

**EDUCATIONAL SERVICE UNIT 16**  
**314 West First Street**  
**Ogallala NE 69153**  
**308-284-8481**  
**James McGown, Administrator**  
**REGULAR BOARD MEETING**

**Tuesday, August 19, 2025**  
**Central Office**

**12:30 PM MT**  
**Ogallala, Nebraska**

**AGENDA**

This agenda contains a list of subjects known at the time of its distribution on October 10, 2023. A copy of the agenda reflecting any changes will be available for public inspection during normal business hours in the office of the Administrator of Educational Service Unit 16. Except for items of an emergency nature, the agenda will not be enlarged later than 24 hours before the scheduled commencement of the meeting. The public meetings law (84-1410) allows boards to go into executive session "if a closed session is clearly necessary for the protection of the public interest or for the protection of needless injury to the reputation of an individual." Individuals attending this meeting are invited to make comments during the "Recognition of Visitors" time allowed under agenda item 4. Time for each speaker should not exceed 5 minutes.

- 1) This agenda contains a list of subjects known at the time of its distribution on August 12, 2025. A copy of the agenda reflecting any changes will be available for public inspection during normal business hours in the office of the Administrator of Educational Service Unit 16. Except for items of an emergency nature, the agenda will not be enlarged later than 24 hours before the scheduled commencement of the meeting. The public meetings law (84-1410) allows boards to go into executive session "if a closed session is clearly necessary for the protection of the public interest or for the protection of needless injury to the reputation of an individual." Individuals attending this meeting are invited to make comments during the "Recognition of Visitors" time allowed under agenda item 4. Time for each speaker should not exceed 5 minutes.
- 2) Call to Order
  - 2)a Pledge of Allegiance
  - 2)b Roll Call
  - 2)c Board Meeting Attendance
  - 2)d Notification of Open Meetings Law Posting and Recognition of Recordings
  - 2)e Legal Notice of Regular Board Meeting
- 3) Consent Agenda:
  - 3)a Approval of Agenda (*Motion and second, Board President reads Conflict of Interest Statement*)
    - Approval of Minutes of the prior month Board Meeting
    - Approval of Excess Federal Rates Report
    - Approval of Claims and Financial Report
    - Authorize Payment of Claims per Article III, Section 5A

- 4) Treasurer's Report
- 5) Recognition of Visitors
- 6) Action Items
  - 6)a Consider Approval of Profile of Services
  - 6)b Consider Approval of ESU 16 Staff Assignments and Home Bases
  - 6)c Action to Increase the Budgeted Restricted Funds by an Additional 1%
  - 6)d Consider the Approval of ESU 16 Emergency Operations Plan
  - 6)e Action to Delete Inventory
  - 6)f Consider Approval of ESU 16 Substitute Handbook
  - 6)g Approval of T&L Memorandum of Understanding with ESU 15
  - 6)h Second Reading of Proposed Policy Changes to Article 1 Unit Organization, Article 3 Services and Operations, Article 4 Personnel and Article 5 Equity & Legal Compliance
  - 6)i Consider Approval of Extra Duty Payments
- 7) Discussion Items
  - 7)a 2025-2026 Budget Changes and Dates
  - 7)b Updates to the Staff Handbook Approved in June
- 8) Director Reports
  - 8)a Special Services: Jennifer Pohlson
  - 8)b Teaching & Learning: Alison Smith
  - 8)c Network Operations: Scott Jones
- 9) Administrative Reports
  - 9)a Board Reports
  - 9)b Administrator's Report
  - 9)c Out of Unit Travel and Mileage Reports
- 10) Adjourn