

Pioneer Technology Center Board of Education
Special Meeting
Tuesday, April 13, 2021, 4:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

The Board of Education will meet in Room B120 on the Pioneer Technology Center campus at 5:00 pm for a snack supper. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the Board of Education meeting.

1. Call meeting to order
2. Flag salute and Moment of Silence
3. Roll call and establish a quorum
4. Motion and vote to approve or not approve minutes of March 9, 2021 Regular Board of Education Meeting
5. Proposed executive session to discuss the appointment of an individual and/or interview candidates for vacant school board zone 1 position. 25 O.S. § 307(B)(1) and 70 O.S. § 5-118
6. Vote to convene in Executive Session
7. Acknowledge return of the Board to Open Session
8. Board President statement of Executive Session minutes
9. Discussion and possible board action to appoint an individual to vacant school board zone 1
10. Oath of Office for new Board Member
11. Motion and vote to adjourn

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance

Posted _____

By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, March 9, 2021 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order at 6:00 pm
2. Roll call and establish a quorum

Board Members Present:

Mr. Laurence Beliel
Ms. Gay Norris
Ms. Orva Rothgeb
Mr. J.D. Soulek

Board Members Absent:

Ms. Mary Rigdon

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch, Mike Orr and Allison Christy

3. Flag salute and moment of silence
4. Motion and vote to accept Ms. Mary Rigdon's resignation from the Board of Education and to proceed with the appointment process of a new board member for Zone 1

Motion to accept Ms. Mary Rigdon's resignation from the Board of Education and to proceed with the appointment process of a new board member for Zone 1 passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

*Ms. Mary Rigdon was personally presented with gifts, cards and flowers earlier in the day.

5. Reports and Presentations - Follow-up Report, Kahle Goff, Exec. Director, Full-Time Programs and possible construction tour

Kahle showed the 2019-20 student follow-up report. This is the information we submitted to the Oklahoma Department of CareerTech Education. The report includes retention, placement and wage & certifications.

6. Discussion and vote to approve or not approve the Minutes of the February 17, 2021 Special Virtual Board of Education meeting

Motion to approve the Minutes of the February 17, 2021 Special Virtual Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

7. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #11050-11119; Building Fund #10047-10049; Payroll #70160).

Motion to approve the Financial Reports, Activity Fund Report, and Encumbrances/Change Order lists as presented passed with a motion by Mr. Laurence Beliel and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Traci Thorpe reported attending an MEA Consortium planning meeting with High Plains, Northwest Tech and Autry. North Central Oklahoma Centers for Workforce Excellence goals committee met to set goals for the group. Traci, Molly and Kahle are committee chairs for NCOCWE. We were very busy during the inclement weather as we continued with many Zoom meetings. Working with other tech centers to identify training programs and tuition costs to use potential stimulus funds to offer tuition for students. We would like to offer some short-term training options such as truck driver training, health programs, cyber security and PC repair. Dr. Mack asked Traci to chair the Asset map committee. Beneficial for employment seekers. Sylvia Urioste connected the Pioneer Tech employees with the Ponca tribe White Eagle Health Center to provide COVID vaccines for 24 of our staff members. We are appreciative of their partnership. The building project continues to be on schedule, even though there have been weather delays. The crews are making a lot of progress on the inside.

Molly Kyler, Executive Director, Business & Industry Services

Molly Kyler reported early enrollment numbers for Full-Time Programs look good for next year. New student interviews started with Blackwell and Woodland schools. Lori Evans is impressed with the numbers. Janet Schwabe is putting on Solid Works training for area manufacturers. PTC Preview

Night was different but had a great turn-out. Parents scheduled a time so there was more one-on-one time.

9. Discussion and vote to approve or not approve surplus items as listed on Appendix A.

Motion to approve surplus items as listed on Appendix A passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Absent

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve the ADPC software License and Support Agreement for FY22 (same as current year, \$585/month).

Motion to approve the ADPC software License and Support Agreement for FY22 (same as current year, \$585/month) passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Absent

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to approve school calendar for the 2021-2022 school year

Motion to approve school calendar for the 2021-2022 school year passed with a motion by Mr. Laurence Beliel and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Absent

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve proposed equipment purchases.

Motion to approve proposed equipment purchases passed with a motion by Mr. Laurence Beliel and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Absent

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

13. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix B.

Motion to approve purchases over \$10,000 as listed on Appendix B passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

14. Discussion and vote to accept or decline bid for 2021 Culinary Equipment Project (Westward Expansion) (as presented).

Motion to accept bid for 2021 Culinary Equipment Project (Westward Expansion) passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C passed with a motion by Mr. Laurence Beliel and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

16. Proposed Executive Session to discuss employment of Assistant Registrar, Full-Time Programs and contract renewals for the employees listed on Appendix D (Coordinators/Counselors) Okla. Stat. Title 25, 307(B)(1).

No Executive Session

17. Motion and vote to approve employment of Holly Farmer as Assistant Registrar, Full-Time Programs

Motion to approve employment of Assistant Registrar, Full-Time programs passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea

Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

18. Motion and vote to approve contract renewals for the employees listed on Appendix D
(Coordinators/Counselors)

Motion to approve employment of Assistant Registrar, Full-Time programs passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

19. New Business

No New Business

20. Public Comment

No Public Comment

21. Vote to elect J.D. Soulek as President of Board of Education, Gay Norris as Vice President of Board of Education, Orva Rothgeb as Clerk of the Board of Education, Laurence Beliel as Deputy Clerk of the Board of Education, the appointment of Allison Christy as Minutes Clerk and Stacey Rush as Deputy Minutes Clerk for the Board of Education.

Motion to elect J.D. Soulek as President of Board of Education, Gay Norris as Vice President of Board of Education, Orva Rothgeb as Clerk of the Board of Education, Laurence Beliel as Deputy Clerk of the Board of Education, the appointment of Allison Christy as Minutes Clerk and Stacey Rush as Deputy Minutes Clerk for the Board of Education passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

22. Recognition of Outgoing Board President

This item was tabled. Mr. J.D. Soulek finished out Mr. Larry Buck's presidency and will now serve as President of the Board for the next year.

23. Board President adjourned the meeting at 7:17 pm

Respectfully Submitted,

Allison N. Christy

Allison N. Christy
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote: