

Pioneer Technology Center Board of Education
Regular Meeting
Tuesday, February 8, 2022, 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations - Visual Communications, Kendra Knight, Instructional Director and Kahle Goff, Executive Director, Full-Time Programs
5. Discussion and vote to approve or not approve the Minutes of the January 11, 2022 regular Board of Education meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances/Change Order Lists (General Fund #20919-21045 in the amount of \$96,095.55; Building Fund #20060-20071 in the amount of \$37,821.56; Payroll #70167-70168 in the amount of \$34,299.43).
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - 7.A. Traci Thorpe, Superintendent/CEO
 - 7.B. Molly Kyler, Executive Director, Business & Industry Services
8. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.
9. Discussion and vote to approve or not approve Beth Schickram as Receptionist
10. Discussion and vote to approve employment of an AT&D Coordinator
11. Discussion and vote to approve or not approve contract renewals as listed on Appendix B (Executive Directors/Admin Team Directors)
12. New Business
13. Public Comment
14. Motion and vote to adjourn
 - 14.A. Time:

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance
Posted _____
By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, January 11, 2022 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Board Members Present:

Mr. Laurence Beliel
Ms. Debbie Leaming
Ms. Gay Norris
Mr. J.D. Soulek

Board Members Absent:

Ms. Orva Rothgeb

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch, Kayla Randol, Jason Kubik and Allison Christy.

3. Flag salute and moment of silence
4. School Board Recognition Month
Board members were presented with cutting boards made by Construction students and imprinted with the Pioneer Technology Center logo by the Mechatronics program.
5. Discussion and vote to approve or not approve the Minutes of the December 14, 2021 regular Board of Education meeting
Motion to approve the Minutes of the December 14, 2021 regular Board of Education meeting passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.
Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Absent
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #20845-20918 in the amount of \$29,485.54; Building Fund #20058-20059 in the amount of \$3,167.72; Payroll #70165-70166 in the amount of \$22,496.39).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists as presented passed with a motion by Mr. Laurence Beliel and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

7. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.
Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.
- Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Absent
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

December was a short month, with the long holiday break. We are monitoring COVID numbers - several Ponca City schools have gone virtual. We discussed new guidelines - changing from the 10-day quarantine to a 5-day quarantine. Hoping to not go to virtual. Last week Kahle, Ryan, Lori Evans and Traci met with Rick from NOC to talk about credits at NOC. Kahle is working on certifications, hours, etc. Carl Renfro donated \$5,000 to the Pioneer Tech Foundation. The BIS group kicked off One Million Cups with speaker Kelly Reddin. Her presentation was called Inspiring Your Creativity. She also spoke at a lunch-n-learn the same day. In December we trained 5 students in bus driver training and this week 11 more. Still working on getting an exemption from the new bus driver training rules and looking at the possibly of having some of the training on-line and some in person. Larry Hand, construction manager, is anticipating the end of February for completion of the Westward Expansion project. Starting on the conference center A/V the week of the 24th. We are working on hiring for the Receptionist, Precision Machining Instructor and AT&D Coordinator positions. Monday is the Martin Luther King Jr. holiday. We are hosting Leadership Newkirk on January 25.

Kahle Goff, Executive Director, Full-Time Programs

February 15 is PTC Preview Night. Parents and students will be here checking out programs. We are hoping for COVID numbers to start decreasing. There have been more students with COVID at the start of this semester than in September.

9. Discussion and vote to approve the employment of Marissa Boyd, Evening Custodian
Motion to approve the employment of Marissa Boyd, Evening Custodian passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.
- Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Absent
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Absent
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

11. Proposed Executive Session to discuss the possible appointment of Jason Kubik as Interim Plant/Facilities Manager and addendum to contract, and the employment and evaluation of the Superintendent/CEO. Okla. Stat. Title 25, 307(B)(1) and (7).

12. Vote to convene in Executive Session

Motion to convene in Executive Session passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Orva Rothgeb: Absent
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0; Absent: 1

The Board and Superintendent convened in Executive Session at 6:32 pm.

13. Acknowledge return of the Board to Open Session

Board President J.D. Soulek acknowledged return of the to Open Session at 7:18 pm

14. Board President statement of Executive Session minutes

Board President J.D. Soulek gave the Executive Session Compliance Announcement as follows:

The board entered into executive session at 6:32 p.m. to discuss the possible appointment of Jason Kubik as Interim Plant/Facilities Manager and addendum to contract, and the employment and evaluation of Traci Thorpe, Superintendent/CEO Okla. Stat. Title 25, 307(B)(1) and (7).

Those present in executive session were Laurence Beliel, Board Member, Gay Norris, Board Member, Debbie Leaming, Board Member, J.D. Soulek, Board Member and Traci Thorpe, Superintendent. No action was taken by the board of education.

The board returned to open session at 7:18 pm.

15. Motion to appoint Jason Kubik to serve as Interim Plant/Facilities Manager for a temporary period and approve the Addendum to Mr. Kubik's Plant/Facilities Assistant Manager contract

Motion to approve the appointment of Jason Kubik to serve as the Interim Plant/Facilities Manager for a temporary period and approve the Addendum to Mr. Kubik's Plant/Facilities Assistant Manager contract passed with a motion by Mr. Laurence Beliel and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

16. Motion to approve contract renewal for Traci Thorpe, Superintendent/CEO

Motion to approve contract renewal for Traci Thorpe, Superintendent/CEO passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

17. New Business

No New Business

18. Public Comment

No Public Comment

19. Board President J.D. Soulek adjourned the meeting 7:21 pm.

Respectfully Submitted,

Allison N. Christy

Allison N. Christy
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

General

From PO: 20919 to PO: 21045

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
20919	AAMP - AMERICAN ASSOCIATION OF MEDICAL PERSONNEL	TANF DUES/FEES/CERTIFICATES	100.00	01/07/2022
20920	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	45.00	01/07/2022
20921	CHAPMAN SHOE & SKATE EMPORIUM	TANF STUDENT ASSISTANCE OTHER	97.41	01/07/2022
20922	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	200.00	01/07/2022
20923	MOORE-NORMAN TECHNOLOGY CENTER	STAFF TRAVEL - LEADER DEV-REGISTRATION	700.00	01/10/2022
20924	WAL-MART COMMUNITY CARD	COSMETOLOGY SUPPLIES	108.40	01/10/2022
20925	MEEKS GROUP	MARKETING/NON-INSTRUCT EQUIP	2,805.43	01/10/2022
20926	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	39.51	01/10/2022
20927	AMAZON CAPITAL SERVICES	FINANCE SUPPLIES	29.99	01/10/2022
20928	STAPLES ADVANTAGE	ACADEMIC MATH - SUPPLIES	265.42	01/10/2022
20929	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	96.92	01/10/2022
20930	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	56.96	01/10/2022
20931	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHINING - SUPPLIES	36.42	01/10/2022
20932	HOBBY LOBBY	PROFESSIONAL DEVELOPMENT - SUPPLIES	357.65	01/10/2022
20933	WAL-MART COMMUNITY CARD	PROFESSIONAL DEVELOPMENT - SUPPLIES	200.00	01/11/2022
20934	UNIVERSITY OF TEXAS AT ARLINGTON	SAFETY TRAVEL REGISTRATION	895.00	01/11/2022
20935	ROSS TRANSPORTATION	VEHICLE MAINT REPAIRS	2,384.93	01/11/2022
20936	BRANDTS ACE HARDWARE	BASIC PEACE OFFICER EQUIPMENT	4,312.20	01/11/2022
20937	NEWEGG BUSINESS	EQUIPMENT COMPUTER SERVICES	1,650.00	01/11/2022
20938	TRI COUNTY BUSINESS ASST CTR	SAFETY - TRAVEL REGISTRATION	65.00	01/11/2022
20939	HOBBY LOBBY	AT&D RESALE SUPPLIES	53.17	01/11/2022
20940	LINCOLN ELECTRIC COMPANY	WELDING SUPPLIES	1,208.75	01/11/2022
20941	NEWEGG BUSINESS	COMPUTER SERVICES - SUPPLIES	2,549.80	01/11/2022
20942	STAPLES ADVANTAGE	TANF STUDENT ASSISTANCE OTHER	200.00	01/11/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 20919 to PO: 21045

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
20943	LAMPTON WELDING SUPPLY	WELDING - RESALE SUPPLIES	411.85	01/11/2022
20944	ANIMAL CARE TECHNOLOGIES	HCC2 - BOOKS	599.00	01/11/2022
20945	MSC INDUSTRIAL SUPPLY CO	WELDING - SUPPLIES	67.04	01/11/2022
20946	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	220.65	01/11/2022
20947	HYATT REGENCY - TULSA	BITE STAFF/STUDENT TRAVEL - LODGING	645.00	01/12/2022
20948	OKLAHOMA BPA	STAFF TRAVEL REGISTRATION	65.00	01/12/2022
20949	ACTION TRUCK PARTS	VEHICLE MAINT REPAIRS	354.61	01/12/2022
20950	FIRST BANKCARD VISA	TANF - STUDENT ASSISTANCE OTHER	200.00	01/12/2022
20951	STAPLES ADVANTAGE	AT&D AND CENTRAL SUPPLIES	117.48	01/12/2022
20953	STOLHAND-WELLS GROUP	BLDG MAINT - EQUIPMENT	15,250.00	01/12/2022
20954	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	42.49	01/13/2022
20955	TRI-COUNTY TECH CENTER	FULLTIME PROGRAMS - REGISTRATION	65.00	01/13/2022
20956	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	150.00	01/13/2022
20957	WAL-MART COMMUNITY CARD	TEACHER PREP SUPPLIES	142.89	01/13/2022
20958	SOUTHWESTERN PAYROLL SERVICE, INC.	FULLTIME PROGRAMS - PROF SERVICES	237.70	01/13/2022
20959	BADGEPASS	SUPPLIES CENTRAL	200.00	01/14/2022
20960	WAL-MART COMMUNITY CARD	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	150.00	01/18/2022
20961	AMAZON CAPITAL SERVICES	HCC1 - SUPPLIES	134.73	01/18/2022
20962	POCKET NURSE	MEDICAL ASSISTING - SUPPLIES	303.97	01/18/2022
20963	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES --- SUPPLIES	3,431.00	01/19/2022
20964	A+ PRINTING	MARKETING/ADVERTISING	99.00	01/19/2022
20965	WAL-MART COMMUNITY CARD	MARKETING/ADVERTISING	129.50	01/19/2022
20966	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	75.11	01/19/2022
20967	MSC INDUSTRIAL SUPPLY CO	FFM SUPPLIES	1,369.87	01/19/2022
20969	SHANGRI-LA RESORT	ENTREPRENEURIAL SERV COORD - TRAVEL LODGING	288.00	01/20/2022
20970	PACE	ENTREPRENEURIAL SERV COORD - TRAVEL REGISTRATION	295.00	01/20/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 20919 to PO: 21045

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
20971	AMERICAN HEART ASSOCIATION	AT&D - RESALE SUPPLIES	408.00	01/20/2022
20972	ODCTE	STAFF DEVELOPMENT - REGISTRATIONS	60.00	01/20/2022
20973	FIRST BANKCARD VISA	BID ASSISTANCE - TRAVEL LODGING	1,000.00	01/20/2022
20974	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHINING - SUPPLIES	1,106.74	01/20/2022
20975	ISCET	MECHATRONICS - SUPPLIES	250.00	01/20/2022
20976	SHANGRI-LA RESORT	BIS ADMIN - TRAVEL LODGING	288.00	01/20/2022
20977	PACE	BIS ADMIN - TRAVEL REGISTRATION	295.00	01/20/2022
20978	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	219.74	01/20/2022
20979	A+ PRINTING	MARKETING/ADVERTISING	116.00	01/20/2022
20980	LOWE'S HOME CENTER INC	MECHATRONICS - SUPPLIES	55.46	01/20/2022
20981	POCKET NURSE	HCC1 AND MED ASST - SUPPLIES	106.90	01/20/2022
20982	CURTIS RESTAURANT SUPPLY COMPANY	BUILDING MAINT EQUIPMENT	3,880.00	01/21/2022
20983	AMAZON CAPITAL SERVICES	BASIC PEACE OFFICER CERT-SUPPLIES	5,649.08	01/21/2022
20984	WAL-MART COMMUNITY CARD	CENTRAL SUPPLIES	300.00	01/21/2022
20985	PACE	BIS TRAVEL/REGISTRATION	295.00	01/21/2022
20986	SHANGRI-LA RESORT	BIS TRAVEL LODGING	212.92	01/21/2022
20987	BARGAIN BALLOONS USA	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	75.69	01/21/2022
20988	NATIONAL DROPOUT PREVENTION CENTER	PROFESSIONAL DEVELOPMENT - REGISTRATIONS	1,425.00	01/21/2022
20989	PACE	BIS COORDINATOR - TRAVEL REGISTRATION	295.00	01/21/2022
20990	SHANGRI-LA RESORT	BIS COORDINATOR - TRAVEL LODGING	192.00	01/21/2022
20991	OKLAHOMA FCCLA	STAFF TRAVEL - REGISTRATION CULINARY/TEACHER PREP	40.00	01/21/2022
20992	WAL-MART COMMUNITY CARD	COSMETOLOGY SUPPLIES	500.00	01/21/2022
20993	PIONEER TECH FOOD SERVICE	SHARE - STUDENT ASSISTANCE	6,000.00	01/24/2022
20994	LOWE'S HOME CENTER INC	BIS ADMIN - SUPPLIES	189.05	01/24/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 20919 to PO: 21045

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
20995	ACCURATE AUTO REPAIR	TANF STUDENT ASSISTANCE OTHER	181.21	01/24/2022
20996	SILLY FARM SUPPLIES	COSMETOLOGY SUPPLIES	642.00	01/24/2022
20997	PONCA CUSTOM TEES	MARKETING/ADVERTISING	393.00	01/24/2022
20998	TIMCO	PRECISION MACHINING - REPAIRS	1,181.95	01/24/2022
20999	TIMCO	PRECISION MACHINING - REPAIRS	9,938.90	01/24/2022
21000	REDLANDS OFFICE SOLUTIONS	FINANCE SUPPLIES	70.80	01/24/2022
21001	AMERICAN TELEPHONE	COMPUTER SERVICES - SUPPLIES	660.00	01/24/2022
21002	HOBBY LOBBY	CHILD LAB & PRESCHOOL - SUPPLIES	22.49	01/24/2022
21003	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	855.96	01/25/2022
21004	AMERICAN HEART ASSOCIATION	AT&D RESALE BOOKS	252.23	01/25/2022
21005	ESSP - EDUCATION SERVICE SPECIAL POPULATIONS	PROFESSIONAL DEVELOPMENT - REGISTRATIONS	128.50	01/25/2022
21006	POCKET NURSE	AT&D INSTRUCTOR - SUPPLIES	316.63	01/25/2022
21008	OKACTE-SUPPORT STAFF SECTION	PN TRAVEL REGISTRATION FEES	65.00	01/26/2022
21009	THE RAILROAD YARD INC.	WELDING - RESALE SUPPLIES	1,725.00	01/26/2022
21010	THE RAILROAD YARD INC.	WELDING - SUPPLIES	2,421.00	01/26/2022
21011	ACT, INC.	DISABILITIES SPECIALIST - TRAVEL REGISTRATIONS	160.00	01/26/2022
21012	A+ PRINTING	MARKETING - ADVERTISING	62.00	01/26/2022
21013	A+ PRINTING	MARKETING/ADVERTISING	209.00	01/27/2022
21014	AMAZON CAPITAL SERVICES	AUTOMOTIVE SUPPLIES	19.49	01/27/2022
21015	MSC INDUSTRIAL SUPPLY CO	WELDING SUPPLIES	36.81	01/27/2022
21016	LAMPTON WELDING SUPPLY	WELDING - SUPPLIES	217.00	01/27/2022
21017	JOURNEYED.COM, INC.	SAFETY - CURRICULUM SOFTWARE	626.85	01/27/2022
21018	LAMPTON WELDING SUPPLY	WELDING - SUPPLIES	256.40	01/28/2022
21019	AMAZON CAPITAL SERVICES	BLDG MT - SUPPLIES	90.97	01/28/2022
21020	HOLIDAY INN EXPRESS - PURCELL	FFM STAFF/STUDENT TRAVEL LODGING	335.00	01/28/2022
21021	SOBER BROTHERS, INC.	BLDING MAINT SUPPLIES	190.00	01/28/2022



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 20919 to PO: 21045

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
21022	PONCA IRON & METAL, INC.	WELDING SUPPLIES	615.70	01/28/2022
21023	STAPLES ADVANTAGE	PN SUPPLIES	163.07	01/28/2022
21024	TEACHERSPAYTEACHERS.COM	HCC - SUPPLIES	37.79	01/31/2022
21025	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	80.00	01/31/2022
21026	WAL-MART COMMUNITY CARD	TANF DURABLE SUPPLIES	250.00	01/31/2022
21027	ANDERSON FLOORING	BLDG MAINT - REPAIRS	158.00	01/31/2022
21028	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	779.14	01/31/2022
21029	AUTOZONE INC	TANF STUDENT ASSISTANCE OTHER	63.83	01/31/2022
21030	JUNIOR'S LOCK & ALARM	BLDG MAINT - SUPPLIES	10.50	01/31/2022
21031	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHINING - SUPPLIES	71.84	01/31/2022
21032	STAPLES ADVANTAGE	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	300.00	01/31/2022
21033	AMAZON CAPITAL SERVICES	STUDENT SERVICES/COUNSELING - SUPPLIES	164.94	01/31/2022
21034	CAROLINA BIOLOGICAL SUPPLY CO	BIOMED SUPPLIES	102.95	01/31/2022
21035	PACE	BUSINESS SOLUTIONS COORD - TRAVEL REGISTRATION	295.00	02/01/2022
21036	SHANGRI-LA RESORT	BUSINESS SOLUTIONS COORD - TRAVEL LODGING	192.00	02/01/2022
21037	WAL-MART COMMUNITY CARD	INFO TECH SUPPLIES	75.00	02/01/2022
21038	BRACE BOOKS & MORE	PROFESSIONAL DEVELOPMENT SUPPLIES	27.20	02/01/2022
21039	ROSS TRANSPORTATION	BUS REPAIRS MAINT	451.05	02/01/2022
21040	NASFAA	FINANCIAL AID - MEMBERSHIP	860.00	02/01/2022
21041	FIRST BANKCARD VISA	STAFF DEVELOPMENT- TRAVEL LODGING	1,800.00	02/01/2022
21042	HOLIDAY INN - KINGFISHER	COSMO STAFF/STUDENT TRAVEL LODGING	910.00	02/01/2022
21043	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	197.02	02/01/2022
21044	FARHA WHOLESALE COMPANY INC	BLDG MAINT- SUPPLIES	500.00	02/01/2022
21045	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	469.90	02/01/2022
Current Encumbered			96,095.55	



PIONEER TECHNOLOGY CENTER

From: 07 Jan 2022 to: 03 Feb 2022

Encumbrance For Board Approval
X CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
20001	BLACKWELL JOURNAL-TRIBUNE	BLANKET PO	225.00	07/01/2021
20002	NEWKIRK HERALD JOURNAL	BLANKET PO	-225.00	07/01/2021
20003	PONCA CITY NEWS	BLANKET PO	1,350.00	07/01/2021
20004	TONKAWA NEWS	BLANKET PO	-720.00	07/01/2021
20005	FAIRFAX CHIEF	BLANKE PO	-700.00	07/01/2021
20013	BRANDTS ACE HARDWARE	BLANKET PO	4,550.00	07/01/2021
20025	FIRST BANKCARD VISA	BLANKET PO	17.45	07/01/2021
20030	HAT'S AUTO SUPPLY	BLANKET PO	3,100.00	07/01/2021
20033	LOCKE SUPPLY	BLANKET PO	8,000.00	07/01/2021
20044	PARKER PEST CONTROL INC	BLANKET PO	5,000.00	07/01/2021
20065	TRAVEL (STAFF)	BLANKET PO	-1,674.79	07/01/2021
20069	WAL-MART COMMUNITY CARD	BLANKET PO	2,500.00	07/01/2021
20440	AMERICAN AUTOMOBILE ASSOCIATION (AAA)	SAFETY - SUPPLIES	-14.17	08/26/2021
20447	STAPLES ADVANTAGE	CHILD LAB & PRESCHOOL - SUPPLIES	-190.60	08/27/2021
20451	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	-19.89	08/30/2021
20457	S&K DIRECT STEEL	FFM SUPPLIES	-206.00	08/30/2021
20492	LOCKE SUPPLY	BLDG MAINT - SUPPLIES (ARP HEERF III)	-242.95	09/07/2021
20517	ADAMS PLUMBING	BLDG MAINT - EQUIP (COVID HEERF 3)	-13,544.42	09/15/2021
20645	BIRDWELL REFRIGERATION	BLDG MAINT - REPAIRS	-335.00	10/20/2021
20690	HOLIDAY INN & SUITES CLAREMORE	SUPERINTENDENT TRAVEL - LODGING	-89.00	10/29/2021
20704	SNAP-ON INDUSTRIAL TOOLS	AUTOMOTIVE SUPPLIES	-48.00	11/03/2021
20736	HOLT TRUCK CENTERS	BUS REPAIRS MAIN6T	62.69	11/10/2021
20745	STAPLES ADVANTAGE	CENTRAL - SUPPLIES	-36.98	11/12/2021
20755	HOBBY LOBBY	CHILD LAB & PRESCHOOL - SUPPLIES	-42.95	11/16/2021
20779	LAKESIDE GRILL	ADVISORY COMMITTEE FOOD	-69.99	11/19/2021
20819	WAL-MART COMMUNITY CARD	TANF STUDENT ASSISTANCE OTHER	-363.73	12/02/2021
20821	SREB	STAFF TRAVEL REGISTRATION	-2,350.00	12/02/2021
20822	JOSH SHORT PLUMBING INC.	BLDING MAINT REPAIRS	-243.00	12/02/2021



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

From: 07 Jan 2022 to: 03 Feb 2022

PO #	Vendor Name	General Description	Amount	Date
20845	STAPLES ADVANTAGE	BUILDING MAINT - SUPPLIES	-36.96	12/10/2021
20853	RIB CRIB	ADVISORY COMMITTEE FOOD	-41.32	12/10/2021
20868	RIB CRIB	ADVISORY COMMITTEE FOOD	-62.86	12/14/2021
20872	WAL-MART COMMUNITY CARD	TEACHER PREP SUPPLIES	-21.07	12/16/2021
20874	HOLT TRUCK CENTERS	BUS MAINT REPAIRS	-500.00	12/16/2021
20881	MSC INDUSTRIAL SUPPLY CO	SUPPLIES - PRECISION MACHINING	-188.08	12/20/2021
20882	POCKET NURSE	SUPPLIES FOR MEDICAL ASSISTING	-119.91	12/20/2021
20886	ELSEVIER	AT&D RESALE BOOKS	-666.72	12/21/2021
20890	AMAZON CAPITAL SERVICES	CENTRAL SUPPLIES	-50.60	12/21/2021
20900	SCHOOL SPECIALTY	CHILD LAB & PRESCHOOL - SUPPLIES	-73.35	01/05/2022
20902	AMAZON CAPITAL SERVICES	HCC AND MEDICAL ASSISTING - SUPPLIES	-7.04	01/05/2022
20903	PROJECT LEAD THE WAY (PLTW)	BIO MED - SUPPLIES	-151.25	01/05/2022
20908	LOWE'S HOME CENTER INC	BUILDING MAINT REPAIRS	-3.74	01/05/2022
20909	BRACE BOOKS & MORE	PROFESSIONAL DEVELOPMENT SUPPLIES	-0.01	01/05/2022
20912	STAPLES ADVANTAGE	FINANCE SUPPLIES	38.58	01/05/2022
20914	MSC INDUSTRIAL SUPPLY CO	PRECISION MACHINING - SUPPLIES	-18.72	01/06/2022
20916	WAL-MART COMMUNITY CARD	MARKETING/SUPPLIES	-98.08	01/06/2022
20918	LABYRINTH LEARNING, INC	RESALE BOOKS - IT&D	-10.00	01/06/2022
GEN FUND-FOR OPERAT TOTAL:			1,677.54	
REPORT TOTAL:			1,677.54	

Building



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 20060 to PO: 20071

BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
20060	LOCKE SUPPLY	BLDG MAINT - REPAIRS	1,788.63	01/07/2022
20061	LOCKE SUPPLY	BLDG MAINT - MAJOR REPAIRS REMODEL	2,900.00	01/11/2022
20063	STOLHAND-WELLS GROUP	BLDG MAINT - MAJOR REMODEL REPAIRS	10,744.72	01/12/2022
20064	MURRAY WOMBLE	BLDG MAINT - REPAIRS	3,152.00	01/13/2022
20065	HODDY GLASS	BLDG MAINT - MAJOR REPAIRS REMODEL	6,400.00	01/20/2022
20066	MURRAY WOMBLE	BLDG MAINT - REPAIRS	3,430.00	01/21/2022
20067	STOLHAND-WELLS GROUP	BLDG MAINT - MAJOR REPAIR REMODEL	2,471.00	01/27/2022
20068	AIR SYSTEMS & PUMP SOLUTIONS	BLDG MAINT - REPAIRS	986.21	01/27/2022
20069	LOCKE SUPPLY	BLDG MAINT - MAJOR REPAIRS REMODEL	1,748.00	01/28/2022
20070	MURRAY WOMBLE	BLDG MAINT - REPAIRS	2,801.00	01/31/2022
20071	STOLHAND-WELLS GROUP	BLDG MAINT REPAIRS	1,400.00	02/01/2022
Current Encumbered			37,821.56	



PIONEER TECHNOLOGY CENTER

From: 07 Jan 2022 to: 03 Feb 2022

Encumbrance For Board Approval
X CHANGE ORDER REPORT
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
20015	BC COATINGS LLC	BLDING MAINT REPAIRS	-1,800.00	07/01/2021
20057	JOSH SHORT PLUMBING INC.	BLDG MAINT - REPAIRS	536.00	12/07/2021
BUILDING FUND TOTAL:			-1,264.00	
REPORT TOTAL:			-1,264.00	

Payroll



PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

From PO: 70167 to PO: 70168

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70167	BROWN, TIMOTHY A	PAYROLL ENCUMBRANCE	18,601.92	01/24/2022
70168	SCHICKRAM, BETH A	PAYROLL ENCUMBRANCE	15,697.51	01/31/2022
		Current Encumbered	34,299.43	

Monthly Report

February, 2022

Meetings and Activities

- **January 12** – After Board meeting Report for Staff
- 13 – Area Superintendent meeting; Peachtree Landing Board meeting
- 14 – PTC Professional Development Day
- 17- Martin Luther King, Jr. Day – Campus Closed
- 18-19 – CTE Superintendent meeting at Moore Norman
- 20 – Enrollment Management Team meeting; Tonkawa Chamber Banquet
- 21 – CTE Superintendent Advisory Council meeting with Dr. Mack
- 24 – CTE superintendent legislation discussion Zoom;
- 25 – Distance Learning and PN Accreditation meeting; PC Chamber Board meeting; NCOCWE Quarterly Meeting
- 26 – Nursing bill update Zoom meeting with CTE superintendents; AT&D Coordinator 2nd interview; Evening CDL training discussion
- 27 – RCB Bank Board meeting; PTC Westward Expansion meeting; RFR Tech Talk Zoom meeting
- 28 – B&I Breakfast with Head Country; NOC- Degree pathway meeting; Ponca Chamber Politics meeting; Employee Performance Review meetings
- 31 – Admin Team meeting; Mid-year team goal review meetings
- **Feb. 1** – CTE Month Student Welcome AM/PM; Mid-year team goal review meetings
- 2 – 1 Million Cups with Vortex Alley Brewing Company
- 3 – CTE Superintendent's Conference Call; PTC Westward Expansion meeting; Luttrell/Coleman Event
- 7 – Western Oklahoma Workforce Development Board Youth Committee meeting
- 8 – Distance Learning Accreditation Application Review meeting; Ponca City Library Board meeting; PTC Preview Night; PTC Board Meeting

Full-Time Programs

- Kahle, Ryan, Kendra, and I met to review our list of career majors and certifications to provide to NOC and plan to schedule another meeting with Dr. Edgington to finalize the pathways to NOC's degrees.
- Joe Bennet, from OSU-OKC Fire Protection program, reached out to Gary Vap about exploring some partnerships with career tech, and specifically PTC. We were scheduled to meet during the weather event; however, we will be rescheduling the discussion when we are all back in the office.
- Career Tech Month kicked off on Feb. 1. We have events scheduled with students on the Fridays of this month.
- District and Regional CTSO events will be starting this spring, and Cosmetology is headed to their event on the 7th. We are thankful that the events are resuming to in-person competitions, and our students are looking forward to the opportunity to participate.

Business and Industry Services

- On January 25th, we had our quarterly meeting for the North Central Oklahoma Center of Workforce Excellence. Our guest speaker was Shelley Zumwalt, Executive Director of OESC. She shared current employment statistics for Kay county's labor force and about changes in the department. She also discussed areas of focus for better meeting employer needs and asked for feedback from attendees.
- Molly Kyler, Johnny Thornburgh, and Jason Kubik meeting to discuss evening CDL training. PTC is looking at what would be necessary to offer an evening CDL program to allow working adults to upskill and obtain a Class A license..

Capital Planning

Soil backfills, grading and sod installation is complete along the new concrete installation locations. Exterior work on the concrete joint sealant is approximately 95% and will continue when weather permits, as well as parking lot striping, and directional signage. Parking lot light fixtures have been installed. Light installation continues as the ceiling grid is installed in the conference center area. Lowering the rectangular, perimeter lighting in the Cosmetology area has been completed. The drivers for the "cloud" lights is scheduled to be performed. We are waiting on final approval from the engineers to begin manufacture of the additional Axis lighting identified to increase lumens above the Cosmo workstation area. The additional lighting needed in the conference center hallway has been installed. The Cosmetology equipment vendor installed the workstation chairs, stationary hairdryers and other finishes. The PSI wall covering panels in the conference center are in the process of installation and are anticipated to be completed in the next week. The installation of the video equipment and carpeting in the conference center will commence after the wall finishes are in place and is tentatively scheduled to begin Feb. 14th. The culinary classroom vent hoods ductwork has been installed and the hood panel installation is in progress. Electrical device trim-out work is being performed. In the next weeks, the bulkhead will be finished in the culinary classroom, then the walls can finish being painted and flooring installed. Following that, the equipment will be installed. Additionally, the dishwasher/dish pit area will be finished in the culinary classroom and production kitchen. Walls have been patch-prepped and prepared for second coating. We had to reschedule a meeting with the vendor to address some revision of the stainless-steel items in the production kitchen serving area, but we hope to see him early next week. Fire alarm sensors have been delayed, causing a pause in their work scope. They will be returning on the 7th, with a full crew, to finish their work and anticipate completion by the end of the month.

Retirements/Resignations/Staff Changes

- Sharon Calfy resigned effective January 28th, the position is open for applications
- Second interviews were completed for AT&D Coordinator and Front Desk Receptionist

Upcoming Events

- Feb. 15-16th – CTE Superintendent Meeting – Francis Tuttle – Danforth
- Feb. 15th – PTC Preview Night/Evening Parent/Teacher Conferences
- 18th – Parent/Teacher Conferences
- Feb. 21st – President's Day
- March 14-18th – Spring Break

Directors' Report to the PTC Board of Education – February 2022 (Alphabetic by Area)

Business & Industry Services & Safety

BIS Mid-Year numbers

- Classes 360; goal 570
- Consults 818; goal 1,215
- Marketing Visits 120; goal 116
- Market Reach 26%; goal 37%
- Client Awards/Savings \$35,974,873 (\$1M in Ag Svc)
- The revenue generated from our Safety training this month is \$16,674.
- Our January AT&D classes generated revenues of \$20,394.
- Of the 12 on-campus class starting this month – 8 offer certification.

1. CNA	10
2. School Bus Driver	11
3. Phlebotomy	10
4. Beginning Welding	7
5. Advanced Welding	6
6. CPR	6
7. Security Guard	7
8. Paramedic	2

Total Students 59

- Brook Lindsay, Corbin Dewitt, Pam Dickerson and Jeff Lockett put on breakout sessions for PTC's annual winter in-service sessions
- Members of the team attended the Newkirk and Tonkawa Chamber banquets.

On the horizon...

- Manager's Tool Belt starts Feb. 15
- Lean 101 – Feb. 24
- CDL – Truck Driver Training
- AT&D Courses: <https://www.flipsnack.com/AAAC7CCC5A8/at-d-winter-spring-2021-22.html>

Communications & Marketing

- Terri Busch met with BIS team members to discuss the BIS Incubator Celebration for the year.
- New marketing surveys were created for 2021-2022 enrolling students. Lori Evans surveys all students who enroll.
- Angie Ogden created an employee info graphic for Molly Kyler and finished several different flyers for BIS.
- PTC Preview postcards were printed for Student Services and PTC Preview has been added to social media and a press release will be going out.
- The BIS Brochure is nearly completed; we are still searching for cover art with team members.
- Angie Ogden worked and completed the Incubator Brochure.
- CTE Month is in full swing, goodies were handed out at the door. Dress up week is happening now and Friday Fun Days will be highlighted this month. This was a great collaboration with Erika Johnson and Ryan Burkett.
- Students of the Month were recognized in all media sources.

- Lobby signs were created and hung in the lobby to replace old signage for where rooms are located.
- Terri Busch completed New Employee On-Boarding for Beth Schickram.
- Angie Ogden is working on the t-shirt design for next year's students and the team is exploring themes for PTC Summer Camp and Academies.
- Wall of Fame students have been chosen. Our team will spend the week taking photos and preparing new pictures for the hall.
- Evaluations/Survey results for Full-Time Students and AT&D students have been sent to Directors as well as Pam for an overview.
- Terri Busch met with the BIS Team during their monthly meeting.
- Social Media posts are focusing on the new Pre-req class as well as classes where scholarships are available with HEERF funds.
- BIS was highlighted on the "What's Happening in Ponca City," video series on Facebook.

Instructional Directors / Full Time Programs

Instructional Directors

- Kendra Knight (Keelin) is the Chair of PTC's Professional Development Committee and PTC hosted Professional Development sessions for staff on January 14th.
- Kahle Goff and Lori Evans participated in interviews for the PTC AT&D Coordinator.
- Dr. Ryan Burkett, Kahle Goff and Kendra Knight provided training for Mitchell Thomas from the ODCTE about school administrative processes.
- Kahle Goff participated in the Opportunity Center Executive Team Meeting and Board Meeting.
- Kahle Goff participate in the Ponca City Park and Recreation Board Meeting.
- All Directors completed Mid-Year Evaluation Reviews with their staff.
- Kahle Goff, Terri Busch, Pam Dickerson, and Karl Lynes participated in a Tech Talk training with PTC's attorney group. The training was related to sexual harassment and emerging transgender issues.
- Kahle Goff and Dr. Ryan Burkett met with James Kirkendall to review the Construction Trades curriculum related to Commercial Construction and set goals/expectations for the program.
- The Director Team met with the PTC Graduation Committee to discuss hosting one large graduation event for all Full Time Program completers.
- The Director Team met to review credentials needed for students to qualify for Northern Oklahoma College's Associates of Applied Science in Technology degree option.
- The Director Team participated in the Mid-Year Goal Report meetings.
- The Instructional Directors worked with the instructors to ensure PTC students were ready for inclement and virtual instruction due to weather closings.
- Kendra Knight, Dr. Ryan Burkett, and Kahle Goff met to finalize the Visual Communications program proposal and PowerPoint presentation.
- Kendra Knight and Kahle Goff met with Vicki Braden and Lora Walton to discuss the Early Learning Centers accreditation status. Lora foresees challenges in maintaining accreditation. As an outcome of the meeting, supports, goals, and expectations were established for assuring continued accreditation in the Early Learning Center.
- Dr. Burkett and Lori Evans met to update enrollment materials for the upcoming year.
- Dr. Burkett attended the Pioneer Woman Museum Board and First Lutheran Board of Elders meetings.

Practical Nursing

- Jillian Baker from OBI attended contract day in January to talk about the critical blood supply shortage and information on volunteering to help during the blood drive. PN students hosted the blood drive on January 21st.
- Foundation scholarships were awarded to four PN students!
- Jordan Boone was selected as the PN Wall of Fame recipient- She was in the Sept 2020 class and graduated in October.
- Michelle and Alisa toured Fairfax Community Hospital to finalize setting up clinical rotations. Students will start the 3rd week of February.
- The PN students are making excellent progress through theory and clinical rotations.
- The PN facility conducted 58 COVID tests during January. The number of daily tests has been trending down in the last week, which is excellent news for the staff members!
- Michelle and the director team have started working on the OBN accreditation that will take place in Feb 2023. The accreditation process occurs every five years, with the last one in 2018.

Health, BITE and Special Programs

Medical Assisting

- The students are working hard and currently learning phlebotomy, documentation on SIMS, and front office curriculum.
- The students will be doing venipuncture on volunteer staff only, next week, they are excited/nervous, it will be a great learning experience before going into clinicals. Students were also able to see what the Alliance hospital lab looks like, they had a great time and learned a lot.

Academic Math

- Algebra 2: Analyzing polynomial functions. Solving polynomials through a variety of techniques.
- Math of Finance: Applying mathematics to being a wise consumer. Preparing for the Stock Market Game.
- PreCalc: Working on Rational, Exponential, and Logarithmic Functions. Analyzing characteristics of the functions, solving equations, and applying them to real life problems

Teacher Prep

- Bobbie Getman spoke to our classes about being a Social Worker

Children's Lab and Preschool

- Gabryell Cadek and Kyla Carlson attended the Infant / Toddler Training sponsored by the Osage Nation Early Childhood Program at the Osage Casino in Skiatook.
- All staff are working diligently on their Portfolios for the Accreditation process.

HCC1

- We're looking forward to March 3 for OSU HOSA day. We get to your the OSU campus's health programs.
- Students have been looking at HOSA testing and skills competition in the spring.
- We started medical math in preparation in starting MAT curriculum for students to obtain their MAT certification

HCC2

- ACNA: (Advanced Acute Care Nursing Assistant or Pre-Nursing) Pre-Nursing students have completed the Nutrition Unit, Urinary Care Unit, & Heat & Cold Unit. These students have also mastered numerous skills with each of the above units.
- PhT: (Pharmacy Technician) Pharmacy students have been working in the Aseptic Technique Unit. Pharmacy students have also learned about preparing liquid medications and reading syringes.

- VA: (Veterinary Assistant) Veterinary students have worked on/completed Veterinary Assistant-Phase Two. Veterinary Assistant students have also learned numerous skills with each of the above listed units.
- Clinicals- All students will rotate to various sites to experience and gain valuable real-life situations with patients. Clinicals are scheduled on Tuesdays and Thursdays, with some going Wednesday during class hours.
- HOSA- We currently have 11 students from the HCCII Class studying for HOSA State Leadership Competition Events that will be hosted in April. We are working towards obtaining a Gold Chapter Award at State Leadership Conference which will be announced in April and we are over halfway to reaching our goal. We will be selling goodies for Valentine's Day for our National HOSA Service Project "Be the Match" during the month of February.
- Mrs. Clark is working at integrating all of the classes into our Canvas LMS. This is proving to be such an educational experience and know it will be a great system for our students!

ABE/HSE

- 105 students enrolled in the ABE and TANF programs
- In January, we had:
 - 17 new students enrolled
 - 1 student graduated and earned their high school diploma
 - 9 HiSET Tests passed
- Teachers attended virtual training:
 - Essential Ed. Training for all staff
 - Move Ahead with Economics, Personal Finance and Entrepreneurship: Real-World Integration Activities
 - COABE's Relaunch of Present with Purpose
 - New Measurable Skill Gain Success: WIOA Workplace Education
- Jennifer Wehrenberg attended virtual training:
 - Technical Support with ODCTE
 - Grant Assistance Training
 - Dyslexia Awareness Training
 - Difficult Conversations Workshop
 - Enneagrams Workshop
 - Human Trafficking Training
 - Suicide Awareness Training
- Homelessness Training: Bridges Out of Poverty Training

SHARE:

- Had two more students finish their classes for graduation.
- Added five more students to the SHARE program this semester

New Beginning

- 20 full time students
- 2 students are in the PN program and are doing great
- We have several students job searching
- 1 student employed part time
- 4 student employed full time
- Kayla Woods became employed by the Kaw Nation Domestic Violence Program and will finish her Bachelor's Degree in June 2022 from Northwestern State University.
- We have a student starting the Dental Assistant program that is through Blackwell Dentistry
- During a lunch bunch Kay County Health Department visited with students regarding all the services they are providing. They have a program that is able to help people apply for sooner care through that Health Care Authority, also funding to help with utilities and rent assistant if participant qualifies, information shared regarding Covid- 19 vaccine, booster, immunizations

BITE

- The Info Tech class is gearing up for the state BPA competition that will take place Mar. 7-9 in Tulsa. They have 6 students that will be competing in a variety of events.

Biomed

- The first-year students have spent a lot of time working on the nervous system for anatomy and physiology. They just completed projects where they had to come up with a model or presentation of how a particular drug affects the nervous signals in our brains. They got really creative with them and it was fun to see the different projects.
- Second year students are enjoying the next Biomed course called Medical Interventions. This course explores how science and technology have had such an impact in treating diseases and patients. Students are currently tracking the source of a bacterial meningitis outbreak at a fictional college campus. Next, we are going to be growing bacteria in the lab to find out why certain strains are resistant to certain antibiotics.
- We were also able to take a trip recently to the lab at Alliance Health hospital. It was very interesting to be able to see all the different lab tests they are able to do there. Many of the techniques we have learned in class, students were able to see being done in a live setting! It was one of the best field trips we have done yet!

T&I and Service Programs

Automotive

- Getting ready for Skills USA
- 3 students took their ASE tests and one even became a Master Tech
- 6 more testing this semester
- Getting ready to introduce Ford certifications for all students

Construction

- Students have been framing with metal studs for commercial construction
- Students will prepare to hang doors and sheetrock
- Students also preparing for SkillsUSA competitions

Cosmetology

- Cosmo students participated in a Joico hair color class
- Students are preparing to compete in the SkillsUSA District Skills & Leadership Contest
- Cosmo students are participating in a salon service bingo challenge

Criminal Justice

- Army and Marines recruiters spoke with students about enlisting
- Students trained on the Ponca City Police Department shooting simulator, 911 dispatch simulator, and PCPD Officers continue to train weekly with the students on traffic stops, building searches, vehicle searches, felony stops, arrest techniques, crime scenes and Domestic Assault and Batteries.
- Every Tuesday and Thursday all students intern at the Ponca City Police Department. Students have the opportunity to experience the work environment of the Records Division, Booking, Dispatch, Riding along with Officers and Municipal Court. Each student spends 1 1/2 hours in each area each day and then rotates to another area.
- OSBI Special Agents Richard Brown and Chad VanHoesen trained with the Students On Crime Scene Investigation and the importance of Crime Scene Preservation and Collecting evidence.

Culinary Arts

- Developing teams and deciding which students want to compete in ProStart, SkillsUSA, or FCCLA competitions
- Working on theory so we will be prepared for lots of hands-on activities when we get to the new area

Firefighter/EMT

- Students completed Hazmat Operations and took their certification tests on 2/1.
- EMT students are almost through the curriculum, they will take their NREMT skills on 2/28, and will be ready to take the NREMT cognitive exam in March.
- Several students have applied at fire departments, PCFD has made contingent offers of employment to some provided they receive their EMT certification.

Fleet & Facilities Management

- Students working on Hospitabilities training and preparing for SkillsUSA competitions

Mechatronics

- Noah Woodward accepted to OSU for Turf/Grass Management
- Noah and Rick (bus driver) repaired and Fume Extractor for Biz
- More courses (modules) completed in January than any other month this year.

Precision Machining

- Adjuncts working with students on manual and CNC projects
- Dr. Burkett is training adjuncts on entering ToolingU assignments, attendance, and daily grades

Welding

- Working with Ponca City Main Street on a signage project
- Taking 6 competitors to SkillsUSA competition
- Planning Weld 4 Work event, Meridian and Autry Tech are also participating this year

Student Services

Student Services

- January brought about many semester changes in student schedules. We continue to see students struggle to attend school in person. The SS Team continues to offer extra support for any student in need. Karen is providing food snacks for students, Carol is checking extra with our special needs students, Denise is testing for competition to help keep students engaged with instruction in their programs, and Lacey and Nancy are seeing students weekly to try and keep them motivated for learning. I continue to see students daily who need extra support and work with the sending school counselors to meet any extra needs they may have. With that being said – we are gearing up for pre-enrollment for next year! Kick off will be February 15th with PTC Preview Night. Postcards have been mailed to all district sophomores, along with school reach messages to the sending schools. We have military, colleges, and high school counselors attending for student planning. The event is from 4 – 7 PM and all instructors and programs will be open. We hope to kick off our new Visual Communications program that night pending board approval. You are all invited to attend this come and go event. We would love to see you!

Career Center

- Students continue to work in WorkKeys and Reading Plus Curriculum
- WorkKeys curriculum completers were signed up for 31 tests, and as of today we have had 38 complete the three assessments and receive their WorkKeys Career Readiness Certificates.
- Using Canvas LMS for instruction
- Started entering WorkKeys CRC into CTIMS
- Helped cook and serve for Friendship Feast
- Participated in the PTC Blood Drive
- Students in Employ-ability soft skills learned about being flexible and adaptable inside the workplace
- Resume preparation for students attending contests
- Performed mock interviews for PN students that are completing

Career Development Facilitator

- Position currently vacant

Testing Specialist

- The Testing Center administered 202 tests during the month of January. That number is an increase from 165 assessments in January 2021. The Testing Center had students which participated in the Skills USA testing as well as students who took certification tests related to their field of study.

Disabilities Specialist/Job Placement Facilitator

- Attended and hosted IEP, 504 and parent/student conference meetings
- All 2nd Quarter WBL data has been recorded and dropped students are currently being updated in CTIMS
- 3rd Quarter WBL forms have been given to all instructors
- First Semester Progress Reports have been submitted to all sending school special education teachers and counselors
- All IEP/504 student files have been updated
- Provided read aloud accommodations for Skills USA tests for students in Fleet & Facilities Maintenance

Plant/Facilities/Maintenance

- York Fire to arrive back on 2/7 to work on completion of fire system
- Tru-Tech Access control about 95% completed on the access portion.
- Younger-Holmes is adding plug in welding and finished up conference center lighting
- HVAC automation is still in progress for updates with new building addition
- Bus driver training continues
- Glass has been measured and being estimated for ballistic coating.
- We have been short a few workers but our new hire Marissa has stepped up and is doing well!
- Snow removal was a major effort during the recent winter storms. A huge thank you goes out to Jason, Keith, and Russell. Got to love winter time!
- The maintenance team is working on installing restroom fixtures and painting light poles for the new addition.
- The maintenance team is experiencing health issues within the team. Everyone has stepped up to cover all of the team responsibilities. A huge thank you to all of the maintenance team members for taking on the additional duties and responsibilities.

CAREER FIELD	a.m.	p.m.	Total Slots Enrolled	High School a.m.	High School p.m.	Pt Adult a.m.	Pt Adult p.m.	Full-Time Adult	Total Students	# of Slots Capacity	% Enrolled
PN - M. Tripp	12										
Practical Nursing*	12		12	0	0	0	0	12	12	36	33%
Mar-21	6										
Sep-21	6										
T&I - R Burkett	201										
Automotive Tech	13	15	28	11	14	1	0	1	27	40	70%
Construction	11	5	16	11	4	0	1	0	16	30	53%
Cosmetology	19	18	37	15	17	3	0	1	36	40	93%
Criminal Justice	5	7	12	5	7	0	0	0	12	24	50%
Culinary Arts	14	9	23	13	8	0	0	1	22	30	77%
Firefighter/EMT	8	5	13	4	2	2	1	2	11	20	65%
Fleet & Facilities Main	4	4	8	3	3	1	1	0	8	20	40%
Mechatronics	11	9	20	11	6	0	3	0	20	30	67%
Precision Machining	10	8	18	5	3	0	0	5	13	30	60%
Welding	20	16	36	19	15	1	1	0	36	40	90%
Health, BITE, TP, Sp Prog - K Keelin	142										
Information Technology	16	14	30	10	11	3	0	3	27	30	100%
Teacher Preparation	9	6	15	8	5	1	1	0	15	30	50%
BioMedicial Sciences	8	6	14	8	6	0	0	0	14	30	47%
Health Careers - Clark	7	3	10	7	3	0	0	0	10	30	33%
Health Careers - Garrison	13	13	26	13	13	0	0	0	26	30	87%
Medical Assisting	8		8	0	0	0	0	8	8	12	67%
SHARE1	19	13	32	19	13	0	0	0	13	40	80%
SHARE2**	14	10	24	14	10	0	0	0	4	40	60%
TOTAL			382						330		

HIGH SCHOOLS	a.m.	p.m.	Both (SHARE)	Total Students
Blackwell	17	17	5	39
Frontier	2	0	0	2
Ponca City	52	51	30	133
Tonkawa	5	10	1	16
Newkirk	18	11	3	32
Woodland	27	0	0	27
Shidler	2	0	0	2
Medford	7	0	0	7
EPIC	5	9	0	14
HomeSchool	1	2	0	3
Total High School	136	100	275	
ADULTS				
Adults - full-time			33	
Adults - part-time	12	8	22	
Total Adults			55	
Grand Total			330	

NOTES: In the top table, the Total Students column counts each student on campus one time by program. The bottom table counts each student once by classification.

*** Practical Nursing total of 2 start dates.**

****SHARE has 24 students that are combined SHARE/CareerTech courses both a.m. and p.m.; and 17 who are SHARE Academic Only full time.**

Special Programs	Total Enrollment
ABE/HSE	102
New Beginnings	21/11

Paperclips

Jan. 2022

iLEARNED

Short-Term Classes for Adults | Winter/Spring 2021-22 | pioneertech.edu



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ENHANCING LIVES
SECURING FUTURES

SUPPORT GREAT *Leadership*

*January is School Board Recognition Month,
and Pioneer Tech Appreciates our Board
of Education...*

**JD SOULEK
GAY NORRIS
ORVA ROTHGEB
LAURENCE BELIEL
DEBBIE LEAMING**

Pioneer Technology Center | 2101 N Ash, Ponca City
580.762.8336 | pioneertech.edu



2 Wednesday, January 5, 2022 • www.blackwelljournaltribune.net

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**JD SOULEK, GAY NORRIS
ORVA ROTHGEB
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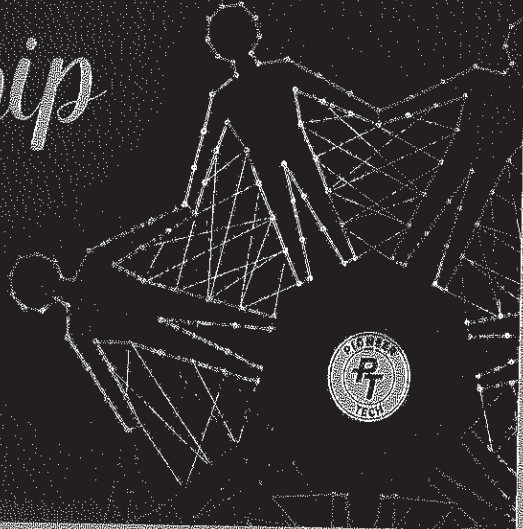
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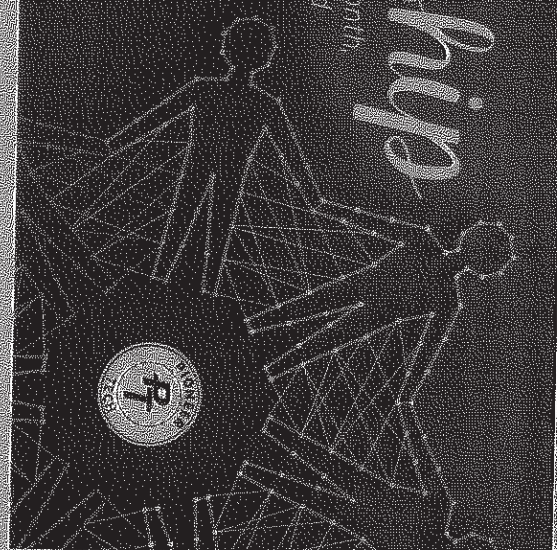
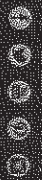


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THE FAIRFAX CHIEF
FAIRFAX, OKLAHOMA

THURSDAY, JANUARY 6, 2022
PAGE 7

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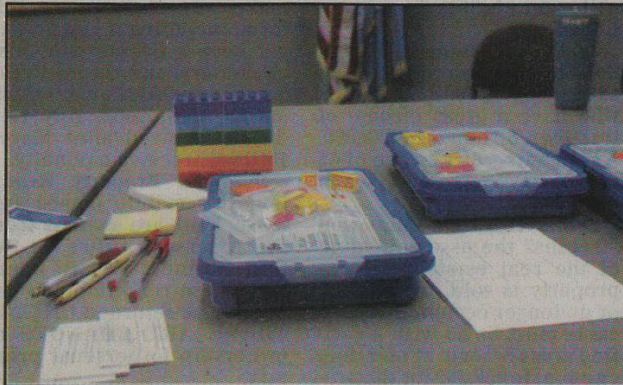
Friday

January 7, 2022

Vol. 129 - No. 67
poncacitynews.com



Inspire Your Creativity speaks at 1 Million Cups



Several supplies for use in activities during the lunch and learn hosted that same day. Items included a box of LEGO pieces, pens, and paper. (Photos by Calley Lamar)

By **CALLEY LAMAR**
calley@poncacitynews.com

The January speaker for the 1 Million Cups event at Pioneer Technology Center (PTC) was Kelly Reddin with Inspire Your Creativity LLC. Reddin also hosted a lunch and learn that same day on Wednesday, Jan. 5.

Reddin started Inspiring Your Creativity after working in business and education for 45 years. Reddin has taught elementary, middle, and college students. She has also worked as Global Master Trainer and Solutions Architect at LEGO Education.

She defines the reason for starting Inspiring Your Creativity, was because creativity is problem solving.

"Creativity allows you to be better with creation of ideas, products, processes, solutions, and we need that in our businesses and our education world," said Reddin.

Reddin shared that on average, 98% of 3-year-olds have a genius level of creative thinking. While less than 2% of people retain

genius level creative skills by the time they are 25.

"Everyone is creative, but many people say: 'Oh I'm not creative.' That's because they've lost their confidence in their ability to be creative," said Reddin. "Creativity is energizing, so when we start to be creative, we get more energy. And the more energy we get, the more creative we are."

Reddin believes that both education and business need hands on ways to communicate, and that STEM (Science, Technology, Engineering, Mathematics) and STEAM (Science, Technology, Engineering, Art, Mathematics) should be inclusive and project based. These should also include the four Cs: creativity, communication, collaboration, and critical thinking.

"We need people who come out of school, able to walk into a business unit and be able to collaborate freely, to be able to bring ideas to the floor, and have that business open to those ideas," said Reddin. "We need engagement in that



Kelly Reddin with Inspire Your Creativity was the speaking at the 1 Million Cups. She was presented with an orange cup, something all speakers receive.

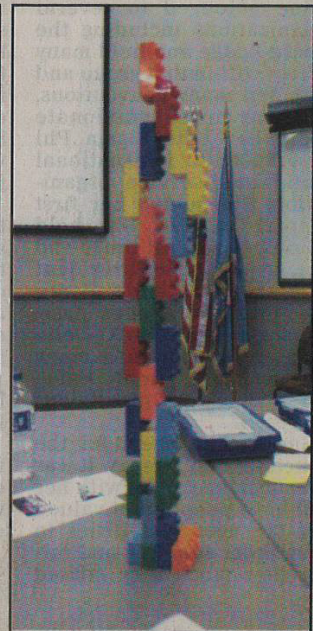
business community when we're having a meeting. It can't just be sit-and-get. It has to be interactive."

Reddin's focus has been on the midwestern United States because there are so few people that want to work with small businesses and small town education.

On the business side, Reddin has presentations that help businesses be more creative and communication going by allowing people that know that business to come forward with ideas.

"I look at individual businesses, companies, school districts, because no two are alike. They may be in the same town, but they are not necessarily the same," said Reddin. "So I don't have a cookie cutter approach, one-size fits all."

At the end of her presentation, Reddin received an



One activity involved trying to create the tallest tower using LEGO bricks without merely stacking them vertically.

orange cup for speaking at the event.

A few hours following the presentation, Reddin hosted a lunch and learn, where she was able to exercise examples of her lesson.

She had the group perform different tasks such as building the tallest tower they could out of LEGO bricks without merely stacking them, using six pieces enclosed in a bag to make a duck, and using pieces in a manner similar to sudoku to recognize a pattern.

These tasks had the ultimate goal of allowing those in attendance to exercise their creativity, problem solving skills, and to be engaged and think outside the boxes of conformity.

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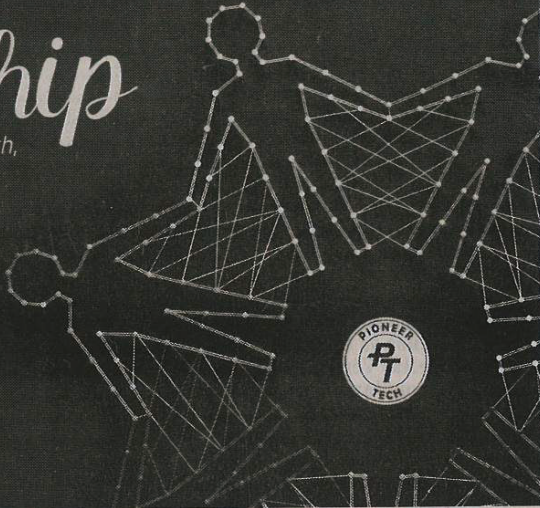


Photo submitted

December Students of the Month at Pioneer Tech

Tonya Ellison, Malik Owdetallah, and Trista Stormer are the Pioneer Technology Center (PTC) December Students of the Month. Ellison is an adult Practical Nursing student from Fairfax. Her instructor calls her kind, respectful, helpful and believes she shows a true commitment to accomplishing her goal of becoming a nurse. Malik Owdetallah is with the Automotive Services program as well as a graduate of PO HI. His instructor praises his great attitude and tremendous work ethic. Trista Stormer, a Biomedical Sciences Academy student, is a junior at Blackwell High School. Her instructor describes her as friendly and willing to help in many areas like service projects, cleaning the lab, or helping a classmate. Students of the month are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill up their cups with their favorite beverages at no cost for the entire month. For more information about Pioneer Technology Center's programs and services, call 580-762-8336 or visit their website www.pioneerotech.edu.

Blackwell

Wednesday, January 12, 2022

Friday

January 14, 2022

Vol. 129 - No. 72
poncacitynews.com

Pioneer Tech recognizes school board members

Ponca City, OK— January is School Board Recognition Month. Pioneer Technology Center (PTC) recognized their board members at the January PTC Board of Education meeting this week. Each were given a custom cutting board made by students in the Construction Technology Program. The boards were upcycled from pallet wood donated to the school. The Pioneer Tech logo was etched in the right-hand corner on equipment ran by Mechatronics Program students.

Serving as a link between the community and tech center, school board members are elected to establish the policies that provide the framework for the schools they serve. The Pioneer Tech Board of Education meets monthly on the second Tuesday.

"Our school board members are volunteers who shoulder critical responsibilities and often make crucial decisions for our district. Their goal is continuously focused on the future success of the students and industry in our district," said Traci Thorpe, Superintendent/CEO of Pioneer Tech. "Their support for



Pictured left to right JD Soulek, Gay Norris, Laurence Beliel, Debbie Leaming, and Traci Thorpe. Not pictured but also honored during the meeting, Orva Rothgeb.

PTC and our district helps today's students prepare to be productive citizens and the leaders of tomorrow." Board members serving at Pioneer Tech include

JD Soulek, Blackwell; Gay Norris, Ponca City; Orva Rothgeb, Tonkawa; Debbie Leaming, Newkirk; and Laurence Beliel, Ponca City.

For more information about Pioneer Technology Center's programs and services, call 580-762-8336 or visit their website www.pioneer-tech.edu.

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Courtesy Photo

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For more information about Pioneer Technology Center's programs and services, call 580-762-8336 or visit their website www.pioneer.tech.edu.

Pioneer Technology Center honor roll fall 2021

Pioneer Technology Center is proud to announce those awarded to honor roll for the Fall 2021 semester. Please see attached sheets.

Achieving the Superintendent's Honor Roll requires a 4.0 grade point average; the Director's Honor Roll requires a 3.0 grade point average

Directors Honor Roll

Fairfax
Codie L. Colmenero

Shidler

• Trevor Rowe

Woodland

- Evan Barnett
- Carson Dilbeck
- Gunnar Chase Gates
- Aaron T. Gray
- Trey D. Heath
- Seth D. Kuhn
- Jordan D. McConnell
- Hayden R. Nicholson
- Levi L. Porter

Superintendents Honor Roll

Fairfax
• Stewart J. Campeau

Shidler

- Dierks South

Woodland

- Michael Levi Bernard
- Nathan E. Bouchard
- Emily D. Brandenburg
- Zane W. Brock
- Chloe R. Broughton
- Alyssa Bush
- Donna E. Gray
- Jamie W. Jordan
- Reagan Lockert
- Lucian D. McKinney
- Piper L. Roach

Pioneer Tech recognizes school board members

Press Release

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For more information about Pioneer Technology Centers programs and services, call (580) 762-8336 or visit www.pioneertech.edu.



From left, JD Soulek, Gay Norris, Laurence Bittel, Debbie Learning and Traci Thorpe. Not pictured but also honored during the meeting, Orva Rothgeb. (Courtesy photo)



Pictured left to right JD Soulek, Gay Norris, Laurence Beliel, Debbie Leaming, and Traci Thorpe. Not pictured but also honored during the meeting, Orva Rothgeb.

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For more information about Pioneer Technology Center’s programs and services, call 580-762-8336 or visit their website www.pioneertech.edu.



Photo Submitted

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Friday

January 28, 2022

Vol. 129 - No. 82
poncacitynews.com



Kaiden Gregory and Levi Bernard are the Pioneer Technology Center (PTC) January Students of the Month. Gregory is a senior from Newkirk High School enrolled in the Information Technology program. His instructor chose him as student of the month due to his assistance with the Smash Bros. Tournament hosted last month. In the classroom he is also willing to do whatever he can to be successful. Levi Bernard is with the Construction Technology program and a senior at Woodland High School in Fairfax. His instructor praises his punctuality, work ethic, and enjoys having Bernard in class. Students of the month are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill up their cups with their favorite beverages at no cost for the entire month. For more information about Pioneer Technology Center's programs and services, call 580-762-8336 or visit their website www.pioneertech.edu.

PIONEER TECHNOLOGY CENTER
Part-Time & Temporary Employment Contracts and/or Addenda to Contracts
February 8, 2022 FY 2021/2022

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Tim Brown	Adjunct Prec Machining Instructor	01/25 – 05/20 (up to 80 days)	27.00/hr
Joshua Conway	Drafting Your Own Will	01/24 (4 hrs)	200.00
Lori Evans	Hi-Set and GED Testing	02/09 – 04/25 (W 4:00-8:00pm)	700.00
Ian Freeman	Beginning Welding	01/18 – 01/31 (T/TH 6-9pm)	450.00
Ian Freeman	Beginning Welding	02/01 – 02/28 (T/TH 6-9pm)	450.00
Ian Freeman	Beginning Welding	03/01 – 03/31 (T/TH 6-9pm)	450.00
Ian Freeman	Beginning Welding	04/01 – 04/19 (T/TH 6-9pm)	450.00
Casey Gilman	Polymer Clay Earrings	01/24 (M 6-9pm)	75.00
Steve Ivie	Advanced Welding	01/24 – 02/28 (24 hrs)	600.00
Steve Ivie	Advanced Welding	03/01 – 03/31 (24 hrs)	600.00
Steve Ivie	Advanced Welding	04/01 – 04/25 (24 hrs)	600.00
Chase Johnston	Precision Machining Substitute	02/01 – 04/01	20.00/hr
Jeff Lockett	AG Business/Financial Consultant	12/20 – 01/19 (23 hrs)	575.00
Steven Long	Hybrid, EMT	01/19 – 01/26 (8 hrs)	200.00
Steven Long	Hybrid, EMT	02/01 – 02/22 (16 hrs)	400.00
Steven Long	Hybrid, EMT	03/01 – 03/29 (20 hrs)	500.00
Steven Long	Hybrid, EMT	04/01 – 04/26 (16 hrs)	400.00
Kevin Main	Private Security Phase 1&2	01/18 – 01/31 (14 hrs)	350.00
Kevin Main	Private Security Phase 1&2	02/01 – 02/28 (14 hrs)	350.00
Kevin Main	Private Security Phase 1&2	03/01 – 03/09 (14 hrs)	350.00
Jennifer McGrew	AT&D RN Supervisor	01/01 – 01/30	250.00
Jennifer McGrew	AT&D RN Supervisor	02/01 – 02/28	250.00
Jennifer McGrew	AT&D RN Supervisor	03/01 – 03/31	250.00
Jennifer McGrew	AT&D RN Supervisor	04/01 – 04/30	250.00
Jennifer McGrew	AT&D RN Supervisor	05/01 – 05/31	250.00
Jennifer McGrew	AT&D RN Supervisor	06/01 – 06/30	250.00
John Munger	CPR	01/19 (W 6-9pm)	75.00
Rory Newland	Perkins Grant-Temp Teaching Asst	02/09 – 03/15 (up to 15 hrs per week)	25.00/hr
James Page	School Bus Examiner	12/18 – 01/20 (13 hrs)	325.00
Sue Roy	Quilting	01/27 – 03/10 (TH 6-9pm)	378.00
Lacey Smith	Cricut for Beginners	01/31 (3 hrs 6-9pm)	93.60
Brittany Sprueill	Phlebotomy	01/11 – 01/31 (24 hrs)	600.00
Brittany Sprueill	Phlebotomy	02/01 – 02/28 (18 hrs)	450.00
Brittany Sprueill	Phlebotomy	03/01 – 03/03 (6 hrs)	150.00

FEBRUARY BOARD MEETING CONTRACT RENEWALS

Executive Directors/Admin. Team Directors

For FY23

POSITION/TITLE	EMPLOYEE NAME
Chief Financial Officer	Stacey Rush
Executive Director, Business and Industry Services	Molly Kyler
Executive Director, Full-Time Programs	Kahle Goff
Instructional Director	Ryan Burkett
Instructional Director	Kendra Knight