



**Millwood Board of Education Special Meeting
Monday, September 11, 2023 • 5:00 PM**

As required by Title 25 of the Oklahoma Statute, Section 311, notice is hereby given that the Board of Education for Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Special Meeting on Monday, September 11, 2023 at 5:00 PM, Millwood High School Commons, Millwood Public Schools, 6724 Martin Luther King Avenue, Oklahoma City, OK 73111

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF PREVIOUS MINUTES

Special Meeting Minutes of August 7, 2023

5. RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENTS

A. Soul Bowl Inductees 2023 - Shannon Hayes

William "Winky" Hayes - Class of 1990

Horace Moore - Class of 1981

Dr. Bernard Rhone - Class of 1986

Bill Walter - Class of 1988

Booker T Washington - 1980

6. SUPERINTENDENT'S REPORT

A. School Reports

Millwood Elementary Learning Academy - Principal Hamilton-Greene

Millwood Arts Academy Middle School - Princiapl Pete

Millwood High School - Principal Evans

B. Director of Operations - Shannon Hayes

C. Superintendent Robinson-Woods, Ed.D.

Bond Update

Campus Building Projects Update

Proposed Policy Committee

7. Board to consider and take action on the employment of Stephen L. Smith Corp. as financial consultants to the School District, for the fiscal year 2023-2024.

8. ENROLLMENT

A. Transfers

B. Appeals

9. BOARD POLICIES

DEC-R-1 - Sick Leave Certified Personnel (Regulations)

DEC-R7 - Maternity Leave (Regulations)

DECA - Family Medical Leave

DEFA-R1 - Leave Sharing Program (Regulation)

DEFA-R2 - Leave Sharing Bank (Regulation)

FFACC - Diabetes Medical Management Plan

FFACCA - Hypoglycemic Emergency Procedures

FFACCA-E - Waiver of Liability for Hypoglycemic Emergency Procedures

FFACDA - Administration of Emergency Opioid Antagonists

CNN-R1 - School Transportation (Regulations)

GKF - Disciplinary Action for Misuse of School Bathrooms and Changing Facilities

CLBCB - Armed School Employees

DPB - Substitute Teachers

DABB - Records Investigation

FFACA - Medication: Administering to Students

FFACA-R - Medication Given at School (Regulation)

FFG - Reporting Suspected Child Abuse and/or Neglect

FMAAAA - Extracurricular Activities Emergency Medical Services

FMAAAA-E - Emergency Action Plan

FMAAAA-E2 - Evaluation of Emergency Action Plan

DCBA - Recruitment Procedures

DAA - Nondiscrimination

FB - Sexual Harassment of Students

FB-E1 - Sexual harassment Incident Report Form

FB-E2 - Written Notice to Known Parties Regarding Allegation of Sexual Harassment

EMC - Graduation Policy

EFA - School Library Media Center

EFA-E1 - Request for Reconsideration of Library Material

EFA-E2 - Report of Reconsideration

EFA-P - Public Complaints about Library Curriculum or Instructional Materials (Procedures)

EFA-R1 - School Library Media Center Selection of materials (Regulation)

EMI - Moment of Silence

10. TREASURER'S REPORT

August 31, 2023

11. Discussion and possible vote to file with the State Department of Education and the Oklahoma County Excise Board an itemized expenditure budget and request for state appropriated funds for the ensuing fiscal year 2023-2024 and an estimate of revenues from all sources to be received by the district during the ensuing fiscal year.

12. CONSENT AGENDA

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all items. The consent agenda consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate categories and identified individually by number and/or alphabet. Items 12A, 12B, 12C, 13A - 13D and 1E.1-13E.27.

A. EMPLOYMENTS

Recommend the following person(s) be employed as of the effective date specified; and that contract(s) or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District, the Superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements and resignations. **See Attachments**

B. APPROVAL OF ENCUMBRANCES

Fund	Purchase Order Numbers	Amount
11 - General (Operations)	130 - 143	\$168,259.52
22 - Child Nutrition	5	\$14,200.00
32 - Bond	6	\$2,600.00

C. APPROVAL OF CHANGE ORDERS

Fund	Purchase Order Numbers	Amount
21 - Building	3	\$25.00
32 - Bond	4	\$15,000.00

13. PROPOSED GENERAL BUSINESS

A. Discussion and possible motion to approve an Independent Contract Agreement with Lauren Chancey, Certified School Psychologist, for the amount of \$40,000.00.

B. Discussion and possible motion to approve Academic Credit Guide - High School Transcription Options with Metro Technology Centers for Millwood Public Schools for the 2023-2024 school year.

C. Discussion and possible vote to approve the Statutory Waiver/Deregulations Application for Alternative education at Millwood High School.

D. Activity Fund Items

1. Action to approve Activity Fund Revenue and Expenses for July 1, 2022 - June 30, 2023.
2. Action to approve Activity Fund Summary of Accounts, August FY24
3. Action to approve a new activity fund account 990 for the Class of 2027.
4. Discussion and possible motion to approve FY24 Activity Fund accounts and sponsors for accounts.

5. Action to approve high school football concession stand fundraiser for high school girls basketball and proceeds to be placed in 806.1 activity account.
6. Action to approve collection of Cross Country student dues/fees for Cross Country with proceeds to be placed in 803.02 sub activity account.
7. Action to approve gym rentals for High School Girls Basketball and proceeds to be placed in the 806.1 activity account.
8. Action to approve Safe ID decal replacement sales for the MELA student fund with proceeds to go to 961.1 sub activity account.
9. Action to approve MELA t-shirt sales for the MELA student fund with proceeds to go to 961.1 sub activity account.
10. Action to approve student dress out fundraiser for the MELA student fund with proceeds to go to 961.1 sub activity account.
11. Action to approve photo booth sales for the MELA student fund with proceeds to go to 961.1 sub activity account.
12. Action to approve an popcorn/pickle fundraiser for the MELA student fund with proceeds to go to 961.1 sub activity account.
13. Action to approve a snow cone fundraiser for the MELA staff with proceeds to go to 960.1 sub activity account.
14. Action to approve a concession stand fundraiser for the MELA staff with proceeds to go to 960.1 sub activity account.
15. Action to approve student dress out fundraiser for the Arts Academy student fund with proceeds to go to 931.1 sub activity account.
16. Action to approve noodle, pasta, and gum sales for the Multicultural Club with proceeds to go to 923.1 sub activity account.
17. Action to approve gummy candies fundraiser for the Multicultural Club with proceeds to go to 923.1 sub activity account.
18. Action to approve an ice cream social fundraiser for the Multicultural Club with proceeds to go to 923.1 sub activity account.
19. Action to approve hot/cold drink fundraiser for the library with proceeds to go to 916.1 sub activity account.
20. Action to approve a student store fundraiser for Class of 2025 with proceeds to go to 913.1 sub activity account.
21. Action to approve Calendar Black Out Fundraiser for Middle School Cheer with proceeds to go to 808.02 sub activity account.
22. Action to approve middle school football concession stand fundraiser for middle school girls basketball and for proceeds to be placed in 806.2 activity account.

23. Action to approve middle school football concession stand fundraiser for high school girls basketball and for proceeds to be placed in 806.1 activity account.
24. Action to approve high school Kool-Aid pickles sales for high school girls basketball and proceeds to be placed in 806.1 activity account.
25. Action to approve middle school Kool-Aid pickles sales for high school girls basketball and proceeds to be placed in 806.1 activity account.
26. Action to approve T-Shirt Sales for high school girls basketball and proceeds to be placed in 806.1 activity account.
27. Action to approve solicitation of donations and commissions from sales for Middle School Cheer with proceeds to go to 808.2 sub activity account.

14. STATEMENT OF PUBLIC CONCERN

15. EXECUTIVE SESSION

- A. Proposed executive session to discuss Superintendent's contract. 25 O.S. Section 307 (B)(1).
 - B. Proposed executive session to discuss the employment of Elaine M. Buxton. 25 O.S. Section 307(B)(1).
 - C. Proposed executive session to approve arming an employee has been issued a handgun license pursuant to the Oklahoma Self-Defense Act and has become licensed as an armed security guard as provided in 59 O.S. Section 1750.5 or as a reserve police officer as provided in 70 O.S. Section 3311. The employees will be allowed to carry a weapon on school premises. This authority is provided to the board of education via 21 O.S. Section 1280.1 and 70 O.S. Section 5-149.2. The identities of such personnel shall be maintained as confidential pursuant to 51 O.S. Section 24A.7. This executive session is authorized by 25 O.S. Section 307(B)(7) and 51 O.S. Section 24A.28.
 - D. Proposed executive session to discuss Collective Bargaining Agreement 25 O.S. Section 307 B)(2).
 - E. Proposed executive session to discuss the employment of the Minutes Clerk. 25 O.S. Section 307(B)(1)
 - F. Vote to convene or not to convene into executive session.
 - G. Acknowledge Board's return to Open Session.
 - H. Executive Session minutes compliance announcement.
16. Discussion and possible board action to approve Elaine M. Buxton as the Director of Teaching and Learning.
 17. Discussion and possible board action to amend Superintendent, Cecilia J. Robinson-Woods, Ed.D., contract for fiscal year July 1, 2023 - June 30, 2024.
 18. Vote to approve arming individual(s) who meets above qualifications.
 19. Discussion and possible board action to modify the contractual terms of Minutes Clerk.

20. VOTE TO ADJOURN

This agenda was posted at _____ p.m., on the 8th of August 2023, at the Administration Office, and the front entryway at the Millwood High School, 6724 N. Martin Luther King Avenue, Oklahoma City, Oklahoma, and notice of this meeting was given to the Oklahoma County Clerk on January 4, 2023.

Pamela K. Webster, Board Minutes Clerk