

KALAMAZOO PUBLIC SCHOOLS  
Office of the Superintendent 1220 Howard Street  
Kalamazoo, MI 49008  
Telephone (269) 337-0123 | TDD (269) 337-0152  
Fax (269) 337-0149

**MEETING ANNOUNCEMENT FOR THE  
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A Regular Board of Education Meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, July 23, 2026, at 7:00 PM in the Boardroom of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://publicmedianet.org/pmn-five/>.

The Board of Trustees, Superintendent, and senior staff will have an informational dinner meeting at 5:30 p.m. in the Superintendent's office area and will also discuss any matters that may come before the Board.

KALAMAZOO PUBLIC SCHOOLS

Carol McGlinn, Secretary  
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**POLICY  
of the  
BOARD OF EDUCATION KALAMAZOO  
PUBLIC SCHOOLS**

***1.2 Public Participation During a Meeting of the Board of Trustees***

***Policy***

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

***Specifics***

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

*Adopted: February 13, 2003*

*Revised: December 17, 2009*

*Revised: June 25, 2013*

*Adopted: December 19, 2019*

*Revised: November 21, 2024*

*Revised: March 19, 2026*

***This policy supersedes all other policies on this issue.***

KALAMAZOO PUBLIC SCHOOLS  
Board of Education Regular Board of Education Meeting  
1220 Howard St. Kalamazoo, MI 49008  
**Thursday, July 23, 2026– 7:00 PM**  
**A G E N D A**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Acceptance of Agenda**
- IV. **Attendance**
- V. **Correspondence**
- VI. **Consent Calendar Items**
  - A. Minutes
    - 1. June 25, 2026 Special Meeting Minutes
    - 2. June 25, 2026 Regular Meeting Minutes
  - B. Business and Finance Reports
    - 1. Purchase Recommendation 2027-1
    - 2. Purchase Recommendation 2027-2
    - 3. Purchase Recommendation 2027-3
    - 4. Purchase Recommendation 2027-4
    - 5. Purchase Recommendation 2027-5
    - 6. Purchase Recommendation 2027-6
  - C. Personnel Items
    - 1. Personnel Changes
- VII. **Reports and Recommendations**
  - A. Superintendent's Report
  - B. Administrative Appointment - Principal of Milwood Elementary School
  - C. Approval of 2026-27 Contractual Agreement with UAW Administrators
  - D. Approval of the 2026-27 Contractual Agreement with the Food Service Managers Collective Bargaining Unit
- VIII. **Persons Requesting to Address the Board (3-minute individual time limit)**
- IX. **Other Business**
  - A. Professional Development Request for Karla Murphy
  - B. Professional Development Request for Karla Murphy
  - C. Professional Development Request for Karla Murphy
  - D. Professional Development Request for TiAnna Harrison

- E. Professional Development Request for TiAnna Harrison
- F. Professional Development Request for TiAnna Harrison
- G. Professional Development Request for Patti Sholler-Barber
- H. Professional Development Request for Yvonne Payton
- X. **Comments by Trustees/Superintendent**
- XI. **Closed Session (If Needed)**
- XII. **Next Regular Board of Education Meeting: Thursday, August 6, 2026 – 7:00 p.m.**

## KALAMAZOO PUBLIC SCHOOLS

### PURCHASE RECOMMENDATION DATA SHEET

**Board Meeting Date:** July 23, 2026

**Request Number:** 2027-1

**Amount:** \$78,965.00

**Item:** Anatomage Clinical Table

**Cost Center:** Charles T. Little Foundation Grant

**Cost Center Representative(s) Attending Board Meeting:** Heather Kortlandt

**Description of Need:**

KAMSC serves a high percentage of students pursuing careers in medicine and biomedical research. To enhance their preparation, we seek to acquire the Anatomage Table, a widely used instructional tool in university-level anatomy, physiology, and medical training programs. After researching its effectiveness and speaking with the only nearby secondary program currently using the tool, we believe the Anatomage Table would significantly strengthen our curriculum and align with our mission as a state-of-the-art STEM program. Each year, approximately 50 KAMSC students participate in HOSA (student organization for health science education), many advancing from regional to state and international competitions. Several HOSA events require proficiency with the Anatomage Table. Access to this resource would allow students to practice after school and our staff to integrate advanced anatomical visualization into multiple KAMSC courses during the school day.

The Table would also support our broader goal of connecting students with local scientific and biomedical employers by demonstrating how industry uses similar technologies. Strengthening these partnerships increases the likelihood that our graduates will return to the region as part of the future STEM workforce.

We recommend acquiring the clinical-level Anatomage Table, which provides robust functionality in a smaller, mobile format suitable for shared use across classrooms. Investing in this tool is an investment in the next generation of scientific and medical leaders. The table will be used between two teachers for the following classes: Honors Biology, AP Biology, Honors Biomedical Science, Honors Zoology, and HOSA club

**Vendor:** Anatomage  
Santa Clara, CA

**Number of Proposals Requested:** 3    **Received:** 3

**Low Bid Accepted:** No

**Additional Information:**

The low bidder did not include as much software and opportunities as the other two vendors.

KAMSC has written and received a grant that will cover the cost of this equipment, and the purchase will not impact our general KAMSC budget.

## KALAMAZOO PUBLIC SCHOOLS

### PURCHASE RECOMMENDATION DATA SHEET

|                            |               |
|----------------------------|---------------|
| <b>Board Meeting Date:</b> | July 23, 2026 |
| <b>Request Number:</b>     | 2027-2        |
| <b>Amount:</b>             | \$428,96414   |

**Item:** TeachTown Curriculum

**Cost Center:** Special Education

**Cost Center Representative(s) Attending Board Meeting:** Rikki Saunders

**Description of Need:**

TeachTown's award-winning Launch for PreK and enCORE curricula have been designed for early childhood through transition-age learners.

**For early childhood educators:** Launch for PreK delivers a comprehensive, inclusive early childhood curriculum for all of your young learners ages 3–5. Students learn together and at their own pace with a theme-based, play-focused, and data-driven curriculum that nurtures literacy, language, and social communication—setting the foundation for lifelong success.

**For K-12+ special educators:** Support your students' academic growth with standards-first, adapted core curriculum for K-12+, enCORE, while building essential life skills in social, language, and behavior. Our K-12+ whole-child approach drives measurable outcomes and meaningful learning opportunities for students with moderate to severe disabilities.

The purchase agreement reflects a three-year term and with the first year cost as \$281,484.14, with renewals at \$73,740 per year.

**Vendor:** TeachTown  
Wilmington, MA

**Number of Proposals Requested:** N/A    **Received:** N/A

**Low Bid Accepted:** N/A

**Additional Information:**

These costs will be included in the KRESA special education budget as they will be both local and center based costs.

## KALAMAZOO PUBLIC SCHOOLS

### PURCHASE RECOMMENDATION DATA SHEET

|                            |               |
|----------------------------|---------------|
| <b>Board Meeting Date:</b> | July 23, 2026 |
| <b>Request Number:</b>     | 2027-3        |
| <b>Amount:</b>             | \$47,000.00   |

**Item:** Sodtr Surfacing for Playgrounds

**Cost Center:** Facilities Management

**Cost Center Representative(s) Attending Board Meeting:** Karen Jackson

**Description of Need:**

This purchase recommendation is for 2,000 cubic yards of blown-in certified playground mulch for 17 elementary school buildings.

**Vendor:** Three Oaks Ground Covers  
Byron Center, MI

**Number of Proposals Requested:** N/A    **Received:** N/A

**Low Bid Accepted:** N/A

**Additional Information:**

The State of Michigan through the Department of Technology, Management and Budget has a purchasing contract with Three Oaks Groundcovers (VS0340371). MiDeal is the State's extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, etc. to buy goods and services from state contracts. The program is authorized by Michigan legislation and has been in existence since 1984.

## KALAMAZOO PUBLIC SCHOOLS

### PURCHASE RECOMMENDATION DATA SHEET

|                            |               |
|----------------------------|---------------|
| <b>Board Meeting Date:</b> | July 23, 2026 |
| <b>Request Number:</b>     | 2027-4        |
| <b>Amount:</b>             | \$40,079.90   |

**Item:** Office Furniture for Kalamazoo Central High School

**Cost Center:** 2022 Bond

**Cost Center Representative(s) Attending Board Meeting:** Karen Jackson

**Description of Need:**

This purchase recommendation is for new office furniture in the secure vestibule / new main office and conference / meeting rooms in the remodeled main office area at Kalamazoo Central High School.

**Vendor:** Michigan Office Environments  
Kalamazoo, MI

**Number of Proposals Requested:** N/A    **Received:** N/A

**Low Bid Accepted:** N/A

**Additional Information:**

The State of Michigan through the Department of Technology, Management and Budget has a purchasing contract with Three Oaks Groundcovers (VS0340371). MiDeal is the State's extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, etc. to buy goods and services from state contracts. The program is authorized by Michigan legislation and has been in existence since 1984.



**KALAMAZOO PUBLIC SCHOOLS**  
**PURCHASE RECOMMENDATION DATA SHEET**

**Board Meeting Date:** July 23, 2026

**Request Number:** 2027-5

**Amount:** \$36,960.00

**Item:** Elementary Social Studies Resources - Grade 4

**Cost Center:** Teaching and Learning Services

**Cost Center Representative(s) Attending Board Meeting:** Dr. Angela Thomas

**Description of Need:**

The social studies curriculum recommendation for Grade 4 is TCI. The program offers an interactive, standards-aligned curriculum that integrates literacy, hands-on activities, and digital tools.

- For Grade 4, the materials are focused on *Regions of Our Country*. Students explore the physical and human geography of the U.S. and the diverse cultures that shape our nation.

This purchase includes student journals, digital access for students and teachers, and professional development.

**Vendor:**

TCI  
Mountain View CA 94040

TCI is the sole vendor.  
Grade 5 is currently using TCI materials for social studies.

KALAMAZOO PUBLIC SCHOOL  
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: July 23, 2026

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

I. Employment

A. Professional/Management

**Rebecca A. Bilodeau**, Grade 4 Science and Social Studies Teacher, Northeastern Elementary School, 08/25/2026

**Christie A. Brown**, Special Education Resource Room Teacher, Loy Norrix High School, 08/25/2026

**Jaida D. Butler**, Elementary Music Teacher, Itinerant, 08/25/2026

**Kaisey L. Bulifant**, Math Teacher, Linden Grove Middle School, 08/25/2026

**Daisy C. Cendejas**, Special Education ASD Teacher, Milwood Elementary School, 08/25/2026

**Jasmine J. Davidson**, Grade 5 Teacher, Dr. Martin Luther King Jr. in Westwood Elementary School, 08/25/2026

**Sarah C. Engelman**, Special Education ASD Teacher, Northeastern Elementary School, 08/25/2026

**Brian M. Goerge**, Math Teacher, Linden Grove Middle School, 08/25/2026

**Sophia F. Hinton**, Grade 3 Teacher, Woods Lake Elementary: A Magnet Center for the Arts, 08/25/2026

**Jacob S. Keck**, Science Teacher, Linden Grove Middle School, 08/25/2026

**Jamie M. Lee**, Math Teacher, Kalamazoo Central High School, 08/25/2026

**Kelli L. Lonsberry**, Math Teacher, Linden Grove Middle School, 08/25/2026

**Michael F. Lonsberry**, Social Studies Teacher, Hillside Middle School, 08/25/2026

**Olivia I. Morand**, Speech Language Pathologist, Itinerant, Special Education, 08/25/2026

**Marcia A. Moore**, Grade 2/3 Split Teacher, Woodward School, 08/25/2026

**Kayla N. Monroe**, Grade 4/5 Split Teacher, Woods Lake Elementary: A Magnet Center for the Arts, 08/25/2026

**Lucy A. Neumann**, Special Education ASD Teacher, Milwood Magnet School: A Center for Math, Science, and Technology, 08/25/2026

**Jordyn F. Rivera**, Art Teacher, 0.8 Parkwood-Upjohn Elementary School & 0.2 Washington Writers' Academy, 08/25/2026

**Makayla K. Shelton**, Grade 4 Teacher, Prairie Ridge Elementary School, 08/25/2026

**Elizabeth L. Spisak**, Science Teacher, Maple Street Magnet School for the Arts, 08/25/2026

**Caleb A. Stump**, Social Studies Teacher, Hillside Middle School, 08/25/2026

**Amanda J. Swan**, School Counselor, Linden Grove Middle School, 08/25/2026

**Mavia S. Villaire**, Art Teacher, K-12 Virtual Learning Program, 08/25/2026

B. Classified

**Shawn M. Buelow**, Cyber and Physical Security Specialist, Information and Technology, 07/08/2026

**Larissa N. McCulloch**, Instructional Secretary, Multilingual Services and World Languages, 07/01/2026

**Stacy L. Pauls**, Assistant School Secretary - Attendance and Behavior Office, Linden Grove Middle School, 08/17/2026

**Rebecca B. Nevala**, Library Assistant (0.2 FTE), Parkwood-Upjohn Elementary School, 08/17/2026

**Sabrina J. Stempek**, Library Assistant (0.4 FTE), Winchell Elementary School, 08/17/2026

II. Promotions/Key Transfers

A. Professional/Management

**Maya C. Cooper**, transfer from Attendance Interventionist to Special Education Teacher, Milwood Magnet School: A Center for Math, Science, and Technology, 08/25/2026

**Danielle M. Kahler**, transfer from Responsibility Thinking Classroom Monitor, to English Teacher, Milwood Magnet School: A Center for Math, Science, and Technology, 08/25/2026

B. Classified

**Jennifer M. Eubanks**, transfer from Assistant School Secretary - Child Accounting, Winchell Elementary School, to Lead School Secretary, Linden Grove Middle School, 08/17/2026

**Kendi J. Howells Douglas**, transfer from Lead School Secretary, Washington Writers' Academy, to Lead School Secretary, Northeastern Elementary School, 08/17/2026

III. Leaves of Absence

A. Professional/Management

B. Classified

IV. Terminations

A. Professional/Management

**Camden T. Grabill**, Math Teacher, Kalamazoo Central High School, Resignation, 06/30/2026

**Joe L Robinson III**, English Teacher, Loy Norrix High School, Resignation, 06/30/2026

B. Classified

**Derek L. Minnema**, Home-Support Specialist, Prairie Ridge Elementary School, Resignation, 08/07/2026

V. Termination from Leave of Absence

A. Professional/Management

B. Classified

VI. Return from Leave of Absence

A. Professional/Management

B. Classified

VII. Lay-offs

A. Professional/Management

B. Classified

## KALAMAZOO PUBLIC SCHOOLS

### Professional Development Request

(Requests must be made 14 days prior to early registration deadline)

Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits the school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions as authorized by the Board of Trustees. Registration and travel arrangements can only be completed after board approval.

Karla Murphy

7/6/26

Name

Request Date

2026 Back to School Legal Workshop

7/30/26

Name of Event

Date of Conference/Class

#### CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: \_\_\_\_\_

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
2026 Back to School Legal Workshop

#### LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? \_\_\_\_\_

Conference hotel name \_\_\_\_\_

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

#### OTHER

Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

For office use only.

Date received \_\_\_\_\_

Approval date? \_\_\_\_\_

☐ Registration \_\_\_\_\_

☐ Hotel \_\_\_\_\_

☐ Confirmation(s) sent \_\_\_\_\_

☐ Per Diem (?) \_\_\_\_\_

☐ Other \_\_\_\_\_

## KALAMAZOO PUBLIC SCHOOLS

### Professional Development Request

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Karla Murphy

Name

7/6/26

Request Date

Annual Leadership Conference

Name of Event

10/15/26 - 10/18/26

Date of Conference/Class

#### CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: \_\_\_\_\_

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**

CBA 248: Teambuilding

CBA 227: Ethical Challenges

Main Conference: Friday & Saturday

CBA 253: Board Operating Procedure

CBA 302: Understanding Assessments

CBA 375: Board Leadership: A Case Study Approach

#### LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 10/14/26 - 10/18/26

Conference hotel name Holiday Inn Express & Suites Lansing-Dimondale

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

#### OTHER

Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

For office use only.

Date received \_\_\_\_\_

Approval date? \_\_\_\_\_

☐ Registration \_\_\_\_\_

☐ Hotel \_\_\_\_\_

☐ Confirmation(s) sent \_\_\_\_\_

☐ Per Diem (?) \_\_\_\_\_

☐ Other \_\_\_\_\_

# KALAMAZOO PUBLIC SCHOOLS

## Professional Development Request

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|                             |                          |
|-----------------------------|--------------------------|
| Karla Murphy                | 7/6/26                   |
| Name                        | Request Date             |
| 2026 CUBE Annual Conference | 10/1/26 - 10/3/26        |
| Name of Event               | Date of Conference/Class |

### CONFERENCE INFORMATION

Is this an MASB conference? ☐ Yes ☒ No If no, please indicate: NSBA CUBE

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
CUBE Annual Conference

### LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 9/30/26 - 10/3/26

Conference hotel name Marriott Marquis Chicago

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

### OTHER

Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

|                                             |                                      |                                                     |
|---------------------------------------------|--------------------------------------|-----------------------------------------------------|
| For office use only.                        | Date received _____                  | Approval date? _____                                |
| <input type="checkbox"/> Registration _____ | <input type="checkbox"/> Hotel _____ | <input type="checkbox"/> Confirmation(s) sent _____ |
| <input type="checkbox"/> Per Diem (?) _____ | <input type="checkbox"/> Other _____ |                                                     |

## KALAMAZOO PUBLIC SCHOOLS

### Professional Development Request

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TiAnna Harrison

Name

7/6/26

Request Date

2026 CUBE Annual Conference

Name of Event

10/1/26 - 10/3/26

Date of Conference/Class

#### CONFERENCE INFORMATION

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Attending: ☒ In person ☐ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
CUBE Annual Conference

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Conference hotel name Marriott Marquis Chicago

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

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Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

For office use only.

Date received \_\_\_\_\_

Approval date? \_\_\_\_\_

☐ Registration \_\_\_\_\_

☐ Hotel \_\_\_\_\_

☐ Confirmation(s) sent \_\_\_\_\_

☐ Per Diem (?) \_\_\_\_\_

☐ Other \_\_\_\_\_

## KALAMAZOO PUBLIC SCHOOLS

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TiAnna Harrison

7/20/26

Name

Request Date

2026 Back to School Legal Workshop

7/30/26

Name of Event

Date of Conference/Class

#### CONFERENCE INFORMATION

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Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
2026 Back to School Legal Workshop

#### LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? \_\_\_\_\_

Conference hotel name \_\_\_\_\_

Is this request in time to receive the discounted room rate? ☐ Yes ☐ No

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Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

For office use only.

Date received \_\_\_\_\_

Approval date? \_\_\_\_\_

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☐ Hotel \_\_\_\_\_

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☐ Per Diem (?) \_\_\_\_\_

☐ Other \_\_\_\_\_



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TiAnna Harrison

7/20/26

Name

Request Date

Annual Leadership Conference

10/15/26 - 10/18/26

Name of Event

Date of Conference/Class

### CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: \_\_\_\_\_

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
CBA 323: Run the Room  
CBA 270: Leadership by Consensus  
Main Conference: Friday & Saturday  
CBA 268: Leadership Styles  
CBA 298: Professional Learning Communities  
CBA 258: Conflict Resolution: Tech. for School Boards

### LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 10/14/26 - 10/18/26

Conference hotel name Crowne Plaza Lansing

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

### OTHER

Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

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Date received \_\_\_\_\_

Approval date? \_\_\_\_\_

☐ Registration \_\_\_\_\_

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Patti Sholler-Barber

7/6/26

Name

Request Date

2026 CUBE Annual Conference

10/1/26 - 10/3/26

Name of Event

Date of Conference/Class

#### CONFERENCE INFORMATION

Is this an MASB conference? ☐ Yes ☒ No If no, please indicate: NSBA CUBE

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Attending: ☒ In person ☐ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
CUBE Annual Conference

#### LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 9/30/26 - 10/3/26

Conference hotel name Marriott Marquis Chicago

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Dietary requirements? \_\_\_\_\_

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Date received \_\_\_\_\_

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## KALAMAZOO PUBLIC SCHOOLS

### Professional Development Request

(Requests must be made 14 days prior to early registration deadline)

Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits the school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions as authorized by the Board of Trustees. Registration and travel arrangements can only be completed after board approval.

Yvonne Payton

Name

7/6/26

Request Date

2026 CUBE Annual Conference

Name of Event

10/1/26 - 10/3/26

Date of Conference/Class

#### CONFERENCE INFORMATION

Is this an MASB conference? ☐ Yes ☒ No If no, please indicate: NSBA CUBE

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: \_\_\_\_\_

List courses/sessions you plan to attend. *\*NOTE: Registration **cannot** be finalized unless this section is completed.\**  
CUBE Annual Conference

#### LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 9/30/26 - 10/3/26

Conference hotel name Marriott Marquis Chicago

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

#### OTHER

Dietary requirements? \_\_\_\_\_

Any additional information? \_\_\_\_\_

For office use only.

Date received \_\_\_\_\_

Approval date? \_\_\_\_\_

☐ Registration \_\_\_\_\_

☐ Hotel \_\_\_\_\_

☐ Confirmation(s) sent \_\_\_\_\_

☐ Per Diem (?) \_\_\_\_\_

☐ Other \_\_\_\_\_