

Pioneer Technology Center Board of Education
Regular Meeting
Tuesday, September 12, 2023, 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations- Johnny Thornburgh, Industrial Coordinator, tour of Business & Industry Flex lab (B115)
5. Vote to approve tour of Pioneer Technology Center's Flex Lab (B115)
6. Board President acknowledgement of return to Board meeting
7. Discussion and vote to approve or not approve the Minutes of the August 8, 2023 regular Board of Education meeting
8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists for FY24 General Fund #40329-40531 in the amount of \$106,863.86; Building Fund #40013-40018 in the amount of \$22,223.13; Payroll #70161-70164 in the amount of \$168,224.77.
9. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - 9.A. Traci Thorpe, Superintendent/CEO
 - 9.B. Molly Kyler, Executive Director, Business & Industry Services
10. Discussion and vote to approve or not approve the FY23 Financial Statements and FY24 Estimate of Needs
11. Discussion and vote to approve or not approve surplus items as listed on Appendix A
12. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B
13. Discussion and vote to approve or not approve the employment of a Fleet/Maintenance - Bus Driver.
14. Discussion and vote to approve or not approve the employment of a Safety Instructor

15. New Business
16. Board Comment
17. Adjournment

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance
Posted _____
By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, August 8, 2023 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Knight, Kahle Goff, Molly Kyler, Terri Busch and Kellie Johnson.

3. Flag salute and moment of silence

4. Reports and Presentations
50th Anniversary Presentation and Events -Terri Busch- Communications & Marketing Coordinator

The 50th Anniversary video was played for the board. Terri spoke about the events that will happen throughout the year to celebrate 50 years of Pioneer Technology Center. Each month there will be an activity to celebrate such as cake month, decades month and much more.

5. Discussion and vote to approve or not approve the Minutes of the July 11, 2023 regular Board of Education meeting

Motion to approve the Minutes of the July 11, 2023 regular Board of Education meeting passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists for FY24 General Fund #40188-40328 in the amount of \$151,929.33; Building Fund #40007-40012 in the amount of \$94,754.00; Payroll #70136-70159 in the amount of \$1,494,933.26.

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

7. Discussion and vote to approve or not approve out-of-state travel for Traci Thorpe to attend Benchmarking event in Wisconsin, October 23-25, 2023

Motion to approve out-of-state travel for Traci Thorpe to attend Benchmarking event in Wisconsin, October 23-25, 2023 passed with a motion by Ms. Debbie Leaming and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

We have accomplished a lot this summer. We had almost 300 people attend back to school night this evening. We have looked at the emergency operations plan, and have identified some of the things we need to change. We will continue to work through this plan and make sure we have covered everything. Adira will be here next week to go over the cyber security that we are implementing. We have been moving classrooms and upgrading restrooms this summer. We did get notification that OMES has accepted our solicitation for a Work Ready Oklahoma Employment Hope Center. We will be meeting with PCDA to discuss the facility this week. We are working on final capital planning items that still need to be addressed. We have a main water leak in the old Cosmetology building along with plumbing issues, lighting issues, electrical issues, etc. We are looking at possibly vacating this space, and possibly demoing the property. We will be opening a position for maintenance/bus driver to fill a resignation received this week. I am going to be the Chair for CTE Superintendent legislative committee and will be anticipating ore time at the Capitol. We are monitoring interim studies and are already in talks about the graduation requirements. JD will be recognized as an OSSBA All- State school board member.

B. Kahle Goff, Executive Director, Full-Time Programs

Molly stated they have started two new employees in BIS. We have implemented safety training for laser welders. She is also working on construction industry needs, as discussed at the B& I Breakfast. Customer service training is needed in the area and we have been working on getting that started. This position is going to be a great position to have on campus and in

the community. This will make us more responsive and able to meet industry and partner needs.

Kahle- Tonight we had 300 guests on campus and we are ready for the school year to get started on Thursday.

9. Discussion and vote to approve or not approve the 2023-2024 Marketing Plan

Terri stated that the marketing plan has changed for the 50th anniversary events. This is the biggest change overall. We were awarded Gold Star for the 21st straight year. Printing and postage have gone up so those line items have been increased. We have also increased for the Golden Year video and our Golden Year events on campus. AT&D schedules should be out anytime. Enrollment for AT&D will be Aug 14th.

Motion to approve the 2023-2024 Marketing Plan passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

10. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A. passed with a motion by Ms. Debbie Leaming and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

11. New Business - None

12. Public Comment- None

13. President Orva Rothgeb adjourned the meeting at 6:59 pm.

Respectfully submitted,

Kellie Johnson

Kellie Johnson
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:



PO	Vendor Name	General Description	Amount	Date
40329	STAPLES ADVANTAGE	TEACHER PREP SUPPLIES	284.26	08/07/2023
40330	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	93.79	08/07/2023
40331	CENGAGE LEARNING	PN/PN SELECT BOOKS	964.50	08/07/2023
40332	ELITE ADVERTISING, LLC	TANF STUDENT ASSISTANCE OTHER	33.00	08/07/2023
40333	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	77.42	08/07/2023
40334	REALLY GOOD STUFF	TEACHER PREP SUPPLIES	229.59	08/07/2023
40335	RAMSEY SOLUTIONS	ACADEMIC LAB - BOOKS	359.88	08/07/2023
40336	PONCA CITY MAIN STREET	MARKETING - ADVERTISING	500.00	08/08/2023
40337	FIRST NATIONAL BANK OF OMAHA	BIS ADMIN - TRAVEL LODGING	1,098.00	08/08/2023
40338	FIRST NATIONAL BANK OF OMAHA	STUDENT SERVICES AND INSTRUCTIONAL DIR - TRAVEL LODGING	1,800.00	08/08/2023
40339	X-CEL BADGE & ENGRAVING C	MARKETING - ADVERTISING	19.85	08/08/2023
40340	CIMC-CCS	AT&D - RESALE BOOKS	341.00	08/08/2023
40341	MLC CAD SYSTEMS LLC	IT&D INSTRUCT - SUPPLIES	420.28	08/08/2023
40342	COMPUTER SOLUTIONS UNLIMITED	COMPUTER SERVICES -- SUPPLIES	400.00	08/08/2023
40343	CLUTCH SOLUTIONS	COMPUTER SERVICES -- SUPPLIES	3,044.00	08/08/2023
40344	AMAZON CAPITAL SERVICES	BIOMED - SUPPLIES	110.00	08/08/2023
40345	LAKESHORE LEARNING MATERIALS LLC	CHILDREN'S LAB - SUPPLIES	505.69	08/08/2023
40346	HOBBY LOBBY	VISUAL COMM SUPPLIES	94.75	08/08/2023
40347	KAPLAN EARLY LEARNING COMPANY	CHILDREN'S LAB - SUPPLIES	207.85	08/08/2023
40348	SPIVA PAINTING & DRYWALL LLC	BLDG MAINT - REPAIRS	631.27	08/08/2023
40349	AMAZON CAPITAL SERVICES	VISUAL COMM SUPPLIES	257.38	08/09/2023
40350	AMAZON CAPITAL SERVICES	INFO TECH SUPPLIES	121.55	08/09/2023
40351	WAL-MART COMMUNITY CARD	SHARE - INSTRUCTIONAL SUPPLIES	111.74	08/09/2023
40352	WAL-MART COMMUNITY CARD	BIOMED - SUPPLIES	153.27	08/09/2023
40353	LOWE'S HOME CENTER INC	BUILDING MAINT - SUPPLIES	163.08	08/09/2023
40354	STAPLES ADVANTAGE	FINANCE SUPPLIES	183.26	08/09/2023
40355	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	1,036.29	08/09/2023
40356	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	263.64	08/09/2023
40357	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	533.50	08/09/2023



PO	Vendor Name	General Description	Amount	Date
40358	SP2 / CERTUS	COSMETOLOGY CURRICULUM	399.00	08/09/2023
40359	AMAZON CAPITAL SERVICES	PRECISION MACHINING SUPPLIES	118.58	08/09/2023
40360	AMAZON CAPITAL SERVICES	CULINARY ARTS-BOOKS	57.43	08/09/2023
40361	A+ PRINTING	MARKETING/ADVERTISING	174.00	08/09/2023
40362	AMAZON CAPITAL SERVICES	MARKETING - SUPPLIES	139.98	08/09/2023
40363	STAPLES ADVANTAGE	PN SUPPLIES	204.47	08/09/2023
40364	PIONEER FIRE SAFETY LLC	BUILDING MAINT/REPAIRS	1,955.00	08/09/2023
40365	ASSESSMENT TECHNOLOGIES INSTITUTE LLC	PN SELECT BOOKS	725.00	08/09/2023
40366	A+ PRINTING	MARKETING/PRINTING	134.05	08/10/2023
40367	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	231.53	08/10/2023
40368	AMAZON CAPITAL SERVICES	TANF STUDENT ASSISTANCE OTHER	117.00	08/10/2023
40369	HOBBY LOBBY	BIOMED - SUPPLIES	44.95	08/10/2023
40370	AMAZON CAPITAL SERVICES	NFO TECH - SUPPLIES	1,155.25	08/10/2023
40371	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	20.00	08/10/2023
40372	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	139.61	08/10/2023
40373	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	44.20	08/10/2023
40377	NATIONAL CURRICULUM & TRAINING INSTITUTE	IT&D - RESALE BOOKS	408.94	08/11/2023
40378	THE HARVEST HALL	STUDENT SERVICES/COUNSELING - SUPPLIES	225.00	08/11/2023
40380	FIRST NATIONAL BANK OF OMAHA	SUPERINTENDENT/EXECUTIVE DIRECTOR TRAVEL	1,787.01	08/11/2023
40381	HOBBY LOBBY	HCC - SUPPLIES	167.15	08/11/2023
40382	SOBER BROTHERS, INC.	BLDG MAINT - SUPPLIES	184.36	08/11/2023
40383	WHITTON SUPPLY CO.	VARIOUS T&I PROGRAMS - SUPPLIES	377.28	08/14/2023
40384	OKLAHOMA SCHOLASTIC ESPORTS	INFO TECH (ESPORTS) - STUDENT TRAVEL - REGISTRATION	200.00	08/14/2023
40386	AMAZON CAPITAL SERVICES	CHILDREN'S LAB - SUPPLIES	315.12	08/14/2023
40388	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	135.00	08/14/2023
40389	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	440.07	08/14/2023
40390	PIONEER WOMAN MUSEUM	CHILDRENS LAB - TRAVEL ROOM REGISTRATION	100.00	08/14/2023
40391	LOWE'S HOME CENTER INC	PRECISION MACHINING SUPPLIES	113.96	08/14/2023
40392	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	185.95	08/14/2023



PO	Vendor Name	General Description	Amount	Date
40393	FIRST NATIONAL BANK OF OMAHA	SUPT / EXECUTIVE DIR - TRAVEL LODGING	1,500.00	08/14/2023
40394	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	373.00	08/14/2023
40395	STAPLES ADVANTAGE	VISUAL COMM SUPPLIES	269.91	08/14/2023
40396	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	58.00	08/14/2023
40397	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	230.11	08/14/2023
40398	AMAZON CAPITAL SERVICES	VISUAL COMM SUPPLIES	175.74	08/15/2023
40399	PROJECT LEAD THE WAY (PLTW)	BIOMED - SUPPLIES	2,634.25	08/15/2023
40400	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	58.00	08/15/2023
40401	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	58.00	08/15/2023
40402	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	231.81	08/15/2023
40403	ODCTE	BIS COORD-TRAVEL/REGISTRATION	750.00	08/15/2023
40404	SAVVAS LEARNING COMPANY	AT&D - RESALE BOOKS	2,021.37	08/15/2023
40405	TESTOUT CORPORATION	VISUAL COMM CURRICULUM	600.00	08/15/2023
40406	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	916.48	08/15/2023
40407	FIRST NATIONAL BANK OF OMAHA	INFO TECH - ESPORTS SUPPLIES	289.96	08/15/2023
40408	FIRST NATIONAL BANK OF OMAHA	INFO TECH - ESPORTS SUPPLIES	139.98	08/15/2023
40409	WAL-MART COMMUNITY CARD	INFO TECH - ESPORTS SUPPLIES	119.76	08/15/2023
40410	AMAZON CAPITAL SERVICES	VISUAL COMM SUPPLIES	152.78	08/15/2023
40411	FIRST NATIONAL BANK OF OMAHA	INFO TECH - ESPORTS SUPPLIES	149.94	08/15/2023
40412	WILLY'S WASH	VEHICLE MAINT - SUPPLIES	299.90	08/15/2023
40413	PO-HI STEPPERS BOOSTER CLUB	MARKETING/ADVERTISING	100.00	08/15/2023
40414	FIRST NATIONAL BANK OF OMAHA	PD, INST DIR, STUDENT SERVICES - TRAVEL (MEALS & RENTAL CAR)	1,525.00	08/16/2023
40415	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	58.68	08/16/2023
40416	FIRST NATIONAL BANK OF OMAHA	VISUAL COMMUNICATION - SUPPLIES	372.94	08/16/2023
40417	FIRST NATIONAL BANK OF OMAHA	ESPORTS SUPPLIES - INFO TECH	31.48	08/17/2023
40418	MEEKS HOLDINGS LLC	BLDG MAINT - SUPPLIES	2,131.60	08/17/2023
40419	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	41.96	08/17/2023
40420	AMAZON CAPITAL SERVICES	BIOMED AND HCC - SUPPLIES	195.40	08/17/2023



PO	Vendor Name	General Description	Amount	Date
40421	FIRST NATIONAL BANK OF OMAHA	MARKETING - ADVERTISING	225.00	08/17/2023
40422	PIONEER TECH FOOD SERVICE	SHARE - STUDENT ASSISTANCE	2,000.00	08/17/2023
40423	QUALITY LOGO PRODUCTS	MARKETING - ADVERTISING	292.98	08/17/2023
40424	STAPLES ADVANTAGE	BIOMED, HCC AND MEDICAL SERVICES - SUPPLIES	319.67	08/17/2023
40425	KEATHLYS	GROUNDS SUPPLIES	125.00	08/17/2023
40426	MURRAY WOMBLE	BUILDING MAINT REPAIRS	804.00	08/17/2023
40427	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	41.78	08/17/2023
40428	OKLAHOMA SPECIALTY SUPPLY	BUILDING MAINT REPAIRS	250.00	08/17/2023
40429	LOWE'S HOME CENTER INC	GROUNDS SUPPLIES	74.02	08/17/2023
40430	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - SUPPLIES	1,254.24	08/18/2023
40431	LEGACY SIGNS	BUILDING MAINT REPAIRS	275.00	08/18/2023
40432	LOCKERS.COM/SALSBURY INDUSTRIES	BUILDING MAINT REPAIRS	56.93	08/18/2023
40433	WAL-MART COMMUNITY CARD	TANF STUDENT ASSITANCE OTHER	125.28	08/21/2023
40434	CENTRICITY, AN E GROUP COMPANY	TEACHER PREP SUPPLIES	188.00	08/21/2023
40435	OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION	TEACHER PREP STAFF TRAVEL REGISTRATION	75.00	08/21/2023
40436	MERIDIAN TECHNOLOGY CENTER	ENT SERV/INNOVATION MGR - TRAVEL REGISTRATION	15.00	08/21/2023
40437	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	108.38	08/21/2023
40438	LAB RESOURCES	MECHATRONICS - SUBSCRIPTIONS	533.00	08/21/2023
40439	MSC INDUSTRIAL SUPPLY CO	WELDING SUPPLIES	218.58	08/21/2023
40440	GAMETIME	LAND IMPROVEMENTS - PLAYGROUND	4,105.00	08/22/2023
40441	FARHA WHOLESALE COMPANY INC	BUILDING MAINT EQUIPMENT	600.20	08/22/2023
40442	CAREERTECH CONFERENCE ACCOUNT	HEALTH CAREERS - TRAVEL REGISTRATION	204.99	08/22/2023
40443	LAKE MURRAY LODGE	HEALTH CAREERS - TRAVEL LODGING	196.00	08/22/2023
40444	TEACHER CREATED RESOURCES	CHILDREN'S LAB - SUPPLIES	95.91	08/22/2023
40445	AMAZON CAPITAL SERVICES	CHILDREN'S LAB - SUPPLIES	156.95	08/22/2023
40446	STAPLES ADVANTAGE	SERVICE CAREERS SUPPLIES	85.00	08/23/2023
40447	SNAP-ON INDUSTRIAL TOOLS	AUTO SERVICE - SUPPLIES	80.00	08/23/2023
40448	LOWE'S HOME CENTER INC	CONSTRUCTION - SUPPLIES	1,932.00	08/23/2023



PO	Vendor Name	General Description	Amount	Date
40449	TONKAWA CHAMBER OF COMMERCE	BIS DIRECTOR - TRAVEL REGISTRATION	200.00	08/23/2023
40450	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	37.68	08/23/2023
40451	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	76.00	08/23/2023
40452	ARC DEFENSE	BPOC EQUIPMENT	1,550.00	08/23/2023
40453	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	239.99	08/23/2023
40454	FIRST NATIONAL BANK OF OMAHA	FINANCE - TRAVEL LODGING	1,520.00	08/23/2023
40455	A+ PRINTING	MARKETING/PRINTING	105.96	08/23/2023
40456	TRINITY TRAINING & DEVELOPMENT	BIS LEADERSHIP COORD - RESALE BOOKS	3,192.00	08/24/2023
40457	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	893.00	08/24/2023
40458	LOWE'S HOME CENTER INC	BLDG MAINT - SUPPLIES	1,068.64	08/24/2023
40459	FIRST NATIONAL BANK OF OMAHA	FINANCE - TRAVEL LODGING	294.00	08/24/2023
40460	AMAZON CAPITAL SERVICES	BLDG MAINT - REPAIRS	160.04	08/24/2023
40461	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	50.00	08/24/2023
40462	EARNHEART STATIONS	TANF STUDENT ASSISTANCE OTHER	3,000.00	08/24/2023
40463	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	580.67	08/24/2023
40464	OKLAHOMA WORKFORCE ASSOCIATION	ABE TANF - TRAVEL REGISTRATION	300.00	08/24/2023
40465	ACCURATE AUTO REPAIR	TANF STUDENT ASSISTANCE OTHER	121.90	08/24/2023
40466	OKLAHOMA LITERACY COALITION	ABE LOCAL - TRAVEL REGISTRATION	40.00	08/24/2023
40467	STAPLES ADVANTAGE	VISUAL COMM SUPPLIES	72.89	08/24/2023
40468	DR. WILLIAM STUEVER	TANF MEDICAL/DENTAL	60.00	08/24/2023
40469	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	430.00	08/25/2023
40472	AMAZON CAPITAL SERVICES	MARKETING/SUPPLIES	165.40	08/25/2023
40473	STAPLES ADVANTAGE	ACADEMIC LAB SUPPLIES	500.00	08/25/2023
40474	POCKET NURSE	HCC - SUPPLIES	537.78	08/25/2023
40475	AMAZON CAPITAL SERVICES	MEDICAL SERVICES - SUPPLIES	304.31	08/25/2023
40476	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	145.00	08/28/2023
40477	4 IMPRINT INC	MARKETING/ADVERTISING	1,214.95	08/28/2023
40478	BLACKWELL CHAMBER OF COMMERCE	DIRECTOR TRAVEL REGISTRATION	300.00	08/29/2023



PO	Vendor Name	General Description	Amount	Date
40479	ODCTE	PROGRAM DEVELOPER TRAVEL REGISTRATION	725.00	08/29/2023
40480	NORTHERN SAFETY & INDUSTRIAL	FIREFIGHTER - SUPPLIES	2,109.87	08/29/2023
40481	OKLAHOMA FCCLA	STAFF/STUDENT TRAVEL REGISTRATION - CULINARY	50.00	08/29/2023
40482	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	22.00	08/29/2023
40483	4 IMPRINT INC	MARKETING/ADVERTISING	602.09	08/29/2023
40484	OKLAHOMA FCCLA	TEACHER PREP - STUDENT TRAVEL REGISTRATION	30.00	08/30/2023
40485	NORTHERN SAFETY & INDUSTRIAL	FIREFIGHTER - SUPPLIES	36.00	08/30/2023
40486	WAL-MART COMMUNITY CARD	BIOMED - SUPPLIES	63.26	08/30/2023
40487	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	89.13	08/30/2023
40488	LOWE'S HOME CENTER INC	CONSTRUCTION - SUPPLIES	524.00	08/30/2023
40489	BRYANS FLOORING	BLDG MAINT - SUPPLIES	949.00	08/31/2023
40490	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	40.00	08/31/2023
40491	AMAZON CAPITAL SERVICES	INSTRUCTIONAL DIRECTOR - SUPPLIES	162.62	08/31/2023
40492	FARHA WHOLESALE COMPANY INC	CENTRAL SUPPLIES	2,072.30	08/31/2023
40493	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	131.88	08/31/2023
40494	PROJECT LEAD THE WAY (PLTW)	BIOMED SUPPLIES	685.25	08/31/2023
40495	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	84.23	08/31/2023
40496	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	586.65	08/31/2023
40497	AMAZON CAPITAL SERVICES	BUILDING MAINT SUPPLIES	256.22	08/31/2023
40498	FIRST NATIONAL BANK OF OMAHA	DIR OF INSTRUCT - LODGING/AIRFARE/MEALS/TRANSPORTATION	1,277.40	08/31/2023
40499	FIRST NATIONAL BANK OF OMAHA	COSMETOLOGY STAFF/STUDENT TRAVEL LODGING	2,700.00	09/01/2023
40500	LOWE'S HOME CENTER INC	BIS COORD - SUPPLIES	495.79	09/01/2023
40501	AMAZON CAPITAL SERVICES	CULINARY SERVICES SUPPLIES	454.10	09/01/2023
40502	STAPLES ADVANTAGE	STUDENT SERVICES/COUNSELING - SUPPLIES	54.81	09/01/2023
40503	AMAZON CAPITAL SERVICES	MEDICAL SERVICES - SUPPLIES	241.67	09/01/2023
40504	HOBBY LOBBY	BIOMED - SUPPLIES	35.80	09/01/2023
40505	HOBBY LOBBY	AUTO SERVICE - SUPPLIES	59.18	09/01/2023
40506	DIGI-KEY 1448646	MECHATRONICS - REPAIRS	271.92	09/01/2023
40507	FIRE PROTECTION PUBLICATIONS	RESALE BOOKS	1,314.00	09/05/2023

**PIONEER TECHNOLOGY CENTER**

From PO: 40329 to PO: 40531

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
40508	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	104.10	09/05/2023
40509	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	178.94	09/05/2023
40510	K20 CENTER	DIR OF INSTRUCT - TRAVEL REGISTRATION	450.00	09/06/2023
40511	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	118.00	09/06/2023
40512	LOWE'S HOME CENTER INC	CONSTRUCTION TECH - SUPPLIES	2,321.96	09/06/2023
40513	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	133.97	09/06/2023
40514	FIRST NATIONAL BANK OF OMAHA	COSMETOLOGY TRAVEL REGISTRATION/LODGING	2,025.00	09/06/2023
40515	KELLE REPAIR AND TIRE CENTER	VEHICLE MAINT - REPAIRS	672.20	09/06/2023
40516	MURRAY WOMBLE	BUILDING MAINT REPAIRS	1,010.00	09/06/2023
40517	AMAZON CAPITAL SERVICES	VEHICLE MAINT - REPAIRS	301.49	09/07/2023
40518	STAPLES ADVANTAGE	FINANCE SUPPLIES	60.86	09/07/2023
40519	OKLA ASBO	FINANCE - TRAVEL REGISTRATION	450.00	09/07/2023
40520	ANDERSON FLOORING	BUILDING MAINT REPAIRS	1,400.00	09/07/2023
40521	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	107.32	09/07/2023
40522	CHURCH PARTNER	BUILDING MAINT EQUIPMENT	449.95	09/07/2023
40523	A+ PRINTING	MARKETING/PRINTING	32.16	09/07/2023
40524	GENERAL PARTS LLC	CULINARY SERVICES REPAIRS	92.04	09/07/2023
40525	OSU FIRE SERVICE TRAINING	FIREFIGHTER - STAFF TRAVEL REGISTRATION	400.00	09/07/2023
40526	FIRE PROTECTION PUBLICATIONS	FIREFIGHTER - BOOKS	120.00	09/07/2023
40527	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	467.95	09/07/2023
40528	OSSBA	STAFF TRAVEL- REGISTRATION	150.00	09/07/2023
40529	FIRST NATIONAL BANK OF OMAHA	COSMETOLOGY TRAVEL	900.00	09/07/2023
40530	SOUTHWEST MEDICAL	ARPA DURABLE SUPPLEIS FOR PN/PN SELECT	6,500.00	09/07/2023
40531	DIAMEDICAL USA	ARPA DURABLE SUPPLIES PN SELECT	870.85	09/07/2023

(11) GEN FUND-FOR OPERAT Current Encumbered:**106,863.86**



PO	Vendor Name	General Description	Amount	Date
40024	FARHA WHOLESale COMPANY INC	BLANKET PO	1,000.00	7/1/2023
40025	FIRST NATIONAL BANK OF OMAHA	BLANKET PO	2,817.81	7/1/2023
40031	NEXTIVA INC	BLANKET PO	250.00	7/1/2023
40033	OATC SUPERINTENDENTS ACCT	BLANKET PO	-1,000.00	7/1/2023
40034	ODCTE	BLANKET PO	-1,720.00	7/1/2023
40059	TRAVEL (STAFF)	BLANKET PO	-320.61	7/1/2023
40078	CLUTCH SOLUTIONS	COMPUTER SERVICES SUBSCRIPTION/LICENSE/ SOFTWARE	-1,573.00	7/1/2023
40084	EDUCATION TO GO	AT&D RESALE SUPPLIES	200.00	7/1/2023
40091	FIRST NATIONAL BANK OF OMAHA	MARKETING SUBSCRIPTIONS	-17.11	7/1/2023
40120	OSAGE COUNTY ASSESSOR	RE-EVALUATION FEES	-1,755.66	7/1/2023
40125	PIONEER RX	HCC SUBSCRIPTION	-1.00	7/1/2023
40139	SACA - SMART AUTOMATION CERTIFICATION ALLIANCE	SCHOOL MEMBERSHIP	-500.00	7/1/2023
40144	SREB	TCTW SITE FEE	-2,000.00	7/1/2023
40146	SWIFTREACH NETWORK, LLC	SOFTWARE SERVICES	26.25	7/1/2023
40147	TECH LABS	MECHATRONICS SUBSCRIPTION	1,105.00	7/1/2023
40160	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL - LODGING	-216.00	7/1/2023
40174	SELECT OKLAHOMA	BIS ADMIN - STAFF TRAVEL REGISTRATION	-1.00	7/5/2023
40178	MEEKS HOLDINGS LLC	MARKETING/PRINTING	38.73	7/6/2023
40184	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	-17.31	7/6/2023
40194	EMBASSY SUITES - TULSA	STAFF TRAVEL - AUTO SERVICE	-33.06	7/7/2023
40210	FIRST NATIONAL BANK OF OMAHA	TCTW AND PROF DEVELOP - STAFF TRAVEL	-2,349.03	7/11/2023
40212	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL PROFESSIONAL DEVELOPMENT	-149.88	7/11/2023
40214	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL- LODGING	-32.00	7/11/2023

40216	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL- LODGING	-119.75	7/11/2023
40222	FIRST NATIONAL BANK OF OMAHA	CHILDREN'S LAB - SUBSCRIPTIONS	-10.00	7/11/2023
40230	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL- LODGING	-96.82	7/12/2023
40235	CRISIS COMMUNICATION TRAINING AND SERVICES	STAFF DEVELOPMENT- PROF SERVICES AND SUPPLIES	325.00	7/13/2023
40237	PALO ALTO SOFTWARE, INC.	ENT SERV/INNOVATION MANAGER - SUBSCRIPTION	-1,200.00	7/13/2023
40238	HYATT REGENCY - TULSA	PN LODGING	-90.00	7/13/2023
40240	HAMPTON INN & SUITES- TULSA	PN LODGING	-117.56	7/13/2023
40245	AMAZON CAPITAL SERVICES	GROUPS MAINT - SUPPLIES	-19.23	7/13/2023
40246	TOTAL COM INC	BUS MAINT - REPAIRS	-19.00	7/13/2023
40252	LA QUINTA INN & SUITES BY WYNDHAM OWASSO	TANF - STAFF TRAVEL LODGING	-8.00	7/17/2023
40254	MLC CAD SYSTEMS LLC	IT&D INSTRUCT - SUPPLIES	15.55	7/17/2023
40255	LEGACY SIGNS	BUILDING MAINT REPAIRS	-26.35	7/18/2023
40268	ELSEVIER	PN BOOKS RESALE	-2,249.10	7/20/2023
40269	CENGAGE LEARNING	PN BOOKS RESALE	-849.25	7/20/2023
40270	WOLTERS KLUWER	PN BOOKS RESALE	-267.87	7/20/2023
40274	F A DAVIS COMPANY	PN SELECT BOOKS	-148.21	7/20/2023
40277	TEACHER CREATED RESOURCES	CHILDREN'S LAB - SUPPLIES	-6.72	7/24/2023
40280	STAPLES ADVANTAGE	CHILDREN'S LAB - SUPPLIES	-9.50	7/24/2023
40290	F A DAVIS COMPANY	PN BOOKS RESALE	-288.33	7/25/2023
40291	HARTMAN PUBLISHING INC	PN RESALE BOOKS	-123.67	7/25/2023
40297	ATWOODS	SUPPLIES- CHILDREN'S LAB	-3.01	7/26/2023
40303	CLUTCH SOLUTIONS	COMPUTER SERVICES EQUIPMENT	-359.84	7/27/2023
40309	FIRST NATIONAL BANK OF OMAHA	INSTRUCT DIR, STUDENT SERVICES, AND SHARE - TRAVEL AIRFARE	-3.15	7/31/2023
40313	MEDICAL EQUIPMENT AFFILIATES	PN SUPPLIES	-600.28	8/3/2023
40315	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	-8.76	8/4/2023
40316	LOWE'S HOME CENTER INC	AUTO SERVICE - SUPPLIES	-3.61	8/4/2023

40318	FIRST NATIONAL BANK OF OMAHA	COSMO/MECHATRONICS STUDENT/STAFF TRAVEL LODGING	-66.00	8/4/2023
40319	MERIDIAN TECHNOLOGY CENTER	LEADER DEV COORD - TRAVEL REGISTRATION	-500.00	8/4/2023
40322	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	1.27	8/4/2023
40323	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	-25.66	8/4/2023
40324	MERIDIAN TECHNOLOGY CENTER	BIS PROGRAM DEVELOPER - TRAVEL REGISTRATION	-500.00	8/4/2023
40325	TASFAA TEXAS ASSOCIATION OF STUDENT FINANCIAL AID	FINANCIAL AID - TRAVEL REGISTRATION	-75.00	8/4/2023
40326	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	-63.85	8/4/2023
(11) GEN FUND-FOR OPERAT Total:			-13,764.57	



PO	Vendor Name	General Description	Amount	Date
40013	FIRETROL PROTECTION SYSTEMS INC	BLDG MAINT - MAJOR REPAIRS REMODEL	5,668.00	08/08/2023
40014	STOLHAND-WELLS GROUP	BLDG MAINT - MAJOR REPAIRS/REMODEL	2,900.00	08/09/2023
40015	SPIVA PAINTING & DRYWALL LLC	BLDG MAINT - MAJOR REPAIRS/REMODEL	3,221.72	08/10/2023
40016	SPIVA PAINTING & DRYWALL LLC	BLDG MAINT - MAJOR REPAIRS/REMODEL	2,684.70	08/21/2023
40017	ADAMS PLUMBING	BLDG MAINT - MAJOR REPAIRS REMODEL	3,238.15	08/23/2023
40018	FIRETROL PROTECTION SYSTEMS INC	BLDG MAINT - MAJOR REPAIRS/REMODEL	4,510.56	09/05/2023
(21) BUILDING FUND Current Encumbered:			22,223.13	



PIONEER TECHNOLOGY CENTER

From 05 Aug 2023 to 07 Sep 2023

**CHANGE ORDER REPORT
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
40006	SPIVA PAINTING & DRYWALL LLC	BLDG MAINT - MAJOR REPAIRS REMODEL	-74.06	7/6/2023
40010	STUEVER DIRTWORKS LLC	BUILDING MAJOR REPAIR-	460.00	7/20/2023
(21) BUILDING FUND Total:			385.94	



PO	Vendor Name	General Description	Amount	Date
70161	SMITH, LACEY D	PAYROLL ENCUMBRANCE	61,317.28	08/01/2023
70162	EVANS, LORI L	PAYROLL ENCUMBRANCE	1,316.62	08/01/2023
70163	MASSEY, RANDOM	PAYROLL ENCUMBRANCE	41,115.07	09/01/2023
70164	BATSON, KYLE	PAYROLL ENCUMBRANCE	64,475.80	09/01/2023
(11) GEN FUND-FOR OPERAT Current Encumbered:			168,224.77	



PO	Vendor Name	General Description	Amount	Date
70001	AT&D INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	5,500.00	7/1/2023
70002	IT&D INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	1,300.00	7/1/2023
70007	ABE / TANF INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	6,000.00	7/1/2023
70012	SUBS - RECEPTIONIST	BLANKET PAYROLL ENCUMBRANCE	300.00	7/1/2023
70056	EDDINGER, ASHLEY B	PAYROLL ENCUMBRANCE	-688.22	7/1/2023
70083	MAUPIN, JOHN E	PAYROLL ENCUMBRANCE	3,025.30	7/1/2023
70105	TABOR, LEE C	PAYROLL ENCUMBRANCE	0.04	7/1/2023
70128	RABB, ADRIA F	PAYROLL ENCUMBRANCE	-2,374.09	7/1/2023
70137	MILLER, JENNIFER R	PAYROLL ENCUMBRANCE	807.17	7/10/2023
70138	PHILLIPS, MELINDA S	PAYROLL ENCUMBRANCE	-2,764.90	7/14/2023
70139	RABB, ADRIA F	PAYROLL ENCUMBRANCE	-467.40	7/14/2023
70140	PTC STAFF/BUS DRIVERS	BLANKET PAYROLL ENCUMBRANCE	125.00	7/14/2023
70144	CRAMER, TESSA A	PAYROLL ENCUMBRANCE	4.56	7/26/2023
70148	GARRISON, SHONDA R	PAYROLL ENCUMBRANCE	0.08	7/26/2023
70153	LYNES, CAROL M	PAYROLL ENCUMBRANCE	-1,410.99	7/26/2023
70158	TYSON, DENISE L	PAYROLL ENCUMBRANCE	1,633.30	7/26/2023
(11) GEN FUND-FOR OPERAT Total:			10,989.85	

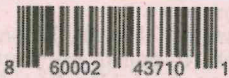
Paperclips

August 2023

Thursday

August 31, 2023

Vol. 130 - No. 236
poncacitynews.com



1 Million Cups returns to PTC on Sept. 6

By **CALLEY LAMAR**
calley@poncacitynews.com

Following a brief hiatus during the summer, the monthly 1 Million Cups event will be returning to Pioneer Technology Center (PTC) on Wednesday, Sept. 6 at 8 am for networking, with a presentation at 8:30 am in the PTC cafeteria atrium.

1 Million Cups is a free monthly program that was developed by the Kauffman Foundation that allows entrepreneurs, innovators, funders and other community members to get together on

the notion that entrepreneurs can network and discover business solutions over a cup of coffee.

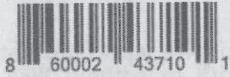
These meetings are held on the first Wednesday of every month at PTC. Speakers at the event start at 8:30 am and typically speak between eight and ten minutes, which is then followed by a 20-minute question and answer session with the audience.

The speaker for the next event on Sept. 6 will be Jessica Fields with Stolhand-Wells Group (SWG).

Friday

August 25, 2023

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PTC holds cybersecurity session

By CALLEY LAMAR
calley@poncacitynews.com

In an age rife with cyber attacks and hacking scams, the ability to protect one's valuable, and sensitive, information is paramount.

Pioneer Technology Center (PTC) and Oklahoma Small Business Development Centers (SBDC) partnered together to provide a presentation on cybersecurity including information on how to protect valuable data and signs to watch out for.

E-mails are one method where hacks can occur. This tactic, known as phishing, is the fraudulent practice of sending emails purporting to be from a reputable company or individual so as to have individuals reveal personal information.

The simplest advice is to not open an email that is from someone you don't know. Common tactics include hackers posing as either a director, president, or other high ranking member of a business or organization usually asking for gift cards, or need to have someone wire money, or asking for account numbers. This is usually proceed with the excuse that they are in a meeting or need you to do so discreetly. Looking at the email is a good way to spot if this account is the one you have saved.

A strong password is another layer of protection that can be utilized to ensure your information stays safe. The minimum for any password should be ten characters including num-

bers, lower and uppercase letters, and symbols. During the presentation, a graph¹ from Hive Systems was shared estimating the time it takes for a hacker to crack a password in 2023. Accounting to the graph, it would take a hacker two seconds to crack a 7-character password, even if that password utilized both numbers and upper and lowercase letters. These values are based on a password's "hash" value.

By the same measure the graph showed that a 10-character password utilizing numbers, upper and lowercase letters, and symbols would take about two weeks to crack. The amount of time it takes to crack a password goes up as more characters are added, especially when they include numbers, upper and lowercase letters, and symbols. A 12-character password using all those characters would take an estimated 226 years to crack, for example.

It is important that you utilize variety in your passwords, and never have the same password for multiple different sites, as once a hacker has your password and username combination for one, they will try the combination on a sting of popular websites.

Sometimes usernames can be leaked during a data breach of a website. One of the tools shared at the presentation was a website known as Have I Been Pwned². This website can

(See CYBER, Page 3A)

Cybersecurity session...

Con't from Page 1A

be utilized to see if your email address was in a data breach.

The following is a list of dos and don'ts that can help with cybersecurity:

DO:

- Use unique, complex passphrases and change them regularly. Passwords should be changed every three months.
- Turn on encryption on all devices.
- Regularly backup all your data with version controlled backups.
- Use antivirus/anti-malware on all devices.
- Keep all software and OS's up to date.
- Pay attention to possible signs of phishing.
- Review all websites and look for the "S" in HTTPS.

DON'T:

- Open attachments or click links from unknown sources.
- Use free public wi-fi without a VPN.
- Share passphrases or use the same phrase for mul-

iple accounts.

- Scan random QR codes or accept random AirDrops.
- Install apps or software from unknown sources.
- Recycle old devices without properly wiping all data.
- Log into any personal accounts on public computers.

Other methods that can help prevent a cyberattack include ensuring that you have information backed up with an off-site hard copy, saving information to the cloud, having two-step authentication usual by having a confirmation code sent via text, avoiding websites with malware or malicious content, and avoid connecting to public wi-fi or using malicious USB devices that may have been compromised.

Sources:

1. tech.co/password-managers/how-long-hacker-crack-password
2. www.haveibeenpwned.com

Friday

August 18, 2023

Vol. 130 - No. 227
poncacitynews.com

PTC receives Gold Star Award for 21st year

Ponca City, OK- Pioneer Technology Center (PTC) received the Gold Star School Award from the Oklahoma Association of Career & Technology Education (OKACTE). This designation, sponsored by OKACTE, provides recognition to technology center districts with outstanding programs designed to meet a broad spectrum of community needs.

This is the twenty-first year PTC has met and exceeded the rigorous standards required in student retention, placement, quality program instruction, recruitment and guidance, assessment capabilities, and diverse business and industry training programs.

"The Gold Star designation represents the excellence we strive for at Pio-

neer Tech and is challenging to attain. This award echoes the accomplishments of our amazing team and incredible partnerships formed in the work we do! None of us can accomplish great things alone...it takes a focused, collaborative effort from each of us. As we continuously work to fulfill our mission of 'enhancing lives and securing futures,' we are excited that Gold Star achievement is the outcome," commented Traci Thorpe, PTC Superintendent/CEO.

Gold Star School recognition is for 12 months and each tech center must go through the application process each year. For more information about Pioneer Tech's programs and services call 580-762-8336 or visit pioneertech.edu.



PIONEER TECHNOLOGY Center (PTC) received the Gold Star School Award from the Oklahoma Association of Technology Centers. Pictured left to right is Brett Haas, Instructor; Shelly Houston, Safety Registrar; Traci Thorpe, Superintendent/CEO; and Laurence Beliel, Board Member. This is the 21st Gold Star Award that Pioneer Tech has received from the Oklahoma Association of Career and Technology Education. For more information about Pioneer Tech's programs and services call 580-762-8336 or visit pioneertech.edu.

Pioneer Tech's Business Team Is Growing

Jenn Miller and Heather Smith have joined the Business and Industry Services (BIS) team at Pioneer Technology Center (PTC).

Miller is a native of Marland, OK and a graduate of Northern Oklahoma College as well as the University of Central Oklahoma. She was an Account Executive for Assured Home Health for the past two years, and prior to that was the Procurement Specialist for K&C Manufacturing. Miller has over 20 years of experience in customer service.

"I have a passion for helping my community and derive joy from connecting people to others, to resources, and to fostering growth that inspires people in achieving their goals," remarked Miller.

Miller accepted the position as Leadership Development Coordinator with the BIS team in July. She is the mother of three children and engaged to Troy Pankratz. Her passion is to run half marathons and has a goal to race one in all 50 states.

Heather Smith was born in California; but has called Oklahoma her home for over 40 years. She attended high school in Marlow, OK, graduated from the University of Science and Arts in Chickasha, and received her Master's Degree in Curriculum with emphasis on Educational Technology from Southeastern Oklahoma State University.

Prior to accepting the new position of Program Development Coordinator, Smith taught for the



Pictured left to right Heather Smith, Program Development Coordinator and Jenn Miller, Leadership Development Coordinator have joined the Business and Industry Services (BIS) team at Pioneer Technology Center (PTC).

Ponca City School system for over 26 years. "Education is definitely my strength field with a bit of tech spice," remarked Smith.

In her spare time, she attends and volunteers at Ponca City Assembly where her husband Richard Smith is the Associate/Media/Special Events Pastor. Smith is the mother of two adult daughters and spends time volunteering at the Concert Hall running media.

Pioneer Technology Center's network of experts in Business & Industry Services provides a full range of educational and

(See TECH Page 8)

Tech...

(Continued from Page 1)

training programs to meet area business needs.

Molly Kyler, Executive Director of Business and Industry Services says, "I'm excited to add them to our team, their diverse backgrounds add a lot of value to the types of programs and services BIS can offer. Jenn's manufacturing expertise is so helpful, and Heather is a natural in developing curriculum. These ladies will strengthen our already dynamic team in a positive way."

For more information about the Pioneer Tech Business and Industry Services team call 580-718-4222 or visit pioneertech.edu/business.



ADULT TRAINING AND DEVELOPMENT HEALTH FACILITATOR

Pioneer Technology Center, a leader in business and industry services, is looking for an Adult Training & Development Health Facilitator!

Are you someone that would like to manage, organize, implement and develop health training programs? To be successful in this position, you must be assertive, innovative, supportive and flexible. This position is designed for a unique person who has excellent skills in the following areas:

- Problem solving
- Managing several projects simultaneously
- Knowledge of Oklahoma Nurse Aide Registry and EMS regulations
- Communicate effectively with staff, students, clients, and stakeholders
- Computer software, digital media, and technology
- Leadership and teamwork
- Knowledge of curriculum development

Five years minimum as an RN or related experience; or equivalent combination of education and experience required in health/med field, Bachelor's degree in Nursing preferred. You must have the ability to work with a team that values excellence, service, innovation and resilience. If this is you, and you can prove it, you could be a great fit for our team.

PTC offers excellent pay and benefits, and provides a supportive, relationship-based environment. We are committed to assisting employees in developing strengths, focusing on opportunities, and performing purposeful work. We hire based on talent and fit. Apply only if you meet our performance and abilities guidelines. It is recommended to request a full Performance Profile for this position. Find our application information at www.pioneertech.edu.

Salary is commensurate with experience and qualifications.

Open until a suitable applicant is found.

Pioneer Technology Center considers all qualified applicants for each position and does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

Oklahoma State Bureau of Investigation records check required upon employment.





FLEET MAINTENANCE/ BUS DRIVER

Pioneer Technology Center, an engaging and supportive workplace providing high quality programs and services, is looking for a Fleet Maintenance/Bus Driver for the facilities maintenance department. This position is on a 12-month contract.

Are you someone who is moved by the satisfaction of a job well done, and developing and maintaining positive working relationships with other professionals? To be successful in this job you must be dependable, loyal, team-focused, accurate, detailed-oriented and responsible. You must also have a High School Diploma, or equivalency, and possess (or be willing to obtain within 6 months) a valid Class B Commercial Driver's License with passenger/school bus endorsement with air brakes. Additionally, you must have 2+ years of related experience and/or training, the ability to build relationships and relate to students, and be able to pass a drug test, driving records check, and a criminal background check. Proficiency with computer technology and software is also a requirement. You must be able to work in a team that values people, innovation, character, learning, and economic development. If this is you, and can prove it, you could be a great fit for our team.

Pioneer Technology Center offers excellent pay and benefits, and provides a supportive, relationship-based environment. We are committed to assisting employees in developing strengths, focusing on opportunities, and performing purposeful work. We hire based on individual talent and fit for the organization.

SCAN TO APPLY or go to pioneertech.ninjagig.com





THE 37TH Leadership Ponca City Class held their orientation day at Pioneer Technology Center (PTC) on Wednesday, Aug. 9. Bottom level left to right are: Markesha Duggan, Karly Fagg, Kim Reusser, Amy Swartz, Reba Bush, and Emily Thompson. FIRST ROW up: Stephanie Krenn, Steve Sullivan, Apryl Moore, Hope Rader, Matthew Schatz, and Korey Pruitt. SECOND ROW up: Lisa Simmons, Riley Calhoun, Megan Sweaney, Hayley Harrison, Morgan Bonnarens, and Calley Lamar. TOP ROW: Relo Adams, James Devinney, Pax Myers, Josh Henderson, and Charles Rickman. NOT PICTURED: Jake Kriech. (Photo Provided)

GED earners may be able to get college credit

Oklahoma CareerTech adult education and family literacy students who earn their GED diplomas may now be able to earn college credit for their scores at Oklahoma State University Institute of Technology.

Students who score 175 or higher on GED test subjects are eligible to receive college credit for certain classes at OSUIT in Okmulgee.

"Using a student's GED score for college credit opens the doors for students to continue working on their career pathways," said Letha Bauter, director of adult education and family literacy at the Oklahoma Department of Career and Technology Education. "A successful score on the GED should be rewarded in Oklahoma as a student moves forward. Millions of people nationally have passed the GED test and gone on to college, career and technical education and better jobs."

Oklahoma CareerTech oversees the state's adult education and family literacy program, which offers high school equivalency programs like the GED.

"We think this recognition of our GED students is long overdue. We know that students often question if they are college material. We cannot wait to proudly answer that question with, 'You are college material, and you've already proven it by scoring so well on the GED XX Subtest that you have already earned college credit for XX class!'" said Ina Agnew, OSUIT vice president for student services.

Agnew added that Trey Hill, dean of the OSUIT School of Arts, Sciences and Health, championed the effort to offer the credit and developed a plan identifying how GED scores will be turned into college credit for specific classes. OSUIT also evaluates technology center transcripts for college credit, she said.

When students apply for admission to OSUIT, they can submit their GED test scores. Students may also submit scores before applying, Agnew said. If a subtest score is at least 175, OSUIT notifies the student of eligibility for college credit and the class to which it applies.

For the credit to be added to a transcript, the student must earn at least 12 college credit hours at OSUIT, according to an Oklahoma State Regents for Higher Education policy, Agnew said. Once the student has earned 12 credit hours at OSUIT, the class can be added to the transcript and is transferable to any college or university, she explained.

"We're very excited about offering the college credit and are the only university in the state of Oklahoma to do so. We hope that others will follow suit," she said.

Oklahoma has more than 275,000 people ages 18-64 who do not hold high school diplomas, Bauter said.

"A goal for our state is decrease the number of adults without high school diplomas. This ultimately affects Oklahoma's workforce," she said. "The OSUIT credit gives learners value for this accomplishment as they continue building their education accomplishments."

Students interested in learning more about submitting scores can contact the OSUIT assessment office: Rendi Glass, director of Assessment, Testing and Career Services, rendi@okstate.edu, 918-293-5254, or Teresa Long, administrative assistant, Teresa.long@okstate.edu, 918-293-5248.

Oklahoma CareerTech: Education that works for you

The Oklahoma Department of Career and Technology Education provides leadership and resources and assures standards of excellence for a comprehensive statewide system of career and technology education. The system offers programs and services in 29 technology center districts operating on 60 campuses, 391 PK-12 school districts, 17 Skills Centers campuses that include three juvenile facilities and 32 adult education and family literacy providers.

The agency is governed by the State Board of Career and Technology Education and works closely with the State Department of Education and the State Regents for Higher Education to provide a seamless educational system for all Oklahomans.

Thursday

August 10, 2023

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poncacitynews.com

Discussion on adolescent use of marijuana and vapes held Aug. 8

By CALLEY LAMAR
calley@poncacitynews.com

Community Health Foundation of Kay County hosted a free event for parents and guardians in Kay County to discuss the use of vapes and marijuana in adolescents on Tuesday, Aug. 8 at 6:30 pm at Pioneer Technology Center (PTC) in Ponca City.

Speakers at the event included Youth Tobacco Prevention Coordinator Andrew Pearson with the Oklahoma State Department of Health; Dr. Aaron Weiner, licensed addiction psychologist and President of the Society of Addiction Psychology; and Chief Don Bohon with the Ponca City Police Department.

The three men spoke to a gathered group to speak about signs and symptoms that parents and guardians should watch for, as well as information on how parents can speak to their children about the subject.

A survey¹ conducted in 2022 by the FDA showed that 1 in 4 youth e-cigarette users used them daily, the most commonly used device was disposables, and almost 85% used flavored e-cigarettes.

Another statistic shared was breaking down the amount of THC (Tetrahydrocannabinol) in cannabis used today. THC is the main psychoactive cannabinoid extracted from the cannabis (marijuana) plant. Marijuana has a much higher THC content than hemp.

During the presentation, it was shared that THC content has increased since the 1960s. Whereas cannabis strains rarely exceeded 5% of THC content, today, some strains have between 10% to 12%, while the strongest strains can be as high as 25%.

The THC in marijuana can affect normal brain development² in adolescents, leading to problems with learning, coordination, memory, reaction time and judgment.



A FREE event was held for parents and guardians in Kay County that covered the use of vapes and marijuana in adolescents was held at Pioneer Technology Center on Tuesday, Aug. 8. Pictured are speakers for the event. From left to right: Youth Tobacco Prevention Coordinator Andrew Pearson with the Oklahoma State Department of Health; Chief Don Bohon with the Ponca City Police Department; and Dr. Aaron Weiner, licensed addiction psychologist and President of the Society of Addiction Psychology. (Photo by Calley Lamar)

The following is some helpful information shared at the meeting:

Some vape pens are disguised as seemingly ordinary, everyday items such as highlighters, phone cases, pens, smart devices and USB drives. Most of these items require unique batteries, or are charged with a standard USB charger used by a phone. Parents are advised to keep an eye out for any unusual batteries or items plugged into chargers.

Some edibles are packaged in wrappings or boxes resembling popular food items such as Cheetos or Crunch bars. While these appear to be the genuine article at a distance, closer inspection will usually show some signifying mark, typically a marijuana leaf, that reveals that it is an edible.

If a parent is viewing their child's social media or texts, sometimes emojis will be utilized to discreetly talk about different types of drugs. A list was compiled by NBC4 along with a table showing a breakdown of the emojis and their meaning. This is the link: www.nbc4i.com

(See MARIJUANA, Page 2)

Tonkawa Community Guide
Aug. 3 | Page 2

Get Skilled. **GET PAID.**

FULL-TIME CAREER PROGRAMS FOR HIGH SCHOOL JUNIORS & SENIORS AND ADULTS

SHORT-TERM & ONLINE ADULT CLASSES

BUSINESS & INDUSTRY SERVICES



2101 N Ash, Ponca City, OK 784601
pioneertech.edu | 580.762.8336



Pioneer Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

PTC Summer Salon Academy



ABOVE: Summer Salon Academy students spent their time making personalized soaps and learning more about the cosmetology trade with Kari Officer, Pioneer Tech teaching assistant. MORNING CLASS, FRONT ROW, FROM LEFT: Kitana Shaw, of Ponca City; Addyson Daley, of Fairfax; Layla Drager, of Newkirk; Mikaela Hardesty, of Ponca City; and Klynn Whitaker, of Ponca City. BACK ROW: Liberty Myers, Katelyn Sherrill, and Kori Keith, all of Ponca City.

BELOW: AFTERNOON CLASS, FRONT ROW, FROM LEFT: Kelsey Baichtal, of Ponca City; Kaylee Nibarger, of Wakita; Hadley Ward, of Deer Creek; P.J. Havens, of Ponca City; Morgan Osborn, of Ponca City; and Yaritza Jimenez-Garcia, of Ponca City. BACK ROW: Cayla Kono, of Ponca City; Necadah Sanpaka, of Wakita; Chloe Randol, of Newkirk; and Tynlee Ward-Clark, of Blackwell. (Courtesy photos)



PTC donation from Kaw Nation



The Kaw Nation donated a 2014 Dodge Truck to the Pioneer Technology Center Criminal Justice Program. This program trains the next generation of law enforcement professionals and the vehicle will provide students with invaluable hands-on experience in various aspects of training. From left: Chris Haney, Assistant Chief Kaw Nation; Tom Burg, instructor; Traci Thorpe, Superintendent/CEO; Kahle Goff, executive director; Kim Jenkins, Chair of the Kaw Nation; Robert Allen, Council Member Kaw Nation; Cheri Dunn, Council Member Kaw Nation; and Jim Sherron Chief of Police Kaw Nation. (Courtesy photo)

The Newkirk Herald Journal
 Thursday, August 3, 2023 • PAGE 4

www.newkirkherald.com

PTC receives donation from the Kaw Nation

Press Release

PONCA CITY — The Kaw Nation donated a 2014 Dodge Truck to the Pioneer Technology Center Criminal Justice Program. This program trains the next generation of law enforcement professionals and the vehicle will provide students with invaluable hands-on experience in various aspects of training. Students will gain knowledge in traffic management, accident investigation, and practicing arrests.

This new vehicle provides real-world exposure by enhancing student understanding of traffic management techniques and fosters confidence in executing these duties in the future. Accident investigation is another vital aspect of law enforcement and this truck will serve as a practical tool for students to learn the process of documenting and reconstructing accidents, collecting evidence, and analyzing crash scenes. Through this experiential learning they

will refine investigative skills but also learn a sense of responsibility and empathy towards accident victims.

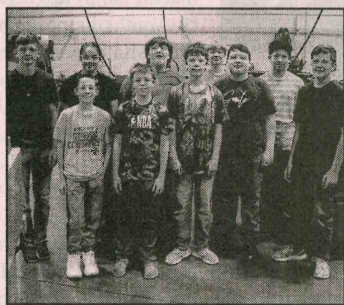
Simulations of realistic arrest scenarios in different vehicles provides students with invaluable opportunities to refine techniques, practice effective communication, and enhance their overall tactical abilities.

“We appreciate the Kaw Nation investing in the education and training of our students and contributing to the future of law enforcement in our region. Their support empowers aspiring law enforcement professionals to acquire the necessary skills and knowledge, fostering a safer and more secure environment for the communities they serve,” remarked Traci Thorpe, Superintendent/CEO.

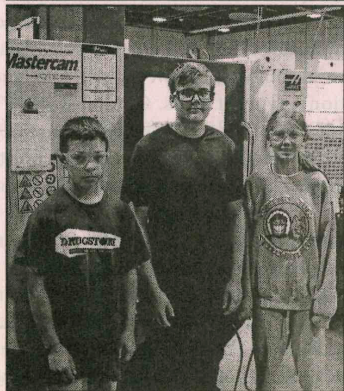
For more information about the Criminal Justice program at PTC visit pioneertech.edu or call (580) 762-8336.

See photo, Page 5.

PTC Metalworks Academy



The Metalworks Academy at Pioneer Technology Center allowed 8th-, 9th- and 10th-grade students to enter the world of machining under the instruction of Morgan Lesemann. **MORNING CLASS, FRONT ROW, FROM LEFT:** Ayson Wilcox, Cooper Pratt, Jayden Boike and John Brien, all of Ponca City. **BACK ROW:** Aspen Grace, of Newkirk; Breleigh Welch, of Ponca City; Tucker Botts, of Ponca City; Tracyn Meadows, of Shidler; Eli Peck, of Ponca City; and Konner Sherrill, of Ponca City.



AFTERNOON CLASS, FROM LEFT: Jayden Miller, of Newkirk; Tegan Randall, of Tonkawa, and Emmersyn Randall, of Tonkawa. (Courtesy photos)



Summer Salon Academy

students spent their time making personalized soaps and learning more about the Cosmetology trade with Kari Officer, Pioneer Tech Teaching Assistant. Pictured in the morning class of the front row left to right is Kitana Shaw, Ponca City; Addyson Daley, Fairfax; Layla Drager, Newkirk; Mikaela Hardesty, Ponca City; and Klyynn Whitaker, Ponca City. Pictured in the morning class of the back row left to right Liberty Myers, Ponca City; Katelyn Sherrill, Ponca City; and Kori Keith, Ponca City.



Pictured in the afternoon class left to right in the front row Kelsey Baichtal, Ponca City; Kaylee Nibarger; Wakita; Hadley Ward, Deer Creek; P.J. Havens, Ponca City; Morgan Osborn, Ponca City; and Yaritza Jimenez-Garcia, Ponca City. Pictured in the afternoon class left to right in the back row Cayla Kono, Ponca City; Necadah Sanpaka, Wakita; Chloe Randol, Newkirk; and Tynlee Ward-Clark, Blackwell. For more information about Pioneer Technology Center's Cosmetology program visit pioneertech.edu or call 580-762-8336.



The Metalworks Academy

at Pioneer Technology Center (PTC) allowed 8th, 9th, and 10th grade students to enter the world of machining under the instruction of Morgan Lesemann. Each student designed creations that were carved out of metal using CNC Machines. Pictured in the back row left to right in the morning class are Aspen Grace, Newkirk; Breleigh Welch, Ponca City; Tucker Botts, Ponca City; Tracyn Meadows, Shidler; Eli Peck, Ponca City; and Konner Sherrill, Ponca City. Pictured left to right in the front row Ayson Wilcox, Ponca City; Cooper Pratt, Ponca City; Jayden Boike, Ponca City; and John Brien, Ponca City. Pictured left to right in the afternoon Metalworks Academy are Jayden Miller, Newkirk; Tegan Randall, Tonkawa, and Emmersyn Randall, Tonkawa. For enrollment information for the Precision Machining program at Pioneer Tech visit pioneertech.edu or call 580-762-8336.



The Kaw Nation donated a 2014 Dodge Truck to the Pioneer Technology Center (PTC) Criminal Justice Program. This program trains the next generation of law enforcement professionals and the vehicle will provide students with invaluable hands-on experience in various aspects of training. Pictured left to right Chris Haney, Assistant Chief Kaw Nation; Tom Burg, Instructor; Traci Thorpe, Superintendent/CEO; Kahle Goff, Executive Director; Kim Jenkins Chair of the Kaw Nation; Robert Allen Council Member Kaw Nation; Cheri Dunn Council Member Kaw Nation; and Jim Sherron Chief of Police Kaw Nation.

PTC Receives Donation from the Kaw Nation

The Kaw Nation donated a 2014 Dodge Truck to the Pioneer Technology Center (PTC) Criminal Justice Program. This program trains the next generation of law enforcement professionals and the vehicle will provide students with invaluable hands-on experience in various aspects of training. Students will gain knowledge in traffic management, accident investigation, and practicing arrests.

This new vehicle provides real-world exposure by enhancing student understanding of traffic management techniques and fosters confidence in executing these duties in the future. Accident investigation is another vital aspect of law enforcement and this truck will serve as a practical tool for students to learn the process of documenting and reconstructing accidents, collecting evidence, and analyzing crash scenes. Through this experiential learning they will refine investigative skills but also learn a sense of responsibility and empathy towards accident victims.

Simulations of realistic arrest scenarios in different vehicles provides students with invaluable opportunities to refine techniques, practice effective communication, and enhance their overall tactical abilities.

“We appreciate the Kaw Nation investing in the education and training of our students and contributing to the future of law enforcement in our region. Their support empowers aspiring law enforcement professionals to acquire the necessary skills and knowledge, fostering a safer and more secure environment for the communities they serve,” remarked Traci Thorpe, Superintendent/CEO.

For more information about the Criminal Justice program at PTC visit pioneetech.edu or call 580-762-8336.

McCarter Museum new hours

The McCarter Museum will be open regular hours from 2:00-4:00 p.m. and on Thursdays, Fridays, Saturdays and Sundays. If you have any visitors wanting to tour the museum on other days, please do not hesitate to contact anyone listed on the museum door and we will be happy to have someone meet you there.



PICTURED LEFT to right Heather Smith, Program Development Coordinator and Jenn Miller, Leadership Development Coordinator have joined the Business and Industry Services (BIS) team at Pioneer Technology Center (PTC).

Pioneer Tech's Business team is growing

Jenn Miller and Heather Smith have joined the Business and Industry Services (BIS) team at Pioneer Technology Center (PTC).

Miller is a native of Marland, OK and a graduate of Northern Oklahoma College as well as the University of Central Oklahoma. She was an Account Executive for Assured Home Health for the past two years, and prior to that was the Procurement Specialist for K&C Manufacturing. Miller has over 20 years of experience in customer service.

"I have a passion for helping my community and derive joy from connecting people to others, to resources, and to fostering growth that inspires people in achieving their goals,"

remarked Miller.

Miller accepted the position as Leadership Development Coordinator with the BIS team in July. She is the mother of three children and engaged to Troy Pankratz. Her passion is to run half marathons and has a goal to race one in all 50 states.

Heather Smith was born in California, but has called Oklahoma her home for over 40 years. She attended high school in Marlow, OK, graduated from the University of Science and Arts in Chickasha, and received her Master's Degree in Curriculum with emphasis on Educational Technology from Southeastern Oklahoma State University.

Prior to accepting the new position of Program Development Coordinator, Smith taught for the Ponca City School system for over 26 years. "Education is definitely my strength field with a bit of tech spice," remarked Smith.

In her spare time, she attends and volunteers at Ponca City Assembly where her husband Richard Smith is the Associate/Media/Special Events Pastor. Smith is the mother of two adult daughters and spends time volunteering at the Concert Hall running media.

Pioneer Technology Center's network of experts in Business & Industry Services provides a full range of educational and training programs to meet area business needs.

Molly Kyler, Executive Director of Business and Industry Services says, "I'm excited to add them to our team, their diverse backgrounds add a lot of value to the types of programs and services BIS can offer. Jenn's manufacturing expertise is so helpful, and Heather is a natural in developing curriculum. These ladies will strengthen our already dynamic team in a positive way."

For more information about the Pioneer Tech Business and Industry Services team call 580-718-4222 or visit pioneerotech.edu/business.



Enrolling Now for Fall Adult Short-term Classes at Pioneer Tech

pioneertech.edu/classes

Automotive and Bus Driver Training

School Bus Training
10/23-11/3 M-F 5-9 pm \$399
On-line curriculum and permit must be completed by 10/23

NOTE: Must complete on-line curriculum and acquire permit to be enrolled in this class.

Small Engine Repair
9/12-10/5 T/Th 6-9 pm \$109
Identifying types of small engines, cleaning small engines, servicing air cleaners and fuel strainers, spark plugs, carburation (check and adjust), compression (checking). Please bring safety glasses and gloves.

Class B CDL
For dates and times contact Gail at 580-718-4222

Computers & Technology

3D Modeling for Beginners - NEW!
9/11-10/30 M/W 6-9 PM \$215
Have you ever wondered how Disney/Pixar creates their animated films? This is a chance for you to get started in 3D modeling and learn the basics. This class will provide an introduction to creating, editing and analyzing 3D models: Foundation of 3D modeling, Scene and Folder Management, Maya Tools, Edge Flow, Hyper Shade and Materials, Hard Surface Modeling, Topology and Organic Modeling. You will learn and develop foundational skills to work with and navigate 3D modeling workflow to create 3D objects. *Minimum participant age 16 years old. Must have basic computer knowledge. Limited class size enroll early. *NO CLASS 10/16.

Get Going with Your Computer
9/11-10/3 M/T 6-9 PM \$13

Intro to Landscape Photography
9/11-9/20 M/W 6-9 pm \$115
For amateur and hobby photographers alike. This class will cover specifics and composition techniques to achieve your best landscape photo. Get on location, hands-on practice as well as lecture. If you love photography and nature, this class is for you!

Digital Photography - Mastering Manual Mode - NEW!
9/25-10/11 M/W 6-9 pm \$135
Digital Photography and Advanced Digital Photography combined, the main curriculum of this class will include; explaining your digital SLR, learning manual mode, working with memory cards, and image transfer; the exposure triangle, natural and indoor lighting and composition basics. Additional topics explored: semi-automatic modes, file formats, file resolution and compression, white balance, color temperature and image output to printers and the web

Excel 2019 Level 1
10/9-10/17 M/T 6-8:30 pm \$79

Intro to Product Photography - NEW!
10/16-10/25 M/W 6-9 pm \$115
Perfect for a small business owner or hobbyist who wants to learn more about photographing their own products! This class will cover the essential information to give you a great foundation in product photography. Learn about lighting, background selection, composition, file handling, editing and more.

Excel 2019 Level 2
11/6-11/14 M/T 6-8:30 pm \$79

Cloud-Based QuickBooks
11/13-11/14 M/T 9:00am-1:00pm \$155
Get to know the basics of using QuickBooks online. Learn day to day functions for administrators to work with customers, vendors, employees, and banking transactions for a business using the Intuit QuickBooks online application. This level 1 course will have you create a new company, add customers and vendors, work with bills/pay bills, invoicing your customers, entering transitions, and working with your bank accounts and transactions in QuickBooks.

Culinary Arts

Cool School Snacks - NEW! (Parent and Child Cooking Class*)
9/14 Th 6-9 pm \$45
Learn to make easy snacks like the ultimate grilled PB&J sandwich, Pigs-N-A-Blanket, and the best Nachos ever!

Grilling in the Kitchen

11/8 W 6-9 pm \$35
Learn to grill bone in and boneless cuts of chicken and pork to tickle your taste buds as well as grilled potatoes with veggies to tickle your fancy.

Diabetic Cooking
11/16 Th 6-9pm \$35
People living with diabetes can still enjoy cozy comfort foods. Discover how a few swaps can lower carbs, calories and sodium without losing flavor. You'll make low carb favorites like pizza, hamburger and lettuce BLT wraps, paired with a nice side salad to make an American meal.

Christmas Scones - NEW!
12/7 Th 6-8 pm \$25
Get into the Christmas baking spirit and learn to bake holiday scones. Make gingerbread and fruit cake scones that are sure to please your holiday guests.

Meat Certification Programs Online Curriculum

For more information or to enroll contact:
James Gordon: James.gordon@careertech.ok.gov
800.522.5810, okcareertech@meatcerts

AMSA Food Safety and Science Certification (\$75)
The American Meat Science Association Food Safety and Science Certification verifies individuals possess an in-depth knowledge of food safety procedures and standards necessary to thrive in the food industry.

AMSA Meat Evaluation Certification (\$75)
The American Meat Science Association Meat Evaluation Certification verifies individuals are better prepared to enter fields related to the meat animal industry, which includes production and processing.

AMSA Culinary Meat Selection and Cookery Certification (\$75)
The American Meat Science Association Culinary Meat Selection and Cookery Certification verifies individuals possess the knowledge and skills needed to thrive within the restaurant and culinary industries.

Health, Medical & Wellness

Anatomy & Physiology Online
Online Call if taking for LPN placement! \$169

BLS CPR for Health Care Providers
10/19 Th 9:00 am-5:00 pm \$65
12/1 F 9:00am-5:00 pm \$65

Advanced CMA
Call for dates and times 580-718-4296

CMA - Certified Medication Aide
11/27-12/8 M-F 8:30 am- 4:30 pm \$435
Cost does not include test fee.

CMA Continuing Ed
11/17 F 8 am- 4:30 pm \$45

CNA-Long Term Care Nurse Aide
8/28-9/20 M-F 8:30 am-2:30 pm \$555
9/25-10/17 M-F 8:30 am-2:30 pm \$555
Cost does not include testing fees, OSBI check or TB test.
No Class on 9/4 Labor Day

CPR/FA - American Heart Association For non health care providers
9/27-9/28 W/Th 5-8 pm \$65
11/8-11/9 W/Th 5-8 pm \$65

EMT
9/7-4/11 T/Th 5:30 pm - 9:30 pm \$1,500
Call 580-718-4296 for Entrance Requirements/Pre-Requisites

Phlebotomy
9/12-11/2 T/Th 6-9 pm \$285

MAT Courses
For Full MAT & MAT Update times/dates call - 580-718-4296

Medical Terminology
Online Call if taking for LPN placement! \$65

Industry Trades

Advanced Beverage Service - NEW!
10/2-10/9 M 6-9 PM \$79
Participants will learn about various types of alcoholic and non-alcoholic beverages, review glassware, and the tools used to create

Construction Documents 101 - NEW!

9/13-10/11 W 3-5 PM \$55
Learn roles and responsibilities of key people in construction, the bidding process, blueprints and specifications, post-bid documents, procedures and close out documents and warranties. This course will provide you with industry knowledge that forms the foundation of construction.

Electrical Contractor CE Renewal

anytimecertification.com
Industrial Maintenance
Please call for dates and times - 580-718-4296

Discover Hydraulics and Pneumatics, AC/DC, PLC's - how to wire relays, motor starters, timers and pilot devices; design wiring and ladder diagrams; size wire, fuses and overload protection and more. Participant has the freedom to focus on areas of Mechatronics and Pre-Engineering systems that they prefer.

NOTE: Please bring safety glasses and glove

Industrial Technology Career Training

Call for Details 6-9 pm varies

Private Security / CLEET

Media Relations and the Power of Dynamic Speaking - NEW!
11/7-11/8 T/W 9:00 A.M-5:00 PM \$175
This two-day interactive course will provide instruction, help develop concept-specific skills and prepare for media interviews. This is an interactive class designed to get personnel and first responders ready to interact with the media. Students will also complete multiple on camera interviews, there will be a scenario mock press conference as well as a panel of media members. **CLEET Continuing Ed - 16 hours**

Safer Scenes and Greater Support De-Escalations - NEW!
9/21 Th 9:00 AM - 11:00 AM \$25
11/16 Th 9:00 AM - 11:00 AM \$25
This two hour class will provide check lists for best de-escalation practices. You will learn a seven step process and be equipped to mentally make critical decisions under stress to de-escalate crisis situations and minimize use of force. **CLEET Continuing Ed - 2 hours**

Creating Effective Customer Service - NEW!
10/6 F 8:00 AM - 12:00 PM \$50
12/8 F 8:00 AM - 12:00 PM \$50
A half day comprehensive look to improve output, performance and customer service interactions. Creating a positive work environment for subordinates and improve communication within the organization and with stakeholders. **CLEET Continuing Ed - 4 hours**

Supervising with Purpose - NEW!
10/4-10/5 W/Th 8:00 AM - 5:00 PM \$100
12/6-12/7 W/Th 8:00AM - 5:00 PM \$100
This 2-day training is a comprehensive look for supervisors to improve output and performance, create a positive work environment for subordinates and improve leadership. It is for organizations wanting to make a positive mindset and culture change. **CLEET Continuing Ed - 16 hours**

Private Security Phases 1, 2 & 3

For dates and times - Call 580-718-4296

Early Care & Education

Child Development Associate - Pathway to Your National Credential
9/7-2/26 varies 5:30 pm-9:00 pm \$825
The Child Development Associate Credential is the most widely recognized credential in early childhood education. Earn your CDA in either center-based care and in home child care programs.
* Does not include testing fees

Special Interest

A New Look at Rag Quilts - NEW!
8/24-10/5 Th 6-9 pm \$75
Design a rag quilt and in addition to the original square block quilt, you can dress up your quilt with applique or chenille.
* Call for Supply List

Christmas Wreaths
12/12 T 6-9 pm \$25
Jump start your holiday spirit and make your own winter wreath. Put your own creative touch, by adding embellishments or a decorative ribbon. This will be a super fun and casual class. Bring a friend

the course, students will have the opportunity to draft the the instructor available for questions during the drafting

Family Tree - Genealogy
9/11-9/25 M 6-9 pm \$3
Learn how to research and connect your family tree using and free resources. The instructor has been researching her 38 years and will show some of her favorite tips and webs student will be able to use a computer and look for their e information.

Forming an LLC - VIA ZOOM
8/28 M 5:30-9:30 pm \$4
Are you self-employed or working a side business or part-addition to your job? If so, your personal assets may be at not let your business result in personal liability! This class students the benefits of Limited Liability Companies (LLCs) form an LLC, and how to operate an LLC once you form it. students who have taken this course have said that forming has been the cheapest insurance they have ever gotten! C how this business entity structure can save your personal a business liability.

Getting the Most out of your DNA Test Results
10/17 Th 6-9 pm \$2
Are you thinking about taking a DNA test? Or have you already at test but don't know what to do with your results? This c look at the different types of DNA tests and how to get the of your results. Solve your family history questions by using strategies that will help you get further in unlocking your history.

Landlord/Tenant Law - VIA ZOOM
12/4 M 5:30pm-9:30 pm \$4
The relationship between landlords and tenants has never more scrutinized than in the past few years. A pandemic economic collapse resulted in emergency eviction moratorium protections for those renting their homes. With over 100 million renters throughout the United States understanding and responsibilities as a landlord and tenant is critical. Th taught by a lawyer that manages rental properties. In ad answering as many questions as possible, this class will c homa's Landlord Tenant Act, what a good lease might inc the eviction process looks like and some practical tips to n good relationship between landlords and tenants

Resin Art - (Cutting Board) - NEW!
11/8 W 6-9 pm \$3
A resin cutting board is a useful kitchen tool and can also a piece of décor! Learn to decorate a cutting board with res or for a gift. The cutting board will be approximately 13 1/8" x 8 1/4" wide. **Enrollment Closes 10/25.**

The Ultimate Christmas Arrangement - NEW!
11/30 Th 6/9 \$1
Discover the fundamentals of floral arranging with the ba you will need to make a unique and stunning Christmas fl arrangement. Students will need to bring containers and fl the instructor will work with them on creating the best at using proportion and color theory.
*Limited supply of ribbon and embellishments will be prov

Trusting Trusts for Your Estate Plan VIA ZOOM

10/30 M 5:30pm-9:30 pm \$4
Most Americans who own a home, a car, or another titled deeded asset can benefit from a trust. Anyone who wish protect or control their assets during life and after death o from a trust. But what kind of trust does one need? What tax implications of a trust? Can someone change their tr created? Can someone else change my trust after I die? F full of questions surrounding this area of estate planning, of the beliefs and information readily available are simply Learn the basics of trusts, such as what a trust is, how it w benefit of trusts, and the major types of trusts. The instru course is an experienced attorney who will answer your q and help you better understand these estate planning toc

Warp and Weft Weaving
10/30-11/8 M/W 6-8 pm \$6
Have you ever wanted to weave a basket and weren't sure to start? Using a style known as warp and weft, some very colorful yarn, this class teaches you how to make your ow **Enrollment closes 10/16**



Enrolling Now for Fall Adult Short-term Classes at Pioneer Tech

pioneertech.edu/classes

Automotive and Bus Driver Training

School Bus Training
10/23-11/3 M-F 5-9 pm \$399
On-line curriculum and permit must be completed by 10/23

NOTE: Must complete on-line curriculum and acquire permit to be enrolled in this class.

Small Engine Repair
9/12-10/5 T/Th 6-9 pm \$109
Identifying types of small engines, cleaning small engines, servicing air cleaners and fuel strainers, spark plugs, carburation (check and adjust), compression (checking). Please bring safety glasses and gloves.

Class B CDL
For dates and times contact Gall at 580-718-4222

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Get Going with Your Computer
9/11-10/3 M/T 6-9 PM \$13

Intro to Landscape Photography
9/11-9/20 M/W 6-9 pm \$115
For amateur and hobby photographers alike. This class will cover specifics and composition techniques to achieve your best landscape photo. Get on location, hands-on practice as well as lecture. If you love photography and nature, this class is for you!

Digital Photography - Mastering Manual Mode - NEW!
9/25-10/11 M/W 6-9 pm \$135
Digital Photography and Advanced Digital Photography combined, the main curriculum of this class will include; explaining your digital SLR, learning manual mode, working with memory cards, and image transfer, the exposure triangle, natural and indoor lighting and composition basics. Additional topics explored: semi-automatic modes, file formats, file resolution and compression, white balance, color temperature and image output to printers and the web

Excel 2019 Level 1
10/9-10/17 M/T 6-8:30 pm \$79

Intro to Product Photography - NEW!
10/16-10/25 M/W 6-9 pm \$115
Perfect for a small business owner or hobbyist who wants to learn more about photographing their own products! This class will cover the essential information to give you a great foundation in product photography. Learn about lighting, background selection, composition, file handling, editing and more.

Excel 2019 Level 2
11/6-11/14 M/T 6-8:30 pm \$79

Cloud-Based QuickBooks
11/13-11/14 M/T 9:00am-1:00pm \$155
Get to know the basics of using QuickBooks online. Learn day to day functions for administrators to work with customers, vendors, employees, and banking transactions for a business using the Intuit QuickBooks online application. This level 1 course will have you create a new company, add customers and vendors, work with bills/pay bills, invoicing your customers, entering transitions, and working with your bank accounts and transactions in QuickBooks.

Culinary Arts

Cool School Snacks - NEW! (Parent and Child Cooking Class*)
9/14 Th 6-9 pm \$45
Learn to make easy snacks like the ultimate grilled PB&J sandwich, Pigs-N-A-Blanket, and the best Nachos ever!
*Children 8 yrs. and older - Maximum two children per family.

Grilling in the Kitchen
11/8 W 6-9 pm \$35
Learn to grill bone in and boneless cuts of chicken and pork to tickle your taste buds as well as grilled potatoes with veggies to tickle your fancy.

Diabetic Cooking
11/16 Th 6-9pm \$35
People living with diabetes can still enjoy cozy comfort foods. Discover how a few swaps can lower carbs, calories and sodium without losing flavor. You'll make low carb favorites like pizza, hamburger and lettuce BLI wraps, paired with a nice side salad to make an American meal.

Christmas Scones - NEW!
12/7 Th 6-8 pm \$25
Get into the Christmas baking spirit and learn to bake holiday scones. Make gingerbread and fruit cake scones that are sure to please your holiday guests.

Meat Certification Programs Online Curriculum
For more information or to enroll contact: James Gordon: James.gordon@careertech.ok.gov 800.522.5810, okcareertech/meatecerts

AMSA Food Safety and Science Certification (\$75)
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Health, Medical & Wellness

Anatomy & Physiology Online
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BLS CPR for Health Care Providers
10/19 Th 9:00 am-5:00 pm \$65
12/1 F 9:00am-5:00 pm \$65

Advanced CMA
Call for dates and times 580-718-4296

CMA - Certified Medication Aide
11/27-12/8 M-F 8:30 am- 4:30 pm \$435
Cost does not include test fee.

CMA Continuing Ed
11/17 F 8 am - 4:30 pm \$45

CNA-Long Term Care Nurse Aide
8/28-9/20 M-F 8:30 am-2:30 pm \$555
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CPR/FA - American Heart Association For non health care providers
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11/8-11/9 W/Th 5-8 pm \$65

EMT
9/7-4/11 T/Th 5:30 pm - 9:30 pm \$1,500
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Phlebotomy
9/12-11/2 T/Th 6-9 pm \$285

MAT Courses
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Medical Terminology
Online Call if taking for LPN placement! \$65

Industry Trades

Advanced Beverage Service - NEW!
10/2-10/9 M 6-9 PM \$79
Participants will learn about various types of alcoholic and non-alcoholic beverages, review glassware, and the tools used to create

Construction Documents 101 - NEW!
9/13-10/11 W 3-5 PM \$55
Learn roles and responsibilities of key people in construction, the bidding process, blueprints and specifications, post-bid documents, procedures and close out documents and warranties. This course will provide you with industry knowledge that forms the foundation of construction.

Electrical Contractor CE Renewal
anytime/certification.com

Industrial Maintenance
Please call for dates and times - 580-718-4296
Discover Hydraulics and Pneumatics, AC/DC, PLCs - how to wire relays, motor starters, timers and pilot devices; design wiring and ladder diagrams; size wire, fuses and overload protection and more. Participant has the freedom to focus on areas of Mechatronics and Pre-Engineering systems that they prefer.
NOTE: Please bring safety glasses and gloves

Industrial Technology Career Training
Call for Details 6-9 pm varies

Private Security / CLEET

Media Relations and the Power of Dynamic Speaking - NEW!
11/7-11/8 T/W 9:00 A.M.-5:00 P.M. \$175
This two-day interactive course will provide instruction, help develop concept-specific skills and prepare for media interviews. This is an interactive class designed to get personnel and first responders ready to interact with the media. Students will also complete multiple on camera interviews, there will be a scenario mock press conference as well as a panel of media members. **CLEET Continuing Ed - 16 hours**

Safer Scenes and Greater Support De-Escalations - NEW!
9/21 Th 9:00 AM - 11:00 AM \$25
11/16 Th 9:00 AM - 11:00 AM \$25
This two hour class will provide check lists for best de-escalation practices. You will learn a seven step process and be equipped to mentally make critical decisions under stress to de-escalate crisis situations and minimize use of force. **CLEET Continuing Ed - 2 hours**

Creating Effective Customer Service - NEW!
10/6 F 8:00 AM - 12:00 PM \$50
12/8 F 8:00 AM - 12:00 PM \$50
A half day comprehensive look to improve output, performance and customer service interactions. Creating a positive work environment for subordinates and improve communication within the organization and with stakeholders. **CLEET Continuing Ed - 4 hours**

Supervising with Purpose - NEW!
10/4-10/5 W/Th 8:00 AM - 5:00 PM \$100
12/6-12/7 W/Th 8:00AM - 5:00 PM \$100
This 2-day training is a comprehensive look for supervisors to improve output and performance, create a positive work environment for subordinates and improve leadership. It is for organizations wanting to make a positive mindset and culture change. **CLEET Continuing Ed - 16 hours**

Private Security Phases 1, 2 & 3
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Early Care & Education

Child Development Associate - Pathway to Your National Credential
9/7-2/26 varies 5:30 pm-9:00 pm \$825
The Child Development Associate Credential is the most widely recognized credential in early childhood education. Earn your CDA in either center-based care and in home child care programs.
* Does not include testing fees

Special Interest

A New Look at Rag Quilts - NEW!
8/24-10/5 Th 6-9 pm \$75
Design a rag quilt and in addition to the original square block quilt, you can dress up your quilt with applique or chenille.
* Call for Supply List

Christmas Wreaths
12/12 T 6-9 pm \$25
Jump start your holiday spirit and make your own winter wreath. Put your own creative touch, by adding embellishments or a decorative ribbon. This will be a super fun and casual class. Bring a friend and make it a special holiday experience. There will be a limited

the course, students will have the opportunity to draft the instructor available for questions during the drafting

Family Tree - Genealogy
9/11-9/25 M 6-9 pm \$55
Learn how to research and connect your family tree using free resources. The instructor has been researching 138 years and will show some of her favorite tips and what student will be able to use a computer and look for their information.

Forming an LLC - VIA ZOOM
8/28 M 5:30 - 9:30 pm \$55
Are you self-employed or working a side business or part addition to your job? If so, your personal assets may be not let your business result in personal liability! This class teaches the benefits of Limited Liability Companies (LLC) form an LLC, and how to operate an LLC once you form it students who have taken this course have said that form has been the cheapest insurance they have ever gotten how this business entity structure can save your personal a business liability.

Getting The Most out of your DNA Test Results
10/17 Th 6-9 pm \$55
Are you thinking about taking a DNA test? Or have you a at test but don't know what to do with your results? This look at the different types of DNA tests and how to get the most out of your results. Solve your family history questions by us strategies that will help you get further in unlocking your history.

Landlord/Tenant Law - VIA ZOOM
12/4 M 5:30pm - 9:30 pm \$55
The relationship between landlords and tenants has never more scrutinized than in the past few years. A pandemic economic collapse resulted in emergency eviction moratorium protections for those renting their homes. With over 100 million renters throughout the United States understanding and responsibilities as a landlord and tenant is critical. Taught by a lawyer that manages rental properties. In answering as many questions as possible, this class will help you understand the Landlord Tenant Act, what a good lease might be in the eviction process looks like and some practical tips to good relationship between landlords and tenants

Resin Art - (Cutting Board) - NEW!
11/8 W 6-9 pm \$55
A resin cutting board is a useful kitchen tool and can be piece of decor! Learn to decorate a cutting board with resin or for a gift. The cutting board will be approximately 13 8 1/4" wide. **Enrollment Closes 10/25.**

The Ultimate Christmas Arrangement - NEW!
11/30 Th 6/9 \$55
Discover the fundamentals of floral arranging with the you will need to make a unique and stunning Christmas arrangement. Students will need to bring containers and the instructor will work with them on creating the best using proportion and color theory.
*Limited supply of ribbon and embellishments will be provided

Trusting Trusts for Your Estate Plan VIA ZOOM
10/30 M 5:30pm - 9:30 pm \$55

Most Americans who own a home, a car, or another title deed asset can benefit from a trust. Anyone who wish protect or control their assets during life and after death from a trust. But what kind of trust does one need? What tax implications of a trust? Can someone change their trust created? Can someone else change my trust after I die? full of questions surrounding this area of estate planning of the beliefs and information readily available are simple. Learn the basics of trusts, such as what a trust is, how it benefit of trusts, and the major types of trusts. The instructor is an experienced attorney who will answer your questions and help you better understand these estate planning tools

Warp and Weft Weaving
10/30-11/8 M/W 6-8 pm \$55
Have you ever wanted to weave a basket and weren't sure to start? Using a style known as warp and weft, some colorful yarn, this class teaches you how to make your own **Enrollment Closes 10/16**



Enrolling Now for Fall Adult Short-term Classes at Pioneer Tech

pioneertech.edu/classes

Automotive and Bus Driver Training

School Bus Training

10/23-11/3 M-F 5-9 pm \$399
 On-line curriculum and permit must be completed by 10/23

NOTE: Must complete on-line curriculum and acquire permit to be enrolled in this class.

Small Engine Repair

9/12-10/5 T/Th 6-9 pm \$109
 Identifying types of small engines, cleaning small engines, servicing air cleaners and fuel strainers, spark plugs, carburation (check and adjust), compression (checking). Please bring safety glasses and gloves.

Class B CDL

For dates and times contact Gail at 580-718-4222

Computers & Technology

3D Modeling for Beginners - NEW!

9/11-10/30 M/W 6-9 PM \$215
 Have you ever wondered how Disney/Pixar creates their animated films? This is a chance for you to get started in 3D modeling and learn the basics. This class will provide an introduction to creating, editing and analyzing 3D models: Foundation of 3D modeling, Scene and Folder Management, Maya Tools, Edge Flow, Hyper Shade and Materials, Hard Surface Modeling, Topology and Organic Modeling. You will learn and develop foundational skills to work with and navigate 3D modeling workspace to create 3D objects. *Minimum participant age 16 years old. Must have basic computer knowledge. Limited class size enroll early. *NO CLASS 10/16.

Get Going with Your Computer

9/11-10/3 M/T 6-9 PM \$13

Intro to Landscape Photography

9/11-9/20 M/W 6-9 pm \$115
 For amateur and hobby photographers alike. This class will cover specifics and composition techniques to achieve your best landscape photo. Get on location, hands-on practice as well as lecture. If you love photography and nature, this class is for you!

Digital Photography - Mastering Manual Mode - NEW!

9/25-10/11 M/W 6-9 pm \$135
 Digital Photography and Advanced Digital Photography combined, the main curriculum of this class will include; explaining your digital SLR, learning manual mode, working with memory cards, and image transfer, the exposure triangle, natural and indoor lighting and composition basics. Additional topics explored: semi-automatic modes, file formats, file resolution and compression, white balance, color temperature and image output to printers and the web.

Excel 2019 Level 1

10/9-10/17 M/T 6-8:30 pm \$79

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 Jump start your holiday spirit and make your own winter wreath.

to draft their will with the instructor available for questions during the drafting process.

Family Tree - Genealogy

9/11-9/25 M 6-9 pm \$30
 Learn how to research and connect your family tree using a computer and free resources. The instructor has been researching her family for 38 years and will show some of her favorite tips and websites. Every student will be able to use a computer and look for their own family information.

Forming an LLC - VIA ZOOM

8/28 M 5:30-9:30 pm \$45
 Are you self-employed or working a side business or part-time gig in addition to your job? If so, your personal assets may be at risk! Do not let your business result in personal liability! This class will teach students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For years, students who have taken this course have said that forming their LLC has been the cheapest insurance they have ever gotten! Come learn how this business entity structure can save your personal assets from a business liability.

Getting the Most out of your DNA Test Results

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 Are you thinking about taking a DNA test? Or have you already taken a test but don't know what to do with your results? This class will look at the different types of DNA tests and how to get the most out of your results. Solve your family history questions by using DNA strategies that will help you get further in unlocking your family history.

Landlord/Tenant Law - VIA ZOOM

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 The relationship between landlords and tenants has never been more scrutinized than in the past few years. A pandemic and economic collapse resulted in emergency eviction moratoriums and protections for those renting their homes. With over 100 million tenants renting throughout the United States understanding your rights and responsibilities as a landlord and tenant is critical. This class is taught by a lawyer that manages rental properties. In addition to answering as many questions as possible, this class will cover Oklahoma's Landlord Tenant Act, what a good "lease" might include, what the eviction process looks like and some practical tips to maintain a good relationship between landlords and tenants

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Class BCDL

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Excel 2019 Level 1

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Online Curriculum

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Industry Trades

Beginning Welding

9/12-12/7 T/Th 6-9 pm \$615
NO CLASS NOV 20TH -24TH

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Industrial Maintenance

Please call for dates and times - 580-718-4296

Discover Hydraulics and Pneumatics, AC/DC, PLC's - how to wire relays, motor starters, timers and pilot devices; design wiring and ladder diagrams; size wire, fuses and overload protection and more. Participant has the freedom to focus on areas of Mechatronics and Pre-Engineering systems that they prefer.

NOTE: Please bring safety glasses and glove

Industrial Technology Career Training

Call for Details 6-9 pm varies

Private Security / CLEET

Media Relations and the Power of Dynamic Speaking - NEW!

11/7-11/8 T/W 9:00 AM -5:00 PM \$175

This two -day interactive course will provide instruction, help develop concept-specific skills and prepare for media interviews. This is an interactive class designed to get personnel and first responders ready to interact with the media. Students will also complete multiple on camera interviews, there will be a scenario mock press conference as well as a panel of media members. **CLEET Continuing Ed - 16 hours**

Safer Scenes and Greater Support De-Escalations - NEW!

9/21 Th 9:00 AM - 11:00 AM \$25

11/16 Th 9:00 AM - 11:00 AM \$25

This two hour class will provide check lists for best de-escalation practices. You will learn a seven step process and be equipped to mentally make critical decisions under stress to de-escalate crisis situations and minimize use of force. **CLEET Continuing Ed - 2 hours**

Creating Effective Customer Service - NEW!

10/6 F 8:00 AM - 12:00 PM \$50

12/8 F 8:00 AM - 12:00 PM \$50

A half day comprehensive look to improve output, performance and customer service interactions. Creating a positive work environment for subordinates and improve communication within the organization and with stakeholders. **CLEET Continuing Ed - 4 hours**

Supervising with Purpose - NEW!

10/4-10/5 W/Th 8:00 AM - 5:00 PM \$100

12/6-12/7 W/Th 8:00AM - 5:00 PM \$100

This 2-day training is a comprehensive look for supervisors to improve output and performance, create a positive work environment for subordinates and improve leadership. It is for organizations wanting to make a positive mindset and culture change. **CLEET Continuing Ed - 16 hours**

Private Security Phases 1, 2 & 3

For dates and times - Call 580-718-4296

Early Care & Education

Child Development Associate - Pathway to Your National Credential

9/7-2/26 varies 5:30 pm-9:00 pm \$825

The Child Development Associate Credential is the most widely recognized credential in early childhood education. Earn your CDA in either center-based care and in home child care programs.

* Does not include testing fees

Special Interest

A New Look at Rag Quilts - NEW!

8/24-10/5 Th 6-9 pm \$75

Design a rag quilt and in addition to the original square block quilt, you can dress up your quilt with applique or chenille.

* Call for Supply List

Christmas Wreaths

of what will do, whether or not you need one, and how to if your will survives a legal challenge. The instructor also teach to draft a will, so that after the class students will be empowered to draft their very own will. During the second half of the course students will have the opportunity to draft their will with the instructor available for questions during the drafting process.

Family Tree - Genealogy

9/11-9/25 M 6-9 pm \$30

Learn how to research and connect your family tree using a variety of free resources. The instructor has been researching her family for 38 years and will show some of her favorite tips and website information that will be able to use a computer and look for their own information.

Forming an LLC - VIA ZOOM

8/28 M 5:30 - 9:30 pm \$45

Are you self-employed or working a side business or part-time addition to your job? If so, your personal assets may be at risk if your business results in personal liability! This class will show students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For students who have taken this course have said that forming has been the cheapest insurance they have ever gotten! Can you form this business entity structure can save your personal as a business liability.

Getting the Most out of your DNA Test Results

10/17 Th 6-9 pm \$25

Are you thinking about taking a DNA test? Or have you already taken a test but don't know what to do with your results? This class will look at the different types of DNA tests and how to get the most out of your results. Solve your family history questions by using DNA tools that will help you get further in unlocking your family history.

Landlord/Tenant Law - VIA ZOOM

12/4 M 5:30pm - 9:30 pm \$45

The relationship between landlords and tenants has never been scrutinized than in the past few years. A pandemic and economic collapse resulted in emergency eviction moratoriums and pressure for those renting their homes. With over 100 million tenants throughout the United States understanding your rights and responsibilities as a landlord and tenant is critical. This class is taught by a lawyer that manages rental properties. In addition to answer many questions as possible, this class will cover Oklahoma's Tenant Act, what a good "lease might include, what the eviction process looks like and some practical tips to maintain a good relationship between landlords and tenants

Resin Art - (Cutting Board) - NEW!

11/8 W 6-9 pm \$35

A resin cutting board is a useful kitchen tool and can also be a piece of décor! Learn to decorate a cutting board with resin or for a gift. The cutting board will be approximately 13 1/8" x 14" wide. **Enrollment Closes 10/25.**

The Ultimate Christmas Arrangement - NEW!

11/30 Th 6/9 \$15

Discover the fundamentals of floral arranging with the basic you will need to make a unique and stunning Christmas flower arrangement. Students will need to bring containers and fill the instructor will work with them on creating the best arrangement using proportion and color theory.

*Limited supply of ribbon and embellishments will be provided

Trusting Trusts for Your Estate Plan - VIA ZOOM

10/30 M 5:30pm - 9:30 pm \$45

Most Americans who own a home, a car, or another titled/deeded asset can benefit from a trust. Anyone who wishes to protect or control their assets during life and after death can benefit from a trust. But what kind of trust does one need? What are the tax implications of a trust? Can someone change their trust created? Can someone else change my trust after I die? Pee full of questions surrounding this area of estate planning, simply learn the beliefs and information readily available is simply in the hands of trusts, such as what a trust is, how it works, the benefits of trusts, and the major types of trusts. The instructor course is an experienced attorney who will answer your questions help you better understand these estate planning tools.

Warp and Weft Weaving

10/30-11/8 M/W 6-8 pm \$65

Have you ever wanted to weave a basket and weren't sure how to start? Using a style known as warp and weft, some rope, an yarn, this class teaches you how to make your own basket. **ment closes 10/16**



Enrolling Now for Fall Adult Short-term Classes at Pioneer Tech

pioneertech.edu/classes

Automotive and Bus Driver Training

School Bus Training

10/23-11/3 M-F 5-9 pm \$399
On-line curriculum and permit must be completed by 10/23

NOTE: Must complete on-line curriculum and acquire permit to be enrolled in this class.

Small Engine Repair

9/12-10/5 T/Th 6-9 pm \$109
Identifying types of small engines, cleaning small engines, servicing air cleaners and fuel strainers, spark plugs, carburation (check and adjust), compression (checking). Please bring safety glasses and gloves.

Class B CDL

For dates and times contact Gail at 580-718-4222

Computers & Technology

3D Modeling for Beginners - NEW!

9/11-10/30 M/W 6-9 PM \$215
Have you ever wondered how Disney/Pixar creates their animated films? This is a chance for you to get started in 3D modeling and learn the basics. This class will provide an introduction to creating, editing and analyzing 3D models: Foundation of 3D modeling, Scene and Folder Management, Maya Tools, Edge Flow, Hyper Shade and Materials, Hard Surface Modeling, Topology and Organic Modeling. You will learn and develop foundational skills to work with and navigate 3D modeling workspace to create 3D objects. *Minimum participant age 16 years old. Must have basic computer knowledge. Limited class size enroll early. **NO CLASS 10/16.

Get Going with Your Computer

9/11-10/3 M/T 6-9 PM \$13

Intro to Landscape Photography

9/11-9/20 M/W 6-9 pm \$115
For amateur and hobby photographers alike. This class will cover specifics and composition techniques to achieve your best landscape photo. Get on location, hands-on practice as well as lecture. If you love photography and nature, this class is for you!

Digital Photography - Mastering Manual Mode - NEW!

9/25-10/11 M/W 6-9 pm \$135
Digital Photography and Advanced Digital Photography combined, the main curriculum of this class will include: explaining your digital SLR, learning manual mode, working with memory cards, and image transfer, the exposure triangle, natural and indoor lighting and composition basics. Additional topics explored: semi-automatic modes, file formats, file resolution and compression, white balance, color temperature and image output to printers and the web

Excel 2019 Level 1

10/9-10/17 M/T 6-8:30 pm \$79

Intro to Product Photography - NEW!

10/16-10/25 M/W 6-9 pm \$115
Perfect for a small business owner or hobbyist who wants to learn more about photographing their own products! This class will cover the essential information to give you a great foundation in product photography. Learn about lighting, background selection, composition, file handling, editing and more.

Excel 2019 Level 2

11/6-11/14 M/T 6-8:30 pm \$79

Cloud-Based QuickBooks

11/13-11/14 M/T 9:00am-1:00pm \$155
Get to know the basics of using QuickBooks online. Learn day to day functions for administrators to work with customers, vendors, employees, and banking transactions for a business using the Intuit QuickBooks online application. This level 1 course will have you create a new company, add customers and vendors, work with bills/pay bills, invoicing your customers, entering transactions, and working with your bank accounts and transactions in QuickBooks.

Culinary Arts

Cool School Snacks - NEW! (Parent and Child Cooking Class*)

9/14 Th 6-9 pm \$45

Learn to make easy snacks like the ultimate grilled PB&J sandwich, Pigs-N-A-Blanket, and the best Nachos ever!

*Children 8 yrs. and older - Maximum two children per family.

Grilling in the Kitchen

11/8 W 6-9 pm \$35
Learn to grill bone in and boneless cuts of chicken and pork to tickle your taste buds as well as grilled potatoes with veggies to tickle your fancy.

Diabetic Cooking

11/16 Th 6-9pm \$35
People living with diabetes can still enjoy cozy comfort foods. Discover how a few swaps can lower carbs, calories and sodium without losing flavor. You'll make low carb favorites like pizza, hamburger and lettuce BLT wraps, paired with a nice side salad to make an American meal.

Christmas Scones - NEW!

12/7 Th 6-8 pm \$25
Get into the Christmas baking spirit and learn to bake holiday scones. Make gingerbread and fruit cake scones that are sure to please your holiday guests.

Meat Certification Programs

Online Curriculum

For more information or to enroll contact:
James Gordon: James.gordon@careertech.ok.gov
800.522.5810, okcareer.tech/meatcerts

AMSA Food Safety and Science Certification (\$75)

The American Meat Science Association Food Safety and Science Certification verifies individuals possess an in-depth knowledge of food safety procedures and standards necessary to thrive in the food industry.

AMSA Meat Evaluation Certification (\$75)

The American Meat Science Association Meat Evaluation Certification verifies individuals are better prepared to enter fields related to the meat animal industry, which includes production and processing.

AMSA Culinary Meat Selection and Cookery Certification (\$75)

The American Meat Science Association Culinary Meat Selection and Cookery Certification verifies individuals possess the knowledge and skills needed to thrive within the restaurant and culinary industries.

Health, Medical & Wellness

Anatomy & Physiology Online

Online Call if taking for LPN placement! \$169

BLS CPR for Health Care Providers

10/19 Th 9:00 am-5:00 pm \$65
12/1 F 9:00am-5:00 pm \$65

Advanced CMA

Call for dates and times 580-718-4296

CMA - Certified Medication Aide

11/27-12/8 M-F 8:30 am - 4:30 pm \$435
Cost does not include test fee.

CMA Continuing Ed

11/17 F 8 am - 4:30 pm \$45

CNA-Long Term Care Nurse Aide

8/28-9/20 M-F 8:30 am-2:30 pm \$555
9/25-10/17 M-F 8:30 am-2:30 pm \$555
Cost does not include testing fees, OSBI check or TB test.
No Class on 9/4 Labor Day

CPR/FA - American Heart Association For non health care providers

9/27-9/28 W/Th 5-8 pm \$65
11/8-11/9 W/Th 5-8 pm \$65

EMT

9/7-4/11 T/Th 5:30 pm - 9:30 pm \$1,500
Call 580-718-4296 for Entrance Requirements/Pre-Requisites

Phlebotomy

9/12-11/2 T/Th 6-9 pm \$285

MAT Courses

For Full MAT& MAT Update times/dates call - 580-718-4296

Medical Terminology

Online Call if taking for LPN placement! \$65

Industry Trades

Advanced Beverage Service - NEW!

10/2-10/9 M 6-9 PM \$79

Participants will learn about various types of alcoholic and non-alcoholic beverages, review glassware, and the tools used to create a variety of drinks. Providing great customer service is also

Construction Documents 101 - NEW!

9/13-10/11 W 3-5 PM \$55
Learn roles and responsibilities of key people in construction, the bidding process, blueprints and specifications, post-bid documents, procedures and close out documents and warranties. This course will provide you with industry knowledge that forms the foundation of construction.

Electrical Contractor CE Renewal

anytimecertification.com

Industrial Maintenance

Please call for dates and times - 580-718-4296
Discover Hydraulics and Pneumatics, AC/DC, PLCs - how to wire relays, motor starters, timers and pilot devices; design wiring and ladder diagrams; size wire, fuses and overload protection and more. Participant has the freedom to focus on areas of Mechatronics and Pre-Engineering systems that they prefer.
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Industrial Technology Career Training

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Private Security Phases 1, 2 & 3

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Early Care & Education

Child Development Associate - Pathway to Your National Credential

9/7-2/26 varies 5:30 pm - 9:00 pm \$825
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* Does not include testing fees

Special Interest

A New Look at Rag Quilts - NEW!

8/24-10/5 Th 6-9 pm \$75
Design a rag quilt and in addition to the original square block quilt, you can dress up your quilt with applique or chenille.
* Call for Supply List

Christmas Wreaths

12/12 T 6-9 pm \$25

Jump start your holiday spirit and make your own winter wreath. Put your own creative touch, by adding embellishments or a decorative ribbon. This will be a super fun and casual class. Bring a friend and make it a special holiday experience. There will be a limited

the course, students will have the opportunity to draft the instructor available for questions during the drafting

Family Tree - Genealogy

9/11-9/25 M 6-9 pm
Learn how to research and connect your family tree using free resources. The instructor has been researching 38 years and will show some of her favorite tips and we student will be able to use a computer and look for their information.

Forming an LLC - VIA ZOOM

8/28 M 5:30 - 9:30 pm
Are you self-employed or working a side business or part addition to your job? If so, your personal assets may not let your business result in personal liability! This class students the benefits of Limited Liability Companies (LLC) forms an LLC, and how to operate an LLC once you form it students who have taken this course have said that form has been the cheapest insurance they have ever gotten! how this business entity structure can save your personal a business liability.

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10/17 Th 6-9 pm \$
Are you thinking about taking a DNA test? Or have you already taken but don't know what to do with your results? This look at the different types of DNA tests and how to get the most out of your results. Solve your family history questions by using strategies that will help you get further in unlocking your history.

Landlord/Tenant Law - VIA ZOOM

12/4 M 5:30pm - 9:30 pm \$
The relationship between landlords and tenants has never more scrutinized than in the past few years. A pandemic economic collapse resulted in emergency eviction moratoriums for those renting their homes. With over 100 tenants renting throughout the United States understand rights and responsibilities as a landlord and tenant is critical is taught by a lawyer that manages rental property addition to answering as many questions as possible, this cover Oklahoma's Landlord Tenant Act, what a good "lease include, what the eviction process looks like and some prep to maintain a good relationship between landlords and tenants

Resin Art - (Cutting Board) - NEW!

11/8 W 6-9 pm \$3
A resin cutting board is a useful kitchen tool and can also be a gift. Learn to create a cutting board with resin or for a gift. The cutting board will be approximately 13 1/8 1/4" wide. **Enrollment Closes 10/25.**

The Ultimate Christmas

Arrangement - NEW!
11/30 Th 6/9 \$1
Discover the fundamentals of floral arranging with the ball you will need to make a unique and stunning Christmas floral arrangement. Students will need to bring containers and the instructor will work with them on creating the best using proportion and color theory.
*Limited supply of ribbon and embellishments will be provided

Trusting Trusts for Your Estate Plan VIA ZOOM

10/30 M 5:30pm - 9:30 pm \$4
Most Americans who own a home, a car, or another titled, deeded asset can benefit from a trust. Anyone who wishes protect or control their assets during life and after death can from a trust. But what kind of trust does one need? What tax implications of a trust? Can someone change their trust created? Can someone else change my trust after I die? Full of questions surrounding this area of estate planning, of the beliefs and information readily available are simply learn the basics of trusts, such as what a trust is, how it we benefit of trusts, and the major types of trusts. The instructor is an experienced attorney who will answer your questions and help you better understand these estate planning tools

Warp and Weft Weaving

10/30-11/8 M/W 6-8 pm \$65
Have you ever wanted to weave a basket and weren't sure to start? Using a style known as warp and weft, some rope colorful yarn, this class teaches you how to make your own **Enrollment Closes 10/16**

Water Color 101

September 2023

Meetings and Activities

- **August**– 9 – P66 Town Hall Meeting
- 10 – First Day of School
- 15 – CTE Legislative Committee - Economic Study of CTE in Ohio Zoom meeting
- 16 – Adira Onboarding – PTC Cyber Security
- 17 –RCB Bank Board meeting
- 18 – Technology Center Superintendent Zoom with Director Haken
- 21 – Admin Team meeting; PTC Westward Expansion meeting
- 22 – PC Chamber Board meeting
- 23 – Oklahoma Restaurant Expo
- 24 – 50th Anniversary Committee meeting
- 25-26th – OSSBA Summer Conference
- 29 – July/August Birthday luncheon; 2nd interview Fleet Maintenance
- 30 – PTC/PEC Discussion; Facility Use meeting
- 31 – PTC Student Compliance and Simulated Workplace Assembly; Cherokee Strip Volunteer meeting
- **September** 1 – Children’s Lab Staff Retreat /Inservice/Teambuilding
- 4 – Labor Day Holiday – Campus Closed
- 5 – Admin Team meeting; Instructional Staff meeting; 2nd Interview Safety Instructor; OSU Civil Engineering Study meeting
- 6 – OASA Region 4/PTC Area superintendent meeting; SNAP Employment and Training meeting; Graduation Requirement Sub-committee meeting
- 7 – UC Board meeting; Interim Studies Working Group meeting; PTC Westward Expansion meeting; Education and Workforce Committee meeting

Full-Time Programs

- PTC’s Culinary Arts students, Makenna Eaton and Nikki Longoria participated in the Oklahoma Restaurant Association Expo, where they each served as a student Sous Chef to assist a competing Chef in a cook off competition. PTC, Metro Tech, Francis Tuttle and OSU-IT had student Sous Chef participants invited to the event.
- The Children’s Lab and Preschool playground is nearing completion. There are a few remaining items to finish: the shade awnings and fencing. We will plan to host a ribbon cutting September 21st.

Business and Industry Services

- We hosted the August B&I Breakfast with the focus group for real estate investors, commercial and residential. We hosted 20 for the breakfast. The discussion was centered around housing, the need for more affordable housing opportunities within our area, city code requirements, and local and state incentives for development.
- We have a site visit with the Public Strategies Group overseeing the WRO sites on the 11th and will be starting our initial training for the Work Ready Oklahoma grant on the 12-13th.

Capital Planning

We are close to wrapping up the HVAC graphics communication issues and have one final unit needing adjustment to display on the monitoring software system. The combi oven was repaired under warranty. We have a couple leaks that are being addressed in the ceiling of the Mani/Pedi room and the Conference Center. The flooring contractors will return to revise some of the vinyl sheet flooring with bubbling, which will finish that work. Kyler performed completed the conduit painting in Cosmetology. to SWG has been working on addressing the exterior accent lighting that has displayed issues and is close to finishing that. There are a few other small punch items that are nearing completion, and Kyler is working to get those wrapped up or the contractor scheduled to finish.

Retirements/Resignations/Staff Changes

- We are reviewing submitted applications for the Health Program Facilitator, Safety and CLP Instructor positions and are preparing to begin interviews.

Upcoming Events

- September 15 – Constitution Day
- September 19-20 – CTE Superintendent Meeting – Stillwater – ODCTE
- September 21 – PTC Children’s Lab and Preschool Playground Ribbon Cutting
- September 28 – Colonel Carol Stauffer Assembly

**Directors' Report to the PTC Board of Education – September 2023
(Alphabetic by Area)**

Business & Industry Services & Safety

- The BIS team conducted 130 one-on-ones/consults for 167 counseling hours and 12 marketing visits.
 - Ben Evans, Brook Lindsay, Dawn Brakey, and Jeff Lockett provided technical assistance to clients, saving approximately \$1,520,157.
 - The BIS team also logged
 - 2,136 Safety Contact Hours
 - 1,589 AT&D/Open Enrollment Contact Hours
 - 2,281 Customized Contact Hours (Type 31)
 - The revenue generated from our Safety training is \$18,080.
 - Our BIS classes generated revenues of \$2,700.
 - Our AT&D classes generated revenues of \$26,807.
 - AT&D offered 6 on-campus classes, classes made 5, classes canceled 1, new classes 1 offered, new classes made 1, fulfilled registrations 104, enrollments in online courses 2.
- Of the 6 on-campus classes starting this month – 2 offer certification.

CMA C/E	07
CMA	05
CNA	10
Total Students	22

- BIS team members attended the following events:

<ul style="list-style-type: none"> ○ OkACTE Summit in Tulsa ○ Pioneer Tech In-service Activities ○ Equity Bank's Industry Night for Manufacturing ○ Trailer Butler's Ribbon Cutting ○ Waymakers Ribbon Cutting ○ Golden Villa Ribbon Cutting ○ Lil Dance Ribbon Cutting 	<ul style="list-style-type: none"> ○ Quall's Court Services Ribbon Cutting ○ Business on the Balcony (at the PCDA office) ○ Blackwell Chamber Coffee Hour at the City of Blackwell ○ B&I Breakfast Real Estate Investors
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- Committee and board activities this month with BIS representation include:

<ul style="list-style-type: none"> ○ Rotary ○ Ponca City Mainstreet ○ Ambucs ○ Hospice of North Central Oklahoma ○ Blackwell Chamber Board ○ Ponca City Tourism ○ PCDA Board ○ Cherokee Strip Credit Union 	<ul style="list-style-type: none"> ○ NERA ○ Child Development Center ○ United Way of North Central Oklahoma ○ Ponca City Chamber Ambassadors ○ Child Development Center ○ Senior Resource Network ○ Tonkawa Chamber
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- Ben Evans co-taught a Cyber Security class with another SBDC business advisor. He is also assisting with the Farm Bureau's Grassroots Accelerator program.
- Ben participated in OkSBDC's Small Business Insurance Basics and What Your Lenders Need to Know presentations, and assisted Spencer Grace with the Hunter Education course.
- Ben continues to hold the treasurer position for OkPACE and participated in OkACTE's leadership meetings in Durant.
- Brook coordinated a Canva class (Terri taught it) that was designed for teaching staff. Forty-two participants attended. Also, Brook serves as a Leadership Ponca City Chair. This year's class kicked off this month.
- Dawn participated in the Newkirk teacher appreciation breakfast and Big Joe's Auto ribbon cutting
- Janet attended the P66 Refinery Town Hall meeting with Traci.
- Janet and Molly attended the Select Oklahoma Economic Development conference.
- Jenn coordinated training projects for Dorada, PC Energy (included City of Tonkawa and City of Ponca City), and Family Vision Care.
- Sylvia has been regularly helping the safety team (Carl, Shelly, and Sonya) at the safety center with the turnaround. She attended the
- Heather Smith and Molly presented to the new Leadership Ponca City class on the Dynamics of Group Decision Making.
- Heather met with local plumbing contractor to put together a plumbing journeyman test prep program for next spring.
- Heather has worked on ten different courses/projects for the month. Four are complete and six are works in progress. One project included a presentation to the McCord faculty and staff.
- Molly participated in the University Center's annual strategic planning meeting, the P66 Community Advisory Council, and the OSSBA conference.

On the horizon...

9/7-EMT Basic	10/6 & 12/8-Creating Effective Customer Ser.
9/11-25-Family Tree - Genealogy	10-9-10/16-Level 1
9-11-20-Landscape Photography	10/11-All Things Fried
9/11-10/30-3D Modeling for Beginners	10/16-10/25-Intro to Product Photography
9/11-10/2-Get Going with your Computer	10/17-Getting the Most out of your DNA
9/11-12/6-Advanced Welding	10/23-11/13School Bus Driver
9/12-Phlebotomy	10/20-11/6-Warp & Weft Weaving
9/12-12-7-Beginning Welding	10/26-Halloween Things-(Parent-Child Cooking)
9/12-Small Engine Repair	10/30-Trusting Trusts for Your Estate Plan
9/13-10/11-Construction Documents 101	11/6-14-Excel 2019-Level 2
9/14-Cool School Snacks	11/7-8Media Relations and the Power of
9/15-10/11-Digital Photography	Dynamic Speaking
9/21-10/19-12/1-CPR-Basic Life Support	11/8-Resin Art(Cutting Board)
9/21 7 11/16-Safer Scenes and Greater Support	11/8-Grilling in the Kitchen
De-Escalation	11/13-14-Cloud-Based QuickBooks
9/23-Apprenticeships	11/16-Diabetic Cooking
9/25-Drafting Your Own Will	11/17-CMA Continuing Ed
9/25-10/17-CNA-Long Term Care Nurse Aide	11/27-CMA-Certified Medication Aide
9/27-28 & 11/8-9-CPR and First Aid/AED	11/30-The Ultimate Christmas Arrangement
10/2-9-Advanced Beverage Service	12/4-Landlord/Tenant Law
10/3-Watercolor 101	12/7-Christmas Scones
10/4-5 & 12/6-7-Supervising with Purpose	12/12-Christmas Wreaths

BIS EVENTS

Oct 4-1 Million Cups
9/12-10/31-Manager's Tool Belt

Communications & Marketing

- Terri Busch special speaker in Teacher Prep to assist students in marketing their own daycare.
- Angie Ogden ordered additional promo items for the 50th anniversary celebration
- Terri Busch special speaker on telephone etiquette in Medical Services
- Angie Ogden created numerous flyers for BIS and for Full-Time Programs.
- The 50th Anniversary Committee met and finalized details for Cake Month, going on during all of September.
- Angie Ogden created several ads for area newspapers and chamber directories
- The team met with Dawn Brakey to update her webpage with new information.
- Terri Busch recorded an interview with WBBZ and was interviewed live with the Morning Buzz.
- Terri Busch broadcast the 1 Million Cups presentation on Facebook, then added it to Youtube. The presentation was in a new location, the cafeteria atrium.
- Terri Busch attended the B&I breakfast.
- The team is taking sign-ups to work the Kay County Free Fair, we will be in the Kay Building once again this month.
- The team met with the Holiday Market and began planning for the November event.
- Terri Busch participated in interviews for new Student Ambassadors.
- Angie Ogden created September events for AT&D classes on social media.
- Terri Busch met with the BIS team for their monthly meeting.
- Terri Busch took photos of the Children's Lab workers during their retreat.
- Angie Ogden assisted the campus with making numerous goody bags for speakers and special guests.
- Adjustments were made and will continue to be made to the Board Graphic
- Angie Ogden arranged for hallway signs with Meeks and those have been installed now.

Instructional Directors / Full Time Programs

Instructional Directors

- All Full-Time Programs staff members participated in the annual First-Day Fun Day events to welcome students back to PTC on August 10th.
- Kendra Knight and Dr. Ryan Burkett met with all instructors to update the (IAPI) Instructional Area Planning Instrument and set goals for the school year.
- Kendra Knight and Kahle Goff participate in a Children's Lab Retreat that was developed in collaboration with PTC's BIS Department. Jenn Miller served as Facilitator for the Retreat.
- Kahle Goff, Kendra Knight, and Vicki Braden conducted interviews for the Children's Lab Instructor position.
- Kahle Goff attended bus driver training and completed the processes necessary to drive PTC's 14 passenger bus.
- Kahle Goff attended the Oklahoma Restaurant Associations Expo in Oklahoma City where Brenda Pollak had two Culinary Arts students serve as Sous Chefs for Oklahoma Chefs in a cooking competition.
- Kahle Goff attended the OSSBA Summer Conference in Oklahoma City.
- Kahle Goff attended PTC's Business an Industry Breakfast which focused on Real Estate.
- Kahle Goff conducted IAPI reviews with Michelle Tripp for the PN program and Tucker Hodgson for the BPOC program.
- Kahle Goff is participating in Caddo Kiowa Technology Center's virtual and on-site ODCTE Accreditation Visit.

- Kahle Goff and the New Beginnings team attended a virtual training on SNAP Employment and Training Benefits.
- Dr. Ryan Burkett attended the ODCTE Apprenticeships and Work Based Learning Meeting
- Kendra Knight and Dr. Ryan Burkett facilitated the annual Compliance and Simulated Workplace student meeting

Practical Nursing

- PN staff just finished a week-long curriculum retreat.
- The Sept 22 cohort is finishing up the curriculum and starting the last portion of their clinical rotations. The March 23 cohort is in Pharmacology and starting their meds and patient care rotations.
- Fall Pinning Ceremony will be held on Nov 3rd @ 6:00 pm in the conference center.
- The Sept 23 cohort has 15 new students and one returning for 16.

PN Select

- A total of 5 students started the PN Select Program. All students are in the AM class.
- Ms. Eddinger is working on quotes for the ARPA funding and helping with the adult program in the afternoon.
- Ms. Eddinger and Ms. Bodick are working on affiliating HOSA members, scheduling HOSA meetings, and developing activities/material for HOSA meetings.

Health, BITE and Special Programs

Medical Services

- The 3 pharmacy technician students will be starting their externship (clinical) in early September.
- Shonda Garrison is meeting with Kaw Nation's Health Director, Executive Director, and Chair on 8/24/23 to discuss Kaw Nation clinics becoming a clinical partner for the pharmacy technicians and the medical assisting program.
- Fairfax Pharmacy has agreed to become a clinical partner. This is great news for our Woodland High School students. This will cut down tremendously on their travel time.
- There are 18 medical assisting students. (4 adults, 14 seniors) There is a large need for good medical assistants in our area.

Academic Math

- Setting up a timeline for progress in Academic Math Classes in Canvas for Algebra 2, Geometry, Math of Finance, and Pre-Calc for students.
- Setting up the Adult Anatomy and Physiology / Medical Terminology students in Canvas and Cengage/Mindtap following a Pacing guide.
- Setting up Academic Science students and their timeline for progress

Teacher Prep

- Teacher Prep has 14 students this year! We are adjusting to the curriculum, each other and procedures.
- The teachers from the Lab have each spoken to our classes. The teachers have given students information about how their classes function and the expectations in the Lab.

Children's Lab and Preschool

- Courtney Getman started her first semester at NOC to work toward obtaining her Associate's degree in Early Childhood Education.
- Cheyanne Herring and Kyla Carlson will attend CACFP annual training for application renewal on August 29th.
- Courtney Getman completed 12 hours of Conscious Discipline training.
- Kyla Carlson met with Kahle Goff and the BIS team to plan for the Children's Lab staff retreat on September 1st.

HCC

- Just finished CareerSafe with an average of 85.5% on the final.
- Students have been working on a few skills check offs like ergonomics, handwashing, standard precautions, putting on and taking off ppe and a few others; completed a fun relay race for our ergonomics check off and everyone has completed the handwashing skill with 100% pass rate.
- We will be starting Medical terminology next week and continuing skills check offs.

ABE/HSE

- 69 students enrolled in the ABE and TANF programs
- 19 new students enrolled in the ABE and TANF programs
- 2 HiSET tests were passed
- 2 students earned a level gain
- 1 student earned their High School Equivalency Diploma

ABE Staff attended virtual and face-to-face training:

- Oklahoma Summit Conference
- Pioneer Technology Center Inservice Training
- Jumpstarting Growth Sector English Language Pre-Apprenticeships
- Retention Anchors: Getting Connected
- Entrepreneurship Bridges and IETs for the Innovation and Gig Economy
- 20 Questions to Improve Learning at Your Organization
- Components of Effective Learning
- Adult Learning Principles
- Brain-Based Elearning Design
- Adult Ed. 101 for the Beginning Teacher—Where do I start?
- Aztec's Newest Online Features and How to Utilize for the Classroom
- How Delivery Impacts Literacy Instruction

SHARE

- Still have students applying to come to SHARE.
- Have started using our new program, FlexPoint and I think it is an excellent Learning Management System.

New Beginning

- 3 new students this month, 5 students in full time programs, we have started to receive more TANF referrals.

BITE

- The BITE classes have hit the ground running and the teachers and students are excited to see what this year brings.
- Info Tech and Vis Com recently had the Director of Content for Faze Clan (top tier professional esports team that is listed on NASDAQ and has over 8.5 million subscribers on YouTube) come in and talk about working and producing content in the realm of esports.

- The eSports team was formed the first week of school and competed in their first scrimmage against other schools on Saturday Aug 26th.
- BPA has had their first meeting and will be electing officers next week.

Biomed

- We have already had a great start to this school year! We begin with one of the students' favorite activities, the crime scene! They were able to view a simulated crime scene and begin documenting evidence. They also did the simulated polygraph test on their lab partners and got some experience evaluating heart rate and respiratory rate to determine which of their partner's statements was a lie.
- In anatomy and physiology, first year students worked in groups to draw a life-size body outline and see if they could label where different body parts were located WITHOUT using any resources! This is a fun activity because there is a lot about the human body they don't know yet. So they just make a random guess. I will keep their outlined body until the end of the year. At the end of the year I will get it out and they will see how much more they know at the end of the year and see how far they've come. And we all get a good laugh at some of the funny places they put different parts at the beginning of the year.
- Second year students have a new updated version of the Human Body Systems course. They are reviewing the body regions and directions they learned last year in anatomy and physiology. They have started to put clay muscles on their manikin skeletons and have already used the new microscopes several times.

T&I and Service Programs

Automotive

- All 30 AST students passed the Snap-On Shop Key Level 1 certification
- 27 passed level 2
- Snap-On Multimeter certifications start tomorrow

Construction

- 1st and 2nd year students are currently working on new countertops for worktables in the shop
- Students have completed all general safety, and basic tape measure and speed square usage

Cosmetology

- All cosmetology students have completed their SP2 safety course
- 2nd year students are reviewing clinical skills and are preparing for the salon to open to the public in October. They are practicing on students & PTC staff
- Kari & I are working together to get canvas setup for this school year

Criminal Justice

- Working on setting up Canvas
- Students participated in active shooter training at Tonkawa High School with area Law Enforcement
- OSBI Special Agent Richard Brown, Game Warden Spencer Grace and Game Warden Larry Green were guest speakers explaining to students what they do on a daily basis
- Navy Recruiter PO1-Toan Pham talked to the students about life in the Navy
- Students have been training on topics of Traffic Stops, Traffic Accident, Suspect and Victim Interviews

Culinary Arts

- Finished safety
- Working on cooking methods
- Took 2 high school students to compete as sous chefs at the ORA Expo

- Took 5 students to FCCLA LEAD Conference
- Preparing for our class field trip with Chef Leavell to tour aspects of foodservice at the BOK and the Tulsa Convention Center

Firefighter/EMT

- FF/EMT students are currently working on Hazmat Awareness, and will take their certification exam Sept 15
- Students have completed the required NIMS courses for both FF and EMT.
- The OSFA Firefighter One that we are hosting will conclude this weekend, Sept 9, 10. We have partnered with OSU OKC to train volunteer firefighters free of charge. The funding was provided through a grant through the Oklahoma State Firefighters Association. (OSFA). Those that receive their certification will also receive a full set of turnout gear. This saves fire departments a huge amount of money. To outfit a new firefighter with new PPE cost about \$5000

Mechatronics

- Started discussions with Centerline to begin an apprenticeship program
- 100% of students completed Snap-On/NC3 Multimeter Certification
- 100% of students completed Safety courses
- Attended SkillsUSA District Officer training with student

Precision Machining

- Learning the 3D printer transferred from BIS
- Met with Jeff Williams from Centerline concerning an apprenticeship
- Students are in the shop, working hard

Service Careers

- Have been assisting maintenance department with grounds keeping
- Working on multi meter certification
- Guest speaker Dusty Rose from Parks and Rec

Welding

- WT has already begun Holiday Market projects
- Job shadowing will begin September 18th with MJ&H, CME and HMT
- We are working towards our first certification testing day in early October

Student Services

Student Services

- The school year is off to an awesome start. Enrollment report is attached in board report. Students have been great and excited to be at PTC.
- Team meeting and final goal setting for Student Services completed.
- Cortney has started in all the district schools working with 8th graders.
- Career Center has kicked off the year with classes participating on a weekly schedule.
- Carol has been working with all sending schools on IEP/504 meetings.
- Jayme and I visited all classes for National Suicide Prevention Month and educated students on the 988 Lifeline number.
- September PN class enrollment complete.
- Busy but great beginning to the year!

Career Center

WorkKeys:

- We are off to a great start to the year. There are 127 students who are working on earning their Career Readiness Certificates. All students have completed the placement tests and are working through the curriculum on their first subject.

Employability Skills:

- Wrapping up our first topic in Employability Soft Skills which is Communication. We had lessons about Verbal, Non-Verbal, and Written Communication.
- Denise, John Munger, and I visited all of the classes to talk about the Career Center as well as the new Academic Lab.

Career Development Facilitator

- Established relationships with area middle school counselors and administrators.
- Established relationships with all 8th graders in our district.
- Assisted with Back to School Night Event
- Helped the Children’s Lab staff plan a ribbon cutting event for the new playground during their Children’s Lab Retreat.

Counselor

- Assisted with set up and attended Back to School Night
- Assisted Holly with PowerSchool forms

Testing Specialist

- Attended in-service events & helped enroll students into PowerSchool during the back to school night event. We had a great team meeting to finalize our yearly goals. My fingerprint scans have been received by the Oklahoma State Department of Public Safety and we are one step closer to offering CDL testing!!
- The Testing Center proctored 159 exams including PSI, PearsonVue, WorkKeys, HCP, Driver's License Written Exams & HiSet. We proctored WorkKeys for Blackwell Public Schools newest paraprofessionals. The Testing Center takes pride in the multiple ways we help and serve the community. Many of my DPS testers have said it is nearly impossible to get into DMV locations for tests and they appreciate how quick & easy it is to come to our campus!

Disability Services Facilitator

- Located all new IEP/504 Students to PTC.
- Scheduled, completed paperwork, and attended meetings either at the sending school or at PTC for IEP and 504 students.
- Held various conferences with instructors regarding IEP/504 student needs.

Plant/Facilities/Maintenance

- New Fleet/maintenance staff pending board approval.
- Working with Admin on writing a grant for security improvements for the campus.
- Early Care’s new playground is approximately 85% done. Awaiting replacement canopy, cantilever shade canopy installs and fence.
- Scheduling a Risk and Vulnerability Assessment with OSSI, required by SB100.
- Conducted active shooter, fire and tornado drills.
- Obtaining quotes for demolishing the old cosmetology building.

CAREER FIELD	a.m.	p.m.	Total Slots Enrolled	High School a.m.	High School p.m.	Pt Adult a.m.	Pt Adult p.m.	Full-Time Adult	Total Students	# of Slots Capacity	% Enrolled
PN - M. Tripp											
Practical Nursing*	35		35	0	0	0	0	35	35	36	97%
Sep-22	20										
Mar-23	15										
Sep-23	Pending										
BPOC - T. Hudgon											
Basic Police Officer	8		8	0	0	0	0	8	8	8	100%
T&I - R Burkett											
220											
Automotive Tech	15	15	30	14	14	1	1	0	30	40	75%
Construction	8	6	14	8	6	0	0	0	14	30	47%
Cosmetology	22	21	43	9	17	9	0	4	39	40	108%
Criminal Justice	10	8	18	10	7	0	1	0	18	24	75%
Culinary Arts	15	10	25	11	8	3	1	1	24	30	83%
Firefighter/EMT	13	14	27	2	4	1	0	10	17	20	135%
Service Careers	3	0	3	3	0	0	0	0	3	20	15%
Mechatronics	20	8	28	15	6	3	0	2	26	30	93%
Precision Machining	11	5	16	6	3	4	1	1	15	30	53%
Welding	19	15	34	19	12	0	3	0	34	40	85%
Health, BITE, TP, Sp Prog - K Keelin											
149											
Information Technology	11	6	17	9	4	2	2	0	17	30	57%
Teacher Preparation	9	4	13	9	4	0	0	0	13	30	43%
BioMedicial Sciences	8	5	13	8	5	0	0	0	13	30	43%
Health Careers	17	11	28	17	11	0	0	0	28	30	93%
Medical Services	15	6	21	11	6	1	0	3	21	30	70%
PN Select	5	0	5	5	0	0	0	0	5	12	42%
Visual Communications	15	14	29	11	7	1	4	3	26	30	87%
SHARE	13	13	26	13	13	0	0	0	5	40	65%
Academic Lab	28	12	40								
TOTAL			433						391		

HIGH SCHOOLS	a.m.	p.m.	Both (SHARE)	Total Students
Blackwell	12	18	5	35
Frontier	6	0	0	6
Ponca City	43	59	15	117
Tonkawa	14	3	1	18
Newkirk	37	14	0	51
Woodland	28	0	0	28
Shidler	5	0	0	5
Medford	11	0	0	11
EPIC	2	7	0	9
HomeSchool	0	5	0	5
Total High School	158	106	285	
ADULTS				
Adults - full-time	67	67	67	
Adults - part-time	26	13	39	
Total Adults			106	
Grand Total			391	

NOTES: In the top table, the Total Students column counts each student on campus one time by program. The bottom table counts each student once by classification.

*** Practical Nursing total of 2 start dates with 15 enrolled for the September 21st class.**

****SHARE has 20 students that are combined SHARE/CareerTech courses both a.m. and p.m.; and 5 who are SHARE Academic Only full time.**

Special Programs	Total Enrollment
ABE/HSE	89
New Beginnings	11

**PIONEER TECHNOLOGY CENTER
BUDGET COMPARISONS
FYE 6-30-24**

	CURRENT YEAR	PRIOR YEAR	DIFFERENCE
GENERAL FUND			
carry-over	\$4,851,231.71	\$4,266,513.15	584,718.56
miscellaneous revenue estimates	5,007,672.08	4,129,108.51	878,563.57
ad valorem tax estimates	6,088,033.47	6,205,443.75	(117,410.28)
surplus tax in process	0.00	259,490.56	(259,490.56)
total budget	<u>\$15,946,937.26</u>	<u>\$14,860,555.97</u>	<u>1,086,381.29</u>
BUILDING FUND			
carry-over	\$8,735,987.84	\$6,956,642.78	1,779,345.06
miscellaneous revenue estimates	289,177.68	40,991.94	248,185.74
ad valorem tax estimates	2,980,142.54	3,037,357.75	(57,215.21)
surplus tax in process	0.00	127,441.96	(127,441.96)
total budget	<u>\$12,005,308.06</u>	<u>\$10,162,434.43</u>	<u>1,842,873.63</u>

Publication Sheet - Board of Education
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2023, And
 Estimate of Needs for Fiscal Year Ending June 30, 2024, of Pioneer Technology Center
 School District No. AVTS # 13, Kay County, Oklahoma

STATEMENT OF FINANCIAL CONDITION AS OF JUNE 30, 2023	GENERAL FUND DETAIL	BUILDING FUND DETAIL	CO-OP FUND DETAIL	NUTRITION FUND DETAIL
ASSETS:				
Cash Balance June 30, 2023	\$ 817,572.88	\$ 51,498.97	\$ 0.00	\$ 0.00
Investments	\$ 4,938,463.21	\$ 8,926,395.97	\$ 0.00	\$ 0.00
TOTAL ASSETS	\$ 5,756,036.09	\$ 8,977,894.94	\$ 0.00	\$ 0.00
LIABILITIES AND RESERVES:				
Warrants Outstanding	\$ 416,915.02	\$ 0.00	\$ 0.00	\$ 0.00
Reserve for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reserves From Schedule 8	\$ 487,889.36	\$ 241,907.10	\$ 0.00	\$ 0.00
TOTAL LIABILITIES AND RESERVES	\$ 904,804.38	\$ 241,907.10	\$ 0.00	\$ 0.00
CASH FUND BALANCE (Deficit) JUNE 30, 2023	\$ 4,851,231.71	\$ 8,735,987.84	\$ 0.00	\$ 0.00

ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2024

GENERAL FUND		SINKING FUND BALANCE SHEET	
Current Expense	\$ 15,946,937.26	1. Cash Balance on Hand June 30, 2023	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	2. Legal Investments Properly Maturing	\$ 0.00
Total Required	\$ 15,946,937.26	3. Judgments Paid To Recover By Tax Levy	\$ 0.00
FINANCED:		4. Total Liquid Assets	\$ 0.00
Cash Fund Balance	\$ 4,851,231.71	Deduct Matured Indebtedness:	
Estimated Miscellaneous Revenue	\$ 5,007,672.08	5. a. Past-Due Coupons	\$ 0.00
Total Deductions	\$ 9,858,903.79	6. b. Interest Accrued Thereon	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 6,088,033.47	7. c. Past-Due Bonds	\$ 0.00
ESTIMATED MISCELLANEOUS REVENUE:		8. d. Interest Thereon after Last Coupon	\$ 0.00
1000 District Sources of Revenue	\$ 1,485,769.37	9. e. Fiscal Agency Commissions on Above	\$ 0.00
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	10. f. Judgements and Int. Levied for/Unpaid	\$ 0.00
2200 Co. Apportionment (Mortgage Tax)	\$ 0.00	11. Total Items a. Through .f	\$ 0.00
2300 Resale Property Fund Distribution	\$ 0.00	12. Balance of Assets Subject to Accrual	\$ 0.00
2900 Other Intermediate Revenue	\$ 0.00	Deduct Accrual Reserve if Assets Sufficient:	
3810 Formula Operations	\$ 2,316,407.00	13. g. Earned Unmatured Interest	\$ 0.00
3830 Existing Industry/Bid Assist/Agent	\$ 24,358.00	14. h. Accrual on Final Coupons	\$ 0.00
3844 Firefighter Training	\$ 4,572.00	15. i. Accrued on Unmatured Bonds	\$ 0.00
3850 TANF and Dropout Recovery	\$ 156,264.00	16. Total Items g Through i	\$ 0.00
3864 Mentor Teacher	\$ 1,350.00	17. Excess of Assets Over Accrual Reserves **(Page 2)	\$ 0.00
3892 Oklahoma Lottery Grant Funds	\$ 0.00	SINKING FUND REQUIREMENTS FOR 2023-2024	
3170 Trailers and Mobile Homes	\$ 0.00	1. Interest Earnings on Bonds	\$ 0.00
3840 Industry/Safety	\$ 110,922.00	2. Accrual on Unmatured Bonds	\$ 0.00
3200 State Aid - General Operations	\$ 0.00	3. Annual Accrual on "Prepaid" Judgements	\$ 0.00
3300 State Aid - Competitive Grants	\$ 0.00	4. Annual Accrual on Unpaid Judgments	\$ 0.00
3400 State - Categorical	\$ 18,830.01	5. Interest on Unpaid Judgements	\$ 0.00
3500 Special Programs	\$ 0.00	6. Credit to School Dist. No. & No.	\$ 0.00
3600 Other State Sources of Revenue	\$ 0.00	7. Credit to School Dist. No. & No.	\$ 0.00
3700 Child Nutrition Program	\$ 0.00	8. Annual Accrual from Exhibit KK	\$ 0.00
3800 State Vocational Programs	\$ 0.00		
4600 ABE, Literacy, TANF and GED	\$ 209,023.00		
4821 Carl Perkins and TCTW	\$ 114,557.00		
4836 Bid Assistance	\$ 0.00		
4852 TANF	\$ 278,000.00		
4874 PELL	\$ 270,630.00	Total Sinking Fund Requirements	
4877 SEOG / Work Study	\$ 0.00		
4700 Child Nutrition Programs	\$ 16,989.70	Deduct:	
4800 Federal Vocational Education	\$ 0.00	1. Excess of Assets over Liabilities (if not a deficit)	\$ 0.00
5000 Non-Revenue Receipts	\$ 0.00	2. Surplus Building Fund Cash	\$ 0.00
Total Estimated Revenue	\$ 5,007,672.08	3. Contributions From Other Districts	\$ 0.00
		Balance To Raise	\$ 0.00

S.A.&I. Form 2662R06 Entity: Pioneer Technology Center AVTS # 13, Kay

Publication Sheet - Board of Education
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2023, And
 Estimate of Needs for Fiscal Year Ending June 30, 2024, of Pioneer Technology Center
 School District No. AVTS # 13, Kay County, Oklahoma

** If line 12 is less than line 16 after omitting "h" deduct the following each in turn from line 4. "Total liquid Assets".	SINKING FUND
13d. j. Unmatured Coupons Due Before 4-1-2024	\$ 0.00
14d. k. Unmatured Bonds So Due	\$ 0.00
15d. l. Whatever Remains is for Exhibit KK Line E.	\$ 0.00
16d. Deficit as Shown on Sinking Fund Balance Sheet.	\$ 0.00
17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on Hand (From Line 15d Above).	\$ 0.00
18d. Remaining Deficit is for Exhibit KK Line F.	\$ 0.00

BUILDING FUND		CO-OP FUND	
Current Expense	\$ 12,005,308.06	Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 12,005,308.06	Total Required	\$ 0.00
FINANCED:		FINANCED:	
Cash Fund Balance	\$ 8,735,987.84	Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 289,177.68	Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 9,025,165.52	Total Deductions	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 2,980,142.54	Balance	\$ 0.00

CHILD NUTRITION PROGRAMS FUND	
Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 0.00
FINANCED:	
Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 0.00
Balance	\$ 0.00

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF KAY, ss:

We, the undersigned duly elected, qualified and acting officers of the Board of Education of Pioneer Technology Center, School District No. AVTS # 13, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O. S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2023, and ending June 30, 2024, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.

 President of Board of Education

Subscribed and sworn to before me this _____ day of _____, 2023

 Notary Public

Required to be Published if a legally-qualified newspaper is printed in the district. If no legally-qualified newspaper is published in the district, then publish in a legally-qualified newspaper of general circulation in the district.

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

LIST OF ITEMS - TO DECLARE SURPLUS

September 12, 2023

<u>Quantity</u>	<u>Description</u>	<u>Tag #</u>
3	Metal Shelves	000023, 991351*
10	Student Tables	002657, 679629, 679731, 682591*
1	Credenza	001291
4	Medical Manikins	679118, 001816*
1	Infocus DLP Projector	688412
1	Refrigerant Identifier	680088
1	Air Compressor	685919
1	Birmingham Mill	002522
1	Front End John Deere Mower	002295
1	Hydraulic Press (nonworking)	680740
1	CNC Milling Machine	000314
14	Printers	000282, 685741, 686721, 688058, 688085, 688287, 688291, 688292, 688846, 688994, 690257*
7	Medium Tool Boxes	003550, 003551, 003552, 0003553, 003554, 003555, 003556
8	Rolling Tool Boxes	680771, 680772, 680773, 680774, 680775, 680776, 680778, 680779
2	Medical Arms	No tag numbers
15	Student Chairs	No tag numbers
3	Podiums	No tag numbers
1	Wood Cabinet	No tag numbers
4	Flour Containers with wheels	No tag numbers
1	Stainless Steel Cart	No tag numbers

**Some tag numbers are missing or not legible*

PIONEER TECHNOLOGY CENTER
Part-Time & Temporary Employment Contracts and/or Addenda to Contracts
September 12, 2023 FY 2023/2024

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Ashton Armstrong	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Ashton Armstrong	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Kevin Bell	CTSO Advisor	10/01 – 05/31	750.00
Cara Bodick	CTSO Advisor	10/01 – 05/31	750.00
Carol Bottoms	ABE/TANF Instructor	09/01 – 09/30 (42 hrs)	1,050.00
Vicki Braden	ABE/HSE Instructor	09/01 – 09/30 (28 hrs/4:30-7:30pm)	728.00
Vicki Braden	CTSO Advisor	10/01 – 05/31	750.00
Troy Buller	CTSO Advisor	10/01 – 05/31	750.00
Mark Busch	Excel I&II for Dorada	08/10 – 08/24 (12 hrs)	360.00
Christina Chapman	ABE/TANF Instructor	09/01 – 09/30 (28 hrs)	700.00
Aimee Clark	ABE/HSE Instructor	09/01 – 09/30 (10.5 hrs)	262.50
Garrett Clark	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Ken Corcran	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Tanner Crawford	Firefighter I Skills	08/13 (8 hrs)	200.00
Tanner Crawford	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Tanner Crawford	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Rob Davis	BPOC Adjunct Instructor	08/14 – 08/23 (28 hrs)	1,400.00
Nick Duggan	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Nick Duggan	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Ashley Eddinger	CTSO Advisor	10/01 – 05/31	750.00
Kindal Eller	Student Ambassador Advisor	10/01 – 05/31	750.00
Lori Evans	HiSet, GED Testing & Prep	08/28 – 12/11 (up to 42 hrs/4-8pm)	1,050.00
Tyler Evans	Student Ambassador Advisor	10/01 – 05/31	750.00
Ian Freeman	Student Ambassador Advisor	10/01 – 05/31	750.00
Scott Garrett	Paramedic Skills	07/27 (8 hrs)	200.00
Larry Godley	ABE/HSE Instructor	09/01 – 09/30 (32 hrs)	960.00
Jerry Hall	Criminal Justice Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Elaine Harman	ABE/TANF Instructor	09/01 – 09/30 (14 hrs)	350.00
Elaine Harman	ABE/HSE Instructor	09/01 – 09/30 (28 hrs)	700.00
Rick Hughes	Real Colors Instructor	09/12 (12 hrs)	600.00
Tonya Jackson	ABE/HSE Instructor	09/01 – 09/30 (38.5 hrs)	1,001.00
Donald James	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Donald James	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Bryan Jordan	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Savonah Kimbrel	Culinary Services Floater	08/23 – 12/15 (up to 29 hrs/wk)	13.00/hr
Zac Ladner	CTSO Advisor	10/01 – 05/31	750.00
Zac Ladner	CTSO Advisor	10/01 – 05/31	750.00
Julie Lawrence	ABE/Corrections Instructor	09/01 – 09/30 (14 hrs)	350.00
Allyson Leonard	ABE/HSE Instructor	09/01 – 09/30 (17.5 hrs)	437.50
Jared Lickliter	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Tyler Lickliter	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Tristan Lopez	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Tristan Lopez	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Steven Long	Paramedic Skills	07/06 – 08/08 (19.5 hrs)	487.50
Joni Murphy	ABE/HSE Instructor	09/01 – 09/30 (16 hrs)	400.00
John Munger	School Bus Testing	07/22 (5 hrs)	125.00
John Munger	School Bus Driving Instructor	07/20 – 08/31 (17.25 hrs)	517.50
James Page	School Bus Driver Examiner	07/21 – 07/22 (6 hrs)	210.00
James Page	School Bus Driver Examiner	07/26 (4.5 hrs)	157.50
James Page	School Bus Driver Examiner	08/01 – 08/31 (7 hrs)	245.00

Appendix B

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Eric Payne	School Bus Training	07/24 – 08/04 (80 hrs)	2,000.00
Nick Payne	Criminal Justice Adjunct Instructor	09/13 – 12/15 (up to 75 hrs)	1,500.00
Robert Peterson	IBEW Electrical Training	08/15 – 08/31 (15 hrs)	548.25
Robert Peterson	IBEW Electrical Training	09/05 – 09/29 (21 hrs)	792.75
Robert Peterson	IBEW Electrical Training	10/03 – 10/31 (21 hrs)	792.75
Robert Peterson	IBEW Electrical Training	11/02 – 11/30 (18 hrs)	679.50
Robert Peterson	IBEW Electrical Training	12/04 – 12/22 (12 hrs)	453.00
Brenda Pollak	CTSO Advisor	10/01 – 05/31	750.00
Pam Powers	ABE/HSE Instructor	09/01 – 09/30 (42 hrs)	1,050.00
Pam Powers	ABE/TANF Instructor	09/01 – 09/30 (21 hrs)	525.00
Bradyn Pressnall	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Kayla Randol	CTSO Advisor	10/01 – 05/31	1,500.00
Kristi Reed	CMA Cont. Ed	08/11 (8 hrs)	184.00
Kristi Reed	CMA	08/14 – 08/20 (28 hrs)	644.00
Kristi Reed	CMA	08/21 – 08/25 (27 hrs)	621.00
Kristi Reed	CNA	08/28 – 09/20 (95.5 hrs)	2,196.50
Sue Roy	A New Look at Rag Quilts	08/24 – 10/05 (21 hrs)	462.00
Rebecca Stephens	ABE/HSE Instructor	09/01 – 09/30 (42 hrs)	1,050.00
Rebecca Stephens	ABE/TANF Instructor	09/01 – 09/30 (35 hrs)	875.00
James Stolhand	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Mary Ann Sudbury	ABE/Corrections Instructor	09/01 – 09/30 (21 hrs)	525.00
Shawna Taylor	BPOC Adjunct Instructor	08/14 – 08/23 (30 hrs)	1,500.00
Heather Underwood	Student Ambassador Advisor	10/01 – 05/31	750.00
Daniel Vap	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs)	450.00
Daniel Vap	Firefighting Adjunct Instructor	09/13 – 12/15 (up to 175 hrs)	3,500.00
Gary Vap	Firefighter I Skills	08/12 – 08/13 (16 hrs)	400.00
Gary Vap	Firefighter I Live Burn Skills	09/09 – 09/10 (18 hrs/Sat.&Sun)	450.00
Robert Wood	IBEW Electrical Training	08/15 – 08/31 (15 hrs)	548.25
Taner Williams	Non CDL Training	07/24 (4 hrs)	120.00
Taner Williams	School Bus Driving Inspector	07/22 & 07/26 (9.75 hrs)	292.50
Taner Williams	School Bus Driver	08/01 – 08/20 (4.5 hrs)	135.00
Robert Wood	IBEW Electrical Training	09/05 – 09/29 (21 hrs)	792.75
Robert Wood	IBEW Electrical Training	10/03 – 10/31 (21 hrs)	792.75
Robert Wood	IBEW Electrical Training	11/02 – 11/30 (18 hrs)	679.50
Robert Wood	IBEW Electrical Training	12/04 – 12/22 (12 hrs)	453.00

ADDENDA TO CONTRACT

<u>Name</u>			
Jennifer Wehrenberg	Instructional Coach	FY23	1,500.00