



**Regular Meeting**  
**Conference Room-Main Building, 3300 West Bois D'Arc,**  
**Duncan, Oklahoma 73533**  
**Monday, July 14, 2025 at 6:30 PM**

President - Dee Williams; Vice-President - Sam Porter; Deputy Clerk -

Ricky Sanders; Member - Lori Lovett; Member - Lance Strickland

1. Call to order and roll call of members.
2. Consent Agenda:  
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
  - a. Approval of Minutes of the June 26, 2025, Regular Board Meeting
  - b. Approval of Tami Wright as Minutes Clerk
  - c. Approval of Agenda as part of the minutes
  - d. Approval of June Treasurer's Report
  - e. Approval of June Activity Fund Reports - Regular & Credit Card Account
  - f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$1,155.31
  - g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 26, numbers 1-235, in the amount of \$753,851.20
  - h. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 26, numbers 26001-26018, in the amount of \$763,030.56
  - i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 26, numbers 70001-70157, in the amount of \$6,130,587.88
  - j. Resolution to Declare Surplus Property
3. Discussion and possible action regarding the approval of Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk.
4. Discussion and possible action regarding the appointment of Brandi Williams, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY26.
5. Discussion and possible action regarding the appointment of Kimberly Loveday, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY26.
6. Discussion and possible action regarding the attached sub-accounts for the Activity Fund for FY26, including the addition of account 308 - Construction.
7. Discussion and possible action regarding the Activity Fund Policies.
8. Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).
9. Vote to convene / not convene in Executive Session
10. Acknowledge board's return to open session.
11. Executive Session Compliance Announcement.
12. Discussion and possible action regarding the updated FY 26 Certified & Professional Staff Salary Comparison.

13. Discussion and possible action regarding the attached handbooks: items 13a-13b
  - a. Official AEFL Handbook for FY26
  - b. Cosmetology Handbook for FY25-26
14. Discussion and possible action regarding the RRTC 2025-2026 Bloodborne Pathogens Exposure Control Plan.
15. Discussion and possible action regarding the RRTC 2025-2026 Emergency Action Plan.
16. Discussion and possible action regarding the RRTC 2025-2026 School Safety Handbook.
17. Discussion and possible action regarding the Campus Safety and Security Report for 2025-2026.
18. Discussion and possible action regarding the Letter of Engagement with Rosenstein, Fist & Ringold, Legal Services for FY26.
19. Discussion and possible action regarding the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY26.
20. Discussion and possible action regarding the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).
21. Discussion and possible action regarding reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment.
22. Discussion and possible action regarding Brook Holding as purchasing agent for the Agency for Surplus Property.
23. Discussion and possible action regarding the Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Sherri Branch, Theresa Ensley, Dorothea Perkins, Letitia Weast, Alesia (Lisa) Williams.
24. Discussion and possible action regarding the following appointments:
  - a. Title IX - Kelly Pollock and Misty Wade
  - b. Financial Aid - Misty Wade
  - c. Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright
  - d. Treasurer - Jayna Johnson
  - e. Purchasing Agents - Brook Holding, Misty Wade, Kelly Pollock, Kaitlyn Snider, Cameron Ottwell, Tim Yancy
  - f. Activity Fund Custodian - Brandi Williams
  - g. Activity Fund Co-Custodian - Debra Bruehl
  - h. Receiving Agents - All full-time RRTC employees are authorized to sign for merchandise
  - i. Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade
  - j. Adult Education & Family Literacy Director - Madalyn Estes
  - k. E-Rate Representative - Brook Holding
25. Discussion and possible action regarding the continuation of the Short-Term Adult Displaced Homemaker Tuition Waiver.
26. Discussion and possible action regarding the employment of Brook Holding, Kelly Pollock, Misty Wade, and Kaitlyn Snider as night supervisors.

27. Discussion and possible action regarding the employment of Stacy Estes, Kim Loveday, and Gary Williams as substitute night supervisors.
28. Discussion and possible action regarding the purchasing of yearbook ads in the amount of \$75.00 from participating school districts.
29. Discussion and possible action regarding the attached employee contracts of Deana Adair, Elizabeth Baxter, Krissy Bohn, Pam Boles, Debra Bruehl, Hope McFatrige, Jennifer Evans, Josh Case, Sidney Cates, Brenda Johnette Christian, Amanda Churchman, Jamie Conway, Kathy Deevers, Lynda Moore, Madalyn Estes, Stacy Estes, Lauran Fish, Amanda Garner-Slate, Doyle Goss, Tiffany Hartlaub, Kayla Hecox, Janet Herren-Pogue, Lisa Hill, Brook Holding, Kristy Hooker, Jessica Jacobi, Laura Johnston, Holly Kelly, Mark Kilbourn, Sarah, Lemons, Davis Loafman, Laura Long, Kim Loveday, Krystal McMains, Tracey Moore, Stacy Morgan, Cameron Ottwell, Todd Ottwell, Rodney Pipkin, Kelly Pollock, Jeffrey Prater, Kaitlyn Snider, Curtis Suson, Cody Tanaka, DJ Taylor, Gretchen Taylor, Eric Troutman, Misty Wade, Brandi Williams, Gary Williams, Kyle Walbrick, Desiree Wright, Tami Wright, Jerron Beck, Kayla Brown, Chris Cuddeback, Robert Rosier, Teresa Sampley, Alex Sikes, Shelly Vanderslice, Tim Yancy, Scott Myers, Chris Perkins, Chad Jackson, Yancy Newton, Lisa Williams, Sherri Branch, Brandi Beck, Linda Taylor, Dorothea Perkins, Nelson Brown, Richard Berryhill, Albert Hammel, Zade Covington, Nathan Carrio, Bill Leyrer, Matt Reagan, Jared Pollard, Matt Benge, Caren( Abby) Graham, Crisi Chapman, Latricia Armstrong, Lauren Loafman, Angela Wiggins, Pam Ferguson, Vera Hardin, Rebecca Welton, Susan Fitzgerald, David McAllister, Scott Meadows, Ashley Meadows, Debbie Groff, Darrell Knapp, D'Ann Cox, Armida Garcia, and Rachel Fowler.
30. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
31. Informational Items:
- a. 2025-2026 Approved Accredited Programs-ODCTE
  - b. ODCTE - FEDERAL STUDENT AID PARTICIPATION
  - c. Red River Technology Center Carryover Approval FY25
  - d. OK Summit - Tulsa, Ok (August 4-5, 2025)
  - e. The OSSBA Leadership Conference is September 4-7, 2025 at the OKC Convention Center
  - f. Skills USA National Competition - Atlanta, Georgia  
HOSA NATIONAL COMPETITION - NASHVILLE, TN
  - g. Program moves and renovation update
32. Vote to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.

Board Clerk

