

Pioneer Technology Center Board of Education
Special Meeting

Monday, October 7, 2024, 6:00 PM

Seminar Center West

2101 N. Ash St.

Ponca City, Oklahoma 74601

The Board will meet for a snack supper in Seminar Center West 5:30 p.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations- Goals Report Out, Team Representatives
5. Discussion and vote to approve or not approve the Minutes of the September 10, 2024, regular Board of Education meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #50548-50715 in the amount of \$328,983.95; Building Fund #50016-50017 in the amount of \$6,200.00; Payroll #70157-70172 in the amount of \$87,273.30)
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - 7.A. Traci Thorpe, Superintendent/CEO
 - 7.B. Kahle Goff, Executive Director Full-Time Programs
8. Discussion and vote to approve or not approve the contract for participation in The Oklahoma Purchasing System (TOPS).
9. Discussion and vote to approve or not approve list of proposed Board Meeting dates for 2025
10. Discussion and vote to approve or not approve a Resolution to the County Election Board calling for the annual election of a Board of Education member in Zone 3
11. Discussion and vote to approve or not approve FY25 Budget Appropriations as listed on Appendix A
12. Discussion and vote to approve or not approve the purchases over \$10,000 as listed on Appendix B

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C.
14. Discussion and vote to approve or not approve the hiring of a Grounds Maintenance/
Bus Driver
15. Board Comment
16. Adjournment

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance
Posted _____
By Kellie Johnson, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, September 10, 2024 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch, Gary Vap, Johnny Thornburgh, Kellie Johnson and Rick Scott- Rick Scott Construction.

3. Flag salute and moment of silence

4. Tour of Fire Training Tower

Gary Vap, Firefighter/EMT Instructor & Johnny Thornburgh, Industrial Coordinator

In the last 5 years that we have had the Fire tower open, we have produced 25 career firefighters. We have served 34 different agencies so far with our fire tower. OSFA has funding for Fire 1 and Fire 2 training, which helps pay for school and turn out gear. In Kay county we have 18 departments total, four are career departments, the rest are volunteer departments. The training tower is used for things such as rope rescue and confined space training.

5. Vote to approve tour of Fire Training Tower

Motion to approve the tour of the Fire Training Tower passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

6. Board President's Acknowledgment of the return to the Board Meeting at 6:50 pm

7. Discussion and vote to approve or not approve the Minutes of the August 13, 2024 regular Board of Education meeting

Motion to approve the Minutes of the August 13, 2024 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #50392-50547 in the amount of \$151,194.28; Building Fund #50012-50015 in the amount of \$14,034.55; Payroll #70155-70156 in the amount of \$50,321.53)

Motion to approve the Financial Reports, Activity Fund Report and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

9. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Kahle Goff, Dr. Burkett, Tyler Foster, Mike Orr and Traci toured the CSE Bliss Manufacturing facilities to view potential areas that could house the PTC Full-Time and Evening Welding programs during the renovation project. Tom Riley, General Manager, provided the tour and discussed the amenities available with each of the locations available on their site. There is a suitable area, with the necessary connections for equipment, a small classroom, teacher's office and multiple restrooms. We will be discussing a lease agreement for the time needed to utilize the facility. This year's entrepreneurship activity with our FTP students will focus on a Student Pitch Off Competition. Students will learn about entrepreneurship, how to develop their ideas into a business plan and will present their concepts to a panel of "Sharks" in a Pitch Off Competition. PTC hosted the B&I Breakfast for the EMT/Fire Service/Law Enforcement/Wildlife Enforcement sector in August. Thirty-four participants were in attendance, with seven automotive related businesses represented. Discussion centered around the need for training in over the phone CPR/AED dispatcher training. Concerns from the group also indicate that prospective employees are not hearing back from employers to whom they have applied as well as an increase of candidates not showing up for interviews. Hiring and retaining employees was widely shared as a challenge for all agencies. Ian Freeman, Molly Kyler, Heather Smith, Kahle Goff and Traci met with Josh Fields from Stolhand Wells Group to discuss the possibility of creating an apprenticeship pathway for employment in HVAC at SWG. Currently, they are sending a few employees through the Meridian program. Working on identifying maintenance needs for the ADPC building and some quotes for cosmetic updates to the exterior. We are

waiting on the arrival of the HVAC units for the C-hallway shops, which are anticipated mid-September. The contractor has begun installing the overhead doors for the backlot shop areas. Three of the 12 have been installed. They're currently installing one each week. We prepared a concrete pedestal to mount the fox donated by Ponca City Noon Rotary. The second interview has been conducted for the full-time Children's Lab and Preschool position that will be vacated by Jessica LaBlue. We are still working to fill the upcoming vacancy for PTC Facilities/Maintenance/Grounds position and the part-time Children's Lab and Preschool position. Stacey Rush, Chief Financial Officer, has tendered her letter of retirement for November 2025. We are going to move forward with posting a job and getting someone hired to be trained.

Molly Kyler, Executive Director, Business & Industry Services

Board Member Debbie Leaming asked how they measure the amount of money that is saved by the programs BIS provides. Molly stated that they have a formula in which is shows the amount of savings and that is how they gauge those numbers.

10. Discussion of potential Special Board Meeting date for October Board Meeting due to Superintendent and Board Member Travel. The October meeting will be moved to Monday, October 7, 2024.

11. Discussion and vote to approve or not approve the OATC membership dues in the amount of \$5,500 for 2024-25 (Same as last year)

Motion to approve the OATC membership dues in the amount of \$5,500 for 2024-2025 passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve a Construction Manager for the welding remodel

Motion to approve Rick Scott Construction as the Construction Manager for the welding remodel passed with a motion by Mr. Laurence Beliel and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

13. Discussion and vote to approve or not approve the FY24 Financial Statements & FY25 Estimate of Needs

Motion to approve the FY24 Financial Statements & FY25 Estimate of Needs passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

16. Discussion and vote to approve or not approve the transfer of the New Beginnings Employment Specialist to Work Ready Oklahoma Employment and Job Specialist.

Motion to approve the transfer of Katie Holman to Work Ready Oklahoma Employment & Job Specialist passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

17. Discussion and vote to approve or not approve the hiring of a Children's Lab & Preschool Teacher

Motion to approve hiring Heather Golay as the Children's Lab & Preschool Teacher passed with a motion by Ms. Rachel Shuey and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

18. New Business- None

19. Board Comment- None

20. The Board President adjourned the meeting at 7:43 pm

Respectfully submitted,

Kellie Johnson

Kellie Johnson
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:



PIONEER TECHNOLOGY CENTER

From PO: 50548 to PO: 50715

General

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
50548	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	896.81	09/06/2024
50549	BEST WESTERN PLUS YUKON	FINANCE - TRAVEL LODGING	392.00	09/06/2024
50550	CENTRAL TECHNOLOGY CENTER	SUPERINTENDENT TRAVEL/REGISTRATION	90.00	09/06/2024
50551	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	167.44	09/06/2024
50552	MCMASTER - CARR	MECHATRONICS - SUPPLIES	649.12	09/06/2024
50553	OKLA ASBO	FINANCE TRAVEL - REGISTRATION	450.00	09/06/2024
50554	STAPLES ADVANTAGE	DISABILITY SERVICES - SUPPLIES	136.37	09/09/2024
50555	AMAZON CAPITAL SERVICES	BLDG MAINT - REPAIRS	559.18	09/09/2024
50556	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANCE OTHER	249.62	09/10/2024
50557	MEEKS HOLDINGS LLC	WRO - REMODEL/REPAIRS	1,075.54	09/10/2024
50558	KELLE REPAIR AND TIRE CENTER	BUS MAINT - REPAIRS	1,851.20	09/10/2024
50559	S&K DIRECT STEEL	AT&D - RESALE SUPPLIES	2,741.70	09/10/2024
50560	X-CEL BADGE & ENGRAVING C	STUDENT AMBASSADOR SUPPLIES	405.05	09/10/2024
50561	MEDICAL EQUIPMENT AFFILIATES	PN SUPPLIES	345.70	09/10/2024
50562	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	3,408.29	09/10/2024
50563	CAREER TECH PRINTING SERVICES	MARKETING/PRINTING	317.00	09/10/2024
50564	BLACKWELL CHAMBER OF COMMERCE	BIS COORD-TRAVEL/REGISTRATION	300.00	09/10/2024
50565	AMAZON CAPITAL SERVICES	AUTO TECH - SUPPLIES	549.16	09/10/2024
50566	CAREER TECH PRINTING SERVICES	WRO - EVENT ADVERTISING/MATERIALS	334.00	09/11/2024
50567	FIRST NATIONAL BANK OF OMAHA	STUDENT AMBASSADOR SUPPLIES	596.05	09/11/2024
50568	FIRST NATIONAL BANK OF OMAHA	CHILD'S LAB & PRESCHOOL - TRAVEL REGISTRATION	15.00	09/11/2024
50569	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANCE OTHER	248.62	09/11/2024
50570	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	3,233.74	09/11/2024
50571	POCKET NURSE	PN-ARPA EQUIPMENT	86,143.93	09/11/2024
50572	DIAMEDICAL USA	PN-ARPA DURABLE SUPPLIES	11,055.20	09/11/2024
50573	TECH LABS	LOTTERY GRANT - EQUIPMENT	22,682.00	09/11/2024
50574	SNAP-ON INDUSTRIAL TOOLS	LOTTERY GRANT - EQUIPMENT	38,269.98	09/11/2024
50575	RICK SCOTT CONSTRUCTION	CONSTRUCTION MANAGEMENT SERVICES	50,000.00	09/11/2024
50576	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANCE OTHER	245.66	09/11/2024



PIONEER TECHNOLOGY CENTER

From PO: 50548 to PO: 50715

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
50577	B&H PHOTO-VIDEO	OETT K20 GRANT - EQUIPMENT	33,298.20	09/11/2024
50578	THERMACUBE, LLC	CHILD'S LAB & PRESCHOOL - TRAVEL REGISTRATION	20.00	09/11/2024
50579	FCCLA NORTH 4	TEACHER PREP - STUDENT TRAVEL REGISTRATIONS	120.00	09/11/2024
50580	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANCE	150.00	09/12/2024
50581	OKLAHOMA BPA	INFO TECH/VIS COMM STAFF/STUDENT TRAVEL REGISTRATION	560.00	09/12/2024
50582	A+ PRINTING	FULLTIME PROGRAMS - SUPPLIES	807.20	09/12/2024
50583	BADGEPASS	CENTRAL - SUPPLIES	442.00	09/12/2024
50584	STAPLES ADVANTAGE	CAREER/TESTING CENTER - SUPPLIES	114.28	09/12/2024
50585	4 IMPRINT INC	MARKETING/ADVERTISING	814.83	09/12/2024
50586	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANCE	142.82	09/12/2024
50587	FIRST NATIONAL BANK OF OMAHA	TANF - STUDENT ASSISTANCE	164.00	09/12/2024
50588	CTAC	BIS COORD TRAVEL REGISTRATIONS	1,500.00	09/12/2024
50589	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	37.97	09/12/2024
50590	ELEMENT MATERIALS TECHNOLOGY	IT&D INSTRUCT - PROF SERVICES	594.50	09/13/2024
50591	OKLAHOMA SKILLS USA	STAFF/STUDENT TRAVEL REGISTRATION	1,890.00	09/13/2024
50592	OKLAHOMA SKILLS USA	STAFF/STUDENT TRAVEL REGISTRATION	420.00	09/13/2024
50593	AUTOMATION DIRECT	MECHATRONICS - SUPPLIES	1,187.99	09/13/2024
50594	LOWE'S HOME CENTER INC	BLDG MAINT - SUPPLIES	189.99	09/13/2024
50595	FIRST NATIONAL BANK OF OMAHA	SUPT & DIRECTORS - TRAVEL LODGING, MEALS	1,820.00	09/13/2024
50596	AUTOZONE INC	TANF - STUDENT ASSISTANCE	382.92	09/13/2024
50597	MERIDIAN TECHNOLOGY CENTER	BIS COORD-TRAVEL/REGISTRATION	99.00	09/13/2024
50598	MERIDIAN TECHNOLOGY CENTER	LEADERSHIP DEVELOP - TRAVEL REGISTRATION	99.00	09/13/2024
50599	MERIDIAN TECHNOLOGY CENTER	STAFF TRAVEL - BIS COORD REGISTRATION	99.00	09/13/2024
50600	MERIDIAN TECHNOLOGY CENTER	BIS COORD.- LEAD DEV/STAFF DEV/REGISTRATION	99.00	09/13/2024
50601	STAPLES ADVANTAGE	FULLTIME PROGRAMS - SUPPLIES	181.40	09/13/2024
50602	AMAZON CAPITAL SERVICES	CAREER/TESTING CENTER - SUPPLIES	258.26	09/13/2024
50603	FIRST NATIONAL BANK OF OMAHA	MARKETING/ADVERTISING	346.00	09/13/2024



PIONEER TECHNOLOGY CENTER

From PO: 50548 to PO: 50715

Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
50604	AMAZON CAPITAL SERVICES	CHILD LAB & PRESCHOOL - SUPPLIES	310.39	09/13/2024
50605	CHILDCARE EDUCATIONAL SERVICES	CHILD LAB & PRESCHOOL - TRAVEL REGISTRATION	30.00	09/16/2024
50606	SAFEGUARD CLASSES	CHILD LAB & PRESCHOOL - TRAVEL REGISTRATION	30.00	09/16/2024
50607	WAL-MART COMMUNITY CARD	DROPOUT SHARE - INSTRUCT SUPPLIES	137.53	09/16/2024
50608	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	199.56	09/16/2024
50609	LABYRINTH LEARNING, INC	IT&D - RESALE BOOKS	1,037.30	09/17/2024
50610	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	84.29	09/17/2024
50611	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	110.77	09/17/2024
50612	AMAZON CAPITAL SERVICES	BUS MAINT - REPAIRS	23.49	09/17/2024
50613	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	171.77	09/17/2024
50614	A+ PRINTING	MARKETING/ADVERTISING	38.00	09/17/2024
50615	STATE CHAMBER OF OKLAHOMA	BIS ADMIN- TRAVEL REGISTRATION	200.00	09/17/2024
50616	TST TECHNICIANS SERVICE TRAINING	AUTO SERVICE - TRAVEL REGISTRATON	40.00	09/17/2024
50617	AES WAVE	AUTO SERVICE - SUPPLIES	41.45	09/17/2024
50618	STATE CHAMBER OF OKLAHOMA	SUPERINTENDENT TRAVEL REGISTRATION	200.00	09/17/2024
50619	AUTOMATION DIRECT	MECHATRONICS - SUPPLIES	106.00	09/17/2024
50620	OKLAHOMA WORKFORCE ASSOCIATION	ABE/HSE - STAFF TRAVEL REGISTRATION	300.00	09/19/2024
50622	THE TABLE GROUP	IT&D - RESALE SUPPLIES	525.00	09/19/2024
50623	LAKESHORE LEARNING MATERIALS LLC	TEACHER PREP SUPPLIES	92.26	09/19/2024
50624	AMAZON CAPITAL SERVICES	CHILD LAB & PRESCHOOL - SUPPLIES	267.97	09/19/2024
50625	HOBBY LOBBY	BIS ADMIN - SUPPLIES	400.00	09/19/2024
50626	THERMACUBE, LLC	CHILD LAB & PRESCHOOL - TRAVEL REGISTRATION	40.00	09/19/2024
50627	SOUTHWESTERN STATIONERY & BANK SUPPLY, INC	WRO- PARTICIPANT CURRICULUM	1,095.00	09/19/2024
50628	AMAZON CAPITAL SERVICES	MARKETING/SUPPLIES	62.97	09/19/2024
50629	S&K DIRECT STEEL	WELDING SUPPLIES	205.50	09/19/2024
50630	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	53.26	09/19/2024
50631	KAYLA BLAES PHOTOGRAPHY	MARKETING/ADVERTISING	155.00	09/19/2024
50632	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	43.86	09/19/2024



PIONEER TECHNOLOGY CENTER

From PO: 50548 to PO: 50715

Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
50633	AMAZON CAPITAL SERVICES	PRECISION MACHINING - REPAIRS	60.00	09/19/2024
50634	SALSBURY INDUSTRIES	BUILDING MAINT REPAIRS	201.89	09/20/2024
50636	AMAZON CAPITAL SERVICES	CAREER DEVELOPMENT SUPPLIES	73.63	09/20/2024
50637	STAPLES ADVANTAGE	WRO- OFFICE SUPPLIES	99.00	09/23/2024
50638	AMAZON CAPITAL SERVICES	CHILD LAB & PRESCHOOL - SUPPLIES	358.18	09/23/2024
50639	AMAZON CAPITAL SERVICES	AT&D - RESALE BOOKS	77.56	09/23/2024
50640	FIRST NATIONAL BANK OF OMAHA	IT&D INSTRUCT - SUBSCRIPTION	225.00	09/23/2024
50641	PIONEER TECH FOOD SERVICE	SHARE - STUDENT ASSISTANCE	2,000.00	09/23/2024
50642	AMAZON CAPITAL SERVICES	AT&D - INSTRUCT SUPPLIES	108.98	09/23/2024
50643	AMAZON CAPITAL SERVICES	IT&D INSTRUCT & CENTRAL - SUPPLIES	404.40	09/23/2024
50644	AMAZON CAPITAL SERVICES	STUDENT AMBASSADOR SUPPLIES	45.95	09/23/2024
50645	UNIVERSITY OF TEXAS AT ARLINGTON OSHA EDUCATION	SAFETY TRAVEL REGISTRATION	595.00	09/23/2024
50646	OKLAHOMA HOSA	STAFF/STUDENT TRAVEL REGISTRATION	300.00	09/23/2024
50647	X-CEL BADGE & ENGRAVING C	STUDENT AMBASSADOR SUPPLIES	22.00	09/23/2024
50648	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	35.61	09/23/2024
50649	ODCTE	TRAVEL-FULLTIME/DIR OF INSTR	1,150.00	09/24/2024
50650	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	147.96	09/24/2024
50651	QUADIENT, INC	SUPPLIES - FTP	175.75	09/24/2024
50652	AIR SYSTEMS & PUMP SOLUTIONS	REPAIRS BUILDING MAINT.	767.29	09/24/2024
50653	AMAZON CAPITAL SERVICES	SUPPLIES VEHICLE MAINT.	54.99	09/24/2024
50654	NIDA CORPORATION	SUPPLIES - MECHATRONICS	1,135.00	09/24/2024
50655	AMAZON CAPITAL SERVICES	SUPPLIES - MECHATRONICS	102.31	09/24/2024
50656	AMAZON CAPITAL SERVICES	CENTRAL - SUPPLIES	57.90	09/25/2024
50657	CLUTCH SOLUTIONS, LLC	COMPUTER SERVICES EQUIPMENT	6,086.00	09/25/2024
50658	AMAZON CAPITAL SERVICES	PRECISION MACHINING EQUIPMENT	1,782.99	09/25/2024
50659	B&H PHOTO-VIDEO	WRO- PARTICIPANT ASSISTANCE & SUPPLIES	1,054.00	09/25/2024
50660	PTC AUTO TECH	WRO- PARTICIPANT ASSISTANCE	48.95	09/25/2024
50661	AMAZON CAPITAL SERVICES	VIZ COMM SUPPLIES	240.90	09/25/2024
50662	PONCA CITY CHAMBER OF COMMERCE	WRO- GENERAL ADVERTISING	850.00	09/25/2024
50663	CHANNING L. BETE CO. INC	TEACHER PREP SUPPLIES	446.78	09/25/2024



PIONEER TECHNOLOGY CENTER

From PO: 50548 to PO: 50715

Encumbrance For Board Approval GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
50664	AMERICAN TELEPHONE	COMPUTER SERVICES - SUPPLIES	2,515.00	09/25/2024
50665	FIRST NATIONAL BANK OF OMAHA	ESPORTS STAFF/STUDENT TRAVEL LODGING	310.00	09/25/2024
50666	AMAZON CAPITAL SERVICES	WRO- JOB FAIR AND OFFICE SUPPLIES	530.00	09/26/2024
50667	UNITED COMMUNITY ACTION PROGRAM, INC	WRO- PARTICIPANT ASSISTANCE	300.00	09/26/2024
50668	AUTOMATION DIRECT	MECHATRONICS - SUPPLIES	37.00	09/26/2024
50669	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	49.97	09/26/2024
50670	STAPLES ADVANTAGE	CAREER CENTER SUPPLIES	85.94	09/27/2024
50671	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	93.59	09/27/2024
50672	NIDA CORPORATION	MECHATRONICS - SUPPLIES	101.00	09/27/2024
50673	AMAZON CAPITAL SERVICES	AT&D - RESALE BOOKS	210.55	09/27/2024
50674	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	5,632.78	09/27/2024
50675	GREASEBUSTERS	CUILINARY SERVICES REPAIRS	1,450.00	09/30/2024
50676	S&K DIRECT STEEL	WELDING SUPPLIES	342.76	09/30/2024
50677	HOBBY LOBBY	STUDENT SERVICES/COUNSELING - SUPPLIES	200.00	09/30/2024
50678	WAL-MART COMMUNITY CARD	STUDENT SERVICES/COUNSELING - SUPPLIES	100.00	09/30/2024
50679	AMAZON CAPITAL SERVICES	ARPA DURABLE SUPPLIES PN	2,442.18	09/30/2024
50680	CLUTCH SOLUTIONS, LLC	ARPA DURABLE SUPPLIES PN	1,799.00	09/30/2024
50681	CLUTCH SOLUTIONS, LLC	FINANCIAL AID EQUIPMENT	1,049.00	09/30/2024
50682	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	129.64	10/01/2024
50683	FCCLA NORTH 4	CULINARY ARTS STUDENT TRAVEL REGISTRATION	65.00	10/01/2024
50684	FIRST NATIONAL BANK OF OMAHA	WRO- PARTICIPANT ASSISTANCE	356.00	10/01/2024
50685	O'REILLY AUTOMOTIVE INC	WRO- PARTICIPANT ASSISTANCE	17.00	10/01/2024
50687	WHITE EAGLE TRANSIT	WRO - STUDENT ASSISTANCE	200.00	10/01/2024
50688	FARHA WHOLESALE COMPANY INC	WRO- JOB FAIR AND EVENT SUPPLIES	379.00	10/01/2024
50689	TEAM RADIO	WRO- JOB FAIR ADVERTISEMENT	1,000.00	10/01/2024
50690	AMAZON CAPITAL SERVICES	HEALTH CAREERS - SUPPLIES	195.85	10/01/2024
50691	EARNHEART STATIONS	TANF - STUDENT ASSISTANT OTHER	3,000.00	10/01/2024
50692	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANT OTHER	100.00	10/01/2024
50693	PONCA CITY UTILITY AUTHORITY	WRO- PARTICIPANT ASSISTANCE	260.00	10/01/2024
50694	AMAZON CAPITAL SERVICES	MEDICAL SERVICES - SUPPLIES	20.48	10/01/2024



PIONEER TECHNOLOGY CENTER

From PO: 50548 to PO: 50715

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
50695	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	410.57	10/01/2024
50696	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	69.93	10/01/2024
50697	SKYWAY CDJR	VEHICLE MAINT - REPAIRS	1,000.00	10/01/2024
50698	LOWE'S HOME CENTER INC	BUILDING MAINT REPAIRS	245.14	10/01/2024
50699	SHIRT SPACE	WRO- JOB FAIR & MARKETING MATERIALS	1,352.00	10/01/2024
50700	FARHA WHOLESALE COMPANY INC	WRO- PARTICIPANT AND OFFICE SUPPLIES	346.59	10/01/2024
50701	ODCTE	RECEPTIONIST TRAVEL REGISTRATION	450.00	10/01/2024
50702	AMAZON CAPITAL SERVICES	VEHICLE MAINT - SUPPLIES	260.41	10/01/2024
50703	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	149.29	10/01/2024
50704	WAL-MART COMMUNITY CARD	TANF - STUDENT ASSISTANT OTHER	360.00	10/01/2024
50705	AMAZON CAPITAL SERVICES	CULINARY SERVICES - CATERING SUPPLIES	812.35	10/01/2024
50706	4 IMPRINT INC	MARKETING/ADVERTISING	514.90	10/01/2024
50707	CAREER TECH PRINTING SERVICES	MARKETING/PRINTING	103.00	10/01/2024
50708	WAL-MART COMMUNITY CARD	TEACHER PREP SUPPLIES	100.00	10/01/2024
50709	FIRST NATIONAL BANK OF OMAHA	TANF - STUDENT ASSISTANCE OTHER	35.00	10/01/2024
50710	BLACKWELL CHAMBER OF COMMERCE	SAFETY - STAFF TRAVEL REGISTRATION	300.00	10/02/2024
50711	UNIVERSITY OF TEXAS AT ARLINGTON OSHA EDUCATION	SAFETY TRAVEL REGISTRATION	595.00	10/02/2024
50712	FIRST NATIONAL BANK OF OMAHA	TANF - STUDENT ASSISTANCE OTHER	12.00	10/02/2024
50713	WAL-MART COMMUNITY CARD	FULLTIME DIRECTORS - SUPPLIES	180.00	10/02/2024
50714	KAYLA SMITH	TANF - STUDENT ASSISTANCE OTHER	700.00	10/02/2024
50715	FIRST NATIONAL BANK OF OMAHA	STUDENT AMBASSADORS SUPPLIES	59.92	10/02/2024

(11) GEN FUND-FOR OPERAT Current Encumbered:

328,983.95



PIONEER TECHNOLOGY CENTER

From 06 Sep 2024 to 02 Oct 2024

X CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
50055	TANF STUDENT ASSISTANCE	BLANKET PO	9,000.00	7/1/2024
50056	TRAVEL (STAFF)	BLANKET PO	300.00	7/1/2024
50083	CENTRAL OKLA WORKFORCE INN. BOARD (COWIB)	ABE OTHER PURCHASE SERIVCES	25.00	7/1/2024
50086	COLUMN SOFTWARE PBC	ADVERTISING	-200.00	7/1/2024
50090	DULY INTEGRATED SECURITY	COMPUTER SERVICES SUBSCRIPTION	860.00	7/1/2024
50160	SQUARE9 SOFTWARES	FINANCE - SOFTWARE FEES	36.85	7/1/2024
50169	TULSA WORLD	SUPERINENDENT SUBSCRIPTION	154.40	7/1/2024
50189	FIRST NATIONAL BANK OF OMAHA	FINANCE TRAVEL - LODGING/MEALS/LUGGAGE	-501.35	7/1/2024
50196	AMAZON CAPITAL SERVICES	SCHOOL WIDE MEMBERSHIP	-21.00	7/2/2024
50255	CENGAGE LEARNING	PN SELECT BOOKS	-402.16	7/15/2024
50264	COURTYARD BY MARRIOTT	FULLTIME/DIR OF INSTR - TRAVEL LODGING	-21.00	7/15/2024
50268	AMAZON CAPITAL SERVICES	STAFF DEVELOPMENT - SUPPLIES	-420.00	7/16/2024
50320	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	0.06	7/29/2024
50321	FIRST NATIONAL BANK OF OMAHA	TRAVEL- SHARE AND INST. DIRECTOR LODGING	3,389.00	7/29/2024
50337	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	-628.43	8/5/2024
50344	FIRST NATIONAL BANK OF OMAHA	COSMO/MECHATRONICS STAFF/STUDENT TRAVEL LODGING	-88.00	8/5/2024
50357	LOWE'S HOME CENTER INC	BLANKET CONSTRUCTION TECH - SUPPLIES	5,000.00	8/7/2024
50387	FIRST NATIONAL BANK OF OMAHA	COSMETOLOGY - STUDENT TRAVEL LODGING	-588.10	8/9/2024
50392	FROGGY'S FOG	FIREFIGHTER - SUPPLIES	-130.02	8/12/2024
50418	NORTHERN OKLAHOMA COLLEGE	BIOMED - TUITION	-245.30	8/15/2024
50423	FIRST NATIONAL BANK OF OMAHA	BIOMED - TRAVEL LODGING & AIRFARE	775.00	8/15/2024
50434	STOLHAND-WELLS GROUP	BLDG MAINT - MAJOR REPAIRS	-492.80	8/19/2024
50436	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	-42.10	8/19/2024
50453	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	-58.63	8/22/2024

50454	AMAZON CAPITAL SERVICES	AT&D INSTRUCT - SUPPLIES	-20.42	8/22/2024
50456	SAFELITE FULFILLMENT INC	BUS MAINT - REPAIRS	-8.00	8/22/2024
50458	LOWE'S HOME CENTER INC	BUILDING MAINT SUPPLIES	-162.79	8/22/2024
50460	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	-35.40	8/22/2024
50475	AMAZON CAPITAL SERVICES	TANF - STUDENT ASSISTANCE OTHER	-7.61	8/22/2024
50476	UNIVERSITY OF TEXAS AT ARLINGTON OSHA EDUCATION	SAFETY - TRAVEL REGISTRATION	-495.00	8/23/2024
50486	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	-0.48	8/26/2024
50493	LEVEL 7 CONCEPTS	WRO - SUPPLIES	-7.25	8/27/2024
50494	A+ PRINTING	WRO - ADVERTISING	-4.00	8/27/2024
50496	AMAZON CAPITAL SERVICES	PROFESSIONAL DEVELOPMENT - SUPPLIES	4.98	8/27/2024
50500	AMAZON CAPITAL SERVICES	GROUNDS - REPAIRS	-25.00	8/29/2024
50509	4 IMPRINT INC	WRO- JOB FAIR/EVENTS MATERIALS	-57.43	8/30/2024
50510	AMAZON CAPITAL SERVICES	BIOMED SUPPLIES	-1.01	8/30/2024
50518	FIRST NATIONAL BANK OF OMAHA	VISUAL COMM SUPPLIES	-14.45	8/30/2024
50521	WALLCUR	PN SUPPLIES	-0.20	8/30/2024
50522	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	5.49	8/30/2024
50525	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	-85.01	9/3/2024
50532	LOWE'S HOME CENTER INC	BUILDING MAINT REPAIRS	-5.80	9/4/2024
50536	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	-16.80	9/4/2024
50538	LOWE'S HOME CENTER INC	BLDG MAINT - SUPPLIES	-17.45	9/4/2024
50539	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	-173.40	9/5/2024
50541	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	-26.28	9/5/2024
50543	FIRST NATIONAL BANK OF OMAHA	SUPT - TRAVEL LODGING	155.00	9/5/2024

(11) GEN FUND-FOR OPERAT Total:

14,703.11



PIONEER TECHNOLOGY CENTER

From PO: 50016 to PO: 50017

Building
Encumbrance For Board Approval
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
50016	PROFESSIONAL ENGINEERING CONSULTANTS (PEC)	BLDG MAINT - MAJOR REMODEL REPAIRS	5,000.00	09/23/2024
50017	FIRETROL PROTECTION SYSTEMS INC	BLDG MAINT - MAJOR REPAIR / REMODEL	1,200.00	09/30/2024
(21) BUILDING FUND Current Encumbered:			6,200.00	



PIONEER TECHNOLOGY CENTER

From 06 Sep 2024 to 02 Oct 2024

X CHANGE ORDER REPORT
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
50009	SPIVA PAINTING & DRYWALL LLC	BUILDING MAINT REPAIRS/REMODEL	-0.10	7/11/2024
(21) BUILDING FUND Total:			-0.10	



PO	Vendor Name	General Description	Amount	Date
70157	WRO - PT TEMP RESUME WRITERS	BLANKET PAYROLL ENCUMBRANCE	5,382.50	09/09/2024
70158	CHILDCARE - PT TEMP WORKERS	BLANKET PAYROLL ENCUMBRANCE	6,459.00	09/09/2024
70159	ORR, KAILEE N	PAYROLL ENCUMBRANCE	17,201.40	09/17/2024
70160	BODICK, CARALYN E	PAYROLL ENCUMBRANCE	1,253.92	10/01/2024
70161	BELL, KEVIN B	PAYROLL ENCUMBRANCE	2,507.84	10/01/2024
70162	BRADEN, VICKI A	PAYROLL ENCUMBRANCE	1,253.92	10/01/2024
70163	BULLER, TROY J	PAYROLL ENCUMBRANCE	1,253.92	10/01/2024
70164	EDDINGER, ASHLEY B	PAYROLL ENCUMBRANCE	1,253.92	10/01/2024
70165	LADNER, ZACHARY L	PAYROLL ENCUMBRANCE	3,761.76	10/01/2024
70166	POLLAK, BRENDA J	PAYROLL ENCUMBRANCE	1,253.92	10/01/2024
70167	RANDOL, KAYLA D	PAYROLL ENCUMBRANCE	2,507.84	10/01/2024
70168	ELLER, KINDAL R	PAYROLL ENCUMBRANCE	1,003.14	10/01/2024
70169	EVANS, TYLER E	PAYROLL ENCUMBRANCE	1,003.14	10/01/2024
70170	LESEMANN, MORGAN W	PAYROLL ENCUMBRANCE	1,003.14	10/01/2024
70171	UNDERWOOD, HEATHER N	PAYROLL ENCUMBRANCE	1,003.14	10/01/2024
70172	MASSEY, CLAY	PAYROLL ENCUMBRANCE	39,170.80	10/01/2024
(11) GEN FUND-FOR OPERAT Current Encumbered:			87,273.30	



PIONEER TECHNOLOGY CENTER

From 06 Sep 2024 to 02 Oct 2024

X CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
70024	SUBS/TEMP - CHILDREN'S LAB	BLANKET PAYROLL ENCUMBRANCE	341.00	7/1/2024
70035	WRO - PT TEMP RESUME WRITERS	BLANKET PAYROLL ENCUMBRANCE	-3,271.54	7/1/2024
70062	EVANS, BENJAMIN A	PAYROLL ENCUMBRANCE	-0.14	7/1/2024
70085	LABLUE, JESSICA C	PAYROLL ENCUMBRANCE	-35,892.30	7/1/2024
70118	SULLINS, KATHRYN D	PAYROLL ENCUMBRANCE	-96,472.25	7/1/2024
70129	TODD, CHELSEA L	PAYROLL ENCUMBRANCE	-7.24	7/1/2024
70155	SUBS - BUS DRIVERS	BLANKET PAYROLL ENCUMBRANCE	300.00	8/7/2024
70156	GOLAY, HEATHER J	PAYROLL ENCUMBRANCE	-2,893.86	9/5/2024
(11) GEN FUND-FOR OPERAT Total:			-137,896.33	

Superintendent Report – October 2024

Meetings and Activities

- **September**– 11 – After Board Meeting Report to PTC Staff; OkACTE Legislative Priorities and Appropriations Request meeting
- 12 – PC Chamber Lunch and Learn – Fraud Awareness; ODCTE TechCAP Session at PTC planning meeting with Misty Toms, Kahle Goff and Molly Kyler
- 13 – Leadership Oklahoma Lunch and Learn
- 14 – Kay County Free Fair - PTC Booth
- 15 – PTC welding shop remodel meeting with WT architect and DAMEP engineers
- 16 – Lt. Governor Matt Pinnell’s Workforce Round Table at Ponca City Commission Chambers
- 17 – PTC’s Constitution Day Presentation; PC Chamber Board meeting
- 18 – Apprenticeship enrollment meeting and discussion with ODCTE and PTC staff
- 19 – Welcome new PN class; RCB Bank Community Advisory Board meeting; PTC Welding Remodel meeting with architect and construction manager
- 20 – CTSO Kickoff
- 24 – 2nd Interview Staff Position; PTC Student Pitch Off Presentation; CTE Superintendents’ meeting
- 25 – CTE Superintendents’ meeting at Meridian
- 26 – PTC Welding Remodel construction meeting
- 27 – B&I Breakfast – Cosmetology focus; Blackwell High School Ribbon Cutting; CareerTech Foundation Scholarship Committee meeting @ ODCTE
- 28 – PC Chamber board members serve meal for Ponca Pow Wow at Standing Bear
- 30 – Admin Team meeting
- **October 1st** – OkSBDC 40th Anniversary at Rose State
- 2 – OASA/PTC Area Superintendent meeting; CTE Foundation Board meeting; Winterrowd-Talley Ribbon Cutting
- 3 – PTC Welding Remodel Construction meeting; Advisory Committee Meeting Planning; CareerTech Hall of Fame Induction Event

Full-Time Programs

- Ben Evans and Janet Schwabe met with FTP students who are interested in preparing a business idea for the Student Pitch-Off competition. The students will have until November to prepare their plans and can meet further with Ben and Janet to refine their ideas. The Pitch-Off will be held on November 19th.
- The September PN cohort started on the 19th. We have 17 new nursing students and 56 total including the PN Select students.

Business and Industry Services

- PTC hosted the B&I Breakfast for the Cosmetology sector in September. Sixteen participants were in attendance, with three related businesses represented. Discussion centered around legislative changes in licensing, apprenticeships, and additional training topics that can be brought to this area.
- Phillips 66 is currently renovating the Gas to Liquids facility to move safety training to that location. Molly, Carl Storm and the P66 team have been in discussion about the logistics of the move and other necessary items to begin utilizing the new space starting in January.

Capital Planning

- We have begun meeting weekly to gather necessary information and plan the remodel of the welding area. The goal is to have bids reviewed by the end of November, which will allow for board approval of the bids at the December meeting. The plan is to begin moving equipment in January and start exterior work at that time. By Spring break, we plan to have the current area cleared and the alternate welding space prepared

for classes to resume after the break. Between now and then we are working on the logistics of the necessary supplies, equipment and materials that will need relocated accordingly.

- We will hold our Fall capital planning meeting this month to review the preventative maintenance schedules, look at capital planning needs and determine priorities for this year's capital planning projects. We're also gathering information and will be looking at district needs and repurpose for the ADPC property.

Retirements/Resignations/Staff Changes

- Amanda Perez-Vargas has submitted a letter of intent to resign in December of 2025. The part-time Children's Lab position has been filled.

Upcoming Events

- October 7-8 – Sophomore Success Tours @ PTC
- October 9-11 – NCLA Best Practices Conference – Portland
- October 14 – Fall SDE Accreditation Site Visit
- October 22-23 – CTE Superintendent Meeting @ Pioneer Tech
- October 25 – BPOC Graduation
- October 29-30 – Georgia ACTE/TX Benchmarking Tour
- November 13-14 – PTC hosting ODCTE TechCAP Leadership Program – Accreditation Focus

Directors' Report to the PTC Board of Education – October 2024
(Alphabetic by Area)

Business & Industry Services & Safety

BIS MONTHLY HIGHLIGHTS

- The BIS team conducted 135 one-on-ones/consults for 186.75 counseling hours and 4 marketing visits.
- Ian Freeman created 10 Jobs with apprenticeships.
- Ben Evans, Brook Lindsay, Johnny Thornburgh, and Jeff Lockett provided technical assistance to clients, saving approximately \$152,698.
- The BIS team also logged
 - 1,148 Safety Contact Hours
 - 4,846 AT&D/Open Enrollment Contact Hours
 - 3,039 Customized Contact Hours (Type 31)
- The revenue generated from our Safety training is \$12,805; BIS classes generated revenues \$6,250; AT&D classes generated revenues \$30,485.
- AT&D offered 25 on-campus classes: 17 classes were made, 8 classes were canceled, 192 fulfilled registrations, and 9 enrollments in online courses.
- Of the 25 on-campus classes starting this month – 3 offer certification: CNA, EMT, and Fast Track Phlebotomy.
- Ben Evans attended annual Small Business Development Center (SBDC) meetings in Durant.
- Ben is also a member of this year's Leadership Tonkawa class and serves on the Blackwell Chamber of Commerce's board of directors.
- Ben and Janet kicked off the Own Your Future Pitch-off program for our FT program students.
- Brook Lindsay and Braden Fields (Safety Instructor) are representing Pioneer Tech in Leadership Blackwell this year.
- Dawn Brakey started ODCTE's BIS Certification Professional program this past month.
- Sylvia Urioste traveled to Iowa City to conduct HR related training in English and Spanish for 91 employees of the Los Agaves restaurant group.
- The September 1 Million Cups presentation was made by Angel Gatchell, The Clutter Coach. The October 2 presenter was Derion Schieber with The Harvest Hall.
- Leadership Ponca City's September session was History Day. Heather Smith is in this year's class and Molly is one of the chairs.
- Janet, Johnny, Ian, Carl and Molly attending the Blackwell Economic Development Authority's industry partner breakfast. Additionally, several BIS Team members participated in Pioneer Tech's B&I breakfast that focused on the cosmetology industry.
- The BIS team attended Breakfast on the Balcony hosted by the PCDA team.
- Molly, Kahle and Traci met with Misty Toms from ODCTE to plan the TechCAP session that Pioneer Tech is hosting in November.
- Ian Freeman arranged meetings for other staff to learn more about apprenticeships and reporting with the state agency. Some apprenticeships that are in the works or are at the

beginning exploration stages include: floral design, construction, laser welding, electrical, elevator repair, and IT.

- Ian, along with Jenn Miller and Heather Smith, have been helping with the PTC student ambassador's leadership development.
- Jenn and Sylvia facilitated customer service and team building training for 67 PCPS child nutrition employees.
- Jenn kicked off the fall Manager's Tool Belt series. We have 16 participants representing 5 of our local industries.
- Terri helped coordinate the filming of a new BIS promo video.
- Johnny Thornburgh continues to work with our industry partners on different applications for the laser welder and other product engineering challenges.
- Molly, Heather, Brook and Jenn conducted a Strategic Thinking retreat for the Opportunity Center staff.
- Molly attended the Community Health Foundation board meeting, PCDA Trustee meeting, and the Equity Bank Industry Mixer.
- Eight members of the BIS Team participated in the United Way of North Central Oklahoma's Day of Caring. They did clean up at Attucks Community Center and helped at the New Emergency Resource Agency (NERA).

On the horizon...

AT&D

9/3-12/5-Beginning Welding
 9/3-12/4-Child Development Associate
 9/4-12/4-Beginning Welding
 9/9-12/4-CNA-Long Term Care Nurse Aide
 9/9-11/18-Guitar 101 **NEW!**
 9/23-11/13-Private Security: Phases 1 & 2
 10/7-10/31-CNA-Long Term Care Nurse Aide
 10/7-Halloween Cookie Decorating **NEW!**
 10/7-10/9-Professional Headshot Session **NEW!**
 10/15-11/4-Trailer Backing for Beginners **NEW!**
 10/15-11/6-Master you Drone
 10/15-Halloween Things - Parent/Child
 10/15-12/12-Phlebotomy
 10/17-Face and Neck-Lymph Self Massage
 10/17-Relaxation and Sleep Techniques **NEW!**
 10/17-Halloween Things - Parent/Child
 10/17-10/28-Creating Engaging Presentations
 "PowerPoint **NEW!**
 10/21-Watercolor 101
 10/21-10/24-Word Art Resin-HOPE **NEW!**
 10/22-10/23-CPR/FA
 10/22-Scrapbook Design-Baby/School Photos
NEW!

BIS

Online Amatro e-Learning Training
 Opportunities
 Kaufmann FastTrack! Business Startup Classes
 - NEW ONLINE COURSE!
 9/10-11/7-Manager's Tool Belt

10/22-Macarons **NEW!**
 10/24-Acrylic Flower-Wood Flower Wall Art
 10/28-10/29-Cloud-Based QuickBooks
 10/28-Trusting Trusts for Your Estate Plan **Zoom**
 11/4-12/3-CNA-Long Term Care Nurse Aide
 11/4-11/6-Professional Headshot Session
NEW!
 11/6-Buttercream Flowers **NEW!**
 11/6-Reflexology
 11/11-Word Art Resin-FAITH **NEW!**
 11/11-12/3-Introduction to Python (Computer
 Coding)
 11/12-Couples Date Night
 11/12-Scrapbook Design-Holidays
 11-14-Christmas Cookie Decorating **NEW!**
 11/18-Landlord/Tenant Law **Zoom**
 11/19-Pie Making
 11/21-Goal Setting **NEW!**
 12/3-12/10-Resin Art - Cutting Board
 12/5-Pizza Making for 2 - Couples Cooking
 12/9-12/11-CMA-Advanced Blood Glucose
 12/10-Holiday Party Appetizers **NEW!**

10/31-11/15-Class B CDL
 11/13-12-20-Class A CDL
 2/10-3/19 Class A CDL
 4/21-5/28 Class A CDL

Communications & Marketing

- Team assisted with materials and setup for Sophomore Tours---as well as took photos and posted to social media.
- Terri Busch completed update of Sophomore Survey and QR Code slide ready for Tours
- Angie Ogden assisted the campus with making numerous goody bags for speakers and special guests.
- Terri Busch attend the Tri State District meeting in St. Louis, assisted in marketing practices for churches.
- Angie Ogden created November events for AT&D classes on social media.
- Terri Busch met with Work Ready Ponca City to discuss future marketing for Worklahoma and ideas for more personalized social media.
- Angie Ogden assisted Cosmo in making new pricelists and graphics for their October specials.
- Terri Busch volunteered for registration and in the finance trailer for the annual Cherokee Strip BBQ Cook-Off.
- Angie Ogden created menu flyers and posters for Culinary booth at the Ponca City Oktoberfest.
- Terri Busch broadcast the 1 Million Cups presentation on Facebook, then added it to YouTube.
- Angie Ogden created numerous flyers for BIS and for Full-Time Programs.
- Terri Busch attended the B&I breakfast at the end of Sept, focus was Cosmetology.
- The Team drew Kay County Fair drawing winners and contacted them.
- Terri Busch met with the Holiday Market Committee and is following up weekly with the campus regarding Holiday Market
- Angie Ogden created ad for Nov. Ponca City Monthly magazine
- Terri Busch attended the Photoshoot for Traci Thorpe with Kayla Blaes, new photos coming soon.
- Angie Ogden created new employee accounts for Clean Uniforms as well as followed up with incomplete orders and assisted with creating the Swag Site, which should be up soon.
- Terri Busch attended and spoke at the new Student Ambassador training, she gave updates on Pioneer Tech's history and assisted the advisors.
- Angie Ogden assisted Student Services with promotional items and setup gear for PoHi student fair
- Angie Ogden ordered promo items for parades
- Terri Busch, met with Johnny Thornburgh to put a plan in motion to highlight Kay County Manufacturers each week on Social Media.
- Terri Busch met and assisted the Fall Fest committee on marketing support.
- The Team attended the September OKSPRA meeting in Guthrie and Terri Busch held an officer Zoom discussing future meeting plans.
- The Team is following instructions from Apptegy with App Launch and Rooms launch.
- Terri Busch gave a presentation on Professionalism for the Teacher Prep Program.

Instructional Directors / Full Time Programs

Instructional Directors

- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett attended Edison the Fox's unveiling ceremony.

- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett met regularly with Apptegy representatives to prepare for the Rooms parent and student roll out of new communications through Thrillshare and the PTC app.
- Kahle Goff and Dr. Ryan Burkett produced the first video faculty meeting with Google “back chat”.
- Kendra Knight and Dr. Ryan Burkett held team meetings.
- Kendra Knight and Dr. Ryan Burkett helped facilitate the K20 Center lunch and learn with instructional staff focused on instructional strategies, and met with PTC’s Learning Team to set targets for the OETT grant.
- Kahle Goff and Dr. Ryan Burkett met with Traci Thorpe and representatives from Rick Scott Construction to set the schedule and updates for the welding shop remodel.
- Kahle Goff and Dr. Ryan Burkett visited Po Hi during advisory to help disseminate information for the upcoming Sophomore Success event.
- Kahle Goff and Dr. Ryan Burkett attended the B&I Breakfast for Cosmetology.
- Dr. Ryan Burkett facilitated the Fall Fest Committee meeting.
- Dr. Ryan Burkett attended Tech Cap at Southern Tech.
- Dr. Ryan Burkett virtually attended the ODCTE Board meeting.
- Dr. Ryan Burkett attended the Pioneer Woman Museum board meeting.
- Dr. Ryan Burkett facilitated and helped organize the Life Launch and CTSO Kickoff events.
- Dr. Ryan Burkett worked with BIS staff to set up a Canvas course for the “Own Your Future” PTC Pitch Off competition.
- Kahle Goff Emceed the Constitution Day event.
- Kahle Goff worked the PTC Booth during the Kay County Fair.
- Kahle Goff, Molly Kyler, and Traci met with Misty Toms with the ODCTE to plan a TechCap accreditation activity scheduled for November 14th at PTC.
- Kahle Goff, Molly Kyler, and Traci attended a Workforce Roundtable Discussion with the Lt. Governor Matt Pinnell.
- Kahle Goff led team building activities for the first session of Leadership Blackwell. The group is scheduled to tour PTC on October 9th.

Practical Nursing

- The faculty and students welcomed 15 new students, and two returned to the program on Sept 19th.
- Tessa and Shonda are progressing quickly in their orientation to clinicals and grading clinical packets.
- The fall pinning ceremony is set for Nov 15th @ 6:00.
- We will hold our fall advisory meeting on Oct 21st at 11:00.
- Robbin and Tessa provided education to Teacher Prep on infection control and handwashing.
- The PN Select class is busy in FON with skill and will start Clinical I this month.
- Michelle attended the PN Directors meeting in Shawnee.
- The Sept 23 cohort is busy finishing up clinical rotations and theory. Several of the students will complete the program by the end of the year.
- A new projector was installed in the PN classroom with ARPA money.

Health, BITE and Special Programs

Medical Assisting

- The Medical Assistant students will have completed 6 additional units by Friday (9/27). We have been focusing on both Admin and Clinical skills. We've incorporated skills labs, hands-on practice, & review. We work on our clinical skills with an overview as a class, then specific hands-on instruction with no more than 4 students at a time as this seems to encourage question asking as well as understanding. On 9/24 Susan Peterson Instructional Coach from Career Tech was here visiting my classroom in the morning and was able to observe one of our skills-days. I was also able to have Terri Busch speak to the classroom regarding Telephone communication which the students enjoyed, role-played, and learned a lot from her.
- The Veterinary Assistant student began clinicals this week with Pioneer Veterinary Hospital where she will be completing all of her clinical hours. She has checked off on all required skills for the program so she can focus on her clinical and coursework. She is doing very well.
- Bekah Koch has been working to encourage students to develop a routine in working on their material and study habits as we continue along the courses.

Academic Math

- Students are progressing well
- Students who were enrolled 2-3 weeks late are progressing and flexibility is a must
- Several students are almost done with first semester in a few classes

Teacher Prep

- We attended:
 - Life Launch
 - LEAD FCCLA Conference
 - Constitution Day
 - CTSO Kick Off
 - Lakeshore Field Trip
 - Fire Extinguisher Training-Gary Vap
- Speakers:
 - DHS/Social Work- Bobbie Getman
 - Bloodborne Pathogens-Tessa Cramer
 - Professionalism-Terri Busch

Children's Lab and Preschool

- The Children's Lab staff trained with Sarah (licensing agent for childcare) on September 16, 2024.
- Cheyanne Herring and Kyla Carlson attended their annual CACFP training.
- We planned our first fall field trip. We will be going to Rustic Roots in October

HCC

- In Anatomy students drew the human body and organs where they currently think is the correct placement. Body placement is included in these chapters so we dissected gummy bears and displayed them to learn about positioning and their names. From there we started studying the Human skeleton.
- Next, we began learning how to take Vital Signs on each other. The lessons included the many locations to find a pulse, blood pressures, orthostatic blood pressures, weights, and temperatures. We still have more work to know how to take a complete set of vitals but we are getting there.

- We are working with medical terminology word roots, prefixes and suffixes. These are hard since they are in Latin and Greek.
- We ended our month by learning first aid techniques and practices by watching videos and doing the barbie lab skills.
- The students enjoyed Life Launch, especially the financial lessons. We attended Constitutional Day, Work Keys each week and the CTSO kickoff was a hit with everyone.

WRO- Ponca City

- September workshop was the week of 9/16 with 10 people attending.
- We marketed our enrollment info session differently as instructed by our WRO State Team as "Remote Work Job Fair". While this brought in over 30 people and reached a different demographic of people, feedback was that the event was "misleading". About half of the Sept class participants were very much seeking remote work, so it did impact our style of participant but our workshop numbers did not increase like we hoped. We are moving forward with our info session to be "Remote Work and Work Ready Info Session" in hopes to reach a wider range of job seekers.
- Events attended include 1 back to school event, 1 event with Ponca Tribe and attending the Kay Co. Fair. We do monthly radio morning spots with WBBZ and had 1 radio spot with Kaw Tribe's talk show.
- We are gearing up for WORKlahoma, Job Fair set for Thurs 11/7 from 10-2pm in the PTC Conference Center.

ABE/HSE

- 37 new students enrolled in the AEFL and TANF programs
 - 109 students total enrolled
 - 7 high school equivalency tests passed
 - 2 students have graduated and earned their high school equivalency diploma
- AEFL Staff attended virtual and face-to-face training:
 - Oklahoma Adult Education and Literacy Conference
 - Burlington English Training
 - K20 Committee Meeting
 - Critical Thinking Skills with Aztec
 - Adult Education and Family Literacy Week: Prep Webinar
 - Instructional Strategies for Adult Ed Teachers
 - Get a Job! Empowering Adult Students with In-demand Career Skills
 - Go for the Goal Helping Adult Students Plan for Achievement
 - Aztec Features and Tools
 - Tackling Test Prep Strategies to Teach Adult Students How to Test
 - Understanding Adult Literacy: Developing Reading Skills in the Adult Ed Classroom IET Solutions with Aztec Software

SHARE

- Added 2 more students since last month. (We have lost a few that were on trial status and needed to go back to the High School.)

New Beginning

- Total of 28 students for the month of September 2024
- Received 6 new students for September
- 5 students received Employment in the month of September
- 8 students in full time programs
- 2 students in college

- 4 students in short term classes
- Wendy Burg went to Soroptimist Board Meeting
-

BITE

- The school year is off to a great start. BPA Officers have been elected and Fall Leadership is coming up quickly.
- The esports team will have its 1st end of the month tournament on Saturday. 13 teams will be competing across 6 games.

Biomed

- Our first-year students have been diving deep into the world of blood evidence, focusing on the intriguing case of Anna Garcia. They've been busy analyzing blood types and blood spatter found at the "crime scene." The excitement is building as they prepare to conduct their first DNA profiles to uncover more clues about whose blood was left behind.
- Our second-year students have been exploring the fascinating structures of bones and muscles. They've been constructing muscles on their manikins and learning about different types of bone fractures and their optimal repair methods. Using Vernier probes, they've also been investigating muscle fatigue and identifying factors that help patients overcome it.
- Some of our students had the fantastic opportunity to attend Health Preview Day at OSU. They participated in breakout sessions and toured the campus, gaining valuable insights into future educational and career paths in health sciences.
- Next month, Cara Bodick will be attending the PLTW Summit in San Diego. This is a great opportunity to bring back new ideas and strategies to enhance our classroom experience. Also, our HOSA officers will be attending the Fall Leadership Conference, where they will develop their leadership skills and network with other future health professionals.
- In addition, we look forward to welcoming the sophomores from our sending schools for tours of our programs. It's a wonderful chance for them to see what our Biomedical Science class is all about and get inspired!

T&I and Service Programs

Automotive

- Skills USA leadership conference next Friday - 20 students going.
- Field trip to P&K in Blackwell next Wednesday.
- Lots of students signing up for the GM Step program.

Construction

- Students began building cabinet doors.
- Students are finishing (staining or painting) cabinets.
- Students started electrical theory in Amatrol curriculum.

Cosmetology

- 12 second year students attended the Premiere Beauty Show in San Antonio.
- On Sept. 23rd, 3 advisory members came in and taught the students techniques on chemical texture services. 16 perms were completed on live models and students also worked on two different types of specialty perms.
- The salon is opening to the public on Oct. 1st.

Criminal Justice

- Students have been training on Defensive Tactics with the Basic Peace Officers Academy.

- Students have been learning about Law Enforcement and Victim Assistance.
- Students toured the Kay County Courthouse and spoke with District Attorney Brian Hermanson and District Court Judge Lee Turner, Associate Judge David Bandy, and Special Judge David Wilkie.
- Students toured the OSBI Lab in Edmond, Oklahoma, students learned the different Disciplines of Forensic Science and capabilities and services provided at the lab.

Culinary Arts

- Took 5 high school students to FCCLA LEAD in Enid.
- Preparing for FCCLA District Conference held at PTC next week.
- Practicing turnovers to prepare for the upcoming Sophomore Tours.

Firefighter/EMT

- FF/EMT students completed Hazmat Awareness all passed their skills evaluation and should know their written exam results in the next week.
- Next and currently on the list is Firefighter 1. We started this week and will work towards our certification by Thanksgiving.
- Cross Oil Co. and the Oklahoma LP Gas Administration have reached out to partner with PTC and help us acquire more burn props for flammable liquid and gas training. Some of these props will be built by Cody Foster and our welding program students under the direction of the OK LP Gas Administration.
- Cross Oil is donating equipment that will allow us to train PTC students as well as area first responders in these types of emergencies.

Mechatronics

- Have obtained ~\$2,000.00 in donations, to date. Will begin printing t-shirts soon.
- 2 first-year students have obtained SACA certifications.
- Will begin using NIDA trainers very soon.

Precision Machining

- Received the Snap-on PMI kit and beginning to work on the curriculum for student certification.
- Johnny Thornburgh ordered a laptop for the 3D scanner donated by Next Gen Aviation.
- Working with Industry Partners on job shadowing opportunities for students.

Welding

- Students are working on GTAW on 6G pipe and introduction to GMAW plate.
- Working on shop remodel getting quotes for fume extraction, booths, and gas manifold.
- Preparing for NOCTI certification test.

Student Services

Student Services

- Busy days! Where did September go...
- Team planning and preparation for Sophomore Success October 7/8
- Red Ribbon Committee planning meeting
- Medical conferences completed for all students that needed them
- Attended CCD Fall Meeting, ESSP State Meeting and CounselorFest
- Prep for Career Fairs at PoHi and Newkirk
- 4 of the Team volunteered to work the Fair Booth
- Assisted with our first "Life Launch"

Career Center

WorkKeys and Employability Skills:

- All students in the Career Center have created a Credly Account as well as logging into Oklahoma Career Guide
- Created Workkeys accounts for students who didn't have one. Those students have started taking their placement tests to determine where they will start in Workkeys.
- The professional skills topic for September is Communication. We have gone over verbal communication, non-verbal communication, and written communication.
- Pam and I attended a Reading Conference at Rose State College. Pam completed all of the vector training.

Career Development Facilitator

- Facilitated the Oklahoma Career Guide Career Interest Assessment and the Skills Confidence Assessment for all district 8th graders
- Met with Recruitment and Retention Committee to discuss Sophomore Success Tours
- Organized staff volunteers for Sophomore Success Tours
- Organized school visits with Student Services to all district sophomore students to facilitate Sophomore Success surveys
- Attended CounselorFest at Autry Technology Center
- Explored the Agriculture, Food, and Natural Resources Career Cluster with 8th graders

Counselor

- Completed Accreditation Examiner Training
- Completed Sophomore Surveys at Newkirk, Frontier, Blackwell, Ponca City, and Wildcat Academy
- Assisted with Life Launch-September
- Attended Counselor Fest-Enid
- Assisted with Ambassadors training and tour
- Assisted with CTSO Kickoff
- Met with students regarding grades and attendance
- Attended Recruitment meeting for Sophomore Success

Testing Specialist

- 146 tests administered this month, bringing the total to 487.
- Spent two days at the Oklahoma Association of Testing Personnel Conference hosted by Metro Tech.
- OGE Workers completed their EMR exams at our facility after taking a fast-track program at OSUFST in Stillwater.
- Administered WorkKeys assessments for 13 paraprofessionals in Kay County.
- Proctored an exam for 3 students and one staff member enrolled in Algebra for STEM at NOC.
- Completed two separate virtual training sessions with the staff at CareerTech Testing Center:
 - Health & Professional Certification Project Testing Training
 - Liaison Training for Competency Testing

Disabilities Specialist/Job Placement Facilitator

- Provided Read-Aloud accommodation on various exams for qualifying students and the public.
- Hosted meetings for and attended meetings at sending schools for IEP and 504 students.
- IEP/504 paperwork, spreadsheets, files, and uploads to EdPlan.

- Assisted with Sophomore Surveys at PoHi.
- Attended Reading Instruction Reframed Conference with Lacey and Pam.
- Attended OKACTE Special Populations Day in Stillwater.
- Held various student and instructor conferences.
- Began reviewing IEP/504 accommodations and files with Instructors.

Plant/Facilities/Maintenance

- Campus safety and security risk assessment scheduled with the Oklahoma School Safety Institute on October 18th, 2024.
- Interviewed for the grounds/bus driver position, pending board approval.
- One Gas property has installed the dividing fence, and will be complete in a few days.
- PTC will remove most of the fenced area, except around the antenna tower.
- Mike is going to check out a new roofing system in Owasso on October 21st, 2024.
- New Ford Explorer has arrived, and currently awaiting a Pike Pass before it's entered into the fleet.
- Annual campus safety and security report placed on PTC website, and sent to all online staff members 10/1/2024.
- Electrical study completed and awaiting results for the welding construction project.
- Mike met with the structural engineer on 9/26/2024 to get direction on some visible cracks in the concrete blocks separating the welding shop, machine tool and mechatronics shops. that are associated with some settling. Awaiting report on findings, but initial impressions seem to be it's not structural.
- Mike and Jason attended a facilities manager conference on 9/11-12/2024 held by the OSMMPA. 2 of 7 core modules completed.

Paperclips

Sept 2024

Wednesday
September 18, 2024

Vol. 131 - No. 249
poncacitynews.com



THE PONCA City Chamber of Commerce made a special presentation at Lindsay Manufacturing on Monday, Sept. 16 to recognize the business as the August Milestone of the Month for 47 years as an investor in the Chamber. Pictured are members of the Lindsay family along side various Chamber investors and staff. (Photo by Calley Lamar)

Chamber Ambassador meeting held Sept. 17

By CALLEY LAMAR
calley@poncacitynews.com

The Ponca City Area Chamber of Commerce Ambassadors Committee held their regularly scheduled meeting in the morning on Tuesday, Sept. 17 at 8 am.

Jenn Miller called the meeting to order.

New investors this month include Twisted and Tangled Winery.

With no old business, the committee moved to new business and it was shared that a presentation was made to Lindsay Manufacturing for the August Milestone of the Month for 47 years investing in the Chamber.

The first of the Ponca Politics fall forums will be held on Friday, Sept. 27 from 12 pm to 1 pm in the City Commission Chambers at City Hall. This first session will be over the State of the City.

The next Business After Hours event will be held on Thursday, Sept. 26 at RCB Bank located at 1223 E. Highland from 5 pm to 7 pm.

An Investor Blitz Drive is set from 10 am to 4 pm on Wednesday, Sept. 18, the previous drive was successful and inspired the Chamber to host another.

Next, Chamber CEO Shelley Arrott provided her update.

Several ribbon cutting are scheduled including one for Paw on the Pavement at the City Central balcony at 400 E. Central, Suite 200 on Tuesday, Oct. 1 at 10 am. A ribbon cutting will be held at Winterrowd Talley Architects, located at 222 E. Grand Ave., Suite M102 on

Wednesday, Oct. 2 at 5:15 pm. A ribbon cutting will be held for Twisted and Tangled Winery on Friday, Oct. 11 at 4 pm on 67 County Road 4681 in Shidler.

Mayor Homer Nicholson was presented with the Jeff Shockley award at the Oklahoma Municipal League Annual Conference held on Sept. 12. The award was established in 2021 to recognize outstanding individuals that made contributions to their community.

Several Ponca City Main Street businesses are up for Oklahoma State Main Street awards.

A Cash Mob will be held on Tuesday, Oct. 1 at the Cast Iron Co. at 11:30 am.

The PIE Partner Kick-Off meeting was held on Thursday, Sept. 12 at 4 pm with approximately 60 people in attendance, and 50 business partners with local schools both public and private.

The 38th Leadership Ponca City Class met for their retreat at Camp Horizon on Thursday, Aug. 29 and Friday, Aug. 30. Their History Day session was held on Wednesday, Sept. 11.

The Leadership Alumni Program is being resurrected and will have a kick-off event that will take place on Oct. 10. Alumni are encouraged to RSVP with the Chamber of Commerce for the event. Gear is also being set up for alumni.

Lt. Governor Matt Pinnell and 24 other key leaders in Ponca City were at a roundtable event on Monday, Sept. 16 to discuss workforce in the area. Topics covered included daycare/childcare access, housing shortages, the aging

population, the desire to work remotely, pressure on increased wages, and rural healthcare.

Arrott, along with Chamber VP Tiffany Hermann and Chamber Chair Kelsey Wagner are attending the DC Fly-In on Sept. 23 to Sept. 26.

Jenn Miller provided an update for Pioneer Technology Center (PTC).

The Manager's Toolbelt course is completely full once again.

Suzanne Zanardi with MyMediaMatters provided an update.

Zanardi is calling businesses to purchase ads or renew for the 2025 Chamber Directory.

Matthew Schatz with Continental Carbon shared that they are getting the final touches on their turnaround for this year.

Ashley Miller with Custom Mechanical Equipment (CME) provided an update.

The employee handbook has been updated.

CME is currently working on improving efficiency of their processes.

Jacque O'Grady with Via Christie Village provided an update.

Current residents had the opportunity to share their story coming into retirement.

Several health fairs are coming up in October and November.

Discussions are underway for a learning series on how to care for people's parents as they begin to age.

The next meeting will be held on Tuesday, Oct. 15 at 8 am.



JOIN OUR TEAM!

ADMINISTRATIVE ASSISTANT, NEW BEGINNING

Pioneer Technology Center, an engaging and supportive workplace providing high quality programs and services, is looking for an **Administrative Assistant**, part-time, temporary position.

Are you someone who is motivated by helping internal and external customers, as well as collaborating with a diverse group of clientele to provide administrative support for quality training and services? If so, to be successful in this position you must be supportive, productive, goal-oriented, team-focused, reliable, responsible, and self-motivated.

The successful applicant will work 29 hours most weeks, have a high school diploma or High School Equivalency, 3-5 years related experience and/or training; or equivalent combination of education and experience. Knowledge of TANF and Oklahoma Department Human Services funded programs preferred.

PTC offers excellent pay and benefits and provides a supportive, relationship-based environment. We are committed to assisting employees in developing strengths, focusing on opportunities, and performing purposeful work. We hire based on individual talent and fit for the organization.

Pioneer Technology Center considers all qualified applicants for each position and does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

Oklahoma State Bureau of Investigation records check required upon employment.

Apply at pioneertech.edu Or scan the QR code below



STATEMENT OF FINANCIAL CONDITION AS OF JUNE 30, 2024	GENERAL FUND DETAIL	BUILDING FUND DETAIL	CO-OP FUND DETAIL	NUTRITION FUND DETAIL
ASSETS:				
Cash Balance June 30, 2024	\$ 805,942.62	\$ 98,103.97	\$ 0.00	\$ 0.00
Investments	\$ 4,870,293.78	\$ 10,887,480.31	\$ 0.00	\$ 0.00
TOTAL ASSETS	\$ 5,676,236.40	\$ 10,985,584.28	\$ 0.00	\$ 0.00
LIABILITIES AND RESERVES:				
Warrants Outstanding	\$ 494,509.19	\$ 3,103.75	\$ 0.00	\$ 0.00
Reserve for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reserves From Schedule 8	\$ 608,246.12	\$ 786,709.72	\$ 0.00	\$ 0.00
TOTAL LIABILITIES AND RESERVES	\$ 1,102,755.31	\$ 789,813.47	\$ 0.00	\$ 0.00
CASH FUND BALANCE (Deficit) JUNE 30, 2024	\$ 4,573,481.09	\$ 10,195,770.81	\$ 0.00	\$ 0.00

ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2025		SINKING FUND BALANCE SHEET	
GENERAL FUND			
Current Expense	\$ 17,788,833.84	1. Cash Balance on Hand June 30, 2024	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	2. Legal Investments Properly Maturing	\$ 0.00
Total Required	\$ 17,788,833.84	3. Judgments Paid To Recover By Tax Levy	\$ 0.00
FINANCED:		4. Total Liquid Assets	\$ 0.00
Cash Fund Balance	\$ 4,573,483.09	5. a. Past-Due Coupons	\$ 0.00
Estimated Miscellaneous Revenue	\$ 7,085,596.75	6. b. Interest Accrued Thereon	\$ 0.00
Total Deductions	\$ 11,659,079.84	7. c. Past-Due Bonds	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 6,129,754.00	8. d. Interest Thereon after Last Coupon	\$ 0.00
ESTIMATED MISCELLANEOUS REVENUE:		9. e. Fiscal Agency Commissions on Above	\$ 0.00
1000 District Sources of Revenue	\$ 1,751,587.45	10. f. Judgments and Int. Levied for/Unpaid	\$ 0.00
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	11. Total Items a. Through f	\$ 0.00
2200 Co. Apportionment (Mortgage Tax)	\$ 0.00	12. Balance of Assets Subject to Accrual	\$ 0.00
2300 Rental Property Fund Distribution	\$ 0.00	13. e. Earned Unamortized Interest	\$ 0.00
2900 Other Intermediate Revenue	\$ 0.00	14. k. Accrued on Final Coupons	\$ 0.00
3810 Formula Operations	\$ 2,826,645.00	15. l. Accrued on Unamortized Bonds	\$ 0.00
3830 Existing Industry/Bid Assmt/Agmt	\$ 30,358.00	16. Total Items g. Through i	\$ 0.00
3844 Firefighter Training	\$ 113,051.00	17. Excess of Assets Over Accrual Reserves **(Page 2)	\$ 0.00
3850 TANF and Dropout Recovery	\$ 214,469.00	SINKING FUND REQUIREMENTS FOR 2024-2025	
3864 Mentor Teacher	\$ 1,350.00	1. Interest Earnings on Bonds	\$ 0.00
3892 Oklahoma Lottery Grant Funds	\$ 0.00	2. Accrual on Unamortized Bonds	\$ 0.00
3170 Trailers and Mobile Homes	\$ 0.00	3. Annual Accrual on "Prepaid" Judgements	\$ 0.00
3840 Industry/Safety	\$ 0.00	4. Annual Accrual on Unpaid Judgements	\$ 0.00
3200 State Aid - General Operations	\$ 0.00	5. Interest on Unpaid Judgements	\$ 0.00
3300 State Aid - Competitive Grants	\$ 0.00	6. Credit to School Dist. No. & No.	\$ 0.00
3400 State - Categorical	\$ 18,830.01	7. Credit to School Dist. No. & No.	\$ 0.00
3500 Special Programs	\$ 0.00	8. Annual Accrual from Exhibit KK	\$ 0.00
3600 Other State Sources of Revenue	\$ 1,362,469.92		
3700 Child Nutrition Program	\$ 0.00		
3800 State Vocational Programs	\$ 100,000.00		
4600 ABE, Literacy, TANF and GED	\$ 133,013.81		
4821 Chri Perkins and TCTW	\$ 92,413.00		
4836 Bid Assistance	\$ 0.00		
4852 TANF	\$ 164,503.00		
4874 PELL	\$ 257,045.40		
4877 SEOG / Work Study	\$ 0.00		
4700 Child Nutrition Programs	\$ 19,861.16		
4800 Federal Vocational Education	\$ 0.00		
5000 Non-Revenue Receipts	\$ 0.00		
Total Estimated Revenue	\$ 7,085,596.75		
		Total Sinking Fund Requirements	\$ 0.00
		Deficit:	
		1. Excess of Assets over Liabilities (if not a deficit)	\$ 0.00
		2. Surplus Building Fund Cash	\$ 0.00
		3. Contributions From Other Districts	\$ 0.00
		Balance To Raise	\$ 0.00

S.A.&I. Form 2662R06 Entity: Pioneer Technology Center AVTS # 13, Kay

** If line 12 is less than line 16 after emitting "h" deduct the following each in turn from line 4, "Total Liquid Assets"	SINKING FUND
13d. j. Unamortized Coupons Due Before 4-1-2025	\$ 0.00
14d. k. Unamortized Bonds So Due	\$ 0.00
15d. l. Whatever Remains is for Exhibit KK Line E.	\$ 0.00
16d. Deficit as Shown on Sinking Fund Balance Sheet.	\$ 0.00
17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on Hand (From Line 15d Above).	\$ 0.00
18d. Remaining Deficit is for Exhibit KK Line F.	\$ 0.00

BUILDING FUND		CO-OP FUND	
Current Expense	\$ 13,705,148.43	Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 13,705,148.43	Total Required	\$ 0.00
FINANCED:		FINANCED:	
Cash Fund Balance	\$ 10,195,770.81	Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 508,802.34	Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 10,704,573.15	Total Deductions	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 3,000,575.28	Balance	\$ 0.00

CHILD NUTRITION PROGRAMS FUND	
Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 0.00
FINANCED:	
Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 0.00
Balance	\$ 0.00

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF KAY, ss:
 We, the undersigned duly elected, qualified and acting officers of the Board of Education of Pioneer Technology Center, School District No. AVTS # 13, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O.S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.



Stacey D. Rush
 President of Board of Education

Subscribed and sworn to before me this 16th day of September, 2024

Wednesday

September 11, 2024

Vol. 131 - No. 244

poncacitynews.com



\$.75




AN UNVEILING ceremony was held for a new fox statue at Pioneer Technology Center (PTC) on Monday, Sept. 9 at 1 pm. This statue, nicknamed "Edison", is part of a partnership with the Ponca City Rotary Club with a design inspired by PTC students. Artist Mindy Littlecock worked on the statue. Pictured are Ponca City Rotary Club members with the statue. (Photo by Calley Lamar)



COME VISIT US AT THE
KAY COUNTY FAIR

WE'RE IN THE KAY
ELECTRIC BLDG.



DAILY GIVEAWAYS
AND DRAWINGS!

The graphic features a stylized illustration of a fair scene. On the left is a barn with a rooster on top. In the center is a large Ferris wheel. On the right, a silhouette of an adult and a child are standing on a hill, with the child holding a balloon. The background consists of radiating lines, suggesting a sun or a bright sky.



COME VISIT US AT THE
KAY COUNTY FAIR

WE'RE IN THE KAY
ELECTRIC BLDG.



DAILY GIVEAWAYS
AND DRAWINGS!

This is an identical copy of the advertisement graphic described above, featuring the same stylized illustration of a fair scene with a barn, Ferris wheel, and silhouettes of people.

PTC New Staff





Pioneer Tech recently welcomed its newest team members to the instructional team. FROM LEFT: Bekah Koch, medical services instructor; Tyler Foster, welding instructor; and Mary Bathurst, health careers certification instructor. (Courtesy photo)

Do what...
Drives You!

UPCOMING CLASS A CDL COURSES AT PIONEER TECH

Sept. 9 - Oct. 16 | Nov. 13 - Dec. 20

 **CALL TODAY!**
580.762.8336



POWERED BY OKLAHOMA CareerTech

Pioneer Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

dly Serving Blackwell & Kay County Since 1915

Wednesday, September 4, 2024



Photo Submitted

New instructors at PTC

Pictured above, Pioneer Tech is thrilled to welcome their newest team members to the instructional team! Pictured from left to right: Bekah Koch, Medical Services Instructor; Tyler Foster, Welding Instructor; and Mary Bathurst, Health Careers Certification Instructor. These dedicated professionals are essential to delivering on Pioneer Tech's mission of "enhancing lives and securing futures" for the communities we serve in Kay, Osage, and Pawnee Counties. Learn more about Pioneer Tech and our programs at www.pioneertech.edu or call (580) 762-8336.

THE OKLAHOMA PURCHASING SYSTEM

INTERLOCAL COOPERATION AGREEMENT

This Interlocal Cooperation Agreement (also referred to as “Agreement”) is entered into by and between Independent School District No. 15 of Atoka County a/k/a Atoka Public Schools (“APS”) and the member public agencies (“Members”) listed below, pursuant to § 139 of the Oklahoma Public Competitive Bidding Act (“PCBA”), Okla. Stat. tit. 61 § 101, *et seq.*, and the Interlocal Cooperation Act (“the Act”), Okla. Stat. tit. 74, §§ 1001, *et seq.*

MEMBER:

NAME OF AGENCY: _____

BOARD APPROVAL DATE: _____

AGENCY CONTACT: _____

CONTACT TITLE: _____

CONTACT SIGNATURE: _____

APS and Member hereby represent that:

- Both entities are “public agencies,” as that term is defined in the Interlocal Cooperation Act; and
- APS is a public school district, acting under the authority granted to it pursuant to § 139 of the PCBA; and
- Member is a public agency within the State of Oklahoma as defined by 74 O.S. § 1003(A), acting under the authority granted to it pursuant to § 139 of the PCBA; OR
- Member is a public agency outside the State of Oklahoma as defined by 74 O.S. § 1003(A)(5);

NOW THEREFORE, APS and Member hereby agree as follows:

I. DEFINITIONS

For the purposes of this Agreement:

1. The term “public agency” shall mean any political subdivision of the State of Oklahoma or agency of the state government, or public trust, their respective boards, and public trusts of which they are beneficiaries, or a public agency outside the state of Oklahoma;

2. The term “member” shall mean a public agency which has become a party to this Agreement;
3. The term “group” shall mean The Oklahoma Purchasing System;
4. The term “participating agency” shall mean a member or the group;
5. The term “construction-related materials and services” shall mean any materials or services that would or could be required to be subject to public bidding under the PCBA.

II. STATEMENT OF SERVICES OFFERED

APS, as the lead agency for The Oklahoma Purchasing System (TOPS), with BTOK Marketing, LLC as the buyer’s agent, has established and will administer a cooperative purchasing program for construction-related materials and services, and other cooperative contract offerings. Authority for such services is granted by Okla. Stat. tit. 61, § 139.

III. PURPOSE

The purpose of TOPS is to reduce the costs associated with construction-related materials and services, and other cooperative contract offerings at market price, budget control, and to increase construction quality.

IV. TERM

This Agreement covers the period July 1 to June 30 of each calendar year and is good for life unless either party terminates the agreement.

V. RIGHTS

APS, in cooperation with TOPS and BTOK Marketing, LLC, is granted the right to issue a cooperative bid/proposal for construction-related materials and services, and other cooperative contract offerings reflective of the needs supplied by the Members initiating their construction, and other cooperative contract offerings bid/proposal through TOPS. APS, as the lead agency, is further granted the right to secure product award(s) for specific construction-related materials and services, and other cooperative contract offerings for a period of one year in cooperation with TOPS.

VI. DUTIES/RESPONSIBILITIES

APS, as the lead agency is responsible for the following:

- Offer appropriate and necessary support to encourage positive vendor/contractor relationships.
- Distribute this Agreement to potential and current members for adoption or update by their Board of Education.
- Present all Agreements to the APS Board of Education for approval.

TOPS, and BTOK Marketing, LLC, as the buyer's agent, is responsible for the following:

- Provide for the organizational and administrative structure of the program.
- Provide staff time necessary for efficient operation of the program.
- Receive quantity requests from members and prepare appropriate tally of quantities.
- Initiate and implement activities related to the bidding and vendor/contractor selection process in accordance with Oklahoma law, particularly the PCBA.
- Provide members with procedures for ordering, delivery, and billing.

Members are responsible for the following:

- Approving the Interlocal Cooperation Agreement with APS.
- Commit to participate in the program by an authorized signature in the appropriate space within this Agreement.
- Designate a contact person.
- Commit to purchase construction-related materials and services that become part of the official materials and services list when it is in the best interest of the Cooperative Member.
- Prepare purchase orders issued to the appropriate vendor/contractor from the official award list provided by TOPS.
- Accept shipments of products ordered from vendor/contractors in accordance with standard purchasing procedures.
- Pay vendor/contractors in a timely manner for all goods and services received.
- Providing notice of intent to terminate this agreement, in writing, to David Lassiter, Director of TOPS, at least thirty (30) days in advance of the intent to terminate. Advance notice of termination is waived in the event a participating public agency is dissolved or consolidated or a participating school district is consolidated, annexed, designated as fiscally distressed, or managed by the State Department of Education.
- Providing local purchasing estimates to TOPS by the specified deadline for all items to be purchased under contract. The public agency agrees to establish estimates with the intent to purchase said quantities.
- Refraining from initiating bids/proposals for purchasing contracts that conflict with those being solicited by TOPS and for which the Member has enrolled for participation until such time as those solicitations by TOPS are closed.
- Seeking resolution of all problems regarding purchasing, delivery, receiving, and billing, with the appropriate vendor/contractor.

- Understanding and agreeing that participating in this Agreement does not relieve the Members from obligations to comply with all applicable procurement laws.

VII. DISSOLUTION AND DISPOSITION OF PROPERTY

The title to all property, real and personal, acquired by TOPS shall be vested in TOPS. In the event of termination of TOPS, such property shall belong to the then-members of TOPS in pro-rata shares. Upon partial or complete termination of this Agreement, the majority vote of APS’s Board of Education, as the lead agency, shall be binding in all respects as to the disposition of the property and dissolution of TOPS. The APS Board of Education shall serve as trustees for the disposition of property or funds, payment of obligations, dissolution, and winding up of affairs of TOPS.

VIII. FINANCING

The cooperative undertaking in this Agreement shall be financed by requiring vendors/contractors to pay a commission based upon the total value of services and materials provided by such participating vendor/contractor. **No costs shall be incurred by Cooperative Members.**

IX. ACCEPTANCE

APS and the Members who have approved this Agreement enter into this Agreement for cooperative purchasing of construction-related materials and services, and other cooperative contract offerings from any or all awarded contracts in which it chooses to actively participate.

Member Contact Information:

Address: _____
 City: _____
 State: _____ Zip: _____
 Phone: _____ Fax: _____

Primary Contact Name: _____
 Primary Contact Title: _____
 Primary Contact Email: _____
 Primary Contact Phone: _____

Approved by APS Board of Education:

David Lassiter, Director of TOPS

Date

PIONEER TECHNOLOGY CENTER BOARD MEETING DATES FOR 2025

ALL MEETINGS TO BE HELD AT PIONEER TECHNOLOGY CENTER, SEMINAR CENTER WEST, AT 2101 NORTH ASH, PONCA CITY, OKLAHOMA AT 6:00 P.M. UNLESS OTHERWISE NOTED.

January 14, 2025

February 11, 2025

March 11, 2025

April 8, 2025

May 13, 2025

June 10, 2025

July 8, 2025

August 12, 2025

September 9, 2025

October 14, 2025

November 11, 2025

December 9, 2025

ANNUAL ELECTION RESOLUTION

TO: Kay County Election Board

FROM: The Pioneer Technology Center
District No. VT13 of Kay County, Oklahoma

The Board of Education of the Pioneer Technology Center District has approved the following resolution calling for an election to be submitted to the voters of the district:

Member – Board of Education

Date of the Election:

A Board of Education Primary Election shall be held on February 11, 2025, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 1, 2025, under the following circumstances; if only two candidates file for a position schedule to be on the ballot or for apposition on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 am to 7:00 pm.

Board Member Position on Ballot:

The voters shall elect a board member for board zone No. 3, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United states or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial, or school office or any other elective office of any political subdivision of this state for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: a candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws and ethics, duties and responsibilities of district board of education member. Three (3) hours of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act, and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

The Pioneer Technology Center school district encompasses: all of Kay County and those portions of the following school district territories within Kay County--Braman, Blackwell, Newkirk, Ponca City, Tonkawa, Deer Creek-Lamont and Frontier; the McCord school district in Osage County; the Woodland School District in Osage and Pawnee Counties; and that portion of the Ponca City School District located in Osage County that was annexed to Ponca City Schools from the Burbank election of 2002. District and zone maps are on file at the Election Secretary's office in Kay, Osage, and Pawnee Counties. To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the Pioneer Technology Center District.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Pioneer Technology Center Board Zone No. 3:

Approved by the Pioneer Technology Center Board of Education this ____ day of _____, 20 ____.

President of the Board of Education

Clerk of the Board of Education

**PIONEER TECHNOLOGY CENTER
FY2024-2025 APPROPRIATIONS
October 7, 2024**

<u>General Fund Appropriations</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>Difference</u>
1000 Instruction	6,355,437.52	6,357,447.88	+ 2,010.36
2000 Support Services	7,478,331.30	7,561,485.95	+ 83,154.65
3000 Noninstructional Services	1,120,943.44	1,125,771.01	+ 4,827.57
4000 Facilities & Construction Services	268,610.00	656,629.00	+ 388,019.00
5000 Nonrevenue & Clearing Accounts	3,500.00	3,500.00	0.00
7000 Other Uses	<u>2,084,000.00</u>	<u>2,084,000.00</u>	<u>0.00</u>
Total General Fund	\$17,310,822.26	\$17,788,833.84	+ 478,011.58
<u>Building Fund Appropriations</u>			
1000 Instruction	800,000.00	900,000.00	+ 100,000.00
2000 Support Services	1,220,000.00	1,234,500.00	+ 14,500.00
3000 Noninstructional Services	10,000.00	20,000.00	+ 10,000.00
4000 Facilities & Construction Services	1,300,000.00	1,950,000.00	+ 650,000.00
5100 Debt Service	1,500,000.00	1,500,000.00	0.00
7000 Other Uses	<u>7,175,308.06</u>	<u>8,100,648.43</u>	<u>+ 925,340.37</u>
Total Building Fund	\$12,005,308.06	\$13,705,148.43	+1,699,840.37

APPENDIX A

PIONEER TECHNOLOGY CENTER
PURCHASES OVER \$10,000
 Equipment/Furniture/Remodel or Repairs/Technology
 October 7, 2024

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Building Maintenance	Firetrol Protection Systems	Video Intercom System	\$ 9,893.00
		Install Labor – Tech & Helper	<u>\$ 4,290.00</u>
		TOTAL	\$14,183.00

Other quotes: State Contract SW1048F

Building Maintenance	Murray Womble Inc	Automatic sliding doors for North main lobby entrance	\$29,365.58
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Other quotes: Sole Source vendor – Authorized Stanley distributor

Mechatronics (Lottery Grant)	Tech-Labs	T7100 Residential Heat Pump	\$35,745.00
		Troubleshooting Learning System	\$ 3,250.00
		Installation/orientation	<u>\$ 2,145.00</u>
		Shipping	<u>\$ 2,145.00</u>
		TOTAL	\$41,140.00

Other quotes: Sole Source vendor – Amatrol Educational distributor

PN Select (APRA Grant)	John Vance Fleet Services	2024 Chevrolet Tahoe	\$58,756.00
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Other quotes: State Contract SW035

APPENDIX B

PIONEER TECHNOLOGY CENTER
Part-Time & Temporary Employment Contracts and/or Addenda to Contracts
October 7, 2024 FY 2024/2025

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Brittany Acklin	Cell Phone Photography	09/23 (9 hrs)	270.00
Kevin Bell	CTSO eSports Advisor (revised)	10/01 – 05/31	2,000.00
Carol Bottoms	ABE/HSE Instructor	10/01 – 10/31 (21 hrs)	525.00
Wendy Burg	Canning Instructor	09/30 (5 hrs/6-9pm)	150.00
Aimee Clark	ABE/HSE Instructor	10/01 – 10/31 (45.5 hrs)	1,137.50
Tessa Cramer	CSO Skills Check-off	09/23 (1.5 hrs/4:15-5:45pm)	52.50
Tanner Crawford	CPR/First Aid Class	09/24 (6 hrs)	210.00
Tom Duroy	Private Security	09/23 – 11/15 (22.5 hrs)	675.00
Tom Duroy	Private Security	10/16 – 11/13 (22.5 hrs)	675.00
Lori Evans	HiSet, GED Testing & Admin.	10/01 – 12/09 (30 hrs/4-9pm)	810.00
Lane Fisher	Welding Instructor	09/05 – 09/20 (up to 33 hrs)	1,000.00
Lane Fisher	Welding Instructor	09/21 – 10/15 (up to 33 hrs)	1,000.00
Lane Fisher	Welding Instructor	10/16 – 11/15 (up to 33 hrs)	1,000.00
Lane Fisher	Welding Instructor	11/16 – 12/15 (up to 33 hrs)	1,000.00
Larry Godley	ABE/HSE Instructor	10/01 – 10/31 (30 hrs)	900.00
Sean Grigsba	Foundation of Leadership	09/26 – 10/03 (6 hrs)	150.00
Elaine Harman	ABE/HSE Instructor	10/01 – 10/31 (66.5 hrs)	1,729.00
Zac Ladner	CSTO eSports Advisor (revised)	10/01 – 05/31	2,000.00
Michiel Landers	Family Tree Genealogy	09/17 – 09/20 (9 hrs)	225.00
Julie Lawrence	ABE/Corrections Instructor	10/01 – 10/31 (14.5 hrs)	362.50
Allyson Leonard	ABE/HSE Instructor	10/01 – 10/31 (37.5 hrs)	937.50
Steven Long	EMT Instructor	09/16 – 10/15 (up to 40 hrs)	1,000.00
Steven Long	EMT Instructor	10/16 – 11/15 (up to 40 hrs)	1,000.00
Steven Long	EMT Instructor	11/16 – 12/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills Instructor	08/16 – 09/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills Instructor	09/16 – 10/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills Instructor	10/16 – 11/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills Instructor	11/16 – 12/15 (up to 40 hrs)	1,000.00
Sandy May	ABE/HSE Instructor	10/01 – 10/31 (28 hrs)	700.00
John Munger	School Bus Training Instructor	09/23 – 10/04 (40 hrs)	1,200.00
Joni Murphy	ABE/HSE Instructor	10/01 – 10/31 (16 hrs)	400.00
Kathryn Nichols	Guitar 101	09/09 – 09/15 (5 hrs)	250.00
Kathryn Nichols	Guitar 101	09/16 – 10/15 (5 hrs)	250.00
Kathryn Nichols	Guitar 101	10/16 – 11/18 (5 hrs)	250.00
Shelly Olsen	Charcuterie 101	09/19 (23 Students)	805.00
Kailee Orr	Children's Lab Teaching Asst.	09/17 – 06/30 (up to 29 hrs/wk)	14.50/hr
Brenda Pollak	Asian Food	09/24 (5 hrs/6-9pm)	150.00
Pam Powers	ABE/HSE Instructor	10/01 – 10/31 (98 hrs)	2,450.00
Chuck Rector	Resin Art Work	09/23 – 09/26 (4 hrs/6-9pm)	140.00
Kristi Reed	CMA Cont Ed	08/09 (8 hrs)	184.00
Kristi Reed	CNA Instructor	09/09 – 09/20 (47.75 hrs)	1,432.50
Kristi Reed	CNA Instructor	09/21 – 10/01 (47.75 hrs)	1,432.50
Jeremy Sacket	Become Tech Savvy	09/09 – 09/20 (12 hrs)	360.00
Jeremy Sacket	Become Tech Savvy	09/23 – 09/24 (5 hrs)	150.00
Joby Sadler	Phlebotomy Instructor	09/09 – 09/20 (36 hrs)	1,152.00
Joby Sadler	Phlebotomy Fast Track	09/21 – 09/27 (12 hrs)	384.00
Shawndra Sheik	Bonding with Bouquets	09/20 – 09/27 (5 hrs)	350.00
Stephanie Sims	Cake Baking & Icing Making	09/09 – 09/11 (8 hrs)	200.00
Rebecca Stephens	ABE/HSE Instructor	10/01 – 10/31 (84 hrs)	2,100.00
Mary Ann Sudbury	ABE/Corrections Instructor	10/01 – 10/31 (17.5 hrs)	437.50
Kami Threlkeld	Cake Baking & Icing Making Asst.	09/09 – 09/11 (6 hrs)	90.00
Kami Threlkeld	Charcuterie Asst.	09/19 (4 hrs)	60.00
Kami Threlkeld	Asian Food Asst.	09/24 (4 hrs)	60.00
Kami Threlkeld	Canning Class Asst.	09/30 (4 hrs)	60.00
Crystal Warren	Couples Massage Techniques	09/10 (2 hrs)	100.00

Appendix C