Agenda of 21st Century Cyber Charter School Board of Trustees Meeting

The Board of Trustees
21 Century Cyber Charter School

A 21st Century Cyber Charter School Board of Trustees Meeting of the Board of Trustees of 21 Century Cyber Charter School will be held Tuesday, July 7, 2026, beginning at 3:00 PM Virtual Only, 1245 Wrights Lane, West Chester, PA 19380.

1. **MEETING OPENING**

1.A. Call to Order - Roll Call
Description:

The Board Chairperson will call the board meeting to order and the Board Secretary will document attendance while the Mission Statement is read:

Mission Statement
To foster a student-centered experience that inspires and empowers our learners through engaging curriculum facilitated by supportive educators to develop the whole individual.

1.B. Notification of Recording
Description:

All Board Meetings for the 21st Century Cyber Charter School are audio recorded for the purposes of creating the Minutes.

1.C. Pledge of Allegiance
Description: The Board of Trustees will recite the Pledge of Allegiance.



1.D. Executive Session Announcement
Description:

There have been no Executive Sessions since May 19, 2026, which was announced at the June 1, 2026 Board Meeting.

1.E. Public Comment
Description:

The Board Chairperson will inquire with the Board Secretary as to whether or not anyone has requested to make public comment at today's meeting.

Per Policy 0006 (Meetings):
Public Participation
At each public Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment, in accordance with law and Board procedures and policy.

A request to make a public comment must be made to the Board Secretary by 7:30 a.m. the day before a scheduled board meeting via email. The request to make a public comment must include the person's name, email address, role (parent, student, staff, member of the public) and topic they would like to present, keeping in mind that they will have 3 minutes to speak.

Per Policy 7003 (Public Comment in Board Meetings):
Guidelines
Statement of Presiding Officer
Prior to public comment during the meeting, the presiding officer shall make a statement providing direction and establishing expectations for the period of public comment.
Public Comment
Individuals shall wait to be recognized by the presiding officer before commenting, must direct all comments to the Board, and must preface their comments by an announcement of their name, and group affiliation, if applicable.
The public comment session at the beginning of the meeting shall be limited to not more than 30 minutes.
Each statement made by a participant shall be limited to three (3) minutes.
Commenters may not cede their time to other individuals.
All statements shall be directed to the presiding officer; no participant may address or question Trustees individually.
The presiding officer and the solicitor have the authority to:

1. Interrupt an individual to warn the commenter that the statement is too lengthy or conduct is otherwise in violation of this policy.
2. After warning, terminate the individual's opportunity to comment when the conduct continues and is in violation of this policy.
3. Call a recess or adjourn to another time when an individual's conduct is otherwise in violation of this policy.
4. Request an individual to leave the meeting when that person's conduct is disrupting the operation of the meeting.
5. If the individual refuses to leave the meeting, request the assistance of school security personnel or law enforcement to remove the disorderly person to enable the Board to proceed with the orderly operation of the meeting.
6. Waive the Board's rules regarding public comment with the approval of a majority of Trustees present and voting.

Where the presiding officer's ruling regarding public comment is disputed, it may be overruled by a majority of those Trustees present and voting.

2. **POLICIES AND ADMINISTRATIVE REGULATIONS**

2.A. Policies for Approval

Description: Deleted Language - Red Strikethrough
Added Language - Highlighted in Yellow

Policy #	Policy Title	Description (Revised or New)
0001	Bylaws	Revised - *Note Change to Board Member Terms Language Since First Reading (Seat Terms for 5, 6 and 7 are now 1, 2 and 3 years respectively.)*
0004	Qualifications and Services	Revised - *Note Change to Board Member Terms Language Since First Reading (Seat Terms for 5, 6 and 7 are now 1, 2 and 3 years respectively.)*
0006	Meetings	Revised
7003	Public Comment in Board Meetings	Revised

Recommended Motion(s):
Recommend the Board approve the revised policies as presented. These were First Reading at the June Board Meeting. Copies of the policies are attached.

2.B. Universal Change in Policies and Administrative Regulations

Description: An audit of all 21CCCS Policies and Administrative Regulations will be completed to reflect an administrative title change from Director of Human Resources to HR Manager. No action is needed as this is for informational purposes only.

3. **ORGANIZATION OF THE BOARD OF TRUSTEES**

3.A. Board Seats

Description: The Trustees shall be comprised of some combination of the following roles and/or titles: a former or current employee(s) of a Pennsylvania Intermediate Unit, a former or current Pennsylvania public school administrator(s) and/or employee(s), a former or current Pennsylvania public school educator(s), a former or current employee(s) of a Pennsylvania institute of higher education, at least one parent of a child enrolled in 21CCCS, and a business, government or community leader from Pennsylvania.

The Trustees shall be elected for terms of three years for Seats 1, 2, 3, 4, 8 and 9. Seats 5, 6 and 7 shall be for one (1), two (2) and (3) years, respectively.

Seat Number	Board Member
1 - Three (3) Year Term	Vice Chairperson - Dr. Marlene Fares

2 - Three (3) Year Term	Chairperson - Andrea Fox
3 - Three (3) Year Term	Currently Vacant - New Board Member To Be Indicated in Agenda Item 3.B
4 - Three (3) Year Term	Lindsey Swigart - Parent
5 - One (1) Year Term	Currently Professor Denise Strohmayr - Term Ends August 8, 2026
6 - Two (2) Year Term	Currently Dr. Veronica Andes - Term Ends August 8, 2026
7 - Three (3) Year Term	Currently Dr. David McConnell - Term Ends August 8, 2026
8 - Three (3) Year Term	New Seat - New Board Member To Be Indicated in Agenda Item 3.B
9 - Three (3) Year Term	New Seat - New Board Member To Be Indicated in Agenda Item 3.B

Recommended Motion(s):
Recommend the Board approve the new designation of Board Seats as presented.

3.B. Ratification of New Board Members
Description:

Seat	New Board Member	Replacing Prior or Current Board Member	Term	Effective Date
3	Amelia Mills	Mollie Burnett	September 25, 2024 to September 25, 2027	July 7, 2026
5	To Be Determined	Professor Denise Strohmayr *(Term Ends 8/8/26)*	August 8, 2026 to August 8, 2027	To Be Determined
6	To Be Determined	Dr. Veronica Andes *(Term Ends 8/8/26)*	August 8, 2026 to August 8, 2028	To Be Determined
7	To Be	Dr. David	August 8, 2026 to	To Be

	Determined	McConnell *(Term Ends 8/8/26)*	August 8, 2029	Determined
8	Bernie Orglmeister	N/A - New Seat	July 7, 2026 to July 7, 2029	July 7, 2026
9	Dr. James Holaska	N/A - New Seat	July 7, 2026 to July 7, 2029	July 7, 2026

Recommended Motion(s):
Recommend the Board approve the Ratification of New Board Members and their respective seats.

3.C. Fulfillment of Term of Board Member Professor Denise Strohmayr
Description: We thank Professor Strohmayr for the time she spent and the work she provided in her capacity as a board member.

Recommended Motion(s):
Recommend the Board approve Professor Denise Strohmayr's fulfillment of her term which will end on August 8, 2026, as presented in the attached letter. Professor Strohmayr will abstain from voting.

3.D. Fulfillment of Term of Board Member Dr. Veronica Andes
Description: We thank Dr. Andes for the time she spent and the work she provided in her capacity as a board member.

Recommended Motion(s):
Recommend the Board approve Dr. Veronica Andes' fulfillment of her term which will end on August 8, 2026, as presented in the attached letter. Dr. Andes will abstain from voting.

3.E. Fulfillment of Term of Board Member Dr. David McConnell
Description: We thank Dr. McConnell for the time he spent and the work he provided in his capacity as a board member.

Recommended Motion(s):
Recommend the Board approve Dr. David McConnell's fulfillment of his term which will end on August 8, 2026, as presented in the attached letter. Dr. McConnell will abstain from voting.

3.F. Oath of Office - Newly Elected Board Members
Description: The Oath will now be administered by the Solicitor's office to the new board members who will begin their term on the date indicated. This is for

the purpose of the public witnessing the reciting of the Oath. The Oath of Office will be administered again to the newly elected board members by an in-person Notary following this board meeting.

Seat	New Board Member	Effective Date
3	Amelia Mills	July 7, 2026 *(Filling Current Term of September 25, 2024 through September 25, 2027)*
8	Bernie Orglmeister	July 7, 2026 *(Term: July 7, 2026 through July 7, 2029)*
9	Dr. James Holaska	July 7, 2026 *(Term: July 7, 2026 through July 7, 2029)*

"I do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity."

4. **NEW BUSINESS**

4.A. Revised Job Descriptions - Principal (Grades 6-12) and Assistant Principal (Grades 6-12)

Description: As we continue to evaluate our organizational structure and identify opportunities to better serve our students and staff, we will be moving toward a Grades 6-12 leadership model consisting of one Principal and one Assistant Principal.

This realignment is intended to strengthen consistency across our secondary program by providing unified leadership in several key areas, including:
- Consistent communication with students, families, and staff
- Alignment of instructional expectations and best practices
- Effective implementation of new programs, initiatives, and interventions
- Consistent monitoring of student academic progress, attendance, and engagement
- Coordinated support systems for student wellness and success
- Streamlined decision-making and accountability
- Greater collaboration among teachers, counselors, and support staff
- Improved continuity in school improvement efforts and strategic planning By having a single leadership team overseeing grades 6-12, we can ensure that expectations, procedures, and supports are implemented consistently across all secondary grade levels while providing a more cohesive experience for students and families.

Recommended Motion(s):
Recommend the Board approve the revised Job Descriptions for Principal (Grades 6-12) and Assistant Principal (Grades 6-12), copies of which are attached.

4.B. CEO and Director of Student Services

Description: Jason Palaia, CEO, will be continuing with the job responsibilities of Director of Student Services through November 2026. A revised 2026-2027 Org Chart

and revised job descriptions will be presented to the Board of Trustees at the November Board Meeting.

Recommended Motion(s):
Recommend the Board approve Jason Palaia, CEO, continuing with the job responsibilities of Director of Student Services through November 2026.

5. **CONSENT AGENDA**

5.A. Review of Consent Agenda Items
Description: The Consent Agenda Items (Listed by Department) include:

Board of Trustees
5.A.1 June 1, 2026 Special Board Meeting Minutes

Financial
5.A.2 Treasurer's Report and Board Summary Report
5.A.3 Expenditure Report and Void Payment Report -

Human Resources
5.A.4 Personnel Actions
5.A.5 Quote - Scenario Learning - Vector Solutions

Curriculum
5.A.6 Dual Enrollment Agreement - Bucks County Community College
5.A.7 Dual Enrollment Agreement - Montgomery County Community College
5.A.8 Dual Enrollment Agreement - Community College of Allegheny County
5.A.9. CCIU TItle III Consortium Memorandum of Understanding

Board / School / Family Communications
5.A.10 Agreement - Comfort Suites Altoona - PSSA and Keystone Testing Site
5.A.11 Agreement - Four Points by Sheraton - PSSA and Keystone Testing Site
5.A.12 Agreement - Hampton Inn & Suites Bensalem - PSSA and Keystone Testing Site
5.A.13 Agreement - Hampton Inn - York - PSSA and Keystone Testing Site

Recommended Motion(s):
Recommend the Board approve the Consent Agenda Items.

5.A.1. June 1, 2026 Special Board Meeting Minutes
Recommended Motion(s):

Recommend the Board approve the Minutes of the June 1, 2026 Special Board Meeting.

5.A.2. Treasurer's Report and Board Summary Report
Recommended Motion(s):
Recommend the Board approve the May 2026 Treasurer's Report and Board Summary Report as presented.

5.A.3. Expenditure Report and Void Payment Report
Recommended Motion(s):
Recommend the Board approve the May 2026 Expenditure Report and Void Payment Report as presented.

5.A.4. Personnel Actions
Description:

New Hire / Rehire: 0
Transfer / Classification Change: 3
LOA Request: 0
Additional Duties: 0
Supplementals/Stipends: 0
Retire/Resign/Terminations: 0

Recommended Motion(s):
Recommend the Board approve the routine personnel actions as presented (pending satisfactory completion of pre-employment paperwork for new hires).

5.A.5. Quote - Scenario Learning - Vector Solutions
Description: Scenario Learning - Vector Solutions provides an online training library.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the quote from Scenario Learning - Vector Solutions in the amount of $1,835.58 for the 2026-2027 SY, a copy of which is attached.

5.A.6. Dual Enrollment Agreement - Bucks County Community College
Description: Bucks County Community College provides a dual enrollment opportunity for 21CCCS students.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):

Recommend the Board approve the dual enrollment agreement with Bucks County Community College at a cost of $130.00 per credit for the 2026-2027 SY, a copy of which is attached.

5.A.7. Dual Enrollment Agreement - Montgomery County Community College
Description: Montgomery County Community College provides a dual enrollment opportunity to 21CCCS students.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the Dual Enrollment Agreement with Montgomery County Community College at a cost of $15.00 - $25.00 per credit plus materials for the 2026-2027 SY, a copy of which is attached.

5.A.8. Dual Enrollment Agreement - Community College of Allegheny County
Description: Community College of Allegheny County provides a dual enrollment opportunity for our students.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the agreement with Community College of Allegheny County at a cost of $130.00 per credit for Allegheny County residents and $260.00 per credit for residents of other PA counties for the 2026-2027 SY, a copy of which is attached.

5.A.9. CCIU TItle III Consortium Memorandum of Understanding
Description: CCIU TItle III Consortium Memorandum of Understanding provides an English Learner Consortium.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the CCIU TItle III Consortium Memorandum of Understanding at no cost to 21CCCS for the 2026-2027 SY, a copy of which is attached. All fees will be funded through Title III.

5.A.10. Agreement - Comfort Suites Altoona - PSSA and Keystone Testing Site
Description: Comfort Suites Altoona will provide a PSSA and Keystone Testing Site.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the agreement with Comfort Suites Altoona at a cost of $1,000.00 for the 2026-2027 SY, a copy of which is attached.

5.A.11. Agreement - Four Points by Sheraton - PSSA and Keystone Testing Site
Description: Four Points by Sheraton will provide a Keystone and PSSA Testing Site.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the agreement with Four Points by Sheraton at a cost of $3,200.00 for the 2026-2027 SY, a copy of which is attached.

5.A.12. Agreement - Hampton Inn & Suites Bensalem - PSSA and Keystone Testing Site
Description: Hampton Inn & Suites Bensalem will provide a Keystone and PSSA Testing Site.
This has been reviewed by the CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve Hampton Inn & Suites Bensalem at a cost of $13,552.00 for the 2026-2027 SY, a copy of which is attached.

5.A.13. Agreement - Hampton Inn - York- PSSA and Keystone Testing Site
Description: Hampton Inn - York will provide a PSSA and Keystone Testing Site.
This has been reviewed by our CEO and Business Administrator.
Recommended Motion(s):
Recommend the Board approve the agreement with Hampton Inn - York at a cost of $2,400.00 for the 2026-2027 SY, a copy of which is attached.

6. **BOARD MEMBER COMMENT**

7. **MEETING SCHEDULE**
Description:

This schedule reflects the Board Meetings for the 2026-2027 SY.

Board meetings are held virtually and are accessible by the public via a link on our website. They are held on the 2nd Tuesday of each month, August through May.
For Board Members, separate calendar invites are sent for the Executive Sessions (4:00 pm) and the Board Meetings (4:30 pm) for the following dates:

August 11, 2026
September 8, 2026
October 13, 2026
November 10, 2026
December 8, 2026
January 12, 2027
February 9, 2027
March 9, 2027

April 13, 2027
May 11, 2027

8. **ADJOURNMENT**

Recommended Motion(s):

Recommend the Board adjourn the Board Meeting.

Book	Policy Manual
Section	0000 Board of Trustees
Title	Bylaws
Code	0001
Status	Draft
Adopted	November 12, 2013
Last Revised	July 7, 2026
Prior Revised Dates	September 8, 2020, May 11, 2021, January 11, 2022, May 9, 2023, September 12, 2023, May 13, 2025

Article I Name

The name of this corporation is 21st Century Cyber Charter School, lnc. hereafter called '21CCCS'.

Article II Location

The location of the primary office of 21CCCS shall be at 1245 Wrights Lane, West Chester, PA 19380, unless another location is designated by the Board of Trustees.

Article Ill Purpose

21st Century Cyber Charter School is a public school operated pursuant to a charter granted to it by Pennsylvania Department of Education.

Article IV Basic Policies

Section 1.
21CCCS shall be a non-profit, non-sectarian and non-partisan organization.

Section 2.
21CCCS may cooperate or contract with other non-profit or for profit agencies, organizations and entities to perform, promote or otherwise advance its purposes.

Article V Organization

21CCCS shall be organized and governed by the Nonprofit Corporation Laws of the Commonwealth of Pennsylvania, Pennsylvania Act 22 -1997, the school laws of Pennsylvania, its Articles of Incorporation and these Bylaws. Meetings shall be conducted according to 0. Garfield Jones' publication, Parliamentary Procedure at a Glance to the extent the rules of procedure are consistent with the law and governing documents of 21CCCS.

Article VI Board of Trustees

Section 1. Background / Philosophy
Officers and members of the Board of Trustees ('Board') shall have an interest in the operation of a highly innovative charter school designed to meet the instructional and educational needs of school age children in the Commonwealth of Pennsylvania. A significant portion of the Board shall be comprised of experienced public

educators.

Section 2. Membership and Board Terms

The Board of Trustees shall consist a minimum of five (5) nonrelated voting members.

At least one (1) member of the Board shall be a parent of a child currently attending the Charter School. This individual shall be eligible to serve on the Board only so long as their child attends the Charter School.

The Trustees shall be comprised of some combination of the following roles and/or titles: ~~an~~ a former or current employee(s) of a Pennsylvania Intermediate Unit, ~~an active~~ a former or current Pennsylvania public school administrator(s) and/or employee(s), ~~retired~~ a former or current Pennsylvania public school educator(s), a former or current employee(s) of a Pennsylvania institute of higher education, at least one parent of a child enrolled in 21CCCS, and a business, government or community leader from Pennsylvania.

The Trustees shall be elected for terms of three years for Seats 1, 2, 3, 4, 8 and 9. Seats 5, 6 and 7 shall be for one (1), two (2) and three (3) years, respectively. Trustees may be re-elected. Trustees shall be installed during the annual meeting of the Board. Unless otherwise arranged, the annual meeting shall be held in January. The Chief Executive Officer (Chief Administrator) shall be a non-voting member of the board except in the case of tie votes.

Section 3. Removal from Board
The Board of Trustees shall have the power to remove any Trustee for cause upon a two-thirds vote of the members of the Board. Provided that any Trustee whose removal is to be made under this Section shall be entitled to at least fifteen (15) days written notice prior to such removal and shall be entitled to appear before and be heard at the next meeting of the Board following such notice.

Section 4. Vacancies
By a majority vote of the members, any vacancy may be filled that shall occur on the Board. The person or persons so elected shall serve for the balance of the term for such position.

Section 5. Quorum
The quorum needed for the 21st Century Cyber Charter School Board to legally conduct business shall be set at one more than fifty percent (50%) of board members currently serving. A quorum shall be present for the Board to conduct business. A majority vote by members present shall determine action except as otherwise provided by these Bylaws.

Section 6. Meetings
The Board of Trustees shall meet every month, beginning with August and ending in May. There will be no board meetings in June or July. Special meetings shall be held upon the call of the Chairperson, the Chief Executive Officer (Chief Administrator) or upon written request of five members of the Board of Trustees. The purpose of any special meeting shall be set forth in the request for the meeting. The minutes of all Board meetings, including notice of the date of the next meeting, shall be provided to all members of the Board. Meetings of the Board of Trustees shall comply with the Pennsylvania Open Meetings Law (Sunshine Act). Meetings shall be announced in advance and notices shall be published consistent with Pennsylvania law.

Section 7. Failure to Organize
If the Board of Trustees fails to organize or to perform the duties required by the charter granted to 21CCCS for the purpose of operating a charter school, the charter shall be returned to the Pennsylvania Department of Education. 21CCCS shall not operate a charter school under Pennsylvania Act 22 -1997 unless the Board organizes and performs all the duties required by the charter. If the Board fails to organize and to operate a school consistent with the charter 21CCCS shall return funds, if any, received from school districts on account of students who enrolled in the school.

Article VII Officers

Section 1.
The officers of 21CCCS shall be: Chairperson, Vice Chairperson, Secretary, and Treasurer. The officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Board of Trustees:

Chairperson:

The Chairperson, or in their absence, the Vice Chairperson, shall preside over meetings of the 21CCCS Board of Trustees; the Chairperson shall be a member ex-officio of all committees and shall perform all other duties usually pertaining to the office. The Chairperson shall appoint members of the Board of Trustees to committees as needed.

Vice Chairperson:
The Vice Chairperson shall act as the Chairperson in the latter's absence or incapacity and shall perform other duties as required.

Secretary:
The Secretary shall act as clerk during meetings of the Board and keep minutes and record all votes in books belonging to 21CCCS. They shall give notice of meetings of the Board of Trustees as required. The Secretary shall perform like duties for meetings of the Executive Committee and other standing committees. They shall have custody of the corporate seal and shall affix the same to any document or instrument requiring it.

Treasurer:
The Treasurer shall have custody of the corporate funds and shall keep accurate records of receipts and disbursements in books belonging to 21CCCS. They shall deposit all moneys of 21CCCS in one or more separate accounts owned by the corporation and authorized by 24 P.S. 4-440.1. The Treasurer shall receive and disburse funds of the corporation as directed by the Board and shall, in addition to the Chairperson, sign all checks. They shall report on the financial condition of 21CCCS at meetings of the Board of Trustees and the Executive Committee in such form and manner as required by the Board. The Treasurer shall be bonded in an amount determined by the Board and commensurate with the amount of funds handled.

Section 2. Nomination of Officers
A group of candidates for election as officers shall be presented annually by the Nominations Committee to the Board of Trustees who shall elect the officers. Other candidates may be nominated by the members of the Board of Trustees.

Section 3. Election and Installation of Officers
Officers shall be elected annually for terms of one year by the Board of Trustees of 21CCCS. When more than one candidate is nominated for an office, the election for that office shall be by secret ballot. The officers shall be installed immediately after their election at the initial meeting of the Board of Trustees and during annual meetings thereafter.

Section 4. Vacancies
By a majority vote of the members, any vacancy may be filled that shall occur in any office. The person so elected shall serve for the balance of the term for that office.

Section 5. Removal from Office
The Board of Trustees shall have the power to remove any officer for cause. The procedure shall be the same as provided in Article VI Section 3 of these Bylaws.

Article VIII Executive Committee

Section 1. Executive Committee
The Officers of the Board of Trustees of 21CCCS and the Chief Executive Officer (Chief Administrator) shall comprise the Executive Committee. This committee shall govern the corporation between meetings of the Board of Trustees. The Chief Executive Officer (Chief Administrator) may include cabinet level administrators from 21CCCS in Executive Committee meetings and discussions as deemed necessary and/or appropriate for the proper functioning of 21CCCS.

Section 2. Recommendations for Employment
The Executive Committee shall recommend a Chief Executive Officer (Chief Administrator) and other personnel for employment by the Board of Trustees.

Section 3. Quorum and Meetings
The quorum needed for the 21st Century Cyber Charter School Executive Committee to legally conduct business is one more than fifty percent (50%) of officers currently serving. A quorum must participate in meetings of the Executive Committee to conduct business. Meetings shall be held when needed and shall be conducted consistent with Article VI Section 6. of these Bylaws.

Article IX Other Committees

The Board has the authority to establish standing or ad hoc Board committees. Board committees authorized to take official action or render advice on Charter School business shall operate in accordance with the provisions of the Sunshine Act.

Article X Staff/Employees

Section 1. Staff/Employees in General
The Board of Trustees may employ or contract with a Chief Executive Officer (Chief Administrator), and with other persons or entities as might be needed to carry out the objectives of 21st Century Cyber Charter School.

Section 2. Chief Executive Officer (Chief Administrator)
The Chief Executive Officer (Chief Administrator) shall be responsible to carry out the policies of the Board of Trustees and for the day to day management and operation of 21CCCS.

Section 3. Other Staff/Employees
The Chief Executive Officer (Chief Administrator) shall recommend to the Executive Committee for employment or contract teachers, teacher assistants other instructional and non-instructional personnel or entities as may be necessary to carry out the objectives of 21CCCS.

The Chief Executive Officer (Chief Administrator) may recommend the suspension, or termination of any employee or contractor for unsatisfactory performance, decline in student enrollment, termination of the charter or for any of the reasons set forth in 24 P.S. 1122. A recommendation for termination shall be made in writing to the Board of Trustees setting forth the reason for termination. The employee or contractor shall be notified in writing of the intent to terminate and the reason for termination. The employee or contractor is entitled to appeal in writing to the Board of Trustees to overturn the recommendation to terminate. The appeal request must be received within five working days of receipt of notice of intent to terminate. The Board of Trustees shall grant a hearing to the appellant within ten working days of the receipt of the appeal. The Board shall sustain, modify or reverse the decision of the Chief Executive Officer (Chief Administrator). The employee or contractor will be notified of the Board's decision within five (5) days of the hearing.

Article Xl Indemnification

Section 1. Indemnification by 21CCCS
21CCCS shall indemnify any person who was or is threatened to be made a party to any threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative by reason of the fact that they are or was a Chief Executive Officer (Chief Administrator), officer, employee or agent of 21CCCS against expenses (including attorney fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by them in connection with such, action, suit, or proceeding, to the extent and under the circumstances permitted by the Nonprofit Corporation Law of the Commonwealth of Pennsylvania. Such indemnification (unless ordered by a court) shall be made as authorized in a specific case upon determination that indemnification of the Chief Executive Officer (Chief Administrator), officer, employee or agent is proper in the circumstances because they have met the standards of conduct set forth in the Nonprofit Corporation Law of the Commonwealth of Pennsylvania. Such determination shall be made:

(1) By the Board of Trustees by a majority vote of a quorum of trustees who were not party to such action, suit or proceeding; or

(2) if such quorum is not obtainable, or even if obtainable a quorum of disinterested trustees so directs, by independent legal counsel in a written opinion.

The foregoing right of indemnification shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any bylaw, agreement or vote of disinterested trustees and shall continue to a person who has ceased to be a trustee, officer, employee or agent and shall inure to the benefit of the heirs, executors and administrators of such person.

Article XII Miscellaneous

Section 1. Amendments
These Bylaws may be amended or repealed or new bylaws may be adopted by a majority vote of the Board of Trustees at a regular meeting or special meeting of the Board. The proposed amendment, repeal, or new bylaws shall be set forth in, or shall accompany as an attachment, the notice of the regular or special meeting in which

the action will be considered.

Section 2. Corporate Seal
The Corporation shall have a corporate seal in the form of a circle with the name of the corporation, the year of incorporation and other information approved by the Board.

Section 3. Charges on Account of Students Enrolled
21CCCS shall charge the school district of residence for each resident student enrolled in 21CCCS an amount as authorized by Sections 1725-A(A)(2 & 1725 A(A)(3 of the Charter School Law (24 P.S.17-1701-A et.seq.) Payments shall be made by the school district of residence consistent with the requirements of Section 1725-A (A) 5 of the Charter School Law.

TO THE EXTENT THAT ANYTHING IN THIS POLICY CONFLICTS WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

Book	Policy Manual
Section	0000 Board of Trustees
Title	Qualifications and Service
Code	0004
Status	Draft
Adopted	September 28, 2010
Last Revised	July 7, 2026
Prior Revised Dates	January 15, 2019, September 8, 2020, November 10, 2020, January 11, 2022, September 12, 2023, May 13, 2025

Definitions

Compensation - money or other remuneration received from a Charter School.

Family member - a parent, stepparent, child, stepchild, spouse, domestic partner, brother, sister, stepbrother or stepsister.

Nonrelated - an individual who is not a family member, as defined in this policy.

Composition

The appointment or election of the Charter School's Board of Trustees (Board), and composition of the Board shall be in accordance with the incorporated Charter School's written Charter and established bylaws.

The Board shall consist of a minimum of five (5) nonrelated voting members.

At least one (1) member of the Board shall be a parent of a child currently attending the Charter School. This individual shall be eligible to serve on the Board only so long as their child attends the Charter School.

The Trustees shall be comprised of some combination of the following roles and/or titles: ~~an~~ a former or current employee(s) of a Pennsylvania Intermediate Unit, ~~an active~~ a former or current Pennsylvania public school administrator(s) and/or employee(s), ~~retired~~ a former or current Pennsylvania public school educator(s), a former or current employee(s) of a Pennsylvania institute of higher education, at least one parent of a child enrolled in 21CCCS, and a business, government or community leader from Pennsylvania.

The Chief Executive Officer (Chief Administrator) shall have a seat on the Board and the right to speak on all matters, but not the right to vote.

Qualifications

Each member of the Board of Trustees is designated as a public official, for purposes of the Pennsylvania Public Official and Employee Ethics Act (Ethics Act) and financial disclosure, and shall meet the following qualifications:

1. Shall be a natural person age eighteen (18) or over and shall be a resident of the Commonwealth of Pennsylvania.

2. Shall not be a member of the Board of School Directors of the chartering school district(s) or the school district where the Charter School is located.

3. Shall not, as a private person, engage in any business transaction with the Charter School, be employed in any capacity by the Charter School, or receive any pay from the Charter School for services rendered to the Charter School.

4. Shall not be an administrator of the Charter School or a family member of a Charter School administrator.

5. Shall take and subscribe to the oath or affirmation of office prescribed by law before entering upon the duties of the office of Trustee.

6. Shall, as a public official, abide by the provisions of the Ethics Act, and file a statement of financial interests for the preceding calendar year with the State Ethics Comission and at the following times:

a. Before taking the oath of office or entering upon the duties.

b. Annually by May 1 while serving on the Board.

c. By May 1 of the year after leaving the Board.

7. Shall not have been convicted of offering or accepting bribes in violation of the School Code.

Any Trustee convicted of a felony, infamous crime or any offense involving fraud, theft of mismanagement of public funds, any offense pertaining to the Trustee's official capacity as a member of the Board of Trustees or any crime involving moral turpitude shall be automatically disqualified and immediately removed from serving on the Board.

No religious or political test or qualification shall be required for any Trustee.

Term

The Trustees shall be elected for terms of three years for Seats 1, 2, 3, 4, 8 and 9. Seats 5, 6 and 7 shall be for one (1), two (2) and three (3) years, respectively. Trustees may be re-elected. Trustees shall be installed during the annual meeting of the Board. Unless otherwise arranged, the annual meeting shall be held in January. The Chief Executive Officer (Chief Administrator) shall be a non-voting member of the board except in the case of tie votes.

Trustees may be reappointed for additional terms, in accordance with the applicable law and the Charter School's established bylaws.

Vacancies

By a majority vote of the members, any vacancy may be filled that shall occur on the Board. The person or persons so elected shall serve for the balance of the term for such position.

Vacancies on the Board may occur by reason of disqualification, resignation, removal, death or otherwise, or as a result of the increase in number of Trustees on the Board.

Vacancies shall be filled by the remaining members of the Board in accordance with the Charter School's established bylaws.

1. Vacancies may be filled by a majority vote of the remaining members of the Board, and each person selected to fill the vacancy shall serve the remainder of the unexpired term.

2. If one or more Trustees resigns by giving notice specifying that such resignation shall be effective at a future date, the Board of Trustees shall have the power to elect a successor to fill the vacancy and take office when the resignation becomes effective.

Removal from the Board

A Trustee may be removed by the Board in accordance with the Charter School's established bylaws, or by the court for proper cause, in accordance with law.

Orientation

The Board believes that the preparation of each Trustee for the performance of duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new Trustee to understand the mission and vision upon which the Charter School was founded and the functions of the Board, acquire knowledge of matters related to the operation of the Charter School, and review Board policies.

Accordingly, the Board shall provide access for each new Trustee, no later than their first regular meeting, for use during their term on the Board, to the following items:

1. The Charter School's established bylaws and written Charter, including a copy of the charter school application filed for the Charter School, and any amendments to the charter.
2. The Board Policy Manual.
3. The Charter School's administrative procedures and/or handbooks.
4. The current budget, audit report and related fiscal materials.
5. Information on comprehensive planning, curriculum, assessments, facilities planning and Charter School programs.

Each new Trustee shall be invited to meet with the Board Chairperson and Chief Executive Officer (Chief Administrator) to discuss Board functions and policy, and gain an understanding of the operations of the Charter School.

Required Training

Each newly appointed Trustee shall complete, within their first year of service, a training program consisting of at least five (5) hours of instruction, including, at a minimum, information regarding:

1. Instruction and academic programs, to include, but not be limited to, a minimum of one (1) hour of instruction on best practices related to trauma-informed approaches.
2. Personnel.
3. Fiscal management.
4. Operations.
5. Governance.
6. Ethics and open meetings, to include accountability requirements.
7. The Pennsylvania Charter School Law.

During the fifth year of a Trustee's service on the Board of Trustees, and every four (4) years thereafter, each Trustee shall complete an advanced training program consisting of at least three (3) hours of instruction, including:

1. Information on relevant changes to federal and state public school law and regulations, including the Pennsylvania Charter School Law.
2. Fiscal management.
3. Trauma-informed approaches.
4. Other information deemed appropriate by the PA Department of Education to enable Trustees to serve effectively.

Expenses

No member of the Board may be compensated for duties as a Trustee. Reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual Trustees.

TO THE EXTENT THAT ANYTHING IN THIS POLICY CONFLICTS WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

Legal

24 P.S. 1703-A

15 Pa. C.S.A. 5723

15 Pa. C.S.A. 5725

24 P.S. 1719-A

24 P.S. 1716-A

24 P.S. 1715-A

65 Pa. C.S.A. 1101 et seq

15 Pa. C.S.A. 5722

24 P.S. 321

51 PA Code 15.2

51 PA Code 15.3

24 P.S. 325

24 P.S. 326

24 P.S. 1729-A

24 P.S. 108

Pa. C.S.A. 5726

24 P.S. 328

24 P.S. 102

24 P.S. 1701-A et seq

Book	Policy Manual
Section	0000 Board of Trustees
Title	Meetings
Code	0006
Status	Draft
Adopted	January 26, 2010
Last Revised	July 7, 2026
Prior Revised Dates	January 15, 2019, November 10, 2020, September 14, 2021, January 9, 2024, March 10, 2026

Parliamentary Authority

All Board of Trustees ("Board") meetings shall be conducted in an orderly and business-like manner, and in accordance with the requirements of the Sunshine Act. The Board designates the following parliamentary rules of order to govern its deliberations in all cases in which requirements are not specifically designated in law, state regulations or Board policies: 0. Garfield Jones' publication, Parliamentary Procedure at a Glance

Quorum

A quorum shall consist of a majority of the Trustees then in office. No business shall be transacted at a meeting without a quorum, but the Trustees present at such a meeting may adjourn to another time.

Presiding Officers

The officers of 21CCCS shall be: Chairperson and Vice Chairperson. The officers shall perform the duties prescribed by the bylaws and by the parliamentary authority adopted by the Board of Trustees:

Chairperson:
The Chairperson, or in their absence, the Vice Chairperson, shall preside over meetings of the 21CCCS Board of Trustees; the Chairperson shall be a member ex-officio of all committees and shall perform all other duties usually pertaining to the office. The Chairperson shall appoint members of the Board of Trustees to the standing committees and to other committees as needed.

Vice Chairperson:
The Vice Chairperson shall act as the Chairperson in the latter's absence or incapacity and shall perform other duties as required.

Meeting Notifications

Public notice of all public Board meetings, including public committee meetings, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board. Public notice of Board meetings shall be given as follows:

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar or fiscal year at least three (3) days prior to the time of the first regular meeting.

2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a Special Meeting is called to deal with an actual emergency involving a clear and present danger to life or property.

3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours in advance of the time of the convening of the meeting.

4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties.

5. Notice of all public meetings shall be given to any newspaper(s) circulating in the county in which such meeting shall be held, and any radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.

6. Notice of all public meetings shall be posted on the Charter School's public website.

Trustees shall be notified of all Board meetings in accordance with law and the Charter School's established bylaws.

Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each Trustee at least three (3) days before the meeting.

The Charter School shall publicly post the agenda for all public meetings of the Board or committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:

1. On the Charter School's website.

2. At the location of the meeting (unless the meeting is being held virtually).

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.

Agenda Preparation

It shall be the responsibility of the Chief Executive Officer (Chief Administrator), in cooperation with the Board Chairperson, to prepare an agenda of the items of business anticipated to come before the Board at each public meeting.

Order of Business

The order of business and rules of conduct for each Board meeting shall be determined by the presiding officer of the Board meeting.

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.

The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or

1. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the Trustees present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the Charter School's website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and Special public Meetings of the Board. These requirements and rules do not apply to:

1. Conference sessions.

2. Executive sessions.

Regular Meetings

Regular Board meetings shall be public and may be held at such times and such places as the Board determines.

Special Meetings

Special Meetings may be called for special or general purposes and shall be public, except when conducted as an executive session for purposes authorized by the Sunshine Act.

Public Participation

At each public Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment, in accordance with law and Board procedures and policy.

A request to make a public comment must be made to the Board Secretary by 3:00 p.m. ~~7:30 a.m.~~ the day of ~~before~~ a a scheduled board meeting via email. The request to make a public comment must include the person's name, email address, role (parent, student, staff, member of the public) and topic they would like to present, keeping in mind that they will have 3 minutes to speak.

Voting

All motions shall require for adoption a majority vote of those Trustees present and voting, except as provided by law, the Charter School's established bylaws, or Board policies.

All votes taken by the Board shall be duly recorded showing how each Trustee voted.

Abstention From Voting

A Trustee shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act.

   Prior to the vote being taken, the Trustee shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

   Conflict of interest - use by a public official of the authority of their office or any confidential information received through holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated.

De minimis economic impact – an economic consequence which has an insignificant effect.

Immediate family – parent, spouse, child, brother or sister.

Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.

2. Relative recommended for appointment to a teaching position.

   Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the solicitor or the State Ethics Commission for questions related to conflict of interest.

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the Charter School, minutes of all public Board meetings and public committee meetings. The minutes shall include:

1. Date, place, and time of the meeting.
2. Names of Trustees present.
3. Substance of all official actions taken.
4. Recorded votes and a record by individual Trustees of all roll call votes taken.
5. Names of all citizens who appeared officially and the subject of their testimony.
6. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.

The Board Secretary shall provide a copy of the minutes of the last meeting at the next regular meeting for Board review and approval.

The minutes of Board meetings shall be signed by the Chief Executive Officer (Chief Administrator).

Notations and any tape or audiovisual recordings shall not be the official record of a public Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be destroyed once the minutes of the recorded meeting have been approved.

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those Trustees present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in this policy.

Executive Session

The Board may hold an executive session, which is not a public meeting, before; during; at the conclusion of a public meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the public meeting prior to or after the executive session.

The Board may discuss the following matters in executive session:

1. Employment issues as designated in the law.
2. Labor relations and negotiation, as designated in the law.

3. Purchase or lease of real estate.

4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.

5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.

6. School safety and security, of a nature that if conducted in public, would:

    a. Be reasonably likely to impair the effectiveness of school safety measures.

    b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at a public Board meeting.

Committee Meetings

Board committees authorized to take official action or render advice on Charter School business shall operate in accordance with the provisions of the Sunshine Act, and shall comply with the requirements for public meetings and notice of public Board meetings and meeting agendas.

Committee meetings shall be scheduled and conducted in accordance with the Charter School’s established bylaws.

TO THE EXTENT THAT ANYTHING IN THIS POLICY CONFLICTS WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

Legal

24 P.S. 1716-A

65 Pa. C.S.A. 701 et seq

15 Pa. C.S.A. 5727

15 Pa. C.S.A. 5709

65 Pa. C.S.A. 703

65 Pa. C.S.A. 709

15 Pa. C.S.A. 5702

15 Pa. C.S.A. 5703

15 Pa. C.S.A. 5707

65 Pa. C.S.A. 710

65 Pa. C.S.A. 712.1

65 Pa. C.S.A. 707

65 Pa. C.S.A. 710.1

15 Pa. C.S.A. 5714

24 P.S. 708

24 P.S. 1714-A

24 P.S. 1715-A

65 Pa. C.S.A. 1102

65 Pa. C.S.A. 1103

24 P.S. 1111

15 Pa. C.S.A. 5508

24 P.S. 518

65 Pa. C.S.A. 706

65 Pa. C.S.A. 705

65 Pa. C.S.A. 708

24 P.S. 425

65 Pa. C.S.A. 1101 et seq

Book	Policy Manual
Section	7000 Community
Title	Public Comment in Board Meetings
Code	7003
Status	Draft
Adopted	May 12, 2015
Last Revised	July 7, 2026
Prior Revised Dates	November 5, 2019, October 8, 2024, March 10, 2026

Purpose

The Board of Trustees (Board) recognizes the value of public input and the importance of designating time for public comment during open Board meetings. The Board also recognizes the importance of diverse viewpoints and commentary.

This policy addresses the right for the public to comment at open Board meetings and the responsibility of the Board to conduct its business in an orderly and efficient manner. An authorized individual's public comment will be free from interruption, except when the individual's conduct is in violation of law or Board policy.

Authority

The Board shall provide an opportunity at each open meeting of the Board for members of the public to comment on matters of concern, official action or deliberation which are or may be before the Board prior to official action by the Board, in compliance with law, Board policy and Charter School procedures.

A request to make a public comment must be made to the Board Secretary by 3:00 p.m. ~~7:30 a.m.~~ the day of ~~before~~ a a scheduled board meeting via email. The request to make a public comment must include the person's name, email address, role (parent, student, staff, member of the public) and topic they would like to present, keeping in mind that they will have 3 minutes to speak.

Copies of the agenda, which includes a listing of each matter of business that will be or may be the subject of deliberation or official action at the meeting, shall be made available to individuals in attendance at the meeting.

The Board requires that all public comments on agenda items be made at the beginning of each meeting.

If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting. Announcement of this change shall be made at the open meeting.

When an item is added to the agenda after the public comment period has ended, the Board shall offer a further public comment opportunity limited to the added item(s).

An individual's public comment may be interrupted or terminated only under limited circumstances, such as when the individual's commentary is in clear violation of law or Board policy, including but not limited to the following:

1. Sexual harassment, racial, ethnic, religious or nationality intimidation towards an individual or individuals in the Charter School community.

2. Disclosure of confidential personal information regarding students or staff.

3. Speech that traditionally has not been protected under the First Amendment, such as obscenity, defamation and speech integral to criminal conduct.

4. Speech that is profane.

5. Speech that constitutes true threats such as inciting imminent lawless action or subjecting individuals to fear of violence.

6. Speech that does not concern matters that may come before the Board for deliberation or official action, for example, sales of commercial products or services.

Guidelines

Statement of Presiding Officer

Prior to public comment during the meeting, the presiding officer shall make a statement providing direction and establishing expectations for the period of public comment.

Public Comment

Individuals shall wait to be recognized by the presiding officer before commenting, must direct all comments to the Board, and must preface their comments by an announcement of their name, and group affiliation, if applicable.

The public comment session at the beginning of the meeting shall be limited to not more than 30 minutes.

Each statement made by a participant shall be limited to three (3) minutes.

Commenters may not cede their time to other individuals.

All statements shall be directed to the presiding officer; no participant may address or question Trustees individually.

The presiding officer and the solicitor have the authority to:

1. Interrupt an individual to warn the commenter that the statement is too lengthy or conduct is otherwise in violation of this policy.

2. After warning, terminate the individual's opportunity to comment when the conduct continues and is in violation of this policy.

3. Call a recess or adjourn to another time when an individual's conduct is otherwise in violation of this policy.

4. Request an individual to leave the meeting when that person's conduct is disrupting the operation of the meeting.

5. If the individual refuses to leave the meeting, request the assistance of school security personnel or law enforcement to remove the disorderly person to enable the Board to proceed with the orderly operation of the meeting.

6. Waive the Board's rules regarding public comment with the approval of a majority of Trustees present and voting.

Where the presiding officer's ruling regarding public comment is disputed, it may be overruled by a majority of those Trustees present and voting.

Response to Public Comment

The purpose of public comment at Board meetings is to allow the Board to learn the thoughts of the public prior to Board deliberation and official action.

Although the public comment period of the meeting is not a question and answer session between the public and the Board, the Board may direct staff to follow up and address public inquiries in a reasonably prompt manner.

Whenever public comments are subject to the Board policy regarding public complaints, the individual shall be directed to follow the process outlined in the policy for resolution of the issue.

Public Comment Recorded in Board Minutes

The following information regarding public comment is required to appear in the official minutes of each open Board meeting:

1. The names of all citizens who appeared before the Board.

2. The subject of their testimony.

The Sunshine Act states that boards must allow "residents and taxpayers" to participate in public comment; the Charter School may include language limiting who is eligible to participate in public comment, based on the Charter School's bylaws or in consultation with the solicitor, which could include limitations such as "residents and taxpayers of chartering school districts," "enrolled students and parents/guardians of enrolled students," "residents of the Commonwealth" or other limits in accordance with law.

The Charter School may include a statement allowing public comment prior to each official action of the Board.

TO THE EXTENT THAT ANYTHING IN THIS POLICY CONFLICTS WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

Legal

65 Pa. C.S.A. 710

65 Pa. C.S.A. 710.1

65 Pa. C.S.A. 712.1

65 Pa. C.S.A. 709

18 Pa. C.S.A. 5101

18 Pa. C.S.A. 5508

18 Pa. C.S.A. 3503

65 Pa. C.S.A. 706

Alekseev v. City Council of Philadelphia, 8 A.3d 311 (Pa. 2010)

65 Pa. C.S.A. 711

U.S. Const. Amend. I

PA Const. Art. I

24 P.S. 1716-A

18 Pa. C.S.A. 1 et seq

18 Pa. C.S.A. 5903

65 Pa. C.S.A. 701 et seq

Counterman v. Colorado, 600 U.S. 66, 143 S. Ct. 2106, 216 L. Ed. 2d 775 (2023)

Hatchard v. Westinghouse Broadcasting, 516 Pa. 184, 532 A.2d 346 (1987)



Iozzi, Lisa <liozzi@21cccs.org>

End of term

1 message

Strohmayr, Denise <dstrohmayr@21cccs.org> Thu, Apr 23, 2026 at 8:01 AM
To: Lisa Iozzi <liozzi@21cccs.org>, Andrea Fox <afox@21cccs.org>

Please accept this as my official notice that I will not be extending my term beyond my 3 year appointment. My end date will be August 8, 2026.

Thank you!
Denise Strohmayr

Re: Fulfillment of Term

Inbox ×

Veronica Andes Thu, Jun 4, 3:43 PM (15 hours ago)

to me

To Whom It May Concern:
This email message is my official notice of the fulfillment of my term on the board of 21st Century Cyber Charter School effective August 8th, 2026.
Thank you for this opportunity to serve both students and staff.
Sincerely,
Veronica Andes
Sent from my iPad

Renewal of Term - August 2026

1 message

David McConnell <herrdam@hotmail.com>
To: "Iozzi, Lisa" <liozzi@21cccs.org>, "McConnell, David" <dmcconnell@21cccs.org>
Cc: Andrea Fox <afox@21cccs.org>

Mon, May 11, 2026 at 2:51 PM

11 May 2026

Dear Andrea and Lisa,

I am writing to inform you of my decision to not renew a second term on the board of the 21st Century Cyber Charter School. I understand that means my last date of service will be August 7, 2026.

Many thanks for the opportunity to serve in this small way - I have learned a great deal from the experience, and admire the many people, at every level, that makes the school the success that it is.

Sincerely,

Dr. David A. McConnell

Position Title:	21st Century Cyber Charter School 6-12 Assistant Principal
Location:	West Chester Campus
Reports To:	Principal and CEO
Subordinate Positions:	Teachers, Administrative Assistant/School Secretary, Professional and non-certified staff
Position Status:	260 Day Administrator, Exempt

Summary of Position

As an educational leader, the primary responsibility of the Assistant Principal is to provide strategic leadership and organizational management for the operations of 21st Century Cyber Charter School. Operating under the direct supervision of the Principal and Chief Executive Officer, the Assistant Principal assists in managing day-to-day school operations, driving student success, and supporting the implementation of compliance procedures required by the Pennsylvania Department of Education and applicable law within the scope of the position.

Essential responsibilities include the supervision and evaluation of both professional and non-certified staff, coordination of innovative student programs, assistance with budgetary planning, management of summer programming, and the implementation of state-mandated accountability frameworks.

Essential Job Responsibilities

The following duties are representative of the essential functions of this position but are not all-inclusive:

1. Understand and assist with the implementation of School procedures designed to support compliance with applicable Pennsylvania educational statutes and requirements under the direction of the Principal and CEO, including:
    a. **Act 47:** The AP will be responsible for monitoring student engagement data and assisting with the implementation and enforcement of the attendance and participation systems established by the principal. While the principal will maintain overall responsibility for developing and overseeing the school's Act 47 compliance framework, the AP will help ensure consistent execution of procedures, follow up on identified concerns, and support staff in meeting compliance expectations.
    b. **Act 55:** The AP will also serve as a resource for teachers and support staff regarding Act 55 wellness checks**.** When staff members are unable to successfully complete required wellness checks, the AP will initiate additional outreach to students and families, coordinate follow-up

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efforts, and help ensure that student safety and well-being concerns are addressed in a timely manner.

c. **Act 158:** the AP will work closely with school counselors to support Act 158 graduation pathway requirements**.** This includes monitoring student progress toward graduation pathway completion, reviewing student status reports, assisting with intervention planning when needed, and helping identify and support viable graduation pathways for students as early as practicable and consistent with School procedures.

2. Work under the guidance of the school principals to establish an organizational structure and virtual educational programs that foster success and empower all students to achieve high academic standards.
3. Assist with the supervision, observation, and formal evaluation of assigned teachers, counselors, and support staff, serving as an active instructional leader, consistent with applicable law, Board policy, School procedures, and any applicable collective bargaining agreement.
4. Oversee student truancy processes in collaboration with Home and School Liaisons and the administrative team to actively increase student daily engagement and attendance. Informs Home and School Liaisons when they should file a citation and collaborates with the Home and School Liaison to ensure they attend truancy hearings.
5. Report critical student attendance infractions to the appropriate governmental and judicial entities, including filing formal citations and representing 21CCCS at truancy hearings when necessary.
6. Assist in developing, implementing, and monitoring school-wide programs designed to boost student motivation, improve retention rates, and drive overall academic success.
7. Investigate student disciplinary matters and conduct restorative conferences (live, via phone, or via web-conferencing platforms) with all relevant stakeholders to establish appropriate courses of action.
8. Develop proactive strategies to reduce exclusionary discipline where appropriate and consistent with student safety, due process, and School policy; assist in planning, developing, and monitoring individualized student behavior plans.
9. Collaborate closely with the school counseling department to monitor at-risk student populations and ensure they receive appropriate academic and emotional interventions.
10. Lead, organize, and manage the school's annual virtual summer school program and work collaboratively with Director of Curriculum, Instruction, and Assessment to ensure curriculum selection is appropriate for original and credit recovery courses offered during the summer program.
11. In collaboration with the administrative team, maintain a safe, orderly, and productive digital environment that supports student achievement and staff productivity in alignment with strategic goals.
12. Assist in the planning, development, and monitoring of fiscally responsible department and school-wide budgets.
13. Support student activities, clubs, and organizations, providing direct supervision and guidance to activity/club coordinators.
14. Promote strong, collaborative working relationships with parents, students, and staff through transparent, meaningful, and effective communication and participation at in-person events.

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15. Schedule, facilitate, and participate in parent-teacher or administrative conferences as requested by faculty, counselors, or senior leadership.
16. Assume building-level responsibilities during the Principal's absence to ensure compliance with curriculum implementation, discipline, and student safety. For specialized matters during this time, the Business Administrator will provide budgetary support, while the Supervisor of Student Services and Supervisor of Special Education will manage their respective program responsibilities.
17. Fulfill any other duties as assigned by the Principal and/or CEO (or designee).

QUALIFICATIONS:

1. Professional or Other Required Certifications

- Master of Education degree required
- PA K-12 Principal certification required

2. Education and Experience

- A minimum of 5 years teaching experience (Grades 6-12 preferred)
- Experience in cyber education (Preferred)
- Minimum of three (3) years in an educational leadership position (e.g. Dean of Students, Assistant Principal, Principal)

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee is frequently required to sit, stand, and walk.
2. The employee is frequently required to talk and listen.
3. The position requires the employee to use hands to handle or feel, and to reach with hands and arms.
4. The employee must occasionally lift and/or move up to 25 pounds.
5. This job requires close vision and the ability to adjust focus.
6. The position requires meeting deadlines with severe time constraints, interacting with staff and the public, and irregular or extended work hours.
7. This position will involve travel with overnight stays (eg. state testing, workshops and/or conferences, etc.)
8. The employee is responsible for the safety, well-being and influences the work output of others.

Draft

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet to moderate.

The information contained in this job description is for compliance with 21st Century Cyber Charter School Board of Trustees and the Americans with Disabilities Act (A.D.A.). It is not intended to be an exhaustive list of duties, responsibilities and qualifications for the position. The incumbent may perform or be assigned other duties.

Professional Code of Conduct:

In the Commonwealth of Pennsylvania, a Code of Professional Practice and Conduct for certificated educators is required by statute, and violation of specified sections of the Code may constitute a basis for public or private reprimand. Violations of the Code may also be used as supporting evidence, though may not constitute an independent basis, for the suspension or revocation of a certificate.

The Code of Professional Practice and Conduct is available on the Pennsylvania Department of Education website

The information contained in this job description is for compliance with 21st Cyber Charter School Board of Trustees and the Americans with Disabilities Act (A.D.A.). It is not intended to be an exhaustive list of duties, responsibilities and qualifications for the position. The incumbent may perform or be assigned other duties.

Supervisor Review:

Supervisor: _____ Date Reviewed:_____

Employee: _____ Date Reviewed:_____

Draft

21ST CENTURY
CYBER CHARTER SCHOOL

Draft

Position Title:	21st Century Cyber Charter School 6-12 Principal
Location:	West Chester Campus
Reports To:	Chief Executive Officer
Subordinate Positions:	Assistant Principal, Teachers, Administrative Assistant/School Secretary, Professional and non-certified staff
Position Status:	Administrator, Exempt Level 14

SUMMARY OF POSITION:

The Principal of 21st Century Cyber Charter School serves as the instructional and operational leader for grades 6–12 and is responsible for ensuring a safe, supportive, and high-performing learning environment for all students. The Principal provides leadership in the implementation of the school's mission, vision, and strategic goals while ensuring compliance with all applicable federal and state laws, regulations, and requirements, including Pennsylvania School Code, Chapter 4 regulations, and Act 47 and Act 55 mandates.

The Principal is responsible for overseeing academic programs, curriculum implementation, student achievement, and continuous school improvement initiatives. This position monitors and supports academic growth through the analysis of student performance data, implementation of evidence-based instructional practices, and collaboration with teachers, support staff, and families.

Additionally, the Principal provides oversight of the school's budget and resources to ensure fiscal responsibility and alignment with organizational priorities. The Principal works closely with school leadership to develop, monitor, and manage budgets that support student success and operational effectiveness.

The Principal is also responsible for promoting the safety, well-being, and engagement of students by fostering a positive school culture, implementing student support systems, and ensuring compliance with school safety requirements. As a member of the administrative leadership team, the Principal collaborates with stakeholders to maintain high standards of educational excellence, accountability, and student-centered decision-making throughout the school community.

The principal reports to the Chief Executive Officer and is guided by the shared vision and mission for 21st Century Cyber Charter School.

Draft

ESSENTIAL JOB RESPONSIBILITIES:

The following duties and responsibilities are representative, but not all-inclusive, of the requirements of the Principal of 21CCCS. Additional responsibilities, projects or tasks may be assigned by the CEO.

1. Serves as the educational leader for grades 6–12; establishes a supportive, positive learning climate aligned with the school's mission, vision, and the developmental needs of middle and high school learners.
2. Works collaboratively with the CEO, administrative team, Board of Trustees, staff, parents, and community stakeholders to advance school goals. Maintains professional relationships through meetings and statewide, in-person events.
3. Assists in the recruitment, screening, hiring, training, assignment, and supervision of school personnel.
4. Evaluates assigned staff utilizing established evaluation tools and procedures, consistent with applicable law, Board policy, School procedures, and any applicable collective bargaining agreement.
5. Conducts regular informational, instructional, and safety meetings for staff.
6. Designs and implements targeted professional development and coaching focused on instructional best practices and annual school goals.
7. Supports implementation and instructional alignment of the curriculum and assessments.
8. Advocates for innovative, evidence-based instructional practices that promote critical thinking and career readiness.
9. Monitors and analyzes student performance data (including PSSA, Keystone Exams, and local benchmarks) to lead school-wide improvement initiatives, address curricular gaps, and maximize student academic growth.
10. Oversees and supports Act 158 process. Ensures the counselors are tracking and supporting student progress through state-mandated graduation benchmarks, explicitly managing the multiple graduation pathways required by Act 158.
11. Collaborates across special education, student services, and counseling teams to ensure students receive appropriate academic, behavioral, and social-emotional interventions.
12. Works collaboratively with the Supervisor of Student Services and Assistant Principal, implementing Multi-Tiered System of Supports. Actively participates in Student Assistant Program meetings along with the counselors to ensure supports for students are appropriate and implemented with fidelity.
13. Works with the 6-12 Administrative assistant to ensure data is collected for Act 47 requirements (weekly student benchmarking, progress monitoring, and documentation).
14. Develops and maintains procedures that promote student attendance, engagement, retention, and academic progress specifically tailored to a cyber learning environment.
15. Supports and monitors compliance with the Pennsylvania Department of Education (PDE), charter school regulations, and federal/state/local laws governing cyber education within the scope of the position. Interprets and enforces school policies while observing strict confidentiality of student and staff information.

Draft

16. Oversees Act 55 compliance (student wellness checks and required outreach) and prepares all necessary reports, presentations, and documentation for the CEO, Board of Trustees, PDE, and other regulatory agencies.
17. Supervises the planning, organization, and evaluation of school programs, activities, and safety/crisis response procedures.
18. The Principal is responsible for developing, monitoring, and managing the instructional and operational budget for grades 6–12 in collaboration with the CEO and Business Office. The Principal may make day-to-day budgetary recommendations and resource allocation decisions that support academic programs, student services, and school operations, while major expenditures, staffing allocations, and budget adjustments remain subject to established approval processes. The Principal works closely with the CEO and Business Office to ensure fiscal responsibility, compliance with Board-approved budgets, and alignment of financial resources with the school's strategic and academic goals.
19. Performs other duties as assigned by the CEO.

QUALIFICATIONS:

1. Professional or Other Required Certifications
    - Master of Education degree required
    - PA K-12 Principal certification required
2. Education and Experience
    - A minimum of 5 years teaching experience (Grades 6-12 preferred)
    - Experience in cyber education (Preferred)
    - Minimum of three (3) years in an educational leadership position (e.g. Principal, Building/District Leader preferred.)

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee is frequently required to sit, stand, and walk.
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5. This job requires close vision and the ability to adjust focus.

Draft

6. The position requires meeting deadlines with severe time constraints, interacting with staff and the public, and irregular or extended work hours.
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Draft

Supervisor Review:

Supervisor: _____ Date Reviewed:_____

Employee: _____ Date Reviewed:_____

Draft

21ST CENTURY
CYBER CHARTER SCHOOL

Draft

21st Century Cyber Charter School Board of Trustees Meeting

Monday, June 1, 2026 4:00 PM
Virtual Only, 1245 Wrights Lane, West Chester, PA 19380

Dr. Veronica Andes:	Present
Mollie Burnett:	Absent
Dr. Marlene Fares:	Present
Andrea Fox:	Present
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Present
Lindsey Swigart:	Present

1. MEETING OPENING
   Andrea Fox called the Board Meeting to order at 4:00 p.m.
   1.A. Call to Order - Roll Call
   Members Present: Andrea Fox, Marlene Fares, Veronica Andes, Denise Strohmayr, LIndsey Swigart

   Non-Members Present: Dr. Matthew Flannery - CEO, Lisa Iozzi - Board Secretary, Joshua Pollak, Esquire - Solicitor, Jonathon Shiota - Business Administrator, Jason Palaia - Director of Student Services, Dr. Nora Wheeler - Director of Curriculum, Instruction & Assessment, Mike Matz - Director of Information Technology, Dr. Monica Frank - High School Principal, Erika Laidlaw - Middle School Principal, Dr. Kelly Sherbondy - Assistant Principal, Melody Dunn - Assistant Principal, Dr. Heather Messenger - Supervisor of Student Services, Patti Dahl - Supervisor of Special Education, Megan Stellfox - Student Support Manager/PIMS, George Wade - Information Technology Services Manager, Jill Shomper - ISD Tech Developer, Ben Ozgur - Marketing Specialist, Staff Members - Chelsey Staub, Joseph Matthews, Brittany Bill, Pam Hodges, Sanna McCoy, Emily Shank, Nicole Sendecki, Brianne Jensen, Marife Beidler, Melissa Demorest, Julie Maloney, Tiff Maraffa, Amanda Olszowy, Amy Ellsworth, Angie Pici, Ashley Campbell, Aubree Nicassio, Brian Donnelly, Cathy Delaney, Charles Ulrich IV, Tara Rulon, Vicky Duffy, Susie Chamberlain, John Bugay, Matt Smith, Lisa Moynihan, Lauren Dhanak, Lauren Andrulewich, Laura Elder, Krista Karnbauer, Kathleen McAllister, Jennifer Conroy, Heather Iovine, Krista Low, Erin

King, Claire Wilson, Christina Lockard, Christine Graff, Marissa Brantner, Melanie Crescenz, Rachel Sweany

1.B. Notification of Recording

1.C. Pledge of Allegiance

1.D. Executive Session Announcement

1.E. CEO and Administrative Reports

1.F. Public Comment

2. CONSENT AGENDA

2.A. Review of Consent Agenda Items

Recommend the Board approve the Consent Agenda Items. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.1. Board Meeting Minutes

Recommend the Board approve the Minutes of the May 12, 2026 Board Meeting. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.2. 2026-2027 SY Administrator Handbook

Recommend the Board approve the 2026-2027 SY Administrator Handbook, as presented. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea

Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.3. 2026-2027 SY Support Staff Handbook

Recommend the Board approve the 2026-2027 SY Support Staff Handbook, as presented. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.4. Curriculum & Instruction Budget Transfer

Recommend the Board approve a budget transfer of $1,416.00 within the Curriculum & Instruction Department Budget to cover the deficit resulting from two developers being chosen to present at the Quality Matters Conference in Tucson, AZ in November 2025, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.5. Renewal - Assetworks Risk Management - Centurisk

Recommend the Board approve the renewal with Assetworks Risk Management - Centurisk at a cost of $4,400.00 for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea

Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.6. Dual Enrollment Agreement - Erie County Technical School

Recommend the Board approve the dual enrollment agreement with Erie County Technical School at a cost of $12,324.00 for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.7. Dual Enrollment Agreement - Erie County Community College

Recommend the Board approve the dual enrollment agreement with Erie County Community College for the 2026-2027 SY, a copy of which is attached. Instructional costs will be covered by the College's Dual Credit Innovation Grant. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.8. Renewal - Aveanna Healthcare

Recommend the Board approve the renewal with Aveanna Healthcare at costs compliant with industry standards for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea

Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.9. Agreement - Chester County IU - Zoom Room Connector License

Recommend the Board approve the agreement with Chester County IU - Zoom Room Connector License at a cost of $540.00 for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.10. Agreement - Lancaster Lebanon IU13

Recommend the Board approve the agreement with Lancaster Lebanon IU13 at a cost not to exceed $3,200.00 (only actual hours used will be invoiced) for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.11. Agreement - TeleSystem

Recommend the Board approve the agreement with TeleSystem at a cost of $2,189.40 for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea

Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.12. Quote - IXL Learning Professional Development

Recommend the Board approve the quote from IXL Learning at a cost of $1,595.00 for the 2026-2027 SY, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

2.A.13. Updated 2026-2027 School Calendar

Recommend the Board approve an updated calendar for the 2026-2027 school year, a copy of which is attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

3. NEW BUSINESS

3.A. 2026-2027 SY Final General Fund Budget

Recommend the Board approve the 2026-2027 SY Final General Fund Budget, a copy of which is attached. This will be a roll call vote. This motion, made by Andrea Fox and seconded by Professor Denise Strohmayr, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

3.B. Resolution - Chief Executive Officer (CEO)

Recommend the Board approve the Resolution -Chief Executive Officer (CEO). This motion, made by Andrea Fox and seconded by Dr. Marlene Fares, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

3.C. CEO - Employment Agreement

Recommend the Board approve the CEO's Employment Agreement as presented. This motion, made by Andrea Fox and seconded by Professor Denise Strohmayr, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

3.D. One-Year Extension of Collective Bargaining Agreement for the 2026-2027 SY

Recommend the Board approve a One-Year Extension of the Collective Bargaining Agreement for the 2026-2027 SY, pending legal review by counsel and final agreement by both parties prior to June 12, 2026. Further recommend the Board authorize the CEO and/or Board President to finalize and execute the associated Memorandum of Understanding and/or extension agreement in a form acceptable to the School Solicitor, pending final legal review and final agreement by both parties prior to June 12, 2026. This motion, made by Andrea Fox and seconded by Lindsey Swigart, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2
Joshua Pollak, Esquire, School Solicitor, amended this motion to indicate a due date of June 12, 2026 instead of June 5, 2026,

3.E. 2026-2027 SY Memorandum of Understanding 1 - Work from Home
Recommend the Board approve the 2026-2027 SY Memorandum of Understanding 1 - Work from Home as presented, pending legal review by counsel and final agreement by both parties prior to June 30, 2026. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

3.F. 2026-2027 SY Memorandum of Understanding 2 - Reduction in Force
Recommend the Board approve the 2026-2027 SY Memorandum of Understanding 2 - Reduction in Force as presented, pending legal review by counsel and final agreement by both parties prior to June 30, 2026. This motion, made by Andrea Fox and seconded by Dr. Marlene Fares, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

3.G. Confidential Settlement
Recommend the Board approve the confidential settlement as presented. This motion, made by Andrea Fox and seconded by Lindsey Swigart, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

4. POLICIES AND ADMINISTRATIVE REGULATIONS

4.A. Policies for First Reading

4.B. Policies for Approval

Recommend the Board approve the policies, copies of which are attached. These were First Reading at the May Board Meeting. Copies of the policies are attached. This motion, made by Andrea Fox and seconded by Dr. Veronica Andes, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

5. BOARD MEMBER COMMENT

Andrea Fox, Board Chairperson, thanked Dr. Flannery, our current CEO, and wished him well as he prepared for retirement. She appreciated his leadership and partnership as they faced difficult challenges together and thanked him for his steadiness throughout the journey together.

Dr. Veronica Andes thanked Jonatahon Shiota, our Business Administrator, for all the hard work and perseverance working through so many unknowns and a cost deficit for issues that were out of everyone's control. She appreciated his diligence and hard work in this effort as it was not an easy task.

6. MEETING SCHEDULE

7. ADJOURNMENT

Recommend the Board adjourn the Board Meeting. This motion, made by Andrea Fox and seconded by Dr. Marlene Fares, Carried.

Dr. Veronica Andes:	Yea
Mollie Burnett:	Absent
Dr. Marlene Fares:	Yea
Andrea Fox:	Yea
Dr. David McConnell:	Absent
Professor Denise Strohmayr:	Yea
Lindsey Swigart:	Yea

Yea: 5, Nay: 0, Absent: 2

The Board Meeting was adjourned at 4:25 p.m.



06/08/2026

Chief Executive Officer

21st Century Cyber Charter School
Treasurer's Report for the Month Ending May 31, 2026

General Fund Cash Balance 5-01-2026	**8,040,372.92**
Cash on Receivables	1,258,289.79
Transfer to Payroll	(656,219.50)
Cash Disbursements	(732,939.38)
Transfer from Flex	0.00
Void Checks	4,500.00
General Fund Cash Balance at 5-31-2026	**7,914,003.83**
Other Account Balances at 5-31-2026	
Payroll Account - Fulton Bank	10,525.86
Federal Funds - Fulton Bank	100.00
CD-10-0110-08	0.00
CD-10-0110-15	0.00
CD-10-0110-16	0.00
CD-10-0110-17	0.00
CD-10-0110-18	0.00
CD-10-0110-19	1,170,248.55
Treasury Bill CD-10-0110-20	0.00
Full Flex Pool (MAX) 10-0110-010	10,630,754.31
Total Cash and Investments at 5-31-2026	**19,725,632.55**
Accounts Receivable at 5-31-2026	**940,456.51**
Total Cash, Investments, and Receivables at 5-31-2026	**20,666,089.06**

Verified by Jonathon Shiota, Business Administrator 6/3/2026

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 05/31/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 SALARIES						
1100 <1100>	4,050,335.00	4,050,335.00	0.00	3,537,767.72	512,567.28	87.35
1200 SPEC PROG ELEMEN/SECOND	717,730.00	717,730.00	0.00	760,107.83	(42,377.83)	105.90
1400 OTHER INSTRUCTION PROG	52,986.00	52,986.00	0.00	16,758.00	36,228.00	31.63
2100 SUPPORT SVCS-STUDENTS	1,495,632.00	1,495,632.00	0.00	1,667,295.08	(171,663.08)	111.48
2200 SUPPORT SERVICES-INSTRU	2,232,489.00	2,232,489.00	0.00	1,685,562.85	546,926.15	75.50
2300 SUPPORT SERVICES-ADMIN	1,020,481.00	1,020,481.00	0.00	1,161,783.78	(141,302.78)	113.85
2400 SUPP SVC-PUBLIC HEALTH	87,162.00	87,162.00	0.00	59,326.43	27,835.57	68.06
2500 <2500>	614,891.00	614,891.00	0.00	551,041.65	63,849.35	89.62
2600 <2600>	86,500.00	86,500.00	0.00	77,916.74	8,583.26	90.08
2800 SUPPORT SVCS-CENTRAL	840,246.00	840,246.00	0.00	631,333.25	208,912.75	75.14
3200 STUDENT ACTIVITIES	0.00	0.00	0.00	15,375.00	(15,375.00)	0.00
Totals for 100s	11,198,452.00	11,198,452.00	0.00	10,164,268.33	1,034,183.67	90.76
200 EMPLOYEE BENEFITS						
1100 <1100>	2,343,823.00	2,343,823.00	0.00	1,855,759.71	488,063.29	79.18
1200 SPEC PROG ELEMEN/SECOND	569,647.00	569,647.00	0.00	494,278.19	75,368.81	86.77
1400 OTHER INSTRUCTION PROG	22,014.00	22,014.00	0.00	7,030.07	14,983.93	31.93
2100 SUPPORT SVCS-STUDENTS	903,393.00	903,393.00	0.00	880,275.30	23,117.70	97.44
2200 SUPPORT SERVICES-INSTRU	1,175,073.00	1,175,073.00	0.00	858,197.93	316,875.07	73.03
2300 SUPPORT SERVICES-ADMIN	648,672.00	648,672.00	0.00	623,357.51	25,314.49	96.10
2400 SUPP SVC-PUBLIC HEALTH	71,502.00	71,502.00	0.00	39,740.76	31,761.24	55.58
2500 <2500>	382,849.00	382,849.00	0.00	338,909.16	43,939.84	88.52
2600 <2600>	70,754.00	70,754.00	0.00	55,851.02	14,902.98	78.94
2800 SUPPORT SVCS-CENTRAL	487,717.00	487,717.00	0.00	349,401.52	138,315.48	71.64
3200 STUDENT ACTIVITIES	0.00	0.00	0.00	6,435.01	(6,435.01)	0.00
Totals for 200s	6,675,444.00	6,675,444.00	0.00	5,509,236.18	1,166,207.82	82.53
300 PURCHASED PROF & TECH						

BOARD SUMMARY

Encumbrances Included

As of: 05/31/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 <1100>	355,627.00	355,627.00	2,850.00	207,758.80	145,018.20	59.22
1200 SPEC PROG ELEMEN/SECOND	384,930.00	384,930.00	101,969.82	290,048.35	(7,088.17)	101.84
2100 SUPPORT SVCS-STUDENTS	1,250.00	1,250.00	250.00	0.00	1,000.00	20.00
2200 SUPPORT SERVICES-INSTRU	28,000.00	28,000.00	2,240.00	21,922.33	3,837.67	86.29
2300 SUPPORT SERVICES-ADMIN	87,500.00	87,500.00	38,868.62	97,230.54	(48,599.16)	155.54
2400 SUPP SVC-PUBLIC HEALTH	11,500.00	11,500.00	0.00	33,480.18	(21,980.18)	291.13
2500 <2500>	50,000.00	50,000.00	1,312.50	18,482.50	30,205.00	39.59
2600 <2600>	32,500.00	32,500.00	2,541.86	24,466.27	5,491.87	83.10
2800 SUPPORT SVCS-CENTRAL	183,500.00	183,500.00	12,000.00	175,579.41	(4,079.41)	102.22
3200 STUDENT ACTIVITIES	2,500.00	2,500.00	500.00	150.00	1,850.00	26.00
Totals for 300s	1,137,307.00	1,137,307.00	162,532.80	869,118.38	105,655.82	90.71
400 PURCHASED PROPERTY SVC						
1100 <1100>	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
1400 OTHER INSTRUCTION PROG	67,500.00	67,500.00	2,280.00	65,674.74	(454.74)	100.67
2100 SUPPORT SVCS-STUDENTS	500.00	500.00	0.00	0.00	500.00	0.00
2200 SUPPORT SERVICES-INSTRU	2,000.00	2,000.00	0.00	375.63	1,624.37	18.78
2300 SUPPORT SERVICES-ADMIN	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
2400 SUPP SVC-PUBLIC HEALTH	500.00	500.00	0.00	0.00	500.00	0.00
2500 <2500>	13,000.00	13,000.00	4,045.91	7,580.64	1,373.45	89.44
2600 <2600>	423,000.00	423,000.00	55,553.25	404,964.77	(37,518.02)	108.87
2800 SUPPORT SVCS-CENTRAL	6,500.00	6,500.00	0.00	450.00	6,050.00	6.92
3200 STUDENT ACTIVITIES	10,000.00	10,000.00	0.00	6,385.00	3,615.00	63.85
4600 EXISTING BLDG IMPROVE	10,000.00	10,000.00	6,870.00	0.00	3,130.00	68.70
Totals for 400s	544,000.00	544,000.00	68,749.16	485,430.78	(10,179.94)	101.87
500 OTHER PURCHASED SERVICS						
1100 <1100>	183,000.00	183,000.00	29,590.15	106,702.88	46,706.97	74.48
1200 SPEC PROG ELEMEN/SECOND	6,000.00	6,000.00	0.00	2,255.62	3,744.38	37.59
1300 VOCATIONAL EDUCATION	138,727.00	138,727.00	19,081.76	104,318.24	15,327.00	88.95

BOARD SUMMARY

Encumbrances Included

As of: 05/31/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG	24,000.00	24,000.00	144.99	14,911.30	8,943.71	62.73
1700 COMMUNITY/JR COLLEGE ED	18,000.00	18,000.00	2,882.83	19,674.84	(4,557.67)	125.32
2100 SUPPORT SVCS-STUDENTS	18,500.00	18,500.00	0.00	9,955.30	8,544.70	53.81
2200 SUPPORT SERVICES-INSTRU	8,750.00	8,750.00	0.00	3,254.12	5,495.88	37.19
2300 SUPPORT SERVICES-ADMIN	63,500.00	63,500.00	0.00	52,002.05	11,497.95	81.89
2400 SUPP SVC-PUBLIC HEALTH	3,000.00	3,000.00	0.00	777.47	2,222.53	25.92
2500 <2500>	16,000.00	16,000.00	4,000.00	(2,410.36)	14,410.36	9.94
2600 <2600>	86,000.00	86,000.00	2,000.00	87,426.71	(3,426.71)	103.98
2700 STUDENT TRANSP SERVICES	40,000.00	40,000.00	0.00	49,980.00	(9,980.00)	124.95
2800 SUPPORT SVCS-CENTRAL	916,079.00	916,079.00	16,474.81	904,869.81	(5,265.62)	100.57
3200 STUDENT ACTIVITIES	6,000.00	6,000.00	0.00	2,353.62	3,646.38	39.23
Totals for 500s	1,527,556.00	1,527,556.00	74,174.54	1,356,071.60	97,309.86	93.63
600 SUPPLIES						
1100 <1100>	285,250.00	285,250.00	13,889.08	235,406.58	35,954.34	87.40
1200 SPEC PROG ELEMEN/SECOND	48,500.00	48,500.00	3,200.00	34,199.25	11,100.75	77.11
1400 OTHER INSTRUCTION PROG	25,000.00	25,000.00	3,299.85	20,805.84	894.31	96.42
2100 SUPPORT SVCS-STUDENTS	26,250.00	26,250.00	0.00	24,340.06	1,909.94	92.72
2200 SUPPORT SERVICES-INSTRU	114,250.00	114,250.00	0.00	61,199.59	53,050.41	53.57
2300 SUPPORT SERVICES-ADMIN	35,250.00	35,250.00	329.59	23,679.35	11,241.06	68.11
2400 SUPP SVC-PUBLIC HEALTH	3,500.00	3,500.00	0.00	1,339.66	2,160.34	38.28
2500 <2500>	45,000.00	45,000.00	17,018.07	26,108.93	1,873.00	95.84
2600 <2600>	79,000.00	79,000.00	26,349.79	80,018.58	(27,368.37)	134.64
2800 SUPPORT SVCS-CENTRAL	362,000.00	362,000.00	43,716.59	404,389.24	(86,105.83)	123.79
3200 STUDENT ACTIVITIES	18,000.00	18,000.00	0.00	4,715.48	13,284.52	26.20
Totals for 600s	1,042,000.00	1,042,000.00	107,802.97	916,202.56	17,994.47	98.27
700 PROPERTY						
2600 <2600>	6,000.00	6,000.00	0.00	5,610.77	389.23	93.51
2800 SUPPORT SVCS-CENTRAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

BOARD SUMMARY

Encumbrances Included

As of: 05/31/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
4500 BUILDING ACQUISITION	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
4600 EXISTING BLDG IMPROVE	8,500.00	8,500.00	0.00	95,520.00	(87,020.00)	1123.76
Totals for 700s	56,500.00	56,500.00	0.00	101,130.77	(44,630.77)	178.99
800 OTHER OBJECTS						
1100 <1100>	2,000.00	2,000.00	0.00	220.00	1,780.00	11.00
1200 SPEC PROG ELEMEN/SECOND	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
1400 OTHER INSTRUCTION PROG	3,500.00	3,500.00	0.00	515.52	2,984.48	14.73
2100 SUPPORT SVCS-STUDENTS	3,500.00	3,500.00	0.00	1,270.00	2,230.00	36.29
2200 SUPPORT SERVICES-INSTRU	2,750.00	2,750.00	0.00	1,904.00	846.00	69.24
2300 SUPPORT SERVICES-ADMIN	43,750.00	43,750.00	2,893.09	18,539.22	22,317.69	48.99
2400 SUPP SVC-PUBLIC HEALTH	500.00	500.00	0.00	0.00	500.00	0.00
2500 <2500>	6,000.00	6,000.00	0.00	9,431.60	(3,431.60)	157.19
2600 <2600>	3,500.00	3,500.00	300.00	1,485.00	1,715.00	51.00
2800 SUPPORT SVCS-CENTRAL	2,500.00	2,500.00	0.00	1,025.00	1,475.00	41.00
3200 STUDENT ACTIVITIES	17,000.00	17,000.00	0.00	15,390.25	1,609.75	90.53
3400 SCHOLARSHIPS AND AWARDS	0.00	0.00	0.00	(95.73)	95.73	0.00
Totals for 800s	86,000.00	86,000.00	3,193.09	49,684.86	33,122.05	61.49
900 OTHER USES OF FUNDS						
5100 <5100>	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
Totals for 900s	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
Expenditure Totals	**22,279,259.00**	**22,279,259.00**	**416,452.56**	**19,451,143.46**	**2,411,662.98**	**89.18**
000 .						
6500 EARNINGS ON INVESTMENTS	(575,000.00)	(575,000.00)	0.00	(514,406.59)	(60,593.41)	89.46
6700 <6700>	(8,000.00)	(8,000.00)	0.00	(96,908.86)	88,908.86	1211.36
6800 <6800>	(219,930.00)	(219,930.00)	0.00	0.00	(219,930.00)	0.00
6900 <6900>	(15,612,208.00)	(15,612,208.00)	0.00	(13,484,617.18)	(2,127,590.82)	86.37
7100 BASIC INSTRUCT & OPER	(75,000.00)	(75,000.00)	0.00	(37,500.00)	(37,500.00)	50.00
7300 <7300>	(90,000.00)	(90,000.00)	0.00	(198,564.19)	108,564.19	220.63

BOARD SUMMARY

Encumbrances Included

As of: 05/31/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7500 <7500>	(25,746.00)	(25,746.00)	0.00	(25,746.00)	0.00	100.00
8500 RESTRICT GRANTS-IN-AID	(583,274.00)	(583,274.00)	0.00	(395,566.47)	(187,707.53)	67.82
Totals for 000s	(17,189,158.00)	(17,189,158.00)	0.00	(14,753,309.29)	(2,435,848.71)	85.83
Revenue Totals	**(17,189,158.00)**	**(17,189,158.00)**	**0.00**	**(14,753,309.29)**	**(2,435,848.71)**	**85.83**
Fund 10 Totals						
Total Expenditure	**22,267,259.00**	**22,267,259.00**	**416,452.56**	**19,451,143.46**	**2,399,662.98**	**89.22**
Total Other Expenditure	**12,000.00**	**12,000.00**	**0.00**	**0.00**	**12,000.00**	**0.00**
Total Revenue	**(17,189,158.00)**	**(17,189,158.00)**	**0.00**	**(14,753,309.29)**	**(2,435,848.71)**	**85.83**
Total Other Revenue	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

BOARD SUMMARY

Encumbrances Included

As of: 05/31/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Grand Totals All Funds						
Total Expenditure	**22,267,259.00**	**22,267,259.00**	**416,452.56**	**19,451,143.46**	**2,399,662.98**	**89.22**
Total Other Expenditure	**12,000.00**	**12,000.00**	**0.00**	**0.00**	**12,000.00**	**0.00**
Total Revenue	**(17,189,158.00)**	**(17,189,158.00)**	**0.00**	**(14,753,309.29)**	**(2,435,848.71)**	**85.83**
Total Other Revenue	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000018337	05/13/2026	LE2458100001	2600000032	2812723W360	10-2620-411-000-00-000-000-000-0600	1026204110600	401.32
10417-A.J. Blosenski Inc.				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**401.32**
0000018338	05/13/2026	LE2458000001	2600000512	71	10-0181-000-000-00-000-000-000-0000	100181	6,271.00
11084-Bent Creek Services LLC				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**6,271.00**
0000018339	05/13/2026	LE2449700001	2600000497	220512	10-2620-431-000-00-000-000-000-0668	1026204310668	574.00
10943-Climatech Inc.				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**574.00**
0000018340	05/13/2026	LE2449700002	2600000499	260352	10-2620-431-000-00-000-000-000-0600	1026204310600	2,626.00
10537-Cooper Mechanical Services				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**2,626.00**
0000018341	05/13/2026	LE2458000003	2600000514	67NYAT	10-3210-810-000-00-000-000-000-3003	1032108103003	1,726.44
11301-Dave & Buster's of Pennsylvania, Inc				**Remit ID R-2**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,726.44**
0000018342	05/13/2026	LE2458000002	2600000513	LETYA5	10-3210-810-000-00-000-000-000-3003	1032108103003	2,111.34
11301-Dave & Buster's of Pennsylvania, Inc				**Remit ID R-4**	**Payment Date: 05/13/2026**	**Payment Amt:**	**2,111.34**
0000018343	05/13/2026	LE2458500001	2600000508	249916	10-2390-890-000-30-000-000-000-0830		2,344.50
10138-GRADUATION OUTLET				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**2,344.50**
0000018344	05/13/2026	AP2458600035		24-25 SD Refund	10-0141-000-000-00-000-000-000-0000	100141	466.65
50115-Jersey Shore Area School District				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**466.65**
0000018345	05/13/2026	LE2458500002	2600000504	39681883	10-2390-890-000-30-000-000-000-0830		1,237.70

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
10173-JOSTENS INC.				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,237.70**
0000018346	05/13/2026	LE2458100003	2600000510	ITS006567	10-1224-322-000-00-000-000-000-0120		509.48
10187-LANCASTER-LEBANON IU 13				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**509.48**
0000018347	05/13/2026	AP2458600010		Refund-Cal	10-0153-000-000-00-000-000-000-0000	100153	99.00
LAPENNAM-Michele LaPenna				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**99.00**
0000018348	05/13/2026	LE2458100006	2600000515	590196	10-2836-360-000-00-000-000-000-0100	1028363600 100	85.00
10437-PASBO				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**85.00**
0000018349	05/13/2026	LE2458100007	2600000509		10-1370-564-000-00-000-000-000-0130		5,200.00
0000018349	05/13/2026	LE2458100008	2600000509		10-1370-564-000-30-000-000-000-0120	10-1370-564-30-0120	3,000.00
50465-River Valley School District				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**8,200.00**
0000018350	05/13/2026	LE2454100014	2600000132	205282247	10-1110-538-000-00-000-000-000-0100	1011105380 100	465.00
0000018350	05/13/2026	LE2454100015	2600000347	203903062	10-2818-538-000-00-000-000-000-0100		998.30
0000018350	05/13/2026	LE2454100016	2600000347	203903062	10-1110-538-000-00-000-000-000-0100	1011105380 100	270.48
11607-T-Mobile				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,733.78**
0000018351	04/15/2026	LE2454100018	2600000413	0000X2876Y186	10-1110-530-000-00-000-000-000-0150	1011105300 100	1,097.17
0000018351	04/15/2026	LE2454100019	2600000413	0000X2876Y176	10-1110-530-000-00-000-000-000-0150	1011105300 100	320.09
0000018351	04/15/2026	LE2454100020	2600000413	0000X2876Y166	10-1110-530-000-00-000-000-000-0150	1011105300 100	1,158.01

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
10447-UPS				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**2,575.27**
0000018352	05/13/2026	LE2454100021	2600000081	77811211	10-2620-350-000-00-000-000-000-0600	1026203500600	562.11
10367-VECTOR SECURITY INC.				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**562.11**
0000018353	05/13/2026	LE2454100022	2600000116	CINV-00015866	10-2511-330-000-00-000-000-000-0100		1,312.50
11391-Vertex Education-PA, LLC				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,312.50**
0000018354	05/13/2026	LE2454100024	2600000086	0001527	10-2620-411-000-00-000-000-000-0600	1026204110600	125.00
10386-WIGGINS SHREDDING INC.				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**125.00**
0000018355	05/27/2026	LE2459200001	2600000371	9158	10-1110-650-000-30-000-000-000-0810		5,802.00
0000018355	05/27/2026	LE2463900001	2600000523	9157	10-1420-650-000-30-000-000-000-0800	10-1420-650	944.00
0000018355	05/27/2026	LE2463900002	2600000530	9017	10-0181-000-000-00-000-000-000-0000	100181	3,602.00
11657-Accelerate Education Incorporated				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**10,348.00**
0000018356	05/27/2026	LE2463000002	2600000534	54970	10-2350-330-000-00-000-000-000-0100	1023503300100	1,000.00
0000018356	05/27/2026	LE2463000003	2600000534	55086	10-2350-330-000-00-000-000-000-0100	1023503300100	12,000.00
11695-Barbacane, Thorton & Company LLP				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**13,000.00**
0000018357	05/27/2026	LE2459400001	2600000163	20363	10-1241-329-000-00-000-000-000-0120	1212413290120	1,293.00
11219-CCRES				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**1,293.00**
0000018358	05/27/2026	AP2464100020		SY24-25 Refund	10-0141-000-000-00-000-000-000-0000	100141	2,568.17
50042-Chichester School District				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**2,568.17**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000018359	05/27/2026	LE2463900005	2600000532	WC Prom	10-3210-441-000-30-000-000-000-0820		5,400.00
11057-Coatesville Country Club				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**5,400.00**
0000018360	05/27/2026	LE2463000006	2600000531	INV318092	10-1110-569-000-00-000-000-000-0130		1,763.84
11016-Learnwell Services				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**1,763.84**
0000018361	05/27/2026	LE2463000005	2600000525	Spring 25-26 DE	10-1700-566-222-00-000-000-000-2526		575.00
GRIFFITHL-Lynn Griffith				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**575.00**
0000018362	05/27/2026	LE2459200002	2600000517	25-26 Tuition	10-1370-564-000-30-000-000-000-0120	10-1370-564-30-0120	945.36
11624-Mifflin County Academy of Science and Technology				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**945.36**
0000018363	05/27/2026	AP2463200001	2600000442	Order#9002120132	10-0181-000-000-00-000-000-000-0000	100181	385.00
10224-NASSP				**Remit ID R-2**	**Payment Date: 05/27/2026**	**Payment Amt:**	**385.00**
0000018364	05/27/2026	LE2459400004	2600000520	Spring DE 25-26	10-1700-566-222-00-000-000-000-2526		729.99
MILLERN-Ned Miller				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**729.99**
0000018365	05/27/2026	LE2463000008	2600000526	Spring 25-26 DE	10-1700-566-222-00-000-000-000-2526		524.27
ALBRIGHTN-Nicole Albright				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**524.27**
0000018366	05/27/2026	LE2463000010	2600000528	Spring 25-26 DE	10-1700-566-222-00-000-000-000-2526		450.00
BEAMERS-Stephanie Beamer				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**450.00**
0000018367	05/27/2026	LE2463000012	2600000253	INV2219478	10-2540-448-000-00-000-000-000-0100		79.93
0000018367	05/27/2026	LE2463000013	2600000253	INV2203673	10-2540-448-000-00-000-000-000-0100		993.34

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
10608-UBEO, LLC				**Remit ID R-3**	**Payment Date: 05/27/2026**	**Payment Amt:**	**1,073.27**
0000018368	05/27/2026	LE2459200004	2600000413	0000X2876Y196	10-1110-530-000-00-000-000-000-0150	1011105300100	812.82
10447-UPS				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**812.82**
* 00HM053126	05/29/2026	OD2467300002			10-0462-072-000-00-000-000-000-0000	100462072	97.80
* 00HM053126	05/29/2026	OD2467300003			10-0462-070-000-00-000-000-000-0000	100462070	19.78
10419-Horace Mann Auto & Life				**Order ID O-1**	**Payment Date: 05/29/2026**	**Payment Amt:**	**117.58**
* 050126PECO	05/18/2026	OD2462100001	2600000090		10-2620-622-000-00-000-000-000-0600	1026206220600	3,607.91
10253-PECO ENERGY				**Order ID O-1**	**Payment Date: 05/18/2026**	**Payment Amt:**	**3,607.91**
* 0AFLAC0426	05/07/2026	OD2462500002			10-0462-219-000-00-000-000-000-0000	100462219	739.58
11053-AFLAC				**Order ID O-1**	**Payment Date: 05/07/2026**	**Payment Amt:**	**739.58**
* 0LST1Q2026	05/07/2026	OD2469200001			10-2511-810-000-00-000-000-000-0100	1025118100100	2.73
10405-BERKHEIMER				**Remit ID R-1**	**Payment Date: 05/07/2026**	**Payment Amt:**	**2.73**
* 0TSA043026	05/07/2026	OD2462500024			10-0462-071-000-00-000-000-000-0000	100462071	876.68
* 0TSA043026	05/07/2026	OD2462500025			10-0462-071-000-00-000-000-000-0000	100462071	977.92
* 0TSA043026	05/07/2026	OD2462500026			10-0462-071-000-00-000-000-000-0000	100462071	175.00
* 0TSA043026	05/07/2026	OD2462500027			10-0462-071-000-00-000-000-000-0000	100462071	25.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* 0TSA043026	05/07/2026	OD2462500028			10-0462-071-000-00-000-000-000-0000	100462071	2,725.00
* 0TSA043026	05/07/2026	OD2462500029			10-0462-071-000-00-000-000-000-0000	100462071	1,475.83
* 0TSA043026	05/07/2026	OD2462500030			10-0462-071-000-00-000-000-000-0000	100462071	50.00
* 0TSA043026	05/07/2026	OD2462500031			10-0462-071-000-00-000-000-000-0000	100462071	1,925.00
* 0TSA043026	05/07/2026	OD2462500032			10-0462-071-000-00-000-000-000-0000	100462071	2,455.02
* 0TSA043026	05/07/2026	OD2462500033			10-0462-071-000-00-000-000-000-0000	100462071	600.00
11330-US OMNI & TSACG Compliance Services Inc.					**Payment Date: 05/07/2026**	**Payment Amt:**	**11,285.45**
* 0TSA051526	05/15/2026	OD2462500014			10-0462-071-000-00-000-000-000-0000	100462071	876.68
* 0TSA051526	05/15/2026	OD2462500015			10-0462-071-000-00-000-000-000-0000	100462071	977.92
* 0TSA051526	05/15/2026	OD2462500016			10-0462-071-000-00-000-000-000-0000	100462071	175.00
* 0TSA051526	05/15/2026	OD2462500017			10-0462-071-000-00-000-000-000-0000	100462071	25.00
* 0TSA051526	05/15/2026	OD2462500018			10-0462-071-000-00-000-000-000-0000	100462071	2,725.00
* 0TSA051526	05/15/2026	OD2462500019			10-0462-071-000-00-000-000-000-0000	100462071	1,475.83
* 0TSA051526	05/15/2026	OD2462500020			10-0462-071-000-00-000-000-000-0000	100462071	50.00
* 0TSA051526	05/15/2026	OD2462500021			10-0462-071-000-00-000-000-000-0000	100462071	1,925.00
* 0TSA051526	05/15/2026	OD2462500022			10-0462-071-000-00-000-000-000-0000	100462071	2,455.02

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* 0TSA051526	05/15/2026	OD2462500023			10-0462-071-000-00-000-000-000-0000	100462071	600.00
11330-US OMNI & TSACG Compliance Services Inc.					**Payment Date: 05/15/2026**	**Payment Amt:**	**11,285.45**
* 0TSA052926	05/27/2026	OD2466300011			10-0462-071-000-00-000-000-000-0000	100462071	876.68
* 0TSA052926	05/27/2026	OD2466300012			10-0462-071-000-00-000-000-000-0000	100462071	977.92
* 0TSA052926	05/27/2026	OD2466300013			10-0462-071-000-00-000-000-000-0000	100462071	175.00
* 0TSA052926	05/27/2026	OD2466300014			10-0462-071-000-00-000-000-000-0000	100462071	25.00
* 0TSA052926	05/27/2026	OD2466300015			10-0462-071-000-00-000-000-000-0000	100462071	2,725.00
* 0TSA052926	05/27/2026	OD2466300016			10-0462-071-000-00-000-000-000-0000	100462071	1,475.83
* 0TSA052926	05/27/2026	OD2466300017			10-0462-071-000-00-000-000-000-0000	100462071	50.00
* 0TSA052926	05/27/2026	OD2466300018			10-0462-071-000-00-000-000-000-0000	100462071	1,925.00
* 0TSA052926	05/27/2026	OD2466300019			10-0462-071-000-00-000-000-000-0000	100462071	2,455.02
* 0TSA052926	05/27/2026	OD2466300020			10-0462-071-000-00-000-000-000-0000	100462071	600.00
11330-US OMNI & TSACG Compliance Services Inc.					**Payment Date: 05/27/2026**	**Payment Amt:**	**11,285.45**
* AQUA042026	05/13/2026	OD2460000001	2600000026	0299615	10-2620-424-000-00-000-000-000-0600	1026204240600	890.35
* AQUA042026	05/13/2026	OD2460000002	2600000026	0300033	10-2620-424-000-00-000-000-000-0600	1026204240600	260.04
11001-Aqua Pennsylvania				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,150.39**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
* AQUA050126	05/27/2026	OD2466300001	2600000026	0310085	10-2620-424-000-00-000-000-000-0600	1026204240600	51.05	
11001-Aqua Pennsylvania				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**51.05**	
* CI00002085	05/11/2026	OD2462500006		CI00002085	10-0462-074-000-00-000-000-000-2025	1004620742025	49.50	
10420-Horace Mann Flex Spending				**Order ID O-1**	**Payment Date: 05/11/2026**	**Payment Amt:**	**49.50**	
* CIGNA52026	05/20/2026	OD2468600001			10-0462-211-000-00-000-000-000-0000	100462211	194,866.39	
11745-Cigna Health and Life Ins Company				**Order ID O-1**	**Payment Date: 05/20/2026**	**Payment Amt:**	**194,866.39**	
D000005349	05/13/2026	AP2458600005		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	66.22	*D*
THORNEA-Allison Thorne				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**66.22**	
D000005350	05/13/2026	AP2458600008	2600000471	1Q9D-9LMX-DDT1	10-1492-610-000-30-000-000-000-0130	10149261030	(15.18)	*D*
D000005350	05/13/2026	AP2458600009	2600000471	1Q9D-9LMX-DDT1	10-1491-610-000-20-000-000-000-0130	10149161020	(15.18)	*D*
D000005350	05/13/2026	LE2454100001	2600000466	1VKL-6XFH-37PQ	10-2440-610-000-00-000-000-000-0130	102440610	173.27	*D*
D000005350	05/13/2026	LE2454100002	2600000471	17P7-93VJ-9L4L	10-1491-610-000-20-000-000-000-0130	10149161020	167.58	*D*
D000005350	05/13/2026	LE2454100003	2600000471	17P7-93VJ-9L4L	10-1492-610-000-30-000-000-000-0130	10149261030	167.58	*D*
D000005350	05/13/2026	LE2454100005	2600000477	17YN-644Y-YJKF	10-2511-610-000-00-000-000-000-0100		149.38	*D*
D000005350	05/13/2026	LE2454100006	2600000494	1LW9-DFCL-W6GV	10-1110-610-000-20-000-000-000-0900	10111061020	108.26	*D*
D000005350	05/13/2026	LE2454100007	2600000498	13N9-P91R-XRLG	10-3210-635-000-00-000-000-000-3001	1032106353001	11.31	*D*
D000005350	05/13/2026	LE2454100008	2600000505	1FYW-N31Q-6J7R	10-2818-650-000-00-000-000-000-0500	102818650	719.97	*D*
10010-Amazon Capital Services				**Remit ID R-2**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,466.99**	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

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Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
D000005351	05/13/2026	AP2458600002		Reading Phillies	10-3210-580-000-00-000-000-000-3000	103210580	85.48	D
DAYANB-Brandon E Dayan				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**85.48**	
D000005352	05/13/2026	LE2454100009	2600000089	2256	10-2620-413-000-00-000-000-000-0600	1026204130600	6,500.00	D
11171-Brandywine Maintenance Company				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**6,500.00**	
D000005353	05/13/2026	AP2458600003		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	308.58	D
DELANEYC-Cathy Delaney				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**308.58**	
D000005354	05/13/2026	AP2458600004		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	41.33	D
STAUBC-Chelsey Staub				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**41.33**	
D000005355	05/13/2026	LE2454100010	2600000161	478582	10-1241-322-000-00-000-000-000-0120	1012413220120	303.60	D
10055-CHESTER COUNTY INTERMEDIATE UNIT				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**303.60**	
D000005356	05/13/2026	LE2454100011	2600000474	270378056	10-2818-538-000-00-000-000-000-0568		673.65	D
11402-Comcast				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**673.65**	
D000005357	05/13/2026	LE2454100012	2600000503	2891-00	10-1241-329-000-00-000-000-000-0120	1212413290120	99.00	D
11698-Criticare Home Health & Nursing Services				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**99.00**	
D000005358	05/13/2026	AP2458600006		RA#36S8Q3	10-1491-444-000-20-000-000-000-0130	10149144420	214.48	D
D000005358	05/13/2026	AP2458600007		RA#36R6J2	10-1491-444-000-20-000-000-000-0130	10149144420	170.97	D
11045-EAN Services LLC				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**385.45**	
D000005359	05/13/2026	AP2458600001		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	305.05	D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
KINGE-Erin King				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**305.05**	
D000005360	05/13/2026	LE2458100002	2600000048	690299C	10-2620-460-000-00-000-000-000-0600	1026204600600	206.62	*D*
10170-JC EHRLICH				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**206.62**	
D000005361	05/13/2026	AP2458600031		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	175.03	*D*
HAMMONDJ-Jessica B Hammond				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**175.03**	
D000005362	05/13/2026	AP2458600018		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	387.85	*D*
FAUNCEJ-Jill Faunce				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**387.85**	
D000005363	05/13/2026	AP2458600033		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	168.19	*D*
BUGAYJ-John P Bugay				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**168.19**	
D000005364	05/13/2026	AP2458600030		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	240.79	*D*
JWILSON-John W Wilson				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**240.79**	
D000005365	05/13/2026	AP2458600028		PSSA & KS Prep	10-1492-580-000-30-000-000-000-0130	10149258030	321.76	*D*
D000005365	05/13/2026	AP2458600029		PSSA & KS Prep	10-1491-580-000-20-000-000-000-0130	10149158020	321.75	*D*
MALONEYJ-Julie M Maloney				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**643.51**	
D000005366	05/13/2026	AP2458600019		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	31.03	*D*
D000005366	05/13/2026	AP2458600020		PSU Field Trip	10-3210-580-000-00-000-000-000-3003	1032105803003	179.80	*D*
HASLAMK-Kendra Haslam				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**210.83**	
D000005367	05/13/2026	AP2458600011		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	305.26	*D*

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

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Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
KARNBAUER-Krista M Karnbauer				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**305.26**	
D000005368	05/13/2026	AP2458600032		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	140.29	*D*
ELDERL-Laura Elder				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**140.29**	
D000005369	05/13/2026	AP2458600015		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	31.57	*D*
ANDRULEWI-Lauren Andrulewich				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**31.57**	
D000005370	05/13/2026	AP2458600034		HRA 25-26	10-2260-292-000-00-000-000-000-0000		150.00	*D*
ALEXISM-Maria l Alexis				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**150.00**	
D000005371	05/13/2026	AP2458600013		VM Soda	10-3400-893-000-00-000-000-000-4002	1034008934 002	23.07	*D*
MBEIDLER-Marife O Beidler				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**23.07**	
D000005372	05/13/2026	AP2458600026		Reading Phillies	10-3210-580-000-00-000-000-000-3000	103210580	50.17	*D*
D000005372	05/13/2026	AP2458600027		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	113.07	*D*
MDICKINSO-Mark R Dickinson				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**163.24**	
D000005373	05/13/2026	AP2458600021		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	54.16	*D*
SMITHMATT-Matthew S Smith				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**54.16**	
D000005374	05/13/2026	AP2458600014		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	89.18	*D*
DUNNM-Melody J Dunn				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**89.18**	
D000005375	05/13/2026	AP2458600025		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	61.77	*D*
MMEYER-Michael Meyer				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**61.77**	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
D000005376	05/13/2026	LE2458100004	2600000511	2515	10-2720-513-000-00-000-000-000-0120	10-2720-513-0120	3,060.00	D
D000005376	05/13/2026	LE2458100005	2600000511	2514	10-2720-513-000-00-000-000-000-0120	10-2720-513-0120	3,230.00	D
11591-Millennium Limousine Group Inc				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**6,290.00**	
D000005377	05/13/2026	LE2458100009	2600000079	IN6663	10-2818-538-000-00-000-000-000-0500	102818538	574.16	D
10430-NETCARRIER TELECOM INC.				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**574.16**	
D000005378	05/13/2026	AP2458600017		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	52.20	D
WheelerN-Nora O Wheeler				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**52.20**	
D000005379	05/13/2026	AP2458600024		VM Sodas	10-3400-893-000-00-000-000-000-4002	1034008934002	14.37	D
PHODGES-Pamela G Hodges				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**14.37**	
D000005380	05/13/2026	AP2458600016		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	110.27	D
BEYERR-Rebecca Beyer				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**110.27**	
D000005381	05/13/2026	LE2454100013	2600000074	6424	10-2620-413-000-00-000-000-000-0668	1026204130668	1,475.00	D
11200-ServiceMaster Quality Commercial Care				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**1,475.00**	
D000005382	05/13/2026	AP2458600012		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	296.84	D
MCCREARYS-Shawn D McCreary				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**296.84**	
D000005383	05/13/2026	AP2458600022		Reading Phillies	10-3210-580-000-00-000-000-000-3000	103210580	80.62	D
D000005383	05/13/2026	AP2458600023		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	116.80	D
SGALETTE-Steven Galette				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**197.42**	

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
D000005384	05/13/2026	LE2454100017	2600000101	207344836	10-2530-610-000-00-000-000-000-0150	102530610	565.20	*D*
10352-ULINE				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**565.20**	
D000005385	05/13/2026	LE2449700003	2600000231	235483	10-2818-538-000-00-000-000-000-0500	102818538	262.88	*D*
D000005385	05/13/2026	LE2449700004	2600000458	235482	10-2818-650-000-00-000-000-000-0500	102818650	9,037.50	*D*
D000005385	05/13/2026	LE2449700005	2600000458	235485	10-2818-650-000-00-000-000-000-0500	102818650	925.00	*D*
17280-WEIDENHAMMER SYSTEM CORP				**Remit ID R-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**10,225.38**	
D000005386	05/13/2026	LE2454100023	2600000349	112220896	10-2650-626-000-00-000-000-000-0100		281.53	*D*
10418-Wex Bank				**Order ID O-1**	**Payment Date: 05/13/2026**	**Payment Amt:**	**281.53**	
D000005387	05/27/2026	AP2464100001		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	29.00	*D*
CooneyA-Alexa J Cooney				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**29.00**	
D000005388	05/27/2026	LE2463000001	2600000469	1XTV-JJGY-3YWQ	10-3210-610-000-30-000-000-000-0820		597.84	*D*
10010-Amazon Capital Services				**Remit ID R-2**	**Payment Date: 05/27/2026**	**Payment Amt:**	**597.84**	
D000005389	05/27/2026	AP2464100019		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	98.31	*D*
AELLSWORT-Amy A Ellsworth				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**98.31**	
D000005390	05/27/2026	AP2464100016		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	169.89	*D*
COOKEA-Ashley M Cooke				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**169.89**	
D000005391	05/27/2026	AP2464100005		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	48.72	*D*
DAYANB-Brandon E Dayan				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**48.72**	
D000005392	05/27/2026	AP2464100018		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	192.21	*D*

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
BTROTTER-Brittany Bill				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**192.21**	
D000005393	05/27/2026	AP2464100007		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	455.35	*D*
DELANEYC-Cathy Delaney				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**455.35**	
D000005394	05/27/2026	LE2463000004	2600000161	479194	10-1241-322-000-00-000-000-000-0120	1012413220 120	74.55	*D*
D000005394	05/27/2026	LE2463900003	2600000161	474475CM	10-1241-322-000-00-000-000-000-0120	1012413220 120	(706.50)	*D*
D000005394	05/27/2026	LE2463900004	2600000161	474475	10-1241-322-000-00-000-000-000-0120	1012413220 120	1,020.50	*D*
10055-CHESTER COUNTY INTERMEDIATE UNIT				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**388.55**	
D000005395	05/27/2026	LE2459400002	2600000518	2891-01	10-1241-329-000-00-000-000-000-0120	1212413290 120	1,014.75	*D*
11698-Criticare Home Health & Nursing Services				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**1,014.75**	
D000005396	05/27/2026	AP2464100009		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	236.75	*D*
ZAAYENGAD-Dianne L Zaayenga				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**236.75**	
D000005397	05/27/2026	AP2464100021		RA#3D4M92	10-1492-444-000-30-000-000-000-0130	10149244430	183.72	*D*
D000005397	05/27/2026	AP2464100022		RA#36MHT1	10-1491-444-000-20-000-000-000-0130	10149144420	190.00	*D*
11045-EAN Services LLC				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**373.72**	
D000005398	05/27/2026	AP2464100004		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	205.11	*D*
JIMENEZE-Elinore Jimenez				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**205.11**	
D000005399	05/27/2026	AP2464100003		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	321.01	*D*
KINGE-Erin King				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**321.01**	

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Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
D000005400	05/27/2026	AP2464100011		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	81.13	D
D000005400	05/27/2026	AP2464100012		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	131.56	D
HMESSENGR-Heather Messenger				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**212.69**	
D000005401	05/27/2026	AP2464100008		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	29.36	D
DERITAJ-Jacalyn DeRita				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**29.36**	
D000005402	05/27/2026	AP2464100002		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	120.71	D
MANCINIJ-Jason P Mancini				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**120.71**	
D000005403	05/27/2026	AP2464100013		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	223.09	D
D000005403	05/27/2026	AP2464100014		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	15.31	D
GROBMAN-Jodi Grobman				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**238.40**	
D000005404	05/27/2026	AP2464100017		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	129.95	D
BUGAYJ-John P Bugay				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**129.95**	
D000005405	05/27/2026	AP2464100010		Home Visits	10-2130-580-000-00-000-000-000-0130	102130580	248.99	D
JWILSON-John W Wilson				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**248.99**	
D000005406	05/27/2026	AP2464100015		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	178.21	D
GRIFFINK-Katelyn L Griffin				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**178.21**	
D000005407	05/27/2026	AP2464100006		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	152.36	D
HASLAMK-Kendra Haslam				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**152.36**	
D000005408	05/27/2026	AP2464100024		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	174.00	D

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount	
LOWK-Krista Low				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**174.00**	
D000005409	05/27/2026	AP2464100030		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	47.05	*D*
ANDRULEWI-Lauren Andrulewich				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**47.05**	
D000005410	05/27/2026	AP2464100041		Prom supplies	10-3210-610-000-30-000-000-000-0820		156.96	*D*
DOUGLASL-Lauren E Douglas				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**156.96**	
D000005411	05/27/2026	AP2464100023		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	146.10	*D*
YAUGERL-Lauren M Yauger				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**146.10**	
D000005412	05/27/2026	AP2464100040		HRA 25-26	10-2360-292-000-00-000-000-000-0000		150.00	*D*
IOZZIL-Lisa A Iozzi				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**150.00**	
D000005413	05/27/2026	AP2464100042		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	151.82	*D*
ALEXISM-Maria l Alexis				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**151.82**	
D000005414	05/27/2026	AP2464100025		VM supply	10-3400-893-000-00-000-000-000-4002	1034008934 002	15.38	*D*
MBEIDLER-Marife O Beidler				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**15.38**	
D000005415	05/27/2026	AP2464100036		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	206.63	*D*
SMITHMATT-Matthew S Smith				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**206.63**	
D000005416	05/27/2026	AP2464100026		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	89.18	*D*
D000005416	05/27/2026	AP2464100027		PASA Conference	10-2271-580-421-00-000-000-000-2526		109.48	*D*
DUNNM-Melody J Dunn				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**198.66**	

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D000005417	05/27/2026	LE2459400003	2600000519	Spring DE 25-26	10-1700-566-222-00-000-000-000-2526		285.00	D
ELKOM-Michael Elko				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**285.00**	
D000005418	05/27/2026	AP2464100039		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	61.77	D
MMEYER-Michael Meyer				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**61.77**	
D000005419	05/27/2026	LE2459400005	2600000472	Acct#47633797	10-2530-530-000-00-000-000-000-0100	102530530	2,000.00	D
10278-Pitney Bowes Reserve Account				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**2,000.00**	
D000005420	05/27/2026	LE2463000009	2600000500	N195357	10-1110-610-000-20-000-000-000-0900	10111061020	487.74	D
10770-Promo Direct				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**487.74**	
D000005421	05/27/2026	LE2459200003	2600000120	800090900485612 1	10-2530-448-000-00-000-000-000-0100		158.00	D
10422-PURCHASE POWER				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**158.00**	
D000005422	05/27/2026	AP2464100033		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	100.05	D
BEYERR-Rebecca Beyer				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**100.05**	
D000005423	05/27/2026	AP2464100038		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	19.14	D
RCRONIN-Robert F Cronin				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**19.14**	
D000005424	05/27/2026	AP2464100031		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	203.12	D
D000005424	05/27/2026	AP2464100032		PSSA Testing	10-1491-580-000-20-000-000-000-0130	10149158020	131.81	D
HANSONR-Ruth F Hanson				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**334.93**	
D000005425	05/27/2026	AP2464100035		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	93.38	D

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STAHLEYS-Stephanie J Stanley				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**93.38**	
D000005426	05/27/2026	AP2464100037		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	116.80	*D*
SGALETTE-Steven Galette				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**116.80**	
D000005427	05/27/2026	LE2463000011	2600000533	3003398	10-1241-330-520-00-000-000-000-2526		11,040.16	*D*
10343-THERAPY SOURCE INC				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**11,040.16**	
D000005428	05/27/2026	AP2464100034		Keystone Testing	10-1492-580-000-30-000-000-000-0130	10149258030	144.57	*D*
TMILLER-Trisha Miller				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**144.57**	
D000005429	05/27/2026	AP2464100028		216604318	10-0462-212-000-00-000-000-000-0000	100462212	5,526.59	*D*
D000005429	05/27/2026	AP2464100029		215759584	10-0462-212-000-00-000-000-000-0000	100462212	5,705.63	*D*
11422-United Concordia Insurance Company				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**11,232.22**	
D000005430	05/27/2026	LE2463000014	2600000338	112	10-1241-329-520-00-000-000-000-2526		1,728.30	*D*
10670-US Healthcare Services LLC				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**1,728.30**	
* EZPASS0512	05/12/2026	OD2462800001	2600000118		10-2650-810-000-00-000-000-000-0100		150.00	
10746-E-ZPASS				**Order ID O-1**	**Payment Date: 05/12/2026**	**Payment Amt:**	**150.00**	
* FTMSA43026	05/21/2026	OD2464900001	2600000064		10-2620-424-000-00-000-000-000-0668	1026204240668	62.50	
FTMSA-Franklin Township Municipal Sanitary Authority				**Order ID O-1**	**Payment Date: 05/21/2026**	**Payment Amt:**	**62.50**	
* GARNISH052	05/29/2026	OD2467300001			10-0462-078-000-00-000-000-000-0000	100462078	204.50	
11671-ExpertPay					**Payment Date: 05/29/2026**	**Payment Amt:**	**204.50**	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* GARNISH515	05/15/2026	OD2462500003			10-0462-078-000-00-000-000-000-0000	100462078	204.50
11671-ExpertPay					**Payment Date: 05/15/2026**	**Payment Amt:**	**204.50**
* HORACE0515	05/15/2026	OD2462500004			10-0462-072-000-00-000-000-000-0000	100462072	99.80
* HORACE0515	05/15/2026	OD2462500005			10-0462-070-000-00-000-000-000-0000	100462070	19.78
10419-Horace Mann Auto & Life				**Order ID O-1**	**Payment Date: 05/15/2026**	**Payment Amt:**	**119.58**
* INV8993719	05/05/2026	OD2462500034		INV8993719	10-0462-074-000-00-000-000-000-2026	1004620742026	971.07
11160-WageWorks, Inc				**Order ID O-1**	**Payment Date: 05/05/2026**	**Payment Amt:**	**971.07**
* INV9038899	05/19/2026	OD2466300024		INV9038899	10-0462-074-000-00-000-000-000-2026	1004620742026	(1,900.00)
* INV9038899	05/19/2026	OD2466300025		INV9038899	10-0462-074-000-00-000-000-000-2026	1004620742026	1,640.35
* INV9038899	05/19/2026	OD2466300026		INV9038899	10-0462-074-000-00-000-000-000-2026	1004620742026	1,191.86
* INV9038899	05/19/2026	OD2466300027		INV9038899	10-0462-073-000-00-000-000-000-2026	1004620732026	312.50
11160-WageWorks, Inc				**Order ID O-1**	**Payment Date: 05/19/2026**	**Payment Amt:**	**1,244.71**
* INV9056983	05/27/2026	OD2466300021		INV9056983	10-0462-074-000-00-000-000-000-2026	1004620742026	960.71
* INV9056983	05/27/2026	OD2466300022		INV9056983	10-0462-074-000-00-000-000-000-2026	1004620742026	100.00
* INV9056983	05/27/2026	OD2466300023		INV9056983	10-0462-073-000-00-000-000-000-2026	1004620732026	312.50
11160-WageWorks, Inc				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**1,373.21**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* IRS0000515	05/15/2026	OD2462500007			10-0462-220-000-00-000-000-000-0000	100462220	36,421.79
* IRS0000515	05/15/2026	OD2462500008			10-0462-061-000-00-000-000-000-0000	100462061	43,844.93
* IRS0000515	05/15/2026	OD2462500009			10-0462-062-000-00-000-000-000-0000	100462062	6,903.48
* IRS0000515	05/15/2026	OD2462500010			10-0462-063-000-00-000-000-000-0000	100462063	29,518.31
10399-INTERNAL REVENUE SERVICE					**Payment Date: 05/15/2026**	**Payment Amt:**	**116,688.51**
* IRS0000529	05/27/2026	OD2466300002			10-0462-220-000-00-000-000-000-0000	100462220	36,719.27
* IRS0000529	05/27/2026	OD2466300003			10-0462-061-000-00-000-000-000-0000	100462061	42,643.24
* IRS0000529	05/27/2026	OD2466300004			10-0462-062-000-00-000-000-000-0000	100462062	6,959.81
* IRS0000529	05/27/2026	OD2466300005			10-0462-063-000-00-000-000-000-0000	100462063	29,759.46
10399-INTERNAL REVENUE SERVICE					**Payment Date: 05/27/2026**	**Payment Amt:**	**116,081.78**
* LIFE052026	05/27/2026	OD2468500001			10-0462-214-000-00-000-000-000-0000	100462214	2,809.79
* LIFE052026	05/27/2026	OD2468500002			10-0462-213-000-00-000-000-000-0000	100462213	1,741.81
11746-Life Insurance Company of North America				**Order ID O-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**4,551.60**
* MAWC050526	05/05/2026	OD2454200001	2600000066		10-2620-424-000-00-000-000-000-0668	1026204240668	36.98
10791-Municipal Authority of Westmoreland County				**Order ID O-1**	**Payment Date: 05/05/2026**	**Payment Amt:**	**36.98**
* MERCHMAY26	05/31/2026	OD2468400001			10-2511-810-000-00-000-000-000-0100	1025118100100	30.90
10609-Fulton Bank					**Payment Date: 05/31/2026**	**Payment Amt:**	**30.90**
* PATX000515	05/14/2026	OD2462500011			10-0462-066-000-00-000-000-000-0000	100462066	14,216.53

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
10407-PA DEPT OF REVENUE					**Payment Date: 05/14/2026**	**Payment Amt:**	**14,216.53**
* PATX000529	05/27/2026	OD2466300006			10-0462-066-000-00-000-000-000-0000	100462066	14,468.10
10407-PA DEPT OF REVENUE					**Payment Date: 05/27/2026**	**Payment Amt:**	**14,468.10**
* PECO050126	05/18/2026	OD2462100002	2600000090		10-2620-621-000-00-000-000-000-0600	1026206210600	1,306.21
10253-PECO ENERGY				**Order ID O-1**	**Payment Date: 05/18/2026**	**Payment Amt:**	**1,306.21**
* PEOPLES511	05/27/2026	OD2465500001	2600000071		10-2620-621-000-00-000-000-000-0668	1026206210668	40.51
10776-Peoples				**Remit ID R-1**	**Payment Date: 05/27/2026**	**Payment Amt:**	**40.51**
+ PRO0000357	05/18/2026	OD2462300041	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	399.60
+ PRO0000357	05/18/2026	OD2462300042	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	399.60
+ PRO0000357	05/18/2026	OD2462300043	05062026		10-1491-441-000-20-000-000-000-0130	10149144120	159.00
10153-HOLIDAY INN EXPRESS					**Payment Date: 05/18/2026**	**Payment Amt:**	**958.20**
+ PRO0000358	05/18/2026	OD2462300040	05062026		10-2390-890-000-30-000-000-000-0830		783.99
10224-NASSP/NHS/NJHS/NASC/NEHS					**Payment Date: 05/18/2026**	**Payment Amt:**	**783.99**
+ PRO0000359	05/18/2026	OD2462300038	05062026		10-0181-000-000-00-000-000-000-0000	100181	849.00
+ PRO0000359	05/18/2026	OD2462300039	05062026		10-0181-000-000-00-000-000-000-0000	100181	849.00
10260-PENNSYLVANIA STATE UNIVERSITY					**Payment Date: 05/18/2026**	**Payment Amt:**	**1,698.00**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
+ PRO0000360	05/18/2026	OD2462300036	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	452.88
+ PRO0000360	05/18/2026	OD2462300037	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	452.88
10966-Pinecroft Hospitality					**Payment Date: 05/18/2026**	**Payment Amt:**	**905.76**
+ PRO0000361	05/18/2026	OD2462300034	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	(113.22)
+ PRO0000361	05/18/2026	OD2462300035	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	(113.22)
10966-Pinecroft Hospitality					**Payment Date: 05/18/2026**	**Payment Amt:**	**(226.44)**
+ PRO0000362	05/18/2026	OD2462300033	05062026		10-3210-610-000-30-000-000-000-0820		64.08
11205-Wal-Mart Stores East, LP					**Payment Date: 05/18/2026**	**Payment Amt:**	**64.08**
+ PRO0000363	05/18/2026	OD2462300032	05062026		10-3210-610-000-30-000-000-000-0820		243.78
11205-Wal-Mart Stores East, LP					**Payment Date: 05/18/2026**	**Payment Amt:**	**243.78**
+ PRO0000364	05/18/2026	OD2462300030	05062026		10-1491-635-000-20-000-000-000-0130	10149163520	400.18
+ PRO0000364	05/18/2026	OD2462300031	05062026		10-1492-635-000-30-000-000-000-0130	10149263530	400.19
11224-BJ's Wholesale Club Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**800.37**
+ PRO0000365	05/18/2026	OD2462300029	05062026		10-3400-893-000-00-000-000-000-4002	1034008934002	73.28
11224-BJ's Wholesale Club Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**73.28**
+ PRO0000366	05/18/2026	OD2462300028	05062026		10-2220-650-000-00-000-000-000-0110	102220650	342.79

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
11256-Creatopy Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**342.79**
+ PRO0000367	05/18/2026	OD2462300027	05062026		10-2818-650-000-00-000-000-000-0500	102818650	10.00
11273-ActiveCampaign, LLC					**Payment Date: 05/18/2026**	**Payment Amt:**	**10.00**
+ PRO0000368	05/18/2026	OD2462300026	05062026		10-2823-540-000-00-000-000-000-0200		221.32
11289-Meta Platforms, Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**221.32**
+ PRO0000369	05/18/2026	OD2462300025	05062026		10-2823-540-000-00-000-000-000-0200		900.00
11289-Meta Platforms, Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**900.00**
+ PRO0000370	05/18/2026	OD2462300024	05062026		10-2823-540-000-00-000-000-000-0200		29.51
11289-Meta Platforms, Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**29.51**
+ PRO0000371	05/18/2026	OD2462300023	05062026		10-3210-635-000-30-000-000-000-3005		39.04
11329-Patelmo's Pizza					**Payment Date: 05/18/2026**	**Payment Amt:**	**39.04**
+ PRO0000372	05/18/2026	OD2462300021	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	231.44
+ PRO0000372	05/18/2026	OD2462300022	05062026		10-1492-580-000-30-000-000-000-0130	10149258030	231.43
11392-Moody National Lancaster-Frazer MT LLC					**Payment Date: 05/18/2026**	**Payment Amt:**	**462.87**
+ PRO0000373	05/18/2026	OD2462300019	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	443.10
+ PRO0000373	05/18/2026	OD2462300020	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	443.10

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
11393-Holiday inn Express- Williamsport					**Payment Date: 05/18/2026**	**Payment Amt:**	**886.20**
+ PRO0000374	05/18/2026	OD2462300018	05062026		10-2831-550-000-00-000-000-000-0400		(2.94)
11447-Canva					**Payment Date: 05/18/2026**	**Payment Amt:**	**(2.94)**
+ PRO0000375	05/18/2026	OD2462300017	05062026		10-2511-635-000-00-000-000-000-0100	1025116350100	138.75
11528-Penns Table					**Payment Date: 05/18/2026**	**Payment Amt:**	**138.75**
+ PRO0000376	05/18/2026	OD2462300016	05062026		10-2130-580-000-00-000-000-000-0130	102130580	14.49
11529-McDonald's Restaurant					**Payment Date: 05/18/2026**	**Payment Amt:**	**14.49**
+ PRO0000377	05/18/2026	OD2462300015	05062026		10-2650-433-000-00-000-000-000-0600	1026504330600	95.39
11569-Great Valley Car Wash					**Payment Date: 05/18/2026**	**Payment Amt:**	**95.39**
+ PRO0000378	05/18/2026	OD2462300013	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	258.00
+ PRO0000378	05/18/2026	OD2462300014	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	258.00
11630-Holiday Inn Express					**Payment Date: 05/18/2026**	**Payment Amt:**	**516.00**
+ PRO0000379	05/18/2026	OD2462300012	05062026		10-2380-610-000-30-000-000-000-0800	10238061030	78.98
11638-Personalizationmall.com LLC					**Payment Date: 05/18/2026**	**Payment Amt:**	**78.98**
+ PRO0000380	05/18/2026	OD2462300011	05062026		10-2271-360-421-00-000-000-000-2526	1022713604212526	15.00
11645-WSU Tech Foundation					**Payment Date: 05/18/2026**	**Payment Amt:**	**15.00**

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
+ PRO0000381	05/18/2026	OD2462300010	05062026		10-2360-810-000-00-000-000-000-0700	102360810	10.00
11719-Executive Advertising					**Payment Date: 05/18/2026**	**Payment Amt:**	**10.00**
+ PRO0000382	05/18/2026	OD2462300007	05062026		10-1491-441-000-20-000-000-000-0130	10149144120	(954.00)
+ PRO0000382	05/18/2026	OD2462300008	05062026		10-1491-441-000-20-000-000-000-0130	10149144120	900.00
+ PRO0000382	05/18/2026	OD2462300009	05062026		10-1491-441-000-20-000-000-000-0130	10149144120	954.00
11733-Singh Realty LLC					**Payment Date: 05/18/2026**	**Payment Amt:**	**900.00**
+ PRO0000383	05/18/2026	OD2462300004	05062026		10-3210-580-000-00-000-000-000-3000	103210580	27.00
+ PRO0000383	05/18/2026	OD2462300005	05062026		10-3210-580-000-00-000-000-000-3000	103210580	181.26
+ PRO0000383	05/18/2026	OD2462300006	05062026		10-3210-580-000-00-000-000-000-3000	103210580	181.26
11741-General Ronbinson L.P.					**Payment Date: 05/18/2026**	**Payment Amt:**	**389.52**
+ PRO0000384	05/18/2026	OD2462300003	05062026		10-2823-610-000-00-000-000-000-0200		947.77
11744-Printify, Inc.					**Payment Date: 05/18/2026**	**Payment Amt:**	**947.77**
+ PRO0000385	05/18/2026	OD2462300002	05062026		10-1491-580-000-20-000-000-000-0130	10149158020	372.00
11751-Capital Drive Hospitality LLC					**Payment Date: 05/18/2026**	**Payment Amt:**	**372.00**
+ PRO0000386	05/18/2026	OD2462300001	05062026		10-0181-000-000-00-000-000-000-0000	100181	326.03
11755-NSPRA					**Payment Date: 05/18/2026**	**Payment Amt:**	**326.03**

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* RET0000430	05/07/2026	OD2462500012			10-0462-064-000-00-000-000-000-0000	100462064	31,087.21
* RET0000430	05/07/2026	OD2462500013			10-0462-064-000-00-000-000-000-0000	100462064	31,908.90
10409-PSERS - PA School Employee Retirement System				**Order ID O-1**	**Payment Date: 05/07/2026**	**Payment Amt:**	**62,996.11**
* VOYA051526	05/20/2026	OD2466300009			10-0462-230-000-00-000-000-000-0000	100462230	2,194.09
* VOYA051526	05/20/2026	OD2466300010			10-0462-064-000-00-000-000-000-0000	100462064	2,999.45
10409-PSERS - PA School Employee Retirement System					**Payment Date: 05/20/2026**	**Payment Amt:**	**5,193.54**
* VOYA052926	05/27/2026	OD2466300007			10-0462-230-000-00-000-000-000-0000	100462230	2,400.79
* VOYA052926	05/27/2026	OD2466300008			10-0462-064-000-00-000-000-000-0000	100462064	3,284.04
10409-PSERS - PA School Employee Retirement System					**Payment Date: 05/27/2026**	**Payment Amt:**	**5,684.83**
* WP05042026	05/19/2026	OD2462500001	2600000085		10-2620-622-000-00-000-000-000-0668	1026206220668	189.06
10752-West Penn Power				**Remit ID R-1**	**Payment Date: 05/19/2026**	**Payment Amt:**	**189.06**
					10 - GENERAL FUND		**732,939.38**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: FB - FULTON BANK **Payment Dates:** 05/01/2026 - 05/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Grand Total All Funds	**732,939.38**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**67,859.62**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**580,256.21**
Grand Total Procurement Card Other Disbursement Non-negotiables	**11,993.74**
Grand Total Regular Checks	**72,829.81**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**732,939.38**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

VOID PAYMENT REPORT

Bank Account: FB - FULTON BANK Void Date: 05/01/2026 - 05/31/2026
Sort: Void Date, Year End Date, Payment Number

Year	Void Date	Payment Date	Payment Number	Payee Name	Amount
26	05/11/2026	04/01/2026	0000018289	Residence Inn by Marriott Wilkes-Barre Arena	4,400.00
26	05/28/2026	07/23/2025	0000017817	Frank Sarris Public Library	100.00
				TOTAL MAY 2026 VOID DATES:	**4,500.00**
				TOTAL VOIDS:	**4,500.00**

July 7, 2026 BOARD PERSONNEL ACTIONS

NAME	POSITION	OPERATIONAL ACTION	FTE/DAYS	LOCATION	EFF. DATE	SALARY	GRADE / STEP
Lane, Karis	Human Resources Manager	Classification Change from Support Staff to Administrator	260	West Chester	7/1/2026	$82,400.00	NA
Laidlaw, Erika	Prinicpal Grades 6-12	Position Change/Fill Vacancy	260	West Chester	8/1/2026	$160,000.00	NA
Dunn, Melody	Assistant Prinicpal Grades 6-12	Position Change/Fill Vacancy	260	West Chester	8/1/2026	$120,000.00	NA

Quote ID
Q-486553

Contact Name
Erica Baranda

Schedule A – Revision

This Contract Revision Form replaces and supersedes Schedule A to the Client Agreement signed on **2018-09-18** between the Vector Solutions entity and the Client named below as of the Effective Date (Contract Revision Order No. 1 Effective Date).

Date: Monday, June 8, 2026

Client Information

Client Name: 21St Century Cyber Charter School	
Address: 1245 Wrights Lane West Chester, PA 19380	
Primary Contact Name:	**Primary Contact Phone:**

Agreement Term

Effective Date: 07/01/2026	**Initial Term:** 12 months

Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: AP Accounts Payable			
Billing Address: 1245 Wrights Lane West Chester, Pennsylvania 19380	**Billing Phone:** 484-875-5400		
Billing Email: accountspayable@21cccs.org	**PO#**:	**Billing Frequency:** Annual	**Payment Terms:** Net 30

Annual Fee(s)

Product Code	Product	Description	Quantity	Price	Sub Total
SLSST	Vector Training, Employee Safety and Compliance Library	20% Discount	1	($549.50)	($549.50)
SLSST	Vector Training, Employee Safety and Compliance Library	Vector Training, K-12 Edition - Employee Safety and Compliance Library - Annual Subscription	175	$15.70	$2,747.50

Annual Total: $2,198.00

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
CTU	Contract True-Up Adjustment	Prorated discount for 7/1/26 - 9/16/26	1	($362.42)	($362.42)

One-Time Total:	($362.42)
Total (Annual and One-Time Fees):	**$1,835.58**

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

Scenario Learning, LLC d/b/a Vector Solutions
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

By: _____

Printed Name: _____

Title: _____

Date: _____

21St Century Cyber Charter School
1245 Wrights Lane
West Chester, PA 19380

By: _____

Printed Name: Andrea Fox

Title: Board of Trustees Chairperson

Date: July 7, 2026

Bucks County Community College 26-27 SY MOU Changes

1. **Section 7. Program Administration and Contacts** of 26-27 MOU states
   "Each Signatory Party will designate personnel responsible for the coordination, communication, and oversight of the dual enrollment partnership.
   Partner High School Point of Contact
   The Partner High School shall designate a primary liaison who will serve as the official point of contact for matters related to dual enrollment and related enrichment programming. The liaison shall coordinate communication among the Partner High School, students, families, and Bucks County Community College regarding student eligibility, registration, scheduling, academic concerns, withdrawals, and program administration. Responsibilities of the Partner High School Liaison may include:
   1. Serving as the primary communication contact between the Partner High School and Bucks County Community College
   2. Coordinating student eligibility verification and registration support
   3. Communicating add, drop, withdrawal, and scheduling requests in accordance with College procedures and timelines
   4. Supporting students and families throughout the dual enrollment process
   5. Assisting with dissemination of program information, deadlines, and academic expectations
   6. Coordinating communication among school counselors, administrators, instructors, students, and Bucks personnel to support program operations and student success.
   High School:
   HS Contact:
   Title:
   Email:
   Phone:
   If additional high school buildings participate under this agreement, additional liaison information may be attached and incorporated into this Agreement.
   Bucks County Community College Point of Contact
   Name: Leah Cobette
   Title: Bucks Liaison: Assistant Director, High School Initiatives
   Email: Leah.Cobette@bucks.edu or DualEnroll@bucks.edu
   The designated points of contact from both parties agree to maintain timely communication and collaborate to support student success, compliance, and program operations."

   The 25-26 SY MOU States:
   "7. Program Administration and Contacts Each Signatory Party will designate a liaison for the coordination and oversight of the program.
   - Partner high school Liaison:
   - Bucks Liaison: Assistant Director of Dual Enrollment:"

2. **Section 9. Faculty Liaison Engagement Expectations** added to 26-27 MOU states:
   "To support academic alignment, instructional quality, student success, and accreditation best practices, Bucks County Community College faculty liaisons and Partner High School instructors will participate in documented engagement activities during each term in which dual enrollment coursework is offered.
   At minimum, engagement activities shall include the following:
   1. Enrollment Verification Confirmation of enrolled dual enrollment students and verification of course alignment and instructional expectations at the beginning of the term.
   2. Midterm Progress Reporting Submission of midterm academic progress reporting (satisfactory/unsatisfactory) in accordance with College timelines and procedures.
   3. Final Grade Submission Submission of final grades in accordance with College timelines and procedures.
   Engagement activities and communication may occur in person, virtually, through professional development sessions, and/or through documented electronic communication.
   Bucks County Community College may provide professional development opportunities for Partner High School instructors and liaisons to support instructional alignment, accreditation expectations, student success initiatives, and concurrent enrollment best practices. Professional development opportunities may include August training sessions and other workshops eligible for ACT 48 continuing professional education credit."

3. **Section 11. Accreditation and Compliance** added to 26-27 MOU states:
   "Bucks County Community College maintains institutional accreditation through the Middle States Commission on Higher Education (MSCHE) and supports the standards and best practices established by the National Alliance of Concurrent Enrollment Partnerships (NACEP).
   The Partner High School acknowledges that all dual enrollment courses offered under this agreement must align with applicable accreditation expectations, including faculty credentialing, academic rigor, assessment standards, and student support practices consistent with college-level instruction.
   The parties further acknowledge that, under MSCHE substantive change requirements, any Partner High School location at which students may complete fifty percent (50%) or more of an eligible general education certificate or academic program may constitute an additional instructional location requiring formal MSCHE review and approval prior to implementation.
   Bucks County Community College reserves the right to review course offerings and enrollment structures to ensure ongoing compliance with MSCHE accreditation and substantive change policies."

4. **Section 12. Outreach and Communication** 26-27 MOU states:
   Bucks County Community College and the Partner High School agree to collaborate on outreach, communication, enrollment, and student support efforts designed to promote awareness of dual enrollment opportunities and ensure that students and families

understand program benefits, expectations, timelines, costs, academic responsibilities, and available support resources.
Collaborative efforts may include student and parent/guardian information sessions, enrollment and onboarding activities, dissemination of program materials and deadlines through school and college communication channels, promotion of academic pathways and college readiness opportunities, and coordination among Bucks personnel, high school administrators, counselors, instructors, students, and families to support student success.
The Partner High School agrees to designate appropriate personnel to support communication and dissemination of dual enrollment information throughout the academic year. Bucks County Community College may provide outreach materials, informational resources, presentations, advising support, and enrollment assistance to support consistent promotion and administration of dual enrollment opportunities across participating districts.

The 25-26 MOU states:
“10. Outreach and Communication
Bucks and the Partner high school agree to collaborate on outreach efforts to inform students and families about
the benefits, expectations, and requirements of the dual enrollment program. This collaboration includes hosting
parent/guardian and student information sessions, providing program orientation, distributing promotional materials,
and obtaining a Student Participation Agreement signed by a parent or guardian.”

Memorandum of Understanding

Dual Enrollment Program

Prepared for:

Bucks County Community College &

21st Century Cyber Charter School

Partner School District

Created by:
Bucks County Community College
Division of Enrollment Management

This Partnership Agreement (herein referred to as the "Agreement") is made and entered into on this:

Date _____

between Bucks County Community College ("Bucks"), 275 Swamp Road, Newtown, PA 18940 and:

Partner High School Name 21st Century Cyber Charter School

Partner High School Address 1245 Wrights Lane

West Chester, PA 19380

each, an individual "Partner High School" and collectively known as "Partner High Schools."

1. Background and Intent

This Memorandum of Understanding (MOU) establishes a shared commitment between Bucks County Community College and its Partner High Schools to expand access to college-level coursework for qualified high school students through dual enrollment and high school enrichment opportunities.

Together, Bucks and its Partner High Schools agree to provide students with flexible, personalized pathways to graduation, including competency-based learning environments. Partner High Schools support this goal by integrating dual enrollment into students' academic planning, while Bucks supports it by offering rigorous, credit-bearing courses that fulfill both high school and college requirements.

The purpose of this MOU is to outline the roles, responsibilities, and expectations of both parties in supporting student participation in dual enrollment and enrichment courses offered by Bucks County Community College.

2. Course Delivery and Instructional Standards

Pursuant to this agreement, students may enroll in college-level courses delivered in the following formats:

- On a Bucks County Community College campus (Newtown, Bristol, or Upper Bucks)
- Online, either synchronously or asynchronously via Bucks Online
- On the Partner High School's campus, when mutually agreed upon by both parties

All courses will adhere to Bucks County Community College's approved master course outlines and will be taught by faculty approved by the College. High school instructors who wish to teach dual enrollment courses must be approved through Bucks' official course nomination and faculty credentialing process (see Section 8).

Only standard, credit-bearing college courses are eligible under this agreement. Remedial or developmental courses are not permitted unless explicitly approved in writing by both the Partner High School and Bucks County Community College.

3. Tuition, Fees, and Payment Terms

The following outlines the financial responsibilities and payment expectations associated with student participation in dual enrollment courses through Bucks County Community College:

- Discounted Tuition Rate: $130 per credit for the **2026–2027** academic year.
- Waived Fees: Bucks will waive the New Student, College Services, Technology, and Student Activity fees for all dual enrollment students.
- Course Fees: Students and/or their parents/guardians may be held responsible for any additional course-specific fees, such as laboratory, studio, or supply fees.
- Textbooks and Materials: Students and/or their parents/guardians are responsible for purchasing required textbooks and course materials as outlined in the course syllabus.

Payment Terms (Choose One)
Partner High Schools must select one of the following tuition and fees billing arrangements for students participating under this agreement:

(X) Direct-to-Student Billing:
Students will be billed directly by Bucks County Community College. Students and/or their parents or guardians are responsible for submitting payment in accordance with the College's published billing policies and deadlines.

( ) Partner High School Billing:
Bucks will invoice the Partner High School for participating students after the course withdrawal period each semester. The Partner High School agrees to remit payment in full within 30 days of invoice receipt.

4. Eligibility and Placement

Partner High Schools will identify eligible students in alignment with Bucks County Community College's minimum criteria. Students must be enrolled and in good standing at the Partner High School, complete Bucks' High School Enrollment Application, and demonstrate college readiness through placement testing or approved alternatives such as a GPA of 3.25 or higher for juniors, 3.0 or higher for seniors, or other college-recognized assessments.

To maintain enrollment, students must register for at least one 3-credit course per academic year, attend regularly, remain in academic good standing (minimum grade of C), and have no disciplinary violations. The Partner High School is responsible for confirming student eligibility prior to registration.

5. Credits and Transcripts

Bucks County Community College will award college credit upon successful completion of a course, with official grades recorded on the student's college transcript, while the Partner High School agrees to grant high school credit for courses that satisfy graduation requirements in accordance with Pennsylvania's Chapter 4 regulations and local board policies.

6. Drop/Add/Withdrawal and Refund Policy

Students must adhere to all Bucks County Community College policies and deadlines regarding course add, drop, or withdrawal. Before initiating a withdrawal, students are required to inform their high school liaison. The Partner High School is responsible for monitoring student attendance and promptly communicating all add, drop, or withdrawal requests to High School Initiatives Assistant Director. Tuition refunds for dropped or withdrawn courses will be processed according to Bucks' refund policy in effect at the time of withdrawal.

7. Program Administration and Contacts

Each Signatory Party will designate personnel responsible for the coordination, communication, and oversight of the dual enrollment partnership.

Partner High School Point of Contact

The Partner High School shall designate a primary liaison who will serve as the official point of contact for matters related to dual enrollment and related enrichment programming. The liaison shall coordinate communication among the Partner High School, students, families, and Bucks County Community College regarding student eligibility, registration, scheduling, academic concerns, withdrawals, and program administration.

Responsibilities of the Partner High School Liaison may include:

1. Serving as the primary communication contact between the Partner High School and Bucks County Community College
2. Coordinating student eligibility verification and registration support
3. Communicating add, drop, withdrawal, and scheduling requests in accordance with College procedures and timelines
4. Supporting students and families throughout the dual enrollment process
5. Assisting with dissemination of program information, deadlines, and academic expectations
6. Coordinating communication among school counselors, administrators, instructors, students, and Bucks personnel to support program operations and student success.

High School	HS Contact	Title	Email	Phone
21st Century Cyber Charter School	Jason Palaia	Director of Student Services	jpalaia@21cccs.org	484-875-5400

If additional high school buildings participate under this agreement, additional liaison information may be attached and incorporated into this Agreement.

Bucks County Community College Point of Contact

Name: Leah Cobette

Title: Bucks Liaison: Assistant Director, High School Initiatives

Email: Leah.Cobette@bucks.edu or DualEnroll@bucks.edu

The designated points of contact from both parties agree to maintain timely communication and collaborate to support student success, compliance, and program operations.

8. Course Nomination Process

High school courses and instructors proposed for dual credit must be evaluated through Bucks County Community College's course nomination process. This review includes ensuring alignment with the Master Course Outline, verifying that instructors meet Bucks' adjunct faculty credential standards, and assessing the course syllabus and evaluation methods. All proposed courses are subject to approval by the appropriate Bucks faculty and deans, and the Partner High School agrees to incorporate any academic feedback provided by Bucks as a condition of approval.

9. Faculty Liaison Engagement Expectations

To support academic alignment, instructional quality, student success, and accreditation best practices, Bucks County Community College faculty liaisons and Partner High School instructors will participate in documented engagement activities during each term in which dual enrollment coursework is offered.

At minimum, engagement activities shall include the following:

1. **Enrollment Verification**
   Confirmation of enrolled dual enrollment students and verification of course alignment and instructional expectations at the beginning of the term.
2. **Midterm Progress Reporting**
   Submission of midterm academic progress reporting (satisfactory/unsatisfactory) in accordance with College timelines and procedures.
3. **Final Grade Submission**
   Submission of final grades in accordance with College timelines and procedures.

Engagement activities and communication may occur in person, virtually, through professional development sessions, and/or through documented electronic communication.

Bucks County Community College may provide professional development opportunities for Partner High School instructors and liaisons to support instructional alignment, accreditation expectations, student success initiatives, and concurrent enrollment best practices. Professional development opportunities may include August training sessions and other workshops eligible for ACT 48 continuing professional education credit.

10. Faculty Clearances for Minors

In compliance with Pennsylvania state law, any faculty member teaching a course that includes students under the age of 18 must obtain the following clearances prior to the course start date: Pennsylvania Criminal Record Check, Pennsylvania Child Abuse Clearance, and FBI Criminal Background Check. All faculty members who hold valid clearances (within the past five years) must be able to provide documentation for verification upon request.

11. Accreditation and Compliance

Bucks County Community College maintains institutional accreditation through the Middle States Commission on Higher Education (MSCHE) and supports the standards and best practices established by the National Alliance of Concurrent Enrollment Partnerships (NACEP).

The Partner High School acknowledges that all dual enrollment courses offered under this agreement must align with applicable accreditation expectations, including faculty credentialing, academic rigor, assessment standards, and student support practices consistent with college-level instruction.

The parties further acknowledge that, under MSCHE substantive change requirements, any Partner High School location at which students may complete fifty percent (50%) or more of an eligible general education certificate or academic program may constitute an additional instructional location requiring formal MSCHE review and approval prior to implementation.

Bucks County Community College reserves the right to review course offerings and enrollment structures to ensure ongoing compliance with MSCHE accreditation and substantive change policies.

12. Outreach and Communication

Bucks County Community College and the Partner High School agree to collaborate on outreach, communication, enrollment, and student support efforts designed to promote awareness of dual enrollment opportunities and ensure that students and families understand program benefits, expectations, timelines, costs, academic responsibilities, and available support resources.

Collaborative efforts may include student and parent/guardian information sessions, enrollment and onboarding activities, dissemination of program materials and deadlines through school and college communication channels, promotion of academic pathways and college readiness opportunities, and coordination among Bucks personnel, high school administrators, counselors, instructors, students, and families to support student success.

The Partner High School agrees to designate appropriate personnel to support communication and dissemination of dual enrollment information throughout the academic year. Bucks County Community College may provide outreach materials, informational resources, presentations, advising support, and enrollment assistance to support consistent promotion and administration of dual enrollment opportunities across participating districts.

13. Term and Termination

This MOU becomes effective upon execution by both the Superintendent of Schools of the Partner High School District and the President & CEO of Bucks County Community College. It shall be binding upon the signatures of the Signatory Parties and their respective successors as of the date of signature. The term of this agreement shall run from August 15, 2026, through August 14, 2027. The agreement will be reviewed by both parties at the conclusion of each academic year to evaluate processes and overall success. Either party may terminate the agreement with ninety (90) days' prior written notice. Any amendments to this MOU must be made in writing and signed by both parties. If any provision of this MOU is found to be unenforceable, that provision shall be severed, and the remainder of the MOU shall remain in full force and effect.

14. Nondiscrimination Clause

The Signatory Parties agree not to unlawfully discriminate on the basis of race, color, national origin, ethnicity, religion, gender, age, disability, sexual orientation, or any other legally protected classification in any program activity pursuant to this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the Effective Date and signed below.

Dr. Patrick M. Jones
President & CEO, Bucks County Community College

Date

and

Andrea Fox
Partner High School Representative

7-7-2026
Date

Board of Trustees Chairperson
Title

MONTGOMERY
COUNTY COMMUNITY COLLEGE

Agreement to Participate in Dual Enrollment Degree Acceleration Program at Montgomery County Community College

This Memorandum of Understanding ("MOU"), entered as of July 1, 2026 ("Effective Date"), is by and between Montgomery County Community College ("Montco" or "College") and 21st Century Cyber Charter School ["the Partner School"]. Montco and the Partner School hereinafter shall be referred to as the "Parties."

Part I – OVERVIEW

A. Purpose: The purpose of this MOU is to facilitate cooperation between the College and the Partner School for high school students to take college-level courses for District and college credit through the Dual Enrollment Program ("Program") under Section 1525 of the Pennsylvania Public School Code of 1949.

B. Program: Dual Enrollment at Montco allows high school students to get a head start on their college education while completing high school. Eligible students can earn college credits that may also fulfill certain high school graduation requirements with approval from their high school. Dual Enrollment students can complete their degree during high school, continue to degree completion at Montco after high school, or transfer their Montco credits to a 4-year college or university. Students interested in transferring credit should contact the intended college's admissions office to ensure that your credits transfer completely. Students may be registered for up to two courses per term.

C. Student Eligibility: To be eligible, students must be in good academic standing with a high school 3.0 or higher grade point average (GPA) and meet the pre-requisites for the classes they wish to take. Students under 15 years of age require additional review of academic readiness. To maintain eligibility for Dual Enrollment, the student must maintain a 2.5 or higher GPA and follow Montco's academic policy should they fall below the minimum GPA. Students with disabilities shall be afforded equal access consistent with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act.

D. Student Enrollment: The student is responsible for completing their registration for their course(s) found at MC3.edu/DE. Special arrangements may be made by Montco to do on-site registration at the Partner School with the permission of the Partner School's principal. All Dual Enrollment students are bound by the College registration calendar and deadlines.

   a. The participating student must submit a signed Release Form (signed by parent/guardian and student) with each course registration form. Students will not be registered without completion of a parent/guardian release form. Such release shall include consent for the release of educational records, including grades, enrollment status, and attendance, to the Partner School and legal guardians in accordance with FERPA and 22 Pa. Code § 12.33.
   b. A minimum of six (6) students must enroll in a newly aligned course and four (4) students in a previously aligned course.

c. The Dual Credit Instructor must verify the course roster to ensure that all students who are supposed to be registered for Dual Credit courses are registered.

E. Definitions

a) Dual Enrollment. Enrolling in a College credit course(s) as a high school student.
b) Concurrent Enrollment. Sometimes referred to as Early College or Dual Credit. Concurrent Enrollment courses are taught by an approved high school teacher, also known as Dual Credit Instructor, at the Program School. Students earn transcribed credit for the course at both the college and the high school.
c) Dual Credit. When a high school student is enrolled in a college credit course and receives transcribed credit for the course(s) both at Montco and the Program School.
d) Dual Enrollment Student. An academically capable high school student who meets the pre-requisites for Montco course(s).
e) Dual Credit Instructor - Program School. A Program School teacher who meets the credentialing requirements of Montco to teach in the discipline and is approved by Montco to teach a Dual Credit course in their high school.
f) College Faculty Liaison. A College faculty member who agrees to serve as liaison between the Program School faculty member teaching a Dual Credit course and the College's Academic Affairs.
g) Dual Credit Courses. Courses taught at the high school or the college and approved for transcribed credit at both the Program School and College. Dual Credit courses are jointly selected from Montco's catalog.

Part II – PROGRAM PARTNERSHIP COMMITMENTS

A. Leadership Commitment: College and Partner School leaders acknowledge a shared commitment to building and sustaining the partnership necessary to serve students through the Dual Enrollment program. Partner School leaders will commit to sharing information regarding the partnership with various school departments (ex. business, guidance, and transportation offices, etc.) and pertinent personnel.

B. Program Leadership: The Dual Enrollment Pathways Program Manager, under the supervision of Dean of Academic Innovation shall oversee the entire Dual Enrollment Program. Dual Enrollment contact information is available in Exhibit D.

C. Partner School Liaison and Montco Program Coordinator Relationship: The Partner School will appoint a representative to serve as the Lead Liaison. Shared support of and collaboration between the Dual Enrollment Program Coordinator and the Partner School Liaison will guide the work toward student success as well as program and partnership sustainability. Expectations and roles are clearly defined and are reviewed annually. School District will be responsible for the selection of Students, subject to the final approval of Montco in its sole discretion. School District will share Students' and their Legal Parent/Guardians' contact information (email addresses and phone numbers) with Montco for coordination and onboarding purposes.

D. Student Credit: Montco will award postsecondary credit to students who successfully complete their courses. Montco will transcript this credit in a manner identical to other students who take a course

at this institution. If a Dual Enrollment student becomes a regularly enrolled student at Montco following graduation from the Partner School, Montco shall recognize those credits as applying to the student's degree requirements as it would for any regularly enrolled postsecondary student who took the courses.

a. The Student must satisfy the prerequisite requirements, if any, for the specific courses. To remain in the Program, students must complete the requirements of each course as outlined in the course syllabus. Students must abide by the College's expectations for student attendance and behavior and to minimum grades earned in high school and college coursework. School District administration will be contacted with concerns related to the above and consulted in regard to interventions and any disciplinary action needed, including dismissal from the program. Montco shall provide School District with documentation regarding any misconduct by a Student upon School District's request. To successfully complete the course(s) listed in this Agreement, the minimum passing grade is a D. If a student receives below a C in a course, they will not be able to take the next level course. For example: If a student receives a D in English 101, they will not be eligible to take English 102. Most colleges and universities require that students earn a C or better to transfer credit.
b. The Partner School may request progress reports and final grades from the Dual Enrollment Office at Montco.
c. The Partner School will award credit for and recognize courses that are successfully completed under this Agreement as fulfilling high school graduation requirements.

E. Student Support:

a. Events and Activities: Dual Enrollment students have full access to participate in extracurricular programs and activities as appropriate.

a) Orientation: Montco will provide orientation information to be distributed to the partner school students. A supplemental on-campus orientation may also be provided to introduce the students to Montco's resources and facilities.

F. Students with Special Needs: Students with disabilities can arrange to meet with the Disability Services Center to learn about the College's policies and procedures for requesting reasonable accommodations and support services. Accommodations at the high school does not transfer to the college for dual enrollment students.

G. Technology: All Dual Enrollment students will have full access to the College's technology (ex. computer labs, will receive a college email address, and participate in web-based social and academic communities, etc.). Students will have all of the same rights, privileges, and responsibilities as other Montco students, including the right to a student ID and the use of the library and other academic resources. Students engaged in virtual dual enrollment coursework will require the use of laptops or Chromebooks, cameras, and other technology to access the course and its content. Similarly, they will need to access course texts and resources as assigned by the course instructor and included in the course syllabus. School District will be responsible for ensuring that Students have the necessary materials for their course and will contract separately with Montco should these supplies to be obtained and distributed to Students by Montco directly, at a cost mutually agreed upon by both parties.

H. Tutoring: The college offers free in-person and online tutoring for all students. Online tutoring is available 24/7 and can be accessed through the Montco Canvas shell.

I. Student Code of Conduct: Students will adhere to the College's Code of Conduct (http://www.mc3.edu/aboutus/policies/sa-4/conduct.aspx) and Academic Code of Ethics (http://www.mc3.edu/aboutus/policies/aa-3/ethics.aspx), as well as any Dual Enrollment program policies and procedures.

J. Dual Enrollment Program Calendar: Students will adhere to the College's academic calendar, not their District's nor their Program School's.

K. Student Accountability Tracking: Meetings between College staff and District Liaisons will occur at the end of each semester, or more frequently, to discuss student progress and update student files along with end-of-term grades from the College.

L. Advising: Students are encouraged to review program needs with the dual enrollment team and meet with their college advisor for assistance in completing their degree. Advisors do not register students for their courses. Students are responsible for registering through the appropriate dual enrollment forms found at MC3.edu/DE.

M. Course Placement: Students must meet the prerequisite for the course they wish to register for. Exceptions are at the discretion of the department and will not be considered with incomplete information or test scores.

Part III – Pricing and Billing. Partner School financial responsibility, Pricing and billing for this MOU are set forth on Exhibit A**.**

Part IV – OPERATIONS

A. Information Sharing Agreements: Confirm registration, course roster, and attendance to the college in-line with the college registration calendar.

B. Program Promotion: The Partner School will advertise the opportunity to take Dual Enrollment courses at Montco to qualified students and their parents/guardians. The Partner School shall ensure all program materials and outreach are compliant with the Americans with Disabilities Act (ADA) and Pennsylvania Human Relations Act (PHRA), and are accessible to students with limited English proficiency.

C. Location: Course location detailed in Exhibit B

Part V – AGREEMENT TERMS AND CONDITIONS

A. State Reporting Obligations: The Partner School agrees to report all dual enrollment participation to the Pennsylvania Department of Education in accordance with its guidelines under Section 1525 of the Public School Code and shall maintain documentation of each student's participation for a minimum of three (3) years.

B. Term and Termination:

a. This Agreement shall become effective as of the Effective Date and shall continue in effect until June 30, 2025; or unless sooner terminated as hereinafter provided.
b. This Agreement will be reviewed annually by the appropriate parties at the Partner School and the College; and will be renewed automatically for a one-year term until superseded by a new Agreement or sooner terminated as hereinafter provided.
c. Either Party may terminate this Agreement for any reason by providing the other Party with ninety (90) days' written notice of its intention to terminate.
d. If this Agreement is terminated as described above, and only if the Partner School is not in default as defined below, Montco will take all reasonable steps to ensure completion of any courses in-progress. Montco may ensure the completion of in-progress courses by providing such courses in on-site, online, and/or hybrid modalities. If this Agreement is terminated as described above, Montco will not offer or begin any new courses.

C. Default: The following events shall be considered "events of default":

a. The failure of the Partner School to pay tuition or any other sum payable to Montco within thirty (30) days after the same shall become due and payable; or

b. The failure to perform, violation, or breach by either Party of any of the terms or conditions hereof.

D. Effect of Event of Default: In the event of an "event of default" as defined above, the Party shall give the defaulting Party written notice of such default and, if the defaulting Party does not cure any such default within ten working (10) days after the giving of such notice (or if such default is of such a nature that it cannot be completely cured within the ten working (10) day period and the defaulting Party does not commence such curing within five (5) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then the Party may terminate this Agreement on an additional five working (5) days written notice to the defaulting Party.

E. Indemnification: Each party shall indemnify, defend, and hold the other party, its affiliates and their respective trustees, governors, directors, officers, employees, contractors, subcontractors, and agents (collectively, the "Indemnified Parties") harmless from and against any and all liabilities, suits, actions, claims, demands, damages, losses, expenses, and costs of every kind and character (including, without limitation, reasonable attorney fees court costs, and expert witness fees) suffered or incurred by, or asserted or imposed against the party seeking indemnification (or its Indemnified Parties) to the extent resulting from, connected with, or arising out of any negligent or wrongful act or omission by the indemnifying party (or its Indemnified Parties).

F. Cooperation Regarding Claims. The parties agree to fully cooperate in assisting each other and their duly authorized employees, agents, representatives and attorneys, in investigating, defending or prosecuting incidents involving potential claims or lawsuits arising out of or in connection with the services rendered pursuant to this MOU. This paragraph shall be without prejudice to the prosecution of any claims which any of the parties may have against each other and shall not require cooperation in the event of such claims.

G. Force Majeure: In the event a Party's failure to perform any obligation under this Agreement shall be due to a Force Majeure such Party shall not be considered in default of such performance. In the

event a Force Majeure renders the continued performance of this Agreement unfeasible, this Agreement shall be null and void, and the Parties shall have no further obligations under this Agreement. In addition, no Party shall be relieved of liability for failure of performance to the extent such failure shall be caused by it, due to causes arising out of its negligence or due to normal or remedial causes which it fails to remove to remedy within a reasonable period of time. Any Party rendered unable to fulfill any of its obligations by reason of a Force Majeure shall give prompt notice of such fact to the other Party and shall exercise due diligence to remove such inability within a reasonable time period. Unless the Force Majeure renders the Agreement unfeasible, during the Party's inability to perform by reason of a Force Majeure, the other party's obligations under this Agreement shall be suspended. As soon as the party declaring Force Majeure is able to resume performance of its obligations, the Party shall give prompt notice to the other Party. A Force Majeure shall mean any event or circumstance beyond the control of and not the result of the negligence of, or caused by, a Party, including but not limited to failure or threat of failure of facilities, landslides, lightning, earthquake, storm, hurricane, flood, tornado, or other acts of God, fire or explosions, transportation accidents, epidemic, pandemic, sabotage, riot, war, acts of public enemy and civil disturbance or disobedience, strike, lockout, work stoppages, and other industrial disturbances or disputes, or restraint by court order or other governmental authority.

H. Nothing in this Agreement shall be construed to create an employment relationship, joint venture, or partnership between the students and Montco. Each student participating under this MOU shall be deemed enrolled solely for academic purposes. At all times during the term of this MOU, each Party shall maintain at its own expense liability insurance in an amount adequate to protect against any liability that may arise from the services provided under this MOU. Each Party shall also carry the statutorily required amounts of workers' compensation insurance at its own expense.

I. Amendments. This MOU may be amended only in a writing signed by both Parties. No oral representations, warranty, condition, or arrangement of any kind or nature whatsoever shall be binding upon the parties hereto unless incorporated in this agreement in the form of a written amendment.

J. Non-Assumption of Liabilities. Nothing contained herein shall be construed as, nor shall any provision herein constitute, an assumption by either Party of the liabilities of the other.

K. Nondiscrimination. The Parties shall not unlawfully discriminate on the basis of a student's race, nationality, ethnicity, religion, gender, disability, or any other basis protected by state, federal, or applicable local law, regulation, or ordinance. Montco shall ensure that students with disabilities have equal opportunity to participate in the Program in compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act and the Pennsylvania Fair Educational Opportunities Act. Each Party also agrees to comply with the Pennsylvania Human Relations Act, the Pennsylvania Fair Educational Opportunities Act, and applicable Board of Education regulations.

L. Compliance with Laws regarding Education Records. The Parties shall comply with all applicable federal and state laws regarding the confidentiality of students' educational records including but not limited to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, its implementing regulations (34 C.F.R. Part 99), and Title 22 of the Pennsylvania Code §§ 12.31-12.33.

M. Exclusivity. This MOU is not intended to conflict with or affect any existing or future affiliation between the parties and institutions not a party to this Agreement. This Agreement is not exclusive.

N. Authority. The parties executing this MOU represent and warrant to each other that they have the full right, power, capacity, and authority to execute and deliver this MOU, and that they have duly and properly performed all acts required to authorize them to carry out this MOU and the transactions contemplated by it.

O. No Waiver. The failure of any Party hereto to exercise any right, power or remedy provided under this Agreement or otherwise available in respect hereof at law or in equity, or to insist upon compliance by any other Party hereto with its obligations hereunder, and any custom or practice of the parties at variance with the terms hereof, shall not constitute a waiver by such party of its right to exercise any such or other right, power or remedy or to demand such compliance.

P. Notice: Except as otherwise provided in this Agreement, all notices and other communications, which are to be given under this Agreement, shall be in writing and shall be sent by hand delivery, courier (including overnight delivery service such as FedEx or UPS), registered or certified mail, in all cases fees and postage prepaid, addressed to the Party to receive the notice or communication at the address identified above for such Party or such other address as such Party shall designate by notice to the other. All notices shall be addressed as follows:

Montgomery County Community College

Attn: William McDonald
Vice President of Finance and Enrollment Services
340 Dekalb Pike Blue Bell, PA 19422

21st Century Cyber Charter School
Attn: Dr. Matthew Flannery
CEO
1245 Wrights Lane
West Chester, PA 19380

Q. Data Privacy & Security

b) Data Privacy. Each party shall maintain and comply with appropriate administrative, physical, and technical safeguards designed to (i) protect the other party's data and information, including Personal Information (defined below), shared in connection with providing products and services under this Agreement (collectively, "Customer Data") against accidental or unauthorized disclosure, access, acquisition, alteration, destruction, loss, or use, and (ii) provide a level of security appropriate to the risk represented by the processing and nature of the information to be protected. Each party shall have in place, and comply with, internal security and privacy policies and procedures designed to protect the security, confidentiality, and integrity of all Customer Data ("Organizational Measures"). Each party represents and warrants

that it shall use at least the same degree of care that it employs with respect to its own proprietary or confidential information, but in no event less than a commercially reasonable degree of care, to avoid accidental or unauthorized disclosure, access, acquisition, alteration, destruction, loss, or use of Customer Data, including Personal Information (as defined below). Each party represents and warrants it will contractually obligate its sub-processors and subcontractors that have access to Customer Data to implement data protection and security measures that are substantially similar and at least as protective as the Organizational Measures provided in this Section.

c) Personal Information. To the extent that the Customer Data contains "personal information" (or equivalent term or phrase as defined by applicable law) of an individual ("Personal Information"), each party is specifically prohibited from (i) using or processing the Personal Information for any purpose other than for the products or services provided under this Agreement; (ii) selling or sharing Personal Information with third parties; and (iii) re-identifying any Personal Information that has been de-identified. The recipient shall, to the extent required by law, honor any access or deletion request for Personal Information it receives and maintain reasonable security practices. Each party understands these requirements and will comply with them.

d) Security Incident. The party in receipt of Customer Data ("Recipient") shall promptly notify the party that disclosed the Customer Data to the Recipient ("Discloser"), but in no event more than 72 hours, after learning of actual or reasonably likely accidental or unauthorized disclosure, access, acquisition, alteration, destruction, loss, or use of Montco's Customer Data ("Security Incident"). In addition, the Recipient shall, at the Recipient's own cost and expense, promptly provide reasonable information about the Security Incident to the Discloser, reasonably cooperate in the Discloser's investigation of and response to such Security Incident and take steps to prevent a recurrence of any such Security Incident. Each party agrees that in the event of a Security Incident impacting the Discloser, the parties shall mutually determine (i) whether notice is to be provided to any individuals, regulators, law enforcement agencies, consumer reporting agencies, or others as required by law or regulation, or in its discretion; and (ii) the contents of such notice, whether any type of remediation may be offered to affected persons, and the nature and extent of any such remediation.

e) Data Retention; Data Return. The Partner School shall only retain Montco Customer Data until the shorter of: (i) as long as the Customer Data is necessary for provision of the Services under this Agreement; or (ii) as required by applicable law or regulations. At Montco's election, made by written notice to the Partner School, the Partner School shall as soon as reasonably practicable: (i) return a complete copy of all Montco Customer Data under the Partner School's control to Montco in such format and manner requested by Montco; and (ii) delete all other copies or originals on all types of electronic media or in physical form of Customer Data, except to the extent the Partner School is required or authorized to retain such Customer Data pursuant to applicable law. In such cases, the confidentiality obligations and use restrictions in this Agreement shall continue to apply to such Customer Data, and including Personal Information, and/or copies so retained.

f) Liability. In addition to any other remedies available to Montco under the Agreement, law or equity, the Partner School will reimburse Montco in full for all costs incurred by Montco in investigation and remediation of any Security Incident caused in whole or in part by the Partner

School or the Partner School's agent, representative, or subcontractor, including providing notification to individuals whose Personal Information was subject to the Security Incident and to regulatory agencies or other entities as required by law or contract; providing one year's credit monitoring to the affected individuals if the Personal Information exposed during the Security Incident could be used to commit financial identity theft; and the payment of legal fees, audit costs, forensic investigation fees, fines, and other fees imposed against Montco as a result of the Security Incident.

R. License

a. In General. Each Party grants to the other Party a nonexclusive, non-transferable, non-sublicensable, and revocable license to use certain "Company Trademarks" owned by the Parties solely in connection with this Agreement. "Company Trademarks" shall mean each Party's trade names, marks, and logos specified in Exhibit D hereto; provided, however, that each Party, in its sole discretion from time to time, may change the appearance and/or style of the Company Trademarks or add or subtract from the list in Exhibit C, provided that, unless required earlier by a court order or to avoid potential infringement liability, each Party shall have 30 days' notice to implement any such changes.

b. Company Trademarks are owned solely and exclusively by the respective Party.

c. Except as set forth herein, each Party has no rights, title, or interest in or to the other Party's Trademarks.

d. Usage. The Parties acknowledge and agree that Company Trademarks will be used solely in the manner specified by the respective Party. The Parties further acknowledge and agree that the presentation and image of Company Trademarks should be uniform and consistent with respect to all services, activities, and products associated with Company Trademarks.

e. All proprietary ideas, methods, materials, information, manuals, templates, designs, processes, diagrams, computer programs, reports, documentation, and other proprietary or protectable matters ("Materials") which Montco or its personnel create before or while providing the Program are and shall remain the sole property of Montco. In no event shall any of the Materials be considered a "work made for hire."

S. Choice of Law and Venue. This Agreement shall be governed by and construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania, irrespective of any conflict of law provisions. Any action brought under this Agreement will be brought in the United States District Court for the Eastern District of Pennsylvania or, in the alternative, in the Court of Common Pleas of Montgomery County, Pennsylvania. The Parties acknowledge that provisions related to the use of student data, educational programming, and dual enrollment courses are subject to oversight by the Pennsylvania Department of Education (PDE).

T. General Provisions

a) Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party.

b) This Agreement constitutes the entire Agreement of the Parties with respect to the subject matter hereof. No modification hereof shall be binding upon any of the Parties hereto unless made in writing and signed by the Parties.

c) Each Party represents and warrants to the other Party that the person signing this Agreement



has the full authority to do so.

MONTGOMERY
COUNTY COMMUNITY COLLEGE

IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be duly executed by an authorized representative as of the effective date set forth above.

Montgomery County Community College

_____

Chae Sweet, Ed.D. Date

Vice President of Academic and Student Affairs

and Provost

21st Century Cyber Charter School

_____

Andrea Fox

Board of Trustees Chairperson

Date 7-7-2026

_____

Jason Palaia Date 7-7-2026

CEO

MONTGOMERY
COUNTY COMMUNITY COLLEGE

EXHIBIT A

Pricing and Billing Included in This Agreement

Pricing:

Dual enrollment students actively enrolled in the Partner School will be billed the prevailing Dual Enrollment Rate. School District will be responsible for payment for the terms in which its students participate in one or more dual enrollment courses if they proceed in the course after Montco's add/drop date, even if a student leaves the course by choice or due to dismissal before the end of a given term.

Billing:

- Students will be directly billed for the prevailing 1 credit rate per course. Payment information can be found at MC3.edu/Payment. Important notices regarding payments and key deadlines are sent to the College-issued student email address. All students are expected to check that email regularly.

MONTGOMERY
COUNTY COMMUNITY COLLEGE

EXHIBIT B

Courses and Locations Included in This Agreement

Eligible students are permitted to take courses at the following locations:

- Blue Bell Campus, 340 Dekalb Pike, Blue Bell, PA 19422
- Pottstown Campus, 101 College Drive, Pottstown, PA 19464
- Online Campus

This list of courses offered in each term is subject to change or cancellation at the discretion of Montco. Additionally, Montco reserves the right to change instructional modalities of courses term to term.

MONTGOMERY
COUNTY COMMUNITY COLLEGE

EXHIBIT C

Company Trademarks







MONTGOMERY
COUNTY COMMUNITY COLLEGE

EXHIBIT D

Dual Enrollment Contacts

Name	Role	Organization	Phone Number	Email Address
General Inquiries	Dual Enrollment Information	Montgomery County Community College		DualEnrollment@MC3.edu MC3.edu/DE
Shannon Harley	Dual Enrollment Pathways Program Manager	Montgomery County Community College		Sharley@mc3.edu
Alison Fields	Coordinator of High School Programs and Educational Partnerships	Montgomery County Community College		ARitter@MC3.edu

Course Fees - Tuition and Other Costs

Montco Materials

Beginning with the Fall 2025 semester, all eligible students will be automatically enrolled in the Montco Materials program. Through this innovative program, physical books are conveniently packaged and provided to students on a rental basis, and access to digital material is directly within Canvas, simply priced at $20.00 per credit hour. Students can opt-out of this program on a semester basis. Learn more on the Montco Materials page.

Course Fees

For classes that require special support, you may pay an additional fee for course materials or instructional time. If you qualify for financial aid, you can use that money to pay the extra charge.

HIC High instructional cost ($15/credit - $25/credit): Courses with a high instructional cost are laboratory, studio, or lab classes that carry additional instructor time and support.

IS Individualized support ($25/credit): These courses are outside of normal course offerings, such as independent studies, or require additional administrative coordination, such as practicums and internships.

LM Learning materials ($10/credit) and HLM High-cost learning materials (up to $85/credit): These courses require specialized materials and/or equipment that is provided to the student. These courses may also require students to purchase materials for their own use in addition to those covered by the fee.

OI One-on-one instruction ($700/credit): Courses such as music lessons provide one-on-one faculty instruction time. Music students may wish to work with their advisor to explore options for group music classes or ensemble alternatives to one-on-one lessons.

Tuition & Other Costs
- Course Fees
- Net Price Calculator
- Tuition Cost Calculator
- Payment Plans
- Payment Information
- Refunds
- Student Cost Transparency
- Student Financial Responsibility Agreement
- Important Dates

Scholarships

Financial Aid

Employer Programs

Navigating the FAFSA

FAFSA Simplification

Payment Plans

Tuition Insurance

Financial Empowerment Program

Make an Appointment

MEMORANDUM OF AGREEMENT
DUAL ENROLLMENT PROGRAMS

This MEMORANDUM OF AGREEMENT (hereinafter "Agreement") is made and entered into by and between the Community College of Allegheny County, with a principal business office located at 800 Allegheny Avenue, Pittsburgh, Pennsylvania 15233 (hereinafter referred to as "CCAC" or "the College"), and the school district, career and technical center, charter school, private school, or nonprofit educational organization identified on the signature page below (hereinafter referred to as the "School"). The effective date of this Agreement is August 1, 2026.

WHEREAS, CCAC is able to make college-level courses available to secondary schools and other educational organizations and their students; and

WHEREAS, the School desires to make CCAC dual enrollment opportunities available to eligible students on the terms set forth herein; and

WHEREAS, certain dual enrollment opportunities under this Agreement may be supported through external grant funding intended to reduce or eliminate student educational costs for approved courses and eligible students; and

NOW, THEREFORE, in exchange for the promises and mutual covenants set forth herein, and intending to be legally bound, CCAC and the School agree as follows:

1. CCAC Dual Enrollment.

CCAC will make credit-bearing dual enrollment courses ("DE Courses") available to eligible students of the School in accordance with the terms of this Agreement.

A. In order to be eligible to enroll in a DE Course, School students must:

1) Have their parents or legal guardians, and/or the student when appropriate, complete and sign all CCAC application materials, enrollment documents, and required authorization forms made available by CCAC, including any FERPA-compliant consent or release forms required to permit disclosure of educational records to the School for purposes related to enrollment, academic progress, student support, billing, or other legitimate educational interests associated with the dual enrollment program; and
2) Meet all prerequisites, placement requirements, admission requirements, and academic standards established by CCAC for the applicable DE Course.

B. Credit hours and grades earned by School students enrolled in DE Courses shall become part of the student's official academic record at CCAC and shall be recognized in the same manner and to the same extent as credits earned by other students enrolled at CCAC. Students enrolled pursuant to this Agreement shall be considered CCAC students for

purposes of academic policies, student conduct requirements, and applicable federal and state laws governing postsecondary education.

Although CCAC maintains articulation agreements with a number of four-year, degree-granting colleges and universities, CCAC cannot guarantee that credits earned at CCAC will be accepted for transfer by all colleges, universities, or institutions.

C. DE Courses offered pursuant to this Agreement may be delivered in-person, remote, online, hybrid, at a CCAC facility, at a School facility, or through other instructional modalities approved by CCAC.

D. CCAC does not guarantee that any specific course, section, modality, instructor, or schedule will be available during any academic term.

E. CCAC retains sole authority over curriculum, course content, grading standards, instructor qualifications, academic policies, and the awarding of college credit.

F. DE Students seeking academic accommodation through CCAC shall be required to comply with CCAC's Disability Services procedures and documentation requirements.

2. General Duties and Responsibilities of the School.

A. Identify students for potential enrollment in DE Courses and direct and assist such students in completing CCAC's online application, registration processes, and required enrollment documentation.

B. Work cooperatively with CCAC to provide interested students and families with information regarding the transferability of credits earned at CCAC and how to obtain confirmation of transferability from specific colleges, universities, or institutions in which the student has an interest.

C. Determine, in accordance with the School's academic policies, graduation requirements, and course equivalency determinations, whether and to what extent credits earned through CCAC may satisfy secondary school graduation requirements, elective requirements, or other academic designations.

3. General Duties and Responsibilities of CCAC.

A. Register School students who complete CCAC's application, placement, admission, and registration requirements for DE Courses, which are official CCAC classes staffed and delivered by CCAC personnel authorized by the College.

B. Provide enrolled students with access to services generally available to other CCAC students, including student identification credentials, academic support services, and student life programming, as applicable.

C. Subject to FERPA and any required student and/or parent authorizations, provide the School with academic progress information reasonably necessary to support student success and program administration…including, but not limited to grades, attendance concerns, withdrawal status, academic alerts, and billing information, in the manner agreed upon by CCAC and the School.

D. Provide enrolled students with a grade for each completed course and maintain such grade as part of the student's official CCAC academic record.

E. Provide official CCAC transcripts, upon student request and payment of any applicable fee, to colleges, universities, or other institutions designated by the student.

F. Verify and confirm to the School that all CCAC personnel assigned to provide instruction or services involving direct contact with students under this Agreement, including employees, adjunct faculty, contractors, and other authorized representatives, have obtained all criminal history and child abuse clearances required under applicable law, including as required by the Pennsylvania Child Protective Services Law, 23 Pa. C.S.A. § 6344, and that such individuals are not precluded from serving in such assignments under applicable law based upon the results of such background checks and clearances.

4. Primary Contacts for Dual Enrollment.

For CCAC

Vice President for Enrollment Services
Community College of Allegheny County
808 Ridge Avenue
Pittsburgh, PA 15212

For School
Jason Palaia, CEO
21st Century Cyber Charter School
1245 Wrights Lane
West Chester, PA 19380

Unless otherwise designated in writing by the parties, the individuals identified above shall serve as the primary contacts for matters arising under this Agreement and shall receive all notices required hereunder. Notices shall be deemed given when sent by registered or certified mail, postage prepaid and return receipt requested, to the addresses listed above.

5. Tuition and Fees.

A. Subject to grant availability and program eligibility requirements established by CCAC and the School, tuition, mandatory fees, textbooks, required e-books, and required software

access associated with DE Courses bearing the ACC, BUS, or CIT course prefixes may be funded through the BNY Mellon Early College Program for approved students.

Students enrolled in eligible grant-funded courses covered through the BNY Mellon Early College Program shall not be required to execute a separate third-party sponsorship agreement for such covered costs.

B. Students enrolled in DE Courses not covered through the BNY Mellon Early College Program or another approved sponsorship arrangement shall remain individually responsible for all tuition, fees, books, supplies, software, and other educational costs associated with such enrollment.

C. CCAC may, at its discretion, accept approved third-party sponsorship agreements or other funding arrangements for student educational costs not otherwise covered under the BNY Mellon Early College Program.

D. Nothing in this Agreement obligates the School to sponsor student tuition, fees, books, supplies, software, or other educational costs except as expressly provided through an approved sponsorship arrangement or separate written agreement.

E. Student withdrawals, registration changes, and tuition refunds shall be governed by CCAC's established policies and procedures in effect for the applicable academic term. The School shall reasonably assist CCAC in communicating applicable registration, withdrawal, refund, and academic calendar deadlines to participating students and families.

F. Any credit balance attributable to sponsor-funded or grant-funded payments shall be refunded to the sponsoring organization, grant administrator, or funding source unless otherwise required by law or authorized in writing by the funding source.

6. Term; Termination.

This Agreement shall commence upon execution by both parties and shall continue until terminated as provided herein. Either party may terminate this Agreement, with or without cause, upon forty-five (45) days written notice to the other party; provided, however, that such termination shall not take effect until any DE Courses already in progress have been completed.

A. CCAC reserves the right to cancel any individual DE Course or class section due to low enrollment, instructor availability, scheduling conflicts, operational necessity, or other academic or administrative considerations, provided such determination is made prior to the first scheduled class meeting whenever reasonably practicable.

7. Relationship of the Parties.

The relationship of the parties is that of independent contractors, and no tenancy, partnership, joint venture, agency, fiduciary, employment, or other relationship is created

by this Agreement or shall be deemed or construed to exist by reason thereof. Neither party shall have authority to contract for or bind the other except as expressly set forth herein. CCAC is responsible only for activities occurring within the scope of the DE Course/Program, while the School retains responsibility for K-12 supervisory obligations unless otherwise agreed in writing.

8. Compliance with Laws.

Each party represents and warrants to the other that it shall comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the performance of this Agreement, including but not limited to FERPA and all laws prohibiting discrimination in educational programs and services.

Each party shall maintain appropriate administrative, technical, and physical safeguards to protect student education records and personally identifiable information in accordance with applicable law.

9. Indemnification and Hold Harmless.

Subject to and with full reservation of any immunities and/or limitations of liability afforded by applicable law, each party agrees to defend, indemnify, and hold harmless the other from and against any and all claims, damages, costs, and expenses, including reasonable attorneys' fees, arising out of the performance of this Agreement, but only to the extent caused by the negligent acts or omissions of the party from whom indemnification is sought.

To the fullest extent permitted by law, each party, for itself and its agents and employees, expressly waives any immunity or damage limitation provisions available under workers' compensation acts, disability benefit acts, or other employee benefit acts to the extent such provisions would otherwise limit recovery under this indemnification provision.

Nothing herein shall be construed as a waiver by either party of governmental, sovereign, statutory, or official immunities or limitations of liability available under applicable law.

10. Damages; Force Majeure.

Neither party shall be liable to the other for consequential, special, or incidental damages arising out of a breach of or failure to perform this Agreement. Neither party shall be liable for delay in performance caused by acts of God, governmental actions, transportation failures, labor disputes, fires, floods, riots, acts of war or terrorism, public health emergencies, or other causes beyond the reasonable control of the affected party.

11. Governing Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Pennsylvania without regard to conflict of law principles.

12. Entire Agreement; Non-Assignment.

This Agreement represents the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior oral or written understandings, agreements, or representations relating thereto.

Neither party may assign, subcontract, or transfer this Agreement or its obligations hereunder without the prior written consent of the other party.

Except as otherwise expressly provided herein, in the event of a conflict between the terms of this Agreement and any exhibit or attachment incorporated herein, the terms of this Agreement shall govern.

This Agreement supersedes any prior dual enrollment agreements between the parties.

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

13. Modification; Counterparts.

This Agreement may not be amended, revised, or modified except by a written instrument duly executed by authorized representatives of both parties.

[The remainder of this page intentionally left blank. Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective authorized representatives as of the date written below.

SCHOOLDISTRICT/SCHOOL NAME: 21st Century Cyber Charter School

Board of Trustees Chairperson: **Andrea Fox**

SIGNATURE: _____

DATE: July 7, 2026

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

COLLEGE PRESIDENT OR DESIGNEE: _____

SIGNATURE: _____

DATE: _____

Tuition & Fees

Tuition and fees are set annually by the CCAC Board of Trustees and are typically made available by July 1st. Listed below is our current tuition and fee schedule for credit students as of the date of this publication. Tuition and fees are subject to change, and specific courses and academic programs may also require additional fees. **Please note that flat rate tuition is only available during the fall and spring semesters. All tuition billing for summer semesters is at the applicable per credit rate.** For questions regarding tuition and fees and the most up-to-date information, please contact any campus Student Accounts office or visit **ccac.edu/payment**.

Tuition & Capital Fees Effective Fall 2025

Residency Status	***Tuition*** per credit	***Flat Rate Tuition*** 12–18 credits[1] (Fall & Spring only)	***Capital Fee*** per credit
Allegheny County Residents	$130.00	$1,950.00	None
Residents of Other Pennsylvania Counties	$260.00	$3,900.00	$6.50
Out-of-State & International Residents	$390.00	$5,850.00	$6.50

[1] Students carrying loads of 19 credits or more during the fall and/or spring semesters will be charged the flat rate plus the prevailing per-credit rate times the number of credits over 18 credits.

Example: 21 credits for an Allegheny County resident would cost $1,950.00 (flat rate) + $390.00 [$130.00 (per-credit rate) x 3 (credits over 18)] = $2,340.00

Veterans of the U.S. Armed Forces and their dependents are eligible for in-county tuition rates. Please contact Military and Veterans Services at 412.237.6503 or **VeteransServices@ccac.edu** for more information.

Registration Fees

Fee	***Amount***
College Fee[2]	$6.00/credit
Online Learning Fee[3]	$20.00/online learning course
Laboratory Fee	Where applicable (amounts vary per course)
Health Careers Course Fee	$20.00/credit (where applicable)
NCLEX Fee	$300.00/semester for course *NUR 250*
Malpractice Insurance Fee[3]	$7.70/semester (where applicable)
Accident Insurance Fee[3]	$5.40/semester (full-time students only)
Technology Fee	$23.25/credit
Matriculation Fee	$25.00 (first-time registered students, nonrecurring, nonrefundable)
Student Service Fee	$8.25/credit

Miscellaneous Fees

Fee	***Amount***
Credit by Examination	$130.00/course (nonrefundable)
Late Payment Fee	$15.00/occurrence (assessed to unpaid accounts after tuition payment deadline and monthly throughout the term)
Returned Check Handling Charge	$25.00/check (nonrefundable)
Official Transcript of Academic Record	$5.00/copy (nonrefundable)
Check Stop Payment/Reissue Fee	$20.00/check (nonrefundable)

[2] The college fee applies to all full- and part-time credit students taking fall, spring and/or summer courses. Non-credit students are exempt from the fee.

[3] Nonrefundable after start of term

Chester County Intermediate Unit

Title III Consortium

Memorandum of Understanding
2026-2027

The Chester County Intermediate Unit will serve as the fiscal agent for members of the Chester County Title III English Learner Consortium. The purpose of the consortium is to receive a Title III subgrant, meeting all Title III requirements. As the fiscal agent, The CCIU will be responsible for filing the required application, expenditure reports and maintaining financial records.

Program Support and Development

In its role as the lead LEA, the CCIU will support the development of Title III related programs, services and resources as follows:

- Provide technical assistance to Consortium LEAs through consultation and training.
- Provide professional development workshops and trainings regarding effective English Learner instructional practices to Consortium classrooms teachers, principals, administrators and/or other school personnel based on collectively targeted needs and requests.
- Provide specific and targeted professional development and/or coaching to staff offered by a local consultant in an equitable and cost-effective manner to participating LEAs.

Performance Goals

Under this Memorandum of Understanding, it is the responsibility of each LEA to meet Performance Goals and to maintain the appropriate documentation related to each goal at the local level as defined within the CCIU Title III Grant. The following goals have been identified for the 2026-27 school year:

1) 50% of all ELs will demonstrate gains in language proficiency by increasing their composite score by at least 0.5 on the WIDA ACCESS for ELs assessment.
2) 80% of EL teachers and coordinators of LEAs in the Title III consortium will give a rating of '8' or '9' on a 10-point Likert scale (1 is least positive and 10 is most positive).
3) Increase participation by ELD teachers, reading specialists, and ELA teachers in CCIU's professional learning opportunities, including Language and Structured Literacy Workgroup, for the 2026-2027 school year by 10%.

Parent Notification

- Under this Memorandum of Understanding, the responsibility for providing notification to parents/guardians of English Learners is delegated to the individual LEA participating in the consortium.

Allowable Use of Title III Funds and Compliance

- Signature by LEA authorized representative on this MOU is assurance that the LEA has a compliant Core English Language Development (ELD) budget derived from local district fund.

- The Title III budget for both Limited English Proficient (LEP) and Immigrant Children and Youth (IMM) funds should reflect Title III Program activities only, and the two allocations may not be combined.
- The use of Title III funds to purchase translation and interpreting services will be limited to activities under Title III guidelines and may not be used for Core ELD Program requirements.

Non-Public Consultation

- The individual Consortium Member LEAs should ensure that timely and meaningful consultation occur between the local education agency (LEA) and nonpublic schools within the LEAs geographical boundaries prior to any decision that affects the opportunities of eligible nonpublic school children, teachers, and other educational personnel to participate in programs under this act and shall continue throughout the implementation and assessment of activities under these sections.
- The individual Consortium Member LEAs shall make initial contact with nonpublic schools within their geographical boundaries to determine if the latter wishes to participate in the Title III services. To initiate contact, a consortium-generated notification form letter to nonpublic schools will be employed for use by the Consortium Member LEA.
- After the initial contact, regular and ongoing consultation between LEAs and participating nonpublic schools will be monitored upon request by the Consortium Lead to determine the appropriate level of service needed and/or provide consultation on the following topics: identification and assessment of EL students, types of services provided through Title III including how, when, and where; identification of measures used to ensure that the services provided to the private school students are effective.

The parties to this MOU, through their duly authorized representatives, have executed this MOU on the dates set forth below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein. The effective date of this MOU is the date of the signature last affixed to this page.

School/District: 21st Century Cyber Charter School	Chester County Intermediate Unit
Signature	Signature
Date Andrea Fox, Board of Trustees Chairperson July 7, 2026	Date

Group Contract as of 5/29/26

HUMMEL AND KANE ROOMS 21 CCCS

Comfort Suites Altoona

140 Stroehman Drive
Altoona, PA 16601
(814) 942-2600
(814) 942-2366
PA587@stayatchoice.com

Contract Information

Group Name:	HUMMEL AND KANE ROOMS 21 CCCS	Group Account:	5345454
Arrival Date:	Tuesday, May 04, 2027		
Departure Date:	Friday, May 07, 2027		
*Fixed Cut Off Date:	Friday, July 31, 2026		
Company Name:		Group Contact:	MALONEY, JULIE
Address:	1245 Wrights Ln	Email:	jmaloney@21cccs.org
	West Chester, PA 19380	Telephone:	(412) 223-3723

***Your remaining unreserved rooms will be released at the START of the indicated Cut Off business date/day for the hotel.**

Room Details

Room Block

Group Rates

Room Type	Date	Single	Double	Extra	Child

Billing Information

Group Payment Type

GTD/Payment: 4 PM HOLD

Guest Payment Type

GTD/Payment: 4 PM HOLD

Charge Routing

Route all charges to a Group folio.

HUMMEL AND KANE ROOMS 21 CCCS

Contract Terms

This Contract is for the Comfort Suites located at 140 Stroehman Dr., Altoona, PA 16601.

The contract should be returned to the General Manager by mail, or email to: sales.comfortsuitesaltoona@gmail.com.

PLEASE NOTE THE FOLLOWING:

We cannot guarantee early arrival times or connecting rooms. If you would like to check in early on the day of arrival, we highly encourage booking the night before to ensure your rooms are ready for you. Thank you for your understanding.

Our hotel has quiet hours between 10:00 PM and 7:00 AM nightly. We ask all of our guests to be mindful of each other.

Meeting room use: No loud music or helium tanks, please. Rental of our meeting rooms does NOT include use of the pool.

Please Note: We have parking available at no cost for our guests. However, our parking is limited. There is no extra parking available.

ALSO NOTE: If this contract is not signed by you and returned, this contract shall be null and void and will not be honored.

* We are updating our group contracts, rules and regulations. When they are updated, we will forward them to our group contacts.

Guarantee Policy

Your Reservation has been placed on a 4 PM hold.

Cancellation Policy

Please cancel any group room reservations by 4 PM local hotel time on the day of arrival to avoid a cancellation penalty

Cancellation Penalty Notes

Additional Information

THIS CONTRACT IS FOR THE HUMMEL AND KANE ROOMS FOR MAY 4-7, 2027, AT THE RATE OF $500 IN TOTAL FOR ALL DAYS AND BOTH ROOMS.

7-7-26

Guest Signature Date

Andrea Fox, Board of Trustees Chairperson

Hotel Representative Date

Group Contract as of 5/29/26

HUMMEL AND KANE ROOMS - 21 CCCS

Comfort Suites Altoona

140 Stroehman Drive
Altoona, PA 16601
(814) 942-2600
(814) 942-2366
PA587@stayatchoice.com

Contract Information

Group Name:	HUMMEL AND KANE ROOMS - 21 CCCS	Group Account:	5345535
Arrival Date:	Tuesday, May 18, 2027		
Departure Date:	Friday, May 21, 2027		
*Fixed Cut Off Date:	Friday, July 31, 2026		
Company Name:		Group Contact:	MALONEY, JULIE
Address:	1245 WRIGHTS LANE	Email:	jmaloney@21cccs.org
	West Chester, PA 19380	Telephone:	(412) 223-3723

***Your remaining unreserved rooms will be released at the START of the indicated Cut Off business date/day for the hotel.**

Room Details

Room Block

Group Rates

Room Type	Date	Single	Double	Extra	Child

Billing Information

Group Payment Type

GTD/Payment: 4 PM HOLD

Guest Payment Type

GTD/Payment: 4 PM HOLD

Charge Routing

Guests are responsible for all charges.

HUMMEL AND KANE ROOMS - 21 CCCS

Contract Terms

This Contract is for the Comfort Suites located at 140 Stroehman Dr., Altoona, PA 16601.

The contract should be returned to the General Manager by mail, or email to: sales.comfortsuitesaltoona@gmail.com.

PLEASE NOTE THE FOLLOWING:

We cannot guarantee early arrival times or connecting rooms. If you would like to check in early on the day of arrival, we highly encourage booking the night before to ensure your rooms are ready for you. Thank you for your understanding.

Our hotel has quiet hours between 10:00 PM and 7:00 AM nightly. We ask all of our guests to be mindful of each other.

Meeting room use: No loud music or helium tanks, please. Rental of our meeting rooms does NOT include use of the pool.

Please Note: We have parking available at no cost for our guests. However, our parking is limited. There is no extra parking available.

ALSO NOTE: If this contract is not signed by you and returned, this contract shall be null and void and will not be honored.

* We are updating our group contracts, rules and regulations. When they are updated, we will forward them to our group contacts.

Guarantee Policy

Your Reservation has been placed on a 4 PM hold.

Cancellation Policy

Please cancel any group room reservations by 4 PM local hotel time on the day of arrival to avoid a cancellation penalty

Cancellation Penalty Notes

Additional Information

THIS CONTRACT IS FOR THE HUMMEL AND KANE ROOMS FOR MAY 18-21, 2027, AT THE RATE OF $500 IN TOTAL FOR ALL DAYS AND BOTH ROOMS.

Guest Signature Date

Hotel Representative Date

Four Points by Sheraton Allentown Lehigh Valley

Group Sales Agreement

Account Name:	ABEFP-HOTEL OTHER-2027	**Group Name:**	21 CENTURY CYBER CHARTER SCHOOL
Arrival Date:	Tuesday, May 4, 2027	**Departure Date:**	Friday, May 21, 2027

Contact Information

Group Contact:	Julie Maloney	**Property Contact:**	Saran Diallo
Title:		**Title:**	Sales Support
Address:	,	**Address:**	3712 Hamilton Blvd Allentown, PA 18103
Phone #:	412-223-3723	**Phone #:**	
Email Address:	jmaloney@21cccs.org	**Email Address:**	fourpointssales@jhgco.com

Guestroom Requirements

Method of Reservation	Cutoff Date: **Sunday, April 4, 2027**
Reservations will be made by .	

Event Requirements

Date	Time	Event	Room	Setup	Agreed Attendees	Rental
Tue May 4	8:00 AM - 6:00 PM	Unassigned	Parkland Ballroom	Classroom 2 per table	25	$400.00
Tue May 4	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00
Wed May 5	8:00 AM - 6:00 PM	Unassigned	Parkland Ballroom	Classroom 2 per table	25	$400.00
Wed May 5	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00
Thu May 6	8:00 AM - 6:00 PM	Unassigned	Parkland Ballroom	Classroom 2 per table	25	$400.00
Thu May 6	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00
Fri May 7	8:00 AM - 6:00 PM	Unassigned	Parkland Ballroom	Classroom 2 per table	25	$400.00
Fri May 7	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00
Tue May 18	8:00 AM - 6:00 PM	Unassigned	Unassigned	Classroom 2 per table	25	$400.00
Tue May 18	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00
Wed May 19	8:00 AM - 6:00 PM	Unassigned	Unassigned	Classroom 2 per table	25	$400.00
Wed May 19	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00
Thu May 20	8:00 AM - 6:00 PM	Unassigned	Parkland Ballroom	Classroom 2 per table	12	$400.00
Thu May 20	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	25	$0.00
Fri May 21	8:00 AM - 6:00 PM	Unassigned	Parkland Ballroom	Classroom 2 per table	25	$400.00
Fri May 21	8:00 AM - 6:00 PM	Unassigned	Executive Boardroom	Classroom 2 per table	12	$0.00

Billing Comments:

Contract Terms

Please Note: This agreement guarantees the rate & availability during the above stated dates and until the above cut off date. Given the current climate and impact of COVID 19 on the hospitality industry, It is impossible for the hotel to predict future lodging needs in advance of arrival date. To protect your guests from increasing room rates and to ensure availability until the assigned cut-off date, the hotel has provided this agreement for your review and signature. Recognize that certain economic conditions may cause the hotel to post available room inventory for sale on the internet or through established discount programs such as AAA, or franchise promotions, which may carry pre-payment, length of stay, or program participation for purchase. Reservations made by your party not defined by the group rate code will not be considered part of the block and will not be applied to your room pick-up. Nor will the guaranteed group rate be adjusted to match a reservation made outside the block.

Please note these room rates are per room, per night, and are subject to applicable taxes.
We at the Four Points by Sheraton are looking forward to being of service to you. If you should have any questions concerning these details, please feel free to contact me. We will be happy to serve you!

Please sign and return this agreement by **Friday, June 5, 2026.** Otherwise, quoted rates are not guaranteed and may be renegotiated.

Agreement of Parties

I agree to meet all terms and conditions as stated above.

	7-7-2026		
Customer Signature	Date	Hotel Representative	Date

Andrea Fox, Board of Trustees Chairperson

HAMPTON INN & SUITES - BENSALEM

3660 STREET ROAD, BENSALEM, PA, 19020
PHONE: 267-332-2200 FAX: 267-332-2201

FUNCTION SALES EVENT AGREEMENT

A satisfied customer is our goal. We believe that if you feel like we delivered the service and product we promised, it is likely you will return and you will tell others about your positive experience.

This Group Sales Event Agreement ("Agreement") between 21st Century Cyber Charter School ("Group" or "you" or "your(s)") and Hampton Inn & Suites Bensalem (the "Hotel" or "we" or "us" or "our") is intended to be helpful to both you and us and result in your satisfaction with our performance. This Agreement and any Exhibits hereto contain the entire agreement between the parties and supersede all prior and contemporaneous agreements, arrangements and understandings between the parties relating to the subject matter hereof. There are no other understandings statements or promises, oral or otherwise, contrary to the terms of this Agreement. Exhibits to the Agreement are an integral part of this Agreement and will be deemed incorporated into this Agreement.

Especially Prepared for:		**Event & Hotel Information:**	
Group Contact:	Julie Maloney	**Name of "Event":**	21st Century Cyber Charter School
Title:		**Date(s) of Event:**	May 04, 2027 - May 07, 2027, May 18, 2027 – May 22, 2027
Company Name:	21st Century Cyber Charter School	**Status**	Prospect
Address:		**Date Booked**	May 22, 2026
City, State, Zip:	,		
Phone:	(484) 875-5400	**Group Type:**	Meeting
Email:	jmaloney@21cccs.org	**Salesperson:**	Jackie Dodsworth

FUNCTION SPACE ARRANGEMENTS

We reserve the right to reassign specific function rooms reserved for you. You agree to confirm specific room assignments with us prior to printing any invitations or other material listing specific room locations.

Date	Time	Event Class	Room	Setup	Rental
Tue, 05/04/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Tue, 05/04/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Wed, 05/05/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Wed, 05/05/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Thu, 05/06/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Thu, 05/06/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Fri, 05/07/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Fri, 05/07/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Tue, 05/18/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Tue, 05/18/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Wed, 05/19/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Wed, 05/19/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Thu, 05/20/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00
Thu, 05/21/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Fri, 05/22/27	8:00 AM - 4:00 PM	Meeting	Independence/Freedom	Classroom	$1,000.00
Fri, 05/22/27	8:00 AM - 4:00 PM	Meeting	Liberty	Classroom	$400.00

ESTIMATED CHARGES:
Estimated Function Room Rental Revenue: $11,200.00
Total Anticipated Revenue: $11,200.00

Tax & Gratuity on Catering Functions: To ensure the superior service of Hampton Inn & Suites - Bensalem, **21%** gratuity will be added to all Food, Beverage, Meeting Room Rental, and Audiovisual charges. Pennsylvania law requires that gratuities be taxed 6%. The current taxes are as follows (subject to change):

Food & Beverage Tax Is 6% **Audio/Visual Tax Is 6%**

Room Rental: Room rental fees are determined upon original program details. Revisions from the original contract may necessitate an increase or decrease in room rental fees.

***Changes/Labor Charge**:* If changes to room set, AV or meeting times are requested within 24 hours of the meeting, an additional labor fee of $100 - $500 may be assessed.

Master Account: Hotel must be notified in writing at least 30 days prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account. Any cancellation or attrition fees permitted under this Agreement will be billed to the Master Account.

***Food & Beverage Policy**:* All food and beverage service within the Hotel must be provided by the Hotel and serviced by Hotel personnel. Food and beverage may not be brought in from outside of the Hotel.

Organization understands that, if alcoholic beverages are to be served on the Hotel premises (or elsewhere under the Hotel's alcoholic beverage license, the Hotel's alcoholic beverage license requires such beverages be dispensed only by its employees and bartenders. The Hotel's alcoholic beverage license requires the Hotel to:

Request proper identification of any person of questionable age and refuse alcoholic beverage service if the person is either underage or proper identification cannot be produced, and
Refuse alcoholic beverage service to any person who, in the Hotel's sole judgment, appears intoxicated. The Hotel encourages the adoption by banquet groups of a designated driver program whereby one or more persons accept the responsibility of not consuming alcoholic beverages and providing transportation of others in the party. The Hotel will be happy to assist anyone upon request in making alternative transportation arrangements and/or overnight accommodations during the course of organization's function.

Catering Guarantee: At least seven (7) business days prior to the event date, the Organization must notify the Hotel of the exact number of attendees, for each outlined function by noon (12:00 PM). This number will be considered a guarantee for which you will be charged, even if fewer attendees show and not to exceed more than 25% of the original count. This guarantee will be the basis for Hotel's purchasing of food items, and therefore, this number is not subject to reduction. Hotel will prepare for 5% over the final guarantee. If no guarantee is received, Hotel will consider the number on the Original Agreement to be correct and therefore the guaranteed number of attendees.

***Catering Billing & Deposits**:* A Master Account will be set up for the Group to cover charges. The estimated amount of the Master Account must be paid in advance. It is agreed that the method of billing for all catering functions is: **Group prepays in advance with an authorized credit card or certified check.**

Catering Deposit Schedule**: **All deposits and payments made are non-refundable.

Transaction Type	Charge Type	Date	Amount
Security Deposit	**Check**	**At Signing**	**$1,000.00**
2nd Deposit	**Check**	**March 4, 2027**	**$6,276.00**
Final Payment	**Check**	**April 4, 2027**	**$6,276.00**
		Balance Due	$13,552.00

Catering Cancellations: Organization agrees to provide Hotel with written notice of any decision to cancel or otherwise abandon its use of the Total Room Nights (a "Cancellation") within five (5) days of such decision. If Organization cancels the Event or moves the Event to another city or facility, such decision shall constitute a breach of its obligation to the Hotel and the Hotel will be harmed. If a Cancellation occurs, the parties agree that: (i) it would be difficult to determine the actual harm suffered by the Hotel; (ii) due to the short period of time between the execution of this Agreement and the Event dates at the Hotel, Hotel is unlikely to be able to resell function space on a "last-sale" basis in the event of a Cancellation; and (iii) the amount set forth below reasonably estimates Hotel's harm for a Cancellation.

Organization therefore agrees to pay Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, the amount listed in the chart below.

Date Written Notification of Cancellation is received:	***Amount of Liquidated Damages Due:***
Date of Signature to 120 days from Date of Arrival	*0% of estimated total meeting revenue*
120 to 61 days from Date of Arrival	*50% of estimated total meeting and catering revenue*
60 to 31 days from Date of Arrival	*75% of estimated total meeting and catering revenue*
30 to 1 day from Date of Arrival	*100% of estimated total meeting and catering revenue*

Payment: The method of payment of the Master Account will be established upon approval of the Organization's credit. In order to establish credit with the Hotel for the purpose of billing to a Master Account, Organization must complete a credit application form supplied by the Hotel; this application must be completed and returned to the Hotel Sales Manager no later than 3 months prior to the scheduled Event. In the event credit is not approved, Organization agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion prior to arrival.

The outstanding balance of the Master Account (exclusive of disputed charges) will be due and payable upon receipt of invoice. Organization will notify Hotel of any disputed charge(s) within twenty (20 days after receipt of the invoice. The Hotel will work with Organization in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within [31] days of the date on which it is due, a Finance Charge at the rate of the lesser of (a) 1-1/2% per month (18% annual rate) or (b) the maximum allowed by law, shall be charged and due and payable by Organization on any portion of the unpaid balance commencing on the date of the invoice until the date of payment, and the reasonable cost of collection, including attorney's fees.

Force Majeure: The Hotel shall have no responsibility or liability for its failure to perform any services when prevented from doing so by acts beyond its reasonable control, such as but not limited to labor disputes, casualty to the Hotel, acts of God, accidents or by orders of any governmental authority, other than the return of any deposits or prepayments made to the Hotel for the services not performed.

Impossibility: If events beyond the reasonable control of the parties (including but not limited to: acts of God; declared war within the Continental United States; governmental authority prohibiting travel to the location of the Hotel; terrorist attacks in the city in which Hotel is located; or curtailment of transportation either in the Hotel city or in the countries/states of origin of the attendees that prevents at least 40% of the attendees from arriving for the first peak night of the Group) make it illegal or impossible to perform under this Agreement, the affected party may terminate this Agreement, without liability, upon providing written notice to the other party within ten (10) days prior to the occurrence.

Compliance with Law: This Agreement is subject to all applicable federal, state and local laws, including health and safety codes, alcoholic beverage control laws, disability laws and the like. Hotel and Organization agree to cooperate with each other to ensure compliance with such laws.

Changes, Additions and other Modifications: If this Agreement is returned signed but with changes, it shall not constitute an acceptance, but rather a counteroffer by you that may be accepted or rejected by the Hotel in our sole discretion. This Agreement will become a binding commitment upon signature by both you and us. Any amendments or changes to the arrangements described in this Agreement must be made in writing, signed by both you and us. This Agreement, including all exhibits attached hereto (if any), upon signature by both parties below, constitutes the entire understanding between the parties and may not be amended or changed unless done so in writing and signed by Hotel and Group.

Litigation Expenses: The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

Disputes Involving Credit Card Payments: As a condition of Hotel agreeing to accept your credit card as an approved form of payment for all master account charges, you specifically agree to waive any rights you may have under applicable state and federal truth in lending laws or otherwise (including, but not limited to, under your credit card issuer's procedures for resolving such disputes) to receive a temporary credit from your credit card issuer for disputed charges arising from your credit card transactions with Hotel (commonly referred to as a "chargeback"). You agree that any disputes that you may raise with respect to any master account charges must be addressed directly between you and us and to work in good faith to resolve any such disputed invoices in a timely manner. Any dispute that cannot be timely resolved to the mutual satisfaction of the parties shall be resolved in accordance with the dispute resolution provisions as contained in this Agreement.

Damage and Injuries: In the unlikely event that damage to any Hotel property or the death or injury to any person(s) occurs as a result of any intentional misconduct or negligent act or omission of Group or any invite(s) of Group, Group agrees to assume all related liability and expense. Group shall, to the extent allowed by law, shall defend, indemnify and hold harmless, Hotel and it principals, affiliates and employees from and against all demands, claims, damages, losses and liabilities, including without limitation reasonable attorney fees (collectively "Claims") arising out of or caused by such intentional misconduct or negligent acts or omissions.

Promotional Considerations: We have the right to review and approve any advertisements or promotional materials in connection with your Event that specifically reference the name of the Hotel or any name or logo owned by a subsidiary of Hilton Worldwide, Inc., including, but not limited to: Hilton, Hilton Hotels & Resorts, Hilton Grand Vacations, Home2 Suites by Hilton, Hampton Inn, Hampton Inn & Suites, Doubletree, Conrad, Homewood Suites by Hilton, Embassy Suites Hotels, Waldorf~Astoria and Waldorf~Astoria Collection. You agree that we may share your meeting and meeting planner information with our third party providers who offer support services to groups holding events at our Hotel, including audio/visual services, decorators, florists, and others.

Code of Conduct: Group agrees to cooperate with Hotel and any relevant governmental authority to ensure compliance with all applicable federal, state and local laws including health and safety codes, federal antiterrorism laws and regulations; and all Hotel rules.

Waiver: No waiver shall be binding unless in writing executed by the party waiving compliance. No waiver of any provision of this Agreement, in any one or more instance, shall constitute a waiver of any other provision, nor shall such waiver constitute a continuing waiver.

Assignment: This Agreement may not be assigned or transferred to a third party by either party without the written consent of the other party.

Scanned or Facsimile Copies: If either party uses a scanned or facsimile transmittal, that copy shall be deemed to be an original.

HAMPTON INN & SUITES - BENSALEM
3660 STREET ROAD, BENSALEM, PA, 19020
PHONE: 267-332-2200 FAX: 267-332-2201

***Notice**:* Any communication required or desired to be given under this Agreement must be in writing and (i) delivered personally, (ii) sent via overnight delivery service (e.g. FedEX or UPS), or (iii) or sent via facsimile addressed to the part at the address set forth in the beginning of this Agreement. Either party may change its address, for purposes of this Agreement, by sending notice to the other party according to this paragraph.

***Invalidity**:* If any provision of this Agreement is declared by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this Agreement shall continue in full force and effect.

***Headings**:* Paragraph and Section headings contained in this Agreement are inserted for convenience of reference only and shall not be deemed to be part of this Agreement for any purpose or in any way define or affect the meaning. Construction or scope of any of the provisions hereof.

***Mutual Cooperation in Identifying Special Needs**:* The Group shall attempt to identify in advance any special needs of disabled registrants, faculty and guests requiring accommodation by the Hotel and will notify the Hotel of such needs for accommodation as soon as they are identified by the Group. Whenever possible, the Group shall copy the Hotel on correspondence with attendees who indicate special needs as covered by Americans with Disabilities Act.

***Security**:* Hotel does not provide security in the meeting and function space and all personal property left in the meeting or function space is at the sole risk of the owner. Group agrees to advise its attendees that they are responsible for safekeeping of their personal property. Group may elect to retain unarmed security personnel to safeguard personal property in the meeting and function space.

***Right of Inspection/Entry**:* Hotel will have the right to enter and inspect all functions. If Hotel observes any illegal activity or any legal activity that may, in Hotel's reasonable discretion, result in harm to persons or property or reputation to the Hotel, Hotel has the right to immediately notify Group to cease such activity. In the event the Group does not cease or alter such activity to remove the potential harn1, Hotel may order the Groups' guests and invitees to immediately cease the activity and vacate the premises. In such event, Group will remain liable for all fees and charges related to the function pursuant to the terms of this Agreement.

***Claims and Disputes**:* Group will give written notice to Hotel within five (5) business days of receipt of an invoice for the Hotel or receipt of notice of a charge on Group's credit card by the Hotel of any discrepancy or dispute with respect to such invoice or charge.

In the event of any controversy or claim arising out of or relating to this Agreement, or the breach, termination or validity of it, the parties shall first attempt to resolve the matter amicably and in good faith between them over a period of 30 days before resorting to arbitration as described in Paragraph 3 except that equitable remedies may be sought immediately.

Any controversy or claim arising out of or relating to this Agreement, or the breach thereof shall be settled exclusively by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules before one (1) arbitrator sitting in Bucks County, Pennsylvania, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The cost of the arbitrator shall be borne equally by both parties but upon completion of arbitration, the prevailing party in any arbitration will be entitled to an award of its reasonable attorney fees and reimbursement of its share of the arbitration fees. No consequential or punitive damages may be awarded.

Pennsylvania law shall govern this Agreement without regard to conflict of law principles.

Acceptance: If this Agreement is returned signed but with changes, it shall not constitute an acceptance, but rather a counteroffer by you that may be accepted or rejected by the Hotel in our sole discretion. This Agreement will become a binding commitment upon signature by both you and us. Any amendments or changes to this Agreement must be made in writing, signed by both you and us. If a signed Agreement is not received by Hotel from Organization by August 21, 2026, the arrangements described herein shall be null and void and neither party will have any obligations under the Agreement. In any event, this Agreement shall not be binding on the parties until signed by both parties, including any changes, additions or deletions.

Hotel and Organization have agreed to and have executed this Agreement by their authorized representatives as of the Effective Date.

By: _____ Date: 7-7-26 By: _____ Date: _____

Andrea Fox	Jackie Dodsworth
Board of Trustees Chairperson	General Manager
21st Century Cyber Charter School	Hampton Inn & Suites Bensalem

Hampton Inn
1550 Mt Zion Road
York PA 17404
(717) 840-1500

Meeting Agreement:

Company: 21st Century Cyber Charter School
Contact: Mrs. Julie Maloney
Telephone: 412-223-3723
Email: jmaloney@21cccs.org
Date/Time: May 4, 2027 – May 7, 2027 and May 18,2027 – May 21,2027
Set Up: Classroom style
Room being used: White Rose and Avalong room
Rate: $300 per day/ $100 per day
Cancellation: 96 hours
Payment: Credit card

Tax & Service Charges:

A six percent (6%), tax, will be assessed to the final billing on all food, beverages, audio/visual, room rental and labor, if applies.

Labor Charge:

We reserve the right to charge a minimum labor fee of $100.00 pending the request for excessive on-site changes and/or excessive cleaning during or after the event.

Additional Rentals Available:

Screen	N/A
Coffee Station	$25.00 per canister
Water Station	Complimentary

Each party takes responsibility by signing below:

Margaret DeNA 6/9/26
Hampton Inn / Date

7/7/2026
Client / Date

Andrea Fox, Board of Trustees Chairperson