



**Regular Meeting**  
**Conference Room-Main Building, 3300 West Bois D'Arc,**  
**Duncan, Oklahoma 73533**  
**Monday, September 12, 2022 at 6:30 PM**

President - Dee Williams; Vice-President - Sam Porter; Deputy Clerk -

Ricky Sanders; Member - Kristie Gaines; Member - Lance Strickland

1. Call to order and roll call of members.

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Approval of Minutes of the August 8, 2022, Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of August Treasurer's Report
- e. Approval of August Activity Fund Reports - Regular and Credit Card Account
- f. Approval of General Fund Change Orders and Warrants for FY 22, in the amount of -\$ 176.69
  
- g. Approval of General Fund Change Orders, Warrants and Encumbrances for FY 23, numbers 352 - 467, in the amount of \$141,942.97
- h. Approval of General Fund Payroll Change Orders, Warrants and Encumbrances for FY 23, numbers 70198-70221, in the amount of \$279,492.45
- i. Resolution to Declare Surplus Property

3. Discussion and possible action regarding 2022-2023 Estimate of Needs and Financial Statement of the Fiscal Year 2021-2022.

4. Discussion and possible action regarding the Organizational Chart for Red River Technology Center.

5. Discussion and possible action regarding the updated Board Policies and Administrative Regulations.

6. Discussion and possible action regarding the agreement with Matrix Media for advertising.

7. Discussion and possible action regarding the amendment to the previously approved Salary Schedules for FY23.

8. Discussion and possible action regarding the purchase of unused FY23 personal leave (maximum of 3 days for 10 month employees and 4 days for 12 month employees) for all full-time employees, except administrative staff, at a rate of \$75.00 per day. Anyone less than full-time would be proportionate.

9. Discussion and possible action regarding the RRTC Distance Learning Plan for 2022-2023.

10. Discussion and possible action regarding the wording correction to our Plan document with American Fidelity.

11. Discussion and possible action regarding the on-going Section 403(b) Plan Administrative Service Agreement with American Fidelity Assurance Company.

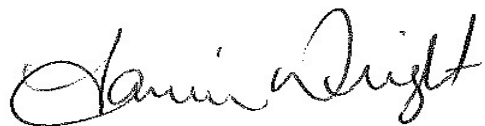
12. Discussion and possible action regarding the clinical contract agreements (for Health Care Careers student training) with Dr. Che Miller, Dr. Gilbreth, Dr. McGouran, Duncan Family Eye Care, MedFirst Urgent Care, Urgent Med, and Xpress Wellness Urgent Care.

13. Discussion and possible action regarding the vending contract with A.T.G. & Company.

14. Discussion and possible action regarding the donation of a 2002 Lincoln Towncar from Raymond Tischler, VIN #1LNHM82WX2Y651174, to Automotive Collision Technology.
15. Discussion and possible action regarding the addition of David Carlile, Robert Champ, Anthony Cox, Billy Don Dempsey, Diane Gray, Jay Kight, Quinton Knighton, Janet Sandford, Frank Sissons, Keith Stewart, and Angela Wiggins to the previously approved A&CD, AEL, WED & Substitute Instructor list.
16. Discussion and possible action regarding the employment of Zachary Elliott, Maintenance/Custodian.
17. Discussion and possible action regarding the resignation of Jennifer Balentine, Business Manager, effective October 28,2022.
18. Discussion and possible action regarding the employment of Brandi Williams, Business Manager.
19. Discussion of Business Manager transition
20. Discussion and possible action regarding the attached employee contracts.
21. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
22. INFORMATIONAL ITEMS:
  - a. 2022-2023 Accreditation letter - OSDE
  - b. Full-Time Enrollment for 2022-2023
  - c. Fire Drills - August 26, 2022 and September 6, 2022
  - d. Intruder Drills - August 26, 2022
  - e. Campus Safety and Security Report
  - f. Career Information Specialist Report
  - g. PTAC Report
  - h. Tentative Board Dates-2023
23. Motion to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.

Board Clerk

A handwritten signature in cursive script, appearing to read "Jamie Wright".