

Pioneer Technology Center Board of
Education Meeting
Tuesday, June 14, 2016 6:00 PM

Room B120
2101 N. Ash St.
Ponca City, Oklahoma 74601

Agenda

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations
 - 4.A. Kari Widener, Blackwell Gateway Partnership Program
5. Discussion and vote to approve or not approve the Minutes of the May 10, 2016 regular Board of Education meeting
6. Discussion, review and vote to approve or not approve the Encumbrances, Financial Report and Activity Fund Report - Stacey Rush, Director of Finance
7. Administrative Reports and Anticipated Discussion by the Board and Staff
 - 7.A. Bruce DeMuth, Superintendent/CEO
 - 7.B. Mike Boon, Executive Director, Business and Industry Services
8. Discussion and vote to approve or not approve proposed tuition increase for full-time programs (from \$1.75 to \$2.00/hour) and safety training (from \$35 to \$40/hour) as of July 1, 2016
9. Discussion and vote to approve or not approve FY17 resource allocations to support Blackwell Gateway Partnership Program
10. Discussion and vote to approve or not approve payment of membership fees of \$2,850 to OSSBA for FY17
11. Discussion and vote to approve or not approve list of surplus items, as listed on Appendix A
12. Discussion and vote to approve purchases over \$5,000 as listed on Appendix B
13. Discussion and vote to approve or not approve a contract with Putnam and Company, Certified Public Accountants for services for FY17
14. Discussion and vote to approve or not approve the proposed insurance policies for FY17
15. Discussion and vote to approve or not approve an agreement between The Alliance for Manufacturing Excellence, Inc., Northern Oklahoma College, Autry Technology Center and Pioneer Technology Center to co-sponsor a Manufacturing Extension Agent (MEA) with Pioneer Technology Center serving as the Fiscal Agent

16. Discussion and vote to approve or not approve policy revisions as follows: 1) GJ - Nondiscrimination - Recommend to accept changes to this policy. 2) GJ-P - Grievance Procedures for Filing, Processing and Resolving Discrimination Complaints - Recommendation to accept changes to this policy. 3) FB - Sexual or Other Harassment - Recommendation to accept changes to this policy. 4) DA - Sexual or Other Harassment - Recommendation to delete this policy. 5) GJ-R - Grievance Procedures Sex Discrimination/ Harassment (Regulation) - Recommendation to delete this policy.

17. Discussion and vote to approve or not approve a Resolution requesting Temporary Appropriations for General Fund and Building Fund for FY17

18. Discussion and vote to approve or not approve a Resolution authorizing the school treasurer/deputy treasurer to invest excess funds during FY17

19. Discussion and vote to approve or not approve the close out and transfer of balances from the following Activity Fund sub-accounts to the General Fund on June 30, 2016. (Petty cash, bookstore revenue, equipment sales, facilities rental, GED testing fees, incubator rents, incubator utilities, miscellaneous, resale, shop revenue, day tuition, AT&D tuition, IT&D tuition, safety tuition, SHARE/Local)

20. Discussion and vote to approve or not approve the appointment of LaNell Reed as School Treasurer and Stacey Rush as Deputy Treasurer for FY17

21. Discussion and vote to approve or not approve the appointment of Mary Field as Encumbrance Clerk for FY17

22. Discussion and vote to approve or not approve the appointment of Mary Field as Activity Fund Custodian and Erin Mercer as Activity Fund Clerk for FY17

23. Discussion and vote to approve or not approve activity fund sub accounts for FY17

24. Proposed Executive Session to discuss the employment, hiring, appointment or resignation of any individual salaried public officer or employee. This is in accordance with Okla. Stat. Title 25, 307(B)(1). Discussion of the following matters is proposed: (1) employment of Cosmetology Instructor, (2) FY17 staffing plan & employment terms (all staff) and (3) individuals on part-time and temporary employment contracts, stipends and addenda to contracts as listed on Appendix C.

25. Vote to convene in Executive Session

25.A. Time:

26. Acknowledge return of the Board to Open Session

26.A. Time:

27. Board President statement of Executive Session minutes

28. Vote to approve or not approve employment of Cosmetology Instructor

29. Vote to approve or not approve FY17 staffing plan and employment terms (all staff)

30. Vote to approve or not approve individuals on part-time and temporary employment contracts, stipends and addenda to contracts

31. New Business

32. Public Comment

33. Motion and vote to adjourn

33.A. Time: