

**Hennessey Board of Education  
Regular Business Meeting  
Agenda**

Monday, July 13, 2020 7:00 PM  
Seminar Room, Auditorium  
213 N Walnut  
Hennessey, Oklahoma 73742

Board members present at remote locations will be:  
Joe Garrison via Zoom videoconference  
Cristopher Choate via Zoom videoconference

Those present at the physical meeting site will be:  
Mike Woods, Superintendent  
Timberly Jech, Minutes Clerk  
James Matousek, Board President  
Patrick Griffin, Board Member  
Luke Lough, Board Member

{{Name: Agenda Item Name}}

1. **Call to Order**
  1. Roll Call and Declaration of Quorum
  2. Welcome of Visitors
2. **Public Comments**
  1. Comments regarding agenda items (please sign speaker list prior to start of meeting)
  2. Other comments - Speaker should contact the Supt. or Board President 48 hours (2 working days) prior to the meeting to be placed on the agenda
  3. Presentation of the Office of Educational Quality and Accountability's School Performance Review of Hennessey Public Schools, presented by Tatia Prieto, Prismatic Services, LLC.
3. **Consent Agenda**
  1. Minutes of June 24, 2020 special meeting.
  2. 2020-2021 Purchase Orders, Change Orders and Corresponding Warrants.
  3. Stipends for Donor's Choose projects funded prior to July 13, 2020.
  4. Calculation of the 2020-2021 school year based on total hours rather than on number of days (1,080 hours of instruction, 30 hours of professional development, and 12 hours of parent/teacher conferences included in instruction).
  5. Activity fund sub accounts for 2020-2021 school year.
  6. Pest Elimination Service Agreement with Ecolab for the 2020-2021 school year.
  7. Investment Resolution.
  8. Division orders with Plains Marketing L.P.
  9. Resolution to renew lease-purchase agreement with F & M Bank dated June 27, 2018 for the period of July 1, 2020 and ending on June 30, 2021.
  10. Approve renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment

Lease/Purchase Agreement dated August 5, 2010 by and between the district and Zions First National Bank.

11. Renew rental agreement for a desktop mailing system for the fiscal year ending June 30, 2021 as required under the provisions of rental agreement dated July 1, 2015 between the district and Pitney Bowes.
  12. Amendment to renew fixed price food service management contract with Opaa! Food Management of Oklahoma, LLC for for the 2020-2021 school year.
  13. Participation in federal and state child nutrition programs for the 2020-2021 fiscal year and designate Mike Woods authorized representative for those programs.
  14. Designate Mike Woods as fiscal agent of the board and authorized representative for all state and federal program applications, claims and reports for the 2020-2021 fiscal year.
  15. Appoint Timberly Jech encumbrance clerk and minutes clerk for the 2020-2021 school year.
  16. Appoint Randi Franklin assistant treasurer, assistant activity fund custodian, and deputy minutes clerk for the 2020-2021 school year.
  17. Appoint Ginger Cox treasurer and activity fund custodian for the 2020-2021 fiscal year and authorize Ginger Cox, Timberly Jech, Mike Woods and Building Principals as co-signatories on activity fund checks.
  18. Designate InterBank and Community State Bank as depositories for district funds for the 2020-2021 fiscal year.
  19. Surplus Items (see list)
4. **Regular Business**
    1. Discussion and possible board action regarding Activity Fund Transfers (If needed).
    2. Discussion and possible board action regarding agreement with the town of Hennessey to provide a school resource officer for the 2020-2021 school year.
    3. Discussion and possible board action regarding 5th and 6th grade athletics.
5. **New Business**
  6. **Superintendent's Reports**
    1. Financial Update
    2. Facilities
    3. Update on School Programs
    4. Community Engagement Issues
    5. Student/Staff Policy Issues
  7. **Personnel**
    1. Proposed executive session to discuss employment of certified personnel, non-certified personnel, and extra duty assignments for the 2020-2021 school year. 25 O.S. Section 307(B)(1)
      - a. Vote to enter executive session
      - b. Acknowledge return to open session
      - c. President's statement of executive session minutes

Board members present for the executive session at remote locations will be:  
Joe Garrison via Zoom video conference  
Cristopher Choate via Zoom vidoe conference

Those present for the executive session at the physical meeting site will be:  
Mike Woods, Superintendent  
James Matousek, Board President  
Patrick Griffin, Board Member  
Luke Lough, Board Member

- 2.
3. Discussion and possible board action regarding employment of Chris Rapp as an adjunct assistant coach for football and baseball for the 2020-2021 school year.
4. Discussion and possible board action regarding employment of Kassandra Tellez as an adjunct assistant volleyball coach for the 2020-2021 school year.
5. Discussion and possible board action regarding employment of Stacy Cline on a support contract at \$20/hour for audio visual assistance as needed for the 2020-2021 school year.
6. Discussion and possible action regarding employment of Autumn Blackburn for the 2020-2021 school year.
7. Discussion and possible board action regarding employment of route bus drivers for the 2020-2021 school year.
8. Discussion and possible board action regarding extra duty assignment of David Redus for after school driver's education at \$175.00/student for the 2020-2021 school year.
9. Discussion and possible board action regarding the following to changes to extra duty assignments for the 2020-2021 school year.
  - Add: Frances Streck - Summer Basketball - \$1,500.00
  - Cheyenne Baxter - 7/8th Grade Boys Cross Country - \$1,500.00
  - Remove: Kylee Warne - Summer Assistant Football - \$1,500.00
10. Discussion and possible board action regarding employment of an Elementary Physical Education Teacher on a temporary contract for the 2020-2021 school year.
11. Discussion and possible board action regarding extra duty stipend of \$40/hour for certified staff and \$15/hour for non-certified staff who attend approved professional development during non-contractual time for the 2020-2021 school year.
12. Discussion and possible board action regarding retention/signing stipends for certified and support staff.

8. **Adjourn**

Posted on the south window of the Eagle Event Center located at 605 E. Oklahoma Avenue, Hennessey, OK on Friday, July 10, 2020 at 11:00 a.m. by \_\_\_\_\_,  
Minutes Clerk.



---

## Surplus

1 message

---

**Todd Cameron** <tcameron@hps.k12.ok.us>  
To: Timberly Jech <tjech@hps.k12.ok.us>

Mon, Jul 13, 2020 at 3:48 PM

8 Smartboards  
5 Casio Bulbless Projectors  
2 Charging Carts

--

**Todd Cameron**  
Technology Director  
Hennessey Public Schools  
Office: (405)853-4710  
Cell: (405)853-5172  
[tcameron@hps.k12.ok.us](mailto:tcameron@hps.k12.ok.us)

*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.*