

**VISITOR AGENDA
MAHNOMEN PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
MONDAY, SEPTEMBER 22, 2025
6:00 PM SCHOOL BOARD CONFERENCE ROOM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGANCE
3. ROLL CALL:
Board Members Present: _____Chris Otto, _____Nicole Ose, _____Ashley Neis,
_____Kimberly Scott-Neisen, _____Traci Turner, _____Craig Bower
4. ADOPTING THE AGENDA
As presented or modified
5. VISITORS AND GUEST COMMENTS
6. MONTHLY ROUTINE CONSENT BUSINESS
Minutes from previous School Board Meetings
Bills
Financial Reports
Donations
7. COMMUNICATION - **School Board Recognition Month**
On behalf of the superintendent and district staff, we want to recognize and thank our school board members for their service and commitment to Mahnomen Public Schools. Your leadership, time, and dedication make a lasting difference for our students, staff, and community.
8. COMMITTEE AND SCHOOL BOARD REPORTS
Athletics & Activities
9. ADMINISTRATION REPORTS
10. ACTION ITEMS
Motions to approve master agreements.
Motion to approve White Earth Head Start catering agreement.
Motion to approve unpaid personal leave day for Jon Starkey.
Motions to approve field trips - Music & FFA.
Motion to approve Superintendent Simon as LEA representative.
Motion to approve Delane Schaumburg as Red Flag compliance person.
Motion to set the proposed 2025 payable 2026 tax levy at the "maximum" formula allowable amount (will be set in December).
Motion to approve the 2025-2026 Alluma Contract.
Motion to transfer \$31,644 from Fund 01 to Fund 04 to cover the deficit.
Motion to commit the following funds: 4 million - Construction & 100,000 Severance & 100,000 Technology

Motion to confirm the date and time for the Federal Programs/Impact Aid Hearing for October 22nd at 7 PM in the new district board conference room.

11. PERSONNEL TOPICS

Resignations - Gracie Uran

Hiring - Jana Buck, Catie Bunker

Lane Change

Other

12. ADJOURNMENT

MINUTES
REGULAR MONTHLY BOARD MEETING
I.S.D. NO. 432, MAHNOMEN, MINNESOTA
August 18, 2025

CALL TO ORDER at 6:02 pm by Chris Otto.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members Present: Chris Otto, Traci Turner, Nicole Ose, Ashley Neis, Craig Bower and Kimberly Scott-Neisen. Staff participating at the table were: Superintendent Andrea Simon, Elementary Principal Jacob Melby, High School Principal Kevin Hedstrom and Secretary Delane Schaumburg.

Staff and visitors: Desiree Linden, Erin Guenther, Kristin Johnson, Morrissa Fanning, Students: Waabonoo Littlewolf, Olivia Halvorson and Isabella Schlick. Mark Cobb - ICS and Sue Kraft - Mahnomen Pioneer.

ADOPTING THE AGENDA-

MOTION BY Neis to approve the agenda as presented. **SECONDED BY** Neisen. **VOTE-u/c**

VISITORS/PRESENTERS IN ATTENDANCE SPEAKING AT THIS MEETING. Mark Cobb - ICS - Project Update.

MONTHLY MINUTE AND FINANCE CONSENT BUSINESS

MOTION BY Neisen to approve the July 21, 2025 Regular Meeting Minutes as presented as well as monthly financial claims for August 18, 2025 totaling \$1,475,107.85 with check numbers 86415-86515. **SECONDED BY** Turner. **VOTE-u/c**

COMMUNICATIONS None.

STUDENT REPRESENTATIVE, COMMITTEE, AND SCHOOL BOARD REPORTS-

Student Council Report; Negotiations Committee; Facilities Committee; Pairing Committee; Policy Committee; Visitor Policy Update.

ADMINISTRATION REPORTS-Elementary Principal Report-Report Submitted.

High School Principal Report-Report Submitted.

Community Education-Report Submitted

Athletics & Activities-Report Submitted

Superintendent Report: Report Submitted.

ACTION ITEMS

Accepting Product Bids for FY25

MOTION BY Neis to approve the apparent low qualifying product bids as follows: Snow Removal - Stanley Gunderson, Dairy – Cass Clay Creamery. **SECONDED BY** Turner. **Vote.u/c**

Head Start Catering Agreement

MOTION BY Neis to approve the Mahube Head Start Catering Agreement for the 2025-2026 program year as presented. **SECONDED BY** Neisen. **Vote-u/c.**

Resource Officer Agreement

MOTION BY Ose to approve the Mahanomen County Sheriff Office Resource Officer Agreement for the 2025-2026 school year. SECONDED BY Turner. VOTE-u/c.

E-Learning Plan for 2025-2026 school year

MOTION BY Neis to approve the E-Learning plan for the 2025-2026 school year. SECONDED BY Neisen. VOTE-u/c.

Setting Federal Program/Impact Aid Hearing Meeting

MOTION BY Neisen to set October 22, 2025 at 7:00 p.m in the location of the new Board Conference room for the District's Federal Programs/Impact Aid Hearing for the 2025-2026 school year. SECONDED BY Bower. VOTE-u/c.

2025-2026 Student Handbooks

MOTION BY Ose to approve the 2025-2026 Elementary & High School Student Handbooks. SECONDED BY Neis. VOTE-u/c.

2025-2026 Thunderbird Handbook

MOTION BY Bower to approve the 2025-2026 Thunderbird Handbook as presented. SECONDED BY Turner. VOTE-u/c.

Parking lot adjustment

MOTION BY Ose to approve parking lot adjustment referenced in Superintendent's Report. SECONDED BY Neisen. VOTE-u/c.

PERSONNEL TOPICS-

Hiring

MOTION BY Turner to hire Kelsey Bingham as a High School English teacher for the 2025-2026 school year. SECONDED BY Neisen. VOTE-u/c

MOTION BY Ose to hire Danielle Uran as Head Cook/Food Service Director for the 2025-2026 school year. SECONDED BY Neisen. VOTE-u/c.

MOTION BY Turner to hire Emily Fox as ECSE (Early Childhood Special Education) paraprofessional for the 2025-2026 school year. SECONDED BY Bower. VOTE-u/c.

MOTION BY Neisen to hire Robin Bendickson as a paraprofessional for the 2025-2026 school year. SECONDED BY Neis. VOTE-u/c.

MOTION BY Neis to hire Courtney Stueness as a Communication Arts/Literature teacher for the 2025-2026 school year with a Tier-1 license. SECONDED BY Ose. VOTE-u/c.

MOTION BY Neisen to hire Preston Halvorson as a SPED teacher for the 2025-2026 school year pending Tier II licensure. SECONDED BY Turner. VOTE-u/c.

MOTION BY Neisen to assign JH volleyball coaches as listed, including an increase of 1 JH coach per pairing committee recommendation (Aspen Thompson, Tiffany Hanson, Sydney Clark and Brynn McArthur). SECONDED BY Ose. VOTE-u/c.

MOTION BY Neis to hire Crystal Blue as a Tier II Science teacher for the 2025-2026 school year. SECONDED BY Turner. VOTE-u/c.

Resignations

MOTION BY Turner to accept the resignation of paraprofessional Ranae Lamorie effective July 29, 2025. SECONDED BY Neisen. VOTE-u/c.

MOTION BY Ose to accept the resignation of paraprofessional Debra Neisen effective July 30, 2025. SECONDED BY Neis. VOTE-u/c.

Lane Change Request

MOTION BY Neisen to approve the lane change request from Kayla Heller from a MA to a MA+15 lane. SECONDED BY Turner. VOTE-u/c.

Leave of Absence

MOTION BY Bower to approve a leave of absence for Courtney Stueness as a paraprofessional for the 2025-2026 school year. Courtney will be hired to teach Communication Arts/Literature with a Tier I license for the 2025-2026 school year. SECONDED BY Neisen. VOTE-u/c.

ADJOURNMENT-

MOTION BY Bower to adjourn the meeting at 6:52 p.m. SECONDED BY Turner. VOTE- u/c

RESPECTFULLY SUBMITTED:

APPROVED BY:

Nicole Ose, Clerk
Public School District #432

Presiding Officer on date of approval

INDEPENDENT SCHOOL DISTRICT NO. 432
Mahnomon, Minnesota
RECONCILIATION OF CASH REPORT TO THE BOARD August 31, 2025

	General Fund -01-	Food Service -02-	Community Service -04-	Construction Fund LTFM (06)	Debt Redemption -07-	Student Activities 21	Payroll Cash -28-	Total All Funds
Beginning Balance	\$10,347,663.93	\$288,423.39	\$201,443.36	\$0.00	\$274,113.13	\$75,615.83	(\$65,281.18)	\$11,121,978.46
Receipts	\$1,638,578.87	\$0.00	\$3,306.55	\$0.00	\$118,028.85	\$0.00	\$82,275.89	\$1,842,190.16
Expenditures	\$1,502,939.25	\$2,252.25	\$4,169.93	\$0.00	\$0.00	\$550.49	\$172,685.78	\$1,682,597.70
TOTAL CASH	\$10,483,303.55	\$286,171.14	\$200,579.98	\$0.00	\$392,141.98	\$75,065.34	(\$155,691.07)	\$11,281,570.92
Bank Balance	\$11,536,570.95 *							
Adjustments	\$298.69							
Outstanding Checks	\$255,298.72							
Reconciled Balance	\$11,281,570.92 *							
Investments	\$0.00							
TOTAL CASH & INVESTMENTS	\$11,281,570.92 *							

+ *Andrea Dinn* 9-2-25

MAHOMEN PUBLIC SCHOOL			
EXPENDITURE BUDGET 2025 - 2026			
GENERAL	BUDGET	YTD	%
Salaries & Wages	\$6,909,508	\$224,907	3.26%
Employee Benefits	\$2,425,689	\$135,069	5.57%
Purchased Services, Repair, Travel	\$3,017,725	\$475,115	15.74%
Fuel, Supplies & Textbooks	\$733,100	\$128,221	17.49%
Capital Expenditures	\$5,602,900	\$1,695,200	30.26%
Dues, Membership & Misc	\$19,375	\$5,446	28.11%
2016D	\$35,000	\$7,200	20.00%
TOTAL GENERAL	\$18,743,297	\$2,671,158	14.25%
FOOD SERVICE	BUDGET	YTD	%
Salaries & Wages	\$167,500	\$3,404	2.03%
Employee Benefits	\$45,933	\$1,130	2.46%
Purchased Services, Repair, Travel	\$7,500	\$993	13.23%
Food & Supplies	\$297,500	\$435	0.15%
Capital Expenditures	\$5,000	\$0	0.00%
Dues, Membership & Misc	\$0	\$0	0.00%
TOTAL FOOD SERVICE	\$523,433	\$5,961	1.14%
COMMUNITY SERVICE	BUDGET	YTD	%
Salaries & Wages	\$156,000	\$5,216	3.34%
Employee Benefits	\$45,825	\$1,305	2.85%
Purchased Services & Travel	\$5,500	\$0	0.00%
Supplies	\$6,750	\$1,378	20.41%
Equipment	\$0	\$0	0.00%
Interest Expense	\$0	\$0	0.00%
Dues, Membership & Misc	\$0	\$0	0.00%
TOTAL COMMUNITY SERVICE	\$214,075	\$7,899	3.69%
DEBT REDEMPTION	\$847,000	\$49,721	5.87%
TOTALS	\$20,327,805	\$2,734,739	13.45%
As of August 31, 2025			
Budget as of June 2025			

The following resolution was moved by _____ and seconded by _____.

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee and any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in advancement of education.”; and

WHEREAS, Minnesota Statute 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Mahnomen Public School District, ISD #432, gratefully accepts the following donations as identified below:

Donation from:	Amount of Donation	Purpose
Mahnomen Cty. Agricultural Society	134.00	Music
Mahnomen Cty. Agricultural Society	333.00	FFA
Mahnomen Cty. Agricultural Society	392.00	Track
Mahnomen Cty. Agricultural Society	803.40	Student Council
Total Donations:	\$1662.40	

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1ST	02750			NW SERVICE COOPERATIVE		Wire
		B 28	215 026	Health Ins. Payable		\$106,066.00
PO#:	Voucher #:	50040	Invoice	Invoice No: M202602	8/29/2025	Paid Amt: \$106,066.00 Check Amount: \$106,066.00
1ST	1025			MN PERA		Wire
		B 28	215 017	PERA Payable		\$7,188.54
PO#:	Voucher #:	50034	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt: \$7,188.54 Check Amount: \$7,188.54
1ST	1026			TEACHERS RETIREMENT ASSOCIATION		Wire
		B 28	215 018	TRA Payable		\$16,399.38
PO#:	Voucher #:	50036	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt: \$16,399.38 Check Amount: \$16,399.38
1ST	1029			IRS		Wire
		B 28	215 010	FICA Payable		\$21,587.20
		B 28	215 011	Fed Tax Payable		\$8,060.79
PO#:	Voucher #:	50030	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt: \$29,647.99 Check Amount: \$29,647.99
1ST	1030			MN REVENUE		Wire
		B 28	215 013	MN State Tax Payable		\$3,714.13
PO#:	Voucher #:	50033	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt: \$3,714.13 Check Amount: \$3,714.13
1ST	1603			VSP		Wire
		B 28	215 026	Health Ins. Payable		\$486.76
PO#:	Voucher #:	50041	Invoice	Invoice No: M202602	8/29/2025	Paid Amt: \$486.76 Check Amount: \$486.76
1ST	1616			WEX		Wire
		B 28	215 020	HSA/VEBA		\$2,057.99
PO#:	Voucher #:	50038	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt: \$2,057.99 Check Amount: \$2,057.99
1ST	1025			MN PERA		Wire
		B 28	215 017	PERA Payable		\$347.57
PO#:	Voucher #:	50043	Invoice	Invoice No: M202603S0	9/8/2025	Paid Amt: \$347.57 Check Amount: \$347.57

Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	1029			IRS		Wire	
		B 28	215 010	FICA Payable			
PO#:	Voucher #:	50042	Invoice	Invoice No: M202603S0	9/8/2025	Paid Amt:	\$379.84
						Check Amount:	\$379.84
1ST	86516	05048		MAHOMEN COUNTY LICENSE BUREAU		Check	
PO#:	Voucher #:	50039	Invoice	Invoice No: AUGUST	8/21/2025	Paid Amt:	\$2,789.60
				Transportation Supplies		Check Amount:	\$2,789.60
1ST	86517	03128		MADISON NATIONAL LIFE INSURANCE		Check	
PO#:	Voucher #:	50032	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt:	\$103.60
				Life Ins. Payable		Check Amount:	\$399.85
				Adjstut to bill			
1ST	86518	04687		NCPERS MINNESOTA		Check	
PO#:	Voucher #:	50035	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt:	\$32.00
				PERA Life Insurance Payable		Check Amount:	\$32.00
1ST	86519	05858		THE OMNI GROUP		Check	
PO#:	Voucher #:	50031	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt:	\$3,062.86
				Tax Shelter Annuities Payable		Check Amount:	\$3,343.33
PO#:	Voucher #:	50029	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt:	\$183.35
				Tax Shelter Annuities Payable		Check Amount:	\$183.35
PO#:	Voucher #:	50037	Invoice	Invoice No: M2026020	8/29/2025	Paid Amt:	\$183.35
				Tax Shelter Annuities Payable		Check Amount:	\$6,589.54
1ST	86520	1039		ACE ELECTRIC AND LIGHTING		Check	
PO#:	Voucher #:	50137	Invoice	Invoice No: PAY APPLICATION 16	9/22/2025	Paid Amt:	\$54,884.93
				Building Improve/Acquisition		Check Amount:	\$54,884.93
1ST	86521	01135		ADA ELECTRIC		Check	
PO#:	Voucher #:	50044	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$8,562.53
				Repair		Check Amount:	\$8,562.53

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
1ST	86522	1939		ALEXIS MUSKEGO		Check	
		E 01	300	280 320 305 000			\$300.00
PO#:		Voucher #:	50159	Invoice	9/22/2025	Paid Amt:	\$300.00
				Invoice No: SEPTEMBER		Check Amount:	\$300.00
1ST	86523	06118		AMANDA OKESON		Check	
		E 01	100	203 313 401 000			\$615.71
		E 01	100	203 313 401 000			\$354.83
PO#:		Voucher #:	50045	Invoice	9/22/2025	Paid Amt:	\$970.54
				Invoice No: SEPTEMBER		Check Amount:	\$970.54
1ST	86524	05820		AMAZON CAPITAL SERVICES		Check	
		E 01	005	810 000 410 000			\$107.94
PO#:	3159	Voucher #:	50047	Invoice	9/22/2025	Paid Amt:	\$107.94
				Invoice No: SEPTEMBER		Check Amount:	\$107.94
		E 01	005	810 000 410 000			\$345.59
		E 01	100	203 000 430 000			\$97.70
		E 02	005	770 701 401 000			\$23.78
PO#:		Voucher #:	50138	Invoice	9/22/2025	Paid Amt:	\$467.07
				Invoice No: SEPTEMBER		Check Amount:	\$467.07
		E 01	005	810 000 410 000			\$2,377.67
		E 01	005	105 000 401 000			\$1,399.11
		E 01	005	010 000 401 000			\$65.98
		E 02	005	770 701 401 000			\$28.33
		E 01	100	203 000 401 000			\$32.99
		E 01	100	203 000 430 000			\$325.04
PO#:		Voucher #:	50046	Invoice	9/22/2025	Paid Amt:	\$4,229.12
				Invoice No: SEPTEMBER		Check Amount:	\$4,229.12
		E 01	100	203 000 430 000			\$228.48
PO#:		Voucher #:	50160	Invoice	9/22/2025	Paid Amt:	\$228.48
				Invoice No: SEPTEMBER		Check Amount:	\$228.48
1ST	86525	1726		AMERICAN ENGINEERING TESTING, INC		Check	
		E 01	005	850 000 305 000			\$4,767.50
PO#:		Voucher #:	50161	Invoice	9/22/2025	Paid Amt:	\$4,767.50
				Invoice No: 277898		Check Amount:	\$4,767.50
1ST	86526	1566		ANDREA SIMON		Check	
		E 01	005	020 000 366 000			\$626.16
		E 01	005	020 000 320 000			\$228.62
PO#:		Voucher #:	50135	Invoice	9/22/2025	Paid Amt:	\$854.78
				Invoice No: SEPTEMBER		Check Amount:	\$854.78

Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt Type	Pmt Date	Check Amount
1ST	86527	1089		ANTHONY BUCKANAGA JR	Check		
		E 01	300	280 305 000		9/22/2025	\$300.00
PO#:	Voucher #:	50162	Invoice	Invoice No: SEPTEMBER	Paid Amt:		\$300.00
					Check Amount:		\$300.00
1ST	86528	1113		ANTHONY BUCKANAGA SR	Check		
		E 01	300	280 320 305 000		9/22/2025	\$300.00
PO#:	Voucher #:	50163	Invoice	Invoice No: SEPTEMBER	Paid Amt:		\$300.00
					Check Amount:		\$300.00
1ST	86529	05084		ARVIG	Check		
		E 01	610	211 000 320 000	Telephone		\$50.00
		E 01	005	810 000 320 000	Communications		\$232.76
PO#:	Voucher #:	50048	Invoice	Invoice No: SEPTEMBER	Paid Amt:		\$282.76
					Check Amount:		\$282.76
1ST	86530	05927		BENCHMARK EDUCATION COMPANY	Check		
		E 01	100	216 401 430 000	Title I Supplies		\$7,485.00
PO#:	Voucher #:	50116	Invoice	Invoice No: 579306	Paid Amt:		\$7,485.00
					Check Amount:		\$7,485.00
1ST	86531	05827		BENDICKSON GENERAL STORE	Check		
		E 01	005	760 720 442 000	Bus/Van Fuel		\$230.00
PO#:	Voucher #:	50049	Invoice	Invoice No: SEPTEMBER	Paid Amt:		\$230.00
					Check Amount:		\$230.00
1ST	86532	00018		BERNARD FOOD	Check		
		E 02	005	770 701 490 000	Food		\$1,456.80
PO#:	Voucher #:	50050	Invoice	Invoice No: SEPTEMBER	Paid Amt:		\$1,456.80
					Check Amount:		\$1,456.80
1ST	86533	04260		BIO CORPORATION	Check		
		E 01	300	260 000 430 000	Science Supplies		\$45.32
PO#:	Voucher #:	50051	Invoice	Invoice No: 1074182	Paid Amt:		\$45.32
					Check Amount:		\$45.32
1ST	86534	00016		BRIC	Check		
		E 01	005	110 000 305 000	Fees For Services		\$460.00
		E 01	100	640 316 366 000	Travel		\$25.00
PO#:	Voucher #:	50052	Invoice	Invoice No: SEPTEMBER	Paid Amt:		\$485.00
					Check Amount:		\$485.00
1ST	86535	01054		BRUGGEMANS	Check		
		E 01	100	203 313 490 000	STEM - Food		\$86.20

Mahnomen Public School
Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
1ST	86535	01054		BRUGGEMANS		Check	
		E 01 005 640 316 401 000		District Staff Dev Supplies		\$151.92	
		E 01 100 216 401 490 638		Parent Involvement Food		\$29.97	
PO#:	Voucher #:	50053	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$268.09
						Check Amount:	\$268.09
1ST	86536	01054		BRUGGEMANS		Check	
		E 21 005 298 301 401 707		FFA Supplies		\$110.39	
PO#:	Voucher #:	50153	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$110.39
						Check Amount:	\$110.39
1ST	86537	06136		CASSANDRA LEFSTAD		Check	
		E 01 300 260 000 430 000		Science Supplies		\$761.40	
PO#:	Voucher #:	50054	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$761.40
						Check Amount:	\$761.40
1ST	86538	1505		CATHERINE OLSON		Check	
		E 01 300 211 000 401 000		High School Supplies		\$237.33	
PO#:	Voucher #:	50056	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$237.33
						Check Amount:	\$237.33
1ST	86539	1931		CATIE BUNKER		Check	
		E 01 005 640 316 366 000		Travel		\$104.00	
PO#:	Voucher #:	50055	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$104.00
						Check Amount:	\$104.00
1ST	86540	1793		CDW-G		Check	
		E 01 005 105 000 530 000		Technology Equipment		\$31.00	
PO#: 3153	Voucher #:	50057	Invoice	Invoice No: AF7E61Z	9/22/2025	Paid Amt:	\$31.00
		E 01 005 105 000 530 000		Technology Equipment		\$1,446.00	
PO#: 3146	Voucher #:	50058	Invoice	Invoice No: AF6C28L	9/22/2025	Paid Amt:	\$1,446.00
						Check Amount:	\$1,477.00
1ST	86541	00192		CITY OF MAHNOMEN		Check	
		E 01 610 211 000 331 000		Water/Sewer		\$73.12	
		E 01 005 810 000 331 000		Water/Sewer		\$831.62	
PO#:	Voucher #:	50059	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$904.74
						Check Amount:	\$904.74
1ST	86542	00051		COLE PAPERS		Check	
		E 21 005 298 301 401 715		Student Council Supplies		\$106.22	
PO#:	Voucher #:	50158	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$106.22
						Check Amount:	\$106.22

Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
1ST	86543	05932		COMMITTEE FOR CHILDREN		Check	
		E 01	100 216 401 430 000	Title I Supplies			
PO#: 3149	Voucher #:	50060	Invoice	Invoice No: 2056165	9/22/2025	Paid Amt:	\$2,778.00
						Check Amount:	\$2,778.00
1ST	86544	1226		CRAIG BOWER		Check	
		E 01	300 280 320 305 000	Fees For Services			
PO#:	Voucher #:	50164	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$300.00
						Check Amount:	\$300.00
1ST	86545	06003		CRYSTAL BLUE		Check	
		E 01	100 203 313 401 000	A & I SUPPLIES			
PO#:	Voucher #:	50061	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$442.92
						Check Amount:	\$442.92
1ST	86546	1551		CURRICULUM ASSOCIATES		Check	
		E 01	100 203 302 460 000	Elementary Textbooks			
PO#: 3121	Voucher #:	50062	Invoice	Invoice No: 90908446	9/22/2025	Paid Amt:	\$75,099.24
						Check Amount:	\$75,099.24
PO#: 3160	Voucher #:	50165	Invoice	Invoice No: 90920751	9/22/2025	Paid Amt:	\$1,501.03
						Check Amount:	\$1,501.03
1ST	86547	1748		CURTIS URAN		Check	
		E 01	005 760 720 401 000	Transportation Supplies			
PO#:	Voucher #:	50133	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$39.25
						Check Amount:	\$39.25
PO#:	Voucher #:	50166	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$81.90
						Check Amount:	\$81.90
1ST	86548	1932		DANIELLE URAN		Check	
		E 01	005 640 316 366 000	Travel			
PO#:	Voucher #:	50063	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$85.40
						Check Amount:	\$85.40
1ST	86549	1575		DARLA WARREN		Check	
		E 01	300 215 000 430 000	Business Supplies			
PO#:	Voucher #:	50064	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$604.16
						Check Amount:	\$604.16
1ST	86550	1456		DAWN WINTERS		Check	
		E 01	100 216 401 430 000	Title I Supplies			
PO#:	Voucher #:	50139	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$222.97
						Check Amount:	\$222.97

Mahnomen Public School
Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1ST	86551	1637		DAYTON JONES		Check
		E 01	300 280 320 305 000	Fees For Services		\$300.00
PO#:	Voucher #:	50167	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$300.00 Check Amount: \$300.00
1ST	86552	05264		DELANE SCHAUMBURG		Check
		E 01	005 110 000 401 000	Business Office Supplies		\$58.75
PO#:	Voucher #:	50136	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$58.75 Check Amount: \$58.75
1ST	86553	1172		DESIREE LINDEN		Check
		E 01	300 280 320 401 000	General Supplies		\$191.88
PO#:	Voucher #:	50065	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$191.88 Check Amount: \$191.88
1ST	86554	1105		EAI EDUCATION		Check
		E 01	300 256 000 430 000	Math Supplies		\$2,179.14
PO#:	Voucher #:	50066	Invoice	Invoice No: 1435321	9/22/2025	Paid Amt: \$2,179.14 Check Amount: \$2,179.14
1ST	86555	02064		ECKROTH MUSIC		Check
		E 01	300 258 000 430 103	Band Supplies		\$898.75
PO#:	Voucher #:	50067	Invoice	Invoice No: 5802851	9/22/2025	Paid Amt: \$898.75 Check Amount: \$898.75
1ST	86556	1828		ESSER PLUMBING AND HEATING		Check
		E 01	005 850 000 520 000	Building Improve/Acquisition		\$233,922.52
PO#:	Voucher #:	50140	Invoice	Invoice No: PAY APPLICATION 16	9/22/2025	Paid Amt: \$233,922.52 Check Amount: \$233,922.52
1ST	86557	1775		FENWORKS INC		Check
		E 01	300 292 000 369 000	Entry Fees/Travel		\$1,000.00
PO#:	Voucher #:	50168	Invoice	Invoice No: 2121	9/22/2025	Paid Amt: \$1,000.00 Check Amount: \$1,000.00
1ST	86558	1311		FIRST CHOICE		Check
		E 21	005 298 301 401 715	Student Council Supplies		\$551.98
PO#:	Voucher #:	50155	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt: \$551.98 Check Amount: \$551.98
1ST	86559	05952		FOSSTON CHIROPRACTIC CLINIC		Check
		E 01	005 760 720 305 000	Transportation Fees for Services		\$170.00
PO#:	Voucher #:	50068	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$170.00 Check Amount: \$170.00

Mahnomen Public School
Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
1ST	86560	1236		FRANK STECH		Check	
		E 01	300 280 320 305 000	Fees For Services		\$300.00	
PO#:	Voucher #:	50169	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$300.00	Check Amount: \$300.00
1ST	86561	00768		GERRELLS SPORT CENTER		Check	
		E 01	300 294 000 401 204	Football Supplies		\$312.00	
PO#:	Voucher #:	50069	Invoice	Invoice No: 220000126816	9/22/2025	Paid Amt: \$312.00	Check Amount: \$312.00
1ST	86562	1121		GERRI SWIERS		Check	
		E 01	100 203 313 401 000	A & I SUPPLIES		\$108.00	
PO#:	Voucher #:	50070	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$108.00	Check Amount: \$108.00
1ST	86563	1897		GITGAAN LITTLEWOLF		Check	
		E 01	300 280 320 305 000	Fees For Services		\$300.00	
PO#:	Voucher #:	50170	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt: \$300.00	Check Amount: \$300.00
1ST	86564	04342		GLACIER SALT, INC.		Check	
		E 01	005 810 000 410 000	Custodial Supplies		\$89.80	
PO#:	Voucher #:	50071	Invoice	Invoice No: 143996	9/22/2025	Paid Amt: \$89.80	Check Amount: \$89.80
1ST	86565	1829		HAATAJA CONTRACTING		Check	
		E 01	005 865 379 520 000	LTFM - building		\$53,000.00	
		E 01	005 850 000 520 000	Building Improve/Acquisition		\$546,603.76	
PO#:	Voucher #:	50141	Invoice	Invoice No: PAY APPLICATION 16	9/22/2025	Paid Amt: \$599,603.76	Check Amount: \$599,603.76
1ST	86566	1830		HOUGH, INC		Check	
		E 01	005 850 000 520 000	Building Improve/Acquisition		\$200,165.00	
PO#:	Voucher #:	50142	Invoice	Invoice No: PAY APPLICATION 16	9/22/2025	Paid Amt: \$200,165.00	Check Amount: \$200,165.00
1ST	86567	1082		ICS CONSULTING - 138006		Check	
		E 01	005 850 000 305 000	Building Improvements - Fees		\$39,646.86	
PO#:	Voucher #:	50145	Invoice	Invoice No: 12940	9/22/2025	Paid Amt: \$39,646.86	Check Amount: \$39,646.86

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
1ST	86568	05547		IMPACT APPLICATIONS		Check	
		E 01	300	292 000 401 000 Athletic Supplies			
PO#:	Voucher #:	50072	Invoice	Invoice No: 20252918	9/22/2025	Paid Amt:	\$800.00
						Check Amount:	\$800.00
1ST	86569	04000		ISD #150 - HAWLEY		Check	
		E 01	300	292 000 369 000 Entry Fees/Travel			
PO#:	Voucher #:	50075	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$250.00
						Check Amount:	\$250.00
1ST	86570	1851		ISD #2311 - CLEARBROOK-GONVICK		Check	
		E 01	300	292 000 369 000 Entry Fees/Travel			
PO#:	Voucher #:	50149	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
1ST	86571	04835		ISD #2609 - WIN-E-MAC		Check	
		E 01	300	292 000 369 000 Entry Fees/Travel			
PO#:	Voucher #:	50074	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$200.00
						Check Amount:	\$200.00
1ST	86572	03169		ISD #31 - BEMIDJI		Check	
		E 01	998	211 000 390 000 Tuition			
PO#:	Voucher #:	50077	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$10,412.99
						Check Amount:	\$10,412.99
1ST	86573	03347		ISD #593 - CROOKSTON		Check	
		E 01	998	211 000 390 000 Tuition			
PO#:	Voucher #:	50076	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$1,476.80
						Check Amount:	\$1,476.80
1ST	86574	04452		ISD #601 - FOSSTON		Check	
		E 01	300	292 000 369 000 Entry Fees/Travel			
PO#:	Voucher #:	50073	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$125.00
						Check Amount:	\$125.00
1ST	86575	04576		J.W. PEPPER		Check	
		E 01	100	258 000 430 000 Music Supplies			
PO#:	Voucher #:	50078	Invoice	Invoice No: 367731239	9/22/2025	Paid Amt:	\$137.99
						Check Amount:	\$137.99
1ST	86576	05677		JACOB MELBY		Check	
		E 01	005	640 316 366 000 Travel			
PO#:	Voucher #:	50079	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$114.25
						Check Amount:	\$114.25

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	86577	1638		JEDEDIAH DESJARLAIT		Check	
		E 01	300 280 320 305 000	Fees For Services			\$300.00
PO#:		Voucher #:	50171	Invoice	9/22/2025	Paid Amt:	\$300.00
				Invoice No: SEPTEMBER		Check Amount:	\$300.00
1ST	86578	1591		JILL BISEK		Check	
		E 01	300 640 316 366 000	Travel			\$447.29
PO#:		Voucher #:	50080	Invoice	9/22/2025	Paid Amt:	\$447.29
				Invoice No: SEPTEMBER		Check Amount:	\$447.29
1ST	86579	1492		JLG ARCHITECTS		Check	
		E 01	005 850 000 305 000	Building Improvements - Fees			\$8,100.66
PO#:		Voucher #:	50081	Invoice	9/22/2025	Paid Amt:	\$8,100.66
				Invoice No: 21088-41		Check Amount:	\$8,100.66
1ST	86580	1882		JODI PETERSON		Check	
		E 04	005 505 321 305 000	Fees For Services			\$180.00
PO#:		Voucher #:	50143	Invoice	9/22/2025	Paid Amt:	\$180.00
				Invoice No: SEPTEMBER		Check Amount:	\$180.00
1ST	86581	04969		JOSHUA BENDICKSON		Check	
		E 01	005 810 000 410 000	Custodial Supplies			\$11.00
PO#:		Voucher #:	50082	Invoice	9/22/2025	Paid Amt:	\$11.00
				Invoice No: SEPTEMBER		Check Amount:	\$11.00
1ST	86582	1769		KELLY KLINKHAMMER		Check	
		E 21	005 298 301 401 707	FFA Supplies			\$48.29
PO#:		Voucher #:	50152	Invoice	9/22/2025	Paid Amt:	\$48.29
				Invoice No: ACTIVITY ACCOUNT		Check Amount:	\$48.29
1ST	86583	1843		KEMPS LLC		Check	
		E 02	005 770 701 495 000	Milk			\$283.01
PO#:		Voucher #:	50083	Invoice	9/22/2025	Paid Amt:	\$283.01
				Invoice No: SEPTEMBER		Check Amount:	\$283.01
1ST	86584	1917		KEY MASTER KEYBOARDING		Check	
		E 01	300 341 628 433 000	Carl Perkins Supplies - Business			\$1,484.78
PO#: 3064		Voucher #:	50084	Invoice	9/22/2025	Paid Amt:	\$1,484.78
				Invoice No: MAHNOM-0001		Check Amount:	\$1,484.78
1ST	86585	1884		KIMBERLY SCOTT - NEISEN		Check	
		E 01	005 010 000 366 000	Travel			\$591.52
PO#:		Voucher #:	50172	Invoice	9/22/2025	Paid Amt:	\$591.52
				Invoice No: SEPTEMBER		Check Amount:	\$591.52

Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	86586	05148		KRJM		Check	
		E 01 005 110 000 380 000		Advertising			\$612.50
PO#:	Voucher #:	50085	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$612.50
						Check Amount:	\$612.50
1ST	86587	1675		LAKES COMMUNITY COOPERATIVE		Check	
		E 01 005 760 720 442 000		Bus/Van Fuel			\$634.07
		E 01 610 211 000 440 000		ALC Natural Gas/Propane			\$40.39
		E 01 005 810 000 440 000		Natural Gas			\$474.99
PO#:	Voucher #:	50086	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$1,149.45
						Check Amount:	\$1,149.45
1ST	86588	05792		LAKES COUNTRY SERVICE COOP		Check	
		E 01 005 105 000 401 000		Technology Supplies			\$570.00
PO#:	Voucher #:	50087	Invoice	Invoice No: 101838	9/22/2025	Paid Amt:	\$570.00
						Check Amount:	\$570.00
1ST	86589	00155		LAKESHORE LEARNING MATERIALS		Check	
		E 01 100 203 000 430 000		Elementary Teacher Sup			\$57.48
PO#:	Voucher #:	50088	Invoice	Invoice No: 91733196, 91550745	9/22/2025	Paid Amt:	\$57.48
		E 01 100 201 000 430 000		Kindergarten Supplies			\$45.98
PO#:	Voucher #:	50089	Invoice	Invoice No: 91550746	9/22/2025	Paid Amt:	\$45.98
						Check Amount:	\$103.46
1ST	86590	05270		LARSON PARTS & REPAIR		Check	
		E 01 005 760 720 353 000		Bus Repair			\$24.24
PO#:	Voucher #:	50090	Invoice	Invoice No: 01P58164	9/22/2025	Paid Amt:	\$24.24
		E 01 005 760 720 353 000		Bus Repair			\$2,987.82
PO#:	Voucher #:	50144	Invoice	Invoice No: 11104	9/22/2025	Paid Amt:	\$2,987.82
						Check Amount:	\$3,012.06
1ST	86591	1930		LEXIA		Check	
		E 01 300 220 000 430 000		English Supplies			\$920.00
PO#:	Voucher #:	50173	Invoice	Invoice No: 00283791	9/22/2025	Paid Amt:	\$920.00
						Check Amount:	\$920.00
1ST	86592	1836		LIBERTY MUTUAL		Check	
		E 01 005 010 000 305 000		Legal/Audit/Consultants			\$3,467.00
		E 01 005 940 000 340 000		Insurance - AUTO			(\$349.00)
PO#:	Voucher #:	50091	Invoice	Invoice No: 15179491	9/22/2025	Paid Amt:	\$3,118.00
						Check Amount:	\$3,118.00

Bank	Check No	Code	Rcd	Vendor	Pmt Type	Pmt Date	Paid Amt:	Check Amount:
1ST	86593	1540		LINDLE GAS & EQUIPMENT	Check			
		E 01	300	830 433 000 Voc-Ag Supplies		9/22/2025	\$51.00	\$51.00
PO#:	Voucher #:	50146	Invoice	Invoice No: 51869950				
1ST	86594	05681		LISA KANGAS	Check			
		E 01	100	216 401 430 000 Title I Supplies		9/22/2025	\$198.17	\$198.17
PO#:	Voucher #:	50147	Invoice	Invoice No: SEPTEMBER				
1ST	86595	05170		LORI HANDYSIDE	Check			
		E 01	005	640 316 401 000 District Staff Dev Supplies		9/22/2025	\$107.21	\$107.21
PO#:	Voucher #:	50092	Invoice	Invoice No: SEPTEMBER				
1ST	86596	06029		LYNN SISSON	Check			
		E 01	100	203 000 430 000 Elementary Teacher Sup		9/22/2025	\$330.22	\$330.22
PO#:	Voucher #:	50174	Invoice	Invoice No: SEPTEMBER				
1ST	86597	1508		MAHNOMEN BUILDING MATERIALS, LLC	Check			
		E 01	005	810 000 410 000 Custodial Supplies		9/22/2025	\$2,057.58	\$2,057.58
PO#:	Voucher #:	50093	Invoice	Invoice No: 7732, 7907, 7910, 80				
1ST	86598	00102		MAHNOMEN PIONEER	Check			
		E 01	005	110 000 380 000 Advertising		9/22/2025	\$389.90	\$389.90
PO#:	Voucher #:	50094	Invoice	Invoice No: SEPTEMBER				
1ST	86599	00742		MARCO TECHNOLOGIES	Check			
		E 01	005	110 000 401 000 Business Office Supplies		9/22/2025	\$3,060.86	\$3,060.86
PO#:	Voucher #:	50095	Invoice	Invoice No: 562532036				
1ST	86600	1067		MASBO	Check			
		E 01	005	020 000 366 000 Travel		9/22/2025	\$25.00	\$25.00
PO#:	Voucher #:	50185	Invoice	Invoice No: SEPTEMBER				
1ST	86601	03008		MASSP	Check			
		E 01	300	640 316 366 000 Travel		9/22/2025	\$195.00	\$195.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	86601	03008		MASSP		Check	
		E 01 300 050 000 820 000		Dues-Membership			
PO#:	Voucher #:	50096	Invoice	Invoice No: SLS3199, 1021	9/22/2025	Paid Amt:	\$1,085.00
						Check Amount:	\$1,085.00
1ST	86602	1155		MEBULBS		Check	
		E 01 005 810 000 410 000		Custodial Supplies			
PO#:	Voucher #:	50098	Invoice	Invoice No: 4200734-01	9/22/2025	Paid Amt:	\$5,758.54
						Check Amount:	\$5,758.54
1ST	86603	06076		MEGAN ARGALL		Check	
		E 01 300 258 000 430 102		Choir Supplies			
PO#:	Voucher #:	50175	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$269.53
		E 01 100 640 316 000		Travel			\$516.00
PO#:	Voucher #:	50100	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$516.00
						Check Amount:	\$785.53
1ST	86604	05752		MELISSA DAHL BENDICKSON		Check	
		E 01 610 211 000 356 000		Cleaning Services			
		E 01 005 810 000 356 000		Cleaning Services			\$13,700.00
PO#:	Voucher #:	50117	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$14,350.00
						Check Amount:	\$14,350.00
1ST	86605	05045		MENARDS		Check	
		E 01 005 810 000 410 000		Custodial Supplies			
PO#:	Voucher #:	50101	Invoice	Invoice No: 10494	9/22/2025	Paid Amt:	\$127.94
						Check Amount:	\$127.94
1ST	86606	04844		MESPA		Check	
		E 01 100 640 316 366 000		Travel			
PO#:	Voucher #:	50097	Invoice	Invoice No: 20298	9/22/2025	Paid Amt:	\$195.00
						Check Amount:	\$195.00
1ST	86607	1933		MICHAEL CERKOWNIAK		Check	
		E 01 100 640 316 366 000		Travel			\$210.80
PO#:	Voucher #:	50102	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$210.80
						Check Amount:	\$210.80
1ST	86608	05682		MICHELLE FJELD		Check	
		E 01 300 211 000 401 000		High School Supplies			\$882.65
PO#:	Voucher #:	50103	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$882.65
						Check Amount:	\$882.65

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	86609	1498		MINNESOTA BACKFLOW		Check	
		E 01	005	810 000 353 000 Repair			\$421.00
PO#:	Voucher #:	50176	Invoice	Invoice No: 25-265	9/22/2025	Paid Amt:	\$421.00
						Check Amount:	\$421.00
1ST	86610	1938		MN REGION 1 FFA		Check	
		E 21	005	298 301 401 707 FFA Supplies			\$155.00
PO#:	Voucher #:	50151	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$155.00
						Check Amount:	\$155.00
1ST	86611	1937		MN REGION 1 FFA NATIONAL CONVENTION		Check	
		E 21	005	298 301 401 707 FFA Supplies			\$2,110.00
PO#:	Voucher #:	50150	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$2,110.00
						Check Amount:	\$2,110.00
1ST	86612	1367		MORRISSA FANNING		Check	
		E 21	005	298 301 401 715 Student Council Supplies			\$227.59
PO#:	Voucher #:	50156	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$227.59
						Check Amount:	\$227.59
1ST	86613	03291		MREA		Check	
		E 01	005	020 000 820 000 Dues-Membership			\$1,742.00
PO#:	Voucher #:	50104	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$1,742.00
						Check Amount:	\$1,742.00
1ST	86614	00113		MSBA		Check	
		E 01	005	640 316 366 000 Travel			\$545.00
PO#:	Voucher #:	50105	Invoice	Invoice No: 13870-w5k810,	9/22/2025	Paid Amt:	\$545.00
						Check Amount:	\$545.00
1ST	86615	03349		MSHSL		Check	
		E 01	300	292 000 401 000 Athletic Supplies			\$1,460.00
PO#:	Voucher #:	50106	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$1,460.00
						Check Amount:	\$1,460.00
1ST	86616	1920		NASCO EDUCATION		Check	
		E 01	300	260 000 430 000 Science Supplies			\$52.70
PO#:	Voucher #:	50107	Invoice	Invoice No: 852875	9/22/2025	Paid Amt:	\$52.70
						Check Amount:	\$52.70
1ST	86617	05940		NICOLE MCCOLLUM		Check	
		E 01	005	110 000 401 000 Business Office Supplies			\$80.00
PO#:	Voucher #:	50108	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$80.00
						Check Amount:	\$80.00

Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
1ST	86618	02750		NW SERVICE COOPERATIVE		Check	
		E 01 005	105 000 305 000	Fees For Services			\$150.00
PO#:	Voucher #:	50177	Invoice	Invoice No: 11912	9/22/2025	Paid Amt:	\$150.00
		E 01 005	760 720 305 000	Transporation Fees for Services			\$93.76
		E 01 005	640 316 305 000	Fees For Services			\$1,095.00
		E 01 005	640 316 366 000	Travel			\$100.00
PO#:	Voucher #:	50109	Invoice	Invoice No: 11746, 11848, 11866	9/22/2025	Paid Amt:	\$1,288.76
						Check Amount:	\$1,438.76
1ST	86619	03930		OFFICE SUPPLIES PLUS		Check	
		E 01 005	110 000 401 000	Business Office Supplies			\$2,783.03
PO#:	Voucher #:	50110	Invoice	Invoice No: 79084, 78931	9/22/2025	Paid Amt:	\$2,783.03
						Check Amount:	\$2,783.03
1ST	86620	00133		OTTERTAIL POWER COMPANY		Check	
		E 01 005	810 000 332 000	Electricity SCHOOL			\$14,742.56
		E 01 005	760 720 332 000	Electricity BUS GARAGE			\$33.76
		E 01 610	211 000 332 000	Electricity ALC			\$270.57
		E 01 300	292 000 332 000	Electricity FOOTBALL FIELD			\$474.35
PO#:	Voucher #:	50111	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$15,521.24
						Check Amount:	\$15,521.24
1ST	86621	02243		PAULA STOCK		Check	
		E 01 300	211 000 401 000	High School Supplies			\$167.39
		E 01 300	050 000 401 113	HS Collaborative Supplies			\$89.16
PO#:	Voucher #:	50112	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$256.55
						Check Amount:	\$256.55
1ST	86622	1629		PERFORMANCE FOOD SERVICE		Check	
		E 01 005	640 316 401 000	District Staff Dev Supplies			\$1,775.40
PO#:	Voucher #:	50113	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$1,775.40
						Check Amount:	\$1,775.40
1ST	86623	04610		POPPLERS MUSIC, INC.		Check	
		E 01 300	258 000 430 103	Band Supplies			\$151.91
PO#:	Voucher #:	50178	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$151.91
						Check Amount:	\$151.91
1ST	86624	1844		PRESTON HALVORSON		Check	
		E 01 300	211 000 401 000	High School Supplies			\$650.83

Mahnomen Public School
Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	86624	1844		PRESTON HALVORSON		Check	
		E 01	300	640 316 366 000	Travel		
PO#:	Voucher #:	50114	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$749.23
						Check Amount:	\$749.23
1ST	86625	05124		REGENTS OF THE UNIVERSITY OF MINNESOTA		Check	
		E 01	100	216 401 430 000	Title I Supplies		
PO#:	Voucher #:	50179	Invoice	Invoice No: 0290082335	9/22/2025	Paid Amt:	\$602.00
						Check Amount:	\$602.00
1ST	86626	00852		REGION I		Check	
		E 01	005	640 316 366 000	Travel		
PO#:	Voucher #:	50115	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$330.00
						Check Amount:	\$330.00
1ST	86627	1736		RENAISSANCE		Check	
		E 01	100	216 401 430 000	Title I Supplies		
PO#:	Voucher #:	50118	Invoice	Invoice No: 5598121	9/22/2025	Paid Amt:	\$9,620.55
						Check Amount:	\$9,620.55
1ST	86628	1426		SAMANTHA DELONG		Check	
		E 01	300	292 000 369 000	Entry Fees/Travel		
PO#:	Voucher #:	50180	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$425.00
						Check Amount:	\$425.00
1ST	86629	1405		SCREENCASIFY		Check	
		E 01	005	105 000 401 000	Technology Supplies		
PO#:	Voucher #:	50120	Invoice	Invoice No: SC-930707	9/22/2025	Paid Amt:	\$1,921.04
						Check Amount:	\$1,921.04
1ST	86630	1431		SHIRLEY ANDERSON		Check	
		E 01	005	640 316 366 000	Travel		
PO#:	Voucher #:	50119	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$112.00
						Check Amount:	\$112.00
1ST	86631	1639		STAN ALEXANDER		Check	
		E 01	300	280 320 305 000	Fees For Services		
PO#:	Voucher #:	50181	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$500.00
						Check Amount:	\$500.00
1ST	86632	02685		STEIN'S, INC.		Check	
		E 01	005	810 000 410 000	Custodial Supplies		
PO#:	Voucher #:	50121	Invoice	Invoice No: 962079	9/22/2025	Paid Amt:	\$128.25
						Check Amount:	\$128.25

Mahnomen Public School
Detail Payment Register By Check

Check Number: 86516-2147483647 Payment Date: 08/19/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
1ST	86633	1934		SYSO		Check	
		E 02	005	770 705 490 000			\$2,080.70
		E 02	005	770 701 490 000			\$3,864.17
		E 01	300	294 000 401 204			\$35.30
PO#:	Voucher #:	50122	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$5,980.17
						Check Amount:	\$5,980.17
1ST	86634	1934		SYSO		Check	
		E 21	005	298 301 401 715			\$46.26
PO#:	Voucher #:	50157	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$46.26
						Check Amount:	\$46.26
1ST	86635	00440		TEAM LABORATORY CHEMICAL, LLC		Check	
		E 01	005	810 000 410 000			\$3,396.70
PO#:	Voucher #:	50123	Invoice	Invoice No: 48137	9/22/2025	Paid Amt:	\$3,396.70
		E 01	005	810 000 410 000			\$163.75
PO#:	Voucher #:	50182	Invoice	Invoice No: 48627	9/22/2025	Paid Amt:	\$163.75
						Check Amount:	\$3,560.45
1ST	86636	1071		TECH CHECK		Check	
		E 01	005	105 000 305 000			\$5,943.80
PO#:	Voucher #:	50183	Invoice	Invoice No: 8403C	9/22/2025	Paid Amt:	\$5,943.80
						Check Amount:	\$5,943.80
1ST	86637	03702		TECTA AMERICA		Check	
		E 01	005	810 000 353 000			\$2,111.73
PO#:	Voucher #:	50124	Invoice	Invoice No: 25022010	9/22/2025	Paid Amt:	\$2,111.73
						Check Amount:	\$2,111.73
1ST	86638	05676		THIRTEEN TOWNS NEWSPAPER		Check	
		E 01	005	110 000 380 000			\$185.50
PO#:	Voucher #:	50125	Invoice	Invoice No: 26176	9/22/2025	Paid Amt:	\$185.50
						Check Amount:	\$185.50
1ST	86639	05458		TIMOTHY LAVOY		Check	
		E 01	005	760 720 360 000			\$3,647.49
PO#:	Voucher #:	50186	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$3,647.49
						Check Amount:	\$3,647.49
1ST	86640	00032		TRUE VALUE		Check	
		E 01	005	810 000 410 000			\$736.64
PO#:	Voucher #:	50126	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$736.64
						Check Amount:	\$736.64

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:
1ST	86641	1610		UNIVERSAL CHEERLEADERS ASSOCIATION		Check		
		E 21	005	298 301 401 704 Cheer Team Supplies			\$3,554.00	
PO#:	Voucher #:	50134	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$3,554.00	Check Amount: \$3,554.00
1ST	86642	05725		VERIZON WIRELESS		Check		
		E 01	005	810 000 320 000 Communications			\$296.54	
PO#:	Voucher #:	50148	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$296.54	Check Amount: \$296.54
1ST	86643	1824		VESTIS		Check		
		E 01	100	203 000 401 000 Elem & Health Supplies/Laundry			\$159.94	
		E 02	005	770 701 401 000 Food Service Supplies			\$434.50	
PO#:	Voucher #:	50127	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$594.44	Check Amount: \$594.44
1ST	86644	1312		VIKING COCA COLA		Check		
		E 21	005	298 301 401 715 Student Council Supplies			\$1,405.25	
PO#:	Voucher #:	50154	Invoice	Invoice No: ACTIVITY ACCOUNT	9/22/2025	Paid Amt:	\$1,405.25	Check Amount: \$1,405.25
1ST	86645	1846		VOLLEYCART		Check		
		E 01	300	296 000 401 211 Volleyball Supplies			\$349.00	
PO#:	Voucher #:	50128	Invoice	Invoice No: 4234	9/22/2025	Paid Amt:	\$349.00	Check Amount: \$349.00
1ST	86646	1754		WAABINOO LITTLEWOLF		Check		
		E 01	300	280 320 305 000 Fees For Services			\$300.00	
PO#:	Voucher #:	50184	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$300.00	Check Amount: \$300.00
1ST	86647	1922		WEST MAIN AUTO REPAIR		Check		
		E 01	005	760 720 353 000 VAN REPAIRS			\$213.97	
PO#:	Voucher #:	50129	Invoice	Invoice No: SEPTBEMER	9/22/2025	Paid Amt:	\$213.97	Check Amount: \$213.97
1ST	86648	1616		WEX		Check		
		E 01	005	110 000 305 000 Fees For Services			\$478.50	
PO#:	Voucher #:	50130	Invoice	Invoice No: 2225534, 2208157	9/22/2025	Paid Amt:	\$478.50	Check Amount: \$478.50

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
1ST	86649	04590		WHITE EARTH SANITATION		Check	
		E 01	005	810 000 335 000			\$1,524.41
PO#:	Voucher #:	50131	Invoice	Invoice No: SEPTEMBER	9/22/2025	Paid Amt:	\$1,524.41
						Check Amount:	\$1,524.41
1ST	86650	1126		WINTER TRUCK LINE INC		Check	
		E 01	005	850 000 305 000			\$500.00
PO#:	Voucher #:	50132	Invoice	Invoice No: 00470164	9/22/2025	Paid Amt:	\$500.00
						Check Amount:	\$500.00
1ST	86651	02909		BENDICKSON SCHOOL BUS SERVICE		Check	
		E 01	005	760 720 360 000			\$11,800.00
PO#:	Voucher #:	50188	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$11,800.00
						Check Amount:	\$11,800.00
1ST	86652	1550		BERT BENDICKSON SCHOOL BUS INC		Check	
		E 01	005	760 720 360 000			\$13,818.84
PO#:	Voucher #:	50187	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$13,818.84
						Check Amount:	\$13,818.84
1ST	86653	05689		HANDYSIDE BUS, LLC		Check	
		E 01	005	760 720 360 000			\$11,800.00
PO#:	Voucher #:	50190	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$11,800.00
						Check Amount:	\$11,800.00
1ST	86654	1463		JOSEPH SWIERS		Check	
		E 01	005	760 720 360 000			\$11,547.65
PO#:	Voucher #:	50191	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$11,547.65
						Check Amount:	\$11,547.65
1ST	86655	00220		R & L BUSING, LLC.		Check	
		E 01	005	760 720 360 000			\$14,197.37
PO#:	Voucher #:	50192	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$14,197.37
						Check Amount:	\$14,197.37
1ST	86656	04638		ROBERT BRUGGEMAN		Check	
		E 01	005	760 720 360 000			\$11,169.12
PO#:	Voucher #:	50189	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$11,169.12
						Check Amount:	\$11,169.12
1ST	86657	05458		TIMOTHY LAVOY		Check	
		E 01	005	760 720 360 000			\$13,187.95
PO#:	Voucher #:	50193	Invoice	Invoice No: SEPTEMBER	9/19/2025	Paid Amt:	\$13,187.95
						Check Amount:	\$13,187.95

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1ST	86658	1179		HUDL		Check
		E 01	300	292 000 401 000		\$9,400.00
				Invoice	9/22/2025	
PO#: 3151	Voucher #:	50194		Invoice No: H00136280		
						Paid Amt: \$9,400.00
						Check Amount: \$9,400.00
						Report Total: \$1,662,754.82

Mahnomen Public School
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General	\$1,472,675.36
02 Food Service	\$8,171.29
04 Community Service	\$180.00
21 Student Activity	\$8,314.98
28 Payroll Fund	\$173,413.19
Report Total	\$1,662,754.82

Community Education Program - Board Report – September 2025

- Fall Community Education session has begun! We are looking forward to hosting:
 - Puzzle Night at the Mahnommen Country Club
 - Levi Liebl - Wills & Estate Planning
 - First Aid/CPR/AED Training
 - DIY Coir Outdoor Rugs
 - Fall Chili Making
 - Apple Pie Making
 - 4H after school programs: Engineering Club & Cooking Club
- Session information can be found online at Community Education Program page of the school website
- VPK classrooms are having a great start to the year! Best wishes to Lisa, Kayla, and Mrs. Jeannine!
- Early Childhood Family Education fall session has started! There are six (6) students registered at this time and we are excited for more to join us throughout.
- Early Childhood Screening Outcomes report is due to DCYF on September 30. This presents health, academic, social, and sensory data as a collection from 3,4,5 year olds screened by ISD#432.

Athletics & Activities Program - Board Report – September 2025

Fall sports have begun! Best wishes to the coaches on a successful season!

The Activity Scheduler found on the Athletic Page of the school website hosts all schedules for teams.

MHS Participation Numbers:

- FB (9-12) - 23 / Total = 53
- VB (9-12) - 24 / Total = 49
- JH FB - 17 / Total = 43
- JH VB - 18 / Total = 40
- Cheer (7-12) - 8 / Total = 19

Currently seeking internal applications for the Assistant Dance Coach position—thank you to Jill Bisek for her dedication to the program in recent years!

Co-op Pairing Leadership Update:

- Next meeting is Oct 7

Co-op Pairing Committee Update:

- Next meeting is TBD

MSHSL & Section information:

- MSHSL Regional Meeting was hosted at TRF in September. MSHSL shared information on 9th grade governance, uniform guidance, and competitive section placement process
- Region 8A FB / VB Programs are being produced for upcoming tournaments
- Region 8 Handbook has been updated—can be found on the MSHSL Region 8 webpage or with Aimee and Dan
- Section Playoff Dates:
 - FB - QF - 10/21, SF- 10/25, Final - 10/30
 - VB - Play-In - 10/20, Pigtail - 10/22, QF - 10/24, SF- 10/28, Final - 10/31
- Looking ahead we are hosting Section 8A Track in Mahnomens on May 29th, 2026 and hosting 27 teams.

High School Report-September 2025

Great start to the year!

People parade-Friday, Sept. 19th

Homecoming week-October 5th(Powderpuff football)-October 10th.

Discipline report:

To date: 59

Class sizes as of 9.16.25:

7-59

8-59

9-54

10-42

11-52

12-46

Total: 312



Mahnomens Secondary Discipline Summary by Grade

07/01/2025 - 09/15/2025

Year: 2025-2026
Report: IDS601

Description	07		08		09		10		11		12		Total
	Female	Male											
Academic Dishonesty (30)													
Alcohol (01)													
Amorous Activity (Am Act)													
Arson (02)													
Assault (03)													
Attendance (24)													
Back Talk (b talk)													
Bomb (04)													
Bomb Threat (05)													
Bullying/Harassment (Includes CyberBullying) (31)													
Bus Referral (Bus)								2		2			4
Cannabis (35)													
Controlled Substances (prescription) (06)													
Disruptive/Disorderly/Insubordination (08)	6	6	1	1	2	1	7	8	1	2	2	2	19
Extortion (09)													
Fighting (10)													
Gang Activity (11)													
Hazing (26)													
Hit Push Shove (HPS)	1	1											1
Homicide (28)													
Illegal Drugs (13)													
Inappropriate Language/Actions (lang)	1	1			4	2	4	6	1	1			12
Noon Restriction Redo (Redo)													
Not Participating (NP)													
On School Property without Permission (34)													
Other (23)													
Over-the-Counter Medications (14)													

**MAHNOMEN ISD#432
ELEMENTARY PRINCIPAL'S REPORT**

Good start to the school year, new staff are doing great!!

The move into the new classrooms went well, lots of staff pitched in.

PBIS Passport Day. Staff led expectations throughout the school; hallways, recess, cafeteria, etc.

Students have been very good so far, only 6 discipline referrals

53 students adds & 13 student drops

Fall inservice; annual trainings & motivational speakers

Open House was well attended.

Still seeking Paraprofessionals .

ECSE	8	
VPK Heller	10	2 EC
VPK Larson	14	2 EC
Total ECSE/Pre-K	32	
K-DeLong	14	
K-Houdek	13	
K-Haverkamp	14	
1-Woods	18	
1-Ryan	19	
2-Evenson	16	
2-Bruce	14	
3-Olson	16	
3-Neuhalfen	17	
3-Swiers	16	
4-Miller	19	
4-O'Loughlin	20	
5-Guenther	22	
5-Twistol	22	

6-Korbel	23	
6-Johnson	20	
Total K-6	283	
Total Pre-K-6	315	



Superintendent's Report

September 22, 2025

1. Community Response to Recent Tragedies

- This past week has brought a string of tragedies to our community, and I want to begin by acknowledging the weight of these losses. In the midst of such difficult circumstances, I am **deeply grateful for the way our team has responded**—with professionalism, care, and unity. Aimee led our communications with empathy and thoughtfulness, Desi mobilized vital crisis support, and staff across the district pulled together to meet the needs of our students and families. It is a reminder of the strength of our community and the importance of continuing to support one another in the days ahead.

2. Operations & Facility Updates

- Join us for the **Ribbon-Cutting Ceremony at Mahnomen Public Schools on Wednesday, September 24, from 5:00–7:00 PM**. A **pre-event blessing of the grounds** will take place at 4:00 PM, followed by the **official ribbon-cutting ceremony beginning at 5:00 PM**. The program will include remarks from Superintendent Andrea Simon and School Board Chair Chris Otto, student voices, and an Opichi Drum performance. Guests are then invited to enjoy self-guided tours of the new spaces, visit with staff stationed throughout the building, and gather for light refreshments in the new concession area. All are welcome as we celebrate this exciting new chapter for our school community! [Ribbon-Cutting Program \(DRAFT 9.18\)](#)
- **Federal Programs (Impact Aid) Hearing - October 22, 2025, 7-8 PM**. The upcoming Federal Programs Hearing will include a focus on Impact Aid, but it is also intended to cover our other federal funding streams (such as Title programs). We will prepare and share a presentation that highlights all of these areas, with Impact Aid as a key component for our district.

3. Staffing & Personnel

- We continue to face a **significant need for paraprofessionals** in our district. To address this, we are advertising broadly—placing notices in the *Detroit Lakes Tribune* (both print and online), the *Anishinaabe* paper, as well as on Facebook, our school marquees, and the district website. While these efforts are important, there is often no substitute for the power of a personal connection. I encourage everyone to reach out individually to people in our community who may be the right fit for this work. Many individuals are looking for a meaningful way to make a lasting difference, and serving as a paraprofessional in our schools is one of the most impactful ways to support our students and staff.



4. Committee Meetings Summary

25-26 Committee Meeting Cycle - As part of our district goal to enhance transparency and encourage community involvement, **committee meeting dates and materials will be posted on BoardBook** moving forward.

- **Negotiations Committee** – The committee has completed its work, and contracts are up for review and approval at tonight’s meeting. Sincere thanks to all involved for a productive and thoughtful process.
- **Facilities Committee** – This committee has been instrumental in planning the Ribbon-Cutting Ceremony. We offer our thanks and look forward to celebrating our new space with the community.
- **Technology Committee** – Met this evening immediately preceding the board meeting; a summary will be provided at the next board meeting.
- **Policy Committee** – The committee met last month and began reviewing district policies with guidance from MSBA, including connections to handbooks and specific issues such as weather and indoor recess. Ongoing work is planned, with the next meeting set for October to continue updating and aligning policies.

5. Leadership Evaluation Procedures

- **Principal & District Staff Evaluations:** Reviewing state guidelines and best practices to implement a consistent, evidence-based process supporting leadership, climate, and achievement.
 - [Principal Evaluation Model](#)
 - [Principal Evaluation Packet](#)

6. NAFIS Fall Conference

- I attended the NAFIS conference in Washington, D.C., meeting with staff from Senators Klobuchar and Smith, as well as Representative Stauber, and will connect virtually with Representative Fischbach’s office. While Tim Lutz was unable to attend and Jordan Spaeth was called away due to the tragic loss of a student, the conference was productive—Impact Aid funding looks secure, which is great news amid broader federal uncertainty. I also participated in a technical workshop on the application process, which gave me a stronger foundation to support the work Jeff had assigned to Nikki McCollum before his retirement. With her training last year in Las Vegas and my new insights, I feel our district is well-positioned, and I’m excited to continue growing into my role as state chair.

Dear Dr. Simon,

I am writing to confirm my plans for time off related to my upcoming wedding. I carried over two personal days from last year, giving me a total of four personal days this year. I plan to use those four personal days on February 10, 11, 12, and 13, 2026.

In addition, I would like to respectfully request February 17, 2026, as an additional day off to accommodate travel. Please let me know if this date can be approved. I plan to return to work on February 18, 2026.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Jon Starkey".

Jon Starkey

Extended (Overnight) Fieldtrip Request

Extended trips involve one or more overnight stay(s) and must be requested **well in advance of the planned activity**. This form must be completed and approved at each level: principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g. tournament competition).

Requested by: Jill Bisek & Megan Argall Date: 9/2/25
Group: Music Dept. Date of Fieldtrip: March 28-30, 2026
Number of Students: 50-60 Number of Chaperones: 5-6
Event/Destination: Twin Cities
Purpose/Benefit to Student: Experience a live professional Musical, attend social + cultural experiences, educational visit such as
Mode of Transportation: Motor Coach zoo or museum.

Estimated Allowable District Expenses: (Advisor/Chaperone only)

Transportation: _____
Lodging: _____
Meals: _____
Registration/Fees: _____
Substitute: 2 teachers for 1 day
Total: _____

** Music Activity + students cover all costs other than sub pay.*

Approved by: [Signature] (Principal)
Approved by: _____ (Superintendent)
Date of Board Approval: _____

Checklist items to be completed prior to departure:

1. Travel itinerary information submitted to and approved by administration. (Page 2)
2. Chaperone list with cell phone numbers submitted to and approved by administration.
3. Itinerary & contact information disseminated to parent/guardian & chaperone(s).
4. Student/Chaperone fees paid.
5. Permission & Rules of Conduct Forms signed by student & parent/guardian.
6. Chaperone expectation meeting conducted.
7. Luggage & personal belongings searched for banned substances.

School-Based Mental Health Grant and how it works

The Minnesota Department of Human Services (MN DHS) School-Based Mental Health (SBMH) grant is a funding initiative designed to support and enhance mental health services within school settings across Minnesota. This grant aims to increase access to mental health resources for students, improve their emotional well-being, and foster a supportive school environment. Alluma has been a grantee since it began in 2006-2007.

As a Grantee of the SBMH grant, we are required to bill third-party payer sources (Medicaid, private insurance, etc.) whenever available for clinical services provided. The grant allows Alluma clients to be served regardless of health coverage status or ability to pay. The grant can offset the cost for families toward their deductibles (often high-deductible plans), therefore reducing the cost and fully covering it through Alluma and the grant. The grant is tapped into secondary following our primary billing to insurances. This often leads to a zero cost for the clients in the school-based program receiving Alluma services.

How School Contributions Work in an Alluma Co-located Services Contract

Schools that contribute funding to contracts are referred to as providing district dollars. In the contract, the rate for district dollars is set at **\$140 per hour**. Schools and administrators are encouraged to participate in discussions about how Alluma's co-located staff are utilizing these funds. This is a fee-for-service model, and the school district is not billed monthly unless an Alluma employee renders a service and submits it for billing.

There are **three main areas** in which district dollars can be used:

1. **Student Contact/Support for Non-Alluma Clients**

This includes brief support or meetings with students who are not currently enrolled with Alluma. This usage is intended to be short-term; if ongoing or chronic needs are identified, a referral to enroll with Alluma should be made.

2. **School Social Work Support**

This includes tasks like organizing donations, managing hygiene or school supply drives, coordinating winter gear distribution, and facilitating holiday giving events.

This usage is lower due to districts utilizing their employees and consideration of Alluma's rate per hour for this service.

3. School Staff and Administration Support

This is the most used category. It includes staff meetings, coordination, consultation on Alluma clients, and general clinical support. Alluma clinicians are available to provide guidance on specific students or broader clinical concerns. Common settings for this support include SAT team meetings, professional development days, and before- or after-school consultations with teachers.

Alluma providers in the District and Safety measures

Alluma is requesting a copy of the school's safety plans including threat assessment procedures. Alluma is committed to ensuring the continued safety and well-being of employees co-located within the school districts. Understanding the school's preparedness measures and intervention processes is important for maintaining transparency and fostering a safe school environment.

Alluma is requesting that each co-located office within a school setting be equipped with a phone and have access to intercom announcements or other safety communications. For example, in the event of a school-initiated lockdown, it is essential that staff in these offices are promptly informed.

We are seeking confirmation that all co-located school offices currently have access to intercom information or equivalent communication methods during safety incidents.

Mahnomen Public School #432
P.O. Box 319
Mahnomen, MN 5655

Student Activity Fund
Check Request Form

Student Activity Fund: FFA

Date: 09/11/2025 Amount: \$2,110.00

Date check needed: _____

Check Payable To: Minnesota Region 2 ~~FFA~~ National Convention

Discription of Disbursement: National Convention Fees For Students
and Advisor.

Only if approved at School Board Meeting

Approval Signatures:

Student Treasurer: Mirica Halvorsen

Activity Advisor: [Signature]

Administration: [Signature]

Students will pay
back 1/2.
= \$250.00

Appropriate Supporting Documentation Must Be Attached

Processed by: Delaney

Check #: 86611

Date: 9-22-25

----- Forwarded message -----

From: **Gracie Uran** <guran@mahnomen.k12.mn.us>

Date: Tue, Sep 9, 2025 at 3:29 PM

Subject: Notice of Resignation

To: Jacob Melby <jmelby@mahnomen.k12.mn.us>

Cc: Andrea Simon <andrea.simon@mahnomen.k12.mn.us>, Mandy Okeson <aokeson@mahnomen.k12.mn.us>

I am writing to give my two weeks' notice, with my last day being 9/22/2025. I have to do what is best for me and take this new opportunity that has been offered. While I'm excited for this next step, I'm also thankful for my time here.

I appreciate all the experience I've gained. I'll give it my all these next 2 weeks to ensure a smooth transition & try to get our students back into the swing of things.

Please, allow me to tell Lynn myself in person tomorrow when I arrive to work later in the day being I have a medical appointment in the AM.

Thank you for understanding.

Gracie Uran 9/9/2025