



Lawton, Oklahoma 73507

Lawton Public Schools Board of Education
Regular Meeting
December 8, 2025 5:00 PM
Shoemaker Center Auditorium
753 NW Fort Sill Blvd

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Special Guests/Special Recognitions - Kevin Hime and Patty Neurwirth
5. Report of the Superintendent
 - 5.a. Information Item: Departmental Updates
 - 5.b. Superintendent's Announcement(s)

6. Consent Agenda

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

- 6.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf
 - 6.a.1. Approve Purchase Orders
 - General Fund (11) PO# 1451-1487
 - Building Fund (21) PO# 137-147

Bond Fund (33) PO# 53-54

- 6.a.2. Change Order Listing
- 6.a.3. Payroll Encumbrance Purchase Order Numbers
- 6.b. Report of the Chief Financial Officer - Lance Gibbs
- 6.c. Report of the Activity Fund Custodian - Kim Wander
 - 6.c.1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
- 6.d. Approval of the Minutes of the November 17, 2025 Regular Board Meeting
- 6.e. Approval of Item that was Previously Pulled for Separate Action
- 6.f. Sanctioning Applications
- 6.g. Item(s) Removed from the Consent Agenda for Separate Action
- 6.h. Approval of the Balance of the Consent Agenda
- 6.i. Contracts / Agreements:
 - LPS-Play Lawton MOU
 - OSU Ed Services Agreement
- 7. Proposed Executive Session to Discuss:
 - 7.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
- 8. Vote to Convene into Executive Session
- 9. Acknowledge Board's Return to Open Session
- 10. Executive Session Minutes Compliance Announcement
- 11. Superintendent's Personnel Report / Items Discussed in Executive Session
 - 11.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
- 12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
- 13. The next regular board meeting date is Monday, January 12, 2026, at 5:00 p.m., in the Shoemaker Center Auditorium.
- 14. Setting New Board Meeting Dates
- 15. Board Announcements
- 16. Adjournment

Date of Posting: Friday, December 5, 2025

Time of Posting: 4:00 p.m.

Location of Posting: Front Door of Shoemaker Education Center, 753 NW Ft. Sill Blvd., Lawton, OK and www.lawtonps.org

Kw - Hi

EDUCATIONAL SERVICES

Board Meeting Update

December 8, 2025

Lesa Sparks/Jennifer Tadlock – Elementary Education

- Elementary-Waterford PD onsite visits
- Progress Monitoring
- City Christmas Parade many schools and organizations participated

Teresa Jackson/Skeeter Sampler – Secondary Education

- Progress Monitoring
- Region (/Marzano Professional Development
- City Christmas Parada many schools and organizations participated

Adam McPhail – Workforce

- AIM meeting for students, families, and meteors was on Nov. 18.
- FFA students around the district delivered 50 Thanksgiving Baskets to Lawton families.

Diane Keene – Special Services

- Transition program is preparing for Christmas Caroling in the community.
- Special Olympic athletes competed in Unified Bocce tournament at Cameron stadium on Nov. 5. Unified Volleyball was on Nov. 8th at EHS, and Special Olympics Aquatics was Nov. 7th at Cameron. These participants will compete in Winter Games Jan 8, 9, 10th at the University of Oklahoma.

Gary Dees – Athletics

- Basketball tournament December 11-13th
- Basketball officials
- Coaching certifications

Dr. Regina DeLoach – Student Success & Resources

- . Military Child: State Purple Star meeting about each school designation on Dec. 4, 2025, at 10:00 a.m. Military Child Meeting was on Nov. 6, 2025 at 10:00 a.m. The topic was LPS MTSS
- Community Connections: United Way collection, turn-in and documentation of \$52,664.03 with \$7, 735.03 in cash. Veterans Day planning with schools; LPS MLK planning for tapings on Jan. 8-9, 2026 with the community viewing of the district program on Jan. 16, 2026, at 5:30 pm on YouTube: and city-wide Black history calendar planning and editing for January and February
- Student Success Council We met on Oct.30, 2025. The topic was LPS MTSS. K20/Gear up Student Success Agent Mtg. on Oct.30, 2025, with Student Success agent sign-ups for each secondary campus being scheduled for December and January.

Lupe Ostruske- Elementary Curriculum

- Benchmark Assessments: Readied and distributed #2 ELA and Math Benchmarks for ALL elementary grades 2nd-5th to review and give the week of December 8-12, 2025
- Visited Freedom, Whittier and Crosby Park Elementary for on-site support in all thing's curriculum, programs and Multilingual learners support for Pre-k through 5th grade.
- Upcoming site visits (nest two weeks): Pioneer Park, Eisenhower Elementary, and Hugh Bish before Winter Break.
- While schools receive assistance with curriculum and instructional needs as needed, these full-day site visits allow for concentrated, hands-on guidance for teachers.
- Special focus is given to supporting EL teachers and teachers working with EL students, including strategies for providing individualized support, progress monitoring with current data, and effective instruction within the general education classroom.

Tony Jones - Secondary Curriculum

- Secondary educators have received-and will continue to receive-guidance on using existing instructional resources to support student learning with an emphasis on ACT preparation, reading development, and overall growth in Language Arts. The required resources include Exact Path (Middle School). Courseware (Middle and High School). and Mastery Connect.
- The curriculum team has also created video tutorials that demonstrate how these platforms can be used for instruction, practice, enrichment, and remediation, in addition, teachers and site administrators will

continue to receive professional development based on identified needs or upon request. The data gathered from these resources should be used to inform instructional decisions and adjust teaching strategies as needed.

- According to my usage and result data and confirmation by Mrs. Jenny Mason, we have about 90 adults participating in the Lawton Secondary Start Program, and they are doing well (**EOS-End of Semester**)

Dr. Joan Gabelmann – Accountability & Assessment

- Facilitating Precode training for site Building Test Coordinators
- Wrap-up of WIDA Precode
- Distribution of PSAT NMSQT Student scores to sites
- EL student upload to DRC AMS: review/correction
- EI Accommodations Check
- OSTP/CCRA (state testing Precode report check)
- Shared 2026 WIDA ACCESS Testing Completion Log for WIDA Access Testing that begins January 13.
- ACCESS Test Manual Distribution



Chief Financial Officer- Lance Gibbs

Child Nutrition- Daniel Ghrayyeb

- The Thanksgiving meal was a success!

Operations/Maintenance- Jack Hanna

- The team worked on resolving the MHS electrical issue over break, and we are currently finalizing a permanent solution
- The team worked over break to resolve the water issue at LHS

Transportation- Jack Hanna/Kayla Hunt

- Actively pursuing ongoing education in procedures and protocols
- Reviewing stops and routes for better efficiency

Federal Programs- Teresa Donahue

- Processing Home Language Surveys and notifying sites of student's needs for the WIDA Screener and ELAP's
- Completing the Title I Comparability Report and preparing the Bilingual Audit
- Processing Student Residency Questionnaires and providing school supplies, school clothing and transportation as requested
- Completing claims in the Grant Management System (GMS) for all FY26 Federal Program grants

Grants- Diane Landoll

- Sending out Impact Aid Source Checks to finalize documents for application
- Supporting schools that have Arts Council, Perkins Innovations, Lottery, Aerospace and Space Education grants

Communications/Media
December 8, 2025
Lynn Cordes

Communications

- Working on Celebration graphics and media
- Marketing for teacher recruitment
- Holiday programs for play on LPSTV

EdTech

- Implementing new password parameters and security measures for students and teachers
- Collaborating with HR on more efficient onboarding workflows
- Preparing Spring rotation schedule and topics for EdTech based on staff evaluations

First Class

- Monthly onsite support for new teachers has been completed for Almor West, Brockland, Edison, Freedom, Hugh Bish, Pat Henry, Ridgecrest, Whittier
- Currently supporting 87 “new to teaching” teachers districtwide
- Planning for Mid-Year New Teacher Induction in January

Human Resources

- Working on docked leaves and bonuses
- Job descriptions
- Emergency certification processes

LPS Police Department

- Officer Micah Puccino graduated CLEET and received certification as a Peace Officer in the state of Oklahoma
- Officer Nate Byrd will be starting CLEET Academy and looking toward graduation in April
- Officer Christopher Kennell and K-9 partner Daze had a positive alert on a vehicle at the OU football game resulting in locating a firearm

Print Shop

- Using the laser to fulfill Christmas ornament requests from schools
- Brockland and Learning Tree inventories were completed
- Utilizing sublimation printer/equipment to fulfill orders from Freedom and MHS.

Student Info System

- Enrollment/Demographics/Transportation updates and graphic design for digital marquees
- IC data tickets with state reporting
- Creating 2nd semester course sections and scheduling
- FQSR, school site IC, FRAM and Immigrant issues

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1451 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1451	11/13/2025	9252	SAMS CLUB DIRECT	FY STAND OFFICE/BUILDING SUPPLIES	500.00
11	1452	11/18/2025	15508	COACHES CORNER LLC	WHITEBOARD/CALENDAR FOR OFFICE CONFERENCE ROOM	615.00
11	1453	11/18/2025	29718	ECR4KIDS LP	5 SECTION STRAIGHT COAT LOCKERS	1,950.00
11	1454	11/18/2025	29742	AGPARTS WORLDWIDE INC	FY STAND/REPAIR PARTS AND SUPPLIES	6,000.00
11	1455	11/18/2025	19488	ULINE INC	FY STAND/WOODSHOP SUPPLIES	100.00
11	1456	11/18/2025	27961	HOBBY LOBBY STORES INC	FY STAND/ROBOTICS MATERIALS	150.00
11	1457	11/18/2025	27922	RUSTYTUB LLC	FY STAND/LAUNDRY FOR STUDENT TSA UNIFORMS	100.00
11	1458	11/18/2025	624	BLICK ART MATERIALS LLC	POSTER BOARD FOR CLASSROOM INSTRUCTION	242.00
11	1459	11/18/2025	19005	AMAZON CAPITAL SERVICES INC	UNIFORMS FOR DRAMA	1,000.00
11	1461	11/18/2025	29750	OKLAHOMA BAR ASSOCIATION	21st CENTURY LHS MOCK TRIAL CLUB COMPETITION	100.00
11	1462	11/18/2025	802649	WALMART STORES EAST LP	FY STAND/TEACHER CLASSROOM SUPPLIES	250.00
11	1463	11/18/2025	802734	LOWE'S HOME CENTERS INC	FY STAND/CUSTODIAL SUPPLIES	500.00
11	1464	11/19/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	4,699.44
11	1465	11/19/2025	12894	CDW GOVERNMENT, INC.	MR SERIES ENTERPRISE LICENSE 7/31/24-7/30/27	9,255.96
11	1466	11/19/2025	27961	HOBBY LOBBY STORES INC	SUPPLIES FOR STUDENT PROJECT	150.00
11	1467	11/19/2025	802649	WALMART STORES EAST LP	SUPPLIES FOR STUDENT PROJECT	100.00
11	1468	11/19/2025	012771	AMANDA JO HILL	LODGING FOR CONF. DEC. 11-12; 2 NIGHTS	904.00
11	1469	11/19/2025	27336	OKLAHOMA SCHOOL PSYCHOLOGICAL ASSOCIATIO	REG. OSPA CONF DEC. 11/12 OWASSO	1,120.00
11	1470	11/20/2025	14231	CRISIS PREVENTION INSTITUTE, INC	MEMBERSHIP RENEWAL J. VOLOSKY;P BRISOLARA;L NELSON	200.00
11	1471	11/20/2025	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	BEST PRACTICE CONF. FEB 19-20, 2025;	916.00
11	1472	11/20/2025	005964	STEPHANIE DIANE KEENE	LODGING FOR ODSS CONF FEB 19 EDMOND OK	220.00
11	1473	12/01/2025	16021	JW PEPPER AND SON INC	FY STAND/SHEET MUSIC/BAND	450.00
11	1474	12/01/2025	16021	JW PEPPER AND SON INC	PODIUM FOR BAND	1,720.44
11	1475	12/01/2025	919491	DAVID D JACKSON	CLARINET FOR BAND	279.56
11	1476	12/01/2025	151468	RAYLISHA S STANLEY	TRAVEL/REG-NASAI CONF/PHOENIX, AZ/ JUNE 3-5	3,000.00
11	1477	12/01/2025	926688	SHANE BURK SERVICES OF LAWTON	REPAIR PARTS & LABOR TRK 349/MAINT	1,130.00
11	1478	12/01/2025	11236	OK DHS FINANCE	COMMODITY DISTRIBUTION & ASSESSMENT	20,891.15
11	1479	12/01/2025	27961	HOBBY LOBBY STORES INC	FY STAND/INSTRUCTIONAL SUPPLIES	150.00
11	1480	12/02/2025	16076	FARM PLAN (ACCT #75334-94733)	FY STAND/INSTRUCTIONAL AG SUPPLIES	1,500.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1451 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1481	12/03/2025	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	REG/OAESP CONF/L CULLISON/FEB. 10-11, 2026	275.00
11	1482	12/03/2025	18433	OKMEA	ALL STATE ACCEPTANCE FEES	385.00
11	1483	12/03/2025	005785	LISA DIANE CULLISON	FEB 10-11-2026/OASSP LEADERSHIP CONF/EDMOND	577.00
11	1484	12/03/2025	19005	AMAZON CAPITAL SERVICES INC	BAND EQUIPMENT	302.50
11	1485	12/03/2025	14470	MIDWEST MUSIC LLC	ELECTRONIC TEMPO INSTRUMENT-DIGIMET	1,075.00
11	1486	12/03/2025	19005	AMAZON CAPITAL SERVICES INC	CHROMATIC TUNERS	727.65
11	1487	12/03/2025	903404	CARLS REFRIGERATION	INSTALLATION FOR WALK-IN FREEZERS	13,800.00
Non-Payroll Total:						\$75,335.70
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$75,335.70

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 137 - 5000, Fund(s): 21-BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	137	11/24/2025	919565	SOUTHERN PLAINS ELECTRICAL INC	MHS ELECTRICAL EMERGENCY	100,000.00
21	138	11/24/2025	2188	CED INC	MHS ELECTRICAL EMERGENCY	100,000.00
21	139	11/28/2025	927855	BLACKMON MOORING OF OKLAHOMA CITY	WATER REMEDIATION	50,000.00
21	140	11/28/2025	928129	PEVER BUILDING COMPANY	WATER REMEDIATION/PLUMBING REPAIR	50,000.00
21	141	11/28/2025	919565	SOUTHERN PLAINS ELECTRICAL INC	ELECTRICAL REPAIR LHS DUE TO WATER	50,000.00
21	142	11/28/2025	923883	DEVINE ENTITIES	WATER REMEDIATION AT LAWTON HIGH SCHOOL	10,000.00
21	143	12/01/2025	26577	ATHLON II ENTERPRISES INC	GYM FLOOR COVERING/DOUGLASS	19,984.00
21	144	12/03/2025	26875	PLATINUM VENTURES INC	CONCESSION STAND EQUIPMENT/COOLERS	6,294.44
21	145	12/03/2025	802773	HOME DEPOT CREDIT SERVICES	CONCESSION STAND EQUIPMENT/POPCORN MACHINES	1,940.79
21	146	12/03/2025	67332	JAYCOMP DEVELOPMENT INC	WALK-IN FREEZERS/ MULT SITES/ NO INSTALLATION	85,145.52
21	147	12/03/2025	26875	PLATINUM VENTURES INC	KOLPAK WALK-IN FREEZERS/MULT SITES/NO INSTALLATION	78,512.76
Non-Payroll Total:						\$551,877.51
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$551,877.51

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 53 - 5000, Fund(s): 33-BOND FUND (2017)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	53	12/03/2025	439	WENGER CORPORATION	3-LEVEL PLATFORM RISERS/MMS	19,907.58
33	54	12/03/2025	3966	WEST MUSIC CO	COLLAPSIBLE RISERS/WHITTIER	7,506.00
Non-Payroll Total:						\$27,413.58
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$27,413.58

LAWTON PUBLIC SCHOOLS

Change Order Listing

Options: Fund(s): 11-GENERAL FUNDS, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 11/13/2025 - 6/30/2026, Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
17	07/01/2025	9932	OK ASSOCIATION SERVING IMPACTED SC	DUES	550.00
48	07/01/2025	4893	COMANCHE COUNTY ASSESSOR	FY REVALUATION FRO LAWTON I-008	36,013.26
247	07/01/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	500.00
265	07/01/2025	007242	KRISTI MORROW	FY STAND/LOCAL TRAVEL/NURSE	700.00
272	07/01/2025	153477	LESA M SPARKS	FY STAND/STATE TRAVEL/REGISTRATION	800.00
621	07/01/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	700.00
667	07/01/2025	543	NASCO	MOBILE WORK STATION FOR COOKING DEMOS	1,000.00
717	07/07/2025	28679	TRACTOR SUPPLY COMPANY	FY STAND/AG SUPPLIES	2,000.00
762	07/09/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	550.00
800	07/15/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/SUPPLIES	2,500.00
837	07/21/2025	27651	CENTRAL PRODUCTS LLC	SINK HEATER	296.42
870	07/23/2025	19005	AMAZON CAPITAL SERVICES INC	STANDING PO - PAPER CONSTRUCTION, COLOR, CARDSTOCK	600.00
875	07/23/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND INSTRUCTIONAL SUPPLIES	1,000.00
892	07/29/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE EQUIPMENT/SUPPLIES/POOL	3,000.00
898	07/30/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	1,000.00
907	07/30/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE/INSTRUCTIONAL SUPPLIES	500.00
911	07/31/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES/K BATTEN	450.00
943	08/05/2025	29289	BAMBULAB USA INC	FY STAND/INSTRUCTIONAL SUPPLIES	500.00
988	08/15/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/LIBRARY BOOKS	500.00
997	08/18/2025	802734	LOWE'S HOME CENTERS INC	FY STAND/WOODSHOP SUPPLIES	395.00
1044	08/26/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	1,500.00
1053	08/27/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/LIBRARY BOOKS	464.00
1054	08/27/2025	248	PERMA BOUND HERTZBERG	FY STAND/LIBRARY BOOKS	420.00
1108	09/02/2025	013230	JENNIFER SUE MASON	NATL TRAVEL EXPS/REG/PERDIEM/NOV 16-21, 2025	300.00
1136	09/08/2025	19005	AMAZON CAPITAL SERVICES INC	SHOP SUPPLIES HOME MAINT./EMAKE UGIOMOH	300.00
1293	09/25/2025	19005	AMAZON CAPITAL SERVICES INC	FY STAND/TEACHER SUPPLIES	1,110.00
1342	10/06/2025	29003	HARBOR FREIGHT	FY STAND/CUSTODIAL SUPPLIES	200.00
1347	10/08/2025	248	PERMA BOUND HERTZBERG	FY STAND LIBRARY BOOKS	802.00
1413	10/29/2025	10980	NATIONAL BUSINESS FURNITURE LLC	DESK RETURN/BRIDGE	452.00

LAWTON PUBLIC SCHOOLS

Change Order Listing

Options: Fund(s): 11-GENERAL FUNDS, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 11/13/2025 - 6/30/2026,
Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
				Non-Payroll Total:	\$59,102.68
				Payroll Total:	\$4,874,953.74
				Report Total:	\$4,934,056.42

LAWTON PUBLIC SCHOOLS

Change Order Listing

Options: Fund(s): 21-BUILDING FUND, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 11/13/2025 - 6/30/2026,
Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
44	07/09/2025	928399	K & C CONCRETE & CONSTRUCTION LLC	CONCRETE PAVEMENT/PER SQ FT	212,592.00
92	09/04/2025	2188	CED INC	FY STAND/MATERIALS FOR PIG BARN	10,000.00
93	09/04/2025	27493	HUNZICKER BROTHERS INC	FY STAND/MATERIALS FOR PIG BARN	5,000.00
Non-Payroll Total:					\$227,592.00
Payroll Total:					\$0.00
Report Total:					\$227,592.00

Lawton Public Schools
Lawton, Oklahoma

Administrative Services Division
Purchasing Department

Payroll Encumbrance Purchase Orders

December 8, 2025

FY26 Payroll Encumbrance Purchase Order Numbers:

PO# 52001 - 54365

**Lawton Public Schools
Business Operations**

Report of Activity Fund Custodian

December 8, 2025

REQUEST APPROVAL TO ESTABLISH NEW ACCOUNT:

Acct Name/Number	Source of Revenue	Approved Expenditures
<p>Hugh Bish Elementary (148) Sponsor - Michelle Givens Partners Club - 949 <i>(edit - change from 990 Special Olymp est. 10.27.25 to 949 Partner's Club)</i></p>	<p>1. Fundraisers 2. Donations/Grants 3. Funds from Sp Olympics 4. Funds transferred</p>	<p>1. Fundraising expenses 2. Class activities/events/functions 3. School/community projects/services 4. Instructional/non-instructional supplies, materials, equipment and furniture 5. Registration to local/state events 6. Funds transferred 7. Field trip expenses including meals 8. Special Olympics expenses 9. Student awards/certificates/ribbons 10. Reimbursement of expenses</p>
<p>Pat Henry Elementary (168) Sponsor - Ella Snavelly / Cynthia Hagans Partners Club - 949</p>	<p>1. Fundraisers 2. Donations/Grants 3. Funds from Sp Olympics 4. Funds transferred</p>	<p>1. Fundraising expenses 2. Class activities/events/functions 3. School/community projects/services 4. Instructional/non-instructional supplies, materials, equipment and furniture 5. Registration to local/state events 6. Funds transferred 7. Field trip expenses including meals 8. Special Olympics expenses 9. Student awards/certificates/ribbons 10. Reimbursement of expenses</p>
<p>Pioneer Park Elementary (173) Sponsor - Ashley McPhail / Donna Wade / DeeDee Ashenfetter Partner's Club - 949</p>	<p>1. Fundraisers 2. Donations/Grants 3. Funds from Sp Olympics 4. Funds transferred</p>	<p>1. Fundraising expenses 2. Class activities/events/functions 3. School/community projects/services 4. Instructional/non-instructional supplies, materials, equipment and furniture 5. Registration to local/state events 6. Funds transferred 7. Field trip expenses including meals 8. Special Olympics expenses 9. Student awards/certificates/ribbons 10. Reimbursement of expenses</p>
<p>New Teacher Development (375) Sponsor - Meghan Haley Designated Contributions - 984</p>	<p>1. Donations</p>	<p>1. To purchase materials as per donation specifications.</p>



**Minutes of the Lawton Public Schools Board of
Education Regular Meeting
Held on Monday, November 17, 2025**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Monday, November 17, 2025 at 5:00 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

1-3. Call to Order, Pledge of Allegiance and Roll Call

Patty Neuwirth, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

Derek Baird:	Absent
Carla Clodfelter:	Present
Elizabeth Fabrega:	Present
Amanda McBride:	Present
Patty Neuwirth:	Present
Zeldon Rice:	Absent

4. Special Guests/Special Recognitions - Kevin Hime and Patty Neuwirth

Lynn Cordes gave an update on Goal Area 2 of the Strategic Plan. She discussed some changes and the progress since school started.

5. Report of the Superintendent

a. Discussion with possible consideration to approve the Virtual Instruction Plan for FY 27

Motion Passed: Motion to approve the Virtual Instruction Plan for FY 27 passed with a motion by Carla Clodfelter and a second by Amanda McBride.

Amanda McBride:	Yes
Carla Clodfelter:	Yes
Elizabeth Fabrega:	Yes
Patty Neuwirth:	Yes

b. DRAFT for the FY 27 Instructional Calendar

c. Information Item: Departmental Updates

Updated reports from Business Operations and Educational Services were provided to the board, sharing both recent and pending activities in their departments ensuring the board members stay informed about the district functions and initiatives.

d. Superintendent's Announcement(s)

6. Consent Agenda

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of

any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders

General Fund (11) PO # 1379-1450

Building Fund (21) PO # 133-136

Bond Fund (33) PO # 49-52

2. Change Order Listing

3. Payroll Encumbrance Purchase Order Numbers

b. Report of the Chief Financial Officer - Lance Gibbs

1. Treasurer's Report for the Month of October, 2025

2. Monthly Authorization to Invest

3. Sanctioning Applications

c. Report of the Activity Fund Custodian

1. Activity Fund Transfers, Expenditures, Establishments, and Amendments

2. Out of State Travel: LHS Highsteppers

d. Approval of the Minutes of the October 27, 2025 Regular Board Meeting

e. Item(s) Removed from the Consent Agenda for Separate Action

f. Approval of the Balance of the Consent Agenda

Motion Passed: Motion to approve the balance of the consent agenda passed with a motion by Amanda McBride and a second by Carla Clodfelter.

Amanda McBride: Yes

Carla Clodfelter: Yes

Elizabeth Fabrega: Yes

Patty Neuwirth: Yes

g. Approval of Item that was Previously Pulled for Separate Action

7. Proposed Executive Session to Discuss:

There was no executive session.

a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B

includes new potential hires and presented to the board under separate cover).
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

8. Vote to Convene into Executive Session

9. Acknowledge Board's Return to Open Session

10. Executive Session Minutes Compliance Announcement

11. Superintendent's Personnel Report / Items Discussed in Executive Session

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

Motion Passed: Motion to approve the Superintendent's Personnel Report passed with a motion by Amanda McBride and a second by Carla Clodfelter.

Amanda McBride: Yes

Carla Clodfelter: Yes

Elizabeth Fabrega: Yes

Patty Neuwirth: Yes

12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)

13. The next regular board meeting date is Monday, December 8, 2025, at 5:00 p.m., in the Shoemaker Center Auditorium.

14. Setting New Board Meeting Dates -No new dates were set

15. Board Announcements -No announcements were made.

16. Adjournment - The meeting adjourned at 5:18 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this ____ day of _____, 2021.

School Seal:

Amanda McBride, Clerk of the Board

Schyla Brown, Minutes Clerk

Patty Neuwirth, President



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 2025 - 2026

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Eastside Girls Basketball Booster Club EIN # 59-3815970

Organization's Bank Name Arvest Bank Account # _____

Faculty Sponsor's Name ~~Ernest Smith~~ Ernest Smith Phone: 580-380-3808 E-mail: ernest.smith@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Michelle Blackwell</u>	<u>Tonya Stallone-Glass</u>	<u>William Miller</u>	<u>TBD</u>

Address: 4101 NE Mossy Oak Drive 38428 Moss Cir 4605 SE Ellsworth Circle

Phone: 240-488-6663 972-469-5351 240-434-8121

Term Expiration: one year one year ~~one year~~ one year

Describe how the organization officers are appointed or elected Officers were voted on at Pre-Season Coaches/Booster meeting on October 6, 2025.

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover \$5.00 per person not to exceed \$10 per family

Circle One: PTA / **Booster**

Describe Purpose and Goals of the Organization The purpose of the Booster Club is to support the MacArthur Girls basketball players and the school through the sport basketball!

Estimated List of Material / Monetary Contributions fundraiser funds, and concessions sales

Estimated List of Expenses we will potentially cover hotel rooms for players + coaches for out of town tournaments. We will potentially purchase training equipment for the team. We will potentially purchase meals and "goodie bags" for players and coaches. we will purchase concessions inventory.

Principal's Recommendation: Approved Denied

Signature of Principal [Signature] Date 12/1/25

Signature of Organization's Officer Tonya Stallone-Glass Date 12/1/25

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION

Finance Dept. Initial _____ / Date _____

Signature of Clerk of the Board _____ / Date _____

APPROVED CDC For TLH, 12-4-25

Finance Dept. Initial _____ / Date _____

Signature of Clerk of the Board _____ / Date _____

DENIED

Finance Dept. Initial _____ / Date _____

Signature of Clerk of the Board _____ / Date _____

WHITE: Finance Office
YELLOW: Organization
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 2025 - 2026

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Almor West Booster Club EIN # 73-1373959

Organization's Bank Name Liberty National Bank Bank Account # 50242937

Faculty Sponsor's Name Andrea Smith Phone: 5805839598 E-mail: andrea.smith@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>JAMES BOWER</u>	<u>JT McArch-Tyler</u>	<u>Bridget McArthur</u>	<u>Jan Vargas</u>
Address:	<u>515 SW 70TH ST LAWTON, OK 73505</u>	<u>412 SW 718TH Lawton, OK</u>	<u>6808 SW Bainbridge Ave Lawton, OK 73505</u>	<u>6013 SW Pacific Lawton, OK 73505</u>
Phone:	<u>580 304 6969</u>	<u>580 512 5285</u>	<u>580 284 9094</u>	<u>980-471-2519</u>
Term Expiration:	<u>Sept. 2026</u>	<u>Sept. 2026</u>	<u>Sept. 2026</u>	<u>Sept. 2026</u>

Describe how the organization officers are appointed or elected Nominees will be sought after starting in April and May. A meeting will be held in August or September of the school year to vote in running nominees. New officers will assume duties after sanctioning of the current year.

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover \$25.00 per family, per year. Fees go toward buying new sport equipment to supply players with.

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization This organization exists to provide youth sports to the community & provide support to the athletes of Almor West Elementary School, its students, & team members in the form of volunteering, fundraising for sports & physical education.

Estimated List of Material / Monetary Contributions Sporting equipment, Physical education equipment, event funds, etc.

Estimated List of Expenses: fundraising \$1200, Sporting equipment \$1400, Sports registration \$1600, Uniform \$4500, Supplies \$500, Miscellaneous \$500

Principal's Recommendation: Approved Denied

Signature of Principal Elly C. Duskil Date 11/5/25

Signature of Organization's Officer JT McArch Date 11/5/2025

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION _____ / _____
Finance Dept. Initial _____ Date _____
Signature of Clerk of the Board _____ / _____
Date _____

APPROVED CSC 12/4/25
Finance Dept. Initial _____ Date _____
Signature of Clerk of the Board _____ / _____
Date _____

DENIED _____ / _____
Finance Dept. Initial _____ Date _____
Signature of Clerk of the Board _____ / _____
Date _____

WHITE: Finance Office
YELLOW: Organization
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 25-26

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Eisenhower H.S. Volleyball Booster EIN # 46-5676063

Organization's Bank Name Fort Sill Federal Cred. Union Bank Account # 2984950

Faculty Sponsor's Name Katie Keiper Phone: 509-964-4995 E-mail: Katie.Keiper@lpsschools.net

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Heath Hall</u>	<u>Sara Hall</u>	<u>andria perales</u>	<u>Lawn Jones</u>
Address:	<u>6 SW 7th St Lawton, OK</u>	<u>6 SW 7th St Lawton, OK</u>	<u>404 NW Woodrose Dr Lawton, OK</u>	<u>6412 SW Atterbury Dr Lawton, OK</u>
Phone:	<u>419-988-8534</u>	<u>419-689-6498</u>	<u>580-585-0587</u>	<u>580-704-8992</u>
Term Expiration:	<u>25, 26-27</u>	<u>25, 26-27</u>	<u>25, 26-27</u>	<u>25, 26-27</u>

Describe how the organization officers are appointed or elected officers are volunteers, or nominated by the club and voted in.

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover \$20 per family - dues help with team expenses

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization Support the team in as many ways as possible.

Estimated List of Material / Monetary Contributions Blackout boards (\$2000) misc. Fund Raisers (\$1500)

Estimated List of Expenses team meals / Snacks \$3500 Hotel + Enid Tournament \$3000

Principal's Recommendation: Approved Denied

Signature of Principal [Signature] Date _____

Signature of Organization's Officer [Signature] Date 9-19-25

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION

Finance Dept. Initial _____ / Date _____

Signature of Clerk of the Board _____ / Date _____

APPROVED CAC 12/1/25

Finance Dept. Initial _____ / Date _____

Signature of Clerk of the Board _____ / Date _____

DENIED

Finance Dept. Initial _____ / Date _____

Signature of Clerk of the Board _____ / Date _____

WHITE: Finance Office
YELLOW: Organization
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 2025-2026

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Arvest Bank EIN # 90-0843078

Organization's Bank Name MacArthur High School Football Parents Bank Account # 50110953

Faculty Sponsor's Name Brett Manning Phone: 580-583-5124 E-mail: bmanning@arvest.com

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>JEFF JUSTICE</u>	<u>Shane Clahorn</u>	<u>Roberta Kibble</u>	<u>Erin Pena</u>
Address:	<u>1603 NE Gardant Lawton, OK, 73507</u>	<u>3956 SE 45th Lawton, OK 73501</u>	<u>1110 SW 78th St Lawton, OK 73507</u>	<u>4709 SE Wilshire Lawton, OK 73501</u>
Phone:	<u>580-917-2013</u>	<u>580-475-2918</u>	<u>580-483-7466</u>	<u>580-919-9082</u>
Term Expiration:	<u>2026</u>	<u>2026</u>	<u>2026</u>	<u>2026</u>

Describe how the organization officers are appointed or elected Elected

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover N/A

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To Support the MacArthur High School Football Team

Estimated List of Material / Monetary Contributions Fundraising as well as Concession Sales from all Home games played at Mac High School

Estimated List of Expenses Pregnance Meals, Equipment & Uniforms.

Principal's Recommendation: Approved Denied

Signature of Principal [Signature] Date 11/17/25

Signature of Organization's Officer [Signature] Date 11/17/25

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

<input type="checkbox"/> PROBATION Finance Dept. Initial _____ Date _____ Signature of Clerk of the Board _____ Date _____	<input checked="" type="checkbox"/> APPROVED <u>CD</u> <u>12/4/25</u> Finance Dept. Initial _____ Date _____ Signature of Clerk of the Board _____ Date _____	<input type="checkbox"/> DENIED Finance Dept. Initial _____ Date _____ Signature of Clerk of the Board _____ Date _____
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WHITE: Finance Office
YELLOW: Organization
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19

**Memorandum of Understanding
Lawton Public Schools and Play Lawton**

Between

Lawton Public Schools

753 Fort Sill Boulevard

Lawton, OK 73502-1009

and

Play Lawton

1405 SW 11th St

Lawton, OK 73501

Effective Date: December 1, 2025

Expiration Date: June 30, 2027

1. Purpose

This Memorandum of Understanding (MOU) establishes the terms and conditions under which Play Lawton is permitted to use the athletic facilities of Lawton Public Schools for the purpose of conducting youth sports practices, games, and related activities.

The goal of this agreement is to promote community engagement, physical activity, and positive youth development while ensuring the safety and preservation of school property.

2. Description of Use

- Facilities to be Used: e.g., football field, gymnasium, restrooms, parking lot, etc.
- Dates and Times of Use: To be determined by completion of the LPS Use of Facility Form with dates and times. LPS activities supersede all events and will be first priority.
- Purpose of Use: To build positive youth development and provide free access to Play Lawton youth leagues only.
- Estimated Participants: To be determined on a site and case basis as requested on the LPS Use of Facility Form.

3. Play Lawton agrees to:

1. Use the facilities only for the activities described above and as requested on the LPS Use of Facility Form.
2. Supervise all participants, coaches, and spectators at all times.
3. Ensure that all coaches and volunteers have passed required background checks and comply with all child safety regulations.
4. Enforce all school and district facility rules, including restrictions on smoking, alcohol, pets, and vandalism.
5. Provide and maintain all necessary sports equipment.
6. Leave the facilities clean and in good condition after each use.
7. Report any damage or maintenance issues immediately to **Lawton Public Schools/Dr. Laura Puccino, 580-357-6900 Ext. 2048.**

**Memorandum of Understanding
Lawton Public Schools and Play Lawton**

8. Provide proof of general liability insurance with coverage of at least \$1,000,000 per occurrence, naming Lawton Public Schools as an additional insured.
9. Obtain all necessary permits or approvals for events and tournaments.

4. Responsibilities of the School/District

Lawton Public Schools agrees to:

1. Make the facilities listed in Section 2 available at the agreed-upon times.
2. Ensure the facilities are safe and in good condition for use.
3. Provide access to restrooms and parking areas (if applicable).
4. Notify the organization promptly of any scheduling conflicts, school events, or maintenance closures.

5. Fees and Payment

Play Lawton will not be charged to use the facilities for youth leagues only. Play Lawton will not be charged for normal custodial fees since Play Lawton will be responsible for ensuring cleanliness after events.

Only Lawton Public Schools can operate concessions if concessions are available at the site.

6. Liability and Indemnification

Play Lawton agrees to indemnify, defend, and hold harmless Lawton Public Schools, its employees, agents, and board members from all claims, liabilities, or damages arising from the organization's use of the facilities.

7. Termination

Either party may terminate this MOU with 30 days' written notice.

Lawton Public Schools reserves the right to terminate immediately if:

- Facilities are needed for school or district events.
- There are safety or disciplinary issues; or
- The terms of this agreement are violated.

8. Compliance with Laws and Policies

Both parties agree to comply with all federal, state, and local laws and with all applicable school district policies regarding facility use, child protection, and non-discrimination.

9. Entire Agreement

This MOU represents the entire understanding between the parties and supersedes any prior agreements. Any modifications must be made in writing and signed by both parties.

10. Signatures

For Lawton Public Schools:

Name: _____

Title: _____

Signature: _____

Date: _____

For Play Lawton:

Name: William Miller





Title: Play Lawton, General Manager

Signature: _____ 

Date: 12 / 01 / 2025

Title	LPS MOU
File name	MOU_Play_Lawton_FY26.pdf
Document ID	3c6b63ca6c2649a03b9ed000ee973666dd93172f
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History

 SENT	12 / 01 / 2025 19:43:52 UTC	Sent for signature to William Miller (gm@playlawton.com) from acinalli@easternsportsmanagement.com IP: 156.110.54.162
 VIEWED	12 / 01 / 2025 19:44:08 UTC	Viewed by William Miller (gm@playlawton.com) IP: 156.110.54.162
 SIGNED	12 / 01 / 2025 19:45:14 UTC	Signed by William Miller (gm@playlawton.com) IP: 156.110.54.162
 COMPLETED	12 / 01 / 2025 19:45:14 UTC	The document has been completed.

OKLAHOMA STATE UNIVERSITY EDUCATIONAL SERVICES AGREEMENT

This Agreement is made and effective on January 1st, 2026, by and between **Oklahoma State University**, an institution of higher education of the State of Oklahoma, hereinafter referred to as "University", and Lawton Public Schools, hereinafter referred to as "Sponsor." University and Sponsor are also referred to herein individually as a "Party" or jointly as "Parties."

WHEREAS, Sponsor desires to retain University to expand their district capacity to support students by seeking training on the functional behavioral assessment (FBA) and behavior intervention plan (BIP) process; and

WHEREAS, University, in furtherance of its educational objectives, desires to undertake the performance of said educational services, in consideration of the mutual promises made by the parties herein, the parties therefore agree as follows:

1. University will use reasonable efforts to perform the educational services agreed upon above.
2. Dr. Gary Duhon and Dr. Sara Rich will be the Project Leader(s) on behalf of the University regardless of others (e.g. technicians, graduate students, post-doctoral fellows or faculty members) appointed to Project. In the event the Project Leader is for any reason unable or unavailable to continue the work under the Project, the parties may select a mutually acceptable substitute or terminate this Agreement.
3. The Term of this Agreement shall begin January 1st, 2026, and end May 31st, 2026, unless terminated or extended as provided herein. The parties may extend the Term upon written agreement. Either party may terminate this Agreement at any time by giving not less than sixty (60) days advance written notice to the other party.
4. For the services, reports, and other items to be delivered hereunder, Sponsor shall pay University an amount not to exceed Ten thousand Dollars US Current (\$10,000.00), upon completion of the service. University will submit invoices to Sponsor and payment is due within thirty (30) days of receipt of invoice to:

Oklahoma State University
Attn: OSU Grants
P.O. Box 248957
Oklahoma City, OK 73124-8957

4.01 Project Leaders are responsible for providing monthly reports identifying specific work and services performed and milestones accomplished to accompany the invoices submitted to Sponsor.

4.02 University shall retain title to any equipment, items, supplies and things of any nature purchased by Sponsor for the Project or purchased with funds provided by Sponsor under this Agreement.

4.03 Notwithstanding anything to the contrary, in the event of early termination of this Agreement,

Sponsor shall pay all costs accrued by the University to date of termination, including any non-cancelable obligations per provision 3.

5. It is anticipated that no Confidential/Proprietary Information will be disclosed between the parties in the Project performance. Therefore, neither party shall be responsible for the protection of such Confidential/Proprietary Information. However, if the need to disclose proprietary information arises, a separate Confidentiality Agreement will be executed between the parties and incorporated into this Agreement through written modification to the Agreement.
6. Pursuant to its mission and policy, University reserves the right to publish and/or present results of the Project or new scientific information regarding the Educational Services performed. University will provide Sponsor with copies of the proposed publication or presentation and Sponsor will have thirty (30) days after receipt to review. If the review reveals any problems, the University will consider issues raised by Sponsor. If the issues are related to Confidential Information, University will remove any Confidential Information or delay public release for a limited time, not to exceed ninety (90) days. In any event, University shall be permitted to publish material and information not timely controverted in writing after notice of the same.
7. Neither party will use the name of the other party in any publicity, advertising, or news release without the prior written approval of the other party, which approvals will not be unreasonably withheld.
8. University retains any and all rights (including copyright, intellectual property and proprietary) in and to the materials prepared and/or produced for and/or as a result of the Project under this Agreement; provided, however, University grants to Sponsor the limited right hereunder solely to use, copy, distribute, publicly perform and display said materials for Sponsor's non-commercial purposes. It is understood Sponsor's right to use University information and materials under this provision is limited, non-assignable, and non-transferable. Sponsor shall be liable to University for any unauthorized use.
9. Subject to the provisions of the Oklahoma Governmental Tort Claims Act, including its limits of liability and exclusions therefrom, University assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of the University, its officers, employees, and agents thereof.

9.01 UNIVERSITY EXPRESSLY DISCLAIMS ANY AND ALL IMPLIED OR EXPRESS WARRANTIES AND MAKES NO EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSES OF THE TECHNOLOGY, PROCESS(ES), PRODUCTS, OR SYSTEMS CONTEMPLATED BY THIS AGREEMENT.

10. Except for the situations covered under paragraph 9 above, Sponsor agrees to indemnify and hold University, its governing Board, officers, agents, and employees, harmless from any and all liability, loss, damage, or injuries as the result of claims, demands, costs, or judgments against Sponsor, including attorney fees, arising out of or in connection with the activities to be carried out pursuant to this Agreement, or the use, design, manufacture, or distribution of the system, process, or products that are the subject matter of the Project.
11. In the making and performing of this Agreement, the parties act and shall act at all times as

independent entities. Nothing contained herein shall be construed or implied to create any agency, partnership, or employer and employee relationship between the parties and neither party is authorized to act as agent for the other for any purpose.

12. Notices and communications hereunder shall be deemed made if given by hand delivery or registered, certified, federal or express mail, postage prepaid and addressed to the party to receive such notice at the address given at the end of this Agreement, or such other address as may hereafter be designated by notice in writing.
13. This Agreement shall be interpreted and governed by the laws of the State of Oklahoma, without reference to conflict of law rules, and the forum for any proceeding or suit arising from or incident to this Agreement shall be located in Payne County, the State of Oklahoma.
14. This Agreement may not be assigned in whole or in part without the prior written permission of the parties.
15. This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof and supersedes any prior and/or contemporaneous discussions, representations, or agreements, whether written or oral, of the parties regarding this matter. This Agreement may be extended, renewed, or otherwise amended at any time by the mutual written consent of the authorized representatives of the parties hereto.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized officer as of the day and year first above written.

UNIVERSITY:

OKLAHOMA STATE UNIVERSITY

SPONSOR:

LAWTON PUBLIC SCHOOLS

By: _____

Kenneth W. Sewell
Vice President for Research
Date: _____

Signatory Name
Signatory Title
Date: _____

PROJECT LEADER'S ACKNOWLEDGEMENT:

I have read this agreement and agree to perform my obligations as Project Leader under this agreement. I will inform students and other participants working on this Project of their rights and obligations under this agreement.

By: _____

Printed Name: Dr. Sara Rich and Dr. Gary Duhon

Date: _____

University Payment Address:

Oklahoma State University
Attn: OSU Grants
P.O. Box 248957
Oklahoma City, OK 73124-8957

Sponsor Business & Notice Address

Physical Address here

University Notice Address:

Kenneth W. Sewell
Vice President for Research
203 Whitehurst
Oklahoma State University
Stillwater, OK 74078

Invoicing Address:

Name here

Email Address here

HUMAN RESOURCES		
Personnel Report - Exhibit A		
December 8, 2025		
*Denotes Retirement; **Denotes never worked, ***Denotes Correction, ****Denotes Rescinded Resignation		
The following RESIGNATIONS have been received:		
<u>CERTIFIED</u>		
NAME	ASSIGNMENT	END DATE
Franklin, Madison	Teacher	12/19/2025
Matthews, Barrett	Head Football Coach	11/14/2025
Patrocinio, Mary Jane**	Teacher	11/10/2025
Powell, Patricia	Teacher	12/19/2025
<u>SUPPORT</u>		
NAME	ASSIGNMENT	END DATE
Allen, Shelby	Personal Care Assistant	11/20/2025
Butler, Marlene	Bus Driver	11/21/2025
Clement, Jaylyn	Bus Monitor	12/19/2025
Dunn, Donika	Cook	11/20/2025
Gedorio, Dyan	Cook	11/21/2025
Guerra, Hanna	Discretionary Aide	12/12/2025
Harris, LaDarrica	Cook	11/20/2025
Hicks, Janice	Music Accompanist	12/19/2025
Huffman, Aaliyah	Cook	10/31/2025
Jones, Lindsey	Secretary	12/18/2025
Locke, Stacy	Bus Monitor	11/14/2025
Radley, Nichole	Class Size Teacher Assistant	12/18/2025
Tackett, Rachel	Cook	10/1/2025
The following EMPLOYMENTS are recommended for temporary contracts during the 2024-2025 and 2025-2026 school year:		
<u>SUPPORT</u>		
NAME	ASSIGNMENT	START DATE
Allen, Tramaine	Assistant Men's Track Coach	12/1/2025
Garcia, Calvin	6th Grade Basketball Coach	11/14/2025
Howard, Danielle	Media Production	11/14/2025
Ivins, Lydia	Assistant Men's Soccer Coach	12/1/2025
Mayfield, Maurice	Head Football Coach	5/1/2026
Spears, Michael	Assistant Basketball Coach	12/1/2025
Vick, Damoriea	7th Grade Basketball Coach	11/14/2025