

**DATE:**

**TO:** ESU #1 Board of Directors

**FROM:** Bill Heimann, Administrator

**RE:** Tuesday, April 11, 2023 Board Meeting

There will be a meeting of the ESU #1 Board of Directors, on Tuesday, April 11, 2023, at 5:30 PM in the

ESU #1 Conference Room  
211 Tenth Street  
Wakefield, NE 68784-5014

Consideration, discussion and any action necessary will be taken on the following items.

- A. Notification of Open Meetings Law
- B. Roll Call\*
- C. Consent Agenda\*
  - C.1. Previous Minutes (copy attached)
  - C.2. Financial Reports\*
    - C.2.a. Revenue Report/Treasurer's Report
    - C.2.b. Cash Summary/Expenditure Report
  - C.3. Bills for April
  - C.4. Administrator's Monthly Report
    - C.4.a. Legislative Update
    - C.4.b. Construction Project Update
    - C.4.c. ESU #1 Superintendent Meeting
- D. Public Comment
- E. ESU #1 Early Childhood Support Presentation
- F. 2023-24 ESU #1 Calendar
- G. Discuss Perry Law Firm Memo about Open Meeting Act Attorney General Memo regarding electronic communication during board meeting
- H. Property/Liability Insurance
- I. Classified Staff Compensation for 2022-23
- J. Personnel\*
  - J.1. Consider, discuss, and take necessary action on employee contracts and personnel changes.
    - J.1.a. Resignation(s)
      - J.1.a.1. Consider, discuss, and take all necessary action regarding the resignation of school psychologist Jill Chalstrom.
    - J.1.b. New Hire(s)
    - J.1.c. Contract Change(s)
    - J.1.d. Termination(s)
- K. Adjournment

This agenda contains a list of subjects known at the time of its distribution on . A copy of the agenda reflecting any changes will be kept in the ESU #1 Administrative office and will be readily available for public inspection during normal office hours. Except for items of

emergency nature, the agenda will not be enlarged later than twenty-four hours before the scheduled commencement of the meeting. The Board reserves the right to change the order of business discussed.

\*Action Items

# Nebraska Open Meetings Act

## § 84-1407. Act, how cited

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

## § 84-1408. Declaration of intent; meetings open to public

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

## § 84-1409. Terms, defined

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1) (a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions.

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

## § 84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; or (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

## § 84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each

public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give all interested persons reasonable advance information about proposals, projects, and other issues which are known to be subject to consideration at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than fifty counties in this state, of a board of an educational service unit, or of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

(a) Reasonable advance publicized notice is given;

(b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;

(c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;

(d) At least one member of the state entity, advisory committee, board, or governing body is present at each site of the videoconference or telephone conference; and

(e) No more than one-half of the state entity's, advisory committee's, board's, or governing body's meetings in a calendar year are held by videoconference or telephone conference.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act or the Municipal Cooperative Financing Act or of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act may be held by telephone conference call if: (a) The territory represented by the educational service unit or member public agencies of the entity or pool covers more than one county; (b) Reasonable advance publicized notice is given which identifies each telephone conference location at which an educational service unit board member or a member of the entity's or pool's governing body will be present; (c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board or entity or pool or at a place which will accommodate the anticipated audience; (d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used; (e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call; (f) At least one member of the educational service unit board or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice; (g) The telephone conference call lasts no more than one hour; and (h) No more than one-half of the board's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that a governing board of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call, except that a governing body's quarterly meetings are not held by telephone conference call or videoconferencing.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

## § 84-1412. Meetings of public body; rights of public; public body; powers and duties

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify

themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction; (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience; (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance; (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state; (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; (f) Reasonable arrangements are made to provide viewing at other in-state locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and (g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the in-state location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

## §84-1413. Meetings; minutes; roll call vote; secret ballot; when

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a municipality, a county, a learning community, a joint entity created pursuant to the Interlocal Cooperation Act, a joint public agency created pursuant to the Joint Public Agency Act, or an agency formed under the Municipal Cooperative Financing Act which utilizes an electronic voting device which allows the yeas and nays of each member of such city council, village board, county board, or governing body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

## § 84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised July 2011



PERRY, GUTHRY, HAASE & GESSFORD, P.C., L.L.O.  
233 South 13th Street, Suite 1400 • Lincoln, NE 68508  
402/476-9200  
jgessford@perrylawfirm.com  
rschultze@perrylawfirm.com  
gperry@perrylawfirm.com



Nebraska Council  
of School Administrators

455 South 11th Street, Suite A  
Lincoln, NE 68508  
(402) 476-8055  
nrsa.org

**ESU #1 Board Meeting  
Tuesday, March 14, 2023**

A meeting of the ESU #1 Board of Directors convened in open and public session on Tuesday, March 14, 2023, at 5:30 PM, at ESU #1. **Present:** Josiah Boneschans, Tabitha Gilsdorf, Traci Haglund, Mr. Tucker Hight, Duane Krusemark, Susan Strahm, **Absent:** Jim Gunsolley, AJ Johnson, Shannon Johnson, Sally Reinert. **Present:** Jim Gunsolley.

Notice of the meeting was given in advance by publication and/or posting, as shown below, in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Directors. The Recording Secretary maintains a list of news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Directors, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

A. Notification of Open Meetings Law

At the beginning of this meeting, Treasurer Susan Strahm announced and informed the public that a current copy of the Open Meetings Act is available at the meeting site and included electronically in the E-Meeting agenda.

B. Roll Call\*

Motion by Traci Haglund, seconded by Mr. Tucker Hight, to excuse the absence of AJ Johnson, Shannon Johnson, Sally Reinert and Jim Gunsolley. After discussion and on roll call vote, the Board voted as follows:

**Motion Carried:**

Jim Gunsolley: Absent, AJ Johnson: Absent, Shannon Johnson: Absent, Sally Reinert: Absent, Josiah Boneschans: For, Tabitha Gilsdorf: For, Traci Haglund: For, Mr. Tucker Hight: For, Duane Krusemark: For, Susan Strahm: For  
For: 6, Against: 0, Absent: 4

C. Consent Agenda\*

Motion by Duane Krusemark, seconded by Traci Haglund, to approve all items on the consent agenda as provided: (February 14 Minutes, February Financial Reports, March bills of \$993,571.91, and the Administrator's Report.) After discussion and on roll call vote, the Board voted as follows:

**Motion Carried:**

Jim Gunsolley: Absent, AJ Johnson: Absent, Shannon Johnson: Absent, Sally Reinert: Absent, Josiah Boneschans: For, Tabitha Gilsdorf: For, Traci Haglund: For, Mr. Tucker Hight: For, Duane Krusemark: For, Susan Strahm: For  
For: 6, Against: 0, Absent: 4

C.1. Previous Minutes (copy attached)

## C.2. Financial Reports

### C.2.a. Revenue Report/Treasurer's Report

### C.2.b. Cash Summary/Expenditure Report

### C.3. Bills for March

## C.4. Administrator's Monthly Report

### C.4.a. ESU #1 Annual Survey

Administrator Heimann shared an update on the annual school survey that was sent out to all districts.

### C.4.b. All-Staff Day

Administrator Heimann shared a summary of ESU #1's All Staff Day that was held on February 10th.

### C.4.c. Copy Machine Lease

ESU #1 entered into a new copier lease agreement for the Central Office & Tower School.

## D. Public Comment

### E. Select a contractor for the ESU #1 Central Office remodeling project\*

Motion by Duane Krusemark, seconded by Tabitha Gilsdorf, to approve the base bid of \$748,241 from HCI Construction in South Sioux City, NE due to being the low bidder and approve Alternate #1 (Ceiling Texture - \$8,115); Alternate #2 (Additional office finishes - \$12,495); Alternate #3 (Additional lights - \$17,768). In addition, the Board authorizes Administrator Heimann to take all necessary action to execute contracts for the project. After discussion and on roll call vote, the Board voted as follows:

#### **Motion Carried:**

AJ Johnson: Absent, Shannon Johnson: Absent, Sally Reinert: Absent, Josiah Boneschans: For, Tabitha Gilsdorf: For, Jim Gunsolley: For, Traci Haglund: For, Mr. Tucker Hight: For, Duane Krusemark: For, Susan Strahm: For  
For: 7, Against: 0, Absent: 3

## F. State Legislative Bills

Administrator Heimann shared a legislative update.

## G. Personnel\*

### G.1. Consider, discuss, and take necessary action on employee contracts and personnel changes.

#### G.1.a. Resignation(s)

Motion by Jim Gunsolley, seconded by Traci Haglund, approve the resignation of ECSE teacher Anita Muller, School Psychology Interns Whitney Brost and Bailey Swain. After discussion and on roll call vote, the Board voted as follows:

#### **Motion Carried:**

AJ Johnson: Absent, Shannon Johnson: Absent, Sally Reinert: Absent, Josiah Boneschans: For, Tabitha Gilsdorf: For, Jim Gunsolley: For, Traci Haglund: For, Mr. Tucker Hight: For, Duane Krusemark: For, Susan Strahm: For  
For: 7, Against: 0, Absent: 3

G.1.b. New Hire(s)

G.1.c. Contract Change(s)

G.1.d. Termination(s)

H. Adjournment

As there were no additional Agenda items, Treasurer Susan Strahm adjourned the meeting at 6:22 p.m.

Brittney Hampl, Recording Secretary

Helen Sorensen, Board Secretary

# Educational Service Unit One

## April Check Report

Begin Date: 04/01/2023; End Date: 04/30/2023; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: BANKFIRST; Accounting Cycle: FY 2022-23; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 4/6/2023 2:38:01 PM

Payee	Check Date	Check Number	Description	Type	Amount
ABAGAIL GUSTAD	04/14/2023		CELLPHONE REIMB	Accounts Payable	\$75.00
ABAGAIL GUSTAD	04/14/2023		MILEAGE 04/23	Accounts Payable	\$1,223.25
ACE HARDWARE & HOME	04/14/2023	5993	TOWER	Accounts Payable	\$16.14
ADAJ CORPORATION	04/14/2023	5994	SPED INSERVICE	Accounts Payable	\$24.00
ADAJ CORPORATION	04/14/2023	5994	SPRING MATH DAY	Accounts Payable	\$24.00
ADMIN CHASE CREDIT CARD	04/14/2023	5995	HOTEL, GALLUP, TRAVEL MEALS, QUART	Accounts Payable	\$2,940.64
ALLISE FREE	04/14/2023		EXPREIMB	Accounts Payable	\$567.14
AMAZON CAPITAL SERVICES	04/14/2023	5996	EDN SERVICE PROVIDER SUPPLIES	Accounts Payable	\$101.62
AMAZON CAPITAL SERVICES	04/14/2023	5996	EDN TECH SUPPLIES	Accounts Payable	\$2,587.03
AMAZON CAPITAL SERVICES	04/14/2023	5996	ELC INK	Accounts Payable	\$101.90
AMAZON CAPITAL SERVICES	04/14/2023	5996	MEP CHILDCARE ACTIVITY SUPPLIES	Accounts Payable	\$695.07
AMAZON CAPITAL SERVICES	04/14/2023	5996	MEP TECH SUPPLIES	Accounts Payable	\$148.28
AMAZON CAPITAL SERVICES	04/14/2023	5996	PT IPAD STAND	Accounts Payable	\$169.99
AMAZON CAPITAL SERVICES	04/14/2023	5996	TLT TECH SUPPLIES	Accounts Payable	\$219.44
AMAZON CAPITAL SERVICES	04/14/2023	5996	TOWER TECH SUPPLIES	Accounts Payable	\$208.95
AMGL	04/14/2023	5997	FLEX PLAN ADMIN	Accounts Payable	\$333.00
AMY MUNDIL	04/14/2023		EXPENSE REIMB	Accounts Payable	\$292.32
AMY MUNDIL	04/14/2023		EXPREIMB	Accounts Payable	\$491.50
AMY MUNDIL	04/14/2023		MILEAGE 04/23	Accounts Payable	\$384.49
ANDREA J. JANZEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$20.96
ANDREW CONTRERAS	04/14/2023		EXPREIMB	Accounts Payable	\$185.92
ANDREW CONTRERAS	04/14/2023		MILEAGE 04/23	Accounts Payable	\$266.39
ANGELA ANDERSON	04/14/2023		CELLPHONE REIMB	Accounts Payable	\$75.00
ANGELA ANDERSON	04/14/2023		MILEAGE 04/23	Accounts Payable	\$231.87
ANGELA MARIE HANSEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$160.63
ANGIE GUENTHER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$20.31
ANITA L MULLER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$139.52
APPLE COMPUTER INC	04/14/2023	5998	SERVICE FEE	Accounts Payable	\$99.00
ASHLEY LYNN KERKMAN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$406.10
ASHLEY TAPPER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$49.78
BECKY RIEKEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$188.51
BEVERLIN SAHAGUN	04/14/2023		CELLPHONE REIMB	Accounts Payable	\$75.00

BEVERLIN SAHAGUN	04/14/2023		MILEAGE	Accounts Payable	\$45.85
BILL R. HEIMANN	04/14/2023		CELL PHONE REIMB	Accounts Payable	\$75.00
BILL R. HEIMANN	04/14/2023		MARCH CELL PHONE	Accounts Payable	\$75.00
BILL R. HEIMANN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$273.79
BILLIE JO SITZMANN	04/14/2023		MILEAGE 04/23V	Accounts Payable	\$79.26
BLUE CROSS/BLUE SHIELD OF NEBRASKA	04/14/2023	5983	Health-125	Payroll Liability	\$24,568.50
BLUE CROSS/BLUE SHIELD OF NEBRASKA	04/14/2023	5983	Health-board	Payroll Liability	\$94,573.66
BLUE CROSS/BLUE SHIELD OF NEBRASKA	04/14/2023	5983	Health-ded	Payroll Liability	\$2,093.27
BLYTHE REINERT	04/14/2023		MILEAGE 04/23	Accounts Payable	\$112.01
BOBBI J HIGHTREE	04/14/2023		MILEAGE 04/23	Accounts Payable	\$34.72
BRANDY PRICE	04/14/2023		TRAINING	Accounts Payable	\$850.00
BRIAN L. MILLER	04/14/2023	5999	ELC POSTAGE	Accounts Payable	\$23.01
BRIANA CLEMENT	04/14/2023	6000	CLEMENT REFUND	Accounts Payable	\$15.00
BRIANNA PFUND	04/14/2023		MILEAGE 04/23	Accounts Payable	\$3.93
BROOKE GEBERS	04/14/2023		MILEAGE 04/23	Accounts Payable	\$341.91
CANON FINANCIAL SERVICES INC	04/14/2023	6001	COPIER LEASE	Accounts Payable	\$248.52
CARLSON WEST POVONDRA ARCHITECTS	04/14/2023	6002	CONSTRUCTION PROJECT '23	Accounts Payable	\$1,874.25
CAROL JESSICA MCGUIRE	04/14/2023		MILEAGE 04/23	Accounts Payable	\$350.43
CASEY HURNER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$395.62
CATHERINE ANNE SCHROEDER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$7.86
CENTURY LINK	04/14/2023	6003	CENTURY LINK	Accounts Payable	\$369.59
CHAD SEBADE	04/14/2023	6004	TOWER SNOW REMOVAL	Accounts Payable	\$2,730.00
CHANTELLE R NELSEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$273.60
CHELSEA UMSCHIED	04/14/2023		MILEAGE 04/23	Accounts Payable	\$244.25
CHERI LYNN MATTHEWS	04/14/2023		MILEAGE 04/23	Accounts Payable	\$463.09
CHRISTINA RIVARD	04/14/2023		MILEAGE 04/23	Accounts Payable	\$22.27
CHRISTINE ANNE HANSON-HARDER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$26.53
CHRISTINE HOCK	04/14/2023	6005	REFUND 04/23	Accounts Payable	\$10.00
CITLALI RAMIREZ	04/14/2023		ELC TRAINING	Accounts Payable	\$637.50
CITY OF WAKEFIELD	04/14/2023	6006	UTILITIES	Accounts Payable	\$1,203.27
CITY OF WAYNE	04/14/2023	6007	UTILITIES	Accounts Payable	\$677.95
CORNERSTONE LLC	04/14/2023	6008	TOWER STORAGE	Accounts Payable	\$65.00
CUBBYS INC	04/14/2023	6009	WORKSHOP SUPPLIES	Accounts Payable	\$32.94
CULLIGAN	04/14/2023	6010	CENTRAL SALT	Accounts Payable	\$105.25
CULLIGAN	04/14/2023	6010	TOWER SALT	Accounts Payable	\$152.17
DAN ST.ROMAIN	04/14/2023	6011	ELC CONFERENCE	Accounts Payable	\$12,000.00
DARLA ALENE TJEERDSMA	04/14/2023		MILEAGE 04/23	Accounts Payable	\$8.52
DAS STATE ACCOUNTING	04/14/2023	6012	TELECOMMUNICATIONS	Accounts Payable	\$5,476.99

DAVID C SCHROEDER DDS	04/14/2023	6013	MEP DENTAL EXAM	Accounts Payable	\$189.00
DAVID J NOECKER	04/14/2023	6014	TOWER SECURITY CAMERAS	Accounts Payable	\$780.00
DAWN MURPHY	04/14/2023		JAN TRAININGS	Accounts Payable	\$510.00
DAWN MURPHY	04/14/2023		MURPHY TRAINING	Accounts Payable	\$610.00
DAWN MURPHY	04/14/2023		TRAINING MARCH	Accounts Payable	\$780.00
DEREK LAHM	04/14/2023		MILEAGE 04/23	Accounts Payable	\$370.73
DOLGENCORP, LLC	04/14/2023	6015	BEVERAGE COOLER, TOWER SUPPLIES, OFFICE SUPPLIES	Accounts Payable	\$169.81
DONNA KRAFT	04/14/2023	6016	CDA	Accounts Payable	\$58.50
DONNA KRAFT	04/14/2023	6016	COUNSELOR WORKSHOP	Accounts Payable	\$258.00
DONNA KRAFT	04/14/2023	6016	DAN ST. ROMAIN	Accounts Payable	\$1,045.00
DONNA KRAFT	04/14/2023	6016	MATH	Accounts Payable	\$53.00
DONNA KRAFT	04/14/2023	6016	SCIENCE WORKSHOP	Accounts Payable	\$198.00
DONNA KRAFT	04/14/2023	6016	SPED DAY	Accounts Payable	\$738.00
DONNA KRAFT	04/14/2023	6016	SPRING ELEM MATH DAY	Accounts Payable	\$78.75
DONNA KRAFT	04/14/2023	6016	WORLD LANGUAGES	Accounts Payable	\$117.00
DR. ANNIE STACHOWITZ	04/14/2023	6017	SUPERVISION	Accounts Payable	\$600.00
ECHO RUDLOFF	04/14/2023		CELLPHONE	Accounts Payable	\$75.00
ECHO RUDLOFF	04/14/2023		MILEAGE 04/23	Accounts Payable	\$1,034.11
ELBA OLIVERA	04/14/2023		MILEAGE 04/23	Accounts Payable	\$339.97
ELISE CUNNINGHAM	04/14/2023	6018	CUNNINGHAM REFUND	Accounts Payable	\$30.00
EMILY GREEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$24.24
ERIKA FINK	04/14/2023		EXPREIMB	Accounts Payable	\$170.93
ERIKA FINK	04/14/2023		MILEAGE 04/23	Accounts Payable	\$183.40
ESU #1 ADMINISTRATIVE ACCOUNT	04/14/2023	6019	MARCH TRANSFER	Accounts Payable	\$15.00
ESU #1 CAFETERIA PLAN ACCOUNT	04/14/2023	5984	Flex Bene-childcare	Payroll Liability	\$3,474.96
ESU #1 CAFETERIA PLAN ACCOUNT	04/14/2023	5984	Flex Benefit-medl	Payroll Liability	\$4,478.47
ESU #1 GENERAL FUND	04/14/2023	6020	CPI TRAINING	Accounts Payable	\$75.00
ESU #1 GENERAL FUND	04/14/2023	6020	ELC CONFERENCE	Accounts Payable	\$150.00
ESU #1 GENERAL FUND	04/14/2023	6020	PAYPAL FEES	Accounts Payable	\$255.44
ESU #10	04/14/2023	6021	PFEIL COACHING TO SUCCESS TRAINING	Accounts Payable	\$1,500.00
ESU #2	04/14/2023	6022	NNNC 3RD QTR	Accounts Payable	\$9,372.61
ESU #5	04/14/2023	6023	SARAH ROESLER REFUND	Accounts Payable	\$30.00
ESU #6	04/14/2023	6024	PFEIL COACHING GUIDEBOOKS	Accounts Payable	\$225.05
Federal Reserve KC	04/14/2023	EFT	Direct Deposit	Payroll Liability	\$438,199.85
GAIL BEDUNNAH	04/14/2023	6025	GAIL BEDUNNAH REFUND	Accounts Payable	\$30.00
GRADUATE LINCOLN	04/14/2023	6026	MEP HOTEL	Accounts Payable	\$864.00
GRADUATE LINCOLN	04/14/2023	6026	NUNO HOTEL ROOM	Accounts Payable	\$96.00

GRANT CHASE CREDIT CARD	04/14/2023	6027	ELC HOTELS, MTSS HOTELS, MEP HOTEL/MEALS & MEP SATURDAY	Accounts Payable	\$3,334.95
HALEY JO SCHMIDT	04/14/2023		EXPREIMB	Accounts Payable	\$365.00
HALEY JO SCHMIDT	04/14/2023		MILEAGE 04/23	Accounts Payable	\$84.50
HAMPTON INN - KEARNEY	04/14/2023	6028	SITZMANN HOTEL	Accounts Payable	\$119.00
HANNAH L. CURRY	04/14/2023		MILEAGE 04/23	Accounts Payable	\$79.91
HANNAH PANKO	04/14/2023		MILEAGE 04/23	Accounts Payable	\$153.27
HEATHER HACKETT	04/14/2023		EXPREIMB	Accounts Payable	\$54.39
HEATHER HACKETT	04/14/2023		MILEAGE 02/23- OVER PAYMENT 01/13/23	Accounts Payable	(\$133.44)
HEATHER HACKETT	04/14/2023		MILEAGE 03/23	Accounts Payable	\$53.71
HEATHER HACKETT	04/14/2023		MILEAGE 04/23	Accounts Payable	\$394.31
HOLT COUNTY EXTENSION	04/14/2023	6029	TRAINING	Accounts Payable	\$300.00
INSTITUTE OF CULTURAL AFFAIRS - USA	04/14/2023	6030	FINK FACILITATION GRAPHICS	Accounts Payable	\$350.00
IOWA NEBRASKA STATE BANK-PY	04/14/2023	5985	Federal Withholding	Payroll Liability	\$49,711.36
IOWA NEBRASKA STATE BANK-PY	04/14/2023	5985	FICA	Payroll Liability	\$80,062.16
IOWA NEBRASKA STATE BANK-PY	04/14/2023	5985	Medicare	Payroll Liability	\$18,724.28
JACKIE STEFFEN	04/14/2023	6031	CDA TRAINING	Accounts Payable	\$54.64
JEANNE M HILL	04/14/2023		MILEAGE 04/23	Accounts Payable	\$61.50
JENNIFER BENSEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$62.95
JESSE TITIML	04/14/2023		EXPREIMB	Accounts Payable	\$57.03
JESSICA J FISCHER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$193.23
JILL CHALSTROM	04/14/2023		EXPREIMB	Accounts Payable	\$425.25
JODY STARZL	04/14/2023		SPED DAY SUPPLIES	Accounts Payable	\$37.15
JOLEEN A GUSTAFSON	04/14/2023		MILEAGE	Accounts Payable	\$37.99
JULIANA M PAQUETTE	04/14/2023		EXPENSE REIMB	Accounts Payable	\$215.00
JULIANA M PAQUETTE	04/14/2023		MILEAGE 04/23	Accounts Payable	\$47.50
JULIE SCHMIDT	04/14/2023		MILEAGE 04/23	Accounts Payable	\$56.33
JUSTINE SCOTT	04/14/2023		MILEAGE 04/23	Accounts Payable	\$74.34
KARLA ANNE DROTZMANN	04/14/2023		EXPREIMB	Accounts Payable	\$250.00
KARLA ANNE DROTZMANN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$13.10
KARY J. PFEIL	04/14/2023		EXPREIMB	Accounts Payable	\$207.58
KARY J. PFEIL	04/14/2023		MILEAGE 04/23	Accounts Payable	\$721.81
KASSIDY A BROKAW	04/14/2023		MILEAGE 04/23	Accounts Payable	\$6.55
KAYLIN SANDALL	04/14/2023		MILEAGE 04/23	Accounts Payable	\$13.10
KELLEN CONROY	04/14/2023		MILEAGE 04/23	Accounts Payable	\$22.27
KLINT G CONROY	04/14/2023		MILEAGE 04/23	Accounts Payable	\$13.23
KRISTINE MARIE KLEVE	04/14/2023		MILEAGE 04/23	Accounts Payable	\$302.41
LAURA NUNO	04/14/2023		EXPREIMB	Accounts Payable	\$25.13

LAURA NUNO	04/14/2023		MILEAGE 04/23	Accounts Payable	\$281.98
LOFFLER COMPANIES	04/14/2023	6032	COPIER LEASE	Accounts Payable	\$77.82
MADISON NATIONAL DISABILITY	04/14/2023	5987	Disability	Payroll Liability	\$3,172.53
MADISON NATIONAL DISABILITY	04/14/2023	5987	Disability Hourly	Payroll Liability	\$371.45
MADISON NATIONAL LIFE	04/14/2023	5986	Life-125	Payroll Liability	\$157.50
MADISON NATIONAL LIFE	04/14/2023	5986	Life-ded	Payroll Liability	\$113.50
MADISON NATIONAL LIFE	04/14/2023	5986	Madison Life-board	Payroll Liability	\$1,496.00
MANHATTANLIFE ASSURANCE COMPANY OF AMERICA	04/14/2023	5988	ManhattanLife Assurance Co	Payroll Liability	\$188.30
MEAGAN RODRIGUEZ	04/14/2023		MILEAGE 04/23	Accounts Payable	\$481.43
MG TRUST CO LLC	04/14/2023	5989	403(b) Pretax	Payroll Liability	\$4,158.33
MG TRUST CO LLC	04/14/2023	5989	403(b) Pretax Percentage	Payroll Liability	\$541.67
MG TRUST CO LLC	04/14/2023	5989	403(B) ROTH	Payroll Liability	\$10,810.00
MIDTOWN HEALTH CENTER	04/14/2023	6033	MEP PHYSICAL	Accounts Payable	\$147.00
MIRANDA ZAHN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$58.95
NCS PEARSON INC	04/14/2023	6034	OT PROTOCOLS	Accounts Payable	\$778.89
NCS PEARSON INC	04/14/2023	6034	Rolled over from FY 21-22;WENDY	Accounts Payable	\$297.34
NEBRASKA DEPT OF REVENUE	04/14/2023	5990	State Withholding - NE	Payroll Liability	\$23,898.11
NEBRASKA EXTENSION IN CEDAR COUNTY	04/14/2023	6035	CDA TRAINING	Accounts Payable	\$543.30
NEBRASKA RETIREMENT SYSTEM	04/14/2023	5991	Retirement	Payroll Liability	\$126,690.64
NICOLE HAGLUND	04/14/2023		MILEAGE	Accounts Payable	\$45.59
NICOLE R SWAIN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$3.28
NIKKI C JOHNSON	04/14/2023		EXPREIMB	Accounts Payable	\$115.00
NIKKI C JOHNSON	04/14/2023		MILEAGE 04/23	Accounts Payable	\$85.00
ONE SOURCE, THE BACKGROUND CHECK	04/14/2023	6036	BACKGROUND CHECKS	Accounts Payable	\$48.00
ONE SOURCE, THE BACKGROUND CHECK	04/14/2023	6036	BACKGROUND CHEKS	Accounts Payable	\$120.00
ORKIN EXTERMINATING INC	04/14/2023	6037	EXTERMINATOR	Accounts Payable	\$82.35
PAC N SAVE INC	04/14/2023	6038	TOWER BFAS&STUDENT ACTIVITIES	Accounts Payable	\$133.40
PAOLA ARELLANO	04/14/2023	6039	ARELLANO REFUND	Accounts Payable	\$30.00
PENNY LAURIE GILDEA	04/14/2023		TRAINING	Accounts Payable	\$200.00
PERRY GUTHERY HAASE & GESSFORD PC,	04/14/2023	6040	LEGAL SERVICE	Accounts Payable	\$44.60
PHOENIX PROMOTIONAL PRODUCTS	04/14/2023	6041	BUSINESS FOLDERS	Accounts Payable	\$586.12
PONCA STATE PARK	04/14/2023	6042	ELC CABIN	Accounts Payable	\$637.00
PRO-ED INC	04/14/2023	6043	DAYC MANUAL	Accounts Payable	\$297.00
QHA CLEANING, LLC	04/14/2023	6044	MARCH TOWER CLEANING	Accounts Payable	\$2,500.00
QHA CLEANING, LLC	04/14/2023	6044	TOWER FEB CLEANING	Accounts Payable	\$2,500.00
QHA CLEANING, LLC	04/14/2023	6044	TOWER JANUARY CLEANING	Accounts Payable	\$2,500.00
QUALITY SOUND & COMMUNICATIONS INC	04/14/2023	6045	WATER COOLER	Accounts Payable	\$147.00

RACHEL KERBY	04/14/2023		MILEAGE 04/23	Accounts Payable	\$6.16
REBECCA DIANNE JEPSEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$464.72
REGINA R DUTCHER	04/14/2023		CELLPHONE REIMB	Accounts Payable	\$75.00
REGINA R DUTCHER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$610.59
SAMANTHA SACHAU	04/14/2023		MILEAGE 04/23	Accounts Payable	\$262.20
SARA LYNNE JAIXEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$552.82
SARA M BOULWARE	04/14/2023		MILEAGE 04/23	Accounts Payable	\$12.45
SARA ORTIZ	04/14/2023		EXPREIMB	Accounts Payable	\$260.35
SARA ORTIZ	04/14/2023		MILEAGE 04/23	Accounts Payable	\$537.76
SARAH ELIZABETH HANSEN	04/14/2023		APRIL CELLPHONE	Accounts Payable	\$75.00
SARAH ELIZABETH HANSEN	04/14/2023		CELL PHONE MARCH	Accounts Payable	\$75.00
SARAH ELIZABETH HANSEN	04/14/2023		MILEAGE 04/23	Accounts Payable	\$738.19
SECURITY SHREDDING SERVICES	04/14/2023	6046	SHREDDING	Accounts Payable	\$245.00
SHERI FILLIPI	04/14/2023		MILEAGE 04/23	Accounts Payable	\$518.11
STACEY A RICHART	04/14/2023		MILEAGE 04/23	Accounts Payable	\$345.97
STACI LEANN FETHKENHER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$180.13
STEPHANIE ELLIS	04/14/2023		MILEAGE 04/23	Accounts Payable	\$374.01
STEPHANIE MCDONALD	04/14/2023		ELC TRAINING	Accounts Payable	\$765.00
STUART JAMES CLARK	04/14/2023		APRIL CELL PHONE REIMB	Accounts Payable	\$75.00
STUART JAMES CLARK	04/14/2023		CELLPHONE MARCH	Accounts Payable	\$75.00
STUART JAMES CLARK	04/14/2023		MILEAGE 04/23	Accounts Payable	\$731.64
TAMI THORNTON	04/14/2023	6047	OGLE REFUND	Accounts Payable	\$30.00
TAMMY DEE CLODFELTER	04/14/2023		MILEAGE 04/23	Accounts Payable	\$10.15
TATIANA FIGUEROA	04/14/2023		MILEAGE 04/23	Accounts Payable	\$145.41
TRACEY ANDERSON	04/14/2023		MILEAGE 04/23	Accounts Payable	\$78.60
VERIZON WIRELESS SERVICES LLC	04/14/2023	6048	CELLPHONE	Accounts Payable	\$264.60
VERIZON WIRELESS SERVICES LLC	04/14/2023	6048	MEP CELL PHONE	Accounts Payable	\$422.57
VERNAE I LUHR	04/14/2023		EXPREIMB	Accounts Payable	\$20.00
VERNAE I LUHR	04/14/2023		MILEAGE 04/23	Accounts Payable	\$644.52
VIRGELINA SIERRA-RIOS	04/14/2023		MILEAGE 04/23	Accounts Payable	\$723.12
VISION SERVICE PLAN	04/14/2023	5992	Vision Insurance - 125	Payroll Liability	\$1,034.40
VISION SERVICE PLAN	04/14/2023	5992	Vision Insurance-Deduction	Payroll Liability	\$169.22
WASTE CONNECTIONS OF NE	04/14/2023	6049	CENTRAL TRASH	Accounts Payable	\$103.00
WASTE CONNECTIONS OF NE	04/14/2023	6049	TOWER TRASH	Accounts Payable	\$138.50
WAYNE SCHOOL LUNCH PROGRAM	04/14/2023	6050	MARCH TOWER LUNCHES	Accounts Payable	\$1,224.25
WENDY ELLEN SUDBECK	04/14/2023		EXPREIMB	Accounts Payable	\$893.65
WENDY ELLEN SUDBECK	04/14/2023		MILEAGE 04/23	Accounts Payable	\$8.52
WENDY S CONSOLI	04/14/2023		MILEAGE 04/23	Accounts Payable	\$225.98

WHITNEY BROST	04/14/2023		MILEAGE 04/23	Accounts Payable	\$142.14
WILLIAM J DAVID	04/14/2023		MILEAGE 04/23	Accounts Payable	\$255.45
Woodriver Energy, LLC	04/14/2023	6051	NATURAL GAS	Accounts Payable	\$2,351.63
<b>Sub Total</b>					<b>\$986,999.46</b>

# 2022-23 ESU#1 Superintendent Agendas

**Wednesday, April 12, 2023**  
**Educational Service Unit #1**  
**Wakefield, NE**

**8:50 A.M.**     **Conversation, Coffee and Refreshments**

**9:04**             Welcome  
Connect to ESU1 Administrator Site ([www.esu1.org/adminupdate](http://www.esu1.org/adminupdate))  
[Google Slides](#)

**9:07**     Teaching and Learning Team ~ Amy Mundil, Kellen Conroy, Derek Lahm, Sheri Fillipi

**9:45**     Technology Team ~ Andrew Contreras, Jesse Titiml, Scott McIntosh, William David

**10:00**             ESU1 Special Education Report - Stuart Clark, Sarah Hansen  
NCSA Ambassador - Dr. Keith Rowher  
Wayne State College - Dr. Michael Sieh

**10:15**             **Break**

**10:30**             Presentation about Workforce Development, CTE, and NE State  
Chamber initiative - Dr. Jim Sutfin via [Zoom](#)

**11:00**             Conversation with Nebraska State Board of Education, District 6  
Representative Sherry Jones

**11:25**             2023-24 ESU#1 Core Service and Special Projects Budget Approval  
ESU#1 Facility Project Update

**11:40**             NDE/Nebraska State College System Tutoring Program Proposal  
ESU1 Superintendent [feedback survey](#)

**11:55**             Recognition of ESU1 Superintendents  
Todd Strom, South Sioux City  
Jeff Hoelsing, Randolph  
Dan Fehringer, Winnebago

**12:00 P.M.**     Working Lunch - Superintendent Conversation Topics

**2023-24 Superintendent (in-person) Meeting Dates**

- August 23

- October 18 (Norfolk with ESU8)
- January 17, 2024
- April 10, 2024

**Wednesday, January 25, 2023**  
**Educational Service Unit #1**  
**Wakefield, NE**

**☐ Supt. Meeting: Jan. 25, 2023**

**8:50 A.M. Conversation, Coffee and Refreshments**

- 9:04 Welcome  
 Connect to ESU1 Administrator Site ([www.esu1.org/adminupdate](http://www.esu1.org/adminupdate))
- 9:07 Teaching and Learning Team ~ Amy Mundil, Kellen Conroy, Derek Lahm, Sheri Fillipi  
<https://www.education.ne.gov/nce/cis/computer-science-technology-act-guidance/>
- 9:45 Technology Team ~ Andrew Contreras, Jesse Titiml, Scott McIntosh, William David
- 10:00 Break
- 10:15 [Administrator's Report](#)
- ❖ NCSA Ambassador Dr. Keith Rohwer
  - ❖ Wayne State College, Dr. Michael Sieh
  - ❖ Special Education Report ~ Stuart Clark, Sarah Hansen
    - [2023-01-17 Special Education Update](#)
- 10:45 Superintendent [Best Practice](#)
- ❖ Communication with school board members
  - ❖ Guidance/Direction for principals
- 11:10 [Growth Oriented Leadership Development](#)  
[Letter from University of Nebraska - Lincoln](#)  
 Dr. Don Johnson, Educational Administration  
 Partnership with NCSA, NRCSA, UNL for Principal Leadership
- 11:40 Superintendent Table Discussions
- ❖ Questions/clarification for ESU staff regarding information presented
  - ❖ Legislation
  - ❖ Future topics/agenda items
  - ❖ Additional Topics/Questions

12:00 LUNCH provided - continue table topic discussions

**Future Meetings**

Zoom Meetings (9:30 A.M.): February 15, March 15, May 17, June 21

Superintendent Meeting at ESU1: **Wednesday, April 12**

**Wednesday, August 24, 2022**  
**Educational Service Unit #1**  
**Wakefield, NE**

**8:45 A.M. Conversation, Coffee and Refreshments**

**9:00** Welcome

Introductions

Emerson-Hubbard - Dale Martin

Isanti - David Mroczek

Winnebago - Kamau Turner

Connect to ESU1 Administrator Site

Election of Advisory Council:

Current Members

To Be Elected

9:06 Teaching and Learning Team ~ Amy Mundil, Kellen Conroy, Derek Lahm, Sheri Fillipi  
Updates: MTSS, Standards, AQuESTT, Instructional Leadership & more!

9:48 Technology Team ~ Andrew Contreras, Jesse Titml, Scott McIntosh, William David  
Cyber Security, Internet Filtering - Linewize, Contracted Service

10:10 Break

10:25 Administrator's Report

❖ NCSA Ambassador Dr. Keith Rohwer

❖ Wayne State College Dr. Michael Sieh

10:35 Special Education Topics

Operation/Procedure Manual required by NDE

Reality Based Leadership

11:05 Superintendent Table Discussions

- ❖ Questions/clarification for ESU staff regarding information presented
- ❖ Actions taken/considered to encourage students to consider education as a career
- ❖ Actions taken/considered to retain/support existing staff (certified/classified)
- ❖ Budget (property valuation, projected levy, challenges & solutions)
- ❖ Information to present at County-wide public hearing
- ❖ Additional Topics/Questions

12:00 LUNCH provided - continue table topic discussions

**Future Meetings**    **2022:** Superintendent Meeting: [Wednesday, October 19](#) (with ESU 8)  
**2023:** Principal Meeting: Tuesday, January 17  
          Superintendent Meeting: [Wednesday, January 18](#)  
          Superintendent Meeting: [Wednesday, April 12](#)



# ESU 1 Early Childhood Supports

## NORTHERN EARLY LEARNING CONNECTION PARTNERSHIPS COORDINATOR



**Erika Fink - [efink@esu1.org](mailto:efink@esu1.org)**

*Erika works to align and partner with all early childhood programming and initiatives working with children ages birth to age 8 to ensure quality professional development opportunities within ESUs 1, 8 & 17.*

-Rule 11  
-Step Up to Quality

## PREK-2 PROFESSIONAL DEVELOPMENT SPECIALIST



**Kary Pfeil - [kpfeil@esu1.org](mailto:kpfeil@esu1.org)**

*Kary provides support to area teachers of young children age 3-second grade through professional development around appropriate teaching practices, curriculum, formative and observational assessment, Pyramid Model practices, transition, school and out-of-school time continuation, and family engagement.*

-PreK-2 New Teacher Cadre  
-Curriculum Implementation Support

## EARLY CHILDHOOD MTSS IMPLEMENTATION FACILITATOR



**Meagan Rodriguez - [mrodriguez@esu1.org](mailto:mrodriguez@esu1.org)**

*Meagan supports leadership teams within ESUs 1, 7 & 8 at a systems level (school districts, childcare programs, Head Start programs, and state/local agencies) to implement the Pyramid Model Framework.*

-Pyramid Essential Components  
-Pyramid Stages of Implementation

## EARLY LEARNING CONNECTION COACH CONSULTANT



**Sara Ortiz - [sortiz@esu1.org](mailto:sortiz@esu1.org)**

*Sara works within ESUs 1, 7 & 8 to ensure a comprehensive array of support to coaches who serve early childhood educators caring for children 0-8 in family child care homes, centers and preschool programs.*

-Early Childhood Coach Training  
-Nebraska EC Initiative

## EARLY DEVELOPMENT NETWORK 0-2 EARLY INTERVENTION



**Cheri Matthews - [cmatthew@esu1.org](mailto:cmatthew@esu1.org)**

*Cheri is the facilitator of the Early Development Network (EDN) Services Coordinators. Services Coordinators serve children from birth to age three and their families. A child is eligible for services if he or she is not developing typically, or has been diagnosed with a health condition that will affect his or her development.*

-IFSP Development  
-A & D Waiver

## EARLY CHILDHOOD 3-5 SPECIAL EDUCATION



**Sarah Hansen - [shansen@esu1.org](mailto:shansen@esu1.org)**

*Sarah supervises early childhood EI/Sped teams within ESU 1. Teams use a capacity-building approach to provide services to children birth-age 5 within the context of naturally occurring activities and routines.*

-Special Education Evaluations  
-IEP Development

August						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3 & 4 New Staff Orientation @ Central Office  
 8 All Staff Day @ WSC

September						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	<del>4</del>	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 Labor Day ~ Office Closed  
 26 SPED Department Meeting @ WSC

October						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	*22	<del>23</del>	<del>24</del>	<del>25</del>
<del>26</del>	27	28	29	30		

22 Central Office closes @ 2pm  
 23-26 Holiday Break ~ Office Closed

December						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	*21	<del>22</del>	23
<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	<del>29</del>	<del>30</del>
<del>31</del>						

5 SPED Department Meeting  
 21 Central Office closes @ 2:00pm  
 22-31 Holiday Break ~ Office Closed

January						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
<del>1</del>	<del>2</del>	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3 Central Office opens @ 8:00am

**2023-24 Calendar**

**ESU #1 Central Office**

**February**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

**6 All Staff Day @ WSC**

**March**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	<del>29</del>	<del>30</del>
<del>31</del>						

**19 SPED Department Meeting  
29 Holiday Break ~ Office Closed**

**April**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	<del>1</del>	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**1 Holiday Break ~ Office Closed**

**May**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	<del>27</del>	28	29	30	31	

**14 SPED Department Meeting  
27 Memorial Day ~ Office Closed**

**June**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**July**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	<del>4</del>	<del>5</del>	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**4 & 5 Independence Day ~ Office Closed**



Justin Knight <jknight@perrylawfirm.com>

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## RE: Open Meetings Act Question

1 message

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**Donley, Leslie** <Leslie.Donley@nebraska.gov>  
To: Justin Knight <jknight@perrylawfirm.com>

Wed, Feb 22, 2023 at 2:25 PM

Justin:

As you know, “[n]o closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.” Neb. Rev. Stat. § 84-1410(4). Also, “[v]irtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.” Neb. Rev. Stat. § 84-1411(3).

The intent of the Open Meetings Act is to ensure that public policy is formulated in an open, public meeting and “not be conducted in secret.” Neb. Rev. Stat. § 84-1408. The conduct you describe below, if proven, would violate both statutory provisions. Such conduct could subject the school board to civil actions seeking to declare actions taken during these meetings void or voidable. Members of the public body would be personally subject to criminal penalties for knowing, intentional violations of the act. Neb. Rev. Stat. § 84-1414(1) and (4).

Board members should also be made fully aware that any emails, texts, etc. sent or received during public meetings which “relate how other board members plan to vote and solicit[] or receiv[e] feedback on agenda items” would be subject to disclosure under the provisions of the Nebraska Public Records Statutes, Neb. Rev. Stat. §§ 84-712 to 84-712.09 (2014, Cum. Supp. 2022).

Thank you.--

Leslie S. Donley

Assistant Attorney General

Nebraska Department of Justice

2115 State Capitol

Lincoln, NE 68509

(402) 471-9657

FAX: (402) 471-4725

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**From:** Justin Knight <[jknight@perrylawfirm.com](mailto:jknight@perrylawfirm.com)>  
**Sent:** Wednesday, February 22, 2023 8:06 AM  
**To:** Donley, Leslie <[Leslie.Donley@nebraska.gov](mailto:Leslie.Donley@nebraska.gov)>  
**Subject:** Open Meetings Act Question

Leslie:

Good morning and I hope you are well. Hopefully we will not get the snow or freezing rain that other parts of the state are enjoying.

I have a client that asked me to reach out to your office for any guidance or clarification you can provide. The client (a public school district) has several board members who some suspect are texting, emailing, and/or social media messaging other board members and/or members of the public during board meetings. There is apparently some suspicion that these communications during the board meetings relate how other board members plan to vote and soliciting or receiving feedback on agenda items via private messages.

Any input or feedback your office could provide on the issue of private communications by board members during public meetings would be greatly appreciated.

Justin

Justin Knight

Direct Line: (531) 249-5155 | Office Main: (402) 476-9200 ext. 136

Cell: (402) 570-9472

Perry, Guthery, Haase & Gessford, P.C., L.L.O.

[233 South 13th Street, Suite 1400, Lincoln, NE 68508](https://www.perrygutheryhaasegessford.com)

[jknight@perrylawfirm.com](mailto:jknight@perrylawfirm.com)