

Pioneer Technology Center Board of Education  
Regular Meeting  
Tuesday, September 13, 2022, 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Discussion and vote to approve or not approve the Minutes of the August 9, 2022 regular Board of Education meeting
5. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #30331-30522 in the amount of \$222,972.01; Building Fund #30035-30050 in the amount of \$75,940.51; Payroll #70142 in the amount of \$6,633.94).
6. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
  - 6.A. Traci Thorpe, Superintendent/CEO
  - 6.B. Molly Kyler, Executive Director, Business & Industry Services
7. Discussion and vote to approve or not approve OATC membership dues of \$5,500 (same as last year)
8. Discussion and vote to approve or not approve the FY22 Financial Statements and FY23 Estimate of Needs.
9. Discussion and vote to approve or not approve out-of-state travel for Traci Thorpe to attend Benchmarking event in Georgia, October 23-25, 2022
10. Discussion and vote to approve or not approve revisions to policy DEEC, Financial Sponsorship of Student Activities
11. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A
12. Discussion and vote to approve or not approve employment of a New Beginning Employment Specialist

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B
14. New Business
15. Public Comment
16. Motion and vote to adjourn

*NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.*

POSTED: Pioneer Technology Center, North Entrance  
Posted \_\_\_\_\_  
By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, August 9, 2022 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order (6:00 pm)
2. Roll call and establish a quorum

Board Members Present:

Ms. Debbie Leaming  
Ms. Gay Norris  
Ms. Orva Rothgeb  
Mr. J.D. Soulek

Also, in attendance were Traci Thorpe, Ryan Burkett, Kendra Knight, Kahle Goff, Stacey Rush, Mike Orr, Terri Busch and Allison Christy.

3. Flag salute and moment of silence
4. Reports and Presentations - Marketing Plan, Terri Busch, Communications & Marketing Coordinator

Showed a short video on statewide marketing. They place ads all over the state.  
Terri went through the Marketing plan presentation with the board.

5. Discussion and vote to approve or not approve the Minutes of the July 12, 2022 regular Board of Education meeting

Motion to approve the Minutes of the July 12, 2022 regular Board of Education meeting passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Ms. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #30225-30330 in the amount of \$105,241.15; Building Fund #30015-30034 in the amount of \$79,850.74; Payroll #70116-70141 in the amount of \$1,634,113.87).

Motion to approve the Financial Reports, Activity Fund Report, Encumbrances and Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Traci stated July was another quick month, then there was Summit Conference. This year we have more days between conference and the start of school. Kendra, Ryan & Kahle presented at the SREB Making Schools Work Conference, where Pioneer Technology Center was recognized as a Pacesetter School. They presented on our Teacher Induction program. We kicked off the Basic Peace Officer Certification program in July. They should be moving to their regular classroom soon. Janet Schwabe, Kayla Randol and Ben Evans all won awards at the Summit Conference. Back to school night is this week and we have 160 signed up as of now. Will start serving breakfast and lunch on the 16<sup>th</sup> (the first day of school). The week of the 28<sup>th</sup> we will open to the public. Benchmark trip – may be going to Ohio in October and Georgia may be coming here. We’re planning to have a Ribbon cutting just before the September board meeting. Kay Co. Assessor provided information regarding wind farm tax protests. Drop-out recovery funding was allocated; we received an increase in that budget. Plan to visit with legislators regarding the annual CareerTech Education funding request. We need to be more diligent about telling them what we will do with the money if we receive it. Working on the last of the punch list items. Currently using all new areas.

Molly Kyler, Executive Director, Business & Industry Services

Molly was unavailable so Kahle Goff gave the Director’s report. The Business and Industry Services (BIS) team conducted 91 one-on-ones/consults for a total of 86.5 counseling hours and 14 marketing visits. The BIS team also logged 1,001 Safety Contact Hours, 340 AT&D/Open Enrollment Contact Hours and 241 Customized Contact Hours (Type 31). The revenue generated from our Safety training is \$18,155. Our AT&D classes generated revenues of \$3,897. We hosted Capturing Kids Hearts on our campus. Meridian Tech joined us. It was a great success. We have 25 Practical Nursing students and one returning.

8. Discussion and vote to approve or not approve new policy GKF, Use of Multiple Occupancy Restrooms and Changing Areas

Motion to approve new policy GKF, Use of Multiple Occupancy Restrooms and Changing Areas passed with a motion by Ms. Debbie Leaming and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

9. Discussion and vote to approve or not approve Practical Nursing Student Handbook for 2022-23

Motion to approve Practical Nursing Student Handbook for 2022-23 passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve the 2022-2023 Marketing Plan

Motion to approve the 2022-2023 Marketing Plan passed with a motion by Ms. Debbie Leaming and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A passed with a motion by Mr. J.D. Soulek and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve purchases over \$10,000 as listed on Appendix B

Motion to approve purchases over \$10,000 as listed on Appendix B passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

13. Vote to approve or not approve the employment of Jayme Evans, Career and Guidance Counselor

Motion to approve employment of Jayme Evans, Career and Guidance Counselor passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

14. New Business

No New Business

15. Public Comment

No Public Comment

16. Board President Gay Norris adjourned the meeting at 7:00 pm

Respectfully Submitted,

*Allison N. Christy*

Allison N. Christy  
Board Minutes Clerk

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President, Board of Education

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Clerk, Board of Education

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Date of Approval

Motion:

Second:

Vote:

*General*



**PIONEER TECHNOLOGY CENTER**

**Encumbrance For Board Approval**

From PO: 30331 to PO: 30522

**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
30331	KAPLAN EARLY LEARNING COMPANY	CHILDRENS LAB - SUPPLIES	68.77	08/05/2022
30332	STAPLES ADVANTAGE	INFO TECH SUPPLIES	48.39	08/05/2022
30333	STAPLES ADVANTAGE	CHILDRENS LAB - SUPPLIES	152.05	08/05/2022
30334	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	27.60	08/05/2022
30335	MERRIFIELD OFFICE PLUS	SUPERINTENDENT - SUPPLIES	24.99	08/05/2022
30336	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	50.00	08/05/2022
30337	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - SUPPLIES	505.42	08/05/2022
30338	360 OUTDOOR TURF	GROUNDS MAINT- REPAIRS	181.93	08/05/2022
30339	NORTHERN OKLAHOMA COLLEGE	TANF STUDENT ASSISTANCE OTHER	874.00	08/05/2022
30340	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	40.00	08/05/2022
30341	AMAZON CAPITAL SERVICES	STUDENT SERVICES/ACADEMIC CENTER SUPPLIES	57.96	08/05/2022
30342	REDLANDS OFFICE SOLUTIONS	FINANCE - SUPPLIES	105.31	08/05/2022
30343	OKLAHOMA STATE BOARD OF COSMETOLOGY AND BARBERING	COSMETOLOGY BOOKS	45.00	08/08/2022
30344	TONKAWA CHAMBER OF COMMERCE	BID ASSISTANCE TRAVEL REGISTRATION	200.00	08/08/2022
30346	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	97.94	08/08/2022
30347	360 OUTDOOR TURF	GROUNDS SUPPLIES	17.82	08/09/2022
30348	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	93.69	08/09/2022
30349	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	174.86	08/09/2022
30350	STANDING BEAR FOUNDATION	MARKETING - ADVERTISING	120.00	08/09/2022
30351	STAPLES ADVANTAGE	TEACHER PREP SUPPLIES	749.38	08/10/2022
30352	AMAZON CAPITAL SERVICES	HCC I-SUPPLIES	182.84	08/10/2022
30353	CAROLINA BIOLOGICAL SUPPLY CO	MEDICAL ASSISTING - SUPPLIES	168.77	08/10/2022
30354	TEACHERSPAYTEACHERS.COM	MEDICAL ASSISTING - SUPPLIES	27.48	08/10/2022
30355	LOWE'S HOME CENTER INC	WELDING SUPPLIES	60.00	08/10/2022
30356	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	124.10	08/10/2022
30357	ENDEAVOR BUSINESS MEDIA LLC	AUTO SERVICE - SUPPLIES	67.90	08/10/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 30331 to PO: 30522

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
30358	LOWE'S HOME CENTER INC	CHILD LAB & PRESCHOOL - SUPPLIES	132.85	08/10/2022
30359	VIRTRA	LOTTERY GRANT - EQUIP OVER \$2500	43,813.73	08/10/2022
30360	LAMPTON WELDING SUPPLY	LOTTERY GRANT - EQUIP OVER \$2500	54,537.61	08/10/2022
30361	AUTOMOTIVE SEMINARS INC	AUTO SERVICE - BOOKS	120.00	08/10/2022
30362	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	58.98	08/10/2022
30363	AMAZON CAPITAL SERVICES	MARKETING/ADVERTISING	29.36	08/10/2022
30364	HOBBY LOBBY	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	179.96	08/10/2022
30365	OKLA ASBO	FINANCE - TRAVEL REGISTRATIONS	200.00	08/11/2022
30366	FIRST NATIONAL BANK OF OMAHA	FINANCE TRAVEL - LODGING	247.98	08/11/2022
30367	DUMMIES UNLIMITED	LOTTERY GRANT - EQUIP OVER 2500	7,087.56	08/11/2022
30368	WAL-MART COMMUNITY CARD	COMP SERVICES EQUIP UNDER 2500	1,200.00	08/11/2022
30369	MERRIFIELD OFFICE PLUS	CULINARY/COSMO EQUIP UNDER \$2500	2,040.00	08/11/2022
30370	POCKET NURSE	HCC1 - SUPPLIES	381.66	08/12/2022
30371	WAL-MART COMMUNITY CARD	INFO TECH SUPPLIES	100.00	08/12/2022
30372	STAPLES ADVANTAGE	SHARE - SUPPLIES	300.00	08/12/2022
30373	WARDS SCIENTIFIC	BIOMED - SUPPLIES	347.55	08/12/2022
30374	PROJECT LEAD THE WAY (PLTW)	BIOMED - SUPPLIES	1,712.50	08/12/2022
30375	A+ PRINTING	MARKETING/ADVERTISING	84.95	08/12/2022
30376	PONCA BODY & PAINT INC	VEHICLE MAINT REPAIRS	73.00	08/12/2022
30377	FIRST NATIONAL BANK OF OMAHA	HCC2 - SUPPLIES	107.88	08/15/2022
30378	CONSTANT CONTACT	MARKETING/ADVERTISING	546.00	08/15/2022
30379	STAPLES ADVANTAGE	CENTRAL - SUPPLIES	210.85	08/15/2022
30380	STAPLES ADVANTAGE	FINANCIAL AID - SUPPLIES	49.57	08/15/2022
30381	MSC INDUSTRIAL SUPPLY CO	WELDING SUPPLIES	368.02	08/15/2022
30382	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	761.25	08/15/2022
30383	ODCTE	INNOVATION & INCUB MGR - TRAVEL REGISTRATION	725.00	08/15/2022
30385	PONCA CUSTOM TEES	CRIMINAL JUSTICE - SUPPLIES	540.00	08/17/2022

**PIONEER TECHNOLOGY CENTER****Encumbrance For Board Approval**

From PO: 30331 to PO: 30522

**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
30386	AMAZON CAPITAL SERVICES	CRIMINAL JUSTICE - SUPPLIES	681.29	08/17/2022
30387	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	222.12	08/17/2022
30388	WAL-MART COMMUNITY CARD	HCC2 SUPPLIES	100.00	08/17/2022
30389	AMAZON CAPITAL SERVICES	VISUAL COMM SUPPLIES	673.10	08/17/2022
30390	WAL-MART COMMUNITY CARD	BIO MED - SUPPLIES	90.46	08/17/2022
30391	AMAZON CAPITAL SERVICES	HCC2 - SUPPLIES	156.17	08/17/2022
30392	ADAMS PLUMBING	BLDING MAINT REPAIRS	500.00	08/17/2022
30393	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	38.98	08/17/2022
30394	AIRGAS USA, LLC	BUILDING MAINT SUPPLIES	109.78	08/17/2022
30395	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	91.99	08/17/2022
30396	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	1,000.00	08/17/2022
30397	NORTHERN OKLAHOMA COLLEGE	BIOMEDICAL - COLLEGE ALGEBRA TUITION	2,483.40	08/17/2022
30398	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	171.54	08/17/2022
30399	WAL-MART COMMUNITY CARD	INST. DIRECTORS SUPPLIES	51.67	08/17/2022
30400	ADVANCED TECHNOLOGY CONSULTANTS	MECHATRONICS BOOK	2,975.00	08/17/2022
30401	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	27.60	08/17/2022
30402	RAMSEY SOLUTIONS	ACADEMIC MATH - BOOKS CURRICULUM	799.80	08/17/2022
30403	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	33.50	08/17/2022
30404	HOBBY LOBBY	MECHATRONICS - SUPPLIES	13.48	08/18/2022
30405	LDC AUTOMOTIVE	AUTO SERVICE - REPAIRS	500.00	08/18/2022
30406	EASYKEYS	BUILDING MAINT SUPPLIES	90.38	08/19/2022
30407	STAPLES ADVANTAGE	RECEPTIONIST SUPPLIES	42.38	08/19/2022
30408	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	43.00	08/19/2022
30409	HOBBY LOBBY	AUTO SERVICE - SUPPLIES	60.86	08/19/2022
30410	LOWE'S HOME CENTER INC	AUTO SERVICE - SUPPLIES	87.32	08/19/2022
30411	4 IMPRINT INC	MARKETING/ADVERTISING	949.57	08/22/2022
30412	AMAZON CAPITAL SERVICES	IT&D - SUPPLIES	19.97	08/22/2022
30413	STAPLES ADVANTAGE	CENTRAL - SUPPLIES	242.33	08/22/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 30331 to PO: 30522

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
30414	FIRST NATIONAL BANK OF OMAHA	BIS ADMIN - TRAVEL AIRFARE	1,200.00	08/22/2022
30415	OU ECONOMIC DEVELOPMENT INSTITUTE	BIS ADMIN - TRAVEL REGISTRATION	1,865.00	08/22/2022
30416	BLACKWELL CHAMBER OF COMMERCE	SAFETY- TRAVEL REGISTRATION	300.00	08/22/2022
30417	SNAP-ON INDUSTRIAL TOOLS	MECHATRONICS - SUPPLIES	366.26	08/23/2022
30418	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHINING BOOKS	179.80	08/23/2022
30419	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL - AIRFARE/BAGGAGE	854.40	08/23/2022
30420	MEEKS GROUP	SUPERINTENDENT - SUPPLIES	463.51	08/23/2022
30421	BRACE BOOKS & MORE	STUDENT SERVICES/COUNSELING SUPPLEIS	175.00	08/23/2022
30422	AMAZON CAPITAL SERVICES	AT&D INSTRUCTOR SUPPLIES	25.94	08/24/2022
30423	WAL-MART COMMUNITY CARD	IT&D RESALE FOOD & SUPPLIES	450.00	08/24/2022
30424	PONCA CUSTOM TEES	MARKEITNG/ADVERTISING	10.00	08/24/2022
30425	A+ PRINTING	MARKETING/ADVERTISING	55.00	08/24/2022
30426	STUKENT, INC	VISUAL COMMUNICATIONS BOOKS	1,700.00	08/24/2022
30427	AMAZON CAPITAL SERVICES	INFO TECH SUPPLIES	158.38	08/24/2022
30428	STAPLES ADVANTAGE	HCC - SUPPLIES	116.89	08/24/2022
30429	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	96.60	08/24/2022
30430	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	20.00	08/24/2022
30431	AMAZON CAPITAL SERVICES	HCC2 - SUPPLIES	132.96	08/24/2022
30432	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	28.44	08/24/2022
30433	LOWE'S HOME CENTER INC	CONSTRUCTION TECH SUPPLIES	1,500.00	08/24/2022
30434	KELLE REPAIR AND TIRE CENTER	VEHICLE MAINTENANCE REPAIRS	993.06	08/24/2022
30435	HARLAND'S DIESEL SERVICE	BUS MAINT REPAIRS	500.00	08/24/2022
30436	NATIONAL CURRICULUM & TRAINING INSTITUTE	RESALE BOOKS - IT&D	251.92	08/25/2022
30437	BACK TO YOU MARKETING	BIS COORDINATOR- PROFESSIONAL SERVICES- INSTRUCTOR	160.00	08/25/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 30331 to PO: 30522

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
30438	BACK TO YOU MARKETING	BIS COORDINATOR- PROFESSIONAL SERVICES - INSTRUCTOR	160.00	08/25/2022
30439	BACK TO YOU MARKETING	BIS COORDINATOR - PROFESSIONAL SERVICES - INSTRUCTOR	160.00	08/25/2022
30440	LAMPTON WELDING SUPPLY	FFM SUPPLIES	913.80	08/25/2022
30441	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHING SUPPLIES	97.04	08/25/2022
30442	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES --- SUPPLIES	2,613.00	08/25/2022
30444	ROSS TRANSPORTATION	BUS MAINT REPAIRS	280.77	08/25/2022
30445	ASSESSMENT TECHNOLOGIES INSTITUTE LLC	PN BOOKS RESALE	13,570.00	08/25/2022
30446	CENGAGE LEARNING	PN BOOKS - RESALE	1,092.96	08/25/2022
30447	ELSEVIER	PN BOOKS - RESALE	9,428.29	08/25/2022
30448	F A DAVIS COMPANY	PN BOOKS - RESALE	1,087.78	08/25/2022
30449	HARTMAN PUBLISHING INC	PN BOOKS - RESALE	494.19	08/25/2022
30450	MEDICAL EQUIPMENT AFFILIATES	PN SUPPLIES - RESALE	3,180.44	08/25/2022
30451	WOLTERS KLUWER	PN BOOKS - RESALE	1,122.98	08/25/2022
30452	MURRAY WOMBLE	BUILDING MAINT REPAIRS	222.00	08/25/2022
30453	AMAZON CAPITAL SERVICES	MARKETING/SUPPLIES	114.85	08/25/2022
30454	OKLAHOMA SKILLS USA	MECHATRONICS TRAVEL REGISTRTION	75.00	08/25/2022
30455	WHITTON SUPPLY CO.	PRECISION MACHING SUPPLIES	29.50	08/25/2022
30456	FIRST NATIONAL BANK OF OMAHA	MECHATRONICS STAFF/STUDENT TRAVEL LODGING	1,450.00	08/29/2022
30457	NEWEGG BUSINESS	COMPUTER SERVICES - SUPPLIES	1,714.00	08/29/2022
30458	4 IMPRINT INC	MARKETING/ADVERTISING	607.65	08/29/2022
30459	HUGHES LUMBER CO.	BUILDING MAINT REPAIRS	140.58	08/29/2022
30460	FIRST NATIONAL BANK OF OMAHA	SUPERINTENDENT TRAVEL - LODGING	605.00	08/29/2022
30461	FIRST NATIONAL BANK OF OMAHA	SUPERINTENDENT TRAVEL - LODGING	1,259.00	08/29/2022
30462	WAL-MART COMMUNITY CARD	DROPOUT SHARE - SUPPLIES	150.00	08/29/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 30331 to PO: 30522

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
30463	MCGRAW HILL LLC	ACADEMIC MATH - BOOKS ONLINE	1,178.79	08/29/2022
30464	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES/EQUIP	1,248.32	08/30/2022
30465	DISCOUNT SCHOOL SUPPLY	TEACHER PREP SUPPLIES	146.97	08/30/2022
30466	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	319.81	08/30/2022
30467	STAPLES ADVANTAGE	FINANCE SUPPLIES	145.39	08/30/2022
30468	OKLAHOMA WORKFORCE ASSOCIATION	ABE-TRAVEL REGISTRATION	300.00	08/30/2022
30469	FAMILY BUSINESS RESOURCES APPRECIATION AT WORK	PD SUPPLIES	211.93	08/30/2022
30470	AMAZON CAPITAL SERVICES	VISUAL COMM SUPPLIES	871.41	08/30/2022
30471	AVL SYSTEMS DESIGN	COMPUTER SERVICES EQUIPMENT	2,300.00	08/30/2022
30472	AMAZON CAPITAL SERVICES	CHILD LAB & PRESCHOOL - SUPPLIES	21.97	08/31/2022
30473	KAPLAN EARLY LEARNING COMPANY	CHILD LAB & PRESCHOOL - SUPPLIES	419.90	08/31/2022
30474	LAMPTON WELDING SUPPLY	WELDING REPAIRS	426.75	08/31/2022
30475	SPEAK NOW FILM CO.	MARKETING/ADVERTISING	4,300.00	08/31/2022
30476	STAPLES ADVANTAGE	COSMETOLOGY SUPPLIES	83.44	08/31/2022
30477	AMERICAN HEART ASSOCIATION	SAFETY / RESALE SUPPLIES	513.48	08/31/2022
30478	FIRST NATIONAL BANK OF OMAHA	BIS COORD - TRAVEL LODGING	321.14	08/31/2022
30479	A+ PRINTING	MARKETING/ADVERTISING	136.00	08/31/2022
30480	FIRE PROTECTION PUBLICATIONS	FIREFIGHTER - BOOKS	45.00	08/31/2022
30481	KOSER-BLACK SUPPLY INC	MECHATRONICS - REPAIRS	66.00	08/31/2022
30482	WAL-MART COMMUNITY CARD	HCC1 - SUPPLIES	60.00	09/01/2022
30483	AMAZON CAPITAL SERVICES	HCC1 - SUPPLIES	146.52	09/01/2022
30484	TEACHERSPAYTEACHERS.COM	CAREER DEVELOPMENT SUPPLIES	25.93	09/01/2022
30485	EARNHEART STATIONS	TANF STUDENT ASSISTANCE OTHER	3,000.00	09/01/2022
30486	CIMC-CCS	AT&D - RESALE BOOKS	272.50	09/01/2022
30487	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	37.49	09/01/2022
30488	FIRST NATIONAL BANK OF OMAHA	TANF STUDENT ASSISTANCE OTHER	101.73	09/01/2022
30489	BUMPER TO BUMPER EASY CDL	AT&D RESALE BOOKS	4,500.00	09/01/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 30331 to PO: 30522

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
30490	LINDA CLARK CONSULTING LLC	IT&D INSTRUCT - PROF SERVICES	1,850.00	09/01/2022
30491	TRINITY TRAINING & DEVLOPMENT	IT&D - RESALE BOOKS	2,952.10	09/01/2022
30492	GALAXIE BUSINESS EQUIPMENT INC	SUPERINTENDENT EQUIPMENT	550.00	09/01/2022
30493	THE OKLAHOMA ACADEMY	BIS STAFF TRAVEL/REGISTRATION	550.00	09/01/2022
30494	TESTOUT	VISUAL COMM SUBSCRIPTIONS	325.00	09/01/2022
30495	OKLAHOMA WORKFORCE ASSOCIATION	TANF - TRAVEL REGISTRATION	300.00	09/01/2022
30496	AMAZON CAPITAL SERVICES	SUPPLIES - BIS COORD	39.97	09/02/2022
30497	GALAXIE BUSINESS EQUIPMENT INC	AT&D RESALE BOOKS	69.50	09/02/2022
30498	AMAZON CAPITAL SERVICES	MARKETING/SUPPLIES	204.21	09/02/2022
30499	HAMPTON INN & SUITES STILLWATER WEST	INNOV INCUB MGR - TRAVEL LODGING	150.00	09/02/2022
30500	WAL-MART COMMUNITY CARD	STUDENT SERVICES COUNSELING - SUPPLIES	33.92	09/02/2022
30501	STAPLES ADVANTAGE	FULLTIME PROGRAMS - SUPPLIES	128.56	09/02/2022
30502	PIONEER TECH FOOD SERVICE	SHARE - STUDENT ASSISTANCE	2,000.00	09/02/2022
30503	LOWE'S HOME CENTER INC	WELDING SUPPLIES	80.00	09/06/2022
30504	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHING SUPPLIES	1,171.74	09/06/2022
30505	ELITE ADVERTISING, LLC	SHARE - STUDENT ASSISTANCE	47.00	09/06/2022
30506	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	250.00	09/06/2022
30507	WAL-MART COMMUNITY CARD	TANF - CONSUMABLE SUPPLIES	350.00	09/06/2022
30508	LEADERSHIP OKLAHOMA	BIS ADMIN - TRAVEL REGISTRATION	75.00	09/06/2022
30509	LEGACY SIGNS	BLDING MAINT REPAIRS	40.00	09/06/2022
30510	AMAZON CAPITAL SERVICES	AT&D - RESALE BOOKS	195.59	09/07/2022
30511	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	173.99	09/07/2022
30512	KELLE REPAIR AND TIRE CENTER	GROUNDS REPAIR	40.00	09/07/2022
30513	RANCH DRIVE COOP	GROUNDS SUPPLIES	109.33	09/07/2022
30514	CENGAGE LEARNING	PN BOOKS RESALE	340.50	09/07/2022
30515	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	63.78	09/07/2022



**PIONEER TECHNOLOGY CENTER**

**Encumbrance For Board Approval**

From PO: 30331 to PO: 30522

**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
30516	MOTION INDUSTRIES	MECHATRONICS - REPAIRS	147.52	09/07/2022
30517	TECH LABS	MECHATRONICS - REPAIRS	627.00	09/07/2022
30518	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	77.19	09/07/2022
30519	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	200.00	09/07/2022
30520	MOTION INDUSTRIES	MECHATRONICS - SUPPLIES	529.50	09/08/2022
30521	OKLA ASBO	FINANCE STAFF TRAVEL - REGISTRATION FEE	250.00	09/08/2022
30522	BEN E. KEITH FOODS-OKLAHOMA	CULINARY SERVICES EQUIPMENT	3,200.00	09/08/2022
		<b>Current Encumbered</b>	<b>222,972.01</b>	



PIONEER TECHNOLOGY CENTER

From: 06 Aug 2022 to: 08 Sep 2022

Encumbrance For Board Approval  
**X** CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
30014	BEN E. KEITH FOODS-OKLAHOMA	BLANKET PO	820.00	07/01/2022
30038	NEXTIVA INC	BLANKET PO	-5,401.27	07/01/2022
30040	OATC SUPERINTENDENTS ACCT	BLANKET PO	-1,000.00	07/01/2022
30065	TANF STUDENT ASSISTANCE	BLANKET PO	600.00	07/01/2022
30067	TRAVEL (STAFF)	BLANKET PO	700.00	07/01/2022
30074	ALL DATA	AUTOMOTIVE SUBSCRIPTION	-975.00	07/01/2022
30076	AMERICAN TELEPHONE	COMMUNICATION SERVICES - PHONE SYSTEM	-25.00	07/01/2022
30094	FIRST NATIONAL BANK OF OMAHA	FTP SUBSCRIPTION	-17.11	07/01/2022
30111	LARRY MURPHY INSUR	INSURANCE POLICIES	27,532.00	07/01/2022
30142	SREB	SITE FEE TCTW	-2,000.00	07/01/2022
30155	KNOWB4 INC.	COMPUTER SERVICES SUBSCRIPTION	-1,812.50	07/01/2022
30157	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES SUBSCRIPTION	-3,125.72	07/01/2022
30159	TECH LABS	MECHATRONICS SUBSCRIPTION	-150.00	07/01/2022
30169	HOLT TRUCK CENTERS	BUS REPAIRS MAINT	17.82	07/01/2022
30170	HOLT TRUCK CENTERS	BUS REPAIRS MAINT	1,060.57	07/01/2022
30196	LA QUINTA BY WYNDHAM EDMOND	PRECISION MACHINING - TRAVEL LODGING	-22.26	07/06/2022
30200	HARLAND'S DIESEL SERVICE	BUS MAINT REPAIRS	751.30	07/06/2022
30222	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL - LODGING	-825.55	07/07/2022
30228	FIRST NATIONAL BANK OF OMAHA	FTP STAFF TRAVEL - LODGING	329.91	07/08/2022
30233	STAPLES ADVANTAGE	BUILDING MAINT - SUPPLIES	0.08	07/11/2022
30234	FIRST NATIONAL BANK OF OMAHA	FINANCE - TRAVEL LODGING	-275.38	07/11/2022
30235	HYATT REGENCY - TULSA	FULL TIME PROGRAMS - TRAVEL LODGING	-231.00	07/12/2022
30241	FIRST NATIONAL BANK OF OMAHA	BIS COORD - TRAVEL LODGING	7.74	07/12/2022
30255	MERRIFIELD OFFICE PLUS	COSMO & BASIC PEACE OFFICER - EQUIP UNDER \$2500	290.00	07/14/2022
30266	THE FLIPPIN GROUP	STAFF DEVELOPMENT	400.00	07/18/2022
30271	TEACHER CREATED RESOURCES	CHILD LAB & PRESCHOOL - SUPPLIES	-63.00	07/19/2022
30272	SCHOOLGIRL STYLE	CHILD LAB & PRESCHOOL - SUPPLIES	-32.14	07/19/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval  
CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT

From: 06 Aug 2022 to: 08 Sep 2022

PO #	Vendor Name	General Description	Amount	Date
30274	DOUBLETREE-TULSA DOWNTOWN	AT&D COORDINATOR TRAVEL LODGING	-258.00	07/20/2022
30276	NEWKIRK FAMILY HEALTH CENTER	BUS PHYSICALS/SHOTS	-60.00	07/21/2022
30294	FASTENAL COMPANY	BUILDING MAINT REPAIRS	-7,830.77	07/27/2022
30298	FIRST NATIONAL BANK OF OMAHA	BUILDING MAINT - SUPPLIES	-64.44	07/27/2022
30301	STAPLES ADVANTAGE	STAFF DEVELOP - SUPPLIES	-2.52	07/27/2022
30302	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	-31.00	07/27/2022
30304	HOBBY LOBBY	CHILD LAB & PRESCHOOL - SUPPLIES	-41.83	07/28/2022
30306	LOWE'S HOME CENTER INC	CHILD LAB & PRESCHOOL - SUPPLIES	-14.19	07/28/2022
30308	AMAZON CAPITAL SERVICES	STAFF DEVELOP - SUPPLIES	-11.63	07/28/2022
30312	MEEKS GROUP	MARKETING/PRINTING	21.31	07/28/2022
30313	STAPLES ADVANTAGE	STAFF DEVELOP - SUPPLIES	-0.06	07/28/2022
30315	WAL-MART COMMUNITY CARD	CRIMINAL JUSTICE - SUPPLIES	-281.40	07/28/2022
30319	PONCA CUSTOM TEES	AT&D RESALE SUPPLIES	12.00	08/04/2022
30320	LOWE'S HOME CENTER INC	BUILDING MAINT REPAIRS	-18.74	08/04/2022
30325	LOWE'S HOME CENTER INC	BUILDING MAINT SUPPLIES	-10.95	08/04/2022
30326	LOWE'S HOME CENTER INC	WELDING SUPPLIES	-63.07	08/05/2022
30327	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	-3.70	08/05/2022
30329	HIGHWAY 60 TIRE & SERVICE	BUS MAINT REPAIRS	-44.00	08/05/2022
30330	WAL-MART COMMUNITY CARD	COSMETOLOGY SUPPLIES	-69.50	08/05/2022
<b>GEN FUND-FOR OPERAT TOTAL:</b>			<b>7,781.00</b>	
<b>REPORT TOTAL:</b>			<b>7,781.00</b>	



PIONEER TECHNOLOGY CENTER

*Building*  
Encumbrance For Board Approval

From PO: 30035 to PO: 30050

BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
30035	ADAMS PLUMBING	BLDG MAINT - REPAIRS	1,500.00	08/05/2022
30036	BAKER MATERIAL & SUPPLY LLC	BLDG MAINT - MAJOR REMODEL REPAIRS	3,134.75	08/09/2022
30037	ADAMS PLUMBING	BLDG MAINT - NEW CONSTRUCTION REPAIRS	14,500.00	08/10/2022
30038	MARTIN CONSTRUCTION	BLDG MAINT - MAJOR REMODEL REPAIRS	3,600.00	08/15/2022
30039	AMERICAN TELEPHONE	BLDG MAINT - MAJOR REPAIRS REMODEL	2,135.00	08/18/2022
30040	STOLHAND-WELLS GROUP	BLDG MAINT - MAJOR REPAIRS REMODEL	3,920.00	08/18/2022
30041	BC COATINGS LLC	BLDG MAINT - MAJOR REMODEL REPAIRS	8,400.00	08/19/2022
30042	ADAMS PLUMBING	BLDG MAINT REPAIRS	500.00	08/19/2022
30043	STOLHAND-WELLS GROUP	BLDG MAINT - MAJOR REPAIRS REMODEL	5,750.00	08/22/2022
30044	FRAZIERFIRE	BLDG MAINT - MAJOR REMODEL REPAIRS	2,340.00	08/24/2022
30045	MURRAY WOMBLE	BLDG MAINT - MAJOR REPAIRS REMODEL	5,586.00	08/25/2022
30046	MURRAY WOMBLE	BLDG MAINT - MAJOR REPAIRS REMODEL	2,386.00	08/29/2022
30047	ANDERSON FLOORING	BLDG MAINT - MAJOR REMODEL REPAIRS	5,400.00	08/30/2022
30048	CLARK CONTRACTING COMPANY LLC	BLDG MAINT - MAJOR REMODEL REPAIRS	4,588.00	08/31/2022
30049	YORK ELECTRONIC SYSTEMS	BLDG MAINT - MAJOR REMODEL REPAIRS	9,988.12	09/07/2022
30050	LOCKE SUPPLY	BLDG MAINT - MAJOR REPAIRS REMODEL	2,212.64	09/08/2022
<b>Current Encumbered</b>			<b>75,940.51</b>	



**PIONEER TECHNOLOGY CENTER**

From: 06 Aug 2022 to: 08 Sep 2022

**Encumbrance For Board Approval**  
**CHANGE ORDER REPORT**  
**BUILDING FUND**

PO #	Vendor Name	General Description	Amount	Date
30019	MURRAY WOMBLE	BLDG MAINT REPAIRS	-500.00	07/14/2022
30023	WATERMARK PAINTING & DRYWALL	BLDG MAINT - MAJOR REPAIR REMODEL	539.00	07/21/2022
30026	LOWE'S HOME CENTER INC	BLDG MAINT - REPAIRS	-23.70	07/22/2022
<b>BUILDING FUND TOTAL:</b>			<b>15.30</b>	
<b>REPORT TOTAL:</b>			<b>15.30</b>	

*Payroll*



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 70142 to PO: 70142

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70142	SCOTT, BRENN A J	PAYROLL ENCUMBRANCE	6,633.94	08/23/2022
		<b>Current Encumbered</b>	<b>6,633.94</b>	

# Monthly Report

## September 2022

### Meetings and Activities

- **August–** 10 – After Board Report meeting with Staff
- 11 – Back to School Event/PTC Westward Expansion meeting
- 12 – PCDA Groundbreaking for the “Duke” Spec Building; AVL Conference Call
- 16 – PTC First Day
- 17 – Rep. Hill Interim Study Presentation Discussion
- 18 – RCB Bank Community Advisory Board meeting
- 19 – PTC program area walk arounds; PTC Westward Expansion meeting; CTE Superintendent Advisory Committee meeting with Dr. Lee Denney; PC Chamber Annual Event at Marland Mansion
- 22 – PTC Foundation Board meeting; July/August Staff Birthday Luncheon; Manufacturing Day meeting; PTC program area walk arounds
- 23 – Interim Study – Incarcerated Re-Entry to the Workforce; Ponca City Chamber Board meeting; PTC Incubator Graduation – State Surgical Supply
- 24 – 26 – Leadership Oklahoma Opening Retreat
- 29 – Advisory Committee Planning Meeting; PTC Westward Expansion Meeting
- 30 – Representative Hill – Interim Study presentation about CTE response to workforce needs
- 31 – PTC 50<sup>th</sup> Anniversary Committee meeting
- **Sept. 1** – UC Board meeting; RFR Tech Talks with Samantha Marshall; PTC Westward Expansion meeting
- 2 – PTC CTSO First Friday Fun Day
- 5 – Labor Day Holiday
- 6 – Admin team meeting; Interim Studies and Higher Education Zoom; Instructional Staff meeting; 2<sup>nd</sup> Interview – Employment Specialist
- 7 – 1 Million Cups with Steve Kelley, H&H Asset Protection Specialist
- 8 – Area Superintendent meeting; PTC Westward Expansion meeting; Education and Workforce Committee meeting
- 9 – Interim Study update and Legislative Committee Report meeting; Cherokee Strip Golf Classic Volunteer
- 12 – PTC Tour and lunch meeting with Heath Wanamaker, P66 General Manager; IAPI Goals review meeting with Kahle Goff, Ryan Burkett and Kendra Knight
- 13 – ODCTE Funding Formula meeting at Autry; Westward Expansion Ribbon Cutting; PTC Board meeting

### Full-Time Programs

- Pioneer Tech will be hosting the SkillsUSA Northwest District Fall Leadership event in October. We'll have students from High Plains, Northwest, Autry, Canadian Valley (El Reno), Metro Tech, Francis Tuttle and PTC here as their first exposure to student organizations and to kick off this year's activities for SkillsUSA in Oklahoma. We're excited to host it on our campus and are especially happy to have our new facilities available for this type of an event.
- Dr. Burkett toured a group of individuals from Cowley County at PTC to see the program area offerings as well as our new areas. We are always glad to visit with our Cowley partners, and they also expressed that they appreciate the opportunity to work with us on pathways for our students to their programs.
- We're planning toward our annual PTC Advisory Committee Night event that will be held on Oct. 6<sup>th</sup>. Due to COVID, we haven't had our large group event for several years and are looking forward to resuming another of our annual activities.

## Business and Industry Services

- CDL Class B driver training started on Sept. 5<sup>th</sup> – the first three classes are already full.
- Sylvia Urioste coordinated a multi-day leadership training retreat for the Ponca Tribal Victims Services group. Corbin Dewitt and Brook Lindsay assisted in providing sessions for the event.
- Brook Lindsay kicked off the 1 Million Cups return from the summer with a presentation from Steve Kelley who shared about his personal business – H&H Asset Protection Specialist. He discussed a service they can provide to catalog and maintain inventory of personal items for documentation in the event of a crisis event, theft, for insurance or estate planning purposes.

## Capital Planning

The coiling doors to secure the cafeteria serving line area are scheduled for installation. The re-test and balance of the HVAC following installation of the return grills was completed and the units are functioning correctly. With the bouts of rain, we were alerted to a few roof leaks which have been addressed. Larry has been working on weekends with the punch list contractors to finalize those items identified by he and the architect and progress is being made to finish those lists. The flooring contractors are returning to address some chipped tile and other flooring adjustments as well as re-cleaning wall tile to remove haze. As we are using the facilities, we have identified a few items to address with the plumbers, electricians and other vendors and are working through those minor adjustments. We have seen a few error codes thrown with the vent hoods and the walk-in cooler in Culinary Arts, and we are working with the vendors to troubleshoot those. The west electronic doors are missing a locking mechanism, and we are working with the contractor to correct that. The millworkers will be returning to correct some bad joints in the counter of the passthrough for the Cosmo Dispensary and the centering the cabinet below the window of the facial room. There are still some items to finish: the programming for the Acuity light sensors in the Conference Center, connecting the cove lights in the conference center, the addition of the cosmetology lights, the correction of the revision to the new north west parking lot low spot and revision of the drain line for the water softener,

## Retirements/Resignations/Staff Changes

- New Beginnings Employment Specialist – Katie Holman

## Upcoming Events

- September 15-17 Leadership Oklahoma – Military Issues
- September 20-21 – CTE Superintendent meeting
- September 28-30 – NCLA Best Practices Conference
- October 6 – PTC Advisory Committee Night
- October 7 – Manufacturing Day @ PTC
- October 10-11 – Sophomore Success Tours @ PTC

**Directors' Report to the PTC Board of Education – September 2022  
(Alphabetic by Area)**

**Business & Industry Services & Safety**

- The BIS team conducted 96 one-on-ones/consults for a total of 80.75 counseling hours and 17 marketing hours.
- Ben Evans, Brook Lindsay, Dawn Brakey, and Jeff Locket provided technical assistance to clients, resulting in 13 client awards/client savings of approximately \$45M.
- The BIS team also logged
  - 1,731 Safety Contact Hours
  - 432 AT&D/Open Enrollment Contact Hours
  - 332 Customized Contact Hours (Type 31)
- The revenue generated from our Safety training is \$8,620.
- Our AT&D classes generated revenues of \$13,447.
  
- AT&D offered 6 on-campus classes, classes made 2, classes canceled 4, new classes 21, fulfilled registrations 169, enrollments in online classes 2.
  
- Of the 3 on-campus classes starting this month – 3 offer certification.

<u>CMA</u>	<u>4</u>
Total Students	4
- As Leadership Ponca City Chairs, Corbin Dewitt and Brook Lindsay helped facilitate this year's class retreat.
- Corbin Dewitt also facilitated a retreat for Family Vision Care.
- Ben Evans attended an OKACTE meeting in Durant, an SBDC meeting in Tulsa, and Autry for Business Startup presentation.
- Brook Lindsay started a 3-day series on Small Business Marketing.
- Dawn Brakey attended the three-day ICBS Show representing Procurement Technical Assistance Center(PTAC). The show focuses on generating diversity in government contracting and providing matchmaking opportunities.
- Along with the rest of the BIS team, Molly attended OkACTE Summit and our PTC annual in-service activities in August.
- Johnny Thornburgh attended the new teacher luncheon.
- Johnny Thornburgh and Shelly Emmel attended a 2-day Business and Industry Certification PRO (BISCERT PRO). BISCERT PRO is designed for BIS, WED, and ACD Coordinators, Managers, or Directors. The program will help develop a leadership style, strengthen your communication skills, and in nurturing productivity.

**Communications & Marketing**

- Multiple meetings with Speak Now were had during the month.
- Video Shoot for Recruitment video with Speak Now was successful. We used two students Taylor Bedore and Jason Chen. The video should be completed by the first of October.

- Media Day has been scheduled for Nov. 4<sup>th</sup>. We are inviting area media to the campus for lunch and a personalized tour.
- Assisted with Advisory Night agenda, invite and RSVP Form
- Class B CDL was added to the website and we are promoting this new service.
- Several press releases were sent to the newspaper by Terri Busch, these stories were also featured on social media.
- Angie Ogden and Terri Busch assisted with Constitution Day, flyers, social media and promotion.
- CM Team met with BIS for their monthly meeting and Angie Ogden highlighted ways to promote clicks on our Email Blast.
- Holiday Market Committee met, Terri Busch is leading this fundraiser and the event is scheduled for Nov. 17<sup>th</sup> from 9am – 2pm. The Thanksgiving meal will also be served.
- CM Team is working to get promo items and hand-outs for the Ribbon Cutting event.
- Terri Busch assisted with the Cherokee Strip Cook-Off promotion and updated website information.
- 1 Million Cups livestream was set-up by Terri Busch and livestreamed by Angie Ogden.
- Angie Ogden is assisted with HOSA tshirt designs
- The CM Team assisted the Instrumental Music Dept at West Middle School with Tshirt designs.
- New videos for instructors and coordinators have been updated on the website and youtube by the CM Team.
- Meeting was held with the 50<sup>th</sup> Anniversary Committee to brainstorm ideas.
- Angie Ogden had many changes and updates to the website.
- Social media updates were completed daily by Terri Busch.
- PTC will be featured in the Oct edition of PC Monthly, photos and stories were sent.
- The fair is going on this week, volunteers are working in the evening. The CM Team set-up the booth in the Kay building.
- The CM Team put together a Tshirt order form so staff can order the enrollment shirt for the year.

### **Instructional Directors / Full Time Programs**

#### Instructional Directors

- Pioneer Technology Center's first day of school was August 16.
- Kahle Goff volunteered at the Cherokee Strip Golf Classic. This event is the largest fundraiser for the Opportunity Center.
- Kahle Goff facilitated a meeting with NW District Officers of SkillsUSA to plan Fall Leadership Conference at Pioneer Tech.
- Kahle Goff participated in a Trade and Industry Advisory Committee for the Oklahoma Department of CareerTech.
- Kahle Goff attended the Ponca City Park and Recreation Board Meeting.
- Kendra Knight, Dr. Ryan Burkett, and Kahle Goff participated in a demonstration of the CrisisGo emergency notification app.
- Kendra Knight, Wendy Burg, and Kahle Goff interviewed candidates for the New Beginning Employment Specialist position.
- Kahle Goff attended CCOSA/OSSBA Summer Conference.
- Kahle Goff worked with the Automotive students to develop their class Social Contract.

- Dr. Ryan Burkett, Kendra Knight, and Kahle Goff participated in Pioneer Tech's Back to School Event. The Full-Time programs staff did an amazing job welcoming our students and their parents to campus.
- Dr. Ryan Burkett attended the Pioneer Woman Museum and First Lutheran Elder Board meetings
- Kendra Knight and Dr. Ryan Burkett conducted the annual Compliance and Simulated Workplace student presentation
- Dr. Ryan Burkett volunteered for the Senior Center Sock Hop and Hillcrest Combo
- Dr. Ryan Burkett and James Kirkendall met with Dorada foods personnel to discuss building a guard shack Construction

#### Practical Nursing

- August was a busy month for professional development and training for PTC.
- Michelle, Alisa, and Robbin attended Capturing Kids Heart training on campus.
- PN held its curriculum retreat the third week of August. The curriculum was reviewed and updated to meet the changes by the NEXTGen NCLEX.
- Michelle, Alisa, Robbin, and Kathryn attended a two-hour training on the new Nursing Anne manikin and its technology. The manikin will be a great addition to the skills lab for the students.
- Michelle met with Shonda's HCC1 class to present the PN shadow experience and the development of the PN Select program.
- The PN accreditation is going well, and on track for next year's OBN visit.
- Michelle and Ashley (MA Instructor) will be touring and visiting with MNTC about their PN Select Program this week.
- PN is hosting the OBI blood drive on September 9. Jillian Tebow was the guest speaker for September contract day.

#### Health, BITE and Special Programs

##### Medical Assisting

- Students jumped right into this semester, we are currently working on OSHA, Anatomy and Physiology, Medical Term, and Clinical I.
- The students also participated in their first HOSA meeting last week, and have future meetings planned monthly.
- We will soon start having students apply for HOSA officer positions. There are also multiple speakers planned for this month.

#### Academic Math

- All math classes have finished their prerequisite review and are beginning their current curriculum. I have created new activities and different presentations for much of the material this school year, and the students are responding well to the improved activities

#### Teacher Prep

- August has been a great start for the year! Teacher Prep has 22 students that appear to be focused and dedicated to children.
- We have our scrub fitting ready for the 29th.
- The students have completed their CPR/First Aid/AED course. Mason Parker did a great job in our training. They have adjusted to our routine and course work.
- Each of them appear to enjoy our time in the Lab. It looks to be a great year at PTC.

#### Children's Lab and Preschool

- The Children's Lab was awarded 5 STAR status by the Department of Human Services. This is the highest level a childcare facility can achieve. The new 5 STAR rating will take effect on January 1, 2023. The staff of the Lab has worked very hard to achieve this status and deserve to be commended for all of their hard work and dedication to the program and the families we serve. This achievement comes with a \$15,000 grant for our program as well as an increase in subsidy pay rates.
- We are currently awaiting our NAEYC accreditation renewal visit. Our program received a \$2500 equipment grant for Lakeshore Learning from the Kaw Nation CCDIBG program for maintaining a contract with the tribe. We have also received a grant for an equipment package for infants and toddlers from the Osage Nation Tribe for maintaining our tribal contract with them and for Kyla Carlson and Gaby Cadek attending their Infant Toddler Conference in Tulsa.
- Lora Walton attended Oklahoma Summit as well as the Resource and Referral "Welcome Back Providers" Conference in Tulsa this month.
- Kyla Carlson, Bailey King, Gabryell Cadek, and Jessica LaBlue all attended the Capturing Kids Hearts Training here at PTC.
- Jessica LaBlue and Gabryelle Cadek are both attending training for using the Focused Portfolio system of assessment for the children in our care.
- We held our back-to-school enrollment night in conjunction with Pioneer Tech's Back 2 School event. All Lab staff attended.
- Lora Walton hosted the North Central Oklahoma Childcare Association monthly meeting here at PTC in the new Conference Center. She also attended the North Central Partners meeting that is represented by all area Childcare agencies governing and providing peripheral assistance to Childcare in North Central Oklahoma.

#### HCC1

- Students got their first certification in Fire Extinguisher Training and waiting on two to complete their OSHA safety training.
- I have 16 students in my AM and 14 in the PM
- Students are very focused and determined this year. They have big goals.

#### HCC2

- First Day of School-Welcomed students back to school, played several ice breakers re-getting to know everyone. The students loved seeing friends in person and being able to get back to a normal class time! We took class pictures and discussed class procedures.
- Long Term Care Aide & Home Health Care Nursing Aide-Students have completed chapters 1-9 already. Practicing Skills-vital signs, handwashing, personal protective equipment, safety & first aid, proper body mechanics, transferring/ambulating patients, repositioning patients, admitting and discharging patients, and restraints.
- Simulated Workplace-We are up and running with our workplace including wearing uniforms. We reviewed the HCC Simulated Workplace Handbook with students and discussed expectations for students enrolled in HCC. We started using the time clock. We voted and selected our class Supervisor, Asst. Supervisor, HR leader, Safety & Infection leader, & Equipment, Quality control Leader.
- HOSA- We had our first meeting and are taking applications for officers! This will be an exciting year for HOSA as we prepare for the Fall leadership Conference and State Conference!

#### ABE/HSE

- 66 students enrolled in the ABE and TANF programs
- In August, we had:
  - 19 new students enrolled
  - 2 students graduated and earned their high school diploma
  - 12 HiSET tests were passed
  - 1 student earned a level gain
- Teachers attended virtual and face-to-face training:
  - Custom Individualized Learning Plans with Aztec's Learning Views
  - LACES training
  - Essential Ed training
- Coordinator attended:
  - Oklahoma Summit Conference
  - Capturing Kids Hearts Training
  - Inservice Training

#### SHARE

- We are continuing to have students come to our program. We had four more students inquire this week and we are working on getting them enrolled.

#### New Beginning

- We had 6 new students that started in August
- A total of 20 students
- 12 students are in full time programs
- 2 students are attending college
- 4 students became employed in their field of study
- Students are very excited about starting their programs
- Speaker this month was Kay County Health Department

#### BITE

- The BITE classes have hit the ground running and the teachers and students are excited to see what this year brings. Info Tech is almost at capacity.
- Mr. Ladner will be starting an eSports team with Mr. Freeman as soon as the eSport's lab is ready.
- The Visual Communications program is off the ground and Mr. Buller is looking forward to challenging his students to see what they can create.

#### Biomed

- We have the largest class of students since the program was restarted in 2020. There are ten students in the morning class and seven students in the afternoon class.
- We have already started diving into the curriculum with one of the students' favorite activities, the crime scene! They were able to view a simulated crime scene and begin documenting evidence. They also did the simulated polygraph test on their lab partners and got some experience evaluating heart rate and respiratory rate to determine which of their partner's statements was a lie.
- Second year students have also been busy reviewing the microscope skills they learned last year. We also have been discussing the systems of the human body and they are all interconnected.
- We are also planning an upcoming field trip to the OSU medical school in Tulsa. This event is called the pre-health round up where students can go to different workshops and do different

activities related to the different programs the school has to offer. We went to this last year and the students had a lot of fun.

#### T&I and Service Programs

##### Automotive

- 27 students passed ShopKey Pro Level 1 certification
- Starting ASE6 Electrical
- Deep cleaning the shop prior to beginning heavy shop work

##### Construction

- Met with Dorada foods to plan a guard shack
- Students constructed saw horses
- Beginning planning for potential Christmas Market projects

##### Cosmetology

- Cosmetology students have completed the following certifications:
- SP2 Cosmetology Safety
- Land the job: Resume
- Land the job: interview
- Ethics & You
- Salon Team Huddle
- Barbicide Certification
- Covid-19
- Shear Haven Domestic Violence Salon Awareness
- Be Healthy in the salon
- Corporate manager from Super Cuts provided a class on haircutting.

##### Criminal Justice

- Mr. Burg was elected Chairman of the Criminal Justice programs at summer conference.
- 14 AM Students and 10 PM Students.
- Navy, Army and the Oklahoma National Guard recruiters have spoken to my students about the different branches of the military they represent.
- We toured the Ponca City Police Department.
- We have been training on dispatch, patrol, defensive tactics and building searches since school started.

##### Culinary Arts

- Finished safety assessments
- Getting to know the students and the new classroom

##### Firefighter/EMT

- Finished safety tests
- Students ready to take their Hazmat certification exams

##### Fleet & Facilities Management

- Currently working on welding curriculum.
- Built rolling, hanging cart for FF/EMT to store Scott Air Pac harnesses using materials on hand.

##### Mechatronics

- Started school – almost to max capacity in AM
- EVERY student has already received the Snap-On multimeter certification
- Have one student who has completed a course already

##### Precision Machining

- Students completed safety tests
- First year students doing book work
- Second year are in the shop working

#### Welding

- WT and Mechatronics had a meeting with CME to discuss getting students into an internship program. We intend to send several students from WT and Mechatronics in September
- WT has almost everything in for the laser welder to be set up
- The students are taking to the new clocking in and student leadership system that Cindy and I implemented

### **Student Services**

#### Student Services

- Class rolls and schedules have settled down and we are well on our way for the year! Enrollment report attached as separate item.
- It has been wonderful being back to full staff plus one with the addition of the new counseling position.
- Held team meeting and goal setting day.
- PN class enrollment for September start date complete.
- Planning for Sophomore Success in October has begun.
- Held quarterly PTC Foundation meeting
- Offices are all set up and new staff have been wonderful to pitch in where needed

#### Career Center

- Lacey is still on maturity leave and is the proud mother of a new baby girl. We will wait to start employability skills until her return with a target date of October 1.
- Nancy has started WorkKeys with first year students. They are now attending the CC weekly.

#### Career Development Facilitator

- Cortney and I have visited all the sending school and have set her schedule to work with the 8<sup>th</sup> graders. She has started at a few, but will have a full schedule starting Monday. All districts have been very receptive.
- Attended CKH Training

#### Testing Specialist

- The testing center administered 156 tests during the month of August. August was a busy month for
- Work Keys testing for potential students who hoped to start in a program. In addition, the testing
- center was also open during our back to school event to assist our students and parents with
- PowerSchool.
- Attended CKH Training

#### Disabilities Specialist/Job Placement Facilitator

- Attended and submitted paperwork for IEP and 504 meetings with all sending schools.
- Continued the process of updating all IEP/504 files and listings.
- Presented WBL information at Instructional Staff Meeting.

#### Counselor

- Started the learning process for Pioneer Tech in Student Services
- Attendance and grade conferences with students have started
- Help Lori with last enrollment and clean up
- Attended CKH training

**Plant/Facilities/Maintenance**

- Working on resolving fire alarm “false alarms” and obtained permission from the local fire marshal to temporarily silence the smoke detectors in the welding program.
- New sprinkler system is being installed in the west grassy area and new building addition area of the campus.
- Working on gravel installation at the truck driving training area on PTC on Hartford.
- Completed SDE accreditation documentation for review with Regional Accreditaion officer.
- Completed safety emergency drills.

CAREER FIELD	a.m.	p.m.	Total Slots Enrolled	High School a.m.	High School p.m.	Pt Adult a.m.	Pt Adult p.m.	Full-Time Adult	Total Students	# of Slots Capacity	% Enrolled
<b>PN - M. Tripp</b>	<b>9</b>										
Practical Nursing*	9		9	0	0	0	0	9	9	36	25%
Sep-21	5										
Mar-22	4										
Sep-22	24										
<b>BPOC - T. Hudgon</b>	<b>7</b>										
<b>Basic Police Officer</b>	7		7	0	0	0	0	7	7	8	88%
<b>T&amp;I - R Burkett</b>	<b>250</b>										
Automotive Tech	18	15	33	16	12	1	2	1	32	40	83%
Construction	17	11	28	15	8	0	1	2	26	30	93%
Cosmetology	24	21	45	16	16	4	1	4	41	40	113%
Criminal Justice	14	10	24	12	10	2	0	0	24	24	100%
Culinary Arts	11	12	23	8	11	2	0	1	22	30	77%
Firefighter/EMT	8	6	14	3	0	2	3	3	11	20	70%
Fleet & Facilities Main	5	5	10	4	5	1	0	0	10	20	50%
Mechatronics	18	13	31	15	8	1	3	2	29	30	103%
Precision Machining	16	5	21	13	4	2	0	1	20	30	70%
Welding	19	16	35	19	15	0	1	0	35	40	88%
<b>Health, BITE, TP, Sp Prog - K Keelin</b>	<b>124</b>										
Information Technology	14	12	26	7	8	4	1	3	23	30	87%
Teacher Preparation	12	8	20	11	8	1	0	0	20	30	67%
BioMedicial Sciences	10	7	17	10	7	0	0	0	17	30	57%
Health Careers - Clark	8	4	12	7	4	1	0	0	12	30	40%
Health Careers - Garrison	16	14	30	16	14	0	0	0	30	30	100%
Medical Assisting	6		6	0	0	0	0	6	6	12	50%
Visual Communications	8	9	17	4	4	0	1	4	13	30	43%
SHARE1	12	3	15	12	3	0	0	0	1	40	38%
SHARE2**	13	5	18	13	5	0	0	0	1	40	45%
<b>TOTAL</b>			<b>441</b>						<b>389</b>		

HIGH SCHOOLS	a.m.	p.m.	Both (SHARE)	Total Students
Blackwell	19	22	4	45
Frontier	4	0	0	4
Ponca City	51	61	25	137
Tonkawa	8	5	2	15
Newkirk	33	15	0	48
Woodland	32	0	0	32
Shidler	6	0	0	6
Medford	10	0	0	10
EPIC	5	7	0	12
HomeSchool	2	1	0	3
<b>Total High School</b>	<b>170</b>	<b>111</b>	<b>312</b>	
<b>ADULTS</b>				
Adults - full-time			43	
Adults - part-time	21	13	34	
<b>Total Adults</b>			<b>77</b>	
<b>Grand Total</b>			<b>389</b>	

**NOTES: In the top table, the Total Students column counts each student on campus one time by program. The bottom table counts each student once by classification.**

**\* Practical Nursing total of 2 start dates with 24 enrolled for the September 22nd class.**

**\*\*SHARE has 31 students that are combined SHARE/CareerTech courses both a.m. and p.m.; and 2 who**

Special Programs	Total Enrollment
ABE/HSE	75
New Beginnings	20

# **Paperclips**

## **August 2022**

# NHJ Community

## PTC New Staff



Pioneer Tech has added new staff members. From left, John Maupin, facilities and maintenance; Morgan Lesemann, precision machining instructor; Troy Buller, visual communications instructor; Cortney Horne, career development facilitator; Jayme Evans, career and guidance counselor; Jessica LaBlue, children's lab and preschool teacher and not pictured Maya Gentry, children's lab and preschool teacher. (Courtesy photo)

## Oklahoma State Lake fishing report

Oklahoma Department of Wildlife Conservation  
Birch: Elevation is 2 feet below normal and falling

to keep fish tied to your belt while you wade. It is a great way to fish and stay cool on a late summer day.

stained. Blue, channel and flathead catfish are good on cut bait, goldfish, grass hoppers, hot dogs, live bait, live

from Page 1

Hargraves joined the OCSO in 1998, working for the Osage County Detention Center where he was able to rise through many ranks.

near Kaw Lake.

As a first responder, he had connections to Newkirk personally, and it was an honor for the departments to participate in his honor.

"Many of our guys have known him per-

# Pioneer Tech receives Gold Star Award for 20th year

## Press Release

PONCA CITY — Pioneer Technology Center received the Gold Star School Award from the Oklahoma Association of Career & Technology Education. This designation, sponsored by OKACTE, provides recognition to technology center districts with outstanding programs designed to meet a broad spectrum of community needs.

This is the 20th year PTC has met and exceeded the rigorous standards required in student retention, placement, quality program instruction, recruitment and guidance, assessment capabilities, and diverse business and industry training programs.

"The Gold Star designation represents the excellence we strive for at Pioneer Tech and is challenging to attain. This award reflects our amazing team and incredible partnerships that support the work we do! None of us can accomplish great things alone ... it takes a focused, collaborative effort from each of us. As we continuously work to fulfill our mission of 'enhancing lives and securing futures,' we are excited that Gold Star achievement is the outcome," PTC Superintendent/CEO Traci Thorpe said.

(See Award, Page 8)



Pioneer Technology Center received the Gold Star School Award from the Oklahoma Association of Technology Centers. Accepting the award, from left: Gay Norris, PTC board of education president; Traci Thorpe, superintendent/ CEO; Janet Schwabe, innovation and incubator manager; and Terri Busch, communications and marketing coordinator. (Courtesy photo)



Janet Schwabe, innovation and business incubator manager with Pioneer Technology Center received the OKACTE (Oklahoma Association of Career and Technology Education) Outstanding New Professional Award during a banquet for Oklahoma Summit this month. The award is meant to contribute to the professional development of members recognized as potential leaders of their division and the association.. (Courtesy photo)

## Award

From Page 6

Gold Star School recogni-

tion is for 12 months and each year. For more information

about Pioneer Tech's programs and services, call (580) 762-8336 or visit pioneerotech.edu.

# Saturday

## August 27, 2022

Vol. 129 - No. 233  
poncacitynews.com

Kayla Randol, Cosmetology Instructor with Pioneer Technology Center, received the OKACTE (Oklahoma Association of Career and Technology Education) Dennis Portis Rising Star Award. This award recognizes individuals who have made a significant impact in CareerTech. These individuals have demonstrated leadership, devotion, and a solid commitment to the success of the Oklahoma CareerTech system. Candidates were evaluated on leadership, growth, self-improvement, and inspiring others in professional development. Randol was celebrated at the General Session of the OKACTE Oklahoma Summit this month. For more information about Pioneer Tech's Business and Industry Services visit [pioneertech.edu](http://pioneertech.edu) or call 580-718-4222.



Go Maya!

The Newkirk Herald Journal  
THURSDAY, August 25, 2022 • PAGE 2

## Performers shine at Kay County Youth's Got Talent



Newkirk High School graduate Maya Gentry, left, and student Kera Beshirs were one of six acts performing Aug. 13 at the first-ever Kay County Youth's Got Talent at the Kay County Amphitheater. An estimated crowd of about 200 people came to the Back to School Bash and talent show. (Photo by EVERETT BRAZIL III/The Newkirk Herald Journal)

## Pioneer Tech receives Gold Star Award

Pioneer Technology Center (PTC) received the Gold Star School Award from the Oklahoma Association of Career & Technology Education (OKACTE). This designation, sponsored by OKACTE, provides recognition to technology center districts with outstanding programs designed to meet a broad spectrum of community needs.

This is the twentieth year PTC has met and exceeded the rigorous standards required in student retention, placement, quality program instruction, recruitment and guidance, assessment capabilities, and diverse business and industry training programs.

“The Gold Star designation represents the excellence we strive for at Pioneer Tech and is challenging to attain. This award reflects our amazing team and incredible partnerships that support the work we do! None of us can accomplish great things alone...it takes a focused, collaborative effort from each of us. As we continuously work to fulfill our mission of ‘enhancing lives and securing futures,’ we are excited that Gold Star achievement is the outcome,” commented Traci Thorpe, PTC Superintendent/CEO.

Gold Star School recognition is for 12 months and each tech center must go through the application process each year. For more information about Pioneer Tech’s programs and services call 580-762-8336 or visit [pioneertech.edu](http://pioneertech.edu).



Pioneer Technology Center (PTC) received the Gold Star School Award from the Oklahoma Association of Technology Centers. Accepting the award and pictured left to right is Gay Norris, PTC Board of Education President; Traci Thorpe, Superintendent/CEO; Janet Schwabe, Innovation and Incubator Manager; and Terri Busch, Communications and Marketing Coordinator. This is the 20th Gold Star Award that Pioneer Tech has received from the Oklahoma Association of Career and Technology Education. For more information about Pioneer Tech’s programs and services call 580-762-8336 or visit [pioneertech.edu](http://pioneertech.edu).

## PTC's Schwabe honored



Courtesy Photo | PIONEER TECHNOLOGY CENTER

Janet Schwabe, Innovation and Business Incubator Manager with Pioneer Technology Center received the OKACTE (Oklahoma Association of Career and Technology Education) Outstanding New Professional Award during a banquet for Oklahoma Summit this month. This award is meant to contribute to the professional development of members recognized as potential leaders of their division and the association. The award entitles six recipients to funding specified annually by the Oklahoma ACTE Advisory Committee toward expenses incurred at the annual ACTE convention. Each recipient will also receive a complimentary registration to the Oklahoma ACTE Legislative Seminar. Schwabe was celebrated at the banquet attended by Administration from all technology centers in the state and local legislative guests. For more information about Pioneer Tech's Business and Industry Services visit [pioneertech.edu](http://pioneertech.edu) or call 580-718-4222.



### *Outstanding New Professional Award*

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# Wednesday

August 24, 2022

Vol. 129 - No. 230  
poncacitynews.com



Pioneer Tech is excited to add new staff members. Pictured left to right are John Maupin, Facilities & Maintenance; Morgan Lesemann, Precision Machining Instructor; Troy Buller, Visual Communications Instructor; Cortney Horne, Career Development Facilitator; Jayme Evans, Career and Guidance Counselor; Jessica LaBlue, Children's Lab and Preschool Teacher and not pictured Maya Gentry, Children's Lab and Preschool Teacher! These staff members are key in delivering Pioneer Tech's mission of "enhancing lives and securing futures" for the communities of Kay, parts of Osage, and Pawnee Counties. For more information about Pioneer Tech and its programs go to [www.pioneertech.edu](http://www.pioneertech.edu) or call (580) 762-8336.

Thursday, Aug. 18, 2022 -- Page 8  
THE TONKAWA NEWS • Tonkawa, Oklahoma

## *Top Pioneer Tech students...*

Fabiola Favela-Rios and James Tomek are the Pioneer Technology Center (PTC) April Students of the Month. Favela-Rios is an adult student from Blackwell enrolled in the Medical Assisting pro-



gram. Her instructor praises her upbeat attitude and kindness, and feels she will be a great asset to the Healthcare profession. James Tomek is a SHARE student from Ponca City, he participates in the Culinary Arts program. His instructor commends his wonderful attitude and volunteerism in class. He is a participant in FCCLA and SkillsUSA and will be representing PTC at Odyssey de Culinare this summer. While there he will help prepare dishes for the ProStart fundraiser.

Just for fun

PAGE 10—THE PONCA CITY NEWS, WEDNESDAY, August 24, 2022



THE BAND: Ryan Burkett, Kevin Roe, Larry Lenhart, Suzi Lenhart, Ron Wimmer, Ken Wilson  
Front: Kate Branstetter, Abby Davis, Debbie Rue. Not pictured Carroll Rue

## Sock Hop at First United Methodist Church Pavilion Sunday August 28, 2022

There is going to be a Sock Hop on Sunday, August 28, 2022 at the new Pavilion at First United Methodist Church corner of 7th and Oklahoma, Ponca City, OK. Everyone is welcome to come enjoy the music. Bring a chair and your jitterbug shoes! A poodle skirt (or not).

Or just come and listen. The music will start at 6:30 p.m. and will rock the tunes of the 40s, 50s and 60s. Instrumentalists include Ryan Burkett on drums and vocal, Kevin Roe on saxophone, Larry Lenhart, lead and rhythm guitar, Ron Wimmer on bass guitar and Debbie

Rue on keyboard. Singers include Kate Branstetter, PoHi Senior, Abby Davis, Tonkawa High Senior, Suzi Lenhart and Carroll Rue. If the weather is too hot or rainy, the dance will move to First United Methodist Fellowship Hall. Be There or Be Square!!



Brett Haas and Tyler Evans with the Automotive Service Technology Program at Pioneer Tech posed for photos during the first day of classes this week at PTC.



Karl Lynes, Celeste Hardiman, Fae Rabb, and Johnny Munger from the SHARE (Sharing Hope and Redefining Education) program at Pioneer Tech celebrated with students during the first day of classes this week at Pioneer Tech.

# Saturday

August 20, 2022

Vol. 129 - No. 223  
poncacitynews.com

## Pioneer Tech receives Gold Star Award for 20th year

Ponca City, OK- Pioneer Technology Center (PTC) received the Gold Star School Award from the Oklahoma Association of Career & Technology Education (OKACTE). This designation, sponsored by OKACTE, provides recognition to technology center districts with outstanding programs designed to meet a broad spectrum of community needs.

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"The Gold Star designation represents the excellence we strive for at Pioneer Tech and is challenging to attain. This award reflects our amazing team and incredible partnerships that support the work we do! None of us can accomplish great things alone...



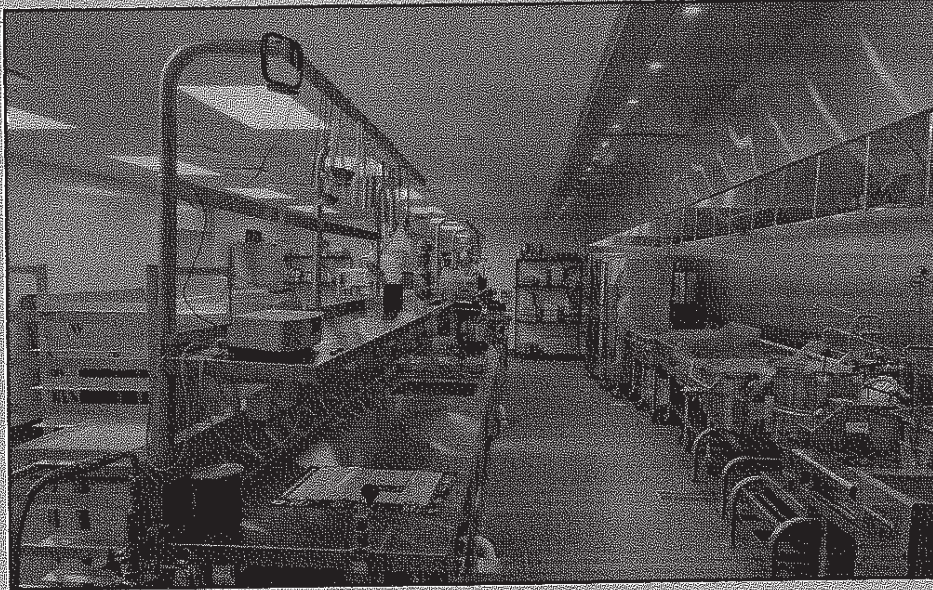
it takes a focused, collaborative effort from each of us. As we continuously work to fulfill our mission of 'enhancing lives and securing futures,' we are excited that Gold Star achievement is the outcome," commented Traci Thor-

Pioneer Technology Center (PTC) received the Gold Star School Award from the Oklahoma Association of Technology Centers. Accepting the award and pictured left to right is Gay Norris, PTC Board of Education President; Traci Thorpe, Superintendent/CEO; Janet Schwabe, Innovation and Incubator Manager; and Terri Busch, Communications and Marketing Coordinator. This is the 20th Gold Star Award that Pioneer Tech has received from the Oklahoma Association of Career and Technology Education. For more information about Pioneer Tech's programs and services call 580-762-8336 or visit [pioneertech.edu](http://pioneertech.edu).

pe, PTC Superintendent/CEO.

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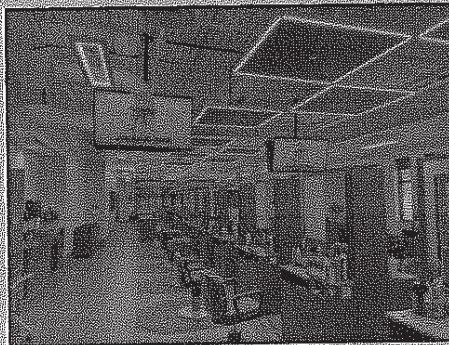
# Pioneer Tech Expansion Complete



Serving Line

Classes begin at Pioneer Tech on Tuesday, August 16th. Pioneer Tech's Westward Expansion is now complet-

ed; 21,000 additional square feet were added to the facility. For the first time ever Cosmetology students are a part of the main building and Culinary students will have their own space in the teaching kitchen. The production kitchen will be used for preparations on breakfast and lunch which will be served to the public, the launch date will be announced soon. The Conference Center space is over 5,000 square feet which also acts a safe room on the campus during severe weather.



Cosmetology 7,702 square feet



Pioneer Tech hosted their annual Back 2 School Event this last week. Jayden Batson, PO HI Junior and Brenda Pollak, instructor chat about the much improved Culinary Arts program and Teaching Kitchen. Also Olivia Jones, PO HI Junior and her mother Brittany Jones tour the Cosmetology program area with instructor Kayla Randol. These two programs have new and improved homes on the Pioneer Tech campus. To learn more about the programs at PTC, contact the Student Services team at 762-8336 or visit [pioneer.tech.edu](http://pioneer.tech.edu).

# Friday

August 12, 2022

Vol. 129 - No. 222  
poncacitynews.com

## 36th Ponca City Leadership Class Luncheon unveils newest class

By CALLEY LAMAR  
calley@poncacitynews.com

The 36th Ponca City Leadership Class Luncheon was held on Wednesday, Aug. 10 from noon to 1 pm at Pioneer Technology Center. This event was part of the orientation for the class.

"Orientation Day is all about learning about the program and getting to know each other," said Chamber President Rich Cantillon.

The orientation also provides an opportunity to teach leadership skills to the class.

The event featured speakers include Chamber Chair Wendy Stobbe, Chamber President Rich Cantillon and Leadership Chairs Luke Garrison, Corbin Dewitt, Brook Lindsay, and Natalie Fraser.

Leadership Ponca City was founded in 1986 and is third continuous running leadership class behind Tulsa and Oklahoma City. Every year since then, a new class is selected through an open selection process.

32 applications were received this year. Typically, a given class will be around 18-20 people, but so many applied this

year that the class size has been bolstered to 24.

The class will meet for 11 sessions, these sessions include many topics including history, civic and human resources, industry, arts and culture, county government, education, different levels of government, education, and economic development. The group learns several important skills to meet Leadership's objective to develop a group of well-informed leaders who plan to be active participants in the growth of the community.



Pictured is the 36th Ponca City Leadership Class. A luncheon was held on Aug. 10 to announce the class. (Photo by Calley Lamar)

# Friday

August 5, 2022

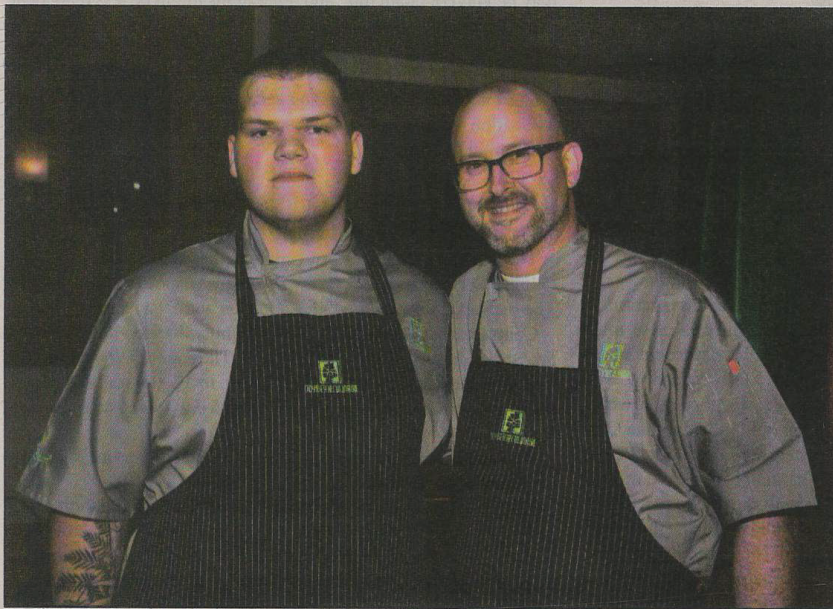
Vol. 129 - No. 217  
poncacitynews.com



Pioneer Tech's Culinary Arts graduate James Tomek was chosen as a ProStart participant for the Odyssey de Culinaire fundraiser banquet. James worked with Chef Moosmiller, Certified Master Chef and Executive Chef for the Shangri La Resort and also pictured with him. Tomek's part in the five-course meal and culinary experience was dessert. His instructor Brenda Pollak was also in attendance. She remarked, "This was such a great night. I wish James and the rest of the ProStart students the best of luck. If they are willing to show up, work hard, and move with purpose their possibilities are limitless." Tomek plans to attend the Northwest Culinary Institute in Vancouver, Washington this October. To enroll in Culinary Services, contact the Student Services team at 762-8336 or visit [pioneertech.edu](http://pioneertech.edu).



**Students in the Child Development Credentialing class** completed their coursework this summer and are awaiting testing and classroom observation. Pictured in the back row left to right LeighAn Sentel, Ponca City; Elizabeth Mills, Ponca City; Erica Russell, Ponca City; April Vap, Ponca City; Morshayla Dumas, Ponca City; Cailene Dunson, Shidler; Jenna Barr, Ponca City and Instructor Lora Walton. Pictured in the front row April Hunter, Ponca City; Jamie Tillotson, Ponca City; Daisy Miller, Ponca City; Kiersten Knerl, Ponca City and not pictured was Alexis Mancha from Ponca City. Their next class begins September 6th. To find out more about child care courses, talk with the Adult Training and Development team, call 762-8336 or visit [pioneertech.edu](http://pioneertech.edu).



**Pioneer Tech's Culinary Arts** graduate James Tomek was chosen as a ProStart participant for the Odyssey de Culinaire fundraiser banquet. James worked with Chef Moosmiller, Certified Master Chef and Executive Chef for the Shangri La Resort and also pictured with him. Tomek's part in the five-course meal and culinary experience was dessert. His instructor Brenda Pollak was also in attendance. She remarked, "This was such a great night. I wish James and the rest of the ProStart students the

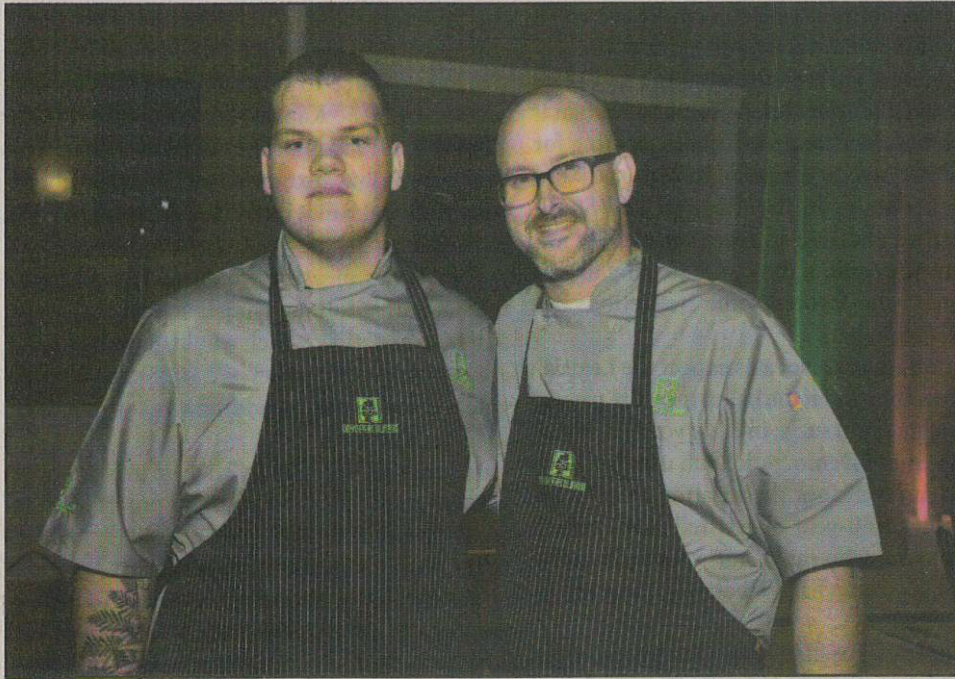
best of luck. If they are willing to show up, work hard, and move with purpose their possibilities are limitless." Tomek plans to attend the Northwest Culinary Institute in Vancouver, Washington this October.

# Child Care Graduates



Students in the child development credentialing class at Pioneer Tech completed their coursework this summer and are awaiting testing and classroom observation. Front row, from left: Aprile Hunter, Ponca City; Jamie Elliotson, Ponca City; Daisy Miller, Ponca City; and Kiersten Knerl, Ponca City. Back row: LeighAn Sentel, Ponca City; Elizabeth Mills, Ponca City; Erica Russell, Ponca City; April Vap, Ponca City; Morshayla Dumas, Ponca City; Cailene Dunson, Shidler; Jenna Barr, Ponca City and Instructor Lora Walton, Ponca City. Not pictured was Alexis Mancha from Ponca City. Their next class begins Sept. 6. To find out more about child care courses, call (580) 762-8336 or visit [pioneertech.edu](http://pioneertech.edu). (Courtesy photo)

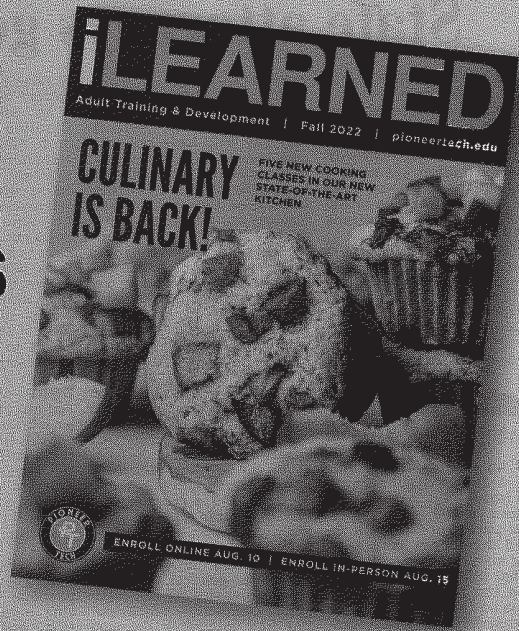
# Culinary Graduate



Pioneer Tech's Culinary Arts graduate James Tomek was chosen as a ProStart participant for the Odyssey de Culinaire fundraiser banquet. Tomek worked with (pictured) Chef Moosmiller, certified master chef and executive chef for the Shangri La Resort. Tomek's part in the five-course meal and culinary experience was dessert. Tomek plans to attend the Northwest Culinary Institute in Vancouver, Wa. this October. To enroll in culinary services, contact the student services team at (580) 762-8336 or visit [pioneer.tech.edu](http://pioneer.tech.edu). (Courtesy photo)

# Enrolling Now for Fall Adult Short-term Classes at Pioneer Tech

[pioneertech.edu/classes](http://pioneertech.edu/classes)



## Driver Training

**Defensive Driving Course**  
M-F 5-9 pm \$395  
Registration must be completed by 9/12.  
Present Photo ID and CDL permit at the time of enrollment.

**Defensive Driving Course**  
M-F 5-9 pm \$395  
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## Business & Professional Development

**Government Contracting**  
with Government Contracting  
Information contact Dawn Brakey at  
616 or DawnB@pioneertech.edu

**Contracts with SBA Programs**  
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616 or DawnB@pioneertech.edu

**Meet Your Government Customer**  
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**Government Contracting and Meet Buyers**  
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**APAC Day**  
APAC Day Event hosted by Dawn Brakey at Aurora Tech  
in business with Vance Air Force Base. For details contact  
at (580) 718-4261 or DawnB@pioneertech.edu

**Webinars**  
Free monthly webinars on various topics in government  
procurement are available. Contact Dawn Brakey at  
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**Customer's Toolbelt**  
For more information contact Corbin Dewitt at  
616 or CorbinD@pioneertech.edu

**Marketing Seminars**  
**Marketing** Time TBA \$15

**Marketing** Time TBA \$15

**Marketing** Time TBA \$15  
Information contact Brook Lindsay at  
616 or BrookL@pioneertech.edu

## Computers & Technology

**Computers/Technology**  
with your Computer  
M-F 6-8:30 pm \$125

**Photography - Fall 2022 only**  
1/Th 6-9 pm \$74

**Advanced Digital Photography - Fall 2022**  
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**2019 Level 1**

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People living with diabetes can still enjoy cozy comfort foods. You will learn how a few swaps can lower carbs, calories and sodium without losing flavor. Experience Chicken Marsala, zesty salad and a fruit yogurt parfait.

**Meat Certification Programs**  
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For more information or to enroll contact:  
James Gordon, James.gordon@pioneertech.gov  
800.522.5810, xkareer@pioneertech.gov

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The American Meat Science Association Food Safety and Science Certification verifies individuals possess an in-depth knowledge of food safety procedures and standards necessary to thrive in the food industry.

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12/7 W 6-9 pm \$16

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9/15-9/16 Th-F 8 am-4:30 pm \$69  
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**Phlebotomy**  
9/20-11/10 FTh 6-9 pm \$275

**Beginning Welding**  
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**Industrial Technology Career Training**  
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Take decorative scraps and sew onto fabric to provide the bookshelf look. You can place scraps vertical or horizontal in order to show up single books or stacked books.

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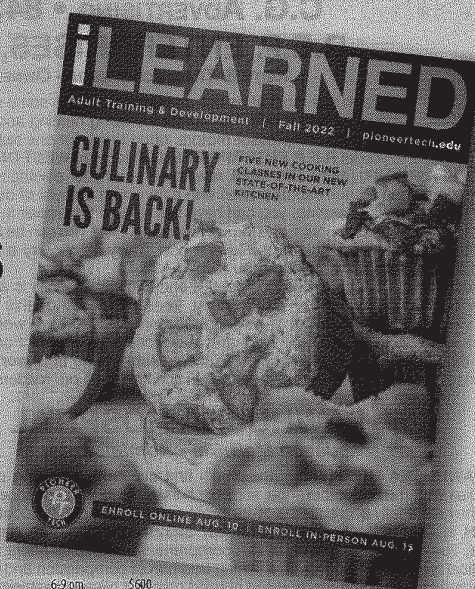
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**Trusting Trusts for Your Estate Plan Via Zoom**

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**School Bus Training**  
 9/19-9/29 M-F 5-9 pm \$395  
 Online curriculum must be completed by 9/12  
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**ICBS Show**  
 8/15-8/18 M-Th Norman, OK \$114  
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**Govology Webinars**  
 Govology offers monthly webinars on various topics in government contracting. Passcodes are available, contact Dawn Brakey at (580) 718-4261 or DawnB@pioneer.tech.edu

**Manager's Toolkit**  
 For dates/times contact Corbin Dewitt at (580) 718-4350 or CorbinD@pioneer.tech.edu

**Marketing Seminars**  
**Social Media Marketing**  
 8/30 T Time TBA \$15

**Email Marketing**  
 9/27 T Time TBA \$15

**Video Marketing**  
 10/25 T Time TBA \$15

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 9/12-9/27 M/T 6-8:30 pm \$125

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**Excel 2019 Level 1**  
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**Lightroom/Photoshop - Fall 2022 only**  
 10/11-11/17 T/Th 6-9 pm \$159

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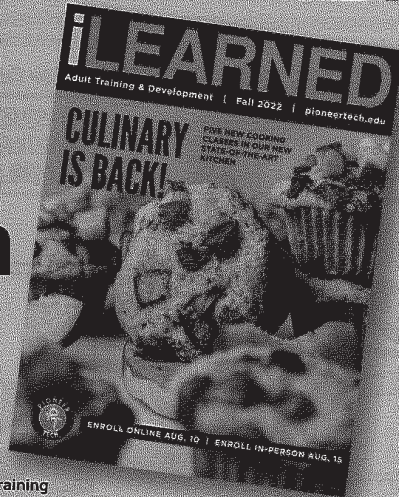
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**Trusting Trusts for Your Estate Plan Via Zoom**

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pioneertech.edu/classes



## Automotive and Driver Training

**Pool Bus Training**  
9/29 M-F 5-9 pm \$395  
Curriculum must be completed by 9/12.  
Must present Photo ID and CDL permit at the time of enrollment.

11/4 M-F 5-9 pm \$395  
Curriculum must be completed by 10/17.  
Must present Photo ID and CDL permit at the time of enrollment.

## Business & Professional Development

**Government Contracting**  
Started with Government Contracting  
For information contact Dawn Brakey at 18-4261 or DawnB@pioneertech.edu

**Federal Contracts with SBA Programs**  
For information contact Dawn Brakey at 18-4261 or DawnB@pioneertech.edu

**Prepared to Meet Your Government Customer**  
For information contact Dawn Brakey at 18-4261 or DawnB@pioneertech.edu

**Government Contracting**  
1/18 M-Th Norman, OK \$114  
Intro to Government Contracting and Meet Buyers.  
For information contact Dawn Brakey at 18-4261 or DawnB@pioneertech.edu

**Small Business Day**  
Annual Small Business Day Event hosted by Dawn Brakey at Atrium Building, 1000 Vance Air Force Base. For details contact Dawn Brakey at (580) 718-4261 or DawnB@pioneertech.edu

**Webinars**  
We offer monthly webinars on various topics in government contracting. Passcodes are available, contact Dawn Brakey at (580) 718-4261 or DawnB@pioneertech.edu

**Government's Toolbelt**  
For information contact Corbin Dewitt at 18-4350 or CorbinD@pioneertech.edu

**Marketing Seminars**  
**Media Marketing**  
Time TBA \$15

**Marketing**  
Time TBA \$15

**Marketing**  
Time TBA \$15  
For information contact Brook Lindsay at 18-4316 or BrookL@pioneertech.edu

## Computers & Technology

**Computers/Technology**  
**Working with your Computer**  
M/T 6-8:30 pm \$125

**Digital Photography - Fall 2022 only**  
T/Th 6-9 pm \$74

**Advanced Digital Photography - Fall 2022**  
T/Th 6-9 pm \$59

**2019 Level 1**  
M/T 6-8:30 pm \$74

**Room/Photoshop - Fall 2022 only**  
T/Th 6-9 pm \$159

**2019 Level 2**  
M/T 6-8:30 pm \$74

## Arts

**Diabetic Cooking - NEW!**  
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**Meat Certification Programs**  
**Online Curriculum**  
For more information or to enroll contact James Gordon: James.gordon@careertech.ok.gov 800.522.5810; okcareertech.meatcerts

**AMSA Food Safety and Science Certification (\$75)**  
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10/13-10/14 Th/F 8 am - 4:30 pm \$69  
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**Pneubotomy**  
9/20-11/10 T/Th 6-9 pm \$275

**MAT Update**  
9/30 F 8:00 am - 4:30 pm \$39  
10/28 F 8 am - 4:30 pm \$39  
11/11 F 8 am - 4:30 pm \$39

**Medical Terminology**  
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## Industry Trades

**Industrial Technology Career Training**  
Call for details 6-9 pm varies

**Electrical Contractor CE Renewal**  
Online anytime/certification.com

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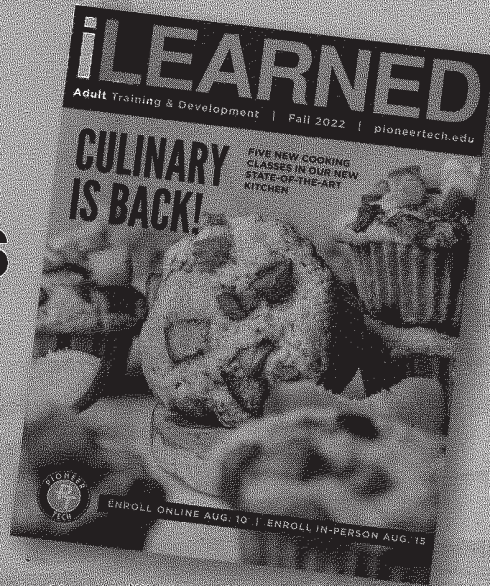
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## Active and Liver Training

**Active Training**  
M/F 5-9pm \$395  
Must be completed by 9/12.  
Present Photo ID and CDL permit at the time of enrollment.

**Liver Training**  
M/F 5-9pm \$395  
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## Business & Professional Development

**Government Contracting**  
with Government Contracting  
nation contact Dawn Brakey at  
For Dawn@pioneertech.edu

**Contracts with SBA Programs**  
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ertech.edu

**Webinars**  
Monthly webinars on various topics in government  
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**Writing Seminars**  
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**Phlebotomy**  
9/20 11/10 T/Th 6-9pm \$275

**MAT Update**

**Beginning Welding**  
9/13-11/3 T/Th 6-9pm \$600

**Advanced Welding**  
9/12-11/2 M/W 6-9pm \$600

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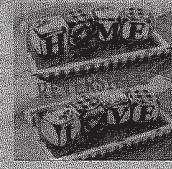
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n/Photoshop - Fall 2022 only

## **FINANCIAL SPONSORSHIP OF STUDENT ACTIVITIES**

The Pioneer Technology Center will provide financial sponsorship for school-related student activities based on the following guidelines:

1. For CTSO **district, state, and national** events, educational conferences, **contests**, and activities, the school will provide transportation and pay registration/entry fees for qualified students, as funds are available. Furthermore, the school may allow an overnight stay for those trips that will exceed 125 miles of travel one way, **or with Superintendent approval**.

Conferences, **contests**, and activities must be documented as educational in nature and approved by administration prior to attendance. **Meal reimbursement will only be approved for events with an overnight stay.** Exceptions may be made for State or National CTSO Officer events.

2. For district level conferences/contests, the school will provide transportation and pay registration fees for those students that are qualified district level contestants. Furthermore, the school may allow an overnight stay for those trips that will exceed 125 miles of travel one way or with Superintendent approval. The school will pay lodging associated with approved overnight stays.
3. For state level conferences/contests, the school will provide transportation, as well as pay the registration and lodging costs for those students that are qualified state level contestants.
4. For national level conferences/contests, the school will pay the transportation, registration, and lodging costs for those students that are qualified national level contestants.
5. Pioneer Technology Center will reimburse qualifying state level contestants for meals while attending state competitions.

*In-State Meals* for students are reimbursable up to \$45 per day including all tips, with receipts (less any prepaid meals included with the conference registration). Tips shall not exceed 18% of the total meal cost, rounded to the nearest \$.25. Receipts for all meals must be itemized and include the name of the establishment, date, location, and cost. Under no circumstances will individuals be reimbursed for alcoholic beverages. Snacks are not reimbursable.

Pioneer Technology Center will reimburse or pay by school credit card qualifying **national level contestants participant** meals while attending **approved events national competitions**. With the proper activity fund purchase order in place, the school credit card may be checked out by a ~~conference~~ **an** advisor **only for national events** for this purpose. **Exceptions may be approved by the Superintendent.**

*Out-Of-State Meals* for students are reimbursable or payable up to \$75 per day including all tips, with receipts (less any prepaid meals included with the conference registration). Tips shall not exceed 18% of the total meal cost, rounded to the nearest \$.25. Receipts for all meals must be itemized and include the name of the establishment, date, location, and cost. Under no circumstances will reimbursement or payment be made for alcoholic beverages or snacks. The ~~conference~~ advisor must document a meal expenditure breakdown by student to ensure the daily meal limit is not exceeded.

Pioneer Technology Center students who are **district, state, or national** officers will be assisted in accordance with the above while they are enrolled as students, if the **district, state, or national** organization does not provide assistance.

2. All contest participation will be subject to approval by the appropriate Director and the Superintendent, or other appropriate administrator.
3. Any instructor or professional staff person that has been approved by the Superintendent to participate in a student activity outside of his/her contract year will be paid according to his/her contracted daily rate of pay.

**Note: The following will serve the purpose of defining qualified district level contestant, qualified state level contestant and qualified national level contestant.**

Qualified district level contestant – Any student that participated in a local level event therefore advancing them to the district level contest by meeting the contest guidelines of the respective student organization.

Qualified state level contestant – Any student that participated in a district level event therefore advancing them to the state level by meeting the contest guidelines of the respective student organization or, for those events that do not have a district level competition, any student that has qualified through a local level event.

Qualified national level contestant – Any student that participated in a state level event therefore advancing them to the national level by meeting the contest guidelines of the prospective student organization and scoring within 10 percent of the top qualifying score. This will not exceed the 4<sup>th</sup> place finisher in an individual event and will only allow for the 1<sup>st</sup> place finishing team in a team event. Exceptions may be considered by the Superintendent.

**PIONEER TECHNOLOGY CENTER**  
**PURCHASES OVER \$10,000**  
Equipment/Furniture/Remodel or Repairs/Technology  
September 13, 2022

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Bldg Maintenance Major Repairs	Clark Contracting Co LLC	Labor and equipment to install stone retaining wall on the west side of Admin area	\$10,428.00

*Other quotes: Complete Lawn & Landscape LLC - \$13,800.00*

**PIONEER TECHNOLOGY CENTER**  
**Part-Time & Temporary Employment Contracts and/or Addenda to Contracts**  
**September 13, 2022 FY 2022/2023**

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Coleen Blevins	ABE/HSE Instructor	09/01 – 09/30 (28 hrs)	700.00
Carol Bottoms	ABE/TANF Instructor	09/01 – 09/30 (49 hrs)	1,225.00
Vicki Braden	ABE/HSE Instructor	09/01 – 09/30 (28 hrs)	728.00
Mark Busch	Excel I Instructor	08/11 (6 hrs)	180.00
Christina Chapman	ABE/HSE Instructor	09/01 – 09/30 (70 hrs)	1,750.00
Aimee Clark	ABE/HSE Instructor	09/01 – 09/30 (10.5 hrs)	262.50
Joella Francis	Clinical Skills Check Off	08/05 – 08/20 (3 hrs)	75.00
Larry Godley	ABE/HSE Instructor	09/01 – 09/30 (37 hrs)	1,110.00
Elaine Harman	ABE/HSE Instructor	09/01 – 09/30 (45.5 hrs)	1,137.50
Rick Hughes	Managers Tool Belt-Real Colors	09/06 (4 hrs)	400.00
Tonya Jackson	ABE/HSE Instructor	09/01 – 09/30 (42 hrs)	1,092.00
Tim Lawver	Paramedic Skills Lab	08/11 – 08/20 (8 hrs)	200.00
Allyson Leonard	ABE/HSE Instructor	09/01 – 09/30 (21 hrs)	525.00
Jeff Lockett	Ag Business & Finance Consultant	08/16 – 09/15 (up to 48 hrs)	1,200.00
Jeff Lockett	Ag Business & Finance Consultant	09/16 – 10/14 (up to 48 hrs)	1,200.00
Jeff Lockett	Ag Business & Finance Consultant	10/17 – 11/15 (up to 48 hrs)	1,200.00
Jeff Lockett	Ag Business & Finance Consultant	11/16 – 12/15 (up to 48 hrs)	1,200.00
Jeff Lockett	Ag Business & Finance Consultant	12/16 – 01/13 (up to 48 hrs)	1,200.00
Joni Murphy	ABE/HSE Instructor	09/01 – 09/30 (16 hrs)	400.00
Ashley O'Hara	RN Supervisor	08/01 – 08/31 (10 hrs)	250.00
Ashley O'Hara	RN Supervisor	09/01 – 09/30 (10 hrs)	250.00
Ashley O'Hara	RN Supervisor	10/01 – 10/31 (10 hrs)	250.00
Ashley O'Hara	RN Supervisor	11/01 – 11/30 (10 hrs)	250.00
Ashley O'Hara	RN Supervisor	12/01 – 12/31 (10 hrs)	250.00
James Page	Bus Driver Examiner	07/21 – 08/20 (14 hrs)	350.00
Eric Payne	Class B – CDL Instructor	08/15 – 08/26 (80 hrs)	2,400.00
Eric Payne	Class B Truck Driver	09/05 – 09/19 (88 hrs)	2,640.00
Diane Pendleton	ABE/HSE Instructor	09/01 – 09/30 (24.5 hrs)	612.50
Robert Peterson	IBEW Electrical Training	08/15 – 08/31 (15 hrs)	531.00
Robert Peterson	IBEW Electrical Training	09/01 – 09/30 (24 hrs)	877.20
Robert Peterson	IBEW Electrical Training	10/03 – 10/31 (15 hrs)	548.25
Robert Peterson	IBEW Electrical Training	11/01 – 11/30 (18 hrs)	657.90
Robert Peterson	IBEW Electrical Training	12/01 – 12/31 (15 hrs)	548.25
Pam Powers	ABE/HSE Instructor	09/01 – 09/30 (38.5 hrs)	962.50
Pam Powers	ABE/TANF Instructor	09/01 – 09/30 (42 hrs)	1,050.00
Chase Robertson	IBEW Electrical Training	08/15 – 08/31 (6 hrs)	212.40
Chase Robertson	IBEW Electrical Training	09/01 – 09/30 (12 hrs)	438.60
Chase Robertson	IBEW Electrical Training	10/03 – 10/31 (6 hrs)	219.30
Chase Robertson	IBEW Electrical Training	11/01 – 11/30 (6 hrs)	219.30
Chase Robertson	IBEW Electrical Training	12/01 – 12/31 (6 hrs)	219.30
Brenna Scott	PT Temp Culinary Serv Assistant	08/23 – 12/21 (up to 27 hrs/week)	14.50/hr
Rebecca Stephens	ABE/HSE Instructor	09/01 – 09/30 (21 hrs)	525.00
Rebecca Stephens	ABE/TANF Instructor	09/01 – 09/30 (63 hrs)	1,575.00
Robert Wood	IBEW Electrical Training	08/15 – 08/31 (15 hrs)	531.00
Robert Wood	IBEW Electrical Training	09/01 – 09/30 (24 hrs)	877.20
Robert Wood	IBEW Electrical Training	10/03 – 10/31 (15 hrs)	548.25
Robert Wood	IBEW Electrical Training	11/01 – 11/30 (18 hrs)	657.90
Robert Wood	IBEW Electrical Training	12/01 – 12/31 (15 hrs)	548.25

**Appendix B**