

Pioneer Technology Center Board of Education  
Special Meeting  
Tuesday, June 9, 2020, 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Discussion and vote to approve or not approve the Minutes of the May 28, 2020 Special Board of Education meeting
5. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #41592-41761; Building Fund #40105-40114; Payroll #70173-70179).
6. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
  - 6.A. Traci Thorpe, Superintendent/CEO
  - 6.B. Molly Kyler, Executive Director, Business & Industry Services
7. Discussion and vote to approve or not approve FY21 resource allocations to support Blackwell Gateway Partnership Program
8. Discussion and vote to approve or not approve quotes for Westward Expansion project
9. Discussion and vote to approve or not approve the proposed insurance policies renewal for FY21 as listed on Appendix A.
10. Discussion and vote to approve or not approve surplus items as listed on Appendix B.
11. Discussion and vote to approve or not approve a contract with Putnam and Company PLLC for audit of 2019-2020 year.
12. Discussion and vote to approve or not approve an agreement between the Oklahoma Small Business Development Center and Pioneer Technology Center to co-sponsor an OKSBDC Business Advisor.
13. Discussion and vote to approve or not approve an agreement between The Alliance for Manufacturing Excellence, Inc., Pioneer Technology Center, Northwest Technology Center,

High Plains Technology Center and Autry Technology Center, to co-sponsor a Manufacturing Extension Agent (MEA) with Pioneer Technology Center serving as the Fiscal Agent.

14. Discussion and vote to approve or not approve the Agreement for Representation between Pioneer Technology Center and its Board of Education and Rosenstein, Fist & Ringold. This is an agreement for legal services, including, but not limited to, legal advice, consultation and representation for FY21

15. Discussion and vote to approve or not approve a Resolution requesting Temporary Appropriations for General Fund and Building Fund for FY21 and a Resolution authorizing the school treasurer/deputy treasurer to invest excess fund during FY21.

16. Discussion and vote to approve or not approve the close out and transfer of balances from the following Activity Fund sub-accounts to the General Fund on June 30, 2020. (Petty cash, bookstore revenue, equipment sales, facilities rental, ABE testing fees, incubator rents, incubator utilities, miscellaneous, resale, shop revenue, day tuition, AT&D tuition, IT&D tuition, safety tuition, SHARE/Local).

17. Discussion and vote to approve or not approve Activity Fund Subaccounts for FY21 as listed on Appendix C.

18. Discussion and vote to approve or not approve the appointment of LaNell Reed as School Treasurer; Stacey Rush as Deputy Treasurer; Erin Mercer as Encumbrance Clerk and Activity Fund Custodian; and Amanda Perez-Vargas as Activity Fund Clerk for FY21.

19. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix D.

20. Proposed Executive Session to discuss the hiring of a Medical Assisting Instructor and a Biomedical Sciences Instructor, contract renewal of Art Kirchenbauer, T& I Teaching Assistant and to discuss the terms and conditions of employment, including salary of the following personnel categories: professional certified, non-certified professional and support personnel Okla. Stat. Title 25, 307(B)(1).

21. Vote to convene in Executive Session

21.A. Time:

22. Acknowledge return of the Board to Open Session

22.A. Time:

23. Board President statement of Executive Session minutes

24. Vote to approve or not approve hiring a Medical Assisting Instructor

25. Vote to approve or not approve hiring a Biomedical Sciences Instructor

26. Vote to approve contract renewal for Art Kirchenbauer, T&I Teaching Assistant

27. Motion and vote to approve or not approve terms and conditions of employment, including salary of the following personnel categories: professional certified, non-certified professional and support personnel.

28. Public Comment

29. Motion and vote to adjourn

29.A. Time:

*NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.*

POSTED: Pioneer Technology Center, North Entrance

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By Allison Christy, Minutes Clerk