

Pioneer Technology Center Board of Education
Regular Meeting
Tuesday, November 12, 2019, 6:00 PM
Room B120
2101 N. Ash St.
Ponca City, Oklahoma 74601

The Board of Education will meet in Room B120 on the Pioneer Technology Center campus at 5:00 pm for a snack supper. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the Board of Education meeting.

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations -
Ken & Vida Thomas, Incubator Client
Kendra Keelin, Teacher Induction Process
Architectural Virtual Walk-Through
5. Discussion and vote to approve or not approve the Minutes of the October 8, 2019 regular Board of Education meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #40691-40841; Building Fund #40040; Payroll #70164).
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - A. Traci Thorpe, Superintendent/CEO
 - B. Molly Kyler, Executive Director, Business & Industry Services
8. Discussion and vote to approve or not approve list of proposed Board Meeting dates for 2020
9. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

10. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.
11. New Business
12. Public Comment
13. Motion and vote to adjourn
 - A. Time:

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance

Posted _____

By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, October 8, 2019 6:00 pm
Room B120
2101 N. Ash St.
Ponca City, OK 74601

1. Call meeting to order
2. Roll call and establish a quorum

Attendance taken at 6:05 pm

Present Board Members:

Mr. Larry Buck
Ms. Gay Norris
Ms. Mary Rigdon
Ms. Orva Rothgeb
Mr. J.D. Soulek

Also in attendance were Traci Thorpe, Molly Kyler, Mary Allan, Stacey Rush, Kahle Goff, Ryan Burkett, Mike Orr, Terri Busch, Allison Christy, Pam Dickerson, Michelle Tripp, Kevin Bell, Cody Tabor, Janet Schwabe, and Sheila Foxworthy. Guests were Jordan Smith and Paul Kyler.

3. Flag Salute and moment of silence
4. Reports and Presentations
PTC Continuous Improvement Goals, Molly Kyler and team representatives, Westward Expansion Project, Jordan Smith financing update, Paul Kyler construction costs.

Jordan Smith presented information regarding our valuation increase and the process he will follow to obtain our financing for the Westward Expansion project.

Paul Kyler answered questions related to the project.

Molly Kyler introduced the Pioneer Tech Continuous Goals process. A representative from each work team reported on their goal(s) for this year.

5. Discussion and vote to approve or not approve the Minutes of the September 10, 2019 regular Board of Education meeting.
Motion to approve the Minutes of the September 10, 2019 regular Board of Education meeting passed with a motion by Mr. Larry Buck and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #40540-40690; Building Fund #40035-40039; Payroll #70153-70163).
Motion to approve the Financial Reports, Activity Fund Reports and Encumbrance/Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs.

Traci Thorpe, Superintendent/CEO

Ms. Thorpe informed the Board there would be a report from the NCLA Best Practices Conference at the November Board meeting. Ms. Thorpe met with Dr. Doug Major, Skye McNeil, Representative Fetgatter and Senator Leewright regarding the importance of CareerTech Education. Pioneer Tech hosted the CareerTech Instructional Leaders group last week. The meeting was very successful with 45 in attendance. Jared McMartin, Machine Tool Instructor, applied for and received the Gene Haas Foundation Grant for \$10,000. The final touches are currently being added to the EMS Training Tower. We are having our annual Fall Family Fun Fest this Thursday evening at the school. Board members and families are welcome to attend. We are also having a Holiday Market on November 21 in conjunction with our Thanksgiving Dinner. The Holiday Market will consist of home/program made products which will be for sale. All proceeds will benefit our student organizations.

Kahle Goff, Executive Director, Full-Time Programs

Mr. Goff highlighted several items from the Director's Report – the Adult Training & Development area has offered 19 on-campus classes starting in September and nine of the classes offer certifications upon successful completion. Carl Storm has completed his safety audits of our full-time programs/offices. Mr. Goff and Dr. Burkett met with the Culinary Arts staff to discuss the vision for the future of the program and the possibility of year-round Culinary Arts.

8. Discussion and vote to approve or not approve the budget appropriations for FY20 as listed on Appendix A. Motion to approve budget appropriations for FY20 passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

9. Discussion and vote to approve or not approve policy revision for the following policies: CI, Disposal of Surplus Property and CLA, Animals on Campus-Service Animals. Motion to approve revisions for policy CLA, Animals on Campus passed with a motion by Mr. Larry Buck and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

10. Discussion and vote to approve or not approve out-of-state travel for Traci Thorpe for CTE Superintendent Benchmarking trip to Columbia, Ohio, November 5-8, 2019. Motion to approve out-of-state travel for Traci Thorpe for CTE Superintendent Benchmarking trip to Columbia, Ohio, November 5-8, 2019 passed with a motion by Ms. Gay Norris and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

11. Discussion and vote to approve or not approve a Resolution to the County Election Board calling for the annual election of a Board of Education member in Zone 3.
Motion to approve a Resolution to the County Election Board calling for the annual election of a Board of Education member in Zone 3 passed with a motion by Mr. J.D. Soulek and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

12. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts and addenda to contracts as listed on Appendix B.
Motion to approve individuals on part-time and temporary employment contracts and addenda to contracts as listed on Appendix B passed with a motion by Mr. J.D. Soulek and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

13. New Business

None.

14. Public Comment

None.

Board President Mary Rigdon adjourned the meeting at 8:17 pm.

Respectfully submitted,

Allison N. Christy

Allison N. Christy
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:

General

PIONEER TECHNOLOGY CENTER

From PO: 40691 to PO: 40841

Encumbrance For Board Approval

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
40691	FIRST BANKCARD VISA	STATE TANF DUES/FEES	175.00	10/04/2019
40692	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	235.83	10/04/2019
40693	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	231.69	10/04/2019
40694	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	231.59	10/04/2019
40695	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	220.89	10/04/2019
40696	MSC INDUSTRIAL SUPPLY CO	MACHINE TOOL - SUPPLIES	1,269.48	10/04/2019
40697	DEPCO ENTERPRISES, LLC	HCC2 - SUPPLIES	512.79	10/04/2019
40698	STAPLES ADVANTAGE	INDUSTRIAL TECH - SUPPLIES	82.78	10/04/2019
40699	ESKIMO JOES PROMOTIONAL PRODUCTS GROUP	MARKETING / ADVERTISING	2,074.83	10/07/2019
40700	EVCO	CHILDRENS LAB - FOOD	524.10	10/07/2019
40701	PASS ASSURED	HCC2 - BOOKS	1,596.00	10/07/2019
40702	ANIMAL CARE TECHNOLOGIES	HCC2 - BOOKS	1,185.00	10/07/2019
40703	AED SUPERSTORE	MEDICAL ASST - SUPPLIES	207.80	10/08/2019
40704	OSU-COLLEGE OF ENGINEERING, ARCHITECTURE & TECH	SAFETY - TRAVEL REGISTRATION	759.00	10/08/2019
40706	LAMPTON WELDING SUPPLY	WELDING - SUPPLIES	292.70	10/08/2019
40707	STATE CHAMBER OF OKLAHOMA	STAFF TRAVEL - MACHINE TOOL	100.00	10/09/2019
40708	STATE CHAMBER OF OKLAHOMA	REGISTRATION WELDING	100.00	10/09/2019
40709	BURMAX COMPANY, INC.	COSMETOLOGY SUPPLIES	2,272.13	10/09/2019
40710	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	495.00	10/09/2019
40711	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	10/09/2019
40712	WAL-MART	STATE TANF STUDENT ASSISTANCE OTHER	150.00	10/09/2019
40713	BLACKWELL DENTISTRY	TANF MEDICAL/DENTAL	99.00	10/09/2019
40714	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	495.00	10/09/2019
40715	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	10/09/2019
40716	WAL-MART	STATE TANF STUDENT ASSISTANCE OTHER	138.64	10/09/2019
40717	STATE CHAMBER OF OKLAHOMA	REGISTRATION - INDUST TECH	100.00	10/09/2019
40718	ALLIED ELECTRONICS	SUPPLIES - INDUST TECH	24.40	10/09/2019
40719	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	218.00	10/09/2019

PIONEER TECHNOLOGY CENTER**Encumbrance For Board Approval**

From PO: 40691 to PO: 40841

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
40720	MSC INDUSTRIAL SUPPLY CO	WELDING SUPPLIES	86.36	10/09/2019
40721	DEAN MCGEE EYE INSTITUTE	TANF MEDICAL/DENTAL	42.00	10/11/2019
40722	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	60.00	10/11/2019
40723	AUTOZONE	TANF STRUDENT ASSISTANCE OTHER	40.00	10/11/2019
40724	ACCURATE AUTO REPAIR	TANF STUDENT ASSISTANCE OTHER	135.00	10/11/2019
40725	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	495.00	10/11/2019
40726	WAL-MART	TANF STUDENT ASSISTANCE OTHER	139.12	10/11/2019
40727	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	10/11/2019
40728	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	385.00	10/11/2019
40729	GALAXIE BUSINESS EQUIPMENT INC	CENTRAL SUPPLIES	50.00	10/11/2019
40730	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	65.00	10/11/2019
40731	FIRST BANKCARD VISA	TANF STATE STUDENT ASSISTANCE OTHER	175.00	10/11/2019
40732	TANF STUDENT ASSISTANCE	TANF TUITON	234.00	10/11/2019
40733	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	495.00	10/11/2019
40734	TANF STUDENT ASSISTANCE	TANF TUITION	101.00	10/11/2019
40735	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	65.00	10/11/2019
40736	STAPLES ADVANTAGE	ABE - SUPPLIES	448.43	10/11/2019
40737	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	405.00	10/11/2019
40738	FIRST BANKCARD VISA	WELDING EQUIPMENT	1,500.00	10/11/2019
40739	FIRST BANKCARD VISA	TANF STATE STUDENT ASSISTANCE OTHER	150.00	10/11/2019
40740	FIRST BANKCARD VISA	TANF STATE STUDENT ASSISTANCE OTHER	150.00	10/11/2019
40741	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	495.00	10/11/2019
40742	TANF STUDENT ASSISTANCE	TANF TUITION/BOOKS	65.00	10/11/2019
40743	JOSH SHORT PLUMBING INC.	BLDING MAINT REPAIRS	500.00	10/11/2019
40744	TANF STUDENT ASSISTANCE	TANF TUITION	65.00	10/11/2019
40745	WAL-MART	TANF STATE STUDENT ASSISTANCE OTHER	145.28	10/11/2019
40746	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	10/11/2019

PIONEER TECHNOLOGY CENTER

From PO: 40691 to PO: 40841

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
40747	WAL-MART	TANF STATE STUDENT ASSISTANCE OTHER	142.64	10/11/2019
40748	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	10/11/2019
40749	FAMILY DISCOUNT PHARMACY	TANF MEDICAL/DENTAL	200.00	10/11/2019
40750	LAMPTON WELDING SUPPLY	BLDG MAINT - RENTAL AND SUPPLIES	144.50	10/11/2019
40751	BLACKWELL HIGH SCHOOL YEARBOOK	MARKETING / ADVERTISING	75.00	10/14/2019
40752	X-CEL BADGE & ENGRAVING C	MARKETING / ADVERTISING	31.16	10/14/2019
40753	GROVE TOOLS, INC.	BIS ADMIN - SUPPLIES	358.00	10/14/2019
40754	ODCTE	AT&D RESALE BOOKS	535.00	10/14/2019
40755	STANDLEY SYSTEMS	BID ASSISTANCE PROGRAM SUPPLIES	653.00	10/14/2019
40756	MSC INDUSTRIAL SUPPLY CO	BUILDING MAINT/SUPPLIES	184.95	10/15/2019
40757	WAL-MART	CHILDRENS LAB - FOOD	197.26	10/15/2019
40758	WAL-MART	CHILDRENS LAB - SUPPLIES	200.00	10/15/2019
40759	BLACKWELL DENTISTRY	TANF MEDICAL/DENTAL	99.00	10/15/2019
40760	TANF STUDENT ASSISTANCE	TANF DUES/FEES	50.00	10/15/2019
40761	UNIFORM STOP - STILLWATER	TANF STATE STUDENT ASSISTANCE OTHER	55.42	10/15/2019
40762	TANF STUDENT ASSISTANCE	TANF DUES/FEES	50.00	10/15/2019
40763	LINCOLN ELECTRIC COMPANY	AT&D RESALE SUPPLIES	750.00	10/16/2019
40764	FIRST BANKCARD VISA	AT&D - SUBSCRIPTION	250.00	10/16/2019
40765	FIRST BANKCARD VISA	BIS COORD - SUPPLIES	77.44	10/16/2019
40766	LAMPTON WELDING SUPPLY	BIS COORD - SUPPLIES	20.00	10/16/2019
40767	OK-NTHS	REGISTRATION ACADEMIC/ASSESSMENT CENTER	40.00	10/16/2019
40768	FIRST BANKCARD VISA	SUPERINTENDENT TRAVEL - AIRFARE, LODGING	1,920.96	10/16/2019
40769	STAPLES ADVANTAGE	TANF DURABLE SUPPLY	174.95	10/16/2019
40770	HOBBY LOBBY	CHILDRENS LAB - SUPPLIES	76.59	10/16/2019
40771	MURRAY WOMBLE	BUILDING MAINT REPAIRS	2,933.00	10/16/2019
40772	EVCO	CHILDRENS LAB - FOOD	447.07	10/16/2019
40773	A+ PRINTING	MARKETING / PRINTING	762.00	10/17/2019
40774	FIRST BANKCARD VISA	SUPPLIES - HCC1	73.00	10/17/2019
40775	SPA GIRL INTL CORP	COSMETOLOGY SUPPLIES	439.00	10/17/2019

PIONEER TECHNOLOGY CENTER

From PO: 40691 to PO: 40841

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
40776	FIRE FACILITIES	SUPPLIES IT&D INSTRUCT	820.55	10/17/2019
40777	MSC INDUSTRIAL SUPPLY CO	MACHINE TOOL - SUPPLIES	2,211.95	10/17/2019
40778	WAL-MART	SUPPLIES - HCC1	79.89	10/17/2019
40779	PONTOTOC TECHNOLOGY CENTER	BIS ADMIN - TRAVEL REGISTRATION	100.00	10/22/2019
40780	STATE CHAMBER OF OKLAHOMA	INDUSTRIAL TECH - TRAVEL REGISTRATION	100.00	10/22/2019
40781	US INTEGRATION	SUPT - SOFTWARE SERVICES	720.00	10/22/2019
40782	TULSA TECHNOLOGY CENTER	LEADERSHIP DEV - TRAVEL REGISTRATION	1,200.00	10/22/2019
40783	MOORE-NORMAN TECHNOLOGY CENTER	IT&D INSTRUCT - PROF SERVICES	200.00	10/22/2019
40784	TANF STUDENT ASSISTANCE	TANF TUITION	65.00	10/23/2019
40785	WAL-MART	TANF STATE STUDENT ASSISTANCE OTHER	244.00	10/23/2019
40786	TANF STUDENT ASSISTANCE	TANF STATE STUDENT ASSISTANCE OTHER	105.00	10/23/2019
40787	FIRST BANKCARD VISA	TANF TUITION	850.00	10/23/2019
40788	TANF STUDENT ASSISTANCE	TANF TUITION	39.00	10/23/2019
40789	TANF STUDENT ASSISTANCE	TANF TUITION	495.00	10/23/2019
40790	TANF STUDENT ASSISTANCE	TANF TUITION	36.00	10/23/2019
40791	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	10/23/2019
40792	TECH ED CONCEPTS INC	INDUSTRIAL TECH - REPAIRS	86.00	10/23/2019
40793	LOWE'S HOME CENTER INC	GROUNDS SUPPLIES	50.51	10/23/2019
40794	WAL-MART	TANF STATE STUDENT ASSISTANCE OTHER	150.00	10/23/2019
40795	HOBBY LOBBY	TEACHER PREP - SUPPLIES	53.42	10/24/2019
40796	STAPLES ADVANTAGE	COMPUTER SERVICES - SUPPLIES	272.00	10/24/2019
40797	STAPLES ADVANTAGE	BITE- SUPPLIES	56.50	10/25/2019
40798	WAL-MART	HCC SUPPLIES-	75.00	10/28/2019
40799	FIRST BANKCARD VISA	SUPPLIES - NETWORK SYSTEMS	183.32	10/28/2019
40800	AUTOZONE	STATE TANF STUDENT ASSISTANCE OTHER	177.97	10/28/2019
40801	FIRST BANKCARD VISA	SUPERINTENDENT TRAVEL - TRANSPORTATION	100.00	10/28/2019

PIONEER TECHNOLOGY CENTER

From PO: 40691 to PO: 40841

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
40802	STAPLES ADVANTAGE	MARKETING / SUPPLIES	115.26	10/28/2019
40803	DR. WILLIAM STUEVER	TANF MEDICAL/DENTAL	110.00	10/28/2019
40804	FIRST BANKCARD VISA	STATE TANF STUDENT ASSISTANCE OTHER	228.00	10/28/2019
40805	EVCO	FOOD FOR CHILDRENS LAB AND PRESCHOOL	581.20	10/28/2019
40806	QUALITY WATER SERVICES	SUPPLIES - BLDG MT	76.75	10/28/2019
40807	LEGACY SIGNS	BLDING MAINT REPAIRS	20.00	10/28/2019
40808	WAL-MART	COSMETOLOGY SUPPLIES	197.27	10/28/2019
40809	BEST WESTERN PLUS CIMARRON HOTEL & SUITES	COSMETOLOGY LODGING	102.00	10/28/2019
40810	PIONEER TECH FOOD SERVICE	SHARE STUDENT ASSISTANCE	2,000.00	10/29/2019
40811	A+ PRINTING	MARKETING / ADVERTISING	116.00	10/29/2019
40812	DANCY-MEADOR PUBLISHING	MARKETING / ADVERTISING	667.00	10/30/2019
40813	AUTO MAKE-OVERS	BUILDING MAINT/REPAIRS	45.00	10/30/2019
40814	FIRST BANKCARD VISA	MARKETING / SUPPLIES	45.00	10/30/2019
40815	POCKET NURSE	AT&T RESALE BOOKS	111.33	10/30/2019
40816	MERRIFIELD OFFICE PLUS	AT&D RESALE BOOKS	106.00	10/30/2019
40817	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	669.00	10/30/2019
40818	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	436.00	10/30/2019
40819	WAL-MART	BUILDING MAINT/SUPPLIES	639.52	10/30/2019
40820	STAPLES ADVANTAGE	BIS ADMIN AND CENTRAL - SUPPLIES	250.64	10/31/2019
40821	BARTLETT'S OVERHEAD DOORS	BLDING MAINT REPAIRS	200.00	10/31/2019
40822	NORTHERN SAFETY & INDUSTRIAL	EMS FIREFIGHTER - REPAIRS	500.00	10/31/2019
40823	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES	150.00	11/01/2019
40824	WAL-MART	CHILDREN'S LAB - FOOD	400.00	11/01/2019
40825	POCKET NURSE	HCC2 - SUPPLIES	577.71	11/01/2019
40826	AMERICAN HEART ASSOCIATION	HCC - SUPPLIES	132.85	11/01/2019
40827	WAL-MART	HCC - SUPPLIES	92.00	11/01/2019
40828	STAPLES ADVANTAGE	FINANCE SUPPLIES	134.68	11/01/2019
40829	LAMINATOR.COM	CENTRAL SUPPLIES	140.00	11/04/2019
40830	WAL-MART	FINANCE SUPPLIES	99.33	11/04/2019

PIONEER TECHNOLOGY CENTER

From PO: 40691 to PO: 40841

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

<u>PO #</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
40831	PO HI TIP OFF CLUB	MARKETING / ADVERTISING	100.00	11/04/2019
40832	OSU FIRE SERVICE TRAINING	IT&D - PROFESSIONAL SERVICES	500.00	11/04/2019
40833	EVANS & ASSOCIATES CONSTRUCTION CO. INC.	GROUNDS SUPPLIES	40.00	11/04/2019
40834	FIRST BANKCARD VISA	TANF STATE - STUDENT ASSISTANCE	40.00	11/05/2019
40835	TEACHERSPAYTEACHERS.COM	HCC - SUPPLIES	42.70	11/05/2019
40836	OSU OKC	CHILDRENS LAB - TRAVEL REGISTRATION	85.00	11/05/2019
40837	TEACHERSPAYTEACHERS.COM	HCC - SUPPLIES	13.29	11/05/2019
40838	FIRST BANKCARD VISA	HCC - LODGING	131.49	11/05/2019
40839	FIRST BANKCARD VISA	FINANCE - SUPPLIES	104.44	11/06/2019
40840	FIRST BANKCARD VISA	AUTO TECH - SUPPLIES	794.98	11/06/2019
40841	G & H BUSINESS SOLUTIONS	SAFETY - SUPPLIES	842.00	11/06/2019
		Current Encumbered	51,420.33	

PIONEER TECHNOLOGY CENTER

**Encumbrance For Board Approval
X CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 04 Oct 2019 to: 07 Nov 2019

PO #	Vendor Name	General Description	Amount	Date
40003	PONCA CITY NEWS	BLANKET PO	82.00	07/01/2019
40013	BRANDT'S	BLANKET PO	100.00	07/01/2019
40055	TRAVEL (STAFF)	BLANKET PO	664.36	07/01/2019
40067	KAY COUNTY ASSESSOR	FY20 RE-EVALUATION COST	3,369.87	07/01/2019
40116	AGC OF OKLAHOMA	ANNUAL AGREEMENT	490.00	07/01/2019
40133	FIRST BANKCARD VISA	ADMIN MEALS/BAGGAGE	48.00	07/01/2019
40163	FIRST BANKCARD VISA	PN LODGING	-18.00	07/01/2019
40305	FIRST BANKCARD VISA	BID ASST - TRAVEL LODGING	-700.00	07/31/2019
40345	TULSA TECHNOLOGY CENTER	INSTRUCTIONAL DIRECTOR SUPPLIES	60.00	08/12/2019
40360	OSU FIRE SERVICE TRAINING	BIS COORDINATOR - SUPPLIES	-2.00	08/14/2019
40392	UNIFORM STOP - STILLWATER	TANF STATE STUDENT ASSISTANCE OTHER	-24.58	08/16/2019
40403	TANF STUDENT ASSISTANCE	TANF - TUITION	180.00	08/21/2019
40430	WAL-MART	PN - SUPPLIES	-84.27	08/22/2019
40434	FIRST BANKCARD VISA	INSTRUCT DIRECTOR - LODGING	140.30	08/22/2019
40467	NATIONAL DROPOUT PREVENTION CENTER	INSTRUCT DIRECTOR - REGISTRATION	-1.00	08/28/2019
40471	WAL-MART	ASSESSMENT CENTER - SUPPLIES	-6.46	08/28/2019
40479	WAL-MART	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	-65.43	08/28/2019
40481	ADAMS PLUMBING	BLDING MAINT REPAIRS	-200.00	08/29/2019
40487	AUTRY TECH	BIS ADMIN - TRAVEL REGISTRATION	-1.00	08/29/2019
40506	ODAT (OK DRUG & ALCOHOL TESTING)	PN SUPPLIES/MISC RESALE	-10.00	09/03/2019
40524	FIRST BANKCARD VISA	SUPERINTENDENT TRAVEL - LODGING	-3.00	09/04/2019
40539	STAPLES ADVANTAGE	CENTRAL - SUPPLIES	-3.56	09/06/2019
40540	STATE CHAMBER OF OKLAHOMA	WELDING - TRAVEL REGISTRATION	-100.00	09/06/2019
40550	FIRST BANKCARD VISA	STAFF TRAVEL - LODGING	-691.20	09/09/2019
40568	FIRST BANKCARD VISA	INSTRUCTIONAL DIRECTORS- TRAVEL LODGING	210.00	09/12/2019
40574	FIRST BANKCARD VISA	STAFF TRAVEL - AIRFARE	-105.00	09/13/2019
40590	STAPLES ADVANTAGE	CULINARY ARTS--SUPPLIES	-6.52	09/16/2019

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval

X CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

From: 04 Oct 2019 to: 07 Nov 2019

PO #	Vendor Name	General Description	Amount	Date
40597	HARTMAN PUBLISHING INC	AT&D RESALE BOOKS	-68.15	09/17/2019
40616	MNJ TECHNOLOGIES DIRECT, INC	RESALE MISC	23.00	09/19/2019
40622	AUTOZONE	TANF STUDENT ASSISTANCE OTHER	-0.01	09/20/2019
40624	TANF STUDENT ASSISTANCE	TANF BOOKS	60.00	09/20/2019
40626	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	-22.72	09/23/2019
40632	APACHE HOTEL CASINO	SAFETY - LODGING	4.90	09/24/2019
40635	PEARSON EDUCATION	AT&D RESALE BOOKS	31.49	09/24/2019
40639	LAKESHORE LEARNING	HCC 1 AND 2 - SUPPLIES	-3.03	09/27/2019
40648	WAL-MART	CHILDRENS LAB - FOOD	-176.13	09/30/2019
40652	LAKESHORE LEARNING	CHILDRENS LAB - SUPPLIES	-8.02	09/30/2019
40653	WAL-MART	CHILDRENS LAB - SUPPLIES	-30.88	09/30/2019
40655	WAL-MART	TANF STUDENT ASSISTANCE OTHER	-15.20	09/30/2019
40657	WAL-MART	BUILDING MAINT/SUPPLIES	-23.46	09/30/2019
40659	JOSH SHORT PLUMBING INC.	BLDING MAINT REPAIRS	175.00	10/01/2019
40663	FIRST BANKCARD VISA	INSTRUCTIONAL DIRECTORS - SUPPLIES	20.94	10/01/2019
40664	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES	-24.89	10/01/2019
40665	WAL-MART	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	-88.56	10/01/2019
40666	OKLAHOMA HOSA	ADVISOR REGISTRATION	-25.00	10/01/2019
40668	RENAISSANCE TULSA HOTEL	SUPT. TRAVEL - LODGING	2.88	10/01/2019
40673	PONCA CUSTOM TEES	AT&D RESALE SUPPLIES	-10.00	10/02/2019
40674	WAL-MART	BIS EQUIPMENT	-47.38	10/02/2019
40676	JOSH YORK BLACK LABEL SAFETY CONSULTING	IT&D - PROF SERVICES	-150.00	10/02/2019
40681	ARMSTRONG MCCALL	COSMETOLOGY SUPPLIES	-23.49	10/03/2019
40683	ARC-ZONE	WELDING - SUPPLIES	-10.83	10/03/2019
40684	360 OUTDOOR TURF	GROUNDS REPAIRS	-10.44	10/03/2019
40690	SHERWIN WILLIAMS CO	BUILGING MAINT REPAIRS	-4.45	10/03/2019
GEN FUND-FOR OPERAT TOTAL:			2,898.08	
REPORT TOTAL:			2,898.08	

Building

PIONEER TECHNOLOGY CENTER
From PO: 40040 to PO: 40040

Encumbrance For Board Approval
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
40040	BEST COMPANIES INC	BLDING MAINT REPAIRS	1,500.00	10/23/2019
		Current Encumbered	1,500.00	

PIONEER TECHNOLOGY CENTER

Encumbrance For Board Approval
X CHANGE ORDER REPORT
BUILDING FUND

From: 04 Oct 2019 to: 07 Nov 2019

PO #	Vendor Name	General Description	Amount	Date
40010	LAB RESOURCES	ANNUAL LICENSE	-250.00	07/01/2019
40036	YOUNGER-HOLMES ELECTRICAL	MAJOR REPAIRS/REMODEL - BLDG FUND	935.00	09/11/2019
40039	LOWE'S HOME CENTER INC	BLDING MAINT REPAIRS	-66.75	09/27/2019
	BUILDING FUND TOTAL:		618.25	
	REPORT TOTAL:		618.25	

Payroll

PIONEER TECHNOLOGY CENTER

From PO: 70164 to PO: 70164

Encumbrance For Board Approval

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70164	PTC STAFF/EMPLOYEES	BLANKET PAYROLL ENCUMBRANCE	71,473.41	11/01/2019
		Current Encumbered	71,473.41	

Monthly Report

November 2019

Meetings and Activities

- **October 9** – Leadership Blackwell at PTC
- 10 – Area Superintendent Meeting; Peachtree Landing Board Meeting; Registered Apprenticeship Meeting with Ginger Allison, Western Oklahoma Workforce Development, Robbie Powell, Cookshack, and Stephan Engster, Centerline
- 11 – PTC Meeting with NOC to discuss program to degree pathways
- 14-15 – Sophomore Tours
- 15-16 – CTE Superintendent Meeting at Tulsa Tech
- 17 – Advisory Committee Night Planning Meeting
- 18 – Fall Break
- 20-23 – Oklahoma Town Hall Academy – Oklahoma Energy: Optimizing our Resources for the Future
- 24 – Meeting with Mike Leonard, IBEW to discuss upskilling courses for Journeymen Electricians and Instrumentation and pre-apprenticeship for Instrumentation; CTAC meeting - OKC
- 25 – T&I Breakfast; PTC Fall Festival; Community Builders Workshop
- 28 – Supervisors' meeting planning; September/October Birthday Luncheon
- 29 – Westward Expansion Meeting with CM and Architects; OSSBA Region 3 Meeting in Enid
- 30 – Accreditation Team meeting; Women in Manufacturing Luncheon round table at PTC; UW Allocation Committee Meeting;
- 31 – Brent Casey, EOC Technology Center, Doctoral Dissertation Interview
- **November 1** – Capital Planning committee meeting; Cowley County presentation and tour of PTC
- 5-8 – Superintendent benchmarking tour – Columbus Ohio
- 11 – PTC Veteran's Day Celebration; Instructional Staff Meeting; EMT Recruitment Meeting

Full-Time Programs

- Dr. Burkett and I met with, Mike Leonard, from IBEW to discuss some opportunities to provide training for current journeymen electricians to upskill with instrumentation skills for their job roles at P66.
- We hosted approximately 650 sophomores from our partner school districts on Oct 15-16. Through the efforts of some Conoco/P66 retirees who helped at the event, we will be awarded a \$1000 grant for our CTSO fundraising account.
- Kahle Goff orchestrated a meeting with the Cowley County Community College President and staff to tour our programs and discuss opportunities for our program pathways to their degrees.

Business and Industry Services

- Oct 30th – Molly Kyler and Janet Schwabe organized a roundtable event for women in manufacturing. We had an excellent discussion with the group and heard about their needs and trends within their industries.
- Nov. 5-8 – Molly Kyler and Traci attended the CTE Superintendent Benchmarking visit to Columbus, Ohio. We toured Crown, Inc. – maker of forklifts to learn about their industry training; Tri-Star Compact – a CTE school with nine partner districts, serving high school 11th and 12th graders; Columbus State – a community college to hear about their community and workforce partnerships; Delaware Area Career Center – a CTE school serving high school and adult students, also heard from the Delaware County Economic Development Director about initiatives in their area to impact economic development.

Capital Planning

- Met with the PTC Capital Planning Committee to discuss the facility, technology and capital needs within the next few years.
- Met with the Construction Manager and Architects to review changes identified in the prior meeting and view a walkthrough of the designs.

Upcoming Events

- Nov. 11 - PTC's Veterans' Day Celebration
- Nov. 13 – Garfield County Wind Meeting; Autry Technology Center Automation Program Tour
- Nov. 14 – PTC Advisory Committee Night
- Nov. 19 – Senator Leewright / Representative Fetgatter Meeting at PTC; OkACTE Legislative and Appropriations Planning Forum; Oklahoma Manufacturing Alliance -Together We Make It
- Nov. 21 – PTC Thanksgiving Dinner/Holiday Market
- Nov. 27-29 Thanksgiving

**Directors' Report to the PTC Board of Education – November 2019
(Alphabetic by Area)**

Business & Industry Services & Safety

- The BIS team conducted over **126** one-on-ones/consults. Totaling **148.75** hours of counseling.
- Dawn Brakey assisted client savings approximately **\$2,555,225** Government Contract Services and **\$12,372,300** Plan Room Services.
- Janet Schwabe, Ben Evans and Robert Howard all assisted clients that resulted in client savings of approximately **\$5,950**.
- The team also generated **5,369** contact hours.
- The revenue generated from our AT&D classes **\$10,183**.
- The revenue generated from our Safety training is **\$19,310**.
- Of the 13 AT&D on-campus classes starting in October – Five of the classes offer certifications upon successful completion for either new jobs or continued certification. The breakdown is as follows:

○ CNA	7
○ CPR-Basic Life Support	4
○ First Aid	5
○ MAT	10
○ School Bus Driver	4
<hr/>	
○ Total Students	30
- Corbin Dewitt coordinated a “Becoming Arrow Minded” for Family Vision Care, eight attending, he also coordinated NextGen conference with 22 attending. Manager Tool Belt finished up on October 25th with 21 enrolled. Customer Service Training for Equity Bank on Columbus Day with all their Ponca City and Newkirk Employees. Did Mock Interviews for the Lamont Schools Leadership Class.
- Janet Schwabe coordinated a Sport Chassis (Clinton, Ok) with 18 attending.
- Partnering with Central Tech, Johnny Thornburgh had two graduating CDL Truck Drivers. The students went to work for Glass & Evans.
- 48 Ponca City Firefighters went through VEIS (Vent, Enter, Isolate & Search) in our new Training Tower. They loved it!
- Robert Howard coordinated with SHRM – Medical Marijuana – Lunch n Learn with 50 attending.
- Sylvia Urioste coordinated three classes with Otoe housing for Maintenance Tech training with four attending and a AAA class for White Eagle with 16 in attendance.
- The Most recent 1 Million Cups presenter was Liles and Company. December presenter is Anderson & Company Salon & Spa.
- Jeff Lockett worked with clients on FSA loans. Attended the rural economic outlook conference, and rejoined Fairfax medical facilities board of control.
- Ben Evans attended the first meeting of the Business Certification Program through the State Department of Career Tech and also attended two sessions of Leadership Blackwell.
- Janet Schwabe, Dawn Brakey and Johnny Thornburgh. Attended the inaugural Made in America Trade show in Indianapolis, IN with the Ponca City Development Authority. We represented more than 20 area manufacturers promoting their products and services.

- Janet Schwabe attended the Manufacturing Summit organized by the State Chamber of Oklahoma. Topics included foreign trade, cybersecurity, automation, workforce and more. She also traveled a lot visiting manufacturers across NW OK.
- Janet Schwabe and Molly Kyler PTC hosted a small luncheon for women in manufacturing in recognition of Manufacturing Month. BIS team also hosted a luncheon for the new PTC employees.
- Johnny Thornburgh worked with Mark Wilson at Central Tech to provide an NFPA 70E safety class for a company in Owasso that brought folks in from Kansas, Texas and Owasso. (3-day turnaround)
- Janet Schwabe and Johnny Thornburgh met with Adam Bundy at Enel Green Energy about safety training and possibly some B2B work with Centerline across the street.
- The BIS team hosted community up date for the October T&I breakfast.
- Members of the team also participate in the PCDA's monthly Business on the Balcony Event.
- Eleven new businesses in our district were established during the month of October. Gail sent information about BIS and an offer for a free fire extinguisher, team building or personal growth training.

On the horizon...

- November 6th, Oklahoma Business Tax classes.
- November 6th, PTC Criminal Justice – Tom Burg
- November 9th-10th, Training on NFPA 1403
- November 12th starts once a month lunch & learn session. Ending on February 11th. Take Courage Leadercast-women.
- November 14th – 15th, Quickbooks classes were canceled due to low enrollment.
- November 19th-21st, Ponca City Fire Training

Communications & Marketing

- Assisting with Holiday Market, advertising, crafts and social media.
- They are putting together all the necessary items for Advisory Night including, emails, text updates, handouts, agendas and more.
- Created video for Holiday Market
- Flyers were made for programs and BIS events
- Terri had Public Info Officer training at the Golden Group in OKC.
- Angie Ogden and Terri Busch attended the Communications and Marketing group meeting at Canadian Valley
- Assisted with Fall Fest, Veterans Day Assembly and Red Ribbon Week.
- Provided recording assistance for 1 Million Cups Presentation

Instructional Services

Instructional Directors:

- Mary Allan, Dr. Ryan Burkett and Kendra Keelin helped facilitate Leadership Blackwell tours of PTC. Kahle Goff and Erika Johnson, the Academic Math Instructor, facilitated a team building activity for the group.
- Kahle Goff participated in the Area Superintendents Meeting and discussed a Threat Assessment software option for schools.
- Kahle Goff and Dr. Ryan Burkett participated in meetings to develop a registered internship opportunity with Centerline Manufacturing related to a Spindle Repair Technician.
- Dr. Burkett facilitated a Hire Wisely session with all PTC Supervisors.
- Mary Allan, Kendra Keelin and Kahle Goff participated in a partnership development meeting

with the Administration of Northern Oklahoma College. As an outcome of the meeting we will continue to investigate the possibility of opening a Lab Technician program in conjunction with NOC. We also discussed options for PTC students to earn additional college credit through their PTC program.

- All Instructional Directors participated in the Annual Sophomore Tours.
- Kahle Goff participated as a Director of the Instrumental Music Parent Association for Ponca City High School.
- Kahle Goff, Kendra Keelin, Zac Ladner and Dana Pulley toured the East Initiative program at Northeast Technology Center in Claremore. This program is a potential new course offering at PTC.
- Kahle Goff participated in the Ponca City Chamber of Commerce Business After Hours at City Central.
- Mary Allan represented PTC at the annual OBI "Blood Thanks & Giving Day" Celebration in Enid.
- Kahle Goff and Lori Evans attended Carl Perkins training to ensure PTC is meeting the standards for the reauthorization of the Carl Perkins Federal Grant.
- Dr. Burkett worked with International Brotherhood of Electrical Workers to develop an internship opportunity within the Industrial Tech program at PTC.
- Kahle Goff participated in Leadership Newkirk. The focus of this month's meeting was the history of Newkirk and city services.
- Mary Allan attended the State LPN Directors Retreat at Lone Wolf
- Kahle Goff and Dr. Ryan Burkett participated in the monthly T&I Breakfast.
- Kahle Goff participated in a Northwest Hires meeting at Autry Technology Center. The meeting is designed to help provide services to meet industries employment needs for Northwest region of Oklahoma.
- Mary Allan attended the Associate Degree Nurses "Deans and Directors" meeting in Poteau, Ok.
- Kahle Goff, Kendra Keelin, Mary Allan and Dr. Burkett hosted a partnership meeting with Cowley College and provided a tour of all programs offered at PTC. Cowley College currently provides college credit for PTC students completing a Career Major.
- Mary Allan completed and submitted the "Certified Healthy" applications for Campus and Business.
- All Instructional Directors participated in the PTC Capital Planning Meeting.
- Mary Allan and nursing faculty attended Alliance Hospital Clinical Negotiation to discuss clinical rotations among those using their facilities.
- Kendra Keelin attended Survivor Resource Network and New Emergency Resource Board Meetings.
- Kendra Keelin and Lori Evans attended National Dropout Prevention Conference.
- Kendra Keelin and Mary Allan met with Alliance Health to visit about the potential for changes in CPR program requirements.

Adult Health Programs

Medical Assisting:

- Students attended the Cowley College Health Fair on Sept. 2.
- HOSA Kick-Off was a success for students in all Health Programs.
- HOSA students will attend Fall Conference in OKC
- All students have obtained their CPR certificates.

Practical Nursing:

- On Sept. 2nd all nursing students attended the Cowley College Health Fair.
- Students will be visiting Washington Pre-school to educate the 'wee' ones on handwashing.
- PTC nursing will attend the White Eagle Health Fair on the 25th of Sept.
- Students will visit Cancer Centers of America in Tulsa as an oncology clinical experience.
- All new students have passed their CPR certification exams.
- We will celebrate PN graduations on Nov. 15th @6pm. In the Seminar Center.

Health, BITE and Special Programs**Academic Math:**

- Algebra 2: Students demonstrated mastery of analyzing functions with transformations, identifying direct variation, and graphing functions for a variety of situations. We have begun introducing and utilizing graphing calculators. Moving forward we will be solving systems of equations by a variety of methods.
- Geometry: Geometry students are learning how to structure and process proofs. They have successfully used different laws of logic and are attempting to apply this to geometric and algebraic proofs.
- Math of Finance: Math of finance is learning about debt. They are discovering the hidden costs of credit cards and fast cash loans. The students are learning about using the snowball method to pay off debts.
- Math Analysis: Math Analysis students have demonstrated their understanding of limits and limit notation. They can successfully analyze graphs as they approach infinity, at various locations, and using the correct terminology and notation.

Children's Lab and Preschool:

- 7 practical nursing students did clinicals in the lab.
Fall school pictures were taken of children and students by Lora Walton
Lab Children and Students took a field trip to Applejack's Pumpkin Patch in Augusta Kansas.
1 - Cowley College Early Childhood Major did her 8 hours of community service in the lab.
- Danielle Cross, Kindal Eller, Vicki Braden, and Lora Walton renewed their First Aid and CPR credentials.
- Vicki Braden and Lora Walton attended the District Early Care and Education Meeting in Bartlesville.
- The lab is running at capacity with 37 children on the waiting list (1 of which has not even been born yet).

Teacher Prep:

- Went to FCCLA District Conference with Culinary Arts. It was great, the speaker was outstanding and the kids really enjoyed it!
- Workkeys testing continues, as do career preparation, lesson plans, and student teaching.
- Our students were great visiting with sophomores that came to tour this month.
- We had picture day with Lora Walton creating the setting and photography! Our afternoon class began to tutor Lincoln Elementary kindergarten.
- Our classes attended the Childcare and Preschool trip to the Pumpkin Patch.
- We had Lisa Jackson speaking to our class about financial aid for college. She also helped the students understand the FAFSA applications.
- Our morning class helped the childcare children visit PTC offices and classrooms for trick or treat!
- The students enjoyed preparing for the Harvest Festival...the Haunted Maze was a hit!
- We also began Red Ribbon Week!

HCC1:

- Students have started and are working on:
 - a. Anatomy Tissue System & Integumentary System
 - b. Core Healthcare Provider CPR and First Aid & Core Medical Mathematics
 - c. Medical Terminology Word Parts & Integumentary System
- Career Center: all first year students are studying and continuing to work on obtaining their Workkeys certifications. Second year students are learning communication techniques for job readiness skills during Employability Training.
- Simulated Workplace: We have received our uniforms and have implemented all our policies.

HCC2:

- Long Term Care Aide/Home Health Care Nursing Aide: We are working hard at finishing testing. Each student spent 16 hours of clinical experience with Mrs. Feaster at Shawn Manor Nursing Home in Ponca City, Oklahoma. We had 6 students pass their certification exams so far.
- Tallgrass Tour Rest Stop: HCC hosted/volunteered at a water stop on September 28, 2019.
- HOSA: We prepared 2 High School State Officer Applicants to compete for office and both have made it to the final round to run for office. We will take approximately 24 students to Fall Leadership Conference on November 4.
- HCC I and II hosted a raffle for OU vs West Virginia football tickets and raised \$453 to donate to our HOSA Service Project which is The National Pediatric Cancer Foundation.

ABE/HSE:

- We had another graduate from the Kay County Detention Center
- Hired Pam Powers to work on Thursday evenings

SHARE:

- We are still adding students to the SHARE program. We added 2 this week.

New Beginning:

- New Beginning has 37 students at this time.
- 4 students are in Long Term Nurse Aide
- 4 new students in the program
- Working with many of our students on Nurse Aide skills
- 1 student starting her CDA Online curriculum
- 4 PN students and 3 students working on their applications for PN in the spring

BITE:

- This past October has been a busy month for the BITE programs. Zac Ladner took his program to tour OSU IT and their Information Technology department during their Career Encounter day.
- Dana Pulley and Zac Ladner took 12 students to the BPA Fall Leadership Conference in Norman. The student leaders learned what it takes to lead and have a successful year.
- Following FLC, Dana Pulley and Zac Ladner went with Kendra Keelin and Kahle Goff to see Brook Easton at the Northeast Tech Claremore Campus to see her EAST program in action. Dana Pulley and Zac Ladner would like implement EAST program at Pioneer Tech.
- The IT class competed in the first CyberPatriot competition this season. The 2 teams competed for about six hours working on 4 different challenges that involved Windows 10, Windows Server, Ubuntu and Networking. Cyber Patriot is a national competition put on by the Air Force Association. Students work with virtual machines hardening them against possible attacks coming from within or outside of a company.

T&I and Service Programs:

- **Automotive**
 - Schooner's Car Club donated \$2000 worth consumable supplies.
 - We have helped the Sherriff's department with several services.
- **Construction**
 - Completing Festival of Angels ticket booth
 - Completing Holiday Market items
 - Beginning work on Pioneer Woman Museum Chicken Coop
- **Cosmetology**
 - On Oct. 1st I went to the State Department of Career Tech to work on a committee to update the SkillsUSA Cosmetology Exam.
 - Dana Willoughby was elected as a SkillsUSA State Officer on Oct. 23rd.
 - Attended the SkillsUSA Post-Secondary Leadership Conference & the Northwest SkillsUSA Secondary Leadership Conference with students from multiple programs.
 - Spa Girl came and taught microdermabrasion & skin structure and growth to Cosmo & Health Career Students
 - Joico came and taught on their hair color line to all Cosmo students.
- **Criminal Justice**
 - Field trip to Kay County Court House for Jury Trial
 - 2nd year students preparing for CLEET Unarmed Security 2 certification
- **Culinary Arts**
 - Guest speaker, Jeremy, from the Kay County Health Department came to teach the Foodhandler School
 - Attended ProStart teacher meeting at the Parlor, in OKC
 - Applied for a Rachael Ray Foundation grant through the National Restaurant Association
 - Evaluated NOCTI test at Francis Tuttle's Rockwell campus
 - Students helped prepare our first meal for the Senior Center in Ponca City
- **Firefighter/EMT**
 - Firefighter students are 2/3 through the curriculum for Firefighter 1, on track to test before Christmas break. The training tower has already helped in both the complexity and speed of their skill sets. They are moving much faster and their understanding of skill concepts is much greater.
 - OSU Fire Service training, and the Oklahoma State Firefighters Association are teaming with Pioneer Tech to offer an outreach Firefighter 1 class for area volunteer fire departments. Through an OSFA grant, we will provide skills training requirements for area firefighters to receive firefighter 1 certification. It is a hybrid class using online curriculum from IFSTA Resource One. Students will do the academic requirements online and will come to PTC on Saturdays for hands on skills. here are 27 skills that must be mastered and then a practical skills and live fire evaluation test for certification. We will begin early Feb. and finish early May.
- **Fleet & Facilities Management**
 - Helped assemble Veteran's Parade floats
 - Student CPR certification Training
- **Industrial Tech**
 - Steam trainer is working
 - Another student going for interview/test at Carbon Black on Monday
 - Looking at a new AUTOMATION trainer, as well as visiting Autry in a couple of weeks.

- Attended the Oklahoma Manufacturing Summit
- Attending PLC training next week.
- Completed Q1 student evaluations.
- **Machine Tool**
 - Attended the Oklahoma Manufacturing Summit
 - Turned in HAAS Machine for credit with Timco
- **Welding**
 - Attended the Oklahoma Manufacturing Summit
 - 9 Students testing for Oklahoma Department of Labor Welder Certification
 - Bob Moffat from Cowley County Community College provided a guest lecture/pipeline welding demonstration

Student Services

Student Services:

- Crazy busy! We completed Q1 SWP reviews on all students, hosted Sophomore Success days, participated in Green Country Accreditation Review, took students to NTHS State Leadership Conference and have started looking at semester enrollment changes.
- Kahle, Sheila and I attended the state meeting for Carl Perkins Grant changes and have started the process to review our needs.
- The Foundation Board is meeting next week to kick off our Giving Tuesday Campaign and start the scholarship application process for students this year.

Career Center:

- The Career Center has continued to encourage students in their assigned curriculum and to acquire their WorkKeys Certificate or progress in ReadingPlus. Students are continually signing up for their WorkKeys Assessments Please stop by and look at the WorkKeys Wall of Fame.
- In October, we talked about Responsibility and Self-Motivation in Employability Soft Skills. Along with that topic we talked about taking responsibility for our actions. In preparation for WBL, students completed filling out a paper and online job application.

Career Development Facilitator:

- The 8th graders have completed Oklahoma Career Guide assessments and are exploring the 16 career clusters. We also completed a project that touched on nearly every single career cluster; the students loved it!
- SLA participated in the Sophomore Success event; we had over 650 students on campus from all sending school districts plus Epic.
- GIRLS met with a board member from Festival of Angels. We will be putting out Can lights in November as well as serving during the Opening Night event.

Assessment Facilitator:

- Johnny took Carol and I to visit with Garaga's human resources to encourage them to send their new-hires through WorkKeys testing. ESSP Officers met and decided to host a symposium for special needs personnel on March 10, 2020. The HCP (Health and Professional Certifications Project) testing system launched a new platform the first week of October. PSI introduced 28 new tests from the Oklahoma Department of Agriculture that we are going to be able to give on pesticide management. We have tested five guests in these subject areas to date. Terri is doing a story to share this information with our constituents. Janice and I updated the HiSet testing system. Kahle and I attended a Carl Perkins Training and we added Lori for a Carl Perkins Local Needs Assessment Training. 199 students and guests tested during the month of October.

Disabilities Specialist/Job Placement Facilitator:

- 1st quarter Progress Reports sent to all sending schools.
- Reviewed and signed off on accommodations with all instructors and applicable staff.
- Completed Proctor Training for PSI.
- Attended the Apprenticeship and Internship Planning session with Cookshack and Centerline.

Plant/Facilities

- Working on punch list with JE systems on the burglar alarm system.
- Finished the a-area kitchen cabinet and counter update.
- Working in Early Care on the boys and girls restroom counter replacement.
- Attending the NFPA 1403 training tower staffing requirement training series 11/8/19.
- Facilities meeting 10/25/19.
- Obtaining secondary quotes for the safety film on the glass window and doors.

Paper Clips
October 2019

PTC celebrates construction month

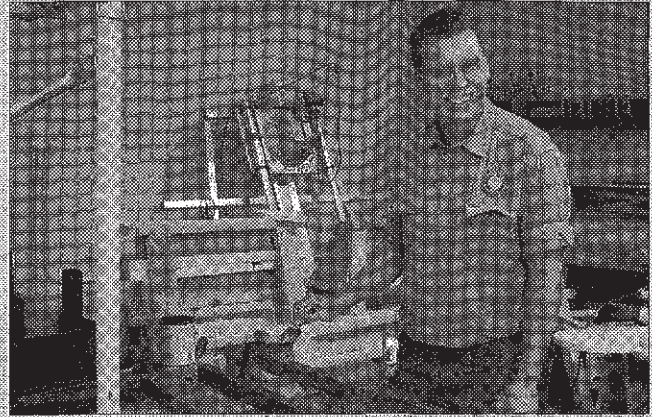
Construction is one of Oklahoma's largest industries, and it is only getting bigger. Gov. Kevin Stitt signed a proclamation declaring that October is Careers in Construction Month in Oklahoma and Pioneer Tech is joining in the celebration.

More than 82,000 Oklahomans work in construction, but more than 119,000 new jobs are expected to open in Oklahoma by 2026. In the entire country, an additional 1.4 million construction professionals will be needed by 2022.

A nationwide skills gap, however, means those construction positions may go unfilled. Pioneer Tech along with the Oklahoma CareerTech system is working to fill that gap with Construction Technology education.

"Oklahoma has a critical shortage of workforce in construction. The Kay County construction industry has difficulty finding employees, and this can affect bidding projects," said Traci Thorpe, Superintendent/CEO of Pioneer Technology Center. "Pioneer Tech is training the next generation of this workforce right now. It's truly a success path to the many career options in construction."

Pioneer Tech's Construction Technology program, led by James Kirkendall offers certifications in plan reading & elevations, hand and power tools, wall and ceiling framing, exterior finishing, drywall



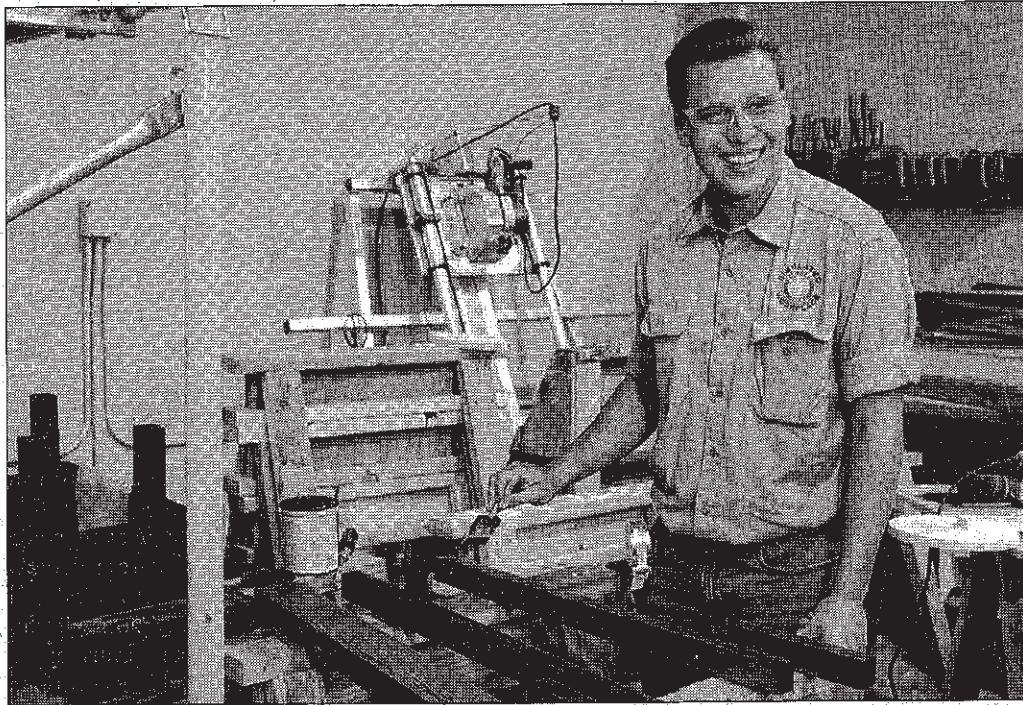
Courtesy Photo

More than 119,000 new construction jobs are expected to open in Oklahoma by 2026.

finishing, cabinet making trainee plus 35 more.

Careers in Construction Month was founded by the National Center for Construction Education and Research and Build Your Future to increase public awareness and inspire the next generation of construction craft professionals.

For more information about Pioneer Tech Construction Technology program call 580-718-4222.



Pioneer Technology Center Construction Technology student Matthew Mayes, a PO- Hi senior is completing his construction project. Construction is one of Oklahoma's largest industries, and it is only getting bigger. Gov. Kevin Stitt signed a proclamation declaring that October is Careers in Construction Month in Oklahoma and Pioneer Tech is joining in the celebration. (Courtesy photo)

PTC celebrates construction month

Press Release

PONCA CITY — Construction is one of Oklahoma's largest industries, and it is only getting bigger. Governor Kevin Stitt signed a proclamation declaring that October is Careers in Construction Month in Oklahoma and Pioneer Technology (PTC) is joining in the celebration.

More than 82,000 Oklahomans work in construction, but more than 119,000 new jobs are expected to open in Oklahoma by 2026. In the entire country, an additional 1.4 million construction professionals will be needed by 2022. A nationwide skills gap, however, means those construction positions may go unfilled. PTC along with the Oklahoma CareerTech system is working to fill that gap with Construction Technology education.

"Oklahoma has a critical shortage of workforce in construction. The Kay County con-

struction industry has difficulty finding employees, and this can affect bidding projects," Traci Thorpe said, Superintendent/CEO of Pioneer Technology Center. "Pioneer Tech is training the next generation of this workforce right now. It's truly a success path to the many career options in construction."

PTC's Construction Technology program, led by James Kirkendall offers certifications in plan reading and elevations, hand and power tools, wall and ceiling framing, exterior finishing, drywall finishing, cabinet making trainee plus 35 more.

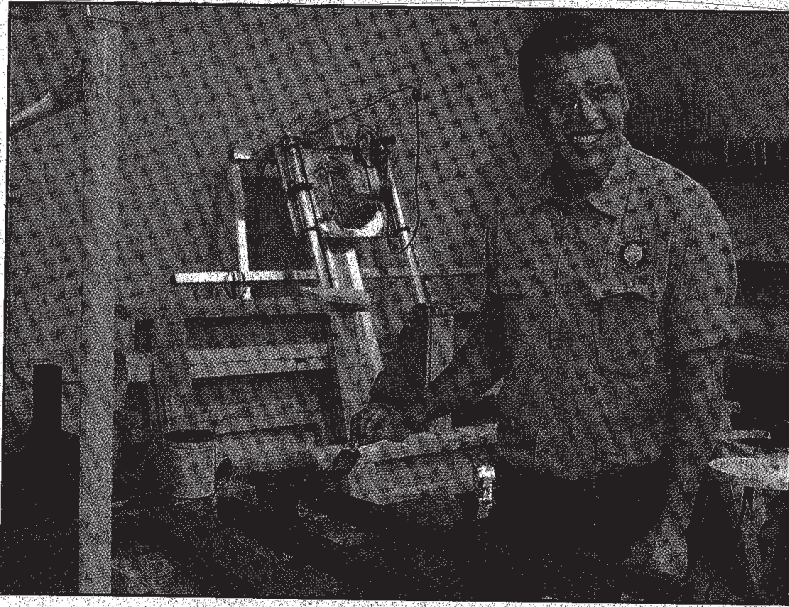
Careers in Construction Month was founded by the National Center for Construction Education and Research and Build Your Future to increase public awareness and inspire the next generation of construction craft professionals.

For more information about PTC Construction Technology program call (580) 718-4222 or visit pioneertech.edu.

October 29, 2019

TUESDAY

Ponca City, Oklahoma



PIONEER TECHNOLOGY Center Construction Technology student Matthew Mayes, a PO-Hi senior is completing his construction project. Construction is one of Oklahoma's largest industries, and it is only getting bigger. Gov. Kevin Stitt signed a proclamation declaring that October is Careers in Construction Month in Oklahoma and Pioneer Tech is joining in the celebration. For more information about Pioneer Tech Construction Technology program call 580-718-4222 or visit pioneertech.edu.

Seminar scheduled at Pioneer Tech

A presentation on the impact of, providing information on, and outlining the impairment effects of medical marijuana will be given at Pioneer Technology Center, in the East Seminar Center on Oct. 30 from 11:30 a.m. to 1:30 p.m., according to Dr. Robert Howard, Small Business Incubator Manager at Pioneer Technology Center.

The presenter will be Mark Woodward, Public Information Officer and Legislative Liaison for the Oklahoma Bureau of Narcotics.

The purpose of the presentation is to provide the information needed to understand the new laws regarding use and sale of marijuana in the State of Oklahoma and will include important information for parents, businesses, and for the community in

general regarding the impact of Medical Marijuana in Oklahoma.

The workshop will include concerns related to medical marijuana businesses operating outside the law, the signs and symptoms of impairment in the workplace and at home, and information parents need to know about how teens and employees can hide marijuana use in plain sight.

Cost to attend is \$10 per person, which includes lunch and registration for attendance can be confirmed by calling the Ponca City

Chamber of Commerce at (580) 765-4400.

This informative workshop will provide everything you need to know as a dispensary, individual, organization or

company. There are several seats remaining to fill before Oct. 30.

The workshop will be cancelled if confirmed attendance is too low.

Ponca City News

FRIDAY, OCTOBER 18, 2019 • PAGE 10



MATHEW MAYS and **Cheyanne Krol** are the Pioneer Technology Center (PTC) October Students of the Month. Mays, a senior at Po-Hi, represents the Construction Technology program at PTC. According to his instructor, Mays is always ready for his next task and performs it in a positive manner. His instructor says he is an outstanding student and person. Cheyanne Krol, is from Ponca City and is enrolled in the Teacher Preparation program. According to her instructor, Krol's strong positive, work ethic and professionalism make her a favorite to peers, staff and parents in the Children's Lab. She demonstrates focus in her classwork and has an earned position on the Teacher Prep Leadership Team. For more information about Pioneer Technology Center's programs and initiatives, call 580-762-8336 or visit their website www.pioneer-tech.edu.



Courtesy Photo

Mathew Mays and Cheyanne Krol are the Pioneer Technology Center (PTC) October Students of the Month. Mays, a senior at PO-HI, represents the Construction Technology program at PTC. According to his instructor, Mays is always ready for his next task and performs it in a positive manner. His instructor says he is an outstanding student and person. Cheyanne Krol, is from Ponca City and enrolled in the Teacher Preparation program. According to her instructor Krol's strong positive, work ethic and professionalism make her a favorite to peers, staff and parents in the Children's Lab. She demonstrates focus in her classwork and has an earned position on the Teacher Prep Leadership Team. Pictured left to right are Mathew Mays and Cheyanne Krol. For more information about Pioneer Technology Center's programs and initiatives, call (580) 762-8336 or visit their website www.pioneertech.edu.

Pioneer officers



ABOVE: Pioneer Tech's SkillsUSA chapter had their first meeting Sept. 27. They elected officers for the morning session. From left, Charity Mendiola, Tonkawa; Lexi Officer, Ponca City; Morgan Fortkamp, Ponca City; Laura Greenwell, Newkirk; Dana Willoughby, Newkirk High School graduate and Emma Kimbrel, Ponca City. The SkillsUSA student organization is committed to equipping members with skills they can apply to be successful, not only in their careers, but also as leaders in their communities. For more information about Pioneer Technology Center's student organizations and initiatives, call (580) 762-8336 or visit www.pioneertech.edu.

BELOW: During Pioneer Tech's SkillsUSA chapter meeting on Sept. 27 officers were elected for the afternoon session. From left, Dana Willoughby, Newkirk High School graduate. She stood in for Kaitlyn Allen from Blackwell, who is not pictured. Also pictured are Daushaneik Butler, Ponca City; Nolan Overman, Ponca City; Braden Hicks, Ponca City and Laura Greenwell, Newkirk, who stood in for Dylan Ross from Blackwell who is not pictured. (Courtesy photos)





Business and Industry Services along with Oklahoma CareerTech presented an award to AllianceHealth at the annual Partners for Progress awards in Oklahoma City. (Pictured from L to R) Skye ACTE Executive Director; Bill Coleman, Oklahoma Senator; Ken Luttrell, Oklahoma House Representative; Kahle Goff, PTC Executive Director of Full - Time Programs; Molly Kyler, PTC Executive Director and Industry Services; Chris Mendoza, CEO; Stacy Froese, HR Director AllianceHealth; Jeanne Stara, CNO AllianceHealth and Traci Thorpe, Superintendent/CEO of Pioneer Tech.

B's Business and Industry Services continues to provide the means for local businesses to stay competitive

are a Ponca City professional seeking to strengthen company's workforce in your career, Technology Center's Business and Industry (BIS) has courses in place to help those goals. The BIS team continues to offer the state's best retention and expansion program. Under the direction of Molly Kyler, BIS is a network of employees who use their experience in business and industry, as well as federal programs, to help businesses remain competitive. The available programs include: Adult Training and Development (AT&D) program, over 177 on-site courses are available with program length ranging from two hours to a complete semester.

In addition to on-site classes, the PTC's AT&D department, led by Pam Dickerson offers over 300 different on-line courses. On-site and on-line course topics vary from welding and certified nurse aide, to leisure classes like quilting. The Entrepreneurial Services program, with Ben Evans, offers assistance and guidance to individuals interested in starting their own business or expanding a current business or business idea. Entrepreneurial Services focus is on the development of a business plan or loan proposal to acquire financing for business ventures. The Leadership Development program, with Corbin Dewitt, provides training, support, and consulting services for human resource

and management development. Courses are available to help improve hiring practices, supervisory skills and talent development. Industry Training is customized to satisfy the training requirements of businesses throughout PTC's district. Under the leadership of Johnny Thornburgh, Industrial Coordinator, training courses are offered in Computer Numerical Control (CNC), Lean Manufacturing/Continuous Process Improvement, Welding and other industry specific courses. Available training programs are held on the PioneerTech campus, the client's facility or other appropriate locations. PTC's Industry Training is also handled by Sylvia Urstoe and Thornburgh have the advantage of direct contact with the state-funded Training for Industry Program (TIP). The Safety Training team, led by Carl Storm, is another benefit of the BIS Center. This state supported instruction offers safety consultation, training and development services that are intended to reduce worker's compensation premiums and decrease accident rates. Some of the safety topics taught include: Asbestos Awareness, Confined Space, Hazard Communication, Lifting Safety, Bloodborne Pathogens, Electrical Safety, Forklift Safety, Lockout/Tagout, Personal Protective Equipment, CPR and First Aid.

human resource and property management, and can aid businesses and inform them of changes in federal law. The Bid Assistance Center serves as a complete resource for companies, corporations or individuals wanting to bid on federal, state, county, city or private sector contracts. This is a jointly funded program of Oklahoma Department of Career and Technology Education (ODCTE), PTC and the Department of Defense. Also part of the Bid Assistance Center is the Contractor's Plan Room that serves as a partnership with ODCTE and the Ponca City Development Authority (PCDA). PCDA provides a subscription to bidder's software that offers plan room clients access to bidding opportunities throughout Oklahoma and Kansas. Dawn Brakey, Bid Assistance Coordinator, assists businesses working in the Plan Room. Brakey works with businesses by teaching them to utilize the equipment to gain a competitive edge in the industry. Available equipment includes an imagePROGRAF iPF825 large format printer, M40 large format scanner, MFP stand, computer, SmartWorks MFP Software and a large touch-screen monitor. The system is designed to be a complete scan-to-copy, file, share cloud solution. After completing equipment training, members are given 24 hour access to the plan room where they can view, print or scan plans and specs for projects they intend to bid.

Housed at Pioneer Tech, Janet Purdy, the Manufacturing Extension Agent offers resources and programs to manufacturers in an effort to improve their bottom line. Shared by the Manufacturing Alliance, Autry Tech and Pioneer Tech, the Manufacturing Extension Agent offers initiatives including engineering and technical assistance, business-to-business collaborations, export

assistance, new product development, improving work flow processes and quality control. Jeff Lockett, with Agricultural Business Management, offers farm families a variety of services including record keeping, assistance with preparing farm and succession plans and much more. Additionally, Pioneer Tech has a Business and Industry Services Coordinator who works with various organizations, businesses and tribal entities to meet their training and workforce needs. PTC's Business Incubator provides a wide variety of services to foster the growth of small, start-up tenants, and is intended to help them to grow into a thriving business. The main goal of the incubator is to produce successful and viable businesses within the PTC district. The incubator primarily caters to service, wholesale and light manufacturing businesses. The incubator offers manufacturing spaces and office units as options to potential tenants. A conference room, library, copy machine, fax machine and many other services are available for use. For new tenants, the first three months of rent are free, with incremental increases that follow. Current incubator tenants include K & B Enterprises; Thomas Distribution Solutions LLC, a surgical supply company; Speak Now Film Company; Titan Preparedness and Total Fab Construction. Successful graduates of PTC's business incubator include Sooner Heating and Air; Stobbe Design; Seismic Source Company; Computer Solutions Unlimited; V&R Spindle Repair; Healing Heart and Mind Counseling; and Log10.

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32 87 YEARS 2019

For more information on the Business and Industry Services Center courses, or to begin classroom training, please call Pioneer Technology Center at 718-4222.



City's new Emergency Services Training Center, completed in August will benefit not only the full-time career programs, but also education for industry. The tower stands 44 feet high with 18,425 square feet of usable training space, including burn rooms and classrooms.

Pioneer Technology Center classes for the 2019 - 2020 school year are now in full swing

The Pioneer Technology Center classes for the 2019 - 2020 school year are now in full swing. Since its opening in 1973, Pioneer Technology Center has offered full-time career education to meet the needs of the 10th high school students.

Full-time career areas, Pioneer offers each student based on their training and career goals, by multiple career paths according to Traci Superintendent/ career majors student lots of they have more choose from and their training career."

school students and adults enroll in the full-time career training curriculum to gain the knowledge and skills they need to find success in life and in work.

PTC provides free tuition to all high school and home school students within the district. High schools within PTC's district include: Blackwell, Newkirk, Ponca City, Tonkawa, and Woodland high schools. We also have high school students attending from Frontier this year. The students attend on a part-time basis depending on their class schedules at their home high school. Adult students have the option of attending on either a part-time or full-time basis. Tuition for adults varies depending on which area they enroll. Financial aid and scholarships are available to eligible applicants.

Along with quality career specific training, Pioneer Technology Center also offers experiences that allow students to find success in core academic subjects as well. Through the ABE/HSE program (formerly GED), adult students without a high school diploma can gain the knowledge they need to earn their GED or high school equivalent. For high school

PTC also offers academic math classes in College Algebra, Math of Finance, Algebra II, Math Analysis, and Geometry. These courses are taught by a certified math teacher at the PTC campus.

Pioneer Technology Center also uses the WorkKeys assessment system and a career curriculum to enhance student and client training. This employment and curriculum system provides a method for setting basic skill requirements for jobs, for assessing skills relative to a job, and for improving basic workplace skills to successfully qualify and retain a high-skilled, high-wage career.

In addition to providing programs for the emergent workforce, Pioneer Technology Center also provides an array of services for existing companies, start-up businesses, and industries re-locating into the service area as well as adults who simply want to update or enhance existing job skills.

PTC's Business and Industry Services (BIS) division offers client-based and training programs that include self-employment training, small business management, and

only the full-time career programs, but also PTC's safety education for industry. The tower stands 44 feet high with 18,425 square feet of usable training space, including burn rooms and movable partitions.

Each year, over 9,000 individuals take advantage of the BIS offerings which, in turn, enhances the business climate, and economy of Kay County; thus providing an increased number of jobs and salaries within the district.

Through the Adult Training and Development (AT&D) program, more than 500 on-site and online courses are available ranging from a few hours to complete career training offerings. Other courses available through the AT&D department include emergency medical technician, welding, certified nurse aide, culinary courses and many more. Fall, spring, and summer class schedules are also available at the PTC campus or on the website at www.pioneerotech.edu.

For more information on PTC's full-time career training, Business and Industry Services programs, and Adult Training and Development

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CAREER FIELD	a.m.	p.m.	Total Slots	High School a.m.	High School p.m.	Pt Adult a.m.	Pt Adult p.m.	Full-Time Adult	Total Students	# of Slots Capacity	% Enrolled
Adult Health - M Allan	49										
Medical Assisting	12		12	0	0	0	0	12	12	12	100%
Practical Nursing*	37		37	0	0	0	0	37	37	36	103%
Sep-19	21										
Mar-19	10										
Sep-18	6										
T&I - R Burkett	248										
Automotive Tech	18	21	39	17	21	1	0	0	39	40	98%
Construction	11	11	22	6	6	0	0	5	17	30	73%
Cosmetology	23	14	37	18	10	1	0	4	33	40	93%
Criminal Justice	11	7	18	11	7	0	0	0	18	24	75%
Culinary Arts	12	16	28	7	12	2	1	3	25	30	93%
Firefighter/EMT	11	11	22	2	2	2	2	7	15	20	110%
Fleet & Facilities Main	11	9	20	7	9	4	0	0	20	20	100%
Industrial Tech	17	10	27	14	7	1	1	2	25	30	90%
Machine Tool	13	13	26	6	7	2	1	5	21	30	87%
Welding	19	16	35	18	15	1	1	0	35	40	88%
Health, BITE, TP, Sp Prog - K Keelin	143										
BITE Computer Tech	16	15	31	7	7	2	1	7	24	30	103%
BITE Office Assistance	14	15	29	8	7	1	3	5	24	30	97%
Teacher Preparation	16	12	28	14	10	0	0	2	26	30	93%
Health Careers - Clark	15	14	29	15	14	0	0	0	29	30	97%
Health Careers - Feaster	12	13	25	10	13	2	0	0	25	30	83%
SHARE1	17	11	28	17	12	0	0	0	9	40	70%
SHARE2**	19	15	34	19	15	0	0	0	6	40	85%
TOTAL			527						440		

HIGH SCHOOLS	a.m.	p.m.	Both (SHARE)	Total Students
Blackwell	18	29	7	54
Frontier	5	0	0	5
Ponca City	70	73	34	177
Tonkawa	18	6	1	25
Newkirk	11	15	5	31
Woodland	22	0	0	22
Shidler	2	0	0	2
HomeSchool	3	3	0	6
Total High School	149	126	322	
ADULTS				
Adults - full-time			89	
Adults - part-time	19	10	29	
Total Adults			118	
Grand Total			440	

NOTES: In the top table, the Total Students column counts each student on campus one time by program. The bottom table counts each student once by classification.

* Practical Nursing total of 3 start dates.

**SHARE has 31 students that are combined SHARE/CareerTech courses both a.m. and p.m.; and 16 who are SHARE Academic Only full-time.

Special Programs	Total Enrollment
ABE/HSE	128
New Beginnings	38

PIONEER TECHNOLOGY CENTER BOARD MEETING DATES FOR 2020

ALL MEETINGS TO BE HELD AT PIONEER TECHNOLOGY CENTER, ROOM B120, AT 2101 NORTH ASH, PONCA CITY, OKLAHOMA AT 6:00 P.M. UNLESS OTHERWISE NOTED.

January 14, 2020

February 11, 2020

March 10, 2020

April 14, 2020

May 12, 2020

June 9, 2020

July 14, 2020

August 11, 2020

September 8, 2020

October 13, 2020

November 10, 2020

December 8, 2020

PIONEER TECHNOLOGY CENTER
PURCHASES OVER \$10,000
Equipment/Furniture/Remodel or Repairs
FY 2019-2020 November 12, 2019

BUILDING FUND

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Building Maintenance	S & S Striping & Sealing Co LLC	Sealing/Striping Parking Lots (North, SW, SE & Childrens)	\$ 25,834.85
		Total	\$ 25,834.85

(Other Quotes: Tru-Line Striping & Seal Coating \$33,373.)

PIONEER TECHNOLOGY CENTER
Part-time & Temporary Employment Contracts and/or Addenda to Contracts
November 12, 2019 FY 2019/2020

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Coleen Blevins	ABE / HSE Instructor	11/01 – 11/30 (24.5 hrs)	612.50
Steve Bookout	IELCE Instructor	11/01 – 11/30 (21 hrs)	525.00
Carol Bottoms	ABE / TANF Instructor	11/01 – 11/30 (51.5 hrs)	1,287.50
Lori Evans	ABE / HSE Instructor	11/01 – 11/30 (W 5:00-8:00pm)	262.50
Mandy Farmer	Fall Favorites Cooking	10/10 (5:30-8:30pm)	105.36
Joella Francis	CNA Testing	10/15 (8 hrs)	200.00
Joella Francis	CNA Testing	10/24 (3 hrs)	75.00
Larry Godley	ABE / ESL Instructor	11/01 – 11/30 (M 10am-12pm / 5-7pm)	420.00
Larry Godley	ABE / Corrections Instructor	11/01 – 11/30 (10 hrs)	300.00
Judy Gose	MAT	10/17 – 10/18 (16 hrs)	288.00
Deb Greer	Getting Started on Amazon	10/15 – 10/24 (12 hrs)	240.00
Anthony Hallum	ABE / HSE Instructor	11/01 – 11/30 (35 hrs)	875.00
Elaine Harman	ABE/ Math Instructor	11/01 – 11/30 (34 hrs)	850.00
Earl Howe	Otoe Housing Maintenance Tech	10/03 – 10/31 (13 hrs)	520.00
Tonya Jackson	IELCE Instructor	11/01 - 11/30 (21 hrs)	525.00
Tonya Jackson	ABE / HSE Instructor	11/01 – 11/30 (W 4:30-7:30pm)	262.50
Kendra Keelin	Penny Shopping	10/22 (6:00-8:00pm)	50.00
Tracy McCloud	ABE / HSE Instructor	11/01 – 11/30 (77 hrs)	2,002.00
Kelley McConnell	CPR for Health Care	10/28 – 10/29 (M/T 5:00-9:00pm)	200.00
Rory Newland	Small Engine Repair	10/09 – 11/04 (M/W 6:00-9:00pm)	528.00
Ashley O'Hara	CNA Testing	10/09 – 10/17 (6 hrs)	150.00
Diane Pendleton	ABE / HSE Instructor	11/01 – 11/30 (M/TH 4:30-7:30pm)	612.50
Jake Pierce	Adjunct Firefighting Instructor	11/13 – 12/19 (up to 15 hrs/week)	\$20.00/hr
Brenda Pollak	Low Carb and Soup Classes	11/04, 11/11, 11/20 (5:30-8:30pm)	375.00
Pam Powers	ABE / HSE Instructor	11/01 – 11/30 (17.5 hrs)	437.50
Kayla Randol	Make & Take Spa Kit	11/19 (5:30-8:30pm)	75.00
Kristina Reed	CMA Continuing Ed	11/08 (8 hrs)	176.00
Kristina Reed	CNA	11/11 – 12/06 (M-F 8:30am-2:30pm)	2,376.00
Valerie Streeter	ABE / HSE Data Entry Clerk	11/01 – 11/30 (104 hrs)	1,456.00
Wendy Terrazas	ABE Substitute	11/06, 11/13, 11/20 (10.5 hrs)	262.50
Pearl Elaine Thomas	ABE / Corrections Instructor	11/01 – 11/30 (26.5 hrs)	662.50
Elizabeth Watson	ABE / TANF Instructor	11/01 – 11/30 (63 hrs)	1,575.00