

Pioneer Technology Center Board of Education
Regular Meeting
Tuesday, April 13, 2021, 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

The Board of Education will meet in Room B120 on the Pioneer Technology Center campus at 5:00 pm for a snack supper. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the Board of Education meeting.

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations
Corbin Dewitt, Leadership Development Coordinator, BIS
Presenting on Leadership Development
5. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #11120-11275; Building Fund #10050-10092; Payroll #70161).
6. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - A. Traci Thorpe, Superintendent/CEO
 - B. Kahle Goff, Executive Director, Full-Time Programs
7. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.
8. Discussion and vote to approve or not approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2021-22. This resolution authorizes filing of the Form 471 application(s) for funding year 2021-22 and the payment of the applicant's share upon approval of funding and receipt of services.

9. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix B.
10. Proposed Executive Session to discuss the employment of Adult Training & Development Evening Secretary and contract renewals for employees listed on Appendix C (Support Staff). Okla. Stat. Title 25, 307(B)(1).
11. Vote to convene in Executive Session
12. Acknowledge return of the Board to Open Session
13. Board President statement of Executive Session minutes
14. Motion and vote to approve employment of Adult Training & Development Evening Secretary
15. Motion and vote to approve contract renewals listed on Appendix C (Support Staff)
16. New Business
17. Public Comment
18. Motion and vote to adjourn

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance

Posted _____

By Allison Christy, Minutes Clerk

General

PIONEER TECHNOLOGY CENTER

From PO: 11120 to PO: 11275

Encumbrance For Board Approval

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
11120	WAL-MART	TANF STUDENT ASSISTANCE OTHER	19.88	03/05/2021
11121	SPEAK NOW FILM CO.	MARKETING - ADVERTISING	200.00	03/05/2021
11122	THERMACUBE, LLC	CHILDRENS LAB - TRAVEL REGISTRATION	40.00	03/05/2021
11123	WAL-MART	STUDENT AMBASSADORS - SUPPLIES	97.02	03/05/2021
11124	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	20.00	03/05/2021
11125	STAPLES ADVANTAGE	FINANCIAL AID - SUPPLIES	89.27	03/05/2021
11126	CAROLINA BIOLOGICAL SUPPLY CO	BIOMED AND HCC - SUPPLIES	166.50	03/05/2021
11127	MERRIFIELD OFFICE PLUS	FINANCIAL AID - SUPPLIES	80.24	03/05/2021
11128	CHAPMAN SHOE & SKATE EMPORIUM	TANF STUDENT ASSISTANCE OTHER	49.98	03/05/2021
11129	SITUS ENGINEERING LLC	EXISTING INDUSTRY - PROF SERVICES	3,750.00	03/08/2021
11131	OHD, LLP	SAFETY REPAIRS	860.00	03/08/2021
11132	HOBBY LOBBY	SUMMER CAMP - SUPPLIES	100.00	03/08/2021
11133	WAL-MART	SUMMER CAMP - SUPPLIES	100.00	03/08/2021
11134	POCKET NURSE	SUMMER CAMP - SUPPLIES	150.50	03/08/2021
11135	JOSH SHORT PLUMBING INC.	BLDING MAINT REPAIRS	500.00	03/08/2021
11136	FIRST BANKCARD VISA	CHILD LAB & PRESCHOOL - BOOKS	56.45	03/09/2021
11137	WAL-MART	TANF DURABLE SUPPLY	219.97	03/09/2021
11138	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	172.48	03/09/2021
11139	YOU SCIENCE	HCCI SUPPLIES	312.00	03/10/2021
11140	ACCURATE AUTO REPAIR	TANF STUDENT ASSISTANCE OTHER	174.03	03/10/2021
11142	COMPUTER SOLUTIONS UNLIMITED	COMPUTER SERVICES - SUPPLIES	1,400.00	03/10/2021
11143	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	170.00	03/10/2021
11144	POCKET NURSE	BIOMED AND HCC - SUPPLIES	218.25	03/10/2021
11145	B&H PHOTO-VIDEO	BIS ADMIN - SUPPLIES	100.00	03/10/2021
11146	OSU FIRE SERVICE TRAINING	FIREFIGHTER - PROF SERV	350.00	03/10/2021
11147	HOBBY LOBBY	SUMMER CAMP - SUPPLIES	18.87	03/10/2021
11148	STAPLES ADVANTAGE	SUMMER CAMP - SUPPLIES	47.05	03/10/2021

PIONEER TECHNOLOGY CENTER

From PO: 11120 to PO: 11275

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11149	SUMMIT BUS	EQUIP - BUS (HEERF II FUNDS)	97,100.00	03/10/2021
11150	STAPLES ADVANTAGE	FINANCE SUPPLIES	66.44	03/11/2021
11151	CAREER TECH PRINTING SERVICES	MARKETING / PRINTING	373.00	03/11/2021
11152	STAPLES ADVANTAGE	HCC AND BIOMED - SUPPLIES	769.65	03/11/2021
11153	X-CEL BADGE & ENGRAVING C	MARKETING/ADVERTISING	12.00	03/11/2021
11154	WAL-MART	BITE ADMIN - SUPPLIES	46.68	03/11/2021
11155	NEWEGG BUSINESS	BITE NETWORK - SUPPLIES	897.55	03/11/2021
11156	FIRST BANKCARD VISA	BITE ADMIN - SUPPLIES	159.99	03/11/2021
11157	GALAXIE BUSINESS EQUIPMENT INC	PERKINS INNOVATION GRANT - FFM DURABLE SUPPLIES	3,450.00	03/11/2021
11158	CARES ACT - STUDENT AID	CARES ACT STUDENT FUNDS	131,415.00	03/11/2021
11159	NORTHEAST TECHNOLOGY CENTER	PROF SERVICES IT&D INSTRUCT.	1,430.00	03/11/2021
11160	MERRIFIELD OFFICE PLUS	SUPPLIES-AT&D COORDINATOR	43.48	03/11/2021
11161	FIRST BANKCARD VISA	SUPPLIES - BITE NETWORK	68.95	03/11/2021
11162	LINCOLN ELECTRIC COMPANY	WELDING - SUPPLIES	500.00	03/12/2021
11163	LAMPTON WELDING SUPPLY	WELDING - SUPPLIES	300.00	03/12/2021
11164	LOWE'S HOME CENTER INC	FFM SUPPLIES	350.00	03/12/2021
11165	YOU SCIENCE	CONSTRUCTION - SUPPLIES	288.00	03/12/2021
11166	MSC INDUSTRIAL SUPPLY CO	WELDING - SUPPLIES	188.40	03/12/2021
11167	LOWE'S HOME CENTER INC	BUILDING MAINT REPAIRS	47.46	03/12/2021
11168	HARLAND'S DIESEL SERVICE	BUS MAINT REPAIRS	3,137.33	03/12/2021
11169	WAL-MART	BUILDING MAINT/SUPPLIES	77.58	03/12/2021
11170	MNJ TECHNOLOGIES DIRECT, INC	PERKINS INNOVATION GRANT- TECHNOLOGY CULINARY ARTS	5,187.00	03/12/2021
11171	ELSEVIER	AT&D - RESALE BOOKS	1,390.00	03/12/2021
11172	TRINITY TRAINING & DEVLOPMENT	IT&D - RESALE SUPPLIES	3,052.10	03/12/2021
11173	NATIONAL CURRICULUM & TRAINING INSTITUTE	IT&D - RESALE BOOKS	248.91	03/12/2021
11174	SHERWIN WILLIAMS CO	BUILDING REPAIR MAINT	38.23	03/16/2021
11175	STAPLES ADVANTAGE	STUDENT SERVICES/COUNSELING - SUPPLIES	150.00	03/22/2021
11176	CHAPMAN SHOE & SKATE EMPORIUM	TANF STUDENT ASSISTANCE OTHER	211.88	03/22/2021

PIONEER TECHNOLOGY CENTER

From PO: 11120 to PO: 11275

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11177	BUSINESS PROFESSIONALS OF AMERICA INC	BITE STAFF TRAVEL REGISTRATION	99.00	03/22/2021
11178	HOBBY LOBBY	COUNSELING/STUDENT SERVICES - SUPPLIES	187.22	03/22/2021
11179	DOODLE ACADEMY	STUDENT SERVICES/COUNSELING - SUPPLIES	225.00	03/22/2021
11180	LOWE'S HOME CENTER INC	STUDENT SERVICES/COUNSELING - SUPPLIES	17.63	03/22/2021
11181	SCHOOL NURSE SUPPLY, INC	HCC I SUPPLIES	63.05	03/22/2021
11182	PROVISIONS COFFEEHOUSE & EATERY	ADVISORY COMMITTEE MEETING FOOD	225.00	03/22/2021
11183	NASCO	SAFETY/ SUPPLIES	303.80	03/23/2021
11184	TANF STUDENT ASSISTANCE	TANF TUITION	550.00	03/23/2021
11185	MEDCOM	NURSING - CURRICULUM (COVID19)	5,229.00	03/23/2021
11186	LOWE'S HOME CENTER INC	WELDING - SUPPLIES	41.32	03/24/2021
11187	HOBBY LOBBY	SHARE LOCAL - INSTRUCTIONAL SUPPLIES	228.92	03/24/2021
11188	STAPLES ADVANTAGE	DISABILITY/PLACEMENT - SUPPLIES	200.00	03/24/2021
11189	GALAXIE BUSINESS EQUIPMENT INC	EQUIPMENT/FURNIATURE	40,955.09	03/24/2021
11190	STAPLES ADVANTAGE	AV/SOFTWARE	1,439.99	03/24/2021
11191	SCOTT RICE OFFICE INTERIORS	TEACHER PREP EQUIPMENT	19,822.46	03/24/2021
11192	MNJ TECHNOLOGIES DIRECT, INC	EQUIPMENT/COMPUTERS	136,309.00	03/24/2021
11193	ADVANCED TECHNOLOGY CONSULTANTS	EQUIPMENT/INDUSTRIAL TECH	36,937.85	03/24/2021
11194	APPLE INC	EQUIPMENT/FULL TIME PROGRAMS	2,325.00	03/24/2021
11195	SCHOOL SAVERS	EQUIPMENT ACADEMIC MATH	1,750.00	03/24/2021
11196	NEWEGG BUSINESS	EQUIPMENT COMPUER SERVICES & MARKETING	3,217.84	03/24/2021
11197	TEACHING SYSTEMS, INC.	SUBSCRIPTIONS MACHINE TOOL	3,100.00	03/24/2021
11198	HOBBY LOBBY	TANF STUDENT ASSISTANCE OTHER	53.99	03/24/2021
11199	NEWEGG BUSINESS	COMPUTER SERVICES - SUPPLIES	1,063.32	03/25/2021
11200	CAROLINA BIOLOGICAL SUPPLY CO	BIOMED- SUPPLIES	34.50	03/25/2021

PIONEER TECHNOLOGY CENTER

From PO: 11120 to PO: 11275

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11201	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	256.25	03/25/2021
11202	POCKET NURSE	AT&D RESALE SUPPLIES	169.16	03/25/2021
11203	MARLAND ESTATE	DIRECTOR TRAVEL	100.00	03/25/2021
11204	STAPLES ADVANTAGE	BIS ADMIN AND CENTRAL - SUPPLIES	213.14	03/25/2021
11205	FIRST BANKCARD VISA	TEACHER PREP - SUPPLIES	91.74	03/26/2021
11206	TEACHER CREATED RESOURCES	TEACHER PREPARATION - SUPPLIES	20.98	03/26/2021
11207	FIRST BANKCARD VISA	BITE ADMIN - SUPPLIES	52.97	03/26/2021
11208	HONORS GRADUATION LLC	STUDENT AMBASSADORS - SUPPLIES	59.00	03/26/2021
11209	WAL-MART	TANF - SUPPLIES	305.28	03/26/2021
11210	UNITED COMMUNITY ACTION PROGRAM	TANF STUDENT ASSISTANCE OTHER	300.00	03/26/2021
11211	LAMPTON WELDING SUPPLY	AT&D WELDING - RESALE SUPPLIES	971.50	03/26/2021
11212	PONCA IRON & METAL, INC.	AT&D WELDING - RESALE SUPPLIES	810.00	03/26/2021
11213	S&K DIRECT STEEL	WELDING SUPPLIES	1,553.64	03/26/2021
11214	S&K DIRECT STEEL	WELDING SUPPLIES	286.40	03/26/2021
11215	LOWE'S HOME CENTER INC	PERKINS INNOVATION GRANT-DURABLE MATERIALS-CULINARY	100.00	03/26/2021
11216	HOBBY LOBBY	PERKINS INNOVATION GRANT-DURABLE MATERIALS-CULINARY ARTS	200.00	03/26/2021
11217	LOWE'S HOME CENTER INC	PERKINS INNOVATION GRANT-DURABLE MATERIALS-CULINARY	264.00	03/26/2021
11218	FIRST BANKCARD VISA	PERKINS INNOVATION GRANT-DURABLE SUPPLIES-CULINARY	55.98	03/26/2021
11219	OK ASSOC FOR PUPIL TRANSPORTATION INC	AT&D INSTRUCTOR - TRAVEL REGISTRATION	100.00	03/26/2021
11220	CHOCTAW CASINO RESORT	AT&D INSTRUCTOR - TRAVEL LODGING	315.00	03/29/2021
11221	CHANNING L. BETE CO. INC	TEACHER PREP - SUPPLIES	457.69	03/29/2021
11222	GALAXIE BUSINESS EQUIPMENT INC	SUPERINTENDENT SUPPLIES	170.00	03/29/2021
11223	POCKET NURSE	AT&D INSTRUCTOR - SUPPLIES	214.74	03/29/2021
11224	EMERGENCY MEDICAL PRODUCTS INC	AT&D RESALE SUPPLIES	873.16	03/29/2021

PIONEER TECHNOLOGY CENTER

From PO: 11120 to PO: 11275

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11225	STAPLES ADVANTAGE	TEACHER PREP - SUPPLIES	100.00	03/29/2021
11226	ODAT (OK DRUG & ALCOHOL TESTING)	PN DRUG TESTING	175.00	03/29/2021
11227	MY CLINICAL EXCHANGE	PN RESALE MISC	276.50	03/30/2021
11228	SIMPLE SPACES, LLC	IT&D RESALE SUPPLIES	1,475.00	03/30/2021
11229	CENTRAL TECHNOLOGY CENTER	BLDG MAINT - STAFF TRAVEL REGISTRATION	100.00	03/30/2021
11230	NATIONAL PEN COMPANY	MARKETING/ADVERTISING	789.90	03/31/2021
11231	LINCOLN ELECTRIC COMPANY	INDUSTRIAL TECH - REPAIRS	28.28	03/31/2021
11232	MSC INDUSTRIAL SUPPLY CO	WELDING - SUPPLIES	83.00	03/31/2021
11233	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	200.00	03/31/2021
11234	LOWE'S HOME CENTER INC	CHILD LAB & PRESCHOOL - SUPPLIES	30.00	03/31/2021
11235	AAMP	TANF STUDENT ASSISTANCE OTHER	510.00	03/31/2021
11236	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	188.87	03/31/2021
11237	NEWEGG BUSINESS	BITE NETWORK - SUPPLIES	1,859.25	03/31/2021
11238	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	50.25	03/31/2021
11239	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	155.42	03/31/2021
11240	HULL MACHINE TOOLS, INC	WELDING - SUPPLIES	145.00	03/31/2021
11241	POCKET NURSE	AT&D INSTRUCT - SUPPLIES	63.37	03/31/2021
11242	MERRIFIELD OFFICE PLUS	AT&D COORDINATOR - SUPPLIES	35.99	03/31/2021
11243	FIRST BANKCARD VISA	MARKETING/ADVERTISING	200.00	04/01/2021
11244	WAL-MART	STUDENT SERVICES/COUNSELING - SUPPLIES	200.00	04/01/2021
11245	FIRST BANKCARD VISA	TEACHER PREP - SUPPLIES	57.94	04/01/2021
11246	NEWEGG BUSINESS	TCTW EQUIPMENT	6,500.00	04/01/2021
11247	B&H PHOTO-VIDEO	TCTW EQUIPMENT/MATERIALS	2,000.00	04/01/2021
11248	FIRST BANKCARD VISA	MARKETING/ADVERTISING	100.00	04/05/2021
11249	PACE	ENTREPRENEURIAL SERVICES COORD - TRAVEL REGISTRATION	150.00	04/05/2021

PIONEER TECHNOLOGY CENTER
From PO: 11120 to PO: 11275

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
11250	PACE	BIS ADMIN - TRAVEL REGISTRATION	150.00	04/05/2021
11251	MSC INDUSTRIAL SUPPLY CO	MACHINING SUPPLIES	234.60	04/05/2021
11252	G & H BUSINESS SOLUTIONS	SAFETY - SUPPLIES	260.00	04/05/2021
11253	ESSENTIAL EDUCATION	ABE/HSE - CURRICULUM SOFTWARE	1,399.00	04/05/2021
11254	HOME FITNESS EXERCISE EQUIPMENT	EQUIPMENT - CRIMINAL JUSTINCE	2,234.00	04/05/2021
11255	CARDIAC LIFE PRODUCTS	BLDING MAINT REPAIRS	236.32	04/06/2021
11256	HUGHES LUMBER CO.	BUILDING MAINT - SUPPLIES	60.00	04/06/2021
11257	TANF STUDENT ASSISTANCE	TANF TUITION	784.00	04/06/2021
11258	STAPLES ADVANTAGE	BLDG MAINT - SUPPLIES (COVID19)	959.28	04/06/2021
11259	JENKINS & PRICE	BLDG MAINT - SUPPLIES (COVID19)	1,413.03	04/06/2021
11260	PACE	BID ASST COORDINATOR - TRAVEL REGISTRATION	150.00	04/06/2021
11261	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	200.00	04/07/2021
11262	WAL-MART	TANF STUDENT ASSISTANCE OTHER	200.00	04/07/2021
11263	ALBRIGHT INSURANCE AGENCY, INC.	TANF STUDENT ASSISTANCE OTHER	249.00	04/07/2021
11264	OKLA ASBO	FINANCE - STAFF TRAVEL REGISTRATIONS	400.00	04/07/2021
11265	4 IMPRINT INC	MARKETING - ADVERTISING	1,123.14	04/08/2021
11266	FIRST BANKCARD VISA	HEALTH CAREERS - SUPPLIES	59.00	04/08/2021
11267	LOWE'S HOME CENTER INC	INDUSTRIAL TECH - SUPPLIES	158.20	04/08/2021
11268	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	04/08/2021
11269	KOSER ENTERPRISES INC	INDUSTRIAL TECH - REPAIRS	415.00	04/08/2021
11270	WAL-MART	TEACHER PREP - SUPPLIES	16.51	04/08/2021
11271	NATIONAL PEN COMPANY	MARKETING/ADVERTISING	188.49	04/08/2021
11272	MEEKS GROUP	MARKETING/PRINTING	4,395.16	04/08/2021
11273	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	225.00	04/08/2021
11274	KAY COUNTY ASSESSOR	ATTORNEY FEES	2,897.26	04/08/2021
11275	PROJECT LEAD THE WAY (PLTW)	BIOMED- STAFF TRAVEL	4,800.00	04/08/2021
Current Encumbered			561,477.49	

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

From: 06 Mar 2021 to: 08 Apr 2021

PO #	Vendor Name	General Description	Amount	Date
10023	FARHA WHOLESALE COMPANY INC	BLANKET PO	1,390.00	07/01/2020
10027	FIRST BANKCARD VISA	BLANKET PO	-1,000.00	07/01/2020
10034	LAMPTON WELDING SUPPLY	BLANKET PO	121.10	07/01/2020
10039	ODCTE	BLANKET PO	-15.00	07/01/2020
10051	QUADIENT LEASING USA, INC	BLANKET PO	-258.00	07/01/2020
10066	TRAVEL (STAFF)	BLANKET PO	-500.00	07/01/2020
10090	GROWTHWHEEL INTERNATIONAL INC	ENTREP. SERVICES SUBSCRIPTION	-1,500.00	07/01/2020
10092	JUNIOR'S LOCK & ALARM	BUILDING MAINT. SUPPLIES	-1,000.00	07/01/2020
10096	LERN	MEMBERSHIP FEE	-9.00	07/01/2020
10131	YORK ELECTRONIC SYSTEMS	MAINTENANCE CONTRACT BUILDING MAINTNANCE	120.00	07/01/2020
10200	EVCO	BLANKET PO	1,000.00	07/14/2020
10230	TANF STUDENT ASSISTANCE	TANF DUES/FEEES/CERTIFICATES	-35.00	07/21/2020
10290	FIRST BANKCARD VISA	TANF DUES/FEEES	-108.00	08/06/2020
10346	TRAINERS WAREHOUSE	LEADERSHIP DEV - SUPPLIES	2.82	08/13/2020
10520	TANF STUDENT ASSISTANCE	TANF TUITION	-39.00	09/15/2020
10532	DURO LAST ROOFING	BLDG MAINT - REPAIRS	-220.00	09/16/2020
10560	JONES & BARTLETT LEARNING LLC	INDUSTRIAL TECH - SUPPLIES	-27.30	09/22/2020
10606	ASME	WELDING - BOOKS	-19.50	09/29/2020
10617	PONCA CUSTOM TEES	AT&D - RESALE SUPPLIES	-20.00	10/01/2020
10716	POCKET NURSE	AT&D RESALE SUPPLIES	-260.00	10/22/2020
10748	KAY COUNTY CLINIC COMPANY LLC	FF/EMT FEE FOR SERVICES	-162.00	11/09/2020
10755	TANF STUDENT ASSISTANCE	TANF TUITION	-234.00	11/10/2020
10837	FARHA WHOLESALE COMPANY INC	CENTRAL SUPPLIES/ PAPER	-1,240.00	12/04/2020
10861	ALBRIGHT INSURANCE AGENCY, INC.	TANF STUDENT ASSISTANCE OTHER	4.00	12/09/2020
10911	FIRST BANKCARD VISA	TANF DUES/FEEES	-75.00	01/06/2021
10914	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	-400.00	01/06/2021
10935	CENTRAL TECHNOLOGY CENTER	TANF TUITION	-4,800.00	01/12/2021
10953	WAL-MART	PERKINS GRANT - DURABLE MATERIALS CULINARY	-7.21	01/14/2021

PIONEER TECHNOLOGY CENTER

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 06 Mar 2021 to: 08 Apr 2021

PO #	Vendor Name	General Description	Amount	Date
10958	STATE SURGICAL SUPPLY	INSTRUCT DIR - SUPPLIES (COVID)	-225.30	01/15/2021
10965	OKLAHOMA DRUG & ALCOHOL TESTING LLC	RESALE-SUPPLIES/MISC	-20.00	01/20/2021
10974	DENTURES & DENTAL SERVICES	TANF MEDICAL/DENTAL	-459.00	01/20/2021
10977	LOWE'S HOME CENTER INC	FFM SUPPLIES	-102.13	01/21/2021
10991	BLACKWELL DENTISTRY	TANF MEDICAL/DENTAL	-104.00	01/22/2021
11001	WAL-MART	TANF STUDENT ASSISTANCE OTHER	11.60	01/25/2021
11005	WAL-MART	TANF STUDENT ASSISTANCE OTHER	-10.53	01/25/2021
11021	AUTOZONE INC	TANF STUDENT ASSISTANCE OTHER	-12.00	01/28/2021
11038	FARHA WHOLESALE COMPANY INC	BLDG MAINT - SUPPLIES (COVID)	17.14	02/02/2021
11044	SCHOOL SPECIALTY	CHILDREN LAB - SUPPLIES	-15.99	02/04/2021
11048	MURRAY WOMBLE	BUILDING MAINT REPAIRS	-448.00	02/04/2021
11051	FIRST BANKCARD VISA	DISABILITY PLACEMENT SPEC - SUPPLIES	-16.04	02/05/2021
11060	WOLTERS KLUWER	PN - RESALE BOOKS	-120.52	02/19/2021
11061	ASSESSMENT TECHNOLOGIES INSTITUTE LLC	PN - RESALE BOOKS	-2,394.64	02/19/2021
11062	MEDICAL EQUIPMENT AFFILIATES	PN - RESALE SUPPLIES	-18.70	02/19/2021
11064	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	-50.00	02/19/2021
11065	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	5.00	02/19/2021
11066	STAPLES ADVANTAGE	STUDENT SERVICES/COUNSELING - SUPPLIES	-9.16	02/22/2021
11069	STAPLES ADVANTAGE	FINANCE SUPPLIES	-2.75	02/22/2021
11071	ADAMS PLUMBING	BLDING MAINT REPAIRS	-1,821.59	02/23/2021
11075	STAPLES ADVANTAGE	BUILDING MAINT/SUPPLIES	-19.99	02/24/2021
11078	FIRST BANKCARD VISA	BIOMED AND HCC - SUPPLIES	-21.08	02/24/2021
11079	TANF STUDENT ASSISTANCE	TANF STUDENT ASSISTANCE OTHER	-550.00	02/24/2021
11083	DISCOUNT SCHOOL SUPPLY	TEACHER PREP - SUPPLIES	-3.93	02/24/2021
11084	SCHOOL SPECIALTY	TEACHER PREP - SUPPLIES	-65.94	02/24/2021

PIONEER TECHNOLOGY CENTER

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 06 Mar 2021 to: 08 Apr 2021

PO #	Vendor Name	General Description	Amount	Date
11087	A+ PRINTING	MARKETING/ADVERTISING	1.00	02/25/2021
11088	LOWE'S HOME CENTER INC	BLDING MAINT REPAIRS	-7.21	02/25/2021
11091	STAPLES ADVANTAGE	CENTRAL - SUPPLIES	1.85	02/26/2021
11094	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	-25.03	02/26/2021
11095	FARHA WHOLESALE COMPANY INC	BLDG MAINT - SUPPLIES (COVID)	0.01	03/01/2021
11097	SOBER BROTHERS, INC.	BUILDING MAINT - SUPPLIES	-15.58	03/02/2021
11100	BRANDT'S	WELDING SUPPLIES	-2.75	03/04/2021
11102	JUNIOR'S LOCK & ALARM	BUILDING REPAIRS MAINT	-30.00	03/04/2021
11103	HUGHES LUMBER CO.	BUILDING MAINT - SUPPLIES	-60.48	03/04/2021
11106	LAKESHORE LEARNING	TEACHER PREP - SUPPLIES	-2.86	03/04/2021
11107	WAL-MART	TEACHER PREP - SUPPLIES	-16.53	03/04/2021
11108	HOBBY LOBBY	AT&D RESALE SUPPLIES	-5.46	03/04/2021
11109	JUNIOR'S LOCK & ALARM	BUILDING SUPPLIES MAINT	-60.00	03/04/2021
11111	WAL-MART	HCCI SUPPLIES	-42.90	03/05/2021
11112	TANF STUDENT ASSISTANCE	TANF TUITION	-101.00	03/05/2021
11115	WAL-MART	TANF STUDENT ASSISTANCE OTHER	-0.40	03/05/2021
11119	DISCOUNT SCHOOL SUPPLY	TEACHER PREP - SUPPLIES	35.00	03/05/2021
GEN FUND-FOR OPERAT TOTAL:			-16,080.98	
REPORT TOTAL:			-16,080.98	

Building

PIONEER TECHNOLOGY CENTER
From PO: 10050 to PO: 10092

Encumbrance For Board Approval
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
10050	YOUNGER-HOLMES ELECTRICAL	BLDG MAINT - REPAIRS	687.70	03/08/2021
10051	LOCKE SUPPLY	BLDG MAINT - MAJOR REMODEL REPAIRS	43,963.61	03/10/2021
10052	MNJ TECHNOLOGIES DIRECT, INC	BLDG MAINT - MAJOR REMODEL & EQUIP	17,189.00	03/10/2021
10053	AMERICAN TELEPHONE	BLDG MAINT - MAJOR REMODEL AND EQUIP	17,355.00	03/10/2021
10054	ENDEX OF OKLAHOMA INC	BLDG MAINT - MAJOR REPAIR REMODEL	42,225.00	03/10/2021
10055	YORK ELECTRONIC SYSTEMS	COSMO - EQUIPMENT	32,608.00	03/10/2021
10056	GALAXIE BUSINESS EQUIPMENT INC	EQUIP/FURNITURE - FOR NEW WING	291,948.70	03/10/2021
10057	AMUNDSEN COMMERCIAL KITCHENS	CULINARY ARTS - EQUIPMENT	320,948.00	03/10/2021
10058	BARCO PRODUCTS	BLDING MAINT REPAIRS	781.70	03/12/2021
10059	MURRAY WOMBLE	BUILDING MAJOR REPAIRS/REMODLE	2,635.00	03/16/2021
10060	TOPCO DISTRIBUTING	BLDG MAINT - MAJOR REMODEL REPAIRS	1,168.73	03/24/2021
10061	SNAP-ON INDUSTRIAL TOOLS	EQUIPMENT AUTOMOTIVE SERVICE	8,100.14	03/26/2021
10062	WHITTON SUPPLY CO.	EQUIPMENT AUTOMOTIVE SERVICE	1,451.28	03/26/2021
10063	FIRST BANKCARD VISA	EQUIPMENT AUTOMOTIVE SERVICE	850.00	03/26/2021
10064	WHITTON SUPPLY CO.	EQUIPMENT AUTOMOTIVE SERVICE	386.69	03/26/2021
10065	LAKESHORE LEARNING	EQUIPMENT EARLY CARE	1,262.70	03/26/2021
10066	MARKS MACHINERY & MORE	EQUIPMENT CONSTRUCTION	6,335.96	03/26/2021
10067	TIMCO	EQUIPMENT MACHINE TOOL	69,945.50	03/26/2021
10068	S&K DIRECT STEEL	EQUIPMENT WELDING	4,354.14	03/26/2021
10069	LAMPTON WELDING SUPPLY	EQUIPMENT WELIDNG	26,200.00	03/26/2021
10070	POCKET NURSE	EQUIPMENT MEDICAL ASSISTING	1,102.00	03/26/2021
10071	EDVOTEK INC	EQUIPMENT BIOMED	1,383.80	03/26/2021
10072	AED SUPERSTORE	EQUIPMENT HCC	912.00	03/26/2021
10073	FIRST BANKCARD VISA	EQUIPMENT HCC	1,695.00	03/26/2021
10074	WHITTON SUPPLY CO.	EQUIPMENT BUILDNG MAINTENANCE	3,626.26	03/26/2021
10075	GRAINGER	EQUIPMENT BUILDING MAINT	625.00	03/26/2021

PIONEER TECHNOLOGY CENTER

From PO: 10050 to PO: 10092

Encumbrance For Board Approval**BUILDING FUND**

PO #	Vendor Name	General Description	Amount	Date
10076	FARHA WHOLESALE COMPANY INC	EQUIPMENT BUILDING MAINT	1,950.00	03/26/2021
10077	MURRAY WOMBLE	EQUIPMENT BUILDING MAINT	3,457.00	03/26/2021
10078	LAMPTON WELDING SUPPLY	EQUIPMENT BUILDING MAINT	1,750.00	03/26/2021
10079	LION	EQUIPMENT SAFETY	16,444.75	03/26/2021
10080	GRAINGER	EQUIPMENT SAFETY	3,200.00	03/26/2021
10081	POCKET NURSE	EQUIPMETN AT&D	2,123.00	03/26/2021
10082	LAERDAL MEDICAL CORP	EQUIPMENT AT&D	789.48	03/26/2021
10083	EMERGENCY MEDICAL PRODUCTS INC	EQUIPMENT AT&D	1,357.98	03/26/2021
10084	GT SIMULATORS	EQUIPMENT AT&D	1,383.00	03/26/2021
10085	WHITTON SUPPLY CO.	EQUIPMENT EMERGENCY SERVICES	2,076.00	03/26/2021
10086	NORTHERN SAFETY & INDUSTRIAL	EQUIPMENT EMERGENCY SERVICES	9,464.91	03/26/2021
10087	AMERICAN TELEPHONE	MAJOR REPAIRS/REMODEL BULDING MAINT	8,840.00	03/26/2021
10088	AMERICAN 3B SCIENTIFIC LP	EQUIPMENT MEDICAL ASSISITNG	2,931.95	03/26/2021
10089	VACU-MAD OF NORTHERN OKLAHOMA	NEW CONSTRUCTION SERVICES	5,100.00	04/05/2021
10090	PC CONCRETE CO INC	BLDG MAINT - MAJOR REPAIR REMODEL	1,700.00	04/06/2021
10091	BARNES BUILDING SUPPLY	BLDG MAINT - MAJOR REPAIR REMODEL	3,922.92	04/06/2021
10092	KEKE JOHNSON CONCRETE	BLDG MAINT - MAJOR REPAIRS REMODEL	1,200.00	04/08/2021
		Current Encumbered	967,431.90	

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
CHANGE ORDER REPORT
BUILDING FUND

From: 06 Mar 2021 to: 08 Apr 2021

PO #	Vendor Name	General Description	Amount	Date
10002	SYMMETRY ENERGY SOLUTIONS	BLANKET PO	21,000.00	07/01/2020
10003	PONCA CITY UTILITY AUTHORITY	BLANKET PO	-100,000.00	07/01/2020
BUILDING FUND TOTAL:			-79,000.00	
REPORT TOTAL:			-79,000.00	

Payroll

PIONEER TECHNOLOGY CENTER
From PO: 70161 to PO: 70161

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70161	FARMER, HOLLY M	PAYROLL ENCUMBRANCE	12,131.49	04/01/2021
Current Encumbered			12,131.49	

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

From: 06 Mar 2021 to: 08 Apr 2021

PO #	Vendor Name	General Description	Amount	Date
70007	ABE / TANF INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	-500.00	07/01/2020
70122	FARMER, HOLLY M	PAYROLL ENCUMBRANCE	-9,581.26	07/31/2020
GEN FUND-FOR OPERAT TOTAL:			-10,081.26	
REPORT TOTAL:			-10,081.26	

Monthly Report

April, 2021

Meetings and Activities

- **March 10** – After Board Report Zoom Meeting for Staff
- 11 – Area Superintendents’ Zoom Meeting; Peachtree Landing Board Meeting; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting
- 15 - 18 – Spring Break
- 22 – Westward Expansion Cosmetology Equipment Meeting
- 23 – Fire Alarm Panel needs discussion with Fire Marshall, Derek Cassidy, Mike Orr and Jason Kubik; Oklahoma Academy North Central Oklahoma Listening Session on Mental Health
- 24 – Oklahoma Cross Agency/Cabinet Workforce Programs and Services Asset Map Subcommittee Meeting with Dr. Mack and statewide leaders
- 25 – New PN Class welcome; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting; PC Chamber Party at the Palace Sponsorship Committee Meeting
- 26 – Oklahoma Centers of Workforce Excellence Recertification and Standards Committee Meeting; Ponca Politics Forum with Senator Coleman, Representatives Luttrell and Pfeiffer; ODCTE Superintendent Advisory Council; COVID Vaccinations for PTC Staff
- 29 – PTC Capital Planning Meeting; Oklahoma Cross Agency/Cabinet Workforce Programs and Resources committee meeting
- 30 – 31 – SREB/Oklahoma’s Making Schools Work State Virtual Conference
- **April 1** – UC Board Meeting; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting; PC Chamber Education and Workforce Committee
- 2 – Good Friday – Campus Closed
- 5 – Admin Team Meeting
- 6 – Oklahoma Cross Agency/Cabinet Workforce Programs and Services Asset Map Subcommittee Meeting with Dr. Mack and statewide leaders
- 7- 1 Million Cups with Anna McDow of Sugar Rush Candy, LLC
- 8- Area Superintendent meeting at PTC; Peachtree Landing Board Meeting; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting;
- 9 – 2nd Interview for open teacher assistant position
- 12 – SDE Accreditation Visit with Regional Accreditation Officer, Brent Antwine; Employee Welcome Video Shoot; Canvas Implementation Zoom
- 13 - Ponca City Library Board Meeting; PTC Board Meeting

Full-Time Programs

- Kay count has remained in the yellow zone for COVID cases, and the last time a student was quarantined was before Spring Break. So, we’ve seen three weeks of relief at this point and are hopeful it will continue now that more individuals have been vaccinated.
- Students have been participating in virtual events for their student organizations. Five cosmetology students placed in their district event and will be moving on to the state contests. Two BITE students participated in state BPA contests and qualified to attend their virtual national contests: Alex Cope, of Tonkawa, placed 2nd in Information Tech Concepts; Raychell Beshirs, of Newkirk, placed 2nd in Computer Network Technology.

- March. 26th, Ponca Tribe White Eagle Health Center brought the second round of COVID vaccinations to administer to PTC staff who signed up to participate. We are very appreciative of their partnership in offering the vaccinations to PTC staff.
- We began offering COVID-19 Testing for staff, the week of March 8th. At this point, we've only tested a handful of staff. We're thankful COVID numbers have continued to remain low in our area.

Business and Industry Services

- Molly Kyler, Janet Schwabe, Traci and Kahle will be holding the next quarterly meeting of the North Central Oklahoma CWE on April 27th. We will be reviewing the work of the sub-committees to address the three goals of the center and to finalize action plans for the goals.
- Northwest Tech Center has asked to meet with us to discuss their work on applying for certification as a Center of Workforce Excellence. We will be happy to share what we've learned in this process.
- Janet, Molly and Traci are all participating on CWE sub-committees at the state level to help design the marketing materials (Molly), mentoring/assistance to those interested in applying (Janet) and designing the re-certification processes (Traci).
- PTC's Safety crew spent Easter weekend training P66 turnaround contractors. They saw between 100-150 per day. In March, Safety trained almost 1000 individuals before this past weekend's big push. It is nearing it's end and will be getting back to normal.
- We have quite a few BIS trainings scheduled in April and May: CDL/Truck Driver Training, Heavy Equipment, Fire Search and Rescue, Safety for Oklahoma Turnpike Authority, Bus Driver Training, CNA/MAT, Cyber Security, Manager's Toolbelt, Government Contracting and many other short-term offerings.

Capital Planning

We are in the 43rd week of the project, and they are hoping make up some of the lost time with the weather warming. They are working on the exterior finishes of the new areas. EFIS installation is in progress, and stone work on the exterior is anticipated to begin on 4/14. Paving work scope began on 4/8. The earthwork contractor began installation of the curb inlets and preparation for the road and north parking lot. Gas and waste piping for the culinary arts and cosmetology areas has been completed, and water supply rough-in began on 4/6. In wall rough-in for electrical is being performed in Cosmetology and the Safe/Meeting room areas. Painting has begun in the South production kitchen area in preparation for tilework to begin. Tilework is approximately 80% complete in the North remodel area.

Upcoming Events

- April 20th – CTE Superintendent's Meeting
- April 27th – North Central Oklahoma CWE Meeting

**Directors' Report to the PTC Board of Education – April 2021
(Alphabetic by Area)**

Business & Industry Services & Safety

- The BIS team conducted 178 one-on-ones/consults for a total of 172.50 counseling hours.
- Janet Schwabe made 18 marketing visits and received training from OMA and Commerce for the new Supply Chain Portal for manufacturers.
- Ben Evans, Dawn Brakey, Jeff Lockett and Robert Howard provided technical assistance to clients resulting in client awards/client savings of approximately \$6,875,270.00.
- The BIS team contact training hours for March included 423 hours for customized and open; 1,848 hours for Safety and 2,098 hours for AT&D.
- Our AT&D classes generated revenues of over \$11,000.
- AT&D offered 7 on-campus classes, 6 offer certification.

CNA	11
MAT Update	7
CMA	5
School Bus Driver	4
CPR	5
<u>Phlebotomy</u>	<u>9</u>
Total Students	41
- The revenue generated from our Safety training was \$19,005.
- The safety team; Carl Storm, Shelly Emmel, Mason Parker, Cody Tabor and Teresa Smith; along with extra help from Sylvia Urioste, Ben Evans, and Johnny Thornburgh powered through the P66 turnaround. The group worked extra-long days (and weekends), not to mention Good Friday AND Easter Sunday.
- This semester's Manager's Tool Belt series launched in March. Twelve are enrolled representing four different organizations. Additionally, five BIS team members, along two full-time program staff completed the Dare to Lead program.
- Ben Evans participated in multiple SBA/OkSBDC related meetings on topics like Disaster Assistance, Finding Fraud in Revenue, Marketing Masterclass, Winter Weather Disaster and the Shuttered Venue Operators Grant.
- Ben also participated in OkPACE's executive board meetings to plan the OkACTE division's spring conference. Ben is the treasurer.
- Corbin Dewitt is continuing to develop a new Toastmasters International chapter for this region. The group had a training meeting session month. Also, this past month he facilitated an office retreat for Family Vision.
- The most recent 1 Million Cups presenter was Anna McDow with Sugar Rush Candy Company.
- Dawn Brakey had a couple trainings this month. On March 31 she held the "Be Prepared to Meet Your Government Customer" at City Central she had three key companies participate.
- The Association of Procurement Technical Assistance Centers (APTAC) had its annual conference "virtually" this past month. Dawn attending more than 13 of those sessions.

- Molly Kyler and Corbin Dewitt wrapped up a three session strategic planning series with the Tonkawa Tribes Victim Services grant programs.
- Molly along with Dawn Brakey attended the PCDA trustees meeting.
- Molly is working with the United Way of Ponca City's exec board on the search for a new Executive Director.
- Johnny Thornburgh put together customized training at the training tower for Landers Windows.
- Molly Kyler and Corbin Dewitt wrapped up a three session strategic planning series with the Tonkawa Tribes Victim Services grant programs.
- Molly along with Dawn Brakey attended the PCDA trustees meeting. Molly also went on a tour of the Smith building coordinated and hosted by PCDA staff.
- Molly is working with the United Way of Ponca City's exec board on the search for a new Executive Director.
- Molly, along with Traci, participated in the Oklahoma Academy's Listening session. They were invited by Craig Stephenson. Molly also attended the state-wide BIS director meeting via Zoom.
- The BIS team worked with Speak Now Film Company on a new informational/promotional video on PTC's business and industry services. The marketing team was essential in making this happen.
- Some of the boards that the BIS team participated with this past month includes the United Way, Golden Villa, Newkirk Chamber, Kay County Amphitheater, Wheatland RC&D, Fairfax Medical Facilities, Marland Children's Home, Opportunity Center Board, Ponca City Chamber Community Development/Small Business Council/Ponca Politics committees, Blackwell Chamber of Commerce, North Central Oklahoma CWE, etc.

On the horizon...

- Jump Start Your 2021 – Move Forward, Get Unstuck – Corbin Dewitt
- March 31, May 4 – Get Ready Series – Keep It Local – Government Contracting – Dawn Brakey
- April 14 – Cyber Security Training – Chris Graham – Dawn Brakey
- April 13 – May 18 – Manager's Tool Belt – Corbin Dewitt
- April 7 – May 7 - CDL – Truck Driver Training – Central Tech – Johnny Thornburgh
- April 27-28 - Safety – Trucks & Attachment – Oklahoma Turnpike Authority – Mike Boon
- April 12-15 – School Bus Driver Training – AT&D
- April 14 – First Aid – AT&D
- April 22-23 – MAT Full Course – AT&D
- April 26 – May 19 – CNA – AT&D
- May 5 – 1M Cups – Robert Howard
- May 3-6 – School Bus Driver Training – AT&D
- May 12-14 – CDL Prep Class – Kim Stauffer – Johnny Thornburgh
- May 19 – June 18 – CDL Truck Driver Training – Central Tech – Johnny Thornburgh
- May 20-21 – MAT Full Course – AT&D
- May 27 – MAT update – AT&D
- June 8-9 – Safety – Front End Loaders – Oklahoma Turnpike Authority – Mike Boon

Communications & Marketing

- Daily and weekly social media, website, lobby display and outdoor sign updates were done by the CM Team.
- CM team met with Summer Camp committee for final tweaks before the registration launch.
- Summer Academies/Camp registration went live on the website. The CM Team is supporting this with creation of flyers for schools and registrations via google forms and paper forms. The CM Team created graphics to promote camp and academies on social media.
- Angie Ogden took photos for Blackwell yearbook and sent them in.
- Terri Busch finished scripts for all BIS Coordinators and the new BIS video was shot with Speak Now. It will premiere the first week in May for Small Business Week.
- Angie Ogden updated the Manager's Tool Belt Flyer among other BIS flyers for coordinators.
- Plant stands and new podiums were assembled by Angie Ogden, these replaced old podiums that did not have wheels and were not attractive in meeting rooms.
- Board member vacancy ad was created by Angie Ogden, this was highlighted in the Ponca City and Newkirk papers and promoted on social media by Terri Busch.
- Photos were shot and edited for all SHARE seniors and juniors for the PO HI yearbook, the CM team did this as a gesture for the PO HI yearbook who could not come to campus.
- CM Team attended the OKSPRA Virtual conference over 2 days from 9am – 12noon.
- BIS and AT&D email blasts were created by Angela Ogden and sent out promoting their activities and classes.
- Terri Busch added information to Social Media for Waterline Break several times and fielded calls and information to media outlets.
- Press releases for Mary Rigdon, BPA Competition, Business and Industry Services, Community Health Scholarships were sent to media by Terri Busch.
- Wall of Fame pictures were taken for new students by the CM Team, editing is being done by Angie Ogden. We hope to have all students up by the middle of April.
- Terri Busch shot video for the 1 Million Cups presentation and uploaded video to the website for national 1 Million Cups.
- CM team worked with directors and Kahle on new design for the Student Welcome Packet.
- Terri Busch created the script for New Employee welcome video. Dana Pulley shot the video of Traci and it will be shared with new employees as soon as it is finished.
- Terri Busch is working on Gold Star School application which is due May 1st.
- CM Team provided goody bags to speakers and visitors throughout the month.
- Spring Break, Good Friday and Easter graphics were created by Angie Ogden and added to Social Media by Terri Busch for closures.
- Terri Busch met with Karl Lynes and Wendy Terrazas arranging for Graduations for ABE/HSE and SHARE to be held at her church (Connect Church) in the Month of May. Tickets for student were created by Angie Ogden.

Instructional Services

Instructional Directors

- Kahle Goff greeted Medford 8th Graders who participated in a tour of PTC
- Kahle Goff attended the Gold Star School application meeting presented by ODCTE and OkACTE staff members.
- Kahle Goff attended the Opportunity Center Executive Team meeting, the Opportunity Center Board meeting, and the Opportunity Center Foundation meeting

- Kendra Keelin attended NERA board meeting
- Kendra Keelin was asked to be on the advisory board of the 21st Century Grant for Blackwell Public Schools and attended the first meeting.
- Kahle Goff, Kendra Keelin, and Ryan Burkett presented at the SREB/TCTW Oklahoma Conference on March 30-31st.
- Dr. Burkett, Kendra Keelin and Kahle Goff attended the Insight School of Oklahoma Post-Secondary & Workforce Advisory Committee Meeting
- Kahle Goff, Kendra Keelin, and Dr. Burkett attended the virtual OEIP Meeting for Construction
- Dr. Burkett attended the Pioneer Woman Board meeting
- Dr. Burkett attended How to Build a Career in Oklahoma's Construction Industry meeting
- Kendra Keelin and Dr. Burkett attended the Capital Planning meeting
- Dr. Burkett attended the "How K12 Leaders Manage the Flood of EdTech Tools During the Pandemic" zoom event

Practical Nursing

- On March 5, 2021, Dr. Nichole Hicks, Chair of the Nursing Division at NOC, presented the pathway from LPN to RN to the PN students. She provided information on the LPN challenge course that helps students with the proper prerequisites finish the NOC program in two semesters. Dr. Hicks spoke for 30 minutes with the students answering questions and providing insight into the NOC program.
- Three graduates of the program took and passed the NCLEX in March! We are excited for them to beginning their nursing careers.
- Fresenius Dialysis Center opened back up for clinical rotations for the PN students. This is an awesome opportunity for our students to learn about dialysis.
- The March 2021 class started on the 25th with 7 new students. Orientation was held on the 25th and 26th for them. Class started on the 29th.

Health, BITE and Special Programs

Medical Assisting:

- The students have been busy this month, they were able to give the COVID vaccine to Pioneer Technology Staff and the surrounding community.
- They have also been working on Simulation to better prepare them for the front office setting.
- The students officially started clinicals today, 3/23/2021, and will be at them for 7 weeks.
- All students also competed in first round of HOSA competition, and three are officially moving on to the second round.

Academic Math:

- Geometry: Working on Trig and ACT Review
- Algebra 2: Finishing up Logarithms and Exponents, concluding with a hands on project that challenges them to demonstrate their full understanding of Exponential Functions.
- PreCalc: All have escaped from their Virtual Escape Room. They are enjoying the Trig chapters that they are working on now.

Teacher Prep:

- The month of March has had us focusing on guidance and discipline. We are watching and interacting the Conscious Discipline training video's. This is the program the Lab Teachers use with their Frog Street Curriculum. Frog Street is a curriculum many of our local schools use in their lower grades so it's another way to prepare our students for work in the fields of education

Children's Lab and Preschool:

- The Children's Lab has 32 children enrolled at the current time
- We are preparing for the summer program which starts June 1.
- Teachers are updating children's developmental portfolios for the end of the year Parent Teacher Conferences in May.
- Staff have been working towards earning stipends offered by the state for completing content specific training.
- Kindal Eller participated in judging at the State FCCLA competition.
- Lora Walton participated in the State Sooner Start Stakeholders Meeting. She also attended the North Central Partners Meeting that included DHS, Delaware Child Development Resource and Referral, the
- Center for Early Childhood Professional Development and the State Board of Regents Scholars for Excellence Program Facilitator

HCC1:

- Students have started and are working on:
 - a. Physiology students have completed Nutrition; Metabolism and Urinary System Units. Students have participated in numerous activities such as MyPlate Activities, Nutrition Energy Ball Recipes, diet tracking for a week, stinky feet, quiz bowl competitions, & created Graffiti drawings on poster boards.
 - b. Core Health students completed Nutrition & Diets and Preparing for the World of Work Units. Students have participated in numerous activities such as case studies. They have also completed numerous skills such as cover letters, resumes, job applications; portfolios.
 - c. Medical Terminology students have completed the Urinary System.
 - d. Medication Administration Technician (MAT) students have learned Administering Medications and Vital Signs in regards to medications. Students completed MAT Skill Checkoff and obtained their certifications.
- 2. Career Center: all first-year students are studying and continuing to work on obtaining their workkeys certifications and several have obtained certifications already.
- 3. Guest Speaker: Jenni Kluffa spoke about diets, exercising, and healthy living via a zoom meeting.
- 4. HOSA-We have 27 students from the HCCI Class studying for HOSA State Leadership Competition Events. Numerous students already competed and others will compete in the upcoming weeks.

HCC2:

- Curriculum: Many students have finished 90-100% of their curriculum and are able to now do 4 days a week clinicals at their sites. Pre-nursing students are currently learning about surgical skills and nursing care related to surgical care. Vet Assistant students are hard at work and applying surgical skill knowledge at the clinical sites observing many exciting surgical procedures. Pharmacy Tech students are in the midst of compounding medications and learning the importance of safety procedures in the pharmacy.

- Career Center: We are continuing in Soft skills and working on completing resumes.
- HOSA-We are in the midst of virtual State Leadership Conference and the students had a great time competing. Our HCC chapter has met all requirements for Gold Star Chapter and has applied for this honor
- Certification Testing-4 students are preparing to take certification tests to complete Pharmacy Technician Certification.

ABE/HSE:

- 130 Students Enrolled
- The following meetings were held in March:
 - instructional staff meeting
 - new student orientation, ABE/HSE Budget Review, CDC Board Meeting
 - after board report meeting
 - OLC Virtual Conference

SHARE:

- SHARE has had two more students complete all their credits for graduation.
- We have also added one more student this month. Schools are contacting us about our summer school, so we have sent out that information- it will be June 1 - June 24.

New Beginning:

- Present time we have 14 New Beginning Students
- 1 students was accepted into PN and started her program on March 25th
- Our RMA students have started their clinical rotation and it seems to be going well
- 2 students became employed right before Spring Break
- We had several students that got to participate in work sites over Spring Break.
- TANF testing will begin again on March 29th at the DHS office until backlog is completed then testing will be back at PTC as usual

BITE:

- The BITE programs recently competed in the State BPA contest. The competition was virtual and we had two students from BITE IT qualify for Nationals. Alex Cope took 2nd place in Information Technology Concepts and Raychell Beshirs took 2nd place in Computer Network Technology.

Biomed:

- This month we learned the procedure for gram staining. This is a very common lab procedure that will be very useful as students move forward in college science classes. From the gram staining results, students were able to determine the specific type of bacteria that caused an infectious outbreak in our hypothetical hospital.
- We have now moved on to emergency response. We are looking at different careers that are important on an emergency response team and what some of their responsibilities are.
- Students are excited to start practicing different skills to control bleeding on a patient using our new simulation bleeding arms! We are also looking forward to working with the nursing classes next month to get CPR certified.

T&I and Service Programs

Automotive

- Mr. Renfrow accepted a position at Autry Tech for their Diesel Mechanic program

- Beginning the search for a new instructor
- Tyler Evans is working toward ASE certification

Construction

- Forms, sand, and rebar prepared for rehab pad
- Storage shed nearing completion
- Preparing for Brand Safway scaffolding presentation

Cosmetology

- District SkillsUSA Results all advancing to state.
- Ali Thiry 1st Place in Cosmetology
- Emma Kimbrel 1st Place Nails
- Kylee Shieldnight 2nd Place Nails
- Brianna Cunningham 2nd Place Esthetics
- Yunghe Shirley 3rd Place Esthetics
- 4 Students have been hired by local salons.

Criminal Justice

- Training for Skills USA virtual competition
- Working in the Law Enforcement 1 book
- Took students to a murder jury trial in Newkirk
- Trained with the Ponca City Police Department on building searches, arrest techniques, and misdemeanor and felony traffic stops
- Students are now permitted to ride along and observe with members of the Ponca City Police Department and are doing so

Culinary Arts

- Every student has now earned their ServSafe Food Handlers certificate
- Scheduled days for video sessions with BITE to record a student for her Hospitabilities certification
- Preparing to end the year with our baking unit

Firefighter/EMT

- EMT students have completed all the required course work, will test 3/2 on their NREMT psychomotor skills, and be ready to schedule their NREMT certification exam
- The FF students will test for their FF2 certification on Wednesday, March 10th. This will put us ahead of schedule for the last 9 weeks, hopefully, we will use this time to refine and improve their skill set, and add rope rescue, confined space, and advanced fire behavior

Fleet & Facilities Management

- Working on Hospitabilities certifications
- Completed bed frame
- Making door prizes for counselor's retreat

Industrial Tech

- Obtained google certification
- Billy is a new bus driver
- Repaired and aligned the plasma table
- First two students have started new Festo trainer

Machine Tool

- Two additional CNC machines ordered
- Adult students preparing for NIMS certification test

Welding

- SkillsUSA fabrication team going to state competition
- Weld 4 Work is back on for 2021 and MJ&H is read to hire as many students as possible
- Received a community project for the local gun and rifle club to build shooting table frames

Student Services

Student Services

- Next year's enrollment is in full swing. Things are looking good so far! SS staff have all helped to make this happen. Medford 8th graders toured PTC and we served as tour guides. NTHS and GG applications are being processed this month. Also hosted the annual area counselor retreat at PTC. Summer camp sign up is underway and we are preparing for activities. PTC Foundation spring scholarships have been awarded to students. April promises to be a blur as we end one year and begin preparing for the next!

Career Center

- Career Center WorkKeys
- Students continue to progress through the WorkKeys Curriculum
- Curriculum completers were signed up to test
- FFM are using Quizizz interactive curriculum as well as practicing with play money to incorporate making change and calculating amount of money for purchases for grant requirements
- Ten WorkKeys Career Readiness names were added to the WorkKeys Wall of Fame
- The month of March, students went over job interviewing skills that will prepare them to have a mock interview with an industry professional. We also reviewed interpersonal communication and how we communicate with others as well as those in the workplace.
- 2 mock interviews for Practical nursing students
- Oklahoma Career Guide, resume building, and interviewing skills with the Ponca Tribe

Career Development Facilitator

- 8th graders: We are on the home stretch of the year with the 8th graders. We have completed ICAPs, soft skills for school and work success, teambuilding skills, and we will spend the month of April reviewing the concepts we have learned about this year as well as more teambuilding activities.
- GIRLS: We went on a field trip to Lowe's and learned about the different types of plants. The ladies picked out flowers to put in the memorial garden at the Dearing House. James Kirkendall and the Construction class made a bench to put in the memorial garden as well. We will put all of it together on April 20.

Assessment Facilitator

- 192 students were tested in March. ESSP had a virtual planning meeting for The Summitt and a meeting with the OkACTE officers about a by-laws change that would help our division. More than half our EMT students have taken the NREMT and passed! The Teacher Prep students took their Teacher Assistant, Master Teacher and Director Competency tests. Prospective high school students who did not have test scores for attendance next year have begun the testing process. PearsonVue tests for area educators were given on three days.

Disabilities Specialist/Job Placement Facilitator

- Assisted with student enrollment interviews
- Administered read-aloud testing to Teacher Prep students.
- Progress Reports sent to all sending schools for IEP/504 students.
- Coordinated visits from Navy, Coast Guard, Army, and Army National Guard.
- Emails sent to students containing military and college opportunities.

Plant/Facilities
<ul style="list-style-type: none">• Competitive bid for 2021 Fire Alarm Project going out for bid and to open bid on May 4th, 2021 at 12:30pm.• Quoting out the access control system project.• Quoting summer projects to be approved, such as BIS painting, shop ceiling scrapping, and the south dinning area HVAC and ceiling tile/grid installation.• Recent new hires Billy P. and Jay K. have both passed their bus drivers training and both are approved to start driving routes for PTC. Congratulations to them both!• Seminar Center HVAC scheduled to be installed April 15th, 2021.• New 27' gate arm installed on the loop driveway by Cosmetology.

CAREER FIELD	a.m.	p.m.	Total Slots Enrolled	High School a.m.	High School p.m.	Pt Adult a.m.	Pt Adult p.m.	Full-Time Adult	Total Students	# of Slots Capacity	% Enrolled
PN - M. Tripp	20										
Practical Nursing*	20		20	0	0	0	0	20	20	36	56%
Sep-20	6										
Sep-19	3										
Mar-20	4										
Mar-21	7										
T&I - R Burkett	173										
Automotive Tech	20	12	32	13	7	2	0	5	27	40	80%
Construction	8	7	15	7	6	0	0	1	14	30	50%
Cosmetology	15	10	25	14	9	0	0	1	24	40	63%
Criminal Justice	5	6	11	5	4	0	2	0	11	24	46%
Culinary Arts	5	3	8	4	1	1	2	0	8	30	27%
Firefighter/EMT	7	6	13	4	4	1	0	2	11	20	65%
Fleet & Facilities Main	7	5	12	5	5	2	0	0	12	20	60%
Industrial Tech	14	10	24	10	6	1	1	3	21	30	80%
Machine Tool	9	7	16	4	3	2	1	3	13	30	53%
Welding	18	14	32	18	13	0	1	0	32	40	80%
Health, BITE, TP, Sp Prog - K Keelin	123										
BITE Computer Tech	12	11	23	10	9	2	2	0	23	30	77%
BITE Office Assistance	12	8	20	9	5	2	2	1	19	30	67%
Teacher Preparation	8	12	20	7	11	0	0	1	19	30	67%
BioMedicial Sciences	7	7	14	7	7	0	0	0	14	30	47%
Health Careers - Clark	10	4	14	10	4	0	0	0	14	30	47%
Health Careers - Feaster	14	12	26	14	12	0	0	0	26	30	87%
Medical Assisting	7		7	0	0	0	0	7	7	12	58%
SHARE1	14	13	27	14	13	0	0	0	11	40	68%
SHARE2**	14	8	22	14	8	0	0	0	4	40	55%
TOTAL			381						330		

HIGH SCHOOLS	a.m.	p.m.	Both (SHARE)	Total Students
Blackwell	7	20	5	32
Frontier	2	0	0	2
Ponca City	67	42	31	140
Tonkawa	10	8	1	19
Newkirk	11	15	2	28
Woodland	25	0	0	25
Shidler	3	0	0	3
Medford	5	0	0	5
EPIC	4	7	0	11
HomeSchool	1	1	0	2
Total High School	135	93	267	
ADULTS				
Adults - full-time			38	
Adults - part-time	14	11	25	
Total Adults			63	

NOTES: In the top table, the Total Students column counts each student on campus one time by program. The bottom table counts each student once by classification.

*** Practical Nursing total of 3 start dates.**

****SHARE has 17 students that are combined SHARE/CareerTech courses both a.m. and p.m.; and 15 who are SHARE Academic Only full time.**

Special Programs	Total Enrollment
ABE/HSE	146
New Beginnings	22

Grand Total			330
--------------------	--	--	------------

Paperclips

Mar. 2021

Friday

March 26, 2021

Vol. 128 - No. 124
poncitynews.com

THERE IS A SEAT AT THE TABLE



Pioneer Technology Center
is accepting applications for
Zone 1 Board of Education Member.

For Information & Application > pioneerotech.edu
Deadline to Apply is March 31



Business Information Technology Education (BITE) students from Pioneer Technology Center received awards from the State BPA convention this month. Alex Cope, from Tonkawa, on the right was awarded second place in Information Technology Concepts and Raycheil Beshirs, from Newkirk, pictured on the left received second place in Computer Network Technology. Both individuals will be competing at the national level. Originally it was supposed to be in Orlando, FL, but due to Covid-19, the convention is virtual this year. For more information about the BITE program and other services offered at Pioneer Tech call 580-762-8336 or visit pioneerotech.edu.



New Tonkawa fireman Colby Shultz

The Tonkawa Fire department has 3 shifts working 24 hours on duty and 48 hours on call. Each shift has a Lieutenant and a firefighter. The assistant chief works 24 hour shifts on Mondays and Fridays, and the chief works 8-5 Monday through Friday. The Tonkawa department has 15 volunteer positions. Currently they are full staffed Colby Shultz (22) was born and raised in the Kay County area. He was inspired to get into the Fire Service by his parents who are both in the medical field. His dad is a veteran firefighter and newly appointed Fire Training Chief in Ponca City and his mom is Registered Nurse at Stillwater Medical Center. He started getting his certifications while he was still in high school attending EMT Basic classes at pioneer technology center then obtaining his Fire-fighter 1 after graduating. He has spent the past few years working at Stillwater Medical Center for cardiac rehab and then in the Surgery Department. Colby likes to spend most of his free time hanging out with family and friend and taking spontaneous road trips. Colby is really excited to be a part of Tonkawa Fire Department and is eager to expand and better his knowledge in the Fire Service to be able to better serve the great community of Tonkawa, OK

THERE IS A
**SEAT
AT THE
TABLE**



Pioneer Technology Center
is accepting applications for
Zone 1 Board of Education Member.

For Information & Application > pioneertech.edu
Deadline to Apply is March 31

Tuesday

March 16, 2021

Vol. 128 - No. 116
poncacitynews.com



Andrew Yunker and Reagan Lockert are the Pioneer Technology Center (PTC) March Students of the Month. Yunker is a Junior at Medford High School and represents the Automotive Service Technology program. He's a member of the Student Leadership Academy and his instructor says he is respectful and motivated in the classroom. Reagan Lockert from Fairfax is a Junior at Woodland High School and is enrolled in the Health Career Certifications program. Her instructor praises her leadership and dedication to becoming a health professional and appreciates her above and beyond attitude. Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, and academic success. Students are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill-up their cups with their favorite beverage at no cost for the entire month. For more information about Pioneer Tech's programs and services, call 580-762-8336 or visit pioneertech.edu.

PAGE 6
THURSDAY, MARCH 18, 2021

THE FAIRFAX CHIEF
FAIRFAX, OKLAHOMA

Andrew Yunker and Reagan Lockert are the Pioneer Technology Center (PTC) March Students of the Month. Yunker is a Junior at Medford High School and represents the Automotive Service Technology program. He's a member of the Student Leadership Academy and his instructor says he is respectful and motivated in the classroom. Reagan Lockert from Fairfax is a Junior at Woodland High School and is enrolled in the Health Career Certifications program. Her instructor praises her leadership and dedication to becoming a health professional and appreciates her above and beyond attitude. Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, and academic success. Students are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill up their cups with their favorite beverage at no cost for the entire month. For more information about Pioneer Tech's programs and services, call 580-762-8336 or visit pioneertech.edu.



THERE IS A
**SEAT
AT THE
TABLE**



Pioneer Technology Center
is accepting applications for
Zone 1 Board of Education Member.

For Information & Application > pioneertech.edu
Deadline to Apply is March 31

Students of the Month



Andrew Yunker and Reagan Lockert are the Pioneer Technology Center March Students of the Month. Yunker is a junior at Medford High School and represents the automotive service technology program. He's a member of the Student Leadership Academy and his instructor says he is respectful and motivated in the classroom. Reagan Lockert from Fairfax is a junior at Woodland High School and is enrolled in the health career certifications program. Her instructor praises her leadership and dedication to becoming a health professional and appreciates her above and beyond attitude. Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, and academic success. Students are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill up their cups with their favorite beverage at no cost for the entire month. *(Courtesy photo)*

Rigdon retires from the PTC Board of Education

Press Release

PONCA CITY — The Pioneer Technology Center Board of Education accepted the resignation of Mary Rigdon, long-time board member and current vice clerk at this month's board meeting.

"We have been blessed with Rigdon's 24 years of service to Pioneer Technology Center. Her leadership and dedication as a board member have been instrumental in supporting PTC in continuing to provide high-quality education, training and resources to the communities we serve. We sincerely appreciate Rigdon's commitment to Pioneer Tech and the district she represented," Traci Thorpe, Superintendent/CEO said.

Rigdon was appointed in May of 1996 to the

PTC Board of Education and has served under six different superintendents. Since that time, she has provided leadership on three major building projects.

A resident of Newkirk and retired as the Newkirk Public School Nurse, Rigdon said, "It has been my honor to serve as the Zone 1 representative on the Board of Education for Pioneer Tech."

The staff of PTC presented Rigdon with a blue planter filled with flowers for her front porch, a commemorative metal rendering of the sign that stands by PTC's main entrance, and many cards of thanks.

For more information about Pioneer Technology Center, call (580) 762-8336 or visit www.pioneertech.edu.

Mary Rigdon retired from the Pioneer Technology Center Board of education during its March meeting. From left, J.D. Soulek, PTC Board president; Molly Kyler, Rigdon and Traci Thorpe.

(Courtesy photo)



THERE IS A
**SEAT
AT THE
TABLE**



Pioneer Technology Center
is accepting applications for
Zone 1 Board of Education Member.

For Information & Application > pioneertech.edu
Deadline to Apply is March 31



Left to right JD Soulek, PTC Board President; Molly Kyler, Mary Rigdon, and Traci Thorpe.

Mary Rigdon Retires from the Pioneer Tech Board of Education

Ponca City, OK — The Pioneer Technology Center (PTC) Board of Education accepted the resignation of Mary Rigdon, long-time board member and current Vice Clerk at this month's board meeting.

"We have been blessed with Mary's 24 years of service to Pioneer Technology Center. Her leadership and dedication as a board member have been instrumental in supporting PTC in continuing to provide high-quality education, training, and resources to the

communities we serve. We sincerely appreciate Mary's commitment to Pioneer Tech and the district she represented," said Traci Thorpe, Superintendent/CEO.

Rigdon was appointed in May of 1996 to the PTC Board of Education and has served under six different superintendents. Since that time, she has provided leadership on three major building projects.

A resident of Newkirk and retired as the Newkirk Public School Nurse, Rig-

don says, "It has been my honor to serve as the Zone 1 representative on the Board of Education for Pioneer Tech."

The staff of PTC presented Rigdon with a blue planter filled with flowers for her front porch, a commemorative metal rendering of the sign that stands by PTC's main entrance, and many cards of thanks. For more information about Pioneer Technology Center call 580-762-8336 or visit their website www.pioneertech.edu.

THERE IS A
**SEAT
AT THE
TABLE**



Pioneer Technology Center
is accepting applications for
Zone 1 Board of Education Member.

For Information & Application > pioneertech.edu

Students aid in shots to staff



The Ponca Tribe, with help from Pioneer Technology Center medical students, administered COVID-19 vaccines at the center. From left, Alexa Gurrola (student), Kandice Nieto-Valez (student), Summer Lieb (student), Stephanie Oakley (student), Sherri Bosworth (student), Ashley Eddinger (instructor) and White Eagle Health Center workers Kimberly Burgess, Yvonne Warrior and Kacie Childs. (Courtesy photo)

PTC employees receive COVID-19 vaccination

Press Release

PONCA CITY — The Ponca Tribe, through the White Eagle Health Center, offered COVID-19 vaccinations to Pioneer Technology Center employees recently.

Medical assisting students helped administer the vaccine, which became a clinical learning experience.

“We appreciated this opportunity of learning and partnership with the Ponca Tribe and White Eagle Health

Center,” Ashley Eddinger, Medical Assisting instructor said.

For more information about PTC’s programs and services, call (580) 762-8336 or visit www.pioneertech.edu.



Enhancing Lives
Securing Futures

Be Your Own Success Story

Enroll in an Adult Basic Education Class

This program is for adults desiring to improve basic verbal and math skills or earn a high school diploma in order to get better jobs, continue their education, and improve their lives.

Classes offered in your area:

**RALSTON
SENIOR CENTER**
Mon. & Tues. 5-7 pm

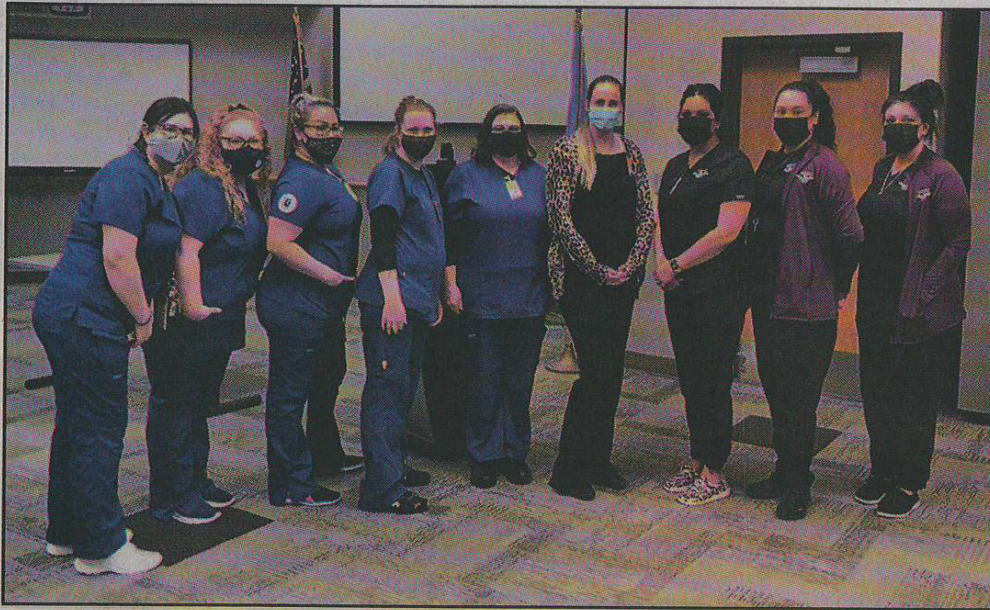
**WEBB CITY
CHURCH**
Wed. 6-8 pm

QUESTIONS/ENROLLMENT

Wendy Terazzas (580) 718-4319
wendyt@pioneertech.edu
2101 N. Ash, Ponca City, OK 74601
pioneertech.edu/adult-basic-ed-abe-hse

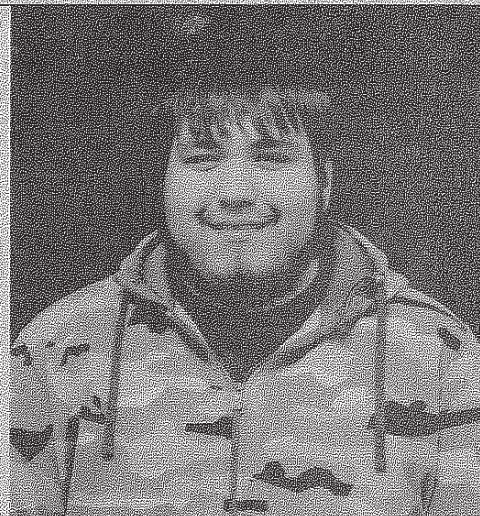


PAGE 10A—THE PONCA CITY NEWS, SATURDAY, March 6, 2021



The Ponca Tribe through the White Eagle Health Center offered Covid-19 vaccinations to Pioneer Technology Center employees this last week. Medical Assisting students helped administer the vaccine, which became a clinical learning experience. "We appreciated this opportunity of learning and partnership with the Ponca Tribe and White Eagle Health Center," remarked Ashley Eddinger, Medical Assisting Instructor. Pictures left to right Alexa Gurrola (student), Kandice Nieto-Valez (student), Summer Lieb (student), Stephanie Oakley (student), Sherri Bosworth (student), Ashley Eddinger (instructor), and White Eagle Health Center workers Kimberly Burgess, Yvonne Warrior, and Kacie Childs. For more information about Pioneer Tech's programs and services, call 580-762-8336 or visit pioneertech.edu.

PTC Students of the Month



Titeana Lewis and Josh Murray are the PTC February Students of the Month. (Courtesy photo)

Lewis and Murray named PTC student of the month

Press Release

Titeana Lewis and Josh Murray are the Pioneer Technology Center February Students of the Month.

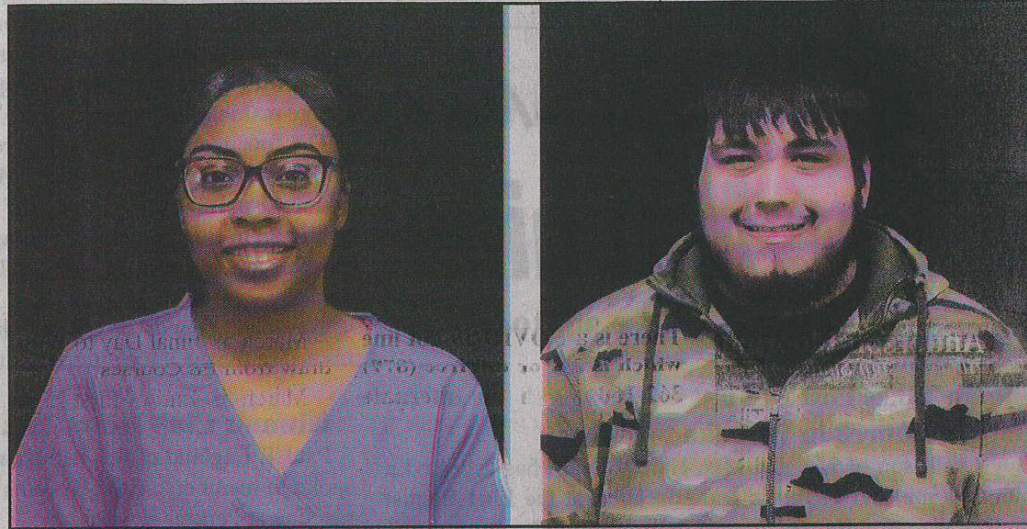
Lewis is an adult student from Ponca City representing the Practical Nursing program. She excels in her nursing studies and her instructor values her positive attitude and high-quality patient care given during clinicals.

Murray returned to Pioneer Tech's criminal justice program after graduating from PO-HI. A leader striving to be the best, Murray's

instructor appreciates his drive to take on projects, complete assignments, and maintain a high GPA.

Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, and academic success. Students are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill-up their cups with their favorite beverage at no cost for the entire month.

For more information about Pioneer Tech's programs and services, call (580) 762-8336 or visit pioneertech.edu.



Pioneer Tech students of the month

Titeana Lewis and Josh Murray are the Pioneer Technology Center (PTC) February Students of the Month. Lewis is an adult student from Ponca City representing the Practical Nursing program. She excels in her nursing studies and her instructor values her positive attitude and high-quality patient care given during Clinicals. Josh Murray returned to Pioneer Tech's Criminal Justice program after graduating from PO-HI. A leader striving to be the best, Josh's instructor appreciates his drive to take on projects, complete assignments, and maintain a high GPA. Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, and academic success. Students are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill-up their cups with their favorite beverage at no cost for the entire month. For more information about Pioneer Tech's programs and services, call 580-762-8336 or visit pioneertech.edu.

Get Skilled.
GET PAID.



pioneertech.edu 580.762.8336

17 FULL-TIME CAREER PROGRAMS
SHORT-TERM & ONLINE ADULT CLASSES
BUSINESS & INDUSTRY SERVICES

Pioneer Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

Pioneer Tech Trains for Essential Careers

Pandemic-Proof Your Future

Story & Photo Contributed by Traci Thorpe/Superintendent, Pioneer Technology Center



The recent pandemic has highlighted many issues, while bringing attention to our preparedness within our country. It stressed our supply chains, bombarded our health-care providers, crippled business and industry, challenged our education systems and resulted in other major impacts. There is no doubt there will be long-lasting effects as some repercussions are already apparent, while others have yet to be revealed.

One of the certainties discovered in recent months is the need for frontline jobs with critical skills essential to running our country and maintaining our daily lives.

As we look to the future, we must maintain a qualified workforce for employers. Training and filling workforce needs for essential jobs are a priority to ensure critical operations and services can proceed without disruption.



Career and Technical Education (CTE) is an avenue to meet the demands of providing a skilled workforce. The programs offered in Oklahoma's career and technology education system train for workers or support in these essential careers.

With the widespread availability of jobs and excellent salaries, a change of perspective is needed by those seeking education and training. Attracting a younger generation to skilled trade areas has been a goal for many businesses and industries, with some success. We must move forward from the

continued on page 30

BITE Information Technology

Pioneer Technology Takes a BITE out of the future while preparing students for a sustainable career

BY ZAC LADNER

SEVEN years ago, I left my math and science teaching position and joined Pioneer Technology Center (PTC) as their Business Information and Technology Education Information Technology (BITE-IT) instructor. I took an unconventional approach to becoming a teacher which as serendipity would have it, gave me the initial qualifications I needed to teach a BITE program at PTC. I never planned to be a teacher. I planned to be a businessman and received my Business Administration degree through NWOSU. Through a series of events, I was led to teaching. I was hired by Ponca City Public Schools in 2007 and taught math and eventually science until leaving in 2014. When I left I really wanted a new challenge. A position opened at PTC I didn't feel qualified for. My wife, Kendra, pushed me to apply for the open BITE-IT position. I did not have any networking experience, nor had I built a computer at the time I applied. The biggest plus I had was that bachelor's degree and my business certification to teach.

During my second interview, I was asked what I would do if I didn't know an answer to question. My response, "I'll Google it." Those three little words, along with the desire to learn, helped land the job and PTC took me in and the training began.

Upon being hired to teach Information Technology, I had a daunting task. I came into a program with dwindling numbers, equipment that needed upgrades and I needed a way to pique the interest of prospective new students. How do I turn something so nerdy into, "Hey, I want to do that!" I needed some razzle dazzle to start the ball rolling. That hook was virtual reality (VR) at the start. We purchased VR headsets to showcase the fun stuff. The trick is, VR headsets don't run smoothly unless you build a nice custom PC that we just happened to do. The hook was set. Prospective students started signing up in droves for the IT class. The VR started the snowball effect, but it is not the prime focus now.

Today's students showcase some of the tricks they have to learn in the Cyber Security curriculum. Future students are shown live threat attack maps. These interactive maps show everything from simple phishing attempts to denial of service attacks. From that point, we pull up our Bluetooth sniffer and show how we can capture data from their cell phones or smartwatches they may be wearing. That scares every teenager we see and makes them want to be able to do the same thing! Our typical tour for prospective

continued on page 9

BITE continued from page 7

students ends with showing a video of a real-time website clone of Facebook and how easy it is to steal someone's username and password with a few clicks. All of this sounds ominous, but you have to learn the malicious methods of attack so you know how to stop it. If you don't know how a cyber attack is carried out, you can't do your job.

I have always been that teacher that likes to develop a connection with students. I feel like if they like you, respect you and get to know you, they will work for you. I am always looking for that teaching moment outside of the standard curriculum. With the start of each school year, my students watch Randy Pausch give the Last Lecture. In that lecture he talks of head fakes, which I like to employ in my teaching. I typically get students that are introverted and not real talkers. We will have game days from time to time that force them to interact with people and hopefully break out of that shell. The other noteworthy annual event we have in class is Meatember. Meatember came about my first year at PTC. I had a class of all male students and we were talking about food one day. Cooking up and grilling. Not one of my students had ever cooked on a grill. Talk about blown away, we recited that. The Tuesday before Thanksgiving, I brought my grill and set it up on the back lot. Students brought food, we cooked and we ate. The kids had a great time and learned a skill I know many have carried on. Some of the best lessons can be those that just come about from a conversation.

Opportunities for experiences are another great plus to the programs at PTC. The IT program has two Career Tech Student Organizations (CTSO). All students participate in Business Professionals of America (BPA) and the high school students participate in Cyber Patriot. These CTSO's allow students to showcase their skills in competitions with peers all over the country. Many of my students come from a meager background and have not had the opportunity to travel outside of Ponca City. I will never forget the student I took to Tulsa for a state BPA competition who had never seen an escalator. Talk about an awestruck student. We ramped that experience up a hundred times by taking them to Orlando and staying on Disney property or hopping on an airplane for Los Angeles. The excitement is palpable!

Today's students have a choice of career paths to choose, which can open doors and enable many doors to open. Everyone that comes through the program experiences the same first year. These students take IT Essentials, Network Client Operating Systems and Server Pro Install and Storage. Possible certifications that can come out of the first year are CompTIA A+ and Microsoft's Modern Desktop Administrator Associate. Second year students have options and must make a decision about what career path to choose. We offer a Networking route or a Cyber Security route. Both pathways lead students to in-demand, sustainable careers for their future. The Networking path is comprised of Cisco Certified Network Associate (CCNA) curriculum that is made up of three classes (Introduction to Networks; Switching, Routing and Wireless Essentials; and Enterprise Networking, Security and Automation). Taking this path allows the student to learn how to configure, operate and troubleshoot switched and routed networks. We use Cisco routers and switches that allow students full hands-on to setup and troubleshoot as they work through the material. The goal of this career major is to earn CCNA

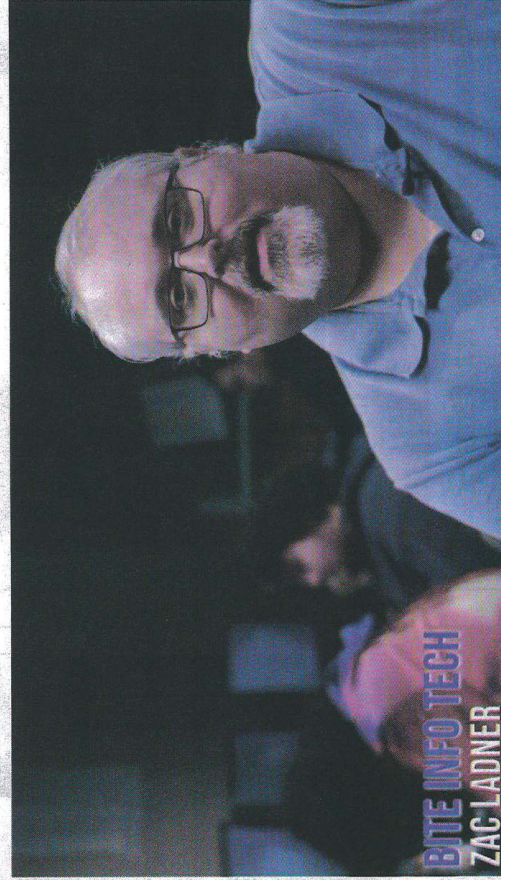
features for learners built in. The two eye-catchers of this curriculum are the Physical Access Control panel and the Industrial Process panel. These both stand out, but are just a fraction of what is offered. This curriculum teaches students Enterprise Network Security, Industrial Security Systems, Healthcare IT Security and how to be an Ethical Hacker. CompTIA's Security + certification aligns with the cyber major.

In the fall of 2020, we implemented an evening program for adult students who are driven to jumpstart a new career in IT. Students are given access to the curriculum to complete at home and then come to PTC on Wednesday evenings to have access to live equipment. Having an evening option reduces the daytime waitlist, but also allows a person to have a 9-5 job and advance or change his/her career paths.

Career opportunities for my students are great. Locally, I have had many students employed by multiple casinos, public schools, the hospital, ADPC, Evan's and Associates, CT Technologies and more. Although not a local company, TeleComp has also snatched up several students that are able to work remotely or travel. For students that crave the big city, I have had several that are enjoying great careers and moving up the ranks at the Dell EMC in Oklahoma City. Pay for these students typically starts out around \$14 an hour, but the sky is the limit if they are willing to get their certifications.

Coming to PTC when I did and taking over the IT program has been an amazing experience for me. I wake up every day excited to go work and see my students. The pandemic has affected some of our activities this year, but we have made do. I look forward to the days we can travel again and have our guest speakers back in person. (It's just not the same over a Zoom call). Those days will return, and I will continue to help my students develop experiences and opportunities to prepare themselves for a future full of possibilities!

How do I turn something so nerdy into, "Hey, I want to do that!"



PIONEER TECHNOLOGY CENTER
Part-time & Temporary Employment Contracts and/or Addenda to Contracts
April 13, 2021 FY 2020/2021

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
LaDonna Bartlett	ABE/HSE Instructor	04/01 – 04/30 (M/T 5:00-7:00pm)	475.00
Coleen Blevins	ABE/HSE Instructor	04/01 – 04/30 (T/TH 3:15-6:15pm)	787.50
Michael Boon	Trucks & Attachments for OTA	04/27 – 04/28 (25 hrs)	750.00
Michael Boon	Tractors & Attachments for OTA	05/18 – 05/19 (25 hrs)	750.00
Michael Boon	Front-end Loaders for OTA	06/08 – 06/09 (25 hrs)	750.00
Carol Bottoms	ABE/HSE/TANF Instructor	04/01 – 04/30 (49 hrs)	1,225.00
Carson Combest	EMT Tester	03/02 (5 hrs)	100.00
Tammy Compala	EMT Tester	03/02 (5 hrs)	100.00
Ashley Eddinger	CNA Testing	03/15 (3 hrs pm)	75.00
Tyler Evans	School Bus Driver	03/22 – 04/20 (up to 30 hrs)	790.20
Larry Godley	ABE/ESL Instructor	04/01 – 04/30 (M 10-Noon / T/TH 4:30-6:30pm)	915.00
Judy Gose	MAT Update	03/18 (8 hrs)	144.00
Cordell Hanebrink	EMT Tester	03/02 (5 hrs)	100.00
Elaine Harman	ABE/HSE Math Instructor	04/01 – 04/30 (28 hrs)	700.00
Rick Hughes	Mgmt Tool Belt – Real Colors	03/31 (4 hrs)	200.00
Tonya Jackson	ABE/HSE/ESL Instructor	04/01 – 04/30 (45.5 hrs)	1,137.50
Braden Ladner	Gmail Instructor	04/07 (2 hrs)	50.00
Zac Ladner	IT Career	02/10 – 04/14 (W 6:00-9:00pm)	450.00
Zac Ladner	IT Career	04/21 – 05/19 (W 6:00-9:00pm)	375.00
Zac Ladner	IT Career	05/26 – 06/02 (W 6:00-9:00pm)	150.00
Katelyn Lawson	EMT Tester	03/02 (5 hrs)	100.00
Tyler Licklitter	EMT Tester	03/02 (5 hrs)	100.00
Ashley McCleary	CNA Testing	02/25 – 03/15 (10.5 hrs)	262.50
Tracy McCloud	ABE/HSE Instructor	04/01 – 04/30 (133 hrs)	3,458.00
Timothy McKenna	EMT Tester	03/02 (5 hrs)	100.00
John Munger	CPR	03/24 (6:00-9:00pm)	75.00
Joni Murphy	ABE/HSE Instructor Osage County	04/01 – 04/30 (W 6:00-8:00pm)	237.50
Ashley O'Hara	CNA Testing	02/22 – 03/15 (9 hrs)	225.00
Diane Pendleton	ABE/HSE Instructor	04/01 – 04/30 (45.5 hrs)	1,137.50
Pam Powers	ABE/HSE Instructor	04/01 – 04/30 (TH 4:30-7:30pm)	437.50
Pam Powers	ABE/HSE/TANF Instructor	04/01 – 04/30 (T/W/TH 8:00am-2:30pm)	1,400.00
William Reece	Bus Driver (Third Party Examiner)	03/28 – 04/15 (6.25 hrs)	187.50
Jerry Ryan	Heavy Equipment Operations	04/05 – 04/09 (40 hrs)	1,400.00
Lacey Smith	Welcome Door Sign	03/09 (6:00-9:00pm)	75.00
Brittany Sprueill	Phlebotomy	03/30 – 05/20 (48 hrs)	1,200.00
Kim Stauffer	CDL Prep Class	03/31 – 04/01 (16 hrs)	480.00
Rebecca Stephens	ABE/HSE Instructor	04/01 – 04/30 (M-W 4:30-7:30pm)	787.50
Valerie Streeter	ABE/HSE Instructor	04/01 – 04/30 (M-TH 8:15am-2:45pm)	1,708.00
P Elaine Thomas	ABE/ESL Instructor	04/01 – 04/30 (M/TH 4:30-7:30pm)	787.50
Elizabeth Watson	ABE/HSE Instructor	04/01 – 04/30 (42 hrs)	1,050.00

PIONEER TECHNOLOGY CENTER
PURCHASES OVER \$10,000
Equipment/Furniture/Remodel or Repairs/Technology
FY 2020-2021 April 13, 2021

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Bldg Maint – Repairs	Green Country Interiors	Demo and replace sheetrock in the storage room, mechanical room and south wall of production kitchen; and ceiling in atrium	\$11,750.00
<i>(Other quotes: BC Coating LLC \$12,460)</i>			
Bldg Maint - Repairs	Restoration & Waterproofing Contractors Inc.	Labor, materials, and equipment to remove and replace joint sealants for building	\$35,589.00
<i>(Other quotes: Garland Industries \$65,000)</i>			
Bldg Maint – Repairs	Tru Technologies	Access Control & Intercom Upgrades	\$43,334.55
<i>(Other quotes: Johnson Controls \$77,702.50)</i>			
PN Equipment (Cares Act – FIPSE)	Pocket Nurse	SimCabRx Standard Nursing Cabinet	\$26,995.00
		Barcode Printer Package for SimCartRx	\$ 1,296.75
		Wristband Printer	\$ 77.50
		KbPort MedSkills Local	\$ 5,250.00
		MDS Training Onsite 1-day	\$ 3,495.00
		OSIS Assembly/Install Level 1	\$ 2,809.00
		Shipping & Handling	\$ 799.00
		TOTAL	\$41,222.25

(Other quotes: None – Sole Source Vendor)

APRIL BOARD MEETING CONTRACT RENEWALS

Support Staff
FY22

POSITION/TITLE	EMPLOYEE NAME
Administrative Assistant, Finance	LaNell Reed
Administrative Assistant, New Beginning	Phylisha Kimbrel
Administrative Assistant, Student Services	Karen Ware
Assistant Financial Officer	Erin Mercer
Assistant Manager, Plant/Facilities	Jason Kubik
Assistant Registrar, Full-Time Programs	Holly Farmer
Assistant, Culinary Services/Bus Driver	Melody Denke
BIS Administrative Assistant/Registrar	Gail Boswell
Bursar/Activity Fund Clerk	Amanda Perez-Vargas
Children's Lab & Preschool Teacher	Danielle Cross
Children's Lab & Preschool Teacher	Heather Underwood
Children's Lab & Preschool Teacher	Kylia Carlson
Cook, Culinary Services	Mandy Farmer
Coordinator, Children's Lab & Preschool	Lora Walton
Coordinator, Culinary Services	Lori Brown
Custodian/Bus Driver	Connie Steele
Custodian/Bus Driver	Jay Hoogendorn
Custodian/Inventory Clerk	Debbie Johnstone
Evening Custodian	James Kelly
Evening Custodian	Tamara Ake
Evening Custodian/Bus Driver	Lisa Maupin
Financial Aid Officer	Lisa Jackson
Fleet Maintenance/Bus Driver	Jay Kirkendall
Graphic Design/Marketing Specialist	Angela Ogden
Heat & Air Technician/Maintenance	Russell Hollingsworth
Human Resources Manager/Administrative Assistant	Allison Christy
Kitchen/Teaching Assist., Children's Lab & Preschool/Teacher Prep	Kindal Eller
Learning Consultant	Lacey Smith
Learning Consultant	Nancy Jones
Maintenance/Bus Driver	Keith Burge
Network Administrator	Kevin Bell
Network Administrator	Scott Overman
Receptionist	Ashlee Logan
Registrar, AT&D	Marcie Close
Registrar-Full-Time Programs	Janice Karnish
Safety Registrar	Shelly Emmel
Teaching Assistant, Cosmetology	Kari Officer
Teaching Assistant, Health Programs	Ali Carpenter
Teaching Assistant, Practical Nursing	LaRhonda Rudd
Teaching Assistant, SHARE	Celeste Hardiman
Teaching Assistant, SHARE	Fae Rabb
Teaching Assistant, T&I	Billy Palmer
Teaching Assistant, T&I	Cindy Ivie
Teaching Assistant, T&I	Tyler Evans
Teaching Assistant, Teacher Prep/BITE	TBD