



Agenda of Regular Board Meeting

The Board of Education

Brecksville-Broadview Heights City School District

A Regular Board Meeting of the Board of Education of Brecksville-Broadview Heights City School District will be held Tuesday, July 14, 2026, beginning at 6:00 PM in the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, OH 44141.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Opening Items

A. Opening Statement

Today is **Tuesday, July 14, 2026 at 6:00pm**. We are in the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, OH 44141. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings.

This meeting will be live-streamed via YouTube and will also be recorded for later viewing.

Following the Regular Meeting, the Board will meet in executive session for the specific statutory purposes in the agenda under Item 10.

A., pursuant to Board Policy 0166 - EXECUTIVE SESSION and Ohio Revised Code 121.22(G).

Consider subscribing to our BBH Board of Education YouTube Channel where all recordings are posted.

B. Pledge of Allegiance

Please stand and join us in the Pledge of Allegiance

C. Roll Call

2. President's Announcements

A. Announcements

B. Notice of Consent Agenda

Do any Board Members wish to remove any items from the consent agenda?



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Board members can remove any item from the consent agenda and no vote is required for removal. Any items pulled will become separate items and voted on separately.

3. Board Areas of Responsibility

Board Areas of Responsibility are not Board Committees. These are areas where Board Members focus their interests and often times receive relevant reports from administrators to provide updates to the community.

Area	Member
Co-curricular/Extra-curricular	Lisa Galek & Tish Kwiatkowski
Curriculum	Tish Kwiatkowski
Cuyahoga Valley Career Center	Rachel Malec
Finance	Mark Dosen
Legislative/OSBA Liaison	Brad Chase
Permanent Improvement/Facilities	Brad Chase & Mark Dosen
PSO	Lisa Galek
Safety	Lisa Galek & Eva O'Mara
Schools Foundation	Tish Kwiatkowski
Sustainability	Brad Chase & Eva O'Mara
Transportation	Mark Dosen

Board Policy Committee Note:

As a Board Committee, these meetings are given public notice and minutes will be retained. All meeting information is stored and maintained in BoardBook under Committees. This committee meeting is open to the public but will not be livestreamed.

Board Policy Committee Members:

Brad Chase and Eva O'Mara

4. Superintendent's Communications

A. Announcements and Presentations

5. Treasurer Communications

TIF Updated Presentation - BakerTilly

A. Monthly CFO Report

B. Cash Position, Annual Spending Plan, and Investment Reports

6. Community Communications

A. Hearing of the Public

Hearing of the Public - **Persons wishing to address the Board of Education may do so at this point.** No formal action will be taken on subjects that are not included on this agenda until the Board has had an opportunity to study them.



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Comments regarding personnel must be submitted in writing through the Office of the Superintendent. In order for the Board to complete the planned agenda in an effective and efficient manner and to provide sufficient opportunities for members of the public to be heard, **Hearing of the Public shall be limited to a maximum of sixty (60) minutes during which each speaker shall be limited to a maximum of three (3) minutes.**

7. Consent Agenda

- A. Certified Recommendations
- B. Classified Recommendations
- C. Supplemental Recommendations
- D. Check Register and Bank Reconciliation
- E. Minutes

Regular Board Meeting 06.24.2026 YouTube Recording

Special Board Meeting 07.09.2026_YouTube Recording

- F. Approval of Consent Agenda

8. Superintendent Recommendations

- A. Girls Soccer Team Trip Proposal

- High School Girls Soccer Team trip to Edinboro, PA for the Edinboro Soccer Camp -
Date: 07/08/2026 - 07/11/2026

- B. Payment in Lieu of Transportation
- C. 2026 Updates to Classified Job Descriptions

9. Treasurer Recommendations

- A. GAAP Engagement Letter
- B. Asset Disposal - Technology

Disposal of fully depreciated District Technology Equipment via eWaste recycling program as detailed on the attached asset disposal form and inventory of proposed disposals.

10. Executive Session

- A. Enter into Executive Session

1. Personnel Matters (R.C. 121.22(G)(1))

Type an "X" inside the brackets to select the specific reason(s):

☐ **Appointment**

☐ **Promotion**

☒ **Employment**

☐ **Demotion**

☐ **Dismissal**

☐ **Compensation**

☐ **Discipline**

☐ **Investigation of charges/complaints**



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**For details on executive session, please reference:
Board Policy 0166 - EXECUTIVE SESSION | Ohio Revised Code 121.22
(G)**

B. Exit Executive Session

*The Board of Education has returned from Executive Session at
_____.*

No formal action or voting took place during the Executive Session!

11. Closing Items

A. Announcements

The next regular meeting of the Board of Education is scheduled for August 26, 2026, at 6:00 PM.

All Board Meeting Dates can be found [HERE](#)

B. Adjournment



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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT

Tax Year 2025 /Collection Year 2026

Tax Incentives Report



as of June 8, 2026

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

REAL PROPERTY TAX RATES - CITY OF BRECKSVILLE BOUNDARIES ⁽¹⁾

Taxing District	Levy Name	Res/Ag Effective Rate	Non-Res/Ag Effective Rate
Cuyahoga County	Debt Service	1.100000	1.100000
	General Fund	0.350000	0.350000
	2005 Board Of Dev.Disabilities	2.314334	3.266339
	2008 Health And Welfare	2.848411	4.020110
	2020 Health Services ⁽²⁾	<u>3.088581</u>	<u>4.200103</u>
Subtotal		9.701326	12.936552
Brecksville-Broadview Heights City School District	General Fund	4.690000	4.690000
	1976 Current Expense	3.920052	9.165783
	1978 Current Expense	1.023375	2.036026
	1984 Current Expense	1.084014	1.872201
	1993 Current Expense	3.121186	4.583197
	1997 Current Expense	2.856210	3.847911
	1997 Permanent Improvement	0.492450	0.663433
	2001 Current Expense	4.056930	5.601482
	2004 Current Expense	3.320518	4.411810
	2004 Permanent Improvement-Ongoing	0.626513	0.832417
	2017 Current Expense ⁽²⁾	3.874092	5.059189
	2018 Bond (\$44,500,000) ⁽²⁾	<u>2.100000</u>	<u>2.100000</u>
Subtotal		31.165340	44.863449
Cuyahoga Valley Joint Vocational School District	1976 Current Expense	1.000000	1.000000
	1982 Current Expense	<u>1.000000</u>	<u>1.000000</u>
		2.000000	2.000000
City of Brecksville	General Fund	3.510000	3.510000
	Police Pension	0.300000	0.300000
	1982 Charter / Fire	3.400000	3.400000
	1987 Charter / Road Improvement	<u>1.000000</u>	<u>1.000000</u>
Subtotal		8.210000	8.210000
Cleveland Metro Parks	Cleveland Metro Park	0.050000	0.050000
	2022 Current Expense ⁽²⁾	<u>2.056951</u>	<u>2.537071</u>
		2.106951	2.587071
Cuyahoga County Library	2008 Current Expense	1.539325	2.171907
	2020 Current Expense ⁽²⁾	<u>0.680044</u>	<u>0.908651</u>
		2.219369	3.080558
Cuyahoga Community College	2006 Cuyahoga Community College	0.712102	1.005027
	2010 Cuyahoga Community College	1.127496	1.591293
	2014 Cuyahoga Community College ⁽²⁾	0.534077	0.753770
	2017 Bonds (\$227,500,000) ⁽²⁾	0.500000	0.500000
	2019 Cuyahoga Community College ⁽²⁾	0.262858	0.357455
	2023 Cuyahoga Community College ⁽²⁾	<u>0.305314</u>	<u>0.377128</u>
Subtotal		3.441847	4.584673
Cleveland-Cuyahoga Port Authority	1998 CCPA Port Authority	<u>0.067834</u>	<u>0.098451</u>
Subtotal		0.067834	0.098451
Total Effective Rate Collection Year 2024		58.912667	78.360754

⁽¹⁾ Per the State of Ohio Department of Taxation as of January 30, 2025. Represents tax year 2025, collection year 2026 information.

⁽²⁾ Not subject to homestead and rollback credits for residential taxpayers.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

REAL PROPERTY TAX RATES - CITY OF BROADVIEW HEIGHTS BOUNDARIES ⁽¹⁾

Taxing District	Levy Name	Res/Ag Effective Rate	Non-Res/Ag Effective Rate
Cuyahoga County	Debt Service	1.100000	1.100000
	General Fund	0.350000	0.350000
	2005 Board Of Dev.Disabilities	2.314334	3.266339
	2008 Health And Welfare	2.848411	4.020110
	2020 Health Services ⁽²⁾	3.088581	4.200103
Subtotal		9.701326	12.936552
Brecksville-Broadview Heights City School District	General Fund	4.690000	4.690000
	1976 Current Expense	3.920052	9.165783
	1978 Current Expense	1.023375	2.036026
	1984 Current Expense	1.084014	1.872201
	1993 Current Expense	3.121186	4.583197
	1997 Current Expense	2.856210	3.847911
	1997 Permanent Improvement	0.492450	0.663433
	2001 Current Expense	4.056930	5.601482
	2004 Current Expense	3.320518	4.411810
	2004 Permanent Improvement-Ongoing	0.626513	0.832417
	2017 Current Expense ⁽²⁾	3.874092	5.059189
	2018 Bond (\$44,500,000) ⁽²⁾	2.100000	2.100000
Subtotal		31.165340	44.863449
Cuyahoga Valley Joint Vocational School District	1976 Current Expense	1.000000	1.000000
	1982 Current Expense	1.000000	1.000000
		2.000000	2.000000
City of Broadview Heights	General Fund	2.200000	2.200000
	Police Pension	0.300000	0.300000
	1976 Current Expense	0.323238	0.750591
	1994 Charter / Fire & EMS	4.200000	4.200000
	2014 Police ⁽²⁾	0.445131	0.560490
	2015 Bond (\$15,000,000) ⁽²⁾	1.420000	1.420000
	2018 Recreational ⁽²⁾	0.457344	0.575011
Subtotal		9.345713	10.006092
Cleveland Metro Parks	Cleveland Metro Park	0.050000	0.050000
	2022 Current Expense ⁽²⁾	2.056951	2.537071
		2.106951	2.587071
Cuyahoga County Library	2008 Current Expense	1.539325	2.171907
	2020 Current Expense ⁽²⁾	0.680044	0.908651
		2.219369	3.080558
Cuyahoga Community College	2006 Cuyahoga Community College	0.712102	1.005027
	2010 Cuyahoga Community College	1.127496	1.591293
	2014 Cuyahoga Community College ⁽²⁾	0.534077	0.753770
	2017 Bonds (\$227,500,000) ⁽²⁾	0.500000	0.500000
	2019 Cuyahoga Community College ⁽²⁾	0.262858	0.357455
	2023 Cuyahoga Community College ⁽²⁾	0.305314	0.377128
Subtotal		3.441847	4.584673
Cleveland-Cuyahoga Port Authority	1998 CCPA Port Authority	0.067834	0.098451
Subtotal		0.067834	0.098451
Total Effective Rate Collection Year 2024		60.048380	80.156846

⁽¹⁾ Per the State of Ohio Department of Taxation as of January 30, 2025. Represents tax year 2025, collection year 2026 information.

⁽²⁾ Not subject to homestead and rollback credits for residential taxpayers.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

SUMMARY OF EXISTING VALUES AND ESTIMATED TIF SERVICE PAYMENTS

Total Base Value	Market Value⁽¹⁾	Assessed Value	School District Effective Tax Rate	School District Base Payment
<u>Brecksville</u>				
<i>Valor Acres TIF Area</i>				
Commercial ⁽⁶⁾	\$6,607,500	\$2,312,625	44.863449	\$103,752
Residential ⁽⁶⁾	93,000	32,550	31.165340	1,014
<i>Non-School TIF Area</i>				
Commercial ⁽⁷⁾	192,975,200	67,541,320	44.863449	3,030,137
Residential ⁽⁷⁾	499,700	174,895	31.165340	5,451
<u>Broadview Heights</u>				
Commercial	\$1,953,000	\$683,550	44.863449	\$30,666
Residential	0	0	31.165340	0
Total	\$202,128,400	\$70,744,940		\$3,171,020

TIF Value	Market Value⁽¹⁾	Assessed Value	Total Effective Tax Rate	Total TIF Service Payments
<u>Brecksville</u>				
<i>Valor Acres TIF Area</i>				
Commercial ⁽⁶⁾	\$90,124,700	\$31,543,645	78.360754	\$2,471,784
Residential ⁽⁶⁾	9,125,600	3,193,960	58.912667	\$188,165
<i>Non-School TIF Area</i>				
Commercial ⁽⁷⁾	20,045,000	7,015,750	78.360754	\$549,759
Residential ⁽⁷⁾	35,500	12,425	58.912667	\$732
<u>Broadview Heights</u>				
Commercial	\$5,168,900	\$1,809,115	80.156846	\$145,013
Residential	0	0	60.048380	\$0
Total	\$124,499,700	\$43,574,895		\$3,355,453

	<u>Brecksville⁽⁶⁾</u>	<u>Brecksville⁽⁷⁾</u>	<u>Broadview Heights</u>	<u>Total</u>
Total TIF Service Payments ⁽²⁾	\$2,659,949	\$550,491	\$145,013	\$3,355,453
Compensation Payment Percentage ⁽³⁾	25%	100%	100%	
School District Millage - Res/Ag ⁽⁴⁾	31.1653	31.1653	31.1653	
City Millage - Res/Ag ⁽⁴⁾	58.9127	58.9127	60.0484	
School District Millage - Com/Ind ⁽⁴⁾	44.8634	44.8634	44.8634	
City Millage - Com/Ind ⁽⁴⁾	78.3608	78.3608	80.1568	
School District Compensation Payment ⁽⁵⁾	<u>\$378,674</u>	<u>\$315,138</u>	<u>\$81,163</u>	<u>\$774,975</u>
Estimated Payments at 98% Collection Rate	\$371,101	\$308,835	\$79,540	\$759,476

⁽¹⁾ Property value information provided through Cuyahoga County Auditor website reports

⁽²⁾ Based on current receipts only. Refunds and delinquent receipts not projected

⁽³⁾ The School District and the City of Brecksville have a compensation agreement where the District receives payments using the following formulas

Compensation for Millage in place **prior to** 1/1/2019 = Service Payments x 25% x School effective millage / Total effective millage

Compensation for Millage in place **after** 1/1/2019 = Service Payments x 100% x Tax increase amount effective millage / Total effective millage

⁽⁴⁾ See Tax Rate sheets (pages 1 and 2) for millage rate breakdown.

⁽⁵⁾ Assumes collection rate of 100%.

⁽⁶⁾ Reflects values for parcels in the City of Brecksville Valor Acres TIF area and paid through the compensation agreement

⁽⁷⁾ Reflects values for parcels in the City of Brecksville that are part of the non-school TIF agreement and payments are made through the County Settlement

8-Jun-26
(Preliminary - Subject to Change)
(For Internal Use Only)

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

HISTORICAL ASSESSED VALUATION ANALYSIS

Construction Completion Year	Tax Year	Update Reappraisal Collection Year	Existing Value ⁽¹⁾				Growth Rate				Average Growth Rate ⁽²⁾				Average Growth Rate - Reduction			
			Residential Value	Commercial Value	Public Utility Value	Total Value	Residential Value	Commercial Value	Public Utility Value	Total Value	Residential Value	Commercial Value	Public Utility Value	Total Value	Residential Value	Commercial Value	Public Utility Value	Total Value
															Reduction Factor	Reduction Factor	Reduction Factor	Reduction Factor
1994	1995	1996	\$473,929,060	\$101,678,270	\$75,376,057	\$650,983,387									75.00%	75.00%	75.00%	75.00%
1995	1996	1997	484,514,580	102,136,440	78,345,648	664,996,668	2.23%	0.45%	3.94%	2.15%								
1996	1997	1998	531,152,830	112,564,460	94,075,917	737,793,207	9.63%	10.21%	20.08%	10.95%	Reappraisal	Reappraisal	Reappraisal	Reappraisal	Reappraisal	Reappraisal	Reappraisal	Reappraisal
1997	1998	1999	545,737,710	123,902,570	90,311,660	759,951,940	2.75%	10.07%	-4.00%	3.00%	11.00%	9.97%	0.79%	10.12%	2.75%	2.49%	0.20%	2.53%
1998	1999	2000	554,102,830	117,376,070	88,388,211	759,867,111	1.53%	-5.27%	-2.13%	-0.01%								
1999	2000	2001	626,635,100	141,787,790	88,894,858	857,317,748	13.09%	20.80%	0.57%	12.82%	Update	Update	Update	Update	Update	Update	Update	Update
2000	2001	2002	642,960,200	150,750,910	78,949,193	872,660,303	2.61%	6.32%	-11.19%	1.79%	6.42%	2.16%	-3.21%	5.30%	1.60%	0.54%	-0.80%	1.33%
2001	2002	2003	660,944,540	151,865,960	78,189,825	891,000,325	2.80%	0.74%	-0.96%	2.10%								
2002	2003	2004	721,232,210	156,146,620	73,312,758	950,691,588	9.12%	2.82%	-6.24%	6.70%	Off Years	Off Years	Off Years	Off Years	Off Years	Off Years	Off Years	Off Years
2003	2004	2005	740,224,070	157,679,810	77,128,278	975,032,158	2.63%	0.98%	5.20%	2.56%	1.18%	0.87%	-1.40%	0.87%	0.29%	0.22%	-0.35%	0.22%
2004	2005	2006	756,939,850	175,654,460	75,991,131	1,008,585,441	2.26%	11.40%	-1.47%	3.44%								
2005	2006	2007	830,872,250	192,726,840	63,521,215	1,087,120,305	9.77%	9.72%	-16.41%	7.79%	All Years	All Years	All Years	All Years	All Years	All Years	All Years	All Years
2006	2007	2008	843,748,880	178,610,430	47,990,176	1,070,349,486	1.55%	-7.32%	-24.45%	-1.54%	3.69%	2.60%	-1.34%	3.15%	0.92%	0.65%	-0.33%	0.79%
2007	2008	2009	845,845,240	178,211,300	34,346,400	1,058,402,940	0.25%	-0.22%	-28.43%	-1.12%								
2008	2009	2010	802,437,560	182,296,230	22,706,580	1,007,440,370	-5.13%	2.29%	-33.89%	-4.82%								
2009	2010	2011	804,129,100	183,402,490	22,250,110	1,009,781,700	0.21%	0.61%	-2.01%	0.23%								
2010	2011	2012	803,769,400	187,012,670	22,867,270	1,013,649,340	-0.04%	1.97%	2.77%	0.38%								
2011	2012	2013	782,515,570	198,577,110	25,140,030	1,006,232,710	-2.64%	6.18%	9.94%	-0.73%								
2012	2013	2014	783,080,790	203,131,730	26,605,640	1,012,818,160	0.07%	2.29%	5.83%	0.65%								
2013	2014	2015	782,775,370	200,769,500	27,264,500	1,010,809,370	-0.04%	-1.16%	2.48%	-0.20%								
2014	2015	2016	810,138,760	174,955,910	27,201,890	1,012,296,560	3.50%	-12.86%	-0.23%	0.15%								
2015	2016	2017	815,836,260	179,596,810	28,321,160	1,023,754,230	0.70%	2.65%	4.11%	1.13%								
2016	2017	2018	822,582,740	181,437,710	29,129,770	1,033,150,220	0.83%	1.03%	2.86%	0.92%								
2017	2018	2019	906,513,980	196,202,360	29,226,810	1,131,943,150	10.20%	8.14%	0.33%	9.56%								
2018	2019	2020	912,526,960	191,217,500	30,580,400	1,134,324,860	0.66%	-2.54%	4.63%	0.21%								
2019	2020	2021	917,771,760	196,037,090	31,599,390	1,145,408,240	0.57%	2.52%	3.33%	0.98%								
2020	2021	2022	1,055,166,620	212,365,070	32,928,740	1,300,460,430	14.97%	8.33%	4.21%	13.54%								
2021	2022	2023	1,063,411,790	210,478,780	34,553,380	1,308,443,950	0.78%	-0.89%	4.93%	0.61%								
2022	2023	2024	1,071,334,280	203,299,030	35,792,250	1,310,425,560	0.75%	-3.41%	3.59%	0.15%								
2023	2024	2025	1,334,715,110	213,504,940	39,198,310	1,587,418,360	24.58%	5.02%	9.52%	21.14%								
2024	2025	2026	1,340,495,960	207,283,380	40,343,710	1,588,123,050	0.43%	-2.91%	2.92%	0.04%								

⁽¹⁾ Data from Ohio Department of Taxation, Ohio Municipal Advisory Council and the Cuyahoga County Auditor

⁽²⁾ Collection years 1996-2026 values are accounted for in average growth rates.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

TIF Revenue Projections

Construction Completion Year	Tax Year	Update	Collection Rate	City of Brecksville				City of Broadview Heights				Brecksville-Broadview Heights City School District				Estimated TIF Compensation Payments			
		Reappraisal		Total Increment Value ⁽¹⁾		Residential Effective Millage ⁽²⁾	Commercial Effective Millage ⁽²⁾	Total Increment Value ⁽¹⁾		Residential Effective Millage ⁽²⁾	Commercial Effective Millage ⁽²⁾	Total Increment Value ⁽¹⁾		Residential Effective Millage ⁽²⁾	Commercial Effective Millage ⁽²⁾	Annual ⁽³⁾	School District Compensation Payments ⁽⁴⁾	Cumulative ⁽⁴⁾	
		Collection Year		Collection Rate	Residential Value			Commercial Value	Residential Value			Commercial Value	Residential Value						Commercial Value
		Year		Year	Year	Value	Value	Millage ⁽²⁾	Millage ⁽²⁾	Value	Value	Millage ⁽²⁾	Millage ⁽²⁾	Value	Value	Millage ⁽²⁾	Millage ⁽²⁾		
2022	2023	2024	98.00%	\$0	\$15,904,200	69.445087	81.974317	\$0	\$4,498,300	70.906332	83.930045	\$0	\$20,402,500	36.956148	47.282942	\$576,679	\$137,437	\$137,437	
2023	2024	2025	98.00%	6,963,300	65,236,200	58.907369	78.032197	0	5,168,900	60.042860	79.839695	6,963,300	70,405,100	31.154630	44.976467	2,028,295	349,941	487,379	
2024	2025	2026	98.00%	9,161,100	110,169,700	58.912667	78.360754	0	5,168,900	60.048380	80.156846	9,161,100	115,338,600	31.165340	44.863449	3,288,344	759,476	1,246,855	
2025	2026	2027	98.00%	9,161,100	139,750,440	58.912667	78.360754	0	5,168,900	60.048380	80.156846	9,161,100	144,919,340	31.165340	44.863449	4,083,407	873,274	2,120,129	
2026	2027	2028	96.00%	9,308,051	171,368,558	58.912667	78.360754	0	5,196,793	60.048380	80.156846	9,308,051	176,565,351	31.165340	44.863449	4,836,213	976,639	3,096,768	
2027	2028	2029	96.00%	14,588,051	194,870,781	58.912667	78.360754	0	5,196,793	60.048380	80.156846	14,588,051	200,067,573	31.165340	44.863449	5,559,523	1,079,030	4,175,798	
2028	2029	2030	96.00%	19,708,051	216,837,447	58.912667	78.360754	0	5,196,793	60.048380	80.156846	19,708,051	222,034,240	31.165340	44.863449	6,239,237	1,175,216	5,351,013	
2029	2030	2031	94.00%	25,370,030	222,243,061	58.912667	78.360754	0	5,326,345	60.048380	80.156846	25,370,030	227,569,406	31.165340	44.863449	6,361,772	1,192,674	6,543,687	
2030	2031	2032	94.00%	25,370,030	222,243,061	58.912667	78.360754	0	5,326,345	60.048380	80.156846	25,370,030	227,569,406	31.165340	44.863449	6,361,772	1,192,674	7,736,361	
2031	2032	2033	94.00%	25,370,030	222,243,061	58.912667	78.360754	0	5,326,345	60.048380	80.156846	25,370,030	227,569,406	31.165340	44.863449	6,361,772	1,192,674	8,929,035	
2032	2033	2034	92.00%	25,776,985	223,442,338	58.912667	78.360754	0	5,355,087	60.048380	80.156846	25,776,985	228,797,426	31.165340	44.863449	6,265,137	1,174,277	10,103,312	
2033	2034	2035	92.00%	25,776,985	223,442,338	58.912667	78.360754	0	5,355,087	60.048380	80.156846	25,776,985	228,797,426	31.165340	44.863449	6,265,137	1,174,277	11,277,590	
2034	2035	2036	92.00%	25,776,985	223,442,338	58.912667	78.360754	0	5,355,087	60.048380	80.156846	25,776,985	228,797,426	31.165340	44.863449	6,265,137	1,174,277	12,451,867	
2035	2036	2037	90.00%	26,485,862	229,012,607	58.912667	78.360754	0	5,488,586	60.048380	80.156846	26,485,862	234,501,194	31.165340	44.863449	6,282,959	1,177,551	13,629,418	
2036	2037	2038	90.00%	26,485,862	229,012,607	58.912667	78.360754	0	5,488,586	60.048380	80.156846	26,485,862	234,501,194	31.165340	44.863449	6,282,959	1,177,551	14,806,968	
2037	2038	2039	90.00%	26,485,862	229,012,607	58.912667	78.360754	0	5,488,586	60.048380	80.156846	26,485,862	234,501,194	31.165340	44.863449	6,282,959	1,177,551	15,984,519	
2038	2039	2040	90.00%	26,910,715	230,248,415	58.912667	78.360754	0	5,518,204	60.048380	80.156846	26,910,715	235,766,619	31.165340	44.863449	6,322,095	1,184,600	17,169,119	
2039	2040	2041	90.00%	26,910,715	230,248,415	58.912667	78.360754	0	5,518,204	60.048380	80.156846	26,910,715	235,766,619	31.165340	44.863449	6,322,095	1,184,600	18,353,718	
2040	2041	2042	90.00%	26,910,715	230,248,415	58.912667	78.360754	0	5,518,204	60.048380	80.156846	26,910,715	235,766,619	31.165340	44.863449	6,322,095	1,184,600	19,538,318	
2041	2042	2043	90.00%	27,650,771	235,988,355	58.912667	78.360754	0	5,655,769	60.048380	80.156846	27,650,771	241,644,124	31.165340	44.863449	6,480,985	1,214,302	20,752,620	
2042	2043	2044	90.00%	27,650,771	235,988,355	58.912667	78.360754	0	5,655,769	60.048380	80.156846	27,650,771	241,644,124	31.165340	44.863449	6,480,985	1,214,302	21,966,922	
Total Illustrative Revenue																\$115,269,557	\$21,966,922		

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual values for TY2024/CY2025 as of report print date.
⁽²⁾ See Tax Rates - Pages 1 and 2.
⁽³⁾ Assumes effective millage remains constant through life of TIF
⁽⁴⁾ Assumes 98% of collected compensation amounts

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

Revenue Projections by Project

Update
Reappraisal

Sherwin Williams grouping currently is tracking 10 parcels, but only 1 parcel has base and increment value recorded. TIF Increment Values increased for the current reporting period.

Per Cuyahoga County's feedback that the appraisal department will be inspecting the parcel of 2026 values and focussing on completion and occupancy, the buildout assumption were adjusted for includes completion of Sherwin William Research during TY2026 and substantially complete taxable values beginning in CY2027. Total taxable market value is being estimated with an assumed market value of \$78,732,000 as provided by the Cuyahoga County Industrial Appraisal Department.

Phase I - DiGeronimo Property (5345) is tracking 11 parcels for the 2026 Report. 1 parcel was moved from Phase II - CIC Properties and 8 new parcels were noted as being split from prior parcels. to allow for development of the DiGeronimo Companies headquarters and several mixed use retail and office space.

Buildout assumptions include additional construction occurring on the DiGeronimo headquarters during 2026 for increased market value coming in CY2027. Further minor value increases are anticipated in other parcels with major development of new mixed use development and office space assumed to begin construction in 2027 with market values beginning to come on to tax rolls in CY2028. Approximately 80% of developer-provided values have been used for conservatism.

Tax	Collection	Commercial	School Effective	Commercial Total Effective	Sherwin Williams - Research Development Lab (5348)								Phase I - DiGeronimo Property (5345) / VA (Mixed Use)							
						Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue	
Year	Year ⁽¹⁾	Growth Rate ⁽²⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate															
2021	2022	8.33%	46.658392	80.779144	98.00%	\$8,120,800	\$0	64.48%	2021	2050	\$225,005	\$32,491	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0	
2022	2023	-0.89%	46.497778	80.851500	98.00%	8,120,800	0	64.48%	2021	2050	\$225,207	\$32,379	0	0	0.00%	No Incentive	No Incentive	\$0	\$0	
2023	2024	-3.41%	47.282942	81.974317	98.00%	8,120,800	0	64.48%	2021	2050	\$228,334	\$32,926	0	0	0.00%	No Incentive	No Incentive	\$0	\$0	
2024	2025	5.02%	44.976467	78.032197	98.00%	43,526,300	0	90.68%	2021	2050	\$1,164,983	\$167,869	1,719,300	0	54.89%	2023	2052	\$46,017	\$6,631	
2025	2026	-2.91%	44.863449	78.360754	98.00%	53,315,300	0	92.26%	2021	2050	\$1,432,995	\$205,106	9,027,300	0	86.47%	2023	2052	\$242,633	\$34,728	
2026	2027		44.863449	78.360754	98.00%	74,258,300	0	94.32%	2021	2050	\$1,995,895	\$285,675	16,535,140	0	92.13%	2023	2052	\$444,427	\$63,611	
2027	2028	0.54%	44.863449	78.360754	96.00%	74,659,016	0	94.35%	2021	2050	\$1,965,713	\$281,355	47,488,359	0	97.11%	2023	2052	\$1,250,331	\$178,961	
2028	2029		44.863449	78.360754	96.00%	74,659,016	0	94.35%	2021	2050	\$1,965,713	\$281,355	70,990,581	0	98.05%	2023	2052	\$1,869,126	\$267,530	
2029	2030		44.863449	78.360754	96.00%	74,659,016	0	94.35%	2021	2050	\$1,965,713	\$281,355	92,957,248	0	98.50%	2023	2052	\$2,447,491	\$350,312	
2030	2031	2.49%	44.863449	78.360754	94.00%	76,520,215	0	94.48%	2021	2050	\$1,972,744	\$282,361	95,274,610	0	98.54%	2023	2052	\$2,456,245	\$351,565	
2031	2032		44.863449	78.360754	94.00%	76,520,215	0	94.48%	2021	2050	\$1,972,744	\$282,361	95,274,610	0	98.54%	2023	2052	\$2,456,245	\$351,565	
2032	2033		44.863449	78.360754	94.00%	76,520,215	0	94.48%	2021	2050	\$1,972,744	\$282,361	95,274,610	0	98.54%	2023	2052	\$2,456,245	\$351,565	
2033	2034	0.54%	44.863449	78.360754	92.00%	76,933,137	0	94.50%	2021	2050	\$1,941,189	\$277,845	95,788,735	0	98.55%	2023	2052	\$2,416,957	\$345,942	
2034	2035		44.863449	78.360754	92.00%	76,933,137	0	94.50%	2021	2050	\$1,941,189	\$277,845	95,788,735	0	98.55%	2023	2052	\$2,416,957	\$345,942	
2035	2036		44.863449	78.360754	92.00%	76,933,137	0	94.50%	2021	2050	\$1,941,189	\$277,845	95,788,735	0	98.55%	2023	2052	\$2,416,957	\$345,942	
2036	2037	2.49%	44.863449	78.360754	90.00%	78,851,029	0	94.63%	2021	2050	\$1,946,330	\$278,580	98,176,685	0	98.58%	2023	2052	\$2,423,358	\$346,858	
2037	2038		44.863449	78.360754	90.00%	78,851,029	0	94.63%	2021	2050	\$1,946,330	\$278,580	98,176,685	0	98.58%	2023	2052	\$2,423,358	\$346,858	
2038	2039		44.863449	78.360754	90.00%	78,851,029	0	94.63%	2021	2050	\$1,946,330	\$278,580	98,176,685	0	98.58%	2023	2052	\$2,423,358	\$346,858	
2039	2040	0.54%	44.863449	78.360754	90.00%	79,276,528	0	94.66%	2021	2050	\$1,956,833	\$280,084	98,706,470	0	98.59%	2023	2052	\$2,436,435	\$348,730	
2040	2041		44.863449	78.360754	90.00%	79,276,528	0	94.66%	2021	2050	\$1,956,833	\$280,084	98,706,470	0	98.59%	2023	2052	\$2,436,435	\$348,730	
2041	2042		44.863449	78.360754	90.00%	79,276,528	0	94.66%	2021	2050	\$1,956,833	\$280,084	98,706,470	0	98.59%	2023	2052	\$2,436,435	\$348,730	
2042	2043	2.49%	44.863449	78.360754	90.00%	81,252,840	0	94.78%	2021	2050	\$2,005,616	\$287,066	101,167,156	0	98.62%	2023	2052	\$2,497,173	\$357,423	
2043	2044		44.863449	78.360754	90.00%	81,252,840	0	94.78%	2021	2050	\$2,005,616	\$287,066	101,167,156	0	98.62%	2023	2052	\$2,497,173	\$357,423	

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual values for TY2025/CY2026 as of report print date.

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2026.

⁽³⁾ See Tax Rates - Page 1.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

Revenue Projections by Project

Update
Reappraisal

Phase II - CIC Property (5346) currently includes 3 parcels for the Canvas at Valor Acres multi-family development. All 3 parcels have base values and 2 parcel includes increment values for improvements.

Buildout assumptions include additional construction occurring on on multi-family development during 2026 for increased market value coming in CY2027 at which the assumed full taxable value will be on the tax rolls. Approximately 90% of developer-provided values have been used for

Phase II - CIC Property Parcel 1 & 1B (5346) includes 2 parcels for the 2026 Report. The only parcel showing valuation on the Cuyahoga County Auditor's website is an exempted parcel, which is noted to be part of the Brecksville Community Improvement Corporation and exempt for city use.

Tax	Collection	Commercial		Commercial Total Effective	Phase II - CIC Property (5346) / VA North Residential							Phase II - CIC Property Parcel 1 & 1B (5346)							
		School Effective			Tax Increment	Exempt / Abated	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue	Tax Increment	Exempt / Abated	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue	
Year	Year ⁽¹⁾	Growth Rate ⁽²⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate														
2021	2022	8.33%	46.658392	80.779144	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0	\$0	\$2,563,000	45.64%	No Incentive	No Incentive	\$0	\$0
2022	2023	-0.89%	46.497778	80.851500	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0	0	2,563,000	45.64%	No Incentive	No Incentive	\$0	\$0
2023	2024	-3.41%	47.282942	81.974317	98.00%	7,783,400	0	90.43%	2023	2052	\$218,847	\$31,558	0	2,563,000	45.64%	No Incentive	No Incentive	\$0	\$0
2024	2025	5.02%	44.976467	78.032197	98.00%	19,990,600	0	96.41%	2023	2052	\$535,049	\$77,098	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2025	2026	-2.91%	44.863449	78.360754	98.00%	27,782,100	0	97.47%	2023	2052	\$746,720	\$106,879	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2026	2027		44.863449	78.360754	98.00%	28,912,000	0	97.56%	2023	2052	\$777,089	\$111,226	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2027	2028	0.54%	44.863449	78.360754	96.00%	29,068,016	0	97.58%	2023	2052	\$765,338	\$109,544	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2028	2029		44.863449	78.360754	96.00%	29,068,016	0	97.58%	2023	2052	\$765,338	\$109,544	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2029	2030		44.863449	78.360754	96.00%	29,068,016	0	97.58%	2023	2052	\$765,338	\$109,544	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2030	2031	2.49%	44.863449	78.360754	94.00%	29,792,662	0	97.64%	2023	2052	\$768,075	\$109,935	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2031	2032		44.863449	78.360754	94.00%	29,792,662	0	97.64%	2023	2052	\$768,075	\$109,935	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2032	2033		44.863449	78.360754	94.00%	29,792,662	0	97.64%	2023	2052	\$768,075	\$109,935	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2033	2034	0.54%	44.863449	78.360754	92.00%	29,953,431	0	97.65%	2023	2052	\$755,790	\$108,177	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2034	2035		44.863449	78.360754	92.00%	29,953,431	0	97.65%	2023	2052	\$755,790	\$108,177	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2035	2036		44.863449	78.360754	92.00%	29,953,431	0	97.65%	2023	2052	\$755,790	\$108,177	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2036	2037	2.49%	44.863449	78.360754	90.00%	30,700,150	0	97.70%	2023	2052	\$757,791	\$108,464	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2037	2038		44.863449	78.360754	90.00%	30,700,150	0	97.70%	2023	2052	\$757,791	\$108,464	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2038	2039		44.863449	78.360754	90.00%	30,700,150	0	97.70%	2023	2052	\$757,791	\$108,464	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2039	2040	0.54%	44.863449	78.360754	90.00%	30,865,816	0	97.72%	2023	2052	\$761,881	\$109,049	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2040	2041		44.863449	78.360754	90.00%	30,865,816	0	97.72%	2023	2052	\$761,881	\$109,049	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2041	2042		44.863449	78.360754	90.00%	30,865,816	0	97.72%	2023	2052	\$761,881	\$109,049	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2042	2043	2.49%	44.863449	78.360754	90.00%	31,635,280	0	97.77%	2023	2052	\$780,874	\$111,767	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0
2043	2044		44.863449	78.360754	90.00%	31,635,280	0	97.77%	2023	2052	\$780,874	\$111,767	0	2,563,000	100.00%	No Incentive	No Incentive	\$0	\$0

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website.

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2026.

⁽³⁾ See Tax Rates - Page 1.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

8-Jun-26
(Preliminary - Subject to Change)
(For Internal Use Only)

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

The Brecksville - South End TIF was approved as a Non-School TIF and includes 92 parcels.
The School District should receive 100% of what would have been paid as property taxes and
is not part of the Valor Acres compensation agreement. TIF payments should be received
through the Cuyahoga County property tax settlement process.



Revenue Projections by Project

Update
Reappraisal

Tax	Collection	Commercial	School Effective	Commercial Total Effective	Brecksville - South End TIF (5565) - Commercial								TOTAL <u>Commercial</u> Properties in Brecksville Boundaries						
Year	Year ⁽¹⁾	Growth Rate ⁽²⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start	TIF End	Total TIF Revenue	School Revenue	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue
2021	2022	8.33%	46.658392	80.779144	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0	\$8,120,800	\$2,563,000	58.67%	Various	Various	\$225,005	\$32,491
2022	2023	-0.89%	46.497778	80.851500	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0	8,120,800	2,563,000	55.65%	Various	Various	\$225,207	\$32,379
2023	2024	-3.41%	47.282942	81.974317	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0	15,904,200	2,563,000	68.86%	Various	Various	\$447,181	\$64,484
2024	2025	5.02%	44.976467	78.032197	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0	65,236,200	2,563,000	91.09%	Various	Various	\$1,746,050	\$251,599
2025	2026	-2.91%	44.863449	78.360754	98.00%	20,045,000	0	9.41%	2024	2053	\$538,764	\$308,456	110,169,700	2,563,000	36.10%	Various	Various	\$2,961,112	\$655,169
2026	2027		44.863449	78.360754	98.00%	20,045,000	0	9.41%	2024	2053	\$538,764	\$308,456	139,750,440	2,563,000	41.62%	Various	Various	\$3,756,176	\$768,967
2027	2028	0.54%	44.863449	78.360754	96.00%	20,153,168	0	9.46%	2024	2053	\$530,617	\$303,791	171,368,558	2,563,000	46.57%	Various	Various	\$4,511,999	\$873,651
2028	2029		44.863449	78.360754	96.00%	20,153,168	0	9.46%	2024	2053	\$530,617	\$303,791	194,870,781	2,563,000	49.73%	Various	Various	\$5,130,794	\$962,220
2029	2030		44.863449	78.360754	96.00%	20,153,168	0	9.46%	2024	2053	\$530,617	\$303,791	216,837,447	2,563,000	52.36%	Various	Various	\$5,709,159	\$1,045,002
2030	2031	2.49%	44.863449	78.360754	94.00%	20,655,573	0	9.67%	2024	2053	\$532,515	\$304,878	222,243,061	2,563,000	52.97%	Various	Various	\$5,729,579	\$1,048,739
2031	2032		44.863449	78.360754	94.00%	20,655,573	0	9.67%	2024	2053	\$532,515	\$304,878	222,243,061	2,563,000	52.97%	Various	Various	\$5,729,579	\$1,048,739
2032	2033		44.863449	78.360754	94.00%	20,655,573	0	9.67%	2024	2053	\$532,515	\$304,878	222,243,061	2,563,000	52.97%	Various	Various	\$5,729,579	\$1,048,739
2033	2034	0.54%	44.863449	78.360754	92.00%	20,767,035	0	9.72%	2024	2053	\$523,997	\$300,001	223,442,338	2,563,000	53.10%	Various	Various	\$5,637,933	\$1,031,965
2034	2035		44.863449	78.360754	92.00%	20,767,035	0	9.72%	2024	2053	\$523,997	\$300,001	223,442,338	2,563,000	53.10%	Various	Various	\$5,637,933	\$1,031,965
2035	2036		44.863449	78.360754	92.00%	20,767,035	0	9.72%	2024	2053	\$523,997	\$300,001	223,442,338	2,563,000	53.10%	Various	Various	\$5,637,933	\$1,031,965
2036	2037	2.49%	44.863449	78.360754	90.00%	21,284,744	0	9.93%	2024	2053	\$525,385	\$300,796	229,012,607	2,563,000	53.71%	Various	Various	\$5,652,864	\$1,034,698
2037	2038		44.863449	78.360754	90.00%	21,284,744	0	9.93%	2024	2053	\$525,385	\$300,796	229,012,607	2,563,000	53.71%	Various	Various	\$5,652,864	\$1,034,698
2038	2039		44.863449	78.360754	90.00%	21,284,744	0	9.93%	2024	2053	\$525,385	\$300,796	229,012,607	2,563,000	53.71%	Various	Various	\$5,652,864	\$1,034,698
2039	2040	0.54%	44.863449	78.360754	90.00%	21,399,601	0	9.98%	2024	2053	\$528,220	\$302,419	230,248,415	2,563,000	53.84%	Various	Various	\$5,683,368	\$1,040,281
2040	2041		44.863449	78.360754	90.00%	21,399,601	0	9.98%	2024	2053	\$528,220	\$302,419	230,248,415	2,563,000	53.84%	Various	Various	\$5,683,368	\$1,040,281
2041	2042		44.863449	78.360754	90.00%	21,399,601	0	9.98%	2024	2053	\$528,220	\$302,419	230,248,415	2,563,000	53.84%	Various	Various	\$5,683,368	\$1,040,281
2042	2043	2.49%	44.863449	78.360754	90.00%	21,933,079	0	10.21%	2024	2053	\$541,388	\$309,958	235,988,355	2,563,000	54.45%	Various	Various	\$5,825,051	\$1,066,215
2043	2044		44.863449	78.360754	90.00%	21,933,079	0	10.21%	2024	2053	\$541,388	\$309,958	235,988,355	2,563,000	54.45%	Various	Various	\$5,825,051	\$1,066,215

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website.

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2026.

⁽³⁾ See Tax Rates - Page 1.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

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Revenue Projections by Project

Crowland Property (5347) is tracking 38 parcels for the 2026 Report. 8 parcels are 2 Story Homes, which are assumed completed 18 are for Townhomes assumed to begin construction in 2027 and 2028. Remaining parcels are assumed to be for future development of single-family dwellings. CY2026 is the first year compensation payments are anticipated. However, incentive TY2021/CY2022 and make up payments for previous years may occur.

Buildout assumptions includes construction of single-family and townhome dwellings beginning in 2027 and 2028 with additional values beginning to be included in tax rolls in CY2028 and construction occurring over 3 to 4 years.

		Update										
		Reappraisal										
Tax	Collection	Residential	Residential School Effective	Residential Total Effective	Crowland Property (5347) / VA Phase III							
Year	Year	Growth Rate ⁽¹⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue
2021	2022	14.97%	37.160642	68.649455	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0
2022	2023	0.78%	36.998592	69.072295	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0
2023	2024	0.75%	36.956148	69.445087	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0
2024	2025	24.58%	31.154630	58.907369	98.00%	6,963,300	0	99.00%	2021	2050	\$140,695	\$18,603
2025	2026	0.43%	31.165340	58.912667	98.00%	9,125,600	0	98.99%	2021	2050	\$184,401	\$24,388
2026	2027		31.165340	58.912667	98.00%	9,125,600	0	98.99%	2021	2050	\$184,401	\$24,388
2027	2028	1.60%	31.165340	58.912667	96.00%	9,271,982	0	99.01%	2021	2050	\$183,536	\$24,273
2028	2029		31.165340	58.912667	96.00%	14,551,982	0	99.36%	2021	2050	\$288,051	\$38,095
2029	2030		31.165340	58.912667	96.00%	19,671,982	0	99.53%	2021	2050	\$389,400	\$51,499
2030	2031	2.75%	31.165340	58.912667	94.00%	25,332,969	0	99.63%	2021	2050	\$491,010	\$64,937
2031	2032		31.165340	58.912667	94.00%	25,332,969	0	99.63%	2021	2050	\$491,010	\$64,937
2032	2033		31.165340	58.912667	94.00%	25,332,969	0	99.63%	2021	2050	\$491,010	\$64,937
2033	2034	1.60%	31.165340	58.912667	92.00%	25,739,329	0	99.64%	2021	2050	\$488,272	\$64,575
2034	2035		31.165340	58.912667	92.00%	25,739,329	0	99.64%	2021	2050	\$488,272	\$64,575
2035	2036		31.165340	58.912667	92.00%	25,739,329	0	99.64%	2021	2050	\$488,272	\$64,575
2036	2037	2.75%	31.165340	58.912667	90.00%	26,447,171	0	99.65%	2021	2050	\$490,793	\$64,909
2037	2038		31.165340	58.912667	90.00%	26,447,171	0	99.65%	2021	2050	\$490,793	\$64,909
2038	2039		31.165340	58.912667	90.00%	26,447,171	0	99.65%	2021	2050	\$490,793	\$64,909
2039	2040	1.60%	31.165340	58.912667	90.00%	26,871,403	0	99.66%	2021	2050	\$498,666	\$65,950
2040	2041		31.165340	58.912667	90.00%	26,871,403	0	99.66%	2021	2050	\$498,666	\$65,950
2041	2042		31.165340	58.912667	90.00%	26,871,403	0	99.66%	2021	2050	\$498,666	\$65,950
2042	2043	2.75%	31.165340	58.912667	90.00%	27,610,378	0	99.66%	2021	2050	\$512,379	\$67,763
2043	2044		31.165340	58.912667	90.00%	27,610,378	0	99.66%	2021	2050	\$512,379	\$67,763

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual values for TY2024/CY2025 as of report print date.

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2025.

⁽³⁾ See Tax Rates - Page 1.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

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The Brecksville - South End TIF was approved as a Non-School TIF and includes 3 parcels. The School District should receive 100% of what would have been paid as property taxes and is not part of the Valor Acres compensation agreement. TIF payments should be received through the Cuyahoga County property tax settlement process.

Revenue Projections by Project

Update Reappraisal		Brecksville - South End TIF (5565) - Residential										
Tax	Collection	Residential	Residential School Effective	Residential Total Effective								
Year	Year	Growth Rate ⁽¹⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue
2021	2022	14.97%	37.160642	68.649455	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0
2022	2023	0.78%	36.998592	69.072295	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0
2023	2024	0.75%	36.956148	69.445087	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0
2024	2025	24.58%	31.154630	58.907369	98.00%	0	0	0.00%	2024	2053	\$0	\$0
2025	2026	0.43%	31.165340	58.912667	98.00%	35,500	0	6.63%	2024	2053	\$717	\$379
2026	2027		31.165340	58.912667	98.00%	35,500	0	6.63%	2024	2053	\$717	\$379
2027	2028	1.60%	31.165340	58.912667	96.00%	36,069	0	6.73%	2024	2053	\$714	\$378
2028	2029		31.165340	58.912667	96.00%	36,069	0	6.73%	2024	2053	\$714	\$378
2029	2030		31.165340	58.912667	96.00%	36,069	0	6.73%	2024	2053	\$714	\$378
2030	2031	2.75%	31.165340	58.912667	94.00%	37,061	0	6.90%	2024	2053	\$718	\$380
2031	2032		31.165340	58.912667	94.00%	37,061	0	6.90%	2024	2053	\$718	\$380
2032	2033		31.165340	58.912667	94.00%	37,061	0	6.90%	2024	2053	\$718	\$380
2033	2034	1.60%	31.165340	58.912667	92.00%	37,656	0	7.01%	2024	2053	\$714	\$378
2034	2035		31.165340	58.912667	92.00%	37,656	0	7.01%	2024	2053	\$714	\$378
2035	2036		31.165340	58.912667	92.00%	37,656	0	7.01%	2024	2053	\$714	\$378
2036	2037	2.75%	31.165340	58.912667	90.00%	38,691	0	7.19%	2024	2053	\$718	\$380
2037	2038		31.165340	58.912667	90.00%	38,691	0	7.19%	2024	2053	\$718	\$380
2038	2039		31.165340	58.912667	90.00%	38,691	0	7.19%	2024	2053	\$718	\$380
2039	2040	1.60%	31.165340	58.912667	90.00%	39,312	0	7.29%	2024	2053	\$730	\$386
2040	2041		31.165340	58.912667	90.00%	39,312	0	7.29%	2024	2053	\$730	\$386
2041	2042		31.165340	58.912667	90.00%	39,312	0	7.29%	2024	2053	\$730	\$386
2042	2043	2.75%	31.165340	58.912667	90.00%	40,393	0	7.48%	2024	2053	\$750	\$397
2043	2044		31.165340	58.912667	90.00%	40,393	0	7.48%	2024	2053	\$750	\$397

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual value

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2025.

⁽³⁾ See Tax Rates - Page 1.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
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Revenue Projections by Project

Update Reappraisal		TOTAL <u>Residential</u> Properties in Brecksville Boundaries										
Tax	Collection	Residential	Residential School Effective	Residential Total Effective								
Year	Year	Growth Rate ⁽¹⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start	TIF End	Total TIF Revenue	School Revenue
2021	2022	14.97%	37.160642	68.649455	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0
2022	2023	0.78%	36.998592	69.072295	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0
2023	2024	0.75%	36.956148	69.445087	98.00%	0	0	0.00%	No Incentive	No Incentive	\$0	\$0
2024	2025	24.58%	31.154630	58.907369	98.00%	6,963,300	0	99.00%	Various	Various	\$140,695	\$18,603
2025	2026	0.43%	31.165340	58.912667	98.00%	9,161,100	0	93.92%	Various	Various	\$185,119	\$24,767
2026	2027		31.165340	58.912667	98.00%	9,161,100	0	93.92%	Various	Various	\$185,119	\$24,767
2027	2028	1.60%	31.165340	58.912667	96.00%	9,308,051	0	94.01%	Various	Various	\$184,250	\$24,651
2028	2029		31.165340	58.912667	96.00%	14,588,051	0	96.10%	Various	Various	\$288,765	\$38,473
2029	2030		31.165340	58.912667	96.00%	19,708,051	0	97.08%	Various	Various	\$390,114	\$51,877
2030	2031	2.75%	31.165340	58.912667	94.00%	25,370,030	0	97.72%	Various	Various	\$491,729	\$65,317
2031	2032		31.165340	58.912667	94.00%	25,370,030	0	97.72%	Various	Various	\$491,729	\$65,317
2032	2033		31.165340	58.912667	94.00%	25,370,030	0	97.72%	Various	Various	\$491,729	\$65,317
2033	2034	1.60%	31.165340	58.912667	92.00%	25,776,985	0	97.75%	Various	Various	\$488,986	\$64,953
2034	2035		31.165340	58.912667	92.00%	25,776,985	0	97.75%	Various	Various	\$488,986	\$64,953
2035	2036		31.165340	58.912667	92.00%	25,776,985	0	97.75%	Various	Various	\$488,986	\$64,953
2036	2037	2.75%	31.165340	58.912667	90.00%	26,485,862	0	97.81%	Various	Various	\$491,511	\$65,288
2037	2038		31.165340	58.912667	90.00%	26,485,862	0	97.81%	Various	Various	\$491,511	\$65,288
2038	2039		31.165340	58.912667	90.00%	26,485,862	0	97.81%	Various	Various	\$491,511	\$65,288
2039	2040	1.60%	31.165340	58.912667	90.00%	26,910,715	0	97.84%	Various	Various	\$499,395	\$66,336
2040	2041		31.165340	58.912667	90.00%	26,910,715	0	97.84%	Various	Various	\$499,395	\$66,336
2041	2042		31.165340	58.912667	90.00%	26,910,715	0	97.84%	Various	Various	\$499,395	\$66,336
2042	2043	2.75%	31.165340	58.912667	90.00%	27,650,771	0	97.90%	Various	Various	\$513,129	\$68,160
2043	2044		31.165340	58.912667	90.00%	27,650,771	0	97.90%	Various	Various	\$513,129	\$68,160

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual value
⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2025.
⁽³⁾ See Tax Rates - Page 1.
⁽⁴⁾ Assumes effective millage remains constant through life of TIF
⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT

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Revenue Projections by Project

Update Reappraisal		TOTAL All Properties <u>(Residential & Commercial)</u> in Brecksville Boundaries										
Tax	Collection	Residential	Residential School Effective	Residential Total Effective								
Year	Year	Growth Rate ⁽¹⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate	Tax Increment Value	Exempt / Abated Value	TIF & Exempt (%)	TIF Start	TIF End	Total TIF Revenue	School Revenue
2021	2022	14.97%	37.160642	68.649455	98.00%	\$8,120,800	\$2,563,000	50.48%	Various	Various	\$225,005	\$32,491
2022	2023	0.78%	36.998592	69.072295	98.00%	8,120,800	2,563,000	50.37%	Various	Various	\$225,207	\$32,379
2023	2024	0.75%	36.956148	69.445087	98.00%	15,904,200	2,563,000	62.81%	Various	Various	\$447,181	\$64,484
2024	2025	24.58%	31.154630	58.907369	98.00%	72,199,500	2,563,000	91.77%	Various	Various	\$1,886,745	\$270,201
2025	2026	0.43%	31.165340	58.912667	98.00%	119,330,800	2,563,000	37.85%	Various	Various	\$3,146,231	\$679,936
2026	2027		31.165340	58.912667	98.00%	166,494,540	2,563,000	45.79%	Various	Various	\$4,413,886	\$861,377
2027	2028	1.60%	31.165340	58.912667	96.00%	198,354,491	2,563,000	50.09%	Various	Various	\$5,161,694	\$964,921
2028	2029		31.165340	58.912667	96.00%	227,136,714	2,563,000	53.43%	Various	Various	\$5,885,005	\$1,067,313
2029	2030		31.165340	58.912667	96.00%	254,223,380	2,563,000	56.19%	Various	Various	\$6,564,718	\$1,163,498
2030	2031	2.75%	31.165340	58.912667	94.00%	265,731,671	2,563,000	57.27%	Various	Various	\$6,688,417	\$1,180,915
2031	2032		31.165340	58.912667	94.00%	265,731,671	2,563,000	57.27%	Various	Various	\$6,688,417	\$1,180,915
2032	2033		31.165340	58.912667	94.00%	265,731,671	2,563,000	57.27%	Various	Various	\$6,688,417	\$1,180,915
2033	2034	1.60%	31.165340	58.912667	92.00%	267,435,675	2,563,000	57.43%	Various	Various	\$6,586,558	\$1,162,706
2034	2035		31.165340	58.912667	92.00%	267,435,675	2,563,000	57.43%	Various	Various	\$6,586,558	\$1,162,706
2035	2036		31.165340	58.912667	92.00%	267,435,675	2,563,000	57.43%	Various	Various	\$6,586,558	\$1,162,706
2036	2037	2.75%	31.165340	58.912667	90.00%	274,168,943	2,563,000	58.03%	Various	Various	\$6,605,231	\$1,165,949
2037	2038		31.165340	58.912667	90.00%	274,168,943	2,563,000	58.03%	Various	Various	\$6,605,231	\$1,165,949
2038	2039		31.165340	58.912667	90.00%	274,168,943	2,563,000	58.03%	Various	Various	\$6,605,231	\$1,165,949
2039	2040	1.60%	31.165340	58.912667	90.00%	275,930,354	2,563,000	58.18%	Various	Various	\$6,646,106	\$1,172,935
2040	2041		31.165340	58.912667	90.00%	275,930,354	2,563,000	58.18%	Various	Various	\$6,646,106	\$1,172,935
2041	2042		31.165340	58.912667	90.00%	275,930,354	2,563,000	58.18%	Various	Various	\$6,646,106	\$1,172,935
2042	2043	2.75%	31.165340	58.912667	90.00%	282,878,304	2,563,000	58.78%	Various	Various	\$6,813,073	\$1,202,346
2043	2044		31.165340	58.912667	90.00%	282,878,304	2,563,000	58.78%	Various	Various	\$6,813,073	\$1,202,346

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual value

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2025.

⁽³⁾ See Tax Rates - Page 1.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

8-Jun-26
(Preliminary - Subject to Change)
(For Internal Use Only)

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

Supplement City of Brecksville to Revenue Projections by Project (Detailed Commerical Parcels)

TIF CODE	Owner Name	Parcel	Base Value	Increment & Exempt Value	Taxable Market Value	Incentive Start	Incentive Stop
Sherwin-Williams							
0100001	Sherwin-Williams Co.	603-20-029	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	603-20-030	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-07-007	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-001	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-002	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-003	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-004	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-005	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-007	0	0	0	2021	2050
0100001	Sherwin-Williams Co.	604-08-008	4,473,700	53,315,300	57,789,000		
Subtotal Sherwin-Williams			4,473,700	53,315,300	57,789,000		
Phase I - DiGeronimo Property							
0100007	LISTED WITH 604-09-020	604-09-018	0	0	0	2023	2052
0100007	LISTED WITH 604-09-019	604-09-016	0	0	0	2023	2052
0100007	VA VULCAN I, LLC	604-09-019	36,700	7,526,100	7,562,800	2023	2052
0100007	LISTED WITH 604-09-026	604-09-020	0	0	0	2023	2052
0100007	VA LAND, LLC	604-09-021	29,400	32,100	61,500	2023	2052
0100007	VA MU RESIDENTIAL LLC	604-09-022	60,800	66,300	127,100	2023	2052
0100007	VA MU RESIDENTIAL LLC	604-09-023	56,900	61,400	118,300	2023	2052
0100007	VA MU RESIDENTIAL LLC	604-09-024	74,000	80,800	154,800	2023	2052
0100007	VA MU OFFICE, LLC	604-09-025	17,300	18,800	36,100	2023	2052
0100007	VA LAND, LLC	604-09-026	1,085,100	1,184,900	2,270,000	2023	2052
0100007	VA MU RESIDENTIAL LLC	604-09-027	52,000	56,900	108,900	2023	2052
Subtotal Phase I - DiGeronimo Property			1,412,200	9,027,300	10,439,500		
Phase II - CIC Property							
0100003	VA VESTA III, LLC	603-21-102	234,400	0	234,400	2023	2052
0100003	VA VESTA III, LLC	603-21-103	243,600	3,067,400	3,311,000	2023	2052
0100003	VA VESTA III, LLC	603-21-104	243,600	24,714,700	24,958,300	2023	2052
Subtotal Phase II - CIC Property			721,600	27,782,100	28,503,700		
Phase II - CIC Property Parcel 1 & 1B							
0100007	VA CURRENT, LLC	604-09-017	0	2,563,000	2,563,000	NA	NA
0100007	LISTED WITH 604-09-017	604-09-001	0	0	0	NA	NA
Subtotal Phase II - CIC Property Parcel 1 & 1B			0	2,563,000	2,563,000	(1)	

⁽¹⁾ Represents exempt values which are not currently being taxed

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
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Supplement City of Brecksville to Revenue Projections by Project (Detailed Commerical Parcels)

TIF CODE	Owner Name	Parcel	Base Value	Increment & Exempt Value	Taxable Market Value	Incentive Start	Incentive Stop
<u>BRECK-SOUTH</u>							
0100010	FORCHIONE PROPERTIES, LLC	604-07-001	2,119,900	306,700	2,426,600	2024	2053
0100010	BRECKSVILLE PROJECT, LLC	604-07-002	976,000	202,400	1,178,400	2024	2053
0100010	MILLERS CROSSING LLC.	604-07-010	4,921,400	537,400	5,458,800	2024	2053
0100010	PEAK GRAND BAY LLC	604-07-011	1,171,500	66,900	1,238,400	2024	2053
0100010	PEAK GRAND BAY LLC	604-07-012	1,273,200	0	1,273,200	2024	2053
0100010	GLACIER LTD	604-15-001	2,454,000	0	2,454,000	2024	2053
0100010	SUSTERSIC, MICHAEL A. & ANNE	604-15-003	185,300	76,900	262,200	2024	2053
0100010	6330 MILLER ROAD LLC	604-15-005	270,400	27,400	297,800	2024	2053
0100010	COMPLIANCE SERVICES OF AMERICA LLC	604-15-007	3,534,900	160,500	3,695,400	2024	2053
0100010	GATEWAY ASSOCIATES LLC	604-17-002	9,292,500	0	9,292,500	2024	2053
0100010	CDC BRECKSVILLE PROPERTIES LLC	604-17-004	19,016,000	3,375,500	22,391,500	2024	2053
0100010	6770 & 6780 SOUTHPOINTE PARKWAY LLC	604-17-005	4,719,200	172,200	4,891,400	2024	2053
0100010	NATIONAL CITY CORP	604-17-008	204,000	87,500	291,500	2024	2053
0100010	6900 SOUTHPOINTE PARKWAY LLC	604-17-009	1,450,000	0	1,450,000	2024	2053
0100010	CHINAR MANAGEMENT, LLC	604-17-010	1,822,800	14,700	1,837,500	2024	2053
0100010	TRUE NORTH ENERGY, LLC	604-17-011	173,600	2,320,200	2,493,800	2024	2053
0100010	TRUE NORTH ENERGY, LLC	604-17-012	194,100	286,400	480,500	2024	2053
0100010	CDC BRECKSVILLE PROPERTIES, LLC	604-18-001	269,500	80,500	350,000	2024	2053
0100010	REIGN CO2 PROPCO, LLC	604-18-003	11,323,100	510,700	11,833,800	2024	2053
0100010	LPT REALTY LTD	604-18-007	1,444,100	151,100	1,595,200	2024	2053
0100010	10100 BRECKVILLE ROAD LLC	604-18-008	997,300	87,500	1,084,800	2024	2053
0100010	PB PROPERTIES, LTD.	604-18-009	652,300	112,300	764,600	2024	2053
0100010	C E I	604-18-010	4,716,800	66,700	4,783,500	2024	2053
0100010	MILLER-21 ASSOCIATES, LLC	604-18-011	1,200,200	102,800	1,303,000	2024	2053
0100010	LPT REALTY LTD	604-18-012	300	100	400	2024	2053
0100010	MAVERICK INVESMENT PROPERTIES LLC	604-23-015	1,568,500	22,600	1,591,100	2024	2053
0100010	SCF RC FUNDING IV LLC	604-23-019	1,800,000	140,600	1,940,600	2024	2053
0100010	FOGG-BRECKSVILLE BUILDING TWO, LLC	604-24-001	2,092,400	81,800	2,174,200	2024	2053
0100010	FOGG-SNOWVILLE TWO, LLC	604-24-002	4,800,100	319,700	5,119,800	2024	2053
0100010	DP LXI, LLC	604-24-003	11,418,500	165,400	11,583,900	2024	2053
0100010	WD 6055 W SNOWVILLE LLC	604-24-004	713,200	72,000	785,200	2024	2053
0100010	STANLEYHELENE PROPERTIES, LTD	604-24-005	1,347,700	81,300	1,429,000	2024	2053
0100010	RL SNOWVILLE LLC	604-25-003	5,931,400	1,293,600	7,225,000	2024	2053
0100010	LYDEN COMPANY	604-26-001	3,600,000	249,900	3,849,900	2024	2053
0100010	6700 SNOWVILLE ROAD, LLC	604-26-004	577,200	86,800	664,000	2024	2053
0100010	THE AHOLA CORP.	604-26-005	1,375,500	116,200	1,491,700	2024	2053
0100010	SNOWVILLE ASSOCIATES LLC	604-27-001	1,877,700	134,200	2,011,900	2024	2053
0100010	TREELINE INC	604-27-005	2,274,700	98,400	2,373,100	2024	2053
0100010	TREELINE INC	604-27-007	2,267,200	105,900	2,373,100	2024	2053
0100010	BRECKSVILLE ASSOCIATES, LLC	604-27-008	1,854,900	105,300	1,960,200	2024	2053
0100010	RC INVESTORS LTD	604-27-009	3,385,700	194,300	3,580,000	2024	2053
0100010	6896 SNOWVILLE LLC	604-27-010	582,200	182,400	764,600	2024	2053
0100010	C W P LIMITED PARTNERSHIP,	604-27-011	2,139,300	484,400	2,623,700	2024	2053
0100010	TREELINE INC	604-27-012	1,910,400	233,500	2,143,900	2024	2053
0100010	TREELINE INC	604-27-014	1,682,600	190,400	1,873,000	2024	2053
0100010	10091 BRECKSVILLE, LLC	605-14-002	671,100	142,500	813,600	2024	2053
0100010	STORAGE ZONE ENTERPRISES, LLC	605-14-004	2,660,100	267,900	2,928,000	2024	2053

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Supplement City of Brecksville to Revenue Projections by Project (Detailed Commerical Parcels)

TIF CODE	Owner Name	Parcel	Base Value	Increment & Exempt Value	Taxable Market Value	Incentive Start	Incentive Stop
0100010	STORAGE ZONE ENTERPRISES, LLC	605-14-005	1,726,300	170,600	1,896,900	2024	2053
0100010	SNOWVILLE CORNER LLC	605-14-009	502,800	32,700	535,500	2024	2053
0100010	CALYPSO DEVELOPMENT LLC	605-14-014	739,600	54,900	794,500	2024	2053
0100010	SNOWVILLE II ASSOCIATES, LLC	605-21-001	2,258,300	358,600	2,616,900	2024	2053
0100010	SNOWVILLE II ASSOCIATES, LLC	605-21-002	155,100	55,900	211,000	2024	2053
0100010	WEAVER FARMS DEV LLC	604-14-017	536,800	0	536,800	2024	2053
0100010	THE CLEVELAND ELECTRIC ILLUMINATING	604-14-018	438,100	0	438,100	2024	2053
0100010	REINER, LLC.	604-14-019	6,500,000	551,200	7,051,200	2024	2053
0100010	STANLEYHELENE PROPERTIES LTD	604-15-002	1,201,900	314,400	1,516,300	2024	2053
0100010	FOGG BRECKSVILLE DEV CO	604-15-004	269,500	80,500	350,000	2024	2053
0100010	FOGG-BRECKSVILLE BUILDING ONE, LLC	604-16-004	3,160,600	150,200	3,310,800	2024	2053
0100010	FOGG BRECKSVILLE DEV. CO.	604-16-005	269,600	80,600	350,200	2024	2053
0100010	FOGG BRECKSVILLE DEV CO	604-16-006	11,600	0	11,600	2024	2053
0100010	FOGG BRECKSVILLE DEVELOPMENT CO.	604-16-008	407,300	121,700	529,000	2024	2053
0100010	FOGG BRECKSVILLE DEV. CO.	604-16-009	354,900	106,000	460,900	2024	2053
0100010	FOGG BRECKSVILLE DEV CO	604-16-010	194,600	58,100	252,700	2024	2053
0100010	FOGG-BRECKSVILLE DEVELOPMENT	604-16-011	692,000	269,800	961,800	2024	2053
0100010	FOGG BRECKSVILLE DEV. CO.	604-16-012	356,200	106,400	462,600	2024	2053
0100010	FOGG BRECKSVILLE DEV. CO.	604-16-013	270,100	80,700	350,800	2024	2053
0100010	CDC BRECKSVILLE PROPERTIES, LLC	604-18-004	192,500	57,500	250,000	2024	2053
0100010	FOGG-SNOWVILLE LLC	604-23-005	1,200,700	0	1,200,700	2024	2053
0100010	NOBLE PARK EAST LLC	604-25-002	336,200	100,500	436,700	2024	2053
0100010	GANGLE PROPERTIES, L. L. C.	604-25-004	883,500	93,300	976,800	2024	2053
0100010	J HESS HOLDINGS INC	604-25-005	2,375,900	808,600	3,184,500	2023	2052
0100010	DP 104 LLC	604-25-008	375,800	0	375,800	2024	2053
0100010	L&A SNOWVILLE PROPERTIES LLC	604-25-009	1,106,500	117,800	1,224,300	2024	2053
0100010	TREELINE INC	604-26-002	884,500	264,200	1,148,700	2024	2053
0100010	TREELINE INC	604-27-004	379,000	113,100	492,100	2024	2053
0100010	THE PMD GROUP CO INC	605-09-001	15,094,400	285,600	15,380,000	2024	2053
0100010	PREMIER BRECKSVILLE, LLC	605-14-006	2,475,000	0	2,475,000	2024	2053
0100010	CURTISS-WRIGHT FLOW	605-14-008	6,548,700	0	6,548,700	2024	2053
0100010	BRECKSVILLE ROAD TRANSIT INC	605-14-012	374,400	88,900	463,300	2024	2053
0100010	10325 BRECKSVILLE ROAD, LLC	605-21-006	587,400	56,000	643,400	2024	2053
0100010	KAP ENTERPRISES LLC	605-21-007	666,200	31,400	697,600	2024	2053
0100010	RAA PROPERTIES, LLC	605-21-008	428,900	42,300	471,200	2024	2053
0100010	BRECKSVILLE RD OH LLC	605-21-009	2,068,500	856,900	2,925,400	2024	2053
0100010	BRECKSVILLE RD OH LLC	605-21-010	163,200	48,800	212,000	2024	2053
0100010	SEALCO REALCO, LLC	605-21-011	1,508,100	117,100	1,625,200	2024	2053
0100010	SEALCO REALCO, LLC	605-21-012	169,400	35,800	205,200	2024	2053
0100010	MPLX TERMINALS LLC	605-21-013	1,305,300	306,100	1,611,400	2024	2053
0100010	MPLX TERMINALS LLC	605-21-014	398,800	119,000	517,800	2024	2053
0100010	VERTICAL BRIDGE AM II, LLC	605-21-015	625,700	187,700	813,400	2024	2053
0100010	IHEARTMEDIA TOWER CO. I, LLC	605-21-016	159,800	0	159,800	2024	2053
0100010	MPLX TERMINALS LLC	605-21-017	533,700	39,000	572,700	2024	2053
0100010	DMS CONSTRUCTION ENTERPRISES LLC	605-21-019	1,175,000	167,600	1,342,600	2024	2053
Subtotal BRECK-SOUTH			192,975,200	20,045,000	213,020,200		
			199,582,700	112,732,700	312,315,400		

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Supplement City of Brecksville to Revenue Projections by Project (Detailed Residential Parcels)

TIF CODE	Owner Name	Parcel	Base Value	Increment Value	Taxable Market Value	Incentive Start	Incentive Stop
<u>Crowland Property</u>							
0100005	LISTED WITH 603-21-106	603-21-090	0	0	0	2021	2050
0100005	LISTED WITH 603-21-106	603-21-091	0	0	0	2021	2050
0100005	LISTED WITH 603-21-106	603-21-092	0	0	0	2021	2050
0100005	LISTED WITH 603-21-106	603-21-093	0	0	0	2021	2050
0100005	DIGERONIMO, LURLIE TRUSTEE	603-21-094	1,300	853,100	854,400	2021	2050
0100005	BUTT, SUSAN M.	603-21-095	1,100	800,300	801,400	2021	2050
0100005	SHAHEEN, SAIED	603-21-096	1,100	645,500	646,600	2021	2050
0100005	IMBRIGIOTTA, PHILIP	603-21-097	1,000	658,200	659,200	2021	2050
0100005	MOHAMED ABDEL HALIM	603-21-098	1,000	824,000	825,000	2021	2050
0100005	RUTTER, KATHLEEN A TRUSTEE	603-21-099	1,000	884,300	885,300	2021	2050
0100005	MACK, REX E & KATHLEEN M TRUSTEES	603-21-100	800	972,100	972,900	2021	2050
0100005	KANDRAC, PAMELA A-TR	603-21-101	800	1,037,800	1,038,600	2021	2050
0100005	LISTED WITH 60321126	603-21-105	0	0	0	2021	2050
0100005	VA VESTA II, LLC	603-21-106	57,700	1,417,300	1,475,000	2021	2050
0100005	VA VESTA II, LLC	603-21-107	20,700	45,300	66,000	2021	2050
0100005	VA VESTA II, LLC	603-21-108	1,400	0	1,400	2021	2050
0100005	VA VESTA II, LLC	603-21-109	200	55,200	55,400	2021	2050
0100005	VA VESTA II, LLC	603-21-110	100	53,400	53,500	2021	2050
0100005	VA VESTA II, LLC	603-21-111	100	54,600	54,700	2021	2050
0100005	VA VESTA II, LLC	603-21-112	500	78,100	78,600	2021	2050
0100005	VA VESTA II, LLC	603-21-113	100	53,600	53,700	2021	2050
0100005	VA VESTA II, LLC	603-21-114	200	55,600	55,800	2021	2050
0100005	VA VESTA II, LLC	603-21-115	200	54,500	54,700	2021	2050
0100005	VA VESTA II, LLC	603-21-116	200	54,100	54,300	2021	2050
0100005	VA VESTA II, LLC	603-21-117	200	58,300	58,500	2021	2050
0100005	VA VESTA II, LLC	603-21-118	500	53,300	53,800	2021	2050
0100005	VA VESTA II, LLC	603-21-119	200	53,300	53,500	2021	2050
0100005	VA VESTA II, LLC	603-21-120	200	58,100	58,300	2021	2050
0100005	VA VESTA II, LLC	603-21-121	200	59,800	60,000	2021	2050
0100005	VA VESTA II, LLC	603-21-122	200	61,300	61,500	2021	2050
0100005	VA VESTA II, LLC	603-21-123	200	61,100	61,300	2021	2050
0100005	VA VESTA II, LLC	603-21-124	200	61,100	61,300	2021	2050
0100005	VA VESTA II, LLC	603-21-125	200	62,100	62,300	2021	2050
0100005	VA VESTA II, LLC	603-21-126	1,400	200	1,600	2021	2050
0100005	LISTED WITH 603-21-088	603-21-006	0	0	0	2021	2050
0100005	LISTED WITH 603-21-088	603-21-022	0	0	0	2021	2050
0100005	LISTED WITH 603-21-091	603-21-088	0	0	0	2021	2050
0100005	LISTED WITH 603-21-093	603-21-089	0	0	0	2021	2050
Subtotal Crowland Property			93,000	9,125,600	9,218,600		
<u>BRECK-AG/SOUTHEN</u>							
0100011	GIERE. BRANT E	604-16-001	31,000	0	31,000	2024	2052
0100011	GIERE. BRANT E	604-16-002	130,600	24,700	155,300	2024	2053
0100011	GIERE, STACEY	604-16-003	338,100	10,800	348,900	2024	2053
Subtotal BRECK-AG/SOUTHEN			499,700	35,500	535,200		
			592,700	9,161,100	9,753,800		

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Based on Cuyahoga County reporting from the Incentive Information Site TIF start year is TY2022/CY2023. Reviewing historical value information for the specific parcel in TY2022 and historical base market value information provided by the County, increment values may have been appropriate in this year. Revenue amounts are being included for informational purposes. TIF payments appear to be paid as expected through County settlements.

Based on Cuyahoga County reporting from the Incentive Information Site TIF start year is TY2022/CY2023. Reviewing historical value information for the specific parcel in TY2022 and historical base market value information provided by the County, increment values may have been appropriate in this year. Revenue amounts are being included for informational purposes. TIF payments appear to be paid as expected through County settlements.

Revenue Projections by Project

	Update	expected through County settlements.											expected through County settlements.								
	Reappraisal																				
		Commercial		Commercial	Aldi Inc (Ohio)								NJD Properties LLC								
Tax	Collection	Commercial	School Effective	Total Effective	583-03-025								583-04-014								
						Tax	Exempt /	TIF &					Tax	Exempt /	TIF &						
Year	Year ⁽¹⁾	Growth Rate ⁽²⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Collection Rate	Increment Value	Abated Value	Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue	Increment Value	Abated Value	Exempt (%)	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF Revenue	School Revenue		
2021	2022	8.33%	46.658392	82.688312	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0		
2022	2023	-0.89%	46.497778	82.757552	98.00%	0	0	0.00%	2022	2051	\$0	\$0	547,000	0	56.24%	2022	2051	\$15,527	\$8,724		
2023	2024	-3.41%	47.282942	83.930045	98.00%	2,075,000	0	71.42%	2022	2051	\$59,735	\$33,652	1,313,100	0	75.52%	2022	2051	\$37,802	\$21,296		
2024	2025	5.02%	44.976467	79.839695	98.00%	2,359,000	0	73.96%	2022	2051	\$64,601	\$36,392	1,555,600	0	78.52%	2022	2051	\$42,600	\$23,998		
2025	2026	-2.91%	44.863449	80.156846	98.00%	2,359,000	0	73.96%	2022	2051	\$64,858	\$36,301	1,555,600	0	78.52%	2022	2051	\$42,769	\$23,938		
2026	2027		44.863449	80.156846	98.00%	2,359,000	0	73.96%	2022	2051	\$64,858	\$36,301	1,555,600	0	78.52%	2022	2051	\$42,769	\$23,938		
2027	2028	0.54%	44.863449	80.156846	96.00%	2,371,730	0	74.07%	2022	2051	\$63,877	\$35,752	1,563,994	0	78.61%	2022	2051	\$42,123	\$23,576		
2028	2029		44.863449	80.156846	96.00%	2,371,730	0	74.07%	2022	2051	\$63,877	\$35,752	1,563,994	0	78.61%	2022	2051	\$42,123	\$23,576		
2029	2030		44.863449	80.156846	96.00%	2,371,730	0	74.07%	2022	2051	\$63,877	\$35,752	1,563,994	0	78.61%	2022	2051	\$42,123	\$23,576		
2030	2031	2.49%	44.863449	80.156846	94.00%	2,430,855	0	74.54%	2022	2051	\$64,106	\$35,880	1,602,984	0	79.02%	2022	2051	\$42,273	\$23,660		
2031	2032		44.863449	80.156846	94.00%	2,430,855	0	74.54%	2022	2051	\$64,106	\$35,880	1,602,984	0	79.02%	2022	2051	\$42,273	\$23,660		
2032	2033		44.863449	80.156846	94.00%	2,430,855	0	74.54%	2022	2051	\$64,106	\$35,880	1,602,984	0	79.02%	2022	2051	\$42,273	\$23,660		
2033	2034	0.54%	44.863449	80.156846	92.00%	2,443,973	0	74.64%	2022	2051	\$63,080	\$35,306	1,611,634	0	79.11%	2022	2051	\$41,597	\$23,282		
2034	2035		44.863449	80.156846	92.00%	2,443,973	0	74.64%	2022	2051	\$63,080	\$35,306	1,611,634	0	79.11%	2022	2051	\$41,597	\$23,282		
2035	2036		44.863449	80.156846	92.00%	2,443,973	0	74.64%	2022	2051	\$63,080	\$35,306	1,611,634	0	79.11%	2022	2051	\$41,597	\$23,282		
2036	2037	2.49%	44.863449	80.156846	90.00%	2,504,899	0	75.10%	2022	2051	\$63,247	\$35,399	1,651,811	0	79.51%	2022	2051	\$41,707	\$23,343		
2037	2038		44.863449	80.156846	90.00%	2,504,899	0	75.10%	2022	2051	\$63,247	\$35,399	1,651,811	0	79.51%	2022	2051	\$41,707	\$23,343		
2038	2039		44.863449	80.156846	90.00%	2,504,899	0	75.10%	2022	2051	\$63,247	\$35,399	1,651,811	0	79.51%	2022	2051	\$41,707	\$23,343		
2039	2040	0.54%	44.863449	80.156846	90.00%	2,518,417	0	75.20%	2022	2051	\$63,589	\$35,590	1,660,724	0	79.60%	2022	2051	\$41,932	\$23,469		
2040	2041		44.863449	80.156846	90.00%	2,518,417	0	75.20%	2022	2051	\$63,589	\$35,590	1,660,724	0	79.60%	2022	2051	\$41,932	\$23,469		
2041	2042		44.863449	80.156846	90.00%	2,518,417	0	75.20%	2022	2051	\$63,589	\$35,590	1,660,724	0	79.60%	2022	2051	\$41,932	\$23,469		
2042	2043	2.49%	44.863449	80.156846	90.00%	2,581,199	0	75.66%	2022	2051	\$65,174	\$36,477	1,702,125	0	80.00%	2022	2051	\$42,978	\$24,054		
2043	2044		44.863449	80.156846	90.00%	2,581,199	0	75.66%	2022	2051	\$65,174	\$36,477	1,702,125	0	80.00%	2022	2051	\$42,978	\$24,054		

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website. Actual values for TY2025/CY2026 as of report print date.

⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2026.

⁽³⁾ See Tax Rates - Page 2.

⁽⁴⁾ Assumes effective millage remains constant through life of TIF

⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

Based on Cuyahoga County reporting from the Incentive Information Site TIF start year is TY2022/CY2023. Reviewing historical value information for the specific parcel in TY2022 and historical base market value information provided by the County, increment values may have been appropriate in this year. Revenue amounts are being included for informational purposes. TIF payments appear to be paid as expected through County settlements.



Revenue Projections by Project

Update
Reappraisal

		Commercial		Commercial	Sgt. Clean Broadview Heights Holdings, LLC								TOTAL Commercial Properties in Broadview Heights Boundaries						
Tax	Collection	Commercial	School Effective	Total Effective		583-04-031													
		Growth			Collection	Tax	Exempt /	TIF &					Tax	Exempt /	TIF &			Total TIF	School
Year	Year ⁽¹⁾	Rate ⁽²⁾	Millage ⁽³⁾⁽⁴⁾	Millage ⁽³⁾⁽⁴⁾	Rate	Increment	Abated	Exempt	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Total TIF	School	Increment	Abated	Exempt	TIF Start ⁽⁵⁾	TIF End ⁽⁵⁾	Revenue	Revenue
						Value	Value	(%)			Revenue	Revenue	Value	Value	(%)				
2021	2022	8.33%	46.658392	82.688312	98.00%	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0	\$0	\$0	0.00%	No Incentive	No Incentive	\$0	\$0
2022	2023	-0.89%	46.497778	82.757552	98.00%	1,110,200	0	61.43%	2022	2051	\$31,514	\$17,706	1,657,200	0	45.90%	2022	2051	\$47,041	\$26,430
2023	2024	-3.41%	47.282942	83.930045	98.00%	1,110,200	0	61.43%	2022	2051	\$31,960	\$18,005	4,498,300	0	69.73%	2022	2051	129,497	72,954
2024	2025	5.02%	44.976467	79.839695	98.00%	1,254,300	0	64.28%	2022	2051	\$34,349	\$19,350	5,168,900	0	72.58%	2022	2051	141,550	79,740
2025	2026	-2.91%	44.863449	80.156846	98.00%	1,254,300	0	64.28%	2022	2051	\$34,485	\$19,301	5,168,900	0	72.58%	2022	2051	142,113	79,540
2026	2027		44.863449	80.156846	98.00%	1,254,300	0	64.28%	2022	2051	\$34,485	\$19,301	5,168,900	0	72.58%	2022	2051	142,113	79,540
2027	2028	0.54%	44.863449	80.156846	96.00%	1,261,069	0	64.40%	2022	2051	\$33,964	\$19,009	5,196,793	0	72.68%	2022	2051	139,964	78,337
2028	2029		44.863449	80.156846	96.00%	1,261,069	0	64.40%	2022	2051	\$33,964	\$19,009	5,196,793	0	72.68%	2022	2051	139,964	78,337
2029	2030		44.863449	80.156846	96.00%	1,261,069	0	64.40%	2022	2051	\$33,964	\$19,009	5,196,793	0	72.68%	2022	2051	139,964	78,337
2030	2031	2.49%	44.863449	80.156846	94.00%	1,292,506	0	64.97%	2022	2051	\$34,085	\$19,077	5,326,345	0	73.17%	2022	2051	140,464	78,617
2031	2032		44.863449	80.156846	94.00%	1,292,506	0	64.97%	2022	2051	\$34,085	\$19,077	5,326,345	0	73.17%	2022	2051	140,464	78,617
2032	2033		44.863449	80.156846	94.00%	1,292,506	0	64.97%	2022	2051	\$34,085	\$19,077	5,326,345	0	73.17%	2022	2051	140,464	78,617
2033	2034	0.54%	44.863449	80.156846	92.00%	1,299,481	0	65.09%	2022	2051	\$33,540	\$18,772	5,355,087	0	73.28%	2022	2051	138,218	77,360
2034	2035		44.863449	80.156846	92.00%	1,299,481	0	65.09%	2022	2051	\$33,540	\$18,772	5,355,087	0	73.28%	2022	2051	138,218	77,360
2035	2036		44.863449	80.156846	92.00%	1,299,481	0	65.09%	2022	2051	\$33,540	\$18,772	5,355,087	0	73.28%	2022	2051	138,218	77,360
2036	2037	2.49%	44.863449	80.156846	90.00%	1,331,876	0	65.65%	2022	2051	\$33,629	\$18,822	5,488,586	0	73.76%	2022	2051	138,584	77,565
2037	2038		44.863449	80.156846	90.00%	1,331,876	0	65.65%	2022	2051	\$33,629	\$18,822	5,488,586	0	73.76%	2022	2051	138,584	77,565
2038	2039		44.863449	80.156846	90.00%	1,331,876	0	65.65%	2022	2051	\$33,629	\$18,822	5,488,586	0	73.76%	2022	2051	138,584	77,565
2039	2040	0.54%	44.863449	80.156846	90.00%	1,339,063	0	65.77%	2022	2051	\$33,811	\$18,924	5,518,204	0	73.86%	2022	2051	139,331	77,983
2040	2041		44.863449	80.156846	90.00%	1,339,063	0	65.77%	2022	2051	\$33,811	\$18,924	5,518,204	0	73.86%	2022	2051	139,331	77,983
2041	2042		44.863449	80.156846	90.00%	1,339,063	0	65.77%	2022	2051	\$33,811	\$18,924	5,518,204	0	73.86%	2022	2051	139,331	77,983
2042	2043	2.49%	44.863449	80.156846	90.00%	1,372,445	0	66.32%	2022	2051	\$34,653	\$19,395	5,655,769	0	74.33%	2022	2051	142,805	79,927
2043	2044		44.863449	80.156846	90.00%	1,372,445	0	66.32%	2022	2051	\$34,653	\$19,395	5,655,769	0	74.33%	2022	2051	142,805	79,927

⁽¹⁾ See TIF Revenue by Project for calculations. All values obtained from Cuyahoga County Auditor website.
⁽²⁾ See Historical AV - Page 4. Actual growth rates are shown for Collection Years 2022-2026.
⁽³⁾ See Tax Rates - Page 2.
⁽⁴⁾ Assumes effective millage remains constant through life of TIF
⁽⁵⁾ Tax Increment Financing (TIF) is in place for a period of 30 years.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT
Tax Year 2025 /Collection Year 2026
Tax Incentives Report as of June 8, 2026

GROSS TIF REVENUE & SCHOOL COMPENSATION PAYMENTS - ESTIMATE TO ACTUAL

Construction Completion Year	Tax Year	Collection Year	Annual Estimate vs. Actual		
			Estimated School Compensation ⁽¹⁾	Actual School Compensation ⁽²⁾	Variance
2022	2023	2024	\$137,437	\$235,087	\$97,650
2023	2024	2025	\$349,941	\$589,704 ⁽³⁾	\$239,763
2024	2025	2026	\$759,476	\$360,043 ⁽⁴⁾	(\$399,433)
2025	2026	2027			
2026	2027	2028			
2027	2028	2029			
2028	2029	2030			
2029	2030	2031			
2030	2031	2032			
2031	2032	2033			
2032	2033	2034			
2033	2034	2035			
2034	2035	2036			
2035	2036	2037			
2036	2037	2038			
2037	2038	2039			
2038	2039	2040			
2039	2040	2041			
2040	2041	2042			
2041	2042	2043			
2042	2043	2044			
2043	2044	2045			
			<u>\$1,246,855</u>	<u>\$1,101,807</u>	<u>(\$145,048)</u>

(1) Estimate only based on assumptions as of April 2025 and May 2026. Actual revenue will depend on actual assessed valuation growth, effective tax rates, and refunds and timely property tax payments, among other factors. 98%collection rate assumed for payments.

(2) Actual School Compensation provided by the District.

(3) Variance is due to value added for BRECK-SOUTH & BRECK-AG/SOUTHEN TIF area in 2nd half of 2025

(4) Revenues are as provided by the District for CY2026 as of June 8, 2026

8-Jun-26
(Preliminary - Subject to Change)
(For Internal Use Only)

Brecksville-Broadview Heights City School District

Board of Education Meeting

July 14, 2026

Economic Development Tax Incentive Overview

Tax Year 2025 / Collection Year 2026



The information provided here is of a general nature and is not intended to address the specific circumstances of any individual or entity. In specific circumstances, the services of a professional should be sought. Tax information, if any, contained in this communication was not intended or written to be used by any person for the purpose of avoiding penalties, nor should such information be construed as an opinion upon which any person may rely. The intended recipients of this communication and any attachments are not subject to any limitation on the disclosure of the tax treatment or tax structure of any transaction or matter that is the subject of this communication and any attachments. Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly Advisory Group, LP. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, operate under an alternative practice structure and are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm and provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms. ©2024 Baker Tilly Municipal Advisors, LLC



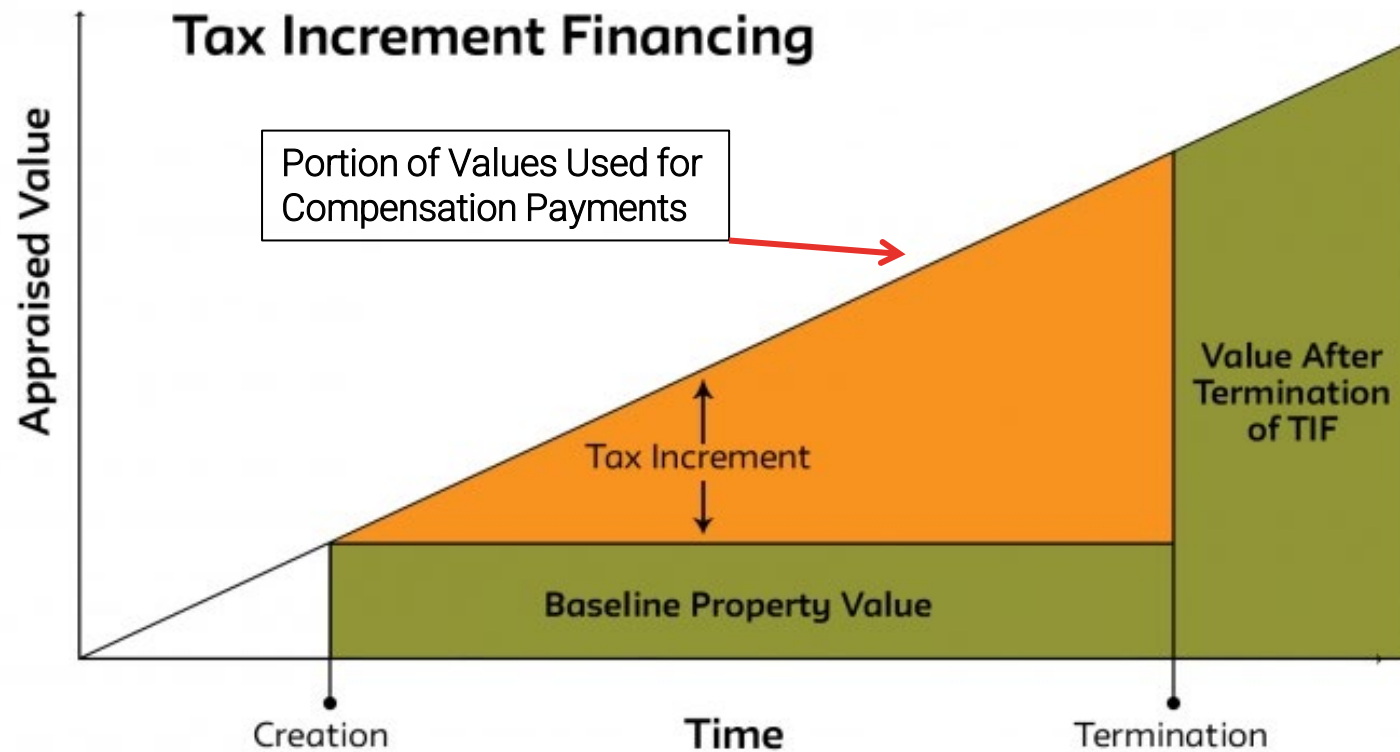
Tax Increment Financing (TIF) Agreements Summary Chart

	Ohio Law	City of Brecksville	City of Broadview Heights
<i>Without School Approval</i>			
Max % of taxes diverted	75%/100% ⁽¹⁾	100% ⁽²⁾	100%
Max years	10/30 ⁽¹⁾	30	30
Compensation Provided	---	100% make whole	100% make whole
<i>With School Approval</i>			
Max % of taxes diverted	100%	100%	N/A
Max years	30	30	N/A
Agreed to Compensation	---	25% ⁽³⁾	N/A

⁽¹⁾ Up to 100% and 30 years for Non-school TIF's (school are "made whole" for any diverted taxes)

⁽²⁾ Brecksville South End TIF Area first appearing on tax rolls second half of Collection Year 2025

⁽³⁾ 25% for millage prior to 1/1/2019 and 100% for all new millage after 1/1/2019

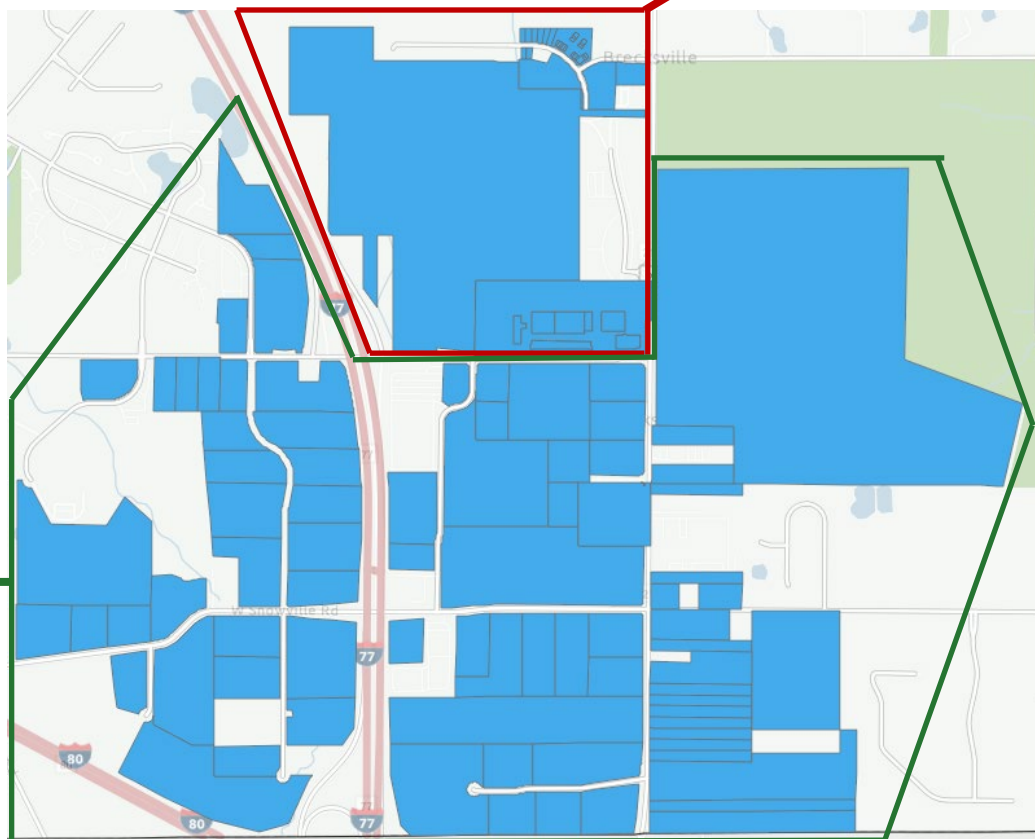


Source: Planning Tank. *Tax Increment Financing (TIF) | Public Financing | Types of TIF*.
<https://planningtank.com/finance/tax-increment-financing-tif-types-tif> (accessed 2018).

City of Brecksville

Valor Acres

Brecksville
South End



City of Brecksville – Valor Acres

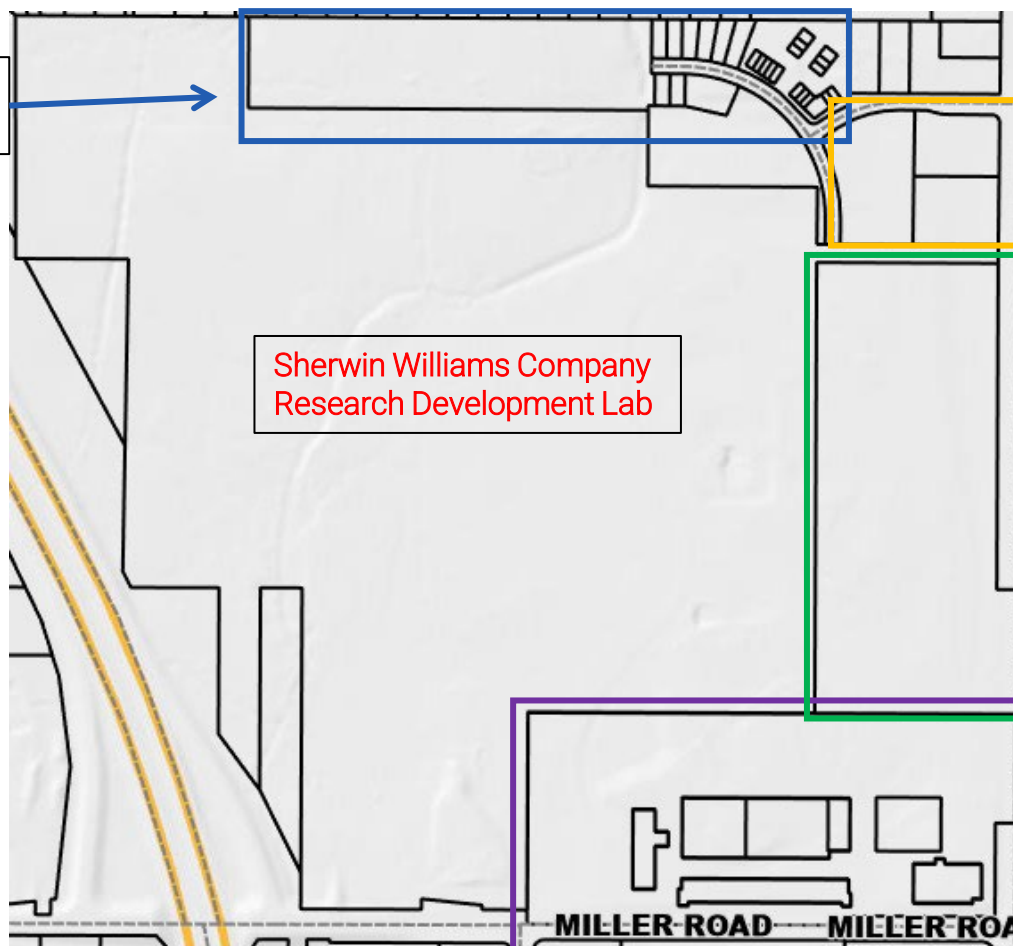
Crowland Property (5347)
/ VA Phase III (Residential)

Sherwin Williams Company
Research Development Lab

Phase II - CIC Property /
VA North Residential

Phase II - CIC Property
Parcel 1 & 1B

Phase I - DiGeronimo
Property / VA (Mixed Use)



Current Compensation Payments – Valor Acres



Sherwin Williams

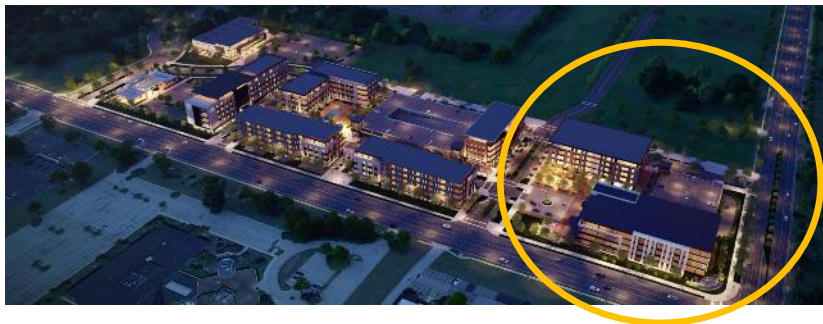
- Land value noted for development site

Crowland Property / VA Phase III

- 2 Story Homes and 3-Story Townhomes

Phase II - CIC Property

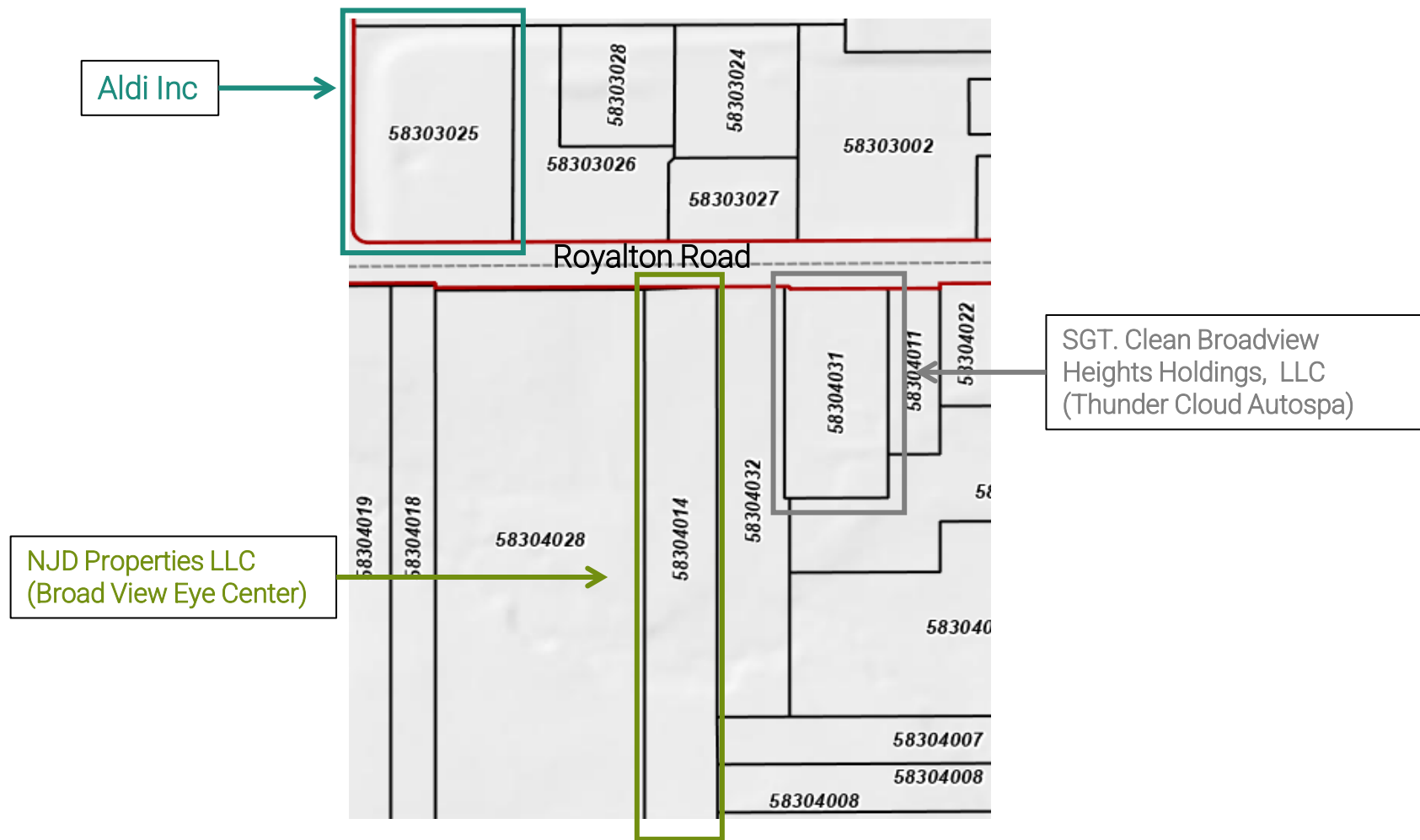
- Site improvements noted for Canvas at Valor Acres – Luxury Multifamily



Phase I - DiGeronimo Property / VA (Mixed Use)

- Site improvements and partial construction for DiGeronimo Companies headquarters and several mixed-use retail and office space

City of Broadview Heights



Current Market Values

Tax Year 2025 / Collection Year 2026

Project Area	Base Value	Increment (TIF) Values	Total Taxable Values ⁽¹⁾
<u>City of Brecksville – TIF Areas</u>			
Sherwin Williams	\$4,473,700	\$53,315,300	\$57,789,000
Phase I - DiGeronimo Property (Mixed Use)	1,412,200	9,027,300	10,439,500
Phase II - CIC Property	721,600	27,782,100	28,503,700
Crowland Property (Residential)	93,000	9,125,600	9,218,600
Brecksville South End (Commercial)	192,975,200	20,045,000	213,020,200
Brecksville South End (Residential)	499,700	35,500	535,200
Subtotal	\$200,175,400	\$119,330,800	\$319,506,200
<u>City of Broadview Heights – TIF Areas</u>			
Aldi, Inc.	\$830,400	\$2,359,000	\$3,189,400
NJD Properties, LLC	425,600	1,555,600	1,981,200
Sgt. Clean Broadview Hgts	697,000	1,254,300	1,951,300
Subtotal	\$1,953,000	\$5,168,900	\$7,121,900
Total	\$202,128,400	\$124,499,700	\$326,628,100

⁽¹⁾ Values do not include an exempted property / parcel values

Increment Value Change from Prior Tax Year

Project Area	TY 2024 Increment (TIF) Values	TY 2025 Increment (TIF) Values	Change in Values
<u>City of Brecksville – TIF Areas</u>			
Sherwin Williams	\$43,526,300	\$53,315,300	\$9,789,000
Phase I - DiGeronimo Property (Mixed Use)	1,719,300	9,027,300	7,308,000
Phase II - CIC Property	19,990,600	27,782,100	7,791,500
Crowland Property (Residential)	6,963,300	9,125,600	2,162,300
Brecksville South End (Commercial)	0	20,045,000	20,045,000
Brecksville South End (Residential)	0	35,500	35,500
Subtotal	\$72,199,500	\$119,330,800	\$47,131,300
<u>City of Broadview Heights – TIF Areas</u>			
Aldi, Inc.	\$2,359,000	\$2,359,000	\$0
NJD Properties, LLC	1,555,600	1,555,600	0
Sgt. Clean Broadview Hgts	1,254,300	1,254,300	0
Subtotal	\$5,168,900	\$5,168,900	\$0
Total	\$77,368,400	\$124,499,700	\$47,131,300

(1) Values do not include an exempted property / parcel values

Estimated Current Compensation Payment Calculation

	Brecksville				Broadview Heights	Total
Property Type	Commercial (Valor Acres)	Commercial (Non-School TIF)	Residential (Valor Acres)	Residential (Non-School TIF)	Commercial (Non-School TIF)	All
Increment Market Value	\$90,124,700	\$20,045,000	\$9,125,600	\$35,500	\$5,168,900	\$124,499,700
Increment Assessed Value (35%)	31,543,645	7,015,750	3,193,960	12,425	1,809,115	43,574,895
CY2026 Total effective millage (All Entities)	78.3608	78.3608	58.9127	58.9127	80.1568	
Total TIF Service Payments (All Mills)	2,471,784	549,759	188,165	732	145,013	3,355,453
% of School District Portion	25%	100%	25%	100%	100%	
School District Millage	44.8634	44.8634	31.1653	31.1653	44.8634	
Total Effective Millage (above)	78.3608	78.3608	58.9127	58.9127	80.1568	
Total CY2026 Anticipated School Compensation Payment*	\$353,789	\$314,751	\$24,885	\$387	\$81,163	\$774,975

* Compensation Formula = Service Payments x % of School District Portion x School District Millage / Total Effective Millage

Assumed Growth

- City of Brecksville Assumed Growth
 - Brecksville – South End
 - No growth assumptions are assumed at this time.
 - **Sherwin Williams**
 - Full Value of Research Facility expected for Collection Year (CY) 2027
 - Additional \$20,943,000 of County Auditor market value assumed in growth
 - Valor Acres
 - Commercial Property
 - **Phase I – DiGeronimo Property / VA (Mixed Use)**
 - About \$84,000,000 of additional County Auditor market value in growth assumed
 - Construction phased in from CY2027 through CY2030
 - Buildout assumptions delayed from prior year with CY2028 estimated as when construction to ramp up
 - Completion of DiGeronimo HQ and eight mixed use commercial buildings
 - **Phase II - CIC Property / VA North Residential**
 - Construction assumed to be substantially complete
 - No Additional multi-family construction assumed at this time
 - **CIC Property Parcel 1 & 1B**
 - No growth assumptions included at this time
 - Assumed that parcels are reserved for future commercial development
 - Residential Property
 - **Crowland Property (5347) / VA Phase III**
 - About \$16,200,000 of additional County Auditor market value in growth assumed
 - Constructions of Single-Family dwellings phased in from CY2028 through CY2030
 - Buildout assumptions delayed from prior year with CY2028 estimated as when construction to ramp up

On Going Steps

Continue dialog with City and Developers

- Determination of payment
 - Current payments received
 - Property Classifications
 - Future estimates
- Review Development
- Anticipated completion of phases
- Estimated build out timeline
- Current construction investment and estimated AV values

Monitor and Track

- Continue review and revise growth estimates in future reports
- Annually track and review development completion and values
- Annually track and review new tax incentive areas added
- Track and review service payments provided

BBHCSD

Brecksville-Broadview Heights City School District

Monthly Financial Report

June FY2026

ENDING CASH BALANCE
\$20,335,631

TRUE DAYS CASH
126 days

MONTHLY REVENUE
\$1,006,947

MONTHLY EXPENDITURES
\$5,089,725

Superintendent: Jeffrey D. Harrison

Prepared by: Craig G. Yaniglos, Treasurer / CFO

Report Date: June 30, 2026

6638 Mill Road, Brecksville, Ohio 44141 | 440-740-4000 | www.bbhcsc.org

Executive Summary & Treasurer's Commentary

June FY2026

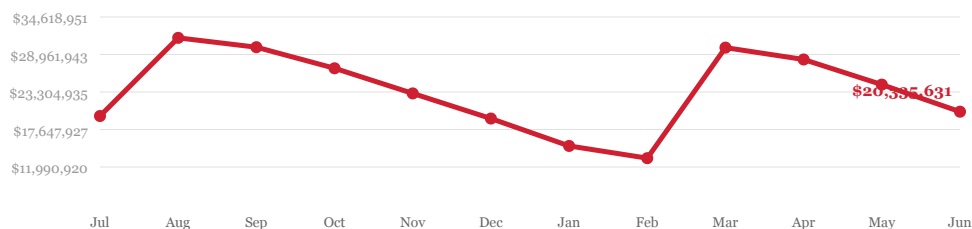
BEGINNING CASH
\$24,418,409

REVENUE
\$1,006,947

EXPENDITURES
\$5,089,725

ENDING CASH
\$20,335,631

Ending Cash Balance — FY2026 Trend



Cash Position & Liquidity

The District closed **June FY2026** with a General Fund ending cash balance of **\$20,335,631**, representing **126 true days of cash on hand** — a position the Treasurer characterizes as **healthy and above the 90-day recommended minimum**. The District entered the month with \$24,418,409 and decreased by \$4,082,777 during the month, reflecting the net of all receipts and disbursements for the period. On a fiscal year-to-date basis, cumulative receipts of **\$59,107,708** against disbursements of **\$58,003,995** produce a FYTD net surplus of **\$1,103,712**.

Revenue Portfolio Highlights

1 revenue line item posted material variances relative to the prior fiscal year period — **0 favorable / 1 unfavorable**.

- **All Other Operating Revenue** came in **\$54,960 (54.6%) lower** than the prior fiscal year (Prior: \$100,650 → Current: \$45,689). *Pattern analysis suggests this may reflect a timing difference in receipt recognition (67% confidence based on prior-month trend reversal).*

Expenditure Portfolio Highlights

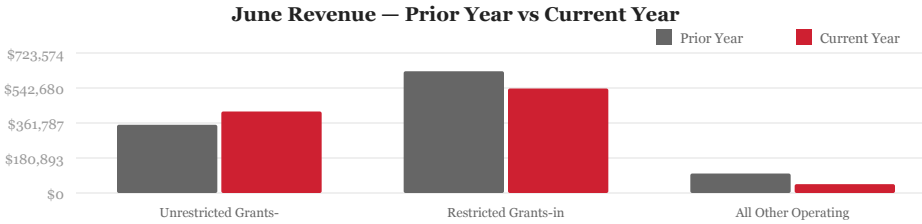
1 expenditure line item posted material variances relative to the prior fiscal year period — **1 favorable / 0 unfavorable**. 1 appear attributable to payment timing differences rather than structural cost increases.

- **Supplies & Materials** came in **\$37,452 (33.3%) lower** than the prior fiscal year (Prior: \$112,402 → Current: \$74,950). *Pattern analysis suggests this may reflect a timing difference in payment processing (67% confidence based on prior-month trend reversal).*

Revenue Portfolio Analysis

June FY2026 — General Fund 001

Material Variances This Period: 1 revenue line item exceeds the materiality threshold of **\$25,000** and **20%** — **0 favorable** / **1 unfavorable**. Green = favorable Red = unfavorable



Month Comparison (June)

Revenue Category	Prior Year	Current Year	\$ Change	% Change
Unrestricted Grants-in-Aid	\$352,620	\$421,208	\$68,588	+19.45%
Restricted Grants-in-Aid	\$629,195	\$540,050	(\$89,145)	-14.17%
All Other Operating Revenue	\$100,650	\$45,689	(\$54,960)	-54.61%
Total Revenue	\$1,082,465	\$1,006,947	(\$75,517)	-6.98%
Total Other Financing Sources	\$0	\$0	\$0	+0.00%
Total Rev & Other Fin Srcs	\$1,082,465	\$1,006,947	(\$75,517)	-6.98%

Material FYTD Variances: 1 revenue line item exceeds the materiality threshold of **\$25,000** and **20%** — **0 favorable** / **1 unfavorable**. Green = favorable Red = unfavorable

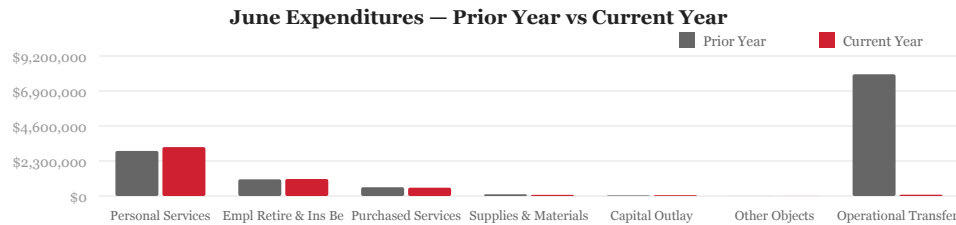
Fiscal Year-to-Date Comparison

Revenue Category	Prior FYTD	Current FYTD	\$ Change	% Change
Unrestricted Grants-in-Aid	\$4,729,169	\$5,421,145	\$691,976	+14.63%
Restricted Grants-in-Aid	\$1,070,631	\$800,598	(\$270,033)	-25.22%
All Other Operating Revenue	\$3,612,488	\$4,062,008	\$449,521	+12.44%
Total Revenue	\$56,684,912	\$58,470,428	\$1,785,516	+3.15%
Total Other Financing Sources	\$35,397	\$637,280	\$601,883	+1700.37%
Total Rev & Other Fin Srcs	\$56,720,309	\$59,107,707	\$2,387,398	+4.21%

Expenditure Portfolio Analysis

June FY2026 — General Fund 001

 **Material Variances This Period:** 1 expenditure line item exceeds the materiality threshold of **\$25,000** and **20%** — **1 favorable** / **0 unfavorable**. Green = favorable Red = unfavorable



Month Comparison (June)

Expenditure Category	Prior Year	Current Year	\$ Change	% Change
Personal Services	\$2,961,750	\$3,213,553	\$251,803	+8.50%
Empl Retire & Ins Benefits	\$1,095,553	\$1,115,705	\$20,152	+1.84%
Purchased Services	\$575,591	\$545,496	(\$30,095)	-5.23%
Supplies & Materials	\$112,402	\$74,950	(\$37,452)	-33.32%
Capital Outlay	\$37,407	\$52,380	\$14,973	+40.03%
Other Objects	\$2,335	\$2,641	\$306	+13.09%
Total Expenditures	\$4,785,038	\$5,004,725	\$219,687	+4.59%
Operational Transfers-Out	\$8,000,000	\$85,000	(\$7,915,000)	-98.94%
Total Other Financing Uses	\$8,000,000	\$85,000	(\$7,915,000)	-98.94%
Total Exp & Other Fin Uses	\$12,785,038	\$5,089,725	(\$7,695,313)	-60.19%

 **Material FYTD Variances:** 3 expenditure line items exceed the materiality threshold of **\$25,000** and **20%** — **1 favorable** / **2 unfavorable**. Green = favorable Red = unfavorable

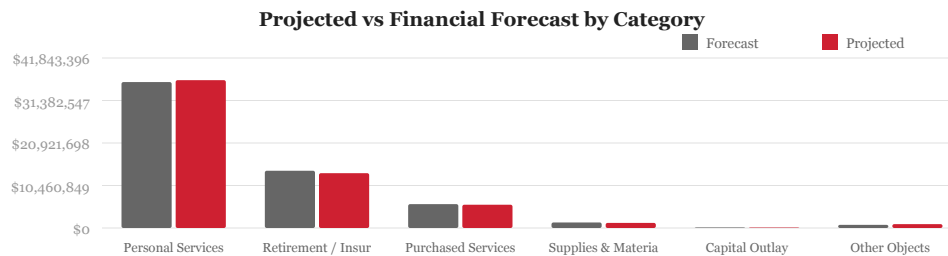
Fiscal Year-to-Date Comparison

Expenditure Category	Prior FYTD	Current FYTD	\$ Change	% Change
Personal Services	\$35,476,480	\$36,385,562	\$909,081	+2.56%
Empl Retire & Ins Benefits	\$13,065,079	\$13,490,530	\$425,452	+3.26%
Purchased Services	\$5,249,211	\$5,728,252	\$479,041	+9.13%
Supplies & Materials	\$1,448,815	\$1,252,820	(\$195,994)	-13.53%
Capital Outlay	\$80,134	\$111,593	\$31,459	+39.26%
Other Objects	\$760,420	\$950,238	\$189,818	+24.96%
Total Expenditures	\$56,080,138	\$57,918,995	\$1,838,857	+3.28%
Operational Transfers-Out	\$8,185,000	\$85,000	(\$8,100,000)	-98.96%
Total Other Financing Uses	\$8,185,000	\$85,000	(\$8,100,000)	-98.96%
Total Exp & Other Fin Uses	\$64,265,138	\$58,003,995	(\$6,261,143)	-9.74%

Financial Forecast Comparison

June FY2026 — Projected Full-Year vs. Forecast Baseline

Forecast Alignment Note: **Other Objects** is tracking +22.66% above forecast (unfavorable). **Supplies & Materials** is tracking +7.85% below forecast (favorable).



Category	Current Projection	Financial Forecast	Variance (\$)	Variance (%)
Total Revenue	\$58,470,428	\$57,422,011	\$1,048,417	+1.83%
Total Revenue & Other Financing Sources	\$59,107,708	\$58,058,955	\$1,048,753	+1.81%
Personal Services	\$36,385,562	\$35,919,415	\$466,147	+1.30%
Retirement / Insurance Benefits	\$13,490,530	\$14,091,654	(\$601,124)	-4.27%
Purchased Services	\$5,728,252	\$5,872,786	(\$144,534)	-2.46%
Supplies & Materials	\$1,252,820	\$1,359,574	(\$106,754)	-7.85%
Capital Outlay	\$111,592	\$131,011	(\$19,419)	-14.82%
Other Objects	\$950,238	\$774,707	\$175,531	+22.66%
Total Expenditures & Other Financing Uses	\$58,003,995	\$58,199,147	(\$195,152)	-0.34%

Financial Forecast baseline derived from the most recently adopted Financial Forecast filed pursuant to Ohio Revised Code §5705.391 and Ohio Administrative Code §3301-92. Projected totals represent current annualized run-rate based on FYTD actuals and remaining encumbrances.

Ledger Variance & Root Cause Analysis

June FY2026 — General Fund 001 vs. FY23/FY24/FY25 Historical Baseline

Cross-referencing June FY2026 General Fund 001 actuals against the FY23/FY24/FY25 historical average for this period (fiscal period 12) reveals: Expenditure activity above historical baseline in **Supplemental Certified (\$6,259 above avg)** — review for appropriation headroom. Favorable below-baseline expenditure activity in **Regular Certified and Temporary Certified**. Strong above-baseline receipts in **Miscellaneous Tuition from Patrons (\$277 above avg)**. Revenue lines below historical baseline: **Regular Day School and Other Transportation Fees**.

Top Expenditure Deviations from Historical Baseline

Object	Description	FY2026 Actual	FY23/FY24/FY25 Avg	Net Variance	% Chg
111	Regular Certified	\$1,116,708	\$2,150,316	(\$1,033,608)	-48.07%
112	Temporary Certified	\$1,864	\$9,520	(\$7,656)	-80.42%
113	Supplemental Certified	\$122,510	\$116,251	\$6,259	+5.38%
141	Regular Classified	\$348,482	\$651,645	(\$303,163)	-46.52%
142	Temporary Classified	\$8,054	\$13,979	(\$5,925)	-42.38%

Top Revenue Deviations from Historical Baseline

Receipt	Description	FY2026 Actual	FY23/FY24/FY25 Avg	Net Variance	% Chg
R1211	Regular Day School	\$0	\$24,822	(\$24,822)	-100.00%
R1219	Miscellaneous Tuition from Patrons	\$2,150	\$1,873	\$277	+14.77%
R1390	Other Transportation Fees	\$381	\$2,621	(\$2,240)	-85.47%
R1635	Sport Oriented Activities	\$2,100	\$6,655	(\$4,555)	-68.44%
R1740	Class Fees	\$75	\$236	(\$161)	-68.20%

Baseline averages are per-period totals from FY23/FY24/FY25 for Fund 001 only. Deviations do not constitute budget violations; all expenditures remain subject to appropriation control. Variances may reflect timing, program changes, or structural cost/receipt shifts.

		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	% of Forecast	PROJECTED TOTAL	FORECAST FEB 2026
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL			
	BEGINNING CASH BALANCE	19,231,919	19,682,820	31,471,773	30,064,054	26,884,065	23,092,089	19,302,793	15,167,855	13,323,244	29,997,925	28,209,702	24,418,409			
	RECEIPTS															
1.01	REAL ESTATE	4,232,984	14,777,317	0	0	0	0	976,000	1,957,000	18,948,666	0	0	0	100.32%	40,891,968	40,759,798
1.02	PERSONAL TANGIBLE	0	1,251,564	0	0	0	0	0	0	1,678,764	0	0	0	95.91%	2,930,328	3,055,134
1.035	UNRESTRICTED GRANTS-IN-AID	380,631	501,647	380,524	544,488	482,462	421,631	562,451	429,787	442,878	427,411	426,026	421,208	100.99%	5,421,145	5,367,949
1.04	RESTRICTED GRANTS-IN-AID	50,621	22,451	22,451	21,856	21,614	10,708	21,296	21,232	24,196	21,661	22,464	540,050	121.28%	800,598	660,122
1.05	PROPERTY TAX ALLOCATION	0	0	2,172,549	0	0	0	0	0	0	2,191,831	0	0	100.61%	4,364,380	4,337,754
1.06	ALL OTHER OPERATING REVENUE	299,037	719,066	463,070	321,087	229,172	206,457	96,647	239,887	755,510	348,648	337,736	45,689	125.32%	4,062,008	3,241,254
1.07	TOTAL REVENUE	4,963,274	17,272,046	3,038,595	887,431	733,249	638,795	1,656,394	2,647,907	21,850,014	2,989,550	786,226	1,006,947		58,470,428	57,422,011
2.01	PROCEEDS FROM SALES OF NOTES	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
2.02	STATE LOANS AND ADVANCEMENTS	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
2.04/5	TRANSFERS IN AND ADVANCES IN	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
2.06	ALL OTHER FINANCING SOURCES	27,891	10,900	0	595,552	0	0	2,602	335	0	0	0	0	100.05%	637,280	636,944
2.08	TOTAL REVENUE AND OTHER FINANCING	4,991,164	17,282,946	3,038,595	1,482,983	733,249	638,795	1,658,996	2,648,242	21,850,014	2,989,550	786,226	1,006,947	101.81%	59,107,708	58,058,955
	TOTAL RECEIPTS PLUS CASH BALANCE	24,223,083	36,965,766	34,510,368	31,547,037	27,617,314	23,730,885	20,961,788	17,816,097	35,173,258	32,987,475	28,995,929	25,425,356	IDEAL	59,107,708	58,058,955
	EXPENDITURES		3			Supplementals		3		Supplementals			Supplementals	100.00%		
3.01	PERSONAL SERVICES	2,400,257	3,664,300	2,857,308	2,919,656	3,059,198	2,790,762	4,090,313	2,857,397	2,948,078	2,773,505	2,811,235	3,213,553	101.30%	36,385,562	35,919,415
3.02	EMPLOYEES RETIREMENT/INSURANCE	1,110,051	1,096,172	1,124,434	1,106,788	1,107,713	1,100,624	1,245,914	1,094,750	1,102,596	1,119,074	1,166,710	1,115,705	95.73%	13,490,530	14,091,654
3.03	PURCHASED SERVICES	873,984	311,928	330,279	509,974	269,679	475,945	347,349	471,523	496,527	609,332	486,236	545,496	97.54%	5,728,252	5,872,786
3.04	SUPPLIES AND MATERIALS	111,553	100,086	102,756	119,698	83,319	54,746	92,896	60,042	91,308	267,065	94,402	74,950	92.15%	1,252,820	1,359,574
3.05	CAPITAL OUTLAY(INCL. REPLACEMENT)	3,421	12,110	20,567	1,367	110	2,034	1,812	64	2,384	435	14,909	52,380	85.18%	111,592	131,011
4.02	DEBT SERVICE: PRINCIPAL-NOTES	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
4.04	DEBT SERVICE: PRINCIPAL-STATE ADVANCES	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
4.06	INTEREST AND FISCAL CHARGES	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
4.3	OTHER OBJECTS	40,997	309,397	10,968	5,490	5,206	3,981	15,650	9,078	534,440	8,363	4,028	2,641	122.66%	950,238	774,707
5.01/2	TRANSFERS OUT AND ADVANCES OUT	0	0	0	0	0	0	0	0	0	0	0	85,000	170.00%	85,000	50,000
5.03	ALL OTHER FINANCING USES	0												0.00%		
5.02	TOTAL EXPENDITURES AND OTHER FINANCING	4,540,263	5,493,993	4,446,313	4,662,973	4,525,224	4,428,092	5,793,933	4,492,854	5,175,333	4,777,773	4,577,520	5,089,725	99.66%	58,003,995	58,199,147
	MONTHLY POS/NEG	450,902	11,788,953	-1,407,718	-3,179,990	-3,791,975	-3,789,297	-4,134,938	-1,844,612	16,674,681	-1,788,223	-3,791,294	-4,082,777		1,103,712	-140,192
	ENDING CASH BALANCE (MONTHLY)	19,682,820	31,471,773	30,064,054	26,884,065	23,092,089	19,302,793	15,167,855	13,323,244	29,997,925	28,209,702	24,418,409	20,335,631		20,335,631	19,091,727
															OVER/UNDER FORECAST	1,243,904
	TRUE DAYS CASH	122	194	186	166	143	119	94	82	185	174	151	126		126	

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
 OH Cash Position Report

PAGE NUMBER: 1

ACCOUNTING PERIOD : 12/26

FUND	SCC	DESCRIPTION	BEGIN	MTD RECEIPTS	FYTD RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
001	0000	GENERAL	19,231,918.78	1,006,947.31	59,107,707.48	5,089,724.66	58,003,995.24	20,335,631.02	182,477.98	20,153,153.04
Total For Fund 001:			19,231,918.78	1,006,947.31	59,107,707.48	5,089,724.66	58,003,995.24	20,335,631.02	182,477.98	20,153,153.04
002	0000	DEBT RETIREMENT	4,404,006.30	0.00	3,274,010.51	0.00	2,446,636.10	5,231,380.71	0.00	5,231,380.71
Total For Fund 002:			4,404,006.30	0.00	3,274,010.51	0.00	2,446,636.10	5,231,380.71	0.00	5,231,380.71
003	9100	PI - DISTRICT	500,897.98	0.00	810,039.16	68,604.00	790,442.76	520,494.38	538,059.10	-17,564.72
003	9300	PI - TTT	690,888.31	0.00	1,109,550.11	7,902.83	1,103,617.20	696,821.22	1,133,603.00	-436,781.78
003	9500	PI - TURF	823,756.52	50,000.00	50,000.00	0.00	0.00	873,756.52	416,299.70	457,456.82
Total For Fund 003:			2,015,542.81	50,000.00	1,969,589.27	76,506.83	1,894,059.96	2,091,072.12	2,087,961.80	3,110.32
004	9021	BBH PREK-5 CONSTRUCTION	2,837,844.80	0.00	157,839.86	320,194.04	1,082,714.83	1,912,969.83	1,809,713.58	103,256.25
Total For Fund 004:			2,837,844.80	0.00	157,839.86	320,194.04	1,082,714.83	1,912,969.83	1,809,713.58	103,256.25
006	0000	LUNCHROOM	575,316.78	61,400.24	1,420,222.46	118,321.05	1,566,760.58	428,778.66	82,606.77	346,171.89
006	9019	FOOD SERVICE VENDING MACH	127,962.90	538.16	34,356.77	0.00	13,616.98	148,702.69	0.00	148,702.69

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
 OH Cash Position Report

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ACCOUNTING PERIOD : 12/26

FUND	SCC	DESCRIPTION BEGIN BALANCE	MTD RECEIPTS	FYTD RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
Total For Fund	006:	703,279.68	61,938.40	1,454,579.23	118,321.05	1,580,377.56	577,481.35	82,606.77	494,874.58
007	0000	SCHOLARSHIP FUND 103,009.53	4,000.00	155,578.22	0.00	113,775.00	144,812.75	0.00	144,812.75
007	9021	UNCLAIMED FUNDS 35,755.54	1,643.58	443.58	0.00	0.00	36,199.12	0.00	36,199.12
007	9100	BOE SUNSHINE FUND 343.59	0.00	310.00	96.90	279.80	373.79	0.00	373.79
007	9101	BOE RETIREMENT 19.05	0.00	0.00	0.00	0.00	19.05	0.00	19.05
007	9102	HS SUNSHINE FUND 5,814.59	0.00	0.00	0.00	249.95	5,564.64	0.00	5,564.64
007	9103	MS SUNSHINE FUND 13,813.72	370.00	2,360.00	1,978.44	5,520.10	10,653.62	0.00	10,653.62
Total For Fund	007:	158,756.02	6,013.58	158,691.80	2,075.34	119,824.85	197,622.97	0.00	197,622.97
009	9100	CHROMEBOOK INSURANCE 224,446.95	1,235.00	88,136.70	8,775.86	140,915.36	171,668.29	1,554.50	170,113.79
009	9102	BBHHS UNIFORM SUPPLY 109,422.19	2,404.00	87,889.10	3,105.22	68,509.72	128,801.57	0.00	128,801.57
009	9103	BBHMS UNIFORM SUPPLY 85,441.64	180.00	44,797.90	1,966.26	29,561.55	100,677.99	0.00	100,677.99
009	9109	BBHES UNIFORM SUPPLY 38,986.79	155.00	90,873.00	0.00	71,558.52	58,301.27	0.00	58,301.27
Total For Fund	009:	458,297.57	3,974.00	311,696.70	13,847.34	310,545.15	459,449.12	1,554.50	457,894.62
013	9022	BLOSSOM FIELD HOUSE 90,000.00	10,000.00	20,000.00	0.00	0.00	110,000.00	0.00	110,000.00

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
 OH Cash Position Report

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ACCOUNTING PERIOD : 12/26

FUND	SCC	DESCRIPTION	BEGIN	MTD	FYTD	MTD	FYTD	CURRENT	CURRENT	UNENCUMBERED
			BALANCE	RECEIPTS	RECEIPTS	EXPENDITURES	EXPENDITURES	FUND BALANCE	ENCUMBRANCE	FUND BALANCE

Total For Fund	013:									
			90,000.00	10,000.00	20,000.00	0.00	0.00	110,000.00	0.00	110,000.00

014	9109	BBHES ROTARY								
		15,686.87		0.00	16,952.51	60.00	14,864.32	17,775.06	0.00	17,775.06
014	9210	BBHHS ROTARY								
		19,253.56		0.00	26,931.19	352.50	23,147.54	23,037.21	0.00	23,037.21
014	9211	BBHMS ROTARY								
		12,590.76	13,488.30		229,537.63	22,401.05	226,515.94	15,612.45	0.00	15,612.45
014	9700	HS - AP TESTING								
		54,814.51	2,466.70		133,779.00	129,100.00	129,383.41	59,210.10	0.00	59,210.10

Total For Fund	014:									
			102,345.70	15,955.00	407,200.33	151,913.55	393,911.21	115,634.82	0.00	115,634.82

018	9109	BBHES PRINCIPAL FUND								
		82,618.39	146.30		26,551.66	379.80	12,390.39	96,779.66	0.00	96,779.66
018	9200	BBHHS PRINCIPAL FUND								
		79,834.90	560.16		27,303.33	2,051.93	26,247.24	80,890.99	1,134.72	79,756.27
018	9201	BBHMS PRINCIPAL FUND								
		28,649.57	0.00		26,096.43	933.35	19,357.79	35,388.21	873.61	34,514.60

Total For Fund	018:									
			191,102.86	706.46	79,951.42	3,365.08	57,995.42	213,058.86	2,008.33	211,050.53

019	9003	NASA NE OHIO STEM EDUC.OP								
		7.93	0.00		0.00	0.00	0.00	7.93	0.00	7.93
019	9021	SCHOOL FOUNDATION								
		0.00	6,209.04		27,732.28	0.00	27,732.28	0.00	0.00	0.00
019	9025	UNIFIED SPORTS								
		0.00	1,200.00		1,200.00	0.00	572.74	627.26	0.00	627.26
019	9026	FY26 SUSTAINABILITY GRANT								
		0.00	0.00		0.00	0.00	3,022.60	-3,022.60	10,659.19	-13,681.79

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019	9300	CAPA	182,302.55		25,000.00	57,669.41	7,986.39	102,860.10	137,111.86	425.00	136,686.86
019	9321	SUMMER SCHOOL PROGRAM	4,997.77		0.00	0.00	0.00	4,997.77	0.00	0.00	0.00
019	9397	HOMEWORK STUDY TABLES	3,709.99		0.00	0.00	0.00	0.00	3,709.99	0.00	3,709.99
019	9474	SKUZA FOUNDATION	0.00		24,299.94	98,539.39	3,408.86	98,539.39	0.00	208.27	-208.27
019	9476	KARTHAN GRANT	0.00		4,331.25	20,212.50	0.00	20,212.50	0.00	0.00	0.00

Total For Fund	019:		191,018.24		61,040.23	205,353.58	11,395.25	257,937.38	138,434.44	11,292.46	127,141.98

020	9100	BEEKEEPERS - CHILD CARE	786,287.01		64,393.37	540,472.80	37,573.79	406,705.70	920,054.11	10,205.23	909,848.88

Total For Fund	020:		786,287.01		64,393.37	540,472.80	37,573.79	406,705.70	920,054.11	10,205.23	909,848.88

026	9001	SUBURBAN HEALTH	0.00		8,645,376.67	82,971,895.08	8,862,090.35	74,613,575.69	8,358,319.39	4,314.24	8,354,005.15

Total For Fund	026:		0.00		8,645,376.67	82,971,895.08	8,862,090.35	74,613,575.69	8,358,319.39	4,314.24	8,354,005.15

035	9001	TERMINATION BENEFITS	1,860,171.01		0.00	0.00	-104,222.82	533,794.46	1,326,376.55	0.00	1,326,376.55

Total For Fund	035:		1,860,171.01		0.00	0.00	-104,222.82	533,794.46	1,326,376.55	0.00	1,326,376.55

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070	9024	MASTER CAMPUS PLAN 6,554,800.00	0.00	75,000.00	0.00	190,688.00	6,439,112.00	307,136.00	6,131,976.00
Total For Fund 070:		6,554,800.00	0.00	75,000.00	0.00	190,688.00	6,439,112.00	307,136.00	6,131,976.00
200	900A	HS ANNUAL (HS YEARBOOK) 10,206.36	0.00	15,515.72	124.54	8,357.44	17,364.64	0.00	17,364.64
200	901A	HS DRUMLINE 32.79	0.00	0.00	0.00	0.00	32.79	0.00	32.79
200	902A	HS ACADEMIC CHALLENGE 1,638.46	0.00	1,387.00	0.00	2,066.31	959.15	0.00	959.15
200	903A	HS ART CLUB 245.51	0.00	212.00	121.85	457.51	0.00	0.00	0.00
200	904A	FRENCH CLUB 134.51	0.00	530.00	167.83	503.49	161.02	0.00	161.02
200	905A	MARCHING BAND 12,283.33	297.00	14,659.30	-48.00	14,523.17	12,419.46	0.00	12,419.46
200	906A	GARDEN CLUB 150.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
200	907A	SCIENCE OLYMPIAD 1,744.63	0.00	150.00	0.00	575.00	1,319.63	0.00	1,319.63
200	908A	BIOLOGY CLUB 3,221.89	0.00	1,738.00	251.83	1,178.00	3,781.89	0.00	3,781.89
200	909A	MUSIC IN MOTION (MIM) 0.00	0.00	0.00	-1,091.00	0.00	0.00	0.00	0.00
200	919A	HUDDLE 22,417.10	75.00	4,710.00	0.00	5,746.53	21,380.57	0.00	21,380.57
200	920B	CLASS OF 2020 279.60	0.00	0.00	0.00	0.00	279.60	0.00	279.60
200	922A	DRAMA CLUB 33,017.18	328.00	31,208.18	3,342.49	28,288.49	35,936.87	0.00	35,936.87
200	923A	AP BIOLOGY CLUB 17.40	0.00	0.00	0.00	0.00	17.40	0.00	17.40
200	927A	GERMAN CLUB 2,653.02	24.00	1,546.00	240.71	1,808.22	2,390.80	0.00	2,390.80
200	929A	MU ALPHA THETA 1,000.11	150.00	1,844.00	-102.00	1,344.55	1,499.56	0.00	1,499.56

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200	930A	HY-BREEZE 225.23	0.00	960.00	0.00	225.00	960.23	0.00	960.23
200	932A	KEY CLUB 4,788.21	100.00	6,737.00	576.26	8,544.25	2,980.96	0.00	2,980.96
200	933A	MOCK TRIAL 517.69	48.00	2,967.33	166.74	1,457.24	2,027.78	0.00	2,027.78
200	934A	PHOTOGRAPHY CLUB 648.77	0.00	0.00	0.00	0.00	648.77	0.00	648.77
200	936A	NATIONAL HONOR SOCIETY 2,589.66	0.00	4,786.41	2,000.00	3,661.65	3,714.42	0.00	3,714.42
200	937A	ORCHESTRA 63.94	0.00	0.00	0.00	0.00	63.94	0.00	63.94
200	941A	MS - HUDDLE JR. 6,024.02	0.00	10,656.05	0.00	6,086.06	10,594.01	0.00	10,594.01
200	942A	S.A.D.D. 5,309.39	50.00	3,039.00	0.00	1,884.14	6,464.25	0.00	6,464.25
200	943A	SPANISH CLUB 2,739.54	0.00	1,305.00	188.81	939.08	3,105.46	0.00	3,105.46
200	944A	S.A.F.E. 4,231.75	60.00	945.00	236.83	740.49	4,436.26	0.00	4,436.26
200	945A	STUDENT COUNCIL 29,304.08	0.00	14,489.59	401.66	9,040.42	34,753.25	0.00	34,753.25
200	946A	CONCESSIONS 3,585.50	-2,375.82	16,035.79	0.00	17,597.30	2,023.99	0.00	2,023.99
200	947A	YOUTH IN GOVERNMENT 7,053.14	0.00	15,102.33	-41.00	15,926.66	6,228.81	0.00	6,228.81
200	948A	BEE-TV 3,006.20	0.00	0.00	0.00	0.00	3,006.20	0.00	3,006.20
200	949A	PROJECT SUPPORT 2,765.12	0.00	0.00	0.00	0.00	2,765.12	0.00	2,765.12
200	950A	MODEL UN 7,126.16	0.00	15,782.34	180.83	14,621.04	8,287.46	0.00	8,287.46
200	951A	SPEECH & DEBATE 40.01	0.00	0.00	0.00	0.00	40.01	0.00	40.01
200	952A	TRI-M SOCIETY 4,678.24	0.00	704.00	0.00	847.35	4,534.89	0.00	4,534.89
200	953A	NATIONAL ART HONOR 3,481.99	0.00	993.37	0.00	886.07	3,589.29	0.00	3,589.29
200	954A	RESPECT 1,662.26	0.00	0.00	0.00	0.00	1,662.26	0.00	1,662.26

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200	955A	ROBOTICS CLUB 4,933.30	0.00	64,820.50	6,822.59	66,788.68	2,965.12	241.85	2,723.27
200	955B	MS ROBOTICS CLUB 2,197.88	0.00	4,766.00	2,528.47	4,710.47	2,253.41	0.00	2,253.41
200	957A	CHINESE CLUB 247.85	0.00	0.00	0.00	0.00	247.85	0.00	247.85
200	958A	HS COMMUNICATION 164.56	0.00	0.00	0.00	0.00	164.56	0.00	164.56
200	959A	MUSIC IN OUR SCHOOLS 1,160.66	0.00	0.00	0.00	594.86	565.80	0.00	565.80
200	960A	JUNIOR CLASS PROJECT 8,867.05	0.00	51,855.00	1,423.89	46,166.45	14,555.60	0.00	14,555.60
200	963E	CLASS OF 2026 597.43	0.00	1,581.65	1,500.00	1,500.00	679.08	0.00	679.08
200	963F	CLASS OF 2027 100.00	0.00	641.50	0.00	0.00	741.50	0.00	741.50
200	980A	MS - BUILDERS CLUB 538.06	0.00	1,533.00	377.66	1,747.93	323.13	0.00	323.13
200	981A	MS - COMPUTER CLUB 5,249.26	0.00	0.00	0.00	0.00	5,249.26	0.00	5,249.26
200	982A	MS - HONEYCOMB 658.02	0.00	584.00	358.36	1,242.02	0.00	0.00	0.00
200	983A	MS - MUSIC FUND 3,424.77	0.00	42.00	0.00	0.00	3,466.77	0.00	3,466.77
200	984A	MS ART CLUB 0.00	0.00	576.00	167.83	503.49	72.51	0.00	72.51
200	985A	MS - MODEL UN 610.50	0.00	10,709.00	-93.00	10,806.72	512.78	0.00	512.78
200	986A	MS - STAGE CREW 5,423.07	0.00	3,646.00	639.09	3,924.32	5,144.75	0.00	5,144.75
200	987A	MS - MATH COUNTS 1,069.95	0.00	1,640.00	0.00	1,998.70	711.25	0.00	711.25
200	988A	MS - C.A.R.E.S. 3,155.36	0.00	199.30	0.00	0.00	3,354.66	0.00	3,354.66
200	989A	MS YEARBOOK 4,379.75	0.00	1,116.00	381.36	1,052.68	4,443.07	0.00	4,443.07
200	990A	MS POWER OF THE PEN 1,283.85	0.00	1,477.00	-67.00	2,304.81	456.04	0.00	456.04

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Total For Fund	200:	222,944.11	-1,243.82	313,190.36	20,757.63	290,646.59	245,487.88	241.85	245,246.03
300	9014	OHSAA TOURNAMENTS 11,889.18	0.00	14,288.60	371.79	6,541.44	19,636.34	0.00	19,636.34
300	914A	BASEBALL 35,226.54	366.91	39,328.92	10.50	56,627.44	17,928.02	0.00	17,928.02
300	914B	GIRLS BASKETBALL 17,829.88	1,474.93	36,550.49	1,388.30	29,277.79	25,102.58	6,136.70	18,965.88
300	914C	BASKETBALL-BOYS 24,933.60	6,994.93	82,635.39	4,586.50	83,213.88	24,355.11	9,200.00	15,155.11
300	914D	BOWLING 6,682.96	0.00	3,625.54	0.00	3,139.45	7,169.05	0.00	7,169.05
300	914E	CHERLEADING 6,273.92	106.87	14,092.75	1,843.97	16,466.11	3,900.56	39.08	3,861.48
300	914H	CROSS-COUNTRY 13,783.69	0.00	14,114.00	0.00	13,341.87	14,555.82	1,000.00	13,555.82
300	914I	FOOTBALL 66,718.52	23.54	69,203.54	12,409.62	94,079.83	41,842.23	1,513.25	40,328.98
300	914J	GOLF-GIRLS 3,933.16	0.00	4,686.50	538.47	3,220.60	5,399.06	1,000.00	4,399.06
300	914K	GOLF-BOYS 3,584.77	0.00	791.78	0.00	2,330.24	2,046.31	0.00	2,046.31
300	914L	GYMNASTICS 7,280.41	71.35	6,270.12	0.00	5,324.39	8,226.14	0.00	8,226.14
300	914M	HOCKEY 452.90	0.00	0.00	0.00	0.00	452.90	0.00	452.90
300	914N	HONEYBEES 2,413.07	90.00	860.00	219.00	1,631.80	1,641.27	0.00	1,641.27
300	914O	LACROSSE-GIRLS 19,630.17	26.83	2,904.16	31.50	4,597.48	17,936.85	1,780.32	16,156.53
300	914P	LACROSSE-BOYS 4,682.35	661.12	6,394.66	810.50	5,560.15	5,516.86	2,989.50	2,527.36
300	914Q	SOCCER-GIRLS 7,794.43	230.88	16,405.08	0.00	9,731.01	14,468.50	0.00	14,468.50
300	914R	SOCCER-BOYS 8,989.50	209.46	8,280.00	0.00	8,436.13	8,833.37	0.00	8,833.37
300	914S	SOFTBALL 7,948.43	189.60	7,305.59	21.00	8,788.98	6,465.04	0.00	6,465.04

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300	914T	SWIMMING & DIVING 10,626.60	106.87	20,732.46	0.00	9,336.75	22,022.31	0.00	22,022.31
300	914U	TENNIS-GIRLS 3,714.51	0.00	0.00	0.00	32.19	3,682.32	0.00	3,682.32
300	914V	TENNIS-BOYS 3,565.39	0.00	2,495.21	0.00	3,304.62	2,755.98	0.00	2,755.98
300	914W	TRACK & FIELD-GIRLS 11,566.16	11.90	-2,756.64	336.99	1,942.10	6,867.42	2,948.00	3,919.42
300	914X	TRACK & FIELD-BOYS 11,362.19	62.46	-2,666.49	532.79	1,993.53	6,702.17	2,742.21	3,959.96
300	914Y	VOLLEYBALL-GIRLS 29,873.61	3,370.00	21,848.32	75.00	21,374.56	30,347.37	5,000.00	25,347.37
300	914Z	VOLLEYBALL-BOYS 2,404.55	1,084.00	1,859.00	511.96	1,997.71	2,265.84	0.00	2,265.84
300	915A	HS ATHLETICS-WRESTLING 17,720.46	0.00	10,605.57	42.00	13,242.60	15,083.43	0.00	15,083.43
300	950A	HS ATHLETIC FUND 0.00	11,046.70	222,195.29	4,139.44	217,979.30	4,215.99	2,210.00	2,005.99
300	980A	MS - ATHLETIC FUND 9,012.91	0.00	17,230.85	0.00	15,939.11	10,304.65	0.00	10,304.65
300	985R	MS ATHLETIC FUND-RESALE 813.58	0.00	0.00	0.00	0.00	813.58	0.00	813.58
300	990A	WRESTLING TOURNAMENT 3,645.57	0.00	21,955.00	0.00	20,336.98	5,263.59	0.00	5,263.59

Total For Fund 300:		354,353.01	26,128.35	641,235.69	27,869.33	659,788.04	335,800.66	36,559.06	299,241.60
401	9025	FY25 ASSUMPTION AUX 33,559.27	0.00	-18,559.64	0.00	14,999.63	0.00	0.00	0.00
401	9026	FY26 ASSUMPTION AUX 0.00	0.00	187,218.08	19,115.56	180,299.12	6,918.96	1,708.52	5,210.44

Total For Fund 401:		33,559.27	0.00	168,658.44	19,115.56	195,298.75	6,918.96	1,708.52	5,210.44

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451	9020	K-12 CONNECTIVITY	3,727.71	0.00	3,000.00	0.00	0.00	6,727.71	0.00	6,727.71
Total For Fund	451:		3,727.71	0.00	3,000.00	0.00	0.00	6,727.71	0.00	6,727.71
499	9026	EPA GRANT - 10K	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
499	9124	FY24 AG SECURITY GRANT	1,062.50	0.00	0.00	0.00	1,062.50	0.00	0.00	0.00
499	9125	FY25 SAFETY AND SECURITY	12,977.42	0.00	0.00	0.00	12,977.42	0.00	0.00	0.00
499	9126	FY26 SAFETY & SECURITY	0.00	0.00	16,188.50	366.91	7,692.15	8,496.35	8,496.35	0.00
499	9225	FY25 AG SECURITY	19,766.00	0.00	0.00	0.00	19,766.00	0.00	0.00	0.00
499	9226	FY26 AG SAFETY & SECURE	0.00	0.00	40,000.00	7,436.40	40,000.00	0.00	0.00	0.00
499	9326	FY26 BUS SAFETY GRANT	0.00	7,817.00	7,817.00	0.00	7,817.00	0.00	0.00	0.00
Total For Fund	499:		43,805.92	7,817.00	64,005.50	7,803.31	99,315.07	8,496.35	8,496.35	0.00
516	9025	FY25 IDEA-B MS INSTRUCT	0.00	0.00	2,864.23	0.00	2,864.23	0.00	0.00	0.00
516	9026	FY26 IDEA B	0.00	0.00	806,686.06	10.79	806,686.06	0.00	692.86	-692.86
Total For Fund	516:		0.00	0.00	809,550.29	10.79	809,550.29	0.00	692.86	-692.86
551	9026	FY26 TITLE III	0.00	0.00	18,801.78	0.00	18,801.78	0.00	100.00	-100.00

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		BEGIN BALANCE		MTD RECEIPTS	FYTD RECEIPTS	EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
Total For Fund	551:									
		0.00		0.00	18,801.78	0.00	18,801.78	0.00	100.00	-100.00
572	9026	FY26 TITLE IA 0.00		1,984.17	259,391.35	1,984.17	259,391.35	0.00	1,443.35	-1,443.35
Total For Fund	572:									
		0.00		1,984.17	259,391.35	1,984.17	259,391.35	0.00	1,443.35	-1,443.35
584	9025	FY25 TITLE IV 0.00		0.00	349.00	0.00	349.00	0.00	0.00	0.00
584	9026	FY26 TITLE IV 0.00		4,501.73	24,044.28	4,501.73	24,044.28	0.00	0.00	0.00
Total For Fund	584:									
		0.00		4,501.73	24,393.28	4,501.73	24,393.28	0.00	0.00	0.00
587	9026	FY26 IDEA ECSE 0.00		0.00	22,595.05	0.00	22,595.05	0.00	0.00	0.00
Total For Fund	587:									
		0.00		0.00	22,595.05	0.00	22,595.05	0.00	0.00	0.00
590	9025	FY25 TITLE IIA 0.00		0.00	12,691.81	0.00	12,691.81	0.00	0.00	0.00
590	9026	FY26 TITLE IIA 0.00		107.41	82,033.79	107.41	82,033.79	0.00	685.00	-685.00
Total For Fund	590:									
		0.00		107.41	94,725.60	107.41	94,725.60	0.00	685.00	-685.00

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ACCOUNTING PERIOD : 12/26

FUND	SCC	DESCRIPTION	MTD	FYTD	MTD	FYTD	CURRENT	CURRENT	UNENCUMBERED
		BEGIN	RECEIPTS	RECEIPTS	EXPENDITURES	EXPENDITURES	FUND	ENCUMBRANCE	FUND
		BALANCE					BALANCE		BALANCE

GRAND	TOTALS:	40,243,760.80	9,965,639.86	153,153,535.40	14,664,934.39	144,367,267.35	49,030,028.85	4,549,197.88	44,480,830.97

POWERSCHOOL
DATE: 06/30/2026
TIME: 11:29:28
SELECTION CRITERIA : ALL

BRECKSVILLE-BROADVIEW HEIGHTS CSD
OH Cash Position Report

PAGE NUMBER: 13

ACCOUNTING PERIOD : 12/26

FUND	SCC	DESCRIPTION BEGIN BALANCE	MTD RECEIPTS	FYTD RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
001		19,231,918.78	1,006,947.31	59,107,707.48	5,089,724.66	58,003,995.24	20,335,631.02	182,477.98	20,153,153.04
002		4,404,006.30	0.00	3,274,010.51	0.00	2,446,636.10	5,231,380.71	0.00	5,231,380.71
003		2,015,542.81	50,000.00	1,969,589.27	76,506.83	1,894,059.96	2,091,072.12	2,087,961.80	3,110.32
004		2,837,844.80	0.00	157,839.86	320,194.04	1,082,714.83	1,912,969.83	1,809,713.58	103,256.25
006		703,279.68	61,938.40	1,454,579.23	118,321.05	1,580,377.56	577,481.35	82,606.77	494,874.58
007		158,756.02	6,013.58	158,691.80	2,075.34	119,824.85	197,622.97	0.00	197,622.97
009		458,297.57	3,974.00	311,696.70	13,847.34	310,545.15	459,449.12	1,554.50	457,894.62
013		90,000.00	10,000.00	20,000.00	0.00	0.00	110,000.00	0.00	110,000.00
014		102,345.70	15,955.00	407,200.33	151,913.55	393,911.21	115,634.82	0.00	115,634.82
018		191,102.86	706.46	79,951.42	3,365.08	57,995.42	213,058.86	2,008.33	211,050.53
019		191,018.24	61,040.23	205,353.58	11,395.25	257,937.38	138,434.44	11,292.46	127,141.98
020		786,287.01	64,393.37	540,472.80	37,573.79	406,705.70	920,054.11	10,205.23	909,848.88
026		0.00	8,645,376.67	82,971,895.08	8,862,090.35	74,613,575.69	8,358,319.39	4,314.24	8,354,005.15
035		1,860,171.01	0.00	0.00	-104,222.82	533,794.46	1,326,376.55	0.00	1,326,376.55

POWERSCHOOL
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SELECTION CRITERIA : ALL

BRECKSVILLE-BROADVIEW HEIGHTS CSD
OH Cash Position Report

ACCOUNTING PERIOD : 12/26

FUND	SCC	DESCRIPTION BEGIN BALANCE	MTD RECEIPTS	FYTD RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
070		6,554,800.00	0.00	75,000.00	0.00	190,688.00	6,439,112.00	307,136.00	6,131,976.00
200		222,944.11	-1,243.82	313,190.36	20,757.63	290,646.59	245,487.88	241.85	245,246.03
300		354,353.01	26,128.35	641,235.69	27,869.33	659,788.04	335,800.66	36,559.06	299,241.60
401		33,559.27	0.00	168,658.44	19,115.56	195,298.75	6,918.96	1,708.52	5,210.44
451		3,727.71	0.00	3,000.00	0.00	0.00	6,727.71	0.00	6,727.71
499		43,805.92	7,817.00	64,005.50	7,803.31	99,315.07	8,496.35	8,496.35	0.00
516		0.00	0.00	809,550.29	10.79	809,550.29	0.00	692.86	-692.86
551		0.00	0.00	18,801.78	0.00	18,801.78	0.00	100.00	-100.00
572		0.00	1,984.17	259,391.35	1,984.17	259,391.35	0.00	1,443.35	-1,443.35
584		0.00	4,501.73	24,393.28	4,501.73	24,393.28	0.00	0.00	0.00
587		0.00	0.00	22,595.05	0.00	22,595.05	0.00	0.00	0.00
590		0.00	107.41	94,725.60	107.41	94,725.60	0.00	685.00	-685.00
GRAND TOTALS:		40,243,760.80	9,965,639.86	153,153,535.40	14,664,934.39	144,367,267.35	49,030,028.85	4,549,197.88	44,480,830.97

POWERSCHOOL
DATE: 06/30/2026
TIME: 11:27:20

BRECKSVILLE-BROADVIEW HEIGHTS CSD
OH ANNUAL SPENDING REPORT

PAGE NUMBER: 1

SELECTION CRITERIA: YEAR: 2026 PERIOD: 12 THRU 12 CASH BALANCE FUNDS: 001

LINE	DESCRIPTION		PERIOD ESTIMATE	PERIOD ACTUAL	PERIOD DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
1.010	Genl Prop Tax (Real Estate)	*	0.00	0.00	0.00	0.00	40,891,967.80	40,891,967.80
1.020	Tang Persnl Prop Tax	*	0.00	0.00	0.00	0.00	2,930,328.38	2,930,328.38
1.030	Income Tax		0.00	0.00	0.00	0.00	0.00	0.00
1.035	Unrestricted Grants-in-Aid	*	0.00	421,208.44	421,208.44	0.00	5,421,144.79	5,421,144.79
1.040	Restricted Grants-in-Aid	*	0.00	540,049.53	540,049.53	0.00	800,598.08	800,598.08
1.045	Restricted Fed Grants-in-Aid		0.00	0.00	0.00	0.00	0.00	0.00
1.050	Property Tax Alloc	*	0.00	0.00	0.00	0.00	4,364,380.40	4,364,380.40
1.060	All Other Operating Revenue	*	0.00	45,689.34	45,689.34	0.00	4,062,008.18	4,062,008.18
1.070	Total Revenue	*	0.00	1,006,947.31	1,006,947.31	0.00	58,470,427.63	58,470,427.63
OTHER FINANCING SOURCES								
2.010	Proceeds From Sale of Notes		0.00	0.00	0.00	0.00	0.00	0.00
2.020	St Emer Loans & Adv (Appr)		0.00	0.00	0.00	0.00	0.00	0.00
2.040	Operating Transfers-In		0.00	0.00	0.00	0.00	0.00	0.00
2.050	Advances-In		0.00	0.00	0.00	0.00	0.00	0.00
2.060	All Other Financing Sources	*	0.00	0.00	0.00	0.00	637,279.85	637,279.85
2.070	Total Other Financing Sources	*	0.00	0.00	0.00	0.00	637,279.85	637,279.85
2.080	Total Rev & Other Fin Srcs	*	0.00	1,006,947.31	1,006,947.31	0.00	59,107,707.48	59,107,707.48
EXPENDITURES								
3.010	Personal Services	*	0.00	3,213,553.33	3,213,553.33	0.00	36,385,561.74	36,385,561.74
3.020	Empl Retire & Ins Benefits	*	0.00	1,115,705.13	1,115,705.13	0.00	13,490,530.41	13,490,530.41
3.030	Purchased Services	*	0.00	545,495.81	545,495.81	0.00	5,728,252.03	5,728,252.03
3.040	Supplies & Materials	*	0.00	74,949.66	74,949.66	0.00	1,252,820.12	1,252,820.12
3.050	Capital Outlay	*	0.00	52,379.92	52,379.92	0.00	111,592.54	111,592.54
3.060	Intergovernmental		0.00	0.00	0.00	0.00	0.00	0.00
4.010	All Principal (Historical)		0.00	0.00	0.00	0.00	0.00	0.00
4.020	Principal-Notes		0.00	0.00	0.00	0.00	0.00	0.00
4.030	Principal-State Loans		0.00	0.00	0.00	0.00	0.00	0.00
4.040	Principal-State Advancements		0.00	0.00	0.00	0.00	0.00	0.00
4.050	Principal-HB 264 Loans		0.00	0.00	0.00	0.00	0.00	0.00
4.055	Principal-Other		0.00	0.00	0.00	0.00	0.00	0.00
4.060	Interest & Fiscal Charges		0.00	0.00	0.00	0.00	0.00	0.00
4.300	Other Objects	*	0.00	2,640.81	2,640.81	0.00	950,238.40	950,238.40
4.500	Total Expenditures	*	0.00	5,004,724.66	5,004,724.66	0.00	57,918,995.24	57,918,995.24
OTHER FINANCING USES								
5.010	Operational Transfers-Out	*	0.00	85,000.00	85,000.00	0.00	85,000.00	85,000.00
5.020	Advances-Out		0.00	0.00	0.00	0.00	0.00	0.00
5.030	All Other Financing Uses		0.00	0.00	0.00	0.00	0.00	0.00
5.040	Total Other Financing Uses	*	0.00	85,000.00	85,000.00	0.00	85,000.00	85,000.00
5.050	Total Exp & Other Fin Uses	*	0.00	5,089,724.66	5,089,724.66	0.00	58,003,995.24	58,003,995.24
6.010	Excess Rev & Other Fin Src	*	0.00	-4,082,777.35	-4,082,777.35	0.00	1,103,712.24	1,103,712.24
7.010	Beginning Cash Balance		0.00	24,418,408.37	24,418,408.37	0.00	19,231,918.78	19,231,918.78
7.020	Ending Cash Balance	*	0.00	20,335,631.02	20,335,631.02	0.00	20,335,631.02	20,335,631.02
8.010	Outstanding Encumbrances		0.00	182,477.98	182,477.98	0.00	182,477.98	182,477.98



BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT

INVESTMENT DASHBOARD · AS OF JUNE 2026

1. MAIN CUSTODIAL ACCOUNT (ENDING X70751)

The Main Custodial Account is designed to capture steady, reliable growth by spreading its assets across highly secure options like bank CDs and U.S. Treasury notes. By locking in yields above 4%, this portfolio successfully balances long-term safety with a continuous stream of incoming cash.

Ending Book Value:	\$23,637,818.92
Market Value:	\$23,787,419.28
June Gross Interest:	\$99,031.12
Total Portfolio Yield:	4.15%
Weighted Average Maturity (WAM):	2.48 Years

Security Type	Market Value	% of Assets
Certificates of Deposit	\$10,046,314.29	42.2%
U.S. Treasury Notes	\$7,219,989.46	30.4%
U.S. Government Agency Notes	\$4,628,584.06	19.5%
Commercial Papers	\$1,853,241.24	7.8%
Money Market Funds	\$39,290.24	0.2%

2. CONSTRUCTION FUNDS ACCOUNT (ENDING X99889)

The Construction Funds Account prioritizes immediate cash availability, keeping over 80% of its holdings in short-term commercial paper. This strategy ensures that money is quickly accessible to pay for school building and renovation bills without any delay.

Ending Book Value:	\$1,912,960.46
Market Value:	\$1,931,984.01
June Gross Interest:	\$4,294.03
Total Portfolio Yield:	3.79%
Weighted Average Maturity (WAM):	0.10 Years

Security Type	Market Value	% of Assets
Commercial Papers	\$1,596,110.78	82.6%
U.S. Treasury Notes	\$297,817.05	15.4%
Money Market Funds	\$38,056.18	2.0%

ANALYTICAL SUMMARY & POLICY COMPLIANCE

Policy 6144 Compliance

Both investment portfolios are in full compliance with Board Policy 6144. Every single security in the portfolios is scheduled to mature well within the strict five-year legal limit from its purchase date. Additionally, the district has avoided all high-risk derivatives, reverse purchase agreements, and prohibited funds, ensuring that public money is managed with the highest standards of safety, liquidity, and ethical care.

Liquidity Position

The two accounts are set up very differently to protect the school district's cash flow. The Main Account has a Weighted Average Maturity (WAM) of 2.48 years, which is perfect for medium-term savings because it lets the district earn higher interest over time. On the other hand, the Construction Account has an ultra-short WAM of just 0.10 years (about 36 days). This means almost all of the construction money matures almost immediately, giving the district the cash it needs for active projects without having to sell off longer-term investments early.

Performance Insights

Together, both accounts brought in a solid \$103,325.15 in gross interest for the month of June. What makes this performance impressive is that these returns were achieved using incredibly safe financial tools. By investing in U.S. government-backed treasuries and FDIC-insured bank certificates, the district is successfully growing its funds while avoiding the dangerous ups and downs of the stock market.

RECOMMENDATIONS

Last	First	Position	Bldg.	Contract	Effective	Training/Step	Note(s)
Adams	Beth	OTES 2.0 Credential	ES	N/A	7/3/26-7/3/28		
James	Olivia	Intermediate Teacher-LTS	ES	1 of 1 (LTS)	8/1/2026	MA + 0, Step 2	Pending successful completion of all OSBE and BOE requirements

CONTRACT REVISIONS								
Last	First	Position	Bldg.	Hours		Contract	Effective	Note(s)
Awad	Christine	Special Educational Assistant	ES (PS)	3.5		.500 FTE	8/14/2026	Voluntary Reduction-Preschool (4 days M-TH)
Garcia	Macy	Special Educational Assistant	ES	7		1 of 2 (1)	8/14/2026	Former Educational Asst.
Maroun	Roxanne	Special Educational Assistant	ES (PS)	3.5		.500 FTE	8/14/2026	Voluntary Reduction-Preschool (4 days M-TH)
CONTRACT RENEWAL								
Last	First	Position	Bldg.	Hours		Contract	Effective	Note(s)
Saylor	Scott	Administrative Assistant	EC	8		1 of 2	8/1/26-7/31/28	
RECOMMENDATIONS								
Last	First	Position	Bldg.	Hours	Step	Contract	Effective	Note(s)
Bianchi	Amanda	Special Education Assistant	ES (PS)	7 (M-Th)	Step 1	1 of 1	8/14/2026	Pending successful completion of all BOE requirements
Brown	Lauren	Special Education Assistant	ES (PS)	7 (M-Th)	Step 1	1 of 1	8/14/2026	Pending successful completion of all BOE requirements
Connors	Aenea	Educational Assistant	ES	5.25	Step 1	1 of 1	8/14/2026	Pending successful completion of all BOE requirements
Hejl	Amber	EMIS Coordinator	EC	8	Step 6	1 of 1	8/1/26-7/31/27	Pending successful completion of all BOE requirements
Hejl	Amber	EMIS Coordinator	EC	8	Step 6	N/A	7/27/26-7/31/26	Five extended days as needed
Lewis	Lisa	Bus Driver	T	N/A	Step 3	1 of 1	7/1/26-6/30/27	Pending successful completion of all BOE requirements
UNPAID LEAVE								
Last	First	Position	Bldg.	Hours		# Days	Effective	Note(s)
Vojar	Brian	Custodian II	HS	8		1	6/25/2026	

Extracurricular Spreadsheet 2026-2027

Activity	BOE Recommendations			Board Approval	Salary
	Last Name	First Name	Additional Notes		
Academic Challenge	Angeloni	Zachary	(Fixed Rate)	14-Jul-26	\$1,560
Annual Advisor - H.S. Co-Curricular	Jordan	Deanna	(Fixed Rate)	14-Jul-26	\$2,340
Art Club - H.S.	Hansen	Andrew	(Fixed Rate)	14-Jul-26	\$1,040
Biology Club	Rundo	Louie	(Fixed Rate)	14-Jul-26	\$1,560
#Cheerleader Coach - HS Fall	Hoy	Michelle		14-Jul-26	\$6,249
#Cheerleader Coach - 9th - Fall	Uber	Gianna	(Fixed Rate)	14-Jul-26	\$2,340
Chemistry Olympiad	Lewis	Cheryl		14-Jul-26	Volunteer
Choral Director	Garlock	Emily	(Fixed Rate)	14-Jul-26	\$2,340
Commencement Coordinator	Treter	Dara	(Fixed Rate)	14-Jul-26	\$1,040
^Communications Club	Zastawny	Zachary	50% (Fixed Rate)	14-Jul-26	\$520
^Communications Club	Hyde	Brittany	50% (Fixed Rate)	14-Jul-26	\$520
#Cross Country - Boys & Girls	Schank	Robert		14-Jul-26	\$7,985
#Cross Country - Assistant Coach	Levkanich	Cyril	(Fixed Rate)	14-Jul-26	\$4,484
#Cross Country - Assistant Coach	Rundo	Louie		14-Jul-26	Volunteer
#Cross Country - 7th/8th Head Coach	Engert	Christina	(Fixed Rate)	14-Jul-26	\$3,887
^Drama Club	Lesh	Benjamin	50%	14-Jul-26	\$694.50
^Drama Club	Jordan	Deanna	50% (Fixed Rate)	14-Jul-26	\$520
^#Faculty Manager - Girls	Zenir	Joseph	33.33% (Fixed Rate) Fall	14-Jul-26	\$2,773
Fall Play - Assistant	Jordan	Deanna	(Fixed Rate)	14-Jul-26	\$2,145
#Football - Assistant Coach	Kobyliniski	Mark	(Fixed Rate)	14-Jul-26	\$6,044
#Football - Assistant Coach	Poundstone	Ryan	(Fixed Rate)	14-Jul-26	\$6,044
#Football - Assistant Coach	Rinehart	Eric	(Fixed Rate)	14-Jul-26	\$6,044
#Football - Assistant Coach	Wilson	Ronald	(Fixed Rate)	14-Jul-26	\$6,044
#Football - 9th - Assistant Coach	Day	Charles	(Fixed Rate)	14-Jul-26	\$5,238
#Football - Coach	Abraham	Justin		14-Jul-26	Volunteer
#Football - Coach	Labas	Josef		14-Jul-26	Volunteer
#Football - 8th - Assistant Coach	Thoma	Noah	(Fixed Rate)	14-Jul-26	\$4,835
#Football - 7th - Head Coach	McGinty	Michael	(Fixed Rate)	14-Jul-26	\$5,238
French Club	McElhaney	Liliana	(Fixed Rate)	14-Jul-26	\$1,040

Extracurricular Spreadsheet 2026-2027

German Club	Burling	Margaret	(Fixed Rate)	14-Jul-26	\$1,040
#Golf - Boys - Head Coach	Roderick	Gregory	(Fixed Rate)	14-Jul-26	\$4,939
#Golf - Boys - JV Coach	Milanich	Michelle	(Fixed Rate)	14-Jul-26	\$3,705
#Golf - Girls - Head Coach	Stibley	Sylvia	(Fixed Rate)	14-Jul-26	\$4,939
#Golf - Girls - JV Coach	Lentz	Evan	(Fixed Rate)	14-Jul-26	\$3,705
Hy-Breeze Advisor Co-Curricular	Milanich	Michelle	(Fixed Rate)	14-Jul-26	\$1,820
^Junior Class Advisor	Milanich	Michelle	50% (Fixed Rate)	14-Jul-26	\$520
^Junior Class Advisor	Welch	Brooke	50% (Fixed Rate)	14-Jul-26	\$520
Key Club	DiFrancesco	Nicholas	(Fixed Rate)	14-Jul-26	\$3,380
Math Club - HS	Morlani	Donna	(Fixed Rate)	14-Jul-26	\$2,340
Mock Trial	Adams	Timothy	(Fixed Rate)	14-Jul-26	\$1,560
Model United Nations - H.S.	Elliott	Nathan	(Fixed Rate)	14-Jul-26	\$1,560
National Art Honor Society	Gloege	Julia		14-Jul-26	Volunteer
^National Honor Society	Owens	Jaci	50% (Fixed Rate)	14-Jul-26	\$1,690
^National Honor Society	Williams	Jennifer	50% (Fixed Rate)	14-Jul-26	\$1,690
#Play Set Design/Construction (Fall)	Kolodziej	Maria	(Fixed Rate)	14-Jul-26	\$1,690
#Play Set Design/Construction (Winter)	Kolodziej	Maria	(Fixed Rate)	14-Jul-26	\$1,690
Prom Advisor	Harnist	Jessica	(Fixed Rate)	14-Jul-26	\$1,040
Safe Club - H.S.	Palumbo	Nicholas	(Fixed Rate)	14-Jul-26	\$1,560
^Senior Class Advisor	Milanich	Michelle	50% (Fixed Rate)	14-Jul-26	\$520
^Senior Class Advisor	Welch	Brooke	50% (Fixed Rate)	14-Jul-26	\$520
#Soccer - Boys - Assistant Coach	Farrell	John	(Fixed Rate)	14-Jul-26	\$5,264
#Soccer - Boys - 9th - Coach	Tyma	Jacob	(Fixed Rate)	14-Jul-26	\$4,913
#Soccer - Girls - Assistant Coach	Lapsansky	Eric	(Fixed Rate)	14-Jul-26	\$5,264
#Soccer - Girls - J.V. Coach	Dziubek	Damian	(Fixed Rate)	14-Jul-26	\$5,264
#Soccer - Girls - 9th Grade	Onders	Shannon	(Fixed Rate)	14-Jul-26	\$4,913
Spanish Club	Nowacki	Janel	(Fixed Rate)	14-Jul-26	\$1,040
Spring Play - Asst. Choral Director	Jordan	Deanna	(Fixed Rate)	14-Jul-26	\$2,184
Student Council - H.S.	Pichette	Jonah	(Fixed Rate)	14-Jul-26	\$2,860
#Tennis - Girls - Head Coach	Reynolds	Daniel		14-Jul-26	\$6,596
Tri-M Music Honor Society	Cocchiola	Steven		14-Jul-26	Volunteer
Video Announcements ES	Bihari	Caleb	(Fixed Rate)	14-Jul-26	\$2,340
Video Announcements HS	Lesh	Benjamin	(Fixed Rate)	14-Jul-26	\$2,340

Extracurricular Spreadsheet 2026-2027

#Volleyball - Girls - Assistant Coach	Peterson	Craig	(Fixed Rate)	14-Jul-26	\$5,264
#Volleyball - Girls - J.V. Coach	Ruth	Megan	(Fixed Rate)	14-Jul-26	\$5,264
#Volleyball - 9th - Girls - Head Coach	Dubasak	Amy		14-Jul-26	\$6,562
#Volleyball - Girls	Sierko	Dariusz		14-Jul-26	Volunteer
#Volleyball - Girls - 8th - Head Coach	Kunka	Jennifer	(Fixed Rate)	14-Jul-26	\$4,562
Youth and Government	Elliott	Nathan	(Fixed Rate)	14-Jul-26	\$1,560
High School - Department Chairpersons					Rate
Art	Hansen	Andrew		14-Jul-26	0.025
Business Education	Simonetti	Jason		14-Jul-26	0.025
English	Loomer	Caroline		14-Jul-26	0.075
Guidance	Owens	Jaci		14-Jul-26	0.05
Mathematics	Reynolds	Allison		14-Jul-26	0.075
Music	Garlock	Emily		14-Jul-26	0.025
Science	Rundo	Louie		14-Jul-26	0.075
Social Studies	Mieskowski	Elizabeth		14-Jul-26	0.075
Special Education	Wallace	Darlene		14-Jul-26	0.075
Technology Education	Kowatch	Craig		14-Jul-26	0.025
World Languages	Burling	Margaret		14-Jul-26	0.05
Elementary - PLC Leaders					Rate
Pre-School	Ashley	Ann Marie		14-Jul-26	0.05
Kindergarten	Pagan	Michelle		14-Jul-26	0.05
Kindergarten	Moroney	Jill		14-Jul-26	0.05
Grade One	Arko	Kristin		14-Jul-26	0.05
Grade One	Emery	Casey		14-Jul-26	0.05
Grade Two	Ellenberger	Diana		14-Jul-26	0.05
Grade Two	Jean	Carly		14-Jul-26	0.05
Grade Three	Niedermeyer	Kristen		14-Jul-26	0.05
Grade Three	Janko	Kristine		14-Jul-26	0.05
Grade Four	Jacob	Tiffany		14-Jul-26	0.05
Grade Four	Priest	Cheryl		14-Jul-26	0.05
Grade Five	Eberling	Dawn		14-Jul-26	0.05

Extracurricular Spreadsheet 2026-2027

Grade Five	Sutton	Kristina		14-Jul-26	0.05
Special Education	Kolis	Morgan		14-Jul-26	0.05
Special Education	Degirolamo	Elizabeth		14-Jul-26	0.05
Elementary Coordinators					Rate
Elementary Art Coordinator	Koutouras	Dimitrios		14-Jul-26	0.02
Elementary Music Coordinator	Burkholder	Rachel		14-Jul-26	0.02
Elementary Physical Education Coordinator	Dubasak	Amy		14-Jul-26	0.02
District SLP Coordinator	Hodgson	Shari		14-Jul-26	0.045
High School Clubs					
Fellowship Christian Athletes	Bourquin	Brady		14-Jul-26	Volunteer
HUDDLE	Boulton	Megan		14-Jul-26	Volunteer
SADD	Boulton	Megan		14-Jul-26	Volunteer
GSA (Alliance Club)	Spence	Lauren		14-Jul-26	Volunteer

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	263396	06/05/26	364	CITIZENS BANK	0010000	L22003	DED:*SOH OH TAX	0.00	35,438.83
A10000	263396	06/05/26	364	CITIZENS BANK	0010000	L22002	DED:*FM MEDICARE	0.00	48,822.18
A10000	263396	06/05/26	364	CITIZENS BANK	0010000	L22001	DED:*FT FED TAX	0.00	134,971.57
TOTAL CHECK									219,232.58
A10000	263397	06/05/26	1328	OEA FUND	0010000	L23008	DED:7007 FCPE	0.00	195.00
A10000	263398	06/05/26	1344	OHIO CHILD SUPPORT	0010000	L23007	DED:1000 CSEA	0.00	1,734.34
A10000	263399	06/05/26	1581	SERS BOARD SHARE	0010000	L23010	DED:0031 SERS BOE	0.00	67,971.96
A10000	263400	06/05/26	1583	SCHOOL EMPLOYEES RE	0010000	L23010	DED:0030 SERS EE	0.00	48,551.60
A10000	263401	06/05/26	1679	STRS BOARD SHARE	0010000	L23009	DED:0011 STRS BOE	0.00	175,561.43
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6004 METLIFE/40	0.00	923.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6006 MIDWEST403	0.00	200.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6027 V403B ROTH	0.00	100.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6026 EQROTH403B	0.00	512.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6010 OASBO/457B	0.00	780.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6011 OASBO/457B	0.00	415.17
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6028 EQUIT/457B	0.00	456.82
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6000 EQUIT/403B	0.00	10,480.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6019 VOYA/403B	0.00	4,182.50
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6012 OPEDC/457	0.00	5,710.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6025 EQUIT/457B	0.00	5,906.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6013 VALIC/403B	0.00	2,085.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6008 NEA/457	0.00	2,165.00
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23005	DED:5003 AMFIDEL/AN	0.00	2,622.49
A10000	263403	06/05/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6021 VOYA/457	0.00	3,505.23
TOTAL CHECK									40,043.21
A10000	263404	06/04/26	3510	FARRELL ROOFING	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	1,141.81
A10000	263405	06/04/26	168	BATTERIES PLUS	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	353.98
A10000	263405	06/04/26	168	BATTERIES PLUS	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	-54.00
TOTAL CHECK									299.98
A10000	263406	06/04/26	3997	CATANESE CLASSICS	0060000312000000	560	SPRING 2026- CATANE	0.00	457.48
A10000	263407	06/04/26	3036	THE CHARLES RITTER	125100000000000000	640	12 TABLES 60" X 18"	0.00	10,597.92
A10000	263407	06/04/26	3036	THE CHARLES RITTER	125100000000000000	640	12 TABLES 60" X 18"	0.00	-10,597.92
TOTAL CHECK									0.00
A10000	263408	06/04/26	2528	CHROMEBOOKPARTS.COM	0099100224000000	423	CHROMEBOOK REPLACEM	0.00	348.50
A10000	263408	06/04/26	2528	CHROMEBOOKPARTS.COM	0099100224000000	423	CHROMEBOOK REPLACEM	0.00	1,097.00
TOTAL CHECK									1,445.50
A10000	263409	06/04/26	429	CONNECT	1221300000010100	410	SIS ADMIN SERVICES	0.00	5,800.00
A10000	263410	06/04/26	4047	DODD CAMERA	0099102113010200	511	CANON REBEL T7 DIGI	0.00	63.27

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A10000	263410	06/04/26	4047	DODD CAMERA	5849026111000000	511	CANON REBEL T7 DIGI	0.00	1,718.74
A10000	263410	06/04/26	4047	DODD CAMERA	5849026111000000	410	CANON REBEL T7 DIGI	0.00	2,767.99
TOTAL CHECK									4,550.00
A10000	263411	06/04/26	607	ESC OF NORTHEAST OH	1129000000000000	410	INTERPRETER, MOBILI	0.00	19,566.67
A10000	263412	06/04/26	3852	I AM BOUNDLESS INC	0199474111000000	511	TRANSITIONAL SERVIC	0.00	2,869.91
A10000	263413	06/04/26	1024	KURTZ BROS INC	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	256.83
A10000	263414	06/04/26	3228	NORDEC INC	1241100000010100	512	HOME OF A NEW BEE Y	0.00	2,044.00
A10000	263415	06/04/26	3979	PLATFORM CEMENT INC	0049021520000000	620	HILTON DRIVEWAY	0.00	320,194.04
A10000	263416	06/04/26	3966	POWERSCHOOL GROUP L	1241500000010100	516	IMPLEMENTATION AND	0.00	9,730.68
A10000	263417	06/04/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	240.76
A10000	263418	06/04/26	1643	SOLAR MADE	0099103112010300	511	JUNIOR SOLAR SPRINT	0.00	445.71
A10000	263418	06/04/26	1643	SOLAR MADE	0099103112010300	511	ANACHARIS BUNCH, RA	0.00	300.38
TOTAL CHECK									746.09
A10000	263419	06/04/26	3593	SR TRANS	1129000000000000	489	TRANSPORTATION FOR	0.00	1,413.92
A10000	263419	06/04/26	3593	SR TRANS	1129000000000000	489	TRANSPORTATION FOR	0.00	1,413.92
TOTAL CHECK									2,827.84
A10000	263420	06/04/26	2002	STAR SPORTS	0149211199010316	890	KICK-IT T-SHIRTS	0.00	3,090.73
A10000	263421	06/04/26	1890	WADSWORTH SOLUTIONS	4999226276000000	410	NEW AIPHONES FOR TH	0.00	7,436.40
A10000	263422	06/04/26	4050	ZEN EDUCATE	1241500000010100	410	SUBSTITUTE STAFFING	0.00	30.27
A10000	263422	06/04/26	4050	ZEN EDUCATE	1241500000010100	410	SUBSTITUTE STAFFING	0.00	125.18
A10000	263422	06/04/26	4050	ZEN EDUCATE	1241500000010100	410	SUBSTITUTE STAFFING	0.00	153.63
A10000	263422	06/04/26	4050	ZEN EDUCATE	1241500000010100	410	SUBSTITUTE STAFFING	0.00	426.75
A10000	263422	06/04/26	4050	ZEN EDUCATE	1241500000010100	410	SUBSTITUTE STAFFING	0.00	477.96
TOTAL CHECK									1,213.79
A10000	263461	06/04/26	4076	RITTER'S OFFICE OUT	1251000000000000	640	12 TABLES 60" X 18"	0.00	10,597.92
A10000	263462	06/10/26	2113	ALEX'S LEMONADE STA	0149211199010316	890	KICK-IT FUNDRAISER	0.00	-15,510.12
A10000	263462	06/10/26	2113	ALEX'S LEMONADE STA	0149211199010316	890	KICK-IT FUNDRAISER	0.00	15,510.12
TOTAL CHECK									0.00
A10000	263463	06/10/26	2599	ALLEN COUNTY ESC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	60.00
A10000	263463	06/10/26	2599	ALLEN COUNTY ESC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	100.00
A10000	263463	06/10/26	2599	ALLEN COUNTY ESC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	-60.00
A10000	263463	06/10/26	2599	ALLEN COUNTY ESC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	-100.00
TOTAL CHECK									0.00
A10000	263464	06/10/26	240	BRECKSVILLE FLORIST	1242100000010200	512	FLOWERS FOR GRADUAT	0.00	-500.00
A10000	263464	06/10/26	240	BRECKSVILLE FLORIST	0079100241900000	890	BOE SUNSHINE EXPENS	0.00	96.90

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A10000	263464	V 06/10/26	240	BRECKSVILLE FLORIST	0079100241900000	890	BOE SUNSHINE EXPENS	0.00	-96.90	
A10000	263464	06/10/26	240	BRECKSVILLE FLORIST	1242100000010200	512	FLOWERS FOR GRADUAT	0.00	500.00	
TOTAL CHECK									0.00	0.00
A10000	263465	06/10/26	178	BBHCSD TRANSPORTATI	0149210199010200	899	TRANSPORTATION TO A	0.00	352.50	
A10000	263465	V 06/10/26	178	BBHCSD TRANSPORTATI	0149211199010316	890	BUSSING FOR DIVOTS	0.00	-380.70	
A10000	263465	V 06/10/26	178	BBHCSD TRANSPORTATI	0149211199010316	890	2X TRANSPORTATION T	0.00	-592.20	
A10000	263465	06/10/26	178	BBHCSD TRANSPORTATI	0149211199010316	890	BUSSING FOR DIVOTS	0.00	380.70	
A10000	263465	06/10/26	178	BBHCSD TRANSPORTATI	0149211199010316	890	2X TRANSPORTATION T	0.00	592.20	
A10000	263465	V 06/10/26	178	BBHCSD TRANSPORTATI	0149210199010200	899	TRANSPORTATION TO A	0.00	-352.50	
TOTAL CHECK									0.00	0.00
A10000	263466	06/10/26	268	BUREAU OF CRIMINAL	12415000000010100	410	2025-2026 BCI FBI W	0.00	1,082.00	
A10000	263466	V 06/10/26	268	BUREAU OF CRIMINAL	12415000000010100	410	2025-2026 BCI FBI W	0.00	-1,082.00	
TOTAL CHECK									0.00	0.00
A10000	263467	V 06/10/26	4082	KATHLEEN BUTLER	0149700199000000	410	AP ADMINISTRATORS/P	0.00	-600.00	
A10000	263467	06/10/26	4082	KATHLEEN BUTLER	0149700199000000	410	AP ADMINISTRATORS/P	0.00	600.00	
TOTAL CHECK									0.00	0.00
A10000	263468	06/10/26	790	CLEVELAND BOTANICAL	0149109199010900	890	CREATED TO REPLACE	0.00	60.00	
A10000	263468	V 06/10/26	790	CLEVELAND BOTANICAL	0149109199010900	890	CREATED TO REPLACE	0.00	-60.00	
TOTAL CHECK									0.00	0.00
A10000	263469	06/10/26	473	CUYAHOGA VALLEY CAR	0099103112010300	511	ACADEMIC AWARDS PRO	0.00	150.00	
A10000	263469	V 06/10/26	473	CUYAHOGA VALLEY CAR	0099103112010300	511	ACADEMIC AWARDS PRO	0.00	-150.00	
TOTAL CHECK									0.00	0.00
A10000	263470	V 06/10/26	4079	OLIVIA HOWARD	0010000000000109	R1211	HOWARD RETURN	0.00	-375.00	
A10000	263470	06/10/26	4079	OLIVIA HOWARD	0010000000000109	R1211	HOWARD RETURN	0.00	375.00	
TOTAL CHECK									0.00	0.00
A10000	263471	V 06/10/26	923	JOSTENS INC	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	-162.00	
A10000	263471	06/10/26	923	JOSTENS INC	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	162.00	
TOTAL CHECK									0.00	0.00
A10000	263472	06/10/26	3639	MICHAEL BRADAC	0149700199000000	410	AP ADMINISTRATORS/P	0.00	2,520.00	
A10000	263472	V 06/10/26	3639	MICHAEL BRADAC	0149700199000000	410	AP ADMINISTRATORS/P	0.00	-2,520.00	
TOTAL CHECK									0.00	0.00
A10000	263473	V 06/10/26	3426	MR DIVOTS	0149211199010316	890	8TH GRADE P.E. FIEL	0.00	-1,221.00	
A10000	263473	06/10/26	3426	MR DIVOTS	0149211199010316	890	8TH GRADE P.E. FIEL	0.00	1,221.00	
TOTAL CHECK									0.00	0.00
A10000	263474	V 06/10/26	1322	OASSA	1242100000010300	841	TODD RINGS MEMBERSH	0.00	-349.00	
A10000	263474	V 06/10/26	1322	OASSA	1242100000010300	841	SPENCER WARDERS MEM	0.00	-349.00	
A10000	263474	06/10/26	1322	OASSA	1242100000010300	841	TODD RINGS MEMBERSH	0.00	349.00	
A10000	263474	06/10/26	1322	OASSA	1242100000010300	841	SPENCER WARDERS MEM	0.00	349.00	
TOTAL CHECK									0.00	0.00
A10000	263475	V 06/10/26	1449	PLAYHOUSE SQUARE FO	1113000000010200	410	2026 BBHHS GRADUATI	0.00	-4,847.50	

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A10000	263475	06/10/26	1449	PLAYHOUSE SQUARE FO	11130000000010200	410	2026 BBHS GRADUATI	0.00	4,847.50
TOTAL CHECK								0.00	0.00
A10000	263476	V 06/10/26	4081	LAURA J ROBUSTO	0149700199000000	410	AP ADMINISTRATORS/P	0.00	-1,000.00
A10000	263476	06/10/26	4081	LAURA J ROBUSTO	0149700199000000	410	AP ADMINISTRATORS/P	0.00	1,000.00
TOTAL CHECK								0.00	0.00
A10000	263477	V 06/10/26	2451	STANCATO'S RESTAURA	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	-265.17
A10000	263477	06/10/26	2451	STANCATO'S RESTAURA	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	265.17
TOTAL CHECK								0.00	0.00
A10000	263478	06/10/26	1677	STATE OF OHIO UST F	1282900000000000	581	P.O. FOR 2025-2026	0.00	1,100.00
A10000	263478	V 06/10/26	1677	STATE OF OHIO UST F	1282900000000000	581	P.O. FOR 2025-2026	0.00	-1,100.00
TOTAL CHECK								0.00	0.00
A10000	263479	V 06/10/26	1760	THE RILEY LAW FIRM	1231000000000000	418	FY26 LEGAL FEES	0.00	-2,750.00
A10000	263479	06/10/26	1760	THE RILEY LAW FIRM	1231000000000000	418	FY26 LEGAL FEES	0.00	2,750.00
TOTAL CHECK								0.00	0.00
A10000	263480	V 06/10/26	3957	VEGO INNOVATIONS IN	0189201112010300	890	GOOD YEAR GRANT FUN	0.00	-619.70
A10000	263480	06/10/26	3957	VEGO INNOVATIONS IN	0189201112010300	890	GOOD YEAR GRANT FUN	0.00	619.70
TOTAL CHECK								0.00	0.00
A10000	263481	06/10/26	3801	VINCENT LAVALLE	11130000000010200	645	CREATED TO REPLACE	0.00	745.00
A10000	263481	V 06/10/26	3801	VINCENT LAVALLE	11130000000010200	645	CREATED TO REPLACE	0.00	-745.00
TOTAL CHECK								0.00	0.00
A10000	263482	V 06/10/26	1701	STS EDUCATION	0039300224000000	644	FY27 TLC TECHNOLOGY	0.00	-100.00
A10000	263482	06/10/26	1701	STS EDUCATION	0039300224000000	644	FY27 TLC TECHNOLOGY	0.00	100.00
TOTAL CHECK								0.00	0.00
A10000	263483	06/10/26	2113	ALEX'S LEMONADE STA	0149211199010316	890	KICK-IT FUNDRAISER	0.00	15,510.12
A10000	263484	06/10/26	2599	ALLEN COUNTY ESC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	60.00
A10000	263484	06/10/26	2599	ALLEN COUNTY ESC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	100.00
TOTAL CHECK								0.00	160.00
A10000	263485	06/10/26	240	BRECKSVILLE FLORIST	12421000000010200	512	FLOWERS FOR GRADUAT	0.00	500.00
A10000	263485	06/10/26	240	BRECKSVILLE FLORIST	0079100241900000	890	BOE SUNSHINE EXPENS	0.00	96.90
TOTAL CHECK								0.00	596.90
A10000	263486	06/10/26	178	BBHCSD TRANSPORTATI	0149211199010316	890	BUSSING FOR DIVOTS	0.00	380.70
A10000	263486	06/10/26	178	BBHCSD TRANSPORTATI	0149211199010316	890	2X TRANSPORTATION T	0.00	592.20
A10000	263486	06/10/26	178	BBHCSD TRANSPORTATI	0149210199010200	899	TRANSPORTATION TO A	0.00	352.50
TOTAL CHECK								0.00	1,325.40
A10000	263487	06/10/26	268	BUREAU OF CRIMINAL	12415000000010100	410	2025-2026 BCI FBI W	0.00	1,082.00
A10000	263488	06/10/26	4082	KATHLEEN BUTLER	0149700199000000	410	AP ADMINISTRATORS/P	0.00	600.00
A10000	263489	06/10/26	790	CLEVELAND BOTANICAL	0149109199010900	890	CREATED TO REPLACE	0.00	60.00

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A10000	263490	06/10/26	473	CUYAHOGA VALLEY CAR	0099103112010300	511	ACADEMIC AWARDS PRO	0.00	150.00
A10000	263491	06/10/26	4079	OLIVIA HOWARD	0010000000000109	R1211	HOWARD ADK REFU	0.00	375.00
A10000	263492	06/10/26	923	JOSTENS INC	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	162.00
A10000	263493	06/10/26	3639	MICHAEL BRADAC	0149700199000000	410	AP ADMINISTRATORS/P	0.00	2,520.00
A10000	263494	06/10/26	3426	MR DIVOTS	0149211199010316	890	8TH GRADE P.E. FIEL	0.00	1,221.00
A10000	263495	06/10/26	1322	OASSA	1242100000010300	841	TODD RINGS MEMBERSH	0.00	349.00
A10000	263495	06/10/26	1322	OASSA	1242100000010300	841	SPENCER WARDERS MEM	0.00	349.00
TOTAL CHECK								0.00	698.00
A10000	263496	06/10/26	1449	PLAYHOUSE SQUARE FO	1113000000010200	410	2026 BBHS GRADUATI	0.00	4,847.50
A10000	263497	06/10/26	4081	LAURA J ROBUSTO	0149700199000000	410	AP ADMINISTRATORS/P	0.00	1,000.00
A10000	263498	06/10/26	2451	STANCATO'S RESTAURA	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	265.17
A10000	263499	06/10/26	1677	STATE OF OHIO UST F	1282900000000000	581	P.O. FOR 2025-2026	0.00	1,100.00
A10000	263500	06/10/26	1760	THE RILEY LAW FIRM	1231000000000000	418	FY26 LEGAL FEES	0.00	2,750.00
A10000	263501	06/10/26	3957	VEGO INNOVATIONS IN	0189201112010300	890	GOOD YEAR GRANT FUN	0.00	619.70
A10000	263502	06/10/26	3801	VINCENT LAVALLE	1113000000010200	645	CREATED TO REPLACE	0.00	745.00
A10000	263543	06/11/26	2945	ADELIO'S CONTRACTIN	0039100520000000	630	18' COLLAPSED STORM	0.00	4,800.00
A10000	263544	06/11/26	81	AMERICAN PRINT CONS	200955A435010200	891	CREATED TO REPLACE	0.00	593.34
A10000	263545	06/11/26	135	ATLAS AUTOMOTIVE	1284000000000000	423	BLANKET P.O. FOR SH	0.00	1,850.00
A10000	263546	06/11/26	4024	BRICKER GRAYDON WYA	1231000000000000	418	FY26 LEGAL FEES	0.00	1,651.99
A10000	263547	06/11/26	429	CONNECT	1296000000000000	416	EFP SOFTWARE	0.00	11,570.03
A10000	263547	06/11/26	429	CONNECT	1221300000010100	410	SIS ADMIN SERVICES	0.00	1,500.00
TOTAL CHECK								0.00	13,070.03
A10000	263548	06/11/26	607	ESC OF NORTHEAST OH	1221300000010100	410	2026 OTES EVALUATOR	0.00	200.00
A10000	263548	06/11/26	607	ESC OF NORTHEAST OH	1221300000010100	410	RE MENTOR ACADEMY -	0.00	170.00
A10000	263548	06/11/26	607	ESC OF NORTHEAST OH	1124700000000000	475	TUITION A.K.	0.00	7,744.00
A10000	263548	06/11/26	607	ESC OF NORTHEAST OH	1124700000000000	475	TUITION R.K.	0.00	7,940.00
TOTAL CHECK								0.00	16,054.00
A10000	263549	06/11/26	4055	FREEMAN ENVIRONMENT	0039100520000000	630	ASBESTOS TESTING	0.00	785.00
A10000	263550	06/11/26	693	GENE PTACEK & SON F	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	585.00

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A10000	263551	06/11/26	2863	KGWINDS	1113012000010200	423	REPAIRS FOR THE SEA	0.00	241.71
A10000	263552	06/11/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	23.75
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 12700000000010200	452	FY26 WATER- HS	0.00	118.93
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 12700000000010300	452	FY25 WATER- MS	0.00	1,378.21
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 12700000000010100	452	FY26 WATER-BOE	0.00	80.45
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 12700000000010800	452	FY26 WATER- TRANSP	0.00	212.70
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 12700000000010900	452	FY26 WATER- ES	0.00	1,334.86
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 0060000312000000	452	FY26 FOOD SERVICE W	0.00	2.00
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 0060000312000000	452	FY26 FOOD SERVICE W	0.00	27.42
A10000	263581	06/12/26	369	CITY OF CLEVELAND	D 0060000312000000	452	FY26 FOOD SERVICE W	0.00	32.53
TOTAL CHECK								0.00	3,187.10
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	0060000312000000	452	FY26 FOOD SERVICE S	0.00	1.93
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	0060000312000000	452	FY26 FOOD SERVICE S	0.00	75.35
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	0060000312000000	452	FY26 FOOD SERVICE S	0.00	87.28
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	12700000000010100	452	FY26 SEWER - BOE	0.00	617.55
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	12700000000010200	452	FY26 SEWER - HS	0.00	114.57
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	12700000000010300	452	FY26 SEWER - MS	0.00	4,386.73
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	12700000000010800	452	FY26 SEWER- TRANSP	0.00	541.37
A10000	263582	06/12/26	1301	NORTHEAST OHIO REGI	12700000000010900	452	FY26 SEWER - ES	0.00	3,091.86
TOTAL CHECK								0.00	8,916.64
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	12700000000010800	451	FY26 ELECTRIC - TRA	0.00	1,521.70
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	12700000000010900	451	FY26 ELECTRIC - ES	0.00	12,423.07
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	12700000000010800	451	FY26 ELECTRIC - TRA	0.00	-1,521.70
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	12700000000010900	451	FY26 ELECTRIC - ES	0.00	-12,423.07
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	0060000312000000	451	FY26 FOOD SERVICE E	0.00	302.76
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	0060000312000000	451	FY26 FOOD SERVICE E	0.00	-302.76
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	4019026326000000	410	FY26 ELECTRIC - ASS	0.00	-153.89
A10000	263583	06/12/26	1754	THE ILLUMINATING CO	4019026326000000	410	FY26 ELECTRIC - ASS	0.00	153.89
TOTAL CHECK								0.00	0.00
A10000	263584	06/12/26	179	BBHHS SCHOLARSHIP F	200936A414110200	891	NATIONAL HONOR SOCI	0.00	2,000.00
A10000	263586	06/12/26	240	BRECKSVILLE FLORIST	300950A459010200	890	HS ATHLETICS 2025-2	0.00	40.00
A10000	263587	06/12/26	178	BBHCSD TRANSPORTATI	200933A411810200	891	BBHCSD BUS TRANSP	0.00	214.74
A10000	263589	06/12/26	3054	CAMP FIGHTING SCOT	300914C451210200	890	WOOSTER VARSITY AND	0.00	550.00
A10000	263590	06/12/26	357	CHS ATHLETIC BOOSTE	300914C451210200	890	CHS SHOOTOUT ENTRY	0.00	350.00
A10000	263593	06/12/26	495	DAWN FERRANTE	300914W454710200	890	OPEN PO FOR MISC. E	0.00	9.99
A10000	263594	06/12/26	670	FUNCTIONS OF LIFE	300914C451210200	890	SPRING SPEED & STRE	0.00	2,125.00
A10000	263597	06/12/26	3645	JOHN ELLENWOOD BASK	300914C451210200	890	JOHN ELLENWOOD BASK	0.00	630.00
A10000	263598	06/12/26	2998	JOSHUA D. KLEIN	300914W454710200	890	OPEN PO FOR MISC. E	0.00	275.00

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A10000	263598	06/12/26	2998	JOSHUA D. KLEIN	300914X452710200	890	OPEN PO FOR MISC. E	0.00	275.00
TOTAL CHECK								0.00	550.00
A10000	263602	06/12/26	1388	ORNAMENTAL PRODUCTS	200955A435010200	891	RE-OPEN; PO261603 W	0.00	659.90
A10000	263603	06/12/26	2079	PATRICK MICHAEL O'B	300950A459010200	410	OPEN PO FOR OFFICIA	0.00	250.00
A10000	263604	06/12/26	1968	ROCK & ROLL HALL OF	200960A467010200	891	DEPOSIT FOR PROM 20	0.00	1,000.00
A10000	263608	06/12/26	1777	THREE Z INC	300914I451610200	890	OPEN PO FOR 2026 MU	0.00	1,848.50
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	300914I451610200	890	OPEN PO FOR SPRING/	0.00	165.60
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	300914I451610200	890	OPEN PO FOR SPRING/	0.00	1,821.15
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	300914E455310200	890	CHEER TRYOUTS OPEN	0.00	57.92
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	4999126276000000	510	FY26 SAFETY AND SEC	0.00	158.83
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	300914Z451510200	890	TEAM DINNERS	0.00	322.96
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	300914J454410200	890	OPEN PO FOR SENIOR	0.00	143.47
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	300914J454410200	890	OPEN PO FOR SENIOR	0.00	395.00
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199300329000000	519	ACTIVITIES AND SUPP	0.00	40.74
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199300329000000	519	ACTIVITIES AND SUPP	0.00	262.14
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199474111000000	511	TRANSITIONAL SERVIC	0.00	268.82
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199474111000000	511	TRANSITIONAL SERVIC	0.00	9.15
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199474111000000	511	TRANSITIONAL SERVIC	0.00	81.16
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199474111000000	511	TRANSITIONAL SERVIC	0.00	84.81
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0199474111000000	511	TRANSITIONAL SERVIC	0.00	95.01
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0099103112010300	511	OPEN PO FOR CREDIT	0.00	32.45
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	0099103112010300	511	OPEN PO FOR CREDIT	0.00	481.23
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12829000000010800	432	BLANKET P.O. FOR J.	0.00	57.43
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12510000000010100	512	FY26 SUPPLIES-TREAS	0.00	378.00
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12510000000010100	516	REV MONTHLY SUBSCRI	0.00	9.99
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12960000000000000	419	SPECTRUM FIBER NETW	0.00	1,542.92
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12411000000010100	432	MEETING EXPENSES	0.00	50.60
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12411000000010100	410	SUBSCRIPTION TO CLE	0.00	130.00
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12610000000000000	430	MEETINGS AND MILEAG	0.00	411.21
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12700000000010800	447	FY26 COX INTERNET-	0.00	229.98
A10000	263610	06/15/26	927	JPMORGAN CHASE BANK	12415000000010100	512	2025-2026 RETIREMEN	0.00	1,296.99
TOTAL CHECK								0.00	8,527.56
A10000	263611	06/15/26	1754	THE ILLUMINATING CO	0060000312000000	451	FY26 FOOD SERVICE E	0.00	302.76
A10000	263611	06/15/26	1754	THE ILLUMINATING CO	12700000000010800	451	FY26 ELECTRIC - TRA	0.00	1,521.70
A10000	263611	06/15/26	1754	THE ILLUMINATING CO	12700000000010900	451	FY26 ELECTRIC - ES	0.00	12,423.07
A10000	263611	06/15/26	1754	THE ILLUMINATING CO	4019026326000000	410	FY26 ELECTRIC - ASS	0.00	70.96
TOTAL CHECK								0.00	14,318.49
A10000	263613	06/18/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5005 AF/DISABIL	0.00	192.20
A10000	263613	06/18/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5006 AF/LIFE	0.00	214.10
A10000	263613	06/18/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5004 AF/CANCER	0.00	90.54
A10000	263613	06/18/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5005 AF/DISABIL	0.00	192.40
A10000	263613	06/18/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5004 AF/CANCER	0.00	90.54
A10000	263613	06/18/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5006 AF/LIFE	0.00	214.30
TOTAL CHECK								0.00	994.08

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A10000		263616	06/18/26	364	CITIZENS BANK	0010000	L22004	DED:47120B OBERLIN	0.00	107.71
A10000		263616	06/18/26	364	CITIZENS BANK	0010000	L22004	DED:47120B OBERLIN	0.00	90.04
A10000		263616	06/18/26	364	CITIZENS BANK	0010000	L22002	DED:*FM MEDICARE	0.00	40,555.28
A10000		263616	06/18/26	364	CITIZENS BANK	0010000	L22003	DED:*SOH OH TAX	0.00	29,313.47
A10000		263616	06/18/26	364	CITIZENS BANK	0010000	L22001	DED:*FT FED TAX	0.00	113,577.67
TOTAL CHECK										183,644.17
A10000		263619	06/18/26	1344	OHIO CHILD SUPPORT	0010000	L23007	DED:1000 CSEA	0.00	1,734.34
A10000		263621	06/18/26	1481	R.I.T.A.	0010000	L22004	DED:08364W BRECKSVL	0.00	13,439.90
A10000		263621	06/18/26	1481	R.I.T.A.	0010000	L22004	DED:09064W BROADVHT	0.00	14,529.08
A10000		263621	06/18/26	1481	R.I.T.A.	0010000	L22004	DED:45976R MACEDONI	0.00	34.31
A10000		263621	06/18/26	1481	R.I.T.A.	0010000	L22004	DED:45976R MACEDONI	0.00	34.31
A10000		263621	06/18/26	1481	R.I.T.A.	0010000	L22004	DED:09064W BROADVHT	0.00	18,681.92
A10000		263621	06/18/26	1481	R.I.T.A.	0010000	L22004	DED:08364W BRECKSVL	0.00	14,988.50
TOTAL CHECK										61,708.02
A10000		263622	06/18/26	1581	SERS BOARD SHARE	0010000	L23010	DED:0031 SERS BOE	0.00	50,094.29
A10000		263623	06/18/26	1583	SCHOOL EMPLOYEES RE	0010000	L23010	DED:0030 SERS EE	0.00	35,781.78
A10000		263624	06/18/26	1679	STRS BOARD SHARE	0010000	L23009	DED:0011 STRS BOE	0.00	153,499.17
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6000 EQUIT/403B	0.00	10,480.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6008 NEA/457	0.00	2,165.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6013 VALIC/403B	0.00	2,439.15
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23005	DED:5003 AMFIDEL/AN	0.00	2,722.49
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6021 VOYA/457	0.00	3,505.23
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6027 V403B ROTH	0.00	100.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6019 VOYA/403B	0.00	4,182.50
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6012 OPEDC/457	0.00	5,610.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6025 EQUIT/457B	0.00	6,006.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6006 MIDWEST403	0.00	200.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6011 OASBO/457B	0.00	415.17
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6028 EQUIT/457B	0.00	428.88
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6026 EQROTH403B	0.00	512.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6010 OASBO/457B	0.00	780.00
A10000		263627	06/18/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6004 METLIFE/40	0.00	923.00
TOTAL CHECK										40,469.42
A10000		263628	06/17/26	927	JPMORGAN CHASE BANK	200955A435010200	891	RE-OPENED PO261883	0.00	2,108.55
A10000		263628	06/17/26	927	JPMORGAN CHASE BANK	0189200113010200	890	CREATED TO REPLACE	0.00	200.48
A10000		263628	06/17/26	927	JPMORGAN CHASE BANK	0189200113010200	890	CREATED TO REPLACE	0.00	47.99
TOTAL CHECK										2,357.02
A10000		263629	06/17/26	2660	CITY OF SHAKER HEIG	0209100324000000	419	FOR ICE SKATING TRI	0.00	506.25
A10000		263629	06/17/26	2660	CITY OF SHAKER HEIG	0209100324000000	419	FOR ICE SKATING TRI	0.00	-506.25
TOTAL CHECK										0.00
A10000		263630	06/17/26	452	CREEKSIDE RESTAURAN	112900000000000000	432	ESY LUNCHEON	0.00	276.00

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A10000	263630	06/17/26	452	CREEKSIDE RESTAURAN	1129000000000000	432	AWARD LUNCHEON	0.00	220.43
TOTAL CHECK								0.00	496.43
A10000	263631	06/17/26	1937	YOUNG CHEF'S ACADEM	0209100324000000	419	FOR COOKING TRIP ON	0.00	984.00
A10000	263637	06/18/26	4087	ANGELA POLTER	300914E455310200	890	OPEN PO FOR SPRING/	0.00	25.00
A10000	263638	06/18/26	175	BBHCSD HS CAFETERIA	200963E467010200	891	PO261772 CLOSE BEFO	0.00	1,500.00
A10000	263639	06/18/26	4086	CHRISTINA MARIE PIS	300914E455310200	890	OPEN PO FOR SPRING/	0.00	25.00
A10000	263640	06/18/26	526	TREASURER STATE OF	1261000000000000	410	FY 26 BOILER REGIST	0.00	113.25
A10000	263641	06/18/26	705	GILMOUR ACADEMY	300950A452310200	890	PO260712 CLOSED TO	0.00	250.00
A10000	263642	06/18/26	4085	JESSICA PASCOE	300914E455310200	890	OPEN PO FOR SPRING/	0.00	25.00
A10000	263643	06/18/26	4084	KATHRYN MOLLE	300914E455310200	890	OPEN PO FOR SPRING/	0.00	25.00
A10000	263645	06/18/26	4088	MELISSA VOIGT	300914E455310200	890	OPEN PO FOR SPRING/	0.00	25.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914C451210200	890	OPEN PO FOR POST-SE	0.00	31.50
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914A451110200	890	OPEN PO FOR MISC EX	0.00	10.50
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300950A459010200	890	SPRING SPORTS AWARD	0.00	105.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300950A459010200	890	SPRING SPORTS AWARD	0.00	282.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300950A459010200	890	SPRING SPORTS AWARD	0.00	1,000.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300950A459010200	890	SPRING SPORTS AWARD	0.00	100.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914S453410200	890	OPEN PO FOR MISC. E	0.00	21.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914W454710200	890	OPEN PO FOR END OF	0.00	52.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914Q453910200	890	OPEN PO FOR MISC. E	0.00	31.50
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914P451910200	890	HELMET DECALS/PLAQU	0.00	10.50
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914Z451510200	890	OPEN PO FOR BOYS VB	0.00	189.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300915A452810200	890	OPEN PO FOR MISC. E	0.00	42.00
A10000	263647	06/18/26	3894	PULSE PRODUCTIONS L	300914X452710200	890	OPEN PO FOR MISC. E	0.00	52.50
TOTAL CHECK								0.00	1,927.50
A10000	263649	06/18/26	4090	OPFMA	1261000000000000	430	MEETINGS AND MILEAG	0.00	50.00
A10000	263649	06/18/26	4090	OPFMA	1261000000000000	430	MEETINGS AND MILEAG	0.00	195.00
TOTAL CHECK								0.00	245.00
A10000	263651	06/18/26	32	ADLER TEAM SPORTS	300914E455310200	890	CHEER TRYOUTS OPEN	0.00	903.00
A10000	263652	06/18/26	120	ARIS COMPANY LLC	1459000000000000	512	OPEN PO FOR PORT-A-	0.00	114.50
A10000	263652	06/18/26	120	ARIS COMPANY LLC	1459000000000000	512	OPEN PO FOR PORT-A-	0.00	229.00
TOTAL CHECK								0.00	343.50
A10000	263653	06/18/26	368	CITY OF BROADVIEW H	1276000000000000	419	SRO MOU FOR MIDDLE	0.00	8,952.99
A10000	263654	06/18/26	607	ESC OF NORTHEAST OH	1129000000000000	410	INTERPRETER, MOBILI	0.00	23.00
A10000	263654	06/18/26	607	ESC OF NORTHEAST OH	1129000000000000	410	INTERPRETER, MOBILI	0.00	660.00
A10000	263654	06/18/26	607	ESC OF NORTHEAST OH	1129000000000000	410	INTERPRETER, MOBILI	0.00	1,110.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	1,793.00
A10000	263655	06/18/26	2950	GEAUGA MECHANICAL C	12700000000010200	423	REPAIRS TO HS VAV	0.00	11,780.00
A10000	263656	06/18/26	2195	MOHAWK USA	0099100111000000	511	BUMP ARMOR CHROMEBO	0.00	6,969.20
A10000	263656	06/18/26	2195	MOHAWK USA	0099100111000000	511	SHIPPING	0.00	361.16
TOTAL CHECK								0.00	7,330.36
A10000	263657	06/18/26	1234	MUSSUN SALES INC	12700000000000000	570	OPEN PO FOR PARTS/S	0.00	320.00
A10000	263658	06/18/26	2954	ON THE OTHER SIDE	12610000000000000	410	2025 DISTRICT FERTI	0.00	1,638.75
A10000	263659	06/18/26	1516	RICHFIELD AUTO PART	12829000000000000	581	BLANKET P.O. FOR SH	0.00	394.78
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNITURE V	0.00	2,669.98
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNITURE V	0.00	18,719.97
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNIT WOOD	0.00	142.00
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI BUOLD	0.00	63.74
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI WYATT	0.00	2,560.00
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI SCIEN	0.00	3,020.80
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI SMAR	0.00	2,522.88
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI HUDDL	0.00	106.56
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI MOTIV	0.00	209.28
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI VIRCO	0.00	2,680.00
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI STUD	0.00	7,919.99
A10000	263660	06/18/26	4076	RITTER'S OFFICE OUT	00391005200000000	640	FY27 MS FURNI GUEST	0.00	508.80
TOTAL CHECK								0.00	41,124.00
A10000	263661	06/18/26	3593	SR TRANS	11290000000000000	489	TRANSPORTATION FOR	0.00	1,413.92
A10000	263662	06/18/26	2002	STAR SPORTS	02091003240000000	419	FOR SUMMER CAMP 202	0.00	1,421.55
A10000	263662	06/18/26	2002	STAR SPORTS	02091003240000000	419	FOR SUMMER CAMP 202	0.00	341.28
TOTAL CHECK								0.00	1,762.83
A10000	263663	06/18/26	1709	SUBURBAN SCHOOL TRA	11290000000000000	489	SPECIAL ED TRANSPOR	0.00	10,181.43
A10000	263664	06/18/26	3490	TES THERAPY	11247000000000000	475	TUITION S.L.	0.00	8,193.60
A10000	263665	06/18/26	1871	VERIZON WIRELESS	12700000000000000	441	FY 26 CELL PHONE SE	0.00	343.17
A10000	263666	06/18/26	3318	WORLD FUEL SERVICES	12829000000000000	582	FUEL PURCHASE	0.00	31,784.48
A10000	263667	06/18/26	4050	ZEN EDUCATE	12415000000010100	410	SUBSTITUTE STAFFING	0.00	119.49
A10000	263690	06/18/26	SHC003	ASSURED PARTNERS OF	02690012944000000	491	THIRD PARTY ADMINIS	0.00	8,166.66
A10000	263690	06/18/26	SHC003	ASSURED PARTNERS OF	02690012944000000	419	FEE TO ASSIST DISTR	0.00	23,386.25
TOTAL CHECK								0.00	31,552.91
A10000	263691	06/18/26	SHC013	AUDITOR OF STATE	02690012944000000	843	CHARGES FOR REVIEWI	0.00	168.00
A10000	263692	06/18/26	SHC008	CHARLES E. HARRIS &	02690012944000000	843	IPA AUDIT CHARGES F	0.00	10,500.00

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CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000		263693	06/18/26	SHC001	COMMUNITY INSURANCE	0269001294400000	856	MEDICAL CLAIMS - JU	0.00	5,944,858.45
A10000		263693	06/18/26	SHC001	COMMUNITY INSURANCE	0269001294400000	491	MEDICAL ADMINISTRAT	0.00	172,504.37
A10000		263693	06/18/26	SHC001	COMMUNITY INSURANCE	0269001294400000	492	MEDICAL INSURANCE -	0.00	317,934.76
		TOTAL CHECK							0.00	6,435,297.58
A10000		263694	06/18/26	SHC006	NORTHWEST WORKSITE	0269001294400000	419	ELECTRONIC BENEFITS	0.00	6,460.00
A10000		263695	06/18/26	SHC010	SMITH HEALTH INC	0269001294400000	491	SMITH RX - JUNE CLA	0.00	108,319.00
A10000		263695	06/18/26	SHC010	SMITH HEALTH INC	0269001294400000	856	SMITH RX - JUNE CLA	0.00	2,265,777.66
		TOTAL CHECK							0.00	2,374,096.66
A10000		263696	06/18/26	SHC004	SUMPTER LAW LLC	0269001294400000	418	JANUARY-JUNE SHC LE	0.00	4,015.20
A10000		263697	06/22/26	369	CITY OF CLEVELAND D	0060000312000000	452	FY26 FOOD SERVICE W	0.00	2.09
A10000		263697	06/22/26	369	CITY OF CLEVELAND D	0060000312000000	452	FY26 FOOD SERVICE W	0.00	1.68
A10000		263697	06/22/26	369	CITY OF CLEVELAND D	1270000000010200	452	FY26 WATER- HS	0.00	124.09
A10000		263697	06/22/26	369	CITY OF CLEVELAND D	1270000000010100	452	FY26 WATER-BOE	0.00	126.18
A10000		263697	06/22/26	369	CITY OF CLEVELAND D	1270000000010900	452	FY26 WATER- ES	0.00	69.01
		TOTAL CHECK							0.00	323.05
A10000		263698	06/22/26	2972	DRAGONFLY ATHLETICS	300914C451210200	890	ALUMNI TOURNAMENT A	0.00	900.00
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	1270000000010900	453	FY26 NATURAL GAS -	0.00	640.83
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	1270000000010100	453	FY26 NATURAL GAS -	0.00	107.30
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	1270000000010200	453	FY26 NATURAL GAS- H	0.00	1,707.40
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	1270000000010300	453	FY26 NATURAL GAS -	0.00	953.54
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	1270000000010800	453	FY26 NATURAL GAS -	0.00	88.34
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	0060000312000000	453	FY26 FOOD SERVICE N	0.00	15.62
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	0060000312000000	453	FY26 FOOD SERVICE N	0.00	18.97
A10000		263699	06/22/26	530	ENBRIDGE GAS OHIO	0060000312000000	453	FY26 FOOD SERVICE N	0.00	28.72
		TOTAL CHECK							0.00	3,560.72
A10000		263700	06/22/26	1754	THE ILLUMINATING CO	1270000000010100	451	FY26 ELECTRIC - BOE	0.00	128.54
A10000		263700	06/22/26	1754	THE ILLUMINATING CO	1270000000010100	451	FY26 ELECTRIC - BOE	0.00	1,372.26
A10000		263700	06/22/26	1754	THE ILLUMINATING CO	1270000000010200	451	FY26 ELECTRIC - HS	0.00	37,664.86
A10000		263700	06/22/26	1754	THE ILLUMINATING CO	1270000000010300	451	FY26 ELECTRIC - MS	0.00	242.72
A10000		263700	06/22/26	1754	THE ILLUMINATING CO	1270000000010300	451	FY26 ELECTRIC - MS	0.00	25,480.55
A10000		263700	06/22/26	1754	THE ILLUMINATING CO	1270000000010900	451	FY26 ELECTRIC - ES	0.00	1,140.61
		TOTAL CHECK							0.00	66,029.54
A10000		263701	06/22/26	2660	CITY OF SHAKER HEIG	0209100324000000	419	FOR ICE SKATING TRI	0.00	506.25
A10000		263702	06/22/26	722	GORDON FOOD	0209100324000000	560	FOR FOOD FOR SUMMER	0.00	824.30
A10000		263702	06/22/26	722	GORDON FOOD	0060000312000000	560	JAN-JUNE 2026 FOOD,	0.00	20,027.81
		TOTAL CHECK							0.00	20,852.11
A10000		263703	06/22/26	4055	FREEMAN ENVIRONMENT	0039100520000000	630	FY27 EMER ABATEMENT	0.00	525.00
A10000		263703	06/22/26	4055	FREEMAN ENVIRONMENT	0039100520000000	630	FY27 EMER ABATEMENT	0.00	570.00
		TOTAL CHECK							0.00	1,095.00

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A10000	263704	06/22/26	1500	RELMEC MECHANICAL L	12700000000010200	645	FY26 EMERGENCY SANI	0.00	28,486.00
A10000	V263402	06/05/26	1680	STATE TEACHERS RETI	0010000	L23011	DED:0012 STRS PURCH	0.00	340.95
A10000	V263402	06/05/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0010 STRS EE	0.00	171,999.49
A10000	V263402	06/05/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0013 STRS EMP	0.00	3,561.94
TOTAL CHECK									175,902.38
A10000	V263423	06/04/26	3038	ABEL TRUCK & AUTOMO	12829000000000000	581	BLANKET P.O. FOR SH	0.00	27.48
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	12750000000010800	581	John Deere Original	0.00	68.20
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Tru-Ray Constructio	0.00	-2.41
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Tru-Ray Constructio	0.00	2.27
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Tru-Ray Constructio	0.00	2.41
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Tru-Ray Constructio	0.00	-0.90
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Mod Podge Spray Acr	0.00	28.71
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Mod Podge Spray Acr	0.00	-11.28
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Mr. Pen- Large Wood	0.00	4.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Mr. Pen- Large Wood	0.00	-1.96
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Amazon Basics Cotto	0.00	13.02
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Amazon Basics Cotto	0.00	-5.11
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	9 oz Clear Plastic	0.00	6.57
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	9 oz Clear Plastic	0.00	-2.58
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	KTOJOY 100 Pcs Craf	0.00	3.75
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	KTOJOY 100 Pcs Craf	0.00	-1.47
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Orighty Non-Scratch	0.00	7.23
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Orighty Non-Scratch	0.00	-2.84
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Simetufy 100Pcs Roc	0.00	31.31
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Simetufy 100Pcs Roc	0.00	-12.30
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Doping Brown Foam S	0.00	-4.41
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Doping Brown Foam S	0.00	20.74
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Doping Brown Foam S	0.00	-8.15
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	TBC The Best Crafts	0.00	87.43
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	TBC The Best Crafts	0.00	-34.34
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Raycare 50Pack Flam	0.00	13.91
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	Raycare 50Pack Flam	0.00	-5.46
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	BOUBONI 100 Sheets	0.00	22.54
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	BOUBONI 100 Sheets	0.00	-8.85
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	LOVA Pipe Cleaners	0.00	37.55
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	11240000000010200	519	LOVA Pipe Cleaners	0.00	-14.75
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200932A463010200	891	Betem 24 Colors Dua	0.00	15.78
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200932A463010200	891	ROCARD 100 PCS Larg	0.00	36.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	Amazon Basics 48-Pa	0.00	14.97
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	Amazon Basics 100-P	0.00	26.43
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	DearHouse 4Pcs 6.6F	0.00	19.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	LIGHTSHARE LED Birc	0.00	96.89
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	24 Pcs Wooden Candl	0.00	68.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	Saintrygo 12 Pcs Pr	0.00	51.98
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	Flameless Candles,w	0.00	52.78
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	2PK Lighted Birch T	0.00	59.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	Zip Ties, white Zip	0.00	6.98
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	200960A467010200	891	Eucalyptus Garland	0.00	24.89

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A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0189109111010900	890	GraduationMall Matt	0.00	189.90
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0189109111010900	890	GraduationMall Matt	0.00	189.90
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	LiCB CR2025 3v Lith	0.00	5.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Voulosimi Clay Pebb	0.00	24.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Eccliiy 12 Pcs 16 Oz	0.00	29.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	FEIXINUS 105PCS Din	0.00	4.90
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	GTOTd Earth Day Pla	0.00	12.95
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	156 Pcs National Pa	0.00	7.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	SMART[amp]CASUAL 60	0.00	28.45
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	4 PACK 4FT T8 LED T	0.00	-36.58
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	4 PACK 4FT T8 LED T	0.00	36.58
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Aquatic Foods Inc.	0.00	13.99
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	KLASIT Fishing Line	0.00	4.29
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Elmer's White Liqui	0.00	69.22
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	ForPro Professional	0.00	14.75
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Makerstep Birch Woo	0.00	27.14
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Ziploc Quart Food S	0.00	23.38
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Shop Square 8 Oz Di	0.00	36.40
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	RACETOP 500 Pack 9	0.00	22.30
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	F15T8/DL 18 Inches	0.00	18.42
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Ziploc Gallon Food	0.00	21.98
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	60ml Plastic Syring	0.00	24.68
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	RACETOP 500 Pack 9	0.00	22.30
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Kleenex Professiona	0.00	106.93
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Amazon Basics Purpl	0.00	7.12
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Lockport Duct Tape	0.00	97.21
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Kingdder 1000 Pcs P	0.00	38.68
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Maitys 15 Pcs Activ	0.00	36.70
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Alka-Seltzer Efferv	0.00	49.53
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	480 Count Colored P	0.00	104.14
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	LITOPAK 1000 pack 3	0.00	24.79
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Aigyobo 200 Count	0.00	93.73
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	2-1/2" x 1/16" - S	0.00	29.66
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Irenare Media Stora	0.00	29.75
A10000	V263424	06/04/26	69	AMAZON CAPITAL SERV</					

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CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V263428	06/04/26	263	BSN SPORTS LLC	1282900000000000	581	CLOTHING VOUCHER 25	0.00	198.20	
A10000	V263428	06/04/26	263	BSN SPORTS LLC	1282900000000000	581	CLOTHING VOUCHER 25	0.00	351.39	
A10000	V263428	06/04/26	263	BSN SPORTS LLC	1282900000000000	581	CLOTHING VOUCHER 25	0.00	2,612.43	
A10000	V263428	06/04/26	263	BSN SPORTS LLC	1282900000000000	581	CLOTHING VOUCHER 25	0.00	3,209.94	
TOTAL CHECK									0.00	6,371.96
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	-248.28	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	-72.43	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	50.05	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	72.43	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	119.53	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	181.13	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	249.56	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	758.40	
A10000	V263429	06/04/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	1,095.96	
TOTAL CHECK									0.00	2,206.35
A10000	V263430	06/04/26	299	CAROLINA BIOLOGICAL	0099102113010200	511	OPEN PO FOR MISC OR	0.00	853.74	
A10000	V263431	06/04/26	379	CLEARWATER SERVICES	0189200113010200	890	OFFICE WATER SERVIC	0.00	33.19	
A10000	V263432	06/04/26	380	CLEVE CLINIC CHILD'	1124700000000000	475	TUITION M.B.	0.00	7,996.80	
A10000	V263432	06/04/26	380	CLEVE CLINIC CHILD'	1124700000000000	475	TUITION M.B.	0.00	8,035.20	
A10000	V263432	06/04/26	380	CLEVE CLINIC CHILD'	1124700000000000	475	TUITION M.K.	0.00	7,996.80	
A10000	V263432	06/04/26	380	CLEVE CLINIC CHILD'	1124700000000000	475	TUITION M.K.	0.00	8,035.20	
TOTAL CHECK									0.00	32,064.00
A10000	V263433	06/04/26	476	D & W DIESEL INC.	1282900000000000	581	BLANKET P.O. FOR 20	0.00	1,215.90	
A10000	V263434	06/04/26	553	EASY GRAPHICS CORP	0099103112010300	511	XYRON 2500 SUPPLY 2	0.00	255.03	
A10000	V263435	06/04/26	568	EFFECTIVE UTILITY S	0060000312000000	451	FY26 FOOD SERVICE E	0.00	81.84	
A10000	V263435	06/04/26	568	EFFECTIVE UTILITY S	12700000000010900	451	FY26 ELECTRIC - ES	0.00	3,358.16	
TOTAL CHECK									0.00	3,440.00
A10000	V263436	06/04/26	1997	EFFECTIVE UTILITY S	12700000000010100	451	FY26 MONTHLY CHARGE	0.00	62.49	
A10000	V263436	06/04/26	1997	EFFECTIVE UTILITY S	12700000000010200	451	FY26 MONTHLY CHARGE	0.00	1,715.22	
A10000	V263436	06/04/26	1997	EFFECTIVE UTILITY S	12700000000010300	451	FY26 MONTHLY CHARGE	0.00	1,160.35	
A10000	V263436	06/04/26	1997	EFFECTIVE UTILITY S	0060000312000000	451	FY26 FOOD SERVICE E	0.00	51.94	
TOTAL CHECK									0.00	2,990.00
A10000	V263437	06/04/26	1173	ESC OF MEDINA COUNT	12829000000010800	432	BLANKET P.O. FOR PR	0.00	100.00	
A10000	V263438	06/04/26	632	FISHER & PHILLIPS L	1231000000000000	418	FY26 LEGAL FEES	0.00	625.50	
A10000	V263439	06/04/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	153.97	
A10000	V263440	06/04/26	1279	IMPERIAL DADE	12700000000010300	570	FY25-26 CUSTODIAL S	0.00	137.42	
A10000	V263440	06/04/26	1279	IMPERIAL DADE	12700000000010300	570	FY25-26 CUSTODIAL S	0.00	2,572.14	
A10000	V263440	06/04/26	1279	IMPERIAL DADE	12700000000010900	570	ESY/BEEKEEPERS CUST	0.00	1,397.30	

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V263440	06/04/26	1279	IMPERIAL DADE	12700000000010900	570	CUSTODIAL SUPPLIES	0.00	135.09
TOTAL CHECK								0.00	4,241.95
A10000	V263441	06/04/26	845	JW PEPPER & SON INC	00393001100000016	521	CHORAL SHEET MUSIC	0.00	76.50
A10000	V263442	06/04/26	1042	LANGUAGE TESTING IN	5849026111000000	410	SEAL OF BILITERACY	0.00	15.00
A10000	V263443	06/04/26	1268	NEOLA INC.	12310000000010100	410	DISTRICT POLICY SER	0.00	1,375.00
A10000	V263444	06/04/26	1364	OHIO SCHOOLS COUNCI	12700000000010100	453	FY26 NATURAL GAS -	0.00	225.39
A10000	V263444	06/04/26	1364	OHIO SCHOOLS COUNCI	12700000000010200	453	FY26 NATURAL GAS -	0.00	5,571.64
A10000	V263444	06/04/26	1364	OHIO SCHOOLS COUNCI	12700000000010300	453	FY26 NATURAL GAS -	0.00	3,834.63
A10000	V263444	06/04/26	1364	OHIO SCHOOLS COUNCI	12700000000010800	453	FY26 NATURAL GAS -	0.00	213.70
A10000	V263444	06/04/26	1364	OHIO SCHOOLS COUNCI	12700000000010900	453	FY26 NATURAL GAS -	0.00	1,953.01
A10000	V263444	06/04/26	1364	OHIO SCHOOLS COUNCI	0060000312000000	453	FY26 FOOD SERVICE N	0.00	217.63
TOTAL CHECK								0.00	12,016.00
A10000	V263445	06/04/26	1442	PISANICK PARTNERS L	0060000312000000	410	APRIL-JUNE 2026 CON	0.00	6,075.00
A10000	V263446	06/04/26	232	POINT SPRING & DRIV	12840000000000000	423	BLANKET P.O. FOR SH	0.00	1,453.06
A10000	V263447	06/04/26	1467	PSI AFFILIATES INC.	4019026326000000	410	FOR AUXILIARY PRESO	0.00	11,972.60
A10000	V263447	06/04/26	1467	PSI AFFILIATES INC.	5729026326000000	410	TITLE I FUNDING ASS	0.00	1,984.17
TOTAL CHECK								0.00	13,956.77
A10000	V263448	06/04/26	1651	SOUNDCOM SYSTEMS	12700000000000000	570	OPEN PO FOR PARTS/S	0.00	975.00
A10000	V263449	06/04/26	1505	RENHILL GROUP INC.	11100000000000000	410	2025-2026 PURCHASED	0.00	3,885.35
A10000	V263449	06/04/26	1505	RENHILL GROUP INC.	11100000000000000	410	2025-2026 SUBSTITUT	0.00	31,684.74
TOTAL CHECK								0.00	35,570.09
A10000	V263450	06/04/26	1572	SC STRATEGIC SOLUTI	12510000000000000	419	RECORD RETENTION/DI	0.00	1,570.23
A10000	V263451	06/04/26	1632	SITEONE LANDSCAPE S	12700000000000000	570	OPEN PO FOR PARTS/S	0.00	231.04
A10000	V263452	06/04/26	1727	TANK INTEGRITY SERV	12840000000000000	423	BLANKET P.O. FOR SH	0.00	188.10
A10000	V263453	06/04/26	2915	TAYLOR BAND & ORCHE	1112012000010300	423	MS INSTRUMENT REPAI	0.00	453.61
A10000	V263454	06/04/26	3738	THE K COMPANY INC	0039100520000000	640	HS BOILER REPLACEME	0.00	20,800.00
A10000	V263455	06/04/26	1804	TRANSPORTATION ACCE	12829000000000000	581	BLANKET P.O. FOR 20	0.00	46.85
A10000	V263455	06/04/26	1804	TRANSPORTATION ACCE	12829000000000000	581	BLANKET P.O. FOR 20	0.00	92.23
A10000	V263455	06/04/26	1804	TRANSPORTATION ACCE	12829000000000000	581	BLANKET P.O. FOR 20	0.00	123.56
A10000	V263455	06/04/26	1804	TRANSPORTATION ACCE	12829000000000000	581	BLANKET P.O. FOR 20	0.00	2,805.10
TOTAL CHECK								0.00	3,067.74
A10000	V263456	06/04/26	1840	UH OCCUPATIONAL HEA	12829000000010800	413	BLANKET P.O FOR HEA	0.00	140.00
A10000	V263456	06/04/26	1840	UH OCCUPATIONAL HEA	12829000000010800	413	BLANKET P.O FOR HEA	0.00	777.00
TOTAL CHECK								0.00	917.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V263457	06/04/26	1829	UNIFIRST CORPORATIO	128290000000000000	581	BLANKET P.O. FOR UN	0.00	134.51
A10000	V263457	06/04/26	1829	UNIFIRST CORPORATIO	128290000000000000	581	BLANKET P.O. FOR UN	0.00	134.51
A10000	V263457	06/04/26	1829	UNIFIRST CORPORATIO	12700000000010900	570	CLOSED PO BEFORE FI	0.00	143.28
A10000	V263457	06/04/26	1829	UNIFIRST CORPORATIO	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	74.47
TOTAL CHECK								0.00	486.77
A10000	V263458	06/04/26	1853	USA MOBILE DRUG TES	12829000000010800	413	BLANKET P.O. FOR EM	0.00	225.00
A10000	V263459	06/04/26	1872	VERNIER SOFTWARE &	0099102113010200	511	OPEN PO FOR MISC LA	0.00	863.06
A10000	V263460	06/04/26	1873	VEX ROBOTICS INC	200955A435010200	891	GAME ELEMENTS 26-27	0.00	1,518.47
A10000	V263460	06/04/26	1873	VEX ROBOTICS INC	200955B435010300	891	GAME ELEMENTS 26-27	0.00	1,518.47
TOTAL CHECK								0.00	3,036.94
A10000	V263503	06/10/26	1566	SARAH ELIZABETH AMI	112900000000000000	432	MEETINGS, MILEAGE,	0.00	10.44
A10000	V263503	06/10/26	1566	SARAH ELIZABETH AMI	112900000000000000	432	MEETINGS, MILEAGE,	0.00	113.10
TOTAL CHECK								0.00	123.54
A10000	V263504	06/10/26	3206	DIANE M ARCHACKI	111900000000000000	519	2025-2026 REIMBURSE	0.00	25.00
A10000	V263505	06/10/26	2767	JOSHUA DAVID BACKO	124190000000000000	231	FY26 TUITION REIMBU	0.00	1,985.10
A10000	V263505	06/10/26	2767	JOSHUA DAVID BACKO	12421000000010200	430	CREATED TO REPLACE	0.00	271.29
TOTAL CHECK								0.00	2,256.39
A10000	V263506	06/10/26	2091	LEAH J BARBOZA	0099103112010300	511	SPANISH CLASS CONSU	0.00	61.91
A10000	V263506	06/10/26	2091	LEAH J BARBOZA	0099103112010300	511	SPANISH CLASS CONSU	0.00	239.55
TOTAL CHECK								0.00	301.46
A10000	V263507	06/10/26	3984	JULIA IRENE BLAYNE	111900000000000000	519	2025-2026 REIMBURSE	0.00	25.00
A10000	V263508	06/10/26	3163	WALTER BONILLA ARTE	112900000000000000	489	REIMBURSEMENT FOR T	0.00	990.00
A10000	V263509	06/10/26	1195	MICHAEL R CAFARDI	126100000000000000	430	MILEAGE FOR CUSTODI	0.00	34.36
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	6.04
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	16.99
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	28.54
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	35.78
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	40.23
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	44.18
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	47.56
A10000	V263510	06/10/26	2769	CAPITAL ONE TRADE C	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	55.35
TOTAL CHECK								0.00	274.67
A10000	V263511	06/10/26	1948	DALE CARLTON	12760000000010200	419	SECURITY FOR HS/MS	0.00	180.00
A10000	V263511	06/10/26	1948	DALE CARLTON	12760000000010200	419	SECURITY FOR HS/MS	0.00	90.00
TOTAL CHECK								0.00	270.00
A10000	V263512	06/10/26	1096	LORNA ASHLEY DANIEL	0209100324000000	432	2025 - 2026 REIMBUR	0.00	34.99
A10000	V263512	06/10/26	1096	LORNA ASHLEY DANIEL	0209100324000000	432	2025 - 2026 REIMBUR	0.00	140.96
TOTAL CHECK								0.00	175.95

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A10000	V263513	06/10/26	1003	KIMBERLY YVONNE DIR	1213400000000000	430	MEETINGS, MILEAGE,	0.00	30.45	
A10000	V263513	06/10/26	1003	KIMBERLY YVONNE DIR	1213400000000000	430	MEETINGS, MILEAGE,	0.00	17.64	
TOTAL CHECK									0.00	48.09
A10000	V263514	06/10/26	2680	ANNA M DUDAS	1119000000000000	519	2025-2026 REIMBURSE	0.00	103.50	
A10000	V263515	06/10/26	630	FIRST COMMUNICATION	1270000000000000	441	FY26 PHONE SERVICE,	0.00	884.75	
A10000	V263516	06/10/26	915	JOSE GARCIA JR	1276000000010200	419	SECURITY FOR HS/MS	0.00	180.00	
A10000	V263516	06/10/26	915	JOSE GARCIA JR	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00	
TOTAL CHECK									0.00	270.00
A10000	V263517	06/10/26	3031	JEFFREY D HARRISON	1241100000010100	431	MILEAGE REIMBURSEME	0.00	348.29	
A10000	V263518	06/10/26	949	KAREN LEE HORVATH	0149700199000000	410	AP ADMINISTRATORS/P	0.00	700.00	
A10000	V263519	06/10/26	991	KEVIN G JAKUB	1241900000000000	231	FY26 TUITION REIMBU	0.00	180.00	
A10000	V263519	06/10/26	991	KEVIN G JAKUB	1242100000010200	430	CREATED TO REPLACE	0.00	900.48	
TOTAL CHECK									0.00	1,080.48
A10000	V263520	06/10/26	866	JC POWER STRATEGIC	1292000000010100	410	FY26 DISTRICT COMMU	0.00	5,500.00	
A10000	V263520	06/10/26	866	JC POWER STRATEGIC	1292000000010100	410	FY26 DISTRICT COMMU	0.00	8,504.36	
TOTAL CHECK									0.00	14,004.36
A10000	V263521	06/10/26	2667	MARISSA M KABAT	1119000000000000	519	2025-2026 REIMBURSE	0.00	28.50	
A10000	V263522	06/10/26	102	ANNMARIE THERESA LA	1119000000000000	519	2025-2026 REIMBURSE	0.00	103.50	
A10000	V263523	06/10/26	1617	SHELLEY MARIE LOAR	0079103113000000	890	SUNSHINE ACCOUNT	0.00	818.58	
A10000	V263523	06/10/26	1617	SHELLEY MARIE LOAR	0079103113000000	890	SUNSHINE ACCOUNT -	0.00	1,000.32	
A10000	V263523	06/10/26	1617	SHELLEY MARIE LOAR	0079103113000000	890	SUNSHINE ACCOUNT	0.00	7.36	
A10000	V263523	06/10/26	1617	SHELLEY MARIE LOAR	0079103113000000	890	SUNSHINE ACCOUNT	0.00	16.19	
A10000	V263523	06/10/26	1617	SHELLEY MARIE LOAR	0079103113000000	890	SUNSHINE ACCOUNT	0.00	66.00	
TOTAL CHECK									0.00	1,908.45
A10000	V263524	06/10/26	1690	STEVEN RICHARD MCCR	0149211199010316	890	WDC CHAPERONE MEETI	0.00	15.49	
A10000	V263525	06/10/26	1083	LISA MOLLIKA	1121000000000000	432	MEETINGS, MILEAGE,	0.00	119.56	
A10000	V263526	06/10/26	3943	EMILY RAE MOORE	1119000000000000	519	2025-2026 REIMBURSE	0.00	28.50	
A10000	V263527	06/10/26	3466	NAFISA NUR	1119000000000000	519	2025-2026 REIMBURSE	0.00	103.50	
A10000	V263528	06/10/26	522	DINA M PACKARD	1119000000000000	519	2025-2026 REIMBURSE	0.00	28.50	
A10000	V263529	06/10/26	3384	ROSE MARIE KLEINMAN	1214000000000000	432	MEETINGS, MILEAGE,	0.00	18.27	
A10000	V263530	06/10/26	1791	TODD H RINGS	0189201112010300	890	PBIS BEE BUCK STORE	0.00	38.26	
A10000	V263531	06/10/26	1952	MICHAEL SEMANCO	1276000000010200	419	SECURITY FOR HS/MS	0.00	180.00	

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A10000	V263531	06/10/26	1952	MICHAEL SEMANCO	12760000000010200	419	SECURITY FOR HS/MS	0.00	360.00
TOTAL CHECK								0.00	540.00
A10000	V263532	06/10/26	199	BETH A SMITH	0149700199000000	410	AP ADMINISTRATORS/P	0.00	1,960.00
A10000	V263533	06/10/26	2383	CASSANDRA A SPANGLE	12110000000010100	432	MEETINGS, MILEAGE,	0.00	159.50
A10000	V263533	06/10/26	2383	CASSANDRA A SPANGLE	12110000000010100	432	MEETINGS, MILEAGE,	0.00	34.49
TOTAL CHECK								0.00	193.99
A10000	V263534	06/10/26	1772	THERESA ANN STERNAD	11190000000000000	519	2025-2026 REIMBURSE	0.00	103.50
A10000	V263535	06/10/26	1761	THE TROPHY SHOP	11130000000010200	511	OPEN PO FOR SENIOR	0.00	800.00
A10000	V263535	06/10/26	1761	THE TROPHY SHOP	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	55.00
A10000	V263535	06/10/26	1761	THE TROPHY SHOP	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	144.40
TOTAL CHECK								0.00	999.40
A10000	V263536	06/10/26	2009	OLIVERA TINTOR	11190000000000000	519	2025-2026 REIMBURSE	0.00	28.50
A10000	V263537	06/10/26	362	CYNTHIA R TOMOLA	11190000000000000	519	2025-2026 REIMBURSE	0.00	25.00
A10000	V263537	06/10/26	362	CYNTHIA R TOMOLA	12829000000000000	581	CLOTHING VOUCHER 25	0.00	93.97
TOTAL CHECK								0.00	118.97
A10000	V263538	06/10/26	3535	PAUL ANTHONY TRAVAG	11190000000000000	519	2025-2026 REIMBURSE	0.00	25.00
A10000	V263539	06/10/26	2226	WASTE MANAGEMENT OF	12700000000000000	422	FY26 DUMPSTER SERVI	0.00	2,408.90
A10000	V263540	06/10/26	509	DENA M WILSON	0079103113000000	890	SUNSHINE ACCOUNT	0.00	69.99
A10000	V263540	06/10/26	509	DENA M WILSON	0189201112010300	890	STUDENT TEAM MONEY	0.00	275.39
TOTAL CHECK								0.00	345.38
A10000	V263541	06/10/26	2666	JUDITH MARIE WRIGHT	11190000000000000	519	2025-2026 REIMBURSE	0.00	103.50
A10000	V263542	06/10/26	248	BRIAN E WYCUFF	12415000000010100	431	MILEAGE REIMBURSEME	0.00	279.13
A10000	V263553	06/11/26	2864	ABA OUTREACH LLC	11290000000000000	410	BEHAVIORAL SERVICES	0.00	50,081.00
A10000	V263554	06/11/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	111.30
A10000	V263554	06/11/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	129.85
A10000	V263554	06/11/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	148.40
A10000	V263554	06/11/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	208.64
TOTAL CHECK								0.00	598.19
A10000	V263555	06/11/26	69	AMAZON CAPITAL SERV	11290000000000000	432	MEETINGS, MILEAGE,	0.00	5.99
A10000	V263556	06/11/26	187	BEI SUPPLY & RENTAL	12700000000000000	570	OPEN PO FOR PARTS/S	0.00	17.95
A10000	V263557	06/11/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	414.27
A10000	V263557	06/11/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	852.16
A10000	V263557	06/11/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	968.19
A10000	V263557	06/11/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	1,524.93
A10000	V263557	06/11/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	1,741.51

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	5,501.06
A10000	V263558	06/11/26	263	BSN SPORTS LLC	0189200113010200	890	MERCH FOR TEACHERS	0.00	1,143.70
A10000	V263559	06/11/26	316	CDW GOVERNMENT INC.	12510000000010100	516	GEMINI AI PRO FOR E	0.00	-330.08
A10000	V263559	06/11/26	316	CDW GOVERNMENT INC.	12510000000010100	516	GEMINI AI PRO FOR E	0.00	825.21
A10000	V263559	06/11/26	316	CDW GOVERNMENT INC.	12510000000010100	516	GEMINI AI PRO FOR E	0.00	480.00
TOTAL CHECK								0.00	975.13
A10000	V263560	06/11/26	414	COLLEGE BOARD	0149700199000000	410	AP TESTING EXAMS	0.00	122,320.00
A10000	V263561	06/11/26	538	DOUGH GO'S	0060000312000000	560	JAN-JUNE 2026 COOKI	0.00	464.85
A10000	V263562	06/11/26	1173	ESC OF MEDINA COUNT	12829000000010800	432	BLANKET P.O. FOR PR	0.00	250.00
A10000	V263563	06/11/26	755	HANS FREIGHTLINER O	12829000000000000	581	BLANKET P.O. FOR SH	0.00	-265.63
A10000	V263563	06/11/26	755	HANS FREIGHTLINER O	12829000000000000	581	BLANKET P.O. FOR SH	0.00	727.94
TOTAL CHECK								0.00	462.31
A10000	V263564	06/11/26	771	HERSHEY'S ICE CREAM	0060000312000000	560	JAN-JUNE 2026 ICE C	0.00	652.86
A10000	V263565	06/11/26	1279	IMPERIAL DADE	12700000000010800	570	FY25-26 CUSTODIAL S	0.00	42.61
A10000	V263565	06/11/26	1279	IMPERIAL DADE	12700000000010900	570	ESY/BEEKEEPERS CUST	0.00	259.26
TOTAL CHECK								0.00	301.87
A10000	V263566	06/11/26	913	JOHNSTONE SUPPLY	12700000000000000	570	OPEN PO FOR PARTS/S	0.00	149.86
A10000	V263566	06/11/26	913	JOHNSTONE SUPPLY	12700000000000000	570	OPEN PO FOR PARTS/S	0.00	272.62
TOTAL CHECK								0.00	422.48
A10000	V263567	06/11/26	845	JW PEPPER & SON INC	0039300110000016	521	CHOIR SHEET MUSIC M	0.00	55.00
A10000	V263567	06/11/26	845	JW PEPPER & SON INC	0039300110000016	521	BAND SHEET MUSIC MS	0.00	147.99
TOTAL CHECK								0.00	202.99
A10000	V263568	06/11/26	1424	NCS PEARSON	12140000000010100	511	TESTING COST	0.00	81.12
A10000	V263569	06/11/26	232	POINT SPRING & DRIV	12829000000000000	581	BLANKET P.O. FOR 20	0.00	30.22
A10000	V263570	06/11/26	2586	RELADYNE/FOUR O COR	12829000000000000	581	BLANKET P.O. FOR SH	0.00	486.01
A10000	V263571	06/11/26	1630	SIRNA & SONS PRODUC	0060000312000000	560	JAN-JUNE 2026 PRODU	0.00	1,932.88
A10000	V263571	06/11/26	1630	SIRNA & SONS PRODUC	0060000312000000	560	JAN-JUNE 2026 PRODU	0.00	2,030.73
A10000	V263571	06/11/26	1630	SIRNA & SONS PRODUC	0060000312000000	560	JAN-JUNE 2026 PRODU	0.00	11,554.54
TOTAL CHECK								0.00	15,518.15
A10000	V263572	06/11/26	2385	SOUTHEAST SECURITY	12960000000000000	419	ACCESS CONTROL MONT	0.00	915.26
A10000	V263573	06/11/26	1701	STS EDUCATION	12240000000000000	644	TLC AND BOE TECH EQ	0.00	12,551.00
A10000	V263574	06/11/26	2915	TAYLOR BAND & ORCHE	11120120000010300	423	MS INSTRUMENT REPAI	0.00	-104.65
A10000	V263574	06/11/26	2915	TAYLOR BAND & ORCHE	11120120000010300	423	MS INSTRUMENT REPAI	0.00	428.00
TOTAL CHECK								0.00	323.35

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A10000	V263575	06/11/26	1802	TRANE US INC.	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	78.15
A10000	V263576	06/11/26	1804	TRANSPORTATION ACCE	128290000000000000	581	BLANKET P.O. FOR 20	0.00	493.50
A10000	V263577	06/11/26	1840	UH OCCUPATIONAL HEA	1241500000010100	413	2025-2026 PRE-EMPLO	0.00	285.00
A10000	V263578	06/11/26	1829	UNIFIRST CORPORATIO	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	91.11
A10000	V263578	06/11/26	1829	UNIFIRST CORPORATIO	128290000000000000	581	BLANKET P.O. FOR UN	0.00	134.51
A10000	V263578	06/11/26	1829	UNIFIRST CORPORATIO	128290000000000000	581	BLANKET P.O. FOR UN	0.00	141.34
TOTAL CHECK								0.00	366.96
A10000	V263579	06/11/26	2676	WINZER FRANCHISE CO	128290000000000000	581	BLANKET P.O. FOR 20	0.00	318.30
A10000	V263580	06/11/26	3477	WRAPAROUND EXPERTS	112900000000000000	410	SUBSTITUTE SLP	0.00	6,840.00
A10000	V263580	06/11/26	3477	WRAPAROUND EXPERTS	4019026326000000	410	SALARY FOR COUNSELO	0.00	5,627.00
TOTAL CHECK								0.00	12,467.00
A10000	V263585	06/12/26	4048	DAVID C BOND	200986A411310300	891	STAGE CREW END OF Y	0.00	303.43
A10000	V263588	06/12/26	1125	MARGARET F BURLING	200927A412610200	891	RE-OPEN-PO260998 WA	0.00	72.88
A10000	V263591	06/12/26	2358	NICHOLAS J DIFRANCE	200932A463010200	891	RE-OPEN- PO260994 W	0.00	19.99
A10000	V263592	06/12/26	2030	DEANNA LYNN JORDAN	200900A468010200	891	RE-OPEN-PO260870 WA	0.00	124.54
A10000	V263595	06/12/26	2546	EVAN ROBERT HARCOUR	300914P451910200	890	OPEN PO FOR MISC EX	0.00	800.00
A10000	V263596	06/12/26	1201	MICHELLE M HOY	300914E455310200	890	OPEN PO FOR END OF	0.00	758.05
A10000	V263599	06/12/26	977	KELLY J LAZAR	0199300329000000	519	ACTIVITIES AND SUPP	0.00	37.74
A10000	V263600	06/12/26	1136	MARK MASLONA	300950A459010200	890	OPEN PO FOR MISC AD	0.00	677.15
A10000	V263601	06/12/26	857	JANEL IRENE NOWACKI	200943A412810200	891	RE-OPEN-PO260997 WA	0.00	41.98
A10000	V263605	06/12/26	219	ROBERT J SCHANK	300914X452710200	890	OPEN PO FOR MISC. E	0.00	205.29
A10000	V263606	06/12/26	3961	KYLIE MARIE TAYLOR	300914N459010200	890	OPEN PO FOR MISC EX	0.00	219.00
A10000	V263607	06/12/26	2072	THOMAS IANNETTA	300950A459010200	890	OPEN PO FOR SPRING	0.00	220.00
A10000	V263612	06/15/26	1680	STATE TEACHERS RETI	1112000000010300	211	JUNE 2026 FOUNDATIO	0.00	4,558.29
A10000	V263612	06/15/26	1680	STATE TEACHERS RETI	1113000000010200	211	JUNE 2026 FOUNDATIO	0.00	4,558.29
A10000	V263612	06/15/26	1680	STATE TEACHERS RETI	1111000000000000	211	JUNE 2026 FOUNDATIO	0.00	4,596.75
A10000	V263612	06/15/26	1680	STATE TEACHERS RETI	1112000000010300	211	JUNE 2026 FOUNDATIO	0.00	4,596.75
A10000	V263612	06/15/26	1680	STATE TEACHERS RETI	1113000000010200	211	JUNE 2026 FOUNDATIO	0.00	4,596.75
A10000	V263612	06/15/26	1680	STATE TEACHERS RETI	1111000000000000	211	JUNE 2026 FOUNDATIO	0.00	4,558.28
TOTAL CHECK								0.00	27,465.11
A10000	V263614	06/18/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7000 BEA-FT	0.00	14,193.38

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A10000	V263614	06/18/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7002 BEA-ADDT'L	0.00	38.53
A10000	V263614	06/18/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7001 BEA-PT	0.00	129.24
A10000	V263614	06/18/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7000 BEA-FT	0.00	14,202.98
A10000	V263614	06/18/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7002 BEA-ADDT'L	0.00	38.53
A10000	V263614	06/18/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7001 BEA-PT	0.00	129.24
TOTAL CHECK									28,731.90
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7004 BOSS-B	0.00	1,028.96
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7006 BOSS AMT	0.00	253.36
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7003 BOSS-A	0.00	1,419.84
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7005 BOSS-C	0.00	182.70
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7005 BOSS-C	0.00	182.70
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7004 BOSS-B	0.00	1,028.96
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7006 BOSS AMT	0.00	253.36
A10000	V263615	06/18/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7003 BOSS-A	0.00	1,419.84
TOTAL CHECK									5,769.72
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3000 DENTAL	0.00	1,336.20
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3110 DENTAL	0.00	3,882.65
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3103 DENTAL	0.00	111.40
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3113 DENTAL	0.00	289.75
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3100 DENTAL	0.00	1,113.50
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3102 DENTAL	0.00	44.54
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3106 DENTAL	0.00	44.54
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3007 DENTAL	0.00	57.95
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3118 DENTAL	0.00	57.95
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3011 DENTAL	0.00	79.39
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3011 DENTAL	0.00	79.39
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3006 DENTAL	0.00	9,156.10
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	1123000000010900	253	COBRA	0.00	118.68
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3113 DENTAL	0.00	289.75
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3000 DENTAL	0.00	1,336.20
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3100 DENTAL	0.00	1,202.58
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3103 DENTAL	0.00	111.40
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3102 DENTAL	0.00	44.54
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3106 DENTAL	0.00	44.54
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3007 DENTAL	0.00	57.95
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3118 DENTAL	0.00	57.95
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3011 DENTAL	0.00	79.39
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3110 DENTAL	0.00	3,882.65
A10000	V263617	06/18/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3006 DENTAL	0.00	9,156.10
TOTAL CHECK									32,555.70
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5013 ST DISABIL	0.00	1,906.05
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5010 FSA URM	0.00	10,251.20
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23000	DED:5009 LIFELOCK	0.00	431.85
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3601 VISION SGL	0.00	62.50
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3603 VISION FAM	0.00	141.60
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3503 VISION FAM	0.00	155.76
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3500 VISION SGL	0.00	341.04
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3602 VISION FAM	0.00	567.00
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5015 ACCIDENT	0.00	687.94

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5012 LT DISABIL	0.00	720.90
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5017 WHOLE LIFE	0.00	1,227.49
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3502 VISION FAM	0.00	1,197.00
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5016 SPD&C	0.00	879.61
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5011 FSA DDC	0.00	1,721.60
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3600 VISION SGL	0.00	264.48
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5014 TERM LIFE	0.00	274.33
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3501 VISION SGL	0.00	156.25
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	123100000000000000	254	DOSEN	0.00	28.32
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5010 FSA URM	0.00	10,251.20
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3601 VISION SGL	0.00	62.50
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3603 VISION FAM	0.00	141.60
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3503 VISION FAM	0.00	155.76
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3501 VISION SGL	0.00	156.25
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3502 VISION FAM	0.00	1,197.00
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5016 SPD&C	0.00	879.61
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3602 VISION FAM	0.00	567.00
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5015 ACCIDENT	0.00	687.94
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5012 LT DISABIL	0.00	720.90
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3500 VISION SGL	0.00	341.04
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23000	DED:5009 LIFELOCK	0.00	431.85
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3600 VISION SGL	0.00	264.48
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5014 TERM LIFE	0.00	274.33
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5011 FSA DDC	0.00	1,721.60
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5013 ST DISABIL	0.00	1,906.05
A10000	V263618	06/18/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5017 WHOLE LIFE	0.00	1,227.49
TOTAL CHECK								0.00	42,001.52
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4101 LIFE PT	0.00	116.00
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4102 LIFE +50K	0.00	288.20
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4002 LIFE +50K	0.00	476.00
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4100 LIFE FT	0.00	680.00
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4500 LIFE VOL.	0.00	544.09
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4000 LIFE FT	0.00	1,220.00
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4001 LIFE PT	0.00	10.00
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4501 LIFE VOL.	0.00	126.54
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4500 LIFE VOL.	0.00	544.09
A10000	V263620	06/18/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4501 LIFE VOL.	0.00	126.54
TOTAL CHECK								0.00	4,131.46
A10000	V263625	06/18/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0010 STRS EE	0.00	149,937.23
A10000	V263625	06/18/26	1680	STATE TEACHERS RETI	0010000	L23011	DED:0012 STRS PURCH	0.00	340.95
A10000	V263625	06/18/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0013 STRS EMP	0.00	3,561.94
TOTAL CHECK								0.00	153,840.12
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2500 RX	0.00	4,008.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2620 RX	0.00	1,286.72
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2113 MEDICAL	0.00	1,331.60
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2114 MEDICAL	0.00	1,697.82
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2512 RX	0.00	1,849.66
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2514 RX	0.00	125.16

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A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	11230000000010900	251	COBRA + DOSEN	0.00	5,373.85
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2111 MEDICAL	0.00	5,890.40
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2104 MEDICAL	0.00	4,317.80
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2600 RX	0.00	4,525.50
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2621 RX	0.00	5,301.93
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2613 RX	0.00	1,157.08
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2103 MEDICAL	0.00	1,079.45
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2015 MEDICAL	0.00	565.94
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2014 MEDICAL	0.00	532.64
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2001 MEDICAL	0.00	507.91
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2005 MEDICAL	0.00	507.92
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2603 RX	0.00	387.90
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2623 RX	0.00	398.97
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2622 RX	0.00	312.90
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2612 RX	0.00	289.27
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2606 RX	0.00	258.60
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2101 MEDICAL	0.00	38,860.20
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2013 MEDICAL	0.00	51,633.78
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2006 MEDICAL	0.00	104,706.65
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2610 RX	0.00	10,702.99
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2513 RX	0.00	11,459.01
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2000 MEDICAL	0.00	15,745.52
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2100 MEDICAL	0.00	20,824.72
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2112 MEDICAL	0.00	25,034.56
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2506 RX	0.00	27,769.92
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2602 RX	0.00	129.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2501 RX	0.00	129.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2505 RX	0.00	129.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2515 RX	0.00	132.99
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2012 MEDICAL	0.00	8,467.45
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2514 RX	0.00	125.16
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2602 RX	0.00	129.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2501 RX	0.00	129.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2505 RX	0.00	129.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2515 RX	0.00	132.99
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2015 MEDICAL	0.00	565.94
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2603 RX	0.00	387.90
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2623 RX	0.00	398.97
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2005 MEDICAL	0.00	507.92
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2014 MEDICAL	0.00	532.64
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2114 MEDICAL	0.00	1,697.82
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2606 RX	0.00	258.60
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2612 RX	0.00	289.27
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2622 RX	0.00	312.90
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2620 RX	0.00	1,286.72
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2113 MEDICAL	0.00	1,331.60
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2103 MEDICAL	0.00	1,079.45
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2613 RX	0.00	1,157.08
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2006 MEDICAL	0.00	104,706.65
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2001 MEDICAL	0.00	507.91
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	00100000	L23001	DED:2610 RX	0.00	10,702.99

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A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2513 RX	0.00	11,459.01
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2100 MEDICAL	0.00	21,840.56
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2112 MEDICAL	0.00	25,034.56
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2506 RX	0.00	27,769.92
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2013 MEDICAL	0.00	51,633.78
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2000 MEDICAL	0.00	15,745.52
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2101 MEDICAL	0.00	38,860.20
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2012 MEDICAL	0.00	8,467.45
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2111 MEDICAL	0.00	5,890.40
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2104 MEDICAL	0.00	4,317.80
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2600 RX	0.00	4,784.10
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2621 RX	0.00	5,301.93
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2500 RX	0.00	4,008.30
A10000	V263626	06/18/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2512 RX	0.00	1,849.66
TOTAL CHECK								0.00	710,766.61
A10000	V263632	06/17/26	2040	MICHELLE L COOK	1261000000000000	430	MEETINGS AND MILEAG	0.00	131.66
A10000	V263633	06/17/26	2593	LISA M COX	1282900000010800	432	BLANKET P.O. FOR PE	0.00	55.78
A10000	V263634	06/17/26	4061	LEONARD THOMAS SIER	1282900000010800	432	BLANKET P.O. FOR PE	0.00	85.53
A10000	V263635	06/17/26	2226	WASTE MANAGEMENT OF	1270000000000000	422	FY26 DUMPSTER SERVI	0.00	883.00
A10000	V263636	06/17/26	450	CRAIG G YANIGLOS	1251000000000000	430	MILEAGE & MEETING R	0.00	780.97
A10000	V263644	06/18/26	888	JESSICA L LEAVITT	200989A468010300	891	YEARBOOK END OF YEA	0.00	45.70
A10000	V263646	06/18/26	4089	PAUL GERARD MOLNAR	300914Y453510200	890	OPEN PO FOR SENIOR	0.00	75.00
A10000	V263648	06/18/26	917	JOSEPH J ZENIR	300914B453210200	890	OPEN PO FOR MISC. E	0.00	101.41
A10000	V263648	06/18/26	917	JOSEPH J ZENIR	300914B453210200	890	OPEN PO FOR MISC. E	0.00	125.34
A10000	V263648	06/18/26	917	JOSEPH J ZENIR	300914B453210200	890	OPEN PO FOR MISC. E	0.00	148.05
TOTAL CHECK								0.00	374.80
A10000	V263650	06/18/26	2383	CASSANDRA A SPANGLE	1214000000000000	432	MEETINGS, MILEAGE,	0.00	152.10
A10000	V263668	06/18/26	69	AMAZON CAPITAL SERV	0099102113010200	511	CREATED TO REPLACE	0.00	99.92
A10000	V263668	06/18/26	69	AMAZON CAPITAL SERV	0099102113010200	511	CREATED TO REPLACE	0.00	3.37
TOTAL CHECK								0.00	103.29
A10000	V263669	06/18/26	187	BEI SUPPLY & RENTAL	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	46.13
A10000	V263670	06/18/26	263	BSN SPORTS LLC	300914B453210200	890	REPLACING PO 261917	0.00	1,013.50
A10000	V263670	06/18/26	263	BSN SPORTS LLC	300914I451610200	890	NEW FOOTBALL HELMET	0.00	7,774.39
A10000	V263670	06/18/26	263	BSN SPORTS LLC	300914I451610200	890	NEW FOOTBALL HELMET	0.00	799.98
TOTAL CHECK								0.00	9,587.87
A10000	V263671	06/18/26	384	CLEVELAND HEARING A	1215000000000000	410	AUDIOLOGY SERVICES	0.00	1,539.00
A10000	V263672	06/18/26	2891	DF SUPPLY INC	1270000000010900	570	MAGNETIC CONTROL PA	0.00	171.14

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A10000	V263673	06/18/26	568		EFFECTIVE UTILITY S	12700000000010900	451	FY26 JUNE ONLY ES E	0.00	3,358.16	
A10000	V263673	06/18/26	568		EFFECTIVE UTILITY S	0060000312000000	451	FY26 JUNE ONLY FS E	0.00	81.84	
TOTAL CHECK										0.00	3,440.00
A10000	V263674	06/18/26	632		FISHER & PHILLIPS L	1231000000000000	418	FY26 LEGAL FEES	0.00	62.00	
A10000	V263675	06/18/26	710		GINGO & BAIR LAW LL	1231000000000000	418	FY26 LEGAL FEES	0.00	3,812.50	
A10000	V263676	06/18/26	1279		IMPERIAL DADE	12700000000010200	570	FY25-26 CUSTODIAL S	0.00	38.20	
A10000	V263676	06/18/26	1279		IMPERIAL DADE	12700000000010900	570	ESY/BEEKEEPERS CUST	0.00	44.82	
A10000	V263676	06/18/26	1279		IMPERIAL DADE	12700000000010900	570	ESY/BEEKEEPERS CUST	0.00	1,106.89	
TOTAL CHECK										0.00	1,189.91
A10000	V263677	06/18/26	996		KIDSLINK NEUROBEHAV	1123700000000000	475	TUITION N. S.	0.00	7,840.00	
A10000	V263677	06/18/26	996		KIDSLINK NEUROBEHAV	1123700000000000	475	TUITION N. S.	0.00	7,840.00	
TOTAL CHECK										0.00	15,680.00
A10000	V263678	06/18/26	1364		OHIO SCHOOLS COUNCI	0060000312000000	453	FY26 FOOD SERVICE N	0.00	212.91	
A10000	V263678	06/18/26	1364		OHIO SCHOOLS COUNCI	12700000000010100	453	FY26 NATURAL GAS -	0.00	266.89	
A10000	V263678	06/18/26	1364		OHIO SCHOOLS COUNCI	12700000000010200	453	FY26 NATURAL GAS -	0.00	6,763.71	
A10000	V263678	06/18/26	1364		OHIO SCHOOLS COUNCI	12700000000010300	453	FY26 NATURAL GAS -	0.00	3,037.19	
A10000	V263678	06/18/26	1364		OHIO SCHOOLS COUNCI	12700000000010800	453	FY26 NATURAL GAS -	0.00	147.62	
A10000	V263678	06/18/26	1364		OHIO SCHOOLS COUNCI	12700000000010900	453	FY26 NATURAL GAS -	0.00	1,587.68	
TOTAL CHECK										0.00	12,016.00
A10000	V263679	06/18/26	1492		READY FIELD SOLUTIO	1261000000000000	410	MULCH FOR THE ELEME	0.00	4,288.58	
A10000	V263680	06/18/26	1505		RENHILL GROUP INC.	1110000000000000	410	2025-2026 PURCHASED	0.00	3,486.00	
A10000	V263680	06/18/26	1505		RENHILL GROUP INC.	1110000000000000	410	2025-2026 SUBSTITUT	0.00	28,430.57	
TOTAL CHECK										0.00	31,916.57
A10000	V263681	06/18/26	3349		RUST BELT RIDERS CO	1261000000000000	410	DISTRICT COMPOSTING	0.00	467.64	
A10000	V263682	06/18/26	1589		SCHOOL SPECIALTY LL	4999126276000000	410	CEIA PD140E Compact	0.00	208.08	
A10000	V263683	06/18/26	1604		SENDERO THERAPIES I	1129000000000000	410	OT/PT SERVICES	0.00	47,762.01	
A10000	V263684	06/18/26	1620		SHERWIN WILLIAMS CO	1279000000000000	570	FY26 PAINT AND SUPP	0.00	136.08	
A10000	V263684	06/18/26	1620		SHERWIN WILLIAMS CO	1279000000000000	570	FY26 PAINT AND SUPP	0.00	184.65	
TOTAL CHECK										0.00	320.73
A10000	V263685	06/18/26	1701		STS EDUCATION	0039300224000000	644	FY27 TLC TECHNOLOGY	0.00	7,434.00	
A10000	V263685	06/18/26	1701		STS EDUCATION	0039300224000000	644	TLC TECH EQUIP SHIP	0.00	189.34	
TOTAL CHECK										0.00	7,623.34
A10000	V263686	06/18/26	3133		TURFSCAPE LLC	1261000000000000	410	25-26 WEED CONTROL/	0.00	275.00	
A10000	V263686	06/18/26	3133		TURFSCAPE LLC	1261000000000000	410	25-26 WEED CONTROL/	0.00	308.00	
A10000	V263686	06/18/26	3133		TURFSCAPE LLC	1261000000000000	410	25-26 WEED CONTROL/	0.00	484.00	
TOTAL CHECK										0.00	1,067.00

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A10000	V263687	06/18/26	1873	VEX ROBOTICS INC	200955A435010200	891	RE-OPENED PO261883	0.00	1,600.00
A10000	V263688	06/18/26	1926	WINSUPPLY CLEVELAND	127000000000000000	570	OPEN PO FOR PARTS/S	0.00	233.93
A10000	V263689	06/18/26	3477	WRAPAROUND EXPERTS	112900000000000000	410	SUBSTITUTE SLP	0.00	800.00
A10000	V263689	06/18/26	3477	WRAPAROUND EXPERTS	4019026326000000	410	SALARY FOR COUNSELO	0.00	1,445.00
TOTAL CHECK								0.00	2,245.00
TOTAL CASH ACCOUNT								0.00	12,471,627.40
TOTAL FUND								0.00	12,471,627.40
TOTAL REPORT								0.00	12,471,627.40

BANK RECONCILIATION

For the Month of JUNE 2026

Depository Balances		Interest Earned	Bank Charges	Capital Gains	Net Interest
STAR OHIO	\$ 205,559.25	\$ 643.97	\$ -	\$ -	\$ 643.97
REDTREE GENERAL	\$ 23,637,818.92	\$ 99,031.12	\$ 1,828.90	\$ 797.00	
REDTREE BUILDING	\$ 1,912,960.46	\$ 4,294.03	\$ 173.95	\$ -	\$ 4,120.08
CHASE	\$ 131,258.95	\$ -	\$ -	\$ -	
FIRST FINANCIAL	\$ 947,197.98	\$ 2,954.32	\$ -	\$ -	\$ 2,954.32
DOLLAR BANK EFT	\$ 1,000.00	\$ -			
DOLLAR BANK CHECKING	\$ 2,213,812.11		\$ -	\$ -	
DOLLAR BANK SAVINGS	\$ 11,829,903.56	\$ 40,470.04	\$ -	\$ -	
HUNTINGTON BANK - SHC	\$ 4,214,028.29	\$ -			
STAR OHIO - SHC	\$ 2,143,381.95	\$ 6,714.74			
REDTREE - SHC	\$ 2,732,082.28	\$ 4,541.14	\$ 238.86	\$ 5,089.50	
Total Depository Balances	\$ 49,969,003.75	\$ 158,649.36	\$ 2,241.71	\$ 5,886.50	
GF/FD SVC/SCHOLARSHIP/AUX/PI INTEREST					\$ 143,896.45
BUILDING FUND INTEREST					\$ 4,120.08
SHC TOTAL INTEREST					\$ 16,345.38
Adjustments to Bank Balance		Interest Distribution - CASH POSITION Balance Before Interest			
Deducted		Account	Ending Fund Balance	% of Balance	Interest
Return Settlement		General (001/1410)	\$ 44,269,773.84	94.01%	\$ 135,278.30
Total Outstanding A/P	\$ 19,533.77	Food Svc (006/1410)	\$ 577,481.35	1.23%	\$ 1,764.65
Total Outstanding PR	\$ (368.91)	Scholarship (007/1410)	\$ 144,812.75	0.31%	\$ 442.51
BBH Deposit In Transit	\$ 197,546.24	Assumption (401/1410/9025)	\$ 6,918.96	0.01%	\$ 21.14
SHC Deposit in Transit	\$ 16,345.38	PI Fund (003/1913-9300)	\$ 2,091,072.12	4.44%	\$ 6,389.84
SHC Deposit in Transit	\$ 4,300.00	Subtotal	\$ 47,090,059.02	100.00%	\$ 143,896.45
SHC Deposit in Transit	\$ 710,766.61	Building Fund (0049021/R1913)	\$ 1,912,969.83		\$ 4,120.08
Added		TOTALS	\$ 49,003,028.85		\$ 148,016.53
BBH In Transit	\$ 7,080.03	SHC Custodial Fund 0269001		100.00%	\$ 16,345.38
BBH In Transit	\$ 1,828.90				
BBH Bank error	\$ 0.40	Total Adjustments	\$ (938,974.90)		
SHC Deposit in Transit	\$ 238.86	Total Bank Balance	\$ 49,030,028.85		
SHC Deposit in Transit	\$ -	CASH POSITION (ALL FUNDS)	\$ 49,030,028.85		
A/P OUTSTANDING CHECKS	\$ 19,533.77	CLEARANCE AMT	\$ 0.00		
A/P LIABILITIES	\$ -				
RETURN ACH PAYMENT	\$ -				
TOTAL	\$ 19,533.77				
ACH IN TRANSIT	\$ (368.91)				
PAYROLL OUTSTANDING CHECKS	\$ -				
TOTAL	\$ (368.91)				



Minutes of Regular Board Meeting

The Board of Education

Brecksville-Broadview Heights City School District

A Regular Board Meeting of the Board of Education of Brecksville-Broadview Heights City School District was held Wednesday, June 24, 2026, at 6:00 PM in the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, OH 44141.

Attendance Taken at 6:03 PM.

Brad Chase:	Present
Mark Dosen:	Present
Lisa Galek:	Present
Tish Kwiatkowski:	Present
Eva O'Mara:	Present

1. Opening Items

A. Opening Statement

Today is **Wednesday, June 24, 2026 at 6:00pm**. We are in the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, OH 44141.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings.

This meeting will be live-streamed via YouTube and will also be recorded for later viewing.

Consider subscribing to our BBH Board of Education YouTube Channel where all recordings are posted.

B. Pledge of Allegiance

Please stand and join us in the Pledge of Allegiance

C. Roll Call

2. President's Announcements

A. Announcements

B. Notice of Consent Agenda

Do any Board Members wish to remove any items from the consent agenda?

Board members can remove any item from the consent agenda and no vote is required for removal. Any items pulled will become separate items and voted on separately.



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3. Board Areas of Responsibility

Board Areas of Responsibility are not Board Committees. These are areas where Board Members focus their interests and often times receive relevant reports from administrators to provide updates to the community.

Area	Member
Co-curricular/Extra-curricular	Lisa Galek & Tish Kwiatkowski
Curriculum	Tish Kwiatkowski
Cuyahoga Valley Career Center	Rachel Malec
Finance	Mark Dosen
Legislative/OSBA Liaison	Brad Chase
Permanent Improvement/Facilities	Brad Chase & Mark Dosen
PSO	Lisa Galek
Safety	Lisa Galek & Eva O'Mara
Schools Foundation	Tish Kwiatkowski
Sustainability	Brad Chase & Eva O'Mara
Transportation	Mark Dosen

Board Policy Committee Note:

As a Board Committee, these meetings are given public notice and minutes will be retained. All meeting information is stored and maintained in BoardBook under Committees. This committee meeting is open to the public but will not be livestreamed.

Board Policy Committee Members:

Brad Chase and Eva O'Mara

4. Superintendent's Communications
 - A. Announcements and Presentations
5. Treasurer Communications
 - A. Monthly CFO Report
 - B. Cash Position, Annual Spending Plan, and Investment Reports
6. Community Communications
 - A. Hearing of the Public

Hearing of the Public - **Persons wishing to address the Board of Education may do so at this point.** No formal action will be taken on subjects that are not included on this agenda until the Board has had an opportunity to study them. Comments regarding personnel must be submitted in writing through the Office of the Superintendent. In order for the Board to complete the planned agenda in an effective and efficient manner and to provide sufficient opportunities for members of the public to be heard, **Hearing of the Public**



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shall be limited to a maximum of sixty (60) minutes during which each speaker shall be limited to a maximum of three (3) minutes.

7. Consent Agenda
 - A. Certified Recommendations
 - B. Classified Recommendations
 - C. Supplemental Recommendations
 - D. Check Register and Bank Reconciliation
 - E. Donations

Name	Street	City, State, Zip	Building	Item	Amount
Master Group Enterprises, LLC	2736 Medina Road, Ste. 102	Medina, OH 44256	High School	Cash donation to Girls Lacrosse Team	\$109.20
Cuyahoga Valley Youth Organization	101 Forest View Drive	Crossville, TN 38558	High School	Cash donation to Boys Basketball Team	\$1,250.00
Master Group Enterprises, LLC	2736 Medina Road, Ste. 102	Medina, OH 44256	High School	Cash donation to Girls Softball Team	\$189.60

- F. Minutes
 - Regular Board Meeting 05.20.2026 YouTube Recording
 - Special Board Meeting 06.01.2026 YouTube Recording
 - RESOLVE to approve the minutes from the May 20, 2026 Regular Board Meeting and the June 1, 2026 Special Board Meeting as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
 Lisa Galek: Yea
 Tish Kwiatkowski: Yea
 Eva O'Mara: Yea
 Mark Dosen: Yea
 Yea: 5, Nay: 0

- G. Approval of Consent Agenda
 - RESOLVE to approve consent items 7.A thru 7.F. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.
 - Brad Chase: Yea
 - Lisa Galek: Yea



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Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-91

8. Superintendent Recommendations

A. BBHHS Graduating Class of 2026

RESOLVE to approve the Brecksville-Broadview Heights High School graduating Class of 2026. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-92

B. 2026-2027 School Handbooks

RESOLVE to approve the 2026-2027 School Handbooks as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-93

C. ABA Outreach Services Agreement

RESOLVE to approve the 2026-2027 ABA Outreach Services Agreement as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-94



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D. KidsLink School Agreement

This contract is for a student's tuition to continue their outplacement for the next school year.

RESOLVE to approve the 2026-2027 KidsLink School Agreement as attached.

This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-95

E. Cleveland Clinic Lerner School for Autism Contract

These contracts are for two students' tuition to continue their outplacement for the next school year.

RESOLVE to approve the 2026-2027 Cleveland Clinic Lerner School for Autism Agreements as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-96

F. Gerson School Agreement

RESOLVE to approve the 2026-2027 Gerson School Agreement as attached.

This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-97

G. Adult Day Transition Services Agreement 2026-2027

RESOLVE to approve the 2026-2027 Adult Day Transition Services Agreement as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.



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Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-98

H. United Cerebral Palsy Agreements

RESOLVE to approve the 2026-2027 United Cerebral Palsy Agreements as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-99

I. BOE/BOSS Memorandum of Understanding

RESOLVE to approve Step Placement Memorandum of Understanding between the Brecksville-Broadview Heights Organization of Support Staff and the Brecksville-Broadview Heights Board of Education as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-100

J. Track and Field Team Trip Proposal

- High School Track & Field Team trip to Columbus, Ohio for the OHSAA State Meet - Date: 06/06/2026 - 06/07/2026

RESOLVE to approve the High School Track & Field Team Trip Proposal as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea



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Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-101

K. Cross Country Team Trip Proposal

- High School Cross Country Team trip to McCutchenville, Ohio for Team Camp of Champs - Date: 08/04/2026 - 08/08/2026

RESOLVE to approve the High School Cross Country Team Trip Proposal as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Abstain (With Conflict)

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 4, Nay: 0, Abstain (With Conflict): 1

Resolution 2026-102

L. Administrative Personnel Guidelines

RESOLVE to approve the Administrative Personnel Guidelines as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-103

M. UniFirst Customer Service Agreement

RESOLVE to approve the UniFirst Agreement as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-104



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N. Gateway Performance Tour Travel Agreement

Gateway Performance Travel Tour agreement for the 2027 BBH Marching Band Trip to NYC. The trip itself was board-approved in January.

RESOLVE to approve the Gateway Performance Tour Agreement as attached.

This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-105

O. City of Broadview Heights SRO MOU

RESOLVE to approve the City of Broadview Heights School Resource Officer

MOU as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-106

9. Public Notice

A. Public Notice Intent to Rehire

As required by O.R.C. Section 3309.345, the Brecksville-Broadview Heights City School District Board of Education hereby gives public notice that Kimberly Pena is retiring as an employee of the Board and is seeking reemployment with the Board in the same position as a reemployed retiree.

The Board will hold a public meeting on the issue of Kimberly Pena being reemployed as a retiree on August 26, 2026, at the Board of Education offices located at 6638 Mill Road, Brecksville.

10. Treasurer Recommendations

A. Asset Control Solutions

RESOLVE to approve the Asset Control Solutions (ACS) Agreement as attached.

This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea



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Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-107

B. MinuteMen Retainer Service Agreement

MinuteMen HR Workers' Compensation Retainer Service Agreement for the Bureau of Workers' Compensation (BWC) 2027 Policy Year

RESOLVE to approve the MinuteMen Retainer Service Agreement as attached.

This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-108

C. OSC After-Bid Van Purchase Resolution

RESOLVE to approve Van Purchasing Resolution as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-109

D. Bureau of Workers' Compensation Transitional Work Program Proposal - Work Injury Solutions

BBHCSD was recently awarded \$8,200 in BWC grant funds to design a comprehensive transitional work program for our district alongside a BWC-accredited developer (Work Injury Solutions).

RESOLVE to approve the Work Injury Solutions proposal as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0



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Resolution 2026-110

E. Asset Disposal - Weight Room Equipment

Disposal of High School Weight Room Equipment via Public Surplus auction as detailed on the attached asset disposal form.

RESOLVE to approve the Disposal of Equipment as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-111

F. Asset Disposal - Robotics Equipment

Disposal of High School Robotics Equipment via Public Surplus auction as detailed on the attached asset disposal form.

RESOLVE to approve the Disposal of Equipment as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-112

G. Quickmed Service Proposal

Quickmed Occupational Health a la carte services pricing proposal:

☐	*Option 1-A' la Carte
-	BWC (Billed Direct to client MCO, Minutemen)
\$50.00	T-8 Physical (2026 Promotion)
\$65.00	Urine Drug Screen (Panel will need specified by employer)
\$60.00	Breath Alcohol Test
\$0.00	Sports Physicals (2026 Fall Sports)
\$75.00/call	First Aid Triage Line



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RESOLVE to approve the Quickmed Occupational Health a la carte services pricing proposal as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-113

H. Pay to Participate Fees for the 2026-2027 School Year

Below is the total amount covered by the General Fund due to the caps being in place

Caps: \$500 per student at the HS / \$300 per student at the MS.

	Middle School	High School	TOTAL
FY23	\$7,111.00	\$24,088.00	\$31,199.00
FY24	\$5,732.00	\$27,900.00	\$33,632.00
FY25	\$6,892.00	\$32,058.00	\$38,950.00
FY26	\$7,967.00	\$36,491.00	\$44,458.00

RESOLVE to approve the Pay to Participate fees for the 2026-2027 school year as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-114

I. Project Change Order Authorization

RESOLVE to approve the change order resolution as attached for Tennis Court Repairs. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea



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Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-115

J. Project Change Order Authorization

RESOLVE to approve the change order authorization as attached for the Hilton Driveway Project. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-116

K. Project Change Order Authorization

RESOLVE to approve the change order authorization as attached for Pavement Improvements. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-117

L. Transfers

RESOLVE to approve the fund transfers as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-118

M. FY27 Property, Casualty, Liability, Crime and Cyber Insurance



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LINE OF BUSINESS	CONTRIBUTION
Property	153,192
General Liability/ ELL	53,738
Auto Physical Damage	3,151
Auto Liability	25,400
Crime	2,593
Cyber	SORSA Coverage Declined - CFC Policy
Violence	617
TOTAL DUE:	238,691

CFC Cyber Policy Cost : \$21,015.75

RESOLVE to approve the Property, Casualty, Liability, and Crime Insurance offered by SORSA and the Cyber Policy offered by CFC, all with a policy effective period from July 1, 2026, through June 30, 2027, as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-119

- N. FY26 Final Budget Adjustments, Estimated Resources and Appropriations
RESOLVE to approve the final FY26 expenditure and revenue budget adjustments and to authorize the Treasurer/CFO to update the Certificate of Estimated Resources and Appropriations with the County Budget Commission as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-120

- O. FY27 Appropriations and Estimated Resources
RESOLVE to approve the FY27 Certificate of Estimated Resources and Appropriations as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.



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Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-121

11. Closing Items

A. Announcements

The next regular meeting of the Board of Education is scheduled for July 14, 2026 at 6:00 PM.

All Board Meeting Dates can be found [HERE](#)

B. Adjournment

RESOLVE to adjourn the meeting. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Adjourned at 7:23pm

MEETING SUMMARY:

Date: June 24, 2026 **Location:** 6638 Mill Road, Brecksville, Ohio

Roll Call: Board President Mark Dosen, Board Vice President Tish

Kwiatkowski, Board Members Eva O'Mara, Lisa Galek, and Brad Chase were all present.

President's Announcements

Board President Mark Dosen opened the announcements by wishing everyone a happy summer. No other announcements were made.

Board Areas of Responsibility

- **Co-curricular & Extracurricular:** Board Member Lisa Galek reported a strong finish for spring athletics. The girls' track and field team sent four qualifiers to the state championship, with Anna finishing second in the state for the 800m run. The boys' baseball team won the district championship for the first time since 2009 and reached the regional finals. Softball player Rowan was named All-Ohio Player of the Year for Cuyahoga County. In other extracurriculars, Ben's artwork was selected for



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the top 25 in the Governor's Youth Art Exhibit and will be featured on next year's promotional materials. The Academic Challenge team placed second in their championship and won a \$5,000 grant. The mandatory "Meet the Bees" athletics meeting is scheduled for August 10th at 6:00 PM.

- **Curriculum:** Board Vice President Tish Kwiatkowski stated that the curriculum department is deeply engaged in summer data analysis. Early trends show more students reaching advanced and accomplished tiers in state testing, and the district is narrowing the achievement gap for English Language Learners. Significant gains were seen in 3rd, 5th, and 6th-grade math and ELA. The high school also saw strong gains, including 97% proficiency in US History and a jump from 86% to 91% proficiency in ELA. Additionally, 47 professional development sessions have been approved for teachers this summer.
- **Cuyahoga Valley Career Center (CVCC):** CVCC will soon offer new cooking and wilderness survival classes to the public. Several BBH students performed excellently at the HOSA Future Health Professional Organization Conference in Philadelphia, including Madi Zemko, who was elected as an Ohio state officer.
- **Finance:** President Mark Dosen reported that the district had a stellar audit and all is currently quiet.
- **Legislative:** Board Member Brad Chase noted that the legislative year has ended, and the district will closely monitor the upcoming lame-duck session.
- **Permanent Improvement Facilities:** Mr. Chase shared that numerous summer projects are underway, which were highlighted in a recent email from the superintendent. The committee toured the middle school last month and will tour the high school next. Superintendent Jeff Harrison publicly thanked Brian for his exceptional work managing the numerous contractors on site.
- **PSO & Safety:** Both areas are currently quiet as they wrap up the previous year and prepare for the fall.
- **Schools Foundation:** Mrs. Kwiatkowski noted the Foundation is very excited about the innovative grant applications they have received from staff.
- **Sustainability:** Mr. Chase highlighted the ongoing recycling grant, which will provide new bins and signage for the fall. A partnership with Star Sports to recycle gently used "Bees" clothing is going well, raising funds for the Schools Foundation.
- **Transportation:** Mr. Dosen reported all is quiet.

Superintendent Communications and Presentations

Superintendent Jeff Harrison reported that the district is in excellent shape regarding staffing for the upcoming year. The certified staff positions are mostly filled, though the board may need to hold a brief special meeting before July 10th to approve a specific elementary hire. The district continues to seek bus drivers, custodians, and aides. The bus driver pipeline remains consistent, with a few substitutes and retirees willing to help when needed.



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Treasurer's Communications

Treasurer Craig Yaniglos debuted a new financial reporting layout designed to improve consistency from month to month. At the end of May, the district had a cash balance of \$24.4 million, representing 151 days of cash. While personal services and employee insurance benefits are trending upward, it is in line with expectations. Total expenditures are within less than a one percent variance from the February financial forecast. Mr. Yaniglos also presented an investment dashboard, noting that the main custodial account managed by RedTree Investments yielded 4.16% for the month. The investments remain fully compliant with board policy.

Consent Agenda

The Consent Agenda included the approval of certified, classified, and supplemental personnel recommendations, the check register, donations, and meeting minutes from May 20 and June 1. During the discussion, Mr. Harrison highlighted the resignation of a retired rehired after her part-time position was expanded to full-time. He also welcomed Broadview Heights resident Scott Saylor to the curriculum department and announced the retirement of Leslie Lobby, the district's EMIS coordinator and registrar, effective August 31. Mr. Yaniglos noted cash donations made to the lacrosse, boys' basketball, and girls' softball teams.

- **Vote:** The Consent Agenda passed 5-0.

Superintendent's Recommendations

The board reviewed and passed several recommendations from Superintendent Harrison. They officially approved the graduating class of 2026, a process done post-graduation to ensure total accuracy. The board also approved the 2026-2027 school handbooks. Multiple annual service agreements and tuition contracts were renewed for students requiring specialized care, including the ABA Outreach Services, Kids Link School, Cleveland Clinic Learner School for Autism, Gerson School, Adult Day Transition Services, and United Cerebral Palsy.

Additionally, the board approved an MOU for a step placement correction, team trips for high school track and field and cross country, updated administrative personnel guidelines reflecting a title change for Megan Bolton, a UniFirst agreement, and a Gateway Performance Tour agreement for a 2027 Orchestra trip to New York City. Finally, the board approved a three-year renewal of the School Resource Officer MOU with the City of Broadview Heights, where the district continues to pay 70% of the cost for one officer. The board also gave public notice of the intent to rehire Kimberly Penna as a part-time special education teacher at the high school following her retirement.



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- **Vote:** All Superintendent's Recommendations passed 5-0, except the cross country trip, which passed 4-0 with Mr. Chase abstaining.

Treasurer's Recommendations

The board reviewed and passed multiple recommendations from Treasurer Yaniglos. They approved an Asset Control Solutions (ACS) agreement to conduct a full physical inventory of district property over \$5,000 to maintain compliance with federal and state regulations, as the last inventory was completed four years ago. The board renewed its Minute Men retainer for workers' compensation and approved the purchase of two new student transportation vans, bringing the fleet total to seven.

Significant discussion occurred regarding a Worker Injury Solutions proposal, which will be 100% funded by a Bureau of Workers' Compensation grant. This program provides supervisor training and expert job analyses to determine physical restrictions, helping injured staff return to light duty safely and mitigating rising claim premiums. The board also authorized a partnership with QuickMed Occupational Health to give injured staff VIP line-skipping access and provide complimentary fall sports physicals for students.

The board approved the 2026-2027 Pay-to-Participate fees. Mr. Yaniglos noted the district's cost share continues to grow—absorbing \$36,000 at the high school level and \$7,900 at the middle school level for fees exceeding the board's 50% cap. Mr. Dosen and Mrs. Galek emphasized that these fees are calculated strictly using coaching salaries and transportation costs. Despite community frustrations, they noted the system remains the most equitable, data-driven approach to maintaining extracurriculars without straining operating funds. Other approvals included the disposal of old weight room and robotics equipment, summer change orders for tennis court repairs, the Hilton Driveway project, and pavement improvements. Fund transfers were approved for the Fieldhouse, CAPA, and turf replacement funds, with Mr. Yaniglos noting that the athletics department required no transfer this year due to positive balances. Finally, the board approved its annual insurance policies; property and liability increased minimally, but the cyber policy doubled to \$21,000 and required stringent security overhauls. Final FY26 budget adjustments and the FY27 certificate of estimated resources and appropriations were also approved.

- **Vote:** All Treasurer's Recommendations passed 5-0.

Closing Items

The next Board of Education meeting is scheduled for July 14, 2026, at an earlier time of 6:00 PM. The meeting was adjourned.



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Board President

Treasurer/CFO



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Minutes of Brecksville-Broadview Heights Board of Education Special Meeting

The Board of Education Brecksville-Broadview Heights City School District

A Brecksville-Broadview Heights Board of Education Special Meeting of the Board of Education of Brecksville-Broadview Heights City School District was held Thursday, July 9, 2026, at 10:00 AM in the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, OH 44141.

Attendance Taken at 10:02 AM.

Brad Chase:	Present
Mark Dosen:	Present
Lisa Galek:	Absent
Tish Kwiatkowski:	Absent
Eva O'Mara:	Present

1. Opening Items
 - A. Opening Statement

Special Meeting

Today is **Thursday, July 9, 2026 at 10:00 a.m.** We are in the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, OH 44141. This is a Special Meeting of the Board of Education. Pursuant to Ohio Revised Code 121.22, the Board may only discuss and act upon the specific items listed in the official notice of this meeting.

The purpose of this Special Meeting is to:

- **consider personnel recommendations.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. **Please note that public participation is not scheduled for this Special Meeting.**

This meeting will be live-streamed via YouTube and will also be recorded for later viewing. Consider subscribing to our BBH Board of Education YouTube Channel where all recordings are posted.

- B. Pledge of Allegiance



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Please stand and join in the Pledge of Allegiance

- C. Roll Call
- 2. Superintendent Recommendations
 - A. Personnel Recommendations

RESOLVE to approve certified personnel recommendations as attached. This motion, made by Eva O'Mara and seconded by Brad Chase, Carried.

Lisa Galek: Absent

Tish Kwiatkowski: Absent

Brad Chase: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 3, Nay: 0, Absent: 2
- 3. Announcements

The next regular meeting of the Board of Education is scheduled on Tuesday, July 14, 2026.
- 4. Closing Items
 - A. Adjournment

Resolve to adjourn the meeting. This motion, made by Eva O'Mara and seconded by Brad Chase, Carried.

Lisa Galek: Absent

Tish Kwiatkowski: Absent

Brad Chase: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 3, Nay: 0, Absent: 2

Adjourned at 10:04am

Meeting Summary:

President's Announcements

The special meeting of the Brecksville-Broadview Heights Board of Education was called to order on Thursday, July 9, 2026, at 10:00 AM. The meeting took place at 6638 Mill Road, Brecksville, Ohio 44141. Board President Mark Dosen noted that pursuant to Ohio Revised Code 121.22, the board could only discuss and act upon specific items listed in the official notice. The explicit purpose of this special meeting was to consider personnel recommendations. The meeting formally began with Mark Dosen, Brad Chase and Eva O'Mara present and Lisa Galek and Tish Kwiatkowski absent.



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Superintendent's Recommendations

Superintendent Jeff Harrison introduced Item 2A, which was a resolution to approve certified personnel recommendations. Superintendent Harrison thanked the board for their time in attending the special morning meeting. He explained that the meeting was necessary due to a looming July 10th deadline for certified individuals currently working in other districts. He noted that if a certified employee breaks a contract after July 10th, their previous district could withhold their license. To avoid this, the board needed to hire an intervention specialist coming from another district prior to the deadline. Superintendent Harrison detailed that this individual will be placed at the elementary building to provide a least restrictive environment for several special education students, allowing them to be successful at Brecksville-Broadview Heights Elementary School. This individual hiring action was the sole purpose and recommendation of the meeting. The motion was moved and seconded, ultimately passing three-zero with "yes" votes from Mr. Chase, Ms. O'Mara, and Mr. Dosen.

Closing Items

Under announcements, it was stated that the next regular meeting of the Board of Education was scheduled for the following week on Tuesday, July 14, 2026. A motion was then made to resolve to adjourn the special meeting. Following a second to the motion, a roll call vote was taken. Mr. Chase, Ms. O'Mara, and Mr. Dosen voted yes to adjourn. The meeting was officially adjourned with the board planning to reconvene the following Tuesday.

Board President

Treasurer/CFO



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Brecksville-Broadview Heights City Schools Application to the Board of Education Proposal for Overnight/Out of State Trip

Please submit application to the building Principal/Athletic Director for initial approval before submission to the Board of Education.

Please provide all of the following information:

Group or Organization: Brecksville Broadview Hts. High School Girls Soccer

Staff Member in Charge/Position: Karol Boryka (Head Coach)

Name of Event: Edinboro Soccer Overnight Camp

Destination: 219 Meadville St, Edinboro, PA 16444

Departure/Arrival Information:

Leave School Date: 7/8/2026 Time: 10:00 AM

Return to School	Date: 7/11/2026	Time: 12:00 PM
------------------	-----------------	----------------

Date by which response is needed: 7/7/2026

Trip Expenses:

1. Transportation:

Mode of Transportation:

X School Bus Number of Buses: one

School Van Number of Vans: _____

Other Transportation -

a. Name of Company: _____

b. Does the carrier have liability insurance? Yes No

c. What kind of liability insurance? _____

d. Are turnpike fees included? ☐ Yes ☐ No

Total Cost of Transportation: -

2. Lodging Information:

a. Name: Edinboro University Dormintories- Highlands 3 & 5

b. Address: 150 S Perry Ln, Edinboro, PA 16444

c. Lodging Contact Name(s): Gary Kagiavas (Edinboro Women's Head Coach)

d. Lodging Phone Number(s): 814-440-0408

Total Cost of Lodging: -

3. Meals (List all meals included in the trip. Please note how many meals will be participants' responsibility).

Breakfast, lunch, and dinner will be provided through the camp. There is a large communal fridge on the ground floor for any players wishing to bring their own/additional food.

Total Cost of Meals: - _____

4. Are there any supplementary activities? Are entry fees required?

The scheduled activities include soccer training and match analysis, all conducted by the Edinboro Women's Soccer staff. The entry fee is \$405 per player and each player registers and pays for the camp in full individually.

Total Cost of Activities: - _____

Calculation of Event Expenses:

- | | |
|--------------------|-------|
| 1. Transportation: | _____ |
| 2. Lodging: | _____ |
| 3. Food: | _____ |
| 4. Event Fees: | _____ |
| 5. Other: | _____ |
| Total: | _____ |

5. What Arrangements have been made for administering necessary medications to students while on this trip?

Each player has filled out a camp form that has their insurance information, policy number, and any medical concerns/conditions that the coaching staff and hospital medical staff need to be aware of.

6. What arrangements have been made for dealing with emergency situations? Who will be responsible for all medical information sheets? How will the forms be stored and transported?

The Edinboro University Women's Soccer staff has copies of each player's camp form and medical sheet. There is a hospital medical staff, a nurse, and trainers present at the camp, along with counselors that go with the players in case of injuries. The university also has an infirmary that is open during the day.

7. If tour guides are involved, what liability insurance do they carry?

There are no tour guides involved.

8. How is the trip related to the educational program of the District?

This trip will provide students with practical exposure to potential future educational opportunities.

9. In what ways will the students benefit? How will the District benefit?

Students will get a preview of campus life and will get to visit and experience an out-of-state university. They will also get a strong insight into what the expectations of a student and student athlete are at the collegiate level. This trip will help improve our program by strengthening the relations of our team, which will help us continue to represent the district in the best possible way on and off the field.

10. How will the trip be evaluated to determine the extent to which these benefits were realized?

Our coaching staff will review the camp together and compare it to the local college camps our players have signed up for in the past. We will also consult the players to see if this was an enjoyable and worthwhile experience for them.

11. How many students in total? Are any students experiencing academic problems? What previous experience has the staff member had in conducting overnight or extended field trips? What other staff members will be going?

There are nineteen students registered for this trip, none of whom are experiencing any academic problems that we are aware of. Assistant Coach Eric Lapsansky has attended the Edinboro Overnight Camp on several occasions in the past. Head Coach Karol Boryka and Assistant Coach Damian Dziubek will also be going. Our coaches will be there to observe the training sessions that will be conducted by the Edinboro University Women's Soccer staff.

12. How many chaperones, in addition to staff members, will be going? What are their names and affiliations with the students?

There are no additional chaperones attending this trip.

13. Will any school days be missed? If so, how many? How will teachers be advised in advance that the students will be out of school? How will missed work be made up? What special assistance will be provided to students with academic problems?

This trip takes place during the summer so no school days will be missed.

14. Estimated cost to organization and how is this trip funded? How are the funds collected and safeguarded? How will any shortfall be made up or excess funds used?

There is no cost to the organization as players sign up for this camp individually. The only cost to the school is the cost of the bus transportation.

Date of Submission to Principal/Athletic Director: 6/30/2026

Signature of Principal/Athletic Director indicating endorsement: Mark Elston

Approved by Superintendent

Date

Date Approved by Board of Education

**RESOLUTION DECLARING TRANSPORTATION
IMPRACTICAL FOR THE 2026-2027 SCHOOL YEAR**

The Board of Education of the Brecksville-Broadview Heights City School District, Cuyahoga County, met in regular session this 14th day of July 2026, with the following members present:

_____ moved and _____ seconded the adoption of the following resolution:

WHEREAS, pursuant to section 3327.02 of the Revised Code, the Board of Education of the Brecksville-Broadview Heights City School District (“Board” or “Board of Education” or “District”) may determine that it is impractical to transport a pupil who is eligible for transportation to and from a school under section 3327.01 of the Revised Code after considering each of the following factors:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether a similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules, and
6. Whether other reimbursable types of transportation are available

WHEREAS, the Board must make such determination not later than thirty (30) calendar days prior to the District’s or the school’s first day of instruction, or in the case of a student who enrolls within thirty (30) calendar days prior to the first day of instruction or on or after the first day of instruction, not later than fourteen (14) calendar days after the students enrollment; and

WHEREAS, in light of the above-stated timelines set forth in section 3327.02 of the Revised Code and pursuant to same, the Superintendent has the authority to make the determination of impracticality prior to the next Board meeting, with the Superintendent’s determination considered by the Board at its next meeting; and

WHEREAS, in accordance with section 3327.02 of the Revised Code, the Board shall report its determination to the Ohio Department of Education and shall further issue a letter to the pupil’s parent, guardian, or other person in charge of the pupil, as well as issue a letter to the nonpublic or community school in which the pupil is enrolled with a detailed description of the reasons for which such determination was made; and

WHEREAS, after a determination declaring the impracticality of transportation is made pursuant to this Resolution, the Board shall offer to provide payment in lieu of transportation by informing the pupil’s

parent, guardian, or other person in charge of the pupil of this Resolution and of the right of the pupil's parent, guardian, or other person in charge of the pupil to accept the offer of payment in lieu of transportation or reject the Board's offer of payment in lieu of transportation.

NOW, THEREFORE, BE IT RESOLVED based on the Board's consideration of the above-stated factors set forth in section 3327.02 of the Revised Code, as well as the specific factors listed in this paragraph, the Board of Education hereby declares transportation impractical for the 2026-2027 school year via this Resolution for the pupils attending Heritage Classical Academy listed in Exhibit A, determined on an individual and case-by-case basis, based on: (1) there are only seven students who requested transportation; (2) the cost to the District will be approximately \$49,000 per year to run an additional bus, which includes the hiring and training of a new bus driver, fuel and maintenance; and (3) the school's bell schedule conflicts with the District's current routed public and non-public routes and will cause connecting routes to be late.

BE IT FURTHER RESOLVED that based on the Board's consideration of the above-stated factors set forth in section 3327.02 of the Revised Code, as well as the specific factors listed in this paragraph, the Board of Education hereby declares transportation impractical for the 2026-2027 school year via this Resolution for the pupil attending Lawrence Upper School as listed in Exhibit B, determined on an individual and case-by-case basis, based on: (1) there is only one student who requested transportation; (2) the cost to the District will be approximately \$49,000 per year to run an additional bus, which includes the hiring and training of a new bus driver, fuel and maintenance; and (3) the school's bell schedule conflicts with the District's schedule and would require the District to re-route its own students which would cause one or more of the District's routes to be over an hour long.

BE IT FURTHER RESOLVED that based on the Board's consideration of the above-stated factors set forth in section 3327.02 of the Revised Code, as well as the specific factors listed in this paragraph, the Board of Education hereby declares transportation impractical for the 2026-2027 school year via this Resolution for the pupils attending Padua Franciscan High School as listed in Exhibit C, determined on an individual and case-by-case basis, based on: (1) there are only six students who requested transportation; (2) the cost to the District will be approximately \$49,000 per year to run an additional bus, which includes the hiring and training of a new bus driver, fuel and maintenance; and (3) the school's bell schedule conflicts with the District's schedule and would require the District to re-route its own students which would cause one or more of the District's routes to be over an hour long.

BE IT FURTHER RESOLVED that based on the Board's consideration of the above-stated factors set forth in section 3327.02 of the Revised Code, as well as the specific factors listed in this paragraph, the Board of Education hereby declares transportation impractical for the 2026-2027 school year via this Resolution for the pupil attending St. Columbkille School as listed in Exhibit D, determined on an individual and case-by-case basis, based on: (1) there is only one student who requested transportation; (2) the cost to the District will be approximately \$49,000 per year to run an additional bus, which includes the costs of hiring and training a new bus driver, fuel and bus maintenance; (3) the school's bell schedule conflicts with the District's schedule and would require the District to re-route its own students which would cause one or more of the District's routes to be over an hour long.

BE IT FURTHER RESOLVED that based on the Board's consideration of the above-stated factors set forth in section 3327.02 of the Revised Code, as well as the specific factors listed in this paragraph, the Board of Education hereby declares transportation impractical for the 2026-2027 school year via this Resolution for the pupils attending St. Ignatius School as listed in Exhibit E, determined on an individual and case-by-case basis, based on: (1) there are only seven students who requested transportation; (2) the cost to the District will be approximately \$49,000 per year to run an additional bus, which includes the costs of hiring and training a new bus driver, fuel and bus maintenance; (3) the school's bell schedule

conflicts with the District’s schedule and would require the District to re-route its own students which would cause one or more of the District’s routes to be over an hour long.

BE IT FURTHER RESOLVED that the Brecksville-Broadview Heights City School District hereby offers the parent, guardian, or other person in charge of the pupil payment in lieu of providing transportation, and hereby directs the Superintendent and Treasurer or designee(s) to provide notification to the parent, guardian, or other person in charge of the pupil of the Board’s determination and of the right to accept or reject this offer as set forth herein and in accordance with section 3327.02 of the Revised Code.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

UPON ROLL CALL, on passage of the foregoing resolution, the vote was as follows:

	<u>Yea</u>	<u>Nay</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Exhibit A- Heritage Classical Academy Peninsula

1. Cora Bourquin
2. Lena Bourquin
3. Mica Bourquin
4. Isaac Mucha
5. James Mucha
6. Jack Newman
7. Wyatt Nicholas
8. Cru Vitt

Exhibit B- Lawrence Upper School

1. Emma Apanasewicz

Exhibit C- Padua Franciscan High School

1. Vincent Arcuri
2. Sophia Began
3. Gabriella Marchak
4. Gianni McIntyre
5. Cole Von Der Vellen
6. Katherine Zmich

Exhibit D- St. Columbkille

1. Teagen McIntyre

Exhibit E- St. Ignatius High School

1. Devin Carney
2. Grant Carney
3. Ryan Cevasco
4. Charles Conners
5. Cael Grace
6. Benjamin Hinchman
7. John Hinchman

Brecksville–Broadview Heights City School District

JOB DESCRIPTION INDEX

Job descriptions that are being considered for board-adopted changes on Tuesday, July 14, 2026 are listed below.

REF. BOARD APPOINTED:

Ref. 1 Board of Education Member

Ref. 2 Superintendent

Ref. 3 Treasurer/CFO

100 DISTRICT ADMINISTRATORS:

101 Athletic Director

102 Human Resources Director / Assistant Superintendent

103 Curriculum & Instruction Director

104 Pupil Services Director

106 Principal – Assistant

107 Principal – Elementary School

108 Principal – High School

109 Principal – Middle School

110 Early Childhood Education Coordinator (Preschool)

111 Gifted Program Coordinator

112 Pupil Services Coordinator

113 Facilities and Safety Coordinator

114 Operations Coordinator

115 Beekeepers Coordinator (Before/After School Program)

116 Food Service Supervisor

117 Transportation Supervisor

200 ADMINISTRATIVE SUPPORT /

ACCOUNTING AND FINANCIAL SERVICES

201 Accounts Payable/Receivable Specialist

202 Payroll/Benefits Specialist

SECRETARIAL AND CLERICAL

203 Administrative Assistant – Central Office

204 Administrative Assistant to the Superintendent

205 Administrative Assistant – School Building

206 Administrative Assistant – High School Guidance

207 Administrative Assistant – Pupil Services

208 Secretary – Athletic Department

209 Secretary – School Building

210 Secretary – Transportation

211 EMIS Coordinator

212 Fiscal Assistant

300 CERTIFICATED STAFF

302 Instructional Coach

303 Library/Media Specialist

304 Literacy Coach

305 Math Coach

306 Reading Coach

307 Counselor – Elementary School

308 Counselor – High School

309 Counselor – Middle School

311 School Psychologist

312 Special Education Coordinator (Classroom Support)

313 Speech-Language Pathologist

314 Teacher (Grades 4-12)

315 Teacher – Art

316 Teacher – Career-Based Intervention (CBI)

317 Teacher – Early Childhood Education (Grades K-3)

318 Teacher – ELL & TESOL

319 Teacher – Emotional & Behavioral Disabilities

320 Teacher – Gifted Intervention Specialist

321 Teacher – Intervention Specialist

322 Teacher – Music (General)

323 Teacher – Music (Instrumental)

324 Teacher – Music (Vocal)

325 Teacher – Physical Education

326 Teacher – Preschool

327 Teacher – Reading Intervention (Title I)

328 Teacher – Special Education Preschool

329 Teacher – Student

400 SUPPLEMENTAL CONTRACTS

Not Listed

500 PROGRAM SUPPORT

501 Health Care Coordinator

502 Health Care Coordinator, Assistant

503 Health Aide

504 Education Assistant

505 Special Education Assistant

REVISED: 07.14.2026

506 Preschool Education Assistant

507 Media Assistant

508 Computer Technician

509 BeeKeepers Team Leader

510 BeeKeepers Team Assistant

511 BeeKeepers Records Analyst

512 BeeKeepers SACC Program Specialist

513 BeeKeepers Assistant Team Leader

600 MAINTENANCE & CUSTODIAL

601 Maintenance Foreman

602 Maintenance I

603 Maintenance II

604 Head Custodian

605 Custodian I

606 Custodian II

700 TRANSPORTATION

701 Assistant Transportation Supervisor

702 Vehicle Maintenance Foreman

703 Mechanic

704 Bus Driver

705 Bus Driver Trainer / On The Bus Instructor

706 Bus Aide

707 Van Driver

708 Courier

800 FOOD SERVICE

801 Head Cook

802 Cook I

803 Food Service Worker

INACTIVE JOB DESCRIPTIONS AS OF 7.14.2026

Business Services Director

Technology Hardware/Network Administrator Coordinator

Public Relations Coordinator

School Nurse

Data Analytics and Operations Support

Bookkeeper – Student Activity

Print Shop Operator

Board of Education Secretary Receptionist

Secretary (Food Service)

Secretary CAPA

Maintenance Secretary

EMIS Coordinator

Maintenance III

Maintenance IV

High School Head Cook

High School Assistant Head Cook

Middle School Head Cook

Head Cook – Central

Elementary School Head Cook

Custodian Foreman

Custodian II Floater

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: ADMINISTRATIVE ASSISTANT - School Building****File 205****Reports To:** Building Principal

Job Objective: Efficiently manage the needs, expectations, and desires of the principal, staff, students, parents, and public. Communicate effectively through a variety of media, keep accurate records, and maintain a smooth-running office.

Minimum Qualifications:

- Ability to implement office administration principles (i.e., organization, procedures, etc.)
- Ability to type/word process at a minimum of 50 wpm with minimal errors.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or general education degree (GED). Significant secretarial and data processing work experience.
- One to two years of related experience.
- Maintains a record free of criminal violations that prohibit public school employment.

Preferred Attributes:

- Ability to work effectively with others and demonstrate excellent customer service skills.
- Excellent organizational and creative problem-solving skills, with active listening abilities.
- Excellent time management skills
- Excellent computer skills, including the ability to utilize appropriate computer software, databases, and word processing.
- Ability to generate a table, spreadsheet, or database that can be sorted and/or filtered.
- Knowledge of basic first aid.

Physical Demand Level¹:

- Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly, lifting/carrying, pushing/pulling (with hands or feet). (Note: Occasional requirement to lift, carry, push, and pull up to a maximum of 25 pounds.)
- Body Position/Movement: Frequently sitting, frequently standing/walking, seldom crawling, frequently kneeling, frequently crouching, climbing, and stooping.
- Manipulation/Coordination: Frequently gross manipulation (handling), frequently fine manipulation (fingering), and seldom operating foot/leg controls.
- Reaching: Frequently at/below shoulder level, and frequently reaching and stretching with hands and arms overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Operates as office manager and orients other secretarial/clerical personnel in the procedures of the office.
- Trains and orients other secretarial/clerical personnel in office procedures, and supervises and trains student assistants.
- Assists office visitors. Answers routine questions or directs inquiries to appropriate staff.
- Assists with the office inventory control system to maintain dependable supply levels.
- Assists in the maintenance of the uniform filing system for all information and other pertinent data.

- Assists with the enrollment and withdrawal of all students, schedules/updates classes, and manages student fees.
- Delivers effective receptionist and services; handles phone calls, prepares detailed messages when employees are not available, schedules appointments, arranges meetings, and types various documents as required by the Building Principal
- Handles routine correspondence independently and prepares other correspondence/typing duties as directed by the Principal or Assistant Principal.
- Identifies work priorities to focus on tasks that require immediate attention.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Oversees, orders, manages, and secures the procurement and distribution of materials and supplies, including building and room keys, copy requests, and school supplies.
- Deposits all monies collected and provides an accurate accounting for all monies received.
- Serves as the clerk custodian for the school activity accounts.
- Processes weekly time sheets and arranges for substitutes as assigned.
- Assist with the development and management of the building budget, as directed.
- Prepares purchase requisitions, manages purchase orders, processes department time sheets, and maintains inventories for office supplies and equipment. Maintains procurement records. Receives deliveries. Reconciles invoices. Monitors vendor performance (e.g., customer service, product quality, reliability, etc.)
- Provides backup support for other departments. Assists with special projects as directed.
- Receives and acts promptly and courteously on inquiries from students, teachers, other school personnel, and the public.
- Schedules appointments. Organizes materials for meetings. Transcribes minutes as requested.
- Sorts and distributes inter-office and regular mail. Operates and maintains all office equipment, including copier, fax machine, and computer. Prepares photocopies and collates printed materials as needed.
- Dispense medication in the absence of the Health Care Coordinator/Health Aide, monitor levels of diabetic students, and tend to the needs of students with illness or injury.
- Issues appropriate passes to students and distributes lunch and bus tickets.
- Completes requirements for the graduation process, including arrangements for the graduation ceremony.
- Manages emergency procedures. Keeps current with emergency preparedness and response procedures.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Ensures the safety of students, monitors students sent to the office, and handles emergencies by notifying the proper department.
- Interacts in a positive manner with staff, students, and parents, projecting a positive image of the Department and District.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Helps ensure the accuracy and privacy of confidential information for students and staff. Maintains confidential information, including but not limited to custodial papers, IEPs, birth certificates, grades, medications, health restrictions, and court documents.
- Prepares, manages, updates, and distributes documents addressing safety, financial status, staff/substitute policies, and school-sponsored activities to ensure good order and discipline.
- Provides a secure and welcoming atmosphere, admitting people into the building and issuing visitor passes.
- Promotes good public relations by personal appearance, attitude, and conversation, making contacts with the public with tact and diplomacy.
- Interacts in a positive manner with staff, students, and parents.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.

- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Attend all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies, **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Frequent interruption of duties by students, visitors, staff, and/or telephone.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Occasional interaction among unruly children.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

Occasional overtime work may be necessary.

Occasional requirement to travel.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: Administrative Assistant - High School Guidance****File 206****Reports To:** Building Principal

Job Objective: Efficiently manage the needs, expectations, and desires of the administration, guidance staff, students, parents, and public. Communicate effectively through a variety of media, keep accurate records, and maintain a smooth-running office.

Minimum Qualifications:

- Ability to implement office administration principles (i.e., organization, procedures, etc.)
- Ability to type/word process at a minimum of 50 wpm with minimal errors.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or general education degree (GED).
- One to two years of related experience.
- Maintains a record free of criminal violations that prohibit public school employment.

Preferred Attributes:

- Ability to work effectively with others and demonstrate excellent customer service skills.
- Excellent organizational and creative problem-solving skills, with active listening abilities. Excellent time management skills.
- Excellent computer skills, including the ability to utilize appropriate computer software, databases, and word processing. Ability to operate office equipment, e.g., copy machine, fax machine.
- Ability to generate a table, spreadsheet, or database that can be sorted and/or filtered.
- Ability to communicate ideas and directives clearly and effectively, both orally and in writing.
- Knowledge of basic first aid.

Physical Demand Level¹: Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly, lifting/carrying, pushing/pulling (with hands or feet). (Note: Occasional requirement to lift, carry, push, and pull up to a maximum of 25 pounds). Body Position/Movement: Frequently sitting, frequently standing/walking, seldom crawling, frequently kneeling, frequently crouching, climbing, and stooping. Manipulation/Coordination: Frequently gross manipulation (handling), frequently fine manipulation (fingering), and seldom operating foot/leg controls. Manipulation/Coordination: Frequent repetitive hand motion, e.g., computer keyboard, typing. Reaching: Frequently at/below shoulder level, and frequently reaching and stretching with hands and arms overhead. Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Operates as office manager and assists all other clerical employees.
- Assists in the maintenance of the uniform filing system for all information and other pertinent data.
- Prepares, manages, updates, distributes, and ensures general correspondence and education documents addressing safety, financial status, reports, staff, and student policies, school-sponsored activities and groups, and general information to ensure the good order and discipline of the district.
- Oversees, orders, manages, and secures the procurement and distribution of guidance materials and supplies as needed.

- Provides for a secure and welcoming atmosphere in referring to other professionals, or respond to inquiries by parents, students, staff, Board Administration, or public officials.
- Assists with enrollments and withdrawals of students.
- Ensures the safety of students and monitors students sent to the office.
- Handles routine correspondence independently.
- Operates and maintains all office equipment, including copier, fax machine, and computer.
- Inputs information into and retrieves information from the computer.
- Interacts in a positive manner with staff, students, and parents, making contact with the public with tact and diplomacy.
- Maintains confidential information, e.g., custodial papers, student permanent records, transcripts, IEP's, birth certificates, grades, medications and health restrictions, court documents and papers.
- Performs duties of a receptionist by answering the telephone, recording appropriate messages, sorting/distributing mail, greeting visitors, admitting people into Guidance, and issuing visitors' passes.
- Completes requirements for awards programs, including arrangements for Senior Recognition Night, Honors Program, etc.
- Deposits all monies collected and provide an accurate accounting for all monies received.
- Issues appropriate passes to students.
- Is prepared to handle emergencies, utilize emergency procedure knowledge (i.e., Ohio Weather Policies and Procedures), and notify the proper department.
- Ability to utilize computer software (e.g., SIS and LNOCA).
- Trains and orients other secretarial/clerical personnel in office procedures, as well as supervise and train student assistants.
- Arranges for substitutes as assigned.
- Attends all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies, **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Frequent interruption of duties by students, visitors, staff, and/or telephone.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Occasional interaction among unruly children.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

Occasional overtime work may be necessary.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: Administrative Assistant - Pupil Services****File 207****Reports To:** Pupil Services Director

Job Objective: Assists the Director of Pupil Services accurately and efficiently with the daily operation of the Pupil Services Department. Performs secretarial and ancillary program support services.

Minimum Qualifications:

- Ability to implement office administration principles (i.e., organization, procedures, etc.)
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or general education degree (GED). Significant secretarial and data processing work experience.
- Maintains a record free of criminal violations that prohibit public school employment.
- One to two years of related experience.
- Must be bondable.

Preferred Attributes:

- Active listening, creative problem-solving, and good time management skills.
- Knowledge of special education procedures, state forms, etc..
- Ability to generate a table, spreadsheet, or database that can be sorted and/or filtered.

Physical Demand Level¹:

- Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly, lifting/carrying, pushing/pulling (with hands or feet).
- Body Position/Movement: Frequently sitting, frequently standing/walking, seldom crawling, occasionally kneeling, frequently crouching, and stooping.
- Manipulation/Coordination: Frequently gross manipulation (handling), frequently fine manipulation (fingering), and seldom operating foot/leg controls.
- Reaching: Frequently at/below shoulder level, and overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

1. Delivers effective secretarial services. Sustains a supportive office environment that advances professionalism and a shared commitment to organizational outcomes.

- Assists office visitors. Answers routine questions or directs inquiries to appropriate staff.
- Assists with the office inventory control system to maintain dependable supply levels.
- Delivers effective secretarial services; handles phone calls, prepares detailed messages when employees are not available, schedules appointments, arranges meetings, and types various documents as required by the Director of Pupil Services.
- Identifies work priorities to focus on tasks that require immediate attention.
- Maintains a record of special education and gifted placements, including out-of-district students.
- Maintains a supply of checklists, assessments, enrollment forms, etc.

- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Obtains authorized "release of information" consent forms.
- Orients other secretarial/clerical personnel in the procedures of the office.
- Prepares contracts with special education service vendors. Processes payment vouchers.
- Prepares flow-through budget applications/amendments. Prepares federal/state reports as directed.
- Prepares purchase requisitions, manages purchase orders, processes department time sheets, and maintains inventories for office supplies and equipment. Maintains procurement records. Receives deliveries. Reconciles invoices. Monitors vendor performance (e.g., customer service, product quality, reliability, etc.)
- Processes home instruction applications. Monitors the accountability system.
- Processes the scoring and transcription of student assessments.
- Provides backup support for other departments. Assists with special projects as directed.
- Receives and acts promptly and courteously on inquiries from students, teachers, other school personnel, and the public.
- Maintains EMIS demographics for all students requiring support of pupil services, including attending out-of-district school special education students, court referrals, open enrollment, and tuition students.
- Works with the EMIS Coordinator for accurate entry of EMIS information.
- Prepares reports as assigned, including state reports and the October child count for special education students.
- Schedules appointments. Organizes materials for meetings. Transcribes minutes as requested.
- Sorts and distributes inter-office and regular mail. Prepares photocopies. Collates printed materials.
- Works with district personnel to facilitate Child Find activities.

2. Consistently performs all aspects of the job. Diligently pursues high-quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Ensures the safety of students.
- Interacts in a positive manner with staff, students, and parents, projecting a positive image of the Department and District.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains confidentiality of records, correspondence, conferences, etc.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies, **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Frequent interruption of duties by students, visitors, staff, and/or telephone.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Occasional interaction among unruly children.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

Occasional overtime work may be necessary.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: SECRETARY - ATHLETIC DEPARTMENT****File 208****Reports To:** Athletic Director

Job Objective: Performs a wide variety of clerical, secretarial, and ancillary program support services for the athletic department.

Minimum Qualifications:

- Ability to implement office administration principles (i.e., organization, procedures, etc.)
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or general education degree (GED). Significant secretarial and data processing work experience.
- Maintains a record free of criminal violations that prohibit public school employment.
- Ability to type or word process at a minimum of 50 wpm with minimal errors.

Preferred Attributes:

- Active listening, creative problem solving, and excellent organizational and time management skills.
- Excellent computer skills, including the ability to utilize software such as Schedule Star, EMIS, and LNOCA.
- Knowledge of basic first aid.

Physical Demand Level¹:

- Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly, lifting/carrying, pushing/pulling (with hands or feet).
- Body Position/Movement: Frequently sitting, frequently standing/walking, seldom crawling, frequently kneeling, frequently crouching, and stooping.
- Manipulation/Coordination: Frequently gross manipulation (handling), frequently fine manipulation (fingering), and seldom operating foot/leg controls.
- Reaching: Frequently at/below shoulder level, and overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:**1. Delivers effective secretarial services. Sustains a supportive office environment that advances professionalism and a shared commitment to organizational outcomes.**

- Answers/directs telephone calls. Prepares detailed messages when employees are not available.
- Assists office visitors. Answers routine questions or directs inquiries to appropriate staff.
- Assists in the procurement, unpacking, distribution, and storage of athletic supplies and equipment.
- Assists in the supervision and training of student assistants.
- Assists with the office inventory control system to maintain dependable supply levels.
- Compiles a list of PE Waivers for school counselors.
- Constructs and archives a Season History Book each school year.
- Ensures final athlete's forms are completed for all sports.
- Generates tables, spreadsheets, or databases that can be sorted and/or filtered.
- Helps coordinate department activities (e.g., preseason meetings, recognition activities, etc.)
- Identifies work priorities to focus on tasks that require immediate attention.

- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Monitors students sent to the Athletic Office and ensures the safety of students.
- Operates and maintains all office equipment, including copiers, fax machines, and computers.
- Oversees supplies, programs, and invitations for all Sports Award Recognition Programs.
- Prepares OHSAA Eligibility Certificates for each sport and handles student eligibility tracking for all athletic programs. Verifies the accuracy of student information.
- Prepares athletic program brochures, public service announcements, news releases, etc.
- Prepares for emergencies, notifies proper departments, and utilizes basic first aid as needed. Prepares game and attendance reports.
- Prepares payroll reports. Processes payments for police, paramedics, and game officials.
- Prepares purchase requisitions. Manages all purchase order information and submits requests to the computer system upon administrative approval. Maintains procurement records. Receives deliveries. Reconciles invoices. Monitors vendor performance (e.g., customer service, product quality, reliability, etc.)
- Prepares/distributes season ticket order forms. Coordinates the printing, sorting, counting, and distribution of reserve tickets. Sells tickets. Prepares ticket sales recaps.
- Prepares cash and ticket boxes for all home grades 9-12 games, coordinates season ticket distributions, and sells tickets.
- Provides backup support for other departments. Assists with special projects as directed.
- Provides an accurate accounting for all monies received and paid out, and manages student athletic accounts. Records and makes bank deposits.
- Schedules appointments. Organizes materials for meetings. Transcribes minutes as requested.
- Schedules transportation for all away games and scrimmages.
- Sorts and distributes mail. Prepares photocopies. Collates printed materials.
- Submits payroll for all athletic workers, and processes payments for police, paramedics, and game officials.

2. Consistently performs all aspects of the job. Diligently pursues high-quality results.

- Acts tactfully and diplomatically to make contact with the public and resolve differences fairly.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains confidential information and ensures its accuracy and privacy.
- Maintains open communications, interacting in a positive manner with staff, students, and parents. Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Frequent interruption of duties by students, visitors, staff, and/or telephone.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

Occasional overtime work may be necessary.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: SECRETARY - School Building****File 209****Reports To:** Building Principal

Job Objective: Perform a wide variety of clerical and general office duties, including word processing/computer applications, filing, maintaining records, and operating special office equipment. Accurately completes requirements of the office, including attendance, report cards, interims, running reports, transcripts, etc.

Minimum Qualifications:

- Ability to implement office administration principles (i.e., organization, procedures, etc.)
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or general education degree (GED).
- Significant secretarial and data processing work experience.
- Maintains a record free of criminal violations that prohibit public school employment

Preferred Attributes:

- Ability to work effectively with others and demonstrate excellent customer-service skills.
- Ability to communicate ideas and directives clearly and effectively, both orally and in writing.
- Effective active listening, organizational time management, and problem-solving skills.
- Ability to type/word process at a minimum of 50 wpm with minimal errors.
- Excellent computer skills and the ability to utilize appropriate computer software (e.g., LNOCA, SIS, DASL, INFO Snap, ProgressBook, and Excel).
- Ability to generate a table, spreadsheet or database that can be sorted and/or filtered.
- Ability to complete general correspondence with accurate spelling/punctuation in an acceptable format.
- Basic first aid.

Physical Demand Level¹:

- Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly.
- Exerting force lifting/carrying, pushing/pulling (with hands or feet).
- Body Position/Movement: Frequently sitting, frequently standing/walking, seldom crawling, frequently kneeling, frequently crouching, and stooping.
- Manipulation/Coordination: Frequently gross manipulation (handling), frequently fine manipulation (fingering), and seldom operating foot/leg controls.
- Reaching: Frequently at/below shoulder level, and overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Answers/directs telephone calls. Prepares detailed messages when employees are not available.
- Assists counselors and Administrative Assistants as needed and assists in the supervision and training of student assistants.
- Greets and assists office visitors. Answers routine questions or directs inquiries to appropriate staff. Issues appropriate passes to students.
- Assists with the office inventory control system to maintain dependable supply levels.
- Ensures the safety of students, monitors students sent to the office, and assists with all discipline correspondence.

- Identifies work priorities to focus on tasks that require immediate attention.
- Maintains and updates student information and attendance records, tracks excessive absences/late arrivals, and runs homeroom sheets for the teaching staff.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Dispense medication in the absence of the Health Care Coordinator/Health Aide, monitor levels of diabetic students, and tend to the needs of students with illness or injury.
- Assists in procurement, unpacking, distribution, and storage of supplies, materials, and equipment.
- Interacts in a positive manner with staff, students, and parents, maintaining good public relations, tact, and diplomacy.
- Troubleshoot system issues (e.g., ProgressBook, InfoSnap, Parent Access) for teachers and parents, and provide non-residential/non-custodial parents with pertinent information regarding their student.
- Is prepared to handle emergencies, notify proper departments, and attend meetings and in-services as required.
- Operate and maintain all office equipment (copiers, fax machines, computers) and maintain uniform filing systems for confidential information (e.g., custodial papers, IEPs, birth certificates, grades).
- Prepare routine correspondence independently
- Provides backup support for other departments. Assists with special projects as directed.
- Records and makes bank deposits. Provides an accurate accounting for all monies received.
- Schedules appointments. Organizes materials for meetings. Transcribes minutes as requested.
- Sorts and distributes mail. Prepares photocopies. Collates printed materials.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Keeps current with emergency preparedness and response procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Attends all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Frequent interruption of duties by students, visitors, staff and/or telephone.

Encounters with aggressive, angry, rude, or unpleasant individuals.

Occasional to frequent interaction with unruly children.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to loud noises.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Occasional requirement to travel to meetings and work assignments.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional overtime work may be necessary.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	SECRETARY - TRANSPORTATION DEPARTMENT	File 210
Reports To:	Transportation Supervisor	
Job Objective:	Performs office duties that support the effective delivery of pupil transportation services. Note: Driving duties may be assigned. See the "bus driver" job description for additional information.	
Minimum Qualifications:	• Ability to implement office administration principles (i.e., organization, procedures, etc.) • Automated routing/scheduling software experience is preferred. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • High school diploma or GED. Significant secretarial and data processing work experience. • Maintains a record free of criminal violations that prohibit public school employment.	
Preferred Attributes:	Active listening, creative problem solving, and good time management skills. Ability to type at a minimum of 50 WPM and generate sortable spreadsheets or databases. Ability to remain focused and professional during frequent interruptions by staff, students, visitors, and telephone calls.	
Physical Demand Level¹:	Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly. Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height, standing, and using a traditional keyboard. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Delivers effective secretarial services. Sustains a supportive office environment that advances professionalism and a shared commitment to organizational outcomes.**

- Answers/directs telephone calls. Prepares detailed messages when employees are not available.
- Assists office visitors. Answers routine questions or directs inquiries to appropriate staff.
- Assists with routing as directed by supervisor.
- Assists with the calculation of costs and bills out-of-district organizations for transportation provided during field trips, as needed.
- Assists with the office inventory control system to maintain dependable supply levels.
- Attends department meetings, in-services, and trainings as requested by Supervisor.
- Distributes routing information to students, parents, and building administrators.
- Helps communicate weather information and program cancellations/delays.
- Delivers prompt, thorough, and polite assistance to all members of the school community (parents, staff, students, community) via all communication avenues, including but not limited to phone calls, email, and in-office visitors, maintaining positive interactions that reflect well on the District.
- Identifies work priorities to focus on tasks that require immediate attention.
- Keeps building administrators aware of scheduling adjustments.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Monitors two-way FCC radio/all bus communications. Dispatches alternate drivers, mechanics, replacement vehicles, etc. Remains prepared to handle emergency communications and coordinate crisis response as directed.
- Maintains student misconduct report files.
- Prepares purchase requisitions. Maintains procurement records. Receives deliveries. Reconciles invoices. Monitors vendor performance (e.g., customer service, product quality, reliability, etc.)
- Processes weekly departmental timesheets and prepares bi-weekly composite payroll computations for hourly employees. Obtains staff substitutes as directed.
- Provides backup support for other departments. Assists with special projects as directed.
- Schedules appointments. Organizes materials for meetings. Transcribes minutes as requested.
- Sorts and distributes mail. Prepares photocopies. Collates printed materials.
- Uses automated routing/scheduling software to prepare transportation plans/maps. Identifies service boundaries, school locations, operational restrictions (i.e., cross-streets, hazardous turns, right-side only pickups, and vehicle size), passenger load capacity, bus stops, etc.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules and works occasional overtime as authorized.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Serves as an occasional bus aide/monitor to assist with pupil supervision during transit.
- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: Health Aide****File 503****Reports To:** Health Care Coordinator

Job Objective: Helps implement the district's school health service program by providing first aid to students and staff due to illness or injury, especially in the absence of the Health Care Coordinator.

Minimum Qualifications:

- First aid and CPR training.
- High School diploma or general education degree (GED)
- RN/LPN preferred.
- Maintains a record free of criminal violations that prohibit public school employment.
- Such alternatives to the above qualifications as the Superintendent and/or board may find appropriate

Preferred Attributes:

- Word processing, spreadsheets and computer skills.
- Related experience preferred.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Ability to communicate ideas and directives clearly and effectively both orally and in writing.
- Ability to work effectively with others and demonstrate excellent customer-service skills.
- Effective interpersonal skills. Conscientious and self-directed.

Physical Demand Level¹:

- Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly , lifting/carrying, pushing/pulling (with hands or feet). (Note: Heavy strength is required due to occasional requirements for a 2-person lift of children up to 80 pounds per person and occasionally pushing/pulling up to 200 pounds on wheels).
- Body Position/Movement: Frequently sitting , frequently standing/walking , seldom crawling , occasionally kneeling , occasionally crouching, and stooping.
- Manipulation/Coordination: Frequently gross manipulation (handling) , frequently fine manipulation (fingering) , and seldom operating foot/leg controls.
- Reaching: Frequently at/below shoulder level, and overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Administers first aid in accordance with established first aid procedures and assumes responsibility for injured or ill students.
- Assists school personnel in establishing sanitary conditions and follows the district's contagious disease policy.
- Assists with implementation and maintenance of student care plans in compliance with district policies and physicians' orders, including but not limited to diabetic plans, seizure plans, and other conditions.
- Collects and maintains up-to-date student health records (e.g., immunization status, medical histories, etc.) and reviews emergency medical forms.
- Conducts hearing, vision, and/or additional required screeners for assigned building and charts results on permanent health records.

- Ensures compliance with pre-school specific ODE requirements, including but not limited to eye exams, etc.
- Ensures safety of students.
- Ensures student treatment consent forms are on file.
- Monitors the security, inventory, and documentation of stored medicine and ensures overall compliance with district policies and procedures relating to stored medicine. Dispenses student medications on a daily and as-needed basis and documents each interaction according to district guidelines/policies.
- Maintains accurate daily records of student clinic visits, treatments, interventions, and other health-related encounters.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Maintains open lines of communication with parents/guardians about student health concerns, including but not limited to communications concerning screening results, referrals, required medical documentation, student illness, student injury, medication concerns/inventory, and other health-related needs.
- Performs clerical work using various technology skills (i.e. word processing, data entry, spreadsheets, and other software) and assists in the preparation of reports.
- Performs health screening procedures. (e.g., vision, hearing,, pediculosis, etc.)
- Respects the educational environment. Avoids disrupting building activities.
- Responds to requests for health-related assistance. Conducts a patient assessment when the Health Care Coordinator or Assistant Health Care Coordinator is not available. Administers first aid. Calls emergency medical services as needed.
- Consistently performs all aspects of the job. Diligently pursues high-quality results.
- Interacts in a positive manner with staff, students, parents, and community members.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Keeps current with emergency preparedness and response procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Attends meetings and in-services as required.
- Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Frequent interaction with unruly children.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

Occasional requirement to work past scheduled hours under certain circumstances (i.e. emergencies, illnesses, building screenings).

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: Education Assistant****File 504****Reports To:** Building Principal

Job Objective: Provides program support services aligned with student learning objectives. Monitors students under their supervision and assists office staff with office duties as assigned.

Minimum Qualifications:

- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- High School diploma or general education degree (GED).
- Ohio Educational Aide Certificate.

Preferred Attributes:

- Effective interpersonal skills, conscientiousness, and the ability to be self-directed.
- Ability to work effectively with others and demonstrate excellent customer-service skills.
- Patience and understanding.
- Basic computer and keyboarding skills.

Physical Demand Level¹:

- Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly, lifting/carrying, pushing/pulling (with hands or feet).
- Body Position/Movement: Frequently sitting, frequently standing/walking, seldom crawling, occasionally kneeling, occasionally crouching, and stooping.
- Manipulation/Coordination: Frequently gross manipulation (handling), frequently fine manipulation (fingering), and seldom operating foot/leg controls.
- Reaching: Frequently at/below shoulder level, and overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Supports students academically, as assigned.
- Administers first aid to students as necessary.
- Assists in keeping permanent records up-to-date.
- Assumes responsibility for controlling student conduct. Reports incidents that require pupil discipline and/or first aid to the Building Principal. Directs and disciplines children according to the directions of the Building Principal and/or refers disciplinary cases to the Building Principal.
- Circulates to spot and prevent difficult situations before they develop into problems. Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Ensures the safety of students and serves as a positive role model.
- Maintains quiet and orderly lunchroom, study hall, hallway, and classroom environments.

- Maintains a high level of professionalism, interacting in a positive manner with staff, students, parents, and community members.
- Refrains from any and all communication regarding students outside of the school setting, and helps ensure the accuracy and privacy of confidential information.
- Maintains confidential information, e.g., student records, free/reduced lunch forms, and student test scores.
- Makes contacts with the public with tact and diplomacy, responding to routine questions and requests in an appropriate manner.
- Makes school-related telephone calls (i.e., checks on absences, transportation) and contacts parents when necessary.
- Performs general office work and clerical duties.
- Prepares records as directed. Complies with district records retention and disposal policies.
- Provides support services for the regular classroom teacher (i.e., makes copies, delivers items, distributes communiqués).
- Supervises students in the cafeteria, playground, halls, classrooms, study halls, and In-school Assignment (ISA).
- Job assignments may involve one or more of the following responsibilities:
- Cafeteria/Recess: Patrols assigned areas. Promotes positive social interactions among students. Guides children out of the building at the start of recess and lunch and into the building at the end of the recess and lunch. Oversees playground activities to maintain a safe but pleasant experience for the children. Supervises games, uses safety precautions during the use of playground equipment, and remains alert at all times for the safety of the children. Reports any damaged, broken, or dangerous equipment to the Custodian immediately.
- Checks to make sure students are working on class assignments.
- Classroom: Performs non-teaching support services as a member of the educational team.
- Computer Lab: Provides support services to help staff/students use technology tools effectively.
- Copy Services: Performs copying and printing services.
- Crossing Guard: Supervises assigned crosswalks to ensure pedestrian safety.
- Hall Monitor: Patrols public areas to provide a safe environment for staff, students, and visitors.
- Health Clinic: Performs clinic duties that support the effective delivery of school health services.
- Library/Media: Helps staff and students use library/media services effectively.
- Office Aide: Performs general office duties and ancillary program support services.
- Study Hall, Detention, or In-School Restriction: Supervises a highly structured environment for students.
- Transportation: Assists students to support safe, efficient, and courteous transportation services.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Promotes good social relationships between children and positive public relations through personal appearance, attitude, and conversation.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Keeps current with emergency preparedness and response procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Attend all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Occasional interaction with unruly children.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

Occasional requirement to stay past the normal workday, e.g., if a child misses the bus, and occasional overtime work may be necessary.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: Special Education Assistant****File 505****Reports To:** Building Principal and Assigned administrator/supervisor

Job Objective: Keeps students safe at all times and helps students to achieve their greatest to become independent, make successful transitions, and interact with their peers. Provides program support services aligned with student learning objectives.

Minimum Qualifications:

- Meets mandated state/federal criteria (i.e., approved degree, completion of requisite higher education credit hours/courses, or acceptable score on an authorized professional standards test).
- High School diploma or general education degree (GED).
- Ohio Educational Aide Certificate / Valid Ohio State Board of Education license/permit as determined at the time of appointment.
- Maintains a record free of criminal violations that prohibit public school employment.
- Such alternatives to the above qualifications as the Superintendent and/or Board may find appropriate.

Preferred Attributes:

- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Ability to work effectively with others and demonstrate excellent customer-service skills.
- Ability to communicate ideas and directives clearly and effectively both orally and in writing.
- Effective interpersonal skills, conscientious and self-directed.
- Effective, active listening skills.
- Organizational and problem solving skills.
- Patience and understanding.
- Knowledgeable in the use of computers and other technology devices
- Effective interpersonal skills. Conscientious and self-directed.

Physical Demand Level¹:

- Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–25 lbs constantly.
- Lifting and Transferring (1 person approximately 50 lbs.; 2 person approximately 80 lbs. per person).
- Body Position/Movement: Ability to perform physical tasks (i.e., run, climb, kneel, sit, balance, stand, walk, stoop, and crouch).
- Manipulation/Coordination: Duties require fine/gross manipulation, and using a traditional keyboard.
- Reaching: Reaching at, above or below shoulder height, and stretch with hands and arms.
- Duties require communicating verbally, far/near visual acuity, hearing, seeing, reading, and speaking.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Assists classroom teachers with instructional tasks (i.e., Assignments, projects, activities, clerical tasks, housekeeping).
- Responsible for supervision and safety of students in all school settings (i.e., classroom activities, lunch/recess activities, field trips, organizational tasks, individual/small groups).

- Assists with movement of student(s) (i.e., to/from bus, hallways, classrooms, cafeteria/lunch line, playground, field trips).
- Under the direction of teachers/therapists, assists with fulfillment of IEP goal areas (i.e., data collection, communication logs, implementing therapies).
- Works with school personnel to perform self-help, health, and functional needs (i.e., toileting, administering maintenance and emergency medications, feeding, first aid, behavior /restraint).
- Attends to personal care needs of students consistent with legal, health, and safety requirements.
- Provides student assistance with daily living activities, behavior management, discrete trial training, instructional support, social skills training, task redirection, etc., as directed.
- Helps students manage the learning environment (e.g., access/proximity to activities, assistive technology, augmentative devices, mobility assistance, using instructional/media resources, etc.).
- Maintains a high level of professionalism, interacting in a positive manner with staff, students, parents, and community members.
- Refrains from any and all communication regarding students outside of the school setting, and helps ensure the accuracy and privacy of confidential information.
- Set up equipment, as directed, including all common household appliances, i.e., refrigerator, microwave, vacuum, stove, oven, dishwasher, mixer, radio, washing machine and dryer, Computer and other technology devices, and Adaptive equipment (i.e., stander, gait trainer, wheelchair).
- Assists individuals and small groups of students with intervention and/or enrichment activities.
- Assists with non-classroom activities (e.g., arrival/departure, lunch, recess, field trips, etc.).
- Attends to personal care needs of students consistent with legal, health, and safety requirements.
- Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Distributes classroom materials. Keeps program areas orderly.
- Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
- Helps students acclimate into the school environment. Helps implement authorized student accommodations as directed.
- Helps students manage the learning environment (e.g., access/proximity to activities, assistive technology, augmentative devices, mobility assistance, using instructional/media resources, etc.)
- Prepares records as directed. Complies with district records retention and disposal policies.
- Provides student assistance with daily living activities, behavior management, discrete trial training, instructional support, social skills training, task redirection, etc., as directed.
- Reinforces instructional objectives initiated by the teacher or intervention specialist.
- Respects the educational environment. Avoids disrupting building activities.
- Supports developmentally appropriate behavioral expectations.
- Student Assistance: Supports an inclusive educational environment. Helps implement student intervention strategies and classroom accommodations as directed. Provides mobility assistance.
- Works with staff to identify student intervention strategies most likely to be effective.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Keeps current with emergency preparedness and response procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

- Attend all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Frequent interaction with unruly children

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to airborne particles, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

Occasional overtime work may be necessary.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: Preschool Education Assistant****File 506****Reports To:** Building Principal and Assigned administrator/supervisor

Job Objective: Provides program support services aligned with student learning objectives. Keeps students safe at all times and helps students to achieve their greatest potential, learn to become independent, make successful transitions and to interact with their peers.

Minimum Qualifications:

- High School diploma or general education degree (GED).
- Ohio Educational Aide Certificate / Valid Ohio State Board of Education license/permit as determined at the time of appointment.
- Maintains a record free of criminal violations that prohibit public school employment.
- Such alternatives to the above qualifications as the Superintendent and/or Board may find appropriate.

Preferred Attributes:

- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc).
- Effective interpersonal skills. Conscientious and self-directed.
- Ability to communicate ideas and directives clearly and effectively both orally and in writing.
- Ability to work effectively with others and demonstrate excellent customer-service skills.
- Organizational and problem-solving skills.
- Patience, understanding, and excellent active listening skills.
- Knowledgeable in the use of computers and other technology devices.

Physical Demand Level¹:

- Medium strength: Exerting 20–60 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly.
- Lifting and Transferring (1 person approximately 50 lbs.; 2 person approximately 80 lbs. per person).
- Body Position/Movement: Ability to perform physical tasks (i.e., run, climb, kneel, sit, balance, stand, walk, stoop, and crouch).
- Manipulation/Coordination: Duties require fine/gross manipulation, and using a traditional keyboard.
- Reaching: Reaching at, above or below shoulder height, and stretch with hands and arms.
- Duties require communicating verbally, far/near visual acuity, hear, see, read, and speak.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Assists classroom teachers with instructional tasks (i.e., Assignments, projects, activities, clerical tasks, housekeeping).
- Encourages student creativity using art, music, and play activities.
- Prepares classroom snacks and complies with district specifications and health/safety regulations.
- Supports developmentally appropriate behavioral expectations.
- Responsible for supervision and safety of students in all school settings (i.e., classroom activities, lunch/recess activities, field trips, organizational tasks, individual/small groups).

- Assists with movement of student(s) (i.e., to/from bus, hallways, classrooms, cafeteria/lunch line, playground, field trips).
- Under the direction of teachers/therapists, assists with fulfillment of IEP goal areas (i.e., data collection, communication logs, implementing therapies).
- Work with school personnel to perform self-help, health, and functional needs (i.e., toileting/diapering, administering emergency medications, feeding, first aid, behavior /restraint).
- Maintains a high level of professionalism, interacting in a positive manner with staff, students, parents, and community members.
- Refrains from any and all communication regarding students outside of the school setting, and helps ensure the accuracy and privacy of confidential information.
- Sets up equipment as directed. Can operate all common household appliances, i.e., refrigerator, microwave, vacuum, stove, oven, dishwasher, mixer, radio, washing machine and dryer, as well as computer and other technology devices and adaptive equipment (i.e., stander, gait trainer, wheelchair).
- Assists individuals and small groups of students with intervention and/or enrichment activities.
- Attends to personal care needs of students consistent with legal, health, and safety requirements.
- Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Distributes classroom materials. Keeps program areas orderly.
- Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
- Helps students assimilate into the school environment. Helps implement authorized student accommodations as directed.
- Helps students manage the learning environment (e.g., access/proximity to activities, assistive technology, augmentative devices, mobility assistance, using instructional/media resources, etc.)
- Prepares records as directed. Complies with district records retention and disposal policies.
- Provides student assistance with daily living activities, behavior management, discrete trial training, instructional support, social skills training, task redirection, etc., as directed.
- Reinforces instructional objectives initiated by the teacher or intervention specialist.
- Respects the educational environment. Avoids disrupting building activities.
- Supports developmentally appropriate behavioral expectations.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Attend all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Frequent interaction with unruly children.

Frequent exposure to blood, bodily fluids and tissue.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

Occasional overtime work may be necessary

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: MEDIA ASSISTANT****File 507****Reports To:** Building Principal

Job Objective: Helps staff and students use library/media services effectively, and performs clerical tasks and assists with the distribution, utilization, and maintenance of school library resources. Processes information and materials using computers and designated programs and assists in the operation and minor maintenance of audiovisual equipment and computers.

Minimum Qualifications:

- High School diploma or general education degree (GED). If applicable, meets mandated state/federal criteria (i.e., approved degree, completion of requisite higher education credit hours/courses, or acceptable score on an authorized professional standards test).
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Valid Ohio Educational Aide Certificate, or Ohio State Board of Education license/permit as determined at the time of appointment.
- Maintains a record free of criminal violations that prohibit public school employment.

Preferred Attributes:

- Ability to communicate ideas and directives clearly and effectively both orally and in writing.
- Ability to work effectively with others and demonstrate excellent customer-service skills.
- Effective, active listening skills.
- Organizational and problem solving skills.
- Advanced Computer skills.
- Be proficient in word processing/typing skills, Sirsi Software, other advanced software programs such as Infohio, Gale Resources, etc..
- Knowledge of basic math.
- Knowledge of Dewey Decimal system.
- Basic knowledge of audiovisual equipment.
- Ability to be flexible and easily adaptable to change.

Physical Demand Level¹:

- Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly.
- Exerting force lifting/carrying, pushing/pulling (with hands or feet).
- Frequently sitting.
- Frequently standing/walking.
- Frequently kneeling.
- Frequently crouching, and stooping.
- Frequently fine manipulation (fingering).
- Frequently reaching at/below shoulder level, and overhead.
- Duties require communicating verbally, near/far visual acuity, depth perception, field of vision, and talking/hearing.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

1. Performs non-teaching support services as an active member of the educational team.

- Completes routine processing of books, magazines, and other physical and digital materials.
- Establish and maintain online subscriptions for staff/students (Noddlebib, Gale Resources, etc.).
- Helps manage program equipment. Tags fixed assets as directed. Keeps equipment repair logs and inventory records.
- Helps schedule repairs by outside vendors.
- Helps staff and students understand copyright and intellectual property laws.
- Helps staff and students use program resources (e.g., computers, videos, etc.)
- Helps students use Internet/Web-related technologies
- Helps teachers/students locate information and use library/media resources effectively.
- Maintain/Help the Media Specialist oversee the general operation and organization of the school media center. Keeps books, periodicals, and other materials properly shelved.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Maintains information sheets, user guides, and reference manuals.
- Maintain procedure for the checkout, return, and re-shelving of all media center materials.
- Maintain/Assist with the supervision and discipline of students in media center.
- Maintain record of circulation records, fine money records, lost and paid book money records:
- Make simple and minor book repairs.
- Operate media center equipment (i.e., computers, tablets, Chromebooks, mobile devices).
- Processes loans/returns. Prepares overdue notices. Reserves teacher-requested materials.
- Reinforces instructional objectives initiated by the teacher or intervention specialist.
- Perform routine preventive maintenance and minor repairs on audiovisual and other equipment.
- Requisition necessary media center material.
- Supervise tasks of assistants and/or volunteers.
- Uses a variety of strategies to introduce new media center resources to students (e.g., E-mails, websites, displays, etc.) Helps stimulate student interest in life-long learning.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Make contacts with the public with tact and diplomacy.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains open/effective communications. Serves as a reliable information resource.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Pursues opportunities to enhance job knowledge and skill proficiency.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Keeps current with emergency preparedness and response procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Attend all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Occasional interaction with unruly children.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Occasional requirement to travel to meetings and work assignments.

Occasional overtime work may be necessary.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: COMPUTER TECHNICIAN****File 508****Reports To:** Technology Coordinator and Assigned administrator/supervisor**Job Objective:**

- Provides support as a member of a pivotal team that is responsible for technology throughout the district and works with other technology staff to ensure the successful delivery, implementation, and use of technology.
- Works closely with technology and non-technology staff to leverage all district technology to its full potential.
- Uses technical and physical skills to install, configure, and maintain technology resources (i.e., hardware, software, networks, etc.)

Minimum Qualifications:

- Ability to troubleshoot and maintain state-of-the-art technology equipment.
- Associate degree or equivalent training and relevant work experience in a computer-related field.
- Knowledge of technology applications and best practices in a K-12 academic environment.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.

Preferred Qualifications:

- Bachelor's degree in a computer-related field.
- A+, Network+, and CCNA certifications.

Required Knowledge, Skills, and Abilities:

- Hardware and software troubleshooting experience.
- Computer networking experience.
- Experience with all types of computing devices, including desktops, laptops, tablets, servers, etc..
- Ability to understand and adapt to a constantly changing technological environment.
- Ability to locate and understand new information to troubleshoot and resolve unfamiliar technology problems.
- Advanced computer skills.
- Good verbal and written communication skills.
- Active listening skills.
- Organizational and time-management skills.
- Effective problem-solving skills.
- Efficient and effective collaboration skills.
- Effective interpersonal skills, conscientious, and self-directed.

Physical Demand Level 1:

Medium strength (frequently lifting/carrying 11 to 25 lbs.).

Occasional requirement to carry, lift, push, or pull paper and other materials/supplies up to a maximum of 100 pounds.

Body Position/Movement: Frequent requirement to sit, stand, walk, and stoop. Occasional requirement to climb, balance, crouch, and kneel.

Manipulation/Coordination: Duties require fine/gross manipulation.

Reaching at or below shoulder height and overhead, stretch with hands and arms.

Duties require communicating verbally, far/near visual acuity, talking, hearing, seeing, reading, speak.

Duties require the use of a ladder or work platform and the use of hand/power tools.

1 Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

- Assists district staff with network-based technologies/services.
- Assists with the development of disaster recovery procedures and resolves connectivity and internal technical problems.
- Assists with the development and maintenance of district-authorized websites.
- Documents and shares best practices for implementing, maintaining, and using district technology.
- Ensures the safety of students and colleagues and maintains the confidentiality of sensitive information.
- Helps administrators identify potential cost savings associated with emerging technology.
- Helps resolve problems associated with administrative services, distance learning activities, internet access, IP communication equipment, security systems, etc.
- Installs, configures, and maintains technology resources and tests new equipment and software.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Maintains information sheets, user guides, and reference manuals.
- Maintains orderly work/storage areas and maintains an inventory of hardware, software, and other technology-related items.
- Monitors the security of computer equipment, networks, and data systems, and upholds user policies/privileges, disabling accounts/associated files as needed to ensure security.
- Provides application-specific support (e.g., databases, file retrieval/recovery, mailing lists, password modifications, spreadsheets, system backup procedures, word processing, etc.)
- Provides technical support to help students/staff use computers, software programs, printers, and other peripherals effectively. Communicates technical information in easy-to-understand language. Accommodates different learning styles and skill levels.
- Respects the educational environment. Avoids disrupting building activities.
- Responds to and manages requests within a ticket-based help desk.
- Troubleshoots and repairs computer hardware and software problems.
- Troubleshoots and resolves network-related problems.
- Replaces defective components and installs enhancements. Configures and deploys new equipment and software.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.
- Keeps current on standards and practices related to work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Keeps current with emergency preparedness and response procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Attend all meetings and trainings as required.
- Performs other specific job-related duties as directed.

Performance Evaluation:

Employee performance is evaluated in accordance with applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Occasional operation of a vehicle under inclement weather conditions, i.e., being prepared to come to school on all scheduled work days

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

Occasional overtime work may be necessary.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: BEEKEEPERS TEAM LEADER****File 509****Reports To:** BeeKeepers Coordinator

Job Objective: Provides program support services that focus on developmentally appropriate opportunities to enhance cognitive, emotional, physical, and social skills.

Minimum Qualifications:

- Available to work a non-traditional schedule and irregular hours when needed.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets mandated state requirements according to the Ohio Laws & Administrative Rules and the District to obtain and maintain employment.
- Fulfills all in-service training requirements as outlined by the Ohio Laws & Administrative Rules for a School-Age Child Care Program.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed.

Physical Demand Level¹:

Light strength: frequently lifting/carrying (10 lbs or less) on a daily basis including setting up/taking down program supplies. Other tasks require Medium strength: occasional delivery put away and packing and storing materials during seasonal transitions (20-50 lbs). Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height and standing/walking/bending/stooping including daily spot sweeping of floors.
¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

1. Contributes to, delivers and advances program activities. Provides opportunities for students to enhance skills and build positive peer relationships.

- Oversees the arrival/departure of students.
- Sets standards for and communicates rules to staff and students (i.e., behavioral expectations and non-compliance consequences).
- Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
- Creates templates for monthly program lessons.
- Designs age-appropriate lessons geared toward enrichment, creativity, and social and emotional development.
- Ensures participants receive appropriate instruction, support, and opportunities to participate. Provides proactive supervision for all program activities.
- Enforces program compliance according to all State of Ohio licensing requirements.
- Observes and monitors ill students. Communicates next appropriate steps to staff and parent/guardian. Informs building staff of program decisions.
- Prepares observation notes and necessary reporting. Updates Coordinator. Arranges meetings as needed for family meetings.
- Keeps, organizes, and maintains records complying with program and district records retention and disposal policies.
- Prepares/restores shared program spaces and sites.
- Sets up equipment. Cleans up equipment and materials and restores areas (i.e. art tables, game tables, enrichment stations, food areas, etc.)
- Supports developmentally appropriate behavioral expectations. Adhering to district and building implementations of positive behavior enforcement methods.

- Verifies equipment is appropriate for the physical development and skill level of each participant.
- Keeps forms required for students' files updated and maintained including, but not limited to, medical authorization forms and supplies, contacts, signatures, permissions, and waivers.

2. Consistently performs all aspects of the job. Diligently pursues high-quality results.**Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.**

- Helps ensure the accuracy and privacy of confidential information.
- Annually and as needed reads and refreshes knowledge of SACC Rules of Discipline Policy, medication administration protocols, Head Injury protocol, Risk/Incident Reporting, and Manual of Operation.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains a clean sanitized work space and play environment. Ensures proper use and storage of cleaning supplies.
- Adhere to cleaning and sanitizing schedules for program equipment and toys (i.e. board game pieces, balls, Legos, etc.)
- Keeps inventory of food and program supplies and equipment. Places orders as needed. Adheres to budget as determined by Coordinator.
- Communicates with parents/guardians in a timely fashion. Must be diligent of requests and program capacity on a given day/session.
- Manages daily, weekly, monthly office tasks to meet deadlines and maintain compliance. Produces attendance forms, student rosters, phone, and medical/allergy lists to account for and organize student information.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Maintains a positive and approachable disposition with parents, children, staff, and community members.
- Produces newsletters, calendars, and program notices to display monthly and as needed to families.
- Stays abreast of day to day program operations. Uses appropriate methods and platforms to distribute information.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact, active listening, and diplomacy to resolve differences fairly.
- Observes and supervises staff. Offers staff support and corrective measures as needed. Provides notes for staff evaluations.

4. Complies with request to expand job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Provides record of attendance, certificates, and associated documentation including registration for professional development training and in-service.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Schedules, leads, and participates in emergency drills, meetings and discussions to ensure student and staff safety and preparedness. May be asked/required to participate in larger scale district training simulations.
- Perform walkthroughs annually and as needed to ensure emergency signage and equipment is in good shape. Replace or report items in disrepair to Coordinator or building administrator as needed.

6. Keeps current with required in-service trainings.

- Completes assignments for online self-paced/in-person courses including but not limited to age appropriate CPR, child abuse recognition and prevention, and management of communicable disease.

7. Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to cleaning chemicals, combustible materials, art/craft supplies, odors, and slippery/uneven surfaces (e.g., frequent floor level trip hazards from toys, backpacks, or spills). Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Working in or near vehicular traffic during student drop-off, pick-up, bus loading, etc.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: BeeKeepers Team Assistant****File 510****Reports To:** BeeKeepers Coordinator

Job Objective: Provides program support services that focus on developmentally appropriate opportunities to enhance cognitive, emotional, physical, and social skills.

Minimum Qualifications:

- Available to work a non-traditional schedule and irregular hours when needed.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets mandated state requirements according to the Ohio Laws & Administrative Rules and the District to obtain and maintain employment.
- Fulfills all in-service training requirements as outlined by the Ohio Laws & Administrative Rules for a School-Age Child Care Program.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed.

Physical Demand Level¹: Light strength: frequently lifting/carrying (10 lbs or less) on a daily basis, including setting up/taking down program supplies. Other tasks require Medium strength: occasional delivery put away, and packing and storing materials during seasonal transitions (20-50 lbs). Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height, and standing/walking/bending/stooping, including daily spot sweeping of floors.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

1. Contributes to, delivers and advances program activities. Provides opportunities for students to enhance skills and build positive peer relationships.

- Assists with the arrival/departure of students.
- Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
- Contributes plans monthly or as often as required for program lessons.
- Contributes age-appropriate ideas toward a well-designed program plan.
- Ensures participants receive appropriate instruction, support, and opportunities to participate. Provides proactive supervision for all program activities.
- Helps monitor program compliance with all State of Ohio licensing requirements.
- Monitors ill students until a parent or guardian arrives.
- Provides documentation, observation notes, and necessary reporting needed for family meetings.
- Maintains records as directed. Complies with program and district records retention and disposal policies.
- Prepares/restores shared program spaces and sites.
- Sets up equipment as directed. Cleans up equipment and materials and restores areas as directed (i.e. art tables, game tables, enrichment stations, food areas, etc.)
- Supports developmentally appropriate behavioral expectations.
- Verifies equipment is appropriate for the physical development and skill level of each participant.
- Notifies program leaders when forms required for students are received, medical authorizations and parental contacts and signatures are acquired. Medical supplies and documentation are turned in.

2. Consistently performs all aspects of the job. Diligently pursues high-quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Annually and as needed, reads and refreshes knowledge of SACC Rules of Discipline Policy, medication administration protocols, Head Injury protocol, Risk/Incident Reporting, and Manual of Operation.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains a clean sanitized workspace and play environment. Ensures proper use and storage of cleaning supplies.
- Adhere to cleaning and sanitizing schedules for program equipment and toys (i.e. board game pieces, balls, Legos, etc.)

3. Maintains open/effective communications. Serves as a reliable information resource.

- Maintains a positive and approachable disposition with parents, children, staff, and community members.
- Stays abreast of day-to-day program operations. Uses appropriate methods and platforms to distribute information.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact, active listening, and diplomacy to resolve differences fairly.

4. Complies with requests to expand job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Provides record of attendance, certificates, and associated documentation, including registration for professional development training and in-service.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Participates in emergency drill planning, meetings and discussions to ensure student and staff safety and preparedness.
- Reports when repair is needed to signage and when emergency equipment and supplies need to be replaced.

6. Keeps current with required in-service trainings.

- Completes assignments for online self-paced/in-person courses including but not limited to age appropriate CPR, child abuse recognition and prevention, and management of communicable disease.

7. Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to cleaning chemicals, combustible materials, art/craft supplies, odors, and slippery/uneven surfaces (e.g., frequent floor-level trip hazards from toys, backpacks, or spills). Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Working in or near vehicular traffic during student drop-off, pick-up, bus loading, etc.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: BeeKeepers Records Analyst - BeeKeepers Office and Accounts Specialist****File 511****Reports To:** BeeKeepers Coordinator

Job Objective: Coordinates program purchasing procedures, vendor relations and transactions. Automates monthly invoice/statements and payment collection processing for program tuition and fees. Processes payable/receivable transactions and performs duties supporting data processing and ancillary program support services.

Minimum Qualifications:

- Available to work a non-traditional schedule and irregular hours when needed.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets mandated state requirements according to the Ohio Laws & Administrative Rules and the District to obtain and maintain employment.
- Fulfills all in-service training requirements as outlined by the Ohio Laws & Administrative Rules for a School-Age Child Care Program.

Preferred Attributes: Exceptional organizational skills, proactive problem-solving, and strong communication. Proficiency in office software and high attention to detail.

Physical Demand Level1:

Light strength: frequently lifting/carrying (10 lbs or less) on a daily basis, including setting up/taking down program supplies. Other tasks require Medium strength: occasional delivery put away, and packing and storing materials during seasonal transitions (20-50 lbs). Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height, and standing/walking/bending/stooping, including daily spot sweeping of floors. 1 Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:**1. Generates invoice/statements, sets up and manages vendor accounts, and maintains records. Updates public information and program forms.**

- Invoices parents/guardians according to the tuition agreement.
- Ensures billing is issued to responsible parties. Revises invoice/statements as often as needed.
- Processes payments daily/weekly, including checks, ACH transactions, electronic payments via debit or credit cards, and money orders. Prepares deposit within 1-3 business days and in accordance with the district procedures.
- Create procedures for handling and securely storing payments made via check or money order. Train staff on proper protocols.
- Remit weekly deposits and associated reports and documentation to the Coordinator and the Treasurer's office. Turn in receipts and invoices to accounts payable.
- Review enrollment processes. Must be reviewed ahead of enrollment events, annually, and as often as needed.
- Produce annually updated forms, including but not limited to, enrollment forms, the program Operation Schedule, and program calendars.
- Submit all requisitions in accordance to the Treasurer's Office's instructions. Attend meetings and participate in conversations to forecast program needs for budget preparation.
- Manage vendor accounts and communications. Book field trips and confirm reservations. Submit requests for payments in accordance with any agreements between the facility and the program.
- Turn in contracts and agreements to the Operations Coordinator to be reviewed and signed by the Superintendent or the Treasurer.
- Submit requisitions to order and replace, as needed, supplies including food, milk, and arts/crafts supplies. Medical supplies and equipment needs are to be assessed annually, seasonally, and as often as needed.

- Keeps, organizes, and maintains records complying with program and district records retention and disposal policies.
- Prepares/restores shared program spaces and sites.
- Sets up equipment. Cleans up equipment and materials and restores areas (i.e. art tables, game tables, enrichment stations, food areas, etc.)
- Keeps forms required for students' files updated and maintained including medical authorization forms and supplies, contacts, signatures, permissions, and waivers.

2. Consistently performs all aspects of the job. Diligently pursues high-quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Annually and as needed, reads and refreshes knowledge of SACC Rules of Discipline Policy, medication administration protocols, Head Injury protocol, Risk/Incident Reporting, and Manual of Operation.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains a neat and orderly workspace.
- Adhere to cleaning and sanitizing within and around others based on the SACC Rules Administrative Code.
- Adheres to the budget as determined by the Coordinator.
- Communicates with parents/guardians in a timely fashion. Must be diligent of requests and program capacity on a given day/session.
- Manages daily, weekly, and monthly office tasks to meet deadlines and maintain compliance.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Maintains a positive and approachable disposition with parents, children, staff, and community members.
- Updates program page on the district website, revises forms and enrollment event information.
- Stays abreast of day-to-day program operations. Uses appropriate methods and platforms to distribute information.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact, active listening, and diplomacy to resolve differences fairly.
- Observes and supervises staff. Offers staff support and corrective measures as needed. Provides notes for staff evaluations.

4. Complies with the request to expand job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Assesses and makes recommendations pertaining to processes and software implementations and to promote efficiency in billing and record keeping.
- Keeps in contact with software service providers to stay abreast of updates to software.
- Provides record of attendance, certificates, and associated documentation, including registration for professional development training and in-service.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Schedules, leads, and participates in emergency drills, meetings, and discussions to ensure student and staff safety and preparedness. May be asked/required to participate in larger-scale district training simulations.
- Perform walkthroughs annually and as needed to ensure emergency signage and equipment is in good shape. Replace or report items in disrepair to the Coordinator or building administrator as needed.

6. Keeps current with required in-service trainings.

- Completes assignments for online self-paced/in-person courses, including but not limited to age-appropriate CPR, child abuse recognition and prevention, and management of communicable disease.
- Required to be present for software training and related discussions as needed.

7. Performs other specific job-related duties as directed.

Performance Evaluations: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to cleaning chemicals, combustible materials, art/craft supplies, odors, and slippery/uneven surfaces (e.g., frequent floor level trip hazards from toys, backpacks, or spills). Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Working in or near vehicular traffic during student drop-off, pick-up, bus loading, etc.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: BeeKeepers SACC Program Specialist****File 512****Reports To:** BeeKeepers Coordinator

Job Objective: Possesses empathy, high emotional intelligence, and motivation to understand behavioral drivers. Focuses on student-centered engagement to develop and enhance cognitive, emotional, physical, and social skills. Provides nonjudgmental communication.

Minimum Qualifications:

- Available to work a non-traditional schedule and irregular hours when needed.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets mandated state requirements according to the Ohio Laws & Administrative Rules and the District to obtain and maintain employment.
- Fulfills all in-service training requirements as outlined by the Ohio Laws & Administrative Rules for a School-Age Child Care Program.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed.

Physical Demand Level1: Light strength: frequently lifting/carrying (10 lbs or less) on a daily basis, including setting up/taking down program supplies. Other tasks require Medium strength: occasional delivery put away, and packing and storing materials during seasonal transitions (20-50 lbs). Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height, and standing/walking/bending/stooping, including daily spot sweeping of floors.

1 Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

1. Contributes to, delivers and advances program activities. Provides opportunities for students to enhance skills and build positive peer relationships.

- Assists with the arrival/departure of students.
- Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
- Contributes plans monthly or as often as required for program lessons.
- Contributes age-appropriate ideas toward a well-designed program plan. Includes assisting in developing individual plans, visual reminders, and verbal prompts for children needing additional supports.
- Ensures participants receive appropriate instruction, support, and opportunities to participate. Provides proactive supervision for all program activities.
- Establishes regulation zone functions and offerings. Monitors children utilizing designated spaces.
- Helps monitor program compliance with all State of Ohio licensing requirements.
- Monitors ill students until a parent or guardian arrives.
- Provides documentation, observation notes, and necessary reporting needed for family meetings. Is present as needed to participate in meetings involving additional supports and plans for student success.
- Maintains records as directed. Complies with program and district records retention and disposal policies.
- Prepares/restores shared program spaces and sites.
- Sets up equipment as directed. Cleans up equipment and materials and restores areas as directed (i.e. art tables, game tables, enrichment stations, food areas, etc.)
- Supports developmentally appropriate behavioral expectations. Assists in the implementation of specific plans, including accommodations for students with IEPs, 504 plans, and any student who has been identified in the program as needing additional supports.
- Verifies equipment is appropriate for the physical development and skill level of each participant.

- Notifies program leaders when forms required for students are received, medical authorizations, and parental contacts and signatures are acquired. Medical supplies and documentation are turned in.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Annually and as needed, reads and refreshes knowledge of SACC Rules of Discipline Policy, medication administration protocols, Head Injury protocol, Risk/Incident Reporting, and Manual of Operation.
- Prepares and submits notes on observations of the identified/diagnosed student's progress. This includes students who are unidentified/undiagnosed and are under observation for repeated concerning behaviors.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains a clean, sanitized workspace and play environment. Ensures proper use and storage of cleaning supplies.
- Adhere to cleaning and sanitizing schedules for program equipment and toys (i.e. board game pieces, balls, Legos, etc.)

3. Maintains open/effective communications. Serves as a reliable information resource.

- Maintains a positive and approachable disposition with parents, children, staff, and community members.
- Communicates with the Coordinator as needed about requests for support for student(s). Documentation is prepared and provided so that appropriate building staff, if deemed necessary, can determine next steps.
*Does not make medical recommendations to families.
- Stays abreast of day-to-day program operations. Uses appropriate methods and platforms to distribute information.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact, active listening, and diplomacy to resolve differences fairly.

4. Complies with requestS to expand job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Provides record of attendance, certificates, and associated documentation, including registration for professional development training and in-service.
- Willingness to participate in building-level training and professional development concerning behavior training strategies.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Participates in emergency drill planning, meetings, and discussions to ensure student and staff safety and preparedness.
- Reports when repair is needed to signage and when emergency equipment and supplies need to be replaced.

6. Keeps current with required in-service trainings

- Completes assignments for online self-paced/in-person courses, including but not limited to age-appropriate CPR, child abuse recognition and prevention, and management of communicable disease.

7. Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to cleaning chemicals, combustible materials, art/craft supplies, odors, and slippery/uneven surfaces (e.g., frequent floor level trip hazards from toys, backpacks, or spills). Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Working in or near vehicular traffic during student drop-off, pick-up, bus loading, etc.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title: BeeKeepers Assistant Team Leader****File 513****Reports To:** BeeKeepers Coordinator

Job Objective: Provides program support services that focus on developmentally appropriate opportunities to enhance cognitive, emotional, physical, and social skills.

Minimum Qualifications:

- Available to work a non-traditional schedule and irregular hours when needed.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets mandated state requirements according to the Ohio Laws & Administrative Rules and the District to obtain and maintain employment.
- Fulfills all in-service training requirements as outlined by the Ohio Laws & Administrative Rules for a School-Age Child Care Program.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed.

Physical Demand Level1: Light strength: frequently lifting/carrying (10 lbs or less) on a daily basis, including setting up/taking down program supplies. Other tasks require Medium strength: occasional delivery put away, and packing and storing materials during seasonal transitions (20-50 lbs). Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height, and standing/walking/bending/stooping, including daily spot sweeping of floors.

1 Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

Essential Functions:

1. Contributes to, delivers and advances program activities. Provides opportunities for students to enhance skills and build positive peer relationships.

- Oversees the arrival/departure of students.
- Sets standards for and communicates rules to staff and students (i.e., behavioral expectations and non-compliance consequences).
- Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
- Creates templates for monthly program lessons.
- Designs age-appropriate lessons geared toward enrichment, creativity, and social and emotional development.
- Ensures participants receive appropriate instruction, support, and opportunities to participate. Provides proactive supervision for all program activities.
- Enforces program compliance according to all State of Ohio licensing requirements.
- Observes and monitors ill students. Communicates next appropriate steps to staff and parent/guardian. Informs building staff of program decisions.
- Prepares observation notes and necessary reporting. Updates Coordinator. Arranges meetings as needed for family meetings.
- Keeps, organizes, and maintains records complying with program and district records retention and disposal policies.
- Prepares/restores shared program spaces and sites.
- Sets up equipment. Cleans up equipment and materials and restores areas (i.e., art tables, game tables, enrichment stations, food areas, etc.)
- Supports developmentally appropriate behavioral expectations. Adhering to district and building implementations of positive behavior enforcement methods.
- Verifies equipment is appropriate for the physical development and skill level of each participant.

- Keeps forms required for students' files updated and maintained, including medical authorization forms and supplies, contacts, signatures, permissions, and waivers.

2. Consistently performs all aspects of the job. Diligently pursues high-quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Annually and as needed, reads and refreshes knowledge of SACC Rules of Discipline Policy, medication administration protocols, Head Injury protocol, Risk/Incident Reporting, and Manual of Operation.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.
- Maintains a clean, sanitized workspace and play environment. Ensures proper use and storage of cleaning supplies.
- Adhere to cleaning and sanitizing schedules for program equipment and toys (i.e., board game pieces, balls, Legos, etc.)
- Keeps inventory of food, program supplies, and equipment. Places orders as needed. Adheres to the budget as determined by the Coordinator.
- Communicates with parents/guardians in a timely fashion. Must be diligent about requests and program capacity on a given day/session.
- Manages daily, weekly, and monthly office tasks to meet deadlines and maintain compliance. Produces attendance forms, student rosters, phone, and medical/allergy lists to account for and organize student information.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Maintains a positive and approachable disposition with parents, children, staff, and community members.
- Produces newsletters, calendars, and program notices to display monthly and as needed to families.
- Stays abreast of day-to-day program operations. Uses appropriate methods and platforms to distribute information.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact, active listening, and diplomacy to resolve differences fairly.
- Observes and supervises staff. Offers staff support and corrective measures as needed. Provides notes for staff evaluations.

4. Complies with requests to expand job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.
- Provides records of attendance, certificates, and associated documentation, including registration for professional development training and in-service.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- Schedules, leads, and participates in emergency drills, meetings, and discussions to ensure student and staff safety and preparedness. May be asked/required to participate in larger-scale district training simulations.
- Perform walkthroughs annually and as needed to ensure emergency signage and equipment is in good shape. Replace or report items in disrepair to the program Coordinator or the building administrator as needed.

6. Keeps current with required in-service trainings.

- Completes assignments for online self-paced/in-person courses including but not limited to age-appropriate CPR, child abuse recognition and prevention, and management of communicable disease.

7. Performs other specific job-related duties as directed.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to cleaning chemicals, combustible materials, art/craft supplies, odors, and slippery/uneven surfaces (e.g., frequent floor-level trip hazards from toys, backpacks, or spills). Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Working in or near vehicular traffic during student drop-off, pick-up, bus loading, etc.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working in highly active, centralized spaces (e.g., cafeterias or gymnasiums) characterized by prolonged periods of high volume levels, echoing, and sudden loud noises. Conditions also include working under diminished or variable lighting during specific program activities.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title:** MAINTENANCE FOREMAN**File 601****Reports To:** Assigned administrator/supervisor**Job Objective:** Coordinates assigned staff. Performs a wide range of skilled maintenance duties.

Minimum Qualifications:

- A Commercial Drivers License (CDL) may be required as a condition of employment.
- Available to work a non-traditional schedule and irregular hours when needed.
- Demonstrated leadership abilities and a willingness to take on challenging tasks.
- Basic computer proficiency or commitment to promptly acquire job-related technology skills.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or GED. Maintenance skills verified by training and relevant work experience.
- Holds/maintains an EPA Section 608 Certification (Universal)
- Holds/maintains a valid Ohio driver's license. Qualifies to be covered by the district's vehicle insurance policy. Demonstrates a steadfast commitment to defensive driving practices.
- Maintains a record free of criminal violations that prohibit public school employment.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed. Active listening, creative problem solving, and good time management skills.

Physical Demand Level¹: Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly. Duties require communicating verbally, crouching, far/near visual acuity, fine/gross manipulation, operating a motor vehicle, reaching at or below shoulder height and overhead, standing/walking, stooping, using a ladder or work platform, and working with hand/power tools.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

**Essential
Functions:****1. Uses technical and physical skills to maintain buildings, equipment, and grounds.**

- Follows District procedures for safety and security for students and staff.
- Able to operate office computers and phones for communication and other job related tasks.
- Complies with Safety Data Sheet (SDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines when cleaning blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Respects the educational environment and avoids disrupting building activities whenever possible.
- Maintains orderly work and storage areas.
- Monitors building security and take corrective action to address security concerns. Directs visitors to the main office.
- Monitors work performed by outside vendors to ensure compliance with District specifications.
- Identifies work priorities to focuses on tasks that requiring immediate attention. Demonstrates the ability to work independently with effective time management skills.
- Assists community groups, special event preparation, and cleanup activities as directed.
- Assists with receiving building deliveries and delivers/picks up materials as directed.
- Performs preventative maintenance tasks related to assigned job duties.
- Utilizes the district work order system to report and track facility, building, equipment, and grounds issues (i.e., drainage/flooding, electrical systems, equipment concerns, lighting, plumbing, structural components, unsafe trees/turf, water leaks, weather damage, etc.). Emergency or life safety issues must be reported immediately to a supervisor or administrator and followed by submission of a work order.
- Responds to facility emergencies including fire alarms, utility failures, water leaks, weather damage, equipment failures, and other safety hazards. Takes appropriate action to mitigate hazards and notifies appropriate staff or emergency responders as necessary.
- Uses District tools, equipment, vehicles, and technology responsibly and in accordance with District policies and safety guidelines. Reports equipment damage, malfunctions, or unsafe conditions immediately.
- Prepares paperwork as directed. Maintains effective document and records management systems. Ensures required data is tracked and accurately recorded. Monitors reporting deadlines. Complies with District records retention and disposal policies.
- Familiar with all facility blueprints, drawings, plans, and maps. Utilizes available documents to accurately plan, measure, and complete work assignments.
- Directs maintenance team members, organize and assigns work orders, and ensure assignments are completed in a safe, clean, and timely manner.
- Instructs and trains maintenance staff in the proper use of equipment, materials, and methods to ensure efficient and effective job performance. Conducts inspections of buildings and facilities to identify maintenance issues or substandard conditions and implements corrective action plans.
- Requisitions materials, supplies, and services. Investigates products, services, and costs (e.g., delivery timelines, order accuracy, quality standards, technical support, etc.). Negotiates volume discounts or long-term contracts. Maintains procurement records.
- Conducts routine inspection of facilities, buildings, equipment, and grounds to identify needs or deficiencies and develops action plans to ensure timely resolution.
- Performs skilled carpentry, electrical, glazing, masonry, mechanical (HVAC), painting, plastering, and plumbing duties. Prepares equipment for inspections and system shutdowns as required.
- Actively monitors and adjusts the HVAC Building Automation System (BAS) in its entirety.

- Assists in maintaining flowerbeds, lawns, shrubs, trees, and other groundskeeper and landscaping elements. Applies seed and other plant care elements as directed. Anticipates weather conditions to avoid work delays.
- Assist with maintaining playgrounds, play areas, and play elements.
- Oversees maintenance operations for athletic fields, practice fields, and recreations areas. Ensures athletic fields are prepared according to the conference, league, and state athletic association standards.
- Oversees inspection and servicing of all groundskeeper equipment. Assist in inspecting and servicing all groundskeeper equipment.
- Directs maintenance snow removal operations. Clears snow and ice from driveways and parking lots. Assists with building snow removal operations as needed.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title:** MAINTENANCE I**File 602****Reports To:** Assigned administrator/supervisor**Job Objective:** Performs a wide range of skilled maintenance duties.

Minimum Qualifications:

- A Commercial Drivers License (CDL) may be required as a condition of employment.
- Available to work a non-traditional schedule and irregular hours when needed.
- Demonstrated leadership abilities and a willingness to take on challenging tasks.
- Basic computer proficiency or commitment to promptly acquire job-related technology skills.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- High school diploma or GED. Maintenance skills verified by training and relevant work experience.
- Holds/maintains a valid Ohio driver's license. Qualifies to be covered by the district's vehicle insurance policy. Demonstrates a steadfast commitment to defensive driving practices.
- Holds/maintains an EPA Section 608 Certification (Universal)
- Maintains a record free of criminal violations that prohibit public school employment.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed. Active listening, creative problem solving, and good time management skills.

Physical Demand Level¹: Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly. Duties require communicating verbally, crouching, far/near visual acuity, fine/gross manipulation, operating a motor vehicle, reaching at or below shoulder height and overhead, standing/walking, stooping, using a ladder or work platform, and working with hand/power tools.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

**Essential
Functions:****1. Maintains buildings, equipment, and grounds under the guidance of a supervisor.**

- Follows District procedures for safety and security for students and staff.
- Able to operate office computers and phones for communication and other job related tasks.
- Complies with Safety Data Sheet (SDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines when cleaning blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Respects the educational environment and avoids disrupting building activities whenever possible.
- Maintains orderly work and storage areas.
- Monitors building security and take corrective action to address security concerns. Directs visitors to the main office.
- Monitors work performed by outside vendors to ensure compliance with District specifications.
- Identifies work priorities to focuses on tasks that requiring immediate attention. Demonstrates the ability to work independently with effective time management skills.
- Assists community groups, special event preparation, and cleanup activities as directed.
- Assists with receiving building deliveries and delivers/picks up materials as directed.
- Performs preventative maintenance tasks related to assigned job duties.
- Utilizes the district work order system to report and track facility, building, equipment, and grounds issues (i.e., drainage/flooding, electrical systems, equipment concerns, lighting, plumbing, structural components, unsafe trees/turf, water leaks, weather damage, etc.). Emergency or life safety issues must be reported immediately to a supervisor or administrator and followed by submission of a work order.
- Responds to facility emergencies including fire alarms, utility failures, water leaks, weather damage, equipment failures, and other safety hazards. Takes appropriate action to mitigate hazards and notifies appropriate staff or emergency responders as necessary.
- Uses District tools, equipment, vehicles, and technology responsibly and in accordance with District policies and safety guidelines. Reports equipment damage, malfunctions, or unsafe conditions immediately.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded. Complies with District records retention and disposal policies.
- Familiar with all facility blueprints, drawings, plans, and maps. Utilizes available documents to accurately plan, measure, and complete work assignments.
- Complete assigned work orders and tasks in a safe, clean, and timely manner.
- Assist in instructing and training maintenance staff in the proper use of equipment, materials, and methods to ensure efficient and effective job performance.
- Assists with requisitioning materials, supplies, and services. Assists in researching products, services, and costs. Assists in maintaining procurement records.
- Assists in conducting routine inspection of facilities, buildings, equipment, and grounds to identify needs or deficiencies and supports corrective actions.
- Performs skilled carpentry, electrical, glazing, masonry, mechanical (HVAC), painting, plastering, and plumbing duties. Assist in preparing equipment for inspections and shutdowns.
- Actively monitors and adjusts the HVAC Building Automation System (BAS) in its entirety.
- Assists in maintaining flowerbeds, lawns, shrubs, trees, and other groundskeeper and landscaping elements. Applies seed and other plant care elements as directed. Anticipates weather conditions to avoid work delays.
- Assist with maintaining playgrounds, play areas, and play elements.
- Assists in maintaining athletic fields, practice fields, and recreations areas. Prepares athletic fields according to the conference, league, and state athletic association standards.

- Clears snow and ice from driveways and parking lots. Assists with building snow removal operations as directed.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

**Performance
Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

**Working
Conditions:**

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	MAINTENANCE II	File 603
Reports To:	Assigned administrator/supervisor	
Job Objective:	Performs general maintenance duties.	
Minimum Qualifications:	• A Commercial Drivers License (CDL) may be required as a condition of employment. • Available to work a non-traditional schedule and irregular hours when needed. • Demonstrates a willingness to take on challenging tasks.computer proficiency or commitment to promptly acquire job-related technology skills. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • High school diploma or GED. Maintenance skills verified by training and relevant work experience. • Holds/maintains a valid Ohio driver's license. Qualifies to be covered by the district's vehicle insurance policy. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed. Active listening, creative problem solving, and good time management skills.	
Physical Demand Level¹:	Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly. Duties require communicating verbally, crouching, far/near visual acuity, fine/gross manipulation, operating a motor vehicle, reaching at or below shoulder height and overhead, standing/walking while working, stooping, using a ladder or work platform, and working with hand/power tools. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Uses technical and physical skills to maintain the aesthetic and functional purposes of landscaping, lawns, and athletic/practice fields.**

- Follows District procedures for safety and security for students and staff.
- Able to operate office computers and phones for communication and other job related tasks.
- Complies with Safety Data Sheet (SDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines when cleaning blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Respects the educational environment and avoids disrupting building activities whenever possible.
- Maintains orderly work and storage areas.
- Monitors building security and take corrective action to address security concerns. Directs visitors to the main office.
- Monitors work performed by outside vendors to ensure compliance with District specifications.
- Identifies work priorities to focuses on tasks that requiring immediate attention. Demonstrates the ability to work independently with effective time management skills.
- Assists community groups, special event preparation, and cleanup activities as directed.
- Assists with receiving building deliveries and delivers/picks up materials as directed.
- Performs preventative maintenance tasks related to assigned job duties.
- Utilizes the district work order system to report and track facility, building, equipment, and grounds issues (i.e., drainage/flooding, electrical systems, equipment concerns, lighting, plumbing, structural components, unsafe trees/turf, water leaks, weather damage, etc.). Emergency or life safety issues must be reported immediately to a supervisor or administrator and followed by submission of a work order.
- Maintains and holds a valid Pesticide Applicator's License when required.
- Responds to facility emergencies including fire alarms, utility failures, water leaks, weather damage, equipment failures, and other safety hazards. Takes appropriate action to mitigate hazards and notifies appropriate staff or emergency responders as necessary.
- Uses District tools, equipment, vehicles, and technology responsibly and in accordance with District policies and safety guidelines. Reports equipment damage, malfunctions, or unsafe conditions immediately.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded. Complies with District records retention and disposal policies.
- Familiar with all facility blueprints, drawings, plans, and maps. Utilizes available documents to accurately plan, measure, and complete work assignments.
- Complete assigned work orders and tasks in a safe, clean, and timely manner.
- Assists with requisitioning materials, supplies, and services. Assists in researching products, services, and costs. Assists in maintaining procurement records.
- Assists in conducting routine inspection of facilities, buildings, equipment, and grounds to identify needs or deficiencies and supports corrective actions.
- Assists in performing skilled carpentry, electrical, glazing, masonry, mechanical (HVAC), painting, plastering, and plumbing duties. Assist in preparing equipment for inspections and shutdowns.
- Assists in maintaining flowerbeds, lawns, shrubs, trees, and other groundskeeper and landscaping elements. Applies seed and other plant care elements as directed. Anticipates weather conditions to avoid work delays.
- Assist with maintaining playgrounds, play areas, and play elements.
- Maintains athletic fields, practice fields, and recreations areas. Prepares athletic fields according to the conference, league, and state athletic association standards.

- Inspects and services maintenance groundskeeper equipment. Services all groundskeeper equipment (e.g., lubricates moving parts, replaces filters, cleans equipment, adjusts/replaces belts, changes oil, prepares equipment for storage, etc.)
- Clears snow and ice from driveways and parking lots. Assists with building snow removal operations as directed.
- Participates in the delivery of custodial services as directed.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

**Performance
Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

**Working
Conditions:**

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	HEAD CUSTODIAN	File 604
Reports To:	Assigned administrator/supervisor	
Job Objective:	Coordinates assigned staff. Performs light maintenance duties and participates in the delivery of custodial services.	
Minimum Qualifications:	• Available to work a non-traditional schedule and irregular hours when needed. • Demonstrated leadership abilities and a willingness to take on challenging tasks. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • High school diploma or GED. • Holds/maintains a valid Ohio driver's license. Qualifies to be covered by the district's vehicle insurance policy. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed. Active listening, creative problem solving, and good time management skills.	
Physical Demand Level¹:	Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly. Duties require communicating verbally, crouching, operating power equipment, pushing/pulling with both hands, reaching overhead, standing/walking while working, stooping, and using hand tools. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Coordinates custodial services to ensure a clean, orderly and safe building environment.**

- Follows District procedures for safety and security for students and staff.
- Able to operate office computers and phones for communication and other job related tasks.
- Complies with Safety Data Sheet (SDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines when cleaning blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Respects the educational environment and avoids disrupting building activities whenever possible.
- Maintains orderly work and storage areas.
- Monitors building security and take corrective action to address security concerns. Directs visitors to the main office.
- Monitors work performed by outside vendors to ensure compliance with District specifications.
- Identifies work priorities to focuses on tasks that requiring immediate attention. Demonstrates the ability to work independently with effective time management skills.
- Assists community groups, special event preparation, and cleanup activities as directed.
- Assists with receiving building deliveries and delivers/picks up materials as directed.
- Performs preventative maintenance tasks related to assigned job duties.
- Utilizes the district work order system to report and track facility, building, equipment, and grounds issues (i.e., drainage/flooding, electrical systems, equipment concerns, lighting, plumbing, structural components, unsafe trees/turf, water leaks, weather damage, etc.). Emergency or life safety issues must be reported immediately to a supervisor or administrator and followed by submission of a work order.
- Maintains and holds a valid Pesticide Applicator's License when required.
- Responds to facility emergencies including fire alarms, utility failures, water leaks, weather damage, equipment failures, and other safety hazards. Takes appropriate action to mitigate hazards and notifies appropriate staff or emergency responders as necessary.
- Uses District tools, equipment, vehicles, and technology responsibly and in accordance with District policies and safety guidelines. Reports equipment damage, malfunctions, or unsafe conditions immediately.
- Prepares paperwork as directed. Maintains effective document and records management systems. Ensures required data is tracked and accurately recorded. Monitors reporting deadlines. Complies with District records retention and disposal policies.
- Familiar with buildings blueprints, drawings, plans, and maps associated with assigned facilities. Utilizes available documents to accurately plan, measure, and complete work assignments.
- Directs custodial team members, organize and assigns work orders, and ensure assignments are completed in a safe, clean, and timely manner.
- Instructs and trains custodial team members in the proper use of equipment, materials, and methods to ensure efficient and effective job performance. Conducts inspections of buildings and facilities to identify custodial issues or substandard conditions and implements corrective action plans.
- Requisitions materials, supplies, and services. Investigates products, services, and costs (e.g., delivery timelines, order accuracy, quality standards, technical support, etc.). Negotiates volume discounts or long-term contracts. Maintains procurement records.
- Conducts routine inspection of facilities, buildings, equipment, and grounds to identify needs or deficiencies and develops action plans to ensure timely resolution.
- Performs general carpentry, electrical, glazing, masonry, mechanical (HVAC), painting, plastering, and plumbing duties. Prepares equipment for inspections and shutdowns.

- Monitors and adjusts the HVAC Building Automation System (BAS) as it relates to schedules and temperatures.
- Maintains flowerbeds, lawns, shrubs, trees, and other groundskeeper and landscaping elements. Applies fertilizer and seed as directed. Maintains a pesticide logs as required. Anticipates weather conditions to avoid work delays.
- Maintains playgrounds, play areas, and play elements as directed. Maintains playground inspection logs.
- Inspects custodial groundskeeper equipment. Performs minor services to custodial groundskeeper equipment (e.g., lubricates moving parts, replaces filters, cleans equipment, adjusts/replaces belts, prepares items for storage.)
- Directs custodial snow removal operations for assigned buildings. Clears snow and ice from walkways and entrances. Assists with maintenance snow removal operations as directed.
- Directs custodial services for assigned buildings. Perform custodial services including but not limited to: floor care, cleans furniture and fixtures, trash removal, moving furnishings, locker cleaning, replacing light bulbs, restroom sanitation and restocking, cleaning glass surfaces, sanitizing high touch areas, carpet care, and floor finishing.
- Assists in creating custodial cleaning guidelines, staffing schedules, and coordination of extra duty event.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Helps the community understand district policy objectives and administrative procedures.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Implements district strategies to advance organizational goals.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	CUSTODIAN I	File 605
Reports To:	Assigned administrator/supervisor	
Job Objective:	Performs light maintenance duties and participates in the delivery of custodial services.	
Minimum Qualifications:	• Available to work a non-traditional schedule and irregular hours when needed. • Demonstrated leadership abilities and a willingness to take on challenging tasks. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • High school diploma or GED. • Maintains a record free of criminal violations that prohibit public school employment.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed. Active listening, creative problem solving, and good time management skills.	
Physical Demand Level¹:	Heavy strength: Exerting 50-100 lbs occasionally, 25-50 lbs frequently, or 10-20 lbs constantly. Duties require communicating verbally, crouching, operating power equipment, pushing/pulling with both hands, reaching overhead, standing/walking while working, stooping, and using hand tools. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Uses technical and physical skills to clean and maintain designated areas or buildings.**

- Follows District procedures for safety and security for students and staff.
- Able to operate office computers and phones for communication and other job related tasks.
- Complies with Safety Data Sheet (SDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines when cleaning blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Respects the educational environment and avoids disrupting building activities whenever possible.
- Maintains orderly work and storage areas.
- Monitors building security and take corrective action to address security concerns. Directs visitors to the main office.
- Monitors work performed by outside vendors to ensure compliance with District specifications.
- Identifies work priorities to focuses on tasks that requiring immediate attention. Demonstrates the ability to work independently with effective time management skills.
- Assists community groups, special event preparation, and cleanup activities as directed.
- Assists with receiving building deliveries and delivers/picks up materials as directed.
- Performs preventative maintenance tasks related to assigned job duties.
- Utilizes the district work order system to report and track facility, building, equipment, and grounds issues (i.e., drainage/flooding, electrical systems, equipment concerns, lighting, plumbing, structural components, unsafe trees/turf, water leaks, weather damage, etc.). Emergency or life safety issues must be reported immediately to a supervisor or administrator and followed by submission of a work order.
- Maintains and holds a valid Pesticide Applicator's License when required.
- Responds to facility emergencies including fire alarms, utility failures, water leaks, weather damage, equipment failures, and other safety hazards. Takes appropriate action to mitigate hazards and notifies appropriate staff or emergency responders as necessary.
- Uses District tools, equipment, vehicles, and technology responsibly and in accordance with District policies and safety guidelines. Reports equipment damage, malfunctions, or unsafe conditions immediately.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded. Complies with District records retention and disposal policies.
- Familiar with buildings blueprints, drawings, plans, and maps associated with assigned facilities. Utilizes available documents to accurately plan, measure, and complete work assignments.
- Complete assigned work orders and tasks in a safe, clean, and timely manner.
- Assist in instructing and training custodial staff in the proper use of equipment, materials, and methods to ensure efficient and effective job performance.
- Assists with requisitioning materials, supplies, and services. Assists in researching products, services, and costs. Assists in maintaining procurement records.
- Assists in conducting routine inspection of facilities, buildings, equipment, and grounds to identify needs or deficiencies and supports corrective actions.
- Performs general carpentry, electrical, glazing, masonry, mechanical (HVAC), painting, plastering, and plumbing duties. Assist in preparing equipment for inspections and shutdowns.
- Assist in monitoring and adjusting the HVAC Building Automation System (BAS) as it relates to schedules and temperatures.
- Assists in maintaining flowerbeds, lawns, shrubs, trees, and other groundskeeper and landscaping elements. Applies fertilizer and seed as directed. Maintains pesticide logs as required. Anticipates weather conditions to avoid work delays.

- Assist with maintaining playgrounds, play areas, and play elements.
- Clears snow and ice from walkways and entrances. Assists with maintenance snow removal operations as directed.
- Performs custodial services including but not limited to: floor care, cleans furniture and fixtures, trash removal, moving furnishings, locker cleaning, replacing light bulbs, restroom sanitation and restocking, cleaning glass surfaces, sanitizing high touch areas, carpet care, and floor finishing.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title:** CUSTODIAN II**File 606****Reports To:** Assigned administrator/supervisor**Job Objective:** Performs general custodial duties.

- Minimum Qualifications:**
- Available to work a non-traditional schedule and irregular hours when needed.
 - Demonstrates a willingness to take on challenging tasks.
 - Basic computer proficiency or commitment to promptly acquire job-related technology skills.
 - Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
 - High school diploma or GED.
 - Maintains a record free of criminal violations that prohibit public school employment.

Preferred Attributes: Effective interpersonal skills. Conscientious and self-directed. Active listening, creative problem solving, and good time management skills.

Physical Demand Level¹: Heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly. Duties require communicating verbally, crouching, far/near visual acuity, fine/gross manipulation, operating a motor vehicle, reaching at or below shoulder height and overhead, standing/walking while working, stooping, using a ladder or work platform, and working with hand/power tools.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

**Essential
Functions:****1. Uses technical and physical skills to clean and maintain designated areas or buildings.****Assists with building, equipment, and grounds maintenance activities.**

- Follows District procedures for safety and security for students and staff.
- Able to operate office computers and phones for communication and other job related tasks.
- Complies with Safety Data Sheet (SDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines when cleaning blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Respects the educational environment and avoids disrupting building activities whenever possible.
- Maintains orderly work and storage areas.
- Monitors building security and take corrective action to address security concerns. Directs visitors to the main office.
- Monitors work performed by outside vendors to ensure compliance with District specifications.
- Identifies work priorities to focuses on tasks that requiring immediate attention. Demonstrates the ability to work independently with effective time management skills.
- Assists community groups, special event preparation, and cleanup activities as directed.
- Assists with receiving building deliveries and delivers/picks up materials as directed.
- Performs preventative maintenance tasks related to assigned job duties.
- Utilizes the district work order system to report and track facility, building, equipment, and grounds issues (i.e., drainage/flooding, electrical systems, equipment concerns, lighting, plumbing, structural components, unsafe trees/turf, water leaks, weather damage, etc.). Emergency or life safety issues must be reported immediately to a supervisor or administrator and followed by submission of a work order.
- Maintains and holds a valid Pesticide Applicator's License when required.
- Responds to facility emergencies including fire alarms, utility failures, water leaks, weather damage, equipment failures, and other safety hazards. Takes appropriate action to mitigate hazards and notifies appropriate staff or emergency responders as necessary.
- Uses District tools, equipment, vehicles, and technology responsibly and in accordance with District policies and safety guidelines. Reports equipment damage, malfunctions, or unsafe conditions immediately.
- Prepares paperwork as directed. Compiles with District records retention and disposal policies.
- Familiar with buildings blueprints, drawings, plans, and maps associated with assigned facilities. Utilizes available documents to accurately plan, measure, and complete work assignments.
- Complete assigned work orders and tasks in a safe, clean, and timely manner.
- Assists in conducting routine inspection of facilities, buildings, equipment, and grounds to identify needs or deficiencies and supports corrective actions.
- Assists in performing general carpentry, electrical, glazing, masonry, mechanical (HVAC), painting, plastering, and plumbing duties. Assist in preparing equipment for inspections and shutdowns.
- Assists in maintaining flowerbeds, lawns, shrubs, trees, and other groundskeeper and landscaping elements. Applies fertilizer and seed as directed. Maintains pesticide logs as required. Anticipates weather conditions to avoid work delays.
- Assist with maintaining playgrounds, play areas, and play elements.
- Clears snow and ice from walkways and entrances. Assists with maintenance snow removal operations as directed.

- Performs custodial services including but not limited to: floor care, cleans furniture and fixtures, trash removal, moving furnishings, locker cleaning, replacing light bulbs, restroom sanitation and restocking, cleaning glass surfaces, sanitizing high touch areas, carpet care, and floor finishing.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

**Performance
Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

**Working
Conditions:**

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	VEHICLE MAINTENANCE FOREMAN	File 702
Reports To:	Transportation Supervisor	
Job Objective:	Manages and performs vehicle maintenance and repair services. Note: Driving duties may be assigned. See the "bus driver" job description for additional information.	
Minimum Qualifications:	• Ability to deal with stressful traffic, weather conditions, and passenger distractions. • Available to work a non-traditional schedule and irregular hours when needed. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Holds/maintains a valid Ohio CDL with all required endorsements. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment. • Meets all maintenance personnel qualifications and training program requirements described the Ohio Administrative Code 3301-83-06 and 3301-83-10. • Satisfactory pre-employment and ongoing random drug/alcohol test results.	
Preferred Attributes:	Active listening, creative problem solving, and good time management skills.	
Physical Demand Level¹:	Very Heavy strength: Exerting over 100 lbs occasionally, over 50 lbs frequently, or over 20 lbs constantly. Requires the ability to push and pull up to 300 lbs on wheels (e.g., shop equipment). Duties require communicating verbally, hearing (to diagnose mechanical defects) , far/near visual acuity, color vision (e.g., distinguishing wiring codes) , fine/gross manipulation, operating a motor vehicle (including trucks, tractors, and forklifts) , reaching at or below shoulder height and overhead, standing/walking, stooping, using a ladder or work platform, and working with hand/power tools.	
	¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Manages vehicle maintenance and repair services. Uses technical and physical skills to ensure all district vehicles operate properly. Manages emergency repair procedures.**

- Assists in the investigation of auto and bus accidents as needed.
- Actively supervises and evaluates assigned personnel. Cultivates staff leadership skills.
- Assumes responsibility for the housekeeping and safety of the garage building, equipment, and adjacent grounds, ensuring the facility is maintained in a neat, clean, and orderly manner.
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Helps coordinate Ohio State Highway Patrol annual bus inspections.
- Identifies work priorities to focus on tasks that require immediate attention.
- Implements a preventive maintenance program.
- Inspects, services, and tests equipment. Identifies and documents irregularities/equipment abuse.
- Instructs assigned staff in equipment, materials, and methods for proficient job performance.
- Keeps equipment repair logs, safety inspection records, etc. Itemizes repair costs for each vehicle.
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Performs skilled maintenance and repair on a wide variety of equipment beyond standard vehicles, including tractors, lawn and garden equipment, and other associated machinery.
- Monitors work provided by outside vendors to ensure compliance with district specifications.
- Performs equipment reliability assessments. Encourages drivers to report problems quickly.
- Performs routine maintenance services (e.g., adjusts/replaces belts, changes oil, lubricates fittings, maintains fluid levels, replaces filters, etc.) Repairs mechanical systems (e.g., air/hydraulic lines, brakes, electrical, engine, transmission, etc.) Installs bearings, bushings, gears, pistons, rods, valves, etc. Performs chassis and frame repairs. Replaces heaters, mirrors, radios, wipers, etc.
- Prepares purchase requisitions. Maintains procurement records. Receives deliveries. Reconciles invoices. Monitors vendor performance (e.g., customer service, product quality, reliability, etc.)
- Responds promptly when vehicles become disabled on the road.
- Utilizes specialized skills, including extensive knowledge of welding, cutting torches, painting, and body work, to complete complex frame, chassis, and equipment repairs.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Instructs school bus drivers in the proper daily service and routine maintenance procedures for their assigned vehicles.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed by Supervisor(s)**Performance Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	MECHANIC	File 703
Reports To:	Transportation Supervisor	
Job Objective:	Performs vehicle maintenance and repair services. Note: Driving duties may be assigned. See the "bus driver" job description for additional information.	
Minimum Qualifications:	• Ability to deal with stressful traffic, weather conditions, and passenger distractions. • Available to work a non-traditional schedule and irregular hours when needed. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Holds/maintains a valid Ohio CDL with all required endorsements. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment. • Meets all maintenance personnel qualifications and training program requirements described the Ohio Administrative Code 3301-83-06 and 3301-83-10. • Satisfactory pre-employment and ongoing random drug/alcohol test results.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed.	
Physical Demand Level¹:	Heavy strength to very heavy strength: Exerting 50 to over 100 lbs occasionally, over 50 lbs frequently, or over 20 lbs constantly. Requires the ability to push and pull up to 300 lbs on wheels (e.g., shop equipment). Duties require communicating verbally, hearing (to diagnose mechanical defects) , far/near visual acuity, color vision (e.g., distinguishing wiring codes) , fine/gross manipulation, operating a motor vehicle, reaching at or below shoulder height and overhead, standing/walking, stooping, crouching, using a ladder or work platform, and working with hand/power tools. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Uses technical and physical skills to inspect, repair, and maintain district vehicles.****Implements a preventive maintenance program. Effectively deals with emergency repairs.**

- Assumes responsibility for general housekeeping duties in and around the garage, ensuring the facility, tools, supplies, and records are maintained in a neat, clean, and orderly manner.
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Helps coordinate Ohio State Highway Patrol annual bus inspections.
- Identifies work priorities to focus on tasks that require immediate attention.
- Inspects, services, and tests equipment. Identifies and documents irregularities/equipment abuse.
- Keeps equipment repair logs, safety inspection records, etc. Itemizes repair costs for each vehicle.
- Monitors work provided by outside vendors to ensure compliance with district specifications.
- Performs skilled maintenance and repair on a wide variety of equipment beyond standard vehicles, including tractors, lawn mowers, snow equipment, and other ground equipment.
- Performs equipment reliability assessments. Encourages drivers to report problems quickly.
- Performs routine maintenance services (e.g., adjusts/replaces belts, changes oil, lubricates fittings, maintains fluid levels, replaces filters, etc.) Repairs mechanical systems (e.g., air/hydraulic lines, brakes, electrical, engine, transmission, etc.) Installs bearings, bushings, gears, pistons, rods, valves, etc. Performs chassis and frame repairs. Replaces heaters, mirrors, radios, wipers, etc.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded.
- Prepares purchase requisitions. Maintains procurement records. Receives deliveries. Reconciles invoices. Monitors vendor performance (e.g., customer service, product quality, reliability, etc.)
- Responds promptly when vehicles become disabled on the road.
- Tracks maintenance supply levels to ensure reliable transportation services.
- Utilizes specialized skills including welding, cutting torches, and body work to complete complex frame, chassis, and equipment repairs.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Assists in directing part-time mechanics, substitutes, or other transportation staff as necessary.
- Instructs school bus drivers in the proper daily service and routine maintenance procedures for their assigned vehicles.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed by Supervisor(s)**Performance Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	BUS DRIVER	File 704
Reports To:	Transportation Supervisor	
Job Objective:	Provides authorized transportation services. Safely transport students in a caring and professional manner. Operate the school bus in accordance with the school board policy and state/federal regulations. Note: Safety is the top priority (even when delays disrupt the schedule). Perform safety checks on the bus. Maintain proper discipline on the bus by enforcing school board and State of Ohio rules and regulations. The driver and bus aide/monitor work as a team.	
Minimum Qualifications:	• Ability to deal with stressful traffic, weather conditions, and passenger distractions. • Available to work a non-traditional schedule and irregular hours when needed. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Holds/maintains a valid Ohio CDL with all required endorsements. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment. • Meets all school bus driver personnel qualifications and training program requirements described in the Ohio Administrative Code 3301-83-06 and 3301-83-10, and standards for school bus drivers established by the Ohio Department of Education (ODE), Ohio Revised Code (ORC), and the Board of Education. • Satisfactory pre-employment and ongoing random drug/alcohol test results.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed.	
Physical Demand Level¹:	Medium to heavy strength: Exerting 20–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly, operating the bus hood and door, and handling fluids Duties require communicating verbally, far/near visual acuity, color vision (to distinguish lights) , hearing (to listen for mechanical defects) , fine/gross manipulation, reacting quickly to traffic and weather conditions, reaching at or below shoulder height, frequent climbing of bus steps , standing, kneeling, crouching, and stooping. Activities involve long periods of sitting while operating a motor vehicle.	
	¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Provides dependable transportation services. Complies with all Ohio Pupil Transportation Operations and Safety Rules as found in Ohio Administrative Code 3301-83.**

- Assists as needed when aware of passengers with medical/health considerations.
- Assumes responsibility for ensuring the proper number of assigned car seats and restraints are available in the vehicle.
- Assumes responsibility for controlling student conduct. Reports concerns to administrators.
- Assumes responsibility for the interior and exterior cleanliness of the vehicle.
- Attempts to identify and report vehicles that fail to comply with traffic regulations (e.g., failure to stop for flashing bus lights, passing in prohibited zones, etc.)
- Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Complies with all motor vehicle laws (e.g., speed limits, complete stops, etc.) Reports traffic citations, accidents, or property damage to the supervisor.
- Conducts emergency evacuation drills that comply with state standards.
- Exercises responsible leadership and coordinates with the attending teacher(s) when operating vehicles for school field trips.
- Follows district field trip procedures. Remains available to passengers during trips as instructed.
- Fuels the vehicle. Monitors fluid levels (e.g., oil, windshield washer, brake, transmission, etc.)
- Identifies work priorities to focus on tasks that require immediate attention.
- Immediately reports equipment concerns in writing.
- Immediately notifies the supervisor or dispatch in the case of mechanical failure or route lateness.
- Loads/unloads passengers at assigned stops. Operates the ramp or wheelchair lift as needed. Ensures riders are seated and mobility equipment is secured before the vehicle moves.
- Maintains established routes and time schedules. Transports only authorized passengers.
- Participates in the district's bus safety program as directed.
- Performs pre/post-trip safety inspections. Checks fire, first aid, and safety equipment.
- Prepares required reports and/or documentation, which may include, but is not limited to, accident reporting, student conduct/behavioral incidents, etc.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded.
- Promptly reports hazardous road conditions that may impede district services.
- Warms up the engine in cold weather conditions.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information, including sensitive health matters such as student medications.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Remains available and responsive in the event of an emergency school dismissal.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed by supervisor(s).**Performance Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title: **BUS DRIVER TRAINER / ON THE BUS INSTRUCTOR** **File 705**

Reports To: Transportation Supervisor

Job Objective: Manages the delivery of a standardized bus driver training curriculum.

Minimum Qualifications:

- Ability to deal with stressful traffic, weather conditions, and passenger distractions.
- Available to work a non-traditional schedule and irregular hours when needed.
- Basic computer proficiency or commitment to promptly acquire job-related technology skills.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Holds/maintains a valid Ohio CDL with all required endorsements. Demonstrates a steadfast commitment to defensive driving practices.
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets and maintains all On-the-bus Instructor (OBI) personnel qualifications and training program requirements described in the Ohio Administrative Code 3301-83-06 and 3301-83-10.
- Satisfactory pre-employment and ongoing random drug/alcohol test results.

Preferred Attributes: Active listening, creative problem solving, and good time management skills.

Physical Demand Level¹: Medium to heavy strength: Exerting 20-100 lbs occasionally, 25-50 lbs frequently, or 10-20 lbs constantly (e.g., operating the bus hood and door, and handling fluids) . Duties require communicating verbally, far/near visual acuity, color vision (to distinguish lights) , hearing (to listen for mechanical defects) , fine/gross manipulation, reacting quickly to traffic and weather conditions, reaching at or below shoulder height, frequent climbing of bus steps , standing, kneeling, crouching, and stooping. Activities involve long periods of sitting while operating a motor vehicle.

¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.

Note: Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

**Essential
Functions:****1. Delivers bus/van driver training programs. Establishes/sustains a culture of high performance and accountability for training activities.**

- Aligns instructional strategies with the learning styles of adult participants.
- Certifies training activities meet all Ohio Pupil Transportation Operations and Safety Rules.
- Evaluates knowledge and driving skills of applicants. Ensures drivers are familiar with all types of district vehicles. Helps verify drivers are qualified and correctly licensed for assigned vehicles.
- Helps applicants obtain training packets and for the Commercial Driver's License (CDL) test.
- Instructs students in how to safely cope with emergencies associated with the operation of a school bus.
- Identifies work priorities to focus on tasks that require immediate attention.
- Implements bus safety programs. Conducts evacuation drills. Promotes defensive driving.
- Instructs drivers in methods to assist students with disabilities (e.g., mobility assistance, transferring, wheelchair lifts, safety equipment, evacuation procedures, etc.)
- Maintains effective document and records management systems. Prepares timely files. Monitors reporting deadlines. Complies with district records retention and disposal policies.
- Maintains exhaustive knowledge of all parts and procedures required for pre-trip inspections, and explicitly teaches these legal requirements to trainees.
- Monitors driver compliance with all continuing education requirements.
- Prepares necessary operational reports, which may include route maps, schedules, pupil lists, and accident reports.
- Schedules classes for driver training and certification tests.
- Organizes events to recognize transportation staff achievements.
- Updates instructional materials as needed. Provides classroom and on-the-road training.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information, including sensitive health matters such as student medications.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Attends all trainings to maintain OBI status and keep up with new rules and regulations.
- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Maintains knowledge of basic first-aid procedures.
- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Remains available and responsive in the event of an emergency school dismissal.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

**Performance
Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

**Working
Conditions:**

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	BUS AIDE	File 706
Reports To:	Assigned administrator/supervisor	
Job Objective:	Assists students to support safe, efficient, and courteous transportation services. Note: Safety is the top priority (even when delays disrupt the schedule). The driver and bus aide work as a team.	
Minimum Qualifications:	• Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Maintains a record free of criminal violations that prohibit public school employment. • Meets all bus aides personnel qualifications and training program requirements described in the Ohio Administrative Code 3301-83-06 and 3301-83-10.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed.	
Physical Demand Level¹:	Medium to heavy strength: Exerting 50–100 lbs occasionally, 25–50 lbs frequently, or 10–25 lbs constantly. Requires the ability to push and pull up to 300 lbs on wheels (e.g., handling wheelchairs). Duties require communicating verbally, hearing, far/near visual acuity, occasional color vision, fine/gross manipulation, reaching at or below shoulder height, standing, climbing, balancing, stooping, kneeling, and crouching. Activities involve long periods of sitting. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	
Essential Functions:	1. Monitors and assists students under the guidance of the bus/van driver. • Assists as needed when aware of passengers with medical/health considerations. • Assists with ensuring the proper number of assigned car seats and restraints are available in the vehicle. • Communicates rules to students (i.e., behavioral expectations and non-compliance consequences). • Ensures riders are safely seated and mobility equipment is fully secured using proper tie-downs, shoulder straps, car seats, and child harnesses. • Helps the driver clean up spills or other conditions that may contribute to an accident. • Identifies work priorities to focus on tasks that require immediate attention. • Keeps the bus driver and school personnel informed about behavior concerns. • Learns proper procedures to assist students during emergency bus evacuations. • Learns proper procedures to operate the wheelchair lift from both the inside and outside of the bus. • Loads/unloads passengers at assigned stops. Operates the ramp or wheelchair lift as needed. Ensures riders are seated and mobility equipment is secured before the vehicle moves. • Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded. • Uses positive behavioral interventions and supports to maintain discipline. • passenger loading/unloading. Ensures passengers are seated before the vehicle moves.	

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information, including sensitive health matters such as student medical records.
- Serves as a positive role model for students, demonstrating how to conduct themselves as responsible citizens.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Maintains knowledge of basic first-aid and CPR procedures.
- Remains available and responsive in the event of an emergency school dismissal.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed by Supervisor(s)**Performance Evaluation:**

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	VAN DRIVER	File 707
Reports To:	Transportation Supervisor	
Job Objective:	Provides authorized transportation services. Note: Safety is the top priority (even when delays disrupt the schedule). The driver and bus aide/monitor work as a team.	
Minimum Qualifications:	• A Commercial Drivers License (CDL) may be required as a condition of employment. • Ability to deal with stressful traffic, weather conditions, and passenger distractions. • Available to work a non-traditional schedule and irregular hours when needed. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Holds/maintains a valid Ohio driver's license. Qualifies to be covered by the district's vehicle insurance policy. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment. • Meets all school bus driver personnel qualifications and training program requirements described the Ohio Administrative Code 3301-83-06 and 3301-83-10. • Satisfactory pre-employment and ongoing random drug/alcohol test results.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed.	
Physical Demand Level¹:	Medium to heavy strength: Exerting 20–100 lbs occasionally, 25–50 lbs frequently, or 10–20 lbs constantly. Requires the ability to push and pull up to 300 lbs on wheels (e.g. handling wheelchairs) Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reacting quickly to traffic and weather conditions, reaching at or below shoulder height, standing, and stooping. Activities involve long periods of sitting while operating a motor vehicle.	
	¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Provides dependable transportation services. Complies with all Ohio Pupil Transportation Operations and Safety Rules as found in Ohio Administrative Code 3301-83.**

- Assists as needed when aware of passengers with medical/health considerations.
- Assumes responsibility for ensuring the proper number of assigned car seats and restraints are available in the vehicle.
- Assumes responsibility for controlling student conduct. Reports concerns to administrators.
- Assumes responsibility for the interior and exterior cleanliness of the vehicle.
- Attempts to identify and report vehicles that fail to comply with traffic regulations (e.g., failure to stop for flashing bus lights, passing in prohibited zones, etc.)
- Communicates rules to students (i.e., behavioral expectations and non-compliance consequences).
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Complies with all motor vehicle laws (e.g., speed limits, complete stops, etc.) Reports traffic citations, accidents, or property damage to the supervisor.
- Conducts emergency evacuation drills that comply with state standards.
- Follows district field trip procedures. Remains available to passengers during trips as instructed.
- Fuels the vehicle. Monitors fluid levels (e.g., oil, windshield washer, brake, transmission, etc.)
- Identifies work priorities to focus on tasks that require immediate attention.
- Immediately reports equipment concerns in writing.
- Loads/unloads passengers at assigned stops. Operates the ramp or wheelchair lift as needed. Ensures riders are seated and mobility equipment is secured before the vehicle moves.
- Maintains established routes and time schedules. Transports only authorized passengers.
- Participates in the district's bus safety program as directed.
- Performs pre/post-trip safety inspections. Checks fire, first aid, and safety equipment.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded.
- Promptly reports hazardous road conditions that may impede district services.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Remains available and responsive in the event of an emergency school dismissal.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.
- null

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	COURIER	FILE 708
Reports To:	Assigned administrator/supervisor	
Job Objective:	Delivers mail, supplies, and equipment. Performs ancillary duties as assigned.	
Minimum Qualifications:	• A Commercial Drivers License (CDL) may be required as a condition of employment. • Ability to deal with stressful traffic, weather conditions, and other distractions. • Available to work a non-traditional schedule and irregular hours when needed. • Basic computer proficiency or commitment to promptly acquire job-related technology skills. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • High school diploma or GED. Job-specific skills verified by training and relevant work experience. • Holds/maintains a valid Ohio driver's license. Qualifies to be covered by the district's vehicle insurance policy. Demonstrates a steadfast commitment to defensive driving practices. • Maintains a record free of criminal violations that prohibit public school employment.	
Preferred Attributes:	Effective interpersonal skills. Conscientious and self-directed.	
Physical Demand Level¹:	Heavy strength (lifting up to approximately 65 lbs. and pushing/pulling up to 300 lbs. on wheels) Duties require balancing , communicating verbally , crouching , far/near visual acuity , fine/gross manipulation (including frequent repetitive hand motion) , kneeling , operating a motor vehicle , reaching/stretching with hands and arms , sitting , standing/walking , stooping , and using a traditional keyboard. ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Provides dependable delivery services.**

- Assumes responsibility for the interior and exterior cleanliness of the vehicle.
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Complies with all motor vehicle laws (e.g., speed limits, complete stops, etc.) Reports traffic citations, accidents, or property damage to the supervisor.
- Follows specific directions in completing details for special mailings at the U.S. Post Office (e.g., registered mail, bulk mail)
- Handles secure and sensitive deliveries, including transporting money deposits to banks, delivering legal documents, and moving materials directly between Board members and administrators.
- Fuels the vehicle. Monitors fluid levels (e.g., oil, windshield washer, brake, transmission, etc.)
- Identifies work priorities to focus on tasks that require immediate attention.
- Immediately reports equipment concerns in writing.
- Loads items for efficient routing/delivery. Follows established check-in procedures at each delivery site. Reports packages/materials damaged in transit.
- Maintains established routes and time schedules. Transports only authorized passengers.
- Performs pre/post-trip safety inspections. Checks fire, first aid, and safety equipment.
- Prepares paperwork as directed. Ensures all required data is tracked and accurately recorded.
- Promptly reports hazardous road conditions that may impede district services.
- Respects the educational environment. Avoids disrupting building activities.
- Safely loads, transports, and unloads a wide variety of district materials, including daily/weekly cafeteria commodities, computers and audio-visual equipment, public library materials, and books/manuals.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and privacy of confidential information, including highly sensitive documents such as personnel evaluations, Individualized Education Programs (IEPs), and medical information.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed by Supervisor(s)

- Assists with catering needs and delivering handouts at the Education Center, and helps clean and preserve designated spaces and equipment within the buildings.
- Serves as a positive role model for students, demonstrating how to conduct themselves as responsible citizens.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	HEAD COOK	File 801
Reports To:	Assigned administrator/supervisor	
Job Objective:	Manages the preparation of food in compliance with nutrition, health, and safety regulations.	
Minimum Qualifications:	• Available to work a non-traditional schedule and irregular hours when needed. • Demonstrated leadership abilities and a willingness to take on challenging tasks. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Maintains a record free of criminal violations that prohibit public school employment. • Meets all education/training requirements described in the USDA Professional Standards Rule for School Nutrition Employees. ServSafe(R) Certification is required.	
Preferred Attributes:	Active listening, creative problem solving, and good time management skills.	
Physical Demand Level¹:	Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly. Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height and overhead frequently, standing/walking constantly, stooping/bending/kneeling/crouching occasionally. Frequent requirement to push and pull various food and supplies up to a maximum of 200 lbs on wheels (this is in our current job description).	
	¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Coordinates food preparation activities. Upholds all federal school nutrition standards.**

- Follows BBHCSD procedures for safety and security for students and staff.
- Complies with USDA child nutrition guidelines. Follows state and federal policies and guidelines for the School Breakfast Program and National School Lunch Program.
- Ensures compliance with all health and food safety regulations (e.g., hazard analysis critical control point principles and standard operating procedures).
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Attends to the needs of students with dietary restrictions. Provides alternate menu item(s) as needed.
- Follows published menus. Orders food and supplies according to cycle menu and prepares meals according to standardized recipes to maintain quality control.
- Manages the setup of the serving lines and attractive presentation of food. Replenishes food to maintain an orderly flow of customers.
- Assists in serving meals when necessary.
- Identifies work priorities to focus on tasks that require immediate attention. Instructs assigned staff in equipment, materials, and methods for proficient job performance.
- Actively supervises assigned personnel. Cultivates staff leadership skills.
- Operates the cash register and/or point-of-sale (POS) system. Ensures money is exchanged correctly. Prepares daily deposit for cash/checks received. Reports discrepancies to Food Service Supervisor.
- Stocks items in food service vending machines, as applicable.
- Completes daily production records for breakfast and lunch.
- Maintains effective document and records management systems. Prepares timely files. Complies with district records retention and disposal policies.
- Ensures leftover food and supplies are stored properly.
- Receives deliveries. Verifies quantities. Reports shortages/spoiled products. Organizes, stores, dates and rotates stock.
- Cleans/sanitizes work surfaces, equipment, serving lines, kitchen floors, etc.
- Operates all other kitchen equipment as directed and oversees the sanitization of equipment according to cleaning schedules.
- Documents inventory of food and supplies at the end of the school year.
- Assists with the planning, ordering, preparation, and cleaning of special functions, as applicable.
- Able to operate office computer and phone for communication, ordering, and other various job related tasks.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and confidentiality of sensitive information, particularly as it relates to free and reduced-price meal eligibility and other related areas.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Interacts in a positive, diplomatic matter with staff, students, families, and community members.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

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BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION**

Title:	COOK I	File 802
Reports To:	Assigned administrator/supervisor	
Job Objective:	Prepares food in compliance with nutrition, health, and safety regulations.	
Minimum Qualifications:	• Available to work a non-traditional schedule and irregular hours when needed. • Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.) • Maintains a record free of criminal violations that prohibit public school employment. • Meets all education/training requirements described in the USDA Professional Standards Rule for School Nutrition Employees.	
Preferred Attributes:	Approachable, conscientious, and self-assured.	
Physical Demand Level¹:	Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly. Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height and overhead frequently, standing/walking constantly, stooping/bending/kneeling/crouching occasionally. Frequent requirement to push and pull various food and supplies up to a maximum of 200 lbs on wheels (this is in our current job description). ¹ Abridged U.S. Department of Labor documentation of physical demand characteristics.	
Note:	Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.	

**Essential
Functions:****1. Prepares/serves food. Helps maintain an orderly/sanitary kitchen. Performs ancillary duties that support the effective delivery of quality food services.**

- Follows BBHCSD procedures for safety and security for students and staff.
- Complies with USDA child nutrition guidelines. Follows state and federal policies and guidelines for the School Breakfast Program and National School Lunch Program.
- Complies with all health and food safety regulations (e.g., hazard analysis critical control point principles and standard operating procedures).
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Attends to the needs of students with dietary restrictions. Provides alternate menu item(s) as needed.
- Follows published menus. Prepares meals according to standardized recipes to maintain quality control.
- Assists with the setup of the serving lines and attractive presentation of food. Replenishes food to maintain an orderly flow of customers.
- Assists in serving meals when necessary.
- Operates the cash register and/or point-of-sale (POS) system. Ensures money is exchanged correctly. Prepares a daily record of money received. Reports discrepancies to Head Cook.
- Helps with the receipt of deliveries. Verifies quantities. Reports shortages/spoiled products. Organizes, stores, dates and rotates stock as directed.
- Ensures leftover food and supplies are stored properly.
- Cleans/sanitizes work surfaces, equipment, serving lines, kitchen floors, etc.
- Operates all other kitchen equipment as directed. Assists with the sanitization of equipment according to cleaning schedules.
- Stocks items in food service vending machines, as applicable.
- Works closely with the Head Cook to assist in ordering food and supplies.
- Acts as Head Cook in her/his absence. Able to perform all essential functions.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and confidentiality of sensitive information, particularly as it relates to free and reduced-price meal eligibility and other related areas.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Interacts in a positive, diplomatic matter with staff, students, families, and community members.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Complies with health and safety protocols to mitigate workplace risks.
- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation:

Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions:

The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

This job description document does not establish a contract or alter board-authorized employment agreements. Employee benefits, classifications, contract durations, skill sets, wage rates, and work schedules may vary by assignment. This summary document describes typical job functions and does not represent an exhaustive list of all possible work responsibilities.

Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT**JOB DESCRIPTION****Title:** **FOOD SERVICE WORKER****File 803****Reports To:** Assigned administrator/supervisor**Job Objective:** Prepares and serves meals. Performs additional food service duties as directed.**Minimum****Qualifications:**

- Available to work a non-traditional schedule and irregular hours when needed.
- Embraces high-performance standards (e.g., engagement, proficiency, resilience, etc.)
- Maintains a record free of criminal violations that prohibit public school employment.
- Meets all education/training requirements described in the USDA Professional Standards Rule for School Nutrition Employees.
- This needs to added as its own section after preferred attributes Physical demand level Medium strength: Exerting 20–50 lbs occasionally, 10–25 lbs frequently, or up to 10 lbs constantly. Duties require communicating verbally, far/near visual acuity, fine/gross manipulation, reaching at or below shoulder height and overhead frequently, standing/walking constantly, stooping/bending/kneeling/crouching occasionally. Frequent requirement to push and pull various food and supplies up to a maximum of 200 lbs on wheels (this is in our current job description).

Preferred**Attributes:**

Approachable, conscientious, and self-assured.

Note:

Legally acceptable alternative qualifications, extra assignment-specific skills, and other physical demands deemed appropriate by the board may be delineated at the time of appointment.

**Essential
Functions:****1. Prepares/serves food. Helps maintain an orderly/sanitary kitchen. Performs ancillary duties that support the effective delivery of quality food services.**

- Follows BBHCSD procedures for safety and security for students and staff.
- Complies with USDA child nutrition guidelines. Follows state and federal policies and guidelines for the School Breakfast Program and National School Lunch Program.
- Complies with all health and food safety regulations (e.g., hazard analysis critical control point principles and standard operating procedures).
- Complies with Material Safety Data Sheet (MSDS) information. Seeks advice when unsure about product use, storage, or disposal procedures. Follows health and safety guidelines to clean up blood, body fluids/tissue, chemical spills, hazardous materials, mold, etc.
- Attends to the needs of students with dietary restrictions. Provides alternate menu item(s) as needed.
- Assists with the setup of serving lines and attractive presentation of food. Replenishes food to maintain an orderly flow of customers.
- Serves meals according to published menus and standardized recipes.
- Operates the cash register and/or point-of-sale (POS) system. Ensures money is exchanged correctly. Prepares a daily record of money received. Reports discrepancies to Head Cook.
- Helps with the receipt of deliveries. Verifies quantities. Reports shortages/spoiled products. Organizes, stores, dates and rotates stock as directed.
- Ensures leftover food and supplies are stored properly.
- Cleans/sanitizes work surfaces, equipment, serving lines, kitchen floors, etc.
- Operates all other kitchen equipment as directed. Assists with the sanitization of equipment according to cleaning schedule.
- Stocks items in food service vending machines, as applicable.

2. Consistently performs all aspects of the job. Diligently pursues high quality results.

- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Helps ensure the accuracy and confidentiality of sensitive information, particularly as it relates to free and reduced-price meal eligibility and other related areas.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Sustains an acceptable attendance record. Consistently complies with established work schedules.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Interacts in a positive, diplomatic matter with staff, students, families, and community members.
- Fosters goodwill and encourages relationships that enhance public support for the district.
- Refers administrative procedure and district policy questions to an appropriate administrator.
- Uses tact and diplomacy to resolve differences fairly.

4. Pursues opportunities to enhance job knowledge and skill proficiency.

- Keeps current with standards and practices associated with work duties.
- Updates skills as needed to use task-appropriate technology effectively.

5. Keeps current with emergency preparedness and response procedures.

- Protects district property. Takes precautions to prevent the loss of equipment and supplies.
- Takes action to address harassment or aggressive behavior. Complies with all legal statutes when dealing with discrimination, inappropriate behavior, or suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Helps implement district strategies to advance organizational goals.

Performance Evaluation: Employee performance is evaluated according to applicable law, board policies, contractual agreements, and district administrative procedures.

Working Conditions: The district offers equal employment opportunity without regard to age, color, disability, genetic information, military status, national origin, race, religion, sex (including gender identity, pregnancy, and sexual orientation), or any other legally protected category.

The district maintains a drug and alcohol-free work environment to prevent the adverse impact of substance abuse on employee performance and protect the rights of co-workers and the public.

Safety is essential to job performance. All employees are required to comply with workplace health/safety regulations and district policies **as duties entail any of the following situations:**

Encounters with aggressive, angry, rude, or unpleasant individuals.

Exposure to air-borne particulates, chemicals, combustible materials, electrical hazards, loud noises, moving mechanical parts, odors, slippery/uneven surfaces, etc.

Exposure to blood-borne pathogens or contagious diseases.

Exposure to severe weather conditions or temperature extremes.

Movements that require balancing, bending, climbing, crouching, kneeling, or reaching.

Operating or riding in a vehicle. Working in or near vehicular traffic.

Performing tasks that require complex sequencing, dexterity, strength, stamina, etc.

Traveling to meetings and work assignments.

Working at heights, in confined spaces, or under diminished/variable lighting.

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Employee duties may change in response to collective bargaining agreements, funding variables, modified operating procedures, program/service adjustments, regulatory compliance, technological innovations, and unforeseen events.

OHIO AUDITOR OF STATE KEITH FABER



Local Government Services
65 East State Street
Columbus, Ohio 43215-4209
614-466-4717 or 800-345-2519
ContactLGS@ohioauditor.gov

June 29, 2026

Mr. Craig G. Yaniglos, Treasurer/Chief Financial Officer
Brecksville-Broadview Heights City School District
6638 Mill Road
Brecksville, OH 44141

Dear Mr. Yaniglos:

This letter is to confirm our understanding of the terms and objectives of our engagement with Brecksville-Broadview Heights City School District (the School District) and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software, Local Government Services (LGS) will compile, from information you provide, the annual financial statements of the Brecksville-Broadview Heights City School District as of and for the fiscal year ended June 30, 2026, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting and Review Services (SSARSs) issued by the American Institute of Certified Public Accountants (AICPA).

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. LGS will conduct our compilation in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

LGS is not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, LGS will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Our engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs: 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements; 2) The prevention and detection of fraud; 3) To ensure that the entity complies with the laws and regulations applicable to its activities; 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements; and 5) To provide us with documentation, and other related information that is relevant to the preparation and presentation of the financial statements: additional information that may be requested for the purpose of the preparation of the financial statements: and unrestricted access to persons within the Brecksville-Broadview Heights City School District of whom we determine necessary to communicate.

As part of our engagement, LGS will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, or provide any assurance on them.

You agree to include our accountant's compilation report in any document containing financial statements that indicate that we have performed a compilation engagement on such financial statements and, prior to inclusion of the report, to ask our permission to do so.

Brecksville-Broadview Heights City School District remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the School District to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. It is also Brecksville-Broadview Heights City School District's responsibility to design, implement and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the School District is fulfilling these responsibilities, the following safeguards will be observed. The School District will designate a management level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the School District has determined that someone other than the individual with whom we worked last year will fulfill this role, the School District must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual bi-weekly to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions and make all management decisions related to this conversion and compilation and will accept full responsibility for such decisions. Accordingly, this individual will review and approve all proposed adjustments before they are entered in the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the School District:

1. Information required to confirm appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements including original budget amounts for all funds required to be presented in the basic financial statements and documentation to ensure that financial records are in agreement with amended certificates requested and appropriations passed by the Board during fiscal year 2026;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all School District bank accounts as of June 30, 2026;
5. Documentation for receivables including taxes, intergovernmental and accounts receivable, inventory, and prepaid items as of June 30, 2026;

6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for proprietary capital assets and by program and type for general capital assets for fiscal year 2026;
7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payables, workers' compensation, retirement, and other current and long-term liabilities as of June 30, 2026;
8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases and the purpose for which the short-term debt was issued;
9. Information regarding long-term debt balances as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums and discounts for additions should be identified separately;
10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
11. All documentation necessary to determine reporting entity. If it is determined that the School District will be required to report a component unit, GAAP financial statements for the component unit must be provided in a timely fashion for preparation of the School District's financial statements;
12. Information to support necessary modified accrual and accrual adjustments at June 30, 2026;
13. Information regarding transfers by fund including the amount and purpose for each transfer;
14. Required supplementary information; and
15. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers or financial institution account numbers associated with an individual. The School District shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the School District must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the School District and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the School District in terms of resources, recordkeeping or other issues, the School District and LGS may collaborate on alternative methods of providing the School District's data to LGS without compromising the personal information on individuals served or employed by the School District.

As part of the annual financial report, you will be required to prepare a Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to ensure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the compilation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements; review records and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements; enter usable information from the prior fiscal year trial balances to the trial balances that will be used for the fiscal year being reported; and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

If for any reason we are unable to complete the compilation of the School District's financial statements, we will not issue a report on such statements as a result of this engagement.

It is estimated that 235 hours will be needed to complete this project for 2026. Our fees for these services will be billed monthly to Brecksville-Broadview Heights City School District at a rate of \$95 per hour, and the total cost is not anticipated to exceed \$22,325. If additional time or services should be necessary, we will notify the School District regarding any amendment to this contract that may be required.

Pursuant to Ohio Revised Code 117.13, you may charge all of these fees to the general fund or you may allocate the cost among the general fund and other eligible funds. While eligible funds may include federal grant funds, additional restrictions under the Uniform Guidance 2 CFR 200.425 should be considered. For more information, refer to the annual Hourly Billing Rates and Allocation of Audit Costs technical bulletin available at www.ohioauditor.gov.

Upon a 30-day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to Auditor of State, Local Government Services Section, 65 East State Street, Columbus, Ohio 43215-4209. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>. Each client should complete the registration process to establish an eServices account. A confirmed account will have the ability to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an electronic check option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly and are sent to clients who have an outstanding balance through a paperless electronic billing system. Brecksville-Broadview Heights City School District will receive an email notification at the beginning of the month that a statement is available for review. Clients should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

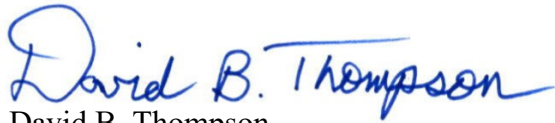
Mr. Craig G. Yaniglos, Treasurer/Chief Financial Officer
Brecksville-Broadview Heights City School District
June 29, 2026
Page 7 of 7

A failure to pay the Auditor of State in full within forty-five days of the payment due date, may result in additional action as authorized under Ohio Revised Code Sections 131.02(A) and/or 117.13(D).

If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it to me no later than August 10, 2026. If we do not hear from you by August 10, 2026, we will assume that Brecksville-Broadview Heights City School District does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor of State. Should you have any questions concerning this letter, please do not hesitate to contact Tisha Turner, Chief Project Manager, at 1.800.443.9271.

Sincerely,

KEITH FABER
Auditor of State



David B. Thompson
Director of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

BRECKSVILLE-BROADVIEW HEIGHTS
CITY SCHOOL DISTRICT

Date: _____

Resolution No. _____

By: _____
Mark Dosen, Board President

It is hereby certified that the amount of \$ _____ required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the _____ Fund, free from any obligation or certification now outstanding.

Date: _____

Mr. Craig G. Yaniglos, Treasurer/CFO

cc: Tisha Turner, Chief Project Manager
Allen Allred, Chief Auditor

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT

Equipment Inventory System

Authorization for Disposal of Equipment

Instructions for Building/Department Requesting Authorization:

Prior to making edits, please rename this form "Disposal of Equipment Request Your Name Date", then complete form in full.

Send signed form to Operations Coordinator for approval.

Retain a copy of the final reviewed form in Building/Department files.

Requesting Building and Department	Technology
------------------------------------	------------

ASSET(S) TO BE DISPOSED:

No.	SYSTEM NUMBER	TAG NUMBER	ASSET DESCRIPTION	CONDITION	INTENDED DISPOSAL
1	N/A	N/A	Here is the link to the Google Sheet Technology Disposal 2026 As requested, we will fill all Serial numbers, models, and if the device has an asset tag, we will list it on his spreadsheet. Green Wave is the vendor picking up ewaste	Fully depreciated	Recycle
2				Make selection	Make selection
3				Make selection	Make selection
4				Make selection	Make selection
5				Make selection	Make selection
6				Make selection	Make selection

**Electronic Waste: Please make sure e-waste is disposed of responsibly and not thrown away in general waste. E-waste recycling is often available at retailers or you can also research e-waste mail-back recycling programs.*

Explain reason(s) for disposal (i.e. "Items quoted by XXX and found to have no sale value"):

Depreciated Technology

If an asset being disposed of is technology equipment, you must contact IT prior to submitting this form. If applicable, please indicated here if IT has been contacted and their suggested disposal method:

IT Contacted?	Suggested Disposal	IT Person Reached	If other, please specify:
Yes	Recycle	Wayne J	

By signing below, I am agreeing to adherence to the policies named in Board Policy items AG7310 and AG7455, which are provided below.

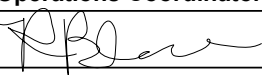
Michelle Cireddu

Principal/Supervisor Signature

6/30/2026

Date

OPERATIONS USE ONLY:

No.	Approved/ Denied (note if by Board)	Disposal Method Required	Operations Coordinator Signature & Date
1	Approved	Recycle	 6/30/2026
2	Pending Review	Make selection	
3	Pending Review	Make selection	
4	Pending Review	Make selection	
5	Pending Review	Make selection	
6	Pending Review	Make selection	

7310 - DISPOSAL OF NON FIXED-ASSET PROPERTY

The Brecksville-Broadview Heights Board of Education may authorize by resolution the Superintendent and Treasurer to advertise and sell Board-owned fixed assets that are no longer of use by the School District and have an aggregate value of \$10,000 or more as prescribed by Ohio law. All sales of real property (i.e., land and/or buildings), regardless of values, shall require approval by the Board.

The procedure used to sell items of less than \$10,000 value is left to the discretion of the Superintendent or his/her designee. The following procedures, however, shall generally be followed:

Fixed assets of less than \$10,000 value may be sold by taking sealed bids or at a public sale. This should involve giving at least one (1) week's notice in a newspaper of general circulation and in a notice or newsletter to staff members.

Fixed assets of less than \$10,000 value that fail to be purchased under provisions outlined in Step A may be sold on an individual and private sale basis.

Individual fixed assets of \$750 or less, such as old student desks and chairs, may be sold to individuals upon their request, if such items are no longer needed within the District.

Individual fixed assets of no value may be disposed of by the most efficient method.

The fixed asset accounting system of the District shall be updated reflecting all disposal of fixed assets.

7455 - ASSET ACQUISITION AND DISPOSAL

Fixed assets are defined as those tangible assets of the District with a useful life in excess of one (1) year that the District intends to hold or continue in use over an extended period of time. Such fixed assets have an initial cost equal to or exceeding \$1,000. This threshold amount shall be reviewed every three (3) years, to determine whether modification to the amount is necessary.

Although some assets may not meet all of the criteria for "fixed" assets, they shall be identified as "controlled" assets and recorded in the same manner as other assets on the fixed asset system.

Disposal

A request for asset disposal (transfer) is to be submitted to the Director of Business Services for approval. After approval/denial of the request, a copy is returned to the originator for appropriate action.

Assets approved for disposal shall be subject to AG 7310.

The disposal of items requiring auction or public sale must be approved by Board Resolution prior to sale.

When an auction has taken place, the Treasurer shall prepare a list of assets sold and the amount of money received for each. Upon receipt of the list of assets sold, the Director of Business Services shall update the list of assets held for sale and the asset inventory list.

Annually, the Director of Business Services shall prepare a master list of all entity assets, a report of assets purchased, and a report of assets disposed of.

As needed, but not less than annually, the Director of Business Services shall review asset acquisitions and dispositions for the purpose of updating insurance coverage.

Any evidence of lost, stolen, or damaged assets shall be immediately reported to the Director of Business Services. The Director of Business Services shall investigate the matter and determine the appropriate action.

Periodic physical inventories shall be conducted to account for the assets of the entity. The District shall adopt inventory guidelines to become a part of these procedures.

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
iPad Mini a1432	F9GNQ98QF196	6601
5th Gen iPod a1421	CCQN3HDG22T	
iPad mini 2 ME276LL/A	F9FN1JV0FCM5	6418
iPad Air 1st Gen	DMPPRE6FFK10	43b7d7
iPad Air MD785LL/B	DMPPRDQLFK10	432cf5
iPad 2 A1395	DMPJD5J8DFHW	6122
iPad Air MD785LL/B	DMPPRVXMFK10	43b7dc
iPad Air MD785LL/B	DMPPRFJXFK10	432cd7
iPad Air MD785LL/B	DMPPRHD9FK10	432d0a
iPad Air MD785LL/B	DMPPRW28FK10	43b7e8
IPad Air MD785LL/B	DMPPRFTCFK10	432c06
IPad Air MD785LL/B	DMPPRFCRFK10	432c35
2nd Gen A1395	DMPG5VU8DFHW	
2nd Gen A1395	DMPJDHL3DFHW	
2nd Gen A1395	F5RL32MADFW	6408
2nd Gen A1395	F5RL3M8WDFHW	6398
iPad Mini a1432	F9GNQ7WTF196	6600
IPad Air MD785LL/B	DMPPRDKKFK10	432c85
iPad Air MD785LL/B	DMPPRHD4FK10	432cd1
iPad MC960LL/A	DVQHMQVHDFHW	5857
1st Gen MD531LL/A	F9GNQ28RF196	06599/463195
2nd Gen MC906LL/A	DVQHMQT3DFHW	447e06/5861
1st Gen MD531LL/A	F9GNQAS7F196	006603/4631a5
1st Gen MD531LL/A	F9GNQBR5F196	006602/463194
1st Gen MD785LL/B	DMPPRHENFK10	437859
1st Gen MD785LL/B	DMPPRHBYFK10	437872
1st Gen MD785LL/B	DMPPRVX4FK10	43787f
1st Gen MD785LL/B	DMPPREXJFK10	43786d
1st Gen MD785LL/B	DMPPREEAFK10	437870
iPad A1395	DN6HRMXJDFHW	6089
2nd Gen A1395	DYTKD1YWDFHW	6241
2nd Gen A1395	F5RL30U9DFHW	6404
iPad Air MD785LL/B	DMPPRE89FK10	432CA2
IPad Air MD785LL/B	DMPPRFX5FK10	432ccf
IPad Air MD785LL/B	DMPPRFHKFK10	43b7eb
IPad Air MD785LL/B	DMPPRFMXFK10	432c21
IPad Air MD785LL/B	DMPPRBG6FK10	432c80
IPad Air MD785LL/B	DMPPREELFK10	432cf3
IPad Air MD785LL/B	DMPPRHB8FK10	432d28

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
4th Gen MD510LL/A	DMPMQCB9F182	6489
9th Gen MK2K3LL/A	GPFX2P5QYP	
Dell 3100 CB	H94K0X2	
Dell 3100 CB	65YD0X2	
Dell 3100 CB	DKCL0X2	
Dell 3100 CB	JCXB0X2	
Dell 3100 CB	2QZ90X2	
Dell 3100 CB	19VKX23	
Dell 3100 CB	CK0D0X2	
Dell 3100 CB	DGYJ0X2	
Dell 3100 CB	5G3XC33	
Dell 3100 CB	DZ17J33	
Dell 3100 CB	9WRJX23	
Dell 3100 CB	GFXWC33	
Dell 3100 CB	2GPZB33	
Dell 3100 CB	G03XC33	
Dell 3100 CB	2RYJ0X2	
Dell 3100 CB	41NJX23	
Dell 3100 CB	B54J0X2	
Dell 3100 CB	9DGJX23	
Dell 3100 CB	CG3JX23	
Dell 3100 CB	1NCHX23	
Dell 3100 CB	CRZZB33	
Dell 3100 CB	FYPG0X2	
Dell 3100 CB	88NC0X2	
Dell 3100 CB	JBD0C33	
Dell 3100 CB	JLQHX23	
Dell 3100 CB	29PZB33	
Dell 3100 CB	9T31C33	
Dell 3100 CB	1HM90X2	
Dell 3100 CB	HHNKX23	
Dell 3100 CB	5127J33	
Dell 3100 CB	88TZB33	
Dell 3100 CB	JW8JX23	
Dell 3100 CB	FLXWC33	
Dell 3100 CB	FYGK0X2	
Dell 3100 CB	J861J33	
Dell 3100 CB	1XH80X2	
Dell 3100 CB	CS17J33	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Dell 3100 CB	5W1H0X2	
Dell 3100 CB	1SHZC33	
Dell 3100 CB	9FCHX23	
Dell 3100 CB	DJMC0X2	
Dell 3100 CB	20VC0X2	
Dell 3100 CB	F1HF0X2	
Dell 3100 CB	27SYB33	
Dell 3100 CB	1Q5HX23	
ACER C723	NXKKBAA001405024E82N00	
ACER C722	NXA6UAA0011321BF907600	
ACER 311	NXKKBAA001507034012N00	
ACER C723	NXKKBAA0014050438A2N00	
ACER C722	NXA6UAA0011141B7447600	
ACER C722	NXA6UAA001122103F37600	
ACER C722	NXA6UAA0011321BE647600	
ACER C722	NXA6UAA0011321BFE27600	
ACER R753T	NXAYSAA00122116D8B7600	
ACER C722	NXA6UAA0011321BF807600	
ACER C722	NXA6UAA001128032AA7600	
ACER C723	NXKKBAA0014050438A2N00	
ACER C723	NXKKBAA001405033AE2N00	
ACER C723	NXKKBAA001507033872N00	
ACER C722	NXA6UAA001128034247600	
ACER C723	NXKKBAA001405044532N00	
ACER C722	NXA6UAA00112210A837600	
ACER C722	NXA6UAA0011321AB567600	
ACER C722	NXA6UAA001128037F27600	
ACER C723	NXKKBAA0014050443A2N00	
ACER C723	NXKKBAA001405044782N00	
ACER C722	NXA6UAA001128032D67600	
ACER C722	NXA6UAA001128031DF7600	
ACER C734	NXAYVAA0011502955C7600	
ACER C723	NBKKB11002404015E62NL8	
ACER C723	NXKKBAA001405045442N00	
ACER C722	NXA6UAA0011321BE887600	
ACER R752T	NXHPWAA002033138A67611	
ACER C723	NBKKB11002404020022NL8	
ACER C723	NXKKBAA001405043EC2N00	
ACER C723	NXKKBAA0015040330C2N00	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
ACER C723	NXKKBAA001508011102N00	
ACER R753T	NXAYSAA001221112E57600	
ACER C722	NXA6UAA0011321BFE57600	
ACER C723	NXKKBAA001405039B32N00	
ACER C722	NXA6UAA00113211B3C7600	
ACER C722	NXA6UAA0011321BFC97600	
ACER C722	NXA6UAA0011321BD5D7600	
ACER C722	NXA6UAA001128037EE7600	
ACER C722	NXA6UAA00111418A397600	
ACER C722	NXA6UAA001128032A27600	
ACER C722	NXA6UAA001122104167600	
ACER R753T	NXAYSAA001220135C77600	
Dell 11 P22T	86G42D2	
ACER R753T	NXAYSAA0012201360F7600	
ACER R753T	NXAYSAA00122116BF37600	
ACER R752T	NXHPWAA002033136B87611	
ACER R752T	NXHPWAA002033136B67611	
ACER R752T	NXHPWAA0020331370D7611	
ACER C723	NXKKBAA001405031912N00	
ACER R752T	NXHPWAA002033136707611	
ACER R752T	NXHPWAA0020331382E7611	
ACER R752T	NXHPWAA002033135CC7611	
ACER R752T	NXHPWAA0020361995F7611	
ACER R752T	NXHPWAA002033136B57611	
ACER R752T	NXHPWAA002033135857611	
ACER R752T	NXHPWAA002033135E27611	
ACER R752T	NXHPWAA002033135A57611	
ACER R752T	NXHPWAA0020331359A7611	
ACER R752T	NXHPWAA0020331389E7611	
ACER R752T	NXHPWAA002033135887611	
ACER R752T	NXHPWAA002036198FE7611	
ACER R752T	NXHPWAA0020331381A7611	
ACER R752T	NXHPWAA0020330C6F37611	
ACER R752T	NXHPWAA002033138517611	
ACER R752T	NXHPWAA002033136D67611	
ACER R752T	NXHPWAA0020330C8C77611	
ACER R752T	NXHPWAA002036199917611	
ACER C722	NXA6UAA001128036DA7600	
ACER C722	NXA6UAA001128031707600	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
ACER C722	NXA6UAA001128032A27600	
ACER C723	NXKKBAA001405049022N00	
ACER C723	NXKKBAA00140503C872N00	
ACER C722	NXA6UAA0011321AB947600	
ACER C723	NXKKBAA00150600D092N00	
ACER C722	NXA6UAA001128031507600	
ACER R752T	NXHPWAA002033135AA7611	
ACER R752T	NXHPWAA002033136DA7611	
ACER R752T	NXHPWAA002036199527611	
ACER R752T	NXHPWAA002033136E67611	
ACER R752T	NXHPWAA002033138137611	
ACER R752T	NXHPWAA0020331370C7611	
ACER R752T	NXHPWAA0020361996D7611	
ACER C722	NXA6UAA0011321AC147600	
ACER R752T	NXHPWAA002033138417611	
ACER C723	NXKKBAA001507027242N00	
Dell 3100	9NNKX23	
ACER C723	NXKKBAA00150702E462N00	
ACER R752T	NXHPWAA0020361996C7611	
ACER C722	NXA6UAA001128036327600	
ACER R752T	NXHPWAA0020330C7F87611	
ACER C723	NXKKBAA00150800D222N00	
ACER C723	NXKKBAA001405048F92N00	
ACER C722	NXA6UAA001128032D37600	
ACER C722	NXA6UAA001128032C97600	
ACER R752T	NXHPWAA002033135847611	
ACER R752T	NXHPWAA0020331369E7611	
ACER R752T	NXHPWAA002033135927611	
ACER R752T	NXHPWAA0020331351A7611	
ACER C723	NXKKBAA001405043612N00	
ACER C722	NXA6UAA00112803F8E7600	
ACER C723	NXKKBAA0014050447C2N00	
ACER C722	NXA6UAA001128033037600	
ACER C722	NXA6UAA0011280324B7600	
ASUS C100P	H1NLCX01W66202A	
ACER C722	NXA6UAA0011271993D7600	
ACER C722	NXA6UAA0011321AAA07600	
ACER C722	NXA6UAA0011321BEB77600	
ACER C722	NXA6UAA0011141805C7600	

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

Item Model	Serial Number	Inventory tag
ACER C722	NXA6UAA0011141B58B7600	
ACER C722	NXA6UAA0011141B55D7600	
ACER C722	NXA6UAA0011321AB607600	
ACER C722	NXA6UAA001128035BC7600	
ACER C722	NXA6UAA0011141B5337600	
ACER C722	NXA6UAA00112803FCE7600	
ACER C722	NXA6UAA0011321ACAD7600	
ACER C722	NXA6UAA0011141BC887600	
ACER C722	NXA6UAA0011271994C7600	
ACER C722	NXA6UAA00112803F6A7600	
ACER C722	NXA6UAA0011141B5387600	
DELL P22T	5BG42D2	
DELL P22T	97G42D2	
DELL P22T	F6G42D2	
ACER C722	NXA6UAA001114180237600	
ACER C722	NXA6UAA0011141BCE47600	
ACER C722	NXA6UAA0011141BC8B7600	
ACER C723	NXKKBAA001508011DA2N00	
ACER C723	NXKKBAA00150600D6B2N00	
ACER C722	NXA6UAA0011141BDBF7600	
ACER C722	NXA6UAA0011321ABA47600	
ACER C722	NXA6UAA00113211B937600	
ACER C722	NXA6UAA001122104C77600	
ACER C723	NXKKBAA00150702E482N00	
ACER C722	NXA6UAA0011141B7487600	
ACER C722	NXA6UAA00112803FCC7600	
ACER C722	NXA6UAA0011141800D7600	
ACER C722	NXA6UAA0011141B5A77600	
ACER C722	NXA6UAA0011321AC987600	
ACER C722	NXA6UAA0011141B59D7600	
ACER C722	NXA6UAA0011141B60B7600	
Acer C723	NXKKBAA001508017EA2N00	
Acer C723	NXKKBAA001507033532N00	
Acer C722	NXA6UAA0011271987B7600	
Acer C722	NXA6UAA0011141BC7D7600	
Acer C722	NXA6UAA0011141B5447600	
Acer C722	NXA6UAA001114180997600	
Acer C722	NXA6UAA0011141B5BF7600	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer C722	NXA6UAA0011141B5877600	
Acer C722	NXA6UAA0011321AC277600	
Acer C722	NXA6UAA00111417FCC7600	
Acer C722	NXA6UAA00113211C157600	
Acer C722	NXA6UAA0011141B5BA7600	
Acer C722	NXA6UAA0011141B5F77600	
Acer C722	NXA6UAA001114189E47600	
Acer C722	NXA6UAA001122104DB7600	
Acer C723	NXKKBAA00150702D952N00	
Acer C722	NXA6UAA00113211C6D7600	
Acer C722	NXA6UAA0011221040D7600	
Acer C722	NXA6UAA0011141BBE37600	
Acer C722	NXA6UAA001127199467600	
Acer C723	NXKKBAA00150702C672N00	
Acer C722	NXA6UAA001114180B77600	
Acer C722	NXA6UAA001114180197600	
Acer C722	NXA6UAA00111418A767600	
Acer C722	NXA6UAA0011141BD637600	
Acer C722	NXA6UAA0011321AD787600	
Acer C723	N/A	
Acer C722	NXA6UAA0011141B58F7600	
Acer C722	NXA6UAA0011141B5267600	
Acer C722	NXA6UAA0011321AB127600	
Acer C722	NXA6UAA001128037107600	
Acer C722	NXA6UAA001114180277600	
Acer C722	NXA6UAA0011141BD257600	
Acer C722	NXA6UAA001114180967600	
Acer C722	NXA6UAA0011321AC387600	
Acer C722	NXA6UAA0011321BEC97600	
Acer C734	NXAYVAA001150295287600	
Acer C722	NXA6UAA0011141B6BB7600	
Acer C723	NXKKBAA001507030B62N00	
Acer C722	NXA6UAA0011141B57C7600	
Acer C723	NXKKBAA00150800D842N00	
Acer C723	N/A	
Acer C722	NXA6UAA0011321AADC7600	
Acer C722	NXA6UAA001114188EB7600	
Acer C722	NXA6UAA0011141BDE77600	
Acer C723	N/A	

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

Item Model	Serial Number	Inventory tag
Acer C722	NXA6UAA0011141BD7D7600	
Acer C722	N/A	
Acer C722	NXA6UAA0011141B59B7600	
Acer C722	NXA6UAA001114180547600	
Acer C722	NXA6UAA00111418A077600	
Acer C722	NXA6UAA0011221041D7600	
DELL 3100	GDRK0X2	
DELL 3100	59NJX23	
DELL 3100	1P06J33	
DELL 3100	JXHLX23	
DELL 3100	8N8JX23	
DELL 3100	2M5B0X2	
DELL 3100	98CHX23	
DELL 3100	FXS90X2	
DELL 3100	B0RHX23	
DELL 3100	2ZG0C33	
DELL 3100	2L61C33	
Acer C723	NXKKBAA001405044262N00	
Acer C723	NXKKBAA001405044192N00	
Acer C723	NXKKBAA00140503C3B2N00	
Acer C723	NXKKBAA00140503C862N00	
Acer C723	NXKKBAA001405042FE2N00	
Acer C723	NXKKBAA00150600D9A2N00	
Acer C723	NXKKBAA001405044022N00	
DELL 3100	6DJJ0X2	
DELL 3100	G83XC33	
Acer C723	NXKKBAA00140504C802N00	
DELL 3100	25NC0X2	
DELL 3100	7FTZB33	
DELL 3100	HSDLX23	
DELL 3100	70YD0X2	
DELL 3100	85NC0X2	
DELL 3100	4M61C33	
DELL 3100	B4T4J33	
DELL 3100	2BXJX23	
DELL 3100	9GV5J33	
DELL 3100	FYDH0X2	
DELL 3100	97XB0X2	
Acer C723	NXKKBAA0014050483F2N00	

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

Item Model	Serial Number	Inventory tag
Acer C723	NXKKBAA00140503A582N00	
Acer C723	NXKKBAA00140503D852N00	
Acer C723	NXKKBAA001405046C42N00	
Acer C723	NXKKBAA001405048E12N00	
Acer C723	NXKKBAA00140503E162N00	
DELL 3100	1ZZGX23	
DELL 3100	J4XHX23	
DELL 3100	1GHYB33	
Acer C722	NXA6UAA0011141B7487600	
Acer C723	NXKKBAA00140504A792N00	
Acer C723	NXKKBAA001507031002N00	
Acer C723	NXKKBAA0014050259D2N00	
Acer C723	NXKKBAA00140504BB32N00	
Acer C723	NXKKBAA00140503C992N00	
Acer C723	NXKKBAA00140503D192N00	
DELL 3100	3CC5J33	
DELL 3100	379KX23	
DELL 3100	JJGJX23	
DELL 3100	7V0YC33	
DELL 3100	BGDYB33	
DELL 3100	D8CK0X2	
DELL 3100	2LNJX23	
DELL 3100	BW1L0X2	
Acer C722	NXA6UAA0011141B6BC7600	
DELL 3100	H43XC33	
DELL 3100	CR31C33	
DELL 3100	GVYH0X2	
DELL 3100	GMQ5J33	
DELL 3100	9GGJX23	
DELL 3100	2KCL0X2	
DELL 3100	6GNKX23	
DELL 3100	5FVXC33	
DELL 3100	JZDH0X2	
DELL 3100	FDXB0X2	
DELL 3100	1YJWC33	
DELL 3100	1KQHX23	
DELL 3100	GBB1C33	
DELL 3100	DXH7J33	
DELL 3100	2X3ZC33	

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

Item Model	Serial Number	Inventory tag
DELL 3100	513JX23	
DELL 3100	GNTZB33	
DELL 3100	1NKD0X2	
DELL 3100	40NJX23	
DELL 3100	F8TZB33	
DELL 3100	7ZBL0X2	
DELL 3100	GQG0C33	
DELL 3100	B16D0X2	
DELL 3100	9YGK0X2	
DELL 3100	BJHJ0X2	
DELL 3100	BN1M0X2	
DELL 3100	2PKD0X2	
DELL 3100	CK81C33	
DELL 3100	JBGC0X2	
DELL 3100	DJ6L0X2	
DELL 3100	FJJL0X2	
DELL 3100	7WHLX23	
DELL 3100	3NZZB33	
DELL 3100	6vbtnf2	
DELL 3100	58XB0X2	
DELL 3100	BPYYC33	
DELL 3100	B371C33	
DELL 3100	25HK0X2	
DELL 3100	9BTZB33	
DELL 3100	DP5HX23	
DELL 3100	8JRD0X2	
DELL 3100	823C0X2	
DELL 3100	D3T2J33	
DELL 3100	22C5J33	
DELL 3100	9KZZB33	
DELL 3100	3QW80X2	
DELL 3100	H6YD0X2	
DELL 3100	N/A	
DELL 3100	BY2JX23	
DELL 3100	FJM90X2	
DELL 3100	3G6L0X2	
DELL 3100	7MQHX23	
DELL 3100	9W51J33	
DELL 3100	G0KWC33	

Brecksville-Broadview Heights City School District

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Item Model	Serial Number	Inventory tag
DELL 3100	BM7K0X2	
DELL 3100	F3KWC33	
DELL 3100	21YD0X2	
DELL 3100	FX2JX23	
DELL 3100	3FPZB33	
DELL 3100	HW31C33	
DELL 3100	7C1LX23	
DELL 3100	HSQWC33	
DELL 3100	JCTZB33	
DELL 3100	48ZZB33	
DELL 3100	49K0C33	
DELL 3100	498YB33	
DELL 3100	6W5L0X2	
DELL 3100	7WPG0X2	
DELL 3100	FDXWC33	
DELL 3100	8HC1J33	
DELL 3100	8SV80X2	
DELL 3100	`48CHX23	
DELL 3100	5LXWC33	
DELL 3100	HVZGX23	
DELL 3100	3J27J33	
DELL 3100	9L5HX23	
DELL 3100	60H0C33	
DELL 3100	11K5J33	
DELL 3100	978YB33	
DELL 3100	G13XC33	
DELL 3100	3RQHX23	
DELL 3100	9HNKX23	
DELL 3100	JHPZB33	
DELL 3100	78H0C33	
DELL 3100	D8NC0X2	
DELL 3100	FXJWC33	
DELL 3100	1CPZB33	
DELL 3100	8RJ5J33	
DELL 3100	5KM90X2	
DELL 3100	Z210989	
DELL 3100	F5H0C33	
DELL 3100	F3H0C33	
DELL 3100	CV8JX23	

Brecksville-Broadview Heights City School District

Equipment Inventory System

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Item Model	Serial Number	Inventory tag
DELL 3100	DGNKX23	
DELL 3100	88B80X2	
DELL 3100	2SZ4J33	
DELL 3100	247K0X2	
DELL 3100	H8BZB33	
DELL 3100	J791C33	
DELL 3100	HP8C0X2	
DELL 3100	Z210932	
DELL 3100	HJM2J33	
DELL 3100	3681C33	
DELL 3100	BY790X2	
DELL 3100	FK5B0X2	
DELL 3100	7G5YB33	
DELL 3100	F5RD0X2	
DELL 3100	18XWC33	
DELL 3100	8HQ5J33	
DELL 3100	65LYB33	
DELL 3100	1V51C33	
DELL 3100	6VHZC33	
DELL 3100	1HVKX23	
DELL 3100	873F0X2	
DELL 3100	12LYB33	
DELL 3100	44B1C33	
DELL 3100	GVNKX23	
DELL 3100	9M5B0X2	
DELL 3100	DDHZC33	
DELL 3100	72W80X2	
DELL 3100	7K81C33	
DELL 3100	DDDYB33	
DELL 3100	4BM4J33	
DELL 3100	CXZ4J33	
DELL 3100	BC55J33	
DELL 3100	45H0C33	
DELL 3100	F0H0C33	
DELL 3100	3T8JX23	
DELL 3100	5W17J33	
DELL 3100	2RJ5J33	
DELL 3100	BGHYB33	
DELL 3100	1LGJX23	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
DELL 3100	HRNKX23	
DELL 3100	8167J33	
DELL 3100	5L1M0X2	
DELL 3100	6DXWC33	
DELL 3100	HSTC0X2	
DELL 3100	364K0X2	
DELL 3100	2S61C33	
DELL 3100	97NC0X2	
Insignia TV	2471LC27FB26008120	
Insignia TV	2071LC27FB26008129	
Samsung TV	09MN3CVT610385A	
Insignia TV	2871LC27FB26008000	
LG TV	908MXHB07137	
Insignia TV	2871LC27FB26008119	
HP Printer	CNDX322853	
HP Printer	CNDX239859	
HP Printer	CNDX239808	
HP Printer	CNDX236440	
LG TV	908RMVB200431	
LG TV	908MXYG0F186	
HP ProCurve	SG9443P01R	6982
HP ProCurve	SG0043P04J	
OmniView Switch	3061244142	
NEC Univerge SV9300	000000B8803576	
UPS Battery HR9-12	N/A	
UPS Battery HR9-12	N/A	
UPS Battery HR9-12	N/A	
UPS Battery HR9-12	N/A	
HP MSM760 Controller	SG3043P3R5	6253
HP MSM760 Controller	SG0023P008	
NEC SV8100 or SV8300	000000T2302556	
Epson Short Throw Projector Arms	N/A	
Epson Short Throw Projector Arms	N/A	
Epson Short Throw Projector Arms	N/A	
Epson Short Throw Projector Arms	N/A	
Epson Short Throw Projector Arms	N/A	
Epson Short Throw Projector Arms	N/A	
Epson Short Throw Projector Arms	N/A	
Unidentified Printer Bottom	N/A	

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[illegible]

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
Chromebook Battery	N/A	
UPS Battery	N/A	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
ASRock X570 Phantom Gaming 4	D6M0XE005892	
ASRock X570 Phantom Gaming 4	D6M0XE006244	
Lenovo ThinkCentre M93p	MJ00QKAZ	
Lenovo ThinkCentre M73	MG00DRER	44cdac
Lenovo ThinkCentre M700	MJ04UUKW	4826e4
Lenovo ThinkCentre M700	MJ04UULV	4827d2
Lenovo ThinkCentre M700	MJ04UR0T	432c2c
Lenovo ThinkCentre M73	MG00DRGQ	44cd9d
Lenovo ThinkCentre M73	MJ03KERY	46100f
Lenovo ThinkCentre M700	MJ04RNCB	4826ee
Lenovo ThinkCentre M73	MJ03KEX9	461006
Lenovo ThinkCentre M700	MJ04UULN	445055
Lenovo ThinkCentre M700	MJ04RNBV	445027
Lenovo ThinkCentre M700	MJ04UUKK	482475
Lenovo ThinkCentre M700	MJ04UUML	4827ec
Lenovo ThinkCentre M700	MJ04UUMV	4826f6
Lenovo ThinkCentre M710q	MJ05TQ3T	
Lenovo ThinkCentre M93p	MG000KJZ	
Lenovo ThinkCentre M700	MJ04UUKX	
Lenovo ThinkCentre M73	MG00DUB3	
Lenovo ThinkCentre M700	MJ04UUNA	
Lenovo ThinkCentre M700	MJ04UR78	
Lenovo ThinkCentre M700	MJ04UUGH	
DELL Optiplex 740	HD24MC1	3119
Lenovo ThinkCentre M700	MJ04UUJJ	
Lenovo ThinkCentre M700	MJ04RNBR	
Lenovo ThinkCentre M700	MJ04UUFL	
Lenovo ThinkCentre M73	MG00DRBL	
Lenovo ThinkCentre M700	MJ04UUG9	
EPSON LCD Projector	U43K4Z00143	
HP Elitebook 840 G2	A336228	5da93f
HP Elitebook 840 G3	A350224	
ThinkPad Yoga 11e Chromebook	1S20GE0002USLR062C6R	
HP Elitebook 840 G3	A350172	5cbbb0
HP Probook 440 G9	N/A	
HP Elitebook 840 G3	A350245	
Microsoft Surfacebook	N/A	
HP Elitebook 840 G2	A344717	5aca93
HP Elitebook 840 G2	A344592	597d29

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
HP Elitebook 840 G2	A336143	5da932
HP Elitebook 840 G3	A350164	
HP Elitebook 840 G3	A350161	
HP Elitebook 840 G3	A352163	5d20f6
HP Elitebook 840 G3	A324476	5b86dd
ThinkPad T440S	N/A	454f45
ThinkPad T440S	N/A	4499f9
ThinkPad T440S	N/A	454f3c
HP Elitebook 840 G2	N/A	5da92b
HP Elitebook 840 G2	A249585	5c50d6
OG Lenovo ThinkPad	N/A	43f5aa
HP Elitebook 840 G3	A350170	5d20c6
HP Elitebook 840 G3	A350173	5cbbafe
HP Elitebook 840 G3	A467080	
HP Elitebook 840 G2	A347916	5b86bc
HP Elitebook 840 G2	A333496	5da960
HP Elitebook 840 G2	A336185	5da93e
HP Elitebook 840 G3	A350189	
HP Elitebook 840 G3	A350221	5b86d4
HP Elitebook 840 G3	A350180	5cbbbb4
Lenovo ThinkCentre M700	MJ04UR66	
HP Elitebook 840 G2	A336285	5da964
HP Elitebook 840 G2	A336146	5da975
Lenovo ThinkCentre M700	MJ04UUGE	
Lenovo ThinkCentre M73	MJ00SG11	44183b
Lenovo ThinkCentre M73	MJ00SFZY	441848
Lenovo ThinkCentre M73	MJ00SFZC	441842
DELL Optiplex 580	N/A	43d957
DELL Optiplex 580	N/A	43d94b
DELL Monitor Stand	N/A	
Monitor Stand	FS714070005600R87I1618A	
Monitor Stand	CKS-00000006E26301001-151Y01010-A	
DELL Optiplex 580	N/A	5602
DELL Optiplex 3010	FW9FDZ1	4515c6
DELL Optiplex 3010	FWBDDZ1	4423ba
Lenovo ThinkCentre M73	1S10B50001USMJ00SFYU	44184a
Lenovo ThinkCentre M73	1S10B50001USMJ00SFZL	441836
Lenovo ThinkCentre M73	1S10B50001USMJ00SFZ5	44183a
Lenovo ThinkCentre M73	1S10B50001USMJ00SFZU	441847

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Equipment Inventory System

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[illegible]

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

[illegible]

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

[illegible]

Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

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Brecksville-Broadview Heights City School District

Equipment Inventory System

Authorization for Disposal of Equipment 2026

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Brecksville-Broadview Heights City School District

Equipment Inventory System

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[illegible]

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
Chromebook Chargers	NA	
ViewSonic Monitor	VC3181400530	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
DELL 3100 Chromebook	6BSYB33	
DELL 3100 Chromebook	GXXD0X2	
DELL 3100 Chromebook	FS17J33	

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Equipment Inventory System

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[illegible]

[illegible]

Equipment Inventory System

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[illegible]

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
VGA Cables	N/A	
VGA Cables	N/A	
VGA Cables	N/A	
VGA Cables	N/A	
VGA Cables	N/A	
VGA Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Power Cables	N/A	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUPL	4826f8
Lenovo ThinkCentre M700	N/A	482358
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUFM	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUH3	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUKC	482356
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUPJ	44506b
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR51	4823f3
HP G5 Hinges	917434-001	
HP G5 Hinges	917434-001	
HP G5 Hinges	917434-001	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUHX	482477
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUGL	44501e
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUK4	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUJD	
Lenovo ThinkCentre M73	1S10AY008CUSMG00DRFS	43fdd0
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUF5	4823d0
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUNF	4450b2
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUJR	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUN9	
Monitor Power Cable	N/A	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR2T	4.82E+03
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUNJ	48280b
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUN4	4823d5
DELL Monitor	CN0RY9797426183I5J3U	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUFX	48272b
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR74	444fbd
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR16	
Dell keyboard KB212-B	N/A	N/A
Optoma	Q7F9136W3AAAB0169	
610 Gateway drive	LIC22773247	
Chromebook Screen	20210617C300014322	
Chromebook Screen	20210728C300004136	
Chromebook Screen	20210728C300004342	
Chromebook Screen	20210722C300006092	
Chromebook Screen	20210728C300003804	
Chromebook Screen	20210617C300021370	
Chromebook Screen	20210721D200010306	
Chromebook Screen	1631710QBCAH92H4AA1392	
Chromebook Screen	20210728C300002490	
Chromebook Screen	20210617C300013388	
Chromebook Screen	20210617C300026085	
Chromebook Screen	20210721D200003043	
Chromebook Screen	20210617C300002804	
Chromebook Screen	20210728C300002503	
Chromebook Screen	20210616C300009690	
Chromebook Screen	20210721D200000195	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
trip lite ups battery	UBC94-2U	
APC UPS Battery	7A1244L09897	
APC UPS Battery	3A0948X80169	

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Equipment Inventory System

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Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
Chromebook Shell Dell	N/A	
DELL 3100 Chromebook	3C9KX23	5ae025
HP Chromebook Frame	N/A	
HP Chromebook Frame	N/A	
HP Chromebook Frame	N/A	
HP Chromebook Frame	N/A	
HP Chromebook Frame	N/A	
Chromebook Screens	N/A	
Chromebook Screens	N/A	
Proline Options 8GB DDR2 Ram	N/A	
Proline Options 8GB DDR2 Ram	N/A	
Proline Options 8GB DDR2 Ram	N/A	
ASSY Touchpad	N/A	
ASSY Touchpad	N/A	
ASSY Touchpad	N/A	
DELL Monitor	CN0W5HWR74445293449M	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR15	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUJV	48246f
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR6J	44500c
DELL Optiplex 3010	FW9JDZ1	6412
HP LaserJet P4014n	N/A	8690
Smartboard Pen-trays	N/A	
Smartboard Pen-trays	N/A	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Smartboard Pen-trays	N/A	
Smartboard Pen-trays	N/A	
Smartboard Pen-trays	N/A	
Smartboard Pen-trays	N/A	
Smartboard Pen-trays	N/A	
Smartboard Pen-trays	N/A	
HP Elitebook 840 G3	5CG6460TFJ	5d20e7
HP Elitebook 840 G3	5CG6212QS0	5b86b0
Triplite UPS	2505DY0SM820700331	
Triplite UPS	2505DY0SM820700329	
Triplite UPS	2746JY0SM820700501	
Triplite UPS	2505DY0SM820700326	
DELL Optiplex 580	N/A	44e321
Gateway E-1400	16087455	138
NEC DT900 series phone	A18969BB801887	
One by one wireless keyboard	N/A	
ASUS Chrome notebook PC	N/A	4c78cc
Lenovo ThinkPad T450s	N/A	518021
HP Chromebook G5	N/A	517f8b
HP Chromebook G5	N/A	4c7521
HP Elitebook 840 G2	N/A	5ccf2d
Elo Touch Screen	D18X002734	
Elo Touch Screen	D18X002796	
Elo Touch Screen	C18X000465	
SLA 43-BTi	745473122025	N/A
HP Lazer Jet p4014n	CNDX239938	5585
G2 Chromebook Charger	N/A	
G2 Chromebook Charger	WECJP0ENJ99BSJ	
G2 Chromebook Charger	WCNXA0D3U8PBNB	
G2 Chromebook Charger	5978B0DYMU5IXT	
G2 Chromebook Charger	WCNXB0AGC7FED0	
G2 Chromebook Charger	WASHD0ACXYF2SZ	
G2 Chromebook Charger	WCNXB0AZK5F8IX	
QOMO Aluminum Base	N/A	
USB 2 Hi-Speed Cable	13864821	
PC Power Cable	N/A	
G2 Chromebook Charger	N/A	
G2 Chromebook Charger	N/A	
G2 Chromebook Charger	WCNXA0D5R7HOUO	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Lenovo Charger	P42T5093	
UPS Battery HR9-12	N/A	
HP Lazer Jet p4014n	CNDX239809	6064
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
Lenovo keyboard	54Y94000005567	
DELL Keyboard	N/A	
HP Chromebook	N/A	4c74e3
Chromebook keyboard	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
Chromebook Batteries	N/A	
DELL Monitor	CN0HF0K36418022N3C7L	
Elo Touch Screen	173204402773	
Elo Touch Screen	174923404498	
DELL Monitor	CN0HF0K36418023E37BL	
DELL Monitor	CN0HF0K3641802373W5L	
ViewSonic Monitor	VC3181400530	
Lenovo keyboard	1PSD50K286900532469	
Lenovo keyboard	PSD50K28626	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
DELL Keyboard	CN0J46243717247S05RP	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Logitech keyboard	N/A	
DELL Keyboard	N/A	
Logitech keyboard	N/A	
Logitech keyboard	N/A	
DELL Keyboard	CN0DJ3317161601B0649	
Logitech keyboard	N/A	
Fellowes Microban Keyboard	1501008300954E	
Lenovo keyboard	1PSD50K286900506282	
DELL keyboard	CN0DJ331716166BE0VLZ	
Lenovo keyboard	1S54Y94006099061E	
Lenovo keyboard	1PSD50K286900501603	
Lenovo keyboard	54Y94000005480	
Lenovo keyboard	P54Y9400	
Logitech keyboard	N/A	
APC Back UPS ES 550	4B1131P15738	
DELL Monitor stand	N/A	
ThinkCentre Charger	8SSA10J20136L1CZ7670PJG	
Chromebook Case	N/A	
Chromebook Case	N/A	
DELL Optiplex 5070 SFF Systembo	CN0YJMC0FCW009A401WGA01	
DELL Optiplex 5070 SFF Systembo	CN0YJMC0FCW009A50415A01	
HP Chromebook Battery	717376	
HP Chromebook Battery	717376	
HP Chromebook Battery	717376	
Smart Board	SB680-R1-213460	
Smart Board	SB680-R1-213457	
Smart Board	SB680-R1-211966	
Smart Board	N/A	
Smart Board	SB680-R1-213458	
Smart Board	SB680-R2-674882	
Smart Board	SB680-R2-472363	
Smart Board	SB680-R1-211969	
Smart Board	SB680-R2-275011	
Smart Board	SB680-R2-477044	
Smart Board	SB680-R2-472361	
Epson Document Camera	X24B7501284	
LCD Projector	U43K4Z00032	
HP Elitebook 840 G3	A545359	
HP Elitebook 840 G3	A324309	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
HP Elitebook 840 G3	A324478	
HP Elitebook 840 G3	A352160	
HP Elitebook 840 G2	A344542	
Zebra Scanner Mount	N/A	
DELL Monitor	CN0KW14V7426152S154B	
DELL Monitor stand	N/A	
DELL Monitor stand	N/A	
DELL Monitor stand	N/A	
DELL Monitor stand	N/A	
HP Elitebook Charger	WECJN0A3U834GB	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUJY	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR4M	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR4N	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUF6	48273c
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUNP	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUKE	
Procurve MSM422 Access Point	SG926UZ10S	
HP Elitebook 840 G3	A350160	
HP Elitebook 840 G2	A344630	5acac1
HP Elitebook 840 G2	A249590	5da976
Epson Document Camera	X24B7601884	
HP Elitebook 840 G3	A324479	
HP Elitebook 840 G2	A347909	5ccf29
HP Elitebook 840 G3	A324483	
HP Elitebook 840 G3	A324311	5d20dd
DELL 3100 Chromebook	FDNKX23	5aff1c
HP Elitebook 840 G2	A336155	5da938
HP Elitebook 840 G2	A352641	5c50db
APC Back UPS ES 550	4B1520P36020	
MSI Gaming Laptop	K2308N0209102	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UR1F	
Lenovo Thinkpad T 450s	N/A	597cc4
ProCurve MSM422 Access Point	TW820UZW0B	
500 GB SSD	W628Q9Q0	
AAVID Thermalloy PC fan	N/A	
HP Elitebook 840 G3	A324308	
HP Elitebook 840 G3	A467064	
HP Elitebook 840 G3	A467067	
HP Elitebook 840 G2	A344595	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
RCA Tablet	N/A	
HP Elitebook 840 G3	A324325	
Triplite UPS	2639EY0SM820700377	
NEC SV8100 or SV8300	000000T2304086	
NEC SV8100 or SV8300	000000B2401041	
Triplite UPS Battery Back-up	2945CVLOM87C603038	
Lenovo ThinkCentre Charger	11S45N0293Z1ZS9L492UY9	
DELL Monitor	N/A	
ViewSonic Monitor	RQK114200711	
APC Back UPS ES 550	4B1131P15836	
NEC SV8100 or SV8300	000000T2304085	
Outdoor Security Camera	N/A	
DELL Optiplex 3010	5N2HQQW1	
DELL PowerEdge T410	DM7XMS1	
Keytronic Keyboard	N/A	
Outdoor Security Camera	N/A	
APC Back UPS ES 550	731304258940	
Lucent Technologies Phone	N/A	
DELL Mouse	N/A	
Outdoor Security Camera	N/A	
Keytronic Mouse	N/A	
NEC Express 5800	FHR2JJKK2400268D	
DELL Monitor	CN0U072N6418013G4V2L	
APC Back UPS ES 550	S4B1520P35710	
APC Back UPS ES 550	S4B1520P36020	
T1 CSU Ace	250792	
DELL 3100 Chromebook	9NNKX23	5adfe1
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Touchscreen Chromebook Screens	N/A	
Chromebook Keyboard	N/A	
Acer C23	NXKKBA001405043612N00	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer C22	NXA6UAA00112803F8E7600	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUP0	482276
StarTech Dock	00249B300927	
G3 Charger	87IW7CX00N1	
G3 charger	87IW7BR00R0	
T1 CSU Ace	110826	
HP Elitebook 840 G3	A352166	5b86d2
HP Elitebook 840 G3	A350165	5d20d1
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUF0	4827fe
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUFY	
Lenovo ThinPad X131e	N/A	482254
HP Elitebook 840 G3	A350179	5cbbad
HP Elitebook 840 G2	TDAP5Z4559	
Lenovo ThinkPad T450s		482778
HP Elitebook 840 G3	A350250	5d20d4
HP Elitebook 840 G3	A324486	
Epson Document Camera	X24B7Y00318	
Cisco 1700 Series		7898362230356
DELL Monitor	CN0JCT737426121515EU	
Epson Document Camera	X24B7500592	
HP Elitebook 840 G3	A545529	
iPad	N/A	43786c
iPad	N/A	45096d
Acer C23	NXKKBAA00150702E462N00	
Acer R752T	NXHPWAA0020361996C7611	
Acer R752T Keyboard	N/A	
Chromebook Keyboard	N/A	
Acer C22	NXA6UAA0011280324B7600	
Acer C22	NXA6UAA001128033037600	
Acer R752T	NXHPWAA0020330C7F87611	5c8a95
Acer C22	NXA6UAA001128036327600	
iPad	DMPPRGJGFK10	437874
iPad	DMPPREXTFK10	437867
iPad	DMPPREC2FK10	437880
1st Gen MD785LL/B	DMPPRHC7FK10	43788d
4th Gen MD510LL/A	DMPMQU2SD182	4499fa
Acer C23	NXKKBAA00150800D222N00	
Acer C22	NXA6UAA001122104167600	
HP ProBook 440 G8 Screen	N/A	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer R752T	N/A	
Acer LCD Monitor	MMLZQAA001436032784201	
Flexmike	N/A	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUGF	
Logitech keyboard K400 Plus	N/A	
Logitech keyboard K400 Plus	N/A	
Chromebook Keyboard	N/A	
Chromebook Keyboard	N/A	
Asus Chromebook C100P	H1NLCX01W66202A	48238b
Epson Document Camera	X24B7Z00240	
Laptop Motherboard	N/A	
Laptop Motherboard	N/A	
Laptop Motherboard	N/A	
G3 charger	WBGTL0AM3ZALS1	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook battery	N/A	
Chromebook Charger	N/A	
Chromebook Charger	N/A	
Chromebook Charger	N/A	
Chromebook Charger	N/A	
Chromebook Charger	N/A	
Chromebook Charger	N/A	
Acer LCD Monitor	MMLZQAA001436033A04201	
HP ProBook 440 G8 Screen	N/A	
logitech keyboard	N/A	
logitech keyboard	N/A	
logitech keyboard	N/A	
logitech keyboard	N/A	
logitech keyboard	N/A	
chromebook screens	N/A	
NEC Express 5800	N/A	
DELL PP18L Laptop	G8GKQB1	
Lenovo ThinkPad T450s	PC06SCB4	
Lenovo ThinkPad 13	N/A	

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Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
Acer R752T Keyboard	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
Acer R752T	NXHPWAA0020330C8B07611	
Acer R752T Keyboard	N/A	
chromebook screen	N/A	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04RGUW	
ThinkCentre Charger	11S45N0291Z1ZS924486R3	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
chromebook charger	N/A	
DELL PowerEdge 2950	DGVSLD1	7522
APC Smart UPS	SUA2200XL	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
APC Smart UPS	SUA48XLBP	
Acer C22	NXA6UAA0011141809C7600	
Acer C22	NXA6UAA0011141B69F7600	
Acer C22	N/A	
Acer C22	N/A	
Acer C22	N/A	
Acer C22	N/A	
Acer C22	NXA6UAA0011321AD007600	
Acer C22	NXA6UAA001128032937600	
Acer C22	NXA6UAA001128033C37600	
Acer C22	NXA6UAA0011141BD327600	
Acer C22	NXA6UAA0011141B7127600	
Acer C22	NXA6UAA001114141E27600	
Acer C22	NXA6UAA0011280317B7600	
Acer C22	NXA6UAA0011141BCEE7600	
DELL 3100	CPQB0X2	574841
Acer C23	NXKKBAA00140504B732N00	
Acer C23	NXKKBAA00140600A7A2N00	
Acer C22	NXA6UAA0011321BDAC7600	
Acer C22	NXA6UAA0011321BDC97600	
Acer C23	NXKKBAA0014050435B2N00	
Acer C22	NXA6UAA0011321BDD37600	
DELL 3100	14HK0X2	
Acer C22	NXA6UAA0011321AB1C7600	
Acer C22	NXA6UAA00111418A537600	
DELL 3100	7RQB0X2	
Acer C22	NXA6UAA0011280327E7600	
Acer C22	NXA6UAA0011141B7867600	
Acer C22	NXA6UAA001128032BD7600	
Acer C22	N/A	
Acer C22	NXA6UAA001128032DA7600	
Acer C22	NXA6UAA0011141417A7600	
Acer C22	NXA6UAA00113211A817600	
Acer C22	NXA6UAA0011321BEF97600	
Acer C22	NXA6UAA0011141808D7600	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUGN	4823f0
Lenovo ThinkCentre M700	1S10HY001RUSMJ04RNB	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUMA	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUFZ	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Lenovo ThinkCentre M73	1S10AY008CUSMJ03KEX7	461018
Lenovo ThinkCentre M73	1S10AY008CUSMJ03KEXY	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUHZ	444fd3
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUKJ	
Lenovo ThinkCentre M73	1S10AY008CUSMJ03KEYN	
Lenovo ThinkCentre M73	1S10ABS00Q00MJ00QKAW	432ce5
DELL Chromebook 11	GVVCK42	41d95d
Acer C23	NXKKBAA001405036F52N00	
Acer C23	NXKKBAA001405047B32N00	
HP Elitebook 840 G2	QLF-00574	5c50e0
Acer C22	NXA6UAA001128036DC7600	
DELL 3100	JB290X2	5747dc
HP Elitebook 840 G3	QLF-00574	
DELL 3100	JHF2J33	
Acer C22	NXA6UAA0011321ABC07600	
DELL 3100	HPTC0X2	57488c
DELL 3100	BW71C33	
Acer C22	NXA6UAA00112803FC27600	
HP Elitebook 840 G3	QLF-00574	5d20e8
HP Elitebook 840 G3	QLF-00574	5b86d5
DELL Optiplex 580	90XGDX1	
G3 charger	WBGTL0AHH0DPFN	
G3 charger	WBGST0A3U1DL8F	
DELL Speaker Set	CN0R126K4822022901P6	
DELL Laptop Stand	N/A	
Inspiron DELL Server	9B25KS1	
DELL Optiplex 580	0KXGVD	45163b
DELL Monitor	CN0C552H7287289D0CCL	
DELL Optiplex 580	0KXGVD	482788
ASUS LCD Monitor	D2LMTF090582	
DELL Optiplex 580	N/A	482746
DELL Optiplex 580	0KXGVD	4826da
DELL Monitor	CN0H855F641808421Y9L	
Micron pc Millenia	3343355-0001	
Chromebook Screen	N/A	
Acer C22	NXA6UAA001128031A57600	
DELL Monitor	CN0H855F641808421WLL	
DELL Monitor	CN0H855F641808421YAL	
DELL Monitor	CN0F019J742619471PDS	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
DELL Monitor	CN0G302H742618AR1N4L	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UULA	
DELL Monitor	CN0U072N6418006U0H8C	
Lenovo ThinkCentre M700	1S10HY001RUSMJ04UUMB	
Ethernet Cable	N/A	
DELL keyboard	CN0RH659735717C80AJW	
StarTech.com Dock	N/A	
Lenovo keyboard	1PSD50K286900511227	
Lenovo keyboard	1PSD50K286900526189	
Lenovo keyboard	PSD50K28626	
Califone Stand	N/A	
DELL mouse	N/A	
Swingline Charger	N/A	
Lenovo Charger	N/A	
Ktech Charger	N/A	
Microsoft Gateway mouse	N/A	
Ethernet Cable	N/A	
Power Cable	N/A	
Gateway 2000 Mouse	N/A	
Lenovo Mouse	N/A	
SD16 Switch	HK0512A20018	
iSymphony Tv remote	N/A	
Lenovo Charger	8SSA10J20136L1CZ68S0B1P	
Sony Charger	64572409	
Tripplite Video Splitter	9711ACPCB597901109	
Insignia Tv remote	N/A	
Epson Charger	N/A	
Mental Beats	N/A	
Power Cable	N/A	
Power Cable	N/A	
Power Cable	N/A	
USB Cable	N/A	
Power Cable	N/A	
Power Cable	N/A	
USB Micro C Cable	N/A	
Power Cable	N/A	
Wired Earbuds	N/A	
Wired Camera	N/A	
Power Cable	N/A	

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Equipment Inventory System

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Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
Acer Chromebook Keyboard	N/A	
DELL Monitor	CN0G302H7426188T13AA	
chromebook charger	N/A	
Acer C22	NXA6UAA00112509B7A7600	
Acer C23	NXKKBAA001405048A82N00	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Chromebook screen	N/A	
Acer C22	NXA6UAA0011141BA367600	
Acer C23	NXKKBAA001405044612N00	
Acer C22	NXA6UAA0011321BDB57600	
Acer C22	NXA6UAA00112720D847600	
Acer C23	NXKKBAA00140504C8A2N00	
Hp Chromebook	N/A	4c7812
DELL Chromebook	CCHFK42	424e66

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Equipment Inventory System

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[illegible]

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Equipment Inventory System

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[illegible]

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Chromebook Screen	N/A	
Acer C22	NXA6UAA001128037157600	
Acer C22	NXA6UAA0011141BD177600	
HP Elitebook 840 G2	A336262	5da9c2
HP Elitebook 840 G3	A352165	5d2104
Acer C22	NXA6UAA001114180A37600	
Chromebook Charger	N/A	
Acer C22	NXA6UAA00111418A447600	
Acer C22	NXA6UAA0011141BD7C7600	
Acer C22	NXA6UAA0011141B69C7600	
Acer C23	NXKKBAA001405047972N00	
Hp Chromebook Charger	N/A	
DELL 3100 Chromebook	N/A	57487e
Acer C22	NXA6UAA0011141BC927600	
Acer C22	NXA6UAA0011321ABB27600	
DELL 3100 Chromebook	D3RHX23	
DELL 3100 Chromebook	BXJWC33	5afd06
Acer C22	NXA6UAA0011321AB297600	
Acer C22	NXA6UAA0011321AAF37600	
Acer C22	NXA6UAA0011321AB857600	
Acer C22	NXA6UAA0011141BC6B7600	
Acer C22	NXA6UAA00112803DBB7600	
Acer C22	NXA6UAA0011321AC927600	
Acer C22	NXA6UAA001114180AD7600	
Acer C22	NXA6UAA001128037B77600	
Acer C22	NXA6UAA0011280372A7600	
Acer C23	N/A	
Acer C22	NXA6UAA0011141BD137600	
Acer C22	NXA6UAA0011280328E7600	
Acer C22	NXA6UAA001128037B17600	
Acer C23	NXKKBAA0014050432E2N00	
Acer C22	NXA6UAA0011141BABC7600	
Acer C22	NXA6UAA0011321AADF7600	
Acer C22	NXA6UAA0011141B7AC7600	
Acer C23	NXKKBAA00140502CC42N00	
Acer Chromebook Shell	N/A	
Acer C22	NXA6UAA00111417E757600	
Acer C22	NXA6UAA00111418A067600	
Acer C22	NXA6UAA001128037AD7600	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer C22	NXA6UAA0011141BCA27600	
Acer C22	NXA6UAA001114141607600	
Acer C22	NXA6UAA001114142017600	
Acer C22	NXA6UAA0011321AACC7600	
Acer C22	NXA6UAA0011321AAFE7600	
DELL 3100 Chromebook	JJYYC33	5adfab
Acer C22	NXA6UAA0011141BD2D7600	
Acer C22	NXA6UAA001128034267600	
Acer C22	NXA6UAA0011141B69B7600	
Acer C22	NXA6UAA001128037A37600	
Acer C22	NXA6UAA0011321BE997600	
Acer C22	NXA6UAA0011321AC4E7600	
Acer C23	NXKKBAA00140503DFA2N00	
Acer C23	NXKKBAA001405044802N00	
Acer C22	NXA6UAA0011321AB4C7600	
Acer C22	NXA6UAA0011321BEDB7600	
Acer C22	NXA6UAA0011141BD167600	
Acer C22	NXA6UAA00111417FA67600	
Acer C22	NXA6UAA001114140CB7600	
Acer C22	NXA6UAA0011321AB3A7600	
Acer C22	NXA6UAA0011321AC067600	
Acer C22	NXA6UAA0011321AA377600	
Acer C22	NXA6UAA0011321BEE77600	
Acer C22	NXA6UAA0011141BC457600	
Acer C22	NXA6UAA0011321BC717600	
Acer C22	NXA6UAA001128032E37600	
Acer C22	NXA6UAA001114141087600	
Acer C22	NXA6UAA00112210AB07600	
Acer C22	NXA6UAA001128036F17600	
Acer C22	NXA6UAA001128031A27600	
Acer C22	NXA6UAA0011141B5F97600	
Acer C22	NXA6UAA0011321ABA27600	
Acer C22	NXA6UAA0011141BD597600	
Acer C22	NXA6UAA001128037787600	
Acer C22	NXA6UAA0011141B7937600	
Acer C22	NXA6UAA0011321ABBE7600	
Acer C22	NXA6UAA0011321AB5B7600	
Acer C22	NXA6UAA001128037017600	
Acer C22	NXA6UAA001128037147600	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer C22	NXA6UAA0011321AAEC7600	
Acer C22	NXA6UAA001122104237600	
Acer C22	NXA6UAA0011321BEA57600	
Acer C22	NXA6UAA00112509B727600	
Acer C22	NXA6UAA00112803EFB7600	
Acer C22	NXA6UAA001122104547600	
Acer C22	NXA6UAA0011321AC617600	
Acer C22	NXA6UAA0011141BD0C7600	
Acer C22	NXA6UAA0011321BF317600	
Acer C22	NXA6UAA001128037AB7600	
Acer C22	NXA6UAA001113189AC7600	
USBC Charger	N/A	
DELL Charger	N/A	
Chromebook Charger	KP0450H01212011D2BPH05	
Chromebook Charger	WCNXA0C4L5SL3C	
Chromebook Charger	N/A	
Chromebook Charger	KP045010231180A125P103	
Acer C22	NXA6UAA0011220B3617600	
Acer C22	NXA6UAA0011321AAEB7600	
Acer C22	NXA6UAA0011321AA1D7600	
Acer C22	NXA6UAA0011280320E7600	
Acer C22	NXA6UAA0011321AD187600	
Acer C22	NXA6UAA0011141BD737600	
Acer C22	NXA6UAA001128031AF7600	
Acer C22	NXA6UAA0011321BEA37600	
Acer C22	NXA6UAA0011141B7037600	
Chromebook Shell	N/A	
Chromebook Screen	N/A	
Acer C23	N/A	
Acer C22	NXA6UAA0011321AC8B7600	
Acer C22	NXA6UAA0011321BEA17600	
Acer C22	NXA6UAA0011321AAE97600	
Acer C22	NXA6UAA0011280319F7600	
Acer C22	NXA6UAA0011141BCDE7600	
Acer C22	NXA6UAA0011321AB8C7600	
Acer C22	NXA6UAA0011141BD217600	
Acer C22	NXA6UAA0011321AB637600	
Acer C22	NXA6UAA001128036737600	
Acer C22	NXA6UAA0011321AB057600	

Brecksville-Broadview Heights City School District		
Equipment Inventory System		
Authorization for Disposal of Equipment 2026		
Item Model	Serial Number	Inventory tag
Acer C23	NXKKBAA0014050499C2N00	
Acer C22	NXA6UAA0011321BE3A7600	
Acer C22	NXA6UAA0011141BBB67600	
Acer C22	NXA6UAA0011141B72A7600	
Acer C22	NXA6UAA0011141BD7E7600	
DELL 3100 Chromebook	HD3KX23	
Acer C22	NXA6UAA0011321AB177600	
Acer C22	NXA6UAA001128037A27600	
Acer C22	NXA6UAA001128031897600	
Acer C22	NXA6UAA0011141805A7600	
Acer C22	NXA6UAA0011141B6DD7600	
Acer C22	NXA6UAA0011321ABFE7600	
Acer C22	NXA6UAA0011141B7987600	
Acer C22	NXA6UAA0011141B6DB7600	
Acer C22	NXA6UAA0011280367C7600	
Acer C22	NXA6UAA0011141B5F57600	
Acer C22	NXA6UAA001128031807600	
Acer C22	NXA6UAA0011321AC907600	
Acer C22	NXA6UAA0011321AD027600	
Acer C22	NXA6UAA00112803F9C7600	
Acer C22	NXA6UAA0011321AB107600	
Acer C22	NXA6UAA001114141ED7600	
DELL 3100 Chromebook	5V17J33	
DELL 3100 Chromebook	N/A	5.75E+05
DELL 3100 Chromebook	BGQB0X2	
DELL 3100 Chromebook	F8MJ0X2	
DELL 3100 Chromebook	7PRK0X2	
DELL 3100 Chromebook	9KW80X2	
DELL 3100 Chromebook	JT8JX23	
DELL 3100 Chromebook	17B80X2	
DELL 3100 Chromebook	5S1M0X2	
DELL 3100 Chromebook	2LGC0X2	
DELL 3100 Chromebook	2RTJX23	
Acer C23	NXKKBAA0014050456F2N00	
Acer C23	NXKKBAA001405048A12N00	
Acer C23	NXKKBAA00140504B902N00	
Acer C23	NXKKBAA0014050480D2N00	
Acer C23	NXKKBAA00140503A752N00	
Acer C23	NXKKBAA001406001222N00	

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