

# Agenda of Regular Board Meeting

## The Board of Education Brush School District



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A Regular Board Meeting of the Board of Education of Brush School District will be held Monday, September 15, 2025, beginning at 6:00 PM in the District Office, 527 Industrial Park Road, Brush, CO 80723.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Opening Meeting
  - 1.1. Call to Order
  - 1.2. Roll Call
  - 1.3. Pledge of Allegiance
2. Approval/Modification of Agenda
3. Consent Agenda
  - 3.1. BOE Minutes 08.18.2025 & 09.08.2025
  - 3.2. Disbursement Listing 8.1.25 - 8.31.25
  - 3.3. Operating Statement 8.1.25 - 8.31.25
  - 3.4. Cash Balances
4. Celebrations
5. DAAC Report
6. Special Presentation: Food Service - Chartwells
7. Reports
  - 7.1. Board Reports
  - 7.2. Financial Report - Director of Finance, Keith Yaich  
Keith Yaich, Director of Finance
8. Superintendent's Report
9. Community Comment
10. Action Items
  - 10.1. Online Banking - Morgan County Treasurer
  - 10.2. SSN Paraprofessional Salary Schedule
  - 10.3. Evans Early Childhood Center Lease Agreement
  - 10.4. Little Beets Transition Stipend
  - 10.5. Adult Meal Price Adjustment
  - 10.6. ERate MOU
  - 10.7. Morgan Community College - GED Program
  - 10.8. Revision to Handbooks

- 10.9. Personnel Report
- 10.10. Policies
- 11. Information Items
  - 11.1. Work Session, Monday, October 6, 2025 6:00 pm
  - 11.2. Next BOE Meeting October 20, 2025 6:00 pm
- 12. Debrief
  - 12.1. Clarification and/or Next Steps
- 13. Adjournment
  - 13.1. Meeting Adjourn

**Brush School District RE-2J  
Board of Education – Minutes  
Monday, September 8, 2025  
Brush CO**

Special Board Meeting Immediately following the Work Session at 6:00 PM

Lacy Garrett:	Present
Brandy Hansen:	Present
Bryson Miller:	Absent
Brad Mortensen:	Present
Shawn Tadolini:	Present
Derek Windsheimer:	Absent
Paul Chard:	Present

**1. Opening Meeting**

**1.1. Call to Order**

President Chard called the meeting to order at 8:23 pm.

**1.2. Roll Call**

**1.3. Pledge of Allegiance**

**2. Approval/Modification of Agenda**

I move to approve this agenda. This motion, made by Shawn Tadolini and seconded by Brandy Hansen, Carried.

**Voting Detail:**

Lacy Garrett:	Yea
Brandy Hansen:	Yea
Bryson Miller:	Absent
Brad Mortensen:	Yea
Shawn Tadolini:	Yea
Derek Windsheimer:	Absent
Paul Chard:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

### **3. Superintendent's Report**

Mrs. Cody shared her superintendent's report.

### **4. Action Items**

#### **4.1. Personnel Report**

I move to approve the personnel report as presented. This motion, made by Brandy Hansen and seconded by Lacy Garrett, Carried.

#### **Voting Detail:**

Lacy Garrett:	Yea
Brandy Hansen:	Yea
Bryson Miller:	Absent
Brad Mortensen:	Yea
Shawn Tadolini:	Yea
Derek Windsheimer:	Absent
Paul Chard:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

#### **4.2. BOE Election Resolution**

I move to approve resolution 2025-05 for the Cancellation of School Board Election. This motion, made by Lacy Garrett and seconded by Brad Mortensen, Carried.

#### **Voting Detail:**

Lacy Garrett:	Yea
Brandy Hansen:	Yea
Bryson Miller:	Absent
Brad Mortensen:	Yea
Shawn Tadolini:	Yea
Derek Windsheimer:	Absent
Paul Chard:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

#### **4.3. Selection for Roofing Projects**

I move that the Superintendent be authorized to negotiate the terms and conditions of a design-build contract with Buildings By Design for the Thomson Primary School roof replacement project to be submitted to the Board of Education for approval and execution. This motion, made by Brandy Hansen and seconded by Brad Mortensen, Carried.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Absent  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Absent  
Paul Chard: Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

**4.4. Stipends**

I move to approve the student council concession stipend of \$500 and to increase the FBLA assistant advisor stipend from 2% to 3%. This motion, made by Lacy Garrett and seconded by Shawn Tadolini, Carried.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Absent  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Absent  
Paul Chard: Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

**5. Adjournment**

**5.1. Meeting Adjourned**

**6. Debrief**

**6.1. Clarification and/or Next Steps**

President Chard adjourned the meeting at 8:27 pm.

Minutes approved: September 15, 2025

*Paul Chard*

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Paul Chard, President  
Board of Education  
Brush, Colorado

*Lacey Smith*

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Lacey Smith, Secretary to the  
Board of Education  
Brush, Colorado

**Brush School District RE-2J  
Board of Education – Minutes  
Monday, August 18, 2025  
Brush CO**

**Regular Board Meeting 6:00 PM**

Lacy Garrett:	Present
Brandy Hansen:	Present
Bryson Miller:	Present
Brad Mortensen:	Present
Shawn Tadolini:	Present
Derek Windsheimer:	Present
Paul Chard:	Present

**1. Opening Meeting**

President Chard called the meeting to order at 6:01 pm.

**1.1. Call to Order**

**1.2. Roll Call**

**1.3. Pledge of Allegiance**

**2. Approval/Modification of Agenda**

I move to adopt the agenda. This motion, made by Brad Mortensen and seconded by Bryson Miller, Carried.

**Voting Detail:**

Lacy Garrett:	Yea
Brandy Hansen:	Yea
Bryson Miller:	Yea
Brad Mortensen:	Yea
Shawn Tadolini:	Yea
Derek Windsheimer:	Yea
Paul Chard:	Yea

Voting Summary: Yea: 7, Nay: 0

**3. Consent Agenda**

I move to approve the consent agenda. This motion, made by Lacy Garrett and seconded by Brad Mortensen, Carried.

**Voting Detail:**

Lacy Garrett:	Yea
Brandy Hansen:	Yea
Bryson Miller:	Yea
Brad Mortensen:	Yea
Shawn Tadolini:	Yea
Derek Windsheimer:	Yea
Paul Chard:	Yea

Voting Summary: Yea: 7, Nay: 0

**3.1. BOE Minutes 7.21.25 & 8.4.25**

**3.2. Disbursement Listing 7.1.25 - 7.31.25**

**3.3. Operating Statement 7.1.25 - 7.31.25**

**3.4. Employee Gross Pay**

**3.5. Cash Balances**

**4. Celebrations**

**First Week Back to School:** Successfully completed the first week of the new academic year with smooth operations across all programs.

**Beetdigger Leadership Academy:** Reported excellent attendance rates. Special recognition and thanks extended to Mrs. Garrett and Mr. Miller for their participation..

**Falcon Aerolab Homeschool Program:** Successfully operated throughout the week, focusing on aircraft construction and flight principles. Students engaged in hands-on learning experiences building and flying planes. The program will soon expand to serve Brush School District public school students.

**Pawnee Power Plant Tour:** Mr. Chard, Mr. Miller, Mr. Windsheimer, and Mrs. Cody participated in this plant tour.

**Booster Club Kick-Off Event:** Successfully launched with strong community attendance, demonstrating continued support for district activities and programs.

**5. Reports**

## **5.1. Board Reports**

President Chard attended the Regional CASB meeting. No other committees have commenced their meetings for the current school year.

## **5.2. Financial Report**

Mr. Yaich, Director of Finance gave an update on the finances.

## **6. Executive Session**

**6.1.** The Board of Education will go into executive session: Pursuant to §24-6-402(4)(b), C.R.S. for conferences with attorney Steve Everall for the purposes of receiving legal advice on specific legal questions regarding the status of the hail damage claims with Selective Insurance Company; the status of the School District's lawsuit against Rocky Mountain Construction Company, MDZ Roofing and Greg Davis court in Morgan County District Court; the recent receipt of a \$50,374 invoice from Millig LLC; consideration of a settlement offer from Matt Roane in a lawsuit against the School District in Morgan County District Court, and the RFQP process for architect/engineer/professional services for the roof replacement project(s) for Thomson Primary and Brush Secondary schools." Those present shall be members of the Board of Education. The Board may also include Ms. Marsha Cody, Mr. Steve Everall, Mr. Jamey Lorenzini, and Ms. Lacey Smith.

Lacy Garrett moved that the Board of Education go into executive session pursuant to §24-6-402(4)(b), C.R.S. for conferences with attorney Steve Everall for the purposes of receiving legal advice on specific legal questions regarding the status of the hail damage claims with Selective Insurance Company; the status of the School District's lawsuit against Rocky Mountain Construction Company, MDZ Roofing and Greg Davis court in Morgan County District Court; the recent receipt of a \$50,374 invoice from Millig LLC; and consideration of a settlement offer from Matt Roane in a lawsuit against the School District in Morgan County District Court." Those present shall be members of the Board of Education. The Board may also include Ms. Marsha Cody, Mr. Steve Everall, Mr. Jamey Lorenzini, and Ms. Lacey Smith. This motion was seconded by Mr. Mortensen.

Mr. Miller raised a point of order that the motion needed to include "the RFQP process for architect/engineer/professional services for the roof replacement project(s) for Thomson Primary and Brush Secondary schools."

Then Mrs Garrett moved to amend the original motion to include "the RFQP process for architect/engineer/professional services for the roof replacement project(s) for Thomson Primary and Brush Secondary schools." and this motion mending the motion was seconded by Mr. Mortensen.

## **Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

Lacy Garrett moved that the Board of Education go into executive session. Pursuant to §24-6-402(4)(b), C.R.S. for conferences with attorney Steve Everall for the purposes of receiving legal advice on specific legal questions regarding the status of the hail damage claims with Selective Insurance Company; the status of the School District's lawsuit against Rocky Mountain Construction Company, MDZ Roofing and Greg Davis court in Morgan County District Court; the recent receipt of a \$50,374 invoice from Millig LLC; consideration of a settlement offer from Matt Roane in a lawsuit against the School District in Morgan County District Court, and the RFQP process for architect/engineer/professional services for the roof replacement project(s) for Thomson Primary and Brush Secondary schools." Those present shall be members of the Board of Education. The Board may also include Ms. Marsha Cody, Mr. Steve Everall, Mr. Jamey Lorenzini, and Ms. Lacey Smith.

This motion, made by Lacy Garrett and seconded by Brad Mortensen.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

Lacy Garrett moved that the Board of Education leave executive session.  
This motion, made by Lacy Garrett and seconded by Brad Mortensen.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea

Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

Into executive session at 6:31 pm

Out of executive session at 8:22 pm

Minutes spent on each topic:

Selective Insurance Company - 45 minutes

Rocky Mountain Construction Company - 20 minutes

MDZ Roofing/Greg Daviscourt - 10 minutes

Millig LLC - 10 minutes

Matt Roane - 5 minutes

RFQP process for architect/engineer/professional services - 21 minutes

## **7. Superintendent's Report**

Mrs. Cody shared her superintendent's report with the board.

## **8. Community Comment**

## **9. Action Items**

### **9.1. CASB Delegate Representative**

No motion was made for 9.1.

### **9.2. Selection of Architect/Engineer Services/Professional Services**

Having completed the RFQ/P process for Architect/Engineer Services/Professional Services for the roof replacement project(s) on Thomson Primary School and Brush Secondary School; recognizing that the project will be paid for primarily with insurance funds, and having considered the recommendation of the Selection Committee, I move that the School District's superintendent be directed to negotiate the terms and conditions of the contract for such services on both schools with both Amtech Solutions and Buildings by Design, and consult with Selective Insurance Company and report back to the Board of Education by the next BOE meeting with a recommendation which contract(s), if any, to approve and execute. This motion, made by Brandy Hansen and seconded by Shawn Tadolini, Carried

## **Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

### **9.3. Daikin Service Agreements**

I move to approve the Daikin service agreements for Brush School District. This motion, made by Bryson Miller and seconded by Brad Mortensen, Carried.

#### **Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

### **9.4. Greenhouse Disposal**

I move to approve resolution 2025-04 for the Disposition of Surplus Asset - Greenhouse Buildings and Associated Materials. This motion, made by Brad Mortensen and seconded by Derek Windsheimer, Carried.

#### **Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

**9.5. Settlement**

I move to approve the Roane Settlement for \$3,250. This motion, made by Lacy Garrett and seconded by Brandy Hansen, Carried.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Nay  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 6, Nay: 1

**9.6. BVE Drama Club Sponsor Stipend**

I move to approve the Beaver Valley Drama Club stipend, allocating \$2,000 to the Director and \$1,000 to the Assistant Director. This motion, made by Brandy Hansen and seconded by Shawn Tadolini, Carried.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

**9.7. 25-26 Bus Routes**

I move to approve the 25-26 bus routes as presented. This motion, made by Derek Windsheimer and seconded by Shawn Tadolini, Carried.

**Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea

Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

### **9.8. Personnel Report**

I move to approve the personnel report as presented. This motion, made by Lacy Garrett and seconded by Brandy Hansen, Carried.

#### **Voting Detail:**

Lacy Garrett: Yea  
Brandy Hansen: Yea  
Bryson Miller: Yea  
Brad Mortensen: Yea  
Shawn Tadolini: Yea  
Derek Windsheimer: Yea  
Paul Chard: Yea

Voting Summary: Yea: 7, Nay: 0

## **10. Information Items**

**10.1. Work Session, Monday, September 8, 2025 6:00 pm**

**10.2. Next BOE Meeting September 15, 2025 6:00 pm**

## **11. Debrief**

**11.1. Clarification and/or Next Steps**

## **12. Adjournment**

**12.1. Meeting Adjourn**

President Chard adjourned the meeting at 8:52 pm.

Minutes approved: September 15, 2025

Minutes amended: October 6, 2025

*Paul Chard*

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Paul Chard, President  
Board of Education  
Brush, Colorado

*Lacey Smith*

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Lacey Smith, Secretary to the  
Board of Education  
Brush, Colorado

**Brush School District RE-2J**  
**Board of Education**  
**527 Industrial Park Road**  
**Brush, CO 80723**  
**September 15, 2025 Personnel Report**

**Recommendations:**

1. Jennifer Holthaus, BMS Boys Basketball Assistant Coach
2. Dean Nichols, BMS Boys Basketball Assistant Coach
3. Chris Ely, BHS Basketball Volunteer
4. Mark Rudel, BHS Basketball Volunteer
5. Rocio Orozco, HeadStart Family Partnership Assistant

**Resignation:**

1. Crystal Schlegel, Little Beets Childcare effective 10/02/2025

**Termination**

1. Molly Goodner, Bus Driver effective 09/10/2025