



Regular Meeting
Conference Room-Main Building, 3300 West Bois D'Arc,
Duncan, Oklahoma 73533
Monday, July 8, 2024 at 6:30 PM

President - Dee Williams; Vice-President - Sam Porter; Deputy Clerk -

Ricky Sanders; Member - Lori Lovett; Member - Lance Strickland

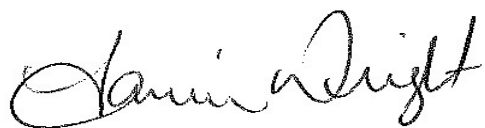
1. Call to order and roll call of members.
2. Consent Agenda:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - a. Approval of Minutes of the June 26, 2024, Regular Board Meeting
 - b. Approval of Tami Wright as Minutes Clerk
 - c. Approval of Agenda as part of the minutes
 - d. Approval of June Treasurer's Report
 - e. Approval of June Activity Fund Reports - Regular & Credit Card Account
 - f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$95,599.90
 - g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, numbers 1-221, in the amount of \$786,543.15
 - h. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 25, numbers 25001-25019, in the amount of \$761,036.00
 - i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 25, numbers 70000-70123, in the amount of \$5,080,249.67
 - j. Approval of Building Fund Payroll Change Orders, Warrants, & Encumbrances for FY 25, numbers 80000-80020, in the amount of \$386,631.87
 - k. Resolution to Declare Surplus Property
3. Discussion and possible action regarding the approval of Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk.
4. Discussion and possible action regarding the appointment of Brandi Williams, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY25.
5. Discussion and possible action regarding the appointment of Kimberly Loveday, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY25.
6. Discussion and possible action regarding the attached sub-accounts for the Activity Fund.
7. Discussion and possible action regarding the Activity Fund Policies.
8. Discussion and possible action regarding the Amended Summer Work schedule for July 1-26, 2024.
9. Discussion and possible action regarding the Red River Technology Center/Kiamichi Technology Center Paramedic Handbook for A&CD Paramedic training.
10. Discussion and possible action regarding the RRTC 2024-2025 Workforce and Economic Development Adjunct Handbook.

11. Discussion and possible action regarding the Adult & Career Development 2024-2025 Emergency Medical Services Student Handbook & EMS Clinical Guide.
12. Discussion and possible action regarding the RRTC 2024-2025 Bloodborne Pathogens Exposure Control Plan.
13. Discussion and possible action regarding the RRTC 2024-2025 Emergency Action Plan.
14. Discussion and possible action regarding the RRTC 2024-2025 School Safety Handbook.
15. Discussion and possible action regarding the Letter of Engagement with Rosenstein, Fist & Ringold, Legal Services for FY25.
16. Discussion and possible action regarding the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY25.
17. Discussion and possible action regarding the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).
18. Discussion and possible action regarding reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment.
19. Discussion and possible action regarding Brook Holding as purchasing agent for the Agency for Surplus Property.
20. Discussion and possible action regarding the Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Theresa Ensley, Janice Gay, Linda Henton, Sylvia Loveday, Dorothea Perkins, Teresa Poff, & Letitia Weast.
21. Discussion and possible action regarding the RRTC 2024-2025 Student Consumer Information Guide.
22. Discussion and possible action regarding the RRTC 2024-2025 Financial Aid Policies and Procedures.
23. Discussion and possible action regarding the following appointments:
 - a. Title IX, Financial Aid - Kelly Pollock
 - b. Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright
 - c. Treasurer - Jayna Johnson
 - d. Purchasing Agents - Brook Holding, Misty Wade, Kelly Pollock, Lisa Williams, Cameron Ottwell, Tim Yancy
 - e. Activity Fund Custodian - Brandi Williams
 - f. Activity Fund Co-Custodian - Ronda Byrne
 - g. Receiving Agents - All full-time RRTC employees are authorized to sign for merchandise
 - h. Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade
 - i. Adult Education & Literacy Director - Lisa Williams
 - j. E-Rate Representative - Brook Holding
24. Discussion and possible action regarding E-Rate Record Retention Policy, E-Rate Procurement Policy & E-Rate Gift Policy.
25. Discussion and possible action regarding the continuation of the Short-Term Adult Displaced Homemaker Tuition Waiver.
26. Discussion and possible action regarding the employment of Brook Holding, Kelly Pollock, Misty Wade, and Lisa Williams as night supervisors.

27. Discussion and possible action regarding the employment of Kim Loveday & Gary Williams as substitute night supervisors.
28. Discussion and possible action regarding the Online Consortium with Imagine Learning (Odysseyware) for FY25.
29. Discussion and possible action regarding the donation of various supplies to Duncan Public Schools for the STEM Program.
30. Discussion and possible action regarding the purchasing of yearbook ads in the amount of \$75.00 from participating school districts.
31. Discussion and possible action regarding the employment of Jamie Webb, Part-Time Evening Administrative Assistant.
32. Discussion and possible action regarding the employment of Robert Rosier, Custodial/Maintenance.
33. Discussion and possible action regarding the attached employee contracts.
34. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
35. Informational Items:
 - a. APEX EXCELL. Report
 - b. 2024-2025 Approved Accredited Programs-ODCTE
 - c. ODCTE - FEDERAL STUDENT AID PARTICIPATION
 - d. Red River Technology Center Carryover Approval FY25
 - e. OK Summit - Tulsa, Ok (August 1-2, 2024)
 - f. The OSSBA Leadership Conference is August 22-25, 2024 at the OKC Convention Center
 - g. Storm/Fire Reconstruction Update
 - h. Skills USA National Competition - Atlanta, Georgia
36. Vote to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.

Board Clerk

A handwritten signature in cursive script, appearing to read "Jamie Webb".