

MULLEN BOARD OF EDUCATION

December 9, 2024

Regular Board Meeting Agenda

7:00 PM

1. Call to order, roll call, and excuse board member absences.
2. Approval of the November 11, 2024 Board Meeting minutes.
3. Discuss, consider and take all necessary action to approve the claim from the Hooker County Tribune for \$108.78.
4. Approval of the following December claims: Payroll \$309,236.77, General Fund \$72,478.85, Lunch Fund \$7,561.68, and November Activity Fund \$19,184.24.
5. Teacher Presentation- High Ability Learners
6. Public Comment
7. Discuss, consider and take all necessary action to approve the completion of the Superintendent Evaluation.
8. Discuss, consider and take all necessary action to approve policy revisions for 2008 Meetings and 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds.
9. Discuss, consider and take all necessary action to approve the certified teaching contract for Jessica Myers for the remainder of the 2024-2025 school year.
10. Discuss, consider and take all necessary action to approve the 2024 Mullen Public Schools Annual Report.
11. National Honor Society Student Body Report
12. Administrative Reports
 - 12.a. Mr. Hoyt- Activities Director Report
 - 12.b. Mr. Mauler- Elementary Principal Report
 - 12.c. Mr. Kvanvig- 6-12 Principal Report
 - 12.d. Mr. Kuncl- Superintendent Report
13. Board Reports
14. Next Meeting - January 13, 2025 at 7:00 PM in the 6-12 Library
15. Adjournment

Please follow the board meeting at <https://meeting.sparqdata.com/Public/Organization/393>

The Mullen Board of Education reserves the right to go into Closed Session for purposes in accordance with LB 84-1410(1)

**MULLEN BOARD OF EDUCATION
MINUTES
November 11, 2024**

The regular meeting of the Mullen School Board was called to order at 7:00 p.m. by President Liza Simonson She announced that the Open Meetings Act is posted on the west wall. Board members in attendance were **Present:** Mike French, Travis Hampton, Dane Peterson, Casey Phillips, Liza Simonson, Patrick Wright. Also present were 3 administrators, recently elected on coming board member Michael Stichka, 5 staff, and 2 students.

Motion by Mike French, second by Dane Peterson to approve the minutes from the October 14, 2024 Regular Board Meeting. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: Abstain (With Conflict)
yes: 5, no: 0, Abstain (With Conflict): 1

Motion by Casey Phillips, second by Travis Hampton to approve payment of \$68,415.00 from the Depreciation Fund to Sysco for the upgraded kitchen appliances and materials. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Motion by Casey Phillips, second by Patrick Wright to approve the claim from the Hooker County Tribune for \$83.11. Motion carried.

Casey Phillips: yes, Dane Peterson: Abstain (With Conflict), Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 5, no: 0, Abstain (With Conflict): 1

Motion by Casey Phillips, second by Mike French to Approval of the following November claims: Payroll \$305,263.93, General Fund \$48,572.37, Lunch Fund \$9,013.69, Depreciation Fund and October Activity Fund \$13,381.58. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Public Comment was offered. No public comment was given.

Mr. Kuncl provided the board with an explanation of the financial audit by Neidhardt CPA PC & Associates. President Simonson pointed out aspects of the annual financial report that allow board members and patrons to keep track of the financials of MPS. Motion by Travis Hampton, second by Dane Peterson to approve the completion of the 2024 Financial Audit by Neidhardt CPA PC & Associates. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Motion by Patrick Wright, second by Casey Phillips to approve the 2025-2026 Negotiated Agreement between the Mullen Education Association and the Mullen Board of Education. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Mrs. Megan Andersen and Mr. Russ Monette provided the board with a detailed presentation on the SAVVAS English Language Arts curriculum for the 6th through 10th grades. Motion by Dane Peterson, second by Travis Hampton to approve the quote from SAVVAS for 6th through 10th grade English Language Arts curriculum. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Motion by Casey Phillips, second by Dane Peterson to approve the Bobcat Lease through Bobcat of North Platte for 2025. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

The board of education discussed the bid for the fencing at the elementary retaining wall and decided to table the motion to seek further clarification on the installation process. Motion by Mike French, second by Dane Peterson to table the bid from Lazy T S Custom Fencing for the elementary retaining wall project to seek further clarification on the installation process. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Mrs. Emily Stichka and Mr. Kuncl provided an explanation of the need for policy 6037. Motion by Mike French, second by Casey Phillips to approve and adopt Policy 6037 Selection and Review of Library Materials. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes
yes: 6, no: 0

Mr. Phil Hoyt provided the school board with a detailed activities report.

Mr. Mauler provided the school board with a detailed principal report.

Mr. Kvanvig provided the school board with a detailed 6-12 principal report.

Mr. Kuncl provided the board of education with a detailed district report.

Next Meeting - Monday December 9, 2024, at 7:00 PM proceeded by a Board Workshop for the Superintendent Evaluation at 5:00 PM.

President Liza Simonson declared the meeting adjourned at 8:33 PM.

As soon as next month's meeting notice is posted on the Mullen Public Schools website, an agenda will be available for public inspection on both the school website and on the SPARQ meetings site.

Chris Kuncl, Recording Secretary

Mullen Public Schools

December Claims 12/09/2024

PAYROLL

Fund	Description	Amount
01	GENERAL FUND	\$299,340.14
06	LUNCH FUND	\$9,896.63
Total		\$309,236.77

GENERAL FUND-Hooker County Tribune

Check Number	Payee	Description	Amount
22039	Hooker County Tribune	meeting notices, minutes, claims	\$108.78

GENERAL FUND

Check Number	Payee	Description	Amount
22026	Amazon.com PBI	Classroom, custodial supplies	\$1,240.11
22027	At&t	long distance phone service	\$121.75
22028	Brett Mauler	cell phone reimb	\$75.00
22029	ByteSpeed	75" interactive panel for GS SPED	\$3,166.00
22030	Chris Kuncl	cell phone reimb	\$100.00
22031	Comfort Inn Kearney	APL workshop lodging	\$412.05
22032	Consolidated	phone service	\$493.08
22033	Cooley Well Drilling & Trenching	blow out lines FB concession bldg	\$25.35
22034	ESU #10	APL & ALP training	\$830.00
22035	ESU #16	SPED School Age/Early Childhood Services; teacher training	\$26,093.99
22036	Harris School Solutions	2024 tax forms, Ginkens User Group meeting	\$259.71
22037	Hometown Leasing	copier lease contract	\$812.41
22038	Hometown Leasing GI	2024 Bobcat Lease	\$7,400.00
22040	Ideal/Bluffs Facility Solutions	custodial supplies	\$1,349.24
22041	Kwik Stop	gas	\$3,193.28
22042	Laurie Kissire	transportation	\$438.23
22043	Lou Cox-Fornander	consulting & transition services	\$8,432.00
22044	Macke's	supplies	\$167.07
22045	MACKIN LIBRARY MEDIA	Elem/HS/MS Library books	\$281.43
22046	Mike Kvanvig	cell phone reimb	\$75.00
22047	Mullen Auto & Diesel LLC	suburban maint	\$124.70
22048	Mullen Motor Co	vehicle maint	\$124.59
22049	NebSPRA	Communications Conf Ginkens	\$75.00
22050	One Source	background check	\$20.00
22051	Sandhill Oil Co, Inc	propane	\$480.32
22052	Savvas Learning Company	Gr 6-10 ELA Curriculum installment	\$5,000.00
22053	Teachers Synergy, LLC	digital binders for CIP team	\$18.99
22054	Thomas County Election Commissioner	General Election expenses	\$327.08
22055	U.S. Bank	Powerschool renewal, classroom resources, travel exp	\$7,081.01
22056	Walmart Community/Capital One	art classroom supplies	\$10.80
22057	Village of Mullen	utilitites 10/23/24-11/22/24	\$4,250.66
		TOTAL	\$72,478.85
		TOTAL GENERAL	\$72,587.63

LUNCH FUND

Check Number	Payee	Description	Amount
3606	Food Distribution Program	deliver fees commodities	\$97.25
3607	Macke's	food	\$627.89
3608	Sysco Lincoln	food & supplies	\$5,159.96
3609	US Foods	food & supplies	\$1,676.58
		TOTAL	\$7,561.68

Mullen Public Schools

Cash Summary Report November 2024

Fund	Description	Beginning Balance	Revenue	Expenditure	Ending Balance
01	GENERAL FUND	\$1,565,644.34	\$121,760.17	(\$343,554.31)	\$1,343,850.20
02	DEPRECIATION FUND	\$401,207.82	\$1,089.95	(\$68,415.00)	\$333,882.77
03	EMPLOYEE BENEFIT FUND	\$77,824.03	\$231.87		\$78,055.90
06	LUNCH FUND	\$25,790.57	\$25,912.70	(\$19,295.68)	\$32,407.59
08	SPECIAL BUILDING FUND	\$446,863.14	\$1,331.41		\$448,194.55
05	ACTIVITY FUND	\$258,446.51	\$6,814.07	(\$19,184.24)	\$246,076.34
	PETTY CASH FUND	\$6,994.18	\$2,091.92	(\$1,169.25)	\$7,916.85
	CAFETERIA PLAN	\$7,428.75	\$750.23	(\$69.39)	\$8,109.59
		\$2,689,657.03	\$159,982.32	(\$451,687.87)	\$2,498,493.79

County Treasurer's Report December 2024 Receipts (November collections)

	GENERAL
HOOKER	\$8,300.62
CHERRY	\$8,790.75
THOMAS	\$0.00
TOTAL	\$17,091.37

Cash Summary Report YTD 2024-2023

Fund	Description	Beginning Balance	Revenue	Expenditure	interfund transfer	Ending Balance
01	GENERAL FUND	\$1,484,509.70	\$1,026,597.31	(\$1,142,256.81)	(\$25,000.00)	\$1,343,850.20
02	DEPRECIATION FUND	\$398,495.65	\$3,802.12	(\$68,415.00)		\$333,882.77
03	EMPLOYEE BENEFIT FUND	\$77,297.94	\$757.96	\$0.00		\$78,055.90
06	LUNCH FUND	\$29,413.15	\$28,927.66	(\$50,933.22)	\$25,000.00	\$32,407.59
08	SPECIAL BUILDING FUND	\$443,842.34	\$4,352.21	\$0.00		\$448,194.55
05	ACTIVITY FUND	\$244,004.29	\$57,367.47	(\$55,295.42)		\$246,076.34
	PETTY CASH FUND	\$5,612.44	\$7,058.96	(\$4,754.55)		\$7,916.85
	CAFETERIA PLAN	\$6,481.52	\$2,252.72	(\$624.65)		\$8,109.59
		\$2,689,657.03	\$1,131,116.41	(\$1,322,279.65)	\$0.00	\$2,498,493.79

Check Summary

Sorted by Check Number.
From 11/01/2024 to 11/30/2024.

Check Number	Site ID	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
010EFT	Mullen	Printed	11/10/2024	PEPSI COLA OF WESTERN NE		50703	HS workroom pop	152.40
010EFT	Mullen	Printed	11/10/2024	PEPSI COLA OF WESTERN NE		50702	concession pop	263.65
039144	Mullen	Printed	11/01/2024	Clint Svoboda		American Heart CPR	reimb CPR online class	36.00
039145	Mullen	Printed	11/01/2024	NSAA		Class D2 FB first round	Class D2 First Round Football proceeds	563.96
039146	Mullen	Printed	11/01/2024	Axtell Community Schools		Class D2 First Round Football playoff	Class D2 First Round Football proceeds	363.47
039147	Mullen	Printed	11/06/2024	Hershey Public Schools		JH Wrestling 2024	JH wrestling entry fee	100.00
039148	Mullen	Printed	11/06/2024	K.C. Electric Inc		10968	Baseball field lights:mat,labor,equip	7,873.85
039149	Mullen	Printed	11/06/2024	WADE MARSH		Reimbursemen t	HUDL camera batteries/repair, neck protector	256.70
039150	Mullen	Printed	11/06/2024	South Loup Bobcats		JH Wrestling 2024	JH wrestling entry fee	75.00
039151	Mullen	Printed	11/11/2024	4J Designs		65	Admin vests	751.00
039152	Mullen	Printed	11/11/2024	Amazon Capital Services, Inc	A25-007	MP9Q	Art Club supplies	384.33
039153	Mullen	Printed	11/11/2024	CONSOLIDATED		546-1198	internet crows nest FB field for HUDL	105.85
039154	Mullen	Printed	11/11/2024	HANDYMAN HARDWARE		September 2024	supplies	34.07
039155	Mullen	Printed	11/11/2024	JOSTEN'S		785495	HS wrestling tournament medals	320.82
039156	Mullen	Printed	11/11/2024	Kwik Stop		134165 November	pizza	178.98
039157	Mullen	Printed	11/11/2024	MACKES GROCERY		1938	supplies	814.08
039158	Mullen	Printed	11/11/2024	Microbric	A25-013	Inv-1514	3rd grade Edison robots and accessories	1,073.50
039159	Mullen	Printed	11/11/2024	Foundation Outdoor Group Inc	A25-014	INV640172	fishing pole kits	199.17
039160	Mullen	Printed	11/11/2024	Playscripts	A25-005	2335467	Scripts & Play Rights	400.97
039161	Mullen	Printed	11/11/2024	Scholastic Book Fairs - 30		Fair ID 5659312	NHS Book Fair Account #1079942	1,060.94
039162	Mullen	Printed	11/11/2024	U.S. Bank		UNK	xc entry fee UNK	974.96
039163	Mullen	Printed	11/11/2024	Walsworth Publishing Company		5-13879-0	2025 yearbook 1st Deposit Cust #485	1,190.00
039164	Mullen	Printed	11/14/2024	Sarah Hardin		Walmart	Reimb STEM club supplies	37.10
039165	Mullen	Printed	11/14/2024	MID PLAINS COMMUNITY COLLEGE		V0007392	Heartsaver CPR & AED (7)	350.00
039166	Mullen	Printed	11/14/2024	NEBRASKA COACHES ASSOCIATION		2024 Sportsmanship summit	Sportsmanship Summit @ Alliance	160.00
039167	Mullen	Printed	11/14/2024	North Platte Catholic Schools Activities		11/18/24 JH Wrestling	JH wrestling entry fee	50.00
039168	Mullen	Printed	11/14/2024	SAMS CLUB/Synchrony Bank		6528 11/08/2024	vending machine & workroom items	435.94
039169	Mullen	Printed	11/14/2024	VINTON FEED STORE		255130	sunflower seed bird feeder/outdoor classroom	17.50

Check Summary

Sorted by Check Number.
From 11/01/2024 to 11/30/2024.

Check Number	Site ID	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
039170	Mullen	Printed	11/26/2024	HOBYS Registration		196244	Harper Andersen HOBYS registration	900.00
039171	Mullen	Printed	11/26/2024	THEDFORD PUBLIC SCHOOL		JH Knights Wrestling 2024	entry fee JH wrestling	60.00
							Report Total:	19,184.24

Check Detail

Sorted by Check Number, Site ID.
From 11/01/2024 to 11/30/2024.

Check # Status	Issue Date Status Date PO Number	Vendor Name Site ID Activity ID	1099? Invoice Number Activity Name	Creator Description	Approver	Printer	Amount
010EFT Printed	11/10/2024 11/10/2024	PEPSI COLA OF WESTERN NE Mullen 0400	No 50702 CONCESSIONS	Pam Ginkens concession pop	Pam Ginkens	Pam Ginkens	263.65
010EFT Printed	11/10/2024 11/10/2024	PEPSI COLA OF WESTERN NE Mullen 0425	No 50703 Pepsi Cola	Pam Ginkens HS workroom pop	Pam Ginkens	Pam Ginkens	152.40
039144 Printed	11/01/2024 11/01/2024	Clint Svoboda Mullen 5000	No American Heart CPR NSAA Activities	Pam Ginkens reimb CPR online class	Pam Ginkens	Pam Ginkens	36.00
039145 Printed	11/01/2024 11/01/2024	NSAA Mullen 5050	No Class D2 FB first round Admissions	Pam Ginkens Class D2 First Round Football proceeds	Pam Ginkens	Pam Ginkens	563.96
039146 Printed	11/01/2024 11/01/2024	Axtell Community Schools Mullen 5050	No Class D2 First Round Football playoff Admissions	Pam Ginkens Class D2 First Round Football proceeds	Pam Ginkens	Pam Ginkens	363.47
039147 Printed	11/06/2024 11/06/2024	Hershey Public Schools Mullen 5070	No JH Wrestling 2024 Dues & Fees	Pam Ginkens JH wrestling entry fee	Pam Ginkens	Pam Ginkens	100.00
039148 Printed	11/06/2024 11/06/2024	K.C. Electric Inc Mullen 1100	No 10968 SUMMER & YOUTH RECREATION	Pam Ginkens Baseball field lights:mat,labor,equip	Pam Ginkens	Pam Ginkens	7,873.85
039149 Printed	11/06/2024 11/06/2024	WADE MARSH Mullen 5002	No Reimbursement Football	Pam Ginkens HUDL camera batteries/repair, neck protector	Pam Ginkens	Pam Ginkens	256.70
039150 Printed	11/06/2024 11/06/2024	South Loup Bobcats Mullen 5070	No JH Wrestling 2024 Dues & Fees	Pam Ginkens JH wrestling entry fee	Pam Ginkens	Pam Ginkens	75.00
039151 Printed	11/11/2024 11/11/2024	4J Designs Mullen 0450	No 65 Wellness	Pam Ginkens Admin vests	Pam Ginkens	Pam Ginkens	270.00
039151 Printed	11/11/2024 11/11/2024	4J Designs Mullen 1802	No 64 Bronco Football	Pam Ginkens FB coaches sweatshirts	Pam Ginkens	Pam Ginkens	49.00
039151 Printed	11/11/2024 11/11/2024	4J Designs Mullen 1820	No 67 Bronco Play Production	Pam Ginkens One Act tshirts	Pam Ginkens	Pam Ginkens	432.00
039152 Printed	11/11/2024 11/11/2024	Amazon Capital Services, Inc Mullen 31VH	No 31VH	Pam Ginkens 150 Packs Magnetic Name Tags Reusable	Pam Ginkens	Pam Ginkens	

Check Detail

Sorted by Check Number, Site ID.
From 11/01/2024 to 11/30/2024.

Check # Status	Issue Date Status Date	Vendor Name Site ID	1099? Invoice Number	Creator Description	Approver	Printer	Amount
	PO Number	Activity ID	Activity Name				
	A25-011	1020	Mullen Markings (Engraving Business)				41.99
039152 Printed	11/11/2024 11/11/2024 A25-007	Amazon Capital Services, Inc Mullen 1600	No 7GYN ART CLUB	Pam Ginkens Art Club supplies	Pam Ginkens	Pam Ginkens	179.99
039152 Printed	11/11/2024 11/11/2024 A25-007	Amazon Capital Services, Inc Mullen 1600	No MP9Q ART CLUB	Pam Ginkens Art Club supplies	Pam Ginkens	Pam Ginkens	93.63
039152 Printed	11/11/2024 11/11/2024 A25-012	Amazon Capital Services, Inc Mullen 5012	No MLLW Play Production	Pam Ginkens one act supplies	Pam Ginkens	Pam Ginkens	19.75
039152 Printed	11/11/2024 11/11/2024 A25-012	Amazon Capital Services, Inc Mullen 5012	No 7Q3K Play Production	Pam Ginkens one act supplies/props	Pam Ginkens	Pam Ginkens	48.97
039153 Printed	11/11/2024 11/11/2024	CONSOLIDATED Mullen 0300	No 546-1198 Media	Pam Ginkens internet crows nest FB field for HUDL	Pam Ginkens	Pam Ginkens	105.85
039154 Printed	11/11/2024 11/11/2024	HANDYMAN HARDWARE Mullen 0400 0726 5002	Yes September 2024 CONCESSIONS Class of 2026 Football	Pam Ginkens supplies	Pam Ginkens	Pam Ginkens	6.79 19.90 7.38 <hr/> 34.07
039155 Printed	11/11/2024 11/11/2024	JOSTEN'S Mullen 5008	No 785495 Wrestling	Pam Ginkens HS wrestling tournament medals	Pam Ginkens	Pam Ginkens	320.82
039156 Printed	11/11/2024 11/11/2024	Kwik Stop Mullen 0500 1125 1600	No 134165 November FCCLA--LOCAL ELEMENTARY ACTIVITIES ART CLUB	Pam Ginkens pizza	Pam Ginkens	Pam Ginkens	74.95 29.98 74.05 <hr/> 178.98
039157 Printed	11/11/2024 11/11/2024	MACKES GROCERY Mullen 0400	No 1928 CONCESSIONS	Pam Ginkens concession supplies	Pam Ginkens	Pam Ginkens	585.01
039157 Printed	11/11/2024 11/11/2024	MACKES GROCERY Mullen 1050 1600 1750 5002	No 1938 FFA ART CLUB Bronco Brew Football	Pam Ginkens supplies	Pam Ginkens	Pam Ginkens	42.64 24.43 2.55 159.45 <hr/> 229.07
039158 Printed	11/11/2024 11/11/2024 A25-013	Microbric Mullen 2200	No Inv-1514 TURNER FOUNDATION	Pam Ginkens 3rd grade Edison robots and accessories	Pam Ginkens	Pam Ginkens	1,073.50

Check Detail

Sorted by Check Number, Site ID.
From 11/01/2024 to 11/30/2024.

Check # Status	Issue Date Status Date PO Number	Vendor Name Site ID Activity ID	1099? Invoice Number Activity Name	Creator Description	Approver	Printer	Amount
039159 Printed	11/11/2024 11/11/2024 A25-014 A25-014	Foundation Outdoor Group Inc Mullen 3000 3000	No INV640172 MATH-SCIENCE COALITION MATH-SCIENCE COALITION	Pam Ginkens fishing pole kits	Pam Ginkens	Pam Ginkens	179.80 19.37 <hr/> 199.17
039160 Printed	11/11/2024 11/11/2024 A25-005 A25-005	Playscripts Mullen 5012 5012	No 2335467 Play Production Play Production	Pam Ginkens Scripts & Play Rights	Pam Ginkens	Pam Ginkens	407.86 -6.89 <hr/> 400.97
039161 Printed	11/11/2024 11/11/2024	Scholastic Book Fairs - 30 Mullen 1050	No Fair ID 5659312 FFA	Pam Ginkens NHS Book Fair Account #1079942	Pam Ginkens	Pam Ginkens	1,060.94
039162 Printed	11/11/2024 11/11/2024	U.S. Bank Mullen 0510	No Pizza Ranch FCCLA--DISTRICT 10	Pam Ginkens Dist 10 FCCLA officers lunch	Pam Ginkens	Pam Ginkens	60.16
039162 Printed	11/11/2024 11/11/2024	U.S. Bank Mullen 1500	No Top Golf Omaha NATIONAL HONOR SOCIETY	Pam Ginkens NHS trip	Pam Ginkens	Pam Ginkens	284.00
039162 Printed	11/11/2024 11/11/2024 A25-009 A25-009	U.S. Bank Mullen 1600 1600	No Folded Book Art ART CLUB ART CLUB	Pam Ginkens Art Club supplies for MNAC Workshops	Pam Ginkens	Pam Ginkens	67.86 -0.51 <hr/> 67.35
039162 Printed	11/11/2024 11/11/2024	U.S. Bank Mullen 5001	No UNK Cross Country	Pam Ginkens xc entry fee UNK	Pam Ginkens	Pam Ginkens	125.00
039162 Printed	11/11/2024 11/11/2024	U.S. Bank Mullen 5008	No NEWrestlingCamp Wrestling	Pam Ginkens Monette wrestling coach's clinic	Pam Ginkens	Pam Ginkens	130.00
039162 Printed	11/11/2024 11/11/2024	U.S. Bank Mullen 5012	No Menards Play Production	Pam Ginkens play production prop supplies	Pam Ginkens	Pam Ginkens	308.45
039163 Printed	11/11/2024 11/11/2024	Walsworth Publishing Company Mullen 0800	No 5-13879-0 ANNUAL	Pam Ginkens 2025 yearbook 1st Deposit Cust #485	Pam Ginkens	Pam Ginkens	1,190.00
039164 Printed	11/14/2024 11/14/2024	Sarah Hardin Mullen 3100	No Walmart STEM	Pam Ginkens Reimb STEM club supplies	Pam Ginkens	Pam Ginkens	37.10
039165 Printed	11/14/2024 11/14/2024	MID PLAINS COMMUNITY COLLEGE Mullen 5070	No V0007392 Dues & Fees	Pam Ginkens Heartsaver CPR & AED (7)	Pam Ginkens	Pam Ginkens	350.00
039166 Printed	11/14/2024 11/14/2024	NEBRASKA COACHES ASSOCIATION Mullen	No 2024 Sportsmanship	Pam Ginkens Sportsmanship Summit @ Alliance	Pam Ginkens	Pam Ginkens	

Check Detail

Sorted by Check Number, Site ID.
From 11/01/2024 to 11/30/2024.

Check # Status	Issue Date Status Date PO Number	Vendor Name Site ID Activity ID	1099? Invoice Number Activity Name	Creator Description	Approver	Printer	Amount
		5070	summit Dues & Fees				160.00
039167 Printed	11/14/2024 11/14/2024	North Platte Catholic Schools Activities Mullen	No 11/18/24 JH Wrestling Dues & Fees	Pam Ginkens JH wrestling entry fee	Pam Ginkens	Pam Ginkens	50.00
039168 Printed	11/14/2024 11/14/2024	SAMS CLUB/Synchrony Bank Mullen	No 6528 11/08/2024 Vending Machine	Pam Ginkens vending machine & workroom items	Pam Ginkens	Pam Ginkens	435.94
039169 Printed	11/14/2024 11/14/2024	VINTON FEED STORE Mullen	No 255130 MATH-SCIENCE COALITION	Pam Ginkens sunflower seed bird feeder/outdoor classroom	Pam Ginkens	Pam Ginkens	17.50
039170 Printed	11/26/2024 11/26/2024	HOBY Registration Mullen	No 194979 Doug Young Memorial	Pam Ginkens Daniel Wright registration	Pam Ginkens	Pam Ginkens	300.00
039170 Printed	11/26/2024 11/26/2024	HOBY Registration Mullen	No 196244 Doug Young Memorial	Pam Ginkens Harper Andersen HOBY registration	Pam Ginkens	Pam Ginkens	300.00
039170 Printed	11/26/2024 11/26/2024	HOBY Registration Mullen	No 195400 Doug Young Memorial	Pam Ginkens Adalena Hampton registration	Pam Ginkens	Pam Ginkens	300.00
039171 Printed	11/26/2024 11/26/2024	THEDFORD PUBLIC SCHOOL Mullen	No JH Knights Wrestling 2024 Dues & Fees	Pam Ginkens entry fee JH wrestling	Pam Ginkens	Pam Ginkens	60.00

Grand Total : 19,184.24

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.
From 11/01/2024 to 11/30/2024.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Mullen	Mullen Public Schools Activities Fund					
A	ACTIVITIES					
0100	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
0120	Hill Top Gym & Weight Room	15,743.03	525.00	0.00	0.00	16,268.03
0130	Wrestling Clocks	200.00	100.00	0.00	0.00	300.00
0175	Doug Young Memorial	5,664.16	300.00	900.00	0.00	5,064.16
0180	Dan Brost Memorial	1,925.85	0.00	0.00	0.00	1,925.85
0185	Chuck Hafer Memorial	746.96	0.00	0.00	0.00	746.96
0190	Keith Sauls Memorial	10,022.85	0.00	0.00	0.00	10,022.85
0195	Lee Isom Memorial	730.00	0.00	0.00	0.00	730.00
0250	Banking	12,266.93	757.19	0.00	0.00	13,024.12
0300	Media	11,787.15	0.00	105.85	0.00	11,681.30
0400	CONCESSIONS	7,981.81	1,288.00	855.45	130.00	8,544.36
0425	Pepsi Cola	7,962.44	0.00	152.40	0.00	7,810.04
0430	Vending Machine	790.76	312.24	435.94	0.00	667.06
0450	Wellness	2,425.88	0.00	270.00	0.00	2,155.88
0455	ELEVATE	11,115.59	0.00	0.00	0.00	11,115.59
0500	FCCLA--LOCAL	3,615.58	203.00	74.95	0.00	3,743.63
0510	FCCLA--DISTRICT 10	2,379.97	0.00	60.16	0.00	2,319.81
0520	FCCLA--NATIONAL	-112.95	0.00	0.00	0.00	-112.95
0724	Class of 2024	0.00	0.00	0.00	0.00	0.00
0725	Class of 2025	1,422.16	0.00	0.00	0.00	1,422.16
0726	Class of 2026	5,662.79	0.00	19.90	0.00	5,642.89
0727	Class of 2027	4,874.25	0.00	0.00	0.00	4,874.25
0728	Class of 2028	2,387.56	0.00	0.00	0.00	2,387.56
0729	Class of 2029	2,125.65	0.00	0.00	0.00	2,125.65
0730	Class of 2030	734.27	0.00	0.00	0.00	734.27
0800	ANNUAL	3,525.86	0.00	1,190.00	0.00	2,335.86
0825	Digital Yearbooks	1,082.15	0.00	0.00	0.00	1,082.15
0850	Computer/Technology	2,797.17	0.00	0.00	0.00	2,797.17
0900	MUSIC	711.99	0.00	0.00	0.00	711.99
0950	BAND/MUSIC CLUB	1,449.05	0.00	0.00	0.00	1,449.05
1000	SHOP	6,248.31	0.00	0.00	0.00	6,248.31
1010	PlasmaCam/Power Drive	4,221.94	0.00	0.00	0.00	4,221.94
1020	Mullen Markings (Engraving Business)	-287.59	35.00	41.99	0.00	-294.58
1050	FFA	9,991.42	0.00	1,103.58	0.00	8,887.84
1100	SUMMER & YOUTH RECREATION	13,426.49	0.00	7,873.85	0.00	5,552.64
1125	ELEMENTARY ACTIVITIES	841.42	0.00	29.98	0.00	811.44
1150	PLAYGROUND	1,319.68	0.00	0.00	0.00	1,319.68
1300	CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1400	SPANISH CLUB	2,381.58	0.00	0.00	0.00	2,381.58
1500	NATIONAL HONOR SOCIETY	2,356.96	1,060.94	284.00	0.00	3,133.90
1520	Quiz Bowl	1,156.23	0.00	0.00	0.00	1,156.23
1550	FLORIDA SCIENCE	1,251.86	0.00	0.00	0.00	1,251.86
1600	ART CLUB	3,735.38	40.00	439.45	0.00	3,335.93

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.
From 11/01/2024 to 11/30/2024.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1700			STUDENT COUNCIL	2,011.69	0.00	0.00	0.00	2,011.69
1750			Bronco Brew	1,177.28	207.00	2.55	0.00	1,381.73
1800			M CLUB	1,893.79	0.00	0.00	0.00	1,893.79
1801			Broncos Cross Country	3,233.12	64.80	0.00	0.00	3,297.92
1802			Bronco Football	15,706.69	0.00	49.00	0.00	15,657.69
1804			Bronco Girls Golf	40.00	0.00	0.00	0.00	40.00
1805			Lady Bronco Volleyball Club	12,395.92	0.00	0.00	0.00	12,395.92
1806			Bronco Lady Basketball	7,130.42	65.00	0.00	0.00	7,195.42
1807			Bronco Basketball	2,436.46	0.00	0.00	0.00	2,436.46
1808			Bronco Wrestling	10,190.71	0.00	0.00	0.00	10,190.71
1809			Bronco Track Team	2,377.00	0.00	0.00	0.00	2,377.00
1811			Bronco Boys Golf	10,513.06	0.00	0.00	0.00	10,513.06
1820			Bronco Play Production	1,188.35	484.00	432.00	0.00	1,240.35
1825			Bronco Speech	1,245.96	0.00	0.00	0.00	1,245.96
1840			Bronco Journalism	0.00	0.00	0.00	0.00	0.00
1950			Scholarships	1,145.62	0.00	0.00	0.00	1,145.62
1955			Marilyn Downing Scholarship est 2019	6,384.78	0.00	0.00	0.00	6,384.78
2200			TURNER FOUNDATION	1,906.99	0.00	1,073.50	0.00	833.49
3000			MATH-SCIENCE COALITION	3,517.73	0.00	216.67	0.00	3,301.06
3100			STEM	1,565.58	0.00	37.10	0.00	1,528.48
3200			Green House Project	12,744.44	0.00	0.00	0.00	12,744.44
A Totals:				267,468.18	5,442.17	15,648.32	130.00	257,392.03

B NSAA Activities								
5000			NSAA Activities	-884.15	0.00	36.00	0.00	-920.15
5001			Cross Country	-649.00	0.00	125.00	0.00	-774.00
5002			Football	-3,374.42	0.00	423.53	0.00	-3,797.95
5004			Girls Golf	-383.51	0.00	0.00	0.00	-383.51
5005			Volleyball	-728.70	91.90	0.00	0.00	-636.80
5006			Girls Basketball	-429.15	0.00	0.00	0.00	-429.15
5007			Boys Basketball	-429.15	0.00	0.00	0.00	-429.15
5008			Wrestling	-519.50	0.00	450.82	-130.00	-1,100.32
5009			Track & Field	-41.70	0.00	0.00	0.00	-41.70
5011			Boys Golf	-128.61	0.00	0.00	0.00	-128.61
5012			Play Production	-805.59	0.00	778.14	0.00	-1,583.73
5013			Speech	-151.00	0.00	0.00	0.00	-151.00
5014			Journalism	0.00	0.00	0.00	0.00	0.00
5050			Admissions	8,574.00	920.00	927.43	0.00	8,566.57
5060			Officials	-5,750.00	0.00	0.00	0.00	-5,750.00
5065			Travel	-1,006.71	0.00	0.00	0.00	-1,006.71
5070			Dues & Fees	-2,314.48	360.00	795.00	0.00	-2,749.48
B Totals:				-9,021.67	1,371.90	3,535.92	-130.00	-11,315.69

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.
From 11/01/2024 to 11/30/2024.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Mullen Activity Totals:		258,446.51	6,814.07	19,184.24	0.00	246,076.34

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
Mullen Checking:			6,814.07	19,184.24		
Mullen Investment:						
Mullen Bank Balances:	258,446.51		6,814.07	19,184.24	0.00	246,076.34

Report Activity Totals:	258,446.51	6,814.07	19,184.24	0.00	246,076.34
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SELECTED Data

Check Summary Report

Arranged by:
Check Number

Date: 09/01/2024 thru 12/06/2024

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
007181	C	11/01/2024	BLUE CROSS BLUE SHIELD		Andersen, Vinton premium	1,169.25

Report Total: 1,169.25

Mullen Public Schools

Rollup Report

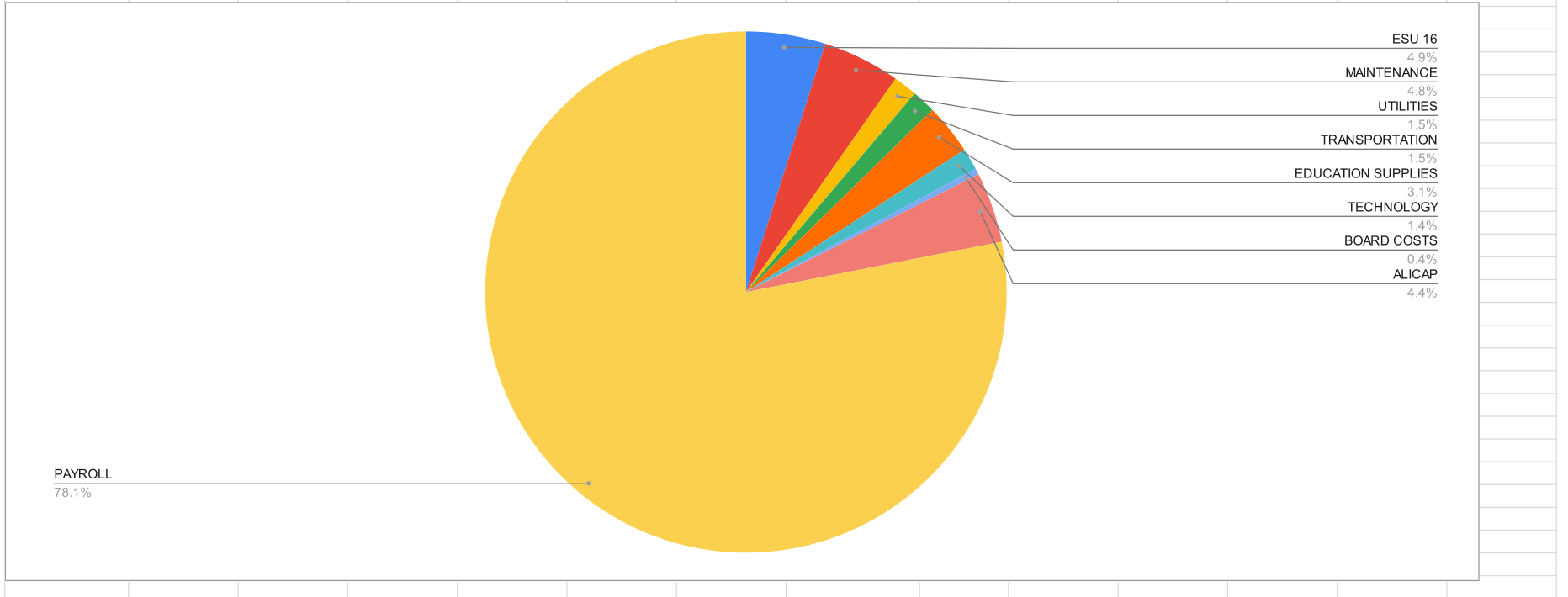
Cycle: FY24-25; 1st Detail Element: FUND; 1st Detail Level: None; 2nd Detail Element: FUNCTION; 2nd Detail Level: None; 3rd Detail Element: None; 3rd Detail Level: None; 4th Detail Element: None; 4th Level: None; 5th Detail Element: None; 5th Detail Level: None; Account Expression: ([FUND] <> "05") AND ([FUNCTION] >= "01100") ; 1st Subtotal Element: FUND; 1st Subtotal Rollup Level: None; 2nd Element: None; 2nd Subtotal Rollup Level: None; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: None; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Begin Date: 12/01/2024; End Date: 12/31/2024; Subtotal on Account Type: Yes; Include Encumbrances: No; Created On: 12/9/2024 10:21:21 AM

FUND	FUNCTION	Actuals (Selected Range)	Adopted Budget	Actuals (YTD)	Available	% of Budget
01 - GENERAL FUND	01100 - Regular Instruction	\$164,861.49	\$1,986,896.97	\$649,509.97	\$1,337,387.00	32.69
01 - GENERAL FUND	01200 - SPED Instruction School Age	\$50,415.91	\$395,140.58	\$156,865.81	\$238,274.77	39.70
01 - GENERAL FUND	02110 - Attendance & Social Work Services	\$4,739.55	\$15,694.75	\$10,115.06	\$5,579.69	64.45
01 - GENERAL FUND	02120 - Guidance Services	\$5,631.21	\$78,743.10	\$24,518.99	\$54,224.11	31.14
01 - GENERAL FUND	02130 - Health Services	\$239.53	\$8,500.00	\$448.99	\$8,051.01	5.28
01 - GENERAL FUND	02140 - Psychological Services regular education	\$0.00	\$60,000.00	\$0.00	\$60,000.00	0.00
01 - GENERAL FUND	02141 - Psychological Services SPED school age	\$3,428.96	\$27,431.00	\$8,275.64	\$19,155.36	30.17
01 - GENERAL FUND	02151 - Speech Pathology/Audiology SPED School Age	\$8,100.25	\$68,345.00	\$24,300.75	\$44,044.25	35.56
01 - GENERAL FUND	02161 - Occupational Therapy SPED School Age	\$1,741.12	\$13,930.00	\$5,223.36	\$8,706.64	37.50
01 - GENERAL FUND	02171 - Physical Therapy SPED school age	\$730.50	\$5,844.00	\$2,191.50	\$3,652.50	37.50
01 - GENERAL FUND	02190 - Support Services Non-SPED	\$615.80	\$39,600.00	\$7,113.53	\$32,486.47	17.96
01 - GENERAL FUND	02210 - Improvement of Instruction	\$0.00		\$692.85	(\$692.85)	
01 - GENERAL FUND	02211 - School Improvement	\$18.99		\$280.71	(\$280.71)	
01 - GENERAL FUND	02213 - Instructional Staff Training	\$2,283.73	\$6,229.50	\$4,775.10	\$1,454.40	76.65
01 - GENERAL FUND	02220 - Library/Media Services	\$3,277.72	\$71,601.88	\$16,351.40	\$55,250.48	22.84
01 - GENERAL FUND	02224 - Educational Television Services	\$0.00	\$24,000.00	\$0.00	\$24,000.00	0.00
01 - GENERAL FUND	02230 - Instruction Related Technology	\$3,755.95	\$73,629.46	\$16,092.97	\$57,536.49	21.86
01 - GENERAL FUND	02240 - Academic Student Assessment (not teacher initiated)	\$0.00		\$1,575.00	(\$1,575.00)	
01 - GENERAL FUND	02310 - Board of Education	\$435.86	\$355,243.58	\$8,505.32	\$346,738.26	2.39
01 - GENERAL FUND	02320 - Executive Administration	\$16,201.59	\$200,165.66	\$63,461.94	\$136,703.72	31.70
01 - GENERAL FUND	02330 - District Legal Services	\$0.00	\$25,000.00	\$1,951.00	\$23,049.00	7.80
01 - GENERAL FUND	02410 - Office of the Principal	\$30,157.64	\$353,834.00	\$127,882.84	\$225,951.16	36.14
01 - GENERAL FUND	02490 - School Administration-Other	\$631.07	\$43,156.50	\$1,981.22	\$41,175.28	4.59
01 - GENERAL FUND	02510 - Fiscal Services	\$9,779.39	\$146,266.66	\$59,483.37	\$86,783.29	40.67
01 - GENERAL FUND	02570 - Personnel Services	\$482.66		\$482.66	(\$482.66)	
01 - GENERAL FUND	02580 - Administrative Technology Services	\$751.20	\$9,938.61	\$3,012.26	\$6,926.35	30.31
01 - GENERAL FUND	02610 - Operation of Buildings/Custodial	\$6,776.14	\$240,600.00	\$65,769.27	\$174,830.73	27.34
01 - GENERAL FUND	02620 - Maintenance of Buildings	\$17,699.69	\$352,684.00	\$125,147.85	\$227,536.15	35.48
01 - GENERAL FUND	02630 - Grounds Care/Upkeep	\$7,551.03	\$18,200.00	\$8,860.30	\$9,339.70	48.68
01 - GENERAL FUND	02650 - Vehicle Operation/Maint/Purchase (non student transport)	\$313.64		\$971.93	(\$971.93)	
01 - GENERAL FUND	02660 - Security	\$0.00	\$8,000.00	\$2,276.17	\$5,723.83	28.45
01 - GENERAL FUND	02670 - Safety	\$0.00	\$5,999.02	\$195.17	\$5,803.85	3.25
01 - GENERAL FUND	02710 - Vehicle Operation/Purchase - Regular Education	\$13,227.64	\$244,456.94	\$61,433.30	\$183,023.64	25.13
01 - GENERAL FUND	02730 - Vehicle Service/Maint Regular Education	\$249.29	\$15,000.00	\$3,205.26	\$11,794.74	21.37
01 - GENERAL FUND	03535 - High Ability Learners	\$231.50	\$3,500.00	\$1,059.87	\$2,440.13	30.28

01 - GENERAL FUND	06200 - Title I Part A	\$7,954.48	\$42,983.51	\$26,461.90	\$16,521.61	61.56
01 - GENERAL FUND	06406 - IDEA Preschool (619) Base Allocation	\$0.00	\$1,600.00	\$1,553.00	\$47.00	97.06
01 - GENERAL FUND	06408 - IDEA Part B(611) Base/Enrollment Poverty Age 0-21	\$3,926.64	\$36,200.00	\$10,226.92	\$25,973.08	28.25
01 - GENERAL FUND	06969 - Title IV Part A ESEA/ESSA SSAFE Grant	\$5,717.60	\$10,000.00	\$11,435.20	(\$1,435.20)	114.35
01 - GENERAL FUND	06992 - REAP	\$0.00	\$42,400.00	\$496.20	\$41,903.80	1.17
01 - GENERAL FUND	08000 - Transfers-Outgoing	\$0.00	\$70,000.00	\$0.00	\$70,000.00	0.00
01 - GENERAL FUND	09005 - Non Program Expenditures	\$0.00		\$25,000.00	(\$25,000.00)	
Subtotal of Account Type: Expenditure		\$371,927.77	\$5,100,814.72	\$1,539,184.58	\$3,561,630.14	
Subtotal of Element: [FUND] 01 - GENERAL FUND		\$371,927.77	\$5,100,814.72	\$1,539,184.58	\$3,561,630.14	
02 - DEPRECIATION FUND	02900 - Other Support Services	\$0.00	\$554,293.43	\$68,415.00	\$485,878.43	12.34
Subtotal of Account Type: Expenditure		\$0.00	\$554,293.43	\$68,415.00	\$485,878.43	
Subtotal of Element: [FUND] 02 - DEPRECIATION FUND		\$0.00	\$554,293.43	\$68,415.00	\$485,878.43	
03 - EMPLOYEE BENEFIT FUND	02900 - Other Support Services	\$0.00	\$78,734.02	\$0.00	\$78,734.02	0.00
Subtotal of Account Type: Expenditure		\$0.00	\$78,734.02	\$0.00	\$78,734.02	
Subtotal of Element: [FUND] 03 - EMPLOYEE BENEFIT FUND (unempl)		\$0.00	\$78,734.02	\$0.00	\$78,734.02	
06 - LUNCH FUND	03100 - Food Service Operations	\$17,458.31	\$165,743.23	\$68,391.53	\$97,351.70	41.26
Subtotal of Account Type: Expenditure		\$17,458.31	\$165,743.23	\$68,391.53	\$97,351.70	
Subtotal of Element: [FUND] 06 - LUNCH FUND		\$17,458.31	\$165,743.23	\$68,391.53	\$97,351.70	
08 - SPECIAL BUILDING FUND	04700 - Building Improvements	\$0.00	\$453,604.32	\$0.00	\$453,604.32	0.00
Subtotal of Account Type: Expenditure		\$0.00	\$453,604.32	\$0.00	\$453,604.32	
Subtotal of Element: [FUND] 08 - SPECIAL BUILDING FUND		\$0.00	\$453,604.32	\$0.00	\$453,604.32	
Grand Total		\$389,386.08	\$6,353,189.72	\$1,675,991.11	\$4,677,198.61	

2024-2025 MULLEN PUBLIC SCHOOLS GENERAL FUND EXPENDITURE DATA

	ESU 16	Maintenance	Utilities	Transportation	Ed Supplies	Tech Supplies	Board/Admin Costs	Insurance	Payroll	Bills	Total	Transfers	
September 2024	\$2,619.44	\$58,468.19	\$5,879.40	\$2,871.31	\$4,735.32	\$4,251.73	\$2,483.88	\$66,159.00	\$285,010.72	\$147,468.27	\$432,478.99	\$0.00	
October 2024	\$26,478.99	\$2,607.58	\$5,823.12	\$5,967.86	\$12,848.36	\$7,766.31	\$1,574.33	\$0.00	\$303,156.96	\$63,066.55	\$366,223.51	\$0.00	
November 2024	\$18,545.55	\$2,939.02	\$5,147.95	\$9,488.42	\$11,149.61	\$427.00	\$874.82	\$0.00	\$294,981.94	\$48,572.37	\$343,554.31	\$0.00	
December 2024	\$26,923.99	\$8,774.59	\$5,595.80	\$3,880.80	\$18,550.87	\$8,166.00	\$695.57	\$0.00	\$299,340.14	\$72,587.62	\$371,927.76	\$0.00	
January 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
July 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195,000.00
	\$74,567.97	\$72,789.38	\$22,446.27	\$22,208.39	\$47,284.16	\$20,611.04	\$5,628.60	\$66,159.00	\$1,182,489.76	\$331,694.81	\$1,514,184.57	\$195,000.00	\$1,709,184.57
	0.049	0.048	0.015	0.015	0.031	0.014	0.004	0.044	0.781	0.219			
Budgeted Amount	\$200,000.00	\$197,000.00	\$190,000.00	\$125,000.00	\$135,000.00	\$95,000.00	\$63,000.00	\$85,000.00	\$3,410,000.00	\$1,090,000.00	\$4,500,000.00	\$195,000.00	\$4,695,000.00
Remaining	\$125,432.03	\$124,210.62	\$167,553.73	\$102,791.61	\$87,715.84	\$74,388.96	\$57,371.40	\$18,841.00	\$2,227,510.24	\$758,305.19	\$2,985,815.43	\$0.00	\$2,985,815.43



PUBLIC PARTICIPATION

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** After signing in at the meeting, you will be recognized. When you have been recognized, please identify yourself, including an address and the name of any organization you represent. The board may waive the address requirement to protect the security of the individual.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedure to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

3004.1
Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Simplified Acquisition Procedures)

Simplified acquisitions are purchases that, in the aggregate amount, are more than \$10,000 and less than \$250,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement. If sealed bids are not accepted for a purchase of over \$250,000, the district will retain an explanation for that decision.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The procurement transaction can only be fulfilled by a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

5. Competitive Proposals.

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, board members, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$10,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the

capitalization level established by the District for financial statement purposes or \$105,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines that acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;

4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The District will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the

property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of \$10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity. The Superintendent or his/her designee will utilize sales procedures which ensure the highest possible return on the disposal of the equipment.

I. Equipment Retention

When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

J. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

K. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

L. Reporting and Recording Federal Property Interest

The district will comply with federal interest reporting and submit annual reports, if required, regarding a real property interest due to a renovation, major remodeling, construction, or real property project funded by federal grant funds.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes. The District takes reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under

the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These

documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). The District may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R.

§§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3004.1

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B. Methods of Purchasing

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a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement. If sealed bids are not accepted for a purchase of over \$250,000, the district will retain an explanation for that decision.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

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 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
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- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

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The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, board members, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$10,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the

capitalization level established by the District for financial statement purposes or \$10,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines that acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;

4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The District will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the

property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of \$10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity. The Superintendent or his/her designee will utilize sales procedures which ensure the highest possible return on the disposal of the equipment.

I. Equipment Retention

When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

J. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

K. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

L. Reporting and Recording Federal Property Interest

The district will comply with federal interest reporting and submit annual reports, if required, regarding a real property interest due to a renovation, major remodeling, construction, or real property project funded by federal grant funds.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes. The District takes reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under

the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These

documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). The District may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R.

§§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: July 10, 2017

Revised on: December 9, 2024

Reviewed on: December 9, 2024

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.

Publication Procedure if the Newspaper Will Be Finalized for Printing Prior to the Time and Date of the Meeting. Notice of regular and special meetings shall be (1) published in a newspaper of general circulation within the district that is finalized for printing prior to the time and date of the meeting, (2) posting on the newspaper's website, if available, and (3) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers and, if available, on the newspaper's website.

Publication Procedure if the Newspaper Will Not Be Finalized for Printing Prior to the Time and Date of the Meeting. Notice of regular and special meetings shall be (1) posting on the newspaper's website, if available, and (2) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the school district's jurisdiction is to be finalized for printing prior to the time and date of the meeting.

Newspapers of general circulation in the district include, ~~but are not~~

~~necessarily limited to, the [redacted] or the Omaha World-Herald.~~ Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours upon advertisement. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, and (2) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.

- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.

- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: _____

Revised on: _____

Reviewed on: _____

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Newspapers of general circulation in the district include the Hooker County Tribune. Such notice shall contain a statement that the agenda shall be readily

available for public inspection at the administration office of the school during the normal business hours upon advertisement. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

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- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session,

and the record shall state how each member voted, or if the member was absent or not voting.

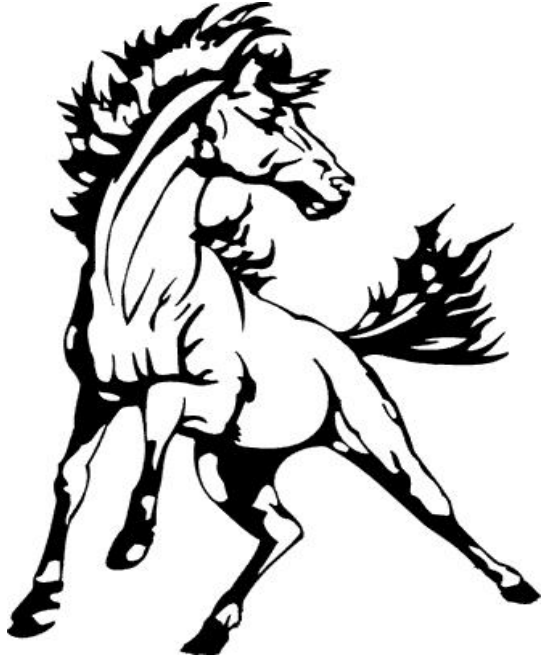
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: March 14, 2016

Revised on: December 9, 2024

Reviewed on: December 9, 2024

**Mullen Public Schools
Annual Report
December 2024**



Additional Details available at
<http://nep.education.ne.gov/>

6-12 Site:
404 N Blaine Ave
Mullen, NE 69152
Phone: 308.546.2223
Fax: 308.546.2209

K-5 Site:
106 NE 2nd St.
Mullen, NE 69152
Phone: 308-546-2292
Fax: 308-546-2423

OUR MOTTO



Mullen Public Schools was established in 1914. The Mullen District encompasses the communities of Mullen, Whitman, and Seneca and areas of Hooker, Thomas and Cherry Counties--approximately 1,383.8 square miles, which is larger than the state of Rhode Island.

Mullen Public Schools has two updated facilities. One facility houses K-5 students and the district lunch room. The district's 6-12 students all attend at the middle/high school site on the hill. Mullen owns two gymnasiums that are both sanctioned for competition.

Mullen has 7 bus routes that cover the vast district of Mullen Public Schools.

Mullen Board of Education

The Mullen Board is comprised of 6 members.

Members	Term Exp.
Pres.: Liza Simonson	2026
V.Pres.: Dane Peterson	2028
Sec.: Mike French	2028
Treas.: Casey Phillips	2026
Travis Hampton	2024
Patrick Wright	2026

2023-24 Financial Information

Receipts

Local	\$ 2,881,095.62
State	\$ 1,347,615.11
Federal	\$ 151,015.40
Interest	\$ 88,072.42
Non-Revenue	\$ 20,763.00
Total	\$ 4,488,561.55

General Fund Expenditures

Staff Salary	\$ 3,377,011.11
Expenditures	\$ 697,096.84
Transfers	\$ 257,000.00
Total Expenditures	\$ 4,331,108.02
23-24 minus 22-23	\$ +\$194,629.79
Staff Increase	\$ +\$235,410.78

Fund Balances

Beginning Cash	\$ 1,484,509.70
Depreciation	\$ 396,293.43
Employee Benefit	\$ 76,734.02
Special Building	\$ 440,604.32
Activity	\$ 249,654.44

Valuations

<u>2020-21</u>	\$553,587,854.00	+1.00%
<u>2021-22</u>	\$568,177,549.00	+3.00%
<u>2022-23</u>	\$592,109,086.00	+4.21%
<u>2023-24</u>	\$654,800,702.00	+10.59%
<u>2024-25</u>	\$734,623,484.00	+ 12 %

Property Tax Request & Levy

<u>2020-21</u>	\$3,181,163.00	Levy .5750
<u>2021-22</u>	\$3,185,546.00	Levy .56006
<u>2022-23</u>	\$3,210,799.00	Levy .542265
<u>2023-24</u>	\$3,144,422.00	Levy .480211
<u>2024-25</u>	\$3,175,847.00	Levy .432309

State Aid

<u>2020-21</u>	\$223,603.00
<u>2021-22</u>	\$286,963.00
<u>2022-23</u>	\$335,046.00
<u>2023-24</u>	\$475,466.00
<u>2024-25</u>	\$459,913.00

2024-25 Enrollment

Kdg	10
Grade 1	11
Grade 2	10
Grade 3	11
Grade 4	15
Grade 5	15
Grade 6	15
Grade 7	10
Grade 8	15
Grade 9	9
Grade 10	14
Grade 11	10
Grade 12	13

2024-25 Total Enrollment 158

Historical NDE Enrollment

<u>2018-19</u>	162	<u>2019-20</u>	162
<u>2020-21</u>	167	<u>2021-22</u>	180
<u>2022-23</u>	157	<u>2023-24</u>	162
<u>2024-25</u>	158		

NSCAS 2024 Assessments

Grade	<u>ELA</u>		<u>MATH</u>		<u>SCIENCE</u>	
	Dist.	St.	Dist.	St.	Dist.	St.
3-5	77%	58%	90%	60%	100%	76%
6-8	81%	57%	77%	61%	88%	64%

TOTAL

District	<u>ELA</u>		<u>MATH</u>		<u>SCIENCE</u>	
	79%	58%	84%	61%	94%	70%
State	79%	58%	84%	61%	94%	70%

ACT DATA

2024 ACT Scale Score

	Mullen	State
English	17.9	18.1
Reading	20.4	19.5
Math	18.5	18.8
Science	19.7	19.4
Composite	20.8	19.1

2024 AQUESST RATING

DISTRICT OVERALL-EXCELLENT
MULLEN HIGH SCHOOL- GOOD
MULLEN MIDDLE SCHOOL-EXCELLENT
MULLEN ELEMENTARY- EXCELLENT

Student Characteristics 2022-2023

	District Percentage
Free /Reduced	48%
Special Education-School Age	14.6%

Student Characteristics 2024-2025

	District Percentage
Free /Reduced	48%
Special Education-School Age	15.9 %

2024-25 Mullen Staff

Administrators-3	Teachers-25
Bachelor's Degree Only	3
Bachelors +Hours	5
Master's Degree	9
Master's +Hours	10
Ed. Specialist	1
Paraeducators	7
Bus Drivers	7
Kitchen Staff	3
Maintenance Staff	3
Outside Coaches	9

Salary

2023-2024 Avg. Teacher Ex.	15.72
2023-2024 Base Salary	\$37,800
2023-2024 Average Salary	\$52,157

2024-2025 Avg. Teacher Ex.	14.68
2024-2025 Base Salary	\$38,400
2024-2025 Average Salary	\$57,041

Transportation

2022-2023 Route Mileage	118,268
2022-2023 Activity/PD Mileage	102,376
2023-2024 Route Mileage	118,268
2023-2024 Activity/PD Mileage	102,376

Monday, December 9 Board Report

Tate Kvanvig and Allie Boyer

On November 15, the National Honor Society students collaborated with Michelle Garwood from Sandhills Leadership. During this time, we had a small NHS meeting to discuss plans for our upcoming events. After our short meeting, we discussed ways to promote leadership and initiative in our community. One idea we came up with was getting more school organizations and community members involved in our annual Cemetery Clean-up and providing more advertisements. We felt as though it wasn't promoted properly, resulting in a small turnout. We hope to work in conjunction with the Commercial Club to help give the event the proper promotion it needs. After discussing ways to show leadership in our community, we took the Clifton Strengths test. It was very exciting to see just how different everyone is.

After school on November 22, NHS members loaded up into a van heading to Omaha. The next day we went to complete our service project at the Open Door Mission Center. When we first arrived, we put together 1000 baggies that would be filled with Sandwiches to hand out to those in need. We then served food for the homeless. We all worked our own stations giving out different foods and snacks. Everyone was very kind, smiling, and thankful that we were there. It felt amazing to give back to those in need and to realize how much this program helps people get back on their feet. After serving, we finished the rest of the day shopping and went to Top Golf for supper (Justin is surprisingly good at golf). It was a very fun experience and we hope that we will continue to have such opportunities in the future. Coming up for our organization, we will be hosting Reindeer Roundup and continuing our efforts toward digital citizenship.

Activities Monthly Report

DEC 9,2024

Post Season Football Honors have been announced.

Football

D2-9 1st Team All District Defense

DL - Tate Kvanvig

DL - Jason Kraus

DB - Alex Werner

K - Nick Gonzalez

D2-9 2nd Team All District Offense

RB: Tate Kvanvig

OL: Jason Kraus

D2-9 2nd Team All District Defense

DL: Jarren Forsen

D2-9 Honorable Mention

Cayden Hampton

Justin French

Danie Wright

The Jr. High wrestling team competed at Sandhills/Thedford on Dec 3 to finish their season. Congrats to these wrestlers and their coach on a great season.

Jr High girls and boys basketball will begin competition after Christmas break. Their first competition will be at Anselmo Merna on Wednesday January 15.

Play Production performed their play " How to Get Away With a Murder Mystery" at MNAC on Nov 19 in Sandhills. The team finished 4th and Sydnee Cheever, Hope Miller, Jaylon Forsen, Tate Kvanvig and Mia Flores-Green received Outstanding Actor Recognition. The D2-5 District competition was held on Tuesday December 3 at Hyannis High School. The team finished 4th as a team and won 2nd in the Tech Award. The following actors/actresses were recognized for outstanding performances. Sydnee Cheever, Kerrigan Welch, Medora DeNaeyer, Tate Kvanvig, Mia Flores-Green, and Daniel Wright. That completes their season and congratulates the team/coaches and their success again this year. We look forward to watching them next year.

Activities Monthly Report

DEC 9,2024

Winter Sports Update

Winter sports season for basketball has begun and the Broncos defeated Sutherland in JV Girls, Varsity Girls and Varsity Boys on Thursday Dec 5. They play at Valentine on Tuesday Dec 10 and play Hyannis here on Thursday Dec 12 . They are looking forward to contests at Anselmo-Merna on Thursday Dec 19 and then with Cody on Friday Dec 20.

The wrestling team competed at home at the Mullen Bronco Invite on Saturday Dec 7. They traveled to Gordon on Saturday Dec 14 and then will travel to Sutherland Invite Dec 20 and Bridgeport Invite Dec 21 before going into the Christmas break. Good Luck to the wrestling team.

Mullen Public Schools will continue to remind patrons of demonstrating good sportsmanship with a sportsmanship reading by Mullen High School Athletes prior to all varsity games. We would ask all coaches, players, parents, patrons and fans to demonstrate Good Sportsmanship at our contests this winter. Thanks everyone for your support.

Speech under the direction of Kyler Horn is getting ready for their season after Christmas. We look forward to watching these students and their coach this winter.

FFA is continuing to stay busy as the following students went to the FFA District Leadership Development Events on Monday Nov 18 in Wallace.

- Hope Miller
- Kassidy Cheever
- Hayden Morrison
- Kaisley Phipps
- Oakes Miller
- Audrabel Werth
- Colin Connealy
- Chloe Wiese

Elementary Principal's Report

December 9th, 2024

Pizza with the Principal Winners for November/December will be named next week:

K-Austin Smith

1st-Aurora Polt

2nd-Pallon Lee

3rd-Tatum Deibler

4th-Luke Cox

5th-Kendall Phipps

-CIP Update: Our next CIP Team meeting date: March 5th, 2025 4:00PM (Could meet sooner if needed)

-Will go over our plans for our March 28th CIP Day

-Teacher Learning Walk Observations: We have a few left down at the elementary but most of our teachers have theirs completed.

-Christmas Concert Our K-5 music concert was on December 3rd. Mrs. Walker did a fantastic job along with all of our students.

-Curriculum Day December 13th: Teachers will work on finalizing their scope and sequence for their curriculum in their classrooms

-Important Calendar Dates:

Curriculum and Development Day December, 13th

Teammates Christmas Shopping will be on Wednesday December, 18th

High School Principal's Report

Mike Kvanvig
December 2024

Holiday Break

Students and staff will be dismissed on December 20
NSAA Practice Moratorium will be for five days from December 23-27. Hilltop is off-limits for everyone during this time. School will resume on January 4.

GRADES FOR THE FIRST SEMESTER

The grades for the Middle School and High School Students will be mailed on January 7, and the MS/HS Honor Roll will be announced soon after.

Board of Education Picture-

Take a picture at the February board meeting of the whole board.

Christmas Fun

We are having an ornament-making competition.

Notable Dates

12/10 BB @ Valentine
12/12 BB vs Hyannis
12/14 Wrestling @ Gordon
12/19 BB @ AM
12/20 BB vs CK
12/20 Wrestling @ Sutherland
12/20 Students/Staff Dismissed for Winter Break
12/21 Wrestling @ Bridgeport
1/3 BB vs Ains
1/4 BB @ Maywood
1/10 BBvs Brady
1/11 BB @ Wallace, Wrestling @ Ogallala

Administrative Report – December 2024

Discuss, consider and take all necessary action to approve the completion of the Superintendent Evaluation. This is to document and notify stakeholders that you have completed this task. I recommend approval

Discuss, consider and take all necessary action to approve the revisions to policies 2008 Meetings and 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds. These are mandated by Legislation and the redlined changes are attached to the board meeting item on Sparq. I recommend approval

Discuss, consider and take all necessary action to approve the certified teaching contract for Jessica Myers. Jessica has been teaching on a provisional certificate as she was completing her student teaching, so we were paying her as a long-term substitute teacher. She is now certificated, and we need to approve her contract. I recommend approval

Discuss, consider and take all necessary action to approve 2024 Annual Report. I will present on the annual report. I recommend approval

Non-Agenda Items

NASB State Update- Overall, the conference was again light on sessions Most of the benefit that I got from the conference was on Tuesday night and on Wednesday. On Tuesday, the NRCSA executive board had a long conversation on to how better serve Superintendents and boards of education. On Wednesday I had several meetings. First was the NRCSA Executive Board meeting where we were notified of some legislative happenings and introduced to a new digital citizenship company that seemed very interesting. Then I attended the Nebraska Association of School Administrator's executive board meeting as I am the President Elect of Region 5 where we talked about the newly elected state senators and whom we think will come into the session with an agenda. After the NASA meeting, I had the NRCSA Legislative committee meeting where is was more of the same talk with the doom and gloom of what may come and to finish the afternoon we had our teacher shortage committee meeting where we talked about how we can paint a different light on the education profession amid our educational shortage. To end the day on Wednesday night, we had our Schoolmasters meeting where we elected some new inductees and had a comedian for entertainment. On Thursday, the keynote speaker was a middle school math teacher who worked with the New York Giants to provide motivation, then I talked with several vendors about the possibility to upgrade our 6-12 building lights to LEDs as our current system is aging out and costing us more than it should. In the afternoon, I went to a session with UNL on how they are preparing new teachers then to round out the day, I presented with Sparq on their negotiations and meetings platforms. It was nice to connect with other superintendents and board members. On Friday morning, I attended the NASA statewide meeting where we had some updates on federal legislation and then I was honored with a 15-year longevity award for my time as an administrator and I was honored with the Outstanding Administrator for Region V which was a very pleasant surprise to receive.

ESU 16 Winter Board Workshop- **Wednesday January 15, 2025, at North Platte High School-** Please mark this down if you are available.

I am looking into bringing a couple of Superintendent Colleagues to Mullen to do a Board/Admin Goal Development in February. **Would February 5th or February 12th work best for everyone?**

**Mullen Public Schools
Board of Education
Annual Board Calendar
Revised January 2024**

JANUARY

Regular Business

- Reorganization of the Board and Board Committee Assignments
- Signatures on Potential Conflict of Interest Form if needed
- Adopt Annual Board Calendar and set board meeting dates.
- Issuance and Approval of Superintendent's Contract
- Approve the completion of the Superintendent Evaluation.
- Designate Depository, Attorney and Newspaper
- Designate Mullen Education Association as exclusive bargaining agent for next year's negotiations.
- Review, revise, adopt Board Code of Conduct
- Review, revise, adopt Chain of Command
- Complete Board Self-Evaluation

Professional Growth/Board Activity

- NASB Legislative Issues Conference in Lincoln
- ESU 16 Board Workshop in North Platte
- NASB President's Retreat in Ogallala
- Board report on Participation in Insurance

FEBRUARY

Regular Business

- Public Comment
- Review/Change/Adopt District Board of Education Goals
- Issuance and Approval of Administrative Contracts for Principals
- Teacher Contract Issuance and Approval
- Consider and Adopt ESU 16 Contracts
- Consider/Adopt Academic School Calendar for Following Year
- Policy Review/Approval: 6004 Curriculum Development

Professional Growth/Board Activity

- NRCSA Legislative Forum
- Board Retreat/Goal Workshop

MARCH

Workshop- Prior to the Regular Board meeting at 6:00 PM

High School/Transportation Committee workshop

Regular Business

- Review NASB Board Awards of Achievement
- Review/Approve Proposed Classified Salary Scale and Substitute Rate
- Review/Approve Proposed Classified Staff Agreements for next school year.
- Negotiated Agreement Must be Approved by March 25

Professional Growth/Board Activity

- Back to the Basics of School Law for Board Members (2017)
- NRCSA State Conference

**Mullen Public Schools
Board of Education
Annual Board Calendar
Revised January 2024**

APRIL

Workshop Prior to the Regular Board meeting at 6:00 PM

Elementary School/Technology Committee workshop

Regular Business

- Public Comment
- Review/Approve Extra Duty Positions/Contracts

MAY

Workshop Prior to the Regular Board meeting at 6:00 PM

- Americanism Committee

Regular Business

JUNE

Regular Business

- Begin Review of District Handbooks
- Policy Review/Approval
- Appoint Superintendent as District Representative – including Non-discrimination Compliance Coordinator
- Review NASB Board Awards of Achievement

Professional Growth/Board Activity

- School Law Seminar in Kearney

JULY

Regular Business

- Public Comment
- Approve Meal Prices
- Review/Revise 5045 Student Fees Hearing and Policy
- Review/Revise 5018 Parent Involvement Policy
- Review/Revise 5057 District Title 1 Parent & Family Engagement-Public Hearing
- Review/Revise policy 5001 Compulsory Attendance and Excessive Absenteeism, policy 5035 Student Discipline and policy 5054 Student Bullying.
- Approval of District Handbooks
- Accept Propane Bid

Professional Growth/Board Activity

- NASB School Finance Workshop

AUGUST

Workshop Prior to the Regular Board meeting at 6:00 PM

Elementary School/Technology Committee workshop

Board Budget Workshop – early in September/Late August on separate date.

- Tax Request Hearing and Consider Resolution
- Budget development

**Mullen Public Schools
Board of Education
Annual Board Calendar
Revised January 2024**

Regular Business

- Certification of District's Assessed Valuation – August 20
- Policy Review/Approval

SEPTEMBER

Workshop Prior to the Regular Board meeting at 6:00 PM

High School/Transportation Committee workshop

Regular Business

- Public Budget Hearing/Adopt Budget
- Policy Review/Approval

Professional Growth/Board Activity

- Labor Relations Conference in Lincoln
- NASB Area Membership Meetings

OCTOBER

Workshop Prior to the Regular Board meeting at 6:00 PM

Negotiations Committee workshop

Americanism Committee Presentation during Regular meeting

- Public Comment
- Review Enrollment- Principals Report
- Policy Review/Approval

NOVEMBER

Workshop Prior to the Regular Board meeting at 6:00 PM

Negotiations Committee workshop

Regular Business

- Annual Audit Review and Approval
- Approve Bobcat Lease
- Policy Review/Approval

Professional Growth/Board Activity

- NASB/NASA State Education Conference

DECEMBER

Workshop Prior to the Regular Board meeting at TBD

Superintendent Evaluation

Regular Business

- Public Comment
- Annual Report
- Distribute Board Self-Evaluation Form
- Policy Review/Approval



Mullen Public Schools
Home of the Broncos
404 N Blaine Ave
Mullen Nebraska 69152
308-546-2223



Administration Professional Goals

August 2021-July 2024

Communication/Visibility/Public Relations

- Be a visible and supportive presence in all Mullen Public School facilities.
- Visit and meet with staff members to discuss building expectations and discover what assistance and support they need to meet district goals at Mullen.
 - Be visible and approachable at all school activities and within the community
- Continue to increase the involvement of the Board of Education to continue and enhance committee work to aid in the district's efforts when planning future upgrades to the school system.
- Send weekly email updates to both the board and the staff.
- Make our staff and community aware of the great things going on in MPS.
 - Utilize columns in the paper, use of social media, use of Apptegy Thrillshare, email, phone calls, handwritten notes, and other methods of communication.
 - Solicit input from all stakeholders through:
 - Face to face meetings for all staff members
 - Surveys for students and staff
 - Surveys for parents and community members
- Continue to foster a climate of positivity that is conducive to student learning and a positive work environment where staff members enjoy coming to school every day.
- Continue to emphasize school safety initiatives and disaster plans by working hand in hand with local law enforcement and local entities to ensure we are on the same page.
- For all employees and students, be role models that exhibit honesty and integrity, a strong work ethic, high expectations of self and others, and energy & enthusiasm.

Instructional Leadership

- Work directly with the continuous improvement team in order to advance student achievement.
 - Work to support and achieve goals set by the CIP committee
- Guide students and staff to develop to follow the mission statement of MPS
 - Continue to work and support the homegrown "instructional model" that has been developed by our district.
 - Continue to evaluate curriculum/instructional materials and upgrade when necessary.
- Enhance the professional development plan and provide teachers with meaningful opportunities to enhance their instruction. Continue the Academic Learning walks throughout all buildings.
 - Continue to work with ESU 16 to align all curricular areas K-12.
 - Continue to work to involve all staff in committee work that directly affect the school.
- Continue to support WIN time in an effort to improve achievement scores on local, state and national assessments.
- Help ensure quality teacher evaluation is completed
 - Maintain high expectations for high quality instruction and student learning.
 - Challenge and support teachers to become instructional leaders.

Financial Leadership

- Make sure we end each fiscal year with more money received than spent.
- Communicate effectively with all stakeholders about the school budget and what we are spending and receiving each month.
- Be sure to apply for all appropriate grants that we may be able to receive and utilize.
- Continue to grow the depreciation fund and continue to maintain a sufficient cash reserve.
- Tell the story of school finance to be as transparent as possible to the taxpayers.

Repair/Improvement	Building	Priority	1-2 Yrs	3-5 Yrs	Long Term/ "Wish List"	Complete
Reinforce retaining wall	Elementary	X				
Flooring	K-5 & 6-12	X				
Upgrade Lighting to LED	6-12th		X			
Locker Room Flooring	HS			X		
6-12 Intercom System Upgrade	6-12th				X	
Elementary Intercom System	K-5				X	
Hallway-Concession to South Gym	HS				X	
Handicap Restroom	HS				X	
Backing on Bleachers	Hilltop Gym				X	
Locker Room Addition	Hilltop Gym				X	
Officials Quarters	Hilltop Gym				X	
Staff Restrooms	Both				X	
Track					X	
K-12 Facility					X	
Playground Upgrades	All					X
Kitchen Cabinets & Shelving	Kitchen					X
Sink in the Kitchen Area	Kitchen					X
Dishwasher	Kitchen					X

Set to be completed in Winter/Spring 2024/2025
Trying to complete some each year

The cost is over \$30,000
Currently getting ideas
Could tie into the Hallway project
The cost is over \$15,000

Completed Summer 2024
Completed Fall 2024
Completed Fall 2024
Completed Fall 2025

Repair/Improvement	Building	Priority	1-2 Yrs	3-5 Yrs	Complete
Completed-Summer 2021					
Improve HVAC	HS				X
Football Field Lights	HS				X
Completed-Summer 2020					
Cameras-Outside connection	HS				X
Trim Trees	Elementary				X
Playground Resurfacing	Elementary				X
Update HS Infrastructure	HS				X
Completed-Summer 2019					
Water coolers/Dispensers	Both				X
HVAC-SPED, Science, Music	HS				X
New Flooring in Weight Room	HS				X
Walk In Freezer	Elementary				X
Completed-Fall 2022					
Upgrade Cafeteria Restroom	Elementary				X
Concession Stand/Restrooms	Activity Fields				X
Roofing- 6-12, K-1, & Lariat	All				X
Update Teacherage for SPED	MS/HS				X
Sprinkler System on FB/SB Field	Activity Fields				X