

Pioneer Technology Center Board of Education  
Regular Meeting  
Tuesday, May 12, 2026, 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

The Board will meet for a snack supper in Seminar Center West 5:30 p.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations — Gateway/STEM Program Reports from Blackwell, Newkirk, Woodland, Tonkawa  
  
Mrs. Shelly Shulanberger - Woodland Public Schools  
Ms. Paytan Hodgson - Newkirk Public Schools  
Mrs. Angela McClafin - Blackwell Public Schools  
Mr. Reinart & Mrs. Kari Widener - Tonkawa Public Schools
5. Discussion and vote to approve or not approve the Minutes of the April 14, 2026 regular Board of Education meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #61695-61892 in the amount of \$211,564.83; Building Fund #60081-60088 in the amount of \$107,930.25; Payroll #70190 in the amount of \$3,582.60)
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
  - 7.A. Traci Thorpe, Superintendent/CEO
  - 7.B. Molly Kyler, Executive Director, Business & Industry Services
8. Discussion, Review and vote to approve or not approve policies CVFA-R- Fair Labor Standards Act- Regulation & DLE- Overtime and Compensation Time
9. Discussion and vote to approve or not approve FY27 resource allocations to support Blackwell Gateway Partnership Program
10. Discussion and vote to approve or not approve FY27 resource allocations to support Newkirk Technology Education Partnership Program

11. Discussion and vote to approve or not approve FY27 resource allocations to support Woodland STEM Partnership Program
12. Discussion and vote to approve or not approve FY27 resource allocations to support Tonkawa STEM Partnership Program
13. Discussion and vote to approve or not approve revised contracts for FY26 Audit and Financial Statement Services with S&B CPA's & Associates PLLC and Mary E. Johnson & Associates PLLC
14. Discussion and vote to approve or not approve a contract with the Gooden Group, Inc. to serve as the consultant for a joint marketing and public relations initiative involving multiple technology center districts for FY27 (\$5,526 same as FY26).
15. Discussion and vote to approve or not approve a contract with Statewide Marketing Cooperative Agreement for FY27 (\$13,750 — same as FY26).
16. Discussion and vote to approve or not approve the 2026-2027 Oklahoma State School Boards Association Membership (OSSBA) in the amount of \$3,665
17. Discussion, Review and vote to approve or not approve purchases over \$10,000 as listed on Appendix A
18. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B
19. Discussion and vote to approve or not approve contract renewals for employees listed on Appendix C (Instructors & Facilitators)
20. Discussion and vote to approve or not approve hiring a Career Development Facilitator
21. Discussion and vote to approve or not approve hiring an Academic Math Instructor
22. Discussion and vote to approve or not approve hiring a Bid Assistance Coordinator
23. Discussion and vote to approve or not approve the transfer of Heather Underwood from Teacher Prep/BITE Teaching Assistant to Testing Specialist
24. Discussion and vote to approve or not approve the transfer of Jennifer Wehrenberg from ABE/HSE Coordinator/Instructor to T&I Instructional Director
25. Discussion and vote to approve or not approve the transfer of Brisa Linnebur from ABE/HSE-Full Time programs Secretary to Administrative Assistant-Student Services
26. New Business
27. Board Comment
28. Adjournment

*NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.*

POSTED: Pioneer Technology Center, North Entrance  
Posted \_\_\_\_\_  
By Kellie Johnson, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, April 14, 2026 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also, in attendance were Traci Thorpe, Kendra Knight, Kahle Goff, Molly Kyler, Mike Orr, Aimee Snyder, Kellie Johnson, Jennifer Wehrenberg, and Mandy Farmer.

Absent: Gay Norris, Board Member

3. Flag salute and moment of silence

4. Discussion and action to administer the oath of office and to seat Dr. Rachel Shuey-Bunney as board member for Zone #4

5. Reports and Presentations

Report from Culinary Services — Mandy Farmer — Culinary Services Coordinator

6. Discussion and vote to approve or not approve the Minutes of the March 10, 2026 regular Board of Education meeting

Motion to approve the Minutes of the March 10, 2026 regular Board of Education meeting passed with a motion by Ms. Rachel Shuey and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Absent

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

7. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #61497-61694 in the amount of \$253,272.48; Building Fund #60053-60080 in the amount of \$870,964.78; Payroll #70189-70189 in the amount of \$17,643.13)

Motion to approve the Financial Reports, Activity Fund Report, and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Absent

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Legislative session is looking to wrap up early this year. The budget bill has been passed through committee and is moving on for approval on the floor of each chamber, before final approval by the Governor. This is the earliest that has happened. This budget includes flat funding for Careertech, but they did protect Flex Benefit Allowance and added longevity pay for state employees as well as a teacher pay raise for CTE. We are waiting to hear from ODCTE how that may be rolled out, once final approval has been granted. There are still several other tax reduction measures making their way through the process. We have been in contact with our legislators to share concerns with the impact those may have on our future school budgets. Some that we're still monitoring closely are: potential SQ 843 – Homestead tax exemption, SB227 - flowlines for oil and gas, HJR1087 – manufactures' exemption and SJR39 – Ad Valorem growth caps. Integris Hospital staff met with PTC team members to discuss a pathway to assist more of our CAN completers toward employment opportunities in a hospital setting. Discussions centered around the development of a stackable credential for Patient Care Technician which will include some clinical rotations in a hospital and can be an add-on beyond CNA.

Mayor Kelsey Wagner has signed a proclamation in observance of National Apprenticeship Week, recognizing the vital role apprenticeships provide in creating opportunities for quality jobs and well-paying careers. PTC will be presented the proclamation on April 13 at the City of Ponca City Commission meeting. National Apprenticeship week will be observed April 26 - May 2. Several of our PTC team participated in the Central Technology Center CDL Statewide Program Advisory Committee meeting on April 8. The group met to discuss the statewide offering and network about what is working, needs/concerns, and what's next. PTC is one of the 18 technology centers partnering in the statewide offering.

The drive around the BIS building and incubator facilities is underway and is anticipated to complete by early May. Plans for a low water crossing have been received from the City of Ponca City and will be constructed this spring/summer.

The capital planning committee met to review upcoming Spring/Summer projects and priorities for future capital projects. Quotes for summer projects will be anticipated for approval at the May meeting. We are in the process of identifying candidates for several open positions: T&I Director, Secondary Math Instructor, Career Development Facilitator, WRO Job Specialist, and Bid Assistance

Kahle Goff, Executive Director Full-Time Programs

9. Discussion and vote to approve or not approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes filing of the Form 471 application(s)

for funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services

Motion to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes filing of the Form 471 application(s) for funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve the school calendar for 2026-2027 (FY27)

Motion to approve the school calendar for 2026-2027 (FY27) passed with a motion by Ms. Debbie Leaming and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to approve or not approve surplus items as listed on Appendix A.

Motion to approve surplus items as listed on Appendix A. passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix B.

Motion to approve purchases over \$10,000 as listed on Appendix B. passed with a motion by Mr. Laurence Beliel and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea

Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts passed with a motion by Ms. Rachel Shuey and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

14. Discussion and vote to approve contract renewals for employees listed on Appendix D (Support Staff).

Motion to approve contract renewals for employees listed on Appendix D (Support Staff) passed with a motion by Mr. J.D. Soulek and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

15. Vote to elect the President of the Board of Education

Motion to elect JD Soulek as the President of the Board of Education passed with a motion by Mr. Laurence Beliel and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

16. Vote to elect the Vice-President of the Board of Education

Motion to elect Gay Norris as the Vice-President of the Board of Education passed with a motion by Ms. Rachel Shuey and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 17. Vote to elect the Clerk of the Board of Education

Motion to elect Dr. Rachel Shuey as the Clerk of the Board of Education passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 18. Vote to elect the Deputy Clerk of the Board of Education

Motion to elect Laurence Beliel as the Deputy Clerk of the Board of Education passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 19. Recognition of outgoing Board President

#### 20. Vote to approve or not approve the appointment of Kellie Johnson as Minutes Clerk and Aimee Snyder as Deputy Minutes Clerk for the Board of Education

Motion to approve the appointment of Kellie Johnson as Minutes Clerk and Aimee Snyder as Deputy Minutes Clerk for the Board of Education passed with a motion by Mr. Laurence Beliel and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

21. Discussion and vote to approve or not approve hiring a Safety Instructor

Motion to approve hiring Paula Ford as the Safety Instructor passed with a motion by Ms. Rachel Shuey and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Absent  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

22. New Business (None)

23. Board Comment

Dr. Shuey stated that she has enjoyed having the students from Pioneer Tech at her vet clinic. The students have logged 100 hours in order to take the test.

24. President Debbie Leaming adjourned the meeting at 7:06 pm.

Respectfully submitted,

*Kellie Johnson*

Kellie Johnson  
Board Minutes Clerk

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President, Board of Education

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Clerk, Board of Education

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Date of Approval

Motion:

Second:

Vote:

# Superintendent Report – May 2026

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## Meetings and Activities

- **April 16** – RCB Community Advisory Board meeting
- 17 – B&I Breakfast – Transportation Sector; Spring State Department of Education Accreditation site visit; 2<sup>nd</sup> interview staff position
- 20 – Admin team reunification planning meeting; 2<sup>nd</sup> interview staff position
- 21 – 22 – CTE Superintendent meeting – Kiamichi - Hochatown
- 23 – T&I Team meeting; PTC Foundation Board meeting
- 24 – March/April staff birthday luncheon; PN Pinning Ceremony
- 27 – PTC Incubator Advisory Board meeting; CTE Legislative Committee Zoom; PTC Accreditation Team – OFI selection for 2025 Site Visit Action Plan
- 28 – OkACTE Partners in Progress event – Tom Riley and Tomco Metal Fab honored
- 29 – PTC Supervisor Group quarterly meeting planning
- 30 – 3<sup>rd</sup> Grade Days; Integris Ponca City Hospital board meeting
- **May 1** – 3<sup>rd</sup> Grade Days; 2<sup>nd</sup> Interviews staff positions
- 4 – Admin team meeting; PC Chamber - Integris Women’s Health Ribbon Cuttings; CTE Legislative Committee Zoom; 2<sup>nd</sup> Interview staff position
- 5 – 2<sup>nd</sup> Interview staff position; NTHS/Guaranteed Graduation ceremony
- 6 - OASA Region 4/PTC Area Superintendent Meeting; PTC Strategic Planning Core Team meeting and EOY event planning
- 7 – Career Tech Administrative Council meeting
- 8 – Congressman Hern meet and greet; BBQ with BIS; PTC Graduation Staff planning meeting; BPOC Spring Graduation
- 11 – CTE Legislative Committee Zoom
- 12 – PTC Student Awards Program; PTC Board meeting

## Full-Time Programs

- Javier Rizzi, an adult Mechatronics student from Ponca City will be representing Oklahoma and PTC at SkillsUSA Nationals this summer. He was the winner of the Electronics Technology competition. Three of our BITE/IT students are representing Oklahoma this week in Nashville at their national BPA conference. We wish them all good luck and are proud of their achievements.
- Christian Fezer and Bryce Klinger, adult BITE/IT students from Ponca City are attending their BPA national competition in Nashville this week. They have both made the final rounds in their events: Christian – Device Configuration and Troubleshooting and Bryce – Network Administration using Cisco.
- Legislative session will be finishing in the next few days. The accreditation oversight of Career Tech bill, SB1735 passed and has moved forward without the governor’s signature to the Secretary of State. So, that will allow ODCTE the primary oversight over tech centers rather than dual accreditation with both SDE and ODCTE.
- SJR39 – a reduction of caps on ad Valorem increases -- passed and will move forward to a vote of the people; however, the emergency that would have placed it on the August ballot did not pass, so it will move to the November ballot. We are still monitoring potential SQ 843 – Homestead tax exemption, and the Supreme Court is set to hear oral arguments on June 2<sup>nd</sup>.
- A retire/rehire measure HB2288 – a carryover bill from last year – has passed. It will go into effect on July 1. Retirees will now have to sit out six months and cannot work or volunteer in any capacity with a school district to be eligible to return to work in a district with no salary cap. It applies to all school employees (classified or non-classified)

## Business and Industry Services

- Annual school bus driver inservice and bus driver training dates are scheduled in June and July to provide the necessary annual CEU requirement and licensure training for our area schools.
- PTC hosted a Hazmat Awareness course for 19 volunteer firefighters in April. Fifteen agencies were represented from across our region.
- Several of our PTC team participated in the Central Technology Center CDL Statewide Program Advisory Committee meeting on April 8. The group met to discuss the statewide offering and network about what is working, needs/concerns, and what's next. PTC is one of the 18 technology centers partnering in the statewide offering.

## Capital Planning

- The drive around the BIS building and incubator facilities is complete and we are looking at the final areas of asphalt to remove and concrete. We'll be going out to bid on some small concrete projects in the near future, with the hope to complete them as a summer project.
- We have submitted a claim to our insurance group (Oklahoma State Insurance Group). Due to the April 17<sup>th</sup> storm, we have identified enough areas of hail damage to initiate a claim between hail damage to the vehicles and the roof(s) of the buildings. We are expecting an adjuster on campus next week to assess the damage. We are planning to work with the TOPS group we utilized with our north parking lot project and one of their approved vendors to complete any roofing replacement necessary, once we know the extent the insurance will cover for replacement.
- We had already scheduled a bid for the oldest section of the roof to be replaced, and that one is showing quite a bit of damage. We will have that opening on May 22<sup>nd</sup> ; however, with the insurance claim pending, we may need to adjust our plans on the outcome of that roof replacement.

## Retirements/Resignations/Staff Changes

- We are in the process of identifying candidates the WRO Job Specialist open position. Braden Fields, Safety Instructor, submitted his letter of resignation effective February 6, 2026. Laura Fields, Testing Center Specialist has submitted a letter of resignation effective June 30 and Chelsea (Todd) Scott has submitted a letter of resignation effective May 29, 2026.

## Upcoming Events

May 12 – PTC Student Awards AM/PM  
May 14 – PTC Graduation @ 6pm  
May 15 – Blackwell/Medford/Newkirk/Woodland Graduation  
May 16 – Tonkawa Graduation  
May 20 – Last day with students  
May 22 – Poho Graduation  
May 25 – Memorial Day  
May 26-28 – Summer Camp  
May 29 – PTC Staff End of the Year Celebration

**Directors' Report to the PTC Board of Education – May 2026**  
**(Alphabetic by Area)**

**Business & Industry Services & Safety**

- The BIS team served 78 different in-district businesses & 33 out-of-district businesses in April.
- Three hundred twenty-six (326) services were rendered by the team last month. These activities include Community Development & Involvement, Curriculum/Program Development, Apprenticeships, Marketing Visits, Safety Training, Customized Training, Consulting, Personal Enrichment, Incubator Assistance, Ag Business Consulting, Team & Professional Development, and OK APEX Accelerator services.
- The BIS team conducted 74 one-on-one consultations for 121.50 counseling hours.
- The BIS team also logged
  - 643 Safety Training Contact Hours
  - 1356 Customized Training Contact Hours
  - 121 AT&D/Open Enrollment Contact Hours
- AT&D offered 12 on-campus classes: 5 made, 7 canceled, and 72 registrations were fulfilled. Two classes offered certification in CPR/FA and CNA
- Ben Evans worked with clients specifically in the following areas: LLC formation, business transitions, business plan assistance, EIN, income taxes, funding assistance, etc.
- Ben worked with construction students in mock interviews to help prep them for contest.
- Ben presented to students at Langston University about Business Start-up and Entrepreneurship.
- Brook Lindsay's client work included website assistance, logos, graphics and packaging.
- Heather Smith developed a class on Talent Assessment Selection and a spotlight class on Graphic Facilitation. Additionally, she created a digital series of scavenger hunts of PC's downtown murals and a revamped Speed of Trust Breakout box.
- Ian Freeman has been working on curriculum for a perpetual apprenticeship program for Dorada.
- Janet Schwabe worked with incubator tenants and clients on facility transition, check-ins, R&D, business planning, financials review, employee retention & apprenticeships, employee handbook development, marketing, and OESC's Talent Funding Accelerator.
- Janet coordinated the incubator advisory meeting for ADT Precision Machining entrance into PTC's Business Incubator.
- Jenn Miller coordinated training for Mertz Integrated, Garaga, Family Vision Care, Ponca City Energy, and PTC.
- Jenn consulted with clients on process streamlining, business costs, communication and other organizational topics.
- Also, Jenn ran (for her second time in a row) in the Boston Marathon!
- Johnny worked with clients in the areas of 3D construction, electronics, and automation. He also coordinated a Grain Bin Rescue course for our rural fire departments. Fifteen Departments participated.
- In addition to our typical safety training, Kyle Batson has conducted safety audits and provided written safety programs for clients.
- The BIS team represented Pioneer Tech well at the OkPACE Spring Conference. Team members served on the conference and professional development committees for PACE and they shared their expertise as breakout presenters.
- Brook Lindsay, Markesha Duggan, and Dondi Rowe graduated from Leadership Tonkawa.
- Janet Schwabe graduated from Leadership Blackwell.

- Johnny, Molly, Traci, Kahle and welding instructor Tyler Foster got to attend the Partners in Progress celebration honoring Tom Riley with TOMCO.

**On the horizon for AT&D:**

(AT&D's Summer Schedule goes out May 18)

**May**

- 4-Fast Track Phlebotomy
- 5-Google Workspace

**June**

- 1-CNA
- 4-Funday Sundaes-Parent/Child
- 8-Cell Phone Photography
- 8-Beginning Welding
- 9--School Bus Driver
- 9-Beginning Knitting
- 11-Resin Art-Cutting Board
- 16-Beautiful Junk: The art of Creative Journaling
- 16-Taco Tuesday
- 17-Summer Sides
- 22-Intro to Product Photography
- 23-CPR and First Aid
- 23-Painting - Cherry Blossom Trees
- 29-Patient Care Technician
- 29-Yoga
- 30-Sourdough Discard

**On the horizon for BIS:**

*Mark your calendars . . . May is National Small Business Month!*

- OPEN THE DOOR TO TRANSPARENCY: BREAKING DOWN THE OPEN MEETINGS ACT (Non-Profit Lunch & Learn) - Friday, June 12, 11:30 am - 1:00 pm, Seminar Center East

**Communications & Marketing**

- Terri Busch submitted the Gold Star School Application with help from almost every department at PTC.
- AT&D Summer Schedule is being printed and sent to district households, enrollment is May 18<sup>th</sup>. We included enrollment info. for Summer Academies as well.
- Academies and Camps have been promoted all month, Camp is now closed with 115 enrollments and Academies we are working to fill.
- Terri Busch assisted Maggie Leftwich at Deer Creek High School with her new responsibilities as the Secretary of OKSPRA.
- The Marketing Team assisted with the Practical Nursing Graduation, Basic Peace Officer Graduation, and the NTHS/Guaranteed Graduate Ceremony with photos, programs, a/v and more.
- Terri Busch attended the BIS Monthly meeting.
- Angie Ogden input May/June AT&D classes.

- The Marketing Team assisted with registration for Worklahoma.
- Angie Ogden created and scheduled Email Blasts for AT&D and BIS.
- Angie Ogden assisted FTP with special recognition for teachers during Teacher Appreciation Week.
- The Marketing Team assisted the Graduation Committee with all the details for graduation.
- Terri Busch filmed the 1 Million Cups presentation for the BIS Team with special speaker The Butcher and The Baker Market.
- The Marketing Team assisted with 3<sup>rd</sup> Grade days in taking photos as well as music and a/v assistance.
- Angie Ogden created numerous certificates for Student Awards, other Ceremonies, and Graduation.
- The Marketing Team continues to work on the new catalog, photos are being scheduled for the Student of the Year!
- Angie Ogden created numerous flyers and other graphics throughout the month for FTP and BIS. Press Releases were sent and posts were completed daily on social media by Terri Busch.
- New PTC Recruitment Wear is available to staff, we are working with Clean Uniforms.
- Terri Busch attended the Core Planning Team meeting along with others on campus.
- We are celebrating Small Business Week, Small Business Month, Teacher Appreciation Week, and Nurses Week!
- Terri Busch held a Zoom call with Apptegy to discuss our website and future products they are offering.
- The Marketing team assisted and took photos at BBQ with BIS, providing anything they needed for the event.
- Terri Busch assisted the Brian Hermanson and Tammy Reese at the Kay County Courthouse with their 100<sup>th</sup> celebration of the courthouse.
- The Marketing team is making changes on the website to meet ADA standards.
- Terri Busch worked with Speak Now to shoot and create several videos in both April and May.

### **Instructional Directors / Full Time Programs**

#### **Instructional Directors**

- T&I Teachers attended State SkillsUSA Conference and Competition in Tulsa. PTC had outstanding participation and one Mechatronics Student has qualified for National SkillsUSA.
- Kendra Knight, Kahle Goff, Zac Ladner, and Kevin Bell met to discuss the future of PTC's ESports Student Organization. During the discussion it became evident that PTC needs to strategically abandon the offering.
- Kahle Goff, Gary Vap, Markesha Duggan, Molly Kyler, and Satci DeNoya met to discuss possible changes to Medical Direction of the EMT and Paramedic Programs.
- PTC's Basic Peace Officer Certification Program hosted Graduated on May 8<sup>th</sup>.
- The Oklahoma Department of Education's Reginal Accreditation Officer completed PTC's Spring Accreditation Visit.
- Kahle Goff attended the April CTE Superintendents Meeting with Traci Thorpe.
- Kahle Goff attended the Blackwell Chamber of Commerce Board Meeting and served as Co-Chair for the Blackwell Night Golf Tournament.
- Molly Kyler, Kahle Goff, Tyler Foster, Johnny Thornburgh, and Traci Thorpe participated in the Partners for Progress luncheon where TomCo was recognized.
- Third Grade Tours took place at PTC on April 30<sup>th</sup> and May 1<sup>st</sup>.

- Kahle Goff presented during session 5 of Managers Toolbelt discussing High Stakes Communication.
- Kahle Goff attended the National Technical Honor Society and Guaranteed Graduate recognition ceremony.
- Kendra Knight, Molly Kyler, Kahle Goff, Jennifer Wehrenberg, and Michelle Tripp met do select PTC's Student of the Year.
- Chuck Rector provided a tour of the Mechatronics Program to the new Autry Technology Center Instructor.

### **Practical Nursing**

- We are incredibly proud to share that on April 24th, we hosted our spring PN Pinning Ceremony, celebrating the dedication and hard work of 13 outstanding graduates.
- Additionally, we achieved a significant program milestone this spring: nine of our students were inducted into the National Technical Honor Society. This marks the largest group of PN students to qualify, reflecting the exceptional commitment of our students.
- PN Select Cohort: Students are diligently completing their Fundamentals of Nursing (FON) and Clinical 1 requirements as they prepare for graduation.
- March 2025 Cohort: These students are entering their final phase, actively wrapping up their predictor exams and completing their preceptorships to finish the program.
- September 2025 & March 2026 Cohort: These students are scheduled for upcoming educational site visits to Bethany Children's Home and Sabolich.
- Curriculum Alignment & Summer Planning As we transition into the slightly quieter summer months, our PN faculty will shift their focus toward strategic planning and development. A primary objective for the faculty this summer is actively aligning our current coursework with the new State PN Curriculum that was adopted in January. This dedicated preparation time will ensure a seamless and successful implementation of the new curriculum starting in August.

### **Health, BITE and Special Programs**

#### Medical Services

- Medical Assistant Program
  - It has been a huge spring for the MA students! They've officially wrapped up their clinical rotations, and it was a massive success across the board. Local employers like Dr. Kelly Campbell, Northern Oklahoma Regional Pediatrics, and Access Urgent Care are already reaching out looking to hire our grads, so we've been busy on campus sharpening interview skills.
  - Every student has earned at least one CareerTech certification (with most already sitting at two or all three!), and we have a solid group taking the national certification (NCMA) exam next month.
  - Plus, a huge shout out to the two seniors and three adult students who just got accepted into either the PN select or traditional PN program, I couldn't be more proud!
- Veterinary Assistant Program
  - The VA students finished their clinical hours with Dr. Shuey in Tonkawa, and the experience they gained there was second to none.
  - We've officially cleared the curriculum and are back on campus wrapping up medical terminology.

- All three students passed their CareerTech competency exams on their first attempt, and one student successfully completed the OVMA exam! Excitingly, that student was also hired on by Dr. Shuey!
- Clinical Outcomes & Success
  - This month has been all about seeing the hard work pay off. Between the job offers, certifications, and nursing school acceptances, these students are proving exactly why they're here. It's been a wildly successful season, and we're definitely ending the year on a high note.

#### Academic Math

- Math and Science students are finishing up their respective classes. When they complete their course, first year students then do their Workkeys Placement quizzes with me.
- Two students left to complete Math.
- Adult MA Students are finishing their clinicals and studying for their certification exams

#### Children's Lab and Preschool

- Completed full review with OKDHS licensing with zero non-compliances.
- Conducted interviews for teacher prep students for summer positions and finalized selections.
- Scheduled Conscious Discipline training for all staff on May 22.
- Planned all June field trips and are looking forward to a fun and engaging summer with the children

#### Teacher Prep

- Teacher prep students are busy finishing up curriculum and lab hours!
- We enjoyed a visit with a representative of the College of Education at the University of Tulsa!
- We are also looking forward to attending the Career Fair at Trout Elementary before the school year ends!

#### HCC

- Students are finishing the Physiology curriculum
- Students have wrapped up and tested for CNA/HHC

#### AEFL

- AEFL
  - 16 new students enrolled in the AEFL and TANF programs
  - 96 students currently enrolled
  - 8326 total attendance hours for all students
  - 18 high school equivalency tests passed this month
  - 12 students have graduated and earned their high school equivalency diploma
  - 41 students have made an EFL gain (Educational Functioning Level)
- AEFL Staff attended virtual and face-to-face training:
  - One Person. One Plan. Many Partners.
  - Empowering Voices: Elevating the Stories of Adult Learners for Impact

SHARE

- Johnny Munger will be handling the interviews for new students coming in next year. So far, we have 9 students that have shown interest in the SHARE program and Johnny will interview them in early May.

#### New Beginning

- At the present time we have 19 TANF students at PTC
- Our program at Meridian Tech we have 3 TANF students
- We have 4 NON TANF students
- We have students in several short term programs.
- There are many new changes that are coming to the TANF programs.
- The Meridian New Beginning Program is growing.
- We have 4 full time students graduating next week.

#### BITE

- The BITE crew is gearing up to head to Nashville for BPA Nationals. We have 4 students who have been prepping to show off their skills at the national level.
- Both classes are working to wrap up the curriculum and finish strong for the year.

#### Biomed

- This month the first year students were able to get their certification in Basic Life Support. This was my first class to teach myself with the help of EMT instructor, Gary Vap. I am working on getting my instructor certification, so that I can teach my students this important skill in the future.
- First year students were able to do a computer simulation to see how disease can spread by changing different factors like infectiousness and vaccination rate. It really helped put in perspective how fast a disease can spread. This is something that they can really relate to with everything going on in our world today.
- Next up we will be culturing bacteria and learning a new lab procedure called Gram staining. This will allow students to view their grown bacteria under a microscope.
- The second year students have been taking a closer look at cancer and the causes of this terrible disease. We did a lab procedure called DNA Microarray that looked at the amount a specific gene was being produced in a patient. If a certain gene is being overproduced or underproduced, it can help doctors determine the cause of cancer cells and help them determine the best treatment for that specific patient.
- In addition to the fun stuff we have been doing in class, we were able to go to the HOSA State Leadership Conference. Many of our students took tests online before the conference to compete, and a few that moved on, had a second skills round at the conference. The conference was a great experience, and one of the biomed students, Vanessa Chavez, placed third in physical therapy. This was also a great opportunity for Vanessa to be able to learn some PT skills with Nate Koch, who is one of our local PT assistants. She will now be competing at the HOSA International Leadership Conference this summer in Indianapolis!

#### WRO

- April workshop is finished with 22 participants in completion.
- PO's for participants include 1 short term certification Barrier removal includes 1 partial rent, and 2 individuals needing work clothing.
- Other WR expenditures include preparing for WORKlahoma on May 7<sup>th</sup>- decorations, swag, photography, radio and newspaper ads etc. Lunch will be coordinated by PTC culinary with sandwich choices from Fat & Skinnies as we highlight their business as part of Small Business Week. We have 35 employment/vendors registered.

- Community engagements included 3 staff having lunch at an employment partner location which we did April 15<sup>th</sup> rather than traveling to Ada for the planned visit to similar programs as part of our school year goal. This Ada visit is rescheduled as a Zoom Meeting on May 20<sup>th</sup> to also include Ardmore as they are another Career Tech local entity program. We had a great Spring Advisory meeting with 12 community partners and 4 staff in attendance. Dondi Rowe met with 2 new referral sources where we can help each other's participants succeed with employment. We had planned 1 resource event with Ponca Tribe which got cancelled.

### **T&I and Service Programs**

#### Automotive

- Re-evaluating task list with advisory board for next year
- 3 new lifts to be installed June 1st
- 9 students qualified for ASE G1 Industry level certification because they passed all 8 ASE student level certifications

#### Cosmetology

- On March 30, Joico provided a trainer for a hands-on lightening (bleach) class for all cosmetology students.
- March 31, cosmetology students participated in the Blackwell Career Fair.
- Two cosmetology students have taken and passed their written State Board of Cosmetology exam this month. One student has completed her practical exam and is currently awaiting results, while the other is scheduled to test next week.
- On April 27–28, the remaining second-year students will take their State Board written exams.
- On May 7, all second-year students will complete their State Board of Cosmetology practical exam. Additionally, 16 students who completed the Blow Dry Certification will take their certification exams. Both exams will be held in Oklahoma City.
- The SkillsUSA Community Service Team—Grayson Carr (Machine Tool), Krystal Frost (Cosmetology), and Kenton Bliss (Welding)—designed and built personal care stations for all five partner schools. They also organized and collected donations to fully stock each station, helping remove barriers for students in need. The team presented this project at the SkillsUSA State Contest.
- Eleven cosmetology students competed at the SkillsUSA State Contest.
  - The Chapter Display Team earned 2nd place: Emma Heath (Cosmetology), Jacob Merhoff (Machine Tool), and Carson Epperson (Welding).
  - Tatiana Huerta placed 1st in Acrylic Nails (Job Exhibit).
  - Jenna Waggoner placed 2nd in the Nail Care competition.

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#### Construction Trades

- Building Carport for PTC
- Building new Table tops for new table bases coming this summer
- Finishing up some OSHA 30's

#### Criminal Justice

- Criminal Justice Students have been training with the Ponca City Police Department on Crime Scene Investigation, Lifting Latent Prints and collecting and packaging evidence at crime scenes.
- Students trained with area Law Enforcement Officers at Phillips Refinery on active shooter training. Criminal Justice Students Toured the OSBI Lab in Edmond.
- Students competed in Skills USA Contests in Tulsa. Students have completed CPR and First Aid Training.

#### Culinary Arts

- Elizabeth Threlkeld was a guest speaker who discussed hydro-local food buying, shopping locally, growing/raising your own food, and composting.
- Held spring advisory meeting and had good conversations with attendees. (working on minutes)
- Students are almost finished with their International Cuisine Project/Presentations.
- Attending a virtual FCS Spring PI meeting this semester rather than in-person.

#### Firefighter/EMT

- FF/EMT students are finishing up the last of the curriculum and working on certification testing for NREMT and FF2.
- So far seven students are newly certified EMTs and four have accepted employment. Two are the newest members of the Blackwell Fire Department and Two have been hired by Miller EMS, a private ambulance company.
- The others are actively in the testing process at area departments and further away, such as Manhattan KS, Collinsville, Perry and OKC.
- We will take delivery of our new (to us, anyway) fire engine next week. Either Tuesday or Wednesday. If it is here by board meeting time, I'll be glad to showcase it to the members

#### Mechatronics

- Sent 6 students to SkillsUSA State – Javier Rizzi won 1<sup>st</sup> place in Electronics Technology
- Attended Blackwell Career Fair with 2 students
- 3 students qualified for NTHS

#### Precision Machining

- Had students compete at SkillsUSA one placed 2nd and one placed 3rd.
- Finish up job shuttling for the year the student and shops really enjoyed it.
- Had a student get a job at Total Seal.

#### Welding

- Table and chairs project for 101 Rodeo
- End of the year Certification test
- Introduction to pipe welding

### **Student Services**

#### **Student Services:**

- Worked through enrollment/placement for next year
- Attended PTC FAFSA Support Workshop
- Attended NTHS/GG review meeting-April 14
- Assisted with the planning of NTHS/GG Ceremony
- Team visit to Meridian Tech-April 24
- Assisted with 3rd Grade Days
- Administered various tests through evening testing

- Prepared job descriptions, interview questions, and probed activities for open positions
- Interviewed Candidates for open positions
- Attended IEP/504 meetings
- Assisted in the testing center and with cross training

#### **Career Development Facilitator:**

- Attended Career Tech For All Professional Day at Mid-America Technology Center
- Attended CCD's Spring Conference at Gordon Cooper Technology Center
- Explored the following Career Clusters with district 8th graders:
  - Law, Public Safety, Corrections, and Security
  - Government and Public Administration
  - Education and Training
- Visited Meridian Technology Center with Student Services
- Organized PTC's 3rd Grade Days Event
- Met with Student Ambassadors regarding 3rd Grade Days
- Continued planning for PTC's 2026 Summer Camp
- Began cross-training for the Disability Services Facilitator position

#### **Counselor**

- Continued to work through enrollment/placement
- Met with students, instructors and directors regarding attendance and grades
- Assisted students with scholarship and college applications
- Assisted students with FAFSA
- Helped organize and attend PTC FAFSA Support Workshop
- Attended Spring CCD Meeting-April 10
- Attended NTHS/GG review meeting-April 14
- Assisted with the planning of NTHS/GG Ceremony
- Attended a tech visit at Meridian Tech-April 24
- Presented for Ponca City High School's Capstone Class-April 28
- Assisted with 3rd Grade Days

#### **Testing Specialist**

- We proctored **397 exams in April**, bringing our fiscal-year total to **2,357**.
- It was a very busy month!
- I spent several days coordinating testing for OSU-FST, as OG&E employees needed EMR exams and we are the only site willing to accommodate them.
- I also spent weeks coordinating PROV testing for Tri County's cosmetology program—working with both PROV and instructors to get all 18 students registered for the same day while sessions remained open to the public.
- I've also been spending time daily training Phylisha on all testing regulations and protocols across our different vendors.

#### **Student Testing (~230 exams):**

- T&I: SkillsUSA PD & competition exams

- Automotive: ASE
- Medical Services, Criminal Justice, Culinary, Visual Communications, Teacher Prep: CareerTech Competency Exams
- Cosmetology: PROV State Board
- FF/EMT: NREMT through Pearson VUE
- Health Careers: CNA

**Public Testing (~160 testers):**

Still very busy with Kay County, Kansas, and surrounding areas.

- PSI: One 6-hour exam session
- Pearson VUE: Increase in CEOE exams
- HiSET: Students pushing to finish before graduation
- CareerTech Health & Professional: Demand stays unpredictable, especially with AT&D students finishing at different times

Overall—busy, fast-paced, and a lot of coordination to keep everything running!

**Disability Services Facilitator**

- Provided accommodations and testing for WorkKeys and Certification Exams.
- Attended CTE for ALL conference at Mid America Career Tech.
- Attended the CCD Spring Workshop at Gordon Cooper.
- Hosted, attended and completed paperwork for IEP/504 meetings.
- Assisted with interviews/conferences for enrollment.
- Assisted with ACT Testing at Wildcat Academy.
- Cross-trained Cortney in preparation for her new role as Disability Services Facilitator.
- Assisted with 3rd Grade Days.

**WorkKeys/ Employability Skills:**

- Wrapped up mock interviews for all 2nd year/adult students
- Did several mock interviews for LPN students
- Taught the CNA class work ethic, communication, responsibility/motivation, and interpersonal skills
- Visited Meridian Technology Center
- Graduation committee meeting

**Plant/Facilities/Maintenance**

- BIS service road concrete construction project completed.
- OSIG was contacted about the hail damage to the building and vehicles. I am working with scheduling the adjuster to make an assessment on both. Working with Kennedy Roofing to help walk the roof with the insurance adjuster to make sure that all areas are checked and we are fairly compensated. Roofer has taken hundreds of pictures and spent over 5 hours assessing and documenting damage too the roof and other surfaces. Initial report was that all the roofing surfaces will need to be replaced due to spiral cracking and water intrusion. OSIG secondary adjuster will make contact to discuss the he 15 vehicles that were damaged.
- Summer projects being scheduled. (Roofing, BIS back road, low water crossing to reunification location, storm drainage ditch behind BIS, and various office painting).

- BID opening on May 22<sup>nd</sup>, 2026 at 1:00 p.m. in the BIS plan room for the lower c-hallway, administrative office and seminar center.
- Ordering sound insulation panels for the welding shop and classroom to attenuate the loud noise from the exhaust system.

**FAIR LABOR STANDARDS ACT  
(REGULATION)**

In accordance with the policy of the board of education, the following regulation shall ensure compliance with the Fair Labor Standards Act within this school district.

1. This district will pay all nonexempt employees at least the federal minimum wage and time and one-half for all hours worked which exceed 40 hours per week, or permit compensatory time off at the rate of one and one-half hours off duty for each overtime hour worked. The Pioneer Technology Center administration prefers the use of compensatory time off, when possible. However, any overtime hours must be approved in advance by that employee's designated supervisor. Failure to get approval for overtime may result in disciplinary action being taken, which may include termination of employment. **The Technology Center's administration shall, at all times, retain the authority to make the decision to permit an employee to accumulate and use compensatory time or to pay the employee for overtime worked; however, the standard of time and one-half for overtime hours worked shall apply in either instance.**
2. This district will inform employees of the law by posting information disseminated by the U.S. Department of Labor.
3. This district shall establish, through separate administrative regulations, the process of time keeping which complies with the Act.

See also:

Policy CVFA – Fair Labor Standards Act  
Policy CVFB – Compensatory Time for Overtime  
Policy CVFC – Multiple Employment Assignments  
Policy DLE – Overtime and Compensation Time

## **OVERTIME AND COMPENSATION TIME**

### Non-Exempt Employees

It is the policy of the Pioneer Technology Center Board of Education that no employee shall work overtime without the prior approval of the appropriate supervisor or the superintendent. Employees may elect by written agreement to take compensation time off instead of overtime pay. **The agreement, unless withdrawn by the Technology Center, will remain in effect while the employee works for the Technology Center.** All compensation time must be used within the fiscal year in which it was earned. Specific days off must be approved in advance by the appropriate supervisor or the superintendent.

When, at the employee's selection, compensatory time is granted in lieu of payment for time worked in excess of 40 hours in a workweek, it will be at the rate of one and one-half hours for each hour worked in excess of 40 hours. The purpose of compensatory time is to provide the supervisor or the superintendent with an alternative to payment of overtime.

**The Technology Center's administration shall, at all times, retain the authority to make the decision to permit an employee to accumulate and use compensatory time or to pay the employee for overtime worked; however, the standard of time and one-half for overtime hours worked shall apply in either instance.**

The following guidelines apply to the accrual and usage of compensatory time:

1. Compensatory time may be accrued to a maximum of 240 hours in a fiscal year (160 hours of overtime at time and one-half equals 240 hours of compensatory time).
2. Compensatory time will be recorded when it is earned and used the same as annual leave. Annual and sick leave are accrued during the use of compensatory time.
3. All compensatory time must be used or paid as overtime by June 30 of each fiscal year.
4. All compensatory time must be used or paid as overtime prior to transfer or termination of an employee.
5. A supervisor may direct that an employee use accrued compensatory time.

### Exempt Employees (from our policy)

With respect to exempt employees, flexible compensation time shall be granted solely at the discretion of the supervisor or the superintendent, and this policy shall not create the expectation of a right to such compensation. It is the intention of this policy that flexible compensation time will be granted only under exceptional and extraordinary circumstances and shall not be a routine expectation of exempt employees working overtime hours.

See also: Policy CVFA - Fair Labor Standards Act  
Policy CVFA – R - Fair Labor Standards Act – Regulation  
Policy CVFB – Compensatory Time for Overtime  
Policy CVFC – Multiple Employment Assignments

**TECHNOLOGY CENTERS  
COOPERATIVE AGREEMENT WITH  
THE GOODEN GROUP  
(2026-2027)**

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This Agreement is entered into as of July 1, 2026, between: Autry Technology Center School District No. 15; Caddo-Kiowa Technology Center School District No. 2; Canadian Valley Technology Center School District No. 6; Central Technology Center School District No. 3; Chisholm Trail Technology Center School District No. 26; Eastern Oklahoma County Technology Center School District No. 23; Francis Tuttle Technology Center School District No. 21; Gordon Cooper Technology Center School District No. 5; Great Plains Technology Center School District No. 9; Green Country Technology Center School District No. 28; High Plains Technology Center School District No. 24; Indian Capital Technology Center School District No. 4; Kiamichi Technology Center School District No. 7; Meridian Technology Center School District No. 16; Metro Technology Center School District No. 22; Mid-America Technology Center School District No. 8; Midwest City-Del City Lewis Eubanks Technology Center; Moore Norman Technology Center School District No. 17; Northeast Technology Center School District No. 11; Northwest Technology Center School District No. 10; Pioneer Technology Center School District No. 13; Pontotoc Technology Center School District No. 14; Red River Technology Center School District No. 19; Southern Oklahoma Technology Center School District No. 20; Southwest Technology Center School District No. 27; Tri County Technology Center School District No. 1; Tulsa Technology Center School District No. 18; Wes Watkins Technology Center School District No. 25; Western Technology Center School District No. 12 (the “Cooperative Districts”).

**RECITALS:**

A. The Cooperative Districts have determined that it is in their mutual interest to jointly pursue a marketing and public relations initiative in order to improve communications with the public, expand the public’s awareness of educational opportunities available under the Career Tech system and foster community and governmental support for Career Tech programs.

B. The Cooperative Districts have selected Meridian Technology Center to act as the Fiscal Administrator (“Administrator”) and keep the accounting records of the joint program.

C. The Cooperative Districts have determined that the Administrator should obtain the services of a consultant to further their joint undertaking and that the associated costs should be equitably allocated among the Cooperative Districts.

In consideration of the mutual covenants contained herein, and intending to be legally bound, the Cooperative Districts agree as follows:

1. **Cooperative Agreement.** The Cooperative Districts are school districts with the authority under Okla. Stat. tit. 70, § 5-117(C), to enter into cooperative agreements. The Cooperative Districts wish to enter into this Agreement to allocate the cost of employing a consultant to advise the Cooperative Districts regarding public relations matters and to provide marketing and communications consultation. The Cooperative Districts have agreed to share the cost of the consultant’s services in the manner set forth in this Agreement.

2. **Term.** The Initial Term of this Agreement will begin on the date it is fully executed by all parties and will terminate on June 30, 2027. The Agreement may be renewed by agreement of the parties for successive one year terms beginning on July 1 and ending on June 30 of each year (each a “Renewal Year”).

3. **Duties of Administrator.** The Cooperative Members hereby designate and appoint Meridian Technology Center to serve as the administrative entity responsible for administering the parties’ joint marketing and public relations program (the “Administrator”). The Administrator will contract with the *Gooden Group, Inc.* (the “Consultant”) for consulting services relating to the parties’ marketing and public relations initiatives (the “Consulting Contract”). The total amount of the Consultant’s fee and related expenses shall not exceed the sum of One Hundred Sixty-Five Thousand Six Hundred Ninety-Six Dollars (\$165,696.00). The Administrator shall promptly submit an invoice to each Cooperative District for that District’s pro rata share of the Consultant’s fee. All sums due from the Cooperative Districts under the terms of this Agreement shall be paid to the Administrator who shall deposit the funds into a separate account established for such purpose. Upon receipt of all remittances, the Administrator shall pay the contract fee for services rendered by the Consultant. The Administrator is also authorized by this Agreement to arrange for related services connected with the preparation and administration of this contract to include, but not be limited to, legal fees and costs. Expenses incurred by the Administrator related to this Agreement shall not exceed One Thousand Dollars (\$1,000.00) and shall be charged to participating districts on a pro rata basis in the same manner as the expenses for services by Gooden Group. The Administrator shall not incur any indebtedness for or on behalf of the Cooperative Districts other than the obligation to pay the fees and costs described in this Agreement and as provided for in the Consulting Contract.

4. **Financial Arrangements.** The Cooperative Districts agree to allocate the Consultant’s fee and associated expenses among themselves based upon the percentages allocated to each district on Exhibit “A”, attached hereto and incorporated herein. Exhibit A shall be amended for each Renewal Term to account for changes in assessed valuations in each district and to recognize the addition or withdrawal of Cooperative Districts.

5. **Compliance with Laws.** Each Cooperative District represents and warrants to the others that this Agreement has been duly authorized by its Board of Education, and constitutes a valid and binding agreement enforceable in accordance with its terms.

6. **Amendment.** This Agreement represents the entire understanding of the parties with respect to the terms and conditions contained herein and may be modified only by mutual agreement of the parties.

7. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which will be deemed an original and all of which, together, shall constitute the Agreement.

Dated this 30<sup>th</sup> day of June, 2026.

**AUTRY TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 15**

By: \_\_\_\_\_  
President, Board of Education

**CANADIAN VALLEY TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 6**

By: \_\_\_\_\_  
President, Board of Education

**CHISHOLM TRAIL TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 26**

By: \_\_\_\_\_  
President, Board of Education

**FRANCIS TUTTLE TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 21**

By: \_\_\_\_\_  
President, Board of Education

**GREAT PLAINS TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 9**

By: \_\_\_\_\_  
President, Board of Education

**HIGH PLAINS TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 24**

By: \_\_\_\_\_  
President, Board of Education

**KIAMICHI TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 7**

By: \_\_\_\_\_  
President, Board of Education

**CADDO-KIOWA TECHNOLOGY  
CENTER SCHOOL NO. 2**

By: \_\_\_\_\_  
President, Board of Education

**CENTRAL TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 3**

By: \_\_\_\_\_  
President, Board of Education

**EASTERN OKLAHOMA COUNTY  
TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 23**

By: \_\_\_\_\_  
President, Board of Education

**GORDON COOPER TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 5**

By: \_\_\_\_\_  
President, Board of Education

**GREEN COUNTRY TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 28**

By: \_\_\_\_\_  
President, Board of Education

**INDIAN CAPITAL TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 4**

By: \_\_\_\_\_  
President, Board of Education

**MERIDIAN TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 16**

By: \_\_\_\_\_  
President, Board of Education

**METRO TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 22**

By: \_\_\_\_\_  
President, Board of Education

**MIDWEST CITY-DEL CITY LEWIS  
EUBANKS TECHNOLOGY CENTER**

By: \_\_\_\_\_  
President, Board of Education

**NORTHEAST TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 11**

By: \_\_\_\_\_  
President, Board of Education

**PIONEER TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 13**

By: \_\_\_\_\_  
President, Board of Education

**RED RIVER TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 19**

By: \_\_\_\_\_  
President, Board of Education

**SOUTHWEST TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 27**

By: \_\_\_\_\_  
President, Board of Education

**TULSA TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 18**

By: \_\_\_\_\_  
President, Board of Education

**WESTERN TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 12**

By: \_\_\_\_\_  
President, Board of Education

**MID-AMERICA TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 8**

By: \_\_\_\_\_  
President, Board of Education

**MOORE NORMAN TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 17**

By: \_\_\_\_\_  
President, Board of Education

**NORTHWEST TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 10**

By: \_\_\_\_\_  
President, Board of Education

**PONTOTOC TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 14**

By: \_\_\_\_\_  
President, Board of Education

**SOUTHERN OKLAHOMA  
TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 20**

By: \_\_\_\_\_  
President, Board of Education

**TRI COUNTY TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 1**

By: \_\_\_\_\_  
President, Board of Education

**WES WATKINS TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 25**

By: \_\_\_\_\_  
President, Board of Education

**The Gooden Group Agreement**

**FY27 Costs**

<b>Tulsa Technology Center</b>	<b>\$9,221</b>
<b>Francis Tuttle Technology Center</b>	<b>\$9,221</b>
<b>Metro Technology Center</b>	<b>\$9,221</b>
<b>Moore Norman Technology Center</b>	<b>\$9,221</b>
<b>Kiamichi Technology Center</b>	<b>\$9,221</b>
<b>Canadian Valley Technology Center</b>	<b>\$9,221</b>
<b>Autry Technology Center</b>	<b>\$5,526</b>
<b>Caddo-Kiowa Technology Center</b>	<b>\$5,526</b>
<b>Central Technology Center</b>	<b>\$5,526</b>
<b>Eastern Oklahoma County Technology Center</b>	<b>\$5,526</b>
<b>Gordon Cooper Technology Center</b>	<b>\$5,526</b>
<b>Great Plains Technology Center</b>	<b>\$5,526</b>
<b>High Plains Technology Center</b>	<b>\$5,526</b>
<b>Indian Capitol Technology Center</b>	<b>\$5,526</b>
<b>Meridian Technology Center</b>	<b>\$5,526</b>
<b>Mid-America Technology Center</b>	<b>\$5,526</b>
<b>Mid-Del</b>	<b>\$5,526</b>
<b>Northeast Technology Center</b>	<b>\$5,526</b>
<b>Northwest Technology Center</b>	<b>\$5,526</b>
<b>Pioneer Technology Center</b>	<b>\$5,526</b>
<b>Pontotoc Technology Center</b>	<b>\$5,526</b>
<b>Red River Technology Center</b>	<b>\$5,526</b>
<b>Southern Technology Center</b>	<b>\$5,526</b>
<b>Tri-County Technology Center</b>	<b>\$5,526</b>
<b>Western Technology Center</b>	<b>\$5,526</b>
<b>Southwest Technology Center</b>	<b>\$1,344</b>
<b>Green Country Technology Center</b>	<b>\$1,344</b>
<b>Wes Watkins Technology Center</b>	<b>\$1,344</b>
<b>Chisholm Trail Technology Center</b>	<b>\$1,344</b>
<b>Totals</b>	<b>\$165,696</b>

**TECHNOLOGY CENTERS  
COOPERATIVE AGREEMENT  
(2026-2027)**

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This Agreement is entered into as of \_\_\_\_\_, 2026, between: Autry Technology Center School District No. 15; Caddo-Kiowa Technology Center School District No. 2; Canadian Valley Technology Center School District No. 6; Central Technology Center School District No. 3; Chisholm Trail Technology Center School District No. 26; Eastern Oklahoma County Technology Center School District No. 23; Francis Tuttle Technology Center School District No. 21; Gordon Cooper Technology Center School District No. 5; Great Plains Technology Center School District No. 9; Green Country Technology Center School District No. 28; High Plains Technology Center School District No. 24; Indian Capital Technology Center School District No. 4; Kiamichi Technology Center School District No. 7; Meridian Technology Center School District No. 16; Metro Technology Center School District No. 22; MidAmerica Technology Center School District No. 8; Midwest City-Del City Lewis Eubanks Technology Center; Moore Norman Technology Center School District No. 17; Northeast Technology Center School District No.11; Northwest Technology Center School District No. 10; Pioneer Technology Center School District No. 13; Pontotoc Technology Center School District No. 14; Red River Technology Center School District No. 19; Southern Oklahoma Technology Center School District No. 20; Southwest Technology Center School District No. 27; Tri County Technology Center School District No. 1; Tulsa Technology Center School District No. 18; Wes Watkins Technology Center District No. 25; Western Technology Center School District No. 12; (the “Cooperative Districts”).

**RECITALS:**

A. The Cooperative Districts have determined that it is in their mutual interest to jointly pursue a marketing and informational design that emphasizes a broad range of media sources. The objective is to deliver information to the public regarding the wide array of programs available to individuals, business and industry, and to enhance the image of and support for Career Tech as a leading source of education and training opportunities.

B. The Cooperative Districts have selected Autry Technology Center to act as the Fiscal Administrator (“Administrator”) and keep the accounting records of the joint program.

C. The Cooperative Districts have determined that the Administrator should obtain and enter into agreements for services as necessary to further their joint undertaking. The associated costs shall be equitably allocated among the Cooperative Districts.

In consideration of the mutual covenants contained herein, and intending to be legally bound, the Cooperative Districts agree as follows:

1. **Cooperative Agreement.** The Cooperative Districts are school districts with the authority under Okla. Stat. tit. 70, § 5-117(C), to enter into cooperative agreements. The Cooperative Districts wish to enter into this Agreement to allocate the costs of marketing or advertising related services to prepare media for, among other uses, transmittal to local media outlets. The Cooperative Districts have agreed to share the cost of the services in the manner set forth in this Agreement.

2. **Term.** The Term of this Agreement will begin on the date it is fully executed by all parties and will terminate on June 30, 2027. The Agreement may be renewed by agreement of the parties for successive one-year terms beginning on July 1 and ending on June 30 of each year (each a “Renewal Year”).

3. **Duties of Administrator.** The Cooperative Members hereby designate and appoint Autry Technology Center to serve as the administrative entity responsible for administering the parties’ joint marketing and advertising program (the “Administrator”). The Administrator will contract with vendors, individuals, or others as needed for services relating to the parties’ marketing and advertising plan (the “Contract”). The total amount of the fees and related expenses paid from the joint contributions of the Cooperative Districts shall not exceed the total of the current year contributions plus any carryover funds from prior year contributions (fund balance). The Administrator shall submit an invoice to each Cooperative District for that District’s pro rata share of necessary fees and costs. All sums due from the Cooperative Districts under the terms of this Agreement shall be paid to the Administrator who shall deposit the funds into a cooperative fund established for such purpose. Upon receipt of all remittances, the Administrator shall pay the contract fee for services rendered by vendors, individuals or others with whom an agreement is entered.

The Administrator is also authorized by this Agreement to arrange for related services connected with the preparation and administration of this contract to include, but not be limited to, legal fees and costs. Expenses incurred by the Administrator related to this Agreement shall be charged to participating districts on a pro rata basis in the same manner as the services procured pursuant to this contract. The Administrator shall not incur any indebtedness for or on behalf of the Cooperative Districts other than the obligation to pay the fees and costs described in this Agreement and as provided for in the Contract for Services.

4. **Financial Arrangements.** The Cooperative Districts agree to allocate the fees and associated expenses, as described in this Agreement, among themselves based upon the amounts allocated to each district on Exhibit “A”, attached hereto and incorporated herein. Exhibit A shall be amended for each Renewal Term to account for changes in assessed valuations in each district and to recognize the addition or withdrawal of Cooperative Districts.

5. **Compliance with Laws.** Each Cooperative District represents and warrants to the others that this Agreement has been duly authorized by its Board of Education and constitutes a valid and binding agreement enforceable in accordance with its terms.

6. **Amendment.** This Agreement represents the entire understanding of the parties with respect to the terms and conditions contained herein and may be modified only by mutual agreement of the parties.

7. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which will be deemed an original and all of which, together, shall constitute the Agreement.

Dated this \_\_\_ day of \_\_\_\_\_ 2026.

**AUTRY TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 15**

By: \_\_\_\_\_  
President, Board of Education

**CANADIAN VALLEY TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 6**

By: \_\_\_\_\_  
President, Board of Education

**CHISHOLM TRAIL TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 26**

By: \_\_\_\_\_  
President, Board of Education

**FRANCIS TUTTLE TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 21**

By: \_\_\_\_\_  
President, Board of Education

**GREAT PLAINS TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 9**

By: \_\_\_\_\_  
President, Board of Education

**HIGH PLAINS TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 24**

By: \_\_\_\_\_  
President, Board of Education

**KIAMICHI TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 7**

By: \_\_\_\_\_  
President, Board of Education

**METRO TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 22**

By: \_\_\_\_\_  
President, Board of Education

**CADDO-KIOWA TECHNOLOGY  
CENTER SCHOOL NO. 2**

By: \_\_\_\_\_  
President, Board of Education

**CENTRAL TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 3**

By: \_\_\_\_\_  
President, Board of Education

**EASTERN OKLAHOMA COUNTY  
TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 23**

By: \_\_\_\_\_  
President, Board of Education

**GORDON COOPER TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 5**

By: \_\_\_\_\_  
President, Board of Education

**GREEN COUNTRY TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 28**

By: \_\_\_\_\_  
President, Board of Education

**INDIAN CAPITAL TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 4**

By: \_\_\_\_\_  
President, Board of Education

**MERIDIAN TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 16**

By: \_\_\_\_\_  
President, Board of Education

**MID-AMERICA TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 8**

By: \_\_\_\_\_  
President, Board of Education

**MIDWEST CITY-DEL CITY LEWIS  
EUBANKS TECHNOLOGY CENTER**

By: \_\_\_\_\_  
President, Board of Education

**NORTHWEST TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 10**

By: \_\_\_\_\_  
President, Board of Education

**PIONEER TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 13**

By: \_\_\_\_\_  
President, Board of Education

**RED RIVER TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 19**

By: \_\_\_\_\_  
President, Board of Education

**SOUTHWEST TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 27**

By: \_\_\_\_\_  
President, Board of Education

**TULSA TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 18**

By: \_\_\_\_\_  
President, Board of Education

**WESTERN TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 12**

By: \_\_\_\_\_  
President, Board of Education

**MOORE NORMAN TECHNOLOGY  
CENTER SCHOOL DISTRICT NO. 17**

By: \_\_\_\_\_  
President, Board of Education

**NORTHWEST TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 10**

By: \_\_\_\_\_  
President, Board of Education

**PONTOTOC TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 14**

By: \_\_\_\_\_  
President, Board of Education

**SOUTHERN OKLAHOMA  
TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 20**

By: \_\_\_\_\_  
President, Board of Education

**TRI COUNTY TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 1**

By: \_\_\_\_\_  
President, Board of Education

**WES WATKINS TECHNOLOGY CENTER  
SCHOOL DISTRICT NO. 25**

By: \_\_\_\_\_  
President, Board of Education

**OKLAHOMA ASSOCIATION OF CAREER  
AND TECHNOLOGY EDUCATION  
(OKACTE)**

By: \_\_\_\_\_  
Executive Director

## Exhibit A

### FY27 Financial Participation Amount by Tech Center:

- Tier I \$27,500 each (7) = \$192,500
  1. Tulsa Technology Center
  2. Francis Tuttle Technology Center
  3. Metro Technology Center
  4. Moore Norman Technology Center
  5. Kiamichi Technology Center
  6. Canadian Valley Technology Center
  7. Northeast Technology Center
  
- Tier II \$20,625 each (10) = \$206,250
  8. Great Plains Tech Center
  9. Central Tech Center
  10. Indian Capital
  11. Meridian Tech Center
  12. Gordon Cooper Tech Center
  13. Mid-America Tech Center
  14. Western Tech Center
  15. Tri County Tech Center
  16. Southern Oklahoma Tech Center
  17. Autry Technology Center
  
- Tier III \$13,750 each (7) = \$96,250
  18. Pioneer Tech Center
  19. Eastern Oklahoma Tech Center
  20. Red River Tech Center
  21. Pontotoc Tech Center
  22. Northwest Technology Center
  23. High Plains Technology Center
  24. Caddo-Kiowa Tech Center
  
- Tier IV \$6,875 each (6) = \$41,250
  25. Chisholm Trail Technology Center
  26. Green County Technology Center
  27. Southwest Technology Center
  28. Wes Watkins Technology Center
  29. Oklahoma ACTE
  30. Mid-Del Technology Center

**PIONEER TECHNOLOGY CENTER**  
**Part-Time & Temporary Employment Contracts and/or Addenda to Contracts**  
**Date 5/12/2026 FY 2025/2026**

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Keri Bartley	AEFL Class @ PTC	5/1-31 (14 hrs)	350.00
Gail Boswell	Asst. to Canning Salsa Class	5/4 (4 hrs)	60.00
Wendy Burg	Container Gardening Class	4/13 (5 hrs)	150.00
Wendy Burg	Canning Salsa Class	5/4 (5 hrs)	150.00
Chad Chrisco	Asst to Couples Date Night	4/29 (4 hrs)	60.00
Aimee Clark	AEFL Class @ PTC	5/1-31 (28 hrs)	700.00
Kathey Farmer	CSO Skills Check-Off	4/29 (6 hrs)	210.00
Sean Grigsba	MTB: Foundations of a Leader	4/8-22 (6 hrs)	150.00
Elaine Harman	AEFL Class @ PTC	5/1-31 (38.5 hrs)	1001.00
Katheryn Johnson	CSO Skills Check Off	4/30 (4.5 hrs)	157.50
Julie Lawrence	AEFL Class @ PTC	5/1-31 (35 hrs)	910.00
Allyson Leonard	AEFL Class @ PTC	5/1-31 (14 hrs)	350.00
Sandy May	AEFL Class @ PTC	5/1-31 (24.5 hrs)	612.50
Angela Neufeld	CNA Skills Testing	4/21 (8 hrs)	320.00
Angela Neufeld	CSO Skills Check-Off	5/1 (4.5 hrs)	157.50
Brenda Pollak	Couples Date Night	4/29 (5 hrs)	150.00
Pam Powers	AEFL Class @ PTC	5/1-31 (91 hrs)	2275.00
Joby Sadler	Fast Track Phlebotomy	5/4-20 (48 hrs)	1536.00
Rebecca Stephens	AEFL Class @ PTC	5/1-31 (37.5 hrs)	937.50
Mary Ann Sudbury	AEFL Class @ KCDC	5/1-31 (32.5 hrs)	845.00
Gary Vap	CPR/First Aid	4/22-23 (6 hrs)	180.00
Teyha Westermeyer	Dental Asst. Revised Contract	3/16-4/15 (25.5 hrs)	892.50
Teyha Westermeyer	Dental Asst. Revised Contract	4/16-5/20 (23.5 hrs)	822.50

# MAY BOARD MEETING CONTRACT RENEWALS

## Instructors/Facilitators

For FY27

POSITION/TITLE	EMPLOYEE NAME
AT&D Health Facilitator	Staci DeNoya
Instructor, Automotive Service Technology	Brett Haas
Instructor, Information Technology	Zac Ladner
Instructor, Biomedical Sciences	Cara Bodick
Instructor, Construction Technology	Cody Tabor
Instructor, Cosmetology	Kayla Randol
Instructor, Criminal Justice	Tom Burg
Instructor, Culinary Arts	Brenda Pollak
Instructor, Health Career Certifications	Miranda Ramhorst
Instructor, Firefighter/EMT	Gary Vap
Instructor, Medical Services	Rebekah Koch
Instructor, Mechatronics	Chuck Rector
Instructor, PN Select	Ashley Eddinger
Instructor, Practical Nursing	Alisa McCleary
Instructor, Practical Nursing	Shonda Garrison
Instructor, Practical Nursing	Tessa Cramer
Instructor, Precision Machining	Morgan Lesemann
Instructor, Safety	Thomas Letich
Instructor, Safety	Paula Ford
Instructor, Teacher Preparation	Hannah Day
Instructor, Visual Communications	Troy Buller
Instructor, Welding	Tyler Foster
Instructor, Evening Welding	Anthony Valentin

Appendix C