

Pioneer Technology Center Board of Education
Regular Meeting
Tuesday, March 12, 2024, 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Oath of Office for JD Soulek as re-elected Member of the Board of Education
5. Reports and Presentations
Presentation of FY23 audit report- Amy Ziemba, S & B CPA's and Associates
6. Discussion and vote to accept or not accept FY23 Audit report.
7. Discussion and vote to approve or not approve the Minutes of the February 13, 2024 regular Board of Education meeting
8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #41158-41327 in the amount of \$132,252.16; Building Fund #40041-40043 in the amount of \$45,034.25; Payroll #70179-70180 in the amount of \$22,598.56)
9. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - 9.A. Traci Thorpe, Superintendent/CEO
 - 9.B. Molly Kyler, Executive Director, Business & Industry Services
10. Discussion and vote to approve school calendar for the 2024-2025 school year
11. Discussion and vote to approve or not approve proposed equipment purchases
12. Discussion and vote to approve or not approve the ADPC software License and Support Agreement for FY25 (\$960/month).
13. Discussion and vote to approve or not approve the purchase of Firetrol Fire Alarm Panel with notification/initiating devices and cell communicator for BIS Building, in the amount of \$49,897 - State Contract SW2048F (price includes equipment, design, labor, commissioning and testing).

14. Discussion and vote to approve or not approve as surplus property: 950-SH1 Amatrol Trainer - Steam Systems 1 Learning System.
15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A
16. Vote to approve contract renewals for the employees listed on Appendix B (Coordinators/Counselors/Managers)
17. Vote to approve or not approve the appointment of Kellie Johnson as Minutes Clerk and Stacey Rush as Deputy Minutes Clerk for the Board of Education
18. Discussion and vote to approve or not approve the employment of a new Evening Custodian.
19. Proposed Executive Session to discuss the purchase or appraisal of real property as authorized by Oklahoma Statutes, title 25. Section 307(B)(3).
20. Vote to convene in Executive Session
21. Acknowledge return of the Board to Open Session
22. Board President statement of Executive Session minutes
23. New Business
24. Board Comment
25. Adjournment

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance
Posted _____
By Allison Christy, Minutes Clerk

REPORT OF AUDIT

PIONEER TECHNOLOGY CENTER #13

KAY COUNTY - OKLAHOMA

JULY 1, 2022 TO JUNE 30, 2023

Pioneer Technology Center School District No 13
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INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Pioneer Technology Center #V-13
Kay County, Oklahoma

Report on Financial Statements

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Pioneer Technology Center #V-13, Kay County, Oklahoma, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Pioneer Technology Center #V-13, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance accounting principles generally accepted in the United States; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures including examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedules, the schedules of the District's proportionate share of the net pension liability, and the schedule of the District's contribution to Teachers' Retirement system of Oklahoma, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of expenditures of federal awards as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with the auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued my report dated March 12, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

S&B CPA & Associates, PLLC

S&B CPA & Associates, PLLC

March 12, 2024

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023**

Our discussion and analysis of the Pioneer Technology Center School District No 13's, performance provides an overview of the School District's financial activities for the year ended June 30, 2023. Please read it in conjunction with the District's financial statements, which immediately follows this section.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the School District as a whole and present a longer-term view of the School District's finances. Fund financial statements report the School District's operations in more detail than the government-wide statements by providing information about the School District's most significant funds. For governmental activities, the fund statements tell how these services were financed in the short term as well as what remains for future spending.

Pioneer Technology Center (the District)

The District is a part of the public *CareerTech* system of Oklahoma, under the direction and control of the Oklahoma State Board of Career and Technology Education.

The District has three basic areas or types of instruction:

Full-Time Programs – The District offers 18 full-time programs. These programs are designed to lead to industry certifications, licenses, employment, and/or continuing education.

Adult and Career Development – These classes are designed around specific curriculum and are designed to provide an introduction to or enhance knowledge of specific topics.

Business and Industry Services – This division strives to meet the training and development needs of business and industry including their safety training needs.

FINANCIAL HIGHLIGHTS

The District's financial status improved from the last year. Total net position increased 17 percent. This increase is primarily due to increase in current assets.

- Overall revenues were \$16.5 million and overall expenses were \$14 million
- The District's share of the cost sharing retirement plan net pension obligation increased long-term liabilities \$3 million.

Reporting the School District as a Whole

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023**

The Statement of Net Position and the Statement of Activities

One of the most important questions asked about the School District's finances is, "Is the School District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the School District as a whole and about its activities in a way that helps answer this question. These statements include *all* assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School District's net position and changes in them. You can think of the School District's net position – the difference between assets and liabilities – as one way to measure the School District's financial health, or financial position. Over time, increases or decreases in the School District's net position are an indicator of whether its financial health is improving or deteriorating.

In the Statement of Net Position and the Statement of Activities, we report the following:

Governmental activities – The School District's basic services are reported here, including the educational activities for daytime high school and adults, short term training for adults, services and training for business and industry, and general administration. Also, the School District charges a fee to customers to help defray expenses involved in providing the services for Bookstore activities.

Reporting the School District's Most Significant Funds

Fund Financial Statements

Some funds are required to be established by State law and by bond covenants. All of the School District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliation at the bottom of the fund financial statements.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required and other supplementary information that further explains and supports the financial statements with a comparison of the District's budget for the year.

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023**

THE SCHOOL DISTRICT AS A WHOLE

	<u>2022</u>	<u>2023</u>
Current and Other Assets	\$ 14,374,623	\$ 16,087,268
Capital Assets	<u>14,912,293</u>	<u>14,400,904</u>
Total Assets	<u>\$ 29,286,916</u>	<u>\$ 30,488,172</u>
Deferred Outflows of Resources	<u>2,242,376</u>	<u>2,550,855</u>
Long-term Liabilities	\$ 5,342,597	\$ 4,625,687
Other Liabilities	1,609,817	1,363,930
Net Pension Liability	<u>6,456,383</u>	<u>9,225,993</u>
Total Liabilities	<u>\$ 13,408,797</u>	<u>\$ 15,215,610</u>
Deferred Inflows of Resources	<u>3,659,228</u>	<u>859,933</u>
Net Position		
Invested in capital assets, net of debt	\$ 8,867,394	\$ 9,058,307
Restricted	7,672,475	9,305,457
Unrestricted	<u>(2,078,602)</u>	<u>(1,400,280)</u>
Total Net Position	<u>\$ 14,461,267</u>	<u>\$ 16,963,484</u>

Net Position. The District's combined net assets, were more on June 30, 2023, than the year before – increasing by 17% from \$14.5 million to \$17 million. Most of this increase is mainly due to the increase in capital assets.

For the years ended June 30, 2023 and 2022, net position changed as follows:

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023**

	<u>2022</u>	<u>2023</u>	Percent
Beginning net position	\$ 10,929,395	\$ 14,461,267	<u>Change</u>
Revenues			
Program revenues			
Charges for services	911,467	1,302,527	
Operating Grants /contributions	1,735,333	726,620	
General revenues			
Property taxes	10,895,874	10,179,812	
Federal and State grants	3,334,934	3,857,136	
(Loss) Gain from disposals	-	(93,670)	
Investment earnings	17,655	514,686	
Other Revenue	<u>1,607</u>	<u>2,006</u>	
Total revenues	<u>\$ 16,896,870</u>	<u>\$ 16,489,117</u>	<u>-2.41%</u>
Expenses			
Program expenses			
Instruction	\$ 4,782,631	\$ 5,564,023	
Support services	6,603,880	5,999,805	
Non-instruction	1,390,703	1,424,511	
Interest on long-term debt	137,253	122,443	
Depreciation-unallocated	<u>450,531</u>	<u>876,118</u>	
Total expenses	<u>\$ 13,364,998</u>	<u>\$ 13,986,900</u>	<u>4.65%</u>
Increase (Decrease) in net position	<u>3,531,872</u>	<u>2,502,217</u>	<u>29.15%</u>
Ending net position	<u>\$ 14,461,267</u>	<u>\$ 16,963,484</u>	<u>17.30%</u>

Changes in Net Position. The District's total revenues decreased 2 percent. Property taxes accounted for 62 percent of the District's collections. Another 8 percent came from tuition and fees.

Total revenues surpassed expenses, increasing net position \$5.3 million over the past year.

The District's total expenditures increased by 4.7 percent to \$14 million. The District's expenses are primarily related to education, training and support of students and business clients.

Governmental Activities

To aid in the understanding of the Statement of Activities some additional explanation is provided. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the School District's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants. Some of the individual line-item revenues reported for each function are:

District Sources of Revenue:

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023**

Ad Valorem property tax	Taxes for current year and prior years, revenue in lieu of taxes
Interest	Interest earning of investments and taxes.
Tuition and Fees	Tuition and fees for Full-time adult classes, Short-term adult classes, Safety Training, Industry Specific, Assessment and Health Certification.
Local Sources	Local grants, district contracts, rental of school facilities and property, sale of surplus equipment, bookstore revenue, reimbursement for insurance loss recoveries, damages to school property, and rebates.
State Revenue	Formula operation, Existing Industry Initiative, training for industry programs, Safety Training, Welfare to Work, and Firefighter Training.
Federal Revenue - Grants	TANF Grant and Carl Perkins Grants
Federal Revenue	- PELL Grants

THE SCHOOL DISTRICT'S FUNDS

The following schedule presents a summary of general, special revenue (building fund), other governmental fund (activity fund), and expenditures for the fiscal year ended June 30, 2023 and 2022.

Revenues:	2022	Percent of Total	2023	Percent of Total
	<u>Amount</u>		<u>Amount</u>	
Property Taxes	\$ 10,275,976	64.47%	\$ 10,679,320	64.28%
Interest	17,655	0.11%	514,686	3.10%
Tuition and Fees	598,433	3.75%	787,704	4.74%
State Revenue	2,415,808	15.16%	2,607,972	15.70%
Federal Sources	1,083,130	6.79%	1,140,765	6.87%
Miscellaneous	<u>1,549,233</u>	9.72%	<u>884,379</u>	5.32%
Total Revenues	<u>\$ 15,940,235</u>	<u>100%</u>	<u>\$ 16,614,826</u>	<u>100%</u>

Expenditures

Instruction	Expenditures for direct classroom activities
Support Services	Expenditures for administrative, technical and logistical support to facilitate and enhance education.

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
 MANAGEMENT’S DISCUSSION AND ANALYSIS (UNAUDITED)
 JUNE 30, 2023**

Non-Instructional Services Activities concerned with providing non-instructional services to students, staff, or community.

Facilities Activities involved with the acquisition of land buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; improvements to sites; and equipment. These expenditures are included below in capital outlay and debt service.

	2022	Percent	2023	Percent
Expenditures:	<u>Amount</u>	<u>of Total</u>	<u>Amount</u>	<u>of Total</u>
Instruction	4,623,436	27.56% ↗	5,017,219	35.74%
Support Services	6,664,266	39.72% ↗	6,220,139	44.31%
Non-Instructional Services	742,743	4.43% ↗	874,331	6.23%
Capital Outlay and Debt Service	4,466,657	26.62% ↗	1,442,263	10.27%
Other Outlays	<u>280,071</u>	<u>1.67%</u>	<u>483,856</u>	<u>3.45%</u>
Total Expenditures	<u>\$ 16,777,173</u>	<u>100.00%</u>	<u>\$ 14,037,808</u>	<u>100.00%</u>

GENERAL FUND BUDGETARY HIGHLIGHTS

The District was able to have a \$4.9 million general fund budgetary balance at the end of the fiscal year. No amendments were filed to the budget for the year.

CAPITAL ASSETS

At the end of June 30, 2023, the School District had \$24.3 million invested in capital assets (see table below). This represents a net increase of \$0.3 million or 2 percent, over the previous fiscal year. This increase is primarily due to the recording of improvements financed with lease purchase.

	2023	2022
Land	\$ 105,000	\$ 105,000
Buildings and Improvements	19,152,166	19,152,166
Equipment & Autos	<u>919,820</u>	<u>862,267</u>
TOTALS	<u>\$24,228,225</u>	<u>\$23,886,968</u>

See Note 7 for additional information on capital assets.

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023**

LONG-TERM LIABILITIES

Lease Purchase

On February 6, 2020, the District entered into a lease purchase agreement with RCB Bank. The agreement called for the bank to fund \$7,380,000 to finance new educational facilities. The proceeds were used to fund the renovation of the culinary serving area and production kitchen, an expansion of culinary arts program teaching classroom, a cosmetology program area and meeting spaces that will also serve as safe room spaces.

By the terms of the agreement, the lease payments are guaranteed with Building Fund ad valorem collections and security interest in all leased property. The payments are \$828,036 per year for 10 years. Annual payments were made in the year ended June 30, 2023. The amount of the capitalized lease at June 30, 2023 was \$5,342,597.

Net Pension Liability

The District's share of the Teachers' Retirement System's net pension liability as of June 30, 2023 was \$9,225,993. This was a decrease of \$3 million from the prior year (2022). See Note 4 for additional information on the net pension liability.

CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of Pioneer Technology Center School District No 13's financial position to show accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Office at Pioneer Technology Center School District No 13, 2101 N. Ash Street, Ponca City, Oklahoma 74601.

PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
STATEMENT OF NET POSITION
JUNE 30, 2023

	Governmental Activities
ASSETS	
Cash and cash investments	\$ 14,329,355
Property taxes receivable (net)	1,411,864
Due from other governments	267,893
Inventories	38,275
Nondepreciated capital assets	105,000
Depreciated capital assets, net of depreciation	14,295,904
Net OPEB Asset	39,881
	<hr/>
Total assets	30,488,172
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources related to pensions	2,550,855
LIABILITIES	
Accounts payable and other current liabilities	447,072
Unearned revenue	18,877
Accrued interest payable	25,003
Long-term obligations	
Due within one year	872,978
Due beyond one year	13,851,680
	<hr/>
Total liabilities	15,215,610
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources related to pensions	859,933
NET POSITION	
Net Investment in capital assets	9,058,307
Restricted for:	
Nonspendable	38,275
Buildings	9,162,510
School organizations	12,339
OPEB	92,333
Unrestricted	(1,400,280)
	<hr/>
Total Net Position	\$ 16,963,484

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023**

	Program Revenues		Net (Expense) Revenue and Changes in Net position
Functions/programs	Charges for Services	Operating Grants and Contributions	Total Governmental Activities
Governmental activities:	Expenses		
Instruction	\$ 5,564,023	\$ 532,157	\$ (4,244,162)
Support services	5,999,805	39,583	(5,960,222)
Non-instruction services	1,424,511	154,880	(754,808)
Interest on long-term debt	122,443	-	(122,443)
Depreciation - unallocated	876,118	-	(876,118)
Total school district	\$ 13,986,900	\$ 726,620	(11,957,753)
General revenues:			
Taxes			
Property taxes, levied for general purposes			6,842,191
Property taxes, levied for building purposes			3,337,621
Other taxes			1,212
State aid - formula grants			3,074,229
Federal aid - formula grants			782,907
Gain (loss) from asset disposal			(93,670)
Other revenue			794
Interest income			514,686
Total general revenues			14,459,970
Change in Net position			2,502,217
Net position, beginning of year, as restated			14,461,267
Net position, end of year			\$ 16,963,484

See Notes to Financial Statements

PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2023

	General Fund	Building Fund	Other Governmental Funds	Totals Governmental Funds
ASSETS				
Cash	\$ 400,658	\$ 51,499	\$ 12,339	\$ 464,496
Investments	4,938,463	8,926,396	-	13,864,859
Property taxes receivable, net	978,986	432,878	-	1,411,864
Other receivables	-	-	-	-
Due from other governments	267,893	-	-	267,893
Inventories	38,275	-	-	38,275
Total assets	\$ 6,624,275	\$ 9,410,773	\$ 12,339	\$ 16,047,387
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities				
Accounts payable and accrued liabilities	\$ 223,812	223,260	-	447,072
Compensated Absences	156,068	-	-	156,068
Total liabilities	379,880	223,260	-	603,140
Deferred Inflows of resources:				
Deferred property taxes	1,050,354	397,986	-	1,448,340
Deferred grant revenue	18,877	-	-	18,877
Total deferred inflows of resources	1,069,231	397,986	-	1,467,217
Fund balances				
Nonspendable	38,275	-	-	38,275
Restricted	-	8,458,367	-	8,458,367
Committed	-	-	12,339	12,339
Assigned	4,851,233	331,160	-	5,182,393
Unassigned	285,656	-	-	285,656
Fund balances, end of year	5,175,164	8,789,527	12,339	13,977,030
Total liabilities, deferred inflows of resources and fund balances	\$ 6,624,275	\$ 9,410,773	\$ 12,339	
Amounts reported for governmental activities in the statement of net assets are different because:				
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$24,228,224 and the accumulated depreciation is \$9,827,320				14,400,904
Property taxes receivable and other receivables will be collected after year-end, but are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the funds				1,448,340
Net OPEB asset is not a financial resource so is not reported in the funds				39,881
Net pension obligation is not due and payable in the current period and, therefore is not reported in the funds				(9,225,993)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and therefore, are not reported in the funds. This includes deferred outflows of \$2,550,855 and deferred inflows of \$859,933				1,690,922
Long-term liabilities, including capital leases, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consist of:				
Capital lease payable			\$ (5,342,597)	
Accrued interest			(25,003)	(5,367,600)
Total net assets - governmental activities				\$ 16,963,484

See Notes to Financial Statements

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2023**

	General Fund	Building Fund	Other Governmental Funds	Totals Governmental Funds
Revenues				
Property taxes	\$ 7,180,431	\$ 3,498,889	\$ -	\$ 10,679,320
Interest	193,752	320,934	-	514,686
Tuition and fees	787,704	-	-	787,704
State revenue	2,607,406	565	-	2,607,971
Federal revenue	1,140,766	-	-	1,140,766
Other	670,123	374	213,882	884,379
Total revenues	12,580,182	3,820,762	213,882	16,614,826
Expenditures				
Current				
Instruction	4,884,850	132,369	-	5,017,219
Support services	5,535,751	465,932	218,456	6,220,139
Non-instruction services	868,811	5,520	-	874,331
Capital outlay	-	614,231	-	614,231
Other outlays	483,856	-	-	483,856
Debt service				
Interest paid	-	125,734	-	125,734
Principal retirement	-	702,298	-	702,298
Total expenditures	11,773,268	2,046,084	218,456	14,037,808
Net Change in Fund Balance	806,914	1,774,678	(4,574)	2,577,018
Beginning fund balance, as restated	4,368,250	7,014,849	16,913	11,400,012
Ending fund balance	\$ 5,175,164	\$ 8,789,527	\$ 12,339	\$ 13,977,030

See Notes to Financial Statements

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
 RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL
 FUNDS TO STATEMENT OF ACTIVITIES
 YEAR ENDED JUNE 30, 2023**

The change in nets assets reported in the statement of activities is different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. This is the amount by which depreciation exceed capital outlays during the period.

Capital Outlays	\$ 458,399	
Depreciation Expense	<u>(876,118)</u>	(417,719)

Because the cost of capital assets acquired are reported in governmental funds as expenditures in the year of purchase, the proceeds from their sale are reported as revenue. However, the costs of these assets must be included as a reduction of the sales proceeds in the statement of activities.

(93,670)

Because some property taxes will not be collected for several months after the District's fiscal year ends, they are not considered as "available" revenues in the governmental funds and are, instead counted as deferred revenues. They are however, recorded as revenues in the statement of activities.

(499,510)

Governmental funds report district pension contributions as expenditures. However, the Statement of Activities reports the cost of pension benefits earned net of employee contributions as pension expense

467,470

Support for pension contributions from nonemployer contributing entities is not in a special funding situation does not provide current financial resources so are not recorded in governmental funds but are recorded as revenue in the statement of activities

(236,961)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes current financial resources. Some expenses do not require current financial resources so therefore are not reported as expenditures in the governmental funds

Accrued Interest	3,287	
Payments on Debt	<u>702,302</u>	705,589

Change in net position of governmental activities

\$ 2,502,217

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Pioneer Technology Center School District No 13 (the District) is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma for support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70 of the Oklahoma Statutes.

The District's financial statements are prepared in accordance with generally accepted accounting principles promulgated by The Governmental Accounting Standards Board (GASB).

The Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District. There are no component units included within the reporting entity.

The School Education Foundation is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the Foundation.

Basic Financial Statements – Government-Wide Statements

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. Governmental Activities include programs primarily supported by taxes, State aid, grants and other intergovernmental revenue. The District does not have any activities classified as business-type activities.

In the government-wide Statement of Net Position, the District's governmental activities are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position are reported in three parts – net investment in capital assets; restricted net position and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the District's programs and functions. The functions are also supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Direct expenses are those that are clearly identifiable with a specific function. Program revenues must be directly associated with the function. Charges for services include charges and fees to students, or customers who purchase, use or directly benefit from the goods, services, or privileges provided by a given function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs are normally covered by general revenue (property taxes, State and Federal aid, other taxes etc.).

NOTES TO FINANCIAL STATEMENTS

The government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities. Separate financial statements are provided for governmental funds. Major individual governmental funds are reported in separate columns in the fund financial statements.

Basic Financial Statements – Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. The fund financial statements provide reports on the financial condition and results of operations of governmental fund category.

The District reports the following major governmental funds:

General Fund is the primary operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Building Fund is used to account for monies derived from the building fund levy and rental of facilities to be used for erecting, remodeling, repairing or maintaining school buildings, paying energy and utility costs; paying fire and casualty insurance premiums for school facilities, security systems and personnel.

Additionally, the District reports the following fund:

Activity Fund is used to account for resources collected from student or extracurricular activities including admission fees, concession income, fund raising and dues. The Board of Education exercises control over all of these funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual: The government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred. Property taxes are recognized as revenue in the year in which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Modified Accrual: The funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception

NOTES TO FINANCIAL STATEMENTS

to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Capital Assets

Capital assets purchased or acquired with an original cost of \$2,500 or more are reported at historical cost or estimated historical cost. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

School buildings	25-40 years
Site improvements	7- 40 years
Business machines and computers	7-40 years
Vehicles	7 years

Compensated Absences

The District's policies allow for payment for unpaid sick leave upon retirement (based on the OTRS rules for retirement and 10 years of services in the district) up to 60 days. The liability for these compensated absences is recorded as long-term debt in the government-wide statements. The current portion of this debt is estimated based on historical trends.

Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. No later than October 1, each board of education shall prepare a financial statement and estimate of needs to be filed with the applicable county clerk and the State Department of Education. Once the county excise board has approved the estimate of needs, the board shall adopt a final budget within 45 days or the second regularly scheduled board meeting. No later than 15 days prior to adoption of a final budget, the board must conduct a public hearing for the purposes of taking public comments. The final budget may be revised upon approval of the board of education in open meeting.

Under current Oklahoma Statutes a formal budget is required for general, building, sinking, child nutrition and coop funds, as applicable to the district. Budgets are presented include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories. Budgets generally assume the expenditure of all available resources. Therefore, when the legal budget is prepared, it is assumed these funds will not have a carryover balance to subsequent year.

A budget is legally adopted by the Board of Education for the General Fund and Building Fund that includes revenues and expenditures.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting -- under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund --is utilized in all governmental funds of the District.

NOTES TO FINANCIAL STATEMENTS

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

Cash

The District considers all cash on hand, demand deposits, money market checking and certificates of deposit, held at an individual bank which are subject to early withdrawal penalties no matter what the maturity period, to be cash. State statutes require collateral for deposits in excess of insured amounts. The collateral's market value must exceed the insured deposit.

Investments

The District's investment policies are governed by state statute. Permissible investments include:

1. Direct obligations of the United States Government and Agencies
2. Obligations to the payment of which the full faith and credit of the State of Oklahoma is pledged.
3. Certificates of deposit of savings and loan associations and bank and trust companies secured by acceptable collateral.
4. Savings accounts or savings certificates of savings and loan associations that are fully insured.
5. County, municipal and school district direct debt obligations
6. Money market mutual funds regulated by the Securities and Exchange Commission
7. Warrants, bonds or judgments of the school district
8. Qualified pooled investment programs

Inventories

Inventories are valued at cost, which approximates market, using the average cost method. The District's inventories include various items consisting of school supplies, paper, books, transportation items, etc. Inventorial items are recorded as expenditures when shipped to schools and department offices (the consumption method). The nonspendable fund balance at the governmental fund level is equal to the amount of inventories at year-end to indicate the portion of the governmental fund balances that are nonspendable.

Property Tax Revenues

The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 1. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid for a period

NOTES TO FINANCIAL STATEMENTS

of three years or more as of the date such taxes first become due, the property is offered for sale for the amount of taxes due.

Property taxes receivable by the District include uncollected taxes assessed as of October 1, 2014 and earlier. Delinquent property tax receivable is recognized as revenue in the government-wide financial statements. Only the portion of the property taxes receivable that meets the revenue recognition criteria is reported as revenue in the fund financial statements.

Property tax receivables are net of an allowance for uncollectible taxes of \$30,400 in the general fund and \$12,210 in the building fund. The allowance represents the estimated amount that is deemed uncollectible based on past collection history.

Deferred Outflows of Resources

The District reports decreases in net assets that related to future periods as deferred outflows of resources on the statement of net position. A deferred outflow is reported for (1) contributions made to Oklahoma Teacher Retirement System (TRS the Plan) between the measurement date of the net pension liabilities (June 30, 2022) and the end of the current fiscal year (June 30, 2023). (2) A loss from changes in assumptions used by the actuary is amortized to pension expense over the average expected remaining service life of the Plan (3) the actual pension plan investment earnings less than the expected amounts included in determining pension expense. This deferred inflow of resources is amortized to pension expense over a total of 5 years, including the current year (4) A loss in changes in the District's proportionate share is amortized to pension expense over the average expected remaining service life of the Plan.

No deferred outflows of resources affect the governmental funds financial statements in the current year.

Deferred Inflows of Resources

The District's statements of net position and its governmental fund balance sheet report a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net assets that applies to a future period.

Deferred inflows of resources are reported in the statement of net position for (1) the actual pension plan investment earnings in excess of the expected amounts included in determining pension expense. This deferred inflow of resources is amortized to pension expense over a total of 5 years, including the current year. (2) the difference between expected and actual experience that the pension plan actuary uses to develop expectations such as future salary increases and inflation. This deferred inflow of resources is amortized to pension expense over the average expected remaining service life of the Plan. (3) The changes in assumptions used by the actuary is amortized to pension expense over the average expected remaining service life of the Plan.

In its governmental funds, the only deferred inflow of resources is for revenues not considered available. The District will not recognize the related revenues until available (collected no later than 60 days after the end of the District's fiscal year) under the modified accrual basis of accounting that qualifies to be reported in this category. Accordingly, deferred property taxes and grant revenues are reported in the governmental funds balance sheet.

NOTES TO FINANCIAL STATEMENTS

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Oklahoma Teacher Retirement System (TRS) and additions to/deductions from TRS's fiduciary net position have been determined on the same basis as they are reported to TRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Postemployment Benefits (OPEB)

For purposes of measuring the net OPEB asset, deferred outflows of resources, and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's OPEB plan) and additions to/deductions from the OPEB plans fiduciary net position have been determined on the same basis as they have been reported by the OPEB plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

State Revenues

Revenues from state sources for current operations are primarily governed by the joint resolution of the Oklahoma House of Representatives and Senate. The Oklahoma Department of Career and Technical Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the Oklahoma Department of Career and Technical Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. Oklahoma Department of Career and Technical Education rules require that revenue earmarked for these programs be expended only for the programs for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The Oklahoma Department of Career and Technical Education requires that categorical educational program revenues be accounted for in the general fund.

Use of Estimates

The preparation of financial statements in conformity with the basis of accounting referred to above requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Position and Fund Balance

NOTES TO FINANCIAL STATEMENTS

District-Wide Financial Statements – When the District incurs an expense for which it may use either restricted or unrestricted net position, it uses restricted net position first unless unrestricted net position will have to be returned because they were not used. Net position on the Statement of Net Position include the following:

Net Investment in Capital Assets– The component of net position that consists of the historical cost of capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unspent proceeds, that is directly attributable to the acquisition, construction or improvement of these capital assets.

Restricted for Nonspendable – The component of net position that reports the amounts held from inventory on hand.

Restricted for Debt Service – The component of net position that reports excess of property taxes and other revenue collected in excess of debt service requirements.

Restricted for Buildings – The component of net position that reports the excess of property taxes and other revenue collected in excess of expenses for operation of the District’s buildings.

Restricted for School Organizations – The component of net position that report the assets restricted for use by student organizations and extracurricular activities.

Restricted for OPEB – The component of net position that reports the assets restricted for use for the other postemployment benefit (OPEB) asset, including related deferred inflows and outflows.

Unrestricted – The difference between assets and liabilities that is not reported as restricted for any particular purpose.

Governmental Fund Financial Statements

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.
- Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The District has classified Building Fund revenue from levy as being restricted because the use is restricted by State Statute for capital expenditures. Sinking fund resources are restricted for debt service.
- Committed: This classification includes amounts that can be used only for specific

NOTES TO FINANCIAL STATEMENTS

purposes pursuant to constraints imposed by formal action of the Board of Education. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District has classified school program activities as being committed because their use is imposed by the Board of Education regarding use of the funds.

- Assigned: This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or through the Board delegating this responsibility to the superintendent through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund. The District has assigned interest earnings to the funds where earned for the purposes defined by the fund.
- Unassigned: This classification includes the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The District would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first to defer the use of these other classified funds.

On-behalf Payments

The State of Oklahoma makes direct payments to Teachers' Retirement System of Oklahoma (TRS) on behalf participating schools. The pro rata portion of the payment attributable to the District is recognized in these financial statements as an addition to state revenues and recording the related expense.

Subsequent Events

Management has evaluated subsequent events through the date of this report, which is the date the financial statements were available to be issued.

NOTE 2 - CASH AND INVESTMENTS

Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require collateral for all deposits in excess of federally insured amounts. The District policy for custodial credit risk requires compliance with the provisions of state law. At June 30, 2023, the District was not exposed to custodial credit risk.

NOTES TO FINANCIAL STATEMENTS

NOTE 3 - LONG-TERM LIABILITIES

The long-term liability balances and activity for the year were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amount Due Within One Year
Compensated absences	\$ 146,187	\$ 9,881	\$ -	\$ 156,068	\$ 156,068
Direct Placement					
2020 Financed Lease	6,044,899	-	702,302	5,342,597	716,910
	<u>\$ 6,191,086</u>	<u>\$ 9,881</u>	<u>\$ 702,302</u>	\$ 5,498,665	<u>\$ 872,978</u>
Net pension liability				<u>9,225,993</u>	
Total governmental activity long-term liabilities				<u>\$ 14,724,658</u>	

Payments on the financed lease are made through building fund with property taxes. Compensated absences are generally liquidated by the general fund.

The District’s interest expense for 2023 was \$122,447.

NOTE 4 - EMPLOYEE RETIREMENT SYSTEM

Teachers’ Retirement Plan of Oklahoma

Plan Description – The Oklahoma Teachers’ Retirement Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Teachers’ Retirement System (the System). The System provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The ability to establish and amend benefit provisions is the responsibility of the state legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the employees of the District. The System issues a publicly available financial report that can be obtained at <http://www.ok.gov/trs/>.

Benefits Provided – The System provides defined retirement benefits based on members’ final compensation, age, and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon the death of eligible members. Title 70 O.S. Sec. 17-105 defines all retirement benefits. The authority to establish and amend benefit provisions rests with the State Legislature.

Contributions – In accordance with *Oklahoma Statutes*, System members are required to contribute 7.00% of applicable compensation. For the year ended June 30, 2023, qualifying employee contributions were reduced by a retirement credit of \$36,024 provided by Enrolled House Bill 1873 and paid by the State of Oklahoma as on-behalf payments. For the year ended June 30, 2023, the District had a statutory contribution rate of 9.5% plus 7.7% as a match for salaries funded by federal programs. The contribution requirements of System members and the District are established and may be amended by the state legislature. For the year ended June 30, 2023, the District contributions to the System for were \$578,889.

NOTES TO FINANCIAL STATEMENTS

The State of Oklahoma, a non-employer contributing entity, provides funds through 5% of the State's sales, use, corporate and individual income taxes collected. The System receives 1% of the cigarette taxes collected by the State and 5% of net lottery proceeds collected by the State. The District's estimated share of these contributions based on their covered payroll for the measurement period was \$467,470.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources related to Pensions

At June 30, 2023, the District reported a liability of \$9,225,993 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of the contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2022, the District's proportion was 0.11012069%, which was an increase of its proportion measured as of June 30, 2021.

For the year ended June 30 2023, the District recognized pension expense (credit) of \$242,833.. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Differences between expected and actual experience	\$ 289,607	\$ 113,084
Changes of assumptions	609,960	-
Net difference between projected and actual earnings on pension plan investments	860,631	-
Changes in proportion and differences between District contributions and proportionate share of contributions	159,317	724,214
District contributions subsequent to the measurement date	578,889	-
	<u>\$ 2,498,404</u>	<u>\$ 837,298</u>

\$578,889 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

NOTES TO FINANCIAL STATEMENTS

Year Ended	
2024	\$ 365,362
2025	185,753
2026	(241,028)
2027	620,219
2028	(39,982)
Thereafter	191,893
	<u>\$ 1,082,217</u>

Actuarial assumptions – The total pension liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Cost Method – Entry Age Normal

Inflation – 2.25%

Future Ad Hoc Cost-of living increases - None

Salary Increases – Composed of 2.25 %wage inflation, plus 0.75% productivity increase rate, plus step-rate promotional increases for members with less than 25 years of service.

Investment Rate of Return – 7.00%

Retirement Age – Experience-based table of rates based on age, service, and gender. Adopted by the TRS Board in July, 2020, in conjunction with five year experience study for the period ending June 30, 2019.

Mortality Rates after Retirement – Males: 2020 GRS Southwest Region Teacher Mortality Table. Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2020. Females: 2020 GRS Southwest Region Teacher Mortality Table. Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2010.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expecting inflation.

The target asset allocation and best estimates of arithmetic expected real rates of return for each major asset class as of the measurement year, June 30, 2022, are summarized in the following table:

Asset Class	Target Allocation	Long-Term
		Expected Real Rate of Return
Domestic Fixed Income	22.00%	1.30%
Domestic Equity	38.30%	4.90%
International Equity	16.70%	5.50%
Real Estate	10.00%	3.50%
Private Equity	8.00%	7.60%
Private Debt	5.00%	4.60%
	<u>100.00%</u>	

Discount rate – A single discount rate of 7.00% was used to measure the total pension liability as of June 30, 2023. This single discount rate was based solely on the expected rate of return on pension plan investments of 7.00%. Based on the stated assumptions and the projection of cash flows, the pension plan’s fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total

NOTES TO FINANCIAL STATEMENTS

pension liability. The projections of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels and remain a level percentage of payrolls. The projection also assumed the state’s contribution plus the matching contributions will remain a constant percent of the projected member payroll based on the past five years of actual contributions.

Sensitivity of the District’s proportionate share of the net pension liability to changes in the discount rate – The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0%) or 1-percentage-point higher (8.0%) than the current rate:

	1% Decrease (6.0%)	Current Discount Rate (7.0%)	1% Increase (8.0%)
District's Proportionate share of the net pension liability	\$ 12,728,690	\$ 9,225,993	\$ 6,007,873

Pension plan fiduciary net position – Detailed information about the pension plan’s fiduciary net position is available in the separately issued TRS financial report that can be obtained at <http://www.ok.gov/trs/>.

NOTE 5 Other Post-Employment Benefits (OPEB)

In addition to the retirement plan described in Note 4, the District participates in the state-administered Supplemental Health Insurance Program (OPEB Plan) within Teachers’ Retirement System of Oklahoma (the OPEB System), which is a cost-sharing multiple-employer defined benefit OPEB plan administered by the Teacher Retirement System (TRS).

Plan Description – The OPEB System provides pays a monthly health insurance premium supplement for each retired member who is enrolled in the health insurance plan provided by the State and Education Employees Group Health and Dental Insurance plan or in an insurance program provided by a participating education employer who provides health insurance coverage to former employees, provided the retired member had at least ten (10) years of Oklahoma service prior to retirement.

Benefits Provided –All retirees are eligible except for special retirees (as defined) and spouses and beneficiaries as long as they have at least 10 years of service. Retirees who elect such coverage receive the smaller of (i) a Medicare supplement benefit, if eligible, or (ii) an amount between \$100 and \$105 per month, depending on service and final average compensation. Payments made on the retirees’ behalf to the Employees Group Insurance Division of the Office of Management and Enterprise Services, if the member continues health coverage under that Plan, or (ii) to the member’s former employer, if the member retains health coverage under a plan maintained by the former employer.

Contributions – Employer and employee contributions are made based upon the TRS Plan provisions contained in State Statute Title 70, as amended. However, the statutes do not specify or identify any particular contribution source to pay the health insurance subsidy. The cost of the subsidy averages 0.07% of normal cost, as determined by an actuarial valuation.

NOTES TO FINANCIAL STATEMENTS

OPEB (Assets) Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources related to OPEB

At June 30, 2023, the District reported an asset of (\$39,881) for its proportionate share of the net OPEB asset. The net OPEB asset was measured as of June 30, 2022, and the total OPEB asset used to calculate the net OPEB asset was determined by an actuarial valuation as of that date. The District's proportion of the net OPEB asset was based on a projection of the District's long-term share of the contributions to the OPEB plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2022, the District's proportion was 0.12160137%, which was same proportion measured as of June 30, 2021

For the year ended June 30 2023, the District recognized OPEB expense (credit) of (\$5,872) At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Differences between expected and actual experience	\$ -	\$ 17,706
Changes of assumptions	16,040	-
Net difference between projected and actual earnings on pension plan investments	22,240	-
Changes in proportion and differences between District contributions and proportionate share of contributions	6,767	4,931
District contributions subsequent to the measurement date	7,405	-
	<u>\$ 52,452</u>	<u>\$ 22,637</u>

\$7,405 reported as deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as an increase of the net OPEB asset in the measurement year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year Ended	
2024	\$ 1,972
2025	193
2026	(5,152)
2027	23,033
2028	1,001
Thereafter	1,363
	<u>\$ 22,410</u>

See Note 4. Employee pension plans for Actuarial assumptions, measurement, discount rate, long-term expected rate of return and target asset allocation

NOTES TO FINANCIAL STATEMENTS

An assumption change was made to the OPEB Plan during the current valuation lowering the rate of participation in the supplemental insurance benefit from 100% to 50%, based on historical data. The benefits are only available to those retirees that participate and have at least 10 years of service credit at retirement.

Sensitivity of the District's proportionate share of the net OPEB asset to changes in the discount rate – The following presents the District's proportionate share of the net OPEB asset calculated using the discount rate of 7.0%, as well as what the District's proportionate share of the net OPEB asset would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0%) or 1-percentage-point higher (8.0%) than the current rate:

	<u>1% Decrease (6.0%)</u>	<u>Current Discount Rate (7.0%)</u>	<u>1% Increase (8.0%)</u>
District's Proportionate share of the net pension liability	<u>\$ 2,007</u>	<u>\$ (39,881)</u>	<u>\$ (90,656)</u>

Due to the structure of the OPEB plan, healthcare cost trend rate sensitivity analysis is not meaningful.

OPEB plan fiduciary net position – Detailed information about the OPEB plan's fiduciary net position is available in the separately issued TRS financial report that can be obtained at <http://www.ok.gov/trs/>.

NOTE 6 – CONTINGENCIES AND COMMITMENTS

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

NOTE 7 - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

NOTE 8 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2023, was as follows:

NOTES TO FINANCIAL STATEMENTS

	Beginning				Ending
	Balances	Restatement	Increases	Decreases	Balances
Capital assets not being depreciated:					
Land	\$ 105,000		\$ -	\$ -	\$ 105,000
Total capital assets not being depreciated	105,000	-	-	-	105,000
Capital assets being depreciated:					
Buildings and improvements	19,152,166		-	-	19,152,166
Equipment and furniture	3,767,535		340,493	56,789	4,051,239
Vehicles	862,267		117,906	60,353	919,820
Total capital assets being depreciated	23,781,968		458,399	117,142	24,123,225
Total accumulated depreciation	8,974,675		876,118	23,472	9,827,321
Total capital assets being depreciated, net	14,807,293		(417,719)	93,670	14,295,904
Governmental activity capital assets, net	\$14,912,293	\$ -	\$ (417,719)	\$ 93,670	\$ 14,400,904

Depreciation expense was not allocated to the various functions because the District believes all functions are supported equally.

Note 9 Tax Abatement

The State of Oklahoma has authorized by Oklahoma Statutes 62-850 the creation of tax increment financing (TIF) districts. These districts are intended to provide incentives and exemptions from taxation within certain areas to encourage investment, development and economic growth. These TIF districts reduce the ad valorem taxes remitted to the District over the term of the agreements.

Oklahoma Statutes title 31 offers a homestead exemption of up to 1 acre property in an urban area or 160 acres in a rural area. These homestead exemptions reduce the ad valorem taxes remitted to the District.

For the year ended June 30, 2023, abated property taxes were approximately \$184,000.

NOTE 10 – Fund Balances – Governmental Funds

As of June 30, 2023, fund balances, other than unassigned are composed of the following:

NOTES TO FINANCIAL STATEMENTS

	General	Building	Other Governmental Funds
Nonspendable			
Inventory	\$ 38,275	\$ -	\$ -
Restricted			
Building	-	8,458,367	-
Committed			
Student Activities	-	-	16,913
Assigned			
Building	-	331,160	-
Next year's budget	4,851,233	-	-
Unassigned	285,656	-	-
	<u>\$ 5,175,164</u>	<u>\$ 8,789,527</u>	<u>\$ 16,913</u>

NOTE 11 – New GASB Standards

The District implemented the following GASB Statements:

- GASBS Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, improves financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The provisions of this statement are effective reporting periods beginning after June 15, 2022.
- GASBS Statement No. 96, *Subscription-Based Information Technology Arrangements*, provides guidance on the accounting and financial reporting for subscription-based information technology arrangements for government end users. The provisions of this statement are effective reporting periods beginning after June 15, 2022

The following pronouncements will be effective in the future: Management has evaluated these statements as having an impact on the District or potential impact in the future.

- GASBS Statement No. 99, *Omnibus 2022*, enhances comparability in accounting and financial reporting and improves the consistency of authoritative literature by addressing practice issue that have been identified during implementation and application of certain GASB statements. Provision related to certain transactions are effective when issued. Requirements for leases, PPPs and SBITAs are effective for fiscal years beginning after June 15, 2022. Requirements related to financial guarantees and the classification of derivative instruments are effective beginning June 15, 2023.
- GASBS Statement No. 100, *Accounting Changes and Error Corrections* – an amendment of GASB Statement No. 62, defines accounting changes and corrections of errors. The statement prescribes accounting and financial reporting for each type of accounting change and error corrections. The provisions of this statement are effective reporting periods beginning after June 15, 2023.

NOTES TO FINANCIAL STATEMENTS

- GASBS Statement No. 101, *Compensated Absences*, updates the recognition and measurement guidance for compensated absences. The provisions of this statement are effective reporting periods beginning after December 15, 2023.
- GASBS Statement No. 102, *Certain Risk Disclosures*, objective is to provide users of government financial statements essential information about risks related to a government's vulnerabilities due to certain concentrations or constraints. The provisions of this statement are effective reporting periods beginning after June 15, 2024.

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND (UNAUDITED)
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual Amounts Budgetary Basis	Variance with Final Budget Positive(Negative)	
	Original	Final		Original to Final	Final to Actual
Budgetary fund balance, July 1	4,266,512	4,266,512	4,266,513	\$ -	\$ 1
Resources (inflows)					
Local sources	7,131,825	7,131,825	8,815,514	-	1,683,689
State sources	2,415,999	2,415,999	2,607,406	-	191,407
Federal Sources	786,729	786,729	1,055,955	-	269,226
Other	259,491	259,491	36,732	-	(222,759)
Total resources	10,594,044	10,594,044	12,515,607	-	1,921,563
Amounts available for appropriation	14,860,556	14,860,556	16,782,120	-	1,921,564
Charges to appropriations (outflows)					
Instruction	5,799,413	5,799,413	4,915,625	-	883,788
Support services	6,217,698	6,217,698	5,429,669	-	788,029
Non-instruction services	1,056,026	1,056,026	1,021,600	-	34,426
Capital outlay	50,000	50,000	46,472	-	3,528
Other outlays	1,737,419	1,737,419	517,523	-	1,219,896
Total charges to appropriations	14,860,556	14,860,556	11,930,889	-	2,929,667
Budgetary fund balance, June 30	\$ -	\$ -	\$ 4,851,231	\$ -	\$ 4,851,231
Accounts receivable not recognized as revenue for budgetary basis			1,246,880		
Inventory recognized as expenditures for budgetary basis			38,275		
Compensated absences not recognized as expenditures for budgetary basis			(156,068)		
Accounts Payable not recognized as expenditures for budgetary basis			(223,809)		
Revenue Deferred for GAAP Basis			(1,069,233)		
Encumbrances not recognized as expenditures for GAAP basis			487,888		
Fund Balance, End of year GAAP Basis			\$ 5,175,164		

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
BUDGETARY COMPARISON SCHEDULE – BUILDING FUND (UNAUDITED)
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual Amounts Budgetary Basis	Variance with Final Budget Positive(Negative)	
	Original	Final		Original to Final	Final to Actual
Budgetary fund balance, July 1	\$ 6,956,643	\$ 6,956,643	\$ 6,956,643	-	\$ -
Resources (inflows)					
Local sources	3,046,464	3,046,464	3,810,647	-	764,183
State sources	-	-	565	-	565
Federal sources	-	-	-	-	-
Other	-	31,886	20,666	31,886	(11,220)
Total resources	3,046,464	3,078,350	3,831,878	31,886	753,528
Amounts available for appropriation	10,003,107	10,034,993	10,788,521	31,886	753,528
Charges to appropriations (outflows)					
Instruction	-	-	133,365	-	(133,365)
Support services	1,184,130	1,184,130	480,377	-	703,753
Non-instruction services	-	-	5,520	-	(5,520)
Capital outlay	1,200,000	1,200,000	605,238	-	594,762
Other Outlays	6,968,305	6,968,305	828,034	-	6,140,271
Total charges to appropriations	9,352,435	9,352,435	2,052,534	-	7,299,901
Budgetary fund balance, June 30	\$ 650,672	\$ 682,558	\$ 8,735,987	\$ 31,886	\$ 8,053,429
Accounts receivable not recognized as revenue for budgetary basis			432,879		
Accounts Payable not recognized as expenditures for budgetary basis			(223,260)		
Encumbrances not recognized as expenditures for GAAP basis			241,907		
Deferred Revenue for GAAP basis			(397,986)		
Fund Balance, End of year GAAP Basis			8,789,527		

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY (UNAUDITED)
TEACHERS' RETIREMENT PLAN
YEAR ENDED JUNE 30, 2023**

Measurement Year	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
District's portion of the net pension liability (asset)	0.11012069%	0.12601370%	0.119891080%	0.120177790%	0.115542660%	0.114667580%	0.11298937%	0.11886347%	0.11830000%
District's proportionate share of the net pension liability (asset)	9,225,993	6,456,383	11,377,943	7,953,366	6,983,528	7,592,503	9,467,540	7,218,291	6,365,460
District's covered employee payroll	6,093,568	5,750,389	5,826,453	5,698,474	5,544,863	4,898,242	4,676,063	4,737,558	4,754,211
District's proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	151.41%	112.28%	195.28%	139.57%	125.95%	155.00%	202.47%	152.36%	133.89%
Plan fiduciary net position as a percentage of the total pension liability	70.05%	80.80%	63.47%	71.54%	72.71%	69.92%	62.24%	70.31%	72.43%

Information to present a 10 year schedule is not currently available

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
 SCHEDULE OF DISTRICT'S CONTRIBUTION(UNAUDITED)
 TEACHERS' RETIREMENT PLAN
 YEAR ENDED JUNE 30, 2023**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 578,889	\$ 546,287	\$ 553,513	\$ 541,355	\$ 526,762	\$ 465,333	\$ 444,226	\$ 450,068	\$ 451,650
Contributions in relation to the contractually required contribution	578,889	546,287	553,513	541,355	526,762	465,333	444,226	450,068	451,650
Contribution deficiency (excess)	-	-	-	-	-	-	-	-	-
District's covered payroll	6,093,568	5,750,389	5,826,453	5,698,474	5,544,863	4,898,242	4,676,063	4,737,558	4,754,211
Contributions as a percentage of Covered employee Payroll	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%

Information to present a 10 year schedule is not currently available

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE
NET OPEB ASSET (UNAUDITED)
YEAR ENDED JUNE 30, 2023**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Measurement Year						
District's portion of the net OPEB liability (asset)	0.12601370%	0.12601370%	0.11989108%	0.12017779%	0.11554266%	0.11466758%
District's proportionate share of the net OPEB liability (asset)	(39,881)	(147,537)	(4,529)	(66,961)	(67,322)	(51,135)
District's covered employee payroll	6,093,568	5,750,389	5,826,453	5,698,474	5,544,863	4,898,242
District's proportionate share of the net OPEB liability (asset) as a percentage of its covered employee payroll	0.65%	2.57%	0.08%	1.18%	1.21%	1.04%
Plan fiduciary net position as a percentage of the total OPEB asset	110.31%	129.91%	102.30%	115.07%	115.41%	110.40%

Information to present a 10-year schedule is not currently available

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
SCHEDULE OF DISTRICT'S CONTRIBUTION (UNAUDITED)
OPEB PLAN
YEAR ENDED JUNE 30, 2023**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Contractually required contribution	\$ 7,405	\$ 5,962	\$ 1,165	\$ 1,140	\$ 3,327	\$ 7,347
Contributions in relation to the contractually required contribution	7,405	5,962	1,165	1,140	3,327	7,347
Contribution deficiency (excess)	-	-	-	-	-	-
District's covered payroll	6,093,568	5,750,389	5,826,453	5,698,474	5,544,863	4,898,242
Contributions as a percentage of Covered employee Payroll	0.12%	0.10%	0.02%	0.02%	0.06%	0.15%

Information to present a 10-year schedule is not currently available

PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION
YEAR ENDED JUNE 30, 2023

Note 1: Budgeting and Budgetary Control

The District is required by state law to prepare an annual budget. No later than October 1, each board of education shall prepare a financial statement and estimate of needs to be filed with the applicable county clerk and the State Department of Education. Once the county excise board has approved the estimate of needs, the board shall adopt a final budget within 45 days or the second regularly scheduled board meeting. No later than 15 days prior to adoption of a final budget, the board must conduct a public hearing for the purposes of taking public comments. The final budget may be revised upon approval of the board of education in open meeting.

Under current Oklahoma Statutes a formal budget is required for general, building, sinking, child nutrition and coop funds, as applicable to the district. Budgets are presented include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories. Budgets generally assume the expenditure of all available resources. Therefore, when the legal budget is prepared, it is assumed these funds will not have a carryover balance to subsequent year.

A budget is legally adopted by the Board of Education for the General Fund and Building Fund that includes revenues and expenditures.

Note 2: Changes of Assumptions

The assumption changes in fiscal year 2015 is attributable to the new assumptions adopted by the TRS board in May 2015.

The assumption changes in fiscal year 2016 is attributable to the new economic assumptions adopted by the TRS board in September 2016.

The assumption changes in fiscal year 2017 is attributable to the change in assumed election rate for the assumed election rate for the Supplemental Medical Insurance benefit adopted by the TRS board in August 2017.

The assumption change in fiscal year 2020 is attributable to the new assumptions adopted by the Board in July, 2020.

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2023**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Program or Award Amount	Deferred Revenue (Accounts Receivable) 6/30/22	Federal Grant Receipts	Total Grant Expenditures	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) 6/30/23
U.S. Department of Education							
Direct Programs-							
CARES - HEERF II - Student Financial Aid	84-425E	314,000	-	-	21,041	21,041	(21,041)
CARES - FIPSE	84-425N		(14,853)	14,853	-	-	-
CARES - HEERF III - Student Financial Aid	84-425E	544,820	-	159,918	159,918	-	-
CARES - HEERF III - Institutional Funds	84-425F	598,350	-	21,653	21,653	-	-
Total Student Financial Aid & Institutional Stimulus Funds			(14,853)	196,424	202,612	202,612	(21,041)
Student Financial Aid							
Federal Pell Grant Program	84-063	\$ 324,392	\$ (5,173)	\$ 301,558	\$ 324,392	\$ 324,392	\$ (28,007)
Pell Admin Fee	84-063	320	(15)	250	320	320	(85)
Federal Supplemental Educational Opportunity Grant	84-007		-	4,080	4,080	4,080	-
FSEOG Admin Fee	84-033		-	272	272	272	-
Total Student Financial Aid Cluster			(5,188)	306,160	329,064	329,064	(28,092)
Passed through Oklahoma Department of Career Technology Education							
Carl Perkins Secondary	84-048	110,034	-	77,650	102,045	102,045	(24,395)
Tech Centers That Work	84-048	20,000	-	6,693	13,617	13,617	(6,924)
Passed through Oklahoma Department of Education							
Adult Basic Education	84-002	156,851	(31,991)	115,252	115,438	115,438	(32,177)
Total Pass Through Programs			-	84,343	115,662	115,662	(31,319)
Total U.S. Department of Education			(52,032)	702,179	762,776	762,776	(112,629)
U.S. Department of Health and Human Services							
Passed through Oklahoma Department of Career Technology Education and Oklahoma Department of Education							
TANF	93-558	344,630	(112,172)	295,315	326,706	326,706	(143,563)
Total U.S. Department of Health and Human Services			(112,172)	295,315	326,706	326,706	(143,563)
U.S. Department of Agriculture							
Passed through Oklahoma Department of Education							
Child and Adult Care Food Program	10-558		-	18,877	-	-	18,877
U.S. Department of Defense							
Passed through Oklahoma Department of Career Technology Education							
Procurement Technical Assistance Program	12-002	39,583	-	39,583	51,282	51,282	(11,699)
Total Expenditures of Federal Awards		\$ 992,810	\$ (164,204)	\$ 1,055,954	\$ 1,089,482	\$ 1,140,764	\$ (249,014)

**PIONEER TECHNOLOGY CENTER SCHOOL DISTRICT NO 13
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2023**

Note A: Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Pioneer Technology Center, District No. 13 under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 220, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Pioneer Technology Center, District No. 13 it is not intended to and does not present financial position, changes in financial position or cash flows.

Note B: Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on using the cash basis of accounting. Some amounts presented in the schedule may differ from amounts presented in, or used in the preparation of the basic financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, where certain types of expenditures are not allowable or are limited as to reimbursement.

Note C: Indirect Cost Rate

Pioneer Technology Center, District No. 13 has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Note D: Subrecipients

Pioneer Technology Center, District No. 13 did not have any awards that have been passed through to sub recipients.

PIONEER TECHNOLOGY CENTER DISTRICT NO. 13
 COUNTY - OKLAHOMA
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND
 FUND EQUITY - REGULATORY BASIS - FIDUCIARY FUND
 07/01/22 TO 06/30/23

SCHEDULE D-1

<u>DEPOSITORY</u>	<u>DETAIL</u>	<u>TOTALS</u>
CASH	<u>\$13,543.97</u>	
TOTAL DEPOSITORY		<u>\$13,543.97</u>
 <u>FUND</u>		
LEDGER BALANCE	\$12,338.86	
ADD: 2022-23 OUTSTANDING	<u>1,205.11</u>	
TOTAL FUND BALANCE		<u>\$13,543.97</u>

PIONEER TECHNOLOGY CENTER DISTRICT NO. 13
 COUNTY - OKLAHOMA
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
 REGULATORY BASIS - FIDUCIARY FUND
 07/01/22 TO 06/30/23

SCHEDULE D-2

<u>ACCOUNT</u>	<u>07/01/2022</u>	<u>REVENUES</u>	<u>TRANSFERS</u>	<u>EXPENDITURES</u>	<u>06/30/23</u>
INTEREST	\$ 515.00	\$ 3,600.87	\$0.00	\$ 699.02	\$ 3,416.85
PETTY CASH	0.00	350.00	0.00	350.00	0.00
STUDENT COUNCIL	12,715.40	31,933.70	0.00	38,105.16	6,543.94
VENDING MACHINES	3,580.17	3,847.28	0.00	5,151.88	2,275.57
BOOKSTORE REVENUES	0.00	184,027.99	0.00	184,027.99	0.00
EQUIPMENT SALES (SURPLUS)	0.00	17,160.04	0.00	17,160.04	0.00
FACILITIES RENTAL	0.00	390.00	0.00	390.00	0.00
ABE TESTING FEES	0.00	885.00	0.00	885.00	0.00
INCUBATOR RENTS	0.00	2,630.00	0.00	2,630.00	0.00
INCUBATOR UTILITIES	0.00	936.42	0.00	936.42	0.00
MISC REIMBURSEMENTS	0.00	11,660.38	0.00	11,660.38	0.00
RESALE (CAFETERIA, COSMO)	0.00	125,562.19	0.00	125,562.19	0.00
SHOP REVENUES (CHILD CARE)	0.00	190,111.40	0.00	190,111.40	0.00
TUITION-DAY	0.00	490,355.40	0.00	490,355.40	0.00
TUITION-AT&D	0.00	85,300.55	0.00	85,300.55	0.00
TUITION-IT&D	0.00	59,254.96	0.00	59,254.96	0.00
TUITION-SAFETY	0.00	185,579.72	0.00	185,579.72	0.00
SHARE LOCAL	0.00	140,440.52	0.00	140,440.52	0.00
ABE SCHOLARSHIP	102.50	0.00	0.00	0.00	102.50
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
TOTALS	\$16,913.07	\$1,534,026.42	\$0.00	\$1,538,600.63	\$12,338.86

S & B CPA's & Associates, PLLC
302 North Independence, Suite 103
Enid, Oklahoma 73701
580-265-8651

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS*

Honorable Board of Education
Pioneer Technology Center #V-13
Kay County, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Pioneer Technology Center #V-13, Kay County, Oklahoma, as listed in the Table of Contents, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated March 12, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

S&B CPA & Associates, PLLC

S&B CPA & Associates, PLLC

March 12, 2024

S & B CPA's & Associates, PLLC
302 North Independence, Suite 103
Enid, Oklahoma 73701
580-265-8651

Honorable Board of Education
Pioneer Technology Center #V-13
Kay County, Oklahoma

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH THE UNIFORM GUIDANCE**

Opinion on Each Major Federal Program

We have audited Pioneer Technology Center #V-13, Kay County, Oklahoma compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2023. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Pioneer Technology Center #V-13 complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the "Auditor's Responsibilities for the Audit of Compliance" section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material non-compliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS and, and the Uniform Guidance we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the "Auditor's Responsibilities for the Audit of Compliance" section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

S&B CPA & Associates, PLLC

S&B CPA & Associates, PLLC

March 12, 2024

**PIONEER TECHNOLOGY CENTER, SCHOOL DISTRICT NO. 13
KAY COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023**

Section I – Summary of Auditors’ Results

Financial Statements

Type of auditors’ report issued: Unqualified

Internal control over financial reporting:

* Material weakness(es) identified? _____ Yes X No

* Significant Deficiency(ies) identified
not considered to be material weakness(es)? _____ Yes X None Reported

Noncompliance material to financial statement noted? _____ Yes X No

Federal Awards

Internal control over major programs:

* Material weakness(es) identified? _____ Yes X No

* Significant Deficiency(ies) identified
not considered to be material weakness(es)? _____ Yes X None Reported

Type of auditors’ report issued on compliance for
Major programs: Unmodified

Any audit findings disclosed that are required to
be reported in accordance with
the Uniform Guidance? _____ Yes X No

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
84.063	Pell
84.048	Carl Perkins
84.425	ARPA Nursing Project

Dollar threshold used to distinguish between type
A and type B programs \$750,000

Auditee qualified as low-risk auditee? X Yes _____ No

**PIONEER TECHNOLOGY CENTER, SCHOOL DISTRICT NO. 13
KAY COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023**

Section II – Findings Relating to the Financial Statements

None

Section III – Findings and Questioned Costs for Federal Awards

N/A

Section IV – Status of Prior Year Audit Findings

None related to the financial statements or questioned costs for federal awards.

Section V – Management’s Corrective Action Plan

N/A

PIONEER TECHNOLOGY CENTER #V-13
KAY COUNTY - OKLAHOMA
JULY 1, 2022 TO JUNE 30, 2023

DISPOSITION OF PRIOR YEAR FINDINGS
JUNE 30, 2023

No reportable conditions were noted during the 2022-23 fiscal.

PIONEER TECHNOLOGY CENTER #V-13
KAY COUNTY, OKLAHOMA

SCHEDULE OF ACCOUNTANTS' PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT
FOR THE YEAR ENDING JUNE 30, 2023

STATE OF OKLAHOMA)

County of GARFIELD) ss
)

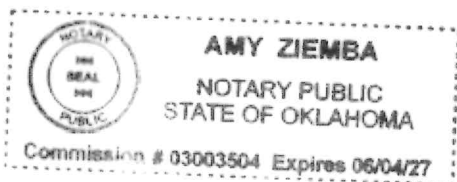
The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in Accordance with the "Oklahoma Public School Audit law" at the time of audit contract and during the entire audit engagement with Pioneer Technology Center #V-13 for the audit year 2022-2023.

S&B CPAs & ASSOCIATES, PLLC

Subscribed and sworn to before me on this 12th day of March, 2024.
My commission expires on 4th day of June, 2027.

AMY ZIEMBA

Notary Public
Commission No. 03003504



Pioneer Technology Center Board of Education Regular Meeting
Tuesday, February 13, 2024 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order – President Beliel called the meeting to order at 6:00 pm.
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Tour of the E-Sports arena - Kevin Bell, Network Administrator & Zac Ladner, Information Technology Instructor
5. Vote to approve tour of E-Sports arena

Motion to approve the tour of the E-Sports arena passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

6. Board President's acknowledgment of the return to the Board Meeting

President Beliel stated The Board returned to the meeting room at 6:46 pm to finish the meeting. We are not on Item 7 on the agenda.

7. Discussion and vote to approve or not approve the Minutes of the January 9, 2024, regular Board of Education meeting

Motion to approve the Minutes of the January 9, 2024, regular Board of Education meeting passed with a motion by Ms. Rachel Shuey and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #40950-41157 in the amount of

\$189,493.53; Building Fund #40037-40040 in the amount of \$18,491.80; Payroll #70177-70178 in the amount of \$23,165.75).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Administrative reports regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

PTC Manticores' Jayden Batson and Joshua Douglas, PoHi students, placed 1st in the OKSE Northeast. Region tournament on January 29th as a Mario Kart Duos team. PTC hosted the PTC Preview Night for area 8 - 12th graders on February 1st. Included in the event to discuss transition and enrollment opportunities were representatives from our higher education partners as well as our high school counselors and military recruiters. Of the 120 who completed the survey -52% Ponca; 31% Blackwell; 68% 10th grade; 24% 11th grade Heather Smith, BIS Program Developer, has collaborated with John Adams, owner/contractor of John Adams Plumbing, to develop and provide a Plumbing Journeyman Test Prep course. The class will meet for 12 sessions and address the elements and content necessary to prepare for the Plumbing Journeyman exam. There are 10 participants in the class.

PTC will host a Non-Profit Conference on February 9th, which is designed for board members and directors and will be presented by the Oklahoma Center for Non-Profits and will focus on best practices. And the basics of fundraising. PTC hosted the B&I Breakfast for the transportation sector on January 26th. Participants discussed workforce needs and trends, challenges and opportunities to address recruitment, retention and growing the workforce. Work on the Work Ready Oklahoma site at City Central is nearing completion. Furniture, computers and other technology are installed. We have a few items remaining on the punch list, but the staff have moved in and working on getting their area fully set up. Our first class is scheduled to start at the beginning of April.

- Hanna Patrick, current PTC employee, will transfer from Evening Custodian to the WRO Admin Support position.

- Lori Brown, Culinary Services Coordinator, will be retiring effective April 30th.

Kahle Goff, Executive Director, Full-Time Programs

J.D. Soulek inquired about what ISRR stood for in the report. Mr. Goff stated that it was Innovative Strategies for Recruitment and Retention of Teachers.

He stated that it is SkillsUSA and Grant season. There are many CTSO contests in the upcoming

months. We have applied for the Carl Perkins Grant, and the lottery grant. Esports also applied for a grant from K20 Center.

10. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A

Motion to to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve items for surplus as listed on Appendix B

Motion to approve list of surplus items as listed on Appendix B passed with a motion by Ms. Rachel Shuey and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Presentation of recommendation to close the Service Careers Program.

Kahle Goff, Executive Director of Full-Time Programs stated that he was recommending the closure of the Service Careers Program. This is due to the low enrollment, and the retirement of Mr. Bookout. He stated that they have been able to move students to different programs. They would like to revisit this opportunity, if grant money becomes available.

13. Motion and vote to approve or not approve the recommendation to close the Service Careers program

Motion and vote to approve the recommendation to close the Service Careers program passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve opening the position of Apprenticeship Training Coordinator

Motion to approve opening the position, Apprenticeship Training Coordinator passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

16. Discussion and vote to approve or not approve contract renewals as listed on Appendix D (Executive Directors/Admin Team Directors)

Motion to approve contract renewals as listed on Appendix D (Executive Directors/Admin Team Directors) passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

17. Discussion and Vote to approve or not approve the transfer of Hannah Patrick to the Work Ready Oklahoma Administrative and Program Support position.

Motion to approve the transfer of Hannah Patrick from Evening Custodian to WRO Admin/program support. passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

18. Proposed executive session to discuss the employment terms of the superintendent as authorized by 25 OS Section 307(B)(1)

19. Vote to convene or not to convene into executive session.

Motion to convene into executive session passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

20. Acknowledge return to open session.

21. Executive session minutes compliance announcement.

The board entered into executive session at 7:40 p.m. to discuss the employment terms of the superintendent as authorized by 25 OS Section 307(B)(1).

Those present in the executive session were Laurence Beliel, Board Member, Gay Norris, Board Member, Debbie Leaming, Board Member, J.D. Soulek, Board Member, Rachel Shuey, Board Member. No action was taken by the board of education.

The board returned to open session at 7:53 p.m.

22. Discussion and possible board action to modify the contractual terms of the superintendent.

23. New Business- None

24. Board Comment- None

25. President Beliel adjourned the meeting at 7:56 pm.

Respectfully submitted,

Kellie Johnson

Kellie Johnson

Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:



PO	Vendor Name	General Description	Amount	Date
41158	MEDICAL EQUIPMENT AFFILIATES	PN SUPPLIES	350.70	02/08/2024
41159	MSC INDUSTRIAL SUPPLY CO	WELDING SUPPLIES	293.88	02/08/2024
41160	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	424.50	02/08/2024
41161	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	119.06	02/08/2024
41162	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	374.76	02/08/2024
41163	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	106.94	02/09/2024
41164	SURESTAY PLUS BY BEST WESTERN ADA	SAFETY - TRAVEL LODGING	180.00	02/09/2024
41165	UNIVERSITY OF TEXAS AT ARLINGTON OSHA EDUCATION	SAFETY - TRAVEL REGISTRATION	595.00	02/09/2024
41166	AMAZON CAPITAL SERVICES	OKDHS GRANT - SUPPLIES	458.32	02/09/2024
41167	AMAZON CAPITAL SERVICES	FINANCE - SUPPLIES	56.62	02/09/2024
41168	HIGHWAY 60 EQUIPMENT AND LIFTING SERVICES	BUS MAINT - REPAIRS	5,690.88	02/12/2024
41169	AMERICAN TELEPHONE	COMPUTER SERVICES EQUIPMENT	6,375.00	02/12/2024
41170	RK BLACK INC	WRO EQUIPMENT	5,325.00	02/12/2024
41171	AMAZON CAPITAL SERVICES	CAREER DEVELOPMENT SUPPLIES	326.00	02/12/2024
41172	FARHA WHOLESALE COMPANY INC	CENTRAL SUPPLIES	1,660.00	02/12/2024
41173	A+ PRINTING	MARKETING/ADVERTISING	78.00	02/13/2024
41174	MAKEKINGS	MARKETING/ADVERTISING	190.00	02/13/2024
41175	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	226.48	02/13/2024
41176	POCKET NURSE	ARPA DURABLE SUPPLIES PN/PN SELECT	1,643.53	02/13/2024
41177	AMAZON CAPITAL SERVICES	BUILDING MAINT - SUPPLIES	847.94	02/13/2024
41178	FIRST NATIONAL BANK OF OMAHA	INNOVATION MGR - TRAVEL AIRFARE	158.96	02/13/2024
41179	MAYER EYE CARE	TANF STUDENT ASSISTANCE OTHER	140.00	02/14/2024
41180	HALO BRANDED SOLUTIONS, INC	TEACHER PREP SUPPLIES	247.72	02/14/2024
41181	TEACHER CREATED RESOURCES	TEACHER PREP SUPPLIES	85.90	02/14/2024
41182	SKY'S THE LIMIT CREATIONS	WRO - COMMUNITY EVENT SUPPLIES	160.00	02/14/2024
41183	HOBBY LOBBY	WRO - OFFICE RENOVATION REPAIRS	4,000.00	02/14/2024
41184	EASYKEYS	BUILDING MAINT REPAIRS	72.85	02/14/2024
41185	A+ PRINTING	WRO - ADVERTISING	63.00	02/14/2024



PIONEER TECHNOLOGY CENTER

From PO: 41158 to PO: 41327

Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
41186	AMAZON CAPITAL SERVICES	VISUAL COMM SUPPLIES	240.94	02/14/2024
41187	MURRAY WOMBLE	BUILDING MAINT REPAIRS	388.00	02/14/2024
41188	SOBER BROTHERS, INC.	GROUND MAINT - REPAIRS	347.60	02/14/2024
41189	AMAZON CAPITAL SERVICES	BUILDING MAINT - SUPPLIES	18.98	02/14/2024
41190	POCKET NURSE	ARPA EQUIPMENT PN/PN SELECT	10,947.28	02/15/2024
41191	UNIVERSITY OF TEXAS AT ARLINGTON OSHA EDUCATION	SAFETY-TRAVEL REGISTRATION	595.00	02/15/2024
41192	WAL-MART COMMUNITY CARD	WRO SUPPLIES	249.00	02/15/2024
41193	AMAZON CAPITAL SERVICES	WRO SUPPLIES/EQUIPMENT	702.75	02/15/2024
41194	LAMPTON WELDING SUPPLY	AT&D - RESALE SUPPLIES	521.49	02/15/2024
41195	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - SUPPLIES	818.44	02/15/2024
41196	STAPLES ADVANTAGE	STATE DURABLE SUPPLY / CONSUMABLE SUPPLY	563.49	02/15/2024
41197	A+ PRINTING	CENTRAL PRINTING	404.20	02/15/2024
41198	AMERICAN 3B SCIENTIFIC, LP	AT&D - INSTRUCT SUPPLIES	163.95	02/15/2024
41200	LOWE'S HOME CENTER INC	CHILDREN'S LAB EQUIPMENT	1,244.00	02/16/2024
41201	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	100.00	02/16/2024
41202	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	882.64	02/16/2024
41203	SCHOOLGIRL STYLE	TEACHER PREP SUPPLIES	116.47	02/16/2024
41204	STAPLES ADVANTAGE	PN SUPPLIES	75.00	02/16/2024
41205	WAL-MART COMMUNITY CARD	WRO CONSUMABLE OFFICE SUPPLIES	905.20	02/16/2024
41206	FRANCIS TUTTLE TECH CENTER	SAFETY - TRAVEL REGISTRATION	75.00	02/16/2024
41207	FIRST NATIONAL BANK OF OMAHA	VISUAL COMM SUPPLIES	623.06	02/16/2024
41208	STAPLES ADVANTAGE	TANF CONSUMABLE SUPPLY	52.92	02/20/2024
41209	MAYER EYE CARE	TANF MEDICAL/DENTAL	110.00	02/20/2024
41210	LOWE'S HOME CENTER INC	CONSTRUCTION - CONSUMABLE SUPPLIES	1,500.00	02/20/2024
41211	AMAZON CAPITAL SERVICES	MEDICAL SERVICES - SUPPLIES	440.86	02/21/2024
41212	WAL-MART COMMUNITY CARD	BIOMED - SUPPLIES	173.97	02/21/2024
41213	WARDS SCIENTIFIC	BIOMED - SUPPLIES	324.25	02/21/2024
41214	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	76.96	02/21/2024
41215	AMAZON CAPITAL SERVICES	BLDG MAINT - REPAIRS	123.65	02/21/2024
41216	LOWE'S HOME CENTER INC	BLDG MAINT - REPAIRS	151.05	02/21/2024



PIONEER TECHNOLOGY CENTER

From PO: 41158 to PO: 41327

Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
41217	ADVANCED TECHNOLOGY CONSULTANTS	MECHATRONICS - SUPPLIES	500.00	02/21/2024
41218	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	216.97	02/21/2024
41219	FASTENAL COMPANY	BLDG MAINT - REPAIRS	183.20	02/21/2024
41220	STAPLES ADVANTAGE	TANF CONSUMABLE SUPPLY	276.18	02/21/2024
41221	FLEETPRIDE, INC	BUS MAINT REPAIRS	47.81	02/21/2024
41222	SOBER BROTHERS, INC.	GROUNDS MAINT - REPAIRS	661.60	02/21/2024
41223	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	25.00	02/21/2024
41224	CAROLINA BIOLOGICAL SUPPLY CO	HEALTH CAREERS - SUPPLIES	296.06	02/21/2024
41225	OKACTE SUPPORT STAFF DIVISION	RECEPTIONIST - TRAVEL REGISTRATION	65.00	02/21/2024
41226	HAMPTON INN - MCALESTER	RECEPTIONIST - TRAVEL LODGING	130.00	02/21/2024
41227	OKLAHOMA FCCLA	TEACHER PREP STAFF/STUDENT TRAVEL REGISTRATION	700.00	02/21/2024
41228	LOWE'S HOME CENTER INC	PRECISION MACHINING SUPPLIES	240.00	02/21/2024
41229	AMAZON CAPITAL SERVICES	CAREER DEV FACILITATOR - SUPPLIES	215.00	02/22/2024
41230	AMAZON CAPITAL SERVICES	CAREER DEV FACILITATOR - SUPPLIES	61.85	02/22/2024
41231	AMAZON CAPITAL SERVICES	OKDHS GRANT - SUPPLIES	398.30	02/22/2024
41232	AMAZON CAPITAL SERVICES	MARKETING/SUPPLIES	49.86	02/22/2024
41233	SHIRT SPACE	WRO MARKETING/ADVERTISING	685.02	02/22/2024
41234	COALITION ON ADULT BASIC EDUCATION - COABE	ABE TRAVEL REGISTRATION	700.00	02/22/2024
41235	A+ PRINTING	WRO SUPPLIES PRINTING	8,000.00	02/22/2024
41236	RK BLACK INC	WRO MAINTENANCE AGREEMENT	200.00	02/22/2024
41237	STOLHAND-WELLS GROUP	BLDG MAINT - REPAIRS	1,460.00	02/22/2024
41238	LENNOX INDUSTRIES INC	BLDG MAINT - REPAIRS	2,112.00	02/23/2024
41239	J & P SUPPLY, INC.	BLDG MAINT - SUPPLIES	95.40	02/23/2024
41240	HAMPTON INN - MCALESTER	PN TRAVEL LODGING	120.00	02/23/2024
41241	FLEETPRIDE, INC	BUS MAINT REPAIRS	600.14	02/23/2024
41242	ODCTE	LEADERSHIP DEV - TRAVEL REGISTRATION	35.00	02/23/2024
41243	ODCTE	INNOVATION MGR - TRAVEL REGISTRATION	35.00	02/23/2024
41244	WAL-MART COMMUNITY CARD	COSMETOLOGY SUPPLIES	293.29	02/23/2024
41245	AMAZON CAPITAL SERVICES	HCC - SUPPLIES	41.96	02/23/2024



PIONEER TECHNOLOGY CENTER

From PO: 41158 to PO: 41327

Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
41246	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	128.71	02/23/2024
41247	OKACTE SUPPORT STAFF DIVISION	PN TRAVEL REGISTRATION	65.00	02/26/2024
41248	PDG+CREATIVE	MARKETING/WEB HOSTING	500.00	02/26/2024
41249	OK DEPT OF CAREERTECH	LEADERSHIP DEVELOP - TRAVEL REGISTRATION	35.00	02/26/2024
41250	LAMPTON WELDING SUPPLY	IT&D INSTRUCT - REPAIRS	115.80	02/26/2024
41251	WAL-MART COMMUNITY CARD	WRO EQUIPMENT	2,196.00	02/26/2024
41252	ONENET	WRO SUPPLIES	167.75	02/26/2024
41253	OKSPRA	MARKETING - TRAVEL REGISTRATION	500.00	02/26/2024
41254	FIRST NATIONAL BANK OF OMAHA	MARKETING - TRAVEL LODGING	196.00	02/26/2024
41255	AMAZON CAPITAL SERVICES	WRO - EVENTS / JOB FAIRS	161.47	02/26/2024
41256	KAPLAN EARLY LEARNING COMPANY	OKDHS GRANT - SUPPLIES	299.95	02/27/2024
41257	MELISSA HOLOBACH GROUP, LLC	IT&D INSTRUCT - PROF SERVICES	3,035.00	02/27/2024
41258	TEACHERSPAYTEACHERS.COM	OKDHS GRANT - SUPPLIES	107.97	02/27/2024
41259	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - SUPPLIES	50.94	02/27/2024
41260	OASFAA	FINANCIAL AID - TRAVEL REGISTRATION	200.00	02/27/2024
41261	LOWE'S HOME CENTER INC	CONSTRUCTION TECH EQUIPMENT	512.05	02/27/2024
41262	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	637.25	02/27/2024
41263	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	71.97	02/27/2024
41264	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	66.36	02/27/2024
41265	CAREER TECH PRINTING SERVICES	MARKETING/PRINTING	560.00	02/27/2024
41266	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	229.28	02/28/2024
41267	LEVEL 7 CONCEPTS	WRO - ADVERTISING	18.90	02/28/2024
41268	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - EQUIPMENT	2,438.00	02/28/2024
41269	MEEKS HOLDINGS LLC	WRO - ADVERTISING	1,117.97	02/28/2024
41270	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	235.86	02/28/2024
41271	GRAINGER	MECHATRONICS - SUPPLIES	1,333.52	02/28/2024
41272	AMAZON CAPITAL SERVICES	WRO EQUIPMENT	398.00	02/28/2024
41273	TOPCO DISTRIBUTING	BUILDING MAINT REPAIRS	13.50	02/29/2024
41274	AVL SYSTEMS DESIGN	COMPUTER SERVICES - REPAIRS	4,500.00	02/29/2024



PIONEER TECHNOLOGY CENTER

From PO: 41158 to PO: 41327

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
41275	SPIVA PAINTING & DRYWALL LLC	BUILDING MAINT REPAIRS	627.80	02/29/2024
41276	STAPLES ADVANTAGE	WRO - EQUIP AND SUPPLIES	1,130.00	02/29/2024
41277	PACE	BIS STAFF - TRAVEL REGISTRATIONS	1,755.00	03/01/2024
41278	VILLAGE SCREEN PRINT	TEACH OK/ED RISING SUPPLIES	528.86	03/01/2024
41279	VILLAGE SCREEN PRINT	WRO - ADVERTISING	800.00	03/01/2024
41280	MAKEKINGS	MARKETING/SUPPLIES	80.00	03/01/2024
41281	4 IMPRINT INC	MARKETING/ADVERTISING	104.22	03/01/2024
41282	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	225.96	03/01/2024
41283	FARHA WHOLESALE COMPANY INC	WRO - SUPPLIES	690.00	03/04/2024
41284	CLUTCH SOLUTIONS, LLC	COMPUTER SERVICES -- SUPPLIES	1,326.00	03/04/2024
41285	KIAMICHI TECHNOLOGY CENTER	AT&D - RESALE MISC/SUPPLIES	5,118.60	03/04/2024
41286	NORTHERN OKLAHOMA COLLEGE	IT&D-RESALE FOOD	200.00	03/04/2024
41287	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL - LODGING	228.00	03/04/2024
41288	MAKEKINGS	AT&D - RESALE SUPPLIES	60.00	03/04/2024
41289	BOWERS TRUCKING INC	IT&D INSTRUCT - RENTAL	4,250.00	03/04/2024
41290	STAPLES ADVANTAGE	DISABILITY SERVICES - SUPPLIES	700.00	03/04/2024
41291	A+ PRINTING	MARKETING/ADVERTISING	58.00	03/04/2024
41292	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	1,070.00	03/04/2024
41293	WAL-MART COMMUNITY CARD	TANF CONSUMABLE SUPPLY	48.42	03/04/2024
41294	AMAZON CAPITAL SERVICES	TEACH OK/ED RISING SUPPLIES	105.29	03/04/2024
41295	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	9.95	03/04/2024
41296	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	27.95	03/04/2024
41297	O'REILLY AUTOMOTIVE INC	WELDING SUPPLIES	194.99	03/05/2024
41298	AMAZON CAPITAL SERVICES	OKDHS GRANT - EQUIP AND SUPPLIES	873.47	03/05/2024
41299	CAREER TECH PRINTING SERVICES	WRO - ADVERTISING	230.00	03/05/2024
41300	AMAZON CAPITAL SERVICES	FINANCE SUPPLIES	81.38	03/05/2024
41301	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	48.00	03/05/2024
41302	CAREERPLANNER.COM	WRO - INSTRUCT SUPPLIES	2,076.00	03/05/2024



PIONEER TECHNOLOGY CENTER

From PO: 41158 to PO: 41327

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
41303	AMAZON CAPITAL SERVICES	FINANCE SUPPLIES	265.83	03/05/2024
41304	NC3	STAFF TRAVEL - MECHATRONICS - REGISTRATION	495.00	03/05/2024
41305	AMAZON CAPITAL SERVICES	SUPPLIES - MECHATRONICS	39.96	03/05/2024
41306	RAINMAKER SPRINKLERS	BLDG MAINT - REPAIRS	108.27	03/05/2024
41307	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	27.95	03/05/2024
41308	FIRST NATIONAL BANK OF OMAHA	MECHATRONICS - TRAVEL LODGING	145.95	03/05/2024
41309	AMAZON CAPITAL SERVICES	HCC - SUPPLIES	533.52	03/05/2024
41310	QUILL CORPORATION	FINANCE SUPPLIES	30.99	03/05/2024
41311	POCKET NURSE	HCC - SUPPLIES	1,336.56	03/05/2024
41312	LOWE'S HOME CENTER INC	BPOC SUPPLIES	152.50	03/05/2024
41313	STAPLES ADVANTAGE	MARKETING/SUPPLIES	133.59	03/05/2024
41314	OKLAHOMA SKILLS USA	STAFF/STUDENT TRAVEL REGISTRATION - STATE CONTEST	8,255.00	03/05/2024
41315	QUALITY WATER BY CULLIGAN	WRO - EVENTS/JOB FAIRS PROMO ITEMS	985.00	03/06/2024
41316	TEACHERSPAYTEACHERS.COM	OKDHS GRANT - SUPPLIES	113.59	03/06/2024
41317	MONEY HABITUDES	WRO - INSTRUCTIONAL SUPPLIES	525.00	03/06/2024
41318	AMAZON CAPITAL SERVICES	WRO - JOB FAIR, PARTICIPANT AND OFFICE SUPPLIES	560.00	03/06/2024
41319	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	847.56	03/06/2024
41320	OKLAHOMA FCCLA	CULINARY STAFF/STUDENT TRAVEL REGISTRATION	1,150.00	03/06/2024
41321	STAPLES ADVANTAGE	SUPERINTENDENT SUPPLIES	179.99	03/06/2024
41322	4 IMPRINT INC	MARKETING/ADVERTISING	564.36	03/07/2024
41323	STAPLES ADVANTAGE	FINANCE SUPPLIES	195.00	03/07/2024
41324	MEEKS HOLDINGS LLC	MARKETING/PRINTING	989.39	03/07/2024
41325	STAPLES ADVANTAGE	FINANCE SUPPLIES	75.09	03/07/2024
41326	WAYMAKERS FLORAL	WRO - EVENT MATERIALS	200.00	03/07/2024
41327	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	170.09	03/07/2024

(11) GEN FUND-FOR OPERAT Current Encumbered:

132,252.16



PIONEER TECHNOLOGY CENTER

From 09 Feb 2024 to 07 Mar 2024

CHANGE ORDER REPORT GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
40007	ALLIANCE HEALTH URGENT CARE	BLANKET PO	-1,000.00	7/1/2023
40008	ARMSTRONG MCCALL	BLANKET PO	1,000.00	7/1/2023
40011	AT&T MOBILITY	BLANKET PO	400.00	7/1/2023
40013	BEN E. KEITH FOODS-OKLAHOMA	BLANKET PO	-3,000.00	7/1/2023
40041	OSU FIRE SERVICE TRAINING	BLANKET PO	2,700.00	7/1/2023
40046	RK BLACK INC	BLANKET PO	3,000.00	7/1/2023
40050	SGC FOODSERVICE	BLANKET PO	2,000.00	7/1/2023
40059	TRAVEL (STAFF)	BLANKET PO	-300.00	7/1/2023
40060	UNIVERSAL PREMIUM FLEET CARD	BLANKET PO	-500.00	7/1/2023
40064	WAL-MART COMMUNITY CARD	BLANKET PO	1,000.00	7/1/2023
40114	ODAT (OK DRUG & ALCOHOL TESTING)	RESALE SUPPLIES	1,000.00	7/1/2023
40405	TESTOUT CORPORATION	VISUAL COMM CURRICULUM	375.00	8/15/2023
40416	FIRST NATIONAL BANK OF OMAHA	VISUAL COMMUNICATION - SUPPLIES	-139.22	8/16/2023
40469	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	-70.00	8/25/2023
40772	MURRAY WOMBLE	BLDG MAINT - REPAIRS	-575.00	11/3/2023
40825	AMERICAN TELEPHONE	WORK READY OK - REPAIRS	-2,850.00	11/14/2023
40901	AMAZON CAPITAL SERVICES	AT&D SUPPLIES	-21.11	12/12/2023
40911	LUXURY LASH ACADEMY	PROF SERVICES-IT&D INSTRUCT / RESALE SUPPLIES-IT&D/COSMO STAFF TRAVEL REGISTRATION	-1,100.00	12/14/2023
40912	A+ PRINTING	MARKETING/ADVERTISING	-195.00	12/14/2023
40917	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	-1,000.00	12/20/2023
40921	AMAZON CAPITAL SERVICES	SUPERINTENDENT SUPPLIES	200.00	1/2/2024
40933	STAYBRIDGE SUITES OKC DOWNTOWN BRICKTOWN	CULINARY STAFF/STUDENT TRAVEL LODGING	-205.00	1/3/2024

40950	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	-9.27	1/5/2024
40958	LOWE'S HOME CENTER INC	WELDING SUPPLIES	-17.23	1/8/2024
40962	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	-1,573.37	1/9/2024
40986	MAKERBOT INDUSTRIES, LLC	MECHATRONICS - REPAIRS	-17.50	1/12/2024
40987	AMAZON CAPITAL SERVICES	CULINARY ARTS SUPPLIES	-40.41	1/12/2024
40991	LINCOLN ELECTRIC COMPANY	WELDING SUPPLIES	166.50	1/12/2024
41018	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	-25.00	1/17/2024
41024	PONCA IRON & METAL, INC.	WELDING SUPPLIES	-429.60	1/18/2024
41028	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	-50.00	1/18/2024
41037	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	-7.97	1/23/2024
41056	STAPLES ADVANTAGE	CULINARY ARTS - SUPPLIES	-25.00	1/24/2024
41058	LOWE'S HOME CENTER INC	CONSTRUCTION - SUPPLIES	-109.43	1/24/2024
41060	HOBBY LOBBY	FULLTIME PROGRAMS - SUPPLIES	-33.45	1/24/2024
41072	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	-26.00	1/26/2024
41076	CAREER TECH PRINTING SERVICES	MARKETING/PRINTING	-8.00	1/29/2024
41081	ELSEVIER	PN RESALE BOOKS	-155.12	1/29/2024
41082	A+ PRINTING	WORK READY OK - ADVERTISING	-21.00	1/29/2024
41092	OKLAHOMA HOSA	STAFF/STUDENT TRAVEL REGISTRATION	65.00	1/30/2024
41100	STANDLEY SYSTEMS	BID ASST - SUPPLIES	15.00	1/30/2024
41103	CENGAGE LEARNING	PN RESALE BOOKS	-3.94	1/31/2024
41108	FIRST NATIONAL BANK OF OMAHA	WRO BUILDING SERVICES MINOR REPAIRS	-60.18	1/31/2024
41117	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	-47.49	2/1/2024
41121	FIRST NATIONAL BANK OF OMAHA	VISUAL COMM - STAFF TRAVEL AIRFARE	-117.00	2/1/2024
41123	AMAZON CAPITAL SERVICES	OKDHS GRANT SUPPLIES/SAFETY SUPPLIES	-189.42	2/2/2024
41124	LOWE'S HOME CENTER INC	WRO BUILDING MAINT MINOR REPAIR	-394.99	2/2/2024
41132	WOLTERS KLUWER	PN RESALE BOOKS	-24.22	2/5/2024
41134	OKLAHOMA FCCLA	STUDENT TRAVEL REGISTRATION	-25.00	2/5/2024
41136	LEGACY SIGNS	BUILDING MAINT REPAIRS	-40.00	2/5/2024
41139	WAL-MART COMMUNITY CARD	COMPUTER SERVICES --- SUPPLIES	-150.25	2/6/2024

41142	WAL-MART COMMUNITY CARD	HEALTH CAREERS - SUPPLIES	-4.14	2/7/2024
41144	PONCA CITY DUGOUT CLUB	MARKETING/ADVERTISING	-25.00	2/7/2024
41145	STANDLEY SYSTEMS	BID ASST - SUPPLIES	15.00	2/7/2024
41147	LAKESHORE LEARNING MATERIALS LLC	OKDHS GRANT - SUPPLIES & EQUIP	-55.14	2/7/2024
41148	AMAZON CAPITAL SERVICES	TANF STUDENT ASSISTANCE OTHER	-50.02	2/7/2024
41152	AMAZON CAPITAL SERVICES	AT&D - INSTRUCT SUPPLIES	-10.00	2/7/2024
41153	STAPLES ADVANTAGE	CAREER TESTING CENTER - SUPPLIES	6.73	2/8/2024
41155	AMAZON CAPITAL SERVICES	AT&D - RESALE SUPPLIES	-13.48	2/8/2024
41156	FIRST NATIONAL BANK OF OMAHA	PERKINS ISSR - TRAVEL AIRFARE	-26.64	2/8/2024
41157	FIRST NATIONAL BANK OF OMAHA	PERKINS - ISSR TRAVEL LODGING MEALS GROUND TRANSPORTATION	260.00	2/8/2024

(11) GEN FUND-FOR OPERAT Total:

-2,537.36



PIONEER TECHNOLOGY CENTER

From PO: 40041 to PO: 40043

**Encumbrance For Board Approval
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
40041	MURRAY WOMBLE	BUILDING MAITN MAJOR REPAIR/REMODEL	31,598.25	02/15/2024
40042	JUSTIN SOBER CONCRETE	BLDG MAINT - MAJOR REPAIRS REMODEL	3,800.00	02/16/2024
40043	NIEMANN FENCING CO.	MAJOR REPAIRS/REMODEL - BLDG FUND	9,636.00	02/16/2024
(21) BUILDING FUND Current Encumbered:			45,034.25	



PIONEER TECHNOLOGY CENTER

From 09 Feb 2024 to 07 Mar 2024

**CHANGE ORDER REPORT
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
40039	SPIVA PAINTING & DRYWALL LLC	BLDG MAINT - MAJOR REPAIRS REMODEL	200.00	1/31/2024
(21) BUILDING FUND Total:			200.00	



PIONEER TECHNOLOGY CENTER

From PO: 70179 to PO: 70180

Payroll
Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
70179	PLANK, LESLY	PAYROLL ENCUMBRANCE	7,367.57	03/06/2024
70180	COPELAND, LORI	PAYROLL ENCUMBRANCE	15,230.99	03/07/2024
(11) GEN FUND-FOR OPERAT Current Encumbered:			22,598.56	



PIONEER TECHNOLOGY CENTER

From 09 Feb 2024 to 07 Mar 2024

X CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
70006	ABE / HSE INSTRUCTORS (STATE)	BLANKET PAYROLL ENCUMBRANCE	800.00	7/1/2023
70008	ABE / CORRECTIONS INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	2,660.00	7/1/2023
(11) GEN FUND-FOR OPERAT Total:			3,460.00	

Superintendent Report - March 2024

Meetings and Activities

- **February**– 14 – Mid-year Team Goals Check-in; After Board Meeting Report to PTC Staff; NCOCWE meeting;
- 15 – Leadership Tonkawa presentation and tour @ PTC; Tonkawa Tribal Council Tour of PTC's Children's Lab and Preschool
- 16 – Lunch with Kahle Goff and the Culinary Services team
- 19 – CTE Legislative Committee meeting
- 20 – CTE Superintendent Committee @ State Capitol; CTE Superintendent meeting at Francis Tuttle; Partners in Progress Recognition Event with Centerline, Inc.
- 21 – CTE Superintendent meeting at Francis Tuttle
- 22 – RCB Band Community Advisory Board meeting
- 23 – B&I Breakfast – Non-profit sector focus; PTC Equipment Request review meeting
- 26 – January/February Staff Birthday luncheon; CTE Legislative Committee meeting
- 27 – Pre-LEPC planning meeting with Paula Cain, Ponca City Emergency Manager; PC Chamber Board meeting; Mid-year Team Goals Check-in
- 28 – TANF Partnership meeting with Meridian
- 29 – PTC 50th Anniversary Time Capsule Burial Ceremony
- **March** 1 – Integris/NOC/PTC luncheon and discussion of LPN/RN pathways and health care recruitment
- 4 – Admin Team meeting; Mid-year Team Goals Check-in; Instructional Staff meeting; CTE Legislative Committee meeting
- 5 – Central Tech/PTC truck driver training meeting; PC Chamber Cash Mob at Rusty Barrell
- 6 – OASA Region 4 / PTC Area Superintendent meeting; Integris Caregiver Celebration
- 7 - UC Board meeting; Employee Performance Review meeting; 2nd Interview for staff position; PC Chamber Education and Workforce Committee meeting
- 8 – Northwest Post-Secondary Educational Consortium meeting at NOC Enid
- 11 – CTE Legislative Committee meeting
- 12 – Ponca City Library Board meeting; PTC Board meeting

Full-Time Programs

- Rotary is donating a fox and the base to PTC, and we're asking students who are interested in submitting a design for the painting of the fox to provide their submissions by March 28.
- Jayen Batson and Josua Douglas, PoHi students, qualified to attend Oklahoma Scholastic Esports Spring State championship for Mario Kart Duos.
- Integris held a Caregiver Celebration Ceremony on March 6th to recognize health care graduates from PTC and NOC who were recognized in the PTC 50th Anniversary Hall of Fame. Michelle Tripp, Traci and Terri Busch attended to celebrate with the hospital staff and honorees.
- Kendra Knight and Traci met with NOC and the Northwest area technology centers to discuss the NOC Post-secondary consortium and the new Associate of Applied Technology degree pathway available to PTC graduates.
- Several Pioneer Tech staff members assisted Superintendent Rick Rogers and the Shidler high school staff in providing a unique activity to their 10-12th graders. Reality U is an experiential learning program that provides students the opportunity to see how their school performance affects their financial future.

Business and Industry Services

- PTC will be hosting the Local Emergency Planning Committee meeting on March 13th. Area emergency services agencies will be meeting to discuss crisis planning and response. PTC will engage in a discussion with the group to plan a county tabletop exercise for a future date.
- PTC will be hosting the B&I Breakfast for the IT/Networking/Cyber Security sector on March 15.

Capital Planning

- The WRO facilities are complete, and the first class of participants will start on April 1st.
- The capital planning committee will be meeting at the end of the month to review our maintenance schedules and to identify potential summer or upcoming projects.

Retirements/Resignations/Staff Changes

- Kathryn Sullins, PN Instructor, has notified us of her intent to retire effective August 30, 2024.
Robbin Seymour, PN Instructor, has notified us of her intent to retire effective January 3, 2025. Lori Copeland will be joining the PTC team as Evening Custodian.

Upcoming Events

- March 14 – New PN Class start; WRO Ribbon Cutting @ 10 am – City Central – 3rd Floor
- March 15 – B&I Breakfast – IT Sector Focus – 7:30 am at PTC
- March 18-22 – Spring Break
- March 29 – Good Friday – Campus Closed
- April 5 – PTC Foundation 50th Anniversary Celebration Event

**Directors' Report to the PTC Board of Education – March 2024
(Alphabetic by Area)**

Business & Industry Services & Safety

- The BIS team conducted 165 one-on-ones/consults for 176 counseling hours and 6 marketing visits.
- The BIS team also logged
 - 1,351 Safety Contact Hours
 - 2,451 AT&D/Open Enrollment Contact Hours
 - 1,731 Customized Contact Hours (Type 31)
- The revenue generated from our Safety training is \$9,435.
- Our BIS classes generated revenues of \$4,220.
- Our AT&D classes generated revenues of \$13,872.
- AT&D offered 24 on-campus classes: classes made - 14, classes canceled - 9, new classes - 8 offered, new classes made - 5, fulfilled registrations - 87, enrollments in online courses - 4.
- Of the 10 on-campus classes starting this month – 4 offer certification.

CDA	09
CNN	10
Plumbing Journeyman	09
<u>Phlebotomy</u>	<u>12</u>
Total Students	10
- A highlight of February was the Non-Profit Conference BIS hosted. Over 120 individuals participated. There were a lot of positive comments about the event. Brook Lindsay was the lead on the project and continues to work closely with the members of the non-profit coalition.
- Brook continues to work with her clients on branding and re-branding, websites, SEO, graphic design and more. She was recently referred by Meridian Tech staff to a non-profit in Stillwater for marketing and branding consulting since they do not offer those services. Additionally, Brook taught a Canva class in Newkirk as a part of the BIS outreach efforts.
- The BIS team continues to work with investors and individuals on special projects in Fairfax, specifically entrepreneurship training, culinary resources, construction collaboration ideas, etc.
- Heather Smith and Markesha Duggan are representing PTC in the Ponca City Police Departments Citizen Police Academy Program.
- This past month Heather Smith collaborated with other BIS team and AT&D members on a couple future workshops and classes. Future topics include Sensory Salon, a summer series on Bullying (collab partner Markesha), and Caring for the Elderly at Home (collab partners Jenn Miller and Staci DeNoya).
- Heather also connected CMC out of Blackwell with a translator to help understanding their machine manuals, instructions and resources which are in Mandarin.
- Jenn Miller is working with Heather Smith to revamp the Managers Tool Belt curriculum. In addition, Jenn facilitated activities for the Senior Resource group's Season of Aging event. She also, coordinator Community Utility Program training sessions for the City of Blackwell and

assisted Molly in the strategic planning facilitation for Marland's Place. *SHE ALSO GOT MARRIED THIS MONTH.*

- Jenn Miller held a professional development session for her Manager's Tool Belt trainers called 5 Voices. She continues to act as an accountability coach for her clients and co-creates team retreats along with customized curriculum to meet their needs.
- Ben Evans presented twice to the City of Blackwell on Cybersecurity. He continues to be active with OkPACE. He held a class discussion with welding students on credit and loans. He assisted with mock interviews for a fire service student.
- Ben strives to stay abreast of all trends, regulations and opportunities for his clients. He most recently is diving into the new Beneficial Ownership Information Report that is being required by the federal government.
- Ben will be having back surgery in early April and will be out for at least a month. He is currently working hard on co-advising and projecting needs so that his clients and projects are taken care of while he is out.
- Dawn Brakey has been active with the "Committee" group facilitate by PCDA staff to discuss and design solutions to challenges related to workforce, housing, childcare and recruitment.
- Jeff Lockett has spent most of his consulting time this past covering the topics of by-laws, 1099 filings, financial transfers and working on the trails grant project with the Fairfax in Action group.
- The BIS Team was well represented at the monthly Blackwell Chamber Coffee event hosted by Bluepeak.
- Molly, Dr. B, Morgan Leseman, Dawn Brakey, Sylvia Urioste, and Shelly Houston represented Pioneer Tech at the Newkirk Chamber Banquet on February 13.
- Twenty-eight participants attending the February Business and Industry (B&I) breakfast. The focus was on the community's non-profit sector. There was good discussion and a couple future ideas came from the meeting. This event is attended by a cross-section of PTC employees, and Janet Schwabe does a tremendous job of getting it organized and executed.
- PTC hosted the North Central Oklahoma Center for Workforce Excellence quarterly meeting. Janet Schwabe coordinated to have AJ Griffin as a special speaker on childcare in relation to workforce development for the group.
- PTC also hosted Leadership Tonkawa. The group got to hear the Pioneer Tech overview from Traci, tour the facility, experience a spa treatment and engage in some teambuilding while they were on campus. A lot of positive comments were made.
- Janet Schwabe and Molly represented BIS at the Partners in Progress event with other PTC representatives, honoring Centerline. As an FYI, Centerline started in PTC's Business Incubator.
- Special meetings and/or conferences attended by Molly included LOK's Legislative Summit on Workforce in Oklahoma City, the ODCTE Supt. Meetings in Edmond, and the ODCTE BIS/WED directors' meeting in Enid.
- Molly facilitated a half day strategic planning retreat for Marland's Place (MP). This is the fourth year that PTC BIS has worked with the MP board and staff in this capacity.

- Molly and the Admin Team have been meeting with each PTC internal team as a mid-year check-in on their team's goals. This is an opportunity to celebrate achievements and to provide additional support if needed.

On the horizon...

Meat Certification Programs – Online Curriculum	3/26-2/27-CPR/First Aid
1/6-5/5-Child Development Associate-Pathway to Your National Credential	3/26-Resin Art
2/12-3/6-CNA-long-term Care Nurse Aide	3/28-Homemade Dog Treats
1/22-5/29-Pioneer Fit	4/1-9-Excel 2019 Level 2
1/23-4/23-Beginning Welding	4/2-2/25- Master Your Drone- NEW
2/1-3/28-Little Music Makers	4/2-4/16-Family Tree Genealogy
2/5-4/8-Cake Decorating	4/2-25-Advanced Small Engine Repair
2/5-4/8-Phlebotomy	4/11-CLS CPR for Health Care Providers
2/26-4/17-Beginning 3D Modeling	4/16-Resin Art
3/11-27-Adobe Photoshop	4/25-Essential Cooking Skills – Dinner
3/14-Couples Date Night	4/29-Landlord/Tenant Law
3/15-CMA Continuing Ed	4/29-5/7-Excel 2019 Level 3
3/25-4/8-School Bus Training	5/6-7-CPR/First Aid
3/25-Trusting Trusts for Your Estate Plan	5/7-Indian Cuisine
3/25-4/8-CMA-Certified Medication Aide	5/13-5/24-School Bus Training
	5/15-17-CMA-Advanced Blood Glucose

BIS Events Coming Soon . . .

- 3/4-15-CDL Class B
- 3/14-Canva 101 – **Tonkawa**
- 3/26-Manager's Tool Belt – 8 weeks
- 3/27-Canva 101 – **Blackwell**
- 3/27-Manufacturing Supervisor Primer – 6 weeks
- 3/28-An Introduction to Government Small Business Certifications
- 4/3-1 Million Cups
- 4/25-Preparing to Meet Your Government Buyers

Communications & Marketing

- The C&M Team assisted with Tonkawa Leadership, Speaker Bags, and Counselors Retreat to name just a few.
- Terri Busch filmed Facebook live for the 1 Million Cups Presentation and promoted it on social media.
- Angie Ogden assisted with numerous flyer and hand-out creations for both AT&D and BIS.
- The C&M Team met with AT&D/Student Services to plan out changes to the website. Those changes have been made.
- Terri Busch attended the Instructional Staff Monthly meeting.

- The C&M Team helped and assisted the WRO (especially Angie) with numerous projects both for the look of the office and for future projects.
- Terri Busch attended the BIS Monthly meeting.
- February Students of the month were placed on all social media, newsprint and throughout the campus displays by the C&M Team.
- Travel plans were made for the OKSPRA conf to be attended in April. Terri Busch will be a guest speaker.
- Kraig with Powerschool hosted a Zoom meeting that Terri Busch attended to assist with gathering information for a new platform of offering classes to the public.
- Terri Busch helped Jessi Parker with the Bull, she was a guest on My Hometown Live. She spoke about CareerTech Month, 50th activities, and AT&D classes.
- The C&M Team created and posted all media for CareerTech Month from dress-up days, to ads, to State-Wide marketing media. It was a busy month.
- Terri Busch met with Speak Now to discuss future projects for BIS and Full-Time program videos.
- Angie Ogden ordered promo items to replenish our closet.
- Terri Busch met with the Admin team for Mid-Year Check-in's and she completed her performance review with Traci Thorpe.
- The C&M Team assisted with the ceremony and pre-ceremony prep for burying the Time Capsule. We appreciated all the help given to us by everyone on campus.
- Terri Busch attended the B&I Breakfast and added photos to social media for the event.
- Angie Ogden took numerous photos to be posted to social media.

Instructional Directors / Full Time Programs

Instructional Directors

- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett passed out treats to kick off Career Tech Month, and attended PTC Preview Night.
- Kendra Knight and Dr. Ryan Burkett assisted with kit check in and scoring for SkillsUSA Cosmetology and Precision Machining district competitions.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett facilitated the instructional staff meeting.
- Dr. Ryan Burkett attended Perkins Professional Development: CLNA & FY25 Application Training session in Norman.
- Kahle Goff and Dr. Ryan Burkett met with Fairfax Business Group to discuss potential program involvement ideas.
- Traci Thorpe, Kahle Goff, and Dr. Ryan Burkett met with Tech Labs to discuss potential avenues for equipment upgrades.
- Kahle Goff attended ODCTE CareerTech Information Management System (CTIMS) training on building instructional frameworks for FY25.
- Dr. Ryan Burkett attended the Newkirk Chamber Banquet.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett participated in Team Goal Check-Ins.
- Kahle Goff and Dr. Ryan Burkett attended the Partners in Progress Recognition Event in Edmond to celebrate Centerline.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett conducted a Po-Hi recruitment presentation for Sophomores, and scheduled times for instructors to recruit on the Po-Hi campus.
- Dr. Ryan Burkett served as a judge for the SkillsUSA Job Demo A competition at Francis Tuttle, and served as a chaperone for the ProStart Culinary competition.

- Dr. Ryan Burkett attended Tech Cents for the Teachers Retirement virtual session and Roles explanations for Auditors, Business Managers, Encumbrance Clerks, Treasurers, Activity Funds at Autry Tech.
- Kahle Goff provided a tour of PTC for Leadership Tonkawa participants.
- Kahle Goff attended Leadership Blackwell events.

PN Program

- The February guest speaker during contract day was a representative from Robert Clark – Fairfax Medical Facilities representative.
- PN Select is getting several new pieces of equipment from the ARPA grant to update their skills lab. i.e., IV pumps, feeding pumps, EKG machine, beds, linens, and IV poles.
- Michelle attended the combined Nursing Deans and Directors meeting at Rose State College. The new state-wide articulation agreement was discussed and explained.
- The PN Select students started Basic 8 clinical rotations at Fairfax Hospital. The students are enjoying being out of the classroom doing patient care.
- 1 graduate took NCLEX in February and passed on the first attempt. The program has a 100% first-time pass rate for 2024 as of March 1st! 7/7
- The PN program celebrates a 100% NCLEX first-time pass for 2023! Congratulations to our graduates and instructors on helping our students attain this achievement.
- The March 2024 cohort starts March 14th with 17 new students.
- The Spring Pinning Ceremony is set for April 26th @ 6:00 PM.
- Health Career Fair is scheduled for April 24th from 10:00 -2:

Health, BITE and Special Programs

Academic Math

- All of the Math and Science students are on track for the third quarter Progress goals
- More Students are completing their courses early so they can devote time in their CT program
- We have started helping students in other areas of coursework from their respective sending schools in order to stay current and eligible in their other studies.
- Holding another Non-CDL 14 passenger bus class this Friday morning.

Teacher Prep

- Bloodborne pathogen training by Robbin Seynour
- Hosted Fun Friday....HTeaO and Walmart donated tea and cookies
- Lisa Jackson presented a FAFSA presentation to Teacher Prep and BioMed
- OSU Student observed our class
- Assisted with the Lab's valentine party

Children's Lab and Preschool

- The Lion's Club visited our center to perform vision screening on the children in the Lab.
- The Children's Lab received the Merit certification for the Certified Healthy program.
- We held our Spring Parent-Teacher Conferences.
- Had a "Love" party where we shared Valentine's cards, and sweet treats.

HCC1

- Students completed DHO Ch. 18 preparing for the world of work.

- The students learned about cover letters, resumes, and interviews. They researched potential jobs and did applications and resumes for the jobs they selected.
- We also learned about income net vs. gross and taxes.
- Students also started and completed our Medication Administration Technician curriculum with all students passing the final and becoming MAT-certified.
- Have continued to work on Anatomy and Physiology finishing the chapter over muscles and starting the cardiovascular system

Medical Services

- Medical Services students attended HCE (Health Careers Education) Day at the Capital on February 20th. They met Ken Luttrell and talked with him. He shared that his oldest daughter attended PTC and completed the Health Careers program and continued on to become a nurse. They learned how legislators vote for bills and got to watch a bill discussed and voted on the floor.
- Medical Assisting students started their 8-week clinical rotation on February 12th. The students have loved spending time in the field and getting to perform their skills and be involved in patient care.
- HOSA was able to raise \$323 in the Valentine fundraiser for Be the Match.
- Students will be testing for their HOSA event on March 8th to compete for places at the State leadership conference.

ABE/HSE

- 132 students enrolled in the ABE and TANF programs
- 16 new students enrolled in the ABE and TANF programs
- 19 HiSET tests were passed
- 1 student graduated and earned their high school equivalency diploma
- ABE Staff attended virtual and face-to-face training:
 - GED Manager Training
 - HiSET/PSI Portal Training
 - Burlington English Best Practices
 - Accelerate ESL CASAS Growth with an Engaging App
 - Building Effective Campaigns to Position your Brand and Boost Enrollments
 - Engagement and Retention Strategies
 - Anchoring Adult Student Retention
 - Instructional Strategies for Adult Ed Teachers
 - Open Door Leadership: How to Build Capacity and Lead Through Collaboration for Adult Learning Programs

SHARE

- Two more students finish their course work in order to graduate.
- We have students inquiring about coming next year.

New Beginning

- One student in Long Term Nurse Aide
- One student started Advanced Dental Assistance Academy
- I have students in Payne, Noble and Osage Counties.
- One student is attending Meridian Tech full time and 4 students are attending HSE/GED
- In all we have 22 students
- Mrs. Burg attended SRN board meeting
- We have had several speakers in February
- On March 11th New Beginning will start having classes at Meridian Tech.

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BITE

- The BITE students have been working hard preparing for the BPA State Competition in Tulsa on March 4-6. Taylor Harrell made it to the second round of Virtual Competition for Promotional Photography,
- Tye Hiser and Will Duran are finalists for 3d Animation, Ben Dailey and Addison Gibson are finalists for Podcast Production.
- In total we had 11 people compete for BPA state. Our National Virtual Competitors are traveling to state to serve in the courtesy core.
- The Bite Department has worked with Ryan Burkett to submit a grant to buy streaming equipment and to build a studio to live stream Manticore matches and do weekly daily announcements to students. We are patiently awaiting the determination of the award status on that grant.

Biomed

- First year students have been studying blood and the cardiovascular system. Students did a lab to test their own blood and determine their blood type. They were also able to dissect a fresh beef heart donated by Osage Meat Market.
- Second year students have been exploring the human ear and hearing. They have been looking at different reasons people have hearing loss, different ways to diagnose the hearing loss and the different medical interventions that are available for individuals with hearing loss
- In addition, HOSA had their Valentine fundraiser where we sold different treats to PTC students and staff. Students did a great job selling the treats, putting them together, and distributing them! We were able to raise \$323 to donate to HOSA's philanthropy partner, Be the Match.

Work Ready Ponca City

- Construction is almost completed at City Central. We are just working on some last items to be completed.
- Public Strategies group came to Ponca City location to help with simulated training workshop preparation.
- Open House is scheduled for March 14 at 10:00

T&I and Service Programs

Automotive

- Wrapping up Automatic Transmissions just after spring break and taking the ASE exam.
- 2nd year students are ramping up WBL to place them in a shop for up to 3 days after spring break.
- Working on getting my first-year students summer jobs in shops around town.

Construction

- The students finished a 3 2x4 night stand project.
- We are continuing our pole barn project.
- We are focusing on roofing components.

Cosmetology

- Community Service: Students completed 24 pedicures at the Senior Center on 2/26/2024.
- Danielle Hopkins got elected as a Northwest SkillsUSA District Officer.
- Two cosmetology students competed at the SkillsUSA Leadership Contest. Tylee Rivera took 3rd place in Customer Service.

- The students have been playing bingo to help bring in clients for Jan. & Feb. From 1/8/2024 to 2/26/2024 Cosmo has had 305 clients.

Criminal Justice

- Students are preparing for the Skills USA contest in April.
- Students have been training with the Kay County Detention Center on Jail Standards and Day to Day Operations.
- Officers from the Ponca City Police Department have been training with Students on Domestic Violence, Fingerprints and Traffic Stops.

Culinary Arts

- Took an adult team (1st place) and a high school team (3rd place) to ProStart competition.
- Preparing for one high school and 1 adult student to attend FCCLA Baking competition next week.
- Preparing for 1-2 high school and 3 adult students to attend FCCLA Culinary competition next week.
- Will start preparing more students for SkillsUSA State competitions in April.
- Class will start baking courses soon.

Firefighter/EMT

- FF students complete Hazmat Ops the 8th.
- EMT student will take their class final and national skills check off the 12th.
- Students are going to Blackwell March 6th to observe and participate in Structural Collapse training. This is a class offered through the Department of Homeland Security and FEMA.

Mechatronics

- 2 competed in SkillsUSA Regionals Job Demo O. They earned 3rd and 4th place.
- Toured KR Automation – met with 2 of the employees for Advisory Board. Will implement Soldering into curriculum.
- The entire class toured CFM in Blackwell.

Precision Machining

- Jaime Aguilar and Joey Ryan placed 1st in the SkillsUSA manual machining contest, and Mark Owen placed 4th.
- Kyler Bullington was hired on full time at Mertz.
- The class toured Mertz shop.

Welding

- Students toured P66.
- Cowley County Non-Destructive Testing instructors performed a demonstration for our students.
- Student Allen Barney working for CSE Bliss.
- Completed spigot protection project for Red Rock Ranch.

Student Services

Student Services

- Enrollment for next year is in full swing – we have been to Frontier, Shidler, Medford, Newkirk, Blackwell, and Medford to date! Our goal is to finish interviews by the end of March or shortly after!
- The team has been assisting me in preparation for our “Golden Evening” April 5th.
- PN Enrollment is complete for the March class.

Career Center

WorkKeys:

- Students earned 26 Career Readiness Certificates during the month of February. Students who are ineligible have had the opportunity to utilize the Career Center for tutoring to raise their eligibility.
- The Career Center was also able to offer extra help to some of our city WorkKeys testers needing to raise their WorkKeys score for enrollment purposes.

Employability Skills:

- Students are working on Interviewing Skills to get ready for mock interviews. Also, working on interpersonal communication inside the workplace.

Career Development Facilitator

- Coordinated with sending schools regarding 3rd Grade Days
- Assisted with Summer Camp preparation
- Explored the Hospitality and Tourism Career Cluster with 8th graders
- Explored the Human Services Career Cluster with 8th graders
- Explored the Law, Public Safety, and Corrections Career Cluster with 8th graders

Counselor

- Met with students regarding attendance/grades
- Covered Career Center classes
- Organized tutoring schedule with students/instructors for students needing assistance with high school classes.
- Assisted students with college applications/scholarships/FAFSA
- Met with students regarding career goals
- Provided scholarship opportunities to students
- Attended Ponca City High School Parent Teacher Conference nights for recruitment

Testing Specialist

- The Testing Center proctored 266 exams in the month of February. This brings our fiscal year total up to 1882. We continue to provide services to both the public and our students! We have seen such an increase in PSI tests. Automotive and Teacher Prep students completed another round of their assessments. I proctored 5 quizzes/tests for the 6 paramedics who are completing their training through Kiamichi.

Disabilities Services Facilitator

- Continue with 3rd quarter progress reports to sending school special education teachers.
- Assisted with pre-enrollment interviews at all sending schools

Plant/Facilities/Maintenance

- B-brick hallway restroom remodel quotes for the summer project.
- Working on quotes for adding a new zone to the water irrigation to cover recently demo of old cosmetology structure.
- Working on sodding the area where the old cosmetology structure was located.
- Currently running a public surplus auction
- Working at the WRO site installing new break room cabinets and storage room cabinets.
- Installed signage at WRO site.
- Looking at options to add a small building at the Hartford Ave. truck driving area for drivers to get out of the elements in winter and summer heat.
- Working on installing remote controlled gate operator at the Hartford Ave. truck driving area.

- Mike and Jason to attend the OSSBA Safety and Security Summit on March 6th, 2024 in OKC.

Paperclips

Feb. 2024

Newkirk students recognized by Pioneer Tech

Pioneer Tech announced Ethan Vap and Joey Ryan as the February Students of the Month. These students have demonstrated exceptional dedication, skill, and commitment to their career programs, earning them this recognition.

Ethan Vap, an adult student from Newkirk, has excelled in the Firefighter/EMT program at PTC. In his second year at the center, Ethan's instructor commends his remarkable work ethic and passion for learning. Having obtained his firefighting certifications last year as a senior, Ethan has returned this year to pursue EMT certification. His focus, dedication, and readiness to learn every day exemplify his determination to achieve his goals, making him a promising future firefighter.



Ethan Vap and Joey Ryan are the Pioneer Tech February Students of the Month. *(Courtesy photo)*

Joey Ryan, a senior also hailing from Newkirk, has distinguished himself in the Precision Machining program. Throughout his two years at PTC, Joey has exhibited unwavering commitment and diligence in his studies. His instructors applaud his hard work, noting his contributions to the program and his willingness to assist with tours.

Notably, Joey recently clinched first place in the SkillsUSA competition and is set to compete at the state level, showcasing his exceptional skills and potential in precision machining.

Both students receive complimentary beverages for the entire month, courtesy of Pioneer Technology Center's Student of the Month program.

Ponca Politics hosts first legislative update forum of the year

By CALLEY LAMAR
calley@poncacitynews.com

The Ponca City Area Chamber of Commerce Ponca Politics Committee held their first legislative update forum at City Hall on Friday, Feb. 23 from 12 pm to 1 pm with Senator Bill Coleman, and representatives Ken Luttrell and John Pfeiffer in attendance to answer questions from the audience and provide updates on the current legislative session.

The forum saw each representative provide updates on the current legislative session with the following being their responses:

Coleman: "Yesterday was a very historic day at 23rd and Lincoln as the Senate passed the groceries tax cut bill that will eliminate the state portion of grocery taxes in the state of Oklahoma, saving taxpayers over \$400 million a year. It was the largest tax cut in the history of Oklahoma. The grocery tax bill has been flying around the rotunda for about four years. Finally the Senate, after deliberating quite a long time on what is the best way to cut taxes, decided the grocery tax cut was the way to go... Very, very important thing to know about the state's portion of the grocery tax, it will save you four and a half percent on your groceries, however, your groceries are also taxed by the cities and the counties. That tax will still remain, as Oklahoma is one of the only states in the country that funds its cities through sales tax. So that tax will remain, so don't yell at the cashier when you see some tax on your groceries coming up here in probably August or September. I can't be for sure when the exact date is. The Governor has not signed it as of yet, but I believe he will do that today. I was just very proud of my colleagues over in the House, my colleagues in the Senate. That we were able to look at some record savings and very carefully and judiciously find a tax cut that could benefit all Oklahomans. I had struggled with the grocery tax over the last couple of years, whether or not it was the best thing for Oklahomans. I'll tell you a story, you should email your senator and write what you're thinking, because one email flipped me from being against the grocery tax to being for it. That was a constituent who said 'at a quarter percent income tax savings, I'll get a \$120 year, at the grocery tax, I'll get over \$400 a year in savings.' It was just that simple math. The grocery tax is going to be more meaningful for Oklahomans, its going to be fair, everybody is going to be treated equally at the grocery checkout line. So it was an important thing that we got done yesterday, it's important that we got that done and got it behind us so we can continue to look at all the other

policies that were going on at 23rd and Lincoln. Right now we are in the posture of committee work at the capitol. Next week is our deadline week, if you want a bill out of committee to be heard on the floor, it has to happen by next Thursday, and hopefully that will alleviate some of the people that have been coming through my office and asking me about the committee I serve on. So we'll get that done next week, then we'll move into floor work for three weeks. We may be having dinner a couple nights at the capitol during floor work as we have quite a few bills to get across. Things are going really, really good down at 23rd and Lincoln. I haven't seen it this smooth so far this early yet, knock on wood, it stays that way."



A PONCA Politics Legislative Update forum was held on Friday, February 23, 2024. Pictured left to right are Rep. John Pfeiffer, Ponca Politics Chair Dawn Brackey, Rep. Ken Luttrell, and State Senator Bill Coleman. (Photo by Calley Lamar)

Pfeiffer: "Things have been going well so far. Being able to cut the grocery tax is a huge step forward in the state of Oklahoma. To put it into context where we are budget-wise, the State Board of Equalization just met last week and we are projected to have \$1.5 billion revenue collection, or where we were during this fiscal year. Even with the grocery tax coming out, that is still a rate increase of recurring revenue of about \$100 million, so I am very glad we were able to get some tax relief back to the citizens of the state of Oklahoma. I do think a grocery tax is a great way, and a fair way to do it. I'm very glad it is now across the line and to the Governor's office. He's indicated he will sign it, he's posted on social media that he hasn't signed it yet, but hopefully he will get to that today. Like I said, the state of Oklahoma is in a very, very strong shape financially. Depending on who's numbers you believe, the House, or the Senate, or the Governor's...we have close to \$5 million in savings. That's various savings accounts, rainy day funds, energy stabilization acts, things like that. All in all, we're just

in such a better shape financially and moving forward that we were a couple years ago. It just really changes the tone of these meetings when we don't have a billion dollar shortfall. That being said, we have made specific increases in government programs. From time to time, when the government was talking about cutting taxes, you'd hear talk about how much the budget's grown. And that's a little bit of a misnomer... for years we've had a portion of dollars that come directly off the top, highly important things. Increasing public safety retirement funds, teacher retirement funds, county roads and bridges, ODOT funding, stuff like that, that never made it through the appropriations process that immediately came off the top, was proportioned out, and never showed up at the GA bill or the budget bill at the end of the year. So when you look at just the sheer numbers, it looks like our budget's grown from about \$8 billion to \$13 billion, in simple terms, we're not spending any more money. What we've done is taken the portion of dollars, moved them through the appropriations process, number one to be more transparent, and number two to put the legislature back in control and actually do our jobs of appropriating money instead of just putting the entire state budget on autopilot. So when you look at those numbers, make sure we are comparing apples to apples, that we haven't grown the budget by \$5 billion over the course of two years. We've changed the account practices and become more transparent. As we continue these conversations, the state's spending a little more money on targeted programs in key areas, all of which is important and I'm glad that we're able to do that... that we're not only able to fund services where we need to, we're also finally able to get tax cuts back to the people of Oklahoma."

Luttrell: "I am fortunate that Senator Coleman and Representative Pfeiffer and I, that we're just right across the Rotunda from each other, so there's a lot of back and forth movement, meetings, and conversations between our offices, between our assistants. To bring you up to date on me personally, these last couple of weeks have been very busy with committee meetings. I've got my bills in committee and passed out of committee; they're eligible to be heard on the House and Senate over on Senator Coleman's side, he's my Senate author on my bills this year. We still have some good legislature set forth on the Senate side that Senator Coleman is the author of, but we're still trying to get moved out of some committees on the Senate side this year and have

(See PONCA, Page 3)

Pioneer Tech launches Employment Center through Work Ready Oklahoma

Pioneer Tech proudly announces the launch of Work Ready Ponca City, contracted by the Oklahoma Department of Human Services and spearheaded by a dedicated team from Pioneer Tech. This groundbreaking workforce development initiative aims to transform local employment opportunities for diverse populations including; low-income families, unemployed individuals, and those seeking to reenter the workforce after periods of underemployment or incarceration. Work Ready Ponca City will equip clients with essential skills, facilitating access to livable-wages, and fostering stable, healthy families through sustainable employment. Work Ready Ponca City staff will collaborate with various local agencies to maximize resources and secure both traditional and remote work positions for clients, injecting a potential additional \$6 million into the local economy annually.

Dondi Rowe, Work Ready Ponca City Coordinator, expresses the program's commitment to enhancing economic



Pictured left to right Hannah Patrick, Administrative Assistant; Fae Rabb, WRO Employment Job Coach, Cena O'Driscoll, WRO Manager; and Dondi Rowe, WRO Coordinator.

stability and community vitality: "Work Ready Ponca City's office is dedicated to empowering individuals with the skills and resources needed to secure quality employment and build prosperous futures for their families. This initiative embodies our collective commitment to fostering a resilient and

thriving community." Learn more about Work Ready Ponca City at www.workreadyoklahoma.com. A ribbon cutting is scheduled on Thursday, March 14th at 10:00 followed by an open house until noon. The office is located at 400 E. Central Ave., Suite 307.

Recruitment for participants will begin in March, with services slated to begin in April. For additional information on Pioneer Tech's Work Ready Oklahoma Initiative and its impact on the local community, please contact Dondi Rowe at dondi@wro-poncacity.com.

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Press Release

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From left, Hannah Patrick, administrative assistant; Fae Rabb, WRO employment job coach, Cena O'Driscoll, WRO manager; and Dondi Rowe, WRO coordinator. (Courtesy photo)



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Sunny Creek Enters Pioneer Tech Incubator

Sunny Creek Trading Post, a local new business has entered the Pioneer Tech Business Incubator. Spearheaded by entrepreneur Elizabeth Threlkeld, Sunny Creek Trading Post introduces a subscription-based produce delivery/pick-up service catering to Kay County and the surrounding areas.

This unique venture brings together a consortium of local farmers to procure seasonal, locally-sourced vegetables, fruits, and other regionally crafted goods. By leveraging community partnerships, Sunny Creek Trading Post promises flavorful boxes of farm-fresh produce, all conveniently delivered or available for pick-up.

As a testament to their commitment to community engagement, Sunny Creek Trading Post actively sponsors Pop-Up events, fostering connections between producers and consumers while supporting local initiatives.

“We are thrilled to be part of the vibrant entrepreneurial ecosystem fostered by the Pioneer Tech Business Incubator,” said Elizabeth Threlkeld, owner, and operator of Sunny Creek Trading Post. “Our mission is to provide access to high-quality, locally-sourced goods and produce while championing the growth of local farmers and artisans.”

The Pioneer Tech Business Incubator, a Certified Business Incubator facility, offers an ideal environment for fledgling businesses to thrive. Equipped with comprehensive support services, including business plan preparation, operational guidance, pre-employment testing, and marketing assistance, the incubator facilitates the growth and development of start-up ventures across various industries. “We are ex-

cited to welcome Sunny Creek Trading Post to our incubator community,” remarked Janet Schwabe, Innovation and Incubator Manager. “Their innovative approach to food distribution aligns perfectly with our mission to support and nurture emerging businesses.”

In addition to access to meeting rooms and office equipment, Sunny Creek as well as other incubator tenants benefit from specialized services such as government contracting assistance and customer service training, enabling them to build a solid foundation for long-term success.

For more information about Pioneer Tech and its programs, please visit their website at www.pioneertech.edu or contact them at 762-8336. PTC is celebrating 50 years of enhancing lives and securing futures.



Sunny Creek Trading Post, a local new business has entered the Pioneer Tech Business Incubator, spearheaded by entrepreneur Elizabeth Threlkeld,

ATTEND CHURCH SUNDAY

Johnson, Anderson to face off for mayor

By ADAM CATLIN
NHJ Editor

Two Newkirk residents have filed paperwork with the Kay County Elections Office to run for Mayor of Newkirk, Cody Anderson and Kellie Johnson.

The election will be held on April 2. Current mayor Dereck Cassady is not seeking reelection after serving one term.

Anderson declared his candidacy on the Newkirk Facebook Community Page. He mentioned his family background as a dedicated father to five children, and being an active participant in local organizations such as the Newkirk Youth Sports Board. He also served as the youth soccer commissioner.

His vision for Newkirk, he wrote, is one of unity, progress and inclusivity. He said he is committed to fostering an environment that supports local businesses, attracts new investments and creates jobs for the community.



Anderson



Johnson

(See Mayor, Page 7)

Mayor

From Page 1

On education, Anderson wrote that “our children deserve the best possible education.” He promised to work to ensure that Newkirk schools are adequately funded to the best of his ability, and that students are equipped for success.

Anderson said he is pro-law enforcement and fire department and said he’ll work with those entities and community organizations to ensure people feel safe. He also touched on preserving the environment, saying he would advocate for sustainable practices and initiatives to protect the city’s natural resources for generations to come.

Johnson is a 2002 graduate of Newkirk High School. She is currently the Human Resources Manager/Administration Assistant for Pioneer Technology in Ponca City.

She wrote on her Facebook page that she has “lived in this wonderful city for almost 40 years. In that time, I have grown to deeply care about our community and the people they call home.”

She mentioned involvement in Football Boosters, FFA Livestock Boosters, Baseball Boosters, and serving as a Bond Committee member for Newkirk Schools in the past.

“Now,” she said, “I want to take that passion and commitment to the next level by seeking public office. I believe that I have the

experience, dedication, and vision to be a leader who will help Newkirk reach its full potential.”

As Mayor, Johnson said her priorities would be issues like continued improvement to infrastructure, economic development and long-term planning.

“I want to make sure that Newkirk remains an inclusive place for families to put down roots. I will also work hard to support our local businesses and entrepreneurs who help give our city its unique character.”

Overall, she said, her goal is to help move Newkirk forward in a way that benefits all residents.

“This campaign is not about me – it’s about all of us and what we can achieve together.”

Wednesday

February 14, 2024

Vol. 131 - No. 95

poncitynews.com

Pioneer Tech Business & Industry Services holds successful Non-Profit Conference

By CALLEY LAMAR
calley@poncitynews.com

Pioneer Tech Business & Industry Services hosted a Non-Profit Conference on Friday, Feb. 9 that saw experts from the Oklahoma Center for Non-Profits (OKCNP) lead sessions with board members and directors learn about expectations and best practices that come with the position.

The Non-Profit Conference came about during a Pioneer Tech Business & Industry Services Breakfast last year. During conversations with numerous non-profit directors, a recurring challenge was identified: the need for effective board member training.

Pioneer Tech Business & Industry Services holds the monthly B&I Breakfast at 7:30 am on the last Friday of each month. These gatherings spotlight diverse industries, and February's Breakfast will be focused on revisiting the topic of non-profits.

The upcoming session will delve into additional ways PTC can contribute services to further support these organizations.

THE PONCA CITY NEWS, WEDNESDAY, FEBRUARY 14, 2024—PAGE 3



PIONEER TECH would like to congratulate the newest Class A CDL Truck Driver Training graduates. With this comprehensive CDL license, these graduates are ready to hit the road and operate big-rigs, tractor trailers, and more. Pictured left to right Que Shaun Wilson, Ty Worley, Marshall McDonald (instructor), Matt Nester, Molly Kyler, (Executive Director of Business and Industry Services) Josey Wells, Tee Worley, Ryan Phillips, Aiden Blakey, and Jackie Joseph! Their hard work has paid off and there are many miles of safe driving ahead for all of them. For more information about Pioneer Tech Truck Driver Training programs please visit their website at www.pioneertech.edu or contact them at 762-8336. (Photo provided)

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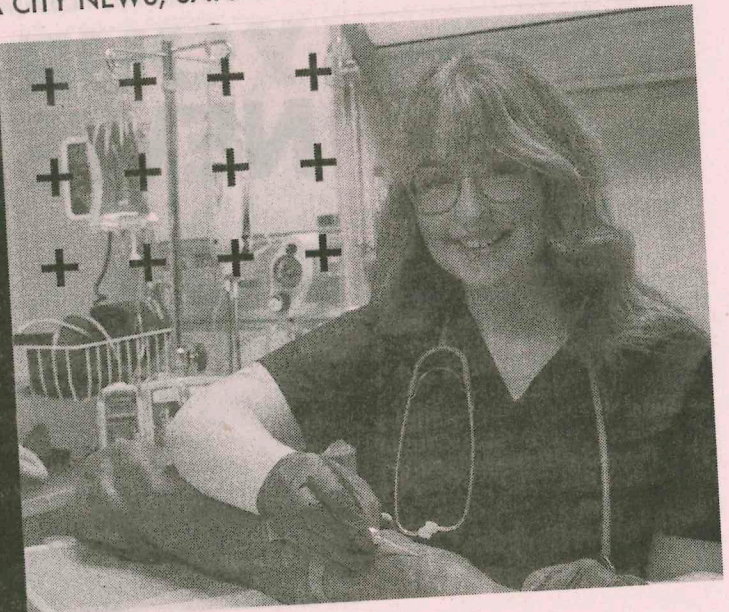
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FEBRUARY IS CAREER TECH MONTH



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FEBRUARY IS CAREER TECH MONTH

Celebrating

50
Pioneer Tech
1973 - 2023

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FEBRUARY IS CAREER TECH MONTH

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Thursday
February 8, 2024

Vol. 131 - No. 91
poncacitynews.com

1 Million Cups hosts Waymakers Floral

By CALLEY LAMAR
calley@poncacitynews.com

The monthly 1 Million Cups meeting was held at Pioneer Technology Center (PTC) on Wednesday, Feb. 7 at 8:30 am. This monthly meeting is held at PTC in the cafeteria atrium on the first Wednesday of the month, and sees business owners and entrepreneurs in the community to come together and share their stories.

This month's speaker was Shawndra Sheik, owner and designer at Waymakers Floral, who shared with the assembled group the origins of her business.

During the tail end of the pandemic, Sheik had a website, www.waymakersfloral.com, that sold a selection of about seven collections of silk flowers that people could rent for events. She eventually received a Facebook message asking about her brick and mortar location. The business at the time did not have a physical location and was strictly online.

Waymakers Floral is now located at 111 E. Grand Ave., the former site of Grand Flowers and Gifts, and is a premium silk floral rental and local flower shop with arrangements for a variety of occasions including weddings, funerals, and more.

Sheik sat down with Ben Evans of Pioneer Technology Center to help make a business plan and proposal to find a bank loan.

"That's kind of the back history of it, I've been in it a year. January 5 was my one year anniversary, so now we are

rolling into Valentine's of course," said Sheik. "It has definitely had lots of ups and downs. I've definitely had to learn to budget, because there is a big swing in my industry, summers are really slow, and winters are fairly high."

when they come in the door. Even over the phone, that experience ... is just as important as that face-to-face experience, because if your voice comes across where you're just in a hurry and just want to get off the phone and onto

your next thing, they can definitely tell that," said Sheik. "And I've had so many people come back to us and say 'you're just so helpful, thank you for taking the time to listen'."

Funerals were a new experience for Sheik, as she had never worked with them before now. As the year evolved, Sheik came to enjoy the ability to help in the grieving process during her work.

"Just getting to learn the customer, learn about their loved one who passed. And just feeling the emotions with them. It's amazing to me how much that piece, they think about and put their family member in that piece," said Sheik. "That is kind of the final piece, and it is just amazing how many come back into the store and what to say 'thank you, that helped me get closer.' So that has become one of my favorite parts."

In the future, Sheik hopes to be able to cover more gift selection items and allow people to find more unique items as compared to other downtown stores around her.

Following her presentation, Sheik was presented with an orange cup by Brook Lindsay, this orange cup is presented to every speaker at 1 Million Cups.

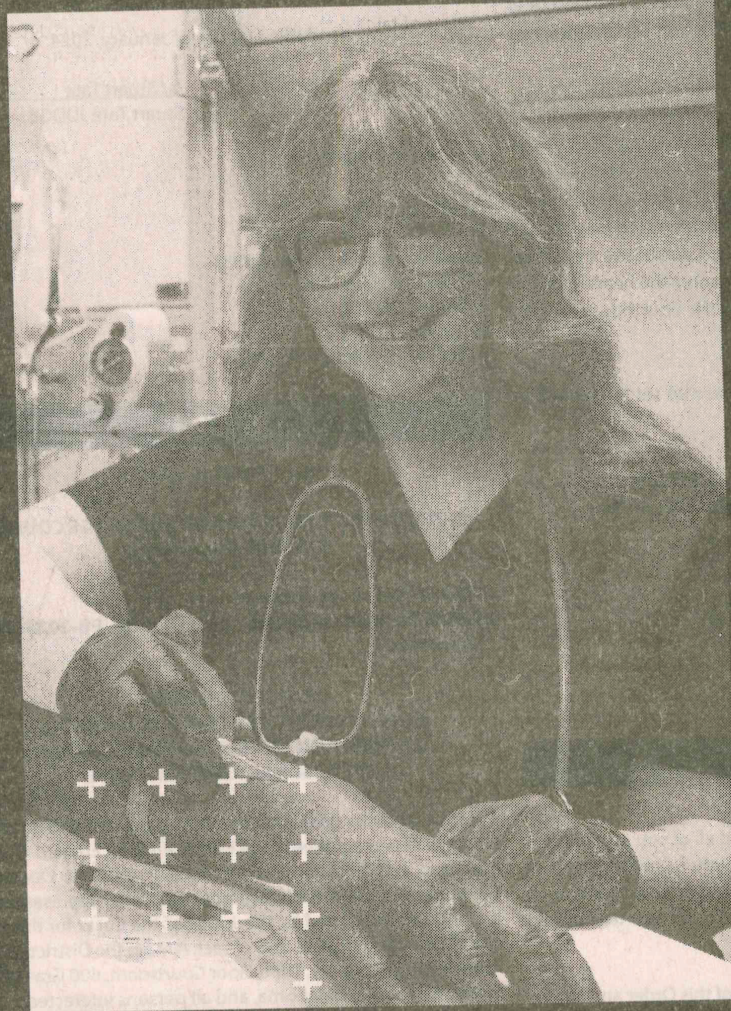


SHAWNDRA SHEIK (left), owner of Waymakers Floral, was the speaker for the 1 Million Cups event held at Pioneer Technology Center on Wednesday, Feb. 7. Sheik was presented with an orange cup, which is given to all speakers. Sheik is pictured with Brook Lindsay (right). (Photo by Calley Lamar)

One of the areas that Sheik emphasizes importance is with the customer experience.

"To me, it is all about that experience

FEBRUARY IS CAREER TECH MONTH



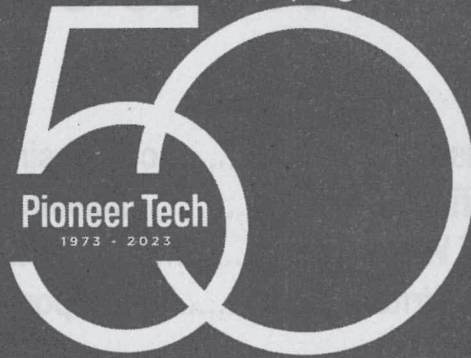
Celebrating



pioneertech.edu

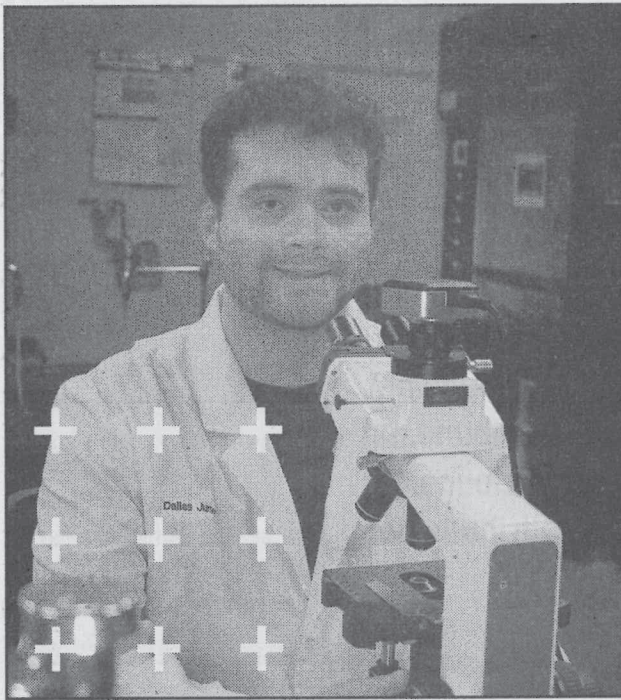
FEBRUARY IS CAREER TECH MONTH

Celebrating



Pioneer Tech
1973 - 2023

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EVENING CUSTODIAN

Pioneer Technology Center, an engaging and supportive workplace providing high quality programs and services, is looking for an Evening Custodian for the facilities department. This position is on a 12-month contract.

Are you someone who is moved by the satisfaction of a job well done, and developing and maintaining positive working relationships with other professionals? To be successful in this job you must be dependable, loyal, team-focused, detailed-oriented and responsible. The ability to build relationships and relate to students. A high school diploma or equivalency is required. At least 2 years of related experience is preferred. The ability to work in a team that values people, innovation, character, learning, and economic development is essential. If this is you, and can prove it, you could be a great fit for our team.

Pioneer Technology Center offers excellent pay and benefits, and provides a supportive, relationship-based environment. We are committed to assisting employees in developing strengths, focusing on opportunities, and performing purposeful work. We hire based on individual talent and fit for the organization. Complete your application at www.pioneertech.edu/about.

Specific job duties:

- Clean and disinfect hard and soft surfaces daily in assigned classroom, offices, meeting spaces and restrooms.
- Proficient in vacuuming, mopping, disinfecting, dusting, emptying trash cans, windows, etc.
- Operate and knowledge of specific cleaning equipment such as carpet extractors, buffing machines, and sweepers.
- Able to work independently and work at a moderate work pace.

Pioneer Technology Center considers all qualified applicants for each position and does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

Oklahoma State Bureau of Investigation records check required upon employment.

Salary is commensurate with experience and qualifications



Brakey inducted into Pioneer Tech Hall of Fame

By ADAM CATLIN
NHJ Editor

Dawn Brakey has been nominated to the Pioneer Tech 50th Anniversary Hall of Fame. The Newkirk resident has spent the last 23 years assisting Kay and Osage counties as the Bid Assistance Coordinator at Pioneer Tech.

She also has been with the Newkirk Chamber of Commerce for five to six years and served on the Newkirk Main Street Board before stepping down last year. Brakey also is chair on the Ponca Politics Committee, and a Tourism Bureau Trustee.

Her job as big coordinator is to help businesses that want to find contract work with the government.

Most communities in Kay County do it, she said. She started it three years ago.

"Community leaders and their employers learn how different arms of government and communities work together," she said. "There are 9-10 sessions where you visit city and county and state governments and visit businesses in communities and foster leaders. The previous Newkirk Herald Journal editor Scott Cloud started it. He does leadership in Tonkawa now. It went away for a while. I brought it back. I would love to do it again. It was a Main Street project. Most communities do it through the chamber of commerce.

She started at Pioneer Tech as a receptionist in 2000. Prior to getting the position she has now, she attended Southwestern College in Winfield to obtain her business degree.



Dawn Brakey

She loves the culture and people of Pioneer Tech. "It's a great place to be, the most like family," she explained.

Originally from Pennsylvania, she moved to Oklahoma in 1994. When asked what brought her to Oklahoma, she responded simply with, "A relationship."

She lives just east of Newkirk. She likes the small town feel of Newkirk. She enjoys being a part of the Church of Christ. She likes being active in the community and being a part of positive change.

Leaming, PTC board recognized for service

Press Release

PONCA CITY — January is School Board Recognition Month. Pioneer Technology Center recognized their board members at the January PTC Board of Education meeting. All members were given customized 50th Anniversary ornaments, designed and printed by students in the visual communications program as a recognition of their service.

Serving as a link between the community and tech center, school board members are elected to establish the

policies that provide the framework for the schools they serve. The Pioneer Tech Board of Education meets monthly on the second Tuesday.

“Board members are the unsung heroes of education, dedicating their time and expertise to steer the course of the schools they serve. The commitment of PTC’s school board plays a crucial role in ensuring the future success of the students, clients, business and industry of our district,” said Traci Thorpe, Superintendent/

CEO of Pioneer Tech. “We are grateful for their invaluable service and tireless efforts on behalf of Pioneer Tech and those whose lives we touch.” Board members serving at Pioneer Tech include JD Soulek, Blackwell; Gay Norris, Ponca City; Dr. Rachel Shuey-Bunney, Tonkawa; Debbie Leaming, Newkirk; and Laurence Beliel, Ponca City.

For more information about Pioneer Technology Center’s programs and services, call (580) 762-8336 or visit www.pioneertech.edu.



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Adult Basic Education Team at Pioneer Tech Receives Certificate of Excellence

The Pioneer Tech Adult Basic Education (ABE) team achieved the highest Educational Functioning Level (EFL) and High School Equivalency (HSE) percentage, earning a well-deserved Certificate of Excellence. Pictured left to right: Elaine Harman, ABE/HSE Teacher; Rebecca Stephens, ABE/HSE Teacher; Brisa Medrano, ABE/HSE Admin Assistant; Jennifer Wehrenberg, ABE/HSE Coordinator; Lance Allee, AEFL Program Specialist; Traci Thorpe, CEO/Superintendent; and Kendra Knight, Instructional Director. The PTC Adult Education program offers free educational opportunities during both daytime and evening hours, catering to individuals seeking to enhance their basic verbal and math skills or earn a high school equivalency. This initiative aims to empower participants to secure better job opportunities, pursue further education, and ultimately improve the quality of their lives. For more information about Pioneer Technology Center's programs and services, please contact 580-762-8336 or visit their website at www.pioneertech.edu.



Pioneer Tech Announces January Students of the Month

Pioneer Technology Center takes great pride in announcing Cierra Usry, Taylor Harrell, and Trenton Scott as the Students of the Month for January. These dedicated students have demonstrated outstanding achievement, attitude, and work ethic in their respective programs.

Cierra Usry, a senior at Newkirk enrolled in Medical Services, has consistently displayed a positive attitude and unwavering commitment to excellence. Her active class engagement and strong work ethic, combined with proficiency in various skills, highlight her dedication. Cierra's curiosity and genuine passion for healthcare extend beyond the standard curriculum, making her a stand-out student.

Taylor Harrell, an adult student in Visual Communications from Ponca City, is recognized for her remarkable work ethic and innate talent in the competitive field of design. Her commitment to excellence is evident in every project, showcasing a rare combination of artistic flair and technical proficiency. Taylor's presence serves as an inspiration, reflecting dedication and discipline required to thrive in Social Media Management.

Trenton Scott, a senior from Newkirk in Welding Technology, stands out as a leader in both his classroom and as a

PTC student ambassador. Always punctual and ready to work, Trenton's role as a shop supervisor and SkillsUSA fabrication team member demonstrates his leadership qualities. His ability to stay composed and work well with classmates

has set him apart.

In recognition of their achievements, these students will enjoy the privilege of filling up their Student of the Month cups with their favorite beverages at no cost for the entire month.

2024-2025 Calendar Pioneer Technology Center

JULY 2024						
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SEPTEMBER 2024						
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DECEMBER 2024						
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JANUARY 2025						
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FEBRUARY 2025						
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MARCH 2025						
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APRIL 2025						
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JUNE 2025						
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	30					

* Holiday/ Campus Closed * In-Service/Staff Development * Student Breaks * Conferences * See List

2024	
<u>July</u>	4 Fourth of July Holiday/ Closed
<u>August</u>	1-2 OkACTE Oklahoma Summit 5-12 In-Service / Professional Days 8 Evening—Back to School Event 13 First Day of School
<u>September</u>	2 Labor Day Holiday/ Closed 16 Professional Day / No Classes
<u>October</u>	8 Evening P/T Conferences 10 P/T Conference Day / No Classes 11 End of First Grading Period 11 & 14 Fall Break / No Classes
<u>November</u>	25-29 Thanksgiving Holiday / Closed
<u>December</u>	19 End of Second Grading Period 20 Winter Break / No Classes 23-31 Christmas Holiday / Closed



2101 N. Ash
Ponca City, OK 74601

We Value...
People
Innovation
Character
Learning
Economic Development

Draft
Days Semester 1 - 83
Days Semester 2 - 90
Professional Days - 8
Parent Teacher Conf. - 2
Days of Instruction: 173

2025	
<u>January</u>	1 New Year's Holiday / Closed 2 Winter Break / Closed 3 Winter Break / No Classes 6 First Day of Second Semester 20 Martin Luther King Jr Day Holiday / Closed
<u>February</u>	14 P/T Conference Day / No Classes 17 Presidents' Day Holiday / Closed
<u>March</u>	14 End of Third Grading Period 17-21 Spring Break / No Classes
<u>April</u>	18 Good Friday Holiday / Closed
<u>May</u>	22 Last Day of School 26 Memorial Day Holiday / Closed
<u>June</u>	Summer Camp and Summer Academies
Inclement weather make-up days: April 18, May 23, 27, 28, 29, 30	

2024 "OTHER" EQUIPMENT REQUESTS

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	GRANT FUNDS	PO Number
1	AUTO TECH:												
2	Brett Haas	A TECH TRAINING	1810 Electrical Trainer w/keypad	Addition	1	5	2,320.00	11,600.00	11,600.00	0.00	0.00	0.00	
3			Shipping	Shipping			1,265.00	1,265.00	1,265.00	0.00	0.00	0.00	
4		BG PRODUCTS	Brake Fluid Exchange Machine	Addition	1	1	4,168.00	4,168.00	4,168.00	0.00	0.00	0.00	
5			No Shipping	Shipping			100.00	100.00	100.00	0.00	0.00	0.00	
6		AES WAVE	Pico 4 Channel Oscilloscope	Addition	1	1	3,300.00	3,300.00	3,300.00	0.00	0.00	0.00	
7			Shipping	Shipping			300.00	300.00	300.00	0.00	0.00	0.00	
8		AES WAVE	OEM Ford Scan Tool	Addition	1	1	480.00	480.00	480.00	0.00	0.00	0.00	
9			Shipping	Shipping			40.00	40.00	40.00	0.00	0.00	0.00	
10		AES WAVE	CAN Bus Test Box	Addition	1	1	338.00	338.00	338.00	0.00	0.00	0.00	
11			Shipping	Shipping			30.00	30.00	30.00	0.00	0.00	0.00	
12		NAPA - HUDSON AUTO SUPPLY	Autel MaxiSys Scan Tool	Addition	1	1	5,695.00	5,695.00	5,695.00	0.00	0.00	0.00	
13			Shipping	Shipping			500.00	500.00	500.00	0.00	0.00	0.00	
14		BG PRODUCTS	Coolant Transfer Machine	Addition	2	1	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00	n/a
15			Shipping	Shipping			300.00	300.00	0.00	0.00	300.00	0.00	n/a
16	SUBTOTAL (AUTO TECH)							31,816.00	27,816.00	0.00	4,000.00	0.00	
17													
18	CHILDREN'S LAB & PRESCHOOL												
19	Kylia Carlson	LOWE'S	Dual Stove	Replacement	1	1	3,349.00	3,349.00	0.00	0.00	3,349.00	0.00	n/a
20			Shipping	Shipping			300.00	300.00	0.00	0.00	300.00	0.00	n/a
21		LOWE'S	Washer	Replacement	1	1	1,149.00	1,149.00	1,149.00	0.00	0.00	0.00	
22			Shipping	Shipping			200.00	200.00	200.00	0.00	0.00	0.00	
23		LOWE'S	Dryer	Replacement	1	1	1,149.00	1,149.00	1,149.00	0.00	0.00	0.00	
24			Shipping	Shipping			200.00	200.00	200.00	0.00	0.00	0.00	
25	SUBTOTAL (CHILDREN'S LAB & PRESCHOOL)							6,347.00	2,698.00	0.00	3,649.00	0.00	
26													
27	WELDING:												
28	Ian Freeman	NONE	*Is requesting a remodel/construction project*				0.00	0.00	0.00	0.00	0.00	0.00	n/a
29	SUBTOTAL (WELDING)							0.00	0.00	0.00	0.00	0.00	
30													
31	HEALTH:												
32	BIOMED (Bodick)	CAROLINA BIOLOGICAL SUPPLY	Portable Electronic Balances 330g capacity 0.01g readability	Addition	1	1	560.00	560.00	560.00	0.00	0.00	0.00	

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	GRANT FUNDS	PO Number
33			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
34													
35	MED SERV (Garrison)	POCKET NURSE	Venipuncture and Injection Arm	Replacement	1	2	866.95	1,733.90	1,733.90	0.00	0.00	0.00	
36			Shipping	Shipping			58.00	58.00	58.00	0.00	0.00	0.00	
37													
38	NURSING (Tripp)	NONE	NONE	None			0.00	0.00	0.00	0.00	0.00	0.00	n/a
39	HCC (Cramer)	NONE	NONE	None			0.00	0.00	0.00	0.00	0.00	0.00	n/a
40	SUBTOTAL (HEALTH)							2,351.90	2,351.90	0.00	0.00	0.00	
41													
42	PLANT / FACILITIES / GROUNDS:												
43	Jeff Robbins	LOWES	Side by Side Refrigerator 27 cu ft (for Admin Kitchen)	Replacement	1	1	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	
44		LOWES	Metal Racks	Addition	1	6	340.00	2,040.00	2,040.00	0.00	0.00	0.00	
45		LOWES	20v Max Sliding Miter Saw	Addition	1	1	349.00	349.00	0.00	0.00	349.00	0.00	n/a
46		LOWES	Craftsman 52" 10 Drawer Cabinet	Addition	1	1	539.00	539.00	539.00	0.00	0.00	0.00	
47		LOWES	Craftsman 52" Chest	Addition	1	1	419.00	419.00	419.00	0.00	0.00	0.00	
48		LOWES	Hand Dolly	Replacement	1	1	219.00	219.00	0.00	0.00	219.00	0.00	n/a
49			Shipping	Shipping			150.00	150.00	0.00	0.00	150.00	0.00	n/a
50		BOBCAT OKC	Skid Loader pallets forks	Addition	1	1	1,122.00	1,122.00	1,122.00	0.00	0.00	0.00	
51			Shipping	Shipping			250.00	250.00	250.00	0.00	0.00	0.00	
52		NORTHERN TOOL & EQUIPMENT	Pallet Jack Item #107210	Addition	2	1	630.00	630.00	630.00	0.00	0.00	0.00	
53			Shipping	Shipping			200.00	200.00	200.00	0.00	0.00	0.00	
54		LOWES	DW 20v XR 2 Tool Combo Drivers	Addition	2	1	349.00	349.00	349.00	0.00	0.00	0.00	
55			Shipping	Shipping			20.00	20.00	20.00	0.00	0.00	0.00	
56	Debbie Johnstone	GOTHIC ARCH GREENHOUSES	Big Wheel Push Cart	Addition	1	1	812.24	812.24	812.24	0.00	0.00	0.00	
57			Shipping	Shipping			709.38	709.38	709.38	0.00	0.00	0.00	
58													
59	Dale Evans	O'CONNOR LAWN & GARDEN	FARRIS EFI 60Z Rider Mower 26HP Kawasaki Engine 60" cut	Addition	1	1	12,235.99	12,235.99	0.00	0.00	12235.99	0.00	n/a
60			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	n/a
61		P&K EQUIPMENT (Blackwell)	Stihl Mini Cultivator	Addition	2	1	399.99	399.99	399.99	0.00	0.00	0.00	
62			Power Brush w/attachment	Addition	2	1	160.00	160.00	160.00	0.00	0.00	0.00	
63			Wheel Kit	Addition	2	1	70.00	70.00	70.00	0.00	0.00	0.00	
64			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
65		LOWES	Simpson 2.4 GPM Pressure Washer	Replacement	3	1	423.19	423.19	423.19	0.00	0.00	0.00	
66	SUBTOTAL (PLANT/FACILITIES)							22,597.79	9,643.80	0.00	12,953.99	0.00	

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	GRANT FUNDS	PO Number
67													
68	CONSTRUCTION												
69	Cody Tabor	GRAINER	Pipe Threading Machine	Addition	1	1	9,089.75	9,089.75	9,089.75	0.00	0.00	0.00	
70			Shipping	Shipping			343.96	343.96	343.96	0.00	0.00	0.00	
71		GRAINER	Tripod Chain Vise	Addition	1	4	800.00	3,200.00	3,200.00	0.00	0.00	0.00	
72			Shipping	Shipping			100.00	100.00	100.00	0.00	0.00	0.00	
73		LOCKE SUPPLY	Electrical Tool Kit	Addition	1	8	934.80	7,478.40	7,478.40	0.00	0.00	0.00	
74			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
75		LOCKE SUPPLY	Plumbing Kit	Addition	1	1	6,176.35	6,176.35	6,176.35	0.00	0.00	0.00	
76			Shipping	Shipping			300.00	300.00	300.00	0.00	0.00	0.00	
77		LAGUNA TOOLS	Laguna Smart Shop 2 Pro CNC Router Machining Table	Addition	1	1	58,142.34	58,142.34	0.00	0.00	58,142.34	0.00	n/a
78			Shippiong	Shipping			1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	n/a
79			<i>(to be shared Construction, Prec Machine, Mechatronics, Flex Lab)</i>										
80	SUBTOTAL (CONSTRUCTION)							86,030.80	26,688.46	0.00	59,342.34	0.00	
81													
82	SAFETY:												
83	Carl Storm	NONE	NONE	None			0.00	0.00	0.00	0.00	0.00	0.00	n/a
84													
85	SUBTOTAL (SAFETY)							0.00	0.00	0.00	0.00	0.00	
86													
87	FLEET:												
88	Keith Burge	HOLT TRUCK CENTER	School Bus with integrated passenger seats	Replacement	1	1	160,830.00	160,830.00	160,830.00	0.00	0.00	0.00	
89			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
90													
91	Random Massey	AMAZON CAPTIAL SERVICES	Heavy Duty Service Ramps 20,000 lb capacity	Addition	1	1	1,399.00	1,399.00	1,399.00	0.00	0.00	0.00	
92			Shipping	Shipping			200.00	200.00	200.00	0.00	0.00	0.00	
93													
94	Mike Orr	VANCE COUNTRY FORD	2024 Ford Explorer	Replacement	1	1	36,675.00	36,675.00	36,675.00	0.00	0.00	0.00	
95			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
96		VANCE CHRYSLER	2024 Chevrolet Malibu	Replacement	1	1	24,974.00	24,974.00	24,974.00	0.00	0.00	0.00	
97			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
98		VANCE COUNTRY FORD	2024 Ford Expedition	Replacement	1	1	62,348.00	62,348.00	62,348.00	0.00	0.00	0.00	
99			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	
100	SUBTOTAL (FLEET)							286,426.00	286,426.00	0.00	0.00	0.00	

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	GRANT FUNDS	PO Number
101													
102	BIS												
103	Janet Schwabe	AMUNDSEN COMMERCIAL KITCHENS	6-Burner Stove	Addition	3	1	2,875.00	2,875.00	2,875.00	0.00	0.00	0.00	
104			Shipping	Shipping			300.00	300.00	300.00	0.00	0.00	0.00	
105		AMUNDSEN COMMERCIAL KITCHENS	Reach-in Refrigerator	Replacement	4	1	5,920.00	5,920.00	5,920.00	0.00	0.00	0.00	
106			Shipping	Shipping			300.00	300.00	300.00	0.00	0.00	0.00	
107		AMUNDSEN COMMERCIAL KITCHENS	Stainless Work Table	Addition	4	3	555.00	1,665.00	1,665.00	0.00	0.00	0.00	
108			Shipping	Shipping			169.74	169.74	169.74	0.00	0.00	0.00	
109													
110	Johnny Thornburgh	SERRA LASER CENTER	FANUC CRX Model 10iA Co Robot for IPG Lightweld	Addition	1	1	77,950.00	77,950.00	0.00	0.00	0.00	77,950.00	n/a
111			Shipping - included in price	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	n/a
112		VECTIS	Push only Welding Torch Retrofit Package with Automatic Tool Calibration	Addition	2	1	7,167.00	7,167.00	7,167.00	0.00	0.00	0.00	
113			Shipping	Shipping			750.00	750.00	750.00	0.00	0.00	0.00	
114		TECH LABS	Amatrol T7100 Residential Heat Pump Trouble Shooting Learning System	Addition	3	1	38,995.00	38,995.00	0.00	0.00	0.00	38,995.00	n/a
115			Shipping	Shipping			2,145.00	2,145.00	0.00	0.00	0.00	2,145.00	n/a
116		SNAP-ON INDUSTRIAL	Precision Measurement Instruments Certification Master Set	Addition	3	1	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	n/a
117			Shipping	Shipping			500.00	500.00	0.00	0.00	0.00	500.00	n/a
118		PLANT-TOUR.COM	Audio Tour Guide System	Addition	4	1	11,784.00	11,784.00	11,784.00	0.00	0.00	0.00	
119			Shipping	Shipping			55.00	55.00	55.00	0.00	0.00	0.00	
120	SUBTOTAL (BIS)							200,575.74	30,985.74	0.00	0.00	169,590.00	
121													
122	PRECISION MACHINING												
123	Morgan Lesemann	HURCO	CNC Mill	Addition	1	1	95,000.00	95,000.00	0.00	95,000.00	0.00	0.00	
124			Shipping	Shipping			1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	
125			<i>(If mill is approved, there would be an additional \$4,000 service fee to RK Oilfield Serv for moving/setting machine)</i>										
126		GUHRING	Automated Tool Box	Addition	2	1	30,200.00	30,200.00	0.00	0.00	30,200.00	0.00	n/a
127			Shipping	Shipping			1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	n/a
128	SUBTOTAL (PRECISION MACHINING)							128,200.00	0.00	96,500.00	31,700.00	0.00	
129													
130	MECHATRONICS												
131	Chuck Rector	TECH LABS (AMATROL)	Basic Electrical (Rotating Motors)	Addition	1	1	20,850.00	20,850.00	0.00	0.00	0.00	20,850.00	n/a
132			Shipping	Shipping			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	n/a
133		TECH LABS (AMATROL)	Motor Control Trainer	Addition	1	1	18,670.00	18,670.00	0.00	18,670.00	0.00	0.00	
134			Shipping	Shipping			1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	GRANT FUNDS	PO Number
135		TECH LABS (AMATROL)	Pony Brake & Fault Troubleshooting	Addition	1	1	7,015.00	7,015.00	7,015.00	0.00	0.00	0.00	
136			Shipping	Shipping			750.00	750.00	750.00	0.00	0.00	0.00	
137		TECH LABS (AMATROL)	VFD Learning System	Addition	1	1	4,970.00	4,970.00	4,970.00	0.00	0.00	0.00	
138			Shipping	Shipping			750.00	750.00	750.00	0.00	0.00	0.00	
139		TECH LABS (AMATROL)	Basic Pneumatic Double Sided Trainer	Addition	1	1	10,530.00	10,530.00	10,530.00	0.00	0.00	0.00	
140			Shipping	Shipping			750.00	750.00	750.00	0.00	0.00	0.00	
141		TECH LABS (AMATROL)	Basic Hydraulics Double Sided	Addition	2	1	23,760.00	23,760.00	0.00	0.00	23,760.00	0.00	n/a
142			Shipping	Shipping			1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	n/a
143		TECH LABS (AMATROL)	Basic Pneumatic Trainer	Addition	2	1	6,155.00	6,155.00	0.00	0.00	6,155.00	0.00	n/a
144			Shipping	Shipping			750.00	750.00	0.00	0.00	750.00	0.00	n/a
145		TECH LABS (AMATROL)	Intermediate Pneumatics	Addition	2	1	3,995.00	3,995.00	0.00	0.00	3,995.00	0.00	n/a
146			Shipping	Shipping			500.00	500.00	0.00	0.00	500.00	0.00	n/a
147		ATC	zSpace 3D Learning Station	Addition	2	1	7,882.00	7,882.00	0.00	0.00	7,882.00	0.00	n/a
148				Shipping			100.00	100.00	0.00	0.00	100.00	0.00	n/a
149	SUBTOTAL (MECHATRONICS)							110,427.00	24,765.00	19,670.00	44,142.00	21,850.00	
150													
151	CRIMINAL JUSTICE												
152	Tom Burg		NONE	None			0.00	0.00	0.00	0.00	0.00	0.00	n/a
153													
154	SUBTOTAL (CRIMINAL JUSTICE)							0.00	0.00	0.00	0.00	0.00	
155													
156	BASIC PEACE OFFICER CERTIFICATION												
157	Tucker Hodgson	H&H SHOOTING SPORTS	Glcock Resetting Trigger Training Pistol	Addition	1	2	510.00	1,020.00	1,020.00	0.00	0.00	0.00	
158			Shipping	Shipping			20.00	20.00	20.00	0.00	0.00	0.00	
159		TO BE DETERMINED	Vehicle for LEDT	Addition	1	2	15,000.00	30,000.00	0.00	0.00	30,000.00	0.00	n/a
160			Shipping	Shipping			0.00	0.00	0.00	0.00	0.00	0.00	n/a
161		AMAZON CAPTIAL SERVICES	Ultrasonic Weapons Cleaner	Addition	2	1	300.00	300.00	300.00	0.00	0.00	0.00	
162			Shipping	Shipping			25.00	25.00	25.00	0.00	0.00	0.00	
163	SUBTOTAL (BASIC PEACE OFFICER CERT)							31,365.00	1,365.00	0.00	30,000.00	0.00	
164													
165	CULINARY SERVICES												
166	Mandy Farmer	AMAZON CAPTIAL SERVICES	Counter Top Deep Fryer	Replacement	1	1	642.99	642.99	642.99	0.00	0.00	0.00	
167			Shipping	Shippoing			150.00	150.00	150.00	0.00	0.00	0.00	
168	SUBTOTAL (CULINARY SERVICES)							792.99	792.99	0.00	0.00	0.00	

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	GRANT FUNDS	PO Number
169													
170	FIREFIGHTER / EMERGENCY SERVICES												
171	Gary Vap	FORGE FIRE AND COMPANY	500 gallon Propane Tank with Fill Lines and Universal Control Station	Addition	1	1	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	
172			Shipping	Shipping			3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	
173		FORGE FIRE AND COMPANY	Fuel Spill Fire Prop	Addition	1	1	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	
174			Shipping	Shipping			2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	
175		FORGE FIRE AND COMPANY	Christmas Tree Prop, gas fired	Addition	1	1	3,700.00	3,700.00	3,700.00	0.00	0.00	0.00	
176			Shipping	Shipping			1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	
177	SUBTOTAL (FIREFIGHTER/EMS)								28,700.00	28,700.00	0.00	0.00	0.00
178													
179	COSMETOLOGY												
180	Kayla Randol	Hydrafacial LLC	Hydra Facial Machine	Addition	1	1	19,600.00	19,600.00	19,600.00	0.00	0.00	0.00	
181			Shipping	Shipping			700.00	700.00	700.00	0.00	0.00	0.00	
182	SUBTOTAL (COSMETOLOGY)								20,300.00	20,300.00	0.00	0.00	0.00

2024 Computer and Technology Requests

	Program / Name	Vendor	Description	Justification	QTY	Price	Total	GENERAL	BUILDING	NO or HOLD	GRANT FUNDS	PO Number	
1	AT&D / H100, H102, H103	CLUTCH SOLUTIONS	Desktop Computers	Annual rotation	15	\$1,417.00	\$21,255.00	21,255.00	0.00	0.00	0.00		
2	HEALTH / Eller	CLUTCH SOLUTIONS	Laptop	Annual rotation	1	\$1,365.00	\$1,365.00	1,365.00	0.00	0.00	0.00		
3	HEALTH CAREERS / Cramer	CLUTCH SOLUTIONS	Desktop Computers	Annual rotation	2	\$1,417.00	\$2,834.00	2,834.00	0.00	0.00	0.00		
4	HEALTH CAREERS / Cramer	CLUTCH SOLUTIONS	Chromebooks Large Screen	Annual rotation	20	\$314.00	\$6,280.00	6,280.00	0.00	0.00	0.00		
5	BIOMED / Bodick	CLUTCH SOLUTIONS	Desktop Computer	Annual rotation	1	\$1,417.00	\$1,417.00	1,417.00	0.00	0.00	0.00		
6	BIOMED / Bodick	CLUTCH SOLUTIONS	Laptops	Annual rotation	15	\$1,365.00	\$20,475.00	20,475.00	0.00	0.00	0.00		
7	BIOMED / Bodick	CLUTCH SOLUTIONS	Chromebox	Annual rotation	1	\$294.00	\$294.00	294.00	0.00	0.00	0.00		
8	MEDICAL SERV / Garrison	CLUTCH SOLUTIONS	Desktop Computers	Annual rotation	2	\$1,417.00	\$2,834.00	2,834.00	0.00	0.00	0.00		
9	MEDICAL SERV / Garrison	CLUTCH SOLUTIONS	Chromebooks Large Screen	Annual rotation	20	\$314.00	\$6,280.00	6,280.00	0.00	0.00	0.00		
10	PN / Staff	CLUTCH SOLUTIONS	Desktop Computers	Annual rotation	9	\$1,417.00	\$12,753.00	12,753.00	0.00	0.00	0.00		
11	PN / Staff	CLUTCH SOLUTIONS	Chromebox	Annual rotation	2	\$294.00	\$588.00	588.00	0.00	0.00	0.00		
12	PN / Student	CLUTCH SOLUTIONS	Desktops	Annual rotation	31	\$1,417.00	\$43,927.00	43,927.00	0.00	0.00	0.00		
13	PN / Student	CLUTCH SOLUTIONS	Laptops	Annual rotation	52	\$1,365.00	\$70,980.00	70,980.00	0.00	0.00	0.00		
14	PN SELECT / Staff	CLUTCH SOLUTIONS	Desktop	Annual rotation	1	\$1,417.00	\$1,417.00	1,417.00	0.00	0.00	0.00		
15	SHARE / Lynes	CLUTCH SOLUTIONS	Color LaserJet Printer	Printer leaves lines on page	1	\$2,681.00	\$2,681.00	2,681.00	0.00	0.00	0.00		
16	MECHATRONICS / Rector	CLUTCH SOLUTIONS	Chromebooks	Need one fore each student, due to most trainers being in the shop	20	\$294.00	\$5,880.00	5,880.00	0.00	0.00	0.00		
17	CHILDRENS LAB / Carlson	CLUTCH SOLUTIONS	Laptop	We would like updated laptops. If we cannot update, we need at least 1 more for our added Infant program.	6	\$1,365.00	\$8,190.00	0.00	0.00	8,190.00	0.00	n/a	
18	PRECISION MACH / Lesemann	CLUTCH SOLUTIONS	Desktop Computers	So all my students can have PC's for for programing and drafting. Instead of out dated laptops and PC's	20	\$1,746.00	\$34,920.00	34,920.00	0.00	0.00	0.00		
19	VISUAL COMM / Buller	CLUTCH SOLUTIONS	Printer	Current one jams about every 4 to 5 prints. It also leaves color bands on all the prints	1	\$2,681.00	\$2,681.00	2,681.00	0.00	0.00	0.00		
20	CAREER CENTER / Smith	CLUTCH SOLUTIONS	Printer	This has been the same printer we have had for years in the Career Center and we have been having some issues with it. Time for an upgrade	1	\$2,414.00	\$2,414.00	2,414.00	0.00	0.00	0.00		
21	BIS / Brakey	CLUTCH SOLUTIONS	Desktop Computer	For Plan Room - Long over due, the current machine jams often.	1	\$1,417.00	\$1,417.00	1,417.00	0.00	0.00	0.00		
22	BIS / Brakey	CLUTCH SOLUTIONS	Printer (must print 11x17)	Long over due, the current machine jams often.	1	\$2,681.00	\$2,681.00	2,681.00	0.00	0.00	0.00		
23	BIS / Lindsay	CLUTCH SOLUTIONS	Desktop Computer	Not put in but requested in the past	1	\$1,746.00	\$1,746.00	1,746.00	0.00	0.00	0.00		
24	RECEPTION / Mayer	CLUTCH SOLUTIONS	Printer	Current printer does not work	1	\$2,414.00	\$2,414.00	2,414.00	0.00	0.00	0.00		
25	SYSTEMS / Bell	CLUTCH SOLUTIONS	Desktop Computer	Annual rotation	1	\$1,417.00	\$1,417.00	1,417.00	0.00	0.00	0.00		
26	SUBTOTAL							259,140.00	250,950.00	0.00	8,190.00	0.00	
27													
28	STUDENT SERV / Lynes	APPLE	iPad with keyboard	When going to sending schools for meetings throughout the year I need to be able to access student information, attendance, grades, etc. When I go I often have to use the sending school guest internet that is not secure and feel I need a more secure connection when out at these schools. Current iPad is not working properly and Keyboard is not working.	1	\$877.00	\$877.00	877.00	0.00	0.00	0.00		
29	SUBTOTAL							877.00	877.00	0.00	0.00	0.00	
30													
31	HEALTH CAREERS / Cramer	Anatamage	Virtual Dissection Table	The Anatomage Table allows students to interact with realistic, three-dimensional virtual cadavers. This hands-on experience goes beyond traditional learning methods from textbooks and two-dimensional images, providing a more engaging and memorable learning experience. The Anatomage Table enables students to explore and visualize these structures in a detailed and interactive manner, helping them grasp complex concepts more effectively. Educators can	1	\$105,590.00	\$105,590.00	0.00	0.00	0.00	105,590.00	n/a	

	Program / Name	Vendor	Description	Justification	QTY	Price	Total	GENERAL	BUILDING	NO or HOLD	GRANT FUNDS	PO Number
32	SUBTOTAL						105,590.00	0.00	0.00	0.00	105,590.00	
33												
34	SAFETY / Batson	Amazon	Portable Projector	For remote training	1	\$730.00	\$730.00	\$730.00	0.00	0.00	0.00	
35	FULLTIME PROG / Farmer	Amazon	38in Curved Computer Screen	I can have 3 spreadsheets open at once while working on reports. This will lead to more quicker and efficient reporting.	1	\$999.00	\$999.00	\$999.00	0.00	0.00	0.00	
36	FULLTIME PROG / Medrano	Amazon	38in Curved Computer Screen	To efficiently work on both ABE/HSE & Full-Time Program daily work.	1	\$999.00	\$999.00	\$999.00	0.00	0.00	0.00	
37	INFORMATION TECH / Ladner	Amazon	Nintendo Console	We need enough equipment to play 5 player games.	3	\$600.00	\$1,800.00	\$1,800.00	0.00	0.00	0.00	
38	INFORMATION TECH / Ladner	Amazon	ASUS ROG Strix 32" 1440P Gaming Monitor	Need additional monitors for esports.	6	\$819.99	\$4,919.94	\$4,919.94	0.00	0.00	0.00	
39	SUBTOTAL						9,447.94	9,447.94	0.00	0.00	0.00	
40												
41	BIS / Schwabe	American Telephone	Cameras	Considering adding cameras to the incubator hallways for security	2	700.00	1,400.00	1,400.00	0.00	0.00	0.00	
42	SUBTOTAL						1,400.00	1,400.00	0.00	0.00	0.00	
43												
44	MARKETING / Busch	B&H Photo video	Canon EOS Rebel T8i DSLR Camera with 18-55mm Len	We are in need of an additional camera during Graduations as well as when one of us is using the camera.	1	\$899.00	\$899.00	899.00	0.00	0.00	0.00	
45	MARKETING / Busch	B&H Photo video	Canon EF-S 18-135mm f/3.5-5.6 IS USM Lens, this would allow better zoom capabilities with the new camera.	We are needing new lenses for zoom photography. These are very helpful at graduations and events.	1	\$597.00	\$597.00	597.00	0.00	0.00	0.00	
46	MARKETING / Busch	B&H Photo video	Canon EF 50mm f/1.8 STM Lens for low light situations when we are shooting photos	This lens is a wide angle and assists with low light situations when we are shooting photos.	1	\$125.00	\$125.00	125.00	0.00	0.00	0.00	
47	VISUAL COMM / Buller	B&H Photo video	AIDA Imaging Full HD NDI HX Broadcast PTZ Camera with 18x Optical Zoom (Black)	February. This device will allow us to remote cameras mounted on the wall in the e-sports room whose video signal is encoded it into a network signal to be decoded at the video switcher for broadcast. It is also part of the curriculum for a new major proposed for next year.	3	\$683.00	\$2,049.00	0.00	0.00	0.00	2,049.00	n/a
48	VISUAL COMM / Buller	B&H Photo video	Blackmagic Design Studio Camera 4K Plus G2	This is part of the grant that was applied for but will not be known if we receive it until February. This device is a studio camera for announcements and announcers during e-sports live broadcast. It is also part of the curriculum for a new major proposed for next year.	1	\$1,163.00	\$1,163.00	0.00	0.00	0.00	1,163.00	n/a
49	VISUAL COMM / Buller	B&H Photo video	Sigma 24-70mm f/2.8 DG OS HSM Art Lens for Canon EF	This is part of the grant that was applied for but will not be known if we receive it until February. This is the lens that is needed to go with the Black magic camera requested. It is also part of the curriculum for a new major proposed for next year.	1	\$1,270.50	\$1,270.50	0.00	0.00	0.00	1,270.50	n/a
50	VISUAL COMM / Buller	B&H Photo video	Magnus REX VT-5000 2-Stage Video Tripod with Fluid Head	February. This is a hydraulic controlled tripod for the Black Magic Camera. It is also part of the curriculum for a new major proposed for next year.	1	\$202.00	\$202.00	0.00	0.00	0.00	202.00	n/a
51	VISUAL COMM / Buller	B&H Photo video	Milos QuickTruss ULTRA DJ Complete Goal Post Truss Kit (11.5 x 13')	This is part of the grant that was applied for but will not be known if we receive it until February. This device is a truss system to properly lighting a studio environment for good green screen use and video broadcast. It is also part of the curriculum for a new major proposed for software. Currently we are using the gaming lab which is in a separate room. Those computers only minimally run the software we are using. We are going to custom build these computers for longevity for subsequent updates to Unreal Engine and Maya so that students can remain in	1	\$1,966.00	\$1,966.00	0.00	0.00	0.00	1,966.00	n/a
52	VISUAL COMM / Buller	B&H Photo video	AMD Ryzen 9 7950x - 4.5 ghz 16 core processor	send students to the e-sports lab whose computers minimally run those programs. This build is being made to give us longevity for software updates and computer builds are part of my curriculum	5	\$515.00	\$2,575.00	2,575.00	0.00	0.00	0.00	
53	VISUAL COMM / Buller	B&H Photo video	Asus ROG CROSSHAIR X670E HERO ATX AM5 Motherboard	send students to the e-sports lab whose computers minimally run those programs. This build is being made to give us longevity for software updates and computer builds are part of my curriculum	5	\$631.00	\$3,155.00	3,155.00	0.00	0.00	0.00	
54	VISUAL COMM / Buller	B&H Photo video	Corsair Vengeance RGB 64 GB (4 x 16 GB) DDR5-6000 CL36 Memory	send students to the e-sports lab whose computers minimally run those programs. This build is being made to give us longevity for software updates and computer builds are part of my curriculum	5	\$327.00	\$1,635.00	1,635.00	0.00	0.00	0.00	
55	VISUAL COMM / Buller	B&H Photo video	NewTek Tricaster TC1 Video Swither & Flex Control Panel Kit	equipment to support live-streaming the esports, announcements, and hopefully the new approved major for Video Production. This item is a computer that will bring in multiple cameras and ndi signals to create a live production	1	\$25,490.00	\$25,490.00	0.00	0.00	0.00	25,490.00	n/a
56	VISUAL COMM / Buller	B&H Photo video	BirdDog Flex 4K HDMI In to Full NDI Encoder	February. This device will allow us to take the video screen signal of individual gamers and encode it into a network signal to be decoded at the video switcher for broadcast. It is also part of the curriculum for a new major proposed for next year.	5	\$371.00	\$1,855.00	0.00	0.00	0.00	1,855.00	n/a
57	VISUAL COMM / Buller	B&H Photo video	Godox FL150S Flexible LED 2-Light Kit	February. This device are the lights that will be mounted to the truss system. It is also part of the curriculum for a new major proposed for next year.	1	\$637.00	\$637.00	0.00	0.00	0.00	637.00	n/a
58	HEALTH CAREERS / Cramer	B&H Photo video	MX-P3 Writing Board Bundle- Document camera/projector with writing board	demonstrations, providing students with a clear and magnified view of visuals in the classroom. Visual aids are essential in health classes, as they can help explain complex anatomical structures, medical diagrams, and health-related materials, making the learning experience	1	\$405.00	\$405.00	405.00	0.00	0.00	0.00	
59	SUBTOTAL						44,023.50	9,391.00	0.00	0.00	34,632.50	
60												
61	AUTO TECH / Haas	Piraino Consulting	SMART Board MX286-V4 86"	Students struggle to see the 70" TV currently in my class and an interactive smart board would be nice when teaching schematics and diagrams	1	\$4,406.00	\$4,406.00	\$4,406.00	0.00	0.00	0.00	
62	SUBTOTAL						4,406.00	4,406.00	0.00	0.00	0.00	

	Program / Name	Vendor	Description	Justification	QTY	Price	Total	GENERAL	BUILDING	NO or HOLD	GRANT FUNDS	PO Number
63												
64	VISUAL COMM / Buller	Newegg Business	Asus TUF GAMING OC GeForce RTX 4080 16 GB Video Card	send students to the e-sports lab whose computers minimally run those programs. This build is being made to give us longevity for software updates and computer builds are part of my curriculum	5	\$1,301.00	\$6,505.00	6,505.00	0.00	0.00	0.00	
65	SYSTEMS / Bell	Newegg Business	Monitors	C104 - Monitors are dying	2	\$500.00	\$1,000.00	1,000.00	0.00	0.00	0.00	
66	SUBTOTAL						7,505.00	7,505.00	0.00	0.00	0.00	
67												
68	SYSTEMS / Bell	Walmart	TV's	TVs are having issues (Machine Tool, Cafeteria, Culinary, Welding, Mechatronics)	5	\$1,000.00	\$5,000.00	5,000.00	0.00	0.00	0.00	
69	SUBTOTAL						5,000.00	5,000.00	0.00	0.00	0.00	
70												
71		TECHNOLOGY TOTAL					437,389.44	288,976.94	0.00	8,190.00	140,222.50	

2024 FURNITURE REQUESTS

	Program / Name	Vendor	Description	Quantity	Price Each	Total	GEN - EQUIP	BLDG - EQUIP	NO or HOLD	GRANT FUNDS	PO Number
1	ADMIN / AWING KITCHEN	GALAXIE	BAR HEIGHT STOOLS FOR DINING AREA	2	272.70	545.40	545.40	0.00	0.00	0.00	
2	FLEX LAB	GALAXIE	24X60 TABLES 24x72	12	681.95	8,183.40	8,183.40	0.00	0.00	0.00	
3	FLEX LAB	GALAXIE	STUDENT CHAIRS	24	291.69	7,000.56	7,000.56	0.00	0.00	0.00	
4	FLEX LAB	GALAXIE	48" TEACHER DESK	1	746.19	746.19	746.19	0.00	0.00	0.00	
5	FLEX LAB	GALAXIE	48"X70" ROLLING TWO-SIDED WHITE BOARD	1	835.79	835.79	835.79	0.00	0.00	0.00	
6	B131 MEETING ROOM	GALAXIE	24"X72" TABLES	18	681.95	12,275.10	12,275.10	0.00	0.00	0.00	
7	B131 MEETING ROOM	GALAXIE	STUDENT CHAIRS	36	291.69	10,500.84	0.00	0.00	10,500.84	0.00	n/a
8	B131 MEETING ROOM	GALAXIE	48"X70" ROLLING TWO-SIDED WHITE BOARD	1	835.79	835.79	0.00	0.00	835.79	0.00	n/a
9	BIS / LINDSAY	GALAXIE	DESK AND CHAIR	1	3,367.80	3,367.80	3,367.80	0.00	0.00	0.00	
10	BIS / BREAKROOM	GALAXIE	STORAGE COUNTER WITH TRASH BIN	1	1,692.92	1,692.92	1,692.92	0.00	0.00	0.00	
11	BIS / BREAKROOM	GALAXIE	BAR HEIGHT EATING TABLE	1	564.39	564.39	564.39	0.00	0.00	0.00	
12	BIS / BREAKROOM	GALAXIE	BAR HEIGHT STOOLS	2	284.42	568.84	568.84	0.00	0.00	0.00	
13	BIS / SCHWABE	GALAXIE	24"X60" TABLE	2	658.92	1,317.84	1,317.84	0.00	0.00	0.00	
14	BIS / SCHWABE	GALAXIE	STUDENT CHAIRS	4	291.69	1,166.76	1,166.76	0.00	0.00	0.00	
15	BIS / SCHWABE	GALAXIE	MESH BACK TEACHER CHAIR	2	351.88	703.76	703.76	0.00	0.00	0.00	
16	BIS / SCHWABE	GALAXIE	42" ROUND CONFERENCE TABLE	1	477.53	477.53	477.53	0.00	0.00	0.00	
17	BIS / SCHWABE	GALAXIE	STORAGE CABINET	2	919.10	1,838.20	1,838.20	0.00	0.00	0.00	
18	BIS / RECEPTION	GALAXIE	NEW RECEPTION AREA FOR 2	1	11,104.66	11,104.66	0.00	0.00	11,104.66	0.00	n/a
19	BIS / KYLER	GALAXIE	STAND UP COLLABORATION TABLE 72"X48"	2	1,382.08	2,764.16	1,382.08	0.00	1,382.08	0.00	
20	BIS / KYLER	GALAXIE	STOOLS	8	272.70	2,181.60	1,090.80	0.00	1,090.80	0.00	
21	BIS / KYLER	GALAXIE	MOBILE ROOM DIVIDER DRY ERASE	10	407.98	4,079.80	4,079.80	0.00	0.00	0.00	
22	AT&D / DENOYA	GALAXIE	GUEST CHAIRS	2	251.69	503.38	0.00	0.00	503.38	0.00	n/a
23	MECHATRONICS / RECTOR	GALAXIE	24"X72" TABLES	14	681.95	9,547.30	0.00	0.00	9,547.30	0.00	
24	CONSTRUCTION / TABOR	GALAXIE	24"X72' TABLES	12	681.95	8,183.40	8,183.40	0.00	0.00	0.00	
25	CONSTRUCTION / TABOR	GALAXIE	STUDENT CHAIRS - ROLLING STACK SET OF 4	7	412.82	2,889.74	2,889.74	0.00	0.00	0.00	
26	CONSTRUCTION / TABOR	GALAXIE	PRESENTATION CART	1	820.52	820.52	820.52	0.00	0.00	0.00	
27	PRECISION MACH / LESEMANN	GALAXIE	48" INDIVIDUAL DESK SHELLS	20	319.16	6,383.20	6,383.20	0.00	0.00	0.00	
28	PRECISION MACH / LESEMANN	GALAXIE	STUDENT CHAIRS	20	291.69	5,833.80	5,833.80	0.00	0.00	0.00	
29	PRECISION MACH / LESEMANN	GALAXIE	PRESENTATION CART	1	820.52	820.52	820.52	0.00	0.00	0.00	
30	BPOC / HODGSON	GALAXIE	PILLOWSOFT CHAIR	1	408.44	408.44	0.00	0.00	408.44	0.00	n/a
31	INFORMATION TECH / LADNER	GALAXIE	DESK	1	625.39	625.39	625.39	0.00	0.00	0.00	
32	INFORMATION TECH / LADNER	GALAXIE	CREDENZA	1	759.12	759.12	759.12	0.00	0.00	0.00	

	Program / Name	Vendor	Description	Quantity	Price Each	Total	GEN - EQUIP	BLDG - EQUIP	NO or HOLD	GRANT FUNDS	PO Number
33	INFORMATION TECH / LADNER	GALAXIE	HD MESH BACK CHAIR	1	810.42	810.42	810.42	0.00	0.00	0.00	
34	INFORMATION TECH / UNDERWOOD	GALAXIE	DESK SUITE	1	3,570.14	3,570.14	3,570.14	0.00	0.00	0.00	
35	TEACHER PREP / BRADEN	GALAXIE	CLASSROOM FURNITURE	1	3,271.82	3,271.82	3,271.82	0.00	0.00	0.00	
36	CHILDRENS LAB / CARLSON	GALAXIE	L SHAPE DESK	1	1,264.93	1,264.93	1,264.93	0.00	0.00	0.00	
37	FINANCE / MERCER	GALAXIE	DESK SUITE, FILE CABINETS, BOOKSHELF	1	6,861.13	6,861.13	6,861.13	0.00	0.00	0.00	
38	FINANCE / RUSH	GALAXIE	DESK SUITE, FILE CABINETS, BOOKSHELF	1	6,269.29	6,269.29	6,269.29	0.00	0.00	0.00	
39	FINANCE / STORAGE	GALAXIE	STORAGE CABINETS	3	1,081.10	3,243.30	3,243.30	0.00	0.00	0.00	
40	MARKETING / BUSCH	GALAXIE	STORAGE CABINETS	3	1,081.10	3,243.30	3,243.30	0.00	0.00	0.00	
41	FULLTIME PROGRAMS / FARMER	GALAXIE	24'X48' TABLES	5	637.92	3,189.60	3,189.60	0.00	0.00	0.00	
42	FULLTIME PROGRAMS / FARMER	GALAXIE	STUDENT CHAIRS	2	291.69	583.38	583.38	0.00	0.00	0.00	
43	STUDENT SERVICES	GALAXIE	GUEST CHAIRS	6	746.59	4,479.54	4,479.54	0.00	0.00	0.00	
44	STUDENT SERVICES / WARE	GALAXIE	SIT TO STAND DESK	1	2,261.20	2,261.20	2,261.20	0.00	0.00	0.00	
45	BLDG MAINT / ORR	GALAXIE	KI CART FOR ROUND TABLES TCAD	1	748.50	748.50	748.50	0.00	0.00	0.00	
46		GALAXIE	Delivery, Installation & Trash Haul Off (18% EACH LINE)			26,878.08	20,510.89	0.00	6,367.19	0.00	
47			SUBTOTAL - GALAXIE			176,200.77	134,460.29	0.00	41,740.48	0.00	
48											
49	CONSTRUCTION / Tabor	GRAINGER	CRESENT JOBOX JOBSITE CABINET ITEM 6YG50 MODEL 1-694990	2	2,184.18	4,368.36	4,368.36	0.00	0.00	0.00	
50			SHIPPING AND HANDLING		400.00	400.00	400.00	0.00	0.00	0.00	
51			SUBTOTAL - GRAINGER			4,768.36	4,768.36	0.00	0.00	0.00	
52											
53	INFORMATION TECH / Ladner	AROZZI	GAMING CHAIR	8	399.99	3,199.92	3,199.92	0.00	0.00	0.00	
54			SHIPPING AND HANDLING - NONE LISTED		300.00	300.00	300.00	0.00	0.00	0.00	
55			SUBTOTAL - AROZZI			3,499.92	3,499.92	0.00	0.00	0.00	
56											
57	AT&D / DeNoya	DANSEREAU HEALTH PRODUCTS	DENTAL CHAIR WITH INFINITY CART SYSTEM	1	5,695.00	5,695.00	5,695.00	0.00	0.00	0.00	
58			SHIPPING AND HANDLING		1,086.00	1,086.00	1,086.00	0.00	0.00	0.00	
59			SUBTOTAL - DANSEREAU HEALTH			6,781.00	6,781.00	0.00	0.00	0.00	
60											
61	BIS / Kyler	SUBSTRA INC	DISPLAY CASE	2	2,300.00	2,300.00	2,300.00	0.00	0.00	0.00	
62			SHIPPING AND HANDLING		300.00	300.00	300.00	0.00	0.00	0.00	
63			SUBTOTAL - SUBSTRA			2,600.00	2,600.00	0.00	0.00	0.00	
64											
65			TOTAL			193,850.05	152,109.57	0.00	41,740.48	0.00	

ADPC Software License and Support Agreement

For Fiscal Year: 2025

ADPC AGREES TO PROVIDE SERVICES AND SOFTWARE TO THE BOARD OF EDUCATION OF:

PIONEER TECHNOLOGY CENTER

ADPC SHALL, COMMENCING WITH THE MONTH OF JULY 2024, PROVIDE THE FOLLOWING SOFTWARE FOR YOUR DISTRICT:

Financial Accounting	\$440.00
ADPC Cloud Hosting	\$375.00
Activity Fund	\$40.00
Treasury	\$40.00
Inventory	\$30.00
Trends Offsite Backup	\$25.00
Activity Fund Offsite Backup	\$10.00

1. WITH THIS LICENSE YOU MAY USE THE SOFTWARE ON A SINGLE COMPUTER OR ON A FILE SERVER. YOU MAY ADD AS MANY USERS IN YOUR DISTRICT AS NEEDED.
2. THIS AGREEMENT INCLUDES UPGRADES DUE TO ENHANCING THE SOFTWARE FOR ALL CUSTOMERS, CHANGES IN TAXES, AND REQUIRED CHANGES DUE TO SCHOOL LAW. IT DOES NOT INCLUDE CUSTOM PROGRAMMING FOR AN INDIVIDUAL DISTRICT; THIS WOULD BE CONSIDERED AS AN ADDITIONAL CHARGE.
3. THIS AGREEMENT DOES INCLUDE INTERNET UPDATES, PHONE SUPPORT, AND TECHNICAL SUPPORT FOR YOUR TECH STAFF.
4. THE SCHOOL AGREES TO PAY ADPC FOR THE REQUIRED NUMBER OF WARRANTS/CHECKS TO BE USED FOR THE FISCAL YEAR.
5. THE SCHOOL AGREES TO PAY THE SUM OF \$ N/A FOR INSTALLATION AND TRAINING.
6. THE SCHOOL AGREES TO PAY ADPC FOR THE USE OF THE SOFTWARE AND SUPPORT, THE SUM OF \$11,520.00 PAYABLE IN 12 EQUAL PAYMENTS OF \$960.00.

PLEASE SPECIFY HOW YOU WOULD LIKE TO BE BILLED

- 12 PAYMENTS OF \$960.00
 1 FULL PAYMENT OF \$11,520.00

7. UPON ANY EARLY TERMINATION OF THIS AGREEMENT, A NINETY DAY PRIOR WRITTEN NOTICE MUST BE SUBMITTED. ADPC WILL CONTINUE TO BILL FOR SOFTWARE AND SUPPORT UNTIL SUCH TIME THE SOFTWARE IS REMOVED FROM THE DISTRICT.

ADPC

Angie French

Date Submitted: March 01, 2024

SUPERINTENDENT

Date Accepted: ___/___/___



FIRETROL Protection Systems

Pioneer Technology Center
2101 N Ash
Ponca City, OK 74601
Attn: Jason Kubik

March 5, 2024

RE: BIZ Building Fire Alarm System Replacement

Thank you for the opportunity to offer you this proposal for the above referenced work.

Scope of Work - Firetrol Protection Systems is providing a proposal to install a new Voice Evacuation Fire Alarm system in the Business "BIZ" Building located at the address above (Near the Southeast corner of the main building). Firetrol Protection Systems will provide design, permitting, equipment and labor to demo the existing Fire Alarm System and install the new Fire Alarm System per applicable codes and requirements. The Fire Alarm System manufacturer will be Fire-Lite by Honeywell, matching the new system in the Main Building.

Quantity	Part Number	Description
1	MAT	Fire Alarm Panel, Notification and Initiating Devices, Wiring, Cell Communicator
1	LABOR	Install, Testing, Training
1	DESIGN	Engineered Drawings and Permitting

Fire Alarm System:

\$49,897.00

(Equipment, design, labor, commissioning and testing)

Pricing is valid for 30 days from the date of this proposal.

If you have any questions or if I can be of any further service, please feel free to call.

Sincerely,

Matt Lester

Matt Lester
405-403-8033

Authorized Signature

Printed Name

Date

Purchase Order Number

Signature on this page indicates acceptance of the Firetrol Protection Systems, Inc. Terms and Conditions on this and the last pages of this quote.

108 NW 132nd Street, Oklahoma City, OK 73114 Office 405-752-2330 Fax 405-752-2297 OK. Lic. # 0863

FIRE PROTECTION AND LIFE SAFETY SPECIALISTS



FIRETROL Protection Systems

RE: BIZ Building Fire Alarm System Replacement

Clarifications and exclusions:

1. Installation Pricing **does include** wire and associated mounting hardware.
2. Installation Pricing **does include** labor to design, install, test, and commission the fire alarm system.
3. Installation Pricing **does include** equipment needed to complete scope of work: FACP, required peripherals, batteries, and notification devices.
4. This Proposal **does include** sales tax, if applicable.
5. This Proposal **does include** applicable permits.
6. This Proposal **does not include** lift rental.
7. This Proposal **does not include** performance or payment bonds.
8. This Proposal **does not include** labor or material to install phone/IP lines to the Fire Alarm Control Panel.
9. This Proposal **does not include** 120VAC work. All 120 VAC for all panels to be provided by the **others**.
10. This Proposal **does not include** premium time; overtime or holiday work required as a result of project delays created by others will be justification for a Change Order.
11. This Proposal **does not include** painting, patching, sheetrock repairs, etc.
12. This Proposal **does not include** fire stopping. Fire rated caulking shall be provided and installed by **others**.
13. Cancellation Charges, in the event of project cancellation after award, Firetrol Protection Systems will invoice for any costs in place (i.e. engineering, project management, material returns, etc.).
14. This Proposal includes a **one (1)** year Standard Parts and Labor Warranty.
15. Terms and conditions of the Owner's Purchase Order/Contract shall be subject to review. Final agreement to terms shall be by written agreement between the Contractor and Firetrol Protection Systems and be based on Firetrol Protection Systems Standard Terms and Conditions or a contract in like nature to a Standard AIA subcontract document.
16. Pricing, Terms and Conditions per State Contract **SW1048F**. Customer must provide PO referencing State Contract **SW1048F**.

PIONEER TECHNOLOGY CENTER
Part-Time & Temporary Employment Contracts and/or Addenda to Contracts
March 12, 2024 FY 2023/2024

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Carol Bottoms	ABE/TANF Instructor	03/01 – 03/29 (21 hrs)	525.00
Vicki Braden	ABE/HSE Instructor	03/01 – 03/29 (10.5 hrs)	273.00
Wendy Burg	Teaching Teens about Money	03/04 (2 hrs/6-8pm)	50.00
David Cheek	Become a Beekeeper	02/22 – 03/11 (18 hrs)	450.00
Aimee Clark	ABE/HSE Instructor	03/01 – 03/29 (21 hrs)	525.00
Joshua Conaway	Forming an LLC	01/29 (4 hrs)	200.00
Joshua Conaway	Drafting Your Own Will	02/26 (4 hrs)	200.00
Roger Ferguson	Beginning CHAT GPT	02/13 (2 hrs)	100.00
Anna George	Cloud-Based QuickBooks	03/04 – 03/05 (8 hrs)	500.00
Larry Godley	ABE/HSE Instructor	03/01 – 03/29 (28 hrs)	840.00
Elaine Harman	ABE/HSE Instructor	03/01 – 03/29 (21 hrs)	525.00
Elaine Harman	ABE/TANF Instructor	03/01 – 03/29 (7 hrs)	175.00
Annette Hunt	Watercolor 101	02/27 (3 hrs)	90.00
Tonya Jackson	ABE/HSE Instructor	03/01 – 03/29 (31.5 hrs)	819.00
Aletha Kearney	Couples Cooking Class	02/13 (3 hrs)	75.00
Michiel Landers	Family Tree Genealogy	02/13 – 02/27 (9 hrs)	225.00
Julie Lawrence	ABE/Corrections Instructor	03/01 – 03/29 (14.5 hrs)	362.50
Allyson Leonard	ABE/HSE Instructor	03/01 – 03/29 (17.5 hrs)	437.50
Steven Long	EMT Basic Instructor	01/23 – 02/13 (28.5 hrs)	712.50
Steven Long	EMT Basic Instructor	02/16 – 03/15 (up to 40 hrs)	1,000.00
Steven Long	EMT Basic Instructor	03/16 – 04/15 (up to 40 hrs)	1,000.00
Steven Long	EMT Basic Instructor	04/16 – 05/15 (up to 40 hrs)	1,000.00
Steven Long	EMT Basic Instructor	05/16 – 06/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills	01/16 – 02/15 (6 hrs)	150.00
Steven Long	Paramedic Skills	02/16 – 03/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills	03/16 – 04/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills	04/15 – 05/15 (up to 40 hrs)	1,000.00
Steven Long	Paramedic Skills	05/16 – 06/15 (up to 40 hrs)	1,000.00
Joni Murphy	ABE/HSE Instructor	03/01 – 03/29 (14 hrs)	350.00
Eric Payne	Class B Truck Driver Training	03/04 – 03/19 (96 hrs)	2,880.00
Lesly Plank	Children's Lab & Preschool Floater	03/11 – 06/30 (up to 29.5 hrs/wk)	14.50/hr
Pam Powers	ABE/HSE Instructor	03/01 – 03/29 (28 hrs)	700.00
Pam Powers	ABE/TANF Instructor	03/01 – 03/29 (28 hrs)	700.00
Kristi Reed	CNA Instructor	02/12 – 02/29 (72.9 hrs)	1,676.50
Kristi Reed	CNA Instructor	03/01 – 03/06 (22.61 hrs)	520.00
Jeremy Sacket	Excel 2016 Level 1	02/26 – 03/05 (10 hrs)	300.00
Rebecca Stephens	ABE/TANF Instructor	03/01 – 03/29 (28 hrs)	700.00
Rebecca Stephens	ABE/HSE Instructor	03/01 – 03/29 (35 hrs)	875.00
Mary Ann Sudbury	ABE/Corrections Instructor	03/01 – 03/29 (11.5 hrs)	287.50
Kami Threlkeld	Couples Cooking Class Assist.	02/13 (4.5 hrs)	67.50
Colton Tripp	Temp-System Support	03/01 – 05/31 (up to 20hrs/wk)	12.00/hr
Anthony Valentin	Beginning Welding	01/01 – 02/29 (up to 21 hrs)	600.00
Anthony Valentin	Beginning Welding	03/01 – 03/31 (up to 24 hrs)	600.00
Anthony Valentin	Beginning Welding	04/01 – 04/30 (up to 24 hrs)	600.00
Lane Vap	Small Engine Repair	02/20 – 03/14 (24 hrs)	600.00
Jennifer Wehrenberg	ABE/HSE Instructor	03/01 – 03/29 (11.5 hrs)	299.00

MARCH BOARD MEETING CONTRACT RENEWALS
Coordinators/Counselors/Managers
For FY25

POSITION/TITLE	EMPLOYEE NAME
Bid Assistance Coordinator, BIS	Dawn Brakey
BIS Coordinator, Program Developer	Heather Smith
BIS Coordinator	Sylvia Urioste
BIS Safety Coordinator & Trainer	Carl Storm
Business Solutions Coordinator	Brook Lindsay
Career & Guidance Counselor	Jayne Evans
Communications & Marketing Coordinator	Terri Busch
Coordinator, AT&D	Markesha Duggan
Coordinator, Basic Peace Officer Certification	Tucker Hodgson
Coordinator, Children's Lab & Preschool	Kylia Carlson
Coordinator, New Beginning	Wendy Burg
Coordinator, Practical Nursing	Michelle Tripp
Coordinator/Instructor, ABE/GED	Jennifer Wehrenberg
Coordinator/Instructor, SHARE	Karl Lynes
Coordinator, Work Ready Oklahoma	Dondi Rowe
Counselor/Student Services Coordinator	Lori Evans
Entrepreneurial Services Coordinator, BIS	Benjamin Evans
Industrial Coordinator	Johnny Thornburgh
Innovation & Incubator Manager	Janet Schwabe
Leadership Development Coordinator, BIS	Jennifer Miller
Manager, Work Ready Oklahoma	Cena O'Driscoll
Manager, Plant/Facilities	Mike Orr

Coordinator, Apprenticeship Training

New-Vacant