

**AGENDA**

1. **Call To Order**
2. **Superintendent's Reports**  
Dr. Nathan Flansburg
  - a. Policy Updates 2  
Dr. Nathan Flansburg
  - b. FY27 - Staff Calendar 49  
Dr. Nathan Flansburg
  - c. Activities and Athletics Fees — FY27  
Dr. Nathan Flansburg
3. **Curriculum and Instruction Reports**  
Dr. Teresa Widen, Executive Director of Teaching and Learning/Literacy Lead
  - a. 5D/5D+ 51
  - b. Portrait of a Graduate
4. **Human Resource and Operations Reports**
5. **Budget, Finance, and Operations Reports**
  - a. February Financials 77  
Bridget Peterson, CFO
  - b. FY27 - DRAFT Budget 118  
Bridget Peterson, CFO
  - c. BFC Update  
Nathan Plack, Board Treasurer
6. **School Board**
7. **Adjourn**

## **201 LEGAL STATUS OF THE CHARTER SCHOOL BOARD OF DIRECTORS**

### **I. PURPOSE**

The care, management, and control of the charter school is vested by statutory and constitutional authority in the board of directors. The board of directors shall carry out the mission of the charter school with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the board of directors in carrying out its mission.

### **II. GENERAL STATEMENT OF POLICY**

- A. The board of directors is the governing body of the charter school. As such, the board of directors has responsibility for the care, management, and control over the charter school.
- B. Generally, members of the board of directors have binding authority only when acting as a board of directors legally in session, except where specific authority is provided to board of directors' members or officers individually. Generally, the board of directors is not bound by an action or statement on the part of an individual board of directors' member unless the action is specifically directed or authorized by the board of directors.

### **III. DEFINITION**

"Board of directors" means the governing body of the charter school.

### **IV. ORGANIZATION AND MEMBERSHIP**

**[NOTE: The 2024 Minnesota legislature enacted the new provisions below. These changes include moving some existing language to different paragraphs.]**

- A. The initial board of directors must not be related parties. The initial board continues to serve until a timely election for members of the ongoing charter school board of directors is held according to the school's Articles and Bylaws under Minnesota Statutes, section 124E.07, subdivision 4. The initial board of directors and school developers must comply with the training requirements in subdivision 7 upon the incorporation of the school.
- B. The initial board must begin the transition to the ongoing board structure by the end of the first year of operation and complete the transition by the end of the second year of operation. The terms of board members shall begin on July 1. Terms shall be no less than two years. The bylaws shall set the number of terms an individual may serve on the board and as an officer of the board. Board elections must be held during the school year but may not be conducted on days when the school is closed.
- C. The number, tenure, and qualifications of the charter school board of directors shall be in accordance with the charter school Bylaws and the provisions in this policy.
- D. Resignation or removal of a member of the board of directors shall be governed by the charter school bylaws. Vacancies shall be filled in accordance with the charter school bylaws.
- E. The membership of the ongoing board of directors will be ten (10) but shall have no less than seven (7) members. The ongoing board must include:
  - 1. at least one licensed teacher; (No charter school employees shall serve on the board other than teachers under this clause);
  - 2. at least one parent or legal guardian of a student enrolled in the charter school

who is not an employee of the charter school; and

3. at least one interested community member. A community member serving on the board must reside in Minnesota, must not have a child enrolled in the school, and must not be an employee of the charter school.
- F. To serve as a licensed teacher on a charter school board, an individual must:
1. be employed by the school or provide at least 720 hours of service under a contract between the charter school and a teacher cooperative;
  2. be a qualified teacher as defined under section 122A.16, either serving as a teacher of record in a field in which the individual has a field license, or providing services to students the individual is licensed to provide; and
  3. not serve in an administrative or supervisory capacity for more than 240 hours in a school calendar year.
- G. The board structure must be defined in the bylaws. The board structure may (1) be a majority of teachers under paragraph F. above, (2) be a majority of parents, (3) be a majority of community members, or (4) have no clear majority. The chief Superintendent (Chief Executive Officer) may only serve as an ex-officio non-voting board member.
- H. A contractor providing facilities, goods, or services to a charter school must not serve on the board of directors. In addition, an individual is prohibited from serving as a member of the charter school board of directors if: (1) the individual, an immediate family member, or the individual's partner is a full or part owner or principal with a for-profit or nonprofit entity or independent contractor with whom the charter school contracts, directly or indirectly, for professional services, goods, or facilities; or (2) an immediate family member is an employee of the school. An individual may serve as a member of the board of directors if no conflict of interest exists under this paragraph, consistent with this section. A violation of this paragraph renders a contract voidable at the option of the Commissioner of the Minnesota Department of Education or the charter school board of directors. A member of a charter school board of directors who violates this paragraph is individually liable to the charter school for any damage caused by the violation.
- "Immediate family member" means any relationship by blood, marriage, adoption, or partnership of spouses, parents, grandparents, siblings, children, first cousins, aunts, uncles, grandchildren, nieces, and nephews.
- [NOTE: The 2024 Minnesota legislature revised the definition of "immediate family member."]**
- I. Any employee, agent, contractor, or board member of the authorizer who participates in initially reviewing, approving, overseeing, evaluating, renewing, or not renewing the charter school is ineligible to serve on the board of directors of a school chartered by that authorizer.
  - J. An individual is prohibited from serving on more than one charter school board at the same time in either an elected or ex-officio capacity, except that an individual serving as an administrator serving more than one school under Minnesota Statutes, section 124E.12, subdivision 2, paragraph (f), may serve on each board as an ex-officio member.
  - K. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the board of directors.

## V. BOARD STRUCTURE

- A. The charter school Bylaws outline the process and procedures for changing the board's governance structure, consistent with Minnesota Statutes, chapter 317A. A board may change its governance structure only:
  1. by a majority vote of the board of directors;
  2. by a majority vote of the licensed teachers employed by the school as teachers who provide instruction to students, including licensed teachers providing instruction under a contract between the school and a cooperative; and
  3. with the authorizer's approval.
- B. Any change in board governance structure must conform with the board composition established under this policy and Minnesota Statutes, section 124E.07.

## VI. BOARD ELECTIONS

- A. Staff members employed at the charter school, including teachers providing instruction under a contract with a cooperative, members of the board of directors, and all parents or legal guardians of children enrolled in the charter school are the voters eligible to elect the members of the charter school's board of directors.
- B. The board of directors must establish and publish election policies and procedures on the school's website.
- C. The board of directors must notify eligible voters of the school board election dates and voting procedures at least 30 calendar days before the election and post this information on the school's website.
- D. The board of directors must notify eligible voters of the candidates' names, biographies, and candidate statements at least ten calendar days before the election and post this information on the school's website.
- E. In ~~April~~ **May**, elections shall be held annually for the Board of Directors. These typically consist of members with staggered three-year terms so that approximately one-third of the members are elected each year. The number of positions to be elected is determined yearly based on vacancies. Total positions:

### School Board:

1. Board Treasurer; (can be a parent or community member)
2. One (1) community member;
3. Three (3) parents; and
4. Five (5) teachers. The elected teaching representatives shall consist of the following, but if an appropriate level teacher is not running, other qualified candidates will fill the position by appointment:
  - One (1) Secondary teacher (grades 7-12)
  - One (1) Elementary teacher (grades K-6)
  - Three (3) at-large teachers (Elementary, Secondary, or K-12).

The board clerk will begin the nomination process on the first day school is in session in ~~March~~ **April**. Nominations will close the end of business day on the Friday of the third week in ~~March~~ **April**. Candidates will self nominate using the nomination form established by the Board Clerk.

The Election shall be held the ~~Friday~~ **Tuesday** before the ~~fourth~~ **second** ~~Tuesday~~ **Wednesday** in ~~April~~ **May** and will be open for five (5) days, or other dates determined by the Board of Directors. The election ends on the ~~fourth~~ **second** ~~Tuesday~~ **Thursday** in ~~April~~ **May**.

In the case of an electronic ballot failure, the election will be held by the third ~~Friday~~ **Monday** in May.

### **Election Eligibility**

An individual will be considered qualified to run for the Board of Directors as a parent or teacher representative if they have at least 12 months of experience at PACT at the time they will be seated. **Individuals considering candidacy for the School Board are encouraged to attend regular and working meetings of the Board prior to declaring their intent to run for office. Attendance at such meetings provides prospective candidates with essential insight into the Board's governance structure, operational procedures, deliberative processes, and statutory responsibilities. This exposure is intended to promote informed candidacy and ensure that individuals seeking election possess a foundational understanding of the roles and expectations associated with Board service.**

**In addition, prospective candidates are strongly encouraged to have had previous involvement in the Budget and Finance Committee (BFC) and/or the District Advisory Committees (DAC). Service on these committees affords individuals the opportunity to engage with district initiatives, financial planning processes, and stakeholder input, thereby enhancing their preparedness to effectively fulfill the duties of a School Board member.** All candidates and write-ins must meet eligibility requirements when the election ends for votes for that candidate to be counted. In addition to the above qualifications, the following criteria are set forth for each of the outlined categories:

1. **Community Member:** an individual with no current connection to PACT or any previous connection in the last one (1) year. Connections to PACT include having previously been employed by or having an immediate family member employed by PACT, having previously attended PACT, or having an immediate family member who attends or previously attended PACT. The community member involvement intends to provide an outside perspective for the benefit of PACT. The one-year time frame is intended to allow the development of an outside perspective if the person had previous ties to PACT.
2. **Parent:** an individual who is the parent or guardian of a current PACT student. The parent member cannot be employed by PACT at the time of their nomination or in any capacity during their Board term. The individual shall not have been an employee for at least 12 months before nomination.
3. **Teacher:** an individual who serves in a current teaching capacity at PACT and anticipates the continuance of that status during their term. An Elementary teacher must fill the Elementary Teacher Representative, and a Secondary Teacher must fill the Secondary Teacher Representative position unless a qualified candidate cannot be found. Either may fill the At-Large Teacher Representative positions. **A teacher on a Performance Improvement Plan (PIP) is not eligible to run as a candidate for the Board.**
4. **Board Treasurer:** an individual who meets the qualifications of either parent or community member. This individual shall not have any financial conflicts of interest in regard to PACT, such as being employed in any manner or having a family member employed by PACT. They shall not be employed by PACT for at least 12 months before nomination.

### **Vacancies**

If an elected member vacates their position by written notification presented to the Lead Clerk or dies during their term, the vacancy will be filled by Board appointment and will be effective until the end of the term.

### **Election Voting Eligibility**

1. Any natural, step, or foster parent or any legal guardian of a student enrolled at PACT shall have one (1) vote.
2. All paid staff shall have one (1) vote.
3. All PACT School Board members shall have one (1) vote.
4. No one may have more than one (1) vote.

Voters will be notified at least 30 days before an upcoming election and reminded when the voting is open.

### **Voting**

1. The voter database will be reviewed to ensure all eligible voters have been included in the database and that no ineligible voters are in the database.
2. At least 30 days before the election, notice will be provided to all eligible voters of the Board of Directors election dates.
3. Voting instructions will be emailed to voters via the primary email address on file.
4. A reminder to vote will be emailed in the morning on the last voting day.
5. Voting will be open for five (5) school days.
6. A computer will be made available in the school office for voting.
7. In the event of a tie the winner will be determined by randomized drawing.

### **Election Timeline**

1. **February and March** - The Board Chair presents the timeline for the forthcoming election. The Board identifies representatives for the nominating team and finalizes dates for voting. Elected Committee members from the School Board and the Budget and Finance Committee make known their intent to run for the upcoming election. ~~(to be noted in their February minutes). (If they do not meet in February, they will be asked to confirm via email, which will be noted in the March minutes.)~~
2. **March April** - Call for nominations is placed in the school newsletter and website **the first week in April**. Nominations will be due by the last calendar day in **March April**. ~~The nominating team meets to identify potential candidates for nomination to run for open positions and contacts them to determine interest.~~
3. **April May** - The Board accepts the official ballot. Ballots are emailed to eligible voters the **Friday Tuesday** before the ~~fourth~~ **second Tuesday Wednesday** in **April May**. Election dates are the **Friday Tuesday** before the ~~fourth~~ **second Tuesday Wednesday** in **April May**, **five three (5 3)** school days.
4. **After elections close** - Election results are compiled, the Board Clerk contacts all candidates to confirm continued interest, and the Board confirms elections at the **May June** meeting. Once confirmed, winners' names appear in the meeting minutes.
5. **Assumption of Office** - Newly elected members attend ~~May and June~~ meetings as "members in training" and are seated at the July meetings. New members will be sworn in at the start of the work session in July. New members are requested to participate in all meetings between their election and their assumption of office so they can make informed decisions. Outgoing

members attend the June Board meeting as their final meeting.

**[NOTE: The 2024 Minnesota legislature revised the charter school board election provisions.]**

## **VII. POWERS AND DUTIES**

- A. The board of directors has the powers and duties set forth in Minnesota Statutes, chapter 317A, except as limited by the charter school's Articles of Incorporation, the charter school Bylaws, and Minnesota Statutes, chapter 124E and other applicable law. The board of directors' authority includes implied powers in addition to specific powers granted by the legislature.
- B. The board of directors exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The board of directors shall superintend and manage the charter school; adopt rules for its organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The board of directors shall have the general charge of the business of the charter school, its facilities and property, and of the interest of the school.
- E. The board of directors shall call an annual meeting of the charter school corporation membership. Notification shall be provided in accordance with Minnesota's Open Meeting Law and the Minnesota Nonprofit Corporations Law. Election of members of the board of directors shall take place at the annual meeting.
- F. The board of directors, among other duties, shall perform the following in accordance with applicable law:
  - 1. The board of directors shall decide and is responsible for policy matters related to operating the school, including budgeting, curriculum programming, personnel, and operating procedures;
  - 2. The board shall adopt a nepotism policy;
  - 3. The board shall adopt personnel evaluation policies and practices that, at a minimum:
    - a. carry out the school's mission and goals;
    - b. evaluate how the charter school's contract goals and commitments are executed;
    - c. evaluate student achievement, postsecondary and workforce readiness, and student engagement and connection goals;
    - d. establish a teacher evaluation process under Minnesota Statutes section 124E.03, subdivision 2, paragraph (h); and
    - e. provide professional development related to the individual's job responsibilities.
  - 4. conduct the business of the schools and pay indebtedness and proper expenses;
  - 5. employ and contract with necessary qualified teachers and discharge the same for cause;

6. provide services to promote the health of its pupils;
7. purchase, sell, and exchange charter school property and equipment as deemed necessary by the board of directors for school purposes;
8. provide for payment of claims against the charter school, and prosecute and defend actions by or against the charter school, in all proper cases;
9. employ and discharge necessary employees and contract for other services;
10. provide for transportation of pupils to and from school, as governed by statute;
11. procure insurance against liability of the charter school, its officers, and employees; and
12. cause to be kept at the corporation's registered office originals or copies of:
  - a. Approved minutes and records of all proceedings of the Board of Directors and all committees;
  - b. all financial statements of the corporation; and
  - c. Articles of Incorporation and Bylaws of the corporation, including all amendments and restatements thereof.

G. The board of directors, at its discretion, may perform the following:

1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;
2. furnish school lunches for pupils and teachers on such terms as the board of directors determines;
3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
4. purchase land or buildings with nonstate funds;
5. lease space from an independent or special school board; other public organization; private, nonprofit, nonsectarian organization; private property owner; or a sectarian organization if the leased space is constructed as a school facility, subject to review and approval by the Commissioner of the Minnesota Department of Education;
6. lease real property from a related party pursuant to Minnesota Statutes, section 124E.13.
7. organize an affiliated nonprofit building corporation to renovate or purchase an existing facility or to construct a new facility pursuant to Minnesota Statutes, section 124E.13;
8. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
9. authorize co-curricular and extracurricular activities;
10. receive, for the benefit of the charter school, bequests, donations, or gifts for any proper purpose; and

11. perform other acts as the board of directors shall deem to be reasonably necessary or required for the governance of the schools; and
12. sue and be sued.

**[NOTE: In 2024, the Minnesota legislature expanded the charter school board training requirements. The updated law now appears in Model Policy 212 (Charter School Board Member Development and Training).]**

**Legal References:** Minn. Stat. Chapter 124E (Charter Schools)  
Minn. Stat. § 124E.02 (Definitions)  
Minn. Stat. § 124E.07 (Board of Directors)  
Minn. Stat. § 124E.13 (Facilities)  
Minn. Stat. Ch. 317A (Nonprofit Corporations)

**Cross References:** Charter School Bylaws  
MSBA/MASA Model Policy 101 (Legal Status of the Charter School)  
MSBA/MASA Model Policy 202 (Charter School Board Officers)  
MSBA/MASA Model Policy 203 (Operation of the Charter School Board -Governing Rules)  
MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)

**Original Creation Date:** February 2025  
**Last Approved By:** PACT Charter School Board of Directors  
**Last Approved Date:** June 12, 2025  
**Year Reviewed:** 2024-2025

## **802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL**

**[NOTE: The provisions of this policy substantially reflect statutory requirements.]**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

### **II. GENERAL STATEMENT OF POLICY**

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

### **III. DEFINITIONS**

- A. "Contract" means an agreement entered into by the school district for the sale of supplies, materials, or equipment.
- B. "Official newspaper" is a regular issue of a qualified legal newspaper.

### **IV. MANNER OF DISPOSITION**

#### **A. Authorization**

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

#### **B. Contracts Over \$175,000**

1. If the value of the equipment or materials is estimated to exceed \$175,000, sealed bids shall be solicited by two weeks' published notice in the official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.
2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.
3. A record shall be kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.
4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may readvertise.
5. All bids obtained shall be kept on file for a period of at least one year after

their receipt. Every contract made without compliance with the foregoing provisions shall be void.

6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From \$25,000 to \$175,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the school board. The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school

district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

1. A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment, including a tablet device, by conveying the property and title to:
  - a. another school district;
  - b. the state department of corrections;
  - c. the board of trustees of Minnesota State Colleges and Universities;
  - d. the family of a student residing in the district whose total family income meets the federal definition of poverty; or
  - e. a charitable organization under section 501(c)(3) of the Internal Revenue Code that is registered with the attorney general's office for educational use.
2. If surplus school computers are not disposed of as described in Paragraph 1., upon adoption of a written resolution of the school board, when updating or replacing school computers, including tablet devices, used primarily by students, the school district may sell or give used computers or tablets to qualifying students at the price specified in the written resolution. A student is eligible to apply to the school board for a computer or tablet under this subdivision if the student is currently enrolled in the school and intends to enroll in the school in the year following the receipt of the computer or tablet. If more students apply for computers or tablets than are available, the school must first qualify students whose families are eligible for free or reduced-price meals and then dispose of the remaining computers or tablets by lottery.

I. Disposing of Surplus Books

Notwithstanding Minnesota Statutes, section 471.345, governing school district contracts made upon sealed bid or otherwise complying with the requirements for competitive bidding, other provisions of this section governing school district contracts, or other law to the contrary, the school district may dispose of school books, including library books, books from an individual classroom library, and textbooks including other materials accompanying a textbook. The school district may dispose of surplus books by donating them to a family of a student residing in the district or a charitable organization under section 501(c)(3) of the Internal Revenue Code.

**[NOTE: The 2025 Minnesota legislature amended Minnesota Statutes, section 123B.52 to add paragraph I.]**

**Legal References:** Minn. Stat. § 13.591 (Business Data)  
Minn. Stat. § 15.054 (Sale or Purchase of State Property; Penalty)  
Minn. Stat. § 123B.29 (Sale at Auction)  
Minn. Stat. § 123B.52 (Contracts)  
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)  
Minn. Stat. § 471.85 (Property Transfer; Public Corporations)  
Minn. Stat. § 645.11 (Published Notice)

**Cross References:** MSBA School Law Bulletin "F" (School District Contract and Bidding

Procedures)

**PACT Charter School**

**Original Creation Date:** 2025-2026

**Last Approved By:** PACT Charter School Board of Directors

**Last Approved Date:**

**Year Reviewed:** 2025-2026

## **803 - STUDENT TRANSPORTATION AND BUS SAFETY POLICY**

### **I. PURPOSE**

This policy aims to establish expectations and policies concerning the safe transportation of PACT Charter School students to and from school.

### **II. GENERAL STATEMENT OF POLICY**

PACT Charter School's policy is to comply with state law regarding student transportation and school bus safety.

### **III. GENERAL EXPECTATIONS**

- A.** Transportation by a school bus is an eligible student's privilege, not a right. A student's eligibility to ride a school bus may be revoked for violating school bus safety or conduct policies or violating any other law governing student conduct on a school bus. Revocation of a student's bus-riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. For a student with a disability under the Individuals with Disabilities Education Act, United States Code, title 20, section 1400 et seq., Section 504 of the Rehabilitation Act of 1973, United States Code, title 29, section 794, and the Americans with Disabilities Act, Public Law 101-336, revocation of the student's eligibility to ride the school bus must be consistent with the requirements of those laws.

### **IV. TRANSPORTATION ELECTION / OPTION**

- A.** PACT Charter School must arrange for the attendance of all pupils living two miles or more from the school unless the transportation privilege has been surrendered or properly revoked. Each year PACT Charter School will elect to provide its own transportation or sub-contract transportation services.
- B.** When a student enrolls in PACT Charter School, the school shall provide the parent with transportation information. Parents may be asked by PACT Charter School to voluntarily forego a student's school transportation privileges but are not required to do so.

### **V. THE ELECTION FOR PACT CHARTER SCHOOL PROVIDED TRANSPORTATION**

- A.** If PACT Charter School elects to provide transportation for its students, the transportation will be provided within PACT's designated transportation routes in which PACT Charter School services.
- B.** For students who reside outside the designated transportation routes in which PACT Charter School services, PACT Charter School is not required to provide or pay for transportation between the student's residence and the designated bus routes PACT Charter School services. PACT Charter School may reimburse a parent for the costs of transportation from the student's residence to the location of the nearest designated bus stop that PACT Charter School services if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the student's actual cost of transportation or 15 cents

per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week.

- C. When providing its own transportation, PACT Charter School will utilize one or more of the following methods:
  - 1. Contract with the resident district
  - 2. Contract with another school district
  - 3. Contract with a privately-owned school bus company
  - 4. Contract with the parents of the students
  - 5. Purchasing bus passes from a public transit agency (recommended for Secondary students only)
  - 6. Use of bus(es) owned by the school (if any)

#### **VI. THE ELECTION FOR THE RESIDENT DISTRICT PROVIDED TRANSPORTATION**

- A. If PACT Charter School does not elect to provide transportation, transportation for students enrolled at PACT Charter School will be provided by the resident district in which PACT Charter School is located, according to Minnesota Statutes sections 123B.88, subdivision 6, and 124D.03, subdivision 8. If the resident district provides the transportation, the scheduling of routes, manner and method of transportation, control and discipline of the pupils, and any other matter relating to the transport of pupils shall be within the sole discretion, control, and management of the resident district.

#### **VII. ASSIGNED BUS AND STOP**

- A. Students are assigned to specific buses and stops by the bus company we contract. Home pick-up or drop-off locations will only be assigned when there is a safety concern. Parents or guardians will receive a notice before the start of the school year that contains transportation information such as pick-up and drop-off locations, bus numbers, and times.
- B. A student who does not use the bus for ten consecutive school days will be removed from the bus stop.
- C. A student who is not assigned to a particular bus or stop, but wishes to ride home with another bussed student, may only do so with written parental permission provided by both students involved. Permission notes must be turned into the school office, where a bus pass will be issued for the student to give the bus driver.
- D. Bus routes and scheduled time stops will be posted on the school website.

#### **VIII. BUS ROUTES AND STOPS**

- A. Bus stops and routes are designed to consider safety, efficiency, least cost, and shortest overall ride times.
- B. PACT transportation boundaries include the Anoka-Hennepin School District, the east side of the Elk River School District near Trott Brook Pkwy and 182nd Ave, and the south side of the St. Francis School District near the Oak Park Preserve Park.

- C.** Attempts will be made to establish stops in neighborhoods within the cities of Ramsey and Anoka.
- D.** Park and ride stops will be established as needed in areas outside of the cities of Ramsey and Anoka.
- E.** Every effort will be made to establish bus routes so that no student rides for more than 75 minutes each way. However, there is no guarantee this will always hold true for everyone on every route.
- F.** Every effort will be made for bus routes to be set up to run in the same order for morning stops and afternoon stops. This will allow students with a longer ride in the morning to have a shorter ride in the afternoon and vice versa.
- G.** Bus stops are established at the discretion of the bus company management with input from the school. School bus drivers do not have the authority to change or add a bus stop.
- H.** Bus stops are reviewed annually and changed as necessary to meet the needs of the majority of students requesting transportation.
- I.** Students should plan to be at the scheduled bus stop five minutes before pick-up time.
- J.** Parents should plan to be at the scheduled bus stop five minutes before drop-off time.
- K.** Students will only be dropped off if a parent or guardian is at the bus stop unless parental consent for a student to walk is on file with PACT's contracted transportation company.
- L.** Parents missing the assigned drop-off stop may safely drive to another stop on the route and wait for the bus to arrive. Students may then depart the bus to meet their parent or guardian.
- M.** Students with no parent available to meet them at their bus stop will be returned to school for parent pick-up.

## **IX. SAFETY TRAINING**

- A.** PACT Charter School will provide school bus safety training as required by Minnesota law and this policy.
- B.** PACT Charter School will provide its students enrolled in kindergarten through grade 10 with age-appropriate school bus safety training covering the following concepts:
  - 1.** Transportation by school bus is a privilege and not a right;
  - 2.** Policies for student conduct and school bus safety;
  - 3.** Appropriate conduct while on the school bus;
  - 4.** The danger zones surrounding a school bus;
  - 5.** Procedures for safely boarding and leaving a school bus;
  - 6.** Procedures for safe street or road crossing; and
  - 7.** School bus evacuation.

**C. Timing of Training**

- D.** Kindergarten through grade 6 enrolled during the first two weeks. Students enrolled in kindergarten through grade 6 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training competencies by the end of the third week of school. PACT Charter School may provide kindergarten pupils with bus safety training before the first day of school.
- E.** Grades 7 through 10 enrolled during the first two weeks. Students enrolled in grades 7-10 during the first or second week of school who have not previously received school bus safety training must receive the training or receive bus safety instructional materials by the end of the sixth week of school.
- F.** Students enrolled after the second week of school. Students enrolled in kindergarten through grade 10 who are transported by school bus and have not received training in their previous school district shall undergo bus safety training or receive bus safety instructional materials within four weeks of the first day of attendance.
- G.** Ongoing training. PACT Charter School will provide students enrolled in kindergarten through grade 3 school bus safety training twice during the school year. If students are transported by school bus, PACT Charter School shall conduct a school bus safety drill at least once during the school year.
- H.** Accommodations for Safety Training. PACT Charter School will make reasonable accommodations for the school bus safety training of pupils known to speak English as a second language and pupils with disabilities.

**X. PROCEDURES TO BE DEVELOPED**

**A. Development of Procedures.**

- 1.** If PACT Charter School elects to provide transportation for its students, the Administration shall develop and implement comprehensive, written procedures governing pupil transportation safety. The procedures must include:
  - a)** Provisions for appropriate student bus safety;
  - b)** Rules governing student conduct on school buses and in school bus loading and unloading areas;
  - c)** A statement of parent or guardian responsibilities relating to school bus safety;
  - d)** A system for reporting school bus accidents or misconduct and a method for dealing with local law enforcement officials in cases of criminal conduct on a school bus;
  - e)** A discipline policy to address violations of school bus safety rules, including procedures for revoking a student's bus riding privileges in cases of serious or repeated misconduct;
  - f)** A system for integrating school bus misconduct records with other discipline records;
  - g)** Operating rules and procedures; and

**h)** Emergency procedures.

**B. Reportable offenses.** A "reportable offense" means misbehavior on a bus that causes immediate and substantial danger to self or surrounding persons or property. The Superintendent of Schools, the school transportation safety director, or other designated school official shall immediately report to the local law enforcement agency having jurisdiction where the misbehavior occurred if the reporting school official knows or has reason to believe that a student has committed a reportable offense on a school bus or in a bus loading or unloading area. The reporting school official shall issue a report to the commissioner of public safety concerning the incident upon request of the commissioner.

## **XI. APPOINTMENT OF SCHOOL SAFETY TRANSPORTATION COORDINATOR**

**A.** If PACT Charter School elects to provide transportation for its students, the Superintendent of Schools shall designate a school transportation safety coordinator to oversee and implement pupil transportation safety policies. The transportation coordinator shall have day-to-day responsibility for pupil transportation safety.

### *Legal References:*

Minn. Stat. §124E.15, paras (b) to (d) (Charter school law)

Minn. Stat. §121A.59 (Bus Transportation general provisions)

Minn. Stat. §§123B.90 -.91 (School Bus Safety Training and Transportation Director)

Minn. Stat. §169.4582 (Reportable Offenses)

*Resources:* The Commissioner of Education is required by law to have developed and to maintain a comprehensive list of school bus safety training instructional materials for pupils who ride the bus that includes a bus safety curriculum for both classroom and practical instruction.

### **PACT Charter School**

**Original Creation Date:** December 2015

**Last Approved By:** PACT Charter School Board of Directors

**Last Approved Date:** August 5, 2021

**Year Reviewed:** 2021-2022

## **805 WASTE REDUCTION AND RECYCLING**

***[Note: The obligations stated in this policy are substantial and virtually all are governed by statute. A school district may choose to add obligations by policy.]***

### **I. PURPOSE**

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and surplus property, and the establishment of a program of education to develop an awareness of environmentally sound waste management.

### **II. GENERAL STATEMENT OF POLICY**

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

### **III. DEFINITIONS**

- A. "Lamp recycling facility" means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps
- B. "Mixed municipal solid waste" means garbage, refuse, and other solid waste that is aggregated for collection but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.
- C. "Packaging" means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels.
- D. "Postconsumer materials" means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item.
- E. "Rechargeable battery" means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a battery exempted by the Commissioner of the Minnesota Pollution Control Agency (PCA) (Commissioner).
- F. "Recyclable commodities" means materials, pieces of equipment, and parts which are not reusable but which contain recoverable resources.
- G. "Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material.
- H. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use.
- I. "Resource conservation" means the reduction in the use of water, energy, and raw

materials.

- J. "Reusable commodities" means materials, pieces of equipment, parts, and used supplies which can be reused for their original purpose in their existing condition.
- K. "Source-separated compostable materials" means materials that:
  - 1. are separated at the source by waste generators for the purpose of preparing them for use as compost;
  - 2. are collected separately from mixed municipal solid waste and are governed by state licensing provisions;
  - 3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
  - 4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA's class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and
  - 5. may be delivered to a transfer station, mixed municipal solid waste processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the Commissioner determines that no other person is willing to accept the materials.
- L. "Waste reduction" or "source reduction" means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:
  - 1. reusing the product in its original form;
  - 2. increasing the life span of a product;
  - 3. reducing material or the toxicity of material used in production or packaging; or
  - 4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

#### **IV. WASTE DISPOSAL**

- A. The school district will attempt to decrease the amount of waste consumable materials by:
  - 1. reduction of the consumption of consumable materials whenever practicable;
  - 2. full utilization of materials prior to disposal;
  - 3. minimization of the use of non-biodegradable products whenever practicable.
- B. Each school district facility shall also collect at least three recyclable materials, such as, but not limited to, the following: paper, glass, plastic, and metal.
- C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located.

D. Prior to entering into a contract for the management of mixed municipal solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:

1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
2. develop and implement a plan for managing the potential liability; and
3. submit the information in (1) and (2) above to the PCA.

If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the county prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities.

E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze (other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle) in or on:

1. solid waste or solid waste management facilities other than a recycling facility or household hazardous waste collection facility;
2. the land unless approved by the PCA; or
3. the waters of the state, an individual sewage treatment system, or in a storm water or waste water collection or treatment system unless:
  - a. permitted to do so by the operator of the system and the PCA;
  - b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
  - c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records available for inspection for a minimum of three years following generation of the waste antifreeze.

F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:

1. in solid waste; or
2. in a wastewater disposal system.

G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:

1. in a solid waste processing facility; or
  2. in a solid waste disposal facility.
- H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under Minnesota Statutes section 216B.241, subdivision. 2.
- I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid that was purchased for use or used by the school district. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a nonremovable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed.
- J. The school district may not place yard waste:
1. in mixed municipal solid waste;
  2. in a disposal facility;
  3. in a resource recovery facility, except for the purposes of reuse, composting, or cocomposting; or
  4. in a plastic bag unless exempt as specified in Minnesota Statutes section 115A.931(c), (d), or (e).
- K. The school district may not place a telephone directory:
1. in solid waste;
  2. in a disposal facility; or
  3. in a resource recovery facility, except a recycling facility.
- L. The school district may not:
1. place major appliances in mixed municipal solid waste; or
  2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility.
- M. The school district may not place in mixed municipal solid waste an electronic product containing a cathode-ray tube.
- N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries.

**V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS**

- A. When practicable and when the price of recycled materials does not exceed the

price of nonrecycled materials by more than 10 percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district.

- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste.
- C. Whenever practicable, the school district will:
  - 1. purchase uncoated copy paper, office paper, and printing paper unless the coated paper is made with at least 50 percent postconsumer material;
  - 2. purchase recycled content copy paper with at least 30 percent postconsumer material by weight and purchase office and printing paper with at least 10 percent postconsumer material by weight;
  - 3. purchase paper which has not been dyed with colors, excluding pastel colors;
  - 4. purchase recycled content copy, office, and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
  - 5. use reusable binding materials or staples and bind documents by methods that do not use glue;
  - 6. use soy-based inks;
  - 7. purchase printer or duplication cartridges that:
    - a. have 10 percent post-consumer material; or
    - b. are purchased as remanufactured; or
    - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in Minnesota Statutes section 115A.03, subdivision 25b;
  - 8. produce reports, publications, and periodicals that are readily recyclable;
  - 9. purchase paper which has been made on a paper machine located in Minnesota; and
  - 10. print documents on both sides of the paper where commonly accepted publishing practices allow.
- D. The school district may not use a specified product included on the prohibited products list published in the State Register.
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material.
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling company in their bids.

## VI. OTHER

The policy of the school district is to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and state levels.

**Legal References:** Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)  
Minn. Stat. § 115A.03 (Definitions)  
Minn. Stat. § 115A.15 (State Government Resource Recovery)  
Minn. Stat. § 115A.151 (Recycling Requirements; Public Entities; Commercial Buildings; Sports Facilities)  
Minn. Stat. § 115A.46 (Regional and Local Solid Waste Management Plan; Requirements)  
Minn. Stat. § 115A.471 (Public Entities; Managing Solid Waste)  
Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)  
Minn. Stat. § 115A.9155 (Disposing of Certain Dry Cell Batteries)  
Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)  
Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)  
Minn. Stat. § 115A.931 (Yard Waste; Prohibition)  
Minn. Stat. § 115A.932 (Mercury Prohibition)  
Minn. Stat. § 115A.951 (Telephone Directories)  
Minn. Stat. § 115A.9561 (Major Appliances)  
Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)  
Minn. Stat. § 115A.961, Subd. 3 (Household Batteries; Collection, Processing, and Disposal)  
Minn. Stat. § 115A.9651 (Listed Metals in Specified Products; Enforcement)  
Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)  
Minn. Stat. § 216B.241, Subd. 2 (Public Utilities; Energy Conservation and Optimization)  
Minn. Stat. § 458D.07 (Sewage Collection and Disposal)  
*National Solid Waste Management Ass'n v. Williams, et al.*, 966 F.Supp. 844 (D. Minn. 1997)

**Cross References:** None

### PACT Charter School

**Original Creation Date:** 2025-2026

**Last Approved By:** PACT Charter School Board of Directors

**Last Approved Date:**

**Year Reviewed:** 2025-2026

## 806 CRISIS MANAGEMENT POLICY

**[NOTE: The Commissioner of the Minnesota Department of Education (Commissioner) is required to maintain and make available to school boards and charter schools a Model Crisis Management Policy. See Minnesota Statutes, section 121A.035. School boards and charter schools must adopt a Crisis Management Policy to address potential crisis situations in their school districts or charter schools. Id. This Model Crisis Management Policy was originally the result of a collaborative effort among the Minnesota Department of Education, Division of Compliance and Assistance; the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management; and the Minnesota School Boards Association.]**

### I. PURPOSE

The purpose of this Model Crisis Management Policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members to address a wide range of potential crisis situations in the school district. The step-by-step procedures suggested by this Policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation. Each school district should develop tailored building-specific crisis management plans for each school building in the school district, and sections or procedures may be added or deleted in those crisis management plans based on building needs.

The school district will, to the extent possible, engage in ongoing emergency planning within the school district and with emergency responders and other relevant community organizations. The school district will ensure that relevant emergency responders in the community have access to their building-specific crisis management plans and will provide training to school district staff to enable them to act appropriately in the event of a crisis.

### II. GENERAL INFORMATION

#### A. The Policy and Plans

The school district's Crisis Management Policy has been created in consultation with local community response agencies and other appropriate individuals and groups that would likely be involved in the event of a school emergency. It is designed so that each building administrator can tailor a building-specific crisis management plan to meet that building's specific situation and needs.

The school district's administration and/or the administration of each building shall present tailored building-specific crisis management plans to the school board for review and approval. The building-specific crisis management plans will include general crisis procedures and crisis-specific procedures. Upon approval by the school board, such crisis management plans shall be an addendum to this Crisis Management Policy. This Policy and the plans will be maintained and updated on an annual basis.

#### B. Elements of the District Crisis Management Policy

##### 1. General Crisis Procedures

The Crisis Management Policy includes general crisis procedures for securing buildings, classroom evacuation, building evacuation, campus evacuation, and sheltering. The Policy designates the individual(s) who will determine when these actions will be taken. These district-wide procedures may be modified by building administrators when creating their building-specific crisis management plans. A communication system will be in place to enable the designated individual to be contacted at all times in the event of a potential crisis, setting forth the method to contact the designated individual, the provision of at least

two designees when the contact person is unavailable, and the method to convey contact information to the appropriate staff persons. The alternative designees may include members of the emergency first responder response team. A secondary method of communication should be included in the plan for use when the primary method of communication is inoperable. Each building in the school district will have access to a copy of the Comprehensive School Safety Guide (2011 Edition) to assist in the development of building-specific crisis management plans.

All general crisis procedures will address specific procedures for the safe evacuation of children and employees with special needs such as physical, sensory, motor, developmental, and mental health challenges.

a. Lock-Down Procedures

Lock-down procedures will be used in situations where harm may result to persons inside the school building, such as a shooting, hostage incident, intruder, trespass, disturbance, or when determined to be necessary by the building administrator or his or her designee. The building administrator or designee will announce the lock-down over the public address system or other designated system. Code words will not be used. Provisions for emergency evacuation will be maintained even in the event of a lock-down. Each building administrator will submit lock-down procedures for their building as part of the building-specific crisis management plan.

**[NOTE: Minnesota law requires a minimum of five school lock-down drills each school year. See Minnesota Statutes, section 121A.035.]**

b. Evacuation Procedures

Evacuations of classrooms and buildings—shall be implemented at the discretion of the building administrator or his or her designee. Each building's crisis management plan will include procedures for transporting students and staff a safe distance from harm to a designated safe area until released by the building administrator or designee. Safe areas may change based upon the specific emergency situation. The evacuation procedures should include specific procedures for children with special needs, including children with limited mobility (wheelchairs, braces, crutches, etc.), visual impairments, hearing impairments, and other sensory, developmental, or mental health needs. The evacuation procedures should also address transporting necessary medications for students that take medications during the school day.

**[NOTE: Minnesota law requires a minimum of five school fire drills, consistent with Minnesota Statutes, section 299F.30, and one school tornado drill each school year. See Minnesota Statutes, section 121A.035.]**

c. Sheltering Procedures

Sheltering provides refuge for students, staff, and visitors within the school building during an emergency. Shelters are safe areas that maximize the safety of inhabitants. Safe areas may change based upon the specific emergency. The building administrator or his or her designee will announce the need for sheltering over the public address system or other designated system. Each building administrator will

submit sheltering procedures for his or her building as part of the building-specific crisis management plan.

2. Crisis-Specific Procedures

The Crisis Management Policy includes crisis-specific procedures for crisis situations that may occur during the school day or at school-sponsored events and functions. These district-wide procedures are designed to enable building administrators to tailor response procedures when creating building-specific crisis management plans.

3. School Emergency Response Teams

a. Composition

The building administrator in each school building will select a school emergency response team that will be trained to respond to emergency situations. All school emergency response team members will receive on-going training to carry out the building's crisis management plans and will have knowledge of procedures, evacuation routes, and safe areas. For purposes of student safety and accountability, to the extent possible, school emergency response team members will not have direct responsibility for the supervision of students. Team members must be willing to be actively involved in the resolution of crises and be available to assist in any crisis situation as deemed necessary by the building administrator. Each building will maintain a current list of school emergency response team members which will be updated annually. The building administrator, and his or her alternative designees, will know the location of that list in the event of a school emergency. A copy of the list will be kept on file in the school district office, or in a secondary location in single building school districts.

b. Leaders

The building administrator or his or her designee will serve as the leader of the school emergency response team and will be the primary contact for emergency response officials. In the event the primary designee is unavailable, the designee list should include more than one alternative designee and may include members of the emergency response team. When emergency response officials are present, they may elect to take command and control of the crisis. It is critical in this situation that school officials assume a resource role and be available as necessary to emergency response officials.

**III. PREPARATION BEFORE AN EMERGENCY**

A. Communication

1. District Employees

Teachers generally have the most direct contact with students on a day-to-day basis. As a result, they must be aware of their role in responding to crisis situations. This also applies to non-teaching school personnel who have direct contact with students. All staff shall be aware of the school district's Crisis Management Policy and their own building's crisis management plan. Each school's building-specific crisis management plan shall include the method and dates of dissemination of the plan to its staff. Employees will receive a copy of

the relevant building-specific crisis management plans and shall receive periodic training on plan implementation.

2. Students and Parents

Students and parents shall be made aware of the school district's Crisis Management Policy and relevant tailored crisis management plans for each school building. Each school district's building-specific crisis management plan shall set forth how students and parents are made aware of the district and school-specific plans. Students shall receive specific instruction on plan implementation and shall participate in a required number of drills and practice sessions throughout the school year.

B. Planning and Preparing for Fire

1. Designate a safe area at least 50 feet away from the building to enable students and staff to evacuate. The safe area should not interfere with emergency responders or responding vehicles and should not be in an area where evacuated persons are exposed to any products of combustion. (Depending on the wind direction, where the building on fire is located, the direction from which the fire is arriving, and the location of fire equipment, the distance may need to be extended.)

**[NOTE: Evacuation areas at least 50 feet from school buildings are recommended but not mandated by statute or rule. Evacuation areas should be selected based on safety and the individual school site's proximity to streets, traffic patterns, and other hazards.]**

2. Each building's facility diagram and site plan shall be available in appropriate areas of the building and shall identify the most direct evacuation routes to the designated safe areas both inside and outside of the building. The facility diagram and site plan must identify the location of the fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs.
3. Teachers and staff will receive training on the location of the primary emergency evacuation routes and alternate routes from various points in the building. During fire drills, students and staff will practice evacuations using primary evacuation routes and alternate routes.
4. Certain employees, such as those who work in hazardous areas in the building, will receive training on the locations and proper use of fire extinguishers and protective clothing and equipment.
5. Fire drills will be conducted periodically without warning at various times of the day and under different circumstances, e.g., lunchtime, recess, and during assemblies. State law requires a minimum of five fire drills each school year, consistent with Minnesota Statutes, section 299F.30. See Minnesota Statutes, section 121A.035.

**[NOTE: The State Fire Marshal advises schools to defer fire drills during the winter months.]**

6. A record of fire drills conducted at the building will be maintained in the building administrator's office.

**[NOTE: The Comprehensive School Safety Guide (2011 Edition), under the Preparedness/Planning section, has a sample fire drills schedule and log.]**

7. The school district will have prearranged sites for emergency sheltering and

transportation as needed.

8. The school district will determine which staff will remain in the building to perform essential functions if safe to do so (e.g., switchboard, building engineer, etc.). The school district also will designate an administrator or his or her designee to meet local fire or law enforcement agents upon their arrival.

C. Facility Diagrams and Site Plans

All school buildings will have a facility diagram and site plan that includes the location of primary and secondary evacuation routes, exits, designated safe areas inside and outside of the building, and the location of fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs. All facility diagrams and site plans will be updated regularly and whenever a major change is made to a building. Facility diagrams and site plans will be maintained by the building administrator and will be easily accessible and on file in the school district office. Facility diagrams and site plans will be provided to first responders, such as fire and law enforcement personnel.

D. Emergency Telephone Numbers

Each building will maintain a current list of emergency telephone numbers and the names and addresses of local, county, and state personnel who may be involved in a crisis situation. The list will include telephone numbers for local police, fire, ambulance, hospital, the Poison Control Center, county and state emergency management agencies, local public works departments, local utility companies, the public health nurse, mental health/suicide hotlines, and the county welfare agency. A copy of this list will be kept on file in the school district office, or at a secondary location for single building school districts and will be updated annually.

School district employees will receive training on how to make emergency contacts, including 911 calls, when the school district's main telephone number and location is electronically conveyed to emergency personnel instead of the specific building in need of emergency services.

School district plans will set forth a process to internally communicate an emergency, using telephones in classrooms, intercom systems, or two-way radios, as well as the procedure to enable the staff to rapidly convey emergency information to a building designee. Each plan will identify a primary and secondary method of communication for both internal and secondary use. It is recommended that the plan include several methods of communication because computers, intercoms, telephones, and cell phones may not be operational or may be dangerous to use during an emergency.

E. Warning and Notification Systems

The school district shall maintain a warning system designed to inform students, staff, and visitors of a crisis or emergency. This system shall be maintained on a regular basis under the maintenance plan for all school buildings. The school district should consider an alternate notification system to address the needs of staff and students with special needs, such as vision or hearing.

The building administrator shall be responsible for informing students and employees of the warning system and the means by which the system is used to identify a specific crisis or emergency situation. Each school's building-specific crisis management plan will include the method and frequency of dissemination of the warning system information to students and employees.

F. Early School Closure Procedures

The superintendent will make decisions about closing school or buildings as early in

the day as possible. The early school closure procedures will set forth the criteria for early school closure (e.g., weather-related, utility failure, or a crisis situation), will specify how closure decisions will be communicated to staff, students, families, and the school community (designated broadcast media, local authorities, e-mail, or district or school building web sites), and will discuss the factors to be considered in closing and reopening a school or building.

Early school closure procedures also will include a reminder to parents and guardians to listen to designated local radio and TV stations for school closing announcements, where possible.

G. Media Procedures

The superintendent has the authority and discretion to notify parents or guardians and the school community in the event of a crisis or early school closure. The superintendent will designate a spokesperson who will notify the media in the event of a crisis or early school closure. The spokesperson shall receive training to ensure that the district is in strict compliance with federal and state law relative to the release of private data when conveying information to the media.

H. Behavioral Health Crisis Intervention Procedures

Short-term behavioral health crisis intervention procedures will set forth the procedure for initiating behavioral health crisis intervention plans. The procedures will utilize available resources including the school psychologist, counselor, community behavioral health crisis intervention, or others in the community. Counseling procedures will be used whenever the superintendent or the building administrator determines it to be necessary, such as after an assault, a hostage situation, shooting, or suicide. The behavioral health crisis intervention procedures shall include the following steps:

1. Administrator will meet with relevant persons, including school psychologists and counselors, to determine the level of intervention needed for students and staff.
2. Designate specific rooms as private counseling areas.
3. Escort siblings and close friends of any victims as well as others in need of emotional support to the counseling areas.
4. Prohibit media from interviewing or questioning students or staff.
5. Provide follow-up services to students and staff who receive counseling.
6. Resume normal school routines as soon as possible.

I. Long-Term Recovery Intervention Procedures

Long-term recovery intervention procedures may involve both short-term and long-term recovery planning:

1. Physical/structural recovery.
2. Fiscal recovery.
3. Academic recovery.
4. Social/emotional recovery.

#### **IV. ACTIVE SHOOTER DRILL**

##### **A. Definitions**

1. "Active shooter drill" means an emergency preparedness drill designed to teach students, teachers, school personnel, and staff how to respond in the event of an armed intruder on campus or an armed assailant in the immediate vicinity of the school. An active shooter drill is not an active shooter simulation, nor may an active shooter drill include any sensorial components, activities, or elements which mimic a real life shooting.
2. "Active shooter simulation" means an emergency exercise including full-scale or functional exercises, designed to teach adult school personnel and staff how to respond in the event of an armed intruder on campus or an armed assailant in the immediate vicinity of the school which also incorporates sensorial components, activities, or elements mimicking a real life shooting. Activities or elements mimicking a real life shooting include, but are not limited to, simulation of tactical response by law enforcement. An active shooter simulation is not an active shooter drill.
3. "Evidence-based" means a program or practice that demonstrates any of the following:
  - a. a statistically significant effect on relevant outcomes based on any of the following:
    - i. strong evidence from one or more well designed and well implemented experimental studies;
    - ii. moderate evidence from one or more well designed and well implemented quasi-experimental studies; or
    - iii. promising evidence from one or more well designed and well implemented correlational studies with statistical controls for selection bias.
  - b. a rationale based on high-quality research findings or positive evaluations that the program or practice is likely to improve relevant outcomes, including the ongoing efforts to examine the effects of the program or practice.
4. "Full-scale exercise" means an operations-based exercise that is typically the most complex and resource-intensive of the exercise types and often involves multiple agencies, jurisdictions, organizations, and real-time movement of resources.
5. "Functional exercises" means an operations-based exercise designed to assess and evaluate capabilities and functions while in a realistic, real-time environment, however, movement of resources is usually simulated.

##### **B. Criteria**

An active shooter drill conducted according to Minnesota Statutes, section 121A.037 with students in early childhood through grade 12 must be:

1. accessible;
2. developmentally appropriate and age appropriate, including using appropriate safety language and vocabulary;

3. culturally aware;
4. trauma-informed; and
5. inclusive of accommodations for students with mobility restrictions, sensory needs, developmental or physical disabilities, mental health needs, and auditory or visual limitations.

C. Student Mental Health and Wellness

Active shooter drill protocols must include a reasonable amount of time immediately following the drill for teachers to debrief with their students. The opportunity to debrief must be provided to students before regular classroom activity may resume. During the debrief period, students must be allowed to access any mental health services available on campus, including counselors, school psychologists, social workers, or cultural liaisons. An active shooter drill must not be combined or conducted consecutively with any other type of emergency preparedness drill. An active shooter drill must be accompanied by an announcement prior to commencing. The announcement must use concise and age-appropriate language and, at a minimum, inform students there is no immediate danger to life and safety.

D. Notice

1. The school district must provide notice of a pending active shooter drill to every student's parent or legal guardian before an active shooter drill is conducted. Whenever practicable, notice must be provided at least 24 hours in advance of a pending active shooter drill and inform the parent or legal guardian of the right to opt their student out of participating.
2. If a student is opted out of participating in an active shooter drill, no negative consequence must impact the student's general school attendance record nor may nonparticipation alone make a student ineligible to participate in or attend school activities.
3. The Commissioner must ensure the availability of alternative safety education for students who are opted out of participating or otherwise exempted from an active shooter drill. Alternative safety education must provide essential safety instruction through less sensorial safety training methods and must be appropriate for students with mobility restrictions, sensory needs, developmental or physical disabilities, mental health needs, and auditory or visual limitations.

E. Participation in Active Shooter Drills

Any student in early childhood through grade 12 must not be required to participate in an active shooter drill that does not meet the Criteria set forth above.

F. Active Shooter Simulations

A student must not be required to participate in an active shooter simulation. An active shooter simulation must not take place during regular school hours if a majority of students are present, or expected to be present, at the school. A parent or legal guardian of a student in grades 9 through 12 must have the opportunity to opt their student into participating in an active shooter simulation.

G. Violence Prevention

1. A school district or charter school conducting an active shooter drill must provide students in middle school and high school at least one hour, or one standard class period, of violence prevention training annually.

2. The violence prevention training must be evidence-based and may be delivered in-person, virtually, or digitally. Training must, at a minimum, teach students the following:
  - a. how to identify observable warning signs and signals of an individual who may be at risk of harming oneself or others;
  - b. the importance of taking threats seriously and seeking help; and
  - c. the steps to report dangerous, violent, threatening, harmful, or potentially harmful activity, including providing information about the Department of Public Safety's statewide anonymous threat reporting system and any local threat reporting systems.

**[NOTE: The Minnesota legislature enacted the addition to 2.c in 2025 (Session Law Chapter 35).]**

3. A school district or charter school must ensure that students have the opportunity to contribute to their school's safety and violence prevention planning, aligned with the recommendations for multihazard planning for schools, including but not limited to:
  - a. student opportunities for leadership related to prevention and safety;
  - b. encouragement and support to students in establishing clubs and programs focused on safety; and
  - c. providing students with the opportunity to seek help from adults and to learn about prevention connected to topics including bullying, sexual harassment, sexual assault, and suicide.

#### H. Board Meeting

At a regularly scheduled school board meeting, a school board of a district that has conducted an active shooter drill must consider the following:

1. the effect of active shooter drills on the safety of students and staff; and
2. the effect of active shooter drills on the mental health and wellness of students and staff.

#### V. **SAMPLE PROCEDURES INCLUDED IN THIS POLICY**

Sample procedures for the various hazards/emergencies listed below are attached to this Policy for use when drafting specific crisis management plans. Additional sample procedures may be found in the Response section of the *Comprehensive School Safety Guide* (2011 Edition). After approval by the school board, an adopted procedure will become an addendum to the Crisis Management Policy.

- A. Fire
- B. Hazardous Materials
- C. Severe Weather: Tornado/Severe Thunderstorm/Flooding
- D. Medical Emergency
- E. Fight/Disturbance

- F. Assault
- G. Intruder
- H. Weapons
- I. Shooting
- J. Hostage
- K. Bomb Threat
- L. Chemical or Biological Threat
- M. Checklist for Telephone Threats
- N. Demonstration
- O. Suicide
- P. Lock-down Procedures
- Q. Shelter-In-Place Procedures
- R. Evacuation/Relocation
- S. Media Procedures
- T. Post-Crisis Procedures
- U. School Emergency Response Team
- V. Emergency Phone Numbers
- W. Highly Contagious Serious Illness or Pandemic Flu

**VI. MISCELLANEOUS PROCEDURES**

A. Chemical Accidents

Procedures for reporting chemical accidents shall be posted at key locations such as chemistry labs, art rooms, swimming pool areas, and janitorial closets.

**[NOTE: School buildings must maintain Material Safety Data Sheets (M.S.D.S.) for all chemicals on campus. State law, federal law, and OSHA require that pertinent staff have access to M.S.D.S. in the event of a chemical accident.]**

B. Visitors

The school district shall implement procedures mandating visitor sign in and visitors in school buildings. See MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites).

The school district shall implement procedures to minimize outside entry into school buildings except at designated check-in points and assure that all doors are locked prior to and after regular building hours.

C. Student Victims of Criminal Offenses at or on School Property

The school district shall establish procedures allowing student victims of criminal offenses on school property the opportunity to transfer to another school within the school district.

**[NOTE: The Every Student Succeeds Act, 20 United States Code, section 6301, et seq.; Title IX, 20 United States Code, section 1681, et seq.; and the Unsafe School Choice Option, 20 United States Code, section 7912, require school districts to establish such transfer procedures.]**

D. Radiological Emergencies at Nuclear Generating Plants [OPTIONAL]

School districts within a 10-mile radius of the Monticello or Prairie Island nuclear power plants will implement crisis plans in the event of an accident or incident at the power plant.

Questions relative to the creation or implementation of such plans will be directed to the Minnesota Department of Public Safety.

**Legal References:** Minn. Stat. Ch. 12 (Emergency Management)  
Minn. Stat. Ch. 12A (Natural Disaster; State Assistance)  
Minn. Stat. § 121A.035 (Crisis Management Policy)  
Minn. Stat. § 121A.038 (Students Safe at School)  
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)  
Minn. Stat. § 299F.30 (Fire Drill in School; Doors and Exits)  
Minn. Stat. § 326B.02, Subd. 6 (Powers)  
Minn. Stat. § 326B.106 (General Powers of Commissioner of Labor and Industry)  
Minn. Stat. § 609.605, Subd. 4 (Trespasses)  
Minn. Rules Ch. 7511 (Fire Code)  
20 U.S.C. § 1681, *et seq.* (Title IX)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)  
20 U.S.C. § 7912 (Unsafe School Choice Option)  
42 U.S.C. § 5121 *et seq.* (Disaster Relief and Emergency Assistance)

**Cross References:** MSBA/MASA Model Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 501 (School Weapons Policy)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 532 (Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds)  
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)  
*Comprehensive School Safety Guide*  
[Minnesota School Safety Center - Resources \(mn.gov\)](https://mn.gov/schoolsafetycenter/resources)

**Resources:** I Love U Guys Foundation, *Standard Response Protocol*  
<https://iloveu guys.org/The-Standard-Response-Protocol.html> (012325)  
Safe and Sound Schools  
<https://safeandsoundschools.org/> (012325)

**PACT Charter School**

**Original Creation Date:** 2025-2026

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**Last Approved Date:**

**Year Reviewed:** 2025-2026

## **807 HEALTH AND SAFETY POLICY**

**[NOTE: This policy has been approved by the Minnesota Department of Education. The provisions of this policy substantially reflect statutory requirements.]**

### **I. PURPOSE**

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

### **II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.
- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district may form a health and safety advisory committee to be appointed by the superintendent. The health and safety advisory committee will be composed of employees and other individuals with specific knowledge of related issues. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The superintendent may request that the safety committee established under Minnesota Statutes, section 182.676 carry out all or part of the duties of the advisory committee or the advisory committee may consider recommendations from a separate safety committee established under Minnesota Statutes, section 182.676.

### **III. PROCEDURES**

- A. Based upon recommendations from the health and safety advisory committee and subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.
- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.

- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

#### **IV. PROGRAM AND PLANS**

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:

1. Asbestos
2. Fire and Life Safety
3. Employee Right to Know
4. Emergency Action Planning
5. Combustible and Hazardous Materials Storage
6. Indoor Air Quality
7. Mechanical Ventilation
8. Mold Cleanup and Abatement
9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
10. Infectious Waste/Bloodborne Pathogens
11. Community Right to Know
12. Compressed Gas Safety
13. Confined Space Standard
14. Electrical Safety
15. First Aid/CPR/AED
16. Food Safety Inspection
17. Forklift Safety
18. Hazardous Waste
19. Hearing Conservation
20. Hoist/Lift/Elevator Safety
21. Integrated Pest Management
22. Laboratory Safety Standard/Chemical Hygiene Plan
23. Lead
24. Control of Hazardous Energy Sources (Lockout/Tagout)
25. Machine Guarding
26. Safety Committee
27. Personal Protection Equipment (PPE)
28. Playground Safety
29. Radon
30. Respiratory Protection
31. Underground and Above Ground Storage Tanks
32. Welding/Cutting/Brazing
33. Fall Protection
34. National Emission Standards for Hazardous Air Pollutants for School Generators established by the United States E.P.A.
35. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified

hazards, unsafe conditions, or unsafe practices will be documented and corrective action will be taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.

- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

## **V. BUDGET**

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent, or such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

## **VI. ENFORCEMENT**

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

**Legal References:** Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)  
Minn. Stat. § 123B.57 (Health and Safety Projects)  
Minn. Stat. § 182.676 (Safety Committees)  
Minn. Rules Part 5208.0010 (Accident and Injury Reduction Program; Applicability)  
Minn. Rules Part 5208.0070 (Accident and Injury Reduction Program; Alternative Forms of Committee)

**Cross References:** MSBA/MASA Model Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)  
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)  
MSBA/MASA Model Policy 806 (Crisis Management Policy)

**PACT Charter School**

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## **809 - Naming Rights Policy**

### **PURPOSE**

To establish guidelines for the use and rental of the PACT Charter School facilities and property.

### **POLICY STATEMENT**

The facilities of PACT Charter School shall be available for community use under conditions prescribed or permitted by law and in accordance with adopted policies, rules, and regulations of the School Board of Directors.

### **USAGE GUIDELINES**

1. The Superintendent of Schools, Facilities Coordinator, Activities Director and/or designee shall be authorized to grant the use of school facilities and to establish the conditions under which they shall be used. The Superintendent of Schools or designee may reject any application or rescind any agreement for use of PACT Charter School facilities when the activity is inconsistent with the educational goals, school mission and/or cultural interest of the school community or local community, or when the activity is likely to damage school facilities or endanger individuals.
2. Organizations using school facilities agree that they do not illegally discriminate based on sex, race, color, national origin, age, religion, or disability. It is the policy of PACT Charter School to maintain a learning and working environment that is free from harassment, violence or discrimination based on actual or perceived race, color, creed, religion, national origin, sex/gender, marital status, disability, status with regard to public assistance, sexual orientation, age, family care leave status or veteran status. PACT prohibits any form of harassment, violence, or discrimination based on actual or perceived protected class status.
3. There will be no gambling, or use of alcoholic beverages, chemical substances, weapons or facsimiles of weapons, or tobacco in the building or on school grounds.
4. Physical aggressiveness, profanity, or abusive language is prohibited.
5. Outside users of school facilities will be required to provide evidence of liability insurance coverage in an amount not less than \$1,000,000.00.
6. Applicants granted usage of school facilities are responsible for all damages. The user accepts full responsibility for reporting all damages and reimbursing the school for all costs associated with remediation.
7. The School Board of Directors shall establish fees for the use of school facilities. Full payment of fees may be required in advance of the activity. The use of the facilities is limited to that listed on the Facility Use Agreement Form, which must be completed in full.
8. If fees are not paid promptly, use of the facilities will be terminated until all fees/fines have been paid in full. Ongoing problems with payment will result in the permanent cancellation of privileges.

9. Users are responsible for general **clean-up** after use (e.g., wiping down tables, cleaning up spills, re-stacking chairs, moving furniture back, etc.). Unless otherwise arranged, the facility is to be returned to its original setup and condition.
10. Group leaders should familiarize themselves with the locations of emergency exits and fire extinguishers before the scheduled activity. Any emergency will be reported to the site monitor immediately. 911 should be called in case of an emergency.
11. Clean footwear must be worn in the gymnasium; stiletto-type heels may not be worn in the gym at any time. Heels to be no smaller than ½" in the smallest dimension where the heel contacts the floor. No snow boots of any kind may be worn on wood floors.
12. Outside groups may not use PACT sports equipment. Scoreboards, televisions, projectors, etc., may only be used if special arrangements have been made with the appropriate personnel. (See Facility Use Agreement Form)
13. The "responsible parties" on the Building Use Agreement Form must be present during use and ensure that all participants abide by the rules and exit promptly at the predetermined ending time. If another person is accountable, they must be listed on the agreement.
14. ALL children/students (17 and under) MUST be supervised at ALL times by an adult.
15. Any brochures or other publications advertising the use of the building should:
  - position the sponsor's name on the front cover
  - use a larger font for the sponsor than for the location at PACT Charter School
  - include in legible type "PACT Charter School, a nonsectarian public school, does not sponsor this activity."
16. The responsible party MUST check in with the Site Monitor when they arrive to enter the building and check out when leaving.
17. Cancellations
  - School cancellations can occur at any time with no warning.
  - PACT Charter School is not responsible for direct or incidental losses due to cancellations.
  - Cancellation by the Group with less than four days (96 hours) notice may be charged a \$25 cancellation fee.
  - Cancellation by the Group with 4 or more days (96 hours) notice may not be charged a cancellation fee.

## **SCHEDULING PRIORITIES**

1. In all cases, official PACT Charter School-sponsored activities, events and functions will have priority. If a conflict occurs, efforts will be made to find a reasonable solution for community groups but in no case will PACT Charter School be held responsible in any way for any loss.

2. In all cases, groups defined as "local" will be: 1.) those whose physical facilities are within 15 miles of the school or: 2.) the individuals using the facility will include students enrolled at the school, families of those students, or PACT Charter School employees.

To schedule use of PACT Charter School facilities, complete an application (forms download) and remit it to the Facilities Director at [facilities@pactcharter.org](mailto:facilities@pactcharter.org) or place it in his box located behind Reception.

**Scheduling Priority:**

Group A: Official PACT Charter School-sponsored activities, events, and functions. Includes all concerts, extracurricular events, school-related functions and activities, sporting events, School Board of Directors, and Committee meetings.

Group B: Government organizations Local city, county, and government entities operating within the City of Ramsey.

Group C: Civic organizations, non-profits:

Local non-profit organizations serving youth: this includes groups such as 4-H, youth athletic organizations, Boy Scouts, Brownies, Booster Clubs, etc. whose primary purpose is serving students of PACT Charter School.

Group D: Civic organizations, non-profits:

Local non-profit organizations serving adults and religious organizations conducting religious activities on school property.

Group E: Non-profit organizations charging fees or generating revenue. Includes amateur or youth sports organizations conducting invitational tournaments.

Group F: Commercial groups: Includes any company, corporation, business, etc. Includes colleges and universities offering courses at PACT Charter School.

**USAGE FEES**

Facility Usage Rates: All rates listed are hourly rates. Letters at the top of the column refer to "Groups" and correspond to the scheduling priorities. Groups may be responsible for additional costs such as personnel, equipment rental, custodial services, supervision, and damages.

<b>Facility Space</b>	<b>B &amp; C</b>	<b>D &amp; E</b>	<b>F</b>
Kitchen (must have a CFM present)	\$20	\$30	\$40
Cafeteria	\$10	\$15	\$30
*Classroom	\$5	\$10	\$20
Concession Stand	\$10	\$20	\$30
East Gym	\$10	\$20	\$30
West Gym	\$10	\$20	\$30

Boy's Locker Room	\$5	\$10	\$15
Girl's Locker Room	\$5	\$10	\$15

Note(s):

If a Site Monitor is required, a minimum fee of \$20/hr. will be charged to cover building security, maintenance, and cleaning. This fee will only be charged if the facility rental does not exceed this amount. \*This is only allowed in special circumstances.

**PERSONNEL RATES**

Groups using PACT Charter School facilities may be responsible for additional staff charges resulting from their use (if the facility rental does not adequately cover the expense). All rates are per hour. Additional rates of pay may apply depending on the needs of the user group and the personnel required.

<b>Personnel</b>	<b>Rate (per hour)</b>
Custodian	\$30
Kitchen Staff	\$30
Building Security	\$30
Theater/Sound Technician	\$30 (Only when PACT Charter School Tech is available)

<b>Equipment Fees (not by the hour, but a one-time charge per use)</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
Steel Folding Chairs	\$5	\$10	\$20		
Sound/Light System	\$25	\$50	\$100		
Benches	\$5	\$10	\$20		
Tables	\$5	\$10	\$20		
Keyboard/Piano	\$5	\$10	\$20		

**PACT Charter School**

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## **814 - Community Use of Facilities Policy**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for community use of PACT Charter School (the "School") facilities and equipment.

### **II. GENERAL STATEMENT OF POLICY**

The School Board encourages use of School facilities, grounds, and equipment for community purposes if, in its judgment, that use will not interfere with the use for school purposes.

### **III. GENERAL COMMUNITY USE OF SCHOOL FACILITIES**

- A.** The School shall permit non-school use of designated school facilities for educational, community, recreational, civic or social activities when these activities do not conflict with school use or with this policy. The School shall reserve the right to limit use of non-school purposes. PACT will comply with all federal, state and local laws and regulations with respect to the use of its facilities and equipment.
- B.** The School shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or this policy. However, the School shall reserve the right to limit use of non-school purposes.
- C.** The Board of Directors may impose reasonable regulations and conditions upon the use of the School facilities, as it deems appropriate.
- D.** The Superintendent of Schools or designee will be responsible for establishing the process of scheduling rooms and special areas for any approved use to be offered during each session. In order to comply with the requirements of the Internal Revenue Service in connection with the tax-exempt bonds that financed the facilities, the Superintendent of Schools will be responsible for tracking all uses that do not further the School's exempt purpose or otherwise result in private business use of the facilities.
- E.** Academic and extracurricular activities sponsored by the School shall always have priority when any use is scheduled. The School Board and/or Superintendent of Schools or designee shall have authority to cancel a scheduled non-school use if an unexpected conflict arises with a school activity.
- F.** Building Access Fee
- G.** A building access fee will be charged to all individuals or groups using any of the buildings for events/activities scheduled to be on-site after regular front desk and custodial staff hours on school days.
- H.** A building access fee will be charged for the full rental time on non-school days.
- I.** The Superintendent of Schools or designee may set alternate fees as deemed necessary.

#### **I. Facility Use Fees**

- A.** Facility use fees are to be defined in a schedule prepared by school administration and reviewed by the Superintendent of Schools.
- B.** Fee schedule can include fees for facility or equipment use, field use, and other fee

#### **II. Building Rental Limits**

- A.** Unless an exception is available, the School will track and measure all uses to the extent that: (1) renting the facility is not in furtherance of the School's exempt purpose or (2) the user is a nongovernmental entity or a 501(c)(3) entity using the facility in a trade or business unrelated to its exempt purpose.

- B. Tracking will be done to ensure that the building (time and space) is rented within the following limits in each fiscal year.
  - 1. Elementary Campus - No More than 2.66%
  - 2. Secondary Campus - No More than 5.87%
- C. Generally, the amount of use under a facility contract can be determined using the following formula:

$$\left[ \frac{L + L \times C}{F} \times \frac{H}{A} \right]$$

Where:

- L** = square footage of leased space
- F** = square footage of facility
- C** = square footage of facility common areas
- H** = # of hours leased
- A** = # of total annual hours facility is in use

For example, assume a leased classroom is 500ft<sup>2</sup>, there are 10,000ft<sup>2</sup> of common space, the total facility is 100,000ft<sup>2</sup>, the lease is for 50 hours (1 hour/week for 50 weeks), and the facility is used for 4200 hours during the course of the year.

**Original Creation Date:** March 7, 2007  
**Last Approved By:** PACT Charter School Board of Directors  
**Last Approved Date:** April 4, 2024  
**Year Reviewed:** 2023-2024

## 816 - VIDEO SURVEILLANCE POLICY

### I. PURPOSE

The PACT School Board of Directors wishes to maintain students, staff, and visitors' health, welfare, and safety while on school property. The protection of school property is an important function of the school. The School Board of Directors recognizes that video/electronic surveillance systems may serve as a deterrent to prohibited activity and assist with monitoring and investigating activity on school property.

### II. GENERAL STATEMENT OF POLICY

#### A. Placement

1. School district buildings and grounds may be equipped with video cameras. 2. If the buildings and grounds are equipped with video cameras, a conspicuous notice will be posted to notify students, staff, and the public that they may be recorded. The notice may read, "*Warning: This facility employs video surveillance equipment for security purposes. This equipment may or may not be monitored at any time.*"
2. Video surveillance will not be used in bathrooms or locker rooms, although monitoring may occur in hallways in the vicinity of bathrooms or locker rooms. Cameras will not be used in private offices but may be used in classrooms with notices being posted.

### III. Use of Videotape

- A. Video will be viewed only by the appropriate school building administrator (and/or designee). The building administrator will use the video to assist in determining whether or not an incident actually occurred, and if so, the severity of the incident. Information obtained from the video that reveals unlawful actions or actions that break school rules or policies may be brought to the attention of law enforcement and appropriate action may be taken.
- B. Neither the parent/guardian of the student that has been videotaped nor the student will be allowed to view the tape, following data privacy laws, unless the student is the ~~only~~ subject on the videotape. **Upon written request by a parent/guardian, and in accordance with the Minnesota Government Data Practice Act (MGDPA), the parent/guardian may view the video in question where their child(ren) are the subject of the video. The video must be watched with school administration present, and no video recording or photography may be captured of the video. Upon written request, the school district will provide a written summary of the taped incident(s) to a student pictured on the tape or the student's parent/guardians.**
- C. The administrator (and/or designee) will be responsible for the security of the video equipment and for the handling of the recorded information. The video will be reviewed by the administrator (and/or designee) on an as-needed basis and will remain on the ~~DVR~~ **server for six months or until storage is full, whichever occurs first.** It will then automatically replace itself on a first-on, first-off basis.

- D.** A video will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g and the rules and/or regulations defined by the school.
- E.** The video recording equipment will be stored in a secure location with limited access. It will also be available through password-protected Internet access.

**PACT Charter School**

**Original Creation Date:** November 15, 2006

**Last Approved By:** PACT Charter School Board of Directors

**Last Approved Date:** November 2, 2023

**Year Reviewed:** 2019-2020



# 2026-2027 Academic Family Calendar

## Important Dates:

### AUGUST

- 18 Secondary Back-to-School Open House
- 20 Elementary Back-to-School Open House
- 24 First Day of School

### SEPTEMBER (Character Trait: Respect)

### OCTOBER (Character Trait: Citizenship)

- 15-16 MEA Break
- 22 End of Quarter 1

### NOVEMBER (Character Trait: Gratitude)

- 23-27 Thanksgiving Break

### DECEMBER (Character Trait: Compassion)

- 22-31 Winter Break

### JANUARY (Character Trait: Integrity)

- 1 Winter Break
- 14 End Semester 1
- 18 Martin Luther King, Jr. Day

### FEBRUARY (Character Trait: Cooperation)

- 15 Presidents Day

### MARCH (Character Trait: Self-Control)

- 18 End of Quarter 3
- 29-31 Spring Break

### APRIL (Character Trait: Responsibility)

- 1-2 Spring Break

### MAY (Character Trait: Perseverance)

- 26 Last Day of School (K-12)
- 26 End Semester 2

July 2026				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2026				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2026				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2026				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
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28	29	30	31	

January 2027				
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18	19	20	21	22
25	26	27	28	29

February 2027				
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15	16	17	18	19
22	23	24	25	26

March 2027				
M	T	W	T	F
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8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2027				
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			1	2
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12	13	14	15	16
19	20	21	22	23
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May 2027				
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24	25	26	27	28
31				

June 2027				
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7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

### Color Key:

- No school
- Important date

### Day Counts:

Student days grades K-12 154

*The first 5 school days canceled for weather are e-Learning days for grades 6-12. Grades K-5 do not make up those dates. Make-up days after that are April 23 and May 7.*

School Office: 763.712.4200

Days: Q1: 38 | Q2: 39 | Q3: 39 | Q4: 38

School Board Approved: TBD



# 2025-2026 Staff Contract Calendar

## Important Dates:

### AUGUST

- 14-15 New Teacher Training
- 19 Secondary Back-to-School Open House
- 21 Elementary Back-to-School Open House
- 25 First Day of School

### SEPTEMBER (Character Trait: Respect)

- 23 Evening Conferences (all)
- 25 Evening Conferences (all)

### OCTOBER (Character Trait: Citizenship)

- 16-17 MEA Break
- 23 End of Quarter 1

### NOVEMBER (Character Trait: Gratitude)

- 24-28 Thanksgiving Break

### DECEMBER (Character Trait: Compassion)

- 22-31 Winter Break

### JANUARY (Character Trait: Integrity)

- 1-2 Winter Break
- 15 End Semester 1
- 19 Martin Luther King, Jr. Day

### FEBRUARY (Character Trait: Cooperation)

- 10 Evening Conferences (all)
- 12 Evening Conferences (all)
- 16 Presidents Day

### MARCH (Character Trait: Self-Control)

- 19 End of Quarter 3
- 30-31 Spring Break

### APRIL (Character Trait: Responsibility)

- 1-3 Spring Break

### MAY (Character Trait: Perseverance)

- 21 Last Day of School (K-12)
- 21 End Semester 2
- 21 Class of 2026 Commencement

July 2025				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
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21	22	23	24	25
28	29	30	31	

August 2025				
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25	26	27	28	29

September 2025				
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15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
M	T	W	T	F
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13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
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10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
M	T	W	T	F
1	2	3	4	5
	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
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26	27	28	29	30

February 2026				
M	T	W	T	F
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March 2026				
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16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2026				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

**Color Key:**

<span style="background-color: black; color: black;">■</span> Non-Contract Day	<span style="background-color: blue; color: black;">■</span> Full Day
<span style="background-color: red; color: black;">■</span> Important date	<span style="background-color: green; color: black;">■</span> 1/2 Day

### Student Contact Days per Quarter:

Q1: 38 | Q2: 40 | Q3: 39 | Q4: 37

*The first 5 school days canceled for weather are e-Learning days for grades 6-12. Grades K-5 do not make up those dates. Make-up days after that are April 24 and May 8.*

### Required Evening Events:

- Back-to-School Open House
- Fall Conferences
- Spring Conferences
- Grade Level/Campus Concerts/Events
- Literacy Night (Elementary)
- Graduation (Secondary)
- Other Events as Assigned



# 5D/5D+

## Five Dimensions of Teaching & Learning

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■ April 2026



PACT

# Strategic Roadmap 2025-2030

## Strategic Roadmap 2025-2030



### MISSION

#### Our Core Purpose

Partnering as parents, students, and staff to develop students of character and academic excellence.

### VISION

#### What We Intend to Create and Experience

PACT Charter School will build a collaborative community that emphasizes academic rigor and character development to foster innovative problem solvers and life-long learners.

### CORE VALUES

#### Drivers of our actions

**Respect:** Understanding that something is good, valuable, and important and should be treated in an appropriate way.

**Citizenship:** Being a responsible member of a community.

**Gratitude:** Showing appreciation and thanks.

**Compassion:** Helping someone in need and working together to alleviate through sympathy.

**Integrity:** Being honest, fair, and adhering to a moral code.  
**Cooperation:** Working together by being helpful and doing what is asked.

**Self-Control:** Ability to control one's emotions, behavior, and desires in the face of external demands in order to function in community.

**Responsibility:** Doing what is morally right and expected to do.

**Perseverance:** Continuing to do something even when it is difficult while adhering to a belief or purpose.

### STRATEGIC DIRECTIONS

Through focus on priorities and strategy execution,  
we achieve excellence and realize our vision.

**High-Quality Instruction and Achievement:** Deliver high-quality instruction that leads to high academic achievement for all students

**Student Connectedness & Belonging:** Ensure a high-quality daily experience for each and every student founded on the PACT character traits

**Excellence in Governance:** Partnering with administration while providing organizational oversight that leads to our goals and objectives being achieved in a transparent and ethical way

**Health & Well-Being:** Build awareness and capacity to improve the mental health and well-being of our school district community

**Professional Growth & Development:** Recruit, hire, support, develop and retain the highest-quality staff

**Financial & Operational Excellence:** Ensure the efficient and effective use of district resources

**Community engagement and partnerships:** Improve our community through volunteering, engagement and strategic partnerships with families

# MISSION

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**Community engagement and partnerships:** Improve our community through volunteering, engagement and strategic partnerships with families

# Why is a the principal / teacher partnership Important?

- Research Based
  - The #1 influence on student learning is the teacher
  - The #2 influence on student learning is the principal
- Shared Leadership
  - Partnering the two greatest factors in student learning in a deliberate shared leadership model, we seek to maximize our impact on student learning

# Walkthroughs to support teacher learning

Current State  Ideal State

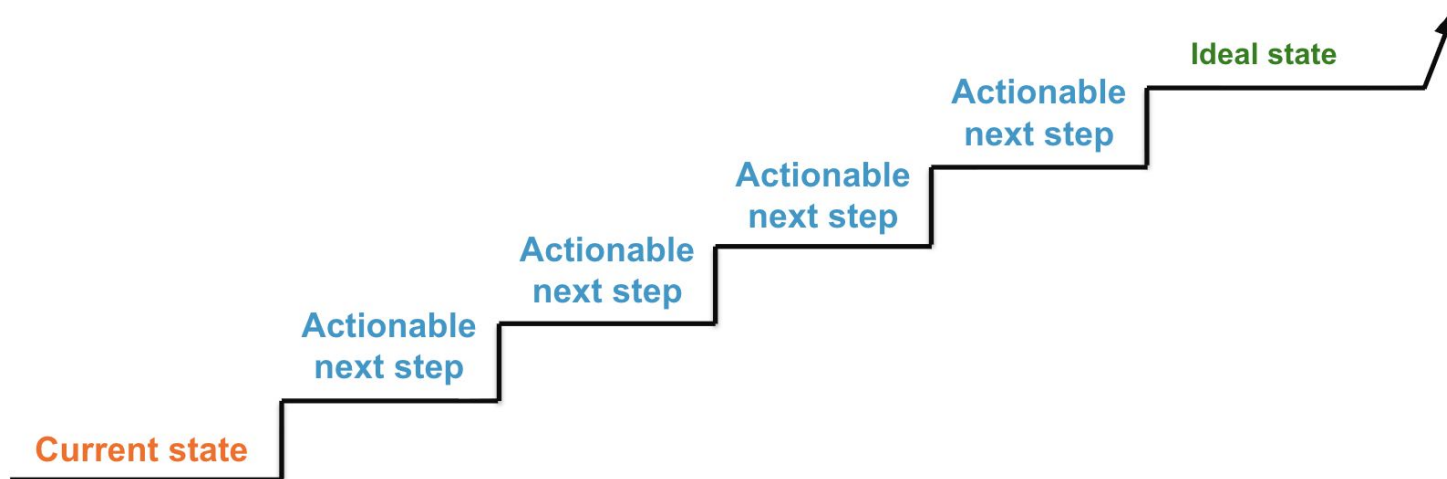
Observable  
Evidence

Deliberate Practice

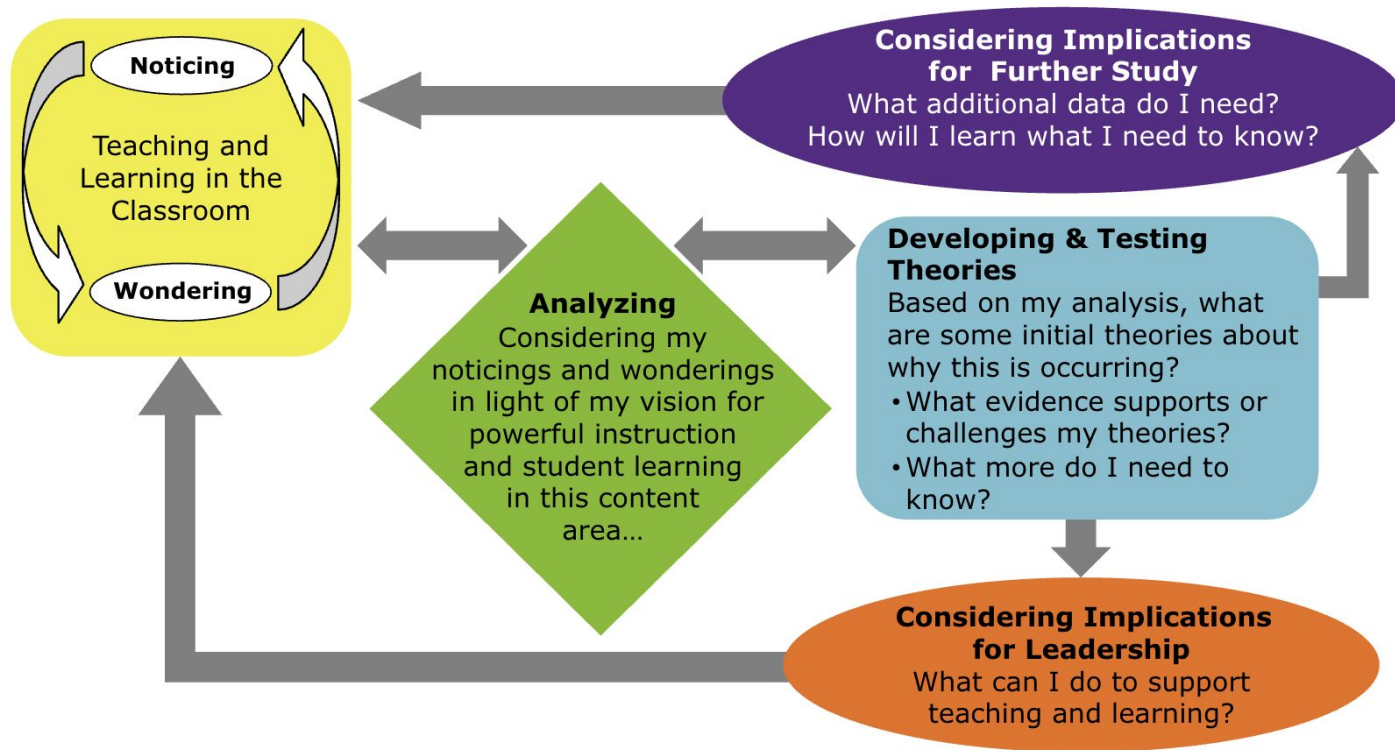
- Feedback
- Coaching
- Intentional learning

Informed by:

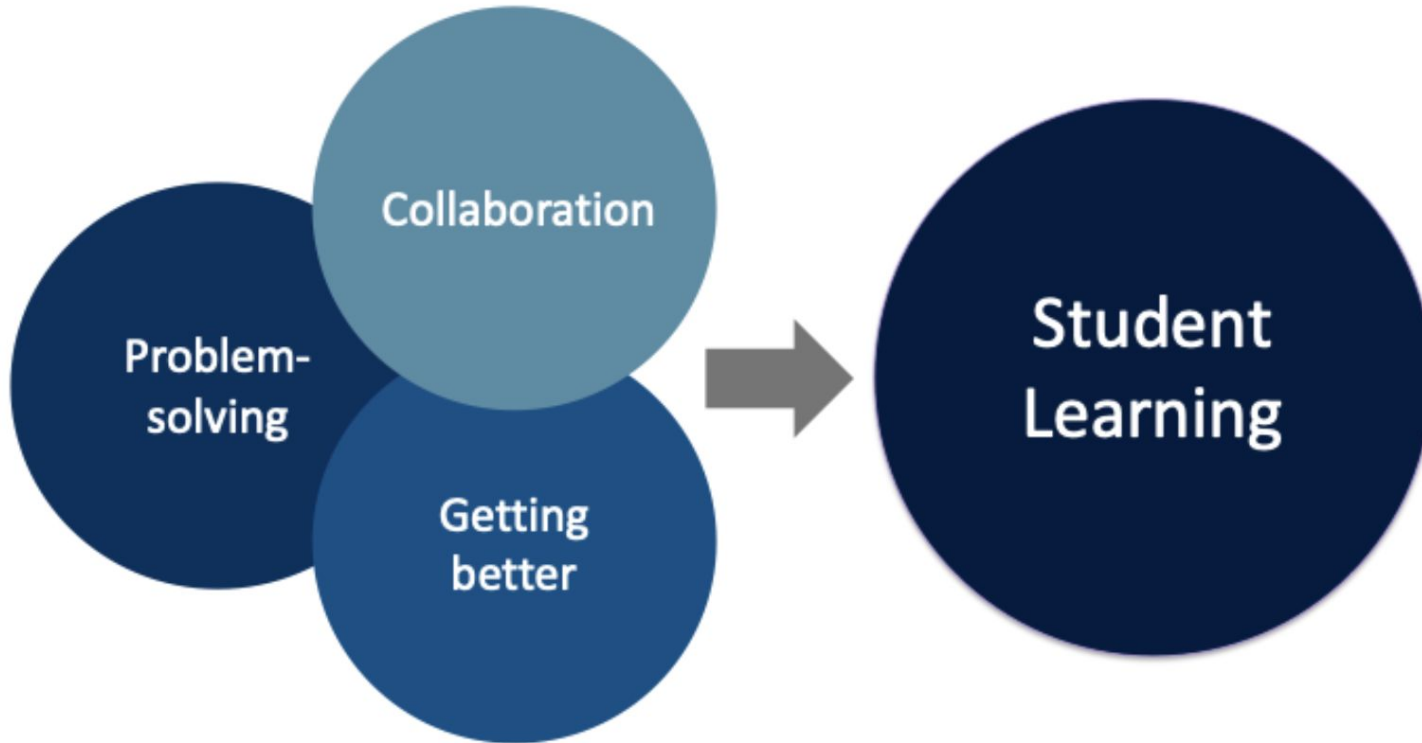
- Standards
- Frameworks / rubrics



# Habits of Thinking for Instructional Leadership



# Collective Efficacy on Behalf of Students





RESEARCH REPORT

# How Principals Affect Students and Schools

*A Systematic Synthesis of Two Decades of Research*

*Jason A. Grissom*  
VANDERBILT UNIVERSITY

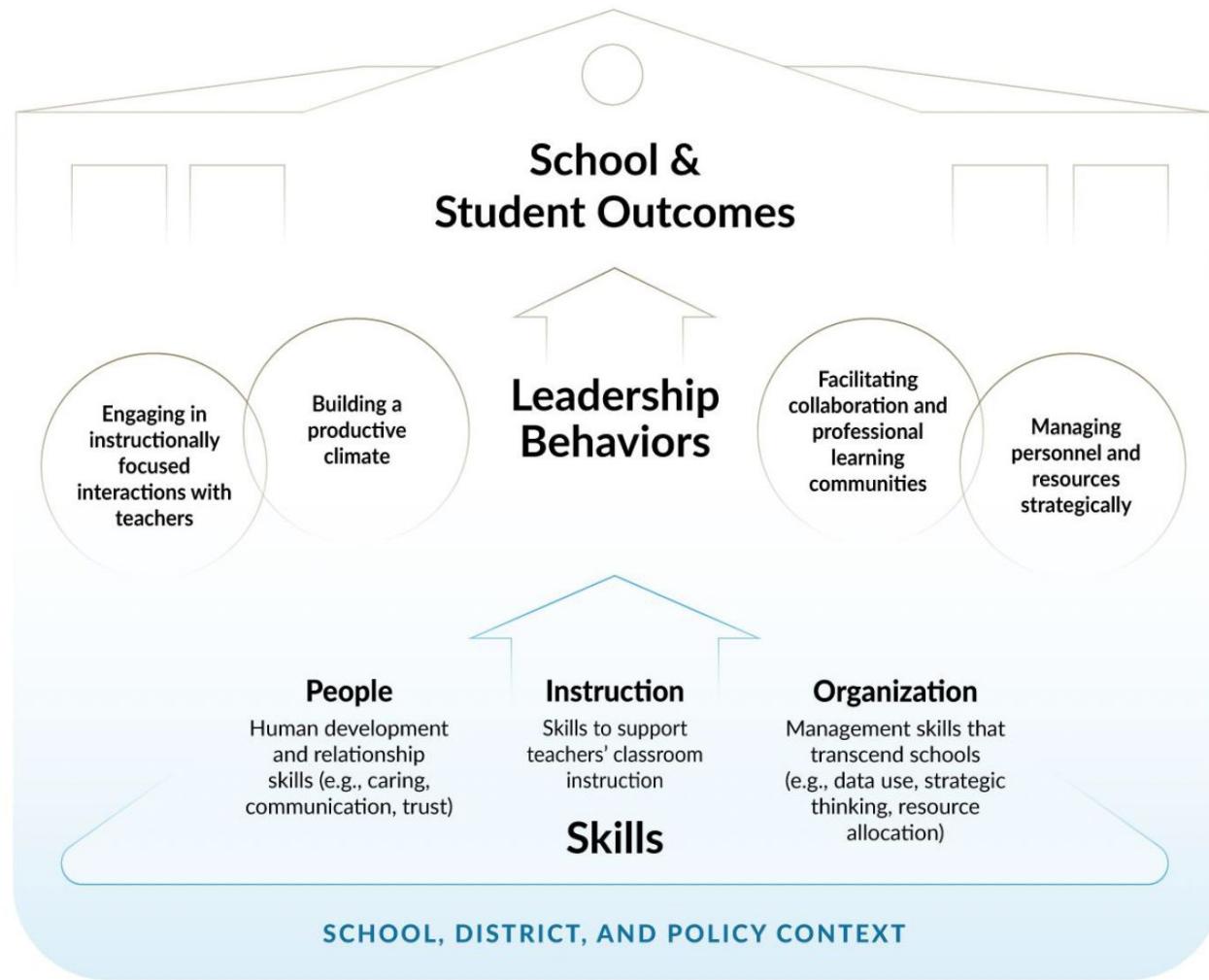
*Anna J. Egalite*  
NORTH CAROLINA STATE  
UNIVERSITY

*Constance A. Lindsay*  
UNIVERSITY OF NORTH  
CAROLINA AT CHAPEL HILL

# What Drives Principals' Contributions?

These observations motivate our investigation of drivers of principals' impacts on their schools. From the large, diverse body of research we synthesize, which includes both quantitative and qualitative studies, we identify three overlapping realms of skills and expertise that school leaders need to be successful: *instruction*, *people*, and *the organization*. We then describe how these skills and expertise manifest in four classes of behaviors that the best-available research suggests produce positive school outcomes. These behaviors fall under the following categories:

- **Engaging in instructionally focused interactions with teachers.** Forms of engagement with teachers that center on instructional practice, such as teacher evaluation, instructional coaching, and the establishment of a data-driven, school-wide instructional program to facilitate such interactions.
- **Building a productive school climate.** Practices that encourage a school environment marked by trust, efficacy, teamwork, engagement with data, organizational learning, and continuous improvement.
- **Facilitating productive collaboration and professional learning communities.** Strategies that promote teachers working together authentically with systems of support to improve their practice and enhance student learning.
- **Managing personnel and resources strategically.** Processes around strategic staffing and allocation of other resources.



# Summary of Key Findings

In sum, we found the following:

1. Effective principals are at least as important for student achievement as previous reports have concluded—and in fact, their importance may not have been stated strongly enough.
2. Principals have substantively important effects that extend beyond student achievement.
3. Effective principals orient their practice toward instructionally focused interactions with teachers, building a productive school climate, facilitating collaboration and professional learning communities, and strategic personnel and resource management processes.

# Principal Support Framework

VERSION 2.0

## ACTION AREA

### Action Area 1: A Shared Vision of Principals as Instructional Leaders

The school system has defined, clearly and in detail, what it expects principals to do as the instructional leaders of their schools. It selects and evaluates principals based primarily on whether they can successfully execute those practices.

**Goal:** Principals understand the school system's expectations for their roles and effective practices as school instructional leaders. These expectations guide the work principals perform day to day, and the practices can be sustained over time.

## ACTION AREA

### Action Area 2: A System of Support for Developing Principals as Instructional Leaders

The school system has created a system of differentiated and targeted support to develop principals' growth as instructional leaders.

**Goal:** Principals have the skills, tools and support that they need to grow and successfully apply the system's high-priority instructional leadership practices.

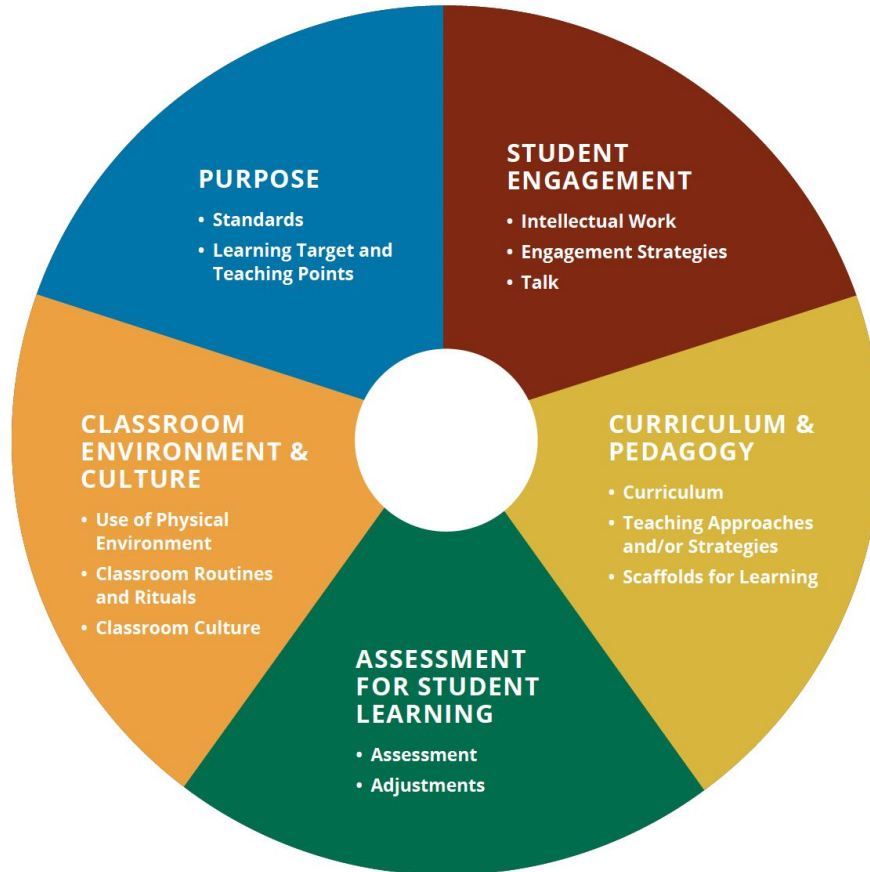
## ACTION AREA

### Action Area 3: A Strategic Partnership Between the Central Office and Principals

The central office develops systemic solutions that ensure instructional leadership is the primary job of principals.

**Goal:** The central office delivers effective, integrated support and services that increase the ability of principals to successfully lead their schools.

## 5 Dimensions of Teaching and Learning™



# 5D+™ Rubric for Instructional Growth and Teacher Evaluation

We know that building the capacity of teachers will lead to better instruction and greater learning for all students. Helping educators understand what good teaching looks like is at the heart of the Center for Educational Leadership's 5D+ Rubric for Instructional Growth and Teacher Evaluation – a growth-oriented tool for improving instruction.

## Dimensions of the 5D+ Rubric for Instructional Growth and Teacher Evaluation

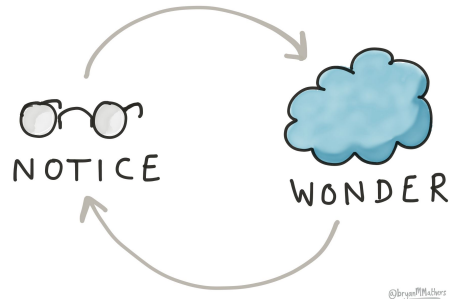
The 5D+ Rubric for Instructional Growth and Teacher Evaluation is based on the 5 Dimensions of Teaching and Learning™ (5D™) instructional framework, which is derived from an extensive study of research on the core elements that constitute quality instruction. These core elements have been incorporated into the 5D framework and 5D+ Rubric as five dimensions: Purpose, Student Engagement, Curriculum & Pedagogy, Assessment for Student Learning, and Classroom Environment & Culture. The 5D+ Rubric also includes Professional Collaboration and Communication, which is based on activities and relationships that teachers engage in outside of classroom instruction.

# 5D+ Elementary Campus

- School Wide Goals
  - Differentiated Instruction for Students
  - Use of Learning Time
- Individual Teacher Goals
  - Varies Among Teaching Staff
  - Individualized Feedback & Reflection

# 5D+ Elementary Campus

- Pivot Data from 2025-2026
- Examples of Noticings & Wonderings
- Examples of Teacher Reflections
- Mid Year Review Meetings
- End of Year Review Meetings



# 5D+ Secondary Campus

- Campus Wide Goals
  - 5D+ Purpose Domain:
    - Learning Targets (P1)
- Individual Teacher Goals
  - Varies Among Teaching Staff
  - Top Choices: Student Engagement and Curriculum and Pedagogy

# 5D+ Secondary Campus

- Benefits of 5D+
  - Helps guide observations to focus on a couple specific growth areas instead of a broad overview that may be too general to be helpful.
  - As teachers consider out district wide student learning goals, 5D+ goals can be a launching point for how they want to approach our SLG.

# 5D+ Secondary Campus

- Examples of Teacher Goals in the Classroom
- Examples of Teacher Reflections and Next Steps
  - 7th Grade ELA
  - 7th Grade Math

# 5D+ Special Education

## Standards-Based IEPs - What and Why?

- A tool to support alignment of instruction to the student's individual needs and state standards.
- PACT Charter School will build a collaborative community that emphasizes academic rigor and character development to foster innovative problem solvers and life-long learners.

# 5D+ Special Education

## Standards-Based IEPs - Benefits

- Students receive specially designed instruction linked to the general education curriculum for their enrolled grade.
- Parents have a better understanding of where their child is functioning in relationship to what the state expects of a child in the enrolled grade.
- Teachers have higher expectations of students with disabilities.

# 5D+ Special Education

## Standards-Based IEPs - The Work

- PLCs are identifying “power” benchmarks for each grade level in reading and math
- Writing goals/objectives to align with these benchmarks
  - Example

# 5D+ Special Education

## Standards-Based IEPs and 5D+

- Purpose - Learning targets connected to standards
- Curriculum and Pedagogy - Use of scaffolds
- Student Engagement - Ownership of learning
- Assessment - Student self-assessment
- Classroom Environment and Culture - Student status



**PACT**  
Charter School

## PACT Charter School Monthly Financials

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FEBRUARY 2026

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EdFinMN

FINANCE AND ACCOUNTING SERVICES FOR CHARTER  
SCHOOL AND EDUCATION SUPPORT ORGANIZATIONS

# PACT Charter School Financial Highlights

FEBRUARY 2026

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## Balance Sheet:

The School's balance sheet reflects the school's liquid assets and liabilities. The primary focus of the balance sheet is the cash balance and any material liabilities. Additionally, attention should be paid to the amount of the YTD state hold back. The highlights from the balance sheet are:

- \$6,043,316 Cash balance at end of the month
- \$1,412,532 State Receivables which represents an initial estimate for the beginning of the accrual for the current year hold back
- (\$85,443) State Receivables which represents the remaining amount due to the school from the state 10% holdback of the prior school year
- \$747,504 Salary and Benefits Payables estimated. This is for summer salaries as of month-end.
- \$0 Accounts Payable balances as of the end of the month

---

## Income Statement

The focus of the school's income statement is to monitor the ongoing revenues and expenses of the various programs. A monthly review of the actual spent vs. budget as well as taking into consideration the percentage of the fiscal year completed is imperative. Yet, also understanding how each individual line-item functions will help the overall analysis. The highlights from the income statement are:

- Adopted Budget: 1467 ADM
- Revised Budget: 1451 ADM
- Actual ADM 1451
- 67% Percent of the fiscal year completed
- 66% YTD revenue as a percent of budget based on the revised projection.
- 58% YTD expenses as a percent of budget based on the revised projection.
- \$5,517,500 Projected year end fund balance
- 28% Projected ending fund balance as a % of expense budget

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## Cash Flow:

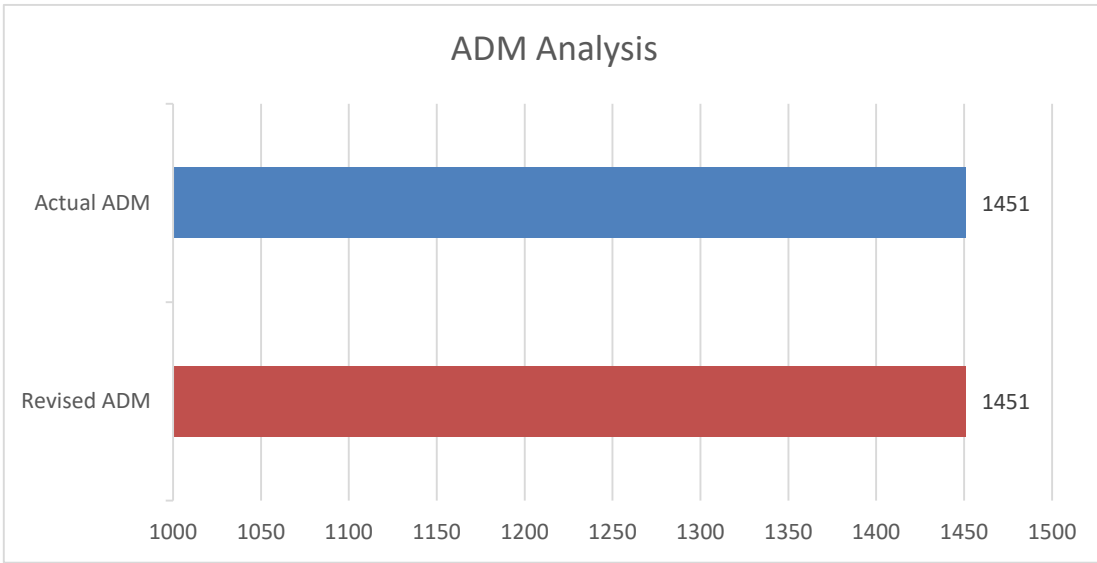
- Estimated cash balance as of June 30, 2026  
\$ 5,326,856
- Days cash on hand projected as of June 30, 2026  
111

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## Debt Covenant Ratios:

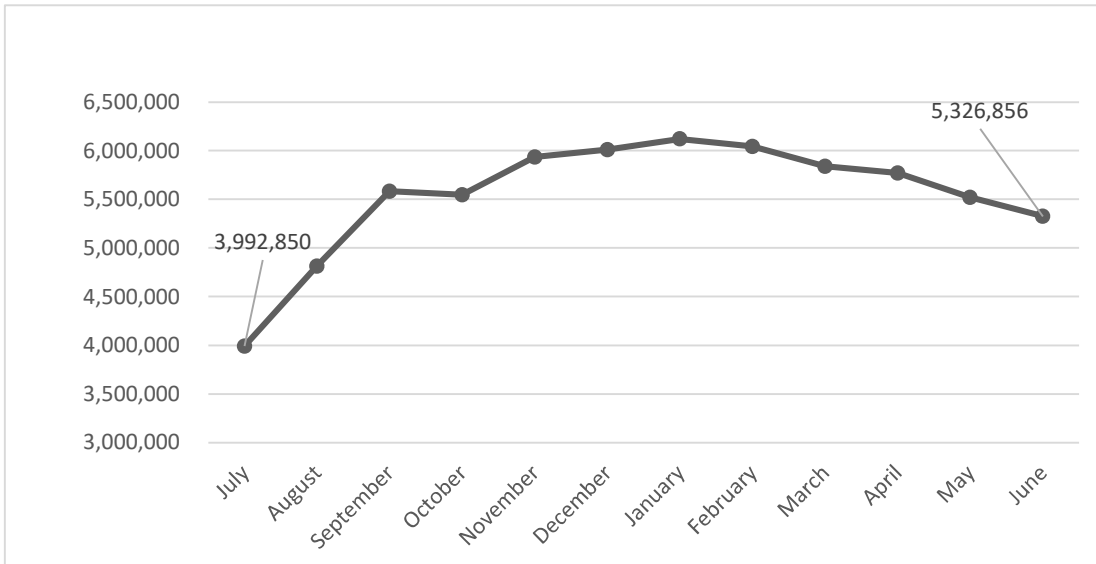
- **Required debt service coverage ratio at June 30, 2026: = / >**  
**1.10**
- Projected debt service coverage ratio at June 30, 2026:  
1.50
  
- **Required days cash on hand (cash only) at June 30, 2026: = / >**  
**45**
- Projected days cash on hand without receivables at June 30, 2026:  
111
- Projected days cash on hand with receivables at June 30, 2026:  
156

## Enrollment/ADM's



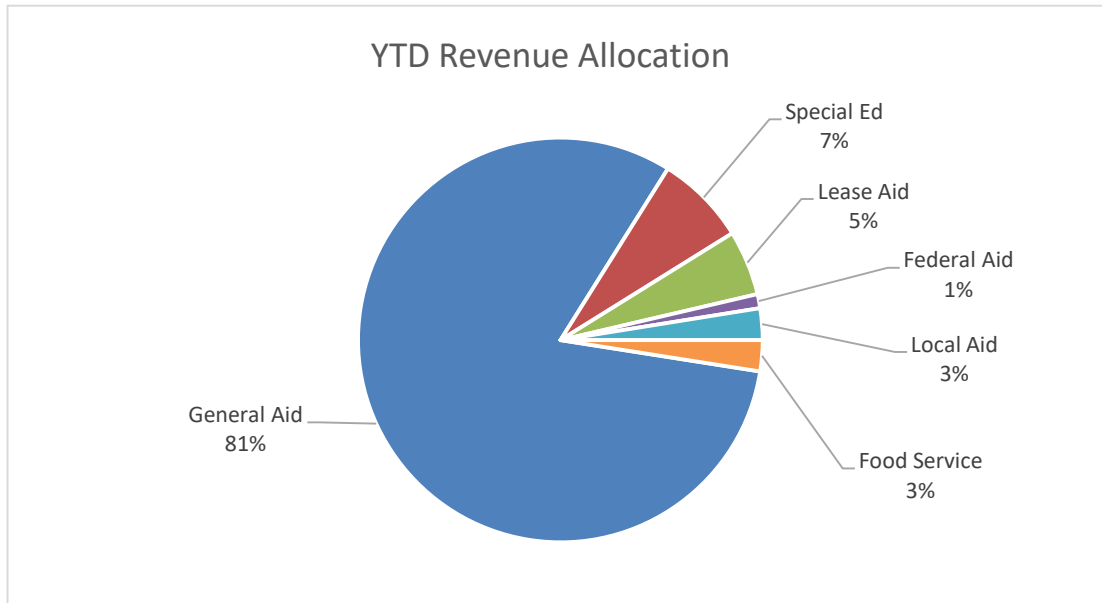
Monitoring the school's budgeted ADM vs. the actual ADM is one of the most important analytical revenue reviews. Variance from the budgeted ADM must be reviewed and understood.

## Cash Flow Projection



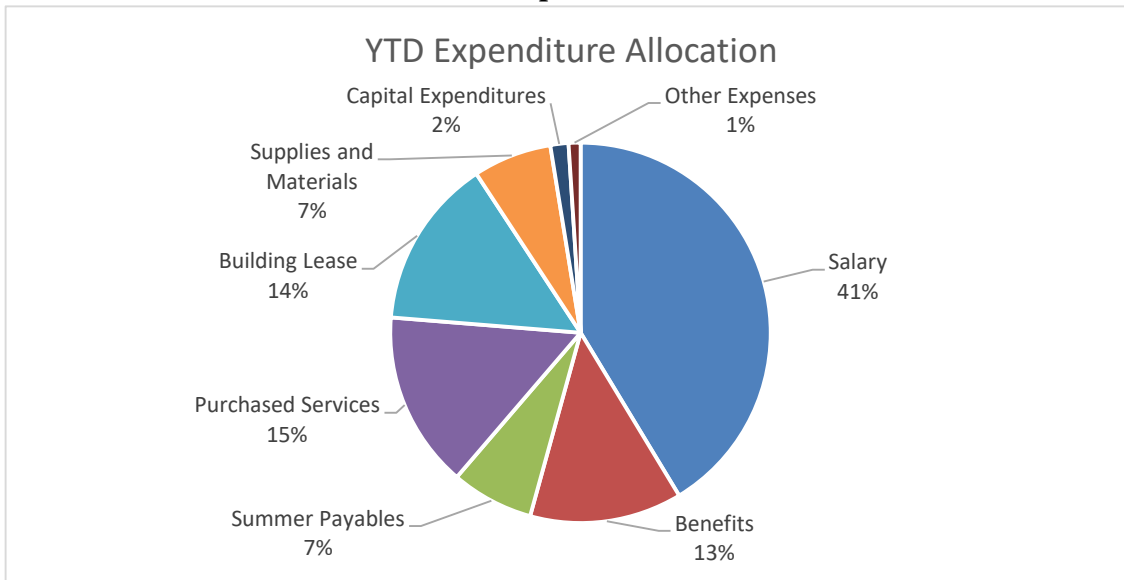
PACT Charter School's cash balance is expected to increase during fiscal 2026.

## Revenue



The graph above reflects the revenue allocation the school has received from all revenue sources to date.

## Expenditures



The graph above reflects the current year to date expenditure allocation across the school's major budget categories. This depiction helps identify how the school has spent their funds thus far.

**PACT Charter School**  
**Balance Sheet**  
**As of Febraury 28, 2026**

<b>Assets</b>		<b>As of Month-End</b>
Cash	\$	6,043,316
MDE Receivable - Current year estimate		1,412,532
MDE Receivable - Prior year		(85,443)
Due From Other Funds		152,619
Total Assets	\$	<u>7,523,024</u>
<b>Liabilities</b>		
Salary and Benefits Payable	\$	747,504
Total Liabilities	\$	<u>747,504</u>
<b>Fund Balance</b>		
Beginning - Audited	\$	4,540,985
Change in Fund Balance		2,234,535
Ending- Projected	\$	<u>6,775,520</u>
Total Liabilities and Fund Balance	\$	<u>7,523,024</u>

*\*\*Current year based on estimated, primarily for ADM numbers.\*\**

**PACT Charter School**  
**Income Statement Summary**  
**As of Febraury 28, 2026**

**67% Year Complete**

<b>Revenue</b>	<b>Adopted Budget - 1467</b>	<b>Revised Budget - 1451</b>	<b>Monthly Activity</b>	<b>Year to Date</b>	<b>% of Budget</b>
	<b>ADM</b>	<b>ADM</b>			
State Aids	\$ 18,901,723	\$ 19,181,804	\$ 1,322,178	\$ 12,821,125	66.8%
Federal Aids	655,748	703,424	59,364	283,850	40.4%
Local	419,571	612,438	29,291	395,868	64.6%
<b>Total</b>	<b>\$ 19,977,042</b>	<b>\$ 20,497,666</b>	<b>\$ 1,410,833</b>	<b>\$ 13,500,843</b>	<b>65.9%</b>
<b>Expense</b>					
Salary	\$ 8,612,904	\$ 9,023,028	\$ 740,483	\$ 4,656,472	51.6%
Benefits	2,994,819	3,150,795	238,898	1,457,693	46.3%
Summer Payables	-	-	-	790,512	NA
<b>Total Salaries/Benefits Payable</b>	<b>\$ 11,607,723</b>	<b>\$ 12,173,823</b>	<b>\$ 979,380</b>	<b>\$ 6,904,677</b>	<b>56.7%</b>
Purchased Services	3,019,356	3,074,289	290,722	1,691,497	55.0%
Supplies and Materials	1,487,611	1,349,809	79,898	752,244	55.7%
Building Lease	2,458,292	2,458,292	203,638	1,629,100	66.3%
Capital Expenditures	231,000	250,000	825	175,600	70.2%
Other Expenses	178,226	214,938	604	113,191	63.5%
<b>Total</b>	<b>\$ 18,982,208</b>	<b>\$ 19,521,151</b>	<b>\$ 1,555,067</b>	<b>\$ 11,266,308</b>	<b>57.7%</b>
<b>Change in Fund Balance</b>	<b>\$ 994,834</b>	<b>\$ 976,515</b>	<b>\$ (144,234)</b>	<b>\$ 2,234,535</b>	
<b>Beginning Fund Balance</b>	<b>\$ 4,540,985</b>	<b>\$ 4,540,985</b>	<b>\$ 4,540,985</b>	<b>\$ 4,540,985</b>	
<b>Ending- Projected</b>	<b>\$ 5,535,819</b>	<b>\$ 5,517,500</b>	<b>\$ 4,396,751</b>	<b>\$ 6,775,520</b>	

FB as a % of Exp	29%	28%
Debt Service Coverage Ratio	1.50	1.50

**PACT Charter School  
Detail Revenue  
As of February 28, 2026**

67% Year Complete

	Adopted Budget - 1467 ADM	Revised Budget - 1451 ADM	Monthly Activity	Year to Date	% of Budget
<b>General Fund</b>					
<b>State Aid</b>					
General Aid	\$ 13,215,594	\$ 13,183,432	\$ 1,267,666	\$ 9,407,119	71%
Endowment	81,897	99,471	-	49,735	50%
Special Education	2,753,029	2,970,019	16,707	959,975	32%
ADSIS	114,821	101,584	-	-	0%
Lease Aid	2,100,823	2,075,594	-	691,346	33%
Literacy Incentive	51,791	68,391	-	34,196	50%
Library Aid	20,000	16,260	-	-	0%
Student Support Aid	20,000	48,044	-	-	0%
Cybersecurity Grant	-	15,000	-	15,000	100%
Charter Additional (Long Term Facility Maintena	211,042	208,507	-	-	0%
Unemployment Aid	-	59,448	-	56,749	95%
State Aid Receivables*	-	-	-	1,412,532	N/A
<b>Total State Aid</b>	<b>\$ 18,568,997</b>	<b>\$ 18,845,750</b>	<b>\$ 1,284,373</b>	<b>\$ 12,626,653</b>	<b>67%</b>
<b>Federal Aid</b>					
Title I	\$ 145,244	\$ 184,922	\$ 9,931	\$ 46,304	25%
Title II	21,684	27,941	1,582	7,959	28%
Title III	-	11,164	-	1,180	10.6%
Special Education	166,421	160,948	14,720	77,104	48%
Special Education - Preschool Age	6,800	247	-	1,632	661%
Special Education - CEIS	30,568	30,321	2,294	13,835	46%
<b>Total Federal Aid</b>	<b>\$ 370,717</b>	<b>\$ 415,543</b>	<b>\$ 28,528</b>	<b>\$ 148,013</b>	<b>36%</b>
<b>Local Aid and Donation</b>					
Interest	\$ 40,000	\$ 125,965	\$ 14,207	\$ 89,492	71.0%
Donations and Other	10,000	40,165	4,355	42,161	105.0%
Athletic and Activity Fees	232,200	232,200	4,742	168,096	72.4%
Fees for Services	20,000	25,000	4,554	29,805	119.2%
MA Billing	-	30,000	-	-	0.0%
Rental Income	-	41,665	495	7,225	17.3%
<b>Total Local Aid and Donation</b>	<b>\$ 302,200</b>	<b>\$ 494,995</b>	<b>\$ 28,353</b>	<b>\$ 336,778</b>	<b>68%</b>
<b>Total General Fund Revenue</b>	<b>\$ 19,241,914</b>	<b>\$ 19,756,288</b>	<b>\$ 1,341,254</b>	<b>\$ 13,111,444</b>	<b>66%</b>
<b>Food Service Fund</b>					
State Revenue	\$ 332,726	\$ 336,054	\$ 37,805	\$ 194,473	58%
Federal Revenue	285,031	287,881	30,836	135,836	47%
Food Sales	7,171	7,243	1	627	9%
<b>Total Food Service Revenue</b>	<b>\$ 624,928</b>	<b>\$ 631,178</b>	<b>\$ 68,642</b>	<b>\$ 330,937</b>	<b>52%</b>
<b>Community Service Fund</b>					
Community Service Fees	\$ 110,200	\$ 110,200	\$ 938	\$ 58,463	53%
<b>Total Community Service Revenue</b>	<b>\$ 110,200</b>	<b>\$ 110,200</b>	<b>\$ 938</b>	<b>\$ 58,463</b>	<b>53%</b>
<b>Total Revenue- All Funds</b>	<b>\$ 19,977,042</b>	<b>\$ 20,497,666</b>	<b>\$ 1,410,833</b>	<b>\$ 13,500,843</b>	<b>66%</b>

**PACT Charter School  
Detail Expense  
As of February 28, 2026**

**FYTD: 67%**

	Adopted Budget - 1467 ADM	Revised Budget - 1451 ADM	Monthly Activity	Year to Date	% of Budget
<b>Admin and Operations</b>					
100 Salaries	\$ 2,402,837	\$ 2,432,311	\$ 93,089	\$ 946,091	39%
200 Benefits	865,021	875,632	40,230	371,545	42%
305 Contracted Services	422,134	422,134	64,711	252,551	60%
320 Communication	34,782	47,340	3,636	30,368	64%
329 Postage	5,100	5,100	-	3,330	65%
330 Utility	281,400	281,400	29,457	163,164	58%
340 Insurance	119,700	119,700	-	51,658	43%
350 Repairs & Maintenance	174,094	174,094	3,976	80,003	46%
360 Transportation	943,940	981,698	120,014	610,750	62%
366 Professional Development	5,669	5,669	490	2,965	52%
401 General Supplies	296,229	296,229	7,164	66,751	23%
405 Purchased Software (405/406)	-	65,000	12,548	48,403	74%
490 Food	-	-	-	475	0%
500 Furniture & Equipment	68,250	38,250	-	14,359	38%
555 Technology Equipment	105,000	150,000	825	120,491	80%
570 Building Lease	2,458,292	2,458,292	203,638	1,629,100	66%
820 Dues & Memberships	132,265	167,977	604	92,896	55%
<b>Total Admin and Operations</b>	<b>\$ 8,314,713</b>	<b>\$ 8,520,826</b>	<b>\$ 580,380</b>	<b>\$ 4,484,900</b>	<b>53%</b>
<b>Instructional Support and Services</b>					
100 Salaries	\$ 3,446,404	\$ 3,665,846	273,816	2,255,627	62%
200 Benefits	1,240,705	1,319,704	86,816	692,886	53%
1XX/2XX Summer Payable	-	-	-	498,828	NA
305 Contracted Services	10,500	10,500	3,165	4,942	47%
360 Transportation - Field Trips	35,464	35,464	1,227	8,422	24%
366 Professional Development	18,895	25,000	1,788	14,798	59%
369 Field Trips and Registration	28,156	28,156	937	8,827	31%
394 PSEO-CIS Tuition Payments	158,731	158,731	254	3,020	2%
401 General Supplies	53,923	59,315	1,728	33,162	56%
405 Purchased Software (405/406)	-	15,000	4,895	6,801	45%
406 Instructional Software License	-	75,125	490	69,493	93%
430 Instructional Supplies	210,000	100,000	(108,413)	53,311	53%
460 Textbooks & Workbooks	90,449	140,000	112,995	115,796	83%
461 Standardized Tests	203,670	20,000	-	-	0%
500 Furniture & Equipment	47,250	47,250	-	31,750	67%
820 Dues & Memberships	-	-	-	865	0%
898 Scholarships	-	-	-	1,000	0%
<b>Total Instructional Support and Services</b>	<b>\$ 5,544,147</b>	<b>\$ 5,700,091</b>	<b>\$ 379,698</b>	<b>\$ 3,799,528</b>	<b>67%</b>

PACT Charter School  
 Detail Expense  
 As of February 28, 2026

FYTD: 67%

	Adopted Budget - 1467 ADM	Revised Budget - 1451 ADM	Monthly Activity	Year to Date	% of Budget
<b>Activities</b>					
100 Salaries	\$ 346,875	\$ 331,875	\$ 46,842	\$ 135,719	41%
200 Benefits	69,375	66,375	13,203	23,507	35%
305 Contracted Services	72,015	75,616	8,107	49,940	66%
335 Operating Leases	-	-	-	3,900	0%
350 Repairs & Maintenance	-	-	-	2,334	0%
360 Transportation	76,824	109,824	23,453	82,996	76%
366 Travel & Conferences	-	-	-	100	0%
369 Registrations	30,833	30,833	1,120	7,559	25%
401 General Supplies	108,783	48,783	302	26,614	55%
490 Food	-	-	411	411	0%
580 Lease	10,500	10,500	-	9,000	86%
820 Dues and Memberships	41,961	41,961	-	18,430	44%
<b>Total Activities</b>	<b>757,166</b>	<b>715,767</b>	<b>93,438</b>	<b>360,511</b>	<b>50%</b>
<b>ADSIS Program</b>					
100 Salaries	\$ 146,902	\$ 129,523	\$ 43,742	\$ 93,994	73%
200 Benefits	52,885	46,628	12,515	29,188	63%
401 General Supplies	5,250	5,250	-	-	0%
<b>Total ADSIS Program</b>	<b>205,037</b>	<b>181,401</b>	<b>56,257</b>	<b>123,183</b>	<b>68%</b>
<b>Special Education</b>					
100 Salaries	\$ 1,993,592	\$ 2,178,975	\$ 209,671	\$ 1,050,569	48%
200 Benefits	717,693	784,431	71,670	296,449	38%
1XX/2XX Summer Payable	-	-	-	291,683	NA
305 Contracted Services	20,698	20,698	913	2,150	10%
360 Transportation - SPED & HHM	298,303	321,362	311	198,171	62%
366 Travel & Conferences	-	-	233	2,847	0%
394 Payments to Other Agencies	223,318	164,801	14,367	87,377	53%
405 Purchased Software	4,200	6,000	-	4,855	81%
406 Purchased Software- Instructional	-	4,000	-	2,738	68%
430 Instructional Supplies	23,550	23,550	744	16,530	70%
500 Furniture & Equipment	-	4,000	-	-	0%
820 Dues & Memberships	4,000	5,000	-	-	0%
<b>Total Special Education</b>	<b>\$ 3,285,354</b>	<b>\$ 3,512,817</b>	<b>\$ 297,909</b>	<b>\$ 1,953,370</b>	<b>56%</b>
<b>Title Programs</b>					
100 Salaries	\$ 93,012	\$ 106,176	\$ 27,222	\$ 74,425	70%
200 Benefits	33,484	38,223	11,906	30,285	79%
366 Travel & Conferences	-	-	-	1,180	0%
<b>Total Title Programs</b>	<b>126,496</b>	<b>144,399</b>	<b>39,128</b>	<b>105,890</b>	<b>73%</b>
<b>Total General Fund Expenditures</b>	<b>\$ 18,232,913</b>	<b>\$ 18,775,301</b>	<b>\$ 1,446,810</b>	<b>\$ 10,827,382</b>	<b>58%</b>
<b>Food Service Fund</b>					
100 Salaries	\$ 78,282	\$ 80,630	\$ 9,760	\$ 55,747	69%
200 Benefits	15,656	19,802	2,558	13,834	70%
305 Contracted Expense	-	-	51	761	0%
401 General Supplies	15,507	15,507	1,292	7,970	51%
490 Food	462,200	462,200	42,664	276,423	60%
495 Milk	-	-	3,078	18,119	0%
500 Furniture & Equipment	15,750	15,750	-	-	0%
820 Dues & Memberships	2,100	2,100	-	1,058	50%
<b>Total Food</b>	<b>\$ 589,495</b>	<b>\$ 595,989</b>	<b>\$ 59,403</b>	<b>\$ 373,911</b>	<b>63%</b>
<b>Community Ed Fund</b>					
100 Salaries	\$ 105,000	\$ 97,692	\$ 36,342	\$ 44,299	45%
200 Benefits	37,800	35,169	12,162	13,215	38%
401 General Supplies	17,000	17,000	-	3,333	20%
<b>Total Community Ed</b>	<b>159,800</b>	<b>149,861</b>	<b>48,504</b>	<b>65,015</b>	<b>43%</b>
<b>Total Expense- All Funds</b>	<b>\$ 18,982,208</b>	<b>\$ 19,521,151</b>	<b>\$ 1,555,067</b>	<b>\$ 11,266,308</b>	<b>58%</b>

**PACT Charter School**  
**CashFlow**  
**As of Febraury 28, 2026**

4 Months Remaining

<b>Cash Receipts</b>	<b>Revised Budget</b>	<b>Monthly Activity</b>	<b>Year to Date</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
State Aids- CY	\$ 18,845,750	\$ 1,284,373	\$ 11,214,121	\$ 1,435,691	\$ 1,385,956	\$ 1,387,620	\$ 1,385,956
State Aids- PY	(85,443)	-	-	-	83,188	-	-
Federal	415,543	28,528	148,013	-	103,886	-	60,194
Local	605,195	29,290	395,241	49,864	49,864	49,864	49,864
Food Service	631,178	68,642	330,937	71,307	71,307	71,307	71,307
<b>Total Inflows</b>	<b>\$ 20,412,223</b>	<b>\$ 1,410,833</b>	<b>\$ 12,088,311</b>	<b>\$ 1,556,862</b>	<b>\$ 1,694,201</b>	<b>\$ 1,508,791</b>	<b>\$ 1,567,322</b>
<b>Expense</b>							
Salary	\$ 9,023,028	\$ 740,483	\$ 4,656,472	\$ 751,919	\$ 751,919	\$ 751,919	\$ 751,919
Benefits	3,150,795	201,274	1,457,693	262,566	262,566	262,566	262,566
Purchased Services	3,074,289	290,722	1,691,497	345,698	345,698	345,698	345,698
Supplies and Materials	1,349,809	79,898	752,244	149,391	149,391	149,391	149,391
Building Lease	2,458,292	203,638	1,629,100	207,298	207,298	207,298	207,298
Capital Expenditures	250,000	825	175,600	18,600	18,600	18,600	18,600
Other Expenses	214,938	604	113,191	25,437	25,437	25,437	25,437
Accounts Payable	-	-	-	-	-	-	-
<b>Total Outflows</b>	<b>\$ 19,521,151</b>	<b>\$ 1,517,443</b>	<b>\$ 10,475,797</b>	<b>\$ 1,760,909</b>	<b>\$ 1,760,909</b>	<b>\$ 1,760,909</b>	<b>\$ 1,760,909</b>
<b>Change in Cash</b>				<b>\$ (204,047)</b>	<b>\$ (66,708)</b>	<b>\$ (252,118)</b>	<b>\$ (193,588)</b>
<b>Beginning</b>				<b>\$ 6,043,316</b>	<b>\$ 5,839,269</b>	<b>\$ 5,772,561</b>	<b>\$ 5,520,443</b>
<b>Line of Credit</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending- Projected</b>				<b>\$ 5,839,269</b>	<b>\$ 5,772,561</b>	<b>\$ 5,520,443</b>	<b>\$ 5,326,856</b>

**PACT Charter School**  
**CashFlow**  
**As of Febraury 28, 2026**

4 Months Remaining

<b>Cash Receipts</b>	<b>Revised Budget</b>	<b>Monthly Activity</b>	<b>Year to Date</b>	<b>Total</b>	<b>Remaining</b>
State Aids- CY	\$ 18,845,750	\$ 1,284,373	\$ 11,214,121	\$ 16,809,344	\$ 2,036,406
State Aids- PY	(85,443)	-	-	83,188	-
Federal	415,543	28,528	148,013	312,093	103,450
Local	605,195	29,290	395,241	594,697	-
Food Service	631,178	68,642	330,937	616,166	15,012
<b>Total Inflows</b>	<b>\$ 20,412,223</b>	<b>\$ 1,410,833</b>	<b>\$ 12,088,311</b>	<b>\$ 18,415,488</b>	<b>\$ 2,154,868</b>

<b>Expense</b>					
Salary	\$ 9,023,028	\$ 740,483	\$ 4,656,472	\$ 7,664,148	\$ 1,358,880
Benefits	3,150,795	201,274	1,457,693	2,507,958	642,837
Purchased Services	3,074,289	290,722	1,691,497	3,074,289	-
Supplies and Materials	1,349,809	79,898	752,244	1,349,809	-
Building Lease	2,458,292	203,638	1,629,100	2,458,292	-
Capital Expenditures	250,000	825	175,600	250,000	-
Other Expenses	214,938	604	113,191	214,938	-
Accounts Payable	-	-	-	-	-
<b>Total Outflows</b>	<b>\$ 19,521,151</b>	<b>\$ 1,517,443</b>	<b>\$ 10,475,797</b>	<b>\$ 17,519,434</b>	<b>\$ 2,001,717</b>

**Change in Cash**

**Beginning**      **Days Cash on Hand**  
**Line of Credit**      **111**  
**Ending- Projected**

# NOTES TO THE FINANCIAL STATEMENTS

## FEBRUARY 2026

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- The financials statements are drafted on an accrual basis of accounting.
  - The financial statements are drafted based on information received from the school's leadership.
  - The numbers are subject to change based on timing of information received from the school.
  - The school's budget is based on full accrual projections as of the end of the fiscal year.
  - This report is unaudited and is prepared for internal use only.
- 



## PACT Charter School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
3387	4008	VILM	C0228A														
2.27.26 Interest																	
				4030	Credit	A	02/27/26	Check	1	Misc							
							4008	R	01	005	000	000	000	092	Interest Earnings		
															14,182.15	0.00	
														Receipt Total:	\$14,182.15	\$0.00	
														<b>Deposit Total:</b>	<b>\$14,182.15</b>	<b>\$0.00</b>	
3388	4008	VIL	C0228A														
February ParentSquare																	
				4031	Credit	A	02/27/26	Check	1	Misc							
							4008	R	01	300	211	369	000	050	ACT Registration - Spring 20	139.00	0.00
							4008	R	01	100	201	900	000	050	Kindergarten- Stages Theate	348.00	0.00
							4008	R	01	100	203	900	000	050	1st Grade - Childrens Museu	1,030.67	0.00
							4008	R	01	005	000	000	000	050	Chromebook Repair	10.00	0.00
							4008	R	01	100	203	900	000	050	4th Grade - The Works Muse	1,312.00	0.00
							4008	R	01	005	000	850	000	099	State DECA Competition	462.15	0.00
							4008	R	01	100	203	020	000	050	Grade 4 Fees	10.00	0.00
							4008	R	01	005	000	000	000	050	Chromebook Hinge	10.00	0.00
							4008	R	01	005	000	000	000	050	Chromebook Screen Replac	90.00	0.00
							4008	R	01	100	203	020	000	050	Grade 2 Fees	10.00	0.00
							4008	R	01	100	203	020	000	050	Grade 1 Fees	15.00	0.00
							4008	R	01	300	211	000	000	050	World Language Proficiency	45.00	0.00
														Receipt Total:	\$3,481.82	\$0.00	
														<b>Deposit Total:</b>	<b>\$3,481.82</b>	<b>\$0.00</b>	
3389	4008	VIL	C0228A														
2.12.26 School Deposit																	
				4032	Credit	A	02/12/26	Check	1	Misc							
							4008	R	01	005	000	080	000	099	EL Book Fair	4,630.25	0.00
														Receipt Total:	\$4,630.25	\$0.00	
														<b>Deposit Total:</b>	<b>\$4,630.25</b>	<b>\$0.00</b>	
3390	4008	VIL	C0228A														
2.27.26 School Deposit																	
				4033	Credit	A	02/27/26	Check	1	Misc							
							4008	R	01	300	292	061	000	060	Admissions: Girls Basketball	370.00	0.00
							4008	R	01	300	292	031	000	060	Admissions: Boys Basketball	1,210.00	0.00
							4008	R	01	005	000	000	000	050	Technology Repairs	160.00	0.00
							4008	R	01	005	000	000	000	050	Tech Puchase: Chargers	75.00	0.00
							4008	E	01	005	110	000	000	305	Background Check	16.00	0.00
							4008	R	01	005	000	000	000	050	Student Paid for broken table	60.00	0.00



## PACT Charter School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
3394	4008	VIL	C0228A													
2.27.26	Interest			4037	Credit	A	02/27/26	Check	1	Misc						
							4008	R	01 005 000 000 000 092	Interest Earnings					25.02	0.00
														Receipt Total:	\$25.02	\$0.00
														<b>Deposit Total:</b>	<b>\$25.02</b>	<b>\$0.00</b>
3395	4008	VIL	C0228A													
2.11.26	Swift Deposit			4038	Credit	A	02/11/26	Check	1	SERVS Payments						
							4008	R	01 005 000 000 401 400	FIN401				9,931.27	0.00	
							4008	R	01 005 000 000 414 400	FIN414				1,582.10	0.00	
							4008	R	01 005 000 000 419 400	FIN419				14,720.20	0.00	
							4008	R	01 005 000 000 425 400	FIN425				2,294.42	0.00	
														Receipt Total:	\$28,527.99	\$0.00
														<b>Deposit Total:</b>	<b>\$28,527.99</b>	<b>\$0.00</b>
3396	4008	VIL	C0228A													
2.18.26	Swift Deposit			4039	Credit	A	02/18/26	Check	1	Food Service						
							4008	R	02 005 000 000 701 471	HHFKA				973.98	0.00	
							4008	R	02 005 000 000 701 471	School Lunch-Fed				4,761.68	0.00	
							4008	R	02 005 000 000 701 472	Free/Reduced Lunch-Fed				13,351.92	0.00	
							4008	R	02 005 000 000 705 476	School Breakfast-Fed				3,748.78	0.00	
							4008	R	02 005 000 000 705 300	State School Breakfast				4,784.96	0.00	
							4008	R	02 005 000 000 701 300	State School Lunch				33,020.34	0.00	
														Receipt Total:	\$60,641.66	\$0.00
														<b>Deposit Total:</b>	<b>\$60,641.66</b>	<b>\$0.00</b>
3397	4008	VIL	I0226A													
2.13.26	IDEAS Payment			4040	Credit	A	02/13/26	Check	1	IDEAS Payment						
							4008	R	01 005 000 000 000 211	General Education Aid				574,316.85	0.00	
							4008	R	01 005 000 000 740 360	State Special Ed Aid				16,706.98	0.00	
							4008	R	01 005 000 000 343 300	Library Aid				679.20	0.00	
														Receipt Total:	\$591,703.03	\$0.00
														<b>Deposit Total:</b>	<b>\$591,703.03</b>	<b>\$0.00</b>
3398	4008	VIL	I0226B													
2.27.26	IDEAS Payment			4041	Credit	A	02/27/26	Check	1	IDEAS Payment						
							4008	R	01 005 000 000 000 211	General Education Aid				693,334.04	0.00	
							4008	B	01 121 000	Lease Aid FY25				39,684.38	0.00	

## PACT Charter School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
3398	4008	VIL	I0226B													
2.27.26	IDEAS Payment		4041	Credit	A	02/27/26		Check	1	IDEAS Payment						
						4008	B 01 121 000			LT Fac Maint FY25				5,887.65		0.00
						4008	B 01 121 000			Student Support FY25				761.83		0.00
Receipt Total:														\$739,667.90	\$0.00	
<b>Deposit Total:</b>														<b>\$739,667.90</b>	<b>\$0.00</b>	
Report Total:														\$1,455,856.60	\$0.00	

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
VIL	1003			<b>MN DEPT. OF REVENUE</b>		Wire			
		B 01	215 002	MN TAX WITHHELD			\$11,926.54		
		B 02	215 002	MN TAX WITHHELD			\$99.50		
		B 04	215 002	MN TAX WITHHELD			\$16.49		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39204</b>	Invoice	<b>Invoice No:</b> S2026150	<b>2/10/2026</b>	<b>Paid Amt:</b>	<b>\$12,042.53</b>	<b>Check Amount:</b>	<b>\$12,042.53</b>
VIL	1004			<b>IRS</b>		Wire			
		B 01	215 001	FEDERAL TAX WITHHELD			\$20,838.66		
		B 02	215 001	FEDERAL TAX WITHHELD			\$155.35		
		B 04	215 001	FEDERAL TAX WITHHELD			\$37.32		
		B 01	215 003	FICA			\$52,904.92		
		B 02	215 003	FICA			\$715.60		
		B 04	215 003	FICA			\$62.16		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39206</b>	Invoice	<b>Invoice No:</b> S2026150	<b>2/10/2026</b>	<b>Paid Amt:</b>	<b>\$74,714.01</b>	<b>Check Amount:</b>	<b>\$74,714.01</b>
VIL	2003			<b>LEVY MN REVENUE</b>		Wire			
		B 01	215 014	GARNISHMENTS			\$555.87		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39201</b>	Invoice	<b>Invoice No:</b> S2026150	<b>2/10/2026</b>	<b>Paid Amt:</b>	<b>\$555.87</b>	<b>Check Amount:</b>	<b>\$555.87</b>
VIL	ABANK			<b>ASSOCIATED BANK</b>		Wire			
		B 01	215 000	GENERAL			\$3,417.88		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39199</b>	Invoice	<b>Invoice No:</b> S2026150	<b>2/10/2026</b>	<b>Paid Amt:</b>	<b>\$3,417.88</b>	<b>Check Amount:</b>	<b>\$3,417.88</b>
VIL	CAPITA			<b>CAPITAL BANK &amp; TRUST</b>		Wire			
		B 01	215 006	TSA			\$4,171.67		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39200</b>	Invoice	<b>Invoice No:</b> S2026150	<b>2/10/2026</b>	<b>Paid Amt:</b>	<b>\$4,171.67</b>	<b>Check Amount:</b>	<b>\$4,171.67</b>
VIL	MSRS			<b>MN STATE RETIREMENT SYSTEM</b>		Wire			
		B 01	215 000	GENERAL			\$508.00		
		B 01	215 005	ADJ			(\$24.94)		
		B 01	215 005	PERA WITHHELD			\$3,716.94		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39202</b>	Invoice	<b>Invoice No:</b> S2026150	<b>2/10/2026</b>	<b>Paid Amt:</b>	<b>\$4,200.00</b>	<b>Check Amount:</b>	<b>\$4,200.00</b>
VIL	PERA			<b>PERA</b>		Wire			
		B 01	215 005	PERA WITHHELD			\$15,079.34		
		B 02	215 005	PERA WITHHELD			\$670.40		

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
VIL		PERA		PERA		Wire			
			B 04 215 005		PERA WITHHELD		\$12.25		
PO#:	Voucher #:	39203	Invoice	Invoice No:	S2026150	2/10/2026		Paid Amt:	\$15,761.99
								Check Amount:	\$15,761.99
VIL		TRA		TRA		Wire			
			B 01 215 004		TRA WITHHELD		\$44,027.44		
			B 04 215 004		TRA WITHHELD		\$38.96		
PO#:	Voucher #:	39205	Invoice	Invoice No:	S2026150	2/10/2026		Paid Amt:	\$44,066.40
								Check Amount:	\$44,066.40
VIL	1003			MN DEPT. OF REVENUE		Wire			
			B 01 215 002		MN TAX WITHHELD		\$0.00		
PO#:	Voucher #:	39387	Invoice	Invoice No:	Z2026150	2/25/2026		Paid Amt:	\$0.00
			B 01 215 002		MN TAX WITHHELD		\$12,390.34		
			B 02 215 002		MN TAX WITHHELD		\$100.72		
			B 04 215 002		MN TAX WITHHELD		\$26.73		
PO#:	Voucher #:	39395	Invoice	Invoice No:	S2026160	2/25/2026		Paid Amt:	\$12,517.79
								Check Amount:	\$12,517.79
VIL	1004			IRS		Wire			
			B 01 215 001		FEDERAL TAX WITHHELD		\$22,088.24		
			B 02 215 001		FEDERAL TAX WITHHELD		\$158.67		
			B 04 215 001		FEDERAL TAX WITHHELD		\$64.18		
			B 01 215 003		FICA		\$53,844.36		
			B 02 215 003		FICA		\$743.68		
			B 04 215 003		FICA		\$113.80		
PO#:	Voucher #:	39397	Invoice	Invoice No:	S2026160	2/25/2026		Paid Amt:	\$77,012.93
			B 01 215 001		FEDERAL TAX WITHHELD		\$0.00		
PO#:	Voucher #:	39389	Invoice	Invoice No:	Z2026150	2/25/2026		Paid Amt:	\$0.00
								Check Amount:	\$77,012.93
VIL	2003			LEVY MN REVENUE		Wire			
			B 01 215 014		GARNISHMENTS		\$569.28		
PO#:	Voucher #:	39392	Invoice	Invoice No:	S2026160	2/25/2026		Paid Amt:	\$569.28
								Check Amount:	\$569.28
VIL	ABANK			ASSOCIATED BANK		Wire			
			B 01 215 000		GENERAL		\$3,417.88		
PO#:	Voucher #:	39390	Invoice	Invoice No:	S2026160	2/25/2026		Paid Amt:	\$3,417.88
								Check Amount:	\$3,417.88

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL		CAPITA		CAPITAL BANK & TRUST		Wire
			B 01 215 006	TSA		\$4,206.61
PO#:	Voucher #:	39391	Invoice	Invoice No: S2026160	2/25/2026	Paid Amt: \$4,206.61
						Check Amount: \$4,206.61
VIL		MSRS		MN STATE RETIREMENT SYSTEM		Wire
			B 01 215 000	GENERAL		\$508.00
			B 01 215 005	ADJ M. Swinnerton		(\$24.54)
			B 01 215 005	PERA WITHHELD		\$3,638.12
PO#:	Voucher #:	39393	Invoice	Invoice No: S2026160	2/25/2026	Paid Amt: \$4,121.58
						Check Amount: \$4,121.58
VIL		PERA		PERA		Wire
			B 01 215 005	PERA WITHHELD		\$224.99
PO#:	Voucher #:	39386	Credit	Invoice No: Z2026150	2/25/2026	Paid Amt: (\$224.99)
			B 01 215 005	PERA WITHHELD		\$14,626.61
			B 02 215 005	PERA WITHHELD		\$696.01
			B 04 215 005	PERA WITHHELD		\$6.12
PO#:	Voucher #:	39394	Invoice	Invoice No: S2026160	2/25/2026	Paid Amt: \$15,328.74
						Check Amount: \$15,103.75
VIL		TRA		TRA		Wire
			B 01 215 004	TRA WITHHELD		\$46,057.45
			B 04 215 004	TRA WITHHELD		\$62.33
PO#:	Voucher #:	39396	Invoice	Invoice No: S2026160	2/25/2026	Paid Amt: \$46,119.78
			B 01 215 004	TRA WITHHELD		\$262.12
PO#:	Voucher #:	39388	Invoice	Invoice No: Z2026150	2/25/2026	Paid Amt: \$262.12
						Check Amount: \$46,381.90
VIL		1031		MN UI Fund		Wire
			E 01 005 105 000 000 280	Unemployment		\$11,184.19
PO#:	Voucher #:	39429	Invoice	Invoice No: DT020226	2/2/2026	Paid Amt: \$11,184.19
						Check Amount: \$11,184.19
VIL		COMPA		COMPANION		Wire
			B 01 215 012	LIFE & SHORT--TERM DISABILITY		\$17.62
PO#:	Voucher #:	39428	Invoice	Invoice No: DT020226	2/2/2026	Paid Amt: \$17.62
						Check Amount: \$17.62

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
VIL		HEALYC		HEALTHIEST YOU		Wire			
			B 01 215 012	TELA-MEDICINE			\$670.00		
PO#:	Voucher #:	39430	Invoice	Invoice No: 20260273	2/3/2026	Paid Amt:	\$670.00	Check Amount:	\$670.00
VIL		STANDF		THE STANDARD		Wire			
			B 01 215 011	2.4.26 Vision			\$28.96		
PO#:	Voucher #:	39431	Invoice	Invoice No: DT020426	2/4/2026	Paid Amt:	\$28.96	Check Amount:	\$28.96
VIL		USBANI		US BANK		Wire			
			E 01 005 850 000 348 570	ESCROW ACCT #142347000 Rent Feb 2026			\$203,637.50		
PO#:	Voucher #:	39432	Invoice	Invoice No: DT020426	2/4/2026	Paid Amt:	\$203,637.50	Check Amount:	\$203,637.50
VIL		DELTAC		DELTA DENTAL		Wire			
			B 01 215 007	EMPLOYEE DENTAL INS.			\$9,270.52		
PO#:	Voucher #:	39433	Invoice	Invoice No: DT020626	2/6/2026	Paid Amt:	\$9,270.52	Check Amount:	\$9,270.52
VIL		CENTEI		CENTERPOINT ENERGY		Wire			
			E 01 005 810 000 000 330	GAS UTILITY ACCT#5959697-3			\$2,546.74		
PO#:	Voucher #:	39434	Invoice	Invoice No: DT011226	2/9/2026	Paid Amt:	\$2,546.74	Check Amount:	\$2,546.74
VIL		CENTEI		CENTERPOINT ENERGY		Wire			
			E 01 005 810 000 000 330	GAS UTILITY ACCT#6403409231-8			\$2,389.67		
PO#:	Voucher #:	39435	Invoice	Invoice No: DT01122026	2/9/2026	Paid Amt:	\$2,389.67	Check Amount:	\$2,389.67
VIL	1145			UNITED HEALTHCARE		Wire			
			B 01 215 016	Health Insurace			\$32,387.20		
PO#:	Voucher #:	39439	Invoice	Invoice No: DT021026	2/10/2026	Paid Amt:	\$32,387.20	Check Amount:	\$32,387.20
VIL		CONNE		CONNEXUS ENERGY		Wire			
			E 01 005 810 000 000 330	ELECTRIC UTILITY ACCT#679773-326781			\$259.74		
PO#:	Voucher #:	39438	Invoice	Invoice No: DT011626	2/10/2026	Paid Amt:	\$259.74	Check Amount:	\$259.74
VIL	1145			UNITED HEALTHCARE		Wire			
			B 01 215 016	Health Insurace			\$84,928.78		
PO#:	Voucher #:	39440	Invoice	Invoice No: DT021126	2/11/2026	Paid Amt:	\$84,928.78	Check Amount:	\$84,928.78

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL		MNASS		MN ASSOC. OF CHARTER SCHOOLS		Wire
			E 01 005 010 000 000 820	MACS Membership Fees		\$603.75
PO#:	Voucher #:	39441	Invoice	Invoice No: DT021226	2/12/2026	Paid Amt: \$603.75
						Check Amount: \$603.75
VIL		ACEINC		ACE SOLID WASTE, INC.		Wire
			E 01 005 810 000 000 330	TRASH / RECYCLE - FEBRUARY		\$1,318.92
PO#:	Voucher #:	39442	Invoice	Invoice No: 12863538T067	2/18/2026	Paid Amt: \$1,318.92
						Check Amount: \$1,318.92
VIL		ACEINC		ACE SOLID WASTE, INC.		Wire
			E 01 005 810 000 000 330	TRASH / RECYCLE - FEBRUARY		\$1,217.46
PO#:	Voucher #:	39443	Invoice	Invoice No: 12865020T067	2/18/2026	Paid Amt: \$1,217.46
						Check Amount: \$1,217.46
VIL		CONNE		CONNEXUS ENERGY		Wire
			E 01 005 810 000 000 330	ELECTRIC UTILITY ACCT#679773-277848		\$7,538.40
PO#:	Voucher #:	39436	Invoice	Invoice No: DT012926	2/23/2026	Paid Amt: \$7,538.40
						Check Amount: \$7,538.40
VIL		CONNE		CONNEXUS ENERGY		Wire
			E 01 005 810 000 000 330	ELECTRIC UTILITY ACCT#679773-326143		\$7,815.23
PO#:	Voucher #:	39437	Invoice	Invoice No: DT01292026	2/23/2026	Paid Amt: \$7,815.23
						Check Amount: \$7,815.23
VIL		CITYRA		CITY OF RAMSEY		Wire
			E 01 005 810 000 000 330	ACCT #735552 Water Bill		\$3.81
PO#:	Voucher #:	39446	Invoice	Invoice No: DT012526B	2/24/2026	Paid Amt: \$3.81
						Check Amount: \$3.81
VIL		CITYRA		CITY OF RAMSEY		Wire
			E 01 005 810 000 000 330	ACCT #679773848 Water Bill		\$2,963.35
PO#:	Voucher #:	39444	Invoice	Invoice No: DT012526	2/24/2026	Paid Amt: \$2,963.35
						Check Amount: \$2,963.35
VIL		CITYRA		CITY OF RAMSEY		Wire
			E 01 005 810 000 000 330	ACCT #735551 Water Bill		\$3,403.74
PO#:	Voucher #:	39445	Invoice	Invoice No: DT012526A	2/24/2026	Paid Amt: \$3,403.74
						Check Amount: \$3,403.74
VIL		VILLAG		VILLAGE BANK		Wire
			E 01 005 110 000 000 305	ACH Manager HV		\$59.75
PO#:	Voucher #:	39447	Invoice	Invoice No: DT022726	2/27/2026	Paid Amt: \$59.75
						Check Amount: \$59.75

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47201	1144		<b>MSHSL Region 5A</b>		<b>Check</b>
			E 01	300 258 356 000 369	Choir Event 2/11/26	\$125.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>39198</b>	Invoice	<b>Invoice No:</b> DT020926	<b>2/10/2026</b>	<b>Paid Amt: \$125.00</b>
						<b>Check Amount: \$125.00</b>
VIL	47202	NJFLAN		<b>NATHAN FLANSBURG</b>		<b>Check</b>
			E 01	005 105 000 000 366	Reimbursement - Parking for AASA Conferenc	\$92.75
<b>PO#:</b>	<b>Voucher #:</b>	<b>39174</b>	Invoice	<b>Invoice No:</b> DT011626	<b>2/10/2026</b>	<b>Paid Amt: \$92.75</b>
						<b>Check Amount: \$92.75</b>
VIL	47203	AARSV(		<b>AARON SVOBODNY</b>		<b>Check</b>
			E 01	300 292 061 000 305	Girls Basketball Offical	\$68.00
			E 01	300 292 031 000 305	Boys Basketball Offical	\$136.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>39226</b>	Invoice	<b>Invoice No:</b> DT012726	<b>2/17/2026</b>	<b>Paid Amt: \$204.00</b>
						<b>Check Amount: \$204.00</b>
VIL	47204	1051		<b>ADAM SCHAAK</b>		<b>Check</b>
			E 01	005 105 000 000 366	Mileage Reimbursement	\$41.25
<b>PO#:</b>	<b>Voucher #:</b>	<b>39227</b>	Invoice	<b>Invoice No:</b> DT020426	<b>2/17/2026</b>	<b>Paid Amt: \$41.25</b>
						<b>Check Amount: \$41.25</b>
VIL	47205	ALLCIT'		<b>ALL CITY ELEVATOR, INC.</b>		<b>Check</b>
			E 01	005 810 510 000 350	QTRLY ELEVATOR MAINTENANCE	\$228.88
<b>PO#:</b>	<b>Voucher #:</b>	<b>39228</b>	Invoice	<b>Invoice No:</b> 110256	<b>2/17/2026</b>	<b>Paid Amt: \$228.88</b>
						<b>Check Amount: \$228.88</b>
VIL	47206	AMERTI		<b>AMERICAN STUDENT TRANSPORTATION</b>		<b>Check</b>
			E 01	300 292 062 733 360	Dance Team Transporation	\$999.60
<b>PO#:</b>	<b>Voucher #:</b>	<b>39231</b>	Invoice	<b>Invoice No:</b> AST620597	<b>2/17/2026</b>	<b>Paid Amt: \$999.60</b>
			E 01	300 292 061 733 360	Girls Basketball Transportation	\$382.20
<b>PO#:</b>	<b>Voucher #:</b>	<b>39244</b>	Invoice	<b>Invoice No:</b> AST620749	<b>2/17/2026</b>	<b>Paid Amt: \$382.20</b>
			E 01	300 292 061 733 360	Girls Basketball Transportation	\$460.95
<b>PO#:</b>	<b>Voucher #:</b>	<b>39240</b>	Invoice	<b>Invoice No:</b> AST620710	<b>2/17/2026</b>	<b>Paid Amt: \$460.95</b>
			E 01	300 292 061 733 360	Girls Basketball Transportation	\$421.58
<b>PO#:</b>	<b>Voucher #:</b>	<b>39239</b>	Invoice	<b>Invoice No:</b> AST620701	<b>2/17/2026</b>	<b>Paid Amt: \$421.58</b>
			E 01	300 298 067 733 360	Speech Transportation	\$1,563.45
<b>PO#:</b>	<b>Voucher #:</b>	<b>39245</b>	Invoice	<b>Invoice No:</b> AST620750	<b>2/17/2026</b>	<b>Paid Amt: \$1,563.45</b>
			E 01	300 298 067 733 360	Speech Transportation	\$1,681.58
<b>PO#:</b>	<b>Voucher #:</b>	<b>39236</b>	Invoice	<b>Invoice No:</b> AST620683	<b>2/17/2026</b>	<b>Paid Amt: \$1,681.58</b>
			E 01	300 292 062 733 360	Dance Transportation	\$1,226.40
<b>PO#:</b>	<b>Voucher #:</b>	<b>39246</b>	Invoice	<b>Invoice No:</b> AST620761	<b>2/17/2026</b>	<b>Paid Amt: \$1,226.40</b>

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47206	AMERTI		<b>AMERICAN STUDENT TRANSPORTATION</b>		<b>Check</b>
			E 01 300 292 060 733 360	Girls Soccer Transportation		\$553.75
PO#:	Voucher #:	39229	Invoice	Invoice No: AST615384	2/17/2026	Paid Amt: \$553.75
			E 01 300 292 061 733 360	Girls Basketball Transportation		\$460.95
PO#:	Voucher #:	39232	Invoice	Invoice No: AST620626	2/17/2026	Paid Amt: \$460.95
			E 01 300 292 031 733 360	Boys/Girls Basketball Transportation		\$624.22
			E 01 300 292 061 733 360	Boys/Girls Basketball Transportation		\$624.23
PO#:	Voucher #:	39243	Invoice	Invoice No: AST620741	2/17/2026	Paid Amt: \$1,248.45
			E 01 300 292 061 733 360	Girls Basketball Transportation		\$854.70
PO#:	Voucher #:	39234	Invoice	Invoice No: AST620654	2/17/2026	Paid Amt: \$854.70
			E 01 300 292 031 733 360	Boys Basketball Transportation		\$847.35
PO#:	Voucher #:	39233	Invoice	Invoice No: AST620614	2/17/2026	Paid Amt: \$847.35
			E 01 300 298 067 733 360	Speech Transportation		\$1,760.33
PO#:	Voucher #:	39230	Invoice	Invoice No: AST620598	2/17/2026	Paid Amt: \$1,760.33
			E 01 300 298 034 733 360	Robotics Transportation		\$1,867.95
PO#:	Voucher #:	39237	Invoice	Invoice No: AST620684	2/17/2026	Paid Amt: \$1,867.95
			E 01 300 292 061 733 360	Girls Basketball Transportation		\$380.10
PO#:	Voucher #:	39241	Invoice	Invoice No: AST620727	2/17/2026	Paid Amt: \$380.10
			E 01 005 760 000 720 360	January Transportation		\$85,008.00
PO#:	Voucher #:	39247	Invoice	Invoice No: 620691	2/17/2026	Paid Amt: \$85,008.00
			E 01 300 292 031 733 360	Boys Basketball Transportation		\$664.13
PO#:	Voucher #:	39235	Invoice	Invoice No: AST620668	2/17/2026	Paid Amt: \$664.13
			E 01 100 201 900 733 360	Kindergarten Field Trip Transportation		\$1,226.94
PO#:	Voucher #:	39242	Invoice	Invoice No: AST620742	2/17/2026	Paid Amt: \$1,226.94
			E 01 300 292 061 733 360	Girls Basketball Transportation		\$657.83
PO#:	Voucher #:	39238	Invoice	Invoice No: AST620691	2/17/2026	Paid Amt: \$657.83
						<b>Check Amount: \$102,266.24</b>
VIL	47207	1125		<b>Apex Water And Process Inc</b>		<b>Check</b>
			E 01 005 810 000 000 305	Water Treatment Monthly Billing		\$300.00
PO#:	Voucher #:	39248	Invoice	Invoice No: AR116562	2/17/2026	Paid Amt: \$300.00
						<b>Check Amount: \$300.00</b>
VIL	47208	ARVIG		<b>ARVIG</b>		<b>Check</b>
			E 01 005 105 281 000 320	Internet Bill 1/28/26 - 2/27/26		\$1,368.45
PO#:	Voucher #:	39249	Invoice	Invoice No: DT012826	2/17/2026	Paid Amt: \$1,368.45
						<b>Check Amount: \$1,368.45</b>

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47209	GOLDLI		<b>ASCENSUS, LLC</b>		Check
			E 01 005 105 000 000 305	QTRLY 403(B) ADMN FEE: 10/1/25 - 12/31/25		\$996.50
PO#:	Voucher #:	39272	Invoice	Invoice No: 140062FT_202601	2/17/2026	Paid Amt: \$996.50
						Check Amount: \$996.50
VIL	47210	1146		<b>Bernadette Campbell</b>		Check
			E 01 300 211 000 000 430	Reimbursement - Supplies		\$99.26
PO#:	Voucher #:	39250	Invoice	Invoice No: DT012926	2/17/2026	Paid Amt: \$99.26
						Check Amount: \$99.26
VIL	47211	TIERNE		<b>BLUUM OF MINNESOTA, LLC</b>		Check
			E 01 005 108 000 000 405	Lumio Subsriptions		\$98.00
PO#:	Voucher #:	39251	Invoice	Invoice No: 707476-1	2/17/2026	Paid Amt: \$98.00
						Check Amount: \$98.00
VIL	47212	BUCKE'		<b>BUCKEYE CLEANING CENTERS</b>		Check
			E 01 005 810 000 000 401	EL Facilities Supplies		\$101.96
PO#:	Voucher #:	39252	Invoice	Invoice No: 90734307	2/17/2026	Paid Amt: \$101.96
			E 01 005 810 000 000 401	EL Facilities Supplies		\$813.27
PO#:	Voucher #:	39253	Invoice	Invoice No: 90734496	2/17/2026	Paid Amt: \$813.27
			E 01 005 810 000 000 401	EL Facilities Supplies		\$1,287.93
PO#:	Voucher #:	39254	Invoice	Invoice No: 90734495	2/17/2026	Paid Amt: \$1,287.93
			E 01 005 810 000 000 401	EL Facilities Supplies		\$366.96
PO#:	Voucher #:	39255	Invoice	Invoice No: 90735579	2/17/2026	Paid Amt: \$366.96
						Check Amount: \$2,570.12
VIL	47213	1064		<b>Cady Building Maintenance Inc</b>		Check
			E 01 005 810 000 000 305	SEC PM Janitorial Services - February		\$7,790.00
PO#:	Voucher #:	39256	Invoice	Invoice No: 4994454	2/17/2026	Paid Amt: \$7,790.00
						Check Amount: \$7,790.00
VIL	47214	1147		<b>Caleb Engelhart</b>		Check
			E 04 005 505 000 321 305	Community Ed: Youth League Official		\$350.00
PO#:	Voucher #:	39257	Invoice	Invoice No: DT012025	2/17/2026	Paid Amt: \$350.00
						Check Amount: \$350.00
VIL	47215	1099		<b>CENGAGE GROUP</b>		Check
			E 01 100 203 000 000 430	EL Supplementary Curriculum		\$4,905.67
PO#:	Voucher #:	39258	Invoice	Invoice No: 999101911308	2/17/2026	Paid Amt: \$4,905.67
						Check Amount: \$4,905.67
VIL	47216	1052		<b>Claudia D. Hawley, Inc</b>		Check
			E 01 100 405 000 740 394	Audiology Consulting		\$1,343.75

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47216	1052		<b>Claudia D. Hawley, Inc</b>		<b>Check</b>
			E 01	300 405 000 740 394	Audiology Consulting	\$331.25
PO#:	Voucher #:	39259	Invoice	Invoice No: 3563	2/17/2026	Paid Amt: \$1,675.00
						Check Amount: \$1,675.00
VIL	47217	CMERD		<b>CMERDC</b>		<b>Check</b>
			E 01	005 110 000 000 305	2025 W2 Process	\$500.00
PO#:	Voucher #:	39260	Invoice	Invoice No: 201556	2/17/2026	Paid Amt: \$500.00
			E 01	005 110 000 000 305	2025 1099 Upload	\$75.00
PO#:	Voucher #:	39261	Invoice	Invoice No: 201674	2/17/2026	Paid Amt: \$75.00
						Check Amount: \$575.00
VIL	47218	COLBO		<b>COLLEGE BOARD</b>		<b>Check</b>
			E 01	300 790 000 000 394	CLEP	\$254.00
PO#:	Voucher #:	39262	Invoice	Invoice No: CL2601115924A	2/17/2026	Paid Amt: \$254.00
						Check Amount: \$254.00
VIL	47219	COMCA		<b>COMCAST BUSINESS</b>		<b>Check</b>
			E 01	005 105 281 000 320	Internet Services - February	\$1,626.01
PO#:	Voucher #:	39263	Invoice	Invoice No: 263040252	2/17/2026	Paid Amt: \$1,626.01
						Check Amount: \$1,626.01
VIL	47220	CORME		<b>CORPORATE MECHANICAL, INC.</b>		<b>Check</b>
			E 01	005 810 540 000 350	EL HVAC Repair	\$2,728.96
PO#:	Voucher #:	39264	Invoice	Invoice No: W91167	2/17/2026	Paid Amt: \$2,728.96
			E 01	005 810 540 000 350	EL Boiler Repair	\$322.00
PO#:	Voucher #:	39265	Invoice	Invoice No: W91343	2/17/2026	Paid Amt: \$322.00
			E 01	005 810 540 000 350	EL HVAC Repair	\$401.00
PO#:	Voucher #:	39266	Invoice	Invoice No: W91344	2/17/2026	Paid Amt: \$401.00
						Check Amount: \$3,451.96
VIL	47221	1042		<b>CORY WARNER</b>		<b>Check</b>
			E 01	005 105 000 000 366	Mileage Reimbursement	\$29.73
PO#:	Voucher #:	39267	Invoice	Invoice No: DT020426	2/17/2026	Paid Amt: \$29.73
						Check Amount: \$29.73
VIL	47222	COUHO		<b>COUNTRYSIDE HOME DELIVERY</b>		<b>Check</b>
			E 02	005 770 000 701 495	SEC Milk	\$1,278.00
PO#:	Voucher #:	39268	Invoice	Invoice No: 0053	2/17/2026	Paid Amt: \$1,278.00
			E 02	005 770 000 701 495	EL Milk	\$1,800.00
PO#:	Voucher #:	39269	Invoice	Invoice No: 0054	2/17/2026	Paid Amt: \$1,800.00
						Check Amount: \$3,078.00

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47224	DVSREI		DVS RENEWAL		Check
			E 01 005 760 000 733 305	Activity Van Tabs		\$20.25
PO#:	Voucher #:	39297	Invoice	Invoice No: DT11172026	2/17/2026	Paid Amt: \$20.25
						Check Amount: \$20.25
VIL	47225	EDFINM		EdFinMN LLC		Check
			E 01 005 110 000 000 305	PCS-PACT ACCTG SRVC - February		\$10,250.00
PO#:	Voucher #:	39270	Invoice	Invoice No: 2826	2/17/2026	Paid Amt: \$10,250.00
						Check Amount: \$10,250.00
VIL	47226	ERAFIR		E-RATE FIRST, LLC		Check
			E 01 005 105 281 000 305	MSP E-Rate crediting and applications		\$3,148.79
PO#:	Voucher #:	39271	Invoice	Invoice No: 1717	2/17/2026	Paid Amt: \$3,148.79
						Check Amount: \$3,148.79
VIL	47227	1035		FIRST DAKOTA INDEMNITY COMPANY		Check
			E 01 005 105 000 000 270	Workers Comp - 9th Installment		\$3,646.00
PO#:	Voucher #:	39314	Invoice	Invoice No: 3808968	2/17/2026	Paid Amt: \$3,646.00
						Check Amount: \$3,646.00
VIL	47228	GROTH		GROTH MUSIC SCHOOL-SERVICE		Check
			E 01 300 258 356 000 430	Band Materials		\$5.50
PO#:	Voucher #:	39273	Invoice	Invoice No: 3855471	2/17/2026	Paid Amt: \$5.50
			E 01 300 258 356 000 430	Band Materials		\$39.99
PO#:	Voucher #:	39274	Invoice	Invoice No: 3863811	2/17/2026	Paid Amt: \$39.99
			E 01 300 258 356 000 430	Band Materials		\$83.93
PO#:	Voucher #:	39275	Invoice	Invoice No: 3864344	2/17/2026	Paid Amt: \$83.93
						Check Amount: \$129.42
VIL	47229	HOMED		HOME DEPOT CREDIT SERVICES		Check
			E 01 005 810 000 000 401	SEC Facilities Mats		\$28.02
PO#:	Voucher #:	39278	Invoice	Invoice No: 1201413	2/17/2026	Paid Amt: \$28.02
			E 01 005 810 000 000 401	SEC Facilities Mats		\$93.38
PO#:	Voucher #:	39276	Invoice	Invoice No: 8201251	2/17/2026	Paid Amt: \$93.38
			E 01 005 810 000 000 401	SEC Facilities Mats		\$80.38
PO#:	Voucher #:	39277	Invoice	Invoice No: 3520931	2/17/2026	Paid Amt: \$80.38
						Check Amount: \$201.78
VIL	47230	INNOVA		INNOVATIVE OFFICE SOLUTIONS, LLC		Check
			E 01 005 105 000 000 401	SEC Office Supplies		\$192.32
PO#:	Voucher #:	39279	Invoice	Invoice No: IN5045672	2/17/2026	Paid Amt: \$192.32
						Check Amount: \$192.32

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
VIL	47231	JWPEP		J.W. PEPPER & SON, INC.		Check		
			E 01	300 258 356 000 430	Choir Music	\$50.94		
PO#:	Voucher #:	39284	Invoice	Invoice No: 368221875	2/17/2026	Paid Amt:	\$50.94	
			E 01	300 258 356 000 430	Choir Music	\$490.65		
PO#:	Voucher #:	39285	Invoice	Invoice No: 368231058	2/17/2026	Paid Amt:	\$490.65	
			E 01	300 258 356 000 430	Choir Music	\$47.60		
PO#:	Voucher #:	39286	Invoice	Invoice No: 368263150	2/17/2026	Paid Amt:	\$47.60	
			E 01	300 258 356 000 430	Choir Music	\$492.69		
PO#:	Voucher #:	39287	Invoice	Invoice No: 368282087	2/17/2026	Paid Amt:	\$492.69	
			E 01	300 258 356 000 430	Choir Music	\$68.00		
PO#:	Voucher #:	39288	Invoice	Invoice No: 368288788	2/17/2026	Paid Amt:	\$68.00	
						Check Amount:	\$1,149.88	
VIL	47232	1112		Jason Tossey		Check		
			E 01	300 298 850 000 490	DECA Reimbursement	\$376.50		
PO#:	Voucher #:	39280	Invoice	Invoice No: DT012926	2/17/2026	Paid Amt:	\$376.50	
						Check Amount:	\$376.50	
VIL	47233	JEFSAA		JEFFREY SAARELA		Check		
			E 01	300 298 053 000 305	PIANO TURNING SERVICES	\$300.00		
PO#:	Voucher #:	39281	Invoice	Invoice No: DT120825	2/17/2026	Paid Amt:	\$300.00	
						Check Amount:	\$300.00	
VIL	47234	JOSTEN		JOSTENS, INC		Check		
			E 01	300 211 372 000 401	Class of 2026 Diploma	\$362.35		
PO#:	Voucher #:	39282	Invoice	Invoice No: 38499161	2/17/2026	Paid Amt:	\$362.35	
						Check Amount:	\$362.35	
VIL	47235	JRASSC		JR ASSOCIATES		Check		
			E 01	300 258 356 000 430	Choir Materials	\$272.30		
PO#:	Voucher #:	39283	Invoice	Invoice No: 280717	2/17/2026	Paid Amt:	\$272.30	
						Check Amount:	\$272.30	
VIL	47236	1114		Kenneth Freeman		Check		
			E 01	300 292 031 000 305	MS Basketball Official	\$80.00		
PO#:	Voucher #:	39289	Invoice	Invoice No: DT020926	2/17/2026	Paid Amt:	\$80.00	
						Check Amount:	\$80.00	
VIL	47237	OOLMA		KERRY OOLMAN		Check		
			E 01	300 298 067 000 305	Speech Judge	\$85.00		
PO#:	Voucher #:	39290	Invoice	Invoice No: DT020426	2/17/2026	Paid Amt:	\$85.00	
						Check Amount:	\$85.00	

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47238	KOTTKI		<b>KOTTOKES' BUS SERVICE, INC.</b>		<b>Check</b>
			E 01 005 760 000 720 360	January Transportation		\$35,006.25
PO#:	Voucher #:	39291	Invoice	Invoice No: 23468	2/17/2026	Paid Amt: \$35,006.25
						Check Amount: \$35,006.25
VIL	47239	1148		<b>Literati Inc</b>		<b>Check</b>
			R 01 005 000 080 000 099	EL Book Fair		\$4,630.25
PO#:	Voucher #:	39292	Invoice	Invoice No: BF-00048444	2/17/2026	Paid Amt: \$4,630.25
						Check Amount: \$4,630.25
VIL	47240	MAINTN		<b>MAINTAINX, INC.</b>		<b>Check</b>
			E 01 005 108 000 000 405	HELP DESK TICKET SOFTWARE		\$2,940.00
PO#:	Voucher #:	39293	Invoice	Invoice No: AADFDDFE-0006	2/17/2026	Paid Amt: \$2,940.00
						Check Amount: \$2,940.00
VIL	47241	MARPR		<b>MARK PRATT</b>		<b>Check</b>
			E 01 300 292 031 000 305	Boys Basketball Offical		\$136.00
			E 01 300 292 061 000 305	Girls Basketball Offical		\$68.00
PO#:	Voucher #:	39294	Invoice	Invoice No: DT012726	2/17/2026	Paid Amt: \$204.00
						Check Amount: \$204.00
VIL	47242	MCIS		<b>MDE-MCIS: ACCT 621892</b>		<b>Check</b>
			E 01 300 211 365 000 430	MCIS BASE-HS-JR SUBSCRIBER		\$1,515.80
PO#:	Voucher #:	39295	Invoice	Invoice No: MN26-24212	2/17/2026	Paid Amt: \$1,515.80
						Check Amount: \$1,515.80
VIL	47243	METRO		<b>METRO SALES, INC.</b>		<b>Check</b>
			E 01 100 203 000 000 401	Staples		\$120.60
PO#:	Voucher #:	39304	Invoice	Invoice No: INV3002927	2/17/2026	Paid Amt: \$120.60
			E 01 300 211 000 000 401	Staples		\$228.20
PO#:	Voucher #:	39305	Invoice	Invoice No: INV3007509	2/17/2026	Paid Amt: \$228.20
						Check Amount: \$348.80
VIL	47244	1150		<b>MN DECA</b>		<b>Check</b>
			E 01 300 298 850 000 305	DECA Tournament		\$510.00
PO#:	Voucher #:	39299	Invoice	Invoice No: 297-523	2/17/2026	Paid Amt: \$510.00
						Check Amount: \$510.00
VIL	47245	1149		<b>MN District 4 DECA</b>		<b>Check</b>
			E 01 300 298 850 000 305	DECA Tournament		\$1,465.00
PO#:	Voucher #:	39298	Invoice	Invoice No: 301-523	2/17/2026	Paid Amt: \$1,465.00
						Check Amount: \$1,465.00

## PACT Charter School Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47246	MSBA		<b>MN SCHOOL BOARDS ASSOCIATION</b>		<b>Check</b>
			E 01	005 640 000 316 366	Charter Associate Training	\$210.00
PO#:	Voucher #:	39303	Invoice	Invoice No: INV-15283-Y8P3T7	2/17/2026	Paid Amt: \$210.00
						Check Amount: \$210.00
VIL	47247	MNSTA1		<b>MN STATE HIGH SCHOOL LEAGUE</b>		<b>Check</b>
			E 01	300 292 033 000 305	MSHSL Wrestling Fee	\$85.00
PO#:	Voucher #:	39300	Invoice	Invoice No: 044191	2/17/2026	Paid Amt: \$85.00
						Check Amount: \$85.00
VIL	47248	TRUEM		<b>MRI SOFTWARE LLC</b>		<b>Check</b>
			E 01	005 110 000 000 305	Background Checks	\$17.58
PO#:	Voucher #:	39301	Invoice	Invoice No: MRIUD2681117	2/17/2026	Paid Amt: \$17.58
			E 01	005 110 000 000 305	Background Checks	\$62.32
PO#:	Voucher #:	39302	Invoice	Invoice No: MRIUS2681120	2/17/2026	Paid Amt: \$62.32
						Check Amount: \$79.90
VIL	47249	1078		<b>North Star DAPE Consulting</b>		<b>Check</b>
			E 01	100 404 000 740 394	DAPE Services 1/12/26 - 1/23/26	\$350.00
			E 01	300 404 000 740 394	DAPE Services 1/12/26 - 1/23/26	\$525.00
PO#:	Voucher #:	39306	Invoice	Invoice No: 1044	2/17/2026	Paid Amt: \$875.00
						Check Amount: \$875.00
VIL	47250	NWTNP		<b>NOWTHEN PLUMBING, INC.</b>		<b>Check</b>
			E 01	005 810 510 000 350	EL Drain Cleaning	\$295.00
PO#:	Voucher #:	39307	Invoice	Invoice No: 5057	2/17/2026	Paid Amt: \$295.00
						Check Amount: \$295.00
VIL	47251	1151		<b>Orono Speech Team</b>		<b>Check</b>
			E 01	300 298 067 000 305	Speech Tournament Registration	\$144.00
PO#:	Voucher #:	39309	Invoice	Invoice No: DT012426	2/17/2026	Paid Amt: \$144.00
						Check Amount: \$144.00
VIL	47252	PREMIE		<b>PREMIER KITCHEN INC.</b>		<b>Check</b>
			E 02	005 770 000 701 490	Meals 1/16/26 - 01/31/26	\$17,272.00
			R 02	005 770 000 701 474	Commodity Credit	(\$3,000.00)
PO#:	Voucher #:	39310	Invoice	Invoice No: 41017	2/17/2026	Paid Amt: \$14,272.00
			E 02	005 770 000 705 490	Breakfast	\$1,264.11
PO#:	Voucher #:	39311	Invoice	Invoice No: 41018	2/17/2026	Paid Amt: \$1,264.11
						Check Amount: \$15,536.11

# PACT Charter School

## Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
VIL	47253	RAPTEC		<b>RAPTOR TECHNOLOGIES, LLC</b>		<b>Check</b>		
			E 01 005 108 000 000 405	Raptor License Subscription		\$300.00		
PO#:	Voucher #:	39312	Invoice	Invoice No: INV247707	2/17/2026		Paid Amt:	\$300.00
			E 01 005 105 000 000 455	Ipad & Printer for SEC Security		\$825.00		
PO#:	Voucher #:	39313	Invoice	Invoice No: INV247762	2/17/2026		Paid Amt:	\$825.00
							Check Amount:	\$1,125.00
VIL	47254	REGN5A		<b>REGION 5A</b>		<b>Check</b>		
			E 01 300 211 900 000 305	Band Instrumental Contests		\$55.00		
PO#:	Voucher #:	39315	Invoice	Invoice No: DT021026	2/17/2026		Paid Amt:	\$55.00
							Check Amount:	\$55.00
VIL	47255	ROBHIL		<b>ROBERT B HILL CO.</b>		<b>Check</b>		
			E 01 005 810 000 000 401	WATER SOFTENER SALT		\$139.36		
PO#:	Voucher #:	39308	Invoice	Invoice No: 441644	2/17/2026		Paid Amt:	\$139.36
							Check Amount:	\$139.36
VIL	47256	1152		<b>Roman Ciervo</b>		<b>Check</b>		
			E 01 300 292 031 000 305	MS Basketball Offical		\$80.00		
PO#:	Voucher #:	39316	Invoice	Invoice No: DT020926	2/17/2026		Paid Amt:	\$80.00
							Check Amount:	\$80.00
VIL	47257	SARWH		<b>SARA WHITBY</b>		<b>Check</b>		
			E 01 300 298 067 000 305	Speech Judge		\$85.00		
PO#:	Voucher #:	39317	Invoice	Invoice No: DT020426	2/17/2026		Paid Amt:	\$85.00
							Check Amount:	\$85.00
VIL	47258	ENBLM		<b>SCHOOL HEALTH CORPORATION</b>		<b>Check</b>		
			E 01 100 720 000 000 401	Hot/Cold Packs for Nurse		\$26.99		
PO#:	Voucher #:	39318	Invoice	Invoice No: CINV000352200	2/17/2026		Paid Amt:	\$26.99
							Check Amount:	\$26.99
VIL	47259	STAPLE		<b>STAPLES</b>		<b>Check</b>		
			E 02 005 770 000 701 401	EL Trays		\$198.70		
PO#:	Voucher #:	39319	Invoice	Invoice No: 6053574831	2/17/2026		Paid Amt:	\$198.70
			E 01 005 105 000 000 401	Copy Paper		\$1,579.60		
PO#:	Voucher #:	39321	Invoice	Invoice No: 6053574833	2/17/2026		Paid Amt:	\$1,579.60
			E 01 005 810 000 000 401	SEC Supplies		\$317.40		
PO#:	Voucher #:	39322	Invoice	Invoice No: 6053574834	2/17/2026		Paid Amt:	\$317.40
			E 01 005 810 000 000 401	SEC Supplies		\$163.17		
PO#:	Voucher #:	39323	Invoice	Invoice No: 6053574835	2/17/2026		Paid Amt:	\$163.17

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
VIL	47259	STAPLE		STAPLES		Check		
			E 01	100 720 000 000 401	Gym Cold Packs	\$37.99		
PO#:	Voucher #:	39324	Invoice	Invoice No:	6054277493	2/17/2026	Paid Amt:	\$37.99
			E 02	005 770 000 701 401	EL Spoons	\$20.21		
PO#:	Voucher #:	39332	Invoice	Invoice No:	6055249330	2/17/2026	Paid Amt:	\$20.21
			E 02	005 770 000 701 401	SEC Bowls	\$44.10		
PO#:	Voucher #:	39325	Invoice	Invoice No:	6054277494	2/17/2026	Paid Amt:	\$44.10
			E 02	005 770 000 701 401	EL Forks & Gloves	\$82.64		
PO#:	Voucher #:	39326	Invoice	Invoice No:	6054277495	2/17/2026	Paid Amt:	\$82.64
			E 02	005 770 000 701 401	EL Paper Bags	\$80.22		
PO#:	Voucher #:	39327	Invoice	Invoice No:	6054277496	2/17/2026	Paid Amt:	\$80.22
			E 01	005 810 000 000 401	EL Supplies	\$223.40		
PO#:	Voucher #:	39328	Invoice	Invoice No:	6054277497	2/17/2026	Paid Amt:	\$223.40
			E 02	005 770 000 701 401	SEC Trays	\$119.22		
PO#:	Voucher #:	39329	Invoice	Invoice No:	6055249325	2/17/2026	Paid Amt:	\$119.22
			E 02	005 770 000 701 401	SEC Trays	\$79.48		
PO#:	Voucher #:	39320	Invoice	Invoice No:	6053574832	2/17/2026	Paid Amt:	\$79.48
			E 02	005 770 000 701 401	EL Trays	\$198.70		
PO#:	Voucher #:	39330	Invoice	Invoice No:	6055249327	2/17/2026	Paid Amt:	\$198.70
			E 01	300 211 000 000 401	Copy Paper	\$1,579.60		
PO#:	Voucher #:	39331	Invoice	Invoice No:	6055249329	2/17/2026	Paid Amt:	\$1,579.60
							Check Amount:	\$4,724.43
VIL	47260	1153		Taylor Otto		Check		
			E 01	300 292 031 000 305	Basketball Game Worker	\$60.00		
			E 01	300 292 032 000 305	Football Game Worker	\$40.00		
PO#:	Voucher #:	39333	Invoice	Invoice No:	DT012826	2/17/2026	Paid Amt:	\$100.00
							Check Amount:	\$100.00
VIL	47261	TWCED		TCEC METRO, LLC		Check		
			E 01	100 420 000 740 394	ECSE Services - Brendean Ruis 5.5hrs	\$632.50		
			E 01	100 420 000 740 394	ECSE Services - Brendean Ruis 5.5hrs	(\$632.50)		
			E 01	100 412 000 420 303	ECSE Services - Brendean Ruis 5.5hrs	\$632.50		
PO#:	Voucher #:	39342	Invoice	Invoice No:	15266	2/17/2026	Paid Amt:	\$632.50
			E 01	005 420 000 740 394	SCHOOL PSYCHOLOGIST SERVICE 1/9/26	\$560.00		
			E 01	100 420 000 740 394	SCHOOL PSYCHOLOGIST SERVICE 1/9/26	\$1,190.00		
			E 01	300 420 000 740 394	SCHOOL PSYCHOLOGIST SERVICE 1/9/26	\$1,085.00		
PO#:	Voucher #:	39343	Invoice	Invoice No:	15267	2/17/2026	Paid Amt:	\$2,835.00
							Check Amount:	\$3,467.50

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
VIL	47262	1117		<b>Teresa Widen</b>		<b>Check</b>		
			E 01 005 105 000 000 366	Mileage Reimbursement			\$107.38	
PO#:	Voucher #:	39334	Invoice	Invoice No: DT012926A	2/17/2026	Paid Amt:	\$107.38	
			E 01 005 105 000 000 366	Mileage Reimbursement			\$92.33	
PO#:	Voucher #:	39335	Invoice	Invoice No: DT012926B	2/17/2026	Paid Amt:	\$92.33	
			E 01 005 105 000 000 366	Mileage Reimbursement			\$82.67	
PO#:	Voucher #:	39337	Invoice	Invoice No: DT012926D	2/17/2026	Paid Amt:	\$82.67	
			E 01 005 105 000 000 366	Mileage Reimbursement			\$18.34	
PO#:	Voucher #:	39336	Invoice	Invoice No: DT012926C	2/17/2026	Paid Amt:	\$18.34	
						<b>Check Amount:</b>	<b>\$300.72</b>	
VIL	47263	TRAPE1		<b>TRACY PETERS</b>		<b>Check</b>		
			E 01 005 105 000 000 366	Mileage Reimbursement			\$118.02	
PO#:	Voucher #:	39338	Invoice	Invoice No: DT020426	2/17/2026	Paid Amt:	\$118.02	
						<b>Check Amount:</b>	<b>\$118.02</b>	
VIL	47264	TRIEDU		<b>TRIUMPH EDUCATIONAL CONSULTING</b>		<b>Check</b>		
			E 01 005 420 000 419 366	Mileage			\$225.00	
PO#:	Voucher #:	39339	Invoice	Invoice No: 6052-DN	2/17/2026	Paid Amt:	\$225.00	
			E 01 100 405 000 740 394	AUDIOLOGY CONSULTANT 1/6/26 - 1/28/26			\$910.00	
PO#:	Voucher #:	39340	Invoice	Invoice No: 6053-DN	2/17/2026	Paid Amt:	\$910.00	
			E 01 100 405 000 740 394	AUDIOLOGY CONSULTANT 1/6/26 - 1/26/26			\$845.00	
PO#:	Voucher #:	39341	Invoice	Invoice No: 6054-DN	2/17/2026	Paid Amt:	\$845.00	
						<b>Check Amount:</b>	<b>\$1,980.00</b>	
VIL	47265	TWINCI		<b>TWIN CITY FILTER SERVICE, INC.</b>		<b>Check</b>		
			E 01 005 810 540 000 401	FACILITIES SUPPLIES / FILTERS			\$623.20	
PO#:	Voucher #:	39344	Invoice	Invoice No: 0789144-IN	2/17/2026	Paid Amt:	\$623.20	
						<b>Check Amount:</b>	<b>\$623.20</b>	
VIL	47266	1154		<b>Tyler Anderson</b>		<b>Check</b>		
			E 01 300 292 031 000 305	Basketball Game Worker			\$25.00	
PO#:	Voucher #:	39345	Invoice	Invoice No: DT012826	2/17/2026	Paid Amt:	\$25.00	
						<b>Check Amount:</b>	<b>\$25.00</b>	
VIL	47267	VOLAM		<b>VOLUNTEERS OF AMERICA - MN</b>		<b>Check</b>		
			E 01 005 010 000 000 305	ANNUAL AUTHORIZER FEE			\$29,924.00	
PO#:	Voucher #:	39346	Invoice	Invoice No: DT012826	2/17/2026	Paid Amt:	\$29,924.00	
						<b>Check Amount:</b>	<b>\$29,924.00</b>	

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
VIL	47268	1056		<b>Voyager Sopris Learning</b>		Check			
			E 01	100 203 000 000 430	EL Math Curriculum	\$550.20			
PO#:	Voucher #:	39349	Invoice	Invoice No: 8816246	2/17/2026	Paid Amt:	\$550.20		
						Check Amount:	\$550.20		
VIL	47269	1155		<b>Wayzata High School</b>		Check			
			E 01	300 298 067 000 305	Speech Tournament Registration	\$254.00			
PO#:	Voucher #:	39347	Invoice	Invoice No: DT013126	2/17/2026	Paid Amt:	\$254.00		
						Check Amount:	\$254.00		
VIL	47270	WPSPU		<b>WESTERN PSYCHOLOGY SERVICES</b>		Check			
			E 01	005 420 000 740 433	SPM-2 Child School Print Forms	\$110.00			
PO#:	Voucher #:	39348	Invoice	Invoice No: WPS-579116	2/17/2026	Paid Amt:	\$110.00		
						Check Amount:	\$110.00		
VIL	47271	ZENEDI		<b>ZEN EDUCATE INC</b>		Check			
			E 01	100 203 000 000 305	SUBSTITUTE 1/29/26	\$515.57			
PO#:	Voucher #:	39350	Invoice	Invoice No: INV-28212	2/17/2026	Paid Amt:	\$515.57		
			E 01	300 211 000 000 305	SUBSTITUTE 1/29/26	\$269.38			
PO#:	Voucher #:	39351	Invoice	Invoice No: INV-28233	2/17/2026	Paid Amt:	\$269.38		
			E 01	100 203 000 000 305	SUBSTITUTE 2/4/26 - 2/6/26	\$969.33			
PO#:	Voucher #:	39352	Invoice	Invoice No: INV-28692	2/17/2026	Paid Amt:	\$969.33		
			E 01	300 211 000 000 305	SUBSTITUTE 2/3/26 - 2/6/26	\$961.58			
PO#:	Voucher #:	39354	Invoice	Invoice No: INV-28713	2/17/2026	Paid Amt:	\$961.58		
						Check Amount:	\$2,715.86		
VIL	47272	ZOHCO		<b>ZOHO CORP</b>		Check			
			E 01	005 108 000 000 405	Renewal of RMM, Antivirus & Endpoint Proces	\$9,210.00			
PO#:	Voucher #:	39355	Invoice	Invoice No: 50101584652	2/17/2026	Paid Amt:	\$9,210.00		
						Check Amount:	\$9,210.00		
VIL	47273	DVSREI		<b>DVS RENEWAL</b>		Check			
			E 01	005 760 000 733 305	Activity Bus Tabs	\$35.25			
PO#:	Voucher #:	39296	Invoice	Invoice No: DT111725	2/17/2026	Paid Amt:	\$35.25		
						Check Amount:	\$35.25		
VIL	47274	AMERTI		<b>AMERICAN STUDENT TRANSPORTATION</b>		Check			
			E 01	300 292 031 733 360	Boys Basketball Transportation	\$972.83			
PO#:	Voucher #:	39359	Invoice	Invoice No: AST620796	2/26/2026	Paid Amt:	\$972.83		
			E 01	300 292 061 733 360	Girls Basketball Transportation	\$854.70			
PO#:	Voucher #:	39358	Invoice	Invoice No: AST620795	2/26/2026	Paid Amt:	\$854.70		

## PACT Charter School Detail Payment Register By Check

**Check Number: 0-2147483647    Payment Date: 02/01/2026-2/28/2026    Period: 202608-202608    Void Status: N**

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
VIL	47274	AMERTI		<b>AMERICAN STUDENT TRANSPORTATION</b>		<b>Check</b>		
			E 01 300 292 061 733 360	Girls Basketball Transportation		\$971.78		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39360</b>	Invoice	<b>Invoice No: AST620803</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$971.78</b>	
			E 01 300 292 031 733 360	Boys Basketball Transportation		\$542.85		
			E 01 300 292 061 733 360	Girls Basketball Transportation		\$542.85		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39356</b>	Invoice	<b>Invoice No: AST620763</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$1,085.70</b>	
			E 01 300 298 081 733 360	Concert Choir Transportation		\$933.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39357</b>	Invoice	<b>Invoice No: AST620778</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$933.45</b>	
				<b>Check Amount:</b>			<b>\$4,818.46</b>	
VIL	47275	AMYFE		<b>AMY FETTERHOFF</b>		<b>Check</b>		
			E 01 005 760 000 723 360	SPED STUDENT TRANSPORT REIMB		\$311.17		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39361</b>	Invoice	<b>Invoice No: DT021126</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$311.17</b>	
				<b>Check Amount:</b>			<b>\$311.17</b>	
VIL	47276	1156		<b>Anoka Speech Booster</b>		<b>Check</b>		
			E 01 300 298 067 000 305	Speech Tournament Fee		\$168.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39362</b>	Invoice	<b>Invoice No: DT021426</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$168.00</b>	
				<b>Check Amount:</b>			<b>\$168.00</b>	
VIL	47277	BSNSP		<b>BSN SPORTS, LLC</b>		<b>Check</b>		
			E 01 300 292 064 000 401	Baseball Coach Gear		\$301.95		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39363</b>	Invoice	<b>Invoice No: 933189271</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$301.95</b>	
				<b>Check Amount:</b>			<b>\$301.95</b>	
VIL	47278	CAPERI		<b>CAPERNAUM PEDIATRIC THERAPY INC.</b>		<b>Check</b>		
			E 01 005 420 000 740 394	Physical Therapy Services		\$110.00		
			E 01 100 420 000 740 394	Physical Therapy Services		\$178.00		
			E 01 300 420 000 740 394	Physical Therapy Services		\$73.87		
			E 01 005 420 000 419 366	Occupational Therapy Services - Mileage		\$4.02		
			E 01 100 410 000 740 394	Occupational Therapy Services		\$4,263.91		
			E 01 300 410 000 740 394	Occupational Therapy Services		\$198.83		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39364</b>	Invoice	<b>Invoice No: January 2026</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$4,828.63</b>	
				<b>Check Amount:</b>			<b>\$4,828.63</b>	
VIL	47279	DARHA		<b>DARREN HANSEN</b>		<b>Check</b>		
			E 01 300 292 031 000 305	Boys Basketball Official		\$233.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39365</b>	Invoice	<b>Invoice No: DT02182026</b>	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$233.00</b>	
				<b>Check Amount:</b>			<b>\$233.00</b>	

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47280	1157		<b>Hilda Janette Takata</b>		<b>Check</b>
			E 01	300 298 067 000 305	Speech Team Judge	\$170.00
PO#:	Voucher #:	39367	Invoice	Invoice No: DT021826	2/26/2026	Paid Amt: \$170.00
						Check Amount: \$170.00
VIL	47281	INNOVA		<b>INNOVATIVE OFFICE SOLUTIONS, LLC</b>		<b>Check</b>
			E 01	005 105 000 000 401	Office Supplies	\$20.56
PO#:	Voucher #:	39366	Invoice	Invoice No: IN5059575	2/26/2026	Paid Amt: \$20.56
						Check Amount: \$20.56
VIL	47282	JWPEP		<b>J.W. PEPPER &amp; SON, INC.</b>		<b>Check</b>
			E 01	300 258 356 000 430	Choir Music	\$414.75
PO#:	Voucher #:	39369	Invoice	Invoice No: 368293599	2/26/2026	Paid Amt: \$414.75
						Check Amount: \$414.75
VIL	47283	JEFSAA		<b>JEFFREY SAARELA</b>		<b>Check</b>
			E 01	300 298 053 000 305	PIANO TURNING & MAINTENANCE	\$120.00
PO#:	Voucher #:	39368	Invoice	Invoice No: DT020926	2/26/2026	Paid Amt: \$120.00
						Check Amount: \$120.00
VIL	47284	MARBO		<b>MARK BOECKERS</b>		<b>Check</b>
			E 01	300 292 031 000 305	Boys Basketball Official	\$68.00
PO#:	Voucher #:	39370	Invoice	Invoice No: DT021726	2/26/2026	Paid Amt: \$68.00
						Check Amount: \$68.00
VIL	47285	MEGMA		<b>MEGHANN MacKINNON</b>		<b>Check</b>
			E 01	300 298 067 000 305	SPEECH JUDGE	\$85.00
PO#:	Voucher #:	39371	Invoice	Invoice No: DT021826	2/26/2026	Paid Amt: \$85.00
						Check Amount: \$85.00
VIL	47286	1144		<b>MSHSL Region 5A</b>		<b>Check</b>
			E 01	300 258 358 000 305	Concert Band Contest Fee	\$125.00
PO#:	Voucher #:	39373	Invoice	Invoice No: DT021326	2/26/2026	Paid Amt: \$125.00
						Check Amount: \$125.00
VIL	47287	NJFLAN		<b>NATHAN FLANSBURG</b>		<b>Check</b>
			E 01	005 640 000 316 366	Reimbursement - AASA Conference Transport	\$59.09
PO#:	Voucher #:	39374	Invoice	Invoice No: DT021726	2/26/2026	Paid Amt: \$59.09
						Check Amount: \$59.09
VIL	47288	RONDIE		<b>RONALD DIETL</b>		<b>Check</b>
			E 01	300 292 031 000 305	Boys Basketball Official	\$68.00
PO#:	Voucher #:	39375	Invoice	Invoice No: DT021726	2/26/2026	Paid Amt: \$68.00
						Check Amount: \$68.00

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
VIL	47289	STAPLE		STAPLES		Check			
			E 02 005 770 000 701 401	SEC Trays			\$119.22		
PO#:	Voucher #:	39376	Invoice	Invoice No: 6055738522	2/26/2026	Paid Amt:		\$119.22	
			E 02 005 770 000 701 401	EC Trays & Napkins			\$213.36		
PO#:	Voucher #:	39377	Invoice	Invoice No: 6055738523	2/26/2026	Paid Amt:		\$213.36	
						Check Amount:		\$332.58	
VIL	47290	DEPTPL		STATE OF MINNESOTA		Check			
			E 01 005 810 000 000 305	Fire Inspection 9/25/25			\$1,028.38		
PO#:	Voucher #:	39372	Invoice	Invoice No: FM00005373	2/26/2026	Paid Amt:		\$1,028.38	
						Check Amount:		\$1,028.38	
VIL	47291	STELIN		STEVEN LINZMEIER		Check			
			E 01 300 292 031 000 305	Boys Basketball Official			\$165.00		
PO#:	Voucher #:	39378	Invoice	Invoice No: DT021826	2/26/2026	Paid Amt:		\$165.00	
						Check Amount:		\$165.00	
VIL	47292	1158		Steven Mevissen		Check			
			E 01 300 292 031 000 305	Activities Consultant			\$2,117.50		
PO#:	Voucher #:	39385	Invoice	Invoice No: DT021826	2/26/2026	Paid Amt:		\$2,117.50	
						Check Amount:		\$2,117.50	
VIL	47293	TWCED		TCEC METRO, LLC		Check			
			E 01 005 420 000 740 394	SCHOOL PSYCHOLOGIST SERVICE - MacK			\$1,085.00		
			E 01 100 420 000 740 394	SCHOOL PSYCHOLOGIST SERVICE - MacK			\$560.00		
			E 01 300 420 000 740 394	SCHOOL PSYCHOLOGIST SERVICE - MacK			\$980.00		
PO#:	Voucher #:	39381	Invoice	Invoice No: 15380	2/26/2026	Paid Amt:		\$2,625.00	
						Check Amount:		\$2,625.00	
VIL	47294	1117		Teresa Widen		Check			
			E 01 005 105 000 000 401	Reimbursement - AI with Intention Text Refere			\$55.57		
PO#:	Voucher #:	39379	Invoice	Invoice No: DT020326	2/26/2026	Paid Amt:		\$55.57	
						Check Amount:		\$55.57	
VIL	47295	TIMCAS		TIMOTHY CASEY		Check			
			E 01 300 292 031 000 305	Boys Basketball Official			\$165.00		
PO#:	Voucher #:	39380	Invoice	Invoice No: DT021826	2/26/2026	Paid Amt:		\$165.00	
						Check Amount:		\$165.00	
VIL	47296	TRAHOI		TRANSPERFECT REMOTE INTERPRETING, INC.		Check			
			E 01 005 105 000 000 305	Interpreter Services			\$50.00		
PO#:	Voucher #:	39382	Invoice	Invoice No: 135971	2/26/2026	Paid Amt:		\$50.00	
						Check Amount:		\$50.00	

# PACT Charter School

## Detail Payment Register By Check

**Check Number: 0-2147483647    Payment Date: 02/01/2026-2/28/2026    Period: 202608-202608    Void Status: N**

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
VIL	47297	ZENEDI		<b>ZEN EDUCATE INC</b>		<b>Check</b>		
			E 01	100 420 000 740 307	SpEd Paraprofessional - Kola Tubosun 7.42hr:	\$227.72		
			E 01	100 420 000 740 307	Teacher - Laura Nodo	\$153.44		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39383</b>	Invoice	<b>Invoice No:</b> INV-29144	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$381.16</b>	
			E 01	005 420 000 740 307	SpEd Paraprofessional - Laura Nodo 5.5hrs	\$168.80		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39384</b>	Invoice	<b>Invoice No:</b> INV-29058	<b>2/26/2026</b>	<b>Paid Amt:</b>	<b>\$168.80</b>	
						<b>Check Amount:</b>	<b>\$549.96</b>	
VIL	47298	AARCO		<b>AARON COOK</b>		<b>Check</b>		
			E 01	300 292 031 000 305	Boys Basketball Official	\$68.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39398</b>	Invoice	<b>Invoice No:</b> DT022526	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$68.00</b>	
						<b>Check Amount:</b>	<b>\$68.00</b>	
VIL	47299	AMERTI		<b>AMERICAN STUDENT TRANSPORTATION</b>		<b>Check</b>		
			E 01	300 292 061 733 360	Girls Basketball Transportation	\$933.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39399</b>	Invoice	<b>Invoice No:</b> AST620825	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$933.45</b>	
			E 01	300 292 031 733 360	Boys Basketball Transportation	\$618.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39401</b>	Invoice	<b>Invoice No:</b> AST620876	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$618.45</b>	
			E 01	300 292 031 733 360	Boys Basketball Transportation	\$1,051.58		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39400</b>	Invoice	<b>Invoice No:</b> AST620827	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$1,051.58</b>	
						<b>Check Amount:</b>	<b>\$2,603.48</b>	
VIL	47300	ANDDEI		<b>ANDREW DEMORETT</b>		<b>Check</b>		
			E 01	300 292 031 000 305	Boys Basketball Official	\$165.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39402</b>	Invoice	<b>Invoice No:</b> DT022526	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$165.00</b>	
						<b>Check Amount:</b>	<b>\$165.00</b>	
VIL	47301	1134		<b>Brandon Hintz</b>		<b>Check</b>		
			E 01	300 292 031 000 305	Boys Basketball Official	\$165.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39403</b>	Invoice	<b>Invoice No:</b> DT022526	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$165.00</b>	
						<b>Check Amount:</b>	<b>\$165.00</b>	
VIL	47302	BUCKE		<b>BUCKEYE CLEANING CENTERS</b>		<b>Check</b>		
			E 01	005 810 000 000 401	SEC Facilities Supplies	\$982.85		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39404</b>	Invoice	<b>Invoice No:</b> 90738953	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$982.85</b>	
						<b>Check Amount:</b>	<b>\$982.85</b>	
VIL	47303	CHRER		<b>CHRISTINE ERNTSON</b>		<b>Check</b>		
			E 01	005 640 000 316 366	Reimbursement - NSPRA Membership	\$324.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>39405</b>	Invoice	<b>Invoice No:</b> DT022426	<b>2/27/2026</b>	<b>Paid Amt:</b>	<b>\$324.45</b>	
						<b>Check Amount:</b>	<b>\$324.45</b>	

## PACT Charter School Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47304	CHRKA		CHRISTOPHER KANE		Check
			E 01 300 292 061 000 305	Girls Basketball Official		\$165.00
PO#:	Voucher #:	39406	Invoice	Invoice No: DT022026	2/27/2026	Paid Amt: \$165.00
						Check Amount: \$165.00
VIL	47305	CONCL		CONTINENTAL CLAY CO		Check
			E 01 300 212 344 000 430	Clay for Art Class		\$623.60
PO#:	Voucher #:	39407	Invoice	Invoice No: INV000214278	2/27/2026	Paid Amt: \$623.60
						Check Amount: \$623.60
VIL	47306	EDFINM		EdFinMN LLC		Check
			E 01 005 110 000 000 305	PCS-PACT ACCTG SRVC - March 2026		\$10,250.00
PO#:	Voucher #:	39408	Invoice	Invoice No: 3870	2/27/2026	Paid Amt: \$10,250.00
						Check Amount: \$10,250.00
VIL	47307	1159		Haley Friend		Check
			E 01 300 298 850 000 490	Reimbursement - Pizza for DECA Dinner		\$34.95
PO#:	Voucher #:	39409	Invoice	Invoice No: DT021826	2/27/2026	Paid Amt: \$34.95
						Check Amount: \$34.95
VIL	47308	INNOVA		INNOVATIVE OFFICE SOLUTIONS, LLC		Check
			E 01 005 105 000 000 401	SEC Office Supplies		\$32.58
PO#:	Voucher #:	39410	Invoice	Invoice No: IN5061439	2/27/2026	Paid Amt: \$32.58
						Check Amount: \$32.58
VIL	47309	JWPEP		J.W. PEPPER & SON, INC.		Check
			E 01 300 258 356 000 430	Choir Music		\$2.50
PO#:	Voucher #:	39412	Invoice	Invoice No: 368324285	2/27/2026	Paid Amt: \$2.50
			E 01 300 258 356 000 430	Choir Music		\$333.75
PO#:	Voucher #:	39413	Invoice	Invoice No: 368328147	2/27/2026	Paid Amt: \$333.75
						Check Amount: \$336.25
VIL	47310	JESEVE		JESSICA EVERSON		Check
			E 02 005 770 000 701 305	Reibursement - Food Service Manager Rec		\$50.63
PO#:	Voucher #:	39411	Invoice	Invoice No: DT022026	2/27/2026	Paid Amt: \$50.63
						Check Amount: \$50.63
VIL	47311	MARPR		MARK PRATT		Check
			E 01 300 292 031 000 305	Boys Basketball Official		\$68.00
PO#:	Voucher #:	39414	Invoice	Invoice No: DT022526	2/27/2026	Paid Amt: \$68.00
						Check Amount: \$68.00

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
VIL	47312	MICNO		MICHELLE NOVOTNY		Check			
			E 01	300 292 061 000 305	Girls Basketball Official	\$165.00			
PO#:	Voucher #:	39415	Invoice	Invoice No: DT022026	2/27/2026	Paid Amt:	\$165.00		
						Check Amount:	\$165.00		
VIL	47313	MNCHIL		MN CHILDREN'S MUSEUM		Check			
			E 01	100 203 900 000 369	1st Grade Field Trip Fee	\$812.50			
PO#:	Voucher #:	39416	Invoice	Invoice No: 303550	2/27/2026	Paid Amt:	\$812.50		
						Check Amount:	\$812.50		
VIL	47314	NJFLAN		NATHAN FLANSBURG		Check			
			E 01	005 640 000 316 366	Reiurnbursement - Conference Travel	\$1,194.84			
PO#:	Voucher #:	39417	Invoice	Invoice No: DT022026	2/27/2026	Paid Amt:	\$1,194.84		
						Check Amount:	\$1,194.84		
VIL	47315	NCS INC		NCS PEARSON, INC.		Check			
			E 01	005 420 000 740 433	Testing Forms	\$444.88			
PO#:	Voucher #:	39418	Invoice	Invoice No: 30600156	2/27/2026	Paid Amt:	\$444.88		
						Check Amount:	\$444.88		
VIL	47316	PREMIE		PREMIER KITCHEN INC.		Check			
			E 02	005 770 000 701 490	Meals 2/1/26 - 2/16/26	\$21,505.00			
			R 02	005 000 000 701 474	Commodity Credit	(\$5,000.00)			
PO#:	Voucher #:	39420	Invoice	Invoice No: 41095	2/27/2026	Paid Amt:	\$16,505.00		
			E 02	005 770 000 705 490	Breakfast 2/1/26 - 2/16/26	\$2,622.96			
PO#:	Voucher #:	39421	Invoice	Invoice No: 41096	2/27/2026	Paid Amt:	\$2,622.96		
						Check Amount:	\$19,127.96		
VIL	47317	ROBED		ROBOTICS EDUCATION & COMPETITION FOUNDATION		Check			
			E 01	300 298 034 000 369	ROBOTICS TOURNAMENT REGISTRATION	\$1,120.00			
PO#:	Voucher #:	39422	Invoice	Invoice No: 62438994	2/27/2026	Paid Amt:	\$1,120.00		
						Check Amount:	\$1,120.00		
VIL	47318	ROGDE		ROGER DENNY		Check			
			E 01	300 292 061 000 305	Girls Basketball Official	\$165.00			
PO#:	Voucher #:	39423	Invoice	Invoice No: DT022026	2/27/2026	Paid Amt:	\$165.00		
						Check Amount:	\$165.00		
VIL	47319	PHONA		SONOVA USA INC.		Check			
			E 01	005 420 000 740 433	Touchscreen Mic	\$188.99			
PO#:	Voucher #:	39419	Invoice	Invoice No: 5405834722	2/27/2026	Paid Amt:	\$188.99		
						Check Amount:	\$188.99		

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47320	STAPLE		STAPLES		Check
			E 01 005 810 000 000 401	EC Facial Tissues		\$61.66
PO#:	Voucher #:	39424	Invoice	Invoice No: 6056221531	2/27/2026	Paid Amt: \$61.66
			E 02 005 770 000 701 401	EC Spoons & Forks		\$136.43
PO#:	Voucher #:	39425	Invoice	Invoice No: 6056221532	2/27/2026	Paid Amt: \$136.43
						Check Amount: \$198.09
VIL	47321	STELIN		STEVEN LINZMEIER		Check
			E 01 300 292 031 000 305	Boys Basketball Official		\$165.00
PO#:	Voucher #:	39426	Invoice	Invoice No: DT022526	2/27/2026	Paid Amt: \$165.00
						Check Amount: \$165.00
VIL	47322	ULINE		ULINE		Check
			E 01 300 212 000 000 401	Cage for Industrial Arts Room		\$1,400.26
PO#:	Voucher #:	39427	Invoice	Invoice No: 204220346	2/27/2026	Paid Amt: \$1,400.26
						Check Amount: \$1,400.26
						Report Total: \$1,026,075.36

**PACT Charter School**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: y

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
VIL	47223	DVSREI		DVS RENEWAL		Check
			E 01 005 760 000 733 305	Activity Bus Tabs		\$35.25
PO#:	Voucher #:	39296	Invoice	Invoice No: DT111725	2/17/2026	Paid Amt: \$35.23
			E 01 005 760 000 733 305	Activity Bus Tabs		\$35.25
PO#:	Voucher #:	39296	Invoice	Invoice No: DT111725	2/17/2026	Paid Amt: (\$35.23)
				Wrong Amount		
						Check Amount: \$0.00
						Report Total: \$0.00



**PACT**  
 Charter School

	<b>FY26- Adopted</b>	<b>FY26 - Revised</b>	<b>FY27</b>	<b>Difference</b>
<b>Enrollment</b>				
Full Day K	110	110	110	0
1	115	115	115	0
2	115	115	115	0
3	116	116	116	0
4	116	116	116	0
5	116	116	116	0
6	120	120	120	0
Online (6th Grade)	0	0	0	0
7	122	132	128	-4
8	122	122	160	38
9	128	124	128	4
10	128	113	125	12
11	114	91	100	9
12	70	61	90	29
Online (7-12)	0	0	50	50
Less: PSEO	-25	0	-25	-25
<b>Total ADM</b>	<b>1,467</b>	<b>1,451</b>	<b>1,564</b>	<b>113</b>
<b>Total Pupil Unit</b>	<b>1,599</b>	<b>1,580</b>	<b>1,715</b>	<b>136</b>

**REVENUES**

**State Aid**

General Aid	\$12,721,510	\$12,616,839	\$14,044,209	\$1,427,370
Endowment Fund	81,897	99,471	108,010	8,539
Compensatory	421,305	469,457	527,995	58,538
LEP	72,779	97,136	140,400	43,264
Charter Additional	211,042	208,507	226,406	17,899
Lease Aid	2,100,823	2,075,594	2,253,773	178,178
Special Ed	2,752,609	2,970,019	3,094,953	124,935
ADSIS	114,821	101,584	96,628	-4,957
Literacy Incentive Aid	51,791	68,391	68,391	0
Student Support Aid	20,000	48,044	48,044	0
Library Aid	20,000	16,260	0	-16,260
Unemployment Aid	0	59,448	0	-59,448
Cybersecurity Grant	0	15,000	0	-15,000
<b>Total State Aid</b>	<b>\$18,568,577</b>	<b>\$18,845,750</b>	<b>20,608,809</b>	<b>\$1,763,058</b>

**Federal Aid**

Title I Part A Improving Basic Programs	\$145,244	\$184,922	\$184,922	\$0
Title II Part A Teacher Training & Recru	21,684	27,941	27,941	0
Title III	0	11,164	11,164	0
Federal Special Education Aid	166,421	160,948	160,948	0
Federal Special Ed Aid - Preschool Age	6,800	247	247	0
CEIS Sped Regular	30,568	30,321	30,321	0
<b>Total Federal</b>	<b>\$370,717</b>	<b>\$415,543</b>	<b>415,543</b>	<b>\$0</b>



**PACT**  
 Charter School

	<b>FY26- Adopted</b>	<b>FY26 - Revised</b>	<b>FY27</b>	<b>Difference</b>
<b>Local Aid and Donation</b>				
MA Billing	\$0	\$30,000	\$30,000	\$0
Interest	\$40,000	\$125,965	145,000	\$19,035
Gifts and Bequests	10,000	40,165	35,165	-5,000
Rental Income	0	41,665	41,665	0
Fees for Service	20,000	25,000	25,000	0
Athletic & extracurricular activity fee	232,200	232,200	232,200	0
<b>Total Other Revenue</b>	<b>\$302,200</b>	<b>\$494,995</b>	<b>\$509,030</b>	<b>\$14,035</b>
<b>General Fund Revenue</b>	<b>\$19,241,494</b>	<b>\$19,756,288</b>	<b>21,533,382</b>	<b>\$1,777,093</b>
<b>Food Service Revenue</b>				
Fees	\$7,171	\$7,243	\$7,388	\$145
State	332,726	336,054	342,775	6,721
Federal	285,031	287,881	293,639	5,758
<b>Food Service Revenue</b>	<b>\$624,928</b>	<b>\$631,178</b>	<b>\$643,801</b>	<b>\$12,624</b>
<b>Community Service Revenue</b>				
Fees	\$110,200	\$110,200	\$115,710	\$5,510
<b>Community Service Revenue</b>	<b>110,200</b>	<b>110,200</b>	<b>115,710</b>	<b>5,510</b>
<b>TOTAL REVENUE - SCHOOLWIDE</b>	<b>\$19,976,622</b>	<b>\$20,497,666</b>	<b>\$22,292,893</b>	<b>\$1,795,227</b>

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**PACT**  
 Charter School

	<b>FY26- Adopted</b>	<b>FY26 - Revised</b>	<b>FY27</b>	<b>Difference</b>
<b>EXPENSES</b>				
<b>Administration &amp; Operations</b>				
100 Salaries	\$2,402,837	\$2,432,311	\$2,523,206	\$90,895
200 Benefits	865,021	875,632	933,586	57,954
305 Contracted Services	422,134	422,134	443,241	21,107
320 Communication	34,782	47,340	49,707	2,367
329 Postage	5,100	5,100	5,202	102
330 Utilities	281,400	281,400	295,470	14,070
340 Insurance	119,700	119,700	125,685	5,985
350 Repairs & Maintenance	174,094	174,094	177,576	3,482
360 Transportation	943,940	981,698	1,030,783	49,085
366 Professional Development	5,669	5,669	5,953	283
370 Building Lease	2,458,292	2,458,292	2,619,350	161,058
401 General Supplies	296,229	296,229	311,040	14,811
405/406 Purchased Software Non-instructional	0	65,000	66,300	1,300
530 Furniture & Equipment	68,250	38,250	40,163	1,913
550 Technology Equipment	105,000	150,000	157,500	7,500
820 Dues & Membership	132,265	167,977	176,376	8,399
<b>Total Administration &amp; Operations</b>	<b>\$8,314,714</b>	<b>\$8,520,826</b>	<b>\$8,961,137</b>	<b>\$440,311</b>
<b>Instructional</b>				
100 Salaries	\$3,446,404	\$3,665,846	\$3,775,821	\$109,975
200 Benefits	1,240,705	1,319,704	1,397,054	77,349
305 Contracted Services	10,500	10,500	11,025	525
360 Transportation - Field Trips	35,464	35,464	37,237	1,773
366 Travel & Conferences	18,895	25,000	26,250	1,250
369 Field Trips	28,156	28,156	29,563	1,408
394 PSEO CIS Tuition	158,731	158,731	166,668	7,937
401 General Supplies	53,923	59,315	62,281	2,966
405 Purchased Software Non-instructional	0	15,000	15,750	750
406 Purchased Software - Instructional	0	75,125	78,881	3,756
430 Instructional Supplies	210,000	100,000	105,000	5,000
460 Textbooks & Bookmarks	90,449	140,000	200,000	60,000
461 Standardized Tests	203,670	20,000	21,000	1,000
500 Furniture & Equipment	47,250	47,250	49,613	2,363
<b>Total Instructional</b>	<b>\$5,544,148</b>	<b>\$5,700,091</b>	<b>\$5,976,143</b>	<b>\$276,052</b>



**PACT**  
 Charter School

	<b>FY26- Adopted</b>	<b>FY26 - Revised</b>	<b>FY27</b>	<b>Difference</b>
<b>Activities/Athletics</b>				
100 Salaries	\$346,875	\$331,875	\$341,831	\$9,956
200 Benefits	69,375	66,375	68,366	1,991
305 Contracted Services	72,015	75,616	79,397	3,781
360 Transportation	76,824	109,824	115,315	5,491
369 Registration	30,833	30,833	32,375	1,542
401 General Supplies	108,783	48,783	51,222	2,439
580 Lease	10,500	10,500	11,025	525
820 Dues and Memberships	41,961	41,961	44,059	2,098
<b>Total Activities/Athletics</b>	<b>\$757,167</b>	<b>\$715,767</b>	<b>\$743,591</b>	<b>\$27,823</b>
<b>Title Programs</b>				
100 Salaries	\$93,012	\$106,176	\$98,020	-\$8,156
200 Benefits	33,484	38,223	36,267	-1,956
<b>Total Title Programs</b>	<b>\$126,496</b>	<b>\$144,399</b>	<b>\$134,287</b>	<b>-\$10,112</b>
<b>ADSIS Program</b>				
100 Salaries	\$146,902	\$129,523	\$121,925	-\$7,598
200 Benefits	52,885	46,628	45,112	-1,516
430 Instructional Supplies	5,250	5,250	5,513	263
<b>Total ADSIS Program</b>	<b>\$205,037</b>	<b>\$181,401</b>	<b>\$172,549</b>	<b>-\$8,851</b>
<b>Special Education</b>				
100 Salaries	\$1,993,592	\$2,178,975	\$2,244,344	\$65,369
200 Benefits	717,693	784,431	830,407	45,976
305 Contracted Services	20,698	20,698	21,732	1,035
360 Transportation	298,303	321,362	337,430	16,068
394 Payments to Other Agencies	223,318	164,801	173,041	8,240
405 Purchased Software - Non-instructional	0	6,000	6,300	300
406 Purchased Software - Instructional	0	4,000	4,200	200
433 Instructional Supplies	23,550	23,550	24,728	1,178
500 Equipment	4,000	4,000	4,200	200
820 Dues & Membership	4,200	5,000	6,300	1,300
<b>Total Special Education</b>	<b>\$3,285,354</b>	<b>\$3,512,816</b>	<b>\$3,652,683</b>	<b>\$139,866</b>
<b>Total General Fund</b>	<b>\$18,232,915</b>	<b>\$18,775,300</b>	<b>\$19,640,389</b>	<b>\$865,089</b>
<b>Food Service Fund</b>				
100 Salaries	\$78,282	\$80,630	\$80,630	\$0
200 Benefits	15,656	19,802	16,126	-3,676
401 Supplies	15,507	15,507	16,282	775
490 Food	462,200	462,200	485,310	23,110
500 Equipment	15,750	15,750	16,538	788
820 Dues & Membership	2,100	2,100	2,205	105
<b>Total Food Service Fund</b>	<b>\$589,494</b>	<b>\$595,989</b>	<b>\$617,091</b>	<b>\$21,102</b>



**PACT**  
 Charter School

	<b>FY26- Adopted</b>	<b>FY26 - Revised</b>	<b>FY27</b>	<b>Difference</b>
<b>Community Service Fund</b>				
100 Salaries	\$105,000	\$97,692	100,623	\$2,931
200 Benefits	37,800	35,169	37,231	2,061
401 Supplies	15,000	15,000	15,750	750
490 Food	2,000	2,000	2,100	100
<b>Total Community Service Fund</b>	<b>\$159,800</b>	<b>\$149,862</b>	<b>\$155,704</b>	<b>\$5,842</b>

**TOTAL EXPENSES - SCHOOLWIDE**  
**ANNUAL SURPLUS/(DEFICIT)**  
**CUMULATIVE FUND BALANCE**  
**FUND BALANCE %**

<b>\$18,982,209</b>	<b>\$19,521,150</b>	<b>\$20,413,183</b>	<b>\$892,033</b>
<b>\$994,413</b>	<b>\$976,516</b>	<b>\$1,879,710</b>	<b>\$903,194</b>
<b>\$5,535,401</b>	<b>\$5,517,504</b>	<b>\$7,415,111</b>	
<b>29%</b>	<b>28%</b>	<b>36%</b>	

**Debt Service Coverage Ratio**

1.50                      1.50                      1.82

