

Pioneer Technology Center Board of Education  
Special Meeting  
Tuesday, December 8, 2020, 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

The Board of Education will meet in Room B120 on the Pioneer Technology Center campus at 5:00 pm for a snack supper. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the Board of Education meeting.

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations - Construction Trades, James Kirkendall, Instructor
5. Discussion and vote to approve or not approve the Minutes of the November 10, 2020 special Board of Education meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10744-10834; Building Fund #10034-10039; Payroll - none).
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
  - A. Traci Thorpe, Superintendent/CEO
  - B. Kahle Goff, Executive Director, Full-Time Programs
8. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.
9. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.
10. Public Comment
11. Motion and vote to adjourn

A. Time:

*NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.*

POSTED: Pioneer Technology Center, North Entrance

Posted \_\_\_\_\_

By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Special Meeting  
Tuesday, November 10, 2020 5:30 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Board Members Attended:

Mr. Laurence Beliel  
Ms. Gay Norris  
Ms. Mary Rigdon  
Ms. Orva Rothgeb

Board Members Absent:

Mr. J.D. Soulek

Also in attendance were Traci Thorpe, Kahle Goff, Molly Kyler, Kendra Keelin, Stacey Rush, Terri Busch, Ryan Burkett, Mike Orr and Allison Christy. Special guest was Richard Winterrowd.

3. Flag salute and moment of silence
4. Vote to approve tour of Pioneer Technology Center's construction area

Motion to reconvene the meeting to begin a tour of the Pioneer Technology Center construction area. passed with a motion by Ms. Mary Rigdon and a second by Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

The Board reconvened the meeting with a tour of the Pioneer Technology Center construction area starting at 5:31 pm.

5. Board President acknowledgement of return to board meeting

Acting Board President Gay Norris acknowledged the return to the board meeting at 6:03 pm

6. Discussion and vote to approve or not approve the Minutes of the October 10, 2020 special Board of Education meeting

Motion to approve the Minutes of the October 10, 2020 special Board of Education meeting passed with a motion by Ms. Orva Rothgeb and a second by Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

7. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10665-10743; Building Fund #10033; Payroll #70154-70157).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists as presented. passed with a motion by Laurence Beliel and a second by Ms. Mary Rigdon.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Ms. Thorpe said it's been a very full month, even though many events were virtual. Some of our students have been doing some community services by helping with branches from the storm. This month is normally when we have our Advisory meetings on campus. This year the Advisory groups will meet at various local restaurants. We have had 2 more COVID positives, one from the health department and one from a parent. We currently have 99 quarantined. Have been discussing the timing of implementing an alternate schedule. We will host the area supt. meeting this week. The COVID situation and scheduling will be discussed. October 30 would have been the date for the Governor's Workforce Development Council to meet, but the meeting was iced out. There are 8 applications for Centers of Workforce Excellence and 2 are from technology centers. the meeting is now November. 13. We are starting to prepare bids for furniture and equipment for the new areas. In order to make up two of the ice days there will be virtual days for students, with a common virtual learning activity. One will be January 15, which is a Professional Day, and the other will be February 15, President's Day. We are gearing up for parade season - Veteran's Day and Christmas. We are hosting a Holiday Market again this year. It is scheduled for December 3 and will be held virtually. We have one position open, the Industrial Tech Teaching Assistant position.

Molly Kyler, Executive Director, Business & Industry Services

Molly asked if there were any questions from the Director's Report

9. Discussion and vote to approve or not approve list of proposed Board Meeting dates for 2021

Motion to approve list of proposed Board Meeting dates for 2021 passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve the revisions on policy DEEC - Financial Sponsorship of Student Activities

Motion to approve list of proposed Board Meeting dates for 2021 passed with a motion by Ms. Mary Rigdon and a second by Mr. Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

10a. Discussion and vote to approve or not approve the revision on policy GJ - Nondiscrimination and the adoption of policy DM - Educational Assistance Plan - Tuition Assistance

Motion to approve the revisions on policy GJ - Nondiscrimination and the adoption of policy DM - Educational Assistance Plan - Tuition Assistance, passed with a motion by Laurence Beliel and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to award or decline bid for 2020 HVAC Seminar Center Project.

Motion to award bid for 2020 HVAC Seminar Center Project (Stolhand) passed with a motion by Ms. Mary Rigdon and a second by Mr. Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

### 13. Public Comment

No public comment

### 14. Motion and vote to adjourn

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

Meeting adjourned at 6:44 pm

Respectfully submitted,

*Allison N. Christy*

Allison N. Christy  
Board Minutes Clerk

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President, Board of Education

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Clerk, Board of Education

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Date of Approval

Motion:

Second:

Vote:

*General*

**PIONEER TECHNOLOGY CENTER**  
From PO: 10744 to PO: 10834

**Encumbrance For Board Approval**  
**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
10744	LAMPTON WELDING SUPPLY	FFM REPAIRS	73.35	11/06/2020
10745	MARKS MACHINERY & MORE	FFM REPAIRS	404.00	11/06/2020
10746	ALLIED ELECTRONICS	INDUSTRIAL TECH - SUPPLIES	31.97	11/06/2020
10747	LOWE'S HOME CENTER INC	CONSTRUCTION TECH - SUPPLIES	1,000.00	11/06/2020
10748	ALLIANCE HEALTH URGENT CARE	FF/EMT FEE FOR SERVICES	850.00	11/09/2020
10749	WAL-MART	TANF STUDENT ASSISTANCE OTHER	137.52	11/09/2020
10750	FIRST BANKCARD VISA	MARKETING / SUPPLIES	124.78	11/09/2020
10751	JENKINS & PRICE	BLDG MAINT - SUPPLIES (COVID)	389.16	11/09/2020
10752	DENTURES & DENTAL SERVICES	TANF MEDICAL/DENTAL	150.00	11/10/2020
10753	OATC SUPERINTENDENTS ACCT	SUPERINTENDENT TRAVEL - REGISTRATION	35.00	11/10/2020
10754	GRAINGER	BLDING MAINT REPAIRS	141.69	11/10/2020
10755	TANF STUDENT ASSISTANCE	TANF TUITION	334.00	11/10/2020
10756	ANIMAL CARE TECHNOLOGIES	HCC CURRICULUM/BOOKS	890.00	11/10/2020
10757	PONCA CITY COUNTRY CLUB	ADVISORY MEETING FOOD	126.64	11/10/2020
10758	TANF STUDENT ASSISTANCE	TANF TUITION	169.00	11/10/2020
10759	DANNYS BBQ HEAD QUARTER, INC	ADVISORY MEETING FOOD	271.68	11/10/2020
10760	PONCA CUSTOM TEES	STUDENT AMBASSADORS - SUPPLIES	41.50	11/10/2020
10761	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES (COVID)	1,900.00	11/10/2020
10762	FIRST BANKCARD VISA	CHILDRENS LAB - TRAVEL REGISTRATION	109.75	11/10/2020
10763	THERMACUBE, LLC	CHILDRENS LAB - TRAVEL REGISTRATION	25.00	11/10/2020
10764	LEGACY SIGNS	BLDING MAINT REPAIRS	12.50	11/11/2020
10765	FASTENAL COMPANY	WELDING - SUPPLIES	18.79	11/11/2020
10766	FIRST BANKCARD VISA	MACHINE TOOL REPAIRS	24.53	11/11/2020
10767	SHERWIN WILLIAMS CO	BUILDING MAINT REPAIRS	29.24	11/11/2020
10768	TEACHERSPAYTEACHERS.COM	ACADEMIC MATH - SUPPLIES	539.50	11/11/2020
10769	FIRST BANKCARD VISA	TEACHER PREP - SUPPLIES	20.98	11/11/2020
10770	THERMACUBE, LLC	CHILDRENS LAB - TRAVEL REGISTRATION	40.00	11/11/2020
10771	WAL-MART	MARKETING - SUPPLIES	3.34	11/11/2020

**PIONEER TECHNOLOGY CENTER**

From PO: 10744 to PO: 10834

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
10772	HARLAND'S DIESEL SERVICE	BUS MAINT REPAIRS	1,000.00	11/12/2020
10773	DR. WILLIAM STUEVER	TANF MEDICAL/DENTAL	130.00	11/12/2020
10774	FIRST BANKCARD VISA	FINANCE - SUPPLIES	244.46	11/12/2020
10775	HAMPTON INN - QUAIL SPRINGS	SAFETY - TRAVEL LODGING	257.46	11/12/2020
10776	FRANCIS TUTTLE TECH CENTER	SAFETY - TRAVEL REGISTRATION	75.00	11/12/2020
10777	HOBBY LOBBY	DISABILITY/PLACEMENT - SUPPLIES	107.45	11/13/2020
10778	BUMPER TO BUMPER AUTO PARTS	VEHICLE MAINT - REPAIRS	112.54	11/13/2020
10779	HOBBY LOBBY	HCC2 - SUPPLIES	88.26	11/13/2020
10780	WAL-MART	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	150.00	11/13/2020
10781	HODDY GLASS	BUILDING MAINT REPAIRS	150.00	11/13/2020
10782	POWERSCHOOL GROUP LLC	PROF DEVEL - TRAVEL REGISTRATION	1,000.00	11/16/2020
10783	STAPLES ADVANTAGE	BITE IT - SUPPLIES	104.66	11/16/2020
10784	STAPLES ADVANTAGE	BUILDING MAINT - SUPPLIES	72.00	11/16/2020
10785	WAL-MART	DISABILITY/PLACEMENT - SUPPLIES	89.39	11/16/2020
10786	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - OTHER SUPPLIES (GRANT)	750.00	11/16/2020
10787	PASS ASSURED	HCC BOOKS	4,788.00	11/17/2020
10788	TEACHING SYSTEMS, INC.	MTT BOOKS ONLINE ACCESS	975.00	11/17/2020
10789	OSU FIRE SERVICE TRAINING	FIREFIGHTER - PROF SERVICES	450.00	11/17/2020
10790	NVIROCLEAN	AUTO TECH - SUPPLIES	143.78	11/17/2020
10791	WAL-MART	CULINARY ARTS - SUPPLIES	1,000.00	11/17/2020
10793	PTC STAFF/EMPLOYEES	BLANKET PO	25,000.00	11/17/2020
10794	POLICE ONE ACADEMY	CRIMINAL JUSTICE CURRICULUM	2,275.00	11/17/2020
10795	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	1,000.00	11/18/2020
10796	NEWEGG BUSINESS	COMPUTER SERVICES - SUPPLIES	362.28	11/18/2020
10797	STAPLES ADVANTAGE	TANF STUDENT ASSISTANCE OTHER	547.56	11/18/2020
10798	STAPLES ADVANTAGE	TANF CONSUMABLE SUPPLY	129.40	11/18/2020

**PIONEER TECHNOLOGY CENTER**

From PO: 10744 to PO: 10834

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
10799	TANF STUDENT ASSISTANCE	TANF TUITION	400.00	11/18/2020
10800	LOWE'S HOME CENTER INC	BUILDING MAINT SUPPLIES	316.34	11/18/2020
10801	UNIFORM STOP - STILLWATER	TANF STUDENT ASSISTANCE OTHER	53.47	11/18/2020
10803	WAL-MART	BUILDING MAINT/SUPPLIES	353.27	11/18/2020
10804	TEACHERSPAYTEACHERS.COM	HCC I - SUPPLIES	27.40	11/19/2020
10805	POCKET NURSE	HCC II-- LAB SUPPLIES	80.16	11/19/2020
10806	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES	100.00	11/19/2020
10807	HOBBY LOBBY	DISABILITY/PLACEMENT - SUPPLIES	26.03	11/19/2020
10808	RIB CRIB	ADVISORY COMMITTEE MEETING - FOOD	374.00	11/19/2020
10809	POCKET NURSE	AT&D RESALE SUPPLIES	134.95	11/20/2020
10810	ONENET	COMPUTER SERVICES - SUPPLIES	375.00	11/20/2020
10811	TOTAL COM INC	BUS MAINT REPAIRS	67.00	11/20/2020
10812	BRACE BOOKS & MORE	BIS ADMIN - SUPPLIES	340.00	11/20/2020
10813	MACHINE TOOL SPECIALTIES	MACHINE TOOL - REPAIR	1,000.00	11/20/2020
10814	A+ PRINTING	MARKETING/PRINTING	762.00	11/20/2020
10815	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	85.00	11/24/2020
10816	TAKE TEN	TANF STUDENT ASSISTANCE OTHER	90.00	11/24/2020
10817	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	11/24/2020
10818	WAL-MART	HCCI - SUPPLIES	75.00	11/30/2020
10819	VINING RENTAL	BUILDING MAINT - RENTALS	477.00	11/30/2020
10820	SOBER BROTHERS, INC.	BUILDING MAINT - SUPPLIES	350.00	11/30/2020
10821	ASTORIA BLVD BISTRO	ADVISORY COMMITTEE MEETING FOOD	159.30	11/30/2020
10822	ADAMS PLUMBING	BLDING MAINT REPAIRS	500.00	11/30/2020
10823	WAL-MART	HCCI SUPPLIES	50.00	11/30/2020
10824	THE BOB PIKE GROUP	STAFF REGISTRATIONS - COVID19	3,990.00	11/30/2020
10825	BSN SPORTS	MARKETING - SUPPLIES (COVID19)	2,525.00	12/01/2020
10826	O'REILLY AUTOMOTIVE INC	VEHICLE MAINT - REPAIRS	414.99	12/01/2020
10827	TANF STUDENT ASSISTANCE	TANF TUITION	65.00	12/01/2020

**PIONEER TECHNOLOGY CENTER**

From PO: 10744 to PO: 10834

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
10828	HOBBY LOBBY	BUILDING MAINT/SUPPLIES	135.88	12/01/2020
10829	WAL-MART	AT&D RESALE SUPPLIES	30.98	12/01/2020
10830	HOBBY LOBBY	AT&D RESALE SUPPLIES	222.78	12/01/2020
10831	FIRST BANKCARD VISA	BITE NETWORK - SUPPLIES	26.99	12/02/2020
10832	JENKINS & PRICE	BUILDING MAINT/SUPPLIES	108.54	12/02/2020
10833	STAPLES ADVANTAGE	BIS ADMIN & CENTRAL - SUPPLIES	263.46	12/03/2020
10834	WAL-MART	FINANCE - SUPPLIES	100.00	12/03/2020
		<b>Current Encumbered</b>	<b>62,990.70</b>	

**PIONEER TECHNOLOGY CENTER**

**Encumbrance For Board Approval  
CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT**

From: 07 Nov 2020 to: 03 Dec 2020

PO #	Vendor Name	General Description	Amount	Date
10013	BUMPER TO BUMPER AUTO PARTS	BLANKET PO	1,000.00	07/01/2020
10066	TRAVEL (STAFF)	BLANKET PO	194.01	07/01/2020
10111	OSAGE COUNTY ASSESSOR	RE-EVEALUATION COST	-3,793.66	07/01/2020
10114	PAWNEE COUNTY ASSESSOR	RE-EVALUATION COST	-210.52	07/01/2020
10126	THE STATE CHAMBER	MEMBERSHIP FEE	23.00	07/01/2020
10317	HOBBY LOBBY	HCC- CLASSROOM SUPPLIES	-280.00	08/11/2020
10359	TANF STUDENT ASSISTANCE	TANF BOOKS/ FEES	-90.00	08/14/2020
10427	MNJ TECHNOLOGIES DIRECT, INC	TANF DURABLE SUPPLIES	-250.00	08/26/2020
10456	WAL-MART	CULINARY ARTS--SUPPLIES	-7.67	08/31/2020
10544	STAPLES ADVANTAGE	ACADEMIC MATH - SUPPLIES	-3.44	09/18/2020
10630	FIRST BANKCARD VISA	BIS COORD - TRAVEL AIRFARE	4.50	10/02/2020
10631	FIRST BANKCARD VISA	BIS COORD - TRAVEL LODGING	-194.01	10/02/2020
10651	FIRST BANKCARD VISA	SUPPLIES BITE NETWORK	-30.28	10/07/2020
10680	AIRGAS USA, LLC	INDUSTRIAL TECH - SUPPLIES	40.20	10/12/2020
10700	AMERICAN HEART ASSOCIATION	HCCI-SUPPLIES	6.00	10/15/2020
10702	STAPLES ADVANTAGE	AT&D ADMIN - SUPPLIES	-3.38	10/19/2020
10704	FIRST BANKCARD VISA	AT&D RESALE SUPPLIES	-8.33	10/20/2020
10705	INDUSTRIAL FILTER MANUFACTURERS	BLDING MAINT REPAIRS	-51.94	10/20/2020
10710	DIGI-KEY 1448646	SUPPLIES - INDUST TECH	-5.00	10/21/2020
10723	FIRST BANKCARD VISA	HCC LAB - SUPPLIES	-0.12	10/30/2020
10724	STAPLES ADVANTAGE	SUPPLIES - CENTRAL	2.60	11/02/2020
10733	CAREER TECH PRINTING SERVICES	MARKETING/PRINTING	-165.00	11/03/2020
10734	MEEKS GROUP	MARKETING/PRINTING	-61.97	11/03/2020
10738	DISCOUNT SCHOOL SUPPLY	CHILD LAB & PRESCHOOL - SUPPLIES	-28.56	11/04/2020
10739	HOLIDAY INN - STILLWATER	DIRECTOR OF INSTRUCTION/BIOMED TRAVEL LODGING	-154.00	11/04/2020
10741	BUMPER TO BUMPER AUTO PARTS	GROUNDS SUPPLIES	-0.60	11/04/2020
<b>GEN FUND-FOR OPERAT TOTAL:</b>			<b>-4,068.17</b>	
<b>REPORT TOTAL:</b>			<b>-4,068.17</b>	

*Building*

**PIONEER TECHNOLOGY CENTER**  
From PO: 10034 to PO: 10039

**Encumbrance For Board Approval**  
**BUILDING FUND**

PO #	Vendor Name	General Description	Amount	Date
10034	GRAINGER	BLDING MAINT REPAIRS	845.82	11/10/2020
10035	STOLHAND-WELLS PLUMBING, HEATING & AIR	BLDG MAINT - MAJOR REMODEL REPAIRS	68,500.00	11/11/2020
10036	ADAMS PLUMBING	BLDG MAINT - MAJOR REMODEL/REPAIRS	4,195.87	11/16/2020
10037	EVANS & ASSOCIATES CONSTRUCTION CO. INC.	BLDG MAINT - MAJOR REMODEL/REPAIRS	1,610.00	11/17/2020
10038	NIEMANN FENCING CO.	MAJOR REMODEL REPAIRS	9,710.00	11/23/2020
10039	ULTIMATE PEST CONTROL	LAWN CARE SERVICES	2,000.00	11/30/2020
<b>Current Encumbered</b>			<b>86,861.69</b>	

**PIONEER TECHNOLOGY CENTER**

**Encumbrance For Board Approval**  
**CHANGE ORDER REPORT**  
**BUILDING FUND**

**From: 07 Nov 2020 to: 03 Dec 2020**

<b>PO #</b>	<b>Vendor Name</b>	<b>General Description</b>	<b>Amount</b>	<b>Date</b>
10032	LOCKE SUPPLY	BLDG MAINT - MAJOR REMODEL/REPAIRS	-0.29	10/08/2020
<b>BUILDING FUND TOTAL:</b>			<b>-0.29</b>	
<b>REPORT TOTAL:</b>			<b>-0.29</b>	

**Directors' Report to the PTC Board of Education – December 2020  
(Alphabetic by Area)**

**Business & Industry Services & Safety**

- The BIS team conducted 100 one-on-ones/consults for a total of over 90 counseling hours.
- Ben Evans, Jeff Lockett and Robert Howard provided technical assistance to clients resulting in client awards/client savings of approximately \$295,700.
- Jeff continues to have multiple FSA loan projects in the works.
- The BIS team also logged 1,175 training contact hours with district clients.
- AT&D enrollment for the spring semester started December 1.
- AT&D offered 6 on-campus classes, 4 offer certifications.

MAT	4
MAT Update	9
CNA	3
<u>CPR</u>	<u>3</u>
Total Students	19

- The AT&D department is on track to have twice as many enrollments for on-line classes during this fiscal year compared to the two prior years.
- The entire BIS team participated in a team workshop on Creative Problem Solving.
- Dawn Brakey attended the Association Procurement Technical Assistance Centers (APTAC) Fall Conference virtually.
- In addition to her regular client visits and projects, Janet is working on an energy audit project with one of her Newkirk clients.
- Johnny Thornburgh promoted and coordinated the Calling the Mayday training for our EMS training. He also toured Continental Carbon's new co-gen plan and other improved areas. These improvements represent another \$100M in investment.
- Molly Kyler attended the PCDA, United Way and P66 monthly meetings in addition to Leadership Oklahoma's Master Class on Oklahoma's healthcare and Lt. Governor's Pinnell's session at City Central.
- Molly Kyler co-presented to the Oklahoma PACE division on Gretchen Rubin's work called the Four Tendencies.
- Our 1 Million Cups presenter last week was Mayor Homer Nicholson. He talked about his Auction and Real Estate business.

On the horizon...

- January 5 – Toastmasters Organizational Chapter Meeting
- March – Manager's Tool Belt to start
- March 3 & April 1 – Dare to Lead Workshop

**Communications & Marketing**

- Angela Ogden assisted the PTC Foundation with their Giving Tuesday mailer
- Many updates were made by Terri Busch to the website for Covid related items.
- Testimonial spots ran in all newspaper with students representing those areas
- We are working on the retirement party for Art Kirchenbauer with the team, Angie Ogden designed the invite.

- Student of the Month photos were taken and a story ran for the students in area newspapers.
- 1 Million cups video was shot by Terri Busch and placed on Youtube.
- Terri Busch's script was written in collaboration with most of the instructors and six student who are featured on the recruitment video to premiere in January.
- Video shoots for the recruitment video were held in November and reshoots this last week. The video should be ready the end of December.
- Worked with the Blackwell HS Yearbook staff to take photos on-campus.
- The Holiday Market took up 4 full day of work for both Angie Ogden and Terri Busch to input over 175 items. Dana Pulley took photos of all the items for us.
- Social media was updated daily and the website when changes were needed.
- We had a great Thanksgiving and our special stipends made it even nicer, Angie Ogden and Terri would like to thank the board.

## **Instructional Services**

### **Instructional Directors**

- Kahle Goff, Michelle Tripp Dr. Ryan Burkett, and Kendra Keelin participated in a HCC to PN transition meeting. The goal of the meeting is to identify strategies for high school HCC students to transition into
- All Instructional Directors participated in the PTC new staff onboarding discussion
- Kahle Goff and Kendra Keelin participated in a meal train for Art Kirchenbauer
- Kahle Goff was elected president of the Opportunity Center Board
- Kahle Goff participated in the Opportunity Center Executive Team meeting and Board meeting
- Dr. Burkett attended the Pioneer Woman Museum Board meeting and helped prepare 190 pie crusts for their fundraiser.
- Kahle Goff served as the male chaperone in a the HOSA State Officer meeting for our current State Officer Kenny Endl
- Dr. Burkett attended Recruitment Training for ODCTE on 11.18.2020
- Dr. Burkett attended OkACTE Awards Workshop on 11.19.2020
- All Instructional Directors participate in the ODCTE Accreditation Feedback meeting
- Dr. Burkett attended TransferVR Automotive focused presentation on 11.10.2020
- Mr. Goff and Dr. Burkett worked with the Veteran's Day Committee in providing the PTC virtual Veterans' Day Celebration
- Kendra Keelin attended Recruitment Training for TCTW on 12/2/2020
- Kendra Keelin attended NERA board meeting

### **Practical Nursing**

- The outdoor Pinning ceremony was a great success! Our graduates appreciated us brainstorming to find a way to allow more family members to attend and the weather cooperated to make it a wonderful evening.
- Several students from the Sept 2019 class finishing up the theory portion of the program and working to complete clinicals.
- Sept 2020 class is finishing up testing on skills and will start clinical rotations this month.
- PN advisory virtual meeting is scheduled for Dec 16th @ 11

## Health, BITE and Special Programs

### Medical Assisting:

- This month we have finished Clinical I, they had skill check-offs over: preparing the exam room, physical exam, and pediatric exam.
- We are still continuing on with Medical Terminology and Anatomy and Physiology, a couple more exams and we will be finished! We have also started two new courses; Informatics and Medical Coding.

### Academic Math:

- The switch to a virtual math classroom has happened! The students asked for hard copies of the notes and worksheets so that we don't have to interrupt our current practices and procedures. It seems to be working okay, although keeping all students engaged and on pace has shown to be a bit challenging.
- Algebra 2 is analyzing quadratic functions and evaluating them in a variety of ways.
- Geometry is investigating Triangle Congruence and Proofs.
- PreCalc is analyzing all types of functions, transformations, and operations

### Teacher Prep:

- Well this month has been all about "adjust, adapt, and overcome."
- Jayme Orgain spoke to the students about the Scholars for Excellence program and Bobbie Getman spoke about the life of a social worker. The students enjoyed both speakers.
- They continue to test for certifications and are maintaining their work in the Academic Center.
- Our students are working hard and are very invested in learning a new way!

### Children's Lab and Preschool:

#### Classroom teachers, Danielle Cross, Kyla Carlson, and Heather Underwood:

- Completed written observations used for assessment of child development on all 12 children
- Completed child Developmental Portfolios by
  - Compiling artifacts of children's work and organizing
  - Listing accomplished milestones
  - Creating goals for each child for the next semester
  - Entering all Oklahoma State Early Learning Guidelines for each Milestone

Prepared parent talking points for Parent Teacher Conferences

Prepared Lesson Plans for the months of December

#### Coordinator, Lora Walton:

- Co-Hosted the Early Childhood Coalition's Lunch and Learn on Infant and Toddler Mental Health
- Instructed adult evening Fast-Track CDA Courses via Zoom
- Substitute in Teacher Preparation Class
- Attended meetings on Early Learning Center Substitute staffing
- Met with White Eagle Head Start to assist them in applying for their Two Star Certification

### HCC1:

- Students have started and are working on:
  - Anatomy Skeletal System, Muscular System, & Nervous System
  - Core Computers and Technology in Health Care & Legal and Ethical Responsibilities
  - Medical Terminology Skeletal System, Muscular System, & Nervous System

- Career Center: all first year students are studying and continuing to work on obtaining their workkeys certifications. Several students have obtained certifications already.
- We participated in the Virtual NOC Tour Day. Simulated workplace reviews have been conducted with students to follow up with student progress in curriculum and review attendance.
- Mrs. Feaster attended the Virtual NCHSE Conference

**HCC2:**

- Long Term Care Aide; Home Health Care Nursing Aide: We had 20 students pass their certification exams so far 1 more student are studying to test.
- ACNA: (Advanced Acute Care Nursing Assistant or Pre-Nursing) Pre-Nursing students have completed the Assessment Unit & Skills, Plan of Care Unit and Skills, Documentation Unit Skills.
- PhT: (Pharmacy Technician) Pharmacy students have completed the Orientation to Pharmacy Technician Unit and the Federal Law Unit. Pharmacy students have also learned how to make medication labels for prescription bottles, common abbreviations used in pharmacies, SIGS,
- HIPAA Regulations, and Calculating of Drug Dosages, compounding medications, and using syringes/needles appropriately
- VA: (Veterinary Assistant) Foundations for Veterinary Staff, Kennel Maintenance Principles, Veterinary Receptionist Training, and DEPCO Assignments 1-4. Veterinary Assistant students have also learned how to perform assessments, obtaining a history on animals, and performing CPR on animals.
- Career Center: Second year students are learning communication techniques; job readiness skills during Employability Training.

**ABE/HSE:**

- 109 Students Enrolled
- meeting with WIOA partner—placed one student on OJT
- Advisory Meeting 12-17-2020 5:30-7:00

**SHARE:**

- 1 more student join the program
- We have also had 2 more students complete their credits for graduation

**New Beginning:**

- 23 students
- 2 students in Long Term Nurse Aide
- 2 new students enrolled right before Thanksgiving

**BITE:**

- The BITE programs are adjusting to the new normal. We have multiple students out related to Covid-19 and are striving to keep every student engaged during the A/B schedule.

**Biomed:**

- Kenny Endl is State HOSA officer; Mrs. Bodick, Mr. Goff and Kenny Endl attended State Officer training
- Students worked on phlebotomy and Mrs. Clark and Mrs. Carpenter presented proper blood drawing techniques for the students
- Students have started working on the skeletal system.

**T&I and Service Programs**

Automotive

- A/B schedule going well thus far
- Students are learning drum brake systems and are having great fun manipulating springs LOL
- The online curriculum is serving students well through QT and A/B schedules. I'm very appreciative of being allowed to use such

#### Construction

- Completed Dog House Competition
- Working with Keke Johnson Concrete for the pad project
- Working to create items for the Holiday Market

#### Cosmetology

- The 2nd yr. students are in the cosmetology department working hard on skills
- The 1st yr students are designing their own salon and writing business plans

#### Criminal Justice

- Sgt. Crone of the United States Marine Corp. has been training with students on a regular basis. Sgt. Crone is a Marine recruiter based out of Stillwater
- The students are preparing for upcoming skills USA contests
- Sgt Trey Thompson of the Ponca City Police Department trained the students on traffic stop techniques
- Students prepared and trained for the recruitment video.

#### Culinary Arts

- Working on labs
- Planning virtual advisory meeting
- Preparing students for the Basic Culinary Competency test

#### Firefighter/EMT

- Students completed their FF1 training, some who are in quarantine have to make up some work yet, but those that were able, completed their live fire evaluation and skills evaluation and written exam
- Moving on to Hazmat operations

#### Fleet & Facilities Management

- Finishing up holiday market items
- Spent 2 days community service with festival of angels
- Preparing for annual Christmas parades

#### Industrial Tech

- Two HS students to begin WBL @ MakeKings this week (PTC 2 days, MakeKings 3 days per week)
- Getting close to taking Google Cert test
- Recent grad got hired as electrician apprentice with city of Newkirk (Colesen Willits)

#### Machine Tool

- Utilizing new online curriculum, Caminstructor. It is used to create models and CNC programs exclusively with Mastercam.
- Aligning student with Mertz manufacturing for possible employment
- Have one student aligned and on WBL working with Precision Tool & Die

#### Welding

- Working on Holiday Market snowmen
- Working with a wind energy company on a potential class project/competition involving two other schools
- Integrating more technology with the daily beginning of class Google Meet

- Working towards testing all first-year students for the Oklahoma SMAW competency test

## **Student Services**

### Student Services

- Hosted sending school counselors and area resource agencies for Student Service Advisory Mtg. Social distancing is a tough on these counselors as it is the students!
- Looking a semester enrollment changes.
- Organized and delivered 17 Samaritan Purse Shoeboxes for community service project from staff and students.
- NERA Board Meeting
- Simulated Workplace student reviews to check progress and grades/attendance with classes.
- **Wishing you a very blessed holiday season from the Student Service Team - Merry Christmas!**

### Career Center

- WorkKeys Career Center has been busy organizing and holding Google Meets with programs. Those ready to test are being signed up for on campus days to test. We are adding names to the WorkKeys Wall of Fame each month.
- For the month of November in Employability/Soft Skills we talked about time management. Students took a self-assessment to see if they are good time managers. We talked about the tools and resources that they would need to be a good time manager and how this would help them with future employment. Students also set a SMART goal that would need to be completed by the time we leave for Christmas Break.
- We are currently doing our lessons via google meet in the Career Center and it is going well as expected.
- Nursing mock interviews completed as requested.

### Career Development Facilitator

- It has been a super weird semester with the 8th graders as so many of them have been quarantined. We have made the best of it and are hoping for ALL in-person classes next semester!
- The GIRLS put out the can lights at Cann Garden with the Festival of Angels, as well as worked the Opening Night. It looked a little bit different this year with masks, gloves and folks staying in their vehicles.

### Assessment Facilitator

- Woot Woot! Busy month for the testing center. We have had 153 testers, of which 56 were Health and Professional Certifications; 18 were HiSet; 10 were PearsonVue; 47 were WorkKeys and the rest were PSI with a few competency tests for Full-Time Program students. The Realtor test that was added recently from PSI has really taken off. Health Careers students tested for their Long-Term Care Nurse Aide and Home Health Aide.

### Disabilities Specialist/Job Placement Facilitator

- Organized and hosted the District Special Education Teachers Meeting.
- College and Military Recruitment/Partnership Listing completed and sent to all students and instructors.
- Hosted the NOC Virtual College Day.
- Began Organization of Charles Perkins Special Populations Grant.

## **Plant/Facilities**

- Ordered HVAC for Seminar Center, awaiting installation.
- Working on A/V BID package, and will bring results to January board meeting.

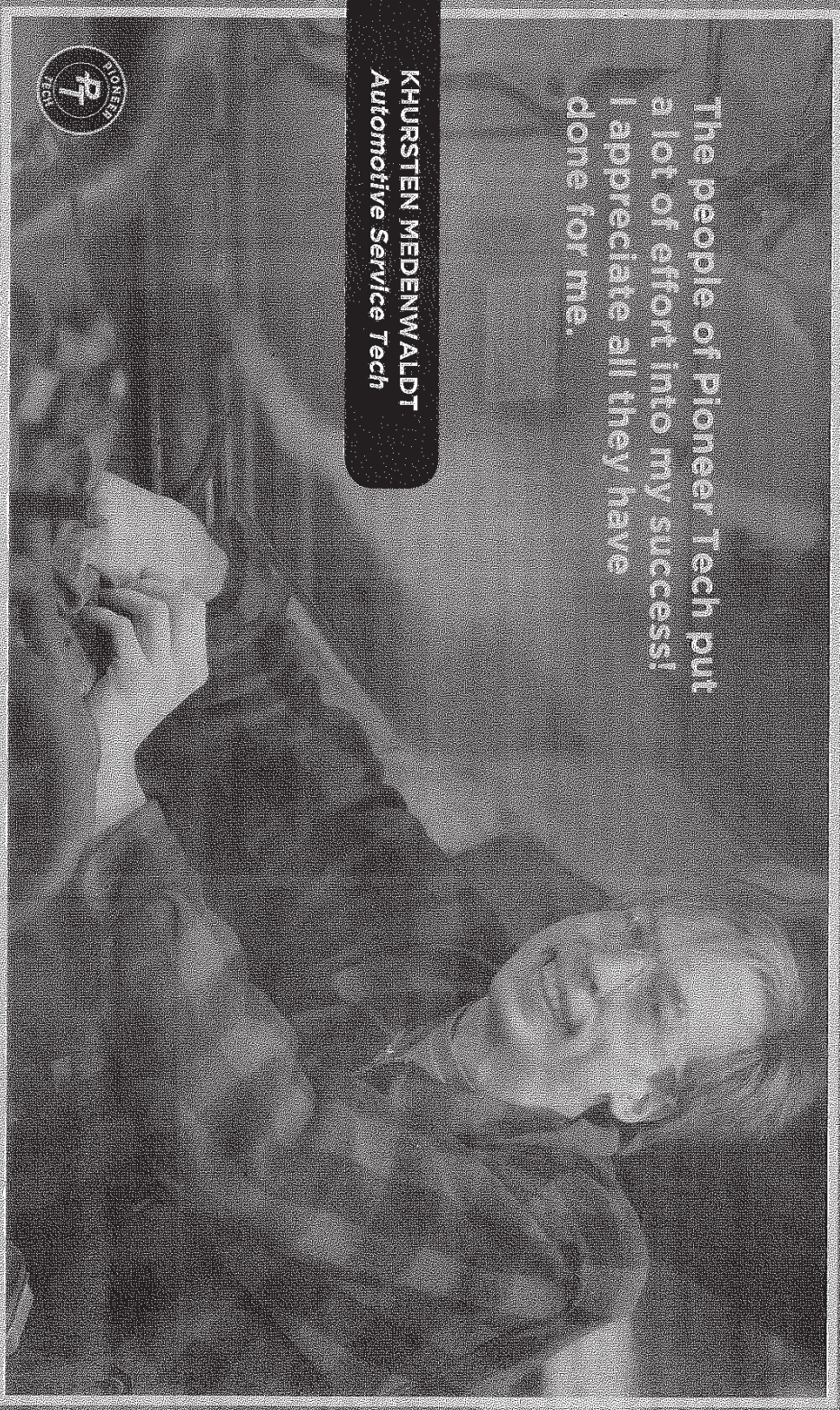
- Researching best access control system to recommend to replace existing system.
- Construction pad for the fire training recovery area under construction.
- Organizing Steve Correll's retirement celebration at the end of January.

# **Paperclips**

## **Nov. 2020**

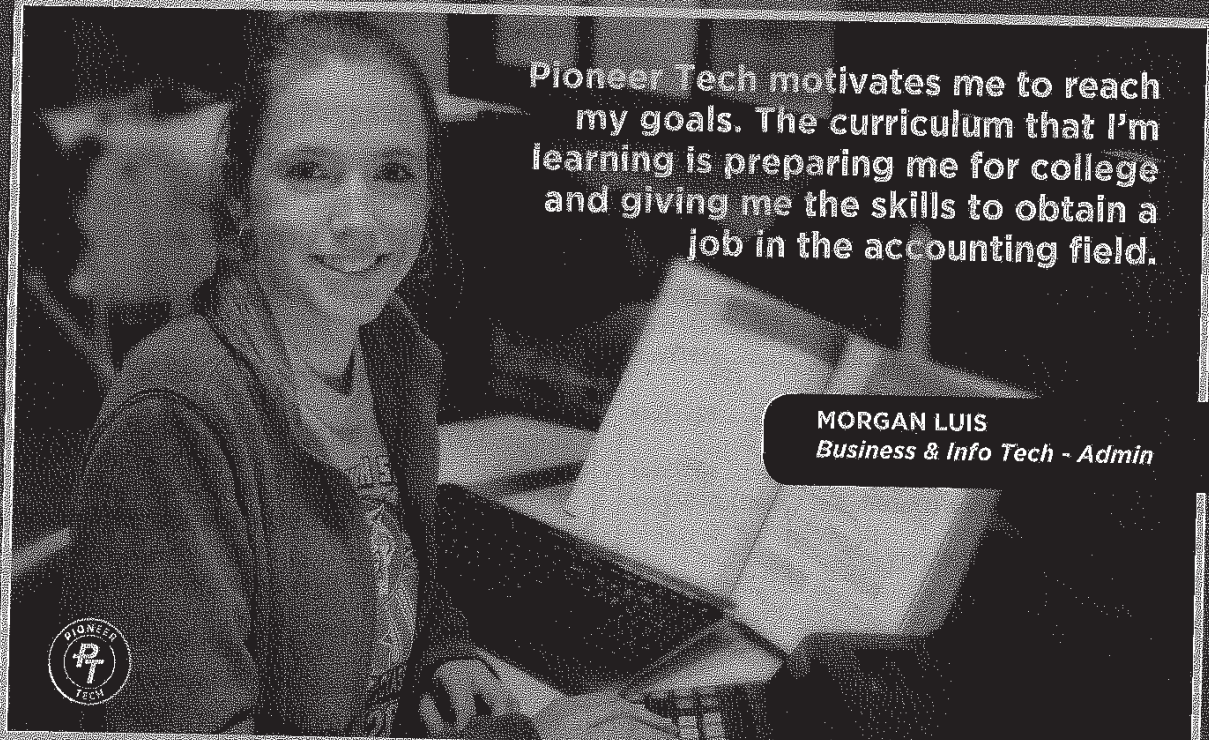
The people of Pioneer Tech put a lot of effort into my success! I appreciate all they have done for me.

**KHURSTEN MEDENWALDT**  
*Automotive Service Tech*



Pioneer Technology Center | 2101 N. Ash, Ponca City | 580.762.8356 | [pioneertech.edu](http://pioneertech.edu)





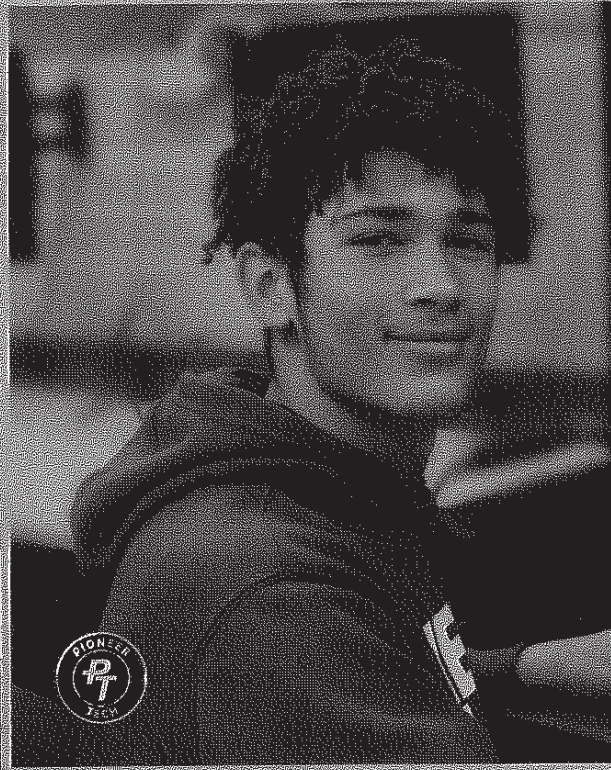
Pioneer Tech motivates me to reach my goals. The curriculum that I'm learning is preparing me for college and giving me the skills to obtain a job in the accounting field.

**MORGAN LUIS**  
*Business & Info Tech - Admin*



Pioneer Technology Center | 2101 N. Ash, Ponca City | 580.762.3322 | [pioneerctc.com](http://pioneerctc.com)





Pioneer Tech has given me  
the opportunity to grow  
as a person and a leader  
while teaching me  
valuable life skills.

**TYSON NEWBERRY**  
*Business & Info Tech - IT*



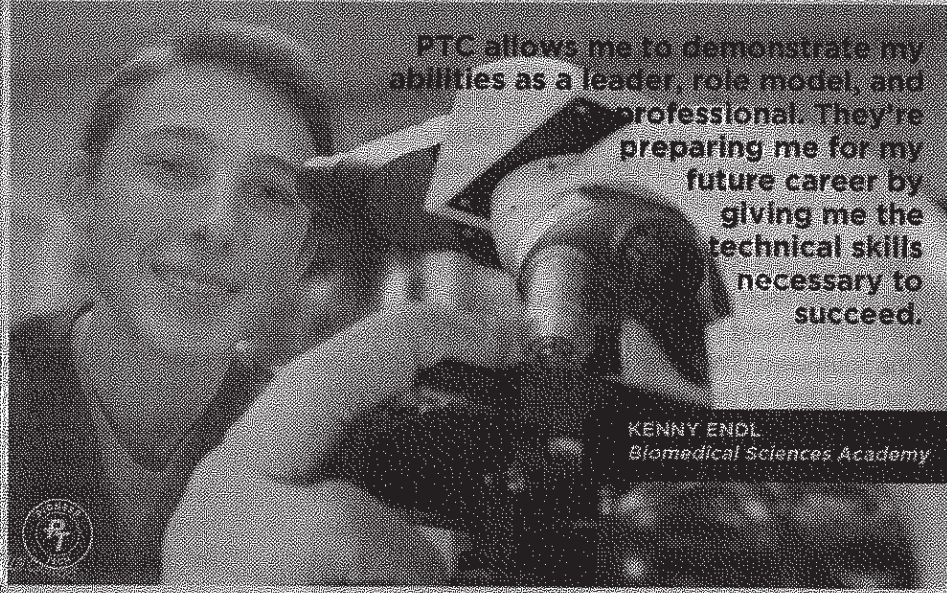
Pioneer Technology Center | 2101 N. Ash, Ponca City | 830.762.8336 | [pioneerftech.edu](http://pioneerftech.edu)





While at Pioneer Tech I've grown from a kid, to a young adult, and now a leader. PTC has given me the tools and skills I need for success in the workforce.

**ANDREW YUNKER**  
*Automotive Service Tech*



**PTC allows me to demonstrate my abilities as a leader, role model, and professional. They're preparing me for my future career by giving me the technical skills necessary to succeed.**

**KENNY ENDL**  
*Biomedical Sciences Academy*

Pioneer Technology Center | 2101 N. Ave. Ponca City, OK | 580.762.8336 | [pioneer.tech.edu](http://pioneer.tech.edu)

PONCA CITY

**Saturday**

November 21, 2020

## PTC moves to Alternate Learning Schedule Monday

### PRESS RELEASE

Ponca City, OK --- Pioneer Technology Center is committed to providing a safe learning environment for all students. Due to the surge in COVID-19 cases in Kay County, they are moving to an alternate learning schedule, warranted to protect student and staff health. Beginning Monday, November 23rd through December 22nd, PTC will move to an A/B schedule found on their website

under the student menu tab. It is labeled "Alternate Schedule." Pioneer Tech's hours of instruction will not change with the alternate schedule. Students have been made aware of their assigned schedules, and instructors will provide additional details through their Virtual Class Learning Portals. If parents or students have questions, they are encouraged to email [info@pioneertech.edu](mailto:info@pioneertech.edu) or call 580-762-8336.

2020  ONLINE  
**holidaymarket**

[pioneertech.edu/holiday-market](http://pioneertech.edu/holiday-market)

**DECEMBER 3 ONLY**



*Proceeds Will Benefit  
Pioneer Tech Student  
Organizations*

Pioneer Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, religion, disability or veteran status.

Ponca City

**SATURDAY, November 28, 2020 • PAGE 8A**

2020  ONLINE  
**holidaymarket**

[pioneertech.edu/holiday-market](http://pioneertech.edu/holiday-market)

**DECEMBER 3 ONLY**



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# 2020 ONLINE **holiday market**

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**DECEMBER 3 ONLY**



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Organizations*

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## Industrial Technology Teaching Assistant/Bus Driver

Pioneer Technology Center, an engaging and supportive workplace providing high quality programs and services, is looking for a T&I Teaching Assistant/Bus Driver for the Industrial Technology Program.

Are you someone who is moved by facilitating instruction and developing and maintaining positive working relationships with other professionals? To be successful in this job you must be dependable, loyal, team-focused, reliable, and responsible. You must also have a High School Diploma, or equivalency, and possess (or be willing to obtain within 4 months) a valid Class B Commercial Driver's License with an air brake endorsement. Additionally, you must have 2+ years of related experience and/or training, the ability to build relationships and relate to students, and be able to pass a drug test, driving records check, and a criminal background check. Proficiency with computer technology and software is also a requirement. You must be able to work in a team that values people, innovation, character, learning, and economic development. If this is you, and can prove it, you could be a great fit for our team.

PTC offers excellent pay and benefits, and provides a supportive, relationship-based environment. We are committed to assisting employees in developing strengths, focusing on opportunities, and performing purposeful work. We hire based on individual talent and fit for the organization.

Complete your application at [www.pioneer.tech.edu](http://www.pioneer.tech.edu)



THE PONCA CITY NEWS, SATURDAY, NOVEMBER 21, 2020 **PAGE 3-B**

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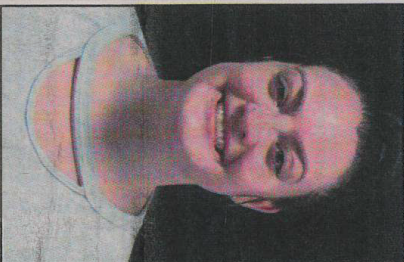


## Pioneer Tech News



Courtesy Photo

Kenny Endl, a member of the Biomedical Sciences Academy at Pioneer Tech, has been elected as a state officer for HOSA, a CareerTech student organization. He will serve as the Small School Representative on the officer team and takes his oath in November. For more information about PioneerTech's Biomedical Sciences Academy for sophomores, juniors, and seniors visit [pioneerotech.edu/biomedical-sciences-academy](http://pioneerotech.edu/biomedical-sciences-academy).



Elissa Jones and Kaden Jeffries are the Pioneer Technology Center (PTC) November Students of the Month. Jones is an adult student from Arkansas City and demonstrates dedication, responsibility and a high level of competency in the Practical Nursing program. According to her instructor her positive attitude in class and in clinicals makes her a great role model. Kaden Jeffries is a junior in the SHARE (Sharing Hope and Redefining Education) program at Pioneer Tech. He represents the Construction Technology program as Student of the Month. His instructor praises his new builder skills and attitude and that fact that he is always ready to complete any task given to him. To discover more about Pioneer Tech's programs and services call 580-762-8336 or visit [pioneerstech.edu](http://pioneerstech.edu).

TONKAWA, OKLAHOMA • THURSDAY, NOVEMBER 26, 2020

### Pioneer Tech moves to online classes for now

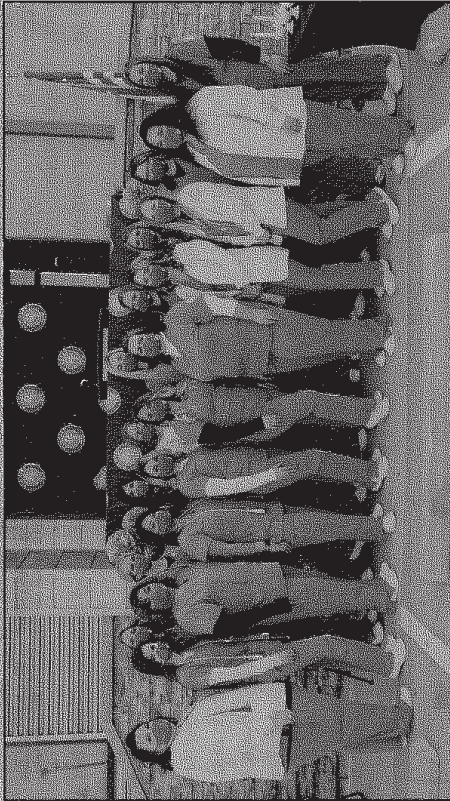
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Courtesy Photo

The Pioneer Technology Center Practical Nursing class of 2020 celebrated their graduation last week in an outdoor ceremony. Members were pinned by their family and friends and are pictured left to right back row Candala Shenold, Ponca City; Jacki Terrell, Tonkawa; Maribel Florer and Carlie Sixkiller from Ponca City; Taylor Lough, Newkirk; Stephanie Horton, Ponca City; Karl Brumback, Newkirk; Casey Case, Geuda Springs; and Jordan Walton, Newkirk. Front row Allison Wilson, Shayna Owen, Ruby Swanson, and Nora Summitt all from Ponca City. Hannah Crawford, Tonkawa; Carly Adams, Newkirk; Sheri Bernard, Fairfax; Kelsea Eckert, Peckham, Melissa Kennedy, Ponca City; and Ashley Lind from Arkansas City. The next class enrolls in March, for more information about this program and the prerequisites contact Pioneer Tech at 580-762-8336 or visit [www.pioneertech.edu](http://www.pioneertech.edu).

# Nurse class graduates

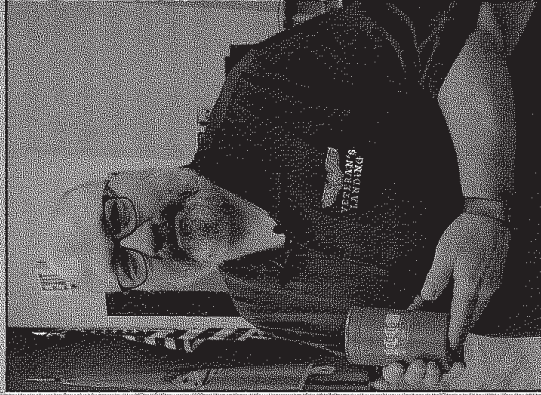


The Pioneer Technology Center Practical Nursing class of 2020 celebrated its graduation recently in an outdoor ceremony. Members were pinned by their family and friends. Front row, Allison Wilson, Shayna Owen, Ruby Swanson, and Nora Summitt, all from Ponca City; Hannah Crawford, Tonkawa; Carly Adams, Newkirk; Sheri Bernard, Fairfax; Kelsea Eckert, Peckham; Melissa Kennedy, Ponca City; and Ashley Lind, Arkansas City. Back row, from left, Candala Shenold, Ponca City; Jacki Terrell, Tonkawa; Maribel Florer and Carlie Sixkiller, Ponca City; Taylor Lough, Newkirk; Stephanie Horton, Ponca City; Kari Brumback, Newkirk; Casey Case, Geuda Springs; and Jordan Walton, Newkirk. The next class enrolls in March. For more information about this program and the prerequisites contact PTC at (580) 762-8336 or visit [www.pioneerotech.edu](http://www.pioneerotech.edu). (Courtesy photo)

The Newkirk Herald Journal  
THURSDAY, November 19, 2020, PAGE 2

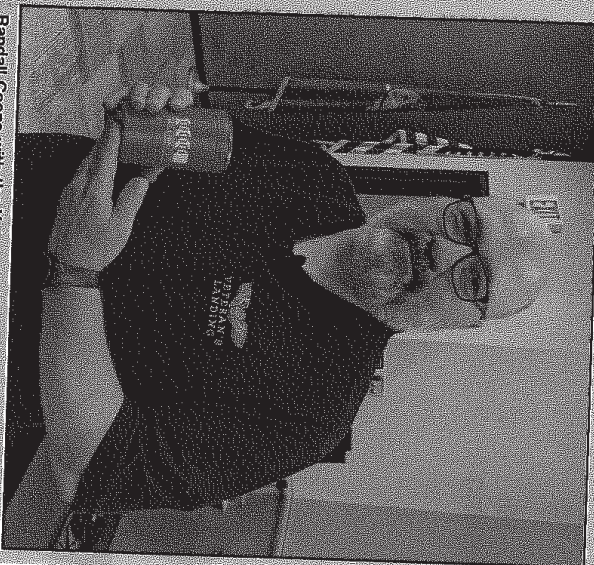
# Coons speaks at PTC

Randall Coons, with Veterans Landing in Ponca City, was the featured speaker for the 1 Million Cups monthly presentation at Pioneer Technology Center, Veterans Landing, founded in 2016, is designed to give veterans a place to come together, share stories, sit quietly and find resources. It is located at 111 N. Fourth St. Coons and his wife, Becky, have assisted 17 veterans this year. The non-profit always needs food, clothing and monetary donations. Through the 1 Million Cups initiative, entrepreneurs and the community come together through coffee and conversation. For more information about this 1 Million Cups or how to share a business story, contact Robert Howard by email at [roberth@pioneerotech.edu](mailto:roberth@pioneerotech.edu). (Courtesy photo)





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Randall Coons with the Veteran's Landing in Ponca City was the featured speaker for the 1 Million Cups monthly presentation at the Pioneer Technology Center. Founded in 2016 Veteran's Landing is designed to give Veterans a place to come together, share stories, sit quietly, and find resources when they need them. Located at 111 N. 4th street, Coons and his wife Becky have assisted 17 Veterans this year alone. The nonprofit is always needing food, clothing and monetary donations. Through the 1 Million Cups initiative entrepreneurs and the community come together through coffee and conversation. For more information about this 1 Million Cups or how to share your business story contact Robert Howard by email [roberth@pioneer.tech.edu](mailto:roberth@pioneer.tech.edu).

Blackwell

2B Wednesday, November 11, 2020

# WE SALUTE OUR VETERANS!



Pioneer Technology Center  
2101 N. Ash, Ponca City, OK 74601  
580.762.8336 | [www.pioneerotech.edu](http://www.pioneerotech.edu)



PONCA CITY NEWS

SATURDAY, November 7, 2020 • PAGE 1B

Kenny Endl, a member of the Biomedical Sciences Academy at Pioneer Tech, has been elected as a state officer for HOSA, a CareerTech student organization. Endl is a senior at Woodland High School in Fairfax. He will serve as the Small School Representative on the officer team and takes his oath in November. For more information about Pioneer Tech's Biomedical Sciences Academy for sophomores, juniors, and seniors visit [pioneer.tech.edu/biomedical-sciences-academy](http://pioneer.tech.edu/biomedical-sciences-academy).



**PUBLIC NOTICE**

(Published in The Tonkawa News, Tonkawa, Oklahoma, Thursday, Nov. 5, 2020)

**PUBLIC NOTICE**

The Board of Education of Pioneer Technology Center School District hereby provides legal notice that the annual school board election filing period for candidates will open 8 a.m. Monday, December 7, 2020 and closes at 5 p.m. on Wednesday, December 9, 2020. Contest of candidacy petitions may be filed with the County Election Board until 5 p.m. on Friday, December 11, 2020. If contests of candidacy are filed, the hearings will be conducted by the County Election Board the following week.

Board Member Position on Ballot:

The voters shall elect a board member for Zone 4 (Tonkawa) which has a 5-year term.

THE TONKAWA NEWS • Tonkawa, Oklahoma

Thursday, Nov. 5, 2020 -- Page 9



*Schooners Car Club donates items to Pioneer Tech*

The Schooners Car Club donated tools, oil, equipment, and other items to the Automotive Service Technology program at Pioneer Tech. The car club donates and visits the campus each year. "It's a great opportunity for the students to see classic automobiles and 'talk shop' with these avid car lovers," remarked Kyle Renfrow, Auto Service Tech instructor. For more information about Pioneer Tech's programs and services visit their website at [pioneerotech.edu](http://pioneerotech.edu).

**PIONEER TECHNOLOGY CENTER**  
**PURCHASES OVER \$10,000**  
 Equipment/Furniture/Remodel or Repairs/Technology  
 FY 2020-2021      December 8, 2020

**GENERAL FUND**

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Distance Learning Technology (CARES Act Funding)	INSTRUCTURE	Canvas Enhanced Implementation	\$18,000.00
		*Canvas Cloud Subscription	\$ 7,976.40
		*Basic Support Included	\$ 0.00
		*24x7 Support	<u>\$ 2,500.00</u>
		TOTAL	\$28,476.40

*(Other Quotes – n/a – Sole Source Vendor)*

*\*These items will not be purchased until July 1, 2021.*

**PIONEER TECHNOLOGY CENTER**  
**Part-time & Temporary Employment Contracts and/or Addenda to Contracts**  
**December 8, 2020 FY 2020/2021**

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
LaDonna Bartlett	ABE/HSE Instructor Osage County	12/01 – 12/31 (M/T 5:00-7:00pm)	300.00
Coleen Blevins	ABE/HSE Instructor Blackwell	12/01 – 12/31 (T/TH 3:15-6:15pm)	525.00
Steve Bookout	Welding Instructor	11/03 – 11/04 (6:00-9:00pm)	150.00
Carol Bottoms	ABE/HSE Instructor	12/01 – 12/31 (31.5 hrs)	787.50
Amy Branson	CNA Skills Checkoff for HCC	11/11 – 11/30 (4.5 hrs)	112.50
Alex Eubank	IBEW Electrical Apprenticeship	01/04 – 01/29 (9 hrs)	309.60
Alex Eubank	IBEW Electrical Apprenticeship	02/01 – 02/26 (9 hrs)	309.60
Alex Eubank	IBEW Electrical Apprenticeship	03/01 – 03/31 (6 hrs)	206.40
Alex Eubank	IBEW Electrical Apprenticeship	04/01 – 04/30 (12 hrs)	412.80
Larry Godley	ABE/HSE/ESL Instructor	12/01 – 12/31 (M 10-Noon T/TH 4:30-6:30pm)	630.00
Judy Gose	MAT	11/12 – 11/13 (16 hrs)	288.00
Judy Gose	MAT Update	11/19 (8 hrs)	144.00
Elaine Harmon	ABE/HSE Math Instructor	12/01 – 12/31 (8:30-11:30pm)	525.00
Steve Ivie	Welding Instructor	11/09 – 11/11 (6:00-9:00pm)	225.00
Tonya Jackson	ABE/ESL Instructor	12/01 – 12/31 (M/W/TH 4:30-7:30pm)	787.50
Tracy McCloud	ABE/HSE Instructor	12/01 – 12/31 (101.5 hrs)	2,639.00
John Munger	CPR	11/11 (6:00-9:00pm)	75.00
Joni Murphy	ABE/HSE Instructor Osage County	12/01 – 12/31 (W 6:00-8:00pm)	300.00
Ashley O'Hara	CNA Testing	10/21 – 11/20 (12 hrs)	300.00
Ashley O'Hara	CNA Testing	11/30 – 12/20 (3 hrs)	75.00
James Page	School Bus Exams	11/07 – 11/20 (2 hrs)	50.00
Diane Pendleton	ABE/HSE Instructor	12/01 – 12/31 (28 hrs)	700.00
Robert Peterson	IBEW Electrical Apprenticeship	01/04 – 01/29 (21 hrs)	722.40
Robert Peterson	IBEW Electrical Apprenticeship	02/01 – 02/26 (21 hrs)	722.40
Robert Peterson	IBEW Electrical Apprenticeship	03/01 – 03/31 (18 hrs)	619.20
Robert Peterson	IBEW Electrical Apprenticeship	04/01 – 04/30 (24 hrs)	825.60
Robert Peterson	IBEW Electrical Apprenticeship	05/03 – 05/12 (6 hrs)	206.40
Pam Powers	ABE/HSE Instructor	12/01 – 12/31 (TH 4:30-7:30pm)	262.50
Pam Powers	ABE/TANF Instructor	12/01 – 12/31 (T/W 8:00am-2:30pm)	1,575.00
Kayla Randol	Soap Making	12/10 (5:00-8:00pm)	75.00
Kristina Reed	CMA	12/07 – 12/18 (M-F 8:30am-2:30pm)	1,232.00
Tammy Ross	Lightroom and Photoshop	11/10 – 11/20 (T/TH 6:00-9:00pm)	360.00
Tammy Ross	Lightroom and Photoshop	11/21 – 12/20 (T/TH 6:00-9:00pm)	360.00
Rebecca Stephens	ABE/HSE Instructor	12/01 – 12/31 (M-W 4:30-7:30pm)	525.00
Valerie Streeter	ABE/HSE Admin Data Entry	12/01 – 12/31 (94.5 hrs)	1,323.00
P Elaine Thomas	ABE/ESL Instructor	12/01 – 12/31 (M/TH 4:30-7:30pm)	612.50
Elizabeth Watson	ABE/HSE/TANF Instructor	12/01 – 12/31 (TH/F 8:00am-2:30pm)	1,050.00
Robert Wood	IBEW Electrical Apprenticeship	01/04 – 01/29 (21 hrs)	722.40
Sage Wojcik	ABE/HSE Instructor	12/01 – 12/31 (3 hrs)	75.00
Robert Wood	IBEW Electrical Apprenticeship	02/01 – 02/26 (21 hrs)	722.40
Robert Wood	IBEW Electrical Apprenticeship	03/01 – 03/31 (18 hrs)	619.20
Robert Wood	IBEW Electrical Apprenticeship	04/01 – 04/30 (24 hrs)	825.60
Robert Wood	IBEW Electrical Apprenticeship	05/03 – 05/12 (6 hrs)	206.40