

Red River

TECHNOLOGY CENTER

Regular Meeting Monday, July 11, 2016 6:30 PM
3300 West Bois D'Arc Duncan Ok 73533 Main Building, Conference Room

President - Dee Williams; Vice President - Sandy Pogue; Deputy Clerk - Ricky Sanders;
Member - Kristie Gaines; Member - Sam Porter

1. Call to order and roll call of members.
2. Vote to approve Minutes Clerk.
3. Discussion and possible action regarding agenda as part of the minutes.
4. Discussion and possible action regarding minutes of the June 23, 2016 Special Board Meeting.
 5. Discussion and possible action regarding the Treasurer's Report.
 6. Discussion and possible action regarding the Activity Fund Report.
 7. Discussion and possible action regarding the following:
 - 7.a. General Fund Change Orders, Warrants and Encumbrances for FY '16, numbers 1321
 - 7.b. Building Fund Change Orders, Warrants and Encumbrances for FY '16
 - 7.c. General Fund Change Orders, Warrants and Encumbrances for FY '17, numbers 1-189
 - 7.d. Building Fund Change Orders, Warrants and Encumbrances for FY'17, numbers 20001-20005
 - 7.e. General Fund Payroll Change Orders, Warrants and Encumbrances for FY '17, numbers 70001 â€“ 70098
 - 7.f. Building Fund Payroll Change Orders, Warrants and Encumbrances for FY '17, numbers 80001 â€“ 80008
 8. Discussion and possible action regarding the attached employee contracts.
9. Discussion and possible action regarding the attached sub-accounts for the Activity Fund.
 10. Discussion and possible action regarding Activity Fund Policies.
11. Discussion and possible action regarding Change Order 1002 on the Covered Vehicle Parking project.
12. Discussion and possible action regarding the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave,

emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).

13. Discussion and possible action regarding reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment.

14. Discussion and possible action regarding Dennis Loafman as purchasing agent for the Agency for Surplus Property.

15. Discussion and possible action regarding the following appointments:

15.a. Title IX, Financial Aid - Brook Holding

15.b. Minutes Clerk, Encumbrance Clerk, Board Clerk - Jennifer Balentine

15.c. Treasurer - Edward Witty

15.d. Purchasing Agents - Dennis Loafman, Brook Holding, Lisa Williams, Sylvia Loveday, Dorothea Perkins, Mark Dellinger

15.e. Activity Fund Custodian - Sheila Brock

15.f. Activity Fund Co-Custodian - Linda Henton

15.g. Receiving Agents - All full-time RRTC employees are authorized to sign for merchandise

15.h. Safety Coordinator - Terry Kent Brown

15.i. Equal Opportunity & Compliance Coordinators - Brook Holding and Lisa Williams

15.j. Adult Education & Literacy Coordinator - Lisa Williams

15.k. E-Rate Representative - Dennis Loafman

16. Discussion and possible action regarding the RRTC 2016-2017 Student Handbook.

17. Discussion and possible action regarding the RRTC 2016-2017 Student Consumer Information Guide.

18. Discussion and possible action regarding the RRTC 2016-2017 Health Careers Handbook.

19. Discussion and possible action regarding the RRTC Financial Aid Policies and Procedures for FY '17.

20. Discussion and possible action regarding the 2016-2017 Bloodborne Pathogens Exposure Control Plan.

21. Discussion and possible action regarding the 2016-2017 Emergency Action Plan.

22. Discussion and possible action regarding the Adult & Career Development 2016-2017 Phlebotomy Training Program Student Handbook.

23. Discussion and possible action regarding the Adult & Career Development 2016-2017 Long Term Care Training Program Student Handbook.

24. Discussion and possible action regarding the Adult & Career Development 2016-2017 Certified Medication Aide Training Program Student Handbook.
25. Discussion and possible action regarding:
 - 25.a. E-Rate Record Retention Policy
 - 25.b. E-Rate Procurement Policy
 - 25.c. E-Rate Gift Policy
26. Discussion and possible action regarding the continuation of Short-Term Adult Displaced Homemaker tuition waiver.
27. Discussion and possible action regarding the employment of Brook Holding, Sylvia Loveday and Lisa Williams as night supervisors.
28. Discussion and possible action regarding the employment of Bill Leyrer & Gary Williams as substitute night supervisors.
29. Discussion and possible action regarding the purchasing of yearbook ads in the amount of \$75.00 from participating school districts.
30. Discussion and possible action regarding the on-going clinical contract agreements (for LPN student training) with:
 - 30.a. Cancer Center of Southwest Oklahoma
 - 30.b. Chisholm Trail Assisted Living
 - 30.c. Country Club Care
 - 30.d. Duncan Regional Hospital Inc. and all affiliates
 - 30.e. Duncan Women's Center
 - 30.f. Dr. Judy Gilbreth
 - 30.g. Gregston's Nursing and Rehab Inc.
 - 30.h. Halliburton Energy Services
 - 30.i. Marlow Manor
 - 30.j. Sanford Children's Center
 - 30.k. Southwestern Medical Center
 - 30.l. Taliaferro Community Mental Health Center
 - 30.m. Urgent Med
 - 30.n. Wilkins Nursing Home
31. Discussion and possible action regarding the Clinical Contract Agreement with Elks Crossing Nursing and Rehab for Practical Nursing student training.

32. Discussion and possible action regarding the Clinical Contract Agreement with Reynolds Army Community Hospital for Practical Nursing student training.
33. Discussion and possible action regarding the Clinical Contract Agreement with Duncan Public Schools for Practical Nursing student training.
34. Discussion and possible action regarding the Clinical Contract Agreement with Ability First for Practical Nursing student training.
35. Discussion and possible action regarding the Clinical Contract Agreement with Stephens County Health Department for Practical Nursing student training.
36. Discussion and possible action regarding the Retirement Compensation Contract (insurance reimbursement from age 62 until they reach 65) with Lisa Brandell.
37. Discussion and possible action in regards to hiring a Health Care Careers Instructor.
38. Discussion and possible action regarding the employment of Jacob Johnson, Industrial Coordinator.
39. New Business: No New Business
40. Information Items:
 - 40.a. Summer Conference (August 1-2, 2016 - OKC)
 - 40.b. Campus Crime Report
 - 40.c. BAC Report
 - 40.d. OSSBA-Leading with Vision(August 25-28, 2016)
 - 40.e. HVAC Excellence Accreditation Visit
 - 40.f. 2016-2017 Approved Accredited Programs-ODCTE
41. Vote to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.



Board Clerk