



**Millwood Board of Education Regular Meeting
Wednesday, June 30, 2021 • 5:00 PM**

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Special Meeting on Wednesday, June 30, 2021 at 5:00 PM, Millwood High School Commons, Millwood Public Schools, 6724 Martin Luther King Avenue, Oklahoma City, OK 73111.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF PREVIOUS MINUTES

Special Meeting Minutes of June 15, 2021

5. RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENTS

6. SUPERINTENDENT'S REPORT

A. Discussion and possible motion to approve staff beginning and ending dates for FY 2021 - 2022.

B. Vote to approve school year 2021-2022 District Calendar changes.

C. Bond/Construction Update

7. TREASURER'S REPORT - David Harp Treasurer

8. Presentation of Activity Fund Report from July 1, 2019 to June 30, 2020 by Jerry Putnam of Putnam and Company, PLCC

9. ACTIVITY FUND

A. Activity Fund Summary of Accounts - June FY2021

B. Discussion and approval of Activity Fund Accounts Financials for end of year, June 30, 2021, reporting.

C. Discussion and board to approve or not to approve Activity Fund Account Transfers and Closures due to Activity Fund Accounts restructuring for FY22 Activity.

10. CONSENT AGENDA

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings, will be approved by one vote unless any

board member desires to have a separate vote on any or all items. The consent agenda consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate categories and identified individually by number and/or alphabet. Items 10A, 10B, 10C, 11A, 11B, 11C, 11D, 11E, 11F, 1G, 11H, 11I, 11J, 11K, 11L, 11M, 11N, 11O, 11P, 11Q, 11R and 11S.

A. EMPLOYMENTS

Recommend the following person(s) be employed as of the effective date specified; and that contract(s) or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District, the Superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements and resignations. See Attachment A

B. Consideration and possible motion to approve the July 1, 2021 payroll for the employees listed pending approval of Fiscal Year 2021-22 Temporary Appropriations by the County Excise Board.

Name	Position
Kimberly Akins	Assistant to the Director of Operations
Helen Bennett	MELA Counselor
Leslie Breaux	Athletics/Operations Assistant
Jennifer Fuller	Accounts Payable/Payroll Coordinator (PT)
Lamar Hammon	Transportation Director
Barbara Jaramillo	Dean of Instructions
Sherri Jordan	District Registrar
Lonnita Long	Facilities Manager
Janice Neal	Activity Funds Coordinator
Dyan Riley	AAMS Counselor
Samone Thompson	School Logistic Manager
Pamela Webster	Executive Assistant to Superintendent
Angelia Wilson	HS Counselor
Megan Woods	District School Nurse
Renelle "Tony" Wright	Safety Security Manager

C. APPROVAL OF ENCUMBRANCES

Fund	Amount	Purchase Order Numbers
#11 - General (Operations)	1,627,560.57	1 - 96
#21 - Building	\$211,000.00	1 - 5
#22 - Child Nutrition	\$397,000.00	1
Bond	\$1,216,000.00	1-5
UMB Sinking Fund	\$3,192,530.00	1

11. PROPOSED GENERAL BUSINESS

- A. Discussion and vote to approve the Agreement of Services with Bery Irene Bailey, Ed.D., to provide a Series of Professional Development Services and to reimburse Dr. Bailey for travel expenses not to exceed \$10,977.40.
- B. Discussion and vote to approve the Agreement of Services with Jill M. Siler Consulting to provide a Leadership Workshop for the amount of \$1,500.00.
- C. Discussion and possible motion to approve an Agreement with SODEXO to provide Child Nutrition Food Services for Fiscal Year 2021-2022.
- D. Motion to approve an Employment Service Agreement with OSSBA Employment Services Program for July 1, 2021 - June 30, 2022, **in the amount of \$630.50**
- E. Discussion and vote to subscribe to OSSBA Policy Maintenance Service for fiscal year 2021-2022 for the amount of \$750.00
- F. Discussion and possible vote to make application to renew **membership** with Oklahoma State School Boards Association (**OSSBA**) for school year 2021-2022 in the amount of \$2,600.00.
- G. Discussion and possible vote to make application to renew **membership** with Oklahoma State School Boards Association (**OSSBA**) for school year 2021-2022 in the amount of \$2,600.00.
- H. Discussion and possible vote to renew **membership** with Oklahoma State School Boards Association (**OSSBA**) for Assemble Annual Subscription for school year 2021--2022, cost not to exceed \$1500.00.
- I. Discussion and possible motion to contract with **Precision Testing** Laboratories for asbestos operations and maintenance for the 2021-2022 school year. Contract amount not to exceed \$900.00
- J. Discussion and possible motion to approve an agreement with the Oklahoma School Assurance Group for Workers' Compensation Insurance for fiscal year 2021-2022, in the amount of \$14,655.00
- K. Discussion and possible vote to approve an agreement with Oklahoma Public School Resource Center (**OPSRC**) for fiscal year 2021-2022, cost not to exceed \$2,500.00.
- L. Discussion and possible vote to approve the Educational Professional Services Agreement with Teach For America (TFA) for school year 2021-2022.
- M. Discussion and possible motion to approve a support personnel contract with Jennifer Fuller to provide payroll clerk and accounts payable services.
- N. Discussion and possible motion to approve a general service agreement with AllDay Lawns LLC in the amount of \$36,000 for fiscal year 2021-2022.
- O. Discussion and possible motion to approve or disapprove cleaning services with High Definition Construction & Design in the amount of \$218,000.00.
- P. Discussion and possible vote to approve a Master Service Agreement with United Systems effective July 1, 2021 through June 30, 2022 in the amount of \$58,776.00.

Q. Discussion and possible vote to approve the annual agreement with Infinite Campus End User License for fiscal year 2021-2022.

R. Discussion and possible vote to approve an agreement with EAS Consulting, Inc, for fiscal year 2021-2022 in the amount of \$18,000.00.

S. Discussion and possible motion to approve payment to RK Black for postage meter rental for FY20 (July 1, 2021 - June 30, 2022) not to exceed \$4,000.00

12. STATEMENT OF PUBLIC CONCERN

13. EXECUTIVE SESSION

A. Proposed executive session to discuss matters relating to the former employment of Cindy Glenn, Activity Fund Coordinator. 25 O.S. § 307 (B)(1).

B. Proposed executive session to have confidential communications between the Board and its attorney concerning a pending investigation, claim, or action if the school district, with advice of its attorney, determines that disclosure will seriously impair the ability of the district to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. 25 O.S. 307 (B)(4).

C. Proposed executive session for the purpose of conducting the superintendent's evaluation. 25 O.S. § 307 (B)(1).

D. Proposed executive session to review confidential educational records and open transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(7).

E. Proposed executive session to discuss superintendent's contract. 25 O.S. § 307 (B)(1).

F. Proposed executive session to discuss the employment of Candice Hamilton-Greene, Warren Pete, Phredd Evans and Shannon Hayes. 25 O.S. Section 307(B)(1)

G. Proposed executive session to discuss negotiations with teachers' association 25 O.S. Section 307 (B)(2).

14. Proposed executive session to discuss the employment of *(List name of individual or position. Normally, would list position if not currently employed by the school district)*. 25 O.S. Section 307(B)(1)

15. Vote to convene or not to convene in executive session.

16. Acknowledge Board's return to Open Session.

17. Executive Session minutes compliance announcement.

18. Vote to approve step increases for staff.

19. Vote to approve the following contracts for:

Name	Position
Candice Hamilton-Greene	MELA Principal
Warren Pete	AAMS Principal

Phredd Evans	Interim HS Principal
Shannon Hayes	Director of Operations

20. Vote to approve contract for Superintendent.

21. VOTE TO ADJOURN

This agenda was posted at 5:00p.m., on the 30th of June 2021, at the Administration Office, and the front entryway at the Millwood High School, 6724 N. Martin Luther King Avenue, Oklahoma City, Oklahoma, and notice of this meeting was given to the Oklahoma County Clerk on May 27, 2021 at 1:50pm.

Pamela K. Webster, Board Minutes Clerk