



**Millwood Board of Education Special Meeting
Monday, June 5, 2023 • 5:00 PM**

As required by Title 25 of the Oklahoma Statute, Section 311, notice is hereby given that the Board of Education for Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Special Meeting on Monday, June 5, 2023 at 5:00 PM, Millwood High School Commons, Millwood Public Schools, 6724 Martin Luther King Avenue, Oklahoma City, OK 73111

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF PREVIOUS MINUTES

Special Meeting Minutes of May 5 and May 31, 2023

5. RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENTS

6. SUPERINTENDENT'S REPORT

A. End of Year Reports

Operations - Shannon Hayes

MELA - Principal Hamilton-Greene

AAMS - Principal Pete

HS - Principal Evans

B. Explanation of Insurance premium increase for school year 2023-2024 by Tom Beckman, The Beckman Company.

C. Superintendent Robinson-Woods, Ed.D.

7. ENROLLMENT

A. Transfers

B. Appeals

8. TREASURER'S REPORT - David Harp, Treasurer

As of May 29, 2023

9. CONSENT AGENDA

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all items. The consent agenda consists of

the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate categories and identified individually by number and/or alphabet. Items 9A, 9A1, 9B, 9B1 and 10A - 10L.

A. EMPLOYMENTS

Recommend the following person(s) be employed as of the effective date specified; and that contract(s) or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District, the Superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements and resignations. **See Attachment A and B.**

1. Consideration and possible motion to approve the July 14, 2023 payroll for the employees listed.

Name	Position
Akins, Kimberly	Assistant to the Director of Operations
Albert, Dava	Instructional Coach (MELA - PreK-2)
Bennett, Helen	Counselor (MELA)
Cato, Yolanda	Instructional Coach/District Special Education Coordinator
Daughy, Danielle	Instructional Coach (MELA)
Franklin, Darwin	Instructional Math Coach (AAMS/HS)
Fuller, Jennifer	Accounts Payable and Federal Programs
Hammon, Lamar	Transportation Director
Henderson, Nicholas	District Technology Support
Jaramillo, Barbara	Dean of Instructions
Jordan, Sherri	District Registrar
Long, Lonita	Facilities Manager
Morgan, Brittney	College and Career Coordinator
Murray, Craig	Media/Technology Assistant
Neal, Janice	Activity Funds Coordinator/Payroll Coordinator
Riley, Dyan	Counselor (AAMS)
Thompson, Samone	School Logistic Manager
Webster, Pamela	Executive Assistant to the Superintendent
Wilson, Angela	Counselor (HS)
Wright, Renelle	Safety Security Manager
Vacant	Sports Information Assistant

B. APPROVAL OF ENCUMBRANCES

Fund	Purchase Order Numbers	Amount
11 - General (Operations)	326 - 340	\$91,599.97
21 - Building	23-24	\$9,500.00

22 - Child Nutrition	8	\$4,000.00
32 - Bond	16-17	\$17,189.87

1. CHANGE ORDER REPORT (Mar. 30 - May 31, 2023)

Fund	Purchase Order Numbers	Amount
11 General (Operations)	22, 25, 59 and 272	\$1,986.41
21 - Building	6	\$2,201.84
22 - Child Nutrition	6	\$4,907.99

10. PROPOSED GENERAL BUSINESS

- A. Discussion and possible vote to renew 2023-2024 property insurance through The Beckman Company in the amount of \$446,719.
- B. Discussion and possible board action to approve summer school programs to be offered at the Elementary and Middle School Level.
- C. Discussion and possible board action to access fees for High School optional summer courses.
- D. Discussion and possible board action to designate summer school fees to be placed into high school activity account 910-1.
- E. Discussion and possible board action to pass a written resolution in accordance with state law to transfer activity fund subaccount funds from the transportation subactivity account to the general fund account.
- F. Action to approve collection of player fees for summer team camps for the Boys Varsity Basketball Team with proceeds to be placed in the 805-1 activity account.
- G. Action to approve Activity Fund Summary of Actions for May, FY2023.
- H. Discussion and possible motion to approve the HS Girls Basketball Team to travel to Wichita, Kansas on June 21st for a Basketball Day Camp.
- I. Discussion and possible motion to approve the HS Librarian/Media Specialist, Katherine Janik's travel, lodging meals and incidentals, to attend the American Library Association Conference June 22 - 26, 2023 in Chicago, IL.
- J. Discussion and possible motion to approve the Superintendent's travel, lodging meals and incidentals, to attend the National Federation of State High School Associations (NFHS) 104th Summer Meeting June 28 - July 1, 2023, in Seattle, Washington.
- K. Discussion and possible vote to approve the Superintendent, board members and board minutes clerk's registration, hotel and travel expenses to attend the CUBE 2023 Annual Conference, September 14 - 16, 2023 in Chicago, IL.
- L. Discussion and possible vote to approve the Superintendent and Administrator's Team's registration, hotel and travel expenses to attend the Global Leadership Summit, August 3-4, 2023 in Chicago, IL.

11. STATEMENT OF PUBLIC CONCERN

12. EXECUTIVE SESSION

- A. Proposed executive session for the purpose of conducting the Superintendent's evaluation. 25 O.S. Section 307 (B)(1).
- B. Proposed executive session to discuss Superintendent's contract. 25 O.S. Section 307 (B)(1).
- C. Proposed executive session to discuss the employment of Candice Hamilton-Greene, Warren Pete, Phredd Evans and Shannon Hayes. 25 O.S. Section 307(B)(1).
- D. Vote to convene or not to convene into executive session.
- E. Acknowledge Board's return to Open Session.
- F. Executive Session minutes compliance announcement.

13. Vote to approve contract for Superintendent.

14. Vote to approve the following 2023-2024 contracts for:

Name	Position
Candice Hamilton-Greene	MELA Principal
Warren Pete	AAMS Principal
Phredd Evans	HS Principal
Shannon Hayes	Director of Operations

15. VOTE TO ADJOURN

This agenda was posted at _____ p.m., on the 2nd of June, 2023, at the Administration Office, and the front entryway at the Millwood High School, 6724 N. Martin Luther King Avenue, Oklahoma City, Oklahoma, and notice of this meeting was given to the Oklahoma County Clerk on April 24, 2023.

Pamela K. Webster, Board Minutes Clerk