

06/17/2026 Board Meeting

Wednesday, June 17, 2026 7:00 PM

Zoom Meeting, 401 N Canyon City Blvd, Canyon City, OR 97820

1. PRELIMINARY BUSINESS

1.1. Call to order

1.1.1. Board Attendance

1.2. Pledge of Allegiance

1.3. Agenda Review

2. PUBLIC COMMENTS | 3-MINUTE LIMIT

2.1. Public Forum

2.1.1. 1)

2.1.2. 2)

2.1.3. 3)

3. REPORTS

3.1. Financial/Business Manager

Speaker (s) : Mary Jo Evers

3.2. Current Enrollment | Average Daily Membership (ADM) Reporting as of last day of previous month

Speaker (s) : Mark Witty

3.3. Current Staffing

Speaker (s) : Mark Witty

3.4. Administrator's Reports | Previous Month

3.4.1. Principal, Shanna Northway | Vice Principal, Andy Lusco | GU/SPED

3.4.1.1. MAPS

Speaker (s) : Shanna Northway

3.4.2. Interim Principal, Jay Hummel | Humbolt (HES)

3.4.3. Head Teacher, Stacy Durych | Seneca (SES)

3.4.4. Director, Trina Fell | Little Miners Early Learning Center

3.5. Superintendent's Report

Speaker (s) : Superintendent Mark Witty

3.5.1. June 18th | Transition Meeting with Leadership Team

3.5.2. June 24th | Training for staff | Setting expectations for fall

3.5.3. EcoNorthwest Report | Viability of PERS Side Account in short term

3.5.4. Renew America Grant | \$655,000 | On track

3.5.5. Major Summer Projects

3.5.5.1. Windows

3.5.5.2. Siding

3.5.5.3. Asphalt

3.5.5.4. Multiple smaller projects - Bathroom upgrades, Humbolt kitchen floor, Seneca exterior door replacement, GU SBHC remodel, etc.

3.5.6. Revit CTE Grant | Due June 24th

3.5.7. SRS | Request to continue to work on project

3.6. Construction/Capital Projects Update

Speaker (s) :
Superintendent Mark Witty

3.6.1. Early Learning Center

3.6.1.1. Additional grants

3.6.1.2. Draft layout presented to ELC & Humbolt Staff

3.6.1.3. Holding stakeholder meetings to determine needs and wants list

3.6.1.4. Cost estimates

3.6.2. Greenhouse

3.6.2.1. Installation of irrigation equipment

3.6.2.2. Revitalization Grant will be submitted for Greenhouse

3.7. Wellness Committee

3.7.1. Wellness Committee Members

3.7.2. Wellness Committee Minutes | June 8th, 2026

3.7.3. WellSAT Scorecard

3.7.4. Public Comments

3.7.4.1. 1)

3.7.4.2. 2)

3.7.4.3. 3)

4. **CONSENT AGENDA**

Speaker (s) :
Superintendent Mark Witty

4.1. Recommend Approving Board Meeting Minutes

Speaker (s) :
Superintendent Mark Witty

4.1.1.	05/20/2026 Board Meeting Minutes	
4.1.2.	05/26/2026 Budget Meeting Minutes	
4.2.	Recommend Accepting New Hires	Speaker (s) : Superintendent Mark Witty
4.2.1.	Bri Sharp Summer School Cook's Helper 1	
4.2.2.	Ivy LaFramboise Student Summer School Teacher Assistant	
4.2.3.	Noah Cobb Student Summer School Teacher Assistant	
4.3.	Recommend Accepting Employment Role Transfer	Speaker (s) : Superintendent Mark Witty
4.3.1.	Jordan Hall Transfer from Humbolt EA to Grant Union SPED EA	
4.4.	Recommend Accepting Employment Role Addition	Speaker (s) : Superintendent Mark Witty
4.4.1.	Andrea Ashley Humbolt Summer School Teacher	
4.4.2.	Andrea Ashley Summer School Director	
4.4.3.	Bobbee Boethin Humbolt Summer School Teacher	
4.4.4.	Bryanna Gabbard Humbolt ESY Summer School Aide (SPED)	
4.4.5.	Elijah Humbird Humbolt Summer School Teacher	
4.4.6.	Fallon Lusco Humbolt Summer School Aide - Gen Ed	
4.4.7.	Kelli McLeod Humbolt Summer School Teacher	
4.4.8.	Mallory Thomas Humbolt ESY Summer School Aide - SPED	
4.4.9.	Marci Judd Humbolt Summer School Teacher	
4.4.10.	Raney Anderson HS Girls Assistant Basketball Coach	
4.5.	Recommend Accepting Employment Resignations	Speaker (s) : Superintendent Mark Witty
4.5.1.	Marissa Smith SPED Teacher	
4.5.2.	RC Huerta Seneca Educational Assistant & Office Specialist	
4.5.3.	Tammy Larkin SPED Instructional Assistant	
4.5.4.	Fawn Brandon Humbolt EA	
4.5.5.	Mandie McQuown Basketball Coach	
4.6.	Coaches Contracts for 2026-27 School Year	
5.	NEW BUSINESS	Speaker (s) :

Superintendent Mark
Witty

5.1. 2026-27 Budget Adoption

5.1.1. Open Budget Hearing

5.1.2. Receive Public Comment

5.1.3. Close Budget Hearing

5.1.4. Approve Resolution 26-16 | Adopting and
Appropriating 2026-27 Budget

5.1.5. Approve Resolution 26-17 | Imposing and
Categorizing the Tax

5.2. Approve Second Reading of Policies

Speaker (s) :
Superintendent Mark
Witty

5.2.1. BBAA | Board Member's Authority and
Responsibilities

5.2.2. BBE | Vacancies on the Board

5.2.3. BBE-AR | Board Member Vacancy Application

5.2.4. BCB | Board Officers

5.2.5. BCE | Board Committees

5.2.6. BD | Board Meetings, Notices and
Communications

5.2.7. BDC | Executive Sessions

5.2.8. BDD | Board Meeting Procedures

5.2.9. BDDC | Board Meeting Agenda

5.2.10. BDDG | Recordings and Minutes of Board
Meetings

5.2.11. CBA | Qualifications and Duties of the
Superintendent

5.2.12. CBG | Evaluation of the Superintendent

5.2.13. DBEA | Budget Committee (Version 2)

5.2.14. EBB | Integrated Pest Management

5.2.15. EBBA | Student Health Services

5.2.16. GBA | Equal Employment Opportunity

5.2.17. GBA - AR | Veteran and State
Servicemember Preference

5.2.18. GBN/JBA | Sexual Harassment

5.2.19. GCBDA/GDBDA-AR (1) | Family and Medical
Leave (Version 1)

5.2.20. GCBDD/GDBDD | Sick Time

5.2.21. JBA/GBN | Sexual Harassment

5.3. Motion to increase school lunch prices to \$5.16

5.4. Athletic Coops

5.5. Financial Authorization Resolutions | 26-18,
26-19, 26-20

5.6. Food Bids

5.6.1. Dairy

5.6.2. Food

5.7. Resolution Recognizing and Approving
Appropriations for Unanticipated Grant Revenue |
26-21

5.8. Resolution Readopting 2025-26 Budget | 25-17

5.9. Board Chair End of School Year Address

6. **FUTURE CALENDAR DATES | 2026 | ALL MEETINGS ARE HELD AT DISTRICT OFFICE, UNLESS OTHERWISE SPECIFIED** **Speaker(s):**
Superintendent Mark
Witty

6.1. Board Meeting | August 19th | 7:00 PM

7. **BOARD REPORTS**

7.1. Kris Beal

7.2. M.T. Anderson

7.3. Amy Charette

7.4. Chris Labhart

7.5. Zac Bailey

7.6. Will Blood

7.7. Lucas Moore

8. **TOTAL IN ATTENDANCE**

8.1. In Person

8.2. Via Zoom

9. **ADJOURN MEETING**

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO

Date Range: 05/16/2026 - 06/11/2026

Sort By: Check

Bank Account: 0946

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: CHECKING - BEO				Bank Account: 0946			
51502	05/21/2026	1292	A Flower Shop N More	2026.05.02	100.2540.0410.608.000.000.00	Supplies - GUHS	\$198.50
							Check Total:
51503	05/21/2026	1292	Anderson, Corina	Mileage	100.2550.0331.995.000.000.00	Reimbursable Student Cori Anderson 765 miles at .70	\$535.50
							Check Total:
51504	05/21/2026	1292	Bio-Med Testing Service, Inc	125048	100.2550.0310.995.000.000.00	Drug test for Gary VanderStelt and Drug and	\$258.00
							Check Total:
51505	05/21/2026	1292	Chesters	2026.05.12	100.1111.0410.131.050.000.00	Supplies 5.12	\$18.69
							Check Total:
51506	05/21/2026	1292	Eberhards Dairy Products	709000	253.3100.0450.608.000.000.00	Cafe Food 4.28	\$278.80
51506	05/21/2026	1292	Eberhards Dairy Products	709694	253.3100.0450.110.000.000.00	Cafe Food 5.5	\$222.20
51506	05/21/2026	1292	Eberhards Dairy Products	709694	253.3100.0450.110.000.000.00	Cafe Food 5.12	\$0.00
51506	05/21/2026	1292	Eberhards Dairy Products	709695	253.3100.0450.608.000.000.00	Cafe Food 5.5	\$146.42
51506	05/21/2026	1292	Eberhards Dairy Products	710200	253.3100.0450.110.000.000.00	Cafe Food 5.12	\$440.98
							Check Total:
51507	05/21/2026	1292	Ed Staub & Sons Propane	14069651	100.2540.0326.608.000.000.00	Heating Fuel - GUHS Invoice 14069651	\$201.79
51507	05/21/2026	1292	Ed Staub & Sons Propane	14069651	100.2540.0326.608.000.000.00	Heating Fuel - GUHS tank rental	\$0.00
51507	05/21/2026	1292	Ed Staub & Sons Propane	14088650	100.2540.0326.608.000.000.00	Heating Fuel - GUHS tank rental	\$0.00
51507	05/21/2026	1292	Ed Staub & Sons Propane	14088650	100.2540.0326.608.000.000.00	Heating Fuel - GUHS Fill 4/29 invoice 14088650	\$67.87
51507	05/21/2026	1292	Ed Staub & Sons Propane	14088650	100.2540.0326.608.000.000.00	Heating Fuel - GUHS Invoice 14069651	\$0.00
51507	05/21/2026	1292	Ed Staub & Sons Propane	14107324	100.2540.0326.608.000.000.00	Heating Fuel - GUHS tank rental	\$1.00
							Check Total:
							\$270.66

Grant School District #3

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Sort By: Check

Bank Account: 0946

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51508	05/21/2026	1292	Finley, Aaron J	Track District 26	100.2555.0340.995.000.000.00	Travel – District Aaron meal for Track to Irrigon 5/7/26	\$11.69
51508	05/21/2026	1292	Finley, Aaron J	Track District 26	100.2555.0340.995.000.000.00	Travel – District Meal for Aaron track to Irrigon	\$8.45
Check Total:							\$20.14
51509	05/21/2026	1292	Grant County ESD-1	2526206	100.2190.0351.995.320.000.00	Telephone – SPED DO 15%	\$16.09
51509	05/21/2026	1292	Grant County ESD-1	2526206	100.2320.0351.995.000.000.00	Telephone – Dist Office 85%	\$91.20
51509	05/21/2026	1292	Grant County ESD-1	2526206	100.2410.0351.110.000.000.00	Telephone – Humbolt 94%	\$534.27
51509	05/21/2026	1292	Grant County ESD-1	2526206	100.2410.0351.131.000.000.00	Teleohone – Seneca 93%	\$153.78
51509	05/21/2026	1292	Grant County ESD-1	2526206	100.2410.0351.608.000.000.00	Telephone – GUHS 96%	\$587.23
51509	05/21/2026	1292	Grant County ESD-1	2526206	100.2550.0351.995.000.000.00	Telephone – Main/Transp	\$42.74
51509	05/21/2026	1292	Grant County ESD-1	2526206	253.3100.0351.110.000.000.00	Telephone – Humbolt Cafe 6%	\$34.10
51509	05/21/2026	1292	Grant County ESD-1	2526206	253.3100.0351.131.000.000.00	Telephone – Seneca Cafe 7%	\$11.58
51509	05/21/2026	1292	Grant County ESD-1	2526206	253.3100.0351.608.000.000.00	Telephone – GUHS Cafe 4%	\$24.47
51509	05/21/2026	1292	Grant County ESD-1	2526216	100.1250.0310.995.320.000.00	Humbolt OT Services	\$2,284.71
51509	05/21/2026	1292	Grant County ESD-1	2526216	100.2660.0480.110.000.000.00	Computer Hardware	\$0.00
51509	05/21/2026	1292	Grant County ESD-1	2526222	240.2120.0310.995.000.000.00	4th Qtr counseling Service	\$12,375.00
Check Total:							\$16,155.17
51510	05/21/2026	1292	InterMountain ESD	2640000552	100.0000.8421.000.000.000.00	Child Find Jan 26 to March 26	\$2,412.00
Check Total:							\$2,412.00
51511	05/21/2026	1292	Jay Hummel	April-May Travel	100.2410.0340.131.000.000.00	4.6, 4.20, 5.4 & 5.7 Admin work to Seneca	\$134.40
Check Total:							\$134.40
51512	05/21/2026	1292	Jennifer Reyes	April 2026	100.2410.0340.131.000.000.00	4.1 and 4.15 Travel to Seneca	\$70.00
Check Total:							\$70.00

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Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51513	05/21/2026	1292	John Day Hardware	640421	100.1131.0410.608.551.000.00	Supplies - Woods	\$16.17
51513	05/21/2026	1292	John Day Hardware	642147	100.2540.0329.608.000.000.00	8oz 2-cycle oil	\$15.90
51513	05/21/2026	1292	John Day Hardware	642147	100.2540.0329.608.000.000.00	5 Gal Gas Can	\$29.99
51513	05/21/2026	1292	John Day Hardware	642147	100.2540.0329.608.000.000.00	Bent Tip 2pk	\$9.99
51513	05/21/2026	1292	John Day Hardware	642154	100.2540.0329.608.000.000.00	5M Weed and Feed	\$47.97
51513	05/21/2026	1292	John Day Hardware	642154	100.2540.0329.608.000.000.00	Handheld Seeder/Spreader	\$23.50
51513	05/21/2026	1292	John Day Hardware	642276	100.2540.0329.608.000.000.00	1/2x3/4 8" F/F Hydrant	\$49.99
51513	05/21/2026	1292	John Day Hardware	642276	100.2540.0329.608.000.000.00	3/4x1/2 Galv Coupling	\$7.75
51513	05/21/2026	1292	John Day Hardware	642276	100.2540.0329.608.000.000.00	1/2x1-1/2 Galv Nipple	\$3.49
51513	05/21/2026	1292	John Day Hardware	642276	100.2540.0329.608.000.000.00	1/2x260 PTFE Tape	\$1.49
51513	05/21/2026	1292	John Day Hardware	642388	100.2540.0329.608.000.000.00	4lb Diatomaceous Earth	\$16.99
51513	05/21/2026	1292	John Day Hardware	642388	100.2540.0329.608.000.000.00	6CT Refill Mice Station	\$47.96
Check Total:							\$271.19
51514	05/21/2026	1292	Lenny Dowdy	Baseball district	100.2555.0340.995.000.000.00	Travel - District Lenny meal for BB to Elgin on 5/8/26	\$12.40
Check Total:							\$12.40
51515	05/21/2026	1292	Les Schwab Tires	1400483991	100.2550.0412.995.000.000.00	Tires & Batteries Bus #6 switch front tires	\$108.97
Check Total:							\$108.97
51516	05/21/2026	1292	Lusco, Andy	5.7 AD Conference	100.1132.0340.608.000.000.00	Pendleton AD Meeting/Prineville for	\$302.80
Check Total:							\$302.80
51517	05/21/2026	1292	Malina Dayton Lindell	26-04-18	100.1210.0310.995.000.000.00	Malina Lindell 5.15	\$68.00
Check Total:							\$68.00
51518	05/21/2026	1292	Nicholas and Company	9574580	250.1140.0410.000.000.000.00	snacks	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9574580	250.1140.0410.000.000.000.00	snacks	\$377.00
51518	05/21/2026	1292	Nicholas and Company	9574580	250.1140.0450.000.000.000.00	Cleaning supplies	\$161.78
51518	05/21/2026	1292	Nicholas and Company	9585974	100.2520.0410.995.000.000.99	Nationals Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0450.608.000.000.00	Cafe Food 4.27	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0450.608.000.000.00	Cafe Food 4.30	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0450.608.000.000.00	Cafe Food 4.20	\$1,464.27

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0450.608.000.000.00	Cafe Food 4.23	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0460.608.000.000.00	Cafe Non-Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0460.608.000.000.00	Cafe Non-food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9585974	253.3100.0460.608.000.000.00	Cafe Non-Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9590395	100.2520.0410.995.000.000.99	Nationals Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9590395	253.3100.0450.608.000.000.00	Cafe Food 4.27	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9590395	253.3100.0450.608.000.000.00	Cafe Food 4.30	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9590395	253.3100.0450.608.000.000.00	Cafe Food 4.23	\$668.02
51518	05/21/2026	1292	Nicholas and Company	9590395	253.3100.0460.608.000.000.00	Cafe Non-Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9590395	253.3100.0460.608.000.000.00	Cafe Non-Food	\$128.12
51518	05/21/2026	1292	Nicholas and Company	9590395	253.3100.0460.608.000.000.00	Cafe Non-food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9594027	100.2520.0410.995.000.000.99	Nationals Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9594027	253.3100.0450.608.000.000.00	Cafe Food 4.27	\$1,528.19
51518	05/21/2026	1292	Nicholas and Company	9594027	253.3100.0450.608.000.000.00	Cafe Food 4.30	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9594027	253.3100.0460.608.000.000.00	Cafe Non-Food	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9594027	253.3100.0460.608.000.000.00	Cafe Non-food	\$134.38
51518	05/21/2026	1292	Nicholas and Company	959763	250.1140.0410.000.000.000.00	snacks	\$232.12
51518	05/21/2026	1292	Nicholas and Company	9598761	100.2520.0410.995.000.000.99	Nationals Food	\$66.20
51518	05/21/2026	1292	Nicholas and Company	9598761	253.3100.0450.608.000.000.00	Cafe Food 4.30	\$877.67
51518	05/21/2026	1292	Nicholas and Company	9598761	253.3100.0460.608.000.000.00	Cafe Non-Food	\$166.15
51518	05/21/2026	1292	Nicholas and Company	9602653	100.2520.0410.995.000.000.99	Nationals Food	\$85.20
51518	05/21/2026	1292	Nicholas and Company	9602653	253.3100.0450.608.000.000.00	Cafe Food 5.4	\$868.29
51518	05/21/2026	1292	Nicholas and Company	9602653	253.3100.0450.608.000.000.00	Cafe Food 5.11	\$0.00
51518	05/21/2026	1292	Nicholas and Company	9611193	253.3100.0450.608.000.000.00	Cafe Food 5.11	\$2,169.76
51518	05/21/2026	1292	Nicholas and Company	9611194	253.3100.0450.110.000.000.00	Cafe Food 5.11	\$1,920.21
51518	05/21/2026	1292	Nicholas and Company	9611194	253.3100.0460.110.000.000.00	Cafe Non-food	\$177.90
Check Total:							\$11,025.26
51519	05/21/2026	1292	Nydams Ace Hardware	1697392	100.2540.0329.608.000.000.00	Couple SCH40 PVC 3/4" FPT	\$2.59
51519	05/21/2026	1292	Nydams Ace Hardware	1697392	100.2540.0329.608.000.000.00	Nipple SCH80 PVC 3/4x4	\$1.99
51519	05/21/2026	1292	Nydams Ace Hardware	1697392	100.2540.0329.608.000.000.00	Measuring Cup 32oz	\$9.99
Check Total:							\$14.57

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51520	05/21/2026	1292	PACE	2026.05.01	100.2540.0653.995.000.000.00	Humbolt Greenhouse	\$199.00
Check Total:							\$199.00
51521	05/21/2026	1292	Petro Card	C025313	100.2550.0411.995.000.000.00	Gas & Fuel	\$4,718.54
51521	05/21/2026	1292	Petro Card	C025313	100.2558.0411.995.320.000.00	Gas & Fuel SPED	\$429.43
Check Total:							\$5,147.97
51522	05/21/2026	1292	Rhonda McCumber	5.8 Studer Training	100.2410.0310.110.000.000.00	5-8 Studer Training	\$514.42
Check Total:							\$514.42
51523	05/21/2026	1292	S & C Electric	7151	100.2540.0322.608.000.000.00	Repair & Maint - GUHS	\$610.00
51523	05/21/2026	1292	S & C Electric	7152	100.2540.0322.701.000.000.00	Troubleshoot baseball scoreboard	\$120.00
51523	05/21/2026	1292	S & C Electric	7152	100.2540.0322.701.000.000.00	Replace existing disconnect to new location on I-Beam	\$0.00
51523	05/21/2026	1292	S & C Electric	7162	100.2540.0322.701.000.000.00	Replace existing disconnect to new location on I-Beam	\$944.38
Check Total:							\$1,674.38
51524	05/21/2026	1292	Sara Wilson	April 2026	100.2410.0340.608.000.000.00	April Mileage	\$8.05
Check Total:							\$8.05
51525	05/21/2026	1292	Shamrock Foods	36500695	100.2520.0410.995.000.000.99	4.16	\$203.31
51525	05/21/2026	1292	Shamrock Foods	36500696	100.2520.0410.995.000.000.99	Food For Band	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36500696	253.3100.0450.608.000.000.00	Cafe Food 4.20	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36500696	253.3100.0450.608.000.000.00	Cafe Food 4.16	\$224.35
51525	05/21/2026	1292	Shamrock Foods	36500696	253.3100.0460.608.000.000.00	fuel	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36500697	100.2520.0410.995.000.000.99	Food For Band	\$172.30
51525	05/21/2026	1292	Shamrock Foods	36500697	100.2520.0410.995.000.000.99	Food For Band	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36500697	253.3100.0450.608.000.000.00	Cafe Food 4.20	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36500697	253.3100.0450.608.000.000.00	Cafe Food	\$35.84
51525	05/21/2026	1292	Shamrock Foods	36500697	253.3100.0450.608.000.000.00	Cafe Food 4.16	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36500697	253.3100.0460.608.000.000.00	fuel	\$0.00
51525	05/21/2026	1292	Shamrock Foods	36511907	100.2520.0410.995.000.000.99	Food For Band	\$71.01
51525	05/21/2026	1292	Shamrock Foods	36511907	253.3100.0450.608.000.000.00	Cafe Food 4.20	\$44.05
51525	05/21/2026	1292	Shamrock Foods	36511907	253.3100.0460.608.000.000.00	fuel	\$15.50

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51525	05/21/2026	1292	Shamrock Foods	36679836	253.3100.0450.110.000.000.00	Cafe Food 5.1 1	\$332.31
51525	05/21/2026	1292	Shamrock Foods	36679836	253.3100.0460.110.000.000.00	Cafe Non-Food	\$121.13
51525	05/21/2026	1292	Shamrock Foods	36679836	253.3100.0460.110.000.000.00	Fuel	\$15.50
Check Total:							\$1,235.30
51526	05/21/2026	1292	TEC Copier Systems LLC	222521	100.2410.0324.110.000.000.00	Office Maintenance Agreement 10,000 B/W, 6000 Color	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222521	100.2410.0324.110.000.000.00	Library Maint Agreement 20,000 B/W	\$160.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222521	100.2410.0324.110.000.000.00	Office Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222521	100.2410.0324.110.000.000.00	Library Overage	\$200.84
51526	05/21/2026	1292	TEC Copier Systems LLC	222523	100.2410.0324.110.000.000.00	Library Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222523	100.2410.0324.110.000.000.00	Library Maint Agreement 20,000 B/W	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222523	100.2410.0324.110.000.000.00	Office Overage	\$4,605.66
51526	05/21/2026	1292	TEC Copier Systems LLC	222523	100.2410.0324.110.000.000.00	Office Maintenance Agreement 10,000 B/W, 6000 Color	\$261.80
51526	05/21/2026	1292	TEC Copier Systems LLC	222524	100.2410.0324.608.000.000.00	Office Maint agreement 20,000 B/W	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222524	100.2410.0324.608.000.000.00	Commons Maint Agreement 7500 B/W, 5000 color	\$212.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222524	100.2410.0324.608.000.000.00	Staff Maint Agreement 20,000 B/W	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222524	100.2410.0324.608.000.000.00	Office Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222524	100.2410.0324.608.000.000.00	Library Overage	\$2,840.43
51526	05/21/2026	1292	TEC Copier Systems LLC	222524	100.2410.0324.608.000.000.00	Staff Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222525	100.2410.0324.608.000.000.00	Staff Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222525	100.2410.0324.608.000.000.00	Office Overage	\$4.70
51526	05/21/2026	1292	TEC Copier Systems LLC	222525	100.2410.0324.608.000.000.00	Commons Maint Agreement 7500 B/W, 5000 color	\$0.00

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51526	05/21/2026	1292	TEC Copier Systems LLC	222525	100.2410.0324.608.000.000.00	Office Maint agreement 20,000 B/W	\$160.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222525	100.2410.0324.608.000.000.00	Staff Maint Agreement 20,000 B/W	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222525	100.2410.0324.608.000.000.00	Library Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222526	100.2410.0324.608.000.000.00	Commons Maint Agreement 7500 B/W, 5000 color	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222526	100.2410.0324.608.000.000.00	Staff Maint Agreement 20,000 B/W	\$160.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222526	100.2410.0324.608.000.000.00	Office Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222526	100.2410.0324.608.000.000.00	Library Overage	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222526	100.2410.0324.608.000.000.00	Staff Overage	\$277.52
51526	05/21/2026	1292	TEC Copier Systems LLC	222526	100.2410.0324.608.000.000.00	Office Maint agreement 20,000 B/W	\$0.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222527	100.2190.0324.995.320.000.00	Maintenance Ageement 10,000 B/W- 6000 Color	\$65.45
51526	05/21/2026	1292	TEC Copier Systems LLC	222527	100.2190.0324.995.320.000.00	Overage	\$1,024.10
51526	05/21/2026	1292	TEC Copier Systems LLC	222527	100.2320.0324.995.000.000.00	Maintenance Ageement 10,000 B/W- 6000 Color	\$65.45
51526	05/21/2026	1292	TEC Copier Systems LLC	222527	100.2320.0324.995.000.000.00	Overage	\$1,024.10
51526	05/21/2026	1292	TEC Copier Systems LLC	222527	100.2550.0323.995.000.000.00	Overage	\$2,048.18
51526	05/21/2026	1292	TEC Copier Systems LLC	222527	100.2550.0323.995.000.000.00	Maintenance Ageement 10,000 B/W- 6000 Color	\$130.90
51526	05/21/2026	1292	TEC Copier Systems LLC	222528	100.2410.0324.131.000.000.00	Maintence Agreement 20,000 B/W	\$160.00
51526	05/21/2026	1292	TEC Copier Systems LLC	222528	100.2410.0324.131.000.000.00	Overage	\$4.34
51527	05/21/2026	1292	Triangle Oil	2026.04.30	100.2540.0326.131.000.000.00	Heating Fuel – Seneca fill 4/21 and 4/27	\$4,102.45
Check Total:							\$13,405.47
Check Total:							\$4,102.45

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO

Date Range: 05/16/2026 - 06/11/2026

Sort By: Check

Bank Account: 0946

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51528	05/21/2026	1292	Verizon Wireless	6143208662	100.1131.0410.608.290.000.00	14-hotspots	\$273.51
Check Total:							\$273.51
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2190.0324.995.320.000.00	Copy Machine Lease – DO 25%	\$60.30
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2320.0324.995.000.000.00	Copy Machine Lease – DO 25%	\$60.30
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2410.0324.110.000.000.00	Copy Machine Lease – Humbolt Office	\$192.38
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2410.0324.110.000.000.00	Copy Machine Lease – Humbolt Lab	\$113.73
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2410.0324.131.000.000.00	Copy Machine Lease – Seneca	\$121.20
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2410.0324.608.000.000.00	Copy Machine Lease – GU Library	\$164.22
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2410.0324.608.000.000.00	Copy Machine Lease – GU Office	\$125.74
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2410.0324.608.000.000.00	Copy Machine Lease – GU Staff	\$109.20
51529	05/21/2026	1292	Wells Fargo Financial Leasing	5038689482	100.2550.0323.995.000.000.00	Copy Machine Lease – DO 50%	\$120.60
Check Total:							\$1,067.67
51530	05/28/2026	1294	4A Stitching	804	100.1121.0410.608.290.000.00	Nonconsumable Supplies	\$525.00
Check Total:							\$525.00
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.003.000.000.00	Monthly Cleaning Service – DO	\$575.00
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.003.000.000.00	Yearly Deep Clean District Office: Shampoo Carpets,	\$0.00
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.003.000.000.00	Sweep DO Lot	\$0.00
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.003.000.000.00	Clean Carpets– Traffic Area	\$0.00

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.110.000.000.00	Sweep Humbolt lot & playground	\$0.00
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.110.000.000.00	1-20-25 Sweep Humbolt lot & Playground	\$0.00
51531	05/28/2026	1294	Eastern Ore. Bldg. Maint.	DO April 26	100.2540.0322.608.000.000.00	Sweep GU Lot	\$0.00
Check Total:							\$575.00
51532	05/28/2026	1294	Eberhards Dairy Products	709574	250.1140.0410.000.000.000.00	Milk 5.5	\$20.34
51532	05/28/2026	1294	Eberhards Dairy Products	710459	253.3100.0450.608.000.000.00	Cafe Food 5-12	\$187.00
51532	05/28/2026	1294	Eberhards Dairy Products	710459	253.3100.0450.608.000.000.00	Cafe Food 5.26	\$0.00
51532	05/28/2026	1294	Eberhards Dairy Products	711197	250.1140.0410.000.000.000.00	Milk 5.19	\$20.34
51532	05/28/2026	1294	Eberhards Dairy Products	711258	253.3100.0450.608.000.000.00	Cafe Food 5.19	\$149.60
51532	05/28/2026	1294	Eberhards Dairy Products	711258	253.3100.0450.608.000.000.00	Cafe Food 5.26	\$0.00
51532	05/28/2026	1294	Eberhards Dairy Products	711258	253.3100.0450.608.000.000.00	Cafe Food 5.12	\$0.00
51532	05/28/2026	1294	Eberhards Dairy Products	711277	253.3100.0450.110.000.000.00	Cage Food 5.19	\$389.55
51532	05/28/2026	1294	Eberhards Dairy Products	711963	250.1140.0410.000.000.000.00	Milk 5.26	\$20.34
51532	05/28/2026	1294	Eberhards Dairy Products	711963	250.1140.0410.000.000.000.00	Milk 5.5	\$0.00
51532	05/28/2026	1294	Eberhards Dairy Products	712085	253.3100.0450.110.000.000.00	Cafe Food 5.26	\$227.92
51532	05/28/2026	1294	Eberhards Dairy Products	712104	253.3100.0450.608.000.000.00	Cafe Food 5.26	\$126.55
Check Total:							\$1,141.64
51533	05/28/2026	1294	EO Media Group	I2006.00002623	100.2310.0350.995.000.000.00	Budget Committee Meeting	\$54.00
Check Total:							\$54.00
51534	05/28/2026	1294	Evers Accounting	0806	100.2410.0640.110.000.000.00	Quickbooks subscription	\$120.00
51534	05/28/2026	1294	Evers Accounting	0806	100.2410.0640.608.000.000.00	Quickbooks subscription	\$0.00
51534	05/28/2026	1294	Evers Accounting	0806	100.2520.0310.995.000.000.00	Payroll Services- July 2024 to June 2025	\$0.00
51534	05/28/2026	1294	Evers Accounting	0806	100.2520.0310.995.000.000.00	Financial Services July 24 to June 2025	\$0.00
51534	05/28/2026	1294	Evers Accounting	0807	100.2410.0640.608.000.000.00	Quickbooks subscription	\$120.00
51534	05/28/2026	1294	Evers Accounting	0807	100.2520.0310.995.000.000.00	Financial Services July 24 to June 2025	\$0.00

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51534	05/28/2026	1294	Evers Accounting	0807	100.2520.0310.995.000.000.00	Payroll Services- July 2024 to June 2025	\$0.00
51534	05/28/2026	1294	Evers Accounting	0812	100.2410.0640.110.000.000.00	Quickbooks subscription	\$0.00
51534	05/28/2026	1294	Evers Accounting	0812	100.2410.0640.608.000.000.00	Quickbooks subscription	\$0.00
51534	05/28/2026	1294	Evers Accounting	0812	100.2520.0310.995.000.000.00	Financial Services July 24 to June 2025	\$11,000.00
51534	05/28/2026	1294	Evers Accounting	0812	100.2520.0310.995.000.000.00	Payroll Services- July 2024 to June 2025	\$2,750.00
51534	05/28/2026	1294	Evers Accounting	0812	100.2520.0353.995.000.000.00	2025 1099's Postage	\$0.00
51534	05/28/2026	1294	Evers Accounting	0812	100.2520.0410.995.000.000.00	26.27 Calendars for 26.27 contracts	\$87.88
Check Total:							\$14,077.88
51535	05/28/2026	1294	Garrett Hemann Robertson	412865	100.2310.0382.995.000.000.00	April Legal	\$240.00
Check Total:							\$240.00
51536	05/28/2026	1294	Grant County ESD-1	2526233	100.2190.0351.995.320.000.00	Telephone - SPED DO 15%	\$17.56
51536	05/28/2026	1294	Grant County ESD-1	2526233	100.2320.0351.995.000.000.00	Telephone - Dist Office 85%	\$99.51
51536	05/28/2026	1294	Grant County ESD-1	2526233	100.2410.0351.110.000.000.00	Telephone - Humbolt 94%	\$535.82
51536	05/28/2026	1294	Grant County ESD-1	2526233	100.2410.0351.131.000.000.00	Teleohone - Seneca 93%	\$151.35
51536	05/28/2026	1294	Grant County ESD-1	2526233	100.2410.0351.608.000.000.00	Telephone - GUHS 96%	\$598.58
51536	05/28/2026	1294	Grant County ESD-1	2526233	100.2550.0351.995.000.000.00	Telephone - Main/Transp	\$44.53
51536	05/28/2026	1294	Grant County ESD-1	2526233	253.3100.0351.110.000.000.00	Telephone - Humbolt Cafe 6%	\$34.20
51536	05/28/2026	1294	Grant County ESD-1	2526233	253.3100.0351.131.000.000.00	Telephone - Seneca Cafe 7%	\$11.39
51536	05/28/2026	1294	Grant County ESD-1	2526233	253.3100.0351.608.000.000.00	Telephone - GUHS Cafe 4%	\$24.94
Check Total:							\$1,517.88
51537	05/28/2026	1294	John Day Hardware	641310	100.2540.0322.110.000.000.00	Putty Knife, Spring door stop, tape, spackling	\$43.75
51537	05/28/2026	1294	John Day Hardware	641310	100.2540.0322.110.000.000.00	Padlock for kitchen	\$0.00
51537	05/28/2026	1294	John Day Hardware	641310	100.2540.0322.110.000.000.00	Return padlock	\$0.00

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
51537	05/28/2026	1294	John Day Hardware	641310	100.2540.0322.110.000.000.00	Bike padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641326	100.2540.0322.110.000.000.00	Return padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641326	100.2540.0322.110.000.000.00	Padlock for kitchen	\$26.99	
51537	05/28/2026	1294	John Day Hardware	641326	100.2540.0322.110.000.000.00	Bike padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641328	100.2540.0322.110.000.000.00	Bike padlock	\$13.99	
51537	05/28/2026	1294	John Day Hardware	641328	100.2540.0322.110.000.000.00	Return padlock	(\$26.99)	
51537	05/28/2026	1294	John Day Hardware	641382	100.2540.0322.110.000.000.00	Padlock for kitchen	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641382	100.2540.0322.110.000.000.00	Return padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641382	100.2540.0322.110.000.000.00	Bike padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641382	100.2540.0322.110.000.000.00	Torch Kit	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641382	100.2540.0322.110.000.000.00	Putty Knife, Spring door stop, tape, spackling	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641382	100.2540.0533.110.000.000.00	Weed and Feed	\$31.98	
51537	05/28/2026	1294	John Day Hardware	641634	100.2540.0322.110.000.000.00	Torch Kit	\$99.00	
51537	05/28/2026	1294	John Day Hardware	641634	100.2540.0322.110.000.000.00	Putty Knife, Spring door stop, tape, spackling	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641634	100.2540.0322.110.000.000.00	Padlock for kitchen	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641634	100.2540.0322.110.000.000.00	Return padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	641634	100.2540.0322.110.000.000.00	Bike padlock	\$0.00	
51537	05/28/2026	1294	John Day Hardware	642849	100.2540.0329.608.000.000.00	25pk Pink Marking Flags	\$23.97	
51537	05/28/2026	1294	John Day Hardware	642849	100.2540.0329.608.000.000.00	1/2" - 1-1/16" Clamp	\$3.98	
							Check Total:	\$216.67
51538	05/28/2026	1294	Multnomah Education Service District	AR440079	243.0000.1990.000.000.000.00	Fall 2025	\$880.47	
							Check Total:	\$880.47
51539	05/28/2026	1294	Nicholas and Company	1000034206	253.3100.0450.608.000.000.00	Cafe Food 5.25	\$1,420.84	
51539	05/28/2026	1294	Nicholas and Company	9619453	253.3100.0450.608.000.000.00	Cafe Food 5.18	\$1,749.71	
51539	05/28/2026	1294	Nicholas and Company	9619453	253.3100.0450.608.000.000.00	Cafe Food 5.20	\$0.00	
51539	05/28/2026	1294	Nicholas and Company	9619453	253.3100.0450.608.000.000.00	Cafe Food 5.25	\$0.00	
51539	05/28/2026	1294	Nicholas and Company	9619453	253.3100.0460.608.000.000.00	Cafe Non-Food	\$45.31	
51539	05/28/2026	1294	Nicholas and Company	9619454	253.3100.0450.110.000.000.00	Cafe Food 5.18	\$2,896.02	

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO
Bank Account: 0946

Date Range: 05/16/2026 - 06/11/2026
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
51539	05/28/2026	1294	Nicholas and Company	9623068	253.3100.0450.608.000.000.00	Cafe Food 5.20	\$529.00
51539	05/28/2026	1294	Nicholas and Company	9623068	253.3100.0450.608.000.000.00	Cafe Food 5.25	\$0.00
51539	05/28/2026	1294	Nicholas and Company	9623069	253.3100.0450.110.000.000.00	Cafe Food 5.20	\$1,488.44
Check Total:							\$8,129.32
51540	05/28/2026	1294	Nydams Ace Hardware	1694913	100.2540.0533.110.000.000.00	Weed & Feed	\$263.96
51540	05/28/2026	1294	Nydams Ace Hardware	1700027	100.2540.0322.110.000.000.00	Filter	\$17.18
51540	05/28/2026	1294	Nydams Ace Hardware	1700027	100.2540.0533.110.000.000.00	Weed & Feed	\$0.00
Check Total:							\$281.14
51541	05/28/2026	1294	OR Dept of Education	2026.05.28	100.2520.0243.995.000.000.00	Inez Gibson	\$5.00
51541	05/28/2026	1294	OR Dept of Education	2026.05.28	100.2520.0243.995.000.000.00	Danielle Cardwell	\$5.00
51541	05/28/2026	1294	OR Dept of Education	2026.05.28	100.2520.0243.995.000.000.00	Anna Reed	\$5.00
Check Total:							\$15.00
51542	05/28/2026	1294	Shamrock Foods	36702769	253.3100.0450.608.000.000.00	Cafe Food 5.18	\$376.09
51542	05/28/2026	1294	Shamrock Foods	36702769	253.3100.0460.608.000.000.00	Fuel	\$15.50
Check Total:							\$391.59
51543	05/28/2026	1294	Squeeze-In Restaurant	290927	100.2320.0410.995.000.000.00	Strategic planning meal	\$340.00
Check Total:							\$340.00
51544	05/28/2026	1294	Strawberry Mountain Locks	464	100.2540.0329.110.000.000.00	replace locking bar	\$56.50
Check Total:							\$56.50
51545	05/28/2026	1294	Wells Fargo Financial Leasing	5038878731	100.2320.0324.995.000.000.00	Copy Machine Front Office 50%	\$45.10
51545	05/28/2026	1294	Wells Fargo Financial Leasing	5038878731	100.2550.0323.995.000.000.00	Copy Machine Front Office 50%	\$45.10
Check Total:							\$90.20
51900	06/03/2026	1298	OASBO	V594722	100.2310.0310.995.000.000.00	Pension Obligation Bond Analyses	\$2,500.00
Check Total:							\$2,500.00
Bank Total:							\$91,625.16

Grant School District #3

Disbursement Detail Listing

Bank Name: CHECKING - BEO

Date Range: 05/16/2026 - 06/11/2026

Sort By: Check

Bank Account: 0946

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
			<u>Fund</u>				<u>Amount</u>
			100				\$55,815.52
			240				\$12,375.00
			243				\$880.47
			250				\$831.92
			253				\$21,722.25
			Fund Totals:				\$91,625.16

End of Report

Disbursements Grand Total: \$91,625.16

June Board Meeting

New Hires- Rehire

6/2/2026	Bri Sharp	Summer Lunch Cook's helper 1
6/11/2026	Noah Cobb	Student Summer School Teacher Aide
6/11/2026	Ivy LaFramboise	Student Summer School Teacher Aide

Resignations/Quits

5/14/2026	Mandie McQuown	Girls Assistant Basketball Coach
5/20/2026	Tammy Larkin	GU SPED Instruction Assistant
5/26/2026	Fawn Brandon	Humbolt EA
6/2/2026	RC Huerta	Seneca Office Support/EA
6/4/2026	Marissa Smith	GU SPED Teacher

Misc Changes

5/20/2026	Andrea Ashley	Humbolt Summer School Teacher
5/20/2026	Marci Judd	Humbolt Summer School Teacher
5/20/2026	Kelli Mcleod	Humbolt Summer School Teacher
5/20/2026	Bobbee Boethin	Humbolt Summer School Teacher
5/20/2026	Bry Gabbard	Humbolt Summer ESY SPED Aide
5/20/2026	Elijah Humbird	Humbolt Summer School Teacher
5/20/2026	Mallory Thomas	Humbolt Summer ESY SPED Aide
5/21/2026	Fallen Lusco	Humbolt Summer School Aide
6/2/2026	Raney Anderson	GU Girls Assistant Basketball Coach
6/8/2026	Andrea Ashley	Summer School Director
6/9/2026	Jordan Hall	SPED IA-Transfer from Humbolt to GU

	Building Count
DO/Transportation	8
Humbolt	41
Humbolt Child Care	8
GU	38
Seneca	4
Total District Employees	99

June 2026



District Mission Statement

Our Prospector Promise: A place for every student to feel support, achieve success, and learn respect.

District Vision Statement

A Place Where Every Prospector is Known, Empowered, and Ready for the World!

To: Mr. Mark Witty and Grant School District #3 Board of Directors
From: Shanna Northway, GU Principal/Special Programs Director

Strategic Goal #1: Recruit, Train, and Retain Staff to Implement, Adjust, and Achieve Excellence

Staff Survey Data Review

Grant Union staff participated in a comprehensive review of our Studer Survey data. Staff engaged in thoughtful and courteous discussions surrounding the results, taking time to celebrate areas of success while also identifying opportunities for growth. These conversations helped establish priorities for the upcoming school year and provided valuable insight into how we can continue improving staff and student experiences.

Summative Evaluations Completed

All Grant Union staff successfully completed the 2024-2025 evaluation process and participated in summative evaluation conferences. These meetings provided an opportunity to reflect on accomplishments throughout the school year, discuss areas of professional growth, and share feedback regarding supports and successes experienced during the year.

TAG Professional Development

Our Talented and Gifted (TAG) team participated in a two-hour virtual professional development training focused on laws, policies, identification practices, programming, and best practices for serving TAG students. The training provided valuable guidance on compliance requirements while also generating meaningful discussion around ways to strengthen services and opportunities for our identified TAG students.

June 2026

Strategic Goal #2: Create a Student-Focused Environment Where Each Student is Known and Prepared for Success

MAP Growth Assessment Completion

Students completed their end-of-year MAP Growth assessments during June. Preliminary results indicate tremendous growth across several grade levels and subject areas. Staff were particularly encouraged by the level of student engagement and effort demonstrated during testing. Many students are beginning to understand the importance of these assessments and are taking ownership of demonstrating their academic growth and mastery of skills.

Prospector Awards Celebrations

Grant Union hosted two successful Prospector Awards celebrations to recognize student achievement throughout the school year. The High School Awards Night was held on June 4, followed by the Junior High Awards Night on June 8. Students were recognized for academic achievement, leadership, character, and extracurricular success. The events also included recognition of Gold Standard winners, presentation of graduation regalia to seniors, and promotion of eighth-grade students into high school. Both evenings were a wonderful celebration of student accomplishments.

ASB Field Day

Our Associated Student Body hosted a schoolwide Field Day that provided students with an opportunity to celebrate the end of the school year together. The event began with a campus-wide staff-versus-student game of hide-and-seek before transitioning into field games, arts and crafts, board games, and class competitions. Student leaders did an outstanding job planning and organizing the event, and student behavior throughout the day was exceptional.

Class of 2025 Graduation

Grant Union proudly honored the Class of 2025 on June 6. Graduation was well attended by family, friends, and community members and served as a fitting celebration of an outstanding group of seniors. We extend our sincere appreciation to the Grant School District Board of Directors for attending and supporting our graduates. Special thanks also go to our custodial staff for their tremendous work with setup and teardown, Tonia Seebart for her organization and planning efforts, and our community for their unwavering support of our students and school.

Collaborative Art Project

The "Wild Things" collaborative art project concluded this month with finished clay creations being delivered to local first-grade classrooms. After listening to *Where the Wild Things Are* by Maurice Sendak, first-grade students created original drawings of their own wild creatures. Students enrolled in the fourth-quarter CTE Wheel Art class then interpreted those drawings into clay sculptures that were gifted back to the first graders. This project showcased creativity, collaboration, and meaningful cross-grade connections.

June 2026

Senior Letters Tradition

Eighth-grade students completed their annual Senior Letters project. These letters will be stored and returned to students during their senior year, providing an opportunity for reflection and celebration. Families were also invited to participate by writing letters to their students that will remain sealed until graduation season.

Student Community Service

Students Lily Titus, AJ Frease, Dakota Gibson, Taylor Hicks, and Paige Hicks volunteered at Valley View Assisted Living's Garden Party. These students assisted with cleaning and weeding flower beds while demonstrating professionalism, kindness, and a willingness to help. Their efforts were greatly appreciated by staff and residents alike.

End-of-Year Student Activities

Students participated in numerous memorable end-of-year activities, including the Eighth Grade Trip, Senior Trip, Senior Campout, Grad Night, and Senior Prank activities. These experiences provided opportunities for students to celebrate accomplishments, build relationships, and create lasting memories. We are grateful to the many staff members who dedicated additional time to organize, supervise, and support these events.

Strategic Goal #3: Positive Perceptions, Community Ownership, and Support for District Facility Improvements

Community Gate Sponsors

We would like to extend our sincere gratitude to the many local businesses, organizations, and families who served as gate sponsors throughout the school year. Their generosity allowed our community to attend athletic events free of charge while supporting our student-athletes and programs. This initiative continues to strengthen the connection between our school and community.

Booster Club Appreciation

The Grant Union Booster Club continues to provide exceptional support for our students and programs. From scholarships and Honk activities to assisting students with equipment and participation needs, their behind-the-scenes efforts make a significant impact on student success. We are incredibly grateful for their ongoing partnership and dedication.

County Fair Partnership

Grant Union students will once again partner with Chester's Thriftway during the Grant County Fair. Students will volunteer their time helping staff Chester's food booth, allowing the business to continue providing affordable meal options to fair attendees. This partnership provides students with an opportunity to give back to a community partner that consistently supports our school and students.

June 2026

Graduation Color Guard

A special thank you goes to American Legion Post 106 for serving as the Color Guard during graduation ceremonies. Their participation adds an important and meaningful element to our commencement exercises and allows us to honor the service and sacrifice of our nation's veterans.

[MAP Growth Reports](#) > Grant School District 3

Single-Term Achievement

Growth And Achievement

Term Rostered

Spring 2025-2026

Start Term

Fall 2025-2026

End Term

Spring 2025-2026

Course

Geometry

Update

Filters (0)

Apply Filters

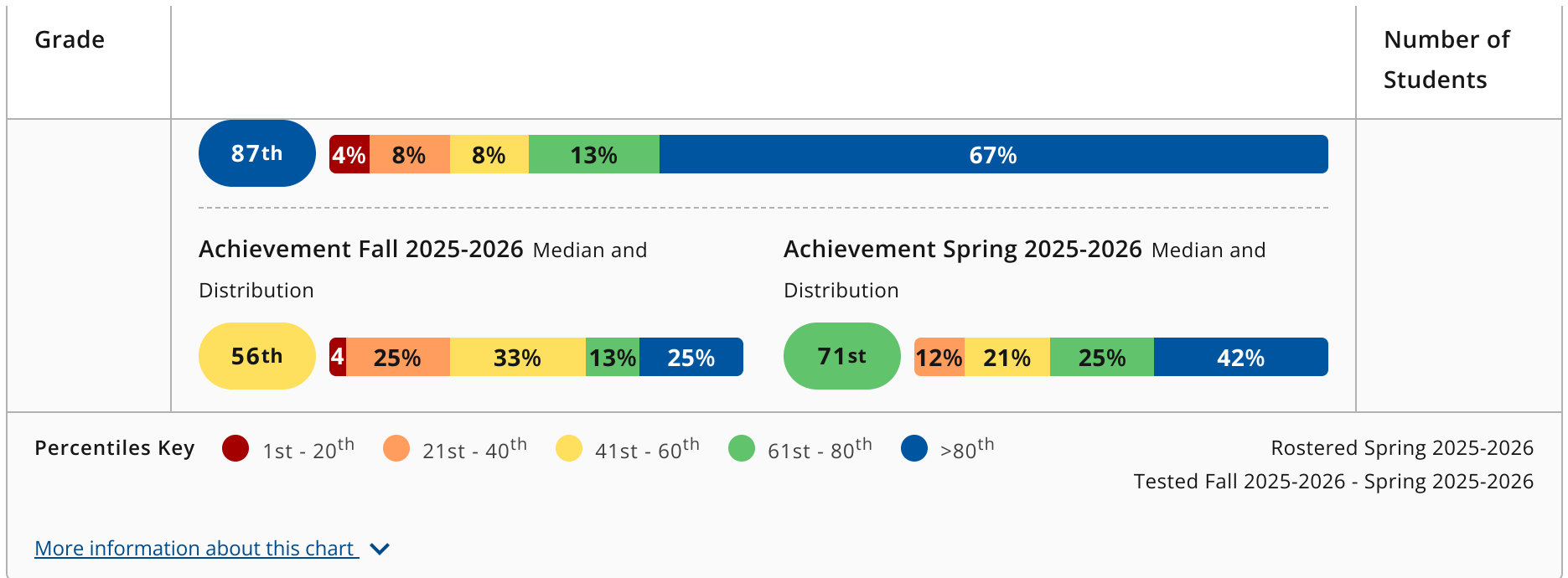
Grant School District 3

District Profile

Growth and Achievement Overview

Grant School District 3 | Geometry

Grade		Number of Students
All Grades	Growth Median and Distribution	24



District Profile

Growth And Achievement by Grade

Grant School District 3 | Geometry

Grade ↑	Sort by -- select an option --	Number of Students
Grade 8	<p>Growth Median and Distribution</p> <p>40th 100%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>99th 100%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>98th 100%</p>	1
Grade 9	<p>Growth Median and Distribution</p> <p>98th 20% 20% 60%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>81st 20% 20% 60%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>89th 20% 80%</p>	5
Grade 10	<p>Growth Median and Distribution</p> <p>87th 6% 6% 5% 11% 72%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>48th 6 33% 39% 11 11</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>66th 16% 28% 28% 28%</p>	18

Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

Rostered Spring 2025-2026
Tested Fall 2025-2026 - Spring 2025-2026

[More information about this chart](#) ▼

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[MAP Growth Reports](#) > Grant School District 3

Single-Term Achievement

Growth And Achievement

Term Rostered

Spring 2025-2026 ▼

Start Term

Fall 2025-2026 ▼

End Term

Spring 2025-2026 ▼

Course

Math K-12 ▼

↻ Update

Filters (0)

▼ Apply Filters

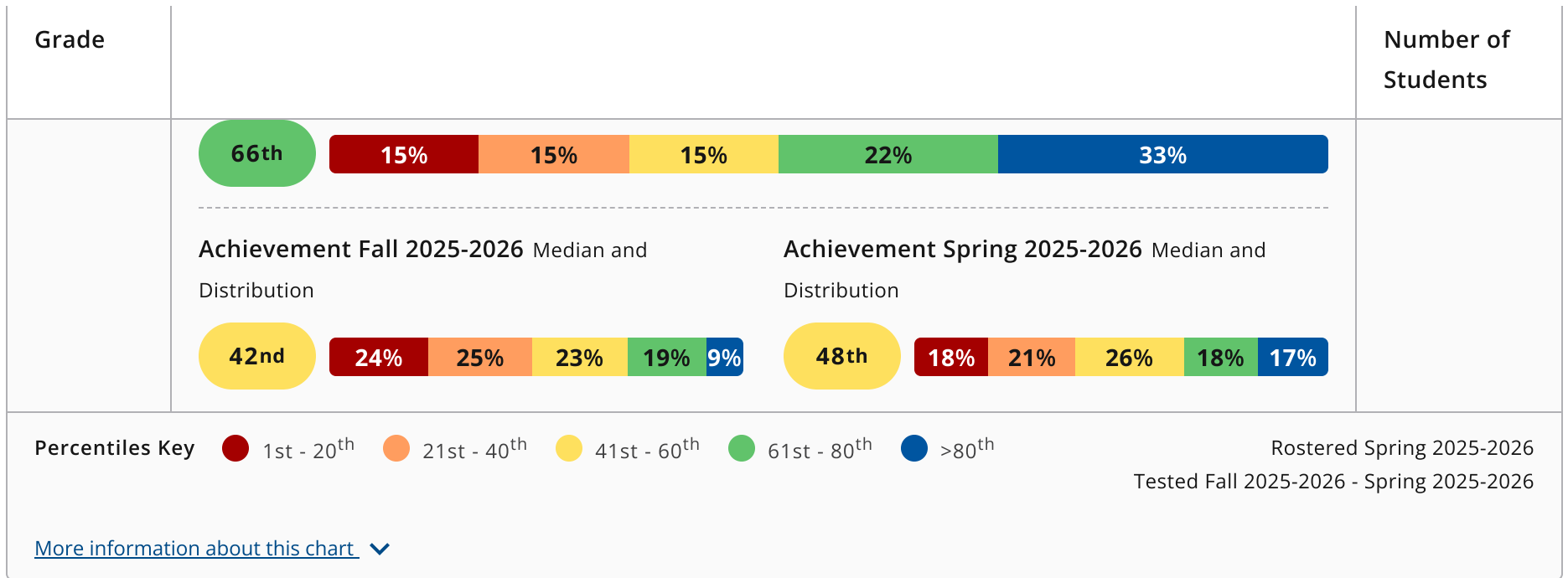
Grant School District 3

District Profile

Growth and Achievement Overview

Grant School District 3 | Math K-12

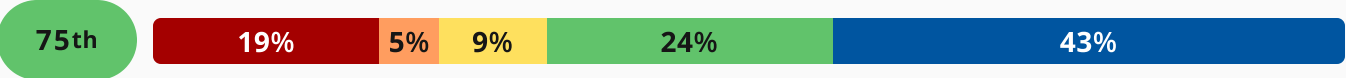
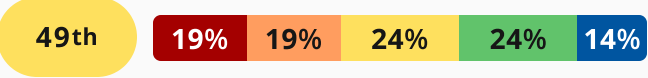
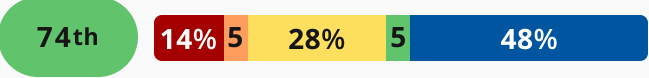

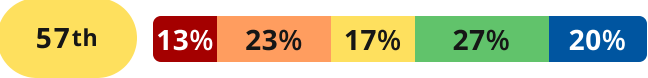
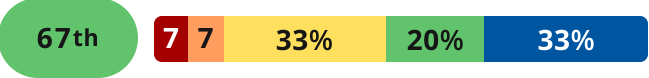
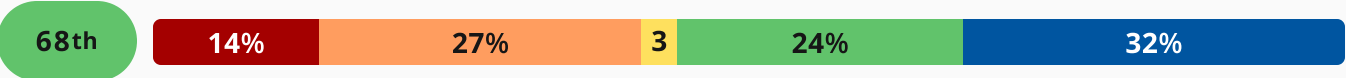
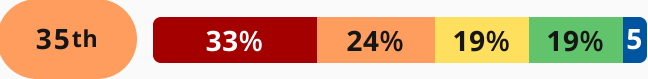
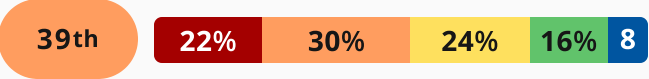
Grade		Number of Students
All Grades	Growth Median and Distribution	317



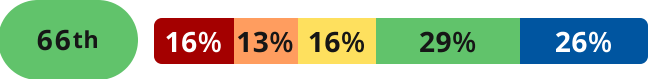
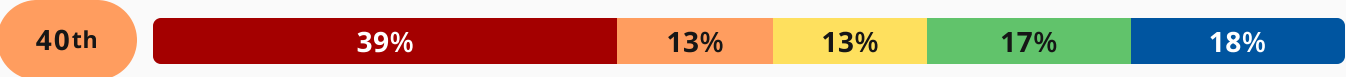
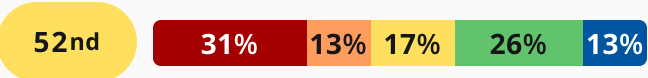


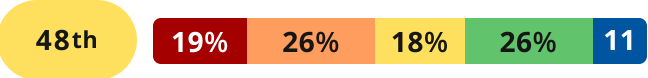
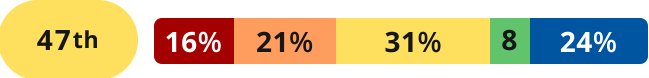


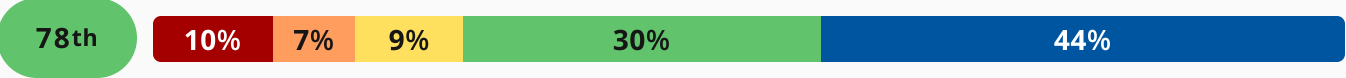
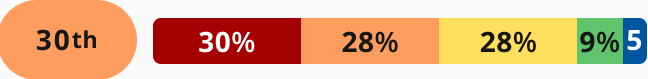
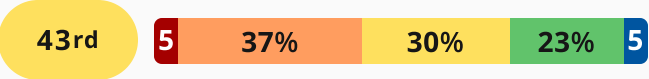

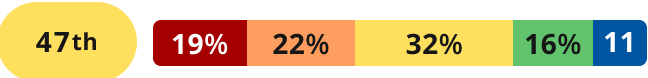
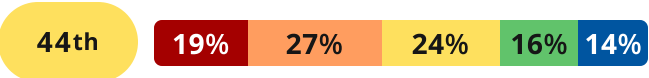
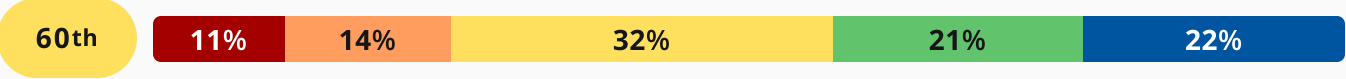
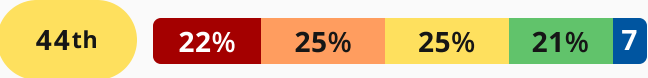
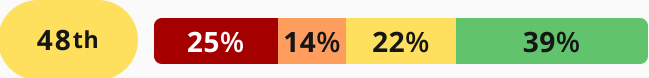
District Profile

Growth And Achievement by Grade




Grant School District 3 | Math K-12

Grade ↑	Sort by <input type="text" value="-- select an option --"/>	Number of Students
K	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	21
Grade 1	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	30
Grade 2	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	37

Grade ↑	Sort by -- select an option --	Number of Students
Grade 3	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	31
Grade 4	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	23
Grade 5	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	38

Grade ↑	Sort by -- select an option --	Number of Students
<p>Grade 6</p>	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	<p>43</p>
<p>Grade 7</p>	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	<p>37</p>
<p>Grade 8</p>	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	<p>28</p>

Grade ↑	Sort by -- select an option --	Number of Students
Grade 9	<p>Growth Median and Distribution</p> <p>24th 34% 33% 33%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>27th 34% 33% 33%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>19th 67% 33%</p>	3
Grade 10	<p>Growth Median and Distribution</p> <p>67th 13% 12% 12% 25% 38%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>13th 50% 25% 13% 12%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>18th 62% 25% 13%</p>	8
Grade 11	<p>Growth Median and Distribution</p> <p>40th 7% 43% 14% 22% 14%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>33rd 21% 36% 36% 7</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>38th 21% 36% 29% 7 7</p>	14

Grade ↑	Sort by -- select an option --	Number of Students
Grade 12	<p>Growth Median and Distribution</p>  <p>-----</p> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	4
<p>Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th</p> <p style="text-align: right;">Rostered Spring 2025-2026 Tested Fall 2025-2026 - Spring 2025-2026</p> <p>More information about this chart ▾</p>		

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[MAP Growth Reports](#) > Grant School District 3

Single-Term Achievement

Growth And Achievement

Term Rostered

Spring 2025-2026

Start Term

Fall 2025-2026

End Term

Spring 2025-2026

Course

Language Usage

 Update

Filters (0)

 **Apply Filters**

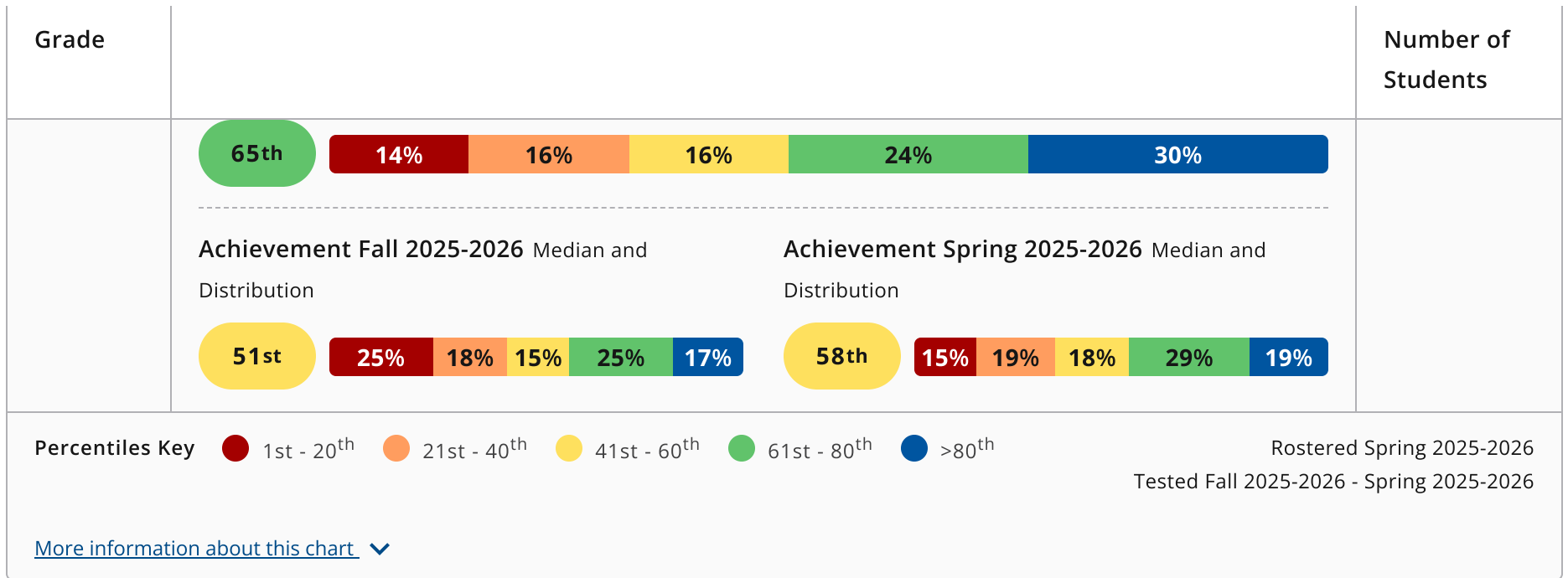
Grant School District 3

District Profile

Growth and Achievement Overview

Grant School District 3 | Language Usage

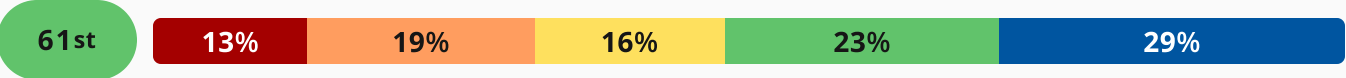

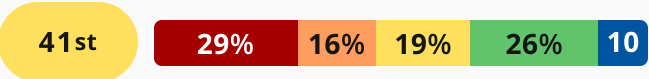


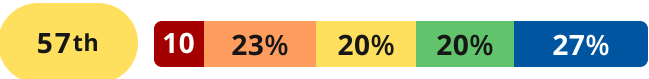
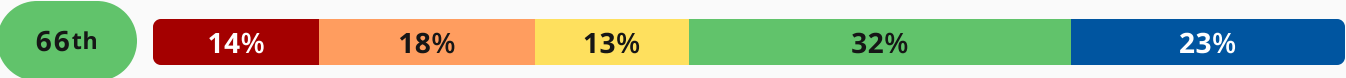
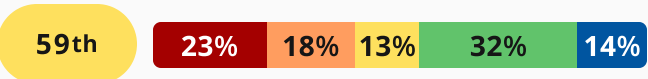
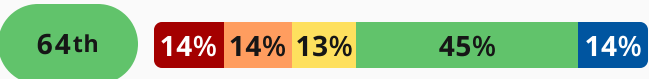
Grade		Number of Students
All Grades	Growth Median and Distribution	329


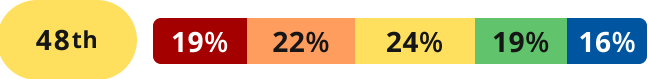
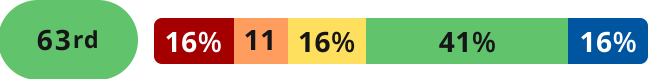
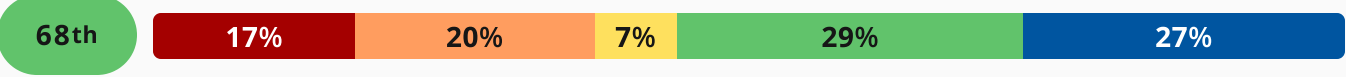
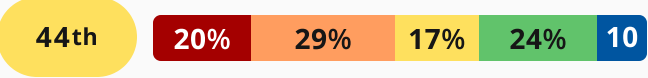
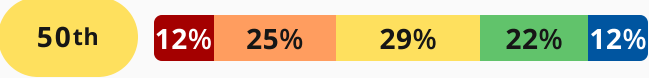
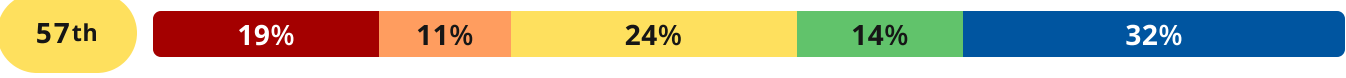
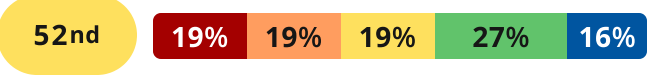
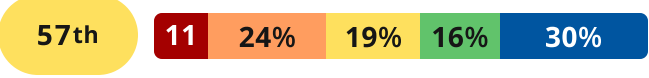


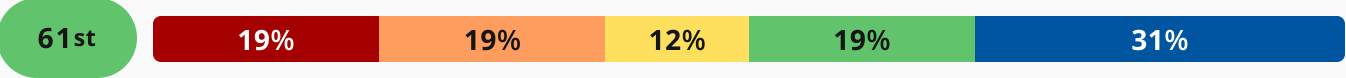
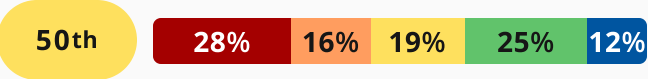
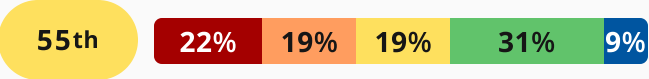

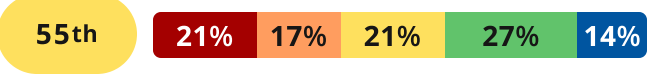
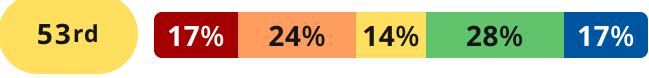

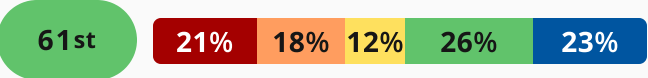
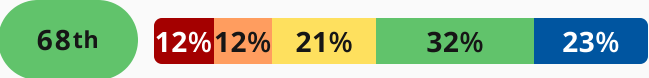
District Profile

Growth And Achievement by Grade

Grant School District 3 | Language Usage

Grade ↑	Sort by -- select an option --	Number of Students
Grade 2	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	31
Grade 3	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	30
Grade 4	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	22

Grade ↑	Sort by -- select an option --	Number of Students
Grade 5	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	37
Grade 6	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	41
Grade 7	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	37

Grade ↑	Sort by <input type="text" value="-- select an option --"/>	Number of Students
Grade 8	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	32
Grade 9	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	29
Grade 10	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	34

Grade ↑	Sort by -- select an option --	Number of Students
Grade 11	<p>Growth Median and Distribution</p> <p>-----</p> <div style="display: flex; justify-content: space-between;"> <div data-bbox="352 428 1003 613"> <p>Achievement Fall 2025-2026 Median and Distribution</p> </div> <div data-bbox="1045 428 1696 613"> <p>Achievement Spring 2025-2026 Median and Distribution</p> </div> </div>	36
<p>Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th</p> <p style="text-align: right;">Rostered Spring 2025-2026 Tested Fall 2025-2026 - Spring 2025-2026</p> <p>More information about this chart ▾</p>		

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[MAP Growth Reports](#) > Grant School District 3

Single-Term Achievement

Growth And Achievement

Term Rostered

Spring 2025-2026 ▼

Start Term

Fall 2025-2026 ▼

End Term

Spring 2025-2026 ▼

Course

Reading ▼

↻ Update

Filters (0)

▼ Apply Filters

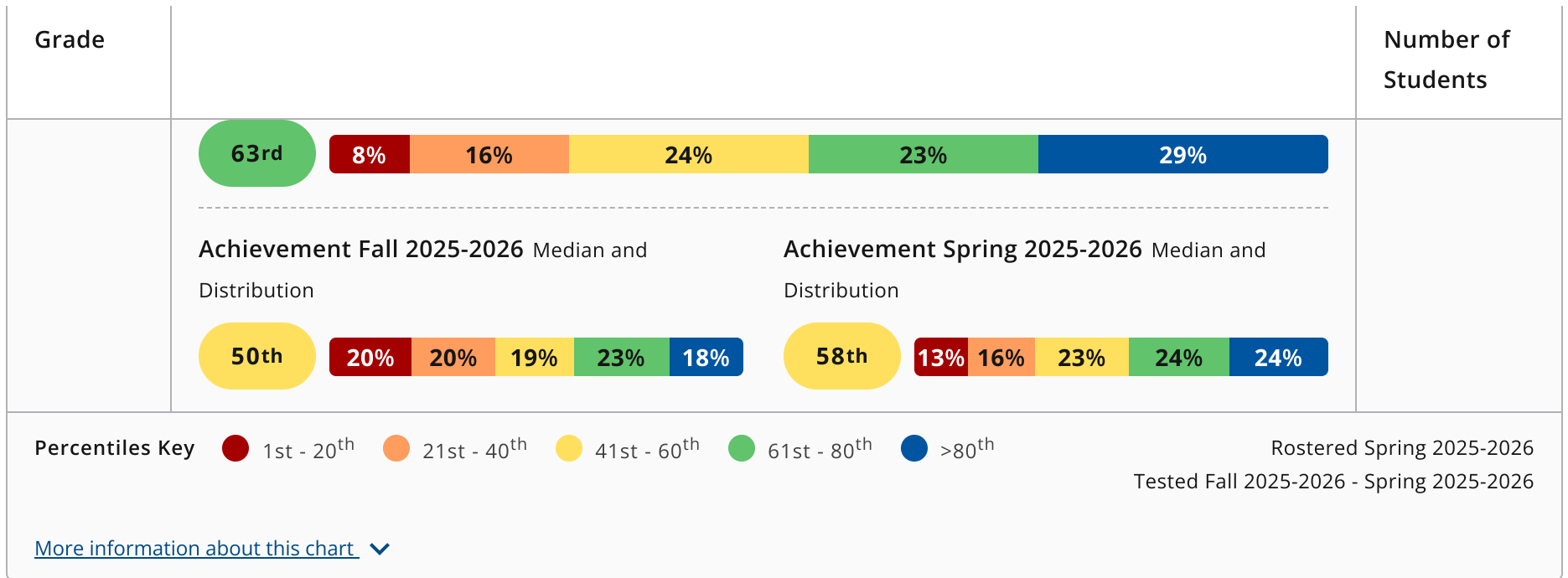
Grant School District 3

District Profile

Growth and Achievement Overview

Grant School District 3 | Reading


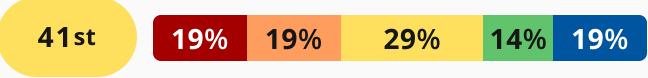
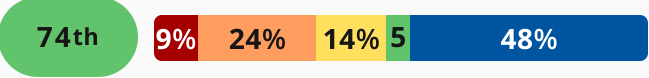

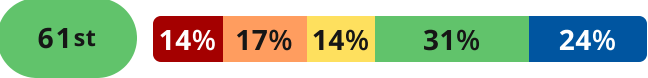



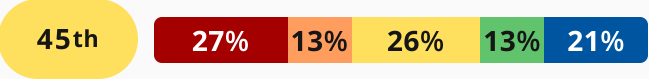
Grade		Number of Students
All Grades	Growth Median and Distribution	404





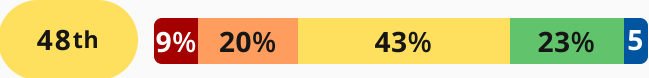

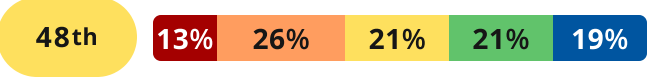

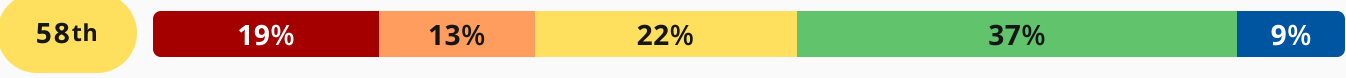
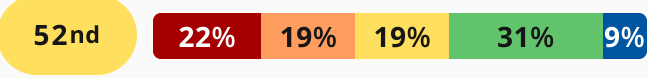
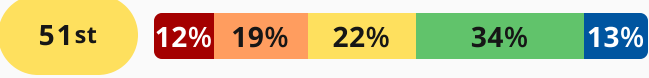
District Profile



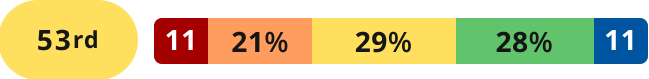
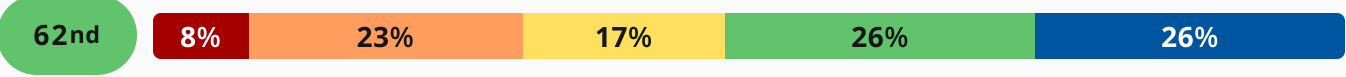
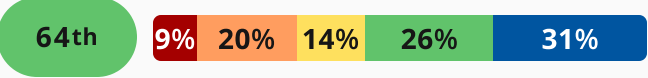


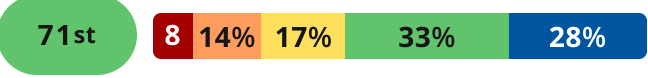
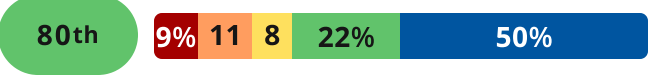
Growth And Achievement by Grade


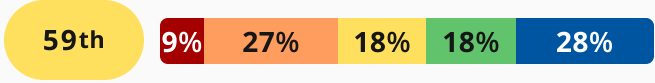
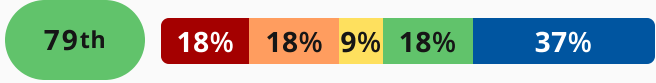
Grant School District 3 | Reading

Grade ↑	Sort by -- select an option --	Number of Students
K	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	21
Grade 1	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	29
Grade 2	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	38

Grade ↑	Sort by -- select an option --	Number of Students
<p>Grade 3</p>	<p>Growth Median and Distribution</p> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>Achievement Spring 2025-2026 Median and Distribution</p>	<p>31</p>
<p>Grade 4</p>	<p>Growth Median and Distribution</p> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>Achievement Spring 2025-2026 Median and Distribution</p>	<p>24</p>
<p>Grade 5</p>	<p>Growth Median and Distribution</p> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>Achievement Spring 2025-2026 Median and Distribution</p>	<p>37</p>

Grade ↑	Sort by <input type="text" value="-- select an option --"/>	Number of Students
Grade 6	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	44
Grade 7	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	38
Grade 8	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	32

Grade ↑	Sort by -- select an option --	Number of Students
Grade 9	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	28
Grade 10	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	35
Grade 11	<p>Growth Median and Distribution</p>  <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	36

Grade ↑	Sort by -- select an option --	Number of Students
Grade 12	<p>Growth Median and Distribution</p>  <p>-----</p> <div style="display: flex; justify-content: space-between;"> <div data-bbox="352 427 1003 613"> <p>Achievement Fall 2025-2026 Median and Distribution</p>  </div> <div data-bbox="1045 427 1696 613"> <p>Achievement Spring 2025-2026 Median and Distribution</p>  </div> </div>	11
<p>Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th</p> <p style="text-align: right;">Rostered Spring 2025-2026 Tested Fall 2025-2026 - Spring 2025-2026</p> <p>More information about this chart ▾</p>		

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Single-Term Achievement

Growth And Achievement

Term Rostered

Spring 2025-2026 ▼

Start Term

Fall 2025-2026 ▼

End Term

Spring 2025-2026 ▼

Course

Science K-12 ▼

Update

Filters (0)

▼ Apply Filters

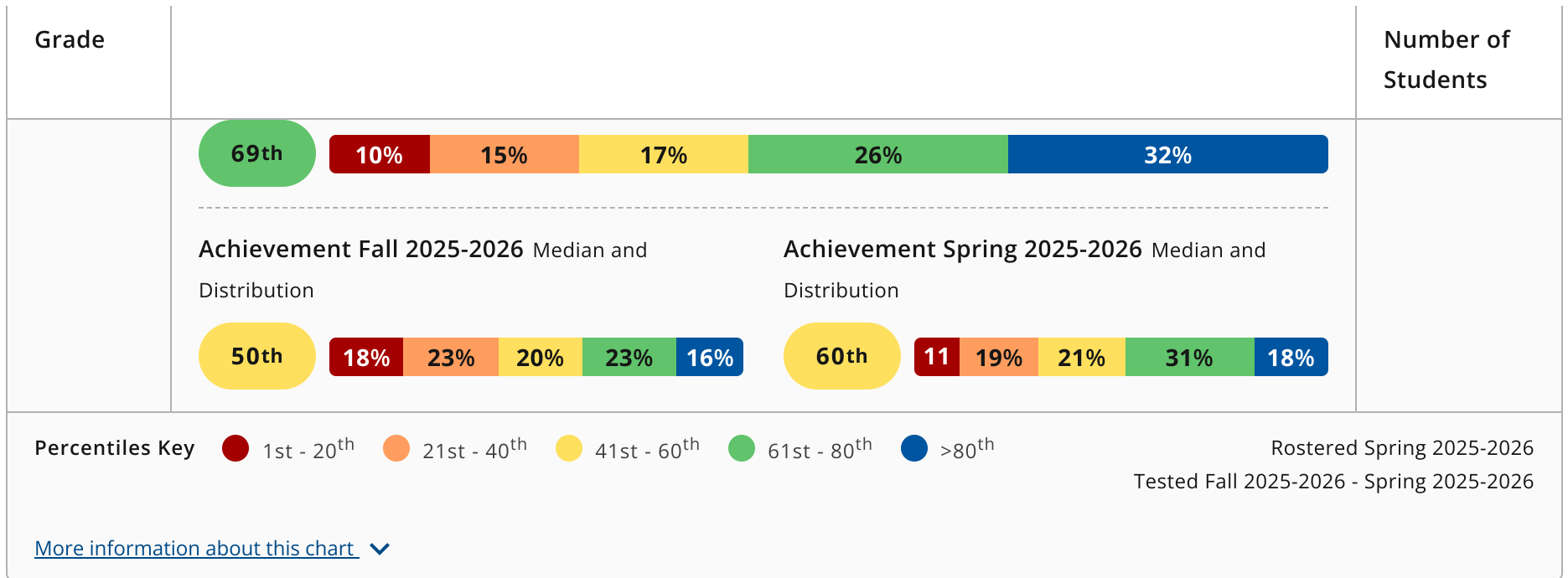
Grant School District 3

District Profile

Growth and Achievement Overview

Grant School District 3 | Science K-12

Grade		Number of Students
All Grades	Growth Median and Distribution	251



District Profile

Growth And Achievement by Grade

Grant School District 3 | Science K-12

Grade ↑	Sort by -- select an option --	Number of Students
Grade 2	<p>Growth Median and Distribution</p> <p>94th 100%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>26th 100%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>66th 100%</p>	2
Grade 3	<p>Growth Median and Distribution</p> <p>85th 13% 3 27% 57%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>49th 30% 10 23% 10 27%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>72nd 3 23% 17% 30% 27%</p>	30
Grade 4	<p>Growth Median and Distribution</p> <p>59th 10% 15% 30% 15% 30%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>46th 20% 20% 25% 15% 20%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>55th 15% 10 30% 30% 15%</p>	20

Grade ↑	Sort by <input type="text" value="-- select an option --"/>	Number of Students
Grade 5	<p>Growth Median and Distribution</p> <p>71st 8% 5% 19% 35% 33%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>47th 16% 27% 30% 16% 11</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>62nd 11 11 27% 35% 16%</p>	37
Grade 6	<p>Growth Median and Distribution</p> <p>72nd 7% 15% 12% 29% 37%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>38th 20% 32% 29% 17% 2</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>58th 2 32% 19% 37% 10</p>	41
Grade 7	<p>Growth Median and Distribution</p> <p>66th 9% 18% 18% 23% 32%</p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>54th 18% 20% 18% 29% 15%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>60th 18% 18% 15% 23% 26%</p>	34

Grade ↑	Sort by -- select an option --	Number of Students
Grade 8	<p>Growth Median and Distribution</p> <p>46th </p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>62nd </p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>56th </p>	31
Grade 9	<p>Growth Median and Distribution</p> <p>62nd </p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>51st </p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>49th </p>	27
Grade 10	<p>Growth Median and Distribution</p> <p>58th </p> <hr/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>72nd </p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>66th </p>	29

Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

Rostered Spring 2025-2026
Tested Fall 2025-2026 - Spring 2025-2026

[More information about this chart](#) ▼

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[MAP Growth Reports](#) > Grant School District 3

Single-Term Achievement

Growth And Achievement

Term Rostered

Spring 2025-2026 ▼

Start Term

Fall 2025-2026 ▼

End Term

Spring 2025-2026 ▼

Course

Algebra 1 ▼

↻ Update

Filters (0)

▼ Apply Filters

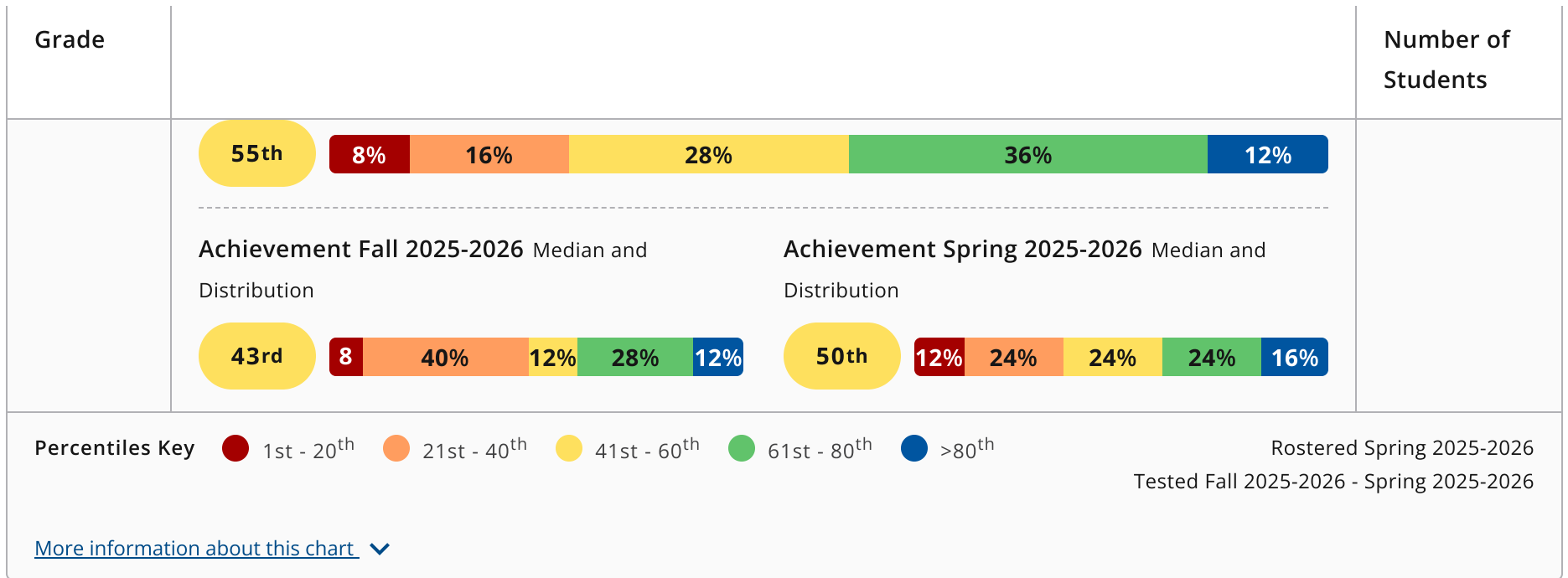
Grant School District 3

District Profile

Growth and Achievement Overview

Grant School District 3 | Algebra 1

Grade		Number of Students
All Grades	Growth Median and Distribution	25


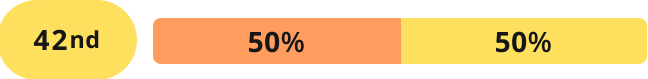



District Profile

Growth And Achievement by Grade

Grant School District 3 | Algebra 1

Grade ↑	Sort by -- select an option --	Number of Students
<p>Grade 7</p>	<p>Growth Median and Distribution</p> <p>47th 50% 50%</p> <hr style="border-top: 1px dashed #ccc;"/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>88th 100%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>84th 100%</p>	<p>2</p>
<p>Grade 8</p>	<p>Growth Median and Distribution</p> <p>68th 100%</p> <hr style="border-top: 1px dashed #ccc;"/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>78th 50% 50%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>83rd 50% 50%</p>	<p>2</p>
<p>Grade 9</p>	<p>Growth Median and Distribution</p> <p>52nd 10% 16% 26% 32% 16%</p> <hr style="border-top: 1px dashed #ccc;"/> <p>Achievement Fall 2025-2026 Median and Distribution</p> <p>33rd 11 47% 10 32%</p> <p>Achievement Spring 2025-2026 Median and Distribution</p> <p>44th 16% 32% 21% 26% 5</p>	<p>19</p>

Grade ↑	Sort by -- select an option --	Number of Students
Grade 10	<p>Growth Median and Distribution</p>  <p>-----</p> <p>Achievement Fall 2025-2026 Median and Distribution</p>  <p>Achievement Spring 2025-2026 Median and Distribution</p> 	2
<p>Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th</p> <p style="text-align: right;">Rostered Spring 2025-2026 Tested Fall 2025-2026 - Spring 2025-2026</p> <p>More information about this chart ▾</p>		

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District Mission Statement

Our Prospector Promise: A place for every student to feel support, achieve success, and learn respect.

District Vision Statement

A Place Where Every Prospector is Known, Empowered, and Ready for the World!

TO: Supt. Mark Witty and the Grant SD Board of Directors
FROM: Principal Jay Hummel, Humbolt Elementary School, Seneca School, and Humbolt Early Learning Center and Preschool

Strategic Goal #1: Recruit, Train, and Retain Staff to Implement, Adjust, and Achieve Excellence

Summer Academy

Our Summer Academy plans are coming together. Running from June 9 through August 7, four hours per day, we will offer both our regular Summer School program and our Extended School Year (ESY) program for STAARS students.

Our regular Summer School program will include four teachers covering four subject areas. Staffing for these positions is nearly complete; however, we are still looking to hire two high school students to assist our teachers.

In addition, just before the start of the new school year, we will be hosting a two-week Kinder Camp designed to help our incoming kindergarten students build confidence and prepare for a successful start to school.

Staff Retention

Staffing for next year is nearly complete. Along with the recent hiring of Rhonda McCumber as our new principal, Humbolt is currently planning to begin the school year with one fewer classroom teacher. This adjustment is due to two sixth-grade classes moving up to junior high and only one incoming kindergarten class.

Final teacher grade-level assignments will be determined soon. Additional staffing adjustments may be made based on final enrollment numbers.

Teacher and support staff retention going into next year looks to be very high. With only two retirements (Shelley Meyers and Jay Hummel), one counselor moving to the ESD (Marci Judd), and one aide moving out of state (Fawn Brandon), this is a strong sign that the work environment is healthy, making Humbolt Elementary School (and Grant SD #3) a positive place to work.

Strategic Goal #2: Create a Student-Focused Environment Where Each Student Is Known and Prepared for Success

EVERYTHING IS ABOUT LEARNING

Good news! This week we received notification that Humbolt Elementary School has been awarded a four year Oregon Response To Intervention (ORTI) grant. RTI is a long-standing, well researched reading support system, widely implemented across the nation. Along with access to the latest best-researched practices, teachers will participate in side-by-side, in classroom coaching, regular workshops, and be able to partner with other highly focused schools throughout the state.

Strategic Goal #3: Positive Perceptions, Community Ownership, and Engagement

Humbolt finished the school year with a variety of fun and engaging activities that brought students, families, and staff together. Events such as Open House, Donuts with Grownups, 6th Grade Move-Up, Kindergarten Graduation, and Field Day were highly successful and well attended by students, staff, parents, and community members. These events provided wonderful opportunities to celebrate student accomplishments, strengthen school-community connections, and end the year on a positive note.

Our school has intentionally focused on building strong communication with our families and the community in order to foster a positive perception of the school. We provide weekly reminders to keep families informed about current happenings and important updates. In addition, we send monthly newsletters highlighting upcoming events, school activities, and positive news about our students and staff. We use social media to celebrate the many wonderful things happening at our school! Our posts showcase fun events, highlight student accomplishments, and share upcoming opportunities for families to get involved. By consistently sharing and celebrating our school community, we strive to keep families engaged, informed, and connected to the positive, joyful experiences happening every day at our school.

Seneca Elementary School

2025–2026 Strategic Plan Reflection

As we conclude the 2025-2026 school year, Seneca Elementary continues to support Grant School District #3's vision of creating a place where every Prospector is known, empowered, and ready for the world. While enrollment remains small, our size continues to be one of our greatest strengths, allowing staff to build meaningful relationships with every student and family while providing individualized support and learning opportunities.

Seneca Elementary maintained an enrollment of 14 students throughout the school year despite normal student mobility. Enrollment temporarily increased to 16 students in October before returning to 14 when one family relocated. Throughout the year, staff remained focused on advancing the district's strategic goals through student-centered learning, community partnerships, and continuous professional growth.

Goal 1: Recruit, Train, and Retain Staff Able to Implement, Adjust, and Achieve Excellence

Staff continued to engage in professional learning opportunities focused on literacy instruction, writing, social-emotional learning, storytelling, project-based learning, and place-based education. New instructional strategies and resources were implemented throughout the year to support student achievement and engagement.

Collaboration among staff, district leadership, families, and community partners helped create a positive and supportive learning environment that allowed students to thrive academically, socially, and emotionally.

Goal 2: Create a Student-Focused Environment Where Each Student Is Known and Prepared for Success

With only fourteen students enrolled, Seneca Elementary remains uniquely positioned to ensure every child is truly known. Staff utilized MAP Growth assessments, classroom-based assessments, writing samples, and ongoing observation to monitor student progress and provide individualized instruction.

Students completed all required state and district assessments and demonstrated measurable growth in reading, mathematics, and writing throughout the school year. In addition to academic achievement, students participated in meaningful learning experiences that extended beyond the classroom, including Outdoor School, athletic and extracurricular opportunities, field trips, community-based learning experiences, and interdisciplinary projects that connected learning to the history, culture, and natural resources of Grant County.

A highlight of the year was the completion of "The Story Continues: Seneca 2000-2025," a permanent historical timeline installation celebrating Seneca's past, present, and future.

Students served as researchers, writers, artists, historians, and public presenters as they created exhibits documenting community history and envisioning possibilities for the future. The project culminated in a community gallery walk where students shared their work with families, alumni, and community members. The completed timeline now serves as a permanent display within the school, preserving local history while celebrating the people, events, and traditions that have shaped the Seneca community.

The school also celebrated the promotion of six sixth-grade students to Grant Union Junior/Senior High School. Throughout the year these students demonstrated leadership through community projects, Outdoor School participation, student presentations, and their work on the historical timeline installation. As six sixth-grade students move on to the next stage of their educational journey, we look forward to welcoming a new class of kindergarten students and continuing to provide individualized learning opportunities for every child who enters our doors.

Goal 3: Positive Perceptions, Community Ownership, and Support for District Initiatives

Seneca Elementary continues to serve as an important gathering place within the community. Throughout the year, families and community members participated in events including the Thanksgiving Feast, Christmas Program, Valentine Tea, Bingo Night, the historical timeline gallery walk, sixth-grade graduation, awards ceremonies, and the end-of-year community picnic.

The historical timeline project served as a powerful example of community partnership. Funding and support were provided through grants from the Juniper Arts Council and the Rural Schools Collaborative Grants in Place program. Additional support throughout the year included grants from Oregon State Credit Union and OTEC, helping provide materials and opportunities that enriched student learning experiences.

The timeline project brought together students, staff, families, artists, alumni, and community members to preserve local history while strengthening connections between the school and the community it serves. The resulting permanent hallway installation reflects the pride, traditions, and future aspirations of the Seneca community and will serve as a lasting educational resource for future students, families, and visitors.

Looking Ahead

As Seneca Elementary prepares for the 2026-2027 school year, our focus remains on providing high-quality, individualized educational experiences while continuing efforts to increase enrollment and expand awareness of the unique opportunities available at Seneca Elementary. Through strong community partnerships, place-based learning, student leadership opportunities, and personalized instruction, we remain committed to ensuring every student is known, supported, challenged, and prepared for future success.

Thank you to our families, community members, volunteers, district leadership, support staff, and school board members for their continued support of Seneca Elementary School. Together, we are building a school community where every student matters and every student is known.









Humbolt Child Care Center

329 N Humbolt St | Canyon City, OR 97820-6123

Phone: (541) 575-1280 Ext: 3155

Monthly Report | June 2026

Staff Report: (7)

- Director (1) | Trina Fell
- Preschool Promise Teacher (2) | Brooklynne, Ashleigh
- Child Care Teachers (1) | Ashley
- Child Care Teacher's Assistants (2) | Olivia, Heidi
- Child Care Substitute Teacher Assistant (1) | Savanna

Enrollment: (37)

- Breakdown of Children Enrolled
 - School Age: 4
 - Preschool: 24
 - Toddlers: 5
 - Infants: 4

Summary of Care: Current building could service max of 8 infant spots, 5 toddler spots, and 28 preschool/school age spots. This would require 8 staff (4 teachers, 3 Aides, 1 Float, 1 Director). The child care program has 10 Preschool Promise Slots.

Mission Statement: At Humbolt Child Care Center, we are committed to providing every child with a safe, nurturing, and interactive environment. We believe in offering affordable and high-quality care to all children, regardless of their background. Our goal is to support each child's social, emotional, cognitive, and physical needs while they play, learn, and grow with us.

District Goals:

Recruit, train, and retain staff, able to implement, adjust, and achieve excellence.

The preschool program remains committed to recruiting, supporting, and retaining highly qualified staff who provide exceptional early learning experiences for children. Staff continue to demonstrate flexibility and professionalism while adapting to program changes and preparing for future transitions within the district.

Board of Directors:



Humbolt Child Care Center

329 N Humbolt St | Canyon City, OR 97820-6123

Phone: (541) 575-1280 Ext: 3155

Monthly Report | June 2026

Create a student focused environment where each child is known and prepared for success in life.

Pre-K students participated in Kindergarten Move-Up Day, providing an opportunity to experience kindergarten activities, participate in story time, complete kindergarten readiness assessments, and tour the larger elementary campus.

Positive perceptions, community ownership, and support for our district's facility improvements.

Preschool staff have actively participated in discussions regarding the district's long-term facility improvement plans, including the Little Miners Future Remodel project. Staff members have provided valuable feedback and input during strategic planning conversations to ensure the needs of young learners are considered throughout the design process. By engaging stakeholders in the planning process, the district continues to build community ownership and support while working toward facilities that meet the needs of current and future generations of students.

Special Note: The contents of this report are based on data and financial figures, as of the last day of the previous month.

Board of Directors:



Early Learning Center

Board Report — Project Status

To Grant School District 3 Board of Directors
From Mark Witty, Superintendent
Date May 13, 2026
Re Early Learning Center (ELC) — Project Status

Executive Summary

The District has been awarded \$1,450,000 in federal HUD Community Project Funding to develop an Early Learning Center. The project has pivoted from a standalone building to an interior renovation at Humbolt Elementary, combining the ELC with a long-needed remodel of the administrative space. Design work with ZCS is underway, with construction documents targeted for mid-December 2026 and renovation for summer 2027.

Funding Status

Award	\$1,450,000 — HUD FY26 Economic Development Initiative / Community Project Funding (EDI-CPF), Grant #B-26-CP-OR-1805
Award Letter	Received April 28, 2026, from Ronald J. Kurtz, HUD Assistant Secretary for CPD
Sponsors	Senators Jeff Merkley and Ron Wyden
Period of Performance	Approximately four years from execution of the grant agreement
Outstanding	Grant agreement not yet received. HUD CPD is preparing training and technical assistance materials. Senator Merkley's office (Jessica Keys) has been consulted and signaled early support for the scope pivot.

Scope and Pivot to Humbolt Renovation

The project was originally scoped as a standalone building (first across from Humbolt, then at the Strawberry Mountain/Blue Mountain site). After the real estate option fell through, we determined in mid-March that an interior renovation at Humbolt Elementary is a safer, more sustainable path for the District — leveraging shared oversight, integrated staff, and lower long-term operating overhead. The relocation of the birth-to-3 daycare to The Village (Kitman Kienzle) freed the necessary classroom space.



Planned renovation (~4,500–5,300 sqft):

- Three classrooms: ECSE, 3-year-old, and 4-year-old rooms (~700–900 sqft each)
- Commons area (~500 sqft) and staff space (~300 sqft)
- Front office and administrative area remodel (~1,200 sqft)
- Title 1 integrated into the admin area
- Outdoor play area of ~1,500 sqft to meet the 75 sqft-per-child code requirement

Planning Progress

An advisory team has been formed and is meeting regularly. Core team:

Mark Witty	Superintendent (transitioning out July 2026)
Beccy Nordtvedt	Incoming Superintendent
Rhonda McCumber	Incoming Humbolt Principal
Charissa Moulton	Humbolt point person and advisory lead
Aaron Lieuallen	AEWW Innovations — day-to-day project management
Jordan Harrell	Lead Designer, ZCS
Frontier Early Learning Hub	Patti Wright, Laci Wheeler; Cade Burnette (Early Intervention/SPED)
Nicholas Green	Catalyst Public Policy Advisors — financial and grant administration

Since January, the team has held planning meetings on Jan 8, Mar 16, Mar 18, Mar 24, Apr 3 (large stakeholder convening with ESD, Harney ESD, hospital, and board representation), Apr 7, Apr 16, Apr 17, Apr 30, May 7, and May 11. ZCS has issued an updated campus plan and meeting minutes. A site review of the Humbolt remodel is scheduled for May 18.

Timeline

May – Nov 2026	Programming, schematic design, design development with ZCS
Mid-December 2026	Target completion of contract documents
Summer 2027	Target construction window



Humbolt Greenhouse and Chicken Coop

Board Memo — Project Refresh

To Grant School District 3 Board of Directors
From Mark Witty, Superintendent
Date May 13, 2026
Re Humbolt Greenhouse and Chicken Coop — Project Refresh

Executive Summary

The Humbolt greenhouse, chicken coop, and supporting landscaping are substantially complete. Capital construction was funded by a \$200,000 ODE CTE Revitalization grant, and the District has been awarded a follow-on \$100,000 ODE Farm to Child Nutrition Program (CNP) Education Grant to fund operations and curriculum. The project is now transitioning from construction into educational use.

Project Background

Humbolt Elementary serves approximately 250 students K–6 as a Title I school operating under the Community Eligibility Provision, providing free breakfast and lunch to all students. More than half of students qualified for free or reduced-price meals last year, and Grant County continues to report elevated child food insecurity. Closures and layoffs in the local timber and federal workforce have intensified these pressures.

The greenhouse and chicken coop were planned to address food access while creating hands-on, ag-based learning experiences for elementary students — producing fresh snacks, supplying garden starts students can take home, and giving teachers an outdoor classroom tied to nutrition, science, and stewardship.

Funding

The project draws on two ODE grants, each on a separate scope and timeline.

CTE Revitalization Grant — Construction	\$200,000. Awarded for capital construction of the greenhouse, chicken coop, and site work. Period of performance closed June 30, 2025.
Farm to CNP Education Grant — Operations and Curriculum	\$100,000. Awarded for coordinating and implementing food-, agriculture-, and garden-based educational activities. Performance period spans the 2025–2027 biennium.
Total Awarded	\$300,000 across both grants.



Expenditures to Date

All expenditures to date have been for planning and capital construction, funded through the CTE Revitalization grant and Fund 400 Capital Projects. Expenditures by category:

Category	Amount
Project Management and Administration	\$11,063.50
Design and Engineering	\$10,465.00
Construction	\$327,056.37
Total Expended	\$348,584.87

Major construction scope included site and land preparation, the greenhouse structure and kit, chicken coop, in-floor radiant heating, electrical, propane, landscaping, interior tables and benches, and ventilation and climate equipment.

Construction Status

Capital construction is substantially complete. The greenhouse and chicken coop are in place, mechanical and electrical systems are installed, and the surrounding landscaping is finished. Remaining items are limited to punch-list and commissioning activities.

Next Steps

The project is moving into its second phase — operations and curriculum integration — under the \$100,000 Farm to CNP Education Grant. Planned next steps include:

- Stand up day-to-day operations of the greenhouse and chicken coop, including watering, animal care, maintenance, and a plan for summer and school-break coverage.
- Develop and adopt a farm-to-school curriculum that integrates the facilities into K–6 instruction across science, nutrition, and stewardship.
- Activate community and partner relationships, including OSU Extension / SNAP–Ed, the Grant Union FFA and agriculture program, the John Day Senior Center, Master Gardeners, and the local food bank.
- Pilot student-facing programming: in-school nutritious snacks, garden starts sent home with students, seasonal harvest and tasting events, and an after-school garden club.
- Establish USDA-compliant handling practices for produce and eggs entering the school nutrition program.

A project team meeting was held May 11, 2026 to align partners on operational planning and curriculum design. Updates will be provided to the Board as the curriculum and operations plan take shape over the coming months.

Prepared by Catalyst Public Policy Advisors on behalf of Grant School District 3.

Grant School District #3
Wellness Committee Members
Established June of 2026

M.T. Anderson, Board Member

Andrea Combs, GU School Store

Stacy Durych , Head Teacher Seneca Elementary School

KoRina Jones, Head of Food Service

Charissa Moulton , Dean of Students Humbolt

Mariah Moulton, Physical Education & HealthTeacher GU

Mark Witty, Superintendent Grant SD #3

Grant SD #3

Wellness Committee Agenda

3:45 pm, Monday, June 8, 2026

At District Office

Meeting started at 3:48 pm

Present: KoRina Jones, Charissa Moulton, Mariah Moulton, M.T. Anderson, Andrea Combs, Stacy Durych & Mark Witty.

- I. Introductions and Rationale for Wellness Committee
 - A. Mark Witty reviewed the requirements as determined through our local wellness policy and findings from the Food Programs spring audit from ODE.

- II. Review Adopted Policy
 - A. Team members reviewed the policy.
 - B. M. T. Anderson asked about celebrations in the classroom as it relates to the Local Wellness Policy. He noted that parents were encouraged to bring in healthy choices during classroom celebrations.

- III. Review WellSat Scorecard (Policy)
 - A. Mark Witty explained that he had utilized the WellSat Scorecard (Policy) to review our updated policy.
 - B. The Wellness Committee reviewed the WellSat Scorecard (Policy).

- IV. Complete WellSat Scorecard (Practice)
 - A. The Wellness Committee systematically reviewed all sections in the WellSat Scorecard (Practice) point by point. Each point was reviewed and scored by the Wellness Committee.

- V. Steps to improve our Practice based on Self-Review
 - A. NE2 - "Do all elementary students receive sequential and comprehensive nutrition education." - Charissa Moulton is confirming with Elementary Staff to determine if all elementary school students receive sequential and comprehensive nutrition education. She will report to Mark Witty her findings that will then be scored in the WellSat Scorecard (Practice).
 - B. FR15 - "How is the wellness policy made available to the public?" - Andrea Combs, Stacy Durych & [Charissa Moulton](#) will work with staff at Humbolt and GU to create processes that share Grant SD #3's Local Wellness

Policy in Parent Handbooks, social media and other forms of communication in a systematic approach to sharing the Local Wellness Policy.

- C. EW2 - "Are school staff encouraged to model healthy eating and physical activity behaviors in front of students?" - Andrea Combs, Stacy Durych and Charissa Moulton will work with respective staff in each building to draw attention to this point with the goal of modeling healthy eating and physical activity by staff to students.

VI. Next Steps

- A. Publicize Findings at June 17th Board Meeting
- B. Ask for Public Input
 - 1. Mark Witty reviewed the next steps to engage the public in the Local Wellness Policy discussion.
- C. Discuss Frequency of Wellness Committee Meetings
 - 1. The Wellness Committee determined that this committee should meet once in the fall and again in the spring of each year to make sure we are on track in following/promoting all requirements outlined by the Local Wellness Policy. Also, the committee will track progress towards continual improvement with identified areas of growth as determined by the WellSat Scorecard (Practice).

VII. Good of the Order - There was none.

Meeting adjourned at 5:15 pm

Minutes submitted by Mark Witty





Your District's Scorecard


Practice Assessment Name: **Policy Review John Day SD #3 (5/2026)**


District Name: **JOHN DAY SD 3**

Congratulations! You have completed the WellSAT Policy Assessment and the WellSAT Practice Assessment. You can see your Policy and Practice scores for each item below. Each pair of responses is compared and linked to an outcome. These are explained below.

 **Strong Policies and Aligned Practices** - District has a strong policy and is fully implementing practices that align with the policy

 **Create Practice Implementation Plan** - District has a strong or weak policy, but practice implementation is either absent or limited

 **Update Policies Update Policies** - District is fully implementing a practice but there is no or only weak language in the written policy, or the district is partially implementing practices and there is no language in the policy

 **Opportunities for Growth** - District has either not addressed the topic in policy or practice; or has only addressed the topic in a very limited way






If you would like a scorecard that sorts the items by outcome, click here:



You should update your policy and practices to ensure that you are compliant with federal requirements.

Policy Practice Score Score

Section 1. Federal Requirements






FR1	Does the district have specific goals for nutrition education designed to promote student wellness?	2	2	
FR2	Do your National School Lunch Program meals (and, if applicable, School Breakfast Program meals) meet all federal standards for meal patterns, nutrient levels, and calorie requirements for the grade levels served?	2	2	
FR3	Does your school take steps to protect the privacy of students who qualify for free or reduced-price meals?	2	2	
FR4	Is free (i.e., no cost to students) drinking water available to students during meals?	2	2	
FR5	Do all school nutrition program directors,	2	2	

Policy Practice Score Score

managers, and staff meet or exceed the annual continuing education/training hours required by the USDA's Professional Standards requirements?

FR6	<p>Do all competitive foods and beverages sold to students during the school day meet or exceed the USDA's nutrition standards, commonly called Smart Snacks?</p>	2	2	★
FR7	<p>Do all a la carte foods and beverages sold in the cafeteria meet Smart Snacks standards?</p>	2	NA	
FR8	<p>Do all foods and beverages sold in vending machines meet Smart Snack standards?</p>	2	2	★

Policy Practice Score Score






FR9	Do all foods and beverages sold in school stores during the school day meet Smart Snack standards?	2	2	
FR10	Are there fundraisers that sell foods or beverages to be consumed during the school day? If yes, do the foods and beverages sold meet Smart Snacks standards?	2	2	
FR11	Does your district regulate foods and beverages served at class parties and other school celebrations in elementary schools?	1	0	
FR12	Is there food or beverage marketing on the school campus during the school day? If yes, do the marketed items meet Smart Snacks criteria?	2	2	
FR13	Which groups are represented on the	2	2	

Policy Practice Score Score





	district-level wellness committee?			
FR14	Is there an official who is responsible for the implementation and compliance with the wellness policy at the building level for each school?	2	2	★
FR15	How is the wellness policy made available to the public?	2	1	🏛️
FR16	Is wellness policy implementation evaluated every three years?	2	2	★
FR17	What is included in the triennial assessment report to the public?	2	2	★
FR18	Has the wellness policy been revised based on the previous triennial assessment?	2	1	🏛️

Section 2. Nutrition Environment and Services

Policy Practice Score Score

NES1	Does the district offer breakfast every day to all students?	2	2	
NES2	Does your school take steps to address feeding students with unpaid meal balances without stigmatizing them?	2	NA	
NES3	Does your school or district provide information to families about eligibility for free or reduced-price meals?	2	2	
NES4	Does your school use strategies to maximize participation in the school breakfast program and/or school lunch program?	2	2	
NES5	Are marketing strategies used to promote healthy food and beverage choices in school?	2	2	
NES6	Do students have at least 10 minutes to eat breakfast and at least	2	2	

Policy Practice Score Score







	20 minutes to eat lunch, counting from the time they are seated?			
NES7	📍 In your district, is it a priority to procure locally produced foods for school meals?	1	2	
NES8	Do you know where to access the USDA Smart Snacks nutrition standards to check and see if an item can be sold in school during the school day?	2	2	
NES9	Are you familiar with any state laws allowing exemptions for school-sponsored fundraisers during which foods and beverages do not have to meet Smart Snacks?	2	NA	
NES10	Are foods or beverages containing caffeine sold at the high school level?	2	0	
NES11	Do all foods or beverages SERVED (not sold) to	2	2	

Policy Practice Score Score

	students after the school day on school grounds (including aftercare, clubs, and afterschool programming) meet federal nutrition standards (e.g., CACFP or Smart Snacks)?			
NES12	Do all foods or beverages SOLD (not served) to students after the school day on school grounds (including aftercare, clubs, and afterschool programming) meet federal nutrition standards (e.g., CACFP or Smart Snacks)?	2	0	
NES13	Do teachers or school staff give students food as a reward?	1	0	
NES14	Do students have consistent and easy access to free drinking water throughout the school day?	2	2	



Section 3. Nutrition Education

Policy Practice Score Score



NE1	Are skills-based, behavior-focused, and interactive/participatory methods used in nutrition education to develop student skills?	2	2	
NE2	Do all elementary school students receive sequential and comprehensive nutrition education?	2	2	
NE3	Do all middle school students receive sequential and comprehensive nutrition education?	2	2	
NE4	Do all high school students receive sequential and comprehensive nutrition education?	1	2	
NE5	Is nutrition education integrated into other subjects beyond health education?	1	2	
NE6	Do school nutrition services staff members use the following methods to collaborate	1	1	


Policy Practice Score Score


with teachers to reinforce nutrition education lessons taught in the classroom?

NE7	<p> Does nutrition education address agriculture and the food system?</p>	2	2	
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Section 4. Physical Education and Physical Activity

PEPA1	<p> Does the district have a written physical education curriculum that is implemented consistently for every grade?</p>	2	2	
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PEPA2	<p>Does the district have a written physical education curriculum that is aligned with national and/or state standards?</p>	2	2	
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PEPA3	<p>How does your physical education program promote a physically active lifestyle?</p>	2	2	
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Policy Practice Score Score

PEPA4	How many minutes per week of PE does each grade in elementary school receive?	2	2	
PEPA5	How many minutes per week of PE does each grade in middle school receive?	2	2	
PEPA6	How many minutes per week of PE does each grade in high school receive?	2	0	
PEPA7	Are all physical education classes taught by state certified/licensed teachers who are endorsed to teach physical education?	2	1	
PEPA8	Is ongoing professional development offered every year for PE teachers that is relevant and specific to physical education?	2	1	
PEPA9	What percentage of students do you estimate do not take	2	2	



Policy Practice Score Score

	PE each year due to exemptions?			
PEPA10	What percentage of students do you estimate do not take PE each year due to substitutions?	2	NA	
PEPA11	✎ Are there opportunities for families and community members to engage in physical activity at school?	2	1	
PEPA12	✎ Are there opportunities for all students to engage in physical activity before and after school?	2	2	
PEPA13	Is there daily recess for all grades in elementary school?	2	2	
PEPA14	✎ Do teachers provide regular physical activity breaks for students in the classroom?	2	2	

Policy Practice Score Score

PEPA15	Does the district have “joint-use” or “shared-use” agreements?	2	2	
PEPA16	What proportion of students walk or bike to school?	2	1	
PEPA17	Are Are teachers encouraged to use physical activity as a reward for students?	0	1	
PEPA18	Do teachers ever use physical activity as a punishment?	2	2	
PEPA19	Do teachers ever withhold physical activity as a classroom management tool?	0	0	

Section 5. Employee Wellness

EW1	Are Are there strategies used by the school to support employee wellness?	1	2	
EW2	Are school staff encouraged to model healthy eating and physical activity	0	0	

Policy Practice Score Score

behaviors in front of students?

Section 6. Integration and Coordination

IC1	Is there an active district-level wellness committee?	2	2	★
IC2	Is there an active school-level wellness committee?	1	NA	





GRANT SCHOOL DISTRICT NO.3

401 N. Canyon City Blvd. | Canyon City, OR 97820-6111
Phone (541)575-1280 | Fax: (541)575-3614

05/20/2026 Board Meeting Minutes

Wednesday, May 20, 2026 | 7:00 PM

ZOOM IN BY USING THE FOLLOWING ACCESS CREDENTIALS:

<https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MZz09>
HelloGSD3

Or attend the meeting in person:

401 N Canyon City Blvd
Canyon City, OR 97820

1. PRELIMINARY BUSINESS

1.1. Call to order – 7:15

1.1.1. Board Attendance – MT/CL/AC/KB/LM online – WB/ZB excused

1.2. Pledge of Allegiance

1.3. Agenda Review – CL approve agenda as adjusted / MT seconded – all in favor

2. PUBLIC COMMENTS | 3-MINUTE LIMIT - None

3. STUDENT REPORTS

3.1. Grant Union ASB – Jett Williams (newly elected ASB President) and Kaleb Gosnell (newly elected Public Officer) Reviewed items by current ASB and looked for improvements. They had casino night and had great assemblies. They tried to get more students involved. Improvement – communication with staff and students, work on student body relations with more events, more community involvement, start student advisory with school board. We would like to use student surveys as tool for improvement by using trends for bettering school. More student events, ie drive in movie night, dances, bon fires and more pep rallies and game nights to build relationships. Flyers around town with game nights, social media and radio. Have raffles at games. Reps for board meeting by having class officer at board meetings. Meant for improvement to the school. All ASB members take leadership class. CL – would encourage continue to visit the senior citizens MW – like community involvement and use of the surveys AC – great idea to use the surveys MT – Thanks for coming dressed up

4. REPORTS

4.1. Financial/Business Manager

Board of Directors:

Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Lucas Moore

4.2. Current Enrollment | Average Daily Membership (ADM) Reporting as of last day of previous month

4.3. Current Staffing

4.4. Administrator's Reports | Previous Month

4.4.1. Principal, Shanna Northway | Vice Principal, Andy Lusco | GU/SPED

4.4.2. Interim Principal, Jay Hummel | Humbolt (HES)

4.4.3. Head Teacher, Stacy Durych | Seneca (SES)

4.4.4. Director, Trina Fell | Humbolt Child Care Center (HCCC)

4.5. Superintendent's Report

4.5.1. Program Videos – Timothy Parks came over and worked with each program in the district to build videos. Will share with you to review on your own. We have approvals from the families if children are in the videos. There are fifteen total.

4.5.2. Wellness Committee – in packet for approval and this is a requirement for the nutritional audit recently completed. Must establish Wellness Committee and would like one board member – MT volunteers

4.5.3. Summer School Grant – Received! \$124,000 for three years. Involves several different offerings – K-6, kinder camp, ESY K-6 and 7-12, Credit Recovery, Jumpstart for 8th graders

4.5.4. Graduation | June 6th, 2026 at 10am | Grant Union Jr/Sr High School New Gym – survey for those board members that want to be on stage

4.5.5. Friday Academy – Submitted grant through JTFM foundation and Monday were notified that we received grant. \$31,000+ will include transportation and food service

4.5.6. Student Based Health Clinic Expansion – At GU, Zac actually set it up when he was a student. We would like it to be more useful to the district as it is under utilized. Working with CCS that will bring in a provider and then we can offer more hours. There is \$31,000 for remodel of the space. Students and staff can use.

4.5.7. Update on Early Learning Center – Last night met with partners and internal staff. We have gone through Humbolt and have a 3D overview. Charissa, Humbolt team, Rhonda and Beccy have met multiple times to build space and presented it to community members last night. We have \$1.65million to put into Humbolt and I think we can get another \$500,000 from private funders. Will also work with Mark Owens to see about the excess funds from the legislature at the end of the biennium.

4.5.8. EcoNorthwest | Side Account Information | June 15,2026 10am – There will be a study to evaluate if/when it is wise to go out for PERS bonding again. This is a three year contract to monitor trends.

4.5.9. Instructional Hours | State Lens – Information provided. This is going to be a discussion moving forward. STAND For Children Oregon is very involved in this. They

have capacity and knowledge. The Governor has removed school district's ability to cut days to balance budget. The other point to notice is that Oregon is low on instructional hours when compared to other states. Contract issues across Oregon make it complication. It costs \$39 million a day for Oregon schools to operate. Mark Witty is in favor of targeted assistance like summer school and Friday academy. Oregon is 49th in testing scores. The state policy wise is allowing opt outs, but at the same time districts are held accountable for those that are testing. Our higher level kiddos are opting for the ACT or SAT instead.

4.5.10. Budget Meeting | May 26, 2026 6:00pm

4.5.11. Strategic Plan Update

4.5.11.1. Spring Survey Data

4.5.11.2. May 8th, 2026 | Met with Implementation Team – Beccy and Rhonda attended

4.5.11.3. May 13, 2026 | Met with Strategic Plan Committee – Lucas, Amy and Kris attended

4.5.11.4. June 24, 2026 | Silvies Ranch | All Staff Workshop

4.5.12. Leadership Transitions | Update – Couldn't be more please with the commitment from Rhonda and Beccy. They are showing up at a lot of things.

4.6. Construction/Capital Projects Update

4.6.1. Early Learning Center

4.6.2. Humbolt Greenhouse and Chicken Coop

5. CONSENT AGENDA

5.1. Recommend Approving Board Meeting Minutes

5.2. Recommend Accepting Employment Hires

5.2.1. Jake Taylor | Assistant **Basketball** Coach

5.2.2 Andrew Nordtvedt | Summer Custodial Help

5.2.3 Mallory Lusco | Summer Custodial Help

5.2.4. Zoey Rookstool | Summer Cook's Helper 1

5.3. Recommend Accepting Employment Role Transfer

5.3.1. Bobbee Boethin | Special Education Teacher

5.3.2. Holly Wick | Special Education Teacher

5.3.3. Shanley Cobb | Special Education Teacher

5.3.4. Elijah Humbird | Elementary Teacher

5.3.5. Raney Anderson | Seneca ½ Time Elementary Teacher

5.4. Recommend Accepting Employment Role Addition

5.4.1. Andrea Combs | Grant Union 2025-26 Extended School Year

5.4.2. Dennise Blevins | Grant Union 2025-26 Jumpstart

- 5.4.3. Fallen Lusco | Grant Union 2025-26 Jumpstart
- 5.4.4. Jordan Hall | Grant Union 2025-26 Extended School Year
- 5.4.5. Marissa Smith | Grant Union 2025-26 Jumpstart
- 5.4.6. Shanley Cobb | Extended School Year 2025-26 K-6
- 5.4.7. Sena Raschio | Kinder Camp 2025-26
- 5.4.8. Debbi Clark | Summer Cook's Helper 1

5.5. Recommend Accepting Employment Resignations

- 5.5.1. Doug Sharp | Retiring End of 26.27 SY
- 5.5.2. Sophia Brockway | Junior High Girls Wrestling Coach
- 5.5.3. Sherri Giffin | SPED Aide
- 5.5.4. Trina Fell | Child Care Director

Approve Consent Agenda with correction to minutes removing Jake – replace with Lucas and change Jake Taylor's position to Head Basketball Coach – MT / CL seconded – all in favor

6. NEW BUSINESS

6.1. First Reading of Policies

- 6.1.1. BBAA G1 | Board Member's Authority and Responsibilities
- 6.1.2. BBE G1 | Vacancies on the Board
- 6.1.3. BBE R G1 | Board Member Vacancy Application
- 6.1.4. BCB | Board Officers
- 6.1.5. BCE G1 | Board Committees
- 6.1.6. BD G1 | Board Meetings, Notices, and Communications
- 6.1.7. BDC G1 | Executive Sessions
- 6.1.8. BDD G1 | Board Meeting Procedures
- 6.1.9. BDDC G1 | Board Meeting Agenda
- 6.1.10. BDDG G | Recordings and Minutes of Board Meetings
- 6.1.11. CBA G1 | Qualifications and Duties of the Superintendent
- 6.1.12. CBG G1 | Evaluation of the Superintendent
- 6.1.13. DBEA G2 | Budget Committee
- 6.1.14. EBB G1 | Integrated Pest Management
- 6.1.15. EBBA G1 | Student Health Services

- 6.1.16. GBA G1 | Equal Employment Opportunity
- 6.1.17. GBA R G1 | Veteran and State Servicemember Preference
- 6.1.18. GBN_JBA G1 | Sexual Harassment
- 6.1.19. JBA_GBN G1 | Sexual Harassment
- 6.1.20. GCBDA | Family and Medical Leave
- 6.1.21. GCBDD GDBDD | Sick Time

6.2. Approve Second Reading of Policies – KB / Seconded by MT – all in favor

- 6.2.1. EFA | Local Wellness

6.3 Delegate Board Member to draft response for Executive Session – MT nominates Kris Beal – CL seconded – all in favor

7. FUTURE CALENDAR DATES | 2026 | ALL MEETINGS ARE HELD AT DISTRICT OFFICE, UNLESS OTHERWISE SPECIFIED

7.1. Budget Meeting | May 26th | 6:00pm

7.2. Board Meeting | June 17th | 7:00pm

8. BOARD REPORTS

8.1. Kris Beal – ELC is great and Marissa Smith getting teaching award. Zac Williams thanked for support of Coops.

8.2. M.T. Anderson – GU Softball 10 ran Heppner twice last weekend. Baseball has had a great year as well. Attended FFA Banquet and FFA program is growing which is exciting.

8.3. Amy Charette – Thanks Living Skills room for food. Attended music program briefly, great performances. Strategic Implementation committee met and reviewed survey results.

8.4. Chris Labhart – Alumni dinner was great and attended both field dedications.

8.5. Zac Bailey – not in attendance

8.6. Will Blood – not in attendance

8.7. Lucas Moore – Best of luck on retirement. CTE field day for the 6th graders was fun for the kids. Strategic Implementation Committee was a neat way to go over our goals and listen to ideas for improvement.

9. TOTAL IN ATTENDANCE

9.1. In Person - 4

9.2. Via Zoom - 8

10. ADJOURN MEETING KB/CL – all in favor 7:57pm

Board Packet posted on district web site at:
<https://meetings.boardbook.org/Public/Organization/3326>

Grant School District No.3 does not discriminate in employment, educational programs and activities, on the basis of race, national origin, color, creed, religion, gender, gender identification, sexual orientation or associational preference, age, disability, veteran status. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. For additional information or assistance contact the District office at: (541)575-1280 | 401 N Canyon City Blvd

Approval of Meeting Minutes:

X: _____ Date: _____
Mark Witty, Superintendent

X: _____ Date: _____
Will Blood, Board Chair



Budget Committee Meeting Minutes

Tuesday 5/26/2026 | 6:00PM

ZOOM IN BY USING THE FOLLOWING ACCESS CREDENTIALS:

<https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MZz09>

Meeting ID: 259 524 5851 | Passcode: HelloGSD3

[* = supplement enclosed]

1) **PRELIMINARY BUSINESS:**

- 1.1 Call to order 6:00pm by Will Blood
 - 1.1.1 Board Attendance: **14 of 14** – All attended in person, Lucas Moore arrived at 6:48pm
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review
 - 1.3.1 Motion: ZB; Second: GL; Unanimous: X

2) **PUBLIC COMMENTS | 3-MINUTE LIMIT:**

- 2.1 Public Forum: No public comment

3) **NEW BUSINESS:**

- 3.1 Appoint Budget Committee Chairperson – Will Blood
 - 3.1.1 Motion: KA; Second: KB; Unanimous: X
- 3.2 Budget Slideshow and Budget Message - Mark Witty read highlights from Budget Message. Noted historical student population decline as well as aging resident population. Student population has stabilized, but there are fundamental economic issues that could further reduce these numbers. Our biggest problem is PERS. Student numbers are estimated conservatively so that we are not over funded. Secured Rural Schools is reauthorized in federal budget as of now. This represents \$356,000 in 23-24 and \$390,000 in 25-26 and this revenue line is included at \$365,000 in this budget document. We are seeking 10 additional slots for Preschool Promise at \$16,000 each. Increases in state level funding is eaten up by PERS increases. The GU HVAC project was completed Summer of 2025. The big project that the district is working on is the renovation and creation of an Early Learning Center at Humbolt Elementary. General fund total \$11.37 million with other funds for total a little over \$18.3 million. The slide show was presented – reviewed ADM projections versus prior year actuals. PERS is biggest challenge. Increases by roughly 6.61% which is a large increase in PERS expense. Cuts were made in the 2025-26 School Year to help offset the increase, as well as a few staff reductions included in this budget. Certified and Classified Bargaining Groups were ratified in 2025 and 2024 and go through June 30th, 2028. Revenue opportunities include Renew America Grant at \$662,000 for the GU HVAC, State Summer School at \$124,000 which will be received for 3 years, Farm to CNP Education Grant at \$100,000 for the Greenhouse, JTMG Foundation at \$31,444 for Friday Academy, Community Initiated Projects at \$1.45 million, Oregon Community Foundation at \$100,000, Frontier Hub at \$85,000 all for the Early Learning Center project. We are applying for Oregon Legislature, Business Oregon, Various Philanthropic Organizations grants for the Early Learning Center as well. The CTE Revitalization grant is \$75,000 for the greenhouse, Seismic Grant is \$2,491,390 for the GU classroom wing, woodshop, and library remodels. 1.5 Certified FTE was reduced from Humbolt, 1.5 Certified FTE was reduced from GU. And 1.0 Administrative FTE was reduced from the Preschool. Reviewed changes to the coaching staff. 2026 summer facility projects at Humbolt include classroom windows and siding and electric winches and adjustable and side hoops for the gym, as well as a bleacher inspection. At GU, plans include ongoing window replacement, 2 bathroom

Board of Directors:



remodels in the foyer, and ongoing classroom refurbishments. We would like to purchase a dump trailer in the 2026-27 School Year.

3.3 Review Proposed Budget Document – MJE reviewed document by page. AC had emailed the following questions:

1. Page 27: Function 2540, Object 533 there is a new code for 7th street, which Page or Function is the updated code?
2. Page 39: Function 1131, Object 371 is that college tuition that GU covers or something else?
3. Page 47: Function 1210, there is an increase for salaries with the SIA funds. We have in the last couple years added funds to the TAG program but they don't seem to be spent, will this increase that effort?
4. Page 53, Function 2558 we had funding in that category last budget, what did it cover, is it not needed anymore?
5. Page 64-66 for the Medicaid Fund. It was mentioned in the budget narrative that this will be moving to direct billing. It looks like this will impact the amount of medicaid funding received and then what we can spend on services. Could the funding be more than the \$55,000 listed depending on what we bill?
6. Page 81, Function 7000. Can you explain the Ending Fund Balance difference between 25/26 and 26/27?
7. Page 82-83, it looks like we are using all the Capital Project Funds 26/27 school year, will there be funds to roll into the following school year?

Mary Jo Answered:

1. Page 27: Function 2540, Object 533 *I put these into their appropriate object codes like electricity instead of using a capital improvement object code.*
2. Page 39: Function 1131, Object 371 *This is the college tuition. Last year the budget for the HSS was not built out into 2025-26 so I didn't have info to tie out too but this year it is and the expenses for EOU and such have been made from this line.*
3. Page 47: Function 1210, *This is a new stipend that we added to the SIA fund in the current year. The TAG budget that has been unspent in the General Fund.*
4. Page 53, Function 2558 *This was a placeholder for some of the tuition for international students to be stored that could fund opportunities for our students, but since we added it no other international tuition payments has been received since.*
5. Page 64-66 for the Medicaid Fund. *Yes that is the hope, but I am hesitant to include budget in case the funding does not come it and have it spent as the school review available budget but not cash.*
6. Page 81, Function 7000. *The EFB decrease is because we only have one more payment to make so after next year this fund will be zero as the debt service is paid in full.*
7. Page 82-83, *We have it available to be spent, but that does not mean that it will be spent on projects. It is customary to budget the beginning fund balance in reserve funds like this.*

Mary Jo Reviewed and noted her Budget Differences document, including: 1312- ADM passthrough from PC & Dayville/Monument now being received at end of school year. 3299 – CTE Pathway Grant. 4801- Federal Forest Fees Reauthorized through 2026-27. 1111.0111. – 1 FTE Reduced. 1121.0111 - .5 FTE reduced that was split funded with GU. 1131.0111. - .5 FTE reduced that was split funded with Junior High. 1250.0112 – moved from Grant due to less funding. 1250.0310 – ESD counseling contracts Speech/PT/OT increased. 1291 – Resignation covered in house. 2220 – Part time Humbolt Library reclassified from general instruction. 2410.0111 - .46 FTE moved to SIA. 2540.0112 – PY FTE where part time employee had 1.0 FTE allocated in error. 2540.0326 – reduced to new boilers at GU and Humbolt not utilizing heating fuel. 2540.0533 – Now coded to proper object codes for grounds contracts at 7th street. 2550 – additional 1.22 FTE driver routes filled during FY25-26 and 1.25 FTE moved to SPED transportation for Maintenance of Effort purposes. 2558 – 1.25 FTE moved for SPED transportation for Maintenance of Effort. 2240.0310 – reduced because GU will not be attending AVID conference this summer. 1111 - .97 FTE reduced due to resignation and .46 FTE moved from General Fund 2410. 1131- .5 FTE reduction per staff request. 2120.0310 – Additional service contract with ESD to fill resignation found in Function 1111 (balance of contract is paid with Federal Grant in Fund 240). 2630.0310 – Studor contract and newsletters moved here from General Fund. Fund 224 – New three year grant awarded for summer school programming. Fund 225 – New one year grant

Board of Directors:



for greenhouse operation efforts. Fund 250 – Reduced to accommodate preschool only, childcare services no longer being provided by the district. Fund 253 – 3100 PY FTE calculated part time positions incorrectly, 26-27 is correct. 253.0000.0450 – Food costs are escalating. Fund 401 – New capital project fund for ELC construction with various funding streams. Funds no longer in use are 223, 241, 244, and 301. Mary Jo noted that we needed to add \$50,000 to the Unemployment fund, as well as \$500,000 to the Debt Service fund.

3.4 Schedule next Budget Committee Meeting – Not Required

3.4.1 Motion: ; Second: ; Unanimous

OR

3.5 Approve Proposed Budget and Permanent Tax Rate – see draft resolutions – GL Motioned to approved proposed budget with the document reflecting the changes to the Debt Service and Unemployment Funds. Permanent Tax Rate was not included in the verbiage, so ZB motioned to approve, with GL seconding and Unanimous voting all in favor.

3.5.1 Motion: GL; Second: CL; Unanimous: X

4) **FUTURE CALENDAR DATES | 2026 | ALL Meetings are held at District Office, unless otherwise specified:**

4.1 Graduation | June 6th | 10:00 AM | Grant Union Jr/Sr High School New Gym

4.2 Board Meeting | June 17th | 7:00 PM

5) **TOTAL IN ATTENDANCE:**

5.1 In Person: 17

5.2 Via Zoom: 1

6) **ADJOURNED:**

7:58 PM – Motion: AC; Second: ZB; all in favor

Approval of Meeting Minutes:

X: _____ Date: _____
Mark Witty, Superintendent

X: _____ Date: _____
Will Blood, Board Chair

Board of Directors:



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Bri Sharp

POSITION: Summer cook's helper 1

*FIRST DAY OF WORK: _____ WORK HOURS PER DAY: 5

APPLICATIONS RECEIVED: 2 # PERSONS INTERVIEWED: 2

EXPERIENCE: worked in a daycare

EDUCATION: Diploma - 2026

NAMES OF REFERENCES CHECKED: Cathy Gibb

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

Takastner Korina Jones
Myssie Van Loos

NAMES OF ALL PERSONS INTERVIEWED:

Bri Sharp
Kara Hansen

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: Janine Attlesperger

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: 6/2/26 DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: 5 STEP/YEARS: 1 SALARY: 18.36 (select one) Hourly

June
July & August 19.28
 Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

Takastner
SIGNATURE OF SUPERVISOR

6/2/26
DATE FORM COMPLETED

Mar W. Smith
SIGNATURE OF SUPERINTENDENT

6/9/26
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Ivy LaFramboise

POSITION: Student Summer School Teacher Assistant

*FIRST DAY OF WORK: 6/29/26 WORK HOURS PER DAY: _____

APPLICATIONS RECEIVED: 2 # PERSONS INTERVIEWED: 2

EXPERIENCE: Babysitting

EDUCATION: Current High School Student, completed sophomore year

NAMES OF REFERENCES CHECKED: _____

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

Andrea Ashley

Charissa Moulton

NAMES OF ALL PERSONS INTERVIEWED:

Noah Cobb

Ivy LaFramboise

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: N/A

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: _____ STEP/YEARS: _____ SALARY: June 14.05 (select one) Hourly
July + Aug 14.55 Annually Season

Contract issued

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

SIGNATURE OF SUPERVISOR

M. W. With

SIGNATURE OF SUPERINTENDENT

DATE FORM COMPLETED

6/11/2026

DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Noah Cobb

POSITION: Student Summer School Teacher Assistant

*FIRST DAY OF WORK: 6/29/26 WORK HOURS PER DAY: _____

APPLICATIONS RECEIVED: 2 # PERSONS INTERVIEWED: 2

EXPERIENCE: Community service, coaching

EDUCATION: Current High School Student, completed freshman year

NAMES OF REFERENCES CHECKED: _____

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

Andrea Ashley

Charissa Moulton

NAMES OF ALL PERSONS INTERVIEWED:

Noah Cobb

Ivy LaFramboise

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: N/A

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: _____ STEP/YEARS: _____ SALARY: June 14.05 (select one) Hourly
July + Aug 14.55 Annually Season

Contract issued

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

SIGNATURE OF SUPERVISOR

Marc W. Willy

SIGNATURE OF SUPERINTENDENT

DATE FORM COMPLETED

6/11/26

DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Jordan Hall - Transfer from Humboldt to GU

POSITION: Grant Union SPED IA

*FIRST DAY OF WORK: 8/18/26 WORK HOURS PER DAY: 7.5

APPLICATIONS RECEIVED: 1 # PERSONS INTERVIEWED: N/A

EXPERIENCE: Humboldt SPED IA

EDUCATION: High School Diploma/ Some College

NAMES OF REFERENCES CHECKED: Voluntary Transfer

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

N/A (Voluntary Transfer)

NAMES OF ALL PERSONS INTERVIEWED:

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: Sherri Giffin

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

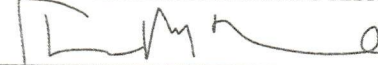
DATE OF NOTICE OF POSITION: 5/21/26 DATE APPLICATIONS CLOSED: open until filled

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: 2 STEP/YEARS: 3 SALARY: 21.67 (select one) Hourly
 Annually
 Season

Contract issued
 RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*


SIGNATURE OF SUPERVISOR

6/9/26
DATE FORM COMPLETED

SIGNATURE OF SUPERINTENDENT

DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Andrea Ashley

POSITION: Humboldt Summer School Teacher

*FIRST DAY OF WORK: June 29, 2026 WORK HOURS PER DAY: 5 hrs 7:30-12:30

APPLICATIONS RECEIVED: Aug 6, 2026 → # PERSONS INTERVIEWED: _____ (24 days in total)

EXPERIENCE: Humboldt Teacher

EDUCATION: _____

NAMES OF REFERENCES CHECKED: J. Hummel, James A-

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE: _____

Jay Hummel

NAMES OF ALL PERSONS INTERVIEWED: _____

Andrea Ashley -

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

June 2026 BS/BA

LANE: +60 STEP/YEARS: 14 SALARY: 55.27 (select one) Hourly

July 2026 15 Per diem Annually

Contract issued Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

Jay Hummel
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

Muel W. With
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Andrea Ashley

POSITION: Humbolt Summer Academy Director

*FIRST DAY OF WORK: July 20, 2026 WORK HOURS PER DAY: 7:30-12:30

APPLICATIONS RECEIVED: 1 # PERSONS INTERVIEWED: 1 → Ans. 6

EXPERIENCE: significant

EDUCATION: _____

NAMES OF REFERENCES CHECKED: Janine A, Jay H

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO N/A

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:
Jay Hummel

NAMES OF ALL PERSONS INTERVIEWED:
Andrea Ashley — only applicant

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: _____ STEP/YEARS: _____ SALARY: stipend 1,500.00 (select one) Hourly Annually Season

Contract issued RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

Jay Hummel
SIGNATURE OF SUPERVISOR

June 8, 2026
DATE FORM COMPLETED

Maria W. Smith
SIGNATURE OF SUPERINTENDENT

JUN 9, 2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Bobbie Beecher

POSITION: Humboldt Summer School Teacher

*FIRST DAY OF WORK: July 6, 2026 WORK HOURS PER DAY: 7:30-12:30 (5) Detracting weeks

July 6-9; July 20-23; Aug 3-6
APPLICATIONS RECEIVED: _____ # PERSONS INTERVIEWED: 1 (12 days in total)

EXPERIENCE: Humboldt Teacher

EDUCATION: _____

NAMES OF REFERENCES CHECKED: J. Summel, J. Attkispyer

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:
J. Summel

NAMES OF ALL PERSONS INTERVIEWED:
Bobbie Beecher

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: BS/BA in prog STEP/YEARS: 4 SALARY: Per diem (select one) Hourly
 Annually
 Season

Contract issued
 RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

[Signature]
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

[Signature]
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Bry Gabbard

POSITION: Humboldt BSY Summer School Aide (Sped)

*FIRST DAY OF WORK: July 20, 2026 WORK HOURS PER DAY: 8:30-noon

APPLICATIONS RECEIVED: _____ # PERSONS INTERVIEWED: July 30 (8 days in total)

EXPERIENCE: Humboldt Sped Aide

EDUCATION: _____

NAMES OF REFERENCES CHECKED: J. Hummel, J. Atthespiger

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

J. Hummel

NAMES OF ALL PERSONS INTERVIEWED:

Bry Gabbard

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: 2 STEP/YEARS: 300 SALARY: 21.67 (select one) Hourly

Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

J. Hummel
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

M. W. With
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Elijah Humbard

POSITION: Humboldt Summer School Teacher

*FIRST DAY OF WORK: June 29, 2026 WORK HOURS PER DAY: 5 hrs - 7:30-12:30

APPLICATIONS RECEIVED: Several # PERSONS INTERVIEWED: all that applied (24 days in total)

EXPERIENCE: 6th teacher +

EDUCATION: —

NAMES OF REFERENCES CHECKED: J. Hummel, S. Northway

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

Jay Hummel

NAMES OF ALL PERSONS INTERVIEWED:

Elijah Humbard

NAME OF EMPLOYEE FORMERLY HOLDING POSITION:

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

June 2026 BS/BA

LANE: +60 STEP/YEARS: 4 SALARY: 40.26 (select one) Hourly

Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

Jay Hummel
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

Max W. With
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Fallen Lusco

POSITION: Aide - gen ed - Humbolt Summer School

*FIRST DAY OF WORK: June 29, 2026 WORK HOURS PER DAY: 7:30-12:30

APPLICATIONS RECEIVED: 1 # PERSONS INTERVIEWED: July 16 - (12 days in total)

EXPERIENCE: —

EDUCATION: —

NAMES OF REFERENCES CHECKED: S. Northway, J. Hummel

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

J. Hummel

NAMES OF ALL PERSONS INTERVIEWED:

Fallen Lusco

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: —

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

June 2026

LANE: 2 STEP/YEARS: 200 SALARY: 20.03 (select one) Hourly

Contract issued Annually

July 2026

300

21.67

Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

[Signature]
SIGNATURE OF SUPERVISOR

5-21-2026
DATE FORM COMPLETED

[Signature]
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Kelli McLeod

POSITION: Summer School Teacher, Humboldt

*FIRST DAY OF WORK: June 29, 2026 WORK HOURS PER DAY: 7:30-12:30 (12 days in total)
Every other week July 2; July 13-16; July 27-30

APPLICATIONS RECEIVED: several # PERSONS INTERVIEWED: 1

EXPERIENCE: Humboldt Teacher

EDUCATION: _____

NAMES OF REFERENCES CHECKED: J. Hummel, J. Attlesperger

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:
J. Hummel

NAMES OF ALL PERSONS INTERVIEWED:
Kelli McLeod

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

June 2026 BS/BA

LANE: 7 60 STEP/YEARS: 11 SALARY: 50.26 (select one) Hourly

July 2026

12

Per diem

Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

Jay Hummel
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

M. W. Wally
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Mallory Thomas

POSITION: Humboldt ESY Summer School Aide (Sped)

*FIRST DAY OF WORK: July 6, 2026 WORK HOURS PER DAY: 8:30-noon

APPLICATIONS RECEIVED: Last day - July 16 # PERSONS INTERVIEWED: 8 days in total

EXPERIENCE: Humboldt Sped Aide

EDUCATION: _____

NAMES OF REFERENCES CHECKED: S. Cobb; J. Hummel

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

J. Hummel

NAMES OF ALL PERSONS INTERVIEWED:

Mallory Thomas

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: 2 STEP/YEARS: 300 SALARY: 21.67 (select one) Hourly

Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

Jay Hummel
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

Mallory Thomas
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Maria Judd

POSITION: Humboldt Summer School Teacher

*FIRST DAY OF WORK: June 29 2026 WORK HOURS PER DAY: 5 hrs, 7:30-12:30

APPLICATIONS RECEIVED: July 30, 2026 # PERSONS INTERVIEWED: (20 days in total)

EXPERIENCE: Humboldt Counselor -

EDUCATION: -

NAMES OF REFERENCES CHECKED: J. Atkespeyer + J. Hummel

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

J. Hummel

NAMES OF ALL PERSONS INTERVIEWED:

Maria Judd

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: _____

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: _____ DATE APPLICATIONS CLOSED: _____

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

June 2026 BSBA
LANE: +90 STEP/YEARS: 16 SALARY: 60.31 (select one) Hourly
July 2026 17 Per diem Annually
 Contract issued Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

[Signature]
SIGNATURE OF SUPERVISOR

5-20-2026
DATE FORM COMPLETED

[Signature]
SIGNATURE OF SUPERINTENDENT

5-21-2026
DATE



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Raney Anderson

POSITION: HS Assistant Girls Basketball Coach

*FIRST DAY OF WORK: 11/15/26 WORK HOURS PER DAY: 2

APPLICATIONS RECEIVED: 1 # PERSONS INTERVIEWED: 1

EXPERIENCE: Played HS Basketball at GU, College Softball

EDUCATION: Some College, projected degree in 2027

NAMES OF REFERENCES CHECKED: Jason Miller, Jake Taylor

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:
Jake Taylor

Andy Lusco

NAMES OF ALL PERSONS INTERVIEWED:
Raney Anderson

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: Mandie McQuown

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: 5/19/2026 DATE APPLICATIONS CLOSED: 6/2/2026

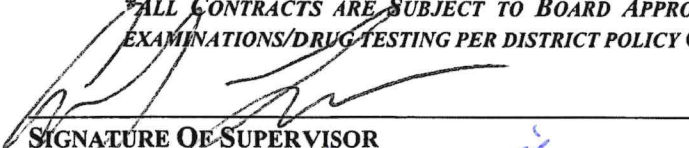
CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: 1 STEP/YEARS: 1 SALARY: _____ (select one) Hourly

Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*


SIGNATURE OF SUPERVISOR

6/2/2026
DATE FORM COMPLETED


SIGNATURE OF SUPERINTENDENT

6/9/2026
DATE

Marissa Smith
Special Education Teacher
Grant Union JR/SR High School

June 4, 2026

Dear Grant School District 3,

Please accept this letter as formal notification of my resignation from my position as a Special Education Teacher at Grant Union Jr/Sr High School, effective at the conclusion of the 2025–2026 contract year. While this was a difficult decision to make, I am preparing to begin a new chapter in my life that will be taking me in a new direction.

Saying goodbye to a community and school district that has given me so much is incredibly difficult. Serving the students and families of Grant School District 3 has been one of the most rewarding chapters of my career. I am deeply grateful for the trust you have placed in me, as well as the unwavering support of the administration, my wonderful colleagues, my students, and their incredible families.

Thank you for your endless support and mentorship throughout my time at Grant Union High School. I wish the school district nothing but the best in the years to come. Grant School District 3 will always hold a very special place in my heart.

Sincerely,



Marissa Smith

To whom it may concern,

I am resigning from my position(s) at Seneca School for this next school year as I will be returning to work on fires this summer. I will not be done working until around October, which is after our school year starts. I have had a great time working with all of the Seneca staff and students. It has been a pleasure working here with everyone and I thank you all for the tremendous opportunity.

Thank you.

Sincerely,

RC Huerta

May 20, 2026

Dear Mr. Witty and Mrs. Northway,

I am writing to formally notify you of my retirement from my position as a Special Education Instructional Assistant, effective June 9, 2026.

I have truly appreciated the opportunity to work with the students, staff, and families throughout my years with the district. It has been rewarding to be a part of such a supportive team and school community.

Thank you for the encouragement and support you have provided me during my time at the district. I am grateful for the relationships and experiences I will carry with me into retirement. I looked forward to remaining involved in school activities and supporting where I can with the Prospector Booster Club.

Thank you,

A handwritten signature in black ink, appearing to read "T. Larkin", with a stylized flourish at the end.

Tammy R. Larkin

May 26, 2026

I fawn Brandon am giving my notice that I will not be returning for the 2026-2027 School year. Due to relocating out of state. I have enjoyed working with you all, Thank you for 5 great years.

Lawn Brandon

2026-27 Grant Union Coaching Roster

Volleyball	Football	Cross Country	Soccer	Dance/ Cheer	Boys Basketball	Girls Basketball
Mariah Moulton (Head) Mandie McQuown (Ast.) Jozie Rude (V)	Mitch Wilson (Head) Ty Baker (Ast.) Drew Lusco (Ast.) Jason Miller (V-split)	Sonna Smith (Head) Jesse Gosnell (V)	Heather Bailey (Head)	Ashleigh Romero (Adv.)	RC Huerta (Head) Jesse Gosnell (Ast.) Joey Nordstrom (V)	Jake Taylor (Head) Raney Anderson (Ast.)
Sharon Watterson (JH Head) Open Position (JH Ast.)	Open Position (JH Head) Jayson McQuown (JH Ast.)	Levanna James (JH Head)			Jayson McQuown (JH Head) Open position (JH Ast)	Kristal Hansen(JH Head) Open Position (JH Ast.)

Boys Wrestling	Girls Wrestling	Baseball	Softball	Golf	Track and Field
Tye Parsons (Head) Drew Lusco (Ast) Garret DeVos (V)	Andy Lusco (Head) Garrett Gibbs (Ast.) Open position (JH Head Girls) Open position (JH Girls Ast.)	Trey Thompson (Head) Jake Taylor (Ast.) Joe Densberger (V) Bob Peterson (V) Zach Williams (V) Kyle Myers (V) Nolan Stampke (V)	Tim Boethin (Head) Brandon Culley (Ast) Stacy Bailey (V) Jim Jacobs (V)	Jason Miller (Club Advisor) Garrett Lenz (V)	Sonna Smith (Head) Buzz Gilmore (Ast.- Split) Angie Lusco (Ast.- Split) Jordan Hall (V) Shanley Cobb (V) Marci Judd (JH Head) Jesse Gosnell (JH Head)

Fall Coaches Meeting

* QPR Training Completed

Grant School District 3



2026-2027 BUDGET DOCUMENT

APPROVED MAY 26, 2026

401 N. Canyon City Blvd. ♦ Canyon City, OR 97820

541-575-1280

www.grantschooldistrict.org



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820

Phone: (541) 575-1280 • Fax: (541) 575-3614

BUDGET COMMITTEE 2026-27

SCHOOL BOARD MEMBERS:

4 YR. TERM EXPIRES

KRIS BEAL (Zone 1).....	6/30/29
M.T. ANDERSON (Zone 2)	6/30/29
AMY CHARETTE – Vice Chairman (Zone 3).....	6/30/27
CHRIS LABHART (Zone 4).....	6/30/29
ZAC BAILEY - (At Large)	6/30/27
WILL BLOOD - Chairman (At Large)	6/30/27
LUCAS MOORE – (At Large).....	6/30/27

APPOINTED COMMITTEE MEMBERS:

3-YEAR TERM EXPIRES

MAT CARTER	6/30/29
LACI WHEELER.....	6/30/30
ETHAN HANEY.....	6/30/30
RENEE HOLLOWELL.....	6/30/30
GORDON LARSON	6/30/30
KING WILLIAMS	6/30/29
MAISIE TAYLOR	6/30/30

DISTRICT LEADERSHIP STAFF:

MARK WITTY	SUPERINTENDENT/CLERK
MARY JO EVERS	BUSINESS MANAGER/DEPUTY CLERK
SHANNA NORTHWAY	PRINCIPAL, GRANT UNION JR/SR HIGH SCHOOL / SPECIAL EDUCATION DIRECTOR
JAY HUMMEL.....	INTERIM PRINCIPAL, HUMBOLT ELEMENTARY
STACY DURYCH	HEAD TEACHER, SENECA SCHOOL
ANDREW LUSCO	ASSISTANT PRINCIPAL / AD, GRANT UNION JR/SR HIGH SCHOOL

Grant School District #3

Budget Calendar

2026-27

- April 2026..... Budget request submissions received
- May 4, 2026 Publish First Notice of Budget Meeting
- May 26, 2026 First Budget Committee Meeting
- June 3, 2026 Deadline for approval of budget by Budget Committee
- June 10, 2026 Publish Notice of Budget Hearing and Financial Summary
- June 17, 2026 Public Hearing and Adopt Budget, Make Appropriations, Declare Levy - Regular Meeting
- July 15, 2026 Deadline to certify the tax rate to the County Assessor
- July 15, 2026 Deadline to submit budget to ODE

2026-2027 BUDGET MESSAGE

GRANT SCHOOL DISTRICT #3

This budget message and document are printed in compliance with Oregon Revised Statutes, Chapter 294. The budget represents the educational and financial plan for the 2026-27 School Year.

OVERVIEW

In previous years, a common goal of the board and the district was to prepare a budget that dealt with declining enrollment and increased costs. The county's population peaked at about 8,200 in 1980 and then generally decreased to 7,209 in 2024. The median age is 50.4 and the proportion of the population 65 or older increased from 17% in 2000 to 32.3% in 2024. The median household income is \$59,450 in 2024 (30% below the State average). All data included here was found on the United Census Bureau and can be found at <https://data.census.gov/>.

Accounting data is gathered by the State from Oregon school districts and placed in a database that is accessible to the public. The database web site can be accessed at <https://www.oregon.gov/ode/schools-and-districts/fiscaltransparency/pages/fiscaltransparencyhome.aspx>. To gather this data, each school must report their expenditures in the same manner. To standardize expenditure reporting, the Oregon Department of Education's chart of accounts relates expenditures to academic content standards, and to standardize and prescribe common definitions for expenditures. The accounting system also takes on the responsibility of tracking resources and services related to the 'Every Student Succeeds Act'.

FORMAT

This budget was prepared in accordance with the format prescribed by the Budget and Accounting Manual for school districts published by the Oregon Department of Education. The format is the same as in previous years.

PREPARATION

Our budget process for fiscal year 2026-27 is based on enrollment, which continues to decline from year to year based on less students in the community. This budget was developed to maintain program offerings and opportunities for students while accommodating another staggering increase to the employer PERS rates for 2026-27 year. The additional payroll costs based on the PERS rate increase of roughly 6.61% resulted in the district evaluation of staffing and program participation. As a result, the district has continued to reduce staffing slightly in some areas to ensure that the district is fiscally sound moving forward.

This School Year 2026-27 budget reflects the third year of a four-year contract with the classified staff and the second year of a three-year contract with licensed staff. The budget includes the following employee counts:

	26-27 Budgeted FTE	25-26 Budgeted FTE	Difference
Licensed Staff.....	39	43	-4
Non Licensed Staff.....	38	41	-3
Transportation.....	9	7	+2
Administrators.....	4	5	-1
Confidential.....	<u>4</u>	<u>2</u>	<u>+2</u>
	94	98	-4

- After ongoing evaluation, 4 positions were eliminated in 2026-27

BACKGROUND INFORMATION

Grant School District #3 prepares a budget based on estimated enrollment. Below is the projected enrollment utilized in estimating revenue from the state in School Year 2026-27. The school sites with conservatively estimated enrollment figures are shown below:

	Grades	Enrollment March 2026	Conservatively Projected Enrollment 2026-27
Seneca Elementary School	K-6	13.....	13
Humbolt Elementary	K-6	214.....	208
Grant Union Jr/Sr High School	7-12.....	198.....	193
Online / Virtual	K-12	23.....	22
	Total Enrollment:	448	436

REVENUES

As has been the case since the passage of Ballot Measure 5 (the property tax limitation measure), local patrons do not have the ability to fund their schools beyond the amount established by the tax limitation measure. Revenues acquired at the local level such as local property taxes, federal forest fees, common school funds, county school funds are subtracted from the amount to be funded by the State. However, Secure Rural Schools funding is not subtracted in the State formula.

The State's proposed budget for the 2025-27 biennium is \$11.36 billion for K-12 schools. This will be a 49/51 split between 2025-26 and 2026-27. Revenue sources in the Student Investment Account (SIA) and High School Success (HSS) funds have been budgeted as per the allocations and plans developed.

In the last three fiscal years, the district has reconstituted the MAC Survey (Medicaid Administrative Claiming). This allows the district to document time allocated to Medicaid related activities and be compensated based on specific time survey dates throughout the year. These funds will be used for expenses related to ADA accessibility within the schools, mental health, and physical health for our students. The district will begin direct billing Medicaid for services provided in 26-27 including Nursing and Counseling Services. It can be found in Fund 243 of the budget document.

The district was awarded \$100,000 from the Oregon Community Foundation, \$50,000 from the

Frontier Early Learning Hub, and \$1.45 million through the federal HUD Community Project Fund to develop an Early Learning Center in 2025-26. Additional grants will be identified and applied for during 2026-27. Humbolt Elementary School will be remodeled to accommodate a quality learning environment for all students as we create purpose-built spaces for our preschool students.

PROPOSAL

The proposed budget for the 2026-27 School Year is \$18,300,618. The budget totals by fund type is:

General Fund	\$	11,373,065
Special Revenue Funds		3,556,285
Debt Service Funds		1,295,743
Capital Projects Fund		1,975,525
Unemployment Fund		100,000
	\$	<u>18,300,618</u>

The budget process involved receiving input from community and staff at each building which assisted in creating the priorities reflected in this budget.

STRATEGIC PLAN

This budget was developed with the goals set forth in the 3-year strategic plan implemented in the 2023-24 School Year and is aligned as follows:

Goal No. 1: Recruit, train and retain staff, able to implement, adjust and achieve excellence!

- Continued stipends for teacher mentorship & leadership
- Professional development opportunities for staff
- Utilizing a yearly staff survey to improve quality of the work environment
- Intentionality in recognizing quality staff work
- Creating an environment where staff input is critical (Collective Advocacy)

Goal No. 2: Create a student focused environment where each student is known and prepared for success in life!

- Creating student engagement opportunities through hybrid educational delivery systems
- Offering multiple opportunities for Career Technical Education through the use of HSS dollars
- Utilizing a yearly student survey to improve quality of the educational environment
- Continued focus on individualizing the student experience

Goal No. 3: Positive perceptions, community ownership and support for our district’s facility improvements!

- Substantial contribution to capital project funds will allow the district to continue to improve facilities
- Continue with robust communication activities to stakeholders including social media management, Prospector Pride newsletter, advertising and radio

- informational sessions
- Remodeling Humbolt Elementary School to better serve students and families PreK-6
- Utilizing an annual survey to enhance the experience of parents and guardians
- Focused effort on keeping facilities clean and presentable

SUMMARY

Grant School District #3 has stabilized enrollment to and from other districts, but with the current local economic challenges facing Grant County, student enrollment more than likely will continue to decline. The biggest challenge facing the district moving into the 2026-27 year as well as the 2027-29 biennium will be the increases to the employers PERS rates. Although the district has successfully mitigated the increase beginning in 2025-26, there will most likely be another substantial increase looming in the 2027-29 biennium. The advantages through the past creation of a PERS side account have now been fully realized. The district will pursue all options available to lessen the blow to the district regarding PERS increases by working with EcoNorthwest to analyze and potentially creating a new PERS side account.

The District will continue to aggressively utilize grants to improve facilities and provide quality educational programs. Grants that the district has applied for and been awarded include:

- Renew America Grant \$662,000 (GU HVAC)
- Federal Community Initiative Program \$1.45 million (Remodel of Humbolt Elementary School for ELC)
- Oregon Community Foundation \$100,000 (Remodel of Humbolt Elementary School for ELC)
- Frontier Early Learning Hub \$100,000 (Remodel of Humbolt Elementary School for ELC)
- ODE Competitive Grant \$372,000 (Provide summer learning opportunities for 3 years)
- Farm-To-CNP Education Grant \$100,000 (To install equipment in the greenhouse and build capacity to implement the horticultural educational program)
- JTMF Foundation Friday School Acceleration Grant \$31,445 (provide targeted instruction at the Elementary School on Fridays)

Moving in a positive direction with programs is possible because of the public support our schools have received. We continue to encourage people to contact legislators and remind legislators public schools need to be a high priority and reliable, stable funding is necessary to continue to maintain quality programs for students. The best way to guarantee a successful future for our State is to guarantee its citizens the opportunity to have an excellence education.

The Grant School District #3 budget is using the current estimates provided by the state. The district is prepared to make adjustments to spending in the case the district needs to make reductions or increases.

BUDGET (OR ACCOUNT) NUMBERS

What they mean and how to interpret them

The budget numbers provide a statewide, standardized means of tracking financial activity that, to a degree, can be varied for the individual needs of each school district.

Revenues are comprised of two sets of numbers (or dimensions). The first dimension identifies the fund and the second identifies where the revenues come from (i.e. local, state, federal, etc.).

Expenditures are comprised of five dimensions – fund, function, object, location and area of responsibility. The first dimension refers to the same fund as the revenue fund; the second dimensions describes the activity of expense (i.e. instruction, facilities, etc.); the third describes the type of service or commodity purchased; the fourth dimension identifies the location within the district that the purchase was made for; and, the fifth identifies the specific program or department that funds were expended for.

Below is a recap of the District's budget numbers:

REVENUES

XXX-XXXX

FUND SOURCE

FUND

(Dimension 1)

100 GENERAL FUND

200 SPECIAL REVENUE FUNDS

- 208 SPECIAL PROJECTS
- 209 CURRICULUM & TECHNOLOGY
- 210 BUS REPLACEMENT
- 216 HIGH SCHOOL SUCCESS
- 220 OUTDOOR SCHOOL
- 221 EARLY LITERACY GRANT
- 222 SIA
- 223 INTERNATIONAL STUDENT TRAVEL
- 224 STATE SUMMER SCHOOL GRANT
- 240 TITLE PROGRAMS
- 241 ESSER GRANT FUND
- 243 MEDICAID
- 244 GREENHOUSE CTE REVITALIZATION
- 245 ASPIRE GRANT FUND
- 250 PRESCHOOL
- 253 SCHOOL LUNCH
- 260 IDEA (PL 105-17)

300 DEBT SERVICE FUNDS

- 301 DEBT SERVICE FUND
- 305 PERS DEBT SERVICE FUND

400 CAPITAL PROJECT FUNDS

- 400 CAPITAL PROJECTS FUNDS / BONDS

600 INTERNAL SERVICE FUNDS

- 600 UNEMPLOYMENT

SOURCE

(Dimension 2)

1000 LOCAL SOURCES

- 1100 TAXES
- 1111 CURRENT YEAR'S TAXES

- 1112 PRIOR YEAR'S TAXES
- 1190 INTEREST FROM TAXES
- 1300 TUITION
- 1311 TUITION FROM INDIVIDUALS
- 1312 TUITION FROM OTHER DISTRICTS
- 1500 EARNINGS ON INVESTMENTS
- 1510 INTEREST INCOME
- 1600 FOOD SERVICE
- 1612 SALE OF LUNCHES
- 1630 SPECIAL FUNCTIONS
- 1760 STUDENT BODY FUNDS – HUMBOLT
- 1761 STUDENT BODY FUNDS – SENECA
- 1768 STUDENT BODY FUNDS – GRANT UNION
- 1900 REVENUE FROM OTHER SOURCES
- 1910 RENTALS – BUILDING/BUS USE
- 1920 DONATIONS
- 1927 SCHOLARSHIPS
- 1960 RECOVERY OF EXPENDITURES
- 1990 MISCELLANEOUS REFUNDS

2000 INTERMEDIATE SOURCES

- 2100 UNRESTRICTED REVENUE
- 2101 COUNTY SCHOOL FUND
- 2102 ESD RESOLUTION SERVICES PASS-THRU FUNDS
- 2103 ESD EXCESS TAX REVENUES
- 2199 EXCESS COUNTY ROAD FUNDS (Secure Rural Schools & Communities)

3000 STATE SOURCES

- 3100 UNRESTRICTED GRANTS-IN-AID
- 3101 BASIC SCHOOL SUPPORT (SSF)
- 3103 COMMON SCHOOL FUND
- 3199 OTHER UNRESTRICTED GRANTS (i.e. SMALL HIGH SCHOOL GRANT)
- 3200 RESTRICTED GRANTS
- 3222 SSF BUS DEPRECIATION
- 3299 OTHER STATE GRANTS

4000 FEDERAL SOURCES

- 4200 UNRESTRICTED FEDERAL REVENUE PASSED THROUGH THE STATE
- 4201 MEDICAID REIMBURSEMENT
- 4500 RESTRICTED FEDERAL REVENUE PASSED THROUGH THE STATE
- 4700 FEDERAL GRANTS PASSED THROUGH ANOTHER AGENCY

4800 REVENUE IN LIEU OF TAXES
4801 FEDERAL FOREST FEES
4802 IMPACT AIDE – PL 874

2558 SPECIAL ED TRANSPORTATION
2620 PROGRAM DEVELOPMENT
2660 TECHNOLOGY SERVICES

5000 OTHER SOURCES

5200 TRANSFER FROM GENERAL FUND
5400 BEGINNING FUND BALANCE

3000 ENTERPRISE & COMMUNITY SERVICES

3100 FOOD SERVICES

4000 FACILITIES

4120 SITE ACQUISITION & DEVELOPMENT
4150 BUILDING CONSTRUCTION &
IMPROVEMENT

5000 OTHER USES

5100 DEBT SERVICES
5110 LONG-TERM DEBT SERVICE
5120 SHORT-TERM DEBT RETIREMENT
5200 TRANSFER OF FUNDS

6000 CONTINGENCIES

6110 OPERATING CONTINGENCY

**7000 UNAPPROPRIATED ENDING FUND
BALANCE**

EXPENDITURE

XXX – XXXX – XXX – XXX – XXX
*Fund Function Object Location Area of
Responsibility*

FUND

(Dimension 1)

(See revenues on previous page)

FUNCTION

(Dimension 2)

1000 INSTRUCTION

1100 REGULAR PROGRAMS
1111 PRIMARY, K-6
1121 MIDDLE, 7-8
1122 MIDDLE, CO-CURRICULAR
1131 HIGH SCHOOL, 9-12
1132 HIGH SCHOOL CO-CURRICULAR
1140 PRE-KINDERGARTEN
1210 TALENTED AND GIFTED PROGRAM
1250 RESOURCE ROOM
1252 IDEA (PL 105-17)
1271 REMEDIATION (including Friday/Summer schools)
1272 TITLE I
1283 YOUTH TRANSITION PROGRAM
1291 ESL – (ENGLISH SECOND LANGUAGE)
1400 SUMMER SCHOOL

2000 SUPPORT SERVICES

2115 STUDENT SAFETY
2120 GUIDANCE SERVICES
2130 HEALTH SERVICES
2140 PSYCHOLOGICAL SERVICES
2190 DIRECTOR – SPECIAL ED
2210 IMPROVEMENT OF INSTRUCTION
2220 EDUCATIONAL MEDIA SERVICES
2240 INSTRUCTIONAL STAFF DEVELOPMENT
2310 DISTRICT BOARD
2320 SUPERINTENDENT
2410 PRINCIPALS
2520 FISCAL SERVICES
2528 RISK MANAGEMENT - INSURANCE
2529 EMPLOYMENT INSURANCE
2540 OPERATION & MAINTENANCE OF
PLANT
2545 ASBESTOS ABATEMENT
2549 CAPITAL CONSTRUCTION GRANT
2550 STUDENT TRANSPORTATION
2554 BUS REPLACEMENT
2555 CO-CURRICULAR TRANSPORTATION

OBJECT

(Dimension 3)

100 SALARIES

110 REGULAR SALARIES
111 LICENSED SALARIES
112 CLASSIFIED SALARIES
113 ADMINISTRATORS
114 MANAGERIAL – CONFIDENTIAL

120 NONPERMANENT SALARIES (SUBSTITUTES)

121 SUBSTITUTES – LICENSED
122 SUBSTITUTES – CLASSIFIED
124 TEMPORARY – CLASSIFIED
125 STUDENTS
130 ADDITIONAL SALARIES
(COACHING/OVERTIME)

200 ASSOCIATED PAYROLL COSTS

211 PUBLIC EMPLOYEES RETIREMENT
SYSTEM (PERS) EMPLOYER
CONTRIBUTION
213 PERS UAL
220 SOCIAL SECURITY ADMINISTRATION
231 WORKERS COMPENSATION
232 UNEMPLOYMENT
241 HEALTH INSURANCE
242 LIFE INSURANCE
249 TUITION REIMBURSEMENT

300 PURCHASED SERVICES

310 PROFESSIONAL/TECHNICAL SERVICE
312 PROGRAM IMPROVEMENT
320 PROPERTY SERVICES
322 REPAIR & MAINTENANCE
324 RENTALS/COPY MACHINE LEASE
325 ELECTRICITY

326 HEATING FUEL
 327 WATER & SEWER
 328 SANITATION/GARBAGE
 331 REIMBURSABLE STUDENT
 TRANSPORTATION
 340 TRAVEL
 350 COMMUNICATION
 351 TELEPHONE
 353 POSTAGE
 354 ADVERTISING
 355 PRINTING
 370 TUITION
 371 PAYMENTS TO OTHER DISTRICTS
 381 AUDIT SERVICES
 382 LEGAL SERVICES
 383 ARCHITECT & ENGINEER SERVICES
 384 NEGOTIATION SERVICES
 388 ELECTION SERVICES
 389 PHYSICAL THERAPY
 390 OTHER

400 SUPPLIES & MATERIALS

410 SUPPLIES
 411 GAS & FUEL
 412 TIRES & BATTERIES
 413 VEHICLE PARTS
 415 PURCHASED FOOD
 416 COMMODITIES
 420 TEXTBOOKS
 430 LIBRARY BOOKS
 440 PERIODICALS
 460 NON-CONSUMABLE SUPPLIES
 470 COMPUTER SOFTWARE
 480 HARDWARE/NETWORKING

500 CAPITAL OUTLAY

520 BUILDING ACQUISITION
 530 OTHER IMPROVEMENTS (SITE)
 533 GROUNDS CARE & UPKEEP
 540 EQUIPMENT
 541 NEW EQUIPMENT
 542 REPLACEMENT EQUIPMENT
 550 DEPRECIABLE TECHNOLOGY
 562 BUS GARAGE
 564 BUS & CAPITAL BUS IMPROVEMENTS

600 OTHER OBJECTS

601 BANK CHARGES
 620 INTEREST
 621 REGULAR INTEREST
 622 GARAGE, BUS & CAPITAL INTEREST
 640 DUES & FEES
 650 INSURANCE
 651 LIABILITY INSURANCE
 653 PROPERTY INSURANCE
 670 TAXES & LICENSES

700 TRANSFERS

710 BLDG. FUND MODIFICATIONS
 711 CURRICULUM/TECHNOLOGY
 713 GUHS STUDENT BODY TRANSFER
 716 SCHOOL LUNCH TRANSFER
 717 BUS REPLACEMENT TRANSFER
 723 DEBT SERVICE FUND TRANSFER

800 OTHER USES

810 PLANNED RESERVE
 820 RESERVED FOR NEXT YEAR

LOCATION

(Dimension 4)

001 SUBSTITUTE/COACHES
 002 BUS SHOP
 003 DISTRICT OFFICE
 004 CAFETERIA
 110 HUMBOLT ELEMENTARY SCHOOL
 131 SENECA SCHOOL
 608 GRANT UNION JUNIOR/SENIOR HIGH SCHOOL
 701 SEVENTH STREET COMPLEX
 995 DISTRICT WIDE COST CENTER

AREA OF RESPONSIBILITY

(Dimension 5)

001 EDUCATOR EFFECTIVENESS/COMMON CORE
 STATE STANDARDS (EE/CCSS)
 008 LOAN - QSCB
 050 GENERAL CLASSROOM INSTRUCTION
 060 CORE CLASSES, BLOCK SCHEDULE
 100 ENGLISH
 110 SOCIAL STUDIES
 120 SCIENCE
 130 ART
 131 MUSIC
 135 YEARBOOK
 181 MATHEMATICS
 190 HEALTH
 200 PHYSICAL EDUCATION
 210 SECOND LANGUAGE
 260 TECHNOLOGY/COMPUTERS
 270 CAREERS
 280 ENGLISH SECOND LANGUAGE
 290 OTHER PROGRAMS
 291 ONLINE/VIRTUAL LEARNING PROGRAMS
 292 TITLE II
 296 TITLE VI
 320 SPECIAL ED – MAINTENANCE OF EFFORT
 350 SCHOOL IMPROVEMENT
 510 ARTS & COMMUNICATION
 520 BUSINESS & MANAGEMENT
 540 HOME EC
 550 INDUSTRIAL & ENGINEERING SYSTEMS
 551 WOODS
 552 METALS
 553 DRAFTING
 560 VO AG

Grant School District #3
401 N. Canyon City Blvd. Canyon City, OR 97820

Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100	General Fund								
	1111 Current Years Taxes	661,269.89	692,032.24	710,000.00	0.00	720,000.00	0.00	720,000.00	0.00
	1112 Prior Years Taxes	36,925.62	47,330.77	35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
	1190 Penalties and Interest on Taxes	1,735.16	1,065.39	0.00	0.00	0.00	0.00	0.00	0.00
	1312 Tuition - Districts In State	36,739.16	186,204.92	10,000.00	0.00	125,000.00	0.00	125,000.00	0.00
	1313 Tuition - Out of State	0.00	26,690.00	0.00	0.00	0.00	0.00	0.00	0.00
	1510 Interest Income	299,925.88	206,708.30	225,000.00	0.00	40,000.00	0.00	40,000.00	0.00
	1910 Rental/Building Use	0.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00
	1920 Donations	9,743.75	20,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00
	1960 Recovery of Expenditure	57,829.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1990 Miscellaneous Refunds	38,979.30	99,902.50	20,000.00	0.00	25,000.00	0.00	25,000.00	0.00
	1000	1,143,148.12	1,281,634.12	1,005,000.00	0.00	945,000.00	0.00	945,000.00	0.00
	2101 County School Fund*	4,700.70	4,570.00	5,000.00	0.00	4,500.00	0.00	4,500.00	0.00
	2102 ESD - Resolution Pass Through	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2103 ESD - Excess Tax Revenue*	218,752.58	227,809.09	250,000.00	0.00	220,000.00	0.00	220,000.00	0.00
	2199 Excess County Road Funds	89,898.15	91,271.61	100,000.00	0.00	90,000.00	0.00	90,000.00	0.00
	2000	473,351.43	323,650.70	355,000.00	0.00	314,500.00	0.00	314,500.00	0.00
	3101 State School Fund	6,677,012.44	8,111,571.09	6,381,168.12	0.00	7,082,565.00	0.00	7,082,565.00	0.00
	3103 Common School Fund*	61,542.64	60,662.79	61,880.00	0.00	62,000.00	0.00	62,000.00	0.00
	3199 Unrestricted Grants / Small HS	23,455.34	21,795.24	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
	3299 State Revenues	16,475.24	1,441.98	0.00	0.00	4,000.00	0.00	4,000.00	0.00
	3000	6,778,485.66	8,195,471.10	6,473,048.12	0.00	7,178,565.00	0.00	7,178,565.00	0.00
	4500 Federal Grants through State	2,211.00	35,191.09	0.00	0.00	0.00	0.00	0.00	0.00
	4506 Title V-B SRSA	0.00	31,697.00	0.00	0.00	0.00	0.00	0.00	0.00
	4801 Federal Forest Fees	355,988.87	13,158.84	250,000.00	0.00	365,000.00	0.00	365,000.00	0.00
	4000	358,199.87	80,046.93	250,000.00	0.00	365,000.00	0.00	365,000.00	0.00
	5300 Sale of Fixed Assets	907.95	4,200.00	0.00	0.00	0.00	0.00	0.00	0.00
	5400 Beginning Cash Balance	2,528,874.93	2,369,138.07	2,865,000.00	0.00	2,570,000.00	0.00	2,570,000.00	0.00
	5000	2,529,782.88	2,373,338.07	2,865,000.00	0.00	2,570,000.00	0.00	2,570,000.00	0.00
Total Fund 100	General Fund	11,282,967.96	12,254,140.92	10,948,048.12	0.00	11,373,065.00	0.00	11,373,065.00	0.00

STATE SCHOOL FUND GRANT

2026-2027

Based on \$11,359,400,000 Budget with a 49/51 split as of 3/2/2026

Grant County, John Day SD 3 - 2008

2026-2027 Local Revenue

Property Taxes and in-lieu of property taxes from local sources	=	\$765,000.00
Common School Fund	=	\$65,893.85
County School Fund	=	\$0.00
State Managed Timber	=	\$0.00
ESD Equalization	=	\$227,000.00
In-Lieu of Property Taxes(non-local sources)	=	\$0.00
Revenue Adjustments	=	\$0.00
Sum of Local Revenue	=	\$1,057,893.85

2026-2027 Experience Adjustment

District Average Teacher Experience	=	9.81
State Average Teacher Experience	=	12.57
Experience Adjustment (Difference in District and State Teacher Experience)	=	-2.76

2026-2027 Transportation Grant

Salaries	=	N/A
Payroll	=	N/A
Purchased Services	=	N/A
Supplies	=	N/A
Other	=	N/A
Garage Depreciation	=	N/A
Bus Depreciation	=	N/A
Fees Collected	=	N/A
Non-Reimbursable	=	N/A
Net Eligible Trans Expenditures	=	\$840,000.00
Transportation per ADMr Rank		81%
Transportation Reimbursement Rate		80.00%
80.00% of the Net Eligible Transportation Expenditures =		the Transportation Grant \$672,000.00

2026-2027 Extended ADMw

2026-2027 ADMw 638.50

2025-2026 ADMw 650.21

Extended ADMw 650.21

2026-2027 General Purpose Grant

Multiply the Teacher Experience Adjustment of -2.76 by \$25 then add \$4500 to the result = \$4,431.00
Then multiply \$4,431.00 by the Extended ADMw 650.2071 and then by the funding ratio 2.5922539943 = \$7,468,459.15

2026-2027 Total Formula Revenue

Add the General Purpose Grant \$7,468,459.15 to the Transportation Grant \$672,000.00 = \$8,140,459.15

2026-2027 State School Fund Grant

Subtract the Local Revenue \$1,057,893.85 from the Total Formula Revenue \$8,140,459.15 = \$7,082,565.30

2026-2027 Rates per ADMw

General Purpose Grant per Extended ADMw = \$11,486

Total Formula Revenue per Extended ADMw = \$12,520

Charter Schools Rate(ORS 338.155) = \$11,697

Payments

SSF Total Paid To Date

SSF Estimated Remaining Balance Due

Small HS Grant Total Paid To Date

Small HS Grant Estimated Remaining Balance Due

High Cost Disability Estimated Remaining Balance Due

Grant School District #3
401 N. Canyon City Blvd. Canyon City, OR 97820

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function 1111	Elementary Programs K-6								
Total Function 1111	Elementary Programs K-6	1,758,399.67	2,027,780.97	1,989,139.46	18.67	2,108,467.62	17.43	2,108,467.62	0.00
Function 1121	Junior High School Programs 7-8								
Total Function 1121	Junior High School Programs 7-8	336,653.73	276,376.96	346,930.20	2.82	350,394.75	2.66	350,394.75	0.00
Function 1122	Junior High Extracurricular								
Total Function 1122	Junior High Extracurricular	52,682.22	56,694.18	56,878.33	0.00	48,768.67	0.00	48,768.67	0.00
Function 1131	High School Programs 9-12								
Total Function 1131	High School Programs 9-12	1,176,808.25	1,352,709.66	1,441,247.77	13.10	1,487,925.65	12.48	1,487,925.65	0.00
Function 1132	High School Extracurricular								
Total Function 1132	High School Extracurricular	288,628.69	267,112.29	308,763.95	0.30	343,036.40	0.30	343,036.40	0.00
Function 1210	Talented And Gifted Programs								
Total Function 1210	Talented And Gifted Programs	7,873.80	1,400.71	21,000.00	0.00	20,000.00	0.00	20,000.00	0.00
Function 1250	Less Restricted Programs for Stdts w Disabilites								
Total Function 1250	Less Restricted Programs for Stdts w Disabilites	932,645.12	956,325.09	969,586.71	15.27	1,138,151.30	17.56	1,138,151.30	0.00
Function 1271	Remediation								
Total Function 1271	Remediation	28,870.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Function 1291	Title III								
Total Function 1291	Title III	3,397.69	5,838.25	7,681.64	0.03	1,800.00	0.00	1,800.00	0.00
Major Function 1000		4,585,960.12	4,944,238.11	5,141,228.06	50.18	5,498,544.39	50.43	5,498,544.39	0.00
Function 2110	Attendance and Social Work Services								

Requirements Report

			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100	General Fund									
Total Function	2110	Attendance and Social Work Services	0.00	523.00	0.00	0.00	0.00	0.00	0.00	0.00
Function	2120	Guidance Services								
Total Function	2120	Guidance Services	39.88	47,861.78	1,300.00	0.00	3,400.00	0.00	3,400.00	0.00
Function	2130	Health Services								
Total Function	2130	Health Services	2,604.00	1,530.20	1,200.00	0.00	1,200.00	0.00	1,200.00	0.00
Function	2190	Student Support Services								
Total Function	2190	Student Support Services	205,139.70	221,559.87	223,493.43	1.45	248,786.77	1.30	248,786.77	0.00
Function	2210	Improvement of Instruction								
Total Function	2210	Improvement of Instruction	20,357.85	19,086.36	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Function	2220	Educational Media Services								
Total Function	2220	Educational Media Services	76,317.29	43,154.80	10,150.00	0.00	32,346.59	0.43	32,346.59	0.00
Function	2230	Assessment and Testing								
Total Function	2230	Assessment and Testing	7,455.91	4,823.88	5,542.93	0.00	9,337.98	0.00	9,337.98	0.00
Function	2240	Instructional Staff Development								
Total Function	2240	Instructional Staff Development	25,136.87	107,486.35	20,000.00	0.00	32,000.00	0.00	32,000.00	0.00
Function	2310	Board of Education Services								
Total Function	2310	Board of Education Services	102,690.06	83,404.13	112,900.00	0.00	115,900.00	0.00	115,900.00	0.00
Function	2320	Office of the Superintendent								
Total Function	2320	Office of the Superintendent	218,825.17	181,731.43	157,583.88	0.70	191,358.13	0.70	191,358.13	0.00
Function	2410	Office of the Principal Services								
Total Function	2410	Office of the Principal Services	732,661.20	895,302.89	941,479.57	8.01	962,337.17	7.95	962,337.17	0.00
Function	2520	Fiscal Services								

Requirements Report

			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted	
Fund 100	General Fund										
Total Function	2520	Fiscal Services	378,588.95	269,725.94	247,657.35	0.50	258,711.04	0.50	258,711.04	0.00	
Function	2528	Risk Management Services									
Total Function	2528	Risk Management Services	19,207.00	20,245.00	25,000.00	0.00	28,516.55	0.00	28,516.55	0.00	
Function	2529	Unemployment									
Total Function	2529	Unemployment	21,598.00	2,328.21	500.00	0.00	0.00	0.00	0.00	0.00	
Function	2540	Operation/Maintenance of Plant									
Total Function	2540	Operation/Maintenance of Plant	1,097,818.74	1,245,663.99	1,204,135.21	6.75	1,141,683.23	5.75	1,141,683.23	0.00	
Function	2545	Asbestos Abatement									
Total Function	2545	Asbestos Abatement	7,125.00	3,645.00	2,000.00	0.00	2,500.00	0.00	2,500.00	0.00	
Function	2550	Student Transportation									
Total Function	2550	Student Transportation	668,819.18	808,832.19	909,038.41	7.74	999,469.91	7.71	999,469.91	0.00	
Function	2555	Extra Curricular Transportation									
Total Function	2555	Extra Curricular Transportation	73,626.69	67,672.49	24,500.00	0.00	24,500.00	0.00	24,500.00	0.00	
Function	2558	Special Education Transportation									
Total Function	2558	Special Education Transportation	93,935.41	74,772.55	0.00	0.00	97,986.80	1.25	97,986.80	0.00	
Function	2640	Staff Services									
Total Function	2640	Staff Services	1,425.00	12,371.53	0.00	0.00	2,000.00	0.00	2,000.00	0.00	
Function	2660	Technology Services									
Total Function	2660	Technology Services	77,497.88	137,720.96	70,339.28	0.05	72,486.44	0.05	72,486.44	0.00	
Major Function 2000			3,830,869.78	4,249,442.55	3,966,820.06	25.20	4,234,520.61	25.64	4,234,520.61	0.00	
Function	4155	Building Improvements									
Total Function	4155	Building Improvements	0.00	315.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00	

Requirements Report

	2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund								
Major Function 4000	0.00	315.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Function 5200 Transfer of Funds								
Total Function 5200 Transfer of Funds	497,000.00	641,632.70	810,000.00	0.00	610,000.00	0.00	610,000.00	0.00
Major Function 5000	497,000.00	641,632.70	810,000.00	0.00	610,000.00	0.00	610,000.00	0.00
Function 6110 Planned Reserve								
Total Function 6110 Planned Reserve	0.00	0.00	105,000.00	0.00	105,000.00	0.00	105,000.00	0.00
Major Function 6000 Contingencies	0.00	0.00	105,000.00	0.00	105,000.00	0.00	105,000.00	0.00
Function 7000 Unapprop End Fund Balance								
Total Function 7000 Unapprop End Fund Balance	0.00	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00	0.00
Major Function 7000 Unapprop End Fund Balance	0.00	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00	0.00
Total Fund 100 General Fund	8,913,829.90	9,835,628.36	10,948,048.12	75.38	11,373,065.00	76.07	11,373,065.00	0.00

Grant School District #3
401 N. Canyon City Blvd. Canyon City, OR 97820

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
<hr/>									
Fund 100	General Fund								
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Function 1111	Elementary Programs K-6								
111	Salaries - Licensed	1,039,682.18	1,108,777.79	1,089,403.50	16.00	1,104,340.30	15.00	1,104,340.30	0.00
112	Salaries - Classified	113,895.98	106,635.37	67,794.77	2.67	82,607.74	2.43	82,607.74	0.00
121	Substitutes - Licensed	34,116.18	73,763.54	49,500.00	0.00	60,000.00	0.00	60,000.00	0.00
122	Substitutes - Classified	3,400.03	8,880.88	7,500.00	0.00	15,000.00	0.00	15,000.00	0.00
211	PERS - Employer Contribution	146,039.32	174,660.66	310,050.48	0.00	369,055.21	0.00	369,055.21	0.00
213	PERS - UAL	3,044.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	86,861.07	95,770.48	87,207.89	0.00	90,449.08	0.00	90,449.08	0.00
231	Workers Compensation	7,673.47	7,996.75	7,073.51	0.00	11,491.52	0.00	11,491.52	0.00
233	Paid Family & Medical Leave	4,291.97	5,185.90	4,625.01	0.00	4,748.11	0.00	4,748.11	0.00
241	Health Insurance	262,438.29	321,980.28	304,076.12	0.00	293,818.56	0.00	293,818.56	0.00
242	Life Insurance	1,267.11	1,316.37	1,108.18	0.00	1,026.90	0.00	1,026.90	0.00
245	Health Saving Accounts	0.00	0.00	0.00	0.00	15,130.20	0.00	15,130.20	0.00
310	Professional Services	20,883.28	4,130.00	2,800.00	0.00	2,800.00	0.00	2,800.00	0.00
322	Repair & Maintenance	878.17	54.99	1,850.00	0.00	1,850.00	0.00	1,850.00	0.00
340	Travel	133.25	0.00	1,700.00	0.00	1,700.00	0.00	1,700.00	0.00
410	Supplies & Materials	17,005.93	21,540.28	15,100.00	0.00	15,100.00	0.00	15,100.00	0.00
420	Textbooks	2,484.00	74,128.90	7,500.00	0.00	7,500.00	0.00	7,500.00	0.00
440	Periodicals	0.00	2,540.25	2,300.00	0.00	2,300.00	0.00	2,300.00	0.00
460	Non-consumable	4,313.15	13,967.60	19,300.00	0.00	19,300.00	0.00	19,300.00	0.00
470	Computer Software	9,639.86	6,350.94	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
480	Computer Hardware	352.27	99.99	250.00	0.00	250.00	0.00	250.00	0.00
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Total Function 1111	Elementary Programs K-6	1,758,399.67	2,027,780.97	1,989,139.46	18.67	2,108,467.62	17.43	2,108,467.62	0.00
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Function 1121	Junior High School Programs 7-8								
111	Salaries - Licensed	219,399.62	186,584.97	195,229.16	2.82	197,856.05	2.66	197,856.05	0.00
121	Substitutes - Licensed	2,334.34	328.19	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
130	Salaries - Additional	3,942.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	26,751.57	23,276.22	51,065.78	0.00	61,182.33	0.00	61,182.33	0.00
213	PERS - UAL	450.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	16,209.65	13,594.16	14,267.62	0.00	14,956.11	0.00	14,956.11	0.00
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Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED	2026-27	Adopted	
Fund 100	General Fund											
Function 1121	Junior High School Programs 7-8											
231	Workers Compensation		1,388.05	1,152.72	1,189.60	0.00	1,203.56	0.00	1,203.56		0.00	
233	Paid Family & Medical Leave		894.47	746.96	780.88	0.00	791.32	0.00	791.32		0.00	
241	Health Insurance		58,451.80	44,629.79	60,162.96	0.00	52,257.90	0.00	52,257.90		0.00	
242	Life Insurance		208.84	145.85	184.20	0.00	164.76	0.00	164.76		0.00	
245	Health Saving Accounts		0.00	0.00	0.00	0.00	1,407.72	0.00	1,407.72		0.00	
310	Professional Services		0.00	395.45	0.00	0.00	0.00	0.00	0.00		0.00	
340	Travel		391.37	85.00	2,400.00	0.00	1,400.00	0.00	1,400.00		0.00	
410	Supplies & Materials		3,446.07	2,206.92	7,725.00	0.00	6,525.00	0.00	6,525.00		0.00	
460	Non-consumable		2,151.06	1,884.73	5,125.00	0.00	3,850.00	0.00	3,850.00		0.00	
470	Computer Software		0.00	150.00	0.00	0.00	0.00	0.00	0.00		0.00	
480	Computer Hardware		0.00	0.00	1,200.00	0.00	1,200.00	0.00	1,200.00		0.00	
640	Dues & Fees		634.00	1,196.00	1,600.00	0.00	1,600.00	0.00	1,600.00		0.00	
Total Function 1121	Junior High School Programs 7-8		336,653.73	276,376.96	346,930.20	2.82	350,394.75	2.66	350,394.75		0.00	
Function 1122	Junior High Extracurricular											
130	Salaries - Additional		38,354.08	47,707.72	43,272.08	0.00	39,875.69	0.00	39,875.69		0.00	
211	PERS - Employer Contribution		3,440.92	3,644.90	7,896.62	0.00	5,385.34	0.00	5,385.34		0.00	
213	PERS - UAL		49.36	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
220	Social Security		2,844.22	3,582.88	3,856.00	0.00	2,705.68	0.00	2,705.68		0.00	
231	Workers Compensation		336.86	693.40	734.85	0.00	388.17	0.00	388.17		0.00	
233	Paid Family & Medical Leave		153.44	190.17	203.10	0.00	141.51	0.00	141.51		0.00	
241	Health Insurance		7,475.83	787.53	813.01	0.00	172.28	0.00	172.28		0.00	
242	Life Insurance		27.51	2.58	2.67	0.00	0.00	0.00	0.00		0.00	
640	Dues & Fees		0.00	85.00	100.00	0.00	100.00	0.00	100.00		0.00	
Total Function 1122	Junior High Extracurricular		52,682.22	56,694.18	56,878.33	0.00	48,768.67	0.00	48,768.67		0.00	
Function 1131	High School Programs 9-12											
111	Salaries - Licensed		737,074.00	840,961.48	774,036.71	12.10	793,555.92	11.48	793,555.92		0.00	
112	Salaries - Classified		0.00	6,822.39	36,592.00	1.00	37,765.92	1.00	37,765.92		0.00	
121	Substitutes - Licensed		51,113.63	57,449.62	45,000.00	0.00	0.00	0.00	0.00		0.00	
122	Substitutes - Classified		0.00	824.14	1,000.00	0.00	0.00	0.00	0.00		0.00	
211	PERS - Employer Contribution		102,427.20	109,805.23	219,895.92	0.00	258,002.94	0.00	258,002.94		0.00	

Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED	2026-27		
Fund 100	General Fund											
Function 1131	High School Programs 9-12											
213	PERS - UAL		1,761.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		57,865.29	66,254.18	60,483.79	0.00	63,286.57	0.00	63,286.57	0.00	0.00	
231	Workers Compensation		4,847.21	5,587.64	4,947.65	0.00	5,049.04	0.00	5,049.04	0.00	0.00	
233	Paid Family & Medical Leave		3,111.07	3,622.53	3,242.34	0.00	3,325.47	0.00	3,325.47	0.00	0.00	
241	Health Insurance		164,820.20	213,815.28	217,175.40	0.00	230,373.31	0.00	230,373.31	0.00	0.00	
242	Life Insurance		677.06	773.63	723.96	0.00	755.04	0.00	755.04	0.00	0.00	
245	Health Saving Accounts		0.00	0.00	0.00	0.00	8,686.44	0.00	8,686.44	0.00	0.00	
310	Professional Services		0.00	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
322	Repair & Maintenance		849.49	0.00	2,900.00	0.00	2,900.00	0.00	2,900.00	0.00	0.00	
340	Travel		4,804.63	3,391.50	5,900.00	0.00	4,900.00	0.00	4,900.00	0.00	0.00	
410	Supplies & Materials		17,441.02	20,636.69	30,450.00	0.00	29,750.00	0.00	29,750.00	0.00	0.00	
420	Textbooks		1,926.18	209.70	3,600.00	0.00	3,600.00	0.00	3,600.00	0.00	0.00	
440	Periodicals		480.14	59.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
460	Non-consumable		11,844.89	18,901.89	28,000.00	0.00	39,075.00	0.00	39,075.00	0.00	0.00	
470	Computer Software		4,086.50	245.88	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00	0.00	
480	Computer Hardware		0.00	0.00	800.00	0.00	800.00	0.00	800.00	0.00	0.00	
640	Dues & Fees		11,678.00	1,998.00	5,000.00	0.00	4,600.00	0.00	4,600.00	0.00	0.00	
Total Function 1131	High School Programs 9-12		1,176,808.25	1,352,709.66	1,441,247.77	13.10	1,487,925.65	12.48	1,487,925.65	0.00	0.00	
Function 1132	High School Extracurricular											
113	Salaries - Administrators		0.00	0.00	36,966.60	0.30	39,736.80	0.30	39,736.80	0.00	0.00	
121	Substitutes - Licensed		7,115.82	1,500.00	1,545.00	0.00	1,545.00	0.00	1,545.00	0.00	0.00	
122	Substitutes - Classified		390.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
130	Salaries - Additional		173,144.34	165,292.55	142,407.26	0.00	152,913.45	0.00	152,913.45	0.00	0.00	
211	PERS - Employer Contribution		13,753.27	13,309.46	33,446.64	0.00	46,168.57	0.00	46,168.57	0.00	0.00	
213	PERS - UAL		392.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		13,578.30	12,604.58	15,095.97	0.00	14,709.98	0.00	14,709.98	0.00	0.00	
231	Workers Compensation		1,153.57	1,358.10	1,563.54	0.00	1,660.64	0.00	1,660.64	0.00	0.00	
233	Paid Family & Medical Leave		685.99	668.99	794.48	0.00	770.78	0.00	770.78	0.00	0.00	
241	Health Insurance		17,849.25	3,908.61	7,321.78	0.00	9,062.18	0.00	9,062.18	0.00	0.00	
242	Life Insurance		240.76	12.79	22.68	0.00	21.48	0.00	21.48	0.00	0.00	
245	Health Saving Accounts		0.00	0.00	0.00	0.00	122.52	0.00	122.52	0.00	0.00	

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function 1132	High School Extracurricular								
310	Professional Services	600.00	647.00	600.00	0.00	600.00	0.00	600.00	0.00
340	Travel	30,759.90	38,014.37	38,000.00	0.00	38,000.00	0.00	38,000.00	0.00
389	Physical Therapy	0.00	0.00	0.00	0.00	2,725.00	0.00	2,725.00	0.00
410	Supplies & Materials	4,500.00	5,119.72	6,000.00	0.00	10,000.00	0.00	10,000.00	0.00
640	Dues & Fees	24,465.00	24,676.12	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Total Function 1132	High School Extracurricular	288,628.69	267,112.29	308,763.95	0.30	343,036.40	0.30	343,036.40	0.00
Function 1210	Talented And Gifted Programs								
121	Substitutes - Licensed	0.00	476.85	1,000.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	0.00	36.48	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	0.00	2.96	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	0.00	1.91	0.00	0.00	0.00	0.00	0.00	0.00
310	Professional Services	7,845.00	190.98	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
410	Supplies & Materials	28.80	691.53	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Total Function 1210	Talented And Gifted Programs	7,873.80	1,400.71	21,000.00	0.00	20,000.00	0.00	20,000.00	0.00
Function 1250	Less Restricted Programs for Stdts w Disabilites								
111	Salaries - Licensed	248,631.88	282,843.60	218,218.95	4.07	230,900.05	4.06	230,900.05	0.00
112	Salaries - Classified	292,431.22	273,813.33	311,579.71	11.20	365,451.29	13.50	365,451.29	0.00
121	Substitutes - Licensed	12,768.80	29,937.21	0.00	0.00	0.00	0.00	0.00	0.00
122	Substitutes - Classified	17,134.37	11,875.95	0.00	0.00	6,000.00	0.00	6,000.00	0.00
130	Salaries - Additional	587.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	66,748.07	61,827.16	140,246.44	0.00	176,191.39	0.00	176,191.39	0.00
213	PERS - UAL	1,150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	41,959.67	45,174.64	40,282.32	0.00	45,564.04	0.00	45,564.04	0.00
231	Workers Compensation	3,624.54	4,143.49	3,611.49	0.00	4,063.74	0.00	4,063.74	0.00
233	Paid Family & Medical Leave	2,231.94	2,394.05	2,118.99	0.00	2,385.52	0.00	2,385.52	0.00
241	Health Insurance	194,741.99	207,109.84	191,097.34	0.00	229,671.17	0.00	229,671.17	0.00
242	Life Insurance	996.23	1,010.45	931.47	0.00	974.34	0.00	974.34	0.00
245	Health Saving Accounts	0.00	0.00	0.00	0.00	1,649.76	0.00	1,649.76	0.00
310	Professional Services	35,667.83	31,764.95	30,000.00	0.00	40,000.00	0.00	40,000.00	0.00
340	Travel	907.54	1,387.02	2,300.00	0.00	2,300.00	0.00	2,300.00	0.00

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
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Fund 100	General Fund								
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Function 1250	Less Restricted Programs for Stdts w Disabilites								
410	Supplies & Materials	2,681.61	0.00	4,000.00	0.00	7,600.00	0.00	7,600.00	0.00
420	Textbooks	4,489.27	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00	0.00
460	Non-consumable	5,721.52	24.59	13,100.00	0.00	13,300.00	0.00	13,300.00	0.00
470	Computer Software	0.00	291.61	1,100.00	0.00	1,100.00	0.00	1,100.00	0.00
480	Computer Hardware	170.96	2,727.20	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
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Total Function 1250	Less Restricted Programs for Stdts w Disabilites	932,645.12	956,325.09	969,586.71	15.27	1,138,151.30	17.56	1,138,151.30	0.00
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Function 1271	Remediation								
111	Salaries - Licensed	20,426.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112	Salaries - Classified	2,809.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	2,685.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213	PERS - UAL	728.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	1,740.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	145.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	61.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
410	Supplies & Materials	273.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Total Function 1271	Remediation	28,870.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Function 1291	Title III								
111	Salaries - Licensed	2,426.04	4,406.92	3,209.91	0.03	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	290.40	527.52	831.72	0.00	0.00	0.00	0.00	0.00
213	PERS - UAL	5.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	180.49	331.11	244.19	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	14.77	26.82	19.20	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	9.72	17.64	12.86	0.00	0.00	0.00	0.00	0.00
241	Health Insurance	468.99	526.56	562.08	0.00	0.00	0.00	0.00	0.00
242	Life Insurance	1.62	1.68	1.68	0.00	0.00	0.00	0.00	0.00
310	Professional Services	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00
340	Travel	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00
410	Supplies & Materials	0.00	0.00	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
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Total Function 1291	Title III	3,397.69	5,838.25	7,681.64	0.03	1,800.00	0.00	1,800.00	0.00
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Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Major Function 1000		4,585,960.12	4,944,238.11	5,141,228.06	50.18	5,498,544.39	50.43	5,498,544.39	0.00
Function	2110 Attendance and Social Work Services								
	470 Computer Software	0.00	523.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	2110 Attendance and Social Work Services	0.00	523.00	0.00	0.00	0.00	0.00	0.00	0.00
Function 2120 Guidance Services									
	310 Professional Services	0.00	47,750.00	0.00	0.00	0.00	0.00	0.00	0.00
	340 Travel	0.00	0.00	600.00	0.00	1,100.00	0.00	1,100.00	0.00
	410 Supplies & Materials	39.88	111.78	200.00	0.00	1,200.00	0.00	1,200.00	0.00
	460 Non-consumable	0.00	0.00	500.00	0.00	1,100.00	0.00	1,100.00	0.00
Total Function	2120 Guidance Services	39.88	47,861.78	1,300.00	0.00	3,400.00	0.00	3,400.00	0.00
Function 2130 Health Services									
	410 Supplies & Materials	2,604.00	1,530.20	1,200.00	0.00	1,200.00	0.00	1,200.00	0.00
Total Function	2130 Health Services	2,604.00	1,530.20	1,200.00	0.00	1,200.00	0.00	1,200.00	0.00
Function 2190 Student Support Services									
	112 Salaries - Classified	0.00	13,128.81	22,000.00	0.50	23,100.00	0.50	23,100.00	0.00
	113 Salaries - Administrators	138,335.10	140,968.76	117,545.77	0.95	125,922.51	0.80	125,922.51	0.00
	116 Retirement Stipends	883.35	900.48	0.00	0.00	0.00	0.00	0.00	0.00
	130 Salaries - Additional	7,146.00	7,146.00	3,681.00	0.00	7,362.00	0.00	7,362.00	0.00
	211 PERS - Employer Contribution	17,398.97	18,814.63	34,582.74	0.00	50,491.99	0.00	50,491.99	0.00
	213 PERS - UAL	1,472.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	220 Social Security	10,874.10	12,156.17	10,497.73	0.00	11,952.33	0.00	11,952.33	0.00
	231 Workers Compensation	884.01	978.82	875.58	0.00	952.93	0.00	952.93	0.00
	233 Paid Family & Medical Leave	493.38	644.86	573.00	0.00	625.55	0.00	625.55	0.00
	241 Health Insurance	18,503.18	22,790.55	25,004.07	0.00	21,228.88	0.00	21,228.88	0.00
	242 Life Insurance	66.65	86.81	83.54	0.00	80.14	0.00	80.14	0.00
	245 Health Saving Accounts	0.00	0.00	0.00	0.00	2,020.44	0.00	2,020.44	0.00
	310 Professional Services	2,850.00	519.00	2,000.00	0.00	500.00	0.00	500.00	0.00
	324 Rentals	1,079.82	3,202.32	2,500.00	0.00	3,500.00	0.00	3,500.00	0.00
	340 Travel	4,883.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function	2190 Student Support Services								
	351 Telephone	211.39	222.66	850.00	0.00	850.00	0.00	850.00	0.00
	353 Postage	0.00	0.00	200.00	0.00	200.00	0.00	200.00	0.00
	460 Non-consumable	57.95	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00
	640 Dues & Fees	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00
Total Function	2190 Student Support Services	205,139.70	221,559.87	223,493.43	1.45	248,786.77	1.30	248,786.77	0.00
Function	2210 Improvement of Instruction								
	249 Tuition Reimbursement	7,434.83	17,293.17	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
	420 Textbooks	12,923.02	1,793.19	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	2210 Improvement of Instruction	20,357.85	19,086.36	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Function	2220 Educational Media Services								
	112 Salaries - Classified	46,193.72	17,988.62	0.00	0.00	11,922.55	0.43	11,922.55	0.00
	122 Substitutes - Classified	85.75	194.46	0.00	0.00	0.00	0.00	0.00	0.00
	211 PERS - Employer Contribution	5,508.82	1,023.10	0.00	0.00	3,676.86	0.00	3,676.86	0.00
	213 PERS - UAL	271.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	220 Social Security	3,342.45	1,391.03	0.00	0.00	912.12	0.00	912.12	0.00
	231 Workers Compensation	293.83	116.67	0.00	0.00	727.80	0.00	727.80	0.00
	233 Paid Family & Medical Leave	171.71	72.71	0.00	0.00	47.74	0.00	47.74	0.00
	241 Health Insurance	14,999.34	4,918.06	0.00	0.00	4,356.91	0.00	4,356.91	0.00
	242 Life Insurance	55.47	29.22	0.00	0.00	13.94	0.00	13.94	0.00
	245 Health Saving Accounts	0.00	0.00	0.00	0.00	538.67	0.00	538.67	0.00
	410 Supplies & Materials	38.38	3,455.20	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
	430 Library Books	2,159.34	2,013.02	1,400.00	0.00	1,400.00	0.00	1,400.00	0.00
	440 Periodicals	250.58	1,316.88	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
	460 Non-consumable	73.40	7,378.15	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
	470 Computer Software	2,873.13	3,257.68	4,350.00	0.00	4,350.00	0.00	4,350.00	0.00
Total Function	2220 Educational Media Services	76,317.29	43,154.80	10,150.00	0.00	32,346.59	0.43	32,346.59	0.00
Function	2230 Assessment and Testing								
	121 Substitutes - Licensed	580.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	130 Salaries - Additional	5,500.00	4,000.00	4,120.00	0.00	6,620.00	0.00	6,620.00	0.00

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function 2230	Assessment and Testing								
211	PERS - Employer Contribution	849.20	478.81	1,067.48	0.00	2,041.77	0.00	2,041.77	0.00
220	Social Security	465.14	304.35	313.58	0.00	506.16	0.00	506.16	0.00
231	Workers Compensation	36.85	24.72	25.38	0.00	41.14	0.00	41.14	0.00
233	Paid Family & Medical Leave	24.32	16.00	16.49	0.00	26.52	0.00	26.52	0.00
241	Health Insurance	0.00	0.00	0.00	0.00	102.39	0.00	102.39	0.00
Total Function 2230	Assessment and Testing	7,455.91	4,823.88	5,542.93	0.00	9,337.98	0.00	9,337.98	0.00
Function 2240	Instructional Staff Development								
130	Salaries - Additional	6,087.45	6,200.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	888.64	747.82	0.00	0.00	0.00	0.00	0.00	0.00
213	PERS - UAL	149.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	463.47	468.40	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	37.53	36.98	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	21.31	24.80	0.00	0.00	0.00	0.00	0.00	0.00
312	Program Improvement	10,770.39	98,070.47	14,150.00	0.00	21,650.00	0.00	21,650.00	0.00
340	Travel	3,782.46	1,937.88	5,350.00	0.00	5,350.00	0.00	5,350.00	0.00
410	Supplies & Materials	2,936.46	0.00	500.00	0.00	5,000.00	0.00	5,000.00	0.00
Total Function 2240	Instructional Staff Development	25,136.87	107,486.35	20,000.00	0.00	32,000.00	0.00	32,000.00	0.00
Function 2310	Board of Education Services								
310	Professional Services	12,296.02	1,275.00	15,000.00	0.00	1,500.00	0.00	1,500.00	0.00
340	Travel	3,649.87	2,639.68	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
350	Communication	7,044.80	15,057.60	3,000.00	0.00	15,000.00	0.00	15,000.00	0.00
354	Advertising	4,207.07	730.00	3,000.00	0.00	10,000.00	0.00	10,000.00	0.00
381	Audit Services	40,650.00	45,400.00	48,000.00	0.00	48,000.00	0.00	48,000.00	0.00
382	Legal Services	22,354.50	13,882.90	15,000.00	0.00	20,000.00	0.00	20,000.00	0.00
384	Negotiation Services	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
388	Election Services	1,192.56	1,701.23	1,200.00	0.00	1,200.00	0.00	1,200.00	0.00
390	Other Property Services	545.52	0.00	600.00	0.00	600.00	0.00	600.00	0.00
410	Supplies & Materials	327.19	960.94	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
460	Non-consumable	460.97	70.98	600.00	0.00	600.00	0.00	600.00	0.00
470	Computer Software	390.00	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00

Requirements Report

			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund										
Function 2310	Board of Education Services									
640	Dues & Fees		9,571.56	1,685.80	15,000.00	0.00	7,500.00	0.00	7,500.00	0.00
Total Function 2310	Board of Education Services		102,690.06	83,404.13	112,900.00	0.00	115,900.00	0.00	115,900.00	0.00
Function 2320	Office of the Superintendent									
112	Salaries - Classified		34,643.19	27,059.05	19,770.97	0.25	19,854.25	0.25	19,854.25	0.00
113	Salaries - Administrators		108,321.67	76,603.93	72,333.72	0.45	78,300.02	0.45	78,300.02	0.00
116	Retirement Stipends		4,263.22	4,316.04	0.00	0.00	0.00	0.00	0.00	0.00
122	Substitutes - Classified		982.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution		4,193.21	9,987.71	11,495.40	0.00	32,760.49	0.00	32,760.49	0.00
213	PERS - UAL		1,189.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security		10,686.47	7,992.71	6,975.84	0.00	7,430.88	0.00	7,430.88	0.00
231	Workers Compensation		894.88	648.75	576.39	0.00	612.01	0.00	612.01	0.00
233	Paid Family & Medical Leave		493.80	414.72	368.52	0.00	392.52	0.00	392.52	0.00
241	Health Insurance		17,442.75	12,492.13	9,820.68	0.00	5,878.20	0.00	5,878.20	0.00
242	Life Insurance		73.69	51.46	42.36	0.00	42.24	0.00	42.24	0.00
245	Health Saving Accounts		0.00	0.00	0.00	0.00	9,887.52	0.00	9,887.52	0.00
322	Repair & Maintenance		103.70	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
324	Rentals		2,154.31	4,342.12	4,800.00	0.00	4,800.00	0.00	4,800.00	0.00
340	Travel		18,739.75	14,351.98	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
351	Telephone		1,197.97	1,261.61	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
355	Printing		0.00	2,420.40	300.00	0.00	300.00	0.00	300.00	0.00
410	Supplies & Materials		7,223.21	6,577.61	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
460	Non-consumable		2,899.38	4,896.68	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
640	Dues & Fees		3,321.65	8,314.53	3,100.00	0.00	3,100.00	0.00	3,100.00	0.00
Total Function 2320	Office of the Superintendent		218,825.17	181,731.43	157,583.88	0.70	191,358.13	0.70	191,358.13	0.00
Function 2410	Office of the Principal Services									
111	Salaries - Licensed		0.00	46,019.66	54,616.00	1.00	47,171.28	0.54	47,171.28	0.00
112	Salaries - Classified		168,543.58	221,324.27	230,373.11	5.31	205,895.58	5.55	205,895.58	0.00
113	Salaries - Administrators		259,457.46	272,386.19	229,775.41	1.70	256,728.35	1.85	256,728.35	0.00
116	Retirement Stipends		(585.08)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
122	Substitutes - Classified		1,550.80	1,720.66	0.00	0.00	0.00	0.00	0.00	0.00

Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED	2026-27	Adopted	
Fund 100	General Fund											
Function 2410	Office of the Principal Services											
130	Salaries - Additional		18,658.36	7,561.60	4,736.00	0.00	11,021.00	0.00	11,021.00		0.00	
211	PERS - Employer Contribution		45,763.24	70,934.60	132,160.07	0.00	160,833.56	0.00	160,833.56		0.00	
213	PERS - UAL		2,925.03	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
220	Social Security		32,382.24	39,953.77	38,300.60	0.00	39,023.39	0.00	39,023.39		0.00	
231	Workers Compensation		2,759.83	4,732.35	4,815.73	0.00	4,877.40	0.00	4,877.40		0.00	
233	Paid Family & Medical Leave		1,499.92	2,200.66	2,082.29	0.00	2,083.31	0.00	2,083.31		0.00	
241	Health Insurance		82,433.65	134,828.08	146,300.66	0.00	138,867.18	0.00	138,867.18		0.00	
242	Life Insurance		321.57	437.68	469.70	0.00	435.28	0.00	435.28		0.00	
245	Health Saving Accounts		0.00	0.00	0.00	0.00	300.84	0.00	300.84		0.00	
310	Professional Services		145.00	(558.14)	2,450.00	0.00	2,450.00	0.00	2,450.00		0.00	
322	Repair & Maintenance		4,244.22	160.00	1,000.00	0.00	1,000.00	0.00	1,000.00		0.00	
324	Rentals		51,406.87	51,402.60	44,500.00	0.00	41,500.00	0.00	41,500.00		0.00	
340	Travel		22,545.76	8,724.83	8,400.00	0.00	8,400.00	0.00	8,400.00		0.00	
351	Telephone		13,506.59	17,076.69	16,500.00	0.00	16,500.00	0.00	16,500.00		0.00	
353	Postage		4,267.90	3,308.29	5,000.00	0.00	5,000.00	0.00	5,000.00		0.00	
410	Supplies & Materials		12,762.18	8,199.77	10,800.00	0.00	10,800.00	0.00	10,800.00		0.00	
460	Non-consumable		3,716.14	1,219.44	4,800.00	0.00	4,800.00	0.00	4,800.00		0.00	
640	Dues & Fees		4,355.94	3,669.89	4,400.00	0.00	4,650.00	0.00	4,650.00		0.00	
Total Function 2410	Office of the Principal Services		732,661.20	895,302.89	941,479.57	8.01	962,337.17	7.95	962,337.17		0.00	
Function 2520	Fiscal Services											
112	Salaries - Classified		32,167.06	33,293.06	34,292.06	0.50	34,458.50	0.50	34,458.50		0.00	
114	Salaries - Managerial Confidential		19,798.27	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
211	PERS - Employer Contribution		7,561.93	3,985.32	8,885.05	0.00	10,626.98	0.00	10,626.98		0.00	
213	PERS - UAL		989.91	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
220	Social Security		3,705.73	2,425.87	2,502.72	0.00	2,496.36	0.00	2,496.36		0.00	
231	Workers Compensation		(20,629.11)	(29,070.49)	210.96	0.00	211.92	0.00	211.92		0.00	
233	Paid Family & Medical Leave		5,328.77	133.20	137.16	0.00	137.88	0.00	137.88		0.00	
241	Health Insurance		10,769.20	9,000.00	9,600.00	0.00	10,500.00	0.00	10,500.00		0.00	
242	Life Insurance		39.20	29.40	29.40	0.00	29.40	0.00	29.40		0.00	
243	Background Checks		3,994.38	2,554.50	0.00	0.00	0.00	0.00	0.00		0.00	
310	Professional Services		265,173.37	199,498.52	165,000.00	0.00	173,250.00	0.00	173,250.00		0.00	

Requirements Report

			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund										
Function 2520	Fiscal Services									
340	Travel		898.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353	Postage		5,753.79	4,677.64	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
410	Supplies & Materials		29,850.35	32,185.77	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
460	Non-consumable		125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	Computer Software		3,614.61	180.48	15,000.00	0.00	15,000.00	0.00	15,000.00	0.00
601	Undesignated		1,870.50	1,600.00	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
640	Dues & Fees		7,577.99	9,232.67	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
Total Function 2520	Fiscal Services		378,588.95	269,725.94	247,657.35	0.50	258,711.04	0.50	258,711.04	0.00
Function 2528	Risk Management Services									
651	Liability Insurance		19,207.00	20,245.00	25,000.00	0.00	28,516.55	0.00	28,516.55	0.00
Total Function 2528	Risk Management Services		19,207.00	20,245.00	25,000.00	0.00	28,516.55	0.00	28,516.55	0.00
Function 2529	Unemployment									
232	Unemployment		21,598.00	2,328.21	0.00	0.00	0.00	0.00	0.00	0.00
640	Dues & Fees		0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00
Total Function 2529	Unemployment		21,598.00	2,328.21	500.00	0.00	0.00	0.00	0.00	0.00
Function 2540	Operation/Maintenance of Plant									
112	Salaries - Classified		290,919.34	307,103.03	318,333.40	6.75	335,017.36	5.75	335,017.36	0.00
122	Substitutes - Classified		976.49	9,266.95	9,500.00	0.00	5,500.00	0.00	5,500.00	0.00
130	Salaries - Additional		6,510.56	23,491.95	0.00	0.00	3,500.00	0.00	3,500.00	0.00
211	PERS - Employer Contribution		35,443.57	36,660.64	80,340.16	0.00	87,506.52	0.00	87,506.52	0.00
213	PERS - UAL		2,746.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security		21,125.17	25,164.51	24,063.67	0.00	24,995.84	0.00	24,995.84	0.00
231	Workers Compensation		12,820.22	14,263.32	12,367.62	0.00	14,401.24	0.00	14,401.24	0.00
233	Paid Family & Medical Leave		994.95	1,359.51	1,273.32	0.00	1,316.85	0.00	1,316.85	0.00
241	Health Insurance		78,944.78	94,611.16	110,835.77	0.00	104,113.29	0.00	104,113.29	0.00
242	Life Insurance		376.16	390.58	394.32	0.00	308.64	0.00	308.64	0.00
245	Health Saving Accounts		0.00	0.00	0.00	0.00	3,494.64	0.00	3,494.64	0.00
322	Repair & Maintenance		109,711.50	134,367.24	58,000.00	0.00	58,000.00	0.00	58,000.00	0.00
325	Electricity		58,507.69	79,477.88	89,500.00	0.00	97,000.00	0.00	97,000.00	0.00

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function 2540	Operation/Maintenance of Plant								
326	Heating Fuel	142,339.86	113,622.25	150,000.00	0.00	65,000.00	0.00	65,000.00	0.00
327	Water & Sewer	56,256.53	72,810.07	54,600.00	0.00	67,600.00	0.00	67,600.00	0.00
328	Garbage	27,542.82	28,495.48	27,600.00	0.00	27,600.00	0.00	27,600.00	0.00
329	Other Property Services	2,361.88	5,345.28	19,700.00	0.00	14,500.00	0.00	14,500.00	0.00
340	Travel	572.70	461.28	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
351	Telephone	0.00	0.00	1,100.00	0.00	1,100.00	0.00	1,100.00	0.00
380	Non Instructional Prof & Tech	5,848.97	1,078.50	1,100.00	0.00	1,100.00	0.00	1,100.00	0.00
390	Other Property Services	2,528.49	1,910.05	19,500.00	0.00	2,500.00	0.00	2,500.00	0.00
410	Supplies & Materials	42,911.04	92,878.56	44,250.00	0.00	53,550.00	0.00	53,550.00	0.00
411	Gas & Fuel	99.63	518.22	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
460	Non-consumable	6,279.25	19,788.33	22,600.00	0.00	10,500.00	0.00	10,500.00	0.00
533	Grounds Care & Upkeep	86,606.73	56,852.18	0.00	0.00	0.00	0.00	0.00	0.00
541	New Equipment	13,309.99	11,645.42	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
542	Replacement Equipment	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
640	Dues & Fees	95.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00
653	Property Insurance	91,692.00	113,962.00	144,576.95	0.00	148,578.85	0.00	148,578.85	0.00
670	Taxes & Licenses	297.00	139.60	500.00	0.00	500.00	0.00	500.00	0.00
Total Function 2540	Operation/Maintenance of Plant	1,097,818.74	1,245,663.99	1,204,135.21	6.75	1,141,683.23	5.75	1,141,683.23	0.00
Function 2545	Asbestos Abatement								
310	Professional Services	4,725.00	3,145.00	1,000.00	0.00	2,500.00	0.00	2,500.00	0.00
340	Travel	2,400.00	500.00	1,000.00	0.00	0.00	0.00	0.00	0.00
Total Function 2545	Asbestos Abatement	7,125.00	3,645.00	2,000.00	0.00	2,500.00	0.00	2,500.00	0.00
Function 2550	Student Transportation								
112	Salaries - Classified	175,630.15	242,905.44	274,125.56	6.19	284,728.44	6.16	284,728.44	0.00
113	Salaries - Administrators	131,659.40	166,641.12	84,411.68	0.55	84,618.29	0.55	84,618.29	0.00
114	Salaries - Managerial Confidential	68,434.00	13,024.99	66,403.00	1.00	70,487.00	1.00	70,487.00	0.00
116	Retirement Stipends	3,931.76	3,601.80	0.00	0.00	0.00	0.00	0.00	0.00
122	Substitutes - Classified	845.50	4,386.72	0.00	0.00	26,000.00	0.00	26,000.00	0.00
130	Salaries - Additional	4,138.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	37,958.32	40,774.60	90,865.20	0.00	125,168.35	0.00	125,168.35	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function 2550	Student Transportation								
213	PERS - UAL	2,431.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	27,932.42	31,804.66	31,911.71	0.00	33,577.59	0.00	33,577.59	0.00
231	Workers Compensation	10,284.39	16,664.01	18,209.51	0.00	19,774.35	0.00	19,774.35	0.00
233	Paid Family & Medical Leave	1,327.10	1,712.21	1,699.28	0.00	1,759.17	0.00	1,759.17	0.00
241	Health Insurance	67,388.73	90,911.76	125,923.30	0.00	114,562.02	0.00	114,562.02	0.00
242	Life Insurance	341.83	281.84	339.17	0.00	380.79	0.00	380.79	0.00
245	Health Saving Accounts	0.00	0.00	0.00	0.00	17,110.11	0.00	17,110.11	0.00
310	Professional Services	12,429.56	6,568.10	6,000.00	0.00	8,500.00	0.00	8,500.00	0.00
322	Repair & Maintenance	30,142.19	73,979.46	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
323	Copy Machine Lease	3,234.05	7,455.56	6,250.00	0.00	6,250.00	0.00	6,250.00	0.00
324	Rentals	0.00	0.00	1,600.00	0.00	0.00	0.00	0.00	0.00
325	Electricity	5,678.72	6,432.82	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
326	Heating Fuel	2,379.47	2,533.41	7,500.00	0.00	6,000.00	0.00	6,000.00	0.00
327	Water & Sewer	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00
328	Garbage	0.00	0.00	1,600.00	0.00	1,600.00	0.00	1,600.00	0.00
331	Reimbursable Student Transport	3,505.15	2,686.64	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
340	Travel	1,513.63	557.07	2,300.00	0.00	1,000.00	0.00	1,000.00	0.00
351	Telephone	456.43	507.34	1,500.00	0.00	1,000.00	0.00	1,000.00	0.00
390	Other Property Services	151.22	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
410	Supplies & Materials	5,430.10	11,313.67	7,600.00	0.00	7,600.00	0.00	7,600.00	0.00
411	Gas & Fuel	28,644.64	27,844.68	62,000.00	0.00	65,000.00	0.00	65,000.00	0.00
412	Tires & Batteries	4,217.05	10,455.22	11,000.00	0.00	11,000.00	0.00	11,000.00	0.00
413	Vehicle Parts	12,416.26	8,964.67	15,000.00	0.00	15,000.00	0.00	15,000.00	0.00
460	Non-consumable	302.18	0.00	0.00	0.00	500.00	0.00	500.00	0.00
480	Computer Hardware	0.00	0.00	1,100.00	0.00	1,100.00	0.00	1,100.00	0.00
640	Dues & Fees	62.33	693.40	600.00	0.00	600.00	0.00	600.00	0.00
653	Property Insurance	25,952.00	35,746.00	43,000.00	0.00	50,153.80	0.00	50,153.80	0.00
670	Taxes & Licenses	0.00	385.00	600.00	0.00	0.00	0.00	0.00	0.00
Total Function 2550	Student Transportation	668,819.18	808,832.19	909,038.41	7.74	999,469.91	7.71	999,469.91	0.00
Function 2555	Extra Curricular Transportation								
112	Salaries - Classified	33,770.74	33,029.05	0.00	0.00	0.00	0.00	0.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund									
Function 2555	Extra Curricular Transportation								
211	PERS - Employer Contribution	3,367.47	1,961.52	0.00	0.00	0.00	0.00	0.00	0.00
213	PERS - UAL	20.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	2,526.10	2,434.05	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	1,824.01	1,546.45	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	129.25	129.20	0.00	0.00	0.00	0.00	0.00	0.00
241	Health Insurance	5,226.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00
242	Life Insurance	42.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	Travel	7,794.20	5,139.55	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
411	Gas & Fuel	18,925.42	23,432.67	22,000.00	0.00	22,000.00	0.00	22,000.00	0.00
Total Function 2555	Extra Curricular Transportation	73,626.69	67,672.49	24,500.00	0.00	24,500.00	0.00	24,500.00	0.00
Function 2558	Special Education Transportation								
112	Salaries - Classified	46,252.76	39,330.75	0.00	0.00	50,244.00	1.25	50,244.00	0.00
211	PERS - Employer Contribution	4,696.29	4,707.91	0.00	0.00	15,495.24	0.00	15,495.24	0.00
213	PERS - UAL	84.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	3,536.67	2,901.80	0.00	0.00	3,802.56	0.00	3,802.56	0.00
231	Workers Compensation	2,560.41	2,216.24	0.00	0.00	2,785.20	0.00	2,785.20	0.00
233	Paid Family & Medical Leave	183.14	157.32	0.00	0.00	201.00	0.00	201.00	0.00
241	Health Insurance	8,830.72	19,452.83	0.00	0.00	20,400.00	0.00	20,400.00	0.00
242	Life Insurance	58.96	58.80	0.00	0.00	58.80	0.00	58.80	0.00
411	Gas & Fuel	27,731.87	5,946.90	0.00	0.00	5,000.00	0.00	5,000.00	0.00
Total Function 2558	Special Education Transportation	93,935.41	74,772.55	0.00	0.00	97,986.80	1.25	97,986.80	0.00
Function 2640	Staff Services								
310	Professional Services	1,425.00	12,371.53	0.00	0.00	2,000.00	0.00	2,000.00	0.00
Total Function 2640	Staff Services	1,425.00	12,371.53	0.00	0.00	2,000.00	0.00	2,000.00	0.00
Function 2660	Technology Services								
113	Salaries - Administrators	11,502.53	9,878.92	7,503.72	0.05	8,000.03	0.05	8,000.03	0.00
116	Retirement Stipends	441.71	450.24	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	1,335.41	873.66	661.08	0.00	2,721.47	0.00	2,721.47	0.00
213	PERS - UAL	126.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund										
Function 2660	Technology Services									
220	Social Security		856.24	750.38	573.96	0.00	612.00	0.00	612.00	0.00
231	Workers Compensation		71.45	60.82	46.84	0.00	50.02	0.00	50.02	0.00
233	Paid Family & Medical Leave		39.70	39.62	30.12	0.00	32.04	0.00	32.04	0.00
241	Health Insurance		858.44	456.48	520.80	0.00	57.72	0.00	57.72	0.00
242	Life Insurance		4.08	2.55	2.76	0.00	2.88	0.00	2.88	0.00
245	Health Saving Accounts		0.00	0.00	0.00	0.00	1,010.28	0.00	1,010.28	0.00
389	Physical Therapy		960.00	25,059.20	5,000.00	0.00	0.00	0.00	0.00	0.00
470	Computer Software		37,093.88	45,302.44	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
480	Computer Hardware		24,207.93	54,846.65	36,000.00	0.00	40,000.00	0.00	40,000.00	0.00
Total Function 2660 Technology Services			77,497.88	137,720.96	70,339.28	0.05	72,486.44	0.05	72,486.44	0.00
Major Function 2000			3,830,869.78	4,249,442.55	3,966,820.06	25.20	4,234,520.61	25.64	4,234,520.61	0.00
Function 4155	Building Improvements									
322	Repair & Maintenance		0.00	315.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Total Function 4155 Building Improvements			0.00	315.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Major Function 4000			0.00	315.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Function 5200	Transfer of Funds									
710	Capital Projects Fund Transfer		155,000.00	500,000.00	500,000.00	0.00	300,000.00	0.00	300,000.00	0.00
711	GU Athletics Transfer		40,000.00	1,632.70	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
716	Cafeteria Transfer		162,000.00	0.00	130,000.00	0.00	130,000.00	0.00	130,000.00	0.00
717	Bus Replacement Transfer		100,000.00	100,000.00	100,000.00	0.00	100,000.00	0.00	100,000.00	0.00
720	Curriculum/Technology Transfer		40,000.00	40,000.00	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
Total Function 5200 Transfer of Funds			497,000.00	641,632.70	810,000.00	0.00	610,000.00	0.00	610,000.00	0.00
Major Function 5000			497,000.00	641,632.70	810,000.00	0.00	610,000.00	0.00	610,000.00	0.00
Function 6110	Planned Reserve									
810	Planned Reserved		0.00	0.00	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
811	Jr High/High School Contingency		0.00	0.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
812	Maintenance Contingency		0.00	0.00	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
Total Function 6110 Planned Reserve			0.00	0.00	105,000.00	0.00	105,000.00	0.00	105,000.00	0.00

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	2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 100 General Fund								
Major Function 6000 Contingencies	0.00	0.00	105,000.00	0.00	105,000.00	0.00	105,000.00	0.00
Function 7000 Unapprop End Fund Balance								
820 Reserved for Next year	0.00	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00	0.00
Total Function 7000 Unapprop End Fund Balance	0.00	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00	0.00
Major Function 7000 Unapprop End Fund Balance	0.00	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00	0.00
Total Fund 100 General Fund	8,913,829.90	9,835,628.36	10,948,048.12	75.38	11,373,065.00	76.07	11,373,065.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 208	Student Body Funds								
1760	Student Body Accounts - Humbolt	13,682.48	5,742.39	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
1761	Student Body Accounts - Seneca	0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
1768	Student Body Accounts - Grant Union	261,140.63	300,775.25	350,000.00	0.00	350,000.00	0.00	350,000.00	0.00
1920	Donations	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
1921	Seneca Student Body Transfer	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
1922	Donations & Grants - District	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
1000		274,823.11	306,517.64	385,000.00	0.00	385,000.00	0.00	385,000.00	0.00
5200	Transfers	40,000.00	40,000.00	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
5400	Beginning Cash Balance	258,750.78	239,113.11	0.00	0.00	0.00	0.00	0.00	0.00
5401	Seneca Beginning Cash	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
5407	Scholarship Beginning Cash	0.00	0.00	125,000.00	0.00	125,000.00	0.00	125,000.00	0.00
5408	GU Beginning Cash	0.00	0.00	162,000.00	0.00	162,000.00	0.00	162,000.00	0.00
5409	Athletic Complex Beg Cash	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
5410	Humbolt Beginning Cash	0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
5000		298,750.78	279,113.11	340,000.00	0.00	340,000.00	0.00	340,000.00	0.00
Total Fund 208	Student Body Funds	573,573.89	585,630.75	725,000.00	0.00	725,000.00	0.00	725,000.00	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 208	Student Body Funds											
Function 1111	Elementary Programs K-6											
410	Supplies & Materials		11,163.68	3,961.01	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	0.00	
Total Function 1111	Elementary Programs K-6		11,163.68	3,961.01	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	0.00	
Function 1131	High School Programs 9-12											
374	Other Tuition		0.00	0.00	125,000.00	0.00	125,000.00	0.00	125,000.00	0.00	0.00	
Total Function 1131	High School Programs 9-12		0.00	0.00	125,000.00	0.00	125,000.00	0.00	125,000.00	0.00	0.00	
Function 1132	High School Extracurricular											
410	Supplies & Materials		230,184.06	234,108.97	450,000.00	0.00	450,000.00	0.00	450,000.00	0.00	0.00	
Total Function 1132	High School Extracurricular		230,184.06	234,108.97	450,000.00	0.00	450,000.00	0.00	450,000.00	0.00	0.00	
Major Function 1000			241,347.74	238,069.98	616,000.00	0.00	616,000.00	0.00	616,000.00	0.00	0.00	
Function 2120	Guidance Services											
410	Supplies & Materials		93,113.04	91,421.86	104,000.00	0.00	104,000.00	0.00	104,000.00	0.00	0.00	
Total Function 2120	Guidance Services		93,113.04	91,421.86	104,000.00	0.00	104,000.00	0.00	104,000.00	0.00	0.00	
Function 2540	Operation/Maintenance of Plant											
470	Computer Software		0.00	4,849.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 2540	Operation/Maintenance of Plant		0.00	4,849.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 2543	Care and Upkeep of Grounds Services											
322	Repair & Maintenance		0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	
Total Function 2543	Care and Upkeep of Grounds Services		0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	
Major Function 2000			93,113.04	96,270.86	109,000.00	0.00	109,000.00	0.00	109,000.00	0.00	0.00	
Total Fund 208	Student Body Funds		334,460.78	334,340.84	725,000.00	0.00	725,000.00	0.00	725,000.00	0.00	0.00	

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 209	Curriculum/Technology Fund								
	5200 Transfers	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
	5400 Beginning Cash Balance	140,184.72	149,310.05	115,000.00	0.00	112,000.00	0.00	112,000.00	0.00
	5000	180,184.72	149,310.05	155,000.00	0.00	152,000.00	0.00	152,000.00	0.00
Total Fund 209	Curriculum/Technology Fund	180,184.72	149,310.05	155,000.00	0.00	152,000.00	0.00	152,000.00	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 209 Curriculum/Technology Fund											
Function	2660	Technology Services									
	420	Textbooks	671.25	35,296.49	85,000.00	0.00	112,000.00	0.00	112,000.00		0.00
	480	Computer Hardware	30,203.42	0.00	70,000.00	0.00	40,000.00	0.00	40,000.00		0.00
Total Function 2660 Technology Services			30,874.67	35,296.49	155,000.00	0.00	152,000.00	0.00	152,000.00		0.00
Major Function 2000			30,874.67	35,296.49	155,000.00	0.00	152,000.00	0.00	152,000.00		0.00
Total Fund 209 Curriculum/Technology Fund			30,874.67	35,296.49	155,000.00	0.00	152,000.00	0.00	152,000.00		0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 210	Bus Replacement								
	3222 Bus Depreciation	0.00	0.00	105,000.00	0.00	160,000.00	0.00	160,000.00	0.00
	3000	0.00	0.00	105,000.00	0.00	160,000.00	0.00	160,000.00	0.00
	5110 Undesignated	0.00	443,234.00	0.00	0.00	0.00	0.00	0.00	0.00
	5200 Transfers	100,000.00	100,000.00	100,000.00	0.00	100,000.00	0.00	100,000.00	0.00
	5400 Beginning Cash Balance	262,128.32	258,126.32	0.00	0.00	65,000.00	0.00	65,000.00	0.00
	5000	362,128.32	801,360.32	100,000.00	0.00	165,000.00	0.00	165,000.00	0.00
Total Fund 210	Bus Replacement	362,128.32	801,360.32	205,000.00	0.00	325,000.00	0.00	325,000.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 210 Bus Replacement									
Function	2554 Vehicle Replacement								
	564 Vehicle Replacement	89,514.30	812,793.76	170,000.00	0.00	290,000.00	0.00	290,000.00	0.00
	622 Interest	14,487.70	17,799.24	35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
Total Function 2554 Vehicle Replacement		104,002.00	830,593.00	205,000.00	0.00	325,000.00	0.00	325,000.00	0.00
Major Function 2000		104,002.00	830,593.00	205,000.00	0.00	325,000.00	0.00	325,000.00	0.00
Total Fund 210 Bus Replacement		104,002.00	830,593.00	205,000.00	0.00	325,000.00	0.00	325,000.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 216	High School Success Grant Fund								
	3299 State Revenues	150,040.50	151,064.32	152,498.27	0.00	161,165.23	0.00	161,165.23	0.00
	3000	150,040.50	151,064.32	152,498.27	0.00	161,165.23	0.00	161,165.23	0.00
	5400 Beginning Cash Balance	0.00	(31,912.57)	0.00	0.00	0.00	0.00	0.00	0.00
	5000	0.00	(31,912.57)	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 216	High School Success Grant Fund	150,040.50	119,151.75	152,498.27	0.00	161,165.23	0.00	161,165.23	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 216	High School Success Grant Fund											
Function 1131	High School Programs 9-12											
111	Salaries - Licensed		49,235.49	44,588.50	45,926.06	0.50	47,304.00	0.50	47,304.00		0.00	
211	PERS - Employer Contribution		7,291.80	6,603.50	13,359.85	0.00	16,092.84	0.00	16,092.84		0.00	
213	PERS - UAL		126.17	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
220	Social Security		3,688.86	3,356.05	3,477.58	0.00	3,618.81	0.00	3,618.81		0.00	
231	Workers Compensation		299.58	269.14	277.23	0.00	285.66	0.00	285.66		0.00	
233	Paid Family & Medical Leave		196.92	178.32	183.72	0.00	189.24	0.00	189.24		0.00	
241	Health Insurance		7,817.02	8,900.17	9,493.56	0.00	10,467.39	0.00	10,467.39		0.00	
242	Life Insurance		27.46	29.04	29.04	0.00	29.40	0.00	29.40		0.00	
310	Professional Services		0.00	321.80	0.00	0.00	0.00	0.00	0.00		0.00	
340	Travel		1,813.82	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
371	Payments to Other Districts		22,258.17	19,459.25	0.00	0.00	22,500.00	0.00	22,500.00		0.00	
410	Supplies & Materials		88,092.56	6,094.85	14,251.23	0.00	27,927.89	0.00	27,927.89		0.00	
460	Non-consumable		1,105.25	259.76	10,500.00	0.00	0.00	0.00	0.00		0.00	
Total Function 1131	High School Programs 9-12		181,953.10	90,060.38	97,498.27	0.50	128,415.23	0.50	128,415.23		0.00	
Function 1250	Less Restricted Programs for Stdts w Disabilites											
410	Supplies & Materials		0.00	0.00	5,000.00	0.00	5,250.00	0.00	5,250.00		0.00	
Total Function 1250	Less Restricted Programs for Stdts w Disabilites		0.00	0.00	5,000.00	0.00	5,250.00	0.00	5,250.00		0.00	
Major Function 1000			181,953.10	90,060.38	102,498.27	0.50	133,665.23	0.50	133,665.23		0.00	
Function 2240	Instructional Staff Development											
130	Salaries - Additional		0.00	1,772.48	0.00	0.00	0.00	0.00	0.00		0.00	
211	PERS - Employer Contribution		0.00	262.51	0.00	0.00	0.00	0.00	0.00		0.00	
220	Social Security		0.00	135.59	0.00	0.00	0.00	0.00	0.00		0.00	
231	Workers Compensation		0.00	10.72	0.00	0.00	0.00	0.00	0.00		0.00	
233	Paid Family & Medical Leave		0.00	7.09	0.00	0.00	0.00	0.00	0.00		0.00	
310	Professional Services		0.00	5,059.00	24,500.00	0.00	7,500.00	0.00	7,500.00		0.00	
340	Travel		0.00	13,776.57	0.00	0.00	0.00	0.00	0.00		0.00	

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			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 216	High School Success Grant Fund									
Total Function	2240	Instructional Staff Development	0.00	21,023.96	24,500.00	0.00	7,500.00	0.00	7,500.00	0.00
Function	2410	Office of the Principal Services								
113	Salaries - Administrators	0.00	5,867.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	0.00	869.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	(0.03)	442.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	0.00	35.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	0.00	23.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00
241	Health Insurance	0.00	827.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
242	Life Insurance	0.00	2.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	2410	Office of the Principal Services	(0.03)	8,067.41	0.00	0.00	0.00	0.00	0.00	0.00
Function	2660	Technology Services								
470	Computer Software	0.00	0.00	25,500.00	0.00	20,000.00	0.00	20,000.00	0.00	0.00
Total Function	2660	Technology Services	0.00	0.00	25,500.00	0.00	20,000.00	0.00	20,000.00	0.00
Major Function	2000		(0.03)	29,091.37	50,000.00	0.00	27,500.00	0.00	27,500.00	0.00
Total Fund	216	High School Success Grant Fund	181,953.07	119,151.75	152,498.27	0.50	161,165.23	0.50	161,165.23	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 220	Outdoor School Grant Fund								
	3299 State Revenues	0.00	38,067.64	30,000.00	0.00	32,195.30	0.00	32,195.30	0.00
	3000	0.00	38,067.64	30,000.00	0.00	32,195.30	0.00	32,195.30	0.00
Total Fund 220	Outdoor School Grant Fund	0.00	38,067.64	30,000.00	0.00	32,195.30	0.00	32,195.30	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 220	Outdoor School Grant Fund								
Function 1111	Elementary Programs K-6								
111	Salaries - Licensed	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
130	Salaries - Additional	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00
211	PERS - Employer Contribution	0.00	359.10	0.00	0.00	2,099.18	0.00	2,099.18	0.00
213	PERS - UAL	0.00	0.00	0.00	0.00	479.22	0.00	479.22	0.00
220	Social Security	0.00	229.50	0.00	0.00	1,103.08	0.00	1,103.08	0.00
231	Workers Compensation	0.00	18.04	0.00	0.00	206.26	0.00	206.26	0.00
233	Paid Family & Medical Leave	0.00	12.00	0.00	0.00	58.02	0.00	58.02	0.00
241	Health Insurance	0.00	0.00	0.00	0.00	384.86	0.00	384.86	0.00
310	Professional Services	0.00	34,449.00	30,000.00	0.00	20,364.68	0.00	20,364.68	0.00
Total Function 1111	Elementary Programs K-6	0.00	38,067.64	30,000.00	0.00	32,195.30	0.00	32,195.30	0.00
Major Function 1000		0.00	38,067.64	30,000.00	0.00	32,195.30	0.00	32,195.30	0.00
Total Fund 220	Outdoor School Grant Fund	0.00	38,067.64	30,000.00	0.00	32,195.30	0.00	32,195.30	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 221	Early Literacy Grant Fund								
	3299 State Revenues	48,201.49	49,942.35	62,546.20	0.00	63,990.53	0.00	63,990.53	0.00
	3000	48,201.49	49,942.35	62,546.20	0.00	63,990.53	0.00	63,990.53	0.00
Total Fund 221	Early Literacy Grant Fund	48,201.49	49,942.35	62,546.20	0.00	63,990.53	0.00	63,990.53	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED	Adopted
Fund 221	Early Literacy Grant Fund									
Function 1111	Elementary Programs K-6									
112	Salaries - Classified		0.00	27,734.98	23,735.55	1.00	30,465.16	1.17	30,465.16	0.00
211	PERS - Employer Contribution		0.00	1,671.11	6,149.83	0.00	9,395.41	0.00	9,395.41	0.00
220	Social Security		0.00	2,114.44	1,815.75	0.00	2,330.41	0.00	2,330.41	0.00
231	Workers Compensation		0.00	546.10	586.28	0.00	663.04	0.00	663.04	0.00
233	Paid Family & Medical Leave		0.00	110.89	94.93	0.00	121.80	0.00	121.80	0.00
241	Health Insurance		0.00	8,495.55	10,637.50	0.00	14,394.00	0.00	14,394.00	0.00
242	Life Insurance		0.00	74.64	56.35	0.00	68.64	0.00	68.64	0.00
410	Supplies & Materials		0.00	0.00	15,470.01	0.00	6,552.07	0.00	6,552.07	0.00
Total Function 1111	Elementary Programs K-6		0.00	40,747.71	58,546.20	1.00	63,990.53	1.17	63,990.53	0.00
Major Function 1000			0.00	40,747.71	58,546.20	1.00	63,990.53	1.17	63,990.53	0.00
Function 2240	Instructional Staff Development									
130	Salaries - Additional		0.00	7,408.14	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution		0.00	748.41	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security		0.00	560.51	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation		0.00	83.53	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave		0.00	29.59	0.00	0.00	0.00	0.00	0.00	0.00
310	Professional Services		48,201.49	364.46	4,000.00	0.00	0.00	0.00	0.00	0.00
Total Function 2240	Instructional Staff Development		48,201.49	9,194.64	4,000.00	0.00	0.00	0.00	0.00	0.00
Major Function 2000			48,201.49	9,194.64	4,000.00	0.00	0.00	0.00	0.00	0.00
Total Fund 221	Early Literacy Grant Fund		48,201.49	49,942.35	62,546.20	1.00	63,990.53	1.17	63,990.53	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 222	Student Investment Account Grant Funds								
	3299 State Revenues	566,850.20	589,528.44	587,630.70	0.00	594,916.52	0.00	594,916.52	0.00
	3000	566,850.20	589,528.44	587,630.70	0.00	594,916.52	0.00	594,916.52	0.00
	5400 Beginning Cash Balance	0.00	(10,707.89)	0.00	0.00	0.00	0.00	0.00	0.00
	5000	0.00	(10,707.89)	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 222	Student Investment Account Grant Funds	566,850.20	578,820.55	587,630.70	0.00	594,916.52	0.00	594,916.52	0.00

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Fund 222	Student Investment Account Grant Funds								
Function 1111	Elementary Programs K-6								
111	Salaries - Licensed	82,492.31	83,803.12	103,787.09	0.97	39,540.72	0.46	39,540.72	0.00
112	Salaries - Classified	45,004.15	292.19	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	14,283.71	10,062.28	26,891.23	0.00	12,194.28	0.00	12,194.28	0.00
213	PERS - UAL	625.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	9,355.26	6,309.95	7,895.46	0.00	2,838.81	0.00	2,838.81	0.00
231	Workers Compensation	788.78	512.81	624.28	0.00	239.04	0.00	239.04	0.00
233	Paid Family & Medical Leave	491.05	336.37	415.08	0.00	158.16	0.00	158.16	0.00
241	Health Insurance	37,129.89	17,026.44	18,175.55	0.00	9,563.98	0.00	9,563.98	0.00
242	Life Insurance	145.98	55.56	55.68	0.00	26.76	0.00	26.76	0.00
310	Professional Services	0.00	390.00	0.00	0.00	0.00	0.00	0.00	0.00
354	Advertising	0.00	4,320.00	0.00	0.00	0.00	0.00	0.00	0.00
410	Supplies & Materials	341.10	19,581.38	12,000.00	0.00	12,000.00	0.00	12,000.00	0.00
420	Textbooks	97.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460	Non-consumable	452.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
480	Computer Hardware	19,550.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function 1111	Elementary Programs K-6	210,758.35	142,690.10	169,844.37	0.97	76,561.75	0.46	76,561.75	0.00
Function 1131	High School Programs 9-12								
111	Salaries - Licensed	51,813.77	72,342.00	86,710.00	1.00	40,112.00	0.50	40,112.00	0.00
112	Salaries - Classified	16,760.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	3,981.63	2,826.20	22,466.66	0.00	12,370.56	0.00	12,370.56	0.00
213	PERS - UAL	423.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	5,280.89	5,182.42	6,225.28	0.00	1,979.35	0.00	1,979.35	0.00
231	Workers Compensation	471.24	10,597.08	12,694.59	0.00	243.42	0.00	243.42	0.00
233	Paid Family & Medical Leave	210.38	292.33	346.89	0.00	160.48	0.00	160.48	0.00
241	Health Insurance	13,880.11	18,000.00	19,200.00	0.00	11,100.00	0.00	11,100.00	0.00
242	Life Insurance	50.44	58.80	58.80	0.00	58.80	0.00	58.80	0.00
410	Supplies & Materials	22,562.82	3,025.07	12,000.00	0.00	12,000.00	0.00	12,000.00	0.00
420	Textbooks	0.00	10,302.90	0.00	0.00	0.00	0.00	0.00	0.00
470	Computer Software	0.00	8,763.87	0.00	0.00	0.00	0.00	0.00	0.00

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			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 222 Student Investment Account Grant Funds										
Function	1131	High School Programs 9-12								
	480	Computer Hardware	30,347.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	1131	High School Programs 9-12	145,783.65	131,390.67	159,702.22	1.00	78,024.61	0.50	78,024.61	0.00
Function	1210	Talented And Gifted Programs								
	130	Salaries - Additional	0.00	1,727.70	1,727.70	0.00	10,610.00	0.00	10,610.00	0.00
	211	PERS - Employer Contribution	0.00	206.76	447.64	0.00	3,272.07	0.00	3,272.07	0.00
	220	Social Security	0.00	129.39	129.73	0.00	809.53	0.00	809.53	0.00
	231	Workers Compensation	0.00	10.55	10.50	0.00	65.18	0.00	65.18	0.00
	233	Paid Family & Medical Leave	0.00	6.94	6.96	0.00	42.48	0.00	42.48	0.00
	241	Health Insurance	0.00	0.00	0.00	0.00	154.35	0.00	154.35	0.00
Total Function	1210	Talented And Gifted Programs	0.00	2,081.34	2,322.53	0.00	14,953.61	0.00	14,953.61	0.00
Function	1250	Less Restricted Programs for Stdts w Disabilites								
	410	Supplies & Materials	0.00	523.41	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	1250	Less Restricted Programs for Stdts w Disabilites	0.00	523.41	0.00	0.00	0.00	0.00	0.00	0.00
Function	1311									
	111	Salaries - Licensed	890.56	736.45	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	1311		890.56	736.45	0.00	0.00	0.00	0.00	0.00	0.00
Function	1400	Summer School								
	130	Salaries - Additional	0.00	29,484.21	0.00	0.00	0.00	0.00	0.00	0.00
	211	PERS - Employer Contribution	0.00	3,138.87	0.00	0.00	0.00	0.00	0.00	0.00
	220	Social Security	0.00	2,255.54	0.00	0.00	0.00	0.00	0.00	0.00
	231	Workers Compensation	0.00	182.73	0.00	0.00	0.00	0.00	0.00	0.00
	233	Paid Family & Medical Leave	0.00	117.95	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	1400	Summer School	0.00	35,179.30	0.00	0.00	0.00	0.00	0.00	0.00
Major Function	1000		357,432.56	312,601.27	331,869.12	1.97	169,539.97	0.96	169,539.97	0.00
Function	2120	Guidance Services								
	111	Salaries - Licensed	72,515.53	94,067.21	102,228.00	1.00	90,506.00	1.00	90,506.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 222 Student Investment Account Grant Funds									
Function 2120	Guidance Services								
211	PERS - Employer Contribution	8,680.09	13,931.32	29,738.07	0.00	30,683.28	0.00	30,683.28	0.00
213	PERS - UAL	463.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	5,335.75	7,150.57	7,803.03	0.00	6,923.70	0.00	6,923.70	0.00
231	Workers Compensation	441.11	569.07	615.79	0.00	547.18	0.00	547.18	0.00
233	Paid Family & Medical Leave	290.02	376.23	408.96	0.00	362.08	0.00	362.08	0.00
241	Health Insurance	16,800.00	18,000.00	19,200.00	0.00	20,046.48	0.00	20,046.48	0.00
242	Life Insurance	58.80	58.80	58.80	0.00	58.80	0.00	58.80	0.00
245	Health Saving Accounts	0.00	0.00	0.00	0.00	953.52	0.00	953.52	0.00
310	Professional Services	0.00	0.00	0.00	0.00	57,690.00	0.00	57,690.00	0.00
Total Function 2120	Guidance Services	104,584.83	134,153.20	160,052.65	1.00	207,771.04	1.00	207,771.04	0.00
Function 2130	Health Services								
111	Salaries - Licensed	0.00	408.00	13,336.53	0.17	13,736.58	0.17	13,736.58	0.00
211	PERS - Employer Contribution	0.00	48.83	3,455.51	0.00	4,236.34	0.00	4,236.34	0.00
220	Social Security	0.00	30.71	1,020.12	0.00	965.23	0.00	965.23	0.00
231	Workers Compensation	0.00	2.50	81.39	0.00	83.91	0.00	83.91	0.00
233	Paid Family & Medical Leave	0.00	1.64	53.28	0.00	54.96	0.00	54.96	0.00
241	Health Insurance	0.00	0.00	7,505.63	0.00	4,358.76	0.00	4,358.76	0.00
242	Life Insurance	0.00	0.00	23.04	0.00	17.88	0.00	17.88	0.00
Total Function 2130	Health Services	0.00	491.68	25,475.50	0.17	23,453.66	0.17	23,453.66	0.00
Function 2210	Improvement of Instruction								
130	Salaries - Additional	0.00	2,000.00	2,060.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	0.00	239.40	533.75	0.00	0.00	0.00	0.00	0.00
220	Social Security	0.00	147.38	152.10	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	0.00	12.18	12.57	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	0.00	8.00	8.24	0.00	0.00	0.00	0.00	0.00
249	Tuition Reimbursement	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310	Professional Services	19,240.00	14,300.00	5,500.00	0.00	0.00	0.00	0.00	0.00
340	Travel	23,023.50	7,117.52	0.00	0.00	0.00	0.00	0.00	0.00
354	Advertising	0.00	3,100.00	0.00	0.00	0.00	0.00	0.00	0.00
410	Supplies & Materials	4.99	1,237.95	0.00	0.00	0.00	0.00	0.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 222 Student Investment Account Grant Funds									
Function	2210	Improvement of Instruction							
	460	Non-consumable	1,269.94	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	2210	Improvement of Instruction	44,088.43	28,162.43	8,266.66	0.00	0.00	0.00	0.00
Function	2240	Instructional Staff Development							
	130	Salaries - Additional	0.00	11,089.25	0.00	0.00	6,500.00	0.00	6,500.00
	211	PERS - Employer Contribution	0.00	1,288.21	0.00	0.00	0.00	0.00	0.00
	220	Social Security	0.00	824.09	0.00	0.00	0.00	0.00	0.00
	231	Workers Compensation	0.00	73.73	0.00	0.00	0.00	0.00	0.00
	233	Paid Family & Medical Leave	0.00	44.29	0.00	0.00	0.00	0.00	0.00
	310	Professional Services	0.00	9,464.00	0.00	0.00	0.00	0.00	0.00
	340	Travel	0.00	10,816.21	0.00	0.00	0.00	0.00	0.00
Total Function	2240	Instructional Staff Development	0.00	33,599.78	0.00	0.00	6,500.00	0.00	6,500.00
Function	2320	Office of the Superintendent							
	122	Substitutes - Classified	0.00	3,570.70	0.00	0.00	0.00	0.00	0.00
	130	Salaries - Additional	0.00	0.00	3,605.00	0.00	3,714.00	0.00	3,714.00
	211	PERS - Employer Contribution	0.00	427.49	934.06	0.00	1,145.43	0.00	1,145.43
	220	Social Security	0.00	271.27	275.76	0.00	284.10	0.00	284.10
	231	Workers Compensation	0.00	21.54	22.19	0.00	23.06	0.00	23.06
	233	Paid Family & Medical Leave	0.00	14.28	14.40	0.00	14.85	0.00	14.85
	241	Health Insurance	0.00	0.00	0.00	0.00	51.21	0.00	51.21
Total Function	2320	Office of the Superintendent	0.00	4,305.28	4,851.41	0.00	5,232.65	0.00	5,232.65
Function	2410	Office of the Principal Services							
	113	Salaries - Administrators	25,469.64	0.00	0.00	0.00	0.00	0.00	0.00
	130	Salaries - Additional	0.00	15,200.00	15,656.00	0.00	18,166.00	0.00	18,166.00
	211	PERS - Employer Contribution	2,955.79	1,989.87	4,253.00	0.00	5,771.07	0.00	5,771.07
	213	PERS - UAL	146.36	0.00	0.00	0.00	0.00	0.00	0.00
	220	Social Security	1,946.58	1,124.63	1,180.46	0.00	1,384.02	0.00	1,384.02
	231	Workers Compensation	154.25	92.51	95.98	0.00	113.32	0.00	113.32
	233	Paid Family & Medical Leave	92.68	60.82	62.45	0.00	72.11	0.00	72.11
	241	Health Insurance	1,892.06	2,410.64	2,533.53	0.00	1,703.55	0.00	1,703.55

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 222	Student Investment Account Grant Funds								
Function 2410	Office of the Principal Services								
242	Life Insurance	9.06	8.64	8.40	0.00	64.08	0.00	64.08	0.00
245	Health Saving Accounts	0.00	0.00	0.00	0.00	1,396.92	0.00	1,396.92	0.00
410	Supplies & Materials	0.00	9,322.95	0.00	0.00	10,125.00	0.00	10,125.00	0.00
Total Function 2410	Office of the Principal Services	32,666.42	30,210.06	23,789.82	0.00	38,796.07	0.00	38,796.07	0.00
Function 2540	Operation/Maintenance of Plant								
530	Other Improvements	0.00	0.00	3,325.54	0.00	18,546.72	0.00	18,546.72	0.00
Total Function 2540	Operation/Maintenance of Plant	0.00	0.00	3,325.54	0.00	18,546.72	0.00	18,546.72	0.00
Function 2630	Information Services								
114	Salaries - Managerial Confidential	0.00	22,874.61	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	0.00	2,738.09	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	0.00	1,729.60	0.00	0.00	0.00	0.00	0.00	0.00
231	Workers Compensation	0.00	143.65	0.00	0.00	0.00	0.00	0.00	0.00
233	Paid Family & Medical Leave	0.00	91.42	0.00	0.00	0.00	0.00	0.00	0.00
241	Health Insurance	0.00	7,021.80	0.00	0.00	0.00	0.00	0.00	0.00
242	Life Insurance	0.00	22.68	0.00	0.00	0.00	0.00	0.00	0.00
310	Professional Services	0.00	675.00	0.00	0.00	65,000.00	0.00	65,000.00	0.00
Total Function 2630	Information Services	0.00	35,296.85	0.00	0.00	65,000.00	0.00	65,000.00	0.00
Function 2660	Technology Services								
470	Computer Software	0.00	0.00	30,000.00	0.00	60,076.41	0.00	60,076.41	0.00
Total Function 2660	Technology Services	0.00	0.00	30,000.00	0.00	60,076.41	0.00	60,076.41	0.00
Major Function 2000		181,339.68	266,219.28	255,761.58	1.17	425,376.55	1.17	425,376.55	0.00
Function 4150	Building Construction & Improvement								
530	Other Improvements	38,785.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function 4150	Building Construction & Improvement	38,785.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Major Function 4000		38,785.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 222	Student Investment Account Grant	577,558.09	578,820.55	587,630.70	3.14	594,916.52	2.13	594,916.52	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 223	International Student Travel								
	1990 Miscellaneous Refunds	0.00	9,275.00	5,000.00	0.00	0.00	0.00	0.00	0.00
	1000	0.00	9,275.00	5,000.00	0.00	0.00	0.00	0.00	0.00
	5400 Beginning Cash Balance	0.00	0.00	9,000.00	0.00	0.00	0.00	0.00	0.00
	5000	0.00	0.00	9,000.00	0.00	0.00	0.00	0.00	0.00
Total Fund 223	International Student Travel	0.00	9,275.00	14,000.00	0.00	0.00	0.00	0.00	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 223 International Student Travel											
Function	2558	Special Education Transportation									
	340	Travel	0.00	0.00	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function	2558	Special Education Transportation	0.00	0.00	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Major Function	2000		0.00	0.00	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund	223	International Student Travel	0.00	0.00	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 224	STATE SUMMER SCHOOL GRANT								
	3299 State Revenues	0.00	16,655.04	70,000.00	0.00	124,219.00	0.00	124,219.00	0.00
	3000	0.00	16,655.04	70,000.00	0.00	124,219.00	0.00	124,219.00	0.00
Total Fund 224	STATE SUMMER SCHOOL GRANT	0.00	16,655.04	70,000.00	0.00	124,219.00	0.00	124,219.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 224	STATE SUMMER SCHOOL GRANT								
Function 1400	Summer School								
111	Salaries - Licensed	0.00	0.00	48,326.78	0.00	49,655.01	0.00	49,655.01	0.00
112	Salaries - Classified	0.00	0.00	0.00	0.00	13,180.40	0.00	13,180.40	0.00
130	Salaries - Additional	0.00	13,772.38	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	0.00	1,602.98	12,519.16	0.00	17,223.36	0.00	17,223.36	0.00
220	Social Security	0.00	1,053.57	3,670.81	0.00	4,806.96	0.00	4,806.96	0.00
231	Workers Compensation	0.00	84.10	289.47	0.00	1,168.76	0.00	1,168.76	0.00
233	Paid Family & Medical Leave	0.00	55.09	193.78	0.00	0.00	0.00	0.00	0.00
410	Supplies & Materials	0.00	86.92	5,000.00	0.00	34,500.00	0.00	34,500.00	0.00
Total Function 1400	Summer School	0.00	16,655.04	70,000.00	0.00	120,534.49	0.00	120,534.49	0.00
Major Function 1000		0.00	16,655.04	70,000.00	0.00	120,534.49	0.00	120,534.49	0.00
Function 2550	Student Transportation								
112	Salaries - Classified	0.00	0.00	0.00	0.00	2,691.00	0.00	2,691.00	0.00
211	PERS - Employer Contribution	0.00	0.00	0.00	0.00	737.60	0.00	737.60	0.00
220	Social Security	0.00	0.00	0.00	0.00	205.86	0.00	205.86	0.00
231	Workers Compensation	0.00	0.00	0.00	0.00	50.05	0.00	50.05	0.00
Total Function 2550	Student Transportation	0.00	0.00	0.00	0.00	3,684.51	0.00	3,684.51	0.00
Major Function 2000		0.00	0.00	0.00	0.00	3,684.51	0.00	3,684.51	0.00
Total Fund 224	STATE SUMMER SCHOOL GRANT	0.00	16,655.04	70,000.00	0.00	124,219.00	0.00	124,219.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 225	CNP Education Grant								
	3299 State Revenues	0.00	0.00	0.00	0.00	90,000.00	0.00	90,000.00	0.00
	3000	0.00	0.00	0.00	0.00	90,000.00	0.00	90,000.00	0.00
Total Fund 225	CNP Education Grant	0.00	0.00	0.00	0.00	90,000.00	0.00	90,000.00	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 225	CNP Education Grant										
Function 1111	Elementary Programs K-6										
111	Salaries - Licensed		0.00	0.00	0.00	0.00	12,500.00	0.00	12,500.00		0.00
211	PERS - Employer Contribution		0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00		0.00
220	Social Security		0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00		0.00
231	Workers Compensation		0.00	0.00	0.00	0.00	150.00	0.00	150.00		0.00
340	Travel		0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00		0.00
410	Supplies & Materials		0.00	0.00	0.00	0.00	63,750.00	0.00	63,750.00		0.00
Total Function 1111 Elementary Programs K-6			0.00	0.00	0.00	0.00	85,500.00	0.00	85,500.00		0.00
Major Function 1000			0.00	0.00	0.00	0.00	85,500.00	0.00	85,500.00		0.00
Function 2240	Instructional Staff Development										
310	Professional Services		0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00		0.00
Total Function 2240 Instructional Staff Development			0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00		0.00
Major Function 2000			0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00		0.00
Total Fund 225	CNP Education Grant		0.00	0.00	0.00	0.00	90,000.00	0.00	90,000.00		0.00

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Fund	Title Programs Fund	2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
4306	Title VI	0.00	0.00	25,627.00	0.00	17,449.00	0.00	17,449.00	0.00
4501	Title I A	101,495.22	134,604.51	159,031.00	0.00	203,645.26	0.00	203,645.26	0.00
4502	Title II A	23,402.00	30,054.00	24,387.00	0.00	25,037.00	0.00	25,037.00	0.00
4503	Title V	0.00	0.00	45,000.00	0.00	17,449.00	0.00	17,449.00	0.00
4504	Title IV	11,823.00	14,137.00	0.00	0.00	0.00	0.00	0.00	0.00
4506	Title V-B SRSA	0.00	0.00	0.00	0.00	22,310.00	0.00	22,310.00	0.00
4000		136,720.22	178,795.51	254,045.00	0.00	285,890.26	0.00	285,890.26	0.00
5400	Beginning Cash Balance	0.00	(11,052.33)	0.00	0.00	0.00	0.00	0.00	0.00
5000		0.00	(11,052.33)	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 240	Title Programs Fund	136,720.22	167,743.18	254,045.00	0.00	285,890.26	0.00	285,890.26	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 240	Title Programs Fund											
Function 1272	Title I											
111	Salaries - Licensed		46,975.01	68,663.00	70,722.00	1.00	94,608.00	1.00	94,608.00		0.00	
112	Salaries - Classified		38,974.04	48,339.39	53,319.37	2.00	55,239.20	2.00	55,239.20		0.00	
121	Substitutes - Licensed		0.00	226.16	0.00	0.00	0.00	0.00	0.00		0.00	
122	Substitutes - Classified		5,633.84	64.82	0.00	0.00	0.00	0.00	0.00		0.00	
211	PERS - Employer Contribution		10,435.57	14,540.22	32,721.59	0.00	46,823.58	0.00	46,823.58		0.00	
213	PERS - UAL		(739.80)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
220	Social Security		6,891.33	8,816.55	9,383.59	0.00	11,463.34	0.00	11,463.34		0.00	
231	Workers Compensation		614.87	730.52	772.35	0.00	924.26	0.00	924.26		0.00	
233	Paid Family & Medical Leave		362.98	470.28	496.28	0.00	599.48	0.00	599.48		0.00	
241	Health Insurance		34,701.81	37,556.56	41,116.46	0.00	43,782.78	0.00	43,782.78		0.00	
242	Life Insurance		168.06	174.93	174.91	0.00	139.62	0.00	139.62		0.00	
245	Health Saving Accounts		0.00	0.00	0.00	0.00	778.20	0.00	778.20		0.00	
310	Professional Services		770.00	1,775.00	0.00	0.00	0.00	0.00	0.00		0.00	
410	Supplies & Materials		470.28	7,107.59	0.00	0.00	1,000.00	0.00	1,000.00		0.00	
420	Textbooks		574.56	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
470	Computer Software		1,940.00	0.00	0.00	0.00	8,221.80	0.00	8,221.80		0.00	
Total Function 1272 Title I			147,772.55	188,465.02	208,706.55	3.00	263,580.26	3.00	263,580.26		0.00	
Major Function 1000			147,772.55	188,465.02	208,706.55	3.00	263,580.26	3.00	263,580.26		0.00	
Function 2120	Guidance Services											
310	Professional Services		0.00	0.00	45,338.45	0.00	22,310.00	0.00	22,310.00		0.00	
Total Function 2120 Guidance Services			0.00	0.00	45,338.45	0.00	22,310.00	0.00	22,310.00		0.00	
Major Function 2000			0.00	0.00	45,338.45	0.00	22,310.00	0.00	22,310.00		0.00	
Total Fund 240	Title Programs Fund		147,772.55	188,465.02	254,045.00	3.00	285,890.26	3.00	285,890.26		0.00	

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 241	ESSER Grant Fund								
	4501 Title I A	548,195.14	461,723.41	0.00	0.00	0.00	0.00	0.00	0.00
	4000	548,195.14	461,723.41	0.00	0.00	0.00	0.00	0.00	0.00
	5400 Beginning Cash Balance	0.00	(50,927.99)	0.00	0.00	0.00	0.00	0.00	0.00
	5000	0.00	(50,927.99)	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 241	ESSER Grant Fund	548,195.14	410,795.42	0.00	0.00	0.00	0.00	0.00	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 241	ESSER Grant Fund											
Function 1111	Elementary Programs K-6											
112	Salaries - Classified		4,792.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
211	PERS - Employer Contribution		589.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
213	PERS - UAL		9.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		376.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
231	Workers Compensation		31.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
233	Paid Family & Medical Leave		19.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
241	Health Insurance		1,225.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
242	Life Insurance		8.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
310	Professional Services		28,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
350	Communication		3,865.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
410	Supplies & Materials		2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
470	Computer Software		0.00	1,191.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 1111	Elementary Programs K-6		42,218.28	1,191.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 1121	Junior High School Programs 7-8											
130	Salaries - Additional		10,241.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
211	PERS - Employer Contribution		202.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		782.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
231	Workers Compensation		63.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
233	Paid Family & Medical Leave		21.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 1121	Junior High School Programs 7-8		11,310.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 1131	High School Programs 9-12											
112	Salaries - Classified		15,460.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
211	PERS - Employer Contribution		1,835.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
213	PERS - UAL		37.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		1,173.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
231	Workers Compensation		98.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
233	Paid Family & Medical Leave		61.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
241	Health Insurance		3,814.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 241	ESSER Grant Fund											
Function 1131	High School Programs 9-12											
242	Life Insurance		25.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
310	Professional Services		122,850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
350	Communication		6,045.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
470	Computer Software		0.00	1,864.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 1131	High School Programs 9-12		151,401.70	1,864.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Major Function 1000			204,930.87	3,055.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 2410	Office of the Principal Services											
113	Salaries - Administrators		3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
211	PERS - Employer Contribution		444.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
213	PERS - UAL		8.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		229.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
231	Workers Compensation		18.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
233	Paid Family & Medical Leave		12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 2410	Office of the Principal Services		3,712.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 2540	Operation/Maintenance of Plant											
541	New Equipment		186,771.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 2540	Operation/Maintenance of Plant		186,771.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 2660	Technology Services											
470	Computer Software		3,625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 2660	Technology Services		3,625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Major Function 2000			194,108.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 4150	Building Construction & Improvement											
530	Other Improvements		150,083.37	404,717.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 4150	Building Construction & Improvement		150,083.37	404,717.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 4155	Building Improvements											
322	Repair & Maintenance		50,000.00	3,021.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
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Fund 241	ESSER Grant Fund								
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Total Function 4155	Building Improvements	50,000.00	3,021.84	0.00	0.00	0.00	0.00	0.00	0.00
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Major Function 4000		200,083.37	407,739.58	0.00	0.00	0.00	0.00	0.00	0.00
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Total Fund 241	ESSER Grant Fund	599,123.13	410,795.42	0.00	0.00	0.00	0.00	0.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 243	Medicaid Fund								
	1990 Miscellaneous Refunds	24,345.04	56,842.27	75,000.00	0.00	45,000.00	0.00	45,000.00	0.00
	1000	24,345.04	56,842.27	75,000.00	0.00	45,000.00	0.00	45,000.00	0.00
	5400 Beginning Cash Balance	14,193.25	8,256.70	50,000.00	0.00	10,000.00	0.00	10,000.00	0.00
	5000	14,193.25	8,256.70	50,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Total Fund 243	Medicaid Fund	38,538.29	65,098.97	125,000.00	0.00	55,000.00	0.00	55,000.00	0.00

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			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 243	Medicaid Fund											
Function 2120	Guidance Services											
113	Salaries - Administrators		0.00	554.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
211	PERS - Employer Contribution		0.00	66.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		0.00	42.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
231	Workers Compensation		0.00	3.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
233	Paid Family & Medical Leave		0.00	2.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
410	Supplies & Materials		0.00	1,049.82	125,000.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	
640	Dues & Fees		2,956.88	2,614.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 2120	Guidance Services		2,956.88	4,334.28	125,000.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	
Function 2130	Health Services											
111	Salaries - Licensed		0.00	12,948.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
211	PERS - Employer Contribution		0.00	1,549.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		0.00	975.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
231	Workers Compensation		0.00	79.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
233	Paid Family & Medical Leave		0.00	51.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
241	Health Insurance		0.00	6,683.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
242	Life Insurance		0.00	23.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Function 2130	Health Services		0.00	22,310.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Function 2410	Office of the Principal Services											
113	Salaries - Administrators		21,224.82	20,076.17	0.00	0.00	23,100.00	0.50	23,100.00	0.00	0.00	
211	PERS - Employer Contribution		2,463.26	2,973.32	0.00	0.00	7,123.94	0.00	7,123.94	0.00	0.00	
213	PERS - UAL		224.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
220	Social Security		1,622.18	1,514.65	0.00	0.00	1,767.12	0.00	1,767.12	0.00	0.00	
231	Workers Compensation		128.83	120.49	0.00	0.00	145.19	0.00	145.19	0.00	0.00	
233	Paid Family & Medical Leave		77.25	80.31	0.00	0.00	92.38	0.00	92.38	0.00	0.00	
241	Health Insurance		1,576.74	2,830.00	0.00	0.00	5,822.36	0.00	5,822.36	0.00	0.00	
242	Life Insurance		7.63	7.21	0.00	0.00	29.40	0.00	29.40	0.00	0.00	
Total Function 2410	Office of the Principal Services		27,324.71	27,602.15	0.00	0.00	38,080.39	0.50	38,080.39	0.00	0.00	

Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 243 Medicaid Fund									
Major Function 2000		30,281.59	54,247.24	125,000.00	0.00	48,080.39	0.50	48,080.39	0.00
Function	4150 Building Construction & Improvement								
	530 Other Improvements	0.00	0.00	0.00	0.00	6,919.61	0.00	6,919.61	0.00
Total Function	4150 Building Construction & Improvement	0.00	0.00	0.00	0.00	6,919.61	0.00	6,919.61	0.00
Major Function 4000		0.00	0.00	0.00	0.00	6,919.61	0.00	6,919.61	0.00
Total Fund 243	Medicaid Fund	30,281.59	54,247.24	125,000.00	0.00	55,000.00	0.50	55,000.00	0.00

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Fund 244	Greenhouse CTE Revitalization Grant								
	3299 State Revenues	5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00
	3000	5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 244	Greenhouse CTE Revitalization Grant	5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 244 Greenhouse CTE Revitalization Grant									
Function 2540	Operation/Maintenance of Plant								
541	New Equipment	5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00
Total Function 2540	Operation/Maintenance of Plant	5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00
Major Function 2000		5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 244	Greenhouse CTE Revitalization Grant	5,887.50	194,112.50	0.00	0.00	0.00	0.00	0.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 245	ASPIRE Grant fund								
	1920 Donations	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
	1000	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
	3299 State Revenues	0.00	2,415.00	0.00	0.00	1,300.00	0.00	1,300.00	0.00
	3000	0.00	2,415.00	0.00	0.00	1,300.00	0.00	1,300.00	0.00
	5400 Beginning Cash Balance	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00
	5000	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00
Total Fund 245	ASPIRE Grant fund	0.00	2,415.00	5,000.00	0.00	4,300.00	0.00	4,300.00	0.00

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			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted	
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED			
Fund 245	ASPIRE Grant fund											
Function 1131	High School Programs 9-12											
410	Supplies & Materials		0.00	117.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Function 1131	High School Programs 9-12		0.00	117.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Major Function 1000			0.00	117.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Function 2120	Guidance Services											
410	Supplies & Materials		0.00	0.00	5,000.00	0.00	4,300.00	0.00	4,300.00	0.00	4,300.00	0.00
Total Function 2120	Guidance Services		0.00	0.00	5,000.00	0.00	4,300.00	0.00	4,300.00	0.00	4,300.00	0.00
Major Function 2000			0.00	0.00	5,000.00	0.00	4,300.00	0.00	4,300.00	0.00	4,300.00	0.00
Total Fund 245	ASPIRE Grant fund		0.00	117.50	5,000.00	0.00	4,300.00	0.00	4,300.00	0.00	4,300.00	0.00

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		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 250	PRESCHOOL								
	1311 TUITION INDIVIDUALS	116,223.68	140,837.36	276,512.16	0.00	0.00	0.00	0.00	0.00
	1920 Donations	29,555.76	103,049.40	0.00	0.00	0.00	0.00	0.00	0.00
	1000	145,779.44	243,886.76	276,512.16	0.00	0.00	0.00	0.00	0.00
	3299 State Revenues	0.00	70,999.30	192,000.00	0.00	204,978.61	0.00	204,978.61	0.00
	3000	0.00	70,999.30	192,000.00	0.00	204,978.61	0.00	204,978.61	0.00
	5400 Beginning Cash Balance	(8,991.82)	(161,641.52)	0.00	0.00	0.00	0.00	0.00	0.00
	5000	(8,991.82)	(161,641.52)	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 250	PRESCHOOL	136,787.62	153,244.54	468,512.16	0.00	204,978.61	0.00	204,978.61	0.00

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Fund 250 PRESCHOOL									
Function 1140	Pre-Kindergarten Programs								
112	Salaries - Classified	126,819.82	179,686.08	214,272.80	5.00	131,640.80	4.00	131,640.80	0.00
113	Salaries - Administrators	62,289.25	64,469.00	66,403.00	1.00	0.00	0.00	0.00	0.00
122	Substitutes - Classified	0.00	8,309.87	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	8,388.92	18,807.92	72,723.12	0.00	24,841.27	0.00	24,841.27	0.00
220	Social Security	14,439.44	19,003.05	21,003.24	0.00	10,070.55	0.00	10,070.55	0.00
231	Workers Compensation	1,206.64	1,592.44	1,761.04	0.00	829.48	0.00	829.48	0.00
233	Paid Family & Medical Leave	715.55	1,009.80	1,122.72	0.00	526.49	0.00	526.49	0.00
241	Health Insurance	41,693.46	47,320.53	70,991.04	0.00	26,952.42	0.00	26,952.42	0.00
242	Life Insurance	252.93	186.20	235.20	0.00	117.60	0.00	117.60	0.00
310	Professional Services	2,500.00	4,859.32	2,000.00	0.00	0.00	0.00	0.00	0.00
322	Repair & Maintenance	607.60	3,709.98	1,000.00	0.00	0.00	0.00	0.00	0.00
340	Travel	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
354	Advertising	940.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00
390	Other Property Services	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00
410	Supplies & Materials	38,242.09	14,856.24	1,000.00	0.00	10,000.00	0.00	10,000.00	0.00
450	Purchased Food	333.44	0.00	12,000.00	0.00	0.00	0.00	0.00	0.00
Total Function 1140 Pre-Kindergarten Programs		298,429.14	363,810.43	468,512.16	6.00	204,978.61	4.00	204,978.61	0.00
Major Function 1000		298,429.14	363,810.43	468,512.16	6.00	204,978.61	4.00	204,978.61	0.00
Total Fund 250 PRESCHOOL		298,429.14	363,810.43	468,512.16	6.00	204,978.61	4.00	204,978.61	0.00

Grant School District #3
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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 253	School Lunch Fund								
	1611 Sale of Breakfast	1,003.30	1,133.85	0.00	0.00	1,000.00	0.00	1,000.00	0.00
	1612 Sale of Lunches	64,990.39	9,065.69	10,000.00	0.00	8,000.00	0.00	8,000.00	0.00
	1990 Miscellaneous Refunds	7,802.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1000	73,796.29	10,199.54	10,000.00	0.00	9,000.00	0.00	9,000.00	0.00
	3299 State Revenues	37,092.13	71,050.39	40,000.00	0.00	55,000.00	0.00	55,000.00	0.00
	3000	37,092.13	71,050.39	40,000.00	0.00	55,000.00	0.00	55,000.00	0.00
	4505 Federal Grants through State	176,004.25	228,073.20	190,000.00	0.00	220,000.00	0.00	220,000.00	0.00
	4900 Commodity Value	15,149.25	17,049.92	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
	4000	191,153.50	245,123.12	220,000.00	0.00	250,000.00	0.00	250,000.00	0.00
	5200 Transfers	162,000.00	0.00	130,000.00	0.00	130,000.00	0.00	130,000.00	0.00
	5400 Beginning Cash Balance	60,081.58	128,716.60	101,405.49	0.00	52,128.78	0.00	52,128.78	0.00
	5000	222,081.58	128,716.60	231,405.49	0.00	182,128.78	0.00	182,128.78	0.00
Total Fund 253	School Lunch Fund	524,123.50	455,089.65	501,405.49	0.00	496,128.78	0.00	496,128.78	0.00

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Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 253	School Lunch Fund								
Function 3100	Food Services								
112	Salaries - Classified	71,383.81	70,617.99	71,598.12	3.85	62,376.17	2.78	62,376.17	0.00
114	Salaries - Managerial Confidential	47,215.20	44,459.54	45,320.00	1.00	45,540.00	1.00	45,540.00	0.00
122	Substitutes - Classified	3,632.77	1,930.60	0.00	0.00	0.00	0.00	0.00	0.00
125	Salaries - Students	1,742.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211	PERS - Employer Contribution	9,279.39	12,216.17	26,405.59	0.00	31,230.32	0.00	31,230.32	0.00
213	PERS - UAL	288.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	Social Security	8,741.70	8,712.89	8,770.39	0.00	8,230.06	0.00	8,230.06	0.00
231	Workers Compensation	4,860.65	4,067.47	5,031.47	0.00	4,648.89	0.00	4,648.89	0.00
233	Paid Family & Medical Leave	479.83	468.08	467.74	0.00	431.64	0.00	431.64	0.00
241	Health Insurance	50,144.50	57,419.98	55,536.87	0.00	58,264.78	0.00	58,264.78	0.00
242	Life Insurance	261.13	251.24	225.31	0.00	191.16	0.00	191.16	0.00
245	Health Saving Accounts	0.00	0.00	0.00	0.00	215.76	0.00	215.76	0.00
310	Professional Services	845.00	450.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
322	Repair & Maintenance	6,612.95	8,962.32	0.00	0.00	0.00	0.00	0.00	0.00
325	Electricity	0.00	0.00	9,300.00	0.00	6,000.00	0.00	6,000.00	0.00
327	Water & Sewer	0.00	0.00	0.00	0.00	4,200.00	0.00	4,200.00	0.00
328	Garbage	0.00	0.00	0.00	0.00	1,350.00	0.00	1,350.00	0.00
340	Travel	381.62	0.00	1,250.00	0.00	1,000.00	0.00	1,000.00	0.00
351	Telephone	0.00	0.00	0.00	0.00	950.00	0.00	950.00	0.00
410	Supplies & Materials	5,407.08	2,228.74	10,000.00	0.00	2,000.00	0.00	2,000.00	0.00
416	Commodities	15,154.62	17,049.92	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
450	Purchased Food	162,105.66	192,508.87	190,000.00	0.00	215,000.00	0.00	215,000.00	0.00
451	Purchased Food - Non-Reimb. Program	3,002.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460	Non-consumable	2,358.61	12,065.33	5,000.00	0.00	8,500.00	0.00	8,500.00	0.00
470	Computer Software	0.00	2,030.00	9,000.00	0.00	0.00	0.00	0.00	0.00
480	Computer Hardware	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00
542	Replacement Equipment	486.01	4,594.20	30,000.00	0.00	15,000.00	0.00	15,000.00	0.00
640	Dues & Fees	1,023.72	1,293.01	1,000.00	0.00	0.00	0.00	0.00	0.00
Total Function 3100	Food Services	395,406.90	441,326.35	501,405.49	4.85	496,128.78	3.78	496,128.78	0.00

Requirements Report

	2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
<hr/>								
Fund 253 School Lunch Fund								
<hr/>								
Major Function 3000	395,406.90	441,326.35	501,405.49	4.85	496,128.78	3.78	496,128.78	0.00
<hr/>								
Total Fund 253 School Lunch Fund	395,406.90	441,326.35	501,405.49	4.85	496,128.78	3.78	496,128.78	0.00

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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 260	PL 105-17 - IDEA								
	4508 IDEA (PL 105-17)	118,745.25	144,539.54	227,148.50	0.00	241,500.35	0.00	241,500.35	0.00
	4000	118,745.25	144,539.54	227,148.50	0.00	241,500.35	0.00	241,500.35	0.00
	5400 Beginning Cash Balance	(4,592.74)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5000	(4,592.74)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 260	PL 105-17 - IDEA	114,152.51	144,539.54	227,148.50	0.00	241,500.35	0.00	241,500.35	0.00

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Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 260	PL 105-17 - IDEA										
Function 1252	IDEA Expenses										
111	Salaries - Licensed		42,663.66	47,132.17	96,967.56	2.07	99,601.06	2.06	99,601.06		0.00
112	Salaries - Classified		24,512.22	26,512.28	27,560.00	1.00	28,916.00	1.00	28,916.00		0.00
122	Substitutes - Classified		300.13	277.80	0.00	0.00	0.00	0.00	0.00		0.00
211	PERS - Employer Contribution		8,763.59	9,592.67	33,141.61	0.00	40,554.07	0.00	40,554.07		0.00
213	PERS - UAL		158.66	0.00	0.00	0.00	0.00	0.00	0.00		0.00
220	Social Security		4,933.13	5,545.34	9,430.29	0.00	9,812.06	0.00	9,812.06		0.00
231	Workers Compensation		424.45	459.07	774.64	0.00	818.75	0.00	818.75		0.00
233	Paid Family & Medical Leave		269.91	295.65	498.00	0.00	514.04	0.00	514.04		0.00
241	Health Insurance		31,976.80	35,406.48	57,600.00	0.00	60,154.45	0.00	60,154.45		0.00
242	Life Insurance		114.98	115.68	176.40	0.00	176.40	0.00	176.40		0.00
245	Health Saving Accounts		0.00	0.00	0.00	0.00	953.52	0.00	953.52		0.00
410	Supplies & Materials		0.00	19,202.40	500.00	0.00	0.00	0.00	0.00		0.00
460	Non-consumable		34.98	0.00	500.00	0.00	0.00	0.00	0.00		0.00
Total Function 1252	IDEA Expenses		114,152.51	144,539.54	227,148.50	3.07	241,500.35	3.06	241,500.35		0.00
Major Function 1000			114,152.51	144,539.54	227,148.50	3.07	241,500.35	3.06	241,500.35		0.00
Total Fund 260	PL 105-17 - IDEA		114,152.51	144,539.54	227,148.50	3.07	241,500.35	3.06	241,500.35		0.00

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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 301	Debt Service Fund								
	1510 Interest Income	17,071.83	20,378.57	0.00	0.00	0.00	0.00	0.00	0.00
	1000	17,071.83	20,378.57	0.00	0.00	0.00	0.00	0.00	0.00
	5400 Beginning Cash Balance	726,479.77	743,551.60	500,000.00	0.00	0.00	0.00	500,000.00	0.00
	5000	726,479.77	743,551.60	500,000.00	0.00	0.00	0.00	500,000.00	0.00
Total Fund 301	Debt Service Fund	743,551.60	763,930.17	500,000.00	0.00	0.00	0.00	500,000.00	0.00

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Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 301	Debt Service Fund										
Function 5110	Interest & Principal Expense										
610	Principal		0.00	235,000.00	0.00	0.00	0.00	0.00	500,000.00		0.00
621	Interest		0.00	12,925.00	0.00	0.00	0.00	0.00	0.00		0.00
Total Function 5110	Interest & Principal Expense		0.00	247,925.00	0.00	0.00	0.00	0.00	500,000.00		0.00
Major Function 5000			0.00	247,925.00	0.00	0.00	0.00	0.00	500,000.00		0.00
Function 7000	Unapprop End Fund Balance										
820	Reserved for Next year		0.00	0.00	500,000.00	0.00	0.00	0.00	0.00		0.00
Total Function 7000	Unapprop End Fund Balance		0.00	0.00	500,000.00	0.00	0.00	0.00	0.00		0.00
Major Function 7000	Unapprop End Fund Balance		0.00	0.00	500,000.00	0.00	0.00	0.00	0.00		0.00
Total Fund 301	Debt Service Fund		0.00	247,925.00	500,000.00	0.00	0.00	0.00	500,000.00		0.00

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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 305	PERS Debt Service								
1510	Interest Income	2,559.82	2,627.72	0.00	0.00	0.00	0.00	0.00	0.00
1970	Services to other funds	22,500.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1000		25,060.64	2,627.72	0.00	0.00	0.00	0.00	0.00	0.00
5400	Beginning Cash Balance	2,185,392.50	1,761,945.64	1,313,437.64	0.00	795,743.00	0.00	795,743.00	0.00
5000		2,185,392.50	1,761,945.64	1,313,437.64	0.00	795,743.00	0.00	795,743.00	0.00
Total Fund 305	PERS Debt Service	2,210,453.14	1,764,573.36	1,313,437.64	0.00	795,743.00	0.00	795,743.00	0.00

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Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 305	PERS Debt Service										
Function 5110	Interest & Principal Expense										
610	Principal		345,000.00	385,000.00	430,000.00	0.00	480,000.00	0.00	480,000.00		0.00
621	Interest		103,507.50	84,360.00	62,993.00	0.00	39,128.00	0.00	39,128.00		0.00
Total Function 5110	Interest & Principal Expense		448,507.50	469,360.00	492,993.00	0.00	519,128.00	0.00	519,128.00		0.00
Major Function 5000			448,507.50	469,360.00	492,993.00	0.00	519,128.00	0.00	519,128.00		0.00
Function 7000	Unapprop End Fund Balance										
820	Reserved for Next year		0.00	0.00	820,444.64	0.00	276,615.00	0.00	276,615.00		0.00
Total Function 7000	Unapprop End Fund Balance		0.00	0.00	820,444.64	0.00	276,615.00	0.00	276,615.00		0.00
Major Function 7000	Unapprop End Fund Balance		0.00	0.00	820,444.64	0.00	276,615.00	0.00	276,615.00		0.00
Total Fund 305	PERS Debt Service		448,507.50	469,360.00	1,313,437.64	0.00	795,743.00	0.00	795,743.00		0.00

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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 400	Capital Project Funds								
	1990 Miscellaneous Refunds	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1000	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3299 State Revenues	1,356,158.00	25,000.00	0.00	0.00	25,525.00	0.00	25,525.00	0.00
	3000	1,356,158.00	25,000.00	0.00	0.00	25,525.00	0.00	25,525.00	0.00
	4500 Federal Grants through State	0.00	46,784.34	0.00	0.00	0.00	0.00	0.00	0.00
	4000	0.00	46,784.34	0.00	0.00	0.00	0.00	0.00	0.00
	5200 Transfers	155,000.00	500,000.00	500,000.00	0.00	300,000.00	0.00	300,000.00	0.00
	5400 Beginning Cash Balance	3,497,622.74	2,391,769.20	2,500,000.00	0.00	150,000.00	0.00	150,000.00	0.00
	5000	3,652,622.74	2,891,769.20	3,000,000.00	0.00	450,000.00	0.00	450,000.00	0.00
Total Fund 400	Capital Project Funds	5,018,780.74	2,963,553.54	3,000,000.00	0.00	475,525.00	0.00	475,525.00	0.00

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Requirements Report

			2023-24	2024-25	2025-26	2025-26 FTE	2026-27	2026-27 FTE	2026-27	2026-27	Adopted
			ACTUALS	ACTUALS	ADOPTED		PROPOSED		APPROVED		
Fund 400	Capital Project Funds										
Function 4150	Building Construction & Improvement										
530	Other Improvements		841,392.12	2,239,459.75	3,000,000.00	0.00	475,525.00	0.00	475,525.00		0.00
531	Facility Improvements - Seismic		1,785,619.42	286,151.68	0.00	0.00	0.00	0.00	0.00		0.00
Total Function 4150	Building Construction & Improvement		2,627,011.54	2,525,611.43	3,000,000.00	0.00	475,525.00	0.00	475,525.00		0.00
Major Function 4000			2,627,011.54	2,525,611.43	3,000,000.00	0.00	475,525.00	0.00	475,525.00		0.00
Total Fund 400	Capital Project Funds		2,627,011.54	2,525,611.43	3,000,000.00	0.00	475,525.00	0.00	475,525.00		0.00

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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 401	Early Learning Center Project								
	4500 Federal Grants through State	0.00	0.00	0.00	0.00	1,450,000.00	0.00	1,450,000.00	0.00
	4000	0.00	0.00	0.00	0.00	1,450,000.00	0.00	1,450,000.00	0.00
	5400 Beginning Cash Balance	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00	0.00
	5000	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00	0.00
Total Fund 401	Early Learning Center Project	0.00	0.00	0.00	0.00	1,500,000.00	0.00	1,500,000.00	0.00

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Requirements Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 401 Early Learning Center Project									
Function	4150 Building Construction & Improvement								
	530 Other Improvements	0.00	0.00	0.00	0.00	1,500,000.00	0.00	1,500,000.00	0.00
Total Function	4150 Building Construction & Improvement	0.00	0.00	0.00	0.00	1,500,000.00	0.00	1,500,000.00	0.00
Major Function	4000	0.00	0.00	0.00	0.00	1,500,000.00	0.00	1,500,000.00	0.00
Total Fund	401 Early Learning Center Project	0.00	0.00	0.00	0.00	1,500,000.00	0.00	1,500,000.00	0.00

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Resources Report

		2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 600	Unemployment Fund								
	5400 Beginning Cash Balance	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
	5000	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
Total Fund 600	Unemployment Fund	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00

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Requirements Report

			2023-24 ACTUALS	2024-25 ACTUALS	2025-26 ADOPTED	2025-26 FTE	2026-27 PROPOSED	2026-27 FTE	2026-27 APPROVED	2026-27 Adopted
Fund 600 Unemployment Fund										
Function 2529	Unemployment									
232	Unemployment		0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
Total Function 2529 Unemployment			0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
Major Function 2000			0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
Total Fund 600 Unemployment Fund			0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00

RESOLUTION No. 26-16

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Grant School District #3 hereby adopts the budget for fiscal year 2026-2027 in the total amount of **\$18,300,618**.* This budget is now on file at the School District Office in Canyon City, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2026, for the following purposes:

General Fund

Instruction.....	\$5,498,544
Support Services.....	\$4,234,521
Facilities.....	\$25,000
Transfers.....	\$610,000
Contingency.....	\$105,000
Total.....	<u>\$10,473,065</u>
Unappropriated Ending Fund Balance*	\$900,000

Capital Projects

Facilities.....	\$1,975,525
Total.....	<u>\$1,975,525</u>

Unemployment Fund

Support Services.....	\$100,000
Total.....	<u>\$100,000</u>

Special Revenues Fund

Instruction.....	\$1,931,485
Support Services.....	\$1,121,751
Enterprise & Community Services.....	\$496,129
Facilities.....	\$6,919.61
Total.....	<u>\$3,556,285</u>

Debt Service Funds*

Debt Service Pymts.....	\$1,019,128
Total.....	<u>\$1,019,128</u>
Unappropriated Ending Fund Balance*	\$276,615

Total APPROPRIATIONS, All Funds...	<u>\$17,124,003</u>
Total Unappropriated and Reserve Amounts, All Funds...	<u>\$1,176,615 *</u>

Adopted this 17th day of June, 2026

Signed:

Chairman

Attest:

Superintendent

RESOLUTION No. 26-17

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2026-2027:

(1) At the rate of \$1.6468 per \$1,000 of assessed value for permanent rate tax; and

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Permanent Rate Tax.....	\$1.6468/\$1000
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The above resolution statements were approved and declared adopted on June 17, 2026.

Signed:

Chairman

Attest:

Superintendent

OSBA Model Sample Policy

Code: BBAA

Adopted:

Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in a meeting which is being held in accordance with Oregon's Public Meetings Law. A Board member has the authority to act in the name of the Board only when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business.

When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

Board members may speak on behalf of the Board or district only when specifically authorized to do so. Any other statements do not represent the position of the Board or district. When expressing personal opinions in public, Board members are encouraged to clearly identify the opinions as their own.

All Board members shall maintain awareness of relevant district information and participate in Board functions and professional Board development activities.

All members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Records

Any individual Board member who desires a copy of an existing record may make such a request to the superintendent. Requests involving confidential records or significant staff time will be referred to the Board for approval.

2. Requests for Legal Opinions

Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions if advantageous to do so prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to a Board Member

When a Board member receives complaints or requests for action from staff, students or members of the public, the Board member will direct the staff, students, members of the public to the public complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent. An individual Board member is not authorized to independently act on complaints.

4. Board Member's Communication with Administration

No individual Board member may direct the superintendent or other staff to action without Board authorization. No Board member will intervene in the administration of the district or its schools.

5. Contracts or Agreements

All district contracts must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

6. Visits to Schools

A Board members may visit schools in accordance with Board policy BG – Board–Staff Communications.

7. Public Meetings Law

All Board members will comply with Public Meetings Law, including participating in an approved training at least once during each term of office.

8. Mandatory Reporting

A Board member having reasonable cause to believe that any child with whom the Board member comes in contact has suffered abuse or that any person with whom the Board member comes in contact has abused a child shall immediately make an oral report or cause an oral report be made to Department of Human Services¹ or local law enforcement.

9. Oregon Ethics Laws

All Board members will adhere to Oregon Government Ethics laws, including filing the statement of economic interest as required by Oregon Revised Statute (ORS) 244.

10. Confidential Information

All Board members will not disclose confidential information received as part of Board service.

11. Other Laws, Policies, Agreements and Procedures

All Board members will follow all laws, Board policies, working agreements, and any other procedures established by the district.

END OF POLICY

Legal Reference(s):

¹ (855) 503-SAFE (7233)

[ORS 192.311 – 192.478](#)
[ORS 192.610 – 192.705](#)
[ORS Chapter 244](#)

[ORS 332.045](#)
[ORS 332.055](#)
[ORS 332.057](#)

[ORS 332.075](#)
[ORS 332.107](#)
[ORS 419B.010](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

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OSBA Model Sample Policy

Code: BBE
Adopted:

Vacancies on the Board

Vacancies on the Board will be filled through the following procedures:

1. At a Board meeting, the Board will declare the vacancy¹;
2. The Board or designee will establish an application period of at least 20 days. Applicants will be required to submit an application to the district office by the designated date. Deadlines and instructions will be posted on the district website. The Board can vote to extend or re-open the application period at any time;
3. After the application period has ended, the superintendent or designee will verify applicant eligibility. Applicants must:
 - a. Be an elector of the district.² This requires being registered to vote within the district;
 - b. Have resided in the district for a period of one year immediately preceding the appointment;
 - c. Be a resident of the zone of the vacant position, if the position is zoned;
 - d. Not be an employee of the district or a charter school located within the district^{3}, except as a substitute bus driver in accordance with ORS 332.016.
4. The Board will review applicant materials in an open Board meeting;
5. The Board may select applicants to interview. Any interview will be held in an open Board meeting;
6. During an open Board meeting, the Board will vote to appoint one of the applicants. In the event that no applicant receives a majority of votes⁴, the Board may re-vote or vote to re-open the application period;

¹ In accordance with ORS 332.030, the Board shall declare a vacancy upon any of the following:

8. The death or resignation of any Board member;
9. When a Board member is removed from office or the election of the Board member has been declared void by the judgment of any court;
10. When a Board member ceases to be a resident of district or zone from which nominated (see exception for board members who move out of the zone, but remain residents of the district in ORS 332.030(2) - (3));
11. When a Board member ceases to discharge the duties of office for two consecutive months unless prevented by sickness or other unavoidable cause;
12. When a Board member ceases to discharge the duties of office for four consecutive months for any reason; or
13. When a Board member is recalled.

² ORS 254.005(4) provides “‘Elector’ means an individual qualified to vote under section 2, Article II, Oregon Constitution.” District staff may verify this with local elections officials.

³ {Include this bracketed language only if the district has an ADM or 50 or fewer.}

⁴ ORS 332.055 requires the affirmative vote of a majority of Board members to transact any business. Consequently four votes are necessary to appoint a board member, regardless of how many vacancies exist.

7. The newly appointed Board member(s) will take an oath of office before assuming the duties of office and will be seated immediately thereafter.

The appointee will serve until June 30 following the next election. At that election, either the remainder of the term for the position, or a full term for the position will be on the ballot.

If the offices of a majority of Board members are vacant at the same time, the directors of the Grant Education Service District shall appoint persons to fill the vacancies from qualified individuals.

END OF POLICY

Legal Reference(s):

[ORS 249.865 - 249.877](#)
[ORS 254.005](#)

[ORS 255.245](#)
[ORS 255.335](#)

[ORS 332.030](#)
[ORS 332.122](#)
[ORS 332.124](#)

OSBA Model Sample Administrative Regulation

Code: BBE-AR
Revised/Reviewed:

Board Member Vacancy Application

When a Board vacancy is declared, the Board will appoint a qualified person in accordance with Board policy BBE – Vacancies on the Board. To be considered for appointment, this form must be submitted to the district office by the deadline communicated by the district. Submitted applications become public records and may be disclosable upon request.

Name: _____

Motivation and Experience

Why do you want to serve on the Board?

Which experiences or perspectives will help you represent and serve all students and families?

How will you help advance the district's mission and goals?

How will you engage respectfully with individuals whose viewpoints differ from your own?

Knowledge, Time Commitment and Governance

Availability: Board meetings, work sessions, and committee service often occur in the evenings and occasionally during the daytime. How will you balance Board obligations with other commitments?

Laws applying to public entities: Briefly share any familiarity you have with Oregon public meetings and public records laws: _____

P

Policy and Budget: What experience do you have with policy development, budgets, or strategic planning?

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Student-Centered Decision-Making: How will you ensure decisions reflect student outcomes, safety, and well-being?

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This page is intended for internal and verification purposes. It is not intended to be provided to the Board or discussed at a Board meeting. Once submitted, it is a public record and may be subject to disclosure.

Contact and Personal Information

Name (as it appears on voter registration): _____

Preferred name (if different): _____

Position applying for: _____

Note: Your address is used only to verify residency within the district/zone, as required by Oregon law. Verification may be required.

Home street address (as it appears on voter registration):

City: _____ State: OR

Primary phone: _____ Alternative phone: _____

Email: _____

Best way to contact you? Phone Email Text

Accessibility and Accommodations

We welcome applicants with disabilities. Do you need an accommodation to participate in interviews or meetings (e.g., ASL interpreter, materials in alternative formats, physical access, assistive technology)?

No Yes (please describe): _____

Attestations (Required)

- The information I have provided is true and complete to the best of my knowledge.
- I meet the statutory eligibility for appointment: registered elector and one-year residency (ORS 332.018).
- [I reside in the zone corresponding to this vacancy (ORS 332.030 and ORS 332.122).]
- I am not disqualified by employee status (ORS 332.016).
- I understand the appointment duration (through June 30 after the next regular district election) (ORS 332.030(4)).

Signature: _____ Date: _____

OSBA Model Sample Policy

Code: BCB
Adopted:

Board Officers

At No later than the next regular its first scheduled meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. In an election year, this meeting must occur no later than the last day of August. No member of the Board may serve as chair more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

The Board chair will:

1. [Work with the superintendent to] [Direct the superintendent or designee to] establish Assist in preparing the agenda for regular Board meetings in accordance with Board policy BDDC – Board Meeting Agenda;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order. The Board chair has inherent authority to keep order and to impose any reasonable restrictions necessary for the efficient and orderly conduct of a meeting. If public comment is a part of the meeting, the Board chair may regulate the order and length of appearances and limit appearances to presentations of relevant points in accordance with Board policy BDDH – Public Comment at Board Meetings;
4. Sign the minutes and other official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the Board chair to another Board member;
6. Appoint all Board members to committees [and will be an ex-officio member of all such committees] unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.; and
8. Perform such other duties as may be prescribed by law or by action of the Board.

In the absence, incapacitation or death of the chair, the vice chair will perform the duties of chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

If a Board member is unable to continue to serve as an officer, a replacement will be elected. The replacement officer will serve the remainder of the officer's term, until the officer resigns or ceases to remain on the Board, or until the officer is removed or replaced by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. [In absence of the designated Board secretary, the Board may name anyone present to serve as secretary for that meeting.]The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies;
5. Properly post public notice for all Board meetings.

Board or District Spokesperson

The Board may designate the chair, vice chair or another Board member as the Board’s spokesperson. The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district’s position should be articulated by a single voice. The spokesperson serves at the Board’s direction and may be removed or replaced at any time by action of a majority of the Board. A Board member speaks on behalf of the Board only when specifically authorized by the Board. Official Board statements will be made using official district or Board communication channels, websites or social media accounts, or at official district events. When a Board member expresses personal opinions in public, the Board member is encouraged to clearly identify the opinions as personal. Comments made by Board members when not authorized by the Board are considered personal comments of the Board member.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040](#)
[ORS 332.045](#)

[ORS 332.057](#)
[OAR 166-400](#)
[OAR 166-400](#)

[OAR 166-400-0010\(9\)](#)
[OAR 199-050-0050](#)

OSBA Model Sample Policy

Code: BCE

Adopted:

Board Committees

The Board may establish committees. A Board committee is a group of Board members, staff, students and/or community members tasked by the Board to make a decision on behalf of the Board or make a recommendation to the Board on policy or administration. The district may have additional administrative committees.

Board committees may be classified into two general types based on membership:

1. Board subcommittees are primarily made up of Board members, e.g., superintendent evaluation committee, long-range planning committee, policy committee;
2. Advisory committees are primarily made up of non-Board members, e.g., bond steering committee.

Regardless of classification, the Board can include Board members and non-Board members on committees.

Board committees will not have the power to act for the Board except as the Board has specifically authorized. Committee meetings may be called by the committee in accordance with any direction from the Board and committee procedures. Committee recommendations and reports will be provided to the Board.

All meetings of Board committees will follow the Public Meetings Law¹, including the requirement to record the meetings or take meeting minutes. A committee may sit in an executive session when such meeting is in accordance with the committee's assigned purpose and when such session is permitted by law. Administrative committees, including superintendent committees, are generally not subject to Public Meetings Law.²

When establishing a Board committee, the Board will determine:

1. Committee membership and appointment process;
2. The task of the committee;
3. What resources are needed and will be provided to the committee;

¹ OAR 199-050-0010(1)(b) provides that Public Meetings Law apply to bodies "with authority to make recommendations to a public body on policy or administration."

² OAR 199-050-0010(2)(b) provides that Public Meetings Law does not apply to "bodies appointed by an individual public official with authority to make recommendations only that individual public official who has the authority to act on the body's recommendation and is not required to pass the recommendations on unchanged to a public body."

4. The length of time the committee will exist³;
5. Expectations regarding any actions or recommendations of the committee.

END OF POLICY

Legal Reference(s):

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³ The Board can establish a standing committee, which has a continuing existence or a special committee, which goes out of existence as soon as the committee has completed a specified task.

[ORS 192.610 - 192.705](#)
[ORS 332.045](#)

[ORS 332.105](#)

[OAR 199-040](#)
[OAR 199-050](#)

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OSBA Model Sample Policy

Code: BD
Adopted:

Board Meetings, Notices and Communications

Definitions

“Communication” means the expression or transmission of information from one person to another through verbal, non-verbal, written, or electronic means. Non-verbal means include gestures, such as thumbs-up and thumbs-down, as well as sign language.

“Convening” means gathering in a physical location, using electronic, video or telephonic technology to be able to communicate contemporaneously among participants, using serial electronic written communication among participants, or using an intermediary to communicate among participants.

“Decision” means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of the Board¹ is required, at any meeting at which a quorum is present.

“Decision-making process” means the process the Board engages in to make a decision, such as: (a) identifying or selecting the nature of the decision to be made; (b) gathering information related to the decision to be made; (c) identifying and assessing alternatives; (d) weighing information; and (e) making a decision.

“Deliberation” means discussion or communication that is part of a decision-making process.

“Executive session” means any meeting or part of a meeting of the Board that is closed to certain persons for deliberation on certain matters.

“Intermediary” means a person who is used to facilitate communications among members of the Board about a matter subject to deliberation or decision by the Board, by sharing information received from a member of the Board with other members of the Board. The term “intermediary” can include a member of the Board.

“Meeting” means the convening of the Board for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter. Meeting does not include any on-site inspection of any project or program or the attendance of members of the Board at any national, regional or state association to which the Board or the members belong.

“Public Meetings Law” means Oregon Revised Statutes (ORS) 192.610 – 192.705 and Oregon Administrative Rules (OAR) 199-040 and 199-050.

¹ This policy is written to apply to the Board. Other bodies, including Board committees, may be subject to public meeting laws. This policy may help other bodies understand what is required, but is intended as direction for the Board.

“Quorum” means the minimum number of members of the Board required to legally transact business. For the Board, a quorum is [three²] Board members.

“Work session” or “workshop” means meetings held for the purpose of either presenting information to the Board to prepare for a regular or special meeting, or to allow the Board to engage in preliminary discussions or deliberations.

Board Authority at Meetings

The Board has the authority to act only when a quorum is present at a properly noticed regular, special or emergency meeting. The affirmative vote of [three³] members of the Board is required to transact any business.

Types of Meetings

The Public Meetings Law applies to all regular, special, emergency, executive session and work session meetings of the Board.

1. Regular Meetings

The regular meeting schedule will be established at the annual organizational meeting each year and may be changed by the Board with public notice. The purpose of each regular meeting will be to conduct the regular Board business.

2. Special Meetings

A special meeting may be scheduled when less than a quorum is present at a regular meeting and therefore no business may be conducted, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district, or other reasons. Special meetings may be convened by the Board chair, upon request of three Board members, or by common consent of the Board.

3. Emergency Meetings

Emergency meetings may be called in the case of an actual emergency upon appropriate notice under the circumstances. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will

² {ORS 332.055 establishes the quorum as a majority. If the Board has five members, three constitute a quorum. If the Board has seven members, four constitute a quorum. If the Board has nine members, five constitute a quorum.}

³ {ORS 332.055 provides “the affirmative vote of the majority of members of the board is required to transact any business.” If the Board has five members, three votes are required. If the Board has seven members, four votes. If the Board has nine members, five votes.}

be conducted in accordance with Public Meetings Law. The Board may make official decisions during a work session.

5. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC – Executive Sessions).

Communications Outside of a Board Meeting (Serial Meetings Prohibited)

Private meetings where a quorum of the Board engages in discussions or communications that are part of the Board’s decision-making process on matters within the authority of the Board violate Public Meetings Law, except as part of an executive session.

A quorum of Board members shall not, outside of a meeting conducted in compliance with Public Meetings Laws, use a series of communications of any kind, directly or through intermediates, for the purpose of deliberating or deciding on any matter that is within the jurisdiction of the Board. This prohibition applies to using any one or a combination of the following methods of communication:

1. In-person;
2. Telephone calls;
3. Videos, videoconferencing, or electronic video applications;
4. Written communication, including electronic written communications, such as email, texts, and other electronic applications;
5. Use of one or more intermediaries to convey information among members; and
6. Any other means of conveying information.

Communications outside of a Board meeting may contain communications between or among members of the Board, including a quorum, that are:

1. Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board;
2. Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or
3. Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters.

E-mails sent to other Board members are encouraged to have the following notice:

Important: Please do not reply or forward this communication if this communication could constitute a decision or deliberation toward a decision between and among members of the district board. Board member electronic communications on district business are subject to Public Meetings and Public Records Law.

A quorum of Board members may attend social meetings or gatherings so long as no discussions or deliberations are had.

Meeting Location, Public Accommodations and Logistical Requirements

All meetings will be open to the public except as provided by law.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law⁴. The Board may attend training sessions outside the district boundaries but may not deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced. Meeting locations shall be accessible to persons with disabilities.

Any Board meeting may be held in person, through the use of electronic or telephonic means, or in some combination of in-person, electronic or telephonic means.

Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. For Board meetings (excluding executive session) held by telephone or other electronic means of communication, the district shall make available a place or an electronic means by which the public can listen to or view the meetings in real time. The place provided may be a place where no Board member is present.

For executive sessions where the media are statutorily authorized to be present, if any person, including any Board member, is attending the executive session by telephone, video, or other electronic means, the district shall provide members of the media the same attendance option. The district may establish reasonable security measures to ensure the media's attendance by telephone, video, or other electronic means is conducted through a secure connection or method.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for persons who are deaf or hard of hearing. The request should include the name of the requester, sign language preference and any other relevant information requested. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate aids and services may be provided upon request and appropriate advance notice.

If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.^{5}

Recordings or minutes will be kept for all meetings in accordance with state law and Board policy BDDG – Recordings or Minutes of Board Meetings.

All meetings shall comply with applicable provisions of the Oregon Indoor Clean Air Act.

⁴ ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

⁵ {Districts are encouraged to evaluate translation needs and resources prior to adding this language. A district may decide that translating the agenda, minutes or other documents, or public comment is sufficient.}

[The possession of a firearm, deadly weapon or any other instrument used as a dangerous weapon is prohibited at Board meetings, except as authorized by law. {⁶}

Public Notice Requirements

The district posts public notice {⁷} of its meetings on the district’s website or on a publicly accessible website hosted by a third-party that is linked to the district’s website.

The public notice shall identify the following:

1. The time, date, location of the meeting, and, to the extent reasonably possible, will include the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means;
2. The agenda or list of the principal subjects anticipated to be considered at the meeting and will be specific enough to permit the public to recognize matters in which they are interested. The Board may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting. See Board policy BDDC – Board Meeting Agenda for additional meeting agenda information; and
3. The name, telephone number, and email address of a person at the district office to contact to request an interpreter or other communication aids or a statement that the district will provide a sign language interpreter or other communication aids at the meeting.

The district will provide notice to interested persons and news representatives who have requested notice through means reasonably calculated to provide actual notice to interested persons known to the Board.

For all regular meetings, the meeting notice shall be provided with as much advance notice as reasonably possible, but no less than 48 hours’ advance notice.

For all special meetings, the meeting notice shall be provided with no less than 24 hours’ advance notice.

For an emergency meeting, public notice shall be provided with as much advance notice as reasonably possible given the emergency circumstances. The district shall attempt to contact the media and other interested persons to inform them of the emergency meeting by telephone, email, social media, or other method reasonably calculated to provide actual notice. If reasonably possible under the emergency circumstances, the emergency meeting notice shall be conspicuously displayed on the district’s website or on a publicly accessible website hosted by a third-party hosted and linked to the district’s website.

⁶ {ORS 166.670(1)(a) prohibits the possession of firearms or “any other instrument used as a dangerous weapon” on school grounds and in facilities occupied by the district, unless an exception applies. ORS 166.370(3)(g) provides an exception for persons “licensed under ORS 166.291 and 166.292 to carry a concealed handgun.” ORS 166.377 allows districts to adopt a policy stating that this defense (the exception in ORS 166.670(3)(g)) does not apply “on the grounds of the schools controlled by the board.” Some districts have adopted policy KGBB to do so.}

⁷ {The public notice must be displayed conspicuously on the district’s website. If the district does not maintain a publicly accessible website, the district shall satisfy the public notice requirements through other means such as posting on the Oregon Transparency Website, community postings, bulletin boards, newspaper notice, or any other means reasonably calculated to provide actual notice to the general public. Modify this sentence to communicate how the district publishes its public notices.}

If a meeting will include an executive session, the notice shall comply with the above notice requirements and the notice shall also identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. Example:

“The Board will meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.”

If an executive session is to be part of an open regular, special, or emergency meeting, the notice shall comply with the above notice requirements and prior to entering the executive session, the Board chair shall make a public announcement and identify in open session the specific statutory provision and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization (See Board policy BDC – Executive Sessions for additional information on executive sessions.)

Complaints

Complaints regarding Public Meetings Laws can be filed in accordance with Public Meetings Law complaint procedures outlined in Board policy KL – Public Complaints. Complaints must be filed within 30 days of the alleged violation.

{⁸}Mandatory Training

Every member of the Board shall attend or view a training on Public Meetings Law as required by ORS 192.700 and Board policy BBAA – Board Member’s Authority and Responsibilities.

END OF POLICY

Legal Reference(s):

⁸ {Training is only required for districts with annual fiscal expenditures of \$1M or more. See ORS 192.700.}

OR. ATTY. GEN. *Public Records and Meetings Manual.*

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OSBA Model Sample Policy

Code: BDC

Adopted:

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute under Oregon Revised Statute (ORS) 192.660 or ORS 332.061 but may not take final action in executive session except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student in accordance with ORS 332.061.

An executive session may be included as an agenda item of a meeting open to the public in accordance with Board policy BDDC - Board Meeting Agenda or held as its own meeting. Public notice is required as outlined in Board policy BD – Board Meetings, Notices and Communications.

If an executive session is held as part of a meeting open to the public, the Board chair will announce the executive session in compliance with Board policy BD – Board Meetings, Notices and Communications and include and identify the appropriate statutory citation, appropriate subsection and the paragraph authorizing the session under ORS 192.660 or ORS 332.061 for holding such session and by noting the general subject of the executive session.

Example:

“The Board will now meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.”

Prior to or at the beginning of the executive session, the Board chair may read the following¹:

“Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.”

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent; may not include a discussion or negotiation of compensation (including salaries and benefits).²

¹ This statement should be amended if ORS 192.660 does not require that representatives of the news media be allowed to attend, ORS 332.061 allows the Board to vote in executive session, or the Board will not be returning to open session following the executive session. This statement can also be included on the agenda.

² This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. It also does not apply to the employment of the chief executive officer, other public officers, employees and staff members of the district unless:

- a. The vacancy has been advertised;

(ORS 192.660(2)(a))

2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer³, employee, staff member or individual agent who does not request an open hearing⁴; may not include a discussion or negotiation of compensation (including salaries and benefits). (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))
5. To consider information or records that are exempt by law from public inspection.⁵ (ORS 192.660(2)(f))
6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.⁶ (ORS 192.660(2)(h))
7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing⁷; may

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- b. Regular hiring procedures have been adopted;
 - c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and
 - d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

³ To determine whether the individual involved is considered a public officer, consult with legal counsel.

⁴ Notice must be provided to the public officer, employee, staff member or individual agent in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

- a. Identification of the governing body before which the matter will be considered (the Board);
- b. The time, date and location of the meeting;
- c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
- d. Information on how the public official may make a request for an open hearing.

⁵ Consider including a reference to the law that exempts the information or records from public inspection in the notice.

⁶ Legal counsel must be present in the executive session, either in-person or via electronic or telephonic communications.

⁷ Notice must be provided to the chief executive officer, public officer, employee or staff member in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

- a. Identification of the governing body before which the matter will be considered (the Board);
- b. The time, date and location of the meeting;
- c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or

not include a discussion or negotiation of compensation (including salaries and benefits or a general evaluation of an agency, goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.

(ORS 192.660(2)(i))

8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))
9. To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))
10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))
11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
12. To review matters pertaining to or examination of the confidential records of a student. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Recordings or minutes shall be kept for all executive sessions in accordance with state law and Board policy – BDDG – Recordings and Minutes of Board Meetings.

Content discussed in executive sessions and recordings or minutes for executive sessions are confidential except as provided by law. Board members, district employees and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required or allowed by law.

END OF POLICY

disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and

- d. Information on how the public official may make a request for an open hearing.

Legal Reference(s):

[ORS 192.660](#)
[ORS 192.685](#)
[ORS 192.705](#)
[ORS 332.045](#)

[ORS 332.061](#)
[OAR 199-040-0015 - 0060](#)
[OAR 199-050-0015](#)
[OAR 199-050-0040](#)

[OAR 199-050-0050](#)
[OAR 199-050-0060](#)

OR. ATTY. GEN. *Public Records and Meetings Manual*.

OREGON GOVERNMENT ETHICS COMMISSION, [Staff Advisory Opinion](#) No. 22-106S

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OSBA Model Sample Policy

Code: BDD

Adopted:

Board Meeting Procedures

1. Quorum

A quorum of the Board is four {¹} Board members.

2. Vote Needed for Exercise of Powers

The affirmative vote of four {²} Board members will be necessary for exercising any of the Board's powers. All votes of the Board shall be taken by public vote, except when authorized in executive session under Oregon Revised Statute (ORS) 332.061.

3. Board Member Voting

The results of all votes shall be recorded, including the vote of each member's vote by name, on all votes taken by the Board. A written ballot, if used, shall identify the individual Board member by name and their vote, and shall be announced during the meeting at which the vote occurred. Secret ballots are prohibited.

4. Abstaining from Vote

Any conflicts of interest will be handled in accordance with ORS 244.120 and Board policy BBFA – Board Member Ethics and Conflicts of Interest. Board member abstentions will be documented in the meeting minutes or recording.

5. Parliamentary Procedure

Official Board business will be transacted by motion or resolution at properly noticed³ meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order Newly Revised*, "Procedure in Small Boards"⁴ as modified by the Board will govern the Board in its deliberation. Modifications include the following: Motions

¹ {ORS 332.055 establishes the quorum as a majority. If the Board has five members, three constitute a quorum. If the Board has seven members, four constitute a quorum. If the Board has nine members, five constitute a quorum.}

² {ORS 332.055 provides "the affirmative vote of the majority of members of the board is required to transact any business." If the Board has five members, three votes are required. If the Board has seven members, four votes. If the Board has nine members, five votes.}

³ See ORS 192.640, OAR 199-050-0040 and Board policy BD/BDA – Board Meetings for notice requirements. {In the June 2026 policy update, OSBA will be recommending policy BD/BDA be recoded and renamed: BD – Board Meetings, Notices and Communications.}

⁴ See *Robert's Rules of Order*, 12th Edition, § 49:21.

will all be seconded prior to consideration for discussion by the Board and motions to close or limit debate will be acceptable.

The Board chair will decide all questions relative to points of order, subject to an appeal to the Board.

Failure to follow *Robert's Rules of Order* will not invalidate a lawful Board decision.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)

[ORS 244.120\(2\)](#)

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.107](#)

[OAR 199-050-0005 \(9\)](#)

[OAR 199-050-0055](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

OSBA Model Sample Policy

Code: BDDC
Adopted:

Board Meeting Agenda

{¹} The Board chair will direct the preparation of an agenda for all meetings of the Board. The Board chair may seek assistance from the superintendent or another Board member. Items of business may be suggested by any Board member, staff member, student or patron of the district by notifying the Board chair or superintendent at least five working days prior to the meeting. The agenda will include the principal subjects anticipated to be considered at the meeting and be specific enough to permit the public to recognize the matters in which they are interested. When the agenda includes an executive session, the agenda shall identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. (See Board policy BDC – Executive Sessions for additional information.)

The Board chair may direct an amendment to the agenda until it is posted, including adding or removing items. The Board may also amend the agenda during a meeting by a majority vote of the Board. This includes adding items to the agenda during the meeting.

A consent agenda may be used by the Board. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be voted on and approved at the same time. An item on the consent agenda will be removed from the consent agenda upon request of a Board member prior to the consent agenda's consideration. The item removed from the consent agenda will then be placed on the regular agenda.

The agenda, together with supporting materials, will be distributed to Board members at least [three] full working days prior to the meeting. A copy of the agenda will be posted on the district website at least 48 hours prior to any regular meeting and 24 hours prior to any special meeting.

Copies of the agenda for the press and public will not contain any confidential information included in Board member packets.

END OF POLICY

Legal Reference(s):

¹ {The Board is encouraged to review current practices for agenda preparation and Public Meetings Law.}

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

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OSBA Model Sample Policy

Code: BDDG

Adopted:

Recordings and Minutes of Board Meetings

{¹}The Board will ensure a {²}video recording is made of all of its meetings and portions of meetings that are not held in executive session. These recordings will be posted on the district’s website or social media site within seven days following the meeting.

A video or audio recording of a meeting can be kept as the official record as long as all required content is included and it is kept in an allowable format³. Alternatively, the district may create written minutes. Written minutes do not need to be a verbatim transcript and can be kept in hard copy or electronic form⁴.

The official record must give a true reflection of the matters discussed at the meeting and the views of the participants, and must include the following information:

1. All members of the Board present;
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name for all actions taken⁵;
4. The substance of any discussion on any matter; and
5. A reference to any document discussed at the meeting.

If written minutes are created for meetings which do not take place in executive session, those minutes shall be available to the public within a reasonable time {⁶} after the meeting. These minutes [will be published to the district website and] may be requested from the district office.

¹ {ORS 192.655 requires districts with an ADMr of 50 or more to record board meetings, and post the recording within seven days. Districts with fewer than 50 ADMr are exempt from this requirement and do not need to adopt this language.}

² {If the district lacks broadband internet, an audio recording is sufficient. See ORS 192.655.}

³ Oregon Administrator Rule (OAR) 166-017-0045(4) requires moving images or audio recordings be kept in MP2, MP3, MP4, or WAVE formats.

⁴ Oregon Administrator Rule (OAR) 166-017-0045(4) requires textual data or still images be kept in XML, ODT, TXT, PDF, RTF, PREG, JFIF, PNG, or TIFF formats.

⁵ If minutes are kept in a recorded form, all voting will use a roll call vote and if minutes are kept in written form the minutes will identify the vote of each member by name under each board action.

⁶ {The Oregon Attorney General’s *Public Records and Meetings Manual* says, “three weeks arguably is within the reasonable time allowed by statute.”}

Recordings or minutes⁷ of executive sessions will be kept in the same manner as other meetings of the Board. If disclosure of material from executive session recordings or minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure. Executive session minutes of a hearing held under ORS 332.061 shall contain only material not excluded under ORS 332.061(2) and information⁸ will not be disclosed in accordance with ORS 332.061.

Either the recording or minutes of Board meetings will be kept permanently. If written minutes are created for any meetings of the Board, any recordings will be kept for at least one year after the minutes are created.

END OF POLICY

Legal Reference(s):

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⁷ “...a record of any executive session may be kept in the form of a sound or video tape or digital recording, which need not be transcribed unless otherwise provided by law.” ORS 192.650(2)

⁸ ORS 332.061 prohibits the disclosure of:

1. The name of the minor student;
2. The issue, including a student’s confidential records;
3. The discussion; and
4. The school board member’s vote on the issue.

[ORS 192.610 - 192.705](#)
[ORS 332.061](#)

[OAR 166-017-0005 - 0095](#)
[OAR 166-400-0010\(9\)](#)

[OAR 199-050-0060](#)

Attorney General's PUBLIC RECORDS AND MEETINGS MANUAL.

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OSBA Model Sample Policy

Code: CBA
Adopted:

Qualifications and Duties of the Superintendent

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district^{1};
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Preferred service as a superintendent or administrative experience in the central administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

The superintendent will have the following personal and professional qualities:

1. Success in leadership roles with staff, community and professional peers;
2. Ability to communicate effectively, both orally and in writing;
3. Scholarship, intelligence and excellent ability to plan and organize;
4. Training, experience and success in personnel selection, evaluation and development;
5. Knowledge of curriculum development, implementation and evaluation;
6. Knowledge of business and support service systems which facilitate planning, control and accountability;
7. Experience in administering collective bargaining agreements;
8. Ability to motivate other administrators and significantly involve them in the decision-making process;
9. Strong management skills; and the desire and ability to motivate and innovate, taking advantage of the district's strengths.

General Functions

¹{ Please contact the Teacher Standards Practices Commission (TSPC) with questions regarding licensure.}

1. The superintendent is the chief executive officer of the district and, under the direction of the Board, is responsible for control and operation of the school system, and for implementing the decisions and policies of the Board.
2. The superintendent has the authority to formulate and delegate duties and responsibilities to subordinate administrative personnel. The delegation of such duties and responsibilities, however, will not relieve the superintendent of responsibility for the action taken under such delegation.

Specific Functions

The superintendent will have the duty and authority to perform the following specific functions:

1. Review data regularly and lead the district in enacting equitable changes to improve educational outcomes for every student;
2. Serve as educational leader to the Board, staff and community;
3. Act as the district's chief administrative officer;
4. Serve as district school clerk, performing such duties as required by law or by the Board;
5. Support the Board with scheduling meeting places, prepare an agenda providing for required notices, and ensuring any required recordings or minutes are created for all Board meetings and other for all committee meetings authorized by the Board, as appropriate;
6. Attend all regular and special meetings of the Board, except when excused;
7. Serve as executive officer of the budget committee and prepare an educational plan that is the basis for formulating the district's budget;
8. Administer adopted Board policies;
9. Regularly review adopted Board policies and make recommendations for needed changes;
10. Advise, inform and make recommendations to the Board on matters of policy and other required action(s), and inform the Board on all phases of district operation;
11. Provide an ongoing program of communication to and from the community, staff and Board concerning district programs and activities;
12. Assess trends and changing procedures in salary negotiations and assist the Board in collective bargaining and salary consultation with district employee groups;
13. Serve as a member of the Board's salary consultation and negotiations teams, and make recommendations to the Board on all issues;
14. Direct the implementation and administration of all agreements resulting from the consultation or negotiation process;

15. Develop and file a complete list of position descriptions, with job descriptions within each classification for all classes of personnel; review and change those descriptions as needed or directed by the Board;
16. Formulate and recommend for Board adoption such personnel policies as may be necessary for efficient functioning of the district staff;
17. Make rules and reasonable regulations to govern routine matters and see that such rules and regulations are communicated to employees concerned;
18. Resolve problems of operations and settle disputes referred through administrative channels;
19. Work with staff organizations and committees in the development of sound personnel practices and procedures and provide for their implementation;
20. Assume responsibility for the development, maintenance and operation of a constructive program of in-service, training and education for all school system employees. For this responsibility, the superintendent may employ lecturers, grant temporary leave from work, approve reimbursement for extension or college courses and develop professional library facilities as required, subject to Board approval;
21. Recommend to the Board, the appointment, renewal, contract extension, contract nonrenewal, contract non-extension or dismissal of licensed district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
22. Appoint, promote, demote or discharge classified and non-represented employees as provided by state law, Board policy, collective bargaining agreements and meet and confer agreements, as applicable;
23. Assign or transfer all district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
24. Evaluate the performance of all district administrative personnel in accordance with state law and Board policy, and make recommendations for those positions to the Board before March 15 of each year;
25. Provide for Evaluate the performance evaluations of licensed and classified personnel in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
26. Assign and control the promotion of students;
27. Maintain a continuous inventory of all district property, furniture, material and supplies;
28. Recommend plans for repairs to district property and for new construction and see that all plans adopted by the Board are properly executed;
29. Establish procedures to involve teachers, principals, supervisory personnel and representatives from student and community groups in the preparation and selection of courses of study and other instructional materials;

30. Recommend instructional materials, instructional supplies and school equipment to be purchased by the district;
31. Direct the preparation of the budget, prepare the budget message for presentation to the budget committee, supervise the administration of all fiscal policies of the district and serve as custodian of all district funds;
32. Develop and recommend to the Board long-range plans for educational programs, facilities and financial resources that are consistent with population trends, district goals and community needs;
33. Direct the district in its relationships with federal, state and local government agencies;
34. Cooperate with universities and colleges in their student-teacher training programs;
35. Attend local, state and national meetings, conferences and workshops as deemed beneficial to the interests of the district;
36. Visit, as may be required, all district schools as a regular part of a schedule and institute and carry out such regulations, as may be necessary, to attain their efficient operation;
37. Direct the administrative staff in establishing and changing, as needed, school attendance area boundaries subject to Board approval;
38. In cases of matters not specifically covered by Board policies, take appropriate action and report such action to the Board no later than the next regular Board meeting;
39. Have other power and duties as may be approved by the Board, and as may be necessary to fulfill the functions of the office of superintendent.

END OF POLICY

Legal Reference(s):

[ORS 332.075](#)
[ORS 342.143](#)
[ORS 342.173](#)

[ORS 342.850](#)
[OAR 584-020-0000 - 0035](#)
[OAR 584-046-0003 - 0024](#)

[OAR 584-080-0151](#)
[OAR 584-080-0152](#)
[OAR 584-080-0161](#)

OSBA Model Sample Policy

Code: CBG
Adopted:

Evaluation of the Superintendent

The Board will formally evaluate the superintendent's job performance [at least once each year]. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and their performance will be conducted in an executive session, unless the superintendent requests a session open to the public.¹ Such an executive session will not include a general evaluation of any district goal, objective or operation or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

¹ Notice must be provided to the superintendent in accordance with OAR 199-0040-0030. The superintendent must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

- a. Identification of the Board;
- b. The time, date and location of the meeting;
- c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
- d. Information on how the superintendent may make a request for an open hearing.

[ORS 192.660\(2\)\(i\), \(8\)](#)
[ORS 332.107](#)

[ORS 332.505](#)

[OAR 199-040-0027](#)
[OAR 199-040-0030](#)
[OAR 581-022-2405](#)

Hanson v. Culver Sch. Dist. (FDAB 1975).

OSBA Model Sample Policy

Code: DBEA

Adopted:

Budget Committee

(Version 2)

Organization, Membership and Terms of Office

The district budget committee will consist of the seven members of the Board and seven electors appointed by the Board as required by law. The term of the appointed members of a budget committee in a district that prepares an annual budget, will each be three years, with appointments made so that, as nearly as practicable, the terms of one-third of the members end each year. At least one member of the budget committee must be a member of the district's educational equity advisory committee.¹ The Board will establish appropriate timelines and procedures for the appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.
2. Background Information: Budget committee members will be provided with data for the ensuing year(s), such as the Board's educational plan, and other pertinent material bearing on the preparation of the district budget.

Meetings of the Budget Committee

The district's budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.

Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not

¹ {The budget committee is not required to include a member of the educational equity advisory committee until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.} The district is not required to include a member of the educational equity advisory committee on the budget committee if no member of the committee is willing or able to serve on the budget committee.

previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated district budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)
[ORS 192.610 - 192.695](#)

[ORS 294.305 - 294.565](#)
[ORS 328.542](#)

[ORS 329.711](#)
[ORS 433.835 - 433.875](#)
[OAR 581-022-2307](#)

[House Bill 4066 \(2026\)](#)

OSBA Model Sample Policy

Code: EBB
Adopted:

Integrated Pest Management

To ensure the health and safety concerns of student, staff and community members, the district Board shall adopt an integrated pest management plan (IPM)^{1} which emphasizes the least possible risk to students, staff and community members and shall adopt a list² of low-impact pesticides for use with the IPM plan. The IPM plan and list shall be available to the public through the district's website³.

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:
 - a. Protect the health and safety of students and staff;
 - b. Protect the integrity of district buildings and grounds;
 - c. Maintain a productive learning environment; and
 - d. Protect local ecosystem health.
2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;
3. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;
4. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;
5. Evaluates the need for pest control by identifying acceptable pest population density levels;
6. Monitors and evaluates the effectiveness of pest control measures;
7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;

¹ {See Integrated Pest Management Program for Oregon Schools at <http://blogs.oregonstate.edu/schoolipm/>. The program includes access to Resources & Forms including Model plans for large school districts and small school districts. }

² See ORS 634.705(5).

³ Inclusion of the list and IPM in the district's Healthy and Safe Schools Plan satisfies this requirement as long as it is posted on the district's website.

8. Excludes the application of pesticides for purely aesthetic purposes;
9. Includes school staff education about sanitation, monitoring, inspection and pest control measures;
10. Gives preference to the use of nonchemical pest control measures;
11. Allows the use of low-impact pesticides if nonchemical pest control measures are ineffective; and
12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The district shall designate the Lead Custodian **is designated** as the Integrated Pest Management Plan Coordinator(s) **give them and has** the authority for overall implementation and evaluation of the IPM plan.

Integrated Pest Management Plan Coordinator

The IPM Plan Coordinator(s) shall:

1. Attend not less than six hours of IPM training each year. The training shall include at least a general review of integrated pest management principles and the requirements of IPM as required by Oregon statute;
2. Ensure appropriate prior notices are given and posted warnings have been placed when pesticide applications are scheduled;
3. Oversee pest prevention efforts;
4. Ensure identification and evaluation of pest situation;
5. Determine the means of appropriately managing pest damage that will cause the least possible hazard to people, property and the environment;
6. Ensure the proper use and application of pesticide applications when non-pesticide controls have been unsuccessful;
7. Evaluate pest management results; and
8. Keep for at least four years following the application date, records of applied pesticides that include:
 - a. A copy of the label;
 - b. A copy of the Safety Data Sheet (SDS);
 - c. The brand name and U.S. Environmental Protection Agency (USEPA) registration number of the product;
 - d. **The pest condition that prompted the application;**
 - e. The approximate amount and concentration of pesticide applied;
 - f. The location **and description of the area** where the pesticide was applied;
 - g. The type of application and whether the application was effective;
 - h. The name(s) of the person(s) applying the pesticide;

- i. The pesticide applicator’s license numbers and pesticide trainee or certificate numbers of the person applying the pesticide;
 - j. The dates and times for the placement and removal of warning signs; and
 - k. Copies of all required notices given, including the dates the IPM Coordinator(s) gave the notices.
9. Respond to inquiries about the IPM plan and refer complainants to Board policy KL - Public Complaints; and
 10. Conduct outreach to district staff about the district’s IPM plan.

At least once every five years, the Board shall review the IPM plan, make any necessary updates and readopt the IPM plan.⁴ The final IPM plan shall include the day, month and year the Board adopted or readopted the plan.

END OF POLICY

Legal Reference(s):

⁴ For IPMs adopted prior to January 1, 2026, the Board shall review, update and readopt the IPM no later than January 1, 2027, or five years from the date of the most recent approval of the plan, whichever is later.

[ORS 634.116](#)

[ORS 634.700 - 634.750](#)

OSBA Model Sample Policy

Code: EBBA
Adopted:

Student Health Services */**

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students. The health services plan will¹:

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;
2. Refer to available communicable disease prevention and management plan that includes school-level protocols²;
3. Outline a district-to-school communication plan³;
4. Provide information about health screenings, including immunizations and TB certificate requirements;
5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed⁴;
6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;
7. Describe how hearing, vision and dental screenings are managed and/or verified for required students⁵;

¹ For exact language and complete requirement, see OAR 581-022-2220(1).

² For specific protocol content requirements, see OAR 581-022-2220(1)(b).

³ For requirements of this plan see OAR 581-022-2220(1)(c).

⁴ For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

⁵ For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

8. Include a process to assess and determine a student's health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student's access to education, and implement a student's individual health plan prior to attending school⁶;
9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids⁷;
10. Refer to adopted policy and procedures for medications in accordance with Oregon law⁸;
11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities⁹

Any nurse(s) employed by the district and providing services to students on behalf of the district shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 – 0060.

A nurse employed by the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹⁰

An administrator or other staff who is not a nurse may supervise, evaluate or direct a school nurse or registered nurse for purposes related to the nurse's role as a school employee, including but not limited to assigning the nurse's work hours, locations and workload and other matters addressed through a collective bargaining agreement. An administrator may not direct the school nurse or registered nurse in the practice of nursing.

A nurse employed by the district will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

END OF POLICY

Legal Reference(s):

⁶ For definitions for this policy see ORS 336.201.

⁷ OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

⁸ Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

⁹ For guideline requirements see OAR 581-022-2220(1)(k).

¹⁰ For additional delegation requirements see OAR [851-047-0030](#).

[ORS 329.025](#)
[ORS 332.107](#)
[ORS 336.201](#)
[ORS 336.204](#)

[ORS 336.211 – 336.214](#)
[ORS 342.458](#)
[OAR 581-021-0017](#)
[OAR 581-021-0031](#)

[OAR 581-021-0587](#)
[OAR 581-021-0590](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)
[OAR 581-022-2515](#)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018)(2024).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018)(2024).

OSBA Model Sample Policy

Code: GBA
Adopted:

Equal Employment Opportunity

{OAR 581-022-2405 requires districts to have personnel policies which address affirmative action and equal employment opportunity.}

Equal employment opportunity and treatment shall be practiced by the district regardless of race¹, color, religion, sex, sexual orientation, gender identity, national origin, marital status, pregnancy, childbirth or a related medical condition², age, veterans' status³, service in a uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability⁴ if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act and the Americans with Disabilities Act Amendments Act (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be provided communicated to all students, parents of students and employees through handbooks and will be published on the district website.

The superintendent will develop other specific recruiting recruitment, interviewing and evaluation procedures as are necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination[, intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities].

END OF POLICY

¹ Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

² This unlawful employment practice Certain protections related to pregnancy, childbirth or a related medical condition as described in House Bill 2341 (2019) (added to ORS 659A) applies to employers who employ six or more persons (ORS 659A.106 and ORS 659A.148).

³ The district grants a preference in hiring and promotion to veterans and disabled veterans. A veteran is eligible to use the preference any time when applying for a position at any time after discharge or release from service in the Armed Forces of the United States.

⁴ This unlawful employment practice Certain protections related to disability as described in ORS 659A.112 applies only to employers who employ six or more persons (ORS 659A.106).

Legal Reference(s):

[ORS 174.100](#)
[ORS 243.317 – 243.32305](#)
[ORS 326.051](#)
[ORS 332.505](#)
[ORS 342.934](#)
[ORS 408.225 – 408.237](#)
[ORS 408.230](#)
[ORS 408.235](#)
[ORS 652.210 - 652.220](#)
[ORS 659.850](#)
[ORS 659A.003](#)
[ORS 659A.006](#)

[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.082](#)
[ORS 659A.109](#)
[ORS 659A.112](#)
[ORS 659A.147](#)
[ORS 659A.233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)
[ORS 659A.321](#)

[ORS 659A.409](#)
[ORS 659A.820](#)

[OAR 581-021-0045](#)
[OAR 581-022-2405](#)
[OAR 839-003-0000](#)
[OAR 839-006-0435 - 0480](#)
[OAR 839-006-0440](#)
[OAR 839-006-0450](#)
[OAR 839-006-0455](#)
[OAR 839-006-0460](#)
[OAR 839-006-0465](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (20182024).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (20182024).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (20182024); 29 C.F.R Part 1626 (20192025).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (20182024).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (20182024).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (20182024); 34 C.F.R. Part 104 (20192025).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (20182024);
Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act of 1990/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (20182-2024); 29 C.F.R. Part 1630 (20192025); 28 C.F.R. Part 35 (20192025).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (20182024).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (20182024).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Chevron USA Inc. v. Echazabal, 536 U.S. 736 (2002).
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303, 4311 (20182024).

OSBA Model Sample Administrative Regulation

Code: GBA-AR
Revised/Reviewed:

Veterans' and State Servicemember Preference

Oregon's Veterans' Preference Law requires the district to grant a preference to qualified and eligible veterans, and disabled veterans, state servicemembers and former state servicemembers at each stage including the hiring and or promotion process who claim a preference. To be **qualified** for veterans' preference, an veteran or disabled veteran applicant must meet the minimum qualifications and any other special qualifications required for the position sought. To be **eligible** for veterans' preference¹ an veteran or disabled veteran applicant must provide certification they are a veteran, or disabled veteran, state servicemember or former state servicemember as defined by Oregon law².

The district is not obligated to hire or promote a qualified and eligible veteran, or disabled veteran, state servicemember or former state servicemember. The district is obligated to interview all minimally qualified veterans or disabled veterans, and is also obligated to hire or promote a qualified or eligible veteran, or disabled veteran, state servicemember or former state servicemember if the individual is equal to or better than the top candidate after the veterans' preference has been applied.

A veteran may submit a written request to the district for an explanation of the reasons why they were not selected for the position. The district shall provide the reasons for not selecting the candidate when requested.

Recruitment Procedures

All job postings or announcements will include a concise list of minimum qualifications and any special qualifications required for the position. Job postings will include a statement that the district's policy is to provide veterans and disabled veterans with preference as required by Oregon law and the job posting will require applicants to provide certification³ of eligibility for preference, in addition to other requested materials.

¹ See Oregon Revised Statute (ORS) 408.235.

² See Oregon Revised Statute (ORS) 408.225 and OAR 839-006-0440 for definitions of veteran, and disabled veteran, state servicemember and former state servicemember.

³ See Verification of Veteran's Preference (OAR 839-006-0465). An applicant claiming veteran's or disabled veteran's preference will submit a copy of their Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a certification that the veteran is expected to be discharged or released from active duty under honorable conditions not later than 120 days after the submission of the certification. A disabled veteran may also submit a copy of their letter from the U.S. Department of Veterans Affairs, unless the information is included in the DD Form 214/215 or a certification that the veteran is expected to be medically separated from active duty under honorable conditions not later than 120 days after the submission of the certification. (OAR 839-006-0465) An applicant claiming to be a former state servicemember must meet the definition of "former state servicemember." An applicant is treated as a former state servicemember if they meet the definition, except for the requirement that the applicant was discharged or released under honorable conditions and submits certification that the individual is expected to be discharged or released from Oregon National Guard under honorable conditions no later than 120 days after the submission of the certification. (ORS 408.235)

Selection Procedures^{4}

- Step 1: Before the review of any applications the Superintendent or designee will establish an evaluation scoring guide based on the minimum qualifications and any special qualifications listed in the job posting.
- Step 2: The Superintendent or designee will review the application materials using the evaluation scoring guide to determine which applicants meet the minimum and any special qualifications listed in the job posting. In assessing the applicant materials of a veteran or disabled veteran the Superintendent or designee shall evaluate whether the skill experience obtained in the military service are transferable skills to the posted position. Any applicants that do not meet the minimum and any special qualifications shall be removed from the applicant pool.
- Step 3: Based on Step 2, the Superintendent or designee determines who will be interviewed. All qualified and eligible veterans or disabled veterans shall be given an opportunity to interview.
- Step 4: Interview questions and scoring sheets will be developed and each scoring sheet must be completed after each interview by the interviewers.
- Step 5: Following completion of the interviews, the [human resources director] shall complete the selection matrix and score the applicants based on the scoring sheets completed during interviews. Veterans' preference shall be applied by adding 5 percentage points to an eligible veteran, state servicemember or former state servicemember and 10 percentage points to an eligible disabled veteran.
- Step 6: The [human resources director] makes the offer to the applicant with the highest final score. The district is not obligated to hire or promote a qualified and eligible veteran or disabled veteran. The district is obligated to hire or promote a qualified or eligible veteran or disabled veteran if they are equal or better than the top candidate after the veterans' preference has been applied. The district will appoint an otherwise qualified applicant claiming preference to the position if the applicant's results of their application examination, when combined with the preference, are equal to or better than the results for the top candidate.

The district may base a decision not to appoint the applicant claiming preference solely on the applicant's merits or qualifications with respect to the position.

In the event the district chooses not to appoint an applicant covered by this administrative regulation, the district shall provide the reasons it chose not to appoint the applicant for the position upon a written request from the applicant.

Filing a Complaint

A veteran, or disabled veteran, state servicemember or former state servicemember is encouraged to contact the District Office if they have there are any concerns or questions concerning the application of or the process used for veterans' preference.

⁴ {If the district chooses not to use a scored system the law requires that the district give special consideration in the district's hiring decision to veterans, and disabled veterans, state servicemembers and former state servicemembers and the district will need to be able to demonstrate the method used for providing special consideration. ORS 408.230(2)(c).}

An veteran or disabled veteran applicant claiming to be aggrieved by a violation of Board policy GBA - Equal Employment Opportunity or this administrative regulation, may file a written complaint with the Civil Rights Division of the Bureau of Labor and Industries (BOLI) in accordance with Oregon Revised Statute (ORS) 659A.820.

OSBA Model Sample Policy

Code: GBN/JBA

Adopted:

Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints^{1} or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure and GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures^{2}.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties³ shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:

¹ {Some districts choose not to use the terms “complaint” and “complainant” because they feel the stigma associated with the terms discourage victims from reporting conduct. The terms used in this policy are consistent with those included in the law. If the district chooses to change these terms, new terms must be consistent and clear. Note, “complainant” is defined under federal law.}

² {Common complaint procedures that may also be involved include: Nondiscrimination and Civil Rights (Board policy AC), Workplace Harassment (Board policy GBEA), [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence and Domestic Violence – Student (Board policy JFCF), and Reporting Requirements for Suspected Sexual Conduct with Students (Board policy GBNA/JHFF).}

³ “Third party” means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) at a school-sponsored activity or program; or 3) off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

- a. Interferes with a student’s educational activity or program;
- b. Interferes with a school or district staff member’s ability to perform their job; or
- c. Creates an intimidating, offensive, or hostile environment.

3. Assault when sexual contact occurs without consent⁴.^{5}

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person’s actions, offensive because of that other person’s sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, [⁶]physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one’s sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance].

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

⁷Rebecca Nordtvedt, Superintendent, 541-575-1280 nordtvedtr@johndaysd.org

Shanna Northway, Principal, 541-575-1799 northways@johndaysd.org

Rhonda McCumber, Elementary Principal, 541-575-0454 mccumberr@johndaysd.org

These individuals are responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. *See* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure.

Response

Any staff member who becomes aware of behavior that may violate this policy shall [immediately] report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

⁴ “Without consent” means an act performed: (a) without the knowing, voluntary and clear agreement by all parties to participate in the specific act; or (b) when a person who is a party to the act is incapacitated by drugs or alcohol; unconscious; or pressured through physical force, coercion or explicit or implied threats to participate in the act.

⁵ {The statutory definition (ORS 342.704) for sexual harassment includes separate definitions with slightly different language for students, staff members and third parties. The language used in this policy comes from OAR 581-021-0038(1). If the district would like to include the full statutory definition, it can do so.}

⁶ {OAR 581-021-0038 requires that the policy include a “examples of harassing behaviors covered by policy”. The bracketed list in this policy reflects OSBA’s recommendations. The district has discretion in what is included in this list. If listing behaviors not reflected in OSBA recommendations, please have the list reviewed by the district’s legal counsel.}

⁷ {The district must designate person(s) to receive reports or complaints regarding sexual harassment. More than one staff member may be designated to receive reports or complaints of sexual harassment.}

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to [immediately] report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;
2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and
6. Use of third-party investigator.

The district will use [a reasonable person] standard when determining whether a hostile environment exists. [A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment. {⁸}

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
2. Removal of third parties engaged in sexual harassment;
3. Additional supervision in activities;

⁸ {OSBA strongly recommends that the Board receive input from district administration prior to adopting a standard here. Of note, Title IX's definition of sexual harassment includes "unwelcome conduct determined *by a reasonable person* to be..." 34 CFR 106.30(a), emphasis added. It is important to consider the different definitions under Oregon law and Title IX when determining which standards will apply for the Oregon process.}

4. Additional controls for district electronic systems;
5. Trainings and education for staff and students; and
6. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;
3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
4. Limiting attendance at district events; and
5. Providing for additional supervision, including law enforcement if necessary, at district events.

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notices

When a person⁹ who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

⁹ Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

1. Each reporting person;
2. If appropriate, any impacted person who is not a reporting person;
3. Each reported person; and
4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include¹⁰:

1. Name and contact information for all persons designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the person who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines;
4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;
6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
 - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
 - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and
9. Prohibition of retaliation.

¹⁰ Remember confidentiality laws when providing any information.

Notification, to the extent allowable under state and federal student confidentiality laws, must be provided when the investigation is initiated and concluded. The notification at the conclusion must include whether a violation of the policy was found to have occurred.

The notice must:

1. Be written in plain language that is easy to understand;
2. Use print that is of a color, size and font that allows the notification to be easily read; and
3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Additionally, notice must be provided to the person who initiated the complaint and, if applicable, the person's parents, when an investigation is initiated and when it is concluded. The notification at the conclusion of the investigation must include whether a violation of the policy was found to have occurred, to the extent allowable under state and federal student confidentiality laws.

Oregon Department of Education (ODE) Support

The ODE will provide technical assistance and training upon request.

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity¹¹;
3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
5. "Domestic violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or

¹¹ "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or

6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX coordinator receiving the person's verbal or written report. The report can be made at any time.

The Superintendent is designated as the Title IX coordinator and can be contacted at 541-575-1280. The Title IX coordinator will coordinate the district's efforts to comply with its responsibilities related to this AR. The district prominently will display the contact information for the Title IX coordinator on the district website and in each handbook. {¹²}

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.¹³ The district shall treat complainants and respondents equitably by providing supportive measures¹⁴ to the complainant and

¹² {Note the difference in requirements for Title IX and Oregon law. It makes sense to align these requirements.}

¹³ (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

¹⁴ (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment. The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

by following a grievance procedure¹⁵ prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.¹⁶

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.¹⁷ The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX coordinator(s);
2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and
3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

No Retaliation

Neither the district or any person may retaliate¹⁸ against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

¹⁵ This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

¹⁶ The Title IX coordinator may also discuss that the Title IX coordinator has the ability to file a formal complaint.

¹⁷ The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

¹⁸ Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy shall be prominently published in the school student handbook and on the district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any person upon request.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

OSBA Model Sample Administrative Regulation

Code: GCBDA/GDBDA-AR(1)

Revised/Reviewed:

Family and Medical Leave *

(Version 1)

{This administrative regulation (AR) is intended for districts with 50 or more employees.. If the district has 25 or more and fewer than 50 employees, use version 2 (Oregon Family Leave Act (OFLA)) of GCBDA/GDBDA-AR(1) - Family Leave *.

Employee Eligibility

FMLA benefits are available to employees who have been employed by the district for at least 12 months, have worked at least 1,250 hours during the past 12-month period and work at a worksite that employs 50 district employees within 75 miles of the worksite.

An employee who has previously qualified for and has taken some portion of FMLA leave may request additional FMLA leave within the same leave year. ~~In such instances, the employee may not need to requalify as an eligible employee.~~

Generally, in order for an employee to be eligible for the benefits under OFLA, the employee must work an average of 25 hours or more per week during the 180 calendar days¹ immediately prior to the first day of the start of the requested leave.^[2] ~~In determining if an employee has been employed for the preceding 180 calendar days under OFLA, the district must consider days, paid or unpaid, an employee is maintained on payroll.~~

~~In determining average workweek, under FMLA and OFLA, the employer must count the actual hours worked using the Fair Labor Standards Act (FLSA) guidelines.~~

An employee is eligible to take leave for any purposes of OFLA during a period of time covered by a public health emergency except:

1. An employee who has worked for the district for fewer than 30 days immediately before the date on which the family leave would commence; or
2. An employee who has worked for the district for an average of fewer than 25 hours per week in the 30 days immediately before the date on which the family leave would commence.

~~An employee of the district is eligible to take leave for purposes of OFLA if the employee:~~

- ~~3. Separates from employment with the district, irrespective of any reason:
 - a. Is eligible to take OFLA leave OFLA at the time the employee separates; and~~

¹Thirty days during a declared public health emergency.

²[The requirements of OFLA do not apply to any employer offering eligible employees a nondiscriminatory cafeteria plan, as defined by section 125 of the Internal Revenue Code of 1986, which provides as one of its options, employee leave at least as generous as the leave required by OFLA.]

- b. — Is reemployed by the district within 180 days of separation from employment; or
4. — Is eligible to take OFLA leave:
- a. — At the beginning of a temporary cessation of scheduled hours of 180 days or less; and
 - b. — Returns to work at the end of the temporary cessation of scheduled hours of 180 days or less.

An employee of the district who has separated and is reemployed within 180 days, or experiences a temporary cessation of schedule hours may be eligible for OFLA in accordance with ORS 659A.156.

Any OFLA leave taken by the employee within any one-year period continues to count against the length of time of OFLA leave the employee is entitled. The amount of time that an employee is deemed to have worked for the district prior to a break in service due to a separation from employment or a temporary cessation of scheduled hours shall be restored to the employee when the employee is reemployed by the district within 180 days of separation from employment or when the employee returns to work at the end of the temporary cessation of scheduled hours of 180 days or less.

When an employee requests OFLA leave, or when the district acquires knowledge that an employee's leave may be for a purpose that constitutes OFLA leave, the district will notify the employee of the employee's eligibility to take OFLA leave within five business days, absent extenuating circumstances. Whether an employee is an "eligible employee" as defined in OAR 839-009-0210 is determined, a notice must be provided, at the commencement of the first instance of each purpose for leave listed in OAR 839-009-0240 during the OFLA leave year. If an employee is an "eligible employee" as defined in OAR 839-009-0210 for the purpose listed in OAR 839-009-0240, the employee's eligibility for that purpose does not change during the applicable 12-month period.

In addition:

1. An employee taking, in any order, some or all of 12 weeks of OFLA pregnancy disability leave and some or all of 12 weeks of OFLA leave for any other purpose, need not requalify each time the employee takes OFLA leave within the same leave year;
2. An employee who has taken 2 weeks of OFLA child placement leave need not requalify for up to an additional 12 weeks of leave within the same leave year when used for the purposes of OFLA sick child leave;
- 3.2. An employee unable to work because of a disabling compensable injury³ need not requalify under OAR 839-009-0210 in order to use OFLA leave following a period the employee is off work due to the compensable injury.

In determining if an employee has been employed for the preceding 180 calendar days under OFLA, the district must consider days, paid or unpaid, an employee is maintained on payroll.

Leave under the Oregon Military Family Leave Act (OMFLA) applies to employees who work an average of at least 20 hours per week. There is no minimum number of days worked when determining employee eligibility for OMFLA.

³ As defined in ORS 656.005.

In determining average workweek, under FMLA and OFLA, the employer must count the actual hours worked using the Fair Labor Standards Act (FLSA) guidelines.

Qualifying Reason

Eligible employees may access FMLA leave entitlements for the following reasons:

1. Serious health condition of the employee or the employee's covered family member. "Serious health condition" means an illness, injury, impairment or physical or mental condition that involves inpatient care⁴ or continuing treatment by a health care provider⁵.
2. Parental leave⁶ (separate from eligible leave as a result of a child's serious health condition):
 - a. Bonding with and caring for the employee's newborn child (within 12 months following birth);
 - b. Bonding with and caring for a newly adopted child or newly placed child in foster care^{7} under the age of 18 (within 12 months of placement);
 - c. Caring for a newly adopted child or newly placed child in foster care 18 years of age or older who is incapable of self-care because of a mental or physical disability (within 12 months of placement);
 - d. Time to effectuate the legal process required for placement of a child in foster care or the adoption of a child.
3. Military caregiver leave: leave for the care for a covered servicemember if the eligible employee is the spouse, child or next-of-kin who is a covered of the servicemember with a serious injury or illness;
4. Qualifying exigency leave: leave arising out of deployment to a foreign country of the employee's spouse, child or parent who is a military member on active duty or call to covered active duty status.

Eligible employees may access OFLA leave entitlements for the following reasons:

1. Pregnancy disability leave: leave taken by an employee for their own disability related to pregnancy, including pregnancy termination or childbirth, whether the disability occurs before, during or after the birth of the child or for prenatal care, including fertility or infertility treatment.
2. Sick child leave: leave taken to care for an employee's child who is suffering from an illness, injury, or condition that requires home care. Under OFLA, sick child leave includes: or leave taken to care

⁴ "Inpatient care" means an overnight stay in a hospital, hospice, or residential medical facility, including any period of incapacity or any subsequent treatment in connection with such inpatient care. See 29 CFR § 825.114.

⁵ "Continuing treatment" includes incapacity and treatment, pregnancy or prenatal care, chronic conditions, permanent or long-term conditions, conditions requiring multiple treatments, and absences attributable to incapacity. See 29 CFR § 815.115.

⁶ Parental leave must be taken in one continuous block of time within 12 months of the triggering event.

⁷ {ORS 659A.159 uses the term "foster child." Districts can choose to use either "foster child" or "child in foster care" throughout this administrative regulation.}

for an employee's child whose school or child care provider has been closed⁸ in conjunction with a statewide public health emergency declared by a public health official.⁹

3. Bereavement leave: leave taken to deal with the death of a covered family member and includes leave taken to attend the funeral or alternative to a funeral of the family member, to make arrangements necessitated by the death of the family member, or to grieve the death of the family member.¹⁰ [When such leave is used for a family member who is related by affinity, the district requires an attestation form signed and submitted by the employee.]

4. [Child placement leave: leave taken under OFLA before January 1, 2025, to effectuate the legal process required for placement of a foster child or the adoption of a child.]

[Leave previously protected by OFLA¹¹: 1) leave to which an eligible employee was entitled under ORS 659A.150 – ORS 659A.186 on June 30, 2024; and 2) leave to which an eligible employee would not be entitled under ORS 659A.150 – ORS 659A.186 on July 1, 2024 and may now be entitled leave under Paid Family Medical Leave (ORS 657B).]

Eligible employees may also access OMFLA under OFLA for the purpose of spending time with a spouse or domestic partner who is in the military and has been notified of an impending call or order to active duty, or who has been deployed during a period of military conflict.

Definitions

1. Family member:
 - a. For the purposes of FMLA, “family member” means:
 - (1) Spouse¹²;
 - (2) Parent¹³; **OR**

⁸ “Closure” (OAR 839-009-0210(5)) for the purpose of sick child leave during a statewide public health emergency declared by a public health official means a closure that is ongoing, intermittent, or recurring and restricts physical access to the child’s school or child care provider as defined in OAR 839-009-0210(4).

⁹ The district may request verification of the need for sick child leave under OFLA due to a closure during a statewide public health emergency. Verification may include:

1. The name of the child being cared for;
2. The name of the school or child care provider that has closed or become unavailable;
3. A statement from the employee that no other family member of the child is willing and able to care for the child; and
4. With the care of a child older than 14, a statement that special circumstances exist requiring the employee to provide care to the child during daylight hours.

¹⁰ Bereavement leave under OFLA must be completed within 60 days of the date the employee received notice of the death. The notice of the death of a family member may be by any means and from any source.

¹¹ OAR 839-009-0215. OFLA: Leave Previously Protected by OFLA.

¹² “Spouse” means individuals in a marriage, including “common law” marriage and same-sex marriage.

¹³ “Parent” means a biological, adoptive, step or foster parent, or any other individual who stood “in loco parentis” to the employee when the employee was a child as defined herein. This does not include parents “in law.”

- (3) Child¹⁴; or
- (4) Persons who are “in loco parentis.”

e.b. For the purposes of OFLA, “family member” means an eligible employee’s:

- (1) Spouse or domestic partner;
- (2) Child or the child’s spouse or domestic partner;
- (3) Parent or the parent’s spouse or domestic partner;
- (4) Sibling or stepsibling, or the sibling’s or stepsibling’s spouse or domestic partner;
- (5) Grandparent or the grandparent’s spouse or domestic partner;
- (6) Grandchild or the grandchild’s spouse or domestic partner; or
- (7) Any individual related by blood or affinity whose close association with an eligible employee is the equivalent of a family relationship.¹⁵

2. Child:

- a. For the purposes of FMLA, “child” means the eligible employee’s biological or adopted child, a child the employee is fostering, a stepchild, a legal ward or a child of a person standing “in loco parentis”, who is either under the age of 18, or who is 18 years of age or older and who is incapable of self-care because of a physical or mental disability.
- b. For the purposes of Military Caregiver Leave and Qualifying Exigency Leave under FMLA, “child” means the employee’s child on covered active duty regardless of that child’s age.
- c. For the purposes of OFLA, “child” means the eligible employee’s biological or adopted child, a child the employee is fostering, a stepchild, the child of the employee’s spouse or domestic partner, or a child with whom the employee is or was in a relationship of “in loco parentis.”
- d. For the purposes of ~~child placement leave and sick child leave~~ only under OFLA, the child must be under the age of 18 or an adult dependent child substantially limited by a physical or mental impairment as described in ORS 659A.104.

3. In loco parentis:

- a. For the purposes of FMLA, “in loco parentis” means persons with day-to-day responsibility to care for or financially support a child, or, in the case of an employee, who had such responsibility for the employee when the employee was a child. A biological or legal relationship is not necessary.

¹⁴ “Child” means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age 18, or age 18 or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence.

¹⁵ “Affinity” means a relationship for which there is a significant personal bond that, when examined under the totality of the circumstances, is like a family relationship. This bond may be demonstrated by, but is not limited to the following factors, with no single factor being determinative:

- 1. Shared personal financial responsibility, including shared leases, common ownership of real or personal property, joint liability for bills or beneficiary designations;
- 2. Emergency contact designation of the employee by the other individual in the relationship or the emergency contact designation of the other individual in the relationship by the employee;
- 3. The expectation to provide care because of the relationship or the prior provision of care;
- 4. Cohabitation and its duration and purpose;
- 5. Geographic proximity; and
- 6. Any other factor that demonstrates the existence of a family-like relationship.

- b. For the purposes of OFLA, “in loco parentis” means person in the place of the a parent, having financial or day-to-day responsibility for the care of a child. A legal or biological relationship is not required.

4. Next of kin:

For the purposes of FMLA, “next of kin” means the nearest blood relative other than the covered servicemember’s spouse, parent or child in the following order of priority (unless otherwise designated in writing by the servicemember):

- a. Blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions;
- b. Siblings;
- c. Grandparents;
- d. Siblings of parents and their spouses; and
- e. First cousins.

5. Covered servicemembers:

For the purposes of FMLA, “covered servicemember” means a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness; or a covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.

For the purposes of FMLA, “covered servicemember” means:

- a. A current member of the Armed Forces, including a member of the National Guard or Reserves, who:

- (1) Is undergoing medical treatment, recuperation or therapy;
- (2) Is otherwise in outpatient status; or
- (3) Is otherwise on the temporary disability retired list for a serious injury or illness; or

- b. A covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.

6. Covered veteran:

For the purposes of FMLA, “covered veteran” means an individual who was:

- a. A member of the Armed Forces (including a member of the National Guard or Reserves);
- b. Discharged or released under conditions other than dishonorable; and
- c. Discharged within the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran.

7. Public health emergency:

For OFLA a “public health emergency” means;

- a. A public health emergency declared under ORS 433.441.

- b. An emergency declared under ORS 401.165 if related to a public health emergency as defined in ORS 433.442.

Leave Period

For the purposes of calculating an employee's leave period for FMLA, the district will use [the calendar year] [any fixed 12-month "leave year"] [the 12-month period measured forward from the date the employee's leave begins] [a "rolling" 12-month period measured backward from the date the employee uses any FMLA leave].

For the purposes of calculating an employee's leave period for OFLA, the district will use a period of 52 consecutive weeks beginning on the Sunday immediately preceding the date on which family leave commences.

The methods for calculating the leave period for FMLA or OFLA leave entitlement shall be used for all employees.

The leave period for the purposes of Military Caregiver Leave under FMLA shall be dependent on the start of any such leave regardless of the district's designated leave period described above.

Leave Duration

For the purposes of FMLA, an eligible employee is generally entitled to a total of 12 weeks of qualified leave during the district's designated leave period (12-month period)¹⁶. Spouses who work for the district and are eligible for FMLA leave may be limited to a combined total of 12 weeks of FMLA leave during the district's designated leave period when the purpose of the leave is for:

1. Birth of a child or to care for a child after birth;
2. Placement of an adopted child or child in foster care, the care for an adopted child or child in foster care after placement; or
3. Care of the employee's parent with a serious medical condition.

Except in specific and unique instances, all qualified leave under FMLA counts toward an employee's leave entitlement within the designated leave period.

For the purposes of OFLA, an eligible employee is generally entitled to a total of up to 12 weeks of OFLA leave, for sick child leave and bereavement leave, during the designated leave period. An eligible employee is entitled to a total of two weeks of bereavement leave upon the death of each family member of the employee within a leave year, except that the eligible employee may not take more than four weeks of bereavement leave within a leave year.

¹⁶ An eligible employee taking Military Caregiver Leave under FMLA is entitled to up to 26 weeks of leave in the 12-month period beginning with the first day of such leave and regardless of any FMLA leave taken previously during the district's leave period. However, once the 12-month period begins for the purposes of Military Caregiver Leave under FMLA, any subsequent FMLA qualified leave, regardless of reason for such leave, will count toward the employee's 26-week entitlement under Military Caregiver Leave under FMLA.

An employee may also be entitled to take a total of 12 weeks of OFLA pregnancy disability leave within the same leave year.

Under OFLA, the employee may use all or part of the 12 weeks of sick child or bereavement leave and all or part of the 12 weeks of pregnancy disability leave in any order.

[In addition to the 24 weeks of possible OFLA leave identified above, an eligible employee is entitled to a total of two weeks of child placement leave within an OFLA leave year until January 1, 2025. The adoption or foster placement of multiple children at one time entitles the employee to take only one two-week period of child placement leave.]

Unlike FMLA, OFLA does not combine the leave entitlement when two or more family members work for the district. Under OFLA, family members who work for the district may be restricted from taking concurrent OFLA qualified leave.¹⁷

For the purposes of OMFLA, an eligible employee is entitled to 14 days of leave per call or order to active duty or notification of a leave from deployment. When an employee also meets the eligibility requirements of OFLA, the duration of the OMFLA leave counts toward that employee's leave entitlement during the designated leave period.

Qualified leave under FMLA and OFLA for an eligible employee will run concurrently during the designated leave period if for the same qualifying reason. Qualified leave under FMLA will run concurrently with other qualified leave covered under Paid Family and Medical Leave Insurance (PFMLI) and/or available sick leave under ORS 653.601 - 653.661 for eligible employees. Qualified leave under OFLA may also run concurrently with leave taken under the sick timeleave law in ORS 653.601 - 653.661 if for the same qualifying reason, but not concurrent with PFMLI.

For the purpose of tracking the number of leave hours an eligible employee is entitled and/or has used during each week of the employee's leave, leave entitlement is calculated by multiplying the number of hours the eligible employee normally works per week by 12¹⁸. If an employee's schedule varies from week-to-week, a weekly average of the hours worked over the 12 months worked prior to the beginning of the leave period shall be used for calculating the employee's normal workweek¹⁹. If an employee takes intermittent or reduced work schedule leave, only the actual number of hours of leave taken may be counted toward the 12 weeks of leave to which the employee is entitled.

Holidays which occur within the week taken as FMLA may be counted against FMLA entitlement.²⁰ However, for leave taken in increments of less than one week, holidays in which employees generally are not expected to report do not count against the employees FMLA leave entitlement.

¹⁷ Exceptions to the ability to require family members to take OFLA qualified leave at different times are when one employee needs to care for a child for a purpose described in ORS 659A.159 (1)(a) while another employee is taking pregnancy disability leave or, one or more of the employees is taking bereavement leave.

¹⁸ For example, an employee normally employed to work 30 hours per week is entitled to 12 times 30 hours, or a total of 360 hours of leave.

¹⁹ For example, an employee working an average of 25 hours per week is entitled to 12 times 25 hours, or a total of 300 hours of leave.

²⁰ See 29 CFR § 825.200(h).

Under OFLA, days in which the district is not in operation, are not counted toward intermittent or reduced work schedule OFLA leave.

Intermittent Leave

[With the exception of parental leave under FMLA which must be taken in one continuous block of time, a][A]n eligible employee is permitted under FMLA or OFLA to take intermittent leave for any qualifying reason.

Intermittent leave is taken in separate periods of time (i.e., hours, days, weeks, etc.), rather than in one continuous period of time, and/or requiring an altered or reduced work schedule. For OFLA this includes but is not limited to sick child leave taken requiring an altered or reduced work schedule because the intermittent or recurring closure of a child's school or child care provider due to a statewide public health emergency declared by a public health official.

When an exempt employee is eligible for both OFLA and FMLA leave, and the employee takes intermittent leave in blocks of less than one day, if done in accordance with 29 CFR § 825.206, the district may reduce the employee's salary for the part-day absence without the loss of the employee's exempt status in accordance with OAR 839-020-0004(32).

When an exempt employee is eligible for OFLA leave is but not covered by FMLA leave, and the employee takes intermittent leave in blocks of less than one day, the district will jeopardize the employee's exempt status if the district reduces the employee's salary for the part-day absence.

An employee's FMLA and/or OFLA intermittent leave time is determined by calculating the difference between the employee's normal work schedule and the number of hours the employee actually works during the leave period. The result of such calculation is credited against the eligible employee's leave entitlement.

Alternate Work Assignment

Under FMLA, the district may transfer an employee taking intermittent leave or leave on a reduced leave schedule that is foreseeable based on planned medical treatment to an alternate position for which the employee is qualified and which better accommodates an employee's recovery from a serious health condition, a serious health condition of a spouse, parent, son, or daughter or child, or a serious injury of illness of a covered servicemember. However, the district may not transfer the employee to an alternative position in order to discourage the employee from taking leave or otherwise work a hardship on the employee.

Under FMLA, when an employee who is taking leave intermittently or on a reduced leave schedule and has been transferred to an alternative position no longer needs to continue on leave and is able to return to full-time work, the employee will be placed in the same or equivalent job as the job they left when the leave commenced. An employee may not be required to take more leave than necessary to address the circumstance that precipitated the need for leave.

Under OFLA, the district may transfer an employee on intermittent OFLA leave or reduced work schedule into an alternate position with the same or different duties to accommodate leave, provided:

1. The employee accepts the position voluntarily and without coercion;

2. The transfer is temporary, lasts no longer than necessary to accommodate the leave and has equivalent pay and benefits;
3. The transfer is compliant with any applicable collective bargaining agreement, as well as with state and federal law;
4. The transfer to an alternate position is used only when there is no other reasonable option available that would allow the employee to use intermittent leave or reduced work schedule; and
5. The transfer is not used to discourage the employee from taking leave or to create a hardship for the employee.

Under OFLA, an employee transferred to an alternate position for the purpose of a reduced work schedule must be returned to the employee's former position when the employee notifies the employer that the employee is ready to return to the former position at the end of the alternate duty leave.

The district may transfer an eligible employee to an alternate position that accommodates OFLA pregnancy disability leave provided:

1. The employee accepts the transfer position voluntarily and without coercion;
2. The transfer is temporary, lasts no longer than necessary and has equivalent pay and benefits;
3. The transfer is compliant with any applicable collective bargaining agreements, as well as with state and federal law;
4. The transfer is not used to discourage the employee from taking OFLA leave or to create a hardship for the employee.

Under OFLA, if an eligible employee is transferred to an alternative position and as a result the employee works fewer hours than the employee worked in the original position, the employee's OFLA leave time is determined by calculating the difference between the number of hours the employee worked in the original position and the number of hours the employee actually works in the alternative position.

An employee is not on OFLA leave if the employee has been transferred – as provided for in OAR 839-009-0245 (5) – to an alternate position for the purpose of alternate work duties that the employee is able to perform within the limitations of the employee's pregnancy disability, but not requiring a reduced workweek. An employee working in an alternate position retains the right to return to the employee's original position at any time during the employee's OFLA leave. This does not impair the right of an employee to a reasonable accommodation or the application of any other state or federal law.

Special Rules for School Employees

For the purposes of FMLA, "instructional employee" means those whose principal function is to teach and instruct students in a class, a small group or an individual setting. Athletic coaches, driving instructors and special education assistants, such as signers²⁴ interpreters²⁴ for the hearing impaired, are included in this definition. This definition does not include teacher assistants or aides who do not have as their principal

²⁴ 29 CFR 825.600(e) uses "signers."

job actual teaching or instructing, auxiliary personnel such as counselors, psychologists, curriculum specialists, cafeteria workers, maintenance workers or bus drivers.

FMLA leave that is taken for a period that ends with the school year and begins with the next semester is considered consecutive rather than intermittent. The period during the summer vacation when the employee would not have been required to report for duty is not counted against the employee's FMLA leave entitlement. In any such situation, the eligible instructional employee will receive any benefits during the break period that employees would normally receive if they had been working at the end of the school year.

1. Foreseeable Intermittent Leave Exceeding 20 Percent of Working Days

When the qualified leave is foreseeable, will encompass more than 20 percent of the eligible instructional employee's regular work schedule during the leave period, and the purpose of such leave is to care for a family member with a serious medical condition, for a covered servicemember or for the employee's own serious medical condition, the district may require the eligible instructional employee to choose either to:

- a. Take leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or
- b. Temporarily transfer to an available alternate position for which the employee is qualified, which has equivalent pay and benefits, and which better accommodates recurring periods of leave than the employee's regular position.

If an instructional employee does not give required notice of foreseeable FMLA leave to be taken intermittently or on a reduced leave schedule, the district may require the employee to take leave of a particular duration, or to transfer temporarily to an alternative position. Alternatively, the district may require the employee to delay the taking of leave until the notice provision is met.

2. Limitation on Leave Near the End of the Term²²

When an eligible instructional employee requests leave near the end of the term, the district may require the following:

- a. When the qualified leave begins more than five weeks before the end of the term, the district may require the employee to continue taking leave until the end of the term if:
 - (1) The leave will last at least three weeks; and
 - (2) The employee would return to work during the three-week period before the end of the term.
- b. When the qualified leave begins during a five-week period before the end of the term and the purpose of such leave is parental leave, for the serious health condition of a family member or to care for a covered servicemember, the eligible instructional employee may be required by the district to remain on leave until the end of the term if:

²² "Academic term" means the school semester, which typically ends near the end of the calendar year and the end of spring each school year. In no case may a school have more than two academic terms or semesters each year for purposes of FMLA. 29 CFR § 825.602(b)

- (1) The leave will last more than two weeks; and
 - (2) The employee would return to work during the two-week period before the end of the term.
- c. When the qualified leave begins within three weeks of the end of the term and the purpose of such leave is parental leave, for the serious health condition of a family member or to care for a covered servicemember, the eligible instructional employee may be required to remain on leave until the end of the term if the length of the leave will last more than five working days.

If the district requires an eligible instructional employee to remain on leave until the end of the term as described above, additional leave required by the district until the end of the school term shall not count against the eligible instructional employee's leave entitlement.

For the purposes of OFLA leave, if an employee²³ begins a period of bereavement leave during the three-week period before the end of the term and the duration of the leave is greater than five working days, the district may require the employee continue on family leave until the end of the term.

Paid/Unpaid Leave

FMLA and OFLA do not require the district to pay an eligible employee who is on a qualified leave. Paid Family and Medical Leave Insurance (PFMLI) leave taken via Paid Leave Oregon or an equivalent plan will run concurrently with FMLA and leave available under ORS 653.601 - 653.661 when taken for the same purpose. An employee may elect to use any available accrued paid leave including personal, sick or vacation leave during the leave period [²⁴] to the extent that the total combined amount of accrued paid leave and benefits received from PFMLI does not exceed an amount equal to the employee's full wage replacement during the period of leave. [The total combined amount received by using accrued leave and PFMLI may exceed the employee's full wage replacement during the period of leave.] The district will notify the eligible employee when the requested leave has been designated as FMLA or OFLA leave and ask the employee about the use of available accrued paid leave.

Eligible employees taking OMFLA leave are entitled to use available accrued paid time off during the OMFLA leave period.

Benefits and Insurance

When an eligible employee returns to work following a FMLA-, OFLA- or OMFLA-qualified leave, the employee must be reinstated to the same position the employee held when the leave commenced, or to an equivalent position with equivalent benefits, pay and other terms and conditions of employment.

During an OFLA qualified leave an eligible employee does not accrue seniority or other benefits that would have accrued while the employee was working, unless the terms of a collective bargaining agreement, other agreement or other district policy provide otherwise.²⁵ The eligible employee is also subject to layoff to the same extent similarly situated employees not taking OFLA leave are subject unless

²³ Applies only to an employee who is employed principally in an instructional capacity by the district.

²⁴ {Select one of the two bracketed options based on district practice, i.e., keep the ending to this sentence OR delete this ending and keep the following bracketed sentence. See ORS 657B.030(2) for additional guidance.}

²⁵ See also ORS 342.934(4)(d) in reduction force situations.

the terms of an applicable collective bargaining agreement, other agreement or the district's policies provide otherwise.

For the purposes of FMLA and OFLA, the district will continue to pay the employer portion of the eligible employee's group health insurance contribution (if applicable) during the qualified leave period. The eligible employee is required to pay the employee portion of any such group health insurance contribution as a condition of continued coverage.

For the purposes of FMLA qualified leave, the district's obligation to maintain the employee's group health insurance coverage will cease if the employee's contribution is remitted more than 30 calendar days late. The district will provide written notice that the premium payment is more than 30 calendar days late. Such notice will be provided within 15 calendar days before coverage is to cease.

For the purposes of OMFLA, the eligible employee is entitled to a continuation of benefits.

Fitness-for-Duty Verification

For purposes of FMLA, prior to the reinstatement of an employee following a leave which was the result of the employee's own serious health condition, the district may require the employee to obtain and present a Fitness-for-Duty Certification. If the district is going to require a Fitness-for-Duty Certification upon return to work, the district must notify the employee of such requirement when the leave is designated as FMLA leave and that failure to provide the certification may result in a delay or denial of reinstatement. Any costs associated with obtaining the certification shall be borne by the employee.

Application

For purposes of FMLA, an eligible employee requesting FMLA leave shall provide at least 30 days' notice prior to the leave date if the leave is foreseeable. The notice shall be written and include the anticipated start date, duration and reasons for the requested leave. When appropriate, the eligible employee must make a reasonable effort to schedule treatment, including intermittent leave and reduced leave, so as not to unduly disrupt the operation of the district. An eligible employee able to give advance notice of the need to take FMLA leave must follow the district's known, reasonable and customary procedures for requesting any kind of leave.

For purposes of OFLA, an eligible employee shall provide at least [²⁶30] days' written notice of the need for foreseeable leave before starting family leave. An employee may commence family leave without prior notice in the event of: an unexpected illness, injury or condition of a child of the employee that requires home care; the death of a family member; the closure of the school or child care provider of the employee's child due to a public health emergency unless the declaration of the emergency was issued by the Governor at least 30 days before commencement of the leave; or an illness, injury or condition related to the employee's own pregnancy or childbirth that disables the employee from performing any available job duties offered by the district. If an employee commences leave without prior notice as allowed above, the employee must give oral notice²⁷ to the employer within 24 hours of the commencement of the leave and must provide the written notice within three days after returning to work. Failure of an employee to provide the required notice for leave may result in the district deducting up to three weeks from the

²⁶ {This number of days should align with the days provided in the leave request form.}

²⁷ Oral notice may be given by any other person on behalf of the employee taking the leave.

employee's unused OFLA leave in that one-year leave period. The employee may be subject to disciplinary action for not following the district's notice procedures.

The district may request additional information²⁸ to determine the requested leave qualifies as FMLA or OFLA leave **as provided by law**. The district may designate the employee as provisionally on FMLA or OFLA leave until sufficient information is received to properly make a determination.

An eligible employee able to give advance notice of the need to take leave must follow the district's known, reasonable and customary procedures for requesting any kind of leave.

For the purposes of FMLA, if advance notice is not possible, an employee eligible for FMLA leave must provide notice as soon as practicable. "As soon as practicable," for the purpose of FMLA leave, means as soon as both possible and practical, taking into account all of the facts and circumstances in the individual case. In most situations, as soon as practicable will be within one business day of an employee becoming aware of the need. Failure of an employee to provide the required notice for FMLA leave may result in the district delaying the employee's leave up to 30 days after the notice is ultimately given.²⁹

For the purposes of OFLA, if an eligible employee is taking leave in an unforeseeable situation, an employee must give oral or written notice³⁰ within 24 hours before or after commencement of the leave.

In all cases, proper documentation must be submitted no later than three working days following the employee's return to work.

For purposes of OMFLA, an employee must provide the district with notice of the intention to take leave within five business days of receiving official notice of an impending call or order to active duty or of a leave from deployment.

Verification

Under FMLA, the district may require an eligible employee to provide medical certification, when appropriate³¹, to support the stated reason for such leave. In most cases, the district will provide written notification to an employee of this requirement within five working days of the employee's request for leave. The employee is required to submit such medical certification no later than 15 calendar days after receipt of the district's notification that medical certification is required, unless not practicable. Any additional certifications, including second and third opinions, will be in accordance with applicable law.

Under OFLA, the district may require an eligible employee to provide medical verification, when appropriate³², to support the stated reason for qualifying OFLA leave. The district will provide written notification to an employee of this requirement and state the consequences for failure to provide the

²⁸ ~~Except in cases to verify OFLA bereavement leave unless the district requires the use of an attestation form for purposes of determining affinity. See OAR 839-009-0260 for OFLA and 29 CFR § 825.305 et. al. for FMLA.~~

²⁹ See 29 CFR § 825.304.

³⁰ Notice may be given by any other person on behalf of the employee taking the leave.

³¹ Medical verification is not allowed in every situation. Review current laws and guidance for more information.

³² Medical verification is not allowed in every situation. Review current laws and guidance for more information. (OAR 839-009-0260)

requested medical verification. If the employee gives advance written notice of foreseeable leave, the district may require the employee to provide medical verification for OFLA leave before the leave starts. If the employee begins unforeseeable OFLA leave without prior notice, the employee is required to submit such medical verification within 15 calendar days after receipt of the district's request for medical verification. The employee may be subject to disciplinary action for not providing the requested medical verification.

For the purposes of OFLA qualified leave, costs associated with obtaining the medical verification shall be borne by the district, or be paid as otherwise allowed by law. The district will not delay the use of qualifying OFLA leave when medical verification is not received before the commencement of unforeseeable leave. The district may not require an employee to obtain a second opinion.

Under OFLA, the district may request verification for the need for leave to care for a child who requires home care due to the closure of the child's school or child care provider as a result of a public health emergency. A request for verification may include a request for:

1. The name of the child requiring home care;
2. The name of the school or child care provider that is subject to the closure;
3. A statement from the employee that no other family member of the child is willing and able to care for the child; and
4. A statement that special circumstances exist that require the employee to provide home care for the child during the day, if the child is older than 14 years of age.

Posted Notice

The district will post the Bureau of Labor and Industries Family Leave notice in each building or worksite in an area that is accessible to and regularly frequented by employees.³³ The district will also post a notice explaining the provisions of FMLA and providing information concerning the procedures for filing complaints.³⁴

Record Keeping

The district will maintain all records as required by federal and state laws including dates leave is taken by employees, identified separately from other leave; hours/days of leave; copies of general and specific notices to employees, including Board policy(ies) and regulations; premium payments of employee health benefits while on leave and records of any disputes with employees regarding granting of leave.

Medical documentation will be maintained separately from personnel files as confidential medical records.

Federal vs. State Law

³³ https://www.oregon.gov/boli/employers/Documents/BOLI_Printable_FamilyMedLv.pdf {Electronic posting is not sufficient to satisfy this requirement, but may be used to supplement the physical posting.}

³⁴ <https://www.dol.gov/sites/dolgov/files/WHD/legacy/files/fmlaen.pdf> {Electronic posting is sufficient as long as it is posted prominently where it can be readily seen by employees and applicants for employees. The poster and the text must be large enough to be easily read and contain fully legible text.}

Both federal and state law contain provisions for family and medical leave. Federal regulations state an employer must comply with all leave laws; that the federal law does not supersede any provision of state law that provides greater family or medical leave rights than those established pursuant to federal law; and if leave qualifies for FMLA and OFLA leave, the leave used counts against the employee's entitlement under both laws. State law requires that FMLA and ~~OFLA or other~~ state leave entitlements run concurrently when for the same purpose.

OSBA Model Sample Policy

Code: GCBDD/GDBDD
Adopted:

Sick Time *

{ORS 653.606 requires employers to “implement a sick time policy and provide notice to employees of sick time policies and procedures. OSBA does not interpret this as a requirement for school boards to adopt a policy on sick time. Rather, school districts are required to have practices and procedures to implement the requirements of this law. Having a board-adopted policy may help the district meet legal requirements. Many districts bargain aspects of this leave; policy language should not conflict with language in collective bargaining agreements.}

“Employee” means an individual who renders personal services at a fixed rate to the district if the district either pays or agrees to pay for personal services or permits the individual to perform personal services. The definition does not include volunteers, ~~or independent contractors~~ or others excluded by law.

Employees qualify to begin earning and accruing sick time on the first day of employment with the district and are eligible to use sick time beginning on the 91st calendar day of employment with the district and may use sick time as it is accrued.

[The district employs {¹} 10 or more employees and therefore shall allow an eligible employee to access up to 40 hours of paid sick time per year. [Paid sick time shall accrue at the rate of at least one hour of paid sick time for every 30 hours the employee works, or 1-1/3 hours for every 40 hours the employee works.] [Paid sick time of 40 hours shall be {²} front-loaded to an employee at the beginning of each year.]]

OR

~~[The district employs {³} 10 or more employees and has established and invokes the “undue hardship” exception of ORS 653.621 (1)(b); therefore, 56 hours of paid sick time shall be {⁴} front-loaded to an eligible employees at the beginning of each year.]~~

OR

~~[The district employs fewer than 10 employees and therefore shall provide access for an eligible employee of at least 40 hours of unpaid sick time or unpaid time off. [Unpaid sick time or time off shall accrue at the~~

¹ {If the district is located in a city with a population exceeding 500,000, the threshold is whether the district employs at least six employees working anywhere in this state.}

² {For employees employed by an employer for less than a full year, “front-load” means to assign and make available to an employee as soon as the employee becomes eligible to use sick time a number of hours of sick time that is the pro rata percentage of the hours the employee would be entitled to for an entire year based on the number of hours the employee was actually employed by the employer for the year. ORS 653.601(5)(b)}

³ {If the district is located in a city with a population exceeding 500,000, the threshold is whether the district employs at least six employees working anywhere in this state.}

⁴ {For employees employed by an employer for less than a full year, “front-load” means to assign and make available to an employee as soon as the employee becomes eligible to use sick time a number of hours of sick time that is the pro rata percentage of the hours the employee would be entitled to for an entire year based on the number of hours the employee was actually employed by the employer for the year. ORS 653.601(5)(b)}

rate of at least one hour of paid sick time for every 30 hours the employee works, or 1-1/3 hours for every 40 hours the employee works. ~~[Unpaid sick time or time off shall be {⁵} front-loaded to an employee at the beginning of each year.]~~

The employee may carry up to 40 hours of unused sick time from one year to the subsequent year. ~~[{⁶} An employee is limited to [accruing no more than 80 hours of sick time] [and] [using no more than 40 hours of sick time in a year].]~~

[Sick time shall be taken in hourly increments] ~~[{⁷} Sick time shall be taken in increments of more than [one] hour[s]]~~ ^{may} [Sick time may be used in increments of less than one hour] and may be used for the employee's or a family member's⁸ mental or physical illness, injury or health condition, need for medical diagnosis, care or treatment of a mental or physical illness, injury or health condition, or need for preventive care, or for reasons consistent with qualifying Family and Medical Leave (FMLA), Paid Family and Medical Leave Insurance (PFMLI) or Oregon Family Leave (OFLA).

Sick time earned by an employee may also be used for the following reasons:

1. In the event of a public health emergency or compliant with Oregon Revised Statute (ORS) 653.616;

2. To ~~[{⁹} To donate accrued sick time to another employee if the other employee uses the donated sick time for a purpose consistent with ORS 653.616;]~~

3. To donate blood in connection with a voluntary program for the donation of blood that is approved or accredited by the American Association of Blood Banks or the American Red Cross; or

4. For leave to address domestic violence, harassment, sexual assault, bias, or stalking under ORS 659A.272 (safe leave).

[When sick time is used to care for, or to deal with the death of, an individual related by blood or affinity whose close association with the district employee is the equivalent of a family relationship, the district requires an attestation form signed and submitted by the employee.]

⁵ {For employees employed by an employer for less than a full year, "front-load" means to assign and make available to an employee as soon as the employee becomes eligible to use sick time a number of hours of sick time that is the pro rata percentage of the hours the employee would be entitled to for an entire year based on the number of hours the employee was actually employed by the employer for the year. ORS 653.601(5)(b)}

⁶ {If the district chooses to limit the accrual or usage, the district must choose language in the bracketed sentence and keep this sentence in policy. The application of these limits need not be applied to employers with less than 10 employees and who front-load at least 40 hours of unpaid sick time or unpaid time off at the beginning of each year used to calculate the accrual and usage of sick time or time off. (ORS 653.606 (1)(d))}

⁷ {This bracketed option only applies if the public charter school claims "undue hardship" (as is defined in OAR 839-007-0000(7)) and front-loads 56 hours of paid sick time per year. The school may require the employee to use paid sick time in increments of more than one hour; however in the case of front-loading 56 hours of paid sick time, the school cannot require an employee to use sick time in increments that exceed four hours, however the employee may choose to do so. OAR 839-007-0025}

⁸ "Family member" is defined in OAR 839-007-0000.

⁹ {The district must first have a policy that allows an employee to donate sick time to a coworker for this purpose. Do not keep this language if there is no policy authorizing this process.}

The use of sick time may not lead to, or result in, an adverse employment action against the employee.

The district reserves the right, after an employee uses sick time for more than [three^{10}] consecutive scheduled workdays, to require verification or certification in accordance with law of the need for the sick time, including a medical verification or certification¹¹ paid for by the district. If an employee fails to provide verification or certification or fails to provide other evidence as required by the district, the employee shall be subject to appropriate disciplinary action, up to and including dismissal.

When the reason for sick time is consistent with FMLA, PFMLI or OFLA leave, sick time leave and qualifying FMLA, PFMLI or OFLA leave may run concurrently.

When the reason for sick time is consistent with ORS 332.507, sick time leave and leave pursuant to ORS 332.507 may run concurrently.

If the reason for sick time is a foreseeable absence, the district requires an employee to provide advance notice of the intention to use sick time {¹²} 10 days prior to when the requested sick time is to begin or as soon as otherwise practicable. When an employee uses sick time for a foreseeable absence, the employee shall take reasonable effort to schedule the sick time in a manner that does not unduly disrupt the operations of the district (e.g., grading deadlines, inservice training, mandatory meetings). ~~[The district may discipline an employee if the employee fails to make a reasonable effort to schedule leave in a manner that does not unduly disrupt the operations of the district.]~~

If the reason for sick time is unforeseeable, such as an emergency, accident or sudden illness, the employee shall notify the district [consistent with the reporting time established by the district] [at least 24 hours in advance] ~~[before the start of the employee's shift], or when circumstances prevent the employee from providing notice as required,~~ as soon as practicable.

~~[The district may discipline an employee for violating workplace policies and procedures if the employee fails to provide notice as required.]~~

The district shall establish a standard process to track the eligibility for sick time of a substitute.

END OF POLICY

*Add final paragraph
from old policy* ✖

Legal Reference(s):

ORS 332.507
ORS 342.545

ORS 342.610
ORS 653.601 - 653.661

ORS 659A.150 - 659A.186
OAR 839-007-0020 - 007-0065

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2018~~2024~~); 29 C.F.R. Part 1630 (2023~~2025~~); 28 C.F.R. Part 35 (2023~~2025~~).

¹⁰ {This number can be increased, but not decreased. Review any applicable collective bargaining agreements.}

¹¹ In the case of need for leave under ORS 659A.272, the district may not require the verification or certification to explain the nature of the illness or details related to the domestic violence, sexual assault, harassment, bias, or stalking, which necessitates the use of sick time.

¹² {ORS 653.621(3): "...not to exceed 10 days"}

When the reason for sick time is consistent with ORS 332.507, sick time leave and leave pursuant to ORS 332.507 may run concurrently.

If the reason for sick time is a foreseeable absence, the district requires an employee to provide advance notice of the intention to use sick time 10 days prior to when the requested sick time is to begin or as soon as otherwise practicable. When an employee uses sick time for a foreseeable absence, the employee shall take reasonable effort to schedule the sick time in a manner that does not unduly disrupt the operations of the district (e.g., grading deadlines, in-service training, mandatory meetings).

If the reason for sick time is unforeseeable, such as an emergency, accident or sudden illness, the employee shall notify the district consistent with the reporting time established by the district at least 24 hours in advance or as soon as practicable.

The district shall establish a standard process to track the eligibility for sick time of a substitute. In order for a substitute to use accrued sick time, the substitute must have a substitute job previously scheduled with the district 12 hours in advance of requesting use of sick time.

Keep



END OF POLICY

Legal Reference(s):

ORS 332.507
ORS 342.545

ORS 342.610
ORS 653.601 - 653.661

ORS 659A.150 - 659A.186
OAR 839-007-0020 - 0065

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2023); 28 C.F.R. Part 35 (2023).
Family and Medical Leave Act, 29 U.S.C. §§ 2601-2654 (2018); Family and Medical Leave Act, 29 C.F.R. Part 825 (2023).

Cross Reference(s):

ACA - Americans with Disabilities Act
GBDA - Mother Friendly Workplace
GCBDA/GDBDA - Family and Medical Leave

Family and Medical Leave Act, 29 U.S.C. §§ 2601-2654 (~~2018~~2024); Family and Medical Leave Act, 29 C.F.R. Part 825 (~~2023~~2025).

OSBA Model Sample Policy

Code: JBA/GBN

Adopted:

Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* JBA/GBN-AR(1) - Sexual Harassment Complaint Procedure and JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures^{1}.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties² shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
 - a. Interferes with a student's educational activity or program;
 - b. Interferes with a school or district staff member's ability to perform their job; or
 - c. Creates an intimidating, offensive, or hostile environment.

¹ {Common complaint procedures that may also be involved include: Nondiscrimination and Civil Rights (Board policy AC), Workplace Harassment (Board policy GBEA), [Hazing,] Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence and Domestic Violence – Student (Board policy JFCF), and Reporting Requirements for Suspected Sexual Conduct with Students (Board policy JHFF/GBNAA).}

² “Third party” means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) at a school-sponsored activity or program; or 3) off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

3. Assault when sexual contact occurs without consent³.^{4}

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's actions, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, [⁵]physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance].

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

^{6} Rebecca Nordtvedt, Superintendent, 541-575-1280, nordtvedtr@johndaysd.org

Shanna Northway, Principal, 541-575-1799, northways@johndaysd.org

Rhonda McCumber, Elementary Principal, 541-575-0454 mccumberr@johndaysd.org

These individuals are responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information.

Response

Any staff member who becomes aware of behavior that may violate this policy shall [immediately] report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or

³ "Without consent" means an act performed: (a) without the knowing, voluntary and clear agreement by all parties to participate in the specific act; or (b) when a person who is a party to the act is incapacitated by drugs or alcohol; unconscious; or pressured through physical force, coercion or explicit or implied threats to participate in the act.

⁴ {The statutory definition (ORS 342.704) for sexual harassment includes separate definitions with slightly different language for students, staff members and third parties. The language used in this policy comes from OAR 581-021-0038(1). If the district would like to include the full statutory definition, it can do so.}

⁵ {OAR 581-021-0038 requires that the policy include a "examples of harassing behaviors covered by policy." The bracketed list in this policy reflects OSBA's recommendations. The district has discretion in what is included in this list. If listing behaviors not reflected in OSBA recommendations, please have the list reviewed by the district's legal counsel.}

⁶ {The district must designate person(s) to receive reports or complaints regarding sexual harassment. More than one staff member may be designated to receive reports or complaints of sexual harassment.}

3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to [immediately] report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;
2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and
6. Use of third-party investigator.

The district will use a reasonable person standard when determining whether a hostile environment exists. A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment. ^{7}

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
7. Removal of third parties engaged in sexual harassment;
8. Additional supervision in activities;
9. Additional controls for district electronic systems;
10. Trainings and education for staff and students; and

⁷ {OSBA strongly recommends that the Board receive input from district administration prior to adopting a standard here. Of note, Title IX's definition of sexual harassment includes "unwelcome conduct determined *by a reasonable person* to be..." 34 CFR 106.30(a), emphasis added. It is important to consider the different definitions under Oregon law and Title IX when determining which standards will apply for the Oregon process.}

11. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
12. If the third party works for an entity that contracts with the district, communicating with the third party's employer;
13. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
14. Limiting attendance at district events; and
15. Providing for additional supervision, including law enforcement if necessary, at district events.

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
16. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notices

When a person⁸ who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;
17. If appropriate, any impacted person who is not a reporting person;

⁸ Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

18. Each reported person; and
19. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include⁹:

1. Name and contact information for all persons designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the [student, student's parents, staff member, person or person's parent] [person] who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines;
4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;
6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
 - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
 - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and
9. Prohibition of retaliation.

Notification, to the extent allowable under state and federal student confidentiality laws, must be provided when the investigation is initiated and concluded. The notification at the conclusion must include whether a violation of the policy was found to have occurred.

⁹ Remember confidentiality laws when providing any information.

The notice must:

1. Be written in plain language that is easy to understand;
20. Use print that is of a color, size and font that allows the notification to be easily read; and
21. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Additionally, notice must be provided to the person who initiated the complaint and, if applicable, the person's parents, when an investigation is initiated and when it is concluded. The notification at the conclusion of the investigation must include whether a violation of the policy was found to have occurred, to the extent allowable under state and federal student confidentiality laws.

Oregon Department of Education (ODE) Support

The ODE will provide technical assistance and training upon request.

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
22. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity¹⁰;
23. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
24. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
25. "Domestic violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or

¹⁰ "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

26. “Stalking”: engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person’s own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district’s treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX coordinator receiving the person’s verbal or written report. The report can be made at any time.

The Superintendent is designated as the Title IX coordinator and can be contacted at 541-575-1280. The Title IX coordinator will coordinate the district’s efforts to comply with its responsibilities related to this policy. The district prominently will display the contact information for the Title IX coordinator on the district website and in each handbook. ^{11}

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.¹² The district shall treat complainants and respondents equitably by providing supportive measures¹³ to the complainant and by following a grievance procedure¹⁴ prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX coordinator is responsible for coordinating the effective implementation of supportive measures.

¹¹ {Note the difference in requirements for Title IX and Oregon law. It makes sense to align these requirements.}

¹² (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

¹³ (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district’s educational environment, or deter sexual harassment. The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

¹⁴ This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

The Title IX coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.¹⁵

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.¹⁶ The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX coordinator(s);
27. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and
28. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

No Retaliation

Neither the district or any person may retaliate¹⁷ against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy and contact information for the Title IX coordinator shall be prominently published in the school student

¹⁵ The Title IX coordinator may also discuss that the Title IX coordinator has the ability to file a formal complaint.

¹⁶ The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

¹⁷ Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

handbook and on the district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any person upon request.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)

[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

[Bartsch v. Elkton School District, FDA-13-011 \(March 27, 2014\).](#)

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).



GRANT SCHOOL DISTRICT NO. 3

401 N Canyon City Blvd Canyon City, OR 97820-6111

Phone: (541) 575-1280 Fax: (541) 575-3614

April 16, 2026

After evaluation of the federal reimbursement rate, Grant School District No . 3 will be increasing lunch prices to \$5.16 effective as of July 1, 2026. We will evaluate the Federal reimbursement rate on a yearly basis.

Sara Wilson
Office Specialist
Grant Union Jr./ Sr High School
911 S Canyon Blvd
John Day, OR 97845
541-575-1799

Board of Directors:

Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Jake Taylor

To: Grant School District 3 Board of Directors
Superintendent Witty

From: Athletic Director Andy Lusco

Date: 6/2/2026

Subject: Cooperative Sponsorship Proposals

Requests for Cooperative Sponsorships by school, sport, and duration:

Prairie City

Baseball- 4 years (26/27, 27/28, 28/29, 30/31).

Softball- 4 years (26/27, 27/28, 28/29, 30/31).

Boys Wrestling- 4 years (26/27, 27/28, 28/29, 30/31).

Girls Wrestling- 4 years (26/27, 27/28, 28/29, 30/31).

Monument

Baseball- 1 year (26/27)

Boys Wrestling- 2 years (26/27, 27/28)

Adjusted ADM and Classification:

GU- 93

PC- 39

Monument-12

Total Adjusted ADM- 144

2A Classification Maximum is 140

10% overage allows for up to **154 Adjusted ADM** for Cooperative Agreements.

We would be 2A for the first year. Additional years would be dependent on the adjusted ADM remaining below 154.



GRANT SCHOOL DISTRICT NO. 3

401 N Canyon City Blvd | Canyon City, OR 97820-6111
Phone: (541)575-1280 | Fax: (541)575-3614

RESOLUTION #26-18

Resolution for Approval of Credit Card Authorization

A RESOLUTION AUTHORIZING THE USE OF CREDIT CARDS.

BE IT RESOLVED, the Board of Directors of Grant School District No. 3, hereby designates the following staff as authorized signers for the District’s VISA Cards.

<u>Employee</u>	<u>Card Name</u>	<u>Limit</u>
Trista Strong	GU AD Secretary	\$2,000
Rhonda McCumber	Humbolt Principal	\$5,000
Andy Lusco	AD / Vice Principal	\$5,000
Andy Lusco	Athletics Coach 1	\$5,000
Andy Lusco	Athletics Coach 2	\$5,000
Andy Lusco	Athletics Department	\$10,000
Gary Vanderstelt	Transport Driver 1	\$1,500
Gary Vanderstelt	Transport Driver 2	\$1,500
Gary Vanderstelt	Transportation	\$5,000
Dustin Wilson	Facility Manager	\$5,000
Shanna Northway	Student Services	\$7,500
Sara Wilson	GU Secretary	\$2,000
Catrina Gabbard	Humbolt Secretary	\$5,000
Kalli Wilson	Career Tech Ed	\$10,000
Rebecca Nordtvedt	Superintendent	\$10,000
Jana Young	Accounts Payable/HR	\$6,000
Shanna Northway	GU Principal	\$10,000
Kailee Oliver	FFA Advisor	\$5,000

Adopted this 17 day of June, 2026.

Signed: _____ Chairman

Attest: _____ Superintendent

Board of Directors:

Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Jake Taylor



GRANT SCHOOL DISTRICT NO. 3

401 N Canyon City Blvd | Canyon City, OR 97820-6111
Phone: (541)575-1280 | Fax: (541)575-3614

RESOLUTION #26-19

RESOLUTION REVISING AUTHORIZED SIGNERS GRANT SCHOOL DISTRICT #3 ACCOUNTS

IT IS HEREBY RESOLVED, that the Grant School District #3 Board of Directors declares the following in relation to the account held at Bank of Eastern Oregon ending in 0991 beginning July 1, 2026.

Authorized Signer to be added : Rebecca Nordtvedt

Authorized Signer to be removed: Mark Witty

Adopted this 17 day of June, 2026.

Signed: _____ Chairman

Attest: _____ Superintendent

Board of Directors:

Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Lucas Moore



GRANT SCHOOL DISTRICT NO. 3

401 N Canyon City Blvd | Canyon City, OR 97820-6111
Phone: (541)575-1280 | Fax: (541)575-3614

RESOLUTION #26-20

RESOLUTION REVISING AUTHORIZED SIGNERS HUMBOLT ELEMENTARY SCHOOL STUDENT BODY ACCOUNTS

IT IS HEREBY RESOLVED, that the Grant School District #3 Board of Directors declares the following in relation to the account held at Bank of Eastern Oregon ending in 0991 beginning July 1, 2026.

Authorized Signer to be added : Rhonda McCumber

Authorized Signer to be removed: Jay Hummel

Adopted this 17 day of June, 2026.

Signed: _____ Chairman

Attest: _____ Superintendent

Board of Directors:

Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Lucas Moore

DAIRY ITEMS

INFORMAL PROCUREMENT LOG AND EVALUATION MATRIX

(Purchases costing less than \$250,000)

Supplier Name:		Nicholas and Company			Eberhard			Shamrock Dairy		
Items to be Purchased:	Quantity estimated to be purchased	Unit Price	Extended Price (Quantity x Unit Price)	*BS (line item) (✓)	Unit Price	Extended Price (Quantity x Unit Price)	*BS (line item) (✓)	Unit Price	Extended Price (Quantity x Unit Price)	*BS (line item) (✓)
<ul style="list-style-type: none"> Delivery Frequency: <u>Weekly</u> Bid will be honored for: <u>25/26</u> School Year (number of day(s)/week(s)/month(s)) (sponsor will state time period) 										
1. Product name & specification: Milk 1% ½ Pint Carton	600	18.96	11,376.00	<input type="checkbox"/>	17.60	10,560.00	<input type="checkbox"/>	20.47	12,282.00	<input type="checkbox"/>
2. Product name & specification: Cottage Cheese 5 pound	100	14.54	1454.00	<input type="checkbox"/>	16.19	1619.00	<input type="checkbox"/>	14.02	1402.00	<input type="checkbox"/>
3. Milk 2% ½ Pint Carton	600	20.50	12,300.00		18.48	11,088.00		20.41	12,246.00	
4. Product name & specification: Milk, Choc 1% ½ Pint	250	19.99	4997.50	<input type="checkbox"/>	18.04	4510.00	<input type="checkbox"/>	21.38	5345.00	<input type="checkbox"/>
Total:		\$30,127.50			27,777.00			31,275.00		
*Bidder Selected (BS) on lowest bottom-line price		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>		
*Bidder Selected (BS); sponsor can award all items to one bidder (lowest bottom-line price) or award purchase on a line-item basis (lowest line-item price). Sponsor needs to tell the bidders which option they will use for awarding the purchase when they are asking for pricing. Sponsors can state that either option may be used by the school to award the purchase.										
Method of contact: Email/Fax/Mail/In person/Phone										
Name of person quoting pricing:		Bill Joseph			Janet S.			Jamie Daniel		
Date contacted:		April 18, 2026			April 18, 2026			April 18, 2026		
Additional Notes: The vendors acknowledges and certifies that his/her company complies with the Buy American provision that the food delivered is of domestic origin or the product is substantially produced in the United States. For these purposes, substantially means over 51 percent of the processed food is from American-produced products. If the bidder is unable to certify compliance with the Buy American provision, the bidder shall state this in his/her response and provide an explanation as to why it cannot certify compliance		Bill commented that they purchase dairy from a vendor to supply dairy to customers, Eberhard is one of the companies they purchase dairy items from.			Eberhard has competitive pricing. They are a local company and supply dairy products to all of Grant County. They are easy to work with and consistent.			Shamrock has a complete Dairy Branch for their company. I believe we can get better prices from another company		
Signature of person completing this form:								Date:		
<i>Kobena Jones</i>								April 18, 2026		

Name of bidder selected: <u>Eberhards</u>
Bidder selected was notified on: <u>April 18, 2026 - 5-21-26</u> (If notification was in writing attach document to the procurement log/evaluation matrix)
Method of notification: <u>email</u> (Email/Fax/Mail/In person/Phone)



KoRina Jones <jonesk@johndaysd.org>

Eberhards Dairy April 2026 Pricing 3.24.26

1 message

janets@eberhardsdairy.com <janets@eberhardsdairy.com>

Tue, Mar 24, 2026 at 1:59 PM

Reply-To: janets@eberhardsdairy.com

To: jonesk@grantesd.org

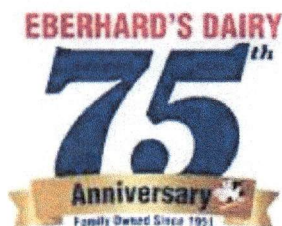
Happy Spring!

Please find your April 2026 pricing attached!

Thank You

Janet

--



Janet Sacco
Eberhard's Dairy Products

541-548-5181
janets@eberhardsdairy.com
www.eberhardsdairy.com

 **PT 57 APRIL 2026.xlsx**
11K



Eberhard's Dairy Buy American Program

Purpose

Eberhard's Dairy is committed to supporting American workers, farmers, and manufacturers by prioritizing the purchase of goods and services that are made or grown in the United States. This standard outlines our principles and practices for ensuring that our supply chain reflects our dedication to domestic sourcing and economic sustainability. Additional efforts will be made to procure supplies as local as possible to the State of Oregon.

Scope

This standard applies to all departments and operations within Eberhard's Dairy, including procurement, packaging, equipment, and service contracts.

Guiding Principles

1. Preference for American-Made Products

- Eberhard's Dairy will give preference to products that are manufactured, assembled, or grown in the United States.
- When multiple options are available, priority will be given to those with the highest percentage of domestic content.

2. Support for American Agriculture

- All dairy products will be sourced from American farms, with a strong preference for Oregon-based producers whenever possible.
- Ingredients, additives, and flavorings used in our products will be sourced domestically unless unavailable or cost-prohibitive.

3. Domestic Equipment and Services

- Equipment used in production, packaging, and distribution will be sourced from American manufacturers when feasible.
- Service providers—including logistics, maintenance, and consulting—will be selected based on their commitment to domestic employment and operations.



4. Packaging and Materials

- Packaging materials (cartons, labels, containers) will be sourced from American suppliers.
- Recycled and sustainable materials will be prioritized when available from domestic sources.

5. Documentation and Transparency

- All vendors must provide documentation verifying the origin of their products or services.
- Eberhard's Dairy will maintain records of sourcing decisions and make them available for internal review and public transparency.

Exceptions

Exceptions to this standard may be made when:

- No domestic alternative exists.
- The cost of domestic products exceeds budget constraints by more than 25%.
- The quality or safety of domestic options does not meet required standards.

Review and Compliance

- This standard will be reviewed annually by the Procurement and Sustainability teams.
- Non-compliance will be addressed through corrective action plans and potential reevaluation of vendor relationships.

Statement of Commitment

Eberhard's Dairy believes that buying American is more than a policy—it's a promise to our community, our economy, and our future. We proudly stand behind American workers and products, and we encourage our partners and customers to do the same.

Eberhard's Dairy Products, Plant # 41-11 (2026)

By: Jason Perkins
Sustainability Manager
Eberhard's Dairy

PRICE GROUP NAME	ITEM CODE	DESCRIPTION	PRICE	DATE
57	SCH GRANT COUNTY, PRAIRIE CITY	1006 1/2 PT HOMO	\$ 0.44	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1015 1/2 PT 2%	\$ 0.42	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1023 1/2 PT 1%	\$ 0.40	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1031 1/2 PT SKIM	\$ 0.39	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1035 1/2 GAL BUTTERMILK	\$ 3.90	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1049 1/2 PT NF CHOC	\$ 0.41	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1058 5# NAT SOUR CRM	\$ 13.31	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	1069 5# COTTAGE CHEESE	\$ 16.19	20260401
57	SCH GRANT COUNTY, PRAIRIE CITY	5491 40/40Z NG ORANGE	\$ 17.25	20251201
57	SCH GRANT COUNTY, PRAIRIE CITY	5492 40/40Z NG APPLE	\$ 13.35	20251201

INFORMAL PROCUREMENT LOG AND EVALUATION MATRIX

(Purchases costing less than \$250,000)

Supplier Name:	Shamrock Foods				Nicholas & Company			Sysco		
Items to be Purchased:	Quantity estimated to be purchased	Unit Price	Extended Price (Quantity x Unit Price)	*BS (line item) (✓)	Unit Price	Extended Price (Quantity x Unit Price)	*BS (line item) (✓)	Unit Price	Extended Price (Quantity x Unit Price)	*BS (line item) (✓)
<ul style="list-style-type: none"> • Delivery Frequency: Monday & Thursday Weekly as needed • Bid will be honored for: 26/27 School Year 										
1. Product name & specification: 2. Chicken Drums Breaded WG	25	122.97	3074.25	<input type="checkbox"/>	96.28	2407.00	<input type="checkbox"/>	N/A		<input type="checkbox"/>
2. Product name & specification: Chicken Brst Patty	35	38.69	1,354.13	<input type="checkbox"/>	35.17	1,230.95	<input type="checkbox"/>	N/A		<input type="checkbox"/>
3. Product name & specification: Ranch Buttermilk Dressing	19	65.98	1,253.62	<input type="checkbox"/>	63.53	1207.07	<input type="checkbox"/>	N/A		<input type="checkbox"/>
4. Product name & specification: Brkfst Trk Sausage WG Pizza	19	86.37	1,641.03	<input type="checkbox"/>	53.51	1016.69	<input type="checkbox"/>	N/A		<input type="checkbox"/>
5. Product name & specification: Uncrustable Peanut Butter Sand	10	47.28	472.80	<input type="checkbox"/>	51.19	511.90	<input type="checkbox"/>	N/A		<input type="checkbox"/>
6. Salad Mix American Blend	38	27.46	1,043.48	<input type="checkbox"/>	22.76	864.88	<input type="checkbox"/>	N/A		<input type="checkbox"/>
Total:		8,839.31			\$7,238.49			\$		
*Bidder Selected (BS) on lowest bottom-line price		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>		
*Bidder Selected (BS); sponsor can award all items to one bidder (lowest bottom-line price) or award purchase on a line-item basis (lowest line-item price). Sponsor needs to tell the bidders which option they will use for awarding the purchase when they are asking for pricing. Sponsors can state that either option may be used by the school to award the purchase.										
Method of contact: Email/Fax/Mail/In person/Phone										
Name of person quoting pricing:		Jamie Daniel			Bill Joseph & Julie McGow			Kristy Heide		
Date contacted:		1/27/2026			1/27/2026			4/8/2026		
Additional Notes: Additional Notes: The vendors acknowledges and certifies that his/her company complies with the Buy American provision that the food delivered is of domestic origin or the product is substantially produced in the United States. For these purposes, substantially means over 51 percent of the processed food is from American-produced products. If the bidder is unable to certify compliance with the Buy American provision, the bidder shall state this in his/her response and provide an explanation as to why it cannot certify compliance.		Shamrock has consistently delivered items in a timely manner. Shamrock charges a delivery Sur charge and has increased with higher fuel prices. After some research and great consideration we have decided to go with the company with more competitive prices.			Nicholas & Company continued to stay in contact with Grant Dist #3, Nicholas has given a bid with competitive prices and they have changed the driver's schedule so that the Grant School Districts are delivered early morning and deliveries have been consistently on time.			After many emails (included) and a phone call, it has been determined that Sysco is not available to supply deliveries to Grant School Dist #3 School Meal Program.		

Signature of person completing this form:			Date:

Name of bidder selected: ___ Nicholas & Company Bidder selected was notified on: _____ (If notification was in writing attach document to the procurement log/evaluation matrix) Method of notification: _____ email _____ (Email/Fax/Mail/In person/Phone)

Signature of person completing this form: KORINA JONES			Date: 4-19-2026

Korina Jones

Name of bidder selected: <input type="checkbox"/> Nicholas & Company
Bidder selected was notified on: _____ (If notification was in writing attach document to the procurement log/evaluation matrix)
Method of notification: _____ email _____ (Email/Fax/Mail/In person/Phone)



NICHOLAS

AND COMPANY

April 20, 2026

This letter serves as certification that the products Nicholas and Company comply with the requirements of the Buy American Act.

We hereby certify the following:

Nicholas and Company is committed to delivering product that is grown, processed and/or manufactured in the United States in accordance with the Buy American Act. However, exceptions to the Buy American Act may apply under certain conditions. These exceptions may occur when a product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities or is of unsatisfactory quality. Another factor could be cost of U.S. products could be significantly higher than the non-domestic equivalent.

Examples would include but are not limited to: Bananas, Canned Pineapples, Mandarin Oranges, Black Olives, Tea and Coconut.

Supporting documentation is maintained by Nicholas and Company and will be made available upon request.

We certify that the information provided herein is true and correct to the best of our knowledge.

Sincerely,

Julie McGow

Bids Manager

Nicholas and Company, Inc.

Julie.mcgow@nicholasandco.com



5520 W. Harold Gatty DR, SALT LAKE CITY, UT 84116

5670 Nicco Way, N.LAS VEGAS, NV 89115

WWW.NICHOLASANDCO.COM



KoRina Jones <jonesk@johndaysd.org>

26/27 School year procurement/ bids

6 messages

KoRina Jones <jonesk@johndaysd.org>

Tue, Jan 27, 2026 at 3:08 PM

To: jamie_daniel@shamrockfoods.com

Jamie, I am reaching out to you as we are getting ready to do the ODE procurement process. Could you please send me a spreadsheet with products and prices for School bids for the 26/27 school year.

Thanks so much

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

KoRina Jones <jonesk@johndaysd.org>

Sat, Jan 31, 2026 at 6:08 PM

To: jamie_daniel@shamrockfoods.com

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

[Quoted text hidden]

KoRina Jones <jonesk@johndaysd.org>

Tue, Feb 3, 2026 at 1:32 PM

To: jamie_daniel@shamrockfoods.com

Jamie, did you see this? Can you point me in the right direction?

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

----- Forwarded message -----
From: **KoRina Jones** <jonesk@johndaysd.org>
Date: Tue, Jan 27, 2026 at 3:08 PM
Subject: 26/27 School year procurement/ bids
To: <jamie_daniel@shamrockfoods.com>

[Quoted text hidden]

Jamie Daniel <Jamie_Daniel@shamrockfoods.com>
To: KoRina Jones <jonesk@johndaysd.org>

Tue, Feb 3, 2026 at 2:32 PM

Hi KoRina,

I did hear back from the school bid team. They said the bid won't be updated for several months and that it normally gets done in June. I'll let you know when I get the information.

Thanks,

Jamie Daniel | Account Executive

 Shamrock Foods | Boise

1495 N Hickory Avenue | Meridian, ID 83642

c 208.315.3397

Jamie_Daniel@shamrockfoods.com

From: KoRina Jones <jonesk@johndaysd.org>
Sent: Tuesday, February 3, 2026 1:32 PM
To: Jamie Daniel <Jamie_Daniel@Shamrockfoods.com>
Subject: Fwd: 26/27 School year procurement/ bids

You don't often get email from jonesk@johndaysd.org. [Learn why this is important](#)

[Quoted text hidden]

KoRina Jones <jonesk@johndaysd.org>
To: Jamie Daniel <Jamie_Daniel@shamrockfoods.com>

Tue, Feb 24, 2026 at 1:58 PM

Jamie, should I just use the items in the school bid that I find in the orders screen?

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

[Quoted text hidden]

KoRina Jones <jonesk@johndaysd.org>
To: Jamie Daniel <Jamie_Daniel@shamrockfoods.com>

Wed, Apr 8, 2026 at 5:03 PM

Jamie, I have to have my bids/procurement done by the first of May, should I just use the School bid that is on the website?

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

On Tue, Feb 3, 2026 at 2:32 PM Jamie Daniel <Jamie_Daniel@shamrockfoods.com> wrote:
[Quoted text hidden]

120	4931761	GELATIN, STRAWBRY 100% JCE 4.3Z	36/4.3/OZ	DOLE	3	2 CS	\$27.12	CS
121	4932711	GELATIN, ORNG 100% JCE 4.3Z SSRV CUP	36/4.3/OZ	DOLE	3	1 CS	\$27.12	CS
122	4931781	GELATIN, CHERRY 100% JCE 4.3Z SSRV CUP	36/4.3/OZ	DOLE	3	1 CS	\$27.12	CS
123	1953791	FRUIT, FOR SALAD QTRD JP CHO DMST	6/10/CN	BHVSO	2	1 CS	\$87.56	CS
124	3941401	FRUIT SALAD, DELUXE PRESERV FREE	1/8/LB	RSS	7	2 CS	\$29.62	CS
125	2246901	FRUIT MIX, TROPICAL LIGHT SYRUP IMP	6/10/CN	BHVSD	9	1 CS	\$70.02	CS
126	1607911	FRUIT CUP, MIXED IN FRUIT JCE	36/4/OZ	DOLE	2	6 CS	\$29.29	CS
127	3102851	FRUIT CUP, MANDARIN ORNG IN FRUIT JCE	36/4/OZ	DOLE	2	4 CS	\$30.28	CS
128	4930961	FRIES, SIDEWINDERS JUNIOR CUT CLR COATED	6/4.5/LB	SWNDR	2	2 CS	\$55.65	CS
129	3924691	FRENCH TOAST, STICK WG CN 1.48Z	2/5/LB	BKCRF	9	4 CS	\$28.21	CS
130	2704821	FRANK, ALL BEEF 6" 6X1 ROLLER GRILL	2/5/LB	PRCRD	1	2 CS	\$43.89	CS
131	0032590	FORK, PP 5.9" MED WGT WHT BULK	1/1000/PK	PRPKF	0	4 CS	\$10.10	CS
132	2509011	FORK, PLS WHT MED	1/1000/PK	KARIO	1	1 CS	\$9.29	CS
133	4220571	FLAUTA, CHICKEN CHILI WG CRISITOS	72/3.45/OZ	CRSPT	8	3 CS	\$55.53	CS
134	4837031	ENGLISH MUFFIN, PLAIN 2Z SLI FZN	12/12/PK	BRCKO	9	1 CS	\$51.55	CS
135	2342331	EGG, SCRAMBLE PRECKD BTR FLVR ESL	12/1.85/LB	PAPET	9	2 CS	\$60.23	CS
136	2553191	EGG, CKD HARD WHL PLD BAG	12/12/PK	FRMDO	0	1 CS	\$40.43	CS
137	0001613	DRESSING, RANCH HOUSE SIGNATURE	4/1/GL	KATYO	1	1 CS	\$65.89	CS
138	3313821	DRESSING, RANCH BTRMLK WESTERN	2/1/GL	KATYD	2	2 CS	\$37.40	CS
139	2427131	DRESSING, HNY MSTRD 1GAL PLS JAR REFRIG	4/1/GL	KENFD	8	1 CS	\$67.66	CS
140	4629981	DOUGH, ROLL DNR WHEAT WG	252/1.25/Z	BKRBY	4	2 CS	\$46.10	CS
141	1915421	DOUGH, ROLL DNR WHEAT 1.5Z	1/240/PK	RICHS	9	1 CS	\$48.03	CS
142	2340041	DOUGH, COOKIE CHOC CHIP RAW FZN 1Z	256/1/OZ	BRCKO	1	1 CS	\$43.52	CS
143	4397631	DOUGH, CINN ROLL 2.5Z	1/120/PK	BKRBY	8	2 CS	\$41.75	CS
144	4553431	DONUT, LONG JOHN WG READY TO ICE	96/2.2/OZ	BKRBY	2	2 CS	\$55.14	CS
145	4589211	DONUT, LONG JOHN	72/3/OZ	BKRBY	6	1 CS	\$39.45	CS
146	4996591	DISPENSER, NAPKIN XPRESSNAP BLK	1/1/EA	TORK	3	3 CS	\$12.23	CS
147	4136331	DETERGENT, DISHMACHINE LIQ MULTI TEMP	1/5/GL	PRCLN	7	1 CS	\$143.49	CS
148	1003494	DANISH, ASSORT APPL CHSE RASPBRY	72/1.25/OZ	ASPIR	4	1 CS	\$60.57	CS
149	0031967	CUP, PORTION POLYSTYRENE PLS 4Z HOT & CO	1/250/PK	PRPKO	1	1 CS	\$13.57	EA
150	0003110	CUP, PORTION POLYSTYRENE 2Z TRANSL	10/250/PK	PRPKO	9	1 CS	\$67.77	CS
151	2494581	CUP, PLS PORTION 2Z TRANSL	12/200/PK	PACTV	4	1 CS	\$120.45	CS
152	1824771	CUP, FOAM 8Z WHT SLV	40/25/PK	DART	1	1 CS	\$77.59	CS
153	3743791	CUCUMBER, WHL SK ON 5LB MINI PK	1/5/LB	MFC	2	1 CS	\$13.75	CS
154	4670501	CUCUMBER, 24CT	1/24/PK	MFC	0	1 CS	\$19.71	CS
155	2484531	CROUTON, CHSE & GRLC MULTI-GRAIN TFF	4/2.5/LB	KATYO	8	1 CS	\$33.74	CS
156	3064991	CORN, BABY WHL CAN 150-180 CT	6/10/CN	BHVSD	0	1 CS	\$60.04	CS
157	0002204	CORN DOG, CHICK W-STICK FZN	72/4/OZ	RVRHO	2	3 CS	\$46.36	CS
158	0003217	CONTAINER, 9" 3CMPT FOAM WHT HL	2/100/PK	PRPKO	2	4 CS	\$37.46	CS
159	0046498	CONCENTRATE, SOUP CHICK NOODLE PCH	4/4/LB	SPSEN	2	1 CS	\$66.23	CS
160	3287691	COATING, PAN SPRAY BUTTER	6/17/OZ	VEGLN	0	1 CS	\$29.00	CS
161	4135351	CLEANER, DELIMER	4/1/GL	PRCLN	7	1 CS	\$88.71	CS

244	1922591	CHEESE, CRM LOAF	6/3/LB	PHILY	\$74.31	CS
245	9524241	CHEESE, CRM ORIG PC CUP	100/1/OZ	PHILY	\$43.73	CS
246	1959211	CHEESE, CRM PC PCH	100/1/OZ	PHILA	\$41.84	CS
247	1922611	CHEESE, CRM RF .75Z SSRV CUP	100/.75/OZ	PHILY	\$36.10	CS
248	4721561	CHEESE, CRM STRAWBRY CUP .75Z	100/.75/OZ	FRMDF	\$18.10	CS
249	9525491	CHEESE, CRM STRAWBRY PC CUP	100/1/OZ	KRAFT	\$42.75	CS
250	2711831	CHEESE, MOZZ STRING IW	168/1/OZ	LOL	\$45.55	CS
251	3311541	CHEESE, MOZZ STRING IW	168/1/OZ	FRMDO	\$52.29	CS
252	2970051	[INACTIVE] CHEESE, MOZZ STRING LT IW	168/1/OZ	LOL	--	CS
253	9075191	CHEESE, VELVEETA LOAF	6/5/LB	VELVT	\$113.15	CS
254	1669671	CAKE MIX, CHEESECAKE NO BAKE 4LB	6/4/LB	JELLO	\$100.30	CS
255	1910941	CHICKEN, 8PC 10% MARNTD IQF	1/96/PK	TYSON	\$84.02	CS
256	1911011	CHICKEN, 8PC IQF MED	96/5.5/OZ	TYSON	\$73.36	CS
257	7889841	CHICKEN, BRST B&S FLT GRILLED	36/4.5/OZ	TYSON	\$75.82	CS
258	1956991	[INACTIVE] CHICKEN, BRST BRD FLT SPCY RTC	40/4/OZ	TYSON	--	CS
259	2692741	[INACTIVE] CHICKEN, BRST FLT SAVORY	100/3.1/OZ	TYSON	--	CS
260	1929121	[INACTIVE] CHICKEN, BRST HALVES SK ON IQF	1/48/PK	TYSON	--	CS
261	2145141	CHICKEN, BRST SHRD TINGA FZN CKD	4/5/LB	HORML	\$105.30	CS
262	1929201	CHICKEN, BRST STRIP B&S GRILLED FC FZN	1/10/LB	TYSON	\$53.24	CS
263	4484131	CHICKEN, BRST STRIP GRCL IQF CKD	2/5/LB	VLAFO	\$52.53	CS
264	4107451	[SO] CHICKEN, BRST STRP 1.25Z BRD POT CH	2/5/LB	BRAKE	\$43.56	CS
265	3627191	CHICKEN, BRST STRP 1.41Z BRD WG BAG FZN	4/7.5/LB	TYSON	\$149.55	CS
266	4312311	[INACTIVE] CHICKEN, BRST STRP BRD FRTR BAG FZN RAW	1/10/LB	TYSON	--	CS
267	4383361	[INACTIVE] CHICKEN, BURGER FLAME GRILLED FC	2/5/LB	BRAKE	--	CS
268	3044931	CHICKEN, CARNITA CKD	2/5/LB	HORML	\$62.13	CS
269	4363071	CHICKEN, DICED 1/2" LS ALL NATRL FC	2/5/LB	TYSON	\$53.06	CS
270	3552991	CHICKEN, DRUMSTICK BI BRD WG FC	1/29/LB	TYSON	\$122.97	CS
271	4131731	CHICKEN, DRUMSTICK FC	1/10/LB	TYSON	\$28.55	CS
272	2949591	CHICKEN, DRUMSTICK IQF LG	1/96/PK	TYSON	\$33.61	CS
273	3241921	CHICKEN, FLT BRST 4.5Z BRD ITAL CKD	2/5/LB	TYSON	\$44.69	CS
274	1825241	[INACTIVE] CHICKEN, FLT BRST 4.7Z BRD ITAL FZN	34/4.7/OZ	TYSON	--	CS
275	3363431	CHICKEN, LEG MEAT BRD CN WG	1/43.5/LB	YNG5T	\$198.23	CS
276	3579751	CHICKEN, NUGGET BRST .65Z BRD CN WG BAG	2/5.17/LB	KOCH	\$36.41	CS
277	3563461	[OBS] CHICKEN, NUGGET WHT & DRK MEAT .66Z BRD	4/7.5/LB	TYSON	\$85.91	CS
278	1973511	CHICKEN, POPCRN BRST BRD FZN CKD	2/5/LB	TYSON	\$46.45	CS
279	3356981	CHICKEN, POPCRN WHT & DRK MEAT .28Z BRD	4/8/LB	TYSON	\$110.71	CS
280	4437831	CHICKEN, PTY BRST 3.45Z BRD CN WG BAG IF	2/5.175/LB	KOCH	\$40.05	CS
281	4576261	CHICKEN, PTY BRST W-RIB MEAT 3.25Z BRD W	49/3.25/OZ	BRAKE	\$38.69	CS
282	3303221	CHICKEN, PTY WHT & DRK MEAT 3Z BRD HOT &	4/7.5/LB	TYSON	\$114.99	CS
283	3326621	CHICKEN, PTY WHT & DRK MEAT 3Z BRD W-SOY	4/8.2/LB	TYSON	\$121.50	CS
284	2719191	CHICKEN, PULLED AUSTIN BLUES	2/5/LB	AUSTN	\$67.86	CS
285	3502621	[SO] [INACTIVE] CHICKEN, STRIP FAJITA SEASN FC FZN	6/5/LB	TYSON	--	CS

835	4470511	[INACTIVE] JUICE, SPARKLING CHERRY LIME 8.4Z IZZE	24/8.4/OZ	IZZE	--	CS
836	2742511	JUICE, SPARKLING CLEMENTINE 8.4Z IZZE	24/8.4/FO	IZZE	\$17.60	CS
837	2629751	[INACTIVE] JUICE, SPARKLING FRUIT PUNCH 100% 8Z	24/8/OZ	ENVY	--	CS
838	2629741	[INACTIVE] JUICE, SPARKLING FUJI APPL 100% 8Z	24/8/OZ	ENVY	--	CS
839	4238851	[INACTIVE] JUICE, SPARKLING PEACH 8.4Z IZZE	24/8.4/OZ	IZZE	--	CS
840	2820451	[INACTIVE] JUICE, SPARKLING POME 8.4Z IZZE	24/8.4/OZ	IZZE	--	CS
841	2629731	[INACTIVE] JUICE, SPARKLING STRAWBRY KIWI 100% 8Z	24/8/OZ	ENVY	--	CS
842	3544341	JUICE, STRAWBRY KIWI 4.23Z RTD	40/4.23/OZ	APPLE	\$9.89	CS
843	3452621	[INACTIVE] JUICE, TROPICAL TWIST FRUITABLES PLUS BL	36/6.75/OZ	APPLE	--	CS
844	3836871	[INACTIVE] JUICE, VERY BERRY 100% W-CALCIUM	40/4.23/OZ	SUNCP	--	CS
845	3974401	[INACTIVE] JUICE, VERY BERRY 100% W-CALCIUM	40/6.75/OZ	SUNCP	--	CS
846	3977211	[INACTIVE] KETCHUP,	30/20/OZ	FRNCH	--	CS
847	1203781	[INACTIVE] KETCHUP, .32Z SSRV PKT SHLF STABLE	1/1000/PK	HUNT	--	CS
848	4094641	KETCHUP, 1.5GAL DISP PCH	2/1.5/GL	FRNCH	\$37.86	CS
849	1202531	KETCHUP, 26% STND	6/10/CN	KATYF	\$47.95	CS
850	4516511	KETCHUP, 33% FCY	6/10/CN	KATYD	\$49.26	CS
851	1914861	KETCHUP, 33% FCY	6/10/CN	HEINZ	\$37.55	CS
852	1967311	KETCHUP, 33% FCY PCH	6/114/OZ	HEINZ	\$40.20	CS
853	1978791	KETCHUP, 33% FCY VOL PK	1/3/GL	HEINZ	\$26.79	CS
854	4095511	KETCHUP, BIB	1/3/GL	FRNCH	\$33.20	CS
855	2845691	KETCHUP, BTL SQZ RED UPSDWN PLS	30/20/OZ	HEINZ	\$64.75	CS
856	3228261	KETCHUP, CLASC SQZ BTL RED	16/14/OZ	HEINZ	\$28.09	CS
857	4890261	KETCHUP, DIP & SQZ 27GM PKT	500/27/GM	CLVRS	\$95.82	CS
858	9886911	KETCHUP, DISP PK	2/1.5/GL	HEINZ	\$33.85	CS
859	1723861	KETCHUP, FCY 114Z JUG	6/114/OZ	HEINZ	\$55.93	CS
860	3216941	[INACTIVE] KETCHUP, PC 9 GM SIMPLY HEINZ	1000/9/GM	HEINZ	--	CS
861	4344371	KETCHUP, PC PKT 9GM	1000/9/GM	KATYD	\$35.04	CS
862	4766281	KETCHUP, PKT 9G	1/1000/PK	FRNCH	\$29.89	CS
863	1974021	KETCHUP, PKT 9GRM	1/500/PK	HEINZ	\$16.44	CS
864	1918391	KETCHUP, PKT 9GRM	1/1000/PK	HEINZ	\$25.21	CS
865	4799791	[INACTIVE] KETCHUP, PLS UPSDWN BTL	12/20/OZ	FRNCH	--	CS
866	3300031	[INACTIVE] KETCHUP, SIMPLY DISP PK	2/1.5/GL	HEINZ	--	CS
867	3648491	[INACTIVE] KETCHUP, SIMPLY NUMBER 10 PCH PK	6/114/OZ	HEINZ	--	CS
868	2435321	[INACTIVE] KETCHUP, UPSDWN BTL RED	16/14/OZ	HEINZ	--	CS
869	2976211	KETCHUP, SIMPLY 3GAL BIB	1/3/GL	HEINZ	\$35.23	CS
870	4534141	[INACTIVE] KIT, CUTLERY SPORK STRAW NAP	1/1000/PK	PRSRC	--	CS
871	0032592	KIT, CUTLERY SPORK W-NAP PP MED WGT	1/1000/PK	PRPKF	\$23.26	CS
872	1929211	[SO] [INACTIVE] KIWI, 33-39 CT	1/1/EA	P. L.	--	CS
873	0032606	KNIFE, PP 6.38" MED WGT WHT BULK	1/1000/PK	PRPKF	\$10.10	CS
874	4960431	LABEL, FOOD ROTATION 2X3" DISSOLVABLE	1/250/PK	PRPKO	\$22.01	CS
875	4457111	LASAGNA, CHSE ROLL UP	1/10/LB	VLAFO	\$43.52	CS
876	2338731	LETTUCE, AMERICAN BLEND	4/5/LB	RSS	\$27.46	CS

1090	3222471	PIZZA TOPPING, ITAL PORK CRMBL CKD FZN	2/5/LB	POLID	\$38.03	CS
1091	3103871	PIZZA, BRKFST TRKY SAUSG WG CN	128/3.3/OZ	TONYS	\$74.21	CS
1092	2895901	PIZZA, CHEESE WG 4X6"	1/96/PK	THEMX	\$69.02	CS
1093	4278541	PIZZA, CHSE 4" RND 51% WG IW GALAXY	72/4.46/OZ	TONYS	\$86.37	CS
1094	3103941	PIZZA, FRENCH BREAD CHSE 6" WG	60/5.2/OZ	TONYS	\$70.62	CS
1095	3460831	[INACTIVE] PIZZA, PEPPERONI 16" WG 10CUT W-CHSE BTM	90/5.50/OZ	WILDM	--	CS
1096	4804631	[SO] [INACTIVE] PIZZA, PEPPERONI CHEESY BTM 5.49Z FZN	80/5.49/OZ	WILDM	--	CS
1097	3398511	PIZZA, PEPPERONI STICK WG	1/72/PK	BOSCP	\$55.08	CS
1098	0003218	PLATE, FOAM DNR 9" RND 1CMPT WHT	4/125/PK	PRPKO	\$33.02	CS
1099	4473081	PLATE, PAPR 8.5" LEAF DESIGN HVY WG	4/125/PK	DIXIE	\$101.70	CS
1100	3435531	POLLOCK, ALASKAN STICK 1Z BRD BAJA WG	1/10/LB	TRIDT	\$42.08	CS
1101	3238851	POLLOCK, BRD 3.6Z WG	1/10/LB	TRIDT	\$36.71	CS
1102	4586521	[INACTIVE] POLLOCK, BRD NUGGET 1Z WG	1/10/LB	TRIDT	--	CS
1103	3560601	[INACTIVE] POLLOCK, BRD NUGGET WG 1Z IQF NOI	1/10/LB	TRIDT	--	CS
1104	3056511	POP-TART, CINN FRSTD WG IW 1CT	12/10/PK	PPTRT	\$49.98	CS
1105	3056531	POP-TART, CINN FRSTD WG IW 2CT	12/6/PK	PPTRT	\$45.99	CS
1106	3627821	[INACTIVE] POP-TART, FUDGE FRSTD WG	120/1.76/Z	PPTRT	--	CS
1107	3056521	POP-TART, STRAWBRY FRSTD WG IW 1CT	12/10/PK	PPTRT	\$49.98	CS
1108	3056541	POP-TART, STRAWBRY FRSTD WG IW 2CT	12/6/PK	PPTRT	\$45.99	CS
1109	2535251	PORK, AL PASTOR DICED SEASN CKD	4/5/LB	DLREL	\$119.21	CS
1110	1984581	[INACTIVE] PORK, BBQ PULLED TRAD SCE	4/5/LB	SHBBQ	--	CS
1111	2535321	[INACTIVE] PORK, CARNITAS CKD FZN	5/4/LB	DLREL	--	CS
1112	1964131	[INACTIVE] PORK, PULLED BBQ SMKD CKD FZN	2/5/LB	AUSTN	--	CS
1113	3269921	PORK, RIB 2.5LB ST LOUIS CKD P12CP	12/2.5/LBA	HORML	\$7.08	LB
1114	3360971	PORK, RIB PTY BBQ	100/2.5/OZ	ADVPI	\$70.63	CS
1115	1977281	[OBS] POTATO, 10-CUT CC WEDGE SK ON BTRD	6/5/LB	SCRSP	\$46.30	CS
1116	1978751	POTATO, 10-CUT WEDGE SK ON RAW BAG FZN	6/5/LB	SKCRD	\$56.10	CS
1117	4849951	POTATO, BARREL FZN	6/5/LB	BHVSO	\$62.40	CS
1118	1977241	[INACTIVE] POTATO, BITE TRIANG BAG FZN 2 OZ TATER	6/5/LB	STRAD	--	CS
1119	1893331	[INACTIVE] POTATO, DEHYD AU GRATIN SLI PCH	12/20.3/OZ	IDAHO	--	CS
1120	3977371	POTATO, DEHYD BABY RED MASHED	8/32.5/OZ	IDAHO	\$66.98	CS
1121	4370551	POTATO, DEHYD MASHED CLASC	12/28/OZ	BHVSO	\$70.47	CS
1122	1166321	POTATO, DEHYD MASHED PCH 26Z CRMY CLASC	12/26/OZ	IDAHO	\$63.04	CS
1123	4370571	POTATO, DEHYD SCALLOPED	6/2.42/LB	BHVSO	\$67.42	CS
1124	1871651	POTATO, DEHYD SCALLOPED SLI PCH	12/20.3/OZ	IDAHO	\$74.00	CS
1125	3530141	[INACTIVE] POTATO, MASHED DEHYD LS W-VITAMIN C	12/25.2/OZ	IDAHO	--	CS
1126	0792931	[INACTIVE] POTATO, RED TRI-CUT SK ON RAW BAG IQF	4/5/LB	SMPLG	--	CS
1127	3741101	POTATO, SIDEWINDERS JR BUFFALOS	6/4/LB	SWNDR	\$40.52	CS
1128	3329841	POTATO, STICK BAG FZN TATER	6/4/LB	STRAD	\$44.59	CS
1129	3303461	POTATO, SWT CHNK O-RSTD CKD DICED	6/2.5/LB	RSTWK	\$31.40	CS
1130	1885071	[INACTIVE] POTATO, SWT DICED RSTD MAPLE FZN	6/2.5/LB	RSTWK	--	CS

1174	4683431	[SO] [INACTIVE] SALAMI, MARGHERITA SLI	8/2/LB	MARGH	--	CS
1175	3565291	SALSA, DIPPING CUP 2Z	60/2/OZ	HEINZ	\$32.74	CS
1176	3568701	SALSA, MILD DIPPING CUP SHLF STABLE 3 OZ	84/3/OZ	RDGLD	\$47.46	CS
1177	2535351	SALSA, MOLCAJETE ROJA	3/4/LB	DLREL	\$26.35	CS
1178	2535341	SALSA, MOLCAJETE VERDE MED	3/4/LB	DLREL	\$26.35	CS
1179	1905121	SALSA, PICANTE MED .5Z PC	1/200/PK	LAVIC	\$18.30	CS
1180	4035731	SALSA, THICK AND CHUNKY MILD	4/135/OZ	VSTVO	\$77.79	CS
1181	4035733	SALSA, THICK AND CHUNKY MILD	1/135/OZ	VSTVO	\$22.37	EA
1182	2839511	SALT, SEA DISPOSABLE GRINDER	36/2.12/OZ	MCCOR	\$81.50	CS
1183	2157611	SANDWICH, BISCUIT EGG BACON CHSE	12/3.6/OZ	JDEAN	\$24.01	CS
1184	2772681	SANDWICH, GRILLED CHSE WG RS NOI IW	72/4.19/OZ	INTEG	\$80.99	CS
1185	3357891	SANDWICH, PEANUT BTR & GRP WG	72/2.6/OZ	SMUNC	\$53.35	CS
1186	3595021	SANDWICH, PEANUT BTR GRAPE WG	72/5.3/OZ	SMUNC	\$104.49	CS
1187	3595031	SANDWICH, PEANUT BTR STRAWBRY WG	72/5.3/OZ	SMUNC	\$109.57	CS
1188	3362311	SANDWICH, PEANUT BTR STRAWBRY WG IW	72/2.6/OZ	SMUNC	\$55.70	CS
1189	3555271	SANDWICH, SUNBUTTER GRP 2.8Z IW WG	96/2.8/OZ	MFNTN	\$85.97	CS
1190	4224441	SANDWICH, SUNBUTTER STRWBRY 2.8Z IW WG	96/2.8/OZ	MFNTN	\$85.97	CS
1191	2743361	[INACTIVE] SAUCE BASE, DEMI GLACE CONC NO MSG	6/13.6/OZ	MSTRT	--	CS
1192	2737391	[INACTIVE] SAUCE BASE, HOLLANDAISE CONC	6/12/OZ	MSTRT	--	CS
1193	1952311	SAUCE MIX, CHEESE DRY	8/32/OZ	TRIO	\$83.87	CS
1194	2623051	SAUCE MIX, HOLLANDAISE WHISK AND SERVE	4/38/OZ	CCLWS	\$101.93	CS
1195	3499621	SAUCE, ALFREDO	4/64/OZ	VLAFO	\$54.33	CS
1196	2806391	SAUCE, ALFREDO	6/64/OZ	LOL	\$92.07	CS
1197	2821731	[INACTIVE] SAUCE, ALFREDO GLD LABEL	4/4/LB	CCLGL	--	CS
1198	3175071	SAUCE, ALFREDO RS	6/5/LB	JTM	\$85.40	CS
1199	2507951	SAUCE, BBQ	4/1/GL	KLEIN	\$55.31	CS
1200	4750651	SAUCE, BBQ 12GM SSRV PCH	200/12/GM	KATYO	\$21.22	CS
1201	2038521	[INACTIVE] SAUCE, BBQ CANNONBALL	4/1/GL	KENFD	--	CS
1202	1968921	SAUCE, BBQ CAROLINA TANGY GLD	4/1/GL	CATLM	\$57.37	CS
1203	3619191	SAUCE, BBQ CITRUS CHIPOTLE	4/1/GL	SWRAY	\$77.79	CS
1204	1260761	SAUCE, BBQ DIPPING	100/1/OZ	HEINZ	\$19.75	CS
1205	2338231	SAUCE, BBQ DISP PK	2/1.5/GL	HEINZ	\$42.60	CS
1206	0046694	SAUCE, BBQ GLDN MSTRD 1GAL JUG SHLF STAB	4/1/GL	SWRAY	\$67.03	CS
1207	1356871	[INACTIVE] SAUCE, BBQ HKRY	4/1/GL	KRAFT	--	CS
1208	1860951	[INACTIVE] SAUCE, BBQ HNY MISSISSIPPI	4/1/GL	CTLMN	--	CS
1209	1952341	[INACTIVE] SAUCE, BBQ HOT & SPICY 1GAL JUG	4/1/GL	CATLM	--	CS
1210	1914801	SAUCE, BBQ KANSAS CITY	4/1/GL	CTLMN	\$57.54	CS
1211	4041151	[INACTIVE] SAUCE, BBQ KENTUCKY BOURBON	2/1/GL	CTLMN	--	CS
1212	3385621	SAUCE, BBQ MEMPHIS SWT 1GAL JUG	4/1/GL	CTLMN	\$55.89	CS
1213	3619181	SAUCE, BBQ ORIG	4/1/GL	SWRAY	\$56.16	CS
1214	1929281	SAUCE, BBQ ORIG	4/1/GL	CATLM	\$52.36	CS
1215	1952331	SAUCE, BBQ ORIG	4/1/GL	BULLS	\$52.78	CS
1216	4381451	[SO] SAUCE, BBQ ORIGINAL 1.5Z DIPPING CUP SHL	100/1.5/OZ	SWRAY	\$26.91	CS

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

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Melissa Barber <melissa.barber@nicholasandco.com>
To: KoRina Jones <jonesk@johndaysd.org>
Cc: Julie McGow <julie.mcgow@nicholasandco.com>

Wed, Jan 28, 2026 at 9:34 AM

Hi KoRina,

Would you like us to use the list of items you bid last year?

Thanks

Melissa



MELISSA BARBER
K12 MANAGER
E : melissa.barber@nicholasandco.com
M: 8019350178

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 **Humbolt.csv**
33K

KoRina Jones <jonesk@johndaysd.org>
To: Melissa Barber <melissa.barber@nicholasandco.com>
Cc: Julie McGow <julie.mcgow@nicholasandco.com>

Wed, Jan 28, 2026 at 10:21 AM

yes please that would be great, that is our most common items
KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

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Julie McGow <julie.mcgow@nicholasandco.com>
To: KoRina Jones <jonesk@johndaysd.org>

Tue, Feb 10, 2026 at 8:27 AM

We don't have all of the vendor pricing yet for 2026-2027 but we are working on it will get this back to you as quickly as possible.

Thank you



JULIE MCGOW

BIDS MANAGER

E : julie.mcgow@nicholasandco.com

M: 801-856-4759

From: KoRina Jones <jonesk@johndaysd.org>
Sent: Wednesday, January 28, 2026 11:21 AM
To: Melissa Barber <melissa.barber@nicholasandco.com>
Cc: Julie McGow <julie.mcgow@nicholasandco.com>
Subject: Re: bids for Grant School Dist #3 Procument

You don't often get email from jonesk@johndaysd.org. [Learn why this is important](#)

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KoRina Jones <jonesk@johndaysd.org>
To: Julie McGow <julie.mcgow@nicholasandco.com>

Tue, Feb 10, 2026 at 8:31 AM

Great thanks so much.

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

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KoRina Jones <jonesk@johndaysd.org>
To: William Joseph <william.joseph@nicholasandco.com>

Wed, Feb 25, 2026 at 3:03 PM

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

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 **Humbolt.csv**
33K

KoRina Jones <jonesk@johndaysd.org>
To: William Joseph <william.joseph@nicholasandco.com>

Wed, Feb 25, 2026 at 3:03 PM

KoRina Jones
Grant School Dist #3 Head Cook
Humbolt Cafeteria
Humbolt Elementary School
329 N Humbolt St
Canyon City, OR 97820
541-620-4082

----- Forwarded message -----

From: **KoRina Jones** <jonesk@johndaysd.org>
Date: Tue, Jan 27, 2026 at 3:11 PM
Subject: Re: bids for Grant School Dist #3 Procument
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Julie McGow <julie.mcgow@nicholasandco.com>
To: KoRina Jones <jonesk@johndaysd.org>

Thu, Apr 2, 2026 at 1:02 PM

KoRina – attached is the bid pricing for 2026-2027

Please let me know if you have any questions.

Thank you



JULIE MCGOW
BIDS MANAGER
E : julie.mcgow@nicholasandco.com
M: 801-856-4759



From: KoRina Jones <jonesk@johndaysd.org>
Sent: Wednesday, January 28, 2026 11:21 AM
To: Melissa Barber <melissa.barber@nicholasandco.com>
Cc: Julie McGow <julie.mcgow@nicholasandco.com>
Subject: Re: bids for Grant School Dist #3 Procument

You don't often get email from jonesk@johndaysd.org. [Learn why this is important](#)

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 **GRANT SD PRICING SUBMISSION 2026-2027.xlsx**
 35K

KoRina Jones <jonesk@johndaysd.org>
 To: Julie McGow <julie.mcgow@nicholasandco.com>

Thu, Apr 2, 2026 at 3:15 PM

Thanks Julie, I appreciate it

KoRina Jones
 Grant School Dist #3 Head Cook
 Humbolt Cafeteria
 Humbolt Elementary School
 329 N Humbolt St
 Canyon City, OR 97820
 541-620-4082

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KoRina Jones <jonesk@johndaysd.org>

Oregon School Nutrition Association Conference – Visit Sysco Foods at Booth #55

4 messages

Heide, Kristy 052 <Kristy.Heide@sysco.com>

Thu, Mar 5, 2026 at 3:20 PM

Cc: "Figini, Shane 102" <Shane.Figini@sysco.com>, "Monty, Matt 055" <Matthew.Monty@sysco.com>, "Williams, Andrea 102" <Andrea.Williams@sysco.com>, "Allen, Sommer 055" <Sommer.Allen@sysco.com>, "Heide, Kristy 052" <Kristy.Heide@sysco.com>

Hello Everyone,

We're looking forward to welcoming you to the Oregon School Nutrition Association Conference next week. As you plan your time at the event, we invite you to stop by the Sysco Foods booth (#55), where our Produce Specialist, Shane Figini, will be joining us. Also attending will be Andrea Williams, Bids & Contracts Specialist, and Sommer Allen, Bids & Contracts Coordinator.

Sysco Foods is committed to being your trusted partner for all K–12 nutrition needs. During this visit, we'd appreciate a few moments to learn and share how we can support the K–12 community. Just as importantly, we want to hear from you, your feedback helps us continue improving the service and support we provide. We would also welcome the opportunity to exchange business cards and stay connected beyond the conference.

Whether we already work together or haven't yet had the chance, we truly value the opportunity to connect with you in person.

We look forward to seeing you in Salem!

Thank you and have a GREAT day!

[Kristy Heide | Contracts and Bids Manager](#)

[Sysco – Portland / Spokane](#)

Kristy.Heide@Sysco.com

cell 503.983.8484

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customer@sysco.com

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 - ✓ Item availability & product information, returns
 - ✓ Will calls
 - ✓ Requesting credits
 - ✓ Copies of invoices
 - ✓ General inquires



KoRina Jones <jonesk@johndaysd.org>
 To: "Heide, Kristy 052" <Kristy.Heide@sysco.com>

Wed, Apr 8, 2026 at 5:18 PM

Good Afternoon, I am looking to get my School Lunch Bids in so I can start on our Procurement Plan. Could you please send the Sysco School food bids for School Year 26/27.

Thank you so much

KoRina Jones
 Grant School Dist #3 Head Cook
 Humbolt Cafeteria
 Humbolt Elementary School
 329 N Humbolt St
 Canyon City, OR 97820
 541-620-4082

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Heide, Kristy 052 <Kristy.Heide@sysco.com>
 To: KoRina Jones <jonesk@johndaysd.org>
 Cc: "Williams, Andrea 102" <Andrea.Williams@sysco.com>

Wed, Apr 8, 2026 at 5:35 PM

Hi KoRina,

This is the school buying group I was talking about.

OCNC – Oregon Child Nutrition Coalition

<https://sites.google.com/view/ocncorg/home>

Thank you and have a GREAT day!

[Kristy Heide](#) | Contract & Bids Manager

[Sysco – Portland / Spokane](#)

Kristy.heide@sysco.com

c. 503.983.8484

From: KoRina Jones <jonesk@johndaysd.org>

Sent: Wednesday, April 8, 2026 5:19 PM

To: Heide, Kristy 052 <Kristy.Heide@sysco.com>

Subject: Re: Oregon School Nutrition Association Conference – Visit Sysco Foods at Booth #55

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe

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Heide, Kristy 052 <Kristy.Heide@sysco.com>
To: KoRina Jones <jonesk@johndaysd.org>
Cc: "Williams, Andrea 102" <Andrea.Williams@sysco.com>

Fri, Apr 10, 2026 at 10:10 AM

Hi Korina,

Thank you so much for reaching out and for your interest in partnering with Sysco. We truly appreciate the opportunity to explore supporting Grant School District.

At this time, however, we are not able to take on additional deliveries in your area.

I'm very sorry we can't accommodate your needs right now. We value your interest and hope we may have the opportunity to work together in the future.

Best regards,

4/18/26, 10:47 AM

Grant County ESD Mail - Oregon School Nutrition Association Conference – Visit Sysco Foods at Booth #55

Kristy Heide | Contract & Bids Manager

Sysco – Portland / Spokane

Kristy.heide@sysco.com

c. 503.983.8484

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Item #	Vendor Name	MFG #	Pack/Size	Description	Brand	Potential Cases	Sell Price / C
29561	SCHREIBER FOODS**	14309	4/5 LB	CHEESE, AMERICAN 120 SLCD	COBBLE	7	
22135	SCHREIBER FOODS**	12654	100/1 OZ	CHEESE, CREAM PLAIN P/C CUP	FAIRMEADOW	8	
450236	CHEESE MERCHANTS OF AMERICA**	00236IMA	4/5 LB	CHEESE, PARMESAN SHRD FANCY	VILLA	4	
83380	MICHAEL FOODS/COOLER	1461660676	12/12 CT	EGG, C/F HARD CKD DRY PACKED I	ABBOTSFORD	32	
49656	MICHAEL FOODS/COOLER	2248622987	15/2 LB	EGGS, C/F LIQUID WHL W/CITRIC	FAIRMEADOW	14	
54698	MICHAEL FOODS FZN	1461670400	168/1.5 OZ	EGGS, C/F PATTY HMSTYL FRD CRK	Papetti's	14	
81793	ROCKY MOUNTAIN EGGS**	10527	1/15 DZ	EGGS, C/F SHELL WHITE LG	ROCKYMOUNT	1	
13263	VENTURA DRY-ST JOSEPH	21642FAM	30/1 LB	MARGARINE, PALM IE PRINT	FAIRMEADOW	6	
510231	VENTURA FOODS/ONTARIO	13687	600/5 GM	MARGARINE, WHIPPED CUP	PRIDE OF L	2	
464308	WHITE WAVE, INC.	136466	18/8 OZ	MILK, SOY VERY VAN	SILK	16	
16442	GENERAL MILLS/YOPLAIT USA	49295	96/2 OZ	YOGURT, SIMPLY GOGURT STRAWBER	YOPLAIT	4	
466632	GENERAL MILLS/YOPLAIT USA	16632	6/4 LB	YOGURT, VANILLA PARFAITPRO LIG	YOPLAIT	54	
180034	NATIONAL BEEF PACKING CO LLC**	3521	12/5 LB	BEEF, GRND 81/19 BULK ANGUS FR	BLACK CANY	6	
12778	LOWER FOODS INC**	RBF115SLLL	4/2.5 LB	BEEF, RST CKD SLCD SEL MED	LOWERS	14	
281695	SMITHFIELD PACKAGED MEATS SALES COR	12749	2/13# AVG	HAM, PIT NAT SMKD W/A	COBBLE	2	
62672	ROCHESTER MEAT CO**	11512	75/3.2 OZ	BEEF, GRND PATTY RND 5-1	PRAIRIE	14	
62218	ROCHESTER MEAT CO**	12018	45/5.33 OZ	BEEF, GRND PATTY SEASONED NAT	PRAIRIE	14	
71335	ROCHESTER MEAT CO**	23536	54/3 OZ	BEEF, PATTY CKD CHAR/BROILED 3	PRAIRIE	6	
81044	BRAKEBUSH BROTHERS**	5912	50/3.25 OZ	CHICKEN, BRST PATTY ENRICHED	BRAKEBUSH	4	
197071	TYSON-POULTRY**	666010-928	1/29.6 LB	CHICKEN, DRUMSTICK BRD WG B/I	TYSON	38	
178076	YANGS 5TH TASTE/LINGS**	15552-4	1/43.5 LB	CHICKEN, MANDARIN ORANGE WG	LINGS	18	
197267	TYSON-POULTRY**	2155-928	685/0.63 OZ	CHICKEN, NUGGET WG ISP	TYSON	32	
175008	TYSON-POULTRY**	70304-928	1/33 LB	CHICKEN, PATTY CRISPY WG	TYSON	18	
82928	TYSON-POULTRY**	70332-928	1/31	CHICKEN, TENDER CRISPY WG CN 1	TYSON	12	
63320	SMITHFIELD/FROZEN	13620	2/5 LB	HOT DOG, BEEF 6-1 6"	PRAIRIE	12	
194034	ARMOUR FOOD CO - COOLER **	2781548169	2/5 LB	HOT DOG, BEEF 8-1 L/S CN	ARMOUR	1	
62481	TYSON FOODS, INC.***	20481-761	52/3.1 OZ	PORK, CKD PATTY RIB W/BBQ	QUIKTOFIX	42	
14975	MISS ESSIES SOUTHERN BBQ LLC*	300	2/5 LB	PORK, PULLED CKD NO SAUCE	MISS ESSIE	10	
75598	TYSON PREPARED	1575-393	2/5 LB	SAUSAGE, CKD CRUMBLE	WILSON	26	
75686	BURKE CORPORATION**	57192	2/5 LB	SAUSAGE, CKD CRUMBLE 1/4"	VILLA	12	
70678	HORMEL/GEO A HORMEL/FROZEN	17500	107/1.5 OZ	SAUSAGE, CKD PATTY FAST N EASY	HORMEL	14	
70615	SMITHFIELD/FROZEN	2248612745	106/1.5 OZ	SAUSAGE, CKD PATTY SM 1.5 OZ	PRAIRIE	24	
899846	KEN'S FOODS, LLC.**	KE0856	4/1 GAL	DRESSING, 1000 ISLAND	KENS	3	
517918	VENTURA FOODS/WAUKESHA	10970-KKO	4/1 GAL	DRESSING, COLE SLAW	KATYS	1	
516278	VENTURA FOODS/WAUKESHA	10285-KKO	4/1 GAL	DRESSING, RANCH BUTTERMILK	KATYS	6	

15750	MARZETTI PASTA CO	1035	4/3 LB	PASTA, EGG NOODLE FRZ	REAMES	8
125138	SARA LEE BAKERY	9277	6/10 "	PIE, APPLE UNBKD 10"	CHEFPIERRE	6
125294	SARA LEE BAKERY	9275	6/10"	PIE, CHERRY UNBKD 10"	CHEFPIERRE	6
124391	SCHWAN'S FOOD SERVICE**	63912	1/128 CT	PIZZA, BRKFST TURKEY SAUSAGE W	TONYS	26
130702	ALBIE'S FOOD PRODUCTS, LLC.	813	48/5 OZ	PIZZA, CALZONE PEPPERONI WG	ALBIES	20
123152	SCHWAN'S FOOD SERVICE**	73142	9/16"	PIZZA, CHEESE BIG DADDY 16"	BIG DADDY	30
10888	SCHWAN'S FOOD SERVICE**	78638	1/9 CT	PIZZA, PEPPERONI PRIMO	BIG DADDY	16
44532	AJINOMOTO FOODS NORTH AMERICA **	5654390	4/3 LB	RICE, FRIED VEG	GOLDEN TIG	12
125719	BRIDGFORD MARKETING COM**	6719	144/2.5 OZ	ROLL, DOUGH CINN WHEAT WG	BRIDGFORD	8
164961	J M SMUCKER/UNCRUSTABLES	5150006961	72/2.6 OZ	SANDWICH, PB & STRAWBERRY WG R	UNCRUSTABL	4
162327	CONAGRA FROZEN FOODS	2248616953	4/64 OZ	SAUCE, ALFREDO	VILLA	20
188034	TYSON FOODS/HALTHOM CITY	70613	40/2.5 OZ	SAUSAGE, TURKEY PANCAKE W/STIC	JIMMY DEAN	10
17741	BARFRESH CORPORATION, INC.	TGPCY50	50/7.6 OZ	SMOOTHIE, PEACH YOGURT	PACKER	8
18251	BARFRESH CORPORATION, INC.	TGSBY50	50/7.6 OZ	SMOOTHIE, STRAWBERRY BANANA Y	PACKER	8
37869	CAMPBELLS COMPANY FRZN	18489	3/4 LB	SOUP, MEXICALI TORTILLA CONDEN	SIGNATURE	6
197945	PNW VEG CO. LLC. dba NORPAC	50711	4/5 LB	STRAWBERRIES, DICED 3/8"	FLAVOR PAC	8
33813	PNW VEG CO. LLC. dba NORPAC	38138	6/2 LB	TOPPING, BLUEBERRY FRZ	FLAVOR PAC	1
56784	RUIZ FOOD**	86268	24/3 OZ	TORNADO, FRENCH TOAST & SAUSAG	RUIZ	212
56859	RUIZ FOOD**	86859	24/3 OZ	TORNADO, SAUSAGE EGG & CHEESE	RUIZ	326
11545	PNW VEG CO. LLC. dba NORPAC	3545	12/2 LB	VEG, BLEND STIR FRY DELUXE IQF	FLAVOR PAC	6
17024	SIMPLOT GLOBAL FOOD LLC**	7117902024	6/2.5 LB	VEG, PEPPER & ONION RSTD STRIP	ROASTWORKS	2
129900	CONAGRA FROZEN FOODS	8615110368	72/2.4 OZ	WAFFLE, BELGIAN 4" SQR	CMI	34
50655	GENERAL MILLS/PILLSBURY BAKERIES	132264000	72/2.47 OZ	WAFFLE, BLUEBERRY BASH MINI WG	PILLSBURY	22
121313	KELLANOVA/FROZEN	92313	72/2.64 OZ	WAFFLE, CINNAMON MINI WG	EGGO	4
144194	KELLANOVA/FROZEN	29443	72/2 CT	WAFFLE, FROOT LOOP WG IW	KELLOGG	2
53877	PACIFIC COAST PRODUCERS*	21598	6/#10	APPLESAUCE, JUICE PACK	BOUNTIFUL	8
420576	GENERAL MILLS, INC.	45576	96/1.4 OZ	BAR, CINNAMON TOAST CRUNCH	GENMILL	16
424577	GENERAL MILLS, INC.	45577	96/1.42 OZ	BAR, COCOA PUFFS	GENMILL	26
431182	PEPSICO/TROPICANA PRODUCTS	31182	12/8 CT	BAR, GRANOLA CHOC CHIP 6.72 OZ	QUAKER	10
10786	GENERAL MILLS, INC.	11590	120/0.89 OZ	BAR, GRANOLA CHOC CHIP CHEWY	NATURE VAL	4
431184	PEPSICO/TROPICANA PRODUCTS	31184	12/8 CT	BAR, GRANOLA PB CHOC CHIP	QUAKER	10
422067	GENERAL MILLS, INC.	42067	8/16 CT	BAR, GRANOLA PEANUT SWEET & SA	NATURE VAL	8
431181	PEPSICO/TROPICANA PRODUCTS	31181	12/8 CT	BAR, GRANOLA S'MORES 6.72 OZ	QUAKER	2
436584	KELLANOVA/DRY	35845	1/48 CT	BAR, NUTRI-GRAIN RASPBERRY	KELLOGG	6
436683	KELLANOVA/DRY	35945	1/48 CT	BAR, NUTRI-GRAIN STRAWBERRY	KELLOGG	8

982145	MARKON/PETERSONS FARMS	22453	100/2 OZ	APPLE, SLCD RED	PACKER	1
999152	MARKON/DEL MONTE	84204	1/10 LB	BANANA, COLOR STAGE 3.5-5	PACKER	76
996646	MARKON/TAYLOR FARMS	91610	4/3 LB	BROCCOLI, FLORETS RSS	MARKON	13
993642	MARKON/TAYLOR FARMS	91760	4/5 LB	CABBAGE, COLESLAW MIX	MARKON	3
990929	MARKON/DESERT	15465	8/5 LB	CARROT, BABY PEELED	PACKER	5
992226	MARKON/DESERT	91644	4/5 LB	CARROT, BABY PETITE	MARKON	12
990424	MARKON/DESERT	91646	200/1.6 OZ	CARROT, BABY WHL PEELED	MARKON	2
992074	MARKON/TAYLOR FARMS	91670	2/3 LB	CAULIFLOWER, FLORETTES RSS	MARKON	20
50635	MARKON/4EARTH	91675	4/5 LB	CELERY, STICKS	MARKON	7
996888	MARKON/BOSKOVICH	91739	10/3 BUNCH	CILANTRO, ICELESS BUNCHED	MARKON	1
996777	MARKON/BOSKOVICH	91740	4/1 LB	CILANTRO, W&T	MARKON	2
998812	MARKON/MT. STATES	80345	1/12 CT	CUCUMBER, 12 CT	NICHOLAS	44
992119	MARKON/HARVEST PRIDE	80241	24/CT	CUCUMBER, 24 CT	PACKER	2
79198	MARKON/MT. STATES	80346	1/6 CT	CUCUMBER, 6 CT	PACKER	30
998088	MARKON/4EARTH	91804	19/LB	GRAPE, SEEDLESS RED	PACKER	2
998090	MARKON/4EARTH	86051	1/21 LB	GRAPE, SEEDLESS RED LUNCH BUNC	PACKER	76
991580	MARKON/SUN ORCHARD	91875	6/5 GAL	JUICE, LIME FRESH	MARKON	0
991943	MARKON/4EARTH	18680	19/LB	KIWI, VOL FILLED 117 CT	PACKER	2
992402	MARKON/MISIONERO	91813	2/5 LB	LETTUCE, GREEN LEAF FLT	MARKON	10
992375	MARKON/MISIONERO	91822	2/5 LB	LETTUCE, GREEN LEAF W&T	MARKON	14
991984	MARKON/TAYLOR FARMS	92645	6/2 LB	LETTUCE, ROMAINE CHOPPED RSS	MARKON	4
991476	MARKON/TAYLOR FARMS	90005	4/5 LB	LETTUCE, SALAD MIX AMERICAN BL	MARKON	30
990168	MARKON/TAYLOR FARMS	92635	4/5 LB	LETTUCE, SALAD MIX RSS	MARKON	3
990182	MARKON/TAYLOR FARMS	92660	4/5 LB	LETTUCE, SALAD MIX SEPARATE	MARKON	1
993618	MARKON/TAYLOR FARMS	91930	4/5 LB	LETTUCE, SHRD RSS 1/8" FINE	MARKON	1
997999	MARKON/NOGALES/CANTALOUPE HONYDEW	97404	9/CT	MELON, CANTALOUPE 9-18 CT	MARKON	4
996199	MARKON/MT. STATES	25211	1/40 LB	MELON, WATERMELON SEEDLS 3/6 M	PACKER	26
14279	MARKON/ONION	80820	10/5 LB	ONION, YELLOW	PACKER	0
993919	MARKON/ORANGES	87714	38/LB	ORANGES, CH 113/138 CT	MARKON	8
999599	MARKON/ORANGES	87560	38/LB	ORANGES, CH 88 CT	MARKON	4
997981	MARKON/MT LAND	21800	1/120 CT	PEARS, D'ANJ/ BARTLET 90/120 C	PACKER	4
990700	MARKON/MT. STATES	80214	5/LB	PEPPER, RED	NICHOLAS	1
14204	MARKON/SUNRICH	98018	2/8 LB	SALAD, FRUIT FRESH DELUXE PRES	MARKON	27
58292	MARKON/4EARTH	17266	6/5 LB	TANGERINES, MANDARIN CA POPPIE	PACKER	38
999132	MARKON/MT. STATES	89268	1/5 LB	TOMATO, GRAPE 5 LB	MARKON	10

RESOLUTION #26-21

A RESOLUTION TO RECOGNIZE AND APPROVE APPROPRIATIONS FOR UNANTICIPATED GRANT REVENUE – STATE SUMMER LEARNING GRANT and FARM TO CHILD NUTRITION PROGRAM EDUCATION GRANT.

WHEREAS, the 2025-26 Grant School District #3 Budget was adopted based upon known or anticipated information; and

WHEREAS, the District has been awarded a State Grant for Summer Learning in the amount of \$124,219 and Farm to Child Nutrition Program Education Grant in the amount of \$99,750; and

WHEREAS, the Grant School Board #3 desires to modify the 2025-26 Budget to recognize this unanticipated revenue and make appropriate for expenditure.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Grant School District #3 Board of Directors, to add budget appropriations in the Special Revenue Funds as follows:

1000	Instruction	\$ 223,969
2000	Support Services	\$ <u>3,684</u>
	Total	\$ <u>227,653</u>

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the Board of Directors of the Grant School District #3 this 17th day of June, 2026, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Chairman this 17th day of June, 2026.

Chairman

ATTEST:

Mark Witty, Superintendent

RESOLUTION No. 25-17

READOPTING AND REAPPROPRIATING THE SUPPLEMENTAL BUDGET

BE IT RESOLVED that the Board of Directors of the Grant School District #3 hereby adopts the supplemental budget for fiscal year 2025-2026 to recognize and appropriate unanticipated grant funds.

General Fund

Instruction.....	\$5,141,228
Support Services.....	\$3,966,820
Facilities Acquisition	\$25,000
Transfers.....	\$810,000
Contingency.....	\$105,000
Total.....	<u>\$10,048,048</u>
Unappropriated Ending Fund Balance	\$900,000

Capital Projects

Facilities Acquisition.....	\$3,000,000
Total.....	<u>\$3,000,000</u>

Unemployment Fund

Facilities Acquisition.....	\$50,000
Total.....	<u>\$50,000</u>

Special Revenues Fund

Instruction.....	\$2,113,281
Support Services.....	\$968,100
Enterprise & Community Services.....	\$501,405
Total.....	<u>\$3,582,786</u>

Debt Service Funds

Debt Service Pymts.....	\$492,993
Total.....	<u>\$492,993</u>
Unappropriated Ending Fund Balance	\$1,320,445

Total APPROPRIATIONS, All Funds...	\$17,173,827
Total Unappropriated and Reserve Amounts, All Funds...	\$2,220,445

Adopted this 17th day of June, 2026

Signed:

Chairman

Attest:

Superintendent