

Agenda of Combined Board Meeting

The Board of Trustees Ellwood City School District

A Combined Board Meeting of the Board of Trustees of Ellwood City School District will be held Monday, July 20, 2026, beginning at 7:00 PM Board Room at Lincoln High School, 501 Crescent Avenue, Ellwood City, PA 16117.

1. Meeting Opening

1.A. Call To Order

1.B. Roll Call

1.C. Silent Meditation

1.D. Pledge of Allegiance

1.E. Public Comment

Description: Process and procedures for Public Comment are guided by ECASD School Board Policy #903. Public Comment is limited to residents or taxpayers of the District. Any individual who wishes to address the Board is required to announce his or her name, address, and group affiliation if appropriate. Each individual will have three (3) minutes to address the Board on Agenda items only. The Public Comment section of the agenda is for comment only. Dialogue and questions will not be entertained.

1.F. Student Recognition

Description: Recognition of Drake Davis for receiving his private pilots license.

1.G. Presentation

Description: Presentation by EDM consultant and ABC Transit on transportation review 2026.

1.H. Approval of Minutes

Description: Motion to approve the minutes from the June 8, 2026 Combined Meeting and the June 17, 2026 Special Meeting.

2. Revenue/Finance - Gray, Boariu, Biehls

2.A. Approve Food Service Management Agreement

Description: Motion to approve the Food Service Management Agreement for the 2026-27 school year.

2.B. Change Order Approvals

Description: Motion to authorize Dr. Amy Anderson to approve change orders on the North Side project up to \$15,000.00 effective July 21, 2026 until the end of the project.

3. Personnel - Tillia, Mancini

3.A. Accept Resignations

Description: Motion to accept the following resignations:

1. Melvin Beighey - North Side School Police Officer effective July 1, 2026.
2. Ava Ekstam - Elementary Emotional Support Teacher effective August 15, 2026.
3. Mary Sainato - Hartman Custodian, for the purpose of retirement effective September 2, 2026.

3.B. Approve Head Teacher

Description: Motion to approve Shawna Bagdes-Canning as the head teacher at North Side Primary for the 2026-27 school year.

3.C. Approve Additional Fall Coaches

Description: Motion to approve the following additional fall coaches for the 2026-27 school year:

1. John DiBuono - Head Tennis Coach
2. Albert Campman - Assistant Tennis Coach
3. William Baker - Assistant Golf Coach
4. Frank D'Ambrosio - Assistant Cross Country Coach
5. Jeff Gardner - Volunteer Cross Country Coach
6. Nate Brown - Volunteer Cross Country Coach
7. Tom Natale - Volunteer Cross Country Coach
8. Jack D'Addio - Volunteer Soccer Coach
9. Robert Greco - Varsity Football Equipment Manager

3.D. Approve Job Description

Description: Approve Job Description for Health Office Aide.

3.E. Approve Memorandum of Understanding

Description: Approve Memorandum of Understanding to create a Health Office Aide position for the 2026-27 school year.

3.F. Reassign Staff

Description: Transfer Michelle Hall to Emotional Support Classroom for grades 3 and 4 for the 2026-27 school year.

3.G. Approve Summer Workers

Description: Approve the following SEIU members to complete summer work for the remainder of July and August:

1. Stephanie Borroni
2. Debra Lewis

3.H. Approve Student for Technology Department

Description: Approve one student for summer help in technology department.

3.I. Hire Custodian

Description: Motion to hire _____ as full time custodian in accordance with current SEIU 32 BJ Bargaining Agreement.

3.J. Approve Substitutes

Description: Approve the following Cafeteria Substitutes for the 2026-27 school year:

1. Michelle Lample
2. Valerie Daniels
3. April McKeag

4. **Athletics/Facilities & Community - Boots, Gray, Mancini**

4.A. Approve Facility Requests

Description: Motion to approve the following facility requests:

1. Blue Band Boosters is requesting Helling Stadium for its annual Pie Festival on Thursday, August 27, 2026 from 5:00 p.m. to 9:30 p.m. They are requesting the use of the LHS big gym and cafeteria in case of bad weather.
2. Ellwood City Amateur Baseball Federation is once again hosting WKBN-TV live coverage of the Little League Championship as was done last year at Friedhoff field. The requested date is Wednesday, July 29, 2026 from noon to 9:00 p.m. with a rain date of Thursday, July 30, 2026.

4.B. Informational Item

Description: The EC Football Boosters are having a Kona Ice Truck at some of the home football games.

5. **Education/Student Affairs - Boariu, Tillia, Fauzey**

5.A. Approve New/Revised Policies

Description: Approve the following new/revised policy that has been on display since the last meeting:

1. Policy #237.1 - Mobile Devices

5.B. Approve 2026-27 Secondary Student Handbook

Description: Approve changes to the 2026-27 Secondary Student Handbook as presented.

5.C. Approve TSI Plan

Description: Approve the TSI Plan for Lincoln Jr. Sr. High School as required by the Pennsylvania Department of Education and State Board Regulations.

5.D. Approval of Proposed Amendment LCCTC Articles of Agreement

Description: Approval of Proposed Changes to the 1966 Supplemental Articles of Agreement of the Lawrence County Career and Technology Center.

6. **Committee Reports**

7. **Meeting Closing**

7.A. New Business

7.B. Public Comment

Description: Process and procedures for Public Comment are guided by ECASD School Board Policy #903. Public Comment is limited to residents or taxpayers of the District. Any individual who wishes to address the Board is required to announce his or her name, address, and group affiliation if appropriate. Each individual will have three (3) minutes to address the Board. The Public Comment section of the agenda is for comment only. Dialogue and questions will not be entertained.

7.C. Adjournment

June 8, 2026 Combined Board Meeting (Monday, June 8, 2026)

Generated by Nancy Nocera on Monday, June 22, 2026

An Executive session for Personnel and Security was held prior to the meeting.

1. Meeting Opening

Procedural: 1.1 Call To Order

The Meeting was called to order at 7:00 p.m.

Procedural: 1.2 Roll Call

Present:

Mrs. Jean Biehls

Mr. Kevin Boariu

Mr. Norman Boots

Dr. Claire Fauzey

Ms. Kathy Galbreath

Mrs. Erica Gray

Mr. Nick Mancini

Mrs. Kathy Tillia

Absent:

Ms. Jennifer Tomon

Procedural: 1.3 Silent Meditation

Procedural: 1.4 Pledge of Allegiance

Action: 1.5 Approval of Minutes

Action: Motion to approve the May 4, 2026 Committee Meeting Minutes, the May 11, 2026 Regular Meeting Minutes. Motion by Ms. Galbreath seconded by Mr. Boots and carried without objection.

Procedural: 1.6 Public Comment

1. Porter Nash, High school Junior spoke about the importance of an Assistant Tennis Coach.
2. Dave Krepitch, 1000 Aetna Dr, Ellwood City, spoke about the budget and the possibility of closing Perry School and the consequences the board must face.
3. Dewey Minter, 508 Denny Avenue Ellwood City, had several questions in regards to students, absenteeism, elderly population, teacher salaries in regards to budget.
4. Ellery Hooker, high school student spoke about the importance of an Assistant Tennis Coach.
5. Jayden Cress, high school senior spoke about the importance of an Assistant Tennis Coach.
6. Olivia Parson, high school senior spoke about the importance of an Assistant Tennis Coach.

Student recognition was given to Quinn Smith and Lucas Bleakney for attaining Eagle Scout rank.

Administrators gave their monthly reports.

2. Revenue/Finance - Gray, Boariu, Biehls

Action: 2.1 Approve 2026-27 General Fund Budget

Action: Motion to approve the General Fund Budget for the 2026-27 fiscal year in the amount of \$36,941,103.00 and submit it per the PA school code to the Department of Education.

Motion by Mrs. Gray seconded by Mr. Boots. Mr. Boariu motioned to table, seconded by Dr. Fauzey. Motion tabled.

Action: 2.2 Approve Tax Resolution

Action: Motion to approve the tax resolution setting the tax rates for the 2026-27 fiscal year to include the ACT 679 \$5 per capita tax, the ACT 511 \$10 per capita tax (a shared tax by municipalities), property tax millage at 22.0800 mills, Earned Income Tax at .5%, Realty Transfer Tax at .5% and the Occupational Privilege/Local Service Tax at \$5.00.

Motion by Mrs. Gray seconded by Mr. Boariu and carried without objection.

Action: 2.3 Approve Homestead Farmstead Exclusion Resolution

Action: Motion to approve the 2026-27 Homestead/Farmstead Exclusion calculation and resolution implementing the Homestead/Farmstead exclusion at \$17,523 or \$386.91 for the 2026-27 tax year.

Motion by Mrs. Gray seconded by Mrs. Biehls and carried without objection.

Action: 2.4 Approve District Insurance Package for 2026-27

Action: Motion to approve the following insurance contracts as administered through the Arthur J. Gallagher & Co. Insurance Agency be awarded to CM Regent, ACE and UPMC as presented at a total cost of \$191,595.00.
Motion by Mrs. Gray seconded by Dr. Fauzey and carried without objection.

Action: 2.5 Approve Addendum to EDM Financial Agreement
Action: Motion to approve the addendum to EDM Financial, LLC.
Motion by Mrs. Gray seconded by Mr. Boariu and carried without objection.

Action: 2.6 Approve the 2026-2027 Lawrence County Career and Technical Center Budget
Action: Motion to approve the 2026-2027 Revised Lawrence County Career and Technical Center Budget in the amount of \$8,105,626.00 with operating costs of schools at \$6,053,000.
Motion by Mrs. Gray seconded by Mr. Mancini.
Roll call vote Yes:
Mr. Boariu
Mr. Boots
Ms. Galbreath
Mr. Mancini
Mrs. Tillia

No:
Mrs. Biehls
Dr. Fauzey
Mrs. Gray

Motion carried 5 Yes 3 No, 1 Absent

Action: 2.7 Approve PFM Resolution General Obligation Bonds
Action: Motion to Adoption of Resolution, as prepared by Bond Counsel, authorizing the issuance of General Obligation Bonds, in an amount not to exceed \$7,250,000. in accordance with the provisions of the Local Government Unit Debt Act, for the purpose of providing funds for funding a portion of the School District's Unfunded Actuarial Liability.
Motion by Mrs. Gray seconded by Mr. Boariu.
Roll call vote Yes:
Mrs. Biehls
Mr. Boariu
Mr. Boots
Dr. Fauzey
Ms. Galbreath
Mr. Mancini
Mrs. Tillia

No:
Mrs. Gray

Motion carried 7 Yes 1 No, 1 Absent

Action: 2.8 Approve PFM Resolution Tax and Revenue Anticipation Note
Action: Motion to approve adoption of Resolution authorizing the issuance of a Tax and Revenue Anticipation Note, in accordance with the provisions of the Local Government Unit Debt Act.
Motion by Mrs. Gray seconded by Dr. Fauzey.
Roll call vote Yes:
Mrs. Biehls
Mr. Boariu
Mr. Boots
Dr. Fauzey
Ms. Galbreath
Mr. Mancini
Mrs. Tillia

No:
Mrs. Gray

Motion carried 7 Yes 1 No, 1 Absent

Action: 2.9 Approve PFM Resolution Escrow Account
Action: Motion to approve Adoption of Resolution authorizing the funding of an escrow account and the execution of an escrow agreement, to defease a portion of the School District's General Obligation Bonds, Series of 2025.
Motion by Mrs. Gray seconded by Mrs. Biehls and carried without objection.

Discussion: 2.10 Discuss EC Public Library Donation

Action: 2.11 Approve Auditor

Action: Motion to approve agreement between Hosack, Specht, Muetzel & Wood, LLP and the district for local auditing services for years ending June 2026 through 2028.

Motion by Mrs. Gray seconded by Mrs. Biehls. Mr. Boariu opposed. Motion carried.

3. Personnel - Tillia, Mancini

Action: 3.1 Accept Resignations

Action: Motion to accept the following resignations: 1. Taylor Lane, NS Custodian, effective May 27, 2026. 2. Rebecca Rose, LHS Custodian, effective May 15, 2026. 3. Colleen Mazzanti, Hartman Cafeteria Worker, effective June 4, 2026. 4. Monica Kantola, NS Teacher, effective July 1, 2026. 5. Patricia Meyer, LHS Cafeteria Worker, for the purpose of retirement effective September 15, 2026. 6. Nathan Brown, Cross Country Head Coach, effective May 11, 2026. 7. John DiBuono, Girls and Boys Tennis Coach, effective June 5, 2026. 8. William Baker, Boys Assistant Golf Coach, effective June 5, 2026. 9. Nicholas D'Itri, Instructional Aide, effective June 5, 2026. 10. Haeley Barker, Perry Cafeteria, effective June 4, 2026.

Motion by Mrs. Tillia seconded by Mr. Boots and carried without objection.

Action: 3.2 Approve Resignation of Library Board Member

Action: Motion to approve the resignation of Judy Kindle from the Ellwood City Area Public Library Board effective May 31, 2026.

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

Action: 3.3 Approve Resignation of Board Member

Action: Motion to approve the resignation of Kevin Boariu from the Ellwood City Area School District Board of Directors effective July 31, 2026.

Motion by Mrs. Tillia seconded by Mr. Boots and carried without objection. Ms. Galbreath thanked Mr. Boariu for his service.

Discussion: 3.4 Discussion of Coaches

Action: 3.5 Hire Head Cross Country Coach

Action: Motion to hire Christopher Ludwig for a three year contract as Head Cross Country Coach beginning with the 2026-27 school year.

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

Action: 3.6 Approve Additional Fall Coaches

Action: Motion to approve additional fall coaches for the 2026-27 school year: 1. Robert Main, Jr. High Equipment Manager Football 2. Sarah Brown, Volunteer Soccer 3. Robert Shimrack, Assistant Football Coach 4. Levi Smith, Assistant Football Coach 5. Sean McConahy, Jr., Volunteer Football Coach.

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

Action: 3.7 Approve Tenure

Action: Motion to approve the following teachers who have completed six successful semesters with a Satisfactory evaluation: 1. Luke Franchuk LHS 2. Brian Burkhart LHS

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

Action: 3.8 Approve Additional Secondary Summer School Teacher

Action: Motion to approve April Vasbinder as the Secondary Summer School Health Teacher.

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

Action: 3.9 Approve Mentors for 2026-27

Action: Motion to approve Mykkia Sipe as mentor teacher for second year teacher, Ava Ekstam.

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

Action: 3.10 Approve FMLA Leaves

Action: Motion to approve the following FMLA leave requests in accordance with the Family Medical Leave Act and Policy 335. 1. Employee 0018 - Intermittent effective May 11, 2026 to June 5, 2026

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

Action: 3.11 Approve Head Teachers

Action: Motion to approve the following head teachers for the 2026-27 school year: 1. Craig Mills, Perry 2. Gary Rozanski, Hartman

Motion by Mrs. Tillia seconded by Mr. Boariu and carried without objection.

Discussion: 3.12 Discussion of Lincoln Summer School

Discussion: 3.13 Discuss Perry Intermediate School Health Office needs

Action: 3.14 Fill Perry Lower Intermediate Health Office

Action: Motion to fill the Perry Lower Intermediate Health Office by: Option 1: Shelby Beck, Hartman Nurse, becomes Hartman and Perry Nurse. Option 2: Rebecca D'Addio, LHS Nurse, becomes LHS and Hartman Nurse. Option 3: District fills the Perry Health Office Position.

Motion by Mrs. Tillia seconded by Mrs. Gray. Motion by Mr. Boariu to go with Option 3 to fill Perry School Nurse with preferred School Nurse Certificate but LPN or RN if not seconded by Mrs. Gray and carried without objection.

Action: 3.15 Reassign Staff

Action: Motion to reassign the following teachers for the 2026-27 school year: 1. Michelle Hall from Perry to North Side Autistic Support Classroom. 2. Diane Lechner from Perry to Hartman Grades 5/6 Learning Support.

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

Action: 3.16 Approve Reel Adventures Fishing Club Sponsors

Action: Motion to approve the following sponsors of the Reel Adventures Fishing Club for 2026-27: 1. Tiffany London 2. Mike Garvin 3. Curt Agostinelli 4. Tom Natale 5. Shelby Beck

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

4. Athletics, Facilities & Community - Boots, Gray, Mancini

Action: 4.1 Facility Requests

Action: Motion to approve the following Facility Requests: 1. Ellwood City Little Wolverine are requesting a change to their prior facility request that was approved at the May meeting. Additional dates for approval are Saturday, August 29, 2026 and Saturday, September 12, 2026. Times will be determined in accordance with JV and Varsity sports schedules. They no longer need the October dates that were approved on May 11, 2026.

Motion by Mr. Boots seconded by Mrs. Gray and carried without objection.

Action: 4.2 Disposal of Equipment

Action: Motion to approve the disposal of obsolete, unused, and damaged equipment, 30 window air conditioning units from LHS in accordance with Policy 706.1.

Motion by Mr. Boots seconded by Mr. Mancini and carried without objection.

Action: 4.3 Recommend Sale of Police Vehicle

Action: Motion to sell District Police Vehicle EC-1, a 2013 Chevrolet Impala as surplus property through Municibid after removal of all police related equipment in accordance with Policy #706.1.

Motion by Mr. Boots seconded by Mr. Boariu and carried without objection.

Information: 4.4 Image of new LHS gym floor

5. Education/Student Affairs - Boariu, Tillia, Fauzey

Action: 5.1 Approve Field Trips/Social Events

Action: Motion to approve the following field trips/social events: 1. LHS History Club is requesting to take approximately 48 students on the annual History Club trip to Gettysburg, Pennsylvania by bus from Saturday, May 22, 2027 to Tuesday, May 25, 2027. The bus will depart LHS at 7:00 AM Saturday, May 22, 2027 and return at approximately 8:30 PM on Tuesday, May 25, 2027. 2. The Reel Adventure Fishing Club is requesting to take fishing excursions on local waterways within a sixty-minute ride from Lincoln High School outside the normal school day as follows: a. Up to one day each week from July 1, 2026 through August 31, 2026. b. Up to one day each month from September 2026 to May 2027. c. Up to one day, each week during June 2027.

Motion by Mr. Boariu seconded by Mrs. Biehls and carried without objection.

Action: 5.2 Approve Elementary Handbook Changes

Action: Motion to approve changes to the 2026-27 Elementary School Handbook as presented.

Motion by Mr. Boariu seconded by Mrs. Tillia and carried without objection.

Action: 5.3 Approve Cray Youth and Family Services Agreement for 2026-27

Action: Motion to approve the Cray Youth and Family Services Agreement for the 2026-27 school year at a cost of \$15,473.69 per slot, a \$450.69 increase from last year, with five slots guaranteed for a total cost of \$77,368.45.
Motion by Mr. Boariu seconded by Dr. Fauzey and carried without objection.

Action: 5.4 Review and Approve Safety Report for 2025-26 school year
Action: Motion to Review and Approve Safety Report for the 2025-26 school year as presented by John Sovich Director of School Safety and Security.
Motion by Mr. Boariu seconded by Mr. Boots and carried without objection.

Action: 5.5 Approve Project Search Contract
Action: Motion to approve the Cray Youth and Family Services Project Search Agreement at a cost of \$14,300 per student, an increase of \$500 from the 2025-26 school year. We have one slot for the 2026-27 school year.
Motion by Mr. Boariu seconded by Dr. Fauzey and carried without objection.

Action: 5.6 Approve The School at McGuire Memorial Agreement for 2026-27
Action: Motion to approve the agreement with The School at McGuire Memorial for the 2026-27 school year at a cost of \$67,391, a decrease of \$471.00 from last year and the 2027 Extended School Year (ESY) Program at a rate of \$356/per day, an increase of \$25 from last year.
Motion by Mr. Boariu seconded by Mrs. Biehls and carried without objection.

Action: 5.7 Approve Amergis Healthcare Staffing 2026-27 Agreement
Action: Motion to approve the Amergis Healthcare Staffing Inc. agreement for the 2026-27 school year as presented to provide nursing staff solutions.
Motion by Mr. Boariu seconded by Dr. Fauzey and carried without objection.

Action: 5.8 Approve Student Insurance
Action: Motion to approve the agreement with Williams-Cleaveland Company for Student Athletic Insurance for the 2026-27 school year with an annual premium of \$18,638.00 at no change from last year.
Motion by Mr. Boariu seconded by Mrs. Biehls and carried without objection.

Action: 5.9 Approve Beaver Valley Intermediate Unit Special Education Programs Agreement
Action: Motion to approve the Beaver Valley Intermediate Unit Special Ed Contract for Programs and services for the 2026-27 school year at a cost per student of \$46,500.00 for 4 students, a total cost of \$186,000.00, an \$8,000.00 increase over last year.
Motion by Mr. Boariu seconded by Mr. Boots and carried without objection.

Action: 5.10 Approve New/Revised Policies for first reading
Action: Motion to approve the following policy for first reading: 1. Policy #237.1 Mobile Devices
Motion by Mr. Boariu seconded by Dr. Fauzey and carried without objection.

Action: 5.11 Approve Beaver Valley Intermediate Unit Agreement for New Horizon North
Action: Motion to approve the Beaver Valley Intermediate Unit Special Ed Contract for Programs and services for New Horizon North for the 2026-27 school year at a cost per student of \$46,500.00 for 2 students, a total cost of \$93,000.00.
Motion by Mr. Boariu seconded by Mr. Boots and carried without objection.

Action: 5.12 Approve Extended Season Pay
Action: Motion to approve Extended Season Pay for the attached list of coaches who advanced their teams to postseason play at \$100 per week for head coaches and \$50 per week for assistant coaches.
Motion by Mr. Boariu seconded by Mr. Mancini and carried without objection.

Discussion: 5.13 Discuss Drafting Policy for remote attendance of board members during executive session.

6. Committee Reports
Committee Members gave their reports.

Information: 6.1 Security Committee - Fauzey, Tomon, Boots

Information: 6.2 MIU IV Committee - Biehls

Information: 6.3 LCCTC Committee - Boots, Mancini, Galbreath

Information: 6.4 Recognition - Galbreath

7. Meeting Closing

Procedural: 7.1 New Business - Mr. Boariu motioned to put the 2026-27 General Fund Budget on the June 17, 2026 Special Meeting Agenda. Seconded by Mr. Boots and carried without objection.

Procedural: 7.2 Public Comment

1. Bob Cunningham of Wayne Township asked if we still allocate money for cyber students.
2. Emily DeNome, 304 Wood Street, Ellwood City spoke about the tax increase and said the District should cut things instead of raising taxes.

Action: 7.3 Adjournment

Action: Motion to Adjourn the Meeting by Ms. Galbreath, meeting adjourned at 9:01 p.m.

A special meeting will be held on Wednesday, June 17, 2026 at 7:30 p.m. in the Lincoln High School cafeteria.

June 17, 2026 Special Board Meeting (Wednesday, June 17, 2026)

Generated by Nancy Nocera on Monday, June 22, 2026

An Executuve Session was held prior to the meeting for Personnel.

1. Meeting Opening

Procedural: 1.1 Call To Order

The meeting was called to order at 7:33 p.m.

Procedural: 1.2 Roll Call

Present:

Mrs. Jean Biehls

Mr. Kevin Boariu

Mr. Norman Boots

Dr. Claire Fauzey

Ms. Kathy Galbreath

Mrs. Erica Gray

Mr. Nick Mancini

Mrs. Kathy Tillia

Ms. Jennifer Tomon

Procedural: 1.3 Silent Meditation

Procedural: 1.4 Pledge of Allegiance

Procedural: 1.5 Public Comment - None

2. Revenue/Finance - Gray, Boariu, Biehls

Action: 2.1 Motion to Approve 2026-27 Final General Fund Budget

Action: Motion to approve the General Fund Budget for the 2026-27 fiscal year in the amount of \$37,107,999.00 and submit it per the PA school code to the Department of Education.

Motion by Mrs. Gray seconded by Mrs. Biehls.

Roll Call vote Yes:

Mrs. Biehls

Mr. Boariu

Mr. Boots

Dr. Fauzey

Ms. Galbreath

Mr. Mancini

Mrs. Tillia

Ms. Tomon

No:

Mrs. Gray

Motion passed 8 Yes 1 No.

Action: 2.2 Approve Nova Environmental Services Inc. Asbestos Abatement Proposal

Action: Motion to retroactively approve the Nova Environmental Services Inc. Asbestos Abatement Proposal for LHS 3rd Floor Science Wing and 1st Floor Nurses office at a cost of \$76,280.00.

Motion by Mrs. Gray seconded by Dr. Fauzey and carried without objection.

Action: 2.3 Approve EDM Financial Addendum

Action: Motion to approve Addendum to EDM Financial, LLC agreement for Business Manager services for the 2026-27 school year.

Motion by Mrs. Gray seconded by Mrs. Biehls and carried without objection.

3. Personnel - Tillia, Mancini

Action: 3.1 Hire Director of Facilities Management

Action: Motion to hire Keith Keller as the Director of Facilities Management pending clearances at a salary of \$80,000.00 effective immediately in accordance with the current Act 93 Agreement.

Motion by Mrs. Tillia seconded by Ms. Tomon and carried without objection.

Action: 3.2 Approve Ellwood City Public Library Board

Action: Motion to approve Becky Guisler to the open Ellwood City Public Library Board position effective immediately until December 31, 2028.

Motion by Mrs. Tillia seconded by Mr. Mancini and carried without objection.

Action: 3.3 Coach Positions

Action: Motion to fill below positions only if student participation numbers warrant: 1. Grade 9 Boys Basketball Coach 2. Girls Varsity Basketball Assistant 2 3. Junior High Wrestling Assistant 1 4. Varsity Girls Softball Assistant 2

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

Action: 3.4 Approve Additional Coach

Action: Motion to approve the following fall coaches: 1. Eric Jewell - Volunteer Middle School Football Coach

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

Action: 3.5 Approve Secondary Summer School Teacher

Recommended Action: Motion to approve Dena Noble as a secondary summer school teacher.

Motion by Mrs. Tillia seconded by Mr. Mancini and carried without objection.

Discussion: 3.6 Discuss the filling of vacant Board seat

The open seat will be advertised and interviews conducted.

4. Athletics, Facilities & Community - Boots, Gray, Mancini

5. Education/Student Affairs - Boariu, Tillia, Fauzey

6. Committee Reports

7. Meeting Closing

Procedural: 7.1 New Business

The July 13, 2026 Combined Meeting will be moved to Monday, July 20, 2026 at 7:00 p.m.

Procedural: 7.2 Public Comment

1. Emily DeNome, 304 Wood St. Ellwood City, spoke in opposition to tax increase.

Action: 7.3 Adjournment

Action: Motion to Adjourn the Meeting by Ms. Galbreath.

Meeting adjourned to Executive Session at 7:51 p.m.



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
607 SOUTH DRIVE
HARRISBURG, PA 17120
www.education.pa.gov

Food Service Management Company (FSMC)
Renewal Year Cost Reimbursable Contract

Ellwood City Area Schools

104-37-200-3

July 1, 2026 to June 30, 2027

Any School Food Authority (SFA) selecting to renew a contract with their current FSMC must prepare a Renewal Year Contract utilizing this document which may not be re-typed or changed in any way.

Agreement Page

The Pennsylvania Department of Education (PDE) provides this contract as a service to sponsors, therefore; PDE shall not be named as a party to this contract. The School Food Authority, hereafter referred to as the SFA, is the responsible authority, without recourse to PDE and/or the United States Department of Agriculture (USDA) regarding the settlement and satisfaction of all issues arising under this contract. This includes, but is not limited to, disputes, claims, protests of award or source evaluation.

The FSMC certifies that they shall comply and operate in accordance with rules, regulations, policies, and instructions of PDE and USDA, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250, 225 and 226; Title 2 CFR part 180, 200, 417, and 418; as applicable.

The FSMC certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year starting **July 1, 2026** and may be renewed, by mutual agreement, for up to 2 additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed by their duly authorized representative on the date signed.

Ellwood City Area School District

SFA

Amy Anderson

Digitally signed by Amy Anderson
Date: 2026.06.17 11:18:19 -04'00'

SFA Authorized Representative Signature

Amy Anderson

Printed Name of SFA Authorized Representative

Superintendent

SFA Authorized Representative Title

METZ CULINARY MANAGEMENT

FSMC

Jim Wrigley

Digitally signed by Jim Wrigley
Date: 2026.06.16 09:41:28 -04'00'

FSMC Authorized Representative Signature

JIM WRIGLEY

Printed Name of FSMC Authorized Representative

DISTRICT MANAGER

FSMC Authorized Representative Title

Appendix A

SFA Renewal Certification of Acknowledgement

Initial below each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, Amy Anderson, on behalf of **the SFA**, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.

Initial Here: AEA

- B. I certify that I, nor any employees (including School Board members) of **the SFA** will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e. gifts, golf outings, meals, etc.).

Initial Here: AEA

- C. I certify that **the SFA** has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts, and will make sure all employees are aware of said standards.

Initial Here: AEA

- D. I have read and understand what the allowable costs are for all of the applicable CN programs.

Initial Here: AEA

- E. I certify that **the SFA** will be legally responsible for the conduct of the food service program and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: AEA

- F. I certify that this **SFA position** Superintendent will fulfill the SNP director responsibilities. The SFA must identify a SNP director who is an employee of the SFA. The SNP director must meet the minimum Professional Standards hiring and annual training requirements. In addition, the SNP director must ensure program oversight, including but not limited to, ensuring that the FSMC's food service director and all food service staff also meet the Professional Standards requirements (Title 7 CFR §210.30). Directors must complete an eight-hour food safety course upon hire. The training must not be more than 5 years prior to their starting date or completed within 30 days of the employee's start date and every five years thereafter.

Initial Here: AEA

- G. I certify that **the SFA** shall retain control of the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the PEARS account, COMPASS, or PrimeroEdge Student Eligibility System.

Initial Here: AEA

- H. I certify that CN programs are the responsibility of **the SFA** and **the SFA** is responsible for all contractual agreements entered into in connection with the CN programs.

Initial Here: AEA

I. I certify that **the SFA** will be responsible for determining student eligibility for all applicable programs and that **the FSMC** will not be involved in the process.

Initial Here: AEA

J. I certify that **the SFA** will retain all records for the current year plus the three additional years beyond the end of the contract.

Initial Here: AEA

K. I certify that all food will be in compliance with the current meal standard requirements, Smart Snack requirements and Local Wellness Policy.

Initial Here: AEA

L. I certify that **the SFA** will monitor **the FSMC** in order to ensure compliance with USDA regulations.

Initial Here: AEA

M. I certify that **the SFA** has created an advisory board composed of students, teachers, and parents to assist in menu planning.

Initial Here: AEA

N. I certify that **the SFA** will not delegate any of the above responsibilities to the FSMC.

Initial Here: AEA

O. I hereby certify that neither **the SFA** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: AEA

P. I further certify that neither **the SFA** nor any of its principals/authorized representatives has a reported criminal background that would affect the receipt of Federal funds.

Initial Here: AEA

Q. I certify that **the FSMC** is not a paid consultant or contractor with **the SFA** in any other capacity than for this contract.

Initial Here: AEA

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the State Agency any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of Federal funds. The State Agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable Federal and State criminal statutes.

On behalf of **the SFA**, I hereby agree to comply with all State and Federal laws and regulations governing the CN programs administered by the State Agency. In accordance with Federal law and USDA policy, **the SFA** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

Printed Name of SFA Authorized Representative

Amy Anderson

SFA Authorized Representative Title

Superintendent

SFA Authorized Representative Signature

Amy Anderson Digitally signed by Amy Anderson
Date: 2026.06.23 11:50:23 -04'00'

Appendix B

FSMC Certification of Acknowledgement

Initial below next to each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, **JIM WRIGLEY**, on behalf of **the FSMC**, have read and fully understand the contents of this contract.

Initial Here: **JW**

- B. I certify that I, nor any of the employees of **the FSMC** have not received any solicitations from any **the SFA** employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e. golf outings, meals, etc.) have been provided.

Initial Here: **JW**

- C. I certify that employees of **the FSMC** will be trained to understand and comply with all necessary trainings including the current written Code of Conduct authored by **the SFA**.

Initial Here: **JW**

- D. I certify that all of **the FSMC** food service employees meet the minimum Professional Standards requirements.

Initial Here: **JW**

- E. I certify that **the SFA** will be legally responsible for the conduct of the food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: **JW**

- F. I certify that **the FSMC** will not have control or access to the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the PEARS account, COMPASS, or the PrimeroEdge Student Eligibility System.

Initial Here: **JW**

- G. I certify that **the SFA** will be responsible for determining student eligibility for all applicable programs and that **the FSMC** will have no involvement in the process.

Initial Here: **JW**

- H. I certify that all food will be in compliance with the current meal standard requirements, Smart Snack requirements and Local Wellness Policy.

Initial Here: **JW**

- I. I hereby certify that neither **the FSMC** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: **JW**

- J. I certify that **the FSMC** will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency.

Initial Here: **JW**

K. I certify that neither **the FSMC** nor any of its principals/authorized representatives has a reported criminal background that would affect the involvement in CN programs.

Initial Here: JW

L. I certify that **the FSMC** is not a paid consultant or contractor with **the SFA** in any other capacity than for this contract.

Initial Here: JW

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of Federal funds. The State Agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable Federal and State criminal statutes.

On behalf of **the FSMC**, I hereby agree to comply with all State and Federal laws and regulations governing the CN programs administered by the State Agency. In accordance with Federal law and USDA policy, **the FSMC** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Printed Name of FSMC Authorized Representative

JIM WRIGLEY

FSMC Authorized Representative Title

DISTRICT MANAGER

FSMC Authorized Representative Signature

Jim Wrigley

Digitally signed by Jim Wrigley
Date: 2026.06.16 09:42:33 -04'00'

Appendix C

Acknowledgement of Personnel Relationships

☐ Yes ☒ No (choose one), **the SFA** employs the same person/people that is/ are employee(s) of the **FSMC**.

If Yes, we the undersigned certify that the employee(s):

- Does/will not have a real or apparent conflict of interest.
- Does/will not participate in the selection, award, or administration of the contract.
- Does/will not have access to or control of the food service financial account.
- Does/will not be involved in the establishment of the selling prices for all reimbursable and non-reimbursable meals, a la carte items, adult meals, catering, or vending items.
- Does/will not have access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.
- Does/will not be involved in the completion, distribution or collection of the parent letters and household applications for free and reduced price meals.
- Does/will not be involved in the determination or verification of eligibility for free and reduced price meals.

Employee Name	SFA Position Title and Job Duties	FSMC Position Title and Job Duties

Ellwood City Area School District

SFA

Amy Anderson Digitally signed by Amy Anderson
Date: 2026.06.23 11:48:46 -04'00'

SFA Authorized Representative Signature

Amy Anderson

Printed Name of SFA Authorized Representative

Superintendent

SFA Authorized Representative Title

METZ CULINARY MANAGEMENT

FSMC

Jim Wrigley Digitally signed by Jim Wrigley
Date: 2026.06.16 09:42:58 -04'00'

FSMC Authorized Representative Signature

JIM WRIGLEY

Printed Name of FSMC Authorized Representative

DISTRICT MANAGER

FSMC Authorized Representative Title

Appendix D

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, “Debarment and Suspension” (Title 2 CFR Part 180). These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

- (1) The prospective participant certifies, by submission of this proposal, that neither it nor its principals:
- (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

FSMC

METZ CULINARY MANAGEMENT

Printed Name of FSMC Authorized Representative

JIM WRIGLEY

FSMC Authorized Representative Title

DISTRICT MANAGER

FSMC Authorized Representative Signature

Jim Wrigley

Digitally signed by Jim Wrigley
Date: 2026.06.16 09:43:29 -04'00'

Appendix E

Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

FSMC

METZ CULINARY MANAGEMENT

Printed Name of FSMC Authorized Representative

JIM WRIGLEY

FSMC Authorized Representative Title

DISTRICT MANAGER

FSMC Authorized Representative Signature

Jim Wrigley

Digitally signed by Jim Wrigley
Date: 2026.06.16 09:43:59 -04'00'

Appendix E

Disclosure of Lobbying Activities
 Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

☐ Applicable ☒ Not Applicable
 (This form must be signed regardless of Applicability)

1. Type of Federal Action: _____ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: _____ a. bid/offer/application b. initial award c. post-award	3. Report Type: _____ a. initial filing b. material change For Material Change Only: Year _____ Quarter _____ Date of Last Report _____
4. Name and Address of Reporting Entity: Prime Subawardee Tier, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable:	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Entity: (last name, first name, MI) 10. b. Individuals Performing Services (including address if different from No. 10,a.) (Attach Continuation Sheet(s) SF-LLL-A If Necessary) (if individual, last name, first name, middle)		
11. Amount of Payment (check all that apply): \$ _____ Actual \$ _____ Planned	13. Type of payment (check all that apply): _____ a. retainer _____ b. one-time fee _____ c. commission _____ d. contingent fee _____ e. deferred _____ f. other; specify:	
12. Form of Payment (check all that apply): _____ a. cash _____ b. in-kind; specify: Nature _____ Actual _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment indicated in Item 11: (Attach Continuation Sheet(s) SF-LLL-A, if necessary)		
15. Are Continuation Sheet(s) SF-LLL-A Attached: Yes _____ (Number _____) No _____		
16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: Jim Wrigley Name: JIM WRIGLEY Title: DISTRICT MANAGER Telephone: 2152371115 Digitally signed by Jim Wrigley Date: 2026.06.16 09:44:33 -04'00'		

Disclosure of Lobbying Activities
Continuation Sheet SF-LLL-A

Reporting Entity: _____ Page _____ of _____

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check all that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets, if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-00046), Washington, DC 20503.

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA : Ellwood City Area School Disitric
FSMC: METZ CULINARY MANAGEMENT

Contract Begin Date 07/01/2026
 Contract End Date 06/30/2027
 Days of Service 177

Section 1 - Actual "In-School" Revenue			
To be completed by SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>REVENUE</u>
Adult Paid		\$ 2.85	\$ 0.00
A la Carte Sales			\$ 0.00
Subtotal Breakfasts			\$ 0.00
<u>LUNCHES:</u>			
Elementary Paid		\$ 2.50	\$ 0.00
Elementary Tiered Paid			\$ 0.00
Middle Paid			\$ 0.00
Middle Tiered Paid			\$ 0.00
Secondary Paid		\$ 2.60	\$ 0.00
Secondary Tiered Paid			\$ 0.00
Adult Paid	4,600	\$ 3.75	\$ 17,250.00
A la Carte Sales	48,000	\$ 1.00	\$ 48,000.00
Subtotal Lunches	0		\$ 65,250.00
<u>SNACKS/SUPPLEMENTS:</u>			
Paid			\$ 0.00
Reduced Price			\$ 0.00
Adult Paid			\$ 0.00
A la Carte Sales			\$ 0.00
Subtotal Snacks/Supplements	0		\$ 0.00
<u>OTHER:</u>			
Special Milk			
Vending Machine Sales			
Subtotal Other			\$ 0.00
Total "In-School" Revenue	0		\$ 65,250.00

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA Name: Ellwood City Area School District

Contract Begin Date: 07/01/2026

Section 2 - Federal Reimbursements

To be completed by SFA (include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free		\$ 2.46	\$ 0.00
Free, Severe Need	74,340	\$ 2.94	\$ 218,559.60
Reduced		\$ 2.16	\$ 0.00
Reduced, Severe Need		\$ 2.64	\$ 0.00
Paid		\$ 0.40	\$ 0.00
Paid, Severe Need	14,160	\$ 0.40	\$ 5,664.00
Subtotal Breakfasts	88,500		\$ 224,223.60
<u>HIGH RATE LUNCHES:</u>			
Free		\$ 4.62	\$ 0.00
Reduced		\$ 4.22	\$ 0.00
Paid		\$ 0.46	\$ 0.00
Subtotal High Rate Lunches	0		\$ 0.00
<u>LOW RATE LUNCHES:</u>			
Free	123,000	\$ 4.60	\$ 565,800.00
Reduced		\$ 4.20	\$ 0.00
Paid	24,000	\$ 0.44	\$ 10,560.00
Subtotal Low Rate Lunches	147,000		\$ 576,360.00
<u>SNACKS/SUPPLEMENTS:</u>			
Free		\$ 1.26	\$ 0.00
Reduced		\$ 0.63	\$ 0.00
Paid		\$ 0.11	\$ 0.00
Subtotal Snacks/Supplements	0		\$ 0.00
<u>SPECIAL MILK:</u>			
Paid		\$ 0.27	\$ 0.00
<u>Performance Based Reimbursement (if certified):</u>			
Lunches	147,000	\$ 0.09	\$ 13,230.00
Total Federal Reimbursement	235,500		\$ 813,813.60

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA Name: Ellwood City Area School DistrictContract Begin Date: 07/01/2026

Section 3 - State Reimbursements			
To be completed by SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free		\$ 0.10	\$ 0.00
Free, Severe Need	74,340	\$ 0.10	\$ 7,434.00
Reduced		\$ 0.40	\$ 0.00
Reduced, Severe Need		\$ 0.40	\$ 0.00
Paid		\$ 2.16	\$ 0.00
Paid, Severe Need	14,160	\$ 2.64	\$ 37,382.40
Subtotal Breakfasts	88,500		\$ 44,816.40
<u>LUNCHES:</u>			
Free	123,000	\$ 0.10	\$ 12,300.00
Reduced		\$ 0.50	\$ 0.00
Paid	24,000	\$ 0.10	\$ 2,400.00
Additional amount for Lunch if Breakfast participation <=20%		\$ 0.02	\$ 0.00
Additional amount for Lunch if Breakfast participation >20%	147,000	\$ 0.04	\$ 5,880.00
Subtotal Lunches	147,000		\$ 20,580.00
Total State Reimbursement	235,500		\$ 65,396.40
Section 4 - Other Income			
To be completed by SFA			
Other Income: Internal Catering (Special Functions)			\$ 12,000.00
Other Income: External Catering (To Outside Organizations)			
Other Income: Sponsor-to-Sponsor Agreements (Sold to other Sponsors of Child Nutrition Programs)			
Interest Income			
Total Other Income			\$ 12,000.00
Revenue Summary			
Total "In-School Revenue"			\$ 65,250.00
Total All Reimbursements			\$ 879,210.00
Total Other Income			\$ 12,000.00
Total Revenue			\$ 956,460.00
Commodity Usage @	\$ 0.3050	147,000	-\$ 44,835.00

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA Name: Ellwood City Area School Disitric

Contract Begin Date: 07/01/2026

Section 5 - Meal Equivalents

A la Carte Meal Equivalents

Federal reimb. - free, high lunch		A la carte revenue	\$ 48,000.00
Federal reimb. - free, low lunch	\$ 4.6000	Adult meal revenue	\$ 17,250.00
Performance Based reimb.	\$ 0.0900	Vending Sales	\$ 0.00
State reimb. - free, lunch	\$ 0.1000		\$ 65,250.00
Commodity Usage	\$ 0.3050		
Total	\$ 5.0950	Meal Equivalents	12,807
		Reimbursable Meals	235,500
		Total Meals	248,307

Section 6 - SFA Costs

To be completed by SFA (if applicable)

EXPENSES:

TOTAL COST

Direct Labor and Benefits

SFA Labor Costs (must equal to grand total on Attachment 6)	\$ 268,556.59
SFA Fringe Costs (must equal to grand total on Attachment 7)	\$ 81,894.62

Subtotal Labor and Benefits \$ 350,451.21

Direct Costs (Must itemize)

Subtotal Direct Costs \$ 0.00

Indirect Costs (Must Itemize)

Subtotal Indirect Costs \$ 0.00

Subtotal SFA Costs \$ 350,451.21

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA Name: Ellwood City Area School DisitricContract Begin Date: 07/01/2026**Section 7 - FSMC Costs****To be completed by FSMC****EXPENSES:****TOTAL COST****Food Costs-Including Commodities****\$ 430,000.00**

Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value
(Do not include rebates, discounts and credits)

Less: Commodity Usage**-\$ 44,835.00****Subtotal Food Costs \$ 385,165.00****Commodity Delivery Charge****\$ 5,236.00****Direct Labor and Benefits**

FSMC Labor Costs (must equal grand total on Attachment 4)

\$ 72,280.00

FSMC Fringe Costs (must equal grand total on Attachment 5)

\$ 23,061.00**Subtotal Labor and Benefits \$ 95,341.00****Direct Costs**

Accounting	\$ 50.00
Background Checks, Fingerprinting, and/or Drug Testing	\$ 25.00
Car/Truck Rental or Mileage/Fuel (cannot have mileage and fuel)	\$ 250.00
China, Silverware, Glassware	\$ 5,283.00
Cleaning and Janitorial Supplies	\$ 3,185.00
Computer and Technology	\$ 50.00
Courier Services (Air & Ground)	\$ 50.00
Dues/Subscriptions	\$ 50.00
Employee Meals	
Employee Recruitment and Advertising	
Equipment Depreciation/Rental/Buy Back Investment	
Equipment Maintenance	
Equipment Repairs	
Equipment Replacement - Expendable	\$ 500.00
Freight and Delivery Charges	\$ 50.00
Insurance (Liability, Workman's Compensation, Vehicle, etc.)	\$ 4,307.69
Licenses and/or Permits	
Office Supplies and Printing	\$ 1,000.00
Paper Products and Disposable Supplies	\$ 42,107.00
Payroll Processing	
Performance Bond	\$ 525.00
POS Systems, Support and Service	
Postage	
Promotional Materials (Program Specific)	\$ 500.00
Smallware/Replacement Wares	\$ 2,565.00

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA Name: Ellwood City Area School Disitric

Contract Begin Date: 07/01/2026

Section 7 - FSMC Costs (continued)

Staff Training and Certification	
Storage Costs (Food and/or supplies)	
Taxes (sales and other)	
Telephone, including Mobile and Internet	
Tickets, tokens	
Trash Removal and Pest Control	
Uniforms, Linens, and Laundry	\$ 154.00
Vending Rental	
Wellness Programs and materials	\$ 300.00
Subtotal Direct Costs	\$ 60,851.69

Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)

Subtotal Other Costs	\$ 0.00

Internal Catering (Special Functions)	\$ 1,027.00
External Catering (To Outside Organizations)	
Sponsor-to-Sponsor (Sold to other Sponsors of Child Nutrition Programs)	

Administrative Fee: Cannot include any costs already covered in other categories. Documentation must be provided outlining all methodologies used to calculate the Administrative Fee on Attachment 9.

Billed Over: 10 months **Fees charged on the basis of:** Flat Fees Only

K12 School Services Divisional Expenses	flat fee	\$ 7,278.00
School Operational Expenses	flat fee	\$ 7,278.00
Metz Corporate Expenses	flat fee	\$ 7,279.00
	flat fee	
	per-meal fee	\$ 0.00
Reimb. Meals Plus Equivalents: 248,307	Subtotal Administrative Fee	\$ 21,835.00
Per-Meal Rate: (if applicable)		
Total per-meal fees: \$ 0.00		

FSMC Management Fee (enter the fee that will be charged to manage the program)

Billed Over: 10 months **Fees charged on the basis of:** Flat Fees Only

Reimb. Meals Plus Equivalents: 248,307	flat fee	\$ 23,505.00
Per-Meal Rate: (if applicable)	per-meal fee	\$ 0.00
Total per-meal fees: \$ 0.00	Subtotal Management Fee	\$ 23,505.00

SNP Cost Reimbursable

Projected Operating Costs for Participating Sites

SFA Name: Ellwood City Area School DisitricContract Begin Date: 07/01/2026**Section 7 - FSMC Costs (continued)**

Subtotal FSMC Costs	\$ 592,960.69
----------------------------	----------------------

Less Rebates, Discounts and Applicable Credits (Enter as a negative number)	-\$ 11,000.00
---	---------------

Total FSMC Costs	\$ 581,960.69
-------------------------	----------------------

Select the Guarantee Option:

Guaranteed Profit

Enter amount of Guaranteed Loss or Profit (if applicable):

\$ 24,048.10

Section 8 - Contract Summary**SUMMARY**

Total Revenue	\$ 956,460.00
---------------	---------------

SFA Costs	\$ 350,451.21
-----------	---------------

Total FSMC Costs	\$ 581,960.69
------------------	---------------

School Nutrition Program - Profit or (Loss)	\$ 24,048.10
--	---------------------

Summary of FSMC Labor

Enter the subtotals from the FSMC Labor Worksheets.

FSMC: Metz Culinary Management

For SFA: Ellwood City Area School District

Subtotal Page 1	\$ 72,280.00
Subtotal Page 2	
Subtotal Page 3	
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	
Total:	\$ 72,280.00

For Fixed Price Contracts Only

Number of Meals

Cost Per Meal

Labor to be completed by FSMC for FSMC Staff

Worksheet must accurately reflect any and all employees employed by the FSMC

FSMC: Metz Culinary Management

For SFA: Ellwood City Area School District

[illegible]

Sub Total: \$ 72,280.00

Page 1 of 1

Enter on Summary of FSMC Labor

Summary of FSMC Fringe Benefits

Enter the subtotals from the FSMC Fringe Benefits Worksheets.

FSMC: Metz Culinary Management

For SFA: Ellwood City Area School District

Subtotal Page 1	\$ 23,061.00
Subtotal Page 2	
Subtotal Page 3	
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	

Total: \$ 23,061.00

For Fixed Price Contracts Only

Number of Meals

Cost Per Meal

Fringe Benefits to be completed by FSMC for FSMC Staff
Worksheet must accurately reflect any and all employees employed by the FSMC.

FSMC: Metz Culinary Management

For SFA: Ellwood City Area School District

[illegible]

Summary of SFA Labor

Enter the subtotals from the SFA Labor Worksheets.

SFA: Ellwood City Area School District

Subtotal Page 1	\$ 257,025.61
Subtotal Page 2	\$ 11,530.98
Subtotal Page 3	
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	
Total:	\$ 268,556.59

SFA Labor

Labor to be completed by SFA for SFA Staff

Worksheet must accurately reflect any and all employees employed by the SFA

SFA: Ellwood City Area School District

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
Perry	Server	\$ 13.63	4.00	188	\$ 10,249.76
Lincoln	Server	\$ 17.56	5.25	188	\$ 17,331.72
Lincoln	Head Cook	\$ 18.83	7.25	188	\$ 25,665.29
Hartman	Server	\$ 13.63	5.00	188	\$ 12,812.20
Lincoln	Driver	\$ 18.83	8.00	188	\$ 28,320.32
Lincoln	Asst Baker	\$ 13.80	3.00	188	\$ 7,783.20
Lincoln	Baker	\$ 18.49	5.50	188	\$ 19,118.66
Lincoln	Server	\$ 17.46	4.00	188	\$ 13,129.92
Hartman	Server	\$ 13.80	3.00	188	\$ 7,783.20
Hartman	Server	\$ 17.46	4.00	188	\$ 13,129.92
Northside	Server	\$ 17.77	7.50	188	\$ 25,055.70
Lincoln	Asst Cook	\$ 18.49	7.50	188	\$ 26,070.90
Lincoln	Dishwasher	\$ 14.00	4.00	188	\$ 10,528.00
Lincoln	Supervisor	\$ 18.96	8.00	188	\$ 28,515.84
Lincoln	Server	\$ 13.63	4.50	188	\$ 11,530.98

Sub Total: \$ 257,025.61

Enter on Summary of SFA Labor Benefits

Labor to be completed by SFA for SFA Staff

Worksheet must accurately reflect any and all employees employed by the SFA

SFA: Ellwood City Area School District

[illegible]

Sub Total:	\$ 11,530.98
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Page 2 of 2

Enter on Summary of SFA Labor Benefits

Summary of SFA Fringe Benefits

Enter the subtotals from the SFA Fringe Benefits Worksheets.

SFA: Ellwood City Area School District

Subtotal Page 1	\$ 161,777.72
Subtotal Page 2	\$ 2,011.53
Subtotal Page 3	
Subtotal Page 4	
Subtotal Page 5	
Subtotal Page 6	
Subtotal Page 7	
Subtotal Page 8	
Subtotal Page 9	
Subtotal Page 10	
Subtotal Page 11	
Subtotal Page 12	
Subtotal Page 13	
Subtotal Page 14	
Subtotal Page 15	
Subtotal Page 16	
Subtotal Page 17	
Subtotal Page 18	
Subtotal Page 19	
Subtotal Page 20	
Subtotal Total:	\$ 163,789.25
Fringe Benefit Reimbursement:	\$ 81,894.63
Total:	\$ 81,894.62

SFA Benefits

Fringe Benefits to be completed by SFA for SFA Staff
Worksheet must accurately reflect any and all employees employed by the SFA.

SFA: Ellwood City Area School District

PLACE AN X IN THE APPROPRIATE BOXES																
Site Name	Position	Single	Single +1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment	Vision	Worker's Comp	Other	Total Fringe Benefits
Perry	Server							X		X	X	X		X		\$ 1,835.11
Lincoln	Server			X				X		X	X	X		X		\$ 10,563.30
Lincoln	Head Cook			X				X		X	X	X		X		\$ 34,125.59
Hartman	Server							X		X	X	X		X		\$ 2,187.96
Lincoln	Driver			X				X		X	X	X		X		\$ 12,076.43
Lincoln	Asst Baker							X		X	X	X		X		\$ 1,459.47
Lincoln	Baker	X						X		X	X	X		X		\$ 13,568.84
Hartman	Server							X		X	X	X		X		\$ 2,231.71
Hartman	Server							X		X	X	X		X		\$ 1,459.47
Northside	Server	X						X		X	X	X		X		\$ 2,231.71
Lincoln	Server			X				X		X	X	X		X		\$ 15,040.37
Lincoln	Asst Cook							X		X	X	X		X		\$ 32,651.80
Lincoln	Dishwasher			X				X		X	X	X		X		\$ 1,873.43
Lincoln	Supervisor							X		X	X	X		X		\$ 28,460.99
Lincoln	Server							X		X	X	X		X		\$ 2,011.54

Page 28 of 30 MKG

Sub Total: \$ 161,777.72

Enter on Summary
of SFA Fringe Benefits

SFA Benefits

Fringe Benefits to be completed by SFA for SFA Staff

Worksheet must accurately reflect any and all employees employed by the SFA.

SFA: Ellwood City Area School District

[illegible]

Page 30 of 30 MKG

Ellwood City Area School District

POSITION GUIDE: Health Office Nurse Aide (RN/LPN)

QUALIFICATIONS:

1. Current Pennsylvania Registered Nurse (RN) or Licensed Practical Nurse (LPN) license in good standing.
2. Current CPR and First Aid certification.
3. Experience working with children is preferred.
4. Ability to maintain confidentiality and establish positive working relationships with students, parents, staff, and healthcare providers.
5. CPR/AED training
6. First Aid Training
7. Submission of pre-employment medical examination (Section 148 of the Pennsylvania School Code)
8. Current Act 34, Act 151 and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law
9. Such alternatives to the above qualifications as the Board may find acceptable and reasonable

PHYSICAL DEMANDS:

1. Able to mostly stand and walk throughout the work area
2. Able to raise or lower objects from one level to another
3. Able to push or pull objects as needed
4. Able to carry objects (up to 20 lbs.) in arms or by other appropriate means
5. Able to use hands and arms to reach and pick up objects
6. Able to use fingers to pick, feel and grasp objects
7. Able to see clearly with or without corrective lenses
8. Able to perceive speech or nature of sounds in the air in person and on the telephone
9. Able to move around work area
10. Able to coordinate eyes, hands and fingers rapidly
11. Able to work with others in a courteous and cooperative manner
12. Able to walk moderate distances inside and outside of facilities and able to climb steps
13. Able to travel inside or outside the District as necessary for work related tasks
14. Able to withstand changes in environmental conditions inside the work facility, and adapt to these changes

WORK RELATED DEMANDS:

1. Able to communicate effectively both orally and in written form
2. Able to effectively deal with many types of situations and personalities
3. Able to effectively deal with deadlines and stressful situations
4. Able to perform repetitive tasks
5. Able to make appropriate judgments as they pertain to the responsibilities of the position

REPORTS TO: Supervising Certified School Nurse (CSN) and Building Principal

JOB GOAL:

The Health Office Nurse (RN/LPN) is responsible for the daily operation of an assigned school health office, providing direct nursing care, first aid, medication administration, and health support services to students and staff. The Health Office Nurse works under the supervision and

direction of the District's Certified School Nurse(s), who maintain responsibility for the school health program and assigned student caseload in accordance with Pennsylvania School Code and Department of Education regulations.

This position does not replace the role of the Certified School Nurse and does not assume responsibility for the certified school nurse caseload.

1. Provide first aid and emergency nursing care to ill or injured students and staff.
2. Assess student complaints and determine appropriate interventions within the scope of licensure.
3. Administer prescribed medications and treatments according to physician orders, district policy, and applicable laws.
4. Monitor students with chronic medical conditions and implement established healthcare plans developed by the Certified School Nurse.
5. Respond to medical emergencies and activate Emergency Medical Services (EMS) when necessary.
6. Maintain accurate documentation of all health office visits, medications, treatments, and communications.
7. Assist students with daily medical procedures as ordered by physicians and outlined in district healthcare plans.
8. Maintain a safe, organized, and sanitary health office.
9. Monitor inventory and request medical supplies as needed.
10. Maintain student health records and documentation as directed.
11. Communicate with parents regarding routine illness, injuries, medications, and student dismissals.
12. Collaborate with school administrators, counselors, teachers, and other staff regarding student health concerns.
13. Participate in emergency preparedness and school safety planning.
14. Communicate regularly with the Supervising Certified School Nurse regarding student concerns and health office operations.
15. Notify the Certified School Nurse of students requiring nursing assessment, care plan development, physician follow-up, or additional interventions.
16. Assist the Certified School Nurse with implementation of health screenings and follow-up activities.
17. Participate in professional development and required district training.
18. Perform other duties as assigned by supervisor(s).

This job description does not state or imply that these are the only duties to be performed by the employee occupying this position. The employee in this position will be required to follow any other instructions and to perform any other duties requested by his or her administrator(s) and/or supervisor(s). This position functions under the supervision and direction of a Pennsylvania Certified School Nurse and shall not assume duties reserved exclusively for Certified School Nurses under Pennsylvania law.



Nancy Nocera <nnocera@ecasdk12.org>

A New Facility Use Request

1 message

Katelyn Grzybowski via Smartsheet <automation@app.smartsheet.com>

Mon, Jun 8, 2026 at 3:44 PM

Reply-To: Katelyn Grzybowski <kgrzybowski@ellwood.k12.pa.us>

To: Nancy Nocera <nnocera@ecasdk12.org>

This sender is trusted.



A New Facility Use Request

Contact Information:

Person Responsible: Nicole DiCerbo

Email: bluebandboosters@gmail.com

Name of Organization: Blue Band

Select which best describes your organization:

For profit

Phone: +1 (724) 674-3782

Address: [1147 Connoquenessing Ter.](#)

Ellwood City, Pa 16117

Facility Request Information:

Facility Requested: Lincoln Big Gym, Lincoln Cafeteria, Helling Stadium

Additional Services: Sound system, Microphone, Press box, "Access to 4 or more electrical outlets (you are responsible for being your own extension cords, they will not be provided)"

Other Services Requested:

Police / Security: I have read this and agree to the additional fees if security is required.

Event Information:

Purpose for Request: 2026 Pie Festival

We would like to request use of the the stadium and press box for the annual Pie Festival. We would only like to request use of the Big Gym and Cafeteria as a back up location in the event of bad weather.

Requested Dates: August 27th, 2026

Hours Requested: 5:00pm- 9:30pm

Alternative Date(s): none

Estimate Number Attending: 1000

Percent of Ellwood City Area School District Residents: 80

Will admission be charged?: Yes

Admission Amount: 5.00

Small Games Of Chance: No

Agreements and Acknowledgments:

Policy 707 agreement: I have read Policy 707 and all attachments and agree to the rental terms outlined in the Rental Statement.

Wave rental fee request:



Nancy Nocera <nnocera@ecasdk12.org>

A New Facility Use Request

1 message

Katelyn Grzybowski via Smartsheet <automation@app.smartsheet.com>
Reply-To: Katelyn Grzybowski <kgrzybowski@ellwood.k12.pa.us>
To: Nancy Nocera <nnocera@ecasdk12.org>

Mon, Jun 22, 2026 at 1:36 PM

This sender is trusted.



A New Facility Use Request

Contact Information:

Person Responsible: Jeremy Beemiller

Email: jsbeemiller@gmail.com

Name of Organization: ECABF

Select which best describes your organization:

Non-Profit 503(c)

Phone: +1 (814) 494-8809

Address: [523 Park Ave. Ellwood City](#)

Facility Request Information:

Facility Requested: High School Baseball Field

Additional Services: "Access to 4 or more electrical outlets (you are responsible for being your own extension cords, they will not be provided)"

Other Services Requested: The tv station will need access to internet just like last year. They will also need access to parking at the shot put area outside the football stadium. This will be for their tv truck

Police / Security: I have read this and agree to the additional fees if security is required.

Event Information:

Purpose for Request: ECABF has been selected once again for WKBN-TV live coverage of our Little league championship. The tv station will need access to internet just like last year.

Requested Dates: July 29th

Hours Requested: 12pm to 9pm

Alternative Date(s): July 30th 2026

Estimate Number Attending: 250

Percent of Ellwood City Area School District Residents: 100

Will admission be charged?: No

Admission Amount:

Small Games Of Chance: No

Agreements and Acknowledgments:

Policy 707 agreement: I have read Policy 707 and all attachments and agree to the rental terms outlined in the Rental Statement.

Wave rental fee request:

Revised draft copy of the Mobile Device Policy

Book	Policy Manual
Section	200 Pupils
Title	Mobile Devices
Code	237.1
Status	Active
Adopted	January 9, 2022;
Revised:	

Purpose

The Board recognizes that the use of mobile devices creates unnecessary interruptions to the learning process and affects student well-being, academic performance, and school safety. Accordingly, the Board adopts this policy to support an educational environment that is orderly, safe and secure for District students and employees.

Authority

Section 1314-A of the Pennsylvania School Code requires the District to adopt a policy related to student possession and use of mobile devices during the school day while on school property. Pursuant to this authority, the District will permit students to bring mobile devices to school, but they must be powered off or placed into silent mode and secured in their lockers entirety of the school day. Students are permitted to use mobile devices during extracurricular activities outside of the school day.

Definitions

"Mobile device" shall mean a personal mobile telephone or other portable electronic device capable of connecting to the Internet and enabling the user to access content on the Internet, that is not owned by a school entity or issued by a school entity to a student. A mobile device shall include a device with which a user could engage in a call; write, send or receive a message; send or receive data or an image; record, play or edit audio or video data; take photographs; play a game; or watch a video. The term includes, but is not limited to, cellular phones, smartwatches, ear buds or wireless headphones by any brand name, laptop computers or tablets, e-readers, digital cameras, Meta glasses. The term does not include a portable device that meets the definition of a device under 21 U.S.C. § 321 (relating to definitions generally).

"Electronic devices" shall mean all devices that can take photographs; record, play or edit audio or video data; store, transmit or receive calls, messages, text, data or images; operate online applications; or provide a wireless, unfiltered connection to the Internet.

Revised draft copy of the Mobile Device Policy

"School day" shall mean the entirety of every instructional day during all instructional and non-instructional time, including homeroom periods, lunch, recess and the time moving between classes.

Policy

The Board prohibits use of mobile devices by students during the school day.

Students shall secure their mobile device(s) in their assigned lockers with a lock during the school day. Students are responsible for the security of their own devices. It is recommended that each student provide their own lock. Locks will be made available upon request.

In the event lockers are not available, designated employees of the District shall take possession of a student's mobile device. In such circumstances, neither the District nor school employee shall be liable for any damaged or lost mobile device if the school employee acted in good faith to secure the mobile device in accordance with the school entity's policy.

Students are permitted to use mobile devices during extracurricular activities outside of the school day, including while traveling on District buses and vehicles.

The Board prohibits use of electronic devices, including mobile devices, in locker rooms, bathrooms, health suites and other changing areas at any time.

Enforcement and Oversight

Violations of this policy by a student shall result in disciplinary action and may result in confiscation of the mobile device or electronic device.

The building principals or designee shall have the authority to investigate potential violations of this policy and assign discipline to students who violate the rules and regulations, subject to Board policies, administrative regulations, the Code of Student Conduct, and school rules, and to the student's due process right to notice, hearing, and appeal.

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to enforce the rules and regulations governing this policy, in accordance with Board policy, administrative regulations, the Code of Student Conduct, and school rules.

Emergency Notifications

Revised draft copy of the Mobile Device Policy

The Superintendent or designee shall develop methods for a student, parent or legal guardian to sign up for emergency notifications from the District.

Contacting Children During the School Day

Parents/guardians will be able to contact their child through a dedicated telephone line at each District school which will be manned during the school day.

Mandatory Exceptions

Exceptions to this Policy shall be made to allow limited use of a mobile device during the school day by a student who:

1. Requires a mobile device due to the medical condition, documented by a medical provider, of the student or an immediate family member of the student.
2. Has an individualized education program or 504 service agreement in which a mobile device is part of the accommodations or services provided to the student.
3. Is an English learner and uses a mobile device for translation or other English as a second language purposes.
4. Has permission from a teacher to use a mobile device for educational purposes during instructional time, provided that:
 - a. a school-issued device is insufficient or unavailable for the instructional purposes needed by the teacher;
 - b. the school's principal determines that the use of the mobile device is appropriate for instructional purposes; and
 - c. the approval is for a limited circumstance and duration and does not permit the use of a mobile device as a regular part of instruction.

Discretionary Exceptions

A school principal may approve an additional exceptions if: the principal submits a notification for the exception to the Superintendent or a designee and the notification includes the following: (i) the purpose of the exception. (ii) the date, time and duration of the exception. (iii) a description of to whom the exception shall apply. Such exceptions may not exceed one (1) school day. (3) The notification shall be submitted no later than five (5) days after the school day on which the exception occurred.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations regarding the implementation of this policy.

The Superintendent or designee shall publish and distribute to all staff, students, and parents/guardians the rules and regulations governing the use of mobile devices. These shall

Revised draft copy of the Mobile Device Policy

be available in the student handbook, on the District website, and publicized through the District social media channels.

At the beginning of each school year and upon enrollment, the Superintendent or designee shall provide written notification to parents and legal guardians of students enrolled in the District of the methods for a student, parent or legal guardian to sign up for emergency notifications.

At the beginning of each school year and upon enrollment, the Superintendent or designee shall provide written notification to parents and legal guardians of students enrolled in the District of the methods to contact their child during the school day. Methods may include, but not be limited to, the school building phone number or an electronic mail address. The District shall ensure that any method of contact provided to parents and legal guardians is staffed during the school day.

Proposed Changes to the 2026 - 2027 LHS Student Handbook

1. Attendance Procedures: Original in Black, Revised in Blue

ATTENDANCE POLICY SUMMARY

TARDINESS TO SCHOOL

In order for students to reach their maximum academic potential, it is important that all students be in school. Research shows that students who miss classes because of being absent or tardy do not reach their maximum academic potential. Also, it is important that the school stresses the importance of students being responsible in order to prepare them for the real world. Coming to school on time is one way that a student could show that he/she is responsible. The following will apply to those students who are tardy to school:

- | | |
|--------------------------------|--|
| • 1 - 3 times unexcused tardy: | Oral warning by teacher at the tardy table |
| • 4 - 6 times unexcused tardy | Office detention for each tardy |
| • 7 - 8 times unexcused tardy | 2 and 4 hour Saturday detentions and parent notification |
| • 9+ times unexcused tardy | Out of school suspension and parent notification |

***Exception to the above rule will be Medical/Dental note or medical excuse.**

***Student tardy count will restart at the semester.**

PRESENT IN SCHOOL FULL-DAY

Students will be marked present for the day if they attend school for 50% or more of the school day. The school day is 410 minutes. To be marked present, students must be present for 205 minutes or more, or if entering tardy, students must arrive by 11:09 AM.

EARLY DISMISSAL FOR MEDICAL AND DENTAL APPOINTMENTS

Medical and dental appointments should be avoided during school hours and should be scheduled after school or on a Saturday. In the event that an appointment must be made during school hours, the following procedure should be followed:

- Bring an appointment card and official medical/dental appointment form signed by the parent/guardian stating the time the student wishes to be excused and the reason it is necessary.
- Requests by phone should follow the same procedure.
- The student will, upon return from an appointment, present the card to the Principal's Office. This card will contain the time the student left the doctor's office and the signature of the doctor or their representative.
- If a student is going directly to a medical appointment in the morning, he/she must present an appointment card and appointment form to the Principal's Office the day before.
- No one will be excused for personal reasons except for **extreme emergencies**, and in these cases the parent/guardian must make every attempt to pick up the student in the Principal's Office.
- When returning to school on the same day, students should sign in at the Principal's Office.

OTHER ATTENDANCE REQUIREMENTS

- Any tardy for class after ten (10) minutes without a valid excuse is equivalent to one (1) period of absence.
- Students arriving at school after 7:45 AM are to report to the office to sign in at the tardy table.
- Being late to any class five (5) times or more will result in a Saturday Detention.
- No one is to leave the building without permission.
- Students participating in afterschool extracurricular activities must be present at least one-half (½) day in order to attend practice or participate in that activity after school or that evening.

REASONS FOR EXCUSED ABSENCES IN ACCORDANCE WITH THE PENNSYLVANIA STATE ATTENDANCE LAWS BUT MAY BE COUNTED TOWARD ATTENDANCE LIMITS:

- Illness as verified by parents/guardians, school nurse, physician
- Serious illness or death in the family
- Health related appointments
- Serious weather conditions such as impassable roads
- Family emergency
- Recognized religious holidays

REASONS FOR EXCUSED ABSENCES Continued:

- Non-school sponsored educational tours/trips, approved by the principal
- College or post-secondary institution visit, with prior approval
- Required court appearances
- Quarantine

- School sanctioned educational or administrative approved activities
- Approved school board sanctioned absences and activities

*****NOTE: The high school administration neither approves nor condones skip days of any nature.**

OTHER ATTENDANCE CRITERIA:

- A note from a parent/guardian must be brought to the main office within three (3) days of the student's return to school, and the school will spot check absences by calling parents at home and at work.
- Students are entitled to ten (10) parent/guardian excuses per school year and additional medical excuses.
- Parents/guardians will be notified in writing when a student reaches three (3) absences without a legal excuse.
- The district may take further legal action to address unexcused absences after written notification, interventions to improve attendance, and after a scheduled School Attendance Improvement Conference has passed.

THE FOLLOWING REASONS ARE ILLEGAL AND UNEXCUSED IN ACCORDANCE WITH THE PENNSYLVANIA STATE ATTENDANCE LAWS:

- Truancy
- Missing the school bus/sleeping in
- Trips not approved in advance
- Shopping
- Hunting, fishing, and attending sporting events
- Birthdays or other celebrations
- Employment
- Excuses saying "personal or needed at home"
- Any other reason not listed in the legal excuse grouping
- If no excuse is received from the student within three (3) school days upon his/her return

ATTENDANCE PROCEDURES

MANDATORY SCHOOL ATTENDANCE

In order for students to reach their maximum academic potential, it is important that all students be in school. Research shows that students who are excessively absent or tardy do not reach their maximum academic potential. Also, it is important that the school stresses the importance of students being responsible in order to prepare them for the real world. Coming to school on time is one way that a student could show that he/she is responsible. Furthermore, ECASD has a policy that follows Pennsylvania's mandatory attendance laws and will enforce the following provisions.

REASONS FOR EXCUSED ABSENCES IN ACCORDANCE WITH THE PENNSYLVANIA STATE ATTENDANCE LAWS AND COUNTED TOWARD ATTENDANCE LIMITS:

- Illness as verified by parents/guardians, school nurse, physician
- Death in the family
- Health related appointments
- Serious weather conditions such as impassable roads
- Family emergency
- Recognized religious holidays
- Non-school sponsored educational tours/trips, approved by the principal
- College or post-secondary institution visit, with prior approval
- Required court appearances
- Quarantine
- School sanctioned educational or administrative approved activities
- Approved school board sanctioned absences and activities

*****NOTE: The high school administration neither approves of nor condones skip days of any nature.**

THE FOLLOWING REASONS ARE ILLEGAL AND UNEXCUSED IN ACCORDANCE WITH THE PENNSYLVANIA STATE ATTENDANCE LAWS:

- Truancy
- Missing the school bus/sleeping in
- Trips not approved in advance
- Shopping
- Hunting, fishing, and attending sporting events

- Birthdays or other celebrations
- Employment
- Excuses saying "personal" or "needed at home"
- Any other reason not listed in the legal excuse grouping
- If no excuse is received from the student within three (3) school days upon his/her return

Excuses must be completed by a parent/guardian and brought to the office within three (3) school days upon return. The excuse can be a written note delivered to the high school office, or emailed to lincolnattendance@ecasdk12.org.

TRUANCY AND OTHER ATTENDANCE CRITERIA:

For students subject to compulsory school attendance, truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year, habitually truant shall mean six (6) or more days of unexcused absences during the current school year, and chronically absent shall mean the total number of days absent, both excused and unexcused, is greater than 10% of the number of days in session.

- A note from a parent/guardian must be brought to the main office within three (3) days of the student's return to school, otherwise, the absence is unexcused. The note must include a valid reason for the absence.
- Students are entitled to ten (10) parent/guardian excuses per school year and additional medical excuses. All parent/guardian excuses beyond the permitted ten (10) will be considered unexcused, even if they appear on the list of excused absences listed above.
- Medical excuses must be provided by the medical provider and include the name and date the student was seen. Parent/guardian produced notes that list medical appointments as the reason for absence, but have no documentation from the medical provider, will be counted toward the parent limit.
- Parents/guardians will be notified in writing when a student reaches three (3) absences without a legal excuse.
- The district may take further legal action to address unexcused absences after written notification, interventions to improve attendance, and after a scheduled School Attendance Improvement Conference has passed.

TARDINESS TO SCHOOL

A morning homeroom period does not exist. The school tardy bell rings and first period begins promptly at 7:44 am. Therefore, it is of great importance for students to arrive at school on time. All students will enter the building through the commons area and those who fail to do so by 7:44 am must stop at the tardy table, regardless of first period teacher allowances. Any student who is within the confines of the Commons Area or its vestibule before 7:44 am will be regarded as arriving on time to school. However, students who do not arrive to first period before the tardy bell rings will be considered tardy to class, and subject to consequences outlined in the handbook. Students who arrive after the end of first period will report to the office and follow the same procedures.

The following will apply to those students who are tardy to school:

- A note from a parent/guardian must be brought to the tardy table when the student arrives, otherwise, the tardy is unexcused. The note must include a valid reason for being late to school.
- Students are entitled to five (5) parent/guardian excuses per semester. All parent/guardian excuses beyond the permitted five (5) will be considered unexcused, even if they appear on the list of excused absences listed above.
- If a student is tardy due to a medical appointment (doctor, dentist, orthodontist, mental health therapist, etc.), the student must furnish an appointment card or similar verification with the time the student left the office and the signature of the doctor or their representative. A note from a parent stating that the student had an appointment is not a valid medical excuse and will be counted towards the allowable parent/guardian limit. .
- Parents/guardians will be notified when a student reaches three (3) tardies without a legal excuse.
- The student's tardy count will reset at zero for Semester 2.

Consequences for unexcused tardiness

- | | |
|--------------------------------|--|
| • 1 - 3 times unexcused tardy: | Oral warning by teacher at the tardy table |
| • 4 - 6 times unexcused tardy | Office detention for <u>each</u> tardy, to be served within one week |
| • 7 times unexcused tardy | 2 hour Saturday detention |
| • 8 times unexcused tardy | 4 hour Saturday detention + Attendance Improvement Plan |

PRESENT IN SCHOOL FULL-DAY

Students will be marked present for the day if they attend school for 50% or more of the school day. The school day is 410 minutes. To be marked present, students must be present for 205 minutes or more, or if entering tardy, students must arrive by 11:09 AM.

EARLY DISMISSAL LIMITS

Staying in school through the end of the day is just as important as arriving on time. Good attendance in the afternoon is particularly important for athletes who are commonly dismissed early for athletic contests during their respective seasons. In the event that an appointment must be made during school hours that results in the student leaving early, the student must submit a note before the end of first period, or upon arrival at school. Students are permitted no more than five (5) early dismissals per semester. Early dismissals for students sent home by the school nurse or participating in school sponsored athletic and extracurricular events will not count towards the limit.

Consequences for exceeding early dismissal limits

- 1 - 3 times exceeding the limit Office detention for each early dismissal, to be served within one week
- 4+ times exceeding the limit 2 hour Saturday detention for each

OTHER ATTENDANCE INFORMATION

- Being late to any class five (5) times or more will result in a Saturday Detention.
- No one is to leave the building without permission.

Students participating in afterschool extracurricular activities must be present at least one-half (½) day in order to attend practice or participate in that activity after school or that evening.

2. Graduation Requirements: Original in Black, Revised in Blue

GRADUATION REQUIREMENTS

CLASSES OF 2026 AND BEYOND: Must meet all 4 criteria:

1. 25 Credits
2. Attendance - must not miss more than 18 class periods per 180 day course
3. ****Complete Act 158 of 2018 Requirement in regards to the Keystone Exams****
4. Complete Industry - Based Standards Requirement - 9 hours of job shadowing, internships, career mentoring, apprenticeship, service learning, or earn a nationally recognized credential (see Guidance Department for further details of each).

GRADUATION REQUIREMENTS

CLASSES OF 2027 AND BEYOND: All students, including those enrolled in ECAVA, must meet all 3 criteria to graduate

1. 25 Credits
2. ****Complete Act 158 of 2018 Requirement in regards to the Keystone Exams****
3. Complete Industry - Based Standards Requirement - 9 hours of job shadowing, internships, career mentoring, apprenticeship, service learning, or earn a nationally recognized credential (see Guidance Department for further details of each).

3. Update to Credits by Grade Level: Original in Black, Revised in Blue

THE FOLLOWING IS THE CLASSIFICATION OF STUDENTS BY GRADE LEVEL:

Sophomore: 4 credits **Junior:** 10 credits **Senior:** 16 credits **Graduation:** 24 credits

THE FOLLOWING IS THE CLASSIFICATION OF STUDENTS BY GRADE LEVEL:

Sophomore: 5 credits **Junior:** 11 credits **Senior:** 17 credits **Graduation:** 25 credits

4. Honor Roll - Add sentence to the end of the paragraph

REQUIREMENTS FOR NINE - WEEKS HONOR ROLL

Students can achieve High Honor Roll or Honor Roll at the end of each 9 - weeks. Students can achieve High Honor Roll with an unweighted term GPA of 3.75 or higher. Students can achieve Honor Roll with an unweighted term GPA of 3.20 to 3.749. All courses are used to determine Honor and High Honor Roll. [Any student with an incomplete is not eligible for Honor or High Honor Roll.](#)

5. Added the following AP Courses:

[AP Cybersecurity](#) [AP Seminar](#) [AP Business With Personal Finance](#) [AP US History](#)

6. Course Name Change

Change Zoology to [Honors Zoology](#) and add to the list of weighted courses

7. Updates to Classification for High Honor and Honor Graduates: Original in Black, Revised in [Blue](#)

CLASSIFICATION FOR HIGH HONOR AND HONOR GRADUATES

The total credits a student can earn is 32. The highest possible Quality Points a student can earn is 139.

High Honor Graduate

A student shall be designated as a High Honor Graduate if he/she has attained 95% of the highest possible Quality Points. Since 95% of 139 is 132.05 and giving the students the advantage of rounding down, a student graduating from Lincoln High School must have at least 132 Quality Points to be a High Honor Graduate.

Honor Graduate

A student shall be designated as an Honor Graduate if he/she has attained 90% of the highest possible Quality Points. Since 90% of 139 is 125.1 and giving the students the advantage of rounding down, a student graduating from Lincoln High School must have at least 125 Quality Points to be an Honor Graduate.

CLASSIFICATION FOR HIGH HONOR AND HONOR GRADUATES

The total credits a student can earn is 32. The highest possible Quality Points a student can earn in grades 9-12 by graduating class is 140 (Class of 2027), 142 (Class of 2028), 146.5 (Class of 2029 and beyond).

[High Honor Graduate](#)

A student shall be designated as a High Honor Graduate if he/she has attained 95% of the highest Quality Points. Giving the students the advantage of rounding down, a student graduating from Lincoln High School must have at least the following Quality Points to be a High Honor graduate (listed by graduating class): 133 (Class of 2027), 134 (Class of 2028), 139 (Class of 2029 and beyond).

[Honor Graduate](#)

A student shall be designated as an Honor Graduate if he/she has attained 90% of the highest possible Quality Points. Giving the students the advantage of rounding down, a student graduating from Lincoln High School must have at least the following Quality Points to be an Honor Graduate (listed by graduating class): 126 (Class of 2027), 127 (Class of 2028), 131 (Class of 2029 and beyond).

8. Add [Lunch Detention](#) as a Level 2 Consequence for Inappropriate Behavior

9. Eliminate Electronic Device Policy and insert new Mobile Device Policy

~~ELECTRONIC DEVICE POLICY~~

~~Administration or teachers must give permission to use personal cellular or other electronic devices; otherwise, cellular phones and other devices shall be turned off during instructional and class time, and at any other time where use of the device could cause a disruption of school activities. Cellular phones that have the capability to take photographs or to record audio and video shall not be used for such purposes while on district property or while a student is engaged in school-sponsored activities unless expressly authorized in advance by the building principal or designee. Any violation of the aforementioned information can result in a citation from the ECPD and student suspension.~~

- ~~Students in grades 7–12 shall comply with the guidelines set by the classroom teacher or school officials for the educational use of laptop computers, as well.~~
- ~~Non-negotiable illegal uses of devices include: texting other students and parents, using or posting to social media sites, and other activities not related to educational purposes.~~
- ~~Administration also finds it unnecessary for students to use Bluetooth or wireless speakers in school. Thus, use of these types of speakers is prohibited.~~
- ~~The school will not be responsible for students' lost, stolen, or damaged devices.~~
- ~~**Students not complying with the above guidelines shall be disciplined.**~~
- ~~Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with prior approval of the building principal or designee or when use is provided for in a student's IEP.~~

~~Telephone pagers/beepers, with prior administrative approval may be used in the following circumstances:~~

- ~~A student who is a member of a volunteer fire company, ambulance or rescue squad~~
- ~~A student who has a need for such device due to a medical condition of an immediate family member~~
- ~~Other reasons determined appropriate by the building principal~~

Discipline

~~Discipline for use of cell phones, mp3 players, beepers, electronic paging devices, cell phone cameras or phones that have the capability to record audio or video during the school day is as follows:~~

- ~~1st offense — Confiscation of item until end of school day; parent will be notified of incident~~
- ~~2nd offense — Confiscation and two (2) hours of Saturday Detention~~
- ~~3rd offense — Confiscation and four (4) hours of Saturday Detention~~
- ~~4th offense — Confiscation and three (3) days Out-of-School Suspension~~

~~**For 2nd and additional offenses, a parent/guardian is required to pick up devices in the principal's office~~

~~**Continued offenses will result in increased sanctions for electronic devices~~

Mobile Device Policy

Purpose

The Board recognizes that the use of mobile devices creates unnecessary interruptions to the learning process and affects student well-being, academic performance, and school safety. Accordingly, the Board adopts this policy to support an educational environment that is orderly, safe and secure for District students and employees.

Authority

Section 1314-A of the Pennsylvania School Code requires the District to adopt a policy related to student possession and use of mobile devices during the school day while on school property. Pursuant to this authority, the District will permit students to bring mobile devices to school, but they must be powered off or placed into silent mode and secured in their lockers for the entirety of the school day. Students are permitted to use mobile devices during extracurricular activities outside of the school day.

Definitions

"Mobile device" shall mean a personal mobile telephone or other portable electronic device capable of connecting to the Internet and enabling the user to access content on the Internet that is not owned by a school entity or issued by a school entity to a student. A mobile device shall include a device with which a user could engage in a call; write, send or receive a message; send or receive data or an image; record, play or edit audio or video data; take photographs; play a game; or watch a video. The term includes, but

is not limited to, cellular phones, smartwatches, ear buds or wireless headphones by any brand name, laptop computers or tablets, e-readers, digital cameras, Meta glasses. The term does not include a portable device that meets the definition of a device under 21 U.S.C. § 321 (relating to definitions generally).

"Electronic devices" shall mean all devices that can take photographs; record, play or edit audio or video data; store, transmit or receive calls, messages, text, data or images; operate online applications; or provide a wireless, unfiltered connection to the Internet.

"School day" shall mean the entirety of every instructional day during all instructional and non-instructional time, including homeroom periods, lunch, recess and the time moving between classes.

Policy

The Board prohibits use of mobile devices by students during the school day.

Students shall secure their mobile device(s) in their assigned lockers with a lock during the school day. Students are responsible for the security of their own devices. It is recommended that each student provide their own lock. Locks will be made available upon request.

In the event lockers are not available, designated employees of the District shall take possession of a student's mobile device. In such circumstances, neither the District nor school employee shall be liable for any damaged or lost mobile device if the school employee acted in good faith to secure the mobile device in accordance with the school entity's policy.

Students are permitted to use mobile devices during extracurricular activities outside of the school day, including while traveling on District buses and vehicles.

The Board prohibits use of electronic devices, including mobile devices, in locker rooms, bathrooms, health suites and other changing areas at any time.

Enforcement and Oversight

Violations of this policy by a student shall result in disciplinary action and may result in confiscation of the mobile device or electronic device.

The building principals or designee shall have the authority to investigate potential violations of this policy and assign discipline to students who violate the rules and regulations, subject to Board policies, administrative regulations, the Code of Student Conduct, and school rules, and to the student's due process right to notice, hearing, and appeal.

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to enforce the rules and regulations governing this policy, in accordance with Board policy, administrative regulations, the Code of Student Conduct, and school rules.

Emergency Notifications

The Superintendent or designee shall develop methods for a student, parent or legal guardian to sign up for emergency notifications from the District.

Contacting Children During the School Day

Parents/guardians will be able to contact their child through a dedicated telephone line at each District school which will be manned during the school day.

Mandatory Exceptions

Exceptions to this Policy shall be made to allow limited use of a mobile device during the school day by a student who:

1. Requires a mobile device due to the medical condition, documented by a medical provider, of the student or an immediate family member of the student.
2. Has an individualized education program or 504 service agreement in which a mobile device is part of the accommodations or services provided to the student.
3. Is an English learner and uses a mobile device for translation or other English as a second language purposes.
4. Has permission from a teacher to use a mobile device for educational purposes during instructional time, provided that:

- a. a school-issued device is insufficient or unavailable for the instructional purposes needed by the teacher;
- b. the school's principal determines that the use of the mobile device is appropriate for instructional purposes; and
- c. the approval is for a limited circumstance and duration and does not permit the use of a mobile device as a regular part of instruction.

Discretionary Exceptions

A school principal may approve an additional exception if: the principal submits a notification for the exception to the Superintendent or a designee and the notification includes the following: (i) the purpose of the exception. (ii) the date, time and duration of the exception. (iii) a description of to whom the exception shall apply. Such exceptions may not exceed one (1) school day. (2) The notification shall be submitted no later than five (5) days after the school day on which the exception occurred.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations regarding the implementation of this policy.

The Superintendent or designee shall publish and distribute to all staff, students, and parents/guardians the rules and regulations governing the use of mobile devices. These shall be available in the student handbook, on the District website, and publicized through the District social media channels.

At the beginning of each school year and upon enrollment, the Superintendent or designee shall provide written notification to parents and legal guardians of students enrolled in the District of the methods for a student, parent or legal guardian to sign up for emergency notifications.

At the beginning of each school year and upon enrollment, the Superintendent or designee shall provide written notification to parents and legal guardians of students enrolled in the District of the methods to contact their child during the school day. Methods may include, but not be limited to, the school building phone number or an electronic mail address. The District shall ensure that any method of contact provided to parents and legal guardians is staffed during the school day.

Consequences for Violations

First Offense: The student will be assigned an Office Detention, and the device will be confiscated and remain in the high school office for the remainder of the school day. The student may retrieve the device at the end of the school day. A parent or guardian will be notified.

Second Offense: The student will be assigned a two-hour Saturday Detention, and the device will be confiscated. A parent or guardian must retrieve the device from the high school office. Additionally, the student will surrender the device upon entry to school for a period of ten (10) school days. During this 10-day period, the device will be secured in the office, and the student will collect the device at the end of the school day.

Third Offense: A third violation of the electronic device policy will be considered insubordination and will result in a two-day suspension and a citation. The student will surrender the device upon entry to school for a period of 20 school days.

The school district is not responsible for lost, stolen, or damaged electronic devices. Therefore, it is recommended that students use a lock to secure the contents of their locker. Students who use their own lock must provide the combination to the building principal. Locks are available from the school upon request.

10. Addition of Students in Good Standing procedures

STUDENTS IN GOOD STANDING

Being part of a school community comes with responsibilities and opportunities. To fully participate in everything our school offers, students must meet basic expectations in three domains: **attendance, behavior, and academics**. There are many great parts of school life, such as sports, clubs, dances, field trips, and special events. These are opportunities we want every student to enjoy, but participation is a privilege, which can be earned by meeting basic expectations. Showing up matters. How you treat others matters. Working hard matters. We recognize that students may face challenges that impact their success in these important areas.

Furthermore, everyone occasionally makes poor decisions. Making amends and learning from one's mistakes is called growth, which is an essential part of the learning process.

All students begin the school year, or their date of enrollment, in **Good Standing**. Academic eligibility is evaluated two times per nine-week grading period and is determined by grades reported for progress reports and report cards. Eligibility for attendance and behavior will change when a student fails to meet the minimum standards. To remain in good standing, a student must maintain the minimum standards in all three domains. Students and parents/guardians will be notified when a student loses and when they restore good standing.

Minimum Standards for Maintaining Good Standing

Attendance: Fewer than six cumulative unexcused absences (habitually truant).

Behavior: No more than two office or lunch detentions (in any combination), no more than one Saturday detention, or the combination of one Saturday and one office or lunch detention. A student loses good standing if they are suspended.

Academics: No more than two incomplete or failing grades (below 60%).

Restoration Process

A student may restore good standing a maximum of two times per school year. If a student loses good standing status a third time, they forfeit the opportunity to restore their status for the remainder of the school year.

Attendance: The student must complete a Student Attendance Improvement Plan (SAIP) and meet the goals in accordance with the attendance policy; there is no automatic reset for attendance standards. Students who fail to meet the goals of the SAIP will lose good standing for the remainder of the year.

Behavior: For non-suspendable behaviors, good standing status automatically resets at the start of the next evaluation period. However, if the student wishes to restore their good standing status sooner, they will meet with a principal or the Dean of Students to complete a Corrective Action Plan. The student will have their good standing status restored if they meet the goals set in the Corrective Action Plan. For suspendable behaviors, the student is ineligible to restore good standing for 30 school days following a suspension and they must complete the Corrective Action Plan; there is no automatic reset. If a student restores good standing and is suspended for a second time, they are ineligible to restore good standing for the remainder of the school year.

Academics: The student may submit a request to the Dean of Students or Principal to review current grades. Good standing status automatically resets at the start of the next evaluation period, subject to the maximum of two restorations.

Privileges

If a student loses good standing during an evaluation period, they forfeit privileges for the remainder of that period. These may include, but are not limited to: attending dances, participating in club meetings or holding a club officer position, attending field trips, attending school assemblies, participating in or attending athletic events, participating in or attending extra curricular activities, eating lunch in a location other than the cafeteria, with the exception of seeking help from a teacher or completing classwork.

To participate in end-of-year privileges, a student must be in good standing at the time of the event, and have not lost good standing **more than twice** during the school year. End-of-year privileges include, but are not limited to: Junior/Senior Prom, class and club trips (e.g., PNC Park, Kennywood, Cedar Point, History Club), Senior Dinner Dance, Commencement, Student Council Carnival, Foreign Language Olympics, assisting with other programs such as 6th Grade Olympics, or running for class office for the following year.

Senior Privilege

Seniors must maintain good standing to retain senior privilege. Students who lose senior privilege will have their schedules adjusted to remain on campus, and be eligible to regain senior privilege only after restoring their good standing. A senior who loses good standing more than twice forfeits senior privilege for the remainder of the school year.

Administrative Review

In circumstances not specifically addressed by this policy, or when unique situations arise, the school administration reserves the right to review and determine a student's good standing status. All decisions made through administrative review will be guided by the principles of fairness, consistency, and the school's mission to support student growth and accountability. The student and their parent or guardian will be notified of the results of the review.

11. Updates to Senior Privilege language: Original in Black, Revised in Blue

SENIOR PRIVILEGE/EARLY RELEASE

Seniors who are in good academic, disciplinary, and financial standing are eligible for senior privilege.

DEFINITIONS:

- **GOOD ACADEMIC STANDING** is defined as maintaining a passing grade in ALL subjects at the end of each grading period and have earned or currently enrolled to earn the required 24 graduation credits. All report cards will be reviewed at the end of each grading period, and the student's privilege will be revoked if the student is not in good academic standing. ***All Act 158 requirements must be completed to be eligible for consideration of Senior Privilege.**
- **GOOD DISCIPLINARY STANDING** is defined as being in continual compliance with rules of the high school. Disciplinary standing also includes students complying with attendance policies and requirements.

SENIOR PRIVILEGE/EARLY RELEASE

Seniors who are in good academic, disciplinary, and financial standing are eligible for senior privilege.

DEFINITIONS:

- **GOOD ACADEMIC STANDING** is defined as maintaining a passing grade in ALL subjects at the end of each grading period and having earned or currently enrolled to earn the required 25 graduation credits. All report cards will be reviewed at the end of each grading period, and the student's privilege will be revoked if the student is not in good academic standing and/or not in compliance with Students in Good Standing procedures. ***All Act 158 requirements must be completed to be eligible for consideration of Senior Privilege.**
- **GOOD DISCIPLINARY STANDING** is defined as being in continual compliance with rules of the high school. Disciplinary standing also includes students complying with attendance policies and requirements, as well as being in compliance with Students in Good Standing procedures.

12. Locker Policy: Original in Black, Revised in Blue

LOCKER POLICY

Authority

All lockers are and shall remain the property of the Ellwood City Area School District. Students are encouraged to keep their assigned lockers or cabinets closed and locked against incursion by other students. Any stolen or lost items are not the responsibility of the school district. Students will not be permitted to use their own locks. Sharing of lockers is prohibited, and the school will not be held responsible for lost or stolen items. The school has the obligation to insure that the locker is properly used and to ensure that no student may use a locker as a depository for substances or objects which are prohibited by law or district regulations or which constitutes a threat to the health, safety, or welfare of the occupants of the school building, the building itself, or the educational process. According to the Pennsylvania School Code Title 22 S12.14, school officials have the right to fulfill this obligation by conducting locker searches.

LOCKER POLICY

Authority

All lockers are and shall remain the property of the Ellwood City Area School District. Students are encouraged to keep their assigned lockers or cabinets closed and locked against incursion by other students. Any stolen or lost items are not the

responsibility of the school district. **Students are permitted, and are encouraged to use their own locks.** Sharing of lockers is prohibited, and the school will not be held responsible for lost or stolen items. The school has the obligation to insure that the locker is properly used and to ensure that no student may use a locker as a depository for substances or objects which are prohibited by law or district regulations or which constitutes a threat to the health, safety, or welfare of the occupants of the school building, the building itself, or the educational process. According to the Pennsylvania School Code Title 22 S12.14, school officials have the right to fulfill this obligation by conducting locker searches.

13. Locks: Original in Black, Revised in Blue

LOCKS

Only school locks can be used on lockers (with exceptions that must be cleared through the office). The advisory teacher will give out school locks upon request at the beginning of the year. If the lock is not returned at the end of the year or if the student leaves school, the student will pay \$5.00 for the lock. If payment is not received, records and report cards will not be distributed to that student.

LOCKS

With the adoption of the new Mobile Device Policy, it is strongly recommended that students provide their own locks for their lockers. If a student cannot provide their own lock, the school district will provide one. If the lock is not returned at the end of the year or if the student leaves school, the student will pay \$5.00 for the lock. If payment is not received, records and report cards will not be distributed to that student.

14. Eliminate School Wide Positive Behavior - we haven't done this for several years.

~~School Wide Positive Behavior~~

~~The district participates in the School Wide Positive Behavior intervention program to further develop the whole student. This program takes core goals and infuses them throughout the school, curriculum, and community to help educate and reward students for good citizenship.~~

~~Please remind your child to: **Be Responsible, Be Respectful, Be Safe!**~~

15. Update to Sports Eligibility to reflect Good Standing Procedure:

- In order to be eligible for interscholastic athletics, a pupil must have ~~passed at least four (4) full-time credit subjects, or the equivalent;~~ no more than 2 incomplete or failing grades during the ~~previous~~ current grading period.



ELLWOOD CITY AREA SCHOOL DISTRICT

501 Crescent Avenue
Ellwood City, PA 16117
Phone 724-752-1591 Fax 724-752-8556

Board Affirmation Statement

As required by the Pennsylvania Department of Education and State Board Regulations, the Board of Education for the **Ellwood City Area School District** _____ reviewed and approved the plan(s) at the following Board Meeting, held on _____. The plan(s) was (were) approved by a vote of _____ (yes) and _____ (no).

Plan(s) Approved at School Board Meeting:

Place a check in the box next to the board approved plan(s).

☐

Comprehensive Plan

Board Affirmation also includes review and approval of the following state reports:

- Induction Plan (Chapter 49)
- Professional Development Plan (Act 48)
- Gifted Education Plan Assurances* (Chapter 16)

☒

School Plan(s)

List school name and plan type on the next page.

Affirmed on this _____ day of _____, 20____

By: _____ (Signature of Board President)

_____ (Print Name)

_____ Board of Education

<u>School Name</u>	<u>Plan Type</u>
Lincoln Junior Senior High School	TSI – Non – Title I

Plan Types:

- Non-Designated – non – Title I
- Schoolwide Title I
- CSI
- ATSI – Title I
- ATSI – non – Title I
- TSI – Title I
- TSI – non – Title I

Profile and Plan Essentials

School		AUN/Branch
Lincoln JSHS		104372003
Address 1		
501 Crescent Ave		
Address 2		
City	State	Zip Code
Ellwood City	PA	16117
Chief School Administrator		Chief School Administrator Email
Dr Amy Anderson		aanderson@ecask12.org
Principal Name		
John Sovich		
Principal Email		
jsovich@ecask12.org		
Principal Phone Number		Principal Extension
724-752-1591		3039
School Improvement Facilitator Name		School Improvement Facilitator Email
Dan Parson		dparson@ecask12.org

Steering Committee

Name	Position/Role	Building/Group/Organization	Email
Amy Anderson	Chief School Administrator	Ellwood City SD	aanderson@ecasdk12.org
Dan Parson	District Level Leaders	Ellwood City SD	dparson@ecasdk12.org
Jaimie Rennie	District Level Leaders	Ellwood City SD	jrennie@ecasdk12.org
John Sovich	Principal	Lincoln Jr/Sr High School	jsovich@ecasdk12.org
Mike Garvin	Principal	Lincoln Jr/Sr High School	mgarvin@ecasdk12.org
Dave Braymer	Teacher	Lincoln Jr/Sr High School	dbraymer@ecasdk12.org
Melissa Pigza	Teacher	Lincoln Jr/Sr High School	mpigza@ecasdk12.org
Matt Gerello	Teacher	Lincoln Jr/Sr High School	mgerello@ecasdk12.org
Tina Emerick	Teacher	Lincoln Jr/Sr High School	temerick@ecasdk12.org
April Thellman	Teacher	Lincoln Jr/Sr High School	athellman@ecasdk12.org
Natalee Riccio	Parent	Ellwood City	nataliecionni@yahoo.com
Brad Ovial	Community Member	Ellwood City	jbovial@gmail.com
Michael Pelissier	Student	Lincoln Jr/Sr High School	pelissiermichael@ellwood.k12.pa.us
Jackson Marthens	Student	Lincoln Jr/Sr High School	marthensjackson@ellwood.k12.pa.us

Vision for Learning

Vision for Learning

We envision a united, student-centered learning community where every student is known, valued, and empowered to thrive. Through meaningful connections, open communication, and strong collaboration among students, families, educators, and community partners, we foster a safe, inclusive environment that supports academic excellence and social-emotional well-being. We inspire curiosity, creativity, and innovation through meaningful and memorable learning experiences that encourage critical thinking, problem-solving, and responsible use of technology. Our graduates will be confident communicators, compassionate collaborators, and creative thinkers whose skills crossover into our ever-changing world and prepare them to lead, adapt, and contribute positively to society.

Future Ready PA Index

Proficient or Advanced in English Language Arts/Literature

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

The All Student Group (51.6%) performed above the Statewide Average (49.9%) in Proficient or Advanced in English Language Arts and Literature but are still falling below the interim goal.

True Strengths	False Challenges	False N/A
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Strengths

ESSA Student Subgroups	Indicator
White	White Student Subgroup performed 1.2% above the Statewide Average
Combined Ethnicity	Combined Ethnicity Subgroup performed 2.7% above Statewide Average.

Challenges

ESSA Student Subgroups	Indicator
Students with Disabilities	Students with Disabilities subgroup performed 44.1% below Statewide Average and they are disproportionately lower (5.6%) than the All subgroup.
Economically Disadvantaged	Economically Disadvantaged Subgroup performed 10.3% BELOW Statewide Average

Proficient or Advanced in Mathematics/Algebra

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Students Subgroup performed 13.4% below the Statewide Average, but this subgroup showed growth from the previous year in Proficient or Advanced in Math/Alg.

False Strengths	True Challenges	False N/A
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Strengths

ESSA Student Subgroups	Indicator
White	White Student Subgroup showed 4.0% growth from previous year in the percentage of students Advanced or Proficient in Mathematics and Algebra.
Economically Disadvantaged	Econ. Disadvantaged Student Subgroup showed 4.7% growth from previous year
Combined Ethnicity	Combined Ethnicity Student Subgroup showed 15.8% growth from previous year

Challenges

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically Disadvantaged Subgroup performed 26.0% below Statewide Average in Proficient or Advanced in Math/Alg.
Students with Disabilities	Students with Disabilities Subgroup performed 36.1% below Statewide Average in Proficient or Advanced in Math/Alg and they are disproportionately lower (5.6%) than the All subgroup.

Meeting Annual Academic Growth Expectations (PVAAS) in English Language Arts/Literature

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

The All Student subgroup did not meet the demonstrating growth standard (61%)

False Strengths	False Challenges	True N/A
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Strengths

ESSA Student Subgroups	Indicator
Combined Ethnicity	Combined Ethnicity Subgroup met the standard demonstrating growth (74%) showing a 2% increase from SY 23-24.
Economically Disadvantaged	Economically Disadvantaged Subgroup met the standard demonstrating growth (71%) showing a 1% increase from SY 23-24.

Challenges

ESSA Student Subgroups	Indicator
White	The White student subgroup did not meet the standard demonstrating growth (66%) and decreased (0.7%) from SY 23-24.
Students with Disabilities	Students with Disabilities Subgroup growth rate standard is down 10% from SY 21-22.

Meeting Annual Academic Growth Expectations (PVAAS) in Mathematics/Algebra

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All student group did not meet the standard demonstrating growth (50%) and decreased 16.7% from SY 23-24 in Mathematics/Algebra.

False Strengths	True Challenges	False N/A
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Strengths

ESSA Student Subgroups	Indicator
Students with Disabilities	Students with Disability subgroup met or exceeded the interim target and demonstrates an increase (4.0%) from SY 23-24.
White	White student subgroup (50%) matched the standard demonstrating growth of the All Student subgroup (50%)

Challenges

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically Disadvantaged subgroup did not meet the standard demonstrating growth (50%) and decreased 20% from SY 23-24.
Combined Ethnicity	Combined Ethnicity subgroup did not meet the standard demonstrating growth (60%) and decreased 15.5% from SY 23-24.

English Language Growth and Attainment

True We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

False Strengths	False Challenges	False N/A
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Strengths

ESSA Student Subgroups	Indicator

Challenges

ESSA Student Subgroups	Indicator

Regular Attendance

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All student group did not meet the performance standard (70.8%), showing a decrease from SY22-23 (70.8%)

False Strengths	False Challenges	True N/A
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Strengths

ESSA Student Subgroups	Indicator
White	White Subgroup Regular Attendance Rate is 71.2% (Highest Subgroup)
Combined Ethnicity	Combined Ethnicity Subgroup Regular Attendance Rate dropped the least of all subgroups
Hispanic	Hispanic Student Subgroup maintained the same performance level from previous year at 70%

Challenges

ESSA Student Subgroups	Indicator
Students with Disabilities	Students with Disabilities subgroup did not meet the statewide goal (54.8%) and demonstrated a decrease of 6.4% from SY 22-23. Regular Attendance for this subgroup is disproportionately lower than all other subgroups.
Economically Disadvantaged	Economically Disadvantaged Subgroup did not meet the statewide goal (61.7%) and demonstrated a decrease (2.3%) from SY 22-23
Multi-Racial (not Hispanic)	2 or More Races Student Subgroup decreased in performance from previous year

Career Standards Benchmark

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Students Subgroup performed above Statewide Average (0.9%)

False Strengths	False Challenges	True N/A
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Strengths

ESSA Student Subgroups	Indicator
White	White Student Subgroup performed above Statewide Average (+1.4%)
Economically Disadvantaged	Economically Disadvantaged Subgroup increased in performance from previous year.

Challenges

ESSA Student Subgroups	Indicator
Students with Disabilities	Students with Disabilities Subgroup performed below Statewide Average (-5.0%) in Career Standards
Combined Ethnicity	Combined Ethnicity Subgroup performed BELOW Statewide Average (-3.5%)

High School Graduation Rate Four-Year Cohort

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Students Subgroup performed ABOVE Statewide Average (4.5%) in High School Graduation Rate Four-Year Cohort

True Strengths	False Challenges	False N/A
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Strengths

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically Disadvantaged Subgroup performed above Statewide Average (6.2%)
White	White Student Subgroup performed above Statewide Average (+4.4%)

Challenges

ESSA Student Subgroups	Indicator
White	White Subgroup Graduation Rate decreased from the previous year
White	White Subgroup Graduation Rate Percentage is at a 4 year low

Summary

Strengths

Review the strengths listed. Select the strengths that have had the most significant impact in addressing your most pressing challenges.

All Student Group performed above the Statewide Average in Proficient or Advanced in English Language Arts and Literature.
All Students Subgroup performed above Statewide Average (4.5%) in High School Graduation Rate Four-Year Cohort
Students w/ Disabilities Subgroup showed 4% increase in Growth rate from previous year in meeting annual academic growth expectations (PVAAS) in Math/Alg.
Students with Disability subgroup met or exceeded the interim target and demonstrates an increase (4.0%) from SY 23-24.
Economically Disadvantaged Subgroup met the standard demonstrating growth (71%) showing a 1% increase from SY 23-24.

Challenges

Review the challenges listed. Select the challenges that, if improved, would have the most impact in achieving your Future Ready PA index targets.

Students with Disabilities Subgroup performed 36.1% below Statewide Average in Proficient or Advanced in Math/Alg.
All Students Subgroup performed 13.4% below the Statewide Average, but this subgroup showed growth from the previous year in Proficient or Advanced in Math/alg.
Students w/ Disabilities Subgroup Regular Attendance Rate is 54.8%
Students with Disabilities Subgroup performed 36.1% below Statewide Average in Proficient or Advanced in Math/Alg and they are disproportionately lower (5.6%) than the All subgroup.

50% of Economically Disadvantaged Subgroup met Annual Academic Growth Expectations (PVAAS) in Mathematics/Alg.

Local Assessment

English Language Arts

Data	Comments/Notable Observations
CDT	On the ELA CDT, grades 7 and 8 are well below their expected growth.
CDT	On the ELA CDT, grade 10 students meet the growth standard
CDT	Grade 10 students increased from being well below the growth standard in 2024 to meeting the growth standard in 2025.

English Language Arts Summary

Strengths

Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment with structured literacy.
7th and 8th Grade ELA teachers use the Study Island program to build on student strengths and address student learning gaps in ELA

Challenges

Effective instruction and curriculum practices need to be aligned and consistent across all buildings.
While secondary ELA growth scores are meeting the expected growth to show one year's worth of growth, they are falling below the statewide average growth.
Identifying and implementing a consistent intervention program/resource that is part of an effective intervention plan, based on the MTSS Framework, would positively impact student performance and scores on local assessments.

Mathematics

Data	Comments/Notable Observations
CDT	On the Math PSSA and Algebra I CDT, a majority of grade 7 and 8 students scored well below their expected growth standard.
CDT	CDT Algebra I students have scored well below the growth standard for the last 3 school years.
CDT	Grade 8 students increased from well below the growth standard in 2024 to below the growth standard in 2025.

Mathematics Summary

Strengths

Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment.
CDT Data shows in improvement in the growth standard for 8th Grade from 2024 to 2025.
Math Teachers in 7th and 8th grade are using the Get More Math program/resource to provide spiral reviews for standard-aligned math content and skills.

Challenges

Math teachers in the 7-12 Math Teaching Team review student data, but they have not shown consistency on how to effectively analyze data and adjust instructional practices to build on student strengths and close student achievement gaps in Math.
We do not have a consistent local intervention strategy/program for math that is being implemented in grades 7-12

Science, Technology, and Engineering Education

Data	Comments/Notable Observations
CDT	On grade 8 Science CDT, students improved from scoring well below the growth standard in 2024 to meeting the growth standard in 2025.
CDT	On the CDT, students are meeting the growth expectations on the Biology and 8th grade CDT.

Science, Technology, and Engineering Education Summary

Strengths

Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment. In 2025/2026 our K-12 Science Core Team is investigating textbooks and materials to ensure they align with STEELS standards and implement them in the 2026-2027 school year.
Students have access to STEAM classes in grades 7-12.

Challenges

Limited Science instructional time provided at elementary level.
Ensuring alignment to the STEELS Standards as well as horizontal curriculum alignment between grades from K-12 .

Related Academics

Career Readiness

Data	Comments/Notable Observations
Future Ready Index	Career Standards Benchmark exceeds the state average
Smart Futures	98% of our students have submitted required artifacts through Smart Futures or a different artifact source

Career and Technical Education (CTE) Programs

True Career and Technical Education (CTE) Programs Omit

Arts and Humanities

True Arts and Humanities Omit

Environment and Ecology

True Environment and Ecology Omit

Family and Consumer Sciences

True Family and Consumer Sciences Omit

Health, Safety, and Physical Education

True Health, Safety, and Physical Education Omit

Social Studies (Civics and Government, Economics, Geography, History)

True Social Studies (Civics and Government, Economics, Geography, History) Omit

Summary

Strengths

Review the comments and notable observations listed previously and record 2-5 strengths which have had the most impact in improving your most pressing challenges.

Students have access to college level courses during the school day.
Students can earn up to 24 college level credits while also earning credit toward high school graduation.

Challenges

Review the comments and notable observations listed previously and record 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

Coordination of classroom space and attendees with Butler County Community College's "College in the Classroom" Program.
Financial constraints of the district make it a challenge to offer College and Career Readiness opportunities for our students.

Equity Considerations

English Learners

False This student group is not a focus in this plan.

Data	Comments/Notable Observations
WIDA	There are no ELs enrolled at Lincoln High School (7-12).

Students with Disabilities

False This student group is not a focus in this plan.

Data	Comments/Notable Observations
PSSA ELA and Literature	Lincoln High School (7-12) students with disabilities are increasing on their growth on ELA exams, but decreasing in ELA Proficiency.
PSSA Math and Algebra Keystone	Lincoln High School (7-12) students with disabilities are increasing on their growth and performance on Math exams.
CDT	Students with Disabilities at Lincoln High School (7-12) score well below their expected growth on Math CDTs

Students Considered Economically Disadvantaged

False This student group is not a focus in this plan.

Data	Comments/Notable Observations
Economically Disadvantaged Student Subgroup	Economically Disadvantaged student subgroup increased in performance from previous year in ELA growth (71.0), compared to the ALL Student Group who showed a decrease in growth (61.0) from the previous year.

Student Groups by Race/Ethnicity

False This student group is not a focus in this plan.

Student Groups	Comments/Notable Observations
White	29.4% of White students met proficiency goals compared to 28.3% of the All Student Subgroup.
Hispanic	

Summary

Strengths

Review the comments and notable observations listed previously and record the 2-5 strengths which have had the most impact in improving your most pressing challenges.

District In-Service opportunities have been provided to support the Common Ground Framework.
District and School-Level Administration holds round table conversations with student representatives of all backgrounds.

Challenges

Review the comments and notable observations listed previously and record the 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

Insensitivity towards students by peers.
Understanding of others from different backgrounds and cultures.

Conditions for Leadership, Teaching, and Learning

Focus on Continuous improvement of Instruction

Align curricular materials and lesson plans to the PA Standards	Emerging
Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based	Emerging
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices	Emerging
Identify and address individual student learning needs	Emerging
Provide frequent, timely, and systematic feedback and support on instructional practices	Emerging

Empower Leadership

Foster a culture of high expectations for success for all students, educators, families, and community members	Emerging
Collectively shape the vision for continuous improvement of teaching and learning	Emerging
Build leadership capacity and empower staff in the development and successful implementation of initiatives that better serve students, staff, and the school	Emerging
Organize programmatic, human, and fiscal capital resources aligned with the school improvement plan and needs of the school community	Emerging
Continuously monitor implementation of the school improvement plan and adjust as needed	Emerging

Provide Student-Centered Support Systems

Promote and sustain a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually and physically	Emerging
Implement an evidence-based system of schoolwide positive behavior interventions and supports	Not Yet Evident
Implement a multi-tiered system of supports for academics and behavior	Emerging
Implement evidence-based strategies to engage families to support learning	Emerging
Partner with local businesses, community organizations, and other agencies to meet the needs of the school	Not Yet Evident

Foster Quality Professional Learning

Identify professional learning needs through analysis of a variety of data	Emerging
Use multiple professional learning designs to support the learning needs of staff	Emerging
Monitor and evaluate the impact of professional learning on staff practices and student learning	Emerging

Summary

Strengths

Which Essential Practices are currently Operational or Exemplary and could be leveraged in your efforts to improve upon your most pressing challenges?

>

Continuous Improvement of Instruction: Align Curriculum, Assessments, and instruction to PA Standards is emerging. However, there is a structure in place for a 6 year curriculum cycle which includes, writing and assessing curriculum and textbook adoption. so, the framework is there!
Provide Student-Centered Support System: Implement an evidence-based system of schoolwide positive behavior support. While this is listed as Not Yet Evident in Lincoln High School (7-12) Building currently. A structured PBIS

program is currently in place in the K-2 building currently, with anticipation that this model will be expanded into our other schools in the coming years.

Empower Leadership: Collectively shape the vision for continuous improvement of teaching and learning. Administration completes both formal and informal walkthroughs and promotes teacher leaders through the development of various leadership teams in the district.

Challenges

Thinking about all the most pressing challenges identified in the previous sections, which of the Essential Practices that are currently Not Yet Evident or Emerging, if improved, would greatly impact your progress in achieving your mission, vision and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures?

>

Continuous Improvement of Instruction: There is no scheduled time for collaboration between teachers aside from limited time during Teacher Inservice or Act 80 Days. Faculty Meetings for staff are scheduled four times per year.

Continuous Improvement of Instruction: There is no systemic framework currently in place for analyzing assessments or assessment results collaboratively or independently. This framework is in the initial stages of development.

Foster Quality Professional Learning: There are limited and inconsistent opportunities provided for professional development on the use of data to guide instruction. This aspect of Professional Learning is in the initial stages of design and development.

Summary of Strengths and Challenges from the Needs Assessment

Strengths

Examine the Summary of Strengths. Identify the strengths that are most positively contributing to achievement of your mission and vision. Check the box to the right of these identified strength(s).

Strength	Check for Consideration in Plan
All Student Group performed above the Statewide Average in Proficient or Advanced in English Language Arts and Literature.	True
Students w/ Disabilities Subgroup showed 4% increase in Growth rate from previous year in meeting annual academic growth expectations (PVAAS) in Math/Alg.	False
Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment with structured literacy.	False
Students with Disability subgroup met or exceeded the interim target and demonstrates an increase (4.0%) from SY 23-24.	False
All Students Subgroup performed above Statewide Average (4.5%) in High School Graduation Rate Four-Year Cohort	True
Economically Disadvantaged Subgroup met the standard demonstrating growth (71%) showing a 1% increase from SY 23-24.	False
7th and 8th Grade ELA teachers use the Study Island program to build on student strengths and address student learning gaps in ELA	False
	False
Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment.	True
Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment. In 2025/2026 our K-12 Science Core Team is investigating textbooks and materials to ensure they align with STEELS standards and implement them in the 2026-2027 school year.	False
Students have access to STEAM classes in grades 7-12.	False
CDT Data shows in improvement in the growth standard for 8th Grade from 2024 to 2025.	True
Math Teachers in 7th and 8th grade are using the Get More Math program/resource to provide spiral reviews for standard-aligned math content and skills.	True
	False
Students have access to college level courses during the school day.	False
Students can earn up to 24 college level credits while also earning credit toward high school graduation.	False
District In-Service opportunities have been provided to support the Common Ground Framework.	False
District and School-Level Administration holds round table conversations with student representatives of all backgrounds.	False
Continuous Improvement of Instruction: Align Curriculum, Assessments, and instruction to PA Standards is emerging. However, there is a structure in place for a 6 year curriculum cycle which includes, writing and assessing curriculum and textbook adoption. so, the framework is there!	False
Provide Student-Centered Support System: Implement an evidence-based system of schoolwide positive behavior support. While this is listed as Not Yet Evident in Lincoln High School (7-12) Building currently. A structured PBIS program is currently in place in the K-2 building currently, with anticipation that this model will be expanded into our other schools in the coming years.	False

Empower Leadership: Collectively shape the vision for continuous improvement of teaching and learning. Administration completes both formal and informal walkthroughs and promotes teacher leaders through the development of various leadership teams in the district.	True
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Challenges

Examine the Summary of Challenges. Identify the challenges which are most pressing at this time for your School and if improved would have the most pronounced impact in achieving your mission and vision. Check the box to the right of these identified challenge(s).

Strength	Check for Consideration in Plan
Students with Disabilities Subgroup performed 36.1% below Statewide Average in Proficient or Advanced in Math/Alg.	True
Students w/ Disabilities Subgroup Regular Attendance Rate is 54.8%	False
Effective instruction and curriculum practices need to be aligned and consistent across all buildings.	False
50% of Economically Disadvantaged Subgroup met Annual Academic Growth Expectations (PVAAS) in Mathematics/Alg.	False
All Students Subgroup performed 13.4% below the Statewide Average, but this subgroup showed growth from the previous year in Proficient or Advanced in Math/alg.	True
Students with Disabilities Subgroup performed 36.1% below Statewide Average in Proficient or Advanced in Math/Alg and they are disproportionately lower (5.6%) than the All subgroup.	False
While secondary ELA growth scores are meeting the expected growth to show one year's worth of growth, they are falling below the statewide average growth.	False
Limited Science instructional time provided at elementary level.	False
Ensuring alignment to the STEELS Standards as well as horizontal curriculum alignment between grades from K-12 .	False
Identifying and implementing a consistent intervention program/resource that is part of an effective intervention plan, based on the MTSS Framework, would positively impact student performance and scores on local assessments.	False
Math teachers in the 7-12 Math Teaching Team review student data, but they have not shown consistency on how to effectively analyze data and adjust instructional practices to build on student strengths and close student achievement gaps in Math.	True
We do not have a consistent local intervention strategy/program for math that is being implemented in grades 7-12	True
	True
	False
Coordination of classroom space and attendees with Butler County Community College's "College in the Classroom" Program.	False
Financial constraints of the district make it a challenge to offer College and Career Readiness opportunities for our students.	False
Insensitivity towards students by peers.	False
Understanding of others from different backgrounds and cultures.	False
Continuous Improvement of Instruction: There is no scheduled time for collaboration between teachers aside from limited time during Teacher Inservice or Act 80 Days. Faculty Meetings for staff are scheduled four times per year.	True
Continuous Improvement of Instruction: There is no systemic framework currently in place for analyzing assessments or assessment results collaboratively or independently. This framework is in the initial stages of development.	False

Foster Quality Professional Learning: There are limited and inconsistent opportunities provided for professional development on the use of data to guide instruction. This aspect of Professional Learning is in the initial stages of design and development.	False
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Most Notable Observations/Patterns

In the space provided, record any of the comments and notable observations made as your team worked through the needs assessment that stand out as important to the challenge(s) you checked for consideration in your comprehensive plan.

Our district focuses on growth as opposed to just achievement. With that in mind, we recognize an area for growth is our performance on Mathematics/Algebra I Pennsylvania state assessments at Lincoln Jr/Sr High School. Our emphasis for maximum instructional effectiveness is to focus on promoting research-based, best teaching practices and to reinforce data literacy/awareness for our teachers, particularly in Math, ELA, and Science.

Analyzing (Strengths and Challenges)

Analyzing Challenges

Analyzing Challenges	Discussion Points	Check for Priority
Math teachers in the 7-12 Math Teaching Team review student data, but they have not shown consistency on how to effectively analyze data and adjust instructional practices to build on student strengths and close student achievement gaps in Math.	The school's Tier 1 mathematics instruction and intervention systems have not consistently provided students with sufficient opportunities to master skills and engage with grade-level mathematical problem-solving.	False
We do not have a consistent local intervention strategy/program for math that is being implemented in grades 7-12	The inconsistent use assessment data (CDT) to identify and address students' skill deficits through targeted, data-driven instruction and interventions.	False
	The school lacks a consistent, schoolwide system for using standards-aligned assessment data to inform Algebra instruction, interventions, and progress monitoring, resulting in inconsistent instructional practices and a lack of academic growth for students.	False
Continuous Improvement of Instruction: There is no scheduled time for collaboration between teachers aside from limited time during Teacher Inservice or Act 80 Days. Faculty Meetings for staff are scheduled four times per year.	Teachers need additional common time for data analysis opportunities and discussion/review on best teaching practices.	True
Students with Disabilities Subgroup performed 36.1% below Statewide Average in Proficient or Advanced in Math/Alg.	Students with Disabilities struggle to perform on CDTs because of inconsistent practices and performance on the assessment	False
All Students Subgroup performed 13.4% below the Statewide Average, but this subgroup showed growth from the previous year in Proficient or Advanced in Math/alg.	Students in Grades 7-Algebra I need additional practice and support in taking PSSA/Keystone Prep assessments like CDTs or Fireflies.	True

Analyzing Strengths

Analyzing Strengths	Discussion Points
Curriculum is on a five year cycle to be re-written and updated to achieve standards alignment.	Curriculum Cycle implementation should continue as modeled for teachers to stay current on curriculum trends.
CDT Data shows in improvement in the growth standard for 8th Grade from 2024 to 2025.	Grade 7 Math Teaching Team should continue to communicate and collaborate on best teaching practices.
Math Teachers in 7th and 8th grade are using the Get More Math program/resource to provide spiral reviews for standard-aligned math content and skills.	Grade 8 Math Teaching Team should continue to communicate and collaborate on best teaching practices.
Empower Leadership: Collectively shape the vision for continuous improvement of teaching and learning. Administration completes both formal and informal walkthroughs and promotes teacher leaders through the development of various leadership teams in the district.	Administrators can continue to provide constructive feedback to teachers about best teaching practices during focused walkthroughs.

All Student Group performed above the Statewide Average in Proficient or Advanced in English Language Arts and Literature.	ELA and Literature Teaching Teams focus on communication, collaboration, and best teaching practices as they prepare students throughout the school year for PSSAs and Keystones.
All Students Subgroup performed above Statewide Average (4.5%) in High School Graduation Rate Four-Year Cohort	Career Readiness Programs continue to be a strength for the district with a multitude of opportunities for students to participate in College and Career Readiness Programs (College in the High School, Lawrence County Career and Technical Center, AP Course offerings, etc.)

Priority Challenges

Analyzing Priority Challenges	Priority Statements
	If high school teachers purposefully analyze student performance data and use the results to adapt and refine classroom instruction, then students will demonstrate increased mathematical proficiency, resulting in improved achievement on local assessments, benchmark measures, and state mathematics assessments.
	If high school teachers purposefully analyze student performance data and use the results to adapt and refine classroom instruction, then students will demonstrate increased mathematical proficiency, resulting in improved achievement on local assessments, benchmark measures, and state mathematics assessments.

Goal Setting

Priority: If high school teachers purposefully analyze student performance data and use the results to adapt and refine classroom instruction, then students will demonstrate increased mathematical proficiency, resulting in improved achievement on local assessments, benchmark measures, and state mathematics assessments.

Outcome Category			
Essential Practices 1: Focus on Continuous Improvement of Instruction			
Measurable Goal Statement (Smart Goal)			
By June 30, 2027, 70% of students in grade levels 7-12 who take Math CDTs, enrolled by October 1, 2026, will show 4% growth per quarter as measured by the grade appropriate Mathematics Classroom Diagnostic Test. Each diagnostic category will be compared to the initial Full CDT that will be administered by mid-September 2026.			
Measurable Goal Nickname (35 Character Max)			
Math Improvement Goal			
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
By the end of Quarter 1, 70% of students taking the Math CDT will demonstrate at least 4% growth, as measured by the difference between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 1.	By the end of Quarter 2, 70% of students taking the Math CDT will demonstrate at least 4% growth, as measured by the difference between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 2.	By the end of Quarter 3, 70% of students taking the Math CDT will demonstrate at least 4% growth, as measured by the difference between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 3.	By the end of Quarter 4, 70% of students taking the Math CDT will demonstrate at least 4% growth, as measured by the difference between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 4.

Priority: If high school teachers purposefully analyze student performance data and use the results to adapt and refine classroom instruction, then students will demonstrate increased mathematical proficiency, resulting in improved achievement on local assessments, benchmark measures, and state mathematics assessments.

Outcome Category			
Essential Practices 1: Focus on Continuous Improvement of Instruction			
Measurable Goal Statement (Smart Goal)			
By June 30, 2027, 25% of students with disabilities in grade levels 7-12 who take Math CDTs, enrolled by October 1, 2026, will show 1% growth per quarter as measured by the grade appropriate Mathematics Classroom Diagnostic Test. Each diagnostic category will be compared to the initial Full CDT that will be administered by mid-September 2026.			
Measurable Goal Nickname (35 Character Max)			
Students with Disabilities Math Focus Goal			
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
By the end of Quarter 1, 25% of students taking the Math CDT will demonstrate at least 1% growth, as measured by the difference	By the end of Quarter 1, 25% of students taking the Math CDT will demonstrate at least 1% growth, as measured by the difference	By the end of Quarter 1, 25% of students taking the Math CDT will demonstrate at least 1% growth, as measured by the difference	By the end of Quarter 1, 25% of students taking the Math CDT will demonstrate at least 1% growth, as measured by the difference

between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 1.	between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 2.	between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 3.	between the Mathematics CDT Full Assessment administered in early September and the corresponding CDT Mathematics Diagnostic Category Assessment administered at the end of Quarter 4.
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Action Plan

Measurable Goals

Math Improvement Goal	Students with Disabilities Math Focus Goal
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Action Plan For: NSRF Data-Driven Dialogue

Measurable Goals:
By June 30, 2027, 70% of students in grade levels 7-12 who take Math CDTs, enrolled by October 1, 2026, will show 4% growth per quarter as measured by the grade appropriate Mathematics Classroom Diagnostic Test. Each diagnostic category will be compared to the initial Full CDT that will be administered by mid-September 2026.

Action Step		Anticipated Start Date	Anticipated Completion Date
Provide Professional Development with Math teachers and administrators on CDT Assessment Protocol with all Grades 7-12 math teachers.		2026-08-28	2026-08-28
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
Halee McCance	MIUIV Presentation	Yes	

Action Step		Anticipated Start Date	Anticipated Completion Date
Develop Instructional "Look Fors" for Walkthroughs and utilize them during Walk Throughs		2026-08-24	2026-08-28
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Lincoln High School Principals	"Look For" Reference Document	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Build CDT Assessment Calendar		2026-08-28	2027-06-30
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
Dan Parson - Director of Educational Programs and Mike Garvin - Grades 7-9 High School Principal	Assessment Calendar Document	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Monthly TSI Plan Monitoring Meetings: Director of Educational Programs (D. Parson) will conduct monthly TSI Plan Monitoring Meetings with Lincoln High School Building Principals (M. Garvin/J. Sovich) to review progress of TSI Plan and make adjustments as necessary. 2026-2027 Meeting Schedule: September, November, December, February, April, and May.		2026-09-01	2027-05-28
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	

Dan Parson/Director of Educational Programs	TSI Plan Action Step Document/Checklist	No	
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Action Step		Anticipated Start Date	Anticipated Completion Date
Provide District-Based Professional Development and Training for all teachers on creating lessons that are applicable and relevant using technology		2026-10-12	2026-10-12
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
District Teacher Leaders	Teacher In-Service Day: AI Training	Yes	

Action Step		Anticipated Start Date	Anticipated Completion Date
Create a Digital Google Warehouse of Data Literacy/Awareness and Best Teaching Practices Resources for Teachers.		2026-07-01	2027-06-04
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
Dan Parson - ECASD Director of Educational Programs	Digital Google Warehouse	Yes	

Action Step		Anticipated Start Date	Anticipated Completion Date
Conduct First Quarterly Faculty Meeting		2026-08-26	2026-11-06
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Building Principals	Agenda for data discussions for meeting. (NSRF Data-Driven Dialogue)	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Conduct Second Quarterly Faculty Meeting		2026-11-09	2027-01-22
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Building Principals	Agenda for data discussions for meeting. (NSRF Data-Driven Dialogue)	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Conduct Third Quarterly Faculty Meeting		2027-01-25	2027-03-31
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Building Principals	Agenda for data discussions for meeting. (NSRF Data-Driven Dialogue)	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Conduct Fourth Quarterly Faculty Meeting		2027-04-01	2027-06-04
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Building Principals	Agenda for data discussions for meeting. (NSRF Data-Driven Dialogue)	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Conduct Walkthrough 1 with Instructional "Look Fors" that emphasize identified district instructional focal points of; student engagement, and data awareness/literacy. "Look Fors" will be shared with teachers in advance of walkthroughs by administration.		2026-08-31	2027-01-22
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Building Principals	"Look For" Reference Document	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Conduct Walkthrough 2 with Instructional "Look Fors" that emphasize identified district instructional focal points of; student engagement, and data awareness/literacy. "Look Fors" will be shared with teachers in advance of walkthroughs by administration.		2027-01-25	2027-06-04
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
John Sovich/Mike Garvin - Building Principals	"Look For" Reference Document	No	

Action Step		Anticipated Start Date	Anticipated Completion Date
Professional Development for Data Awareness and Best Instructional Practices		2026-10-12	2026-10-12
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	
Halee McCance and Shannon Sipos (MIU IV)	MIU IV Resources and Presentation	Yes	

Anticipated Output	Monitoring/Evaluation (People, Frequency, and Method)
By June 30, 2027, 70% of students taking the Math CDTs at Lincoln High School (7-12), enrolled by October 1, 2026, will show 4% growth per quarter as measured by the grade appropriate Mathematics Classroom Diagnostic Test (diagnostic category compared to the initial Full CDT).	Monitoring Method: 1. Quarterly monitoring via the Math CDT Diagnostic Category Assessments and Semester monitoring via Walkthroughs. Quarterly Monitoring of CDT Diagnostic Category Assessments will be completed by Dan Parson (Director of Educational Programs), Mike Garvin (Lincoln High School Principal), and the math teachers at Lincoln High School through Math Team Data Dialogues (NSRF). Monitoring of instructional practices associated with this TSI Action Plan will also be conducted through walkthroughs each semester (2 total) by the Lincoln High School Principals (Mike Garvin and John Sovich).

Expenditure Tables

School Improvement Set Aside Grant

True School does not receive School Improvement Set Aside Grant.

Schoolwide Title 1 Funding Allocation

True School does not receive Schoolwide Title 1 funding.

Professional Development

Professional Development Action Steps

Evidence-based Strategy	Action Steps
NSRF Data-Driven Dialogue	Provide Professional Development with Math teachers and administrators on CDT Assessment Protocol with all Grades 7-12 math teachers.
NSRF Data-Driven Dialogue	Provide District-Based Professional Development and Training for all teachers on creating lessons that are applicable and relevant using technology
NSRF Data-Driven Dialogue	Create a Digital Google Warehouse of Data Literacy/Awareness and Best Teaching Practices Resources for Teachers.
NSRF Data-Driven Dialogue	Professional Development for Data Awareness and Best Instructional Practices

Assessment Training

Action Step		
Provide Professional Development with Math teachers and administrators on CDT Assessment Protocol with all Grades 7-12 math teachers.		
Audience		
Tested Math Teachers in Grades 7-12		
Topics to be Included		
Analyzing CDT Data and discussing how to use Firefly data to guide instructional practices and strategies		
Evidence of Learning		
Teachers attend training and implement assessments as scheduled		
Lead Person/Position	Anticipated Start	Anticipated Completion
Halee McCance (MIU IV)	2026-08-28	2026-08-28

Learning Format

Type of Activities	Frequency
Inservice day	Once
Observation and Practice Framework Met in this Plan	
3d: Using Assessment in Instruction	
This Step Meets the Requirements of State Required Trainings	

Application and Relevance Training

Action Step		
Provide District-Based Professional Development and Training for all teachers on creating lessons that are applicable and relevant using technology		
Audience		
All Staff		
Topics to be Included		
How to create lessons that are applicable and relevant to student lives using technology		
Evidence of Learning		
Attending the PD session and implementing instructional strategies during walkthroughs		
Lead Person/Position	Anticipated Start	Anticipated Completion
Teacher Leaders	2026-10-12	2026-10-12

Learning Format

Type of Activities	Frequency
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Inservice day	Once
Observation and Practice Framework Met in this Plan	
3c: Engaging Students in Learning	
This Step Meets the Requirements of State Required Trainings	

Data Awareness and Best Instructional Practices

Action Step		
Professional Development for Data Awareness and Best Instructional Practices		
Audience		
Math Tested Teachers in Grades 7-12		
Topics to be Included		
How to analyze and use Math CDT Data to help guide and adjust instructional strategies to best meet students' math instructional needs.		
Evidence of Learning		
Attending Session and implementing strategies during walk throughs		
Lead Person/Position	Anticipated Start	Anticipated Completion
Halee McCance (MIU IV)	2026-08-28	2026-08-28

Learning Format

Type of Activities	Frequency
Inservice day	Once
Observation and Practice Framework Met in this Plan	
3d: Using Assessment in Instruction	
This Step Meets the Requirements of State Required Trainings	

Approvals & Signatures

Uploaded Files

Chief School Administrator	Date
Building Principal Signature	Date
School Improvement Facilitator Signature	Date



Mohawk Area School District

385 Mohawk School Road, New Castle, PA 16102

Business Manager/Board Secretary
Ms. Nancy C. Solderich, PCSBA

VIA REGULAR AND CERTIFIED MAIL AND EMAIL

July 3, 2026

RE: Proposed Amendment to the Supplemental Articles of Agreement of the Lawrence County Career and Technology Center

Dear Superintendent and Board Members of Fellow Districts in the LCCTC Jointure,

As the President of the Mohawk Board of School Directors, I am writing to you following action taken by the Mohawk Board at a Special Meeting held on July 2, 2026. This is an urgent matter to ensure that the Lawrence County Career and Technology Center ("LCCTC" or "Center") continues to be a vibrant and effective resource for the communities of the eight (8) school districts that attend the Center into the future.

Section 20 of the Supplemental Articles of Agreement states as follows:

This Jointure Agreement may be amended at any time and from time to time by the approval of a majority of all members of the Board of School Directors of each School District; provided, that each amendment shall have been submitted in writing by registered or certified mail by a School District or by the Executive Committee to every School District at least ten (10) days prior to the approval thereof by any School District. Each School District shall notify the Secretary of the Joint Board of its action within forty-five (45) days of the mailing of the written proposed amendment.

Enclosed with this letter is an amendment to the Supplemental Articles of Agreement which our Board is proposing and will be voting to adopt at the meeting to be held on July 14, 2026. I would ask that you place this proposed amendment on your own District's next meeting Agenda, and that you report the final vote back to the Secretary of the Center's Joint Operating Committee within the forty-five (45) days from this letter, as called for under the Supplemental Articles.

The proposed amendment strikes one sentence from the Supplemental Articles which gives New Castle four (4) representatives and Ellwood City two (2) representatives on the Center's Executive Committee, while the other six (6) school districts have one (1) member each, and to strike an outdated reference to the defunct County School Board. Under this amendment, seven (7) of the eight (8) districts would have one vote on the Executive Committee and New Castle would be reduced from four (4) votes to two (2). This is not an uncommon governance structure, as many southwestern Pennsylvania CTCs have this governance structure. More importantly, this revision reflects the reality that the respective populations of the component school districts and their student populations are significantly different from the 1960s, when the Supplemental Articles were adopted. The population of students in grades 10-12 in each home district—the population presently eligible to attend the LCCTC—has changed drastically in the last several decades.



Mohawk Area School District

385 Mohawk School Road, New Castle, PA 16102

Business Manager/Board Secretary
Ms. Nancy C. Solderich, PCSBA

Specifically, below is a chart that shows the changes from 1964 to the present day in grade 10-12 enrollment in the component school districts, using the enrollment figures cited in the original LCCTC Application for Approval of August 11, 1964 and the 2026 grade 10-12 enrollment given by each district's administration or web page, noting the difference from 1964 to the present.

School District	1964 10-12 pop.	2026 10-12 pop.	Change / % Change
Ellwood City	1035	296	-739 / -71.4%
Laurel	289	272	-17 / -5.9%
Mohawk	542	301	-241 / -44.5%
Neshannock	444	264	-180 / -40.5%
New Castle	2091	530	-1561 / -74.7%
Shenango	444	195	-249 / -56.1%
Union	N/A	139	--
Wilmington	376	241	-135 / -35.9%

Please understand that this action has not been taken lightly. Mohawk's Board is not willing to continue to have our voice ignored and to not be able to meaningfully impact the direction of career and vocational education in the County for our students. Recently, a new Administrative Director was hired without the Executive Committee following the process that had been agreed upon by the full Committee. Other concerns include future commitments to capital projects and spending by the Center which would be binding on Mohawk taxpayers and whether the Center is going to offer programs which meet the needs of Mohawk students. Our Board does not want to be committed any further to the direction of a Center that is effectively run by three school districts, and we cannot wait any longer for Mohawk and the other component school districts to have fair and effective representation on the Executive Committee.

I am happy to schedule and attend any public discussion which the component school district Board members may wish to schedule in order to discuss these proposed amendments, and I look forward to hearing from each of you. Together, I believe that the LCCTC's best days are ahead of it and that we can work together to make it an invaluable resource for our students.

Sincerely,

Sherry Patton
Mohawk Board of School Directors
President and LCCTC Joint Operating
Committee Representative

Proposed Changes to 1966 Supplemental Articles of Agreement

SECTION 8. AREA VOCATIONAL TECHNICAL SCHOOL

COMMITTEE: There is hereby created an Executive Committee, which Committee, together with any other duties herein given to it, or which hereafter may be assigned to it by the Joint Board, shall consider and make a recommendation with respect to every matter concerning the Vocational Technical School to be subsequently considered by (i) the Joint Board in convention or by mail ballot, and (ii) the Lawrence County Board of School Directors, acting as agent for the Joint Board in the operation, administration and management of the Vocational Technical School. The Executive Committee shall also prepare and approve (a) the mail ballots sent out by the Secretary of the Joint Board and (b) the annual operating expense budget for the Vocational Technical School prior to consideration and approval thereof by the Joint Board meeting in convention.

The Executive Committee shall consist of one member of the Board of School Directors of each School District, which member is to be selected annually in November by such School District; except that if the School District has reorganized and an interim operating committee is in existence all School Districts in that administrative unit shall have only one such representative for the administrative unit; and provided, further, that New Castle Area Schools District, ~~or its administrative unit, shall have four~~ two such representatives. ~~and Ellwood City Area School District shall have two such representatives.~~ Each School District shall select annually from the members of its Board of School Directors an alternate representative for each representative it is entitled to elect to the Executive Committee, which alternate representative shall have authority to act on the Executive Committee in the absence of the regular representative for whom he is an alternate. ~~If the School District has a member on the Lawrence County Board of School Directors, such person shall be such, or one of such, School District's representative or representatives on the Executive Committee, as the case may be; and the present members of the Operating Committee under the Articles of Agreement, dated July 30, 1964, shall constitute the regular members of the Executive Committee until their successors are elected in November, 1966.~~ Any vacancy on the Executive Committee shall be filled by the School District which the member vacating represented. The Executive Committee shall elect annually a President, Vice President and Secretary whose duties shall be similar to those of such officers of a board of school directors of a school district. The Executive Committee shall meet monthly on a date and at a time and place to be set from time to time by resolution of the Executive Committee, and the Executive Committee may meet specially on a date and at a time and place as the President (or in his absence or incapacity, the Vice President) may determine,

or shall determine promptly on the written request of four (4) members of the Executive Committee. The date, time and place of each meeting shall be given by mail or personal contact to each member of the Executive Committee by the Secretary of the Executive Committee at least twenty-four (24) hours before the meeting time. A quorum at any Executive Committee meeting shall consist of at least a majority of all members of the Executive Committee, and an affirmative recommendation on any matter considered by the Executive Committee shall require an affirmative vote of a majority of all members of the Executive Committee. All votes in the Executive Committee shall be taken by roll call vote of all members present, who must vote, with the roll to be called by the Secretary of the Executive Committee in alphabetical order of the names of the members. All recommendations of the Executive Committee shall be in writing when giving to a Joint Board meeting in convention or shall be written on the ballots mailed to members of the Joint Board.