 PM

Account Code Description	Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Taxes Levied/Assessed by the School District	Dec. Int.	NDSLAF Bond Fund	Interest	12/30/2022	\$379.08
Taxes Levied/Assessed by the School District	DecLanc21	Lancaster County Treasurer	Local Collections	12/15/2022	\$2,231.34
					\$2,610.42

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY22-23"; Created On: 1/13/2023 4:22:18 PM

Account Code Description	Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Rentals of School Equipment, Property and Facilities	21-124	Malcolm Mateys, LLC	Before/After School Care	12/16/2022	\$705.17
Loan Proceeds	21-125	Malcolm Bond Fund	PayBack Bond Fund Loan	12/16/2022	\$100,000.00
Other Non-Revenue Receipts	21-126	MYSA - Organization	Fertilizer	12/16/2022	\$117.96
Other Non-Revenue Receipts	21-127	Malcolm Mateys, LLC	CPR	12/16/2022	\$81.00
Preschool Tuition and Fees	21-128	Patrons/Students	Pre-School Tuition	12/16/2022	\$1,840.00
Non-Program Receipts	21-129	Patrons/Students	BCBS - French	12/16/2022	\$629.64
Non-Program Receipts	21-130	Malcolm Lunch Fund	Lunch PR Taxes	12/16/2022	\$5,432.87
SPED (School Age)	Dec22 SPED FFR	State of Nebraska	SPED 21-22 Reimbursement	12/21/2022	\$30,049.00
State Aid	Dec22 State Aid	State of Nebraska	State Aid	12/30/2022	\$364,391.00
Interest on Investments	Dec22STFIT Int	Union Bank Interest	STFIT Interest	12/30/2022	\$5,828.14
Multiple	EFundsDec22	Patrons/Students	PS Tuition/Opt Bus	12/31/2022	\$1,200.00
Medicaid Administrative Activities	JA22 Medicaid Adj	State of Nebraska	Jun-Aug22 Medicaid Adj	12/22/2022	\$51.68
Medicaid Administrative Activities	Jun-AugMedicaid Adm	State of Nebraska	Jun-Aug Medicaid Outreach	12/15/2022	\$1,377.64
Taxes Levied/Assessed by the School District	lancDec22	Lancaster County Treasurer	Local Collections	12/15/2022	\$55,497.17
Other Non-Revenue Receipts	SCC-Watson	Southeast Community College	Kim Watson Teaching Stipend	12/16/2022	\$1,590.40
Taxes Levied/Assessed by the School District	SewDec22	Seward County Treasurer	Local Collections	12/06/2022	\$415.40
					\$569,207.07

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY22-23"; Created On: 1/13/2023 4:23:25 PM

Account Code Description	Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Daily Sales Reimbursable Meals	20-119	Patrons/Students	Student Lunches	12/09/2022	\$2,947.35
Daily Sales Reimbursable Meals	20-120	Patrons/Students	Student Lunches	12/09/2022	\$1,285.00
Daily Sales Reimbursable Meals	20-121	Patrons/Students	Student Lunches	12/16/2022	\$1,845.00
Daily Sales Reimbursable Meals	Efunds	Patrons/Students	Student Lunches	12/30/2022	\$15,956.45
Federal Nutrition Programs	StateDec22	Patrons/Students	Student Lunches	12/23/2022	\$15,347.17
Interest on Investments	StifitIntDec22	Union Bank Interest	Stifit Interest	12/30/2022	\$274.72
					\$37,655.69

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY22-23"; Created On: 1/13/2023 4:30:45 PM

Account Code Description	Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Interest on Investments	Declnt.	NDSLAF Special Bldg	Interest on Investments	12/30/2022	\$5,745.98
Taxes Levied/Assessed by the School District	DecLanc	Lancaster County Treasurer	Local Collections	12/15/2022	\$4,262.07
					\$10,008.05

Account Code
08-1-01510-000-000-0000
08-1-01100-000-000-0000

**Minutes – Board of Education
December 19, 2022**

The Board of Education, School District #148, Lancaster County, Nebraska, met on Monday, December 19, 2022 at 7:00PM in open and public session at 10004 NW 112th St., Malcolm, Nebraska. The notice of the meeting was published in the minutes of the November 21st, 2022 meeting of the Board, in the November 28th, 2022 issue of *“The Clipper”*, and the Seward Independent of December 14th, 2022. Board members present were: Michelle Bice, William England, Chandler Kramer, Tony Nutter, Amy Spellman, Ed Swotek. Administrators present were Ryan Terwilliger, Greg Adams, Amber Dolliver. Chairman Nutter called the meeting to order at 7:00PM and noted that the Open Meetings Act is posted on the north wall of the meeting room.

Bice moved, seconded by England, to approve the Consent Agenda. Ms. Blair presented an updated list of bills and reviewed bills and receipts. Voting by roll call: AYES –Nutter, Spellman, Swotek, Bice, England, Kramer NAYS – None. Motion passed.

**Financial Summary
11/30/2022**

School Accounts	General	Lunch	Activity	Bus Deprec	Student Fees
Previous Bal 11/01/2022	\$1,958,067.57	\$82,006.12	\$218,446.38	\$229,523.96	\$36,032.00
Receipts Nov 2022	\$520,350.19	\$45,638.10	\$19,412.59	\$668.70	\$1,235.00
Disbursements-Nov 2022	\$665,970.09	\$37,874.42	\$38,854.48	\$0.00	\$0.00
Cash in Cking 11/30/2022	\$568,364.66	\$4,651.11	-\$6,907.04	\$10,795.73	\$37,267.00
Invested:November 2022	\$1,701,691.77	\$89,240.70	\$201,797.69	\$230,184.71	

Lanc. Co. Treasurer:	General	Bond	QCPUF	Spc Bldg
Previous Bal 11/1/2022	\$50,066.42	\$1,914.30	\$0.00	\$3,707.73
Receipts - Nov 2022	\$55,790.21	\$2,253.88	\$0.00	\$4,305.12
Disbursements Nov 2022	\$50,359.46	\$1,936.84	\$0.00	\$3,750.78
Cash on Hand 11/30/2022	\$55,497.17	\$2,231.34	\$0.00	\$4,262.07

NSDLAF (Investment)	Spc Bldg	Bond Fund	QCPUF Checking
Previous Bal 11/1/2022	\$1,794,901.87	\$350,979.99	\$60,340.81
Receipts Nov 2022	\$8,568.42	\$2,830.52	\$0.00
Disbursements Nov 2022	\$0.00	\$291,731.25	\$0.00
Cash on Hand 11/30/2022	\$1,803,470.29	\$62,079.26	\$60,340.81

Communications from The Public –None.

Unfinished Business – None.

New Business –

Swotek moved, seconded by England, to Adopt Policy 2120A Superintendent Evaluation Instrument. Voting by roll call: AYES- Spellman, Swotek, Bice, England, Kramer, Nutter. NAYS-None. Motion passed.

Bice moved, seconded by Spellman, to Deem Old Library Books Excess Property. Voting by roll call: AYES –Swotek, Bice, England, Kramer, Nutter, Spellman. NAYS – None. Motion passed.

Kramer moved, seconded by Bice, to Approve the 2021-2022 Audit. Voting by roll call: AYES- Bice, England, Kramer, Nutter, Spellman, Swotek. NAYS-None. Motion passed.

England moved, seconded by Swotek, to add an Elementary Counselor Position. Voting by roll call: AYES-England, Kramer, Nutter, Spellman, Swotek, Bice. NAYS-None. Motion passed.

Bice moved, seconded by Kramer, to Approve the Contract for the School Resource Officer. Voting by roll call: AYES- Kramer, Nutter, Spellman, Swotek, Bice, England. NAYS- None. Motion passed.

England moved, seconded by Kramer, to Approve the Academic Calendar for 2023-2024 School Year. Voting by roll call: AYES-Nutter, Spellman, Swotek, Bice, England, Kramer. NAYS-None. Motion passed.

Bice moved, seconded by England, to Approve the 2022-2023 Annual Report. Voting by roll call: Spellman, Swotek, Bice, England, Kramer, Nutter. NAYS- None. Motion passed.

Bice moved, seconded by Nutter, to Approve the Westfall Gym Floor Demo and Construction Proposal. Voting by roll call: Swotek, Bice, England, Kramer, Nutter, Spellman. NAYS-None. Motion passed.

England moved, seconded by Kramer, to Approve the Westfall Gym Bleachers not to exceed \$75,000. Voting by roll call: Bice, England, Kramer, Nutter, Spellman, Swotek. NAYS-None. Motion passed.

Swotek moved, seconded by Spellman to Approve the ER (enforcement regulation) 6280.2 Brand Identity Guide. Voting by roll call: England, Kramer, Nutter, Spellman, Swotek, Bice. NAYS-None. Motion passed.

Superintendent Terwilliger indicated his intent to Return as Superintendent for the 2023-2024 School Year.

Bice moved, seconded by England, to approve Pre-School Tuition rate to \$240-Full, \$75- Reduced. Voting by roll call: Kramer, Nutter, Spellman, Swotek, Bice, England. NAYS- None. Motion passed.

Administrative Reports –

Mr. Greg Adams, Jr/Sr. High School Principal

- We have a lot of kids make All State- Congratulations!
- Drama Team - Did Amazing at State!
- Wrapped up winter testing, gathering scores and preparing to see where we need to make adjustments the in upcoming semester.
- Nate Neuhaus has been presenting and discussing sportsmanship and referee treatment to the Students the past couple weeks.

Mrs. Amber Dolliver, Westfall Elementary Principal

- Holiday Concerts – wrapped up last week. Great Job Students and Staff!
- 2nd Grade had book buddy last week.
- Gingerbread Decorating with Preschool Student and Parents.
- Working on Strategic Plan – Student Achievement, Opportunities and Programming, -Winter MAP assessments & Goal Setting.
 - K- 4 – Reading and Math.
 - 5-11 Reading, Math and Science
- Preparing for Upcoming events – End of 2nd Quarter, Winter Break, Preschool Registration opens.

Superintendent Ryan Terwilliger

- Website App is up and running. We are still working out some kinks.
- Attended State Drama- So proud of Tami and her team and all the students that participated.
- Annual Report completed.

Edward Swotek reported to the board on his appointment to the Governors School Finance Reform Committee.

Tony Nutter – Thanked Michelle Bice and Chandler Kramer for their hard work and dedication on the School Board.

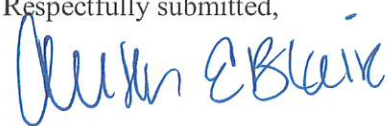
Bice moved, seconded by England, to enter into executive session at 9:31PM for the Evaluation of job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, Voting by roll call: AYES -Nutter, Spellman, Swotek, Bice, England, Kramer. NAYS None. Motion passed.

Bice moved, seconded by England to exit executive session at 11:01PM. Voting by roll call: AYES- Spellman, Swotek, Bice, England, Kramer, Nutter. NAYS- None. Motion passed.

Kramer moved, seconded by Bice, to approve the Compensation Package for Julia Lostroh. Voting by roll call: Swotek, Bice, England, Kramer, Nutter, Spellman. NAYS-None. Motion passed.

With no further business before the Board, Kramer moved, seconded by Bice to adjourn by acclamation – ALL. Chairman Nutter declared the meeting adjourned at 11:30PM.

Respectfully submitted,



Alison E. Blair

Recording Secretary

The next regular meeting of the Board of Education will be Monday, January 16th, 2023 at 7:00PM at the District Board Room, 10004 NW 112th St., Malcolm, NE. An agenda will be published the Friday before each meeting.

Financial Summary
12/31/2022

School Accounts

	General	Lunch	Activity	Bus Deprec	Student Fees
Previous Bal 12/01/2022	\$1,701,691.77	\$89,240.70	\$201,797.69	\$230,184.71	\$38,502.00
Receipts Dec 2022	\$569,235.02	\$37,655.69	\$15,669.51	\$719.48	\$205.00
Disbursements-Dec 2022	\$656,838.19	\$44,492.05	\$15,016.29	\$0.00	\$0.00
Cash in Cking 12/31/2022	\$449,594.50	\$4,540.03	-\$720.47	\$10,805.34	\$38,707.00
Invested:December 2022	\$1,732,519.91	\$82,515.42	\$200,508.60	\$230,894.58	

Lanc. Co. Treasurer:

	General	Bond	QCPUF	Spc Bldg
Previous Bal 12/1/2022	\$55,497.17	\$2,231.34	\$0.00	\$4,262.07
Receipts -Dec 2022	\$261,425.21	\$18,935.67	\$0.00	\$40,679.88
Disbursements Dec 2022	\$57,797.79	\$2,419.92	\$0.00	\$4,667.44
Cash on Hand 12/31/2022	\$259,124.59	\$18,747.09	\$0.00	\$40,274.51

NSDLAF (Investment)

	Spc Bldg	Bond Fund	QCPUF Checking
Previous Bal 12/1/2022	\$1,803,470.29	\$62,079.26	\$60,340.81
Receipts Dec 2022	\$10,008.05	\$2,610.42	\$0.00
Disbursements Dec 2022	\$0.00	\$0.00	\$0.00
Cash on Hand 12/31/2022	\$1,813,478.34	\$64,689.68	\$60,340.81

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY22-23"; Created On: 1/13/2023 4:25:00 PM

Account Code Description	Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Interest on Investments	Declnt	Union Bank Interest	Interest on Investments	12/30/2022	\$9.61
Interest on Investments	DecStifitInt	Union Bank Interest	Interest on Investments	12/30/2022	\$709.87
					\$719.48

	A	B	C
1	GENERAL FUND EXPENDITURES		
2	January 16, 2023		
3			
4	Payroll	\$311,411.21	Payroll Expenses/Benefits
5	Amazon	\$39.92	Books, headphone adaptors
6	Baker, Brett	\$1,404.48	State One Act/Mileage Reimb.
7	Butterfield, Gale	\$5,079.50	Contracted SPED Services
8	Central Nebraska Rehabilitation Service	\$444.63	Vision SPED Services
9	CDWGovernment	\$393.60	Wireless Mouse
10	Crouch Recreation, Inc.	\$50,000.00	Payment towards HS scoreboard
11	D&K Automotive	\$1,247.20	2003 Chevy Brakes and Trans. Cool lines
12	Diversified Drug Testing	\$105.00	DOT Drug Test
13	Dolliver, Jon	\$895.50	1st Half Coaching Stipend
14	Duncan Enterprises, Inc.	\$1,160.00	Sprinkler System Service Agreement
15	Eakes	\$36.29	EGold Fax/Contract Charge/Staples
16	EBSCO	\$484.59	Library Magazines
17	Electrical Engineering & Equipment Co	\$846.76	Maintenance Supplies/LED Lights
18	ESU #6	\$28,515.64	Dev./Psych/Hearing/Speech
19	First Concord Group	\$75.00	Flex 125 Adm Fee/Annual Maint. Fee
20	Glass Doctor	\$590.00	Windshield for Bus #10
21	Heffelfinger, Ami	\$2,296.75	Psychological Services
22	Hillyard	\$1,461.91	Custodial Supplies
23	Hometown Leasing	880.22	Monthly Copier Leases - Feb23
24	InkTech	\$284.00	CAD/Yearbook Toner
25	JW Pepper	\$66.69	Vocal Music
26	Kidwell Communications	\$160.00	Wire Backboard Motor
27	Lancaster County Election Commission	\$203.65	November 8, 2022 Election
28	Little, Jennifer	\$1,194.00	Concessions Assistant Manager
29	Maddox, Hannah	\$995.00	1st Half Coaching Stipend
30	Malcolm Lunch Fund	\$40.04	Veteran's Day Food-refund
31	Matheson	\$36.30	Welding Supplies
32	Maytum, Ike	\$176.88	State One Act
33	Maytum, Mike	\$533.75	Mileage Reimbursement-Drama
34	Mechanical Sales, Inc.	\$673.15	Service ERV (fresh air unit on roof)
35	Meehl, Jan	\$225.15	December 22 SPED Services
36	Menards	\$417.67	Maintenance Supplies/Salt Pellets
37	Midwest Door & Hardware	\$4,741.00	New Doors in Rooms 168 (SPED)&124 (Hunt) New School Board Members Workshop/NE
38	NASB	\$433.00	Education Laws Book
39	Nebraska Equipment	\$97.11	Skidsteer Filters
40	Nebraska Printing Center	\$115.54	Mailing Labels
41	NETA	\$756.00	Conference
42	NIFCO Mecanical Systems	\$300.00	Fire Sprinkler Inspection
43	Norris Public Power	\$8,415.29	Dec. 2022 Electric Charges
44	Omaha Truck Center	189.75	Bus 10 Fuel Filter
45	One Source	\$15.00	Background Check
46	Otte Oil and Propane	\$7,051.96	Propane
47	Paragon Sanitation, Inc	\$712.69	Trash Service
48	Perry Law Firm	\$64.00	Legal Services
49	Rezny, Brock	\$20.14	6th -Science Supplies Reimbursement
50	Robotham, Evaline	\$144.75	Mileage Reimbursement Dec. 2022
51	Sapp Bros	\$136.50	Motor Oil
52	Seward County Independent	\$41.49	Legal Mtg. Notice/Print Forms
53	SPARQData Solutions	\$2,600.00	SPARQ Meeting Subscription April1-March 31, 2024

	A	B	C
54	Super Saver	\$401.51	Lifeskills/ FCS Groceries
55	Tractor Supply Co	\$31.98	Mouse Trap/Cut Chain Pixl
56	TSA Consulting Group	\$83.33	Retirement Plan Administration
57	Unite	\$534.16	Distance Learning Cable
58	Verizon	\$158.43	Cellphone Service
59	Village of Malcolm	\$5,971.59	Water/Sewer Service
60	Visa	\$1,587.67	Hotel Room Conf. in TN, Welding Suits
61	Wal-Mart - Capital One	\$265.77	FCS Supplies/Life Skills Sped
62	Wex	\$5,146.69	School Vehicle Fuel
63	Wilkins, Sharon	\$210.00	December Mileage Reimbursement
64	Windstream	\$821.70	Phone Service
65		\$453,421.53	Total
66	Out of Cycle		
67	U.S. Postal Service	\$336.66	Clipper Postage
68		\$336.66	Total
69	QCPUF- Transfer to General Fund	\$60,340.81	Close Account move \$ to Gen. Fund
70		\$60,340.81	Total
71	School Lunch Fund		
72	Payroll	\$8,159.17	Payroll Expenses
73	Bimbo Bakeries USA	\$561.91	Baked Foods
74	Cash-Wa Distributing	\$15,620.89	Food Supplies
75	DFA Dairy Brands Corporate, LLC	\$2,376.93	Milk
76	Dominos	\$684.00	Pizza
77	Super Saver	\$8.29	Lunch Groceries
78	Sysco	\$1,626.54	Food Supplies
79	US Foods	\$1,618.81	Frozen Foods
80		\$30,656.54	Total

Malcolm Public Schools
Strategic Plan Progress Dashboard

Period of Review: _____

Guiding Principle/ 2022-2023 Priority Strategy	Tactics	Target Date		Progress Status	Evidence of Progress (attach supporting doc's, if appropriate)	Barriers to Progress	Next Period Action Plans
		Initial	Next				
Student Achievement, Opportunities and Programming 1. Challenge and engage students in learning experiences that promote personal growth and learning success.	• Increase HAL and gifted learner opportunities.	9/2022	5/2023				
	• Employ and track interventions and support programs (Tier 2&3).	9/2022	12/2022				
	• Develop personal learning plans.	9/2022	12/2022				
	• Increase cooperative/expanded learning opportunities.	12/2022	8/2023				
	• Develop and employ an expanded learning plan - student qualification, course selection, application, teacher of record, grading, etc.	8/2022	On-going				
Whole Child Focus 2. Further strengthen school district culture and improve student behavior by using the MTSS model to provide positive behavior supports and improve social-emotional skills.	• Develop, improve and increase positive behavior supports and programming.	8/2022	On-going				
	• Continue to build and improve a positive learning environment.	On-going	On-going				
	• Develop/select and implement a social emotional learning program.	12/2022	1/2023				
	• Improve student attendance rate.	8/2022	On-going				
Student Achievement, Opportunities and Programming 3. Assess, maintain or modify the processes used when working with curriculum, assessment and data.	• Develop a comprehensive academic plan from the student level through the district level.	5/2023	8/2024				
	• Maintain or improve the curriculum adoption and implementation (fidelity) process.	8/2022	On-going				
	• Standards adoption and implementation - curriculum maps, pacing guides, etc.	8/2022	On-going				
	• Improve/maintain and track student achievement and growth.	10/2022	On-going				
Personnel Effectiveness 4. Assess, maintain and cultivate (where necessary), a culture of professional collaboration, with a sense of a shared responsibility for improving the quality of instruction for all students.	• Adopt/employ a new personnel evaluation system.	5/2023					
	• Maintain, update, and refresh our work within the Marzano Instructional Model.	12/2022					
	• Identify, utilize and evaluate district and school level PLC teams.	8/2022	On-going				
	• Seek professional development opportunities for the district, school, grade level, and subject areas.	8/2022	On-going				
Communication and Stakeholder Engagement 5. Develop, implement, and employ a comprehensive communication plan.	• Expressive Communication [Target Audience (who), Message (what), Timeline (when), Mechanism (how)]	8/2022	On-going				
	• Receptive Communication [Target Audience (who), Message (what), Timeline (when), Mechanism (how)]	8/2022	On-going				
District Resources 6. Create a comprehensive facilities plan to address both short-term and long-term goals, including but not limited to, new construction, renovation of existing facilities, maintenance of current facilities, and acquiring property to meet the future needs of the district.	• Immediate Wants/Needs [Timeline, Estimated Cost, Parties Involved, Other]	7/2022	10/2022				
	• Short-term Wants/Needs [Timeline, Estimated Cost, Parties Involved, Other]	7/2022	10/2022				
	• Long-term Wants/Needs [Timeline, Estimated Cost, Parties Involved, Other]	7/2022	10/2022				

LEGEND

Progress Status



January 9, 2023

Dear Mr. Terwilliger and Malcolm Board of Education,

Please accept this letter as my official resignation from my position as Family & Consumer Science teacher at Malcolm Public School. My final day of employment will be May 19, 2023. After much contemplation, I have made the decision to retire.

I have many memories from my time here and am honored to have had the chance to interact with so many students and staff members. Thank you so very much for the opportunity to work here at Malcolm Public School.

Sincerely,

Angela Kopecky

A handwritten signature in cursive script that reads "Angela Kopecky". The signature is written in black ink and is positioned below the typed name.

RESOLUTION

RESOLVED, that the official depository of school funds for this School District is hereby designated to be _____, and that the designation of any other institution as the depository of school funds is hereby withdrawn.

The above Resolution, having been read in its entirety, member _____ moved for its passage and adoption, and member _____ seconded the same. After discussion and roll call vote, the following members voted in favor of passage and adoption of the above Resolution: _____

_____.
The following members voted against the same: _____

_____.
The following members were absent or not voting: _____

_____.
The above Resolution, having been consented to and approved by more than a majority of the members of the School Board of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this ____ day of _____, 20__.

Malcolm Public Schools

BY: _____
President

Attest:

Secretary

Legal Reference: Neb. Rev. Stat. §§ 77-2350 and 77-2350.01

Date of Adoption: July 23, 2012

RESOLUTION

RESOLVED, that the official depository of school funds for this School District is hereby designated to be Union Bank and Trust, and that the designation of any other institution as the depository of school funds is hereby withdrawn.

The above Resolution, having been read in its entirety, member Tony Nutter moved for its passage and adoption, and member Tera Heidtbrink seconded the same. After discussion and roll call vote, the following members voted in favor of passage and adoption of the above Resolution:

England- Yea	Heidtbrink- Yea	Mitchell- Yea	Nutter- Yea	Spellman- Yea	Swotek- Yea
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The following members voted against the same: _____

The following members were absent or not voting: None

The above Resolution, having been consented to and approved by more than a majority of the members of the School Board of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this 16th day of January, 2023.

Malcolm Public Schools

BY:

Tony Nutter
President

Attest:

Tera Heidtbrink
Secretary

Legal Reference: Neb. Rev. Stat. §§ 77-2350 and 77-2350.01