

Stilwell Board of Education Special Meeting  
Tuesday, February 25, 2025 4:30 PM  
Board Room  
1801 W Locust Street  
Stilwell, Oklahoma 74960

NOTE: As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 25, Adair County, Oklahoma, will hold the Stilwell Board of Education Special Meeting on Tuesday, February 25, 2025, at 4:30 PM in the Board Room  
1801 W Locust Street  
Stilwell, Oklahoma 74960.

1. CALL TO ORDER AND ROLL CALL OF MEMBERS
2. PATRON PARTICIPATION  
Open Forum-Comments from the floor  
\*The rules for this section are:
  - Speakers must identify themselves and sign in prior to the start of the meeting
  - Each speaker is given a maximum of three (3) minutes.
  - The total time allocated to this item is thirty (30) minutes.The president reserves the right to interrupt this section and move to the next item.
3. ITEMS FOR INFORMATION
  - 3.a. Superintendent's Report
4. GENERAL CONSENT AGENDA
  - 4.a. Minutes of Regular Meeting - January 21, 2025 and Special Meeting - February 4, 2025
  - 4.b. Treasurer's Report
  - 4.c. Activity Fund Summary of Accounts
  - 4.d. Encumbrances
    - General Fund
    - PO Numbers 546-578 (\$104,178.45)
  
    - Building Fund
    - PO Numbers 6 (\$6,030.00)
5. ITEMS FOR ACTION
  - 5.a. Discussion, consideration and possible action to approve/disapprove the bids for districtwide lawn mowing and weedeating services.
  - 5.b. Discussion, consideration and possible action to approve/disapprove to accept or reject bids for food providers, SY. 24-25.
  - 5.c. Discussion, consideration and possible action to approve the agreement with OK TLE for SY. 25-26.
  - 5.d. Discussion, consideration and possible action to approve/disapprove updating the Sub List and approving of the contracts, SY 24-25.
  - 5.e. Discussion, consideration and possible action to approve/disapprove updating the addendum titled, "Athletic and Non-Athletic Budget (B) SY. 24-25."
    - High School Band

6. EXECUTIVE SESSION: Proposed Executive Session to discuss the employment, appointment, promotion, demotion, resignation or salaries of personnel pursuant to 25 O.S. Section 307 (B)(1).
  - 6.a. Discuss the resignation of Kimberly Duncan, Family Liaison.
  - 6.b. Discuss updating the following addendum:
    - 11-12 Month Extra Duty Contracts (C), SY. 24-25
  - 6.c. Discuss the employment of Cafeteria Staff for the remainder of SY. 24-25 as listed in the addendums titled:
    - Cafeteria Staff, SY. 24-25
    - Cafeteria Staff Extra Duty, SY. 24-25
  - 6.d. Discuss the following addendums for rehire, SY. 25-26:
    - 11-12 Month Certified Contracts, SY. 25-26
    - 12 Month Certified Administration Contracts, SY. 25-26
    - 11-12 Month Extra Duty Contracts, SY. 25-26
7. VOTE TO ACKNOWLEDGE RETURN OF BOARD TO OPEN SESSION
8. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT -The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed.
9. VOTE TO APPROVE/DISAPPROVE THE RESIGNATION OF KIMBERLY DUNCAN, FAMILY LIAISON.
10. VOTE TO APPROVE/DISAPPROVE UPDATING THE FOLLOWING ADDENDUM AND THE SIGNING OF THE CONTRACTS:
  - 11-12 MONTH EXTRA DUTY CONTRACTS (C), SY. 24-25.
11. VOTE TO APPROVE/DISAPPROVE THE EMPLOYMENT OF CAFETERIA STAFF AND THE SIGNING OF THE CONTRACTS FOR THE REMAINDER OF SY. 24-25 AS LISTED IN THE ADDENDUMS TITLED:
  - CAFETERIA STAFF, SY. 24-25
  - CAFETERIA STAFF EXTRA DUTY, SY. 24-25
12. VOTE TO APPROVE/DISAPPROVE THE FOLLOWING ADDENDUMS FOR REHIRE AND THE SIGNING OF THE CONTRACTS, SY. 25-26
  - 11-12 MONTH CERTIFIED CONTRACTS, SY. 25-26
  - 12 MONTH CERTIFIED ADMINISTRATION CONTRACTS, SY. 25-26
  - 11-12 MONTH EXTRA DUTY CONTRACTS, SY. 25-26
13. Adjourn

Posted by Mary Beth Paden, Board Minutes Clerk

\_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ p.m.

Agenda posted on the window next to the back entrance of the Board Conference Room in the High School Building and the entrance to the High School Building at 1801 W Locust, Stilwell, OK and at [www.stilwellk12.org](http://www.stilwellk12.org)

If you need special accommodations, please contact 918.696.7001

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**Stilwell Board of Education Regular Meeting Minutes  
Tuesday, January 21, 2025 at 6:00 PM  
High School Library  
1801 W Locust Street  
Stilwell, Oklahoma 74960**

**1. CALL TO ORDER AND ROLL CALL OF MEMBERS**

Attendance Taken at 6:02 P.M.

Amanda Crozier: Present  
Delores Martin: Present  
Bill Muskrat: Present  
Mrs. Sandy Ritter: Present  
Donna Wheeler: Present

Present: 5.

**2. STILWELL'S COIN OF EXCELLENCE PRESENTATION**

Stilwell Board of Education

**3. PATRON PARTICIPATION**

**Open Forum-Comments from the floor**

**\*The rules for this section are:**

- Speakers must identify themselves and sign in prior to the start of the meeting**
- Each speaker is given a maximum of three (3) minutes.**
- The total time allocated to this item is thirty (30) minutes.**

**The president reserves the right to interrupt this section and move to the next item.**

Becky Clark

**4. ITEMS FOR INFORMATION**

**a. Superintendent's Report**

Basketball/Adair County Tournament  
Gear Up

**b. Discussion of property for future lease or purchase**

**c. Discussion of turf/football field repairs**

**5. GENERAL CONSENT AGENDA**

**a. Minutes of Regular Meeting - December 17, 2024**

**b. Treasurer's Report**

**c. Activity Fund Summary of Accounts**

**d. Encumbrances SY. 24-25**

**General Fund**

**PO Numbers 485-532 (151,616.29)**

**Building Fund**

**PO Numbers 5 (\$550,459.00)**

Motion to approve consent agenda as presented (5a-5d). Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

**6. ITEMS FOR ACTION**

**a. Discussion, consideration and possible action to approve/disapprove the American School for the Deaf Online Academy Services Agreement, SY. 24-25.**

Motion to approve the American School for the Deaf Online Academy Services Agreement, SY. 24-25. Passed with a motion by Delores Martin and a second by Bill Muskrat.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 5, No: 0

**b. Discussion, consideration and possible action to approve/disapprove the Interlocal Cooperation Agreement with the Oklahoma Purchasing System, SY. 24-25.**

Motion to approve the Interlocal Cooperation Agreement with the Oklahoma Purchasing System, SY. 24-25. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 5, No: 0

**c. Discussion, consideration and possible action to approve/disapprove updating the addendum-OS SY 24-25 Out of State Travel/Overnight Trips.**

FCCLA

Motion to approve the addendum-OS SY 24-25 Out of State Travel/Overnight Trips. FCCLA Passed with a motion by Amanda Crozier and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 5, No: 0

**d. Discussion, consideration and possible action to approve/disapprove Dylan Leach receiving the \$500.00 stipend from Arvest Bank/Sponsorship-We Love Teachers.**

Motion to approve Dylan Leach receiving the \$500.00 stipend from Arvest Bank/Sponsorship-We Love Teachers. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 5, No: 0

**e. Discussion, consideration and possible action to approve/disapprove adding Marcie Ketcher's signature on all activity accounts at Carson Community Bank, (1858, 8930 and 5826.) as Activity Custodian and removing Sarah Self's signature on all activity accounts at Carson Community Bank, (1858, 8930 and 5826.)**

Motion to approve adding Marcie Ketcher's signature on all activity accounts at Carson Community Bank, (1858, 8930 and 5826.) as Activity Custodian and removing Sarah Self's signature on all activity accounts at Carson Community Bank, (1858, 8930 and 5826). Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 5, No: 0

**f. Discussion, consideration and possible action to approve/disapprove Matthew Brunk, Superintendent, to make calendar changes for SY. 25-26.**

Motion to approve Matthew Brunk, Superintendent, to make calendar changes for SY. 25-26. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Yes

Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

**7. EXECUTIVE SESSION: Proposed Executive Session to discuss the employment, appointment, promotion, demotion, resignation or salaries of personnel pursuant to 25 O.S. Section 307 (B)(1).**

**a. Discuss the following resignations:**

**Support**

**Brandi Swaffar, Secretary**

**Certified**

**Justin Burney, Agricultural Teacher**

**Johnny Mitchell, Agricultural Teacher**

**b. Discuss the employment of an Agricultural Teacher, SY. 25-26.**

**c. Discuss the employment of an Assistant Football Coach, SY. 25-26.**

**d. Discuss extra duty contract for Alese Owens to finish the SY. 24-25 Middle School Secretary duties.**

**e. Discuss updating the Extra Duty Pay Schedule, SY. 24-25**

**f. Discuss updating the following addendums:**

**10 Month Extra Duty Contracts (E), SY 24-25**

Motion to enter into executive session at 7:20 p.m. to discuss 7a-7f. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

**8. VOTE TO ACKNOWLEDGE RETURN OF BOARD TO OPEN SESSION**

Motion to return to open session at 9:49 p.m. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

**9. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT -The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed.**

The announcement was made by Board President, Sandy Ritter.

**10. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE FOLLOWING**

**RESIGNATIONS:**

**SUPPORT STAFF**

**BRANDI SWAFFAR, SECRETARY**

**CERTIFIED STAFF**

**JUSTIN BURNEY, AGRICULTURAL TEACHER**

**JOHNNY MITCHELL, AGRICULTURAL TEACHER**

Motion to approve the following resignations: Support Brandi Swaffar, Secretary Certified Justin Burney, Agricultural Teacher Johnny Mitchell, Agricultural Teacher Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

**11. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE EMPLOYMENT OF AN AGRICULTURAL TEACHER, SY. 25-26.**

Motion to table the employment of an Agricultural Teacher, SY. 25-26. Tabled with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

**12. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE EMPLOYMENT OF AN ASSISTANT FOOTBALL COACH, SY. 25-26.**

Motion to approve the employment of Roy Jordan as Assistant Football Coach, SY. 25-26. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

**13. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE EXTRA DUTY CONTRACT FOR ALESE OWENS TO FINISH THE SY. 24-25 MIDDLE SCHOOL SECRETARY DUTIES.**

Motion to approve the extra duty contract for Alese Owens to finish the SY. 24-25 Middle School Secretary duties. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

**14. DISCUSS/VOTE TO APPROVE/DISAPPROVE UPDATING THE EXTRA DUTY PAY SCHEDULE, SY. 24-25.**

Motion to approve updating the Extra Duty Pay Schedule, SY. 24-25. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

**15. DISCUSS/VOTE TO APPROVE/DISAPPROVE UPDATING THE FOLLOWING ADDENDUM AND THE SIGNING OF THE CONTRACTS:  
10 Month Extra Duty Contracts (E), SY. 24-25**

Motion to approve updating the following addendums: 10 Month Extra Duty Contracts (E), SY 24-25 Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

**16. New Business**

None

**17. Adjourn**

Motion to adjourn at 9:54 p.m. Passed with a motion by Bill Muskrat and a second by Delores Martin.



Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

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**Sandy Ritter, Board President**

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**Matthew Brunk, Superintendent**

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**Mary Beth Paden, Minutes Clerk**

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**Date**



**Stilwell Board of Education Special Meeting Minutes  
Tuesday, February 4, 2025 at 4:30 PM  
Board Room  
1801 W Locust Street  
Stilwell, Oklahoma 74960**

**1. CALL TO ORDER AND ROLL CALL OF MEMBERS**

Attendance Taken at 4:30 PM.

Amanda Crozier: Present  
Delores Martin: Absent  
Bill Muskrat: Present  
Mrs. Sandy Ritter: Present  
Donna Wheeler: Present

Present: 4, Absent: 1.

**2. ITEMS FOR INFORMATION**

**3. Football Field Turf Presentation by Hellas**

**4. GENERAL CONSENT AGENDA**

**a. Encumbrances SY. 24-25**

**General Fund**

**PO Numbers 533-545 (\$39,070.31)**

Motion to approve consent agenda as presented (4a). Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Absent  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

**5. EXECUTIVE SESSION: Proposed Executive Session to discuss the purchase or appraisal of real property 25 O.S. Section 307 (B)(3).**

**a. Discuss the football field turf quote with Hellas, SY. 24-25.**

**b. Discuss the purchase/lease of property at 83346 South 4700 Road Stilwell, OK. 74960, SY. 24-25.**

Motion to enter into executive session at 5:34 p.m. to discuss (5a-5b). Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Absent

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

**6. VOTE TO ACKNOWLEDGE RETURN OF BOARD TO OPEN SESSION**

Motion to return to open session at 6:19 p.m. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Absent

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

**7. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT -The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed.**

The announcement was made by Board President, Sandy Ritter.

**8. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE FOOTBALL FIELD TURF QUOTE WITH HELLAS, SY. 24-25.**

Motion to approve the football field turf quote with Hellas, SY. 24-25 with superintendent, Matthew Brunk to negotiate add-ons. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Absent

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 4, No: 0, Absent: 1

**9. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE PURCHASE/LEASE OF PROPERTY AT 83346 SOUTH 4700 ROAD STILWELL, OK. 74960 SY. 24-25.**

Motion to table the purchase/lease of property at 83346 South 4700 Road Stilwell, OK. 74960 SY. 24-25. Tabled with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Absent  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 4, No: 0, Absent: 1

**10. EXECUTIVE SESSION: Proposed Executive Session to discuss the employment, appointment, promotion, demotion, resignation or salaries of personnel pursuant to 25 O.S. Section 307 (B)(1).**

- a. Discuss the employment of Head Football Coach for the remainder SY. 24-25.**
- b. Discuss the employment of Head Football Coach, SY. 25-26**
- c. Discuss updating the following addendums:  
10 Month Temporary Contracts (F), SY, 24-25  
10 Month Extra Duty Contracts (F), SY. 24-25**
- d. Discuss the following addendums:  
10 Month Temporary Certified Contracts, SY. 25-26  
10 Month Extra Duty Contracts, SY. 25-26**

Motion to enter into executive session at 6:21 p.m. to discuss (10a-10d). Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Absent  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 4, No: 0, Absent: 1

**11. VOTE TO ACKNOWLEDGE RETURN OF BOARD TO OPEN SESSION**

Motion to return to open session at 8:01 p.m. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Absent  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 4, No: 0, Absent: 1

**12. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT -The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed.**

The announcement was made by Board President, Sandy Ritter.

**13. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE EMPLOYMENT OF HEAD FOOTBALL COACH FOR THE REMAINDER SY. 24-25.**

Motion to approve the employment of Jordan Barlow as head football coach for the remainder of SY. 24-25. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

- Amanda Crozier: Yes
  - Delores Martin: Absent
  - Bill Muskrat: Yes
  - Mrs. Sandy Ritter: Yes
  - Donna Wheeler: Yes
- Yes: 4, No: 0, Absent: 1

**14. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE EMPLOYMENT OF HEAD FOOTBALL COACH, SY. 25-26.**

Motion to approve the employment of Jordan Barlow as head football coach, SY. 25-26. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

- Amanda Crozier: Yes
  - Delores Martin: Absent
  - Bill Muskrat: Yes
  - Mrs. Sandy Ritter: Yes
  - Donna Wheeler: Yes
- Yes: 4, No: 0, Absent: 1

**15. DISCUSS/VOTE TO APPROVE/DISAPPROVE UPDATING THE FOLLOWING ADDENDUMS AND THE SIGNING OF THE CONTRACTS:**

**10 Month Temporary Certified Contracts (F), SY. 24-25**

**10 Month Extra Duty Contracts (F), SY. 24-25**

Motion to approve the following addendums:

10 Month Temporary Contracts (F), SY, 24-25

10 Month Extra Duty Contracts (F), SY. 24-25

Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

- Amanda Crozier: Yes
  - Delores Martin: Absent
  - Bill Muskrat: Yes
  - Mrs. Sandy Ritter: Yes
  - Donna Wheeler: Yes
- Yes: 4, No: 0, Absent: 1

**16. DISCUSS/VOTE TO APPROVE/DISAPPROVE THE FOLLOWING ADDENDUMS AND THE SIGNING OF THE CONTRACTS:**

**10 Month Temporary Certified Contracts, SY. 25-26**

**10 Month Extra Duty Contracts, SY. 25-26**

Motion to approve the following addendums:

10 Month Temporary Certified Contracts, SY. 25-26

10 Month Extra Duty Contracts, SY. 25-26

Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Absent  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 4, No: 0, Absent: 1

**17. Adjourn**

Motion to adjourn at 8:05 p.m. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Absent  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 4, No: 0, Absent: 1

\_\_\_\_\_  
**Sandy Ritter, Board President**

\_\_\_\_\_  
**Matthew Brunk, Superintendent**

\_\_\_\_\_  
**Mary Beth Paden, Minutes Clerk**

\_\_\_\_\_  
**Date**

STATEMENT OF TREASURER'S ACTIVITIES  
 SUBMITTED TO BOARD OF EDUCATION  
 STILLWELL PUBLIC SCHOOLS I-25

	CASH TRANSFERS BALANCE 1-Jan-25	2024-2025	CASH BALANCE 1-Jan-25	DEPOSITS 1-Jan-25	ESTOPPED WTS & ADJ 2024-2025	PAYMENTS 31-Jan-25	CASH BALANCE 31-Jan-25	OUTSTANDING WARRANTS 31-Jan-25	SURPLUS 31-Jan-25
<b>BUILDING</b>									
2023-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2024-25	\$714,709.95	\$0.00	\$714,709.95	\$122,222.09	\$0.00	\$60,118.25	\$776,813.79	\$0.00	\$776,813.79
<b>GENERAL</b>									
2023-24	\$14,703.45	\$0.00	\$14,703.45	\$0.00	\$0.00	\$0.00	\$14,703.45	\$14,703.45	\$0.00
2024-25	\$4,207,047.91	\$0.00	\$4,207,047.91	\$2,297,729.55	\$0.00	\$1,470,102.57	\$5,034,674.89	\$37,677.63	\$4,996,997.26
<b>ALTED</b>									
2023-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2024-25	\$2,110.84	\$0.00	\$2,110.84	\$0.00	\$0.00	\$13,059.07	(\$10,948.23)	\$0.00	(\$10,948.23)
<b>TOTAL</b>	\$4,927,407.81	\$0.00	\$4,927,407.81	\$2,419,951.64	\$0.00	\$1,543,279.89	\$5,804,079.56	\$31,245.28	\$5,772,834.28

Stilwell Public Schools  
General Fund Monthly Surplus Comparison Report

Month	2023-24	2024-25
July	\$2,404,531.00	\$4,488,228.00
August	\$2,557,372.00	\$4,381,502.00
September	\$2,273,856.00	\$3,884,534.00
October	\$2,360,201.00	\$4,101,062.00
November	\$2,367,766.00	\$4,195,569.00
December	\$2,285,777.00	\$4,179,398.00
January	\$3,100,597.00	\$4,996,997.00
February	\$3,452,937.00	\$0.00
March	\$4,291,184.00	\$0.00
April	\$5,412,691.00	\$0.00
May	\$4,939,894.00	\$0.00
June	\$4,637,218.00	\$0.00
<b>Increase/Decrease to date</b>		<b>\$1,896,400.00</b>



Stilwell Public Schools  
General Fund Monthly Deposit Comparison Report

Month	Deposits 2023-24	Deposits 2024-25
July	\$ 502,618.00	\$380,867.00
August	\$ 1,403,201.00	\$1,546,225.00
September	\$ 1,352,579.00	\$1,119,049.00
October	\$ 1,668,618.00	\$1,698,701.00
November	\$ 1,352,544.00	\$1,443,916.00
December	\$ 1,441,958.00	\$1,402,004.00
January	\$ 2,132,614.00	\$2,419,952.00
February	\$ 1,706,894.00	\$0.00
March	\$ 2,235,782.00	\$0.00
April	\$ 2,366,245.00	\$0.00
May	\$ 1,450,709.00	\$0.00
June	\$ 1,776,330.00	\$0.00
<b>Decrease/Increase</b>		<b>\$156,582.00</b>

**Stilwell Public Schools**  
**General Fund Monthly Payroll and Claims Comparison Report**

Month	2024	2025	2024	2025
	<b>PAYROLL</b>		<b>CLAIMS</b>	
July	\$267,415.00	\$258,817.00	\$535,059.00	\$271,041.00
August	\$1,001,531.00	\$1,041,303.00	\$226,135.00	\$613,924.00
September	\$1,080,309.00	\$1,062,248.00	\$555,545.00	\$551,213.00
October	\$1,069,087.00	\$1,076,255.00	\$513,428.00	\$406,197.00
November	\$1,086,499.00	\$1,078,321.00	\$258,479.00	\$271,089.00
December	\$1,205,050.00	\$1,206,713.00	\$330,675.00	\$211,463.00
January	\$1,075,368.00	\$1,070,922.00	\$230,646.00	\$409,208.00
February	\$1,076,176.00	\$0.00	\$278,444.00	\$0.00
March	\$1,099,898.00	\$0.00	\$297,572.00	\$0.00
April	\$1,074,258.00	\$0.00	\$170,480.00	\$0.00
May	\$1,130,714.00	\$0.00	\$792,792.00	\$0.00
June	\$1,981,535.00	\$0.00	\$217,389.00	\$0.00
<b>Total for Year</b>	<b>\$13,147,840.00</b>	<b>\$6,794,579.00</b>	<b>\$4,406,644.00</b>	<b>\$2,734,135.00</b>
<b>Increase/Decrease</b>	<b>\$9,320.00</b>		<b>\$84,168.00</b>	

HS

## STILWELL PUBLIC SCHOOLS

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 1/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 OFFICE	\$0.00	\$37,437.15	\$11,522.22	\$35,897.64	\$13,061.73	\$7,263.11	\$5,798.62
802 ATHLETIC	\$0.00	\$79,397.72	\$19,996.99	\$74,017.27	\$25,377.44	\$6,984.23	\$18,393.21
803 FCCLA	\$0.00	\$10,244.50	\$15,588.73	\$14,898.60	\$10,934.63	\$1,764.57	\$9,170.06
804 BAND	\$0.00	\$22,012.96	\$2,825.25	\$15,081.49	\$9,756.72	\$247.35	\$9,509.37
805 S.A.I.L. (Alt Ed)	\$0.00	\$280.00	\$1.00	\$0.00	\$281.00	\$0.00	\$281.00
806 LIBRARY	\$0.00	\$0.00	\$75.02	\$0.00	\$75.02	\$0.00	\$75.02
807 JR CLASS	\$0.00	\$27,398.55	\$4,209.42	\$16,548.18	\$15,059.79	\$2,068.72	\$12,991.07
808 FFA	\$0.00	\$26,109.57	\$5,427.19	\$23,628.41	\$7,908.35	\$0.00	\$7,908.35
809 Pom Squad	\$0.00	\$2,965.50	\$0.00	\$1,957.74	\$1,007.76	\$0.00	\$1,007.76
810 MISCELLANEOUS	\$0.00	\$8,066.65	\$4,993.18	\$6,216.73	\$6,843.10	\$112.07	\$6,731.03
811 STUDENT COUNCIL	\$0.00	\$8,768.85	\$322.85	\$7,941.75	\$1,149.95	\$477.99	\$671.96
812 AG MECH	\$0.00	\$1,272.00	\$2,941.64	\$39.47	\$4,174.17	\$0.00	\$4,174.17
813 SPEECH-DRAMA	\$0.00	\$50.00	\$1,511.69	\$887.98	\$673.71	\$224.01	\$449.70
814 YEARBOOK	\$0.00	\$5,024.00	\$4,366.47	\$7,460.41	\$1,930.06	\$0.00	\$1,930.06
815 CHORUS	\$0.00	\$0.00	\$660.19	\$0.00	\$660.19	\$0.00	\$660.19
816 CHEER	\$0.00	\$11,941.55	\$4,139.75	\$12,151.54	\$3,929.76	\$372.73	\$3,557.03
817 4-H SHOOTING SPORTS	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00
818 CHANGE	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00
819 HORTICULTURE	\$0.00	\$280.00	\$236.40	\$0.00	\$516.40	\$0.00	\$516.40
820 HISTORY CLUB	\$0.00	\$0.00	\$1,106.32	\$0.00	\$1,106.32	\$0.00	\$1,106.32
822 KEY CLUB	\$0.00	\$500.00	\$850.47	\$609.92	\$740.55	\$0.00	\$740.55
824 FFA Shooting Sports	\$0.00	\$0.00	\$215.55	\$0.00	\$215.55	\$0.00	\$215.55
825 Digital Media Club	\$0.00	\$0.00	\$17.31	\$0.00	\$17.31	\$0.00	\$17.31
826 INDIAN HERITAGE	\$0.00	\$0.00	\$207.00	\$0.00	\$207.00	\$0.00	\$207.00
829 FCA	\$0.00	\$0.00	\$401.24	\$0.00	\$401.24	\$0.00	\$401.24
830 OUTDOOR CLASSROOM	\$0.00	\$0.00	\$128.23	\$0.00	\$128.23	\$0.00	\$128.23
833 SPANISH	\$0.00	\$0.00	\$336.14	\$0.00	\$336.14	\$0.00	\$336.14
836 BETA CLUB	\$0.00	\$0.00	\$395.24	\$0.00	\$395.24	\$0.00	\$395.24
837 MOVEWELL	\$0.00	\$0.00	\$2,770.85	\$0.00	\$2,770.85	\$0.00	\$2,770.85
839 SPECIAL NEEDS	\$0.00	\$753.30	\$283.15	\$209.23	\$827.22	\$0.00	\$827.22
840 SPECIAL OLYMPICS	\$0.00	\$0.00	\$4,123.99	\$0.00	\$4,123.99	\$0.00	\$4,123.99
842 SCIENCE LAB	\$0.00	\$5,069.00	\$4,857.37	\$3,398.16	\$6,528.21	\$0.00	\$6,528.21
843 SLOW PITCH SOFTBALL	\$0.00	\$0.00	\$1,203.00	\$746.17	\$456.83	\$0.00	\$456.83
845 SHS 4-H	\$0.00	\$0.00	\$125.49	\$21.31	\$104.18	\$0.00	\$104.18
847 E-SPORTS	\$0.00	\$0.00	\$743.61	\$0.00	\$743.61	\$0.00	\$743.61
848 FOOTBALL FUNDRAISER	\$0.00	\$10,100.00	\$10,933.21	\$9,229.21	\$11,804.00	\$376.00	\$11,428.00
849 GOLF FUNDRAISER	\$0.00	\$0.00	\$2,566.17	\$61.99	\$2,504.18	\$0.00	\$2,504.18
850 POWERLIFTING FUNDRAISER	\$0.00	\$0.00	\$1,721.21	\$0.00	\$1,721.21	\$0.00	\$1,721.21
851 BASEBALL FUNDRAISER	\$0.00	\$0.00	\$1,487.26	\$38.99	\$1,448.27	\$0.00	\$1,448.27
852 SOCCER FUNDRAISER	\$0.00	\$225.00	\$822.90	\$61.99	\$985.91	\$0.00	\$985.91
853 GIRLS WRESTLING	\$0.00	\$0.00	\$919.00	\$0.00	\$919.00	\$576.15	\$342.85
854 GIRLS BASKETBALL FUNDRAISER	\$0.00	\$550.00	\$827.45	\$611.99	\$765.46	\$0.00	\$765.46
855 BOYS/GIRLS WRESTLING	\$0.00	\$2,244.00	\$2,072.52	\$2,586.52	\$1,730.00	\$204.09	\$1,525.91
856 AP ENGLISH	\$0.00	\$0.00	\$313.28	\$0.00	\$313.28	\$0.00	\$313.28
857 SHS FISHING ACCOUNT	\$0.00	\$10.00	\$178.87	\$0.00	\$188.87	\$0.00	\$188.87
858 SHS ART CLUB	\$0.00	\$85.00	\$742.58	\$0.00	\$827.58	\$0.00	\$827.58
861 CHEROKEE LANGUAGE CLUB	\$0.00	\$10,769.92	\$4,629.99	\$10,224.01	\$5,175.90	\$0.00	\$5,175.90
862 EF TOURS FUND	\$0.00	\$0.00	\$1,243.15	\$0.00	\$1,243.15	\$0.00	\$1,243.15
863 AP HISTORY	\$0.00	\$0.00	\$421.00	\$0.00	\$421.00	\$0.00	\$421.00
864 TRACK/CROSS CO FUNDRAISER	\$0.00	\$1,000.00	\$2,345.74	\$385.07	\$2,960.67	\$0.00	\$2,960.67
865 BOYS BASKETBALL	\$0.00	\$1,150.00	\$2,458.24	\$1,609.40	\$1,998.84	\$0.00	\$1,998.84
866 ACADEMIC TEAM	\$0.00	\$0.00	\$287.55	\$175.00	\$112.55	\$0.00	\$112.55
867 RODEO CLUB	\$0.00	\$0.00	\$56.57	\$0.00	\$56.57	\$0.00	\$56.57
868 ARCHERY	\$0.00	\$0.00	\$0.69	\$0.00	\$0.69	\$0.00	\$0.69
869 CHROME DREAMS	\$0.00	\$0.00	\$793.46	\$0.00	\$793.46	\$0.00	\$793.46
870 SMS CHORUS	\$0.00	\$0.00	\$143.88	\$0.00	\$143.88	\$0.00	\$143.88
871 TRACTOR	\$0.00	\$0.00	\$2,397.68	\$761.00	\$1,636.68	\$0.00	\$1,636.68

## STILWELL PUBLIC SCHOOLS

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 1/31/2025

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
872 STEM -H.S.	\$0.00	\$0.00	\$482.88	\$0.00	\$482.88	\$0.00	\$482.88
873 ARVEST class grant winner	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
874 Girl UP Club	\$0.00	\$0.00	\$317.57	\$0.00	\$317.57	\$0.00	\$317.57
875 Stilwell Booster Foundation	\$0.00	\$15,796.36	\$0.00	\$5,284.80	\$10,511.56	\$497.93	\$10,013.63
876 SHS Volleyball	\$0.00	\$1,517.00	\$0.00	\$870.19	\$646.81	\$0.00	\$646.81
<b>Total</b>	<b>\$0.00</b>	<b>\$295,018.58</b>	<b>\$137,045.80</b>	<b>\$253,612.16</b>	<b>\$178,452.22</b>	<b>\$25,168.95</b>	<b>\$153,283.27</b>

HS accounts  
As of 1/31/25

## Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 7/1/2024 - 1/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
901 OFFICE	\$0.00	\$49,339.63	\$13,601.97	\$44,376.52	\$18,565.08	\$3,572.25	\$14,992.83
902 ATHLETICS	\$0.00	\$36,716.35	\$19,553.84	\$20,091.16	\$36,179.03	\$4,601.08	\$31,577.95
903 BAND	\$0.00	\$0.00	\$424.29	\$0.00	\$424.29	\$0.00	\$424.29
904 CHORUS	\$0.00	\$0.00	\$302.68	\$245.00	\$57.68	\$0.00	\$57.68
905 FCS	\$0.00	\$43.60	\$163.69	\$70.44	\$136.85	\$0.00	\$136.85
906 LIBRARY	\$0.00	\$0.00	\$77.69	\$0.00	\$77.69	\$0.00	\$77.69
907 NEWSPAPER	\$0.00	\$0.00	\$96.86	\$0.00	\$96.86	\$0.00	\$96.86
909 7TH & 8TH CHEER	\$0.00	\$6,158.44	\$3,586.44	\$3,714.88	\$6,030.00	\$800.70	\$5,229.30
910 MS WRESTLING	\$0.00	\$0.00	\$174.34	\$0.00	\$174.34	\$0.00	\$174.34
911 SCIENCE	\$0.00	\$0.00	\$28.58	\$0.00	\$28.58	\$0.00	\$28.58
912 STUDENT COUNCIL	\$0.00	\$2,830.65	\$1,058.23	\$2,808.37	\$1,080.51	\$153.38	\$927.13
913 YEARBOOK	\$0.00	\$185.00	\$1,686.89	\$0.00	\$1,871.89	\$0.00	\$1,871.89
914 4-H	\$0.00	\$444.61	\$545.43	\$561.54	\$428.50	\$0.00	\$428.50
915 TECH ED	\$0.00	\$3,918.10	\$1,377.72	\$3,946.33	\$1,349.49	\$0.00	\$1,349.49
916 MATHCOUNT	\$0.00	\$0.00	\$699.39	\$33.66	\$665.73	\$0.00	\$665.73
917 MULTI-HANDICAPPED	\$0.00	\$0.00	\$12.00	\$0.00	\$12.00	\$0.00	\$12.00
918 SPECIAL OLYMPICS	\$0.00	\$0.00	\$125.38	\$0.00	\$125.38	\$0.00	\$125.38
919 SPECIAL ED	\$0.00	\$0.00	\$14.11	\$0.00	\$14.11	\$0.00	\$14.11
920 LEADER IN ME	\$0.00	\$0.00	\$592.94	\$0.00	\$592.94	\$0.00	\$592.94
921 MSINDIAN	\$0.00	\$0.00	\$112.41	\$0.00	\$112.41	\$0.00	\$112.41
924 FCCLA	\$0.00	\$3,477.10	\$844.65	\$2,243.50	\$2,078.25	\$307.54	\$1,770.71
925 SMS ACADEMIC TEAM	\$0.00	\$955.30	\$318.56	\$183.44	\$1,090.42	\$66.00	\$1,024.42
927 SCIENCE LAB	\$0.00	\$280.00	\$1,614.36	\$185.78	\$1,708.58	\$0.00	\$1,708.58
928 ARCHERY	\$0.00	\$177.00	\$40.82	\$0.00	\$217.82	\$0.00	\$217.82
929 8th Grade Class	\$0.00	\$9,114.16	\$1,385.86	\$3,465.06	\$7,034.96	\$0.00	\$7,034.96
931 MS Softball	\$0.00	\$0.00	\$36.10	\$0.00	\$36.10	\$0.00	\$36.10
935 SMS History/Travel Club	\$0.00	\$0.00	\$2,319.44	\$0.00	\$2,319.44	\$0.00	\$2,319.44
936 CLASS OF 2026	\$0.00	\$0.00	\$359.76	\$0.00	\$359.76	\$0.00	\$359.76
937 CLASS OF 2025	\$0.00	\$1,533.30	\$379.34	\$514.59	\$1,398.05	\$0.00	\$1,398.05
938 CLASS OF 2027	\$0.00	\$262.80	\$534.33	\$0.00	\$797.13	\$0.00	\$797.13
939 E-Sports -Middle School	\$0.00	\$980.33	\$0.00	\$137.34	\$842.99	\$0.00	\$842.99
961 BIRTH CERTIFICATES/SUPPLIES	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00	\$0.00	\$15.00
<b>Total</b>	<b>\$0.00</b>	<b>\$116,416.37</b>	<b>\$52,083.10</b>	<b>\$82,577.61</b>	<b>\$85,921.86</b>	<b>\$9,500.95</b>	<b>\$76,420.91</b>

MS as of  
1/31/25

## Revenue/Expenditure Summary

Options: Fund: 62, Date Range: 7/1/2024 - 1/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
951 GSOFFICE	\$0.00	\$22,955.66	\$8,574.68	\$17,281.34	\$14,249.00	\$944.14	\$13,304.86
952 GS 4-H	\$0.00	\$1,618.01	\$250.50	\$693.97	\$1,174.54	\$63.11	\$1,111.43
953 GS YEARBOOK	\$0.00	\$0.00	\$825.60	\$0.00	\$825.60	\$0.00	\$825.60
954 GSLIBRARY	\$0.00	\$5,693.12	\$12,371.93	\$11,647.32	\$6,417.73	\$0.00	\$6,417.73
955 GS MENSA	\$0.00	\$0.00	\$359.53	\$0.00	\$359.53	\$0.00	\$359.53
956 PREOFFICE	\$0.00	\$2,761.98	\$3,134.11	\$4,580.05	\$1,316.04	\$392.34	\$923.70
957 4TH GRADE	\$0.00	\$0.00	\$223.51	\$0.00	\$223.51	\$0.00	\$223.51
958 GS ATHLETICS	\$0.00	\$1,000.00	\$4,580.82	\$4,610.00	\$970.82	\$457.88	\$512.94
959 GS ART CLUB	\$0.00	\$0.00	\$1,359.61	\$292.57	\$1,067.04	\$142.94	\$924.10
960 GSKINDER	\$0.00	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00	\$3.00
961 BIRTH CERTIFICATES/SUPPLIES	\$0.00	\$0.00	\$5.74	\$0.00	\$5.74	\$0.00	\$5.74
962 Cherokee NATION donations	\$0.00	\$0.00	\$2,100.54	\$521.51	\$1,579.03	\$0.00	\$1,579.03
963 GRADE SCHOOL MUSIC	\$0.00	\$1,427.03	\$3,968.64	\$2,175.73	\$3,219.94	\$0.00	\$3,219.94
964 GS HOSPITALITY	\$0.00	\$0.00	\$1,193.54	\$132.55	\$1,060.99	\$0.00	\$1,060.99
966 Science Lab	\$0.00	\$0.00	\$176.75	\$0.00	\$176.75	\$0.00	\$176.75
967 Elem CHEROKEE CLUB	\$0.00	\$1,510.60	\$124.15	\$342.36	\$1,292.39	\$0.00	\$1,292.39
968 Miscellaneous Elem site	\$0.00	\$1,800.00	\$340.77	\$338.81	\$1,801.96	\$0.00	\$1,801.96
970 Bus Barn Crew	\$0.00	\$38.69	\$0.00	\$0.00	\$38.69	\$0.00	\$38.69
<b>Total</b>	<b>\$0.00</b>	<b>\$38,805.09</b>	<b>\$39,593.42</b>	<b>\$42,616.21</b>	<b>\$35,782.30</b>	<b>\$2,000.41</b>	<b>\$33,781.89</b>

\*GS - As of 1/31/25

## Purchase Order Register GEN FUND REG February meeting

Options: Year: 2024-2025, Fund(s): GENERAL FUND, Date Range: 7/1/2024 - 6/30/2025, PO Range: 546 - 578

PO No	Date	Vendor No	Vendor	Description	Amount
546	01/27/2025	5423	OUHSC	Sped Training/Cheryl Baird	350.00
547	01/31/2025	5423	OUHSC	FBA,BIP,&Challenging Behavior training	350.00
548	01/31/2025	5404	Mary Beth Paden	mileage remibursment	68.87
549	02/01/2025	4045	Credit Card Operations #1	supplies/services charged in Feb pay Jan	475.62
550	02/01/2025	5176	Credit Card Operations #2	supplies/services charged in Feb pay Jan	17.94
551	02/01/2025	5179	Credit Card Operations #3	supplies/services charged in Feb pay Jan	208.84
552	02/01/2025	5150	Credit Card Operations #4	supplies/services charged in Feb pay March	4,288.00
553	02/01/2025	5166	Credit Card Operations #5	supplies/services charged in Feb pay Jan	0.00
554	02/01/2025	5151	Credit Card Operations #6	supplies/services charged in Feb pay Jan	98.75
555	02/01/2025	5164	Credit Card Operations #7	supplies/services charged in Feb pay Jan	62.25
556	02/01/2025	5152	Credit Card Operations #8	supplies/services charged in Feb pay Jan	0.00
557	02/01/2025	5194	Credit Card Operations #9	supplies/services charged in Feb pay Jan	0.00
558	02/01/2025	5109	Credit Card Operations #10	supplies/services charged in Feb pay Jan	310.06
559	02/01/2025	5143	Credit Card Operations #11	supplies/services charged in Feb pay Jan	0.00
560	02/01/2025	5222	Credit Card Operations #12	supplies/services charged in Feb pay Jan	0.00
561	02/01/2025	5110	Credit Card Operations #13	supplies/services charged in Feb pay Jan	0.00
562	02/01/2025	5236	Credit Card Operations #14	supplies/services charged in Feb pay Jan	210.37
563	02/01/2025	5168	Credit Card Operations #15	supplies/services charged in Feb pay Jan	716.46
564	02/01/2025	9302	Transfr Inc	775-CherRoots/Supplemental classroom supplies	15,007.30
565	02/01/2025	9211	Bethany Blackwood	reimbursement/Gipper Media	625.00
566	02/01/2025	40	Stilwell Hardware	Supplies charged in FEB to pay MARCH	99.48
567	02/01/2025	569	Tim Barton	reimbursements	46.97
568	02/01/2025	2753	Oklahoma FFA Foundation Inc	412- FFA Chapt Trust Fund	200.00
569	02/01/2025	9030	Ozarks Tech LLC	770 Plan Grant/FSCS	910.86
570	02/01/2025	53	Winner's Circle Trophy	Maverick Conf awards	992.00
571	02/01/2025	9305	Jeremy Rooks	Tournament Director-Wrestling budget	900.00
572	02/01/2025	9307	JE Systems Inc	support/ installation-communications systems	1,378.72
573	02/01/2025	424	Means Furniture	Classroom supplies	169.95
574	02/01/2025	2047	BSN Sports	HS Boys Golf Budget	564.00
575	02/01/2025	9308	Tyler Terrapin	worked ballgames	50.00

**Purchase Order Register**

**Options:** Year: 2024-2025, Fund(s): GENERAL FUND, Date Range: 7/1/2024 - 6/30/2025, PO Range: 546 - 578

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
576	02/01/2025	4588	Golden Service Co.	Cafeteria repairs	368.40
577	02/01/2025	3370	Sodexo Inc	meals/food service	74,358.61
578	02/01/2025	1039	Parks Brothers	412-supplemental supplies/AG dept	1,350.00
<b>Non-Payroll Total:</b>					<b>\$104,178.45</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$104,178.45</b>



### STILWELL PUBLIC SCHOOLS

#### Purchase Order Register

Building Fund New POs- REG FEB 2025 meeting

Options: Year: 2024-2025, Fund(s): Building, Date Range: 7/1/2024 - 6/30/2025, PO Range: 6 - 6

PO No	Date	Vendor No	Vendor	Description	Amount
6	01/20/2025	9291	Hellas Construction Inc	Phase one/Geotech subsurface	6,030.00
<b>Non-Payroll Total:</b>					<b>\$6,030.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$6,030.00</b>



Oklahoma Teacher & Leader Effectiveness

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or

Fax to: 405-495-2610

**LICENSE AGREEMENT**

**THIS LICENSE AGREEMENT (the “Agreement”)**, dated as of \_\_\_\_\_, 2025, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC. (“EES”)**, whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO. \_\_\_\_\_ OF \_\_\_\_\_ COUNTY, OKLAHOMA, a/k/a \_\_\_\_\_ PUBLIC SCHOOLS (“District”)**.

**RECITALS:**

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system.

B. EES and the District desire to license the use of EES’s OKTLE, SEES, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2025-2026 school year and thereafter.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, and/or McREL web-based Systems (the “License”).

2. **Term.** The term of this Agreement shall be for one year, beginning July 1, 2025 and ending June 30, 2026.

3. **Support, Training and Services.** District’s license of the OKTLE, SEES, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. License Fee.

**OKTLE – Teacher Evaluation**

**\$27.50 per teacher**

**\$24.75 per teacher for members of OROS, ORES or USSA**

For the 2025-2026 school year, the District will have

\_\_\_\_\_ teachers

X \_\_\_\_\_ per teacher

**OKTLE TOTAL** \_\_\_\_\_

**McRel – Leader Evaluation**

~~\$200.00 per Leader/Principal~~

**\$160.00 per Leader/Principal for OKTLE districts**

For the 2025-2026 school year, the District will have

\_\_\_\_\_ Leaders/Principals,

X \$160.00 per Leader/Principal

**McREL TOTAL** \_\_\_\_\_

**SEES - Support Employee Evaluation**

~~\$20.00 per employee~~

**\$16.00 per employee for OKTLE districts**

For the 2025-2026 school year, the District will have

\_\_\_\_\_ support employees

X \$16.00 per employee

**SEES TOTAL** \_\_\_\_\_

**TOTAL 2025-2026 SCHOOL YEAR COST** \_\_\_\_\_

5. **Release by District.** District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies.** District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability.** To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous.**

(a) **Entire Agreement.** This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability.** If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability.** The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver.** No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction.** Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property.** District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

**EMPLOYEE EVALUATION SYSTEMS, INC.**

By:   
President

“EES”

**INDEPENDENT SCHOOL DISTRICT NO. \_\_\_\_**  
**OF \_\_\_\_\_ COUNTY, OKLAHOMA,**  
**a/k/a \_\_\_\_\_ PUBLIC SCHOOLS**

By: \_\_\_\_\_  
For the District

“DISTRICT”

# SPS SUBSTITUTE TEACHER'S CONTRACT

Social Security N \_\_\_\_\_

Date: 1-27-25

Teacher Number: \_\_\_\_\_

Year Certificate Expires: \_\_\_\_\_

This agreement serves as a contract between the substitute teacher whose signature appears below and the Stilwell Board of Education for the approximate period 24.25 SY; to perform such duties as prescribed by the officer in charge of the absentee.

The salary for said substitute shall be \$ 105<sup>00</sup> or 9.29 per hour per day as agreed upon by the Superintendent and the representative of the Stilwell School Board of Education.

Certified \_\_\_\_\_

Non-Certified

SY: 24-25

## STILWELL SCHOOL DISTRICT NO 1-25 of ADAIR COUNTY

\_\_\_\_\_  
President of Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

Lisa Martinez

Substitute Teacher

12/07/1999

Date of Birth

84809 S 4752 Rd  
Stilwell OK 74960

Address

American Indian

Race

918-575-7955

Phone

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

# SPS SUBSTITUTE TEACHER'S CONTRACT

Social Security No. \_\_\_\_\_

Date: 02/13/25

Teacher Number: 404120

Year Certificate Expires: 06/30/25

This agreement serves as a contract between the substitute teacher whose signature appears below and the Stilwell Board of Education for the approximate period \_\_\_\_\_ SY; to perform such duties as prescribed by the officer in charge of the absentee.

The salary for said substitute shall be \$ \_\_\_\_\_ per day as agreed upon by the Superintendent and the representative of the Stilwell School Board of Education.

Certified X Non-Certified \_\_\_\_\_ SY: \_\_\_\_\_

## STILWELL SCHOOL DISTRICT NO 1-25 of ADAIR COUNTY

\_\_\_\_\_  
President of Board                      Date

\_\_\_\_\_  
Superintendent                      Date

Bonnie Gobe  
Substitute Teacher

08-15-84  
Date of Birth

26589 E 818 Rd. Welling, Ok 74471  
Address

W/I  
Race

208-810-6615  
Phone

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



2/11/2025

To Dr. Matthew Brunk and the Stilwell Board of Education,

I am heartbroken today as I write this letter of resignation. I have loved my journey here at Stilwell Public Schools. There have been many students and families that I have gotten the joy of seeing their lives and homes turn from chaos to beautiful flower bloom. The bible talks about "Seasons" and this is my "Season" for a change. I have made great friends and confidants. You never know how life is going to turn out, but the one thing is for sure, "God is in my story!"

I had a meeting with Dr. Brunk this morning and I am resigning and he stated that he would pay out contract through the month of June, 2025. My resignation is effective immediately. I don't know what the road is ahead, but God said he would supply all my needs according to his riches in Glory.

Make A Difference,

Kimberly Duncan  
Stilwell OK  
(918)696-0855

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
1	Date	Month	Year	First Name	Last Name	Pay 1	Pay Desc 1	Pay 2	Pay Desc 2	Pay 3	Pay Desc 3	Pay Desc 4	Pay 5	Pay Desc 5	Pay 6	Pay Desc 6	Pay 7	Pay Desc 7	Pay Desc Total		
							District Cafeteria														
31	18th	Februar	2025	Nora	Workman	\$5,000.00	2024-2025 SY													\$5,000.00	
							Manager to finish out														
32	18th	Februar	2025	Sammy	Ward	\$2,085.00	2024-25 SY														\$2,085.00
							Maintenance/ finish out														
33	18th	Februar	2025	Jace	Goodwin	\$5,000.00	Instructor														\$ 5,000.00
34							Finish out remainder of														\$ -
35							school yr 24-25/single ag														\$ -
36																					\$ -
37																					\$ -
38																					\$ -
39																					\$ -

11-12 Month Extra Duty 2024-25 (N)



Date	Month	Year	First Name	Last Name	Pay 1	Pay Desc1	Pay 2	Pay Desc2	Pay 3	Pay Pay Pay Total
1st	March	2025	Elisha	Diver	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Talitha	Fields	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Katie	Fourkiller	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Kaitlin	Huggins	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Kyle	Johnson	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Bryce	Ketcher	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Tabatha	Kiddy	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Alyssa	Pettit	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Kelli	Rill	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Charlean	Schultz	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
1st	March	2025	Lavonna	Scott	\$2,500.00	SGS/SMS Cafeteria Manager/Finish out remainder 24-25 SY				\$2,500.00
1st	March	2025	Kristi	Wallis	\$2,197.00	Finish out 24-25 SY as Cafeteria Staff				\$2,197.00
										\$0.00

*Cafeteria Staff Extra Duty 24-25*

Date	Month	Year	Name First	Name Last	Years	Expei	Certificate	Base	Other Pay1	Desc.	Pay 1	Other Pay2	Desc	pay 2	Othe	De	Total Salary
18th	February	2025	Michael	Merrie	(2)	7	Doctorate	\$47,737.00									\$47,737.00
18th	February	2025	Darrell	Hendrix	(9)	20	Bachelors	\$53,872.00									\$53,872.00
18th	February	2025	Michael	George	18		Bachelors	\$52,866.00									\$52,866.00

**12-11 Month Certified 2025-2026**

Years of Service updated 2-25-25  
Updated Salary Record 2-25-25

\$0.00  
0  
0  
0  
0  
0  
0

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
Date	Month	Year	First Name	Last Name	Pay 1	Pay Desc1	Pay 2	Pay Desc2	Pay 3	Pay Desc3	Pay 4	Pay Desc4	Pay 5	Pay Desc5	Pay 6	Pay Desc6	Pay 7	Pay Desc7	Total	
24	18th	2025	Sky	Davidson	\$7,500.00	SPED Administrative Duty	\$ 22,103.00	Administration Index of 1.37											\$ 29,603.00	
25	18th	2025	Dale	Girdner	\$5,000.00	Legal Assistant to Superintendent Title IX	\$ 35,515.00	Administration Index of 1.60												\$ 40,515.00
26	18th	2025	Darrell	Hendrix	\$13,000.00	Dec-June Coordinator/Payable	\$ 17,239.00	Administration/Dean of Students Index 1.32												\$ 30,239.00
27	18th	2025	Michael	Merrle	\$5,000.00	Title IV Coordinator	\$ 24,823.00	Administration Duties Index of 1.52												\$ 29,823.00
28	18th	2025	Julie	Newman	\$10,000.00	Curriculum Director	\$ 32,496.00	Administration Index of 1.61												\$ 42,496.00
29	18th	2025	Jennifer	Turman	\$27,701.00	Administration Index of 1	\$ 7,500.00	Title IX @ MS												\$ 35,201.00
30	18th	2025	Tammen	Turman	\$10,000.00	Grants Management Dist	\$3,000.00	District Safety Coordinat	33,146.00	Administration Index of 1.60	11,000.00	Director of #775 Cherokee Roots Grant								\$ 57,146.00
31	18th	2025	Michael	George	\$31,720.00	Athletic Director Index of 1.60														\$ 31,720.00
32																				\$ 0.00
33																				\$ 0.00
34																				\$ 0.00
35																				\$ 0.00
36																				\$ 0.00

11-12 Month Extra Duty Contracts 2025-2026

Day	Month	Year	First	Last	Job	Yrs. Exp	Degree	Base Salary	Other	Other 1	Total Salary
18th	February	2025	Matt	Brunk	Superintendent	15	Masters	\$135,000.00			\$135,000.00
18th	February	2025	Sky	Davidson	Special Education Director	(24)30	Masters	\$59,739.00	2,987.00	5% SPED	\$62,726.00
18th	February	2025	Dale	Girder	Director of Facilities	(14)34	Masters	\$59,191.00			\$59,191.00
18th	February	2025	Julie	Newman	HS Principal	(7)15	Masters	\$53,272.00			\$53,272.00
18th	February	2025	Jennifer	Turman	Middle School Principal	15	Masters	\$53,272.00			\$53,272.00
18th	February	2025	Tannen	Turman	KG/PS PRINCIPAL	(8)19	Masters	\$55,244.00			\$55,244.00

Salary is over step 548.00

Administration contracts 2025-2026.....MUST have Administration Certification with SDE

\* Updated years of service 1-25-2025  
 \* Updated Salaries 1-25-2025

12 Month Certified Administration Contracts

2/11/2025

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Make A Difference,

Kimberly Duncan  
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(918)696-0855



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
1	Date	Month	Year	First Name	Last Name	Pay 1	Pay Desc1	Pay 2	Pay Desc2	Pay 3	Pay Desc3	Pay Desc4	Pay 5	Pay Desc5	Pay 6	Pay Desc 6	Pay 7	Pay Desc 7	Pay Desc Total		
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11-12 Month Extra Duty 2024-25 (N)



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Years of Service updated 2-25-25  
Updated Salary Record 2-25-25

\$0.00  
0  
0  
0  
0  
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\* Updated years of service 1-25-2025  
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12 Month Certified Administration Contracts