

Agenda of Regular Monthly Meeting

The Board of School Directors West Middlesex Area School District Monday, July 27, 2026

A Regular Monthly Meeting of the Board of School Directors of West Middlesex Area School District will be held Monday, July 27, 2026, beginning at 6:00 PM Luther Low Board Room, 3591 Sharon Road, West Middlesex, PA 16159.

1. Opening

- 1.1. Call to Order
- 1.2. Moment of Silence
- 1.3. Salute to the Flag and Roll Call
- 1.4. Mission Statement
- 1.5. Recognition of Residents and Taxpayers
- 1.6. Exceptions to Open Meeting Statement

Description: The Board met in executive session during the June 22, 2026 regular meeting to discuss legal and personnel matters.

- 1.7. Approval of Minutes

Recommended Motion(s):

Motion to approve the minutes of the June 22, 2026 regular meeting and July 7, 2026 special meeting of the Board of School Directors as presented.

- 1.8. School Bus Inspections

Description: Congratulations to Matt Bronson and the Transportation team for a highly successful vehicle inspection process! Congratulations on a first time 100% pass rate!

- 1.9. Executive Session

2. Budget and Fiscal Affairs

- 2.1. General Fund & Capital Reserve Reports, Year-To-Date Receipts

Recommended Motion(s):

Motion to approve General Fund & Capital Reserve reports, year-to-date tax receipts as presented.

- 2.2. Cafeteria Reports

Recommended Motion(s):

Motion to approve cafeteria reports as presented.

- 2.3. Additions and Exonerations

Recommended Motion(s):

Motion to approve additions and exonerations as presented.

- 2.4. Procurement Card Expenses

Recommended Motion(s):

Motion to approve procurement card expenses as presented.

- 2.5. Budget Transfers

Recommended Motion(s):

Motion to approve budget transfers as presented.

2.6. Capital Reserve Payments

Description: There are no capital reserve payments.

2.7. Quarterly Activities Report

Recommended Motion(s):

Motion to approve quarterly activities report as presented.

2.8. Payment of Bills

Recommended Motion(s):

Motion to approve payment of bills as presented.

3. Operational Services

3.1. Special Education Contract for 2026-2027 School Year

Recommended Motion(s):

Motion to approve Capable Kids, LLC service agreement for 2026-2027 school year as presented.

3.2. Contract for Transportation Services - First Student, Inc.

Recommended Motion(s):

Motion to approve First Student, Inc. to provide transportation services for a period of seven (7) years in accordance with the Request for Proposal submission effective August 1, 2026, subject to final approval of the solicitor.

3.3. Termination of Employment

Recommended Motion(s):

Motion to approve termination of employment due to dissolution of corresponding District transportation services in conjunction with the approved contract with First Student, Inc. to include Transportation Supervisor/Mechanic and CDL classified drivers beginning August 1, 2026. The District will maintain van services and associated employees.

4. Staff Services

4.1. Administrative Assistant to Director of Special Education/Curriculum Retirement Resignation - Jodi Thigen

Recommended Motion(s):

Motion to accept the retirement resignation of Jodi Thigpen, Administrative Assistant to the Director of Special Education/Curriculum, effective January 15, 2027. Mrs. Thigpen has twenty-one years of service with the District.

4.2. Non-Certified Aide Resignation - Tiffany Hill

Recommended Motion(s):

Motion to accept resignation of non-certified Tiffany Hill retroactive to June 23, 2026.

4.3. Certified Aide Resignation - Cassandra Bush

Recommended Motion(s):

Motion to accept the resignation of certified aide Cassandra Bush retroactive to July 21, 2026.

4.4. Non-Certified Aide Appointment - Brittney McFarland

Recommended Motion(s):

Motion to appoint Brittney McFarland to non-certified aide position effective the 2026-2027 school year.

4.5. Rescind Offer of Employment - Russell Kwiat

Recommended Motion(s):

Motion to rescind offer of employment to Russell Kwiat retroactive to July 21, 2026.

4.6. Co-Curriculars Positions

Recommended Motion(s):

Motion to appoint co-curricular positions for 2026-2027 school year as presented, pending the receipt of all pre-employment documentation.

4.7. Request for Workshops

Description: WS-1: Lindsay Buxton, Jennifer Wansack and Caitlin Wimer-Elder to Cursive Writing training at the Midwestern Intermediate Unit IV September 18, 2026. Cost to the District: three (3) substitute teachers, \$30 registration each and mileage for one vehicle.

Recommended Motion(s):

Motion to approve request for workshop as presented.

5. Student Services

5.1. Field Trips

Description:

FT-1: Class of 2028 to Mahoning Valley Trade Expo at Canfield Fairgrounds - Canfield, OH September 24, 2026. Cost to the District: school bus transportation and two (2) substitute teachers. (Miriah Oliva, Christen Jones and Dawn Beltz)

FT-2: Two (2) high school students to participate in Extreme Leadership at the Midwestern Intermediate Unit IV November 5, 2026; January 21, March 4, and April 14, 2027. Cost to the District: van transportation. (Miriah Oliva)

Recommended Motion(s):

Motion to approve requests for field trips as presented.

5.2. Fundraisers

Description:

FR-1: Volleyball team to hold calendar fundraiser during the month of August 2026. Intended use of funds raised is to purchase warm up gear, backpacks, pay for Senior banners and other team activities. (Madison Johns)

FR-2: Student Council to hold mums sale September/October 2026 and hanging baskets sale April/May 2027. Intended use of funds raised is for homecoming, clean-up and teacher appreciation costs. (Leah Roskos)

FR-3: SADD to hold Halloween costume contest and to sell Red Ribbon materials October 26-30, 2026. Intended use of funds raised is for Red Ribbon Week and prom week incentives. (Miriah Oliva)

These requests are contingent upon directives from federal, state and local government agencies and/or associations with final permission to be sought from building administrator prior to the commencement of the fundraiser.

Recommended Motion(s):

Motion to approve requests for fundraisers as presented.

6. Adjournment

- 6.1. Administrator and Supervisor Comments
 - 6.2. Superintendent's Report
 - 6.3. Public Comments
 - 6.4. Individual Board Meeting Comments
 - 6.5. Adjourn the Meeting
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