

**North Bend Central Public Schools  
Regular Board of Education Meeting  
NBC Board of Education Room  
Monday, August 11, 2025  
7:30 PM**

- I. **SECTION I OPENING**
  - I.A. Call Meeting to Order
  - I.B. Pledge of Allegiance
  - I.C. Roll Call
  - I.D. Excuse Absent Board Members
  - I.E. Acknowledge Posted Open Meeting Act
- II. **SECTION II REVIEW OF THE AGENDA**
  - II.A. Publication of Notice
    - II.A.a. Changes/Approval of Agenda
    - II.A.b. Notes Regarding Agenda
- III. **SECTION III CELEBRATION OF EXCELLENCE**
- IV. **SECTION IV RECOGNITION OF VISITORS/PUBLIC COMMENT**
- V. **SECTION V BUSINESS ITEMS**
  - V.A. Approval of Prior Minutes:
  - V.B. Review of Financial Statements
    - V.B.a. Activity Fund
  - V.C. Approval of Bills
    - V.C.a. Check Listing Report
- VI. **SECTION VI REPORTS**
  - VI.A. SUPERINTENDENT REPORT
  - VI.B. HIGH SCHOOL PRINCIPAL REPORT
  - VI.C. ELEMENTARY PRINCIPAL REPORT
  - VI.D. ACTIVITIES DIRECTOR REPORT
- VII. **SECTION VII BUSINESS ITEMS**
  - VII.A. Review drafting plan for new restroom/concession stand building at Tiger Stadium
  - VII.B. Approve contracting with CWP and Bob Soukup to provide architectural services for the replacement of the old gym roof
  - VII.C. Approve purchase of water heater for elementary school kitchen
  - VII.D. Approve donating unused folding chairs and racks to the Dodge County Fair Board
  - VII.E. Review of board policy, policy numbers 4025-4042
  - VII.F. Discussion of property adjacent to the northeast side of the secondary building
  - VII.G. Discuss upcoming budget approval process and current proposed budget
  - VII.H. Discuss granting permission to Old Settlers Estates for use of promotional school video and website
- VIII. **SECTION VIII PERSONNEL**

- VIII.A. Approve hiring Moriah Davis, paraeducator, for the 2025-2026 school year
- VIII.B. Approve hiring Suzie Muller-Svoboda, paraeducator, for the 2025-2026 school year
- VIII.C. Approve hiring Cassy Obershaw, MS/HS kitchen assistant, for the 2025-2026 school year
- VIII.D. Approve renewing the School Resource Officer program with the Dodge County Sheriff's Department
- IX. **SECTION IX REMINDERS AND DATES**
  - IX.A. Next Meetings: Special Board Meeting - August 27, 7:30 pm  
Budget Hearing Meeting - September 8, 7:30 pm  
Tax Request Hearing Meeting - September 8  
Regular Board Meeting - September 8
- X. **Adjourn**

(The agenda contains a list of subjects known at the time of distribution on August 8, 2025. A copy of the agenda reflecting any changes will be available for public inspection during normal business hours in the High School office. Except for items of an emergency nature, the agenda will not be enlarged later than 24 hours before the scheduled commencement of the meeting.)

# MINUTES OF BOARD OF EDUCATION

Regular	North Bend Central – Media Center	7:30 P.M.	July 14, 2025
Kind of Meeting	Meeting Place	Time	Date

	PRESENT	ABSENT
President.....	Doug Hoops	
Vice Pres.....	Bob Feurer	
Secretary.....	Andy Swanson	
Treasurer.....	Justin Taylor	
Member.....	Amy Williams	
Member.....	Nick Emanuel	
Superintendent.....	Patrick Ningen	
Recording Secretary.....	Kyrsten Mottl	

1. **A. CALL TO ORDER:** President Hoops called the Board meeting to order at 7:30 p.m.  
**B. PLEDGE OF ALLEGIANCE**  
**C. ROLL CALL:**Present: Bob Feurer, Doug Hoops, Amy Williams, Nick Emanuel& Andy Swanson.  
**D. EXCUSE ABSENT BOARD MEMBERS:** Justin Taylor  
**E. ACKNOWLEDGE POSTED OPEN MEETING ACT:** President Hoops announced and informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room and directed the public to its location.
2. **REVIEW OF THE AGENDA:**  
**A. PUBLICATION NOTICE:** Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education and published in the July 9, 2025 “North Bend Eagle”. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be herein after noted, were taken while the convened meeting was open to the attendance of the public.  
  
**A.a.** Changes/Approval of Agenda: Approved as presented  
**A.b.** Notes regarding agenda: none
3. **CELEBRATION OF EXCELLENCE:**Sponsor Jenna Saalfeld and members Taylor Theisen and Emma Williams, of the recent Close Up Washington D.C. trip were in attendance. They shared their experiences about the trip with the board along with a slideshow of the places they visited.
4. **RECOGNITION OF VISITORS/PUBLIC COMMENT:** None
5. **BUSINESS ITEMS:**  
**A. APPROVAL OF PRIOR MINUTES:** The Board reviewed the minutes of the June 9, 2025 meeting. President Hoops approved the minutes as presented.  
**B. REVIEW OF FINANCIAL STATEMENTS:** The Board reviewed the financial statements.  
**C. APPROVAL OF BILLS:** Motion (Swanson), Second (Williams) to approve the July bills as follows:  
 General Fund - \$236,427.95 Motion Carried 4-0-1. Feurer abstained.

**6.REPORTS:**

**SUPERINTENDENT REPORT:**

- Our annually required Rule 10 Safety Audit was completed on Friday, June 13th. Kevin Kavan once again completed the audit. He said both campuses were in very good shape, and recent updates in the last year looked great.
- There will be a special board meeting in August, to approve any end-of-the-year fund transfers and approve exceeding our PTRAs (Property Tax Request Authority) for the upcoming budget year. It will be held Wednesday, August 27th, 2025.
- Mr. Ningen was able to Zoom with Dr. Bhola with questions about our ongoing staff climate surveying. He recommends completing the survey this fall, and again in two years. This would allow for base-level data for Brad, then follow-up data two years later for the district.

- Roy and D.J. were able to meet to discuss design details for the Tiger Stadium RR/Concessions project. They came up with some very good ideas to maximize food preparation and service, and flexibility with storage. Roy has finalized these plans into a drawing. Mrs. Tawney will help to create a drawing of this layout.
- The elementary school, with the purchase of new chairs a few years ago, has about 140 folding chairs and rolling racks that we no longer need. The chairs and racks are currently being stored in the shed. Galen U. has asked if we can donate the chairs and racks to a non-profit, such as a church or the city. Policy 3019 allows us to dispose of them, keeping our financial obligation to taxpayers in mind. The other option would be to sell them through a bidding process or a settled-on price.
- The North Bend Class of '75 visited the MS/HS campus on Saturday, June 21st, for Old Settlers.
- Date for back-to-school dinner- August 12, 2025

### **HIGH SCHOOL PRINCIPAL REPORT:**

**DC Trip:** Mrs. Petersen reported she had the great pleasure of participating in the DC trip through World Classrooms at the end of June. She visited DC twice through the Close Up program and was familiar with student DC trips. Mrs. Petersen truly appreciated how World Classroom was with our group from the second the bus picked us up to when it dropped us off. The accommodation was top-notch in a family-friendly location with many attractions nearby, providing for a more relaxed touring environment once the bus brought the group back to the hotel. She was also very impressed with the cooperation between the company and the supervisors. At no time did she feel that she and Mrs. Saalfeld were left to try to figure something out on their own as they took care of the tickets, transportation, food, lodging, and even souvenir stops. They walked them through every step of the trip. Mrs. Saalfeld will begin preparing the next travel group this fall, and their trip will take place in the summer of 2027.

**Infinite Campus Update:** Infinite Campus, our school's SIS (School Information System), is undergoing some updates this summer. This will require students, staff, and parents to update their current bookmarks or URLs to access the site. Also, Infinite Campus is completely transitioning to the new look.

**Handbook changes:** Highlighted in orange are the changes/additions Book Bags Student book bags, backpacks, purses and duffle bags should be kept in lockers during the school day and are not allowed in the hallways or classrooms. Lockers with locks are provided for students to store their belongings. Cell Phone/ Electronic Devices As determined at this evening's meeting - Dress Code The District prohibits student attire or appearance that: Causes or is likely to cause a material and substantial disruption to the District's programs and activities. •Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech. •Includes words, gestures, or images that contain or imply sexual content or innuendo. •Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment. Sleeveless or shortened-sleeved shirts may not expose the rib cage, torso, or undergarments, Violations of the dress code shall be addressed in a manner consistent with the Student Code of Conduct. The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities. Students may be required to wear protective clothing or equipment or otherwise modify their attire or secure their hair to ensure the safety of themselves and others. In such cases, a good faith effort to reasonably accommodate students will be made to ensure safety without compromising religious beliefs, grooming practices, or requiring students to permanently alter their appearance. The least restrictive means appropriate to address the identified health or safety concern shall be used. Food Service Program(Amounts to be determined at July 14th meeting) The school district charges students \$2.20 and adults \$2.75 for breakfast. Lunch Lunch prices depend on the federal funding that the program receives. Lunch for 7-12 lunch is \$3.45 for students and \$4.80 for adults. Graduation Ceremony Requirements North Bend Central High School Seniors shall be allowed to participate in graduation ceremonies if he/she fulfills the following requirements satisfactorily: 1. Complete all graduation requirements stated in District Policy. 2. Fulfill all financial obligations of North Bend Central Public Schools 3. Receive the recommendation of the Principal. 4. Provide either documentation of FAFSA completion or completed waiver.

### **ELEMENTARY PRINCIPAL REPORT:**

- No Report

### **ACTIVITIES DIRECTOR REPORT:** *presented by Doug Hoops*

- We have had a very busy post school year here at NBC. We have been running summer weights four days a week with sessions at 6:00 / 7:00 / 8:00 / 9:00. Coach Maresh has been the lead on that front with several coaches in the weightroom helping out during different perspective shifts. We have had good attendance during our summer opportunities.

- The month of June saw both girls' and boys' basketball teams as well as Wrestling attend camps and summer leagues. Would like to extend a thank you to our wonderful bus drivers who are willing to take our teams to leagues and camps on some very warm summer days and take their time to get our girls and guys from here to there.
- As we get closer and closer to school starting again, our coaches and sponsors will be completing their annual courses on heat illness prevention, sudden cardiac arrest, and concussion courses that are required every three years. They will also complete their required CPR training that will be provided by Alyssa Mueller. These courses are required and are productive training measures for our coaches to best treat our kids.
- You may see a little work being done with the schedule on the website and Whitney and I work through using a new program called Bound and changing over to Bound instead of rSchools. Our conference made the switch together so there may be a few growing pains early as we get things scheduled and put together.
- As we go through June Volleyball, Football, Softball, and Cross Country will be working through their summer work. Each group will be hosting camps or offering training for their athletes as they move into their fall seasons.

## 7. BUSINESS ITEMS:

- A. DISCUSS WRESTLING MAT STORAGE:** Members of the MatCat Wrestling Club board were present at this meeting to discuss the storage of mats. Linsee S., member of the MatCat board, spoke about the amount of space the extra mats take up and the safety concerns it creates. Their suggestion is to add storage on the north side of the wrestling room. The recommended storage space is 30x60. The other concern is the build of the room, it wasn't built for a wrestling room and is the oldest part of the building and is now showing wear and tear and has some safety concerns. Mr. Ningen recommended adding it to the Capital Improvement Plan. Doug Hoops recommended Ken Streff and Roy Wright work on a short term solution until we can come up with a long term solution. The Board agreed.
- B. DISCUSS MOWING BIDS FOR ELEMENTARY SCHOOL AND POTENTIAL ALTERNATIVE PLAN:** Roy Wright presented to the board some information about the life and rotation of our mowers. He had also calculated out the cost of our staff mowing vs. hiring an outside company to mow. Roy also shared the scheduling of mowing and how they are flexible to make sure they have it done before events, whereas an outside company would not have that same flexibility. The recommendation was to keep the mowing inhouse and change the rotation of the mowers between the high school and elementary.
- C. APPROVE REPLACEMENT AND INSTALLATION OF ROOF ACCESS SAFETY LADDERS:** Motion (Feurer), Second (Emanuel) to approve the installation of safety steps and ladders to an amount no greater than \$18,000. Motion Carried 5-0-1.
- D. DISCUSS STUDENT FEES POLICY AND APPROVE STUDENT FEES HANDBOOK FOR THE 2025-2026 SCHOOL YEAR.**
- a. PUBLIC COMMENT SPECIFIC TO STUDENT FEES:** No public comment.  
Motion (Feurer) Second (Swanson) to approve the Student Fees Handbook. Motion Carried 5-0-1.
- E. REVIEW AND DISCUSS PARENT PARTICIPATION POLICY, 5018.** The board went over the Parent Participation Policy, 5018.
- a. PUBLIC COMMENT SPECIFIC TO PARENT PARTICIPATION:** No public comment.  
Motion (Williams) Second (Feurer) to approve the parent participation policy 5018 as presented. Motion carried 5-0-1.
- F. DISCUSS AND APPROVE STUDENT DEVICE POLICY:** The board discussed the current student device policy and the survey results from staff about Student Devices in the classroom.
- a. PUBLIC COMMENT SPECIFIC TO STUDENT PERSONAL ELECTRONIC DEVICES:** No public present. No public comment.  
Motion (Feurer) Second (Williams) to accept 6025 as printed and with the additions and corrections that Patrick has on his notebook. Motion Carried 4-1-1.
- G. APPROVE MEAL PRICES FOR THE 2025-2026 SCHOOL YEAR.** Presented meal prices: Student Breakfast \$2.25, NBCE Lunch \$3.25, NBC Lunch \$3.50, Adult Lunch \$4.85, Extras \$2.00, Milk \$.55 Motion (Emanuel) Second (Feurer) to approve meal prices as presented. Motion Carried 5-0-1.
- H. APPROVE THE ELEMENTARY AND SECONDARY HANDBOOKS FOR THE 2025-26 SCHOOL YEAR.** Motion (Swanson) Second (Emanuel) to approve the Elementary and Secondary Handbooks for the 2025-26 School Year. Motion Carried 5-0-1.
- I. APPROVE CLASSIFIED AND CERTIFIED STAFF HANDBOOKS FOR THE 2025-2026 SCHOOL YEAR.** Motion (Feurer) Second (Williams) to approve the Classified and Certified Staff Handbooks for the 2025-26 as presented. Motion Carried 5-0-1.

**J. APPROVE SETTLEMENT WITH TREMCO ROOFING, CONCERNING OLD GYM ROOF.**

Motion (Swanson) Second (Emanuel) to accept the settlement agreement with Tremco Roofing, concerning Old Gym Roof. Motion Carried 5-0-1.

**APPROVE GENETEC SECURITY CAMERA SOFTWARE ONE YEAR RENEWAL:** Motion (Feurer) Second (Emanuel) to approve Genetec Security Camera Software one year renewal. Motion Carried 5-0-1

**K. DISCUSS 2025-2026 BUDGET AND EXCEEDING PROPERTY TAX REQUEST AUTHORITY.** Mr. Ningen shared a potential budget for the 2025-2026 school year and the need to exceed property tax request authority. The board will hold her Budget meeting in September.

**L. REVIEW OF BOARD POLICY, POLICY NUMBERS 4011-4024.** The Board reviewed and discussed policies 4011-4024. Mr. Ningen addressed policy 4019 Workplace Injury and that the committee exists and will have documented meetings each year. Andy Swanson asked for KSB to clarify policy 4018.

**M. APPROVE REVISION OF EARLY GRADUATION POLICY 5066.** Motion(Swanson) Second (Williams) to approve the revision of Early Graduation Policy 5066. Motion Carried 5-0-1.

**N. APPROVE NRCSA ENROLLMENT AND DUES FOR THE 2025-2026 SCHOOL YEAR.**

Motion (Feurer) Second (Emanuel) to approve NRCSA enrollment and dues for the 2025-26 school year. Motion Carried 5-0-1.

**O. APPROVE PROPOSED SETTLEMENT RELEASE AND INDEMNITY AGREEMENT WITH DOUG AND BETH VRANA.** Motion (Swanson) Second (Feurer) to approve proposed settlement release and Indemnity agreement with Doug and Beth Vrana. Motion Carried 5-0-1.

**8. PERSONNEL:**

**A. APPROVE THE RESIGNATION OF CHRIS GAUGHEN, SECONDARY SCHOOL COUNSELOR.**

Motion (Feurer) Second (Emanuel) to approve the resignation of Chris Gaughen, secondary school counselor. Motion Carried 5-0-1.

**B. APPROVE THE CONTRACT OF DAN NELSON, PARAEDUCATOR, FOR THE 2025-2026 SCHOOL YEAR.** Motion (Emanuel) Second (Swanson) to approve the hire of Dan Nelson, paraeducator for the 2025-26 school year. Motion Carried. 5-0-1.

**C. APPROVE THE CONTRACT OF DANA EVELAND, PARAEDUCATOR FOR THE 2025-2026 SCHOOL YEAR.** Motion (Feurer) Second (Swanson) to approve the contract of Dana Eveland, Paraeducator for the 2025-2026 school year. Motion Carried. 5-0-1.

**6. REMINDERS AND DATES:**

**A. REGULAR BOARD MEETING: MONDAY, AUGUST 11, 2025:** The next regular monthly Board Meeting is scheduled for Monday, August 11, 2025 at 7:30 p.m, a Special Board meeting will be held August 27th at 7:30p.m.

**ADJOURNMENT:** Motion (Williams), second (Swanson) to adjourn the meeting at 10:44pm. Motion Carried 5-0.

Respectfully submitted,

Doug Hoops, President

Andy Swanson, Secretary

## **Board Report August 11, 2025**

**Back to School Blast** - On August 7th, we hosted our Back-to-School Blast. The event ran from 8 am to 6 pm. Students were encouraged to come to school to receive their school-issued devices, athletic locker, pay lunch money, see Mrs. Wess for scheduling issues, and take care of all beginning-of-school paperwork. We promoted this event through our website, social media, and Thrillshare.

**Media Day** - Media Day took place in combination with the Back-to-School Blast. All fall sports were slated time slots to get group and individual photos. Photos will be used for parent buttons, social media posts, and as needed on the video board. We also took video clips that will be used for team introductions on the video board. Several people are involved in putting Media Day together and are very thankful for their efforts.

**First day of school plans**- Students will be welcomed back in the gym on Thursday AM. Each year we have a theme to add to the excitement of coming back to school. This year's theme is Teeing it up for a great school year! We have a "special guest" planned to help lead us into a great new year!

### **Mike Donahue Assemble on August 27th -**

Below is a little about Mike as it is shared on his website:

On a mission to amplify value in every student and help create a positive culture in our schools, Mike Donahue has spoken live to over 1 million students in 2,500 schools on 4 continents.

For over 25 years, Mike and the Value Up team have partnered with teachers, administrators, and parents to help create and maintain healthy, emotionally safe school environments. Combining humor and heart, Mike speaks to the students in a way that resonates with what matters to THEM and brings them into a collective agreement about respect, diversity and the value of others in their school community.

**We thank the class of 1997 for a donation to assist in making this possible to have Mike speak to our student body.**

## **August Elementary School Board Report**

Galín and Janel are getting the building ready for receiving the students. It looks spectacular!

Our two pre-school teachers have been completing home visits and receiving visits at the school as well. So far only good news has been received.

Staff will return on August 11. We will have our building meeting starting at 1:00 on that day.

Open House will be held Wednesday, August 13, from 6:00-7:00.

Kindergarten-5th grade- First day of school is Thursday, August 14.

Preschool's first day of school will be Monday, August 19.

High Five Friday's- Whitney Armstrong has inquired about getting teams and clubs from the high school to go to the elementary building on Friday mornings to give students greetings. This will give them more exposure to what is available at the high school to the elementary students.