

Pioneer Technology Center Board of
Education Special Meeting
Tuesday, September 8, 2020 6:00 PM

Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

Agenda

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations - Digital Delivery Tools, Dr. Ryan Burkett, Instructional Director
5. Discussion and vote to approve or not approve the Minutes of the August 11, 2020 Special (5:00 pm) Board of Education meeting and the August 11, 2020 Special (6:00 pm) Board of Education Meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10303-10470; Building Fund #10024-10027; Payroll #70139).
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - A. Traci Thorpe, Superintendent/CEO
 - B. Molly Kyler, Executive Director, Business & Industry Services
8. Discussion and vote to approve or not approve OATC membership dues of \$6,500 (same as last year)
9. Discussion and vote to approve or not approve the FY21 Estimate of Needs and FY20 Financial Statements.
10. Discussion and vote to approve or not approve policy revisions for BEC, Executive Sessions, EHDF, Online Instruction and FNCA-R, Student Conduct, Dress Code (Regulation)
11. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.
12. Public Comment
13. Motion and vote to adjourn
 - A. Time:

Pioneer Technology Center Board of Education Special Meeting
Tuesday, August 11, 2020 5:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order at 5:08 pm
2. Flag salute and Moment of Silence
3. Roll call and establish a quorum

Board Members Attended:

Gay Norris
Mary Rigdon
Orva Rothgeb
J.D. Soulek

Also in attendance were Traci Thorpe and Allison Christy. Board seat candidates in attendance were Laurence Beliel and Jonathan Childers.

4. Motion and vote to approve or not approve minutes of July 14, 2020 Special Board of Education Meeting

Motion to approve minutes of July 14, 2020 Special Board of Education Meeting passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0

5. Proposed executive session to discuss the appointment of an individual and/or interview candidates for vacant school board zone 5 position. 25 O.S. § 307(B)(1) and 70 O.S. § 5-118

6. Vote to convene in Executive Session

Motion to convene in Executive Session passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0

Board convened in Executive Session at 5:12 pm

7. Acknowledge return of the Board to Open Session

Board President J.D. Soulek acknowledged the return of the Board to Open Session at 6:27 pm

8. Board President statement of Executive Session minutes

The board entered into executive session at 5:12 pm to discuss the appointment of an individual and/or interview candidates for vacant school board zone 5 position Okla. Stat. § Title 25, 307 (B)(1) and 70 O.S. § 5-118.

Those present in executive session were Gay Norris, Board Member, Mary Rigdon, Board Member, Orva Rothgeb, Board Member and J.D. Soulek, Board Member. No action was taken by the board of education.

The board returned to open session at 6:27 pm.

9. Discussion and possible board action to appoint an individual to vacant school board zone 5
Motion and vote to approve or not approve the appointment of Laurence Beliel passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0

10. Oath of Office for new Board Member

Board Member Mary Rigdon exited board meeting at 6:37 pm

11. Motion and vote to adjourn

Motion and vote to adjourn passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0; Absent: 1

Respectfully submitted,

Allison N. Christy

Allison N. Christy
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:

Pioneer Technology Center Board of Education Special Meeting
Tuesday, August 11, 2020 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order at 6:37 pm
2. Roll call and establish a quorum

Board Members Attended:

Laurence Beliel
Gay Norris
Orva Rothgeb
J.D. Soulek

Absent Board Members:

Mary Rigdon

Also in attendance were Traci Thorpe, Molly Kyler, Kahle Goff, Kendra Keelin, Terri Busch, Ryan Burkett, Mike Orr, Stacey Rush and Allison Christy.

3. Flag salute and moment of silence

4. Reports and Presentations

No reports or presentations

5. Presentation, discussion and vote to approve or not approve the Communications & Marketing Plan for FY21

Motion to approve the Communications & Marketing Plan for FY21 passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10172-10302; Building Fund #10014-10023; Payroll #70111-70138).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10172-10302; Building Fund #10014-10023; Payroll #70111-70138) passed with a motion by Mr. Laurence Beliel and a second by Ms. Gay Norris.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Ms. Thorpe reported tonight being our Back to School Night for students and parents. All staff had several days of in-service at the beginning of the month. We had several good speakers. This year's Summit Conference was virtual. We have received the next round of Cares Act money, it was \$131,415. This money will be used for students and instructors for PPE, webcams, screen dividers, etc. Traci announced Molly Kyler's recognition as the Larry Hughes Award recipient. Congratulations Molly! Traci Thorpe, Molly Kyler, Kahle Goff and Janet Schwabe have been working on an opportunity for our region to become a Center of Workforce Excellence. We are almost finished with the Accreditation application. It is due August 24. As of now we are 20 days ahead of schedule on our construction project. The piers are in. Traci told the board how great it was to work with Kyler Construction. We have our Continuation of Operations safety protocols for the start of the year. We will keep an eye on the virus statistics.

Molly Kyler, Executive Director, Business & Industry Services

Ms. Kyler reported staff working on goals for this year. Molly trained new employees on The Speed of Trust. Business and Industry Services is planning for some customer service training for the Fancy Dance Casino. Ms. Kyler referred the board to the Director's Board Report for more information.

8. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

9. Discussion and vote to approve or not approve membership fees of \$2,850 and policy services fee of \$750 to OSSBA (same as last year)

Motion to not approve membership fees of \$2,850 and policy services fee of \$750 to OSSBA (same as last year) passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts listed on Appendix B passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

11. Proposed Executive Session to discuss the employment of Practical Nursing Instructor Okla. Stat. Title 25, 307(B)(1).

No Executive Session

12. Vote to approve employment of a Practical Nursing Instructor

Motion to approve employment of Alisa McCleary, Practical Nursing Instructor passed with a motion by Ms. Orva Rothgeb and a second by Ms. Gay Norris.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

13. Public Comment

None

14. Motion and vote to adjourn

Motion to adjourn passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

Meeting adjourned at 7:20 pm.

Respectfully submitted,

Allison N. Christy

Allison N. Christy
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:

General

PIONEER TECHNOLOGY CENTER
From PO: 10303 to PO: 10470

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
10303	STAPLES ADVANTAGE	FINANCE SUPPLIES	9.67	08/07/2020
10304	JOSH SHORT PLUMBING INC.	BLDG MAINT - REPAIRS	895.00	08/07/2020
10305	NEWEGG BUSINESS	DIR OF INSTRUCT - SUPPLIES	65.24	08/07/2020
10306	WAL-MART	TEACHER PREP - SUPPLIES	200.00	08/07/2020
10307	STAPLES ADVANTAGE	TEACHER PREP - SUPPLIES	144.95	08/07/2020
10308	LOWE'S HOME CENTER INC	BLDING MAINT REPAIRS	260.30	08/07/2020
10309	WAL-MART	CULINARY ARTS-- INSTRUCTIONAL SUPPLIES	991.99	08/10/2020
10310	FIRST BANKCARD VISA	INSTRUCTIONAL DIRECTOR - SUPPLIES	1,917.49	08/10/2020
10311	FIRST BANKCARD VISA	MARKETING/ADVERTISING	65.92	08/10/2020
10312	BRACE BOOKS & MORE	CHILDREN'S LAB - BOOKS	106.30	08/10/2020
10313	LOWE'S HOME CENTER INC	INSTRUCT DIR - SUPPLIES (COVID19)	258.08	08/10/2020
10314	FIRST BANKCARD VISA	HCC1 - SUPPLIES	1,774.28	08/11/2020
10315	STAPLES ADVANTAGE	ABE - CONSUMABLE SUPPLIES	790.68	08/11/2020
10316	TANF STUDENT ASSISTANCE	TANF DUES/FEES	50.00	08/11/2020
10317	HOBBY LOBBY	HCC- CLASSROOM SUPPLIES	280.00	08/11/2020
10318	STAPLES ADVANTAGE	HCC- OFFICE SUPPLIES	127.77	08/11/2020
10319	WAL-MART	HCC1 - INSTRUCTIONAL SUPPLIES	91.40	08/11/2020
10320	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	39.98	08/11/2020
10321	FIRST BANKCARD VISA	INSTRUCT DIRECTOR - SUPPLIES (COVID19)	374.84	08/11/2020
10322	WOLTERS KLUWER	PN BOOKS RESALE	302.35	08/11/2020
10323	F A DAVIS COMPANY	PN BOOKS RESALE	158.14	08/11/2020
10324	ELSEVIER	PN BOOKS RESALE	1,866.17	08/11/2020
10325	FAMILY DISCOUNT PHARMACY	TANF MEDICAL/DENTAL	200.00	08/11/2020
10326	HOBBY LOBBY	HCC1 - SUPPLIES	150.00	08/12/2020
10327	MANCOMM	SAFETY - RESALE BOOKS	628.43	08/12/2020
10328	MACHINE TOOL SPECIALTIES	MACHINE TOOL REPAIR	118.00	08/12/2020
10329	PIONEER FIRE & SAFETY	BLDG MAINT - REPAIRS	540.00	08/12/2020
10330	WAL-MART	SHARE - INSTRUCTIONAL SUPPLIES	126.53	08/12/2020

PIONEER TECHNOLOGY CENTER

From PO: 10303 to PO: 10470

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
10331	STAPLES ADVANTAGE	SHARE - INSTRUCTIONAL SUPPLIES	400.00	08/12/2020
10332	A CUTTING EDGE TREE 7 LANDSCAPING, INC	GROUNDS MAINT - LAWN CARE SERVICES	900.00	08/12/2020
10333	FARHA WHOLESALE COMPANY INC	BLDG MAINT - SUPPLIES (COVID19)	900.00	08/12/2020
10334	LEGACY SIGNS	BLDING MAINT REPAIRS	10.00	08/12/2020
10335	WAL-MART	HCC II - SUPPLIES	12.82	08/12/2020
10336	NEWKIRK FAMILY HEALTH CENTER	BUS MAINT - PHYSICALS	20.00	08/12/2020
10337	MARDEL	CHILDRENS LAB - SUPPLIES	150.00	08/12/2020
10338	MNJ TECHNOLOGIES DIRECT, INC	CARESACT FUNDING COMPUTER SERVICES EQUIP.	27,720.00	08/12/2020
10339	FIRST BANKCARD VISA	EMT BOOKS	1,243.38	08/12/2020
10340	GARDENERS SUPPLY CO.	SHARE - DURABLE SUPPLIES/EQUIP	1,798.00	08/12/2020
10342	BRIDGEWAY INC.	TANF STUDENT ASSISTANCE OTHER	150.00	08/12/2020
10343	JUNIOR'S LOCK & ALARM	BLDG MAINT - SUPPLIES	60.00	08/12/2020
10344	FIRST BANKCARD VISA	MARKETING/SUPPLIES	136.50	08/13/2020
10345	NEWEGG BUSINESS	INSTRUCTIONAL DIRECTOR SUPPLIES	38.27	08/13/2020
10346	TRAINERS WAREHOUSE	LEADERSHIP DEV - SUPPLIES	465.35	08/13/2020
10347	FIRST BANKCARD VISA	SUPT - SUPPLIES	14.65	08/13/2020
10348	AMPLIFY COACH	LEADERSHIP DEV - TRAVEL REGISTRATION	870.00	08/13/2020
10349	WAL-MART	TANF STUDENT ASSISTANCE OTHER	146.74	08/14/2020
10350	TANF STUDENT ASSISTANCE	TANF STUDENT ASSISTANCE OTHER	45.00	08/14/2020
10351	OKEAYC	CHILDRENS LAB - TRAVEL REGISTRATION	25.00	08/14/2020
10352	YOUNGER-HOLMES ELECTRICAL	BLDG MAINT - REPAIRS	200.00	08/14/2020
10353	UNIFORM STOP - STILLWATER	BIOMED - SUPPLIES	37.55	08/14/2020
10354	WAL-MART	TANF STUDENT ASSISTANCE OTHER	150.00	08/14/2020
10355	WAL-MART	TANF CONSUMABLE SUPPLY	169.59	08/14/2020
10356	STAPLES ADVANTAGE	TEACHER PREP - SUPPLIES	72.47	08/14/2020
10357	WAL-MART	TANF CONSUMABLE SUPPLIES	191.70	08/14/2020

PIONEER TECHNOLOGY CENTER
From PO: 10303 to PO: 10470

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
10358	TANF STUDENT ASSISTANCE	TANF TUITION	2,100.00	08/14/2020
10359	TANF STUDENT ASSISTANCE	TANF BOOKS/ FEES	963.00	08/14/2020
10360	DIAMEDICAL USA	HCC SUPPLIES/EQUIPMENT	179.57	08/14/2020
10361	STAPLES ADVANTAGE	FINANCE - SUPPLIES	38.92	08/14/2020
10362	WAL-MART	TANF STUDENT ASSISTANCE OTHER	402.00	08/14/2020
10363	LAMPTON WELDING SUPPLY	WELDING - SUPPLIES	1,485.85	08/14/2020
10364	HOFFMAN AUTOMOTIVE	AUTO TECH - REPAIRS	1,400.00	08/14/2020
10365	FIRST BANKCARD VISA	MED ASSISTING - SUPPLIES	27.38	08/14/2020
10366	TANF STUDENT ASSISTANCE	TANF TUITION	65.00	08/14/2020
10367	FIRST BANKCARD VISA	MARKETING/ADVERTISING	85.12	08/14/2020
10368	WAL-MART	RESALE FOODS	26.75	08/14/2020
10369	ALLDATA	AUTO TECH - SUBSCRIPTIONS	780.00	08/17/2020
10370	WAL-MART	TANF CONSUMABLE SUPPLY	109.10	08/17/2020
10371	NC3	INDUSTRIAL TECH - TRAVEL REGISTRATION	395.00	08/17/2020
10372	PROJECT LEAD THE WAY (PLTW)	BIOMED- LAB SUPPLIES	2,751.25	08/17/2020
10373	MARKET LAB INC	HCC I - SUPPLIES	590.74	08/17/2020
10374	MARKET LAB INC	MEDICAL ASST - SUPPLIES	275.85	08/17/2020
10375	MARKET LAB INC	HCC II - SUPPLIES	153.66	08/17/2020
10376	A+ PRINTING	MARKETING - ADVERTISING	754.00	08/18/2020
10377	TECHNICAL LABORATORY SYSTEMS INC	INSTRUCT DIRECTOR - CURRICULUM (COVID19)	4,105.00	08/18/2020
10378	FIRST BANKCARD VISA	MEDICAL ASSISTING - SUPPLIES	30.94	08/19/2020
10379	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES -- SUPPLIES	147.00	08/19/2020
10380	LOWE'S HOME CENTER INC	COMPUTER SERVICES -- SUPPLIES	355.00	08/19/2020
10381	ELSEVIER	PN - RESALE BOOKS	283.17	08/19/2020
10382	LOWE'S HOME CENTER INC	CHILDRENS LAB - SUPPLIES	9.48	08/19/2020
10383	OATC SUPERINTENDENTS ACCT	SUPERINTENDENT/DIRECTORS TRAVEL - REGISTRATION	105.00	08/19/2020
10384	BSN SPORTS	MARKETING - SUPPLIES (COVID19)	2,525.00	08/19/2020
10385	MERRIFIELD OFFICE PLUS	BUILDING MAINT - SUPPLIES	675.00	08/19/2020

PIONEER TECHNOLOGY CENTER
From PO: 10303 to PO: 10470

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
10386	NORTHERN OKLAHOMA COLLEGE	BIODMED - TUITION	985.80	08/19/2020
10387	LAMPTON WELDING SUPPLY	AUTO TECH - SUPPLIES	84.00	08/19/2020
10388	ZACKS SMALL ENGINES	FLEET FAC MGMT - REPAIRS	71.40	08/19/2020
10389	THERMACUBE, LLC	CHILDRENS LAB - TRAVEL REGISTRATION	40.00	08/19/2020
10390	WAL-MART	CULINARY - RESALE FOOD	22.70	08/19/2020
10391	S&K DIRECT STEEL	WELDING AND AT&D RESALE SUPPLIES	1,167.00	08/19/2020
10392	STAPLES ADVANTAGE	FINANCE - SUPPLIES	56.38	08/19/2020
10393	ENDEX OF OKLAHOMA INC	COMPUTER SERVICES - REPAIRS	1,000.00	08/20/2020
10394	HOBBY LOBBY	CHILDRENS LAB - SUPPLIES	89.98	08/20/2020
10395	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES	200.00	08/20/2020
10396	LAMPTON WELDING SUPPLY	WELDING AND AT&D - RESALE SUPPLIES	492.00	08/20/2020
10397	QUILL CORPORATION	CENTRAL - SUPPLIES	574.11	08/20/2020
10398	BADGEPASS	CENTRAL - SUPPLIES	688.00	08/20/2020
10399	MERRIFIELD OFFICE PLUS	CENTRAL SUPPLIES	17.25	08/21/2020
10400	CORO MEDICAL	SAFETY - SUPPLIES	131.50	08/21/2020
10401	TEACHERSPAYTEACHERS.COM	TEACHER PREP SUPPLIES	50.00	08/21/2020
10402	S&K DIRECT STEEL	WELDING - SUPPLIES	86.00	08/21/2020
10403	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	73.91	08/21/2020
10404	HOBBY LOBBY	BITE - SUPPLIES	23.97	08/24/2020
10405	TANF STUDENT ASSISTANCE	TANF DUES/FEES	40.00	08/24/2020
10406	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	293.82	08/24/2020
10407	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	550.00	08/24/2020
10408	TECH LABS	IT&D RESALE SUPPLIES	200.00	08/24/2020
10409	WAL-MART	TANF CONSUMABLES	173.69	08/24/2020
10410	X-CEL BADGE & ENGRAVING C	MARKETING/ADVERTISING	24.80	08/24/2020
10411	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	40.95	08/25/2020
10412	TEACHING SYSTEMS, INC.	MACHINE TOOL BOOKS	340.00	08/25/2020
10413	LOWE'S HOME CENTER INC	TANF STUDENT ASSISTANCE OTHER STATE	189.80	08/25/2020

PIONEER TECHNOLOGY CENTER
From PO: 10303 to PO: 10470

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
10414	STAPLES ADVANTAGE	TANF CONSUMABLE SUPPLY	35.00	08/25/2020
10415	BRANDT'S	WELDING SUPPLIES	33.86	08/25/2020
10416	MERRIFIELD OFFICE PLUS	COVID - EQUIPMENT UNDER \$2500	1,309.00	08/25/2020
10417	LOWE'S HOME CENTER INC	AT&D INSTRUCTOR SUPPLIES	34.12	08/25/2020
10418	UNIVERSITY OF TEXAS AT ARLINGTON	SAFETY - RESALE SUPPLIES	64.00	08/26/2020
10419	STAPLES ADVANTAGE	TANF CONSUMABLES	200.00	08/26/2020
10420	A+ PRINTING	CENTRAL PRINTING	661.00	08/26/2020
10421	OSSBA	BOARD TRAVEL - REGISTRATION	240.00	08/26/2020
10422	NEWEGG BUSINESS	BITE NETWORKING - SUPPLIES	304.95	08/26/2020
10423	FARHA WHOLESALE COMPANY INC	CHILDRENS LAB - SUPPLIES (COVID19)	94.41	08/26/2020
10424	CLAUSING SERVICE CENTER	MACHINE TOOL REPAIRS	266.33	08/26/2020
10425	WAL-MART	CENTRAL - SUPPLIES	38.82	08/26/2020
10426	AMERICAN TELEPHONE	COMPUTER SERVICES -- SUPPLIES	431.25	08/26/2020
10427	MNJ TECHNOLOGIES DIRECT, INC	TANF DURABLE SUPPLIES	669.00	08/26/2020
10428	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	565.00	08/27/2020
10429	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES -- SUPPLIES	288.00	08/27/2020
10430	MEEKS GROUP	MARKETING/PRINTING	890.00	08/27/2020
10431	MSC INDUSTRIAL SUPPLY CO	MACHINE TOOL - SUPPLIES	3,395.69	08/27/2020
10432	POCKET NURSE	HEALTH CAREERS - SUPPLIES	666.50	08/27/2020
10433	HOBBY LOBBY	HEALTH CAREERS - SUPPLIES	115.71	08/27/2020
10434	OSSBA	SUPERINTENDENT TRAVEL - REGISTRATION	300.00	08/27/2020
10435	LAMPTON WELDING SUPPLY	WELDING - SUPPLIES	14.50	08/28/2020
10436	OSU FIRE SERVICE TRAINING	FIREFIGHTER - PROF SERVICES	350.00	08/28/2020
10437	SNAP-ON INDUSTRIAL TOOLS	AUTO TECH - SUPPLIES	545.87	08/28/2020
10438	ZACKS SMALL ENGINES	FFM - REPAIRS	131.00	08/28/2020
10439	4 IMPRINT INC	MARKETING/ADVERTISING	311.40	08/28/2020
10440	MARSHALL ENVIRONMENTAL MANAGEMENT INC	BLDG MAINT - PROF SERVICES	1,696.54	08/28/2020
10441	CIMC-CCS	AT&D RESALE BOOKS	27.00	08/28/2020

PIONEER TECHNOLOGY CENTER
From PO: 10303 to PO: 10470

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
10442	ASSESSMENT TECHNOLOGIES INSTITUTE LLC	PN BOOKS RESALE	4,720.00	08/28/2020
10443	POCKET NURSE	TEACHER PREP - SUPPLIES	15.49	08/31/2020
10444	STAPLES ADVANTAGE	TEACHER PREP/ BITE - SUPPLIES	378.79	08/31/2020
10445	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	08/31/2020
10446	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	240.73	08/31/2020
10447	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	241.54	08/31/2020
10448	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	242.49	08/31/2020
10449	WAL-MART	TANF STUDENT ASSISTANCE OTHER	137.44	08/31/2020
10450	HOBBY LOBBY	TANF STUDENT ASSISTANCE OTHER	53.99	08/31/2020
10451	A+ PRINTING	MARKETING - ADVERTISING	58.00	08/31/2020
10452	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	242.49	08/31/2020
10453	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	242.49	08/31/2020
10454	MY CLINICAL EXCHANGE	PN BOOKS RESALE	711.00	08/31/2020
10455	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	08/31/2020
10456	WAL-MART	CULINARY ARTS--SUPPLIES	1,000.00	08/31/2020
10457	NATIONAL CURRICULUM & TRAINING INSTITUTE	IT&D - RESALE BOOKS	152.69	08/31/2020
10458	WAL-MART	BUILDING MAINT/SUPPLIES	142.30	08/31/2020
10459	4 IMPRINT INC	MARKETING/SUPPLIES	555.46	09/01/2020
10460	AMERICAN TELEPHONE	COMPUTER SERVICES SUPPLIES	720.00	09/01/2020
10461	O'REILLY AUTOMOTIVE INC	TANF STUDENT ASSISTANCE OTHER	10.00	09/02/2020
10462	WAL-MART	MA- PROJECT SUPPLIES	29.82	09/02/2020
10463	FIRST BANKCARD VISA	BITE - SUPPLIES	235.92	09/02/2020
10464	G & H BUSINESS SOLUTIONS	SAFETY SUPPLIES	972.00	09/02/2020
10465	PROJECT LEAD THE WAY (PLTW)	BIOMED- LAB SUPPLIES	1,764.00	09/02/2020
10466	TANF STUDENT ASSISTANCE	TANF TUITION	75.00	09/02/2020
10467	TRINITY TRAINING & DEVLOPMENT	RESALE BOOKS - IT&D	1,812.00	09/02/2020

PIONEER TECHNOLOGY CENTER
From PO: 10303 to PO: 10470

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
10468	WAL-MART	FINANCE SUPPLIES	58.00	09/03/2020
10469	OKLA ASBO	FINANCE TRAVEL - REGISTRATION	300.00	09/03/2020
10470	ZAHOUREK SYSTEMS, INC.	BIOMED TRAVEL- REGISTRATION	549.00	09/03/2020
		Current Encumbered	106,355.96	

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

From: 07 Aug 2020 to: 03 Sep 2020

PO #	Vendor Name	General Description	Amount	Date
10023	FARHA WHOLESALE COMPANY INC	BLANKET PO	5,000.00	07/01/2020
10033	LARRY MURPHY INSUR	BLANKET PO	40.28	07/01/2020
10034	LAMPTON WELDING SUPPLY	BLANKET PO	724.85	07/01/2020
10040	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	BLANKET PO	25.00	07/01/2020
10055	SAFETY COUNCIL OF TEXAS CITY INC	BLANKET PO	16,436.86	07/01/2020
10057	SALON IRIS	BLANKET PO	594.00	07/01/2020
10063	SYSCO FOOD SERVICE OF OKLAHOMA	BLANKET PO	-35,000.00	07/01/2020
10075	AUTOMATION INTEGRATED LLC	SUPERINTENDENT SOFTWARE SUPPORT	-290.60	07/01/2020
10103	OAMCTE	MEMBERSHIP FEE	100.00	07/01/2020
10119	POWERSCHOOL GROUP LLC	SOFTWARE	2,981.58	07/01/2020
10122	SHL US LLC	MAINTENANCE BITE NETWORKING	-8,900.00	07/01/2020
10147	MEEKS GROUP	MARKEING/PRINTING	-61.21	07/06/2020
10152	4 IMPRINT INC	MARKETING/ADVERTISING	-16.54	07/07/2020
10169	NEXTIVA INC	BLANKET PO	150.00	07/08/2020
10181	STAPLES ADVANTAGE	COMPUTER SERVICES -- SUPPLIES	-1.64	07/13/2020
10182	JOSH SHORT PLUMBING INC.	BLDING MAINT REPAIRS	-47.50	07/13/2020
10183	WAL-MART	COMPUTER SERVICES -- SUPPLIES	-3.00	07/13/2020
10193	WAL-MART	TANF STUDENT ASSISTANCE OTHER	-0.13	07/14/2020
10197	WAL-MART	BUILDING MAINT - SUPPLIES	-6.99	07/14/2020
10199	WAL-MART	BLANKET PO	200.00	07/14/2020
10200	EVCO	BLANKET PO	3,000.00	07/14/2020
10211	TEACHER CREATED RESOURCES	CHILDRENS LAB - SUPPLIES	-5.39	07/15/2020
10229	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES	-296.05	07/21/2020
10236	TANF STUDENT ASSISTANCE	TANF BOOKS	-1,004.00	07/21/2020
10241	STAPLES ADVANTAGE	FINANCE - SUPPLIES	-12.13	07/22/2020
10245	HOBBY LOBBY	CHILDRENS LAB - SUPPLIES	-53.25	07/23/2020
10246	SITSPOTS	CHILD LAB & PRESCHOOL - SUPPLIES	-1.89	07/23/2020
10252	TANF STUDENT ASSISTANCE	TANF TUITION	-1,050.00	07/23/2020

PIONEER TECHNOLOGY CENTER

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 07 Aug 2020 to: 03 Sep 2020

PO #	Vendor Name	General Description	Amount	Date
10254	MARDEL	CHILDRENS LAB - SUPPLIES	-30.00	07/23/2020
10257	STAPLES ADVANTAGE	STUDENT SERVICE/COUNSELING - SUPPLIES	25.00	07/23/2020
10259	ESKIMO JOES PROMOTIONAL PRODUCTS GROUP	MARKETING/SUPPLIES (COVID19)	-48.95	07/23/2020
10265	REALLY GOOD STUFF	CHILD LAB & PRESCHOOL - SUPPLIES	-230.00	07/28/2020
10266	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES (COVID19)	-17.40	07/28/2020
10268	PONCA CUSTOM TEES	MARKETING/ADVERTISING	4.50	07/28/2020
10279	NATIONAL CACFP SPONSORS ASSOCIATION	CHILDRENS LAB - TRAVEL REGISTRATION	-149.00	07/30/2020
10281	WAL-MART	BLDG MAINT - SUPPLIES (COVID19)	-193.83	07/30/2020
10283	STAPLES ADVANTAGE	COMPUTER SERVICES - SUPPLIES	-0.03	07/30/2020
10284	FIRST BANKCARD VISA	BOARD TRAVEL - REGISTRATION	8.00	07/31/2020
10285	ELSEVIER	AT&D RESALE BOOKS	252.60	08/03/2020
10287	NEWEGG BUSINESS	COMPUTER SERVICES - SUPPLIES	-51.54	08/03/2020
10289	TEACHER CREATED RESOURCES	CHILDRENS LAB - SUPPLIES	-9.07	08/05/2020
10292	BRACE BOOKS & MORE	ABE/ESL - BOOKS	-39.90	08/06/2020
10294	STAPLES ADVANTAGE	FINANCIAL AID - SUPPLIES	-88.25	08/06/2020
10295	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	-3.21	08/06/2020
10296	WAL-MART	TANF STUDENT ASSISTANCE OTHER	-96.15	08/06/2020
10297	FASTENAL COMPANY	WELDING - SUPPLIES	5.99	08/06/2020
10299	FIRST BANKCARD VISA	COSMETOLOGY SUPPLIES	-2.44	08/06/2020
10302	NORTHERN SAFETY & INDUSTRIAL	FIREFIGHTER - EQUIPMENT	-250.00	08/06/2020
GEN FUND-FOR OPERAT TOTAL:			-18,411.43	
REPORT TOTAL:			-18,411.43	

Building

PIONEER TECHNOLOGY CENTER
From PO: 10024 to PO: 10027

Encumbrance For Board Approval
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
10024	ULTIMATE PEST CONTROL	LAWNCARE - SERVICES	2,000.00	08/19/2020
10025	LOWE'S HOME CENTER INC	CA EQUIPMENT UNDER \$2500	707.74	08/25/2020
10026	BC COATINGS LLC	BLDING MAINT REPAIRS	820.00	08/27/2020
10027	JOHN A TURVEY	BLDING MAINT REPAIRS	200.00	08/27/2020
Current Encumbered			3,727.74	

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
CHANGE ORDER REPORT
BUILDING FUND

From: 07 Aug 2020 to: 03 Sep 2020

PO #	Vendor Name	General Description	Amount	Date
10005	TECHNICAL LABORATORY SYSTEMS INC	SUBSCRIPTIONS - INDUSTRIAL TECH	-2,500.00	07/01/2020
10009	LAB RESOURCES	SOFTWARE - COMPUTER SERVICES	-250.00	07/01/2020
10011	MNJ TECHNOLOGIES DIRECT, INC	EQUIPMENT - COMPUTER SERVICES/BITE FINANCE	-824.50	07/01/2020
10021	YORK ELECTRONIC SYSTEMS	BLDING MAINT REPAIRS	-720.00	07/29/2020
BUILDING FUND TOTAL:			-4,294.50	
REPORT TOTAL:			-4,294.50	

Payroll

PIONEER TECHNOLOGY CENTER

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

From PO: 70139 to PO: 70139

PO #	Vendor Name	General Description	Amount	Date
70139	MCCLEARY, ALISA D	PAYROLL ENCUMBRANCE	70,321.25	08/31/2020
Current Encumbered			70,321.25	

PIONEER TECHNOLOGY CENTER

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 07 Aug 2020 to: 03 Sep 2020

PO #	Vendor Name	General Description	Amount	Date
70095	TRIPP, MICHELLE L	PAYROLL ENCUMBRANCE	5,557.38	07/01/2020
GEN FUND-FOR OPERAT TOTAL:			5,557.38	
REPORT TOTAL:			5,557.38	

Monthly Report

September, 2020

Meetings and Activities

- **August 12** – Centers of Workforce Excellence Meeting; Superintendent's After Board Meeting Report to PTC Staff
- 13 – PTC's first day of school; Peachtree Landing Board Meeting; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting
- 14 – Accreditation Team Meeting; PTC Program Visits
- 17 – Executive Team meeting; Admin Team Meeting
- 18 – CWE Agenda and Zoom Meeting Planning
- 19 – Accreditation Team Meeting
- 20 – Stacey Rush, Laurence Beliel meeting to review tech center finance and provide board member information; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting
- 24 – CWE Final Agenda and Zoom Meeting Prep
- 25 – Center for Workforce Excellence Zoom Meeting with area partners to review application and identify goals and priorities for our region; PC Chamber Board Meeting; Canvas Learning Management System demonstration; Oklahoma Wesleyan meeting with Kahle Goff and Courtney Roberts to discuss articulation options for PTC students; Photo op with P66, Ponca City Fire and Life Safety Council and PTC for the new extrication equipment trailer
- 28 – Zoom meeting with Dr. Mack, Justin Lockwood and HL Baird to discuss ROAD (Recovering Oklahomans After Disaster) Program
- 31 - Johns Hopkins Contact Tracing course; PTC Birthday Luncheon – March, April, May and June birthdays
- **September 1** – Oklahoma Manufacturing Alliance meeting with Molly Kyler, Donovan Hensley and Shane Barber from OMA
- 2 – 1 Million Cups with Rikki and Robert Denton from Rikki's Market; Assemble orientation for Laurence Beliel
- 3 – UC Board Meeting; PTC Westward Expansion meeting
- 4 – Fancy Dance Casino Ribbon Cutting; Admin Team meeting
- 7 – Labor Day Holiday

Full-Time Programs

- We are preparing for the return of our quarantined students and staff, who will be back on campus as of Sept. 4th. They have been working in their content virtually, but I know they are all ready to be back on campus and able to resume their in-person skills.
- The September Threat Assessment PD event for our area schools and partners, which was to be held at the PCPS Concert Hall, has been cancelled for this year, due to COVID-19. We will be working to identify a date for next fall to reschedule the event and hope that the current situation

has abated by that point to allow a larger group to convene. The speaker will not provide it in a virtual format, so we will plan to schedule it again when in-person delivery is available.

- PTC has been approved by ODCTE to participate in a pilot program, VirtualJobShadow.com, which will provide opportunities for students to explore careers without the face-to-face platform.

Business and Industry Services

- We conducted a virtual meeting for August 25 to connect with our area partners and work on finalizing our application as a Center for Workforce Excellence in North Central Oklahoma. At this meeting we were able to survey our partners to help identify the goals for our region and the measures we will be monitoring for progress. Our plan is to submit the completed application in September for the Governor's Workforce and Economic Development Council for approval at their quarterly meeting in October.
- PTC partnered with P66 and the Ponca City Fire and Life Safety Council to purchase a trailer with extraction equipment. With the donations from P66 and PCFLSC combined with PTC's contribution, this trailer was able to be acquired at a dramatically reduced rate. Purchasing these items new and individually would have been over \$40,000. Because this trailer and the equipment were part of a product demonstration package, the equipment, while not new, but only used to demonstrate, was severely discounted. We appreciate our partners in their support of our fire service training needs, and we are excited that our area agencies are already asking to be scheduled for this new training offering.
- PTC will be wrapping up a truck driver training course on September 11 and beginning another one on Sept. 16th.
- BIS trainings are continuing with regular safety training offerings at the Safety Center, Manager's Tool Belt 9/8 to 10/27, SHRM Covid-19 and ADA on 9/9, and Doing Business with the State of Oklahoma on 9/16.

Capital Planning

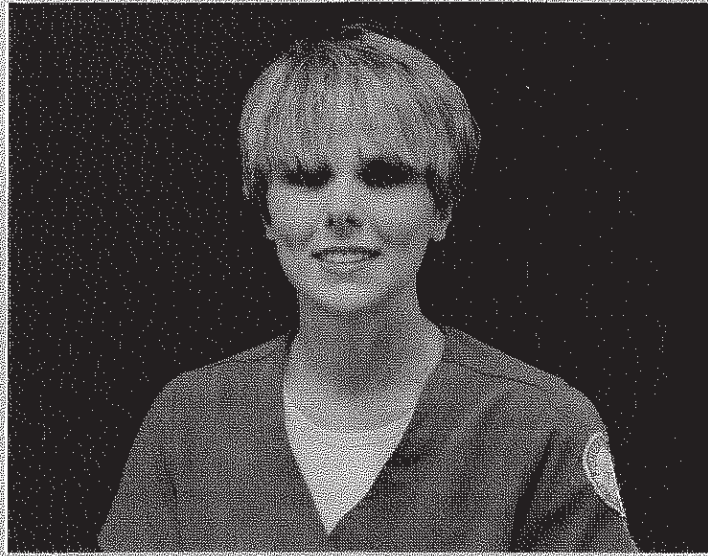
- We are in the 12th week of the project and continue to be ahead of schedule. At this point, we have under a year left to estimated completion. The rebar has been installed for the safe/conference room, and they are beginning to install some of the outer block wall sections. They will be pouring the slab for that portion of the project next week. Within the next two weeks, they will be working on the foundation for the Cosmetology area, HVAC, ductwork and drywall on the interior remodel area of the north hallway/restrooms. They will also resume work on the storm drains. The contractors are anticipating utilizing some Saturday work to continue to move the project forward. The wall in Lacey's classroom, that is adjacent to the new northern hallway has been completed, and she will be able to begin using her classroom after Labor Day.

Upcoming Events

- September 10th – Area Superintendent Meetings Resume
- September 15th – CTE Superintendent Monthly Meetings Resume (virtual)
- September 22-23rd – Accreditation Site Visit

Paperclips

Aug 2020



Pioneer Tech student

Jacki Terrell is the Pioneer Technology Center (PTC) August Student of the Month. An adult student from Tonkawa, Terrell represents the Practical Nursing (PN) Program. "It's a privilege to have Jacki in the PN program. She strives for excellence in her theory and clinical work. Her positive attitude and willingness to help mentor new students are characteristics of a great student," says PN Coordinator Michelle Tripp. Terrell is also a member of the National Technical Honor Society. For more information about Pioneer Technology Center's programs and initiatives, call 580-762-8336 or visit their website www.pioneertech.edu.

Beliel appointed to PTC Board of Education

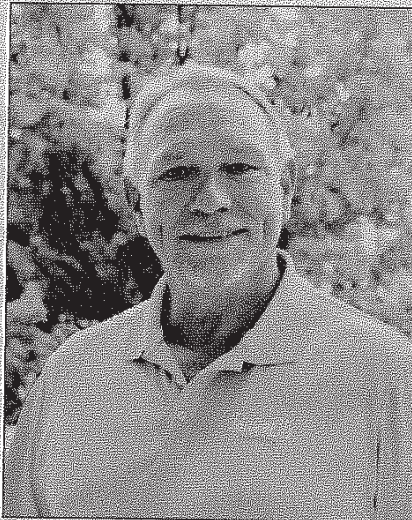
Press Release

PONCA CITY — Pioneer Technology Center appointed a new board member Aug. 11.

Laurence Beliel was interviewed, along with another candidate, and sworn in at PTC's monthly board of education meeting. He will fill the open seat vacated by Larry Buck, who retired last month.

Beliel has more than 28 years of industry experience. From 2001 to 2008, he served as the industrial coordinator for PTC and then joined the Ponca City Development Authority as the director of business retention and expansion. He has held this position for the past 12 years.

A Blackwell High School graduate, Beliel attended the machine tool program at PTC. He went on to be employed by Smith International, Marconi Precision Aerostructures, and the Oklahoma Department



Laurence Beliel

of Career and Technology Education.

"Laurence will be a valuable addition to our dynamic board. He brings the first-hand experience not only as a past

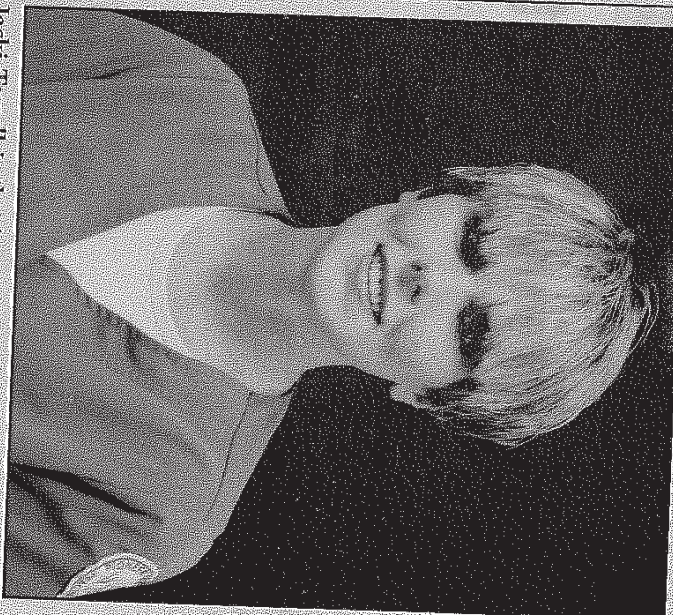
employee but as a graduate of one of our programs. He is a true Pioneer Tech success story," PTC superintendent/CEO Traci Thorpe said. "I'm excited to add his knowledge and expertise to our leadership; we appreciate his willingness to serve his community in this way."

A member of the Governor's Economic Development team, Beliel is a past board president of the Oklahoma Renewable Energy Council and is currently the vice-chair of the Kaw Lake Educational Foundation. He has served on numerous advisory committees with a focus on workforce education.

Beliel and his wife, Rhonda, have been married for 27 years. They have five children and 10 grandchildren.

For more information about PTC and its programs, visit www.pioneertech.edu or call (580) 762-8336.

Terrell named PTC student of the month



Jacki Terrell is the August Student of the Month for Pioneer Technology Center. An adult student from Tonkawa, Terrell represents the practical nursing program. "It's a privilege to have Jacki in the PN program. She strives for excellence in her theory and clinical work. Her positive attitude and willingness to help mentor new students are characteristics of a great student," PN coordinator Michelle Tripp said. Terrell is also a member of the National Technical Honor Society. For more information about PTC's programs and initiatives, call (580) 762-8336 or visit www.pioneertech.edu. (Courtesy photo)

Swing open, Brakey honored



ABOVE: Leadership Newkirk Class of 2020 formally recognized the opening of the handicapped swing Aug. 21 at Lions Park. A sign with all members will be displayed at the site. The class was the first community service project to be performed by Leadership Newkirk. From left, Greg Summit, Kellie Johnson, Erika O'Brien, Misty Jordan, Everett Brazil III, Jennifer Harp, Janell Leaming, Pam Hunter, Dawn Brakey, Stacy Wilhelm and Rebecca White. Not pictured are Kahle Goff and Bernadette Hicks.

(Courtesy photo)

RIGHT: Dawn Brakey, left, program leader for Leadership Newkirk Class of 2020, was honored Aug. 21 by Newkirk Main Street for being the program board member of the year.

*(Photo by EVERETT BRAZIL III/
The Newkirk Herald Journal)*



PTC August Student of the Month

Jacki Terrell is the Pioneer Technology Center (PTC) August Student of the Month. An adult student from Tonkawa, Terrell represents the Practical Nursing (PN) Program. "It's a privilege to have Jacki in the PN program. She strives for excellence in her theory and clinical work. Her positive attitude and willingness to help mentor new students are characteristics of a great student," says PN Coordinator Michelle Tripp. Terrell is also a member of the National Technical Honor Society. For more information about Pioneer Technology Center's programs and initiatives, call 580-762-8336 or visit their website www.pioneertech.edu.





Photo Submitted

Pioneer Tech welcomes new employees

The 2020 - 2021 school year has begun at Pioneer Technology Center (PTC). Each year the campus and staff experience changes and this year is not an exception as there are changes in both online and in-person curriculum, technology, and facilities. Pioneer Tech's new employees are left to right Cara Bodick; Biomedical Sciences Academy Instructor, Ashley Eddinger; Medical Assisting Instructor, and Joana Kirkbride, part-time teacher for the Children's Lab. These staff members are key in delivering Pioneer Tech's mission of "enhancing lives and securing futures," for the communities of Kay and parts of Osage and Pawnee Counties. For more information about PTC and its programs go to www.pioneertech.edu or call (580) 762-8336.

Laurence Beliel appointed to Pioneer Tech board post

Pioneer Technology Center (PTC) appointed a new board member Tuesday, August 11th. Laurence Beliel was interviewed, along with another candidate, and sworn in at the tech center's monthly Board of Education meeting. He will fill the open seat vacated by Larry Buck who retired last month.

Beliel has over 28 years of industry experience. From 2001 to 2008, he served as the Industrial Coordinator for PTC and then joined the Ponca City Development Authority as the Director of Business Retention and Expansion. He's held this position for the last 12 years.

A Blackwell High School graduate, Beliel attended the Machine Tool program at PTC. He went on to be employed by Smith International, Marconi Precision Aerostructures, and the Oklahoma Department of Career and Technology Education.

"Laurence will be a valuable addition to our dynamic board. He brings the first-hand experience not only as a past employee but as a graduate of one of our programs. He is a true Pio-

(See TECH Page 5)



Pioneer Tech begins classes

Pioneer Tech began classes on Thursday, the Biomedical Sciences Academy Program returned this year as a Full-Time Program for sophomores, juniors, and seniors and is under the instruction of Cara Bodick. The afternoon class is pictured left to right, Madysen Cook, PO HI Junior; Michelle Lang, Newkirk High School Senior; Charity Clark, PO HI Senior, Alberto Torres, PO HI Senior; Cara Bodick, Instructor and Charleigh Haskins, a Junior from Blackwell High School. For more information about Pioneer Tech and its programs go to www.pioneerotech.edu or call (580) 762-8336.



Pioneer Technology Center (PTC) appointed a new board member Tuesday, August 11th. Laurence Beliel was interviewed, along with another candidate, and sworn in at the tech center's monthly Board of Education meeting. He will fill the open seat vacated by Larry Buck who retired from the seat last month. For more information about Pioneer Tech and its programs, visit their website at www.pioneerotech.edu or call 762-8336.



Pioneer Tech begins new school year

The 2020 - 2021 school year has begun at Pioneer Technology Center (PTC). Each year the campus and staff experience changes and this year is not an exception as there are changes in both online and in-person curriculum, technology, and facilities. Pioneer Tech's new employees are left to right Cara Bodick; Biomedical Sciences Academy Instructor, Ashley Eddinger; Medical Assisting Instructor, and Joana Kirkbride, part-time teacher for the Children's Lab. These staff members are key in delivering Pioneer Tech's mission of "enhancing lives and securing futures," for the communities of Kay and parts of Osage and Pawnee Counties. For more information about PTC and its programs go to www.pioneertech.edu or call (580) 762-8336.

New staff



The 2020-21 school year has begun at Pioneer Technology Center. Each year the campus and staff experience changes and this year is not an exception as there are changes in both online and in-person curriculum, technology and facilities. PTC's new employees are, from left, Cara Bodick, biomedical sciences academy instructor; Ashley Eddinger, medical assisting instructor; and Joana Kirkbride, part-time teacher for the children's lab. These staff members are key in delivering Pioneer Tech's mission of 'enhancing lives and securing futures,' for the communities of Kay County and parts of Osage and Pawnee counties. For more information about PTC and its programs go to www.pioneertech.edu or call (580) 762-8336. (Courtesy photo)

Back to school



Pioneer Technology Center began classes on Aug. 13. The Biomedical Sciences Academy program returned this year as a full-time program for sophomores, juniors and seniors and is under the instruction of Cara Bodick. The afternoon class is pictured, from left, Madysen Cook, Ponca City High School junior; Michelle Lang, Newkirk High School senior; Charity Clark, PCHS senior; Alberto Torres, PCHS senior; Cara Bodick, instructor and Charleigh Haskins, Blackwell High School junior. *(Courtesy photo)*

News from Pioneer Tech



Courtesy Photo

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Courtesy Photo

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Saturday

August 15, 2020

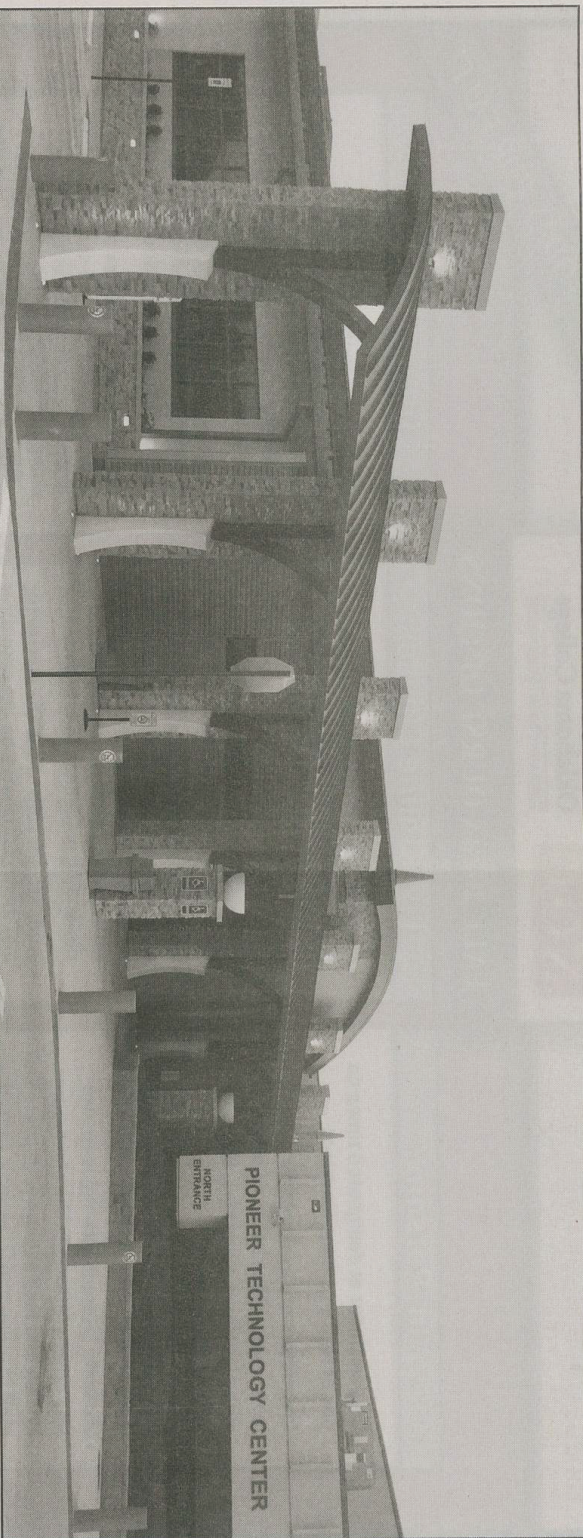
Vol. 127 - No. 225
poncacitynews.com



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Pioneer Tech Training the Future Workforce



For area adults and high school juniors or seniors looking for a new career or to update their skills, PTC offers flexible scheduling. Through small classes and short-term career training, students enter the job market in less than two years. All Thiry, Business Information Technology Education (BITE) Administration says, Pioneer Tech has been a wonderful and friendly place to come to school. I have been blessed with family, teachers, and staff members who are encouraging and always willing to help. When you work hard and are willing to step out of your comfort zone the possibilities are endless." For more information about Pioneer Tech please call 762-8336 or visit pioneertech.edu.

Pioneer Technology Center (PTC) was established to train future workers, their vision, "to be the preferred and most trusted resource for workforce and business" is lived out in their student success stories. Since its founding in 1973, Pioneer Tech's annual enrollment averages around 500 for full and part-time students. For area adults and high school juniors or seniors looking for a new career or to update their needed in most work situations. The assessment reveals the potential each student has in the areas of problem-solving, math applications, and reading for and locating information. Pioneer Tech provides free tuition to all high school students within the district and transportation at no cost. Adult students have the option of attending on either a part-time or full-time basis depending on their training). Entrepreneurial Services, Leadership Development, Industry Specific Training, Safety Training, Small Business Management, Government Contracting Assistance, Agriculture Business Management, Manufacturing Extension Services, and a Certified Business Incubator for start-up companies. Through the Adult Training and Development (AT&D) program, on-site courses are available with program fosters the growth of small, start-up tenants, and is intended to help them to grow into a thriving business. The incubator primarily caters to service, wholesale and light manufacturing businesses. For new tenants, the first three months of rent are free, with incremental increases that follow. Current incubator tenants include K & B Enterprises; Thomas Distribution Solutions LLC, a surgical sup-

Beliel appointed to board

Pioneer Technology Center appointed a new board member Tuesday, Aug. 11. Laurence Beliel was interviewed, along with another candidate, and sworn in at the tech center's monthly Board of Education meeting. He will fill the open seat vacated by Larry Buck who retired last month.

Beliel has over 28 years of industry experience. From 2001 to 2008, he served as the Industrial Coordinator for PTC and then joined the Ponca City Development Authority as the Director of Business Retention and Expansion. He's held this position for the last 12 years.

A Blackwell High School graduate, Beliel attended the Machine Tool program at PTC. He went on to be employed by Smith International, Marconi Precision Aerostructures, and the Oklahoma Department of Career and Technology Education. "Laurence will be a valuable addition to our dynamic board. He brings the

first-hand experience not only as a past employee but as a graduate of one of our programs. He is a true Pioneer Tech success story," said Traci Thorpe, Superintendent/CEO.

"I'm excited to add his knowledge and expertise to our leadership; we appreciate his willingness to serve his community in this way."

A member of the Governor's Economic Development team, Beliel is a past Board President of the Oklahoma Renewable Energy Council and is currently the Vice-Chair of the Kaw Lake Educational Foundation. He has served on numerous advisory committees with a focus on workforce education.

Beliel and his wife, Rhonda, have been married for 27 years; they have five children and ten grandchildren. For more information about Pioneer Tech and its programs visit their website at www.pioneertech.edu or call 762-8336.



PIONEER TECHNOLOGY Center appointed a new board member Tuesday, Aug. 11. Laurence Beliel was interviewed, along with another candidate, and sworn in at the tech center's monthly Board of Education meeting. He will fill the open seat vacated by Larry Buck who retired from the seat last month.



MOLLY KYLER was presented the Larry Hughes Leadership Award by last year's winner Brook Lindsay. This award is given to a Ponca City Leadership Alumni who has been very active in the community since being in Leadership Ponca City. Congratulations Molly, it is well deserved. They are also shown with Luke Garrison, Diane Anderson and Corbin Dewitt, 2020 Leadership Chairs.

The 2020 Fall Schedule is Here!



Enrollment Now Open
 Don't miss out on some great classes being offered!
 Fill out the form below, come by our campus
 or go online to pioneer.tech.edu/classes

Automotive and Bus Driver Training

School Bus Driver Training
 8/7-8/20 M-Th 6-9 pm \$275
 9/14-9/17 M-Th 6-9 pm \$275
 NOTE: Must present photo ID and CDL permit to enroll in this class

Small Engine Repair
 9/14-10/7 M/W 6-9 pm \$89

Automotive HVAC for Semis
 10/19-10/28 M/W 6-9 pm \$125
 This course covers heating and air conditioning systems with an HVAC certification.

Business & Professional Development

Manager's Tool Belt (w/lunch)
 TBD Th 11:30 am-1:30 pm \$499
 Call Corbin Bennett at 580.778.1350

Computers/Technology continued

Excel 2016 Level 2
 11/2-11/11 M/W 6-8:30 pm \$74

Introduction to Networks-NEW!
 9/15-12/15 T 6-9 pm \$350

Begin preparing for a networking career with this introduction to how networks operate. This first course in the 3-course CCNA series introduces architectures, models, protocols, and networking elements—functions needed to support the operations and priorities of Fortune 500 companies to small, innovative retailers. You'll even get the chance to build simple local area networks (LANs) yourself. You'll have a working knowledge of IP addressing schemes, foundational network security, and be able to perform basic configurations for routers and switches. No prerequisites required.

The following configurations is the minimum system requirements

Health, Medical & Wellness

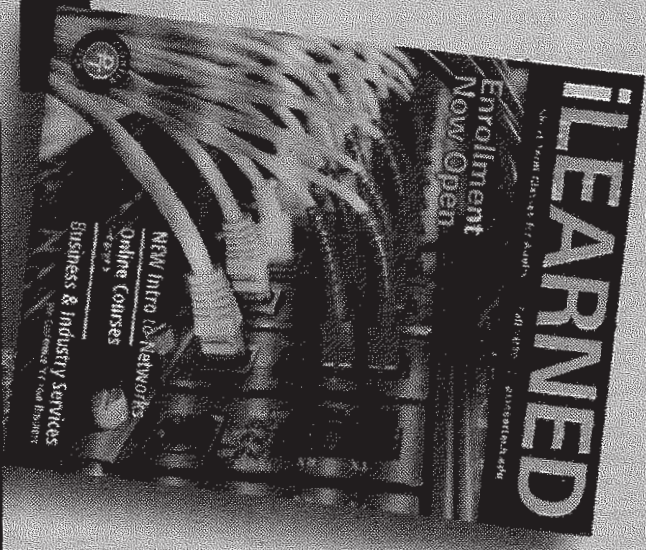
EMT
 8/13-3/2 various 5:30-9:30 pm \$1,200

Anatomy & Physiology Online
 Online Call for taking for LPN placement! \$169

CMA-Certified Medication Aide
 8/17-8/28 M-F 8:30 am-2:30 pm \$425
 12/7-12/18 M-F 8:30 am-2:30 pm \$425

CMA Continuing Ed
 9/28-9/28 M 8 am-4:30 pm \$34

CNA-Long Term Care Nurse Aide
 8/31-9/24 M-F 8:30 am-2:30 pm \$650
 10/5-10/28 M-F 8:30 am-2:30 pm \$650
 11/2-11/30 M-F 8:30 am-2:30 pm \$650
 (no class 11/23-11/25)



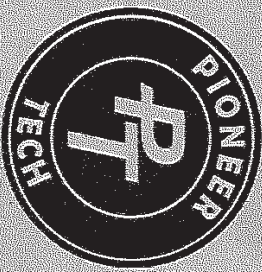
Special Interest

Stepping Stones - NEW!
 8/20 Th 5-7 pm \$25
 This parent/child class will be loads of fun with handprints and decorating together!

Learn to Sell on eBay
 8/25-9/3 1/Th 6-9 pm \$49
 Turn your unwanted items into cash with this class. You will learn how to:

- Create clear professional listings
 - Take good pictures of your items
 - Create great packaging
 - Use keywords
 - Maintain top-rated seller status and why that's important
- NOTE: You must have a low and desired amount of items to sell.

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Small Engine Repair
 9/14-10/7 M/W 6-9 pm \$89

Automotive HVAC for Semis
 10/19-10/28 M/W 6-9 pm \$125
This course covers heating and air conditioning systems with an HVAC certification.

Business & Professional Development

Manager's Tool Belt (w/lunch)
 TBD Th 11:30 am-1:30 pm \$499
 Call Corbin Devitt at 880-718-4350
For the newer manager or supervisor, our eight session

Computers/Technology continued

Lightroom/PhotoShop
 (no class 11/24 and 11/26)
 11/3-12/17 T/Th 6-9 pm \$159

Excel 2016 Level 2
 11/2-11/11 M/W 6-8:30 pm \$74

Introduction to Networks-NEW!
 (no class 11/24)
 9/15-12/15 T 6-9 pm \$350

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Health continued

First Aid
 9/30 W 6-9 pm \$36
 11/18 W 6-9 pm \$36

MAT Full Course
 8/27-8/28 Th/F 8 am-4:30 pm \$65
 10/1-10/2 Th/F 8 am-4:30 pm \$65
 11/12-11/13 Th/F 8 am-4:30 pm \$65

MAT Update
 9/10 Th 8 am-4:30 pm \$39
 11/19 Th 8 am-4:30 pm \$39

Medical Terminology
Call if taking for LPN placement!
 Online \$65

Phlebotomy
 9/14-11/11 M/W 6-9 pm \$275

Industry Trades

Special Interest continued

Bath Scrubs-NEW!
 9/10 Th 5-8 pm \$30
Learn how to create scrubs for your body, lips, feet and hands.

Intermediate eBay
 9/15 T 6-9 pm \$25
this course includes indexing of listings - getting to the top, storage of goods sold, maintaining inventory, keeping track of inventory, keywords, and formatting.

Bath Salts & Soaks-NEW!
 9/24 Th 5-8 pm \$30
Make bath salts, bath fizz, bath bombs, and shower mists.

Get Started on Amazon
 9/29-10/8 T/Th 6-9 pm \$49
(Must be enrolled by 9/22)



LOCAL

Subscribe Today!!! Call 363-3370

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Small Engine Repair
 9/14-10/7 M/W 6-9 pm \$89

Automotive HVAC for Semis
 10/19-10/28 M/W 6-9 pm \$125
This course covers heating and air conditioning systems with an MAAC certification.

Business & Professional Development

Management Tool Belt (w/ lunch)

Computers/Technology continued

Advanced Digital Photography
 10/20-10/29 T/Th 6-9 pm \$59

Lightroom/Photoshop
 (no class 11/24 and 11/26)
 11/3-12/17 T/Th 6-9 pm \$159

Excel 2016 Level 2
 11/2-11/11 M/W 6-8:30 pm \$74

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Health, Medical & Wellness

EMT
 8/13-3/12 Various 5:30-9:30 pm \$11,200

Anatomy & Physiology Online
 Online Call if taking for LPN placement! \$169

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CMA Continuing Ed
 9/28-9/28 M 8 am-4:30 pm \$34

CNA-Long Term Care Nurse Aide
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 11/2-11/30 M-F 8:30 am-2:30 pm \$550
 (no class 11/23-11/25)



Special Interest

Stepping Stones - NEW!
 8/20 Th 5-7 pm \$25
This parent/child class will be loads of fun with handprints and decorating together!

Learn to Sell on eBay
 8/25-9/3 T/Th 6-9 pm \$49
Turn your unwanted items into cash with this class. You will learn how to:

- Create clear professional listings
 - Take good pictures of your items
 - Create great packaging
 - Use keywords
 - Maintain top-rated seller status and why that's important
- NOTE: You must have eBay and PayPal accounts set up before*

www.newkirkherald.com

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	9/14-9/17	M-Th	6-9 pm	\$275
<i>NOTE: Must present photo ID and CDL permit to enroll in this class.</i>				
Small Engine Repair	9/14-10/7	M/W	6-9 pm	\$89

Automotive HVAC for Semis

	10/19-10/28	M/W	6-9 pm	\$125
<i>This course covers heating and air conditioning systems with an A/C certification.</i>				

Business & Professional Development

Manager's Tool Belt (w/lunch)	Th	11:30 am-1:30 pm	\$499
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Computers/Technology continued

Advanced Digital Photography	10/20-10/29	T/Th	6-9 pm	\$59
Lightroom/Photoshop (no class 11/24 and 11/26)	11/3-12/17	T/Th	6-9 pm	\$159
Excel 2016 Level 2	11/2-11/11	M/W	6-8:30 pm	\$74

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Health continued

CMA Continuing Ed	9/28-9/28	M	8 am-4:30 pm	\$34
CNA-Long Term Care Nurse Aide	8/31-9/24	M-F	8:30 am-2:30 pm	\$550
	10/5-10/28	M-F	8:30 am-2:30 pm	\$550
	11/2-11/30	M-F	8:30 am-2:30 pm	\$550
<i>(no class 11/23-11/25)</i>				

CPR-American Heart Association For non health care providers

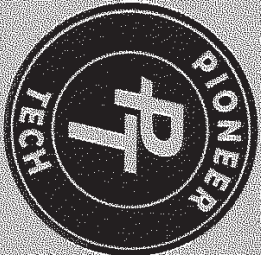
	9/16	W	6-9 pm	\$39
	11/11	W	6-9 pm	\$39
First Aid	9/30	W	6-9 pm	\$36
	11/18	W	6-9 pm	\$36
MAT Full Course				



Special Interest continued

Learn to Sell on eBay	8/25-9/3	T/Th	6-9 pm	\$49
<i>Turn your unwanted items into cash with this class. You will learn how to:</i>				
<ul style="list-style-type: none"> • Create clear professional listings • Take good pictures of your items • Create great packaging • Use keywords • Maintain top-rated seller status and why that's important 				
<i>NOTE: You must have eBay and PayPal accounts set up before the first night of class.</i>				
Attic Window Quilt Block - NEW!	8/27-10/8	Th	6-9 pm	\$69

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	9/14-9/20		
	M/Th	6-9 pm	\$275
	9/14-9/17		

NOTE: Must present photo, ID and CDL permit to enroll in this class.

Small Engine Repair	M/W	6-9 pm	\$89
	9/14-10/7		

Automotive HVAC for Semis	M/W	6-9 pm	\$125
	10/19-10/28		

This course covers heating and air conditioning systems with an HVAC certification.

Business & Professional Development

Manager's Tool Belt (w/Lunch)	Th	11:30 am-1:30 pm	\$499
	TBD		

Call Corbin Dewitt at 580-718-4350

Computers/Technology continued

Advanced Digital Photography	T/Th	6-9 pm	\$59
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Lightroom/PhotoShop (no class 11/24 and 11/26)	T/Th	6-9 pm	\$159
	11/3-12/17		

Excel 2016 Level 2	M/W	6-8:30 pm	\$74
	11/2-11/11		

Introduction to Networks - NEW! (no class 11/24)	T	6-9 pm	\$350
	9/15-12/15		

Begin preparing for a networking career with this introduction to how networks operate. This first course in the 3-course CNA series introduces architectures, models, protocols, and networking elements – functions needed to support the operations and priorities of Fortune 500 companies to small innovative retailers. You'll even get the chance to build simple local area networks (LANs) yourself.

Health, Medical & Wellness

EMT	various	5:30-9:30 pm	\$1,200
	8/13-3/12		

Anatomy & Physiology Online	Call Fraking for EPN placement! \$169		
	Online		

CMA-Certified Medication Aide	M-F	8:30 am-2:30 pm	\$425
	8/17-8/28		
	M-F	8:30 am-2:30 pm	\$425
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	9/28-9/28		

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	10/5-10/28		
	M-F	8:30 am-2:30 pm	\$550
	11/2-11/30		

(no class 11/23-11/25)

CCR - American Heart Association
 For non health care providers



Special Interest

Stepping Stones - NEW!	Th	5-7 pm	\$25
	8/20		

This parent/child class will be loads of fun with handprints and decorating together!

Learn to Sell on eBay	T/Th	6-9 pm	\$49
	8/25-9/3		

Turn your unwanted items into cash with this class. You will learn how to:

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 - Take good pictures of your items
 - Create great packaging
 - Use keywords
 - Maintain top rated seller status and why that's important
- NOTE: You must have eBay and PayPal accounts set up before the first night of class.*
- Attic Window Quilt Block - NEW!**

**Directors' Report to the PTC Board of Education – September 2020
(Alphabetic by Area)**

Business & Industry Services & Safety

- The BIS team conducted 140 one-on-ones/consults for a total of 102.25 counseling hours.
- Janet Schwabe and Dawn Brakey conducted 15 marketing visits.
- Ben Evans, Robert Howard, and Jeff Lockett provided technical assistance to clients resulting in client awards/client savings of approximately \$252,100.00.
- The BIS team also logged 9,379 contact hours with district clients.
- The revenue generated from our Safety training totaled \$19,980.
- In addition to our Safety team's typical training schedule, the team is working with some of our full-time programs as they kick-off the new school year.
- Our AT&D classes generated revenues of \$21,561.
- AT&D offered 8 on-campus classes, 7 offer certification.

EMT	10
MAT	8
School Bus Driver Training	3
Welding	11
CMA	9
Security Guard	6
<u>CNA</u>	<u>5</u>
Total Students	52
- Ben Evans continues to get trained up in his role as a business advisor for the OKSBDC. He is gaining access to some databases and reporting systems that will enhance our business and industry services.
- Corbin has spent time gearing up for the next Manager's Tool Belt. So far, he has recruited participants from K&C Manufacturing, Garaga, Cherokee Strip, and Equity Bank.
- Dawn Brakey reported that nine different contractors used the plan room this past month.
- In addition to marketing contacts and customer follow-up, Janet Schwabe attended a special training session on the Alliance's new Business Assessment tool.
- Jeff Lockett worked with seven farmers/ranchers on FSA loans.
- Jeff, Ben, Johnny, and Janet have been working with a local meat processing company to promote ODCTE's on-line training offerings, help with facility infrastructure, and to work on gaining access to a state grant.
- Just as we wrap up the August truck driver training, Johnny is geared up for the next one starting September 16.
- As tribal facilities remain open, Sylvia Urioste is taking care of reaching out to assist with any training needs. She coordinated safety training for Ponca Tribe Headstart along with customer service training for the Fancy Dance Casino last month.
- Sylvia also assisted the Kay County Census efforts by helping with translations at Dorada.
- The September 2 1 Million Cups presenter was Rikki's Market.

- Molly Kyler worked with Traci, Janet and Kahle to host/facilitate our first organizational meeting with stakeholders for the North Central Oklahoma Center of Workforce Excellence (NCOCWE). The meeting was broadcast via Zoom and some good input was gathered.
- Molly and Janet met with the new members of the Oklahoma Manufacturing Alliance leadership team.

On the horizon...

September 8 – October 27 – Manager’s Tool Belt – Corbin Dewitt

September 9 – SHRM - Covid-19 and the Americans with Disabilities act – Robert Howard

September 16 – October 23 - Truck Driving Class – Central Tech – Johnny Thornburgh

September 16 – Doing Business with the State of Oklahoma – Dawn Brakey

October 7 – 1 Million Cups (presenter TBA)

Communications & Marketing

- Great Back-To-School day, Terri Busch created short video highlighting the unique and historical time with students/staff, it’s on Youtube. #FirstDayPTC was promoted on social media.
- New board member Laurence Beliel was promoted in all media outlets after he was appointed. We’ve taken a photo of him and new wall graphics will be installed soon.
- AT&D Schedule hit mailboxes and all classes through October are on Facebook Events.
- Terri Busch worked on the Accreditation application which was turned in.
- Video for 1 Million Cups was shot on Sept. 2nd by Angie Ogden and is available on Youtube.
- Press releases were sent to the newspaper for Extrication Equipment, First Day of School and PTAC Day and others.
- Website updates were made this month, there were more than usual due to changes in Covid and other state agency changes.
- Angie Ogden created flyers and other posters for Full-Time Programs and BIS.
- Terri Busch put together a video of BIOMED’s crime scene, it reached 1,026 people with 6 shares.
- Covid changes kept all team members busy during the month.
- Student of the Month was featured on social media and in print media.
- Email blasts were sent for AT&D and BIS.
- New employees were highlighted in social media/print.
- Terri Busch took Alisa McCleary through New Employee On-Boarding.
- A thorough exam of signage was evaluated by team members and changes were made to make areas less cluttered.
- More masks were ordered to help with demand for staff and students.

Instructional Services

Instructional Directors

- Kahle Goff participated in an Oklahoma Wesleyan articulation agreement meeting to discuss possible college credit for student completing a PTC program.
- Kahle Goff and Dr. Ryan Burkett participated in a Canvas Learning Managements System virtual demonstration.
- Dr. Ryan Burkett conducted a lunch and learn session for instructors on the topic of Screencastify.
- Kendra Keelin conducted felony reviews on prospective students entering programs at PTC.

- Kahle Goff, Kendra Keelin, and Dr. Ryan Burkett participated in several Individual Education Plan (IEP) meetings with Carol Lynes. Currently PTC has 69 students with special needs enrolled.
- Kahle Goff participated in the Ponca City Instrumental Music Parents Association board meeting.
- All Full-Time Program employees welcomed student back to campus on the first day of school on August 13th.
- Kahle Goff, Kendra Keelin, and Dr. Ryan Burkett all received certification in COVID-19 Contract Tracing through Johns Hopkins University.
- Kahle Goff, Kendra Keelin, and Dr. Ryan Burkett have quarantined 42 students and 4 staff members due to COVID-19 direct exposure or positive test.
- Kendra Keelin, Dr. Ryan Burkett, and Kahle Goff visited every program on the first day of school to welcome our new students.
- Kahle Goff has been meeting weekly with the Architect and Construction Manager to review the progress of the Westward Expansion project.
- Dr. Burkett attended Amatrol orientation for site license
- Kendra Keelin completed updating and goal setting for Technology Centers That Work.
- Kahle Goff attended the Opportunity Center Executive meeting and Board meeting.
- Kendra Keelin attended SRN and NERA board meetings.
- Dr. Burkett attended Pioneer Woman Museum board meeting.
- Dr. Burkett tracked staff and student health, safety, and handbook quizzes and organized A day and B day schedules for FTP and partner schools

Practical Nursing

- PN Faculty welcomed a new Instructor on Aug 31st, Alisa McCleary. We are excited to have her join us!
- 8 new students and 2 returning students start Sept 8th. This is the first class required to meet all the prerequisites prior to admission to the practical nursing program. With the new students starting right off with Intro to Nursing they are expected to be starting clinical rotations in October. This is 2-3 months sooner than previous classes.
- Clinical rotations have been going well and we have been utilizing the max number of students allowed. Students will start going back to clinicals at Stillwater Medical- Blackwell towards the end of September.
- Michelle just finished her first class towards her Master's Degree and Alisa finished her 3rd class towards obtaining her BSN in August. Thank you for your continued support and if you have any questions or concerns about the Practical Nursing program, please don't hesitate to call Michelle.

Health, BITE and Special Programs

Medical Assisting:

- Students have been working hard this month, and have gotten through tough curriculum. They have finished; Careersafe, Typing, Word, and Excel Assignments. We have also gotten through two chapters of Clinical I, Medical Term, and Anatomy/Physiology. They are currently preparing for their first three exams.

Academic Math:

- Geometry: Working on algebra review and beginning chapter 1. The students are doing fantastic this year! We are off to a good start. Every lesson is being recorded and posted on Google Classroom for any students that might be quarantined.
- Algebra 2: We have utilized lots of technology! We have been utilizing Google Docs to its fullest potential, allowing for class participation and group work. We have used Quizizz and Kahoot, and other methods as well. We are moving through chapter 1 at a decent pace. Every lesson is being recorded and posted on Google Classroom for any students that might be quarantined.
- PreCalc: PreCalc is completing the introduction chapter through a flipped classroom experience, they watch videos of the lessons and come to class to work on their assignments and get help. So far it seems to be working well to use this model.

Teacher Prep:

- We are so glad to be back at school!! Teacher Preparation has 24 future educators! We are well on our way in our studies and becoming familiar with the children in the Lab. We are in the process of adapting to new policies of the COVID life. So many supporters of our program are willing to speak to our class through ZOOM. Some of those who provide our training are willing to do instruction for certifications through ZOOM as well. We are finding our students to be comfortable with wearing masks and following the recommendations and requirements of PTC.

Children's Lab and Preschool:

- Kindal Eller completed Infant / Toddler Programs Training
Lora Walton attended Nature Explore Maintaining your Outdoor Classroom and Reaching and Teaching with Conscious Discipline

HCC1:

- First Day of School-Welcomed students back to school, played a couple ice breaker games,
- took class pictures, PTC Scavenger Hunt with PTC Tour, returned to class for final class picture.
- CareerSafe-students have completed or are working on finishing up to obtain their certifications.
- DHO-Skills we have completed several skills already including fire safety certifications.
- Anatomy-We are reviewing the Introduction to the Body which has included a variety of learning opportunities through lectures, dissection of gummy bears, use of modeling clay, labeling pictures and skeletons in teams, and much more.

HCC2:

- First Day of School-Welcomed students back to school, played a couple of ice breaker games re-getting to know everyone. We took class pictures and discussed class procedure.
- Long Term Care Aide & Home Health Care Nursing Aide-Students have completed chapters 1-7 already. Practicing Skills-vital signs, handwashing, personal protective equipment, safety & first aid, proper body mechanics, transferring/ambulating patients, repositioning patients, admitting and discharging patients, and restraints.
- Simulated Workplace-We are up and running with our workplace including wearing uniforms. We reviewed the HCC Simulated Workplace Handbook with students and discussed expectations for students enrolled in HCC. We started using the time clock. We voted and

selected our class Supervisor, Asst. Supervisor, HR leader, Safety & Infection leader, & Equipment/Quality control Leader

ABE/HSE:

- 60 students enrolled
- currently we are offering satellite classes in Osage County, Blackwell, and the Ponca Tribe.

SHARE:

- SHARE is still adding students to the program, 9 since school started

New Beginning:

- 3 new students in New Beginning
- 5 students started in Medical Assisting
- 2 students went to Certified Medication Aide
- 2 students have completed their CNA and are Job searching

BITE:

- The BITE programs are up and running at almost full capacity.
- The students and teachers are adapting to what is becoming the new norm with temp checks and masks or face shields.

T&I and Service Programs

Automotive

- Online curriculum is going well and students are engaged
- All students passed their NC3 multimeter certification
- All students are well and healthy

Construction

- Finishing the country club water hole project from last year
- Prepping for rehab area with Kyler Construction

Cosmetology

- The eight students that took both their practical and written state board exams this summer have passed their exams and are now licensed, Cosmetologists!
- Virtual lessons delivery is becoming well-practiced.

Criminal Justice

- Toured Ponca City Police Department
- Toured Blackwell Police Department

Culinary Arts

- Completed Safety
- Preparing for labs in our new space

Firefighter/EMT

- Took delivery of extrication equipment
- Students are finishing HazMat Awareness and will take their certification test next week.

Fleet & Facilities Management

- Currently working in Grounds keeping part of curriculum. Are utilizing PTC grounds for those activities.

Industrial Tech

- First student studying for the ESA-1 (DC) certification test from IS CET.
- Student from last year got a job with Sky Climbers – a travelling Wind Turbine maintenance crew (he passed the Wind Turbine Tech cert test before Covid).
- Working with Laurence Beliel re: Plasma Cutter for PCDA

Machine Tool

- Class starting off well.

- HemSaw is connected and working great.
- Students have all cleared safety and are working in the shop.
- Awaiting HAAS service for installation of trunion to complete 5 axis machine.
- Was contacted by the Gene Haas Foundation Monday, PTC has been awarded another GHF Scholarship in the amount of \$7500 for secondary students.

Welding

- We are building a relationship with Heartland Tank and they donated a bunch of material.
- Began making a cart as a student project for the new welding machine we will use outside.
- Sent the other mobile welding machine to automotive to see if we can get it running as well.

Student Services

Student Services

- Wow! September already. It has been a different start this year as I come off a 14 day quarantine. What a great staff PTC has in Student Services as I worked virtually. Not a day was missed and students were well taken care of!
- Enrollment report is attached with board report.
- We are looking forward to a new, exciting and challenging year. It is great to have a full team back.

Career Center

- Visited all of the classes to discuss the Career Center this year.
- Passed out PTC t-shirts to all new students as well as completed new student surveys for Marketing
- Attended Oklahoma Summit virtual
- Worked in office area to prepare for students
- Career Center/ WorkKeys/ ReadingPlus
- Worked on student accounts, folders, and logins as well as visiting the programs and explaining what we do and expect.
- Conducted new student surveys.
- Continue to greet students/clients as they arrive and leave PTC.

Career Development Facilitator

- I am finally getting started with the 8th graders! We are starting off with “getting to know you” and teambuilding activities. It’s going to be a great year!

Assessment Facilitator

- The Assessment Center proctored 178 tests during July, many that were prospective students who want to be in one of our programs. We had to resubmit the Carl Perkins Grant by clarifying and enhancing some additional needed information. Pioneer Tech will now be able to give two new tests for Medical Assisting students, Medical Assistant and Phlebotomy Technician because the proctoring test was passed.
- There were 129 tests given during the month of August. Lots of new pesticide and EMT/Paramedics were tested this month. We initiated the first ever real life P66 bid tests. They were very pleased with the results. I attended the virtual Summer Conference where my division elected me as treasurer for the next two years. The committee I was voluntold to be on met and we completed a virtual Canvass instruction and were given training information for subsequent sessions. The students from last year who had oneish test to complete have begun testing for WorkKeys. It should be completed this week.

Disabilities Specialist/Job Placement Facilitator

- It has been extremely busy hosting and participating in IEP/504 meetings for our current students with the sending school special education instructors. They are well on their way to being completed and our instructors provided necessary information to support instruction.

Plant/Facilities

- Construction westward project is 5 weeks ahead of schedule.
- Bus driver training for student with a seizure disorder.
- Installed metal partitions on testing site desks at Phillips training center.
- Conducted required Fire and Intruder drills per SDE.
- Obtaining quotes to replace 5-ton HVAC unit at D-114.

CAREER FIELD	a.m.	p.m.	Total Slots Enrolled	High School a.m.	High School p.m.	Pt Adult a.m.	Pt Adult p.m.	Full-Time Adult	Total Students	# of Slots Capacity	% Enrolled
Adult Health - M Tripp	30										
Practical Nursing*	30		30	0	0	0	0	30	30	36	83%
Sep-20	10										
Sep-19	13										
Mar-20	7										
T&I - R Burkett	207										
Automotive Tech	20	18	38	15	15	2	0	3	35	40	95%
Construction	13	8	21	10	5	0	0	3	18	30	70%
Cosmetology	19	18	37	14	13	0	0	5	32	40	93%
Criminal Justice	4	6	10	4	3	0	3	0	10	24	42%
Culinary Arts	5	3	8	4	1	1	2	0	8	30	27%
Firefighter/EMT	9	10	19	4	6	1	0	4	15	20	95%
Fleet & Facilities Main	7	8	15	7	8	0	0	0	15	20	75%
Industrial Tech	16	13	29	10	7	1	1	5	24	30	97%
Machine Tool	9	7	16	4	5	3	0	2	14	30	53%
Welding	17	19	36	17	16	0	3	0	36	40	90%
Health, BITE, TP, Sp Prog - K Keelin	137										
BITE Computer Tech	14	14	28	11	12	3	2	0	28	30	93%
BITE Office Assistance	11	10	21	8	8	3	2	0	21	30	70%
Teacher Preparation	11	13	24	11	13	0	0	0	24	30	80%
BioMedicial Sciences	8	8	16	8	8	0	0	0	16	30	53%
Health Careers - Clark	14	9	23	12	6	0	1	2	21	30	77%
Health Careers - Feaster	16	14	30	16	14	0	0	0	30	30	100%
Medical Assisting	8		8	0	0	0	0	0	8	12	67%
SHARE1	13	6	19	13	6	0	0	0	5	40	48%
SHARE2**	13	5	18	13	5	0	0	0	0	40	45%
TOTAL			446						390		

HIGH SCHOOLS	a.m.	p.m.	Both (SHARE)	Total Students
Blackwell	6	28	1	35
Frontier	3	0	0	3
Ponca City	71	58	30	159
Tonkawa	11	10	0	21
Newkirk	13	16	2	31
Woodland	28	0	0	28
Shidler	3	0	0	3
Medford	6	0	0	6
EPIC	4	4	0	8
HomeSchool	1	1	0	2
Total High School	146	117	296	
ADULTS				
Adults - full-time			62	
Adults - part-time	16	16	32	
Total Adults			94	
Grand Total			390	

NOTES: In the top table, the Total Students column counts each student on campus one time by program. The bottom table counts each student once by classification.

*** Practical Nursing total of 3 start dates.**

****SHARE has 31 students that are combined SHARE/CareerTech courses both a.m. and p.m.; and 5 who are SHARE Academic Only full time.**

Special Programs	Total Enrollment
ABE/HSE	76
New Beginnings	21

AVTS-13, KAY COUNTY
PIONEER TECHNOLOGY CENTER
BUDGET COMPARISONS
FYE JUNE 30, 2021

	<u>CURRENT YEAR</u>	<u>PRIOR YEAR</u>	<u>DIFFERENCE</u>
GENERAL FUND			
carry-over	\$2,783,938.92	2,372,881.08	411,057.84
miscellaneous revenue estimates	4,115,207.76	4,287,617.20	(172,409.44)
ad valorem tax estimates	5,517,576.19	5,566,478.17	(48,901.98)
surplus tax in process of collection	1,001,972.93	753,248.54	248,724.39
supplemental appropriations	0.00	0.00	0.00
Total Budget	<u>\$13,418,695.80</u>	<u>12,980,224.99</u>	<u>438,470.81</u>
BUILDING FUND			
carry-over	\$5,458,783.09	4,066,721.62	1,392,061.47
miscellaneous revenue estimates	16,310.74	81,418.76	(65,108.02)
ad valorem tax estimates	2,701,155.95	2,725,018.80	(23,862.85)
surplus tax in process of collection	490,414.34	368,861.25	121,553.09
supplemental appropriations	0.00	0.00	0.00
Total Budget	<u>\$8,666,664.12</u>	<u>7,242,020.43</u>	<u>1,424,643.69</u>

Publication Sheet - Board of Education
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2020, And
 Estimate of Needs for Fiscal Year Ending June 30, 2021, of Pioneer Technology Center
 School District No. AVTS # 13, Kay County, Oklahoma

STATEMENT OF FINANCIAL CONDITION AS OF JUNE 30, 2020	GENERAL FUND DETAIL	BUILDING FUND DETAIL	CO-OP FUND DETAIL	NUTRITION FUND DETAIL
ASSETS:				
Cash Balance June 30, 2020	\$ 518,424.13	\$ 59,892.55	\$ 0.00	\$ 0.00
Investments	\$ 2,812,691.77	\$ 5,537,628.91	\$ 0.00	\$ 0.00
TOTAL ASSETS	\$ 3,331,115.90	\$ 5,597,521.46	\$ 0.00	\$ 0.00
LIABILITIES AND RESERVES:				
Warrants Outstanding	\$ 399,953.28	\$ 25,296.70	\$ 0.00	\$ 0.00
Reserve for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reserves From Schedule 8	\$ 147,223.70	\$ 113,441.67	\$ 0.00	\$ 0.00
TOTAL LIABILITIES AND RESERVES	\$ 547,176.98	\$ 138,738.37	\$ 0.00	\$ 0.00
CASH FUND BALANCE (Deficit) JUNE 30, 2020	\$ 2,783,938.92	\$ 5,458,783.09	\$ 0.00	\$ 0.00

ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2021

GENERAL FUND		SINKING FUND BALANCE SHEET	
Current Expense	\$ 13,418,695.80	1. Cash Balance on Hand June 30, 2020	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	2. Legal Investments Properly Maturing	\$ 0.00
Total Required	\$ 13,418,695.80	3. Judgments Paid To Recover By Tax Levy	\$ 0.00
FINANCED:		4. Total Liquid Assets	\$ 0.00
Cash Fund Balance	\$ 2,783,938.92	Deduct Matured Indebtedness:	
Estimated Miscellaneous Revenue	\$ 4,115,207.76	5. a. Past-Due Coupons	\$ 0.00
Total Deductions	\$ 6,899,146.68	6. b. Interest Accrued Thereon	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 6,519,549.12	7. c. Past-Due Bonds	\$ 0.00
ESTIMATED MISCELLANEOUS REVENUE:		8. d. Interest Thereon after Last Coupon	\$ 0.00
1000 District Sources of Revenue	\$ 978,683.87	9. e. Fiscal Agency Commissions on Above	\$ 0.00
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	10. f. Judgments and Int. Levied for/Unpaid	\$ 0.00
2200 Co. Apportionment (Mortgage Tax)	\$ 0.00	11. Total Items a. Through f	\$ 0.00
2300 Resale Property Fund Distribution	\$ 0.00	12. Balance of Assets Subject to Accrual	\$ 0.00
2900 Other Intermediate Revenue	\$ 0.00	Deduct Accrual Reserve if Assets Sufficient:	
3810 Formula Operations	\$ 2,002,586.00	13. g. Earned Unmatured Interest	\$ 0.00
3830 Existing Industry/Bid Assist/Agent	\$ 111,754.00	14. h. Accrual on Final Coupons	\$ 0.00
3844 Firefighter Training	\$ 2,841.00	15. i. Accrued on Unmatured Bonds	\$ 0.00
3850 TANF and Dropout Recovery	\$ 107,759.00	16. Total Items g Through i	\$ 0.00
3864 Mentor Teacher	\$ 1,800.00	17. Excess of Assets Over Accrual Reserves *(Page 2)	\$ 0.00
3892 Oklahoma Lottery Grant Funds	\$ 0.00	SINKING FUND REQUIREMENTS FOR 2020-2021	
3170 Trailers and Mobile Homes	\$ 0.00	1. Interest Earnings on Bonds	\$ 0.00
3840 Industry/Safety	\$ 102,346.00	2. Accrual on Unmatured Bonds	\$ 0.00
3200 State Aid - General Operations	\$ 0.00	3. Annual Accrual on "Prepaid" Judgments	\$ 0.00
3300 State Aid - Competitive Grants	\$ 0.00	4. Annual Accrual on Unpaid Judgments	\$ 0.00
3400 State - Categorical	\$ 19,400.00	5. Interest on Unpaid Judgments	\$ 0.00
3500 Special Programs	\$ 0.00	6. Credit to School Dist. No. & No.	\$ 0.00
3600 Other State Sources of Revenue	\$ 0.00	7. Credit to School Dist. No. & No.	\$ 0.00
3700 Child Nutrition Program	\$ 0.00	8. Annual Accrual from Exhibit KK	\$ 0.00
3800 State Vocational Programs	\$ 0.00	Total Sinking Fund Requirements	
4600 ABE, Literacy, TANF and GED	\$ 222,836.00	\$ 0.00	
4821 Carl Perkins and TCTW	\$ 101,076.00	Deduct:	
4836 Bid Assistance	\$ 22,956.00	1. Excess of Assets over Liabilities (if not a deficit)	\$ 0.00
4852 TANF	\$ 193,000.00	2. Surplus Building Fund Cash	\$ 0.00
4874 PELL	\$ 232,580.70	3. Contributions From Other Districts	\$ 0.00
4877 SEOG / Work Study	\$ 3,916.80	Balance To Raise	\$ 0.00
4700 Child Nutrition Programs	\$ 11,672.39		
4800 Federal Vocational Education	\$ 0.00		
5000 Non-Revenue Receipts	\$ 0.00		
Total Estimated Revenue	\$ 4,115,207.76		

S.A.&I. Form 2662R06 Entity: Pioneer Technology Center AVTS # 13, Kay

Publication Sheet - Board of Education
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2020, And
 Estimate of Needs for Fiscal Year Ending June 30, 2021, of Pioneer Technology Center
 School District No. AVTS # 13, Kay County, Oklahoma

** If line 12 is less than line 16 after omitting "h" deduct the following each in turn from line 4, "Total liquid Assets".	SINKING FUND
13d. j. Unmatured Coupons Due Before 4-1-2021	\$ 0.00
14d. k. Unmatured Bonds So Due	\$ 0.00
15d. l. Whatever Remains is for Exhibit KK Line E.	\$ 0.00
16d. Deficit as Shown on Sinking Fund Balance Sheet.	\$ 0.00
17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on Hand (From Line 15d Above).	\$ 0.00
18d. Remaining Deficit is for Exhibit KK Line F.	\$ 0.00

BUILDING FUND		CO-OP FUND	
Current Expense	\$ 8,666,664.12	Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 8,666,664.12	Total Required	\$ 0.00
FINANCED:		FINANCED:	
Cash Fund Balance	\$ 5,458,783.09	Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 16,310.74	Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 5,475,093.83	Total Deductions	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 3,191,570.29	Balance	\$ 0.00

CHILD NUTRITION PROGRAMS FUND	
Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 0.00
FINANCED:	
Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 0.00
Balance	\$ 0.00

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF KAY, ss:

We, the undersigned duly elected, qualified and acting officers of the Board of Education of Pioneer Technology Center, School District No. AVTS # 13, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O. S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2020, and ending June 30, 2021, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.

 President of Board of Education

Subscribed and sworn to before me this _____ day of _____, 2020

 Notary Public

Required to be Published if a legally-qualified newspaper is printed in the district. If no legally-qualified newspaper is published in the district, then publish in a legally-qualified newspaper of general circulation in the district.
 S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

School District
2020-2021 Estimate of Needs
and
Financial Statement of the Fiscal Year 2019-2020

Board of Education of Pioneer Technology Center
District No. AVTS # 13
County of Kay
State of Oklahoma

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. After approval by the Excise Board and the levies are made, both statements should be signed by the Board Members. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd, State Capitol, Room 100, Oklahoma City, OK 73105-4801. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

The 2020-2021 Estimate of Needs
and
Financial Statement of the Fiscal Year 2019-2020

Prepared by: Putnam & Company, PLLC

Submitted to the Kay County Excise Board

This _____ Day of _____, 2020

School Board Members

Chairman	_____	Clerk	_____
Treasurer	_____	Member	_____
Member	_____	Member	_____
Member	_____	Member	_____

State of Oklahoma, County of Kay

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Pioneer Technology Center, District No. AVTS # 13, County of Kay, State of Oklahoma for the fiscal year beginning July 1, 2020, and ending June 30, 2021, together with an itemized statement of the estimated income and probable needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2021, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute, in relation to which be it further noted that:

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2020, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.
2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. Section 333.
3. We also certify that a levy of 0.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2020-2021.
4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 0.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, was authorized at an election held for that purpose on February 11, 2020 by a majority of those voting at said election; the result of said election was:

This levy was voted in February 2002 and is a permanent levy.
Therefore, no annual election is required.
5. We also certify that, after due and legal notice of an election thereon, a local support levy of 5.000 Mills, in addition to the levies hereinbefore provided, was authorized at an election held for that purpose on February 11, 2020 by a majority vote of the electors who had paid ad valorem tax of the immediately preceding year; the result of said election was:

This levy was voted in February 2002 and is a permanent levy.
Therefore, no annual election is required.

6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, was authorized by a majority of the qualified voters of said School District, for the purpose of erecting, remodeling or repairing school buildings, and for purchasing furniture at an election held for that purpose on February 11, 2020, the result whereof was:

This levy was voted in February 2002 and is a permanent levy.
Therefore, no annual election is required.

Clerk of Board of Education

President of Board of Education

Treasurer of Board of Education

Subscribed and sworn to before me this _____ day of _____ 2020.

Notary Public

My Commission Expires

Affidavit of Publication

State of Oklahoma, County of Kay

I, _____, the undersigned duly qualified and acting Clerk of the Board of Education of Pioneer Technology Center, School District No. AVTS # 13, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O. S. Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).

2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.

3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.

4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

Clerk, Board of Education

Subscribed and sworn to before me this _____ day of _____ 2020.

Notary Public

My Commission Expires

Secretary and Clerk of Excise Board

Kay County, Oklahoma

Putnam & Company, PLLC
Certified Public Accountants
169 E. 32nd Street
Edmond, Oklahoma 73013

Independent Accountant's Compilation Letter

Board of Education
Pioneer Technology Center

Management is responsible for the accompanying financial statements of Pioneer Technology Center, as of and for the year ended June 30, 2020, the Estimate of Needs (SA&I Form 2661R06) for the fiscal year ended June 30, 2021, and the related Publication Sheet (SA&I Form 2662R06, Exhibit Z) included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements of Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these prescribed financial statements.

These financial statements and information included in the accompanying prescribed form are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 O.S. 3003.B and as further defined by rules promulgated by the Oklahoma State Department of Education per 70 O.S. 5-134.I.D., and are not intended to be a complete presentation of the School's assets and liabilities.

This report is intended solely for the information and use of the Oklahoma State Department of Education, the Oklahoma Department of Career and Technology Education, the School District, the County Excise Board, and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.


Putnam & Company, PLLC
Certified Public Accountants

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "A"

Page 6

Schedule 1, Current Balance Sheet - June 30, 2020	
	Amount
ASSETS:	
Cash Balance June 30, 2020	\$ 518,424.13
Investments	\$ 2,812,691.77
TOTAL ASSETS	\$ 3,331,115.90
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$ 399,953.28
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 147,223.70
TOTAL LIABILITIES AND RESERVES	\$ 547,176.98
CASH FUND BALANCE JUNE 30, 2020	\$ 2,783,938.92
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$ 3,331,115.90

Schedule 2, Revenue and Requirements - 2019-2020		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2019	\$ 2,372,881.08	
Cash Fund Balance Transferred From Prior Years	\$ 1,318,966.68	
Current Ad Valorem Tax Apportioned	\$ 4,564,505.24	
Miscellaneous Revenue Apportioned	\$ 4,612,343.81	
TOTAL REVENUE		\$ 12,868,696.81
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	\$ 9,937,534.19	
Reserves From Schedule 8	\$ 147,223.70	
Interest Paid on Warrants	\$ 0.00	
Bank Fees and Cash Charges	\$ 0.00	
Reserve for Interest on Warrants	\$ 0.00	
TOTAL REQUIREMENTS		\$ 10,084,757.89
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2020		\$ 2,783,938.92
TOTAL REQUIREMENTS AND CASH FUND BALANCE		\$ 12,868,696.81

Schedule 3, Cash Fund Balance Analysis - June 30, 2020	
	Amount
ADDITIONS:	
Miscellaneous Revenue Collected in Excess of Estimates-Net	\$ 324,726.61
Warrants Estopped, Cancelled or Converted	\$ 0.00
Fiscal Year 2019-20 Lapsed Appropriations	\$ 2,895,467.10
Fiscal Year 2018-19 Lapsed Appropriations	\$ 115,362.61
Ad Valorem Tax Collections in Excess of Estimates	\$ 0.00
Prior Year Ad Valorem Tax in Excess of Estimates	\$ 450,355.53
TOTAL ADDITIONS	\$ 3,785,911.85
DEDUCTIONS:	
Bank Fees and Cash Charges	\$ 0.00
Net Balance of Prior Tax in Process of Collection	\$ 1,001,972.93
TOTAL DEDUCTIONS	\$ 1,001,972.93
Cash Fund Balance as per Balance Sheet 6-30-2020	\$ 2,783,938.92
Composition of Cash Fund Balance	
Cash	\$ 2,783,938.92
Cash Fund Balance as per Balance Sheet 6-30-2020	\$ 2,783,938.92

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "A"

Page 7

Schedule 4, Miscellaneous Revenue		
SOURCE	2019-20 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	\$ 522,045.45	\$ 567,573.41
1300 Interest Earnings	\$ 6,416.36	\$ 9,159.26
1400 Rental, Disposals and Commissions	\$ 326,020.03	\$ 354,017.07
1500 Reimbursements	\$ 15,642.72	\$ 39,747.15
1600 Other Local Sources of Revenue	\$ 98,903.11	\$ 119,889.55
1136 Revenue in Lieu of Tax	\$ 0.00	\$ 2,040.52
1800 Athletics	\$ 0.00	\$ 0.00
TOTAL	\$ 969,027.67	\$ 1,092,426.96
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 0.00	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 0.00	\$ 0.00
2910 Other Intermediate Sources of Revenue	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
3000 STATE SOURCES OF REVENUE:		
3810 Formula Operations	\$ 2,063,338.00	\$ 2,063,036.00
3830 Existing Industry/Bid Assistance/Broker Agent	\$ 98,957.00	\$ 218,998.26
3844 Firefighter Training	\$ 1,316.00	\$ 2,180.00
3850 TANF and Dropout Recovery	\$ 107,759.00	\$ 116,621.54
3864 Mentor Teacher	\$ 2,250.00	\$ 2,000.00
3892 OK Lottery Funds Grant	\$ 148,231.44	\$ 148,231.44
3160 Farm Implement Tax Stamps	\$ 0.00	\$ 459.85
3840 Industry/Safety	\$ 113,851.00	\$ 0.00
	\$ 0.00	\$ 0.00
3210 Foundation and Salary Incentive Aid	\$ 0.00	\$ 0.00
3220 Mid-Term Adjustment For Attendance	\$ 0.00	\$ 0.00
3230 Teacher Consultant Stipend	\$ 0.00	\$ 0.00
3240 Disaster Assistance	\$ 0.00	\$ 0.00
3250 Flexible Benefit Allowance	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
3360 State Aid - Competitive Grants - Categorical	\$ 0.00	\$ 0.00
3400 State - Categorical	\$ 19,397.04	\$ 19,397.04
3500 Special Programs	\$ 0.00	\$ 0.00
3600 Other State Sources of Revenue	\$ 0.00	\$ 1,048.34
3700 Child Nutrition Program	\$ 0.00	\$ 0.00
3800 State Vocational Programs - Multi-Source	\$ 0.00	\$ 0.00
TOTAL	\$ 2,555,099.48	\$ 2,571,972.47
4000 FEDERAL SOURCES OF REVENUE:		
4600 ABE, Literacy, TANF and GED	\$ 231,031.12	\$ 232,998.44
4821 Carl Perkins and TCTW	\$ 93,682.00	\$ 75,461.05
4836 Bid Assistance	\$ 22,153.00	\$ 27,450.00
4852 TANF	\$ 193,000.00	\$ 203,957.57
4874 PELL	\$ 208,428.30	\$ 276,473.00
4877 SBOG and Work Study	\$ 4,877.10	\$ 5,532.00
4700 Child & Adult Food	\$ 10,318.53	\$ 12,969.32
4815 CARES Act	\$ 0.00	\$ 113,100.00
TOTAL	\$ 763,490.05	\$ 947,914.38
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 4,287,617.20	\$ 4,612,343.81

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "A"

Page 8

2019-20 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2020-21 ACCOUNT		
		CHARGEABLE INCOME	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
\$ 43,327.96	90.00%	\$ 0.00	\$ 510,816.07	\$ 510,816.07
\$ 2,742.90	60.92%	\$ 0.00	\$ 5,579.39	\$ 5,579.39
\$ 27,997.04	90.00%	\$ 0.00	\$ 318,615.37	\$ 318,615.37
\$ 24,104.43	90.00%	\$ 0.00	\$ 35,772.44	\$ 35,772.44
\$ 20,986.44	90.00%	\$ 0.00	\$ 107,900.60	\$ 107,900.60
\$ 2,040.52	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 123,399.29		\$ 0.00	\$ 978,683.87	\$ 978,683.87
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ (302.00)	97.07%	\$ 0.00	\$ 2,002,586.00	\$ 2,002,586.00
\$ 120,041.26	51.03%	\$ 0.00	\$ 111,754.00	\$ 111,754.00
\$ 864.00	130.32%	\$ 0.00	\$ 2,841.00	\$ 2,841.00
\$ 8,862.54	92.40%	\$ 0.00	\$ 107,759.00	\$ 107,759.00
\$ (250.00)	90.00%	\$ 0.00	\$ 1,800.00	\$ 1,800.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 439.83	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ (113,851.00)	0.00%	\$ 0.00	\$ 102,346.00	\$ 102,346.00
\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	100.02%	\$ 0.00	\$ 19,400.00	\$ 19,400.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 1,048.34	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 16,872.99		\$ 0.00	\$ 2,348,486.00	\$ 2,348,486.00
\$ 1,967.32	95.64%	\$ 0.00	\$ 222,836.00	\$ 222,836.00
\$ (18,217.95)	133.94%	\$ 0.00	\$ 101,076.00	\$ 101,076.00
\$ 3,297.00	83.63%	\$ 0.00	\$ 22,956.00	\$ 22,956.00
\$ 10,957.57	94.63%	\$ 0.00	\$ 193,000.00	\$ 193,000.00
\$ 68,044.70	84.12%	\$ 0.00	\$ 232,580.70	\$ 232,580.70
\$ 654.90	70.80%	\$ 0.00	\$ 3,916.80	\$ 3,916.80
\$ 2,650.79	90.00%	\$ 0.00	\$ 11,672.39	\$ 11,672.39
\$ 113,100.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 184,454.33		\$ 0.00	\$ 788,037.89	\$ 788,037.89
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 324,726.61		\$ 0.00	\$ 4,115,207.76	\$ 4,115,207.76

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "A"

Page 9

Schedule 5, Expenditures General Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2019-20
Cash Balance Reported to Excise Board 6-30-2019	\$ 0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	\$ 2,372,881.08
Adjusted Cash Balance	\$ 2,372,881.08
Ad Valorem Tax Apportioned To Year In Caption	\$ 4,564,505.24
Miscellaneous Revenue (Schedule 4)	\$ 4,612,343.81
Cash Fund Balance Forward From Preceding Year	\$ 1,318,956.68
Prior Expenditures Recovered	\$ 0.00
TOTAL RECEIPTS	\$ 10,495,815.73
TOTAL RECEIPTS AND BALANCE	\$ 12,868,696.81
Warrants Paid of Year in Caption	\$ 9,537,580.91
Interest Paid Thereon	\$ 0.00
Bank Fees and Cash Charges	\$ 0.00
TOTAL DISBURSEMENTS	\$ 9,537,580.91
CASH BALANCE JUNE 30, 2020	\$ 3,331,115.90
Reserve for Warrants Outstanding	\$ 399,953.28
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 147,223.70
TOTAL LIABILITIES AND RESERVE	\$ 547,176.98
DEFICIT:	\$ 0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	\$ 2,783,938.92

Schedule 6, General Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2019-20
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	\$ 9,937,534.19
TOTAL	\$ 9,937,534.19
Warrants Paid During Year	\$ 9,537,580.91
Warrants Converted to Bonds or Judgments	\$ 0.00
Warrants Cancelled	\$ 0.00
Warrants Stopped by Statute	\$ 0.00
TOTAL WARRANTS RETIRED	\$ 9,537,580.91
BALANCE WARRANTS OUTSTANDING JUNE 30, 2020	\$ 399,953.28

Schedule 7, 2019 Ad Valorem Tax Account			
Net Valuation Certified to County Excise Board	\$ 597,334,721.00	10.000 Mills	Amount
Total Proceeds of Levy as Certified			\$ 6,123,125.99
Additions:			\$ 0.00
Deductions:			\$ 0.00
Gross Balance Tax			\$ 6,123,125.99
Less Reserve for Delinquent Tax			\$ 556,647.82
Reserve for Protests Pending			\$ 0.00
Balance Available Tax			\$ 5,566,478.17
Deduct 2019 Tax Apportioned			\$ 4,564,505.24
Net Balance 2019 Tax in Process of Collection			\$ 1,001,972.93
Excess Collections			\$ 0.00

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "A"

Page 10

Schedule 3, (Continued)						
2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	TOTAL
\$ 3,081,252.46	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,081,252.46
\$ 2,372,881.08	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,372,881.08
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,372,881.08
\$ 708,371.38	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,081,252.46
\$ 1,203,604.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,768,109.31
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,612,343.81
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,318,966.68
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 1,203,604.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,699,419.80
\$ 1,911,975.43	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,780,572.26
\$ 593,008.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,130,589.68
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 593,008.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,130,589.68
\$ 1,318,966.68	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,650,082.58
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 399,953.28
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 147,223.70
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 547,176.98
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 1,318,966.68	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,102,903.60

Schedule 5, (Continued)						
2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	TOTAL
\$ 424,977.29	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 424,977.29
\$ 168,031.48	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,105,565.67
\$ 593,008.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,530,542.96
\$ 593,008.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,130,589.68
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 593,008.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,130,589.68
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 399,953.28

Schedule 9, General Fund Investments						
INVESTED IN	Investments On Hand June 30, 2019	Since Purchased	Liquidations		Barred by Court Order	Investments On Hand June 30, 2020
			By Collection Of Cost	Amortized Premium		
(C)'s	\$ 2,569,491.24	\$ 243,200.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,812,691.77
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
TOTAL INVEST	\$ 2,569,491.24	\$ 243,200.53				\$ 2,812,691.77

S.A. & I. Form 2661R06 Entry: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "A"

Page 11

Schedule B, Report of Prior Year Expenditures

APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2019			APPROPRIATIONS ORIGINAL
	RESERVES 06-30-2019	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS	
1000 INSTRUCTION	\$ 35,033.32	\$ 6,882.85	\$ 28,150.47	\$ 5,177,269.98
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$ 6,480.19	\$ 3,968.86	\$ 2,511.33	\$ 654,989.43
2200 Support Services - Instructional Staff	\$ 13,325.37	\$ 910.17	\$ 12,415.20	\$ 292,987.46
2300 Support Services - General Administration	\$ 17,598.77	\$ 18,350.55	\$ (751.78)	\$ 1,105,921.59
2400 Support Services - School Administration	\$ 4,736.57	\$ 484.47	\$ 4,272.10	\$ 1,402,463.56
2500 Support Services - Business	\$ 28,128.77	\$ 20,105.26	\$ 8,023.51	\$ 1,158,438.92
2600 Operations And Maintenance of Plant Services	\$ 14,092.15	\$ 2,493.01	\$ 11,597.14	\$ 848,896.01
2700 Student Transportation Services	\$ 96,861.25	\$ 94,340.73	\$ 2,520.52	\$ 265,158.73
2800 Support Services - Central	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2900 Other Support Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 181,243.07	\$ 140,655.05	\$ 40,588.02	\$ 5,728,855.70
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.00
3200 Other Enterprise Service Operations	\$ 30,117.70	\$ 3,288.58	\$ 26,829.12	\$ 648,499.31
3300 Community Services Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 30,117.70	\$ 3,288.58	\$ 26,829.12	\$ 649,599.31
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4100 Supv. of Facilities Acquisition and Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4200 Site Acquisition Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4300 Site Improvement Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4400 Architecture and Engineering Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4500 Educational Specifications Development Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4600 Building Acquisition and Construction Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4700 Building Improvement Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4900 Other Facilities Acquisition and Const. Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5200 Reimbursements	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
5300 Clearing Account	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5400 Indirect Cost Entitlement	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5500 Private Nonprofit Schools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5600 Correcting Entry	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,500.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00
7900 OTHER USES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 912,000.00
7200 STUDENT AID	\$ 37,000.00	\$ 17,205.00	\$ 19,795.00	\$ 509,000.00
TOTAL GENERAL FUND	\$ 283,394.09	\$ 168,031.48	\$ 115,362.61	\$ 12,980,324.99
Bank Fees and Cash Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Provision for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 283,394.09	\$ 168,031.48	\$ 115,362.61	\$ 12,980,324.99

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2020-2021
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget as determined by County Exeise Board
GRAND TOTAL - Home School

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "D"

Page 13

Schedule 1, Current Balance Sheet - June 30, 2020	
	Amount
ASSETS:	
Cash Balance June 30, 2020	\$ 59,892.55
Investments	\$ 5,537,628.91
TOTAL ASSETS	\$ 5,597,521.46
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$ 25,296.70
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 113,441.67
TOTAL LIABILITIES AND RESERVES	\$ 138,738.37
CASH FUND BALANCE JUNE 30, 2020	\$ 5,458,783.09
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$ 5,597,521.46

Schedule 2, Revenue and Requirements - 2019-2020		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2019	\$ 4,066,721.62	
Cash Fund Balance Transferred From Prior Years	\$ 717,457.29	
Current Ad Valorem Tax Apportioned	\$ 2,234,604.46	
Miscellaneous Revenue Apportioned	\$ 20,236.28	
TOTAL REVENUE		\$ 7,039,019.65
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	\$ 1,466,794.89	
Reserves From Schedule 8	\$ 113,441.67	
Interest Paid on Warrants	\$ 0.00	
Bank Fees and Cash Charges	\$ 0.00	
Reserve for Interest on Warrants	\$ 0.00	
TOTAL REQUIREMENTS		\$ 1,580,236.56
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2020		\$ 5,458,783.09
TOTAL REQUIREMENTS AND CASH FUND BALANCE		\$ 7,039,019.65

Schedule 3, Cash Fund Balance Analysis - June 30, 2020	
	Amount
ADDITIONS:	
Miscellaneous Revenue Collected In Excess of Estimates-Net	\$ (61,182.48)
Warrants Estopped, Cancelled or Converted	\$ 0.00
Fiscal Year 2019-20 Lapsed Appropriations	\$ 5,661,783.87
Fiscal Year 2018-19 Lapsed Appropriations	\$ 127,734.08
Ad Valorem Tax Collections in Excess of Estimates	\$ 0.00
Prior Year Ad Valorem Tax In Excess of Estimates	\$ 220,861.96
TOTAL ADDITIONS	\$ 5,949,197.43
DEDUCTIONS:	
Supplemental Appropriations	\$ 0.00
Net Balance Prior Tax in Process of Collection	\$ 490,414.34
TOTAL DEDUCTIONS	\$ 490,414.34
Cash Fund Balance as per Balance Sheet 6-30-2020	\$ 5,458,783.09
Composition of Cash Fund Balance	
Cash	\$ 5,458,783.09
Cash Fund Balance as per Balance Sheet 6-30-2020	\$ 5,458,783.09

S.A. & L Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

See Accountant's Compilation Report

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "B"

Page 14

SOURCE	2019-20 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	\$ 0.00	\$ 0.00
1300 Earnings on Investments	\$ 12,550.31	\$ 12,987.83
1400 Rental, Disposals and Commissions	\$ 0.00	\$ 0.00
1500 Miscellaneous Reimbursements	\$ 68,868.45	\$ 5,850.00
1600 Other Local Sources of Revenue	\$ 0.00	\$ 0.00
1100 Revenue in Lieu of Tax	\$ 0.00	\$ 1,003.40
1800 Athletics	\$ 0.00	\$ 0.00
TOTAL	\$ 81,418.76	\$ 19,841.23
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 0.00	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 0.00	\$ 0.00
2900 Other Intermediate Sources of Revenue	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
3000 STATE SOURCES OF REVENUE:		
3110 Gross Production Tax	\$ 0.00	\$ 0.00
3120 Motor Vehicle Collections	\$ 0.00	\$ 0.00
3130 Rural Electric Cooperative Tax	\$ 0.00	\$ 0.00
3140 State School Land Earnings	\$ 0.00	\$ 170.30
3150 Vehicle Tax Stamps	\$ 0.00	\$ 0.00
3160 Farm Implement Tax Stamps	\$ 0.00	\$ 224.75
3170 Trailers and Mobile Homes	\$ 0.00	\$ 0.00
3190 Other Dedicated Revenue	\$ 0.00	\$ 0.00
3100 Total Dedicated Revenue	\$ 0.00	\$ 395.05
3210 Foundation and Salary Incentive Aid	\$ 0.00	\$ 0.00
3220 Mid-Term Adjustment For Attendance	\$ 0.00	\$ 0.00
3230 Teacher Consultant Stipend	\$ 0.00	\$ 0.00
3240 Disaster Assistance	\$ 0.00	\$ 0.00
3250 Flexible Benefit Allowance	\$ 0.00	\$ 0.00
3200 Total State Aid - General Operations - Non-Categorical	\$ 0.00	\$ 0.00
3300 State Aid - Competitive Grants - Categorical	\$ 0.00	\$ 0.00
3400 State - Categorical	\$ 0.00	\$ 0.00
3500 Special Programs	\$ 0.00	\$ 0.00
3600 Other State Sources of Revenue--State Land Reimbursement	\$ 0.00	\$ 0.00
3700 Child Nutrition Program	\$ 0.00	\$ 0.00
3800 State Vocational Programs - Multi-Source	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 395.05
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$ 0.00	\$ 0.00
4200 Disadvantaged Students	\$ 0.00	\$ 0.00
4300 Individuals With Disabilities	\$ 0.00	\$ 0.00
4400 No Child Left Behind	\$ 0.00	\$ 0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$ 0.00	\$ 0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$ 0.00	\$ 0.00
4700 Child Nutrition Programs	\$ 0.00	\$ 0.00
4800 Federal Vocational Education	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 81,418.76	\$ 20,236.28

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "B"

Page 16

Schedule 5, Expenditures Building Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2019-20
Cash Balance Reported to Excise Board 6-30-2019	\$ 0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	\$ 4,066,721.62
Adjusted Cash Balance	\$ 4,066,721.62
Ad Valorem Tax Apportioned To Year in Caption	\$ 2,234,604.46
Miscellaneous Revenue (Schedule 4)	\$ 20,236.28
Cash Fund Balance Forward From Preceding Year	\$ 717,457.29
Prior Expenditures Recovered	\$ 0.00
TOTAL RECEIPTS	\$ 2,972,298.03
TOTAL RECEIPTS AND BALANCE	\$ 7,039,019.65
Warrants Paid of Year in Caption	\$ 1,441,498.19
Interest Paid Thereon	\$ 0.00
Bank Fees and Cash Charges	\$ 0.00
TOTAL DISBURSEMENTS	\$ 1,441,498.19
CASH BALANCE JUNE 30, 2020	\$ 5,597,521.46
Reserve for Warrants Outstanding	\$ 25,296.70
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 113,441.67
TOTAL LIABILITIES AND RESERVE	\$ 138,738.37
DEFICIT: (Red Figure)	\$ 0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	\$ 5,458,783.09

Schedule 6, Building Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2019-20
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	\$ 1,466,794.89
TOTAL	\$ 1,466,794.89
Warrants Paid During Year	\$ 1,441,498.19
Warrants Converted to Bonds or Judgments	\$ 0.00
Warrants Cancelled	\$ 0.00
Warrants estopped by Statute	\$ 0.00
TOTAL WARRANTS RETIRED	\$ 1,441,498.19
BALANCE WARRANTS OUTSTANDING JUNE 30, 2020	\$ 25,296.70

Schedule 7, 2019 Ad Valorem Tax Account			
Net Valuation Certified to County Excise Board	\$ 597,334,721.00	5.000 Mills	Amount
Total Proceeds of Levy as Certified	\$ 2,997,520.68		
Additions:	\$ 0.00		
Deductions:	\$ 0.00		
Gross Balance Tax	\$ 2,997,520.68		
Less Reserve for Delinquent Tax	\$ 272,501.88		
Reserve for Protests Pending	\$ 0.00		
Balance Available Tax	\$ 2,725,018.80		
Deduct 2019 Tax Apportioned	\$ 2,234,604.46		
Net Balance 2019 Tax in Process of Collection	\$ 490,414.34		
Excess Collections	\$ 0.00		

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

See Accountant's Compilation Report

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "B"

Page 17

Schedule 5, (Continued)						
2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	TOTAL
\$ 4,726,275.46	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,726,275.46
\$ 4,066,721.62	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,066,721.62
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,066,721.62
\$ 659,553.84	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,726,275.46
\$ 589,723.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,824,327.67
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,236.28
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 717,457.29
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 589,723.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,562,021.24
\$ 1,249,277.05	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,288,296.70
\$ 531,819.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,973,317.95
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 531,819.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,973,317.95
\$ 717,457.29	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,314,978.75
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,296.70
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 113,441.67
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 138,738.37
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 717,457.29	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,176,240.38

Schedule 6, (Continued)						
2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	TOTAL
\$ 28,853.90	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28,853.90
\$ 502,965.86	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,969,760.75
\$ 531,819.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,998,614.65
\$ 531,819.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,973,317.95
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 531,819.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,973,317.95
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,296.70

Schedule 9, Building Fund Investments						
INVESTED IN	Investments On Hand June 30, 2019	Since Purchased	Liquidations		Barred by Court Order	Investments On Hand June 30, 2020
			By Collection Of Cost	Amortized Premium		
CD's	\$ 4,672,256.04	\$ 865,372.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,537,628.91
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
						\$ 0.00
TOTAL INVEST	\$ 4,672,256.04	\$ 865,372.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,537,628.91

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "B"

Page 18

Schedule 8, Report of Prior Year Expenditures

APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2019			APPROPRIATIONS ORIGINAL
	RESERVES 06-30-2019	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS	
1000 INSTRUCTION	\$ 25,053.43	\$ 22,146.25	\$ 2,907.18	\$ 612,025.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2200 Support Services - Instructional Staff	\$ 376.00	\$ 376.00	\$ 0.00	\$ 0.00
2300 Support Services - General Administration	\$ 0.00	\$ 0.00	\$ 0.00	\$ 511,599.08
2400 Support Services - School Administration	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2500 Support Services - Business	\$ 2,029.51	\$ 1,167.00	\$ 862.51	\$ 109,054.51
2600 Operations And Maintenance of Plant Services	\$ 35,387.30	\$ 8,829.51	\$ 26,557.79	\$ 341,165.83
2700 Student Transportation Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2800 Support Services - Central	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2900 Other Support Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 37,792.81	\$ 10,372.51	\$ 27,420.30	\$ 961,819.42
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
3200 Other Enterprise Service Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00
3300 Community Services Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4100 Supv. of Facilities Acquisition and Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4200 Site Acquisition Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4300 Site Improvement Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 52,000.00
4400 Architecture and Engineering Services	\$ 114,544.63	\$ 21,088.03	\$ 93,456.60	\$ 530,000.00
4500 Educational Specifications Development Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4600 Building Acquisition and Construction Services	\$ 317,151.67	\$ 317,151.67	\$ 0.00	\$ 593,000.00
4700 Building Improvement Services	\$ 136,157.40	\$ 132,207.40	\$ 3,950.00	\$ 500,000.00
4900 Other Facilities Acquisition and Const. Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 567,853.70	\$ 470,447.10	\$ 97,406.60	\$ 1,675,000.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00
5200 Reimbursement (Child Nutrition Fund)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5300 Clearing Account	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5400 Indirect Cost Entitlement	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5500 Private Nonprofit Schools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5600 Correcting Entry	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00
7000 OTHER USES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,988,176.01
8000 REPAYMENTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL BUILDING FUND	\$ 630,699.94	\$ 502,965.86	\$ 127,734.08	\$ 7,242,020.43
Bank Fees and Cash Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Provision for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 630,699.94	\$ 502,965.86	\$ 127,734.08	\$ 7,242,020.43

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2020-2021
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget by County Excise Board
GRAND TOTAL - Home School

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AV 15 # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "B"

Page 19

FISCAL YEAR ENDING JUNE 30, 2020						FISCAL YEAR
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2019-2020 EXPENDITURES FOR CURRENT PURPOSES
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
\$ 0.00	\$ 0.00	\$ 612,025.00	\$ 235,203.96	\$ 14,055.90	\$ 362,765.14	\$ 249,259.86
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 511,599.08	\$ 0.00	\$ 0.00	\$ 511,599.08	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 109,054.51	\$ 54,554.52	\$ 54,499.99	\$ 0.00	\$ 109,054.51
\$ 0.00	\$ 0.00	\$ 341,165.83	\$ 281,022.76	\$ 11,307.56	\$ 48,835.51	\$ 292,330.32
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 961,819.42	\$ 335,577.28	\$ 65,807.55	\$ 560,434.59	\$ 401,384.83
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 4,184.77	\$ 0.00	\$ 815.23	\$ 4,184.77
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 4,184.77	\$ 0.00	\$ 815.23	\$ 4,184.77
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 52,000.00	\$ 51,624.85	\$ 0.00	\$ 375.15	\$ 51,624.85
\$ 0.00	\$ 0.00	\$ 530,000.00	\$ 428,752.82	\$ 16,689.82	\$ 84,557.36	\$ 445,442.64
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 593,000.00	\$ 0.00	\$ 0.00	\$ 593,000.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 500,000.00	\$ 411,451.21	\$ 16,888.40	\$ 71,660.39	\$ 428,339.61
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,675,000.00	\$ 891,828.88	\$ 33,578.22	\$ 749,592.90	\$ 925,407.10
\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 2,988,176.01	\$ 0.00	\$ 0.00	\$ 2,988,176.01	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 7,242,020.43	\$ 1,466,794.89	\$ 113,441.67	\$ 5,661,783.87	\$ 1,580,236.56
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 7,242,020.43	\$ 1,466,794.89	\$ 113,441.67	\$ 5,661,783.87	\$ 1,580,236.56

	Estimate of Needs by Governing Board	Approved by County Excise Board
	\$ 8,666,664.12	\$ 8,666,664.12
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 8,666,664.12	\$ 8,666,664.12

S.A. & I, Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Kay

We do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2020, as certified by the Board of Education of Pioneer Technology Center, District Number AVTS # 13 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2020 tax and the proceeds of the 2020 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10.0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 10.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 0.000 Mills authorized by the Constitution, plus an emergency levy of 0.000 Mills; plus local support levy of 5.000 Mills; for a total levy for the General Fund of 10.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Pioneer Technology Center, School District No. AVTS # 13 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit "Y" and any other legal deduction, including a reserve of 10% for delinquent taxes.

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 13,418,695.80	\$ 8,666,664.12	\$ 0.00	\$ 0.00	\$ 0.00
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 2,783,938.92	\$ 5,458,783.09	\$ 0.00	\$ 0.00	\$ 0.00
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 4,115,207.76	\$ 16,310.74	\$ 0.00	\$ 0.00	None
Est. Value of Surplus Tax in Process	\$ 1,001,972.93	\$ 490,414.34	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2020 Tax	\$ 7,901,119.61	\$ 5,965,508.17	\$ 0.00	\$ 0.00	\$ 0.00
Balance Required	\$ 5,517,576.19	\$ 2,701,155.95	\$ 0.00	\$ 0.00	\$ 0.00
Add Allowance for Delinquency	\$ 551,757.62	\$ 270,115.60	\$ 0.00	\$ 0.00	\$ 0.00
Total Required for 2020 Tax	\$ 6,069,333.81	\$ 2,971,271.55	\$ 0.00	\$ 0.00	\$ 0.00
Rate of Levy Required and Certified					0.00 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year (2020-2021) is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS					
County	Real	Personal	Public Service	Total	
This County Kay	\$ 194,981,045.00	\$ 276,437,634.00	\$ 79,845,311.00	\$ 551,263,990.00	
Joint County Osage	\$ 20,683,649.00	\$ 12,128,435.00	\$ 4,376,916.00	\$ 37,189,000.00	
Joint County Pawnee	\$ 1,262,800.00	\$ 138,876.00	\$ 2,210,813.00	\$ 3,612,489.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total Valuations, All Counties	\$ 216,927,494.00	\$ 288,704,945.00	\$ 86,433,040.00	\$ 592,065,479.00	

and that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2020-2021

Levies Required and Certified:		Valuation And Levies Excluding Homesteads			Total Required For 2020 Tax		
County	General Fund	Building Fund	Total Valuation	General	Building		
This County Kay	10.23 Mills	5.00 Mills	\$ 551,263,990.00	\$ 5,639,430.62	\$ 2,756,319.95		
Joint Co. Osage	10.54 Mills	5.27 Mills	\$ 37,189,000.00	\$ 391,972.06	\$ 195,986.03		
Joint Co. Pawnee	10.50 Mills	5.25 Mills	\$ 3,612,489.00	\$ 37,931.13	\$ 18,965.57		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Totals			\$ 592,065,479.00	\$ 6,069,333.81	\$ 2,971,271.55		

Sinking Fund 0.00 Mills

and we do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2020 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at _____, Oklahoma, this _____ day of _____, 2020

Excise Board Member

Excise Board Chairman

Excise Board Member

Excise Board Secretary

Joint School District Levy Certification for Pioneer Technology Center AVTS # 13

Career Tech District Number _____ : General Fund _____
Building Fund _____

State of Oklahoma)
) ss
County of Kay)

I, _____, Kay County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2020.

Witness my hand and seal, on _____

Kay County Clerk

S.A & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

EXECUTIVE SESSIONS

The Pioneer Technology Center Board of Education may, at its discretion, enter into executive session after the executive session is authorized by a vote in open session only if a proposed executive session is listed on the agenda and the specific section of law authorizing an executive session is also listed on the agenda. If new business arises within the statutory time limitations and otherwise qualifies for an executive session, it may be taken up in executive session.

No final action, decision, or vote shall be taken while the board is in executive session.

The board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

A summary of the executive session will be prepared. (See BEF-E.)

The board may enter into executive session for any of the following reasons:

1. To discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any or all of the employees or volunteers of the school district. 25 O.S. §307 (B) (1) [including the appointment of an individual to fill a board vacancy pursuant to 70 O.S. §5-118].
2. To discuss negotiations concerning employees and representatives of employee groups. 25 O.S. §307 (B) (2)
3. To discuss the purchase or appraisal of real property. 25 O.S. §307 (B) (3)
4. To have confidential communications with its attorney concerning a pending investigation, claim, or action if the school district, with the advice of its attorney, determines that disclosure will seriously impair the ability of the district to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. 25 O.S. §307 (B) (4)
5. To hear evidence and discuss the expulsion or suspension of a student when so requested by the student involved or the student's parent, attorney, or legal guardian. 25 O.S. §307 (B) (5)
6. To discuss matters involving a specific handicapped child. 25 O.S. §307 (B) (6)
7. To discuss any matter where disclosure of information would violate confidentiality requirements of state or federal laws. 25 O.S. §307 (B) (7)
9. Discussing (terrorism issues) 25 O.S. §307 (B) (9)

No action, decision, or vote shall be taken while the board is in executive session. The board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

In the interest of maintaining confidentiality of the information discussed during executive sessions, under no circumstances will audio/video recording or camera photos of executive sessions be permitted. Board members and those persons requested to enter an executive session are required to turn off all cellular telephones prior to the start of the session, unless there is a legitimate reason of personal health or safety involved.

**REFERENCE: 25 O.S. §307
70 O.S. §5-118
Atty. Gen. Op. 82-114 (April 12, 1982)**

ONLINE INSTRUCTION

Online instructional programs offered for instructional purposes and/or high school credit shall be approved by and under the supervision of the Pioneer Technology Center Board of Education. The proposed course(s) may be evaluated by the State Department of Education and/or the Oklahoma Department of Career and Technology Education. The district may provide a virtual instruction or distance learning program on dates to be determined by the Superintendent. This power shall be provided by the board of education so that the students of the district may be allowed to continue instruction in the event of a school closure for an emergency. Such dates shall be provided to parents and students on the school website with as much advance notice as possible under the circumstances. Students and staff will be expected to participate and attendance shall be taken in accordance with district attendance policies and procedures for students and employees. The school district will provide resources to ensure that all students have access to virtual or distance learning programs. All instruction will be provided in compliance with Oklahoma's Academic Standards and the Oklahoma Department of Career and Technology Education standards. Grades will be assigned which will reflect the progress of the student with regard to assignments, participation, and/or tests provided.

Definitions

Synchronous instruction occurs when the instructor and student's primary interactions are in real-time. Regular classroom instruction is synchronous instruction, as well as two-way interactive video. Web-based instruction that requires real-time interaction between student(s) and instructor as the primary format of instruction is also synchronous instruction.

Asynchronous instruction is not dependent on instructor and student interaction in real time. Asynchronous instruction allows the student to engage in learning activities anywhere at any time. For instruction to be considered asynchronous, the primary format of instruction does not depend on real-time interaction of the participants.

Educationally appropriate means any instruction that is not substantially a repeat of a course or portion of a course that the student has successfully completed, regardless of the grade of the student, and regardless of whether a course is similar to or identical to the instruction that is currently offered in the school district. The determination of educationally appropriate will be made at the local school district level.

Distance learning plan means a plan implemented under the technology centers distance learning policy, describing any means by which instruction will be delivered to students outside a traditional school setting. A distance learning plan must meet the requirements set forth in the state accreditation standards.

Two-way interactive video instruction provides for real-time (synchronous) interaction between student(s) and instructor by means of an electronic medium that provides for both audio (sound) and video (sight) signal. Students and instructors participating in two-way interactive video instruction may both see and hear each other in an approximation of real-time.

Virtual instruction means the use of the internet or other such digital information transmission systems as the primary medium of instruction. Virtual instruction may be synchronous or asynchronous or may become synchronous or nonsynchronous instruction.

In the event of an emergency declared by a federal or state government entity that impacts the operation of public schools in Oklahoma, or upon an action taken by the State Board of Education declaring such an emergency that leads to the temporary emergency closure of school campus or otherwise significantly impairs the operation of public

ONLINE INSTRUCTION (Cont.)

schools in Oklahoma, the school district may implement distancing learning plans which provide for distance learning that is accessible to all students.

The district may provide for short-term implementation of a distance learning plan due to a localized emergency such as a weather-related school closure or a localized public health emergency. The school calendar may include one or more emergency closure “makeup days” to be delivered through the distance learning plan.

Guidelines

Prior to offering an online instructional course, the board of education shall comply with the following guidelines recommend by the State Department of Education:

1. **Virtual instruction, distance learning.** ~~Web-based~~ and two-way interactive video instruction shall be viewed as methods by which the school district can expand the course offerings and access to instructional resources. These technologies should not be viewed solely as substitutes for direct, face-to-face student and teacher interactions, but as a means of expanding the ability of the district to bring the world of knowledge to the students.
2. The board of education will grant students credit for completion of courses offered by means of online instruction. A grade assigned for course credit that was completed through online instruction shall be treated the same as any other course offered by the district.
3. Only students who are enrolled in this district will be granted access to online courses. **Records of student enrollment and attendance shall be maintained through the school’s authorized student information system consistent with state accreditation standard requirements.**
4. Students earning credit by means of ~~online~~ **virtual** instruction shall participate in all required state-level academic assessments or certification examinations in the same manner as other regularly enrolled students within the district.
5. Courses offered for credit by means of ~~online~~ **virtual** instruction shall be aligned with the Priority Academic Student Skills (PASS), or Oklahoma Department of Career and Technology Education standards, and/or Industry standards.
6. Student progress shall be monitored frequently by the PTC instructional staff. Attendance/participation in an online course shall be monitored in accordance with local district policy and determined by documented student/teacher/course interaction that may include, but is not limited to, online chats, emails, posting/submission of lessons. The student may be counted “present” or “in attendance” when the online course provider/instructor provides evidence of course interaction that demonstrates student progress toward learning objectives and demonstrates regular student engagement in course activity.
7. The security of individual student data and records shall be maintained and receive the same protection afforded students under state and federal laws. No individual student data obtained through participation in online instruction courses shall be used for any purposes other than those that support the instruction of the individual student. **Under all circumstances the provision of the Family Educational Rights and Privacy Act (FERPA) apply to student data held or accessed by any public school or its contractors or agents, including any contracted provider of virtual instruction or other distance learning media.**

ONLINE INSTRUCTION (Cont.)

8. District level aggregated data obtained through participation in online instruction courses shall be utilized for education purposes only and shall not be provided to commercial entities.
9. All federal and state statutes and regulations pertaining to student privacy, the transmission or the posting of images or other content on the internet or World Wide Web, copyright of materials, Federal Communications Commission rules pertaining to the public broadcasting of audio and video, and other such issues shall be adhered to by the district.
10. The school district shall develop and distribute an online learning plan to parent(s), or legal guardians, and students participating in online courses prior to the beginning of instruction. The learning plan may address such issues as grading criteria, time allotted for course completion, student attendance, and the responsibility for course costs and equipment.
11. Instructors of online virtual courses shall be: (a) certified in Oklahoma or another state to teach in the content area of the course offered, or (b) a faculty member at an accredited institution of higher education, possessing the specific content expertise necessary to teach the course.
12. ~~Students at remote sites who participate in the online courses offered by the district will be responsible for providing their own equipment and Internet access.~~ Participation in the distance learning plan must be accessible to every student regardless of household resources. If the school district delivers its home-based education program solely through virtual instruction, any participating student who does not already have access to the necessary connectivity and/or devices shall be provided the connectivity and devices necessary to access the instruction free of charge. If the district cannot provide connectivity and devices for all students due to limitations such as budget and/or geography, the distance learning plan must provide for alternative methods to deliver equitably equivalent instruction to all students.

REFERENCE: 70 O.S. §1-111

A POLICY ON THIS SUBJECT IS REQUIRED BY LAW.

**STUDENT CONDUCT
DRESS CODE
(REGULATION)**

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the Pioneer Technology Center school system.

Generally, students should regard neatness and cleanliness in grooming and clothing as important. Dress or grooming which is in any way disruptive to the operation of the school or student safety will not be permitted.

Appropriate attire (dress) and grooming are based upon business and industry expectations. (Inappropriate attire includes, but is not limited to: midriff tops; halter tops; tank tops; low-cut tops; shorts; dresses and skirts above the knee; exposed undergarments; leggings/tights/yoga pants as an outer garment; trench coats; house shoes; pajama pants; clothing with unprofessional pictures and phrases including those that reference alcohol, drugs, and/or tobacco products; and clothing which depicts death, violence, vulgarity or racial slurs.) An administrator or the student's instructor will ask a student to change clothes, leave school or will exercise other suitable disciplinary measures when inappropriate clothing is worn.

Clothing and jewelry articles with unacceptable language, alcoholic beverage advertisements or promiscuous figures are not tolerated. Revealing or sexually provocative clothing, or clothing of extreme style may not be worn. Scantily clad individuals are not considered appropriately clothed for the classroom. Inappropriate tattoos must be covered.

Administrators, instructors, or other persons in charge of school-related activities, may regulate dress and grooming of students who participate in a particular activity if the administrator or instructor reasonably believes that the student's dress or grooming creates a hazard, or may prevent, interfere with, or adversely affect the purpose, direction, or effort required for the activity to achieve its goals.

Students may be required to purchase coveralls, industrial aprons, uniforms, or other appropriate dress for reasons of safety and program area requirements.

Students who violate provisions of the dress code and who refuse to correct the violation may be disciplined by removal or exclusion from extracurricular activities. In extreme cases, students may be suspended until the violation is corrected.

Clarifying information regarding appropriate dress is published annually in the student handbook.

PIONEER TECHNOLOGY CENTER
Part-time & Temporary Employment Contracts and/or Addenda to Contracts
Sept 8, 2020 FY 2020/2021

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Stanley Avans	Adjunct Firefighter Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
LaDonna Bartlett	ABE/HSE Instructor Osage County	09/01 – 09/30 (M/T 5:00-7:00pm)	475.00
Coleen Blevins	ABE/HSE Instructor Blackwell	09/01 – 09/30 (T/TH 3:15-6:15pm)	787.50
Steve Bookout	AT&D Evening Supervisor	08/01 – 08/15 (up to 20 hrs)	500.00
Steve Bookout	AT&D Evening Supervisor	08/16 – 09/15 (up to 20 hrs)	500.00
Steve Bookout	AT&D Evening Supervisor	09/16 – 10/15 (up to 28 hrs)	700.00
Steve Bookout	AT&D Evening Supervisor	10/16 – 11/15 (up to 28 hrs)	700.00
Steve Bookout	AT&D Evening Supervisor	12/16 – 01/15 (up to 24 hrs)	600.00
Carol Bottoms	ABE/HSE Instructor	09/01 – 09/30 (52 hrs)	1,300.00
Jerry Burtner	Adjunct Firefighter Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Tanner Crawford	Adjunct Firefighter Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Chad Cunningham	Adjunct Firefighter Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Lori Evans	AT&D Evening Supervisor	08/01 – 08/15 (up to 24 hrs)	600.00
Lori Evans	AT&D Evening Supervisor	08/16 – 09/15 (up to 32 hrs)	800.00
Lori Evans	AT&D Evening Supervisor	09/16 – 10/15 (up to 20 hrs)	500.00
Lori Evans	AT&D Evening Supervisor	10/16 – 11/15 (up to 28 hrs)	700.00
Lori Evans	AT&D Evening Supervisor	11/16 – 12/15 (up to 32 hrs)	800.00
Lori Evans	AT&D Evening Supervisor	12/16 – 01/15 (up to 24 hrs)	600.00
Ian Freeman	Welding	08/17 – 09/16 (M-W 6:00-9:00pm)	1,000.00
Ian Freeman	Welding	09/21 – 10/21 (M-W 6:00-9:00pm)	1,000.00
Ian Freeman	Welding	10/26 – 11/18 (M-W 6:00-9:00pm)	1,000.00
Sheila Foxworthy	AT&D Evening Supervisor	08/01 – 08/15 (up to 20 hrs)	500.00
Sheila Foxworthy	AT&D Evening Supervisor	08/16 – 09/15 (up to 28 hrs)	700.00
Sheila Foxworthy	AT&D Evening Supervisor	09/16 – 10/15 (up to 32 hrs)	800.00
Sheila Foxworthy	AT&D Evening Supervisor	10/16 – 11/15 (up to 45 hrs)	1,125.00
Sheila Foxworthy	AT&D Evening Supervisor	11/16 – 12/15 (up to 28 hrs)	700.00
Sheila Foxworthy	AT&D Evening Supervisor	12/16 – 01/15 (up to 24 hrs)	600.00
Larry Godley	ABE/HSE-Ponca Tribe ABE/ESL	09/01 – 09/30 (21 hrs – varies days & times)	630.00
Elaine Harman	ABE/HSE Math Instructor	09/01 – 09/30 (37 hrs)	925.00
Rick Hughes	Real Colors / Mgrs Tool Belt	09/08 (4 hrs)	200.00
Tonya Jackson	ABE/HSE/ESL Instructor	09/01 – 09/30 (42 hrs)	1,050.00
Donald James	Adjunct Firefighting Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Katelyn Lawson	Adjunct Firefighting Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Steven Long	Adjunct Firefighting Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Steven Long	EMT	08/01 – 08/31	829.00
Steven Long	EMT	09/01 – 09/30	829.00
Steven Long	EMT	10/01 – 10/31	829.00
Steven Long	EMT	11/01 – 11/30	829.00
Steven Long	EMT	12/01 – 12/31	829.00
Steven Long	EMT	01/01 – 01/30	829.00
Steven Long	EMT	02/01 – 02/28	829.00
Kevin Main	Private Security Phase 1 & 2	08/25 – 09/15 (21 hrs)	525.00
Kevin Main	Private Security Phase 1 & 2	09/21 – 10/07 (21 hrs)	525.00
Alisa McCleary	CNA Testing	08/14 – 08/20 (6 hrs)	150.00
Tracy McCloud	ABE/HSE Instructor	09/01 – 09/30 (138.5 hrs)	3,601.00
Joni Murphy	ABE/HSE Instructor Osage County	09/01 – 09/30 (6:00-8:00pm)	300.00
Ashley O'Hara	CNA Tests	08/17 (3 hrs)	75.00
Ashley O'Hara	CNA Test	08/26 (1.5 hrs)	37.50
Nolan Overman	PT Temp Systems Help	08/17 – 10/30 (up to 20 hrs per week)	10.00/hr

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Diane Pendleton	ABE/HSE Instructor	09/01- 09/30 (26.5 hrs)	662.50
Jake Pierce	Adjunct Firefighting Instructor	09/09 – 12/19 (up to 150 hrs)	20.00/hr
Pam Powers	ABE/HSE TANF Instructor	09/01 – 09/30 (T-F 8:00am-2:00pm)	2,975.00
Pam Powers	ABE/HSE Instructor	09/01 – 09/30 (TH 4:30-7:30pm)	400.00
Kristina Reed	CMA	08/17 – 8/28 (M-F 8:30am-2:30pm)	1,232.00
Kristina Reed	CNA	08/31 – 09/24 (M-F 8:30am-2:30pm)	2,376.00
Sue Roy	Attic Window Quilt Block	08/27 – 10/08 (TH 6:00-9:00pm)	378.00
Rebecca Stephens	ABE/HSE Instructor	09/01 – 09/30 (56 hrs)	1,400.00
Valerie Streeter	ABE/HSE Admin Clerical	09/01 – 09/30 (124 hrs)	1,736.00
Elaine Thomas	ABE/ESL Instructor	09/01 – 09/30 (26.5 hrs)	662.50