Regular Meeting

Monday, July 13, 2026 7:00 PM
Lower Dauphin School District Administration Center, 291 E. Main Street, Hummelstown, PA 17036

1. **CALL TO ORDER**

1.A. CALL TO ORDER

1.B. PLEDGE TO FLAG

1.C. ROLL CALL/ATTENDANCE

1.D. ANNOUNCEMENTS

1.E. APPROVAL OF MINUTES

1.F. PUBLIC COMMENT

2. **COMMITTEE REPORTS**

2.A. BOARD PRESIDENT REPORT- Mr. Hill

2.B. POLICY COMMITTEE- Mrs. Foley

2.C. DAUPHIN COUNTY TECHNICAL SCHOOL- Mr. Scott, Mr. Rehrer

2.D. HARRISBURG AREA COMMUNITY COLLEGE- Mrs. Unger

2.E. CAPITAL AREA INTERMEDIATE UNIT- Mr. Kaschak

2.F. LEGISLATIVE- Mrs. Foley

3. **NOTE REGARDING ITEMS FOR BOARD ACTION**

3.A. BOARD ACTION

4. **BUSINESS OFFICE REPORT**

4.A. TREASURER'S REPORT

4.B. FISCAL ITEM - BILLS

4.C. APPROVAL OF CHANGE ORDERS

4.D. MOU WITH CAIU FOR 2026-2027 TITLE III FUNDING

4.E. CONTRACTS

5. **SUPERINTENDENT REPORT**

5.A. ANNOUNCEMENT/COMMENTS

5.B. SUPERINTENDENT ACTION

5.B.1. BOARD AUTHORIZATION TO HIRE

5.B.2. APPROVAL OF BUILDINGS & GROUNDS COMMITTEE RECOMMENDATION OF APPRAISAL OF PLOT OF LAND AT LONDONDERRY ELEMENTARY SCHOOL

5.B.3. APPROVAL OF MOU- SCHOOL RESOURCE OFFICER

5.B.4. APPROVAL OF POLICY- SECOND READING

5.B.5. APPROVAL OF DISPOSAL

5.B.6. APPROVAL OF TEXTBOOKS

5.B.7. APPROVAL OF SUMMER PERSONNEL PAYMENT- UPDATED

5.C. APPROVAL OF PERSONNEL

6. **INFORMATION ITEMS**

6.A. RENTAL TANK FEE UPDATE

6.B. SUPPLEMENTAL PAY GRID UPDATE

6.C. UPCOMING BOARD MEETINGS

6.D. MONTHLY ENROLLMENT REPORT

7. **NEW BUSINESS**

8. **ADJOURNMENT**

8.A. ADJOURNMENT

LOWER DAUPHIN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Regular Meeting Minutes
Monday, June 8, 2026

A. MEETING OPENING

1. CALL TO ORDER

The Lower Dauphin School Board met this evening at 7:06 PM, in its regular session at the District Administration Center, with President Robert P. Hill, Jr., presiding.

This meeting was livestreamed and the recording will be available for viewing for one week.

The opinions expressed by any member(s) of the public do not necessarily reflect the views or opinions of the Board of School Directors of the Lower Dauphin School District and are solely those of the presenter. The Board hereby expressly disclaims any and all responsibility for any defamatory or slanderous statements expressed by any member of the public.

2. PLEDGE TO FLAG

The meeting opened with the Pledge of Allegiance.

3. ROLL CALL

Responding to Roll Call were Board Members Mrs. Lisa Foley; Mr. Robert P. Hill, Jr.; Mr. John J. Kaschak; Dr. Andrew C. Miller; Mr. Forrest E. Rehrer; Mr. Thomas W. Scott; Mrs. Lisa M. Stokes; and Mrs. Amanda L. Unger, as well as Dr. Gregory J. Milbrand, superintendent. Mr. Zachary S. Bailey was absent.

Staff members present included Mr. Todd Neuhard, Assistant to the Superintendent; Dr. Charles Trovato, Curriculum Director; Mr. Robert Horney, Jr., Business Manager; Dr. Daniel Berra, Director of Pupil Services; Ms. Katie Jeffries, Human Resources Director; Mr. Jeremy Foose, Facilities Director; Mr. Evan Brooks, Community Relations Coordinator; Dr. Kevin White, Director of Information & Technology; Mrs. Lindsay Adams, Mr. Bryan MacLeod, Dr. Jared Wastler, and Dr. David Wuestner, Sr., elementary principals; and Mr. Justin Hanula, High School principal.

4. ANNOUNCEMENTS

To all in attendance, please sign in on the yellow sheet at the entrance to the board room. For anyone planning to address the board this evening, please complete a blue card on the table at the entrance and hand it to a board member or administrator.

The Executive Session held prior to this meeting was to discuss confidential information related to legal and personnel matters. The annual School Safety report was presented.

5. APPROVAL OF MINUTES

The minutes of the regular meeting held on May 18, 2026, and the record of the Physical Plant Committee meeting held on May 27, 2026, were included for approval.

Motion: Mrs. Stokes and Dr. Miller moved to approve the minutes as presented.

Vote: All eight (8) members approved the motion.

6. **COMMUNITY RELATIONS REPORT**: Mr. Brooks reported:
   - We held graduation walks at all our elementary schools and the middle school last Monday. Many of our graduating students returned to their elementary and middle school hallways to reminisce on the memories at Lower Dauphin and received loud cheers from former staff and students. These photos were posted on social media and met with plenty of interaction from LD alums congratulating the Class of 2026 and sharing memories about their graduation walks.
   - Prior to the end of the year, we held awards nights for our seniors and our eighth graders. For the high school senior awards, there was a total of $73,650 in scholarship/award funds given to 80 seniors. The support of our staff and community at these events is special to see.
   - That then led to Commencement on June 4, where we officially celebrated our Class of 2026 one last time at the Giant Center.
   - Our friends at Hershey Park provided a complimentary park pass for every elementary student in the district for the completion of another school year. Those tickets were sent home with the end-of-year report cards.
   - For athletics, the softball, boys' lacrosse and baseball teams all finished as PIAA District III runners up, earning silver medals. Girls' lacrosse made the District III playoffs as well, with their season ending in the first round. In track and field, two pole vaulters earned medals at the PIAA State Track and Field Championships. All three of the softball, boys' lacrosse and baseball teams made the PIAA State Tournament but unfortunately lost in the first round, concluding the 2025-26 athletic season for Lower Dauphin.
   - Finally, we held a JROTC Awards night at the high school where our cadets received citations from their instructors and from various agencies. In addition to the JROTC awards, we held a military signing day where 15 students committed to serving in the armed forces ranging from the Air Force, Coast Guard, Army, Army National Guard, Marines and Army ROTC.

7. **PUBLIC COMMENT**:
   - Mr. Jonathan Crist, Conewago Township resident, expressed concerns about the proposed real estate tax in Conewago Township (3 mills).
   - Ms. Amanda Bulley, East Hanover Township resident, expressed concerns about the Lower Dauphin softball program and requested a formal investigation.

B. COMMITTEE REPORTS

1. **BOARD PRESIDENT REPORT:** Mr. Hill reported:
   - Work started today at the Middle School, Nye Elementary School, East Hanover Elementary School and Falcon Fields.
   - August 1, the parking policy at the Middle School campus will be enforced, prioritizing public safety.
   - July 1 begins the formal facility rental program through FMX to ensure proper care of our facilities and respect for custodians' role.
   - We ask for the public's patience as long-term improvements are made.
   - Thank you to all Board members for attending Commencement, and thank you to High School administration and staff for a wonderful ceremony.

2. **ATHLETIC COMMITTEE:** Mrs. Unger reported:
   - Reviewed highlights of tonight's meeting, including awards for spring sports athletes, fall physicals on August 5, and *Meet the Falcons* on August 20.

3. **CAPITAL AREA INTERMEDIATE UNIT:** Mr. Kaschak reported:
   - Next meeting is June 25 (reorganization).

4. **LEGISLATIVE:** Mrs. Foley reported:
   - Reviewed recent legislative action.
   - Noted June 30 state budget deadline.
   - Reviewed state/PSBA stance on school cell phone bill; not yet passed.

Mr. Hill noted that the Physical Plant Committee will be named Buildings & Grounds Committee beginning the 2026-27 school year. PA American Water is moving forward with the water tower placement on Londonderry Elementary School grounds, allowing the school to start up its sprinkler system and move from well water to public water, alleviating the need for water treatment there. RLPS and Crabtree, Rohrbaugh & Associates are each conducting a feasibility study of the High School renovation to allow for cost comparison.

C. NOTE REGARDING ITEMS FOR BOARD ACTION: By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "nay" or "I abstain." Board members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken and file the appropriate form with the Secretary of the Board.

D. BUSINESS OFFICE REPORT

1. **2026-2027 GENERAL FUND BUDGET PRESENTATION**
   Mr. Horney made a fourth budget presentation to the Board, reviewing the tax increase, and gave the Board a 5-year projection for the General Fund. There was much discussion about purchasing procedures, timing of state budget approval, and charter school reform.

2. **ADOPTION OF THE FINAL 2026-2027 BUDGET**
   The Administration is recommending approval of the final general fund budget for the 2026-2027 fiscal year in the amount of $84,108,769. The 2026-2027 General Fund Budget has a deficit of $2,531,692.

Projected Revenues		$81,577,077
Projected Expenses		$84,108,769
	Deficit	($2,531,692)
Total Fund Balance- June 30, 2025		$12,450,289
Estimated Fund Balance- June 30, 2026		$8,918,597

This 2026-2027 final budget includes a 4.20% increase in the real estate tax millage rate. The 2026-2027 real estate tax millage rate is 22.0486 mills. This proposed 2026-2027 final budget was reviewed at the May 4, 2026 Board meeting.

Motion: Mr. Kaschak and Mrs. Unger moved to approve the final 2026-2027 general fund budget in the amount of $84,108,769 (budget summary to be attached to and made part of the official minutes) with a 4.20% tax increase, and to file the resolutions in accordance with the law.

Discussion: Act 1 Index restriction for school districts; we must approve our budget before we know what the state's budget is; focus on minimizing expenditures

Vote: Seven (7) members approved the motion; one (1) against; motion carried.

3. ADOPTION OF THE 2026-2027 TAX RESOLUTIONS

- Resolution #2026-08: Fixing of the 2026-27 Tax Rates
- Resolution #2026-09: Fixing of the 2026-27 Real Estate Tax Rates
- Resolution #2026-10: Fixing of the 2026-27 Assessment of New Buildings
- Resolution #2026-11: Fixing of the 2026-27 Homestead and Farmstead Exclusion

Motion: Mr. Kaschak and Dr. Miller moved to approve the 2026-2027 tax resolutions as presented.

Vote: Seven (7) members approved the motion; one (1) against; motion carried.

4. TREASURER'S REPORT

We are recommending that the Board approve the treasurer's report for the month of May.

Mr. Horney gave the treasurer's report for the month of May 2026, noting:

General Fund cash balance	$1,722,112.27
General Fund investments	$18,096,249.42
General Fund revenues	$1,817,296.15
General Fund expenditures	$5,130,687.90

Motion: Dr. Miller and Mrs. Unger moved to approve the treasurer's report for the period of May 1, 2026, through May 31, 2026.

Vote: All eight (8) members approved the motion.

5. FISCAL ITEM – BILLS

The administration recommends the approval of the bills for the month of May 2026, summarized as follows:

General Fund Account		$ 5,320,517.75
including two payrolls amounting to	$ 2,737,482.91	
a quarterly wire to PSERS in the amount of	$--	
four Capital/Highmark medical wires totaling	$736,505.27	
and five United Concordia dental wires totaling	$55,716.92	
Activity Account		$6,051.53
Athletic Account		$10,839.47
Cafeteria Account		$200,787.12
Capital Projects Fund (Construction Account)		$27,275.74
Capital Reserve Account		$0.00
Capital Contingency Account		$0.00

The list of bills recommended for approval was provided prior to the regular meeting.

Motion: Mrs. Stokes and Mr. Kaschak moved to approve the bills for May 2026.

Vote: All eight (8) members approved the motion.

6. FISCAL ITEM- TAX EXONERATIONS

MUNICIPALITY	PER CAPITA 511 & 679	OCCUPATION 511
Conewago Twp.	$20.00	$500.00
East Hanover Twp.	$30.00	$1,000.00
Hummelstown Boro.	$70.00	$2,500.00
Londonderry Twp.	$70.00	$1,750.00
South Hanover Twp.		$500.00
TOTAL	**$190.00**	**$6,250.00**

Motion: Mrs. Unger and Mrs. Stokes moved to approve the tax exonerations as presented.

Vote: All eight (8) members approved the motion.

7. CONTRACTS (next page)

Vendor	Item/Service	Cost
CSIU	GASB #75 valuation and related services	$8,450.00
Point Park University	Affiliation agreement (5 yrs.)-Principal Certification	
Capital Blue Cross	Provide Administrative Services Only (ASO) for medical and pharmacy insurance claims processing and network access.	ASO fees less credits 2026-27 $38.75, Transition Credit $50,000; Wellness Credit $10,000 per year.
Pennsylvania School Health Insurance Consortium (PSHIC)	Medical Stop Loss program for the 2026-27 school year; $185,000 Specific Deductible	TBD, to be presented to Board at a future board meeting
United Concordia Dental	Dental insurance coverage for employees for the 2026-27 school year	ASO fee $4.60, Network Access Fee 9.0%
PSBA	PSBA All-Access membership including NEW Policy Portal and Keystone Agenda access	$21,493.18
Maguire's Ford	Maintenance Vehicle	$52,719.53
Commercial Refrigeration of Harrisburg, Inc.	Complete replacement of LDMS walk-in freezer/refrigeration system	$112,675.00
Singer Equipment Company	New dishwasher/installation at East Hanover Elementary School	$53,863.29
NoRedInk.	NoRedInk Premium subscription for the 2026-27 school year	$11,542.35
Lancaster-Lebanon IU13 Software Sales	Adobe Creative Suite	$13,356.00
Parent Square	ParentSquare Communications System	$15,962.00
BFW Publishers	AP Psychology textbooks	$8,818.95
Pearson Education	AP Art History textbooks	$2,834.84
Lexia Voyager Sopris	Reading Intervention materials 6-8	$1,403.60
95% Group	Reading Intervention materials K-5	$1,968.00
Vista Higher Learning	AP Spanish and ESL resources	$2,284.57
Vector Solutions	Vector Training and Professional Learning tracking (Certified and Classified Staff)	$20,454.03
National Geographic Learning	ESL Core resources	$9,071.45
Amplify	Amplify Science MS pilot	$17,015.15
Amplify	mClass DIBELS 8th Edition (MS)	$16,575.00
Amplify	Cursive books	$6,720.00
Learning A-Z	Math Fact Fluency application	$14,211.75
RLPS Architects	High School Feasibility Study	Not to exceed $5,000.00
Amplify	mClass Math universal screener	$17,840.00
Amplify	CKLA 3E Grade 3 Classroom Kit	$2,240.00
Future Stars Baseball	Field rental	$550/field/weekend-Nye Baseball and HS Softball Field $450/field/weekend-MS Baseball or Softball Fields
IXL Learning	Diagnostic assessment for grades 4-8, HS courses, special education	$96,451.25 (to be paid in 50%/25%/25% installments over three years)
HMH	Read 180 renewal	$8,575.28

Motion: Mrs. Stokes and Mr. Kaschak moved to approve all contracts but Capital Blue Cross, as presented.

Discussion: Much discussion about purchasing procedures to ensure lowest price.

Vote: All eight (8) members approved the motion.

Motion: Mr. Scott and Mrs. Stokes moved to approve the Capital Blue Cross contract.

Vote: Seven (7) members approved the motion, one (1) abstention; motion carried. Mrs. Unger abstained as she is an employee of Capital Blue Cross. She completed a Conflict-of-Interest form and submitted it to the Board Secretary to become a permanent part of the minutes.

8. BID AWARD, 2026-27 KEYSTONE PURCHASING NETWORK (KPN) COOPERATIVE PURCHASING

The Administration is recommending approval of the 2026-27 bids by the Keystone Purchasing Network.

Paper	$24,183.60
Art	$19,892.03
Athletic	$5,955.08
Custodial	$39,551.59
General/Duplicating	$46,736.66

Motion: Mr. Scott and Dr. Miller moved to approve the bids as recommended by the Keystone Purchasing Network as presented.

Discussion: The District is also working to use up the supplies we already have.

Vote: All eight (8) members approved the motion.

9. FISCAL ITEM- DISTRICT INSURANCES

The Administration is recommending the appointment of Murray Insurance to act as our agent for Package, Automobile, School Board Legal, Excess Liability, and Cyber insurances for the 2026-2027 school year. The 2026-2027 renewal premium is $277,246.00. Builder's Risk Premium Insurance is being added for 2026-2027 at an additional premium of $12,802.00. The firm's charges are paid by the insurance companies that they represent.

Motion: Mr. Scott and Mrs. Stokes moved to appoint Murray Insurance as presented.

Vote: All eight (8) members approved the motion.

10. FISCAL ITEM- STUDENT ACCIDENT INSURANCE

The Administration recommends the approval of the Student Accident Insurance Program administered by Christian-Baker Company at the following premium rates for the 2026-27 school year. The insurance program is through the United States Fire Insurance Company and is managed by A-G Administrators LLC.

2026-2027	
Sports & Extra-Curricular Activities Coverage	$27,461.00
Voluntary Student Accident Plan	
School Time Coverage (K-12)	$22.50
24-Hour Coverage (K-12)	$90.00

Motion: Dr. Miller and Mr. Scott moved to approve the insurance program administered by Christian-Baker Company as presented.

Vote: All eight (8) members approved the motion.

11. FISCAL ITEM- DISTRICT DEPOSITORIES

The Administration recommends the approval of the following depositories for the 2026-2027 school year:

a. M & T Bank	General Fund
	Cafeteria Fund
	Capital Reserve Fund
	Capital Contingency Fund
	Construction Fund
b. First National Bank	Athletic Fund
	Student Activity Fund
c. Mid Penn Bank	General Fund Investment Account
d. PLGIT	Investment Account, all funds excluding Athletic Fund

Motion: Mr. Kaschak and Mrs. Stokes moved to approve the depositories as presented.

Vote: All eight (8) members approved the motion.

12. FISCAL ITEM- CONTINUOUS INVESTMENT

The School District has a program for the continuous investment of School District funds. In order to continue the program during the 2026-2027 fiscal year, appropriate authorization must be provided to the Administration to establish procedures for investment and to survey financial institutions that meet state investment requirements and invest funds at the highest return rate available.

Motion: Mrs. Unger and Mr. Kaschak moved to approve authorization to the administration as presented.

Vote: All eight (8) members approved the motion.

13. NEWSPAPER(S) OF GENERAL CIRCULATION

In accordance with Board Policy 005, the school district shall determine annually, the newspapers of general circulation. The Administration is recommending the newspapers of general circulation be: *The Reading Eagle, The Patriot-News* and/or *The Sun*.

Motion: Dr. Miller and Mrs. Stokes moved to approve the newspapers of general circulation

as presented.

Discussion: *The Reading Eagle* will be used to list RFPs for cafeteria equipment as the Philadelphia area is a good market. We will maintain *The Patriot-News* and *The Sun* as our local newspapers. Mr. Scott made a motion to recommend *The Reading Eagle* and *The Sun*, but was not seconded; motion failed.

Vote: All eight (8) members approved the original motion.

14. **AUTHORIZE ADMINISTRATION TO APPROVE CHANGE ORDERS/EMERGENCY WORK**

Authorize the Administration to approve change orders in an emergency situation that would prohibit the job from moving forward. All matters will be brought to the next Board meeting for formal approval.

Motion: Mrs. Unger and Mrs. Stokes moved to approve change orders in emergency situations as presented.

Vote: All eight (8) members approved the motion.

15. **APPROVAL OF CHANGE ORDERS**

The administration recommends approval of the following change orders for the Falcon Fields project, as listed:

Item	Net Cost
Nye/MS Electrical for HVAC	$18,326.00
EH, Nye, MS Doors	$53,775.54
EH Windows	$1,041.93
Lighting- Falcon Fields	$0
Bleachers- Falcon Fields (vendor change)	$0
EH- Add MOD and relocate heat lines	$4,198.81

Motion: Mr. Scott and Mrs. Unger moved to approve change orders as presented.

Discussion: Bleachers change will make the added sections seamless with existing sections. Lighting change adds functionality and efficiency. Board members were encouraged to visit the construction site.

Vote: All eight (8) members approved the motion.

E. SUPERINTENDENT REPORT: Dr. Milbrand reported:

- Recognized the following teachers and staff for their years of service to the district. Tanya Dreon was mistakenly excluded from the list and was added for the minutes.

Shannon Bastian	30 years
Tina Bates	39 years
Terri Book	25.5 years
John Bowen	35 years

Kirstan Cherry	35 years
Tanya Dreon	27 years
Darby Fischl	31 years
Amy Fulginiti	33 years
Kimberly Grimard-Levis	30.5 years
Janet Kline	7 years
Rob Klock	24 years
Dawn Koons	29 years
Tamara McElwee	31 years
Paul Potteiger	3 years
Michelle Shuler	20 years
Total	**400 years**

1. **APPROVAL OF REVISED 2025-26 SCHOOL CALENDAR**

On June 5, the last student day, elementary is dismissed at 12:00PM and MS/HS at 11:00AM, with no lunch served.

Motion: Dr. Miller and Mrs. Stokes moved to approve the revised 2025-26 school calendar as presented.

Vote: All eight (8) members approved the motion.

2. **COLLECTIVE BARGAINING AGREEMENT- EDUCATORS OF LOWER DAUPHIN**

Motion: Mr. Scott and Mrs. Foley moved to approve the Collective Bargaining Agreement effective July 1, 2026, through June 30, 2031, as negotiated with the Educators of Lower Dauphin and discussed in prior executive sessions.

Discussion: Thanks to the Board members involved in the negotiation process- Mrs. Foley, Mr. Kaschak, Mr. Hill and Mrs. Unger. Thanks, also, to ELD for their long hours. Dr. Milbrand noted that this was a collaborative effort culminating in a fair deal for both sides. He expressed thanks to the Board and Administration for their support.

Vote: All eight (8) members approved the motion.

3. **APPROVAL OF MOU- CAPITAL AREA HEAD START**

Motion: Dr. Miller and Mrs. Unger moved to approve the Memorandum of Understanding with Keystone Service Systems, Inc., for the Capital Area Head Start program, as presented.

Vote: All eight (8) members approved the motion.

4. **APPROVAL OF POLICY- FIRST READING**

The following policies and any associated Administrative Regulations are presented for first reading approval:

Policy #	Title
200	Enrollment of Students
201	Admission of Students
202	Eligibility of Nonresident Students (AR-0,1)
204	Attendance (AR-0)
918	Title I Parent and Family Engagement (AR-1,3)

Motion: Dr. Miller and Mrs. Unger moved to approve the first reading of the policies and any associated Administrative Regulation as presented.

Vote: All eight (8) members approved the motion.

5. **APPROVAL OF POLICY- SECOND READING**

The following policies and any associated Administrative Regulations are presented for second reading approval:

Policy #	Title
237	Personal Electronic Devices

Motion: Mrs. Unger and Dr. Miller moved to approve the second reading of the policies and any associated Administrative Regulation as presented.

Discussion: Mr. Kaschak moved to table the motion until the state passes their policy, seconded by Mr. Scott. Noting we need this policy for the 2026-27 school year and delaying action would mean that the policy would not be in-place for August, Mr. Scott withdrew his second. Mr. Hill added the second. Vote: Zero (0) in favor of tabling the approval, eight (8) against; motion failed.

More discussion surrounding timing of state legislative action, increased teacher responsibility, differences in ban between elementary, Middle School and High School, exceptions listed in the policy, and student safety.

Vote: Seven (7) members approved the motion, one (1) against; motion carried.

6. **APPROVAL OF CONTRACTED SUPPORT PERSONNEL**

- School Physician: Dr. Markmann, or designee, UPMC- CCP Hershey, has agreed to serve as the School Physician at a rate of $5,000 for the 2026-27 school year.

- School Dentist: Dr. John M. Drop has agreed to serve as the School Dentist for the 2026-2027 school year at a rate not to exceed $85.00 per hour.

- Child Psychiatrist- Temporary/Part-time: Dr. Elizabeth A. Montagnese has agreed to serve as a Child Psychiatrist on a part-time basis at a rate of $815.76 per 4-hour period.

- Physical Therapist- Part-time: Stacey Forshey has agreed to serve as a Physical Therapist on a part-time basis at a rate of $73.13 per hour, 35 hours/week, effective July 1, 2026, through June 30, 2027.

Motion: Mrs. Unger and Mrs. Stokes moved to approve the contracted support personnel as presented.

Discussion: Stacey Forshey's contract dates were corrected from July 1, 2025, through June 30, 2026, to July 1, 2026, through June 30, 2027, a clerical error.

Vote: All eight (8) members approved the motion.

7. APPROVAL OF SUMMER PERSONNEL PAYMENT

Column 12	Your Name	Position	Hours in June/Hours in July (Not to Exceed)
Dean of Students			
	Greg Valentine	Dean of Students	15/15
	Steff Chortanoff	Dean of Students	15/15
Librarians			
	Lindsey Long	Librarian	0/30
	Sarah Conley	Librarian	0/36
Counselors			
	Lori Beaver	HS Counselor	40/56
	Tanya Dreon	HS Counselor	40/56
	Nate Espenshade	HS Counselor	40/16
	Matthew Martinez	HS Counselor	40/56
	Mark Beaver	MS Counselor	49/49
	Teresa Coller	MS Counselor	35/35
	Bryan Stanley	MS Counselor	35/35
	Lauren Gearhart	Lond Counselor	18/30
	Liza Kalloz	SH Counselor	0/23
	Keith Ritchey	SH Counselor	15/23
	Erin Hicks	Nye Counselor	8/30
	Heather Goins	Con Counselor	4/36
Inst Coaches			
	Shannon Ziegler	Inst. Coach	31/0
	Amy Sell	Coach	58/70
	Stacy Kreitzer	Instr Coach	32/0
Summer School			
	Logan Baker	MS Math Teacher	0/12
Co-Op/Transition			
	Renee McMinn	Co-op Teacher	6/20
	Karee Robinson	Transition Coordinat	0/20
Caola			

Column 12	Your Name	Position	Hours in June/Hours in July (Not to Exceed)
	Rick Attivo	Caola	25/40
Nurses			
	Mary SMith	HS Nurse	6/54
	Heidi Fellenbaum	MS Nurse	0/60
	Kristin Wildasin	Nye Nurse	4/40
	Joanna Lennox	SH Nurse	4/40
Social Worker			
	Kevin Deibler	Price Social Worker	28/28
	Denise Haas	Social Worker	30/60
Special Education			
	Jessica DeHart	Price Teacher	12/12
	Tonji Grissinger	School Psych	60/60
	Ashley Jacobson-Be	Behavior Spec	8/15
	Erin Giambrone	Spec Ed Coach	30/83
	Heather Lee	Spec Ed Coach	13/100

Motion: Dr. Miller and Mrs. Unger moved to approve the payment of summer personnel as presented.

Vote: All eight (8) members approved the motion.

8. EMPLOYMENT- CLASSIFIED SALARIED AND CLASSIFIED HOURLY RATE INCREASE

Motion: Mrs. Stokes and Mr. Kaschak moved to approve a 4.2% increase for classified salaried employees and classified hourly employees.

Vote: Six (6) members approved the motion, two (2) abstentions; motion carried. Mr. Hill abstained as his wife is an employee of the district. Mr. Rehrer abstained as his wife is an employee of the district. They each completed a Conflict-of-Interest form and submitted it to the Board Secretary to become a permanent part of the minutes.

9. APPROVAL OF DISPOSAL

Building	Item
Middle School	Headphones, keyboards and pedals
Middle School	Overhead projectors
DAC	Books and materials
Middle School	Books
South Hanover Elementary	Books
South Hanover Elementary	Books

Motion: Dr. Miller and Mrs. Unger moved to approve the disposal of the listed items as presented.

Discussion: Disposal is last option; we do try to use somewhere else in the district or sell items before throwing away. Classic books slated for disposal exist in newer editions in the district.

Vote: All eight (8) members approved the motion.

10. APPROVAL OF PERSONNEL

Personnel approved as listed on the last page.

Motion: Mrs. Unger and Dr. Miller moved to approve the personnel items as presented.

Vote: All eight (8) members approved the motion.

F. INFORMATION ITEMS

1. CONTRACT APPROVED AFTER SOLICITOR REVIEW

The contract for Red Rover was previously approved, pending solicitor review, at the May 4, 2026 Board meeting. The solicitor made a few changes which were accepted by Red Rover. The updated contract was signed by Mrs. Wolf, Board Secretary, and is attached for your information.

2. TEXTBOOK RECOMMENDATIONS

A list of the recommended textbooks for the 2026-27 school year was attached. The books will be in the Board Room and on display for 30 days prior to Board approval on July 13, 2026. Residents of the district may reach out to Dr. Trovato at ctrovato@ldsd.org with any questions.

3. COMMITTEE NAME CHANGE

The Physical Plant Committee will be called the Buildings & Grounds Committee, effective for the 2026-27 school year.

4. UPCOMING BOARD MEETINGS

The meeting on June 15, 2026, noting "if needed", was cancelled.

Date	Time	Type
June 24, 2026	8:30 AM	Physical Plant Committee Meeting
July 13, 2026	5:00 PM	Policy Committee Meeting
	6:00 PM	Executive Session
	7:00 PM	Regular Meeting

5. MONTHLY ENROLLMENT REPORT

The May 2026 enrollment report was attached.

G. NEW BUSINESS: None.

H. ADJOURNMENT

Motion: Mr. Scott and Mrs. Unger moved to adjourn at 8:59 PM.

Vote: All eight (9) members approved the motion.

Respectfully submitted,

Carron K. Wolf

Carron K. Wolf
Board Secretary

NO	REASON	ACTION	NAME	POSITION	BLDG.	EFFECTIVE DATE	SALARY	Prorated	Step
1	Approval of Resignation	Professional Staff Action	Emily Fehrenbach	Art Teacher	High School	6/5/2026			
2	Approval of Resignation	Classified Hourly Staff Action	Anna Tibbals	Paraprofessional	Nye	7/31/2026			
3	Approval of Hire	Professional Staff Action	Camryn L Fleck	3rd Grade Teacher	South Hanover	7/1/2026	TBD Per ELD Contract		Bachelor's Step 1
4	Approval of Hire	Professional Staff Action	Erin N. Weaver	Music Teacher	South Hanover & Conewago	7/1/2026	TBD Per ELD Contract		Bachelor's Step 1
5	Approval of Revised Job Description	Administrative Staff Action		Data Systems Administrator	DAC				
6	Approval of Summer Staffing	Classified Hourly Staff Action	Megan Hershey	Summer IT Intern	District Wide	6/9/2026	$15.00 per hour		
7	Approval of Summer Staffing	Classified Hourly Staff Action	Jaxon C Jones	Summer IT Intern	District Wide	TBD	$15.00 per hour		
8	Approval of Summer Staffing	Professional Staff Action	Janet Kline	JS/SRA	District Wide		TBD Per ELD Contract		
9	Approval of Summer Staffing	Classified Hourly Staff Action	Alexis Ushman	Student JS/SRA Aide	District Wide		$14.00 per hour		
10	Approval of Summer Staffing	Professional Staff Action	Teresa Coller	ESY	District Wide				
11	Approval of Summer Staffing	Professional Staff Action	Kevin Deibler	ESY	District Wide				
12	Approval of Summer Staffing	Professional Staff Action	Rachel Hoover	ESY	District Wide				
13	Approval of Summer Staffing	Professional Staff Action	Jessica DeHart	ESY	District Wide				
14	Approval of Summer Staffing	Professional Staff Action	Matthew O'Donnell	ESY	District Wide				
15	Approval of Summer Staffing	Classified Custodial Staff Action	Casandra Peris	Summer Custodian	District Wide		$17.85 per hour		
16	Approval of Summer Staffing	Classified Custodial Staff Action	Roger Olinger	Summer Custodian	District Wide		$17.85 per hour		
17	Approval of Summer Staffing	Classified Custodial Staff Action	Aydan Deitrich	Student Summer Custodian	District Wide		$14.00 per hour		
18	Approval of Hire	Supplemental Staff Action	Elyse Scheckler	Induction Team	District Wide	7/1/2026	TBD Per Approved Supplemental Pay Grid		
19	Approval of Hire	Supplemental Staff Action	Elizabeth Colpo	Musical Producer	High School	7/1/2026	TBD Per Approved Supplemental Pay Grid		

Committee Name: Athletic Committee Date: 6/8/2026

Committee Members: Amanda Unger, Lisa Foley

Present at the Meeting: Justin Hanula, Kaylor Kulina, Dr. Milbrand, Robert Hill, Amanda Unger, Lisa Foley

Meeting Highlights:

1. Spring season highlights
    a. 382 athletes
    b. Rylie Beers earned silver medal in Mid-Penn Tennis
    c. Medals in Girls and Boys Track & Field Pole Vaults

2. End of Year Awards
    a. PennLive award to Bella Tran, Chase Strohm and Hunter Strohm
    b. John Travers award to Hunter Strohm

3. Fall sports preview
    a. Physicals at the high school on August 5, 8am-11am
    b. *Meet the Falcons* at the high school, August 20, same as Back-to-School Night
4. Other items
    a. Policy 707- Use of School Facilities
    b. Future Stars Baseball tournament on agenda for approval
    c. budget

Recommendations to the full Board: None.

Committee Name: Physical Plant Date: 06/24/2026

Committee Members: Robert P. Hill, Jr.; John Kaschak; Lisa Stokes; Thomas Scott

Present at the Meeting:

Board Members: Robert P. Hill, Jr., Lisa Stokes, Thomas Scott, John Kaschak

District Staff Members: Dr. Gregory Milbrand (Superintendent), Todd Neuhard (Asst. to the Superintendent), Jeremy Foose, Kaylor Kulina, Justin Hanula, Carron Wolf, Robert Horney

RLPS: Andy Blaydon

Barton Associates: None

K&W: None

PA American Water: None

Meeting Highlights:

1. Public Comment Period – None.
2. General Updates
    a. Custodial Crews – working to complete South Hanover, Conewago and Londonderry by July 1, 2026.
        i. Crews will then move to the other schools.
    b. Carbon Tanks are being installed at Londonderry on 6/26
    c. New carpet being installed at Nye and the HS
    d. Blacktop sealing occurring at Conewago
    e. Flooring replacement ongoing at Londonderry
    f. Repointing at Nye is ongoing; Houck is also attempting to realign the steps at the bus circle (due to settlement)
3. South Hanover – UGI
    a. No updates on South project.
    b. UGI rates are going up across the District because we've lost the ability to switch to oil when temperatures get to a certain temp. This also incurs a one-time service fee, upwards of $183K at the middle school and $91K at Nye; will incur this fee again at the HS and South Hanover when we remove the oil and solely rely on UGI.
        i. Mr. Horney proposes to pay from the Capital Reserves fund.
        ii. Looking at grants to offset some fees.
4. Londonderry Water Tower
    a. Working on the appraisal
5. Phase 1 HVAC Updates

    a. Each building scheduled to have a three-phase finish August 7/14/21
    b. Working on communication to teachers about BTS nights
    c. A few additional change orders have arisen
    d. Jeremy to follow-up with piping conversation at Londonderry
6. Phase 1 Falcon Fields
    a. Bleacher substitute completed.
    b. Musco Lighting change order to be signed.
    c. Contractor Safety Coordinator scheduled a stand-down
        i. Struck the OH line
        ii. Struck a light pole
    d. RLPS is approving submittals
    e. Everything was ready for the June 8 start, even though contractor did not start; should still enforce liquated damages as needed if deadlines are not met.
    f. Grace UMC is moving their fence onto their property
    g. Event Management Plan reviews ongoing.
    h. Special Inspection firm hired.
7. Meeting adjourned.

Recommendations to the full Board:

1. None

LOWER DAUPHIN SCHOOL DISTRICT 7/13/2026
TREASURER'S REPORT
GENERAL FUND - JUNE

	BOOK BALANCE MAY 31, 2026		$1,722,112.27
	INVESTMENTS BALANCE MAY 31, 2026		$18,096,249.42
CODE	**JUNE REVENUE**		
6100	TAXES LEVIED	$506,486.62	
6400	DELINQUENCIES ON TAXES LEVIED	$174,960.98	
6500	EARNINGS ON INVESTMENTS, CHECKING	$51,698.59	
6700	STUDENT ACTIVITIES	$0.00	
6800	FR LOCAL GOVERNMENTAL UNITS	$531,994.56	
6900	OTHER REVENUE	$11,843.28	
7100	BASIC INSTRUCTIONAL & OPERATING SUBSIDIES	$3,236,878.97	
7200	SPECIFIC PROGRAMS	$732,624.25	
7300	NON-EDUCATIONAL PROGRAMS	$32,343.94	
7500	EXTRA GRANTS	$0.00	
7800	STATE SHARE OF RETIREMENT	$1,354,636.26	
7900	TECHNOLOGY	$0.00	
8500	RESTRICTED GRANTS	$34,988.33	
8700	ESSER - EMERGENCY FUND	$0.00	
8800	MEDICAL ASSISTANCE	$0.00	
9400	SALE OR COMPENSATION FOR FIXED ASSETS	$0.00	
9500	REFUNDS OF PRIOR YEARS' EXPENSES	$0.00	
9900	EXTRAORDINARY ITEM-GAIN	$0.00	
	TOTAL REVENUE	$6,668,455.78	$26,486,817.47
	JUNE EXPENDITURES		
1100	REGULAR ELEM/SEC INSTRUCTION	$3,617,501.60	
1200	SPECIAL EDUCATION	$1,429,732.48	
1300	VOCATIONAL EDUCATION	$263,737.46	
1400	OTHER INSTRUCTIONAL PROGRAMS	$145,539.34	
1600	ADULT EDUCATION	$0.00	
1700	HIGHER EDUCATION - SECONDARY STUDENTS	$0.00	
1800	PRE-KINDERGARTEN	$0.00	
2100	SUPPORT SERVICES - STUDENTS	$385,003.02	
2200	SUPPORT SERVICES - INSTRUCTIONAL STAFF	$186,173.32	
2300	SUPPORT SERVICES - ADMINISTRATION	$473,083.54	
2400	SUPPORT SERVICES - HEALTH	$120,304.76	
2500	SUPPORT SERVICES - BUSINESS	$76,405.10	
2600	OPERATION AND MAINTENANCE	$702,186.98	
2700	TRANSPORTATION	$521,524.28	
2800	SUPPORT SERVICES - CENTRAL	$40,314.50	
2900	OTHER SUPPORT	$0.00	
3200	STUDENT ACTIVITIES	$160,413.39	
3300	COMMUNITY SERVICES	$1,738.08	
5100	DEBT SERVICE	$0.00	
5200	SPECIAL REVENUE FUND TRANSFER	$0.00	
	NET CHANGE IN BALANCE SHEET	$1,080,284.49	
	TOTAL EXPENDITURES	$9,203,942.34	$17,282,875.13
	INVESTMENTS JUNE 30, 2026		$15,696,631.44
	BOOK BALANCE JUNE 30, 2026		$1,586,243.69
	OUTSTANDING CHECKS JUNE 30, 2026		$279,399.67
	BANK BALANCE JUNE 30, 2026		$1,865,643.36

INVESTMENT DETAILS - JUNE

	RATE	INTEREST	BALANCE
PLGIT CLASS	3.47%	$13,632.40	$3,392,610.06
PLGIT RESERVE	3.56%	$17,722.26	$6,081,082.88
MID PENN	3.26%	$17,362.01	$6,222,938.50
INVESTMENTS JUNE 30, 2026		$48,716.67	$15,696,631.44

LOWER DAUPHIN SCHOOL DISTRICT

TREASURER'S REPORT

As of JUNE 30, 2026 7/13/2026

	ACTIVITY	ATHLETIC	CAFETERIA	C/RESERVE	CONTINGENCY	CONSTRUCTION	PAYROLL
BOOK BALANCE 5/31/2026	$57,632.60	$11,693.84	$99,623.53	$43,326.91	$3,685.40	$273,530.40	$60.81
RECEIPTS THROUGH 6/30/2026	$9,621.56	$3,335.03	$24,222.19	$26.29	$1.81	$4,300,081.55	$2,212,377.31
TRANSFERS FR INVESTMENTS THROUGH 6/30/2026	$0.00	$0.00	$131,000.00	$0.00	$0.00	$0.00	$0.00
DISB THROUGH 6/30/2026	$26,100.51	$10,704.80	$197,174.86	$28,446.00	$0.00	$4,262,484.11	$2,212,292.23
TRANSFERS TO INVESTMENTS THROUGH 6/30/2026	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
BOOK BALANCE 6/30/2026	$41,153.65	$4,324.07	$57,670.86	$14,907.20	$3,687.21	$311,127.84	$145.89
OUTSTANDING CHECKS	$10,900.06	$1,956.95	$201.05	$0.00	$0.00	$3,219,035.90	$5,722.05
DEPOSIT IN TRANSIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
BANK BALANCE 6/30/2026	$52,053.71	$6,281.02	$57,871.91	$14,907.20	$3,687.21	$3,530,163.74	$5,867.94

	ACTIVITY	CAFETERIA	C/RESERVE	CONTINGENCY	CONSTRUCTION	
	PLGIT-CLASS	PLGIT-CLASS	PLGIT-RESERVE	INVEST PROGRAM	PLGIT-RESERVE/PRIME	
INTEREST RATE	3.47%	3.47%	3.56%	3.740%	3.73%	
MONTHLY INTEREST	$303.85	$2,453.18	$4,274.53	$1,216.05	$105,626.44	
INVESTMENT BALANCE	$106,968.06	$911,178.49	$1,466,731.91	$395,027.24	$32,683,751.71	*

*Construction acct balance includes: 2025 Bond, 2026 Bond and Borough Escrow account

Michelle I. Hereshko

Michelle I Hereshko

School Board Treasurer

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Lower Dauphin School District - HVAC Upgrades - East Hanover El. (Vol. 1) 2025013 / Nye El. (Vol. 2) 2025016 / Middle School (Vol. 3) 2025017	Contract For: HVAC Construction	Change Order Number: 003
	Date: 06-03-2026	Date: 07-02-2026
OWNER: *(Name and address)*	**ARCHITECT:** *(Name and address)*	**CONTRACTOR:** *(Name and address)*
Lower Dauphin School District 291 East Main Street Hummelstown, PA 17036	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601	Matchline Mechanical, LLC 901 Dawn Avenue Suite E Ephrata, PA 17522

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. East Hanover ES - Add additional piping to unit ventilators. $32,676.75

The original Contract Sum was	$	6,954,000.00
The net change by previously authorized Change Orders	$	15,707. 32
The Contract Sum prior to this Change Order was	$	6,969,707.32
The Contract Sum will be increased by this Change Order in the amount of	$	32,676.75
The new Contract Sum including this Change Order will be	$	7,002,384.07

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be August 21, 2026 for East Hanover Elementary (Volume 1 – Phase 1, 2A, 2B & 2C). August 21, 2026 for Nye Elementary School (Volume 2 – Phase 1, 2A, 2B & 2C). August 21, 2026 for Lower Dauphin Middle School (Volume 3 – Phase 1, 2A, & 2B). August 20, 2027 for Lower Dauphin Middle School (Volume 3 – Phase 3A & 3B)

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*	Michael P Hannan CONTRACTOR *(Signature)*	OWNER *(Signature)*
BY: Christopher S. Linkey, AIA, Partner *(Printed name, title, and license number if required)*	BY: Michael P. Hannan *(Printed name and title)*	BY: Robert P. Hill, Jr., Board President *(Printed name and title)* By: Carron K Wolf, Board Secretary
7/6/2026 *Date*	07.06.2026 *Date*	*Date*

AIA Document G701 – 2017. Copyright © 1979, 1987, 2000 , 2001 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 13:21:58 EDT on 07/02/2026 under Subscription No.20240060113 which expires on 09/12/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (6a466530da457b40713a85f9)

MATCHLINE MECHANICAL LLC
901 Dawn Ave; Suite E ♦ Ephrata, PA 17522 Phone: 717.721.3160 Fax: 717.721.3170

CONTRACTOR:

Matchline Mechanical, LLC
901 Dawn Avenue, Suite E
Ephrata, PA 17522

PCO# 2

DATE 06.29.2026

PROJECT:

East Hanover ES

Add Additional Piping To Unit Ventilators

Qty	Unit	Unit Cost	Description		Total Line Amt.
			Materials		
1		$7,744.70	Copper Piping Fittings		$7,744.70
1		$2,899.66	Copper Piping Fittings		$2,899.66
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
				tax	$638.66
			Labor (Each line includes taxes at percentages shown in box)	Matl. Subtotal	$11,283.02
	HRS	$89.73	Sheet Metal	FICA=0.062	$0.00
110	HRS	$75.21	Plumber / Pipefitter	Medicare=0.0145	$9,932.44
	HRS		CAD	FUTA=0.008	$0.00
	HRS		Project Manager	UC=0.075091	$0.00
				Work Comp=0.0213	$0.00
				Pub Liab Ins=0.01968	$0.00
				Labor Subtotal	$9,932.44
			Subcontracts		
1		$7,076.09	Ztech Insulation		$7,076.09
				Subs Subtotal	$7,076.09
			Enter overhead percentage 5	% Overhead	$1,414.58
				Subtotal	$29,706.13
			Enter profit percentage 10	% Profit	$2,970.61
					$32,676.75

Note: This Change Order becomes part of and in conformance with the existing contract.

We hereby agree to make the change(s) specified above at this price $32,676.75

Previous Contract Amount

Revised Contract Total

Michael P Hannan — 06.29.2026

Authorized Representative — Date

Signature

QUOTATION

Louis P. Canuso, Inc

401 Crown Point Road
P.O. Box 501
Thorofare, NJ 08086
856-845-2700

Order Number
1876948
Order Date | Page
06/23/2026 10:03:07 | 1 of 3
Quote Expires On: 06/24/2026

Bill To:
MATCHLINE MECHANICAL LLC
901 DAWN AVE
SUITE E
EPHRATA, PA 17522

717-721-3160
Attn: ACCTS PAYABLE ACCTS PAYABLE

Ship To:
MATCHLINE MECHANICAL LLC
EAST HANOVER
2673 SAND BEACH RD
GRANTVILLE, PA 17028

Customer ID: 100919

PO Number	*Ship Route*	*Taker*
1923		AMYM

Quantities					*Item ID* / *Item Description*	*Pricing UOM* / *Unit Size*	*Unit Price*	*Extended Price*
Ordered	*Allocated*	*Remaining*	*UOM* / *Unit Size*	*Disp.*				
					Delivery Instructions: BETWEEN 9AM-12PM *** RICK 717-669-6869			
40.00	0.00	40.00	FT		2LHARD	FT	25.9500	1,038.00
			1.0		2 L HARD COPPER TUBING	1.0		
60.00	0.00	60.00	FT		1-1/2LHARD	FT	16.6000	996.00
			1.0		1-1/2 L HARD COPPER TUBING	1.0		
200.00	0.00	200.00	FT		1-1/4LHARD	FT	13.1000	2,620.00
			1.0		1-1/4 L HARD COPPER TUBING	1.0		
120.00	0.00	120.00	FT		3/4LHARD	FT	4.7600	571.20
			1.0		3/4 L HARD COPPER TUBING	1.0		
40.00	0.00	40.00	FT		1LHARD	FT	7.0700	282.80
			1.0		1 L HARD COPPER TUBING	1.0		
8.00	0.00	8.00	EA		2PPCXCSR90	EA	53.1388	425.11
			1.0		2 PRO-PRESS CXC S/R 90 #77042	1.0		
2.00	0.00	2.00	EA		2PPCXCCPLG	EA	25.2912	50.58
			1.0		2 PROPRESS CXC CPLG #78072 W/STOP	1.0		
3.00	0.00	3.00	EA		1-1/2PPCXCSR90	EA	37.8532	113.56
			1.0		1-1/2 PRO-PRESS CXC S/R 90 #77037	1.0		
2.00	0.00	2.00	EA		1-1/2PPCXCCPLG	EA	19.8220	39.64
			1.0		1-1/2 PROPRESS C CPLG 78067 W/STOP	1.0		
18.00	0.00	18.00	EA		1-1/4PPCXCSR90	EA	20.2400	364.32

Document ID: 1876948

QUOTATION

Louis P. Canuso, Inc

401 Crown Point Road
P.O. Box 501
Thorofare, NJ 08086
856-845-2700

Order Number
1876948

Order Date: 06/23/2026 10:03:07

Quote Expires On: 06/24/2026

Quantities					Item ID / Item Description	Pricing UOM / Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM / Unit Size	Disp.				
			1.0		1-1/4 PRO-PRESS CXC S/R 90 #77032	1.0		
50.00	0.00	50.00	EA		1-1/4PPCXCCPLG	EA	10.8768	543.84
			1.0		1-1/4 PROPRESS CPLG# 78062 C X C W/STOP	1.0		
2.00	0.00	2.00	EA		1-1/4PPCXCTEE	EA	25.9908	51.98
			1.0		1-1/4 PROPRESS C TEE #77442	1.0		
6.00	0.00	6.00	EA		1PPCXCSR90	EA	10.3268	61.96
			1.0		1 PRO-PRESS CXC S/R 90 #77027	1.0		
4.00	0.00	4.00	EA		1PPCXCCPLG	EA	8.7736	35.09
			1.0		1 PRO-PRESS CXC CPLG #78057 W/STOP	1.0		
16.00	0.00	16.00	EA		1X3/4PPCXCRED	EA	15.4528	247.24
			1.0		1X3/4 PROPS CXC RED #78152	1.0		
2.00	0.00	2.00	EA		1X1/2X3/4PPCXCTEE	EA	43.0232	86.05
			1.0		1X1/2X3/4 PP CXC TEE 22263	1.0		
2.00	0.00	2.00	EA		1X1/2X3/4PPCXCTEE	EA	43.0232	86.05
			1.0		1X1/2X3/4 PP CXC TEE 22263	1.0		
8.00	0.00	8.00	EA		3/4PPCXCSR90	EA	5.1788	41.43
			1.0		3/4 PRO-PRESS CXC S/R 90 #77022	1.0		
16.00	0.00	16.00	EA		3/4PPCXCCPLG	EA	4.3780	70.05
			1.0		3/4 PROPRESS CXC CPLG 78052 W/STOP	1.0		
2.00	0.00	2.00	EA		3/4PPCXCSR45	EA	4.5628	9.13
			1.0		3/4 PRO-PRESS CXC S/R 45 #77023	1.0		
2.00	0.00	2.00	EA		1/2PPCXC45	EA	3.8852	7.77
			1.0		1/2 PRO-PRESS CXC 45 #77607	1.0		
1.00	0.00	1.00	EA		1/2PPCXCCPLG	EA	2.8952	2.90
			1.0		1/2 PROPRESS CXC CPLG 78047 W/STOP	1.0		

Document ID: 1876948

QUOTATION

Louis P. Canuso, Inc

401 Crown Point Road
P.O. Box 501
Thorofare, NJ 08086
856-845-2700

Order Number
1876948

Order Date
06/23/2026 10:03:07

Quote Expires On: 06/24/2026

Quantities					Item ID / Item Description	Pricing UOM / Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM / Unit Size	Disp.				

Total Lines: 22

SUB-TOTAL:	7,744.70
TAX:	0.00
AMOUNT DUE:	**7,744.70**
	U.S. Dollars

Document ID: 1876948

QUOTATION

Louis P. Canuso, Inc

8176 Presidents Drive
Suite C
Hummelstown, PA 17036
717-566-2028

Order Number	
1877898	
Order Date	Page
06/29/2026 07:56:48	1 of 2

Quote Expires On: 06/30/2026

Bill To:
MATCHLINE MECHANICAL LLC
901 DAWN AVE
SUITE E
EPHRATA, PA 17522

Ship To:
MATCHLINE MECHANICAL LLC
EAST HANOVER
2673 SAND BEACH RD
GRANTVILLE, PA 17028

717-721-3160
Attn: ACCTS PAYABLE ACCTS PAYABLE

Customer ID: 100919

PO Number	*Ship Route*	*Taker*
		ERIC

Quantities					*Item ID* / *Item Description*	*Pricing UOM* / *Unit Size*	*Unit Price*	*Extended Price*
Ordered	*Allocated*	*Remaining*	*UOM* / *Unit Size*	*Disp.*				
					Delivery Instructions: BETWEEN 9AM-12PM *** RICK 717-669-6869			
60.00	0.00	60.00	FT	1.0	3/4LHARD 3/4 L HARD COPPER TUBING	FT 1.0	4.2400	254.40
10.00	0.00	10.00	EA	1.0	3/4PPCXCSR90 3/4 PRO-PRESS CXC S/R 90 #77022	EA 1.0	4.5315	45.32
2.00	0.00	2.00	EA	1.0	3/4PPCXCSR45 3/4 PRO-PRESS CXC S/R 45 #77023	EA 1.0	3.9925	7.99
2.00	0.00	2.00	EA	1.0	3/4PPCXCCPLG 3/4 PROPRESS CXC CPLG 78052 W/STOP	EA 1.0	3.8308	7.66
2.00	0.00	2.00	EA	1.0	1PPCXCSR90 1 PRO-PRESS CXC S/R 90 #77027	EA 1.0	9.0360	18.07
2.00	0.00	2.00	EA	1.0	1PPCXCCPLG 1 PRO-PRESS CXC CPLG #78057 W/STOP	EA 1.0	7.6769	15.35
4.00	0.00	4.00	EA	1.0	1X3/4X3/4PPCXCTEE 1X3/4X3/4 PROP C TEE #77422	EA 1.0	22.0413	88.17
20.00	0.00	20.00	FT	1.0	1LHARD 1 L HARD COPPER TUBING	FT 1.0	113.0752	2,261.50
20.00	0.00	20.00	EA	1.0	5GALVCLEVISW/SHIELD 5 GALV CLEVIS HANGER W/ SHIELD ATTACHED	EA 1.0	10.0600	201.20

QUOTATION

Louis P. Canuso, Inc

8176 Presidents Drive
Suite C
Hummelstown, PA 17036
717-566-2028

Order Number	
1877898	
Order Date	Page
06/29/2026 07:56:48	2 of 2

Quote Expires On: 06/30/2026

Quantities					Item ID / Item Description	Pricing UOM / Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM / Unit Size	Disp.				

Total Lines: 9

SUB-TOTAL:	2,899.66
TAX:	173.97
AMOUNT DUE:	**3,073.63**
U.S. Dollars	

Document ID: 1877898

Z-TECH
INSULATION, INC.

215 Corporate Drive
Reading, PA 19605
Phone: (484) 671-3185
Fax: (484) 303-6000
WWW.ZTECHINSULATION.COM

Change Order #1

Project: LDSD – East Hanover Elementary School

Date: 6-29-2026

Mechanical: Matchline Mechanical, LLC

P.O. #: 1906

Scope: HVAC Insulation

Change Order Amount: (ADD) $7,076.09

Description Of Work: Insulate additional CW and HW pipe and fittings. All quantities received from Rick at Matchline.

We have attached an itemized cost breakdown.

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Lower Dauphin School District - HVAC Upgrades - East Hanover El. (Vol. 1) 2025013 / Nye El. (Vol. 2) 2025016 / Middle School (Vol. 3) 2025017	Contract For: HVAC Construction	Change Order Number: 002
	Date: 06-03-2026	Date: 06-12-2026
OWNER: *(Name and address)*	**ARCHITECT:** *(Name and address)*	**CONTRACTOR:** *(Name and address)*
Lower Dauphin School District 291 East Main Street Hummelstown, PA 17036	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601	Matchline Mechanical, LLC 901 Dawn Avenue Suite E Ephrata, PA 17522

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. Lower Dauphin Middle School: Added piping in Corridor 37 - Hot Water Lines Only. $11,508.51

The original Contract Sum was	$	6,954,000.00
The net change by previously authorized Change Orders	$	4,198.81
The Contract Sum prior to this Change Order was	$	6,958,198.81
The Contract Sum will be increased by this Change Order in the amount of	$	11,508.51
The new Contract Sum including this Change Order will be	$	6,969,707.32

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be August 21, 2026 for East Hanover Elementary (Volume 1 – Phase 1, 2A, 2B & 2C). August 21, 2026 for Nye Elementary School (Volume 2 – Phase 1, 2A, 2B & 2C). August 21, 2026 for Lower Dauphin Middle School (Volume 3 – Phase 1, 2A, & 2B). August 20, 2027 for Lower Dauphin Middle School (Volume 3 – Phase 3A & 3B)

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*	CONTRACTOR *(Signature)*	OWNER *(Signature)*
BY: Christopher S. Linkey, AIA, Partner	Michael P Hannan BY: Michael P. Hannan	BY: Robert P. Hill, Jr., Board President
(Printed name, title, and license number if required)	*(Printed name and title)*	*(Printed name and title)*
7/1/2026	07.01.2026	
Date	*Date*	By: Carron K. Wolf, Board Secretary *(Printed name and title)*
		Date: July 13, 2026

AIA Document G701 – 2017. Copyright © 1979, 1987, 2000, 2001 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 12:50:04 EDT on 06/12/2026 under Subscription No.20240060113 which expires on 09/12/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (6a2bfc00c25199316c4d421a)

MATCHLINE MECHANICAL LLC
901 Dawn Ave; Suite E ♦ Ephrata, PA 17522 Phone: 717.721.3160 Fax: 717.721.3170

CONTRACTOR:

Matchline Mechanical, LLC
901 Dawn Avenue, Suite E
Ephrata, PA 17522

PCO# HC-001REV1
DATE 06.10.2026

PROJECT:

Lower Dauphin Middle School	Added Piping In Corridor 37 HOT Water Lines Only

Qty	Unit	Unit Cost	Description		Total Line Amt.
			Materials		
1		$3,219.06	Pipe & Fittings Material		$3,219.06
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
				tax	$193.14
			Labor (Each line includes taxes at percentages shown in box)	Matl. Subtotal	$3,412.20
	HRS	$89.73	Sheet Metal	FICA=0.062	$0.00
32	HRS	$75.21	Plumber / Pipefitter	Medicare=0.0145	$2,889.44
	HRS		CAD	FUTA=0.008	$0.00
	HRS		Project Manager	UC=0.075091	$0.00
				Work Comp=0.0213	$0.00
				Pub Liab Ins=0.01968	$0.00
				Labor Subtotal	$2,889.44
			Subcontracts		
			Ztech Insulators		$3,662.44
				Subs Subtotal	$3,662.44
			Enter overhead percentage 5	% Overhead	$498.20
				Subtotal	$10,462.29
			Enter profit percentage 10	% Profit	$1,046.23
					$11,508.51

Note: This Change Order becomes part of and in conformance with the existing contract.

We hereby agree to make the change(s) specified above at this price $11,508.51

Previous Contract Amount

Revised Contract Total

Michael P. Hannan — 06.10.2026

Authorized Representative — Date

Signature

Z-TECH
INSULATION, INC.

Time and Material Breakdown

Project: LDSD - Lower Dauphin MS

Description: HVAC Insulation

Date of work: TBD

Project Manager: Jon Leshko

Material	Amount	Unit Price		Total
8"x2" FGPC	63 LF	11.96		$ 753.48
#22 Zeston w/insert	6 each	109.16		$ 654.96
3/4"x1-1/2" FGPC	24 LF	3.18		$ 76.32
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			subtotal	$ 1,484.76
			6% tax	$ 89.09
			10% o/p	$ 148.48
			Total Material	$ 1,722.32

Labor	Total Hrs	Per Hr Rate		Total
Insulator	16	$105.32		$ 1,685.12
Estimator	2	$80.00		$ 160.00
Project Manager	1	$95.00		$ 95.00
			Labor Total	$ 1,940.12
			Total Job Cost	**$ 3,662.44**

QUOTATION

Louis P. Canuso, Inc

401 Crown Point Road
P.O. Box 501
Thorofare, NJ 08086
856-845-2700

Order Number	
1871187	
Order Date	Page
05/19/2026 09:29:28	1 of 1

Quote Expires On: 05/20/2026

Bill To:

MATCHLINE MECHANICAL LLC
901 DAWN AVE
SUITE E
EPHRATA, PA 17522

717-721-3160
Attn: ACCTS PAYABLE ACCTS PAYABLE

Ship To:

MATCHLINE MECHANICAL LLC
32 HESS BLVD
LANCASTER, PA

Customer ID: 100919

PO Number	*Ship Route*	*Taker*
		ERIC

Quantities					*Item ID* / *Item Description*	*Pricing UOM* / *Unit Size*	*Unit Price*	*Extended Price*
Ordered	*Allocated*	*Remaining*	*UOM* / *Unit Size*	*Disp.*				
63.00	0.00	63.00	FT		8STDBLKGXG	FT	32.5300	2,049.39
				1.0	8 STD BLK A53 ERW PIPE GXG	1.0		
6.00	0.00	6.00	EA		8VICQUICKVICCPLG107V	EA	149.2145	895.29
				1.0	8 VIC #107V QUICK-VIC COUPLING	1.0		
4.00	0.00	4.00	EA		3/4TEGODIELNPLTXT	EA	5.8128	23.25
				1.0	3/4 TEGO DIELECTRIC NIPPLE T X T LF	1.0		
4.00	0.00	4.00	EA		3/4TOL	EA	7.0920	28.37
				1.0	3/4 3M THREADOLET	1.0		
4.00	0.00	4.00	EA		3/4PPCXCCPLG	EA	3.8308	15.32
				1.0	3/4 PROPRESS CXC CPLG 78052 W/STOP	1.0		
4.00	0.00	4.00	EA		3/4PPCXFADAPTZEROLEAD	EA	6.3063	25.23
				1.0	3/4 PROPRESS CXF ADAPT ZERO LEAD #79315	1.0		

Total Lines: 6

SUB-TOTAL:	3,036.85
TAX:	182.21
AMOUNT DUE:	**3,219.06**
U.S. Dollars	

Document ID: 1871187

TITLE III CONSORTIUM AGREEMENT

2026-2027 School Year

This Agreement represents the agreed-upon program, services and products to be provided in the CAIU #15 Title III Consortium.

WHEREAS, Capital Area Intermediate Unit #15 will act as lead local education agency ("LEA"), fiscal agent and member. The consortium shall be named the CAIU #15 Title III Consortium ("Consortium").

WHEREAS, the Capital Area Intermediate Unit #15 will be responsible for acting as the fiscal agent for the Consortium and will file the required expenditure reports and maintain fiscal records.

WHEREAS, public schools seek to participate in the Consortium and receive the services contemplated herein;

WHEREAS, the Consortium will plan to expend all Title III funds during the 2026-2027 school year. If all funds are not expended and there is carryover, monies will be pooled and made available to all member districts.

NOW THEREFORE, in consideration of the terms and conditions contained herein, the parties agree as follows:

1. **Responsibilities of Lead Local Education Agency, CAIU #15**
   a. Maintenance of the agreement regarding consortium members' participation
   b. Submission of the consortium's collaboratively developed Title III, Part A program plan, assurances and budget in the Consolidated Application.
   c. Monitoring use of Title III funds, including ensuring the funds are shared and spent to fully carry out the program plan, benefit all consortium members, and ensure fulfillment of Title III, Part A-required activities.
   d. Control of all fiscal transactions of the consortium (approvals, purchases, payments, etc.).
   e. Maintenance of records of all inventory lists and financial transactions carried out on behalf of the consortium.
   f. Expenditure monitoring of all participating LEAs to ensure compliance with Title III, Part A supplement, not supplant requirements.
   g. Organizing Title III consortium members' meetings, professional development or other related effective activities.
   h. Fulfillment of data gathering, reporting and documentation submission requirements, on behalf of the Consortium, for Title III, Part A monitoring and reporting purposes.

i. With consortium members, assist in coordinating activities and share relevant data under its plan with local Head Start and Early Head Start agencies, including migrant and seasonal head Start agencies, and other early childhood education providers

j. Compilation of data received from member AUNs and enter aggregated responses into the Title III Professional Development Excel Reporting Tool. This will provide a single, District Fact template record that reports the entire Professional Development requirement for the entire Consortium membership, designated under the AUN of the Lead agency.

    a. Note: It is recommended that the LEA and Members retain data for record keeping purposes.

k. Distribute an Intent to Participate in Title III to nonpublic schools (NPS).

l. Provide state-required Home Language Survey to all NPS interested in participating in Title III.

m. Capture English Language (EL) NPS enrollment, upload enrollment into eGrants, and share with Member.

n. Assess all potential EL students in NPS to determine EL status and share WIDA scores with member districts.

o. Nonpublic consultation:

    a. LEA holds the responsibility for uploading Nonpublic Affirmation of Consultation to the Title III application.
    b. LEA holds the responsibility for the provision of services.
    c. LEA holds the responsibility for monitoring the provision of services.

p. The LEA will provide parental notification for identification and placement in Title III supplemental services within 2 weeks after a summer program begins. If a child is identified for and placed in a Title III supplemental program by the public school ("Member"), LEAs will notify parents of a child's TITLE III SUPPLEMENTAL program eligibility.

q. The LEA will be responsible for submitting the final application and reports to PDE on behalf of the Members. In addition, each Member may be required to complete a report as well to be submitted to the LEA for compilation of results. Signature of the LEA representative represents the Consortium has met and conferred and the Members are in agreement to all stated.

2. **<u>Duties and Responsibilities of Members in Consortia</u>**

a. Reviewing Title III guidelines and requirements.

b. Completing any tasks delegated by LEA.

c. Completing all obligations as outlined in the Title III plan or funding application.

d. Providing data to meet annual data reporting requirements, including:

    a. Number of students serving in Title III programs

b. Number of teachers serving in Title III programs
c. Completion of the Title III Professional Development Excel Reporting Tool and submission to LEA, https://www.education.pa.gov/Documents/Teachers-Administrators/PIMS/Excel%20Reporting%20Tools/Title%20III%20Professional%20Development%20Activities%20Survey.xls

e. With LEA, cross-coordinate activities and share relevant data under its plan with local Head Start and Early Head Start agencies, including migrant and seasonal head Start agencies, and other early childhood education providers.
f. Each Member will reserve 12% of their current allocation to cover costs associated with LEA responsibilities.

3. Changes regarding the dates of provision or the scope and/or nature of these services must be made by the written agreement of the Members.
4. **Term and Renewal**
   a. The term of this Agreement shall commence **August 15, 2026,** and shall terminate effective **August 31, 2027,** unless otherwise agreed upon in writing.
5. **Notice.**
   a. All notice to, contact with, or any provision of information relevant or pertaining to this Agreement shall be directed to the LEA as follows:

      Contact Name: Lisa Klingler

      Address: 55 Miller Street, Enola, PA 17025

      Phone: 717-732-8400

      Email: lklingler@caiu.org

   b. All notice to, contact with, or any provision of information relevant or pertaining to this Agreement shall be directed to the Member as follows:

      Member Contact Name: Dr. Charles Trovato

      Address: 291 E. Main Street, Hummelstown, PA 17036

      Phone: 717-566-5313

      Email: ctrovato@ldsd.org

6. **Mutual Release from Liability**
   a. It is specifically understood and agreed that neither party shall be held liable or otherwise responsible for the acts and/or omissions, including negligence or willful misconduct, of the

other party or any of the other party's agents, employees, directors, officers, affiliates, consultants, and/or contractors.

7. **Mutual Indemnification**
   a. Both parties are protected under the Commonwealth of Pennsylvania's Political Subdivision Tort Claims Act (Act), and as such, cannot and shall not be held responsible or otherwise liable to each other or third parties for those actions or inactions specifically enumerated under the Act. Based on the foregoing, each party agrees to protect, indemnify, and hold harmless the other party and its agents, employees, directors, officers, affiliates, consultants, and/or contractors from and against any and all damages, injuries (including bodily injury, dismemberment, and/or death), claims, liabilities, and costs (including reasonable attorneys' fees), to the degree arising out of, relating to, or resulting from the negligent or willful acts or omissions of the indemnifying party, its agents, employees, directors, officers, affiliates, consultants, and/or contractors, arising under this Agreement.
   b. Said indemnity is in addition to any other rights that the indemnified party may have against the indemnifying party and will survive the termination of this Agreement.
8. **Insurance Coverage**
   a. The LEA affirms it carries Workers' Compensation, General Liability, and Errors and Omissions insurance at amounts recognized as customary in the ordinary scope of business. Upon written request, the LEA shall provide Member with a copy of its certificate of insurance, but under no circumstances shall LEA name Member as an additional insured.
   b. The Member shall carry appropriate insurance coverage, including, but not limited to, Workers' Compensation, General Liability, Errors and Omissions, and the like, throughout the entire term this Agreement. Under no circumstances shall LEA be responsible for any liability incurred by Member as a result of Member not carrying said insurance and Member shall not be required to name LEA as an additional insured.
9. **Limitation of Relationships**
   a. The relationship between the parties to this Agreement shall be that of independent contractors. Nothing contained in this Agreement shall be construed to create the relationship of employer and employee between LEA and Member. LEA and Member assert that they are not in a joint venture with each other, nor intend to operate as a joint venture. Each party shall be solely responsible to pay its own federal, state, and local income taxes, and any and all other payments incurred in the performance of this Agreement. None of the benefits provided by either party to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from that party to the other party or the other party's employees, consultants, or contractors for the Services provided pursuant to this Agreement. Neither party has authority

hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in name of the other party or to bind the other party in any way whatsoever.

10. **Confidentiality**
    a. Under this Agreement, the parties may have access (verbally or in writing) to information that is confidential in nature. Such information may include, but not be limited to student information and data, work product, facts or statistics, ideas, materials, business plans, technical information, methodologies, or any other shared data.
    b. LEA and Member agree not to use or disclose such confidential information for any purpose other than in fulfillment of this Agreement, and/or as required by activities described herein, and then, only to the designated employees and/or consultants of LEA and Member. Additionally, both parties acknowledge and agree that they are bound by the Family Education Rights and Privacy Act of 1974 (FERPA) and all other applicable State and federal laws.
    c. Notwithstanding the above, both parties are public governmental entities subject to public disclosure and right-to-know laws, and this Section 10 and its subsections shall not apply with respect to any information that is required to be disclosed under or by any law or which subsequently enters the public domain through no fault of the receiving party.
    d. The provisions of this Section 10 and its subsection shall survive termination or expiration of the Agreement.
11. **Audit**
    a. All service and billing records of the Member are subject to audit at any time by auditors performing annual fiscal or program audits, as required by the federal government, and/or the Pennsylvania Department of Education, and/or the LEA as required by a third party.
12. **Severance; Full Force and Effect**
    a. If any provision of this Agreement is found to be invalid, illegal, or unenforceable, that provision shall be null and void, and all other provisions shall remain in full force and effect.
    b. In the event a term of this Agreement is not strictly enforced, such non-enforcement shall not be interpreted as acquiescence, nor shall it be seen as precedent setting and enforcement of the term at any time in the future shall be binding and not subject to dispute.
    c. No delay of or omission in the exercise of any right, power, or remedy accruing to any party under this Agreement shall impair any such right, power, or remedy, nor shall it be construed as a waiver of any future exercise of any right, power, or remedy.
13. **Governing Law and Venue**
    a. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to the provisions concerning conflict of laws.

b. Member hereby irrevocably consents to and agrees that jurisdiction and venue for all disputes arising under this Agreement shall lie exclusively with the state and federal courts for Cumberland County, Pennsylvania and the Middle District of Pennsylvania.

14. **Non-Discrimination**
    a. The Member agrees to treat all persons in a non-discriminatory manner, in keeping with applicable state and federal laws, including, without limitation, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, and the Pennsylvania Human Relations Act. No person shall be discriminated against by the Provider because of race, color, religious creed, ancestry, national origin, sex, age, sexual orientation, or handicap.
15. **Compliance with Law and Policy**
    a. During the term of this Agreement, both parties hereto shall comply with all applicable federal, state, and local laws and regulations, including the Pennsylvania School Code and applicable Board Policy of either party.
16. **Clearances**
    a. As a Pennsylvania education agency, the LEA complies with the Pennsylvania School Code, the Pennsylvania Department of Education (PDE), and any other rules and/or regulations regarding the hiring and administration of personnel. All LEA staff members and independent consultants who may be assigned to work with Member have all met applicable standards regarding hiring and the completion of background checks and clearances, including Act 34, Act 151, and Act 114 background checks and TB/physical exams as required by the PA School Code. Upon written request by the Member, the LEA will provide a copy of all clearances *to its employee(s) and consultants* who are providing work to the Member and the employee or consultant will present them to the Member; the LEA shall not forward clearances directly to the Member.
17. **Termination**
    a. Each party has the right to terminate this Agreement (1) to the extent provided herein; or (2) in the event of a material breach, after giving written notice and at least thirty (30) calendar days to remedy; or (3) without cause upon ninety (90) days prior written notice.
    b. Upon termination by the Member, all work shall stop and payment for all work completed to date shall be immediately due and payable to the LEA.
18. **Damages**
    a. In addition to termination and any other rights provided hereunder, LEA has the right to seek any remedy available to it in equity or in law, whether monetary or injunctive relief.

19. **Headings**
    a. The headings of this Agreement are for convenience of reference only and do not affect the meaning or interpretation of this Agreement.
20. **Rules of Construction**
    a. No provision of this Agreement shall be construed against a party simply because that party drafted the provision.
21. **Entire Agreement and Modification**
    a. This Agreement constitutes the entire contract between the parties regarding the work and supersedes any previous oral and/or written representations, negotiations, and/or understandings between the parties.
    b. Any changes, additions, or deletions to the Scope of Work shall be considered a modification as described herein. Any such modification must be subsequently labeled *Addendum 1, Addendum 2, en sic.* To be valid, any modifications/amendments to this Agreement shall be made in writing, signed by an authorized representative of each party, and dated.
    c. Any and all Addenda shall be considered incorporated as a valid term of this Agreement.
    d. It is specifically understood and agreed that every Addendum must be separately negotiated and shall be agreed upon, in writing, by both parties.
    e. Notwithstanding, this Agreement may be executed in multiple counterparts. Each such counterpart shall be an original and all together shall constitute but one and the same Agreement.

Signatures of Authorized Representatives:

Capital Area Intermediate Unit	**Name of Member District/Charter School/AVTS:**
Authorized Signature	Authorized Signatures
Dr. Andria Saia	Robert P. Hill, Jr. / Carron K. Wolf
Printed Name	Printed Names
Executive Director	Board President / Board Secretary
Title	Titles

Rev. 5/12/26

Quote

Quote ref.	20260406-145855387
Issue date	Apr 20, 2026
Expires	Aug 31, 2026
Currency	USD

Vendor

Notable, Inc (dba Kami)
8605 Santa Monica Blvd PMB 57387
West Hollywood, CA 90069-4109
USA

Contact
Jake Moslander (jake.moslander@kamiapp.com)
+13236488287

District

Lower Dauphin SD
291 East Main Street
Hummelstown, Pennsylvania 17036
United States

Contacts
Kevin White (kwhite@ldsd.org)

Line items

Name	Quantity	Unit price	Unit discount	Net price
Kami App (2026)	5,000	$4.00	$0.75	$16,250.00

Kami app makes core instruction interactive and visible

This plan includes free Kami Certified Courses for all educators, accessed here: https://www.kamiapp.com/get-kami-certified/

Kami training hub can be accessed here: https://www.kamiapp.com/training-hub/

Discount Reason: one-time discount

Net Unit Price: $3.25

Subtotal	**$16,250.00**
Discount included in the subtotal	**$3,750.00**
Total contract value	**$16,250.00**

Term length	Total discount	Total contract value
1 year	$3,750.00	$16,250.00

Your Subscription

Subscription Activation Date: August 1, 2026
Subscription Expiration Date: July 31, 2027

Submit Your Purchase Order

All applicable taxes will be included on invoice. For tax exemption, please send Tax Exemption Certificate alongside PO.

All amounts are in USD.

Step 1: Submit your purchase order and tax exemption using the link below.
https://kami.app/form/po-form

Step 2: Receive your invoice and license key within 2 business days.
The payment methods below will be provided with your invoice:
1. Our bank account details (ACH payments)
2. Credit card payment option (+3% transaction fee)
3. Paper check mailing address (available to U.S. customers only)

Acceptance

By submitting a purchase order, you are agreeing to the Kami Terms of Service found at kamiapp.com/terms-of-service, the terms and conditions of which are hereby expressly incorporated herein by reference.

This section is designated for the authorized representatives from both parties involved in this agreement. By signing below, the signatories confirm their acceptance of the terms and conditions outlined in this document.

On behalf of the buyer,

Accept quote

_____ 7/13/2026
Robert P. Hill, Jr., Board President

_____ 7/13/2026
Carron K. Wolf, Board Secretary

W9

Kami W-9 (Feb 2026)-1

PowerSchool

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-179222-1

Prepared By:	Stephen Thomas	Customer Contact:	Kevin White
Customer Name:	Lower Dauphin School District	Title:	Director of Information Technology
		Address:	291 E Main St
Contract Term:	12 Months	City:	Hummelstown
Billing Frequency:	Annually		
Start Date:	July 1, 2026	State/Province:	Pennsylvania
End Date:	June 30, 2027	Zip Code:	17036
Payment Terms:	Net 30	Phone #	(717) 566-5300
Pricing Vehicle:		Pricing Vehicle Contract #:	

Contract Term : July 1, 2026 to June 30, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Total
Subscription Period 1: July 1, 2026 to June 30, 2027	USD 11,362.33	USD 11,362.33
Total Contract : July 1, 2026 to June 30, 2027	USD 11,362.33	USD 11,362.33

License and Subscription Fees

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Price
Naviance Premium	900.00	Students	USD 4,988.34
Naviance Premium: Assessment	900.00	Students	USD 0.00
Naviance Premium	1,150.00	Students	USD 6,373.99
Naviance Premium: Assessment	1,150.00	Students	USD 0.00
	Subscription Period 1 License and Subscription Fees TOTAL:		USD 11,362.33
	Total License and Subscription Fees :		**USD 11,362.33**

Subscription Start and End Dates shall be as set forth above. The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term of this quote, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:

Printed Name: Jon Scrimshaw

Title: Chief Accounting Officer

Date: 13-FEB-2026

PO Number: _____

Lower Dauphin School District

Signature:

Printed Name: Robert P. Hill, Jr.

Title: Board President

Date: July 13, 2026

Signature:

Printed Name: Carron K. Wolf

Title: Board Secretary

Date: July 13, 2026

NoodleTools, Inc.
P.O. Box 60214 · Palo Alto, CA 94306-0214
noodletools.com · support@noodletools.com
A California Corporation · Federal Tax ID: 41-2037765
Phone (650) 561-4071 · Fax (650) 618-1911

Renewal Quotation

RENEWAL

QUOTE NO.	20260608095121
ISSUED	June 8, 2026
VALID THROUGH	December 31, 2026
REQUESTED BY	Charlie Trovato

QUOTATION FOR

Lower Dauphin School District

12-month subscription · August 15, 2026 – August 14, 2027

DESCRIPTION

NoodleTools renewal for Lower Dauphin School District, August 15, 2026 – August 14, 2027. Includes on-campus and remote access. **$810.00 USD**

PRICING NOTE
Full-district license discount (10%)

Subtotal	$810.00
Tax	$0.00
Shipping	$0.00
Total	**$810.00 USD**

i This quotation is valid **through December 31, 2026**. Questions about an existing subscription? Email support@noodletools.com.

HOW TO RENEW
Purchase orders can be mailed, faxed, or emailed to orders@noodletools.com. Step-by-step instructions: noodle.to/renew.

Thank you for your interest in NoodleTools subscription services.

_____ 7/13/2026
Robert P. Hill, Jr., Board President

_____ 7/13/2026
Carron K. Wolf, Board Secretary

Quote

Date: 2/20/2026
Valid Until: 8/31/2026
Bill Id #: 11255982
Username: hlee143

Ship To:

Heather Lee
Lower Dauphin School District
291 E Main St
Hummelstown, Pennsylvania 17036-1799
7175799625
hlee@ldsd.org

Bill To:

Heather Lee
Lower Dauphin School District
291 E Main St
Hummelstown, Pennsylvania 17036-1799
7175799625
hlee@ldsd.org

This quote presented on 2/20/2026 is made on behalf of LAZEL, Inc. (FEIN 27-1609020). As provided in the Company customer notice, attached and incorporated herein, as of October 15, 2025, ExploreLearning® and Learning A-Z® products and services are offered and available from its parent company, LAZEL, Inc., and provisioned and supported under the Company's integrated operational model.

Renewal

Product	Start Date	End Date	List Price	Discounted Price	Quantity	Final Cost
Raz-Plus	8/5/2026	8/5/2027	$2,990.00	$2,574.00	10.00	$2,574.00

List Total:	$2,990.00
Discount Amount:	$416.00
Your Total Cost:	$2,574.00

(*) Taxes (if applicable) to be calculated at time of purchase. All prices are in U.S. dollars.

7/13/2026
Robert P. Hill, Jr., Board President

7/13/2026
Carron K. Wolf, Board Secretary

Internal use only: CPQ Quote # Q-1015267, CSI Quote # 811503

© Learning A-Z
1840 East River Road, Suite 220, Tucson, AZ 85718, USA
sales@learninga-z.com

Special Notes and Instructions

If paying by purchase order please send the LAZEL, Inc quote matching your Purchase Order (P.O.)

Email the P.O. along with the LAZEL, Inc quote to orders@learninga-z.com.

Sales Executive
Donna Graybill donna.graybill@learninga-z.com (520) 232-5058

P.O. must include:

1. PO number
2. LAZEL, Inc as the vendor
3. Bill To information
4. The product(s) being purchased
5. Total dollar amount
6. If your PO has a signature line, it must be signed

If paying by credit card online, **log in to your My Account page. If you don't know your password, use the Forgot Password link to reset your password. Click *Review*. Fill out your card information and click *Complete Order*.**

Unless otherwise agreed by Company and customer, the subscription licenses and/or services purchased pursuant to the order agreement will begin on or about the start date as set forth in the quote and continue in effect for the period set forth in the quote. Unless otherwise set forth in the quote or agreed to by Company and customer, all subscription licenses under the order shall have the same start and end dates, all subscription products and services are deemed delivered upon provisioning of subscription license availability, and all subscription licenses and associated services must be used within the subscription period; unused subscription licenses or services are not eligible for refund, credit, or prorating. On-site training may be fulfilled with a virtual training equivalency, as needed.

License Agreement Template Bottom
Licenses grant registered classrooms only permission to use materials on the designated website(s) during the terms of the license. Sharing user information or materials with non- registered classrooms is not authorized.

All subscriptions, products, and/or services are offered subject to the Company's standard license terms of use, privacy, and other policies for the Company's solution(s), available at https://help.learninga-z.com/en/articles/7216732-terms-of-service (the "License Terms"), as supplemented by the terms of this quote. By placing any order, customer confirms its acceptance of the License Terms, as well as the fees in this quote, which, together with the awarded proposal and/or any other associated agreement entered into by Company and customer regarding the subscriptions, products, and services under this quote, constitute the entire agreement between customer and Company regarding such subscriptions, products, and services (the "Agreement"). Customer and Company agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any customer drafted purchase order, which shall be of no effect, or any communications, whether written or oral, between customer and Company relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.

Please review our License Terms carefully before activating your account.

Thank you for your business!

Internal use only: CPQ Quote # Q-1015267, CSI Quote # 811503

Dear Valued Customer,

We are excited to share an important update regarding the operational integration of two of our businesses, Learning A-Z, LLC ("Learning A-Z") and ExploreLearning, LLC ("ExploreLearning"), which are affiliated companies under the common control of our parent company, LAZEL, Inc.

Learning A-Z and ExploreLearning are trusted leaders in K-12 educational technology. As of October 15, 2025, we will integrate the business operations of Learning A-Z and ExploreLearning under their existing parent company, LAZEL, Inc. By uniting these two businesses, we can deliver a broader, more impactful suite of solutions focused on making teaching easier, learning more fun, and outcomes stronger in the subjects that matter most.

For more detail and to access the press release, please click here.

What This Integration Means for You

As a prospective customer, you now have access to the combined expertise and resources of both Learning A-Z and ExploreLearning. Our authorized team members from both companies work together to support the full range of products and services we offer. This integration allows us to provide you with comprehensive educational technology solutions backed by the knowledge and experience of both organizations.

Your data will be managed by authorized and trained personnel from both companies, as well as by trusted third-party service providers who support our operations. All data handling follows applicable data privacy laws and our internal policies to ensure your information remains protected.

Agreement to Terms

By choosing to move forward with a relationship with Learning A-Z, ExploreLearning, or both, you acknowledge and agree to the integrated operational model under LAZEL, Inc. described above. This includes the shared support infrastructure, data management practices, and future purchasing processes.

Looking Ahead

Beginning in January 2026, you will be able to access the product and service offerings of both Learning A-Z and ExploreLearning through a dedicated account representative who can help you explore our comprehensive suite of educational solutions.

We are committed to making your experience with our integrated platform as seamless as possible and will continue to prioritize your educational needs throughout your journey with us.

Thank you for considering Learning A-Z and ExploreLearning as part of your educational journey.

© Learning A-Z
1840 East River Road, Suite 220, Tucson, AZ 85718, USA
sales@learninga-z.com

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
***.renaissance.com

Quote
Q-440483 v1

Lower Dauphin School District - 706673

Primary Contact
Kevin White
Email - kwhite@ldsd.org
291 E Main St
Hummelstown, PA 17036-1723

Billing Account
Lower Dauphin School District – 706673
291 E Main St
Hummelstown, PA 17036-1723

Quote Summary	
School Count: 8	
Renaissance Products & Services Total	$33,736.46
Estimated Sales Tax	$0.00
Shipping Cost	$0.00
Grand Total	**USD $33,736.46**

This quote includes: Nearpod.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at https://doc.renlearn.com/KMNet/R62416.pdf, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at ********docs.renaissance.com/R62068 are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at https://www.renaissance.com/privacy/.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an Invoice for this Quote promptly after the date the Order is processed at Renaissance. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance as an attachment to this signed quote. Customer agrees to pay the invoice within 30 days after the Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Account information is correct.

Renaissance Learning, Inc.	Lower Dauphin School District
Ted Wolf	By: /
Name: Ted Wolf	Name: Robert P. Hill, Jr. / Carron K. Wolf
Title: Chief Financial Officer	Title: Board President/Board Secretary
Date: 08-Jun-2026	Date: 7/13/2026

Please e-sign OR print, sign, and return this Quote to your Account Representative Rachele Foley at rachele.foley@renaissance.com. For any changes or additional information, please reach out by email or phone at (215) 850-4240. Thank you.

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
***.renaissance.com

Quote
Q-440483 v1

be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
***.renaissance.com

Quote
Q-440483 v1

Quote Details

Conewago Elementary School – 25654

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	459	$6.16	$2,827.44
Nearpod's 21st Century Readiness Program	459	$2.76	$1,266.84
Boardworks Add On	459	$0.00	$0.00
Nearpod English Learner Program	8	$16.13	$129.04
		Quote Year 1 Subtotal	**$4,223.32**
		Conewago Elementary School Total	**$4,223.32**

East Hanover Elementary School – 25671

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	459	$6.16	$2,827.44
Nearpod's 21st Century Readiness Program	459	$2.76	$1,266.84
Boardworks Add On	459	$0.00	$0.00
Nearpod English Learner Program	8	$16.13	$129.04
		Quote Year 1 Subtotal	**$4,223.32**
		East Hanover Elementary School Total	**$4,223.32**

Londonderry Elementary School – 25758

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	459	$6.16	$2,827.44
Nearpod's 21st Century Readiness Program	459	$2.76	$1,266.84
Boardworks Add On	459	$0.00	$0.00
Nearpod English Learner Program	8	$16.13	$129.04
		Quote Year 1 Subtotal	**$4,223.32**
		Londonderry Elementary School Total	**$4,223.32**

Lower Dauphin High School – 25687

Products & Services	Quantity	Unit Price	Total
Nearpod			

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
***.renaissance.com

Quote
Q-440483 v1

Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	459	$6.16	$2,827.44
Nearpod's 21st Century Readiness Program	459	$2.76	$1,266.84
Boardworks Add On	459	$0.00	$0.00
Nearpod English Learner Program	8	$16.13	$129.04
		Quote Year 1 Subtotal	**$4,223.32**
		Lower Dauphin High School Total	**$4,223.32**

Lower Dauphin Middle School – 25688

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	459	$6.16	$2,827.44
Nearpod's 21st Century Readiness Program	459	$2.76	$1,266.84
Boardworks Add On	459	$0.00	$0.00
Nearpod English Learner Program	8	$16.13	$129.04
		Quote Year 1 Subtotal	**$4,223.32**
		Lower Dauphin Middle School Total	**$4,223.32**

Nye Elementary School – 25686

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	459	$6.16	$2,827.44
Nearpod's 21st Century Readiness Program	459	$2.76	$1,266.84
Boardworks Add On	459	$0.00	$0.00
Nearpod English Learner Program	8	$16.13	$129.04
		Quote Year 1 Subtotal	**$4,223.32**
		Nye Elementary School Total	**$4,223.32**

Price School – 2833429

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	458	$6.16	$2,821.28
Nearpod's 21st Century Readiness Program	458	$2.76	$1,264.08
Boardworks Add On	458	$0.00	$0.00

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
***.renaissance.com

Quote
Q-440483 v1

Nearpod English Learner Program	7	$16.13	$112.91
		Quote Year 1 Subtotal	**$4,198.27**
		Price School Total	**$4,198.27**

South Hanover Elem School – 25676

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Nearpod Premium Plus	458	$6.16	$2,821.28
Nearpod's 21st Century Readiness Program	458	$2.76	$1,264.08
Boardworks Add On	458	$0.00	$0.00
Nearpod English Learner Program	7	$16.13	$112.91
		Quote Year 1 Subtotal	**$4,198.27**
		South Hanover Elem School Total	**$4,198.27**

Lexile is a registered trademark of MetaMetrics, Inc.

©Copyright 2024 Renaissance Learning, Inc. All rights reserved.
All logos, designs, and brand names for Renaissance's products and services are trademarks of Renaissance Learning, Inc., and its subsidiaries, registered, common law, or pending registration in the United States. All other product and company names should be considered the property of their respective companies and organization.

SANGOMA

Sangoma Technologies
100 Renfrew Dr.
Markham, ON L3R 9R6
Phone +1 (905) 474-1990
Fax +1 (905) 474-9223

Prepared For: Lower Dauphin School District

Sales Agent: Randy Bornman
Company: Consolidated Electrical Distributors
Email: rbornman@dauphindata.com
Phone: (717) 986-9347
Date: 4/21/2026
Valid Until: 5/21/2026

Upfront Charges

Including first month's service for new recurring charges

Item	Quantity	Price	Ext. Price
High Volume Voice Trunk	1	$22.99	$22.99
4 Port Fax Device	7	$170.00	$1,190.00
North America Inbound DID w/ E911 Location	1	$1.00/first $2.95/add'l	$1.00
North America Inbound Fax Number	7	$1.00	$7.00
High Volume Fax Trunk (3000 pages/mo.)	2	$22.99	$45.98
Low Volume Fax Trunk (150 pages/mo.)	5	$9.95	$49.75

Initial Upfront Costs*: $1,316.72

Monthly Recurring Costs

1-Year Term

Item	Quantity	Price	Ext. Price
High Volume Voice Trunk	1	$22.99	$22.99
North America Inbound DID w/ E911 Location	1	$1.00/first $2.95/add'l	$1.00
North America Inbound Fax Number	7	$1.00	$7.00
High Volume Fax Trunk (3000 pages/mo.)	2	$22.99	$45.98
Low Volume Fax Trunk (150 pages/mo.)	5	$9.95	$49.75

Monthly Recurring Costs*: $126.72

Special Instructions

Quote valid for 30 days. All amounts in US dollars. Shipping, Tax and FCC fees are not included in the quote. All services charged to customer credit card on monthly statement date. All services provided by Sangoma Technologies. Inbound toll free services are charged separately by the minute. International calling must be activated by customer request and is charged separately on the basis of destination(s) called. This quote does not include on-site installation or other value add services that can be offered by a Sangoma reseller. If you need on-site installation, training, network analysis or other IT related services, we can provide a local Sangoma reseller to assist with your project.

The Sipstation Terms of Service can be viewed at: https://www.sangoma.com/legal

_____ 7/13/2026
Robert P. Hill, Jr., Board President

_____ 7/13/2026
Carron K. Wolf, Board Secretary

*Total excludes taxes. Applicable taxes will be applied at time of invoice.

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-750430-2
PQ #:	PQ 250917-474831
Date:	6/9/2026
Expires On:	8/8/2026
Delivery Service Level:	Standard

Customer Contact Information
Charlie Trovato
Lower Dauphin School District
(717) 566-5313
ctrovato@ldsd.org

Amplify Contact Information
Keenan Zambelli
Account Executive
267-268-1749
kzambelli@amplify.com

4 Year (4 Onsite Coaching)

GRADE 6

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify ELA G6 Teacher Blended Package_NS (4yr license 2026-2030)	979-8-89512-876-3	$211.00	5	0	$1,055.00	$0.00
Amplify ELA G6 Student Blended Package_NS (4yr license 2026-2030)	979-8-89512-864-0	$119.00	0	375	$0.00	$44,625.00
TOTAL					$1,055.00	$44,625.00

GRADE 7

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify ELA G7 Teacher Blended Package (4yr license 2026-2030)	978-1-64383-081-0	$211.00	5	0	$1,055.00	$0.00
Amplify ELA G7 Student Blended Package (4yr license 2026-2030)	978-1-64383-097-1	$119.00	0	375	$0.00	$44,625.00
TOTAL					$1,055.00	$44,625.00

GRADE 8

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify ELA G8 Teacher Blended Package (4yr license 2026-2030)	978-1-64383-116-9	$211.00	5	0	$1,055.00	$0.00
Amplify ELA G8 Student Blended Package (4yr license 2026-2030)	978-1-64383-132-9	$119.00	0	375	$0.00	$44,625.00
TOTAL					$1,055.00	$44,625.00

Please refer to Product Description section below for more detail.

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify ELA 2nd Ed Coaching Session (1 Day Onsite)	4.00	$3,200.00	$0.00	$12,800.00
TOTAL		$3,200.00	$0.00	$12,800.00

Shipping & Handling

SHIPPING AND HANDLING	DELIVERY SERVICE LEVEL	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	Standard	$8,925.30	$0.00	$8,925.30

TOTAL DISCOUNT	$3,165.00
GRAND TOTAL	$155,600.30

Notes

Approved Payment Plan:
Payment 1: Invoice date: July 1, 2026 - $80,600.30 due Net30
Payment 2: Invoice date: July 1, 2027 - $75,000.00 due Net30

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2026 until 06/30/2030.
- Professional Development (PD) Services:

- For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
- For purchases on or after 1/1/26, please visit http://amplify.com/pd-expirationterms for information about the term for PD Services and when they expire, unless otherwise outlined herein.

- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Quote Special Terms

Free-with-Order ELA Teacher
Please note that the above pricing reflects the availability of free-with-order Teacher Licenses and Blended Teacher Packages based on the purchase of 75 Student Licenses and Blended Student Packages.

Product Descriptions

GRADE 6

PRODUCT	DESCRIPTION
Amplify ELA G6 Teacher Blended Package_NS	Includes Digital Teacher License, Teacher Kit: Teacher Editions A-F, Solo Activities Black Line Master, Writing Journals A-F, Inside the Box Letter, one set of three posters, and Summer of the Mariposas trade book
Amplify ELA G6 Student Blended Package_NS	Grade 6 Student Blended Package includes one digital license, one Summer of the Mariposas trade book, one Amplify ELA G6 Consumable Set_NS (Includes the Student Edition and 1 set of Writing Journals A-F)
Amplify ELA G6 Student Consumable Set_NS	Includes the Student Edition and 1 set of Writing Journals A-F

GRADE 7

PRODUCT	DESCRIPTION
Amplify ELA G7 Teacher Blended Package	Includes Digital Teacher License, Teacher Kit: Teacher Editions A-F, Solo Activities Black Line Master, Writing Journals A-F, Inside the Box Letter, one set of three posters, and A Raisin in the Sun trade book
Amplify ELA G7 Student Blended Package	Includes Digital Student License, Writing Journals A-F, Student Edition, and A Raisin in the Sun trade book
Amplify ELA G7 Student Consumable Set	Includes Student Edition and 7A-F Writing Jounals

GRADE 8

PRODUCT	DESCRIPTION
Amplify ELA G8 Teacher Blended Package	Includes Digital Teacher License, Teacher Kit: Teacher Editions A-F, Solo Activities Black Line Master, Writing Journals A-F, Inside the Box Letter, one set of three posters, Narrative of the Life of Frederick Douglass reader, and Gris Grimly's Frankenstein trade book
Amplify ELA G8 Student Blended Package	Includes Digital Student License, Writing Journals A-F, Student Edition, Narrative of the Life of Frederick Douglass reader, and Gris Grimly's Frankenstein trade book
Amplify ELA G8 Student Consumable Set	Includes Student Edition and 8A-F Writing Jounals

Professional Development

PRODUCT	DESCRIPTION
Amplify ELA 2nd Ed Coaching Session (1 Day Onsite)	Coaching sessions focus on building internal school and district capacity and leadership excellence for ongoing support of teachers using Amplify ELA. The audience can include individual teachers, grade level teams, PLCs, and/or instructional leaders. Coaching can be customized to meet a school or district's needs and can include model lessons, observations, walkthroughs, and/or co-planning.

How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest), **Credit Cards**, **ACH/Wire**, and **Checks**.

Visit amplify.com/ordering-support for ordering instructions.

Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: amplify.com/ordering-support))

Submit your signed purchase order using any method below:

- **Online:** service.amplify.com/submit-a-po
- **Email:** IncomingPO@amplify.com
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

Option 2: Pay in Advance

- **Credit Card:** Visit service.amplify.com/make-a-payment
- **ACH/Wire:** Visit service.amplify.com/make-a-payment for Amplify banking details
- **Check:**

Amplify Education, Inc.
P.O. Box 392294
Pittsburgh, PA 15251-9294

Note: To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to accountsreceivable@amplify.com. If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

Important: Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable (together, the "Agreement"), constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.

2. Agreement Acceptance. This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's Acceptable Use Policy available at amplify.com/acceptable-use ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.

3. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K–12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

4. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at https://amplify.com/amplify-program-usage-guidelines/ and additional guidelines may be detailed in materials associated with the Product the Customer is accessing. Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School

Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

5. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice.

6. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

7. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

8. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

9. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

10. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer Privacy Policy at amplify.com/customer-privacy ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at amplify.com/privacy-security aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under

applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the Privacy Policy available to the parents or guardians of users who are under the age of 13.

11. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at amplify.com/customer-requirements.

12. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

13. Limitation of Liability. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED SCHOOL USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS BY AN AUTHORIZED SCHOOL USER THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

14. Termination. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15.
Miscellaneous. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state's, commonwealth's, or territory's choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs

and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

_____ 7/13/2026	_____ 7/13/2026
Robert P. Hill, Jr., Board President	Carron K. Wolf, Board Secretary

Technology You Can Trust.

STATEMENT OF WORK

FOR

LOWER DAUPHIN SCHOOL DISTRICT
291 E. Main Street
Hummelstown, PA 17036

TO PROVIDE

VMWARE HOST INSTALLATION
COSTARS ITQ Service Master Contract #: 4400026253

PERFORMED BY:

Global Data Consultants, LLC
1144 Kennebec Drive
Chambersburg, PA 17201
(717) 262-2080 Phone
(717) 262-2082 Fax

Effective Date: 6/11/2026

SOW #: 20260528004

Statement of Work for Information Technology Services

I. SCOPE OF SERVICES

This section describes the Services that Global Data Consultants LLC (GDC) will provide under the terms of the GDC Information Technology Services Agreement (ITSA) and this Statement of Work (SOW).

Lower Dauphin School District (Customer) has selected GDC to perform this professional services project for upgrades to Customer's computer infrastructure allowing their users to be more productive and providing room for growth.

Customer has identified goals to continue growth in its operations as well as ongoing requirements for new functional capabilities. The organization, among other goals, would like to:

- Replace the aging VMware hosts

The details of the Services to be provided are described in this section. These Services will be provided at the following site(s) (Location(s)):

201 S. Hanover Street
Hummelstown, PA 17036

For the listed project, GDC will:

- Provide the skills and expertise to complete the tasks in a timely manner
- Ensure that the knowledge transfer requested by Customer takes place

Project Description

The following table describes the tasks GDC will perform to complete this project:

Summary	Description
Pre-Installation Meeting	GDC will conduct a pre-installation meeting with the Customer, the GDC project manager, and the assigned resource to review the project timeline and address any questions.
Equipment Setup	GDC will rack and cable the equipment in the Customer's specified location.
VMware Host Setup	GDC will install VMware on the new host, add the host to the existing cluster, and enable EVC mode.
vCenter Upgrades	GDC will apply patches and perform upgrades to vCenter and existing hosts as needed.
Post-Installation Documentation	GDC will provide the Customer with documentation outlining the changes made to the Customer's environment during the project.
Project Completion	GDC will ensure all project deliverables have been completed prior to closing the project. Follow-up support will be provided through time and materials or managed services agreements.

II. PROJECT COMMUNICATION AND CHANGE MANAGEMENT

In an effort to standardize and streamline communications, GDC asks that, during the course of this project, Customer channels all technical concerns and communications to their GDC Technical Point-of-Contact (POC) which will be identified at the execution of this SOW. The GDC Technical POC will send a 'project-close' email to Customer confirming the completion of the project deliverables. After the project is completed, Customer should contact the GDC Helpdesk for all technical issues, requests, and concerns. All account or sales related communications should be routed to the Sales POC.

Over the course of this SOW, there may be additional requests or concerns that change the scope of this SOW. GDC asks that a Change Request Form be completed for any item that changes within the scope of services listed above. Please see Appendix A for a sample Change Request Form.

III. CHARGES

The total cost for this project will be **$28,307.46.**

The total cost for hardware, software, and shipping will be **$25,047.46**. Hardware and software quotes are valid for seven days from the Effective Date after which they are subject to vendor price changes. This project requires prepayment of all hardware, software, licensing and applicable taxes. All hardware/software will be ordered within one business day after payment is received.

The total cost for professional services will be **$3,260.00**. Professional services will be invoiced at the completion of the project. Payment is due as specified on the invoice.

_____ **Initial for Lease Option:** GDC has referral relationships with certain third-party equipment leasing companies. GDC will provide you with a point of contact at its preferred third party leasing company. Should you choose to proceed with the leasing company referred by GDC, the third-party leasing company will have sole discretion regarding the payment terms and lease conditions associated with any lease it offers. GDC does not have any control nor a vested interest in any third-party leasing company that receives a referral from GDC.

Agreed to:	***Agreed to:***
Lower Dauphin School District	**Global Data Consultants, LLC**
_____ 7/13/2026	
Robert P. Hill. Jr.. Board President	
_____ 7/13/2026	
Carron K. Wolf. Board Secretary	
_____ ***Date***	_____ ***Date***
Kevin White	***Ty Ensminger***

This SOW is valid for 30 days from the Effective Date unless both parties mutually agree to extend the acceptance period.

Hardware/Software Summary of Cost

Description	Qty	Unit Price	Extended Total
Lenovo ThinkSystem SR630 v4 (1) Intel Xeon 6517P 16C 3.2GHz (12) 32 GB DIMMS M.2 Boot 480GB R1 (2) Dual port 10Gbps SFP+ Lenovo Premier Support 24x7x4hr 5yr	1	$25,022.40	$25,022.40
Tripp Lite 10ft Cat6 Gigabit Snagless Molded Patch Cable RJ45 M/M Yellow	1	$4.91	$4.91

Parts:	$25,027.31
Shipping:	$20.15
Hardware Subtotal:	**$25,047.46**

** Hardware and software quotes are valid for seven days from the Effective Date after which they are subject to vendor price changes. **

Appendix A

GDC
Technology You Can Trust.

PROJECT CHANGE REQUEST FORM

Client: **Date:**

SOW#:

Prepared by:

1. Requestor Information

Area of Change:

Scope [ ] **Schedule [ ]** **Cost [ ]** **Hardware/Infrastructure [ ]**

NOTE: If additional hardware is required, a separate quote will be presented and referenced below.

Proposed Change Description and References:

2. Requirements for Proposed Change

Additional Requirements to this SOW:		***Cost***
Professional Services		
Totals		

3. Project Change Request Approval

Client ***Date*** ***Date***

The signatures above indicate an understanding of the purpose and content of this document by those signing it. By signing this document, they agree to this as the formal Project Change Request Form.

Goodheart-Willcox Publisher
18604 West Creek Drive • Tinley Park, IL 60477-6243
Phone: 1.800.323.0440 Fax: 1.888.409.3900
www.g-w.com • custserv@g-w.com

QUOTE

Quote No.
#QT15015360

Quote Date
6/4/2026

Bill To
LOWER DAUPHIN SCHOOL DISTRICT
291 E MAIN ST
HUMMELSTOWN PA 17036-1799
United States

Ship To
CHARLIE TROVATO
LOWER DAUPHIN SCHOOL DISTRICT
291 E MAIN ST
HUMMELSTOWN PA 17036-1799
United States

Customer Account No.	Date	Expires	Sales Rep	Shipping Method
0001703600	6/4/2026	10/31/2026	Megan Haislip Jarrett	FedEx Ground

Quantity	Item	List Price	Disc. %	Net Rate	Amount
15	**9798888170731 BDL WORKING YOUNG CH TX/CCL6 (2024)** Bundle= textbook+6 year digital access via Canvas	$257.00	25%	$192.75	$2,891.25
15	**9798888170724 CCL WORKING YOUNG CH 6YR EMAIL (2024)** 6 year digital access via Canvas	$201.00	25%	$150.75	$2,261.25

Shipping Charges are good for 30 days from date of quote.

Free items available only with purchase of student items direct from Goodheart-Willcox.

Notes:

Subtotal	$5,152.50
Shipping Cost	$62.28
Estimated Tax	$0.00
Total	
Total	$5,214.78

_____ 7/13/2026
Robert P. Hill, Jr., Board President

_____ 7/3/2026
Carron K. Wolf, Board Secretary

Please send tax exemption certificates to taxcert@g-w.com.

BDL Bundle
BSK BrightSpace Packet
BSL BrightSpace License
CCL Common Cartridge License
CCK Common Cartridge Packet
CUR Curriculum Center
EBI Ebook Instructor
EBS Ebook Student
LM Lab Manual
OG Observation Guide
OIR Online Instructor Resource
OLS Online Learning Suite
OSC Online Student Center
OT Online Textbook
PP PowerPoint
RCD Instructor's Resource CD
SDG Software Design Guide
SG Study Guide
SHP Shop Manual
TAW Teacher's Annotated Workbook
TE Teacher's Edition
TSE Exam View Test Software
TXT Textbook
WB Workbook

QT15015360

STATEMENT OF WORK

FOR

LOWER DAUPHIN SCHOOL DISTRICT

291 E. Main Street
Hummelstown, PA 17036

TO PROVIDE

AUTOPILOT, SHAREPOINT, & ONEDRIVE DEPLOYMENT

PERFORMED BY:

Global Data Consultants, LLC
1144 Kennebec Drive
Chambersburg, PA 17201
(717) 262-2080 Phone
(717) 262-2082 Fax

Effective Date: 6/25/2026

SOW #: 20260622001

Statement of Work for Information Technology Services

I. SCOPE OF SERVICES

This section describes the Services that Global Data Consultants LLC (GDC) will provide under the terms of the GDC Information Technology Services Agreement (ITSA) and this Statement of Work (SOW).

Lower Dauphin School District (Customer) has selected GDC to perform this professional services project for upgrades to Customer's computer infrastructure allowing their users to be more productive and providing room for growth.

Customer has identified goals to continue growth in its operations as well as ongoing requirements for new functional capabilities. The organization, among other goals, would like to:

- Implement Autopilot, migrate shared data to SharePoint Online, migrate home directories to OneDrive, and decommission the legacy file server

The details of the Services to be provided are described in this section. These Services will be provided at the following site(s) (Location(s)):

291 E. Main Street
Hummelstown, PA 17036

For the listed project, GDC will:

- Provide the skills and expertise to complete the tasks in a timely manner
- Ensure that the knowledge transfer requested by Customer takes place

Project Description

The following table describes the tasks GDC will perform to complete this project:

Summary	Description
Pre-Installation Meeting	GDC will conduct a pre-installation meeting with the Customer, the GDC project manager, and the assigned resource to review the project timeline and address any questions.
Autopilot Implementation	GDC will work with the Customer to implement Autopilot to allow for quick imaging of devices.
SharePoint Migration	GDC will work with the Customer to migrate shared data to SharePoint Online while maintaining proper access permissions throughout the migration.
OneDrive Migration	GDC will work with the Customer to migrate home directories to OneDrive.
File Server Decommission	GDC will work with the Customer to decommission the file server from the environment.
Post-Installation Documentation	GDC will provide the Customer with documentation outlining the changes made to the Customer's environment during the project.
Project Completion	GDC will ensure all project deliverables have been completed prior to closing the project. Follow-up support will be provided through time and materials or managed services agreements.

II. PROJECT COMMUNICATION AND CHANGE MANAGEMENT

In an effort to standardize and streamline communications, GDC asks that, during the course of this project, Customer channels all technical concerns and communications to their GDC Technical Point-of-Contact (POC) which will be identified at the execution of this SOW. The GDC Technical POC will send a 'project-close' email to Customer confirming the completion of the project deliverables. After the project is completed, Customer should contact the GDC Helpdesk for all technical issues, requests, and concerns. All account or sales related communications should be routed to the Sales POC.

Over the course of this SOW, there may be additional requests or concerns that change the scope of this SOW. GDC asks that a Change Request Form be completed for any item that changes within the scope of services listed above. Please see Appendix A for a sample Change Request Form.

III. CHARGES

The total cost for professional services will be **$19,125.00**. Professional services will be invoiced at the completion of the project. Payment is due as specified on the invoice.

Agreed to:		***Agreed to:***	
Lower Dauphin School District		**Global Data Consultants, LLC**	
_____			
Robert P. Hill, Jr., Board President			
_____	_____	_____	_____
Carron K. Wolf, Board Secretary	***Date***	***Ty Ensminger***	***Date***

This SOW is valid for 30 days from the Effective Date unless both parties mutually agree to extend the acceptance period.

Appendix A

GDC
Technology You Can Trust.

PROJECT CHANGE REQUEST FORM

Client: **Date:**

SOW#:

Prepared by:

1. Requestor Information

Area of Change:

Scope [ ] **Schedule [ ]** **Cost [ ]** **Hardware/Infrastructure [ ]**

NOTE: If additional hardware is required, a separate quote will be presented and referenced below.

Proposed Change Description and References:

2. Requirements for Proposed Change

Additional Requirements to this SOW:		***Cost***
Professional Services		
Totals		

3. Project Change Request Approval

Client	***Date***		***Date***

The signatures above indicate an understanding of the purpose and content of this document by those signing it. By signing this document, they agree to this as the formal Project Change Request Form.

SAMPLE

ParentNotices

ParentNotices Subscription - Annual Renewal: **9/30/2026**

Subject: ParentNotices Renewal Notification

Dear, Charlie Trovato

Thank you for choosing ParentNotices! Pathwise continues to make parent and family engagement and compliance easier for schools and families! Your ParentNotices subscription is renewing on 9/30/2026.

All updates to the Parent Notification Collections are included in your annual subscription.

Every year, you save thousands of dollars in translation and hosting costs with your ParentNotices subscription:

- Notices written by experts in education programs
- Professionally translated
- Timely updates after federal guidance changes in requirements
- Evidence of implementation during state & federal audits
- Unlimited, district-wide access

If you elect to terminate this agreement, for any reason, per the binding Terms of Use **that your district agreed to upon providing an initial purchase order, we must receive your official signed, written notice no later than thirty (30) days prior to the expiration of the Initial Term or any Automatic Renewal Term. Payment will be required in full on/or before your subscription due date.**

Thank you for choosing ParentNotices for your parent communication needs! Please review and complete the information on the page(s) below.

Sincerely,

Jamie Osgoodby
Senior Account Manager
TransACT Communications, LLC
19217 36th Ave. W, Suite 213, Lynnwood, WA 98036
425-977-2115 | 425-776-3377
jamie.osgoodby@pathwisek12.com | www.parentnotices.com

TransACT® and Confidence in Acton® are registered trademarks of TransACT Communications, LLC. All Rights Reserved. https://pathwisek12.com/terms-of-use/

ParentNotices

Renewal Notice

To	TransAct Communications, LLC ATTN: Business Services FAX: (425) 776-3377	Date: 03 / 04 / 2026 Due Date: 9/30/2026 TransACT Tax ID Number: 47-5313048	

Annual Subscription Renewal Form

Compliance AND Translation e-Library

Please complete this form to renew your subscription. **This is not an invoice.**

- Complete page 2 of this form (eSignature, Date, and Purchase Order number)
- Once completed, click "Done" at the bottom of the page to submit your renewal
- Once submitted, you will receive a pop-up, confirming successful submission and be given the option to download the renewal notification for your records
- You can also download and send the completed renewal letter form and scanned PO to accounting@transact.com

Product	Renewal Price
ParentNotices Collection ESSA Compliance Collection + General Education Collection	$5,465.00

Total **$5,465.00**

Plus Sales Tax As Applicable - TBD

Name: Charles Trovato	Title: Director of Curriculum	
District: Lower Dauphin School District		
Address: 291 E. Main Street		
City: Hummelstown	State: PA	Zip: 17036

TransACT® and Confidence in Acton® are registered trademarks of TransACT Communications, LLC. All Rights Reserved. https://pathwisek12.com/terms-of-use/

ParentNotices

Signature:_____ Date: July 13, 2026

Robert P. Hill, Jr., Board President / Carron K. Wolf, Board Secretary

Purchase Order Number:

TransACT® and Confidence in Acton® are registered trademarks of TransACT Communications, LLC. All Rights Reserved. https://pathwisek12.com/terms-of-use/

Lower Dauphin School: Eduplanet21 Curriculum Planner Renewal 26-27

FROM
Jac Colosimo
Eduplanet21
5020 Ritter Road
Suite 204
Mechanicsburg, PA 17055
www.eduplanet21.com

PHONE
717-884-9900

FOR
Lower Dauphin School District

TO
Charlie Trovato

QUOTE NUMBER
2298

DATE
June 17, 2026

EXPIRY DATE
July 11, 2026 at 10:00 AM

Hi Charlie,

On behalf of everyone at Eduplanet21 I'd like to say thanks for giving us the opportunity to work with you, and for your continued use of Curriculum Planner.

Please see below your proposed contract renewal for the upcoming school year. The pricing reflects any current price changes for our software and services, and any proposed recommendations.

You can adjust or modify this quote as needed, or please feel free to schedule a time with me and we can work on it together.

If the quote is acceptable, please just click the accept link and you will be invoiced on your contract renewal date. If a PO is required, please just let us know or send it to accounting@eduplanet21.com. If you have any questions or concerns, please do not hesitate to let us know.

Thank you for your time, and I look forward to working with you!

Jac Colosimo
Sales Renewal Specialist

Curriculum Planner Suite

Our Enterprise Curriculum Management Software Platform, consisting of the components needed to to design, manage, and analyze your school district's curriculum documents. Below are the modules being proposed for you contract.

Curriculum Blueprint (Tier 2) 3,000-5,999 Students District Wide	x 1
Course Planner (Renewal) Course Planner is the "core" of our platform necessary for all users accessing any component of our solution. It guides users through building the foundation of their courses including a course description, units to be designed, and goals for a course. It is also needed to publish a Curriculum Blueprint.	x 298
Unit Planner (Renewal) - Custom Template Unit Planner offers a standardized template for creating, organizing, and analyzing units of study. Administrators can select from a range of templates and personalize them to align with the specific requirements of your school or district.	x 298

Unit Planner - Course Planner View Only Access View only access to our Unit Planner and Course Planner modules. Users can view and make comments, but cannot edit or change the courses or units.	x 5

Professional Learning Add Ons - Institute Builder and PLUS Content

Build your own Institues and Learning Paths, and / or add on our content

Institute - Learning Path Builder - Required for PLUS Access Software to Design and Create your own Institutes and Learning Paths	x 3 100% discount
PLUS Professional Learning Content Bundle (Renewal) Access to all our Professional Learning Institutes and Content - includes UbD, Curriculum Storyboarding, Differentiation, and Habits of Mind. Use Institute Builder to customize these Learning Paths	x 3 100% discount

Services

Annual Customer Success Services Includes services with our customer success team such as planning, annual "Touchpoints" your Access to our Knowledge Base, Customer Care services.	x 1

Discount	-60.00
Subtotal	25,359.00
Total USD	**$25,359.00**

Contract Dates

Contract in effect from 7/1/26 to 6/30/27

Contract Assumptions

Upon acceptance of this quote, you are agreeing to the following general contract terms and conditions:

- This quote outlines the first year of your annual subscription
- This quote includes an annual software subscription and the necessary services to configure and support our
Curriculum Planner platform.
- Payment for your annual subscription is due 30 days after receipt of invoice
- Addiional services included within this proposal may not part of your annual subscription.
- Additional services that may be necessary for custom curriculum template requirements, unit transfer, may not
be included within this proposal and will be quoted separately
- Customer will be responsible for managing users within your site using our system admin tools.
- Customer has the option to create and distribute content to users within your site at your discretion using our
content development and distribution tools (Institute Builder).
- Customer is responsible for ensuring that you have apropriate rights for any personal content you add, develop,
and distribute to your users through Institute Builder.
- The annual subscription includes all necessary software hosting requirements.
- The annual subscription will include all new software updates as they are released.
- The annual software subscription will allow access to the software components as identified within the price quote
above.
- Customer site will be "custom branded" for customer organization.
- State and National standards are updated regularly in our platform, however any additional "custom" standards
(site specific mission elements and other non-standard curriculum) can be loaded by the customer at an agreed
upon price based on scope of work
- Technical support is included as part of your annual subscription under the following guidelines:
Eduplanet21 Customer Care process
24 x 7 support via Email - customercare@eduplanet21.com
Virtual Response within two (2) hours
- Any services provided by Eduplanet21 to help create content will be considered "work for hire," and the content
will be owned by the customer.
- Assignment: We may assign this Agreement to an Affiliate without the prior written consent of the Company.
- Virtual training services and sessions will be provided at a mutually agreed upon times
- Annual Customer Success services are preferred to be delivered between the hours of 8am and
8pm EST
- Data Security. In order to protect customer confidential information, Eduplanet21 shall maintain appropriate
standard security measures with respect to the confidential information including without limitation, technical,
physical and organizational controls, and shall maintain the confidentiality, integrity and availability thereto, in the
same manner and with the same level and degree of care from and after the separation as it

has been providing
with respect to the services prior to the separation.
- A formal Master License agreement can be submitted and executed upon customer request

_____ 7/13/2026	_____ 7/13/2026
Robert P. Hill, Jr., Board President	Carron K. Wolf, Board Secretary

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-786030-1
PQ #:	PQ 260629-545512
Date:	6/29/2026
Expires On:	8/28/2026
Delivery Service Level:	Standard

Customer Contact Information
Charlie Trovato
Lower Dauphin School District
(717) 566-5313
ctrovato@ldsd.org

Amplify Contact Information
Keenan Zambelli
Account Executive
267-268-1749
kzambelli@amplify.com

GRADE K

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science GK Life Science Kit: Needs of Plants and Animals	978-1-64089-526-3	2.00	$895.00	$0.00	$1,790.00
Amplify Science GK Student Investigation NB: Needs of Plants and Animals - 1yr (2026-2027)	978-1-94322-892-8	40.00	$2.99	$0.00	$119.60
TOTAL				$0.00	$1,909.60

GRADE 1

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G1 Life Science Kit: Animal and Plant Defenses	978-1-64089-528-7	1.00	$750.00	$0.00	$750.00
Amplify Science G1 Student Investigation NB: Animal and Plant Defenses - 1yr (2026-2027)	978-1-94519-276-0	20.00	$2.99	$0.00	$59.80
TOTAL				$0.00	$809.80

GRADE 2

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G2 Physical Science Kit: Properties of Materials	978-1-64089-517-1	2.00	$925.00	$0.00	$1,850.00

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G2 Student Investigation NB: Properties of Materials - 1yr (2026-2027)	978-1-94322-877-5	40.00	$3.99	$0.00	$159.60
TOTAL				$0.00	$2,009.60

GRADE 3

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G3 Earth Science Kit: Weather and Climate	978-1-64089-532-4	3.00	$1,150.00	$0.00	$3,450.00
Amplify Science G3 Student Investigation NB: Weather and Climate - 1yr (2026-2027)	978-1-94519-290-6	60.00	$3.99	$0.00	$239.40
TOTAL				$0.00	$3,689.40

GRADE 4

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G4 Earth Science Kit: Earth's Features	978-1-64089-535-5	3.00	$675.00	$0.00	$2,025.00
Amplify Science G4 Student Investigation NB: Earth's Features - 1yr (2026-2027)	978-1-94519-286-9	110.00	$3.99	$0.00	$438.90
TOTAL				$0.00	$2,463.90

GRADE 5

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G5 Physical Science Kit: Modeling Matter	978-1-64089-521-8	2.00	$850.00	$0.00	$1,700.00
Amplify Science G5 Student Investigation NB: Modeling Matter - 1yr (2026-2027)	978-1-94322-878-2	80.00	$3.99	$0.00	$319.20
TOTAL				$0.00	$2,019.20

Please refer to Product Description section below for more detail.

Shipping & Handling

SHIPPING AND HANDLING	DELIVERY SERVICE LEVEL	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	Standard	$1,548.18	$0.00	$1,548.18

TOTAL DISCOUNT	$0.00
GRAND TOTAL	$14,449.68

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2026 until 06/30/2027.
- Professional Development (PD) Services:
  - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
  - For purchases on or after 1/1/26, please visit http://amplify.com/pd-expirationterms for information about the term for PD Services and when they expire, unless otherwise outlined herein.
- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Product Descriptions

GRADE K

PRODUCT	DESCRIPTION
Amplify Science GK Life Science Kit: Needs of Plants and Animals	Includes two sets of consumable materials for 36 students, 18 copies of each student book (90 total), one copy of each big book (5 total), and one Needs of Plants and Animals Investigation Notebook. The student/big book titles for this unit are A Plant in the Desert, Above and Below, Handbook of Plants, Investigating Monarchs, and Science Walk.

PRODUCT	DESCRIPTION
Amplify Science GK Student Investigation NB: Needs of Plants and Animals	Student Investigation Notebook for the Amplify Science GK Life Science: Needs of Plants and Animals unit.

GRADE 1

PRODUCT	DESCRIPTION
Amplify Science G1 Life Science Kit: Animal and Plant Defenses	Includes two sets of consumable materials for 36 students, 18 copies of each student book (90 total), one copy of each big book (5 total), and one Animal and Plant Defenses Investigation Notebook. The student/big book titles for this unit are Frog Models, Parents and Offspring, Spikes, Spines, and Shells: A Handbook of Defenses, Tortoise Parts, and Whose Lunch Is This?
Amplify Science G1 Student Investigation NB: Animal and Plant Defenses	Student Investigation Notebook for the Amplify Science G1 Life Science: Animal and Plant Defenses unit.

GRADE 2

PRODUCT	DESCRIPTION
Amplify Science G2 Physical Science Kit: Properties of Materials	Includes two sets of consumable materials for 36 students, 18 copies of each student book (90 total), and one Properties of Materials Investigation Notebook. The student book titles for this unit are Can You Change It Back?, Handbook of Interesting Ingredients, Jelly Bean Engineer, Jess Makes Hair Gel, and What if Rainboots Were Made of Paper?
Amplify Science G2 Student Investigation NB: Properties of Materials	Student Investigation Notebook for the Amplify Science G2 Physical Science: Properties of Materials unit.

GRADE 3

PRODUCT	DESCRIPTION
Amplify Science G3 Earth Science Kit: Weather and Climate	Includes two sets of consumable materials for 36 students, 18 copies of each student book (90 total), and one Weather and Climate Investigation Notebook. The student book titles for this unit are Dangerous Weather Ahead, Seeing the World Through Numbers, Sky Notebook, World Weather Handbook, and What's Going On with the Weather?
Amplify Science G3 Student Investigation NB: Weather and Climate	Student Investigation Notebook for the Amplify Science G3 Earth Science: Weather and Climate unit.

GRADE 4

PRODUCT	DESCRIPTION
Amplify Science G4 Earth Science Kit: Earth's Features	Includes two sets of consumable materials for 36 students, 18 copies of each student book (90 total), and one Earth's Features Investigation Notebook. The student book titles for this unit are Arguing to Solve a Mystery, Clues from the Past, Fossil Hunter's Handbook, Rocky Wonders, and Through the Eyes of a Geologist.

PRODUCT	DESCRIPTION
Amplify Science G4 Student Investigation NB: Earth's Features	Student Investigation Notebook for the Amplify Science G4 Earth Science: Earth's Features unit.

GRADE 5

PRODUCT	DESCRIPTION
Amplify Science G5 Physical Science Kit: Modeling Matter	Includes two sets of consumable materials for 36 students, 18 copies of each student book (90 total), and one Modeling Matter Investigation Notebook. The student book titles for this unit are Made of Matter, Break it Down, Science You Can't See, Solving Dissolving, and Food Scientist's Handbook.
Amplify Science G5 Student Investigation NB: Modeling Matter	Student Investigation Notebook for the Amplify Science G5 Physical Science: Modeling Matter unit.

How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest), **Credit Cards**, **ACH/Wire**, and **Checks**.

Visit amplify.com/ordering-support for ordering instructions.

Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: amplify.com/ordering-support))

Submit your signed purchase order using any method below:

- **Online:** service.amplify.com/submit-a-po
- **Email:** IncomingPO@amplify.com
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

Option 2: Pay in Advance

- **Credit Card:** Visit service.amplify.com/make-a-payment
- **ACH/Wire:** Visit service.amplify.com/make-a-payment for Amplify banking details
- **Check:**

  Amplify Education, Inc.
  P.O. Box 392294
  Pittsburgh, PA 15251-9294

Note: To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to accountsreceivable@amplify.com. If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

Important: Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable (together, the "Agreement"), constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.

2. Agreement Acceptance. This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's Acceptable Use Policy available at amplify.com/acceptable-use ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.

3. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K–12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

4. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at https://amplify.com/amplify-program-usage-guidelines/ and additional guidelines may be detailed in materials associated with the Product the Customer is accessing. Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer

software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

5. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice.

6. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

7. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

8. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

9. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

10. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer Privacy Policy at amplify.com/customer-privacy ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at amplify.com/privacy-security aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the Privacy Policy available to the parents or guardians of users who are under the age of 13.

11. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by

Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at amplify.com/customer-requirements.

12. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

13. Limitation of Liability. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED SCHOOL USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS BY AN AUTHORIZED SCHOOL USER THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

14. Termination. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15.
Miscellaneous. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state's, commonwealth's, or territory's choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under

this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

_____ 7/13/2026	_____ 7/13/2026
Robert P. Hill, Jr., Board President	Carron K. Wolf, Board Secretary

Head Office
Multi-Health Systems Inc.
3770 Victoria Park Ave
Toronto, ON, Canada M2H 3M6

P.O. Box 950
North Tonawanda, NY 14120-0950

QUOTE

Quote Date
2026-06-30

Account ID
A0000030829

Payment Terms
Net 30

Quote Number
QUO-684828-X1R2S5

Contact ID
Charlie Trovato

Bill To
Lower Dauphin School District
Lower Dauphin School District
291 E. Main Street Administration Center
Hummelstown, PA 17036
US

Ship To
Lower Dauphin School District
Lower Dauphin School District
291 E. Main Street Administration Center
Hummelstown, PA 17036
US

Item Number	Description	Quantity	Unit of Measure	Unit Price excl. Tax	Line Amount excl. Tax
NGAT003	Naglieri General Ability Tests Access to 3 Naglieri General Ability Tests	260	EACH	US$13.50	US$3,510.00

Sub Total	USD$3,510.00
Discount	USD$0.00
Shipping	USD$0.00
Sales Tax	USD$0.00
Total USD$	**USD$3,510.00**

Description:
Account Holder - Charlie Trovato
Account Holder Email - ctrovato@ldsd.org

Account # - A0000030829

NGAT003 - 260 students will take all 3 Naglieri General Ability Tests (V,NV,Q)

Once purchased, these uses will remain active for 12 months.

*Payment Terms shown are reflective of the date this record was issued and may not reflect changes made after this date. To clarify your current Payment Terms and Credit status please contact MHS customer service.

This Quote expires in 60 Days or on December 30, 2026

Paying by credit card just got easier. You can now add your own reference number at checkout that will appear on your receipt.

Thank you for your business. If you have any questions or concerns, please contact us at:
US: 1.800.456.3003
CAN: 1.800.268.6011
INTL: +1.416.492.2627
Email: customerservice@mhs.com

Click here to review our Terms and Conditions of Sale and Use.

Join our email list to get expert insights, information, and resources from MHS.
Visit us at https://mhs.com/emaildivision/ to subscribe.

_____ 7/13/2026
Robert P. Hill, Jr., Board President

_____ 7/13/2026
Carron K. Wolf, Board Secretary

BUILDING CONFIDENCE IN YOUNG READERS

"Read and Write for Your Furry Best Friend Campaign"

Lower Dauphin School District Summer Reading Academy

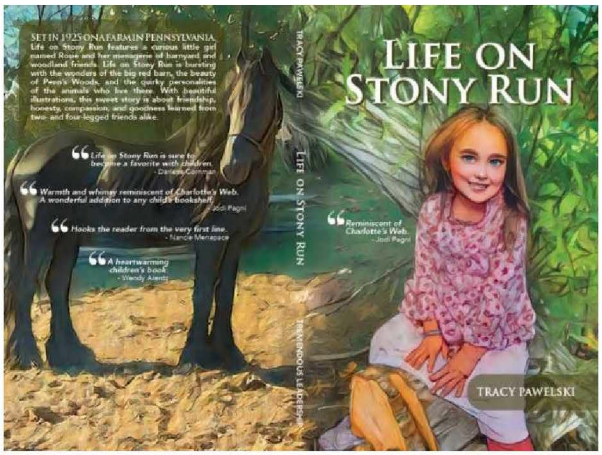
with Tracy Pawelski, Children's Author

This proposal outlines three age-appropriate workshops to build confidence in young readers attending the Lower Dauphin School District's *Summer Reading Academy*. The workshops will encourage reading and writing with a four-legged component - furry and fluffy best friends! The workshop for the youngest children with feature storytelling to fluffies that they bring to school while two separate workshops for the older children will focus on writing their own stories. Copies of a newly-released chapter book by Tracy Pawelski, *Life on Stony Run*, will be used to demonstrate the key elements of storytelling and writing.

Why a "Read and Write for Your Furry Best Friend" campaign? Because our four-legged friends – whether furry or fluffy – make for an attentive, willing and non-judgmental audience! The benefits of reading aloud to animals are well-documented: https://www.scholastic.com/parents/books-and-reading/raise-a-reader-blog/4-ways-reading-aloud-to-animals-can-help-build-your-childs.html

There's no time to waste. In January 2025, the WSJ reported that only 60% of 4th graders are currently reading at basic or better reading levels—near record lows. "Worsening reading skills have potentially wide-ranging consequences. Test scores have been linked to the economic success of both the nation and individuals."

Tracy Pawelski, author, adventure traveler, and community leader believes that an early love of reading sets the tone for a lifetime of literacy on every level. Her new book for grade-schoolers, *Life on Stony Run*, is set in 1925 on a farm in Central Pennsylvania. The story features a curious 8-year-old named Rosie and her menagerie of barnyard and woodland friends. *Life on Stony Run* is bursting with the wonders of the big red barn, the beauty of Penn's Woods, and the quirky personalities of the animals who live there. Described as "reminiscent of *Charlotte's Web*," this story is about friendship, honesty, compassion, and goodness learned from two- and four-legged friends alike.



Tracy Pawelski Author

Life on Stony Run • One Woman's Camino • One Woman in the Himalayas

tracypawelski.com • 717.226.5381 • LinkedIn • Instagram • Facebook

WORKSHOP 1: Grades K-1
"STORYTELLING AND STUFFIES"

1. 45-60 minutes in length. (No powerpoint. Set up will be more like a storytime.)
2. Have the kids bring a favorite stuffed animal to class.
3. There will be three different activities to keep the kids interested:
    i. Introductions - Who did you bring to class today? Introduce each other and our stuffies. (10 minutes)
    ii. Storytime - Tracy will read Chapter One from *Life on Stony Run*. The class will discuss setting, dialogue, and characters. (15 minutes)
    iii. Tell a story about your stuffie - Kids will be prompted with questions: What's happening to your stuffie in your story? Where does it take place? Kids will be asked to draw a picture describing their story. (20 minutes)
4. The workshop will end with photos of the kids, the author, their artwork, and stuffies (or some combination thereof.) Tracy will bring her farm-related props for photos as well.
5. Homework: Show your parents your artwork and tell them about your stuffie's story.

WORKSHOP 2: Grades 2-3
"WRITE A STORY ABOUT YOUR PET OR STUFFIE"

1. 90 minutes in length using a powerpoint to guide the discussion. (Desks will be important.)
2. Have the kids bring a favorite stuffed animal to class.
3. Distribute the *Life on Stony Run* discussion guide that will help the kids write their own story featuring their pet or stuffie. Kids will be asked to write down their ideas on each page.
4. At the end of the workshop, take photos of the kids, the author, and their stuffies. Tracy will bring her farm-related props for photos as well.
5. Homework: Ask the kids to compile their ideas into a written story for discussion at class the next day.

Tracy Pawelski Author
Life on Stony Run • One Woman's Camino • One Woman in the Himalayas
tracypawelski.com • 717.226.5381 • LinkedIn • Instagram • Facebook

WORKSHOP 3: Grades 4-5
"WRITE THAT BOOK!"

1. 90 minutes in length using a powerpoint to guide the discussion. (Desks will be important.)
2. Distribute the *Life on Stony Run* discussion guide that will help the kids write their own story. Kids will be asked to write down their ideas on each page. The prompts and discussion are more sophisticated than those used with the younger kids.
3. At the end of the workshop, take photos of the kids, the author, any illustrations, and signed copies of *Life on Stony Run* to take home. Tracy will bring her farm-related props for photos as well. We can discuss if this age group is too old to bring stuffed animals to school. If so, I have a few farm friends that they can pass around.
4. Homework: Ask the kids to compile their ideas into a written story for discussion at class the next day and, if they don't bring stuffed animals to class, take a photo with their furry or fluffy best friend.

PROPOSAL:

100 signed copies of Life on Stony Run - $15/book = $1,500
Three age-appropriate workshops with the author for ages K-5 = $1,500

_____

Total: $3,000

Tracy Pawelski Author
Life on Stony Run • One Woman's Camino • One Woman in the Himalayas
tracypawelski.com • 717.226.5381 • LinkedIn • Instagram • Facebook

Thinking ahead for next year: Let's add a social media and press relations component!

Call to Action

- "Read to your furry best friend (furry or fluffy) for 15 minutes a day, snap a photo, and share it to win!"
- Ensure the campaign is inclusive of kids without live pets by emphasizing that "Stuffies love stories too!".
- Consider making the campaign district-wide, but make it a centerpiece for the Summer Reading Academy.

Social Media Campaign

- Use the Lower Dauphin School District FB page to feature the contest.
- Include permission forms for parents/guardians.
- Create hashtags: #LowerDauphinReads, #ReadingBuddies, #WritingBuddies

Contest Categories: We can have dog, cat and "other" animal contest categories that highlight:

"Best Four-Legged Listener"
"Most Unusual Pet Listener"
"All Ears – Biggest Ears on Pets"
"Funniest Moment While Reading to Your Pet"
"Biggest Number of Pet Listeners"

Weekly Challenges: "Non-Fiction Friday" (reading animal facts) or "Tales for Tails" (reading a story about the specific animal they are with). Include photos of favorite places to read – inside, outside on the porch, in a hammock!

Press Relations

Tracy will draft and distribute a press release (for approval) publicizing the innovative approach taken by Lower Dauphin School District and invite the media to an Awards Ceremony with teachers, kids, and pet/stuffie appearances. Suggest incorporating the awards into your end-of-academy graduation.

Summer Academy Press Event with Teachers and Parents

Announce the top participants from the social media campaign. Award books as prizes. All kids would receive a "Reading Buddy Certificate".

PROPOSAL:

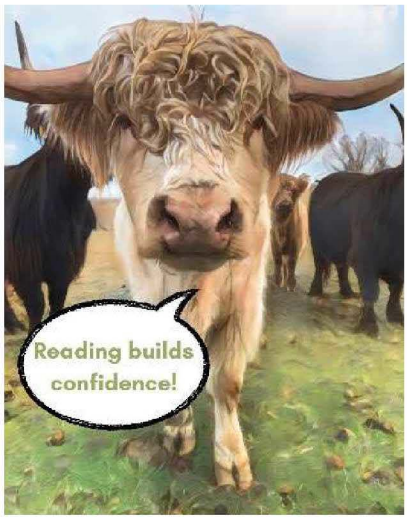
100 signed copies of *Life on Stony Run* - $15/book = $1,500
Three age-appropriate Summer Academy workshops with the author for ages K-5 = $1,500
Social media campaign, press relations and event coordination = $2,000

_____

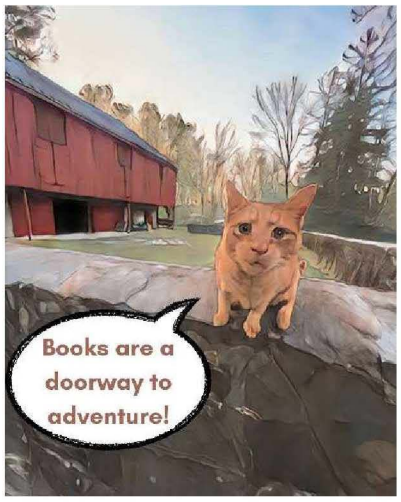
Total - $5,000

Tracy Pawelski Author
Life on Stony Run • One Woman's Camino • One Woman in the Himalayas
tracypawelski.com • 717.226.5381 • LinkedIn • Instagram • Facebook

Praise for *Life on Stony Run* from readers:



"*Life on Stony Run* is a heartwarming children's book about friendship, honesty, and responsibility. Through Rosie's journey, readers learn valuable lessons about trust, the importance of owning up to mistakes, and what it means to be a true friend. This story will resonate with school-aged children, offering many opportunities for discussion. A great tool for parents, teachers, and caregivers to explore important life lessons." Wendy Arentz, grade school reading specialist



"*Life on Stony Run* is a charming children's book that beautifully captures the essence of rural Pennsylvania. Inspired by stories passed down through generations, the interactions of Rosie and the animals around her bring a warmth and whimsy to the story reminiscent of *Charlotte's Web*. Beyond its sweet storytelling, *Life on Stony Run* carries important values and a deep appreciation for nature and the simple joys of farm life making this book not only enjoyable to read, but also meaningful for its audience. It's a wonderful addition to any child's bookshelf, perfect for reading aloud and sharing across generations." Jodi Pagni, grade school teacher

"I am a grandmother, and although my grandchildren are grown, I've read many children's books. *Life on Stony Run* is sure to become a favorite with children. The illustrations are lovely and the animals' conversations are great! I am impressed with the life lessons you are teaching through your characters' experiences." Darlene Cornman

Tracy Pawelski Author
Life on Stony Run • One Woman's Camino • One Woman in the Himalayas
tracypawelski.com • 717.226.5381 • LinkedIn • Instagram • Facebook

About Tracy Pawelski

Professionally, Tracy Pawelski has extensive experience in strategic communications and reputation management. She is the former spokeswoman for Giant Food Stores and Ahold USA where she led the U.S. team responsible for media relations and community engagement. She has worked for Governors, Congressmen and in the Executive Office of the President in Washington, D.C.

Today, Tracy serves as a local elected official in York County and teaches skiing at Roundtop Mountain Resort.

Throughout her career, she has balanced working in national politics and for corporate giants with her family, community leadership, and outside interests, including adventure travel and long walks around the world.

Tracy is a published author of two memoirs about challenges and rewards of long-distance walking. In ***One Woman's Camino***, Tracy captured the hearts of readers with a mother-daughter adventure about walking 500 miles across Spain on El Camino de Santiago and the lessons that come from a journey of self-discovery. In ***One Woman in the Himalayas***, we find Tracy on Nepal's famed Annapurna Circuit. When red flags start to appear on her high-altitude trek, Tracy brings readers along on a raw and wild ride.

In May 2025, Tracy will publish her third book, a children's book called ***Life on Stony Run***. Set in 1925 on a farm in rural Pennsylvania, ***Life on Stony Run*** features a curious little girl named Rosie and her menagerie of barnyard and woodland friends. With beautiful illustrations, this sweet story is about friendship, honesty, compassion, and goodness learned from two- and four-legged friends alike.

Infused throughout all three books and her speaking engagements, Tracy emphasizes the importance of adventure, building community, being curious about the world, and believing in yourself. These messages have helped many others step onto a path authentically their own.

_____ 7/13/2026 _____ 7/13/2026

Robert P. Hill, Jr., Board President Carron K. Wolf, Board Secretary

EXTERNSHIP AFFILIATION AGREEMENT
PENN STATE HARRISBURG
COMMUNICATION SCIENCES AND DISORDERS
PROGRAM

THIS AGREEMENT is made, effective the date of last signature below, by and between **THE PENNSYLVANIA STATE UNIVERSITY,** a state-related institution and instrumentality of the Commonwealth of Pennsylvania subject to the Pennsylvania nonprofit corporation laws, with a principal place of business at 201 Old Main, University Park, PA, on behalf of its Penn State Harrisburg campus, (hereinafter referred to as "University"), and Lower Dauphin School District, (hereinafter "Affiliate"). The parties intend to be legally bound to the following terms:

DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

a. *Selection of Candidates.* The University shall be responsible for the selection of qualified candidates to participate in field experiences or student externships. Selected candidates must have the appropriate educational background and skills consistent with the agreed upon required educational experience with the Affiliate.

b. *Education of Candidates.* The University shall assume full responsibility for the classroom and classroom education of its candidates. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading and graduation.

c. *Submission of Candidates.* The University shall submit the names of the candidates to the Affiliate or a designated representative at least two weeks prior to the field experience or student externship.

d. *Background Checks.* The University acknowledges that placement of each candidate at the Affiliate may be contingent upon the provision of background check information dated less than one year prior to the commencement of the clinical education placement. All candidates will obtain a minimum of the following three (3) criminal clearances as required by PA Clearance/Background Checks: PA Criminal History (Act 34); FBI (Act 114); and PA Child Abuse Clearance (Act 151), as well as evidence of a negative result from a Valid Tuberculosis (TB) test. The Affiliate may exclude a candidate from participation for failure to obtain such certifications. .

e. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the candidate of their own responsibilities under this Agreement. The candidate shall be advised of their obligations to abide by the policies and procedures of the Affiliate, and should any candidate fail to abide by any policy and/or procedure, they may be expelled from the program.

f. *Professional Liability Insurance.* Candidates shall be responsible for procuring and maintaining professional liability insurance at their own expense. The policy must provide a minimum of $1,0000,000.00 in coverage and must remain in effect for the duration of the field experience or student externship.

g. *Supervision and Support of Candidates.* The University will provide faculty supervision for each candidate throughout the placement. The supervisor will make contact with the candidate and the Affiliate in accordance with CAA Guidelines to monitor the candidate's performance and suitability of the placement.

h. *Removal of Candidates.* The University reserves the right to remove a candidate from a field experience or student externship.

i. *Student Requirements.* The University will inform participating students that they are required, as a condition of their participation in the program, to complete an agreement with the Field Supervisor outlining their respective responsibilities during the placement, in substantially the same form as set forth in Appendix "A" attached hereto.

DUTIES AND RESPONSIBILITIES OF THE AFFILIATE

a. *Establishment of Field Experiences or Student Externship.* The Affiliate authorizes the use of its facilities as agreed upon by the Affiliate and the University as a field experience or student externship. This experience is for candidates enrolled in the University's MS Speech-Language Pathology program, and this field experience or student externship is required and authorized by law.

b. *Policies of the Affiliate.* The University will review with each candidate, prior to the placement, any and all applicable policies, codes or confidentiality issues related to the experience. The Affiliate will provide the University with all the applicable information at least two weeks in advance of the student's participation.

c. *Administration.* The Affiliate will have sole authority and control over all aspects of its therapy services. The Affiliate will be responsible for and retain control over the organization and operation of its programs.

d. *Removal of Noncompliant Candidate.* The Affiliate shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the Affiliate should immediately contact the Director of Clinical Education at Penn State Harrisburg.

e. *Designation of Representative.* The Affiliate shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University to discuss, plan, and evaluate the experience of the candidate(s).

f. *Mentoring of Candidates.* In accordance with CAA guidelines and standards, the Affiliate shall provide an ASHA certified and PA State licensed speech-language pathologist who will mentor the candidates and guide their experiences throughout the placement.

g. *Reporting of Student Progress.* The Affiliate shall provide all reasonable information requested by the University on a candidate's clinical performance. If there are any evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the supervising speech-language pathologist(s).

h. *Student Records.* The Affiliate shall protect the confidentiality of candidates' records as dictated by the family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the candidate unless required to do so by law or as dictated by the terms of this Agreement.

i. *Fieldwork Supervisor Requirements.* The Affiliate will provide a qualified Field Supervisor for each student placement and shall cause the Field Supervisor to enter into an agreement outlining the responsibilities of the Field Supervisor and the student during the placement, in substantially the same form as set forth in Exhibit "A" attached hereto.

MUTUAL TERMS AND CONDITIONS

a. *Number of Participating Students.* The parties will mutually agree upon the number of candidates that shall be assigned to the Affiliate for the field experience or student externship.

b. *Term and Termination of Agreement.* The term of this Agreement shall begin on the effective date and shall continue for a period of one (I) year. Thereafter, this Agreement shall automatically renew for any number of additional one (1) year terms unless otherwise sooner terminated, but in no event shall the total term of the contract exceed five (5) years. The University or the Affiliate may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the Affiliate terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.

c. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 regarding sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972, and other applicable laws, as well as the provisions of the Americans with Disabilities Act.

d. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.

e. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.

f. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.

g. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries, or death to persons, or damages to property, the parties do not waive any defense because of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.

h. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date of last signature below.

THE PENNSYLVANIA STATE UNIVERSITY:

By: _____

Name: Robert P. Hill, Jr.

Title: Board President

Date: July 13, 2026

By: _____

Name: Carron K. Wolf

Title: Board Secretary

Date: July 13, 2026

AFFILIATE:

By: _____

Name: _____

Title: _____

Date: _____

APPENDIX A
PENN STATE HARRISBURG
COMMUNICATION SCIENCES AND DISORDERS PROGRAM

Agreement for Off-Campus Fieldwork

This Agreement, made effective the date of last signature below relates to the following field experience under the Externship Affiliation Agreement between The Pennsylvania State University, on behalf of its Penn State Harrisburg Campus ("University") and _____ ("Affiliate") dated _____:

The field experience of

_____ ("Student") at the following location of Affiliate,

_____ ("Site") to be supervised by

_____ ("Field Supervisor").

The Field Supervisor hereby agrees to the following responsibilities:

1. Provide the Student with a coordinated program of clinical orientation, observation and practicum that is as consistent as possible with the Student's clinical interests, needs, and capabilities, and with the faculty's caseload, space, equipment, staff and client management and policies and procedures.

2. In accordance with CAA guidelines and standards, supervision must be provided by individuals who hold the Certificate of Clinical Competence in the appropriate profession. The amount of direct supervision must be commensurate with the student's knowledge, skills, and experience, must not be less than 25% of the student's total contact with each client/patient, and must take place periodically throughout the practicum.

3. Assume responsibility for having a supervisor on site at all times when the student is performing practicum at the facility. Discuss major goals and expectations for the practicum placement with the student and encourage the student to express his/her own goals and expectations.

4. Provide continual feedback to students throughout the practicum placement, as well as complete formal midterm and end of semester evaluations for submission to the University training program.

5. Sign weekly therapy logs verifying student practicum hours.

6. Provide the training program a copy of the following:
    - Current ASHA membership card
    - State License
    - Certificate(s) verifying completion of a minimum of 2 hours of professional development in clinical instruction/supervision after being awarded ASHA certification (as of 2020)

The Student hereby agrees to the following responsibilities, as outlined in the graduate student manual:

1. To abide by the policies and procedures established by the Affiliate and Site.
2. To obtain, at their own expense, all background and health checks required by the Affiliate.
3. To abide by the assignment schedule as agreed upon by the Site and the University. Tardiness and absences (except in the case of illness or family death) are unacceptable and reason for expulsion from the training program.
4. To submit weekly therapy logs for verification of practicum hours to the off- campus supervisor for his/her signature.
5. To maintain strictest confidentiality on any issues or information relating to the Site and its patients and abide by all HIPAA standards and procedures.
6. To complete an evaluation of the Field Supervisor at the end of the semester for submission to the University training program.
7. To procure and maintain professional liability insurance at their own expense.
8. No remuneration will be provided to Student for any work performed at the Site.

The University will provide a faculty member to act as liaison with the Affiliate and Site. A mutually agreed upon schedule of frequency and manner of contact will be established to ensure an ongoing joint review of the Student's performance and progress.

_____

Student Date

_____

University Liaison Date ASHA #

_____

Field Supervisor Date ASHA #

TOOL SHED OF AMERICA

4294 E. Harrisburg Pike Middletown, PA 17057
717-944-0318
www.toolshedofamerica.com

Item	Model	Qty	Price	Total
8.5 x 20 SE Flat Top Sloped V-Nose 10K(White)	K-SE10220-100	1		10,999.00

Standard Features Per Trailer:

Frame: 6" x 2" Steel Tube
Crossmembers: Formed Steel, 16" On-Center
Tongue: 6" x 2" Steel Tube with Center Drawbar
Integrated Step(s): Interior Recessed
Coupler: 2-5/16" A-Frame
Safety Chains: DOT Compliant
Tongue Jack: 2K Coupler Mounted
Wall Posts: Steel Tube, 16" On-Center
Roof Bows: Steel Tube, 16" On-Center
Front Profile: 30" Sloped V-Nose with 6" Drop
Ramp(s): 400 Series with Assist
Ramp(s): 16" Extension
Side Door: 36" Wide Flush Lock
Side Door: Aluminum Holdback
Vents: Sidewall Airflow
Axle: (2) 5200 lb. Drop Spring Brake
Hubs: Easy Lube
Breakaway: Battery, Switch, and Lanyard
Tires: ST225/75R15D 8-PLY
Wheels: 15", 6-Lug Steel
Wheels: Stainless Center Caps
Exterior Finish: Piedmont .080" Composite Panels
Undercoating: Asphalt Emulsion
Protective Coating(s): BATTLECOAT Polyurea Coating
Exterior Fastening: Screwless Sidewalls
Exterior Trim: 2.7" SCREWLESS Top Extrusion
Exterior Trim: 2.7" SCREWLESS Bottom Extrusion
Exterior Trim: ATP Nose Cap
Exterior Trim: Brite Aluminum Corners
Exterior Trim: Brite Aluminum Rear Hoop
Stone Guard: 24" ATP
Roof: Brawn LightLID Translucent Roof
Interior Walls: Engineered Wood
Interior Trim: Aluminum H-Channel Wall Transitions
Flooring: 3/4" Engineered Wood
Interior Lights: (2) LED
Switches: (1) Dome Light, 12V
Connector Plug: Round 7-pin Blade
Exterior Lights: Full LED, DOT Compliant
Exterior Lights: Integrated Backup/Taillights
Warranty: Limited 3-Year Warranty
Standard Interior Height: 84"

Standard Interior Height	Interior Width	Rear Opening Height	Rear Opening Width
84.00	97.00	80.00	93.50

Selected Options Per Trailer:

Color, White	KUPGEN1567	20	$0.00
Add 18in Extra Height 102" Inside Height	KUPGEN1264	20	$640.00
Torsion Axle Upgrade - (2 x 5200lb Axles)	KUPGEN1582	1	$430.00
Heavy Duty 12in Steel Transition Hinge Cover	KUPGEN1278	1	$145.00
Upgrade to Black Aluminum Wheel Assembly - ST225/75R15, 6 Lug	KUPGEN1015	2	$320.00
Spare 225/75R15 6 Bolt LR D Black Mod Steel Wheel	KUPGEN1026	1	$135.00
Rear Flare with (2) LED Loading Lights (ALUM)	KUPGEN1275	1	$195.00
Upgrade to Flat Front w/ Radius Front Corners	KUPGEN1081	1	$500.00
Discount	DISCOUNT-YT		$-467.20

Total Price 12,897.00

Shipping 500.00

13,397.00

CONTRACT FOR SERVICES

This contract is binding upon ***RSR APPRAISERS AND ANALYSTS***, hereinafter referred to as ***The Appraiser***, and Lower Dauphin School District, hereinafter referred to as ***The Client***.

1. ***The Appraiser*** agrees to provide an appraisal report of the property known as 260 Schoolhouse Road, Middletown, PA 17057. This report will be prepared in accordance with the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation and conformity with the Code of Ethics and Standards of Professional Practice of the Appraisal Institute. The report will

2. ***The Appraiser*** agrees to deliver **one (1)** copy of the report in PDF format to ***The Client*** within four (4) weeks from the date of inspection.

3. Based upon our discussions, the report fee will not exceed **$3,000.** The compensation is in no way contingent upon a value estimate. Client agrees to pay the Appraiser's fees for this engagement within fifteen (15) days of receipt of the report.

4. ***The Client*** shall pay a retainer of **$0.00** to ***The Appraiser***.

5. If ***The Appraiser*** is required to give testimony or to attend any public or private hearing because of having prepared this report, including the initial tax assessment appeal hearing, ***The Client*** agrees to pay ***The Appraiser*** $450.00 per hour for attendance and/or testimony and any preparation required including travel to and from the hearing.

6. In the event that ***The Client*** desires to cancel this contract, written notice thereof shall be delivered to ***The Appraiser***, and it is agreed that ***The Appraiser*** shall receive compensation from ***The Client*** for all services rendered at the rate of **$500.00** per day for the time actually spent prior to receipt of written notice to stop work, plus all costs advanced in connection with said work prior to receipt of such written notice.

Accepted By:

_____	_____
John J. Kaschak, Board Vice President	Date
_____	_____
Carron K. Wolf, Board Secretary	**Date**

_____	June 23, 2026
W. Gregory Rothman	**Date**
RSR Appraisers & Analysts	

SCHOOL RESOURCE OFFICER AGREEMENT
BY AND BETWEEN LOWER DAUPHIN SCHOOL DISTRICT AND
HUMMELSTOWN BOROUGH POLICE DEPARTMENT

This agreement (hereinafter "Agreement"), made this 13th day of July 2026, is by and between the Hummelstown Borough Police Department (hereinafter "the Department") located at 261 Quarry Road, Hummelstown, PA, and operating in the Borough of Hummelstown and the Lower Dauphin School District (hereinafter "the District"), located at 291 East Main Street, Hummelstown PA.

WHEREAS, the Department has an existing full time police department that is sufficiently manned and equipped to effectively provide police services to the Borough of Hummelstown; and

WHEREAS, the District has certain facilities and locations within the Department's zone of police service coverage, including Nye Elementary School, Lower Dauphin Middle School, Lower Dauphin High School, the Price School, the Division Street Property, the Technology and Maintenance Center and the District Administrative Center;

WHEREAS, the District desires to contract for and obtain the services of the Department.

NOW, THEREFORE, intending to be legally bound, and in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

I. Purpose and Goals

This Agreement establishes and delineates the mission of the School Resource Officer Program (hereinafter "SRO Program") as a joint cooperative effort between the District and the Department. Additionally, the Agreement formalizes the relationship between the District and the Department in order to foster an efficient and cohesive SRO Program that will build a positive relationship between police officers and the youth of the District in addition to reducing criminal conduct committed by juveniles and young adults.

This Agreement delineates the mission, organizational structure, and procedures of the SRO Program as a joint cooperative effort between the District and the Department with the assignment of a police officer (hereinafter "SRO") to the District. The success of the SRO Program relies upon the effective communication between all involved stakeholders. The goals and objectives of the partnership between the SRO Program and the school district are as follows:

A. To mutually provide for a safe and secure environment for all persons working, attending or visiting District buildings and grounds with primary assignment of the School Resource Officer to Lower Dauphin High School. Nothing in this Agreement however shall restrict mutual assignment of the School Resource Officer to other District facilities or locations within the Department's zone of police service coverage, including the Lower Dauphin Middle School, Nye Elementary School, and the Price School.

B. To mutually cooperate in maintaining a high level of safety for all persons while attending District related functions.

C. To mutually communicate and cooperate regarding law enforcement related initiatives occurring within the boundaries of the District.

D. To mutually, when deemed applicable and appropriate, apply counseling, mentoring, and/or alternative resources to conflict resolution consistent with the policies and procedures of the Department and the District realizing that law enforcement processes are but one of the possible solutions available as an option for intervention.

E. To mutually participate in the educational process as a resource and as an advocate for the criminal justice system.

F. To mutually develop and maintain an active partnership between the Department and the District in the interest of preserving a progressive, safe, secure, and tranquil educational environment.

II. SRO Program

This mission of the SRO Program is the reduction and prevention of school-related violence and criminal conduct by juveniles and young adults. The SRO Program aims to create and maintain a safe, secure, and orderly learning environment for students, teachers, and staff. This will be accomplished, in part, by assigning a Department Police Officer to the District on a permanent basis.

The Department Police Officer assigned to the District will hold the title "School Resource Officer" (SRO). The SRO will establish a trusting channel of communication with students, parents, teachers, and administrators and have a sincere concern for the District community. The SRO will promote general awareness of the law designed to enable students to become better-informed and effective citizens while empowering students and parents with the knowledge of law enforcement efforts and obligations regarding enforcement, as well as consequences for violations of law.

III. Terms of the Agreement

A. General Provisions

1. Term. The services to be provided under this Agreement shall commence on or about one week prior to the start of the 2026-27 school year and shall conclude on or about the one week following the close of the 2026-2027 school year, or through a mutually agreed upon schedule by both parties. The parties shall have the right to extend this Agreement on an annual basis by mutual agreement for any subsequent year.

2. Contracted Hours of Service. A schedule for the SRO shall be established prior to the beginning of each marking period during the school year. Both the District and the Department shall document the hours worked by each Officer and such records shall be reconciled on at least a quarterly basis. During the school year when school is not in session (holiday, snow day, etc…), the SRO will continue to serve in their SRO capacity executing tasks/assignments identified by the District supervisor, in consultation with the Department Police Chief or designee.

3. Compensation and Costs. The District agrees to assume the responsibility for one hundred percent (100%) of the SRO position's costs involving contractually obligated salary and holiday pay for service provided during the academic school year. The District also agrees to assume responsibility for any District requested overtime or services provided outside of the agreed upon work schedule. The Department and SRO will make every effort to coordinate the schedule so as to accommodate District-related special events and minimize overtime charges to the District. Vacation time or compensatory time may be taken during the school year with the approval of both the District supervisor and Department Police Chief. The Department Police Chief, or designee, will arrange coverage for vacations in excess of five days.
   The Department will assume the responsibility for one hundred percent (100%) of the SRO's salary and holiday pay and will assign the SRO to duties within the community during the summer or the District's holiday breaks, in accordance with the schedule agreed upon by the Department and District. Minimally, the dates of the summer break and any additional dates of service needed will be in accordance with the District calendar plus one week prior to the start of school and one week following the close of school or through a mutually agreed upon schedule. This arrangement will allow the SRO to attend the opening in service and related meetings and activities as well as the opportunity to meet new staff prior to the start of the school year. At the close of the school year, it is imperative to allow 3-5 days following the last student day for the SRO to complete incident documentation and assist in the review of the Safe Schools Report data. The Department shall also be responsible for all costs associated with the SRO's uniforms, equipment, and training as a Pennsylvania certified municipal police officer.
   The Department will maintain responsibility for the receipt of funds distributed by the District to the Department. Salaries, supplemental funds, and benefits paid to the SRO shall be in accordance with any labor agreement in effect for sworn police officers of the Department.

4. The District shall provide the SRO the following materials, facilities, and opportunities that are deemed necessary to the performance of the SRO's duties:

i. Access and control of a private, appropriately furnished, and climate-controlled office space within a District facility that can be secured and is reasonably acceptable to the Department;

ii. A location for files and records that can be properly locked and secured;

iii. A desk with drawers, chair, worktable, lockable filing cabinet, and office supplies;

iv. A dedicated computer linked with the District's network with access to the District student management databases;

v. The opportunity to engage in classroom instruction as agreed upon by the District, SRO, and Department;

vi. The opportunity for the SRO to address teachers and District/school administrators about the SRO Program, goals and objectives, and juvenile justice problems relating to students;

vii. The opportunity for the SRO to provide input regarding juvenile justice and criminal activity relating to students;

viii. Timely notice to the SRO when administrators/staff/faculty discover weapons, drugs, alcohol, or illegal contraband on District property. If no juvenile or criminal charges are to be filed, and no administrative action is to be taken by the District, the contraband shall be confiscated and disposed of by the SRO according to Department policy;

ix. Timely notice to the SRO with names of specific individuals who are not allowed on District property and shall notify the SRO of any anticipated parental problems resulting from disciplinary action taken against a student;

x. Cooperative work between the District and Department to adjust the SRO Program throughout the year;

xi. Maintenance of all relevant Board policies on the District website;

xii. Ensuring that routine discipline (code of conduct) matters within the school are handled without involving the SRO in an enforcement capacity (issuing citations, arrest, etc.) unless absolutely necessary or required by law; and

xiii. Cooperate with Department initiated investigations and actions without hindering or interfering with the Department's, or SRO's, duties.

5. The SRO's responsibilities shall include, but not be limited to:

i. Enforcing the law and protecting students, staff, and the public at large against criminal activity. The SRO shall follow the chain of command as set forth by the Department. School authorities, and the parents of any child involved, shall be notified as quickly as possible when the SRO takes any direct law enforcement action involving a student, on campus or off campus, during school hours;

ii. Providing information concerning questions about law enforcement topics to students and staff;

iii. Providing classroom instruction on a variety of topics including, but not limited to, narcotics, safety, public relations, occupational training, leadership, and general law enforcement information;

iv. Coordinating investigative procedures between law enforcement officials and District administrators. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on a property or at District functions under the jurisdiction of the District. The SRO will not be involved in searches conducted by the District personnel unless District administrators require the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal

investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements;

v. Handling initial police reports of criminal activity on District property (as jurisdiction allows and requires);

vi. Taking enforcement action on criminal matters or matters involving criminal conduct committed by juveniles when appropriate. The SRO shall be consulted and shall, whenever practical, advise administrators before requesting additional enforcement assistance on any District property. Inform administrators of any additional law enforcement responsibilities that may need to be undertaken;

vii. The SRO shall be highly visible throughout the District yet be unpredictable in their movements. For officer safety reasons, the SRO shall not establish any set routine that allows predictability in their movements and locations;

viii. Confer with District/school administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near any District facility or involving students at school related activities;

ix. Comply with all laws, regulations, and Board policies applicable to employees of the District, including but not limited to laws, regulations, and policies regarding access to confidential school records. This also includes the detention, investigation and searching of students on school premises, provided the SRO shall, under no circumstances, be required or expected to act in a manner inconsistent with their duties as law enforcement officers;

x. Attending special school events, as needed (e.g., PTO meetings, athletic events, school board meetings, etc.). Upon request and approval by the District's Superintendent, the Department will bill any other expenses generated beyond the assigned workday (school dances, athletic events, etc.) by the SRO, as they occur;

xi. Providing support to Lower Dauphin Middle School, when requested by the District;

xii. Attending law enforcement agency in-service training as required. Reasonable attempts will be made to schedule such training to minimize the SRO's absence from the District during instructional days. It is the responsibility of the SRO to report schedule conflicts of any type to the District;

xiii. Involvement in school discipline when it pertains to preventing a disruption that would, if ignored, place students, faculty, or staff at risk/harm. The SRO will resolve problems to preserve a positive school climate. As to school policy violations, the SRO will take the student to the principal's office for school officials to address. In the cases involving non-student adults (staff, faculty, visitors, etc.) the SRO will perform the initial law enforcement actions needed to reestablish good order and discipline on District property;

xiv. The SRO shall attend student suspension/expulsion hearings upon the request of District/school administrators. The SRO shall be prepared to provide testimony on any actions that were taken by the law enforcement officer or any personally-observed conduct that relates to the suspension/expulsion hearing. The SRO shall make available any physical evidence that has been gathered in the course of the SRO's investigation, if any. Unless otherwise arranged, the SRO shall be responsible for transporting and safeguarding any physical evidence, such as a weapon, that is needed at the disciplinary hearing. The SRO shall follow Department policy and laws with respect to disclosing any official Department document or juvenile record to the District or student disciplinary hearing officer.

xv. Developing plans and strategies with the Superintendent to prevent and/or minimize dangerous situations that might result in student unrest or a negative learning environment;

xvi. The SRO, through their law enforcement experience and background, will advise and assist the District's School Safety & Security Coordinator in developing preventative and

response plans to a variety of hazards that the District may encounter (fire, active shooter, severe weather, active assailant, evacuations, etc…). Because many of these events will involve active law enforcement response and presence, the SRO, as time permits, will assist the School Safety & Security Coordinator in assessing the District environment, any potential threats, and mitigation efforts to prevent any future emergency situations.

xvii. Coordinate all of their activities with the building principal and will seek permission, guidance, and advice prior to enacting any programs within the District;

xviii. Wear an approved department uniform, formal business attire, or business casual clothing with appropriate logos and name badges depending on the time of school year, the type of school activity or program, and the requests of the District and/or Department. The Chief of Police and the Superintendent shall jointly set expectations and resolve any disputes in this area;

xix. Wear their department authorized duty weapon(s) in accordance with department policy. This includes any weapon(s) stored in their duty vehicle and/or any weapons intended to be stored on school property;

xx. Be available for conferences with students, parents, and faculty members in order to assist them with problems of law enforcement as it pertains to conduct on District property;

xxi. Give assistance to other police officers in matters regarding their District assignment. However, the SRO will not be available to conduct investigations extraneous to their assigned SRO responsibilities for the sake of convenience of expediency without prior approval from their Department Supervisor and coordination with a District administrator;

xxii. Perform other duties as mutually agreed upon by the District and the Chief of Police, so long as the performance of such duties is reasonably related to the SRO Program as described in this agreement, and so long as such duties are consistent with the Police Department rules, regulations, and policies; and

xxiii. Work collaboratively with District administrators to determine the goals and priorities for the SRO Program and the parameters for SRO involvement in school disciplinary matters

B. Transporting Students

1. All transportation of non-law enforcement personnel will be kept to an absolute minimum and only for official SRO/law enforcement purposes.

2. The SRO will not transport students in Department vehicles except:

   i. When the students are victims of a crime, under arrest, or some other circumstances exist, and:

   ii. When students are suspended and/or sent home from school pursuant to school disciplinary actions, if the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period, AND the student is disruptive/disorderly and their continued presence on campus is a threat to the safety and welfare of other students and school personnel.

   iii. When a student is unexcused from school or truant.

3. Students shall not be transported to any location unless it is determined that the student's parent, guardian, custodian or recommendation of a legal child advocate, is at the destination to which the student is being transported. The SRO shall not transport students in their personal vehicles.

4. The SRO shall notify District personnel upon removing a student from campus or transporting a student to any location from a District facility. The SRO will comply with Department reporting procedures when transporting any student.

C. Records of Services Rendered

A record of services provided to the District by the Department shall be produced and maintained in the same manner as the police records produced and maintained for Hummelstown Borough. These records shall be made available on the same basis as they are provided to the Borough.

D. Insurance

The Department agrees to furnish insurance coverage on their personnel and equipment for all times such personnel and equipment are performing services under this Agreement in the same form and amount as that maintained by the Department for police operations in all municipalities it services. The Department agrees to furnish insurance coverage and list the District as an additional insured, and provide a copy of the insurance coverage to the District upon the initiation of services under this Agreement.

E. Inability to Render Services and Backup Services

In the event that the Department is unable to provide the SRO services pursuant to this Agreement due to emergent or other unusual circumstances, the Department shall not be required to provide such services. The District shall receive a credit for any period in which the Department is unable to provide SRO services pursuant to this Agreement.

F. Organizational Structure

1. Qualifications
   The SRO shall meet all certification requirements for police officers for the Commonwealth of Pennsylvania and shall meet all requirements as set forth by the Department's rules and regulations. Minimally, the SRO shall:
   i. Have and maintain the knowledge and skills consistent with modern day law enforcement practices;
   ii. Obtain and retain all required training in order to retain the position throughout the duration of the SRO Program;
   iii. Have and maintain all knowledge and skill levels as incorporated within the job description of the particular position and/or rank currently held within the Department;
   iv. Be certified by the National Association of School Resource Officers; and
   v. Be able to able to perform the physical requirements of a Department police officer.

2. Supervisory Responsibility for the SRO
   The SRO, at all times, shall remain an employee of the Department. The SRO shall not be considered an employee of the District nor be entitled to benefits of the District. The Department shall maintain responsibility for overall command and control of the SRO Program. The Department shall maintain responsibility for the personal and professional conduct of the SRO. The Department Police Chief, or his designee, who shall be the SRO's immediate supervisor, commands the program. The School Safety & Security Coordinator shall act as the main point of contact and the District's Administrator Liaison to the SRO and the Hummelstown Police Department.
   Scheduling of the SRO shall be conducted as a function of supervision. Scheduling needs outside of regularly scheduled school hours involving investigations, trainings, District-related activities and/or District related functions should be coordinated through the cooperative efforts of the SRO, the Administrator Liaison or the District Superintendent and/or designee, and the SRO's supervisor. Evaluation of the SRO shall be conducted as a function of supervision consistent with the Department's policies and procedures. The School Safety & Security Coordinator shall have the opportunity to submit supplemental evaluations of the SRO to his/her supervisor related to the fulfillment of position responsibilities within the District. The supervisor, as part of the employee's evaluation, shall consider any such submitted supplemental evaluation. If an SRO's performance does not comply with the expectations of the Superintendent and the Board of School Directors, the District has the right to request a different SRO to provide the required services. Said request will be made in writing to the Chief of Police of the Department.

3. Selection of the SRO

When an SRO position becomes available, the Department shall take appropriate steps to fill the job vacancy. The Chief of Police will assign this position. Selection of the SRO shall be consistent with the policies and procedures of the Department concerning selection for Special Assignments, and the qualification and other requirements of this Agreement. The District Superintendent and/or designee and the District's School Safety & Security Coordinator shall be involved in the selection process for the SRO position in a manner mutually accommodating the interests and responsibilities of both parties, but minimally involving the District in the interview process for any proposed candidate. While the Department shall retain the right to determine who will ultimately serve in the role as the SRO, the District's involvement, concerns, and comments about the candidate(s) shall be taken into consideration before a selection is made. Should disagreement arise on the selection of the SRO candidate, the concern shall be resolved by mutual agreement through discussion and collaboration between the Chief of Police and District Superintendent.

G. Delineation of Decision-Making Authority or Chain of Command Responsibility

The Department has a well-developed body of policy and procedure in place managing a chain of command, span of control, and resolution of conflicting orders. All chain of command issues involving the SRO shall be resolved through existing police department policy.

Decision making authority related to law enforcement issues shall be retained by the SRO as a sworn police officer. Decision-making authority related to school policy, procedures, and practices shall be retained by administration and staff of the District. Inconsistencies and/or conflicts between Department policy and District policy shall be resolved through mutual collaboration and alterations or amendments to this Agreement.

H. Partner Involvement in Community Policing Activities

The Department and the District mutually agree to engage in a partnership directed toward the philosophy promoted by community policing through the SRO Program. Community policing activities are those that proactively seek to integrate the police and the community working together to solve problems that impact upon the community's quality of life. These problems may involve personal safety issues, physical security issues, educational issues, or crime prevention, investigation and prosecution.

This partnership will allow the SRO, as a designated primary resource to the District, the opportunity to provide police services as well as supplemental assistance in the areas of counseling, education, and other areas as deemed appropriate for a law enforcement officer's involvement. One such area will include training and participation as an ad hoc member in the District's Student Assistance Program and attendance at opening day in-service activities.

Attendance and participation on the District's Safe and Supportive Schools Committee and building related staff meetings is encouraged, but not required. In addition, it would be beneficial for the SRO to maintain knowledge of the techniques of de-escalation as embraced by the District through the Safe Crisis Management program.

I. Receiving Confidential Student Information:

1. When receiving information and evidence from student education records, the SRO shall:

   i. Be considered "school officials" with legitimate educational interests in the education records as defined under Family Educational Rights and Privacy Act (hereinafter "FERPA");

   ii. Only use the information for the purpose(s) for which the disclosure was made (e.g., to promote school safety and the physical security of students);

   iii. Comply with the re-disclosure requirements in 34 C.F.R. 99.33(a) which means that the information may not be disclosed to other officers or officials who are not acting as

school officials; and

iv. Return the information to the District after the purpose for the disclosure has been satisfied or securely destroy the information in accordance with the Department's record retention and destruction procedures.

v. Otherwise comply with all applicable requirements under FERPA and its accompanying regulations at 34 CFR 99.1 *et seq.*

2. The District may disclose personally identifiable information from an educational record of a student to the SRO and Department if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the SRO or Department, if knowledge of that information is necessary for the SRO or Department to protect the health or safety of the student or other individuals. The District must record the articulable and significant threat to the health or safety of a student or other individuals so that it can demonstrate to parents, students, and the Family Policy Compliance Office - what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

J. Indemnification

1. The District agrees to indemnify, defend, and hold harmless the Department, its officers, agents and employees, against any and all claims, suit actions, debts, damages, costs, charges, and expenses, including court costs and reasonable attorney fees and against all liability from property damage and personal injury, including death resulting directly or indirectly therefrom, arising from any acts or omissions of the District either active or passive, or those of its agents, employees, assignees, or any other person acting on its behalf in the performance of its obligations, duties, and responsibilities under this Agreement.

2. The Department agrees to indemnify, defend, and hold harmless the District, its officers, agents and employees against any and all claims, suit actions, debts, damages, costs, charges, and expenses, including court costs and reasonable attorney fees and against all liability from property damage and personal injury, including death resulting directly or indirectly therefrom, arising from any acts or omissions of the Department either active or passive, or those of its agents, employees, assignees, or any other person acting on its behalf in the performance of its obligations, duties, and responsibilities under this Agreement.

K. No Third-Party Beneficiary

It is expressly understood and agreed that enforcement of all terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties. Nothing contained in this MOU shall give or allow any such claim or right of action by any third person or entity. Any third-party receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.

L. Amendments to this Agreement

This Agreement may only be modified by written agreement signed and approved by both Parties. This Agreement constitutes the complete agreement among the parties with respect to the subject matter hereof and supersedes all prior communications.

AND NOW, this 11th day of August in the year 2025**,** the undersigned in accordance with their representative authority of their respective entities hereby acknowledge the foregoing as the terms and conditions of their understanding.

LOWER DAUPHIN SCHOOL DISTRICT

_____
School Board President

_____
Date

HUMMELSTOWN BOROUGH POLICE DEPARTMENT

_____
Chief of Police

_____
Date

_____
Superintendent, Lower Dauphin School District

_____
Date

Book	Policy Manual
Section	200 Pupils
Title	Enrollment of Students
Code	200
Status	Second Reading
Adopted	May 5, 2025
Last Revised	July 13, 2026

Authority

The Board shall enroll school age students eligible to attend District schools, in accordance with applicable laws and regulations, Board policy and administrative regulations.[1][2][3][4][5][6]

Definitions

School age shall be defined as the period from the earliest admission age for the District's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.[1][7]

District of residence shall be defined as the School District in which a student's parents/guardians reside.[2][3]

Guidelines

School age resident students and eligible nonresident students shall be entitled to attend District schools.[1][2][3][6][8][9]

The District shall not enroll a student until the ~~parent/guardian~~resident person in parental relation has submitted proof of the student's age, residence and immunizations and a completed Parental Registration Statement, as required by law and regulations, except as follows:[1][2][3][10][11][12][13]

1. *Students Experiencing Educational Instability* -

   The District shall immediately enroll students experiencing homelessness, foster care and other forms of educational instability, even if the student or ~~parent/guardian~~the resident person in parental relation is unable to produce the required documents, in accordance with law, regulation and Board policy.[5][14]

2. *Children of Active Duty Military Families* -

The District shall facilitate the timely enrollment and permit advanced enrollment of children of active duty military families, in accordance with law and Board policy. To qualify for advanced enrollment, prior to establishing residency in the District, a copy of the official military orders shall be provided to the District along with proof of the ~~parent's/guardian's~~resident person in parental relation's intention to move into the District. The ~~parent/guardian~~resident person in parental relation must provide proof of residence within forty-five (45) days after the arrival date stated in the military orders.[6][15][16]

The District shall administer a home language survey to all students enrolling in District schools for the first time.[3][17]

The District shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application.[3]

The District shall not inquire about the immigration status of a student as part of the enrollment process.[3]

Prior to admission to the District, the ~~parent/guardian or other~~ resident person ~~having control or charge of~~ in parental relation to a student shall, upon registration, provide a sworn statement or affirmation stating whether the student was previously or is presently expelled from any public or private school of this Commonwealth or any other state for an act or offense involving a sexual assault conviction or adjudication. The registration shall include the name of the school district from which the student was expelled with the dates of expulsion and shall be maintained as part of the student's disciplinary record. Any willful false statement shall be subject to criminal prosecution.[14][15][16]

Delegation of Responsibility

The Superintendent or designee shall annually notify students, ~~parents/guardians~~resident persons in parental relation to the student, and staff about the District's enrollment policy by publishing such policy in the student handbook, parent newsletters, District website and other efficient methods.[4]

The Superintendent or designee shall develop and disseminate administrative regulations for the enrollment of eligible students in District schools.

Legal

1. 24 P.S. 1301
2. 24 P.S. 1302
3. 22 PA Code 11.11
4. 22 PA Code 11.41
5. 24 P.S. 1331.1
6. 24 P.S. 1302.1
7. 22 PA Code 11.12
8. 22 PA Code 12.1
9. Pol. 202
10. 24 P.S. 1303a
11. 24 P.S. 1304-A
12. Pol. 203
13. Pol. 216.1
14. Pol. 251

15. 24 P.S. 7302

16. Pol. 254

17. Pol. 138

Interstate Compact on Educational Opportunity for Military Children (MIC3)

Pol. 201

Book	Policy Manual
Section	200 Pupils
Title	Admission of Students
Code	201
Status	Second Reading
Adopted	May 5, 2025
Last Revised	July 13, 2026

Authority

The Board shall establish age requirements for the admission of students to first grade and to kindergarten that are consistent with state law and regulations.[1][2][3]

Definition

Resident pPerson in parental relation shall mean a:

1. Custodial biological or adoptive parent, residing in the Lower Dauphin School District.
2. Noncustodial biological or adoptive parent, residing in the Lower Dauphin School District.
3. Guardian of the person of a student, residing in the Lower Dauphin School District.
4. Caregiver with whom the child resides, or any other person having charge or care of the child, residing in the Lower Dauphin School District.

Guidelines

First Grade

Beginners are students entering the lowest grade of the primary school above the kindergarten level. The Board establishes the District's entry age for beginners as six (6) years by September 1, in accordance with state law and regulations.[4][5][6]

The Board may admit as a beginner a child who is five (5) years old and demonstrates readiness for entry by the first day of the school term, upon the written request of the person in parental relation, recommendation of the District psychologist, and approval of the Superintendent.[7]

The Board is not required to admit as a beginner any child whose age is less than the District's established admission age for beginners.[7]

Kindergarten

The Board establishes the District's entry age for kindergarten as five (5) years by September 1, in accordance with state law and regulations.[8]

The Board may on the written request of the resident person in parental relation, admit to kindergarten a child who attains the age of five (5) and zero (0) months before the first day of October, and who has demonstrated readiness for entry as of the first day of the District's school term, when so recommended by the school psychologist and approved by the Superintendent.

Delegation of Responsibility

The Superintendent or designee shall require that the ~~parent/guardian~~ resident person in parental relation to ~~of~~ each student who registers for entrance to school ~~shall~~ submit proof of age, residency, and required immunizations.[9][10]

Legal

1. 24 P.S. 1301
2. 22 PA Code 11.12
3. 22 PA Code 11.41
4. 24 P.S. 1304
5. 24 P.S. 1326
6. 22 PA Code 11.15
7. 22 PA Code 11.16
8. 22 PA Code 11.14
9. Pol. 200
10. Pol. 203

24 P.S. 503

22 PA Code 4.41

Book	Policy Manual
Section	200 Pupils
Title	Eligibility of Nonresident Students
Code	202
Status	Second Reading
Adopted	May 5, 2025
Last Revised	July 13, 2026

Purpose

The Board shall operate District schools for the benefit of students who reside in this District who are eligible for attendance.[1][2][3]

Authority

The Board may permit the admission of nonresident students in accordance with law and Board policy.[4][5][6][7][8][9][10]

The Board shall require that appropriate legal documentation, showing dependency or guardianship, or a sworn statement that the child is supported fully without personal compensation or gain, and that the resident will assume all personal obligations for the child relative to school requirements and intends to so keep and fully support the child after the school term ends, be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in the District schools. The Board may require a resident to submit additional reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the Department of Education.[11][12]

If information contained in the sworn statement of residential support is found to be false, the student shall be removed from school after notice is given of an opportunity to appeal the student's removal, in accordance with Board policy.

The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid. A person who knowingly provides false information could be fined up to $300 or be required to perform up to 240 hours of community service, or both. The person would also have to pay the statutory tuition charge for the period the nonresident student attended any District school.[11]

The Board shall not be responsible for transportation to or from school for any nonresident student whose permanent residence is outside School District boundaries, except in accordance with law and Board policy.

The District shall not permit the admission of nonresident students through tuition payments made by parents or guardians. This prohibition shall not apply to nonresident students participating in District programs pursuant to condition listed in this policy, law, court order, or approved cooperative or consortium-based agreements with other school entities that are approved by the Board of School Directors.

The District may disenroll a student following a determination that the student does not reside in the District and is not otherwise entitled to free school privileges in the District. The District shall provide notice to the ~~parents/guardians or other person having charge or care of~~person in parental relation to the student of the reason(s) for the District's determination to disenroll the student. The District may not disenroll the student until:[11]

1. The ~~parents/guardians or any other person having charge or care of~~persons in parental relation to the student ~~have~~ have been provided an opportunity for a hearing with the Superintendent to appeal the decision and the appeal process has been exhausted; or[11][13]

2. The ~~parents/guardians~~persons in parental relation to ~~or other person having charge or care of~~ the student, after being notified of the opportunity for a hearing, decline to participate in the hearing or the appeals process.[11]

Prior to disenrolling a student, the District's liaison for homeless children and youth shall provide the ~~parents/guardians~~persons in parental relation to ~~or other person having charge or care of~~ the student with information regarding the educational rights of homeless students.[11][14]

The District shall comply with a court order directing a student to be disenrolled and enrolled in a different school.

Definition

In good standing - to be considered in good standing, a student may not have any failing grades in their current year and be on-pace to graduate with their grade-level peers; may not have been habitually truant within the past twelve (12) months; may not have an expulsion and/or a suspension within the past twelve (12) months; and have any outstanding financial obligations paid in-full.

Guidelines

Nonresident Children Placed in Resident's Home

Any child placed in the home of a District resident by a court or government agency shall be admitted to District schools and shall receive the same benefits and be subject to the same duties as resident students.[7][15]

The Board reserves the right prior to such placement and within two (2) weeks of the written request of the potential custodian of the child to the Superintendent to deny the student's admission when conditions exist which would exempt this District from the responsibility of admitting the nonresident custodial child.[7]

Residents of Institutions

A child who is living in or assigned to a facility for the care or training of children that is located within this District is not a legal resident of the District by such placement; but the student shall be admitted to District schools, and a charge shall be made for tuition in accordance with law.[8][16][17][18][19][20]

Students Experiencing Educational Instability

The District shall immediately admit students experiencing homelessness, foster care, and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation.[6][16][17]

Children of Active Duty Military Families

Children of active duty military families shall be eligible for enrollment in this District in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Board policy.[6][10][11]

Future Residents

Prior to the start of a school year, a student eligible for attendance whose ~~parent/guardian~~ person in parental relation has executed a contract to buy or build a home within this District may be enrolled for forty-five (45) school days previous to the anticipated date of residency. If the student does not become a resident of the District by the end of the period for which free attendance is given, disenrollment shall occur. ~~Parents/guardians~~ Persons in parental relation to ~~of~~ students who claim admission on the basis of future residency shall be required to demonstrate proof of the anticipated residency. ~~Parents~~ Persons in parental relation are required to provide transportation until residency is established.

Section 1302.1. Military Child Advance Enrollment - A School District shall develop a policy or revise an existing policy on enrollment of students to allow a student whose ~~parent or legal guardian~~ person in parental relation is an active duty member of the armed forces of the United States, including a reserve component, and has received official military orders to transfer to or within this Commonwealth to enroll in the School District prior to establishing residency for purposes of Section 1302 upon providing a copy of the official military orders to the School District and proof of the ~~parent or legal guardian~~ person in parental relation's intention to move into the School District. Proof under this subsection may include a signed contract to purchase a home, a signed lease agreement or a statement from the ~~parent or legal guardian~~ person in parental relation stating their intention to move into the School District. The ~~parent or legal guardian~~ person in parental relation to ~~of~~ a child enrolled in a School District must provide to the School District proof of residence in the School District no later than ten (10) days after the arrival date specified in the military order.[10][11]

If both ~~parents/guardians~~ persons in parental relation are on military deployment causing a student to relocate outside the District to live with extended family or friends, the student would be able to continue to attend Lower Dauphin School District. Transportation would be the responsibility of the family hosting the student.

Former Residents

Resident students who move out of the District prior to April 1st of a school year must enroll in their district of residence.

If the family moves out on or after April 1, any student in good standing may remain in this District for the remainder of that school year at no charge.

Senior students in good standing who have attended at least two (2) full consecutive school years immediately prior to their senior year, as resident students, may be permitted with Superintendent approval to complete their senior year.

If a student moves from the District as the result of a natural disaster or catastrophe forcing the family to find housing outside the District, then the student may attend for the remainder of the school term without any tuition charge and thereafter, for an additional school term, without any

tuition charge, at the discretion of the Superintendent.

Children of employees of the United States armed forces who have resided in the District for a minimum of three (3) years and are transferred to a military base within the Commonwealth of Pennsylvania may continue to attend schools in the District until graduation without tuition charges, conditioned upon the family providing transportation to and from school.

Other Nonresident Students

A nonresident student may be admitted to District schools without payment of tuition where attendance is justified on the grounds that the student lives full-time and not just for the school year with District residents who have assumed legal dependency, guardianship, or full residential support of the student.

Students who desire to attend this District because of vocational or other programs not available in their home school shall be admitted. In such cases where the School Code requires tuition payment by the resident District, the Business Manager is authorized to make a tuition claim. This provision shall be applied only when and after the District has received confirmation that the program is not provided for in the resident District.

Procedures

The procedures for the enrollment of nonresident children shall include provisions for the following:

1. Admit such students only on proper application and submission of required documentation by the person in parental relation ~~parent/guardian~~.

2. Verify claims of residency.

3. Do not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, handicap/disability, or immigration status.

4. Deny admission where the educational facilities or program maintained for District students is inadequate to meet the needs of the applicant.

5. Make continued enrollment of any nonresident student contingent upon maintaining established standards of attendance, discipline and academics.

The District has no obligation to register or enroll a student until the ~~parent/guardian or resident~~ person in parental relation or resident who registers has supplied proof of the child's age, residence, and immunizations as required by law, and has completed a sworn statement in accordance with Section 1304-A of the School Code.[21]

Legal

1. 24 P.S. 501
2. 24 P.S. 502
3. 24 P.S. 503
4. 24 P.S. 1301
5. 24 P.S. 1316
6. Pol. 200
7. 24 P.S. 1305
8. 24 P.S. 1306

9. 24 P.S. 1184

10. 24 P.S. 1302.1

11. 24 P.S. 1302

12. 22 PA Code 11.19

13. Pol. 906

14. Pol. 251

15. 24 P.S. 1333.1

16. 24 P.S. 1307

17. 24 P.S. 1308

18. 24 P.S. 1309

19. 24 P.S. 1310

20. 22 PA Code 11.18

21. 24 P.S. 1304-A

24 P.S. 1306.2

24 P.S. 2503

24 P.S. 2562

24 P.S. 7302

24 P.S. 2561

Pol. 607

202-AR-0-NonresidentStudents.docx (37 KB)

202-AR-1-InfoToSubstntiateStmnt.docx (33 KB)

LOWER DAUPHIN SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: May 5, 2025

REVISED: July 13, 2026

202-AR-0. NONRESIDENT STUDENTS

Nonresident students will be admitted to district schools only when required by law or court order.

All claims of residency, dependency and guardianship will be verified by district staff.

A student residing with an adult other than the natural parents will be enrolled following receipt of documents required for enrollment by law and Board policy and one (1) of the following:

1. Verification that the student resides at a federal installation.

2. Appropriate legal documentation, such as a court order, to show dependency or guardianship.

3. Sworn, notarized statement indicating that the signer is a district resident; is supporting the child gratis, without personal compensation or gain; will assume all personal obligations for the child relative to school requirements; intends to keep and support the child continuously and not merely through the school term; and, when required, any reasonable information submitted by the resident to substantiate the sworn statement.

Information concerning health and compliance with immunization requirements, proof of age, proof of residency and the Parental Registration Statement must be submitted to the district prior to enrollment of the student. District staff will contact the previous school district to obtain the student's transcripts and school records.

Enrollment of the nonresident student will be completed the next school day following receipt of required documentation by the district, but no later than five (5) business days following application.

If enrollment of a nonresident student is denied, the persons in parental relation will be notified in writing of the reason(s), and submitted records will be returned, upon request.

STUDENTS PLACED IN DISTRICT

Nonresident Children Placed in Resident's Home

Nonresident school age children placed in the home of a district resident by court order or an arrangement with an association, agency or institution having the care of neglected and dependent children, when the resident is compensated for the child's care, will be enrolled in district schools without tuition.

Before accepting a nonresident school age child for such compensation, the resident guardians must secure from the district's Superintendent or designee a written statement that the student can or cannot be accommodated in district schools. If the student cannot be accommodated, the reasons must be given in writing.

Prior to enrollment of the student, the resident must present proof of residence and documentation to comply with all established enrollment requirements, including proof of age, immunization records and Parental Registration Statement.

At the time of registration, the resident will be required to present a copy of the court order or a letter from the placing agency, association or institution, which will be attached to the district's copy of the student registration.

Designated staff will be required to obtain information from the agency, association or institution that is required to receive state reimbursement for the student.

Residents of Institutions

Nonresident school age children who are living in or assigned to an institution for the care or training of children located within the district will be enrolled in district schools. The district and the institution in which the student is placed should develop a written agreement for the provision of educational services.

The district will provide transportation to such students attending district schools.

The Business Office will be responsible for invoicing the tuition fees for such students.

For students in institutions located in the district who are attending district schools and are suspected or identified as eligible students relative to special education services, the district is responsible for the following:

1. Providing the student with an appropriate program of special education and training consistent with laws and regulations.

2. Maintaining contact with the student's school district of residence to keep that district informed of its plans for educating the student and seeking the advice of the district with respect to the student.

The district and the student's school district of residence may develop a written agreement for an arrangement of educational and procedural responsibilities, in accordance with law. The agreement must be approved by the Department of Education, after notice to and an opportunity for comment by the persons in parental relation to the student.

Students Experiencing Educational Instability

The district will immediately admit students experiencing homelessness, foster care and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation. (Pol. 200, 251)

Children of Military Families

The district will facilitate the timely enrollment and permit advanced enrollment of children of military families in this district, in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Board policy. (Pol. 254)

When military personnel who are persons in parental relation to a student are deployed and the student lives with relatives or family friends who are district residents for the period of deployment, the student will be enrolled in district schools.

The district resident is presumed to be supporting the child gratis, and no tuition will be charged.

TUITION STUDENTS

For purposes of this administrative regulation, the term **tuition** means the per diem overhead cost per student computed on the same basis as tuition charges to other school districts, in accordance with state law.

The monthly tuition charge for nonresident students will be based on the number of scheduled student days in each month, and there will be no deduction in charges because of students' absences.

Persons in parental relation to the student will assume responsibility for transportation of the student until date of occupancy.

Former Residents

When a student and persons in parental relation move from the district on or after April 1, the student may continue to attend district schools for the remainder of the year without paying tuition. The persons in parental relation will assume full responsibility for transportation of the student.

When a student and persons in parental relation move from the district prior to April 1, the student may be permitted, with Superintendent approval, to complete the remainder of the school year in this District. If permission is granted, the person in parental relation shall be subject to the statutory tuition charge. This may be adjusted by the Board unless the District of Residence offers to pay the tuition. Persons in parental relation will assume full responsibility for transportation of the student.

Senior Students Moving from District

Senior students in good standing who have attended at least two (2) consecutive school years immediately prior to their senior year, as resident students, may be permitted with Superintendent approve to complete their senior year. Persons in parental relation to the student will assume full responsibility for transportation of the student.

Disenrollment of Nonresident Student

Any nonresident student whose claims of residency, dependency or guardianship cannot be verified, and a determination has been made that the student is not otherwise entitled to free school privileges within this district, may be removed from district enrollment in accordance with law and Board policy.

A student will also be disenrolled when a court enters an order directing a student to be disenrolled from this district and enrolled in a different school.

LOWER DAUPHIN SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: May 5, 2025

REVISED: July 13, 2026

202-AR-1. INFORMATION TO SUBSTANTIATE SWORN STATEMENT BY RESIDENT

In accordance with Board policy, district staff will verify claims of residency, dependency and guardianship relative to nonresident students.

District staff will inform the resident of the requirement to provide the district with a copy of one (1) item in each category below to substantiate the assertions made in the resident's sworn statement. The resident must submit the documentation and sworn statement before the district is required to accept the student.

Reasonable information to substantiate the sworn statement includes one (1) of the documents in each category below.

Signer is a District Resident

1. Deed.
2. Lease.
3. Current utility bill.
4. Current credit card bill.
5. Property tax bill.
6. Pennsylvania Department of Transportation driver's license or identification card.
7. Pennsylvania Department of Transportation vehicle registration.
8. Copy of state/federal program enrollment.
9. Copy of paycheck stub with name and address of employee and employer.

Signer **is** Supporting the Child Gratis

1. Appropriate legal documentation to show dependency or guardianship, which may include a custody order.
2. Copy of IRS form transferring tax exemption of child to resident.
3. Copy of federal or state tax form that lists child as dependent of resident.
4. Copy of completed county form or court order transferring child support payments to resident.
5. Copy of completed state form notifying Department of Human Services of child's new residence.
6. Copy of insurance policy/card/statement listing child as eligible for services.
7. Copy of rental/lease agreement identifying the child as a tenant.

Signer Assumes All Personal Obligations for Child Relative to School Requirements
Sworn statement by resident will be satisfactory evidence.

Signer Keeps and Supports Child Continuously and Not Merely Through School Term
Sworn statement by resident will be satisfactory evidence.

False Information on a Sworn Statement
A person who knowingly provides false information in the sworn statement for the purpose of enrolling a child in a school district for which the child is not eligible commits a summary offense and will, upon conviction for such violation, be sentenced to pay a fine of no more than three hundred dollars ($300) for the benefit of the school district in which the person resides or to perform up to two hundred forty (240) hours of community service, or both. In addition, the person will pay all court costs and shall be liable to the school district for an amount equal to the cost of tuition calculated in accordance with state law during the period of enrollment.

Book	Policy Manual
Section	200 Pupils
Title	Attendance
Code	204
Status	Second Reading
Adopted	June 9, 2025
Last Revised	July 13, 2026

Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[1]

Authority

The Board requires the attendance of all students during the days and hours that school is in session, except that temporary student absences may be excused by authorized District staff in accordance with applicable laws and regulations, Board policy and administrative regulations.[2][3][4][5][6][7]

Definitions

Citation means a nontraffic citation or private criminal complaint.

Compulsory school age shall mean the period of a student's life from the time the student's person in parental relation elects to have the student enter school, which shall be no later than six (6) years of age, until the student reaches eighteen (18) years of age. The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.[8][9]

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[8]

Licensed Practitioner of the Healing Arts: A person who is licenses by the Commonwealth to practice the healing arts. The term is limited to a physician, physician assistant, certified registered nurse practitioner, licensed clinical social worker, licensed therapist, licensed professional counselor, or psychologist.[23]

Offense means each citation filed with a magisterial district judge for a violation of the requirement for compulsory school attendance, regardless of the number of unexcused absences alleged in the citation.

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[8]

Resident Person in parental relation shall mean a:[8]

1. Custodial biological or adoptive parent, residing in the District.
2. Noncustodial biological or adoptive parent, residing in the District.
3. Guardian of the person of a student, residing in the District.
4. Person with whom a student lives, in the District, and who is acting in a parental role of a student.

This term shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.[10]

School Aattendance Iimprovement Cconference (SAIC) means a conference where the student's absences and the reasons for the absences are examined in an effort to improve attendance, with or without additional services. This conference must be held prior to a district initiating truancy proceedings against a student and resident person in parental relation.

School attendance improvement plan means the form created by the Pennsylvania Department of Education (PDE), or a similar form, to document the outcome and next steps of the school attendance improvement conference.

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.[8]

School Day means the length of time that a students subject to compulsory school attendance is expected to be receiving instruction during a calendar day, as determined by the Board. It is mandatory for all students of compulsory school age residing in the state to attend a school in which all required subjects and activities are taught.

Unexcused absence means an absence from school which is not permitted by state law or Board policy and for which an approved explanation has not been submitted within the time period and in the manner described by the Board. An out-of-school suspension will not be considered an unexcused absence.

Delegation of Responsibility

The Superintendent or designee shall annually notify students, persons in parental relation, staff and local children and youth agency and local magisterial District judges about the District's attendance policy by publishing such policy in student handbooks and newsletters, on the District website and through other efficient communication methods.[1][11]

The Superintendent shall require the signature of the person in parental relation confirming that the policy has been reviewed and that the person in parental relation understands the compulsory school attendance requirements.

The Superintendent or designee, in coordination with the building principal and the Home and School Visitor, shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law.[12][13]

2. Detail the process for submission of requests and excuses for student absences.

3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate magisterial district judge.

4. Clarify the District's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.

5. Ensure that students legally absent have an opportunity to make up work.

Guidelines

Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.[2]

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; the student is receiving approved homebound instruction; or the student's placement is instruction in the home.[2][5][14][15][16][17][18][19][20]

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.[3][4][21]
2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.[2][22]
3. Students attending college who are also enrolled part-time in district schools.[23]
4. Students attending a home education program or private tutoring in accordance with law.[2][18][24][25][26][27]
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.[2]
6. Students fifteen (15) years of age, as well as students fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.[4]
7. Students sixteen (16) years of age regularly engaged in useful and lawful employment during the school session and holding a valid employment certificate. Regularly engaged means thirty-five (35) or more hours per week of employment.[4][15]

Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.[3][6]
2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.[3]
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.
7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.[1][3]
9. Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit, as defined in law, for an event or funeral.[3]
    a. The national veterans' organization or incorporated unit must provide the student with a signed excuse, which shall include the date, location, and time of the event or funeral.
    b. The student shall furnish the signed excuse to the district prior to being excused from school.
10. Observance of a religious holiday observed by a bona fide religious group, upon prior written request from the person in parental relation.[28]
11. Nonschool-sponsored educational tours or trips, if the following conditions are met:[3][29]
    a. The person in parental relation submits the required documentation for excusal prior to the absence, within the appropriate timeframe.
    b. The student's participation has been approved by the Superintendent or designee.
    c. The adult directing and supervising the tour or trip is acceptable to the person in parental relation and the Superintendent.
12. College or postsecondary institution visit, with prior approval.
13. Other urgent reasons that may reasonably cause a student's absence, as well as circumstances related to homelessness, foster care and other forms of educational instability.[3][6][30]

The district may limit the number and duration of nonschool-sponsored educational tours or trips and college or postsecondary institution visits for which excused absences may be granted to a student during the school year.

Temporary Excusals –

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.[2][14][18]

2. Students participating in a religious instruction program, if the following conditions are met:[28][31]
    a. The person in parental relation submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
    b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
    c. Following each absence, the person in parental relation shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
3. School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.[21]

Parental Notice of Absence –

Absences shall be treated as unexcused until the district receives a written excuse explaining the absence, to be submitted within five (5) days of the absence.

~~A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse~~The Superintendent or designee shall develop procedures and thresholds for the mandatory requirement of documentation of absences from a licensed practitioner of the healing arts. Such procedures shall be codified in school handbooks.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be permanently considered unexcused.

An out-of-school suspension may not be considered an unexcused absence.[8]

Parental Notification –

District staff shall provide prompt notice to the resident person in parental relation upon each incident of unexcused absence.

Enforcement of Compulsory Attendance Requirements

Student is Truant –

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.[32]

The notice shall:[32]

1. Include a description of the consequences if the student becomes habitually truant;
2. Be in the mode and language of communication preferred by the person in parental relation and:
    a. Include notice that a habitually truant student may not transfer, during the school year, to a cyber charter school unless a judge determines that the transfer is in the best interest of the student; and
    b. Include resources available to assist the student and the resident person in parental relation with returning the student to compliant compulsory attendance and opportunities for academic recovery in response to the truant behavior.

~~When the notice is transmitted to a person who is not the biological or adoptive parent, it shall also be provided to the student's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.~~[32]

The notice may include the offer of a School Attendance Improvement Conference.[32]

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.[32]

School Attendance Improvement Conference (SAIC) –

District staff shall notify the resident person in parental relation in writing ~~and by telephone~~ of the date and time of the SAIC.[32]

The purpose of the SAIC is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.[8]

The following individuals shall be invited to the SAIC:[8]

1. The student~~.~~
2. The student's resident person in parental relation~~.~~
3. Other individuals identified by the resident person in parental relation who may be a resource~~.~~
4. Appropriate school personnel~~.~~
5. Recommended service providers~~.~~

Neither the student nor the resident person in parental relation shall be required to participate, and the SAIC shall occur even if the resident person in parental relation declines to participate or fails to attend the scheduled conference.[32]

The outcome of the SAIC shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the resident person in parental relation, the student and appropriate district staff.[32]

The district may not take further legal action to address unexcused absences until the scheduled SAIC has been held and the student has incurred six (6) or more days of unexcused absences.[32]

Student is Habitually Truant –

When a student under fifteen (15) years of age is habitually truant, district staff:[33]

1. Shall refer the student to:
    a. A school-based or community-based attendance improvement program; or
    b. The local children and youth agency.
2. May file a citation in the office of the appropriate magisterial district judge against the person in parental relation who resides in the same household as the student.[33]

When a student fifteen (15) years of age or older is habitually truant, district staff shall:[33]

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate magisterial district judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.[33]

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate magisterial district judge, district staff shall provide verification that the school held a SAIC.[33]

Unless a judge determines that it is in the student's best interest, a habitually truant student will not be permitted to transfer to a cyber charter school during the school year.[32]

Filing a Citation –

A citation shall be filed in the office of the appropriate magisterial district judge whose jurisdiction includes the school in which the student is or should be enrolled, against the student or resident person in parental relation to the student.[34]

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or resident person in parental relation in accordance with the specific provisions of the law.[34]

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student’s needs in accordance with applicable law, regulations and Board policy.[16][35][36][37]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student’s needs in accordance with applicable law, regulations and Board policy.[16][35][37]

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.[32]

Legal

1. 22 PA Code 11.41

2. 24 P.S. 1327

3. 24 P.S. 1329

4. 24 P.S. 1330

5. 22 PA Code 11.23

6. 22 PA Code 11.25

7. 22 PA Code 12.1

8. 24 P.S. 1326

9. 22 PA Code 11.13

10. 42 Pa. C.S.A. 6302

11. 24 P.S. 510.2

12. 24 P.S. 1332

13. 24 P.S. 1339

14. 22 PA Code 11.22

15. 22 PA Code 11.28

16. Pol. 113

17. Pol. 115

18. Pol. 116

19. Pol. 117

20. Pol. 118

21. 22 PA Code 11.34

22. 22 PA Code 11.32

23. 22 PA Code 11.5

24. 24 P.S. 1327.1

25. 22 PA Code 11.31

26. 22 PA Code 11.31a

27. Pol. 137

28. 22 PA Code 11.21

29. 22 PA Code 11.26

30. Pol. 251

31. 24 P.S. 1546

32. 24 P.S. 1333

33. 24 P.S. 1333.1

34. 24 P.S. 1333.2

35. Pol. 103.1

36. Pol. 113.3

37. Pol. 114

24 P.S. 1333.3

22 PA Code 11.24

22 PA Code 11.8

Legal

1. 22 PA Code 11.41

2. 24 P.S. 1327

3. 24 P.S. 1329

4. 24 P.S. 1330

5. 22 PA Code 11.23

6. 22 PA Code 11.25

7. 22 PA Code 12.1

8. 24 P.S. 1326

9. 22 PA Code 11.13

10. 42 Pa. C.S.A. 6302

11. 24 P.S. 510.2

12. 24 P.S. 1332

13. 24 P.S. 1339

14. 22 PA Code 11.22

15. 22 PA Code 11.28

16. Pol. 113

17. Pol. 115

18. Pol. 116

19. Pol. 117

20. Pol. 118

21. 22 PA Code 11.34

22. 22 PA Code 11.32

23. 22 PA Code 11.5

24. 24 P.S. 1327.1

25. 22 PA Code 11.31

26. 22 PA Code 11.31a

27. Pol. 137

28. 22 PA Code 11.21

29. 22 PA Code 11.26

30. Pol. 251

31. 24 P.S. 1546

32. 24 P.S. 1333

33. 24 P.S. 1333.1

34. 24 P.S. 1333.2

35. Pol. 103.1

36. Pol. 113.3

37. Pol. 114

24 P.S. 1333.3

22 PA Code 11.24

22 PA Code 11.8

204-AR-0-Attendance.docx (1,025 KB)

Lower Dauphin School District

Policy No. 204-AR-0

ADMINISTRATIVE REGULATION

APPROVED: May 19, 2025

REVISED: July 13, 2026

AR-0-Student Attendance

Attendance

All students of compulsory school age who either:

1. Reside in the district and are enrolled in district schools,
2. Qualify for attendance in the district but are not currently enrolled in any school,
3. ~~Attend district schools on a tuition basis, are required to comply with the adopted Board policy governing attendance.~~

Designated staff in each school will be responsible for monitoring and maintaining records of each student's attendance.

School Response to Absences

The school is a critical part of a student's support system, and school staff have a significant opportunity to assist students and their families to comply with attendance requirements.

Staff will treat all absences as unexcused until a written excuse explaining the absence is submitted within five (5) days of the absence.

The ~~person~~resident person in parental relation and student will be informed that if a written excuse is not provided within five (5) days of the absence, the absence will be permanently recorded as unexcused. District staff will provide written notice to the ~~person~~resident person in parental relation upon each incident of unexcused absence.

District Response to Unexcused Absences

The ~~person~~resident person in parental relation of a compulsory school age student is subject to penalties if compulsory attendance requirements are not met.

The designated district employee will make every effort to work collaboratively with the ~~person~~ resident person in parental relation to address the truancy of a student and will not initiate formal action until an School Attendance Improvement Conference (SAIC) has been held and the student is habitually truant.

First Unexcused Absence –

Designated district staff will send to the ~~person~~ resident person in parental relation a notice about the unexcused absence. The notice will be in the preferred language of the ~~person~~ resident person

in parental relation, will contain a description of the consequences that will follow if the student becomes habitually truant, and the name and telephone number of the district employee that the ~~person~~ resident person in parental relation can contact to request assistance in resolving the student's truant behavior.

Second Unexcused Absence –

Designated staff will send to the ~~person~~ resident person in parental relation a notice of a second unexcused absence. The notice will contain a description of the consequences that will follow if the student becomes habitually truant, and the name and telephone number of the district contact. The second notice will include another offer of district assistance and will be in the preferred language of the ~~person~~ resident person in parental relation.

Third Unexcused Absence –

Designated district staff will send notice to the ~~person~~ resident person in parental relation, in writing, within ten (10) school days of the student's third unexcused absence, that contains a description of the consequences that will follow if the student becomes habitually truant, and the name and telephone number of the district contact. The third notice will include another offer of district assistance, including resources available to assist the student and ~~person~~ resident person in parental relation with returning the student to compliant school attendance and opportunities for further academic recovery, and will be in the preferred language of the ~~person~~ resident person in parental relation. The notice will also state that habitually truant students are prohibited from transferring to a cyber charter school during the school year, unless a judge determines that it is in the best interest of the student.

The district will also send to the ~~person~~ resident person in parental relation an invitation to attend an SAIC at which the student's absences and reasons for the absences are to be examined in order to improve attendance, with or without additional services.

If a student ~~continues to incur additional~~ incurs six (6) or more unexcused absences after the school has issued the notice of the student's third unexcused absence, the school will send to the ~~person~~ resident person in parental relation an invitation to attend an SAIC at which the student's absences and reasons for the absences are to be examined in order to improve attendance, with or without additional services.

Participants invited to the conference must include, but not be limited to:

1. The student
2. The student's ~~person~~ resident person in parental relation.
3. Other individuals as identified by the ~~person~~ resident person in parental relation who may be a resource
4. Appropriate school personnel
5. Recommended service providers

While active participation by the student and family members is an integral component of this conference, there is no legal requirement for either the student or ~~person~~ resident person in parental relation to attend the school attendance improvement conference. The school should make every attempt to conduct the SAIC with the ~~person~~ resident person in parental relation present, to identify

and resolve the root causes of truancy, and contribute to the group discussion their unique knowledge about the student and the student's environment.

In an attempt to encourage participation, the school ~~should~~ shall provide written notice, ~~sent via certified mail,~~ via email and USPS, and communicate with the ~~person~~ resident person in parental relation via telephone, if necessary. The school will hold the SAIC even if the ~~person~~ resident person in parental relation declines to participate or fails to attend.

Issues that should be addressed in the SAIC include, but are not limited to:

1. Appropriateness of the student's educational environment
2. Possible elements of the school environment that inhibit student success.
3. Student's current academic level and needs
4. Social, emotional, physical, mental and behavioral issues
5. Issues concerning family and home environment
6. Any other issues affecting the student's attendance

The school will document the outcome of the SAIC in a written school attendance improvement plan which can include: access to academic and social/health supports from the district and community organizations; an outline of family/parental and student responsibilities; and levels of performance monitoring that include rewards and consequences.

At the end of the SAIC~~school attendance improvement conference~~, all parties present should sign the school attendance improvement plan. The student and ~~person~~ resident person in parental relation will be provided a copy of the school attendance improvement plan, regardless of whether they attended.

When the student and/or ~~person~~resident person in parental relation is/are in attendance at the school attendance improvement conference, the designated district staff member will ensure that the student and the ~~person~~resident person in parental relation clearly understand the consequences that follow a violation of the compulsory attendance requirements.

Subsequent Unexcused Absence –

~~When a school attendance improvement plan is in place for a student who is not yet habitually truant, and the student is subsequently unlawfully absent at any point within the school year, meaning four (4) to five (5) unexcused absences, the designated district staff will send to the person in parental relation, by certified mail and via any additional mode of communication previously successful with the person in parental relation, an official notice of unexcused absence. The notice will inform the in parental relation that the school attendance improvement plan has been violated and that O~~once the student reaches six (6) unexcused absences, formal truancy proceedings will be initiated.

~~When a school attendance improvement plan is in place and the student is subsequently unlawfully absent at any point within the school year, thus amounting to six (6) or more unexcused absences, the designated district staff will send to the person in parental relation, by certified mail and via any additional mode of communication previously successful with the person~~resident person ~~in parental relation, an official notice to inform the person~~resident person ~~in parental relation that the~~

~~school attendance improvement plan has been violated and formal truancy proceedings will be initiated.~~

At any time when a school attendance improvement plan has been violated, ~~notice has been sent to the person in parental relation that formal action will be initiated, and the student is habitually truant,~~ the designated district staff will initiate truancy proceedings.

The school attendance improvement plan will remain in place, and the district will continue to pursue remedies to the student's habitual truancy until the student is no longer truant or is no longer of compulsory school age, regardless of whether the student was enrolled at the current school district or another school entity at the time of truancy.

Penalties for Violations

When referring a habitually truant student of any age to the county children and youth agency or filing a citation, the school must provide verification that the SAIC was held., ~~generally by submitting the school attendance improvement plan.~~

Habitually truant students under fifteen (15) years of age -

1. The designated district staff will refer the student to either:
   a. A school-based or community-based attendance improvement program, or
   b. The county children and youth agency for:
      1) Services, or
      2) Possible disposition as a dependent child
2. The designated district staff may, but are not required to, file a truancy citation against the ~~person~~resident person in parental relation to the student who resides in the same household as the student.

Habitually truant students fifteen (15) years of age and older -

1. The designated district staff will either:
   a. Refer the student to a school-based or community-based attendance improvement program, or
   b. File a citation against the student or ~~person~~resident person in parental relation to the student who resides in the same household as the student.

2. If a student fifteen (15) years of age or older continues to accrue additional absences after a school refers the student to a school-based or community-based attendance improvement program or refuses to participate in an attendance improvement program, the school may refer the student to the county children and youth agency for possible disposition as a dependent child.

Citations and Proceedings

The designated district staff will file a truancy citation with the magisterial district judge where the student attends school.

When a citation is filed against a student or ~~person~~resident person in parental relation to the student who resides in the same household as the student, the magisterial district judge will provide notice of the hearing to the school, ~~person~~resident person in parental relation, the student, and the county children and youth agency.

At the hearing, the school district must prove beyond a reasonable doubt that the student was subject to the compulsory attendance law and was, without legal justification, habitually truant. The ~~person~~resident person in parental relation may demonstrate, by a preponderance of the evidence, that they took every reasonable step to ensure the attendance of the student at school.

Before entering a sentence, the magisterial district judge will permit the school district, ~~person~~resident person in parental relation to the student, or student to present relevant information, such as the student's attendance since the citation was filed, to assist the judge in making an informed decision regarding an appropriate sentence.

A ~~person~~resident person convicted of a violation of the compulsory attendance laws may be sentenced to pay a fine for the benefit of the school, sentenced to perform community service, or required to complete an appropriate course or program designed to improve school attendance.

The judge is authorized to assign a sentence, with penalties in compliance with law, even after the completion of the school year in which the student was habitually truant.

The judge, at the time of conviction, ~~will~~ may determine whether it is in the student's best interest to be able to transfer to a cyber charter school, or not.

~~If within a three-year period a student or person in parental relation is convicted of a second or subsequent offense, the court must refer the student to the county children and youth agency for services or possible disposition as a dependent child under the Juvenile Act.~~

The designated district staff will not file a citation against a student or ~~person~~resident person in parental relation for a subsequent violation of compulsory school attendance if:

1. A proceeding is already pending against the student or ~~person~~resident person in parental relation and judgment in the first proceeding has not yet been entered, unless a warrant has been issued for failure of the student or ~~person~~resident person in parental relation to appear before the court and the warrant has not yet been served.

2. A referral for services has been made to the county children and youth agency under this subdivision, the agency has not closed the case, and the educational entity has not consulted with the county children and youth agency prior to filing the petition.

3. A petition has been filed alleging the student is dependent due to being habitually truant, relative to juvenile matters, and the case remains under the jurisdiction of the juvenile court.

Fines

For the first offense, the fine may not exceed $300, together with court costs.

For the second offense, a ~~person~~resident person in parental relation may not be fined more than $500, together with court costs.

For a third and any subsequent offense, a ~~person~~resident person in parental relation may not be fined more than $750, together with court costs.

~~Failure to Comply with~~Potential Additional Penalties

If a ~~person~~resident person in parental relation fails to comply with the penalties imposed, that ~~person~~resident person may be sentenced to jail for up to three (3) days if the court determines that the ~~person~~resident person in parental relation had reasonable ability to comply with the penalty and that noncompliance was willful.

~~If a student fails to satisfy the penalties imposed:~~

Such act will not be considered delinquent but may result in a dependency determination under the Juvenile Act.

The magisterial district judge may send the record of conviction to the Pennsylvania Department of Transportation.

a. If the Department of Transportation receives such a record, it is required to take action against the student's operating privileges. The Department will suspend for ninety (90) days the operating privilege of any student upon receiving a certified record that the student was convicted of violating the compulsory attendance requirements. If the Department receives a second or subsequent conviction for a student's violation, the Department will suspend the student's operating privilege for six (6) months.

b. Any student whose record is received by the Department and who does not have a driver's license will be ineligible to apply for a driver's license for the time periods specified above. If the student is under sixteen (16) years of age when convicted, suspension of operating privileges will commence for the time specified above.

Nothing in this section will be construed to apply to a ~~person~~resident person in parental relation whose child or children are in a home education program.

Homeless and Unaccompanied Youth/Children in Foster Care

The Every Student Succeeds Act, the McKinney-Vento Homeless Assistance Act, and the Fostering Connections to Success and Increasing Adoptions Act require that states, local education agencies, and schools work to remove barriers to the education of homeless students, unaccompanied youth, and children in foster care. Such barriers include those related to enrollment and retention due to absences.

~~Designated district staff will not count as unexcused those~~ Aabsences that occur due to homelessness, the transience of unaccompanied youth, or the fluctuation of foster care placements will not count as unexcused, if documented and/or verified.

Designated school staff should use the ~~school attendance improvement conferen~~SAIC as a means to identify the root causes of students' absenteeism, such as homelessness, frequent household shifts, absence of consistency and stability, and a lack of transportation, which should all be captured in the school attendance improvement plan. The school attendance improvement plan should clearly delineate the school responsible for complying with the compulsory attendance laws (school of origin, school of residence, etc.) as well as the school(s) responsible for implementing various portions of the school attendance improvement plan.

The district must consider the living situation of each unaccompanied youth to determine whether it is appropriate to file citations against the ~~person~~resident person in parental relation. School districts may consider contacting the county children and youth agency to link the youth with services.

District Response to the Unexcused Absences of Nonpublic School Students

Though nonpublic schools are charged with developing their own policies to monitor, track, and respond to unexcused absences, the nonpublic student's school district of residence remains responsible for enforcing the requirements for compulsory school attendance. Designated district staff will work with nonpublic schools located within district boundaries to:

1. Ensure the district receives copies of the written notification of each nonpublic school student's third unexcused absence, as sent to the ~~person~~resident person in parental relation of the student;
2. Participate in ~~school attendance improvement conferences~~SAICs, as necessary;
3. Receive copies of all school attendance improvement plans;
4. Refer the nonpublic school student to a school-based or community-based attendance improvement program or the county children and youth agency for possible disposition as a dependent child;
    a. Request, as necessary, assistance from the nonpublic school relative to attendance improvement programs and juvenile dependency referrals;
5. File truancy citations with the magisterial district judge where the nonpublic school student resides;
    a. Request, as necessary, cooperation and participation from the nonpublic school in the truancy proceedings;
6. Refer the nonpublic school student to the county children and youth agency for possible disposition if the nonpublic school student either does not comply with or attend the school-based or community-based attendance improvement program;
    a. Request, as necessary, cooperation and participation from the nonpublic school.

Bereavement

Students needing to miss school due to a death in the family should be excused based on the following criteria. Five (5) days for an immediate family member, three (3) for near relative, and one (1) for other bereavement as defined below. If there is travel necessary, one (1) additional day may be excused. Additional days may be excused at the discretion of the administration.

- Immediate Family is defined as the student's father, mother, brother, sister, child/children, spouse. The term shall further include any near relative, as defined herein, who resides in the same household as the student, as well as any individual with whom the student maintained a common household at the time of death. Step-relations also fall within the definition of immediate family.
- Near Relative, not residing with the student is defined as grandparents, brother-in-law, and sister-in-law.
- Other Bereavement is defined as the student's first cousin, aunt, uncle, niece, and nephew, or any other relative/relation/acquaintance approved by the administration.

Religious Holidays

Per PA School Code (and SB Policy 204) students shall be excused for the day of any religious holiday.

Religious Instruction

Per PA School Code (and SB Policy 204), student may be excused for up to 36 hours (6.0 days) of religious instruction per school year. The resident person in parental relation must submit written record of the instruction, preferably from the provider of the instruction.

Tardy/Early Dismissal

If a student has an early dismissal, or returns to school after a partial day absence, the absence will be noted as unexcused until receipt of the required excusal documentation. Once documentation is received, the absence will be changed to an excused absence. Administration or designee shall reference the chart attached for the coding of partial day absences.

In order to participate in extra-curricular activities, secondary students must arrive prior to 11:00 am on the day of the activity; elementary students must arrive prior to 12:00 pm.

Parent Dismissals

If a parent removes a student from school due to illness or other reasons without a nurse dismissal or a dismissal by a principal, the time missed will be unexcused.

Educational Trips (ETE)

The School Board and district staff believe that it is extremely important for students to be present for class daily to gain the greatest academic benefit from the learning process. It is recognized that family circumstances may require a student to be absent from school for what is termed a non-school sponsored educational trip. Since regular class attendance is a critical component of a student's educational program, the educational benefits of the trip should outweigh the negative impact of the disruption of the student's educational program.

Resident persons in parental relation may request that their child be excused from school

attendance to participate in an educational trip not sponsored by the school district. In order for such an absence to be considered excused, the request must comply with Board Policy 204 and the district's attendance procedures.

The resident person in parental relation must submit a written request to the building principal on the district form, which will indicate the days of absence; destination of the trip; adult providing supervision; and educational value of the trip. When an educational trip is planned which will require a student to be absent from school, an Educational Trip Form shall be submitted to the building principal at least five (5) school days prior to the departure date of the tour or trip. Neglecting to obtain prior approval for the educational trip will result in the recording of unexcused daily absences for those days absent.

Each tour or trip will be impartially reviewed by the administration and, dependent upon the individual circumstances, a decision will be rendered as to the procedure to be followed by the student. Family-sponsored educational trips requested during critical times within the school calendar (i.e.; finals, state assessments, etc.) will not be approved.

Upon receipt of a written request from the resident person of parental relation of the student(s) involved, the building principal may excuse the student(s) from school attendance to participate in a family-sponsored educational tour or trip. The principal may approve a family educational tour or trip not to exceed seven (7) consecutive school days in length, or a combination of several trips which do not exceed a total of seven (7) school days during any one (1) school year. The building principal will notify the person in parental relation of approval or denial of the request. If approval is granted prior to the trip, the student's absence will be excused. If prior approval is not granted, the absence will be classified as an unexcused absence.

Additional days beyond the seven (7) require superintendent approval. The student must meet above average attendance (no more than 10% absences in the current school year), behavior (no suspensions, or notable incidents/detentions in the current school year), and academic criteria (all grades "C" or above) to qualify for any additional approved educational trip days.

Such a tour or trip will be at the expense of the resident person of parental relation and permitted only upon prior approval of the principal.

The student(s) participating in the trip shall be subject to direction and supervision by an adult if different from the resident person of parental relation to the student(s). The principal shall be notified of the responsible adult if the individual is other than the parent/guardian. Requests for family-sponsored educational tours and trips which would extend beyond the limits of this policy shall be made to the Superintendent.

The student(s) involved in family-sponsored educational tours or trips are responsible for obtaining all course work which will be missed prior to their departure and for completing such work equivalent to the number of days absent (i.e.; miss five (5) school days, work due within five (5) school days of return). Student(s) are also responsible for making up all assessments administered while absent.

Absences which occur without prior approval or not approved as established in this policy will be considered "unexcused". Unexcused absences are subject to the procedures set forth in Board policy.

Extended Trips (Possible PRA)

On occasion, students are required to travel for extended periods of time. During this time, students are typically not enrolled in another school system, as the intent is to return to the Lower Dauphin School District. School administration may opt to work with a family so as to allow for a "seamless" transition to and from the extended trip as well as continuation of access to district technological resources. Students and families shall take the initiative to procure work that can be done remotely, as well as the students shall have internet access to continually access the district's Learning Management System in an effort to maintain current involvement with their coursework. Students taking extended trips resulting in ten (10) days or less may be afforded the opportunity to maintain their course of studies remotely. Students who confirm they have internet access, can maintain their course of study, and will miss twenty-two (22) days or less, may remain on the attendance roll and will be coded Present/Remote/Asynchronous (PRA). Families must submit an educational trip form declaring the days of absence prior to the trip.

Attendance Codes

Code	Attendance Type Description	Category	Unlawful	Reason Description	Counts Toward 10-day Letter
AFE	Absent Full Excused	Excused		Note received	
AHE	Absent Half Excused	Excused		Note received MS/HS/Price Arrive after 11AM; Leave prior to 11AM Elementary Arrive after 12PM; Leave before 12PM	
EDE	Early Dismissal Excused	Excused		Note received	
FEE	Family Emergency	Excused		Note received	
ETE	Educational Trip	Excused		Form received	
AAS	Alternate Assignment	Excused			
AES	Alternative Education	Excused		Assigned by principal	
RE	Religious	Excused		Note received	
HBS	Homebound	Excused			
CVE	College Visit	Excused		Note received	

Code	Attendance Type Description	Category	Unlawful	Reason Description	Counts Toward 10-day Letter
TS	Tutorial Services	Excused		Placement lt received	
IFS	ISS Full	Excused		Assigned by principal	
HIS	ISS Half	Excused		Assigned by principal	
LAE	Late Arrival Excused	Excused		Note received	
OFE	OSS Full	Excused		Assigned by principal	
OHE	OSS Half	Excused		Assigned by principal	
RU	Runaway	Unexcused	X	No note received; notified by PD	
UNV	Unverified	Unexcused	X	No notification	
LAU	Late Arrival Unexcused	Unexcused		No note received	
AFU	Absent Full Unlawful	Unexcused	X	No note received	X
AFUN	Absent Full Unexcused (18+)	Unexcused		No note received	
AHU	Absent Half Unexcused	Unexcused	X	No note received MS/HS/Price Arrive after 11AM; Leave prior to 11AM Elementary Arrive after 12PM; Leave before 12PM	X
AHUN	Absent Half Unexcused (18+)	Unexcused		No note received MS/HS/Price Arrive after 11AM; Leave prior to 11AM Elementary Arrive after 12PM; Leave before 12PM	
EDU	Early Dismissal Unexcused	Unexcused		No note received	

Code	Attendance Type Description	Category	Unlawful	Reason Description	Counts Toward 10-day Letter
DEU	Dr Excuse Required	Unexcused	X	No Dr note received	X
DEUN	Dr Excuse Required (18+)	Unexcused		No Dr note received	

Late Arrival Unexcused- Elementary

Official Notice of Unexcused Late Arrivals

Click or tap here to enter text.

Dear Parent/Guardian of: Click or tap here to enter text.

I am writing to inform you that your child has accumulated a number of **unexcused late arrivals** to school. Enclosed you will find a copy of your child's attendance record for your review.

Please be reminded that if your child arrives at school after **9:00 a.m.**, they must be escorted to the office, and a written excuse should be provided explaining the reason for the late arrival. Please note that reasons such as oversleeping, running out of gas, or car trouble are not typically considered excusable under school policy.

Consistent and punctual attendance is a critical part of your child's academic success and is required by Pennsylvania state law. Regular attendance ensures that students are able to gain the full benefit of their educational experience and avoid the negative consequences associated with truancy.

This letter serves as the **first official notification** regarding your child's unexcused late arrivals. At this time, your child has accumulated _____ minutes/hours of unexcused late arrival time. Please be aware that **five (5) hours of unexcused late arrival time is equivalent to one full day of truancy.** Continued unexcused late arrivals may result in formal truancy procedures, including but not limited to scheduling an Attendance Improvement Conference.

We value our partnership with families and want to work together to support your child's success. If you have any questions or concerns, please contact my office at **(717) 566-5332** or via email at **pmoody@ldsd.org.**

Thank you for your attention to this important matter.

Sincerely,

Trisha Moody, MS, HSV
Home & School Visitor
Lower Dauphin School District

Attendance Concern Letter

To The Parent/Guardian of:

Enclosed is a copy of your student's attendance record. The following abbreviations are used on the printout:

- **"AFE"** – Excused Absence
- **"AFU"**– Absence for which a written excuse has not been received within five school days of the student's return
- **"LAE"** – Excused Late Arrival
- **"LAU"** – Unexcused Late Arrival

Please note that any absence without an excuse after five school days is considered truant.

I am concerned about the number of absences and/or late arrivals, reflected on your student's record, which has resulted in a concerning attendance pattern. Regular attendance is crucial to providing the best possible educational experience at Lower Dauphin, and I kindly ask for your cooperation in improving your student's attendance moving forward.

As outlined in the **Student Handbook**, students who accumulate a significant number of absences or late arrivals may be required to provide a doctor's verification of illness for any future absences. While your student does not yet meet this requirement, continued attendance concerns may lead to the necessity of a doctor's excuse for all absences to be excused. With your partnership, I am hopeful this step will not be required.

In addition, students who accumulate six or more days of truant absences are prohibited by Pennsylvania Law (Act 47 of 2025) from enrolling in a cyber charter school during the present school year.

If you have any questions or want to discuss this matter further, please contact Trish Moody, Lower Dauphin Home & School Visitor at 566-5332 or email at pmoody@ldsd.org.

Thank you for your attention to this important matter.

Sincerely,

Trish Moody, MS, HSV
Lower Dauphin Home & School Visitor

Doctor's Note Notification

To the Parent/Guardian of:

Enclosed is a printout of your student's attendance record to date. The Pennsylvania School Code requires regular school attendance so that we can provide the best possible educational experience for your child.

In accordance with the provisions of the Pennsylvania School Code, as of this date, **you are required to present a licensed practitioner of the healing arts excuse every time your child is absent from school including late arrivals and early dismissals.** A healing arts practitioner includes the following medical professionals: medical doctor, physician's assistant, nurse practitioner, dentist, ophthalmologist, psychiatrist, licensed clinical social worker, licensed therapist, licensed professional counselor or psychologist. It is a very important legal requirement for the school to receive this documentation for each absence.

Please understand it is the legal responsibility of the custodial parent to make sure the school receives the documentation for each absence. Failure to provide a physician's excuse will result in the absence being recorded as unexcused. Unexcused absence may result in truancy correction procedures being enacted that may result in a citation being issued by the school.

In addition, students who accumulate six or more days of truant absences are prohibited by Pennsylvania Law (Act 47 of 2025) from enrolling in a cyber charter school during the present school year.

If you have any questions concerning this matter, please contact Trisha Moody, Lower Dauphin's Home & School Visitor at 566-5332 or email at pmoody@ldsd.org.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

1st Absence Notice- Elementary

Dear Parent/Guardian of:

was absent on _____ and the school did not receive a written excuse within five school days of their return. Alternatively, the excuse provided did not meet the criteria for excusable absences outlined in the student handbook.

To make the excuse submission process easier, you can now submit excuses via email. For more information, please visit the Lower Dauphin School District website (ldsd.org). Under **"News & Announcements"**, you will find the **"Absence Reporting Form and Procedures"** section, which includes the attendance email addresses for each school building. Excuses can also be submitted in person to the attendance secretary at your student's school.

We understand that oversights can happen. However, it is important to be aware that Pennsylvania state law establishes significant consequences for unexcused absences. Regular attendance is a critical factor in student success and helps ensure they receive the full benefit of their educational experience.

Please note that all absences are considered **unexcused** until the school attendance secretary receives a written excuse explaining the reason. If no excuse is submitted within **five school days** of the original absence, it will be permanently marked as a **truant absence**.

This letter serves as official notification regarding 's truant absence(s). Under recent changes to Pennsylvania's Compulsory Attendance Law, if your student accumulates **two or more additional truant absences**, the district will begin implementing truancy correction procedures, which may include:

- A meeting with the District's Home & School Visitor.
- Scheduling an Attendance Concern Conference.
- A referral to Dauphin County Children & Youth based upon truant absences.
- Filing of a citation for truancy with the local district magistrate's office.

In addition, for ongoing unexcused absences, Pennsylvania Law (Act 47 of 2025) prohibits students who are unlawfully absent for six days or more from enrolling/transferring to a cyber charter school during the present school year

If you have any questions or need further information, feel free to contact my office at **566-5332** or via email at **pmoody@ldsd.org**. We look forward to working together to support your student's educational success

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

1st Absence Notice- Middle School

Dear Parent/Guardian of:

was absent on _____ and the school did not receive an excuse within five school days upon your students return to school or the excuse was not listed under the reasons for excusable absences in the student handbook.

Excuses can now be submitted through the Lower Dauphin School District website middle school page at ldsd.org. Under **"News & Announcements"**, you will find the **"Absence Reporting Form and Procedures"** section, which includes the attendance email addresses for each school building and an online absence excuse form. Excuses can also be submitted in person to the attendance secretary at your student's school. Absences of five consecutive days or more require a doctor's note in order to be excused.

Obviously, there are many understandable reasons for this oversight. However, there are significant consequences established by state law concerning school attendance. Regular attendance at school is an important part of every student's success and is necessary in order to gain the greatest benefit from the educational experience. All absences are counted as unexcused until the school attendance secretary receives a written excuse explaining the reason for the absence(s). If a written excuse is not received within five school days from the date of the original absence, it will be marked as a truant absence.

This letter serves as our first communication regarding 's truant absence(s). Based upon recent changes to the Pennsylvania Compulsory Attendance Law, if your student should accumulate two or more additional day(s) of truant absence(s) the district will begin to implement truancy correction procedures. These procedures may include:

- Your student meeting with the District's Home & School Visitor
- Scheduling an Attendance Concern Conference,
- A referral to Dauphin County Children & Youth based upon truant absences
- The filing of a citation for truancy with the local district magistrate's office.

In addition, for ongoing unexcused absences, Pennsylvania Law (Act 47 of 2025) prohibits students who are unlawfully absent for six days or more from enrolling in a cyber charter school during the present school year.

If you would like to verify your student's attendance, please log onto the parent portal through PowerSchool. If you need assistance accessing the parent portal, please contact your student's school.

If you have any questions, please contact my office at 566-5332 or email at pmoody@ldsd.org so that we may work together to ensure 's educational success.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

1st Absence Notice- Under 18

Dear Parent/Guardian of:

was absent on _____ and the school did not receive an excuse either within five school days upon your students return to school or the excuse was not listed under the reason for excusable absences in the student handbook.

Excuses can now be submitted through the Lower Dauphin School District website's high school page at ldsd.org. Under **"News & Announcements"**, you will find the **"Absence Reporting Form and Procedures"** section, which includes the attendance email addresses for each school building and an online absence excuse form. Excuses can also be submitted in person to the attendance secretary at your student's school.

There are many understandable reasons for this oversight. However, there are significant consequences established by state law concerning school attendance. Regular attendance at school is an important part of every student's success and is necessary in order to gain the greatest benefit from the educational experience. All absences are counted as unexcused until the school attendance secretary receives a written excuse explaining the reason for the absence(s). If a written excuse is not received within five school days from the date of the original absence, it will be marked as a truant absence.

This letter serves as our first communication regarding 's truant absence(s). Based upon recent changes to the Pennsylvania Compulsory Attendance Law, if your student should accumulate two or more additional day(s) of truant absence(s) the district will begin to implement truancy correction procedures. These procedures may include:

- Your student meeting with the District's Home & School Visitor
- Scheduling an Attendance Concern Conference,
- A referral to Dauphin County Children & Youth based upon truant absences
- The filing of a citation for truancy with the local district magistrate's office.

In addition, for ongoing unexcused absences, Pennsylvania Law (Act 47 of 2025) prohibits students who are unlawfully absent for six days or more from enrolling in a cyber charter school during the present school year.

If you would like to verify your student's attendance, please log onto the parent portal through PowerSchool. If you need assistance accessing the parent portal, please contact your student's building's main office.

If you have any questions, please contact my office at 566-5332 or email at pmoody@ldsd.org so that we may work together to ensure 's educational success.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

1st Absence Notice- Under 18- CAOLA

Dear Parent/Guardian of:

was marked absent from CAOLA on _____. Mr. Attivo did not receive a phone call, email or text regarding your student's absence(s). This letter is sent to make you aware of this absence(s). Obviously, there are many understandable reasons for this oversight. However, there are significant consequences established by state law with regards to school attendance. Regular attendance at school is an important part of every student's success and is necessary in order to gain the greatest benefit from the educational experience. All absences are counted as unexcused until Mr. Attivo is notified and an excuse is submitted to him. Please contact Mr. Attivo no later than the Sunday after your student's absence to make him aware of their absence to avoid being marked unexcused for the week.

Attendance for all CAOLA students is measured by the number of lessons your student completes in a week's time (Friday to Friday) in bunches of five. For example, if your student is taking five classes then they must complete a minimum of five lessons per class. This would be a total of 25 lessons for 100% attendance. If they only complete 23 lessons then that would count as one unexcused day. If they complete only 15 lessons then that would count as two unexcused days. If your student is taking six classes then 30 lessons would need to be completed in the week for perfect attendance.

This letter serves as our first communication regarding 's truant absence(s). Based upon recent changes to the Pennsylvania Compulsory Attendance Law, if your student should accumulate(s) two or more additional day(s) of truant absence(s), the district will begin to implement truancy correction procedures. These procedures may include:

- Your student meeting with the District's Home & School Visitor and/or Mr. Attivo.
- Scheduling an Attendance Improvement Conference with you and your child.
- A referral to Dauphin County Children & Youth based upon truant absences.
- The filing of a citation for truancy with the local district magistrate's office.

In addition, under Pennsylvania Law (Act 47 of 2025), any student with six or more unlawful absences is not permitted to enroll in or transfer to a cyber charter school for the remainder of the current school year.

If you have any questions, please contact my office at 566-5332 or email at pmoody@ldsd.org so that we may work together to ensure 's educational success.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

1st Absence Notice- 18+

Dear Parent and/or Guardians of :

was absent on _____ and the school did not receive a written excuse within five school days or the excuse was not listed under the reason for excusable absences in the student handbook.

Excuses can now be submitted through the Lower Dauphin School District website high school page (ldsd.org). Under **"News & Announcements"**, you will find the **"Absence Reporting and Procedures"** section, which includes the attendance email addresses for each school building and an online absence excuse form. Excuses can also be submitted in person to the attendance secretary at your student's school.

Regular attendance at school is an important part of every student's success and is necessary in order to gain the greatest benefit from the educational experience. Students who are frequently absent from school miss direct instruction and regular contact with their teachers. Commonwealth of Pennsylvania law and school policy requires regular daily attendance. When absences accumulate, it may ultimately result in academic difficulty. If you would like to verify your student's attendance, please log on the parent portal through PowerSchool. If you need assistance accessing the parent portal, please contact the main office of the building your student attends.

This letter serves as our first communication regarding 's absence(s). If accumulates additional truant absence(s), the district may require your student to meet with the District's Home & School Visitor and/or scheduling an attendance improvement conference.

In addition, for ongoing unexcused absences, Pennsylvania Law (Act 47 of 2025) prohibits students who are unlawfully absent for six days or more from enrolling in a cyber charter school during the present school year.

If you have any question, please call my office at 566-5332 or email at pmoody@ldsd.org so that we may work together to ensure 's educational success.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

2nd Absence Notice- 18+

Dear Parent/Guardian of:

This letter is to inform you that your son/daughter has accumulated five or more truant absences to date. Regular attendance is essential for every student's academic success and ensures they receive the full benefit of classroom instruction and consistent contact with their teachers. Both Pennsylvania law and district policy require daily school attendance. When absences accumulate, students may experience academic difficulties.

You may review your student's attendance record by logging into the PowerSchool Parent Portal. If you need assistance accessing the portal, please contact the main office of your student's school.

Please remember that all absences are considered unexcused until the attendance secretary receives a written excuse explaining the reason for the absence. If a written excuse is not submitted within five school days of the absence, it is recorded as truant.

Additionally, under Pennsylvania Act 47 of 2025, students with six or more unlawful absences are prohibited from enrolling in a cyber charter school during the current school year.

If you have any questions, please contact my office at 566-5332 or email me at pmoody@ldsd.org. We look forward to working together to support your student's educational success.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

Official Notice of Truancy @ 3

Dear Parent/Guardian of:

I am writing to inform you that your student has accumulated three or more truant absences to date. The state of Pennsylvania defines "truant" as a child subject to compulsory school laws having three (3) or more school days of unexcused absences during the current school year. This letter is to officially notify you that your son/daughter has been absent from school without a lawful excuse for the following dates: _____. These absences are truant and, therefore, constitute a violation of the compulsory attendance provision of the Pennsylvania Public School Code (24 P.S. 13-1327).

Truant absences are a summary offense addressed under the Pennsylvania Public School Code Compulsory Attendance Law Amended by Act of 1995. As such, a person convicted of habitual truancy may be fined: (1) up to $300 per offense, with court costs, for the first offense; (2) up to $500 per offense, with court costs, for the second offense; and (3) up to $750 per offense, with court costs, for a third and any and all subsequent offenses. Additional penalties include a jail sentence up to three days for parents/guardians. In cases where the student is determined to be in violation of the compulsory attendance law, he/she will be subject to penalties (i.e. a fine up to $300.00, community service, driver's license suspension for 90 days, disposition as a dependent child, etc.).

In an attempt to improve your student's attendance, I would like to offer you the opportunity to participate in a School Attendance Improvement Conference (SAIC). The purpose of conducting an SAIC will be to develop an Attendance Improvement Plan to avoid any additional truant absences. Participants may include the district's home & school visitor, an administrator, guidance counselor, teacher(s) (if appropriate), your child and you.

Due to recent changes to the Pennsylvania Compulsory Attendance Law, please note that a student that accumulates six (6) or more truant absences within a school year will be defined as being "habitually truant". Once a student has reaches habitual truancy during the school year an Attendance Improvement Conference is no longer optional. In addition, for ongoing unexcused absences, Pennsylvania law (Act 47 of 2025) prohibits students who are habitually truant from enrolling/transferring to a cyber charter school during the present school year.

Please contact me if you would like to have a School Attendance Improvement Conference or with any questions you may have. I can be reached at pmoody@ldsd.org or at (717) 566-5332.

Thank you for your time and attention to this serious matter.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

Official Notice of Truancy @3- CAOLA

Dear Parent/Guardian of:

_____was marked absent from LDHS and/or CAOLA on the following dates: ____. Mr. Attivo did not receive a phone call, email, or text regarding your student's absence.

Obviously, there are many understandable reasons for this oversight. However, there are significant consequences established by state law with regards to school attendance. Regular attendance at school/CAOLA is an important part of every student's success and is necessary in order to gain the greatest benefit from the educational experience.

All absences are considered unexcused until Mr. Attivo is notified and a written excuse is submitted to him. Please contact Mr. Attivo by the Friday following your student's absence to ensure the absence is recorded properly and not marked unexcused for the previous week.

If your student accumulates any additional truant absences, the district may begin implementing truancy-related corrective measures. These measures may include a meeting with Mr. Attivo and/or the District's Home & School Visitor, possible removal from the CAOLA program, and/or the scheduling of a formal School Attendance Improvement Conference.

In addition, under Pennsylvania Law (Act 47 of 2025), any student with six or more unlawful absences is not permitted to enroll in or transfer to a cyber charter school for the remainder of the current school year.

If you have any questions, please contact my office at 566-5332 or email at pmoody@ldsd.org so that we may work together to ensure your student's educational success.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

Official Notice of Truancy @6- SAIC Invite

April 23, 2026

Dear Parent/Guardian of:

I am writing to inform you that your student has accumulated six or more truant or unexcused absences to date. This letter is officially notifying you that your student has been absent from school without a lawful excuse or failed to turn in an excuse within five school days from the date of their last absence. Your student's attendance record for truant absences is for the following dates: _____. These absences are either truant or unexcused and, therefore, constitute a violation of the compulsory attendance provision of the Pennsylvania Public School Code (24 P.S. 13-1327).

In an attempt to improve your child's attendance, a School Attendance Improvement Conference will need to be held. Participants will include the district's home & school visitor, an administrator, guidance counselor, teacher(s) (if appropriate), your child (if appropriate) and you. At the conference, an Attendance Improvement Plan will be developed to avoid any additional truancy correction procedures.

The Attendance Improvement Conference for your student is scheduled for at am. The conference will be held in the counseling office at School.

For your convenience you may also participate by phone.

Please notify me by as to your meeting preference or if you are unable to attend and need to reschedule.

If school is canceled, delayed or a virtual instruction day on the day of your student's conference, you will be notified and asked to reschedule the conference for a later date.

Please be advised that the school must hold this conference even if you decline to participate or fail to attend. In addition, for ongoing unexcused absences, Pennsylvania Law (Act 47 of 2025) prohibits students who are unlawfully absent for six days or more from enrolling in a cyber charter school during the present school year.

If you have any questions, **I can be reached at (717) 566-5332 or email at pmoody@ldsd.org**.

Thank you for your time and attention to this serious matter.

Sincerely,

Trisha Moody, MS, HSV
Lower Dauphin Home & School Visitor

Educational/Extended Trip Form (p. 1 of 2)

LOWER DAUPHIN SCHOOL DISTRICT

REQUEST FOR EXCUSED ABSENCE FOR EDUCATIONAL/EXTENDED TRIPS

The School District recognizes that from time to time students may have the opportunity to participate in pre-planned trips and educational experiences during the regular school year.

Upon receipt of a prior written request from the resident person in parental relation, pupils may be excused from school attendance to participate in educational tours or trips, when such is approved by the Superintendent or designee.

The approval of each request will be based on the following criteria: The educational program of the pupil(s) involved, current academic standing, the pupil's attendance record, and the educational value of the trip to be taken.

The form should be submitted five (5) school days prior to the date of departure. It is to be understood by each student and person in parental relation that class work missed during the period of absence will be made up within a time frame established by the school.

TO BE COMPLETED BY RESIDENT PERSON IN PARENTAL RELATION:

Name of Pupil _____ Grade _____

Date(s) of Proposed Absence _____

Proposed Itinerary. Include experiences which could be educational in nature and will, therefore, provide the child with some valuable experiences outside the classroom.

_____

_____

_____

Will your student have access to classwork (on paper or via internet) during the trip? _____

**When assigned coursework is completed before returning to school, absences will be recorded as excused and will not be applied to the seven permitted educational trip days.

We have read the school policy and guidelines on the reverse side, and we are aware of the responsibilities which we have assumed or assigned to someone else. We further agree to abide by the stipulations as set forth in the policy and guidelines.

_____ _____

Signature of Resident Person in Parental Relation Date

NO TRIP WILL BE CONSIDERED AS AN EXCUSED ABSENCE WITHOUT PRIOR APPROVAL.

FOR SCHOOL USE ONLY

Number of days absent this year _____

Prior requests _____ Dates _____

Determination: Approved ____ Not Approved ____ Excuse Note Received: Yes ____ No ____

School Official-Superintendent/Principal _____ Date _____

Educational/Extended Trip Form (p. 2 of 2)

204.1. EXCUSAL FOR FAMILY-SPONSORED EDUCATIONAL/EXTENDED TRIPS

The Board requires that school-aged students enrolled in the district schools attend school regularly, in accordance with state laws. The educational program offered by this district is predicated upon the presence of the student and requires continuity of instruction and classroom participation.

The Board also recognizes its responsibility to educate each student in order that s/he may accept the responsibilities of citizenship in a democracy and be a contributor to society. In order to meet this responsibility, the district will endeavor to provide an education to students who have disrupted their normal sequence of school attendance for approved family sponsored educational tours and trips.

The Board's, Superintendent's, or Principal's approval of any family educational tour or trip is for the limited and sole purpose of granting an excused absence from school. Approval does not constitute any assumption of responsibility or liability for family sponsored educational tours and trips.

If the adult directing or supervising the trip is also an employee of the district, the trip shall not be considered a school-sponsored trip under the circumstances explained in this paragraph. Any tour or trip involving students of this district planned by staff members of the district outside the curriculum shall not be approved by either the Board, Superintendent, or any other administrator. Staff members of this district who plan such tours or trips involving district students shall notify the Superintendent or principal of such tours or trips, which are neither sponsored nor endorsed by the district. Any materials advertising such tours or trips shall include a disclaimer stating, 'The trip is neither endorsed nor supported by the Lower Dauphin School District, the Board or any administrators and the district assumes no responsibility or liability for such trip.' No staff member may solicit students of this district for such tours or trips within the facilities or on the grounds of the district without the Superintendent's knowledge and permission.

Each trip will be impartially reviewed by the administration and, dependent upon the individual circumstances, a decision will be rendered as to the procedure to be followed by the student. The best interests of the student will be kept uppermost in mind when said decision is rendered. Family-sponsored educational trips requested during critical times within the school calendar (i.e.; finals, state assessments, etc.) will not be approved.

Upon receipt of a written request from the resident person in parental relation to the student(s) involved, the building principal may excuse the student(s) from school attendance to participate in a family-sponsored educational tour or trip. The principal may approve a family educational tour or trip not to exceed seven (7) consecutive school days in length, or a combination of several trips which do not exceed a total of seven (7) school days during any one (1) school year.

Such a tour or trip will be at the expense of the resident parent in parental relation to the student and permitted only upon prior approval of the principal.

The student(s) participating in the trip shall be subject to direction and supervision by an adult if different from the resident person in parental relation to the student(s). The principal shall be notified of the responsible adult if the individual is other than the resident person in parental relation.

Application for family-sponsored educational tours and trips which would extend beyond the limits of this policy shall be made to the Superintendent.

The principal shall receive all written requests at least five (5) school days prior to the departure date of the tour or trip. The student(s) involved in family-sponsored educational tours or trips are responsible for obtaining all course work which will be missed prior to their departure and for completing such work within a time frame established by the school. Student(s) are also responsible for making up all assessments administered while absent.

Absences which occur without prior approval or not approved as established in this policy will be considered "unexcused". Unexcused absences are subject to the procedures set forth in Board policy.

Book	Policy Manual
Section	900 Community
Title	Title I Parent and Family Engagement
Code	918
Status	Second Reading
Adopted	September 9, 2024
Last Revised	July 13, 2026

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I or Title I "look alike" programs. The Board views the education of students as a cooperative effort among the school, parents and family members, and community.[1][2]

Definition

Parent and Family (Family Member) - these terms are used interchangeably and shall include caregivers, a legal guardian or other person standing in loco parentis such as a grandparent or stepparent with whom the child lives, a person who is legally responsible for the child's welfare, or a legally appointed Education Decision Maker of a child participating in a Title I or Title I "look alike" program.

Authority

The Board directs the District and each of its schools with a Title I or Title I "look alike" program to:[1]

1. Conduct outreach to all parents and family members.

2. Include parents and family members in development of the District's overall Title I Plan and process for school review and improvement.[3]

3. Include parents and family members in the development of the Title I Parent and Family Engagement Policy. Following adoption of the policy by the Board, the policy shall be:

a. Distributed in writing to all parents and family members.

b. Incorporated into the District's Title I Plan.[3]

c. Posted to the District's publicly accessible website.[4]

d. Evaluated annually with parent and family involvement.

4. Provide opportunities and conduct meaningful collaborations with parents and family members in the planning and implementation of Title I or Title I "look alike" programs, activities and procedures.

Accessibility

The District and each of its schools with a Title I or Title I "look alike" program shall provide communications, information and school reports to parents and family members who are migrants or who have limited English proficiency, a disability, limited literacy, or racial and ethnic minority backgrounds, in a language they can understand.[1][5]

Delegation of Responsibility

The Superintendent or designee shall ensure that the District's Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.[1][3]

The Superintendent or designee shall ensure that the District and its schools with Title I or Title I "look alike" programs provide opportunities for the informed participation of parents and family members by providing resources, information and school reports in an understandable and uniform format or, upon request, in another format. Such efforts shall include:

1. Providing communications in clear and simple language.

2. Posting information for parents and family members on the District's website.

3. Including a telephone number for parents and family members to call with questions.

4. Partnering with community agencies which may include libraries, recreation centers, community-based organizations and faith-based organizations to assist in sharing information.

5. Provide language access services to families with limited English proficiency through on-site or telephonic translation and interpretation services, as appropriate.[5]

The building principal and/or Title I staff shall notify parents and family members of the existence of the Title I or Title I "look alike" programs and provide:

1. An explanation of the reasons supporting their child's selection for the program.

2. A set of goals and expectations to be addressed.

3. A description of the services to be provided.

4. A copy of this policy and the School-Parent and Family Compact.[1]

Parents and family members shall be provided the opportunity to actively carry out their responsibilities in accordance with this policy and the School-Parent and Family Compact. At a minimum, parents and family members shall be ~~expected~~ encouraged to:[1]

1. Communicate from home-to-school about school programs and student progress.
2. Volunteer in their child's ~~classroom~~ school through provided volunteer opportunities at various times.[6]
3. Support their child's learning at home with homework and other curriculum-related activities.
4. Participate, as appropriate, in decisions relating to the education of their child and positive use of extracurricular time.
5. Engage with various resources provided by the school to support child development and family practices.

Guidelines

Each District school operating a Title I or Title I "look alike" program shall hold an annual meeting of parents and family members at a convenient time, to explain the goals and purposes of Title I or Title I "look alike" programs and to inform them of their right to be involved. Parents and family members shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.[1]

The schools with Title I or Title I "look alike" programs shall offer a flexible number of meetings which shall be held at various times of the morning and evening. Title I funds may be used for schools operating a Title I program to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits.[1]

The schools shall involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I or Title I "look alike" programs, the Title I Parent and Family Engagement Policy and the joint development of the Title I Plan.[1][3]

At these meetings, parents and family members shall be provided:[1]

1. Timely information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the achievement levels of the academic standards.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

To ensure the continuous engagement of parents and family members in the joint development of the Title I Plan and with the school support and improvement process, the District shall:

1. Establish meaningful, ongoing two-way communication between the District, staff and parents and family members.
2. Communicate with parents and family members about the plan and seek their input and participation through the use of newsletters, the District website, email, telephone, parent and teacher conferences, and home visits if needed.
3. Analyze and share the results of the Title I Parent/Family Survey.
4. Train personnel on how to collaborate effectively with parents and family members with diverse backgrounds that may impede their participation, such as limited literacy or

language difficulty.

5. Distribute and discuss the School-Parent and Family Compact.

6. Host various parent and family nights at each school building with a Title I program.

7. Actively recruit parents and family members to participate in school review and improvement planning.

If the Title I Plan is not satisfactory to parents and family members, the District shall submit any parent or family member comments with the plan when the school makes the plan available to the Board.[1][3]

Building Capacity for Parent and Family Engagement

The District shall provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all ~~participating~~ Title I and Title I "look alike" schools in planning and implementing effective parent and family involvement activities to improve academic achievement and school performance through:[1]

1. Providing assistance to parents and family members in understanding such topics as the academic standards, state and local academic assessments, the requirements of parent and family involvement, how to monitor a child's progress and work with teachers to improve the achievement of their children.[2][7]

2. Providing material and training to help parents and family members work with their children to improve academic achievement and to foster parent and family engagement, such as:

    a. Scheduling trainings in different locations on a variety of topics including how to support their child in school, literacy, school safety, cultural diversity and conflict resolution.

    b. Using technology, including education about the harms of copyright piracy, as appropriate.[8]

    c. Providing information, resources and materials in a user-~~-~~friendly format.

    d. Providing, as requested by a parent or family member, other reasonable support for parent and family engagement activities.

3. Educating teachers, specialized instructional support personnel, principals and other school leaders and staff, with the assistance of parents and family members, on the value and usefulness of contributions of parents and family members and in how to reach out to, communicate with, and work with them as equal partners, implement and coordinate parent and family programs, and build ties between parents and family members and the school.[9]

4. To the extent feasible and appropriate, coordinating and integrating Title I parent and family involvement efforts and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children.[1][5][10][11][12][13][14][15]

5. Engage the PTA/PTO to actively seek out and involve parents and family members through regular updates, information sessions and assistance with the identification of effective

communication strategies.

6. Engage community-based organizations and businesses in parent and family engagement activities.

Coordinating Parent and Family Engagement Strategies

The District shall coordinate and integrate Title I parent and family engagement strategies with other parent and family engagement strategies required by federal, state, and local laws by:[1] [5][10][11][12][13][14][15]

1. Involving District and program representatives to assist in identifying specific parent and family member needs.

2. Sharing data from other programs to assist in developing initiatives to advance academic achievement and school improvement.

Annual Parent and Family Engagement Policy Evaluation

The District shall conduct, with meaningful participation of parents and family members, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of all District schools with a Title I or Title I "look alike" program.[1]

The evaluation shall identify:[1]

1. Barriers to parent and family member participation, with particular attention to those who are migrants, are economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.

2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers.

3. Strategies to support successful school and parent and family interactions.

The evaluation shall be conducted through:

1. An evaluation of the effectiveness of the content and communication methods through a variety of methods.

2. A parent and family member and teacher survey designed to collect data on school level and District-wide parent and family engagement outcomes.

3. A parent and family advisory council comprised of a sufficient number and representative group of parents and family members to adequately represent the needs of the District's Title I and Title I "look alike" population.

The District shall use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the District’s Title I Parent and Family Engagement Policy.[1]

School-Parent and Family Compact

Each school in the District receiving Title I funds shall jointly develop with parents and family members a School-Parent and Family Compact outlining the manner in which parents and family members, the entire school staff and students will share responsibility for improved student

academic achievement and the means by which the school and parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:[1]

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in Title I and Title I "look alike" programs to meet the academic standards.

2. Describe the ways in which parents and family members will be responsible for supporting their child's learning; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.[6]

3. Address the importance of ongoing two-way, meaningful communication between parents/family members and teachers through, at a minimum, annual parent-teacher conferences at the elementary level, frequent reports to parents and family members on their child's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.[6]

Title I Funds

Unless exempt by law, the District shall reserve at least one percent (1%) of its Title I funds to assist schools in conducting parent and family engagement activities. Parents and family members shall be involved in the decisions regarding how the Title I reserved funds are used for parent and family engagement activities.[1]

Not less than ninety percent (90%) of the reserved funds shall be distributed to District schools with a Title I program, with priority given to high need schools. The District shall use the Title I reserved funds to conduct activities and strategies consistent with this policy, including:[1]

1. Supporting programs that reach parents and family members at home, in the community, and at school.

2. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.

3. Engaging in any other activities and strategies that the District determines are appropriate and consistent with this policy.

Documentation of Parent and Family Engagement Practices

Documentation to track the implementation of this policy is an essential part of compliance and may include, but not be limited to, sign–in sheets at workshops, meetings and conferences; schedules, training and informational materials; communications and brochures; and meeting notes.

Legal

1. 20 U.S.C. 6318
2. Pol. 102
3. 20 U.S.C. 6312
4. 24 P.S. 510.2
5. Pol. 138
6. Pol. 916
7. Pol. 127
8. Pol. 814

9. Pol. 333

10. 20 U.S.C. 7845

11. 29 U.S.C. 3271 et seq

12. 29 U.S.C. 701 et seq

13. 42 U.S.C. 11301 et seq

14. 42 U.S.C. 9831 et seq

15. Pol. 212

918-AR-1-ChecklstParentalInvolvCompactsTitleI.doc (58 KB)

918-AR-3-SchoolParentInvolvCompact.docx (34 KB)

LOWER DAUPHIN SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: September 9, 2024

REVISED: July 13, 2026

918-AR-1. CHECKLIST FOR SCHOOL-PARENT AND FAMILY MEETINGS

Each district school operating a Title I program will hold an annual meeting of parents and family members at a convenient time, to explain the goals and purposes of Title I programs and to inform them of their right to be involved. Parents and family members will be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members will be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.

The schools with Title I programs will offer a flexible number of meetings, which will be held at various times of the morning and evening. Title I funds may be used to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits.

Development, implementation and maintenance of School-Parent and Family Compacts (school compact), Title I programs, the Title I Parent and Family Engagement Policy and the Title I Plan must be accomplished with meaningful engagement with parents and family members of students participating in Title I programs.

The Superintendent will designate an employee within each school conducting a Title I program to be responsible for the school's process of obtaining meaningful engagement.

The following checklist includes measures designed to encourage meaningful engagement. The checklist will be completed annually by the designated employee.

- ☐ Plan regular meetings throughout the school year with parents and family members to discuss the school-parent and family compact; identify dates, times and places, and persons whose attendance is desired. Offer meetings in the morning and evening; if funds are available, provide transportation and childcare. Conduct home visits related to parent and family engagement as necessary.

- ☐ Develop an agenda, built around federal compliance requirements, for meetings to be held with parents and family members, which may include the following items:

    1. An introduction of "where we are now" and an ending that addresses "next steps."

2. A section informing parents and family members of their school's participation under Title I and to explain Title I requirements regarding parent and family engagement, including the right of parents and family members to be involved.

3. A section describing and explaining the curriculum in use at the school, forms of academic assessment used to measure student progress, and achievement levels students are expected to meet.

4. A section for parents and family members to formulate suggestions and to participate, as appropriate, in decisions relating to their child's education.

5. A section to involve parents and family members in the planning, review and improvement of Title I programs, including the joint development of the Title I Plan.

6. A section to address how funds are allotted for parent and family involvement in activities; parents and family members of students receiving services must be involved in these decisions.

Meeting notification requirements include:

☐ Notifying interested persons about meeting dates, including:

- ☐ Parents and family members of students participating in Title I programs.
- ☐ Staff members.
- ☐ Students participating in Title I programs.
- ☐ School Board members.
- ☐ Media.
- ☐ Coordinators of other federal, state and local programs, including preschool programs.
- ☐ Other _____.

☐ Publicizing the meeting dates, times and locations in accordance with legal requirements and the notice provisions of Board policy 006. It is wise to assume these are open meetings if Board members are expected to attend.

Standard meeting procedures include:

☐ Providing sign-in sheets for parents and family members attending the meeting.

☐ Appointing a Recording Secretary to keep meeting minutes.

- Providing copies of working drafts of the Title I Plan, Title I Parent and Family Engagement Policy and/or the school compact, as appropriate, to parents and family members in an understandable and uniform format, and in a language the parents and family members can understand.

The designated school employee will ensure a process of evaluation is conducted, as appropriate to each area, by collectively:

- Discussing and selecting indicators of success which will be used to measure the effectiveness of, as appropriate, the Title I Plan, programs, Parent and Family Engagement Policy and/or the school compact in improving achievement of academic standards.

- Making recommendations based on the results of the evaluation process to improve academic achievement.

- Identifying barriers to greater participation by parents and family members, with particular attention to parents and family members who are migrants, economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. Use the findings of such evaluation to design strategies for more effective parent and family engagement.

Following the meeting, the designated school employee will:

- Provide status reports to the Superintendent, who will update the Board, including possible recommendations for revisions to the Title I Plan and Parent and Family Engagement Policy.

- Revise the applicable school-parent and family compact, Title I Plan, and Parent and Family Engagement Policy as necessary.

LOWER DAUPHIN SCHOOL DISTRICT
Individual School Name

SCHOOL-PARENT AND FAMILY COMPACT

This School-Parent and Family Compact has been jointly developed with parents and family members, and outlines how parents and family members, school staff, and students will share in the responsibility for improved student academic achievement, and the means by which the school and parents and family members will build and develop partnerships to help their children achieve the state's academic standards.

SCHOOL COMMITMENT

As a school, we are committed to supporting student learning by:

- Providing high-quality curriculum and instruction in a supportive and effective learning environment that enables students participating in Title I and Title I "look alike" programs to meet the state academic standards.

- Addressing the importance of communication between teachers and parents and family members on an ongoing basis through, at a minimum:

    - Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual student's achievement.

    - Frequent reports to parents and family members on their child's progress.

    - Reasonable access to staff, and

    - Ensuring regular two-way, meaningful communication between family members and school staff, including providing information and school reports in a format and in a language that the parent and family member can understand.

- Providing parents and family members opportunities to volunteer and participate in their child's class, and to observe classroom activities.

- Treating each student with dignity and respect.

- Striving to address the individual needs of each student.

- Acknowledging that parents and family members are vital to the academic success of their children.

- Taking steps to provide a safe, positive and healthy learning environment.

- Assuring that school staff communicate clear expectations for performance of both students and parents and family members.

- Providing professional development for staff.

PARENT AND FAMILY COMMITMENT

As parents and family members, we are committed to supporting our children's learning by:

- Creating an atmosphere that supports learning by conducting activities at home to continue classroom learning.

- Volunteering in the classroom, at school activities and events.

- Participating, as appropriate, in decisions relating to the education of our children and positive use of extracurricular time.

- Communicating from home-to-school about school programs and student progress.

- Volunteering in your child's classroom school through provided volunteer opportunities at various times.

- Supporting your child's learning at home with homework and other curriculum-related activities.

- Participating, as appropriate, in decisions relating to the education of your child and positive use of extracurricular time.

- Engaging with various resources provided by the school to support child development and family practices.

STUDENT COMMITMENT

As students, we are committed to being responsible and taking ownership of learning by:

- Coming to school each day on time and ready to learn.

- Reading at home.

- Completing homework assignments.

- Maintaining a positive attitude toward school.

- Being respectful to students, staff and property.

Rev. 8.20.2024

LOWER DAUPHIN SCHOOL DISTRICT
Books, Equipment and Furniture
Disposal Form

This form must be completed and board-approved prior to the equipment being sold/disposed of. After board approval, the completed form will be returned to requestor with a copy sent to the Grounds & Custodial Supervisor, Maintenance Supervisor, Assistant to the Superintendent-Secondary, Business Manager and the Office of the Superintendent.

Date Requested: 6/3/26 Requested by: Kim Zuck

School Name: MS Equipment Location: 107

Collected by: _____

Description of Equipment (Quantity; Make/Model; Date Purchased, if known)	Serial Number/ LD Tag # (if applicable)	Sell, Dispose or Donate?	Disposal Code O - Obsolete D - Damaged SC - Scrap WT - Wear & Tear PM- Parts missing SURP- Surplus	Condition Code P - Poor F - Fair G - Good E - Excellent
17 very cheap French knives that have a serrated side so they cannot be sharpened	—	Dispose or donate	WT	P

APPROVALS

Books- Principal: [signature] Date: 6/8/26

- Ass't Superintendent: [signature] Date: 6/22/26

All other equipment/furniture-

- Principal/Dept. Supervisor: _____ Date: _____
- Grds/Custod.or Maint. Spvsr: [signature] Date: 6/22/26
- Assistant Superintendent: _____ Date: _____

Superintendent: [signature] Date: 6/24/26

Business Manager: 06/24/26 Date: 6/24/26

- Hazardous Waste - Contact Environmental Health &Safety regarding the disposal of: Batteries
- Other - Remove any auxiliary equipment which may be used on other equipment

Board Approval: YES ☐ NO ☐

LOWER DAUPHIN SCHOOL DISTRICT
Books, Equipment and Furniture Disposal Form

This form must be completed and board-approved prior to the equipment being sold/disposed of. After board approval, the completed form will be returned to requestor with a copy sent to the Grounds & Custodial Supervisor, Maintenance Supervisor, Assistant to the Superintendent-Secondary, Business Manager and the Office of the Superintendent.

Date Requested: June 11, 2026 Requested by: Britt Strohecker

School Name: Price Equipment Location: Transportation

Collected by: Candy Dannenhower

Description of Equipment (Quantity; Make/Model; Date Purchased, if known)	Serial Number/ LD Tag # (if applicable)	Sell, Dispose or Donate?	Disposal Code O - Obsolete D - Damaged SC - Scrap WT - Wear & Tear PM- Parts missing SURP- Surplus	Condition Code P - Poor F - Fair G - Good E - Excellent
Ride Safer Vest (Blue)	LDSD V1599	Dispose	O	F
Ride Safer Vest (Blue)	LDSD V1598	Dispose	O	F
EZ on harness (Blue)	LDSD 1504	Dispose	O	F
EZ on Harness (Black)	LD SV05	Dispose	O	F
High Back Car Seat	HB 1501	Dispose	O	F
High Back Car Seat	HB 1502	Dispose	O	F
High Back Car Seat	HB 1503	Dispose	O	F
High Back Car Seat	HB 1504	Dispose	O	F

APPROVALS

Books- Principal: _____ Date: _____

- Ass't Superintendent: _____ Date: _____

All other equipment/furniture-

- Principal/Dept. Supervisor: Britt Strohecker Date: 6-11-26
- Grds/Custod.or Maint. Spvsr: _____ Date: 6/15/26
- Assistant Superintendent: _____ Date: 6/15/26

Superintendent: _____ Date: 6/16/26

Business Manager: _____ 06/16/26 Date: 6/16/26

- Hazardous Waste - Contact Environmental Health &Safety regarding the disposal of: Batteries
- Other - Remove any auxiliary equipment which may be used on other equipment

Board Approval: YES ☐ NO ☐

LOWER DAUPHIN SCHOOL DISTRICT
Books, Equipment and Furniture Disposal Form

This form must be completed and board-approved prior to the equipment being sold/disposed of. After board approval, the completed form will be returned to requestor with a copy sent to the Grounds & Custodial Supervisor, Maintenance Supervisor, Assistant to the Superintendent-Secondary, Business Manager and the Office of the Superintendent.

Date Requested: June 11, 2026 Requested by: Britt Strohecker

School Name: Price Equipment Location: Transportation

Collected by: Candy Dannenhower

Description of Equipment (Quantity; Make/Model; Date Purchased, if known)	Serial Number/ LD Tag # (if applicable)	Sell, Dispose or Donate?	Disposal Code O - Obsolete D - Damaged SC - Scrap WT - Wear & Tear PM- Parts missing SURP- Surplus	Condition Code P - Poor F - Fair G - Good E - Excellent
High Back Car Seat	HB 1505	Dispose	O	F
High Back Car Seat	HB 1506	Dispose	O	F
High Back Car Seat	HB 1507	Dispose	O	F
High Back Car Seat	HB 1508	Dispose	O	F
High Back Car Seat	HB 1509	Dispose	O	F
Plastic Seatbelt Lock	LD 1509	Dispose	D	P

APPROVALS

Books- Principal: _____ Date: _____

- Ass't Superintendent: _____ Date: _____

All other equipment/furniture-

- Principal/Dept. Supervisor: Britt Strohecker Date: 6-11-26
- Grds/Custod.or Maint. Spvsr: _____ Date: 6/15/26
- Assistant Superintendent: _____ Date: 6/15/26

Superintendent: _____ Date: 6/16/26

Business Manager: _____ 06/16/26 Date: 6/16/26

- Hazardous Waste - Contact Environmental Health &Safety regarding the disposal of: Batteries
- Other - Remove any auxiliary equipment which may be used on other equipment

Board Approval: YES ☐ NO ☐

Rev. 8.20.2024

LOWER DAUPHIN SCHOOL DISTRICT
Books, Equipment and Furniture
Disposal Form

This form must be completed and board-approved prior to the equipment being sold/disposed of. After board approval, the completed form will be returned to requestor with a copy sent to the Grounds & Custodial Supervisor, Maintenance Supervisor, Assistant to the Superintendent-Secondary, Business Manager and the Office of the Superintendent.

Date Requested: 6/3/26 Requested by: Jody Cassel

School Name: South Hanover Equipment Location: Rm. 117 - on table

Collected by: _____

Description of Equipment (Quantity; Make/Model; Date Purchased, if known)	Serial Number/ LD Tag # (if applicable)	Sell, Dispose or Donate?	Disposal Code O - Obsolete D - Damaged SC - Scrap WT - Wear & Tear PM - Parts missing SURP - Surplus	Condition Code P - Poor F - Fair G - Good E - Excellent
6 Reading Street teacher manuals		Dispose	O	F
8 EnVision Math books-Student		Dispose	O	F
17 Dictionary		Dispose	O	F
6 Thesauras		Dispose	O	F
2 Almanac		Dispose	O	F
1 pocket reference set		Dispose	O	F
3 Teacher's Man. Destination in Science		Dispose	O	F

APPROVALS

Books- Principal: J Brunt Date: 6/23/26

- Ass't Superintendent: _____ Date: 6/28/26

All other equipment/furniture-

- Principal/Dept. Supervisor: _____ Date: _____
- Grds/Custod.or Maint. Spvsr: _____ Date: _____
- Assistant Superintendent: _____ Date: _____

Superintendent: _____ Date: 6/29/2026

Asst- Business Manager: _____ Date: 6/29/26

- Hazardous Waste - Contact Environmental Health &Safety regarding the disposal of: Batteries
- Other - Remove any auxiliary equipment which may be used on other equipment

Board Approval: 7/13/2024 YES ☐ NO ☐

Recommended for Board Approval – JULY 2026

RECOMMENDED TEXTBOOKS FOR APPROVAL FOR THE 2026-27 SCHOOL YEAR

TEXT NAME	PUBLISHER AND COPYRIGHT	GRADE LEVEL	COURSE TITLE	ELECTIVE/REQUIRED
Working with Young Children 10th Edition	Goodheart-Willcox / 2024	9-12	Child Development 2	Elective
Amplify ELA	Amplify	6-8	ELA Grade 6 ELA Grade 7 ELA Grade 8	Required
Calculus Volume 1 & 2	OpenStax / 2016	9-12	AP Calculus BC	Elective

Column 12	Your Name	Position	Hours in June/Hours in July-Aug(Not to Exceed)
Dean of Students			
	Greg Valentine	Dean of Students	15/15
	Steff Chortanoff	Dean of Students	15/15
Librarians			
	Lindsey Long	Librarian	0/30
	Sarah Conley	Librarian	0/36
Counselors			
	Lori Beaver	HS Counselor	40/71
	Tanya Dreon/ Anna-Kate Clancy	HS Counselor	40/56
	Nate Espenshade	HS Counselor	40/16
	Matthew Martinez	HS Counselor	40/56
	Mark Beaver	MS Counselor	49/49
	Teresa Coller	MS Counselor	35/40
	Bryan Stanley	MS Counselor	35/35
	Lauren Gearhart	Lond Counselor	18/30
	Liza Kalloz	SH Counselor	0/23
	Keith Ritchey	SH Counselor	15/23
	Erin Hicks	Nye Counselor	8/30
	Heather Goins	Con Counselor	4/36
Inst Coaches			
	Shannon Ziegler	Inst. Coach	31/112.5
	Amy Sell	Coach	58/70
	Stacy Kreitzer	Instr Coach	32/112.5
Summer School			
	Logan Baker	MS Math Teacher	0/12
Co-Op/Transition			
	Renee McMinn	Co-op Teacher	6/20
	Karee Robinson	Transition Coordinat	0/20
Caola			

Column 12	Your Name	Position	Hours in June/Hours in July (Not to Exceed)
	Rick Attivo	Caola	25/40
Nurses			
	Mary SMith	HS Nurse	6/54
	Heidi Fellenbaum	MS Nurse	0/60
	Kristin Wildasin	Nye Nurse	4/40
	Joanna Lennox	SH Nurse	4/40
Social Worker			
	Kevin Deibler	Price Social Worker	28/28
	Denise Haas	Social Worker	30/60
Special Education			
	Jessica DeHart	Price Teacher	12/12
	Tonji Grissinger	School Psych	60/60
	Ashley Jacobson-Beaver	Behavior Specialist	8/15
	Erin Giambrone	Spec Ed Coach	30/83
	Heather Lee	Spec Ed Coach	13/100

Lower Dauphin School District Personnel Action

NO	REASON	ACTION	NAME	POSITION	BLDG.	EFFECTIVE DATE	SALARY	Prorated
1	Approval of Resignation	Professional Staff Action	Leanne Lefever	Science Teacher	Middle School	6/15/2026		
2	Approval of Resignation	Professional Staff Action	Lisa Woods	Special Education Coach	District Wide	7/9/2026		
3	Approval of Resignation	Classified Hourly Staff Action	Victoria Gaffey	Paraprofessional	Conewago	6/30/2026		
4	Approval of Resignation	Supplemental Staff Action	Evan Stillwell	Head Girls Tennis Coach	High School	6/30/2026		
5	Approval of Summer Staffing Resignation	Professional Staff Action	Alexander Bechtold	ESY	District Wide	6/24/2026		
6	Approval of Parental Leave	Professional Staff Action	Samantha Irvin	2nd Grade Teacher	East Hanover	Anticipated 12 weeks following 10/24/26-2/1/27		
7	Advisement of Reassignment	Professional Staff Action	Taylor Atherton	2nd Grade Teacher	South Hanover	7/1/2026		
8	Advisement of Reassignment	Professional Staff Action	Amy James	2nd Grade Teacher	East Hanover	7/1/2026		
9	Advisement of Reassignment	Professional Staff Action	Maria Shaffer	1st Grade Teacher	Nye	7/1/2026		
10	Advisement of Reassignment	Professional Staff Action	Rachel Burns	3rd Grade Teacher	Nye	7/1/2026		
11	Advisement of Reassignment	Professional Staff Action	Adam Mason	5th Grade Teacher	Nye	7/1/2026		
12	Approval of Transfer	Administrative Staff Action	Carron Wolf	Data Systems Administrator	DAC	7/14/2026	$72,500.00	Yes
13	Approval of Transfer	Classified Salaried Staff Action	Carmalita Staats	Building Secretary	Nye	7/27/2026	$39,872.00	Yes
14	Correction to previously Board approved Action	Professional Staff Action	Anna-Kate Clancy	Guidance Counselor	High School	7/1/2026	$62,727.00	
15	Approval of Hire	Professional Staff Action	Julia M. Sikora	5th Grade Teacher	Londonderry	8/18/2026	$57,228.00	
16	Approval of Hire	Professional Staff Action	Hailey E. Wiegand	Art Teacher	High School	8/18/2026	$58,084.00	
17	Approval of Hire	Professional Staff Action	Julia Zakovitch	5th Grade Teacher	East Hanover	8/18/2026	$58,084.00	
18	Approval of Hire		Ann Messner	Lower Dauphin Falcon Foundation (LDFF)		7/14/2026	$17,500 paid by LDFF	
19	Approval of Hire	Supplemental Staff Action	Alysia Weary	Head Cheerleading Coach	High School	7/14/2026	$6,619.00	
20	Approval of Hire	Supplemental Staff Action	Jessica Barton	Assistant Cheerleading Coach	High School	7/14/2026	$2,419.00	
21	Approval of Hire	Supplemental Staff Action	Scott Payonk	Head Cross Country Coach	High School	7/14/2026	$4,901.00	
22	Approval of Hire	Supplemental Staff Action	Teisha Eismann	Assistant Cross Country Coach	High School	7/14/2026	$2,457.00	
23	Approval of Hire	Supplemental Staff Action	Anne Masorti	Head Cross Country Coach	Middle School	7/14/2026	$3,764.00	
24	Approval of Hire	Supplemental Staff Action	Michael Masorti	Assistant Cross Country Coach	Middle School	7/14/2026	$3,238.00	
25	Approval of Hire	Supplemental Staff Action	Erin Catalfano	Head Field Hockey Coach	High School	7/14/2026	$7,711.00	
26	Approval of Hire	Supplemental Staff Action	Abby Spanos	1st Assistant Field Hockey Coach	High School	7/14/2026	$4,664.00	
27	Approval of Hire	Supplemental Staff Action	Mandi Mease	Assistant Field Hockey Coach (1/2)	High School	7/14/2026	$1,767.00	
28	Approval of Hire	Supplemental Staff Action	Jennifer Kastelic	Head Field Hockey Coach	Middle School	7/14/2026	$3,839.00	
29	Approval of Hire	Supplemental Staff Action	Crystal Mohr	Assistant Field Hockey Coach	Middle School	7/14/2026	$2,080.00	
30	Approval of Hire	Supplemental Staff Action	Josh Borreli	Head Football Coach	High School	7/14/2026	$8,953.00	
31	Approval of Hire	Supplemental Staff Action	Don Fureman	1st Assistant Football Coach	High School	7/14/2026	$7,124.00	
32	Approval of Hire	Supplemental Staff Action	DJ Sechrist	Assistant Football Coach	High School	7/14/2026	$4,418.00	
33	Approval of Hire	Supplemental Staff Action	Phil Green	Assistant Football Coach	High School	7/14/2026	$5,828.00	
34	Approval of Hire	Supplemental Staff Action	Dave Gourley	Assistant Football Coach	High School	7/14/2026	$5,828.00	
35	Approval of Hire	Supplemental Staff Action	Luke Longenecker	Assistant Football Coach	High School	7/14/2026	$4,418.00	
36	Approval of Hire	Supplemental Staff Action	Pablo Beltran	Assistant Football Coach	High School	7/14/2026	$4,202.00	
37	Approval of Hire	Supplemental Staff Action	Steff Chortanoff	Head Football Coach	Middle School	7/14/2026	$4,722.00	
38	Approval of Hire	Supplemental Staff Action	Greg Kratzer	Assistant Football Coach	Middle School	7/14/2026	$4,109.00	
39	Approval of Hire	Supplemental Staff Action	Scott Yeakle	Head Golf Coach	High School	7/14/2026	$4,028.00	
40	Approval of Hire	Supplemental Staff Action	Matt O'Donnell	Assistant Golf Coach	High School	7/14/2026	$1,990.00	
41	Approval of Hire	Supplemental Staff Action	Gerald Lynch	Head Boys Soccer Coach	High School	7/14/2026	$8,023.00	
42	Approval of Hire	Supplemental Staff Action	Damon Kaylor	1st Assistant Boys Soccer Coach	High School	7/14/2026	$4,853.00	
43	Approval of Hire	Supplemental Staff Action	Nick Lagnemma	Assistant Boys Soccer Coach	High School	7/14/2026	$3,026.00	
44	Approval of Hire	Supplemental Staff Action	Roy Gesford	Head Girls Soccer Coach	High School	7/14/2026	$8,023.00	
45	Approval of Hire	Supplemental Staff Action	Jamie Ketty	1st Assistant Girls Soccer Coach	High School	7/14/2026	$3,581.00	
46	Approval of Hire	Supplemental Staff Action	Adeline Gesford	Assistant Girls Soccer Coach	High School	7/14/2026	$3,026.00	
47	Approval of Hire	Supplemental Staff Action	Derek Margetan	Head Girls Tennis Coach	High School	7/14/2026	$2,673.00	
48	Approval of Hire	Supplemental Staff Action	Kasey Gentry	Head Girls Volleyball Coach	High School	7/14/2026	$6,532.00	
49	Approval of Hire	Supplemental Staff Action	Zach Higgins	Assistant Girls Volleyball Coach	High School	7/14/2026	$3,026.00	
50	Approval of Hire	Supplemental Staff Action	Keith Richardson	Marching Band Director	High School	7/14/2026	$6,101.00	
51	Approval of Hire	Supplemental Staff Action	Greg Hutchison	Assistant Marching Band Director	High School	7/14/2026	$4,577.00	
52	Approval of Hire	Supplemental Staff Action	Adrian Olweiler	Marching Band Instructor (1/2)	High School	7/14/2026	$693.50	

Lower Dauphin School District Personnel Action

53	Approval of Hire	Supplemental Staff Action	Sarah Milletics	Guard Coach	High School	7/14/2026	$2,442.00	
54	Approval of Hire	Supplemental Staff Action	Sheldon Rodgers	Percussion Coach	High School	7/14/2026	$2,843.00	
55	Approval of Hire	Supplemental Staff Action	Keely Schrum	Assistant Coach Percussion	High School	7/14/2026	$1,862.00	
56	Approval of Hire	Supplemental Staff Action	Wes Culwell	Marching Band Instructor (1/2)	High School	7/14/2026	$732.00	
57	Approval of Hire	Supplemental Staff Action	Josh Spada	Marching Band Instructor (1/2)	High School	7/14/2026	$693.50	
58	Approval of Hire	Supplemental Staff Action	Athena Garrison	Marching Band Instructor	High School	7/14/2026	$1,464.00	
59	Approval of Hire	Supplemental Staff Action	Reese Holl	Marching Band Instructor (1/2)	High School	7/14/2026	$732.00	
60	Approval of Hire	Supplemental Staff Action	Adrian Olweiler	Marching Band Instructor (1/2)	High School	7/14/26	$693.50	
61	Approval of Hire	Supplemental Staff Action	Keith Richardson	Marching Band Director	High School	7/14/2026	$6,101.00	
62	Approval of Hire	Supplemental Staff Action	Greg Hutchison	Assistant Marching Band Director	High School	7/14/2026	$4,577.00	
63	Approval of Hire	Supplemental Staff Action	Sarah Milletics	Guard Coach	High School	7/14/2026	$2,442.00	
64	Approval of Hire	Supplemental Staff Action	Sheldon Rodgers	Percussion Coach	High School	7/14/2026	$2,843.00	
65	Approval of Hire	Supplemental Staff Action	Keely Schrum	Assistant Coach Percussion	High School	7/14/2026	$1,862.00	
66	Approval of Hire	Supplemental Staff Action	Wes Culwell	Marching Band Instructor (1/2)	High School	7/14/2026	$732.00	
67	Approval of Hire	Supplemental Staff Action	Josh Spada	Marching Band Instructor (1/2)	High School	7/14/2026	$693.50	
68	Approval of Hire	Supplemental Staff Action	Athena Garrison	Marching Band Instructor	High School	7/14/2026	$1,464.00	
69	Approval of Hire	Supplemental Staff Action	Reese Holl	Marching Band Instructor (1/2)	High School	7/14/2026	$732.00	
70	Advisement of Volunteer Staff	Volunteer Advisement	Makenzi Lutz	Volunteer-Cheerleading	High School	7/14/2026	N/A	
71	Advisement of Volunteer Staff	Volunteer Advisement	Elliot Cassel	Volunteer-Cross Country	High School	7/14/2026	N/A	
72	Advisement of Volunteer Staff	Volunteer Advisement	Matt Ishman	Volunteer-Cross Country	High School	7/14/2026	N/A	
73	Advisement of Volunteer Staff	Volunteer Advisement	Aaron Bray	Volunteer-Cross Country	High School	7/14/2026	N/A	
74	Advisement of Volunteer Staff	Volunteer Advisement	Grace McNeil	Volunteer-Cross Country	High School	7/14/2026	N/A	
75	Advisement of Volunteer Staff	Volunteer Advisement	Linda Kreiser	Volunteer-Field Hockey	High School	7/14/2026	N/A	
76	Advisement of Volunteer Staff	Volunteer Advisement	Diane Angstadt	Volunteer-Field Hockey	High School	7/14/2026	N/A	
77	Advisement of Volunteer Staff	Volunteer Advisement	Amy Hanshue	Volunteer-Field Hockey	High School	7/14/2026	N/A	
78	Advisement of Volunteer Staff	Volunteer Advisement	Taylor Long	Volunteer-Field Hockey	High School	7/14/2026	N/A	
79	Advisement of Volunteer Staff	Volunteer Advisement	Kiley Strohm	Vounteer-Field Hockey	High School	7/14/2026	N/A	
80	Advisement of Volunteer Staff	Volunteer Advisement	Lillie Weaver	Volunteer-Field Hockey	High School	7/14/2026	N/A	
81	Advisement of Volunteer Staff	Volunteer Advisement	Catherine Lutzkanin	Volunteer-Field Hockey	Middle School	7/14/2026	N/A	
82	Advisement of Volunteer Staff	Volunteer Advisement	Kayce Hoch	Volunteer-Field Hockey	Middle School	7/14/2026	N/A	
83	Advisement of Volunteer Staff	Volunteer Advisement	Lance Baird	Volunteer-Football	High School	7/14/2026	N/A	
84	Advisement of Volunteer Staff	Volunteer Advisement	Rick Borreli	Volunteer-Football	High School	7/14/2026	N/A	
85	Advisement of Volunteer Staff	Volunteer Advisement	Luis Armenta	Volunteer-Football	Middle School	7/14/2026	N/A	
86	Advisement of Volunteer Staff	Volunteer Advisement	Wyatt Yeakle	Volunteer-Golf	High School	7/14/2026	N/A	
87	Advisement of Volunteer Staff	Volunteer Advisement	Tyler Schleig	Volunteer-Boys Soccer	High School	7/14/2026	N/A	
88	Advisement of Volunteer Staff	Volunteer Advisement	Nic Amici	Volunteer-Boys Soccer	High School	7/14/2026	N/A	
89	Advisement of Volunteer Staff	Volunteer Advisement	Alicia McCulloch	Volunteer-Girls Soccer	High School	7/14/2026	N/A	
90	Advisement of Volunteer Staff	Volunteer Advisement	Dave Machamer	Volunteer-Girls Volleyball	High School	7/14/2026	N/A	
91	Advisement of Volunteer Staff	Volunteer Advisement	Jenson Burnheimer	Volunteer-Girls Volleyball	High School	7/14/2026	N/A	
92	Approval of Summer Staffing	Professional Staff Action	Michael Burkholder	Summer Reading Academy	District Wide	7/13/2026	Per diem hourly	
93	Approval of Summer Staffing	Classified Hourly Staff Action	Jennifer Clark	ESY	District Wide	7/6/2026	$18.00 per hour	

CALGON CARBON CORPORATION
SMALL EQUIPMENT RENTAL AND SERVICE AGREEMENT

This Rental and Service Agreement (this "Agreement") is entered into as of June 30, 2026 (the "Effective Date") by and between **Lower Dauphin School District**, located at **291 East main Street Hummelstown, PA 17036** ("Subscriber") and Calgon Carbon Corporation, a Delaware corporation, located at 3000 GSK Drive, Moon Township, PA 15108 ("CCC").

In consideration of the mutual agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the parties hereto agree as follows:

1. CCC will supply products and services for the treatment of VOC contaminants (the "Application") at Subscriber's sites listed and described in Exhibit I (the "Sites"). This Agreement is specific to the Application at the Sites. CCC's scope of supply and responsibilities are further defined in Exhibit II and Subscriber's responsibilities are further defined in Exhibit III.

2. Any CCC-owned equipment included as part of this Agreement may not be used for other purposes or taken to other facilities without the prior written consent of CCC. In addition, CCC-owned equipment may not be altered without the prior written consent of CCC and only employees of Subscriber that have been authorized and trained on the use of the equipment may operate such equipment. All equipment supplied by CCC during the Term of this Agreement shall remain the property of CCC at all times. Any activated carbon used in CCC's adsorption equipment must be supplied by CCC. If the Subscriber decides to utilize activated carbon from a supplier other than CCC, then CCC will have the right to terminate this Agreement upon thirty (30) days written notice. Title to activated carbon remains with CCC upon delivery to Subscriber, and shall only pass to Subscriber if deemed unacceptable for reactivation by CCC.

3. This Agreement shall be in effect from the Effective Date until (the "Initial Term") Termination. Thereafter, this Agreement shall automatically renew for successive one year periods (each, a "Renewal Term" and, together with the Initial Term, the "Term"), unless terminated by either party upon written notice at least sixty (60) days prior to the end of the Initial Term or the Renewal Term, as applicable. Any equipment and activated carbon shall be removed within sixty (60) days following the effective date of termination of this Agreement. Subscriber shall provide CCC with reasonable access in order to affect such removal.

4. The Subscriber shall pay CCC the following fees:

   A one-time placement fee for equipment and carbon in the amount of eleven thousand two hundred and forty dollars (11,240.00), which includes system preparation, delivery, and carbon reactivation acceptance testing (Non-RCRA Hazardous Reactivation Testing Fee (Liquid Phase) $1,000.00, Non-RCRA Hazardous Reactivation Testing Fee (Vapor Phase) $800.00, RCRA Hazardous Reactivation Testing Fee (Liquid Phase) $1,200.00, RCRA Hazardous Reactivation Testing Fee (Vapor Phase) $1,000.00.

A monthly rental and service fee of one thousand two hundred and sixty five dollars ($1,265.00), which includes equipment and carbon use and on-going major maintenance.

A return fee of Five thousand one hundred and seventy dollars ($5,170.00), which includes equipment and carbon removal.

All fees will be firm for the Initial Term, with an adjustment for any Renewal Term in accordance with the Fee Adjustment clause in Exhibit VII.

The fees in this Agreement are based upon CCC performing the responsibilities as described in Exhibit II during normal working hours, and under reasonable order processing conditions. If overtime costs are incurred solely for Subscriber's convenience, CCC reserves the right to invoice Subscriber for documented overtime expenses. In addition, rush shipments (less than 3 business days' notice) will be subject to a surcharge on the carbon supply fee, as well as any additional freight charges incurred as a result of employing multiple trailers to meet Subscriber's requirements. The surcharge will be based on the CCC Rush Order Policy in Exhibit V.

5. CCC will invoice Subscriber placement fees upon delivery. CCC will invoice Subscriber subsequent monthly rental and service fees each month (the day coinciding with that of the original delivery date). CCC will invoice subscriber return fees upon termination of this Agreement.

Subscriber agrees to remit payment within thirty (30) days of the invoice date. All invoices must be paid in full. If Subscriber disputes any portion of an invoice, it will pay the entire invoice when due and once the dispute is resolved, any resulting credit will be made against subsequent invoices. Late payments (payments made after thirty (30) days of invoice date) will be subject to a penalty of 1.25% per month.

6. At the request of the Subscriber, technical assistance will be provided by CCC in an effort to aid in the optimization of results for the Subscriber's specific application. Such assistance will be provided upon such terms as may be mutually agreed upon by both parties. An additional fee may apply.

7. Any spent activated carbon covered by this Agreement will be subjected to reactivation acceptance testing by CCC as described in Exhibit VI. Further, CCC will periodically retest the spent activated carbon to assure it remains acceptable for reactivation. CCC reserves the right to apply a surcharge for reactivation of spent carbon with quality that creates excessive corrosion, slagging, exothermic reactions, or other operational problems including lower furnace operating rates. If the spent activated carbon becomes unacceptable for reactivation, disposal of the carbon will be the responsibility of the Subscriber. Subscriber will provide any information required by CCC relative to evaluating carbon acceptance. CCC reserves the right to reject any and all

activated carbon if, in its judgment, it is unsuitable for reactivation. CCC reserves the right to reactivate the spent carbon at any of its reactivation facilities where carbon acceptance exists. Title for spent activated carbon remains with CCC following completion of acceptance testing and confirmation by CCC that the spent activated carbon is suitable for reactivation.

8. All of the Exhibits referenced in this Agreement are attached hereto and made a part of this Agreement.

9. This Agreement constitutes the entire agreement between CCC and Subscriber and may not be modified except by a writing signed by the authorized representatives of each of the parties. CCC shall be obligated to perform only in accordance with the terms of this Agreement and any terms and conditions contained in any purchase order which are different from, conflict with or add to the provisions of this Agreement shall be deemed to materially alter them and are hereby objected to and rejected by CCC.

CALGON CARBON CORPORATION

By _____

Name Jeremy J. Jones

Title DWS Project Manager

Date 06/30/2026

Approved as to Form
Rachel Kress
Legal Counsel

Lower Dauphin School District

By _____

Name Jeremy T. Foose

Title Director of Facilities

Date 6/29/26.

By: _____
Name: John J. Kaschak
Title: Board Vice President
Date: July 13, 2026

By: _____
Name: Carron K. Wolf
Title: Board Secretary
Date: July 13, 2026

EXHIBIT I
SUBSCRIBER'S SITE(S)

Lower Dauphin School District located at 291 East Main Street Hummelstown, PA 17036.

There will need to be some coordination with the onsite maintance team, as they had to move some things around last time to get our units in.

EXHIBIT II
RESPONSIBILITIES OF CALGON CARBON CORPORATION

1. Instructions for site preparation if needed.

2. Design and supply of the following equipment:
   a. 2 Cyclesorb FP2 units with F300

3. Equipment delivery and removal transportation.

4. Major Maintenance of CCC-provided equipment performed at CCC facility. This includes periodic inspection of the vessel internals, replacement of the underdrain distributor as required, repair or replacement of a vessel in the event of a catastrophic failure, system painting, and other major repairs needed to keep the equipment in good working order. Subscriber shall be responsible for the necessary safety checks.

5. Spent carbon reactivation acceptance testing. Subscriber is responsible for all third party costs of the testing (including laboratory costs), when applicable, and completing the Adsorbate Profile Document (APD).

6. Spent carbon reactivation; provided that the spent carbon continues to be acceptable to CCC for reactivation (see Exhibit VI). Should the spent carbon become unacceptable, CCC will consult with Subscriber regarding the disposal of such spent media; provided, however, such disposal shall be the responsibility of the Subscriber, including all costs of disposal.

EXHIBIT III
RESPONSIBILITIES OF SUBSCRIBER

1. Site preparation and foundations for the equipment.

2. Crane, or forklift, as required for installation and removal of the equipment.

3. System offloading, installation, and removal labor.

4. Influent and effluent connections to the equipment and flow control, as required.

5. Day-to-day operation and minor maintenance of the equipment, including carbon handling and transfer (if applicable). Minor maintenance is defined as routine maintenance which must be performed on a frequent, e.g. daily or weekly, basis. The intent here is to perform the minor tasks required to ensure the safe, continuous, and effective operation of the equipment. Minor maintenance can include the visual check and replacement of pressure indicators, the adjustment or replacement of valving, adjustments to regulators, tightening of flanges or connections to eliminate leaks, rupture disc replacement, and similar minor activities. All replacements made pursuant to this section must be completed using substantially identical replacement parts of the same material and quality as the part being replaced.

6. Pretreatment of the influent stream, if required.

7. Disposal of backwash/backflush and transfer water.

8. Winterization of the equipment, if required.

9. Equipment decontamination, as required, prior to its return.

10. At sites where spent media is classified as a RCRA hazardous waste, Subscriber is responsible for the disposal of contaminated PPE, equipment (e.g., filters) and decontamination rinse water.

EXHIBIT IV
GENERAL TERMS AND CONDITIONS

1. ASSIGNMENT: Neither party may assign this Agreement, including without limitation any of its rights or obligations hereunder, without the express written consent of the other party hereto; provided that CCC may assign this Agreement, including without limitation any of its rights or obligations hereunder, to any of its parents, subsidiaries or affiliates or to any third party which merges with CCC or acquires all or substantially all of its business and assets or a substantial part of its assets or business relating to the products or services without Subscriber's consent.

2. FORCE MAJEURE: Neither party shall be liable to the other party for failure to perform any of its obligations hereunder (except for the payment of money) due to an Act of God, terrorism, court order, accident, fire, flood, riot, war, sabotage, explosion, strike or labor disturbance (however neither party shall be obligated to settle any strike or similar dispute even if it is able to do so), national defense requirements, governmental law, ordinance, rule or regulation, whether valid or invalid, extraordinary failure of equipment or apparatus, inability to obtain electricity or other type of energy, raw material shortage, equipment or transportation shortage or unavailability, or any similar or different contingency beyond the party's reasonable control which would make performance impractical, whether or not the contingency is of the same class as those enumerated above (the foregoing conditions and events herein referred to individually and collectively as "Force Majeure"). The party invoking Force Majeure shall provide the other party with prompt written notification and shall advise the other party of its estimate as to when the Force Majeure condition will end. If CCC invokes Force Majeure related to part or all of the services provided hereunder, no fees related to the areas covered by the Force Majeure claim shall be payable so long as the Force Majeure condition continues. If Subscriber invokes Force Majeure, only those fees associated with the on-site equipment will be payable during the period of Force Majeure.

3. CONTINGENCIES: CCC is responsible under this Agreement for the safe handling, transportation, and reactivation of spent carbon, generated by Subscriber in the application covered by this Agreement, in compliance with all laws, regulations, and orders, for both parties' protection. Therefore, if the loading of contaminants on the carbon exceeds safe limits for handling or reactivation as established by governmental law, regulation, or order related to regulated substances, or limits imposed independently by CCC to be protective of its personnel, equipment, operations, or reputation, then CCC shall advise Subscriber that it cannot remove the spent carbon for reactivation as is and the parties shall work together to take corrective action. Potential corrective solutions may include: limiting the amount of contaminants on each load of carbon, special handling of the carbon at the site or reactivation center, employing alternate transportation options, or arranging for spent carbon disposal. Costs incurred for such corrective actions are not covered by the fees provided herein, and they shall be to the account of Subscriber, once the corrective action plan is agreed to by Subscriber.

4. EQUIPMENT DAMAGE AND CONTAMINATION: CCC's practice is to examine all equipment prior to shipment to ensure that the equipment is in good condition when it is shipped.

Subscriber will be responsible for examining the equipment when it arrives to ensure that it is in satisfactory operating condition. If the equipment is damaged in transit, Subscriber must promptly notify CCC.

If the equipment is damaged by the Subscriber after arrival at the facility, CCC reserves the right to charge the Subscriber for the actual repair or replacement costs.

If the adsorption equipment or carbon transport trailer, through its use by Subscriber, becomes contaminated so that decontamination is required, Subscriber will be responsible for the costs of such decontamination. If decontamination is impractical as determined by CCC, Subscriber hereby agrees to purchase the adsorption equipment (or transport trailer) at a mutually agreed upon fair market price.

5. FEE ADJUSTMENT: Following the Initial Term, the fees payable pursuant to this Agreement will be adjusted effective January 1 of each calendar year using the Fee Adjustment mechanism as described in Exhibit VII. For all products, if freight costs increase by more than 5% at any given time, pricing is subject to change.

6. DELIVERIES AND SPENT TRANSPORT: CCC's fees are based upon an average site time for a carbon delivery of four (4) hours. For delays that are due to Subscriber-related activities or procedures, CCC reserves the right to charge the Subscriber demurrage fees (see Exhibit V) for every hour in excess of the four (4) hour delivery time.

If spent media is classified as hazardous, transportation of spent media is by a hazardous carrier. Customer will be required to supply and prepare all required manifests. Subscriber acknowledges that as many as thirty (30) days may be needed to arrange hazardous transportation.

7. FIELD SERVICE: When Field Service is included in the CCC responsibilities (Exhibit II), service will be performed during normal operating hours of Monday to Friday. Subscriber may be invoiced for weekend and holiday work (see Exhibit V).

Subscriber will provide adequate access to the vessel(s), air and water for the exchanges, and ensure that the vessel is equipped with media discharge and media fill lines terminated with Cam-lok fittings, as well as all other items included in Exhibit III.

For extreme and inclement weather conditions (temperatures below 30 F or above 90 F; wind greater than 15 mph; heavy rain or snow, etc.), work may be postponed for safety reasons. To prevent freezing of spent media during cold weather, liquid phase vessels must be completely drained and blown down and vapor units must remain in operation until time of service. In some situations, exceptional provisions (e.g. portable heaters, tarps, etc.) may be used to complete the work. Costs of such provisions are the responsibility of the Subscriber.

Impassable roadways at a site will be considered a safety hazard and Subscriber may be invoiced for delay or cancellation charges.

Pricing is based on exchange quantities as designated in Exhibit II. If removed or replaced quantity is greater, the invoice will reflect actual quantity and additional costs for transportation, field service crew and material.

If repairs to a non-CCC vessel are required, labor and charges for additional materials and equipment will be invoiced. Additional charges may be included for wait time, poor equipment access, difficult to remove or install media, excessive trailer drain times, or other delays. Exhibit V presents the price schedule (in US dollars) for additional charges.

All orders which include Field Services may require the completion of a Pre-Visit Checklist and Service Request Form prior to scheduling the visit.

8. WARRANTY: CCC warrants that all activated carbon products (at the time of delivery) and services (at the time of performance) provided under this Agreement shall conform to the specifications for such product or service as published by CCC from time to time during the term of this Agreement. Subscriber shall promptly notify CCC of any non-conforming goods or services. Thereafter, CCC shall confirm that non-conformity and, at CCC's option and expense, repair or replace the non-conforming product or service. This shall serve as Subscriber's sole and exclusive remedy. THERE ARE NO WARRANTIES MADE WITH REGARD TO THE ACTIVATED CARBON PRODUCTS OR SERVICES TO BE PROVIDED PURSUANT TO THIS AGREEMENT OTHER THAN THOSE CONTAINED IN THIS PARAGRAPH. ALL OTHER WARRANTIES, EITHER EXPRESSED OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING ANY WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

In no event shall CCC have any obligation to provide corrective warranty services, in whole or in part, as the result of (i) normal wear and tear, (ii) accident, disaster or event of Force Majeure, (iii) misuse, fault or negligence of or by Subscriber, (iv) use of the service equipment or goods in a manner for which they were not designed, (v) external causes such as, but not limited to, power failure or electrical power surges, (vi) improper storage and handling of the service equipment or goods, or (vii) use of the service equipment or goods in combination with equipment or software not supplied by CCC. If CCC provides services or replacement parts that are not covered by this warranty, Subscriber shall pay CCC therefor at CCC's then prevailing time and materials rates.

9. INDEMNIFICATION: Subscriber shall indemnify and save CCC harmless at all times from and against any liability on account of any and all claims, damages, law suits, litigation, expenses, counsel fees, and compensation relating to property damages or injuries (including death), arising out of its performance under this Agreement. Subscriber will reimburse CCC for damages to the adsorption system, to the adsorption system site, to CCC's other equipment on the adsorption site, including without limitation, the CCC bulk delivery trailer, or to the activated carbon caused by (a) the negligence or willful misconduct of Subscriber, its employees, representatives, or agents or (b) operation of such equipment by anyone other than trained authorized employees of Subscriber. In the case of repeated acts of negligence or willful

misconduct or use by unauthorized individuals, CCC shall have the additional right to terminate this Agreement.

10. LIMITATION OF LIABILITY: Notwithstanding any provision to the contrary herein, the parties hereto agree that in no event shall CCC or its contractors or suppliers of any tier be liable to Subscriber for any indirect, special, consequential, incidental or punitive damages as a result of a breach of any provision of this Agreement or for any other claim of any kind arising out of or relating to this Agreement, whether in contract, in tort (including negligence or strict liability) or otherwise. Notwithstanding any provision to the contrary herein, for all losses, damages, liabilities or expenses (including attorney's fees and costs), whether for indemnity or negligence, including errors, omissions or other acts, or willful misconduct, or based in contract, warranty (including any costs and fees for repairing, replacing or re-performing services or curing a breach hereof), or for any other cause of action (individually, a "Claim"; collectively, "Claims"), CCC's liability, including the liability of its insurers, employees, agents, directors, and officers and all other persons for whom CCC is legally responsible, shall not, to the maximum extent permitted by law, exceed in the cumulative aggregate with respect to all Claims arising out of or related to this Agreement, the lesser of (a) the total amount of compensation paid to CCC hereunder, and (b) One Million Dollars ($1,000,000).

All Claims shall be deemed waived unless made in writing within ninety (90) days of the occurrence giving rise to the Claim. Subscriber shall maintain insurance on all equipment and goods to be serviced hereunder in amounts at all times equal to their full replacement cost, and such insurance shall remain in effect regardless of the cause of the loss or damage, even if such loss or damage shall be caused by CCC. Subscriber and its insurer shall waive all subrogation rights under such policies. CCC shall have no liability to Subscriber for any losses that are insured against, or were required to be insured against, by Subscriber pursuant to the previous sentence. Furthermore, Subscriber will hold CCC harmless from and against liens and claims against the adsorption system due to its location on Subscriber's premises.

11. TAXES, PERMITS, TARIFFS AND LICENSES: The fees provided for in this Agreement to be paid by Subscriber to CCC do not include any taxes, licenses, government tariffs or other assessments. Subscriber agrees to pay any sales and use taxes upon or measured by CCC's services provided hereunder and for all applicable licenses, property taxes, personal property taxes and other taxes, fees, licenses, government tariffs or other assessments imposed on the adsorption system (or carbon) and the adsorption system site or upon the installation and operation of the adsorption system (or carbon) and will prepare and submit all documents, plans, and schedules which may be required by governmental agencies with the reasonable assistance of CCC where necessary. Subscriber shall provide CCC with a direct pay permit for sales tax, an affidavit of sales tax exemption, or an affidavit that equipment, products, and services are exempt from sales tax, or CCC has the right to invoice Subscriber for said taxes on each invoice.

12. VIDEOTAPING: From time to time certain Subscribers desire to videotape the activities of CCC representatives during presentations, conductance of training, or other on-site activities. If Subscriber desires to videotape such activities, a separate videotaping agreement shall be

executed, in the interest of protecting both parties from any liabilities which may potentially result from such videotaping.

13. CONFIDENTIALITY: Other than in the performance of the terms of the Agreement, neither Subscriber nor its agents, employees, or subcontractors shall use or disclose to any person or entity any confidential information of CCC (whether written, oral, electronic or other form) that is obtained or otherwise prepared or discovered in connection with this Agreement. Subscriber agrees that all pricing, discounts, design drawings and technical information that CCC provides to Subscriber are the confidential and proprietary information of CCC, whether or not otherwise identified as such. The obligations under this section continue perpetually and survive the termination or expiration of any underlying agreement between the parties. The provisions of this section relating to use and disclosure shall not apply to any information that: (a) is or becomes generally available to the public other than as a result of a disclosure by Subscriber under this Agreement; (b) becomes available to Subscriber from a source other than CCC without breach of any obligation of confidentiality; (c) was independently developed by Subscriber without violation of CCC's rights and without reference to the confidential information, as evidenced by written records, maintained in the ordinary course of business by Subscriber; (d) is used or disclosed with the prior written approval of CCC; (e) is information previously known to Subscriber as evidenced by written records maintained by Subscriber in the ordinary course of business, and not otherwise subject to any confidentiality restrictions; or (f) Subscriber becomes legally compelled (by oral questions, interrogatories, requests for information or documents, subpoenas, investigative demands or similar process) to disclose. If Subscriber becomes legally compelled (by oral questions, interrogatories, requests for information or documents, subpoenas, investigative demands or similar process) to disclose any of the confidential information, Subscriber shall provide CCC with prompt written notice so that CCC may seek a protective order or other appropriate remedy or waive compliance with the provisions of this Agreement. If such protective order or other remedy is not obtained, or if CCC waives compliance with the provisions of this Agreement, Subscriber shall furnish only that portion of the confidential information which Subscriber is legally required to disclose and shall exercise its reasonable efforts to obtain reliable assurance that confidential treatment shall be accorded the confidential information.

14. MANAGEMENT OF CHANGE: CCC is constantly striving to improve its products and capabilities and to provide the best product to it customers. CCC may from time to time develop product improvements or alterations with respect to the products hereunder (the "Product Improvements"), and CCC may implement such Product Improvements without notice to Subscriber so long as the performance of the products will not be materially diminished, as determined in CCC's sole discretion, and so long as CCC has not separately agreed in writing to provide such notification to Subscriber. In the event that CCC has agreed in writing to provide notice of Product Improvements to Subscriber (the "Notice"), then CCC shall provide such Notice in accordance with the terms set forth in the separate writing.

15. EXPORT CONTROLS: Subscriber acknowledges that the products and related technology are subject to U.S. export controls and economic sanctions, which may include the International Traffic in Arms Regulations ("ITAR"), the Export Administration Regulations ("EAR") and

regulations promulgated by the U.S. Department of the Treasury Office of Foreign Assets Control. Subscriber further acknowledges that the reexport of the products and/or related technology to a third country or retransfer to an unapproved end user may require a license or other authorization from the Government of the United States. Such licenses or other authorizations may impose further restrictions on the reexport or retransfer of the products and/or related technology. U.S. law also restricts the reexport or retransfer of U.S.-origin goods, technology, or services to countries or persons subject to U.S. sanctions or embargoes. Subscriber agrees to comply with all applicable U.S. export control and economic sanctions laws and regulations. It is the sole responsibility of the Subscriber to apply for and obtain any necessary licenses or other authorizations prior to any reexport or retransfer of the products and/or related technology. CCC makes no warranty that any such licenses or other authorizations will be granted, and shall have no liability for Subscriber's inability to obtain such licenses or other authorization or for any violation by Subscriber of any applicable export control and/or economic sanctions laws and regulations. Subscriber will indemnify CCC and hold it harmless from any liability resulting from Subscriber's violation of this provision or applicable export laws or regulations. Notwithstanding any other provision in this Agreement, CCC shall have the right to terminate this Agreement immediately upon the determination by CCC, in CCC's sole discretion, that Subscriber has breached, intends to breach, or insists upon breaching any of the provisions in this section.

16. TERMINATION: CCC may cancel this Agreement if any of the following occurs: (a) Subscriber becomes insolvent; (b) Subscriber ceases to conduct its operations in the normal course of business; (c) Subscriber is unable to meet its obligations as they mature, or admit in writing such inability or fails to provide adequate assurances of its ability to perform its obligations hereunder; (d) Subscriber files a voluntary petition in bankruptcy; (e) Subscriber suffers the filing of an involuntary petition in bankruptcy and the same is not dismissed within thirty (30) days after filing; (f) a receiver, custodian or trustee is appointed for Subscriber or for a substantial part of its property; (g) Subscriber fails to make payment on the terms and within the time specified in this Agreement, or breaches any other obligations under this Agreement; or (h) Subscriber executes an assignment for the benefit of its creditors. In the event of such cancellation, CCC shall have all rights and remedies set forth in the UCC of any applicable jurisdiction and all other remedies available at law or in equity.

17. APPLICABLE LAW: This Agreement will be governed by, construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania, without regards to its conflict of law principles. The UN Convention on Contracts for the International Sale of Goods shall not apply to the transaction represented hereby. The parties hereto agree to the exclusive jurisdiction of any state court situated in Allegheny County, Pennsylvania or in any Federal court situated in the Western District of Pennsylvania.

18. MISCELLANEOUS:

(a) In the event of any legal proceeding between CCC and Subscriber relating to this Agreement, neither party may claim the right to a trial by jury, and both parties waive any right they may have under applicable law or otherwise to a trial by jury.

(b) In the event that any one or more provisions contained herein shall be held by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall remain in full force and effect, unless the revision materially changes the bargain.

(c) CCC's failure to enforce, or CCC's waiver of a breach of, any provision contained herein shall not constitute a waiver of any other breach or of such provision.

(d) CCC reserves the right to correct clerical, arithmetical, or stenographic errors or omissions in this Agreement.

(e) Any notice or communication required or permitted hereunder shall be in writing and shall be deemed received when personally delivered or three (3) business days after being sent by certified mail, postage prepaid, to a party at the address specified herein, or at such other address as either party may from time to time designate to the other.

(f) Subscriber agrees that it will not use CCC's name(s), logo(s) or mark(s) in any public communication or press release, or for any other marketing or promotional purpose, without CCC's prior written consent.

(g) This Agreement does not constitute either party as the agent or legal representative of the other for any purpose whatsoever.

EXHIBIT V
RATE SCHEDULE FOR ADDITIONAL CHARGES

The following rush fees (in US dollars) will apply for shipments with less than three (3) business days' notice. All rush fees are flat fees.

Same day shipping.	$500	(Note: Order must be received before noon EST.)
Next day shipping.	$400	
Two-day shipping	$300	

The following rates (in US dollars) will apply to cost over-runs:

Labor, Regular	$175/man hour
Labor, Engineer	$180/man hour
Labor, Per Diem	$250/man night
Labor, Weekend & Holiday	1.5X labor rates
Service Vehicle Mileage	$3.57/mile
Vacuum Equip. Demurrage	$57.14/hour
Bulk Trailer Demurrage	$101.40/hour
Bulk Trailer Overnight	$259.00/night
Subcontractors and Parts	Cost + 20%

EXHIBIT VI
GUIDELINES FOR RETURN FOR REACTIVATION OF GRANULAR ACTIVATED CARBON

1. SPENT PROFILING: To protect both Subscriber and CCC from liability, spent media will not be removed from the job site without an approved profile. Federal and state regulations are very strict concerning storage and transportation of non-profiled material. Since the spent media review and approval process requires varying amounts of time (generally two to three weeks), customers are required to get acceptance prior to media exchange. If the spent media does not have acceptance at the time of service, the spent media will be removed at a later date and additional charges may result.

In order to profile the spent media for reactivation (or disposal), Subscriber is required to fully complete CCC's Adsorbate Profile Document (APD) and submit a spent media sample as described in the APD. It is highly recommended to utilize the sample kit provided by Calgon to ensure the representative sample is preserved properly. Sample generation is best accomplished by using a Carbon Acceptance canister which can be arranged through CCC's Customer Service Department. The spent media sample will be analyzed to ensure compliance of the APD.

2. GENERAL GUIDELINES: The following are general guidelines for acceptability of spent carbon for reactivation. Spent carbons which do not meet these guidelines can at times be processed using special handling and/or blending techniques. For example, spent carbon containing high volatile chlorides can possibly be blended with low-chloride spent carbon prior to reactivation. Greater than 98% of the projects submitted for reactivation acceptance are approved. For this and other reasons, return of these carbons may be approved with limitations as to choice of reactivation facility, method, volume, and/or frequency of return.

The criteria listed below are guidelines. Because the regulations governing the operation of CCC's reactivation facilities are complex and subject to change, CCC must reserve the final right to reject the return of spent carbon to its facilities and return to Subscriber for disposition.

Characteristic/Property		Guideline for Acceptance
Volatile Sulfur		<2.0% Maximum – Neville Island Plant <1.0% Maximum – Big Sandy Plant
Volatile Halides:	Chloride	<5.0% Maximum - Neville Island Plant <4.0% Maximum - Big Sandy Plant
	Bromide	<0.3% Maximum
	Fluoride	<0.4% Maximum
High exotherm during reactivation		Requires case - by - case approval
Potassium		<0.1% wt.
Sodium		<1.0% wt.
Trace metals		Require case - by - case approval
Acutely toxic, odorous, or OSHA regulated adsorbates		Require case - by - case approval

3. ACCEPTANCE CRITERIA FOR NON-RCRA SPENT GAC: The following acceptance criteria MUST be met for return of spent GAC for reactivation.

Characteristic/Property	**Acceptance Limits**
Size	Greater than or equal to 12 x 40 mesh
pH range	Greater than 2.0 and less than 12.5
Ignitable (per RTM - 10)	Not Acceptable
Dioxins (by testing, court decree, or definition)	<20 ug/kg TEQs at Neville Island Plant and Big Sandy Plant
Polychlorinated Biphenyls, (PCB's)	<50 mg/kg at Neville Island Plant and Big Sandy Plant
1,2-Dibromo-3-chloropropane, (DBCP)	Not Acceptable
Radioactivity	Not to exceed background level

4. ACCEPTANCE CRITERIA FOR RCRA SPENT GAC: The following acceptance criteria MUST be met for return of spent GAC for reactivation.

Characteristic/Property	**Acceptance Limit**
Size	Greater than or equal to 12 x 40 mesh
pH Range	Greater than 2.0 and less than 12.5
RCRA Ignitable, (per RTM - 10)	Not acceptable
Instantaneously Ignitable (per RTM - 10)	Not acceptable
Dioxins, (by testing, court decree, or definition)	Not Acceptable at Big Sandy Plant; <20 ug/kg TEQs at Neville Island Plant
Polychlorinated Biphenyl's, (PCB's)	<50 mg/kg at Neville Island Plant and Big Sandy Plant
1,2-Dibromo-3-chloropropane, (DBCP)	Not acceptable
Mercury	1.3 (ppm) – Neville Island Plant 1.26 (ppm) – Big Sandy Plat
RCRA Waste Codes:	Not Acceptable; D001 (NI Plant), D002, D003, F020, F021, F022, F023, F026, F027, F028, F032, F039 (BSP), K174, K175, K176, K177, K178, K181
Total Cyanide	<250 mg/kg
Total Sulfide	<500 mg/kg
Radioactivity	Not to exceed background level

5. FOREIGN DEBRIS: Spent GAC to be returned for reactivation shall be free of any foreign debris (rock, wood, metal, etc.) or extraneous impurities, free of oil and grease, easily wetted by water, and free flowing.

6. NON-CCC SPENT GAC: Acceptance for reactivation of spent carbon which has not been supplied by CCC must be investigated on a case - by - case basis.

Subscriber acknowledges and agrees that these criteria are subject to change without notice depending on permit renewals at each individual reactivation facility.

EXHIBIT VII
FEE ADJUSTMENT

Fees will be fixed through the validity date set forth in the Agreement; thereafter, fees payable pursuant to this Agreement will be adjusted, effective January 1st of each calendar year, by the annual percentage change in the combined average of two Producer Price Indices, as published by the United States Department of Labor:

1. Producer Price Index of other Petroleum and Coal Products Manufacturing, and
2. Producer Price Index of Basic Organic Chemicals.

The percent adjustment shall be calculated by taking the average percent difference for each index during the twelve month period from January 1st through December 31st of the last completed calendar year as compared to the twelve month period from January 1st through December 31st of the calendar year immediately preceding the last completed calendar year. These two percentages will then be averaged for calculating the final percent adjustment to which all U.S. manufactured materials will be subject. Fees covered by this Agreement will, at no time during the Term, be reduced.

The fee adjustment described above is for domestically produced activated carbon. For non-domestically produced activated carbon, prices are subject to change if product costs increase by more than 5% after the shipment date.

For all products, if freight costs increase by more than 5% at any given time, pricing is subject to change.

LOWER DAUPHIN SCHOOL DISTRICT
SUPPLEMENTAL SALARY PACKAGE
2026-2027

POSITION	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
ATHLETICS							
Cheerleader Advisor - HS	$4,444	$4,835	$5,884	$6,619	$6,751	$6,885	$7,023
Cheerleader Assistant - HS	$2,221	$2,419	$2,942	$3,309	$3,376	$3,443	$3,512
Assistant Equipment Manager - Fall	$2,352	$2,576	$2,808	$3,042	$3,341	$3,668	$4,048
Weight Room Fall	$1,312						
Weight Room Winter	$1,312						
Weight Room Spring	$1,312						
Unified Bocce	$1,000						
Unified Bocce	$1,000						
Group A: Football	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Football Head Coach - HS	$7,570	$7,786	$8,953	$10,141	$10,343	$10,549	$10,760
Football 1st Assistant Coach- HS	$5,411	$5,622	$6,328	$6,732	$6,983	$7,124	$7,267
Football Assistant Coach - HS (5)	$4,202	$4,418	$5,068	$5,714	$5,828	$5,944	$6,063
Group B: Basketball (Boys), Basketball (Girls), Wrestling	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Boys Basketball Head Coach - HS	$7,123	$7,343	$8,443	$9,587	$9,780	$9,975	$10,174
Boys Basketball 1st Assistant Coach - HS	$4,961	$5,179	$5,829	$6,533	$6,663	$6,796	$6,932
Boys Basketball Assistant Coach - HS	$3,754	$4,162	$4,569	$5,107	$5,209	$5,313	$5,419
Girls Basketball Head Coach - HS	$7,123	$7,343	$8,443	$9,587	$9,780	$9,975	$10,174
Girls Basketball 1st Assistant Coach - HS	$4,961	$5,179	$5,829	$6,533	$6,663	$6,796	$6,932
Girls Basketball Assistant Coach - HS	$3,754	$4,162	$4,569	$5,107	$5,209	$5,313	$5,419
Wrestling Head Coach - HS	$7,123	$7,343	$8,443	$9,587	$9,780	$9,975	$10,174
Wrestling 1st Assistant Coach - HS	$4,961	$5,179	$5,829	$6,533	$6,663	$6,796	$6,932
Wrestling Assistant Coach - HS (2)	$3,754	$4,162	$4,569	$5,107	$5,209	$5,313	$5,419

Group C: Baseball, Field Hockey, Lacrosse (Boys), Lacrosse (Girls), Soccer (Boys), Soccer (Girls), Softball, Swimming, Track & Field, Volleyball (Boys), Volleyball (Girls)	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Baseball Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Baseball 1st Assistant Coach - HS	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Baseball Assistant Coach - HS (2)	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Field Hockey Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Field Hockey 1st Assistant Coach - HS	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Field Hockey Assistant Coach - HS	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Boys Lacrosse Head Coach	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Boys Lacrosse 1st Assistant Coach	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Boys Lacrosse Assistant Coach	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Girls Lacrosse Head Coach	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Girls Lacrosse 1st Assistant Coach	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Girls Lacrosse Assistant Coach	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Boys Soccer Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Boys Soccer 1st Assistant Coach - HS	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Boys Soccer Assistant Coach - HS	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Girls Soccer Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Girls Soccer 1st Assistant Coach - HS	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Girls Soccer Assistant Coach - HS	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Softball Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Softball 1st Assistant Coach - HS	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Softball Assistant Coach - HS (2)	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Swimming Head Coach	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Swimming - Assistant Coach	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Track Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Track 1st Assistant Coach - HS	$3,310	$3,581	$4,120	$4,664	$4,758	$4,853	$4,950
Track Assistant Coach - HS (4)	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Boys Volleyball Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Boys Volleyball Assistant Coach - HS	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300
Girls Volleyball Head Coach - HS	$5,342	$5,561	$6,532	$7,561	$7,711	$7,866	$8,023
Girls Volleyball Assistant Coach - HS	$2,865	$3,026	$3,534	$4,052	$4,133	$4,216	$4,300

Group D: Cross Country	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Cross Country Head Coach - HS	$4,083	$4,356	$4,901	$4,926	$5,545	$5,655	$5,768
Cross Country Assistant Coach - HS	$2,309	$2,457	$2,860	$3,254	$3,320	$3,387	$3,455

Group E: Golf, Tennis(Boys), Tennis (Girls)	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Golf Head Coach - HS	$2,673	$2,942	$3,483	$4,028	$4,110	$4,192	$4,275
Golf Assistant Coach - HS	$1,990	$2,154	$2,666	$3,182	$3,245	$3,311	$3,377
Boy's Tennis Head Coach - HS	$2,673	$2,942	$3,483	$4,028	$4,110	$4,192	$4,275
Boy's Tennis Assistant Coach - HS	$1,990	$2,154	$2,666	$3,182	$3,245	$3,311	$3,377
Girl's Tennis Head Coach - HS	$2,673	$2,942	$3,483	$4,028	$4,110	$4,192	$4,275
Girl's Tennis Assistant Coach - HS	$1,990	$2,154	$2,666	$3,182	$3,245	$3,311	$3,377

Group F Middle School: Basketball (Boys), Basketball (Girls), Football, Wrestling	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Boys Basketball - Head Coach MS	$3,118	$3,332	$3,980	$4,629	$4,722	$4,815	$4,911
Boys Basketball Assistant Coach - MS	$2,672	$2,941	$3,483	$4,028	$4,109	$4,192	$4,275
Girls Basketball Head Coach - MS	$3,118	$3,332	$3,980	$4,629	$4,722	$4,815	$4,911
Girls Basketball Assistant Coach - MS	$2,672	$2,941	$3,483	$4,028	$4,109	$4,192	$4,275
Football Head Coach - MS	$3,118	$3,332	$3,980	$4,629	$4,722	$4,815	$4,911
Football Assistant Coach - MS (2)	$2,672	$2,941	$3,483	$4,028	$4,109	$4,192	$4,275
Wrestling Head Coach - MS	$3,118	$3,332	$3,980	$4,629	$4,722	$4,815	$4,911
Wrestling Assistant Coach - MS	$2,672	$2,941	$3,483	$4,028	$4,109	$4,192	$4,275

Group G Middle School: Basketball (Boys), Basketball (Girls), Football, Wrestling	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Cross Country Head Coach - MS	$2,449	$2,608	$3,152	$3,689	$3,764	$3,839	$3,914
Cross Country Assistant Coach - MS	$1,953	$2,080	$2,568	$3,051	$3,111	$3,174	$3,238
Field Hockey Head Coach - MS	$2,449	$2,608	$3,152	$3,689	$3,764	$3,839	$3,914
Field Hockey Assistant Coach - MS (2)	$1,953	$2,080	$2,568	$3,051	$3,111	$3,174	$3,238
Boys Soccer Head Coach - MS	$2,449	$2,608	$3,152	$3,689	$3,764	$3,839	$3,914
Boys Soccer Assistant Coach - MS	$1,953	$2,080	$2,568	$3,051	$3,111	$3,174	$3,238
Girls Soccer Head Coach - MS	$2,449	$2,608	$3,152	$3,689	$3,764	$3,839	$3,914
Girls Soccer Assistant - MS	$1,953	$2,080	$2,568	$3,051	$3,111	$3,174	$3,238
Track Head Coach - MS	$2,449	$2,608	$3,152	$3,689	$3,764	$3,839	$3,914
Track Assistant Coach - MS (3)	$1,953	$2,080	$2,568	$3,051	$3,111	$3,174	$3,238

Post Season Pay	
Head Coach	125/week
Assistant Coach	75/week
Band Director	75/week
Cheer Advisor	75/week

MUSIC	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Concert Band Director - MS	$1,538	$1,621	$1,871	$2,142	$2,184	$2,228	$2,273
Concert Band Director - HS	$4,003	$4,223	$4,873	$5,576	$5,687	$5,800	$5,917
Marching Band Director - HS	$4,373	$4,586	$5,112	$5,778	$5,883	$5,989	$6,101
March Band Assistant Director - HS	$3,279	$3,335	$3,824	$4,313	$4,399	$4,488	$4,577
Choral Director - MS	$1,538	$1,621	$1,871	$2,142	$2,184	$2,228	$2,273
Choral Director - HS	$4,003	$4,223	$4,873	$5,576	$5,687	$5,800	$5,917
Orchestra Director - MS	$1,538	$1,621	$1,871	$2,142	$2,184	$2,228	$2,273
Orchestra Director - HS	$4,003	$4,223	$4,873	$5,576	$5,687	$5,800	$5,917
Jazz Band Director	$1,126	$1,202	$1,464	$1,726	$1,759	$1,795	$1,831
Modern Band Director	$1,126	$1,202	$1,464	$1,726	$1,759	$1,795	$1,831
Indoor Drum Line Instructor - MS (2)	$832	$911	$1,010	$1,109	$1,135	$1,159	$1,186
Guard Coach - HS	$1,914	$2,035	$2,442	$2,843	$2,900	$2,959	$3,019
Assistant Coach Guard Coach - HS	$1,529	$1,612	$1,861	$2,130	$2,172	$2,215	$2,260
Marching Instructor (4)	$1,387	$1,464	$1,699	$1,956	$1,994	$2,032	$2,072
Percussion Coach - HS	$1,914	$2,035	$2,441	$2,843	$2,900	$2,959	$3,018
Assistant Coach Percussion Coach - HS	$1,529	$1,612	$1,862	$2,130	$2,172	$2,215	$2,258
Indoor Coordinator - Winter	$3,745	$3,952	$4,582	$5,179	$5,282	$5,388	$5,497
Indoor Drill Coach - Winter	$2,288	$2,414	$2,777	$3,152	$3,214	$3,279	$3,345
Indoor Music Coach - Winter (3)	$1,559	$1,690	$2,153	$2,393	$2,442	$2,490	$2,540
Indoor Music Coach - Winter	$1,559	$1,690	$2,153	$2,393	$2,442	$2,490	$2,540
Assistant Coach Indoor Music Coach - Winter	$1,092	$1,164	$1,420	$1,675	$1,709	$1,742	$1,776
Instrumental Elementary	$444	$490	$616	$770	$785	$801	$815
Orchestra Elementary	$444	$490	$616	$770	$785	$801	$815
District Wide Elementary	$444	$490	$616	$770	$785	$801	$815
Vocal Elementary	$444	$490	$616	$770	$785	$801	$815

MUSICAL/DRAMA	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Musical/Play Director - MS	$1,664	$1,784	$2,165	$2,551	$2,602	$2,653	$2,707
Set Construction - MS	$1,311	$1,418	$1,785	$2,218	$2,263	$2,307	$2,354
Stage & Lighting Manager - MS	$2,219	$2,375	$2,880	$3,395	$3,462	$3,533	$3,603
Drama Director/Thespian Advisor - HS	$2,228	$2,387	$2,897	$3,416	$3,484	$3,554	$3,624
Assistant Drama Director	$1,338	$1,443	$1,879	$2,309	$2,355	$2,401	$2,451
Set Construction - HS	$891	$958	$1,218	$1,453	$1,484	$1,514	$1,544
Stage & Lighting Manager - HS	$4,455	$4,666	$5,372	$6,126	$6,249	$6,373	$6,500
Musical Choreography - HS	$1,338	$1,443	$1,878	$2,309	$2,355	$2,401	$2,450
Musical Costumes/Props - HS	$891	$958	$1,218	$1,453	$1,484	$1,514	$1,544
Musical Director - HS	$3,913	$4,128	$4,776	$5,425	$5,535	$5,644	$5,757
Musical Make-up Advisor - HS	$446	$490	$616	$770	$785	$801	$816
Musical Producer - HS	$1,743	$1,811	$2,072	$2,309	$2,355	$2,401	$2,450
Musical Set Design & Construction	$2,226	$2,399	$3,095	$3,762	$3,840	$3,915	$3,993
Musical Pit Director	$1,338	$1,443	$1,880	$2,309	$2,355	$2,401	$2,451
Musical Choral Director - HS	$1,338	$1,443	$1,880	$2,309	$2,355	$2,401	$2,451
Musical Stage Manager - HS	$446	$490	$616	$770	$785	$801	$816

Co-CURRICULAR	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years
Outdoor Education (Plan & Stay)	$851	$906	$1,069	$1,232	$1,250	$1,272	$1,293
Outdoor Education (Stay Only)	$425	$453	$535	$616	$625	$637	$647
Department Coordinator (K-12) Health Services	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (K-12) Guidance	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-12) Art	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-12) FCS	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-12) Foreign Language	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-12) HPE	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-12) Music	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-12) Technology Education	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-8) English	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-8) Mathematics	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-8) Science	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-8) Special Education	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (6-8) Social Studies	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (9-12) Business	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793

Department Coordinator (9-12) English (Split)	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (9-12) Mathematics (Split)	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (9-12) Science (Split)	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (9-12) Social Studies	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Department Coordinator (9-12) Special Education (Split)	$1,828	$1,938	$2,072	$2,218	$2,395	$2,587	$2,793
Induction Team (3)	$957	$984	$1,039	$1,203	$1,330	$1,362	$1,394

PUBLICATIONS/COMMUNICATIONS	1 Year	2-5 Years	6-9 Years	10-14 Years	15-19 Years	20-24 Years	25+ Years

STUDENT ORGANIZATIONS/Clubs: $20/hr up to with Quarterly Timesheets & Quarterly Report

Newspaper Advisor - HS	$1,800
Yearbook Advisor - MS (2)	$2,308
Yearbook Advisor - HS	$3,141
Yearbooks Business Manager - HS	$770
FNN Advisor - MS	$1,495
FNN Advisor - MS	$1,495
Class Co-Advisor 9 (2)	$662
Class Co-Advisor 10 (2)	$797
Class Co-Advisor 11 (2)	$1,061
Class Co-Advisor 12 (2)	$1,324
English National Honor Society - Advisor	$872
German National Honor Society - Advisor	$872
History National Honor Society - Advisor	$872
Math National Honor Society - Advisor	$872
Art National Honor Society - Advisor	$872
Computer National Honor Society - Advisor	$872
French National Honor Society - Advisor	$872
Science National Honor Society - Advisor	$872
Spanish National Honor Society - Advisor	$872
Tri-M Music Advisor - Advisor	$872
National Honor Society Advisor - HS (2)	$1,495
Student Council Advisor - MS (2)	$2,309
Student Council Advisor - HS (2)	$2,392
Volunteen Advisor - HS (2)	$1,495

Nanoline Advisor - HS	$1,495
STEM Advisor - HS	$1,495
Mini-THON Advisor - HS (3)	$1,495
Youth and Government	$1,495
Brain Busters	$1,495
Civil War Advisor (2)	$770
Academic/Science Fair Coordinator - Elementary	$659
Academic/Science Fair Coordinator - MS	$659
Best Buddies (3)	$770
NOSB (2)	$687
LD Youth Advisory Committee (2)	$687
BIG (Believers in the Gospel	$883
Teen Republicans	$942
Educators Rising (2)	$785
LD Agrilculture & Gardening Club	$687
Thespian Club	$589
Sceince Club Advisor (Envirothon)	$589
Ski Club (HS-2)	$687
Ski Club (MS-2)	$687
Diversity Club	$883
Future Nurses Club (split)	$589
Spelling Bee Coordinator (2)	$506
Debate Club Advisor	$687
Pokeman club	$687
Grey Hawk Club Advisor	$687
Chess Club Advisor	$687
Creative Writing Club Advisor	$687

LOWER DAUPHIN SCHOOL DISTRICT
STUDENT ATTENDANCE AND ENROLLMENT ACCOUNTING
(MONTHLY ENROLLMENT REPORT)

2025-2026

	BOYS	GIRLS	CURRENT TOTAL	TOTAL LAST MONTH	TOTAL LAST YEAR
Kdg.	102	105	207	207	220
1	107	110	217	217	220
2	111	111	222	222	252
3	142	111	253	253	251
4	114	145	259	259	289
5	156	129	285	285	277
TOTAL	732	711	1443	1443	15090

	BOYS	GIRLS	CURRENT TOTAL	TOTAL LAST MONTH	TOTAL LAST YEAR
6	139	137	276	276	232
7	119	115	234	234	248
8	124	131	255	255	299
TOTAL	382	383	765	765	779
9	146	139	285	285	266
10	140	127	267	267	278
11	147	118	265	265	269
12	147	127	274	274	243
TOTAL	580	511	1091	1091	1056

DISTRICT TOTALS

	CURRENT TOTAL	TOTAL LAST MONTH	TOTAL LAST YEAR
ELEMENTARY TOTAL	1443	1443	1509
MIDDLE SCHOOL TOTAL	770	770	784
HIGH SCHOOL TOTAL	1101	1101	1064
TECH SCHOOL	61	61	70
DISTRICT TOTAL	3375	3375	3427

ENROLLMENT ON:

- ☐ Aug.
- ☐ Sept.
- ☐ Oct.
- ☐ Nov.
- ☐ Dec.
- ☐ Jan.
- ☐ Feb.
- ☐ March
- ☐ April
- ☐ May
- ☑ June

CURRENT ELEM HOMEROOM TOTALS

KF ___	KF ___	KF ___	KF ___
GR 1 ___	GR 1 ___	GR 1 ___	GR 1 ___
GR 2 ___	GR 2 ___	GR 2 ___	GR 2 ___
GR 3 ___	GR 3 ___	GR 3 ___	GR 3 ___
GR 4 ___	GR 4 ___	GR 4 ___	GR 4 ___
GR 5 ___	GR 5 ___	GR 5 ___	GR 5 ___

TECH SCHOOL

	BOYS	GIRLS	CURRENT TOTAL	TOTAL LAST MONTH	TOTAL LAST YEAR
9	11	6	17	17	15
10	5	11	16	16	14
11	7	6	13	13	15
12	5	10	15	15	26
TOTAL	28	33	61	61	70

Building: District

Administrator's Signature: [signature]

Date: 06/22/2026

10/24/2025