

Pioneer Technology Center Board of Education
Special Meeting
Thursday, May 28, 2020, 6:00 PM
Room B131
2101 N. Ash St.
Ponca City, Oklahoma 74601

The Board of Education will meet in Room B120 on the Pioneer Technology Center campus at 5:00 pm for a snack supper. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the Board of Education meeting.

1. Call meeting to order
2. Flag salute and Moment of Silence
3. Roll call and establish a quorum
4. Motion and vote to approve or not approve minutes of May 14, 2020 Special Board of Education Meeting
5. Superintendent Report, Traci Thorpe
6. Discussion and possible action to award or reject bids for proposed building project
7. Motion and vote to adjourn

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance

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By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Special Meeting
Thursday, May 14, 2020 5:00 PM
Room B131
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order at 5:10 pm
2. Roll call and establish a quorum

Board Members Attended:

Larry Buck
Gay Norris
Mary Rigdon
Orva Rothgeb
J.D. Soulek

Also in attendance were Traci Thorpe, Allison Christy, Terri Busch and Kahle Goff (physically) and Kari Widener, Molly Kyler, Mike Orr and Scott Overman (virtually)

3. Flag salute and moment of silence
4. Reports and Presentations
 - CTSO Contest Results - Ryan Burkett, Instructional Director
 - Blackwell Gateway Report - Kari Widener, Blackwell Gateway Instructor

Career Tech Student Organizations Contest results were shown in a video

Kari Widener spoke about the areas she taught this year, including Computer Science, Medical Detectives and Robotics. Seventy-one (71) 8th graders used the Project Lead The Way curriculum for Robotics. There were three (3) competitive Robotics teams this year. Since the Coronavirus Pandemic started she has been assigning engineering activities for the at-home students. They send a video to show their work.

5. Discussion and vote to approve or not approve the Minutes of the April 14, 2020 special Board of Education meeting

Motion to approve the Minutes of the April 12, 2020 Special Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #41503-41591; Building Fund #40061-40104; Payroll #40048).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists as presented. passed with a motion by Mr. J.D. Soulek and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Ms. Thorpe reported having lots of zoom meetings and that tomorrow is last day of digital learning for this year. Tomorrow is virtual graduation for SHARE, we are working on recognitions for other groups. No completion statistics until tomorrow. We will start resuming some activities on May 16 such as the EMS Training tower. Some adult students will be able to return after May 15. Finance is working on the disbursement of CARES Act money to qualifying students. Pioneer Tech has two new partners for Manufacturing Alliance – High Plains and Northwest Technology Centers. The new HVAC systems have been ordered. A pre-bid meeting (Westward Expansion) was held yesterday. Bids will be open on May 21. Facilities and maintenance continue to work toward the Westward Expansion. Congratulations to Stacey Rush – she was selected for the Association of School Business Officials, International – Professional Standards Committee.

Kahle Goff, Executive Director, Full-Time Programs

Mr. Goff reported on BIS activities: 236 consultations during month. Janet Schwabe had 202 marketing contacts. Ben Evans, Robert Howard and Dawn Brakey provided technical assistance to clients resulting in approximately \$5.8 million in savings. The Marketing are designed a t-shirt for all students and staff. Instructional Director team is working with the Culinary team to figure out space. They will be using the culinary space in BIS. Directors are working with instructors on how education will work post pandemic. Subjects like what about kids who experienced trauma and how do we work with them going ahead. Adult programs starting back next week.

8. Discussion and vote to approve or not approve a contract with the Gooden Group, Inc. to serve as the consultant for a joint marketing and public relations initiative involving multiple technology center districts (\$4,200.00 - same as last year).

Motion to approve a contract with Statewide Marketing Cooperative Agreement for FY21 (\$13,750 - same as last year) passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

9. Discussion and vote to approve or not approve a contract with Statewide Marketing Cooperative Agreement for FY21 (\$13,750 - same as last year).

Motion to approve a contract with Statewide Marketing Cooperative Agreement for FY21 (\$13,750 – same as last year) passed with a motion by Mr. J.D. Soulek and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

10. Discussion and vote to approve or not approve Resolution for Schools and Libraries Universal Services (E-rate) for 2020-21. This resolution authorizes filing of the Form 471 applications for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services.

Motion to approve Resolution for Schools and Libraries Universal Services (E-rate) for 2020-21. This resolution authorizes filing of the Form 471 applications for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services. passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

11. Discussion of potential Special Board meeting date to approve Westward Expansion bids

A Special Board meeting date to approve Westward Expansion bids was discussed to be held at 6:00 pm Thursday, May 28, 2020.

12. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A. passed with a motion by Mr. J.D. Soulek and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

13. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix B.

Motion to approve purchases over \$10,000 as listed on Appendix B. passed with a motion by Ms. Gay Norris and a second by Ms. Mary Rigdon.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

14. Proposed Executive Session to discuss contract renewals for employees listed on Appendix C (Instructors/Facilitators). Okla. Stat. Title 25, 307(B)(1).

15. Vote to convene in Executive Session

Motion to convene in Executive Session passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

16. Acknowledge return of the Board to Open Session

Time: 6:25 pm

17. Board President statement of Executive Session minutes

Board President Larry Buck announced the Board entered into Executive Session at 6:06 pm to discuss the contract renewals for employees listed on Appendix C (Instructors/Facilitators).

Those present in executive session were Mr. Larry Buck, Ms. Gay Norris, Ms. Orva Rothgeb and Ms. Traci Thorpe. All attended physically. Ms. Mary Rigdon was unable to connect virtually to the Executive Session. No Board action was taken.

The Board returned to Open Session at 6:25 pm.

18. Vote to approve or not approve contract renewals for employees listed on Appendix C (Instructors/Facilitators).

Motion to approve contract renewals for employees listed on Appendix C (Instructors/Facilitators). passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Larry Buck: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

19. New Business

None

20. Public Comment

None

21. Board President Larry Buck adjourned the meeting at 6:29 pm

Respectfully submitted,

Allison N. Christy

Allison N. Christy
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote: