

Work Session

Wednesday, March 6, 2024 6:00 PM

Wrenshall School Music Room, 207 Pioneer Drive, Wrenshall, MN 55797

I. Call to Order	Speaker (s) : Chairperson
II. Career Technical Education Program Update	Speaker (s) : Jeff Pesta
III. Preview of Regular Meeting Agenda for March 11	Speaker (s) : Jeff Pesta
III.A. Preview Community Education Recommendations	Speaker (s) : Michele Carlson
III.B. Consideration of Bus Radio Upgrade	Speaker (s) : Jeff Pesta
III.C. Preview of Expanded Role of the American Indian Parent Advisory Committee (AIPAC)	Speaker (s) : Jeff Pesta
III.D. Fundraiser Request	Speaker (s) : Jeff Pesta
IV. Committee Reports	Speaker (s) : Chairperson
IV.A. Negotiations Committee Update	Speaker (s) : Eric Ankrum
IV.B. Building and Grounds Recommendation	Speaker (s) : Eric Ankrum
IV.C. Raptor Sports Cooperative	Speaker (s) : Mary Carlson
V. Strategic Planning	Speaker (s) : Jeff Pesta
V.A. Status Report on Consolidation Exploration	Speaker (s) : Mary Carlson
V.B. Update of Executive Search Plan	Speaker (s) : Misty Bergman
V.C. Budget Planning for Fiscal Year 2025	Speaker (s) : Jeff Pesta
VI. Adjournment	Speaker (s) : Chairperson

462A.33 ECONOMIC DEVELOPMENT AND HOUSING CHALLENGE PROGRAM.

Subdivision 1. **Created.** (a) The economic development and housing challenge program is created to be administered by the agency. Notwithstanding section 462A.24, this section shall be construed based on the specific language within this section and within an appropriation pursuant to this section.

(b) The program shall provide grants or loans for the purpose of construction, acquisition, rehabilitation, demolition or removal of existing structures, construction financing, permanent financing, interest rate reduction, refinancing, and gap financing of housing to support economic development and redevelopment activities or job creation or job preservation within a community or region by meeting locally identified housing needs.

Gap financing is either:

(1) the difference between the costs of the property, including acquisition, demolition, rehabilitation, and construction, and the market value of the property upon sale; or

(2) the difference between the cost of the property and the amount the targeted household can afford for housing, based on industry standards and practices.

(c) Preference for grants and loans shall be given to comparable proposals that include regulatory changes or waivers that result in identifiable cost avoidance or cost reductions, such as increased density, flexibility in site development standards, or zoning code requirements. Preference must also be given among comparable proposals to proposals for projects that are accessible to transportation systems, jobs, schools, and other services.

(d) If a grant or loan is used for demolition or removal of existing structures, the cleared land must be used for the construction of housing to be owned or rented by persons who meet the income limits of this section or for other housing-related purposes that primarily benefit the persons residing in the adjacent housing. In making selections for grants or loans for projects that demolish affordable housing units, the agency must review the potential displacement of residents and consider the extent to which displacement of residents is minimized.

Subd. 2. **Eligible recipients.** Challenge grants or loans may be made to a city, a federally recognized American Indian Tribe or subdivision located in Minnesota, a Tribal housing corporation, a private developer, a nonprofit organization, a school district, a cooperative unit, as defined in section 123A.24, subdivision 2, a charter school, or the owner of the housing, including individuals. For the purpose of this section, "city" has the meaning given it in section 462A.03, subdivision 21. To the extent practicable, grants and loans shall be made so that an approximately equal number of housing units are financed in the metropolitan area and in the nonmetropolitan area.

Subd. 3. **Contribution requirement.** Fifty percent of the funds appropriated for this section must be used for challenge grants or loans for housing proposals with financial or in-kind contributions from nonstate resources that reduce the need for deferred loan or grant funds from state resources. Challenge grants or loans must be used for economically viable homeownership or rental housing proposals that address the housing needs of the local work force.

Among comparable proposals, preference must be given to proposals that include contributions from nonstate resources for the greatest portion of the total development cost. Comparable proposals with contributions from local units of government or private philanthropic, religious, or charitable organizations must be given preference in awarding grants or loans.

For the purpose of this subdivision, a contribution may consist partially or wholly of the premium paid for federal housing tax credits.

Subd. 4. [Repealed, 1Sp2001 c 4 art 5 s 10]

Subd. 5. **Income limits.** Households served through challenge grants or loans must not have incomes at the time of initial occupancy that exceed, for homeownership projects, 115 percent of the greater of state or area median income as determined by the United States Department of Housing and Urban Development, and for rental housing projects, 80 percent of the greater of state or area median income as determined by the United States Department of Housing and Urban Development except that the housing developed or rehabilitated with challenge fund grants or loans must be affordable to the local work force.

Preference among comparable proposals shall be given those that provide housing opportunities for an expanded range of household incomes within a community or that provide housing opportunities for a wide range of incomes within the development.

Subd. 6. [Repealed, 1Sp2001 c 4 art 5 s 10]

Subd. 7. [Repealed, 1Sp2001 c 4 art 5 s 10]

Subd. 8. **Limitation on return.** The limitations on return of eligible mortgagors contained in section 462A.03, subdivision 13, do not apply to loans or grants for rental housing if the loans or grants made by the agency, from all sources, are less than 50 percent of the total costs, as determined by the agency.

Subd. 9. **Grant funding to schools.** A school district; a cooperative unit, as defined in section 123A.24, subdivision 2; or a charter school may receive funding under this section in the form of a grant less than \$100,000. A school district, intermediate district, or charter school that uses a grant under this section to construct a home for owner occupancy must require the future occupant to participate in the homeownership education counseling and training program under section 462A.209.

History: 1999 c 223 art 2 s 56; 1Sp2001 c 4 art 4 s 34; art 5 s 5-9; 1Sp2005 c 1 art 4 s 104; 2007 c 135 art 8 s 7; 1Sp2019 c 1 art 6 s 26; 2023 c 37 art 4 s 9,10

February 26, 2024

To: Wrenshall Board of Education

From: Michele Carlson: Director of Community Education
Katie Beck Community Education Coordinator

RE: Proposed rate for Summer Child Care 2024

Currently: The child care rate is \$3.25 per hour with no minimum hour requirement to have child care in the program.

We do not have data on an average cost for students in past years.

Proposed:

\$35 per day with a three day minimum (\$105)

Premium one day rate \$50 per day available for those needing occasional child care(must be scheduled 7 days prior)

Registration fee \$50 per family.

A flat daily rate is more predictable for both families and the program. The budget is more stable with a flat rate. Stable income provides for stability in staffing patterns as well.

February 26, 2024

To: Wrenshall Board of Education

From: Michele Carlson: Director of Community Education

RE: Software for Facility Use

Attached: Contract with Rschool

I recommend that Wrenshall purchase an agreement with Rschool facility scheduler to utilize the program for scheduling use of the building and fields in the district. The facility scheduler marries perfectly with Activities scheduler which is already being used by the Activities Director.

The cost is a set up fee of \$1000 to set up all of the rooms, fields, etc and costs for using facilities.

The annual ongoing cost is \$900 which I propose could be split by the community education budget and activities budget.

The community education coordinator should be the person to handle facility scheduling outside of activities run through the AD's office. I propose that community education be allowed to charge a \$20 permit fee to offset staff and software costs of Rschool.

This Agreement is made and entered into as of the 26th day of February 2024, by and between rSchoolToday ("RST"), a Florida Corporation and Wrenshall School District (hereafter "WSD").

The parties hereby agree as follows:

1. Obligations of the Parties

RST and WSD will provide the services in the time frames and under the Rules of Engagement outlined in Attachment A.

2. Commencement of Contract

The Services shall begin on April 15, 2024.

3. Terms of Contract

As delineated in Attachment A.

4. Limitation of Liability

In no event shall either party be liable to the other party for any special, consequential, or indirect damages in connection with this agreement. Any damages shall be limited to the total fees paid within the most recent calendar year.

5. Notices

Any notices permitted or required hereunder shall be deemed given when deposited in the United States mail with postage prepaid and addressed as follows:

If to RST:
rSchoolToday
550 North Reo Street, Suite 300
Tampa, FL 33609

If to WSD Billing Address:

6. Governing Law

This agreement shall be governed by and shall be construed in accordance with the laws of the State of Florida, without regard to its conflicts of law provisions. If any provisions of this agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

7. General Provisions

- a) This agreement contains the full understanding of the parties with respect to the subject matter hereof, and no waiver, alteration or modification of any of the provisions hereof shall be binding unless in writing and signed by officers of both parties.
- b) Neither party to this agreement may assign its rights or obligations under this agreement without the express prior written consent of the other party, such consent not to be unreasonably withheld or delayed, except that the obligations of RST under this agreement may be provided or fulfilled by any parent, subsidiary, affiliate, successor corporation or subcontractor of RST so long as RST or its successor or its affiliate assumes full responsibility for such obligations.
- c) Each party represents that the individual executing this agreement on its behalf has the requisite power and authority to do so and that this agreement constitutes the valid and binding obligation of its corporation.
- d) In the event that either party brings an action against the other party to enforce the terms and conditions of this agreement, the prevailing party shall be entitled to recover its reasonable costs and expenses, including reasonable attorney's fees, incurred in connection therewith.

8. **Force Majeure**

Neither party shall be liable for failure to fulfill its obligations under this agreement if such failure is due to any cause or condition beyond such party's reasonable control, such as: natural disaster, acts of God, strikes, fire, floods, war, riot, electrical power failure, computer viruses, hardware failure, bandwidth supplier failures, decrees of governmental bodies or communications failure.

IN WITNESS WHEREOF, the parties have executed and delivered this agreement, on the day first above written.

rSchoolToday (RST)

By: 
Name: Ray Dretske
Title: President and Co-Founder

Wrenshall School District (WSD):

By: _____

Name: Michelle Carlson

Title:

PO Number:

Email:

Phone Number:

Billing Address:

(Prepared by: Ruben Monroy)

Attachment A
Services, Terms and Grants

1.0) Services

RST will provide the following services to WSD for use in facilitating more efficient operations:

rSchoolToday Facility Scheduler

2.0) Costs

2.1) Facility Scheduler

District Size (Under 900 students)	
Setup	\$1.000
Yearly Fee	\$900

Total Year 1 Cost: \$1.900

(Subsequent Years: \$900 annually based on current pricing)

Customer Support & Technical Support

Unlimited customer support and technical support is always FREE to our schools and Associations. Unlimited free support is granted in exchange for your administrators having received training on their rSchoolToday programs.

Training

Training costs are not included in the total above because we can't know how much training you will want.

We offer instructor led on-site training or personal interactive Web Conference training to any number of participants. We can "Train the trainer" or train your whole staff if you like.

Training days or sessions can be split up across administrative groups or across various rSchoolToday applications as needed.

We will work with you to develop a training plan that suits your needs. There is no limit to the amount of training that you can have and ongoing training over time is money

well spent in achieving the highest level of time and cost savings with the rSchoolToday product platform.

Training Costs:

- On Site Training - Half day (3-4 hours): \$500 + travel
- On Site Training - Full Day (6-8 hours): \$900 + travel
- Web Conference Training: \$80 per hour

Senior Trainers are highly experienced trainers across many different rSchoolToday Products. They are highly recommended in cases where you are implementing multiple rSchoolToday programs at once.

Senior Trainer Costs

- On Site Training - Half day (3-4 hours): \$600 + travel
- On Site Training - Full Day (6-8 hours): \$1080 + travel
- Web Conference Training: \$95 per hour

Travel expenses for on-site training will be billed separately and includes hotel, mileage, food, airfare (if applicable). It will also include \$35/hr for travel time when the round trip exceeds 1 hour.

3.0) Cost and Grant Summary

Total Amount: **\$1,900**

Net Year 1 Cost to WSD: **\$1,900**

(Subsequent Years: \$900 annually based on current pricing)

4.0) Included with the Service

rSchoolToday™ is a hosted service that WSD purchases from RST. It includes the following:

- The chosen rSchoolToday Services
- All Web Hosting and Maintenance
- Nightly Data Back-ups
- All Bug Fixes
- All Product Upgrades and New Features Included
- Unlimited Technical Support
- Unlimited Bandwidth*

➤ Unlimited Disk Space*

* Based on "usual and customary" usage.

5.0) Ownership and Copyright

RST owns all rights to the rSchoolToday services and WSD pays for the rSchoolToday service for its scheduling, publishing, registration, and marketing/promotional purposes. WSD owns all text content relating to the classes, locations, activities, staff, students, parents, and organizations of the School District. WSD agrees to allow rSchoolToday to provide Public view information (text, photos, audio, videos) to other entities, and rSchoolToday agrees to share evenly in the profits generated from so doing with WSD.

rSchoolToday maintains a data privacy policy that addresses and fulfills state laws and requirements relative to the privacy of student data. That Policy is located as a footer link on all rSchoolToday applications that store student data. It may be updated as state laws change.

6.0) Term of Agreement

The term of this agreement shall be 36 months beginning on the commencement date. Invoices will be sent annually on the anniversary of the commencement date for the term of this agreement. After the initial term, the agreement will automatically renew annually unless written notice is given to RST 60 days before the end of the term. Pricing is not guaranteed to remain the same beyond the term of this agreement.

7.0) Payment

Payment is due within 30 days of receipt of an invoice. Other payment terms can be discussed if needed. Checks are made payable to:

rSchoolToday (RST)
550 North Reo Street, Suite 300
Tampa, FL 33609
Business Office Phone: 952-960-4999
Business Office Fax: 763-592-8039
Business Office Email: finance@dwebsite.net

NOTE: AS SOON AS RSCHOOLTODAY RECEIVES THE SIGNED CONTRACT, YOU WILL RECEIVE THE SET-UP FORM TO FILL OUT. RSCHOOLTODAY NEEDS BOTH THE SIGNED CONTRACT AND THE SET-UP DATA TO PROCEED WITH SETTING UP YOUR APPLICATION. PLEASE CONTACT contracts@rschooltoday.com IF YOU HAVE ANY QUESTIONS ABOUT YOUR SET-UP OR TO EMAIL YOUR SIGNED CONTRACT TO US.

Ruben Monroy



Premium Partnership Agreement

We are excited to welcome you to the brightwheel community! The items below outline the terms of our partnership together.

Partner	Wrenshall Community Education
Pricing	• \$140 a month • \$349 setup fee waived • Current Promotion: First 6 Months 50% off at \$70, month to month • Push First Bill Date Out 2 Weeks: March 7th
Payment Processing for Families	• Checks & Cash: No fees • ACH: 0.6% (min. of 25 cents & max of \$2 per transaction) • Credit/Debit: 2.95% payment processing fee
Training & Support	• Includes setup, training, and intake of student information • Support via live chat and email for administrators, staff, and parents
Platform Access	• Unlimited user accounts (admin, staff, parents) • Unlimited classrooms
Term & Termination	• Term: Initial term starting February 22nd, 2024 • Renewal: Renews on a month-month OR annual basis unless terminated by either party. • Termination: Either party may terminate by written notice delivered at least 30 days prior to the end of the initial term or any renewal term.

The services and products selected in this Partnership Agreement are Services as described in Brightwheel's Terms of Service (ToS): www.mybrightwheel.com/terms. The Services are subject to and shall be provided in accordance with the ToS. Partner's use of the Services is governed by this Partnership Agreement as well as the ToS.

February 26, 2024

To: Wrenshall Board of Education

From: Michele Carlson: Director of Community Education

RE: Added Staff Position(S) FY 24 & FY 25- Wrens Club

I would like to add a staff position to Wrens club for the remainder of FY 24 to work approximately 200 (Tuesday/Thursday)hours through June 30th at a rate of \$15/hr.

I believe it is best practice to have two staff people working in the child care program at all times to protect both students and staff.

The program has moved into a larger room which allowed enrollment of additional students. Ratio for ages under K is 1 adult to 10 students meaning we need an extra staff person to remain in ratio.

Scheduling an extra person for child care on Tuesdays and Thursdays ensures the program can remain open if the coordinator is out of work for any reason. The secondary person can open and the CE coordinator can fill in or add a sub employee for the day.

The budget does not cover the costs of an additional person. The cost

The plan is to increase rates going forward to increase revenue in order to cover the costs of the new position. The cost of this added position for the remainder of FY 24 is \$3000.

I propose we hire 2 adult child care workers to work at the summer program.

These positions are built into the new budget for FY 25 and revenue should cover the costs of the new staff. (We need 35 kids to register for summer care to meet revenue expectations and cover all of the costs of staff and supplies.)

Finally:

I propose the Community Education FY 24 pay scale be:

CE Coordinator \$19.50

Wrens Club Coordinator \$17.00

Wrens Club Adult Staff \$15.00

Wrens Club Student Workers \$12.00



Please review the following quote

TLK Radio Solution

Quote # DSC-EH003440
Version 1

Prepared for:

Wrenshall School Dist ISD # 100

Kirk Hill
kihill@isd100.org



TLK Radio Solution

Description	Price	Qty	Ext. Price
Portable TLK100 Two-Way Radio 8-Channel	\$350.00	4	\$1,400.00
DSC Promo Requires 30 Month Contract	(\$350.00)	4	(\$1,400.00)

Subtotal: \$0.00

Services

Description	Price	Qty	Ext. Price
Programming of 1 Subscriber, Mobile, Pager, Portable	\$35.00	1	\$35.00
Cloning of Each Additional Subscriber, Mobile, Pager, Portable	\$10.00	3	\$30.00

Subtotal: \$65.00

Recurring

Product Description	Recurring	Qty	Ext. Recurring
Wave Voice Service Airtime for Wide Area Coverage. Unlimited Airtime for Voice Only	\$35.00	4	\$140.00

Monthly Subtotal: \$140.00

Subtotal: \$140.00

Managed Services

* Contains Optional Items

Product Description	Recurring	Qty	Ext. Recurring
See Attached Radio Managed Services Solution	\$10.00	1*	\$10.00

*** Optional Monthly Subtotal: \$10.00**



TLK Radio Solution

Prepared by:

Superior

Erik Humphrey
(715) 947-2027
Fax 7153922995
ehumphrey@dsccommunications.com

Prepared for:

Wrenshall School Dist ISD # 100

207 Pioneer Drive
Wrenshall, MN 55797
Kirk Hill
(218) 348-2716
kihill@isd100.org

Quote Information:

Quote #: DSC-EH003440

Version: 1
Delivery Date: 02/26/2024
Expiration Date: 03/25/2024

Quote Summary

Description	Amount
TLK Radio Solution	\$0.00
Services	\$65.00
Recurring	\$140.00
Subtotal:	\$205.00
Shipping:	\$20.00
Total:	\$225.00

Monthly Recurring Summary

Description	Amount
Recurring	\$140.00
Monthly Total:	\$140.00

*Optional Expenses

Description	Recurring
Managed Services	\$10.00
Optional Subtotal:	\$10.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



Superior

Signature:

Erik Humphrey

Name: Erik Humphrey

Title: Client Strategy Lead

Date: 02/26/2024

Wrenshall School Dist ISD # 100

Signature:

Name: Kirk Hill

Date:

DSC Communications Radio Managed Services Solution

Support Services

	Advanced	Premier
➤ Depot Level Support	Included	Included
➤ Radio Firmware/Software Maintenance	Included	Included
➤ Remote Diagnostics and Troubleshooting	Included	Included
➤ PM/FCC Check	Included	Included
➤ Reprogramming	\$135 - \$205/hr	Included

Knowledge Management

➤ Key Date Manager Program	Yes	Yes
➤ DSC Communications Knowledge Management System	Yes	Yes
➤ System Inventory Tracking	Yes	Yes
➤ Software Key Tracking	Yes	Yes
➤ Repair Tracking Management	Yes	Yes
➤ Asset Tracking	Yes	Yes

Consulting and Planning

➤ Project Planning and Budgeting Meeting	Annual	Annual
➤ On-Site System Performance Review	Annual	Annual
➤ On-Site System Design Assessment	Annual	Annual
➤ Asset Management Review	Annual	Annual
Initial Onboarding and Setup	\$500	Waived

Support & Telemetry Services:

- **Depot Level Support** - Includes troubleshooting and diagnostics using general troubleshooting methods and practices to determine the nature of the failure and attempts to repair defects in the field. Due to the complexity of modern circuit design, special tooling, test equipment and/or troubleshooting techniques (which are only available at a depot environment) may be required to repair circuits. DSC Communications will remove the defective unit(s) and replace with customer spares (if available). DSC Communications will forward the defective unit to a competent depot facility under the terms of the subscriber management agreement.
 - Equipment that is damaged due to liquid damage, lightning damage, physical damage, or electronic abuse is beyond the scope of this agreement.
 - External Accessories such as antenna, battery, belt clip, remote speaker mic, charger is considered consumable items beyond the scope of this agreement.
- **Radio Firmware and Software Maintenance** - Firmware and Software are the "how" and "why" of radio operations. The Software defines "how" the radio works, and the Firmware defines "why" the radio works. Both need to be up to date to make sure that your radios work properly. If the equipment sent to Motorola Solutions for repair has firmware that's within the two-year support window, it will be repaired and delivered back with the same firmware. Otherwise, it will be updated with the latest firmware and the customer will be assessed a fee of \$85 per radio.
- **Annual PM/FCC Check** - On an annual basis DSC Communications will travel to customer location and perform a PM\FCC check of the customers system and subscribers. We will align and tune the subscribers to factory specifications. We will review the date codes on the Motorola OEM batteries and make recommendations for analyzation or replacement.
- **Annual Programming** - DSC Communications will review programming with customer and if they would like to make any changes to their programming during the PM\FCC check we can make those changes at that time. Programming changes require advanced notification so code plugs can be amended and setup ahead of the PM\FCC check. If needed, this service will be performed no more than once per year as part of this agreement.

The listed repairs will be made to such radio equipment specifically itemized by serial number in the "subscriber Management Agreement" and such services will be provided for this equipment provided by the OEM serial number label is legible and/or verifiable by other means.

Knowledge Management:

- **Key Date Manager Program** - This program has been developed to track all video surveillance system equipment that is date sensitive information. This information is tracked, and customers are alerted prior to warranties and pertinent software licenses expiring. This gives our customers the time to proactively review this information and make knowledgeable business decisions regarding renewals, modifications, or cancellations.
- **DSC COMMUNICATIONS Knowledge Management System** - System Configurations documentation will include updating to system deployment configuration drawings and documentation to provide a view of the surveillance system configuration.
- **System Inventory Tracking** - DSC Communications will keep a detailed list of all serialized equipment purchased in addition to existing equipment already being utilized provided that the information is given to DSC Communications to update its database.
- **Software Key Tracking** – For any updates to the software related to the video surveillance system we will notify and discuss the magnitude of the update and discuss the best course of action.
- **Repair Tracking Management** - For any type of warranty repairs - DSC Communications will streamline the process by sending the radio to a depot repair facility and test the equipment upon return from the depot repair facility ensuring the functionality of the radio. Any radios not covered under warranty or Subscriber Maintenance Agreement are subject to a \$25 repair processing fee.
- **Asset Tracking** - DSC Communications will keep a detailed list of all serialized equipment purchased in addition to existing equipment already being utilized provided that the information is given to DSC Communications to update its database.

Consulting and Planning:

- **Project Planning and Budget Meeting** – The key to successful system implementation and management is having a detailed plan that properly identifies the scope of the project and budgetary requirements. The key to long term success of a system is to regularly plan and develop a budget for future needs. DSC Communications will work to address both needs by meeting two times per year to address current needs and help you plan and budget for future system and organizational needs.
- **On Site System Performance Review** – DSC Communications provides an annual review of your system with an overview of any maintenance concerns (i.e., recurring repairs, lifecycle issues, etc.)
- **On Site System Design Assessment** - An annual meeting to discuss the functionality of the system overall to ensure that the system design meets our client requirements, discuss changes in technology and market trending, to ensure that the system matches our client needs as operational parameters may change.
- **Asset Management** - System aging reports are key to identifying the age of the subscribers and potentially the consumable items (such as batteries and accessories) to assist our client in determining the appropriate procurement strategies to avoid product life-cycle issues. DSC Communications will on an annual basis review the age of your equipment and make recommendations for replacements if applicable.

*Service shall include the labor required to repair equipment which has become defective through normal wear and usage. This does not include consumables and their installation. Replacement parts are the responsibility of the customer if not covered under manufacturer warranty. Service does not include the repair or replacement of product which has otherwise become defective, including, but not limited to, damage caused by accidents, physical or electronic abuse or misuse, acts of God, fires or other causality. Service performed for non-covered repairs shall be billed at DSC Communications' current rate for applicable Service or a pre-negotiated rate with management. Product under contract must be maintained in environmental conditions as set forth in the product specifications and damage resulting from environmental conditions not conforming to the specifications is not covered by this agreement.

**DSC Communications will on an annual basis review the existing contract and may increase the managed service agreement up to 5%.

*** Annual licensing of product from Motorola is not part of this agreement and will be billed separately.

Wrenshall Fundraising Approval Form

Organization: Adventure fundraising

Brief Explanation of Activity:

Student athletes will sell ^{coupon} cards and money
earned will go to softball account.

Dates and Duration: 3/18/24 - 4/18/24

What will the proceeds be used for?
baseball and softball general activity fund/equipment

Contributions from other sources for activity? If so, who.

NO

Advisor's Signature: Laura Gerge + Aaron Lofth

Principal's Signature: _____

July 1

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents, and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved, in advance, by the administration. Participation in nonapproved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization, and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 123B.09, Subd. 8 (Boards of Independent School Districts)
Minn. Stat. § 123B.36 (Authorized Fees)



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

February 15, 2024

Request For Proposals:

Independent School District 100 is requesting proposals to furnish a silicone membrane overlay with a 20-year warranty upon the metal roof of its Career and Technical Education building. The work will commence in June, 2024 with completion by August 31, 2024. Proposals should include past experience with similar projects. Best value evaluation criteria of proposals will include price, the contractor's past performance with meeting timelines, the level of customer satisfaction on similar projects, technical capabilities, and qualifications of key personnel.

Proposals will be considered if received before 12:00 p.m., March 6, 2024 and will be presented for consideration during a Wrenshall Board of Education meeting. Questions regarding the specifications should be directed to Jeff Pesta, Interim Superintendent jpesta@isd100.org

Please address proposals to:
Roofing Proposals
Wrenshall Public School
207 Pioneer Drive
Wrenshall, MN. 55797-9000



THE JAMAR COMPANY | 4701 MIKE COLALILLO DR. | DULUTH, MN 55807-2762 | PH 218.628.1027 | FX 218.628.1174

January 17, 2024

Wrenshall School
207 Pioneer Dr
Wrenshall, MN 55797

Attn: Ryan Erspamer
Proposal: S24860
Subject: Metal Roof CTE Building – Silicone Membrane Overlay 20-yr

The Jamar Company proposes to furnish, as specified below, all the labor, material, tools, and equipment required to perform the subject project for a **Lump Sum** price of **\$84,650.00 (EIGHTY-FOUR THOUSAND SIX HUNDRED FIFTY DOLLARS)**.

****10-year warrantied system \$74,125.00***

1. Our proposal is based on **furnishing** the following:
 - A. Perform pre job roof inspection
 - B. Set up safety as required for the job
 - C. Power wash and clean existing roof
 - D. Apply Gaco Primer to entire roof surface
 - E. Apply one (1) layer of Gaco fibered silicone to all seams, fasteners, and penetrations
 - F. Apply one (1) coat of Gaco high solid silicone at rate of 2.25 gal/sq to achieve a dry film thickness of 34 mils
 - G. Installation of up to 50LF of snow guards included in pricing
 - H. Remove all construction debris upon completion
 - I. Provide a 20-year labor and material manufacturer's warranty upon post inspection approval
2. Our proposal is based on **excluding** the following:
 - A. Reparation for any damage to driveways, roads, or landscaping caused by high reach equipment or overspray to vehicles parked in 400' radius of the work site
 - B. Any allowances for project delays due to inclement weather
3. Our proposal is based on the following general **exceptions and / or clarifications**:
 - A. To the extent specifications call for the roof assembly to meet particular wind loads or uplift pressures, Jamar relies upon the project design professional to specify appropriate materials and components, including deck construction, which will obtain the desired wind-uplift capacity. If the Owner has not retained a design

professional to prepare specifications identifying the roof materials and methods of construction, Jamar will install insulation and membrane materials in a good and workmanlike manner as has been listed either by FM Global, the membrane manufacturer or others as having been tested under laboratory conditions and reported to have met the designated load and uplift pressures. Jamar makes no representation regarding wind-uplift resistance or whether the roof assembly will meet a wind-uplift test. Jamar's obligation is to install the prescribed materials in a good and workmanlike manner in accordance with the project designer's specifications or, if there is no project designer, the membrane manufacturer's printed installation instructions.

- B. In the event roofing is to be installed over concrete or another wet deck or substrate, the determination as to when the concrete or wet substrate is sufficiently cured and dried enough to allow roofing materials to be installed without potential future adverse effect shall be made by the general contractor in consultation with the concrete subcontractor, concrete manufacturer and design professional. Jamar is not responsible for evaluating the concrete mix, drying characteristics or effect of the substrate on the roofing or for water intrusion while the deck is drying. Jamar will commence installation of roofing materials when directed by the general contractor or design professional.
 - C. Jamar's commencement of the roof installation indicates only that Jamar has visually inspected the surface of the roof deck for visible defects and has accepted the surface of the roof deck. Jamar is not responsible for the construction, structural sufficiency, undulations, durability, fastening, moisture content, suitability or physical properties of the roof deck or other trades' work or design. Jamar is not responsible for testing or assessing moisture content of the deck or substrate.
 - D. In the event, after acceptance of a purchase order, new tariffs or duties come into effect which impact the cost of materials included in the equipment or work supplied under this proposal, Jamar shall have the right to increase the overall price of such equipment or work to reflect the increased cost of such material to Jamar.
 - E. Jamar shall not, under any circumstances, be liable for damages on account of delay, including without limitation, liquidated, special or consequential damages.
 - F. The proposal is based on the information available to Jamar at the time of pricing; therefore, Jamar reserves the right to requote upon award and/or receipt of revised construction drawings and/or additional information. Furthermore, to the extent the project is impacted by increased costs associated with the high demand for specified materials or any proposed substitute approved by Contractor or Owner, or if the project is suspended or experiences any other similar cost increase outside the control of Jamar, Jamar shall be entitled to additional compensation.
- 4. Our proposal is based on a contract awarded within 30 days of proposal date or pricing subject to change.
 - 5. Our proposal is based on working one (1) 10-hour shift per day, Monday through Friday, excluding Saturday, Sunday and Holidays.
 - 6. Our proposal is based on working under the local union agreement.

7. Our proposal does not include work with or the removal or disposal of any hazardous material. Removal and disposal of hazardous material, required to complete specified work, is a customer / owner responsibility.
8. Our proposal does not include performance or payment bonds or permits.
9. Payment Terms: net 30 days (*note: all invoices not paid in 30 days will be charged 1½% interest per month on the unpaid balance as well as any fees incurred resulting from collection efforts*). Entitlement to payment is not dependent upon meeting criteria promulgated by FM Global, including wind-uplift testing.
10. Our proposal does not include sales tax.
11. Additional work performed by Jamar Company due to changes in out-of-scope items will be performed on a lump sum or time and material basis, at your option.
12. Our proposal is based on starting the project by Summer 2024.
13. Please incorporate the above terms into all related purchase orders and/or contracts.

We appreciate the opportunity to provide a quote for this project. If you should have any questions or require additional information, please feel free to contact me at (218) 628-1027.

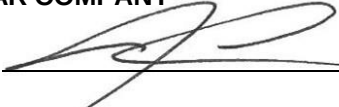
signature on last page

- A. Payments:** Invoices are to be rendered on a progress basis for materials delivered to the jobsite and work completed through the date. The owner agrees to pay such progress billing in full. Terms of payment are net thirty (30) days from date of invoice. Owner agrees that payment to Contractor shall not be contingent upon settlement of any insurance claim of Owner. Final payment shall be in all cases due and payable within thirty (30) days after the final invoice date. For special order materials, Owner agrees to pay Contractor in accordance with any special vendor payment stipulations. All invoices not paid in 30 days will be charged 1½% interest per month on the unpaid balance as well as any fees incurred resulting from collection efforts.
- B. Default:** In case of any default by the Owner, the Contractor may declare the price for all unpaid installments, plus materials purchased and work performed but not invoiced, to be immediately due and payable. Default by the Owner shall consist of failure to pay any installment invoice when due, no demand necessary. A service charge will be assessed and added to the price on all payments past due and owed by the Owner under this contract at a monthly rate of 1½%, or if such rate is prohibited under applicable law, then at the maximum rate permitted under applicable law. The owner shall pay any reasonable attorney and collection fees incurred on the collection of past due accounts.
- C. Defects and Guarantees:** The Contractor agrees to make good without cost to the Owner any and all defects due to faulty workmanship for which written notice is received by Contractor within the period of one year (1) from date of substantial completion of the project.
- D. Losses:** Any loss or damage from any cause, not by the fault of the Contractor, to the materials on site or work in place shall be borne by the Owner. The owner assumes no responsibility whatsoever on account of damage to or theft of Contractor's tools and/or equipment, unless said tools and equipment are damaged or stolen by negligence of the Owner. Owner and Contractor waive claims against each other for consequential damages arising out of this Contract. Consequential damages include, but are not limited to, loss of use, income, profit, business and reputation.
- E. Changes to Scope:** Changes, alterations, and additions to the plans, specifications, schedule or scope of work described in this Contract shall be approved in writing by Contractor and Owner. For any changes to this Contract, there shall be a corresponding increase or decrease in contract price, the value of which shall be agreed upon prior to performance of said work and an equitable adjustment of time to complete, if warranted. If no agreement is reached prior to performance of additional work, and Contractor is directed by Owner to continue with said work so as to avoid delays, then price based on a time-and-material basis will be considered as accepted and payable by the Owner and invoiced as a change to this Contract.
- F. Termination of Contract:** In the event the Contract between the Owner and the Contractor should be terminated prior to its completion, then the Owner and the Contractor agree that an equitable settlement for work performed under this agreement prior to such termination, will be handled as a Change to Scope of the Contract as provided by Paragraph E above. If no agreement is reached, through no fault of Contractor, then this Contract shall be considered in default, and shall be handled in accordance with Paragraph B.
- G. Insurance Requirements:** Contractor shall procure and maintain the following insurance limits:
- | | |
|---|---|
| Workers Compensation | Statutory Limits |
| Employer's Liability including "Stop Gap" | \$1,000,000 each accident |
| Commercial General Liability | \$2,000,000 each occurrence
\$2,000,000 products/completed operations aggregate
\$4,000,000 general aggregate (per project) |
| Commercial Automobile Liability | \$2,000,000 Bodily Injury and Property Damage
Combined Single Limit |
- A certificate of insurance will be provided upon request. If insurance coverage is required above the levels listed above, they can be provided with additional premium costs paid for by the Owner, with a change to the Contract in accordance with Paragraph E.
- H. Indemnification:** The Contractor agrees to assume responsibility and liability, to the fullest extent permitted by law, for all damages or injury to all persons, whether employees or otherwise, and to all property, arising out of or resulting from, the execution of the work provided for in this Contract or occurring or resulting from the use by the Contractor, his agents or employees, of materials, equipment, instrumentalities or other property, whether the same be owned by the Contractor, the Subcontractor or third parties, but only to the extent caused by the negligent act or omission of the Contractor, and save harmless the Owner, his agents and employees from all such claims including, without limiting the generality of the foregoing, claims for which the Owner may be or may be claimed to be, liable, but only to the extent caused by the negligent act or omission of the Contractor, and legal fees and disbursements paid or incurred to enforce the provisions of this paragraph and the Contractor further agrees to obtain, maintain and pay for such general liability insurance coverage and endorsements as will insure the provision of this paragraph.
- I. Arbitration:** At Contractor's discretion, any disputes arising under this Contract shall be resolved by binding arbitration to be administered by the American Arbitration Association in accordance with the Construction Industry Arbitration Rules in effect on the date of the Contract. The hearing shall be held in the jurisdiction of Duluth, MN.
- J. Entire Agreement:** This Contract represents the entire agreement of the parties, and it supersedes all prior negotiations, representations or agreements, whether oral or written.
- K. Amendment:** This Contract may be amended only by a written instrument signed by both parties.
- L. Notice:** All notices required hereunder shall be in writing and deemed to have been given when delivered personally or one (1) business day after being sent by overnight carrier or three (3) business days after being sent by U.S. Mail. All notices should be sent to the addresses listed above, unless changed by written notice.

signature on next page

In Witness whereof, the Contractor and Owner signify their understanding and agreement with the terms hereof by signing below:

THE JAMAR COMPANY

Signature:  _____

Name: Jason Little

Its: Roofing Operations Manager

Date: January 17, 2024

Federal Tax ID: 41-1509431
State Tax ID: 3186956

WRENSHALL SCHOOL DISTRICT

Signature: _____

Name: _____

Its: _____

Date: _____

The Jamar Company is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

**Carlton-Wrenshall Cooperative
Agreement**

**FOR MINNESOTA STATE HIGH SCHOOL
LEAGUE ACTIVITIES**

DRAFT

**INCLUDING JUNIOR HIGH
ATHLETICS and Co-Curricular
Activities**

February 2024

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CARLTON-WRENSHALL RAPTORS COOPERATIVE AGREEMENT FOR MINNESOTA STATE HIGH SCHOOL LEAGUE ACTIVITIES INCLUDING JUNIOR HIGH ATHLETICS AND THE IDENTIFIED CO-CURRICULAR ACTIVITIES.

This Agreement is between the Independent School District #93, Carlton, MN and Independent School District #100, Wrenshall, MN to provide a sports and co-curricular cooperative based on the rules and regulations of the Minnesota State High School League under the name of the "Carlton-Wrenshall Raptors".

MISSION STATEMENT: The purpose of the Carlton-Wrenshall activity cooperative is to provide a comprehensive and balanced activity program that will provide more opportunities and experiences for our students that either school may not be able to provide individually.

The mission of each School Board is to provide educational based athletic programs to teach sportsmanship, teamwork, respect, responsibility, and achievement in a safe and diverse environment. The School Boards are also committed to providing a variety of athletic activities that best meets the needs of our students and be fiscally responsible to our Districts.

SECTION 1 DEFINITIONS

Throughout this Agreement the following definitions shall be used and interpreted as defined:

Cooperative Committee: The term "Cooperative Committee" refers to a joint meeting of School Board Representatives from both Carlton & Wrenshall School Districts, Superintendents and Athletic Director will serve as ex officio members.

Administration: Shall mean the position of Superintendent in Carlton School and Wrenshall School.

Administrative Host: As an Administrative Host of a cooperative sport, the school's responsibility shall be:

Providing a game-ready facility and/or practice facilities as defined in Section IX "Practice and Game Sites for the sport (if applicable); (See exception below)

- A. Provides maintenance for said facilities;
- B. Provides all equipment necessary for games and/or practice;
- C. Hires and terminates coaches for the sport;
- D. Pays all bills for the sport;
- E. Fields all complaints for the sport, and
- F. Establish annual game schedules.

SECTION II ADMINISTRATIVE MANAGEMENT

2.1 For the duration of this Agreement, the Carlton School District, (ISD #93), hereinafter referred to as "Carlton" will be the Administrative Host for the sports under its supervision; and the Wrenshall School District (ISD #100), hereinafter referred to as "Wrenshall" will be the Administrative Host for the sports under its supervision.

2.2 The Carlton School Board and the Wrenshall School Board shall officially act on all matters relative to the terms and conditions of this Agreement. A Cooperative Committee shall function as a review body for the purposes of reviewing operational issues and make recommendations to the Administration of each school. The findings and recommendations will then be presented to each respective School Board for action.

2.3 The Cooperative Committee will meet as needed. The chair/co-chairs will schedule the meeting with sufficient notice as to allow the Athletic Director and Principals to communicate to students, parents and coaches the expectations for the upcoming year. (ie: prices and athletic fees, budgets, etc).

The following format shall be used for the Cooperative Committee Meetings:

- A. Meeting Location: Alternate between schools
- B. Three (3) members from each School Board.
- C. The meeting location shall provide: adequate room and accommodations, person to take formal minutes; agenda (in conjunction with all members).
- D. Co-Chairs of the meeting shall be determined by the members of the committee.
- E. Recommended changes to the "Carlton-Wrenshall Cooperative Agreement" must be sent back to each school district for a majority vote of the school board.

SECTION III FISCAL MANAGEMENT

3.1 For the duration of this Agreement, Carlton will be the Administrative Host for the sports defined in Section 7.2 of this Agreement and Wrenshall will be the Administrative Host for the sports defined in Section 7.2 of this Agreement.

3.2 Responsibilities of each Administrative Host will be to make payment of all valid claims and bill the other district for the share of the costs subject to this Agreement. Each district will be responsible for purchasing equipment and supplies needed to host games, events, and practices. The Host site will be responsible for determining who gets paid at events held at the host site.

3.3 Each School District will have the responsibility to pay their separate internal administrative costs, facility construction costs, and maintenance costs of its sports facilities (i.e. MSHSL school membership and team registration, Athletic Director compensation and expenses; custodial and maintenance expenses; supervisors; teacher substitutes; band directors; utilities, storage, practice and game locker rooms).

3.4 It is the responsibility of both Administrative Hosts to retain fiscal management of those expenses which are to be shared between the School Districts, which shall include the following: coaches' salaries and benefits, supplies including supplies purchased from the MSHSL and equipment relative to a specific sport; officials; event workers; athletic dues and memberships; entry fees; laundry costs.

3.41 Cost of admissions and passes shall be the same for both districts. All revenue will be split 50/50. Passes given in one district will be honored in the other.

3.5 Transportation costs will be split 50/50 between the districts. The Administrative Host is responsible for arranging transportation for the sports they are hosting. The Athletic Director shall be responsible for the coordination of the schedules.

3.6 Any and all cash receivables will be deposited by the Administrative Host immediately upon receipt. All bills will be approved by the Administrative Host's School Board.

3.7 An annual budget for all programs within the jurisdiction of the sports cooperative shall be developed by each Administrative Host and presented to the Cooperative Committee prior to the start of the school year. Changes to budgets must be reviewed by the cooperative committee and approved by both school boards.

3.8 Shared Costs. Carlton and Wrenshall share the costs based on the following formula:

1. Any costs shall be shared 50/50. Superintendents from both schools must be aware and in agreement of the shared cost before moving forward with any purchases that exceed student activity accounts and/or annual team budget amounts.

3.9 Failure to pay their portion of costs associated with the cooperative agreement over the course of one fiscal year would waive the September 1st requirement to dissolve this agreement listed in section 18.1 of this agreement.

3.10 Fundraisers: Fundraisers, other than concession stands, conducted by a Cooperative Activity must be approved by the Athletic Director of the Administrative Host before the fundraiser begins. Coaches must indicate what they plan to sell, what the money will be used

for, and what expectations they have for the students involved.

SECTION IV LIABILITY INSURANCE

Nothing contained in this Agreement shall relieve any party to this Agreement from liability for its negligence or that of its officers, agents, and employees. Each party shall carry liability insurance in the amount of not less than amounts required by law. The policy shall name the officers, agents and employees of the other party as named insureds. Each party shall provide the other party with a certificate evidencing such insurance coverage on an annual basis.

SECTION V ELIGIBILITY

5.1 Eligibility requirements shall be minimally set by the Minnesota State High School League.

5.2 Should the members of the Cooperative wish to add requirements above those established by the Minnesota State High School League, those requirements will be mutually arrived upon and approved by the Cooperative Committee.

SECTION VI ATHLETIC DIRECTOR/PROGRAM MANAGEMENT

6.1 There will be one Athletic Director shared by both school districts beginning July 1, 2024.

6.2 The Athletic Director will provide guidance, direction, supervision and support for the programs within their scope of responsibility.

6.3 The Athletic Director will evaluate all head coaches on a yearly basis. Head coaches will evaluate all other program coaches on a yearly basis.

6.4 All head coaches shall be appointed through the process of application, team interview and recommendation to the School Board of the School District which employs the head coach for the specific sport, for final approval.

Internal candidates for coaching positions will be given an interview.

6.5 Coaching renewal contracts are annual appointments based on the recommendation of the Athletic Director. Must be approved by each school board.

6.6 Non-Renewal of Coaches Contracts: The Athletic Director shall conduct an end of season interview/evaluation of all head coaches. The Athletic Director would recommend non-renewal of

a coach's contract at a Cooperative Committee meeting. The Administrative Host School Board will officially take the action of a non-renewal of a coach's contract at the next scheduled School Board meeting with a show of support from the other School Board.

6.7 Carlton coaches who are members of the Carlton bargaining unit will be paid according to Carlton's Schedule C Contract. Wrenshall Coaches who are members of the Wrenshall bargaining unit will be paid by Wrenshall's Schedule C Contract. Any coaches/advisors who are not an immediate employee of either district, shall be paid by the host district for that sport/activity.

SECTION VII COOPERATIVE EVENTS

7.1 The following activities listed below are within the jurisdiction of the Cooperative:

7.2 Administrative host designation.

Wrenshall: Football, Raptors Cheer, Boys' and Girls' Track, Baseball, Boy's Basketball.

Carlton: Softball, Girl's Basketball, Volleyball, Boys' and Girls' Cross Country.

7.3 Students from each school shall have an equal opportunity to try out. Coaches and advisors are expected to hold preseason open meetings at each school to meet with interested athletes and parents to encourage participation.

7.4 Co-Curricular Activities will be combined as soon as possible.

SECTION VIII GAME SUPPORT SERVICES

8.1 Game supervision and support shall be the responsibility of the Administrative Host.

8.2 Supervision of participants while being transported to and from practice and game sites shall be the responsibility of the school providing the transportation unit.

8.4 Violations of code of conduct shall be reported to the respective building Principal.

SECTION IX PRACTICE AND GAME SITES

9.1 For fiscal year 2024, practice and game sites shall be as listed below.

Volleyball -practices in Carlton, games in Carlton

Football - practices in Wrenshall, games in Carlton.

Cross Country - practices in both districts, potentially hosting meets at some point.

Girls Basketball- practices at Carlton, games in Carlton

Boys Basketball- practices at Wrenshall, games in Wrenshall

Softball - practices and games at Chub Lake.

Baseball - practices and games at Chub Lake.

Track - practices in both districts, no home meets.

9.2 For fiscal year 2025, practice and game sites shall be as listed below:

Volleyball - practices in Wrenshall, games in Wrenshall.

Football - practices in Wrenshall, games in Carlton.

Cross Country - practices in both districts, potentially hosting meets at some point.

Girls Basketball- practices at Wrenshall, games in Wrenshall.

Boys Basketball- practices at Carlton, games in Carlton.

Softball - practices and games at Chub Lake.

Track - practices in both districts, no home meets.

9.3 Practice and game site location shall change every year for volleyball, girls basketball and boys basketball.

SECTION X TEAM NAME AND COLORS

10.1 The teams shall be called the Carlton-Wrenshall Raptors

10.2 The team colors shall be blue and orange.

10.3 The team song shall be determined at a later date.

10.4 The Cooperative Committee will approve measures to regularly inform and remind the media and game announcers of the team name "Carlton-Wrenshall," at respective athletic sites.

SECTION XI BANDS

11.1 The districts will attempt to form a pep band with volunteers from both School Districts.

SECTION XII EQUIPMENT

12.1 All equipment shall be pooled and accounted for on a common inventory system. Values for equipment shall be identified. Such inventory and value/depreciation records shall be maintained and updated by the varsity coaches and provided to Athletic Director and in accordance with the Administrative Host district's business manager and audit practices.

12.2 All equipment and uniform purchases must meet Raptor branding guidelines and must be approved by the Athletic Director prior to purchase.

SECTION XII CONCESSIONS

13.1 The Administrative Host determines concession procedures/protocols for the event. If the host school can not find concession volunteers, they will offer it to the other school. If the other (non-host) school is able to run the concession stand, it will operate under the procedures/protocols of that (non-host) school.

SECTION XIV RESOLUTION OF DISPUTES

14.1 Refer to "Raptors Communication Flow Chart" approved by both school boards.

SECTION XV COMMON LETTER, CERTIFICATES & LETTER JACKET COLOR SCHEME

15.1 Letter winners will receive a common letter certificate. The letter on the letter jacket shall be "CW".

SECTION XVI DUPLICATE TROPHIES

16.1 When Cooperative sponsored athletic teams win Sub-Section, Section, State, or Polar League trophy awards, the Athletic Director shall assure that a duplicate trophy is purchased and further act to distribute such trophy to each school district within three (3) months after the end of the season.

SECTION XVII TRANSPORTATION

17.1 All transportation costs for practices, home games held at the other school, and away games will be split evenly between both districts.

17.2 All safety and capacity regulations will be followed at all times by both districts.

17.3 Transportation will be arranged by the Administrative Host's Athletic Director.

17.4 All students will be offered transportation via school bus or school vehicle to and from the schools for practice and home games held at the other school. All students will be required to ride the bus to and from away games. Exceptions must be approved ahead of time by the Athletic Director or the Head Coach. We must receive a signed document from a parent or legal guardian. Only athletes and coaches may ride the school bus.

17.5 Both schools shall keep detailed records of payments made for drivers.

17.6 Overnight Trips: Coaches will be expected to provide the Athletic Director with an itinerary for all overnight trips at least three (3) days prior to departure. The itinerary will include the following: Departure date and time, hotel information, meal plans/schedules, performance schedules, and potential arrival times. The itinerary must be approved by the Athletic Directors before departure and should be shared with parents of participating students. Overnight/Out of state trips and camps must be approved in advance by both School Boards.

SECTION XVIII TERM OF AGREEMENT

18.1 The term of this Agreement shall be continuous unless one party so determined to terminate such Agreement by majority action of its school board and only when written notice is presented to the participating School District by September 1st of the year preceding the termination school year. Such termination shall be governed or modified in compliance with Minnesota State High School League regulations or legislative mandates.

SECTION XIX AMENDMENTS

19.1 This Agreement may be altered, amended or repealed and new provisions may be adopted by a majority vote of each School Board at any regular or special meeting.

19.2 Should any provision of this Agreement be found unlawful, the other provisions shall remain in full force and effect by doing so, the purpose of this provision(s) taken as a whole can be operative. Should any provision be found unlawful, the provision shall be amended so that the provision is lawful.

Chair, Carlton School Board
Chair, Wrenshall School Board

Clerk, Wrenshall School Board
Clerk, Carlton School Board

Date:

Date:

Good morning and happy Wednesday, Wrenshall! Here are your morning announcements for March 6th, 2024.

Lunch: Hamburgers, vegetables, fruit, milk

7th, 8th, and 11th graders make sure to answer your weekly math question which can be found in your email. Also be sure to check the answer to last week's question and how to work it out on the TV down by the district office.

SPORTS

Just a reminder the #1 raptors will take on the 8 seeded South Ridge Panthers in boys basketball tomorrow night at 6 pm at Wrenshall. Come cheer on the boys as they continue their very impressive season.

Also, a reminder that spring practice starts this coming Monday, March 11th at the following times:

7-12 Track- In the WHS gym @ 3:45

7-12 Softball at Chub Lake from 3:30-6:30

9-12 Baseball at Carlton school from 3:30-4:30

Softball and baseball players will take bus #4 (The Last bus in line)

JH Baseball will start a week later on March 18th at four seasons in Carlton from 3:30-5:30.

Good morning and happy Wednesday, Wrenshall! Here are your morning announcements for March 6th, 2024.

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Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

Leadership Options: FY25

1. Full-Time Superintendent

- Estimated total cost (\$150-175K dependent on experience).
- Maximum coverage during the year and reduced time needed from other leadership positions.

2. Intern Superintendent with Licensed Mentor

- Estimated total cost intern (\$90-100K dependent on number of work days).
- Estimated total cost mentor (\$20-50K dependent upon range of duties).
- Administrative coverage concentrated on school days in combination with principal.
- Skills sought from intern for maximum impact would be possible combinations of licensed principal competencies including student management, staff evaluation, special education, technology, building and grounds, school safety, or activities leadership.
- May reduce the need for other district leadership positions or contracted services.
- May develop a potential future superintendent candidate.

3. Part-Time Superintendent

- Estimated total cost (\$75-\$85K dependent upon range of duties and benefits offered)
- Requires other district leadership positions or contracted services for support.

4. Shared Superintendent

- Estimated total cost (\$75-85K dependent upon experience).
 - Creates potential for conflicts between shared district's interests.
- All contracts should be no longer than one year with an option to renegotiate. This provides the district with maximum flexibility to evaluate effectiveness, future budgets, and options for consolidation.
 - The district should identify their preferred option and target promptly with full effort.



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

Fiscal and Human Resources Timeline DRAFT: FY24-25

October 15 - Confirm and post teacher seniority lists.

January 15 – Deadline for filing of licenses impacting status for Unrequested Leaves of Absence (ULA).

January 15 – Joint recommendation from Administration and Ed MN-Wrenshall on any possible retirement incentives.

January 15 – Completion of at least one Meet and Confer session with Ed MN-Wrenshall.

January 18 – School Board reviews budget timeline and sets budget meeting schedule.

January 18 – First opportunity to ratify licensed staff and ASP master agreements.

February – Negotiate Principal and ESP Master Agreements.

February – Request for proposals for FY24 Audit.

February 7 – Board identifies proposed budget assumptions for FY25.

February 13 – Resolution directing administration to make recommendations for possible staff or program reductions.

February 13 – Present 2024-2025 school year calendar to the Board for approval.

February 13 – Administration presents revised budget projections FY24 and capital outlay recommendation for FY25,

March 1 – Deadline for notification of return from teacher Leaves of Absence (LOA) in FY25.

March 1 – Administration develops preliminary budget proposal for FY25.

March 6 – Preliminary staffing grid and right-sizing plan presented at work session

March 6 – School Board work session to preview preliminary budget for FY25.

March 30 – Administrative recommendations due regarding probationary staff eligible for continuing contract.

April 1 – Deadline for notification of teacher intent to retire.

April 8– School Board approves revised budget for FY24.

April 8– Any program reductions or other right-sizing actions for FY25 on board agenda.

April 8 – Goal for probationary staff renewal and non-renewal notices (consent agenda) or ULA.

April 8 – Approve staffing allocations for FY25.

April 10– Goal for posting any anticipated vacancies for FY25.

May 6 – Goal for School Board to approve final budget for FY25.

May – Preliminary paraprofessional staffing assignments for FY25.

May – Master schedule drafts completed.

June 10 – Special education staffing, paraprofessional assignment notices and service contracts approved.

June 10 – Back up date for final budget approval for FY25

June 1 – Deadline for notification of ULA.

June 10 – Approve and submit 10-Year Long Term Facilities and Maintenance (LTFM) Plan.

June 30 – Final deadline for non-renewal of probationary staff.



Wrenshaw Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

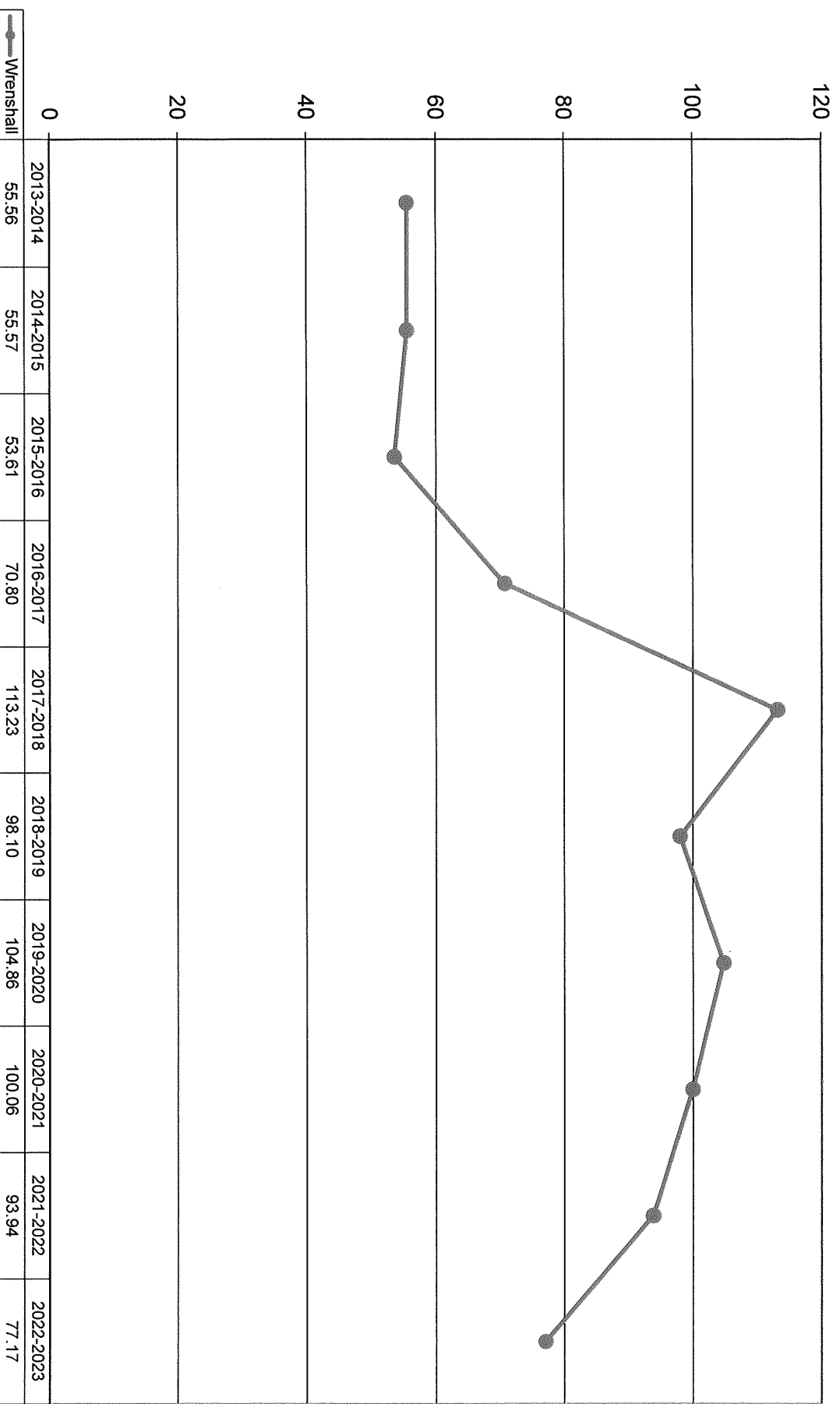
June 30 – Negotiations Strategy for expiring AFSCME master agreement, unless notice to negotiate is received earlier.

June 30 – Final deadline for receiving resignations or LOA requests from continuing contract staff.

June 30 – Final accrual of ESSER Funds for Tutoring & Enrichment Program.

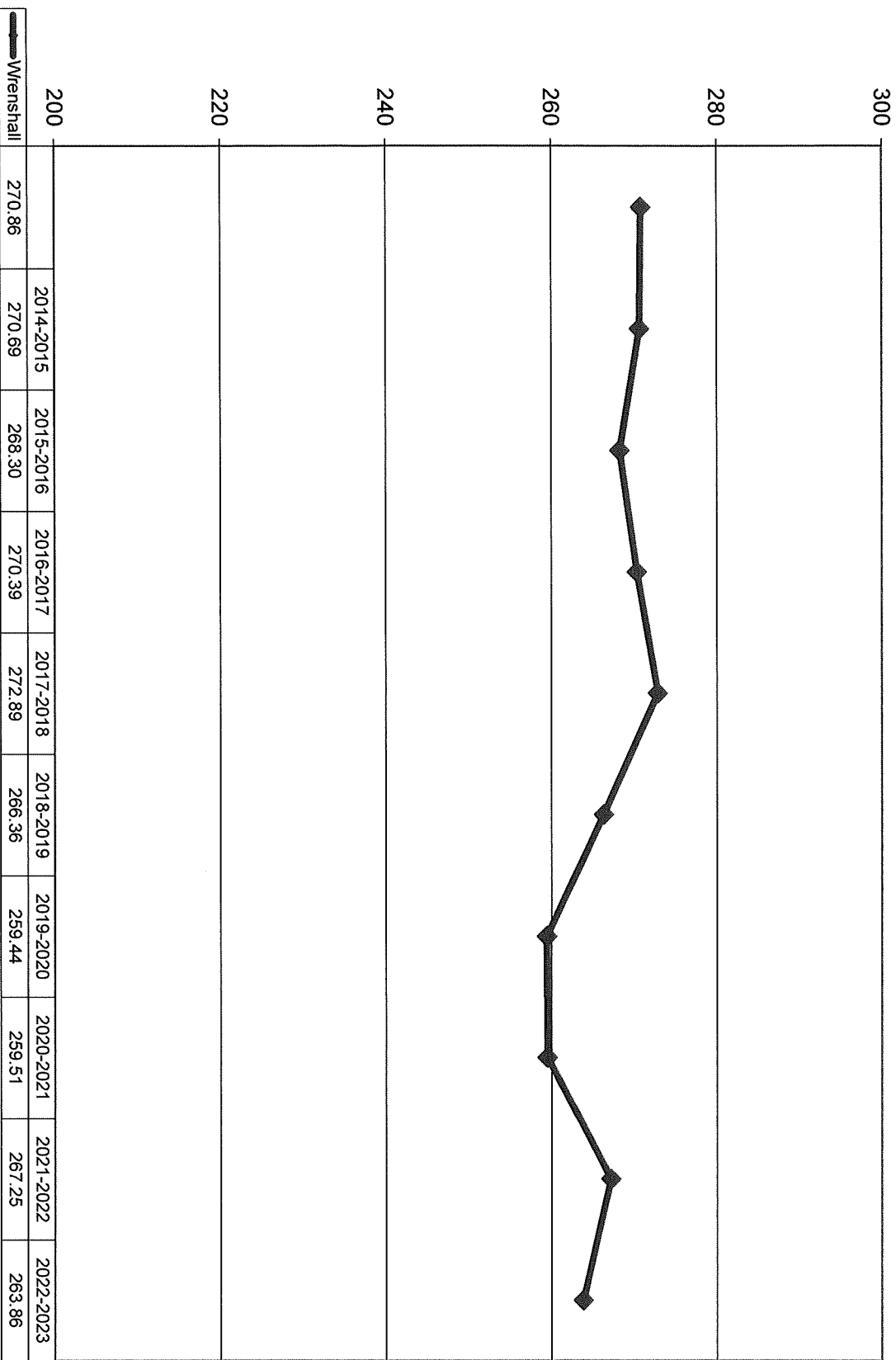
Open Enrollment Gain or Loss History

ISD #100 - Wrenshall

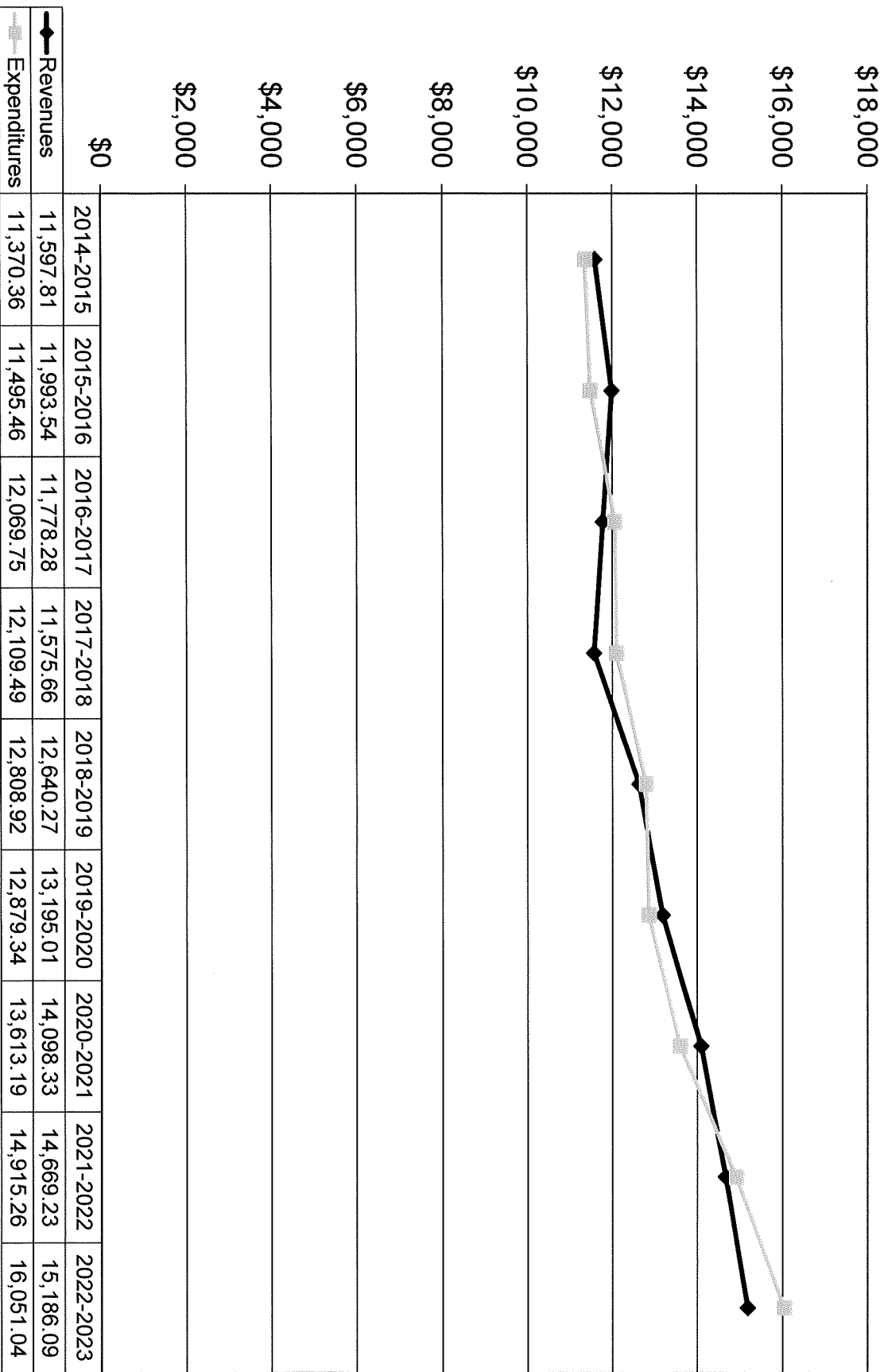


Total Resident ADM History

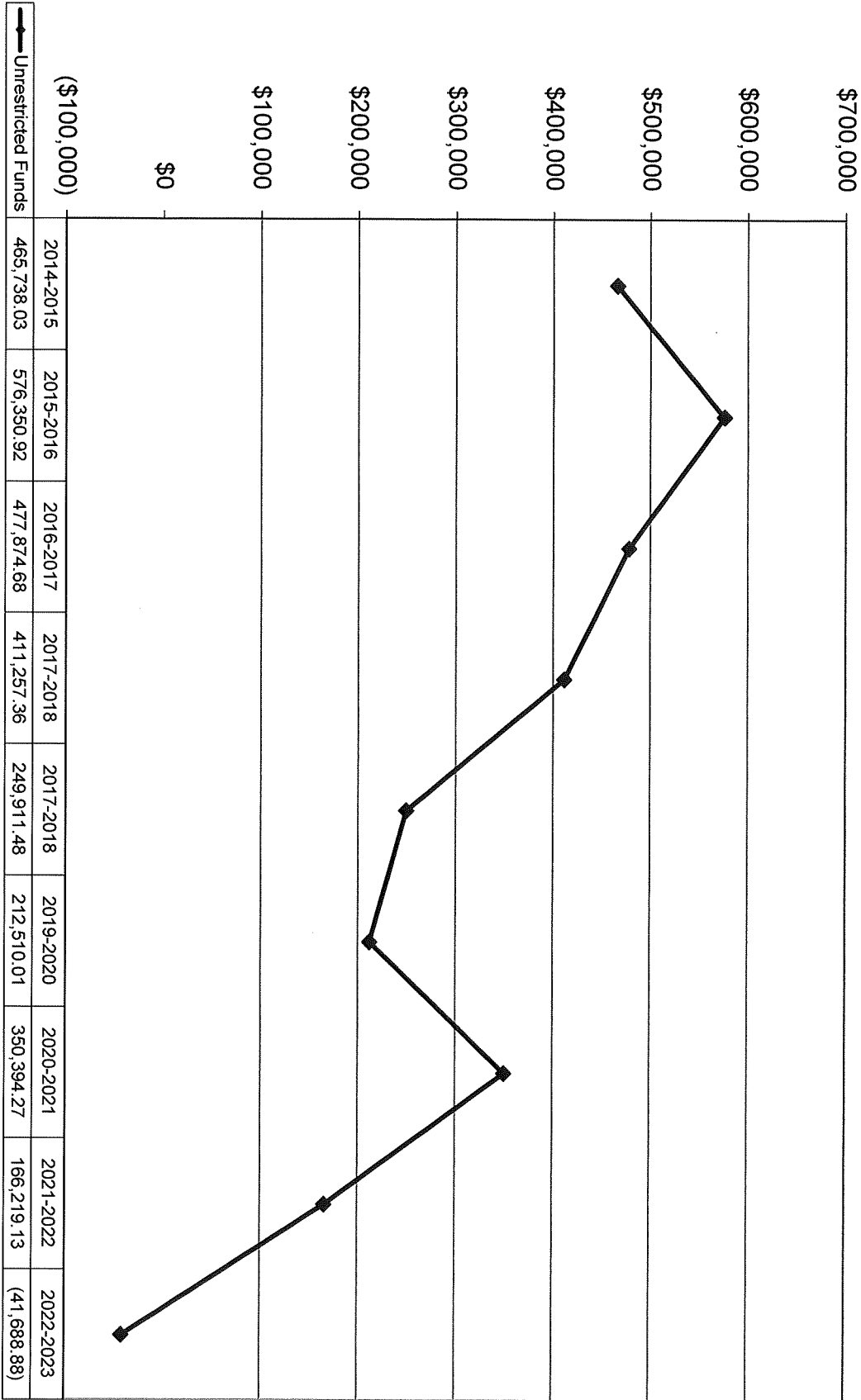
ISD #100 - Wrenshall



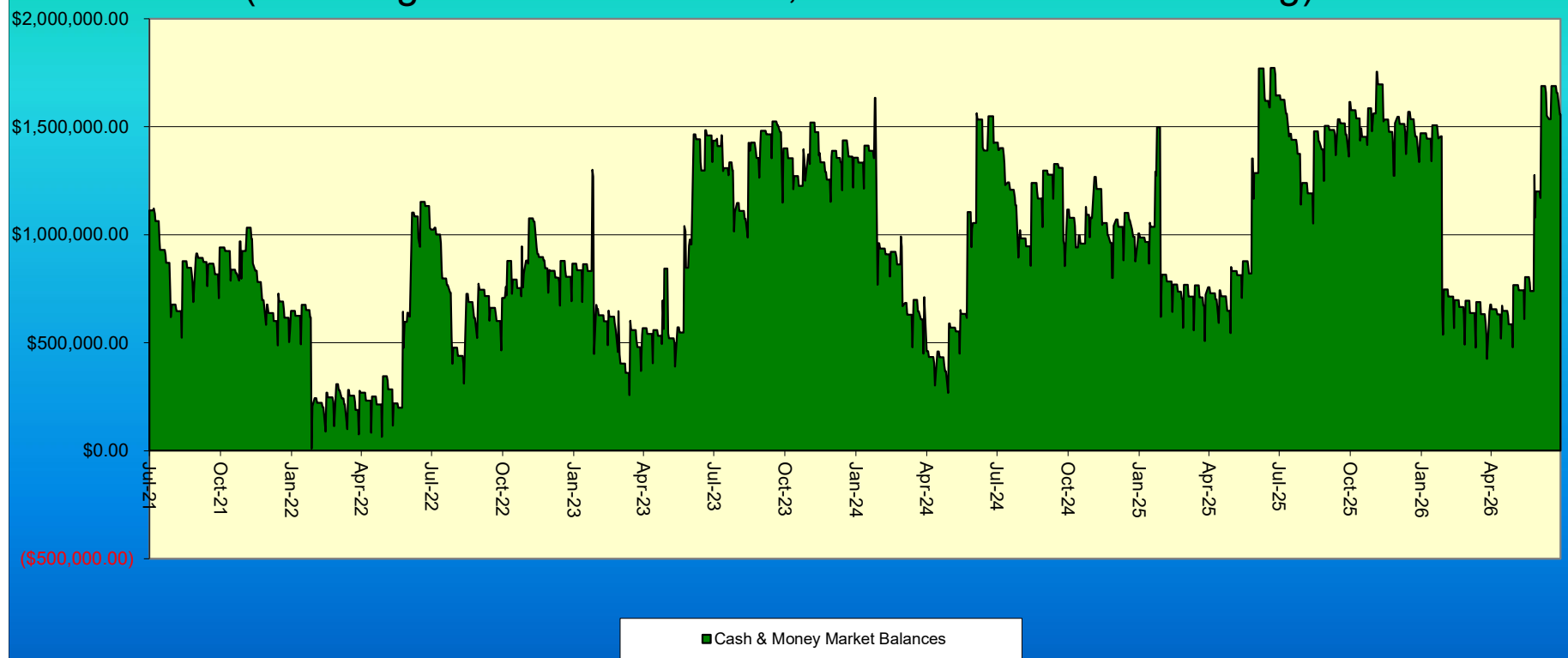
General Fund Revenues and Expenditures per ADM Served ISD #100 - Wrenshall



General Fund Unrestricted Fund Balance ISD #100 - Wrenshall



Wrenshall ISD 100 - Operating Cash Flow Graph (Including Debt Service Funds, WITH 2024 AAC Borrowing)





Wrenshall ISD 100

As of 2-27-2024

Investment Schedule

Proposed Investments (to be made):

Issue Date	Maturity Date	Amount	# of Days	Potential Investment Type	Identifier
01-Mar-24	27-Jan-25	\$250,000.00	332	CD/Term Series	A
01-Mar-24	22-Jan-25	\$250,000.00	327	CD/Term Series	FLEX



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

February 13, 2024

Staffing Right-Sizing Parameters FY25

* Article VIII of the Ed MN – Wrenshall Master Agreement in effect for FY25

Section 9. Class Sizes:

Subd. 1. Beginning in 2024-2025 class sizes in elementary will be at or below class sizes indicated below. The class size per secondary teacher within core content classes for 7-8 or 9-12 will be the size indicated below.

Subd.2. If class sizes are above the indicated level, then the teacher will receive 1% of their salary per student over the limit. Teachers will be required to fill out an extra pay voucher monthly for each month their class size is over the class cap indicating class size cap compensation as the reason. This voucher will need to be turned in to the district office by the 5th of the following month for each month a teacher's class size is above the cap.

Grades Class size

Pre-K 20 or less

K 20

1-3 23

4-6 25

7-8 28*

9 –12 30*

*Maximum size for secondary core content classes (core content classes are defined as Social Studies, Math, English, and Science) plus any art or technology classes with a studio or lab component. Teachers of classes where more than the cap would be preferable will communicate with their direct supervisor and the class will be allowed to go over the limit, but said teacher will not be eligible for the extra compensation.