

MALCOLM PUBLIC SCHOOLS, DISTRICT #148
BOARD OF EDUCATION REGULAR MEETING AGENDA
Monday, March 21, 2022 7:00 PM
SCHOOL DISTRICT BOARD ROOM

{{Name: Agenda Item Name}}

1. **Call Regular Board Meeting to Order - Roll Call**
2. **Consent Agenda**
3. **Communication From the Public: Communications in general or about a specific agenda item.**
4. **Unfinished Business**
5. **New Business**
 - 5.1. Discuss, Consider and Take All Necessary Action in deeming library books excess property
 - 5.2. Discuss, Consider and Take All Necessary Action in Accepting the Resignation of Julia Stone
 - 5.3. Discuss, Consider and Take All Necessary Action in Offering Kindergarten Teaching Contract to Allison Hunt
 - 5.4. Discuss, Consider and Take All Necessary Action in Deeming 13 Old Wrestling Windsuits, Excess Property
 - 5.5. Consider, Discuss and Take All Necessary Action in Adopting a Brand Identity for Malcolm Public Schools
6. **Reports and Discussion Topics**
 - 6.1. Administration Reports and Discussion Topics
 - 6.1.A. Principals
 - 6.1.B. Superintendent
7. **Adjournment**

NOTICES:

COPY OF OPEN MEETINGS ACT: The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the Bulletin Board on the North wall of the meeting room.

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: The Board of Education will receive public comment on individual agenda items or communication from any district patron on any issue. When it is your turn to speak during the “Communications from the Public” portion of the agenda, please come forward to the table situated immediately in front of the Board, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak one time, but please limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you may make about individual staff members or

students. You are cautioned that slanderous comments are not protected just because they are made at a Board of Education meeting.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

SCHOOLS

BY: MALCOLM PUBLIC

BOARD OF EDUCATION

**Minutes – Board of Education
February 21, 2022**

The Board of Education, School District #148, Lancaster County, Nebraska, met on Monday, February 21, 2022 at 7:00PM in open and public session at 10004 NW 112th St., Malcolm, Nebraska. The Notice of the meeting was published in the minutes of the January 17, 2022 meeting of the Board, in the January 20, 2022 issue of “*The Clipper*” and the Seward Independent of February 16, 2022. Board members present were: Michelle Bice, William England, Chandler Kramer, Tony Nutter, Amy Spellman, Ed Swotek. Administrators present were Ryan Terwilliger, Greg Adams, Amber Dolliver. Chairman Nutter called the meeting to order at 7:00PM and noted that the Open Meetings Act is posted on the north wall of the meeting room.

Swotek moved, seconded by Bice to approve the Consent Agenda. Mrs. Blair presented an updated list of bill and reviewed bills and receipts. Voting by roll call: AYES- England, Kramer, Nutter, Spellman, Swotek, Bice. NAYS- None.

**Financial Summary
1/31/2022**

School Accounts	General	Lunch	Activity	Bus Deprec	Student Fees
Previous Bal 1/01/2022	\$1,083,732.60	\$50,065.77	\$185,737.82	\$156,899.51	\$36,497.00
Receipts -Jan 2022	\$1,012,321.82	\$40,961.65	\$15,462.88	\$4.85	\$780.00
Disbursements- Jan 2022	\$659,217.60	\$35,292.70	\$35,596.95	\$29,100.00	\$0.00
Cash in Cking 1/31/2022	\$573,912.18	\$5,600.47	-\$10,531.00	\$10,762.92	\$37,277.00
Invested: Jan 2022	\$1,162,168.41	\$55,067.33	\$210,905.53	\$127,903.90	

Lanc. Co. Treasurer:	General	Bond	QCPUF	Spc Bldg
Previous Bal 1/1/2022	\$312,421.62	\$22,351.57	\$0.00	\$41,457.75
Receipts - Jan 2022	\$343,791.62	\$25,613.61	\$0.00	\$45,898.14
Disbursements Jan 2022	\$315,532.61	\$22,511.44	\$0.00	\$41,737.74
Cash on Hand 1/31/2022	\$340,680.63	\$25,453.74	\$0.00	\$45,618.15

NSDLAF (Investment)	Spc Bldg	Bond Fund	QCPUF Checking
Previous Bal 1/1/2022	\$1,261,181.73	\$105,549.31	\$60,340.81
Receipts Jan 2022	\$41,508.21	\$22,373.62	\$0.00
Disbursements Jan 2022	\$0.00	\$0.00	\$0.00
Cash on Hand 1/31/2022	\$1,302,689.94	\$127,922.93	\$60,340.81

Communications From The Public –Jared Little spoke on behalf of the Village Board of Malcolm. He informed the board of two potential building expansions, no applications or plans have been submitted to them for review.

Student Council – has been busy during the month of January and February, they helped encourage “safe driving” for the month by placing hearts on student’s vehicles, made a donation to make a wish, and handed out maps and name tags for parent teacher conferences.

Unfinished Business – None.

New Business –

Bice moved, seconded by England, to continue our Membership in the Nebraska Association of School Boards (NASB). Voting by roll call: AYES – Kramer, Nutter, Spellman, Bice, England. NAYS – None. Swotek – Abstain with Conflict Motion passed.

Bice moved, seconded by England for passage and adoption, for Policy 5006 and Appendix “1” in Setting Acceptable Capacity Levels for Classes, Grade Levels, Programs, and Buildings, as it pertains to Option Enrollment for the 2022-2023 School Year. Voting by roll call: AYES –Nutter, Spellman, Swotek, Bice, England, Kramer. NAYS – None. Motion passed.

Swotek moved, seconded by England, to set the Spring Board of Education works session for March 23rd at 5:30pm. Voting by roll call: AYES – Spellman, Swotek, Bice, England, Kramer, Nutter. NAYS – None. Motion passed.

Kramer moved, seconded by Bice, to deem the ECNC School Banners excess property. Voting by roll call: Swotek, Bice, England, Kramer, Nutter, Spellman. NAYS – None. Motion Passed.

Administrative Reports –

Mr. Greg Adams, High School Principal

- Parent teacher conferences went well, attendance was good, a lot of parents choose to access online.
- School Improvement visit went great- they brought up a lot of great ideas and suggestions.
- Wrestling had their 3rd time ever State Champion- Congratulations to the coaches and students on a great season.
- ACT testing coming up beginning of April, MAP testing starting in Spring.

Mrs. Amber Dolliver, Westfall Elementary Principal

- Updated board on the School Improvement visit that took place last week, some specific things they looked at were, demographics, academics, teacher’s goals, professional goals, K-HS goals.
- The School Improvement team gave many complements to the Teachers we have on Staff.
- Read across America Starts in March.
- Kindergarten Round up date is April 4th this year.

Superintendent Ryan Terwilliger

- Excellent job to Amber for her preparation and planning for the School Improvement visit.
- Strategic planning process to start handed out a guide with the performance indicators.

Edward Swotek updated the board on where the Branding teams is on the artwork, hope to show them at March meeting.

With no further business before the Board, Swotek moved, seconded by Spellman to adjourn. Chairman Nutter declared the meeting adjourned by acclamation at 8:03PM.

Respectfully submitted,

Alison Blair
Recording Secretary

The next regular meeting of the Board of Education will be Monday, March 21, 2022 at 7:00PM at the District Board Room, 10004 NW 112th St., Malcolm, NE. An agenda will be published the Friday before each meeting.

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY21-22"; Created On: 3/17/2022 1:30:17 PM

Receipt Number	Customer Name	Description	Date Received	Receipt Amount
20-042	Patrons/Students	Career Acadmey	02/16/2022	\$1,710.00
21-041	Malcolm Lunch Fund	Feb Lunch PR Taxes	02/16/2022	\$4,832.89
21-043	Patrons/Students	Option Bus	02/16/2022	\$750.00
21-044	Patrons/Students	Preschool Tuition/Fees	02/16/2022	\$1,730.00
21-045	Malcolm Mateys, LLC	Before/After School Rental	02/16/2022	\$589.48
21-046	Sadoff & Rudoy	Recycled Metal	02/17/2022	\$42.30
21-048	NASB- AliCap	20-21 WC Remimbursement	02/16/2022	\$2,457.00
21-049	Patrons/Students	BCBS Employees	02/24/2022	\$1,149.43
4th Qtr.Lunch Unemployment	Malcolm Lunch Fund	Unemployment Taxes 4th	02/15/2022	\$50.04
Feb21Efunds-pk	Patrons/Students	Preschool Tuition Fees	02/28/2022	\$1,525.00
Feb22 State Aid	State of Nebraska	State Aid	02/28/2022	\$383,689.00
Feb22Apportion	State of Nebraska	Apportionment	02/03/2022	\$51,824.02
Feb22EFunds- Bus	Patrons/Students	Option Bus Fees	02/28/2022	\$200.00
Feb22Lanc	Lancaster County Treasurer	Local Collections	02/15/2022	\$340,680.63
FebSew22	Seward County Treasurer	Local Collections	02/03/2022	\$9,701.37
FebStifitInt	Union Bank Interest	Stifit Int.	02/28/2022	\$64.16
IDEA Feb 22 PS Reimbursement	State of Nebraska	IDEA Preschool	02/15/2022	\$2,388.00
SPED SA FFR Reim. 20-21	State of Nebraska	SPED SA - School age	02/25/2022	\$27,320.00
				\$830,703.32

Account Code
01-1-09000-000-000-0000
01-1-09000-000-000-0000
01-1-01410-000-000-0000
01-1-01370-000-000-0000
01-1-01910-000-000-0000
01-1-05300-000-000-0000
01-1-05301-000-000-0000
01-1-09000-000-000-0000
01-1-09000-000-000-0000
01-1-01370-000-000-0000
01-1-03110-000-000-0000
01-1-03400-000-000-0000
01-1-01410-000-000-0000
01-1-01100-000-000-0000
01-1-01100-000-000-0000
01-1-01510-000-000-0000
01-1-04516-000-000-0000
01-1-03120-000-000-0000

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY21-22"; Created On: 3/17/2022 3:34:48 PM

Receipt Number	Customer Name	Description	Date Received	Receipt Amount	Account Code
#738	Patrons/Students	Student Income	02/16/2022	\$235.00	06-1-01611-000-000-0000
#741	Patrons/Students	Student Income	02/16/2022	\$465.00	06-1-01611-000-000-0000
#742	Patrons/Students	Student Income	02/16/2022	\$433.40	06-1-01611-000-000-0000
Feb22Efunds	Patrons/Students	Student Lunches	02/25/2022	\$875.00	06-1-01611-000-000-0000
Feb22Set	Patrons/Students	Student Lunches	02/25/2022	\$739.45	06-1-01611-000-000-0000
Feb22State	State of Nebraska	SSO Lunches	02/22/2022	\$43,673.65	06-1-04210-000-000-0000
FebInt	Union Bank Interest	FebInt.	02/28/2022	\$2.62	06-1-01510-000-000-0000
MFG -Rebates	Institutional Processing	IPS Rebates 2Q21	02/16/2022	\$26.15	06-1-01620-000-000-0000
				\$46,450.27	

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY21-22"; Created On: 3/17/2022 3:40:19 PM

Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Feb22Int.	NDSLAF Bond Fund	Interest	02/28/2022	\$1.43
LancFeb22	Lancaster County Treasurer	Local Collections	02/15/2022	\$25,453.74
SewFeb22	Seward County Treasurer	Local Collections	02/03/2022	\$705.58
				\$26,160.75

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY21-22"; Created On: 3/17/2022 3:39:17 PM

Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Feb22CheckInt	Union Bank Interest	CheckingInt.	02/28/2022	\$0.41
Feb22STIFITInt.	Union Bank Interest	STIFIT Interest	02/28/2022	\$5.22
				\$5.63

Lancaster County School District #148

Cash Receipts Item Report

[Cycle Name]: "FY21-22"; Created On: 3/17/2022 3:41:12 PM

Receipt Number	Customer Name	Description	Date Received	Receipt Amount
Feb22Lanc	Lancaster County Treasurer	Local Collections	02/14/2022	\$45,618.15
Feb22Sew	Seward County Treasurer	Local Collections	02/03/2022	\$1,353.90
FebInt	NDSLAF Special Bldg	Interest	02/28/2022	\$13.48
				\$46,985.53

Financial Summary
2/28/2022

School Accounts	General	Lunch	Activity	Bus Deprec	Student Fees
Previous Bal 2/01/2022	\$1,162,168.41	\$55,067.33	\$210,905.53	\$127,903.90	\$37,982.00
Receipts -Feb 2022	\$830,703.32	\$46,450.27	\$17,313.32	\$5.22	\$875.00
Disbursements- Feb 2022	\$603,226.61	\$30,486.91	\$28,773.54	\$0.00	\$0.00
Cash in Cking 2/31/2022	\$533,324.74	-\$7,203.29	-\$9,222.87	\$10,763.33	\$38,857.00
Invested: Feb 2022	\$1,430,232.57	\$84,069.95	\$199,913.67	\$127,909.12	

Lanc. Co. Treasurer:	General	Bond	QCPUF	Spc Bldg
Previous Bal 2/1/2022	\$340,689.94	\$25,453.74	\$0.00	\$45,618.15
Receipts - Feb 2022	\$178,013.42	\$12,289.93	\$0.00	\$22,949.19
Disbursements Feb 2022	\$342,103.60	\$25,566.10	\$0.00	\$45,827.42
Cash on Hand 2/31/2022	\$176,590.45	\$12,177.57	\$0.00	\$22,739.92

NSDLAF (Investment)	Spc Bldg	Bond Fund	QCPUF Checking
Previous Bal 2/1/2022	\$1,302,689.94	\$105,549.31	\$60,340.81
Receipts Feb 2022	\$46,985.53	\$22,373.62	\$0.00
Disbursements Feb 2022	\$0.00	\$0.00	\$0.00
Cash on Hand 2/31/2022	\$1,349,675.47	\$127,922.93	\$60,340.81

GENERAL FUND EXPENDITURES**March 21, 2022**

Payroll	\$	302,713.17	Payroll Expenses/Benefits
ABC Pest Control	\$	290.00	Bi-Monthly Service
Amazon	\$	245.55	School Supplies
Bauer Built	\$	146.00	Flat Tire Service- Bus #17
Benes, Kayla	\$	150.34	Mileage Reimb. For NE State Transition Conference
Butterfield, Gayle	\$	3,683.35	SPED Services
ByteSpeed	\$	23,893.00	Computer Supplies
Cascade School Supplies	\$	314.74	Paper Supplies
Central Nebraska Rehabilitation Services	\$	240.66	Vision SPED Services
Cornhusker Heating & A/C	\$	573.78	Materials & Labor for Fabricated Fittings and Canvasses Heat pump #3001
DAS State Accounting	\$	518.98	Internet Service
ESU6	\$	481.24	Web- Hosting, Workshops- Math, Music & Art
Eakes Office Solutions	\$	32.99	Fax Service/Staples
Electronic Contracting Company	\$	1,353.58	Replace Pull Station/Bell Timing Repair
Electrical Engineering & Equipment Co	\$	195.06	Electrical Supplies
Fastenal	\$	59.40	Maintenance Supplies
First Concord Group	\$	85.00	Flex 125 Adm Fee
Heffelfinger, Ami	\$	2,791.68	Psychotherapy Services
Hillyard	\$	3,533.75	Custodial Supplies
Hometown Leasing	\$	1,344.26	Monthly Copier Leases Feb & Mar
Integrated Controls	\$	4,385.00	March - August 2022 Service Contract
JW Pepper	\$	294.89	HS Vocal Music
LTR Towing	\$	159.36	Towing Charge- Suburban
Mahoney, Doug	\$	49.00	2022 NETA Spring Conference Registration
Matheson	\$	225.97	Welding Supplies
Meehl, Jan	\$	933.75	SPED Services
Menards	\$	653.56	Maintenance Supplies
NASB	\$	4,752.00	Annual Dues/T. Nutter Workshop
Nebraska Safety Center	\$	100.00	Level 2 Course - D.Sweet
Neemann Refuse Inc.	\$	682.00	Jan/Feb Trash Service
Norris Public Power	\$	8,277.53	Electric Service
NRCSA	\$	840.00	2022 Spring Conference Registration (4)
One Source	\$	25.00	Background Checks
Otte Oil and Propane	\$	1,660.12	Propane
Perry Law Firm	\$	150.00	Legal Services
Pro Transmission LLC	\$	2,909.96	Suburban Transmission
Rieschick, Brandon	\$	2,328.00	Baseball Coaching Stipend
Robotham, Evaline	\$	157.95	February Mileage Reimbursement
Security Equipment Inc	\$	4,312.11	Main fire panel rewire, HS Main entrance
Seward County Independent	\$	3.27	Legal Mtg. Notice
Southeast Community College	\$	7,809.00	Students Tuition
Super Saver	\$	234.89	FCS Supplies
Sweet, Dallas	\$	1,398.42	Mileage/Lunch Reimb. (Jan, Feb, & March)
Tarr, Jack	\$	250.90	CPR AED Instructions Manual
Trane	\$	750.01	Heat Pump Fan Motors
TSA	\$	83.33	Retirement Plan Administration
Truck Center Companies	\$	6,117.85	Fuel Tank Bus #12, Brakes 05, Brakes on 10, handicap door sensor
Ty's Outdoor Power & Service	\$	1,838.12	Install Truck Wiring & Headlight Adapter (new truck, snowplow mount)
Unite Private Networks	\$	696.44	Distance Learning Cable
US Postal Service	\$	265.00	Bulk Rate Mailing Fee
Verizon	\$	158.67	Cellphone Service
Village of Malcolm	\$	5,865.59	Water/Sewer Service
Visa	\$	1,244.74	Sams Club Concessions, Photos Lab FBLA
Walmart	\$	155.41	Food/FCS Supplies
Wex	\$	3,395.14	School Vehicle Fuel
Wilkins, Sharon	\$	210.60	February Mileage Reimbursement
Windstream	\$	822.97	Phone Service
	\$	406,843.08	Total

School Lunch Fund

Payroll	\$	8,938.18	Payroll Expenses
Broughton, Danni	\$	15.17	Special Diet Foods/Food Handler Training
CashWa Foods	\$	27,475.27	Food/Containers
DFA Dairy Brands	\$	2,729.49	Milk
Earthgrains Baking Company	\$	649.04	Baked Lunch Supplies
JCI Industries Inc	\$	639.22	
LinPepco	\$	121.55	Aquafina
School Nutrition Association	\$	54.00	SNA Membership Renewal
Sysco	\$	4,060.69	Frozen Foods
Tech Masters	\$	406.63	Dishwasher Repair WF/HS new O-Rings /Labor
US Foods	\$	2,408.16	Food/Containers
	\$	47,497.40	Total

Letter of Resignation

January 28, 2022

Dear Malcolm Public Schools,

I have greatly enjoyed my time working as a kindergarten teacher here at Malcolm. The district is a wonderful district to be a part of and the staff at Malcolm are amazing to work with. It has truly been my dream teaching job. However, I will be resigning at the end of the 2021-2022 school year to stay at home with my children. Thank you for allowing me as part of your school district these past few years.

Julia Stone

