

Stilwell Board of Education Regular Meeting
Monday, March 9, 2026 6:00 PM
Stilwell Public Schools - Administration Office
83346 South 4700 Road
Stilwell, OK 74960

NOTE: As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 25, Adair County, Oklahoma, will hold the Stilwell Board of Education Regular Meeting on Monday, March 9, 2026, at 6:00 PM in the Stilwell Public Schools - Administration Office
83346 South 4700 Road
Stilwell, OK 74960.

1. Call to Order
Recording of members present and absent
2. Items for Action
 - 2.a. Discussion, consideration and possible action to approve/disapprove Apptegy Rooms, a communication platform for student communication for teachers and coaches to use.
3. Stilwell's Coin of Excellence Presentation
4. Patron Participation
Open Forum-Comments from the floor
*The rules for this section are:
 - Speakers must identify themselves and sign in prior to the start of the meeting
 - Each speaker is given a maximum of three (3) minutes.
 - The total time allocated to this item is thirty (30) minutes.The president reserves the right to interrupt this section and move to the next item.
5. Items for Information
 - 5.a. Superintendent's Report
6. General Consent Agenda
 - 6.a. Minutes of Regular Meeting - February 9, 2026
 - 6.b. Treasurer's Report
 - 6.c. Activity Fund Summary of Accounts
 - 6.d. Encumbrances
 - General Fund PO Numbers
734-761 \$38,186.62

 - Building Fund PO Numbers
26 \$27,774.00

 - Payroll PO Numbers
50289-50291
7. Items for Action
 - 7.a. Discussion, consideration and possible action to approve/disapprove the bids for districtwide lawn mowing and weedeating services May through October 2026.

- 7.b. Discussion, consideration and possible action to approve/disapprove Stilwell Soccer Club's request to use the HS Football/Soccer Field for little league games on weekends.
- 7.c. Discussion, consideration and possible action to approve/disapprove the following Request for Use of Facilities:
Stilwell Police Dept. Training -High School Campus - June 8th-12th - requested by Steve Roberts
- 7.d. Discussion, consideration and possible action to approve/disapprove updating the Sub List and the approval of the new contracts, SY. 25-26.
- 7.e. Discussion, consideration and possible action to approve/disapprove the addendum- OS SY 25-26 Out of State Travel/Overnight Trips:
SHS FFA
- 7.f. Discussion, consideration and possible action to approve/disapprove updating the addendum titled, "Fundraising Activities SY. 25-26."
PK/KG - Office
HS - Volleyball
HS - Football
- 7.g. Discussion, consideration and possible action to approve/disapprove Matthew Brunk, Superintendent to authorize donated sick days, SY. 25-26.
- 8. Executive Session Authority: 25 Okla.Stat. § 307 (B)(1)
The Board proposes to discuss the following matters during its closed session:

Rehire/Contract:
Matthew Brunk, Superintendent

Rehire, SY. 26-27:
12 Month Administration/Certified, Attachment A

Resignations, SY. 25-26:
Jeremy Branch, Teacher/Coach
Kristina Pilcher, Teacher
Brandi Swaffar, Reading Assistant
Tallee Turman, Daycare Director

Contracts/Amendments SY. 25-26:
21st Century Hourly Contracts, Addendum E
Coaching Extra Duty Contracts, Addendum E
Extra Duty Pay Schedule, Addendum A
Amend Cafeteria Staff Contract, Addendum A

Employment, SY. 25-26
Soccer Lay Coach (Support)
Daycare Assistant (Support)

Employment, SY. 26-27

Assistant Football Coach (Certified)

- a. Vote to convene in executive session.
- b. Acknowledge return to open session.
- c. Statement of executive session minutes.
9. Discussion, consideration and possible action to approve/disapprove the rehire of Matthew Brunk, Superintendent and the signing of the contract.
10. Discussion, consideration and possible action to approve/disapprove the rehire for the following, SY. 26-27 :
12 Month Administration/Certified - Attachment A
11. Discussion, consideration and possible action to approve/disapprove the following resignations, SY. 25-26:
Jeremy Branch, Teacher/Coach
Kristina Pilcher, Teacher
Brandi Swaffar, Reading Assistant
Tallee Turman, Daycare Director
12. Discussion, consideration and possible action to approve/disapprove the following contracts and the signing of contracts SY. 25-26:
21st Century Hourly Contracts, Addendum E
Coaching Extra Duty Contracts, Addendum E
Extra Duty Pay Schedule, Addendum A
Amend Cafeteria Staff Contract, Addendum A
13. Discussion, consideration and possible action to approve/disapprove the employment of the following positions and the signing of contracts, SY. 25-26:
Soccer Lay Coach (Support)
Daycare Assistant (Support)
14. Discussion, consideration and possible action to approve/disapprove the employment of the following position, SY. 26-27:
Assistant Football Coach (Certified)
15. New Business
16. Adjourn

Posted by Mary Beth Paden, Board Minutes Clerk

_____, _____, at _____ p.m.

Agenda posted on the front door of the Stilwell Public Schools - Administration Office located at 83346 South 4700 Road, Stilwell, OK and at www.stilwellk12.org

If you need special accommodations, please contact 918.696.7001



**Stilwell Board of Education Regular Meeting Minutes
Monday, February 9, 2026 at 6:00 PM
Stilwell Public Schools - Administration Office
83346 South 4700 Road
Stilwell, OK 74960**

1. Call to Order

Recording of members present and absent

Attendance Taken at 6:01 PM.

Amanda Crozier: Absent
Delores Martin: Present
Bill Muskrat: Present
Sandy Ritter: Present
Donna Wheeler: Present

Present: 4, Absent: 1.

2. Items for Action

a. Discussion, consideration and possible action to approve/disapprove the Financial Audit for SY 24-25 as presented by Michael Green, CPA.

Motion to approve the Financial Audit for SY 24-25 as presented by Michael Green, CPA.
Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent
Delores Martin: Yes
Bill Muskrat: Yes
Sandy Ritter: Yes
Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

3. Stilwell's Coin of Excellence Presentation

Victor Rubio

4. Patron Participation

Open Forum-Comments from the floor

***The rules for this section are:**

- Speakers must identify themselves and sign in prior to the start of the meeting
 - Each speaker is given a maximum of three (3) minutes.
 - The total time allocated to this item is thirty (30) minutes.
- The president reserves the right to interrupt this section and move to the next item.

None

5. ITEMS FOR INFORMATION

a. Superintendent's Report

Adair County Tournament
Junior High All State
Basketball Playoffs
Snow Days

6. General Consent Agenda

a. Minutes of Regular Meeting - January 12, 2026 and Special Meeting - February 2, 2026.

b. Treasurer's Report

c. Activity Fund Summary of Accounts

d. Encumbrances

**General Fund PO Numbers
675-733 \$180,113.47**

**Payroll PO Numbers
50287-50288**

Motion to approve consent agenda as presented (6a-6d). Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

7. Items for Action

a. Discussion, consideration and possible action to approve/disapprove updating the Sub List and the approval of the new contracts, SY. 25-26.

Motion to approve updating the Sub List and the approval of the new contracts for Thomas Parker, Cassie Parker, John Wilkinson and Kortni Brannon.

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

b. Discussion, consideration and possible action to approve/disapprove naming William Matthews as an authorized user on the Esports account.

Motion to approve naming William Matthews as an authorized user on the Esports account.

Passed with a motion by Delores Martin and a second by Bill Muskrat.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

c. Discussion, consideration and possible action to approve/disapprove the proposed communication app Discord for Esports.

Motion to approve the proposed communication app Discord for Esports.

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

d. Discussion, consideration and possible action to approve/disapprove adding a new sub-account for the High School Activity Account, titled College and Career Center, requested by Patty Meyer.

Motion to approve adding a new sub-account for the High School Activity Account, titled College and Career Center, requested by Patty Meyer.

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes
Donna Wheeler: Yes
Yes: 4, No: 0, Absent: 1

e. Discussion, consideration and possible action to approve/disapprove updating the addendum titled, "Fundraising Activities SY. 25-26." High School - College and Career Center

Motion to approve updating the addendum titled, "Fundraising Activities SY. 25-26." High School - College and Career Center

Passed with a motion by Delores Martin and a second by Sandy Ritter.

Amanda Crozier: Absent
Delores Martin: Yes
Bill Muskrat: Yes
Sandy Ritter: Yes
Donna Wheeler: Yes
Yes: 4, No: 0, Absent: 1

f. Discussion, consideration and possible action to approve/disapprove an Audit Contract with Michael Green, CPA for SY. 26-27 for the audit year SY 25-26.

Motion to approve an Audit Contract with Michael Green, CPA for SY. 26-27 for the audit year SY 25-26.

Passed with a motion by Delores Martin and a second by Donna Wheeler.

Amanda Crozier: Absent
Delores Martin: Yes
Bill Muskrat: Yes
Sandy Ritter: Yes
Donna Wheeler: Yes
Yes: 4, No: 0, Absent: 1

g. Discussion, consideration and possible action to approve/disapprove the Memorandum of Understanding with the Boys and Girls Clubs of Adair County Schools for the Boys and Girls Club Teen Building.

Motion to table the Memorandum of Understanding with the Boys and Girls Clubs of Adair County Schools for the Boys and Girls Club Teen Building.

Tabled with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent
Delores Martin: Yes
Bill Muskrat: Yes
Sandy Ritter: Yes
Donna Wheeler: Yes
Yes: 4, No: 0, Absent: 1

h. Discussion, consideration and possible action to approve/disapprove the Reading Curriculum Adoption for SY. 26-27.

Motion to approve adopting Wonders Reading Curriculum for SY. 26-27.

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

8. Executive Session Authority: 25 Okla.Stat. § 307 (B)(1)

The Board proposes to discuss the following matters during its closed session:

Evaluation SY. 25-26:

Matthew Brunk, Superintendent

Rehire/Contract:

Matthew Brunk, Superintendent

Resignations SY. 25-26:

Elijah Diver, Cook

Contracts SY. 25-26:

21st Century Hourly Contracts, Addendum D

Employment SY. 25-26:

Cafeteria Worker (Support)

a. Vote to convene in executive session.

Motion to enter into executive session at 7:41 p.m. to discuss: Evaluation, Rehire/Contract, Resignations, Contracts and Employment

Passed with a motion by Donna Wheeler and a second by Sandy Ritter.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

b. Acknowledge return to open session.

Bill Muskrat, Board President along with all members present acknowledged return to open session at 8:59 p.m.

c. Statement of executive session minutes.

Bill Muskrat, Board President made statement of executive session minutes as follows: The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed. The following items were discussed: Evaluation, Rehire/Contract, Resignations, Contracts and Employment

9. Discussion, consideration and possible action to approve/disapprove the SY. 25-26 evaluation for Matthew Brunk, Superintendent.

Motion to approve the SY. 25-26 evaluation for Matthew Brunk, Superintendent.
Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

- Amanda Crozier: Absent
- Delores Martin: Yes
- Bill Muskrat: Yes
- Sandy Ritter: Yes
- Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

10. Discussion, consideration and possible action to approve/disapprove the rehire of Matthew Brunk, Superintendent and the approval/signing of the contract.

Motion to table the rehire of Matthew Brunk, Superintendent and the approval/signing of the contract.

Tabled with a motion by Sandy Ritter and a second by Donna Wheeler.

- Amanda Crozier: Absent
- Delores Martin: Yes
- Bill Muskrat: Yes
- Sandy Ritter: Yes
- Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

**11. Discussion, consideration and possible action to approve/disapprove the following resignation SY. 25-26:
Elijah Diver, Cook**

Motion to approve the following resignation SY. 25-26: Elijah Diver, Cook
Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

12. Discussion, consideration and possible action to approve/disapprove the following contracts and the approval/signing of contracts SY. 25-26: 21st Century Hourly Contracts, Addendum D

Motion to approve the following contracts and the approval/signing of contracts SY. 25-26: 21st Century Hourly Contracts, Addendum D

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

13. Discussion, consideration and possible action to approve/disapprove the employment of a Cafeteria worker and the approval/signing of contract SY. 25-26.

Motion to approve the employment of Lynetta Canoe as a Cafeteria worker and the approval/signing of contract SY. 25-26.

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes

Bill Muskrat: Yes

Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

14. New Business

None

15. Adjourn

Motion to adjourn at 9:03 p.m.

Passed with a motion by Sandy Ritter and a second by Donna Wheeler.

Amanda Crozier: Absent

Delores Martin: Yes
Bill Muskrat: Yes
Sandy Ritter: Yes
Donna Wheeler: Yes
Yes: 4, No: 0, Absent: 1

Bill Muskrat, Board President

Matthew Brunk, Superintendent

Mary Beth Paden, Minutes Clerk

Date

STATEMENT OF TREASURER'S ACTIVITIES
 SUBMITTED TO BOARD OF EDUCATION
 STILLWELL PUBLIC SCHOOL L1-L25

	CASH TRANSFERS		DEPOSITS		ESTOPPED WTS & ADU		PAYMENTS		CASH BALANCE		OUTSTANDING WARRANTS		SURPLUS	
	1-Feb-26	2025-2026	1-Feb-26	2025-2026	2025-2026	2025-2026	28-Feb-26	28-Feb-26	28-Feb-26	28-Feb-26	28-Feb-26	28-Feb-26	28-Feb-26	28-Feb-26
BUILDING	2024-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BUILDING	2025-26	\$909,038.28	\$0.00	\$310,588.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,627.24	\$0.00	\$0.00	\$0.00	\$1,219,627.24	\$0.00
GENERAL	2024-25	\$6,642.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,642.35	\$6,642.35	\$6,642.35	\$6,642.35	\$0.00	\$0.00
GENERAL	2025-26	\$4,424,802.46	\$0.00	\$1,812,160.93	\$0.00	\$0.00	\$1,508,564.65	\$4,728,398.74	\$331,594.08	\$4,396,804.66	\$4,396,804.66	\$4,396,804.66	\$0.00	\$0.00
ALT ED	2024-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ALT ED	2025-26	(\$1,180.28)	\$0.00	\$0.00	\$0.00	\$0.00	\$10,421.68	(\$11,601.96)	\$2,617.55	(\$14,219.51)	\$2,617.55	(\$14,219.51)	\$2,617.55	(\$14,219.51)
TOTAL		\$5,339,302.81	\$0.00	\$5,339,302.81	\$2,122,749.89	\$0.00	\$1,518,986.33	\$5,943,086.37	\$340,853.98	\$5,602,212.39	\$5,602,212.39	\$5,602,212.39	\$5,602,212.39	\$5,602,212.39

Stilwell Public Schools
General Fund Monthly Surplus Comparison Report

Month	2024-25	2025-26
July	\$4,488,228.00	\$5,696,781.00
August	\$4,381,502.00	\$5,091,119.00
September	\$3,884,534.00	\$4,231,478.00
October	\$4,101,062.00	\$3,557,895.00
November	\$4,195,569.00	\$3,580,548.00
December	\$4,179,398.00	\$2,981,729.00
January	\$4,996,997.00	\$4,048,604.00
February	\$5,539,312.00	\$4,396,805.00
March	\$5,778,807.00	\$0.00
April	\$6,433,430.00	\$0.00
May	\$6,463,237.00	\$0.00
June	\$6,077,776.00	\$0.00
Increase/Decrease to date		-\$1,142,507.00

Stilwell Public Schools
General Fund Monthly Deposit Comparison Report

Month	Deposits 2024-25	Deposits 2025-26
July	\$380,867.00	\$386,302.00
August	\$1,546,225.00	\$1,052,042.00
September	\$1,119,049.00	\$1,124,453.00
October	\$1,698,701.00	\$946,334.00
November	\$1,443,916.00	\$1,560,766.00
December	\$1,402,004.00	\$1,240,504.00
January	\$2,297,730.00	\$2,665,036.00
February	\$1,867,041.00	\$1,812,161.00
March	\$1,528,367.00	\$0.00
April	\$2,032,412.00	\$0.00
May	\$1,569,936.00	\$0.00
June	\$1,737,365.00	\$0.00
Decrease/Increase		-\$967,935.00

Stilwell Public Schools
General Fund Monthly Payroll and Claims Comparison Report

Month	2025	2026	2025	2026
	PAYROLL		CLAIMS	
July	\$258,817.00	\$327,531.00	\$271,041.00	\$439,765.00
August	\$1,041,303.00	\$1,134,080.00	\$613,924.00	\$523,625.00
September	\$1,062,248.00	\$1,168,380.00	\$551,213.00	\$815,714.00
October	\$1,076,255.00	\$1,215,492.00	\$406,197.00	\$404,425.00
November	\$1,078,321.00	\$1,200,060.00	\$271,089.00	\$338,053.00
December	\$1,206,713.00	\$1,509,459.00	\$211,463.00	\$329,865.00
January	\$1,070,922.00	\$1,184,168.00	\$409,208.00	\$413,993.00
February	\$1,062,103.00	\$1,205,552.00	\$262,623.00	\$258,409.00
March	\$1,083,483.00	\$0.00	\$205,390.00	\$0.00
April	\$1,108,277.00	\$0.00	\$269,242.00	\$0.00
May	\$1,205,012.00	\$0.00	\$335,480.00	\$0.00
June	\$2,017,469.00	\$0.00	\$108,802.00	\$0.00
Total for Year	\$ 13,270,923.00	\$8,944,722.00	\$3,915,672.00	\$3,523,849.00
Increase/Decrease	\$1,088,040.00		\$527,091.00	

STILWELL PUBLIC SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2025 - 2/28/2026

HS Activity 1 of 2

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 OFFICE	\$0.00	\$48,844.88	\$15,489.18	\$32,995.69	\$31,338.37	\$4,379.94	\$26,958.43
802 ATHLETIC	\$0.00	\$113,226.31	\$28,236.03	\$90,845.73	\$50,616.61	\$9,655.00	\$40,961.61
803 FCCLA	\$0.00	\$21,101.12	\$11,336.39	\$18,387.54	\$14,049.97	\$6,731.95	\$7,318.02
804 BAND	\$0.00	\$18,407.26	\$1,850.40	\$19,675.62	\$582.04	\$736.11	(\$154.07)
805 S.A.I.L. (Alt Ed)	\$0.00	\$763.90	\$534.50	\$850.32	\$448.08	\$277.15	\$170.93
806 LIBRARY	\$0.00	\$0.00	\$75.02	\$0.00	\$75.02	\$0.00	\$75.02
807 JR CLASS	\$0.00	\$30,975.71	\$5,292.68	\$20,364.93	\$15,903.46	\$2,874.62	\$13,028.84
808 FFA	\$0.00	\$44,988.54	\$4,168.01	\$33,068.04	\$16,088.51	\$9,203.13	\$6,885.38
809 Pom Squad	\$0.00	\$2,545.60	\$1,657.00	\$3,459.73	\$742.87	\$0.00	\$742.87
810 MISCELLANEOUS	\$0.00	\$6,352.99	\$4,278.29	\$8,911.85	\$1,719.43	\$625.00	\$1,094.43
811 STUDENT COUNCIL	\$0.00	\$2,629.00	\$243.97	\$1,681.01	\$1,191.96	\$130.00	\$1,061.96
812 AG MECH	\$0.00	\$1,195.00	\$4,182.65	\$2,688.50	\$2,689.15	\$0.00	\$2,689.15
813 SPEECH-DRAMA	\$0.00	\$322.75	\$1,422.18	\$985.84	\$759.09	\$360.00	\$399.09
814 YEARBOOK	\$0.00	\$5,760.00	\$507.95	\$2,915.80	\$3,352.15	\$0.00	\$3,352.15
815 CHORUS	\$0.00	\$0.00	\$660.19	\$0.00	\$660.19	\$0.00	\$660.19
816 CHEER	\$0.00	\$14,464.00	\$7,344.20	\$10,994.60	\$10,813.60	\$280.00	\$10,533.60
817 4-H SHOOTING SPORTS-Hudgins	\$0.00	\$4,477.00	\$1.00	\$0.00	\$4,478.00	\$0.00	\$4,478.00
818 CHANGE	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00
819 HORTICULTURE	\$0.00	\$0.00	\$516.40	\$0.00	\$516.40	\$0.00	\$516.40
820 HISTORY CLUB	\$0.00	\$0.00	\$1,106.32	\$0.00	\$1,106.32	\$0.00	\$1,106.32
822 KEY CLUB	\$0.00	\$7,061.00	\$2,679.55	\$6,540.96	\$3,199.59	\$762.74	\$2,436.85
824 FFA Shooting Sports	\$0.00	\$0.00	\$98.59	\$0.00	\$98.59	\$0.00	\$98.59
825 Digital Media Club	\$0.00	\$1,115.22	\$17.31	\$0.00	\$1,132.53	\$0.00	\$1,132.53
826 INDIAN HERITAGE	\$0.00	\$0.00	\$207.00	\$0.00	\$207.00	\$0.00	\$207.00
829 FCA	\$0.00	\$380.00	\$401.24	\$259.14	\$522.10	\$150.00	\$372.10
830 OUTDOOR CLASSROOM	\$0.00	\$0.00	\$128.23	\$0.00	\$128.23	\$0.00	\$128.23
833 SPANISH	\$0.00	\$225.00	\$336.14	\$432.72	\$128.42	\$0.00	\$128.42
835 College & Career Center	\$0.00	\$440.00	\$0.00	\$0.00	\$440.00	\$0.00	\$440.00
836 BETA CLUB	\$0.00	\$0.00	\$395.24	\$0.00	\$395.24	\$0.00	\$395.24
837 MOVEWELL	\$0.00	\$0.00	\$2,770.85	\$0.00	\$2,770.85	\$0.00	\$2,770.85
839 SPECIAL NEEDS	\$0.00	\$2,723.00	\$773.33	\$1,323.95	\$2,172.38	\$0.00	\$2,172.38
840 SPECIAL OLYMPICS	\$0.00	\$200.00	\$4,323.99	\$0.00	\$4,523.99	\$0.00	\$4,523.99
842 SCIENCE LAB	\$0.00	\$5,726.80	\$2,419.45	\$2,440.81	\$5,705.44	\$0.00	\$5,705.44
843 SLOW PITCH SOFTBALL	\$0.00	\$2,162.00	\$1,780.64	\$2,576.88	\$1,365.76	\$507.84	\$857.92
845 SHS 4-H	\$0.00	\$0.00	\$170.62	\$0.00	\$170.62	\$0.00	\$170.62
847 E-SPORTS	\$0.00	\$0.00	\$743.61	\$0.00	\$743.61	\$0.00	\$743.61
848 FOOTBALL	\$0.00	\$13,354.00	\$11,113.00	\$10,363.46	\$14,103.54	\$1,658.91	\$12,444.63
849 Boys Golf	\$0.00	\$0.00	\$2,279.13	\$1,139.56	\$1,139.57	\$0.00	\$1,139.57
850 POWERLIFTING	\$0.00	\$2,480.00	\$1,608.29	\$1,345.09	\$2,743.20	\$244.53	\$2,498.67
851 BASEBALL	\$0.00	\$0.00	\$805.43	\$43.02	\$762.41	\$0.00	\$762.41
852 SOCCER	\$0.00	\$0.00	\$770.91	\$43.02	\$727.89	\$0.00	\$727.89
853 GIRLS WRESTLING	\$0.00	\$0.00	\$158.08	\$0.00	\$158.08	\$0.00	\$158.08
854 GIRLS BASKETBALL	\$0.00	\$3,249.00	\$1,627.71	\$222.68	\$4,654.03	\$0.00	\$4,654.03
855 BOYS/GIRLS WRESTLING	\$0.00	\$3,360.00	\$5,365.62	\$7,191.46	\$1,534.16	\$1,063.10	\$471.06
856 AP ENGLISH	\$0.00	\$0.00	\$313.28	\$0.00	\$313.28	\$0.00	\$313.28
857 SHS FISHING ACCOUNT	\$0.00	\$0.00	\$195.87	\$43.02	\$152.85	\$0.00	\$152.85
858 SHS ART CLUB	\$0.00	\$50.00	\$1,477.58	\$500.00	\$1,027.58	\$0.00	\$1,027.58
859 GIRLS GOLF	\$0.00	\$1,139.56	\$0.00	\$0.00	\$1,139.56	\$0.00	\$1,139.56
860 HONORS SOCIETY	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
861 CHEROKEE LANGUAGE CLUB	\$0.00	\$6,961.25	\$3,814.67	\$5,730.71	\$5,045.21	\$508.01	\$4,537.20
862 TRAVEL CLUB	\$0.00	\$1,460.00	\$1,200.40	\$2,145.94	\$514.46	\$252.41	\$262.05
863 AP HISTORY	\$0.00	\$0.00	\$421.00	\$0.00	\$421.00	\$0.00	\$421.00
864 TRACK/CROSS CO FUNDRAISER	\$0.00	\$4,613.84	\$3,276.17	\$1,863.57	\$6,026.44	\$0.00	\$6,026.44
865 BOYS BASKETBALL	\$0.00	\$9,438.00	\$1,039.88	\$1,553.57	\$8,924.31	\$200.00	\$8,724.31
866 ACADEMIC TEAM	\$0.00	\$995.00	\$412.55	\$966.94	\$440.61	\$0.00	\$440.61
867 RODEO CLUB	\$0.00	\$0.00	\$56.57	\$0.00	\$56.57	\$0.00	\$56.57
868 ARCHERY	\$0.00	\$0.00	\$0.69	\$0.00	\$0.69	\$0.00	\$0.69

STILWELL PUBLIC SCHOOLS**Revenue/Expenditure Summary**

HS Activity 2 of 2

Options: Fund: 60, Date Range: 7/1/2025 - 2/28/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
869 CHROME DREAMS	\$0.00	\$0.00	\$793.46	\$0.00	\$793.46	\$0.00	\$793.46
870 SMS CHORUS	\$0.00	\$0.00	\$143.88	\$0.00	\$143.88	\$0.00	\$143.88
871 TRACTOR	\$0.00	\$0.00	\$1,045.06	\$837.85	\$207.21	\$0.00	\$207.21
872 STEM -H.S.	\$0.00	\$0.00	\$482.88	\$0.00	\$482.88	\$0.00	\$482.88
873 ARVEST class grant winner	\$0.00	\$1,000.00	\$500.00	\$998.28	\$501.72	\$0.00	\$501.72
874 Girl UP Club	\$0.00	\$0.00	\$317.57	\$0.00	\$317.57	\$0.00	\$317.57
875 Stilwell Booster Foundation	\$0.00	\$10,782.00	\$7,025.44	\$1,427.90	\$16,379.54	\$10,200.00	\$6,179.54
876 SHS Volleyball	\$0.00	\$2,270.20	\$621.16	\$1,126.15	\$1,765.21	\$0.00	\$1,765.21
Total	\$0.00	\$397,539.93	\$154,814.43	\$298,941.88	\$253,412.48	\$50,800.44	\$202,612.04

STILWELL PUBLIC SCHOOLS**Revenue/Expenditure Summary****Options:** Fund: 61, Date Range: 7/1/2025 - 2/28/2026**MS Activity Account**

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
901 OFFICE	\$0.00	\$38,309.86	\$11,064.79	\$41,426.41	\$7,948.24	\$1,609.83	\$6,338.41
902 ATHLETICS	\$0.00	\$31,646.90	\$25,017.48	\$30,048.59	\$26,615.79	\$1,867.95	\$24,747.84
903 BAND	\$0.00	\$0.00	\$424.29	\$0.00	\$424.29	\$0.00	\$424.29
904 CHORUS	\$0.00	\$0.00	\$57.68	\$0.00	\$57.68	\$0.00	\$57.68
905 FCS	\$0.00	\$12.03	\$103.55	\$0.00	\$115.58	\$0.00	\$115.58
906 LIBRARY	\$0.00	\$0.00	\$77.69	\$77.69	\$0.00	\$0.00	\$0.00
907 NEWSPAPER	\$0.00	\$0.00	\$96.86	\$0.00	\$96.86	\$0.00	\$96.86
909 7TH & 8TH CHEER	\$0.00	\$3,113.25	\$4,968.49	\$4,249.87	\$3,831.87	\$0.00	\$3,831.87
910 MS WRESTLING	\$0.00	\$0.00	\$174.34	\$0.00	\$174.34	\$0.00	\$174.34
911 SCIENCE	\$0.00	\$0.00	\$28.58	\$0.00	\$28.58	\$0.00	\$28.58
912 STUDENT COUNCIL	\$0.00	\$4,794.35	\$3,758.95	\$7,370.34	\$1,182.96	\$0.00	\$1,182.96
913 YEARBOOK	\$0.00	\$0.00	\$1,147.09	\$0.00	\$1,147.09	\$0.00	\$1,147.09
914 4-H	\$0.00	\$1,358.50	\$332.72	\$279.19	\$1,412.03	\$180.64	\$1,231.39
915 TECH ED	\$0.00	\$9,709.34	\$2,363.17	\$7,618.36	\$4,454.15	\$0.00	\$4,454.15
916 MATHCOUNT	\$0.00	\$0.00	\$205.28	\$0.00	\$205.28	\$0.00	\$205.28
917 MULTI-HANDICAPPED	\$0.00	\$0.00	\$12.00	\$0.00	\$12.00	\$0.00	\$12.00
918 SPECIAL OLYMPICS	\$0.00	\$0.00	\$125.38	\$0.00	\$125.38	\$0.00	\$125.38
919 SPECIAL ED	\$0.00	\$0.00	\$14.11	\$0.00	\$14.11	\$0.00	\$14.11
920 LEADER IN ME	\$0.00	\$0.00	\$592.94	\$0.00	\$592.94	\$0.00	\$592.94
921 MSINDIAN	\$0.00	\$0.00	\$112.41	\$0.00	\$112.41	\$0.00	\$112.41
924 FCCLA	\$0.00	\$6,688.55	\$3,029.06	\$4,358.52	\$5,359.09	\$750.38	\$4,608.71
925 SMS ACADEMIC TEAM	\$0.00	\$1,285.00	\$672.77	\$895.00	\$1,062.77	\$0.00	\$1,062.77
927 SCIENCE LAB	\$0.00	\$0.00	\$1,708.58	\$0.00	\$1,708.58	\$0.00	\$1,708.58
928 ARCHERY	\$0.00	\$0.00	\$40.82	\$0.00	\$40.82	\$0.00	\$40.82
929 8th Grade Class	\$0.00	\$7,642.50	\$2,096.89	\$2,388.21	\$7,351.18	\$360.35	\$6,990.83
931 MS Softball	\$0.00	\$0.00	\$36.10	\$0.00	\$36.10	\$0.00	\$36.10
933 SMS DANCE CLUB	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
935 SMS History/Travel Club	\$0.00	\$0.00	\$2,319.44	\$0.00	\$2,319.44	\$0.00	\$2,319.44
936 6th Grade Class	\$0.00	\$2,850.00	\$200.99	\$850.00	\$2,200.99	\$0.00	\$2,200.99
937 7th Grade Class	\$0.00	\$2,007.80	\$51.74	\$625.95	\$1,433.59	\$0.00	\$1,433.59
938 5th Grade Class	\$0.00	\$836.00	\$304.30	\$0.00	\$1,140.30	\$0.00	\$1,140.30
939 E-Sports -Middle School	\$0.00	\$520.80	\$1,285.96	\$309.79	\$1,496.97	\$0.00	\$1,496.97
961 BIRTH CERTIFICATES/SUPPLIES	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00	\$0.00	\$15.00
Total	\$0.00	\$111,274.88	\$62,439.45	\$100,497.92	\$73,216.41	\$4,769.15	\$68,447.26

Revenue/Expenditure Summary

Options: Fund: 62, Date Range: 7/1/2025 - 2/28/2026

GS Activity Account

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
951 GSOFFICE	\$0.00	\$17,794.74	\$10,357.61	\$16,511.55	\$11,640.80	\$1,802.93	\$9,837.87
952 GS 4-H	\$0.00	\$460.31	\$1,398.36	\$366.60	\$1,492.07	\$94.94	\$1,397.13
953 GS YEARBOOK	\$0.00	\$200.00	\$250.10	\$0.00	\$450.10	\$0.00	\$450.10
954 GSLIBRARY	\$0.00	\$5,170.11	\$6,419.01	\$4,664.18	\$6,924.94	\$0.00	\$6,924.94
955 GS MENSA	\$0.00	\$0.00	\$359.53	\$0.00	\$359.53	\$0.00	\$359.53
956 PREOFFICE	\$0.00	\$13,676.71	\$5,927.79	\$10,968.60	\$8,635.90	\$85.00	\$8,550.90
957 4TH GRADE	\$0.00	\$0.00	\$223.51	\$0.00	\$223.51	\$0.00	\$223.51
958 GS ATHLETICS	\$0.00	\$2,154.65	\$3,205.68	\$1,234.74	\$4,125.59	\$496.76	\$3,628.83
959 GS ART CLUB	\$0.00	\$6.57	\$1,457.17	\$288.37	\$1,175.37	\$225.12	\$950.25
960 GSKINDER	\$0.00	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00	\$3.00
961 BIRTH CERTIFICATES/SUPPLIES	\$0.00	\$0.00	\$5.74	\$0.00	\$5.74	\$0.00	\$5.74
962 Cherokee NATION donations	\$0.00	\$0.00	\$1,624.70	\$0.00	\$1,624.70	\$0.00	\$1,624.70
963 GRADE SCHOOL MUSIC	\$0.00	\$7.00	\$3,204.93	\$266.47	\$2,945.46	\$0.00	\$2,945.46
964 GS HOSPITALITY	\$0.00	\$145.00	\$895.99	\$130.52	\$910.47	\$0.00	\$910.47
966 Science Lab	\$0.00	\$0.00	\$176.75	\$0.00	\$176.75	\$0.00	\$176.75
967 Elem CHEROKEE CLUB	\$0.00	\$0.00	\$1,113.70	\$184.00	\$929.70	\$0.00	\$929.70
968 Miscellaneous Elem site	\$0.00	\$7,500.00	\$1,309.11	\$2,594.18	\$6,214.93	\$0.00	\$6,214.93
970 Bus Barn Crew	\$0.00	\$0.00	\$38.69	\$0.00	\$38.69	\$0.00	\$38.69
Total	\$0.00	\$47,115.09	\$37,971.37	\$37,209.21	\$47,877.25	\$2,704.75	\$45,172.50

Payroll PO Numbers 50289-50291

Cassie Parker – Substitute Teacher

Thomas Parker – Substitute Teacher

John Wilkenson – Substitute Teacher

Purchase Order Register

Options: Year: 2025-2026, Fund(s): Building, Date Range: 7/1/2025 - 6/30/2026, PO Range: 26 - 999

PO No	Date	Vendor No	Vendor	Description	Amount
26	02/09/2026	9411	Aces 24 Hour Floors LLC	epoxy flooring Soccer locker-room	27,774.00
Non-Payroll Total:					\$27,774.00
Payroll Total:					\$0.00
Report Total:					\$27,774.00

Purchase Order Register

Options: Year: 2025-2026, Fund(s): GENERAL FUND, Date Range: 7/1/2025 - 6/30/2026, PO Range: 734 - 999

PO No	Date	Vendor No	Vendor	Description	Amount
734	02/11/2026	30	POE	Workshops	260.00
735	02/13/2026	3153	Brandy Girdner	Baked goods purchased for the Literacy Night	385.00
736	02/13/2026	2047	BSN Sports	Stilwell Track Tops	1,830.60
737	02/13/2026	9490	LO~ISA	LO~ISA Dues FY'26	500.00
738	02/17/2026	9489	John Cooley	DJ for the February FSCS Dances	300.00
739	02/17/2026	3556	C & J's T- Shirt Shop & More	Hat patches and Attendance Signs	139.00
740	02/17/2026	577	Hawthorne Educational Services Inc	scoring manuals for testing kits	207.00
741	02/18/2026	172	NCS Pearson, Inc.	Vineland-3 Q-global manual (digital) for testing	204.10
742	02/23/2026	2440	Pitsco Education	412 STEM, CC#20, Pitsco.com, Classroom supplies	875.92
743	02/23/2026	9491	Nwestco LLC	Testing for Fuel tank	1,500.00
744	02/23/2026	4885	Carson Community Bank	Safety Deposit Box Rental	30.00
745	02/23/2026	687	Brian Johnson	Per Diem for Training	135.00
746	02/23/2026	5404	Mary Beth Paden	Per diem - Spring Finance Training Feb. 26, 2026	135.00
747	02/23/2026	2571	Dale Girdner	Per Diem for Finance Conference	135.00
748	02/24/2026	9492	Bright Thinker Inc.	Pilot Program	2,000.00
749	03/01/2026	281	Michael Green, CPA	Audit Services	8,485.00
750	03/01/2026	40	Stilwell Hardware	March maintenance	2,000.00
751	03/01/2026	257	Ted's Discount Lumber	March Maintenance	1,000.00
752	03/01/2026	233	Locke Supply Co	March Maintenance	1,000.00
753	03/01/2026	258	Acme Janitor & Chemical Supply Inc	supplies charged March pay April	6,950.71
754	03/01/2026	2004	O'Reilly Automotive, Inc	supplies charged March pay April	1,000.00
755	03/01/2026	1947	Penny Bode	Meals for National Afterschool Confernce	270.00
756	03/01/2026	5063	Vicki Sawney	Vicki Sawney Meals	270.00
757	03/05/2026	9494	Jordan Barlow	Coaches Clinic	742.00
758	03/05/2026	2258	Midwest Sporting Goods	ALL State patch	25.00
759	03/06/2026	9183	Oklahoma Glass & Mirror	Doors for Dr Brunks office	7,587.29
760	03/06/2026	3556	C & J's T- Shirt Shop & More	Numbers for SUVs	100.00
761	03/06/2026	9047	Kristy Brown	T shirts for Special Olympics Trip March28th	120.00
Non-Payroll Total:					\$38,186.62
Payroll Total:					\$0.00
Report Total:					\$38,186.62

AFFIDAVIT OF PUBLICATION

County of Adair, State of Oklahoma

Stilwell Democrat Journal
118 N. 2nd St
Stilwell, OK 74960
918-696-2228

I, Heather Kilpatrick, of lawful age, being duly sworn upon oath, deposes and says that I am the "authorized representative" of the Stilwell Democrat Journal a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Stilwell for the County of Adair, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

1st insertion February 5, 2026
2nd insertion February 12, 2026
3rd insertion _____, 2026
4th insertion _____, 2026
5th insertion _____, 2026

Heather Kilpatrick
Publisher

Signed and sworn to before me on this 12 day of February 2026.

Kelsey Linch
Notary Public

My Commission expires: July 21, 2029
Commission #25008584



PUBLICATION FEE: \$ 33.18
Calculation measurement:
upon request

Published in the Stilwell Democrat Journal on February 5 and 12, 2026
Stilwell Public Schools is seeking bids for Districtwide Lawn Mowing and Weed-eating Services for the months of May through October 2026. A tour of the campus sites is available. For more details or to schedule a walk through please contact Dale Girdner at (918)696-7001 ex. 2212. Bids are due to the Administration Office at 83346 South 4700 Rd. Stilwell, OK. no later than February 27, 2026 by 3:30 p.m.
Stilwell Public Schools is an equal opportunity employer

REQUEST FOR USE OF SCHOOL FACILITIES

Request for use of high school
(School Facility)

Date of use: 6-8 through 6-12 Hours Needed: 7-5 Daily

Request made by Stilwell Police Department
(Sponsoring Group or Organization)

Purpose of use: Training

Admission Charge: Yes No

Please check your organization:

- Public agencies/organizations _____
- Service clubs from the Stilwell area _____
- Civic organizations from the Stilwell area _____
- Stilwell area churches _____
- Groups contracting for special food services _____

The following stipulations apply to non-school-related individuals, groups, and organizations.

The undersigned user of school facilities hereby agrees to:

1. Observe the rules and regulations for the use of school facilities as established in Section GK of the adopted board policy.
2. Assume full responsibility for loss or damage to school district property resulting from such use.
3. Assume full responsibility for personal injury sustained by any person as a result of such use and waive all school district liability.
4. Pay the usual and customary fee for such use.
5. Sign a hold-harmless agreement with the District.
6. Signing this statement also assures the school district that the sponsoring group or organization has liability insurance.

Signed: S. Roberts

Request approved _____ Fee \$100.00

We will need the following things available:

- Sound system _____
- Microphone(s) _____
- Video projector _____
- Other equipment _____

Contact person and phone number: _____

If you need any other information please contact: _____

Glenda Mink
English Learner Specialist Elementary Grant Funded (118)

PO Box 948
Stilwell, OK 74960
manawegi@yahoo.com
(918) 797-5055

PERSONAL INFORMATION

Contact Information

First Name	Glenda	Middle Name	Kay
Last Name	Mink	Preferred Name	
Email	manawegi@yahoo.com	Have you worked here before?	No
Social Security Number		Primary Phone	9187975055
Mobile Phone	9187975055	Maiden/Former Name	

Present Address

Street	PO Box 948	City	Stilwell
State	Oklahoma	Zip Code/Postal Code	74960

Work Authorization

Are you legally able to work in the U.S.? **Yes**

Equal Opportunity Information

Providing this information is strictly voluntary. You will not be subject to adverse action or treatment if you choose not to provide this information. If you choose not to provide this information, please select 'Decline to Identify.'

Gender	Female	Ethnicity	
Ethnicity	Not Hispanic/Latino	American Indian or Alaska Native	Yes
Asian	No	Black or African American	No
Native Hawaiian or Other Pacific Islander	No	White	No

BACKGROUND INFORMATION

Background

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

Have you ever been convicted of a violation of law other than a minor traffic violation? **No**

If yes, please explain

Have you ever had a professional certificate revoked or suspended? **No**

If yes, please explain

Have you been convicted of any **No**

offense for physical
or sexual abuse of a
child?

If yes, please explain

Have you ever had a **No**
charge of child abuse
against you
substantiated?

If yes, please explain

Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from the
employment of another school district?

No

If yes, please give the name of the district, the date and the reason for the resignation or termination

Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from another
employer?

No

If yes, please give the name of the employer, the date and the reason for the resignation or termination

Have you ever had a **No**
professional license
revoked or
suspended?

If yes, please explain

EDUCATION

Undergraduate Institution #1

Type of School	College/University	Name of School	Other: Bacone
City	Muskogee	State	Oklahoma
Attended From (mm/yyyy)	09/2002	Attended To (mm/yyyy)	07/2006
Graduation Date (mm/yyyy)	07/2007	Degree	Bachelor of Arts
Subject	Early Childhood Education		

Undergraduate Institution #2

Type of School	Name of School
City	State
Attended From (mm/yyyy)	Attended To (mm/yyyy)
Graduation Date (mm/yyyy)	Degree
Subject	

Graduate Institution #1

Name of School	City/State
From (mm/yyyy)	To (mm/yyyy)
Graduation Date (mm/yyyy)	GPA
Semester Hours Credit	Degree
Degree Subject	

Graduate Institution #2

Name of School	City/State
From (mm/yyyy)	To (mm/yyyy)
Graduation Date (mm/yyyy)	GPA
Semester Hours Credit	Degree
Degree Subject	

Student Teaching #1

Name of School	Subject
Grade	Semester
Year	

JOB SKILLS

Certification Information/Professional Certificate #1

Certification Area	B-3 Early Childhood	Certification Area Type	Licensed
Grade Level		Expiration Date	06/2028
Certification State	Oklahoma		

Certification Information/Professional Certificate #2

Certification Area	Certification Area Type
Grade Level	Expiration Date

REFERENCES

Ramona Ketcher

Title	Superintendent	Relationship	Supervisor
Address	Zion rd	City	Stilwell
State	Oklahoma	Zip	74960
Country	United States		
Email	Ramona-ketcher@cherokee.org	Phone	918-506-8986
From	04/2023	To	07/2024
Reference Letter	<u>Glenda Mink letter of recommendation.docx</u>		

Talisa Perez

Title	Receptionist	Relationship	Family/Friend
Address	Stilwell	City	Stilwell
State	Oklahoma	Zip	74960
Country	United States		
Email	Talisa-Pettit@cherokee.org	Phone	918-316-5404
From	07/2023	To	05/2025
Reference Letter	<u>IMG_4683.jpeg</u>		

Krissa Scraper

Title	Medicine/elder care	Relationship	Family/Friend
Address	Stilwell	City	Stilwell
State	Oklahoma	Zip	74960
Country	United States		

Email	Krissascraper@gmail.com	Phone	919-575-7280
From	08/1995	To	05/2025
Reference Letter	<u>IMG_5136.jpeg</u>		

EMPLOYMENT HISTORY

Present Position

Present Title	N/A	Salary	
Name of Employer		Employer's Address	
Employer's Address		Employer's City	
Employer's State		Employer's Zip Code/Postal Code	
Start Date			
Duties and Responsibilities			
Reasons for Leaving			
May we Contact this Employer			

Professional Experience #1

From (mm/yyyy)	07/2024	To (mm/yyyy)	05/2025
School/Complete Address	Bell school		
Assignment	5-8 ELA	Reason For Leaving	Low student enrollment for 2025-26 school year Last to be hired

Professional Experience #2

From (mm/yyyy)	04/2023	To (mm/yyyy)	07/2024
School/Complete Address	Greasy Immersion School Stilwell ok		
Assignment	4yr old teacher	Reason For Leaving	Found other job

Professional Experience #3

From (mm/yyyy)	07/2010	To (mm/yyyy)	01/2021
School/Complete Address	Cherokee immersion charter school Tahlequah ok 74464		
Assignment	Teacher , kindergarten-5th grade	Reason For Leaving	Health

Experience Summary

Actual experience in a scholastic environment (with the exception of non-academic experience).

Years of teaching experience	20	Years of student teaching experience	12
Years of administrative experience			

ATTACHMENTS

Attachment

Resume	<u>Resume 1.pdf</u>
Cover Letter	<u>MinkResume.pdf</u>
Transcript	<u>IMG_5792.jpeg</u>

Certification

IMG_4116.jpeg

DISCLAIMERS AND AFFIRMATION

District Policy

Stilwell Public Schools does not discriminate on the basis of race, color, national origin age, sex or disability, in admission or access to, or treatment or employment in its programs and activities. Any person having inquiries concerning the School's compliance with the regulations implementing Title VI of the Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), or Title II of the Americans with Disabilities Act of 1990 (ADA), may contact the Assistant Superintendent or Human Resources.

Application Confirmation Statement

I affirm that all information set forth in this application is accurate, truthful and complete. If I am employed by the Stilwell Public Schools, I will abide by all Board of Education and school policies, work on assigned committees, and continue my professional growth to the best of my ability and within reasonable and personal standards. I grant permission for school officials to obtain a personal record check from the federal, state, county, and/or local law enforcement agencies and Division of Family Services; also a credit history check may be made. I release individuals listed as references and current or former employers from any liability for information given in response to a request for an employment reference. I understand that I will be required to take a drug test and physical exam prior to assuming any position for which I may be employed. In the event that I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after the discovery of the false or misleading information. I understand that this application will be considered active for one year from date of submission.

I agree to the terms above **Affirm**

Initials **GM**

Affirmation Date **11/10/2025**

GLEND A MINK

PO Box 948, Stilwell, OK 74960

manawegi@yahoo.com

918 797 5055

PROFESSIONAL SUMMARY

- Experienced, hardworking Teacher offering advanced teaching, classroom management and organizational skills developed over 10-year career. Always pursuing ways to help students grow academically and emotionally. Skillfully develop effective lesson plans while maintaining warm and nurturing classroom environment.
- To further my ability to speak and converse in my native language to better communicate and interact in the native speaking community so our language is not forgotten and our future generations carry on the language.

SKILLS

- Teach basic skills
- Problem-solving
- Prioritization
- Motivation
- Creative thinking
- Multitasking
- Teamwork

EXPERIENCE

Childcare Lead Teacher, Jul 2010- Jan 2021

Cherokee Immersion Charter School, Tahlequah, Ok

Teacher for the Kindergarten, 1st, 2nd and 3rd grades

Prepared written lesson plans for daily work

- Taught students foundational skills in reading and math to reach expected level.
- Displayed student work around classroom to instill pride.
- Kept required amount of classroom supplies and lesson resources.
- Designed and collated materials as part of lesson planning.
- Adapted teaching methods to meet needs of individual students, answer questions and provide personalized support.

Certified Classroom Aide, Aug 2009 - May 2010

Rocky Mountain School, Stilwell, OK

- Arranged stations and assisted teachers during specific

activities.

- Discussed assigned duties with classroom teachers to coordinate instructional efforts.
- Organized and labeled materials and displayed student work.
- Collaborated with teachers to cultivate inclusive and welcoming classroom.
- Assisted certified staff in devising strategies for reinforcing learning materials and developing student skills.
- Worked with students in small groups to help reinforce learning objectives.
- Secured, set up and operated classroom technology and hands-on teaching materials and equipment.

Special Needs Teaching Assistant, Aug 2007 - May 2008

Bell School, Stilwell, OK

- Worked under supervision of lead special education teachers to meet students' social development needs.
- Aided disabled students with operation of medical devices and support technologies.
- Maintained clean and organized classroom space to help students feel welcome and promote learning.
- Provided individualized assistance to students with special needs or specific medical requirements.

Primary School Teaching Assistant, Aug 2005 - May 2006

Greasy School, Stilwell, OK

- Worked with students in small groups to help reinforce learning objectives.
- Secured, set up and operated classroom technology and hands-on teaching materials and equipment.
- Organized and labeled materials and displayed student work.
- Used teacher-developed lesson plans to explore core subjects with students.
- Primary teacher for tutorial of our Native Language 'Cherokee' language.

Cherokee Language Teacher, Aug 2000 - May 2003

Peavine School, Stilwell, OK

- Prepared interactive activities to help students practice newfound language abilities.
- Translated foreign languages into students' natural

language to help improve comprehension.

- Planned and scheduled lessons, projects and outdoor activities to promote learning.
- Tutored students to improve understanding of course material.
- Established clear lesson, project and course objectives to help students progress through material.

EDUCATION

BA Early Childhood: early childhood, May 2007

Bacone College, Muskogee, Oklahoma

High School Diploma: all credits required to Graduate, May 1983

Stilwell High School, Stilwell, OK

LANGUAGES

Cherokee , Bilingual

HOBBIES

walking

reading

gardening

COMMUNITY SERVICE

- volunteer at community functions for the elders
- visit the Cherokee speakers



OKLAHOMA
COMMERCIAL DRIVER LICENSE

NOT FOR
REAL ID
PURPOSES

4d Lic No **T081313008**

4b Exp **08/31/2026**

3 DOB **10/27/1971**

1 **HAWLEY**
2 **CHRISTINA M**
3 **1319 W DOYLE AVE**
4 **STILWELL, OK 74960-4591**

9 Class **B**
9a End **PS**
12 Restr **LM**

4a Iss **08/23/2022**



Christina M Hawley

15 Sex **F** 17 Wgt **215 lb**
18 Eyes **BRO** 161 Hgt **5'-02"**
5 DD **T081313008102771082322R**



STILWELL PUBLIC SCHOOLS

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE
EQUAL OPPORTUNITY EMPLOYER

Date 2/23/26

Personal Information

Name (Last Name First) <u>Hawley Christina</u>		Social Security Number	
Present Address <u>1319 Doyle Ave</u>	City <u>Stilwell</u>	State <u>OK</u>	Zip Code <u>74960</u>
Permanent Address (if Different)	City	State	Zip Code
Phone No. <u>918-525-8798</u>		Referred by	

Employment Desired

Position <u>Bus Driver / sub</u>	Date you can start <u>ASAP</u>	Salary Desired
Are you employed? <u>NO</u>	If so, may we inquire of your present employer?	
Ever applied here before? <u>NO</u>	What position?	When?

Education History

	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
Grammar School	<u>Widefield Elem. Security Co.</u>	<u>K-5</u>		
High School	<u>Mitchell Col. Spgs Co.</u>	<u>10-12</u>		
College				
Trade, Business or other				

General Information

Subjects of special study/research Work or special training/skills	
U.S. Military or Naval Service	Rank

Former Employers (List below last four employers starting with the latest one first)

DATE MONTH AND YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
From: <u>3/22</u> To: <u>1/26</u>	<u>Cave Springs</u>		<u>Bus Driver</u>	<u>Retired</u>
From: <u>8/18</u> To: <u>12/19</u>	<u>Cave Springs</u>		<u>Bus Driver</u>	
From: <u>9/14</u> To: <u>9/17</u>	<u>First Student</u>		<u>Bus Driver</u>	
From:				
To:				

References: Give the names of three persons not related to you whom you have known at least one year.

Name	Address	Business	Years Known
CD Thompson			
Marty Jones	918-930-1171		
Odette Saxon	918-457-8272		

AUTHORIZATION

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Date: 2/23/26 Signature: Christ Hawley Date: _____
 Interviewed by: _____

DO NOT WRITE BELOW THIS LINE

Remarks

Neatness		Character		
Personality		Ability		
Hired	For Dept.	Position	Will Report	Salary



GWYB DBP
Citizen of the
Cherokee Nation



Registry #: 199513
Approval Date: 01-23-1998
Issued Date: 02-13-2013
Expiration Date: INDEFINITE

Sex: M
DOB: 03-13-1992

Name: JERRY WAYNE SOAP
Address: 501 W DOGWOOD ST
STILWELL, OK 74960

Jerry Soap
SIGNATURE

John O'Neal
TRIBAL REGISTRAR

Ray J. Feltner
PRINCIPAL CHIEF

STILWELL PUBLIC SCHOOLS

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE EQUAL OPPORTUNITY EMPLOYER

Personal Information

Name (Last Name First): Soap Jerry Date: _____
 Social Security Number: _____
 Present Address: 501 West Dogwood Street City: Stilwell State: Oklahoma Zip Code: 74960
 Permanent Address (if different): _____ City: _____ State: _____ Zip Code: _____
 Phone No.: (539) 234-8139 Referred by: _____

Employment Desired

Position: Sub Position in the kitchen Date you can start: 2/23/26 Salary Desired: 10⁰⁰ hr
 Are you employed? No If so, may we inquire of your present employer? _____
 Ever applied here before? No What position? _____ When? _____

Education History

NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
Grammar School			
High School: <u>Stilwell High School</u>	<u>4</u>	<u>Yes</u>	
College			
Trade, Business or other			

General Information

Subjects of special study/research
 Work or special training/skills: Food Handlers

U.S. Military or Naval Service: _____ Rank: _____

Former Employers (List below last four employers starting with the latest one first)

DATE MONTH AND YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
From: <u>June 2025</u> To: <u>January 2026</u>	<u>Super Stop</u>	<u>8 hr</u>	<u>Cook</u>	<u>Personal</u>
From: <u>January 2025</u> To: <u>April 2025</u>	<u>Sodexo</u>	<u>11 hr</u>	<u>Kitchen</u>	
From: <u>April 2024</u> To: <u>July 2024</u>	<u>Redbird Bioscience</u>	<u>15 hr</u>	<u>Trainer</u>	
From: <u>March 2023</u> To: <u>August 2023</u>	<u>First Building Nation</u>	<u>12 hr</u>	<u>Carpentry</u>	

OUT OF STATE-OVERNIGHT SY. 25-26

CLUB & SPONSOR	DATE OF TRIP	PURPOSE	DESTINATION	OVERNIGHT STAY	SPONSORS ATTENDING	# STUDENTS ATTENDING	BOARD DATE APPROVED
SHS FCCLA - DIANE EUBANKS	JULY 4-11	NATIONAL LEADERSHIP MEETING	ORLANDO, FLORIDA	YES	DIANE EUBANKS & JESSICA MEANS	2	4/29/2025
SHS FCCLA - DIANE EUBANKS	OCT. 21-26	FALL LEADERSHIP SUMMIT	ANAHEIM, CALIFORNIA	YES	DIANE EUBANKS	7	4/29/2025
SHS FFA	JULY 4-9	ALUMNI CAMP	WAGONER, OKLAHOMA	YES	ASHLEY REEL & JUSTIN REEL	6	6/19/2025
SHS FFA	JULY 15-17	BIG 3 FIELD DAYS LIVESTOCK JUDGING	STILLWATER, OKLAHOMA	YES	ASHLEY REEL & JUSTIN REEL	8	6/19/2025
SHS VOLLEYBALL	JULY 11-12	TU VOLLEYBALL CAMP	TULSA, OKLAHOMA	YES	KENDRA HOLT	8	6/19/2025
SHS FFA	JULY 21-22	CHAPTER OFFICER RETREAT	GORE, OKLAHOMA	YES	ASHLEY THOMAS, JUSTIN REEL & HANNAH GIAUDRONE	6	7/10/2025
SHS FFA	JULY 30 - AUG	AFR LEADERSHIP SUMMIT	BINGER, OKLAHOMA	YES	ASHLEY THOMAS, JUSTIN REEL & HANNAH GIAUDRONE	3	7/10/2025
SHS FFA	Sept. 24	OK-AR State Fair Livestock Contest	Fort Smith, AR.	NO	ASHLEY THOMAS, JUSTIN REEL & HANNAH GIAUDRONE	8	9/16/2025
SHS FCCLA - DIANE EUBANKS	DEC. 3-4	FCCLA MEETING	OKC, OK.	YES	DIANE EUBANKS	7	10/21/2025
SHS FFA	MAY 4-6	OK STATE FFA CONVENTION	TULSA, OKLAHOMA	YES	ASHLEY THOMAS, JUSTIN REEL & HANNAH GIAUDRONE	15	

Stilwell Public Schools
Overnight Trip Request

Date of Request: May 4th, 5th, 6th, 2026

Club/Organization: Stilwell FFA

Dates of travel: May 4th, 5th to May 6th 2026

Destination: Tulsa, Oklahoma: BOK Center


Embassy Suites Hilton Tulsa 1-44

100th Oklahoma State FFA Convention: Expo

Number of Students participating: 15

Number of Sponsors/Parents: 3 FFA Advisors

*State FFA Degree Recipient Parents on May 6th
driving separately



Sponsor Signature

03-03-26

Date



Administration Signature

Date

ALL OVERNIGHT TRIPS MUST BE APPROVED BY THE STILWELL BOARD OF EDUCATION

	Stilwell Preshool & Kindergarten added Fundraisers				
				As of March Board Meeting	
Office	Maria Verusco	Kindergarten Basketball Tournament and Concession	Teacher Appreciation Week	April 6th and 7th	

	HS Fundraisers Continued				
Volleyball	Kendra Holt	Hair tinsel & Beaded Jewelry/Accessories	Purchase slider sleeves for each player and Sweatshirts	Strawberry Festival Weekend	
Football	Barlow	Parking Spaces at Home Football Games-Issue Parking Passes	Raise money for football account needs, Meals, Locker Room Upgrades, Clinics,Teacher T shirts	March 2026 to November 2026	

12 Month Administration/Certified - Attachment A

- Sky Davidson
- Dale Girdner
- Julie Newman
- Jennifer Turman
- Tannen Turman
- Adrienne Latta
- Micheal George
- Darrel Hendrix
- Michael Merrie

Brandi Swaffar
478001 E 847 Rd
Stilwell, Ok 74960
02/23/2026

Mr. Merrie
Principal
Stilwell Public Schools
83346 4700 Rd
Stilwell, Oklahoma 74960

Dear Mr. Merrie:

It is with regret that I tender my resignation from the Stilwell Public Schools effective March 4th, 2026.

I am grateful for having the opportunity for the past 8 months, and I offer my best wishes for its continued success.

Sincerely,

Brandi Swaffar

Stilwell Public Schools

Superintendent

Matt Brunk
83346 South 4700 Rd
Stilwell, Ok 74960
918-696-7001 ext.2212



Stilwell Preschool

Tannen Turman
519 w. Oak Street
Stilwell, Ok 74960
918-696-7001 ext. 3227

Incident Report

I resign my position at the
daycare as of 2-12-26.
Tallen Turman



Paden, Mary <mpaden@stilwellk12.org>

Fwd: next year

1 message

BRUNK, Matthew <MBRUNK@stilwellk12.org>
To: Mary Paden <mpaden@stilwellk12.org>

Fri, Mar 6, 2026 at 8:34 AM

----- Forwarded message -----

From: **Branch, Jeremy** <jbranch@stilwellk12.org>
Date: Thu, Mar 5, 2026 at 9:49 AM
Subject: next year
To: Matthew BRUNK <MBRUNK@stilwellk12.org>

Dr, Brunk

I would like to start by saying I have loved my stay here at Stilwell. I think the SAIL program has a chance to be a really valuable place that benefits students that need an unique setting for academics. That being said, my family and I are moving to Santa Rosa Beach, Florida after the school year to follow our daughter as she begins Medical school. I have accepted the head coaching position at Fort Walton Beach. So I would like to submit my resignation, effective at the end of 2025-2026 school year. Thank you so much for allowing me to be a part of the Stilwell family and I hope continued success and growth in all things Stilwell.

Thank you so much
Jeremy Branch

Dr. Brunk,

Please accept this letter as formal notice of my resignation from my position as a science teacher at Stilwell High School, effective Friday, February 13, 2026. This decision was not made lightly. I have always taken pride in maintaining high expectations for my students and in conducting myself with professionalism and care. However, after thoughtful reflection, I have concluded that the current working environment and the consistent lack of support do not align with the standards necessary for me to be effective or to continue growing as an educator.

I am grateful for the opportunity to have worked with my students and wish them continued success. I will fulfill my responsibilities through my final day, and am willing to assist with the transition as appropriate.

Thank you for the opportunity to serve in this role.

Sincerely,

Kris Pilcher